

The City of Bayswater
Crèche Services



CHILD INFORMATION SHEET

NAME OF CHILD/CHILDREN		
Surname:	First Name:	Date of Birth:
Surname:	First Name:	Date of Birth:
Surname:	First Name:	Date of Birth:
PARENT'S NAME		
Surname:	First Name:	
Postal Address:		
Email:		
Telephone (Home):	Telephone (Mobile):	
Do you have a membership? Y/N	Membership Number:	
Priority of Access to the Creche <i>(tick which services at the centre you will be using when you have a crèche booking)</i>	1. Centre Membership 2. Casual Gym or Group Fitness 3. Court Hire, Meeting Room Hire 4. Library	
EMERGENCY CONTACT (SECOND ADULT)		
Surname:	First Name:	
Telephone (Home):	Telephone (Mobile):	
IMPORTANT INFORMATION RELATING TO CARING FOR YOUR CHILD Please include details of toilet requirements (nappies or toilet training) like and dislikes, routines or comfort toys/blankets, languages spoken at home besides English etc. Anything to help us best care for your child/children		
MEDICATION Is there any medical or physical condition from which your child/children suffer that needs to be brought to the attention of the staff. For example – special dietary needs; allergies; anaphylaxis; medical conditions such as ADD, Epilepsy, Asthma, regular medication being taken etc. <i>Creche staff cannot administer medication so if required please administer before attending.</i>		

Please Turn Over

Photo Permission

I agree/disagree to photos of my child/children being taken.

I agree/disagree for these to be occasionally displayed in the Crèche.

I agree/disagree for these to be used for advertising.

PARENT'S SIGNATURE: _____ DATE: _____

ACCEPTANCE OF CONDITIONS OF USE- Parent Responsibilities

The City of Bayswater operates unlicensed crèche facilities at Bayswater Waves and The Rise, which in order to provide safe and affordable child minding services for all members, are exempt from the *Education and Care Services National Regulations 2012*. The crèche is excluded from the meaning of Child Care and is not subjected to the *Children and Community Services Act 2004*. For crèches to be excluded from licensing requirements, parents must remain on the premises, nearby and able to attend to their children's immediate physical needs, such as comforting, feeding or nappy changes if required/requested by staff.

- I accept that I must stay on the premises and within close proximity of the Crèche while my child attends.
- I understand that I am not to bring my child into crèche if he/she is unwell.
- I understand that the Parent/Guardian who signs a child in MUST be the same Parent/Guardian to pick up and sign out.
- I understand that I am at all times responsible for my child/children while he/she attends the Crèche.
- I understand that I must immediately return to the Crèche to attend to my child should I be requested to do so by Crèche staff.
- I give consent to medical treatment being administered for my child in an emergency.
- I declare that I will notify the Crèche staff of any changes of my child's circumstances.
- I understand children are only accepted into the crèche from 8 weeks of age.
- I accept that although every care will be taken, Crèche Staff are free from all responsibility for accidents or loss of property in connection with any child's participation.
- The City of Bayswater reserves the right to exclude child/children from the Crèche for misbehaviour that is deemed inappropriate.
- The City of Bayswater reserves the right to refuse any child or person entry to the Crèche.
- I agree to pay all fees and/or charges in full.
- I understand that my child is recommended to be immunised before using crèche facilities.
- **I have read and understood the City of Bayswater Crèche Acceptance of Conditions of Use.**

Signature:

Date: