

# Community Events 2023/24

## Food Vendor Commercial Expression of Interest Form

PLEASE PRINT CLEARLY AND RETURN TO [mail@bayswater.wa.gov.au](mailto:mail@bayswater.wa.gov.au)

Name of Company: \_\_\_\_\_

Are you a Community Group or Non for Profit Organisation?

Please tick 'yes' or 'no'

YES  NO

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Mobile: \_\_\_\_\_ ABN: \_\_\_\_\_

Website or Facebook link: \_\_\_\_\_

E-mail: \_\_\_\_\_

Brief description of your cuisine:

### REDUCING WASTE, UNNECESSARY PLASTICS, AND LITTER AT COMMUNITY EVENTS:

The City of Bayswater Event Waste and Environmental Sustainability Practice **bans the use of:**

- Single-use water bottles
- Single-use plastic (cutlery, straws, condiments, cups ect)
- Polystyrene cups and packaging
- Lightweight plastic bags
- Single-use coffee cup lids
- Balloons, Confetti & Glitter (including compostable glitter)

We also encourage patrons to bring refillable coffee & food containers that can be used with food & coffee vendors to replace biodegradable packaging and single-use plastics.

Please list the brand/type of bio-degradable disposable products you use (non-single-use plastics):

Do you agree to adhere to the Event Waste and Environmental Sustainability Practice?

The City of Bayswater will provide the following at events:

- ✓ FOGO waste service.
- ✓ Containers for Change Bags or Bins
- ✓ Provision of water stations to limit the need for single-use water bottles

# Avon Descent Finish Line Event 2023

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### INCLUSIVE DIETARY OPTIONS

Please list any vegetarian, vegan, gluten-free and/or other inclusive dietary options you serve.

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Please tick any inclusive dietary options you serve.

- Vegetarian
- Vegan
- Gluten Free
- Nut Free
- Other (please specify) \_\_\_\_\_

**\*\*Please attach your menu (including prices) to this application.**

### SITE SPACE REQUIRED: (In metres):

- Marquee \_\_\_\_\_ x \_\_\_\_\_
- Vending Vehicle \_\_\_\_\_ x \_\_\_\_\_

**\*\*Please note, the City of Bayswater does not supply power for vendors or market stallholders unless otherwise stated by the Events Team.**

### ACCESS AND INCLUSION:

- Are your staff trained to be aware of people with disability and respond effectively to individual customer needs?
- Have you provided matting to support people using wheelchairs to access the site if on grass?
- Does the stall set up allow for people using wheelchairs to view food selection?
- Do you have clear printed menus and prices with large font, either on signage or available for people to read?

**Please select the events are you interested in:**

EVENT	DATE	TIME	VENUE	FEE (inc. GST)
<input type="checkbox"/> Avon Descent Finish Line Event	13 August 2023	11:00AM – 5:00PM	Bayswater Riverside Gardens	\$50.00

Fee will **ONLY** be required upon acceptance of application by the City of Bayswater

**A temporary food application will be requested only once your application has been accepted.**

I, (Name)\_\_\_\_\_ have read and understood the following terms and conditions:

- I verify that the information provided in this form is true and correct at the time of completion. If I wish to change/substitute or cancel any part of what I as a group/company originally offered above, I will contact the Events Team immediately.
- I understand that the submission of this Expression of Interest form does not guarantee my stall a position at City of Bayswater events. The City of Bayswater reserves the right to select vendors for each event and all decisions made by the City are final.
- Once my application has been accepted, I will submit an **Application for Approval of a Temporary Food Business**
- I understand that all electrical equipment **MUST** be tagged in accordance to electrical standards. This includes: extension cords, urns and all sound equipment etc.
- I understand that I attend City of Bayswater events at my own financial risk. The City is not liable for any losses incurred as a result of cancellation or postponement of planned events.
- I understand that my staff and I are expected to behave responsibly and treat everyone at City of Bayswater events, including staff, with respect and courtesy.
- I understand that full payment for the stall will **ONLY** be required within 14 days **AFTER** I have received my letter of offer from the City. I am not required to make payment before this.
- I am willing to invoice the City post event for meals purchased for staff and volunteers. (This will not effect your application if you are unable to)
- I understand that I am responsible for complying with hygiene and distancing requirements imposed by City of Bayswater and/or WA Health Department (including provision of hand sanitiser and barricading if required). I understand that the City of Bayswater is under no obligation to supply these items.

**PLEASE RETURN THIS FORM TO**  
**Fax: 9272 0665 Post: PO Box 467 Morley WA 6943**  
**EMAIL: [mail@bayswater.wa.gov.au](mailto:mail@bayswater.wa.gov.au)**

Any further questions regarding the above should be directed to:  
EVENTS TEAM [events@bayswater.wa.gov.au](mailto:events@bayswater.wa.gov.au) 9272 0622.