



2018 Market Stall Application (non-food)

(PLEASE PRINT CLEARLY)

Event: _____

Company Name: _____

Contact Person: _____

Address: _____

Phone (Home) _____ (Work) _____

(Mobile) _____

E-mail: _____

I/We are a Commercial Vendor

I/We represent a Community Group

Name of Community Group _____

STALL DETAILS - Please provide a FULL description of products that will be available (Or attach separately)

GREEN AND CLEAN: - Does your stall somehow reflect or contribute towards our goal of being 'Green & Clean' theme

DO YOU USE BIO-DEGRADABLE DISPOSABLE PRODUCTS?

Please tick 'yes' or 'no':

YES

NO

FEES AND CHARGES:

Commercial Stall Holder
Community Group

Full Day \$85.00
Free

Less than 4 Hours \$60.00

SITE SPACE REQUIRED: (In meters):

(Please be reasonable with your request. Please do not request more space than necessary)

Space for your Stall/Marquee _____ x _____ or Vending Vehicle _____ x _____

PLEASE NOTE THAT ALL STALLHOLDERS MUST PROVIDE THEIR OWN SHADE STRUCTURE, FURNITURE, POWER AND EQUIPMENT REQUIRED TO SET UP THEIR STALL UNLESS OTHERWISE AGREED WITH THE CITY

Which Events are you interested in? Please select below

EVENT	DATE	VENUE
<input type="checkbox"/> Moonlight Markets	3 February 2018	Robert Thompson Reserve, Noranda
<input type="checkbox"/> Evening in the Park	23 March 2018	Bert Wright Park, Bayswater
<input type="checkbox"/> Autumn River Festival	7 April 2018	Riverside Gardens, Bayswater
<input type="checkbox"/> Twilight Markets	21 April 2018	Grand Promenade, Bedford
<input type="checkbox"/> Avon Descent Family Fun Day	August 2018	Riverside Gardens, Bayswater

I, (Name) _____ have read and understood the following...

(Please tick each box below as confirmation. Incomplete applications will NOT be accepted)

- I have included a copy of my [Public Liability Insurance](#) with this application. (Please note: All applications that do not come accompanied with a copy of your current and valid Certificate of Currency will NOT be accepted.)
- I understand that a member/representative from our group/company MUST be available to meet Council Officers onsite at the commencement of the event to assist with identifying your location and setup.
- I understand that if I wish to change/substitute or cancel any part of what I as a group/company originally offered above, I will contact the Events Coordinator immediately.
- I understand that all electrical equipment **MUST** be tagged in accordance to electrical standards. This includes: extension cords, urns and all sound equipment etc. (This is at the expense of the vendor.)
- I understand that full payment for the stall will **ONLY** be required within 14 days **AFTER** confirmation. **PLEASE DO NOT MAKE PAYMENT BEFORE THIS.** For your information; Payments will be required in the following ways; In person: via Cheque, Cash or Credit Card, or by Post: via Cheque only.
- I have attached a copy of a list of products that I plan to sell at City of Bayswater events

Closing date for applications is 14 days prior to each event

PLEASE RETURN THIS FORM TO
Fax: 9272 0665 Post: PO Box 467 Morley WA 6943
EMAIL: mail@bayswater.wa.gov.au

**PLEASE NOTE: SUBMISSION OF AN APPLICATION DOES NOT
GUARANTEE A POSITION AT THIS EVENT. YOU WILL BE NOTIFIED BY MAIL/EMAIL OF YOUR
ACCEPTANCE INTO THE EVENT IN DUE COURSE.**

Any further questions regarding the above should be directed to:
EVENTS TEAM
mail@bayswater.wa.gov.au
9272 0622

Thank you!

