



SUMMER SEASON 2018-19 GROUND APPLICATION FORM

City of Bayswater Recreation Department PO Box 467 Morley WA 6943
Telephone (08) 9272 0662 Facsimile (08) 9272 0665
Phone 9272 0992 or email - recreationsservices@bayswater.wa.gov.au



Office Use Only

Phoenix #	Key Bond \$	Venue Bond \$
ECM #	Invoice \$	
Key Sheet <input type="checkbox"/>	Date:	Initials
Venue	Date	Time

**Please complete and return application form by close of
business
Monday 27 August 2018**

CLUB DETAILS

Name of Club

Name of Affiliated Association

Club Booking Contact:

Club postal address:

Telephone: Work

Home

Mobile

Email

CURRENT OFFICE BEARERS

Please note: Full personal contact details are required for each office bearer to ensure that Council can maintain a good level of communication with your Club/Organisation. In signing the Applicants Declaration you are providing consent to the City of Bayswater to publish current office bearers contact details in appropriate documents and directories.

PRESIDENT

Address:

Postcode

Telephone: (Home)

(work)

(Mob)

Email address:

Please print clearly

SECRETARY

Address:

Postcode

Telephone: (Home)

(work)

(Mob)

TREASURER

Address:

Postcode

Telephone: (Home)

(work)

(Mob)

When is your Annual General Meeting held? _____

It is important to send the Recreation Department a copy of the new Committee Members contact details after this meeting.

SEASONAL TRAINING REQUIREMENTS

Friday 5 October 2018 to Sunday 17 March 2019

The scheduled fee for Seasonal training is \$23.00 per night, per club, per ground for City of Bayswater Clubs

Ground Requested:
Which area?

Day	Dates		Times		Indicate Jnr / Snr Both
MONDAY	Start	Finish	Start	Finish	
TUESDAY	Start	Finish	Start	Finish	
WEDNESDAY	Start	Finish	Start	Finish	
THURSDAY	Start	Finish	Start	Finish	
FRIDAY	Start	Finish	Start	Finish	
SATURDAY	Start	Finish	Start	Finish	
SUNDAY	Start	Finish	Start	Finish	

**** Please photocopy this page for each additional ground requested**

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THURSDAY	Start	Finish	Start	Finish	
FRIDAY	Start	Finish	Start	Finish	
SATURDAY	Start	Finish	Start	Finish	
SUNDAY	Start	Finish	Start	Finish	

**** Please photocopy this page for each additional ground requested**

FIXTURE REQUIREMENTS

Friday 5 October 2018 to Sunday 17 March 2019

Please complete this section only if your Club utilizes a City of Bayswater ground for HOME fixtures

Ground Requested:	
Which area?	
Total number of Junior Teams	Total number of Senior Teams

Day	Dates		Times		Indicate Jnr / Snr Both
SATURDAY	Start	Finish	Start	Finish	
SUNDAY	Start	Finish	Start	Finish	
OTHER	Start	Finish	Start	Finish	

Please supply a list of dates of Home game fixtures only.

**** Please photocopy this page for each additional ground requested**

CONSUMPTION OF ALCOHOL

Are you serving/consuming alcohol on the premises during or after training/match play? **YES / NO**

IMPORTANT: City of Bayswater consent is required prior to applying to the Department of Racing, Gaming and Liquor. Approval of Ground Use does not constitute approval to serve/sell alcohol.

IMPORTANT INFORMATION TO NOTE

Your booking application will be confirmed or amended in writing subject to ground availability.

Your confirmed Booking Contract also acts as your Tax Invoice.

Once your booking is confirmed and Contract issued by the City of Bayswater all fees are due immediately.

Booking amendments can only be made by written request. Fees may apply for any cancelled bookings subject to the attached Terms and Conditions.

ALLOCATION OF KEYS

Fee for replacement or additional key - \$35.00 per key

KEY BONDS

As of 1 July 2015 a \$200.00 bond became applicable.

Should a key be lost/stolen the Club / Key Holder forfeits the bond and another bond will be charged for the replacement key in addition to a key cutting fee.

Please fill in full contact details for the key holders at your club.

KEY HOLDER #1:

Address:

Postcode

Telephone: (Home)

(work)

(Mob)

Email address:

Please print clearly

KEY HOLDER #2:

Address:

Postcode

Telephone: (Home)

(work)

(Mob)

Email address:

Please print clearly

KEY HOLDER #3:

Address:

Postcode

Telephone: (Home)

(work)

(Mob)

Email address:

Please print clearly

Please read and sign acknowledgment and declaration section overleaf.

ACKNOWLEDGEMENT AND ACCEPTANCE

APPLICANT'S DECLARATION:

I have read, understood and accept the terms, conditions and general information specified in the 'Summer Ground Application Form' which includes the covering letter and conditions received by the Club, in relation to the use of City of Bayswater grounds and facilities. I agree to comply with the Schedule of Fees and Charges for seasonal and/or casual use that also forms part of these conditions.

Further, I verify that I am in a position to accept these terms and conditions on behalf of the Club that I represent. I will to the best of my ability ensure that all members are aware of the information contained in the specified documents, as well as their responsibilities when using the grounds and facilities.

I understand that it is a condition of hire that all Sporting Clubs and Organisations using City of Bayswater facilities for active sport activities must hold Public Liability Insurance (preferably for at least \$10 million). ***A copy of our Certificate of Currency for Public Liability Insurance is attached to this 'Seasonal Application Form'.***

I accept that the City may terminate a booking if a regular booked time is not being used on an ongoing weekly basis. Unused regular bookings prevent other clubs/organizations utilizing the grounds.

I declare that the information contained in the 'Seasonal Ground Application Form' is, to the best of my knowledge true and correct.

Total Number of Club Members _____ of which _____ Live Within the City of Bayswater.

I give consent to the City of Bayswater to publish Office Bearers contact details in appropriate documents and directories.

By signing this Application Form you are agreeing to pay for bookings as accepted and invoiced by the City of Bayswater.

Signature	Date
<i>(Must be 18 years of age or over)</i>	
Club Name:	
Position Held:	
Full Name & Address:	