



<p><b>2.3 Timeline of your project. Please include important dates and locations</b></p>
<p>Estimated project start date</p>
<p>Estimated project finish date</p>
<p>Actual event date</p>
<p>Location/s</p>
<p><b>2.4 City of Bayswater has identified some priorities for funding, however applications that address other community needs may also be considered. Which priority area/s does your project target? You may tick more than one box.</b></p> <p><input type="checkbox"/> Youth and Education</p> <p><input type="checkbox"/> Community and Culture</p> <p><input type="checkbox"/> Environment</p> <p><input type="checkbox"/> Other (please specify)</p>
<p><b>2.5 How will you know if the project has worked? Please detail how you will show if your project has been successful (for example, this may be through a survey of participations, evaluation form, etc).</b></p>
<p><b>2.6 Partnerships. Will other groups, organisations or people be helping with this project? Please list ALL the agencies and/or key people involved.</b></p>
<p><b>2.7 List any in-kind support being offered to the project. "In-kind" means services provided free of charge, for example volunteers or staff wages.</b></p>
<p><b>3 PROJECT BUDGET</b></p> <p>Use the tables below to show where the money for your project is coming from and how it will be spent. Include the City of Bayswater in these tables and specifically outline where the funding will be allocated. If you are getting funds from other sources to support your project, it is important you show evidence of where the money is coming from.</p>

3.1 The cost of your project: Item	Amount \$									
(a) Total amount requested from City of Bayswater (include GST in this amount).										
(b) Other sources of funding.										
Total project cost {add (a) and (b) together}										
<b>3.2 Bank Account details</b>										
<b>Organisation name</b> (name of organisation applying for funding)										
<b>Name of bank</b>										
<b>Suburb</b>										
<b>Branch code (BSB Code)</b>										
<b>Bank</b> The name of the organisation receiving funding										
<b>Account number</b>										
Up to 9 digits (do not include BSB Code)	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>									
<b>3.3 Insurance details</b>										
Do you carry public liability cover or professional indemnity insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide details below.										
Public Liability? <input type="checkbox"/> Yes <input type="checkbox"/> No										
• What is the indemnity limit under this policy?	\$									
Professional Indemnity <input type="checkbox"/> Yes <input type="checkbox"/> No										
• What is the indemnity limit under this policy?	\$									
<b>4 INVOLVEMENT OF CITY OF BAYSWATER</b>										
<b>4.1 How do you wish City of Bayswater to be involved with your project? Please list specific activities proposed (eg welcome speech, present award, attend event).</b>										
<b>4.2 How will City of Bayswater be recognised for its contribution to the project? List brand exposure that will be provided (eg signage, advertising/press releases, logo placement).</b>										

<p><b>4.3 Will there be any other benefits provided to City of Bayswater (eg free event attendance)?</b></p>
<p><b>5 DECLARATION</b></p> <ul style="list-style-type: none"> <li>• I declare that I am currently authorised to sign legal documents on behalf of the organisation.</li> <li>• I declare that all information provided in this application form is accurate.</li> <li>• I give permission to City of Bayswater, if applicable, to contact any persons or organisations in the processing of this application and understand that information may be provided to other agencies, as appropriate.</li> <li>• If this application is successful, I am aware the Grant Terms and Conditions as outlined in the guidelines will apply to ensure projects are appropriately completed and accountability requirements are met.</li> <li>• If this application is successful, I agree to ensure that appropriate insurances are in place for the duration of the project (for example workers compensation, volunteers, professional indemnity, public liability, motor vehicle, etc.)</li> <li>• I agree to run the project as stated, and provide a final acquittal report (signed by an office bearer) and Statement of Financial Income and Expenditure to City of Bayswater to demonstrate how the Community partnership program funds were used, within two months of completion of the project and that the final report will demonstrate achievement of the project aims and objectives.</li> <li>• I declare that the organisation is financially viable and is able to meet all accountability requirements.</li> </ul>
<p><b>Organisation Name</b></p>
<p><b>Address</b></p>
<p><b>Legal Authorising Officer</b></p>
<p><b>Telephone Number</b></p>
<p><b>Signature</b></p>
<p><b>Name</b></p>
<p><b>Witness</b></p>
<p><b>Name</b></p>
<p><b>Date</b></p>