

Community Events 2023-24

Food Vendor Commercial Expression of Interest Form

PLEASE PRINT CLEARLY AND RETURN TO mail@bayswater.wa.gov.au

Name of Company: _____

ABN: _____

Are you a Community Group or Non for Profit Organisation?

Please tick 'yes' or 'no'

YES NO

Contact Person: _____

Address: _____ Post Code: _____

Mobile: _____ Post Code: _____

Website or Social Media link: _____

E-mail: _____

Brief description of your cuisine:

REDUCING WASTE, UNNECESSARY PLASTICS, AND LITTER AT COMMUNITY EVENTS

The City of Bayswater Event Waste and Environmental Sustainability Practice **bans the use of:**

- | | |
|--|--|
| ✓ Single-use water bottles | ✓ Lightweight plastic bags |
| ✓ Single-use plastic (cutlery, straws, condiments, cups etc) | ✓ Single-use coffee cup lids |
| ✓ Polystyrene cups and packaging | ✓ Balloons, Confetti & Glitter (including compostable glitter) |

We also encourage patrons to bring refillable coffee & food containers that can be used with food & coffee vendors to replace biodegradable packaging and single-use plastics.

Please list the brand/type of bio-degradable disposable products you use (non-single-use plastics):

Do you agree to adhere to the Event Waste and Environmental Sustainability Practice?

The City of Bayswater will provide the following at events:

- ✓ FOGO waste service.
- ✓ Containers for Change Bags or Bins
- ✓ Provision of water stations to limit the need for single-use water bottles

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HEALTHY DIETARY OPTIONS

Is your organisation able to adhere to Healthway's Minimum Health Requirements and Healthy Food and Drink Provision policy.

- ✓ Sugary drinks will not be on display.
- ✓ You will ensure that healthy food options are available.

Policy can be found on the Healthway website.

INCLUSIVE DIETARY OPTIONS

Please tick any inclusive dietary options you serve.

- Vegetarian
- Vegan
- Gluten Free
- Nut Free
- Other (please specify) _____

Please list any vegetarian, vegan, gluten-free and/or other inclusive dietary options you serve.

****Please attach your menu (including prices) to this application.**

SITE SPACE REQUIRED: (In metres):

- Marquee _____ x _____
- Vending Vehicle _____ x _____

****Please note, the City of Bayswater does not supply power for vendors or market stallholders unless otherwise stated by the Events Team.**

ACCESS AND INCLUSION:

- Are your staff trained to be aware of people with disability and respond effectively to individual customer needs?
- Have you provided matting to support people using wheelchairs to access the site if on grass?
- Does the stall set up allow for people using wheelchairs to view food selection?
- Do you have clear printed menus and prices with large font, either on signage or available for people to read?

Please select the events are you interested in:

EVENT	DATE	TIME	VENUE	FEE (inc GST)
<input type="checkbox"/> Carols By Candlelight	Saturday 16 December 2023	5pm – 9pm	Riverside Gardens Bayswater	\$25
<input type="checkbox"/> City of Bayswater Community Concert	Saturday 3 February 2024	6pm – 9pm	Riverside Gardens Bayswater	\$25
<input type="checkbox"/> Others 2023 - 2024				

Fee will ONLY be required upon acceptance of application by the City of Bayswater

A temporary food application will be requested only once your application has been accepted.

I, (Name) _____ have read and understood the following terms and conditions:

- I verify that the information provided in this form is true and correct at the time of completion. If I wish to change/substitute or cancel any part of what I as a group/company originally offered above, I will contact the Events Team immediately.
- I understand that the submission of this Expression of Interest form does not guarantee my stall a position at City of Bayswater events. The City of Bayswater reserves the right to select vendors for each event and all decisions made by the City are final.
- Once my application has been accepted, I will submit an **Application for Approval of a Temporary Food Business**
- I understand that all electrical equipment **MUST** be tagged in accordance to electrical standards. This includes: extension cords, urns and all sound equipment etc.
- I understand that I attend City of Bayswater events at my own financial risk. The City is not liable for any losses incurred as a result of cancellation or postponement of planned events.
- I understand that my staff and I are expected to behave responsibly and treat everyone at City of Bayswater events, including staff, with respect and courtesy.
- I understand that full payment for the stall will **ONLY** be required within 14 days **AFTER** I have received my letter of offer from the City. I am not required to make payment before this.
- I am willing to invoice the City post event for meals purchased for staff and volunteers. (This will not affect your application if you are unable to)
- I understand that I am responsible for complying with hygiene and distancing requirements imposed by City of Bayswater and/or WA Health Department (including provision of hand sanitiser and barricading if required). I understand that the City of Bayswater is under no obligation to supply these items.

PLEASE RETURN THIS FORM TO
Fax: 9272 0665 Post: PO Box 467 Morley WA 6943
EMAIL: mail@bayswater.wa.gov.au

Any further questions regarding the above should be directed to:
EVENTS TEAM events@bayswater.wa.gov.au 9272 0622.