



**CITY OF BAYSWATER**

# **AGENDA**

**FOR THE  
DISABILITY ACCESS AND INCLUSION  
PLAN (DAIP) COMMITTEE MEETING**

**Commencing at 10:30am**

**3 March 2017**



# DISABILITY ACCESS AND INCLUSION PLAN (DAIP) ADVISORY COMMITTEE

## AGENDA

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## CITY OF BAYSWATER

Dear Members

I have the pleasure in advising that the next meeting of the **Disability Access and Inclusion Plan Advisory Committee** will take place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on **Friday, 3 March 2017** commencing at **10:30am**.

*(A light lunch will be served)*

Yours sincerely

**CARISSA BYWATER**  
**ACTING CHIEF EXECUTIVE OFFICER**

**27 February 2017**

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**AGENDA****1. OFFICIAL OPENING****2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE (PREVIOUSLY APPROVED) & ABSENCE****Members**

|                        |                                     |
|------------------------|-------------------------------------|
| Cr Stephanie Coates    | <i>Deputy Mayor and Chairperson</i> |
| Cr Sally Palmer        |                                     |
| Mr Kevin Howard        | <i>Deputy Chairperson</i>           |
| Ms Catherine Marion    |                                     |
| Mr Stephen Cole        |                                     |
| Mr Elliaz Petersen-Pik |                                     |
| Ms Chelle Weedon       | Crosslinks Inc                      |

**Officers**

|                   |                                |
|-------------------|--------------------------------|
| Mrs Jo Sadler     | Director Community Services    |
| Mr Joe Gomboc     | Manager Building Services      |
| Mr Michael Long   | Coordinator - BLIS Program     |
| Ms Trish McCourt  | Manager Community Services     |
| Ms Gemma Blagrove | Community Development Officer  |
| Ms Fiona Dent     | PA/Director Community Services |

**Observers**

Nil.

**Apologies**

|                     |  |
|---------------------|--|
| Ms Marissa Thompson | Disability Services Commission         |
| Mr Tony Santoro     |  |
| Mr Ivan Jakicevic   | Technical Manager Engineering Services |

### 3. DELEGATED AUTHORITY BY COUNCIL

There are no items appearing in this agenda for which the Disability Access and Inclusion Plan Advisory Committee has been granted delegated authority by Council in accordance with section 5.23(1)(b) of the *Local Government Act 1995* this meeting is closed to the Public.

### 4. TERMS OF REFERENCE

| <b>Terms of Reference - Disability Access and Inclusion Plan (DAIP) Advisory Committee</b> |   |
|--|---|
| Meeting occurrence :   | As required   |
| Day of Meeting:  | When suitable   |
| Time of Meeting:   | When suitable, 10:30am  |
| Location of Meeting:   | City of Bayswater, Civic Centre<br>61 Broun Ave<br>Morley WA 6062   |
| Liaison Officer:   | Manager Community Services or nominated officer   |
| Purpose of Committee:  | The Disability Access and Inclusion Plan Advisory Committee considers and makes recommendations on the implementation of the City's DAIP and ensures that all members of the community regardless of their race, disability, age, religion or education level have access to all Council services, information and facilities, in accordance with the <i>Disability Services Act 1993</i> and the <i>Equal Opportunity Act 1984</i> . |
| Role of Representatives:   | The roles and responsibilities of the City of Bayswater representatives on this Committee are: <ul style="list-style-type: none"> <li>• Member in own right; and</li> <li>• Spokesperson for City of Bayswater.</li> </ul>  |
| Elected Members:   | <ul style="list-style-type: none"> <li>• Cr Stephanie Coates (Deputy Mayor), and</li> <li>• Cr Sally Palmer.</li> </ul>   |
| Non-Council Members:   | <ul style="list-style-type: none"> <li>• Maximum of six (6) community members residing within the City of Bayswater.</li> <li>• One (1) x representative from the Disability Service Commission.</li> </ul>   |
| Non-Voting Members:  | <ul style="list-style-type: none"> <li>• Director Community Services;</li> <li>• Manager Community Services;</li> <li>• Manager Building Services;</li> <li>• Manager Technical Services;</li> <li>• Community Development Officer; and</li> <li>• Coordinator - Bayswater Leisure and Information Service (BLIS) Program.</li> </ul>   |
| Terms of Membership  | 21 October 2015 to 21 October 2017  |
| Delegated Authority  | Nil.  |
| Sitting Fees   | Nil (included as part of the annual Sitting Fees paid to Councillors)   |

**5. DECLARATION OF INTEREST**

In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

**6. CONFIRMATION OF MINUTES**

**The minutes of the Disability Access and Inclusion Plan Advisory Committee Meeting held on 25 November 2016 which have been distributed are to be presented for confirmation as a true and correct record.**

**Moved:**

**Seconded:**

**7. DEPUTATIONS**

Nil.

## 8. BUSINESS

### 8.1 DAIP Implementation Plan - Mid Term Report

**Reporting Branch:** Community Services  
**Responsible Directorate:** Community Services  
**Refer:** Item 13.1.1: OCM: 23.2.16

#### EXECUTIVE SUMMARY

##### Application:

For the Disability Access and Inclusion Plan (DAIP) Advisory Committee to note the progress on the DAIP Implementation Plan (2016-2020).

##### Key Issues:

- The final DAIP (2016-2020) was endorsed by Council, and submitted to the Disability Services Commission (DSC) in March 2016.
- The DAIP Annual Report (2015-16) was submitted to DSC in July 2016.
- The DAIP Implementation Plan has been developed by City officers, and details the strategies to be undertaken by the City to achieve the actions of the DAIP (2016-2020). This is a 'working document' for internal use by City staff.
- A mid-term summary is provided to the DAIP Committee. Refer to analysis.

#### BACKGROUND

The *Disability Services Act 1993* requires State Government authorities and local governments to develop and implement a DAIP. In February 2016, the DAIP Advisory Committee and Council endorsed the final DAIP (2016-2020) which contains eight outcomes. In March 2016, the DAIP (2016-2020) was submitted to the Disability Services Commission (DSC). The strategies and outcomes of the newly adopted DAIP (2016-2020) are reported on for the DAIP Annual Report, submitted to DSC in July annually.

#### CONSULTATION

Not applicable.

#### ANALYSIS

As part of the responsibilities in implementing the DAIP strategies, the City's Interdepartmental DAIP Committee (IDC) meet quarterly to discuss access and inclusion initiatives across the City. All City departments are responsible for implementing the DAIP, and representatives from each are represented on the IDC.

The Implementation Plan has allocated timeframes and responsibilities associated with relevant departments across the City. The Implementation Plan outlines operational strategies and is for internal use by City of Bayswater staff.

Approximately 50% of the Implementation Plan is complete. Some examples of the achievement against actions are:

- *Increased use of social media to provide information and receive feedback.*  
Library Services launched a Facebook page on 23 January 2017 to communicate specifically with library users. The page has received positive feedback from the community, and generated 100 likes within the first three weeks of going live. The page promotes upcoming library events and initiatives, raises community awareness of library

services and provides an additional means of engaging with library users. The page may also be used in future to respond to enquiries and feedback from library users.

- *Implementation of flexible workplace strategies to ensure people with disability are included in the City's workforce;*  
Flexible workplace strategies have been implemented on a case by case basis to assist employees with a disability. For example, when an existing employee acquired a permanent disability which required the modification of their workstation, the required equipment was purchased and the workstation was modified accordingly.
- *Complaints available to be lodged in a range of different methods and formats*  
The availability of different methods and formats to lodge complaints has been promoted further, through the development and distribution of a new Creating Accessible and Inclusive Communities Feedback postcard. In addition to providing a postage paid postcard to report access and inclusion issues, the postcard also promotes the various available formats to submit complaints, including by email, website, phone or through the City's Localeye App (free mobile app to report problems direct to the Council).
- *Services and events conducted in buildings and facilities that are accessible to everyone.*  
The City has developed a logo and checklist to prompt staff to consider Universal Access at City events. The checklist will be used to consider a range of accessibility requirements at events (eg: accessible routes of travel, accessible toilets, event signage). The checklist has drawn upon the 'Accessible Events Checklist' used by the Disability Services' Commission. Events that meet the minimum standards of the checklist will use a Universal Access logo on promotional material and other publications.
- *Ensure that all City buildings comply with the 'access to premises' standard requirement in the Building Code of Australia (BCA).*  
There has been continued and ongoing review and upgrade of City buildings and infrastructure to improve accessibility. For example, the toilets at Bayswater Senior Citizens centre have been assessed by Statutory Building officers for accessibility, and \$100,000 has been proposed for the 2017/18 budget to install new accessible toilet facilities.

Some of the focus areas for the next reporting period are:

- *Ensure that all City staff understand their shared responsibility for implementing the DAIP, and have the skills and knowledge to do so.*
- *All staff to have a high level of awareness and DAIP competency in their interactions with people with disability.*
- *Ensure that all future regional and district playground renewal projects have at least one piece of equipment in each playground that is accessible and inclusive for all people, including children with a disability. The City's website complies with W3C Web Accessibility Guidelines and provides downloadable information in a range of file formats*

## OPTIONS

Not applicable.

## Feedback from Advisory Committee

During the meeting of 20 February 2017, members of the Disability Access and Inclusion Plan Advisory Committee provided the following feedback:

*(please note that this space has been left blank intentionally to insert feedback from the committee)*

- 
-

- 

## CONCLUSION

The DAIP (2016-2020) was endorsed by the DAIP Advisory Committee and Council in February 2016. The DAIP Implementation Plan has been developed as an organisational reporting tool for the DAIP outcomes and strategies, for internal use by City staff. The DAIP Committee receive a mid-term summary for the DAIP Implementation Plan.

## FINANCIAL IMPLICATIONS

Not applicable.

## STRATEGIC LINK

In accordance with the City of Bayswater Strategic Community Plan (2016-2026), the following applies:

|              |  |
|--------------|--|
| Theme:       | Our Community  |
| Aspiration:  | A resilient community with a strong sense of purpose that is able to celebrate its diversity in numerous ways.             |
| Outcome C4   | Accessible services that recognise cultural diversity.   |
| Outcome C5.1 | Determine service requirements and delivery models in the areas of childcare, youth, seniors and people with disabilities. |

## COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS

- *The Disability Services Act 1993 (amended 2004)*

## VOTING REQUIREMENTS

Simple Majority Required.

## ATTACHMENTS

Nil.

## OFFICER'S RECOMMENDATION

That Council notes the Disability Access and Inclusion Plan (DAIP) Advisory Committee (2016-2020) Implementation Plan Mid Term Summary for 2016-17.

Moved:

Seconded:



**8.2 Access and Inclusion Initiatives**

**Reporting Branch:** Community Services  
**Responsible Directorate:** Community Services  
**Refer:** Item 13.1.1: OCM 31.01.17

**EXECUTIVE SUMMARY****Application:**

To advise the Disability Access and Inclusion (DAIP) Advisory Committee of updates on access and inclusion initiatives.

**Key Issues:**

- Recharge Scheme Initiative.
- Bayswater Connect - Inclusion WA Project Officer Presentation.
- 'Have a Go Day'.

**BACKGROUND**Recharge Scheme Initiative

The Recharge Scheme was endorsed by Council at its Ordinary Meeting held on 15 April 2014. The scheme provides peace of mind to gopher, scooter and electric wheelchair users by enabling travel within the City of Bayswater without fear of transport vehicles running out of charge.

In July 2015, the City entered into an agreement with Recharge Scheme Australia (RSA). This scheme provides the City with access to RSA branding, online RSA services (such as promotion on the official Recharge Scheme website, local listing and Council profile) and cross promotion of the Council's Recharge Scheme initiative.

The City of Bayswater is now known as a 'Recharge Partner' and recharge points have been installed at The RISE and the Bayswater Library.

Bayswater Connect

Under the 'Community Inclusion and Participation' grants round, the City submitted a grant application in July 2015, for \$48,928 (including GST) to support the Bayswater Connect Program. The grant funding is provided by the Disability Services Commission (DSC) and is administrated by VisAbility (formerly known as the Association for the Blind of Western Australia).

In September 2015, the City was advised that the submission was successful for an amount of \$46,112 (including GST). The Bayswater Connect aims to connect people who are socially isolated within the City of Bayswater, with an emphasis on linking individuals with a disability to local recreation, sport clubs and community groups, based on their skills, needs and goals.

To achieve this aim, a Project Officer from Inclusion WA has been based at the City one day per week for a 15 month period (January 2016 - March 2017), working within the Community Services directorate. As part of the project, key responsibilities have included:

- Building relationship with local clubs and groups to support, educate and mentor them in improving accessibility and inclusion.
- Assisting local clubs and groups to build membership capacity and volunteer support.
- Working with individuals using a 'person-centred' approach to establish goals and passions and facilitate connections with the community either as a participant, volunteer or other active involvement.

- Working with key partner organisations that assist in official referrals, such as Home and Community Care (HACC) Assessment Teams, Department of Sport and Recreation and Disability Services Commission Local Area Coordinators.
- Provide regular reports to the City on the progress with the project.

Have a Go Day

'Have A Go Day' is a free, annual community event providing participatory activities to celebrate social inclusion and connect residents to local groups.

The event is community-led, with ownership from local clubs/groups via the 'Have a Go Day' Committee. The last 'Have a Go Day' was held at The RISE in Maylands on Sunday, 10 April 2016. It was well-received, with over 500 people in attendance.


**CONSULTATION**


Nil.

**ANALYSIS**

| Project                    | Details   |
|----------------------------|---|
| Recharge Scheme Initiative | <p>At the November 2016 DAIP Advisory Committee meeting, discussions were held around the location of a Recharge Scheme point at Bayswater Waves.</p> <p>Bayswater Waves staff advised that recharge locations inside and outside the venue were previously investigated when the Recharge Scheme was first initiated, but were found to be unsuitable.</p> <p>Officers have completed investigation of all potential City venues as recommended by the DAIP Committee.</p> <p>Officers will continue to encourage business participation in the program.</p>   |
| Bayswater Connect          | <p>Throughout the Bayswater Connect project, the following has been achieved:</p> <ul style="list-style-type: none"> <li>• Series of Club/Group Open Days throughout February and March 2017 (please see flyer below).</li> <li>• Engaged with approximately 130 socially isolated individuals within the community.</li> <li>• Provided mentoring, advice and support to a number of community groups and clubs (approximately 37 x organisations to date), including Starting Over Support Association and Bayswater Family Centre.</li> <li>• Attended local school open days, including Kiara College, John Forrest Secondary College and Hampton Senior High School to promote the program.</li> <li>• Attended group and club open days to promote the program, including Bayswater Family Centre, Lightning Park and Bayswater Waves Family Fun Day &amp; Youth Festival.</li> <li>• Provided five Social Inclusion Training Sessions for clubs and groups (with approximately 100 people attending). The</li> </ul> |

| Project | Details   |
|---------|---|
|         | <p>training upskills clubs and groups to improve participation and inclusion.</p> <ul style="list-style-type: none"> <li>• Two further Social Inclusion Training sessions are scheduled in late March 2017 with Have a Go Day stallholders.</li> <li>• Provided one session on "Growing Membership and Engaging your Community" for clubs and groups.</li> <li>• Compiled a database of local community groups and clubs.</li> </ul> <p>The project will be completed at the end of March. The final outcomes (including final numbers of participants, feedback from clubs/groups and individuals and project evaluation) will be provided at the next DAIP Committee meeting in June.</p> <p><i>Key Project Learnings</i></p> <p>Some key project learnings from the initiative include:</p> <ul style="list-style-type: none"> <li>• Interest from a range of 'mainstream' clubs and groups in the program.</li> <li>• There has also been interest from other local governments in the program, including the City of Belmont and City of Joondalup, who may implement similar programs within their own areas.</li> <li>• The short time period for the project has limited the outcomes achieved. As a pilot project, a significant amount of time was involved in the initial planning, administration and promotion of the initiative, before work with individuals and clubs/groups could commence.</li> <li>• The lack of a formal launch for the project may have resulted in limited community awareness of the program. The process for creating promotional/information materials for the project was also lengthy, resulting in a lag between the launch of the project and 'follow up' with promotional/information materials.</li> </ul> |

| Project  | Details   |  |  |   |  |  |   |  |   |   |   |   |  |
|--|---|--|--|---|--|--|---|--|---|---|---|---|--|
|  | <div style="border: 1px solid black; padding: 10px;"> <p style="text-align: center;"><b>FREE COMMUNITY EVENTS</b></p> <h2 style="text-align: center;">Community Open Days!</h2> <p style="text-align: center;">Clubs &amp; Groups from your local area are opening their doors so you can experience what they have to offer - with no commitment.<br/>Get active &amp; get connected in the City of Bayswater!</p> <table border="0" style="width: 100%; font-size: small;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>TENNIS</b> <b>Bayswater Tennis Club</b><br/>Thursday 16th, 23rd February &amp; 2nd, 9th March<br/>10am - 11.30am<br/>Bayswater Tennis Club,<br/>27m Garratt Road &amp; Murray Street, Bayswater<br/>Equipment &amp; morning tea included</p> </td> <td style="width: 50%; vertical-align: top;"> <p><b>LACROSSE</b> <b>Bayswater Lacrosse Club</b><br/>Friday 17th February 5.45pm - 7.00pm<br/>Halliday Park<br/>2 Coode Street, Bayswater<br/>Equipment provided!</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p><b>FITNESS</b> <b>Morley Recreation Centre</b><br/>Tuesday 28th February ALL DAY<br/>Wellington Road &amp; 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font-size: x-small;">All workshops are suitable for all ages &amp; all abilities.<br/>For more information please call Ciara King on 9201 8900 or email <a href="mailto:bayswaterconnect@gmail.com">bayswaterconnect@gmail.com</a></p> <div style="text-align: center;">  </div> <p style="text-align: center;"><i>Community Open Days Flyer - Bayswater Connect.</i></p> </div> | <p><b>TENNIS</b> <b>Bayswater Tennis Club</b><br/>Thursday 16th, 23rd February &amp; 2nd, 9th March<br/>10am - 11.30am<br/>Bayswater Tennis Club,<br/>27m Garratt Road &amp; Murray Street, Bayswater<br/>Equipment &amp; morning tea included</p> | <p><b>LACROSSE</b> <b>Bayswater Lacrosse Club</b><br/>Friday 17th February 5.45pm - 7.00pm<br/>Halliday Park<br/>2 Coode Street, Bayswater<br/>Equipment provided!</p> | <p><b>FITNESS</b> <b>Morley Recreation Centre</b><br/>Tuesday 28th February ALL DAY<br/>Wellington Road &amp; Manigini Street<br/>Morley<br/>Try all classes and our gym for FREE</p> | <p><b>GAELIC</b> <b>Morley Gaels Gaelic Football Club</b><br/>Wednesday 1 March 6.30pm - 7.30pm<br/>O'Hara Reserve<br/>Wellington Road, Morley<br/>Equipment provided!</p> | <p><b>HISTORY</b> <b>WA Genealogical Society</b><br/>Wednesday 1 March 10am - 12pm<br/>Units 4-6, 48 May Street,<br/>Bayswater</p> | <p><b>AFL</b> <b>Bayswater Football (AFL) Club</b><br/>Friday 3rd March 5.45pm - 7.15pm<br/>94 Coode Street<br/>Bayswater<br/>Equipment provided!</p> | <p><b>RUGBY</b> <b>Perth Bayswater Rugby Club</b><br/>Tuesday 7th March<br/>Juniors from 5pm &amp; 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| <p><b>SCOUTS</b> <b>Bayswater Sea Scouts</b><br/>5-8 years Thursday 23 March 5.30pm - 6.30pm<br/>7.5-11 years Monday 20 March 7pm - 8.30pm<br/>10.5-15 years Wednesday 22 March 7pm - 9pm<br/>Milne Street, Bayswater</p>                          | <p><b>SCOUTS</b> <b>Morley Scout Group</b><br/>Friday 24th March<br/>6-8 years 5.30pm - 6.30pm<br/>7.5-18 years 7.00pm - 8.00pm<br/>O'Hara Reserve, Wellington Road, Morley</p>   |  |  |   |  |  |   |  |   |   |   |   |  |
| <p><b>SCOUTS</b> <b>Hampton Park Scout Group</b><br/>6-8 years Friday 24 March 5pm - 6pm<br/>7.5-11 years Tuesday 21 March 7pm - 8.30pm<br/>10.5-15 years Friday 24 March 7pm - 9pm<br/>Hampton Square East, Morley</p>                            | <p><b>MUSIC</b> <b>Catch Music</b><br/>Every Wednesday 7pm - 8.30pm<br/>Bayswater Community Centre,<br/>27 King William Street, Bayswater<br/>Instruments provided or BYO!</p>  |  |  |   |  |  |   |  |   |   |   |   |  |
| <p>Have a Go Day</p>   | <ul style="list-style-type: none"> <li>• Plans for the 2017 'Have a Go Day' are underway, with the event approaching on Sunday 9 April, 10:00am -1:00pm at The RISE in Maylands and all DAIP members are welcome to attend.</li> <li>• The Have a Go Day committee has met on a monthly basis to discuss arrangements for the event.</li> <li>• There are currently 27 x stallholders enrolled for the event. Clubs, groups and business stalls include Scouts, Belly Dance, Catch Music and Tennis.</li> <li>• Activities that will feature at the event include a climbing wall, food vendors, face painting, hoola hooping, bouncy castle, fitness classes, raffle, prize giveaways and interviews with professional athletes.</li> <li>• The event is currently being promoted through flyers, corflute signs, websites, social media, media release. The Nova Cassonovas (radio station) have been booked to attend the event and promote on the day.</li> <li>• The Event Flyer has been printed for distribution and can be found below.</li> </ul>  |  |  |   |  |  |   |  |   |   |   |   |  |

| Project | Details   |
|---------|---|
|         |  <p>The flyer for 'Have a Go Day 2017' features a blue header with the title and the City of Bayswater logo. Below the header are three small images: a person in a white martial arts uniform, a person on a stage, and a person playing a guitar. The main text reads 'FREE Have a Go Day' with 'GO' in large, stylized letters. The event details are: 'SUNDAY 9 APRIL 2017, 10.00am - 1.00pm The RISE - 28 Eighth Avenue, Maylands'. A blue box contains the text: 'Have a Go at a new activity and find out how you can get involved in the City of Bayswater community! Featuring: cultural, leisure and recreation activities, music, sport, arts, entertainment, food stalls, prizes and much more!'. Contact information includes 'inclusion@bayswater.wa.gov.au or call 9272 0658/9272 0609' and the Facebook link 'www.facebook.com/bayswaterconnect'. Social media icons for Facebook and Twitter are also present.</p> <p><i>Have a Go Day 2017 Flyer</i></p> |

**OPTIONS**

Not applicable.

**Feedback from Advisory Committee**

During the meeting of 20 February 2017, members of the Disability Access and Inclusion Plan Advisory Committee provided the following feedback:

*(please note that this space has been left blank intentionally to insert feedback from the committee)*

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**CONCLUSION**

The City's Officers will continue to progress the various access and inclusion initiatives as outlined above, and will provide further updates to Council.

**FINANCIAL IMPLICATIONS**

The following financial implications are applicable:

| 2016/17 BUDGET ALLOCATION  | 2016/17 BUDGET RECONSIDERATION | PROPOSED 2017/18 BUDGET ALLOCATION | ONGOING COSTS (e.g. MAINTENANCE) | LIFE OF PROJECT/LIFE EXPECTANCY OF ASSET |
|--|--------------------------------|------------------------------------|----------------------------------|--|
| Community Services - Miscellaneous<br>410200-4317<br>\$12,000<br>(‘Have a Go Day’) | N/A                            | TBC                                | N/A                              | N/A                                      |

### STRATEGIC LINK

In accordance with the City of Bayswater Strategic Community Plan (2016-2026), the following applies:

Theme: Our Community  
 Aspiration: A resilient community with a strong sense of purpose that is able to celebrate its diversity in numerous ways.  
 Outcome C5: Services for children, youth, families and seniors.

### COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS

- *The Disability Services Act 1993* (amended 2004)

### VOTING REQUIREMENTS

Simple Majority Required.

### ATTACHMENTS

Nil.

### OFFICER'S RECOMMENDATION

That Council notes the progress report on access and inclusion initiatives, including feedback from the Disability Access and Inclusion Plan (DAIP) Advisory Committee.

Moved:

Seconded:

**8.3 Creating Accessible Communities - Progress Report**

**Owner:** Director Community Services  
**Reporting Branch:** Community Services  
**Responsible Directorate:** Community Services  
**Refer:** Item 13.1.1: OCM 31.01.17

**EXECUTIVE SUMMARY****Application:**

To inform Council of the following:

- Availability and distribution of the 'Creating Accessible Communities' feedback form.
- Access and inclusion correspondence received from the community since the meeting of the last DAIP Committee in November 2016.

**Key Issues:**

- The 'Creating Accessible Communities' feedback form is now available for distribution.
- Access issues have been raised by community members and this report outlines the City's responses.

**BACKGROUND**Creating Accessible Communities Feedback Form

The 'Creating Accessible Communities' feedback form provides a portal for community members to report on access and inclusion suggestions or barriers within the City of Bayswater. This form is available through the City's customer service outlets, such as the 'One Stop Shop' at the Morley Galleria Shopping Centre, libraries, The RISE, and the City's Civic Centre. The form is also available at City events, such as the Autumn River Festival.

Community members who do not use the 'Creating Accessible Communities' feedback form can provide feedback using several other methods, such as:

- Visiting one of the City's offices in person;
- Using the City's 'Local Eye' mobile app;
- Emailing the City;
- Via telephone;
- Posting comments on social media sites such as Facebook;
- Sending SMS messages to the City; and
- Using the National Relay Service.

Planning and Development Projects - Feedback from DAIP Committee

At the DAIP Committee meeting on 25 November 2016, Officers advised that they would follow up with Planning and Development Services on the best way to provide feedback from the DAIP Committee.


**CONSULTATION**

Access issues raised by community members are shown in the table below:

|                  |  |
|------------------|--|
| Date             | Initial report: 27 June 2016<br>Update - March 2017  |
| Suburb           | Bayswater  |
| Location         | Bayswater Senior Citizens Centre<br>27 King William Street, Bayswater  |
| Issue/Background | <p>In June 2017, the Bayswater Senior Citizens Centre Coordinator received a call from a patron who attended the Centre for a community group meeting (WA Genealogical Society).</p> <ul style="list-style-type: none"> <li>The patron was in a wheelchair and was disappointed that there was no accessible toilet on the premises.</li> </ul> <p>In this regard, she advised the City of the following issues:</p> <ul style="list-style-type: none"> <li>No support rail;</li> <li>Unable to manoeuvre a wheelchair under the toilet vanity to get legs under, therefore could not get close enough to the sinks as they are at the wrong height;</li> <li>Soap and handtowels too high on the wall;</li> <li>Lack of partitioning in toilets; and</li> <li>Unable to turn wheelchair in toilet.</li> </ul> |
| Action/Feedback  | <p>At the DAIP Committee meeting in November 2016, the Committee supported the provision of accessible toilet facilities at the Bayswater Senior Citizens Centre. This was raised at the Council meeting on 31 January 2017. The resolution from Council (31 January 2017) stated:</p> <p><i>"That Council considers an allocation of \$100,000 in the 2017/18 budget to provide accessible toilet facilities at the Bayswater Senior citizens and Library Facility."</i></p> <p>A budget allocation of \$100,000 will be included in Council's draft budget for 2017/2018. The DAIP Committee will be updated on the outcome of this.</p>   |

|                  |  |
|------------------|--|
| Date             | 19 <sup>th</sup> January 2017  |
| Suburb           | Morley   |
| Location         | Kemp Place (laneway/path), Aliffe Street and Crimea Street   |
| Issue/Background | <ul style="list-style-type: none"> <li>The laneway/path at Kemp Place and the verges/paths of Aliffe and Crimea Street in Morley are often blocked by parked cars. This has made it difficult for pedestrian use and sometimes forces pedestrians to walk on the roads.</li> <li>The customer also raised the difficulty for people with a disability crossing Crimea Street, due to heavy traffic. The customer requested the installation of a footpath from Aliffe Street along Kemp Place to connect onto the existing ROW, and a footpath from Aliffe St along the eastern side of Crimea St to the traffic lights (marked in red on the map below).</li> </ul> |



|                        |   |
|------------------------|---|
| <p>Action/Feedback</p> | <ul style="list-style-type: none"> <li>• Rangers and Security staff met onsite with the customer regarding parking issues, which were addressed.</li> <li>• Engineering Services investigated the installation of a footpath and advised that there is sufficient space on the site for this.</li> <li>• The footpath will require major Capital funding and will be listed as a high priority for Councils 2017/18 Budget considerations.</li> <li>• The DAIP Committee will be updated on the outcome of this.</li> </ul>  |
|------------------------|---|

|                         |  |
|-------------------------|--|
| <p>Date</p>             | <p>30<sup>th</sup> January 2017</p>  |
| <p>Suburb</p>           | <p>Morley</p>  |
| <p>Location</p>         | <ul style="list-style-type: none"> <li>• Morley Medical Centre (corner Walter and Collier Road, Morley)</li> <li>• Friendlies Chemist (Shop 1, 8 Progress Street, Morley)</li> </ul>   |
| <p>Issue/Background</p> | <p>Only 1 x accessible parking bay is provided at these venues, which are often occupied.</p>  |
| <p>Action/Feedback</p>  | <ul style="list-style-type: none"> <li>• Both the Morley Medical Centre and Friendlies Chemist are on private property and are therefore outside the City's jurisdiction.</li> <li>• Both businesses met the required amount of accessible parking spaces at the time of submitting their Development Application to the City. The City is therefore unable to request any additional parking bays.</li> <li>• The customer was advised that they can provide feedback to the medical centre and chemist directly regarding the issue. If the Medical Centre and Chemist wish to install additional accessible parking, the City is able to review and support this, based on meeting standards and requirements.</li> <li>• The customer was also advised that the DAIP Committee may be able to contact the venues, advise them of the issue and encourage them to install more accessible parking.</li> </ul> |

|                  |   |
|------------------|---|
| Date             | 2 February 2017   |
| Suburb           | Maylands  |
| Location         | Corner of Guildford Rd (north side) and Ferguson St, Maylands.  |
| Issue/Background | <p>Customer reported the poor condition of two footpaths, which are a safety hazard to pedestrians:</p> <ul style="list-style-type: none"> <li>• Footpath near 281 Guildford Road (Studio 281).</li> <li>• Footpath at corner of Ferguson St, near 285 Guildford Road.</li> </ul> <div style="text-align: center;">  <p><i>Cnr Ferguson Street and Guildford Road</i></p> </div> |
| Action/Feedback  | <p>Engineering Services have advised that the verge area is currently being repaired. The footpath will have a temporary asphalt patch created until it is repaired in the next round of footpath maintenance. The DAIP Committee will be updated on the outcome of this.</p>   |

**ANALYSIS**

Creating Accessible Communities Feedback Form

At the November 2016 DAIP meeting, the Committee was presented with the new Creating Accessible Communities Feedback Form in the postcard format. The DAIP Committee requested that the postcard include the wording 'footpath' alongside 'Buildings and other infrastructure' checkbox. This amendment has now been made to the postcard, and copies are available for the DAIP Committee. Postcards have now been distributed to all City of Bayswater venues.

Planning and Development Projects - Feedback from DAIP Committee

Planning and Development Services have advised that a Planning staff member can attend DAIP Committee meetings on request when large development applications are submitted (such as the Morley Galleria redevelopment), for committee feedback. However, whilst the City appreciates committee feedback, it may be not always be a timely option due to DAIP meetings only being held three to four times per year.

**OPTIONS**

Not applicable

**Feedback from Advisory Committee**

During the meeting of 20 February 2017, members of the Disability Access and Inclusion Plan Advisory Committee provided the following feedback:

*(please note that this space has been left blank intentionally to insert feedback from the committee)*

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**CONCLUSION**

The Creating Accessible Communities feedback postcard has now been updated, printed and distributed.

This report details issues raised in relation to access and inclusion within the City of Bayswater by community members, and the City's progress on these matters since November 2016.

**FINANCIAL IMPLICATIONS**

The following financial implications are applicable:

| 2016/17 BUDGET ALLOCATION | 2016/17 BUDGET RECONSIDERATION | PROPOSED 2017/18 BUDGET ALLOCATION                         | ONGOING COSTS (e.g. MAINTENANCE) | LIFE OF PROJECT* LIFE EXPECTANCY OF ASSET |
|---------------------------|--------------------------------|--|----------------------------------|---|
| N/A                       | N/A                            | To be confirmed following budget preparations - March 2017 | To be confirmed.                 | To be confirmed.                          |

**STRATEGIC LINK**

In accordance with the City of Bayswater Strategic Community Plan (2016-2026), the following applies:

Theme: Our Community  
 Aspiration: A resilient community with a strong sense of purpose that is able to celebrate its diversity in numerous ways.  
 Outcome C5: Services for children, youth, families and seniors.

Theme: Leadership and Governance  
 Aspiration: We will provide responsible governance and be recognised for operating with integrity and delivering quality services.  
 Outcome L3: An engaged and informed community.

**COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS**

- *The Disability Services Act 1993 (amended 2004)*

**VOTING REQUIREMENTS**

Simple Majority Required.

**ATTACHMENTS**

Nil.

**OFFICER'S RECOMMENDATION**

**That Council notes the reported access issues including the feedback from the Disability Access and Inclusion Plan (DAIP) Advisory Committee.**

**Moved:**

**Seconded:**

**9. CONFIDENTIAL ITEMS**

Nil.

**10. GENERAL**

Nil.

**11. NEXT MEETING**

The next meeting of the Disability Access and Inclusion Plan Advisory Committee will take place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on Friday, 5 May 2017 commencing at 10:30am.

**12. CLOSURE**