

Terms of Reference

Audit and Risk Management Committee

Purpose

The Audit and Risk Management Committee (ARMC) is appointed to oversee the activities of the Council's external and internal auditors in accordance with s7.1A of the *Local Government Act 1995*.

The ARMC advises Council in fulfilling its oversight responsibilities in relation to external and internal audit, financial management, risk management and internal control, legislative compliance and performance reporting.

The Committee also acts as a forum for communication between Council, the administration, External Service Providers, and the Office of the Auditor General ("OAG") and their selected auditor.

Membership

Voting Members

Four Elected Members (a minimum of three is required under legislation)

Up to two External Members

The quorum for this Committee is three members.

All remaining Councillors are appointed as Deputies.

Members must abide by the *City of Bayswater Code of Conduct for Council Members, Committee Members and Candidates*

Delegated Authority

This Committee does not have any delegated authority. The Committee will make recommendations to Council on report items. Report items will then be presented for Council's consideration at the next available Ordinary Council meeting.

Meetings

Committee meetings are to be held in accordance with the *City of Bayswater Standing Orders Local Law 2021*.

The Committee shall meet at least quarterly (minimum annually under legislation) at the City of Bayswater Civic Centre.

Liaison Officer

Chief Executive Officer