City of
Bayswater

Agenda

Ordinary Council Meeting

1 July 2025

Notice of Meeting

The next Ordinary Council Meeting will take place in the Council Chambers, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on ***Tuesday***, ***1 July 2025*** commencing at ***7:00 pm.***

Yours sincerely



JEREMY EDWARDS
CHIEF EXECUTIVE OFFICER

19 June 2025

Meeting Procedures

1. All Council meetings are open to the public, except for matters dealt with under 'Confidential Items'.

2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a City Staff Member.

3. Members of the public may ask a question during 'Public Question Time'. Questions are limited to three per person before other members of the public will be invited to ask their questions. If there is sufficient time, the Presiding member may allow you to ask additional questions if there are no more questions from other members of the public.

4. Meeting procedures are in accordance with the City's *Standing Orders Local Law 2021*.

5. To facilitate smooth running of the meeting, silence is to be observed in the public gallery at all times, except for 'Public Question Time'.

6. Persons are not permitted to record (visual or audio) at the Council meeting without prior approval of the Council.

7. Council meetings will be livestreamed in accordance with the resolution of 24 August 2021. Images and voices may be captured and streamed. If you have any issues or concerns regarding the live streaming and recording of meetings, please contact the City's Governance team.

8. In the event of an emergency, please follow the instructions of City of Bayswater Staff.

City of Bayswater
61 Broun Avenue
Morley WA 6062

Postal Address:
PO Box 467
Morley WA 6943

www.bayswater.wa.gov.au

Telephone: 08 9272 0622
FAX: 08 9272 0665

Email: mail@bayswater.wa.gov.au

City of
Bayswater

Council Chambers Seating Plan



Jeremy Edwards
CEO



Mayor Filomena Piffaretti

Support staff

West Ward



Cr Giorgia Johnson

Vacant

Vacant



Cr Elli Petersen-Pik
Deputy Mayor



Cr Nat Latter

Central Ward



Cr Assunta Meleca



Cr Steven Ostaszewskyj



Cr Josh Eveson



Cr Sally Palmer



Cr Michelle Sutherland

South Ward **North Ward**



Bianca Sandri
Director, Community Services



Luke Botica
Director, Infrastructure and Assets



Kym Leahy
Director, Corporate Services

Public Gallery (including press)

Nature of Council's Role in Decision Making

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative:	Includes adopting local law, town planning schemes and policies.
Review:	When Council reviews decisions made by officers
Quasi-Judicial:	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

City of Bayswater Standing Orders Local Law 2021

6.9 DEPUTATIONS

(1) Allowance has been established for deputations to be heard at Agenda Briefing Forums the week prior to the Ordinary Council Meeting by any person or group wishing to be received. A deputation may be heard at the Council meeting, Agenda Briefing Forum or a Committee meeting open to the public at the discretion of Council, and the deputee is to either-

(a) apply, before the meeting, to the CEO for approval and can be considered in both a verbal and written format;
(b) with the approval of the Presiding Member, at the meeting; and-
(c) are to be received by 1.30pm on the day of the forum receiving the deputation.

(2) Upon receipt of a request for a deputation the CEO must refer the request to the relevant Council meeting, Agenda Briefing Forum or a Committee meeting.

(3) Unless the Presiding Member allows, a deputee invited to attend the meeting is not to address the meeting for a period exceeding 5 minutes.

(4) Unless given leave by the Presiding Member, only two members of the deputation may address the meeting, although others may respond to specific questions from Members.

(5) For the purposes of this clause, unless Council, Agenda Briefing Forum or the Committee determines otherwise, a deputation is taken to comprise all those people either in favour of, or opposed to, the matter which is the subject of the deputation.

(6) Unless Council, Agenda Briefing Forum or the Committee resolves otherwise, any matter which is the subject of a deputation to the Council, Agenda Briefing Forum or a Committee open to the public is not to be decided by Council, Agenda Briefing Forum or the Committee until the deputation has completed its presentation.

(7) The Presiding Member may require deputations to leave the meeting while other deputations are being heard in relation to that matter.

(8) A member of the public who makes a deputation is to state his or her name and address, however only the name will be published in the minutes.

AGENDA

1 OFFICIAL OPENING 7
2 ACKNOWLEDGEMENT OF COUNTRY 7
3 ANNOUNCEMENTS FROM THE PRESIDING MEMBER 7
4 ATTENDANCE 7
4.1 Apologies 8
4.2 Approved Leave of Absence 8
4.3 Applications for Leave of Absence 8
5 DISCLOSURE OF INTEREST SUMMARY 8
6 PUBLIC QUESTION TIME 8
6.1 Responses to Public Questions Taken on Notice 9
6.2 Public Question Time 11
7 CONFIRMATION OF MINUTES 11
7.1 Ordinary Council Meeting 11
7.2 Special Council Meeting 11
8 PRESENTATIONS 11
8.1 Petitions 11
8.2 Presentations 11
8.3 Deputations 11
8.4 Delegates Reports 12
8.4.1 Cr Nat Latter - Planning Principles Essentials Training 12
9 METHOD OF DEALING WITH AGENDA BUSINESS 15
10 REPORTS 16
10.1 Office of the CEO Directorate Reports 16
10.1.1 Council Plan 2025 to 2035 (Strategic Community Plan and Corporate Business Plan) 16
10.1.2 Expressions of Interest - Lease of Premises - The Rise Recreation Centre Cafe Kiosk 73
10.2 Corporate Services Directorate Reports 79
10.2.1 Annual Budget 2025/26 79
10.2.2 Financial Report for the Period Ended 31 May 2025 183
10.2.3 List of Payments for the Month of May 2025 211
10.2.4 Investment Report for the period Ended 31 May 2025 229
10.2.5 Sale of Properties to Recover Outstanding Rates and Charges 234
10.3 Infrastructure and Assets Directorate Reports 238
10.3.1 Proposed 40km/hr Speed Zone - Bayswater Residential Precinct 238
10.3.2 Gilbert Street Footpath Provision 244

10.3.3 Roxy Lane Community Garden Licence Agreement 255
10.3.4 Tender 23-2024- Environmental Management 262
10.3.5 EMRC Council Meeting Minutes - March to May 2025 266
10.4 Community Services Directorate Reports 270
10.4.1 Access and Inclusion Plan 2025-2030 270
10.4.2 Proposed Three Grouped Dwellings - Lot 324, 24 Sopwith Elbow, Maylands 304
10.4.3 Proposed Change of Use to Short Term Rental Accommodation - Lot 3, 14B Cabramatta Street, Bayswater 355
10.5 Sub Committee Reports 383
10.5.1 Audit and Risk Management Committee - 19 May 2025 383
10.5.1.1 Project Eden Update 383
10.5.1.2 Internal Audit Plan - Project EDEN Review 400
10.5.1.3 Audit Log Review 403
10.5.1.4 Strategic Internal Audit Plan 2025/26 - 2028/29 421
10.5.1.5 Quarter 3 - Quarterly Performance Report - Audit 429
10.5.1.6 Quarter 3 Quarterly Performance Report - Corporate 434
10.5.1.7 Quarter 3 - Quarterly Performance Report - Risk 492
10.5.1.8 Debtors Write-Off 497
10.5.1.9 LGIS - Cyber Security Controls Review 2024 500
10.5.1.10 Payments to Employees in Addition to a Contract or Award 503
11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 505
12 QUESTIONS FROM MEMBERS WITHOUT NOTICE 505
12.1 Responses to Questions From Members Without Notice 505
12.2 Question From Members Without Notice 505
13 NEW BUSINESS OF AN URGENT NATURE 505
14 MEETING CLOSED TO THE PUBLIC 506
14.1 Matters for Which the Meeting May be Closed 506
14.1.1 Proposed Heads of Agreement - Lot 2, 60 Embleton Avenue, Embleton 506
14.2 Public Reading of Resolutions that May be Made Public 507
15 CLOSURE 507

1 Official Opening

2 Acknowledgement of Country

The Presiding Member will deliver the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

3 Announcements from the Presiding Member

4 Attendance

Members

Mayor Filomena Piffaretti (Presiding Member)

South Ward

Cr Elli Petersen-Pik Deputy Mayor
Cr Nat Latter

North Ward

Cr Josh Eveson
Cr Sally Palmer
Cr Michelle Sutherland

Central Ward

Cr Assunta Meleca
Cr Steven Ostaszewskyj

West Ward

Cr Giorgia Johnson

Officers

Jeremy Edwards	Chief Executive Officer
Bianca Sandri	Director Community Services
Luke Botica	Director Infrastructure and Assets
Kym Leahy	Director Corporate Services
Amanda Albrecht	Manager Governance and Strategy
Karen D'Cunha	Coordinator Governance (minute-taker)

Observers

Press -
Public -

4.1 Apologies

Nil at the time of publishing this agenda.

4.2 Approved Leave of Absence

Elected Member	Date of Leave	Approved by Council
Cr Steven Ostaszewskyj	23 June 2025 to 27 June 2025	Ordinary Council Meeting 27.05.2025

4.3 Applications for Leave of Absence

5 Disclosure of Interest Summary

In accordance with section 5.65 of the *Local Government Act 1995* (WA):

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

(a) in a written notice given to the CEO before the meeting; or
(b) at the meeting immediately before the matter is discussed.

6 Public Question Time

In accordance with the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996* and the *City of Bayswater Standing Orders Local Law 2021* the following procedures relate to public question time:

1. A member of the public who raises a question during question time, is to state his or her name and address.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public are invited to ask their questions. If there is sufficient time, the Presiding Member may allow additional questions if there are no more questions from other members of the public.
3. The minimum time to be allocated for public question time is 15 minutes.
4. Questions from the public must relate to a matter affecting the local government. Questions relating to matters of business listed on the agenda will be considered in the first instance, followed by questions relating to Council business not listed on the agenda.
5. A summary of each question raised by members of the public at the meeting and a summary of the response to the question will be included in the minutes of the meeting.
6. Where a question is taken on notice at the meeting, a summary of the response to the question will be provided in writing to the member of public and included in the agenda for the following meeting.

6.1 Responses to Public Questions Taken on Notice

Kate Bowker – Bayswater
Subject: Motion that was raised at an Annual General Meeting of Electors (AGM)

Question 1

It is noted against AGM motion 11 that the reason for change as compared to the motion that was passed at the AGM is that the implementation of a 40km/hr speed limit is a significant change that should be considered further by the Council once traffic data analysis is available.

Council may be aware that over a nine-day period in this City, two children were hit by drivers on their way to school. One was hit by a truck near the Garrett Road and Guildford Road intersection and the other was hit on the Whately Crescent/Leake Street intersection, which is normally in school hours a manned intersection and is in a 40km/hr zone. That child was taken by lights and sirens to the hospital and thankfully has not sustained any long-term physical injuries, because it would have been quite a traumatic incident for the child.

When all our neighbouring LGAs are doing a 40km/hr trial, why is the Council considering it a significant change when we have had two children hit by drivers?

Response 1

A reduction to a 40 km/h speed limit across a whole area impacts a wide range of road users and requires formal approval from Main Roads WA. Before such a change can be made, a detailed assessment, including traffic volume and speed surveys, must be completed to demonstrate that operational vehicle speeds are already trending toward the proposed limit, and that additional measures, such as traffic calming, have been explored.

Before proceeding with the implementation of a 40 km/h speed limit across an area, the City would also consider undertaking consultation with all affected residents. In addition to this, a formal resolution from Council is also necessary to endorse the proposal and allow the City to move forward with the application process.

The City intends to submit an application for a 40 km/h area-wide speed limit following the completion of the Low Cost Urban Road Safety Program (LCURS). These physical treatments help encourage motorists to drive at or below the desired speed, thereby increasing compliance with a future lower speed limit. By implementing these traffic calming elements first, the City is aligning with Main Roads WA requirements, which typically call for speed reducing infrastructure to be in place before approving a permanent speed limit reduction.

Question 3

The motion that was passed was about continuing the LCURS program. What I would like to understand is what is the difference in cost of LCURS as opposed to a Safer Streets trial to the City?

Response 3

Safe Active Streets (SAS) are designed to create a low-speed, shared road environment— originally known as "bike boulevards"— that safely accommodate cyclists on the road alongside vehicles. An example within the City is the May Street and Leake Street corridor, a 2.7 km two-

way route where the speed limit is reduced to 30 km/h. This project forms part of the Long-Term Cycle Network (LTCN), which connects key centres across local government boundaries.

Low-Cost Urban Road Safety (LCURS) projects take a broader approach, aiming to slow traffic across a wider geographical area rather than focusing on a single route. For instance, the Shearn Park area project completed earlier this year at a cost of $785,000 included 28 raised platform treatments across a 1.5 km by 0.5 km area, involving 15 streets and intersections. LCURS is fully funded through the Road Trauma trust account and administered by Main Roads WA.

Comparison:
Both SAS and LCURS aim to calm traffic and improve safety for cyclists and pedestrians. However, SAS focuses on a specific point to point route with higher design standards and associated costs, while LCURS delivers broader area-wide safety improvements using lower-cost, less intrusive interventions.

Branka Radanovich – Bayswater

Subject: Question asked at the Annual General Meeting of Electors

Question 1

At the last AGM I asked a spontaneous question which was taken on notice and I haven't received an answer and I don't think I have found it in the minutes. Can somebody perhaps give me some information on where that went? I think my question was "Can it be identified how many residential verges with underground power do not have a verge tree?"

Response 1

City officers have contacted Ms Radanovich to advise of the location of her question and the City's response in the minutes of the Annual General Meeting of Electors, which are available on the City's website.

Georgina Ker – Bedford
Subject: Bike Rack outside Council Chambers

Question 1

Why is there no longer a bike rack out the front of Council Chambers?

Response 1

The bike rack was accidentally run into by a vehicle and damaged. Further, a small bus transporting a person in a wheelchair parked outside the entrance for ease of access, however but they were not able to alight from the bus as the rack was obstructing their path. The rack was subsequently removed.

Officers will be soon installing new bike 'hoops' closer to the entrance, and out of the path of vehicles.

Subject: Leake Street/Whatley Crescent Intersection

Question 2

In relation to the Leake Street and Whatley Crescent intersection where we previously heard a child was hit by a driver while riding their bike, a resident has passed on to me

that the Public Transport Authority (PTA) had originally designed the bike boulevard to have a signalised crossing there but the funds were reallocated. This resident has had conflicting answers from the PTA as to whether those funds are still available to potentially install a signalised crossing there.

Is it possible for the City to clarify whether those funds are available?

Response 2

The City confirms that there is currently no funding available from the Public Transport Authority for the provision of a signalised crossing at the Whatley Crescent and Leake Street intersection.

6.2 Public Question Time

7 Confirmation of Minutes

7.1 Ordinary Council Meeting

The Minutes of the Ordinary Council Meeting held on 27 May 2025 which have been distributed, be confirmed as a true and correct record.

7.2 Special Council Meeting

The Minutes of the Special Council Meeting held on 10 June 2025 which have been distributed, be confirmed as a true and correct record.

8 Presentations

8.1 Petitions

8.2 Presentations

8.3 Deputations

Deputations are to be heard at the Agenda Briefing Forum at ***7pm*** on ***Tuesday 24 June 2025***, in the Council Chambers, City of Bayswater Civic Centre, 61 Broun Avenue, Morley.

8.4 Delegates Reports

8.4.1 Cr Nat Latter - Planning Principles Essentials Training

Responsible Directorate:	Office of the Chief Executive Officer
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. Certificate of Achievement [**8.4.1.1** - 1 page]

SUMMARY

For Council to note a training course recently completed by Cr Nat Latter.

OFFICER'S RECOMMENDATION

That Council:

1. **Notes the Delegate's Report from Cr Latter for the completion of the Planning Practices – Essentials course.**
2. **Notes that Cr Latter has successfully completed the WALGA Planning Practices – Essentials course.**

REPORT

Cr Latter completed the WALGA Planning Practices - Essentials course on 6 June 2025 at a cost of $654.50.

Cr Latter has received their Certificate of Achievement for the Planning Practices - Essentials course as contained in **Attachment 1**.

KEY COURSE TOPICS

The course topics include:

- Land use planning roles
- Responsibilities in Planning, Council and the Administration
- Legislative framework
- State planning framework
- Local planning framework
- Decision making process
- State Administrative Tribunal
- Development assessment
- Enforcement and compliance

CR LATTER'S COMMENTS

This course was highly valuable as we know planning matters can be very complex, generate a great deal of interest in the community and can be controversial. Elected members require a thorough understanding of planning processes, the decision-making processes and the implications of decisions to appropriately assess applications.

The course outcomes include:

- the ability to recognise and interpret legislation relevant to planning decision making

- understand the role and responsibilities of Council as it relates to planning decisions
- recognise, understand and apply State and local planning frameworks
- interpret and apply planning frameworks to planning and development applications, and
- understand the social and financial implications associated with local government planning decision making.

ELECTED MEMBER CONFERENCE, TRAVEL AND TRAINING REGISTER

The Elected Member Conference, Travel and Training Register has been updated to reflect the completion of the above course by Cr Latter.

The course was funded from Cr Latter's allowance in accordance with the Elected Members Attendance at Conferences, Seminars, Training and Professional Development Policy.

CONCLUSION

Cr Latter has provided the above Delegate's Report to Council to note the completion of a recently completed training course.

WALGA Training

RTO 51992

Certificate of Participation

awarded to

Natalie Latter

after completing the following course:

Planning Practices - Essentials

on

6 June 2025

Anthony Brown - Executive Director Member Services
Western Australian Local Government Association

Certificate ID: 14535468-9555724

9 Method of Dealing With Agenda Business

With the exception of items identified to be withdrawn for discussion, the remaining reports will be adopted by exception (enbloc).

An adoption by exception resolution may not be used for a matter:

(a) in which an interest has been disclosed;

(b) that has been the subject of a petition or deputation;

(c) that is a matter on which a Member wishes to make a statement; or

(d) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

10 Reports

10.1 Office of the CEO Directorate Reports

10.1.1 Council Plan 2025 to 2035 (Strategic Community Plan and Corporate Business Plan)

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic Legislative
Voting Requirement:	***ABSOLUTE MAJORITY REQUIRED***
Attachments:	1. Draft SCP - Engagement Findings Report [**10.1.1.1** - 9 pages] 2. Draft Council Plan [**10.1.1.2** - 41 pages]
Refer:	Nil.
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

The purpose of this report is for Council to adopt the City of Bayswater Council Plan 2025 - 2035, comprising the Strategic Community Plan 2025 – 2035 and the Corporate Business Plan 2025/26 - 2028/29.

The *Local Government Act 1995* s.5.56(1) and the *Local Government (Administration) Regulations 1996*, r.19C(1) and r.19DA requires a local government to undertake a major review of the Strategic Community Plan every four years with a desktop review every two years and prepare or review the Corporate Business Plan every year.

OFFICER'S RECOMMENDATION

That Council:

1. **Adopts the Council Plan 2025 - 2035, as contained in Attachment 2, in accordance with section 5.56 of the *Local Government Act 1995* and Regulations 19C(1) and 19DA of the *Local Government (Administration) Regulations 1996*.**
2. **Authorises the CEO to give local public notice that the plan has been adopted, in accordance with Regulation 19D(1) of the *Local Government (Administration) Regulations 1996*.**
3. **Authorises the CEO to approve any minor changes that may be required to the Council Plan 2025 - 2035, including those that may be required to ensure alignment and integration with the Annual Budget before the document is finalised for printing and publishing on the City's website.**

ABSOLUTE MAJORITY REQUIRED

BACKGROUND

The Strategic Community Plan (SCP) is the City's guiding strategic document and represents our community and Council's long-term vision, values, desired outcomes and objectives. It is the City's highest level of planning and directs the City's budgeting, resource allocations and service and project delivery, to focus our efforts and align our activities to achieve our vision.

The Corporate Business Plan (CBP) sets out the services, projects and programs the City will deliver, across four years, to address the SCP vision, outcomes and objectives, aligned to resourcing and performance reporting.

The City undertook a major review of its SCP and completed its annual Council-led Business Planning and Budget process to review the CBP during the 2024/2025 financial year.

Council Plan 2025 - 2035:

The current local government reform program proposes that a local government's 'Plan for the Future' (SCP and CBP) is to be replaced by a 'Council Plan'. It is anticipated that this change will come into place towards the end of 2025 or later.

As this legislation is not yet in force, the current Act and Regulations still apply. It is anticipated that when the new legislation comes into effect, the core components of an SCP and CBP will still be required, with an increased focused on planning for the 'services and facilities to be provided by the local government'. Community engagement will continue to remain a significant component of local government planning, for a 'Council Plan'.

To align to both current and the proposed future legislation, City officers propose to publish the SCP and CBP together to form the City's first Council Plan.

Desktop enhancements of the Council Plan will be made as required, once the new legislation is in effect and further information is available from the Department of Local Government, Sport and Cultural Industries.

EXTERNAL CONSULTATION

Development of Council Plan Part One: Strategic Community Plan 2025 – 2035

To ensure that the community's evolving aspirations are reflected, a major review of the SCP is carried out every four years. In preparation for the 2024/25 major review of the SCP the City embarked on an extensive community engagement program to explore the community's visions and priorities for the next decade.

The Community Perception Survey of 2023 (Question 1) and the extensive Shape Baysie consultation program provided meaningful informing data. The Shape Baysie engagement program was promoted widely, commencing in March 2024 and running through to May 2024. Participation numbers were significantly higher than those from the 2019/2020 SCP engagement. The table below shows the engagement activities undertaken to inform the review of the City's SCP and the number of responses / participants.

Engagement activity	**# Respondents / participants**
2023 Community Perception Survey (visioning question)	1002
2024 Shape Baysie Survey - online	392
2024 Shape Baysie Survey – Face to face *Breakdown:* *City events, programs, centres = 280* *Youth Team and High school Students = 111* *Business Walkabouts = 43* *Community Partners = 60*	494
2024 Shape Baysie Workshops – Aged Persons, Disability, CALD	78
2024 Shape Baysie Workshops – Primary schools	53
2024 Shape Baysie Focus Group – Residents aged 18 - 34	5
2024 Shape Baysie Focus Group – Residents aged 35 and over	6
2024 Shape Baysie Focus Group – Aboriginal and Torres Strait Islander	5
2024 Shape Baysie Business Interviews in Town Centres	9
TOTAL	**2042**

The methodology and promotion resulted in a data sample that is reflective of the City's diverse community. The findings of the engagement program were presented to Council at a briefing on 3 September 2024 and the summary outcomes report is available to view on Engage Bayswater.

Upon completion of the community engagement stage, the following Council workshops and briefings were held for Elected Members to lead the major review of the SCP:

- Workshop 29 October 2024 – Further exploration of the community engagement feedback. Review of research detailing the City's current and future operating environment and strategic considerations. Initial vision input and key result area priorities.
- Workshop 4 February 2025 - Further input from Elected Members regarding a new City vision and KRA outcomes and themes.
- Briefing 4 March 2025 – Elected Member review and feedback on the initial draft Council Plan – Part One: Strategic Community Plan 2025 - 2035.

At the Ordinary Council Meeting 29 April 2025, Council endorsed that the draft Council Plan - Part One: Strategic Community Plan 2025 - 2026 be published on Engage Bayswater, inviting the community to view the draft and provide feedback via a survey, prior to Council's final adoption of the plan.

The draft document was advertised for community feedback from 30 April to 21 May 2025. The intent of the community engagement project was to reconnect with the community to confirm that the feedback received from the Shape Baysie engagement program has been accurately understood, and that the reviewed SCP reflects both the community's and Council's priorities for the City of Bayswater.

The City promoted this final engagement stage through various online platforms, as well as the Engage Bayswater registered email group. Each channel directed participants to the Engage Bayswater page to complete the survey. Hard copy surveys were also provided at City of Bayswater libraries and recreation centres. The table below shows the reach of the promotion and the resulting actions taken by interested community members.

Promotion	**Date**	**Reach (Audience #)**	**Audience actions**
Facebook and Instagram	30 April 2025 to 21 May 2025	42,591	523 link clicks (to the Engage page) 182 emoji reactions (likes and hearts) 9 comments
Email invitations	6 and 7 May 2025	670	121 links clicked

354 people downloaded and viewed the draft SCP from the Engage Bayswater page. A total of 50 survey responses and 2 emails were received, providing feedback on the draft. This level of interest and response is positive at this final stage of the process as the decisions to be made are limited.

Generally, the feedback indicated agreement with the Vision Statement and the Key Result Area (KRA) visions, outcomes, and objectives. The majority of respondents requested specific inclusion of valuing the City's history and heritage within the SCP. The summary report for this engagement project is provided as **Attachment 1**.

Following the review of all feedback, several amendments to the SCP were proposed and considered by Council at the Briefing on 10 June 2025.

OFFICER'S COMMENTS

The SCP and CBP have now been combined into the draft Council Plan 2025 – 2035.

Strategic Community Plan 2025 - 2035

Council reviewed the community feedback received regarding the advertised draft SCP and provided their responses to the officers' proposed plan amendments. The draft Council Plan 2025 – 2025 has been amended accordingly and provided as **Attachment 2**. The changes made since the public advertisement of the draft SCP are detailed below. Red font shows what has been deleted and Blue font shows what has been added

Section	Change made
Our culturally diverse and ~~vibrant~~ thriving City (pg. 8)	Inclusion of recognition of Traditional Owners and our journey toward reconciliation.
	Replace ~~vibrant~~ with thriving
Our Council (pg.12):	Inclusion of the new Ward map and clarification of Council representation following the October Local Government Election.
Our stakeholders (pg.15):	Addition of Traditional Owners
Strategic Considerations (pg.23):	• Housing trends – cost of living pressures, homelessness • Misinformation and disinformation, increase in online conflict and abuse. • Demand for ~~vibrant~~ thriving CBDs, enhancing the urban experience for residents and visitors.
Social Vision (pg.29):	Our community is diverse, cohesive and inclusive. ~~We~~ enjoy safe and accessible connections to services, ~~activities, events and recreational spaces which contribute to our wellbeing. We are active, healthy and resilient.~~ events, activities and recreational spaces that support health, wellbeing and resilience. Our Aboriginal and global cultures and heritage are respected, supported and celebrated.
Objective 1.1.1 (pg.29)	~~Create social connections through our programs, events and celebrations.~~ Enhance our local identity through social and arts programs and events that celebrate our diverse cultures, history and heritage.
Objective 1.1.3 (pg.29)	Build strong relationships, social connections and inclusive participation with our diverse community.
Built Vision (pg. 31)	Our inviting and ~~vibrant~~ thriving centres are connected via safe, accessible transport infrastructure and green spaces that enhance liveability ~~to enjoy~~. Our attractive neighbourhoods offer diverse housing options. Our assets are well planned and managed ~~well~~ for current and future generations, with consideration for the City's heritage.
Objective 2.1.3 (pg.31)	Advocate and plan for diverse and quality housing choices utilising a contemporary planning framework that encourages growth.
Objective 4.1.2 (pg. 35)	Support mixed-use precincts and developments.
Objective 5.1.2 (pg. 37)	Ensure ~~financial and asset~~ resource sustainability for future generations.
Objective 5.2.2 (pg.	Communicate and engage effectively and empower civic participation.

37)	~~across the City~~
Objective 5.3.1 (pg. 37)	Focus on ~~effectiveness, operational efficiency~~ operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure.
Message from the CEO (pg. 43)	…… as we work towards a ~~vibrant~~ thriving, sustainable and inclusive Bayswater.
Built Informing Documents (pg. 55)	Footpath Masterplan

Corporate Business Plan 2025/26 -2028/29

In terms of the *Local Government Act 1995* s.5.56(1) and the *Local Government (Administration) Regulations 1996* r.19DA local governments are required to prepare and annually review their CBP.

These Regulations and the Departmental Guidelines, set out the requirements for a CBP to:

- Be consistent with the City's SCP long-term vision and outcomes, and outlines the local government's priorities for addressing these across four years;
- Integrate and be based on an accurate and clear understanding of the local government's resources, their financial, asset, workforce and service delivery capability; and
- Establish the long-term allocation of resources, and 'drive' the annual budget.

The draft CBP 2025/26 – 2028/29 was developed through a Council-led business planning and budgeting process, with input from across the business, starting in late 2024 and including six workshops with Council:

- Identifying key issues and priorities, through an environmental scan and consideration of organisational performance;
- Reviewing detailed service plans and project plans, with integrated resourcing; and
- Providing clear direction for services, resourcing and project selection.

The draft CBP reflects the outcomes of this work and meets the legislated requirements, it includes:

- the services, projects and programs the City will deliver, across four years, to address the City's strategic vision, outcomes and objectives;
- a summary of the way in which the organisation is structured to deliver the plan;
- the four-year summarised rate setting statement, detailing how the plan will be resourced and forms the basis of the annual budget;
- an overview of the Local Planning Strategy, Informing Plans and Risk Management; and
- a framework for performance measurement and reporting.

The final draft of the Council Plan 2025 - 2035, comprising the revised Part One: SCP and Part Two: CBP, is presented in **Attachment 2** seeking Council endorsement. The draft Corporate Business Plan 2025/26 - 2028/29 commences on page 41.

Once Council has adopted the Council Plan 2025 – 2035 it will be published on the City's website, publicised via a notice in the local paper and the City's print and social media channels.

Between 50 and 100 hard copies will be printed and made available at City facilities including the:

- Civic Centre
- Libraries
- Recreation centres
- Community centres

The electronic version of the Council Plan will be updated as required following the October Local Government Election.

LEGISLATIVE COMPLIANCE

All local governments are currently required to produce a plan for the future under S5.56 (1) of the *Local Government Act 1995.* Regulations have been made under S5.56 (2) of the Act to briefly outline the minimum requirements to achieve this.

The *Local Government (Administration) Regulations 1996* provide a brief outline of the minimum requirements to meet this requirement, which includes the development of a strategic community plan and a corporate business plan.

The *Local Government Act 1995* s.5.56(1) and the *Local Government (Administration) Regulations 1996*, r. 19C(1) and r.19DA requires a local government to undertake a major review of the Strategic Community Plan every four years with a desktop review every two years and prepare or review the Corporate Business Plan every year.

The draft Council Plan 2025 - 2035 has been prepared in accordance with the:

- *Local Government Act 1995* s.5.56(1)
- *Local Government (Administration) Regulations 1996* r.19C, r.19DA and r.19D
- DLGSC Departmental Guidelines

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	High
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR06 - City does not have the adequate financial capacity to deliver planned services and maintain assets. SR07 - Unethical or inadequate governance and/or decision-making. SR08 - Business model fails to support an integrated and responsive delivery of services, facilities and infrastructure (Including leadership, structure and processes.	

FINANCIAL IMPLICATIONS

The financial implications are outlined in the Corporate Business Plan 2025/26 – 2028/29.

It is proposed that 50 - 100 hard copies of the Council Plan be printed for general circulation, at a cost of up to $1,700, including GST.

Following Council's formal adoption of the Council Plan, a public notice in a local newspaper will be required at a cost of approximately $770, including GST.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme:	Leadership and Governance
Goal L1:	Engage the community in a meaningful way. Provide opportunities for the community to have their say and consider their views when making decisions.
Goal L2:	Plan and deliver projects and services in a sustainable way. Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

The draft Council Plan 2025 - 2035 has been developed through an extensive community engagement program, research and a Council-led business planning and budgeting process. It sets out the City's long-term vision, outcomes and objectives, as well as the services, programs and projects the City will deliver across the first four years of the plan. It is resourced and fully integrates with the Budget 2025/26. The draft Council Plan 2025 - 2035 meets all current legislated requirements. It is recommended that Council adopts the Council Plan 2025 – 2035 as contained in **Attachment 2**.

Community Engagement Outcomes Report

Between March and May 2024, the City of Bayswater undertook consultation to explore the community's long-term vision for the City as part of a major review of its Strategic Community Plan (SCP). More than 1,000 people participated, sharing their long-term aspirations for the City. This feedback was provided to Council to help it develop the City's new SCP 2025-2035. The draft document was advertised for public comment from 30 April to 21 May 2025.

The survey asked respondents to:

- Rate their level of agreement with the following statement: The Strategic Community Plan Vision 'Growing a connected, innovative, sustainable City' expresses community and Council aspirations for the City of Bayswater
- Rate how well they think the Vision, Outcomes and Objectives for each Key Result Area capture the Community and Council priorities for the City of Bayswater over the next 10 years
- They were also provided with four opportunities to provide open-ended responses about the reasons behind their decisions, perceived gaps in the plan and to make any other comments relevant to the draft SCP.

This report describes the effectiveness of the engagement process and summarises what we heard and who we heard from during the consultation period.

Promotion

The draft SCP 2025-2035 and opportunities to provide feedback were widely promoted through a variety of channels and achieved good community visibility.

The Shape Baysie Engage Bayswater page remained the main source of community information about the SCP. Over the life of the project, the webpage attracted more than 3,900 visitors.

In addition to the ability to provide feedback online, hard copy surveys were provided at the City's libraries and recreation centres.

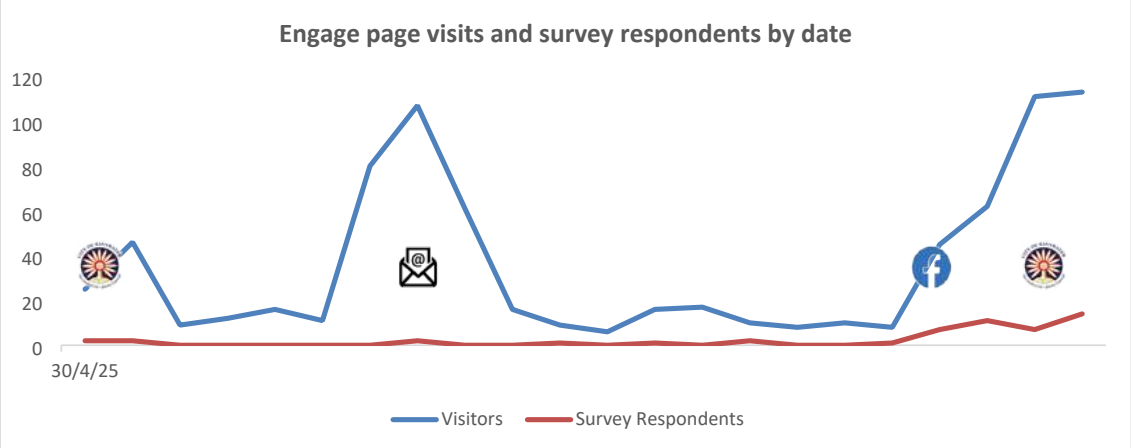
Shape Baysie was supported by invitations to take the survey embedded in City email signatures and a strong social media campaign via Facebook and Instagram. Additionally, 670 emails were sent to residents who expressed interest in being kept up to date about the project.

Promotion	Date	Reach	Actions
Facebook and Instagram	30 April 30 to 21 May 2025	42,591	523 link clicks (to the Engage page) 182 positive reactions (likes, and hearts) 9 comments
Email invitations	6 and 7 May 2025	670	121 links clicked

Shape Baysie – Engagement Tools	Visits	Downloads / Views
Shape Baysie main engagement page	794	-
Draft SCP 2025 – 2035	232	354
Community Engagement Outcomes Report	107	156
Draft SCP 2025 – 2035 Vision Outcomes Objectives by KRA	42	43
Draft Vision for the City of Bayswater SCP 2025 – 2035	34	38
Strategic Community Plan 2021 – 2031	7	8
FAQs	12	12

52 responses were received across the channels. 50 completed the online Engage Bayswater survey and 2 sent an email to the City with their comments.

The Draft SCP consultation campaign generated 794 visits to the Engage Bayswater page; 6.2% resulted in a survey response. The number of visits and rates of response varied over the consultation period. The graph below shows visits to the Engage page and dates when the consultation was promoted, either through City or community channels.



The City published an advert on Facebook and Instagram on 30 April that ran for the length of the campaign. It produced a small spike early and had a steady, if limited, impact on participation for the remainder of the campaign.

670 emails were sent directly to residents with an expressed interest in the project on 6 and 7 May: the majority of visitors to the site who came directly through a link between the evening of 6 May and the morning of 9 May can reasonably be attributed to the link embedded in the emails.While the emails drove traffic to the site, they generated few responses.

A Bayswater Historical Society Facebook post was shared to page followers on 18 May, and subsequently distributed by other members of the community on Facebook. The spike in visits to the page is visible in the above graph. Analysis of the Engage page visitor data suggests both traffic to the page and the number of responses received was positively impacted by the social shares. Visitors directed to the Engage page from the community Facebook post were more likely to complete the survey than those who came through any other channel.

The City of Bayswater published a final push on Instagram and Facebook on 20 May, resulting in 121 link clicks, and was a contributing factor in the high number of visits to the page in the last two days of the consultation period.

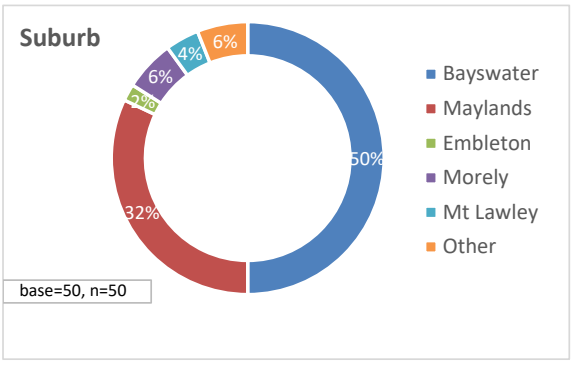
Who we heard from

Of the 50 Engage Bayswater survey respondents, 96% were aged 40+. Few people in the sample identified either as living with a disability or speaking a language other than English at home.

Age bracket	Number #	Percentage (%)
80–89	5	10.0%
70–79	15	30.0%
60–69	11	22.0%
50–59	15	30.0%
40–49	2	4.0%
30–39	1	2.0%
20–29	1	2.0%
Total	**50**	**100.0%**

Category – multiple response	Number #	Percentage (%)
Live in the City of Bayswater	40	80%
Own a residential property in the City of Bayswater	30	60%
Own or represent a business in the City of Bayswater	5	10%
Own a business property in the City of Bayswater	0	0%
Visit or work in the City of Bayswater	10	20%
Identify as Aboriginal and/or Torres Strait Islander	0	0%
Are a person with a disability	6	12%
Speak a language other than English at home	2	4%
Sums to greater than 100		

82% of survey respondents were from either Bayswater or Maylands; consistent with the response profile in other City surveys. The impact of visitors with an interest in heritage is a likely factor in the suburb profile distribution. The two email respondents identified that they are residents of Maylands.



Suburb	Number #	Percentage (%)
Bayswater	25	50%
Maylands	18	32%
Embleton	1	2%
Morely	3	6%
Mt Lawley	2	4%
Other	3	6%
Total	**50**	**100%**

In addition, the two email respondents identified that they are residents of Maylands.

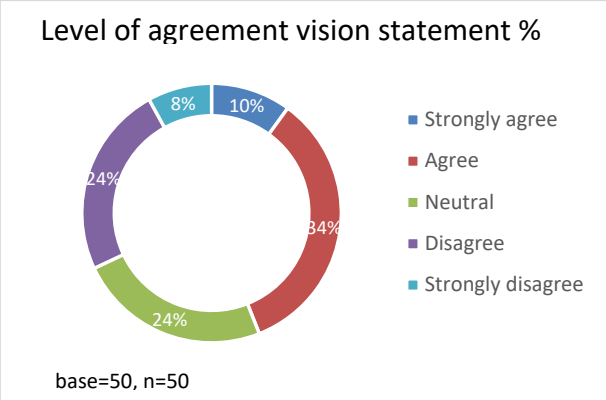
Engagement Outcomes

The Vision Statement

The survey asked respondents to rate their level of agreement with the following statement:

> *The Strategic Community Plan Vision 'Growing a connected, innovative, sustainable City' expresses community and Council aspirations for the City of Bayswater.*

	# of respondents	% of respondents
Strongly agree	5	10%
Agree	17	34%
Neutral	12	24%
Disagree	12	24%
Strongly disagree	4	8%
TOTAL	50	100%



Responses were mixed. More than 40% agreed or strongly agreed that the vision expressed council and community aspirations, with the remainder either neutral (32%) or expressing disagreement (28%).

When asked to provide reasons for their rating, 44 respondents provided comment. Of these, three were irrelevant or difficult to parse and have been coded with the blank responses.

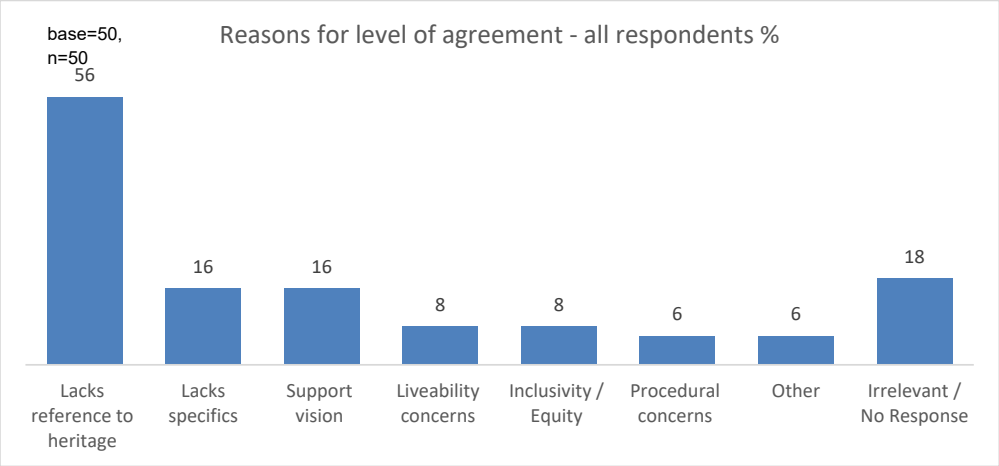
Category	Number #	Percentage (%)	**Includes**
Lacks reference to heritage	28	56%	References to heritage / history, built heritage, natural heritage, social heritage, land use heritage, Aboriginal heritage, cultural recognition, family connections/history, art and culture / art and cultural heritage.
Lacks specifics	8	16%	Implementation gaps / few details / meaningless words / ordinary residents can't relate
Support vision	8	16%	Full support / qualified support for sentiment / ideas / aspirations
Liveability concerns	5	10	Impact of development on liveability / community identity
Inclusivity / Equity	4	8%	Not inclusive: young people, old people, culturally diverse, middle and low income earners
Procedural concerns	3	6%	Perceived lack of consultation / distrust of government
Other	3	6%	Climate change / natural asset promotion / protection
Irrelevant / No Response	9	18%	Blank responses / responses difficult to parse or unrelated to the topic

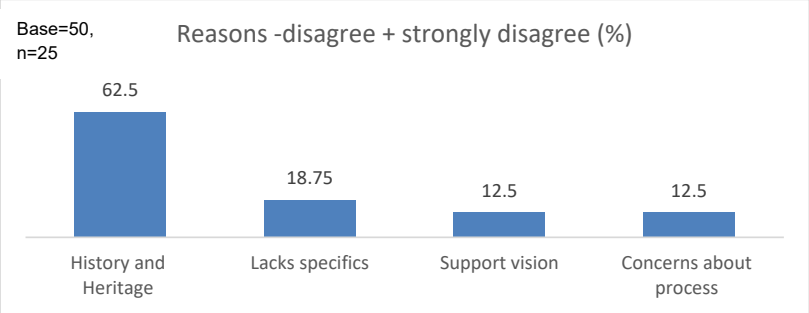
62% of people who either disagreed or strongly disagreed were more likely to raise the issue of history and heritage, compared with only 18% of those who felt more positive about the vision.

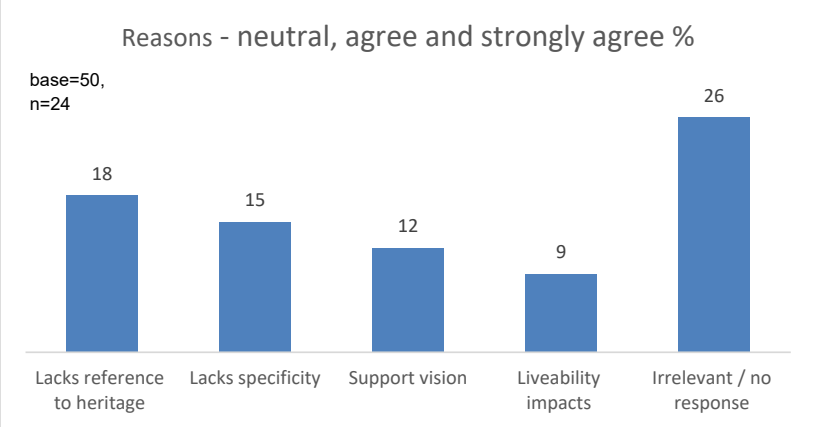
> *'The Vision is good as far as it goes. It does not refer to the immense richness within the City in terms of history and heritage. This is not just about "Saving old Buildings", but celebrating the diverse and rich cultural landscape within Maylands in particular, and the City of Bayswater more generally.'* ***(Strongly disagree)***

Overall, 56% mentioned history; analysis of the comments suggests their underlying concerns are broad, and they view history, culture, and the arts to concerns about community identity, authenticity, place attachment, and cultural continuity. They connect celebrating cultural heritage and recognising and respecting Whadjuk Nyoongar culture with vibrant community and economic life. They see acknowledging the past as a means of strengthening community identity and feel it is important for the SCP to explicitly reference the City's heritage.

10% were concerned about the impact of development on liveability; they feel the development around Bayswater Station did not consider the impacts on residents and are concerned that future infill development around the station may not be sensitive to its environment.







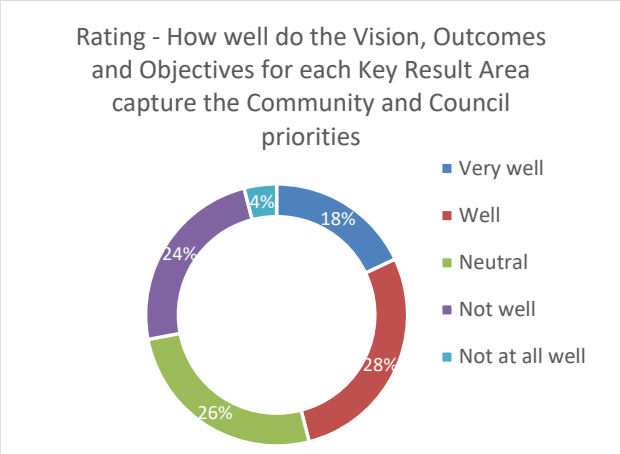
Key Result Areas

Respondents were also asked to rate how well they thought the Vision, Outcomes and Objectives for each Key Result Area capture the Community and Council priorities for the City of Bayswater over the next 10 years.

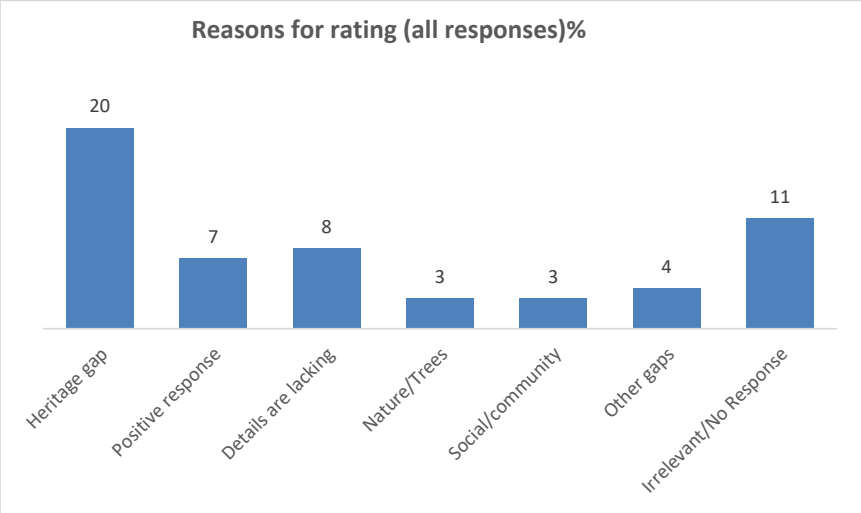
Forty people provided insight into their rating. Key themes among their reasons were the lack of reference to history and heritage, and the lack of details under each KRA.

Respondents expressed positive views in similar proportions to the previous question. A third either felt the KRAs captured priorities either poorly or very poorly (32%); just over a quarter felt neutral (26%) and 46% felt they captured priorities well or very well.

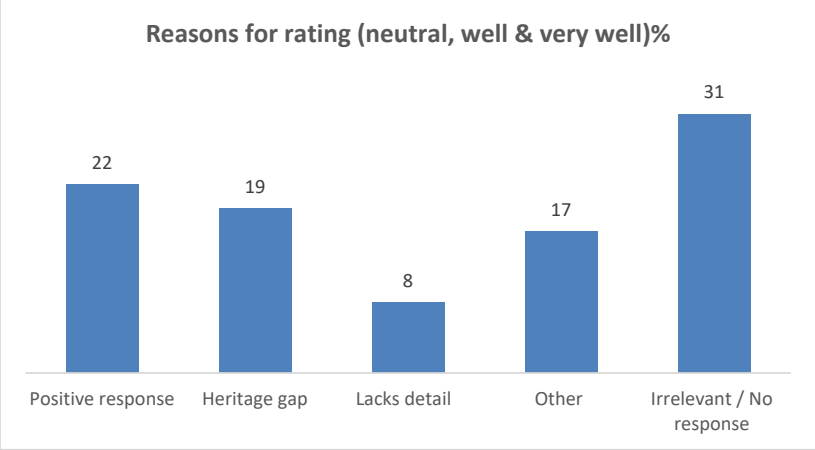
	Number #	Percentage (%)
Very well	**9**	**18%**
Well	**14**	**28%**
Neutral	**13**	**26%**
Not well	**12**	**24%**
Not at all well	**2**	**4%**
TOTAL	**50**	**100%**



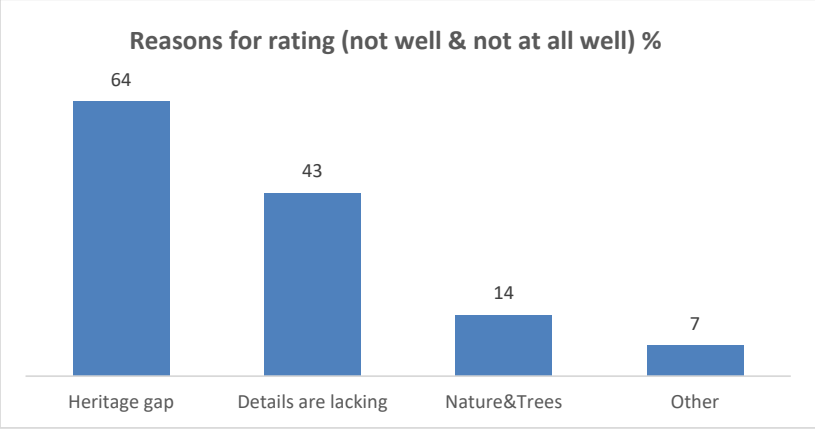
Category	# of respondents	% of respondents	Includes
Lacks reference to heritage	20	40%	References to history and heritage; built form, social history, cultural history
Positive response	7	14%	Strong or qualified support for how well the KRAs reflect aspirations.
Details are lacking	8	16%	No measurable outputs, lacks clarity, too high level or vague
Nature/Trees	3	6%	Impact of development on liveability / community identity
Social/community	3	6%	Insufficient focus on community / no recognition of community groups
Other gaps	5	10%	Environment, parking, need for an archivist, parking
Irrelevant/No Response	11	22%	



base=50, n=50



base=50, n=36



base=50, n=14

8

While lengthy, the following response reflects the consideration given to each of the Key Result Areas:

> *'Overall, the draft Vision, Outcomes, and Objectives demonstrate strong alignment with the broad priorities of the community and Council. The emphasis on safety, connected neighbourhoods, sustainability, and economic vitality reflects current and future community aspirations. However, the Plan would benefit from stronger commitments to Whadjuk Noongar partnership and cultural heritage protection, greater specificity on climate targets, and more inclusive planning that addresses the needs of young people, seniors, and marginalised groups. Integrating these aspects would help ensure the Plan is both future-proof and equitable.'*

The lack of explicit reference to heritage remained a more often-mentioned issue for those who felt more negative about the KRAs. Key ideas among these responses are calls for greater detail and a commitment to embedding the area's heritage in future development, as do other local governments.

Other comments

Respondents were provided with two more opportunities to make comments:

Q9 If you think there are any gaps* in the Key Result Areas please outline them below. **Please remember that this is a high-level strategic document that guides City planning. Plans and actions are set out in the Corporate Business Plan, Annual Plan and Budgets.), and*

Q10 Is there anything else you would like to tell us about the Draft Strategic Community Plan?

Thirty-seven people made further comment at Q.9, and 25 at Q.10 . The key themes in their responses to the final two questions were similar to each other, and similar to those given to earlier questions. For that reason, results are shown together below. Respondents took the opportunity to expand on the theme, reiterating calls for a City archivist, requesting a dedicated Arts and Culture officer, and restating the links between culture, heritage and identify. Some noted that 'heritage' was a gap in all the City's planning documents.

The word cloud below gives an indication of the frequency in which respondents the concepts.



City of
Bayswater

Council Plan



2025 – 2035

An integrated Strategic Community Plan (2025 – 2035)
and Corporate Business Plan (2025/26 – 2028/29)

Acknowledgment of Country

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

The City of Bayswater acknowledges the Traditional Custodians of the land, the Whadjuk people of the Noongar Nation, and pays its respects to Elders past, present and emerging.

Inclusivity Statement

The City of Bayswater is committed to providing an inclusive, safe and respectful organisation and work environment, free from discrimination, harassment and racism. We recognise the impacts of inequity and discrimination and strive to remove the barriers these create.

We celebrate diversity as a strength within our community. Supporting diversity and operating in an inclusive and respectful manner is central to our values and principles of providing safe, accessible and welcoming services and facilities for the community.

Accessibility

This publication can be found on the City's website. It is available in alternative formats on request, including hard copy in large print or standard print, and electronic format.

我们可以根据要求以其他格式提供此信息。

Possiamo fornire queste informazione in altri formati su richiesta.

Chúng tôi có thể cung cấp thông tin này ở các định dạng khác theo yêu cầu.

The free Translating and Interpreting Service can assist non-English speakers to communicate with the City of Bayswater. To find out more, visit **www.tisnational.gov.au** or call **131 450**.

TIS National 为英语不流利人士提供免费口译服务，帮助他们跟贝斯沃特市沟通。如需了解更多有关信息，请浏览他们的网站 **www.tisnational.gov.au** 或致电 **131 450**。

Il servizio gratuito di traduzione e interpretazione (TIS National) può aiutare chi non parla inglese a comunicare con la città di Bayswater. Per saperne di più, visita il loro sito web **www.tisnational.gov.au** o chiama il **131 450**.

Dịch vụ Biên dịch và Thông dịch (TIS National) miễn phí có thể hỗ trợ những người không nói tiếng Anh giao tiếp với Thành phố Bayswater. Để tìm hiểu thêm, hãy truy cập trang web của họ **www.tisnational.gov.au** hoặc gọi **131 450**.

Contents

Our Council Plan for the Future 5

Message from the Mayor 6
Our culturally diverse and thriving City 8
City of Bayswater quick stats 10
Our Council 12
Our values – CARES 14
Our stakeholders 15
Integrated Planning and Reporting 17
Engaging with our community 20
Strategic considerations 23

Our Strategic Community Plan 2025 – 2035 25

Our Vision of the City of Bayswater in 2035 26
Social 29
Built 31
Natural 33
Economic 35
Leadership and Governance 37
Our commitment to sustainability 38

Our Corporate Business Plan 41

Message from the CEO 43
Organisational structure 44
Corporate Business Plan on a page 46
Social 49
Built 55
Natural 61
Economic 65
Leadership and Governance 69
2025/26 Budget and Long-Term Financial Plan (LTFP) 74
Capital Works Program Overview 78



Our Council Plan for the Future

Our Council Plan for the Future 2025 – 2035 (the Council Plan) encapsulates the City of Bayswater's strategic focus for the next decade and is the driver for all other City planning. Community-informed and Council-led, our Council Plan steers our progress using a sustainability framework with five strategic Key Result Areas:

Social **Built** **Natural** **Economic** **Leadership and Governance**

The Council Plan is the highest level of strategic planning undertaken by Council. It encompasses the Strategic Community Plan (SCP) documenting our Vision, Outcomes and Objectives, which direct the Corporate Business Plan (CBP), a rolling plan which details our services, projects and resource use against the yearly budget.

Message from the Mayor

On behalf of Council, I am delighted to present the City of Bayswater's Council Plan 2025 - 2035, encompassing the City's Strategic Community Plan (SCP). This SCP sets out our vision for the future and will guide our actions over the next 10 years. It reflects the values and priorities of you, our community, and ensures our decisions and actions align with your aspirations for our City.



Growing a connected, innovative, sustainable City

Developed through extensive consultation, including focus groups, online surveys and face-to-face discussions, this plan captures what matters most to you. We understand what you value is growing a connected, innovative and sustainable City. This has resulted in a new Vision for us to work towards.

This SCP will deliver on the vision articulated by you, the community, under five key result areas: Social, Built, Natural, Economic, and Leadership and Governance. Progress on the objectives outlined under each key result area will be tracked through the delivery of our Corporate Business Plan, a rolling plan that details our services, projects and resource allocation against the yearly budget.

Thank you to everyone who has contributed to the creation of this new SCP. This plan would not be possible without you.

As a Council, we remain committed to achieving the best outcomes for our community and delivering on our collective vision for Bayswater's future.

Filomena Piffaretti
Mayor



Our culturally diverse and thriving City

The City of Bayswater features a culturally rich and thriving community, flourishing across eight suburbs and four bustling town centres. Our City encompasses more than 380 hectares of lush open spaces and a 10km expanse along the scenic Derbarl Yerrigan (Swan River), within the land of the Whadjuk people of the Noongar Nation, the traditional custodians of the land around Boorloo (Perth), Western Australia.

Situated just 6km north-east of Perth's CBD, the City offers easy access to major transport routes and significant destinations, including Perth International Airport. Our City is renowned for delivering valued services to the community, emphasising sustainability and environmental stewardship, enhancing town centres, fostering community engagement, and providing abundant opportunities for residents to thrive in this urban setting.

The City supports the community with three libraries, two community centres, three recreation centres including aquatic facilities at Bayswater Waves, which offers three pools, and Maylands Waterland. We support more than 150 local sporting clubs and manage 180 parks, ovals and open spaces, as well as 107 play areas. We oversee a local road network extending 460km and more than 300km of footpaths.

The City has a multicultural community, with 38% of our residents born overseas and 32% speaking a language other than English at home. We proudly celebrate the diverse cultures and backgrounds that enrich our City and contribute to its dynamic character. Our district is rich in Aboriginal history and the City is committed to our role in progressing our nation's shared journey towards reconciliation.

The City is experiencing an annual growth rate of 1.3% and our population is projected to reach over 100,000 by 2050. This growth not only brings increased diversity, but presents new opportunities for development and community engagement, positioning Bayswater as a thriving and inclusive place in which to live, work and visit.

The City has benefitted significantly from the State Government's substantial investment in road and rail infrastructure, particularly through the METRONET project. The reconstructed Bayswater Train Station, the second largest in Western Australia, and the new Noranda and Morley stations have further enhanced our transport network and solidified Bayswater's position as a central hub for public transport. Residents and visitors enjoy fast, reliable access across the City and beyond. This not only enhances connectivity for our community but stimulates local business opportunities by bringing a steady flow of commuters through our City.

Additionally, this transport connectivity has enabled the City to attract investment and support the revitalisation of our town centres, fostering economic growth and enhancing the overall urban environment.





Top countries of birth
Australia, United Kingdom, India, Vietnam, New Zealand and China

69,283
Population (Place of usual residence)^

3
Libraries

31.9%
Medium or high-density dwellings^

29,064
Total households^

38
Median age^

6,424
GST registered businesses^^

26,029
Local jobs^^

Top languages
English, Vietnamese, Mandarin, Italian, Cantonese and Filipino/Tagalog

37.7%
Born overseas^

338
Accommodation and food services businesses^^

20,000+
People attending events

35.9%
Households with children^

$3.98B
Headline gross regional product^^

17%
Manufacturing is the largest industry for economic output^^^

107
Play spaces

3
Recreation centres

2
Golf courses

2.3
Average household size (persons per dwelling)^

$1,734
Median weekly household income^

31.1%
Renters^

150+
Local sporting clubs

460
Kms of local road network

2
Aquatic facilities

180+
Parks, ovals and open spaces

*Latest data available, sourced 22 May 2025 from https://profile.id.com.au/bayswater and https://economy.id.com.au/bayswater (Data from ^2021, ^^2024, ^^^2023/24)

Our Council

Council is responsible for setting the strategic direction of the City of Bayswater, informed by community aspirations and implemented by the City's administration, as documented within this Council Plan.

Council oversees the performance of the City's functions, the allocation of resources and finances, and determines the City's policies. Our Elected Members provide leadership and guidance to the community, facilitate communications between the community and Council, and participate in decision-making processes at Council and Committee meetings.

A Council Election will be held on 18 October 2025. From this time, the City will have two Councillors in each ward. The map opposite shows the City's new ward structure which comes into effect for the purpose of the Election, and then from 18 October 2025.

City



Mayor
Filomena Piffaretti
Term expires 2027

filomena.piffaretti
@bayswater.wa.gov.au

South Ward



Deputy Mayor
Cr Elli Petersen-Pik
Term expires 2025

elli.petersen-pik
@bayswater.wa.gov.au

Central Ward



Councillor
Assunta Meleca
Term expires 2025

assunta.meleca
@bayswater.wa.gov.au

North Ward



Councillor
Josh Eveson
Term expires 2025

josh.eveson
@bayswater.wa.gov.au

West Ward



Councillor
Giorgia Johnson
Term expires 2025

giorgia.johnson
@bayswater.wa.gov.au



Councillor
Nat Latter
Term expires 2027

nat.latter
@bayswater.wa.gov.au



Councillor
Steven Ostaszewskyj
Term expires 2027

steven.ostaszewskyj
@bayswater.wa.gov.au



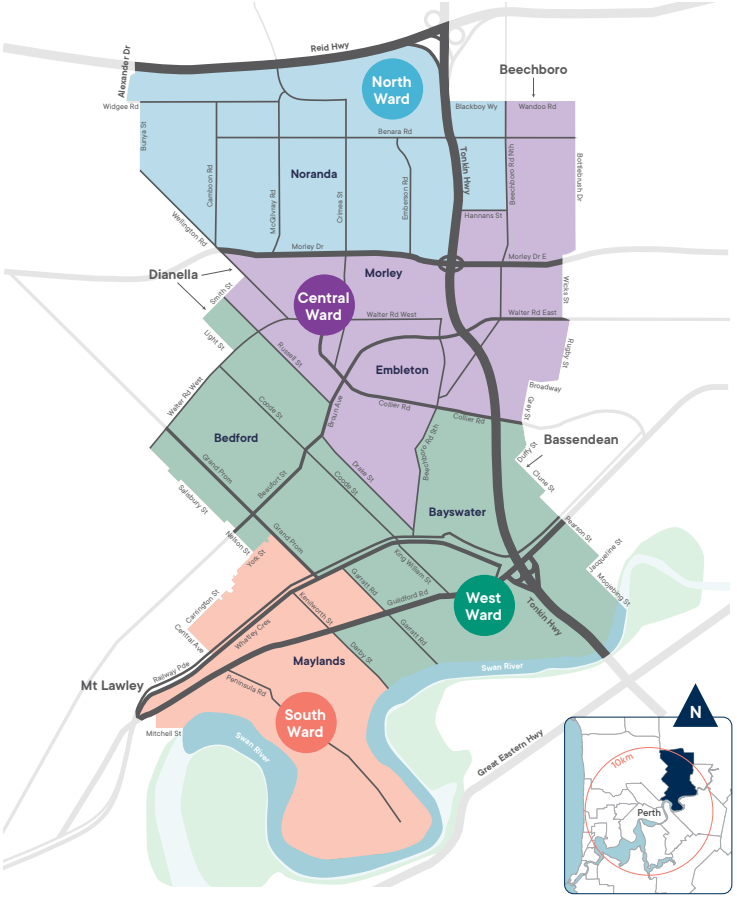
Councillor
Sally Palmer
Term expires 2025

sally.palmer
@bayswater.wa.gov.au



Councillor
Michelle Sutherland
Term expires 2027

michelle.sutherland
@bayswater.wa.gov.au



North Ward

Area: 9km²

- Noranda
- Part Morley
- Part Dianella
- Part Beechboro

Central Ward

Area: 9km²

- Part Morley
- Part Embleton
- Part Bayswater
- Part Dianella
- Part Beechboro

West Ward

Area: 10.5km²

- Part Bayswater
- Bedford
- Part Embleton
- Part Morley
- Part Dianella
- Part Bassendean

South Ward

Area: 5.5km²

- Maylands
- Part Mt Lawley

Our values – CARES

Customer
Our service meets the needs and expectations of our customers.

Accountability
We are responsible for our actions and decisions and have integrity.

Respect
We value diverse perspectives, treating everyone with fairness in all our interactions.

Excellence
We continuously improve and strive to do better.

Safety
We take safety seriously.

Our stakeholders

At the City of Bayswater, we engage with a diverse group of stakeholders through various channels, tailored to their specific needs and concerns. Community and stakeholder engagement is a critical component of how we plan, and in many cases, it is our relationships with our stakeholders that support the City to deliver on our planned initiatives. The City does not operate in isolation and all City stakeholders have an impact and a role to play in achieving the vision of this Council Plan. Our stakeholders include:

- Residents and ratepayers
- Local businesses
- Community and interest groups
- State and federal governments
- Investors
- Traditional Owners
- City staff and volunteers
- Educational institutions
- Non-profit organisations
- Media





Integrated Planning and Reporting

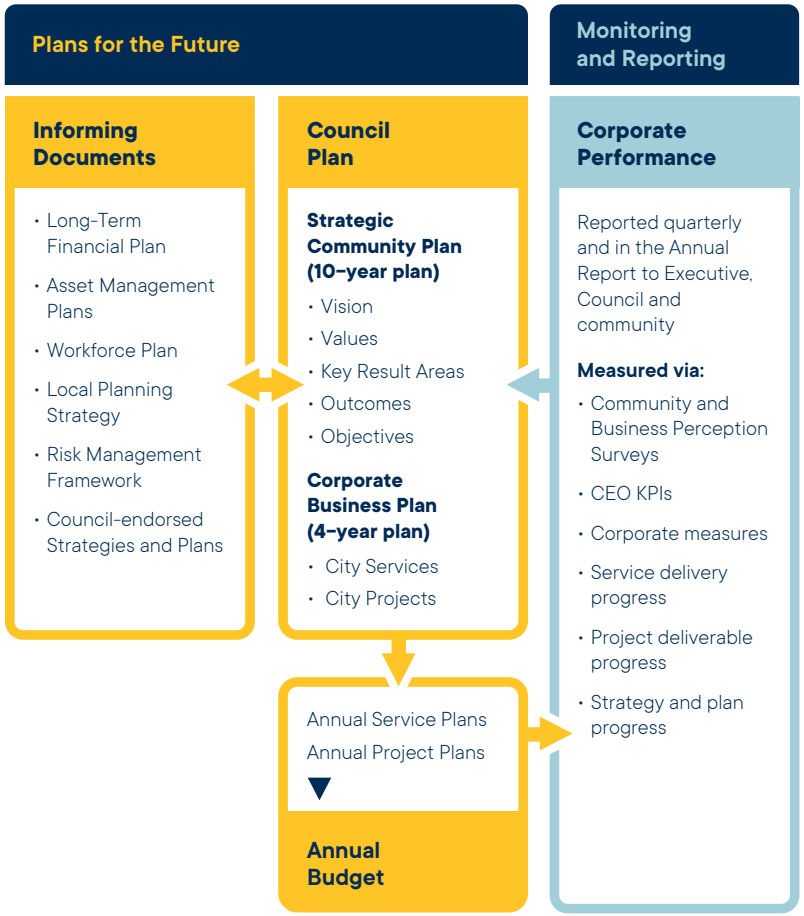
Integrated Planning and Reporting (IPR) establishes a realistic, integrated and accountable system of longer-term strategic planning and management and enables local governments to deliver their strategic and organisational objectives.

Integrated Planning and Reporting involves:

- Engaging with the community, understanding the context and establishing the community's long-term vision, aspirations and goals
- Developing realistic and integrated strategic, corporate and operational plans that:
  - Are consistent with the community's long-term vision
  - Are based on an accurate and clear understanding of the local government's resources and service delivery capabilities
  - Establish the long-term allocation of resources and 'drive' the annual budget
- Putting in place a linked strategic performance management system to provide accountability, support decision-making and inform ongoing improvement.

Integrated Planning and Reporting Framework

The diagram reflects how the City's plans are integrated and enable delivery of community outcomes in alignment with our vision and objectives.



Components of the Integrated Planning and Reporting Framework

Strategic Community Plan

A Strategic Community Plan is a legislative requirement for all local governments in WA and the City's highest-level planning document. It sets out a broad and ambitious but achievable vision to be a sustainable City with a local focus, along with objectives.

Corporate Business Plan

The Corporate Business Plan operationalises the Strategic Community Plan outcomes and objectives and sets out the four-year delivery program of services and projects and the resources to deliver these.

The Corporate Business Plan is developed through a Council-led business planning and budgeting process, with inputs from across the business and several workshops with Council.

Informing Documents

A number of strategies and plans inform and support the City's planning process.

Long-Term Financial Plan

The City's Long-Term Financial Plan (LTFP) aligns to our Strategic Community Plan and sets out the City's financial position over a 10-year period.

Asset Management Plans

The City maintains a range of assets to provide an integrated approach to the delivery of services. To ensure we effectively manages this large portfolio of assets, the City has prepared a suite of Asset Management Plans. The plans assist the City to manage its infrastructure and other assets to an agreed level of service and ensure these are sustainable into the future. They are plans for the appropriate acquisition, upgrade, maintenance, renewal and disposal of assets, balancing aspirations with affordability and sustainability.

Workforce Plan

The City of Bayswater Workforce Plan ensures people are central to everything we do. We need to make sure we have plans in place to support our workforce and to identify and deliver our future workforce needs.

Local Planning Strategy

Local governments are required to have a Local Planning Strategy (LPS) under the *Planning and Development Act 2005* to identify how the City will implement the State Government's planning framework at a local level. The City's LPS aligns with the State Government's vision and the City's Strategic Community Plan vision and goals.

Risk Management Framework

The City is committed to embedding risk management practices across the organisation to support the delivery of our strategic, operational and project goals, objectives and outcomes. The City has a comprehensive Risk Management Framework which provides the foundations and principles for managing risks across the City.

Council-endorsed Strategies and Plans

The City has a number of additional topic-specific informing strategies and plans that further define the strategic approach to the delivery of services, actions and projects that support each key result area.

Monitoring and Reporting

Reporting progress towards the achievement of the objectives in our Strategic Community Plan and the Corporate Business Plan is an important part of the City's Integrated Planning and Reporting Framework. The City uses the Annual Report to inform the community of its achievements and progress. The City also measures its performance and success through quarterly reporting to Council of the following:

- Corporate performance measures
- Service performance
- Operating and capital project progress
- Progress of informing plans.

Engaging with our community

The City of Bayswater values open communication and active participation from the public in its governance. We believe sharing information, consulting and encouraging community participation are essential for effective decision-making. The City is dedicated to engaging residents and other stakeholders during the development of policies and plans that impact community services. More information on our engagement activities can be found on our website.

Shape Baysie

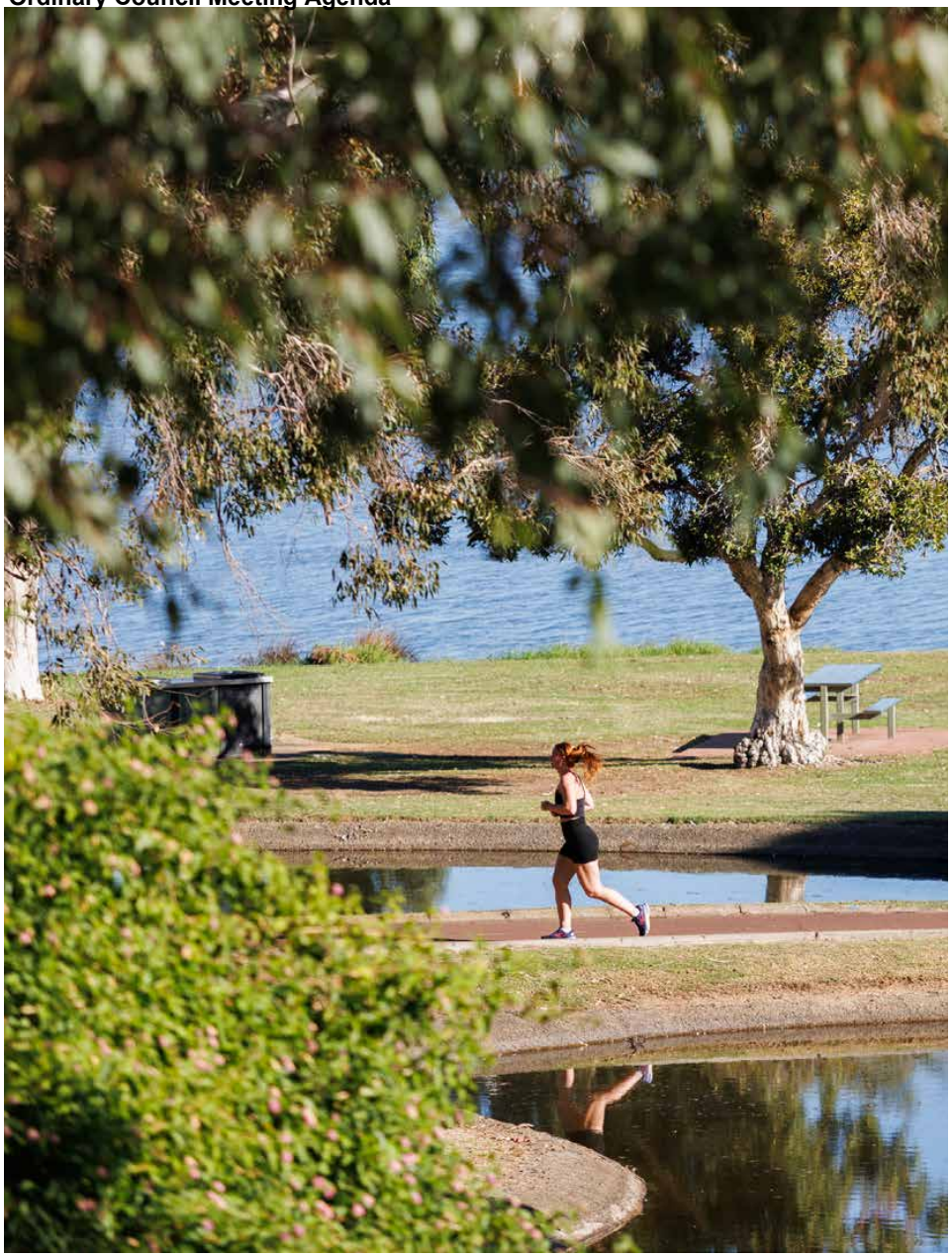
We invited our community to help plan the future of the City of Bayswater by answering an aspirational question as part of our 2023 Community Perception Survey and taking part in our 2024 Shape Baysie Strategic Community Plan engagement program. The purpose was to explore the community's visions and priorities for the next decade. Community members embraced the opportunity, with more than 2,000 responses contributing to this plan.

The Shape Baysie consultation program was promoted widely and via a variety of methods which has resulted in a data sample that is reflective of the City of Bayswater's diverse community. The outcomes report is available on **engage.bayswater.wa.gov.au**.

We asked our community:

"Looking forward 10 years, what sort of place would you like the City of Bayswater to be? What words would you use?"





Strategic considerations

Unexpected global events and the COVID–19 pandemic led to emerging risks and an unpredictable future across the world. The City's operating environment continues to change. The City will need to ensure resilience and an ability to adapt its plans, services and projects to meet new and more rapidly changing requirements.

Social

- Population growth, multicultural diversity, ageing population
- Housing trends – cost of living pressures, homelessness
- Increasing expectations
- Support wellbeing, physical activity, connection and cohesion

Technology

- Increasing expectation of services and communication being online and 24/7
- Rapid technology advancement, artificial intelligence and automation
- Increasing cyber security risk

Economic

- Demand for thriving CBDs, enhancing the urban experience for residents and visitors
- State investment in transport infrastructure – METRONET opportunities
- Weakened business confidence
- CPI and interest rate increase, cost of living
- Economic uncertainty
- Escalated construction market costs, skills shortage

Natural environment sustainability

- Changing climate
- Urban tree canopy, biodiversity loss, invasive species
- Water and energy management.
- Need to reduce carbon emissions
- Waste management
- Demand for leafy, green public spaces

Built environment

- Demand for connected townsites improving accessibility and community integration
- Evolving transport modalities, changing the City's transportation landscape, increased uptake of e-rideable devices and electric vehicles
- Increased costs in managing assets and infrastructure (new and renewal)

Political

- Potential for increased resource sharing amongst local government authorities
- Strengthen advocacy and partnership development
- Local Government Act reform
- Broader legislation and regulatory changes affecting local government
- Privacy and Responsible Information Sharing Bill
- Accountability and transparency
- Misinformation and disinformation, increase in online conflict and abuse.

Strategic Community Plan

Our Vision of the City of Bayswater in 2035

Growing a connected, innovative, sustainable City

Our vision provides a foundation for the future and is based on the following principles:

Growing

Our City is thriving, creating a sought-after destination to live and visit.

Connected

Our City is connected and accessible, with lively, attractive centres where people of all backgrounds, ages and abilities are supported to gather, enjoy and live.

Innovative

Our City embraces innovation, a leader that adapts to change to meet our needs for the future.

Sustainable

Our sustainable City is committed to preserving our environment, optimising our assets and resources, and ensuring financial resilience for future generations.

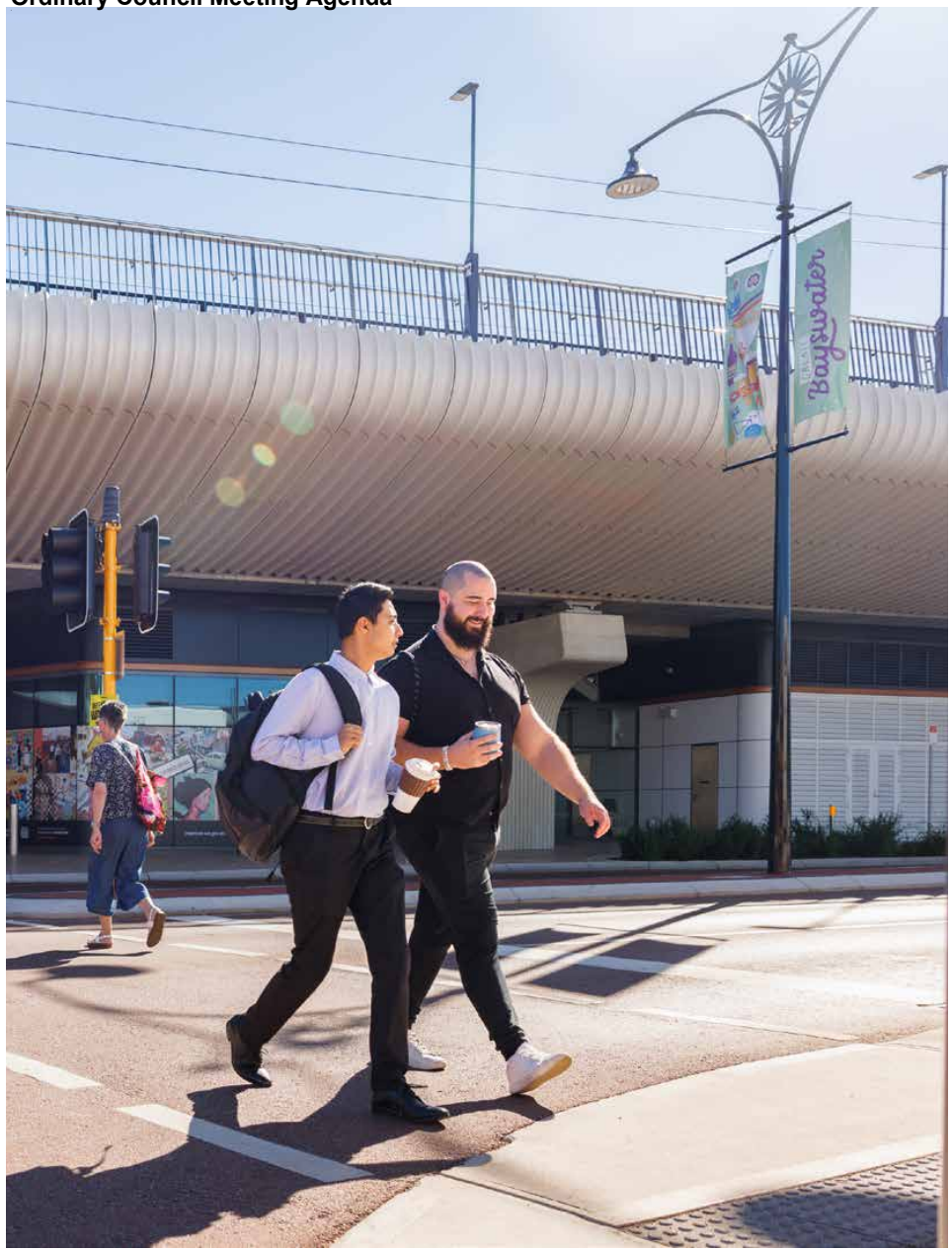




Social

Our community is diverse, cohesive and inclusive. We enjoy safe and accessible connections to services, events, activities and recreational spaces that support health, wellbeing and resilience. Our Aboriginal and global cultures and heritage are respected, supported and celebrated.

Outcome	Objectives
1.1 A Connected and Inclusive Community	1.1.1 Enhance our local identity through social and arts programs and events that celebrate our diverse cultures, history and heritage. 1.1.2 Facilitate partnerships and access to services for all community. 1.1.3 Build strong relationships, social connections and inclusive participation with our diverse community.
1.2 A Safe and Resilient Community	1.2.1 Facilitate a safe environment. 1.2.2 Foster community resilience by increasing capability to prevent, prepare for, respond to, and recover from rapid change and disasters.
1.3 An Active and Healthy Community	1.3.1 Strengthen public health and wellbeing through providing, supporting and/or advocating for services that support our community. 1.3.2 Provide welcoming, quality recreational spaces and activities.



Built

Our inviting and thriving centres are connected via safe, accessible transport infrastructure and green spaces that enhance liveability. Our attractive neighbourhoods offer diverse and quality housing options. Our assets are well planned and managed for current and future generations, with consideration for the City's heritage.

Outcome	Objectives
2.1 A Connected and Accessible City	2.1.1 Plan for connected, accessible and safe roads, pathways and places. 2.1.2 Create liveable neighbourhoods and centres. 2.1.3 Advocate and plan for diverse and quality housing choices utilising a contemporary planning framework that encourages growth.
2.2 Built Infrastructure that Meets Current and Future Community Needs	2.2.1 Improve the amenity of our public spaces and streetscapes. 2.2.2 Ensure accessible connections between the built realm and natural green spaces to relax and recreate. 2.2.3 Plan, build and maintain current and future assets.



Natural

Our valued natural environment is biodiverse and resilient to the changing climate. We use our resources wisely, minimise waste and have net zero emissions. Our community enjoys our green open spaces and tree-lined streets.

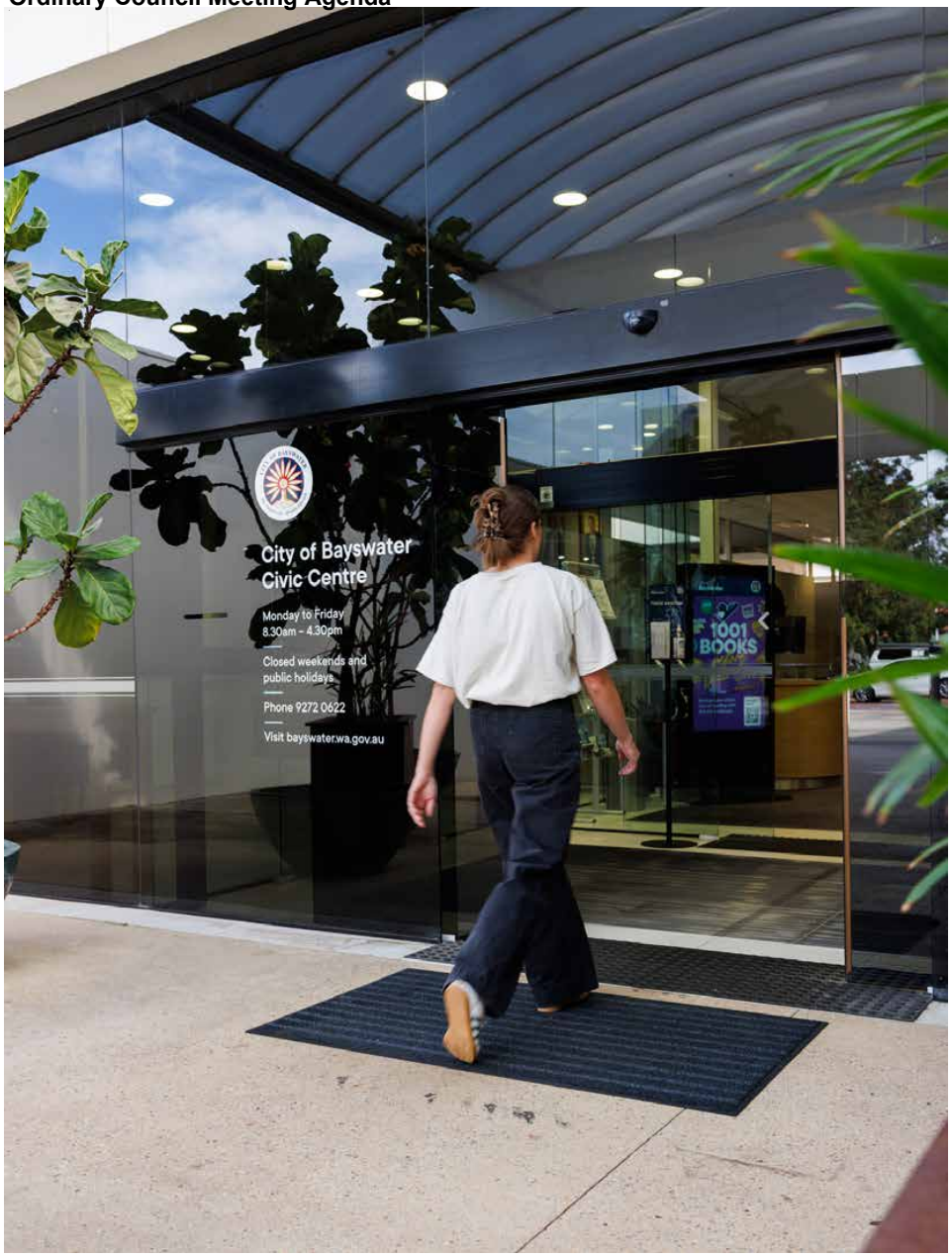
Outcome	Objectives
3.1 A Climate Resilient City	3.1.1 Reduce the impacts of the changing environment. 3.1.2 Transition to net zero emissions. 3.1.3 Partner with community to build an energy-smart and waterwise City. 3.1.4 Support a circular economy through best practice waste management.
3.2 Sustainable Natural Green Spaces	3.2.1 Preserve and enhance our biodiversity and the health of our river, wetlands and bushland. 3.2.2 Increase tree canopy to shade our pathways and cool our suburbs. 3.2.3 Maintain and protect our inviting green open spaces.



Economic

With diverse opportunities for businesses and investment, our distinctive centres offer multiple uses and attractions. Local businesses are thriving, experiencing growth, benefitting from partnerships and offering a variety of local employment options.

Outcome	Objectives
4.1 Diverse Economic Opportunities	4.1.1 Encourage new businesses and investment opportunities through advocacy and partnerships. 4.1.2 Support mixed-use precincts and developments.
4.2 Distinctive Centres	4.2.1 Facilitate the activation of City and town centres. 4.2.2 Facilitate the promotion of City and town centres and other attractions.
4.3 Sustainable Thriving Businesses and Employment	4.3.1 Actively build relationships to support local businesses and increase local job opportunities.



Leadership and Governance

Our City is governed with ethical and accountable decision-making to ensure we provide for our current and future generations. We deliver effective and efficient service to our community, with open communication and engagement. We advocate, partner and invest wisely to meet our community's needs.

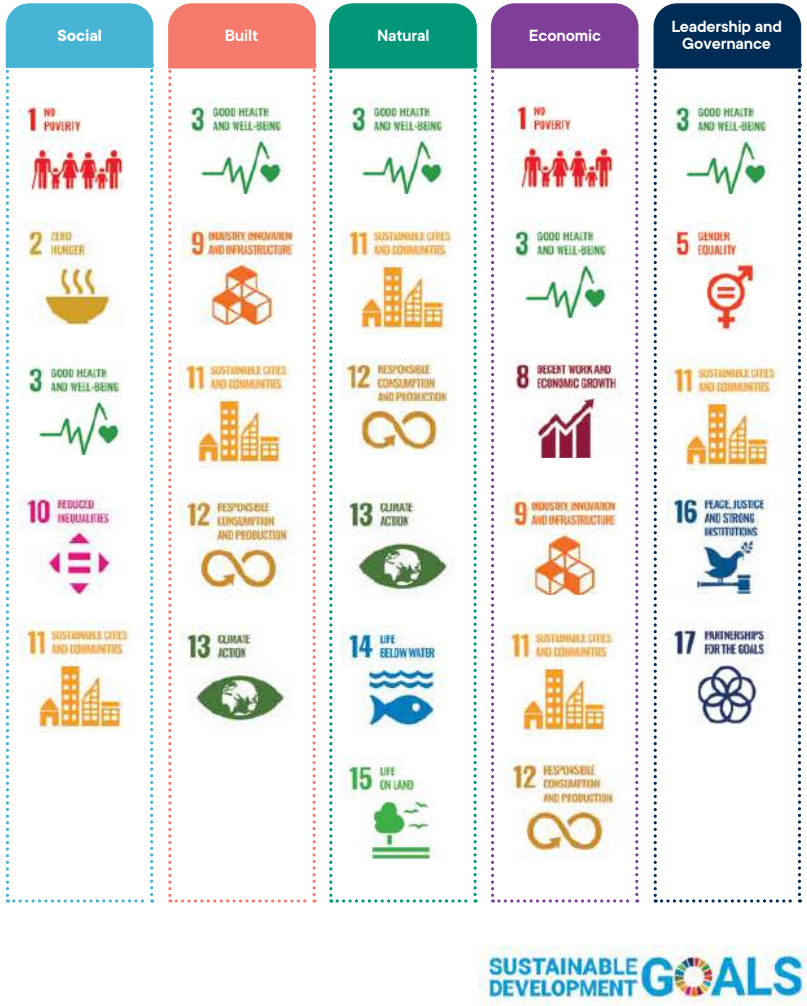
Outcome	Objectives
5.1 Good Governance	5.1.1 Provide ethical and accountable governance. 5.1.2 Ensure resource sustainability for future generations.
5.2 Stakeholder Leadership	5.2.1 Communicate and engage effectively to empower civic participation. 5.2.2 Provide excellent customer service and ensure the City is easy to do business with. 5.2.3 Advocate and develop partnerships for City benefit.
5.3 Optimised Performance	5.3.1 Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure. 5.3.2 Maintain a valued, safe and skilled workforce.

Our commitment to sustainability

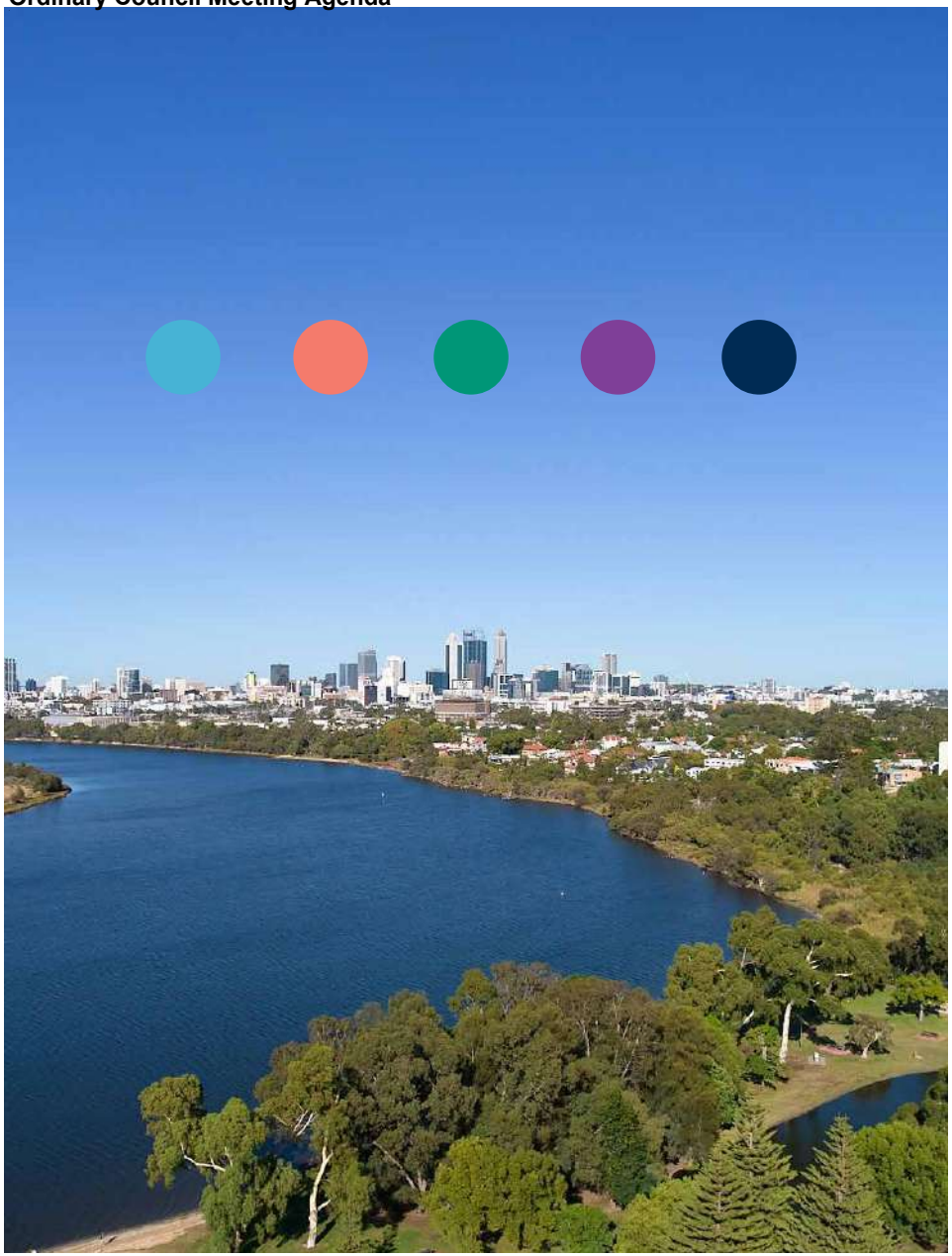
On 25 September 2015, Australia joined 193 countries to support the 2030 Agenda for Sustainable Development. This agenda, which Australia helped shape, involves everyone from governments to civil society, businesses and academia.

The 2030 Agenda is important both globally and locally. It aligns with Australia's interests in promoting regional stability, security and economic prosperity. The agenda includes 17 Sustainable Development Goals (SDGs), which serve as a roadmap for a better future for everyone.

As a tier of government, the City has a role in working to fulfill these goals. The table opposite shows that several of the SDGs align to the Key Result Areas of our Strategic Community Plan and corresponding outcomes and objectives. We are committed to working together with our community to positively contribute to Australia's global commitment.



Corporate Business Plan



Message from the CEO

I am pleased to present the City of Bayswater's Corporate Business Plan (CBP) 2025 – 2029. The CBP represents the practical implementation of the vision outlined by community in our Strategic Community Plan 2025 – 2035.



A thriving economy is essential for our City's growth.

The CBP outlines the actions the City will take over the next four years to deliver on the SCP, set out under five key result areas: Social, Built, Natural, Economic, and Leadership and Governance.

From a social perspective, the City will continue to foster an inclusive, connected community through our range of programs and events. These encourage families, friends and neighbours to come together to celebrate in our City. We remain committed to providing welcoming recreational spaces and offering services to strengthen the health and wellbeing of our residents.

Within the City's built environment, assets will be upgraded to create liveable neighbourhoods, improve the accessibility of our pedestrian network and support access to public transport. We will deliver a Major Recreation Building Masterplan to guide the planning, operation and future investment in our recreation facilities to ensure they meet the evolving needs of our community.

In the natural area, we will pursue emission reduction initiatives such as transitioning our fleet to net zero emissions. Improving our parks and gardens remains a priority, ensuring public open space is attractive and functional, alongside advancing our greening efforts by creating an urban forest at Riverside Gardens East.

A thriving economy is essential for our City's growth. We will continue supporting local businesses, encouraging investment and capitalising on State Government infrastructure projects to enhance our City's appeal as a place to live, work and visit. A new Economic Development Strategy and ongoing advocacy efforts will guide this work.

Our commitment to good governance, clear communication and financial sustainability underpins all our endeavours. Leadership and Governance priorities include the 2025 Ordinary Council Election, managing our Forward Capital Works Program and modernising our enterprise resource planning system through the EDEN Project.

This CBP outlines how we will measure and report on progress in these key areas, ensuring transparency and accountability, as we work towards a thriving, sustainable and inclusive Bayswater.

Jeremy Edwards
Chief Executive Officer

Organisational structure

The City's valued and dedicated workforce deliver the services and projects planned to meet our vision and objectives.

The Chief Executive Officer (CEO) is appointed by and directly accountable to Council. The CEO leads the Office of the CEO, with the other three directorates each led by a director who reports to the CEO. Directorates are made up of a number of business branches, each overseen by a branch manager.

The diagram opposite outlines the directorates and branches, illustrating the organisation and workforce structure.



Corporate Business Plan on a page

Part One of our Council Plan, the Strategic Community Plan 2025 – 2035, outlines the community and Council vision and goals. This Corporate Business Plan operationalises these and sets out the four-year program of services, projects and resources to deliver these.

The table opposite reflects the Key Result Areas' services and projects that will make a significant contribution to the goals of the vision areas. Although, all the City's services work together to support the achievement of the City's vision.

The City will deliver these services and projects to the community over the four years of the plan. Services and projects are fully funded and included in the first four years of the Long-Term Financial Plan (detailed on page 74).

	Services	Operating Projects	Capital Programs
Social	• Community and Events • Community Care and Aged Services • Community Development • Emergency Management • Environmental Health • Golf Courses • Library Services • Ranger Services • Recreation Services • Security Services	• Event Grants and Sponsorships • Perth Wildcats Pre-season Game • STREATS • CCTV System	• ICT – CCTV Infrastructure
Built	• Asset Management and Mapping • Building Approvals • Building Maintenance • Infrastructure Planning • Planning and Building Compliance • Planning Approvals • Project Management • Property (Community) • Strategic Land-Use Planning • Transport Infrastructure and Operations	• Major Recreation Building Masterplan • Local Planning Scheme Review • Town Centre Streetscape Banners	• Buildings – Buildings • Buildings – City Sport and Recreation • Buildings – Community • Parks & Reserves – Parks Built • Parks & Reserves – Playgrounds • Parks & Reserves – Sportsgrounds • Transport – Drainage • Transport – Other • Transport – Pathways • Transport – Roads & Car parks
Natural	• Environmental Sustainability • Parks and Gardens • Waste Management	• Biodiversity Management • Fleet Transition Plan • Maylands Lakes Environmental Restoration	• Parks & Reserves – Bores & Irrigation • Parks & Reserves – Parks Natural
Economic	• Economic Development	• Advocacy Priorities • Implementation of Economic Development Strategy	
Leadership and Governance	• Communications, Engagement and Customer Relations • Digital Solutions and Services • Financial Services • Governance and Executive Services • People, Culture and Safety • Planning, Performance and Risk • Plant, Fleet and Equipment	• Asset Management System • Fleet Asset Management System • Forward Capital Works Management Suite • Digitising Archives • EDEN Project • Information Classification • 2025 Ordinary Council Election • Swimming Pool Inspection Program Enhancements	• Plant & Fleet • ICT – Technology & Equipment



Social

Informing Documents

- Access and Inclusion Plan 2025 – 2029
- Innovate Reconciliation Action Plan 2021 – 2023
- Public Health and Wellbeing Plan 2019 – 2024
- The Platform Youth Action Plan 2019 – 2023
- Cultural Plan 2019 – 2024
- Age Friendly Strategy 2021 – 2025
- Community Recreation Plan 2022 – 2032
- Play Space Strategy 2019 – 2029

Performance Measures

- Total number of and dollar value of Better Bayswater Grants issued
- Total community service partnership agreements
- Total number of and dollar value of Community Event Grants and City support
- Total number of City-led community events
- Percentage of Bayswater residents registered as library members
- Percentage of Bayswater residents registered as recreation centre members
- Percentage usage of City's facilities (hours booked/total available hours):
  - Sports courts
  - Venues
  - Meeting rooms
- Number of customer requests received for Community Safety matters

Outcome	Objectives
1.1 A Connected and Inclusive Community	1.1.1 **Enhance our local identity through social and arts programs and events that celebrate our diverse cultures, history and heritage.** 1.1.2 **Facilitate partnerships and access to services for all community.** 1.1.3 **Build strong relationships, social connections and inclusive participation with our diverse community.**

Services

	Service	Sub-Services	FTE		$ 2025/26
01	Community and Events	• City-led Events • Community-led Events • Grant Management	3.21	Revenue	(102,940)
				Direct Cost	807,066
				Indirect Cost	195,885
				Net Cost	**900,010**
02	Community Care and Aged Services	• Active Ageing Program • Age Friendly Ambassadors • Community Bus • Community Centre Coordination • Volunteers	3.59	Revenue	(52,927)
				Direct Cost	637,016
				Indirect Cost	237,358
				Net Cost	**821,447**
03	Community Development	• Access and Inclusion • Community Grants • Homelessness • Reconciliation • Youth Services	5.50	Revenue	(9,650)
				Direct Cost	990,119
				Indirect Cost	327,031
				Net Cost	**1,307,500**
04	Library Services	• Branch Libraries • Customer Experience	22.15	Revenue	(35,638)
				Direct Cost	3,086,009
				Indirect Cost	1,120,336
				Net Cost	**4,170,707**

Operating Projects

Event Grants and Sponsorships		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**75,000**	**75,000**	**75,000**	**75,000**

Empowering community groups, clubs and businesses to host impactful events that benefit residents, enrich the community and strengthen civic pride.

Perth Wildcats Pre-Season Game		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**7,430**	**-**	**-**	**-**

The Perth Wildcats Pre-season Game is a high-profile sporting event hosted in partnership with the East Perth District Basketball Association and the Perth Wildcats.

STREATS		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**100,000**	**100,000**	**100,000**	**100,000**

A place-based food and culture event. STREATS is a laneway and street party-style experience that can relocate/ move across the City's centres.

Outcome	Objectives
1.2 A Safe and Resilient Community	1.2.1 **Facilitate a safe environment.** 1.2.2 **Foster community resilience by increasing capability to prevent, prepare for, respond to, and recover from rapid change and disasters.**

Services

	Service	Sub-Services	FTE		$ 2025/26
05	Emergency Management	• Emergency Management	0.40	Revenue	(60,000)
				Direct Cost	57,064
				Indirect Cost	8,327
				Net Cost	**81,391**
06	Ranger Services	• Animal Management • Call Centre/Administration • Community Rangers • Parking Enforcement	10.99	Revenue	(892,160)
				Direct Cost	1,702,563
				Indirect Cost	622,956
				Net Cost	**1,433,359**
07	Security Services	• Community Security Patrol • Crime Prevention	16.46	Revenue	(2,860)
				Direct Cost	2,631,468
				Indirect Cost	494,810
				Net Cost	**3,123,417**

Operating Projects

CCTV System		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**75,000**	**75,000**	**75,000**	**75,000**

Enhancing public safety and crime prevention, this project transitions the City's CCTV infrastructure to a managed service provider for improved maintenance, upgrades and cloud integration.

Capital Programs

ICT – CCTV Infrastructure		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**327,037**	**295,877**	**51,250**	**51,250**

Implement CCTV infrastructure initiatives to deter anti-social behaviour and enhance community safety.

Outcome	Objectives
1.3 An Active and Healthy Community	1.3.1 **Strengthen public health and wellbeing through providing, supporting and/or advocating for services that support our community.** 1.3.2 **Provide welcoming, quality recreational spaces and activities.**

Services

	Service	Sub-Services	FTE		$ 2025/26
08	Environmental Health	• Environmental Health	12.80	Revenue	(424,186)
				Direct Cost	1,812,128
				Indirect Cost	688,661
				Net Cost	**2,076,602**
09	Golf Courses	• Contractor Management • Golf Course Ground/Facilities Management	6.00	Revenue	(1,985,000)
				Direct Cost	789,450
				Indirect Cost	893,067
				Net Cost	**(302,484)**
10	Recreation Services	• Booking Facilities, Sports Courts, Rooms, Halls and Reserves • Club Liaison and Development • Leisure Planning • Recreation Facilities	79.62	Revenue	(8,686,065)
				Direct Cost	12,122,864
				Indirect Cost	3,946,691
				Net Cost	**7,383,490**













Built

Informing Documents

- Local Planning Strategy
- Bike Plan 2023
- Emission Reduction and Renewable Energy Plan 2021 – 2040
- Community Recreation Plan 2022 – 2032
- Play Space Strategy 2019 – 2029
- Asset Management Plans
- Low-Cost Urban Road Safety Program
- Safe Routes to School Program
- Footpath Masterplan

Performance Measures

- Number of building applications received
- Building approval compliance rate within statutory approval timelines
- Number of planning applications received
- Planning approval compliance rate within statutory approval timelines
- Number of resolved graffiti incidents

Outcome	Objectives
2.1 A Connected and Accessible City	**2.1.1 Plan for connected, accessible and safe roads, pathways and places.** **2.1.2 Create liveable neighbourhoods and centres.** **2.1.3 Advocate and plan for diverse and quality housing choices utilising a contemporary planning framework that encourages growth.**

Services

	Service	Sub-Services	FTE		$ 2025/26
11	Building Approvals	• Statutory Building • Swimming Pool Inspections	8.50	Revenue	(588,650)
				Direct Cost	1,051,059
				Indirect Cost	595,633
				Net Cost	**1,058,041**
12	Infrastructure Planning	• Infrastructure Studies, Analysis, and Planning • Major Infrastructure Project Assessment and Compliance (State and other developments)	2.00	Revenue	(10,000)
				Direct Cost	612,596
				Indirect Cost	8,414
				Net Cost	**611,009**
13	Planning and Building Compliance	• Compliance	2.00	Revenue	-
				Direct Cost	246,499
				Indirect Cost	-
				Net Cost	**246,499**
14	Planning Approvals	• Design Review Panel Assessments • Development Applications • Development WA, Public Works Referrals and Development Assessment Panel Applications • Subdivision Applications	8.50	Revenue	(517,500)
				Direct Cost	1,140,074
				Indirect Cost	774,760
				Net Cost	**1,397,334**
15	Project Management	• Project Management • Recreation Development (Capital Works)	4.00	Revenue	-
				Direct Cost	572,122
				Indirect Cost	(570,388)
				Net Cost	**1,734**
16	Strategic Land-use Planning	• Land Planning Strategy/ Town Planning Scheme	5.90	Revenue	(19,600)
				Direct Cost	799,600
				Indirect Cost	392,479
				Net Cost	**1,172,479**
17	Transport Infrastructure and Operations	• Car Parks • Drainage • Footpaths and Cycleways • Other Transport Infrastructure • Roads • Street Lighting • Surveying Systems Management	27.80	Revenue	(541,210)
				Direct Cost	6,046,633
				Indirect Cost	6,411,258
				Net Cost	**11,916,682**

Operating Projects

Local Planning Scheme Review		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**20,000**	**-**	**-**	**-**

Review and update the City's Local Planning Scheme.

Major Recreation Building Masterplan		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**200,000**	**-**	**-**	**-**

Develop a Major Recreation Building Masterplan to guide the strategic planning, operation and future investment in the City's recreation facilities, including The RISE, Morley Sport and Recreation Centre, and Bayswater Waves, to ensure they meet evolving community needs.

Capital Programs

Transport – Other		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**49,593**	**373,862**	**211,919**	**515,952**

Upgrades and improvements to City assets that improve the accessibility of the pedestrian network and support the community's access to public transport.

Transport – Pathways		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**982,910**	**1,173,000**	**952,091**	**1,493,580**

Extension and upgrade of the local pathway network to improve connectivity and access to facilities, supporting people to walk and cycle within the community.

Transport – Roads and Car parks		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**5,738,287**	**5,505,624**	**4,067,107**	**4,339,300**

Delivery of the City's suite of road, car park and traffic management programs to ensure City roads are in appropriate condition and provide a safe and accessible road network. Deliver safety treatments to local roads according to the Low-Cost Urban Road Safety program (LCURS) partnership with Main Roads to improve the safety and accessibility of the City's road network.

Outcome	Objectives
2.2 Built Infrastructure that Meets Current and Future Community Needs	2.2.1 **Improve the amenity of our public spaces and streetscapes.** 2.2.2 **Ensure accessible connections between the built realm and natural green spaces to relax and recreate.** 2.2.3 **Plan, build and maintain current and future assets.**

Services

	Service	Sub-Services	FTE		$ 2025/26
18	Asset Management and Mapping	• Digital Mobile Radio and GPS Enabled Duress Systems • Infrastructure Asset Management • Land and Property Data Management • Spatial Information Management (GIS)	6.60	Revenue	(35,000)
				Direct Cost	1,398,143
				Indirect Cost	416,922
				Net Cost	**1,780,065**
19	Building Maintenance	• Building Services and Maintenance	20.00	Revenue	(434)
				Direct Cost	3,095,128
				Indirect Cost	60,344
				Net Cost	**3,155,037**
20	Property (Community)	• Property (Community)	1.00	Revenue	(357,536)
				Direct Cost	876,330
				Indirect Cost	1,596,263
				Net Cost	**2,115,056**

Operating Projects

Town Centre Streetscape Banners		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**35,000**	**35,000**	**35,000**	**35,000**

This project will focus on upgrading banner securing mechanisms across Maylands, Bayswater and Morley town centres to improve reliability, reduce maintenance costs and enhance streetscape vibrancy. A staged three-year implementation will replace 120 banners across 60 poles, ensuring durability and enabling opportunities for event-related banner rotations.

Capital Programs

Buildings – Buildings		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**823,000**	**1,410,000**	**1,120,000**	**1,401,000**

The Building Program includes projects across key community, commercial and operational facilities, focusing on the renewal and upgrade of air conditioning, security systems, accessibility and general building maintenance to ensure assets remain safe, functional and fit for purpose.

Buildings – City Sport and Recreation Buildings		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**1,565,000**	**2,770,900**	**1,974,000**	**2,218,800**

Delivery of the renewal and upgrade program for Bayswater Waves, Morley Sport and Recreation Centre and The RISE to ensure the City's facilities are maintained to meet community needs and expectations.

Buildings – Community Buildings		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**7,308,959**	**2,688,800**	**5,845,900**	**2,581,900**

Focusing on the renewal and upgrade of community use buildings and infrastructure as well as the delivery of the Bayswater Community Capital Grants program for City of Bayswater community and sporting not-for-profit organisations planning to improve City-owned facilities and infrastructure.

Parks and Reserves – Parks Built		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**369,265**	**848,480**	**1,952,160**	**251,140**

Renewal and upgrade of the City's existing built park assets at the end of economic life — built park assets include furniture, flagpoles, passive lighting, signs and rubbish bins.

Parks and Reserves – Playgrounds		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**535,000**	**420,000**	**600,000**	**680,000**

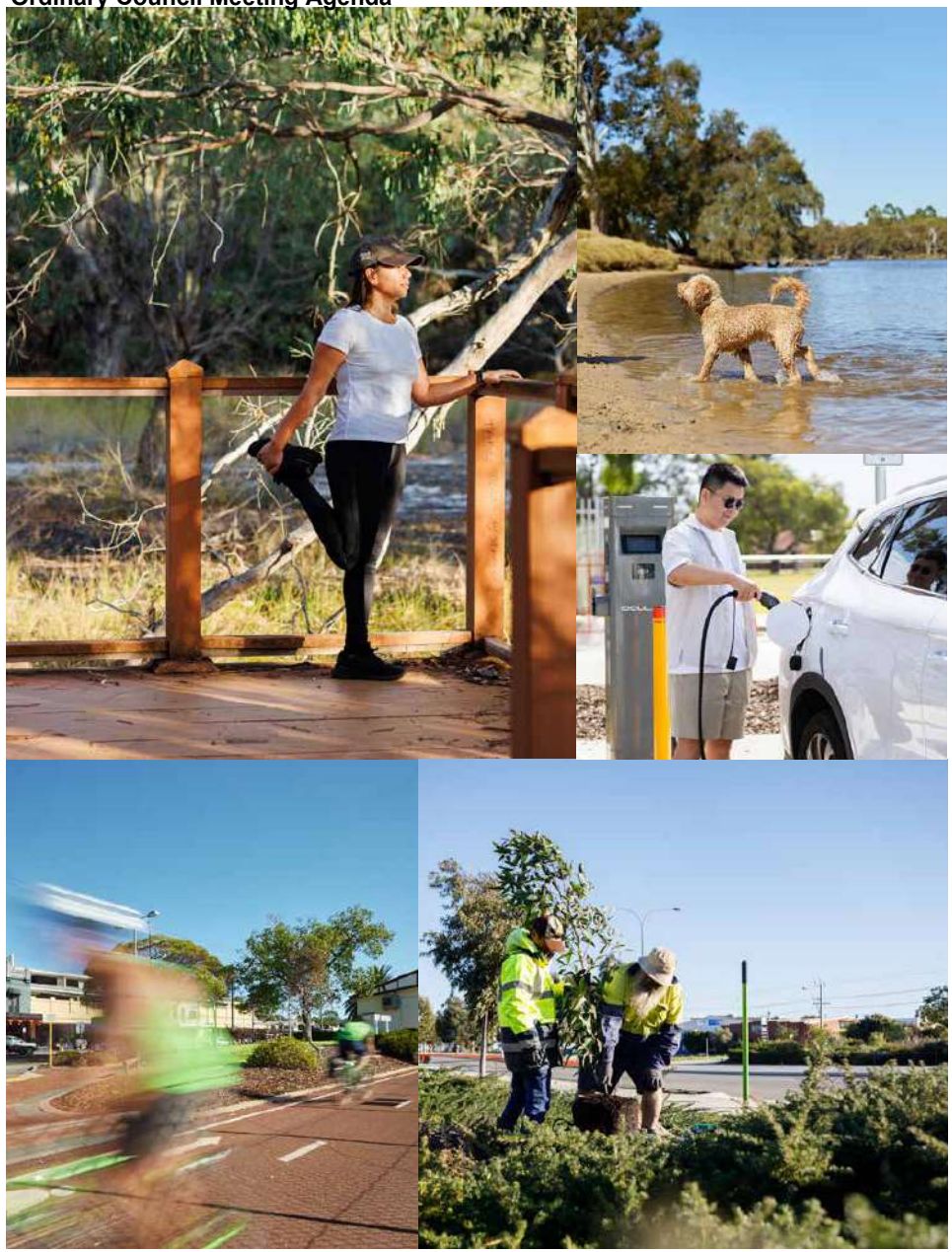
Renewal and upgrade of playground assets.

Parks and Reserves – Sportsgrounds		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**1,453,469**	**650,000**	**429,000**	**531,000**

Renewal of existing sport reserve infrastructure assets at the end of life.

Transport – Drainage		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**67,780**	**252,832**	**170,703**	**396,121**

Delivery of the drainage program, updating drainage systems to accommodate stormwater runoff, ensuring the City's drainage network operates efficiently, reducing the risk of flooding into properties and supporting the City's liveable streams initiative.



Natural

Informing Documents

- Environment and Liveability Framework 2021 – 2045
- Waterwise Bayswater Strategy 2020 – 2030
- Collective Local Biodiversity Strategy 2008
- Foreshore Area 10–Year Plan 2019
- Urban Forest Strategy 2017
- Emission Reduction and Renewable Energy Plan 2021 – 2040

Performance Measures

- Annual City carbon footprint
- Number of native plants installed
- Number of trees installed
- Percentage of tree canopy coverage (measured every three years)
- Percentage of groundwater allocation used
- Waste recovery rate (includes recycling and FOGO)

Outcome	Objectives
3.1 A Climate Resilient City	**3.1.1** Reduce the impacts of the changing environment. **3.1.2** Transition to net zero emissions. **3.1.3** Partner with community to build an energy-smart and waterwise City. **3.1.4** Support a circular economy through best practice waste management.

Services

	Service	Sub-Services	FTE		$ 2025/26
21	Environmental Sustainability	• Catchment Management • Natural Area Management • Protecting Biodiversity • Sustainability	7.00	Revenue Direct Cost Indirect Cost **Net Cost**	(104,860) 2,354,671 549,098 **2,798,909**
22	Waste Management	• Baywaste Transfer Station • Bulk Waste • Commercial Waste Collection • Residential Waste Collection • Street and Park Bin Collections and Infrastructure • Waste Education	4.30	Revenue Direct Cost Indirect Cost **Net Cost**	(14,605,175) 13,698,535 364,078 **(542,563)**

Operating Projects

Biodiversity Management		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**50,000**	**50,000**	**50,000**	**50,000**

To proactively manage vertebrate pests and promote responsible cat ownership to preserve the City's biodiversity and reduce the risk of local extinctions, particularly of quenda and other native fauna.

Fleet Transition Plan		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**50,000**	**-**	**-**	**-**

Develop a Fleet Transition Plan for transitioning the City's fleet to net zero emissions in line with ERRE targets. An external consultant will assess infrastructure requirements, zero emissions technologies and scenario planning to guide the City's shift to hybrid and electric vehicles, ensuring efficiency and cost-effectiveness while addressing necessary facility upgrades.

Maylands Lakes Environmental Restoration		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**395,000**	**395,000**	**395,000**	**395,000**

The Maylands Lakes Environmental Restoration project aims to improve long-term water quality, ecological health and public amenity of the Maylands Lakes system. This initiative will continue the Scientific Advisory Panel's oversight, maintain ongoing water quality monitoring, and support treatments.

Outcome	Objectives
3.2 Sustainable Natural Green Spaces	**3.2.1** Preserve and enhance our biodiversity and the health of our river, wetlands and bushland. **3.2.2** Increase tree canopy to shade our pathways and cool our suburbs. **3.2.3** Maintain and protect our inviting green open spaces.

Services

	Service	Sub-Services	FTE		$ 2025/26
23	Parks and Gardens	• Irrigation • Landscape Design • Parks Infrastructure • Parks Projects • Planning and Maintenance • Spraying • Tree Care	61.80	Revenue Direct Cost Indirect Cost **Net Cost**	(98,894) 13,653,156 4,775,169 **18,329,431**

Capital Programs

Parks and Reserves – Bores and Irrigation		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**2,110,698**	**2,049,358**	**1,985,003**	**1,918,308**

Delivery of the irrigation and bore pump program to ensure the City's irrigation assets are functional and reliable and comply with the Department of Water and Environmental Regulation.

Parks and Reserves – Parks Natural		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**4,369,250**	**2,768,750**	**3,455,500**	**615,000**

Renewal, upgrades and improvements to the City's natural park assets, ensuring public open space is attractive and functional. This includes streetscaping enhancement and urban cooling by planting trees in median islands across key road corridors, contributing to improved amenity, biodiversity and the City's canopy cover targets. The program includes the Riverside Gardens Urban Forest and urban waterways including the Maylands Lakes Environmental Restoration project.



Economic

Informing Documents

- Interim Economic Development Strategy
- Destination Marketing Strategy 2021 – 2025
- Town Centre Place Activation Plans
- Morley Activity Centre Plan 2018
- Town Centre Parking Management Plans for Morley
- Town Centre Parking Management Plans for Maylands

Performance Measures

- Job-to-worker ratio
- Per capita gross regional product of City of Bayswater
- Total number of active trading businesses in City of Bayswater

Outcome	Objectives
4.1 Diverse Economic Opportunities	**4.1.1** Encourage new businesses and investment opportunities through advocacy and partnerships. **4.1.2** Support mixed-use precincts and developments.
4.2 Distinctive Centres	**4.2.1** Facilitate the activation of City and town centres. **4.2.2** Facilitate the promotion of City and town centres and other attractions.
4.3 Sustainable Thriving Businesses and Employment	**4.3.1** Actively build relationships to support local businesses and increase local job opportunities.

Services

	Service	Sub-Services	FTE		$ 2025/26
24	Economic Development	• Advocacy • Commercial Activities • Economic Development • Place Management & Town Centre Activation	2.70	Revenue Direct Cost Indirect Cost **Net Cost**	(460,764) 918,376 408,924 **876,536**

Operating Projects

Advocacy Priorities		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**61,800**	**61,800**	**61,800**	**61,800**

Continuation of the City's retainer agreement with Purple to support ongoing advocacy efforts by facilitating key meetings with Ministers and stakeholders, mapping priorities and maintaining a detailed engagement log.

Implementation of Economic Development Strategy		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**40,000**	**40,000**	**40,000**	**-**

The implementation of the Economic Development Strategy project supports business growth, economic opportunities and local vibrancy within the City of Bayswater.



Leadership and Governance

Informing Documents

- Strategic Community Plan
- Corporate Business Plan
- Long-Term Financial Plan
- Forward Capital Works Plan
- Workforce Plan
- Community Engagement Strategy
- Advocacy Plan

Performance Measures

- Financial sustainability:
  - Current ratio
  - Operating surplus ratio
  - Own-revenue ratio
  - Debt-service ratio
- Annual capital budget utilisation
- Employee turnover rate
- Lost time injury frequency rate (LTIFR)
- Number of visitors to the City of Bayswater website
- Number of visitors to the Engage Bayswater portal
- Social media follower growth
- Engagement rate of social media content

Outcome	Objectives
5.1 Good Governance	**5.1.1** Provide ethical and accountable governance. **5.1.2** Ensure resource sustainability for future generations.

Services

	Service	Sub-Services	FTE		$ 2025/26
25	Financial Services	• Accounting Services • Cash Management • Procurement • Rating Services	17.58	Revenue Direct Cost Indirect Cost **Net Cost**	(72,266,732) 6,761,534 (1,832,223) **(67,337,421)**
26	Governance and Executive Services	• Executive and Council Support • Executive Leadership • Governance • Policy Development	13.60	Revenue Direct Cost Indirect Cost **Net Cost**	(1,200) 4,174,060 (875,309) **3,297,551**

Operating Projects

2025 Ordinary Council Election		2025/26	2026/27	2027/28	2028/29
	$	**270,000**	**-**	**300,000**	**-**

In order to facilitate the 2025 Ordinary Council Election, this project will engage the Western Australian Electoral Commission to ensure compliance with the *Local Government Act 1995*.

Outcome	Objectives
5.2 Stakeholder Leadership	**5.2.1** Communicate and engage effectively to empower civic participation. **5.2.2** Provide excellent customer service and ensure the City is easy to do business with. **5.2.3** Advocate and develop partnerships for City benefit.

Services

	Service	Sub-Services	FTE		$ 2025/26
27	Communications, Engagement and Customer Relations	• Communications and Marketing • Community Engagement • Customer Relations	12.32	Revenue Direct Cost Indirect Cost **Net Cost**	(43,428) 1,882,621 508,011 **2,347,204**

Outcome	Objectives
5.3 Optimised Performance	**5.3.1** Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure. **5.3.2** Maintain a valued, safe and skilled workforce.

Services

	Service	Sub-Services	FTE		$ 2025/26
28	Digital Solutions and Services	• Business Systems • Digital Solutions Architecture • Information and Communication Technology • Information Management	24.77	Revenue	(2,860)
				Direct Cost	6,450,641
				Indirect Cost	(6,233,181)
				Net Cost	**214,600**
29	People, Culture and Safety	• Human Resources • Organisational Development • Payroll • Work, Health and Safety	14.46	Revenue	(100,000)
				Direct Cost	2,513,624
				Indirect Cost	(2,118,460)
				Net Cost	**295,164**
30	Planning, Performance and Risk	• Business Improvement • Insurance • Integrated Planning and Reporting • Internal Audit • Risk Management	6.00	Revenue	(215,000)
				Direct Cost	1,147,160
				Indirect Cost	228,817
				Net Cost	**1,160,977**
31	Plant, Fleet and Equipment	• Depot Operations • Plant, Fleet and Equipment	8.40	Revenue	(36,033)
				Direct Cost	2,117,922
				Indirect Cost	(2,098,227)
				Net Cost	**(16,338)**

Operating Projects

Asset Management System		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**65,000**	**35,000**	**35,000**	**35,000**

Transition to an Asset Management System for transport assets to support infrastructure revaluation and data management. This system will ensure compliance with valuation and reporting standards, integrate with Main Roads WA's IRIS system, and enhance inventory management.

Fleet Management System		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**55,000**	**35,000**	**35,000**	**35,000**

Implement a standalone Fleet Management System to replace the City's outdated and unsupported system, ensuring business continuity, compliance and improved data management. This solution will support Fleet, Assets and Finance teams while a long-term system is explored.

Forward Capital Works Management System		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**30,000**	**15,000**	**15,000**	**15,000**

Develop and implement a system to manage the Forward Capital Works Programming process, ensuring the structured scheduling and costing of projects over a 10-year period. This system will formalise workflows, enhance reporting capabilities and improve long-term asset planning while ensuring business continuity.

Swimming Pool Inspection Program Enhancements		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**40,000**	**-**	**-**	**-**

Review and update electronic workflows within the Property and Rating system, ensuring the City meets statutory swimming pool inspection requirements efficiently and accurately.

Information Classification		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**50,000**	**50,000**	**-**	**-**

Addressing the Office of the Auditor General's findings, this project will develop and implement an Information Classification Framework to ensure secure, compliant and efficient information management. Supported by policies, procedures and staff training, the initiative will align with Privacy and Responsible Information Sharing legislation.

EDEN Project		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**1,237,199**	**943,188**	**936,924**	**-**

Modernising the City's enterprise resource planning system, the EDEN Project transitions core systems to a cloud-based SaaS platform using TechnologyOne, enhancing efficiency, scalability and support. With Phase 1 completed, Phase 2 will migrate core modules to CiAnywhere, improving business intelligence, content management and operational workflows.

Digitising Archives		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**25,000**	**-**	**-**	**-**

Preserving and digitising the City's historical records, this project will digitise 85,000 archived documents, ensuring compliance with the *State Records Act 2000* and improving accessibility and security. By integrating these records into the electronic document management system, the initiative will streamline record-keeping, free up storage space and safeguard valuable historical documents for future use.

Capital Programs

Plant and Fleet		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**2,095,832**	**2,329,769**	**1,936,712**	**1,973,800**

Deliver the plant and fleet program and manage timely replacement of the City's fleet, plant and equipment to ensure it remains effective, efficient and fit for purpose.

ICT – Technology and Equipment		**2025/26**	**2026/27**	**2027/28**	**2028/29**
	$	**1,470,426**	**1,229,645**	**1,049,720**	**1,278,758**

Replacement of existing equipment that has reached its end of life. This equipment is essential for effective service delivery and to support and increase efficiency and innovation.

2025/26 Budget and Long-Term Financial Plan (LTFP)

The City of Bayswater's 2025/26 Budget and Long-Term Financial Plan (LTFP) aligns to the City's Strategic Community Plan and sets out the City's financial position over a 10-year period. Year One of the LTFP is the 2025/26 balanced budget for the City.

The LTFP is reviewed and updated each year with the City's revised financial position to inform business planning and ensure long-term financial sustainability. Following each annual review, the LTFP will be endorsed by Council.

Long-term financial sustainability is the key objective of the City's financial plan and annual budget. With careful planning, the community can be assured the City has the financial resources to achieve the objectives set out in its Corporate Business Plan.

The Long-Term Financial Plan includes:

- An overview of the City's financial position
- A Rate Setting Statement (Financial Activity Report) with 10-year projections
- Key assumptions underpinning the plan
- Other key information and analysis.

Long-Term Financial Plan Activity Statement

	Year 1	Year 2	Year 3	Year 4
$	2025/26	2026/27	2027/28	2028/29
Operating Activities				
Additional surplus b/fwd				
Surplus at start of FY	**897,600**	0	0	0
Revenue from Operating Activities				
Rates	63,263,010	65,793,531	68,425,272	71,162,283
Operating grants, subsidies and contributions	3,915,142	4,013,000	4,113,000	4,216,000
Fees and charges	28,242,380	28,949,000	29,674,000	30,416,000
Interest earning	5,685,017	4,922,306	6,483,415	6,514,625
Other revenue	1,070,484	1,100,000	1,128,000	1,156,000
Sub Total	**102,176,033**	**104,777,837**	**109,823,687**	**113,464,908**

Long-Term Financial Plan Activity Statement cont'd...

	Year 1	Year 2	Year 3	Year 4
$	2025/26	2026/27	2027/28	2028/29
Expenditure from Operating Activities				
Employee costs	–47,733,544	–49,466,000	–49,713,674	–51,205,000
Material and contracts	–37,842,949	–38,171,683	–39,401,855	–40,914,000
Utility charges	–4,062,400	–4,184,000	–4,310,000	–4,439,000
Depreciation and amortisation	–13,310,371	–13,577,000	–13,849,000	–14,126,000
Insurance expense	–1,274,676	–1,326,000	–1,379,000	–1,434,000
Interest expense	–384,785	–342,582	–294,789	–244,827
Other expenditure	–366,775	–376,000	–385,000	–395,000
Loss on asset disposal	–107,173	–109,852	–112,599	–115,414
Sub Total - Operating Expenditure	**–105,082,673**	**–107,553,117**	**–109,445,917**	**–112,873,241**
Discontinued Operations	–227,075			
Non-Cash Items				
Non-Current asset movement	–380,494	–380,494	–380,494	–380,494
Loss on asset disposal	107,173	109,852	112,599	115,414
Depreciation	13,310,371	13,577,000	13,849,000	14,126,000
Sub Total – Operating Items	**9,903,335**	**10,531,078**	**13,958,874**	**14,452,587**
Investing Activities				
Non-operating grants, subsidies and contributions	10,948,314	7,733,888	7,567,282	2,661,299
Purchase and construction of infrastructure	–16,929,752	–14,392,953	–14,523,297	–11,566,237
Purchase of property, plant and equipment	–14,910,904	–10,993,116	–12,583,947	–10,236,392
Proceeds from sale of EMRC	0	0	30,993,530	0
Proceeds from disposal of assets	586,826	692,759	600,986	524,175
Amount Attributable to Investing Activities	**–20,305,516**	**–16,959,423**	**12,054,554**	**–18,617,155**
Financing Activities				
Repayment of borrowings (principal)	–967,747	–1,005,748	–1,046,522	–1,088,949
Payments for principal portion of lease liabilities	–118,343	–121,302	–124,334	–127,442
Transfers to reserves (restricted assets)	–3,859,714	–3,073,638	–35,372,861	–4,304,259
Transfers from reserves (restricted assets)	14,450,385	10,629,033	10,530,289	9,685,219
Amount Attributable to Financing Activities	**9,504,581**	**6,428,345**	**–26,013,428**	**4,164,568**
Surplus / (Deficit)	**–0**	**–0**	**0**	**0**

Assumptions and Parameters

	Year 1	Year 2	Year 3	Year 4
%	2025/26	2026/27	2027/28	2028/29
CPI Forecast	2.50	2.50	2.50	2.50
WALGCI Index	3.30	3.00	3.00	3.00
Rates – Annual increase	3.50	3.50	3.50	3.50
Rates – Growth	0.50	0.50	0.50	0.50
Fees and Charges – Waste	2.50	2.50	2.50	2.50
Fees and Charges – Other	2.50	2.50	2.50	2.50
Fees and Charges – Recreation	2.50	2.50	2.50	2.50
Fines	2.50	2.50	2.50	2.50
Operating Grants	2.50	2.50	2.50	2.50
Other Revenue	2.50	2.75	2.50	2.50
Non-operating Grants % of Capital Works	Based on FCWP review			
Municipal Interest Revenue Return	3.90	3.90	4.37	4.59
Expenditure Parameters				
Material and Contracts	3.30	3.00	3.00	3.00
Waste Costs – increases (zero emissions)	3.30	3.00	3.00	3.00
Utility Costs	3.30	3.00	3.00	3.00
Fuel Costs	3.30	3.00	3.00	3.00
Employee Costs EBA	3.00	3.00	3.00	3.00
Insurances	10.00	4.00	4.00	4.00
Interest Expenses	Based on current interest rates applied by WATC			
Other Expenses	2.50	2.50	2.50	2.50

Different Scenarios in Millions				
Updated Annual Surplus / (Deficit)	**2025**	**2026**	**2027**	**2028**
$				
1 – Additional 1% increase in rates each year	0.61	1.25	1.98	2.75
2 – Additional 1% increase – 2025/26 only	0.61	0.63	0.65	0.69
3 – Additional 1% increase each year – Non-Waste Fees and Charges	0.13	0.26	0.40	0.55
4 – Additional 1% in Employee Costs each year	–0.46	–0.96	–1.49	–2.05
5 – Additional 1% – all other operating expenditure each year	–0.37	–0.80	–1.26	–1.75

Capital Works Program Overview

$	Budget new capital 2025/26	Budget carry-forward capital 2025/26
Parks and Reserves – Parks Natural	4,396,250	
Parks and Reserves – Parks Built	369,265	
Parks and Reserves – Playgrounds	535,000	
Parks and Reserves – Sportsgrounds	1,453,469	
Parks and Reserves – Bore and Irrigation	2,110,698	
Transport – Roads and Car Parks	5,738,287	
Transport – Pathways	982,910	
Transport – Drainage	67,780	
Transport – Other	49,593	
Infrastructure	**15,703,252**	**1,226,500**
Buildings – Buildings	823,000	
Buildings – Community Buildings	7,308,959	
Buildings – City Sport and Recreation	1,565,000	
Plant and Fleet	2,095,832	
ICT – CCTV Infrastructure	327,037	
ICT – Technology and Equipment	1,470,426	
Property, Plant and Equipment	**13,590,254**	**1,320,650**
Total	**29,293,506**	**2,547,150**

City of
Bayswater

61 Broun Avenue, Morley WA 6062
Civic Centre Opening Hours: 8.30am - 4.30pm (Monday to Friday)
Mailing address: PO Box 467 Morley WA 6943
P: 9272 0622 | F: 9272 0665
mail@bayswater.wa.gov.au | bayswater.wa.gov.au

facebook.com/bayswatercity instagram.com/cityofbayswater

10.1.2 Expressions of Interest - Lease of Premises - The Rise Recreation Centre Cafe Kiosk

Responsible Branch:	Property & Economic Development
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. CONFIDENTIAL REDACTED - Rental Offers [**10.1.2.1** - 1 page]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(e) a *matter that if disclosed, would reveal –*

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government.

SUMMARY

Council consideration is sought on the future use and activation of the Cafe Kiosk at The Rise Recreation Centre, 28 Eighth Avenue, Maylands following the conclusion of an Expression of Interest (EOI).

OFFICER'S RECOMMENDATION

That Council

1. Authorises the Chief Executive Officer to lease The Rise Recreation Centre Cafe Kiosk, 28 Eighth Avenue, Maylands to Submitter 3 – Ambrosia Catering & Event Hire as detailed in this report, subject to:

(a) Tenancy of 5 years;

(b) Rental amount as contained in Confidential Attachment 1 to this report;

(c) Outgoings paid by tenant; and

(d) The premise is leased in an as is condition and the City will not be undertaking any upgrades to the premises (including fixtures and fittings) as a part of the lease.

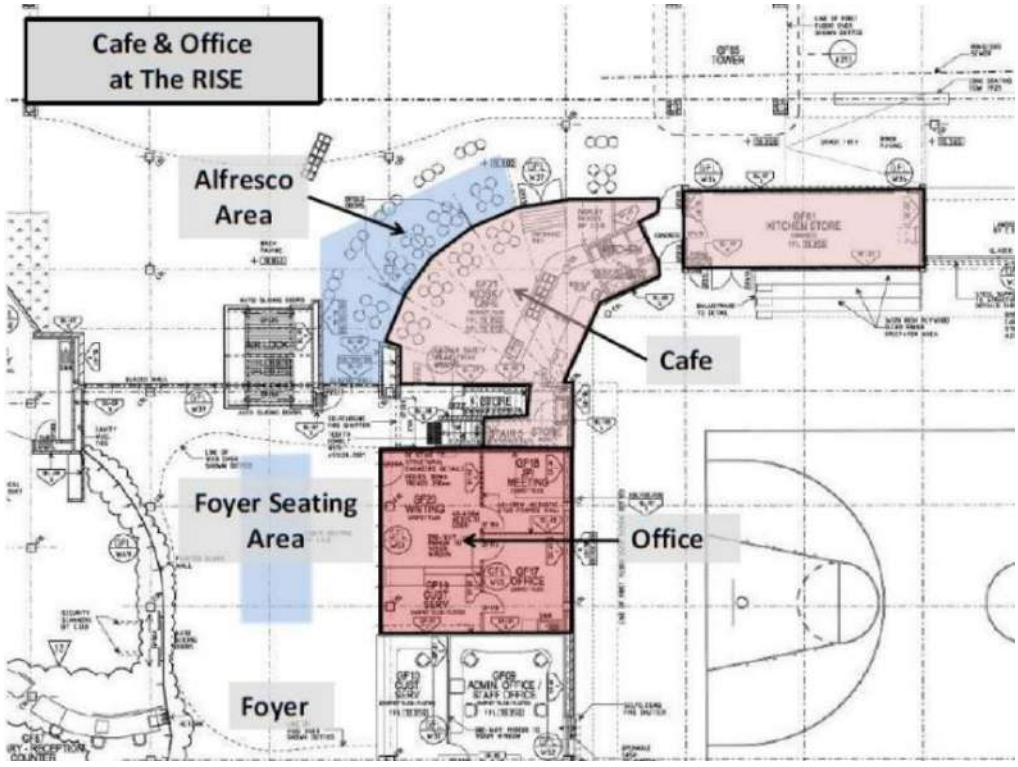
BACKGROUND

The Rise Recreation Centre is a multipurpose facility that provides a recreation programs and services to the community located at 28 Eighth Avenue, Maylands. The facility consists of a library, health club, group fitness facilities, function rooms, crèche, commercial offices and cafe kiosk.

Since 2021, the cafe kiosk has remained vacant, although occasionally utilised for community led initiatives for activations. Recognising the value of this space to enhance visitor experience and

amenity at The Rise, Council have requested the cafe kiosk be tenanted. Based on this, an Expression of Interest (EOI) process has been conducted to identify a suitable occupier.





EXTERNAL CONSULTATION

The EOI period commenced Saturday 15 March 2025 and concluded on 29 April 2025. The EOI was circulated to all organisations known to the City that may be interested in any upcoming vacant properties and notification was placed on the City's website, at the City's libraries and Civic Centre, additionally in the *West Australian* Newspaper on Saturday 15 March 2025. Interested parties were required to inspect the site prior to submitting an EOI. Four groups inspected the site.

OFFICER'S COMMENTS

Expression of Interest Submissions

The City received three formal EOIs during the advertising period.

Submitter 1 – Grow & Grind – 55 Central Incorporated

Grow & Grind is a coffee van social enterprise that provides on the job training and employment for people who need a hand up. Every cent from coffee purchases flows back to the Grow & Grind training program, providing barista training to people who are experiencing the impacts of poor mental health, homelessness and isolation.

To date, Grow & Grind has operated from a mobile van with a “home base” at 55 Central Avenue, Maylands. The van has sold coffees from local parks and reserves in the City of Bayswater and has an established coffee round with requests for regular attendance at local businesses.

Grow & Grind has become so successful, it has outgrown the current coffee van and is now seeking a suitable venue to expand the business operations.

Grow & Grind provided a detailed three- year forecast of projected financial outcomes indicating consideration into staffing, expenses and sales. A forecast loss is indicated for the first 2 years in operation.

If successful, Grow & Grind proposes the following key activities:

- Fully functioning cafe
- Opportunity to grow the business and increase outreach
- Training opportunities in hospitality
- High quality, healthy food offerings with grab and go menu
- Opening Monday – Friday 7am – 2pm with potential to extend on Saturdays
- Encourage use of premises by community organisations furthering connection to the community.

Submitter 2 – KBD Pty Ltd

KBD Pty Ltd, trading as 3.8 Baysie, is an established cafe brand within Bayswater, known for high quality speciality, fresh food options, priding itself in community connection. With extensive experience in hospitality, KDB Pty Ltd aims to create a welcoming space that embraces the community, catering for gym-goers, families and visitors to The Rise.

KBD Pty Ltd submitted current financial statements for their existing cafe operation at 3.8 Baysie, demonstrating their financial capacity to manage the proposed new premises.

If successful, KBD Pty Ltd proposes the following key activities:

- Fully functioning cafe
- Modern, community focused cafe
- Fresh, high quality food offerings with grab and grow menu
- Opening Monday – Sunday 7am – 3pm opening hours with potential to extend
- Experienced cafe management with current ownership of a cafe in Bayswater (3.8 Baysie).

Submitter 3 – Ambrosia Catering & Event Hire

Ambrosia Catering & Event Hire is a Rockingham based catering business that has been operating since 2002. With broad range of clients across Perth, Ambrosia Catering & Event Hire provides cafe and canteen services for high schools, industrial sites, small home parties, corporate events and weddings.

Ambrosia Catering & Event Hire have submitted comprehensive financial statements outlining current operations, future financial projections, and detailed risk management and mitigation strategies.

If successful, Ambrosia Catering & Event Hire proposes the following key activities:

- Fully functioning cafe
- Event management and catering
- Fresh, high quality food offerings with grab and go menu
- Wish to expand current catering operations
- Opening Monday – Friday 6am – 4:30pm and Saturday – Sunday 8am – 3:30pm.

Tenant Categories

The premise is considered a commercial lease and therefore does not fall under the City's *Community Facility Lease and Licence/User Agreement Policy.*

Expression of Interest Assessment

Submissions were evaluated by a panel against the assessment criteria stated in the Expression of Interest.

The below assessment matrix has been applied when determining the suitability of each submission received.

Weighted Score	Grow & Grind	KBD Pty Ltd	Ambrosia Catering & Event Hire
Business Concept - 40%	28%	32%	36%
Business Plan & Financials - 20%	10%	16%	20%
Experience & Personnel - 40%	28%	36%	36%
Total	66%	84%	92%

As the lease is not considered under the Community Facility Lease and Licence/User Agreement, the annual rental amount is to be determined by the Council following an Expression of Interest/Tender process. The proposed rental amounts are included in **Confidential Attachment 1.** The rental amounts and financials are considered as a part of the Business Plan & Financials assessment score above.

The matrix identified that Ambrosia Catering & Event Hire, with an overall score of 92%, was the preferred candidate against the selection criteria.

LEGISLATIVE COMPLIANCE

In accordance with section 3.58 of the *Local Government Act 1995*, advertising for the Dispose of Land by Lease was advertised in the *West Australian* on 15 March 2025.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR02 – Failure to strategically plan, deliver and maintain infrastructure and assets. SR06 - City does not have the adequate financial capacity to deliver planned services and maintain assets.	

FINANCIAL IMPLICATIONS

Item 1: Lease of The Rise Recreation Centre Cafe to Ambrosia Catering & Event Hire

Asset Category: New **Source of Funds:** Municipal

LTFP Impacts: Not itemised

Notes:

ITEM NO.	CAPITAL / UPFRONT COSTS ($)	ONGOING COSTS ($) ANNUAL		INCOME ($)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS ($)	CURRENT BUDGET ($)
		MATERIALS & CONTRACT	EMPLOYEE				
1	-	$1500	-	As per **Confidential Attachment 1**	5	-	$0

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Vibrancy

Goal V2: Encourage economic development across the City and provide increased opportunities for people to live and work locally by facilitating new investment in the City.

Goal V4: Support businesses across the City to grow and thrive.

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

In light of the above, it is recommended that Council authorises the Chief Executive Officer to enter negotiations to lease The Rise Recreation Centre Cafe, 28 Eighth Avenue, Maylands to Ambrosia Catering & Event Hire, subject to the following terms:

- Lease term: 5 years;
- Rent: As per **Confidential Agreement 1;**
- Outgoings: To be paid by the tenant;
- The premise is leased in an as is condition and the City will not be undertaking any upgrades to the premises (including fixtures and fittings) as a part of the lease.

10.2 Corporate Services Directorate Reports

10.2.1 Annual Budget 2025/26

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Legislative
Voting Requirement:	***ABSOLUTE MAJORITY REQUIRED for limbs 1-5*** *Simple Majority Required for limbs 6-8*
Attachments:	1. Statutory Budget 2025 26 [**10.2.1.1** - 75 pages] 2. Long Term Financial Plan [**10.2.1.2** - 19 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

For Council to adopt the 2025/26 Annual Budget together with supporting notes and schedules, including imposition of differential rates and minimum payments, and other consequential matters arising from the budget. The Long-Term Financial Plan is also attached for Council endorsement.

This report provides an overview of the 2025/26 Budget presented in its statutory form for Council adoption in accordance with the *Local Government Act 1995* (Act), the *Local Government (Financial Management) Regulations 1996* (Regulations), and Australian Accounting Standards.

OFFICER'S RECOMMENDATION

That Council in relation to:

1. <u>2025/26 Budget</u>

Adopts, pursuant to the provisions of section 6.02 of the *Local Government Act 1995* and part 3 of the *Local Government (Financial Management) Regulations 1996*, the Statutory Budget for the City of Bayswater for the 2025/26 financial year, as contained in <u>Attachment 1</u>, which includes the following:

(a) Statement of Comprehensive Income by Nature or Type

(b) Statement of Cash Flows

(c) Statement of Financial Activity

(d) Supporting notes, tables and other information

ABSOLUTE MAJORITY REQUIRED

2. <u>2025/26 Rates, Minimum Payments, Service Charges, Instalment Payment Arrangements and Concessions:</u>

(a) Adopts, for the purpose of yielding the deficiency disclosed by the 2025/26 Budget adopted at Part 1 above and pursuant to the provisions of section 6.32 of the *Local Government Act 1995*, the following differential rates and minimum payments:

Differential Category based on GRV	Rate in the Dollar	Minimum Payment
	$	$
Residential (Improved)	0.077288	1,183.40
Commercial/Industrial (Improved)	0.079993	1,224.80
Residential – Vacant	0.088881	1,360.90
Commercial/Industrial – Vacant	0.100474	1,538.40

(b) Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 199*6, nominates the following due dates for the payment of rates and service charges in full by instalments:

(i) Full payment and 1st instalment – 22 August 2025

(ii) 2nd half instalment – 24 October 2025

(iii) 2nd quarterly instalment – 24 October 2025

(iv) 3rd quarterly instalment - 9 January 2026

(v) 4th and final quarterly instalment - 13 March 2026

(c) Pursuant to section 6.38(1) of the *Local Government Act 1995*, continue to collect Service Charges from owners or occupiers of land included within the Maylands Central Underground Power Project area as imposed/levied during 2023/24.

(d) Imposes, in accordance with section 6.45(3) of the *Local Government Act 1995*, 5.5% applicable to rate and service charge instalment arrangements plus $5 for the 2-instalment plan and $15 for the 4-instalment plan.

(e) Imposes, in accordance with section 6.51(1) of the *Local Government Act 1995*, an interest rate of 7% applicable to overdue and unpaid rate and service charges.

ABSOLUTE MAJORITY REQUIRED

3. 2025/26 Fees and Charges

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges of the 2025/26 Budget as contained in Attachment 1.

4. 2025/26 Waste Avoidance and Resources Recovery Charges

Adopts, in accordance with section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, the following charges for the removal and deposit of domestic and commercial waste:

(a) Domestic Refuse Service of $421.30 (annual charge) includes:

(i) 240 litre FOGO bin collected weekly;

(ii) 240 litre general waste bin collected fortnightly;

(iii) 240 litre recycling bin collected fortnightly;

(iv) Three cubic metre bin or tip passes – three services per annum; and

(v) Mattress and whitegoods collection – two service per annum.

(b) Commercial Refuse Service of $421.30 (annual charge) includes:

(i) 240 litre FOGO bin collected weekly;

(ii) 240 litre general waste bin collected fortnightly; and

(iii) 240 litre recycling bin collected fortnightly.

(c) Additional Domestic or Commercial Refuse Service Charges (annual charge)

(i) Rubbish service $116.95 (GST free)

(ii) Recycling service $109.85 (GST free)

(iii) FOGO $129.40 (GST free)

ABSOLUTE MAJORITY REQUIRED

5. Other Statutory Fees for 2025/26

Imposes an annual swimming pool inspection levy of $64.20 (GST exempt) for each property where there is located a private swimming pool, in accordance with regulation 53 of the *Building Regulations 2012*.

ABSOLUTE MAJORITY REQUIRED

6. Materiality

Adopts a material variance of $50,000 or 10% of the appropriate base, whichever is the higher, for the 2025/26 Financial Activity Statement, for the purpose of reporting under regulation 34(5) of the *Local Government (Financial Management) Regulations* *1996*.

Simple Majority Required

7. Cash-Back Reserves Policy

In relation to the Cash-Backed Reserve Policy, Council notes the transfer to the Major Capital works Reserve of 1% of rates income as per the policy.

Simple Majority Required

8. Long Term Financial Plan

Council endorses the Long-Term Financial Plan, as contained in Attachment 2, for the period 2025/26 – 2034/35.

Simple Majority Required

BACKGROUND

Preparation of the Annual Budget is a statutory requirement under the *Local Government Act 1995*; the Budget presented is consistent with all relevant legislation. The Annual Budget establishes the financial framework for the City's operations for the 2025/26 financial year. The Budget has been developed to ensure that the City has sufficient funding for the delivery of agreed services and programs, and a capital program that supports renewal and new capital projects.

Statutory Statements

The draft 2025/26 Budget is prepared in accordance with the Act, the Regulations and Australian Accounting Standards, and includes the following information:

- Statement of Comprehensive Income by Nature or Type
- Statement of Cash Flows
- Statement of Financial Activity.

Also included in the Statutory Budget is detailed information about the rates and charges to be levied and other financial information, which Council requires to make an informed decision about the adoption of the Budget.

The Statement of Comprehensive Income is an accrual-based statement prepared in accordance with Australian Accounting Standards and generally adopted accounting principles. It includes non-cash items such as depreciation but does not include capital items.

The Statement of Cash Flows is a cash statement prepared in accordance with Australian Accounting Standards.

The 2025/26 Schedule of Fees and Charges are also included for Council adoption.

The Long-Term Financial Plan has also been included for endorsement which has been developed in conjunction with the Annual Budget and Corporate Business Plan.

Fees and Charges

The *Local Government Act 1995* requires fees and charges that are to be imposed during a financial year be adopted with the Annual Budget. Where this is not the case then there is a separate process to be undertaken, which includes public notice.

CONSULTATION

To date there have been six Council-led Business Planning and Budget workshops. Areas covered include:

1. Business Planning and Budget process (Council priority setting)
2. Forward Capital Works Program (10 years)
3. Long-Term Financial Plan
4. Statement of Financial Activity (budget deficiency) including operating income and expenditure analysis, and differential rates
5. Service Plan analysis
6. Fees and Charges Review.

EXTERNAL CONSULTATION

While no specific external consultation has occurred on the draft 2025/26 budget, extensive community consultation occurred during the 2024 ‘Shape Baysie’ Strategic Community Plan engagement program. This resulted in more than 2,000 responses and a data sample that is reflective of the City of Bayswater community, including multicultural residents and young people. The findings of this consultation contributed to the development of the City’s Draft Strategic Community Plan (SCP) 2025 to 2035, which can be viewed in item 10.1.1 of this agenda. The Corporate Business Plan (CBP) for 2025/26 has been developed in alignment with the new SCP. The two documents will be adopted together as the City’s new “Council Plan”. The draft 2025/26 budget is a financial representation of the first year of the CBP.

All statutory requirements have been met for the preparation of differential rate setting including public advertising and consideration of submissions. Ministerial approval for setting the minimum payment for vacant residential properties is being sought and expected to be confirmed in advance of budget adoption.

OFFICER'S COMMENTS

Statutory Budget (Attachment 1)

The Annual Budget has been developed over a nine-month period following extensive consultation through a Council led Business Planning and Budget Process.

As reflected above, to date there have been six business planning and budget related workshops. Areas covered include:

1. Business Planning and Budget process (Council priority setting)
2. Forward Capital Works Program (10 years)
3. Long-Term Financial Plan
4. Statement of Financial Activity (budget deficiency) including operating income and expenditure analysis
5. Service Plan analysis
6. Fees and Charges Review.

The budget process has been aligned with service plans, which enable a different perspective on services and projects including attributable costs. This enables services to be reviewed to ensure they remain relevant and add value.

The development of the Budget has been challenging given the current economic environment and has been based on the Strategic Community Plan, Corporate Business Plan and commitments made by Council.

The presented Budget balances the City's current financial position, appropriate service levels and the desire to not unduly burden the City's ratepayers.

The Budget has been informed by economic factors such as:

- limited growth in the City's rate base (over several years) and includes a rate increase (rate in the dollar and minimum payments across all rating categories) of 3.50% as the shortfall to be made up of rates
- employee cost increases i.e., new positions, enterprise agreements
- insurance premium increases
- increasing costs i.e. fuel, utilities, materials and interest rates
- limited by contractor and material availability
- aging assets
- a challenging labour market i.e. staff attraction and retention.

Council have worked hard to deliver a Budget that balances the delivery of high-quality services while maintaining its assets. The City is committed to managing costs and reviewing all areas of income and expenditure whilst delivering high quality services.

Differential Rating

The introduction of differential rates during 2024/25 was considered through a Rating Strategy that was underpinned by the Department of Local Government, Sport and Cultural Industries guiding principles of Differential Rating:

1. Fairness - having regard to such factors as use of land and actual and potential demands placed on Council;
2. Equity - ensuring a fair and consistent application of compliant rating and charging principles without bias, and an appropriate contribution by each category of ratepayer;
3. Consistency - benchmarking across local governments and by scheduling the issue of rates notices on a regular annual basis;
4. Transparency - openness in the processes involved in the making of rates and charges and providing meaningful information on rate notices; and
5. Objectivity - principles of rating applied in accordance with the legislation.

The adopted differential ratios were based on considerable benchmarking and modelling though several workshops.

Following public notice and the consideration of subsequent submissions, Council approved differential rates as provided in note 2 of the Statutory Budget (**Attachment 1**).

Statement of Financial Activity

The Financial Activity Statement is a statutory requirement; it contains the values of opening and closing funds used for calculation of the amount to be raised from rates. The opening funds partly relate to the carry forward of projects that have a budget allocation in 2024/25, but predominantly represent savings identified in 2024/25.

The following key drivers informing the Financial Activity Statement, including a variance analysis to the current year budget, are as follows:

Operating Revenue

Rates Income

The shortfall to be made up from Rates income is $63.3M (including interims) equating to a 3.5% increase in the rate yield resulting from the budgeted increases in the rates in the dollar and minimum payments across all rating categories. There is moderate additional growth ($0.1M) resulting from additional interims during the 2024-25 financial year and an allowance of $0.3M for interims in 2025/26.

Grants, Subsidies and Contributions

This largely comprises the Financial Assistance Grants and the expected income has generally increased based on the expected current year grant.

Fees and Charges

A majority of fees and charges have been maintained at the 2024-25 levels, which were deemed adequate or set by statute. However, overall fees and charges have increased by $2.4M, including CPI adjustments. Key changes include:

- Bayswater Waves: Income has increased by $978K, driven by higher facility utilisation. Revenue from Memberships, Admissions/Casual Entry, Swim School enrolments, and Health Club Memberships has risen due to program expansion and increased demand.

- Rise and Morley Sport and Recreation Club (MSRC): Income has increased by $368K, including a $172K rise in MSRC Membership, offset by a $160K reduction in MSRC Gym Membership. Venue hire has increased by $236K at MSRC and $47K at Rise.
- Waste Charges: A 2.5% increase has been applied.
- Golf Courses: Fees at Maylands Peninsula and Embleton Golf Courses have increased above CPI to align with other surrounding facilities.
- Pool Inspection Fees: Increased by $94K due to an increase in the pool inspection fee and a higher number of swimming pool inspection applications.

Interest Earnings

The increase mainly relates to interest income on cash and cash equivalents, which includes Reserves and Municipal Funds. Cash rates are expected to further reduce. The budgeted investment returns are 3.9% for Municipal Funds and 4.5% for Reserve Funds with the latter able to be invested longer term with many current term deposits maturing during 2025-26. The overall position has improved by having a greater pool of reserve funds to invest in 2025/26.

Other Revenue

Increasing costs, including utilities, has impacted on reimbursement income which is expected to increase in 2025/26.

Operating Expenditure

Employee costs

Employee costs have increased by a net $2M compared to the 2024/25 adopted budget due to the following:

- A 3% increase in the Enterprise Agreement (EA) across all staff, including outside staff subject to EA negotiation for 2025/26.
- Additional budget allocations resulting from 10.6 new FTE positions.

Materials and Contracts

Material and contract costs have increased by $2.4M, and the rise in the CPI has directly contributed to this increase

Some of the significant and new operational cost budgets include:

- Financial services require a net increase of $325K due to the triennial valuation (Rates). This is funded through the Rates Smoothing Reserve.
- Software maintenance costs have increased by $359K, which includes Intramaps, Property & Rating modules required for the Technology One system upgrade and an allowance for core enterprise suite transformation.
- Domestic refuse waste charges have increased by $342K due to the Cleanaway contract being higher than CPI.
- An allocation increase of $331K for the Maylands Lakes Environmental Restoration to continue ongoing operating activities.
- $270K has been allocated for the Local Government election. This is funded through the Rates Smoothing Reserve.

- $200K has been allocated to develop a Recreation Building Master Plan to guide strategic planning, operation, and future investment in the City's recreation facilities, ensuring they meet evolving community needs.
- $270K has been allocated for Asset Management and Mapping services, which includes $180K for infrastructure and building revaluation (statutory requirement), $30K for the Forward Capital Works Management System, and $60K for the Tree Canopy Data Capture and Monitoring projects.
- Funding for the CCTV program has increased by $62K, bringing the total to $417K.

Utility Charges

Utility costs including electricity tariffs have increased; however, the budget for 2025/26 has been forecast based on actual costs from 2024/25, resulting in a net minor increase in utility charges.

Insurance Expense

LGIS has indicated a 10% increase in insurance premiums. However, the 2025/26 budget has been based on actual costs from 2024/25, resulting in no net increase in insurance charges.

Other Expenditure

Other expenditure has decreased due to a reduction in the bad debt expense and this also includes all Elected Members fees and allowances.

Interest Expense

The City has four loans in place with the majority of interest relating to loans undertaken for the Bayswater Waves redevelopment. The budget is based on the loan repayment schedule for 2025/26.

Investing Activities

Items grouped as Investing Activities include the City’s capital program and purchase and disposal of assets. Items of note include:

- New capital projects to the value of $29.3M have been budgeted based on Year 1 of the Forward Capital Works Plan, which are an even mix of upgrade and renewal projects. These projects are supported by municipal funding ($6.2M), grants ($9.2M), reserves ($13.3M) and proceeds from the disposal of assets ($0.6M).
- Carry forwards were identified as part of the 2024/25 Mid-Year Budget Review which largely comprises grant funded projects. They have been included in the Statement of Financial Activity with $1.32M for the Purchase of Property, Plant and Equipment and $1.23M for the Purchase and Construction of Infrastructure Projects. Carry forwards are fully funded through either the carry forward of grant funds ($1.78M) or reserve funds ($0.77M).

Finance Activities

Items of note include:

- Repayments of principal repayments ($0.97M) to fund borrowings for loans in relation to the refurbishment of recreation centres.

- Transfer to reserves of $3.89M comprise interest on reserves ($2.85M) and annual transfers to the Rate Smoothing Reserve ($0.26M) and Climate Action Reserve ($0.12M) and 1% of rates to the Major Capital Works Reserve ($0.63M).
- Transfer from reserves of $14.45M includes $5M and $2.4M from the Major Capital Works Reserve to fund the Frank Drago redevelopment and Maylands Lakes Stage 1 projects respectively. A further $5.1M is transferred from predominantly the various asset renewal/upgrade reserves to fund new capital projects, $0.77M to fund carry forward projects, $0.67M to fund significant operating projects including the triennial revaluation from Landgate and the election with $0.4M to fund FOGO programs.

LONG TERM FINANCIAL PLAN (LTFP)

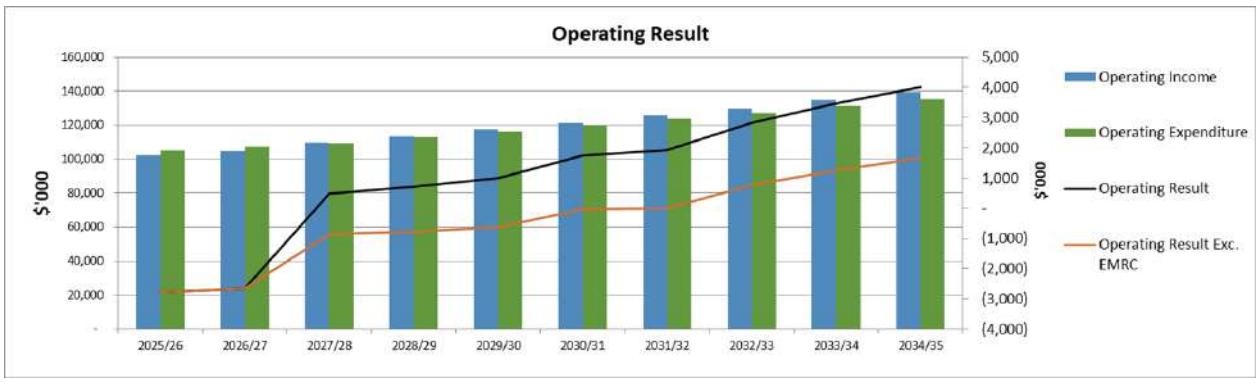
The City has strengthened the integrated planning process, with Asset Management Plans, LTFP and Corporate Business Plan being some of the key building blocks.

The LTFP **(Attachment 2)** comprises a Financial Activity (Rate Setting) Statement over a 10-year period from 2025/26 – 2034/35. Some of the key inputs into the LTFP include:

- Informing strategies and plans including Asset Management Plans (i.e. Forward Capital Works Plan) and the Corporate Business Plan.
- Cost and revenue forecast assumptions that have been largely provided through WALGA economic briefings and State Government Budget papers.
- Maintaining a balanced budget.
- Maintaining current service levels.

Although some inputs are readily available, the provision of improved asset management information has enabled the City to better plan future projects, including when and how significant projects can be funded. Other areas that have recently been developed that support the LTFP and sustainability of the City include the development of a rating strategy and a review and subsequent re-allocation of reserves.

LTFPs provide an indication of an entity's sustainability over the next ten years. A key part of this measurement is the ability to identify funding issues (gaps) over the life of the plan. Although the LTFP has some limitations, it does highlight that the City needs to increase operating income at a faster rate than operating expenditure. Not only will this improve the financial sustainability of the City, it will also allow the City to use reserve funds for providing new assets or upgrading assets as opposed to asset renewal. The following illustrates the forecasted improving operating result over the ten years:



LEGISLATIVE COMPLIANCE

Council has several financial policies which have been taken into consideration in the budget process, including its policies on investments, assets, treatment of income and expenditure and rates arrears.

Section 6.2 of the Act requires that no later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt (by Absolute Majority) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

RISK MANAGEMENT CONSIDERATION

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Medium
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR02 - Failure to strategically plan, deliver and maintain infrastructure and assets.	

FINANCIAL IMPLICATIONS

The financial implications of the budget are outlined within the body of this report.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

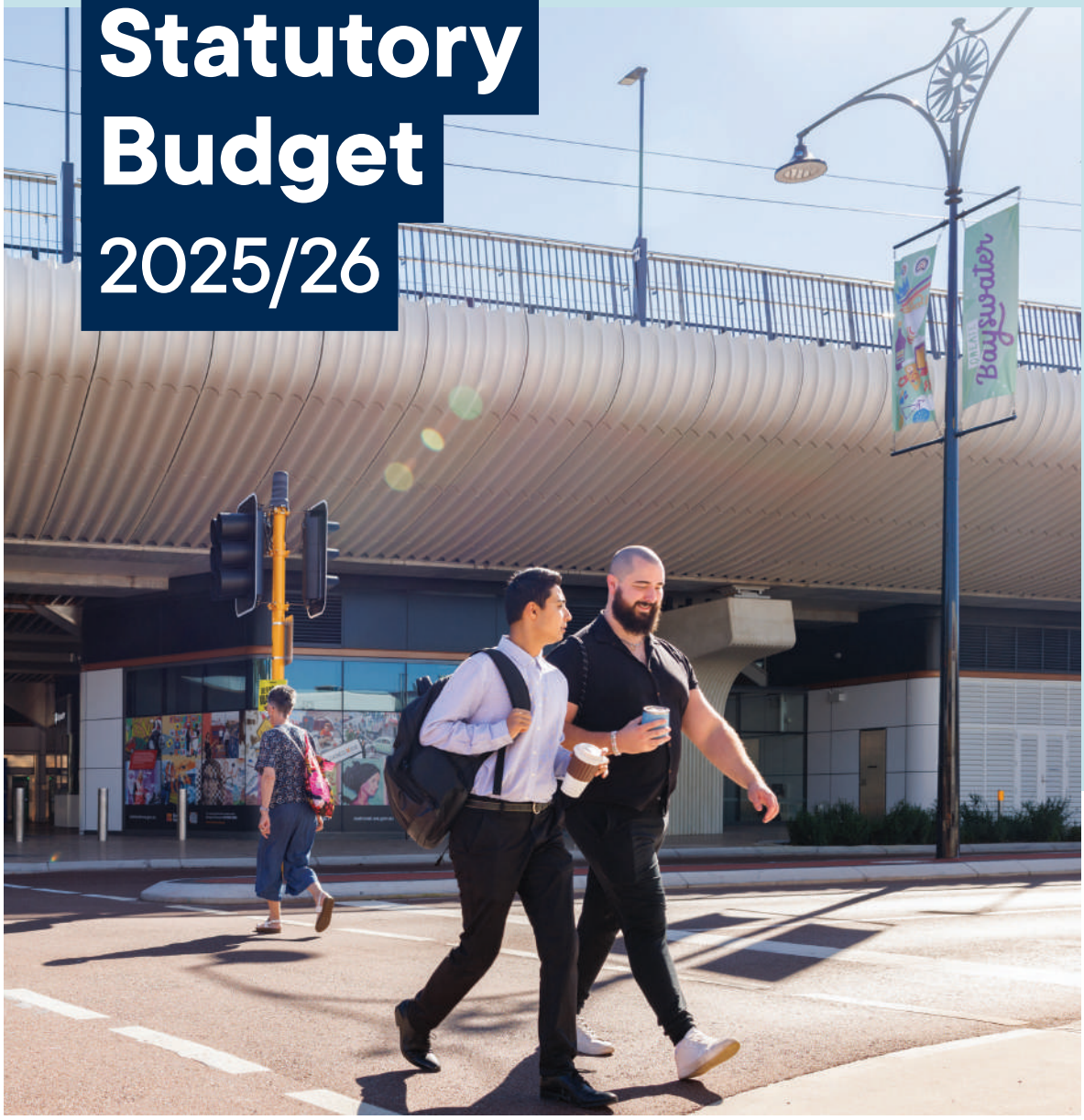
CONCLUSION

Council’s adoption of the 2025/26 Budget and endorsement of the LTFP is in accordance with the Act, the Regulations and Australian Accounting Standards, and facilitates the delivery of services our community values.

The 2025/26 Budget is integrated with the Corporate Business Plan, ensuring it continues to deliver on other strategies adopted by Council and maintains a high level of service across programs. This enables the City of Bayswater to remain a strong organisation and maintains the City's commitment to excellence, being a great place to live, work and play.

City of
Bayswater

Statutory Budget 2025/26



bayswater.wa.gov.au

CITY OF BAYSWATER
The Garden City - Quality Lifestyle

City of
Bayswater

61 Broun Avenue, Morley WA 6062
Civic Centre Opening Hours: 8.30am - 4.30pm (Monday to Friday)
Mailing address: PO Box 467 Morley WA 6943
P: 9272 0622 | mail@bayswater.wa.gov.au | bayswater.wa.gov.au

facebook.com/bayswatercity instagram.com/cityofbayswater

CITY OF BAYSWATER

ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2026

LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income	2
Statement of Cash Flows	3
Statement of Financial Activity	4
Index of Notes to the Budget	5
Capital Projects Summary and Funding Source Supporting Schedule	28
Schedule of Fees and Charges	33

Our vision

An inclusive community, building a sustainable and thriving city.

CITY OF BAYSWATER
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2026

	Note	2025/26 Budget	2024/25 Estimate	2024/25 Budget
Revenue		$	$	$
Rates	2(a)	63,263,010	60,744,003	60,695,664
Grants, subsidies and contributions		3,915,142	3,917,318	3,703,937
Fees and charges	15	28,242,380	27,271,113	25,883,686
Interest revenue	10(a)	5,685,017	5,507,893	5,496,744
Other revenue		1,070,484	1,415,305	969,386
		102,176,033	98,855,632	96,749,417
Expenses				
Employee costs		(47,733,544)	(45,585,747)	(45,733,058)
Materials and contracts		(37,842,949)	(40,208,272)	(35,448,632)
Utility charges		(4,062,400)	(3,644,956)	(4,044,956)
Depreciation	6	(13,310,371)	(13,190,010)	(13,593,021)
Finance costs	10(b)	(384,785)	(598,245)	(624,936)
Insurance		(1,274,676)	(1,238,656)	(1,278,656)
Other expenditure		(366,775)	(446,009)	(445,398)
		(104,975,500)	(104,911,895)	(101,168,656)
		(2,799,467)	(6,056,263)	(4,419,239)
Discontinued operations	16	(227,075)	587,743	553,098
Capital grants, subsidies and contributions		10,948,314	8,317,602	10,935,544
Loss on asset disposals	5	(107,173)	(244,836)	(244,836)
		10,841,141	8,072,766	10,690,708
Net result for the period		**7,814,599**	**2,604,246**	**6,824,567**
Total other comprehensive income for the period		**0**	**0**	**0**
Total comprehensive income for the period		**7,814,599**	**2,604,246**	**6,824,567**

This statement is to be read in conjunction with the accompanying notes.

CITY OF BAYSWATER
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2026

	Note	2025/26 Budget	2024/25 Estimate	2024/25 Budget
CASH FLOWS FROM OPERATING ACTIVITIES		$	$	$
Receipts				
Rates		62,997,810	61,006,377	61,195,664
Grants, subsidies and contributions		3,531,742	2,827,423	3,703,937
Fees and charges		28,242,380	27,271,113	25,883,686
Service charges		1,104,150	1,210,275	2,000,000
Interest revenue		5,685,017	5,507,893	5,496,744
Goods and services tax received		3,500,000	3,000,000	4,000,000
Other revenue		1,070,484	1,415,305	969,386
		106,131,583	102,238,386	103,249,417
Payments				
Employee costs		(48,293,544)	(44,676,365)	(45,733,058)
Materials and contracts		(38,638,999)	(38,432,412)	(32,192,382)
Utility charges		(4,062,400)	(3,644,956)	(4,044,956)
Finance costs		(384,785)	(598,245)	(624,936)
Insurance paid		(1,274,676)	(1,238,656)	(1,278,656)
Goods and services tax paid		(3,500,000)	(3,000,000)	(4,000,000)
Other expenditure		(366,775)	(446,009)	(445,398)
		(96,521,179)	(92,036,643)	(88,319,386)
Discontinued operations	16	(227,075)	587,743	553,098
Net cash provided by operating activities	4	9,383,329	10,789,486	15,483,129
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(14,910,904)	(10,398,704)	(10,340,774)
Payments for construction of infrastructure	5(b)	(16,929,752)	(14,838,762)	(15,148,481)
Capital grants, subsidies and contributions		11,128,764	7,675,548	10,935,544
Proceeds from sale of property, plant and equipment	5(a)	586,826	446,004	446,004
Net cash (used in) investing activities		(20,125,066)	(17,115,914)	(14,107,707)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	7(a)	(967,747)	(5,664,377)	(2,451,100)
Payments for principal portion of lease liabilities	8	(118,343)	(156,568)	(126,381)
Proceeds on disposal of financial assets at amortised cost - term deposits		10,590,671	6,630,499	2,990,427
Net cash provided by financing activities		9,504,581	809,555	412,946
Net increase (decrease) in cash held		(1,237,156)	(5,516,873)	1,788,368
Cash at beginning of year		13,947,672	19,464,545	21,502,947
Cash and cash equivalents at the end of the year	4	**12,710,516**	**13,947,672**	**23,291,315**

This statement is to be read in conjunction with the accompanying notes.

CITY OF BAYSWATER
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2026

	Note	2025/26 Budget	2024/25 Estimate	2024/25 Budget
OPERATING ACTIVITIES		$	$	$
Revenue from operating activities				
General rates	2(a)(i)	54,762,355	52,403,566	52,331,216
Rates excluding general rates	2(a)	8,500,655	8,340,437	8,364,448
Grants, subsidies and contributions		3,915,142	3,917,318	3,703,937
Fees and charges	15	28,242,380	27,271,113	25,883,686
Interest revenue	10(a)	5,685,017	5,507,893	5,496,744
Other revenue		1,070,484	1,415,305	969,386
		102,176,033	98,855,632	96,749,417
Expenditure from operating activities				
Employee costs		(47,733,544)	(45,585,747)	(45,733,058)
Materials and contracts		(37,842,949)	(40,208,272)	(35,448,632)
Utility charges		(4,062,400)	(3,644,956)	(4,044,956)
Depreciation	6	(13,310,371)	(13,190,010)	(13,593,021)
Finance costs	10(b)	(384,785)	(598,245)	(624,936)
Insurance		(1,274,676)	(1,238,656)	(1,278,656)
Other expenditure		(366,775)	(446,009)	(445,398)
Loss on asset disposals	5	(107,173)	(244,836)	(244,836)
		(105,082,673)	(105,156,731)	(101,413,493)
Discontinued operation	16	(227,075)	587,743	553,098
Non cash amounts excluded from operating activities	3(c)	13,037,050	13,804,040	15,451,344
Amount attributable to operating activities		**9,903,335**	**8,090,684**	**11,340,366**
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions		10,948,314	8,317,602	10,935,544
Proceeds from disposal of property, plant and equipment	5(a)	586,826	446,004	446,004
		11,535,140	8,763,606	11,381,548
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(14,910,904)	(10,398,704)	(10,340,773)
Payments for construction of infrastructure	5(b)	(16,929,752)	(14,838,762)	(15,148,481)
		(31,840,656)	(25,237,466)	(25,489,254)
Amount attributable to investing activities		**(20,305,516)**	**(16,473,860)**	**(14,107,706)**
FINANCING ACTIVITIES				
Inflows from financing activities				
Transfer from Aged		0	13,500,000	0
Transfers from reserve accounts	9(a)	14,450,385	43,162,367	41,219,073
		14,450,385	56,662,367	41,219,073
Outflows from financing activities				
Repayment of borrowings	7(a)	(967,747)	(5,664,377)	(2,451,100)
Payments for principal portion of lease liabilities	8	(118,343)	(156,568)	(126,381)
Transfers to reserve accounts	9(a)	(3,859,714)	(54,628,072)	(36,839,617)
		(4,945,804)	(60,449,016)	(39,417,098)
Amount attributable to financing activities		**9,504,581**	**(3,786,649)**	**1,801,975**
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus at the start of the financial year	3	897,600	13,067,425	965,365
Amount attributable to operating activities		9,903,335	8,090,684	11,340,366
Amount attributable to investing activities		(20,305,516)	(16,473,860)	(14,107,706)
Amount attributable to financing activities		9,504,581	(3,786,649)	1,801,975
Surplus/(deficit) remaining after the imposition of general rates	3	**(0)**	**897,600**	**0**

This statement is to be read in conjunction with the accompanying notes.

CITY OF BAYSWATER
FOR THE YEAR ENDED 30 JUNE 2026
INDEX OF NOTES TO THE BUDGET

Note 1	Basis of Preparation	6
Note 2	Rates and Service Charges	7
Note 3	Net Current Assets	10
Note 4	Reconciliation of cash	12
Note 5	Property, Plant and Equipment	13
Note 6	Depreciation	14
Note 7	Borrowings	15
Note 8	Lease Liabilities	17
Note 9	Reserve Accounts	18
Note 10	Other Information	20
Note 11	Council Members Remuneration	21
Note 12	Trust Funds	22
Note 13	Revenue and Expenditure	23
Note 14	Program Information	25
Note 15	Fees and Charges	26
Note 16	Discontinued Operations	27

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

1 BASIS OF PREPARATION

The annual budget of the City of Bayswater which is a Class 1 local government is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the City to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity
All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the annual budget.

2024/25 actual balances
Balances shown in this budget as 2024/25 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures
Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures
Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures
All figures shown in this statement are rounded to the nearest dollar.

Statement of Cashflows
Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

Initial application of accounting standards
During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.
- *AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current*
- *AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants*
- *AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements*
- *AASB 2023-3 Amendments to Australian Accounting Standards - Disclosure of Non-current Liabilities with Covenants: Tier 2*
- *AASB 2024-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements: Tier 2 Disclosures*

It is not expected these standards will have an impact on the annual budget.

- *AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*, became mandatory during the budget year. Amendments to AASB 13 *Fair Value Measurement* impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of *Local Government (Financial Management) Regulations 1996*. Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes. No material impact is expected in relation to the 2025-26 statutory budget.

New accounting standards for application in future years
The following new accounting standards will have application to local government in future years:
- *AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2024-4b Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- *AASB 2022-9 Amendments to Australian Accounting Standards - Insurance Contracts in the Public Sector*
- *AASB 2023-5 Amendments to Australian Accounting Standards - Lack of Exchangeability*
- *AASB 18 (FP) Presentation and Disclosure in Financial Statements - (Appendix D) [for for-profit entities]*
- *AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements - (Appendix D) [for not-for-profit and superannuation entities]*
- *AASB 2024-2 Amendments to Australian Accounting Standards - Classification and Measurement of Financial Instruments*
- *AASB 2024-3 Amendments to Australian Accounting Standards - Standards – Annual Improvements Volume 11*

It is not expected these standards will have an impact on the annual budget.

Critical accounting estimates and judgements
The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:
- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Expected credit losses on financial assets
- Assets held for sale
- Impairment losses of non-financial assets
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in dollar	Number of properties	Rateable value*	2025/26 Budgeted rate revenue	2025/26 Budgeted interim rates	2025/26 Budgeted total revenue	2024/25 Estimate total revenue	2024/25 Budget total revenue
				$	$	$	$	$	$
(i) General rates									
Residential (Improved)	Gross rental valuation	0.077288	24,574	515,849,076	39,868,944	314,741	40,183,685	38,384,124	38,272,003
Commercial/Industrial (Improved)	Gross rental valuation	0.079993	1,639	176,346,629	14,106,496	0	14,106,496	13,485,884	13,522,280
Residential - Vacant	Gross rental valuation	0.088881	115	2,464,480	219,045	0	219,045	235,598	238,973
Commercial/Industrial - Vacant	Gross rental valuation	0.100474	38	2,519,350	253,129	0	253,129	297,960	297,960
Total general rates			26,366	697,179,535	54,447,614	314,741	54,762,355	52,403,566	52,331,216
		Minimum							
(ii) Minimum payment		$							
Residential (Improved)	Gross rental valuation	1,183.40	6,307	84,415,984	7,463,704	0	7,463,704	7,217,141	7,214,854
Commercial/Industrial (Improved)	Gross rental valuation	1,224.80	153	1,720,830	187,394	0	187,394	181,060	181,060
Residential - Vacant	Gross rental valuation	1,360.90	622	5,764,340	846,480	0	846,480	944,098	970,396
Commercial/Industrial - Vacant	Gross rental valuation	1,538.40	2	16,600	3,077	0	3,077	2,973	2,973
Total minimum payments			7,084	91,917,754	8,500,655	0	8,500,655	8,345,272	8,369,283
Total general rates and minimum payments			33,450	789,097,289	62,948,269	314,741	63,263,010	60,748,838	60,700,499
					62,948,269	314,741	63,263,010	60,748,838	60,700,499
Concessions (Refer note 2(d))					0	0	0	(4,835)	(4,835)
Total rates					62,948,269	314,741	63,263,010	60,744,003	60,695,664
Instalment plan interest							307,000	267,721	250,000
Late payment of rate or service charge interest							180,000	183,740	202,000
							487,000	451,461	452,000

The City did not raise specified area rates for the year ended 30th June 2026.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV)
The general rates detailed for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum payments have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		$	%	%
Option one				
Single full payment	22/08/2025	0	0.0%	7.0%
Option two				
First instalment	22/08/2025	0	5.5%	7.0%
Second instalment	24/10/2025	5	5.5%	7.0%
Option three				
First instalment	22/08/2025	0	5.5%	7.0%
Second instalment	24/10/2025	5	5.5%	7.0%
Third instalment	9/01/2026	5	5.5%	7.0%
Fourth instalment	13/03/2026	5	5.5%	7.0%
Option Four				
Rates Smoothing**		0	5.5%	7.0%

*** Payments made by direct debit on Friday either weekly, fortnightly or four-wekly.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. RATES AND SERVICE CHARGES (CONTINUED)

(a) Service Charges

The City did not impose new service charges in 2025/26 but will continue to collect those raised in 2023/24.

(b) Waivers or concessions

Rate, fee or charge to which the waiver or concession is granted	Type	Waiver/ Concession	Discount %	Discount ($)	2025/26 Budget	2024/25 Estimate	2024/25 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
					$	$	$		
	Rate	Concession			0	4,835	4,835		
					0	4,835	4,835		

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

	Note	2025/26 Budget 30 June 2026	2024/25 Estimate 30 June 2025	2024/25 Budget 30 June 2025
Current assets		$	$	$
Cash and cash equivalents	4	12,710,516	13,947,672	23,291,315
Financial assets		52,400,986	62,991,657	45,069,491
Receivables		2,040,564	2,237,626	6,225,337
Inventories		275,650	245,650	272,172
Other assets		776,668	610,818	343,282
		68,204,384	80,033,423	75,201,597
Less: current liabilities				
Trade and other payables		(10,087,342)	(10,687,542)	(25,330,850)
Contract liabilities		(3,073,583)	(2,352,833)	0
Capital grant/contribution liability		(1,523,751)	(1,343,301)	0
Lease liabilities	8	(236,813)	(355,156)	(166,270)
Long term borrowings	7	(269,324)	(1,237,071)	(2,269,010)
Employee provisions		(3,006,884)	(3,566,884)	(6,237,301)
		(18,197,697)	(19,542,787)	(34,003,431)
Net current assets		50,006,687	60,490,636	41,198,166
Less: Total adjustments to net current assets	3(b)	(50,006,687)	(59,593,036)	(41,198,166)
Net current assets used in the Statement of Financial Activity		0	897,600	0

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets				
Less: Cash - reserve accounts	9	(52,400,986)	(62,991,657)	(45,322,127)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		269,324	1,237,071	2,269,010
- Current portion of lease liabilities		236,813	355,156	166,270
- Current portion of employee benefit provisions held in reserve		1,888,162	1,806,394	1,688,682
Total adjustments to net current assets		(50,006,687)	(59,593,036)	(41,198,165)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency
When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Note	2025/26 Budget 30 June 2026	2024/25 Actual 30 June 2025	2024/25 Budget 30 June 2025
Adjustments to operating activities		$	$	$
Add: Loss on asset disposals	5	107,173	244,836	244,836
Add: Depreciation	6	13,310,371	13,190,010	13,593,021
Non-cash movements in non-current assets and liabilities:UGP		0	1,337,431	2,547,079
Aged/Non-current cash movements		(380,494)	(968,237)	(933,592)
Non cash amounts excluded from operating activities		13,037,050	13,804,040	15,451,344

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. NET CURRENT ASSETS

(d) MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION
The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

TRADE AND OTHER PAYABLES
Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES
Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES
General
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SUPERANNUATION
The City contributes to a number of superannuation funds on behalf of employees. All funds to which the City contributes are defined contribution plans.

INVENTORY - LAND HELD FOR RESALE
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Inventory - land held for resale is classified as current except where it is held as non-current based on the City's intentions to release for sale.

GOODS AND SERVICES TAX (GST)
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES
Contract liabilities represent the City's obligation to transfer goods or services to a customer for which the City has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS
Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS
Short-term employee benefits
Provision is made for the City's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position.
The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits
Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2025/26 Budget	2024/25 Estimate	2024/25 Budget
		$	$	$
Cash at bank and on hand		10,460,017	11,847,172	22,395,006
Term deposits		2,250,499	2,100,500	896,309
Total cash and cash equivalents		12,710,516	13,947,672	23,291,315
Held as				
- Unrestricted cash and cash equivalents		11,186,765	12,604,371	23,291,315
- Restricted cash and cash equivalents		1,523,751	1,343,301	0
	3(a)	12,710,516	13,947,672	23,291,315
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		1,523,751	1,343,301	0
- Restricted financial assets at amortised cost - term deposits		52,400,986	62,991,657	45,322,128
		53,924,737	64,334,958	45,322,128
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Reserve accounts	9	52,400,986	62,991,657	45,322,127
Unspent capital grants, subsidies and contribution liabilities		1,523,751	1,343,301	0
		53,924,737	64,334,958	45,322,127
Reconciliation of net cash provided by operating activities to net result				
Net result		7,814,599	2,604,246	8,824,566
Depreciation	6	13,310,371	13,190,010	13,593,021
(Profit)/loss on sale of asset	5	107,173	244,836	244,836
(Increase)/decrease in receivables		(265,200)	(237,626)	500,000
(Increase)/decrease in inventories		(30,000)	2,680,766	0
(Increase)/decrease in other assets		(165,850)	(610,818)	0
Increase/(decrease) in payables		(600,200)	(294,088)	3,256,250
Increase/(decrease) in contract liabilities		720,750	620,380	0
Increase/(decrease) in unspent capital grants		180,450	(642,054)	0
Increase/(decrease) in employee provisions		(560,000)	909,382	0
Capital grants, subsidies and contributions		(11,128,764)	(7,675,548)	(10,935,544)
Net cash from operating activities		9,383,329	10,789,486	15,483,129

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST
The City classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

5. PROPERTY, PLANT AND EQUIPMENT

	2025/26 Budget					2024/25 Estimate					2024/25 Budget				
	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss	Additions	Disposals - Net Book Value	Disposals - Sale Proceeds	Disposals - Profit	Disposals - Loss
(a) Property, Plant and Equipment	$	$	$	$	$	$	$	$	$	$	$	$	$	$	$
Land - freehold land	0	0	0	0	0	1,100,000	0	0	0	0	1,100,000	0	0	0	0
Buildings - non-specialised	11,017,609	0	0	0	0	5,403,778	0	0	0	0	6,153,545	0	0	0	0
Furniture and equipment	1,797,463	0	0	0	0	1,563,482	0	0	0	0	1,357,752	0	0	0	0
Plant and equipment	2,095,832	694,000	586,826	58,023	(165,196)	2,331,444	690,839	446,004	30,156	(274,993)	1,729,476	690,839	446,004	30,156	(274,993)
Total	14,910,904	694,000	586,826	58,023	(165,196)	10,398,704	690,839	446,004	30,156	(274,993)	10,340,773	690,839	446,004	30,156	(274,993)
(b) Infrastructure															
Infrastructure - roads	5,874,787	0	0	0	0	6,326,867	0	0	0	0	6,815,452	0	0	0	0
Infrastructure - footpaths	982,910	0	0	0	0	2,208,944	0	0	0	0	1,578,213	0	0	0	0
Infrastructure - drainage	67,780	0	0	0	0	219,102	0	0	0	0	66,125	0	0	0	0
Infrastructure - parks and ovals	9,954,682	0	0	0	0	5,603,042	0	0	0	0	6,239,569	0	0	0	0
Other infrastructure [describe]	49,593	0	0	0	0	480,807	0	0	0	0	449,122	0	0	0	0
Total	16,929,752	0	0	0	0	14,838,762	0	0	0	0	15,148,481	0	0	0	0
Total	31,840,656	694,000	586,826	58,023	(165,196)	25,237,466	690,839	446,004	30,156	(274,993)	25,489,254	690,839	446,004	30,156	(274,993)

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS
Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

6. DEPRECIATION

	2025/26 Budget	2024/25 Estimate	2024/25 Budget
	$	$	$
By Class			
Buildings - non-specialised	4,243,745	4,117,373	4,093,020
Furniture and equipment	686,284	686,284	1,008,617
Plant and equipment	849,698	868,807	801,559
Infrastructure - roads	3,788,442	3,726,277	3,726,277
Infrastructure - footpaths	673,605	669,599	669,599
Infrastructure - drainage	333,959	333,503	333,503
Infrastructure - parks and ovals	2,020,322	1,990,129	1,990,129
Other infrastructure [describe]	674,548	633,265	633,265
Right of use - furniture and fittings	39,767	155,523	128,498
Intangible assets - intangible assets [describe]	0	9,250	208,554
	13,310,371	13,190,010	13,593,021
By Program			
Law, order, public safety	90,112	87,910	69,636
Health	24,893	24,166	22,436
Education and welfare	152,064	147,624	151,533
Housing	121,300	117,759	130,807
Community amenities	763,934	720,040	717,437
Recreation and culture	5,834,349	5,874,021	5,960,076
Transport	4,848,528	4,786,650	4,772,063
Other property and services	1,475,190	1,431,840	1,769,033
	13,310,371	13,190,010	13,593,021

MATERIAL ACCOUNTING POLICIES

DEPRECIATION
The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	
Furniture and equipment	
Plant and equipment	
Infrastructure - roads	
Infrastructure - footpaths	
Infrastructure - drainage	
Infrastructure - parks and ovals	
Other infrastructure [describe]	
Right of use - furniture and fittings	
Intangible assets - intangible assets [desc	40 years

AMORTISATION
The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal 1 July 2025	2025/26 Budget New Loans	2025/26 Budget Principal Repayments	Budget Principal outstanding 30 June 2026	2025/26 Budget Interest Repayments	Actual Principal 1 July 2024	2024/25 Estimate New Loans	2024/25 Estimate Principal Repayments	2024/25 Estimate Principal outstanding 30 June 2025	2024/25 Estimate Interest Repayments	Budget Principal 1 July 2024	2024/25 Budget New Loans	2024/25 Budget Principal Repayments	Budget Principal outstanding 30 June 2025	2024/25 Budget Interest Repayments
				$	$	$	$	$	$	$	$	$	$	$	$	$	$	$
Maylands Waterland	600001	WATC	4.0285%	1,110,981	0	(140,366)	970,615	(50,848)	1,245,859	0	(134,878)	1,110,981	(57,058)	1,245,859	0	(134,878)	1,110,981	(57,058)
Morley Sport and Recreation Ce	600002	WATC	4.0285%	574,007	0	(72,522)	501,485	(26,271)	643,694	0	(69,687)	574,007	(29,480)	643,694	0	(69,687)	574,007	(29,480)
Bayswater Waves	600003	WATC	4.0285%	880,622	0	(111,262)	769,360	(40,304)	987,533	0	(106,911)	880,622	(45,228)	987,533	0	(106,911)	880,622	(45,228)
Bayswater Waves	600004	WATC	3.9399%	5,925,832	0	(643,597)	5,282,235	(256,162)	6,544,801	0	(618,969)	5,925,832	(295,329)	6,544,801	0	(618,969)	5,925,832	(295,329)
				8,491,442	0	(967,747)	7,523,695	(373,585)	9,421,887	0	(930,445)	8,491,442	(427,095)	9,421,887	0	(930,445)	8,491,442	(427,095)
Self Supporting Loans																		
Maylands Underground Power	600005	WATC	3.7%	(0)	0	0	(0)	0	4,733,931	0	(4,733,931)	(0)	(155,147)	4,733,931	0	(1,520,655)	3,213,276	(188,408)
				(0)	0	0	(0)	0	4,733,931	0	(4,733,931)	(0)	(155,147)	4,733,931	0	(1,520,655)	3,213,276	(188,408)
				8,491,442	0	(967,747)	7,523,695	(373,585)	14,155,818	0	(5,664,377)	8,491,442	(582,242)	14,155,818	0	(2,451,100)	11,704,718	(615,503)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

7. BORROWINGS

(b) New borrowings - 2025/26

The City does not intend to undertake any new borrowings for the year ended 30th June 2026

(c) Unspent borrowings

The City had no unspent borrowing funds as at 30th June 2025 nor is it expected to have unspent borrowing funds as at 30th June 2026.

(d) Credit Facilities

	2025/26 Budget	2024/25 Estimate	2024/25 Budget
	$	$	$
Undrawn borrowing facilities credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	40,000	40,000	40,000
Credit card balance at balance date	10,000	10,000	10,000
Total amount of credit unused	50,000	50,000	50,000
Loan facilities			
Loan facilities in use at balance date	7,523,695	8,491,442	11,704,718

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS
The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.
Borrowings fair values are based on discounted cash flows using a current borrowing rate.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

8. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease Principal 1 July 2025	2025/26 Budget New Leases	2025/26 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2026	2025/26 Budget Lease Interest Repayments	Actual Principal 1 July 2024	2024/25 Estimate New Leases	2024/25 Estimate Lease Principal repayments	Estimate Lease Principal outstanding 30 June 2025	2024/25 Estimate Lease Interest repayments	Budget Principal 1 July 2024	2024/25 Budget New Leases	2024/25 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2025	2024/25 Budget Lease Interest repayments
					$	$	$	$	$	$	$	$	$	$	$	$	$	$	$
Gym Equipment 3	E6N0162841	MAIA Financial	1.50%	4 Years	0	0	0	0	0	(1)	0	0	0	0	(1)	0	0	(1)	0
Gym Equipment 4	E6N0163578	MAIA Financial	1.50%	4 Years	0	0	0	0	0	14,474	0	(14,474)	0	(87)	14,474	0	(14,474)	0	(87)
Gym Equipment 5	E6N0163661	MAIA Financial	1.50%	4 Years	0	0	0	0	0	29,270	0	(29,270)	0	(178)	29,720	0	(29,720)	0	(178)
Gym Equipment 6	2501097	CHG-Meridian	1.50%	4 Years	28,990	0	(19,100)	9,890	(795)	47,218	0	(18,228)	28,990	(1,667)	47,218	0	(18,228)	28,990	(1,667)
Gym Equipment 7	2501462	CHG-Meridian	4.70%	4 Years	168,120	0	(67,019)	101,101	(4,441)	232,079	0	(63,959)	168,120	(7,501)	0	201,203	(63,959)	137,244	(7,501)
Morley S&R - Smart Bar	2501452	CHG-Meridian	4.90%	4 Years	28,967	0	(6,823)	22,145	(1,120)	35,466	0	(6,498)	28,967	(1,560)	0	0	0	0	0
Morley S&R - Floor Scrubb	2501455	CHG-Meridian	4.90%	4 Years	23,959	0	(5,643)	18,316	(927)	29,334	0	(5,375)	23,959	(1,260)	0	0	0	0	0
Waves Gym Strength Equi	2501558	CHG-Meridian	5.40%	4 Years	85,811	0	(19,759)	66,052	(3,917)	104,538	0	(18,727)	85,811	(3,750)	0	0	0	0	0
Hamilton St Carpark		The Trustee for	1.40%	3 Years	0	0	0	0	0	37	0	(37)	0	0	37	0	0	37	0
					335,848	0	(118,343)	217,505	(11,200)	492,415	0	(156,568)	335,848	(16,003)	91,448	0	(126,381)	166,270	(9,433)

MATERIAL ACCOUNTING POLICIES

LEASES
At the inception of a contract, the City assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

LEASE LIABILITIES
The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

9. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

		2025/26 Budget			2024/25 Estimate				2024/25 Budget			
		Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
		$	$	$	$	$	$	$	$	$	$	$	$
	Restricted by legislation or Externally Restricted												
(a)	Aged Persons Homes - General Reserve	0	0	0	0	19,942,294	0	(19,942,294)	0	19,942,294	0	(19,942,294)	0
(b)	Aged Persons Homes - Prudential Requirments Reserve	0	0	0	0	3,185,952	0	(3,185,952)	0	3,185,952	0	(3,185,952)	0
(c)	Cash in Lieu - Public Open Space	1,104,947	50,016	0	1,154,963	1,051,373	53,574	0	1,104,947	1,104,294	53,574	0	1,157,868
(d)	FOGO Reserve	2,666,340	120,694	(400,000)	2,387,034	4,717,620	106,720	(2,158,000)	2,666,340	4,585,007	106,720	(2,158,000)	2,533,727
		3,771,287	170,710	(400,000)	3,541,997	28,897,239	160,294	(25,286,246)	3,771,287	28,817,547	160,294	(25,286,246)	3,691,595
	Restricted by council												
(e)	Bayswater Bowling Club Capital Improvements Reserve	11,851	536	0	12,387	11,313	538	0	11,851	11,081	538	0	11,619
(f)	Bayswater City Soccer Club Rooms Redevelopment Reserve	9,703	439	0	10,142	0	209,703	(200,000)	9,703	0	209,703	(200,000)	9,703
(g)	Bayswater Tennis Club Reserve	131,157	5,937	0	137,094	125,232	5,925	0	131,157	122,130	5,925	0	128,055
(h)	Bayswater Waves Aquatic Centre Reserve	0	0	0	0	358,990	0	(358,990)	0	358,990	0	(358,990)	0
(i)	Bore and Reticulation Reserve	0	0	0	0	10,801	0	(10,801)	0	10,801	0	(10,801)	0
(j)	Building Furniture and Equipment Reserve	0	0	0	0	157,333	0	(157,333)	0	157,333	0	(157,333)	0
(k)	Buildings and Facilities Reserve	8,145,399	368,707	(1,005,000)	7,509,106	0	9,966,827	(1,821,428)	8,145,399	0	5,766,827	(1,976,870)	3,789,957
(l)	City Buildings and Amenities Reserve	0	0	0	0	841,212	0	(841,212)	0	841,212	0	(841,212)	0
(m)	Civic Centre Reserve	0	0	0	0	69,093	0	(69,093)	0	69,093	0	(69,093)	0
(n)	Climate Action Reserve	3,203,659	265,016	0	3,468,675	0	3,387,583	(183,924)	3,203,659	0	3,387,583	(92,292)	3,295,291
(o)	Economic Stimulus Reserve	0	0	0	0	508,090	0	(508,090)	0	508,090	0	(508,090)	0
(p)	Emission Reduction and Renewable Energy (ERRE) Plan Reserve	0	0	0	0	94,454	0	(94,454)	0	94,454	0	(94,454)	0
(q)	Eric Singletion Bird Sanctuary Reserve	0	0	0	0	1,331,201	0	(1,331,201)	0	1,331,201	0	(1,331,201)	0
(r)	Fleet and Plant Renewal/Upgrade Reserve	3,826,788	173,222	(461,000)	3,539,010	0	4,259,157	(432,369)	3,826,788	0	2,359,157	(432,369)	1,926,788
(s)	Footpath and Cycleway Reserve	0	0	0	0	18,441	0	(18,441)	0	18,441	0	(18,441)	0
(t)	General Waste Management Reserve	6,361,435	287,955	(50,000)	6,599,390	5,483,549	2,061,691	(1,183,805)	6,361,435	4,721,292	2,061,691	(1,050,000)	5,732,983
(u)	Golf Course Reserve	0	0	0	0	1,275,228	0	(1,275,228)	0	1,275,228	0	(1,275,228)	0
(v)	Information and Communications Technology (ICT) Reserve	4,911,351	222,316	(719,000)	4,414,667	241,128	6,303,464	(1,633,241)	4,911,351	239,106	5,003,464	(1,205,999)	4,036,571
(w)	Landfill Restoration Reserve	0	0	0	0	383,307	0	(383,307)	0	383,307	0	(383,307)	0
(x)	Les Hansman Community Centre Development Reserve	0	0	0	0	77,963	0	(77,963)	0	77,963	0	(77,963)	0
(y)	Long Service Leave and Entitlements Reserve	1,806,394	81,768	0	1,888,162	1,724,469	81,925	0	1,806,394	1,711,964	81,925	0	1,793,889
(z)	Major Capital Works Reserve	16,647,595	1,381,916	(9,615,385)	8,414,126	7,059,125	10,624,565	(1,036,095)	16,647,595	6,071,468	3,798,011	(228,302)	9,641,177
(aa)	Mayland Waterland Reserve	0	0	0	0	466,711	0	(466,711)	0	466,711	0	(466,711)	0
(ab)	Maylands Lakes Reserve	0	0	0	0	5,136	0	(5,136)	0	5,136	0	(5,136)	0
(ac)	Morley City Centre Reserve	0	0	0	0	589,338	0	(589,338)	0	589,338	0	(589,338)	0
(ad)	Morley Library Seed Reserve	1,048,514	47,462	0	1,095,976	0	1,048,514	0	1,048,514	0	1,048,514	0	1,048,514
(ae)	Morley Sport and Recreation Centre Reserve	0	0	0	0	266,428	0	(266,428)	0	266,428	0	(266,428)	0
(af)	Noranda Netball Courts Reserve	79,627	3,604	0	83,231	76,015	3,612	0	79,627	74,459	3,612	0	78,071
(ag)	Plant and Works Equipment Reserve	0	0	0	0	28,438	0	(28,438)	0	28,438	0	(28,438)	0
(ah)	Playground and Parks Reserve	0	0	0	0	55,278	0	(55,278)	0	55,278	0	(55,278)	0
(ai)	Rates Smoothing Reserve	629,108	288,477	(670,000)	247,585	0	629,108	0	629,108	0	629,108	0	629,108
(aj)	Recreation Renewal/Upgrade Reserve	4,730,723	214,140	(830,000)	4,114,863	0	5,194,056	(463,333)	4,730,723	0	4,194,056	(227,069)	3,966,987
(ak)	River Restoration Reserve	0	0	0	0	126,331	0	(126,331)	0	126,331	0	(126,331)	0
(al)	Roads and Drainage Reserve	0	0	0	0	14,125	0	(14,125)	0	14,125	0	(14,125)	0
(am)	Senior Citizens Building Reserve	0	0	0	0	27,774	0	(27,774)	0	27,774	0	(27,774)	0
(am)	Strategic Property Reserve	1,472,374	66,648	0	1,539,022	23,834	2,548,540	(1,100,000)	1,472,374	48,488	2,048,540	(1,100,000)	997,028
(am)	Streetscapes Reserve	0	0	0	0	140,533	0	(140,533)	0	140,533	0	(140,533)	0
(am)	Sustainable Environement Reserve	0	0	0	0	59,717	0	(59,717)	0	59,717	0	(59,717)	0
(am)	The Rise Reserve	0	0	0	0	396,527	0	(396,527)	0	396,527	0	(396,527)	0
(am)	Transport Renewal/Upgrade Reserve	6,204,692	280,861	(700,000)	5,785,553	0	8,142,570	(1,937,878)	6,204,692	0	5,242,570	(1,535,878)	3,706,692
(am)	Underground Power Reserve	0	0	0	0	0	0	0	0	0	838,099	0	838,099
(am)	Workers Compensation Reserve	0	0	0	0	581,599	0	(581,599)	0	581,599	0	(581,599)	0
		59,220,370	3,689,004	(14,050,385)	48,858,989	22,628,713	54,467,778	(17,876,121)	59,220,370	20,884,036	36,679,323	(15,932,827)	41,630,532
		62,991,657	3,859,714	(14,450,385)	52,400,986	51,525,952	54,628,072	(43,162,367)	62,991,657	49,701,583	36,839,617	(41,219,073)	45,322,127

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

	Reserve name	Anticipated date of use	Purpose of the reserve
	Restricted by legislation		
(a)	Cash in Lieu - Public Open Space	ongoing	To set aside cash in lieu funds received under section 154 of the Planning and Development Act 2005 for the funding of eligible public open space development projects.
(b)	FOGO Reserve	ongoing	Support FOGO activities an and programs.
(c)	Bayswater Bowling Club Capital Improvements Reserve	ongoing	To set aside funds for the future development of the Bayswater Bowling Club.
(d)	Bayswater City Soccer Club Rooms Redevelopment Reserve	ongoing	Quarantining seed funding for the redevelopment of the Bayswater City Soccer Club.
(e)	Bayswater Tennis Club Reserve	ongoing	To set aside funds for the future development of the Bayswater Tennis Club.
(f)	Buildings and Facilities Reserve	ongoing	To fund the renewal and upgrade of the City's buildings and facilities.
(g)	Climate Action Reserve	ongoing	Fund the Environmental Liveability Framework, Emission Reduction Energy Plan, riverbank restoration, living streams and environmental initiatives,fleet transition to EVs and upgrading and renewing City buildings and facilitiesin a way that is decarbonising
(h)	Fleet and Plant Renewal/Upgrade Reserve	ongoing	To fund the acquisition of non-electric fleet and major plant.
(i)	General Waste Management Reserve	ongoing	Support waste management activities and programs including maintaining assets used for waste management purposes
(j)	Information and Communications Technology (ICT) Reserve	ongoing	To fund significant ICT and software upgrades and replacement.
(k)	Long Service Leave and Entitlements Reserve	ongoing	To provide for the payment to employees of Long Service Leave and other approved entitlements.
(l)	Major Capital Works Reserve	ongoing	To fund the renewal and upgrade of the City's buildings and facilities.
(m)	Morley Library Seed Reserve	ongoing	Quarantining seed funding for the development of a new Morley Library.
(n)	Noranda Netball Courts Reserve	ongoing	Funds set aside for the asset management requirements of the Noranda Netball Courts
(o)	Rates Smoothing Reserve	ongoing	Fund significant and non-recurrent operating expenses including triennial Landgate valuations, biennial elections costs and other ad hoc items including insurance premium adjustments.
(p)	Recreation Renewal/Upgrade Reserve	ongoing	To fund recreation related (parks and reserves) capital projects.
(q)	Strategic Property Reserve	ongoing	To provide funds for future property acquisition, disposals and developments.
(r)	Transport Renewal/Upgrade Reserve	ongoing	To fund transport related (roads, paths, drains and carparks) capital projects.
(s)	Underground Power Reserve	ongoing	Surplus Cash Funds received set aside to fund future underground power costs.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

10. OTHER INFORMATION

The net result includes as revenues	2025/26 Budget	2024/25 Estimate	2024/25 Budget
	$	$	$
(a) Interest earnings			
Investments	5,053,017	4,915,907	4,899,744
General	145,000	140,525	145,000
Other interest revenue	487,000	451,461	452,000
	5,685,017	5,507,893	5,496,744
The net result includes as expenses			
(b) Interest expenses (finance costs)			
Borrowings (refer Note 7(a))	373,585	582,242	615,503
Interest on lease liabilities (refer Note 8)	11,200	16,003	9,433
	384,785	598,245	624,936

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

11. COUNCIL MEMBERS REMUNERATION

	2025/26 Budget	2024/25 Estimate	2024/25 Budget
	$	$	$
Cr Filomena Piffaretti, Mayor			
Mayor's allowance	100,514	97,115	97,115
Meeting attendance fees	53,215	51,412	51,412
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel expenses	2,000	1,766	0
Superannuation contribution payments	18,447	4,281	0
	177,676	158,074	152,027
Cr Elli Petersen-Pik, Deputy Mayor			
Deputy Mayor's allowance	25,128	24,278	24,278
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel expenses	0	500	0
Superannuation contribution payments	7,273	1,688	0
	71,381	64,244	62,056
Cr Assunta Meleca			
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	4,258	988	0
	43,238	38,766	37,778
Cr Sally Palmer			
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel expenses	0	170	0
Superannuation contribution payments	4,258	0	0
	43,238	37,948	37,778
Cr Steven Ostaszewskyj			
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	4,258	0	0
	43,238	37,778	37,778
Cr Josh Eveson			
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel expenses	0	15	0
Superannuation contribution payments	4,258	988	0
	43,238	38,781	37,778
Cr Michelle Sutherland			
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	4,258	0	0
	43,238	37,778	37,778
Cr Nat Latter			
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	4,258	988	0
	43,238	38,766	37,778
Cr Dan Bull			
Meeting attendance fees	0	23,572	34,278
Annual allowance for ICT expenses	0	2,407	3,500
	0	25,979	37,778
Cr Lorna Clarke			
Meeting attendance fees	0	17,280	34,278
Child care expenses	0	510	0
Annual allowance for ICT expenses	0	1,764	3,500
	0	19,554	37,778
Cr Giorgia Johnson			
Meeting attendance fees	35,480	34,278	34,278
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	4,258	988	0
	43,238	38,766	37,778
Total Council Member Remuneration	551,721	536,434	554,085
Mayor's allowance	100,514	97,115	97,115
Deputy Mayor's allowance	25,128	24,278	24,278
Meeting attendance fees	337,055	366,488	394,192
Child care expenses	0	510	0
Annual allowance for ICT expenses	31,500	35,671	38,500
Travel and accommodation expenses	2,000	2,451	0
Superannuation contribution payments	55,524	9,921	0
	551,721	536,434	554,085

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

12. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2025	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2026
	$	$	$	$
Building Service Levy	68,785	281,811	(278,557)	72,039
Cash in Lieu - Art	429,473	83,136	0	512,609
Cash in Lieu - Car Parking	577,830	27,823	0	605,653
Cash in Lieu - Public Open Space	2,436,215	124,562	0	2,560,777
Construction Training Fund	31,856	98,254	(122,318)	7,792
TPS 17	132,526	3,566	0	136,092
Unclaimed money	69,920	123	(14,429)	55,614
Other	1,000	0	(1,000)	0
Scholarship	25,587	693	0	26,280
	3,773,192	619,968	(416,304)	3,976,856

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

13. REVENUE AND EXPENDITURE

(a) Revenue and Expenditure Classification

REVENUES

RATES
All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.
Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS
All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.
Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local* Government Act 1995. Regulation 54 of the Local Government *(Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.
Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL
Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.
Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.
Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)
Expenditures made to the respective agencies for the provision of power, gas or water.
Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

13. REVENUE AND EXPENDITURE

(b) Revenue Recognition

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	On landing/departure event
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Output method based on goods

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

14. PROGRAM INFORMATION

Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

OBJECTIVE	ACTIVITIES
Governance To provide a decision making process for the efficient allocation of scare recourses.	Includes the activities of members of Council and administrative support available to the Council for the provision of governance of the district. Other cost relate to the task of assisting elected members and ratepayers on matters which do not concern specific local government services.
General purpose funding To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
Law, order, public safety To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emerging services.
Health To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspections services, noise control and waste disposal compliance.
Education and welfare To provide services to disadvantage persons, the elderly, children and youth.	Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home care programs and youth services.
Housing To provide and maintain elderly residence housing.	Provision and maintenance of staff and elderly residence housing.
Community amenities To provide services required by community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes public conveniences.
Recreation and culture To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centres, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
Transport To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
Economic services To help promote the local government and its economic wellbeing.	Tourism and area promotion including the maintenance swan Rivershore. Provision of rural services including weed control, vermin control and standpipes. Building control.
Other property and services To monitor and control operating accounts.	Private works operation, plant repair and costs.

CITY OF BAYSWATER
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

15. FEES AND CHARGES

	2025/26 Budget	2024/25 Estimate	2024/25 Budget
	$	$	$
By Program:			
Governance	43,828	43,828	44,028
General purpose funding	154,600	148,500	148,500
Law, order, public safety	377,301	423,499	423,499
Health	266,775	210,775	197,775
Education and welfare	68,179	63,687	61,116
Housing	380,494	380,494	380,494
Community amenities	14,995,675	14,381,560	14,330,560
Recreation and culture	10,632,247	9,902,176	9,156,785
Transport	739,860	740,560	740,560
Economic services	581,790	447,739	398,739
Other property and services	1,631	528,295	1,630
	28,242,380	27,271,113	25,883,686

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

16 DISCONTINUED OPERATIONS

At the Council meeting on 2 August 2016, Council resolved to divest from Aged Persons Homes.

Mertome Retirement Village was the first portion of the Aged Person Homes segment to be sold.
During the 2023/24 year the City also divested other aged accomodation managed by Juniper.

Management aims to sell the remaining assets in Mertome Garden's in the coming years.

	2024/25 Budget	2023/24 Estimate	2024/25 Budget
	$	$	$
Income Statement			
Operating income	70,270	820,120	825,014
Operating expenditure	(297,345)	(232,637)	(271,916)
	(227,075)	587,483	553,098

Cash flows generated by the Aged Person Homes disposal group are as follows:

Cash Flows			
Net cash inflows from operating activities	(227,075)	587,483	553,098
Net cash inflow/(outflows) from discontinued operations	(227,075)	587,483	553,098

SIGNIFICANT ACCOUNTING POLICIES

A discontinued operation is a component of the City of Bayswater that has been either disposed of, or is held for sale and;
(a) represents a separate major line of business or geographical area of operations; and
(b) is part of a single co-ordinated plan to dispose of a separate major line of business or geographical area of operations.

City of Bayswater
2025/26 Budget
Summary Supporting Schedule

	25-26 Capital Projects	*Carry Forward Capital Projects*	*Total*
	$	*$*	*$*
Capital Projects			
Property, Plant and Equipment			
Buildings	9,696,959	1,320,650	11,017,609
Land	0	0	0
Furniture and equipment	1,797,463	0	1,797,463
Plant and equipment	2,095,832	0	2,095,832
	13,590,254	1,320,650	14,910,904
Infrastructure Assets			
Roads	5,738,287	136,500	5,874,787
Footpaths	982,910	0	982,910
Drainage	67,780	0	67,780
Park development	8,864,682	1,090,000	9,954,682
Other infrastructure	49,593	0	49,593
	15,703,252	1,226,500	16,929,752
Total Capital Projects	29,293,506	2,547,150	31,840,656
Total	29,293,506	2,547,150	31,840,656

City of Bayswater
2025/26 Budget
Funding Source Supporting Schedule

PJ Code	Project Description	Municipal Funds	Grants & Contributions	Sale of Asset	Reserve Funds	Loan	Total
		$	$	$	$	$	$
25-26 Capital Projects							
Buildings							
81378	Aged Persons Homes - Mertome Gardens	25,000	0	0	0	0	25,000
80683	Bayswater Library - Aircon replacement	15,000	0	0	0	0	15,000
80688	Bayswater Waves - Aircon Replacement	20,000	0	0	0	0	20,000
81379	Bayswater Waves - Health club replace aged marine carpet kickguard	10,000	0	0	0	0	10,000
81380	Bayswater Waves - Upgrade hydrotherpay air handling - stage 1 design	80,000	0	0	0	0	80,000
81381	Bayswater Waves -Large equipment storage shed	75,000	0	0	0	0	75,000
81382	Bayswater Waves Gym Air Handling Unit Replacement	30,000	0	0	0	0	30,000
81371	Bedford Bowling Club AC replacements	20,000	0	0	0	0	20,000
81383	Bedford Junior Cricket Club AC replacements	10,000	0	0	0	0	10,000
81384	Civic Centre Chiller replacement stage 2A	0	0	0	450,000	0	450,000
81385	Civic Centre Refurbishing	100,000	0	0	0	0	100,000
81386	Civic Centre Secuirty & access control upgrade	120,000	0	0	0	0	120,000
81533	Crimea Park Cricket Clubroom - Kitchen Upgrade - Comm Grant	7,274	4,989	0	0	0	12,263
81534	Lower Hillcrest Res - RAL Pavilion & Clubrooms (Cricket Club) - Roller shutters - Comm Grant	10,722	3,574	0	0	0	14,296
81535	Maylands Sport Rec Club - Function bar upgrade - Comm Grant	35,749	36,364	0	0	0	72,113
81536	MSRC - Court 5 Audio system - Comm Grant	16,560	5,545	0	0	0	22,105
81537	Senses/WA Ballet Building - Wooden decking upgrade - Comm Grant	13,637	4,545	0	0	0	18,182
81389	De Lacy Reserve Clubrooms - Maylands Cricket club- Hot water System Replacement	20,000	0	0	0	0	20,000
80641	Dog Pound AC replacements	8,000	0	0	0	0	8,000
81390	Ellis House - Retaining Wall	50,000	0	0	0	0	50,000
81391	Emergency building Item Replacement	100,000	0	0	0	0	100,000
81392	Houghton Park Clubroom - Hot water System Replacement 1	20,000	0	0	0	0	20,000
81393	Lightning Park - sewer connection	70,000	70,000	0	0	0	140,000
81394	Lower Hillcrest - RAL Massie Pavilion - Cool Room Replacement	30,000	0	0	0	0	30,000
81395	Lower Hillcrest Replacement of damaged posts	40,000	0	0	0	0	40,000
81396	Maylands Peninsula Golf Course - Curators shed - Security System Replacement	10,000	0	0	0	0	10,000
81397	Maylands Sport & Recreation Powerboard upgrade	50,000	0	0	0	0	50,000
81398	Morley Sport and Rec - Re-roof stage 4 and 5 - stage 2	0	0	0	250,000	0	250,000
81250	Morley Sport and Rec - Aircon replacements	50,000	0	0	0	0	50,000
81399	Morley Sport and Rec -replace group fitness ceiling	45,000	0	0	0	0	45,000
81400	Morley Sport and Rec Court 3 flooring replacement	195,000	0	0	305,000	0	500,000
81401	Noranda Sporting Complex - Roofing renewal	10,428	0	0	139,572	0	150,000
81402	Paddy Walker Works Depot - Line marking and wall painting of mechanical workshop	20,000	0	0	0	0	20,000
81403	Pat O Hara Reserve Rugby Clubrooms & Changeroom upgrades (Grant pending)	0	1,500,000	0	0	0	1,500,000
81404	Peninsula Hotel (Dome) Balcony repairs	30,000	0	0	0	0	30,000
81405	Riverslea Lodge Aged Care Facilities - annual allocation	20,000	0	0	0	0	20,000
81406	SES Headquarters - Roof Painting	0	25,000	0	0	0	25,000
81407	The RISE - Lighting Upgrade (Stage 2)	30,000	0	0	0	0	30,000
81408	The RISE - sports courts ducting Aircon	100,000	0	0	0	0	100,000
81409	Various New Roof Safety Systems	40,000	0	0	0	0	40,000
81532	Frank Drago Reserve - Frank Drago Reserve Redevelopments (excl changerooms)	0	0	0	5,000,000	0	5,000,000
81513	Bayswater Waves - Variable Speed Drive on pumps Replacement	20,000	0	0	0	0	20,000
81514	Bayswater Waves - Security lockers for the gym	10,000	0	0	0	0	10,000
81515	Bayswater Waves Upgrade Hydrotherapy gate to auto-close gate and controller	15,000	0	0	0	0	15,000
81516	The RISE Replace court backboards	20,000	0	0	0	0	20,000
81517	Morley Sport and Rec - Unplanned capital replacement (General Allocation)	40,000	0	0	0	0	40,000
81518	Morley Sport and Rec - Court 1 grandstand rectification - safety and aesthetic concerns	120,000	0	0	0	0	120,000
81519	Morley Sport and Rec -replace backboards and mounting systems	150,000	0	0	0	0	150,000
Total Buildings		1,902,369	1,650,018	0	6,144,572	0	9,696,959

Furniture and equipment							
81497	Library IT Equipment Renewal	30,000	0	0	0	0	30,000
81512	Sport and Recreation IT Equipment Renewal	10,250	0	0	0	0	10,250
81520	CCTV (Body Cameras) Renewal	29,377	0	0	0	0	29,377
81521	CCTV (Fixed Cameras) Renewal	235,750	0	0	0	0	235,750
81522	CCTV (Vehicle Cameras) Renewal	61,910	0	0	0	0	61,910
81523	Audio Visual Equipment Renewal	102,500	0	0	0	0	102,500
81524	End User Devices - Workstation Buffer stock	78,780	0	0	0	0	78,780
81355	ICT End User Devices - Core Fleet DSS	126,250	0	0	719,000	0	845,250
81525	Network Infrastructure Server Renewal	50,738	0	0	0	0	50,738
81526	Network Infrastructure Server Renewal	16,913	0	0	0	0	16,913
81527	Network Infrastructure Storage Device Renewal	135,300	0	0	0	0	135,300
81528	Network Infrastructure Switch Renewal	162,360	0	0	0	0	162,360
81529	Network Infrastructure UPS Renewal	38,335	0	0	0	0	38,335
Total Furniture and equipment		1,078,463	0	0	719,000	0	1,797,463
Plant and equipment							
81110	Plant and Equipment replacement program	1,048,006	0	586,826	461,000	0	2,095,832
Total Plant and equipment		1,048,006	0	586,826	461,000	0	2,095,832
Roads							
81413	Intersection Upgrade Benara Road / Crimea Street - stag 1 design	13,530	27,470	0	0	0	41,000
81336	LCURS - Road Safety Treatments	0	2,050,000	0	0	0	2,050,000
81428	Resurface Broun Avenue southbound from Russell St to Collier Road	92,697	188,203	0	0	0	280,900
81429	Resurface Caledonian Av From Swan View Terraceto Guildford Road (R2R)	0	335,300	0	0	0	335,300
81430	Resurface Crimea Street from Morley Drive to Walter Road	0	460,043	0	229,987	0	690,030
81431	Resurface Duffy St From Clune Streetto Jackson Street	80,000	0	0	0	0	80,000
81432	Resurface Embleton Kindergarten & Infant Health Centre Carpark (Carpark ID CP0058)	22,000	0	0	0	0	22,000
81433	Resurface Hubert Rd From Joseph Streetto Richard Street	31,410	0	0	67,290	0	98,700
81434	Resurface Intersection- Broun Avenue to Coode Street	0	305,000	0	0	0	305,000
81435	Resurface Joseph St From Caledonian Avenueto Peninsula Road	0	0	0	111,200	0	111,200
81436	Resurface Margaret St From Hubert Roadto Caledonian Avenue (R2R)	0	61,700	0	0	0	61,700
81437	Resurface Mephan St From Caledonian Avenueto Darby Street	0	0	0	101,800	0	101,800
81438	Resurface Mt Prospect Cr From Caledonian Avenueto Kathleen Avenue	0	0	0	101,200	0	101,200
81439	Resurface Puntie Cr From East Streetto Cul-De-Sac	0	71,500	0	0	0	71,500
81440	Resurface Queen St from McGann Street to Kelvin Street (R2R)	0	144,500	0	0	0	144,500
81441	Resurface Queen St from McGann Street to Norco Way	0	75,000	0	0	0	75,000
81442	Resurface Richard St From Peninsula Roadto Swan View Terrace	0	0	0	98,500	0	98,500
81443	Resurface Sherwood St From Caledonian Avenueto Darby Street	0	117,500	0	0	0	117,500
81444	Resurface Susan St From Hubert Roadto Kelvin Street	70,800	0	0	0	0	70,800
81445	Resurface Travancore Av From Eighth Avenueto Puntie Crescent	19,957	0	0	0	0	19,957
81446	Road resurface north bound only Crimea street from Halverson to Morley drive	0	202,477	0	101,223	0	303,700
81388	Guildford Pedestrian Crossing (Safe Routes to School Plan) Stage 1	0	300,000	0	0	0	300,000
81447	Roberts Street traffic treatments	0	0	0	140,000	0	140,000
81448	Traffic Management Devices (excl for accessibility improvement) installations	40,000	0	0	0	0	40,000
81530	Traylen St Traffic	78,000	0	0	0	0	78,000
Total Roads		448,394	4,338,693	0	951,200	0	5,738,287
Footpath							
81412	Design New/Upgrade pathway (Cycling)-Walter Road East from Beechboro Road North tp Rugby Street	11,000	11,000	0	0	0	22,000
81422	New pathway (Arterial)-Beaufort Street from Drummond Street to Birkett Street	61,645	0	0	0	0	61,645
81423	New pathway (Local Access) - Bellew Way from McGilvray Avenue to 23 Bellew Way	78,709	0	0	0	0	78,709
81424	New pathway (Local Access)-Wholley Street from Traylen Road to Darby Street	55,556	0	0	0	0	55,556
81425	Pathway Expansion - general allocation	0	0	0	690,000	0	690,000
81426	Pathway Renewal - Various Locations	50,000	0	0	0	0	50,000
81427	Pathways accessibility upgrades - Various Locations	25,000	0	0	0	0	25,000
Total Footpath		281,910	11,000	0	690,000	0	982,910
Drainage							
81417	New Drainage at 14 Hill Street, Bayswater	13,556	0	0	0	0	13,556
81418	New Drainage at 2-16 Viscount Road, Morley	13,556	0	0	0	0	13,556
81419	New Drainage at 4a Jakobsons Way, Morley	13,556	0	0	0	0	13,556
81420	New Drainage at 5 Bagden Place, Morley	13,556	0	0	0	0	13,556
81421	New Drainage at 6 Jakobsons Way, Morley	13,556	0	0	0	0	13,556
Total Drainage		67,780	0	0	0	0	67,780

Park development							
81410	Maylands Lakes Masterplan Implementation	0	0	0	2,400,000	0	2,400,000
81344	Riverside Gardens Urban Forest (Advocacy Project)	0	1,896,250	0	0	0	1,896,250
81411	Public Bin Renewal Program	45,000	0	0	0	0	45,000
81449	Bayswater Waves entry statement landscaping	30,000	0	0	0	0	30,000
81450	Gordon Reserve Bore Pumps Renewal	13,000	0	0	0	0	13,000
81451	Gus Weimar Park Bore Pumps Renewal	11,700	0	0	0	0	11,700
81452	Hampton Square Reserve - Bulgarian Society Club Bore Pumps Renewal	5,500	0	0	0	0	5,500
81453	Jakobsons Reserve Bore Pumps Renewal	15,600	0	0	0	0	15,600
81454	Logan Reserve Bore Pumps Renewal	11,500	0	0	0	0	11,500
81455	Noranda Infant Helath Centre - 2 Garson Court Bore Pumps Renewal	15,600	0	0	0	0	15,600
81456	Noranda Community & Family Centre - 9 Garson Court Bore Pumps Renewal	4,600	0	0	0	0	4,600
81457	Peters Place Bore Pumps Renewal	15,600	0	0	0	0	15,600
81458	Plowmans Park Bore Pumps Renewal	18,200	0	0	0	0	18,200
81459	Ranger and Security Office - 21 Raymond Av Bore Pumps Renewal	7,000	0	0	0	0	7,000
81460	Embleton Golf Course Bore Pumps Renewal	58,500	0	0	0	0	58,500
81461	Flora Reserve Bore Pumps Renewal	11,100	0	0	0	0	11,100
81462	Gibbney Reserve Bore Pumps Refurbishment	8,500	0	0	0	0	8,500
81463	Grand Promenade Reserve Bore Pumps Refurbishment	8,500	0	0	0	0	8,500
81464	Halliday Park Bore Pumps Refurbishment	6,500	0	0	0	0	6,500
81465	Lower Hillcrest Reserve Bore Pumps Refurbishment	8,500	0	0	0	0	8,500
81466	Houghton Park Bore Pumps Refurbishment	8,500	0	0	0	0	8,500
81467	Joan Rycroft Reserve Bore Pumps Refurbishment	6,500	0	0	0	0	6,500
81468	Pat O'Hara Reserve Bore Pumps Refurbishment	8,500	0	0	0	0	8,500
81469	R A Cook Reserve Bore Pumps Refurbishment	8,500	0	0	0	0	8,500
81470	Shearn Memorial Park Bore Pumps Refurbishment	5,200	0	0	0	0	5,200
81471	FJ Beales Park Bore Pumps Refurbishment	7,200	0	0	0	0	7,200
81472	Civic Centre Flag Pole	7,800	0	0	0	0	7,800
81473	Addlestone Reserve Irrigation Cabinet Renewal	10,500	0	0	0	0	10,500
81474	Lower Hillcrest Reserve Irrigation Cabinet Renewal	10,800	0	0	0	0	10,800
81475	Joan Rycroft Reserve Irrigation Cabinet Renewal	10,700	0	0	0	0	10,700
81476	King William Supply Bore Irrigation Cabinet Renewal	15,600	0	0	0	0	15,600
81477	Median - Crimea Benara Irrigation Cabinet Renewal	10,700	0	0	0	0	10,700
81478	Sherbrooke Reserve Irrigation Cabinet Renewal	10,400	0	0	0	0	10,400
81479	Verge - Catherine St - The Strand to Lawrence St Irrigation Cabinet Renewal	10,400	0	0	0	0	10,400
81480	Verge - Paperbark Dr Irrigation Cabinet Renewal	10,500	0	0	0	0	10,500
81481	Bayswater Waves - Operations Irrigation Cabinet Renewal	10,500	0	0	0	0	10,500
81482	City Wide - Irrigation system design	102,500	0	0	0	0	102,500
81483	Addlestone Reserve Irrigation System Renewal	53,813	0	0	0	0	53,813
81484	Noranda Sporting Complex - Running Track - Soccer Irrigation System Renewal	0	0	0	409,703	0	409,703
81485	Pat O'Hara Reserve / Morley Recreation Irrigation System Renewal	0	0	0	367,463	0	367,463
81486	Arbor Park Irrigation System Renewal	164,066	0	0	420,297	0	584,363
81487	Puntie Crescent Reserve Irrigation System Renewal	20,756	0	0	0	0	20,756
81488	Bath St / Tranby Reserve Irrigation System Renewal	192,700	0	0	0	0	192,700
81489	Median Island Tree Planting Program	100,000	0	0	0	0	100,000
81490	Morley Community Centre Garden	0	37,000	0	0	0	37,000
81491	Overhead Power Pole renewal	52,000	0	0	0	0	52,000
81492	Park Furniture Renewal Program	50,000	0	0	0	0	50,000
81493	Park signage renewal	30,000	0	0	0	0	30,000
81494	Passive Park Lights - Renewal Program	25,625	0	0	0	0	25,625
81495	Passive Park Lights - Replacement Riverside Gardens - pole	91,840	0	0	0	0	91,840
81496	Strutt Reserve Irrigation Modification	15,000	0	0	0	0	15,000
81498	Bayswater Bowling Club Synthetic Green Upgrade	135,793	335,793	0	0	0	471,586
81499	Jakobsons Reserve (North) Playground Renewal	70,000	0	0	0	0	70,000
81500	Maylands Tennis Court Redevelopment (CSRFF)	252,463	477,420	0	0	0	729,883
81501	Redcliff Bridge Bike Track surface repair	42,000	0	0	0	0	42,000
81502	Renewal of Crimea - Catch Net Fencing	30,000	0	0	0	0	30,000
81503	Renewal of Delacy Synthetic Cricket Match Wickets	8,000	0	0	0	0	8,000
81504	Renewal of Delacy Synthetic Cricket Practice Wickets	50,000	0	0	0	0	50,000
81505	Renewal of Deschamp Synthetic Cricket Practice Wickets	50,000	0	0	0	0	50,000
81506	Renewal of Emberson - LJ Run Up Courts	10,000	0	0	0	0	10,000
81507	Renewal of Gibbney Goals	20,000	0	0	0	0	20,000
81508	Renewal of Grand Prom Synthetic Cricket Practice Wickets	32,000	0	0	0	0	32,000
81509	Renewal of Noranda Sport Athletics Synthetic Cricket Match Wickets	10,000	0	0	0	0	10,000
81510	Riverside Gardens Playground Renewal	0	400,000	0	0	0	400,000
81511	Swan Lake Reserve Playground Renewal	65,000	0	0	0	0	65,000
Total Park Development		2,120,756	3,146,463	0	3,597,463	0	8,864,682

Other Infrastructure						
81414 New Bus Shelter no 16211, Wolseley Rd	9,151	7,380	0	0	0	16,531
81415 New Bus Shelter no 16215, Wolseley Rd	9,151	7,380	0	0	0	16,531
81416 New Bus Shelter no 16512, Tranby Rd	9,151	7,380	0	0	0	16,531
Total Other Infrastructure	27,453	22,140	0	0	0	49,593
Total Capital Projects	6,975,131	9,168,314	586,826	12,563,235	0	29,293,506

Carry Forwards Capital Projects

Buildings						
81065 Morley Noranda Recreation Club - facility upgrades	0	750,000	0	0	0	750,000
81337 Maylands Brickworks Reserve Renewal - Structure	0	0	0	227,500	0	227,500
81341 Noranda Soccer Changroom Upgrade	0	0	0	143,150	0	143,150
81220 Maylands Brickwork Rectification	0	0	0	200,000	0	200,000
Total Buildings	0	750,000	0	570,650	0	1,320,650
Roads						
81322 Waterland Carpark Expansion	0	0	0	136,500	0	136,500
Total Roads	0	0	0	136,500	0	136,500
Park development						
81231 Crimea Park floodlight renewal	0	30,000	0	60,000	0	90,000
81062 Tranby House Reserve Foreshore - rehab and revegetation	0	1,000,000	0	0	0	1,000,000
Total Park development	0	1,030,000	0	60,000	0	1,090,000
Total Carry Forward Projects	0	1,780,000	0	767,150	0	2,547,150
Total Capital, New Initiatives and Carry Forwards Projects	**6,975,131**	**10,948,314**	**586,826**	**13,330,385**	**0**	**31,840,656**

City of
Bayswater

Fees and Charges 2025/26



bayswater.wa.gov.au

CITY OF BAYSWATER
The Garden City - Quality Lifestyle

Table Of Contents

City of Bayswater 5
COMMUNITY SERVICES 5
Bayswater Waves 5
Aquatic Entry Fees 5
Hire Fees 5
Bus Hire 6
For-profit-groups and not-for-profit groups exceeding usage limit as per bus hire terms and conditions 6
Not-for-profit community groups 6
Community Centres - Bayswater & Morley 6
Membership & activity fees 6
Other fees 7
Program fees 7
Community Development 7
Development Approvals 7
Cash-in-lieu of Car Parking 8
Change of Use 8
Design Review Panel 8
Development 8
Development Assessment Panel 8
Home Business 9
Strata Subdivision (Form 15A) 9
Subdivision Clearance (Freehold and Survey-strata) 9
Environmental Health 9
Mobile Food Vehicles 10
Events 10
Community events 10
Art award and exhibition 10
Art award and exhibition - youth 10
Community festivals 11
Sporting Events 11
Library Services 11
Photocopying 12
Printing from public PCs 12
Morley Sport & Recreation Centre 12
Hire Fees 12
Ranger Services 12
Fines and penalties enforcement fees 12
Abandoned vehicle fees 12
Cat licence fees 12
Micro-chipped and sterilised 12
Cat poundage fees 12
Public poundage 13
Commercial filming fees 13
Dog licence fees 13
Micro-chipped and sterilised 13
Micro-chipped and unsterilised 13
Dog poundage fees 13
Public poundage 13
Kennel establishment 13
Parking 14
Other fees and charges 14

Table Of Contents [continued]

Signs 14
Signs maintenance costs borne by 14
Stallholders & traders 14
Additional charges 14
Recreation 14
Fitness activity hire 14
Hire Fees 15
Membership fees 15
Personal training 16
Program & Activity Fees - Childcare 16
Program & Activity Fees - Fitness 16
Program & Activity Fees - Stadium 17
Program & Activity Fees - Swim School 18
Promotions & Discounts 18
Recreation Services 19
Bayswater Community Centre hire fees 19
Dining room and kitchen 19
Main hall and kitchen 19
Full facility 19
Drill Hall hire fees 19
Meeting room 19
Main hall 19
Les Hansman hire fees 20
Mezzanine room 20
Morley Community Centre hire fees 20
Main hall and kitchen 20
Harry Hall activity room 20
Full facility 20
Reserve hire fees 20
Active reserves (sport) 20
All hall hire fees 21
Statutory Building 22
Application for a demolition permit 22
Application for occupancy permits, building approval certificates 22
Application to extend building or demolition permit 23
Building service levy (collection only) $45,000 or less 23
Building service levy (collection only) over $45,000 23
Certified application for a building permit 24
Swimming pool / spa 24
Uncertified application for a building permit 24
The RISE 24
Hire Fees 24
Waterland 25
Hire Fees 25
CORPORATE SERVICES 25
Land information certificates (per property) 25
Financial Services 25
Fines and penalties enforcement fees 25
INFRASTRUCTURE AND ASSETS 25
Engineering Works 25
Crossovers 25

Table Of Contents [continued]

Constructed privately and subsidised 26
Drainage & Misc charges 26
Repair charges for damage 26
Verge bond 26
Roadside Traffic Management Plan (Road Closure) 26
Roadside Traffic Management Plan (TMP Audit) 26
Roadside Traffic Management Plan (TMP Approval) 27
Golf course hire fees 27
Maylands Peninsula Public Golf Course 27
Driving Range - Bucket of Balls 27
Midweek 27
Weekends 27
Midweek - concession / junior 27
Promotional discount (discretionary) 27
Embleton Public Golf Course 27
Midweek 27
Weekends 27
Midweek - concession / junior 27
Promotional discount (discretionary) 28
Leasing 28
Bonds 28
Parks and Gardens 28
Sanitation 28
Additional commercial refuse service charges 28
Additional domestic refuse service charges 28
FOGO liners 28
Sustainable Environment 29
OFFICE OF CEO 29
Aged Persons Homes 29
Accommodation payments, service fees, daily fees, retentions and other charges 29
Freedom of Information Requests 29

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable

City of Bayswater

Effective 1 July 2021, Council introduced a Veterans' discount of 10% on adopted fees and charges (with the exception of regulated/prescribed fees) for any eligible resident veteran. A 5% discount is to be applied for eligible non-residents.

COMMUNITY SERVICES

Bayswater Waves

Aquatic Entry Fees

Aquatic Adult (16 years and over)	$7.90	$7.18	$0.72	$7.90	0.00%	Y
Aquatic Child, Seniors and Concession	$6.00	$5.45	$0.55	$6.00	0.00%	Y
Aquatic Family pass (2+2 or 1+3)	$23.50	$21.36	$2.14	$23.50	0.00%	Y
Aquatic Off Peak Swim (Monday to Friday 11:30AM - 1:30PM, excludes school holidays)	$6.20	$5.64	$0.56	$6.20	0.00%	Y
School Entry - Term 1 & 4	$3.70	$3.36	$0.34	$3.70	0.00%	Y
School Entry - Term 2 & 3	$3.00	$2.73	$0.27	$3.00	0.00%	Y
School Entry - Vacation	$5.00	$4.55	$0.45	$5.00	0.00%	N
Aquatic Wellness - Adult (16 years and over)	$14.70	$13.36	$1.34	$14.70	0.00%	Y
Aquatic Wellness - Seniors (WA seniors card holders) or concession (health care card)	$12.40	$11.27	$1.13	$12.40	0.00%	Y
Aquatic Wellness - Upgrade Adult	$6.80	$6.18	$0.62	$6.80	0.00%	Y
Aquatic Wellness - Upgrade Senior or Concession	$6.40	$5.82	$0.58	$6.40	0.00%	Y
Aquatic Junior Squad External	$4.30	$3.91	$0.39	$4.30	0.00%	N
Aquatic Senior Squad External	$6.00	$5.45	$0.55	$6.00	0.00%	N
Accreditation Swim	$25.00	$22.73	$2.27	$25.00	0.00%	Y
Scuba Single Entry	$26.00	$24.36	$2.44	$26.80	3.08%	Y

Hire Fees

Area activation event hire						N
Changeroom Facility Use	$0.00	$2.00	$0.20	$2.20	∞	N
Staff Hire per hour - Public Holiday surcharge					150%	N
Staff Hire per hour - Saturday (Before/ after 6) surcharge					50%	N
Staff Hire per hour - Sunday (Before/ after 6) surcharge					75%	N
Staff Hire per hour - Weekday evening surcharge					15%	N
Carnival Fee (up to 3 hours)	$460.00	$418.18	$41.82	$460.00	0.00%	N
Carnival Fee (additional per hour)	$150.00	$136.36	$13.64	$150.00	0.00%	N
Carnival Electronic Timing Set	$190.00	$172.73	$17.27	$190.00	0.00%	N
Fun nut hire per hour (small)	$5.00	$4.55	$0.45	$5.00	0.00%	N
Fun nut hire per hour (large)	$7.00	$6.36	$0.64	$7.00	0.00%	N
Fun nut hire double	$9.00	$8.18	$0.82	$9.00	0.00%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Hire Fees [continued]						
Lane Hire - 50m olympic pool casual hire per hour	$27.70	$25.18	$2.52	$27.70	0.00%	N
Lane Hire - 50m olympic pool regular hire per hour	$22.60	$20.55	$2.05	$22.60	0.00%	N
Lane Hire - 50m olympic pool club hire per hour	$6.70	$6.09	$0.61	$6.70	0.00%	N
Lane Hire - 25m / wave casual hire per hour	$22.10	$20.09	$2.01	$22.10	0.00%	N
Lane Hire - 25m / wave pool regular hire per hour	$16.90	$15.36	$1.54	$16.90	0.00%	N
Lane Hire - 25m / wave club hire per hour	$6.70	$6.09	$0.61	$6.70	0.00%	N
Aquatic Facility Hire inside or outside per 3 hour minimum (after hours only)	$1,200.00	$1,122.73	$112.27	$1,235.00	2.92%	N
Aquatic Facility Hire inside or outside additional per hour (after hours only)	$650.00	$604.55	$60.45	$665.00	2.31%	N
Shade Shelter Hire - 2 Hours	$70.00	$63.64	$6.36	$70.00	0.00%	N
Lane Hire - Hydrotherapy Pool	$60.00	$54.55	$5.45	$60.00	0.00%	N
Party (up to 10 children, 1 adult spectator per child)	$125.00	$113.64	$11.36	$125.00	0.00%	N
Party (up to 20 children, 1 adult spectator per child)	$175.00	$159.09	$15.91	$175.00	0.00%	N
Party (up to 30 children, 1 adult spectator per child)	$225.00	$204.55	$20.45	$225.00	0.00%	N
Party Additional Children	$12.50	$11.36	$1.14	$12.50	0.00%	N
Party Inflatable Hire (1 hour)	$120.00	$112.27	$11.23	$123.50	2.92%	N
Bus Hire						
For-profit-groups and not-for-profit groups exceeding usage limit as per bus hire terms and conditions						
Booking fee	$50.00	$45.45	$4.55	$50.00	0.00%	N
Bus non-refueling fee	$100.00	$90.91	$9.09	$100.00	0.00%	N
Not-for-profit community groups						
No charge (fee waiver)	$0.00	$0.00	$0.00	$0.00	0.00%	N
Community Centres - Bayswater & Morley						
Membership & activity fees						
City Registered Volunteer Membership Fee	$7.50	$7.27	$0.73	$8.00	6.67%	Y
Community Centre Controlled Access Card Replacement Fee	$8.00	$7.27	$0.73	$8.00	0.00%	N
Entry Fee Multi-Pass 1 (10 visits x $3.00 Fee)	$20.00	$27.27	$2.73	$30.00	50.00%	N
Entry Fee Multi-Pass 2 (10x $6 Activity Fee)	$50.00	$54.55	$5.45	$60.00	20.00%	N
Entry Fee Multi-Pass 3 (10x $13 Activity Fee)	$0.00	$118.18	$11.82	$130.00	∞	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Membership & activity fees [continued]						
Member Facilitated Class Fee	$5.50	$5.45	$0.55	$6.00	9.09%	N
Annual membership fee	$15.50	$14.55	$1.45	$16.00	3.23%	Y
Half year membership fee waiver (January - June)	$7.50	$7.27	$0.73	$8.00	6.67%	Y
Non-member trial activity entry fee	$5.00	$5.45	$0.55	$6.00	20.00%	N
Entry fee for activities	$2.50	$2.73	$0.27	$3.00	20.00%	N
Tea and coffee fee (bingo players only)	$2.00	$2.73	$0.27	$3.00	50.00%	N
Life members fee waiver	$0.00	$0.00	$0.00	$0.00	0.00%	N
Other fees						
Computer lessons	$0.00	$0.00	$0.00	$0.00	0.00%	N
Hairdressing service (half day)	$25.00	$22.73	$2.27	$25.00	0.00%	N
Hairdressing service (whole day)	$50.00	$45.45	$4.55	$50.00	0.00%	N
Program fees						
Other Program Fees - Activity Cost Recovery to a Maximum of $40.00	$0.00	$0.00	$0.00	$0.00	0.00%	N
Community Development						
Program 1 fee	$2.00	$3.00	$0.00	$3.00	50.00%	Y
Program 2 fee	$12.50	$13.00	$0.00	$13.00	4.00%	Y
Program 3 fee	$5.50	$6.00	$0.00	$6.00	9.09%	N
Development Approvals						
Development approval search ~	$55.00	$55.00	$0.00	$55.00	0.00%	N
Advertising an application or matters relating to an application ~		Advertising involving more than 10 letters: $2.70 per letter **Last year fee** Advertising involving more than 10 letters: $2.00 per letter				N
Zoning certificate	$73.00	$73.00	$0.00	$73.00	0.00%	N
Property settlement questionnaire	$73.00	$73.00	$0.00	$73.00	0.00%	N
Written planning advice	$73.00	$66.36	$6.64	$73.00	0.00%	N
Scheme amendments, structure plans, activity centre plans and local development plans (and modifications thereof) where documentation is prepared by applicant		Deposit payable on lodgement: $3,000.00 Total estimated fees are calculated in accordance with the Planning and Development Regulations 2009 and are to be paid prior to advertising. Hourly rates will be calculated based on the following: Director: $88.00; Manager/Coordinator/Senior Planner: $66.00; Planning officer: $36.86; Other officers: $36.86; Business Development Officer: $30.20				N
Subdivision clearance reinspection	$60.00	$60.00	$0.00	$60.00	0.00%	N
Scheme text	$40.00	$41.50	$0.00	$41.50	3.75%	N
MHI (CD)	$38.00	$39.00	$0.00	$39.00	2.63%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Cash-in-lieu of Car Parking						
Bayswater Town Centre (per bay)	$3,000.00	$3,000.00	$0.00	$3,000.00	0.00%	N
Maylands Activity Centre (per bay)	$3,000.00	$3,000.00	$0.00	$3,000.00	0.00%	N
Morley Activity Centre (per bay)	$3,000.00	$3,000.00	$0.00	$3,000.00	0.00%	N
Other areas	Cost of providing on-street car parking and associated landscaping and street trees in immediate vicinity					N
Change of Use						
Change of use ~	$295.00	$295.00	$0.00	$295.00	0.00%	N
Change of use where the development has commenced or been carried out ~	The fee for change of use plus, by way of penalty, twice that fee					N
Design Review Panel						
Design Review Panel application fee (one panel member) ^	$500.00	$500.00	$0.00	$500.00	0.00%	N
Design Review Panel application fee (full panel) ^	$2,500.00	$2,500.00	$0.00	$2,500.00	0.00%	N
Design Review Panel sitting fee (chairperson)	$700.00	$700.00	$0.00	$700.00	0.00%	N
Design Review Panel sitting fee (member)	$425.00	$425.00	$0.00	$425.00	0.00%	N
Development						
Application for Advice - Development Approval Exemptions for Single House	$295.00	$295.00	$0.00	$295.00	0.00%	N
Not more than $50,000 ^	$147.00	$147.00	$0.00	$147.00	0.00%	N
More than $50,000 but not more than $500,000 ^	0.32% of the estimated cost of development					N
More than $500,000 but not more than $2.5 million ^	$1,700 + 0.257% for every $1 in excess of $500,000					N
More than $2.5 million but not more than $5 million ^	$7,161 + 0.206% for every $1 in excess of $2.5 million					N
More than $5 million but not more than $21.5 million ^	$12,633 + 0.123% for every $1 in excess of $5 million					N
More than $21.5 million ^	$34,196.00	$34,196.00	$0.00	$34,196.00	0.00%	N
Where the development has commenced or been carried out ^	The fee based on estimated cost plus, by way of penalty, twice that fee					N
Extractive industry ^	$739.00	$739.00	$0.00	$739.00	0.00%	N
Extractive industry (where development has commenced or been carried out) ^	$2,217.00	$2,217.00	$0.00	$2,217.00	0.00%	N
Amend or cancel development approval ^	$295.00	$295.00	$0.00	$295.00	0.00%	N
Development Assessment Panel						
Less than $2 million	$5,341.00	$5,341.00	$0.00	$5,341.00	0.00%	N
Not less than $2 million and less than $7 million	$6,168.00	$6,168.00	$0.00	$6,168.00	0.00%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Development Assessment Panel [continued]						
Not less than $7 million and less than $10 million	$9,522.00	$9,522.00	$0.00	$9,522.00	0.00%	N
Not less than $10 million and less than $12.5 million	$10,361.00	$10,361.00	$0.00	$10,361.00	0.00%	N
Not less than $12.5 million and less than $15 million	$10,656.00	$10,656.00	$0.00	$10,656.00	0.00%	N
Not less than $15 million and less than $17.5 million	$10,952.00	$10,952.00	$0.00	$10,952.00	0.00%	N
Not less than $17.5 million and less than $20 million	$11,249.00	$11,249.00	$0.00	$11,249.00	0.00%	N
Not less than $20 million and less than $50 million	$11,544.00	$11,544.00	$0.00	$11,544.00	0.00%	N
Not less than $50 million	$16,680.00	$16,680.00	$0.00	$16,680.00	0.00%	N
Amend or cancel development approval by the Development Assessment Panel	$264.00	$264.00	$0.00	$264.00	0.00%	N
Home Business						
Initial Application for approval where the Home Business has not commenced	$222.00	$222.00	$0.00	$222.00	0.00%	N
Initial Application for approval where the Home Business has commenced	The fee for change of use plus, by way of penalty, twice that fee					N
Renewal for approval of Home Business where the business has commenced	$73.00	$73.00	$0.00	$73.00	0.00%	N
Renewal for approval of Home Business where the application has expired	The fee for change of use plus, by way of penalty, twice that fee					N
Strata Subdivision (Form 15A)						
1 to 5 lots	$656 plus $65 for each lot					N
6 to 100 lots	$981 (being the fee payable for the first 5 lots) plus $43.50 for each other lot					N
101 or more lots	$5,113.50					N
Subdivision Clearance (Freehold and Survey-strata)						
Not more than 5 lots	$73 per lot					N
More than 5 lots but not more than 195 lots	$73 per lot for the first 5 lots and then $35 per lot					N
More than 195 lots	$7,393.00	$7,393.00	$0.00	$7,393.00	0.00%	N
Environmental Health						
Commercial Mosquito Control - Equipment (hourly rate)	$0.00	$375.00	$37.50	$412.50	∞	N
Commercial Mosquito Control - Labour (hourly rates)	$0.00	$75.00	$7.50	$82.50	∞	N
Environment Health Assessments	$0.00	$136.36	$13.64	$150.00	∞	N
Food Business Notification	$75.00	$77.00	$0.00	$77.00	2.67%	N
Inspection Fee - Section 39	$100.00	$103.00	$0.00	$103.00	3.00%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Environmental Health [continued]						
Public Health Program Participation Fee	$5.00	$4.55	$0.45	$5.00	0.00%	N
Swimming Pool Water Sampling	$0.00	$50.00	$0.00	$50.00	∞	N
Coopex	$8.54	$7.95	$0.80	$8.75	2.46%	N
High risk food business	$470.00	$482.00	$0.00	$482.00	2.55%	N
Medium risk food business	$235.00	$240.00	$0.00	$240.00	2.13%	N
Health business enquiry	$70.00	$72.00	$0.00	$72.00	2.86%	N
Food sampling reports	$65.00	$66.00	$0.00	$66.00	1.54%	N
Licence of a morgue	$130.00	$132.00	$0.00	$132.00	1.54%	N
Licence of a lodging house	$130.00	$132.00	$0.00	$132.00	1.54%	N
Fines / prosecutions					Variable	N
Septic tank application fee	$118.00	$118.00	$0.00	$118.00	0.00%	N
Permit to use septic tank system	$118.00	$118.00	$0.00	$118.00	0.00%	N
Septic tank plan copy	$15.50	$15.50	$0.00	$15.50	0.00%	N
Temporary public building, not requiring building licence, accommodating up to 1000 people	$180.00	$184.50	$0.00	$184.50	2.50%	N
Temporary public building, not requiring building licence, accommodating more than 1000 people	$470.00	$481.75	$0.00	$481.75	2.50%	N
Noise management plan fee	$100.00	$110.00	$0.00	$110.00	10.00%	N
Mobile Food Vehicles						
Permit application fee	$53.00	$54.00	$0.00	$54.00	1.89%	N
Permit renewal fee	$32.00	$33.00	$0.00	$33.00	3.13%	N
Three month permit	$255.00	$261.38	$0.00	$261.38	2.50%	N
Six month permit ~	$510.00	$522.75	$0.00	$522.75	2.50%	N
12 month permit	$1,020.00	$1,045.50	$0.00	$1,045.50	2.50%	N
Events						
Community events						
Art award and exhibition						
Art Tour Fee	$30.00	$27.27	$2.73	$30.00	0.00%	N
Festival Sponsor Feature in Official Program	$4,000.00	$3,636.36	$363.64	$4,000.00	0.00%	N
Entry fee of Artwork	$30.00	$27.27	$2.73	$30.00	0.00%	N
Artwork Sale Commission Fee	Cost varies. 15% commssion on sales of artwork for the artists aged 18 and over					N
Art award and exhibition - youth						
Entry fee of Artwork	$0.00	$0.00	$0.00	$0.00	0.00%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Community festivals						
Site fees						
Business Partner Stall	$25.00	$22.73	$2.27	$25.00	0.00%	Y
Casual Hire Site Fee - Full Day of Reserve at Broun Park	$360.00	$327.27	$32.73	$360.00	0.00%	N
Event - Circus Reserve Bond at Broun Park	$10,000.00	$10,000.00	$0.00	$10,000.00	0.00%	N
Event - High Risk Reserve Bond	$2,000.00	$2,000.00	$0.00	$2,000.00	0.00%	N
Event - Low Risk Reserve Bond	$350.00	$350.00	$0.00	$350.00	0.00%	N
Event - Medium Risk Reserve Bond	$650.00	$650.00	$0.00	$650.00	0.00%	N
Event - Very High Risk Reserve Bond	$5,000.00	$5,000.00	$0.00	$5,000.00	0.00%	N
Event Vendor Power 1 x 10 Amp	$15.00	$15.00	$0.00	$15.00	0.00%	Y
Event Vendor Power 1 x 15 Amp	$20.00	$20.00	$0.00	$20.00	0.00%	Y
Event Vendor Power 1 x 3 Phase	$25.00	$25.00	$0.00	$25.00	0.00%	Y
Market stall - non food (above 5 hours) per stall	$30.00	$30.00	$0.00	$30.00	0.00%	Y
Market Stall - Not for Profit Local Association within Bayswater Municipality					Free	Y
Market Vendor - Electrical Compliance	$25.00	$25.00	$0.00	$25.00	0.00%	Y
Food stall at events with expected attendance is less than 500 people					Free	N
Food stall (above 5 hours)	$50.00	$50.00	$0.00	$50.00	0.00%	Y
Food stall (less than 5 hours)	$25.00	$25.00	$0.00	$25.00	0.00%	Y
Market stall - non food (less than 5 hours)	$15.00	$15.00	$0.00	$15.00	0.00%	Y
Market stall - Non food at events with expected attendance less than 500 people					Free	N
Sporting Events						
Professional Sporting Game – General Admission	$0.00	$27.27	$2.73	$30.00	∞	N
Professional Sporting Game– Licensed Area	$0.00	$31.82	$3.18	$35.00	∞	N
Library Services						
Lost, damaged, stolen library membership card (per card)	$4.50	$4.50	$0.00	$4.50	0.00%	N
Sale of donated and discarded items	Cost varies. Based on condition of item and demand for subject or genre content.					N
Lost, damaged, stolen City of Bayswater materials (i.e. books, DVDs, talking books, magazines, comics and graphic novels)	Cost varies. Calculated on original cost per item, less annual depreciation. Depreciation is determined using State Library of WA's depreciation schedules.					N
Audio ear buds	$4.00	$3.64	$0.36	$4.00	0.00%	N
Temporary public internet service membership	$3.00	$2.73	$0.27	$3.00	0.00%	N
USB flash drives	$10.00	$9.09	$0.91	$10.00	0.00%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Photocopying						
Black and white A4 and A3 (per side)	$0.20	$0.18	$0.02	$0.20	0.00%	N
Colour A4 and A3 (per side)	$1.00	$0.91	$0.09	$1.00	0.00%	N
Printing from public PCs						
Black and white A4 (per side)	$0.20	$0.18	$0.02	$0.20	0.00%	N
Colour A4 (per side)	$1.00	$0.91	$0.09	$1.00	0.00%	N
Morley Sport & Recreation Centre						
Hire Fees						
Mangini Room per day	$450.00	$409.09	$40.91	$450.00	0.00%	N
Mangini Room per hour	$60.00	$54.55	$5.45	$60.00	0.00%	N
Welling Room Hire - WAFES	$0.00	$67.09	$6.71	$73.80	∞	N
Wellington Room per day	$1,215.00	$1,136.36	$113.64	$1,250.00	2.88%	N
Wellington Room per hour	$162.00	$151.82	$15.18	$167.00	3.09%	N
Ranger Services						
Fines and penalties enforcement fees						
Fee for withdrawal of infringement (permits / ACROD - repeat offenders)	$35.00	$35.00	$0.00	$35.00	0.00%	N
Withdrawal after 28 days (before FER)	$35.00	$35.00	$0.00	$35.00	0.00%	N
Withdrawal (once with FER)	$108.50	$108.50	$0.00	$108.50	0.00%	N
Abandoned vehicle fees						
Administration fee	$20.00	$20.00	$0.00	$20.00	0.00%	N
Storage fee (Daily fee up to a maximum of 90 days)	$10.00	$10.00	$0.00	$10.00	0.00%	N
Vehicle Towing fee		Fee set by towage company as part of agreement with City. As per Invoice received from towing company, includes GST				N
Cat licence fees						
Annual application for approval or renewal of approval to breed cats (per cat)	$100.00	$100.00	$0.00	$100.00	0.00%	N
Micro-chipped and sterilised						
50% of fee payable for pensioners						
One year	$20.00	$20.00	$0.00	$20.00	0.00%	N
Three years	$42.50	$42.50	$0.00	$42.50	0.00%	N
Lifetime	$100.00	$100.00	$0.00	$100.00	0.00%	N
Cat poundage fees						
Cat surrender fee	$170.00	$200.00	$0.00	$200.00	17.65%	N
Cat trap delivery fee	$50.00	$109.09	$10.91	$120.00	140.00%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Cat poundage fees [continued]						
Cat trap collection fee (rescheduling / no show)	$50.00	$109.09	$10.91	$120.00	140.00%	N
Damages to cat trap fee	$220.00	$227.27	$22.73	$250.00	13.64%	N
Public poundage						
Registered cats impound fee	$72.00	$72.00	$0.00	$72.00	0.00%	N
Unregistered cats impound fee	$132.00	$132.00	$0.00	$132.00	0.00%	N
Daily keep - sustenance	$27.50	$27.50	$0.00	$27.50	0.00%	N
Commercial filming fees						
Permit application Fee	$52.00	$54.00	$0.00	$54.00	3.85%	N
Per day	$12.50	$12.50	$0.00	$12.50	0.00%	N
Per 3 Months	$255.00	$255.00	$0.00	$255.00	0.00%	N
Dog licence fees						
Micro-chipped and sterilised						
50% of fee payable for pensioners						
One year	$20.00	$20.00	$0.00	$20.00	0.00%	N
Three years	$42.50	$42.50	$0.00	$42.50	0.00%	N
Lifetime	$100.00	$100.00	$0.00	$100.00	0.00%	N
Micro-chipped and unsterilised						
50% of fee payable for pensioners						
One year	$50.00	$50.00	$0.00	$50.00	0.00%	N
Three years	$120.00	$120.00	$0.00	$120.00	0.00%	N
Lifetime	$250.00	$250.00	$0.00	$250.00	0.00%	N
Dog poundage fees						
Dog surrender fee	$150.00	$160.00	$0.00	$160.00	6.67%	N
Inspection fee - declaring a dog dangerous	$100.00	$130.00	$0.00	$130.00	30.00%	N
Annual inspection fee - after dog is declared dangerous	$100.00	$100.00	$0.00	$100.00	0.00%	N
Public poundage						
Registered dogs impound fee	$105.00	$105.00	$0.00	$105.00	0.00%	N
Unregistered dogs impound fee	$150.00	$160.00	$0.00	$160.00	6.67%	N
Daily keep - sustenance	$20.00	$25.00	$0.00	$25.00	25.00%	N
Other animals (excepting cats)	$104.00	$120.00	$0.00	$120.00	15.38%	N
Kennel establishment						
Application for more than 2 dogs	$115.00	$136.00	$0.00	$136.00	18.26%	N
Application for more than 3 cats	$115.00	$136.00	$0.00	$136.00	18.26%	N
Kennel licence fee	$215.00	$296.00	$0.00	$296.00	37.67%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Kennel establishment [continued]						
Transfer of kennel licence	$40.00	$95.00	$0.00	$95.00	137.50%	N
Parking						
Parking permit fee	$60.00	$86.00	$0.00	$86.00	43.33%	N
Parking permit replacement (lost permits)	$25.00	$25.00	$0.00	$25.00	0.00%	N
Additional parking permit fee (if approved)	$60.00	$86.00	$0.00	$86.00	43.33%	N
Other fees and charges						
Microchipping	$45.00	$45.00	$0.00	$45.00	0.00%	N
Release of impounded goods (non animal)	$100.00	$114.00	$0.00	$114.00	14.00%	N
Release of Impounded Shopping Trolley fee	$100.00	$114.00	$0.00	$114.00	14.00%	N
Fire break installation	As per invoice received from contractor, plus GST					N
Dangerous dog products	As per City agreement with contractor.					N
Signs						
Prohibited verge and private parking signs including installation (per sign)	$245.00	$245.45	$24.55	$270.00	10.20%	N
Signs maintenance costs borne by						
Residential signage	As per invoice received from signage company, plus GST					N
Less than 50 parking bays	As per invoice received from signage company, plus GST					N
50 or more parking bays	City and applicant on 50 / 50 basis					N
Stallholders & traders						
(Local community groups can apply for exemption)						
Permit application fee	$53.00	$53.00	$0.00	$53.00	0.00%	N
Permit Renewal Fee	$31.00	$31.00	$0.00	$31.00	0.00%	N
Additional charges						
Per day	$12.50	$12.50	$0.00	$12.50	0.00%	N
Per week	$0.00	$0.00	$0.00	$0.00	0.00%	N
Per month	$0.00	$0.00	$0.00	$0.00	0.00%	N
12 Month Permit	$1,020.00	$1,020.00	$0.00	$1,020.00	0.00%	N
Six Month Permit	$510.00	$510.00	$0.00	$510.00	0.00%	N
Three Month Permit	$255.00	$255.00	$0.00	$255.00	0.00%	N
Recreation						
Fitness activity hire						
Fitness instructor hire 1 hour	$85.00	$79.55	$7.95	$87.50	2.94%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Hire Fees						
Community use discount (does not apply on public holidays)					30%	N
Fundraiser discount (does not apply on public holidays)					40%	N
Staff Hire - General	$55.00	$51.64	$5.16	$56.80	3.27%	N
Staff Hire - Supervisor	$65.00	$60.91	$6.09	$67.00	3.08%	N
Lockers - 1 hour	$2.50	$2.27	$0.23	$2.50	0.00%	N
Lockers - 2 hours	$3.50	$3.18	$0.32	$3.50	0.00%	N
Lockers - 4 hours	$4.50	$4.09	$0.41	$4.50	0.00%	N
Lockers - 6 hours	$5.50	$5.00	$0.50	$5.50	0.00%	N
Pool Inflatable (including staff)	$195.00	$177.27	$17.73	$195.00	0.00%	N
Training room / mezzaine room hire per hour	$60.00	$54.55	$5.45	$60.00	0.00%	N
Security Bond Non-Refundable	$60.00	$54.55	$5.45	$60.00	0.00%	N
Fitness Room Hire	$75.00	$68.18	$6.82	$75.00	0.00%	N
Security Bond - Minor Event	$250.00	$227.27	$22.73	$250.00	0.00%	N
Setup Fee - small functions	$93.40	$86.36	$8.64	$95.00	1.71%	N
Setup Fee - large functions	$164.20	$150.00	$15.00	$165.00	0.49%	N
Additional charges subject to Manager Approval					Variable	N
Small meeting room - commercial & public holiday rate per hour	$33.00	$30.00	$3.00	$33.00	0.00%	N
Security Bond - Moderate Event	$500.00	$500.00	$0.00	$500.00	0.00%	N
Security Bond - Major Event	$1,000.00	$1,000.00	$0.00	$1,000.00	0.00%	N
Small Stage	$236.10	$214.64	$21.46	$236.10	0.00%	N
Medium Stage	$349.00	$317.27	$31.73	$349.00	0.00%	N
Large Stage	$564.60	$513.27	$51.33	$564.60	0.00%	N
Dance Floor	$100.00	$90.91	$9.09	$100.00	0.00%	N
Cleaning - Half Room	$233.00	$218.18	$21.82	$240.00	3.00%	N
Cleaning - Full Room	$349.00	$327.27	$32.73	$360.00	3.15%	N
Cleaning - Kitchen	$233.00	$218.18	$21.82	$240.00	3.00%	N
Free Stage Hire						N
Free Stage Upgrade						N
Ground / 1st floor lobby or balcony - rate per hour	$90.00	$81.82	$8.18	$90.00	0.00%	N
Amphitheatre - commercial rate per hour	$50.00	$45.45	$4.55	$50.00	0.00%	N
Creche & Green Room Hourly Hire Rate	$50.00	$45.45	$4.55	$50.00	0.00%	N
Cleaning Fee (per hour)	$136.20	$123.82	$12.38	$136.20	0.00%	N
Membership fees						
3 month up front platinum - Insurance clients	$346.50	$325.09	$32.51	$357.60	3.20%	Y
FIFO Platinum Discount					50%	Y
Fitness Access - 12 Months	$887.90	$831.27	$83.13	$914.40	2.98%	Y
Fitness Access - Direct Debit (ongoing)	$73.90	$69.27	$6.93	$76.20	3.11%	Y

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Membership fees [continued]						
Suspension and Transfers	$15.00	$13.64	$1.36	$15.00	0.00%	Y
Access RFID Replacement	$6.00	$5.45	$0.55	$6.00	0.00%	Y
Direct Debit Joining Fee	$60.00	$54.55	$5.45	$60.00	0.00%	Y
Single Access - 12 Months	$799.60	$750.00	$75.00	$825.00	3.18%	Y
Single Access - Direct Debit	$66.70	$62.50	$6.25	$68.75	3.07%	Y
1 month	$215.00	$200.91	$20.09	$221.00	2.79%	Y
3 months	$495.00	$463.64	$46.36	$510.00	3.03%	Y
Platinum Access - 12 Months	$1,002.90	$940.36	$94.04	$1,034.40	3.14%	Y
Platinum Access - Direct Debit	$83.70	$78.36	$7.84	$86.20	2.99%	Y
Platinum Access Family - 12 Months	$2,425.10	$2,274.55	$227.45	$2,502.00	3.17%	Y
Family Platinum Direct debit (ongoing)	$202.60	$189.55	$18.95	$208.50	2.91%	Y
Additional child - 12 months	$512.20	$475.64	$47.56	$523.20	2.15%	Y
Additional Child - Direct debit (ongoing)	$43.60	$39.64	$3.96	$43.60	0.00%	Y
Aquatic Junior Squad External - 12 Months	$447.60	$409.09	$40.91	$450.00	0.54%	N
Aquatic Junior Squad External - Direct Debit	$37.50	$34.09	$3.41	$37.50	0.00%	N
Personal training						
10 x 45 minute session - one on one	$631.00	$591.82	$59.18	$651.00	3.17%	Y
20 x 45 minute session - one on one	$1,179.90	$1,104.55	$110.45	$1,215.00	2.97%	Y
30 x 45 minute session - one on one	$1,487.70	$1,395.45	$139.55	$1,535.00	3.18%	Y
45 minute session - one on one	$66.70	$62.27	$6.23	$68.50	2.70%	Y
5 x 45 minute session - one on one	$323.20	$304.55	$30.45	$335.00	3.65%	Y
30 minute sessions	$56.40	$53.18	$5.32	$58.50	3.72%	Y
5 x 30 minute sessions	$266.80	$250.00	$25.00	$275.00	3.07%	Y
10 x 30 minute sessions	$507.90	$477.27	$47.73	$525.00	3.37%	Y
20 x 30 minute sessions	$713.10	$668.18	$66.82	$735.00	3.07%	Y
30 x 30 minute sessions	$923.40	$868.18	$86.82	$955.00	3.42%	Y
60 minute session - one on one	$77.00	$72.73	$7.27	$80.00	3.90%	Y
5 x 60 minute session - one on one	$359.10	$336.36	$33.64	$370.00	3.04%	Y
10 x 60 minute session - one on one	$667.00	$625.45	$62.55	$688.00	3.15%	Y
Program & Activity Fees - Childcare						
Creche - 1 Hour	$5.00	$4.73	$0.47	$5.20	4.00%	Y
Creche - 1.5 Hours	$6.50	$6.09	$0.61	$6.70	3.08%	Y
Creche - 2 Hours	$7.50	$7.00	$0.70	$7.70	2.67%	Y
Program & Activity Fees - Fitness						
Health Club Disability Access	$5.20	$4.82	$0.48	$5.30	1.92%	Y
Strength for Life Appraisal	$65.00	$59.09	$5.91	$65.00	0.00%	Y
Strength for Life Class	$7.50	$6.82	$0.68	$7.50	0.00%	Y
Health club casual workout	$22.00	$20.64	$2.06	$22.70	3.18%	Y

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Program & Activity Fees - Fitness [continued]						
Health club concession	$18.50	$17.36	$1.74	$19.10	3.24%	Y
Casual day rate	$33.00	$30.91	$3.09	$34.00	3.03%	Y
Silver Sneakers / Dance Fit Exercise Class	$12.00	$11.18	$1.12	$12.30	2.50%	Y
Group fitness classes - 30 minutes	$11.50	$10.73	$1.07	$11.80	2.61%	Y
Group fitness classes - 45-60 minutes	$19.00	$17.73	$1.77	$19.50	2.63%	Y
Group fitness classes - 90 minutes	$28.50	$26.73	$2.67	$29.40	3.16%	Y
Group fitness concession - 30 minutes	$9.90	$9.18	$0.92	$10.10	2.02%	Y
Group fitness concession - 45-60 minutes	$15.90	$14.82	$1.48	$16.30	2.52%	Y
Group fitness concession - 90 minutes	$24.10	$22.27	$2.23	$24.50	1.66%	Y
Aquanauts (WA seniors card holder)	$12.30	$11.18	$1.12	$12.30	0.00%	Y
Fitness appraisal	$35.00	$31.82	$3.18	$35.00	0.00%	Y
Fitness program	$35.00	$31.82	$3.18	$35.00	0.00%	Y
Program & Activity Fees - Stadium						
Daytime pickleball session	$0.00	$9.36	$0.94	$10.30	∞	N
East Perth Basketball Association - NBL1 Games	$600.00	$563.64	$56.36	$620.00	3.33%	N
East Perth Basketball Association - Per Court - Per Hour	$36.00	$33.64	$3.36	$37.00	2.78%	N
Evening pickleball session	$0.00	$11.73	$1.17	$12.90	∞	N
Junior term program fee per hour	$0.00	$15.27	$1.53	$16.80	∞	N
Pickleball tournament	$0.00	$37.45	$3.75	$41.20	∞	N
School holiday program fee per hour	$0.00	$9.55	$0.95	$10.50	∞	N
Multiple Court Rate per Court	$55.40	$51.82	$5.18	$57.00	2.89%	N
Single court per hour	$56.50	$53.00	$5.30	$58.30	3.19%	N
Half court per hour	$35.90	$33.64	$3.36	$37.00	3.06%	N
Half court junior per hour	$25.70	$24.09	$2.41	$26.50	3.11%	N
Multiple Court Rate Per Court - Junior	$39.50	$37.00	$3.70	$40.70	3.04%	N
Single court junior per hour	$41.10	$38.55	$3.85	$42.40	3.16%	N
Volleyball training court per hour	$41.10	$38.55	$3.85	$42.40	3.16%	N
Badminton court / table tennis / pickleball per hour	$22.60	$21.18	$2.12	$23.30	3.10%	N
Badminton / table tennis / pickleball equipment hire fee (4 rackets and 1 shuttlecock)	$5.60	$5.18	$0.52	$5.70	1.79%	N
Casual admission - per person	$6.70	$6.27	$0.63	$6.90	2.99%	Y
Game fee - Basketball & Futsal	$70.00	$63.64	$6.36	$70.00	0.00%	N
Game fee - Netball	$75.00	$68.18	$6.82	$75.00	0.00%	N
Daytime senior sports team fee per game	$60.00	$54.55	$5.45	$60.00	0.00%	N
Team forfeit bond					As game fee	N
Team forfeit fine					As game fee	N
New team registration fee	$50.00	$45.45	$4.55	$50.00	0.00%	N
Early bird discounts - 10%					Variable	Y

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Program & Activity Fees - Stadium [continued]						
First game fee	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Program & Activity Fees - Swim School						
School Lesson per Child	$0.00	$7.00	$0.00	$7.00	∞	N
Swim School Holiday 3 - tier program	$0.00	$71.50	$0.00	$71.50	∞	N
Swim School Holiday 3 - tier program: 2-class discount	$0.00	$135.85	$0.00	$135.85	∞	N
Swim School Holiday 3 - tier program: 3-class discount	$0.00	$203.75	$0.00	$203.75	∞	N
Swim School Lesson Fee - 45 min program	$0.00	$22.50	$0.00	$22.50	∞	N
Swim School Lesson Fee	$18.00	$18.30	$0.00	$18.30	1.67%	Y
Swim School Holiday Program	$14.70	$15.00	$0.00	$15.00	2.04%	Y
Swim School Adults	$22.00	$22.50	$0.00	$22.50	2.27%	Y
Swim School Additional Needs	$25.50	$26.30	$0.00	$26.30	3.14%	Y
Swim School Private Lesson	$57.10	$58.90	$0.00	$58.90	3.15%	Y
Swim School Lifesaving Award					Variable	Y
Swim School Lesson Fee - 16 weeks Government Agency Group	$340.00	$340.00	$0.00	$340.00	0.00%	N
Swim School Lesson Fee - 16 weeks Government Agency Group - Additional Needs	$430.00	$430.00	$0.00	$430.00	0.00%	N
Swim School Lesson Fee - 16 weeks Government Agency Group - Private	$908.00	$908.00	$0.00	$908.00	0.00%	N
Swim School Junior Squad - Direct Debit	$14.30	$13.00	$1.30	$14.30	0.00%	N
Promotions & Discounts						
City of Bayswater Employee Membership					Free	N
Concession and student membership discount					15%	Y
Hire Fee Manager Approved					Variable	N
Platinum Trial - 1 Month	$99.00	$90.00	$9.00	$99.00	0.00%	Y
Program Fee Manager Approved					Variable	N
Additional Family Member Program Enrolment Discount					5%	Y
Free Lesson	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Swim School Parent 14 Day Platinum Access	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Swim School Multiple Lesson					10% Discount	Y
Party Promotion					10% discount	N
Platinum Access - 7 Days	$7.00	$6.36	$0.64	$7.00	0.00%	Y
2 for 1 entry					Variable	Y
Platinum Access - 3 Days	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Platinum Access - 1 Day	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Join Fee - Half Price	$30.00	$27.27	$2.73	$30.00	0.00%	Y
Join Fee - $0	$0.00	$0.00	$0.00	$0.00	0.00%	Y

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Promotions & Discounts [continued]						
Turn back time					Variable	Y
Platinum Access - 1 Month Free	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Personal Training - 2 Sessions	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Personal Training - 3 Sessions	$99.00	$90.00	$9.00	$99.00	0.00%	Y
Group Fitness - Free Session	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Aquatic Spa/Sauna Upgrade - Free					Variable	Y
Aquatic Family Swim - $10	$10.00	$9.09	$0.91	$10.00	0.00%	Y
Party Free Cake	$0.00	$0.00	$0.00	$0.00	0.00%	Y
Purchase 10 casual sessions and get one visit free					Variable	Y
Aquatic Family Swim - Half Price	$11.80	$10.73	$1.07	$11.80	0.00%	Y
Recreation Services						
Bayswater Community Centre hire fees						
Program for older adults room hire waiver - not for profit						
Dining room and kitchen						
Commercial rate per hour	$23.60	$22.09	$2.21	$24.30	2.97%	N
Main hall and kitchen						
Commercial rate per hour	$40.00	$37.55	$3.75	$41.30	3.25%	N
Full facility						
Commercial rate per hour	$47.20	$44.27	$4.43	$48.70	3.18%	N
Drill Hall hire fees						
Meeting room						
Fundraiser rate per hour	$15.40	$18.45	$1.85	$20.30	31.82%	N
Community rate per hour	$19.50	$21.55	$2.15	$23.70	21.54%	N
Commercial rate per hour	$33.90	$30.82	$3.08	$33.90	0.00%	N
Peak rate (per hour, Friday & Saturday nights after 6:00 PM)	$87.20	$47.27	$4.73	$52.00	-40.37%	N
Country Womens Association (CWA) - Bayswater branch per hour	$10.30	$9.36	$0.94	$10.30	0.00%	N
No charge						N
Main hall						
Fundraiser rate per hour	$22.60	$31.82	$3.18	$35.00	54.87%	N
Community rate per hour	$31.80	$37.00	$3.70	$40.70	27.99%	N
Commercial rate per hour	$56.40	$52.91	$5.29	$58.20	3.19%	N
Peak rate (per hour, Friday & Saturday nights after 6:00 PM)	$82.10	$77.00	$7.70	$84.70	3.17%	N
No charge						N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Les Hansman hire fees						
Mezzanine room						
Commercial rate per hour	$32.80	$30.73	$3.07	$33.80	3.05%	N
Campania association monthly fee	$189.80	$178.00	$17.80	$195.80	3.16%	N
Morley Community Centre hire fees						
Program for older adults room hire waiver - not for profit						
Main hall and kitchen						
Commercial rate per hour	$41.10	$38.55	$3.85	$42.40	3.16%	N
Harry Hall activity room						
Commercial rate per hour	$41.10	$38.55	$3.85	$42.40	3.16%	N
Full facility						
Commercial rate per hour	$47.20	$44.27	$4.43	$48.70	3.18%	N
Reserve hire fees						
Active reserves (sport)						
Home fixtures						
Charged per season, per team including interchange players (subs), up to a maximum of 15 fixtures						
Seniors (18 years +)						
Baseball / Softball	$477.00	$448.18	$44.82	$493.00	3.35%	N
Cricket	$477.00	$448.18	$44.82	$493.00	3.35%	N
Football (AFL)	$632.00	$592.73	$59.27	$652.00	3.16%	N
Football (Gaelic)	$566.00	$530.91	$53.09	$584.00	3.18%	N
Lacrosse	$477.00	$448.18	$44.82	$493.00	3.35%	N
Rugby (Union)	$566.00	$530.91	$53.09	$584.00	3.18%	N
Soccer	$566.00	$530.91	$53.09	$584.00	3.18%	N
Other team sports	$477.00	$448.18	$44.82	$493.00	3.35%	N
Additional match play - including pre and post season scratch matches and social games (per game, per club) - half day up to four hours	$108.00	$101.82	$10.18	$112.00	3.70%	N
Juniors - applicable to all reserves						
City of Bayswater based clubs					Free	N
(Subject to the requirements / conditions of Council policy)						
Non-City of Bayswater based schools / clubs					50% off senior rate	N
Enclosed grounds						
Frank Drago / Wotton Reserve	$496.60	$465.91	$46.59	$512.50	3.20%	N
Per day when gate fees are charged						

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Enclosed grounds *[continued]*						
Turf reinstatement fee	$549.90	$515.91	$51.59	$567.50	3.20%	N
Turf cricket wickets						
WACA country week cricket (per day)	$266.80	$250.27	$25.03	$275.30	3.19%	N
WACA country week cricket synthetic wicket (per day)	$112.90	$105.91	$10.59	$116.50	3.19%	N
Tennis courts						
Day rate applies to bookings prior to 6.00 PM, night rate applies to bookings from 6.00 PM to 10.00 PM						
Public use only tennis courts - Crimea, Whatley, Hampton & Houghton					Free	N
Annual user licence fee (Noranda etc)	$2,026.00	$1,900.00	$190.00	$2,090.00	3.16%	N
Home ground training						
Flood lighting fee per 1500W light per hour	$0.00	$0.73	$0.07	$0.80	∞	N
Flood lighting fee per 2000W light per hour	$0.00	$1.00	$0.10	$1.10	∞	N
City of Bayswater clubs - seasonal training (per night, per club)	$25.70	$24.09	$2.41	$26.50	3.11%	N
City of Bayswater clubs - out of season club training (per night, per club)	$49.20	$46.09	$4.61	$50.70	3.05%	N
Non City of Bayswater clubs - training (per night, per club)	$49.20	$46.09	$4.61	$50.70	3.05%	N
Other reserve hire rates						
Personal Trainer 12 month permit	$1,185.00	$1,111.82	$111.18	$1,223.00	3.21%	N
Personal Trainer 6 month permit	$646.40	$606.36	$60.64	$667.00	3.19%	N
Personal Trainer Permit Application fee	$0.00	$0.00	$0.00	$0.00	0.00%	N
Casual hire - full day	$299.60	$280.91	$28.09	$309.00	3.14%	N
Casual hire - half day	$177.50	$166.36	$16.64	$183.00	3.10%	N
Field sports commercial coaching per hour	$56.40	$52.91	$5.29	$58.20	3.19%	N
Personal trainer or tennis coach (up to 3 hours max)	$30.80	$28.82	$2.88	$31.70	2.92%	N
Dog obedience classes per hour (limited reserve use)	$34.90	$32.73	$3.27	$36.00	3.15%	N
All hall hire fees						
Fee for issuing building / landscapers access permit	$250.00	$250.00	$0.00	$250.00	0.00%	N
Key bond	$200.00	$200.00	$0.00	$200.00	0.00%	N
Facility bond	$350.00	$350.00	$0.00	$350.00	0.00%	N
Wedding Service Fee	$120.00	$123.90	$0.00	$123.90	3.25%	N
5 x bins	$128.00	$116.36	$11.64	$128.00	0.00%	N
Casual bond					$350.00 - $2,000.00	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
All hall hire fees [continued]						
Each additional bin thereafter	$15.40	$14.45	$1.45	$15.90	3.25%	N
No charge	$0.00	$0.00	$0.00	$0.00	0.00%	N
Additional keys cutting	$43.00	$40.45	$4.05	$44.50	3.49%	N
Statutory Building						
Fees applicable as prescribed by the Building Act 2011.						
Smoke alarm inspection	$179.40	$179.40	$0.00	$179.40	0.00%	N
Building Surveying Services Fee - Building Surveying services such as issuing a certificate of construction, certificate of building compliance or bushfire attack level one assessments.	$75.00 per hour with minimum charge $112.50 for first 1.5 hours					N
CTF (collection only)					0.20%	N
Residential plans - includes photocopy charge ~	$84.00	$86.10	$0.00	$86.10	2.50%	N
Residential strata plans - plus photocopy charge ~	$84.00	$84.00	$0.00	$84.00	0.00%	N
Commercial / industrial plans - plus photocopy charge ~	$132.00	$135.00	$0.00	$135.00	2.27%	N
For the issue of a licence for the deposit of materials on, or excavation of a street ^	$1 per month or part of a month for each m² of the area of the street enclosed by any hoarding or fence					N
Electric or razor wire fence	$50.00	$50.00	$0.00	$50.00	0.00%	N
Application for a demolition permit						
For demolition work in respect of a class 1 or class 10 building or incidental structure	$110.00	$113.00	$0.00	$113.00	2.73%	N
For demolition work in respect of a class 2 to class 9 building or incidental structure	$110.00 for each storey of the building					N
Application for occupancy permits, building approval certificates						
Application for occupancy permit for a completed building	$110.00	$113.00	$0.00	$113.00	2.73%	N
Application for a temporary occupancy permit for an incomplete building	$110.00	$113.00	$0.00	$113.00	2.73%	N
Application for modification of an occupancy permit for additional use of a building on a temporary basis	$110.00	$113.00	$0.00	$113.00	2.73%	N
Application for a replacement occupancy permit for permanent change of the building's use, classification	$110.00	$113.00	$0.00	$113.00	2.73%	N
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision					$110.00	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Application for occupancy permits, building approval certificates [continued]						
Application for an occupancy permit for a building in respect of which unauthorised work has been done	0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than $110.00					N
Application for a building approval certificate for a building in respect of which unauthorised work has been done	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than $113.00 **Last year fee** 0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than $110.00					N
Application to replace an occupancy permit for an existing building	$110.00	$113.00	$0.00	$113.00	2.73%	N
Application for a building approval certificate for an existing building where unauthorised work has not been done	$110.00	$113.00	$0.00	$113.00	2.73%	N
Application to extend the time which an occupancy permit of building approval certificate has effect	$110.00	$113.00	$0.00	$113.00	2.73%	N
Non-application, modification, of building standard	$2,160.15	$2,219.55	$0.00	$2,219.55	2.75%	N
Occupancy permit reinspection fee	$400.00	$400.00	$0.00	$400.00	0.00%	N
Application to extend building or demolition permit						
For the extension of time to which a building or demolition permit has effect	$110.00	$113.00	$0.00	$113.00	2.73%	N
Building service levy (collection only) $45,000 or less						
Building permit	$61.65	$61.65	$0.00	$61.65	0.00%	N
Demolition permit	$61.65	$61.65	$0.00	$61.65	0.00%	N
Occupancy permit for approved building work	$61.65	$61.65	$0.00	$61.65	0.00%	N
Building approval certificate for approved building work	$61.65	$61.65	$0.00	$61.65	0.00%	N
Occupancy permit for unauthorised building work	$123.30	$126.00	$0.00	$126.00	2.19%	N
Buidling approval certificate for unauthorised building work	$123.30	$126.00	$0.00	$126.00	2.19%	N
Building service levy (collection only) over $45,000						
Building permit	0.137% of work value					N
Demolition permit	0.137% of work value					N
Occupancy permit for approved building work	$61.65	$61.65	$0.00	$61.65	0.00%	N
Building approval certificate for approved building work	$61.65	$61.65	$0.00	$61.65	0.00%	N
Occupancy permit for unauthorised building work	0.274% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than $126.00 **Last year fee** 0.274% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than $123.30					N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable

Building service levy (collection only) over $45,000 [continued]

Building approval certificate for unauthorised building work	0.274% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than $126.00 **Last year fee** 0.274% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than $123.30	N

Certified application for a building permit

Domestic development	0.19% of the estimated value of the building work but not less than $113.00 **Last year fee** 0.19% of the estimated value of the building work but not less than $110.00	N
For building work for a Class 1 or Class 10 building or incidental structure calculated on the estimated value of the building work as determined by the relevant permit authority		
Commercial, industrial and multi residential development	0.09% of the estimated value of the building work but not less than $113.00 **Last year fee** 0.09% of the estimated value of the building work but not less than $110.00	N
For building work for a Class 2 to Class 9 building or incidental structure calculated on the estimated value of the building work as determined by the relevant permit authority		

Swimming pool / spa

Initial Inspection Fee	$130.00	$202.00	$0.00	$202.00	55.38%	N
Annual inspection fee ~	$35.00	$64.20	$0.00	$64.20	83.43%	N
Request for inspection	$87.00	$88.00	$0.00	$88.00	1.15%	N

Uncertified application for a building permit

For a building permit calculated on the estimated value of the building work as determined by the relevant permit authority	0.32% (Minimum $113.00) **Last year fee** 0.32% (Minimum $110.00)	N

The RISE

Hire Fees

Commercial Kitchen - Per Hour	$38.00	$35.64	$3.56	$39.20	3.16%	N
Community Hall - Back Section Per Hour	$89.30	$83.64	$8.36	$92.00	3.02%	N
Community Hall - Front Section Per Hour	$84.20	$79.00	$7.90	$86.90	3.21%	N
Community Hall - Whole Hall Per Hour	$142.70	$133.64	$13.36	$147.00	3.01%	N
Community Hall - Whole Hall Full Day Rate	$975.20	$914.55	$91.45	$1,006.00	3.16%	N
Room Hire - Promotion with Manager Approval					Variable	N
Function Suite - Front Section Per Hour	$85.70	$80.36	$8.04	$88.40	3.15%	N
Function Suite - Back Section Per Hour	$166.90	$156.55	$15.65	$172.20	3.18%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Hire Fees [continued]						
Function Suite - Full Per Hour	$249.30	$233.82	$23.38	$257.20	3.17%	N
Function Suite - Full Per Day	$1,867.20	$1,750.91	$175.09	$1,926.00	3.15%	N
Waterland						
Hire Fees						
2 Hour Kitchenette Hire - Off Peak	$80.00	$75.00	$7.50	$82.50	3.13%	N
2 Hour Kitchenette Hire - Peak	$100.00	$136.36	$13.64	$150.00	50.00%	N
Food Truck - Annual Registration	$1,200.00	$1,090.91	$109.09	$1,200.00	0.00%	N
Food Truck - Electricity Daily Rate	$10.00	$9.09	$0.91	$10.00	0.00%	N
CORPORATE SERVICES						
Land information certificates (per property)						
Order & Requisitions	$85.00	$90.00	$0.00	$90.00	5.88%	N
Rates	$25.00	$25.00	$0.00	$25.00	0.00%	N
Financial Services						
Rates Instalment Admin Fee				$5.00 per Instalment		N
Rates Instalment Interest Fee				5.5% Instalment Interest		
Rates Penalty Interest				7% per annum		
Historical financial statement (printed)	$25.00	$30.00	$0.00	$30.00	20.00%	N
Printed copy of rates notice (charge per year from 2 years ago and older)	$10.00	$15.00	$0.00	$15.00	50.00%	N
Payment arrangement fee	$25.00	$25.00	$0.00	$25.00	0.00%	N
Direct debit set up fee	$25.00	$25.00	$0.00	$25.00	0.00%	N
Credit card surcharge					0.40%	N
Fines and penalties enforcement fees						
Fee for issuing a final demand	$26.90	$26.90	$0.00	$26.90	0.00%	N
Fee for preparing an enforcement certificate	$22.90	$22.90	$0.00	$22.90	0.00%	N
Fee for registering an infringement notice with the registry	$86.00	$86.00	$0.00	$86.00	0.00%	N
INFRASTRUCTURE AND ASSETS						
Engineering Works						
Erection of directional sign	$310.00	$289.09	$28.91	$318.00	2.58%	Y
Crossovers						
Constructed by council (per m²)	$75.00	$70.00	$7.00	$77.00	2.67%	N
Crossovers to 22m² and eligible for a subsidy will be subsidised on a 50 / 50 basis					Variable	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Crossovers [continued]						
Crossovers over 22m² and eligible for a subsidy will receive a maximum subsidy	$825.00	$770.00	$77.00	$847.00	2.67%	N
Industrial / commercial - 150mm thick (extra per m²)	$20.00	$18.73	$1.87	$20.60	3.00%	N
Constructed privately and subsidised						
Subsidy per m²	$33.40	$31.14	$3.11	$34.25	2.54%	N
Maximum limit	$735.00	$684.55	$68.45	$753.00	2.45%	N
Cost for kerb removal	$150.00	$140.91	$14.09	$155.00	3.33%	N
Drainage & Misc charges						
Adjustment to drainage lids	$495.00	$463.64	$46.36	$510.00	3.03%	N
Convert to trafficable drainage lids	$1,200.00	$1,123.64	$112.36	$1,236.00	3.00%	N
Relocate drainage pit	$1,850.00	$1,727.27	$172.73	$1,900.00	2.70%	N
City of Bayswater number plates	$460.00	$429.09	$42.91	$472.00	2.61%	N
Annual administration fee for dinghy storage service	$70.00	$72.00	$0.00	$72.00	2.86%	N
Repair charges for damage						
Minimum site repair/attendance charge	$500.00	$515.00	$0.00	$515.00	3.00%	N
Road scarring (per m²)	$260.00	$268.00	$0.00	$268.00	3.08%	N
Concrete path – 2m wide (per m²)	$150.00	$310.00	$0.00	$310.00	106.67%	N
Kerbing (per metre)	$125.00	$129.00	$0.00	$129.00	3.20%	N
Temporary limestone hardstand (per m2)	$170.00	$175.00	$0.00	$175.00	2.94%	N
Crossover removals	$550.00	$567.00	$0.00	$567.00	3.09%	N
Verge bond						
Verge Reinspection Fee	$50.00	$51.00	$0.00	$51.00	2.00%	N
Standard residential lot	$1,560.00	$2,300.00	$0.00	$2,300.00	47.44%	N
Commercial	$1,560.00	$2,300.00	$0.00	$2,300.00	47.44%	N
Temporary verge crossing permit (verge protection permit)	$200.00	$205.00	$0.00	$205.00	2.50%	N
Roadside Traffic Management Plan (Road Closure)						
Road Closure Permit for works extending beyond one month or permanent	$2,500.00	$2,563.00	$0.00	$2,563.00	2.52%	N
Roadside Traffic Management Plan (TMP Audit)						
Remedial Audit of Unapproved and/or Non-conforming TMP	$200.00	$205.00	$0.00	$205.00	2.50%	N
Weekly Audit of Approved TMP extending beyond one month	$265.00	$272.00	$0.00	$272.00	2.64%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Roadside Traffic Management Plan (TMP Approval)						
Approval or Alteration of TMP less than one week	$200.00	$205.00	$0.00	$205.00	2.50%	N
Approval or Alteration of TMP more than one week	$265.00	$272.00	$0.00	$272.00	2.64%	N
Golf course hire fees						
Maylands Peninsula Public Golf Course						
Driving Range - Bucket of Balls						
Large Size	$20.00	$19.09	$1.91	$21.00	5.00%	N
Medium Size	$15.00	$14.55	$1.45	$16.00	6.67%	N
Small Size	$11.00	$10.91	$1.09	$12.00	9.09%	N
Midweek						
Twilight Golf	$0.00	$16.36	$1.64	$18.00	∞	N
9 holes	$26.00	$25.45	$2.55	$28.00	7.69%	N
18 holes	$34.00	$32.73	$3.27	$36.00	5.88%	N
Weekends						
Twilight Golf	$0.00	$16.36	$1.64	$18.00	∞	N
9 holes	$32.00	$30.91	$3.09	$34.00	6.25%	N
18 holes	$40.00	$38.18	$3.82	$42.00	5.00%	N
Midweek - concession / junior						
9 holes	$21.00	$20.91	$2.09	$23.00	9.52%	N
18 holes	$27.01	$26.36	$2.64	$29.00	7.37%	N
Promotional discount (discretionary)						
9 holes	$3.00	$1.82	$0.18	$2.00	-33.33%	N
18 holes	$5.00	$4.55	$0.45	$5.00	0.00%	N
Embleton Public Golf Course						
Midweek						
Twilight Golf	$0.00	$16.36	$1.64	$18.00	∞	N
9 holes	$22.00	$22.73	$2.27	$25.00	13.64%	N
18 holes	$27.01	$27.27	$2.73	$30.00	11.07%	N
Weekends						
Twilight Golf	$0.00	$16.36	$1.64	$18.00	∞	N
9 holes	$28.00	$27.27	$2.73	$30.00	7.14%	N
18 holes	$33.00	$31.82	$3.18	$35.00	6.06%	N
Midweek - concession / junior						
9 holes	$18.00	$18.18	$1.82	$20.00	11.11%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Midweek - concession / junior [continued]						
18 holes	$26.00	$25.45	$2.55	$28.00	7.69%	N
Promotional discount (discretionary)						
9 holes	$3.00	$1.82	$0.18	$2.00	-33.33%	N
18 holes	$5.00	$4.55	$0.45	$5.00	0.00%	N

Leasing

Bonds

Key bond	$245.00	$245.00	$0.00	$245.00	0.00%	N
Facility bond	$400.00	$400.00	$0.00	$400.00	0.00%	N

Parks and Gardens

Mulch Purchase - Properties within the City				$40 per cubic metre Property owners can purchase mulch from the City when there is stock available at a rate of $40 per m3 - 10m3 minimum order		N
Removal of tree due to construction and or development				Calculation based on the Helliwell tree valuation system multiplied by $99.38 to produce the amenity value of the tree. **Last year fee** Calculation based on the Helliwell tree valuation system multiplied by $90.55 to produce the amenity value of the tree.		N

Sanitation

Domestic service (annual charge)	$411.00	$421.30	$0.00	$421.30	2.51%	N
Commercial service (annual charge)	$411.00	$421.30	$0.00	$421.30	2.51%	N
240-litre cart					Weekly service	N
Three (3) cubic metre bin				Three (3) services per annum		N

Additional commercial refuse service charges

FOGO service	$126.25	$129.40	$0.00	$129.40	2.50%	N
Rubbish service	$114.10	$116.95	$0.00	$116.95	2.50%	N
Recycling service	$107.15	$109.85	$0.00	$109.85	2.52%	N

Additional domestic refuse service charges

Compassionate Rubbish service					Free	N
FOGO service	$126.25	$129.40	$0.00	$129.40	2.50%	N
Rubbish service	$114.10	$116.95	$0.00	$116.95	2.50%	N
Recycling service	$107.15	$109.85	$0.00	$109.85	2.52%	N

FOGO liners

FOGO compostable liners (roll of 75) - First 2 Rolls (per household/waste year)					Free	N
FOGO compostable liners (roll of 75) - Additional Roll	$6.00	$6.15	$0.00	$6.15	2.50%	N

Name	Year 24/25 Last YR Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Increase %	Veterans' Discount Applicable
Sustainable Environment						
Electric Vehicle Charging Idle Fee Per Minute (15 min grace period)	$0.00	$0.45	$0.05	$0.50	∞	N
Electric Vehicle Charging Per kWh 3pm to 9pm	$0.00	$0.41	$0.04	$0.45	∞	N
Electric Vehicle Charging Per kWh 9am to 3pm	$0.00	$0.20	$0.02	$0.22	∞	N
Electric Vehicle Charging Per kWh 9pm to 9am	$0.00	$0.32	$0.03	$0.35	∞	N
OFFICE OF CEO						
Aged Persons Homes						
Accommodation payments, service fees, daily fees, retentions and other charges						
Mertome Gardens				In accordance with rental agreement		N
Freedom of Information Requests						
Charges for Photocopying - Per copy	$0.00	$0.20	$0.00	$0.20	∞	N
Charges for Photocopying - Per hour, or pro rata for a part of an hour of staff time	$0.00	$30.00	$0.00	$30.00	∞	N
Request for information - F.O.I. application fees	$30.00	$30.00	$0.00	$30.00	0.00%	N
Time taken by staff dealing with F.O.I. application (per hour or pro rata for a part of an hour)	$30.00	$30.00	$0.00	$30.00	0.00%	N
Charge for access time supervised by staff (per hour or pro rata for a part of an hour) plus the actual additional cost to the agency of any special arrangements (eg hire of facilities or equipment)	$30.00	$30.00	$0.00	$30.00	0.00%	N
Charge for time taken by staff transcribing information from a tape or other device (per hour, or pro rata for a part of an hour)	$30.00	$30.00	$0.00	$30.00	0.00%	N
Charge for duplicating a tape, film or computer information					Actual cost	N
Freedom of Information Regulations 1993 - Schedule 1						
Charge for delivery, packaging and postage					Actual cost	N
Advance deposit which may be required by an agency under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee					25%	N
Further advance deposit which may be required by an agency under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee					75%	N

Index of all Fees

Fee Name	Parent Name	Page
1		
1 month	[Membership fees]	16
1 to 5 lots	[Strata Subdivision (Form 15A)]	9
10 x 30 minute sessions	[Personal training]	16
10 x 45 minute session - one on one	[Personal training]	16
10 x 60 minute session - one on one	[Personal training]	16
101 or more lots	[Strata Subdivision (Form 15A)]	9
12 month permit	[Mobile Food Vehicles]	10
12 Month Permit	[Additional charges]	14
18 holes	[Midweek]	27
18 holes	[Weekends]	27
18 holes	[Midweek - concession / junior]	27
18 holes	[Promotional discount (discretionary)]	27
18 holes	[Midweek]	27
18 holes	[Weekends]	27
18 holes	[Midweek - concession / junior]	28
18 holes	[Promotional discount (discretionary)]	28
2		
2 for 1 entry	[Promotions & Discounts]	18
2 Hour Kitchenette Hire - Off Peak	[Hire Fees]	25
2 Hour Kitchenette Hire - Peak	[Hire Fees]	25
20 x 30 minute sessions	[Personal training]	16
20 x 45 minute session - one on one	[Personal training]	16
240-litre cart	[Sanitation]	28
3		
3 month up front platinum - Insurance clients	[Membership fees]	15
3 months	[Membership fees]	16
30 minute sessions	[Personal training]	16
30 x 30 minute sessions	[Personal training]	16
30 x 45 minute session - one on one	[Personal training]	16
4		
45 minute session - one on one	[Personal training]	16
5		
5 x 30 minute sessions	[Personal training]	16
5 x 45 minute session - one on one	[Personal training]	16
5 x 60 minute session - one on one	[Personal training]	16
5 x bins	[All hall hire fees]	21
50 or more parking bays	[Signs maintenance costs borne by]	14
6		
6 to 100 lots	[Strata Subdivision (Form 15A)]	9
60 minute session - one on one	[Personal training]	16
9		
9 holes	[Midweek]	27
9 holes	[Weekends]	27
9 holes	[Midweek - concession / junior]	27
9 holes	[Promotional discount (discretionary)]	27
9 holes	[Midweek]	27
9 holes	[Weekends]	27
9 holes	[Midweek - concession / junior]	27
9 holes	[Promotional discount (discretionary)]	28
A		
Access RFID Replacement	[Membership fees]	16

Fee Name	Parent Name	Page
A [continued]		
Accreditation Swim	[Aquatic Entry Fees]	5
Additional charges subject to Manager Approval	[Hire Fees]	15
Additional child - 12 months	[Membership fees]	16
Additional Child - Direct debit (ongoing)	[Membership fees]	16
Additional Family Member Program Enrolment Discount	[Promotions & Discounts]	18
Additional keys cutting	[All hall hire fees]	22
Additional match play - including pre and post season scratch matches and social games (per game, per club) - half day up to four hours	[Seniors (18 years +)]	20
Additional parking permit fee (if approved)	[Parking]	14
Adjustment to drainage lids	[Drainage & Misc charges]	26
Administration fee	[Abandoned vehicle fees]	12
Advance deposit which may be required by an agency under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	[Freedom of Information Requests]	29
Advertising an application or matters relating to an application ~	[Development Approvals]	7
Amend or cancel development approval ^	[Development]	8
Amend or cancel development approval by the Development Assessment Panel	[Development Assessment Panel]	9
Amphitheatre - commercial rate per hour	[Hire Fees]	15
Annual administration fee for dinghy storage service	[Drainage & Misc charges]	26
Annual application for approval or renewal of approval to breed cats (per cat)	[Cat licence fees]	12
Annual inspection fee - after dog is declared dangerous	[Dog poundage fees]	13
Annual inspection fee ~	[Swimming pool / spa]	24
Annual membership fee	[Membership & activity fees]	7
Annual user licence fee (Noranda etc)	[Tennis courts]	21
Application for a building approval certificate for a building in respect of which unauthorised work has been done	[Application for occupancy permits, building approval certificates]	23
Application for a building approval certificate for an existing building where unauthorised work has not been done	[Application for occupancy permits, building approval certificates]	23
Application for a replacement occupancy permit for permanent change of the building's use, classification	[Application for occupancy permits, building approval certificates]	22
Application for a temporary occupancy permit for an incomplete building	[Application for occupancy permits, building approval certificates]	22
Application for Advice - Development Approval Exemptions for Single House	[Development]	8
Application for an occupancy permit for a building in respect of which unauthorised work has been done	[Application for occupancy permits, building approval certificates]	23
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision	[Application for occupancy permits, building approval certificates]	22
Application for modification of an occupancy permit for additional use of a building on a temporary basis	[Application for occupancy permits, building approval certificates]	22
Application for more than 2 dogs	[Kennel establishment]	13
Application for more than 3 cats	[Kennel establishment]	13
Application for occupancy permit for a completed building	[Application for occupancy permits, building approval certificates]	22
Application to extend the time which an occupancy permit of building approval certificate has effect	[Application for occupancy permits, building approval certificates]	23
Application to replace an occupancy permit for an existing building	[Application for occupancy permits, building approval certificates]	23
Approval or Alteration of TMP less than one week	[Roadside Traffic Management Plan (TMP Approval)]	27
Approval or Alteration of TMP more than one week	[Roadside Traffic Management Plan (TMP Approval)]	27
Aquanauts (WA seniors card holder)	[Program & Activity Fees - Fitness]	17
Aquatic Adult (16 years and over)	[Aquatic Entry Fees]	5
Aquatic Child, Seniors and Concession	[Aquatic Entry Fees]	5
Aquatic Facility Hire inside or outside additional per hour (after hours only)	[Hire Fees]	6
Aquatic Facility Hire inside or outside per 3 hour minimum (after hours only)	[Hire Fees]	6
Aquatic Family pass (2+2 or 1+3)	[Aquatic Entry Fees]	5

Fee Name	Parent Name	Page
A [continued]		
Aquatic Family Swim - $10	[Promotions & Discounts]	19
Aquatic Family Swim - Half Price	[Promotions & Discounts]	19
Aquatic Junior Squad External	[Aquatic Entry Fees]	5
Aquatic Junior Squad External - 12 Months	[Membership fees]	16
Aquatic Junior Squad External - Direct Debit	[Membership fees]	16
Aquatic Off Peak Swim (Monday to Friday 11:30AM - 1:30PM, excludes school holidays)	[Aquatic Entry Fees]	5
Aquatic Senior Squad External	[Aquatic Entry Fees]	5
Aquatic Spa/Sauna Upgrade - Free	[Promotions & Discounts]	19
Aquatic Wellness - Adult (16 years and over)	[Aquatic Entry Fees]	5
Aquatic Wellness - Seniors (WA seniors card holders) or concession (health care card)	[Aquatic Entry Fees]	5
Aquatic Wellness - Upgrade Adult	[Aquatic Entry Fees]	5
Aquatic Wellness - Upgrade Senior or Concession	[Aquatic Entry Fees]	5
Area activation event hire	[Hire Fees]	5
Art Tour Fee	[Art award and exhibition]	10
Artwork Sale Commission Fee	[Art award and exhibition]	10
Audio ear buds	[Library Services]	11
B		
Badminton / table tennis / pickleball equipment hire fee (4 rackets and 1 shuttlecock)	[Program & Activity Fees - Stadium]	17
Badminton court / table tennis / pickleball per hour	[Program & Activity Fees - Stadium]	17
Baseball / Softball	[Seniors (18 years +)]	20
Bayswater Town Centre (per bay)	[Cash-in-lieu of Car Parking]	8
Black and white A4 (per side)	[Printing from public PCs]	12
Black and white A4 and A3 (per side)	[Photocopying]	12
Booking fee	[For-profit-groups and not-for-profit groups exceeding usage limit as per bus hire terms and conditions]	6
Buidling approval certificate for unauthorised building work	[Building service levy (collection only) $45,000 or less]	23
Building approval certificate for approved building work	[Building service levy (collection only) $45,000 or less]	23
Building approval certificate for approved building work	[Building service levy (collection only) over $45,000]	23
Building approval certificate for unauthorised building work	[Building service levy (collection only) over $45,000]	24
Building permit	[Building service levy (collection only) $45,000 or less]	23
Building permit	[Building service levy (collection only) over $45,000]	23
Building Surveying Services Fee - Building Surveying services such as issuing a certificate of construction, certificate of building compliance or bushfire attack level one assessments.	[Statutory Building]	22
Bus non-refueling fee	[For-profit-groups and not-for-profit groups exceeding usage limit as per bus hire terms and conditions]	6
Business Partner Stall	[Site fees]	11
C		
Campania association monthly fee	[Mezzanine room]	20
Carnival Electronic Timing Set	[Hire Fees]	5
Carnival Fee (additional per hour)	[Hire Fees]	5
Carnival Fee (up to 3 hours)	[Hire Fees]	5
Casual admission - per person	[Program & Activity Fees - Stadium]	17
Casual bond	[All hall hire fees]	21
Casual day rate	[Program & Activity Fees - Fitness]	17
Casual hire - full day	[Other reserve hire rates]	21
Casual hire - half day	[Other reserve hire rates]	21
Casual Hire Site Fee - Full Day of Reserve at Broun Park	[Site fees]	11
Cat surrender fee	[Cat poundage fees]	12
Cat trap collection fee (rescheduling / no show)	[Cat poundage fees]	13
Cat trap delivery fee	[Cat poundage fees]	12
Change of use ~	[Change of Use]	8
Change of use where the development has commenced or been carried out ~	[Change of Use]	8
Changeroom Facility Use	[Hire Fees]	5

Fee Name	Parent Name	Page
C [continued]		
Charge for access time supervised by staff (per hour or pro rata for a part of an hour) plus the actual additional cost to the agency of any special arrangements (eg hire of facilities or equipment)	[Freedom of Information Requests]	29
Charge for delivery, packaging and postage	[Freedom of Information Requests]	29
Charge for duplicating a tape, film or computer information	[Freedom of Information Requests]	29
Charge for time taken by staff transcribing information from a tape or other device (per hour, or pro rata for a part of an hour)	[Freedom of Information Requests]	29
Charges for Photocopying - Per copy	[Freedom of Information Requests]	29
Charges for Photocopying - Per hour, or pro rata for a part of an hour of staff time	[Freedom of Information Requests]	29
City of Bayswater based clubs	[Juniors - applicable to all reserves]	20
City of Bayswater clubs - out of season club training (per night, per club)	[Home ground training]	21
City of Bayswater clubs - seasonal training (per night, per club)	[Home ground training]	21
City of Bayswater Employee Membership	[Promotions & Discounts]	18
City of Bayswater number plates	[Drainage & Misc charges]	26
City Registered Volunteer Membership Fee	[Membership & activity fees]	6
Cleaning - Full Room	[Hire Fees]	15
Cleaning - Half Room	[Hire Fees]	15
Cleaning - Kitchen	[Hire Fees]	15
Cleaning Fee (per hour)	[Hire Fees]	15
Colour A4 (per side)	[Printing from public PCs]	12
Colour A4 and A3 (per side)	[Photocopying]	12
Commercial	[Verge bond]	26
Commercial / industrial plans - plus photocopy charge ~	[Statutory Building]	22
Commercial Kitchen - Per Hour	[Hire Fees]	24
Commercial Mosquito Control - Equipment (hourly rate)	[Environmental Health]	9
Commercial Mosquito Control - Labour (hourly rates)	[Environmental Health]	9
Commercial rate per hour	[Main hall and kitchen]	19
Commercial rate per hour	[Full facility]	20
Commercial rate per hour	[Mezzanine room]	20
Commercial rate per hour	[Full facility]	19
Commercial rate per hour	[Main hall and kitchen]	20
Commercial rate per hour	[Harry Hall activity room]	20
Commercial rate per hour	[Meeting room]	19
Commercial rate per hour	[Dining room and kitchen]	19
Commercial rate per hour	[Main hall]	19
Commercial service (annual charge)	[Sanitation]	28
Commercial, industrial and multi residential development	[Certified application for a building permit]	24
Community Centre Controlled Access Card Replacement Fee	[Membership & activity fees]	6
Community Hall - Back Section Per Hour	[Hire Fees]	24
Community Hall - Front Section Per Hour	[Hire Fees]	24
Community Hall - Whole Hall Full Day Rate	[Hire Fees]	24
Community Hall - Whole Hall Per Hour	[Hire Fees]	24
Community rate per hour	[Main hall]	19
Community rate per hour	[Meeting room]	19
Community use discount (does not apply on public holidays)	[Hire Fees]	15
Compassionate Rubbish service	[Additional domestic refuse service charges]	28
Computer lessons	[Other fees]	7
Concession and student membership discount	[Promotions & Discounts]	18
Concrete path – 2m wide (per m²)	[Repair charges for damage]	26
Constructed by council (per m²)	[Crossovers]	25
Convert to trafficable drainage lids	[Drainage & Misc charges]	26
Coopex	[Environmental Health]	10
Cost for kerb removal	[Constructed privately and subsidised]	26
Country Womens Association (CWA) - Bayswater branch per hour	[Meeting room]	19
Creche - 1 Hour	[Program & Activity Fees - Childcare]	16
Creche - 1.5 Hours	[Program & Activity Fees - Childcare]	16
Creche - 2 Hours	[Program & Activity Fees - Childcare]	16

Fee Name	Parent Name	Page
C [continued]		
Creche & Green Room Hourly Hire Rate	[Hire Fees]	15
Credit card surcharge	[Financial Services]	25
Cricket	[Seniors (18 years +)]	20
Crossover removals	[Repair charges for damage]	26
Crossovers over 22m² and eligible for a subsidy will receive a maximum subsidy	[Crossovers]	26
Crossovers to 22m² and eligible for a subsidy will be subsidised on a 50 / 50 basis	[Crossovers]	25
CTF (collection only)	[Statutory Building]	22
D		
Daily keep - sustenance	[Public poundage]	13
Daily keep - sustenance	[Public poundage]	13
Damages to cat trap fee	[Cat poundage fees]	13
Dance Floor	[Hire Fees]	15
Dangerous dog products	[Other fees and charges]	14
Daytime pickleball session	[Program & Activity Fees - Stadium]	17
Daytime senior sports team fee per game	[Program & Activity Fees - Stadium]	17
Demolition permit	[Building service levy (collection only) $45,000 or less]	23
Demolition permit	[Building service levy (collection only) over $45,000]	23
Design Review Panel application fee (full panel) ^	[Design Review Panel]	8
Design Review Panel application fee (one panel member) ^	[Design Review Panel]	8
Design Review Panel sitting fee (chairperson)	[Design Review Panel]	8
Design Review Panel sitting fee (member)	[Design Review Panel]	8
Development approval search ~	[Development Approvals]	7
Direct Debit Joining Fee	[Membership fees]	16
Direct debit set up fee	[Financial Services]	25
Dog obedience classes per hour (limited reserve use)	[Other reserve hire rates]	21
Dog surrender fee	[Dog poundage fees]	13
Domestic development	[Certified application for a building permit]	24
Domestic service (annual charge)	[Sanitation]	28
E		
Each additional bin thereafter	[All hall hire fees]	22
Early bird discounts - 10%	[Program & Activity Fees - Stadium]	17
East Perth Basketball Association - NBL1 Games	[Program & Activity Fees - Stadium]	17
East Perth Basketball Association - Per Court - Per Hour	[Program & Activity Fees - Stadium]	17
Electric or razor wire fence	[Statutory Building]	22
Electric Vehicle Charging Idle Fee Per Minute (15 min grace period)	[Sustainable Environment]	29
Electric Vehicle Charging Per kWh 3pm to 9pm	[Sustainable Environment]	29
Electric Vehicle Charging Per kWh 9am to 3pm	[Sustainable Environment]	29
Electric Vehicle Charging Per kWh 9pm to 9am	[Sustainable Environment]	29
Entry fee for activities	[Membership & activity fees]	7
Entry Fee Multi-Pass 1 (10 visits x $3.00 Fee)	[Membership & activity fees]	6
Entry Fee Multi-Pass 2 (10x $6 Activity Fee)	[Membership & activity fees]	6
Entry Fee Multi-Pass 3 (10x $13 Activity Fee)	[Membership & activity fees]	6
Entry fee of Artwork	[Art award and exhibition]	10
Entry fee of Artwork	[Art award and exhibition - youth]	10
Environment Health Assessments	[Environmental Health]	9
Erection of directional sign	[Engineering Works]	25
Evening pickleball session	[Program & Activity Fees - Stadium]	17
Event - Circus Reserve Bond at Broun Park	[Site fees]	11
Event - High Risk Reserve Bond	[Site fees]	11
Event - Low Risk Reserve Bond	[Site fees]	11
Event - Medium Risk Reserve Bond	[Site fees]	11
Event - Very High Risk Reserve Bond	[Site fees]	11
Event Vendor Power 1 x 10 Amp	[Site fees]	11
Event Vendor Power 1 x 15 Amp	[Site fees]	11
Event Vendor Power 1 x 3 Phase	[Site fees]	11
Extractive industry (where development has commenced or been carried out) ^	[Development]	8
Extractive industry ^	[Development]	8

Fee Name	Parent Name	Page
F		
Facility bond	[All hall hire fees]	21
Facility bond	[Bonds]	28
Family Platinum Direct debit (ongoing)	[Membership fees]	16
Fee for issuing a final demand	[Fines and penalties enforcement fees]	25
Fee for issuing building / landscapers access permit	[All hall hire fees]	21
Fee for preparing an enforcement certificate	[Fines and penalties enforcement fees]	25
Fee for registering an infringement notice with the registry	[Fines and penalties enforcement fees]	25
Fee for withdrawal of infringement (permits / ACROD - repeat offenders)	[Fines and penalties enforcement fees]	12
Festival Sponsor Feature in Official Program	[Art award and exhibition]	10
Field sports commercial coaching per hour	[Other reserve hire rates]	21
FIFO Platinum Discount	[Membership fees]	15
Fines / prosecutions	[Environmental Health]	10
Fire break installation	[Other fees and charges]	14
First game fee	[Program & Activity Fees - Stadium]	18
Fitness Access - 12 Months	[Membership fees]	15
Fitness Access - Direct Debit (ongoing)	[Membership fees]	15
Fitness appraisal	[Program & Activity Fees - Fitness]	17
Fitness instructor hire 1 hour	[Fitness activity hire]	14
Fitness program	[Program & Activity Fees - Fitness]	17
Fitness Room Hire	[Hire Fees]	15
Flood lighting fee per 1500W light per hour	[Home ground training]	21
Flood lighting fee per 2000W light per hour	[Home ground training]	21
FOGO compostable liners (roll of 75) - Additional Roll	[FOGO liners]	28
FOGO compostable liners (roll of 75) - First 2 Rolls (per household/waste year)	[FOGO liners]	28
FOGO service	[Additional domestic refuse service charges]	28
FOGO service	[Additional commercial refuse service charges]	28
Food Business Notification	[Environmental Health]	9
Food sampling reports	[Environmental Health]	10
Food stall (above 5 hours)	[Site fees]	11
Food stall (less than 5 hours)	[Site fees]	11
Food stall at events with expected attendance is less than 500 people	[Site fees]	11
Food Truck - Annual Registration	[Hire Fees]	25
Food Truck - Electricity Daily Rate	[Hire Fees]	25
Football (AFL)	[Seniors (18 years +)]	20
Football (Gaelic)	[Seniors (18 years +)]	20
For a building permit calculated on the estimated value of the building work as determined by the relevant permit authority	[Uncertified application for a building permit]	24
For demolition work in respect of a class 1 or class 10 building or incidental structure	[Application for a demolition permit]	22
For demolition work in respect of a class 2 to class 9 building or incidental structure	[Application for a demolition permit]	22
For the extension of time to which a building or demolition permit has effect	[Application to extend building or demolition permit]	23
For the issue of a licence for the deposit of materials on, or excavation of a street ^	[Statutory Building]	22
Frank Drago / Wotton Reserve	[Enclosed grounds]	20
Free Lesson	[Promotions & Discounts]	18
Free Stage Hire	[Hire Fees]	15
Free Stage Upgrade	[Hire Fees]	15
Fun nut hire double	[Hire Fees]	5
Fun nut hire per hour (large)	[Hire Fees]	5
Fun nut hire per hour (small)	[Hire Fees]	5
Function Suite - Back Section Per Hour	[Hire Fees]	24
Function Suite - Front Section Per Hour	[Hire Fees]	24
Function Suite - Full Per Day	[Hire Fees]	25
Function Suite - Full Per Hour	[Hire Fees]	25
Fundraiser discount (does not apply on public holidays)	[Hire Fees]	15
Fundraiser rate per hour	[Meeting room]	19
Fundraiser rate per hour	[Main hall]	19

Fee Name	Parent Name	Page
F [continued]		
Further advance deposit which may be required by an agency under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	[Freedom of Information Requests]	29
G		
Game fee - Basketball & Futsal	[Program & Activity Fees - Stadium]	17
Game fee - Netball	[Program & Activity Fees - Stadium]	17
Ground / 1st floor lobby or balcony - rate per hour	[Hire Fees]	15
Group Fitness - Free Session	[Promotions & Discounts]	19
Group fitness classes - 30 minutes	[Program & Activity Fees - Fitness]	17
Group fitness classes - 45-60 minutes	[Program & Activity Fees - Fitness]	17
Group fitness classes - 90 minutes	[Program & Activity Fees - Fitness]	17
Group fitness concession - 30 minutes	[Program & Activity Fees - Fitness]	17
Group fitness concession - 45-60 minutes	[Program & Activity Fees - Fitness]	17
Group fitness concession - 90 minutes	[Program & Activity Fees - Fitness]	17
H		
Hairdressing service (half day)	[Other fees]	7
Hairdressing service (whole day)	[Other fees]	7
Half court junior per hour	[Program & Activity Fees - Stadium]	17
Half court per hour	[Program & Activity Fees - Stadium]	17
Half year membership fee waiver (January - June)	[Membership & activity fees]	7
Health business enquiry	[Environmental Health]	10
Health club casual workout	[Program & Activity Fees - Fitness]	16
Health club concession	[Program & Activity Fees - Fitness]	17
Health Club Disability Access	[Program & Activity Fees - Fitness]	16
High risk food business	[Environmental Health]	10
Hire Fee Manager Approved	[Promotions & Discounts]	18
Historical financial statement (printed)	[Financial Services]	25
I		
Industrial / commercial - 150mm thick (extra per m^2)	[Crossovers]	26
Initial Application for approval where the Home Business has commenced	[Home Business]	9
Initial Application for approval where the Home Business has not commenced	[Home Business]	9
Initial Inspection Fee	[Swimming pool / spa]	24
Inspection fee - declaring a dog dangerous	[Dog poundage fees]	13
Inspection Fee - Section 39	[Environmental Health]	9
J		
Join Fee - $0	[Promotions & Discounts]	18
Join Fee - Half Price	[Promotions & Discounts]	18
Junior term program fee per hour	[Program & Activity Fees - Stadium]	17
K		
Kennel licence fee	[Kennel establishment]	13
Kerbing (per metre)	[Repair charges for damage]	26
Key bond	[All hall hire fees]	21
Key bond	[Bonds]	28
L		
Lacrosse	[Seniors (18 years +)]	20
Lane Hire - 25m / wave casual hire per hour	[Hire Fees]	6
Lane Hire - 25m / wave club hire per hour	[Hire Fees]	6
Lane Hire - 25m / wave pool regular hire per hour	[Hire Fees]	6
Lane Hire - 50m olympic pool casual hire per hour	[Hire Fees]	6
Lane Hire - 50m olympic pool club hire per hour	[Hire Fees]	6
Lane Hire - 50m olympic pool regular hire per hour	[Hire Fees]	6
Lane Hire - Hydrotherapy Pool	[Hire Fees]	6
Large Size	[Driving Range - Bucket of Balls]	27

Fee Name	Parent Name	Page
L [continued]		
Large Stage	[Hire Fees]	15
Less than $2 million	[Development Assessment Panel]	8
Less than 50 parking bays	[Signs maintenance costs borne by]	14
Licence of a lodging house	[Environmental Health]	10
Licence of a morgue	[Environmental Health]	10
Life members fee waiver	[Membership & activity fees]	7
Lifetime	[Micro-chipped and sterilised]	13
Lifetime	[Micro-chipped and unsterilised]	13
Lifetime	[Micro-chipped and sterilised]	12
Lockers - 1 hour	[Hire Fees]	15
Lockers - 2 hours	[Hire Fees]	15
Lockers - 4 hours	[Hire Fees]	15
Lockers - 6 hours	[Hire Fees]	15
Lost, damaged, stolen City of Bayswater materials (i.e. books, DVDs, talking books, magazines, comics and graphic novels)	[Library Services]	11
Lost, damaged, stolen library membership card (per card)	[Library Services]	11
M		
Mangini Room per day	[Hire Fees]	12
Mangini Room per hour	[Hire Fees]	12
Market stall - non food (above 5 hours) per stall	[Site fees]	11
Market stall - non food (less than 5 hours)	[Site fees]	11
Market stall - Non food at events with expected attendance less than 500 people	[Site fees]	11
Market Stall - Not for Profit Local Association within Bayswater Municipality	[Site fees]	11
Market Vendor - Electrical Compliance	[Site fees]	11
Maximum limit	[Constructed privately and subsidised]	26
Maylands Activity Centre (per bay)	[Cash-in-lieu of Car Parking]	8
Medium risk food business	[Environmental Health]	10
Medium Size	[Driving Range - Bucket of Balls]	27
Medium Stage	[Hire Fees]	15
Member Facilitated Class Fee	[Membership & activity fees]	7
Mertome Gardens	[Accommodation payments, service fees, daily fees, retentions and other charges]	29
MHI (CD)	[Development Approvals]	7
Microchipping	[Other fees and charges]	14
Minimum site repair/attendance charge	[Repair charges for damage]	26
More than $2.5 million but not more than $5 million ^	[Development]	8
More than $21.5 million ^	[Development]	8
More than $5 million but not more than $21.5 million ^	[Development]	8
More than $50,000 but not more than $500,000 ^	[Development]	8
More than $500,000 but not more than $2.5 million ^	[Development]	8
More than 195 lots	[Subdivision Clearance (Freehold and Survey-strata)]	9
More than 5 lots but not more than 195 lots	[Subdivision Clearance (Freehold and Survey-strata)]	9
Morley Activity Centre (per bay)	[Cash-in-lieu of Car Parking]	8
Mulch Purchase - Properties within the City	[Parks and Gardens]	28
Multiple Court Rate per Court	[Program & Activity Fees - Stadium]	17
Multiple Court Rate Per Court - Junior	[Program & Activity Fees - Stadium]	17
N		
New team registration fee	[Program & Activity Fees - Stadium]	17
No charge	[All hall hire fees]	22
No charge	[Main hall]	19
No charge	[Meeting room]	19
No charge (fee waiver)	[Not-for-profit community groups]	6
Noise management plan fee	[Environmental Health]	10
Non City of Bayswater clubs - training (per night, per club)	[Home ground training]	21
Non-application, modification, of building standard	[Application for occupancy permits, building approval certificates]	23
Non-City of Bayswater based schools / clubs	[Juniors - applicable to all reserves]	20
Non-member trial activity entry fee	[Membership & activity fees]	7
Not less than $10 million and less than $12.5 million	[Development Assessment Panel]	9
Not less than $12.5 million and less than $15 million	[Development Assessment Panel]	9

Fee Name	Parent Name	Page
N [continued]		
Not less than $15 million and less than $17.5 million	[Development Assessment Panel]	9
Not less than $17.5 million and less than $20 million	[Development Assessment Panel]	9
Not less than $2 million and less than $7 million	[Development Assessment Panel]	8
Not less than $20 million and less than $50 million	[Development Assessment Panel]	9
Not less than $50 million	[Development Assessment Panel]	9
Not less than $7 million and less than $10 million	[Development Assessment Panel]	9
Not more than $50,000 ^	[Development]	8
Not more than 5 lots	[Subdivision Clearance (Freehold and Survey-strata)]	9
O		
Occupancy permit for approved building work	[Building service levy (collection only) $45,000 or less]	23
Occupancy permit for approved building work	[Building service levy (collection only) over $45,000]	23
Occupancy permit for unauthorised building work	[Building service levy (collection only) $45,000 or less]	23
Occupancy permit for unauthorised building work	[Building service levy (collection only) over $45,000]	23
Occupancy permit reinspection fee	[Application for occupancy permits, building approval certificates]	23
One year	[Micro-chipped and sterilised]	13
One year	[Micro-chipped and unsterilised]	13
One year	[Micro-chipped and sterilised]	12
Order & Requisitions	[Land information certificates (per property)]	25
Other animals (excepting cats)	[Public poundage]	13
Other areas	[Cash-in-lieu of Car Parking]	8
Other Program Fees - Activity Cost Recovery to a Maximum of $40.00	[Program fees]	7
Other team sports	[Seniors (18 years +)]	20
P		
Parking permit fee	[Parking]	14
Parking permit replacement (lost permits)	[Parking]	14
Party (up to 10 children, 1 adult spectator per child)	[Hire Fees]	6
Party (up to 20 children, 1 adult spectator per child)	[Hire Fees]	6
Party (up to 30 children, 1 adult spectator per child)	[Hire Fees]	6
Party Additional Children	[Hire Fees]	6
Party Free Cake	[Promotions & Discounts]	19
Party Inflatable Hire (1 hour)	[Hire Fees]	6
Party Promotion	[Promotions & Discounts]	18
Payment arrangement fee	[Financial Services]	25
Peak rate (per hour, Friday & Saturday nights after 6:00 PM)	[Meeting room]	19
Peak rate (per hour, Friday & Saturday nights after 6:00 PM)	[Main hall]	19
Per 3 Months	[Commercial filming fees]	13
Per day	[Additional charges]	14
Per day	[Commercial filming fees]	13
Per month	[Additional charges]	14
Per week	[Additional charges]	14
Permit application fee	[Stallholders & traders]	14
Permit application fee	[Mobile Food Vehicles]	10
Permit application Fee	[Commercial filming fees]	13
Permit renewal fee	[Mobile Food Vehicles]	10
Permit Renewal Fee	[Stallholders & traders]	14
Permit to use septic tank system	[Environmental Health]	10
Personal Trainer 12 month permit	[Other reserve hire rates]	21
Personal Trainer 6 month permit	[Other reserve hire rates]	21
Personal trainer or tennis coach (up to 3 hours max)	[Other reserve hire rates]	21
Personal Trainer Permit Application fee	[Other reserve hire rates]	21
Personal Training - 2 Sessions	[Promotions & Discounts]	19
Personal Training - 3 Sessions	[Promotions & Discounts]	19
Pickleball tournament	[Program & Activity Fees - Stadium]	17
Platinum Access - 1 Day	[Promotions & Discounts]	18
Platinum Access - 1 Month Free	[Promotions & Discounts]	19
Platinum Access - 12 Months	[Membership fees]	16
Platinum Access - 3 Days	[Promotions & Discounts]	18
Platinum Access - 7 Days	[Promotions & Discounts]	18
Platinum Access - Direct Debit	[Membership fees]	16
Platinum Access Family - 12 Months	[Membership fees]	16
Platinum Trial - 1 Month	[Promotions & Discounts]	18
Pool Inflatable (including staff)	[Hire Fees]	15

Fee Name	Parent Name	Page
P [continued]		
Printed copy of rates notice (charge per year from 2 years ago and older)	[Financial Services]	25
Professional Sporting Game – General Admission	[Sporting Events]	11
Professional Sporting Game– Licensed Area	[Sporting Events]	11
Program 1 fee	[Community Development]	7
Program 2 fee	[Community Development]	7
Program 3 fee	[Community Development]	7
Program Fee Manager Approved	[Promotions & Discounts]	18
Prohibited verge and private parking signs including installation (per sign)	[Signs]	14
Property settlement questionnaire	[Development Approvals]	7
Public Health Program Participation Fee	[Environmental Health]	10
Public use only tennis courts - Crimea, Whatley, Hampton & Houghton	[Tennis courts]	21
Purchase 10 casual sessions and get one visit free	[Promotions & Discounts]	19
R		
Rates	[Land information certificates (per property)]	25
Rates Instalment Admin Fee	[Financial Services]	25
Rates Instalment Interest Fee	[Financial Services]	25
Rates Penalty Interest	[Financial Services]	25
Recycling service	[Additional domestic refuse service charges]	28
Recycling service	[Additional commercial refuse service charges]	28
Registered cats impound fee	[Public poundage]	13
Registered dogs impound fee	[Public poundage]	13
Release of impounded goods (non animal)	[Other fees and charges]	14
Release of Impounded Shopping Trolley fee	[Other fees and charges]	14
Relocate drainage pit	[Drainage & Misc charges]	26
Remedial Audit of Unapproved and/or Non-conforming TMP	[Roadside Traffic Management Plan (TMP Audit)]	26
Removal of tree due to construction and or development	[Parks and Gardens]	28
Renewal for approval of Home Business where the application has expired	[Home Business]	9
Renewal for approval of Home Business where the business has commenced	[Home Business]	9
Request for information - F.O.I. application fees	[Freedom of Information Requests]	29
Request for inspection	[Swimming pool / spa]	24
Residential plans - includes photocopy charge ~	[Statutory Building]	22
Residential signage	[Signs maintenance costs borne by]	14
Residential strata plans - plus photocopy charge ~	[Statutory Building]	22
Road Closure Permit for works extending beyond one month or permanent	[Roadside Traffic Management Plan (Road Closure)]	26
Road scarring (per m^2)	[Repair charges for damage]	26
Room Hire - Promotion with Manager Approval	[Hire Fees]	24
Rubbish service	[Additional domestic refuse service charges]	28
Rubbish service	[Additional commercial refuse service charges]	28
Rugby (Union)	[Seniors (18 years +)]	20
S		
Sale of donated and discarded items	[Library Services]	11
Scheme amendments, structure plans, activity centre plans and local development plans (and modifications thereof) where documentation is prepared by applicant	[Development Approvals]	7
Scheme text	[Development Approvals]	7
School Entry - Term 1 & 4	[Aquatic Entry Fees]	5
School Entry - Term 2 & 3	[Aquatic Entry Fees]	5
School Entry - Vacation	[Aquatic Entry Fees]	5
School holiday program fee per hour	[Program & Activity Fees - Stadium]	17
School Lesson per Child	[Program & Activity Fees - Swim School]	18
Scuba Single Entry	[Aquatic Entry Fees]	5
Security Bond - Major Event	[Hire Fees]	15
Security Bond - Minor Event	[Hire Fees]	15
Security Bond - Moderate Event	[Hire Fees]	15
Security Bond Non-Refundable	[Hire Fees]	15
Septic tank application fee	[Environmental Health]	10

Fee Name	Parent Name	Page
S [continued]		
Septic tank plan copy	[Environmental Health]	10
Setup Fee - large functions	[Hire Fees]	15
Setup Fee - small functions	[Hire Fees]	15
Shade Shelter Hire - 2 Hours	[Hire Fees]	6
Silver Sneakers / Dance Fit Exercise Class	[Program & Activity Fees - Fitness]	17
Single Access - 12 Months	[Membership fees]	16
Single Access - Direct Debit	[Membership fees]	16
Single court junior per hour	[Program & Activity Fees - Stadium]	17
Single court per hour	[Program & Activity Fees - Stadium]	17
Six Month Permit	[Additional charges]	14
Six month permit ~	[Mobile Food Vehicles]	10
Small meeting room - commercial & public holiday rate per hour	[Hire Fees]	15
Small Size	[Driving Range - Bucket of Balls]	27
Small Stage	[Hire Fees]	15
Smoke alarm inspection	[Statutory Building]	22
Soccer	[Seniors (18 years +)]	20
Staff Hire - General	[Hire Fees]	15
Staff Hire - Supervisor	[Hire Fees]	15
Staff Hire per hour - Public Holiday surcharge	[Hire Fees]	5
Staff Hire per hour - Saturday (Before/after 6) surcharge	[Hire Fees]	5
Staff Hire per hour - Sunday (Before/after 6) surcharge	[Hire Fees]	5
Staff Hire per hour - Weekday evening surcharge	[Hire Fees]	5
Standard residential lot	[Verge bond]	26
Storage fee (Daily fee up to a maximum of 90 days)	[Abandoned vehicle fees]	12
Strength for Life Appraisal	[Program & Activity Fees - Fitness]	16
Strength for Life Class	[Program & Activity Fees - Fitness]	16
Subdivision clearance reinspection	[Development Approvals]	7
Subsidy per m²	[Constructed privately and subsidised]	26
Suspension and Transfers	[Membership fees]	16
Swim School Additional Needs	[Program & Activity Fees - Swim School]	18
Swim School Adults	[Program & Activity Fees - Swim School]	18
Swim School Holiday 3 - tier program	[Program & Activity Fees - Swim School]	18
Swim School Holiday 3 - tier program: 2-class discount	[Program & Activity Fees - Swim School]	18
Swim School Holiday 3 - tier program: 3-class discount	[Program & Activity Fees - Swim School]	18
Swim School Holiday Program	[Program & Activity Fees - Swim School]	18
Swim School Junior Squad - Direct Debit	[Program & Activity Fees - Swim School]	18
Swim School Lesson Fee	[Program & Activity Fees - Swim School]	18
Swim School Lesson Fee - 16 weeks Government Agency Group	[Program & Activity Fees - Swim School]	18
Swim School Lesson Fee - 16 weeks Government Agency Group - Additional Needs	[Program & Activity Fees - Swim School]	18
Swim School Lesson Fee - 16 weeks Government Agency Group - Private	[Program & Activity Fees - Swim School]	18
Swim School Lesson Fee - 45 min program	[Program & Activity Fees - Swim School]	18
Swim School Lifesaving Award	[Program & Activity Fees - Swim School]	18
Swim School Multiple Lesson	[Promotions & Discounts]	18
Swim School Parent 14 Day Platinum Access	[Promotions & Discounts]	18
Swim School Private Lesson	[Program & Activity Fees - Swim School]	18
Swimming Pool Water Sampling	[Environmental Health]	10
T		
Tea and coffee fee (bingo players only)	[Membership & activity fees]	7
Team forfeit bond	[Program & Activity Fees - Stadium]	17
Team forfeit fine	[Program & Activity Fees - Stadium]	17
Temporary limestone hardstand (per m2)	[Repair charges for damage]	26
Temporary public building, not requiring building licence, accommodating more than 1000 people	[Environmental Health]	10
Temporary public building, not requiring building licence, accommodating up to 1000 people	[Environmental Health]	10
Temporary public internet service membership	[Library Services]	11
Temporary verge crossing permit (verge protection permit)	[Verge bond]	26
Three (3) cubic metre bin	[Sanitation]	28

Fee Name	Parent Name	Page
T [continued]		
Three month permit	[Mobile Food Vehicles]	10
Three Month Permit	[Additional charges]	14
Three years	[Micro-chipped and sterilised]	13
Three years	[Micro-chipped and unsterilised]	13
Three years	[Micro-chipped and sterilised]	12
Time taken by staff dealing with F.O.I. application (per hour or pro rata for a part of an hour)	[Freedom of Information Requests]	29
Training room / mezzaine room hire per hour	[Hire Fees]	15
Transfer of kennel licence	[Kennel establishment]	14
Turf reinstatement fee	[Enclosed grounds]	21
Turn back time	[Promotions & Discounts]	19
Twilight Golf	[Midweek]	27
Twilight Golf	[Weekends]	27
Twilight Golf	[Midweek]	27
Twilight Golf	[Weekends]	27
U		
Unregistered cats impound fee	[Public poundage]	13
Unregistered dogs impound fee	[Public poundage]	13
USB flash drives	[Library Services]	11
V		
Vehicle Towing fee	[Abandoned vehicle fees]	12
Verge Reinspection Fee	[Verge bond]	26
Volleyball training court per hour	[Program & Activity Fees - Stadium]	17
W		
WACA country week cricket (per day)	[Turf cricket wickets]	21
WACA country week cricket synthetic wicket (per day)	[Turf cricket wickets]	21
Wedding Service Fee	[All hall hire fees]	21
Weekly Audit of Approved TMP extending beyond one month	[Roadside Traffic Management Plan (TMP Audit)]	26
Welling Room Hire - WAFES	[Hire Fees]	12
Wellington Room per day	[Hire Fees]	12
Wellington Room per hour	[Hire Fees]	12
Where the development has commenced or been carried out ^	[Development]	8
Withdrawal (once with FER)	[Fines and penalties enforcement fees]	12
Withdrawal after 28 days (before FER)	[Fines and penalties enforcement fees]	12
Written planning advice	[Development Approvals]	7
Z		
Zoning certificate	[Development Approvals]	7

City of
Bayswater

Long-Term Financial Plan

2025/26 - 2034/35



bayswater.wa.gov.au

CONTENTS

INTRODUCTION	2
CITY PROFILE	3
EXECUTIVE SUMMARY	4
KEY ASSUMPTIONS	5
KEY PERFORMANCE INDICATORS (KPI'S)	10
SENSITIVITY ANALYSIS	12
RISK MANAGEMENT	13
ASSET MANAGEMENT	13
FINANCIAL ACTIVITY STATEMENT 2026 - 2035	14
STATEMENT OF COMPREHENSIVE INCOME 2026 - 2035	15
FORWARD CAPITAL WORKS PROGRAM	16

INTRODUCTION

The updated 10 year Long Term Financial Plan (the 'Plan') covers the period 2025/2026 to 2034/2035 inclusive. The Plan is updated annually and not only helps define the City's ability to fund the Strategic Community Plan but also guides the annual budget and business planning process.

Local Government (Administration) Regulations 1996 in conjunction with the introduction of an Integrated Planning and Reporting Framework and Guidelines outline the planning and reporting methodology required.

The following figure illustrates how the Plan informs and integrates with other Plans in the Framework:



The 2025/2026 adopted budget is the first year of the Plan. In conjunction with relevant assumptions it creates the base for forecasting operating income and expenditure over the ten year horizon.

Asset Management Plans form the basis of ongoing capital expenditure requirements which are funded through a combination of operating income, capital grants and reserve transfers. Although the City currently has capacity to borrow, additional borrowings are being prioritised for future underground power projects, and the use of reserves has been done within known capital adequacy limits. Capital expenditure requirements can vary significantly from one year to the next so forecasting over the longer term helps build financial sustainability.

The Plan uses a number of assumptions and only includes those future projects and programs that have been costed through the City's asset management planning process. The Plan and associated model are a forecasting and planning tool and is limited by the accuracy of the assumptions and other inputs.

The outputs of the Plan help measure the City's ability to fund the Strategic Community Plan but also provide guidance to ensure the City continues to operate in an ongoing financially sustainable manner. These outputs include the Key Performance Indicators (KPI's) as recently provided by the Department of Local Government and Sport and Cultural Industries.

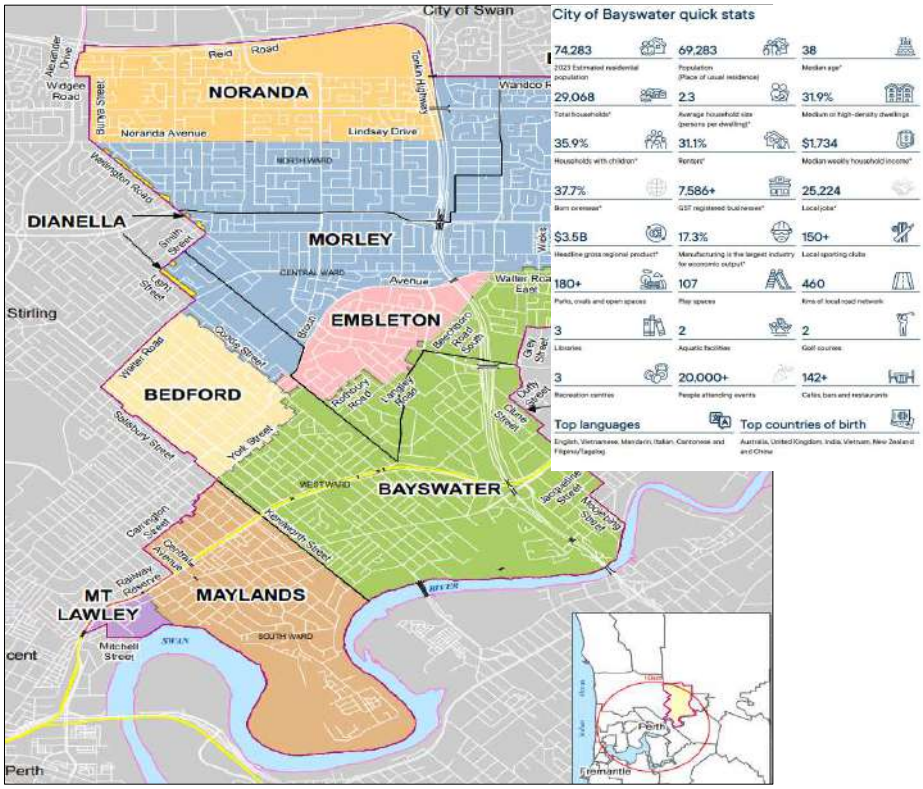
CITY PROFILE

The City of Bayswater features a culturally rich and vibrant community, flourishing in four bustling town centres and encompassing more than 380 hectares of lush open spaces and a 10-kilometre expanse along the scenic Swan River. Situated just 6km north-east of Perth's CBD, the City offers easy access to major transport routes and significant destinations, including Perth International Airport. Our City is renowned for delivering valued services to the community, emphasising sustainability and environmental stewardship, enhancing town centres, fostering community engagement, and providing abundant opportunities for residents to thrive in this urban setting.

The City supports the community with three libraries, two community centres, three recreation centres – including aquatic facilities at Bayswater Waves, which offers three pools and Maylands Waterland. We support more than 150 local sporting clubs, manage 180 parks, ovals and open spaces, as well as 107 play areas. We oversee a local road network extending 460 kilometres, as well as more than 300 kilometres of footpaths.

The City is a vibrant and multicultural community, with 38% of our residents born overseas and 32% speaking a language other than English at home. We proudly celebrate the diverse cultures and backgrounds that enrich our City and contribute to its dynamic character. The City is experiencing significant growth, with our population of 74,283 projected to reach 100,000 by 2050. This growth not only brings increased diversity, but presents new opportunities for development and community engagement, positioning Bayswater as a thriving and inclusive place in which to live, work and visit.

The City has benefited significantly from the State Government's substantial investment in road and rail infrastructure, particularly through the METRONET project. The completion of the new Bayswater Train Station in 2024, now the second largest in Western Australia, has solidified Bayswater's position as a central hub for public transport. Serving as a key interchange, the station connects the broader Perth region, including the new Morley-Ellenbrook and Airport Lines to the existing Midland Line, providing residents and visitors with fast, reliable access across the City and beyond. This not only enhances connectivity for our community but stimulates local business opportunities by bringing a steady flow of commuters through our City.



EXECUTIVE SUMMARY

The outputs of the Plan prove the City to be a financially sustainable entity with the financial capacity to continue to deliver ongoing operational and asset renewal activities. However, capital projects, which are further explained below, will rely on cash reserves until the City's operating result improves.

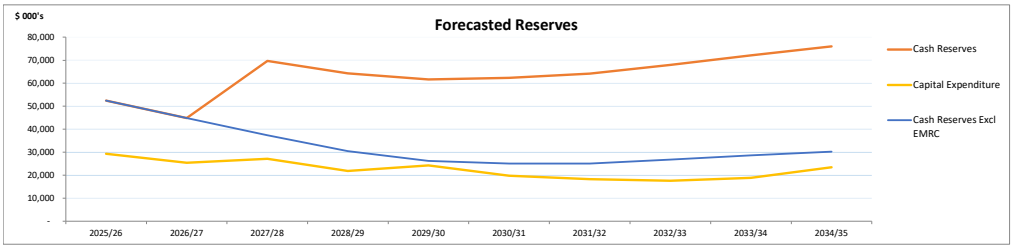
Financial sustainability is largely measured through several KPI's which target the City's financial performance, debt management and ongoing cash flow capabilities. The regulatory KPI's, which have recently been updated although still under review, in summary meet the standards that have been provided by the Department of Local Government, Sport and Cultural Industries (DLGSCI). The only exception to this relates to the Operating Surplus Ratio which improves as operational income grows at a faster rate than operating expenditure and meets the basic level by Year 3, which is also supported by the key assumption regarding the withdrawal from the EMRC and subsequent proceeds.

Key Performance Indicators	**Yr - 1**	**Yr - 2**	**Yr - 3**	**Yr - 4**	**Yr - 5**	**Yr - 6**	**Yr - 7**	**Yr - 8**	**Yr - 9**	**Yr - 10**
Debt Service Cover - benchmark is 2	**7.98**	**8.27**	**10.83**	**11.22**	**11.68**	**12.48**	**12.89**	**20.56**	**30.56**	**40.56**
Operating Surplus - benchmark is 0	**(0.01)**	**(0.01)**	**0.02**	**0.02**	**0.02**	**0.03**	**0.03**	**0.03**	**0.04**	**0.04**
Current Ratio - benchmark is 1	**5.18**	**4.75**	**5.65**	**5.31**	**5.09**	**5.00**	**4.96**	**4.98**	**5.01**	**5.03**
* Net Financial Liabilities - benchmark is 0.3	**(0.71)**	**(0.62)**	**(0.81)**	**(0.74)**	**(0.69)**	**(0.68)**	**(0.67)**	**(0.69)**	**(0.70)**	**(0.72)**
Financial Health Indicator; Target > 70	**86.6**	**86.6**	**88.0**	**88.0**	**88.0**	**88.0**	**88.0**	**88.0**	**88.0**	**88.0**
* lower the number the better the ratio										

The following chart illustrates that in peak periods the capital program is heavily supported by reserves.

It should be noted however that the outlying years (2029/2030 - 2033/2034) are more difficult to forecast, especially in regard to capital expenditure requirements. Often asset management forecasts will change based on updated condition assessments and upgrade projects that are driven by community expectations.

Any capacity for new borrowings should be maintained to support future underground power projects, consistent with the Loan Borrowings Policy.



KEY ASSUMPTIONS

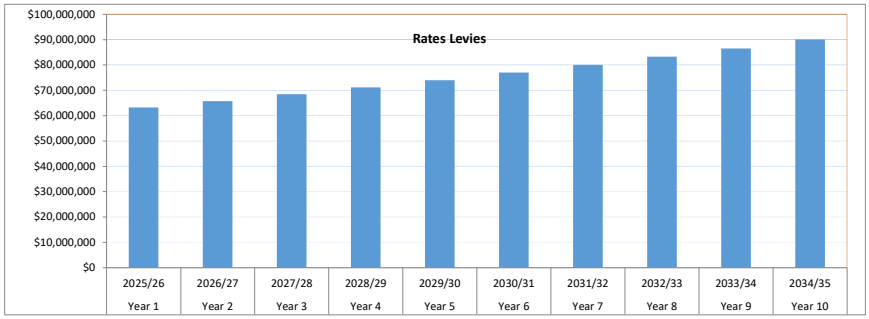
The following table lists the assumptions used with years 6 to 10 consistent with year 5.

	Year 1	Year 2	Year 3	Year 4	Year 5+
CPI Forecast	2.50%	2.50%	2.50%	2.50%	2.50%
WALGCI Index	3.30%	3.00%	3.00%	3.00%	3.00%
Rates - annual increase	3.50%	3.50%	3.50%	3.50%	3.50%
Rates - Growth	0.50%	0.50%	0.50%	0.50%	0.50%
Fees & Charges Waste	2.50%	2.50%	2.50%	2.50%	2.50%
Fees & Charges Other	2.50%	2.50%	2.50%	2.50%	2.50%
Fees & Charges Recreation	2.50%	2.50%	2.50%	2.50%	2.50%
Fines	2.50%	2.50%	2.50%	2.50%	2.50%
Operating Grants	2.50%	2.50%	2.50%	2.50%	2.50%
Other Revenue	2.50%	2.75%	2.50%	2.50%	2.50%
Non-operating Grants % of Capital Works	Based on FCWP review				
Muni Interest Revenue Return	3.90%	3.90%	4.37%	4.59%	4.82%
Expenditure Parameters					
Materials and Contracts	3.30%	3.00%	3.00%	3.00%	3.00%
Waste costs - increases	3.30%	3.00%	3.00%	3.00%	3.00%
Utility Costs	3.30%	3.00%	3.00%	3.00%	3.00%
Fuel Costs	3.30%	3.00%	3.00%	3.00%	3.00%
Employee Costs EBA	3.00%	3.00%	3.00%	3.00%	3.00%
Insurances	10.00%	4.00%	4.00%	4.00%	4.00%
Interest Expenses	Based on current interest rates applied by WATC				
Other Expenses	2.50%	2.50%	2.50%	2.50%	2.50%

Revenue Assumptions

Rates - Annual Increase (Rate in the Dollar and Minimum Payments)
The increase each year is determined as part of the annual budget process and largely depends on cost pressures as the City attempts to achieve an operating surplus and a balanced budget. The City has traditionally maintained rate in the dollar increases slightly more than Perth CPI which is a key assumption in the Plan, with rate increases 1% higher than CPI in order to support the strategy of growing operating income at a faster rate than operating expenditure.

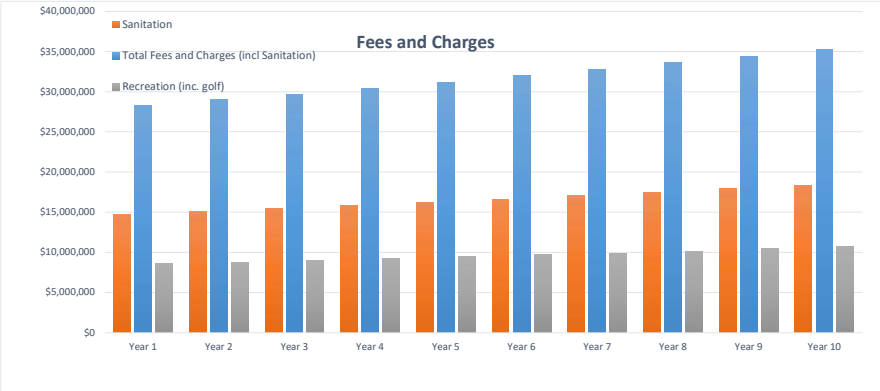
Rates - Growth Increase
The City comprises an area that is close to the Perth CBD and is very much developed, so natural growth in the rates base is minor. Further development around the rail network and stations and other planning precincts within the City will help grow the rates base.



KEY ASSUMPTIONS (cont.)

Grants, Subsidies and Contributions
Operating grants are based on the State Treasury CPI forecast. Non-Operating Capital grants are based on the expected grants tied to individual projects identified as part of the Forward Capital Works Program (FCWP).

Fees and Charges
These are largely cost recovery or statutory (set by legislation) and the increase is linked to the State Treasury CPI forecast. The majority of fees and charges relate to Sanitation or Waste charges that account for 52% and are not a profit making service for the City. Waste management is very much a fee for service with any surpluses transferred to the General Waste Reserve. The City also has three large recreation centres and two golf courses that generate significant fee income.

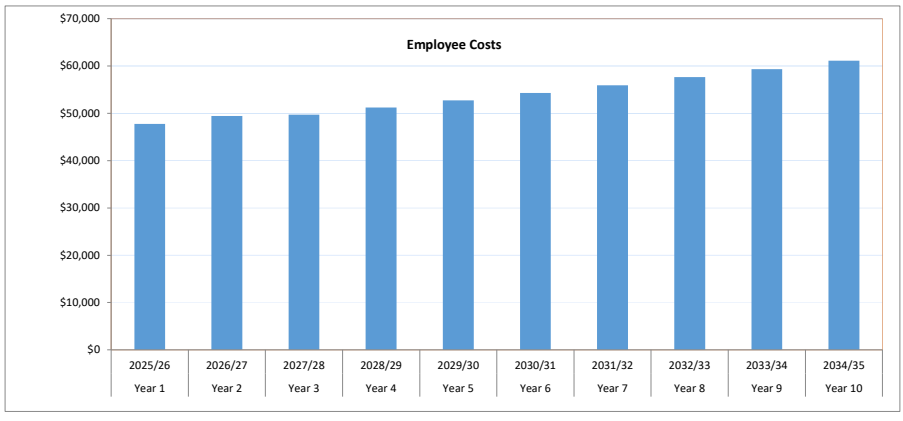


Interest Earnings
Based on current rates of return and also considers trends in expected cash rates.

Other Revenue
Based on the State Treasury CPI forecast.

Expenditure Assumptions

Employee Costs
Employee cost estimates consider the Enterprise Bargaining Agreement (EBA) relevant to the City and other known increases.



KEY ASSUMPTIONS (cont.)

Materials and Contracts
Based on the Local Government Cost Index forecast.



Utility Charges
Based on the Local Government Cost Index forecast.

Interest Rates
Based on Western Australian Treasury Corporation rates.

Insurance Costs
Expected to continue close to CPI beyond the first year although difficult to predict.

Other Expenditure
Based on the State Treasury CPI forecast.

Operating Expenditure - How is it Utilised
Previous Plan's divided operating expenditure into the following three categories, which is useful but subjective and is to be used as a guide only. The unallocated expenditure, that is not reported, largely comprises those corporate support and administrative costs.

Statutory - Expenditure relates to service provision that is imposed by legislative requirements.

Discretionary - Expenditure relates to service provision that is optional and is not imposed by legislative requirements. This includes Library Services, Recreation and Parks & Gardens.

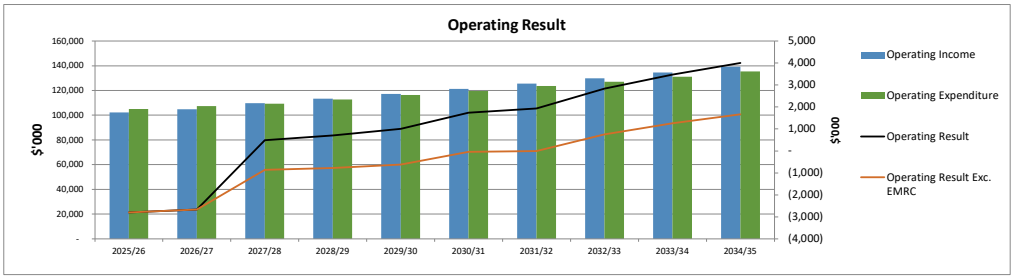
Asset Maintenance - Expenditure relates to maintaining Council's existing assets and infrastructure.

	Year 1 $'M	Year 2 $'M	Year 3 $'M	Year 4 $'M	Year 5 $'M	Year 6 $'M	Year 7 $'M	Year 8 $'M	Year 9 $'M	Year 10 $'M
Statutory Services	25.5	26.2	27.0	27.8	28.7	29.5	30.4	31.3	32.3	33.3
Discretionary Services	33.5	34.5	35.5	36.6	37.7	38.8	40.0	41.2	42.4	43.7
Asset Maintenance	16.0	16.5	17.0	17.5	18.0	18.6	19.1	19.7	20.3	20.9

KEY ASSUMPTIONS (cont.)

Operating Result

The challenge for the City is improving the operating result which has a significant starting deficit position. The only way in which to improve is by growing operating income at a faster rate than operating expenditure. The primary operating income relates to rates income which needs to increase by at least 1% more than CPI to achieve a surplus position. This occurs in year 3, although if you were to remove the impact of the EMRC proceeds this would extend until at least year 6. The City is also embarking on service reviews to focus on the benefits of each service measured against respective costs. Focusing on reducing operating expenditure in conjunction with growing income should be a key strategy for the City.



Balanced Budget

A balanced budget each year with consistent with budgeting practices.

Land transactions

There will likely be land transactions over the next 10 years however they are largely opportunistic and dependent on market conditions and none have been built into the Plan. Understating the number of land transactions has minimal impact as surplus land proceeds are likely to be transferred to the Strategic Land Reserve which in turn funds future land transactions. So effectively land transactions are self-funded through the reserve.

Borrowings

No new borrowings have been included in the Plan. Based on the Indicative Additional Borrowing Capacity Calculator provided by the DLGSCI and the Western Australian Treasury Corporation it appears the City is in a strong position to seek new borrowings if required. New borrowings would need to align to the Loan Borrowing Policy.

Future Underground Power Projects

As part of the state government expansion of underground power there are a number of projects earmarked within the City's borders. The timing and construction costs are not reliably known and it is expected the costs will significantly increase per property as compared to the initial Maylands project. Future underground power projects are subject to future decisions by Council and as they are considered and approved by Council they will then be included in future Plans. Underground power projects will be funded through service charges and supported from a cashflow perspective by loan borrowings, so overall they will have a nil net impact on the City.

Withdrawal from EMRC

Assumes the City will receive proceeds from withdrawal in year 3 of the Plan and those funds will be transferred to reserve.

Capital Projects

All capital works programs scheduled over the next 10 years have been included in the Plan and recognised within the 'Purchase and construction of infrastructure' and 'Purchase and property, plant and equipment' line items in the Statement of Financial Activity. This is largely driven by the Asset Management Planning process.

KEY ASSUMPTIONS (cont.)

Service Levels

Service levels are reviewed as part of the business planning process. The plan assumes service levels are maintained at current levels.

Fair Value Adjustments and EMRC

Fair value adjustments in relation to the revaluation of Property, Plant, Equipment and Infrastructure and equity adjustments relating to the City's Joint Venture arrangement with the Eastern Metropolitan Regional Council (EMRC) cannot be reliably estimated and have not been included in the Plan. These are non-cash adjustments and have a nil net impact.

Reserves

The forecasted reserve position each year is illustrated in the table below. An allocation is made from the Renewal/Upgrade reserves to fund a proportion of their respective capital programs as well as a contribution from the Major Capital Works Reserve (MCWR). Future surpluses have then been transferred to replenish the MCWR although any such surpluses would be subject to future Council decisions. Reserve transfers also include a 1% transfer of the rates revenue to the MCWR, transfers to the Rates Smoothing Reserve for future election and revaluation costs and annual transfers to the Climate Action Reserve.

Reserve ($000's) Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35
Transport Renewal/Upgrade Reserve	5,786	4,995	4,452	3,267	2,596	2,727	2,868	3,020	3,182	3,353
Recreation Renewal/Upgrade Reserve	4,115	3,227	2,061	1,244	1,304	1,370	1,441	1,517	1,598	1,684
Fleet and Plant Renewal/Upgrade Reserve	3,539	3,188	2,931	2,566	2,252	2,073	1,887	1,701	1,793	1,889
Information and Communications Technology (ICT)	4,415	3,977	3,710	3,348	2,863	2,454	2,013	1,630	1,717	1,809
Buildings and Facilities Reserve	7,509	5,971	4,826	3,087	1,433	1,506	1,584	1,667	1,757	1,851
Major Capital Works Reserve	8,414	4,321	32,255	30,933	30,365	30,101	31,403	33,943	36,104	38,054
Cash-in-Lieu (POS) Reserve	1,155	1,200	1,252	1,310	1,373	1,442	1,517	1,597	1,683	1,773
Strategic Property Reserve	1,539	1,599	1,669	1,746	1,830	1,922	2,021	2,128	2,243	2,363
Long Service Leave and Entitlements Reserve	1,888	1,962	2,048	2,142	2,245	2,358	2,480	2,611	2,751	2,899
Rates Smoothing Reserve	248	517	418	383	385	567	218	410	402	353
Morley Library Seed Reserve	1,096	1,139	1,188	1,243	1,303	1,368	1,439	1,516	1,597	1,683
FOGO Reserve	2,387	2,080	1,771	1,452	1,522	1,599	1,682	1,771	1,866	1,966
General Waste Management Reserve	6,599	6,707	6,850	7,014	7,352	7,722	8,123	8,552	9,011	9,495
Climate Action Reserve	3,469	3,724	4,007	4,311	4,638	4,992	5,371	5,775	6,205	6,658
Bayswater Bowling Club Capital Improvements	12	0	0	0	0	0	0	0	0	0
Bayswater Tennis Club Reserve	137	142	149	155	163	171	180	190	200	210
Noranda Netball Courts Reserve	83	86	90	94	2	2	2	2	2	2
Bayswater City Soccer Club Rooms Redev Reserv	10	11	11	12	12	13	13	14	15	16
Total	**52,401**	**44,846**	**69,688**	**64,307**	**61,639**	**62,385**	**64,242**	**68,045**	**72,126**	**76,058**

KEY PERFORMANCE INDICATORS (KPI'S)

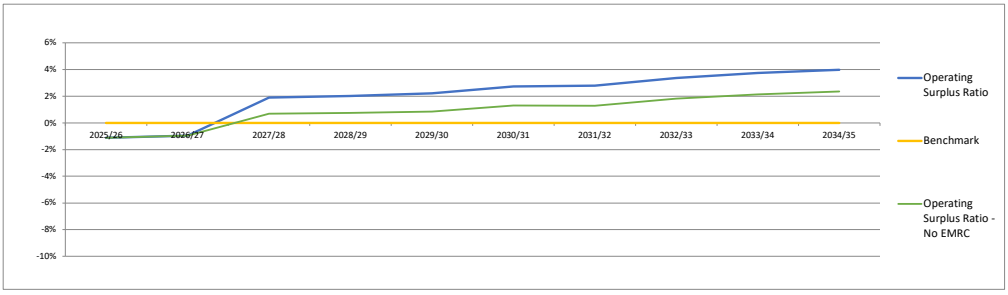
The KPI's are consistent with those recently provided by the Department of Local Government, Sport and Cultural Industries.

Operating Surplus Ratio

A measure of financial performance with the focus on the ability to consistently achieve a positive operating surplus ratio. The ratio reflects the extent to which own source revenue can be made available to fund proposed capital expenditure, increase reserves or reduce debt. **The trend of this ratio is heavily dependent on the growth in rates income and a direct outcome of increasing operating income at a faster rate than operating expenditure.** The ratio now also includes recurrent capital income as operating income which has significantly improved the ratio.

$$\text{Operating Surplus Ratio} = \frac{\text{(Operating Revenue plus Current Capital Grants minus Operating Expenses)}}{\text{Operating Revenue}}$$

The ratio also includes grants for asset renewal as operating revenue.

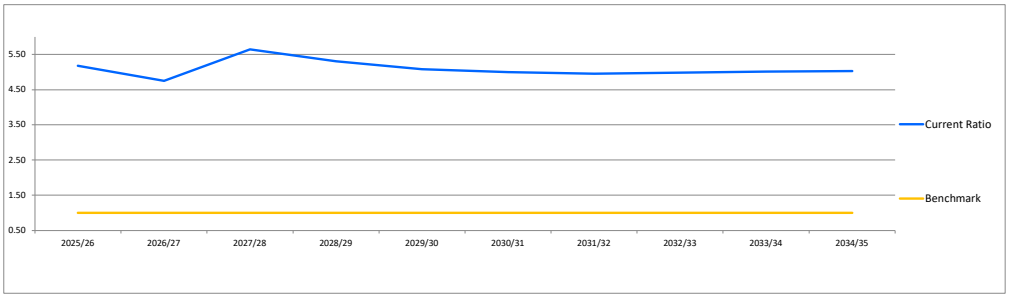


The City's ratio is better than the bechmark from year 3.

Current Ratio

A measure of the City's liquidity, being the ability to quickly convert assets to cash.

$$\text{Current Ratio} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$



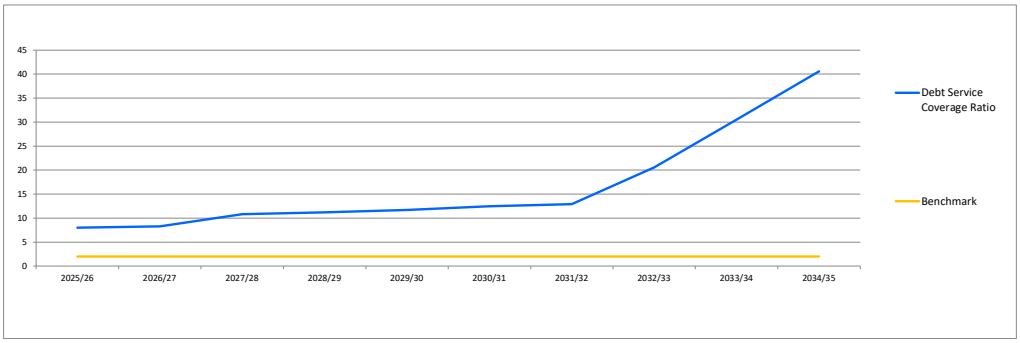
The City maintains a healthy cash position and any excess closing balance funds will further improve the ratio.

KEY PERFORMANCE INDICATORS (cont.)

Debt Service Coverage Ratio

A measure of the City's ability to service annual debt repayments.

$$\text{Debt Service Coverage Ratio} = \frac{\text{Annual Operating Surplus before Interest and Depreciation}}{\text{Principal and Interest}}$$

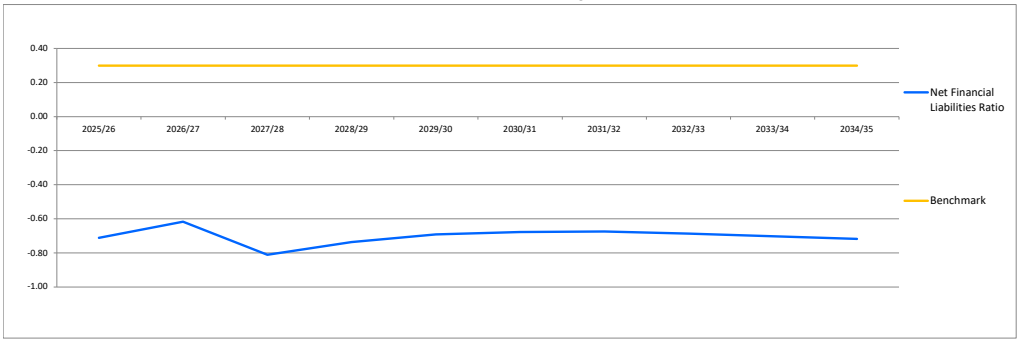


The City easily exceeds the benchmark reflecting the City's ability to service current borrowings.

Net Financial Liabilities Ratio

A measure of the City's net debt compared to operating revenue.

$$\text{Net Financial Liabilities Ratio} = \frac{\text{Net Financial Liabilities}}{\text{Operating Revenue}}$$

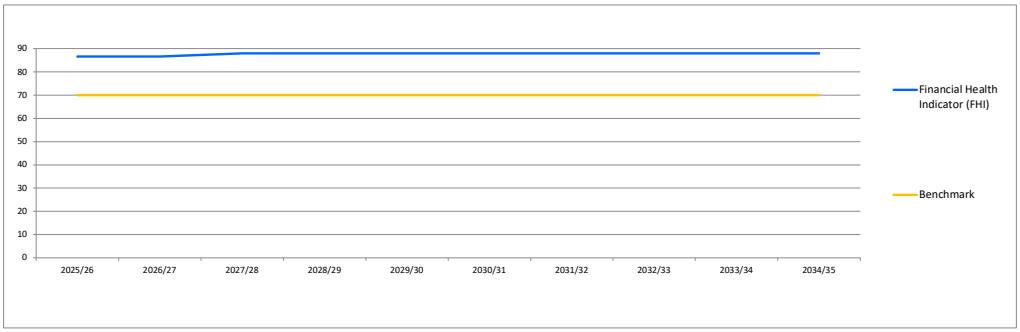


The lower the ratio the better with a 'negative' reflecting financial assets are greater than financial liabilities. The City easily exceeds the bnechmark reflecting a strong cash position.

KEY PERFORMANCE INDICATORS (cont.)

Financial Health Indicator (FHI)

The FHI is based on a combination of the abovementioned ratios with a different weighting given to each. The FHI is comfortably above the benchmark of 70 in all years of the Plan.



SENSITIVITY ANALYSIS

Assumptions play a pivotal role in the Plan as they do during the annual budgeting process.

A number of key assumptions underpin the Plan which are based on the most objective information available at the time. The key assumptions have been tested through scenario modelling and sensitivity analysis to understand their overall financial impact.

One of the key assumptions tested relates to the increase in rate revenue through both the natural growth of the rates base as well as the annual increase as adopted by Council. In this case an additional 1% increase per annum (e.g. annual increases are CPI + 2%) will result in additional revenue of $43M over the 10 years due to the compounding nature of rates increases. If rates income has an additional 1% increase to that assumed in the Plan in the first year only then the additional income generated over the 10 year period is approx. $7M. On the other hand, If the assumed rates increase was overstated then this obviously has a negative impact on the operating result and the City would need to find alternative income sources and/or reduce costs.

Further scenarios are provided in the following table:

Updated Annual Surplus / (Deficit) $M's	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	Total
1. Additional 1 % increase in rates	0.61	1.25	1.98	2.75	3.60	4.51	5.50	6.57	7.71	8.96	**43.44**
2. Additional 1% increase - 2024/5	0.61	0.63	0.65	0.69	0.72	0.74	0.77	0.79	0.83	0.87	**7.30**
3. Additional 1% increase each year - Non-Waste Fees & Charges	0.13	0.26	0.40	0.55	0.70	0.87	1.05	1.23	1.43	1.64	**8.25**
4 - Additional 1% in Employee Costs each year	-0.46	-0.96	-1.49	-2.05	-2.64	-3.27	-3.95	-4.66	-5.42	-6.23	**-31.13**
5 - Additional 1% - all other operating expenditure each year	-0.37	-0.80	-1.26	-1.75	-2.28	-2.84	-3.44	-4.09	-4.78	-5.51	**-27.11**

RISK MANAGEMENT

The City is committed to ensuring effective risk management is part of its operations and activities.

The City's Risk Management Policy outlines the City's commitment and approach to managing risks. Aligning with ISO 31000:2018 Risk Management - Guidelines the City's Risk Management Framework and processes provide guidance to integrate risk management principles into the City's operational functions. Identified risks are documented, analysed, assigned, monitored and reported against.

Risk is managed in accordance with the City's risk acceptance level, as endorsed by Council. To ensure robust risk management at all levels of planning and decision-making, risks are assessed at the strategic, operational and project levels and considers the safety, reputational, financial, environmental, service and compliance impacts. Risk are regularly reviewed, monitored and where appropriate, reported to the Audit and Risk Management Committee and Executive Leadership Team in-line with the Risk Management Framework. This ensures that adequate progress is made to address the prioritised risks, and that the management systems and controls in place for risk management are effective.

The City faces a broad range of risks in varied situations, the citywide approach to risk management is in the early stages of implementation as part of the business planning process in line with the Integrated Planning and Reporting Framework (IPRF). A key Strategic Risk is that the City does not have adequate financial capacity to deliver planned services and maintain assets, which is partially mitigated through the IPRF process.

ASSET MANAGEMENT

Under the provisions of the Local Government Act 1995 and a range of other legislative provisions of the State of Western Australia, the City is charged with the responsibility to maintain a diverse range of assets on behalf of the Community.

The City currently manages assets non-financial with a net value of approximately $800M and it is critical that these assets are managed in accordance with industry best practice to ensure that the appropriate level of service is provided to the Community. These assets are managed through the City's asset management process.

The asset management process includes the use of condition assessments and predictive modelling to identify when existing assets need to be renewed or upgraded to maintain required service levels.

Over the next 10 years $223M has been allocated to fund the City's Forward Capital Works Program, which predominantly relates to renewal. The FCWP is funded by $6.6M from the sale of existing assets, $60.2M from external funding sources, $50.1M from reserves and the remainder from municipal funds.

One of the benefits of the Plan is the ability to measure the City's capacity to fund future significant projects. Such significant projects depending on the level of funding required will be sourced through a combination of capital grants, reserves and Municipal funds. The Plan can be used to ascertain how much can be (or needs to be) funded by each of the income sources although future non-current grants are difficult to accurately predict. The City always seeks to maximise external funding to help support the capital programs.

The FCWP lists the forecast expenditure by asset name and class is separately reported (below) and is based on the cost in today's dollars which have then been indexed for inclusion in the Statement of Financial Activity.

The FCWP is an informing plan for the future and it will be reviewed annually as part of the Council led business planning and budget process, with projects subject to change during the review process.

The list of projects comprising the FCWP includes those individual projects with a value of more than $250K over the ten years, otherwise those less than $250K have been grouped within each asset class.

Long-Term Financial Plan
Financial Activity Statement

	Year 1 2025/26	Year 2 2026/27	Year 3 2027/28	Year 4 2028/29	Year 5 2029/30	Year 6 2030/31	Year 7 2031/32	Year 8 2032/33	Year 9 2033/34	Year 10 2034/35
Operating Activites										
Additional surplus b/fwd										
Net Current Assets at Start of Financial Year - includes unspent loan borrowings	897,600	-	- 0	0	0	-	-	-	-	-
	897,600	-	- 0	0	0	-	-	-	-	-
Revenue from Operating Activites (excl rates)										
General Rates	62,948,269	65,466,200	68,084,848	70,808,242	73,640,571	76,586,194	79,649,642	82,835,628	86,149,053	89,595,015
Interim Rates	314,741	327,331	340,424	354,041	368,203	382,931	398,248	414,178	430,745	447,975
Operating grants, subsidies and contributions	3,915,142	4,013,000	4,113,000	4,216,000	4,321,000	4,429,000	4,540,000	4,654,000	4,770,000	4,889,000
Fees and charges	28,242,380	28,949,000	29,674,000	30,416,000	31,175,000	31,955,000	32,752,000	33,570,000	34,406,000	35,265,000
Interest revenue	5,685,017	4,922,306	6,483,415	6,514,625	6,569,714	6,716,992	6,967,247	7,219,304	7,543,033	7,792,204
Other revenue	1,070,484	1,100,000	1,128,000	1,156,000	1,185,000	1,215,000	1,245,000	1,276,000	1,308,000	1,341,000
Sub Total Excl Rates	102,176,033	104,777,837	109,823,687	113,464,908	117,259,488	121,285,117	125,552,137	129,969,110	134,606,831	139,330,194
Expenditure from Operating Activities										
Employee costs	-47,733,544	-49,466,000	-49,713,674	-51,205,000	-52,741,000	-54,323,000	-55,953,000	-57,632,000	-59,361,000	-61,142,000
Materials and contracts	-37,842,949	-38,171,683	-39,401,855	-40,914,000	-42,441,000	-43,714,000	-45,705,000	-47,076,000	-48,838,000	-50,703,000
Utility charges	-4,062,400	-4,184,000	-4,310,000	-4,439,000	-4,572,000	-4,709,000	-4,850,000	-4,996,000	-5,146,000	-5,300,000
Depreciation and amortisation	-13,310,371	-13,577,000	-13,849,000	-14,126,000	-14,409,000	-14,697,000	-14,991,000	-15,291,000	-15,597,000	-15,909,000
Insurance expense	-1,274,676	-1,326,000	-1,379,000	-1,434,000	-1,491,000	-1,551,000	-1,613,000	-1,678,000	-1,745,000	-1,815,000
Interest expense	-384,785	-342,582	-294,789	-244,827	-192,988	-139,019	-82,580	-29,835	0	0
Other expenditure	-366,775	-376,000	-385,000	-395,000	-405,000	-415,000	-425,000	-436,000	-447,000	-458,000
Loss on asset disposal	-107,173	-109,852	-112,599	-115,414	-118,299	-121,256	-124,288	-127,395	-130,580	-133,844
Sub Total - Operating Expenditure	-$ 105,082,673	-$ 107,553,117	-$ 109,445,917	-$ 112,873,241	-$ 116,370,287	-$ 119,669,276	-$ 123,743,868	-$ 127,266,230	-$ 131,264,580	-$ 135,460,844
Discontinued Operations	-227,075									
Non Cash Items										
Non-Current asset movement	-380,494	-380,494	-380,494	-380,494	-380,494					
Loss on asset disposal	107,173	109,852	112,599	115,414	118,299	121,256	124,288	127,395	130,580	133,844
Depreciation	13,310,371	13,577,000	13,849,000	14,126,000	14,409,000	14,697,000	14,991,000	15,291,000	15,597,000	15,909,000
Amount Attributable to Operating Activities	$ 9,903,335	$ 10,531,078	$ 13,958,874	$ 14,452,587	$ 15,036,005	$ 16,434,098	$ 16,923,557	$ 18,121,274	$ 19,069,831	$ 19,912,194
Investing Activities										
Non-operating grants, subsidies and contributions	10,948,314	7,733,888	7,567,282	2,661,299	7,000,607	4,489,947	4,008,277	3,585,251	3,395,220	6,844,952
Purchase and construction of infrastructure	-16,929,752	-14,392,953	-14,523,297	-11,566,237	-13,671,973	-11,630,791	-10,655,222	-10,221,704	-12,027,363	-14,891,316
Purchase of property, plant and equipment	-14,910,904	-10,993,116	-12,583,947	-10,236,392	-10,526,233	-8,112,531	-7,562,922	-7,337,365	-6,816,840	-8,550,428
Proceeds from sale of EMRC	0		30,993,530	0	0	0	0	0	0	0
Proceeds from disposal of assets	586,826	692,759	600,986	524,175	757,383	877,709	507,222	643,100	604,328	765,251
Amount Attributable to Investing Activities	-$ 20,305,516	-$ 16,959,423	$ 12,054,554	-$ 18,617,155	-$ 16,440,216	-$ 14,375,666	-$ 13,702,644	-$ 13,330,717	-$ 14,844,655	-$ 15,831,542
Financing Activities										
Repayment of borrowings (principal)	-967,747	-1,005,748	-1,046,522	-1,088,949	-1,133,096	-1,179,033	-1,226,832	-846,948	0	0
Payments for principal portion of lease liabilities	-118,343	-121,302	-124,334	-127,442	-130,629	-133,894	-137,242	-140,673	-144,189	-147,794
Transfers to reserves (restricted assets)	-3,859,714	-3,073,638	-35,372,861	-4,304,259	-4,242,902	-4,283,129	-4,456,821	-4,708,320	-4,951,673	-5,220,290
Transfers from reserves (restricted assets)	14,450,385	10,629,033	10,530,289	9,685,219	6,910,837	3,537,623	2,599,981	905,383	870,686	1,287,431
Amount Attributable to Financing Activities	$ 9,504,581	$ 6,428,345	-$ 26,013,428	$ 4,164,568	$ 1,404,211	-$ 2,058,433	-$ 3,220,913	-$ 4,790,557	$ 4,225,176	-$ 4,080,653
Surplus/(Deficit)	$ -	-$ 0	$ 0	$ 0	$ -	$ -	$ -	$ -	$ -	$ -

Long-Term Financial Plan
Statement of Comprehensive Income

	Year 1 2025/26	Year 2 2026/27	Year 3 2027/28	Year 4 2028/29	Year 5 2029/30	Year 6 2030/31	Year 7 2031/32	Year 8 2032/33	Year 9 2033/34	Year 10 2034/35
Revenue										
Rates	63,263,010	65,793,531	68,425,272	71,162,283	74,008,774	76,969,125	80,047,890	83,249,806	86,579,798	90,042,990
Operating grants, subsidies and contributions	3,915,142	4,013,000	4,113,000	4,216,000	4,321,000	4,429,000	4,540,000	4,654,000	4,770,000	4,889,000
Fees and charges	28,242,380	28,949,000	29,674,000	30,416,000	31,175,000	31,955,000	32,752,000	33,570,000	34,406,000	35,265,000
Interest earning	5,685,017	4,922,306	6,483,415	6,514,625	6,569,714	6,716,992	6,967,247	7,219,304	7,543,033	7,792,204
Other revenue	1,070,484	1,100,000	1,128,000	1,156,000	1,185,000	1,215,000	1,245,000	1,276,000	1,308,000	1,341,000
	102,176,033	**104,777,837**	**109,823,687**	**113,464,908**	**117,259,488**	**121,285,117**	**125,552,137**	**129,969,110**	**134,606,831**	**139,330,194**
Expenses										
Employee costs	-47,733,544	-49,466,000	-49,713,674	-51,205,000	-52,741,000	-54,323,000	-55,953,000	-57,632,000	-59,361,000	-61,142,000
Materials and contracts	-37,842,949	-38,171,683	-39,401,855	-40,914,000	-42,441,000	-43,714,000	-45,705,000	-47,076,000	-48,838,000	-50,703,000
Utility charges	-4,062,400	-4,184,000	-4,310,000	-4,439,000	-4,572,000	-4,709,000	-4,850,000	-4,996,000	-5,146,000	-5,300,000
Depreciation and amortisation	-13,310,371	-13,577,000	-13,849,000	-14,126,000	-14,409,000	-14,697,000	-14,991,000	-15,291,000	-15,597,000	-15,909,000
Insurance expense	-1,274,676	-1,326,000	-1,379,000	-1,434,000	-1,491,000	-1,551,000	-1,613,000	-1,678,000	-1,745,000	-1,815,000
Interest expense	-384,785	-342,582	-294,789	-244,827	-192,988	-139,019	-82,580	-29,835	0	0
Other expenditure	-366,775	-376,000	-385,000	-395,000	-405,000	-415,000	-425,000	-436,000	-447,000	-458,000
	-$ 104,975,500	**-$ 107,443,265**	**-$ 109,333,319**	**-$ 112,757,827**	**-$ 116,251,988**	**-$ 119,548,019**	**-$ 123,619,580**	**-$ 127,138,835**	**-$ 131,134,000**	**-$ 135,327,000**
Operating Surplus / (Deficit)	**-2,799,467**	**-2,665,428**	**490,368**	**707,081**	**1,007,499**	**1,737,098**	**1,932,557**	**2,830,274**	**3,472,831**	**4,003,194**
Discontinued Operations	-227,075	0	0	0	0	0	0	0	0	0
Non-operating grants, subsidies and contributions	10,948,314	7,733,888	7,567,282	2,661,299	7,000,607	4,489,947	4,008,277	3,585,251	3,395,220	6,844,952
Profit / (Loss) on asset disposal	-107,173	-109,852	-112,599	-115,414	-118,299	-121,256	-124,288	-127,395	-130,580	-133,844
Net Result	**$ 7,814,599**	**$ 4,958,608**	**$ 7,945,052**	**$ 3,252,967**	**$ 7,889,807**	**$ 6,105,789**	**$ 5,816,547**	**$ 6,288,130**	**$ 6,737,471**	**$ 10,714,302**
Total comprehensive income	**$ 7,814,599**	**$ 4,958,608**	**$ 7,945,052**	**$ 3,252,967**	**$ 7,889,807**	**$ 6,105,789**	**$ 5,816,547**	**$ 6,288,130**	**$ 6,737,471**	**$ 10,714,302**

FORWARD CAPITAL WORKS PROGRAM - ASSET/PROJECT BY ASSET CLASS	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	Grand Total
Buildings											
Aged Persons Homes - Mertome ILUs (Mmertome Gardens)	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000
Bayswater Waves	260,000	985,500	1,229,000	1,157,800	1,902,800	163,500	104,000	566,000	67,600	328,680	6,764,880
City Wide	140,000	200,000	200,000	1,200,000	1,152,400	1,150,000	2,150,000	2,150,000	2,150,000	2,150,000	12,642,400
Civic Centre	670,000	820,000	655,000	80,000	174,000				70,000	95,000	2,564,000
Community Grant Program	138,959	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	1,578,959
Crimea Park Clubrooms - - Morley Eagles Baseball Club		192,000		37,000		70,000					299,000
Ellis House - 116 Milne Street	50,000	800,000									850,000
Frank Drago Reserve - Bayswater Bowling Club		65,000		15,000	60,000	40,000	65,000			10,000	255,000
Frank Drago Reserve - Grandstand /Soccer Club/Changerooms	5,000,000	500,000	4,500,000	10,000	2,400	10,000					10,022,400
Grand Prom Reserve - Bedford Bowling Club	20,000			138,000		265,000					423,000
Halliday Park - Lacrosse Clubroom			535,000								535,000
Maylands Sport & Recreation - Maylands Bowling & Dragon Boat	50,000				145,000		185,000				380,000
Maylands Town Hall - 198 Guildford Road		268,800			39,000	20,000	120,000			20,000	467,800
Maylands Waterland		8,000	10,000	41,000	8,000		8,000	133,000	48,000		256,000
Moojebing Reserve - Light Car Club of WA		16,000	25,000	65,000	150,000						256,000
Morley Sport and Recreation Centre	1,155,000	1,438,000	370,000	350,000	109,000	80,000					3,502,000
Noranda Sporting Complex - Noranda Morley Recreation Club	150,000	30,000	30,000		95,000	10,000		15,000			
Paddy Walker Works Depot	20,000	165,000	110,000	220,000		939,000	40,000				1,494,000
Pat O'Hara Reserve - Rugby Clubrooms and Changerooms	1,500,000			5,900							1,505,900
RA Cook Reserve - RA Cook Pavilion		50,000	27,400	64,000	45,000		175,000				361,400
Roxy Lane Theatre - 55 Ninth Avenue		40,000		20,000	232,000						292,000
The RISE - 28 Eighth Avenue	150,000	339,400	365,000	670,000	250,000		34,400	47,000	19,000	597,760	2,472,560
Wotton Reserve - Public Toilets				800,000							800,000
Other Projects less than $250,000 in value	368,000	767,000	698,500	1,143,000	1,123,200	718,000	573,000	198,500	220,000	40,000	5,849,200
Buildings - Total	9,696,959	6,869,700	8,939,900	6,201,700	5,672,800	3,650,500	3,639,400	3,294,500	2,759,600	3,426,440	54,151,499
Drainage											
18 Fourth Avenue East drainage				328,341							328,341
34 Mephan Street (Gibbney Reserve) drainage									718,770		718,770
Other Projects less than $250,000 in value	67,780	252,832	170,703	67,780	138,816	123,434	111,789	67,780	67,190	172,266	1,240,370
Drainage - Total	67,780	252,832	170,703	396,121	138,816	123,434	111,789	67,780	785,960	172,266	2,287,481
Footpaths											
Broun Avenue						81,984	737,856				819,840
Camboon Road				262,920							262,920
Collier Road						627,480		1,254,960	1,245,720		3,128,160
Eighth Avenue										805,560	805,560
Johnsmith Street						37,632	338,688				376,320
McGilvray Avenue, Halvorson Road and Charnwood Street						446,293					446,293
Swan View Terrace				488,685							488,685
Various locations	545,000	695,000	750,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	3,740,000
Walter Road East	22,000	478,000									500,000
Walter Road West				119,112	1,072,008						1,191,120
Other Projects less than $250,000 in value	415,910	0	202,091	372,863	160,546	363,989	220,865	135,361	112,501	301,954	2,286,081
Footpaths - Total	982,910	1,173,000	952,091	1,493,580	1,482,554	1,807,378	1,547,409	1,640,321	1,608,221	1,357,514	14,044,979
Furniture and Equipment (includes ICT)											
Audio Visual Equipment Renewal	102,500	102,500				102,500	102,500				410,000
CCTV (Fixed Cameras) Expansion		30,750	51,250	51,250	51,250			51,250	51,250	51,250	338,250
CCTV (Fixed Cameras) Renewal	235,750	235,750				235,750	266,500	51,250	51,250	51,250	1,127,500
Duress System Staged Renewal		211,150					277,775				488,925
End User Devices - Workstation Buffer stock	78,780	78,780	78,780	78,780	78,780	78,780	78,780	78,780	78,780	78,780	787,800
End User Devices - Workstation Core Fleet Renewal	845,250	481,400	481,400	481,400	481,400	481,400	481,400	481,400	481,400	481,400	5,177,850
Network Infrastructure										500,000	500,000
Network Infrastructure Firewall 1 - Palo Alto Renewal				84,563	169,125				84,563		338,251

FORWARD CAPITAL WORKS PROGRAM - ASSET/PROJECT BY ASSET CLASS	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	Grand Total
Network Infrastructure Server Renewal	67,651		202,950	202,950	67,651	67,651		253,688	202,950		1,065,491
Network Infrastructure Storage Device Renewal	135,300		135,300			135,300		135,300			541,200
Network Infrastructure Switch Renewal	162,360	108,240	108,240	135,300	378,840	162,360	108,240	108,240	135,300		1,407,120
Network Infrastructure UPS Renewal	38,335	38,335	22,550	9,584	57,503	38,335	38,335	22,550	9,584		275,111
Survey Equipment Renewal				153,750						153,750	307,500
Other Projects less than $250,000 in value	131,537	238,617	20,500	132,431	331,075	82,410	67,240	41,000	137,453	20,500	1,202,763
Furniture and Equipment (includes ICT) - Total	1,797,463	1,525,522	1,100,970	1,330,008	1,615,624	1,384,486	1,420,770	1,223,458	1,232,530	1,336,930	13,967,761
	1,797,463	1,525,522	1,100,970	1,330,008	1,615,624	1,384,486	1,420,770	1,223,458	1,232,530	1,336,930	13,967,761
	0	0	0	0	0	0	0	0	0	0	
Other Transport											
Replacement of Street Lights - Eighth Avenue									722,092		722,092
Replacement of Street Lights - Kittyhawk View, Dakota Ave, Viastra Ln, Hinker Loop, Halifax Rd				334,111							334,111
Progress Street							530,950				530,950
Replacement of Street Lights - Tourer Ct, Clarkson Rd, Sopwith Elbow								288,027			288,027
Replacement of Street Lights - Various										256,250	256,250
Other Projects less than $250,000 in value	49,593	373,862	211,919	181,841	148,779	321,595	148,779	365,866	258,528	331,756	2,392,518
Other Transport - Total	49,593	373,862	211,919	515,952	148,779	321,595	679,729	653,893	980,620	588,006	4,523,948
Parks											
New Household Bin stock purchase			1,537,500								1,537,500
Arbor Park	584,363			75,000				6,150			665,513
Bardon Park		11,480					638,310	6,150		3,075,000	3,730,940
Bath Street Reserve	192,700				65,000	4,100					261,800
Bayswaste Transfer Station		205,000						69,854			274,854
Bayswater Brook		102,500	102,500		102,500				102,500		410,000
Bayswater Waves	40,500				4,100		750,000			108,650	903,250
Bowden St Basin			512,500								512,500
City Wide	360,125	470,500	470,500	495,500	470,500	470,500	495,500	470,500	695,500	844,250	5,243,375
Claughton Reserve				410,000							410,000
Crimea Park	30,000	5,125				514,344				5,125	554,594
De Lacy Reserve	58,000		20,000		388,475				86,663		553,138
Elstead Reserve		225,125			8,277	60,250				5,125	298,777
Emberson Reserve	10,000	8,440		120,000	35,125	372,075			15,375		561,015
Foreshore Maintenance Aerodrome								367,555			367,555
Frank Drago Reserve - Bayswater Bowling Club	471,586								50,000		521,586
Frank Drago Reserve - Tennis		15,375		200,000	256,378	14,863		77,644	53,075	5,125	622,460
Grand Promenade Reserve	40,500		83,000		335,881	15,000		100,000	6,663		581,044
Hillcrest Reserve Lower	19,300		20,000		15,375	100,000				580,406	735,081
Houghton Park	8,500	8,440	8,000	111,000	10,250			515,063			661,253
Maylands Lakes	2,400,000	2,000,000	2,000,000								6,400,000
Maylands Peninsula Golf Course		1,633,372	1,612,872	1,612,872		41,000				20,500	4,920,616
Maylands Tennis Club - 48 Clarkson Road	729,883										729,883
Maylands Waterland					4,100,000						4,100,000
Noranda Sporting Complex - Athletics	419,703					30,000					449,703
Noranda Sporting Complex - Tennis				150,000		200,000		100,000			450,000
Pat O`Hara Reserve	375,963				19,475		100,000				495,438
Peninsula Maylands Brickworks			20,500							399,750	420,250
R A Cook Reserve	8,500		50,000		19,475	520,125		100,000			698,100
Riverside Gardens	2,388,090		51,660	24,600	57,400	18,450			910,584		3,450,784
Rudloc Reserve			358,750	8,272	3,075	60,000					430,097
Tranby Foreshore		461,250	276,750			768,750					1,506,750
Waltham Reserve			206,663	60,000		8,440	13,838				288,941
Weld Square Reserve				6,150	199,875			60,000			266,025
Wotton Reserve		75,000	20,000	6,150		70,000			305,625		476,775
Other Projects less than $250,000 in value	726,969	1,514,981	1,070,468	715,904	1,025,856	865,717	1,335,632	898,697	888,474	1,188,997	10,231,695
Parks - Total	8,864,682	6,736,588	8,421,663	3,995,448	7,117,017	4,133,614	3,333,280	2,771,613	3,114,459	6,232,928	54,721,292

FORWARD CAPITAL WORKS PROGRAM - ASSET/PROJECT BY ASSET CLASS	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	Grand Total
Plant and Equipment											
Plant and Fleet replacement program	2,095,832	2,329,769	1,936,712	1,973,800	2,247,823	2,135,309	1,461,314	1,654,712	1,602,768	2,083,200	19,521,239
Plant and Equipment - Total	2,095,832	2,329,769	1,936,712	1,973,800	2,247,823	2,135,309	1,461,314	1,654,712	1,602,768	2,083,200	19,521,239
	2,095,832	2,329,769	1,936,712	1,973,800	2,247,823	2,135,309	1,461,314	1,654,712	1,602,768	2,083,200	
Roads - Total											
Bassendean Road							301,800				301,800
Bayswater Waves Carpark				500,000							500,000
Benara Rd			1,628,900								1,628,900
Broun Avenue	280,900	728,300		235,200							1,244,400
Broun Avenue To Coode Street	305,000										305,000
Caledonian Ave	335,300										335,300
Collier Road To Beechboro Road South		328,000									328,000
Collier Road To Wright Street									345,000		345,000
Crimea St	993,730			100,000			443,100	623,100			2,159,930
Embleton Avenue									901,700		901,700
Field St		65,000	236,900								301,900
Garratt Road & Stone Street		175,000	175,000								350,000
Grey St				331,000							331,000
Guilford Road	300,000	150,000									450,000
Kirkham Hill Tce		271,300									271,300
Malaga Drive					749,200						749,200
Mcgilvray Avenue						603,200					603,200
Morley Drive East		357,100					271,000				628,100
Peninsula Rd		280,000									280,000
Railway Pde								523,700			523,700
River Rd									253,900		253,900
Seventh Ave		270,600									270,600
Slade St								296,600			296,600
The Rise Carpark				575,000							575,000
Various	2,090,000	1,025,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	425,000	3,995,000
Walter Rd And Wellington Rd							345,000				345,000
Walter Rd W And Russell St				330,000							330,000
Wellington Road						656,400	403,300				1,059,700
Whatley Cr						215,700		228,400		838,300	1,282,400
Wotton Reserve Carpark		20,000								328,328	348,328
Other Projects less than $250,000 in value	1,433,357	1,835,324	1,961,307	2,203,100	2,684,767	2,353,604	1,988,357	1,728,757	1,816,557	1,981,557	16,271,645
Roads - Total	5,738,287	5,505,624	4,067,107	4,339,300	3,498,967	3,893,904	3,515,757	3,465,557	3,382,157	3,573,185	40,979,845
Grand Total	29,293,506	24,766,897	25,801,065	20,245,909	21,922,380	17,450,220	15,709,448	14,771,834	15,466,315	18,770,469	204,198,043

The numbers in this table are based on todays values and have been indexed within the Statement of Financial Activity/Long Term Financial Plan.
The above numbers do not include the purchase of land or the Carry Forward Projects from 24/25.

10.2.2 Financial Report for the Period Ended 31 May 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	1. Monthly Financial Statement Snapshot [**10.2.2.1** - 1 page] 2. Executive Summary and Statement of Financial Activity Significant Variances [**10.2.2.2** - 6 pages] 3. Statement of Financial Activity [**10.2.2.3** - 1 page] 4. Statement of Financial Position [**10.2.2.4** - 1 page] 5. Net Current Assets [**10.2.2.5** - 1 page] 6. Cash Backed Reserves Report [**10.2.2.6** - 1 page] 7. Capital Acquisitions & Non-Operating Grants Report [**10.2.2.7** - 14 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

This report details the financial reports for the period ended 31 May 2025 including, Monthly Financial Statements with supporting information (**Attachments 1 to 5**), Cash Backed Reserve Report (**Attachment 6**) and Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**).

OFFICER'S RECOMMENDATION

That Council receives the financial reports for the period ended 31 May 2025, comprising:

1. **Monthly Financial Statements with supporting information (Attachments 1 to 5).**
2. **Cash Backed Reserve Report (Attachment 6).**
3. **Capital Acquisitions & Non-Operating Grants Report (Attachment 7).**

BACKGROUND

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council. This Statement is to include:

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995;*

(b) Budget estimates to the end of the month to which the statement relates;

(c) Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;

(d) The material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) The net current assets at the end of the month to which the statement relates.

Regulation 35(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Position showing the financial position of the local government as at the last day of the previous month, and:

(a) The financial position of the local government as at the last day of the previous financial year; or

(b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

At its meeting on 25 June 2024, Council adopted the Annual Budget for the 2024/25 financial year. The figures in this report are compared to the adopted budget and subsequent amendments as approved by Council throughout the financial year.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as part of the monthly report. It also requires Council to adopt a 'percentage or value' for what it will consider to be material variances on an annual basis. The material variance adopted by the Council for the 2024/25 Budget is $50,000 or 10% of the appropriate base, whichever is the higher.

EXTERNAL CONSULTATION

In accordance with section 6.2 of the *Local Government Act 1995,* the adopted budget was prepared having regard to the Community Strategic Plan, prepared under section 5.56 of the *Local Government Act 1995,* which was made available for public comment.

OFFICER'S COMMENTS

The financial statements for the reporting period are submitted in the form of:

- Monthly Financial Statements with supporting information **(Attachments 1 to 5);**
- Cash Backed Reserve Report **(Attachment 6);** and
- Capital Acquisitions & Non-Operating Grants Report **(Attachment 7);**

The Monthly Financial Statement Snapshot (**Attachment 1**) summarises total capital and operating expenditure. Details of the material variances are outlined in the Executive Summary and Statement of Financial Activity Significant Variances Report (**Attachment 2**).

The Statement of Financial Activity (**Attachment 3**) reports the financial performance of the City after adjusting for non-cash items (depreciation, provisions, etc.) by Nature and Type.

The Statement of Financial Position (**Attachment 4**) reports the financial position of the City as at the last day of the previous month.

The City's net current assets are outlined in (**Attachment 5**) with details of any adjustments.

All of the reserve accounts are cash-backed and supported by funds held in financial institutions as set out in the City's Investment Policy (**Attachment 6**).

The projects summarised in the Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**) detail the capital (actual and committed) expenditure for the period ended 31 May 2025.

LEGISLATIVE COMPLIANCE

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed. Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as

amended requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

Regulation 35(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a Statement of Financial Position showing the financial position of the local government.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

All amounts quoted in this report are exclusive of GST.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

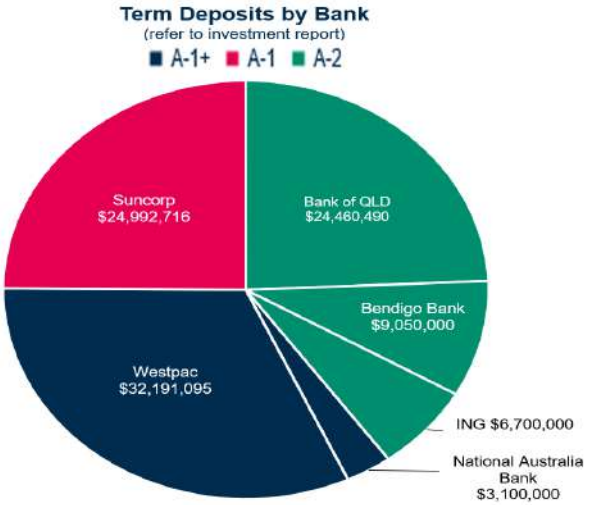
Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

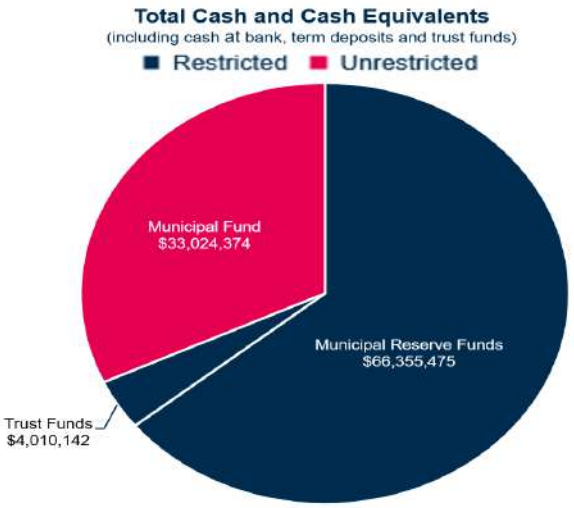
CONCLUSION

In light of the above, it is recommended that Council receives the financial reports for the period ended 31 May 2025.

Monthly Financial Statement Snapshot

May 2025





	Debtor				Trade Creditors
	Sundry	Infringement	Recreation	Total	
Total Outstanding	$478,849	$512,548	$322,522	$1,313,920	$4,414,428
Not yet due	0%	0%	6%	1%	0%
Current	94%	5%	56%	49%	78%
Over 30 days	2%	3%	28%	6%	21%
Over 60 days	4%	92%	10%	44%	1%

Rates & Charges	
Collected	93.08%
Total Outstanding	$2,555,909
Deferred Rates	$768,662

Payment Options	YTD 2024/25	2023/24
Payment in Full	20,586	21,111
Instalment	8,495	8,422
Rates Smoothing	2,715	2,423
Arrangement	666	698
None Selected	1,304	1,016

Capital

	Amended Budget	YTD Amended Budget	YTD Actual	YTD %
Revenue	$8,317,602	$6,501,956	$2,734,508	42%
Expenditure	$26,467,777	$19,854,938	$17,184,677	87%

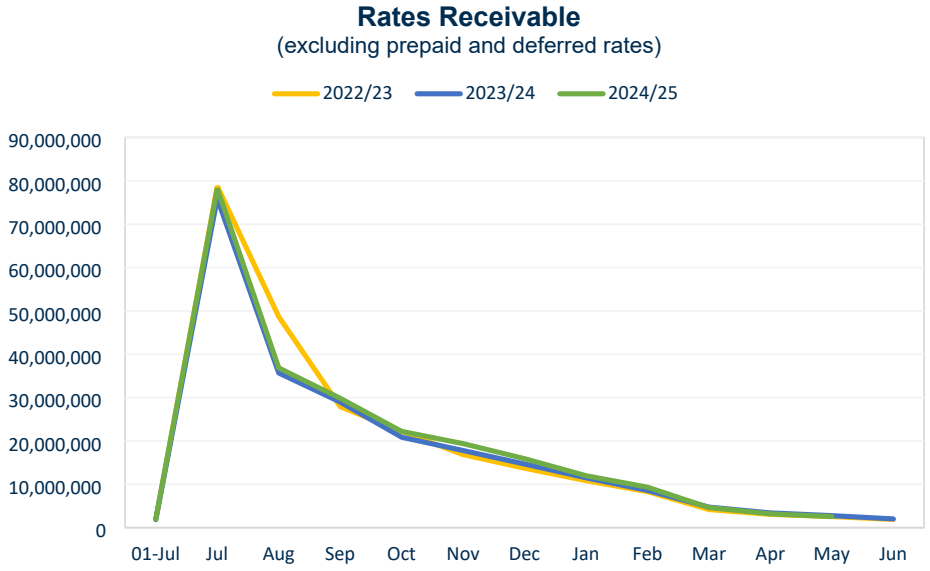
Operating

	Amended Budget	YTD Amended Budget	YTD Actual	YTD %
Revenue	$98,918,230	$96,585,966	$94,773,371	98%
Expenditure	$105,487,441	$93,110,136	$87,340,779	94%

City of Bayswater
Executive Summary
for the period 1 July 2024 to 31 May 2025

Revenue

The annual rate notices were issued on 19 July with a due date of 23 August for full payment or 1st instalment, with the last instalment due in March 2025. To date 93.08% of the total rate revenue raised has been received, with 20,586 (61%) of properties paid in full and 11,876 (35%) properties nominating a payment option.



(Note: includes all charges on rates notice including ESL and rubbish fees)

Debtors

Currently, there is a total of $1.3M of outstanding debts of which $479K relates to sundry debtors, 94% of which are not due yet; $513K to infringement debts and $323K to recreation debts.

Capital

Capital revenue is recognised once the expenditure has been incurred and performance obligations met. The year-to-date budget includes an allocation of $6.5M for capital revenue which has largely not yet been received or recognised.

Capital expenditure related to payments for property, plant and equipment is $2M lower than the year-to-date budget. Projects such as Information Services - Network Infrastructure Replacement Program and Waste Transfer Station Renewal are yet to commence. Projects such as Civic Centre Aircon renewal and ICT End User Devices Replacement Program are behind budget with funds committed. This variance has been offset by the Plant and Equipment Replacement Program, Lightning Park Facility Upgrades, Maylands Brickwork Rectification and Silverwood Child Care Centre Renewal projects which are ahead of the year-to-date budget.

Some projects will be re-budgeted as part of the carry forward review in the new financial year.

Expenditure related to payments for construction of infrastructure is $662K lower than the year-to-date budget mainly due to the timing of Tree Management, Base Road and Street Light Upgrade projects.

Operating

Year-to-date operating revenue (including rates) is 2% lower than the year-to-date budget which is predominantly due to the advance payment of the 2024/25 grant from the Grants Commission being received in June 2024.

Operating expenditure is 6% lower in comparison to the year-to-date budget, largely due to timing of expenditure across several areas such as employee costs, materials and contracts, utility charges and depreciation.

City of Bayswater
Statement of Financial Activity
Significant Variances
For the period 1 July 2024 to 31 May 2025

Operating activities
Revenue from operating activities

Nature or Type	YTD Amended Budget $	YTD Actual $	Variance Positive/ (Negative) $
General rates • Immaterial variance.	52,442,915	52,403,566	(39,349)
Rates excluding general rates • Immaterial variance.	8,345,272	8,340,437	(4,835)
Grants, subsidies, and contributions • The variance is predominantly due to the advance payment of the 2024/25 grant from the Grants Commission being received in June 2024.	3,611,399	1,025,823	(2,585,576)
Fees and charges • Revenue from Green Fees at Maylands Peninsula Golf Course ($124K) and Embleton Golf Course ($90K) are higher than the year-to-date budget. • Revenue from Statutory Building Approvals (110K) is higher than year-to-date budget. • Revenue from Development Applications ($94K) is higher than anticipated. • Revenue from Bayswater Waves Swim School enrolments ($56K) and Health Club memberships ($138K) are higher than anticipated. • Revenue from Morley Sport and Recreation Centre memberships ($58K) and entry fees ($6K) are higher than year to date budget. • The spread of the Domestic and Commercial refuse charges budget has also contributed to the overall variance • The positive variance is offset by projects such as Morley/Bath Intersection Upgrade – Private Works Income ($463K), Dog Registration ($57K) and Animal Control Fines/Penalty ($28K) which are behind year-to-date budget.	25,822,037	26,258,301	436,263
Service charges • Immaterial variance due to minor interim adjustments.	0	(1,500)	(1,500)
Interest revenue • The variance is due to the budget spread of interest income with the actuals impacted by the number of term deposits maturing during the month.	5,081,280	5,229,352	148,072

Nature or Type	YTD Amended Budget $	YTD Actual $	Variance Positive/ (Negative) $
Other revenue • Revenue from Kiosk Sales at Bayswater Waves is higher than anticipated. • Reimbursements for legal costs and workers compensation insurance claims are higher than anticipated.	1,283,063	1,517,391	234,329
Total	**96,585,966**	**94,773,371**	**(1,812,596)**

Expenditure from operating activities

Nature or Type	Amended Budget YTD $	Actual YTD $	Variance Positive/ (Negative) $
Employee costs • Employee costs are lower than expected due to the budget spread and timing of pay-runs. • The variance is also compounded by outstanding Workers Compensation Insurance premium which will be processed in June.	(41,069,624)	(38,890,469)	2,179,156
Material and contracts The variance is due to several projects that are behind the year-to-date budget, such as: • Waste Disposal ($618K) • Morley/Bath Intersection Upgrade ($461K) • Powerline Clearance ($358K) • Tree Planting Program ($271K) • Security Services - CCTV Maintenance ($251K) • ICT – Network Maintenance ($202K) • Insurance Claims ($142K)	(33,510,757)	(31,089,133)	2,421,625
Utility charges • Although invoices for utilities are yet to be received a favourable variance is expected.	(3,605,946)	(3,278,011)	327,935
Depreciation • The variance is due to the timing of asset additions and disposals.	(12,460,346)	(12,146,264)	314,082
Insurance • Immaterial variance.	(1,178,656)	(1,138,473)	40,183
Other expenditure • Relates to attendance fees, bad debt write-off and allowances with the variance impacted by the spread of the budget.	(461,731)	(165,999)	295,733

Nature or Type	Amended Budget YTD $	Actual YTD $	Variance Positive/ (Negative) $
Finance costs • Immaterial variance.	(578,238)	(534,156)	44,082
Profit/(Loss) on asset disposal • Budget spread issue with the full annual budget amount being allocated in July however asset disposals will not occur until later into the year.	(244,836)	(89,395)	155,440
Fair value decrement to financial assets through P&L • Immaterial variance.	0	(8,878)	(8,878)
Total	**(93,110,136)**	**(87,340,779)**	**5,769,357**

Discontinued operations

Description	Amended Budget YTD $	Actual YTD $	Variance Positive/ (Negative) $
• The variation is due to investment income related to the aged being less than budget.	692,269	532,410	(159,859)

Non-cash operating activities excluded from the budget

Description	Amended Budget YTD $	Actual YTD $	Variance Positive/ (Negative) $
Non-cash operating activities • The variation is due to the phasing of movement in non-cash items such as depreciation, loss on asset disposals and movement in non-current assets and liabilities.	13,097,810	12,940,961	(156,749)

Investing activities

Description	Amended Budget YTD $	Actual YTD $	Variance Positive/ (Negative) $
Capital grants, subsidies and contributions Grant revenue is recognised as expenditure is incurred and performance obligations met. Revenue has been budgeted but not yet received/recognised for the following projects: • Low-Cost Urban Road projects • Roads to Recovery projects • Riverside Gardens Urban Forest • Rudloc Reserve • Lightning Park facility upgrade	6,501,956	2,734,508	(3,767,448)
Proceeds from disposal of assets • The variance is largely due to revenue from land disposals as per Council resolution OCM 30/04/24 that has no net budget impact with funds to be transferred to reserve. This variance has been offset by lower than anticipated proceeds from plant and fleet disposals which are expected to occur later in the financial year.	446,003	1,037,238	591,235
Payments for property, plant, and equipment • The variance is due to several projects being behind the year-to-date budget such as Network Infrastructure Replacement Program ($486K), Waste Transfer Station Renewal ($300K), Civic Centre Aircon Renewal ($270K), End User Devices Replacement Program ($225K), Waste Transfer Facility fire suppression system ($200K) and Paddy Walker Depot improvements ($153K). • This variance has been offset by the Plant and Equipment replacement program, Lightning Park facility upgrade, Maylands Brickwork Rectification and Silverwood Child Care Centre Renewal projects which are all ahead of budget.	(8,209,362)	(6,201,145)	2,008,217
Payments for construction and infrastructure • The variance is due to several projects being behind the year-to-date budget with the more notable projects including Tree Management ($785K), Base Road projects ($381K) and Street Light Upgrades ($257). • This is partially offset by other projects such as Park Construction ($461K), MRRG Projects ($392K) and Road Construction ($282K) that are ahead of budget.	(11,630,956)	(10,968,981)	661,975
Payments for intangible assets • Immaterial variance.	(14,620)	(14,551)	69

Financing activities

Description	Amended Budget YTD $	Actual YTD $	Variance Positive/ (Negative) $
Transfer from aged • Relates to the actual transfer from aged which occurred in May.	13,500,000	13,500,000	0
Transfer from reserves • Transfers from reserve occur on a semi-annual basis as expenses have been incurred. The variance is due to budget timing as expenditure for certain reserve funded projects has not yet been incurred.	4,588,947	2,754,557	(1,834,390)
Repayment of borrowings • Variance is due to phasing of loan repayments which were budgeted later in the year and will correct itself in June.	23,039	(1,214,031)	(1,237,069)
Payment for principal portion of lease liability • Variance is due to phasing of principal lease liability which has been budgeted later in the year.	0	(191,720)	(191,720)
Transfer to reserves • The variance is due to the budget spread of interest income with the actual impacted by term deposits maturing during the month.	(14,918,622)	(16,741,909)	(1,823,287)

City of Bayswater
Statement of Financial Activity
for the period 1 July 2024 to 31 May 2025

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	$	$	$	$	$	%
Operating activities						
Revenue from operating activities						
General Rates	52,331,216	52,466,163	52,442,915	52,403,566	(39,349)	(0%)
Rates excluding general rates	8,364,448	8,340,437	8,345,272	8,340,437	(4,835)	(0%)
Grants, subsidies and contributions	3,703,937	3,917,318	3,611,399	1,025,823	(2,585,576)	(72%)
Fees and charges	25,883,686	27,271,113	25,822,037	26,258,301	436,263	2%
Service charges	0	0	0	(1,500)	(1,500)	No Budget
Interest revenue	5,496,744	5,507,893	5,081,280	5,229,352	148,072	3%
Other revenue	969,386	1,415,305	1,283,063	1,517,391	234,329	18%
	96,749,418	98,918,230	96,585,966	94,773,371	(1,812,596)	(2%)
Expenditure from operating activities						
Employee costs	(45,733,058)	(45,185,747)	(41,069,624)	(38,890,469)	2,179,156	(5%)
Materials and contracts	(35,448,632)	(40,127,000)	(33,510,757)	(31,089,133)	2,421,625	(7%)
Utility charges	(4,044,956)	(4,044,956)	(3,605,946)	(3,278,011)	327,935	(9%)
Depreciation	(13,593,021)	(13,593,021)	(12,460,346)	(12,146,264)	314,082	(3%)
Insurance	(1,278,656)	(1,238,656)	(1,178,656)	(1,138,473)	40,183	(3%)
Other expenditure	(445,398)	(446,009)	(461,731)	(165,999)	295,733	(64%)
Finance costs	(624,936)	(607,216)	(578,238)	(534,156)	44,082	(8%)
Profit/(Loss) on asset disposal	(244,836)	(244,836)	(244,836)	(89,395)	155,440	(63%)
Fair value decrement to financial assets through P&L	0	0	0	(8,878)	(8,878)	No Budget
	(101,413,493)	(105,487,441)	(93,110,136)	(87,340,779)	5,769,357	(6%)
Discontinued operations	553,098	587,743	692,269	532,410	(159,859)	(23%)
Non-cash amounts excluded from operating activities						
	15,451,345	13,912,807	13,097,810	12,940,961	(156,749)	(1%)
Amount attributable to operating activities	11,340,369	7,931,339	17,265,909	20,905,963	3,640,153	21%
Investing activities						
Inflows from investing activities						
Capital grants, subsidies and contributions	10,935,544	8,317,602	6,501,956	2,734,508	(3,767,448)	(58%)
Proceeds from disposal of assets	446,003	446,003	446,003	1,037,238	591,235	133%
	11,381,547	8,763,605	6,947,959	3,771,746	(3,176,213)	(46%)
Outflows from investing activities						
Payments for property, plant and equipment	(10,340,774)	(11,162,030)	(8,209,362)	(6,201,145)	2,008,217	(24%)
Payments for construction of infrastructure	(15,148,481)	(15,291,127)	(11,630,956)	(10,968,981)	661,975	(6%)
Payments for intangible assets	0	(14,620)	(14,620)	(14,551)	69	(0%)
	(25,489,255)	(26,467,777)	(19,854,938)	(17,184,677)	2,670,261	(13%)
Amount attributable to investing activities	(14,107,708)	(17,704,172)	(12,906,979)	(13,412,931)	(505,952)	4%
Financing activities						
Inflows from financing activities						
Transfer from aged	0	13,500,000	13,500,000	13,500,000	0	0%
Transfer from reserves	8,348,778	10,292,073	4,588,947	2,754,557	(1,834,390)	(40%)
	8,348,778	23,792,073	18,088,947	16,254,557	(1,834,390)	(10%)
Outflows from financing activities						
Repayment of borrowings	(2,451,100)	(5,663,910)	23,039	(1,214,031)	(1,237,069)	(5369%)
Payment for principal portion of lease liability	(126,381)	(126,381)	0	(191,720)	(191,720)	No Budget
Transfer to reserves	(3,969,323)	(21,296,374)	(14,918,622)	(16,741,909)	(1,823,287)	12%
	(6,546,804)	(27,086,665)	(14,895,583)	(18,147,660)	(3,252,076)	22%
Amount attributable to financing activities	1,801,974	(3,294,592)	3,193,364	(1,893,102)	(5,086,466)	(159%)
Movement in surplus or (deficit)						
Surplus or (deficit) at the start of the financial year	965,365	13,067,425	13,067,425	15,640,706	2,573,281	20%
Amount attributable to operating activities	11,340,369	7,931,339	17,265,909	20,905,963	3,640,153	21%
Amount attributable to investing activities	(14,107,708)	(17,704,172)	(12,906,979)	(13,412,931)	(505,952)	4%
Amount attributable to financing activities	1,801,974	(3,294,592)	3,193,364	(1,893,102)	(5,086,466)	(159%)
Surplus or (deficit) after imposition of general rates	(0)	(0)	20,619,719	21,240,635	621,015	3%

City of Bayswater
Statement of Financial Position
For the period ended 31 May 2025

	Opening Balance	Closing Balance
	$	$
Current assets		
Cash and cash equivalents	90,628,189	99,379,849
Trade and other receivables	11,244,619	8,657,400
Inventories	2,926,416	2,945,690
Prepayments	693,102	564,467
Total Current assets	105,492,325	111,547,406
Non-current assets		
Trade and other receivables (NCA)	1,981,239	907,793
Other financial assets	2,594,508	2,594,508
Property, plant and equipment	562,950,355	562,783,486
Infrastructure	229,127,609	233,356,549
Intangible assets	9,684	14,915
Investment Property	10,140,000	10,140,000
Right of use assets	347,967	583,531
Controlled & associated entities & joint venture interests	38,949,839	38,940,961
Total Non-current assets	846,101,202	849,321,743
Total Assets	951,593,527	960,869,149
Current liabilities		
Trade and other payables	11,310,625	10,683,412
Other financial liabilities at amortised costs	2,451,101	1,237,071
Lease liabilities	171,223	28,438
Provisions	7,039,536	7,273,369
Grant Liabilities	1,985,355	1,322,637
Contract Liabilities	1,732,453	2,344,355
Clearing accounts	0	(6,741)
Total Current liabilities	24,690,292	22,882,541
Non-current liabilities		
Other financial liabilities at amortised cost	11,704,631	11,704,631
Lease liabilities	3,274,127	3,616,279
Provisions	298,907	340,619
Total Non-current liabilities	15,277,666	15,661,529
Total Liabilities	39,967,958	38,544,070
Net Assets	911,625,569	922,325,079
Equity		
Retained surplus	254,268,181	250,980,339
Reserves - cash backed	53,350,129	67,337,481
Revaluation surplus	604,007,259	604,007,259
Total Equity	911,625,569	922,325,079

City of Bayswater
Net Current Assets
as at 31 May 2025

Municipal and Aged Persons Homes	Opening Balance	Closing Balance
	$	$
Current assets		
Cash and cash equivalents	90,628,189	99,379,849
Trade and other receivables	11,244,619	8,657,400
Inventories	2,926,416	2,945,690
Prepayments	693,102	564,467
Total	105,492,325	111,547,406
Current liabilities		
Trade and other payables	(11,310,625)	(10,683,412)
Other financial liabilities at amortised costs	(2,451,101)	(1,237,071)
Lease liabilities	(171,223)	(28,438)
Provisions	(7,039,536)	(7,273,369)
Grant Liabilities	(1,985,355)	(1,322,637)
Contract Liabilities	(1,732,453)	(2,344,355)
Clearing accounts	0	6,741
Total	(24,690,292)	(22,882,541)
Net current assets	80,802,033	88,664,865
Restricted - Reserves	(53,350,129)	(67,337,481)
Cash backed employee provisions	1,724,469	1,805,274
Restricted - Aged Persons Homes	(16,125,022)	(3,124,563)
Current Portion of Lease Liabilities	138,254	(4,531)
Current Portion of borrowings	2,451,101	1,237,071
	15,640,706	21,240,635

City of Bayswater
Cash Backed Reserves
for the period 1 July 2024 to 31 May 2025

	Budget Amended				Actual				
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Opening BL Equity Tfr	Transfer to	Transfer (from)	Closing Balance
	$	$	$	$	$	$	$	$	$
Aged Persons Homes - General Reserve	19,942,294	0	(19,942,294)	0	20,317,993	(20,317,993)	0	0	0
Aged Persons Homes - Prudential Requirements Reserve	3,185,952	0	(3,185,952)	0	3,124,064	(3,124,064)	0	0	0
Bayswater Bowling Club Capital Improvements Reserve	11,081	538	0	11,619	11,313	0	530	0	11,843
Bayswater City Soccer Club Rooms Redevelopment Reserve	0	209,703	(200,000)	9,703	0	200,000	6,807	(104,782)	102,025
Bayswater Tennis Club Reserve	122,130	5,925	0	128,055	125,232	0	5,984	0	131,216
Bayswater Waves Aquatic Centre Reserve	358,990	0	(358,990)	0	371,285	(371,285)	0	0	0
Bore and Reticulation Reserve	10,801	0	(10,801)	0	10,876	(10,876)	0	0	0
Building Furniture and Equipment Reserve	157,333	0	(157,333)	0	158,433	(158,433)	0	0	0
Buildings and Facilities Reserve	0	9,966,827	(1,821,428)	8,145,399	0	5,500,000	4,473,005	(162,124)	9,810,881
Cash in Lieu - Public Open Space	1,104,294	53,574	0	1,157,868	1,051,373	0	49,265	0	1,100,638
City Buildings and Amenities Reserve	841,212	0	(841,212)	0	850,632	(850,632)	0	0	0
Civic Centre Reserve	69,093	0	(69,093)	0	69,578	(69,578)	0	0	0
Climate Action Reserve	0	3,387,583	(183,924)	3,203,659	0	3,116,394	266,479	(92,292)	3,290,581
Economic Stimulus Reserve	508,090	0	(508,090)	0	1,456,690	(1,456,690)	0	0	0
Emission Reduction Energy Plan Reserve	94,454	0	(94,454)	0	186,784	(186,784)	0	0	0
Eric Singleton Bird Sanctuary Reserve	1,331,201	0	(1,331,201)	0	1,340,509	(1,340,509)	0	0	0
Fleet and Plant Renewal/Upgrade Reserve	0	4,259,157	(432,369)	3,826,788	0	2,250,000	2,006,118	(432,369)	3,823,749
FOGO Reserve	4,585,007	106,720	(2,158,000)	2,533,727	4,717,620	(1,858,000)	133,892	(10,158)	2,983,355
Footpath and Cycleway Reserve	18,441	0	(18,441)	0	19,311	(19,311)	0	0	0
General Waste Management Reserve	4,721,292	2,061,691	(1,183,805)	5,599,178	5,483,549	1,858,000	341,838	0	7,683,387
Golf Courses Reserve	1,275,228	0	(1,275,228)	0	1,528,020	(1,528,020)	0	0	0
Information and Communication Technology (ICT) Reserve	239,106	6,303,464	(1,633,241)	4,909,329	241,128	4,758,872	1,533,419	(378,275)	6,155,145
Landfill Restoration Reserve	383,307	0	(383,307)	0	391,579	(391,579)	0	0	0
Les Hansman Community Centre Development Reserve	77,963	0	(77,963)	0	126,678	(126,678)	0	0	0
Long Service Leave and Entitlements Reserve	1,711,964	81,925	0	1,793,889	1,724,469	0	80,805	0	1,805,274
Major Capital Works Reserve	6,071,468	10,624,565	(1,036,095)	15,659,938	7,059,125	4,435,039	3,358,027	(94,053)	14,758,138
Maylands Lakes Reserve	5,136	0	(5,136)	0	5,172	(5,172)	0	0	0
Maylands Waterland Reserve	466,711	0	(466,711)	0	469,974	(469,974)	0	0	0
Morley City Centre Reserve	589,338	0	(589,338)	0	593,459	(593,459)	0	0	0
Morley Library Seed Reserve	0	1,048,514	0	1,048,514	0	1,000,000	46,858	0	1,046,858
Morley Sport and Recreation Centre Reserve	266,428	0	(266,428)	0	384,950	(384,950)	0	0	0
Noranda Netball Courts Reserve	74,459	3,612	0	78,071	76,015	0	3,562	0	79,577
Plant and Works Equipment Reserve	28,438	0	(28,438)	0	3,011	(3,011)	0	0	0
Playground and Parks Reserve	55,278	0	(55,278)	0	55,743	(55,743)	0	0	0
Rates Smoothing Reserve	0	629,108	0	629,108	0	600,000	28,115	0	628,115
Recreation Renewal/Upgrade Reserve	0	5,194,056	(463,333)	4,730,723	0	4,000,000	1,191,494	0	5,191,494
River Restoration Reserve	126,331	0	(126,331)	0	132,742	(132,742)	0	0	0
Roads and Drainage Reserve	14,125	0	(14,125)	0	14,229	(14,229)	0	0	0
Senior Citizens Building Reserve	27,774	0	(27,774)	0	27,971	(27,971)	0	0	0
Strategic Property Reserve	48,488	2,048,540	(1,100,000)	997,028	23,834	1,976,166	75,828	(1,100,000)	975,828
Streetscapes Reserve	140,533	0	(140,533)	0	143,285	(143,285)	0	0	0
Sustainable Environment Reserve	59,717	0	(59,717)	0	61,253	(61,253)	0	0	0
The RISE Reserve	396,527	0	(396,527)	0	405,886	(405,886)	0	0	0
Transport Renewal/Upgrade Reserve	0	8,142,570	(1,937,878)	6,204,692	0	5,000,000	3,139,883	(380,505)	7,759,378
Workers' Compensation Reserve	581,599	0	(581,599)	0	586,363	(586,363)	0	0	0
Total	49,701,583	54,128,072	(43,162,367)	60,667,288	53,350,129	0	16,741,909	(2,754,557)	67,337,481

City of Bayswater
Capital Acquisitions & Non-Operating Grants
for the period 1 July 2024 to 31 May 2025

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Capital grants, subsidies and contributions - summary							
1622	Buildings	(1,550,909)	(850,909)	(693,409)	(235,609)	0	(615,300)
1632	Furniture and equipment	0	0	0	(10,455)	0	10,455
1702	Roads	(4,358,035)	(3,105,385)	(2,160,774)	(1,287,577)	0	(1,817,808)
1712	Footpath	(630,000)	(777,548)	(777,548)	(887,673)	0	110,125
1732	Park development	(4,375,000)	(3,562,160)	(2,850,785)	(239,571)	0	(3,322,589)
1742	Other infrastructure	(21,600)	(21,600)	(19,440)	(73,623)	0	52,023
		(10,935,544)	(8,317,602)	(6,501,956)	(2,734,508)	0	(5,583,094)
Capital acquisitions - summary							
Payments for property, plant and equipment							
1612	Land	1,100,000	1,100,000	1,100,000	1,100,000	0	0
1622	Buildings	6,153,545	6,124,428	4,650,618	2,917,259	523,942	2,683,227
1632	Furniture and equipment	1,357,753	1,606,158	1,477,532	388,620	211,842	1,005,696
1652	Plant and equipment	1,729,476	2,331,444	981,212	1,795,266	668,109	(131,931)
		10,340,774	11,162,030	8,209,362	6,201,145	1,403,893	3,556,993
Payments for construction of infrastructure assets							
1702	Roads	6,815,453	5,703,852	4,423,355	4,458,502	180,949	1,064,402
1712	Footpath	1,578,213	2,208,944	1,388,371	3,142,164	223,465	(1,156,685)
1722	Drainage	66,125	219,102	152,485	11,938	0	207,164
1732	Park development	6,239,569	6,693,042	5,259,602	3,240,400	1,425,059	2,027,584
1742	Other infrastructure	449,121	466,187	407,143	115,977	3,873	346,337
		15,148,481	15,291,127	11,630,956	10,968,981	1,833,345	2,488,801
Payments for intangible assets							
1852	Intangible assets	0	14,620	14,620	14,551	0	69
		0	14,620	14,620	14,551	0	69
Total by Work in Progress Natural Account		**25,489,255**	**26,467,777**	**19,854,938**	**17,184,677**	**3,237,238**	**6,045,862**

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Land							
Land							
81357	Land Purchase-45 Ninth Ave,Mayland	1,100,000	1,100,000	1,100,000	1,100,000	0	0
		1,100,000	1,100,000	1,100,000	1,100,000	0	0
Total Land		1,100,000	1,100,000	1,100,000	1,100,000	0	0
Buildings							
Building							
81376	Rangers Mobile Office	0	60,000	0	0	0	60,000
		0	60,000	0	0	0	60,000
Building major capital works							
80613	Morley Sport & Recreation Ctre - basketball court extension	0	8,750	8,750	11,218	0	(2,468)
80810	Depot Store Room Upgrades	0	20,957	20,957	0	0	20,957
80837	Paddy Walker Depot - improvements	0	153,127	153,127	0	0	153,127
80840	Upper Hillcrest Reserve - transportable changeroom	0	269,558	269,558	273,879	0	(4,321)
81064	Lightning Park - facility upgrades	750,000	750,000	600,000	746,230	50,890	(47,120)
81065	Morley Noranda Recreation Club - facility upgrades	750,000	0	0	0	0	0
81192	Crimea Park - upgrade external changerooms and toilets	0	48,748	48,748	65,170	0	(16,422)
81201	Pat O'Hara Rugby Club	0	44,499	44,499	0	23,690	20,809
81244	Maylands Brickworks Reserve Upgrades - Fencing	45,000	45,000	45,000	27,684	0	17,316
81246	Maylands Sport and Rec Renewal - Aircon	60,000	80,700	80,700	96,142	0	(15,442)
81247	Maylands Sport and Rec Renewal - Roof	95,000	95,000	95,000	76,691	13,153	5,155
81250	Morley Sport and Rec Renewal - Aircon	150,000	150,000	150,000	71,402	0	78,598
81251	Morley Sport and Rec Renewal - Roof	250,000	250,000	250,000	132,072	0	117,928
81261	Silverwood Child Care Centre Renewal - Roof	150,000	150,000	150,000	203,626	0	(53,626)
81265	Various Items Replacement	150,000	150,000	129,000	48,181	89,539	12,280
81268	Waste Transfer Station Renewal - Structural Repairs	1,000,000	1,000,000	300,000	0	0	1,000,000
81337	Maylands Brickworks Reserve Renewal - Structure	250,000	22,500	22,500	0	0	22,500
81341	Noranda Soccer Changroom Upgrade	180,000	36,850	36,850	24,645	0	12,205
		3,830,000	3,275,689	2,404,689	1,776,941	177,272	1,321,476

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Building minor capital works							
80844	Bayswater Community Centre - paving	0	5,000	5,000	0	4,545	455
80974	Waste Transfer Facility - fire suppression system	0	200,000	200,000	0	0	200,000
80992	Waste Transfer Station - upgrade office, showers & toilets	0	133,805	133,805	2,427	0	131,378
81185	Maylands Golf Course - renew depot	0	422	422	0	42	380
81235	Bedford Hall Renewal - Flooring	80,000	80,000	80,000	96,409	4,257	(20,666)
81238	Drill Hall Renewal - Aircon	12,000	8,000	8,000	8,666	0	(666)
81239	Ellis House Renewal - Aircon	15,000	1,350	0	0	0	1,350
81240	Houghton Reserve Pavillion - Upgrade disability access ent	10,000	10,000	10,000	0	9,483	517
81241	Les Hansman Community Centre Renewal - Aircon	35,000	35,000	35,000	40,232	0	(5,232)
81242	Lightning Park Pavilion Renewal - Fire detection system	10,000	10,000	10,000	0	0	10,000
81243	Lower Hillcrest RAL Massie Pavilion Upgrade - Security	25,000	9,588	9,588	9,349	0	239
81245	Maylands Hall Renewal - Fire detection system	17,000	17,000	17,000	19,721	0	(2,721)
81249	Morley Library Upgrade - Access Control	30,000	13,300	13,300	13,419	0	(119)
81256	Paddy Walker Works Depot - Install motor to Carpenters work	5,000	5,000	5,000	3,971	0	1,029
81257	Paddy Walker Works Depot - Mechanical Work Shop renew floor	20,000	20,000	20,000	13,250	8,856	(2,106)
81258	Paddy Walker Works Depot Renewal - Aircon	20,000	20,000	20,000	22,260	0	(2,260)
81259	Riverslea Lodge Renewal	20,000	20,000	15,000	0	0	20,000
81260	SES Headquarters Renewal - Floor	20,000	20,000	20,000	0	0	20,000
81264	Various Hot Water Systems Replacement	10,000	28,200	28,200	9,693	17,902	605
81266	Various New Roof Safety Systems	50,000	50,000	50,000	21,349	16,028	12,622
81267	Waltham Reserve Changeroom Renewal - concrete structure	15,000	15,000	15,000	18,473	0	(3,473)
81335	Ellis House Lighting Upgrade	14,545	14,545	14,545	18,256	0	(3,711)
81338	Maylands Hall Blackout Blinds	14,841	14,841	14,841	14,664	0	177
81340	Moojebing Reserve Shade Sail	40,000	40,000	40,000	32,257	7,409	334
81342	RA Cook Reserve Softball back net upgrade	10,909	10,909	10,909	12,187	0	(1,278)
81367	MSRC Renewal - Stage Lighting Replacement	0	38,000	0	0	23,911	14,089
81368	MSRC Renewal - Backboard Replacement	0	36,000	0	0	0	36,000
81370	MSRC Renewal - Group Fitness Stereo	0	11,000	0	0	9,925	1,075
81371	Bedford Filipino Club Renewal – Aircon	0	8,600	8,600	9,086	0	(486)
81372	Morley ECHO Renewal - Aircon	0	13,650	13,650	17,102	0	(3,452)
81373	Embleton Golf Course Renewal - Power Pole	0	48,600	48,600	0	0	48,600
81531	Security Improvements	0	15,412	15,412	0	15,410	2
		474,295	953,222	861,872	382,771	117,769	452,682

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Aquatic facilities							
80973	Bayswater Waves - refurbishment	0	145,021	125,021	81,067	5,187	58,767
81233	Bayswater Waves Renewal - External wall sheeting	60,000	5,400	5,400	0	0	5,400
81234	Bayswater Waves Renewal - Roof	600,000	305,000	305,000	335,689	32,671	(63,360)
81348	Bayswater Waves Renewal - Plant	81,250	96,250	96,250	9,762	77,360	9,128
81349	Bayswater Waves Renewal - sound equipment	5,000	5,000	5,000	0	4,035	965
81350	Bayswater Waves Upgrade - Building Management System	30,000	20,550	20,550	15,909	0	4,641
81363	Bayswater Waves Renewal - Spa Pipework	0	10,000	10,000	10,440	0	(440)
81364	Bayswater Waves Upgrade - Hydro Area Access Control	0	15,000	15,000	0	11,440	3,560
81365	Bayswater Waves Renewal - Sauna Heater	0	8,000	8,000	4,379	3,238	383
81366	Bayswater Waves Upgrade - Pool Blanket Roller 50m Pool	0	30,000	30,000	14,947	14,947	106
81369	Bayswater Waves Renewal - Hydro Pool Hoist	0	20,000	20,000	0	21,150	(1,150)
		776,250	660,221	640,221	472,193	170,028	18,000
Aged care facilities							
81248	Mertome Gardens Renewal	25,000	25,000	15,000	0	0	25,000
		25,000	25,000	15,000	0	0	25,000
Plant and equipment							
80999	The RISE - Unplanned Capital	0	1,958	1,958	1,559	1,559	(1,160)
		0	1,958	1,958	1,559	1,559	(1,160)
Sustainable environment							
80936	Solar PV installation program	0	20,319	20,319	0	0	20,319
		0	20,319	20,319	0	0	20,319
Other infrastructure construction							
81216	Maylands Sports & Rec Club- Patio Extension- Event space	0	21,941	21,941	12,810	0	9,131
		0	21,941	21,941	12,810	0	9,131
Other infrastructure renewal							
81220	Maylands Brickwork Rectification	75,000	50,000	50,000	82,110	3,200	(35,310)
		75,000	50,000	50,000	82,110	3,200	(35,310)

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Administration Buildings							
81236	Civic Centre Renewal - Aircon	588,000	588,000	294,000	24,193	5,900	557,907
81237	Civic Centre Renewal - Fire detection system	30,000	30,000	30,000	34,602	660	(5,262)
		618,000	618,000	324,000	58,795	6,560	552,645
Halls & Community Centres							
81228	Lower Hillcrest Clubrooms - Redevelopment	0	25,000	25,000	23,207	0	1,793
81230	Civic Centre: IT upgrades to Directors office	0	6,118	6,118	2,198	0	3,920
81232	Bayswater Community Centre Renewal - Aircon	60,000	51,400	51,400	58,572	0	(7,172)
81252	Olive Tree House - Ducted toilet exhaust Replacement	10,000	900	900	0	0	900
81253	Olive Tree house - Staff relocation	150,000	231,900	150,000	6,243	5,809	219,848
81254	Olive Tree House Renewal - flooring	20,000	1,800	1,800	0	0	1,800
81255	Olive Tree House Renewal - Painting	60,000	5,400	5,400	0	0	5,400
81263	Upper Hillcrest Reserve Renewal - Hot water System	20,000	1,800	0	0	0	1,800
		320,000	324,318	240,618	90,220	5,809	228,289
Sport & Recreation Facilities							
80764	Lightning Park Recreation Centre - Spectator shelter	0	0	0	(4,551)	0	4,551
81262	The RISE Renewal - Fire detection system	35,000	35,000	35,000	39,214	570	(4,784)
		35,000	35,000	35,000	34,662	570	(232)
Sustainable Environment							
81183	Emission Reduction and Renewable Energy Delivery	0	78,760	35,000	5,198	41,174	32,388
		0	78,760	35,000	5,198	41,174	32,388
Total Buildings		6,153,545	6,124,428	4,650,618	2,917,259	523,942	2,683,227
Furniture and equipment							
Aquatic facilities							
81113	Bayswater Waves - renew plant and equipment	0	13,393	13,393	12,371	0	1,022
81347	Bayswater Waves - New Visitation Monitors	8,000	11,540	11,540	0	3,242	8,298
		8,000	24,933	24,933	12,371	3,242	9,320

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Furniture and equipment							
81118	Information Services - In Vehicle Comm Amplification	0	20,000	20,000	0	0	20,000
81274	Assets and Mapping - Duress Equipment Replacement Program	5,000	0	0	0	0	0
81276	Environmental Health - Equipment Upgrade	80,000	80,000	80,000	2,545	58,165	19,290
81332	Library Services - ICT Equipment Replacement Program	20,000	20,000	20,000	10,843	0	9,157
81353	Rangers and Security Equipment Renewal Program	28,660	28,660	28,660	0	0	28,660
		133,660	148,660	148,660	13,388	58,165	77,107
IT capital							
81111	Information Services - Network Infra Replacement Program	481,501	524,177	485,656	0	0	524,177
		481,501	524,177	485,656	0	0	524,177
IT renewal							
81275	Assets and Mapping - Network Infrastructure Replacement Pro	22,000	16,409	16,409	16,409	0	(0)
81351	The RISE - New Visitation Monitors	8,000	11,540	11,540	0	9,445	2,095
81352	MSRC - New Visitation Monitors	8,000	11,540	11,540	0	6,545	4,995
81354	Information Services - Council chambers system Replacement	240,000	240,000	211,200	188,028	49,076	2,896
81355	Information Services - End User Devices Replacement Program	386,592	386,592	340,197	115,045	48,737	222,810
81356	Information Services - Telephony Replacement Program	70,000	70,000	61,600	0	0	70,000
		734,592	736,081	652,486	319,482	113,803	302,796
Plant and equipment							
80996	Bayswater Waves - Health Club - Strength Equipment renewal	0	22,687	22,687	0	0	22,687
		0	22,687	22,687	0	0	22,687
Other infrastructure construction							
81219	MSRC-Technology Infrastructure	0	121,765	121,765	37,034	18,450	66,281
		0	121,765	121,765	37,034	18,450	66,281
Water Facilities							
81114	Bayswater Waves - unplanned capital	0	27,855	21,345	6,345	18,182	3,328
		0	27,855	21,345	6,345	18,182	3,328
Total Furniture and equipment		1,357,753	1,606,158	1,477,532	388,620	211,842	1,005,696

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Plant and equipment							
Building minor capital works							
81108	Install and commission above ground fuel system	0	30,000	30,000	25,248	0	4,752
		0	30,000	30,000	25,248	0	4,752
Plant and equipment							
81110	Plant and Equipment replacement program	1,729,476	2,301,444	951,212	1,770,018	668,109	(136,683)
		1,729,476	2,301,444	951,212	1,770,018	668,109	(136,683)
Total Plant and equipment		1,729,476	2,331,444	981,212	1,795,266	668,109	(131,931)
Roads							
Parking Serivces							
81320	Upgrade ACROD parking	8,960	8,960	8,960	0	0	8,960
81361	45 Ninth Ave Maylands-Carpark	0	100,000	0	1,681	880	97,439
		8,960	108,960	8,960	1,681	880	106,399
Building minor capital works							
81191	Pat O'Hara Reserve - Morley Sport and Recreation Centre rede	150,000	150,000	150,000	39,904	3,550	106,545
		150,000	150,000	150,000	39,904	3,550	106,545
Road construction							
80245	Traffic management - general	0	16,364	16,364	19,050	0	(2,686)
80426	Design of slip lane at 60 Russell Street corner Walter Road	0	0	0	2,980	0	(2,980)
80960	Low Cost Urban Safety Design & Construction - Frank Drago	0	0	0	34,287	0	(34,287)
80961	Low Cost Urban Safety Design & Construction - Bayswater Wave	0	0	0	58,113	0	(58,113)
81063	Low Cost Urban Safety Program	300,000	300,000	300,000	163,999	22,802	113,199
81081	Low Cost Urban Safety Design & Construction-Weld Square	237,261	0	0	241	0	(241)
81083	Low Cost Urban Safety Design & Construction-Shearn Park	86,906	600,000	86,906	677,859	108,579	(186,438)
81084	Low Cost Urban Safety Design & Construction-Maylands Strip	222,676	500,000	222,676	241	0	499,759
81089	Low Cost Urban Safety Design & Construction-Beaufort Park	0	0	0	124,484	0	(124,484)
81090	Low Cost Urban Safety Design & Construction-RA Cook Park	0	0	0	241	0	(241)
81336	LCURS - Road Safety Treatments	2,000,000	143,446	133,408	0	0	143,446
81359	Low Cost Urban Safety Design & Construction-Whatley Cres Nth	0	40,000	40,000	0	0	40,000
		2,846,843	1,599,810	799,354	1,081,492	131,381	386,936

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Road renewal							
81293	Resurface Intersection- Russell Street to Bishop Street	177,408	177,408	177,408	169,889	16,604	(9,085)
		177,408	177,408	177,408	169,889	16,604	(9,085)
Roads to recovery							
81027	Road Resurfacing - Cooper Rd - Wylde to Wolseley	0	0	0	8,283	0	(8,283)
81224	R2R- Vera St-Wellington Rd to Lee St	0	0	0	3,199	0	(3,199)
81298	Road Resurface Arundel St from Lawrence St to Toowong St	119,416	120,755	120,755	107,991	5,433	7,332
81302	Road Resurface Drake St from Broun Ave to Union Rd (R2R)	242,077	242,077	242,077	204,675	3,365	34,038
81304	Road Resurface Farmfield Wy From Harrowshill Rd	119,741	119,741	119,741	97,506	0	22,235
81314	Road Resurface Reman Rd from Langley Rd to Cul-De-Sac (R2R)	68,145	68,145	68,145	59,713	0	8,432
		549,379	550,718	550,718	481,365	8,797	60,555
Black spot state							
80748	Benara Road / Camboon Road	0	0	0	4,719	0	(4,719)
81279	Intersection upgrade Benara Road / Emberson Road	35,000	35,000	35,000	21,176	11,337	2,487
		35,000	35,000	35,000	25,895	11,337	(2,232)
Base road grant							
81297	Road Resurface Abinger St from Noranda Ave to Ranmore Way	50,622	49,018	49,018	51,760	0	(2,742)
81299	Road Resurface Avenell Rd from Clavering Rd to Raleigh Rd	99,329	99,706	99,706	106,193	0	(6,487)
81300	Road Resurface Bromley St from Burnett St to Rothbury Rd	124,413	124,413	124,413	8,371	0	116,042
81301	Road Resurface Burnett St from Mcgregor St to Mallion St	80,801	80,801	80,801	4,054	0	76,747
81303	Road Resurface Fairs St from Drake St to Bromley St	23,040	23,040	23,040	27,958	0	(4,918)
81305	Road Resurface Feredy St from Bromley St to Burnett St	43,386	43,386	43,386	1,054	0	42,332
81306	Road Resurface Gilders Pl from Union St to Cul-De-Sac	15,349	15,349	15,349	0	0	15,349
81307	Road Resurface Higgins Wy from Newton St to Wyatt Rd	48,351	39,790	39,790	42,193	0	(2,403)
81308	Road Resurface Hudson St from Langley Rd to Rothbury Rd	74,635	74,635	74,635	0	0	74,635
81309	Road Resurface Mcgregor St from Broun Ave to Burnett St	58,410	58,410	58,410	0	0	58,410
81310	Road Resurface Newton St from Guildford Rd to Cul-De-Sac	55,490	42,988	42,988	44,673	0	(1,685)
81311	Road Resurface Noranda Ave from Hookwood Rd to Camboon Rd	38,940	39,431	39,431	41,822	0	(2,391)
81312	Road Resurface Paine Rd from HSE 21 To Alfreda Ave	100,595	100,595	100,595	95,530	0	5,065
81313	Road Resurface Ranmore Wy from Dormans Rd to Hookwood Rd	87,615	79,490	79,490	83,359	0	(3,869)
81315	Road Resurface Thursley Wy from Abinger St To Noranda Ave	90,860	72,772	72,772	75,197	0	(2,425)
81316	Road Resurface Union St from Drake St to Reman Rd	42,704	42,704	42,704	32,675	0	10,029
81317	Road Resurface Ward Pl from Feredy St to Cul-De-Sac	16,063	16,063	16,063	6,985	0	9,078
		1,050,603	1,002,591	1,002,591	621,824	0	380,767

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Arterial road construction							
81127	Arterial Roads - Direct Grant /Resurfacing - Broun Ave/Colli	0	0	0	18,689	0	(18,689)
		0	0	0	18,689	0	(18,689)
Metropolitan Regional Road Group Projects							
81294	Road Rehabilitation Camboon Road (MRRG)	268,386	513,976	268,386	519,955	0	(5,979)
81295	Road Rehabilitation Crimea Street (MRRG)	338,937	473,388	338,937	445,778	0	27,610
81296	Road Rehabilitation McGilvray Avenue (MRRG)	660,937	499,501	499,501	532,873	0	(33,372)
		1,268,260	1,486,865	1,106,824	1,498,606	0	(11,741)
Sporting Reserves							
81278	Carpark Resurfacing Program - Pat'O Hara Reserve	154,000	154,000	154,000	141,735	209	12,056
81281	Morley Sport and Recreation carpark (Pat O'Hara) Stage 2	150,000	150,000	150,000	152,910	7,655	(10,565)
81282	Morley Sport and Recreation carpark (Pat O'Hara) Stage 3	200,000	200,000	200,000	163,727	534	35,739
81321	Upper Hillcrest Reserve Disabled Carpark Expansion	75,000	75,000	75,000	60,784	0	14,216
		579,000	579,000	579,000	519,156	8,398	51,446
Recreation Reserves							
81322	Waterland Carpark Expansion	150,000	13,500	13,500	0	0	13,500
		150,000	13,500	13,500	0	0	13,500
Total Roads		6,815,453	5,703,852	4,423,355	4,458,502	180,949	1,064,402
Footpath							
Other road construction							
80911	Drake Street - Broun Avenue/Rothbury Road - new pathway	0	34,731	34,731	0	0	34,731
		0	34,731	34,731	0	0	34,731

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Footpath construction							
81105	New Path - Bunya St Stage 1	0	24,774	24,774	50,851	0	(26,077)
81283	Pathway Expansion Program - Beechboro Road North	25,000	35,196	25,000	40,628	0	(5,432)
81284	Pathway Expansion Program - Camboon Road	98,000	68,379	68,379	72,315	0	(3,936)
81285	Pathway Expansion Program - Cox Street	56,000	76,436	56,000	83,115	0	(6,679)
81286	Pathway Expansion Program - Endeavour Road	64,800	57,301	57,301	59,917	0	(2,616)
81287	Pathway Expansion Program - Illingbridge Street	45,000	45,000	45,000	53,271	0	(8,271)
81288	Pathway Expansion Program - LTCN Bike Path, Drake Street	760,000	68,400	68,400	0	0	68,400
81289	Pathway Expansion Program - Mahogany Road	17,000	17,000	17,000	21,229	250	(4,479)
81290	Pathway Expansion Program - Ramsden Way	65,000	74,391	65,000	79,791	0	(5,400)
81291	Pathway Expansion Program - Gilbert Street	67,813	67,813	67,813	10,680	0	57,133
81292	Pathway Expansion Program - Thorpe Street	129,600	129,600	129,600	153,396	0	(23,796)
81375	Strutt Reserve footpath installation	0	88,950	0	0	73,141	15,809
		1,328,213	753,240	624,267	625,193	73,391	54,656
Park development construction							
81104	New Path - Hester/Evans/Drake	250,000	1,420,973	729,373	2,516,971	150,074	(1,246,072)
		250,000	1,420,973	729,373	2,516,971	150,074	(1,246,072)
Total Footpath		1,578,213	2,208,944	1,388,371	3,142,164	223,465	(1,156,685)
Drainage							
Drainage construction							
80248	Urban water sensitive design	0	81,470	81,470	0	0	81,470
80928	City-wide - optimise drainage amenity	0	11,507	11,507	0	0	11,507
		0	92,977	92,977	0	0	92,977
Drainage renewal							
81280	Low Point New Drainage Program	66,125	66,125	59,508	11,938	0	54,187
		66,125	66,125	59,508	11,938	0	54,187
Sustainable environment							
81213	Drainage for Liveability Detailed Design Rudloc and Bowden R	0	60,000	0	0	0	60,000
		0	60,000	0	0	0	60,000
Total Drainage		66,125	219,102	152,485	11,938	0	207,164

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Park development							
Other infrastructure construction							
81374	Maylands Boat Ramp Pontoons - Renewal	0	28,660	0	31,636	0	(2,976)
		0	28,660	0	31,636	0	(2,976)
Park development construction							
80242	Riverbank restoration	92,292	332,292	92,292	145,893	67,615	118,784
81004	Birkett Street Reserve - redevelopment	0	0	0	17,227	0	(17,227)
81171	Program - Natural Environment Improvement - Foreshore River	240,000	0	0	369,714	29,998	(399,712)
81172	Waterland Developments-Parking & Playspace	0	780	0	931	0	(151)
81218	Bardon Park-Inclusive Swing	0	85,625	85,625	107,515	0	(21,890)
81269	Maylands Lakes Masterplan Implementation	250,000	250,000	250,000	111,950	12,895	125,155
81270	New Lightning Park Limestone Path	80,000	80,000	80,000	0	0	80,000
81271	Public Bin Renewal Program	65,000	65,000	65,000	32,800	10,760	21,440
81272	Rudloc Reserve Transformation	550,000	550,000	550,000	0	0	550,000
81273	Tranby Riverbank Restoration	100,000	100,000	100,000	0	0	100,000
81323	Bore Pump Renewal Program	117,500	117,500	117,500	100,043	25,818	(8,361)
81324	Further Greening of Guildford Road	100,000	100,000	100,000	0	0	100,000
81325	Irrigation Renewal Program	64,577	193,577	193,577	190,309	5,051	(1,783)
81326	Irrigation Renewal Program - Design	100,000	100,000	100,000	0	0	100,000
81327	Irrigation Renewal Program - Water usage reduction strategy	250,000	250,000	250,000	0	0	250,000
81328	Median Island Tree Planting Program	200,000	300,000	200,000	0	73,770	226,231
81329	Park Furniture Renewal Program	50,000	50,000	50,000	15,168	15,390	19,442
81330	Passive Park Lights Renewal Program	36,200	36,200	36,200	0	0	36,200
81331	Removal of dilapidated jetty Lake Brearley, Maylands	10,000	10,000	10,000	0	0	10,000
81334	Crimea - Tennis/Skate/Baseball Floodlight System Renewal	250,000	250,000	250,000	19,467	76,620	153,913
81358	Halliday Hosue-Retic	20,000	20,000	20,000	32,722	700	(13,422)
81360	Mayland Lakes Tank Installation	0	150,000	50,000	180,157	1,600	(31,757)
81362	Wymond park outdoor exercise equipment	0	50,000	50,000	0	0	50,000
		2,575,569	3,090,974	2,650,194	1,323,897	320,217	1,446,861
Sustainable environment							
81061	Maylands Lakes bank renaturalisation & improve water quality	0	550,000	0	0	0	550,000
81214	Maylands Lakes - Water Quality Improvements	0	50,700	50,700	78,443	3,028	(30,771)
		0	600,700	50,700	78,443	3,028	519,229

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Tree management							
81165	Riverside Gardens Urban Forest	0	140,000	140,000	134,818	40,257	(35,075)
81344	Riverside Gardens Urban Forest (Advocacy Project)	1,650,000	1,650,000	1,386,000	606,037	995,748	48,215
		1,650,000	1,790,000	1,526,000	740,854	1,036,006	13,140
Golf course development							
81168	Maylands Peninsula Golf Course Upgrade	0	150,000	0	46,770	7,953	95,277
		0	150,000	0	46,770	7,953	95,277
Drink fountains							
80971	Lake Bungana - drink fountain	0	0	0	13	0	(13)
		0	0	0	13	0	(13)
Playground							
81175	City Wide - Playspace Redevelopments	0	436,233	436,233	510,696	0	(74,463)
81176	City Wide - Sports Goal Replacements	0	24,370	24,370	10,810	0	13,560
81180	City Wide - Cricket Match Synthetic Wicket Renewals	0	3,080	3,080	0	0	3,080
81333	Cricket Pitch Renewal Program	64,000	64,000	64,000	74,287	0	(10,287)
81343	Riverside Gardens Playground Renewal	50,000	50,000	50,000	7,966	39,170	2,864
81345	Sport Court Replacement Program	100,000	5,000	5,000	0	0	5,000
81346	Sport Goal Renewal Program	20,000	1,000	1,000	23,869	0	(22,869)
		234,000	583,683	583,683	627,628	39,170	(83,115)
Other infrastructure construction							
80946	Wotton Skate Park and surrounding facilities	0	36,719	36,719	0	18,685	18,034
81062	Tranby House Reserve Foreshore - rehab and revegetation	1,000,000	0	0	0	0	0
81177	City Wide - Sports Lighting Renewals	0	137,422	137,422	50,556	0	86,866
81339	Mills Avenue Pocket Park Development (Metronet)	680,000	34,000	34,000	0	0	34,000
		1,680,000	208,141	208,141	50,556	18,685	138,900
Other infrastructure renewal							
80755	Critical Asset Renewal Program	0	0	0	41,499	0	(41,499)
81167	Bore and Pump Replacement Program	0	48,334	48,334	50,866	0	(2,532)
81169	Critical Asset Renewal and Upgrade Program	0	6,087	6,087	33,888	0	(27,801)
		0	54,421	54,421	126,253	0	(71,832)

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Recreation Reserves							
81173	City Wide - Community Ball Court Resurfacing	100,000	148,965	148,965	189,881	0	(40,916)
81181	City Wide - Sporting Reserve Fencing Replacements	0	22,498	22,498	5,741	0	16,757
81182	Upper Bardon Park	0	15,000	15,000	18,727	0	(3,727)
		100,000	186,463	186,463	214,349	0	(27,886)
Total Park development		6,239,569	6,693,042	5,259,602	3,240,400	1,425,059	2,027,584
Other infrastructure							
Traffic management							
81319	Traffic Management Devices	65,000	65,000	58,500	59,116	0	5,884
		65,000	65,000	58,500	59,116	0	5,884
Street lights							
81119	City Lighting Renewal Program/New Req	0	17,619	17,619	32,191	0	(14,572)
81318	Street Lightpole Upgrade	303,481	303,481	273,132	1,150	0	302,331
		303,481	321,100	290,751	33,340	0	287,760
Other infrastructure construction							
81122	Bus Shelters - Upgrade program	32,256	32,256	29,025	0	0	32,256
81277	Bus Shelters - Expansion Program	48,384	33,700	28,867	21,261	0	12,439
		80,640	65,956	57,892	21,261	0	44,695
Sustainable environment							
80935	Emission reduction and renewable energy implementation	0	14,131	0	47	0	14,084
		0	14,131	0	47	0	14,084
Other infrastructure construction							
80392	Maylands Town Centre - City-led infrastructure activation	0	0	0	2,213	1,503	(3,716)
81121	Town Centre's - City-led Place Activation	0	0	0	0	2,370	(2,370)
		0	0	0	2,213	3,873	(6,086)
Total Other infrastructure		449,121	466,187	407,143	115,977	3,873	346,337

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		$	$	$	$	$	$
Intangible assets							
Software							
80950	Website development for online bookings	0	14,620	14,620	14,551	0	69
		0	14,620	14,620	14,551	0	69
Total Intangible assets		0	14,620	14,620	14,551	0	69
Total capital projects		**25,489,255**	**26,467,777**	**19,854,938**	**17,184,677**	**3,237,238**	**6,045,862**

10.2.3 List of Payments for the Month of May 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Schedule of Accounts - Municipal Fund [**10.2.3.1** - 8 pages] 2. Schedule of Accounts - Aged Persons Homes Account [**10.2.3.2** - 1 page] 3. Schedule of Accounts - Trust Fund [**10.2.3.3** - 1 page] 4. Summary of Corporate Credit Card Expenses [**10.2.3.4** - 1 page] 5. Summary of Corporate Purchase Card Expenses [**10.2.3.5** - 3 pages] 6. Electronic Fund Transfers [**10.2.3.6** - 1 page]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

This report presents the list of payments, comprising **Attachments 1, 2, 3, 4, 5 and 6** made under delegated authority for the month of May 2025 in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

OFFICER'S RECOMMENDATION

That Council receives the list of payments for the month of May 2025 made under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* comprising:

1. **Schedule of Accounts – Municipal Fund (Attachment 1);**
2. **Schedule of Accounts – Aged Persons Homes Account (Attachment 2);**
3. **Schedule of Accounts – Trust Fund (Attachment 3);**
4. **Summary of Corporate Credit Card Expenses (Attachment 4); and**
5. **Summary of Corporate Purchase Card Expenses (Attachment 5); and**
6. **Electronic Fund Transfers (Attachment 6).**

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust Funds in addition to Aged Care accounts in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

A list of accounts paid is to be provided to Council where such delegation is made.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A list of payments is presented to Council each month for noting in accordance with the *Local Government (Financial Management) Regulations 1996*.

Payments drawn from the Municipal Account for the month of May 2025 are included in **Attachment 1**.

Payments drawn from the Aged Persons Homes Account for the month of May 2025 are included in **Attachment 2**.

Payments drawn from the Trust Fund for the month of May 2025 are included in **Attachment 3.**

Payments made via corporate credit and purchase cards are included in **Attachment 4 and Attachment 5** respectively. Regulation 13(A) of the Local Government (Financial Management) Regulations 1996 was updated requiring the reporting of payments by employees via purchase cards (i.e. in addition to Credit Cards) to be reported from 1 October 2023. Purchase Cards used by employees include BP (Fuel) and Bunnings Cards with those transactions reported separately but the total spend is included in payments from the Municipal Account.

All other payments of a direct debit nature made from the Municipal and Aged Persons Homes Accounts including bank fees; payroll payments; and other direct payment arrangements, are represented in **Attachment 6**.

All payments are summarised in **Table 1**.

Table 1

Payment Type	***Reference***	***Amount $***
Municipal Account BPay Direct Credits Electronic Fund Transfers (EFTs)	BP000291-292, DC000734-759, EF091154-091307, EF091310-091423, EF091425-091554, EF091556-091750	**$5,784,692.35**
Aged Persons Homes Electronic Fund Transfers (EFTs)	EF091555	**$11,133.38**
Trust Fund Electronic Fund Transfers (EFTs)	EF091308-091309, EF091424	**$59,256.97**
Credit Card Expenses	30 April 2025 to 28 May 2025	**$14,528.40**
Direct Debit and Other Electronic Fund Transfer	1 May 2025 to 31 May 2025	**$3,916,214.39**
	Total	**$9,785,825.49**

The following payments from previous months were cancelled in May.

- Municipal Account:
  - EF090157 - $272.99

LEGISLATIVE COMPLIANCE

Regulation 13 of the *Local Government (Financial Management) Regulations 1996*

The City's *Procurement Policy* applies.
Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds and the Aged Care Homes accounts. Therefore, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is prepared each month showing each account paid since the list was prepared.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations. This provides for the effective and timely payment of the City's contractors and other creditors.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.
Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

That Council notes the List of Payments for the month of May 2025 comprising **Attachments 1, 2, 3, 4, 5 and 6**.

City of Bayswater

List of Payment - Municipal
for the period 1 May 2025 to 31 May 2025

Reference	*Date*	*Creditor Name*	*Invoice details*	*Amount Paid*
Payments				**$**
BP000291	08/05/25	RAC Businesswise	Plant and vehicle repairs	148.00
BP000292	29/05/25	Coca Cola Europacific Partners Australia Pty Ltd	Kiosk stock	4,457.62
DC000734	01/05/25	Superchoice	Superannuation	2,699.89
DC000735	01/05/25	Superchoice	Payroll payment	249,165.65
DC000736	14/05/25	Superchoice	Payroll payment	254,759.16
DC000737	01/05/25	Easisalary Pty Ltd	Payroll payment	8,675.15
DC000738	14/05/25	Easisalary Pty Ltd	Payroll payment	8,675.15
DC000739	01/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	614.00
DC000740	01/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	619.20
DC000741	01/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	489.50
DC000742	09/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	656.80
DC000743	09/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	774.00
DC000744	09/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	2,322.00
DC000745	13/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	662.00
DC000746	13/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	664.60
DC000747	13/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	664.60
DC000748	01/05/25	Colleagues Nagels Pty Ltd	Staff uniforms and protective equipment	-272.99
DC000749	09/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	2,236.00
DC000750	13/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	662.00
DC000751	19/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	662.00
DC000752	19/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	1,720.00
DC000753	21/05/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	521.20
DC000754	20/05/25	Superchoice	Superannuation	1,125.41
DC000755	28/05/25	Easisalary Pty Ltd	Payroll payment	8,675.15
DC000756	28/05/25	Superchoice	Payroll payment	256,373.13
DC000757	07/04/25	Superchoice	Staff superannuation and other deductions	368.24
DC000758	16/05/25	Superchoice	Staff superannuation and other deductions	24.48
DC000759	21/05/25	Australian Taxation Office	Fringe Benefit Tax (FBT)	808.47
EF091154	01/05/25	Assunta Meleca	Councillor allowances and reimbursements	3,105.04
EF091155	01/05/25	Elli Petersen-Pik	Councillor allowances and reimbursements	5,100.55
EF091156	01/05/25	Filomena Piffaretti	Councillor allowances and reimbursements	12,495.37
EF091157	01/05/25	Giorgia Johnson	Councillor allowances and reimbursements	3,105.04
EF091158	01/05/25	Joshua Eveson	Councillor allowances and reimbursements	3,105.04
EF091159	01/05/25	Michelle Louise Sutherland	Councillor allowances and reimbursements	3,105.04
EF091160	01/05/25	Nat Latter	Councillor allowances and reimbursements	3,005.80
EF091161	01/05/25	Sally Palmer	Councillor allowances and reimbursements	3,105.04
EF091162	01/05/25	Steven George Ostaszewskyj	Councillor allowances and reimbursements	3,105.04
EF091163	08/05/25	AH & TK Ward	Refund residential verge deposit	1,560.00
EF091164	08/05/25	AlintaGas Sales Pty Ltd	Gas usage charges	240.30
EF091165	08/05/25	Anastasia Zafiropoulos	Refund bond	550.00
EF091166	08/05/25	Auslam WA Inc	Refund bond	550.00
EF091167	08/05/25	Blue Strike Home	Refund residential verge deposit	1,560.00
EF091168	08/05/25	Bora & Piyatida Heng	Refund bond	1,000.00
EF091169	08/05/25	C&M Communications (Lee Sandiford)	Refund bond	550.00
EF091170	08/05/25	Creative Connections Art & Poetry Ex	Refund hall hire	500.00
EF091171	08/05/25	CTI5 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	571.65
EF091172	08/05/25	Dance Connection Studios	Refund bond	266.50
EF091173	08/05/25	David Di Marco	Refund residential verge deposit	1,560.00
EF091174	08/05/25	Department of Local Governent, Sport & C	Refund swimming lessons	94.00
EF091175	08/05/25	Elli Petersen-Pik	Councillor allowances and reimbursements	73.02
EF091176	08/05/25	Fiorda Kule	Sitting fee	200.00
EF091177	08/05/25	GG & G De Luca	Refund residential verge deposit	1,485.23
EF091178	08/05/25	Hilda Mary Ousephachan	Refund bond	550.00
EF091179	08/05/25	Jodi Giacci	Donation	200.00
EF091180	08/05/25	Kasia Jayasekera	Refund facility hire bond	500.00
EF091181	08/05/25	Kurdish Association of WA (KAWA) Inc.	Refund bond	767.00
EF091182	08/05/25	L & V Barker	Refund residential verge deposit	1,400.00
EF091183	08/05/25	L D Weall and J J Dale	Refund bond	350.00
EF091184	08/05/25	Local Government Professionals Aust WA	Staff training, development and support	1,650.00
EF091185	08/05/25	Megan Rigby	Staff allowances and reimbursements	32.40
EF091186	08/05/25	Metro Strata Developments Pty Ltd	Refund residential verge deposit	1,485.23
EF091187	08/05/25	Mingalathukha Buddhist Association Inc.	Refund bond	1,000.00
EF091188	08/05/25	Morley Primary School Playgroup	Donation	1,958.50
EF091189	08/05/25	Peta Lewis and Ben Curnick	Crossover subsidy	635.27
EF091190	08/05/25	Powertech Pty Ltd	Refund bond	200.00
EF091191	08/05/25	Reece Australia Pty Ltd T/A Reece Plumbing	Building supplies and hardware	658.86
EF091192	08/05/25	Rugby WA	Refund bond	350.00
EF091193	08/05/25	Sarah Wiley	Sitting fee	200.00
EF091194	08/05/25	Shaun Mackenzie	Sitting fee	200.00
EF091195	08/05/25	Sinead McElvaney	Donation	200.00
EF091196	08/05/25	Slade McQuiggin	Refund rates overpayment	1,575.44
EF091197	08/05/25	Synergy	Electricity charges (other than street lighting)	37,412.59
EF091198	08/05/25	TDT (WA) Pty Ltd	Refund residential verge deposit	1,560.00
EF091199	08/05/25	Teagan Cowlishaw	Donation	200.00
EF091200	08/05/25	Telstra Limited	Office telephone and communication expenses	19,900.41
EF091201	08/05/25	Uzma Mahfooz Ali	Refund bond	550.00
EF091202	08/05/25	Water Corporation	Water usage charges	21,304.10
EF091203	08/05/25	Wesfarmers Kleenheat Gas Pty Ltd	Gas usage charges	16,970.90
EF091204	08/05/25	AAAC Towing Pty Ltd	Vehicle towing	392.70
EF091205	08/05/25	AFL Sports Ready Ltd	Labour hire and temporary replacement	12,461.37
EF091206	08/05/25	AMS Technology Group Pty Ltd	Building maintenance and services	3,535.30

Reference	*Date*	*Creditor Name*	*Invoice details*	*Amount Paid*
Payments				$
EF091207	08/05/25	Annetta Bei-En Chung T/A Homey Coffee Bar	Functions and events bar stock	732.47
EF091208	08/05/25	Artref Pty Ltd	Printing and graphic design expenses	254.10
EF091209	08/05/25	A.S.B Marketing Pty Ltd	Marketing and promotional material	1,109.90
EF091210	08/05/25	Asphaltech Pty Ltd	Construction and civil works payments	387.28
EF091211	08/05/25	Australian Services Union	Payroll payment	236.50
EF091212	08/05/25	Australian Swim Schools Association Ltd	Staff training, development and support	497.10
EF091213	08/05/25	Australian Taxation Office	Payroll payment	307,672.00
EF091214	08/05/25	Award Contracting	Garden maintenance	660.00
EF091215	08/05/25	Beinformed Group Pty Ltd T/A BeCarWise	Payroll payment	1,087.74
EF091216	08/05/25	Bepassey Nominees Pty Ltd T/A Beacon Equipment	Plant and vehicle parts and materials	612.90
EF091217	08/05/25	Berbec Pty Ltd	Construction and civil works tools and materials	69.58
EF091218	08/05/25	Bin Bath Corporation Pty Ltd	Cleaning services	51.74
EF091219	08/05/25	BOC Ltd	Medical services and materials	26.24
EF091220	08/05/25	Boyan Electrical Services	Electrical installation and repair	2,104.30
EF091221	08/05/25	Brownes Foods Operations Pty Ltd	Staff amenities	51.60
EF091222	08/05/25	Bunnings Group Ltd	Engineering works materials	1,700.21
EF091223	08/05/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Cleaning supplies	310.90
EF091224	08/05/25	Carpet Fair Pty Ltd T/A City Commercial Floorcoverings	Building maintenance and services	837.38
EF091225	08/05/25	CHG-Meridian Australia Pty Ltd	Lease and rental payments	58,125.40
EF091226	08/05/25	Child Support Agency	Payroll payment	830.12
EF091227	08/05/25	CNW Pty Ltd	Construction and civil works tools and materials	2,451.29
EF091228	08/05/25	Code Research Pty Ltd T/A PWD (Australia)	Marketing and promotional material	2,000.00
EF091229	08/05/25	Contra-flow Pty Ltd	Traffic management	26,264.26
EF091230	08/05/25	Custom Courts Pty Ltd	Equipment purchases	7,038.35
EF091231	08/05/25	Diana Kudsee	Youth and seniors community activities	400.00
EF091232	08/05/25	Robert Walters Pty Ltd	Labour hire and temporary replacement	5,591.80
EF091233	08/05/25	Direct Communications Pty Ltd	Plant and vehicle repairs	500.00
EF091234	08/05/25	Dowsing Group Pty Ltd	Construction and civil works payments	27,131.50
EF091235	08/05/25	E Fire & Safety	Building maintenance and services	118.90
EF091236	08/05/25	EAE Holdings Pty Ltd T/A Stanlee Hospitality Supplies	Minor equipment purchase	246.29
EF091237	08/05/25	Eastern Merchant Pty Ltd T/A Maylands Park Lottery Centre and News Agency	Memberships and subscriptions	61.50
EF091238	08/05/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	105,210.35
EF091239	08/05/25	Eurofins ARL Pty Ltd	Environmental testing and sampling	3,960.00
EF091240	08/05/25	Europcar WA	Vehicle and plant hire	6,518.15
EF091241	08/05/25	Everability Group Limited T/A Guide Dogs WA	Youth and seniors community activities	275.00
EF091242	08/05/25	Exbo Signage and Digital Pty Ltd T/A Bokay Signage	Signage and banners	159.45
EF091243	08/05/25	Finespun Pty Ltd	Sitting fee	467.50
EF091244	08/05/25	Fleet Fitness	Equipment maintenance	243.82
EF091245	08/05/25	Flexi Staff Group Pty Ltd	Labour hire and temporary replacement	1,114.23
EF091246	08/05/25	Garden Care West (WA)	Garden maintenance	264.00
EF091247	08/05/25	GFG Temporary Assist	Labour hire and temporary replacement	29,316.99
EF091248	08/05/25	GHD Pty Ltd	Analytical and testing services	11,000.00
EF091249	08/05/25	Grainne Wray	Youth and seniors community activities	720.00
EF091250	08/05/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	8,788.35
EF091251	08/05/25	Health Insurance Fund of WA	Payroll payment	74.40
EF091252	08/05/25	Hospital Benefit Fund of WA	Payroll payment	908.74
EF091253	08/05/25	Hydroquip Pumps & Irrigation Pty Ltd	Parks and gardens materials	43,376.24
EF091254	08/05/25	ibookingsystems	Memberships and subscriptions	99.00
EF091255	08/05/25	Industrial Power Equipment Pty Ltd T/A Garpen	Plant and vehicle parts and materials	316.01
EF091256	08/05/25	IRP Pty Ltd	Labour hire and temporary replacement	1,579.22
EF091257	08/05/25	J.G Abberton & Others Lavan T/A Lavan	Legal expenses and court costs	3,319.25
EF091258	08/05/25	Josh Byrne and Associates	Professional consultancy services	1,796.03
EF091259	08/05/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens materials	2,355.26
EF091260	08/05/25	Kasse Marie McCummiskey	Youth and seniors community activities	640.00
EF091261	08/05/25	Landgate	Gross rental valuation charges	169.98
EF091262	08/05/25	Les Mills Australia	Memberships and subscriptions	3,159.62
EF091263	08/05/25	Majestic Clean Services Pty Ltd	Cleaning services	798.00
EF091264	08/05/25	Maxwell Robinson & Phelps	Pest control	208.45
EF091265	08/05/25	Message4U Pty Ltd T/A Sinch MessageMedia	Memberships and subscriptions	262.94
EF091266	08/05/25	Minterellison	Professional consultancy services	3,235.65
EF091267	08/05/25	Moray & Agnew	Legal expenses and court costs	109.34
EF091268	08/05/25	TheTrustee for the Ingwelala Trust T/A Westoz Food Distribu	Kiosk stock	919.84
EF091269	08/05/25	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks and gardens tree pruning and assoc. services	10,788.80
EF091270	08/05/25	Natural Area Holdings Pty Ltd	Garden maintenance	16,761.38
EF091271	08/05/25	Ngala-Boodja/Aboriginal Land Care	Parks and gardens contract payments	3,300.00
EF091272	08/05/25	Novated Lease Australia Pty Ltd	Payroll payment	700.43
EF091273	08/05/25	Pases Aqua Pty Ltd	Parks and gardens contract payments	1,300.00
EF091274	08/05/25	Paywise Pty Ltd	Payroll payment	3,982.90
EF091275	08/05/25	Perth Auto Alliance Pty Ltd T/A Lynford Motors	Plant and vehicle parts and materials	203.25
EF091276	08/05/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	1,361.80
EF091277	08/05/25	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	1,252.54
EF091278	08/05/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	2,381.48
EF091279	08/05/25	Royal Life Saving Society	Youth and seniors community activities	44.22
EF091280	08/05/25	Scott Printers Pty Ltd	Printing and graphic design expenses	400.40
EF091281	08/05/25	Sports Turf Technology Pty Ltd	Parks and gardens contract payments	1,546.89
EF091282	08/05/25	St John Ambulance Western Australia Ltd	Medical services and materials	640.38
EF091283	08/05/25	Stiles Electrical & Communication Services Pty Ltd	Electrical installation and repair	15,399.31
EF091284	08/05/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Vehicle and plant hire	26,730.00
EF091285	08/05/25	Systemised By Design Pty Ltd	Plant and vehicle parts and materials	467.50
EF091286	08/05/25	Team Global Express Pty Ltd T/A IPEC Pty Ltd	Postage and courier charges	325.80
EF091287	08/05/25	Technology One Limited	Software maintenance	4,968.58
EF091288	08/05/25	The Trustee for Kishor Jethwa Family Trust T/A MBE West Pert	Printing and graphic design expenses	250.00
EF091289	08/05/25	The Trustee for Rabblement Trust	Youth and seniors community activities	480.00
EF091290	08/05/25	The Trustee for Sportsworld Unit Trust T/A Sportsworld of WA	Kiosk stock	745.80
EF091291	08/05/25	The Trustee for the Bailey Family Trust T/A Top of the Ladder Gutter Cleaning	Building maintenance and services	9,295.00
EF091292	08/05/25	The Trustee for the CHG-Meridian Au Securitisation Trust	Lease and rental payments	95,702.78

Reference	*Date*	*Creditor Name*	*Invoice details*	*Amount Paid*
Payments				**$**
EF091293	08/05/25	The Trustee for the Dzodzos Family Trust	Parks and gardens contract payments	7,394.89
EF091294	08/05/25	The Trustee for The McCartney Family Trust T/A Kerb Doctor	Construction and civil works payments	643.17
EF091295	08/05/25	The LGRCEU (WA) T/A The Western Australian Municipal Road Boards Parks	Payroll payment	880.00
EF091296	08/05/25	Tool Kit Depot	Minor equipment purchase	816.54
EF091297	08/05/25	Moore Enterprises (WA) Pty Ltd T/A Totally Workwear Malaga	Kiosk stock	966.35
EF091298	08/05/25	Tocojepa Pty Ltd T/A T-Quip	Plant and vehicle parts and materials	721.01
EF091299	08/05/25	Trailer Parts Pty Ltd T/A Martins Trailer Parts	Plant and vehicle repairs	96.60
EF091300	08/05/25	Twins (WA) Pty Ltd	Functions and events catering expenses	296.00
EF091301	08/05/25	Veolia Water Operations Pty Ltd	Construction and civil works payments	7,265.50
EF091302	08/05/25	WA Recreational & Sportfishing Council T/A Recfishwest	Community engagement framework	440.00
EF091303	08/05/25	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	2,560.70
EF091304	08/05/25	WATFS Pty Ltd T/A WA Temporary Fencing Supplies	Fencing	550.00
EF091305	08/05/25	Wattleup Tractors	Plant and vehicle parts and materials	693.90
EF091306	08/05/25	WPC Group Ltd	Labour hire and temporary replacement	10,916.16
EF091307	08/05/25	Zenien	Equipment maintenance	363.00
EF091310	15/05/25	AAI Limited T/As GIO	Refund health centre memberships	346.50
EF091311	15/05/25	Alexander Braghieri	Staff allowances and reimbursements	35.77
EF091312	15/05/25	Australia Post	Postage and courier charges	321.71
EF091313	15/05/25	Brodie Buchanan	Refund rates overpayment	2,446.03
EF091314	15/05/25	CBUS Super	Petty cash reimbursement	1,000.00
EF091315	15/05/25	CTI5 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	1,634.35
EF091316	15/05/25	David Christopher Vecki	Staff allowances and reimbursements	180.00
EF091317	15/05/25	Devplex	Refund residential verge deposit	1,560.00
EF091318	15/05/25	Devplex	Refund residential verge deposit	1,560.00
EF091319	15/05/25	EAE Holdings Pty Ltd T/A Stanlee Hospitality Supplies	Minor equipment purchase	605.00
EF091320	15/05/25	Falcone Nominees (WA) Pty Ltd	Refund residential verge deposit	1,560.00
EF091321	15/05/25	G & M Carter	Crossover subsidy	735.00
EF091322	15/05/25	Giuseppe Graneri	Refund residential verge deposit	1,560.00
EF091323	15/05/25	Granny Flats WA	Refund residential verge deposit	1,560.00
EF091324	15/05/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	7,556.98
EF091325	15/05/25	J V Waddell	Cloth nappy rebate	69.65
EF091326	15/05/25	Jeacinta Yates	Refund residential verge deposit	1,400.00
EF091327	15/05/25	Jeremy Ladyman & Amanda Furnell	Refund residential verge deposit	1,400.00
EF091328	15/05/25	Jesse Pailas	Crossover subsidy	735.00
EF091329	15/05/25	Jodi Johns-Rakich	Crossover subsidy	430.86
EF091330	15/05/25	John Kingsley Ruprecht T/A Western Land and Water Consulting	Sitting fee	747.00
EF091331	15/05/25	Joshua Eveson	Councillor allowances and reimbursements	16.24
EF091332	15/05/25	Julia Hendley	Staff allowances and reimbursements	243.70
EF091333	15/05/25	Karen Scoble	Refund residential verge deposit	1,560.00
EF091334	15/05/25	Kim Finegan	Cloth nappy rebate	73.40
EF091335	15/05/25	Markovic Developments Pty Ltd	Refund residential verge deposit	1,485.23
EF091336	15/05/25	Markovic Developments Pty Ltd	Refund residential verge deposit	1,485.23
EF091337	15/05/25	Michael & Elissa Borbely	Refund residential verge deposit	1,560.00
EF091338	15/05/25	Michelle King	Refund residential verge deposit	1,485.23
EF091339	15/05/25	Nicole Rae Durrant	Staff allowances and reimbursements	149.94
EF091340	15/05/25	Red Griffin Art Pty Ltd	Petty cash reimbursement	550.00
EF091341	15/05/25	Residential Building WA Pty Ltd	Refund residential verge deposit	1,435.00
EF091342	15/05/25	Saiju Kuriakose	Refund residential verge deposit	1,560.00
EF091343	15/05/25	Stage Property	Refund rates overpayment	1,000.00
EF091344	15/05/25	Synergy	Electricity charges (other than street lighting)	65,616.58
EF091345	15/05/25	Telstra Limited	Office telephone and communication expenses	7,709.24
EF091346	15/05/25	The Wiggles Holdings Pty Limited	Petty cash reimbursement	1,000.00
EF091347	15/05/25	Vinsan Contracting Pty Ltd	Refund residential verge deposit	1,560.00
EF091348	15/05/25	Water Corporation	Water usage charges	1,236.73
EF091349	15/05/25	AAAC Towing Pty Ltd	Vehicle towing	2,009.70
EF091350	15/05/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	3,803.69
EF091351	15/05/25	ADT Security	Building maintenance and services	56.42
EF091352	15/05/25	Aflex Technology (NZ) Limited	Aquatic maintenance and services	4,529.80
EF091353	15/05/25	ALS Library Services Pty Ltd	Book purchases	222.56
EF091354	15/05/25	AMS Technology Group Pty Ltd	Building maintenance and services	20,695.36
EF091355	15/05/25	Apex Drones Pty Ltd	Environmental health services and supplies	6,800.00
EF091356	15/05/25	Arventa Pty Ltd	Memberships and subscriptions	5,634.73
EF091357	15/05/25	Australian Institute of Management WA HRD Ctr Ltd	Staff training, development and support	5,414.00
EF091358	15/05/25	BOC Ltd	Minor equipment purchase	241.97
EF091359	15/05/25	Bold Park Community School Advisory Council Inc	Grants and funding	2,750.00
EF091360	15/05/25	Boyan Electrical Services	Electrical installation and repair	3,998.50
EF091361	15/05/25	BP Australia Pty Ltd	Fuel and oil	1,977.93
EF091362	15/05/25	Bridged Group Pty Ltd	IT network maintenance	1,936.00
EF091363	15/05/25	Broadspec Environmental Pty Ltd	Environmental health services and supplies	38.50
EF091364	15/05/25	Bunnings Group Ltd	Engineering works materials	1,353.59
EF091365	15/05/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Cleaning supplies	1,927.58
EF091366	15/05/25	Carol Foley	Youth and seniors community activities	300.00
EF091367	15/05/25	Cat Haven	Animal supplies and services	1,266.94
EF091368	15/05/25	Chemwest Pty Ltd	Cleaning supplies	290.40
EF091369	15/05/25	Cleantex Pty Ltd	Staff uniforms and protective equipment	912.73
EF091370	15/05/25	Contra-flow Pty Ltd	Traffic management	25,374.00
EF091371	15/05/25	CTI5 Pty Ltd T/A CTI Risk Management	Fees and charges	2,645.50
EF091372	15/05/25	Data#3 Ltd	Software maintenance	13,454.38
EF091373	15/05/25	Department of Transport - Vehicle Search	Vehicle searches	1,192.10
EF091374	15/05/25	Detail West	Plant and vehicle repairs	150.00
EF091375	15/05/25	Robert Walters Pty Ltd	Labour hire and temporary replacement	22,241.66
EF091376	15/05/25	E Fire & Safety	Fire suppression and alarm monitoring	4,259.72
EF091377	15/05/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	115,811.16
EF091378	15/05/25	Elyse Rhiannan Crane	Publications	1,800.00
EF091379	15/05/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	716.65
EF091380	15/05/25	Fenstra Pty Ltd T/A Centurion Temporary Fencing	Building maintenance and services	891.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				$
EF091381	15/05/25	Fleet Fitness	Equipment maintenance	163.13
EF091382	15/05/25	Helene Pty Ltd	Labour hire and temporary replacement	3,171.37
EF091383	15/05/25	ICU Solarcam Pty Ltd	Equipment hire	480.30
EF091384	15/05/25	IRP Pty Ltd	Labour hire and temporary replacement	1,579.22
EF091385	15/05/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens reticulation repairs and upgrade	259.51
EF091386	15/05/25	LGConnect Pty Ltd	Professional consultancy services	1,706.14
EF091387	15/05/25	Local Government NSW T/A LGOV NSW	Staff training, development and support	462.00
EF091388	15/05/25	Local Government Professionals Aust WA	Staff training, development and support	545.00
EF091389	15/05/25	M & B Sales Pty Ltd	Building supplies and hardware	454.30
EF091390	15/05/25	Marc David Cirket Ford T/A Openscope Construction	Construction and civil works payments	577.50
EF091391	15/05/25	Marketforce Pty Ltd	Signage and banners	6,292.00
EF091392	15/05/25	Max & Claire Pty Ltd T/A Ergolink	OSH equipment	225.50
EF091393	15/05/25	MDM Entertainment Pty Ltd	Library book stock and materials	1,085.40
EF091394	15/05/25	Moore Australia (WA) Pty Ltd as Agent	Staff training, development and support	2,310.00
EF091395	15/05/25	TheTrustee for the Ingwelala Trust T/A Westoz Food Distribu	Kiosk stock	1,558.31
EF091396	15/05/25	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks and gardens tree pruning and assoc. services	147,425.32
EF091397	15/05/25	Natural Area Holdings Pty Ltd	Garden maintenance	2,464.00
EF091398	15/05/25	Nilfisk Pty Ltd	Equipment maintenance	893.20
EF091399	15/05/25	PAV Sales & Installation	Equipment hire	308.00
EF091400	15/05/25	Philip Gresley	Sitting fee	700.00
EF091401	15/05/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	17,351.09
EF091402	15/05/25	Porter Equipment Australia Pty Ltd	Plant and vehicle parts and materials	491.87
EF091403	15/05/25	Pr Power Pty Ltd	Electrical installation and repair	719.65
EF091404	15/05/25	Prestige Elevators Pty Ltd	Building maintenance and services	1,155.00
EF091405	15/05/25	Quantified Tree Risk Assessment	Staff training, development and support	481.25
EF091406	15/05/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	642.13
EF091407	15/05/25	Rubek Automatic Doors	Building maintenance and services	742.39
EF091408	15/05/25	Severn House Pty Ltd T/A Success Print	Office stationery and consumables	1,714.00
EF091409	15/05/25	Site Sentry Pty Ltd	Equipment purchases	2,182.40
EF091410	15/05/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Garden maintenance	8,444.70
EF091411	15/05/25	Team Global Express Pty Ltd T/A IPEC Pty Ltd	Postage and courier charges	244.35
EF091412	15/05/25	The Trustee for the Nortim Trust T/A The Florist Tree Coniston House	Gifts and presentations	840.00
EF091413	15/05/25	The Trustee for Aberhart & Rajoo Unit Trust T/A W.A. Cleaning Equipment Repairs	Minor equipment purchase	2,421.12
EF091414	15/05/25	The Trustee for Gary Reitsema Family Trust T/A West Coast Commercial Industries	Minor equipment purchase	3,366.00
EF091415	15/05/25	Town of Victoria Park	Staff leave and entitlement	9,820.99
EF091416	15/05/25	Tocojepa Pty Ltd T/A T-Quip	Plant and vehicle parts and materials	169.45
EF091417	15/05/25	Traffwise Consultants Pty Ltd T/A Global Road Safety Advisor	Staff training, development and support	275.00
EF091418	15/05/25	WA Hino Sales and Service	Plant and vehicle parts and materials	423.43
EF091419	15/05/25	Silver Star Wanda'rers Line Dancing Group	Youth and seniors community activities	480.00
EF091420	15/05/25	West Coast Gymnasts	Youth and seniors community activities	1,392.00
EF091421	15/05/25	Winc Australia Pty Ltd	Office stationery and consumables	1,500.77
EF091422	15/05/25	Woolworths Group Limited	Office stationery and consumables	695.42
EF091423	15/05/25	Zipform Pty Ltd	Printing and graphic design expenses	920.82
EF091425	21/05/25	AAAC Towing Pty Ltd	Vehicle towing	1,863.40
EF091426	21/05/25	Abstract Investments (WA) Pty Ltd T/A Smoke and Mirrors Audio Visual	Equipment hire	1,080.00
EF091427	21/05/25	Access Without Barriers Pty Ltd T/A AWB Co	Equipment purchases	106,764.75
EF091428	21/05/25	ALS Library Services Pty Ltd	Book purchases	348.87
EF091429	21/05/25	AMS Technology Group Pty Ltd	Building maintenance and services	3,162.54
EF091430	21/05/25	Antonio D'Onofrio	Citizenship expenses	200.00
EF091431	21/05/25	Aston Consulting (WA) Pty Ltd	Professional consultancy services	3,844.50
EF091432	21/05/25	ATC Work Smart Inc	Trainee	279.35
EF091433	21/05/25	Australian Services Union	Payroll payment	236.50
EF091434	21/05/25	Australian Swim Schools Association Ltd	Memberships and subscriptions	549.00
EF091435	21/05/25	Australian Taxation Office	Payroll payment	312,235.00
EF091436	21/05/25	Avantgarde Technologies Pty Ltd	Information technology minor purchases	14,849.24
EF091437	21/05/25	Beinformed Group Pty Ltd T/A BeCarWise	Payroll payment	1,087.74
EF091438	21/05/25	Boyan Electrical Services	Electrical installation and repair	987.80
EF091439	21/05/25	Bridgestone Aust Ltd	Plant and vehicle parts and materials	3,028.93
EF091440	21/05/25	Brownes Foods Operations Pty Ltd	Staff amenities	163.40
EF091441	21/05/25	Bunnings Group Ltd	Engineering works materials	729.86
EF091442	21/05/25	Cat Haven	Animal supplies and services	132.00
EF091443	21/05/25	Child Support Agency	Payroll payment	830.12
EF091444	21/05/25	CNW Pty Ltd	Building supplies and hardware	1,446.60
EF091445	21/05/25	Contra-flow Pty Ltd	Traffic management	13,460.86
EF091446	21/05/25	Robert Walters Pty Ltd	Labour hire and temporary replacement	3,327.56
EF091447	21/05/25	Direct Communications Pty Ltd	Minor equipment purchase	188.10
EF091448	21/05/25	Don@ 100 Small Things Pty Ltd	Vehicle and plant hire	595.89
EF091449	21/05/25	Dowsing Group Pty Ltd	Construction and civil works payments	5,094.94
EF091450	21/05/25	E Fire & Safety	Fire suppression and alarm monitoring	1,833.19
EF091451	21/05/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	60,814.62
EF091452	21/05/25	Ellenby Pty Ltd	Parks and gardens plants and trees	861.30
EF091453	21/05/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	451.00
EF091454	21/05/25	Europcar WA	Insurance excess	1,000.00
EF091455	21/05/25	Flexi Staff Group Pty Ltd	Labour hire and temporary replacement	2,369.03
EF091456	21/05/25	Foundation Engineering Pty Ltd T/A DCA Consulting Engineers	Construction and civil works payments	770.00
EF091457	21/05/25	Fuel Distributors of WA Pty Ltd	Fuel and oil	6,493.36
EF091458	21/05/25	Garden Care West (WA)	Garden maintenance	264.00
EF091459	21/05/25	Health Insurance Fund of WA	Payroll payment	74.40
EF091460	21/05/25	Helene Pty Ltd	Labour hire and temporary replacement	2,002.97
EF091461	21/05/25	The Trustee for M R Hoskins Family Trust T/A A E Hoskins & Sons	Minor equipment purchase	1,760.00
EF091462	21/05/25	Hospital Benefit Fund of WA	Payroll payment	908.74
EF091463	21/05/25	IRP Pty Ltd	Labour hire and temporary replacement	2,105.62
EF091464	21/05/25	JEC Holdings WA Pty Ltd T/A CAI Fences	Fencing	1,958.00
EF091465	21/05/25	Josh Byrne and Associates	Garden maintenance	3,353.72
EF091466	21/05/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens reticulation repairs and upgrade	1,601.84
EF091467	21/05/25	Kelyn Training Services	Staff training, development and support	900.00

Reference	*Date*	*Creditor Name*	*Invoice details*	*Amount Paid*
Payments				$
EF091468	21/05/25	Komatsu Australia Pty Ltd	Plant and vehicle parts and materials	1,403.59
EF091469	21/05/25	Led Signs Pty Ltd	Equipment maintenance	2,908.40
EF091470	21/05/25	Linemarking WA Pty Ltd	Parking bays marking	5,442.02
EF091471	21/05/25	Major Motors Pty Ltd	Plant and vehicle parts and materials	58.71
EF091472	21/05/25	Max & Claire Pty Ltd T/A Ergolink	OSH equipment	1,239.50
EF091473	21/05/25	Maxwell Robinson & Phelps	Building maintenance and services	208.45
EF091474	21/05/25	McLeods Lawyers Pty Ltd	Legal expenses and court costs	5,013.96
EF091475	21/05/25	MDM Entertainment Pty Ltd	Book purchases	112.67
EF091476	21/05/25	Miltom Pty Ltd T/A Classic Hire	Equipment hire	5,872.53
EF091477	21/05/25	TheTrustee for the Ingwelala Trust T/A Westoz Food Distribu	Kiosk stock	514.72
EF091478	21/05/25	MPK Tree Management Pty Ltd T/A MPK Tree Services	Garden maintenance	36,290.65
EF091479	21/05/25	Natural Area Holdings Pty Ltd	Garden maintenance	1,853.68
EF091480	21/05/25	Nespresso Australia a Division of Nestle Australia Ltd	Staff amenities	297.00
EF091481	21/05/25	Novated Lease Australia Pty Ltd	Payroll payment	1,337.11
EF091482	21/05/25	Octagon Lifts Pty Ltd	Building maintenance and services	1,906.98
EF091483	21/05/25	Officeworks Ltd T/A Officeworks	Office stationery and consumables	396.95
EF091484	21/05/25	Paywise Pty Ltd	Payroll payment	3,982.90
EF091485	21/05/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	3,318.66
EF091486	21/05/25	Prestige Property Maintenance Pty Ltd	Garden maintenance	5,454.26
EF091487	21/05/25	Protek Carpentry and Fencing Services Pty Ltd	Aquatic maintenance and services	132,652.95
EF091488	21/05/25	The Trustee for Alba Unit Trust T/A Quality Press	Marketing and promotional material	507.10
EF091489	21/05/25	Redfish Technologies Pty Ltd	IT network maintenance	714.47
EF091490	21/05/25	Redimed Pty Ltd	Medical services and materials	198.00
EF091491	21/05/25	Relationships Australia Western Australia	Staff training, development and support	1,100.00
EF091492	21/05/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	759.49
EF091493	21/05/25	The Trustee for Reed Trading Trust T/A Resource Furniture	Minor equipment purchase	1,445.95
EF091494	21/05/25	RTV Computers Pty Ltd	Equipment purchases	11,979.00
EF091495	21/05/25	Shane McCarthy	Youth and seniors community activities	700.00
EF091496	21/05/25	Simba Textile Mills Pty Ltd	Kiosk stock	615.45
EF091497	21/05/25	Sonic Health Plus Pty Ltd	Medical services and materials	2,898.50
EF091498	21/05/25	Sports Turf Technology Pty Ltd	Parks and gardens reticulation repairs and upgrade	6,160.00
EF091499	21/05/25	Superior Nominees Pty Ltd T/A Miracle Recreation Equipment	Minor equipment purchase	825.00
EF091500	21/05/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Parks and gardens contract payments	18,216.00
EF091501	21/05/25	Team Global Express Pty Ltd T/A IPEC Pty Ltd	Postage and courier charges	325.80
EF091502	21/05/25	Technology One Limited	Software maintenance	4,968.58
EF091503	21/05/25	The Children's Book Council of Australia	Library book stock and materials	925.10
EF091504	21/05/25	T.M Coghill & J Reeves T/A Technologically Speaking	Youth and seniors community activities	660.00
EF091505	21/05/25	The Trustee for the Dzodzos Family Trust	Parks and gardens contract payments	41,028.63
EF091506	21/05/25	The Trustee for The McCartney Family Trust T/A Kerb Doctor	Construction and civil works payments	4,625.10
EF091507	21/05/25	The Trustee for the Pave-Mix Unit Trust T/A Pave-Mix T/A Paloma Management	Construction and civil works payments	130,308.64
EF091508	21/05/25	The Trustee for the Quito Unit Trust T/A Benara Nurseries	Parks and gardens materials	6,838.48
EF091509	21/05/25	The LGRCEU (WA) T/A The Western Australian Municipal Road Boards Parks	Payroll payment	880.00
EF091510	21/05/25	Tocojepa Pty Ltd T/A T-Quip	Plant and vehicle parts and materials	206.74
EF091511	21/05/25	The trustee for Grano Unit Trust T/A Grano Direct	Construction and civil works tools and materials	210.51
EF091512	21/05/25	Veolia Water Operations Pty Ltd	Construction and civil works payments	3,976.50
EF091513	21/05/25	VTP Engineering	Professional consultancy services	1,000.00
EF091514	21/05/25	WA Hino Sales and Service	Plant and vehicle purchasing	157,852.40
EF091515	21/05/25	Walkers Pest & Lawn Management	Pest control	1,925.00
EF091516	21/05/25	Western Australia Police	Volunteer reimbursements and expenses	18.00
EF091517	21/05/25	Western Resource Recovery	Minor equipment purchase	225.37
EF091518	21/05/25	Workclobber Trust & Lindal Family Trust T/A Work Clobber	Staff uniforms and protective equipment	228.60
EF091519	21/05/25	Workpower Inc	Garden maintenance	3,575.87
EF091520	21/05/25	WPC Group Ltd	Labour hire and temporary replacement	4,394.93
EF091521	21/05/25	101 Residential Pty Ltd	Refund residential verge deposit	1,485.23
EF091522	21/05/25	101 Residential Pty Ltd	Refund residential verge deposit	1,435.00
EF091523	21/05/25	101 Residential Pty Ltd	Refund residential verge deposit	1,485.23
EF091524	21/05/25	ABN Residential WA Pty Ltd T/As Dale Alc	Refund residential verge deposit	1,435.00
EF091525	21/05/25	Activity Matters Physiotherapy Services	Refund health centre memberships	99.00
EF091526	21/05/25	AlintaGas Sales Pty Ltd	Gas usage charges	587.80
EF091527	21/05/25	Ananda Homes Transaction	Refund residential verge deposit	1,485.23
EF091528	21/05/25	Andantino Pty Ltd T/S Outdoor World Wang	Refund residential verge deposit	1,560.00
EF091529	21/05/25	Australia Post	Postage and courier charges	14,777.24
EF091530	21/05/25	Claire & Nicholas Sibbel	Refund residential verge deposit	1,560.00
EF091531	21/05/25	Declan Kitchen	Staff allowances and reimbursements	30.87
EF091532	21/05/25	Dejan Andric & Alyssa Mannino	Refund crossover	2,482.79
EF091533	21/05/25	Dew Construction Pty Ltd	Refund residential verge deposit	1,560.00
EF091534	21/05/25	Donna Moody	Sitting fee	200.00
EF091535	21/05/25	Dorothy Bagshaw	Sitting fee	200.00
EF091536	21/05/25	Easisalary Pty Ltd	Staff superannuation and other deductions	1,729.68
EF091537	21/05/25	Filomena Piffaretti	Councillor allowances and reimbursements	10.60
EF091538	21/05/25	Ford Building Co	Refund residential verge deposit	1,400.00
EF091539	21/05/25	G.J Flavel & L. Flavel	Professional consultancy services	8,910.00
EF091540	21/05/25	GFG Temporary Assist	Labour hire and temporary replacement	30,119.77
EF091541	21/05/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	7,070.04
EF091542	21/05/25	Manpreet Singh	Refund residential verge deposit	1,435.00
EF091543	21/05/25	Maylands Basketball Club	Refund facility hire bond	500.00
EF091544	21/05/25	Michael Page International	Labour hire and temporary replacement	15,011.98
EF091545	21/05/25	Mod Property Group Trust Account	Refund rates overpayment	30.32
EF091546	21/05/25	Nutrition Nation Pty Ltd	Community engagement framework	4,125.00
EF091547	21/05/25	Philip and Peta Gerick	Refund health centre memberships	41.00
EF091548	21/05/25	Sean Tewman	Crossover subsidy	735.00
EF091549	21/05/25	Stephen Chetkovich	Refund residential verge deposit	1,435.00
EF091550	21/05/25	Synergy	Electricity charges (other than street lighting)	7,580.64
EF091551	21/05/25	Tammy Kurek	Refund bond	350.00
EF091552	21/05/25	The Rotary Club of Mount Lawley	Refund bond	1,000.00
EF091553	21/05/25	Water Corporation	Water usage charges	688.09

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				$
EF091554	21/05/25	World Malayalee Council Perth Inc	Refund bond	550.00
EF091556	29/05/25	A & S Bektic	Waterwise Verge Rebate	250.00
EF091557	29/05/25	ABN Residential WA Pty Ltd T/As Dale Alc	Refund residential verge deposit	1,485.23
EF091558	29/05/25	Ali Madad	Refund bond	370.75
EF091559	29/05/25	AlintaGas Sales Pty Ltd	Gas usage charges	2,764.70
EF091560	29/05/25	AMA Services WA Pty Ltd	Refund bond	1,000.00
EF091561	29/05/25	Aspen Group Limited	Refund rates overpayment	2,323.44
EF091562	29/05/25	Australia Post	Postage and courier charges	3,776.13
EF091563	29/05/25	Blueprint Homes (WA) Pty Ltd	Refund residential verge deposit	1,485.23
EF091564	29/05/25	BN TO and TM VO	Refund rates overpayment	134.00
EF091565	29/05/25	Business Extra	Refund bond	1,000.00
EF091566	29/05/25	CTI5 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	807.15
EF091567	29/05/25	Cycle Touring Assoc of WA (Inc)	Refund bond	500.00
EF091568	29/05/25	Darryl P De Gois	Refund crossover	2,343.20
EF091569	29/05/25	Demiana Saad	Refund rates overpayment	1,229.34
EF091570	29/05/25	Department of Health	Refund bond	500.00
EF091571	29/05/25	Emerge Environmental Services Pty Ltd T/A Emerge Associates	Professional consultancy services	2,200.00
EF091572	29/05/25	The Trustee for the Kfarms Trust T/A Lucinda's Everlastings	Parks and gardens materials	445.00
EF091573	29/05/25	GC Ker	Catio Rebate	500.00
EF091574	29/05/25	GK Master Builder P/L	Refund residential verge deposit	1,400.00
EF091575	29/05/25	Huy Nguyen	Refund crossover	1,080.00
EF091576	29/05/25	Irma Weir	Refund residential verge deposit	1,560.00
EF091577	29/05/25	JRT Drafting	Refund planning fees	73.00
EF091578	29/05/25	Kristy Fenner	Refund residential verge deposit	1,560.00
EF091579	29/05/25	Maccabi Western Australia	Refund bond	500.00
EF091580	29/05/25	Mariam Notte	Refund bond	60.00
EF091581	29/05/25	Mark William Cleaver	Refund residential verge deposit	1,560.00
EF091582	29/05/25	Michael Germain	Refund crossover	4,957.81
EF091583	29/05/25	MJ & Co	Refund bond	500.00
EF091584	29/05/25	Mohammad Jehangir	Refund bond	1,000.00
EF091585	29/05/25	Ocean Blue Construction Group Pty Ltd	Refund residential verge deposit	1,560.00
EF091586	29/05/25	Plunkett Homes	Refund residential verge deposit	354.23
EF091587	29/05/25	Prime Projects Construction P/L	Refund residential verge deposit	1,485.23
EF091588	29/05/25	Pu Ti Lian She Society Perth Inc	Refund bond	1,000.00
EF091589	29/05/25	Public Libraries Western Australia Inc	Refund bond	500.00
EF091590	29/05/25	Rise Network Inc	Refund bond	500.00
EF091591	29/05/25	Scouts WA	Refund bond	1,000.00
EF091592	29/05/25	Synergy	Electricity charges (other than street lighting)	88,734.16
EF091593	29/05/25	Telstra Limited	Office telephone and communication expenses	1,279.83
EF091594	29/05/25	The Benchmarque Group Pty Ltd	Refund bond	500.00
EF091595	29/05/25	WAEC	Refund bond	500.00
EF091596	29/05/25	Water Corporation	Water usage charges	1,708.76
EF091597	29/05/25	Western Building Pty Ltd	Refund residential verge deposit	1,560.00
EF091598	29/05/25	4Park Pty Ltd T/A Forpark Australia	Parks and gardens contract payments	1,622.50
EF091599	29/05/25	A.K.C. Pty Ltd T/A Baileys Fertilisers	Garden maintenance	39,053.95
EF091600	29/05/25	A1 Locksmiths	Key / lock services	2,276.00
EF091601	29/05/25	AAAC Towing Pty Ltd	Vehicle towing	808.50
EF091602	29/05/25	Abco Products Pty Ltd	Depot stores and consumables	6,364.51
EF091603	29/05/25	Access Equipment Group Pty Ltd	Equipment hire	5,325.61
EF091604	29/05/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	735.35
EF091605	29/05/25	Action Glass & Aluminium	Building maintenance and services	629.52
EF091606	29/05/25	ADT Security	Building maintenance and services	263.43
EF091607	29/05/25	Allstate Kerbing & Concrete	Parks and gardens contract payments	1,958.00
EF091608	29/05/25	ALS Library Services Pty Ltd	Book purchases	235.48
EF091609	29/05/25	Alyka Pty Ltd	Software maintenance	617.99
EF091610	29/05/25	AMS Technology Group Pty Ltd	Building maintenance and services	10,901.65
EF091611	29/05/25	Apex Drones Pty Ltd	Pest control	3,150.00
EF091612	29/05/25	Aquamonix Pty Ltd	Parks and gardens contract payments	328.90
EF091613	29/05/25	Asphaltech Pty Ltd	Construction and civil works payments	292,056.41
EF091614	29/05/25	Aussie Pool Covers Pty Ltd T/A Aussie Pool Covers	Equipment purchases	16,441.70
EF091615	29/05/25	Australian Agribusiness (Holdings) Pty Ltd T/A Nuturf	Parks and gardens materials	65,725.00
EF091616	29/05/25	Australian Multilingual Translation Services Pty Ltd	Language Interpretative Service	165.00
EF091617	29/05/25	Australian Security Industry Association Limited	Memberships and subscriptions	748.00
EF091618	29/05/25	BGC (Australia) Pty Ltd T/A BGC Concrete	Construction and civil works payments	211.64
EF091619	29/05/25	Boyan Electrical Services	Electrical installation and repair	10,190.13
EF091620	29/05/25	Bridgestone Aust Ltd	Plant and vehicle repairs	1,624.28
EF091621	29/05/25	Brownes Foods Operations Pty Ltd	Office stationery and consumables	184.90
EF091622	29/05/25	Bunnings Group Ltd	Engineering works materials	2,404.30
EF091623	29/05/25	Cadin Contract Cleaners	Cleaning services	5,280.00
EF091624	29/05/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Cleaning supplies	3,767.71
EF091625	29/05/25	Capital Recycling	Street sweeping	7,550.40
EF091626	29/05/25	The Trustee for Borrello Family Trust T/A Carramar Resource Industries	Parks and gardens materials	2,772.00
EF091627	29/05/25	The Trustee for the Peckham Family Trust T/A Sports Surfaces	Parks and gardens reticulation repairs and upgrade:	30,250.00
EF091628	29/05/25	Cleanaway Pty Ltd	Waste collection and hygiene services	540,740.85
EF091629	29/05/25	Cleverpatch Pty Ltd	Youth and seniors community activities	189.00
EF091630	29/05/25	CNW Pty Ltd	Building supplies and hardware	508.60
EF091631	29/05/25	Contra-flow Pty Ltd	Traffic management	16,942.95
EF091632	29/05/25	Corsign WA Pty Ltd	Signage and banners	4,047.45
EF091633	29/05/25	CRPM Services High Pressure Cleaning	Graffiti removal	2,865.50
EF091634	29/05/25	David Gray & Co Pty Ltd	Pest control	1,342.00
EF091635	29/05/25	Department of the Premier and Cabinet	Advertising public notices	532.59
EF091636	29/05/25	Robert Walters Pty Ltd	Labour hire and temporary replacement	2,851.92
EF091637	29/05/25	Direct Communications Pty Ltd	Plant and vehicle repairs	393.80
EF091638	29/05/25	Dowsing Group Pty Ltd	Construction and civil works payments	47,111.68
EF091639	29/05/25	E Fire & Safety	Fire suppression and alarm monitoring	15,216.52
EF091640	29/05/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	169,314.31

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				$
EF091641	29/05/25	Zenith Corporation Australia Pty Ltd T/A Elite Office Furniture	Minor equipment purchase	2,265.25
EF091642	29/05/25	Environex International Pty Ltd	Aquatic chemicals and consumables	2,751.65
EF091643	29/05/25	Environmental Industries Pty Ltd	Garden maintenance	18,083.58
EF091644	29/05/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	605.00
EF091645	29/05/25	Europcar WA	Insurance excess	1,000.00
EF091646	29/05/25	Evenflow Irrigation	Equipment hire	330.00
EF091647	29/05/25	Expanse Engineering Pty Ltd	Plant and vehicle repairs	165.00
EF091648	29/05/25	Flexi Staff Group Pty Ltd	Labour hire and temporary replacement	4,493.35
EF091649	29/05/25	Fortis Security Pty Ltd	Equipment maintenance	1,246.72
EF091650	29/05/25	Fuel Distributors of WA Pty Ltd	Fuel and oil	32,442.00
EF091651	29/05/25	Public Libraries Western Australia Inc.	Staff training, development and support	128.55
EF091652	29/05/25	Garden Care West (WA)	Parks and gardens contract payments	264.00
EF091653	29/05/25	Garrards Pty Ltd	Environmental services and supplies	6,350.30
EF091654	29/05/25	GFG Temporary Assist	Labour hire and temporary replacement	9,695.40
EF091655	29/05/25	Gymwise WA Pty Ltd T/A Gymwise WA	Equipment maintenance	633.43
EF091656	29/05/25	Hames Sharley (WA) Pty Ltd	Professional consultancy services	11,281.60
EF091657	29/05/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	4,368.23
EF091658	29/05/25	ICU Solarcam Pty Ltd	Equipment maintenance	418.00
EF091659	29/05/25	Insight Enterprises Australia Pty Ltd	Software maintenance	25,718.45
EF091660	29/05/25	Inst of Public Works Engineering Australasia Ltd	Staff training, development and support	715.00
EF091661	29/05/25	Institute of Public Administration Australia	Memberships and subscriptions	1,815.00
EF091662	29/05/25	Intelife Group Limited	Equipment maintenance	4,790.66
EF091663	29/05/25	IRP Pty Ltd	Labour hire and temporary replacement	2,601.06
EF091664	29/05/25	IWM (PBH) Pty Ltd T/A Perth Bin Hire	Waste collection and hygiene services	1,820.94
EF091665	29/05/25	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	4,286.41
EF091666	29/05/25	J.Blackwood & Son Pty Ltd T/A Blackwoods Atkins	Kiosk stock	1,359.96
EF091667	29/05/25	JB Hi-Fi Group Pty Ltd	Minor equipment purchase	117.00
EF091668	29/05/25	The Trustee for JP Unit Trust T/A John Papas Trailers (Aust) Pty Ltd	Plant and vehicle parts and materials	4,060.00
EF091669	29/05/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens reticulation repairs and upgrade	2,790.42
EF091670	29/05/25	Kennards Hire Pty Ltd	Equipment hire	958.70
EF091671	29/05/25	Landgate	Title search	758.40
EF091672	29/05/25	Linemarking WA Pty Ltd	Parking bays marking	10,893.92
EF091673	29/05/25	Living Turf	Garden maintenance	53,659.10
EF091674	29/05/25	Local Government Planners Association WA Division	Conference expenses	100.00
EF091675	29/05/25	Mader Contracting Pty Ltd	Labour hire and temporary replacement	891.00
EF091676	29/05/25	Major Motors Pty Ltd	Plant and vehicle parts and materials	1,023.25
EF091677	29/05/25	Maxwell Robinson & Phelps	Building maintenance and services	208.45
EF091678	29/05/25	McLeods Lawyers Pty Ltd	Legal expenses and court costs	9,356.64
EF091679	29/05/25	McMullen Nolan Group Pty Ltd	Survey Services	2,090.00
EF091680	29/05/25	MDM Entertainment Pty Ltd	Library book stock and materials	143.77
EF091681	29/05/25	Michael Page International	Labour hire and temporary replacement	2,989.36
EF091682	29/05/25	Miltom Pty Ltd T/A Classic Hire	Equipment hire	3,021.16
EF091683	29/05/25	Minterellison	Legal expenses and court costs	796.40
EF091684	29/05/25	Monart Pty Ltd	Youth and seniors community activities	500.02
EF091685	29/05/25	Moore Pawsibilities Pty Ltd T/A Noranda Veterinary Clinic	Animal supplies and services	55.00
EF091686	29/05/25	Morley Mower Centre	Plant and vehicle parts and materials	1,402.71
EF091687	29/05/25	TheTrustee for the Ingwelala Trust T/A Westoz Food Distribu	Kiosk stock	1,425.30
EF091688	29/05/25	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks and gardens tree pruning and assoc. services	16,926.80
EF091689	29/05/25	Nestle Australia Ltd	Staff amenities	1,091.54
EF091690	29/05/25	Nilfisk Pty Ltd	Equipment maintenance	445.50
EF091691	29/05/25	Omnicom Media Group Australia Pty Ltd	Advertising recruitment	2,251.20
EF091692	29/05/25	On Point Corporation Pty Ltd T/A Total Chlorine Solutions	Staff training, development and support	951.50
EF091693	29/05/25	The Trustee for the Parker Black & Forrest Unit Trust Parker Black and Forrest	Building supplies and hardware	412.85
EF091694	29/05/25	PAV Sales & Installation	IT network maintenance	2,997.50
EF091695	29/05/25	Pirtek Malaga	Plant and vehicle parts and materials	285.63
EF091696	29/05/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	6,102.53
EF091697	29/05/25	The Trustee for Norman Small Family Trust T/A Pro-Am Australia	Aquatic chemicals and consumables	408.10
EF091698	29/05/25	Product Recovery Industries Pty Ltd	Tipping fee	3,831.30
EF091699	29/05/25	Public Transport Authority of Western Australia	Construction and civil works payments	6,991.60
EF091700	29/05/25	Pump Control Systems	Parks and gardens contract payments	16,284.03
EF091701	29/05/25	Purple Communications Australia Pty Ltd T/A Cannings Purple	Professional consultancy services	11,330.00
EF091702	29/05/25	The Trustee for Alba Unit Trust T/A Quality Press	Printing and graphic design expenses	15,235.00
EF091703	29/05/25	Redfish Technologies Pty Ltd	IT network maintenance	1,199.00
EF091704	29/05/25	Relationships Australia Western Australia	Staff training, development and support	2,145.00
EF091705	29/05/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	4,909.75
EF091706	29/05/25	Ricoh Australia Pty Ltd	Photocopying contract charges	1,211.60
EF091707	29/05/25	R & M Associates Pty Ltd T/A The Drug Detection Agency - Kewdale	Medical services and materials	580.25
EF091708	29/05/25	Roy Galvin & Co. Pty Ltd T/A Galvins Plumbing Supplies	Construction and civil works tools and materials	3,852.28
EF091709	29/05/25	Royal Life Saving Society	Youth and seniors community activities	241.00
EF091710	29/05/25	RSEA Pty Ltd	OSH equipment	725.31
EF091711	29/05/25	RTV Computers Pty Ltd	IT software/hardware upgrades and replacement	1,258.40
EF091712	29/05/25	Rubee Investments Pty Ltd T/A The House of Honey	Volunteer reimbursements and expenses	1,037.00
EF091713	29/05/25	Shred-X Pty Ltd	Document management and archiving	133.58
EF091714	29/05/25	Sonic Health Plus Pty Ltd	Medical services and materials	1,485.00
EF091715	29/05/25	Specialist Trailer Builders Pty T/A OMB WA	Plant and vehicle repairs	990.00
EF091716	29/05/25	St John Ambulance Western Australia Ltd	Medical services and materials	150.35
EF091717	29/05/25	Stantec Australia Pty Ltd	Professional consultancy services	17,600.00
EF091718	29/05/25	State Wide Turf Services	Garden maintenance	51,665.07
EF091719	29/05/25	Partout Pty Ltd T/A Statewide Bearings Group	Plant and vehicle parts and materials	1,233.10
EF091720	29/05/25	Stratco (WA) Pty Ltd	Building supplies and hardware	421.36
EF091721	29/05/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Parks and gardens materials	18,614.20
EF091722	29/05/25	The Trustee for Silverspring Trust T/A T J Depiazzi & Sons	Construction and civil works tools and materials	3,092.96
EF091723	29/05/25	Team Global Express Pty Ltd T/A IPEC Pty Ltd	Postage and courier charges	484.44
EF091724	29/05/25	Techworks Plumbing Pty Ltd Techworks Plumbing Pty Ltd	Building maintenance and services	1,740.71
EF091725	29/05/25	The First Aid Group Pty Ltd	Medical services and materials	1,210.89
EF091726	29/05/25	The Morley Veterinary Hospital	Animal supplies and services	103.00

Reference	*Date*	*Creditor Name*	*Invoice details*	*Amount Paid*
Payments				**$**
EF091727	29/05/25	The Trustee for Aberhart & Rajoo Unit Trust T/A W.A. Cleaning Equipment Repairs	Equipment maintenance	256.58
EF091728	29/05/25	The Trustee for Australian Safety Group Unit Trust T/A Australian Safety Engineers	Building maintenance and services	759.00
EF091729	29/05/25	The Trustee for Sportsworld Unit Trust T/A Sportsworld of WA	Kiosk stock	1,293.65
EF091730	29/05/25	The Trustee for Story Family Trust T/A Steve's Sand Sifting for Playground Services	Parks and gardens contract payments	717.60
EF091731	29/05/25	The Trustee for the Critters Trust T/A Critters Up Close	Community engagement framework	370.00
EF091732	29/05/25	The Trustee For the Dry Cleaning Family Trust T/A New Look Dry Cleaners Morley	Cleaning services	1,022.45
EF091733	29/05/25	The Trustee for the Jansen Gray Family Trust T/A Geoffs Tree Services Pty Ltd	Parks and gardens tree pruning and assoc. services	22,055.00
EF091734	29/05/25	TJ & RJ Sellick Pty Ltd T/A Lawn Doctor Turf Solutions	Parks and gardens contract payments	4,683.13
EF091735	29/05/25	Tool Kit Depot	Minor equipment purchase	6,688.42
EF091736	29/05/25	Tocojepa Pty Ltd T/A T-Quip	Plant and vehicle parts and materials	667.11
EF091737	29/05/25	Tyrecycle Pty Ltd	Waste collection and hygiene services	1,754.01
EF091738	29/05/25	UHG Trading Pty Ltd T/A Unicare Health	Depot stores and consumables	1,897.50
EF091739	29/05/25	Vorgee Pty Ltd	Kiosk stock	627.00
EF091740	29/05/25	Wattleup Tractors	Plant and vehicle parts and materials	758.00
EF091741	29/05/25	J.D Caffey & Caffey Family Trust T/A Westbooks	Book purchases	175.61
EF091742	29/05/25	Western Australia Police	Volunteer reimbursements and expenses	36.00
EF091743	29/05/25	Westworks Group	Garden maintenance	495.00
EF091744	29/05/25	William Buck Consulting (WA) Pty Ltd	Audit services	616.00
EF091745	29/05/25	Winc Australia Pty Ltd	Minor equipment purchase	7,134.34
EF091746	29/05/25	Workclobber Trust & Lindal Family Trust T/A Work Clobber	Staff uniforms and protective equipment	179.10
EF091747	29/05/25	Workpower Inc	Garden maintenance	25,507.54
EF091748	29/05/25	WPC Group Ltd	Labour hire and temporary replacement	12,373.66
EF091749	29/05/25	Yatindra Godbole T/a WA Flags ad Banners	Postage and courier charges	40.70
EF091750	29/05/25	Zircodata Pty Ltd	Document management and archiving	360.78
				5,784,692.35
Cancelled Payments				
EF090157	01/05/25	Colleagues Nagels Pty Ltd	Staff uniforms and protective equipment	-272.99
				-272.99
Total				**5,784,419.36**

City of Bayswater

List of Payment - Aged
for the period 1 May 2025 to 31 May 2025

Reference	*Date*	*Creditor Name*	*Invoice details*	*Amount Paid*
Payments				**$**
EF091555	28/05/25	Fresh Fields Management (Mertome Village) Pty Ltd	Management fee	11,133.38
				11,133.38

City of Bayswater

List of Payment - Trust
for the period 1 May 2025 to 31 May 2025

Reference	*Date*	*Creditor Name*	*Invoice details*	*Amount Paid*
Payments				**$**
EF091308	08/05/25	Construction Training Fund	Construction training fund levy	20,409.43
EF091309	08/05/25	Department of Mines, Industry Regulation and Safety	Building services levy	25,513.71
EF091424	14/05/25	Construction Training Fund	Construction training fund levy	13,333.83
				59,256.97

City of Bayswater

Corporate Credit Card Transactions
for the period 30 April 2025 to 28 May 2025

Date	Supplier	Description		Amount $
Chief Executive Officer				
05/05/25	General Public Inglewood	Functions and events catering expenses		47.20
05/05/25	The West Australian Newspapers Ltd	Memberships and subscriptions		96.00
08/05/25	LG Professionals	Conference expenses		75.00
09/05/25	The Seasonal Brewing Co	Functions and events catering expenses		87.56
19/05/25	Qantas Airways	Conference expenses		75.00
19/05/25	Qantas Airways	Conference expenses		824.89
19/05/25	Qantas Airways	Conference expenses		671.50
23/05/25	CPP Convention Centre	Parking fees		15.14
			Card Total	1,892.29
Director Community Services				
30/04/25	Department of Justice	Legal expenses		189.00
05/05/25	Uber Eats Gift Card	Staff recognition		200.00
06/05/25	Twilio	Marketing and promotional material		142.49
07/05/25	Department of Justice	Legal expenses		189.00
08/05/25	Expotrade Australia	Conference expenses		1,337.50
08/05/25	Qantas Airways	Conference expenses		844.70
08/05/25	Crown Promenade Melbourne	Conference expenses		223.10
08/05/25	Crown Promenade Melbourne	Conference expenses		192.65
09/05/25	Silly Goose Cafe and Bar	Functions and events catering expenses		174.07
12/05/25	WA Police Licensing Services	Licence and permit renewal		1,507.00
14/05/25	Volunteering Australia	Functions and events expenses		343.50
16/05/25	Eventbrite	Marketing and promotional material		15.00
21/05/25	Department of Health	Licence and permit renewal		136.00
22/05/25	Bayswater Hotel	Functions and events catering expenses		220.26
23/05/25	Department of Justice	Legal expenses		189.00
23/05/25	Department of Justice	Legal expenses		189.00
26/05/25	Department of Justice	Legal expenses		189.00
28/05/25	Eventbrite	Marketing and promotional material		23.55
28/05/25	Zoobean	Memberships and subscriptions		2,685.19
28/05/25	Security Agents	Memberships and subscriptions		199.65
28/05/25	WALGA	Conference expenses		150.00
			Card Total	9,339.66
Director Corporate Services				
05/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		1,250.00
05/05/25	CreateSend	Marketing and promotional material		671.00
13/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		537.73
16/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		3.30
16/05/25	Career Hub	Advertising recruitment		250.00
16/05/25	Officeworks	Office stationery and consumables		171.61
19/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		3.30
19/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		3.30
19/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		3.30
19/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		3.30
19/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		3.30
19/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		3.30
19/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		1.93
19/05/25	Officeworks	Office stationery and consumables		(6.58)
21/05/25	Green Street Cafe	Functions and events catering expenses		76.79
22/05/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material		1.38
22/05/25	Australian Institute of Company Directors	Licence and permit renewal		50.00
22/05/25	Officeworks	Office stationery and consumables		(41.88)
			Card Total	2,985.08
Director Infrastructure & Assets				
12/05/25	Fastfield	Memberships and subscriptions		95.15
15/05/25	Uber Eats Gift Card	Staff recognition		200.00
23/05/25	Wilson Parking	Parking fees		16.22
			Card Total	311.37
			Grand Total	**14,528.40**

City of Bayswater

List of Corporate Purchase Card Transactions for the period 1 May 2025 to 31 May 2025

Date	Description		Amount $
Bunnings Group Ltd			
2218			
01/05/25	Building supplies and hardware		10.84
		Sub Total	10.84
9176			
09/04/25	Building supplies and hardware		80.04
09/04/25	Building supplies and hardware		53.53
10/04/25	Building supplies and hardware		27.78
15/04/25	Building supplies and hardware		150.05
16/04/25	Building supplies and hardware		53.94
17/04/25	Building supplies and hardware		63.99
29/04/25	Building supplies and hardware		61.38
30/04/25	Building supplies and hardware		106.33
01/05/25	Building supplies and hardware		32.95
01/05/25	Building supplies and hardware		131.39
01/05/25	Building supplies and hardware		87.05
02/05/25	Building supplies and hardware		139.12
06/05/25	Building supplies and hardware		27.17
06/05/25	Building supplies and hardware		211.72
		Sub Total	1,226.44
2706			
11/04/25	Aquatic maintenance and services		143.21
01/05/25	Aquatic chemicals and consumables		163.16
		Sub Total	306.37
5762			
09/04/25	Staff uniforms and protective equipment		37.55
11/04/25	Staff uniforms and protective equipment		194.28
17/04/25	Staff uniforms and protective equipment		146.15
02/05/25	Engineering works materials		12.10
		Sub Total	390.08
3169			
09/04/25	Environmental services and supplies		43.70
17/04/25	Environmental services and supplies		106.35
22/04/25	Environmental services and supplies		33.66
05/05/25	Environmental services and supplies		18.05
		Sub Total	201.76
8394			
14/04/25	Building supplies and hardware		8.77
16/04/25	Building supplies and hardware		20.07
28/04/25	Building supplies and hardware		26.97
06/05/25	Building supplies and hardware		70.15
		Sub Total	125.96
4766			
11/04/25	Parks and gardens materials		46.56
16/04/25	Minor equipment purchase		44.87
17/04/25	Parks and gardens materials		200.60

Date	Description		Amount $
24/04/25	Parks and gardens materials		70.86
06/05/25	Parks and gardens materials		74.01
06/05/25	Building supplies and hardware		168.21
06/05/25	Parks and gardens materials		77.45
06/05/25	Parks and gardens materials		48.75
06/05/25	Parks and gardens materials		84.70
06/05/25	Parks and gardens materials		104.15
06/05/25	Minor equipment purchase		135.81
06/05/25	Parks and gardens materials		65.15
		Sub Total	1,121.12
6930			
30/04/25	Depot stores and consumables		139.03
		Sub Total	139.03
1238			
09/04/25	Engineering works materials		51.55
12/04/25	Engineering works materials		102.77
23/04/25	Engineering works materials		20.82
		Sub Total	175.14
6649			
11/04/25	Aquatic maintenance and services		114.28
17/04/25	Aquatic maintenance and services		298.52
		Sub Total	412.80
8073			
09/04/25	Building supplies and hardware		31.00
16/04/25	Building supplies and hardware		99.11
22/04/25	Aquatic maintenance and services		12.61
22/04/25	Engineering works materials		9.43
23/04/25	Minor equipment purchase		39.85
29/04/25	Building supplies and hardware		23.05
01/05/25	Building supplies and hardware		96.50
02/05/25	Building supplies and hardware		61.47
05/05/25	Building supplies and hardware		49.48
06/05/25	Building supplies and hardware		56.53
06/05/25	Building supplies and hardware		16.71
06/05/25	Building supplies and hardware		56.03
		Sub Total	551.77
0999			
17/04/25	Building supplies and hardware		64.10
29/04/25	Building supplies and hardware		26.90
		Sub Total	91.00
0099			
30/04/25	Pest control		110.21
01/05/25	Environmental health services and supplies		16.06
		Sub Total	126.27
		Bunnings Group Ltd Total	**4,878.58**
BP Australia Pty Ltd			
0090			
15/04/25	Fuel and oil for council fleet		183.36
24/04/25	Fuel and oil for council fleet		149.02
		Sub Total	332.38

Date	Description		Amount $
0116			
31/03/25	Fuel and oil for council fleet		66.67
08/04/25	Fuel and oil for council fleet		64.08
15/04/25	Fuel and oil for council fleet		67.08
22/04/25	Fuel and oil for council fleet		63.29
29/04/25	Fuel and oil for council fleet		59.03
		Sub Total	320.15
0124			
04/04/25	Fuel and oil for council fleet		79.89
06/04/25	Fuel and oil for council fleet		74.26
17/04/25	Fuel and oil for council fleet		93.05
		Sub Total	247.20
0132			
12/04/25	Fuel and oil for council fleet		69.95
		Sub Total	69.95
0199			
03/04/25	Fuel and oil for council fleet		98.76
25/04/25	Fuel and oil for council fleet		83.47
		Sub Total	182.23
0207			
31/03/25	Fuel and oil for council fleet		61.11
06/04/25	Fuel and oil for council fleet		59.14
12/04/25	Fuel and oil for council fleet		59.53
17/04/25	Fuel and oil for council fleet		56.49
21/04/25	Fuel and oil for council fleet		36.16
23/04/25	Fuel and oil for council fleet		37.72
25/04/25	Fuel and oil for council fleet		60.07
		Sub Total	370.22
0231			
31/03/25	Fuel and oil for council fleet		215.40
23/04/25	Fuel and oil for council fleet		179.48
		Sub Total	394.88
2547			
12/04/25	Fuel and oil for council fleet		60.92
		Sub Total	60.92
		BP Australia Pty Ltd Total	**1,977.93**
		Grand Total	**9,476.52**

Note: The above payments have been included in payments from the Municipal Account.

City of Bayswater

Electronic Fund Transfers
for the period 1 May 2025 to 31 May 2025

Date	Description	Amount
Municipal Account		**$**
05/05/25	NAB transact fee	0.20
06/05/25	New term deposit	1,700,000.00
07/05/25	Wages	26,857.06
08/05/25	NAB batch fee	0.15
14/05/25	Wages	1,089,281.34
19/05/25	Account fee	30.61
28/05/25	Wages	1,096,325.15
29/05/25	NAB batch fee	0.15
30/05/25	NAB merchant fee	41.20
30/05/25	NAB merchant fee	41.35
30/05/25	NAB merchant fee	211.22
30/05/25	NAB merchant fee	426.34
30/05/25	NAB merchant fee	1,052.67
30/05/25	NAB merchant fee	1,212.80
30/05/25	NAB bpay charge	734.00
		3,916,214.24
Aged Persons Homes Account		
19/05/25	Account fee	0.15
		0.15
Total		**3,916,214.39**

10.2.4 Investment Report for the period Ended 31 May 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. Investment Register [**10.2.4.1** - 1 page] 2. Investment Summary [**10.2.4.2** - 1 page] 3. Investment Portfolio [**10.2.4.3** - 1 page]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

This report presents the City's Investment Portfolio for the period ended 31 May 2025.

OFFICER'S RECOMMENDATION

That Council receives the Investment Portfolio Report for the period ended 31 May 2025 with investments totalling $100,494,300.41.

BACKGROUND

The purpose of this report is for Council to note the Investment Portfolio detailed in **Attachments 1, 2 and 3**.

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996,* a monthly report on the City's Investment Portfolio is to be presented to Council.

The City's Investment Policy details the way the City is to manage the investment portfolio ensuring:

- a high level of security;
- an adequate level of diversification to spread risk; and
- sufficient liquidity to meet all reasonably-anticipated cash flow requirements (ready access to funds for daily requirements).

The City's investment portfolio (**Attachments 1, 2 and 3**) is spread across several financial institutions in accordance with the risk management guidelines as contained in the policy.

- Maximum Risk Exposure - The City policy sets a portfolio credit framework which limits the credit exposure of the City's investment to the following Standard & Poor's (S&P) rated banking institutions.

S&P Long-Term Rating	S&P Short-Term Rating	Maximum Risk Limit % Credit Rating
AAA	A-1+	100%
AA	A-1	100%
A	A-2	80%

This report is intended to not only meet the City's regulatory and policy obligations, but also to summarise how the City’s funds have been invested and with which financial institution.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Total investments for the period ended 31 May 2025 were $100,494,300.41.

Of the total investment portfolio, $66,355,475.06 is internally restricted and $3,162,168.64 externally restricted, to satisfy the City's legislative responsibilities and to set aside funds for future projects. The balance of the investment funds represents working capital and funding required for the City's 2024/25 operating and capital expenditure requirements.

LEGISLATIVE COMPLIANCE

Investment Policy applies. It is noted that the City currently has 34% in fossil fuel free investments.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer’s recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR06 - City does not have the adequate financial capacity to deliver planned services and maintain assets.	

FINANCIAL IMPLICATIONS

Income earned from investments is recognised in the City's financial statements.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

That Council receives the Investment Portfolio Report for the period ended 31 May 2025 with investments totalling $100,494,300.41.

City of Bayswater
Investment Register
Balance as at 31 May 2025

Investment Number	Bank	Lodgement Date	Maturity Date	Rate %	Principal $	Accrued Interest $	Maturity Interest $	Maturity Amount $
201096	Westpac Bank	29/10/24	03/06/25	5.12	2,800,000.00	84,052.16	85,230.47	2,885,230.47
201097	National Australia Bank	05/11/24	03/06/25	5.08	3,100,000.00	89,310.58	90,604.93	3,190,604.93
201133	ING Bank	08/04/25	03/06/25	4.31	1,900,000.00	11,890.88	12,563.95	1,912,563.95
201135	ING Bank	15/04/25	03/06/25	4.30	1,000,000.00	5,419.18	5,772.60	1,005,772.60
201136	ING Bank	22/04/25	03/06/25	4.26	700,000.00	3,186.25	3,431.34	703,431.34
201139	ING Bank	29/04/25	03/06/25	4.21	502,872.88	1,856.08	2,030.09	504,902.97
201140	ING Bank	29/04/25	03/06/25	4.21	897,127.12	3,311.26	3,621.69	900,748.81
201107	Bank of Queensland	03/12/24	10/06/25	5.15	600,000.00	15,153.70	16,000.27	616,000.27
201111	Westpac Bank	08/01/25	10/06/25	5.00	1,453,905.48	28,480.61	30,472.27	1,484,377.75
201114	Westpac Bank	07/01/25	10/06/25	5.00	2,546,094.52	50,224.33	53,712.13	2,599,806.65
201143	ING Bank	06/05/25	10/06/25	4.13	1,700,000.00	4,808.90	6,732.47	1,706,732.47
201124	Westpac Bank	11/02/25	17/06/25	4.90	1,527,656.71	22,354.01	25,840.42	1,553,497.13
201108	Bank of Queensland	17/12/24	24/06/25	5.20	900,000.00	21,156.16	24,233.42	924,233.42
201116	Suncorp Bank	21/01/25	24/06/25	5.00	500,000.00	8,904.11	10,547.95	510,547.95
201131	Westpac Bank	18/03/25	24/06/25	4.78	2,100,000.00	20,351.01	26,951.34	2,126,951.34
201126	Westpac Bank	25/02/25	01/07/25	4.79	1,200,000.00	14,960.55	19,842.41	1,219,842.41
201123	Westpac Bank	11/02/25	08/07/25	4.90	2,349,000.00	34,372.63	46,355.75	2,395,355.75
201128	Westpac Bank	04/03/25	15/07/25	4.79	1,400,000.00	16,167.89	24,435.56	1,424,435.56
201115	Bendigo Bank	14/01/25	22/07/25	5.00	2,300,000.00	43,164.38	59,547.95	2,359,547.95
201130	Westpac Bank	11/03/25	29/07/25	4.77	1,500,000.00	15,878.22	27,443.84	1,527,443.84
Muni General Funds Total					**30,976,656.71**	**495,002.90**	**575,370.83**	**31,552,027.54**
201063	Westpac Bank	20/08/24	03/06/25	5.08	3,332,329.53	131,715.57	133,106.94	3,465,436.47
201092	Suncorp Bank	15/10/24	24/06/25	5.09	2,580,807.13	82,056.94	90,694.51	2,671,501.64
201102	Bank of Queensland	26/11/24	01/07/25	5.15	5,618,546.74	147,452.22	172,027.59	5,790,574.33
201109	Suncorp Bank	18/12/24	26/08/25	5.09	10,796,820.65	246,924.77	377,915.35	11,174,736.00
201112	Bank of Queensland	07/01/25	02/09/25	5.00	5,249,292.24	103,547.68	171,141.31	5,420,433.55
201122	Bank of Queensland	04/02/25	30/09/25	4.87	4,672,686.90	72,320.39	148,381.49	4,821,068.39
201121	Westpac Bank	04/02/25	07/10/25	4.89	3,439,283.56	53,449.29	112,888.59	3,552,172.15
201127	Westpac Bank	25/02/25	28/10/25	4.79	572,745.51	7,140.49	18,414.95	591,160.46
201132	Suncorp Bank	18/03/25	04/11/25	4.80	5,662,729.22	55,106.89	172,022.85	5,834,752.07
201134	Suncorp Bank	15/04/25	25/11/25	4.68	2,251,761.25	13,281.07	64,673.05	2,316,434.30
201142	Bendigo Bank	30/04/25	25/11/25	4.40	6,750,000.00	25,224.66	170,063.01	6,920,063.01
201137	Suncorp Bank	22/04/25	02/12/25	4.66	3,200,597.60	15,936.35	91,531.83	3,292,129.43
201141	Bank of Queensland	30/04/25	02/12/25	4.40	6,750,438.24	25,226.30	175,770.32	6,926,208.56
201144	Westpac Bank	27/05/25	20/01/26	4.37	5,477,436.49	2,623.17	156,078.43	5,633,514.92
Muni Reserve Total					**66,355,475.06**	**982,005.78**	**2,054,710.21**	**68,410,185.27**
201106	Bank of Queensland	03/12/24	10/06/25	5.15	669,525.86	16,909.66	17,854.33	687,380.19
201117	Westpac Bank	21/01/25	24/06/25	5.00	762,940.16	13,586.61	16,094.90	779,035.06
201125	Westpac Bank	11/02/25	08/07/25	4.90	1,154,167.35	16,888.79	22,776.62	1,176,943.97
201138	Westpac Bank	22/04/25	26/08/25	4.56	575,535.27	2,804.20	9,059.71	584,594.98
Trust Specific Total					**3,162,168.64**	**50,189.25**	**65,785.57**	**3,227,954.21**
Total					**100,494,300.41**	**1,527,197.93**	**2,695,866.61**	**103,190,167.02**

City of Bayswater
Investment Summary
Balance as at 31 May 2025

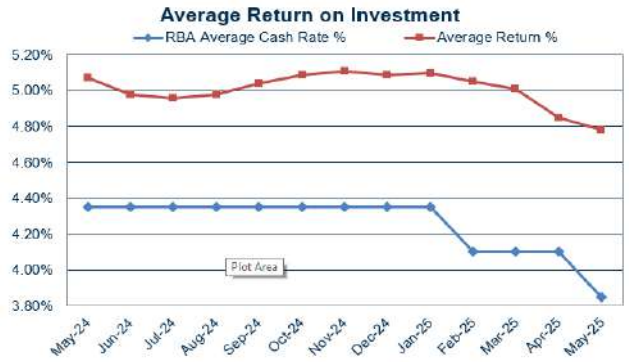
Investments By Maturity Date

Maturity Dates	Principal	Portfolio %	Number of Investments
Less than 30 days	$26,773,259.39	27%	18
Between 30 days and 60 days	$18,321,714.09	18%	8
Between 61 days and 90 days	$11,372,355.92	11%	2
Between 91 days and 180 days	$28,598,498.68	28%	7
Between 181 days and 1 year	$15,428,472.33	15%	3
Total	$100,494,300.41	100%	38

Allocation of Investments

S&P Rating (Short-term)	Bank	Amount Invested	Amount Invested %	Threshold %
A-1+	National Australia Bank	$3,100,000.00	3%	45%
A-1+	Westpac	$32,191,094.58	32%	45%
A-1	Suncorp **	$24,992,715.85	25%	35%
A-2	Bank of Queensland	$24,460,489.98	24%	30%
A-2	Bendigo Bank **	$9,050,000.00	9%	30%
A-2	ING	$6,700,000.00	7%	30%
Total		$100,494,300.41	100%	

** Fossil fuel free investment



City of Bayswater
Investment Portfolio
Balance as at 31 May 2025

Source	Description	Total $	Internally restricted $	Externally restricted $
Municipal	Investment - CoB General Funds	30,976,656.71	-	-
	Investment - CoB Reserve	66,355,475.06	66,355,475.06	-
	Investment - Trust	3,162,168.64	-	3,162,168.64
Sub Total		**100,494,300.41**	**66,355,475.06**	**3,162,168.64**
Grand Total		**100,494,300.41**	**66,355,475.06**	**3,162,168.64**

10.2.5 Sale of Properties to Recover Outstanding Rates and Charges

Responsible Branch:	Financial Services
Responsible Directorate:	Financial Services
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	1. CONFIDENTIAL REDACTED - Property Addresses [**10.2.5.1** - 1 page]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(e) a matter that if disclosed, would reveal - (iii) information about the business, professional, commercial or financial affairs of a person.

SUMMARY

For Council to consider taking possession of four properties with the intention of selling the properties under Section 6.64 (1)(b) of the *Local Government Act 1995* to recover rates and charges in arrears in excess of three years.

OFFICER'S RECOMMENDATION

That Council resolves to take possession of the four properties as contained in Confidential Attachment 1 and proceed with their sale to recover rates and charges outstanding in excess of three years under section 6.64 (1)(b) of the *Local Government Act 1995.*

BACKGROUND

All four properties are in individual company names that have since been deregistered, are now in trust and vested in control of the Australian Securities and Investments Commission (ASIC). The property addresses are listed in **Confidential Attachment 1**.

With more than three years of outstanding rates and charges and confirmation no payment will be received from ASIC it is now the City's responsibility to exercise the authority to take possession of the properties with the intention to sell. Initiating this process is supported by ASIC.

McLeods Lawyers (McLeods) will work with ASIC on behalf of the City to complete, sign and authorise Court sealed orders to allow the City to proceed with exercising the power to possess and sell under section 6.64 (1)(b) of the *Local Government Act 1995*.

The process and statutory steps to take possession and sell can take more than 12 months if the properties cannot be disposed of by public auction. Associated costs will be recovered from future sales proceeds.

EXTERNAL CONSULTATION

External consultation will occur as required under the *Local Government Act 1995* throughout the process of possession and sale.

OFFICER'S COMMENTS

To take possession and sell the land, usually requires at least one attempt in the last three years through court proceedings (e.g. claim, writ or summons). The following provides a summary of

the actions undertaken by the City (impacted by COVID) to recover outstanding rates and charges:

Property 1: **Balance as of 11 June 2025 = $19,490.95.**

Rates and charges are in arrears from 2015/2016, and no payment has been made since August 2016. ASIC became the vested owner of this property in March 2022. Each year the rate notice and debt recovery notices are issued. There is a memorial lodged against this title from the Commissioner of State Taxation.

Property 2: **Balance as of 11 June 2025 = $14,915.26.**

Rates and charges are in arrears from 2017/2018, and no payment has been made since September 2017. ASIC became the vested owner of this property in June 2022. Each year the rate notice and debt recovery notices are issued. A caveat has been lodged on this title from the City in 2003 for outstanding rates and charges.

Property 3: **Balance as of 11 June 2025 = $12,601.92.**

Rates and charges are in arrears from 2021/2022, and no payment has been made since July 2020. ASIC became the vested owner of this property in November 2020. Each year the rate notice and debt recovery notices are issued. There are two memorials lodged against this title from the Commissioner of State Taxation and a Caveat from the City of Stirling.

Property 4: **Balance as of 11 June 2025 = $12,150.24.**

Rates and charges are in arrears from 2021/2022, and no payment has been made since March 2021. ASIC became the vested owner of this property in January 2021. ASIC provided a letter to Council in December 2022 advising the property is still vested to ASIC and the company has drug trafficking charges. Each year the rate notice and debt recovery notices are issued. A memorial has been lodged on the property title under the *Criminal Property Confiscation Act 2000*.

This situation is unique as the properties are all owned by de-registered companies and are vested in the control of ASIC. When the deregistration of a company occurs, the following guidelines are set by ASIC for Local Governments to follow:

- While ASIC is vested with the company's interest in the property it is not obliged to fulfil all obligations imposed on, or attached to, the property. The obligation to pay outstanding rates will arise only if ASIC decides to dispose of the property. ASIC can but is not obliged to do so. ASIC does not intend paying any outstanding rates on the property or selling the property for the purpose of satisfying outstanding rates (or any other liability).
- As the vested owner of the property, ASIC does not consent to a copy of the rates notices being provided to any other party (other than a mortgagee in possession) except where Council is required to do so under a law.
- ASIC has no objection to the council exercising their powers under s 6.64, 6.71, 6.74 and 6.75 under the *Local Government Act 1995 (WA)*.
- ASIC is vested with the company's interest in the property; however, ASIC is not in actual/physical possession of the property. ASIC may consent to being named defendant in proceedings, negating the requirement for Council to reinstate the company. If Council needs a Court order for possession of the property to sell, then ASIC will assist Council by consenting to being substituted as a defendant and signing consent orders for possession.
- ASIC strongly encourages Council to utilise existing remedies available to it to recover the outstanding rates.

ASIC is supportive of the City initiating this process and has confirmed its position that local governments may proceed to exercise its seizure and sale power under the *Act* by naming ASIC

as the defendant, as the vesting authority for the subject properties. Further to this ASIC does not oppose or would otherwise prevent a local government from taking such action pending compliance with preliminary steps such as notifying former director(s) of the subject deregistered company prior to commencing action under the LG Act.

The City, through McLeods, will liaise with ASIC to ensure all the required steps and actions comply with legislation including the *Local Government Act 1995* and that associated costs will be recovered from future sales proceeds.

LEGISLATIVE COMPLIANCE

Section 6.64 of the *Local Government Act 1995* states:

(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and

(a) from time to time lease the land; or

(b) sell the land; or

(c) cause the land to be transferred to the Crown; or

(d) cause the land to be transferred to itself.

(2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.

Section 6.68 of the Local Government Act 1995 states:

(2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —

(a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or

(b) having made reasonable efforts to locate the owner of the property is unable to do so.

Section 6.71 of the Local Government Act 1995 states:

(1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the Transfer of Land Act 1893, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to -

(a) the Crown in right of the State; or

(b) the local government.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Medium
Reputation and Stakeholders	Medium	Medium

Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR06 - City does not have the adequate financial capacity to deliver planned services and maintain assets.	

FINANCIAL IMPLICATIONS

The recovery of rates and charges, legal costs in arrears and costs incurred during this process are fully recoverable from the proceeds of the sale.

Currently the outstanding rates and charges on these properties total $59,158.37.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L1: Engage the community in a meaningful way.

Provide opportunities for the community to have their say and consider their views when making decisions.

Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

Due to the unique situation of these four properties being vested in control of ASIC, to progress recovery of outstanding rates under *s6.64 (1)(b) of the Local Government Act 1995* requires Council approval to take possession of these properties with the intent of selling them. No other avenues to recover outstanding rates and charges is available.

10.3 Infrastructure and Assets Directorate Reports

10.3.1 Proposed 40km/hr Speed Zone - Bayswater Residential Precinct

Responsible Branch:	Infrastructure Planning
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Bayswater Square - Proposed New Speed Limit Plan Rev-B - excluding King William Street [**10.3.1.1** - 1 page]
Refer:	Item: 10.3.1 OCM: 26.04.2022
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

Main Roads Western Australia (MRWA) has provided agreement in principle to the implementation of a 40 km/h area speed zone on the local road network within the Bayswater residential area. The proposed 40 km/h area speed zone applies to local roads bounded by — but excluding — Guildford Road, Garratt Road, Whatley Crescent, and King William Street.

To progress with the implementation of the revised speed limit, Council consideration is sought to support MRWA in assigning a revised regulatory speed limit on the affected local roads.

OFFICER'S RECOMMENDATION

That Council:

1. **Supports the implementation of a 40km/h Area Speed Zone covering Murray Street, Hill Street, Almondbury Street, Nanhob Street, Georgina Street, Walton Street, Veitch Street, Wisbech Street, Roberts Street, Milne Street, Crowther Street, Meakins Court and Wotzko Court in Bayswater.**
2. **Requests the Chief Executive Officer to:**
   - **(a) Formally advise Main Roads WA of its support of the proposed Area Speed Zone as proposed in Limb 1; and**
   - **(b) Write to all property owners, residents, schools and businesses within the area bounded by Guildford Road, Garratt Road, Whatley Crescent and King William Street advising them of the pending implementation of the Area Speed Zone.**

BACKGROUND

The roads including Murray Street, Hill Street, Almondbury Street, Nanhob Street, Georgina Street, Walton Street, Veitch Street, Wisbech Street, Roberts Street, Milne Street, Crowther Street, Meakins Court, and Wotzko Court fall under the care and control of the City. These roads primarily serve to provide local access to residential properties and form connections to key distributor roads, namely Whatley Crescent, Garratt Road, King William Street, and Guildford Road.

Although the road network is predominantly situated within a residential area, it is supported by a range of community amenities, including:

- Two primary schools: Bayswater Primary School and St Columba’s Primary School;

- A kindergarten;
- Childcare and out-of-school care facilities; and
- Two churches.

Furthermore, the precinct also includes other amenities that are situated along the bordering distributor roads.



EXTERNAL CONSULTATION

The City proposes to inform all affected residents within this precinct of the pending implementation of the area speed zone. Letters will be distributed to all residents, schools and businesses. This information will also be made available on the City's website and the Engage Bayswater website, allowing the public to view and provide comments.

It should be noted that the City does not recommend undertaking consultation to seek endorsement from the community. This is based on the understanding that the traffic survey has indicated a general reduction in actual vehicle speeds in the precinct, resulting from the treatments. This indicates a general acceptance of the lower speed environment that has been created through the treatments. The installation of area speed zone signage will enable the option for speed enforcement should there still be excessive vehicle speeds in the precinct.

OFFICER'S COMMENTS

These roads are classified as local roads within an urban area and as such, they fall under the State's default Built Up Area (BUA) 50km/h speed limit.

MRWA is the governing authority for determining and setting of speed zones. They have developed specific guidelines to determine the most appropriate speed limits to be applied, type of regulatory signage to be installed and the most suitable location. Any speed zone changes, whether it is a linear speed zone where it is applied to length of roads; or area speed zone, where it is applied to a network of roads, require approval from MRWA.

This precinct was among the first areas to implement MRWA's Low-Cost Urban Road Safety (LCURS) program (Frank Drago Area). At its Ordinary Meeting on 26 April 2022, Council considered a report in relation to the LCURS program in the Bayswater precinct and endorsed 30 treatments as part of the program. These treatments were implemented within the precinct bounded by Whatley Crescent, Garratt Road, Guildford Road, and King William Street, with funding provided by MRWA.

Following the completion of the implementation of these treatments in 2024, MRWA conducted a traffic survey of the area. This was in accordance with the Council resolution that approved the treatment, which also required a traffic assessment to be undertaken at least six months after completion of the treatments to assess their effectiveness. The findings indicated that the installed treatments have been effective, resulting in a reduction in the measured operating speeds across the precinct.

Based on the City officers' assessment of the current road environment, the existing 50km/h speed limit could be reduced to 40km/h, as the current measured operating speed now appears to be below the existing regulatory speed limit.

Given that the Bayswater Train Station works and the LCURS program for this precinct have now been completed, the City has sought MRWA's advice on reducing the current 50 km/h speed limit to 40 km/h. This posted speed reduction is considered sound and logical, given the surrounding roads are within walking distance of the previously mentioned schools and amenities, as well as the proximity to the Bayswater Town Centre.

Main Roads has advised that a target speed of 40 km/h would be appropriate and provided agreement in principle to support amending the current 50 km/h speed limit to 40 km/h. The proposed area speed reduction will not impact the existing 30 km/h speed limit on the Safe Active Street (Bicycle Boulevard) on Leake Street, which will remain in place. All the roads that are subject to the proposed speed reduction can be seen in **Attachment 1**.

The City recognises that one of the solutions that can be considered to address pedestrian safety issues within a local road network is to lower the speed limit within the road environment. Excessive speeding is a major contributor to the severity of pedestrian crashes with vehicles. The expected benefits that can be offered to various road users through this speed reduction initiative include:

- Increasing safety for pedestrians and cyclists using and crossing these roads; and
- Reducing the likelihood and severity of crashes.

MRWA has advised the City that because the LCURS program has so far shown positive outcomes, an area speed zone reduction would be supported without the need for any further traffic calming devices.

LEGISLATIVE COMPLIANCE

- Main Roads WA Speed Zoning Policy and Application Guidelines; and
- *Road Traffic Code 2000* – Part 3, Speed Restrictions.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods. SR05 - Inability to manage stakeholder expectation through early and ongoing engagement.	

FINANCIAL IMPLICATIONS

Although the exact financial implications of implementing a revised area speed zone are currently unknown, the costs are expected to be minimal. This is because the implementation would primarily involve the installation, modification, and/or removal of speed regulatory signs in accordance with MRWA's requirements.

The costs associated with informing the affected property owners, residents, schools and businesses will, however, be required. This mainly involves officers' time in the preparation and distribution of letters as well as collating the feedback received.

Item 1: Officer Time
Asset Category: Other **Source of Funds:** Municipal
LTFP Impacts: NA

ITEM NO.	CAPITAL / UPFRONT COSTS ($)	ONGOING COSTS ($) ANNUAL		INCOME ($)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS ($)	CURRENT BUDGET ($)
		MATERIALS & CONTRACT	EMPLOYEE				
1	$ 500		$1,500				$2,000

Budget Amendments

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Community

Goal C1: Create safe and inviting places for people to come together.

Theme: Environment and Liveability

Goal E3: Improve the City's walking and cycling network and create safer streets.

Theme: Leadership and Governance

Goal L1: Engage the community in a meaningful way.

Provide opportunities for the community to have their say and consider their views when making decisions.

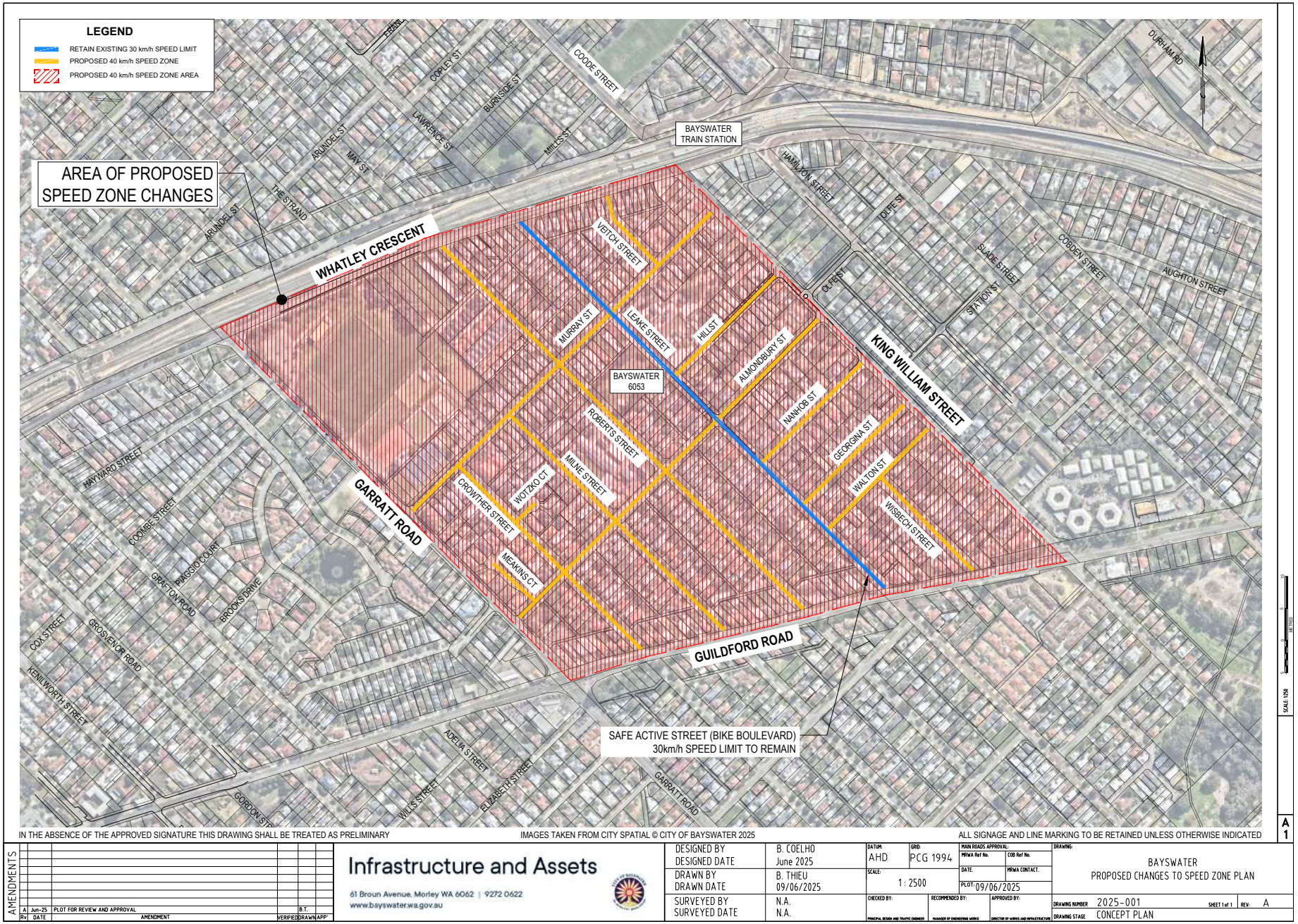
Goal L3: Provide good customer service.

Respond to the needs of our community in a respectful and timely way.

CONCLUSION

The proposal to lower the posted speed limit from 50km/h to 40km/h will improve safety for pedestrians, school children and other road users in this area. Assessment of the current road environment has indicated that the setting of a 40km/h regulatory speed would be appropriate for this precinct.

It is recommended that Council endorses MRWA's agreement in principle to implement an area speed zone change in the Bayswater Residential Precinct area bounded by Guildford Road, Garratt Road, Whatley Crescent, and King William Street.


LEGEND
RETAIN EXISTING 30 km/h SPEED LIMIT
PROPOSED 40 km/h SPEED ZONE
PROPOSED 40 km/h SPEED ZONE AREA
AREA OF PROPOSED SPEED ZONE CHANGES
BAYSWATER TRAIN STATION
BAYSWATER 6053
WHATLEY CRESCENT
KING WILLIAM STREET
GARRATT ROAD
GUILDFORD ROAD
SAFE ACTIVE STREET (BIKE BOULEVARD)
30km/h SPEED LIMIT TO REMAIN
COODE STREET
DURHAM RD
CORLET ST
BURNSIDE ST
LAWRENCE ST
MILLS ST
ARUNDEL ST
MAY ST
THE STRAND
HAMILTON STREET
OLIVE ST
SLADE STREET
COBDEN STREET
AUGHTON STREET
STATION ST
VEITCH STREET
MURRAY ST
LEAKE STREET
HILL ST
ALMONDBURY ST
NANHOE ST
GEORGINA ST
WALTON ST
WISBECH STREET
ROBERTS STREET
MILNE STREET
WOTZKO CT
CROWTHER STREET
MEAKINS CT
HAYWARD STREET
COOMBE STREET
GRAFTON PIAGGIO COURT
GRAFTON ROAD
BROOKS DRIVE
COX STREET
GROSVENOR ROAD
KENILWORTH STREET
ADELIA STREET
WILLS STREET
ELIZABETH STREET
GORDON ST
IN THE ABSENCE OF THE APPROVED SIGNATURE THIS DRAWING SHALL BE TREATED AS PRELIMINARY
IMAGES TAKEN FROM CITY SPATIAL © CITY OF BAYSWATER 2025
ALL SIGNAGE AND LINE MARKING TO BE RETAINED UNLESS OTHERWISE INDICATED
A1
AMENDMENTS
Rv A Jun-25 PLOT FOR REVIEW AND APPROVAL B.T.
Infrastructure and Assets
61 Broun Avenue, Morley WA 6062 | 9272 0622
www.bayswater.wa.gov.au
DESIGNED BY B. COELHO
DESIGNED DATE June 2025
DRAWN BY B. THIEU
DRAWN DATE 09/06/2025
SURVEYED BY N.A.
SURVEYED DATE N.A.
DATUM AHD
GRID PCG 1994
SCALE: 1 : 2500
PLOT 09/06/2025
MAIN ROADS APPROVAL:
MRWA Ref No.
COB Ref No.
DATE.
MRWA CONTACT.
CHECKED BY:
RECOMMENDED BY:
APPROVED BY:
DRAWING: BAYSWATER PROPOSED CHANGES TO SPEED ZONE PLAN
DRAWING NUMBER 2025-001
SHEET 1 of 1
REV: A
DRAWING STAGE CONCEPT PLAN

10.3.2 Gilbert Street Footpath Provision

Responsible Branch:	Transport and Buildings
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Review
Voting Requirement:	Simple Majority Required.
Attachments:	1. Multi Signatory Letter [**10.3.2.1** - 6 pages]
Refer:	Item: 10.5.1.1 OCM: 20.10.2024
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

For Council to consider a multi-signatory letter from the residents of Gilbert Street, Maylands regarding the proposed Gilbert Street new footpath project.

OFFICER'S RECOMMENDATION

That Council requests the Chief Executive Officer to:

1. **Withdraw the current proposal for Gilbert Street, Maylands which involves footpath provision on the northern side of the carriageway and converting the street into a one-way outbound road with a cul-de-sac at the Rosher Place end.**
2. **Redesign the road configuration to incorporate a cul-de-sac on Gilbert Street at the Rosher Place end, and a cul-de-sac on Rosher Place at the Gilbert Street end.**
3. **Undertake public advertising regarding the permanent closure of the thoroughfare between Gilbert Street and Rosher Place.**
4. **Present the outcome of advertising and consultation to Council for a final decision on the matter.**

BACKGROUND

Through the Safe Routes to School survey undertaken for Maylands Peninsula Primary School, the school community requested a footpath along Gilbert Street in Maylands. This footpath was the second most popular request under this category, with five requests made for a footpath between Garratt Road and Rosher Place. The proposed Gilbert Street footpath project has been included in the City's 2024/25 budget.

The width of Gilbert Street between Traylen Street and Rosher Place is approximately six metres, within a total road reserve of 12 metres. Several mature trees are located within the verge on both sides of the carriageway, which presents significant challenges for constructing a footpath without altering the existing road geometry. The current road width is already at the minimum required to accommodate two-way traffic, leaving little room for additional infrastructure without making modifications.

To accommodate a footpath request, the City assessed several options which involved restricting movement and parking along Gilbert Street to accommodate the footpath without impacting the trees. Two of the options were deemed most feasible and presented to the community for consultation, following discussion with the Active Transport Advisory Committee.

EXTERNAL CONSULTATION

In late November 2024, the City undertook community consultation with residents of Gilbert Street to gather feedback on the project and identify a preferred option. The majority of

respondents expressed support for the partial cul-de-sac option, with or without modifications to create a hard cul-de-sac. Only one objection was received regarding the footpath.

In addition to the abovementioned feedback, the City has recently received a multi-signatory letter containing 27 signatures against the proposed footpath project as summarised below. A full context of the letter with background information is provided in **Attachment 1.** Note that this letter is accepted as a multi-signatory letter as opposed to a formal petition as it does not meet the requirements for a petition set out in the Standing Orders. Specifically, many of the signatures appear on blank pages that do not include the petition's request to Council.

Petition summary, background; and action:	*We, the undersigned residents and members of Gilbert Street, respectfully submit this petition opposing the proposed redesign of Gilbert Street to a one-way configuration with a single-lane pinch point or two-way option with a single-lane pinch point. We instead call upon the City of Bayswater to implement a closed off cul-de-sac at the Rosher end (southern end) of Gilbert Street, which better aligns with the needs and preferences of the local community.*
Action petitioned for:	*We respectfully request that the City of Bayswater:* 1. ***Abandon the current proposal*** *for a one-way road with a pinch point on Gilbert Street, as well as the second option of a two-way road with a pinch point.* 2. ***Implement a cul-de-sac solution*** *as the preferred traffic management strategy.* 3. ***Conduct further community consultation*** *to ensure resident voices continue to shape the outcome.*

OFFICER'S COMMENTS

Gilbert Street provides access to Gibbney Reserve, with Maylands Peninsula Primary School situated on the opposite side of the reserve. The City undertook traffic counts for a period of two weeks in March 2022, which showed an operational speed of 46km/h and an average traffic volume of 447 vehicles per day. This indicates good compliance to the speed limit (50km/h) and amount of traffic permitted on the road, which is a maximum of 3,000 vehicles per day as per Main Roads' road hierarchy.

A footpath is already in place for the section along the northern side of Gilbert Street between Garratt Road and Traylen Street, with connections to the Traylen Street footpath. However, the section between Traylen Street and Rosher Place lacks a footpath on either side of the road.

Through the Low-Cost Urban Road Safety Program for the Maylands Peninsula precinct, there were several concerns raised regarding the right-angle turn from Gilbert Street to Rosher Place, as well as the lack of a footpath, speeding vehicles through this section of the road, and rat running through the area. Some residents have also suggested the construction of a cul-de-sac on the road to eliminate these issues.

The creation of a cul-de-sac will result in the closure of thoroughfare between Gilbert Street and Rosher Place. Such closure will need to be in accordance with the requirements of the *Local Government Act 1995*. It should be noted that the dedicated road (i.e. road reserve) will remain intact and will not be closed. The City would only be required to close the thoroughfare on a portion of the road which will be located between the cul-de-sacs at the end of Gilbert Street and Rosher Place.

To close the thoroughfare to vehicle traffic, the City must undertake public advertising through newspaper, as well as consultation with affected residents. During this period, the public is invited to provide submissions or objections on the proposal. The City is to seek final approval from Council regarding the matter once all feedback is considered.

Should the closure of both roads be supported, it will negate the need for a footpath along Gilbert Street. Gilbert Street will function solely as a local access road, serving only the 17 residential properties that directly front the street. As a result, the road would cater exclusively to local traffic generated by these residents. It is, however, proposed that a short section of footpath be constructed between the cul-de-sacs.

Based on a conservative estimate of 10 vehicle trips per household per day, the expected traffic volume would be reduced to approximately 170 vehicles per day. This significant decrease in traffic supports the reclassification of Gilbert Street as a low-volume, residential street.

In accordance with the City's *Footpath Policy*, short cul-de-sacs with a total length of less than 200 metres and experiencing very low traffic volumes are considered to provide a safe environment for both pedestrians and cyclists. Therefore, under these conditions, the construction of a formal footpath is not required.

LEGISLATIVE COMPLIANCE

Section 3.50 of the *Local Government Act 1995* is applicable to the requested cul-de-sac:

3.50. Closing certain thoroughfares to vehicles

(1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.

(1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.

(2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.

[(3) deleted]

(4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —

(a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and

(b) give written notice to each person who —

(i) is prescribed for the purposes of this section; or

(ii) owns land that is prescribed for the purposes of this section;

and

(c) allow a reasonable time for submissions to be made and consider any submissions made.

(5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).

(6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.

[(7) deleted]

(8) If, under subsection (1), a thoroughfare is closed without giving local public notice, the local government is to give local public notice of the closure as soon as practicable after the thoroughfare is closed.

(9) The requirement in subsection (8) ceases to apply if the thoroughfare is reopened.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR05 - Inability to manage stakeholder expectation through early and ongoing engagement.	

FINANCIAL IMPLICATIONS

A budget of $67,813 has been allocated in the 2024/25 financial year for the construction of the Gilbert Street footpath. If the recommendation is adopted, the current funding will be used to partially fund the construction of the two cul-de-sac heads. Additional funding will be required to complete the second cul-de-sac and to cover associated costs such as the relocation of a light pole and any necessary drainage works. The full funding gap will be identified as part of the detailed design and cost estimation process.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Community

Goal C1: Create safe and inviting places for people to come together.

Theme: Environment and Liveability

Goal E3: Improve the City's walking and cycling network and create safer streets.

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

Goal L3: Provide good customer service.

Respond to the needs of our community in a respectful and timely way.

CONCLUSION

A multi signatory letter containing 27 signatures was received by the City in May 2025, objecting to the installation of the Gilbert Street footpath in Maylands and requesting the installation a cul-de-sac head on Gilbert Street instead.

Given feedback from the community directly affected by the footpath was against its provision. It's recommended that the project be ceased, and the funding reallocated to the provision of a cul-de-sac head on Gilbert Street and Rosher Place, Maylands.

Petition to City of Bayswater Regarding Proposed Changes to Gilbert Street

To: Mayor Filomena Piffaretti
From: The residents and stakeholders of Gilbert Street and surrounding community.
Date: 29/04/2025

Subject: The **Petition is opposing the Proposed Installation of a Pinch point (Options 1 and 2) and footpaths – Support for Closed Off Cul-de-Sac Alternative (no footpath).**

We, the undersigned residents and members of Gilbert Street, respectfully submit this petition opposing the proposed redesign of Gilbert Street to a one-way configuration with a single-lane pinch point or two-way option with a single-lane pinch point. We instead call upon the City of Bayswater to implement a closed off cul-de-sac at the Rosher end (southern end) of Gilbert Street, which better aligns with the needs and preferences of the local community.

Background

Gilbert Street is a quiet residential street that currently provides a safe, accessible environment for residents, including families with children, pedestrians, and cyclists. The City of Bayswater's recent proposal to modify Gilbert Street into a **one-way road with a central pinch point (option 1)** has raised serious concerns among the local community, along with option 2.

The proposed design change is not supported by the majority of residents and is viewed as a **less safe, more confusing**, and **unnecessary alteration** to the existing streetscape.

In the original notification to residents sent out in 2024, Option 1 advised that a cul-de-sac was proposed for the Rosher St end of Gilbert Street.

Residents took the dictionary definition of a cul-de-sac as what was being proposed.

- Cambridge English Dictionary describes a cul-de-sac as "a short road that is blocked off at one end"
- Oxford University Press describes a cul-de-sac as "Alley, lane, passage, street, etc., closed at one end"

Therefore, what The City of Bayswater is suggesting we 'preferred' does not align with our understanding of what was being proposed. **We believe a vote held on a**

misrepresentation of the generally accepted definition of a cul-de-sac and should therefore, be void and re-considered.

Key Concerns with the Proposed Design (Option 1 – one way option with single-lane pinch point):

- **Loss of safety**: A one-way system with a pinch point encourages increased speed in the unrestricted direction and presents risks for cyclists and pedestrians.
- **Increased inconvenience**: A one-way street would force inefficient travel patterns, affecting residents, service vehicles, and emergency access.
- **Poor urban planning fit**: The pinch point does not align with the character of the street.
- **Community opposition**: Local consultation has shown strong, consistent preference for maintaining the current two-way access with the addition of a cul-de-sac.
- **Street parking:** residents impacted directly by 'pinch point' will likely have guests and family parking elsewhere on the street impacting other residents.
- **Rosher onto Gilbert:** this corner is notorious for cars coming into Gilbert wide and fast. The current proposal does nothing to alleviate this
- **Gilbert to Traylen:** the current proposal does nothing to alleviate the speeding of cars heading north up Gilbert to Traylen.

Key Concerns with the Proposed Design (Option 2 – two way option with single-lane pinch point):

- **Traffic noise:** A significant increase in traffic noise during braking and acceleration for the "giveaway."
- **Confusion and dispute:** over right-of-way will lead to frustration and aggression, encouraging speeding to get through, posing greater risks to other road users and residents. Increased horn usage due to disputed right-of-way.
- **Traffic flow**: No reduction in overall traffic flow.

Preferred Alternative – Cul-de-Sac

In place of the one-way proposal, we support the introduction of a **cul-de-sac** (as defined by Cambridge and Oxford) at Rosher end (southern end) of Gilbert Street which will:

- Improve safety for all road users by reducing traffic volume by 50%
- Maintain the current two-way character of Gilbert Street
- Preserve neighbourhood cohesion and access
- Eliminate confusion, will be less costly, and more effective than the proposed design
- Negates the need for a footpath that further narrows an already narrow street
- Goldmead and Queen street have wider roads and footpaths already in-place with direct access to the School / Oval.

Request to Council

We respectfully request that the City of Bayswater:

1. **Abandon the current proposal** for a one-way road with a pinch point on Gilbert Street, as well as the second option of a two-way road road with a pinch point.
2. **Implement a cul-de-sac solution** as the preferred traffic management strategy.
3. **Conduct further community consultation** to ensure resident voices continue to shape the outcome.

Conclusion

We urge the City of Bayswater to act in alignment with the wishes of its residents and deliver a practical, community-supported solution.

Signatures:

Full Name	Address	Signature	Date
1. Tammy Longson	[redacted]		1/5/25
2. Richie Longson	[redacted]		1/5/25
3. Shannan Lee			1/5/25
4. Simon Lee			1/5/25
5. Charlette Barry	[redacted]		1/5/25.

6. Paul Dooley [redacted] 11/5/25
7. Carol Scott [redacted] 4/5/25
8. Don Scott 4.5.25
9. Belinda Scott [redacted]
10. Dennis Carter [redacted] 4/5/25
11 Penelope Carter [redacted]
12 Shane Scott [redacted]
13. Riley Longson [redacted] 4/5/25
14 Jean-Claude Hortense [redacted] 06/05/2025
15. Mandy Hortense [redacted] 06/05/25
16. Jennyre Long [redacted] 6/5/2025
17 Linda Richardson [redacted] 7/5/25
18 Randall Davis [redacted] 7/5/25
19 Kim Richardson [redacted] 7/5/25
20. Taryn Davis [redacted] 7/5/25
21. Junmei Chen [redacted]
22. Margaret Lockyer & Mark Dawson-Smith [redacted] 7/5/25 [redacted] 07/05/2025

23 KENNETH HENRY DAVID WILLIAMS. [redacted] 7-5-25

24 Peter Fitzgerald [redacted] 7/5/25

25 Maria Quinn

26 Ryan Bowen. [redacted] 7/5/25

27. Josie + Josh Wise [redacted] 8/5/25

Petition Response

Notice to petitioners can be provided to the following resident:

Charlette Barry

[redacted]

Document Set ID: 4930595
Version: 1, Version Date: 14/05/2025

10.3.3 Roxy Lane Community Garden Licence Agreement

Responsible Branch:	Transport and Buildings
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. Roxy Lane Community Garden - Request [**10.3.3.1** - 2 pages]
Refer:	Item: 9.1.2 CTFCSC: 17.04.2018 Item: 14.1 OCM: 30.01.2018
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

Council consideration is sought in relation to an agreement for the use of the rear garden at Roxy Lane Theatre (55 Ninth Avenue, Maylands), between Roxy Lane Theatre Incorporated and the Roxy Lane Community Garden Incorporated, to clearly define each party's responsibilities and ensure their continued success in delivering valuable services to wider community.

OFFICER'S RECOMMENDATION

That Council authorises the Chief Executive Officer to execute a new five–year Lease Agreement between the City of Bayswater and Roxy Lane Theatre Incorporated, for the continued tenancy of Roxy Lane Theatre, subject to:

1. **The lease being in accordance with the City's *Community Facility Lease and Licence/User Agreement Policy;* and**
2. **The execution of a licence agreement between the City of Bayswater, Roxy Lane Theatre Incorporated and the Roxy Lane Community Garden Incorporated, for the use of the rear garden area and shared facilities/utilities at Roxy Lane Theatre.**

BACKGROUND

The Roxy Lane Theatre located at 55 Ninth Avenue, Maylands (Lot 102 on Plan 96361) is freehold land owned by the City of Bayswater (the City) comprised in Certificate of Title 2656, Folio 600. The premises was previously known as Maylands Autumn Centre, which was a community centre run by the City.

Following an Expression of Interest to lease in 2018, Arena Arts (now rebranded as Roxy Lane Theatre Incorporated (the theatre) was granted a two-year user agreement on the condition that the facility would remain accessible to other community groups. Based on this agreement, the theatre initiated the community garden in the rear garden area. Upon the expiry of the user agreement in 2020, the theatre was offered a five-year lease agreement for the exclusive use of premises. The community garden, originally operating as a subgroup of Local Arts Community Events (LACE), continued operating under an informal arrangement with the theatre. The community garden is now a registered incorporation trading as Roxy Lane Community Garden Incorporated (the community garden). To date, no formal agreement has been executed between the two parties.

EXTERNAL CONSULTATION

At the City's Annual General Meeting held on 7 November 2022, the Coordinator of the community garden requested the City to consider entering into two separate lease agreements for the exclusive use of portions of the site, when the lease between the City and the theatre

expires on 30 June 2025. Officers commenced consultation in November 2024 and have conducted separate meetings with representatives from both parties to discuss their respective plans, concerns, and future requirements.

The theatre indicated that a user agreement has been previously presented to the community garden, however the agreement was never finalised due to the termination clause presented by the theatre.

Both parties have recognised past communication challenges involving former members. These issues have now been resolved leading to a more constructive and cooperative relationship at present. Moving forward, both parties have expressed a shared commitment to ongoing collaboration and open communication with the goal of creating a functional and supportive shared space for the community.

The City received a letter from the Coordinator of the community garden requesting a standalone lease **(Attachment 1)** and letters of support for the garden from The Hon. Patrick Gorman MP, Community Gardens Australia, a member of the garden, and a local resident.

OFFICER'S COMMENTS

The theatre has constantly met its obligations under the lease agreement. Annual audits are completed and assessed against lease key performance indicators (KPIs) for all leaseholders and an overall performance rating between 81-100% is considered '*excellent, highly recommended to renew lease to the lessee'*. The theatre's average performance score for last two annual audits is 88%.

Officers have undertaken a comprehensive review of the sites access arrangements, utility supplies and shared facilities, and considered the potential to define two distinct operational areas.

Image 1 below identifies the areas within the property boundary, with the theatre's leased area outlined in red, the community garden area in green, and the shared facilities in yellow. The shared facilities include the delivery gate, emergency exit gates, footpaths providing access to these emergency exits, and the rear patio.



Image 1

It is further noted that the externally accessed accessible toilet is utilised by the community garden which is incorporated within the theatre's designated facilities. The theatre has recently upgraded this toilet and is responsible for cleaning and consumables.

The community garden also shares the sites water supply for garden reticulation and watering. As per the *Community Facility Lease and Licence/User Agreement Policy (the Policy),* the theatre will be liable for utility charges.

The Policy defines the following types of agreements:

- *Lease – a contract by which one party conveys land, property or service to another for a specified time usually in return of periodic payment.*
- *License – a contract for the non-exclusive use of a facility.*
- *User Agreement – contractual arrangement outlining the terms and conditions associated with usage, as negotiated.*

Due to the shared areas, use of theatre facilities and shared utilities it is not recommended to establish two separate exclusive lease agreements. It is recommended that the lease agreement with the theatre be renewed for five years for exclusive use of the premises, in conjunction with a licence agreement between the City, the theatre, and the community garden, to govern the permitted use of the rear area for a five-year term.

This proposed licence agreement is in line with the *Community Facility Lease and Licence/User Agreement Policy* and the *Pocket and Community Garden Policy* which will formally grant the community garden use of the rear area for the permitted purpose of garden-related activities as defined in Image 1.

Further consultation will take place with the licence agreement to include conditions associated the shared areas, accommodating the theatre's need for 'quiet periods' during performances, as well as a fair and transparent contribution from the community garden towards the ongoing costs of maintaining and cleaning the toilet facilities, along with an apportionment of expenses such as the emergency services levy (ESL), utilities and waste disposal.

In compliance with safety regulations, the emergency exit gates and access paths located at the rear of the property must remain unobstructed and fully accessible. The community garden is to be responsible for maintaining vegetation, such as trees and shrubs in these access areas to ensure continued unrestricted access.

Under the *Community Facility Lease and Licence/User Agreement Policy*, Roxy Lane Theatre Incorporated would be classified as a *"Category 1b - Not-for-Profit Community Group and Organisations".*

The table below outlines the key terms for the continued tenancy.

Item	Category 1b
Agreement Length	5 Years
Annual Rent	$1,706.19 plus GST and indexed annually to CPI
Annual Council Rates	Lessor to pay
Emergency Services Levy	Lessee to pay
Outgoings (utility and waste charges)	Lessee to pay
Annual Maintenance (e.g. servicing of air conditioning systems, emergency exit light testing, fire safety systems, etc)	Lessee to be invoiced for the annual cost applicable to the facility
TOTAL	**$1,706.19 p/a + GST + ESL, outgoings, and annual routine maintenance costs**

LEGISLATIVE COMPLIANCE

Not applicable.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods. SR04 - Inability to work collaboratively to engage and partner with the stakeholders to promote and advocate opportunities to live and invest. SR05 - Inability to manage stakeholder expectation through early and ongoing engagement.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable to execute a new lease agreement:

Item 1: Lease Preparation

Asset Category: Other **Source of Funds:** Municipal

LTFP Impacts: Not itemised in the LTFP

Notes: The costs include the preparation of lease document by City officers.

ITEM NO.	CAPITAL / UPFRONT COSTS ($)	ONGOING COSTS ($) ANNUAL		INCOME ($)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS ($)	CURRENT BUDGET ($)
		MATERIALS & CONTRACT	EMPLOYEE				
1	-	-	$900	$1,706.19	5	-	

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Community
Goal C3: Maximise the use of the City's facilities and parks by all sections of the community.
Theme: Vibrancy
Goal V3: Activate the City's town and neighbourhood centres.
Theme: Leadership and Governance
Goal L3: Provide good customer service.
Respond to the needs of our community in a respectful and timely way.

CONCLUSION

It is the officer's recommendation that Council authorises the Chief Executive Officer to execute a new five-year lease with Roxy Lane Theatre Incorporated subject to the execution of a licence agreement between the City, Roxy Lane Theatre Incorporated and Roxy Lane Community Garden Incorporated.

ROXY LANE COMMUNITY GARDEN

City of Bayswater
61 Broun Avenue
Morley WA 6062

Dear City of Bayswater Leasing Team,

Request for Standalone Lease – Roxy Lane Community Garden

I am writing on behalf of the Roxy Lane Community Garden to respectfully request consideration for a standalone lease for our garden space, located at the rear of 55 Ninth Avenue, Maylands (City of Bayswater Asset ID L13200), part of the former Bayswater Autumn Centre.

Since 2018, Roxy Lane Community Garden has served as a vibrant, inclusive space that promotes sustainability, strengthens community connections, and provides access to green space for local residents. We currently operate under a shared space agreement with the Roxy Lane Theatre. However, we believe a separate lease for the garden area—held in the name of Roxy Lane Community Garden—would provide the clarity, independence, and long-term security we need to continue growing and delivering positive outcomes for the community.

Our membership has grown significantly over the past six months, now including nearly 50 active members who regularly engage with and care for the space. We also enjoy strong support from local businesses, residents, and stakeholders, a sample of which is attached in the form of letters of support for your kind consideration.

A dedicated lease would allow us to strengthen our contribution to the City of Bayswater's sustainability and environmental objectives as outlined in the Strategic Community Plan 2017–2027. The Garden supports these goals by encouraging biodiversity, conserving natural resources, and empowering the community to adopt sustainable practices such as composting, water-wise gardening, and urban greening. As a space that fosters environmental education and social connection, we also help advance the City's aspirations for a resilient, inclusive, and environmentally conscious community.

We value our ongoing relationship with the Roxy Lane Theatre and believe our respective uses of the site are complementary. A clearly defined lease arrangement for each group would help ensure that both organisations can continue to thrive, while maintaining shared amenities such as restrooms and site access. We are committed to ongoing collaboration and open communication with the Theatre to support a fair, functional, and cooperative shared environment.

Corner of Roxy Lane and 55 Ninth Avenue, Maylands
roxygardenmaylands@gmail.com
A subgroup of Local Arts and Community Events Inc (ABN 61 304 801 452)

We would be grateful for the opportunity to discuss this proposal further and can confirm that a representative from the Garden will attend the upcoming Council meeting. Please don't hesitate to reach out if you require any additional information.

Thank you for your time and consideration.

Warm regards,

Kim Holmes
Garden Co-Ordinator
On behalf of Roxy Lane Community Garden
roxygardenmaylands@gmail.com

10.3.4 Tender 23-2024- Environmental Management

Responsible Branch:	Parks and Environment
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. CONFIDENTIAL REDACTED - Schedule of Rates [**10.3.4.1** - 1 page]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(e) a *matter that if disclosed, would reveal –*

(iii) information about the business, professional, commercial or financial affairs of a person,

SUMMARY

For Council to award Tender 23-2024 Environmental Management. The total value of the three-year tendered service will exceed the Chief Executive Officer's delegated authority limit of $500,000 and is therefore presented to council.

OFFICER'S RECOMMENDATION

That Council awards Tender No. 23-2024 for Environmental Management to Natural Area Holdings Pty Ltd, trading as Natural Area Consulting Management Services, in accordance with their tender submission, for a three-year period commencing on 1 July 2025 and ending on 30 June 2028.

BACKGROUND

The City of Bayswater has 43 sites (150 ha) classified as natural areas; these include areas of remnant vegetation, wetland and foreshore. These sites are managed by the City's Parks and Environment Branch.

Weed control within reserves is through the engagement of a tendered company for a 3-year term. The current tender has expired therefore submissions were called for the next term of management.

The tender was publicly advertised and released on 5 April 2025, closing on 29 April 2025 equating to an open period of 24 days.

EXTERNAL CONSULTATION

No consultation was undertaken with the public or other agencies on this matter.

OFFICER'S COMMENTS

The tender was accessed by a total of 10 parties from which four responses were received. A fifth response was not successfully received by the deadline and therefore was not considered for evaluation. Conforming submissions were received from the following organisations:

- Natural Area Consulting Management Services
- Aboriginal Landcare

- UGC Group
- South-East Regional Landcare

A panel was assembled to assess the tender, comprising the following officers:

- Coordinator Natural Area Management
- Catchment Management officer
- Sustainability Officer

The above assessment panel members have declared that they do not have any conflict of interest with the submissions provided. All tenderers have indicated that they do not have any conflicts of interest in the performance of their obligations under the contract.

All submissions have been evaluated in accordance with the qualitative and quantitative criteria detailed below.

Qualitative Criteria

The qualitative criteria for this tender are as follows:

Description of Qualitative Criteria	Weighting
Relevant Experience	10%
Key Personnel Skills and Experience	5%
Respondent's Resources	5%
Demonstrated Understanding	20%
Sustainability	5%
Benefit to local economy	5%

Quantitative Criteria

This criterion required applicants to submit prices for the goods and services as outlined in the request for tender documentation. The price schedule was structured as a lump sum table **(Confidential Attachment 1)**.

Quantitative Criteria	Weighting %
Price - Total value proposition to the City	50%

Assessment

Tender submissions were evaluated against the qualitative and quantitative criteria as shown in rank order in the tables below:

Tenderer	Qualitative Criteria							Quantitative Criteria	Total	
	Relevant Experience (10%)	Key Personnel Skills and Experience (5%)	Respondent's Resources (5%)	Demonstrated Understanding (20%)	Sustainability (5%)	Benefit to local economy (5%)	Total Score Qualitative (50%)	Price Score (50%)	Total	Ranking
Natural Area Consulting Management Services	10	5	5	20	3	3	**46**	**40.9**	**86.9**	**1**

Tenderer	Qualitative Criteria							Quantitative Criteria	Total	
	Relevant Experience (10%)	Key Personnel Skills and Experience (5%)	Respondent's Resources (5%)	Demonstrated Understanding (20%)	Sustainability (5%)	Benefit to local economy (5%)	Total Score Qualitative (50%)	Price Score (50%)	Total	Ranking
Aboriginal Landcare	9	3	3.5	16	1	1.5	**34**	**50**	**84**	**2**
UGC Group	7	3	3	14	2.5	3.5	**33**	**46.4**	**79.4**	**3**
South-East Regional Landcare	7	3.5	3.5	16	1.5	1.5	**33**	**44.4**	**77.4**	**4**

Experience and quality are paramount in the control of weeds within natural area reserves. These fragile ecosystems require operators with the ability to identify pest species, vital in preventing off target damage to native flora. Many of our reserves contain native species that cannot be replaced through revegetation programs due to inability to propagate. Off target damage, resulting in reduction or in severe circumstances, the localised extinction of species, will be detrimental to the overall health of the ecosystem.

Due to this, importance was placed on qualitative scores rather than price. Aboriginal Landcare was competitive on pricing but lacked skills and resources to fulfill the strict requirements of the contract. Natural Area Consulting Management Services priced slightly higher than the other submissions but excelled at the skills and experience, resources and experience required.

LEGISLATIVE COMPLIANCE

The tender process has met the requirements of s3.57 of the *Local Government Act 1995 and r.14 16 of the Local Government (Functions and General) Regulations 1996.* The tenderer has indicated that they do not have any conflicts of interest in the performance of the obligations under the contract. City officers involved in the assessment of the tender submissions and preparations of the associated report have indicated they do not have any conflicts of interest with any of the tenderers.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	High
Service Delivery	Medium	High
Environment	Low	High
Governance and Compliance	Low	Low
Strategic Risk	SR03 - Council plans, decision making process and/or activities fail to invest in the management, protection and improvement of its natural environment.	

FINANCIAL IMPLICATIONS

Environmental management is through the approved operational budget of the City's natural areas; it is expected that this will amount to $1.35 million over the three years.

Item1: Environmental Management

Asset Category: Other **Source of Funds:** Municipal, Grant

Cost Centre– Project	Type	Project Type	Project Description	Current Budget $
2600-(43 reserve cost codes)-6395-6000	Municipal	Operational	Environmental Management	$450,493 p.a.
			Total: 3 Years	**$1,351,479**

Additional expenditure occurs for environmental management when the City is awarded funding through grants. Below is funding awarded for the 25/26 season.

Reserve	Type	Project Type	Project Description	Current Funding $
Bardon Park	Grant	Operational	Weed control	$2,619.64
Berringa	Grant	Operational	Weed Control	$12,000
Claughton Reserve	Grant	Operational	Weed control	$3,195.84
Eric Singleton Bird Sanctuary	Grant	Operational	Weed control	$58,448.93
Tranby Reserve	Grant	Operational	Weed control	$4,634
			Total	**$80,898.41**

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Community

Goal C1: Create safe and inviting places for people to come together.

Theme: Environment and Liveability

Goal E2: Remain focused on greening the City's suburbs and streetscapes and increasing the tree canopy.

Goal E5: Protect and enhance the City's natural environment and biodiversity and encourage the community to participate in its protection.

CONCLUSION

The control of weed species within the City's natural areas is a cornerstone of effective environmental management, essential to maintaining the health and resilience of native flora and fauna. This work supports the City's statutory obligations to monitor and manage declared weed species, including Weeds of National Significance, under the *Biosecurity and Agriculture Management Act 2007* as administered by the Department of Primary Industries and Regional Development. To ensure best practice and deliver high-quality outcomes, the award of Tender 23-2024 Environmental Management is recommended as a key mechanism to support the City's ongoing weed control and ecological restoration efforts.

10.3.5 EMRC Council Meeting Minutes - March to May 2025

Responsible Branch	Parks and Environment
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. EMRC Cash and Investments Report - February 2025 [**10.3.5.1** - 1 page]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

For Council to receive the unconfirmed Minutes, Information Bulletin, and Cash and Investment Report for February 2025, from the Eastern Metropolitan Regional Council (EMRC) Meeting held on 27 March 2025; and the unconfirmed Minutes from the Special Council meeting held on 10 April 2025.

OFFICER'S RECOMMENDATION

That Council receives the following from the Eastern Metropolitan Regional Council:

1. **Unconfirmed Minutes, Information Bulletin, and Cash and Investment Report for February 2025, from the Ordinary Meeting held on 27 March 2025; and**
2. **Unconfirmed Minutes of the Special Council meeting held on 10 April 2025.**

BACKGROUND

The EMRC Ordinary Council Meeting held on 27 March 2025 and Special Council Meeting on 10 April, were attended by Mayor Filomena Piffaretti and Cr Giorgia Johnson (EMRC Council Deputies). Cr Michelle Sutherland was an apology for the meeting.

The Special Council Meeting on 12 May 2025 was attended by Cr Giorgia Johnson (deputising for Mayor Filomena Piffaretti). Cr Michelle Sutherland was an apology.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

The purpose of the report is to provide Council with information detailing the items with implications for the City of Bayswater from the subject EMRC Ordinary and Special Council Meetings.

The unconfirmed Minutes and Information Bulletins for all meetings can be viewed on the EMRC website:

Council Minutes » Eastern Metropolitan Regional Council (emrc.org.au)

Ordinary Council Meeting – 27 March 2025

The Cash and Investments report for February 2025 is included at **Attachment 1**.

Issues considered at the meeting which may impact, or be of interest to, the City of Bayswater are as follows:

- List of Accounts Paid During the Month of February 2025 (page 13)
- Financial Report for the Period Ended 28 February 2025 (page 29)
- Red Hill Waste Management Facility - Review of Provisions for Post Closure Management (page 49)
- Review of Secondary Waste Charge (page 65)
- Municipal Waste Advisory Council (MWAC) Minutes held 19 February 2025 (page 73)

Information Bulletin

- Outstanding Council Resolutions Register (page 1)
- CEO Exercise of Delegated Powers and Duties (page 38)
- 2024/2025 Council Tonnage Comparisons as at 28 February 2025 (page 41)
- Air Pollution Control Residue (APCR) Update (page 58)

Special Council Meeting – 10 April 2025

- Election and Swearing in of EMRC Deputy Chairperson (page 8)
- Appointment of Member to the Audit Committee And Legal Committee (page 16)
- Establish a Chief Executive Officer Performance Review Committee (page 21)
- Food Waste for Healthy Soils Funding for Fogo Processing at the Red Hill Waste Management Facility (page 29)
- Chief Executive Officer Attendance at Waste 2025 Conference (page 35)

LEGISLATIVE COMPLIANCE

Not applicable.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR04 - Inability to work collaboratively to engage and partner with the stakeholders to promote and advocate opportunities to live and invest.	

FINANCIAL IMPLICATIONS

As detailed in the EMRC Minutes.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme:	Environment and Liveability
Goal E4:	Lessen the City's Impact on the environment through its buildings, infrastructure, services and targets, such as zero emissions by 2040, and empower the community to live sustainably.
Goal E5:	Protect and enhance the City’s natural environment and biodiversity and encourage the community to participate in its protection.

CONCLUSION

For Council to receive the unconfirmed Minutes, Information Bulletin, and Cash and Investment Report for February 2025, from the Eastern Metropolitan Regional Council (EMRC) Meeting held on 27 March 2025; and the unconfirmed Minutes from the Special Council meeting held on 10 April 2025.

CASH AND INVESTMENTS
FEBRUARY 2025

Actual June 2021	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Full Year Variance	
Municipal Cash and Investments						
3,346,488	2,715,291	Cash at Bank - Municipal Fund 01001/00	(26,295,619)	(26,295,619)	0	(F)
4,050	3,850	Cash on Hand 01019/00 - 02	4,050	4,050	0	(F)
38,947,837	16,097,713	Investments - Municipal Fund 02021/00	53,075,903	53,075,903	0	(F)
42,298,376	**18,816,854**	**Total Municipal Cash**	**26,784,335**	**26,784,335**	**0**	**(F)**
Restricted Cash and Investments						
1,288,994	694,207	Restricted Investments - Plant and Equipment 02022/01	1,268,151	1,268,151	0	(F)
4,462,212	4,742,546	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,686,026	3,686,026	0	(F)
6,682,929	101,233	Restricted Investments - Future Development 02022/03	4,259,820	4,259,820	0	(F)
2,065,084	2,194,821	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,705,063	1,705,063	0	(F)
4,573,219	5,452,272	Restricted Investments - Class IV Cells Red Hill 02022/07	4,590,985	4,590,985	0	(F)
0	0	Restricted Investments - Regional Development 02022/08	0	0	0	(F)
10,312,670	6,784,380	Restricted Investments - Secondary Waste Processing 02022/09	10,796,124	10,796,124	0	(F)
1,208,713	765,728	Restricted Investments - Class III Cells 02022/10	204,504	204,504	0	(F)
5,762,984	6,125,038	Restricted Investments - EastLink Relocation - Red Hill 02022/13	4,899,845	4,899,845	0	(F)
8,036,861	21,028,724	Restricted Investments - Committed Funds Reserve 02022/14	7,923,043	7,923,043	0	(F)
0	5,782,061	Restricted Investments - Equity Reserve 02022/15	0	0	0	(F)
1,158,495	1,231,277	Restricted Investments - Long Service Leave 02022/90	1,208,558	1,208,558	0	(F)
45,552,163	**54,902,287**	**Total Restricted Cash**	**40,542,121**	**40,542,121**	**0**	**(F)**
87,850,538	**73,719,141**	**TOTAL CASH AND INVESTMENTS**	**67,326,455**	**67,326,455**	**0**	**(F)**

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

10.4 Community Services Directorate Reports

10.4.1 Access and Inclusion Plan 2025-2030

Responsible Branch:	Community Development
Responsible Directorate:	Community Services
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. Draft Inclusive Bayswater Access and Inclusion Plan 2025-2030 [**10.4.1.1** - 23 pages] 2. Public Comment Analysis [**10.4.1.2** - 4 pages]
Refer:	Item 10.5.1.5 OCM 27.08.2024
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

This report seeks Council's endorsement of the final Inclusive Bayswater: Access and Inclusion Plan 2025–2030.

The Plan was developed through extensive community and stakeholder consultation, including feedback from people with disability, culturally and linguistically diverse (CaLD) communities, LGBTQIA+ individuals, and people experiencing mental health challenges.

The Plan outlines key strategies to improve access and inclusion across City services, infrastructure, information, and employment opportunities.

Subject to Council endorsement, the Plan will be submitted to the Department of Communities by 2 July 2025, in accordance with legislative requirements.

OFFICER'S RECOMMENDATION

That Council endorses the *Inclusive Bayswater: Access and Inclusion Plan 2025-2030*, as contained in Attachment 1 to this report and to submit it to the Department of Communities on 2 July 2025.

BACKGROUND

The City of Bayswater is committed to fostering a community where all individuals have equitable access to services, facilities, and opportunities. This commitment is guided by the principles outlined in the Western Australian *Disability Services Act 1993*, which mandates that all local governments develop and implement a Disability Access and Inclusion Plan (DAIP) to enhance the participation of people with disability in community life.

Building upon the foundations of the previous Access and Inclusion Plan 2020–2024, the City has undertaken a comprehensive review as the plan has expired and to enable the development of the new *Inclusive Bayswater: Access and Inclusion Plan 2025–2030*. The previous Plan focused on seven legislated outcome areas, aiming to ensure that people with disability have the same opportunities as others to access services, buildings, information, quality service, complaint mechanisms, public consultation, and employment within the City.

Recognising the evolving needs of its diverse community, the City has broadened the scope of the new Plan to address barriers faced not only by people with disability but also by other groups who may experience exclusion, such as CaLD communities, LGBTQIA+ individuals, older adults, and families with young children.

This inclusive approach aligns with the draft Council Plan 2025-2035, which aligns with outcomes 1:1 A Connected and Inclusive Community and 2.2 A Connected and Accessible City.

EXTERNAL CONSULTATION

The City conducted community consultation to inform the development of the Inclusive Bayswater: *Access and Inclusion Plan 2025–2030* between 15 November 2024 and 3 March 2025.

While engagement was promoted broadly across the community, targeted efforts were made to engage groups more likely to experience barriers to access and inclusion. This included people living with disability, their families and carers, people from CaLD backgrounds, LGBTQIA+ identifying individuals, and people living with mental health conditions.

Feedback was collected through a variety of channels, including:

- Online and hardcopy surveys: Available via Engage Bayswater and at City libraries, the Civic Centre, and community centres. A total of 226 responses were received.
- Pop-up engagements: Conducted at City events and facilities to gather input in informal settings.
- Community workshops: Facilitated by a consultant with 55 community members and stakeholders.
- School workshops: Held with 27 students with disability at Durham Road School.
- Internal staff engagement: Workshops with City staff to gather operational perspectives.
- Advisory Group meetings: Feedback gathered through quarterly meetings with the Disability Advisory and Inclusion and Diversity Advisory Groups.

The consultation identified key strengths and areas for improvement, which are summarised on pages 16 to 18 of **Attachment 1**.

Following the development of a draft Plan based on this engagement, the draft was released for public comment from 16 April to 21 May 2025. Promotion included:

- Online access via Engage Bayswater and hardcopy distribution at City locations;
- Publication on the City's website;
- Inclusion in City e-newsletters and website news items;
- Distribution to the City's Disability Advisory and Inclusion and Diversity Advisory Groups;
- Targeted social media campaigns; and
- Direct emails to staff, service providers, and community organisations.

During the public comment period:

- 461 individuals visited the Engage Bayswater website;
- The draft Plan was downloaded 225 times; and
- Nine formal submissions were received.

Of these submissions:

- Five indicated that the draft Plan fairly addressed access and inclusion issues;
- Four expressed concerns:
    - Two raised general dissatisfaction regarding the broad nature of the strategies; and
    - Two did not provide specific or constructive feedback.

A summary of the submissions, including officer responses, is provided in **Attachment 2**.

In response to the feedback, further explanation was added to the draft Plan to clarify the approach to broad strategies and their alignment with the City's Social Strategy.

OFFICER'S COMMENTS

The *Disability Services Act 1993* (the *Act*) requires public authorities to ensure that its owned and managed services, events, buildings, facilities and information are accessible to people with disability. The Act also requires each local government to prepare and implement a Disability Access and Inclusion Plan (DAIP).

Under the *Disability Services Regulations 2004* (Schedule 3), DAIPs must address seven outcome areas to ensure that:

- *People with disability have the same opportunities as other people to access the services of, and any event by, a public authority;*
- *People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority;*
- *People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it;*
- *People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority;*
- *People with disability have the same opportunities as other people to make complaints to a public authority;*
- *People with disability have the same opportunities as other people to participate in any public consultation by a public authority; and*
- *People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.*

In accordance with these requirements, the City commenced development of a new Plan in 2024 to replace the expired *Access and Inclusion Plan 2020–2024*. As outlined in the External Consultation section of this report, a comprehensive engagement process was undertaken with community members, stakeholder groups, and internal staff.

In December 2024, the City also completed the Australian Disability Network's Access and Inclusion Index for a second time. This assessment provided insights across all service areas and identified key recommendations to improve organisational maturity in access and inclusion. Where possible, these recommendations have been incorporated into the Plan.

In response to the feedback received, alignment to the City's draft Council Plan 2025 to 2035, research and legislative compliance, the following outcome areas were identified, alongside the following key objectives of the plan:

Outcome 1: Access to City of Bayswater events and services

Everyone has the same opportunities as other people to access the services of, and any event organised by, the City of Bayswater.

Strategies:

1.1. Support the community to hold events that prioritise accessibility and inclusion throughout planning, design and delivery

1.2. Build partnerships and engage diverse community groups and organisations to facilitate and promote events more widely for increased participation

1.3. Improve availability of accessible features at events and services

1.4. Increase access and inclusion awareness with City engaged agents, contractors, local businesses and service providers

Example action: Provide sensory friendly activities and a quiet zone at selected City events where possible.

Outcome 2: Access to City buildings and facilities

Everyone has the same opportunities as other people to access buildings and other facilities of the City of Bayswater.

Strategies:

2.1. Maintain and upgrade City buildings, facilities, and infrastructure to improve accessibility, inclusion and safety in all stages from planning to construction

2.2. Continue to improve the pedestrian network accessibility within town centres

2.3. Improve accessibility in natural recreational environments

2.4 Prioritise accessibility and inclusion of diverse groups in the planning, design and development of new City assets

2.5 Improve accessibility and inclusion information about City buildings, facilities and venues

Example action: Identify accessibility features of City buildings, facilities and parks, and publish on the City's website.

Outcome 3: Access to City information

Everyone receives information from the City of Bayswater in a format that will enable them to access the information as readily as other people are able to access it.

Strategies:

3.1. Utilise a diverse range of promotion methods to inform community members about City programs, events and processes

3.2. Promote and increase the use of inclusive language across the City's written, audio, visual and verbal communications

3.3. Improve accessibility of, and access to, information about City documents and processes via alternative formats, language translations and support options

3.4. Increase staff capacity to develop accessible and inclusive written and visual content on City communication platforms

3.5. Review the accessibility of information in digital formats

Example action: Provide the City's Access and Inclusion Plan in Easy English to encourage the participation of people with disability, people from diverse backgrounds or with low literacy.

Outcome 4: Access to quality service

Everyone receives the same level and quality of service from the staff of the City of Bayswater as other people receive from the staff of the City of Bayswater.

Strategies:

4.1. Build access and inclusion confidence and awareness of diverse needs and barriers to enhance staff and community capacity

4.2. Promote the City's commitment to access and inclusion in the Customer Service Charter

4.3. Promote inclusion across the City with no tolerance for discrimination or hateful speech

Example action: Regularly provide role-specific training for staff on social inclusion, diversity, mental health, and disability awareness, using specialist providers.

Outcome 5: Access to City complaints procedures

Everyone has the same opportunities as other people to make complaints to the City of Bayswater.

Strategies:

5.1. Continue to identify opportunities to improve the accessibility of City feedback and complaint processes

Example action: Review the City's complaints and feedback procedures for accessibility.

Outcome 6: Access to participation in public consultation

Everyone has the same opportunities as other people to participate in any public consultation by the City of Bayswater.

Strategies:

6.1. Prioritise access and inclusion in the planning, design and delivery of public consultation

6.2. Explore new methods of consultation to encourage participation by all

Example action: Promote the availability of alternative formats in public consultation.

Outcome 7: Access to employment

Everyone has the same opportunities as other people to access the services of, and any event organised by, the City of Bayswater.

Strategies:

7.1. Explore ways to increase employment opportunities for people with disability and people from diverse backgrounds within the City

7.2. Review the accessibility, inclusivity and flexibility of recruitment and induction processes, and work practices for people with disability and people of all ages and backgrounds

7.3. Foster a workplace culture that embraces diversity, equity, inclusion and belonging for all people

Example action: Increase the representation of people with and without disabilities from diverse backgrounds through employment, placement opportunities, or mentoring

The City also referred the draft Plan to the Australian Disability Network (AND) for feedback on readability and inclusive language. Recommendations around formatting, terminology, and presentation were considered and incorporated where possible.

ADN provided guidance on the title of the plan, as follows:

"*Access and Inclusion Plans typically refer to only people with disability. While support for these other groups has merit, Council may choose to alter the name of this Plan to better align with commonly accepted naming conventions used across Australia and to more accurately capture the intent of the document in its title… Council are encouraged to revise the name of this Plan*."

Whilst the Plan is a legislated document, there is no requirement to name the document a 'Disability Access and Inclusion Plan'.

Previously within the public sector, many local governments including the City chose to remove the word 'disability' from the title of their Plan with preference to refer to the publication as an 'Access and Inclusion Plan'.

Following the expiration of the City's Disability Access and Inclusion Plan 2016-2020, the City removed the word 'disability' and simply named the document 'Access and Inclusion Plan'. Feedback from the City's former Community Access and Inclusion Advisory Committee (CAIAC) in the 2017-2019 period had a focus on broader community access and inclusion matters which extended beyond the DAIP to other City strategies.

Previously, the City's Access and Inclusion Plan strategies focused solely on people with disability. The scope has now increased as the City recognises that access and inclusion barriers impact a wider range of community members. The Plan now includes broader strategies and outcomes that can be applied to people with disability, people from CaLD backgrounds, and LGBTQIA+ identifying people with and without disability.

Accordingly, it is recommended that the Access and Inclusion Plan is retitled '*Inclusive Bayswater: Access and Inclusion Plan 2025-2030*'. This title symbolises the expansion of the City's scope and vision, allowing officers to apply innovative and equitable solutions to barriers faced by our community members.

An Implementation Plan has been prepared which identifies how the Plan will be deployed across the City's operations. This is an internal document used to support the delivery of the high-level actions provided in the Plan. The Implementation Plan is considered when prioritising resourcing each year during the Council-led Annual Business Planning and Budgeting process.

LEGISLATIVE COMPLIANCE

- *Commonwealth Disability Discrimination Act 1992;*
- *Equal Opportunity Act 1984;*
- *National Disability Strategy 2021-31;*
- *State Disability Action Plan 2020-30;*
- *State Disability Strategy 2020-30;*
- *The Building Code of Australia;*
- *The Disability (Access to Premises) Standards 2010; and*
- *WA Multicultural Policy Framework.*

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not endorsed by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods.	

	SR07 - Unethical or inadequate governance and/or decision-making.

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Asset Category New

Item 1 Estimated costs associated with the publication of the City's final draft Access and Inclusion Plan in its first year (2025/26).

LTFP Impacts: The proposed expenditure detailed in the Implementation Plan associated with the A&IP would be funded from allocations in the next 5 years budgets. Major capital works projects identified in the Action Plan would accordingly be detailed in the long term financial plan (LTFP).

Notes: The anticipated budget amounts listed in the table below are indicative only and are subject to further investigation, as the implementation plan is progressed. Each year, the anticipated budget will be reviewed and considered as part of the City's standard Council-led annual business planning and budgeting process.

ITEM NO.	CAPITAL / UPFRONT COSTS ($)	ONGOING COSTS ($) ANNUAL		INCOME ($)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS ($)	CURRENT BUDGET ($)
		MATERIALS & CONTRACT	EMPLOYEE				
1	$8800 (year 2025/26)	N/A	N/A	N/A	N/A	N/A	$0

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Community
Goal C1: Create safe and inviting places for people to come together.
Goal C3: Maximise the use of the City's facilities and parks by all sections of the community.

CONCLUSION

The development of the *Inclusive Bayswater: Access and Inclusion Plan 2025–2030* was informed by targeted and broad community engagement, a public comment period, and accessibility input from the Australian Disability Network's Access and Inclusion Index.

The final Plan reflects community feedback, legislative requirements, and alignment with the City's broader strategic objectives. It outlines practical strategies to remove barriers and promote inclusion for all community members, particularly people with disability, CaLD communities, LGBTQIA+ people, and others who may experience exclusion.

Council endorsement is now sought to finalise the Plan and submit it to the Department of Communities by 2 July 2025.

It is also recommended that the Plan be titled *Inclusive Bayswater: Access and Inclusion Plan 2025–2030*.

City of Bayswater

Inclusive Bayswater: Access and Inclusion Plan 2025-2030

DRAFT

City of Bayswater

Acknowledgement of Country

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

The City of Bayswater acknowledges the Traditional Custodians of the land, the Whadjuk people of the Noongar nation, and pays its respects to Elders past, present and emerging.

The City extends this acknowledgement to all Aboriginal and Torres Strait Islander peoples who took part in this consultation.

Inclusivity Statement

The City of Bayswater is committed to providing an inclusive, safe and respectful organisation and work environment, free from discrimination, harassment and racism. We recognise the impacts of inequity and discrimination and strive to remove the barriers these create.

We celebrate diversity as a strength within our community. Supporting diversity and operating in an inclusive and respectful manner is central to our values and principles of providing safe, accessible and welcoming services and facilities for the community and our employees and partners.

Accessibility

This Plan is available in alternative accessible formats such as:

- Large print or standard print
- Easy English
- Electronic word document (compatible with screen readers)
- Electronic PDF

This publication can be found on the City's website and can be made available in languages other than English upon request.

The free Translating and Interpreting Service can assist non-English speakers to communicate with the City of Bayswater. To find out more, visit www.tisnational.gov.au or call 131 450.

Alternative formats can be found online at https://www.bayswater.wa.gov.au/community/community-services-and-programs/access-and-inclusion/access-and-inclusion-plan. For further information or to request an alternative format that is not listed above, please contact the Community Development team at inclusion@bayswater.wa.gov.au or call 9272 0622.

تتوفر هذه الخطة بتنسيقات بديلة سهلة الوصول إليها مثل:

- طباعة كبيرة أو طباعة قياسية
- لغة إنجليزية سهلة القراءة

City of Bayswater

- مستند Word إلكتروني (متوافق مع برامج قراءة الشاشة)
- ملف PDF إلكتروني

يمكن العثور على هذا المنشور على موقع المدينة الإلكتروني ويمكن إتاحته بلغات أخرى غير الإنجليزية عند الطلب.

يمكن لخدمة الترجمة والترجمة الفورية المجانية مساعدة المتحدثين بلغات غير الإنجليزية على التواصل مع مدينة City of Bayswater. لمعرفة المزيد، تفضل بزيارة موقع www.tisnational.gov.au أو اتصل على الرقم 450 131.

Kế hoạch này được trình bày ở các dạng dễ truy cập khác, chẳng hạn như:

- Bản in chữ lớn hoặc bản in tiêu chuẩn
- Tiếng Anh dễ hiểu
- Văn bản điện tử dạng Word (tương thích với trình đọc trên màn hình)
- Văn bản điện tử dạng PDF

Ấn phẩm này được đăng trên trang mạng của Thành phố và có thể được cung cấp bằng những ngôn ngữ khác ngoài tiếng Anh theo yêu cầu.
Dịch vụ Biên Phiên Dịch miễn phí có thể hỗ trợ những người không nói tiếng Anh trong việc giao tiếp với Hội đồng Thành phố Bayswater. Để biết thêm thông tin, hãy truy cập trang mạng www.tisnational.gov.au hoặc gọi số 131 450.

Questo piano è disponibile anche in altri formati, tra cui:

- stampe di dimensioni grandi o standard;
- versione in lingua inglese semplificata;
- documento elettronico in formato Word (compatibile anche con gli screen reader);
- formato PDF.

Questa pubblicazione è disponibile sul sito del Comune e può essere resa disponibile in lingue diverse dall'inglese, su richiesta.
Il servizio gratuito di traduzione e interpretariato può assistere coloro che non parlano inglese a comunicare con il Comune di Bayswater. Per maggiori informazioni, visita www.tisnational.gov.au o chiama il numero 131 450.

본 계획에 대한 정보는 다음과 같은 접근성 높은 대체 형식으로 제공됩니다.

- 대형 출력물 또는 일반 출력물
- 쉬운 영어
- 워드 전자 문서 (화면으로 읽는 사람들을 위한 호환 가능)
- PDF 전자 문서

본 간행물은 베이스워터 시 홈페이지에서 찾아보실 수 있으며, 요청 시 영어 이외의 언어로도 제공 가능합니다.
무료 통번역 서비스를 이용하면 비영어 사용자가 베이스워터 시와 소통하는데 도움을 받을 수 있습니다. 더 자세한 정보를 원하시면 www.tisnational.gov.au 를 방문하시거나 131 450으로 전화하십시오.

本计划提供多种无障碍格式版本，如：

- 大字体或标准字体印刷的纸质版本

City of Bayswater

- 简易英语版
- 电子 Word 文档（兼容屏幕阅读器）
- 电子 PDF

本文件可在市政府官网上查阅，并可应要求提供英语以外的其他语言版本。

口笔译服务处可提供免费服务，协助非英语使用者与 Bayswater 市政府交流。详情请访问 www.tisnational.gov.au 或致电 131 450。

DRAFT

City of Bayswater

Contents

Mayor's Message 6
Introduction 7
What does these words mean? 8
Who does the Plan apply to? 9
Progress over the last five years 10
About the City of Bayswater 11
Our community 11
The role of Local Government in Access and Inclusion 13
Strategic framework 13
Development of Inclusive Bayswater: Access and Inclusion Plan 2025-2030 14
Consultation process 14
Findings of the consultation 15
Who responded: 15
What we heard: 16
Special thanks 18
Improving Access and Inclusion within the City of Bayswater from 2025-2030 19
How to read and implement the strategies in this plan 19
Outcome 1: Access to City of Bayswater events and services 19
Outcome 2: Access to City buildings and facilities 20
Outcome 3: Access to City information 20
Outcome 4: Access to quality service 20
Outcome 5: Access to City complaints procedures 21
Outcome 6: Access to participation in public consultation 21
Outcome 7: Access to employment 21
Review, monitor and report 22
Contact the City of Bayswater 23

DRAFT

City of Bayswater

Mayor's Message

I am proud to present the City of Bayswater's Inclusive Bayswater: Access and Inclusion Plan 2025-2030.

We are dedicated to creating a welcoming, accessible, and inclusive City – a home for people with and without disability of all backgrounds and ages. A place where everyone can enjoy the same experiences and opportunities and have equitable access to all the City has to offer.

One of our City's greatest strengths is the diversity of our community members. I would like to extend my gratitude to everyone involved in the extensive consultation for this Plan, including our residents, local organisations, schools, businesses, City stakeholders and officers.

The goal of this Plan is to continue building a culture of belonging, opportunity and respect. Social inclusion benefits everyone and makes for a stronger community.

We all have a role to play in enhancing access and inclusion in our City. I am confident we will build upon our strong foundations and continue making our City an even better place to live, work and visit.

FILOMENA PIFFARETTI
MAYOR

DRAFT

City of Bayswater

Introduction

The City's Inclusive Bayswater: Access and Inclusion Plan 2025-2030 is a strategic document that guides our organisation to improve access and inclusion for people living in, working in, and visiting the City of Bayswater. It is a requirement of the *Disability Services Act 1993* that all local governments develop and implement a Disability Access and Inclusion Plan (DAIP) every five years. The purpose of Inclusive Bayswater is to ensure that everyone has equitable access to participate in community life.

The City recognises that removing barriers to access and inclusion benefits everybody in our community. To reflect and support the broader range of community members that can benefit from an accessible and inclusive community, the City is now expanding from the previous DAIP to an Access and Inclusion Plan (AIP). This Plan now includes a strong focus on people with disability, their families and carers; neurodivergent people; people from culturally and linguistically diverse backgrounds (CaLD); and people who identify as part of the LGBTQIA+ (lesbian, gay, bisexual, transgender, queer or questioning, intersex, asexual and more) community.

The City's Inclusive Bayswater: Access and Inclusion Plan sets actions and priorities for the next five years to address and respond to barriers faced by community members and improve access and inclusion across seven legislated outcome areas. These are:

Outcome 1 – Services and Events

Everyone has equitable opportunities to access the services of, and any event by, the City of Bayswater.

Outcome 2 – Buildings and Facilities

Everyone has equitable opportunities to access the buildings and other facilities by the City of Bayswater.

Outcome 3 – Information

Everyone receives information from the City of Bayswater in a format that is accessible to them.

Outcome 4 – Customer Service

Everyone receives equitable level and quality of service from the employees of the City of Bayswater.

Outcome 5 – Complaints

Everyone has equitable opportunities to make complaints to the City of Bayswater.

Outcome 6 – Public Consultation

Everyone has equitable opportunities to participate in any public consultation by the City of Bayswater.

Outcome 7 – Employment

Everyone has equitable opportunities to obtain and maintain employment with the City of Bayswater.

DRAFT

While people with disability and their families and carers remain a strong priority within the seven outcome areas, the City for the first time will now also address these outcomes for neurodivergent people, people who identify as members of the LGBTQIA+ and CaLD communities.

The City is excited to share the new Inclusive Bayswater: Access and Inclusion Plan to its community. Everyone benefits from improved access and inclusion – an accessible and inclusive Bayswater is a better Bayswater for everyone.

What does these words mean?

A **disability** is any continuing condition that restricts everyday activities and can affect a person's capacity to function independently, to communicate or interact with others, or learn.

It can be:

- **Sensory** – affecting vision, hearing, touch, smell, and taste e.g. deafness or blindness, or just needing glasses
- **Neurological** – affecting a person's ability to control their movements e.g. cerebral palsy
- **Physical** – affecting mobility and/or a person's ability to use their upper or lower body e.g. amputation, limb differences, or visible facial differences
- **Intellectual** – affecting a person's judgment, ability to learn and communicate
- **Cognitive** – affecting a person's thought processes, personality and memory e.g. autism, ADHD, or impacts from a brain injury
- **Psychiatric** – affecting a person's emotions, thought processes and behaviour e.g. schizophrenia or depression

Disability can be permanent, intermittent or temporary such as physical injury, and can vary in type and degree with each person. In simple terms, it means that a person's body or mental function looks or works differently to another persons. These individual differences interact with physical, social, digital or societal barriers which create disabling experiences and prevent a person from participating fully.

Not all people protected by disability legislation will identify as a person with disability. The City acknowledges and respects the deeply personal nature of language.

Neurodiversity or **neurodivergence** refers to a natural difference in how the brain functions and processes information, leading to differences in thought, behaviour and learning styles. Neurodivergence looks different for everybody and embraces diverse ways of experiencing the world, including conditions like autism, ADHD, and dyslexia.

LGBTQIA+ is an acronym used to represent the diverse spectrum of sexual orientations and gender identities and stands for lesbian, gay, bisexual, transgender, queer or questioning, intersex, and asexual individuals. The plus symbol symbolises other identities not specifically listed.

CaLD stands for culturally and linguistically diverse. It is a term used in Australia to describe individuals and groups who differ in their cultural background, language, ethnicity, religion, and ancestry.

Access is when people have permission, choice, and the ability to enter, transport to a place, or interact with a thing, place, or person. This includes the ability to move around the built and natural

environment, such as buildings, recreation centres, parks, footpaths, community services and events, shops and other services.

Accessibility ensures that everyone, regardless of their disability, lack there-of or other diversity, has the ability to use and benefit from their environment. It means that people with and without disability, LGBTQIA+ people and people from CaLD backgrounds have access to the physical environment, transportation, information and communications. Accessibility means having the necessary conditions to reduce or eliminate the barriers that prevent the full and equitable participation of people with disabilities and people from diverse backgrounds.

Inclusion is when everyone in a group is involved and respected. Diversity is celebrated and things can be changed to suit the needs and preferences of the individual. Everyone has the opportunity to hold a valued role and participate as an individual in the community.

Who does the Plan apply to?

There are many groups within the community that may experience access and inclusion barriers, and the following are reflected in this Plan (but not limited to):

- People with disability and carers
- Older adults
- Parents with infants, young children and prams
- Aboriginal and Torres Strait Islander people
- LGBTQIA+ people
- People from diverse cultural backgrounds
- People experiencing mental health conditions
- People with neurodivergent identities
- People with chronic illness and fatigue, temporary injuries, and visible differences

DRAFT

City of Bayswater

Progress over the last five years

The City's Inclusive Bayswater: Access and Inclusion Plan 2025-2030 builds on the progress and success achieved from previous DAIPs. Some of the key achievements from the City's DAIP 2020-2024 include:

- Perth's first communications board in a playground installed at Gibbney Reserve in Maylands
- Auslan interpreters, wheelchair accessible matting, and quiet zones to promote participation at City events such as Carols by Candlelight
- The 'Gopher' – an assisted waste collection service for people living with disability, which allows residents to remain independent in the community and remove waste from their property
- Sensory Storytime – a storytime program for children living with autism or challenges related to sensory experiences delivered by City of Bayswater Libraries
- Seated tai-chi and yoga sessions
- Communications and Marketing team trained in Easy English
- Inclusive Beats – an accessible and inclusive silent disco event for people with and without disability of all ages in celebration of International Day of People with Disabilities
- Major accessibility upgrades at Bayswater Waves
- Lift installed at Bayswater Library
- Upgraded accessible staff toilets and automatic doors at the City of Bayswater Civic Centre and Libraries
- Access improvements at parks and reserves
- ACROD bays and footpaths upgraded to contemporary accessibility standards
- Accessibility review of the City's website in line with W3C Web Accessibility Guidelines
- Completion of the Australian Disability Network Access and Inclusion Self-Assessment Index benchmark
- Reviewed recruitment and employment practices and processes in consultation with a reference group, including officers with disability and employment providers, to increase representation and reduce unconscious bias.

DRAFT

City of Bayswater

About the City of Bayswater

The City of Bayswater sits on the land of the Noongar Nation within the Whadjuk region. The Noongar people are the Traditional Custodians of the south-west of Western Australia. The City is set against the backdrop of four thriving town centres, spanning over 380 hectares of green open space and a 10km stretch of the Swan River, known to the Whadjuk people as the Derbal Yerrigan.

The City's closest boundary is only 4km from the Perth Central Business District and is bounded by the City of Swan in the north, the Town of Bassendean in the east, the Swan River and the City of Belmont in the south, and the Cities of Stirling and Vincent in the west.

The City of Bayswater is made up on several suburbs, including Noranda, Morley, Embleton, Bedford, Bayswater, Maylands, and parts of Dianella and Mount Lawley.

This area has been a significant meeting point for Noongar peoples throughout history. These significant places within the City open opportunities to both Aboriginal and non-Aboriginal peoples to make fresh connections between the environment and the people for a vibrant and multicultural community to thrive.

Our community

Population (ABS 2023)

74,283

Suburb breakdown of population (ABS 2023)

Morley – 33%
Embleton – 5%
Noranda – 12%
Mount Lawley (part) – 0.5%
Bedford – 8%
Bayswater – 22%
Dianella (part) – 0.5%
Maylands – 19%

Age breakdown of population (ABS 2021)

Children and teens (under 18) – 18.6%
Adults (between 19 and 59) – 58.4%
Older adults (over 60) – 22.8%

Sex (ABS 2021)

Females 50.4%
Males 49.6%

Aboriginal and Torres Strait Islander population (ABS 2021)

1.6% City of Bayswater (COB) / 2% Greater Perth

City of Bayswater

Ancestry (ABS 2021)

English 30.4%
Australian 24.3%
Italian 9.3%
Irish 8.9%
Scottish 7.6%

Language used at home (ABS 2021)

Vietnamese 3.6%
Mandarin 2.7%
Italian 2.6%
Cantonese 1.9%
Filipino/Tagalog 1.0%

LGBTQIA+ (Australian Human Rights Commission)

Up to 11% with diverse sexual orientation, sex or gender identity across Australia.

People with disability in the community (ABS 2021, NDIS, Australian Government)

5.3% COB / NDIS Service Map

1382 active NDIS participants in COB (including approximately 70 Aboriginal and Torres Strait Islander participants and 170 participants identifying as CaLD – NDIS 2024/25)

Top five primary disabilities within the City of Bayswater (NDIS 2024/25)	Number	Percentage
Autism	501	36.3%
Intellectual Disability	187	13.5%
Psychosocial Disability	158	11.4%
Developmental Delay	102	7.4%
Other Neurological	71	5.1%

2181 NDIS providers active

People living with long-term health conditions (ABS 2021)

31.3% COB / 29.9% Greater Perth

DRAFT

City of Bayswater

The role of Local Government in Access and Inclusion

Local governments have a legislated responsibility under the *Disability Services Act 1993* to develop and implement Access and Inclusion Plans. These plans document local governments' vital role in fostering access and inclusion by ensuring their services, infrastructure, and community spaces are accessible to all, including people with disability. Local Governments are key to ensuring that all community members can participate equitably in public life.

Strategic framework

Inclusive Bayswater is underpinned by the City's Council Plan and works alongside our other social plans, including but not limited to the Reconciliation Action Plan and Public Health and Wellbeing Plan. These plans elaborate on the community's vision and guide the services and projects delivered by the City of Bayswater in support of the Strategic Community Plan Outcomes of:

- 1.1 A connected and inclusive community
- 1.2 A safe and resilient community
- 1.3 An active and healthy community

Other strategies on a state and national level also inform the Plan, such as:

- *Commonwealth Disability Discrimination Act 1992*
- *Equal Opportunity Act 1984*
- *National Disability Strategy 2021-31*
- *State Disability Action Plan 2020-30*
- *State Disability Strategy 2020-30*
- *The Building Code of Australia*
- *The Disability (Access to Premises) Standards 2010*
- *WA Multicultural Policy Framework*

While Access and Inclusion is one program area of the Community Development team, access and inclusion is a shared responsibility across the City of Bayswater. Many of the City's teams and services have a direct impact on people who experience access and inclusion barriers. The City is committed to taking a partnership approach to improve access and inclusion across the community.

As part of the annual Council-led Business Planning and Budgeting process, the Community Development team liaise with service teams across the City to ensure actions that support the AIP strategies are included in service and project plans for delivery. Progress is tracked and reported through the City's quarterly reporting to Council.

City of Bayswater

Development of Inclusive Bayswater: Access and Inclusion Plan 2025-2030

Consultation process

The City of Bayswater held community consultation to develop this Plan between 15 November 2024 and 3 March 2025.

While engagement was promoted widely to the community, the City targeted the following groups for their experiences related to access and inclusion: people living with a disability, their families and carers, people from CaLD backgrounds, the LGBTQIA+ community, and people living with mental health conditions.

The consultation was promoted in the following ways:

- On the City's website
  - www.bayswater.wa.gov.au
- An online survey via Engage Bayswater
- City's social media
  - Facebook and Instagram
- Direct
  - correspondence to schools, community organisations, service providers (such as Mission Australia, Youth Pride Network and Chung Wah)
- Posters & flyers
  - distribution to local businesses, community organisations, libraries, recreation centres, schools, and at community engagement pop-ups

Feedback was received through various communication channels, including:

- Survey
  - online and hard copy (Easy Read and large print formats available)
- Pop-up engagements
  - at City of Bayswater events and facilities
- Community workshops
  - facilitated by an experienced consultant with community members and stakeholders from the target groups of LGBTQIA+, CaLD, and people with disability
- School workshops
  - with students at Durham Road School
- Internal workshops
  - with relevant staff at the City of Bayswater
- Advisory Groups
  - quarterly meetings with the Disability Advisory Group and Inclusion and Diversity Advisory Group

DRAFT

City of Bayswater

Findings of the consultation

Who responded:

Age

Under 18	5	2.2%
18-24	14	6.2%
25-34	41	18.1%
35-49	50	22.1%
50-59	33	14.6%
60-69	41	18.1%
70-84	38	16.8%
85 and over	4	1.8%

Gender

Female	146	64.6%
Male	63	27.9%
Non-binary	12	5.3%
I prefer a different term	5	2.2%

Suburbs

Morley	37	16.4%
Embleton	7	3.1%
Noranda	13	5.8%
Mount Lawley	4	1.8%
Bedford	15	6.6%
Bayswater	50	22.1%
Dianella	10	4.4%
Maylands	44	19.5%
Other	46	20.4%

Aboriginal and Torres Strait Islander

Aboriginal and Torres Strait Islander	18	6.2%

Culturally and linguistically diverse

Speaking a language other than English with family or identifying as culturally and linguistically diverse	29	10.0%

LGBTQIA+

LGBTQIA+	55	18.9%

DRAFT

City of Bayswater

Living with a disability, other longstanding health condition or chronic illness

Living with a disability, other longstanding health condition or chronic illness	49	16.8%

Living with a mental health condition or neurodivergence

Living with a mental health condition or neurodivergence	45	15.5%

Feedback from the consultation shows that some significant progress has been made by the City to increase access and inclusion since the Access and Inclusion Plan 2020-2024.

Comparing 72 survey respondents in 2019 to 226 survey respondents in 2024-25

Satisfaction with accessibility of…

	2019 (72 responses)	2024-25 (226 responses)
Services and events	40.3%	62.8%
Buildings and facilities	43.1%	55.8%
Information	48.6%	51.8%
Customer service	41.7%	60.6%
Complaint mechanisms	36.1%	19.5%
Consultation processes	43.1%	38.1%
Employment	22.2%	35.0%

What we heard:

Identified strengths

- Improved accessibility for staff and patrons at the Civic Centre and Libraries
- Assisted employment and accommodating workplace modifications
- Club development accommodates the needs of diverse participants
- Friendly, helpful and inclusive reception staff
- Access to tactile mats and hearing loops for patrons and event attendees
- Number of free multicultural events celebrating diverse and inclusive communities
- Supported grant funding opportunities for diverse communities
- Inclusive and seated options for recreational and physical activities
- Inclusive workshops and activities such as the Mums and Bubs courses and the Storytime series
- Free programs are organised for various vulnerable and marginalised groups such as disengaged youth, Aboriginal and Torres Strait Islander people, low socio-economic, homeless, multicultural, and older adults
- Installation of pedestrian footpath ramps for resident properties requiring accessibility
- Prioritisation of accessibility with building and facility upgrades
- Great bike paths, parks and nature play spaces with varied options for participation

City of Bayswater

Identified opportunities

	People with disability, their families and carers	LGBTQIA+ community members	Culturally and linguistically diverse members	All groups
Outcome 1: Events and services	• Share detailed accessibility information for events • Safer venues (e.g. better lighting)	• Hold events throughout the year	• Hold events where multicultural groups already gather • City Council environments can be intimidating	• Improve awareness and information about events • Assistance with event and grant applications • Improve awareness of Council meeting processes and how to get involved
Outcome 2: Buildings and facilities	• The current standard should be a starting point not the end point • Ensure existing buildings, footpaths and toilets are accessible • Prioritise access over aesthetics	• Greater sense of security (e.g. better lighting, car parks closer to the entrance) • Universal toilets signposted with the features within instead of genders (e.g. urinals, toilets, baby change tables)		• Continue improving park accessibility and safety (e.g. communication boards, better lighting, more seating, and accessibility information) • Improve parking security
Outcome 3: Information	• Improve accessibility of marketing and information	• Connect with LGBTQIA+ community groups • Share statements of inclusion	• Improve access to translated resources • Connect with multicultural groups	• Use more imagery and infographics
Outcome 4: Quality service	• Improve awareness of non-visible disabilities			• More empathetic, personal service • Improve communication channels to relevant staff • Awareness and sensitivity training for staff, rangers and Council

DRAFT

City of Bayswater

Outcome 5: Complaints procedures				• Preference to speak to a staff member rather than complete a form • Staff understanding of disability, CaLD, and LGBTQIA+ • Receive prompt status updates • Improve access and understanding of process
Outcome 6: Public consultation	• Longer lead time	• Promote to specific LGBTQIA+ groups	• Provide information in language • Promote to specific cultural groups	• Improve promotion and accessibility of engagement initiatives
Outcome 7: Employment	• Improve accessibility of recruitment process • Flexible work arrangements (e.g. job carving, support workers, flexible working h ours)	• Inclusive language in recruitment process • Express support for community (e.g. pins on lanyard) • Support for transitioning or affirmation surgeries	• Continue to improve cultural appropriateness of work environment • More comprehensive training sessions	• Continue developing inclusive workplace policies within the City • Inclusive language training for staff

Special thanks

The City of Bayswater would like to acknowledge and thank everyone who provided input during the development of Inclusive Bayswater: Access and Inclusion Plan 2025-2030. The City extends this acknowledgment and appreciation to people living with disabilities, their families and carers; people who identify as part of the LGBTQIA+ (lesbian, gay, bisexual, transgender, queer or questioning, intersex, asexual and more) community; and people from culturally and linguistically diverse communities of all ages and backgrounds.

In addition, the City would like to share thanks and appreciation to the members of the Inclusion and Diversity and the Disability Advisory Groups who offer guidance, community members with lived experience, representatives, and employees who are committed to supporting the City of Bayswater in creating an accessible, inclusive and diverse community.

Your valuable contributions have been incorporated into the City's new Inclusive Bayswater: Access and Inclusion Plan 2025-2030. Without your input, this Plan would not have been possible.

City of Bayswater

Improving Access and Inclusion within the City of Bayswater from 2025-2030

How to read and implement the strategies in this plan

The City has re-imagined the way Access and Inclusion Plans are written. Rather than include a limited number of specific actions across the seven legislated outcomes for the five-year period, the City has developed a range of stronger and more flexible high-level priorities that effectively cover the bulk of feedback we received. These strategies, which are accompanied by several actions in a separate internal Action Plan document, allow for access and inclusion to be embedded in daily activities across the City with a greater deal of adaptability and creativity.

These strategies and actions can be applied to any diverse lens such as disability, culturally and linguistically diverse, Aboriginal and Torres Strait Islander, LGBTQIA+, young people, older adults and more. With the flexibility and freedom this approach allows, the City can implement a greater diversity and range of possible innovative and equitable solutions and outcomes. This means that access and inclusion in the City of Bayswater can go above and beyond a 'tick the box' approach.

To ensure effective implementation of Inclusive Bayswater, the City has developed a separate internal Action Plan with key outcomes, timeframes, and responsibilities for each outcome area.

Each year, proposed actions will be prioritised during the Council-led annual business planning and budgeting process. Responsible departments will be required to report on their allocated actions each quarter. The Action Plan will be updated annually by the Community Development team to maintain accountability, identify completed actions, and add new actions and/or amend actions where required. In addition, the City is required to submit a progress report to the Department of Communities on an annual basis.

Outcome 1: Access to City of Bayswater events and services

Everyone has the same opportunities as other people to access the services of, and any event organised by, the City of Bayswater.

Strategies:

1.1. Support the community to hold events that prioritise accessibility and inclusion throughout planning, design and delivery

1.2. Build partnerships and engage diverse community groups and organisations to facilitate and promote events more widely for increased participation

1.3. Improve availability of accessible features at events and services

1.4. Increase access and inclusion awareness with City engaged agents, contractors, local businesses and service providers

Example action: Provide sensory friendly activities and a quiet zone at selected City events where possible.

City of Bayswater

Outcome 2: Access to City buildings and facilities

Everyone has the same opportunities as other people to access buildings and other facilities of the City of Bayswater.

Strategies:

2.1. Maintain and upgrade City buildings, facilities, and infrastructure to improve accessibility, inclusion and safety in all stages from planning to construction

2.2. Continue to improve the pedestrian network accessibility within town centres

2.3. Improve accessibility in natural recreational environments

2.4 Prioritise accessibility and inclusion of diverse groups in the planning, design and development of new City assets

2.5 Improve accessibility and inclusion information about City buildings, facilities and venues

Example action: Identify accessibility features of City buildings, facilities and parks, and publish on the City's website.

Outcome 3: Access to City information

Everyone receives information from the City of Bayswater in a format that will enable them to access the information as readily as other people are able to access it.

Strategies:

3.1. Utilise a diverse range of promotion methods to inform community members about City programs, events and processes

3.2. Promote and increase the use of inclusive language across the City's written, audio, visual and verbal communications

3.3. Improve accessibility of, and access to, information about City documents and processes via alternative formats, language translations and support options

3.4. Increase staff capacity to develop accessible and inclusive written and visual content on City communication platforms

3.5. Review the accessibility of information in digital formats

Example action: Provide the City's Inclusive Bayswater: Access and Inclusion Plan in Easy English to encourage the participation of people with disability, people from diverse backgrounds or with low literacy.

Outcome 4: Access to quality service

Everyone receives the same level and quality of service from the staff of the City of Bayswater as other people receive from the staff of the City of Bayswater.

Strategies:

City of Bayswater

4.1. Build access and inclusion confidence and awareness of diverse needs and barriers to enhance staff and community capacity

4.2. Promote the City's commitment to access and inclusion in the Customer Service Charter

4.3. Promote inclusion across the City with no tolerance for discrimination or hateful speech

Example action: Regularly provide role-specific training for staff on social inclusion, diversity, mental health, and disability awareness, using specialist providers.

Outcome 5: Access to City complaints procedures

Everyone has the same opportunities as other people to make complaints to the City of Bayswater.

Strategies:

5.1. Continue to identify opportunities to improve the accessibility of City feedback and complaints processes

Example action: Review the City's complaints and feedback procedures for accessibility.

Outcome 6: Access to participation in public consultation

Everyone has the same opportunities as other people to participate in any public consultation by the City of Bayswater.

Strategies:

6.1. Prioritise access and inclusion in the planning, design and delivery of public consultation

6.2. Explore new methods of consultation to encourage participation by all

Example action: Promote the availability of alternative formats in public consultation.

Outcome 7: Access to employment

Everyone has the same opportunities as other people to access the services of, and any event organised by, the City of Bayswater.

Strategies:

7.1. Explore ways to increase employment opportunities for people with disability and people from diverse backgrounds within the City

7.2. Review the accessibility, inclusivity and flexibility of recruitment and induction processes, and work practices for people with disability and people of all ages and backgrounds

7.3. Foster a workplace culture that embraces diversity, equity, inclusion and belonging for all people

Example action: Increase the representation of people with and without disabilities from diverse backgrounds through employment, placement opportunities, or mentoring

DRAFT

City of Bayswater

Review, monitor and report

The City is required by the *Disability Services Act 1993* to review the Access and Inclusion Plan a minimum of every five years. The Plan explains our high-level priorities. Specific actions to implement the strategies are considered through the Council-led annual business planning and budgeting process.

Inclusive Bayswater: Access and Inclusion Plan and our progress are monitored by:

- Quarterly reports to the City's Disability Advisory Group and Inclusion and Diversity Advisory Group
- Quarterly service and project reporting to Council
- Annual reports to the Department of Communities
- A summary of Inclusive Bayswater activities included in the City's Annual Report
- Routine supervision and operational management of City officers responsible for delivering the changes required.

Over the term of Inclusive Bayswater: Access and Inclusion Plan 2025-2030, the City will communicate achievements and seek feedback from staff, community members with and without disability of all ages and backgrounds, carers, and service providers.

Adopted by Council

This plan was adopted at the Ordinary Council Meeting on xxx.

DRAFT

City of Bayswater

Contact the City of Bayswater

City of Bayswater

61 Broun Avenue, Morley WA 6062
PO Box 467, Morley WA 6943
Telephone: 9272 0622
Email: mail@bayswater.wa.gov.au
Website: www.bayswater.wa.gov.au

The National Relay Service (NRS)

The NRS can contact the City of Bayswater on your behalf:

- TTY/Voice Calls: 133 677
- Speak and Listen: 1300 555 727
- SMS Relay: 0423 677 767

Translating and Interpreting Service

Telephone: 131 450
Website: www.tisnational.gov.au/en/non-english-speakers

Feedback

The City of Bayswater welcomes and encourages feedback on Inclusive Bayswater: Access and Inclusion Plan.

DRAFT

Draft Inclusive Bayswater: Access and Inclusion Plan 2025-2030 - Public Comment Analysis						
Which best describes you?	**Have you reviewed the draft Plan?**	**Did you participate in consultation?**	**How well do you think the draft Plan addresses access and inclusion issues that currently impact the Bayswater community?**	**Do you have any comments about the proposed strategies of the draft Access and Inclusion Plan?**	**Would you like to make any general comments about the draft Access and Inclusion Plan?**	**City of Bayswater Comment**
Resident	Yes	No	Poorly	We must learn to include and protect feelings of thos	We must be inclusive of all opinions and values, even those who disagree with the lifestyle choices and values of others. The city should not take a view or value one set of opinions over others.	The City notes this feedback; however, it does not include specific input that can be used to inform or improve the Plan
Resident Non-binary person Person with disability	Yes	No	Poorly			The City notes this feedback.
Resident	Yes	No	Neutral	While addressing diversity and inclusion it fails to include different religious diversities accessing the city's parks and infrastructure	You need to be inclusive to diverse religious group accessing the city's parks and public amenities. In recent years I have been disappointed at the dwindling FREE park bbqs run by local churches due to permits being canceled or not accepted	The wording used in strategies is open ended in order to be applied to any marginalised groups, diverse groups and minority groups.
Resident	Yes	Yes	Poorly	Yes, the strategies are way too general and broad so they look like they are only there to 'tick boxes' of inclusion, rather than be practical or useful. I would suggest they are translated quickly into actionable specific time-framed strategies. For example, Strategy 2.3. - Improve accessibility in natural recreational environments. Under this heading, perhaps we could put: make the jetty (near the Oarhouse) more accessible to our Para-athletes who need to access the water with kayaks, and have to leave their prosthesis on the jetty. By _____(time frame) By _____ (staff/money required), etc.	Yes, it needs to be more specific with SMART goals (Specific, Measurable, Actioned, Realistic and Time-framed. Otherwise it's just lip-service. Including all minority groups into an Access and Inclusion Plan is a good start though.	The City refers to page 22 of the draft Plan: "The Plan explains our high-level priorities. Specific actions to implement the strategies are considered through the Council-led annual business planning and budgeting process." The development of annual action plans through the Council-led annual business planning and budgeting process provides the City with flexibility to achieve the outcomes and meet changing needs of the Community in the five year timeframe. Page 19 of the Plan includes an explanation on how to read and understand the strategies, and references the actions implementation plan.
Non-resident	Yes	No	Neutral	All of these strategies refer to 'access' in the headings. I don't believe this word requires to be included as people also participate in events etc. Eg. Employment Opportunities.		The City notes this feedback. The term 'Access' is intentionally included in all headings to align with the focus and intent of the Plan, which aims to identify and remove barriers to participation across all areas of community life.

Draft Inclusive Bayswater: Access and Inclusion Plan 2025-2030 - Public Comment Analysis						
Which best describes you?	**Have you reviewed the draft Plan?**	**Did you participate in consultation?**	**How well do you think the draft Plan addresses access and inclusion issues that currently impact the Bayswater community?**	**Do you have any comments about the proposed strategies of the draft Access and Inclusion Plan?**	**Would you like to make any general comments about the draft Access and Inclusion Plan?**	**City of Bayswater Comment**
Resident CaLD Living with a mental health condition	No	No	Neutral		BIPOC or POC is a term that should be included.	The wording used in the Plan (i.e. "culturally and linguistically diverse") is inclusive of all groups such as Black and Indigenous People of Colour (BIPOC) and People of Colour (POC).
Resident Person with disability	Yes	Yes	Poorly	You have a brief outline of ideas but a plan requires outlines of ways of the ideas of implementation. You've skimmed over ideas of how it is to be implemented or what is going to be done.	1. Remove shared toilets, i.e. disability/mothers/drug users. All three need their own rooms. 2. Not all disabled people are in wheelchairs, I am on crutches and they don't work on grass. Need paths or stone steps. 3. More services for homeless charities. Can't cope and barely get two meals a day if I am lucky and winter is worse I have been told.	The City refers to page 22 of the draft Plan: "The Plan explains our high-level priorities. Specific actions to implement the strategies are considered through the Council-led annual business planning and budgeting process." The development of annual action plans through the Council-led annual business planning and budgeting process provides the City with flexibility to achieve the outcomes and meet changing needs of the Community in the five year timeframe. Page 19 of the Plan includes an explanation on how to read and understand the strategies, and references the actions implementation plan.

Draft Inclusive Bayswater: Access and Inclusion Plan 2025-2030 - Public Comment Analysis						
Which best describes you?	**Have you reviewed the draft Plan?**	**Did you participate in consultation?**	**How well do you think the draft Plan addresses access and inclusion issues that currently impact the Bayswater community?**	**Do you have any comments about the proposed strategies of the draft Access and Inclusion Plan?**	**Would you like to make any general comments about the draft Access and Inclusion Plan?**	**City of Bayswater Comment**
Non-resident CaLD	Yes	No	Neutral	1. For the 'Our community' sections, please include a data breakdown for Culturally and Linguistically Diverse (CaLD) communities. This can be provided through Search Diversity accessible through the OMI website via https://www.omi.wa.gov.au/resources-and-statistics/search-diversity-wa and allows data to be filtered based on Local Government Area and other variables such as cultural diversity including ancestry and language. Suggestion to include ancestry and main language other than English spoken at home as part of your data breakdown to demonstrate CaLD representation within the City of Bayswater. 2. •It is excellent to see language translations and alternative formats improving access to city information. Please also reiterate that the provision of translators and interpreters are available as per the WA Language Service Policy 2020, in particular for the section, "information and complaints outcome". 3. •Outcomes 2,4 and 5 currently do not have specific comments regarding CaLD as a priority group. Below are a few suggestions for your consideration: •Outcome 2: More accessible use of venue bookings processes for CaLD community organisations, consider need for multifaith/quiet rooms for use by all community groups •Outcome 4: Involving CaLD community members in the design, development, implementation, and evaluation of services through establishment of reference groups and consultative committees to ensure	As above	1. City officers have updated the Plan to include a breakdown of data for ancestry and language used at home to represent the CaLD communities under 'Our Community'. 2. The City notes this feedback. As outlined in the Plan, the City will assist with providing alternative languages and formats where requested, within available budget allocations. 3. None of the outcomes have specific actions or comments regarding any of the three target groups as a priority. They are broad for the specific purpose that individuals can apply any lens or target group to them. Many of the actions (not presented in the Plan) already include the suggestions listed. 4. The actions already mention providing cultural training for staff as an ongoing commitment. This falls under outcome 4.

Draft Inclusive Bayswater: Access and Inclusion Plan 2025-2030 - Public Comment Analysis						
Which best describes you?	**Have you reviewed the draft Plan?**	**Did you participate in consultation?**	**How well do you think the draft Plan addresses access and inclusion issues that currently impact the Bayswater community?**	**Do you have any comments about the proposed strategies of the draft Access and Inclusion Plan?**	**Would you like to make any general comments about the draft Access and Inclusion Plan?**	**City of Bayswater Comment**
				•Outcome 5: Provide regular reporting on complaint trends and improvements to relevant community groups to ensure the complaints process is transparent and accountable to CaLD communities. Consider the use of language services (interpreters and translated material) to make the complaints process more accessible. 4. •In addition to the above, also ensuring that cultural responsiveness training is provided for all staff and is an ongoing commitment. This training is essential for fostering an inclusive environment, anticipating and addressing diverse needs and ensuring that all service interactions, including the outcomes mentioned in the plan are delivered with mutual empathy and understanding. OMI also provides the Diverse WA training that aims to assist public sector and non-government service organisations in developing cultural awareness and understanding to enable individuals to communicate and effectively engage with people from all backgrounds, regardless of cultural, religious or social difference. This training is free of charge to all WA public sector employees and local government staff and can be accessed via https://portal.omi.wa.gov.au/diversewa/ 5. •Under strategic framework, it is also recommended to include the WA Multicultural Policy Framework; this framework acts as a blueprint to create an inclusive and welcoming community, ensuring culturally responsive policies, programs and services and promoting equitable participation for all Western Australians. This can be accessed via https://www.omi.wa.gov.au/resources-and-statistics/publications/publication/wa-multicultural-policy-framework		5. This feedback has been noted by staff; *WA Multicultural Policy Framework* has been added under Strategic Framework.
Resident LGBTQIA+	Yes	No	Neutral	Yes. Outcome 2 Item 2.1 2.1. Maintain and upgrade City buildings, facilities, and infrastructure to improve accessibility, inclusion and safety in all stages from planning to construction. Your document mentions the key issue of maintenance however the council fails to deliver it. There are 4 bus stops on Walter rd East (located between Beechboro Rd Nth and Wicks st) that are not maintained. Ive been living on this street for eight years during which the seats have become more damaged, the pavement is uneven at some stops, and the concrete is clearly damaged. The damaged seats and uneven concrete are a serious safety impediment for any visually impaired or blind person trying to use the bus service to or from the train station. How do you plan to maintain services mentioned in this plan when you dont currently maintain the services currently installed. As an aside the bus stop in front of the Salvation army on Walter rd east has rubbish spread all over the ground as the council bin was removed and its currently covered in broken glass, a major trip hazard for any person.		Maintenance of bus stops is not the jurisdiction of the City. This is the responsibility of MetroNET. The City was not able to provide this response to the resident as they did not leave their contact details.

10.4.2 Proposed Three Grouped Dwellings - Lot 324, 24 Sopwith Elbow, Maylands

Applicant/Proponent:	Yvonne Huang
Owner:	GT FT Holdings Pty Ltd.
Responsible Branch:	Statutory Planning
Responsible Directorate:	Community Services
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	1. DA24-0037 - Development Plans - 24 Sopwith Elbow, Maylands [**10.4.2.1** - 30 pages] 2. WAPC Conditional Subdivision Approval (1081-24) - 24 Sopwith Elbow, Maylands [**10.4.2.2** - 8 pages] 3. DA25-0037 - Department of Biodiversity, Conservation and Attractions - Referral Response - 24 Sopwith Elbow, Maylands [**10.4.2.3** - 2 pages]
Refer:	Nil.
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

On 15 February 2025, the City received a development application proposing three grouped dwellings, each comprising of three storeys. The application has been assessed against the provisions of the Residential Design Codes (R-Codes), the City's Town Planning Scheme No. 24 (TPS 24), and various local planning policies including the Maylands Residential Estates Design Policy, Retaining Walls Policy, Landscaping Policy, Sustainability in Design Policy, and Trees on Private Land and Street Verges Policy.

The City identified several issues that collectively result in a development proposal that is inconsistent with the applicable planning framework. The issues relate to, but are not limited to, the overall building height, inadequate open space, inadequate landscaping, intrusive visual privacy outcomes, and reduced street and lot boundary setbacks. The proposed built form introduces excessive bulk, and scale that is at odds with the established two-storey character of the surrounding Maylands Residential Estate (Peninsula Estate). The overall building height and building setbacks were consistently raised as concerns during the community consultation period, which yielded a petition with 49 signatories in objection to the proposal and 18 further objections.

The applicant was provided opportunities to provide additional justification and a revised proposal. However, no revised proposal was submitted by the applicant. Given the proposal does not satisfy the design principles of the planning framework, and the lack of adequate justification or resolution, the proposal in its current form cannot be supported by officers. The application is presented to Council for determination as the proposed height is not consistent with the City's officers' delegation.

OFFICER'S RECOMMENDATION

That Council refuses to grant development approval for the proposed three grouped dwellings at Lot 324, No. 24 Sopwith Elbow, Maylands, in accordance with the development application dated 15 February 2025, for the following reasons:

1. **The proposed development does not satisfy the relevant design principles of the Residential Design Codes Volume 1 Part C - Clause 3.2 Building Height, as the scale**

of the proposal is not compatible within the existing streetscape or local context and character.

2. **The proposed development does not satisfy the relevant design principles of the Residential Design Codes Volume 1 Part C - Clause 3.3 Street Setbacks or the objectives of the Maylands Residential Estates Design Policy as the proposal is not sufficiently setback from the primary street boundary, in a manner that positively contributes to the existing streetscape or local character. The street setback results in a building bulk and scale inconsistent with the streetscape.**

3. **The proposed development does not satisfy the relevant design principles of the Residential Design Codes Volume 1 Part C - Clause 3.4 Lot Boundary Setbacks or the objectives of the Maylands Residential Estates Design Policy as the proposed building setbacks are not consistent with the prevailing or future development context of the locality, particularly with developments abutting Lake Brearley.**

4. **The proposed development does not satisfy the design principles of Residential Design Codes Volume 1 Part C - Clause 1.2 – Trees and Landscaping and Clause 1.1 Primary Garden Area and the objectives of the City's *Trees on Private Land and Street Verges Policy*, as the external areas of the proposed dwellings are not functional to support sufficient quality landscaping.**

5. **The proposed development does not satisfy the design principles of Residential Design Codes Volume 1 Part C - Clause 5.1 – Open Space as the building bulk is not appropriately balanced within the context of the locality, and the reduced open space limits opportunities for landscaping, outdoor living, and access around the site.**

6. **The proposed development does not satisfy the relevant design principles of the Residential Design Codes Volume 1 Part C - Clause 3.5 Site Works and Retaining Walls or the City's Retaining Walls Policy, as the site works and retaining walls do not integrate with the streetscape or surrounding properties, and result in adversely impact on the streetscape.**

7. **The proposed development does not satisfy the relevant design principles of the Residential Design Codes Volume 1 Part C - Clause 3.10 Visual Privacy as the proposed design has not introduced elements to mitigate direct overlooking onto the southern adjoining landowner.**

8. **The proposed development does not satisfy the relevant design principles of the Residential Design Codes Volume 1 Part C - Clause 2.1 Size and Layout of Dwellings, as the proposed storage space for Unit 2 proposes inadequate internal space which is not functional for residents.**

9. **Having regards to the reasons above, the proposed development is inconsistent with Clause 67(2) (m) and (n) of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015.***

BACKGROUND

Application Number:	DA25-0037
Address:	24 Sopwith Elbow, Maylands
Town Planning Scheme Zoning:	Medium and High Density Residential R40
Use Class:	Grouped Dwelling (P)
Lot Area:	722m^2
Existing Land Use:	Vacant
Surrounding Land Use:	Single Houses (Residential R40)
Proposed Development:	Three Grouped Dwellings

Background

On 15 February 2025, the City received a development application which proposed three grouped dwellings in a townhouse configuration. The dwellings proposed are three storeys in height, are oriented towards Lake Brearley and are serviced by a communal driveway (**Attachment 1**). A City undertook an assessment of the proposal in accordance with State Planning Policy 7.1 Residential Design Codes Volume 1 – Part C (R-Codes), Town Planning Scheme No. 24 (TPS 24), Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the City's applicable planning policies. The applicable local planning policies are as follows:

- Maylands Residential Estates Design Policy (MREDP),
- Retaining Walls Policy,
- Landscaping Policy
- Sustainability in Design Policy, and
- Trees on Private Land and Street Verges Policy.

On 17 March 2025, the City provided a letter to the applicant requesting further information and revised plans, to address the following key concerns arising from the assessment:

- Three storey heights Boundary setbacks from Sopwith Elbow and Lake Brearley;
- Soft landscaping and trees on site;
- Visual privacy and insufficient private open space for unit 2;
- Siteworks and retaining walls across the development site; and
- Storage space for unit 3.

On 28 March 2025, City officers met with the applicant to discuss concerns identified during the assessment of the proposal. At that meeting, the City advised that the submitted plans were not supported in their current form and requested that amended plans be provided within 21 days.

City officers, in consultation with the applicant, offered multiple opportunities for revised plans to be submitted. However, it is understood that the applicant encountered difficulties in modifying the design to address the issues raised. As a result, no amended plans have been received to date.

This application is referred to Council for determination as the proposal seeks an additional storey to the building height for all three dwellings, which is beyond the scope of officer delegation. In addition, the extent of discretion sought exceeds two metres above the deemed-to-comply building height, further necessitating referral to Council.

Site Context

The subject site has a total land area of 722m^2 and is bound by Sopwith Elbow to the west, a vacant residential lot (22 Sopwith Elbow) to the south and Lake Brearley to the north and east. The site is currently vacant and slopes down from the street to the northern and rear boundaries.

The subject site is zoned 'Urban' within the Metropolitan Region Scheme (MRS) and 'Medium and High Density Residential' under TPS 24 with a density coding of R40. The surrounding context is charactered by primarily two storey single houses.



Figure 1. Aerial photo of subject site.

Historical Context – Restrictive Covenants

The subject site is located within the area commonly referred to as the "Peninsula Estate," developed by Satterley in the late 1990s. At the time, development across the estate was subject to the Peninsula Estate, Maylands – Development and Building Guidelines (the Guidelines), which were enforced through restrictive covenants placed on individual titles by the developer. These Guidelines varied aspects of the former R-Codes and included restrictions on dwellings per lot, setbacks from the lake, subdivision, and siteworks.

The restrictive covenants expired in December 2007 and are no longer recorded on the title. This site was purchased in August 2024 and Landgate verbally advised the City that issuing of the latest certificate of title did not include the restrictive covenants, as these had expired. Notwithstanding, Council adopted the Maylands Riverside Estate Design Policy (MREDP) in February 2021 to carry forward the intent of the original Guidelines and provide ongoing design direction.

Notwithstanding the above, under the City's Town Planning Scheme No. 24, restrictive covenants that limit residential density below what the Scheme permits may be extinguished or varied. As such, grouped dwellings where compliant with the applicable residential density code may have been considered since the adopted of the City's TPS24.

Subdivision Application

On November 1, 2024, the City received a subdivision referral for comment from the Department of Planning, Lands and Heritage to consider a three-lot survey-strata subdivision, serviced by a common driveway. The proposal adhered to the R40 minimum and average lot size requirements of the R-Codes (being 180m^2 and 220m^2 respectively).

On 21 January 2025, the WAPC conditionally approved the subdivision application (**Attachment 2**). The conditional approval is valid for three years from the date of determination, with all subdivisional works to be completed by 21 January 2028.

EXTERNAL CONSULTATION

Public Consultation

The application was advertised for a period of 14 days in accordance with Clause 64 of *Schedule 2 Deemed Provisions* of the *Planning and Development (Local Planning Schemes) Regulations 2015*, commencing on 18 March 2025 and concluding on 4 April 2025. Letters were sent to landowners and occupiers within the immediate vicinity of the subject site, affected by the increased building height and visual privacy variations, as well as notice being published on the City's website via Engage Bayswater.

At the conclusion of the consultation period, a total of 18 written submissions were received, including a petition comprising 49 signatories, all objecting to the proposal.

Council noted the petition at its Ordinary Meeting of Council held on 29 April 2025.

The key concerns raised during the consultation period and subsequent officer comments are provided in the following table:

Summary of Submissions	Officer Comment
Restrictive Covenants & Design Guidelines • The proposal does not comply with the Guidelines and the City's MREDP. • The proposal is in breach of the restrictive covenant.	The restrictive covenants expired in 2007 and are not a relevant planning consideration in the application of the statutory planning framework. Discretion to the R-Codes and MREDP are discussed further within this report under the "Planning Assessment" section of the report.
Building Height & Density • The proposal exceeds the allowable building height limits (three storeys in lieu of two storeys). • The site should not be developed for grouped dwellings. • The increase in density is not suitable for the locality, as the estate was intended to facilitate low density housing.	The building height under the R-Codes and MREDP are discussed further within this report under the "Planning Assessment" section of the report. The applicable density code of R40 is applicable to all lots within the estate and whilst the original Guidelines and restrictive covenant limited subdivision, the density coding allows for the subdivision of three lots for this site, as evidenced by the conditional subdivision issued by the WAPC.
Structural Impacts • The proposal would negatively impact the structural integrity of the lake wall due to the reduced rear setbacks.	The City requested the applicant provide a structural engineering report of the existing wall be prepared and submitted as part of the application. This report has not been provided.
Residential Amenity • The proposal will result in negative visual amenity impacts for neighbouring properties, including those across the lake. • Visual privacy will be compromised.	Noted. The visual amenity impacts are attested to the overall building heights and setbacks from the street and lake. The City has raised concerns with these elements and requested the applicant provide amended plans to address this. No revised plans have been submitted to date. Refer

Summary of Submissions	Officer Comment
• The three-storey grouped dwellings will result in overshadowing and a loss of amenity for nearby landowners. • The proposal does not provide adequate open space, reducing opportunities for green landscaping. • Concerns were raised that the development could negatively affect the lake's ecosystem.	to the "Planning Assessment" section of the report.
Additional Considerations. • The proposal would lead to a devaluation of nearby properties. • Approval of the proposal could create an undesirable precedent for similar developments in the locality.	The devaluation of property values is not a relevant planning consideration. Each development application is assessed on its individual merits in accordance with the relevant planning framework, including the City's Local Planning Scheme No. 24, Residential Design Codes, and local policies. While concerns regarding precedence are noted, the approval of one application does not automatically determine the outcome of future proposals. Any subsequent applications will be subject to a rigorous assessment process, considering site-specific conditions, community feedback, and statutory planning considerations.

The applicant was provided the opportunity to respond to the concerns above however no response has been received.

Department of Biodiversity, Conservation and Attractions

On 24 March 2025, the City referred the application to the Department of Biodiversity, Conservation and Attractions (DBCA) seeking comments. DBCA provided a letter of no objection to the development, subject to conditions of approval (should Council resolve to approve the application). The referral response from the Department of Biodiversity, Conservation and Attractions as **Attachment 3.**

OFFICER'S COMMENT

Planning Assessment

The City undertook an assessment of the proposal against the provisions of the R-Codes Volume 1 - Part C, TPS24, and various applicable local planning policies, including the MREDP, Retaining Walls Policy, Landscaping Policy, Sustainability in Design Policy, and Trees on Private Land and Street Verges Policy. In addition to clause 67 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

The planning framework, more specifically the R-Codes allows for an applicant to seek consideration of a proposal under the deemed to comply requirements or the design principles.

The elements discussed below are those in which the proposal is seeking consideration under the design principles.

City Officers are of a view that the design satisfies the following design principles:

- C2.2 Solar Access & Ventilation – additional obscure window glazing and increased alfresco roof size for units 2 and 3 respectively.
- C3.4 Lot Boundary Setbacks (Boundary Walls) – Unit 3 maximum 3.7 metre high boundary wall, due to the slope of the land.

Given the design satisfies these design principles of the R-Codes, they have not been discussed further in the report. Conversely, the following sections discuss the design principles of the R-Codes or objectives of the City's local planning policies which in the view of City officers are not satisfied by way of design or justification.

Private Open Space and Landscaping

The key objectives of element 1.1 – Private Open Space is to ensure that private open space is functional and usable for the occupants. Private open space must also be well-designed to promote opportunities for landscaping, good solar access and ventilation to habitable rooms.

These principles align with the objectives of the City's Trees on Private Land and Street Verges Policy which encourages and promotes increased tree canopy on private land.

The design does not meet the design principles of the R-Codes and the City's policy for the following reasons:

- The extent of site development compromises the provision of soft landscaping, resulting in limited space to support the long-term viability of quality vegetation.
- The landscaping approach does not adequately enhance residential amenity or contribute to environmental sustainability outcomes, particularly in relation to mitigating the urban heat island effect, as intended by the design principles.
- Unit 1 does not provide the required tree within its garden area, which would otherwise assist in softening the built form, improving visual appeal, enhancing privacy, and providing a quality outlook from habitable rooms.
- The proposed built form encroaches into designated tree growth zones, restricting the ability of trees to reach maturity and undermining the policy objective to increase urban tree canopy through the protection and encouragement of healthy tree growth on private land.

Open Space

Clause 5.1 of the R-Codes sets out design principles that aim to ensure development provides sufficient open space to contribute to the character of the locality, reduce building bulk, allow for the provision of landscaping, enable access to natural sunlight and ventilation, and provide space for outdoor recreation, drying areas, and pedestrian access around the building.

The proposed development does not satisfy these design principles. Specifically, the development fails to achieve an appropriate balance between building bulk and open space, resulting in a built form that does not positively contribute to the existing or future character of the locality. The extent of open space provided is insufficient to accommodate meaningful landscaping or support environmental benefits such as improved amenity, shade provision, or mitigation of the urban heat island effect. Furthermore, the limited space restricts opportunities for outdoor pursuits and circulation around the site, compromising both the functionality and liveability of the development.

Size and Layout of Dwellings

The design principles outline that each dwelling is to provide storage space which is proportionate to the size of the dwelling and intended number of occupants, whilst ensuring the storage space is integrated into the design of the building and/ or screened from view.

The City is of the opinion that the proposed storeroom to Unit 3 is not of a sufficient size nor proportionate to the size of the dwelling. As the storage size is insufficient to accommodate for the needs of residents and is therefore not supported and is recommended as a reason for refusal.

Building Height

The overall building height was raised as a concern during the consultation period, with multiple submissions highlighting the excessive building bulk and scale as inconsistent with the established two-storey residential character of the estate.

Under the R-Codes, the deemed-to-comply provisions is a maximum of two storeys. The proposal seeks consideration under the design principles, as it seeks consideration of the following design elements:

- Three storeys dwellings;
- Maximum wall height (under the pitched roof) of 8.6m; and
- Maximum concealed wall height (top of balustrade) of 8.2m.

The design principles of Element 3.2 – Building Height relate to the consideration of overall building height, bulk, and scale to be commensurate of the existing or intended streetscape, while minimising impacts on neighbouring properties by preserving solar access and significant views.

The proposal is not considered to meet the design principles for the following reasons:

- The proposed building height, bulk, and scale are considered inappropriate within the context of the locality, which is characterised by two-storey single houses within a low-density setting. The introduction of three-storey dwellings would add substantial height and bulk that is inconsistent with the established and intended character of the area and the existing streetscape.
- The visual impact of the building height is further intensified by site works, including fill, and the significant footprint of the second floor across each dwelling. Given the subject site's prominent location on the south-western corner of Lake Brearley, the built form will be highly visible from surrounding residential properties and various public vantage points within the estate.
- The design principles emphasise the importance of building height being respectful of the prevailing streetscape character. In this case, the scale and prominence of three three-storey dwellings are considered to have a detrimental impact on the visual amenity of the locality.
- The third storey is likely to obstruct views toward Lake Brearley from properties to the south.

Boundary Setbacks

The City's MREDP provides street setback provisions which vary the R-Codes. These standards are summarised below:

Primary street setback

- A minimum of 3m on the ground floor.
- An average of 4.5m on the ground floor.
- A minimum of 4.5m on the upper floor.
- An average of 6m on the upper floor.

Lot boundary setback

- 4m from the rear boundary on lots backing directly onto Lake Brearley and Lake Bungana.

The proposed setbacks are as follows:

- Unit 1 minimum primary street setback of 1.8m from the ground floor and 1.0m from the upper floors.
- Units 1-3 (all levels) with a reduced lot boundary setback from Lake Brearley:
    - unit 1 proposes a minimum setback of 2.2m;
    - unit 2 proposes a minimum setback of 1.3m; and
    - unit 3 proposes a minimum setback of 1m.

As mentioned previously, a merits-based assessment against the objectives of the MREDP and design principles is required. The objectives of the MREDP outlines that all development is to align with the established local character of the area whilst ensuring no negative loss to local amenity.

With respect to the R-Codes, the proposal seeks consideration under the design principles of element 3.3 – Street Setbacks. The design principles require buildings to be appropriately set back and designed to complement the streetscape, support landscaping, accommodate functional needs, and incorporate articulation and features that enhance visual interest at street level.

The proposed street setbacks amount to a negative contrast against the established character of the Sopwith Elbow streetscape, as well as the extended estate. Accordingly, the proposal is not considered to satisfy the relevant objectives of the MREDP or design principles of the R-Codes for the following reasons:

- The reduced street setback for unit 1 reduces any meaningful landscaping opportunities within the primary setback area and is therefore inconsistent with the character of the locality.
- The building bulk is further exacerbated by the reduced street setback, overall building height and raised levels, which cumulatively results in a significant adverse visual impact on the existing streetscape and amenity of adjoining landowners.
- Despite the application of varying materials to the design to reduce visual bulk, the lack of adequate building separation creates undue bulk on the streetscape and adjoining properties, which is inconsistent with the openness of the area.
- The lack of building separation and reduced setback of the ground and upper floors from the lot boundaries results in an inconsistent setback along Sopwith Elbow and does not contribute to maintaining a consistent streetscape.

Siteworks and Retaining Walls

As per the R-Codes and the City's Retaining Walls Policy, a maximum of 0.5m fill and retaining is permitted. Where the fill and or retaining walls exceed 0.5m in height, the proposal must

incorporate terracing, to reduce the visual impacts of the wall on adjoining residences and the streetscape.

Unit 1 proposes a maximum 1.2m of fill and retaining within the street setback area (without terracing). This adds to the visual prominence of the dwelling and is not consistent with the objectives of the policy which encourages an appropriate balance of excavation and fill.

The design principles of Element 3.5 Siteworks and Retaining Walls of the R-Codes requires developments to respond sensitively to the site's natural features and ensure any necessary site works are respective of boundary levels, to protect neighbouring amenity.

In light of the above, the proposal is not considered to meet the objectives and design principles for the following reasons:

- The proposed retaining walls are significantly higher than the natural ground level and do not respond to the site's natural slope, particularly within the primary setback and near the rear boundaries.
- Retaining near the front boundary creates a harsh, visually dominant edge to the street. The City's policy requires terracing to reduce this impact, but this has not been provided.
- While the retaining may benefit future residents, the scale of the variation negatively impacts neighbouring properties, especially in terms of visual privacy.

Visual Privacy

The first floor balcony of Unit 1 and theatre rooms on the second floor of units 1 and 2 all directly overlook the southern adjoining property. The design principles of Element 3.10 Visual Privacy of the R-Codes require developments to minimise direct overlooking through considered building design and provide privacy screening measures where appropriate.

The proposed is not considered to satisfy the design principles for the following reasons:

- The proposed design has not introduced elements to mitigate direct overlooking onto the southern adjoining property, resulting in adverse amenity impacts.
- The overlooking can be appropriately managed through screening devices or redesigning the balconies to ensure they face onto Lake Brearley. Limited consideration has been afforded to the neighbouring lot, resulting in significant direct overlooking for any future occupants.

In light of the above, the proposal is not supported and is recommended for refusal.

LEGISLATIVE COMPLIANCE

- City of Bayswater Town Planning Scheme No. 24.
- Planning and Development (Local Planning Schemes) Regulations 2015.
- Residential Design Codes Volume 1 – Part C
- Maylands Residential Estates Design Policy
- Retaining Walls Policy
- Landscaping Policy
- Sustainability in Design Policy
- Trees on Private Land and Street Verges Policy

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods.	

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Environment and Liveability

Goal E1: Maintain the identity and heritage of our neighbourhoods while supporting an increase in high quality density around transport nodes.

Goal E2: Remain focused on greening the City's suburbs and streetscapes and increasing the tree canopy.

Goal E5: Protect and enhance the City's natural environment and biodiversity and encourage the community to participate in its protection.

CONCLUSION

The proposal is inconsistent with the applicable planning framework and, as such, is not supported. Although the applicant was given the opportunity to address the issues raised through amended plans, no revised drawings were submitted.

The proposed building height introduces an unacceptable level of bulk and scale that is inconsistent with the established and intended character of the area. It fails to appropriately respond to the surrounding streetscape and presents a built form that is visually intrusive, a concern identified by both the community and the City.

The proposal does not meet key planning provisions relating to building setbacks, open space, soft landscaping, and tree provision. These elements are fundamental to supporting residential amenity and environmental sustainability, and their absence diminishes the overall quality and responsiveness of the design.

The proposal is not considered to be designed to be site responsive.

Considering the above, it is recommended that the application be refused.

PROPOSED PROJECT

AT

#24 Sopwith Elbow, Maylands WA 6051



Sheet List	
Sheet Number	Sheet Name
A000	COVER SHEET
A001	PROPOSED SITE PLAN
A002	LANDSCAPING PLAN
A003	STORMWATER PLAN
A004	OVERALL GROUND FLOOR PLAN
A005	OVERALL FIRST FLOOR PLAN
A006	OVERALL SECOND FLOOR PLAN
A007	OVERALL ELEVATIONS
A008	OVERALL ELEVATIONS
A009	OVERALL GROUNG FLOOR - NATURE CROSS VENTILATION
A010	OVERALL FIRST FLOOR - NATURE CROSS VENTILATION
A011	OVERALL SECOND FLOOR - NATURE CROSS VENTILATION
A012	SOLAR AND DAYLIGHT ACCESS
A013	3D VIEWS
A101	UNIT 1 - GROUND FLOOR PLAN
A102	UNIT 1 - FIRST FLOOR PLAN
A103	UNIT 1 - SECOND FLOOR PLAN
A104	UNIT 1 - ELEVATIONS
A105	UNIT 1 - ELEVATIONS
A201	UNIT 2 - GROUND FLOOR PLAN
A202	UNIT 2 - FIRST FLOOR PLAN
A203	UNIT 2 - SECOND FLOOR PLAN
A204	UNIT 2 - ELEVATIONS
A205	UNIT 2 - ELEVATIONS
A301	UNIT 3 - GROUND FLOOR PLAN
A302	UNIT 3 - FIRST FLOOR PLAN
A303	UNIT 3 - SECOND FLOOR PLAN
A304	UNIT 3 - ELEVATIONS
A305	UNIT 3 - ELEVATIONS

NOTES:
1. CHECK SITE MEASURE BEFORE COMMENCEMENT OF ANY FABRICATION.
2. EXISTING DIMENSIONS ARE APPROXIMATE ONLY.
3. CHECK MEASURE AND ENSURE ALL MEASUREMENTS ARE VERIFIED BEFORE FABRICATION.
4. ALL CEILING DIMENSIONS AND SERVICES LOCATIONS TO BE CONFIRMED.
5. SHOPFITTERS DRAWINGS TO BE SUBMITTED TO ARCHITECT AND CLIENT FOR APPROVAL PRIOR TO FABRICATION.
6. FINAL DETAILS TO BE CONFIRMED DURING WORKSHOP STAGE.
7. ALL STRUCTURAL/SUPPORTING ELEMENTS TO BE CONFIRMED BY STRUCTURAL DESIGNER AND DIMENSIONS MIGHT BE ADJUSTED IF NECESSARY.

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **COVER SHEET**

Client / Project: **24 Sopwith Elbow, Maylands WA 6051**

Status: **ISSUED FOR PLANNING APPROVAL**

Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: 1 : 50	**A000**		
Plot Info: 10/02/2025 3:34:06 PM	Paper: A3		

Rev	Description	Date

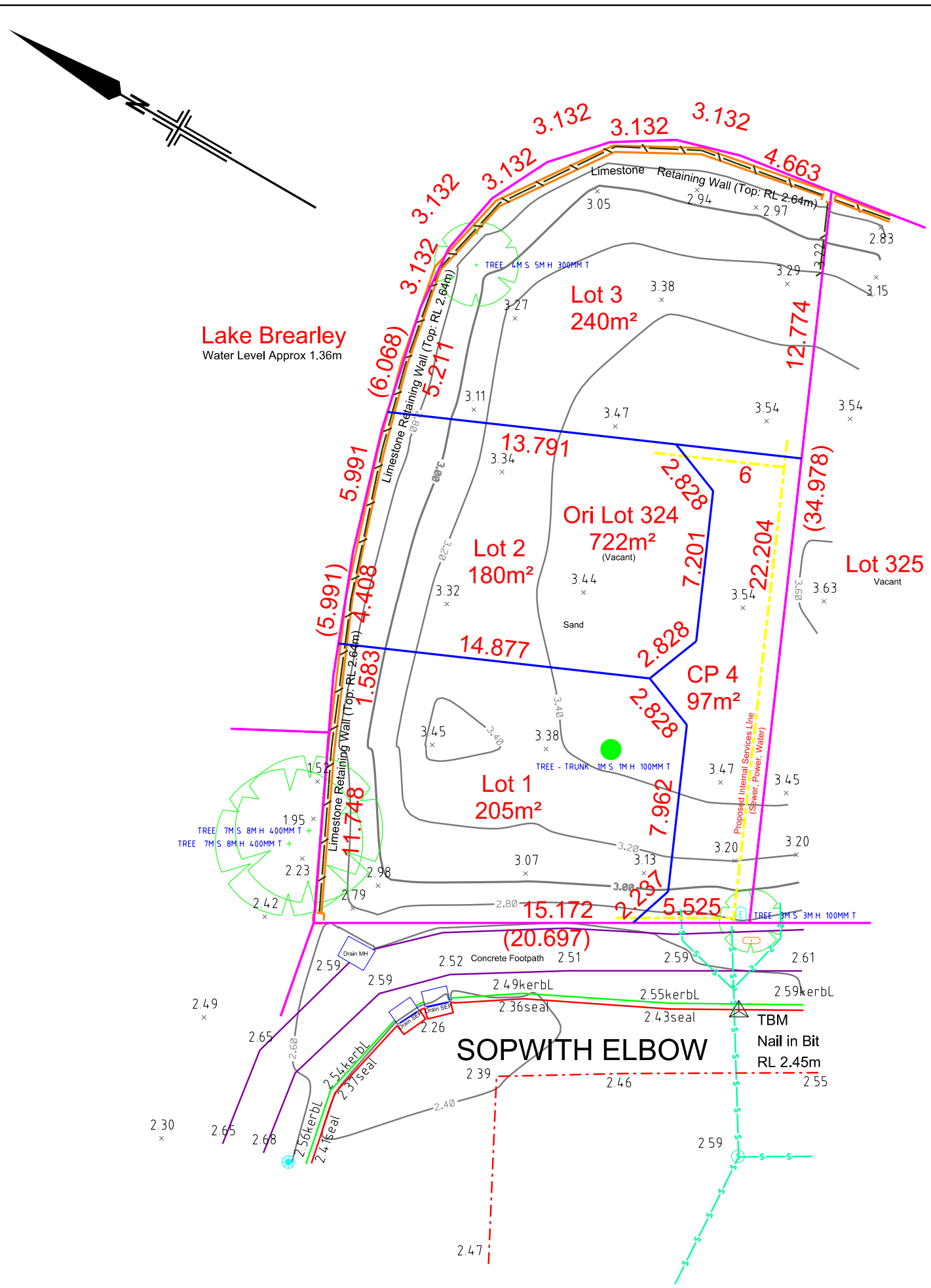
© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

This drawing is and shall remain the property of Multich Pty Ltd. Multich Pty Ltd makes no representations or warranties of any kind, express or implied, as to the content included. Unauthorised use of the content in any way is prohibited and this drawing shall not be modified unless any reference to Multich Pty Ltd is removed.

NOTE: BOUNDARIES MAY NOT ON CORRECT ALIGNMENT, OVERLAID FOR ILLUSTRATION PURPOSES ONLY. REPEG REQUIRED TO ESTABLISH CORRECT BOUNDARIES

NOTE: SEWER NOT LOCATED. NO INFO FROM BYDA & WATERCORP DATA

NOTE: PLEASE CHECK TITLE FOR EASEMENTS AND NOTIFICATIONS



Temporary Bench Mark	Fence	No. of existing lot = 1	
Natural Surface (Spot Height)	Footpath	No of Proposed Lot = 4	
Power Pole	Sewer	Total Area = 722m²	
Telstra Plt - Centre	Road Sealed - Edge	Proposed Lot 1 = 205m²	
Green Dome	Kerb	Proposed Lot 2 = 180m²	
Tree	Road Sealed - Centreline	Proposed Lot 3 = 240m²	
Retaining Wall	Existing Boundary	Common Property = 97m²	
Brick Wall (Toe)	Proposed Boundary	Dimensions and Areas are Subject to Survey	
		All existing buildings and outstructures to be demolished	

SERVICE RECORD	WATER	SEWER	GAS	TELSTRA	POWER U/G
LOCATED		✓		✓	✓
AVAILABLE	✓		✓		
NO SERVICE					

Multich Pty Ltd
(ABN: 50 630 869 386)

GT FT HOLDINGS PTY LTD

Proposed Survey-Strata Subdivision

24 Sopwith Elbow
Lot 324 on P 23432
MAYLANDS

Surveyed	C.X. Chew	16/10/2024	Datum / Grid	Arbitrary
Zoning	R40	CT 2168/932	Height Datum	AHD (WC SW Y7677)
Local Authority	City of Bayswater		Revision 1	Scale 1:200 @ A3

Drawing Number
20346-01

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.

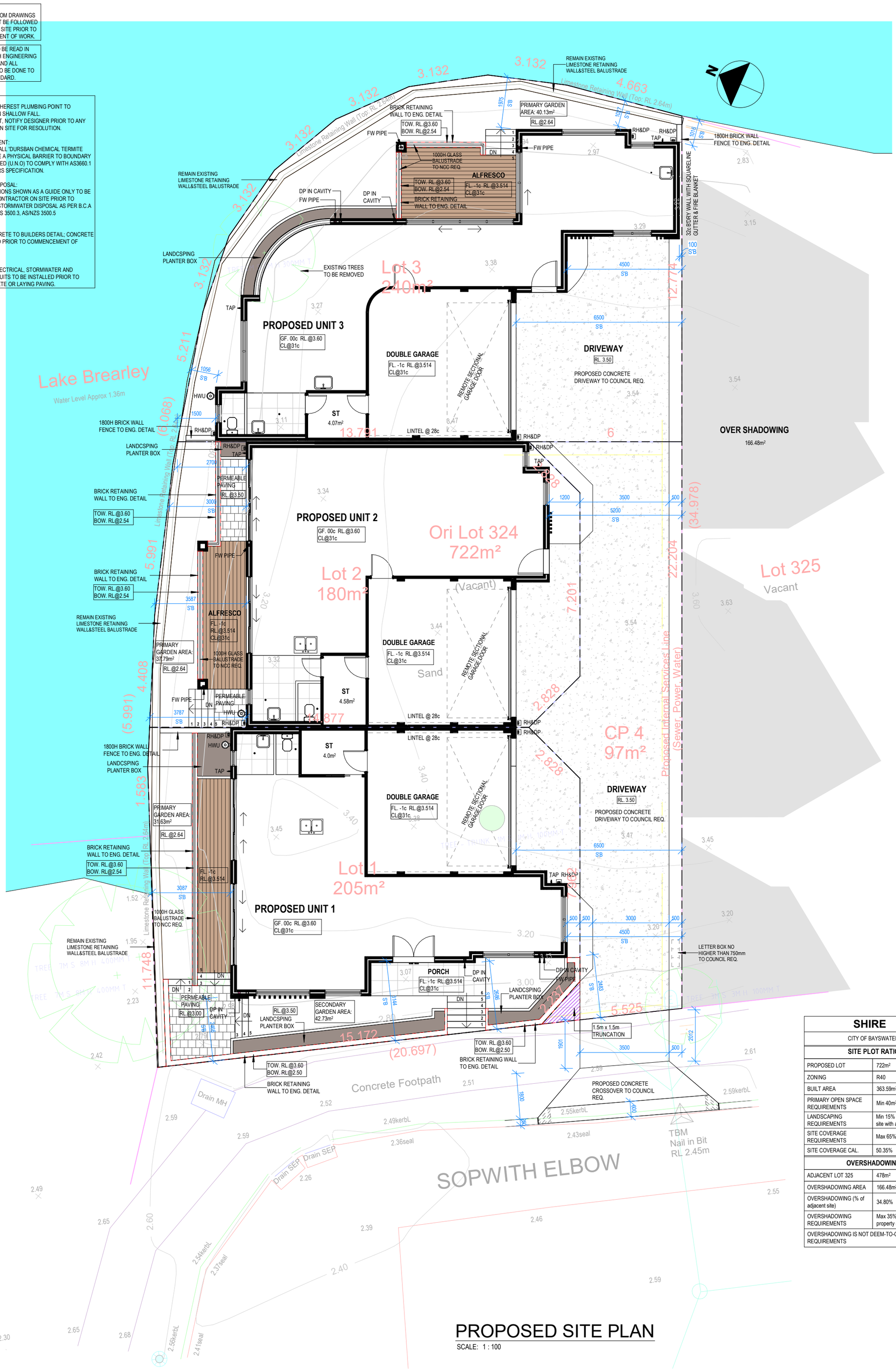
PLUMBING NOTE:
SEWER FROM FUTHEREST PLUMBING POINT TO SEWER INVERT ON SHALLOW FALL.
IF NON-COMPLIANT, NOTIFY DESIGNER PRIOR TO ANY CONSTRUCTION ON SITE FOR RESOLUTION.

TERMITE TREATMENT:
SUPPLY AND INSTALL 'DURSBAN CHEMICAL TERMITE TREATMENT & USE A PHYSICAL BARRIER TO BOUNDARY WALLS AS REQUIRED (U.N.O) TO COMPLY WITH AS3660.1 & MANUFACTURERS SPECIFICATION.

STORMWATER DISPOSAL:
SOAKWELL LOCATIONS SHOWN AS A GUIDE ONLY TO BE CONFIRMED BY CONTRACTOR ON SITE PRIOR TO CONSTRUCTION. STORMWATER DISPOSAL AS PER B.C.A PART F1.1 & AS/NZS 3500.3, AS/NZS 3500.5

CONCRETE NOTE:
EXTENT OF CONCRETE TO BUILDERS DETAIL; CONCRETE TO BE CONFIRMED PRIOR TO COMMENCEMENT OF WORKS.

PRELAY NOTE:
ALL PLUMBING, ELECTRICAL, STORMWATER AND IRRIGATION CONDUITS TO BE INSTALLED PRIOR TO POURING CONCRETE OR LAYING PAVING.



SHIRE	
CITY OF BAYSWATER	
SITE PLOT RATIO	
PROPOSED LOT	722m²
ZONING	R40
BUILT AREA	363.59m²
PRIMARY OPEN SPACE REQUIREMENTS	Min 40m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	50.35%
OVERSHADOWING	
ADJACENT LOT 325	478m²
OVERSHADOWING AREA	166.48m²
OVERSHADOWING (% of adjacent site)	34.80%
OVERSHADOWING REQUIREMENTS	Max 35% of the adjoining property site area
OVERSHADOWING IS NOT DEEM-TO-COMPLY R-CODE REQUIREMENTS	

PROPOSED SITE PLAN

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title: **PROPOSED SITE PLAN**

Project Details: **24 Sopwith Elbow, Maylands WA 6051**

Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	As indicated	Dwg No.	**A001**
Checked:		Rev.	
Plot Info:	10/02/2025 3:35:31 PM	Paper:	**A2**

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



LANDSCAPING NOTE

		**SMALL SHRUB** Botanic name: Eremophila glabra Common name: Tarbush SIZE: 0.5m height No. 77
		**TREE** Botanic name: Eucalyptus ficifolia Common name: Red Flowering Gum SIZE: 8m height No. 3
		Nature Grass
		MULCH
		PERMEABLE PAVING Area: 12.1m²

LANDSCAPING PLAN

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title: **LANDSCAPING PLAN**

Project Details: **24 Sopwith Elbow, Maylands WA 6051**

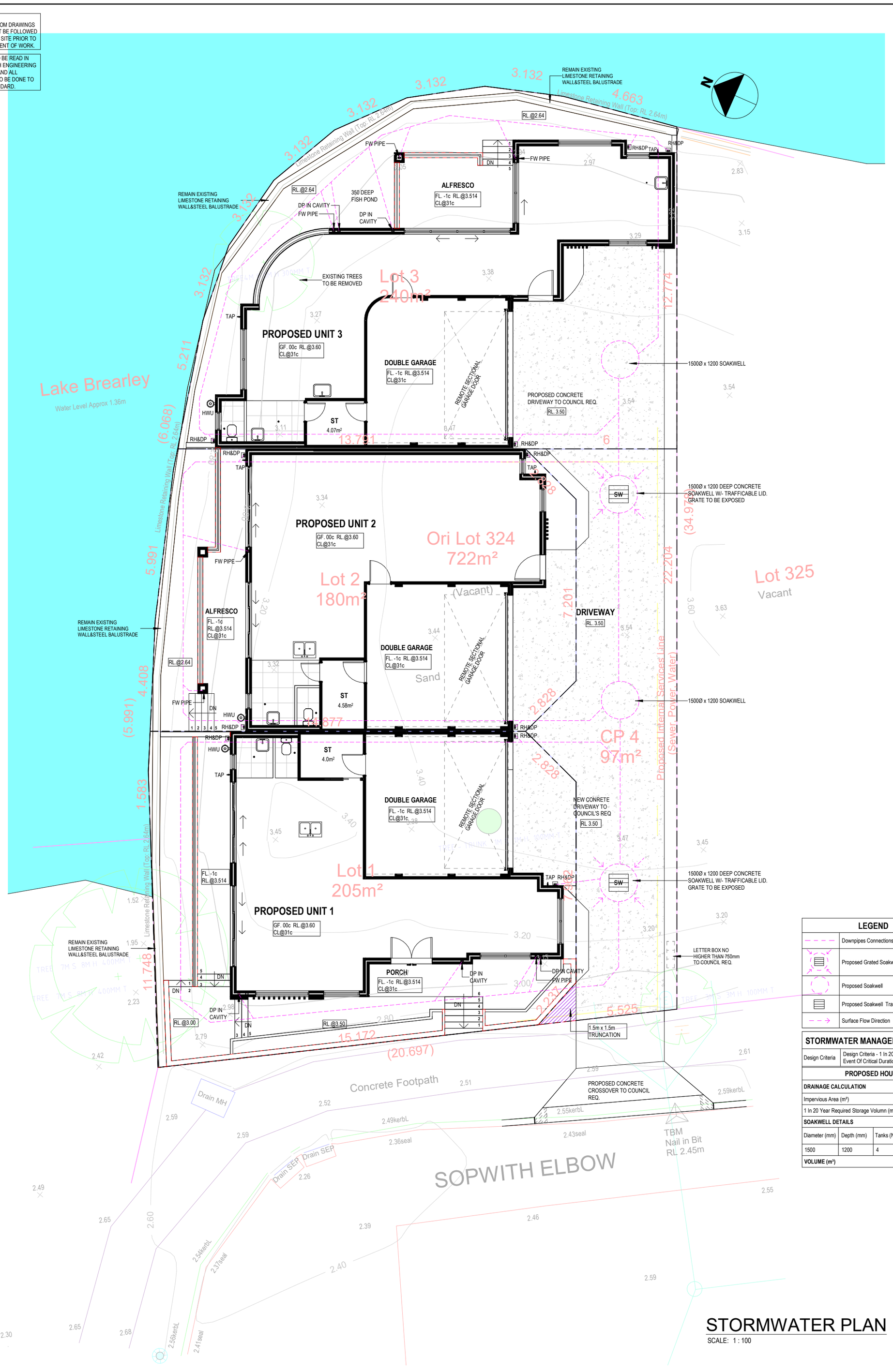
Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	As indicated	Dwg No.	**A002**
Checked:		Rev.	
Plot Info:	10/02/2025 3:35:33 PM	Paper:	**A2**

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



LEGEND	
	Downpipes Connections To Manholes
	Proposed Grated Soakwell (Trafficable Lid)
	Proposed Soakwell
	Proposed Soakwell Trafficable Lid
	Surface Flow Direction

STORMWATER MANAGEMENT PLAN			
Design Criteria	Design Criteria - 1 In 20 Year Design Storm Event Of Critical Duration Event		
PROPOSED HOUSE			
DRAINAGE CALCULATION			
Impervious Area (m²)			559.46
1 In 20 Year Required Storage Volumn (m³)			6.82
SOAKWELL DETAILS			
Diameter (mm)	Depth (mm)	Tanks (No)	Volumn per Each Tank (m³)
1500	1200	4	2.10
VOLUME (m³)			**8.40**

STORMWATER PLAN
SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title: **STORMWATER PLAN**

Project Details: **24 Sopwith Elbow, Maylands WA 6051**

Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	As indicated	Dwg No.	**A003** Rev.
Checked:			
Plot Info:	10/02/2025 3:35:35 PM	Paper:	**A2**

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.

BUILDING AREA - UNIT 1	
SITE PLOT RATIO	
PROPOSED LOT 1	205m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 35m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	116.26/(205+97/3)=48.98%
GROUND FLOOR AREA	
FLOOR AREA	76.72m²
GARAGE + STORE	39.54m²
PORCH	5.33m²
TOTAL GROUND FLOOR	121.59m²
FIRST FLOOR AREA	
FLOOR AREA	108.05m²
BALCONY	6.44+9.98=16.42m²
TOTAL FIRST FLOOR	124.47m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	46.46m²
TOTAL SECOND FLOOR	119.71m²
TOTAL PROPOSED HOUSE	**365.77m²**

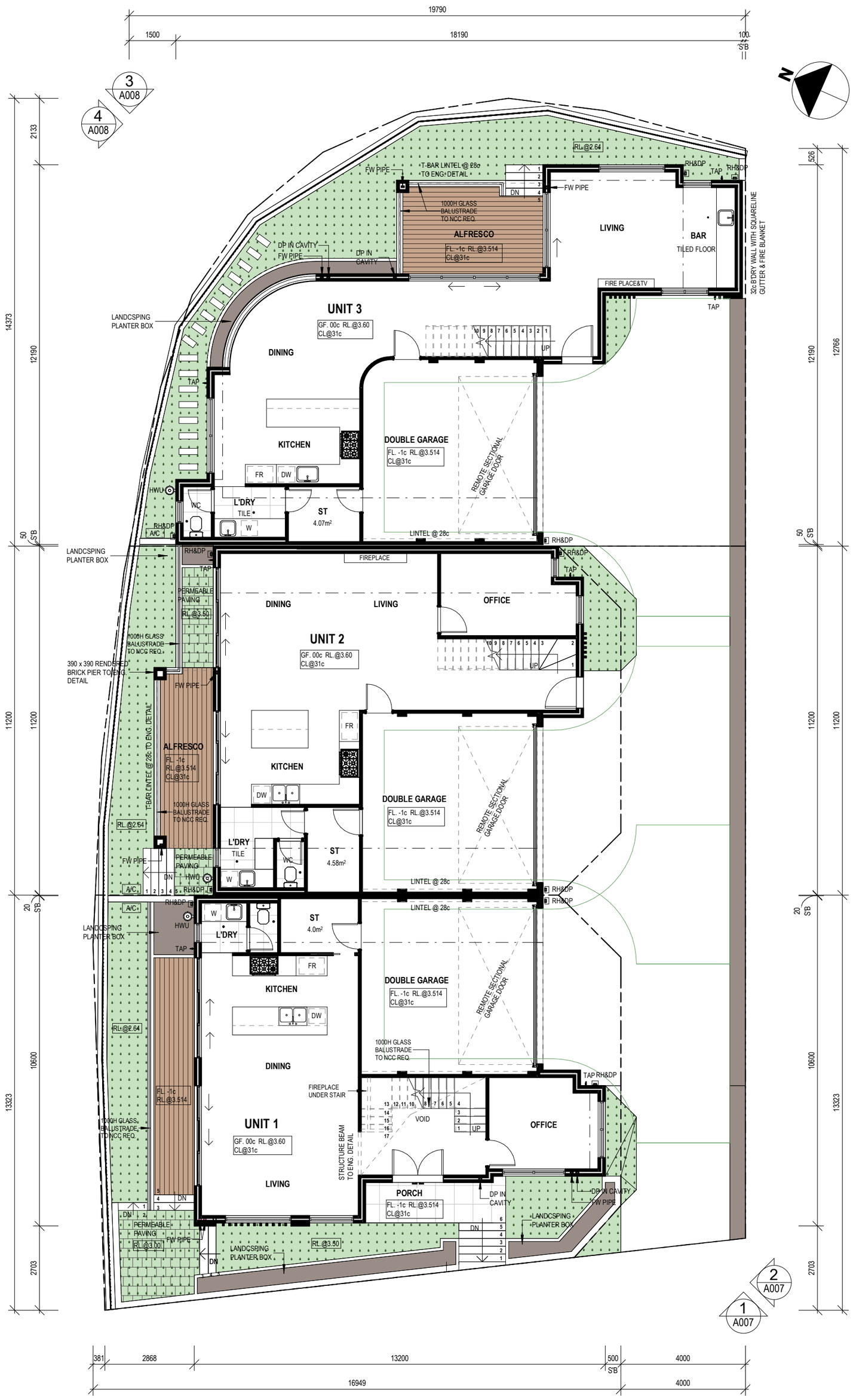
ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 15.75m²
SECOND FLOOR ROOF AREA: 83.16m²
ROOF IN TOTAL:98.91m²

BUILDING AREA - UNIT 2	
SITE PLOT RATIO	
PROPOSED LOT 1	180m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 30m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	124.64/(180+97/3)=58.70%
GROUND FLOOR AREA	
FLOOR AREA	84.57m²
GARAGE + STORE	40.07m²
ALFRESCO	11.02m²
TOTAL GROUND FLOOR	135.66m²
FIRST FLOOR AREA	
FLOOR AREA	102.95m²
BALCONY	7.44m²
TOTAL FIRST FLOOR	110.39m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	36.77m²
TOTAL SECOND FLOOR	110.02m²
TOTAL PROPOSED HOUSE	**356.07m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 29.53m²
SECOND FLOOR ROOF AREA: 77.81m²
ROOF IN TOTAL:107.34m²

BUILDING AREA - UNIT 3	
SITE PLOT RATIO	
PROPOSED LOT 1	240m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 40m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	122.69/(240+97/3)=45.05%
GROUND FLOOR AREA	
FLOOR AREA	82.79m²
GARAGE + STORE	39.90m²
ALFRESCO	14.09m²
TOTAL GROUND FLOOR	136.78m²
FIRST FLOOR AREA	
FLOOR AREA	109.41m²
BALCONY	9.39m²
TOTAL FIRST FLOOR	118.80m²
SECOND FLOOR AREA	
FLOOR AREA	66.53m²
BALCONY	22.50+30.06=52.56m²
TOTAL SECOND FLOOR	119.09m²
TOTAL PROPOSED HOUSE	**374.67m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 23.24m²
SECOND FLOOR ROOF AREA: 78.54m²
ROOF IN TOTAL:101.78m²



OVERALL GROUND FLOOR PLAN

SCALE: 1 : 100

EG Building Design Add: PO Box 183, Parkwood WA 6147 Tel: 0456 224 230 E-mail: EGBuildingGroup@gmail.com	**ISSUED FOR PLANNING APPROVAL** Client:	Drawing Title: **OVERALL GROUND FLOOR PLAN** Project Details: **24 Sopwith Elbow, Maylands WA 6051**	**Designed:** Y.H. **Drawn:** Y.H. **Scale:** As indicated **Checked:** **Plot Info:** 10/02/2025 3:35:38 PM	Job No **24180** Dwg No. **A004** Rev. Paper: **A2**	REV / Description / Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.

BUILDING AREA - UNIT 1	
SITE PLOT RATIO	
PROPOSED LOT 1	205m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 35m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	116.26/(205+97/3)=48.98%
GROUND FLOOR AREA	
FLOOR AREA	76.72m²
GARAGE + STORE	39.54m²
PORCH	5.33m²
TOTAL GROUND FLOOR	121.59m²
FIRST FLOOR AREA	
FLOOR AREA	108.05m²
BALCONY	6.44+9.98=16.42m²
TOTAL FIRST FLOOR	124.47m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	46.46m²
TOTAL SECOND FLOOR	119.71m²
TOTAL PROPOSED HOUSE	**365.77m²**

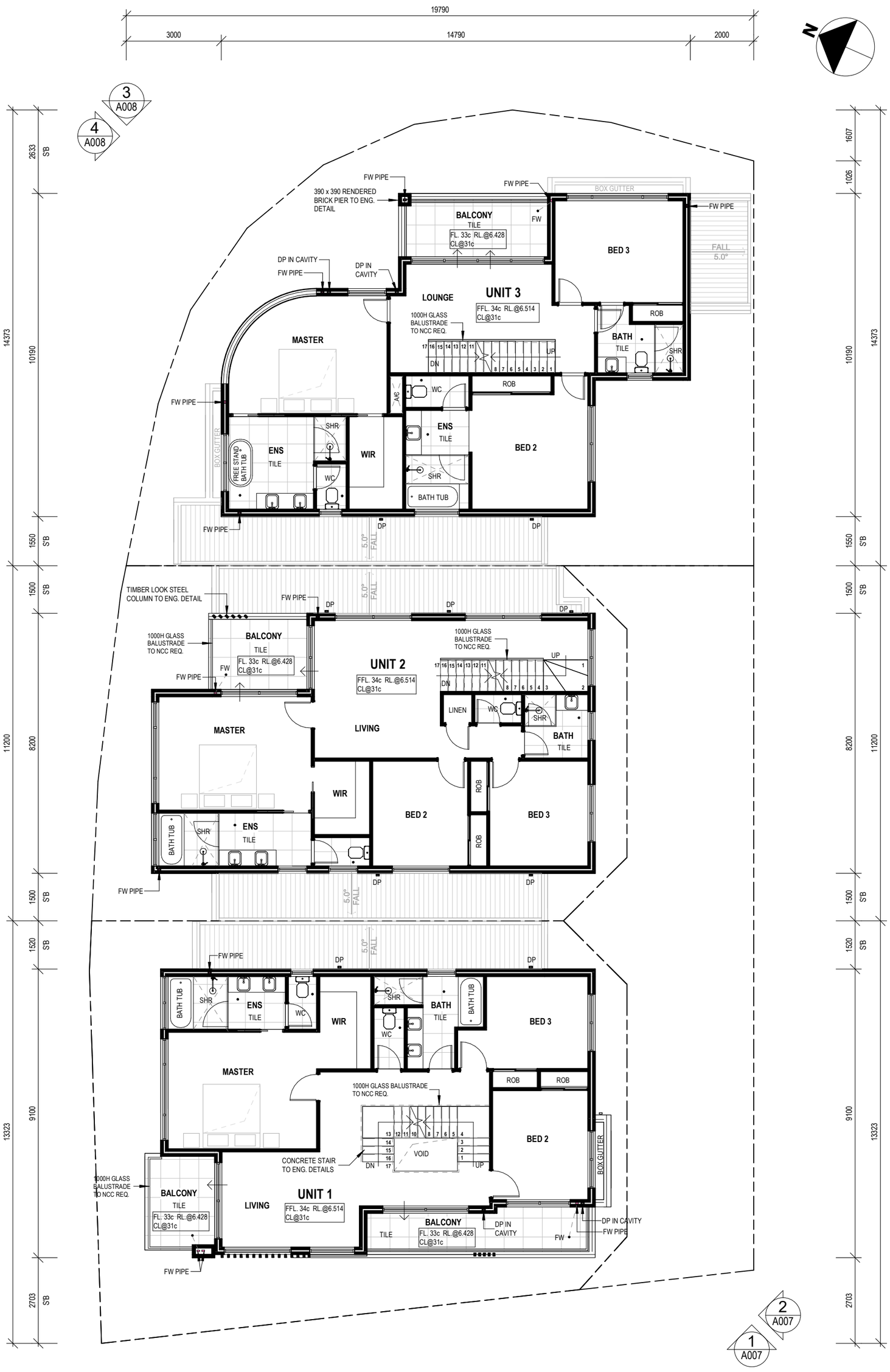
ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 15.75m²
SECOND FLOOR ROOF AREA: 83.16m²
ROOF IN TOTAL:98.91m²

BUILDING AREA - UNIT 2	
SITE PLOT RATIO	
PROPOSED LOT 1	180m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 30m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	124.64/(180+97/3)=58.70%
GROUND FLOOR AREA	
FLOOR AREA	84.57m²
GARAGE + STORE	40.07m²
ALFRESCO	11.02m²
TOTAL GROUND FLOOR	135.66m²
FIRST FLOOR AREA	
FLOOR AREA	102.95m²
BALCONY	7.44m²
TOTAL FIRST FLOOR	110.39m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	36.77m²
TOTAL SECOND FLOOR	110.02m²
TOTAL PROPOSED HOUSE	**356.07m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 29.53m²
SECOND FLOOR ROOF AREA: 77.81m²
ROOF IN TOTAL:107.34m²

BUILDING AREA - UNIT 3	
SITE PLOT RATIO	
PROPOSED LOT 1	240m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 40m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	122.69/(240+97/3)=45.05%
GROUND FLOOR AREA	
FLOOR AREA	82.79m²
GARAGE + STORE	39.90m²
ALFRESCO	14.09m²
TOTAL GROUND FLOOR	136.78m²
FIRST FLOOR AREA	
FLOOR AREA	109.41m²
BALCONY	9.39m²
TOTAL FIRST FLOOR	118.80m²
SECOND FLOOR AREA	
FLOOR AREA	66.53m²
BALCONY	22.50+30.06=52.56m²
TOTAL SECOND FLOOR	119.09m²
TOTAL PROPOSED HOUSE	**374.67m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 23.24m²
SECOND FLOOR ROOF AREA: 78.54m²
ROOF IN TOTAL:101.78m²



OVERALL FIRST FLOOR PLAN

SCALE: 1 : 100

EG Building Design Add: PO Box 183, Parkwood WA 6147 Tel: 0456 224 230 E-mail: EGBuildingGroup@gmail.com	**ISSUED FOR PLANNING APPROVAL** Client:	Drawing Title: **OVERALL FIRST FLOOR PLAN** Project Details: **24 Sopwith Elbow, Maylands WA 6051**	**Designed:** Y.H. **Drawn:** Y.H. **Scale:** As indicated **Checked:** **Plot Info:** 10/02/2025 3:35:40 PM	Job No **24180** Dwg No. **A005** Rev. Paper: **A2**	REV / Description / Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.

BUILDING AREA - UNIT 1	
SITE PLOT RATIO	
PROPOSED LOT 1	205m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 35m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	116.26/(205+97/3)=48.98%
GROUND FLOOR AREA	
FLOOR AREA	76.72m²
GARAGE + STORE	39.54m²
PORCH	5.33m²
TOTAL GROUND FLOOR	121.59m²
FIRST FLOOR AREA	
FLOOR AREA	108.05m²
BALCONY	6.44+9.98=16.42m²
TOTAL FIRST FLOOR	124.47m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	46.46m²
TOTAL SECOND FLOOR	119.71m²
TOTAL PROPOSED HOUSE	**365.77m²**

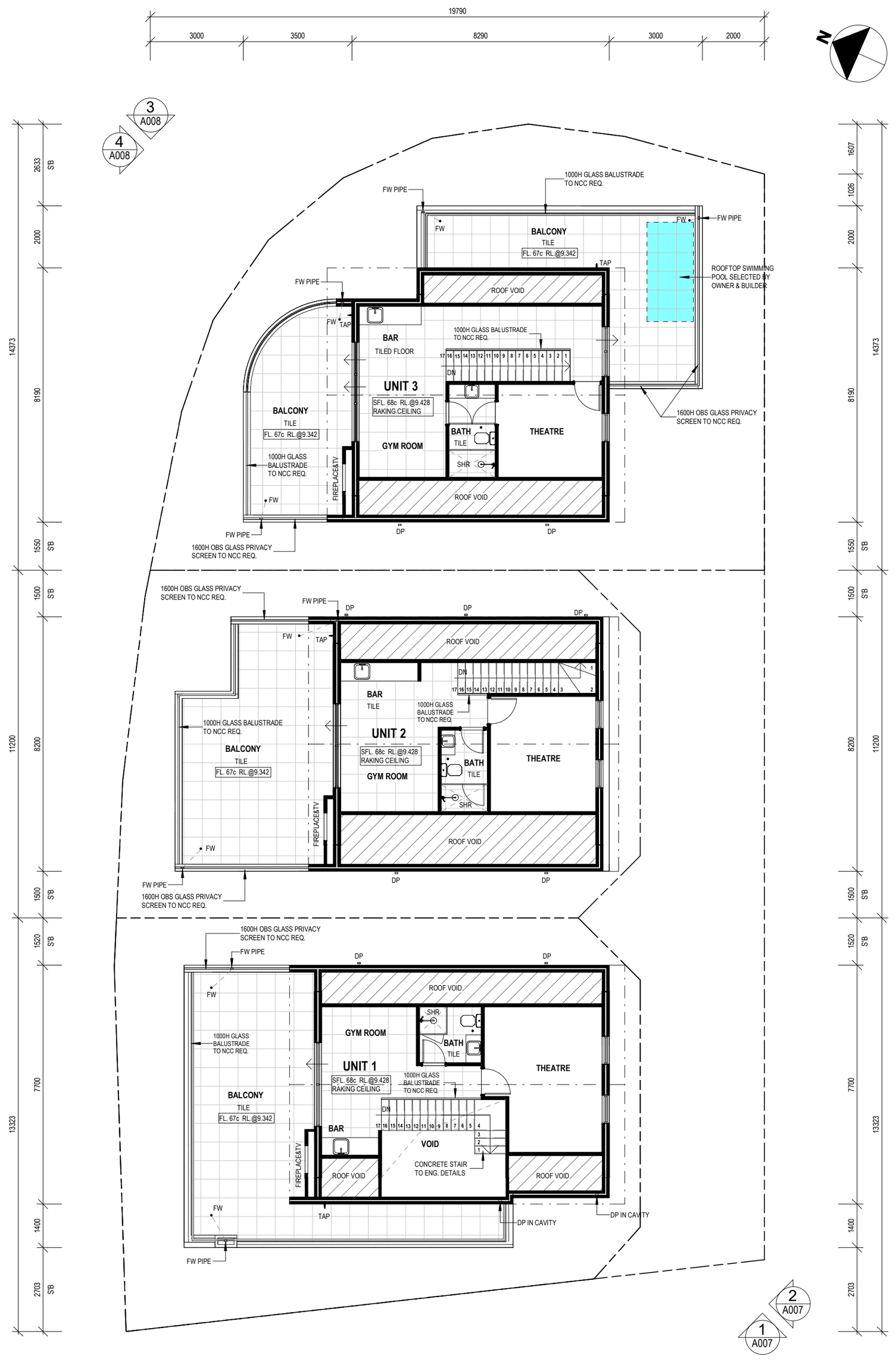
ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 15.75m²
SECOND FLOOR ROOF AREA: 83.16m²
ROOF IN TOTAL:98.91m²

BUILDING AREA - UNIT 2	
SITE PLOT RATIO	
PROPOSED LOT 1	180m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 30m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	124.64/(180+97/3)=58.70%
GROUND FLOOR AREA	
FLOOR AREA	84.57m²
GARAGE + STORE	40.07m²
ALFRESCO	11.02m²
TOTAL GROUND FLOOR	135.66m²
FIRST FLOOR AREA	
FLOOR AREA	102.95m²
BALCONY	7.44m²
TOTAL FIRST FLOOR	110.39m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	36.77m²
TOTAL SECOND FLOOR	110.02m²
TOTAL PROPOSED HOUSE	**356.07m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 29.53m²
SECOND FLOOR ROOF AREA: 77.81m²
ROOF IN TOTAL:107.34m²

BUILDING AREA - UNIT 3	
SITE PLOT RATIO	
PROPOSED LOT 1	240m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 40m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	122.69/(240+97/3)=45.05%
GROUND FLOOR AREA	
FLOOR AREA	82.79m²
GARAGE + STORE	39.90m²
ALFRESCO	14.09m²
TOTAL GROUND FLOOR	136.78m²
FIRST FLOOR AREA	
FLOOR AREA	109.41m²
BALCONY	9.39m²
TOTAL FIRST FLOOR	118.80m²
SECOND FLOOR AREA	
FLOOR AREA	66.53m²
BALCONY	22.50+30.06=52.56m²
TOTAL SECOND FLOOR	119.09m²
TOTAL PROPOSED HOUSE	**374.67m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 23.24m²
SECOND FLOOR ROOF AREA: 78.54m²
ROOF IN TOTAL:101.78m²



OVERALL SECOND FLOOR PLAN

SCALE: 1 : 100

EG Building Design Add: PO Box 183, Parkwood WA 6147 Tel: 0456 224 230 E-mail: EGBuildingGroup@gmail.com	**ISSUED FOR PLANNING APPROVAL** Client:	Drawing Title: **OVERALL SECOND FLOOR PLAN** Project Details: **24 Sopwith Elbow, Maylands WA 6051**	**Designed:** Y.H. **Drawn:** Y.H. **Scale:** As indicated **Checked:** **Plot Info:** 10/02/2025 3:35:42 PM	Job No **24180** Dwg No. **A006** Rev. Paper: **A2**	REV / Description / Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

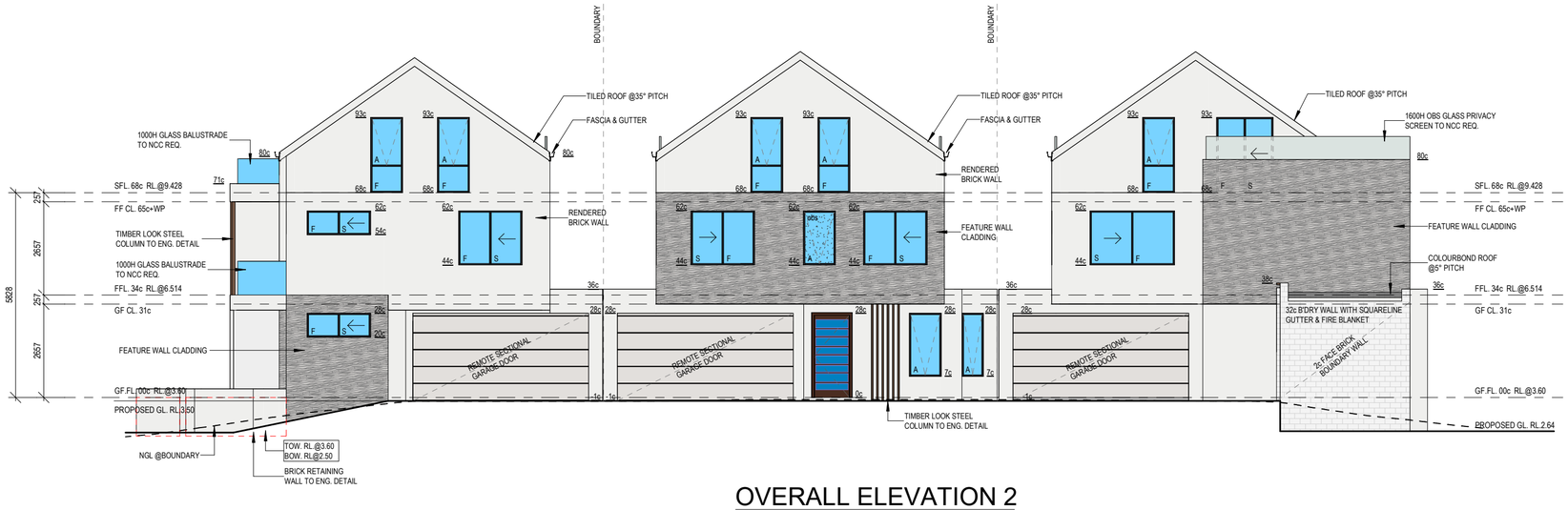
NOTES:
DO NOT SCALE FROM DRAWINGS. DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



OVERALL ELEVATION 1

SCALE: 1 : 100



OVERALL ELEVATION 2

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title: **OVERALL ELEVATIONS**

Project Details: **24 Sopwith Elbow, Maylands WA 6051**

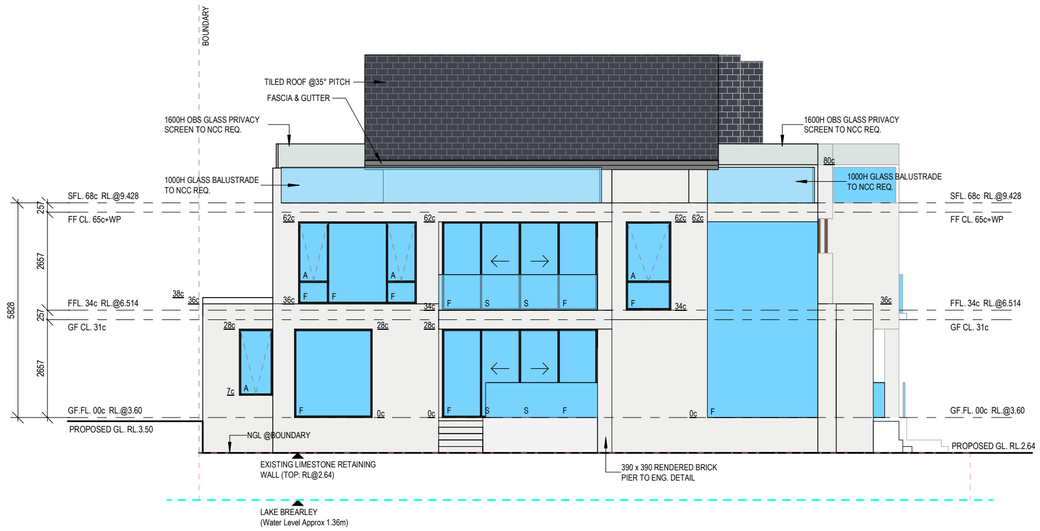
Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	As indicated	Dwg No.	**A007**
Checked:		Rev.	
Plot Info:	10/02/2025 3:36:32 PM	Paper:	A2

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS. DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



OVERALL ELEVATION 3

SCALE: 1 : 100



OVERALL ELEVATION 4

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title: **OVERALL ELEVATIONS**

Project Details: **24 Sopwith Elbow, Maylands WA 6051**

Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	As indicated	Dwg No.	**A008**
Checked:		Rev.	
Plot Info:	10/02/2025 3:36:34 PM	Paper:	A2

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

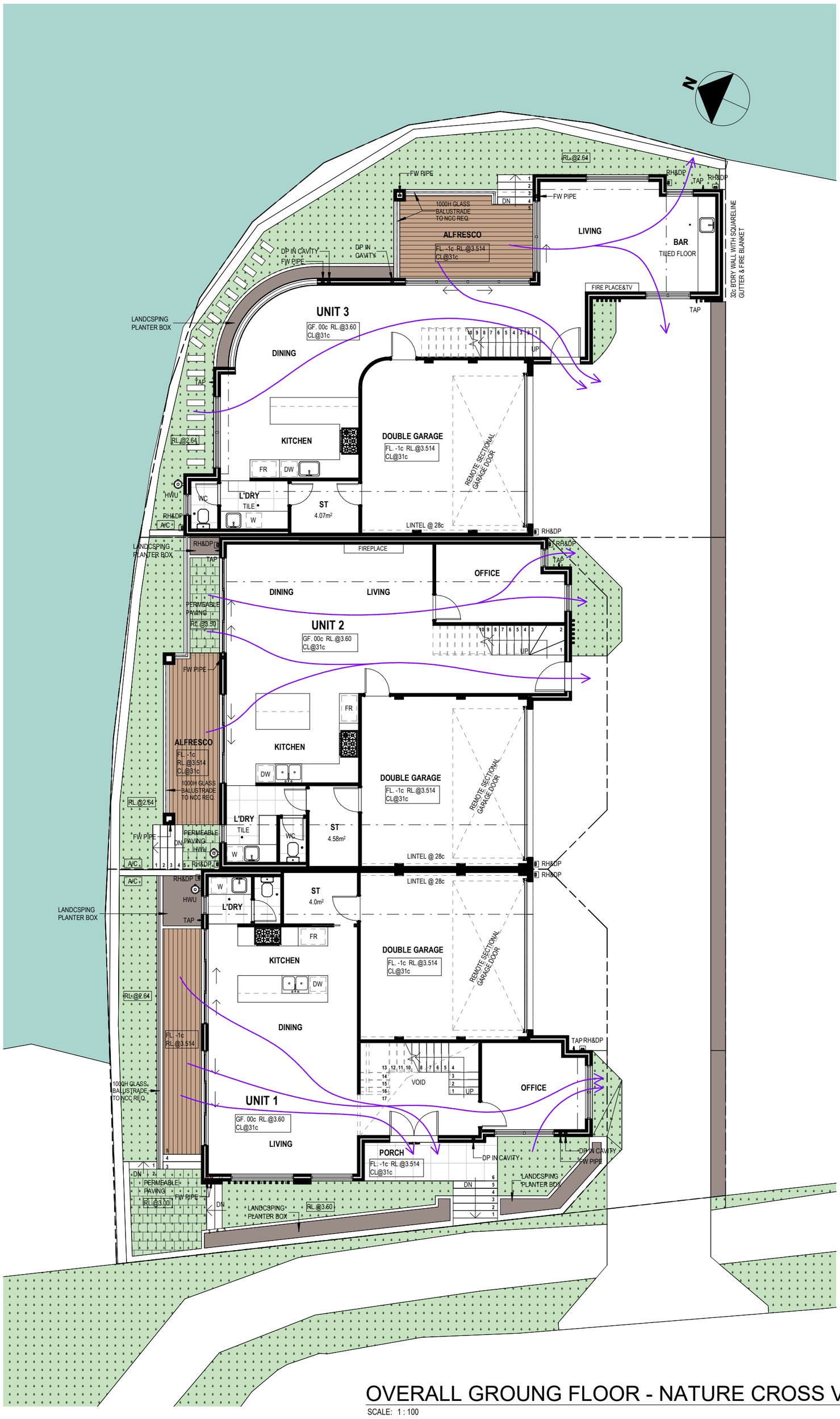
ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.

NATURE CROSS VENTILATION LEGEND:

NATURE VENTILATION PATH

NATURE CROSS VENTILATION ORIENTATION

WINDOWS ARE DESIGNED AND POSITIONED TO OPTIMISE NATURE VENTILATION FOR HABITABLE ROOMS. EVERY HABITABLE ROOM HAS AT LEAST ONE WINDOW IN THE EXTERNAL WALLS, FRESH AIR COULD MOVE THROUGH A DWELLING TO REFRESH INDOOR AIR EFFECTIVELY. IT REDUCES THE NEED FOR MECHANICAL VENTILATION AND AIR CONDITIONING.



OVERALL GROUNG FLOOR - NATURE CROSS VENTILATION

SCALE: 1 : 100

EG Building Design Add: PO Box 183, Parkwood WA 6147 Tel: 0456 224 230 E-mail: EGBuildingGroup@gmail.com	**ISSUED FOR PLANNING APPROVAL** Client:	Drawing Title: **OVERALL GROUNG FLOOR - NATURE CROSS VENTILATION** Project Details: **24 Sopwith Elbow, Maylands WA 6051**	**Designed:** Y.H. **Drawn:** Y.H. **Scale:** As indicated **Checked:** **Plot Info:** 10/02/2025 3:35:44 PM Job No **24180** Dwg No. **A009** Rev. Paper: **A2**

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

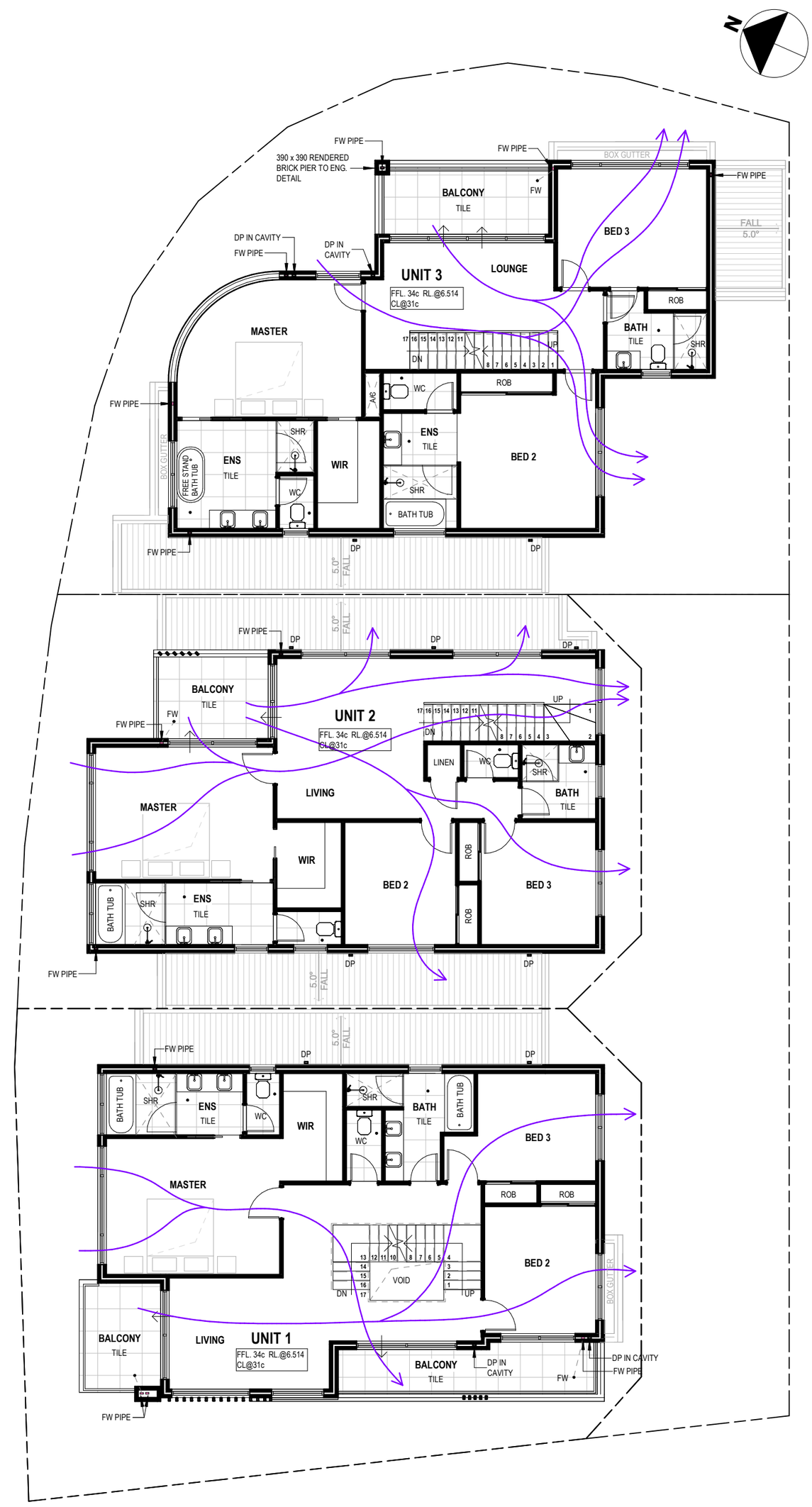
ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.

NATURE CROSS VENTILATION LEGEND:

NATURE VENTILATION PATH

NATURE CROSS VENTILATION ORIENTATION

WINDOWS ARE DESIGNED AND POSITIONED TO OPTIMISE NATURE VENTILATION FOR HABITABLE ROOMS. EVERY HABITABLE ROOM HAS AT LEAST ONE WINDOW IN THE EXTERNAL WALLS, FRESH AIR COULD MOVE THROUGH A DWELLING TO REFRESH INDOOR AIR EFFECTIVELY. IT REDUCES THE NEED FOR MECHANICAL VENTILATION AND AIR CONDITIONING.



OVERALL FIRST FLOOR - NATURE CROSS VENTILATION

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title: **OVERALL FIRST FLOOR - NATURE CROSS VENTILATION**

Project Details: **24 Sopwith Elbow, Maylands WA 6051**

Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	As indicated	Dwg No. **A010**	Rev.
Checked:			
Plot Info:	10/02/2025 3:35:46 PM	Paper: **A2**	

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

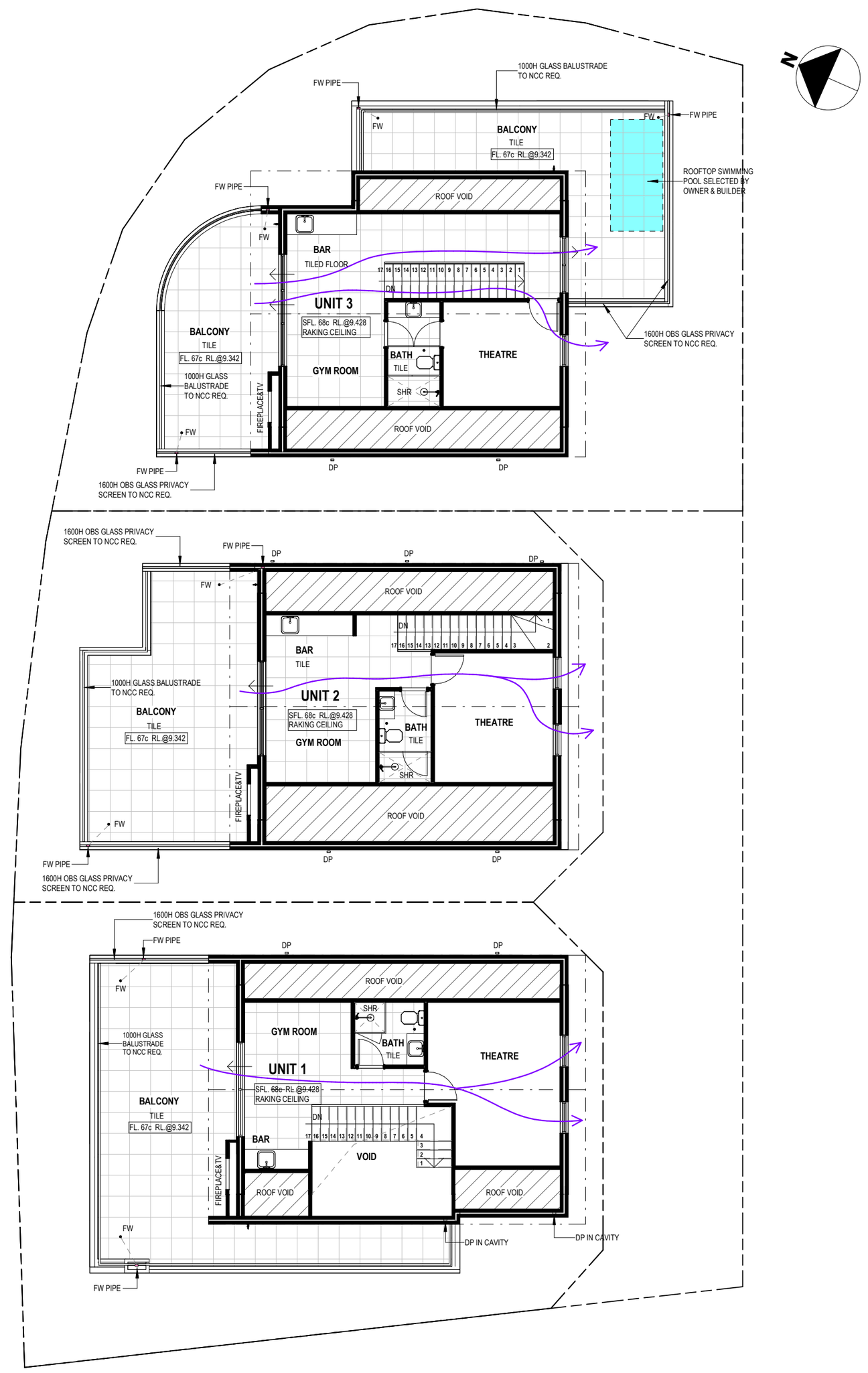
ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.

NATURE CROSS VENTILATION LEGEND:

NATURE VENTILATION PATH

NATURE CROSS VENTILATION ORIENTATION

WINDOWS ARE DESIGNED AND POSITIONED TO OPTIMISE NATURE VENTILATION FOR HABITABLE ROOMS. EVERY HABITABLE ROOM HAS AT LEAST ONE WINDOW IN THE EXTERNAL WALLS, FRESH AIR COULD MOVE THROUGH A DWELLING TO REFRESH INDOOR AIR EFFECTIVELY. IT REDUCES THE NEED FOR MECHANICAL VENTILATION AND AIR CONDITIONING.



OVERALL SECOND FLOOR - NATURE CROSS VENTILATION

SCALE: 1 : 100

EG Building Design Add: PO Box 183, Parkwood WA 6147 Tel: 0456 224 230 E-mail: EGBuildingGroup@gmail.com	**ISSUED FOR PLANNING APPROVAL** Client:	Drawing Title: **OVERALL SECOND FLOOR - NATURE CROSS VENTILATION** Project Details: **24 Sopwith Elbow, Maylands WA 6051**	**Designed:** Y.H. **Drawn:** Y.H. **Scale:** As indicated **Checked:** **Plot Info:** 10/02/2025 3:35:47 PM	Job No **24180** Dwg No. **A011** Rev. Paper: **A2**	REV / Description / Date

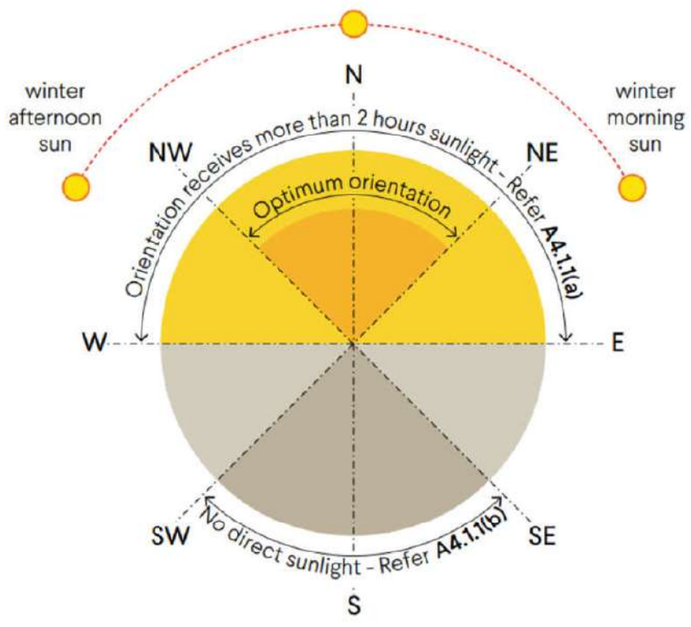
© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



DIRECT SUNLIGHT TO DWELLINGS FOR HABITABLE ROOMS AND PRIVATE OPEN SPACE ISMEASURED AT MID-WINTER (21 JUNE)



SOLAR AND DAYLIGHT ACCESS

THIS DIAGRAM SHOWS THE OPTIMAL ORIENTATION FOR SUNLIGHT TO REACH ANY PORTION OF A WINDOW OR BALCONY ON 21 JUNE IN CLIMATE ZONES 4, 5 AND 6.

THE HOURS OF SUNLIGHT THAT CAN BE EXPECTED IN MID WINTER ARE DIRECTLY RELATED TO THE ORIENTATION OF THE WINDOWS OR BALCONIES.

TO ACHIEVE 2 HOURS SUNLIGHT, IN OUR DESIGN, THE WINDOWS ARE FACING BETWEEN WEST AND NORTH, OR BETWEEN NORTH AND EAST.

SOLAR AND DAYLIGHT ORIENTATION:

WINDOWS ARE DESIGNED AND POSITIONED TO OPTIMISE DAYLIGHT ACCESS FOR HABITABLE ROOMS. EVERY HABITABLE ROOM HAS AT LEAST ONE WINDOW IN THE EXTERNAL WALLS.

EAVES, **CORRIDOR, BALCONY** ARE DESIGNED AND POSITIONED IN NORTHERN, EASTERN AND WESTERN ELEVATION TO PROTECT AGAINST MID-SUMMER SUN AND MINIMISE HEAT GAIN AND GLARE FROM MID-SPRING TO AUTUMN.

DOUBLE-GLAZED WINDOWS AND SLIDING DOORS WILL BE USED TO REDUCE HEAT LOSS OR HEAT GAIN.

CONSIDER THE INSULATION OF EXTERNAL WALLS IN THE WESTERN TO REDUCE HEAT TRANSFER INTO THE DWELLINGS.

IN THE GROUND FLOOR PLAN, HIGH CEILINGS AND TALL WINDOWS ARE DESIGNED TO MAXIMISE SOLAR ACCESS TO THE DWELLINGS.

THE VERGE TREE WILL BE RETAINED, AND THE NEW CATALPA TREES WILL BE PLANTED IN THE COURTYARD OF UNIT 1, 2 AND 3 TO ALLOW SOLAR ACCESS IN WINTER AND SHADE IN SUMMER.

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title:
SOLAR AND DAYLIGHT ACCESS

Project Details:
24 Sopwith Elbow, Maylands WA 6051

Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	1 : 50	Dwg No.	**A012**
Checked:		Rev.	
Plot Info:	10/02/2025 3:35:50 PM	Paper:	**A2**

REV	Description	Date

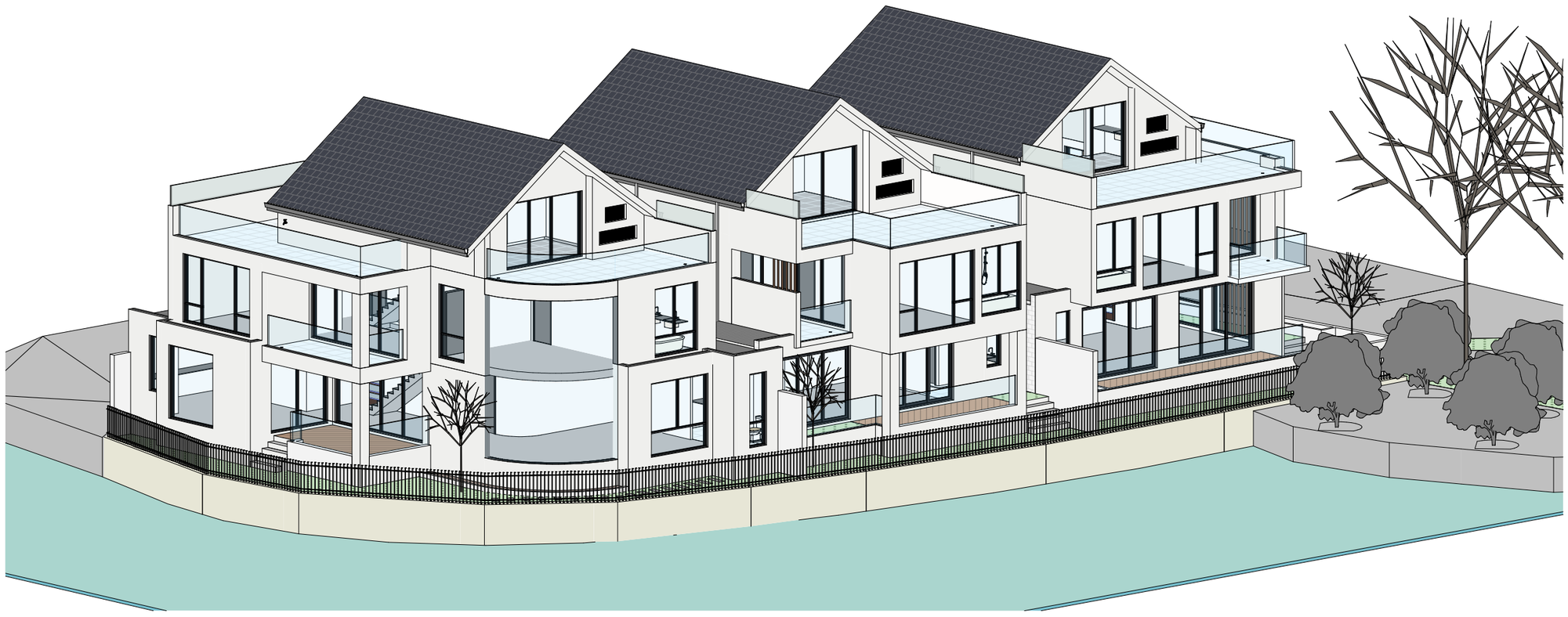
© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



3D VIEW 1



23D VIEW 1



3D VIEW 3

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

ISSUED FOR PLANNING APPROVAL

Client:

Drawing Title: **3D VIEWS**

Project Details: **24 Sopwith Elbow, Maylands WA 6051**

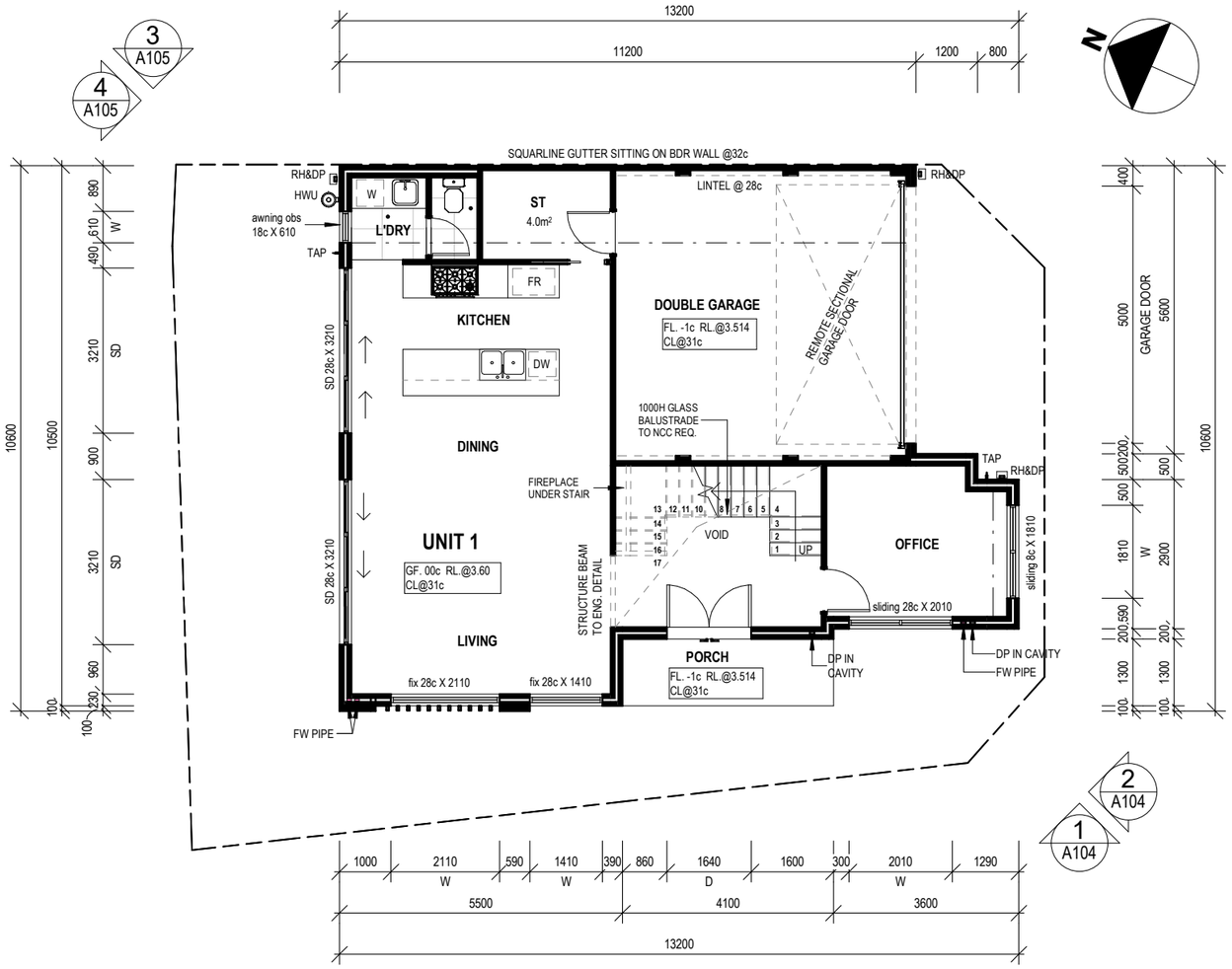
Designed:	Y.H.	Job No	**24180**
Drawn:	Y.H.		
Scale:	1 : 50	Dwg No.	**A013**
Checked:		Rev.	
Plot Info:	10/02/2025 3:36:00 PM	Paper:	**A2**

REV	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



BUILDING AREA - UNIT 1

SITE PLOT RATIO	
PROPOSED LOT 1	205m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 35m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	116.26/(205+97/3)=48.98%

GROUND FLOOR AREA	
FLOOR AREA	76.72m²
GARAGE + STORE	39.54m²
PORCH	5.33m²
TOTAL GROUND FLOOR	121.59m²

FIRST FLOOR AREA	
FLOOR AREA	108.05m²
BALCONY	6.44+9.98=16.42m²
TOTAL FIRST FLOOR	124.47m²

SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	46.46m²
TOTAL SECOND FLOOR	119.71m²
TOTAL PROPOSED HOUSE	**365.77m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 15.75m²
SECOND FLOOR ROOF AREA: 83.16m²
ROOF IN TOTAL:98.91m²

UNIT 1 - GROUND FLOOR PLAN

SCALE: 1 : 100

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 1 - GROUND FLOOR PLAN**
Client / Project: **24 Sopwith Elbow, Maylands WA 6051**
Status: **ISSUED FOR PLANNING APPROVAL**

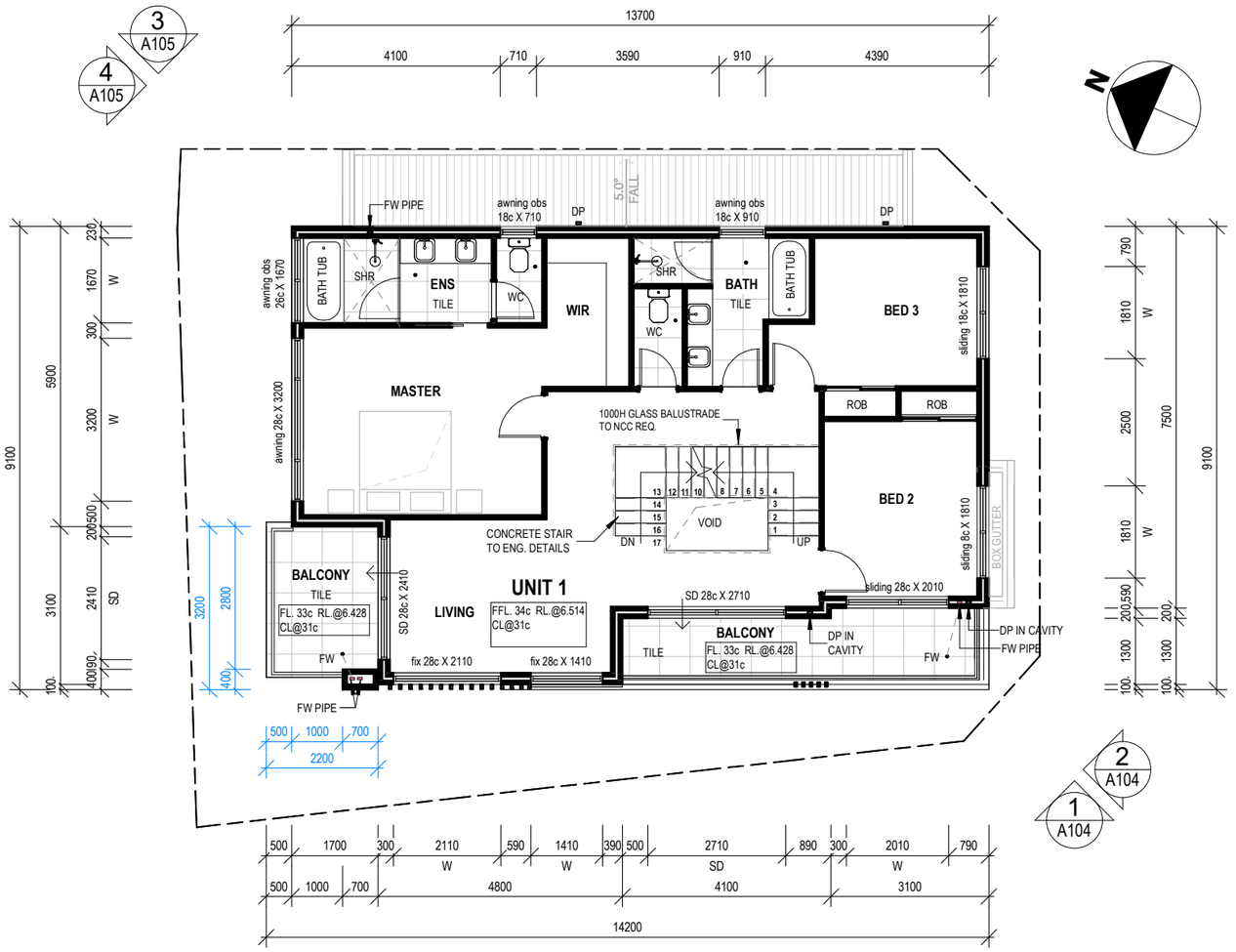
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: As indicated	**A101**		
Plot Info: 10/02/2025 3:34:09 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



UNIT 1 - FIRST FLOOR PLAN

SCALE: 1 : 100

BUILDING AREA - UNIT 1	
SITE PLOT RATIO	
PROPOSED LOT 1	205m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 35m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	116.26/(205+97/3)=48.98%
GROUND FLOOR AREA	
FLOOR AREA	76.72m²
GARAGE + STORE	39.54m²
PORCH	5.33m²
TOTAL GROUND FLOOR	121.59m²
FIRST FLOOR AREA	
FLOOR AREA	108.05m²
BALCONY	6.44+9.98=16.42m²
TOTAL FIRST FLOOR	124.47m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	46.46m²
TOTAL SECOND FLOOR	119.71m²
TOTAL PROPOSED HOUSE	**365.77m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 15.75m²
SECOND FLOOR ROOF AREA: 83.16m²
ROOF IN TOTAL:98.91m²

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 1 - FIRST FLOOR PLAN**
Client / Project: **24 Sopwith Elbow, Maylands WA 6051**
Status: **ISSUED FOR PLANNING APPROVAL**

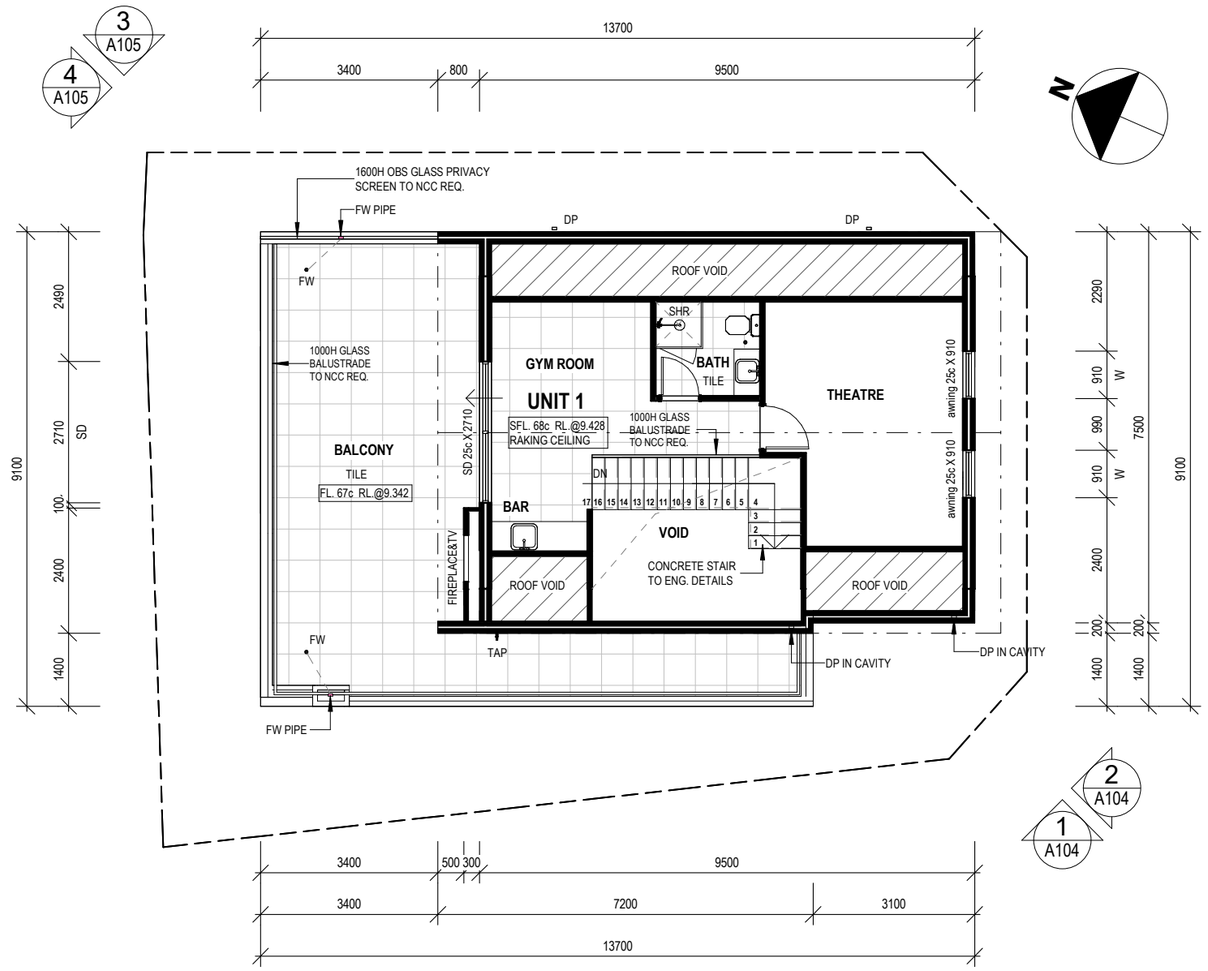
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: As indicated	**A102**		
Plot Info: 10/02/2025 3:34:10 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



UNIT 1 - SECOND FLOOR PLAN

SCALE: 1 : 100

BUILDING AREA - UNIT 1	
SITE PLOT RATIO	
PROPOSED LOT 1	205m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 35m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	116.26/(205+97/3)=48.98%
GROUND FLOOR AREA	
FLOOR AREA	76.72m²
GARAGE + STORE	39.54m²
PORCH	5.33m²
TOTAL GROUND FLOOR	121.59m²
FIRST FLOOR AREA	
FLOOR AREA	108.05m²
BALCONY	6.44+9.98=16.42m²
TOTAL FIRST FLOOR	124.47m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	46.46m²
TOTAL SECOND FLOOR	119.71m²
TOTAL PROPOSED HOUSE	**365.77m²**
ROOF TOTAL ON PLAN: GROUND FLOOR ROOF AREA: 15.75m² SECOND FLOOR ROOF AREA: 83.16m² ROOF IN TOTAL:98.91m²	

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 1 - SECOND FLOOR PLAN**
Client / Project: **24 Sopwith Elbow, Maylands WA 6051**
Status: **ISSUED FOR PLANNING APPROVAL**

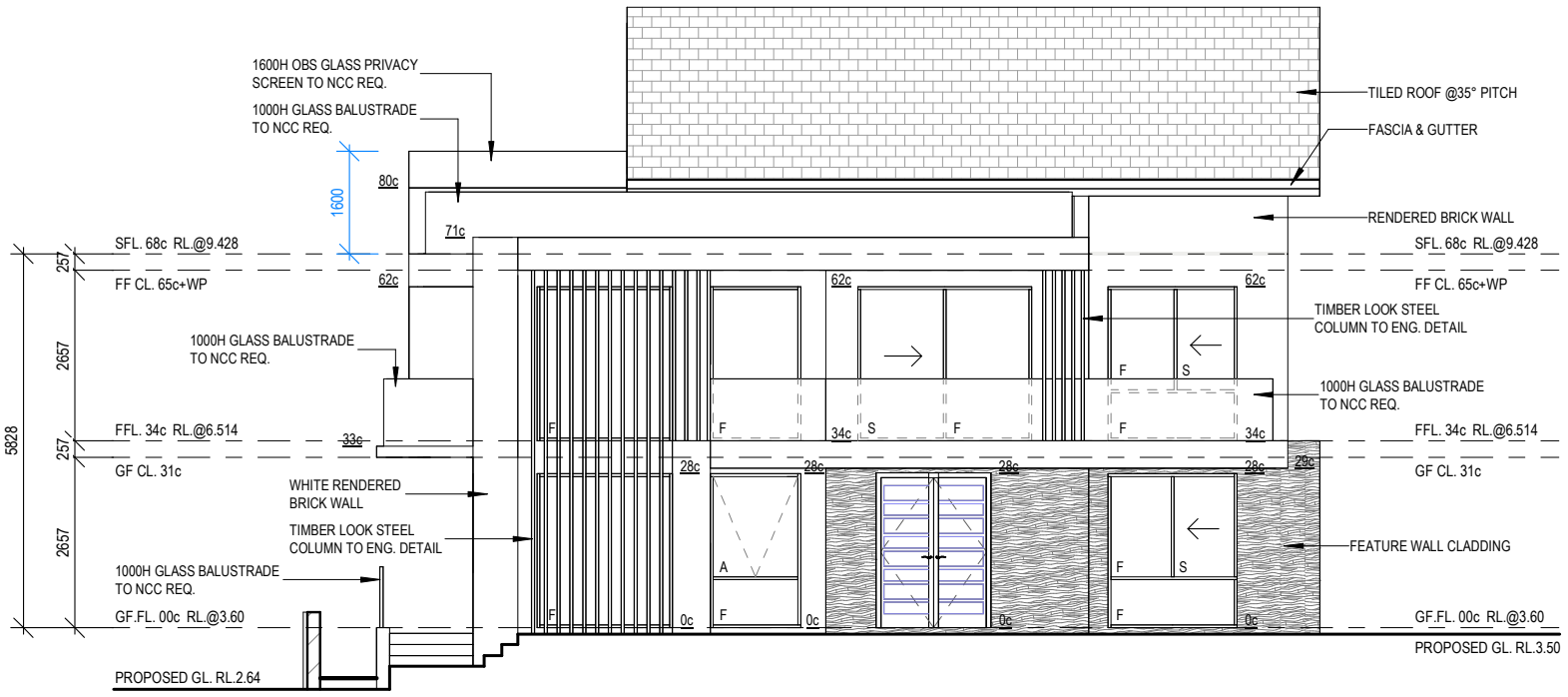
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: As indicated	**A103**		
Plot Info: 10/02/2025 3:34:11 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

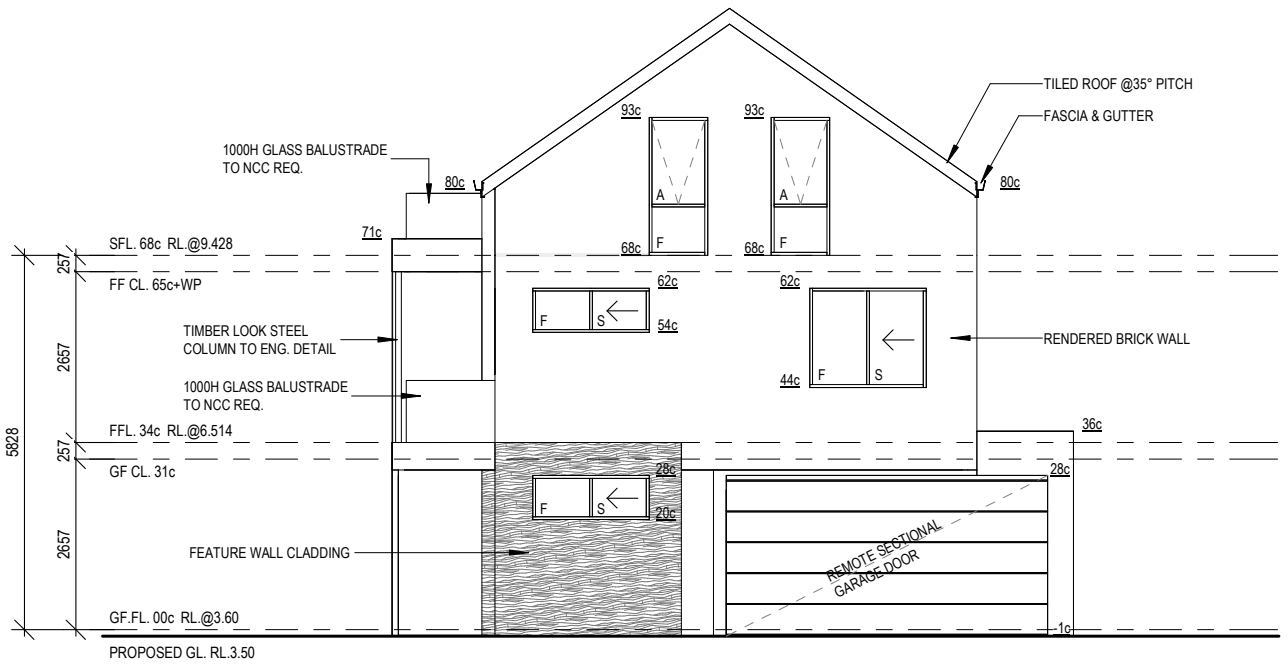
NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



U1 - ELEVATION 1

SCALE: 1 : 100



U1 - ELEVATION 2

SCALE: 1 : 100

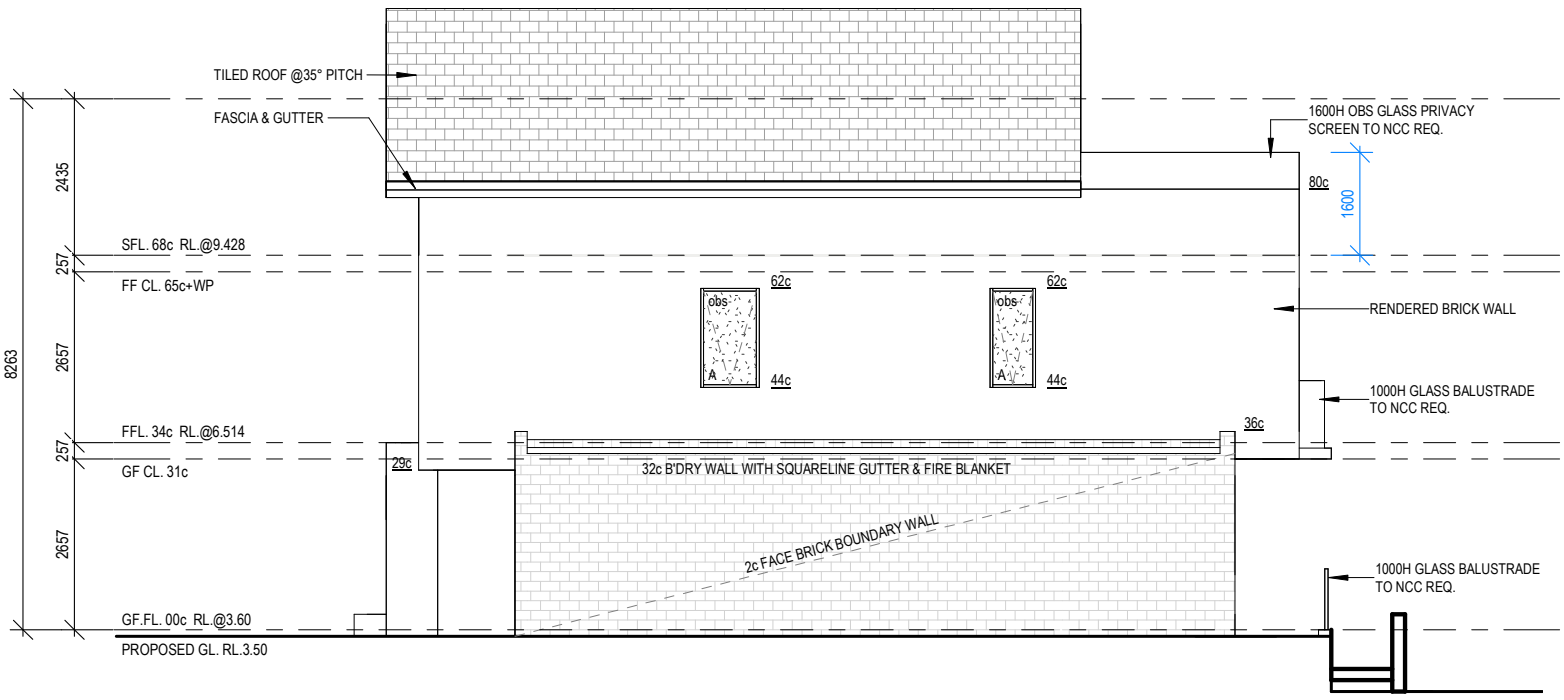
EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 1 - ELEVATIONS**
Client / Project: **24 Sopwith Elbow, Maylands WA 6051**
Status: **ISSUED FOR PLANNING APPROVAL**
Designed: Y.H.
Drawn: Y.H.
Checked:
Scale: As indicated
Plot Info: 10/02/2025 3:34:54 PM
Job No **24180**
Dwg No. **A104**
Rev.
Paper: A3
Rev | Description | Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

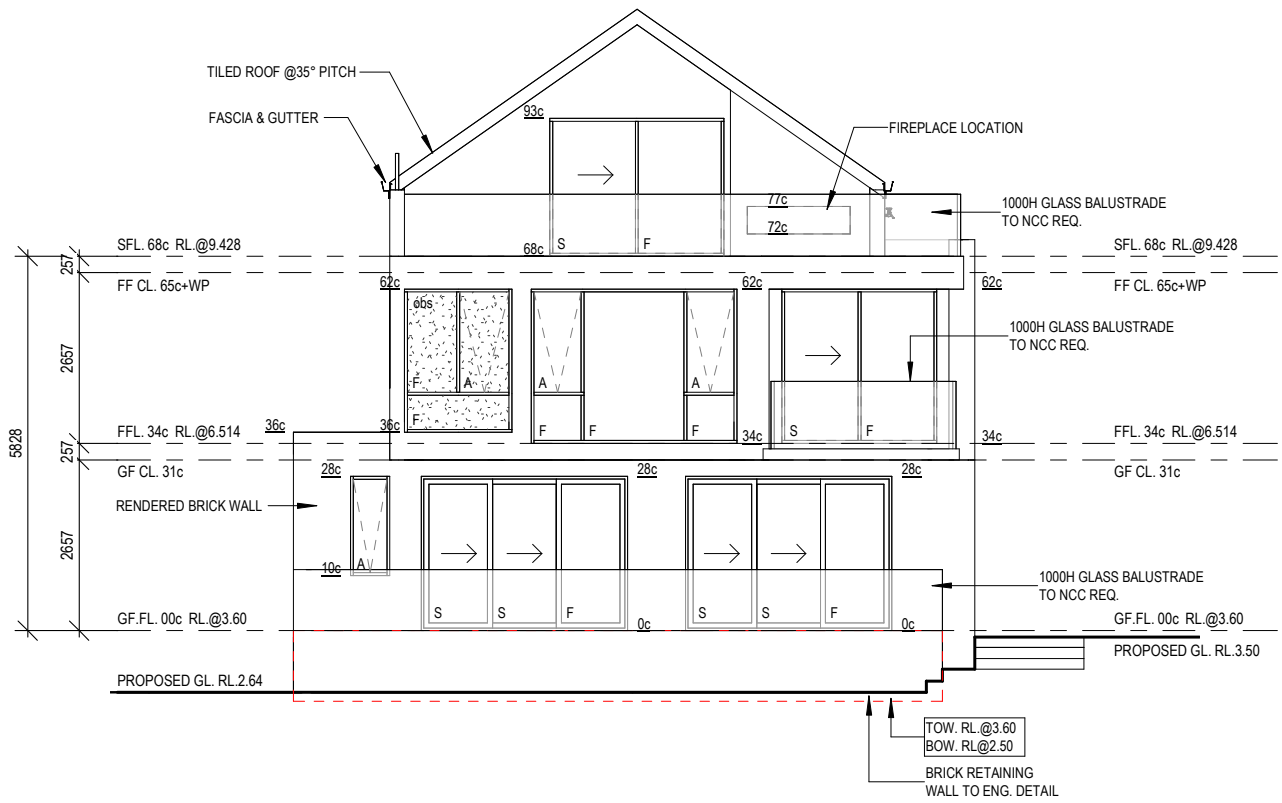
NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



U1 - ELEVATION 3

SCALE: 1 : 100



U1 - ELEVATION 4

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

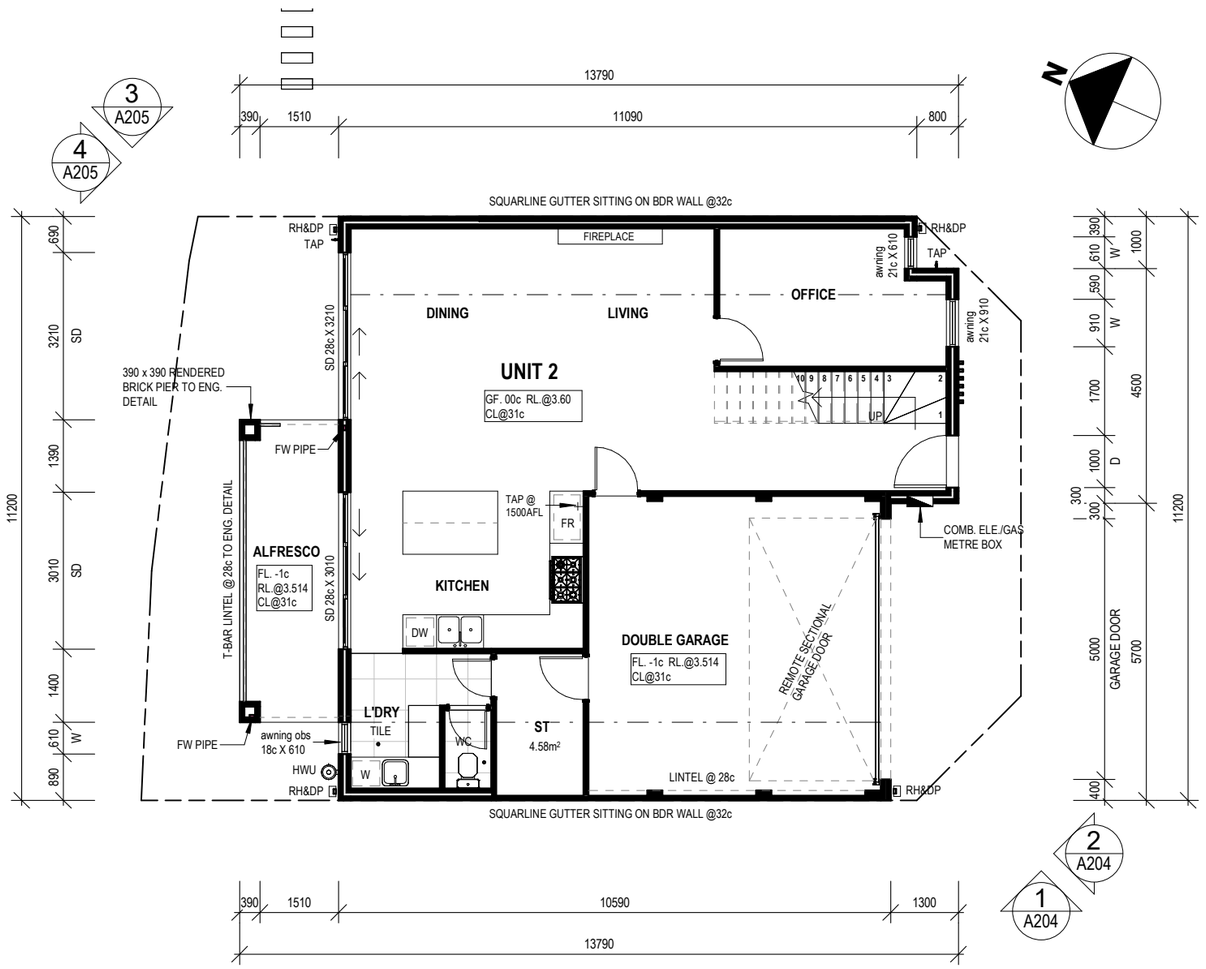
Drawing Title:	**UNIT 1 - ELEVATIONS**
Client / Project:	**24 Sopwith Elbow, Maylands WA 6051**
Status:	**ISSUED FOR PLANNING APPROVAL**
Designed:	Y.H.
Drawn:	Y.H.
Checked:	
Scale:	As indicated
Plot Info:	10/02/2025 3:34:55 PM
Job No	**24180**
Dwg No.	**A105**
Rev.	
Paper:	A3

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



BUILDING AREA - UNIT 2	
SITE PLOT RATIO	
PROPOSED LOT 1	180m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 30m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	124.64/(180+97/3)=58.70%
GROUND FLOOR AREA	
FLOOR AREA	84.57m²
GARAGE + STORE	40.07m²
ALFRESCO	11.02m²
TOTAL GROUND FLOOR	135.66m²
FIRST FLOOR AREA	
FLOOR AREA	102.95m²
BALCONY	7.44m²
TOTAL FIRST FLOOR	110.39m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	36.77m²
TOTAL SECOND FLOOR	110.02m²
TOTAL PROPOSED HOUSE	**356.07m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 29.53m²
SECOND FLOOR ROOF AREA: 77.81m²
ROOF IN TOTAL:107.34m²

UNIT 2 - GROUND FLOOR PLAN

SCALE: 1 : 100

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 2 - GROUND FLOOR PLAN**

Client / Project: **24 Sopwith Elbow, Maylands WA 6051**

Status: **ISSUED FOR PLANNING APPROVAL**

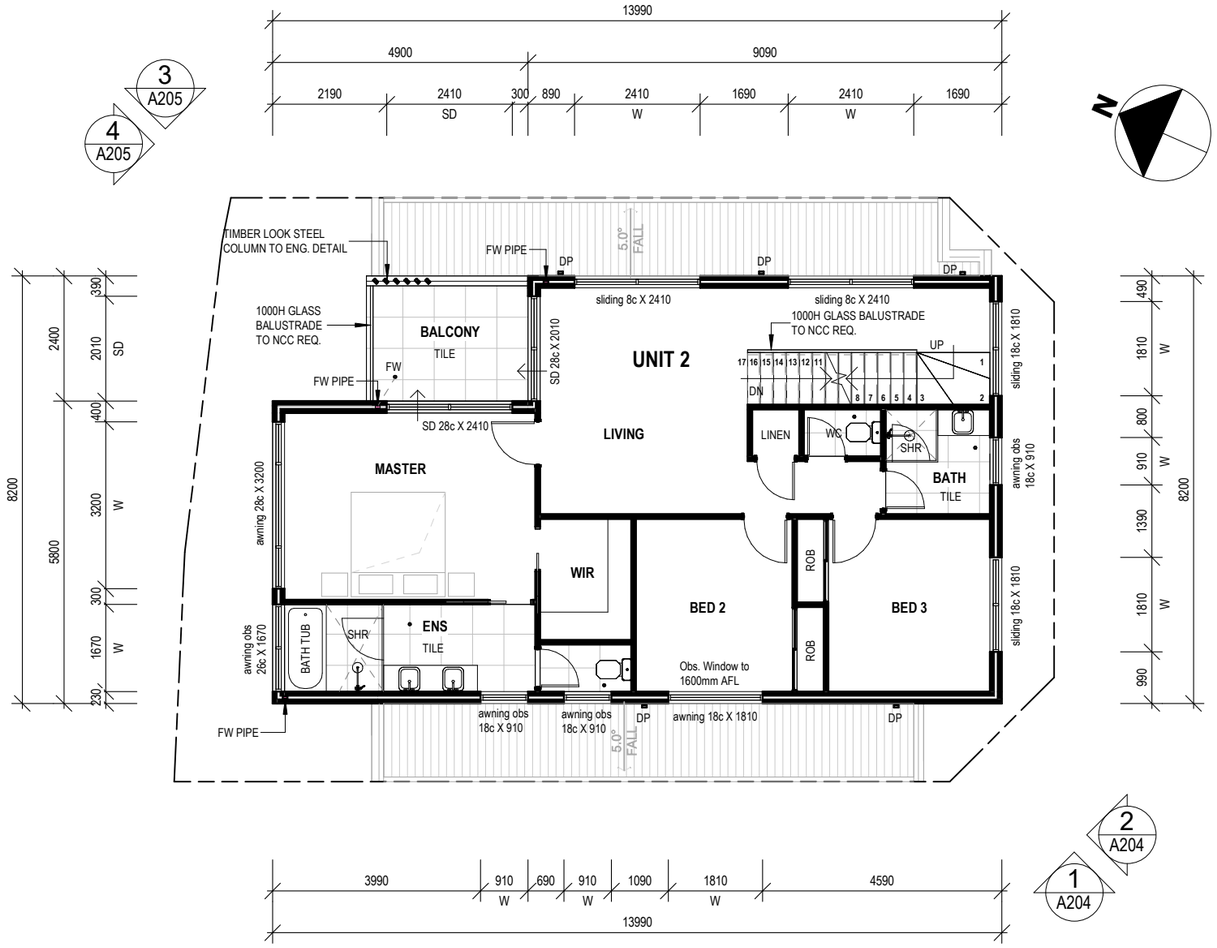
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: As indicated	**A201**		
Plot Info: 10/02/2025 3:34:11 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



BUILDING AREA - UNIT 2	
SITE PLOT RATIO	
PROPOSED LOT 1	180m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 30m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	124.64/(180+97/3)=58.70%
GROUND FLOOR AREA	
FLOOR AREA	84.57m²
GARAGE + STORE	40.07m²
ALFRESCO	11.02m²
TOTAL GROUND FLOOR	135.66m²
FIRST FLOOR AREA	
FLOOR AREA	102.95m²
BALCONY	7.44m²
TOTAL FIRST FLOOR	110.39m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	36.77m²
TOTAL SECOND FLOOR	110.02m²
TOTAL PROPOSED HOUSE	**356.07m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 29.53m²
SECOND FLOOR ROOF AREA: 77.81m²
ROOF IN TOTAL:107.34m²

UNIT 2 - FIRST FLOOR PLAN

SCALE: 1 : 100

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 2 - FIRST FLOOR PLAN**

Client / Project: **24 Sopwith Elbow, Maylands WA 6051**

Status: **ISSUED FOR PLANNING APPROVAL**

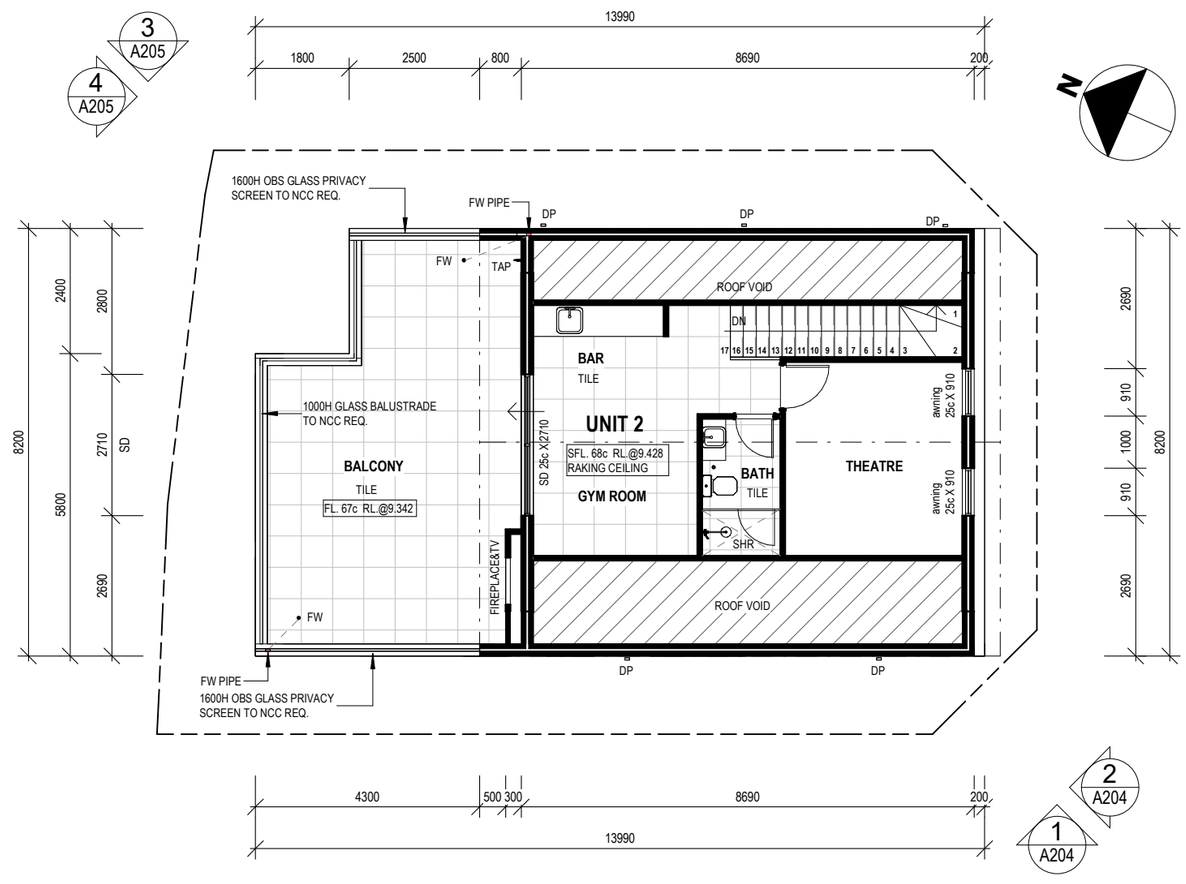
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: As indicated	**A202**		
Plot Info: 10/02/2025 3:34:12 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



BUILDING AREA - UNIT 2	
SITE PLOT RATIO	
PROPOSED LOT 1	180m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 30m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	124.64/(180+97/3)=58.70%
GROUND FLOOR AREA	
FLOOR AREA	84.57m²
GARAGE + STORE	40.07m²
ALFRESCO	11.02m²
TOTAL GROUND FLOOR	135.66m²
FIRST FLOOR AREA	
FLOOR AREA	102.95m²
BALCONY	7.44m²
TOTAL FIRST FLOOR	110.39m²
SECOND FLOOR AREA	
FLOOR AREA	73.25m²
BALCONY	36.77m²
TOTAL SECOND FLOOR	110.02m²
TOTAL PROPOSED HOUSE	**356.07m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 29.53m²
SECOND FLOOR ROOF AREA: 77.81m²
ROOF IN TOTAL:107.34m²

UNIT 2 - SECOND FLOOR PLAN

SCALE: 1 : 100

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

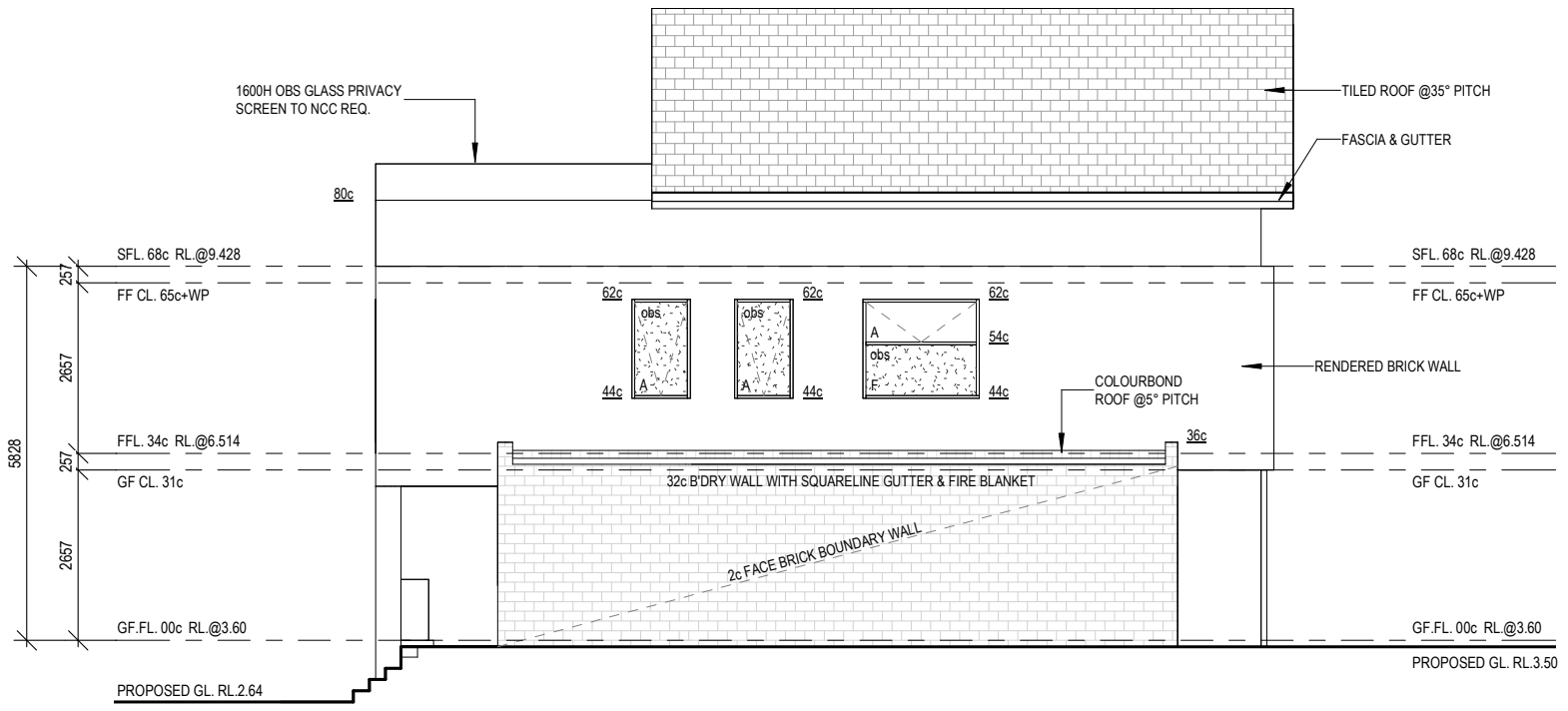
Drawing Title: **UNIT 2 - SECOND FLOOR PLAN**
Client / Project: **24 Sopwith Elbow, Maylands WA 6051**
Status: **ISSUED FOR PLANNING APPROVAL**
Designed: Y.H.
Drawn: Y.H.
Checked:
Scale: As indicated
Plot Info: 10/02/2025 3:34:13 PM
Job No **24180**
Dwg No. **A203**
Rev.
Paper: A3

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

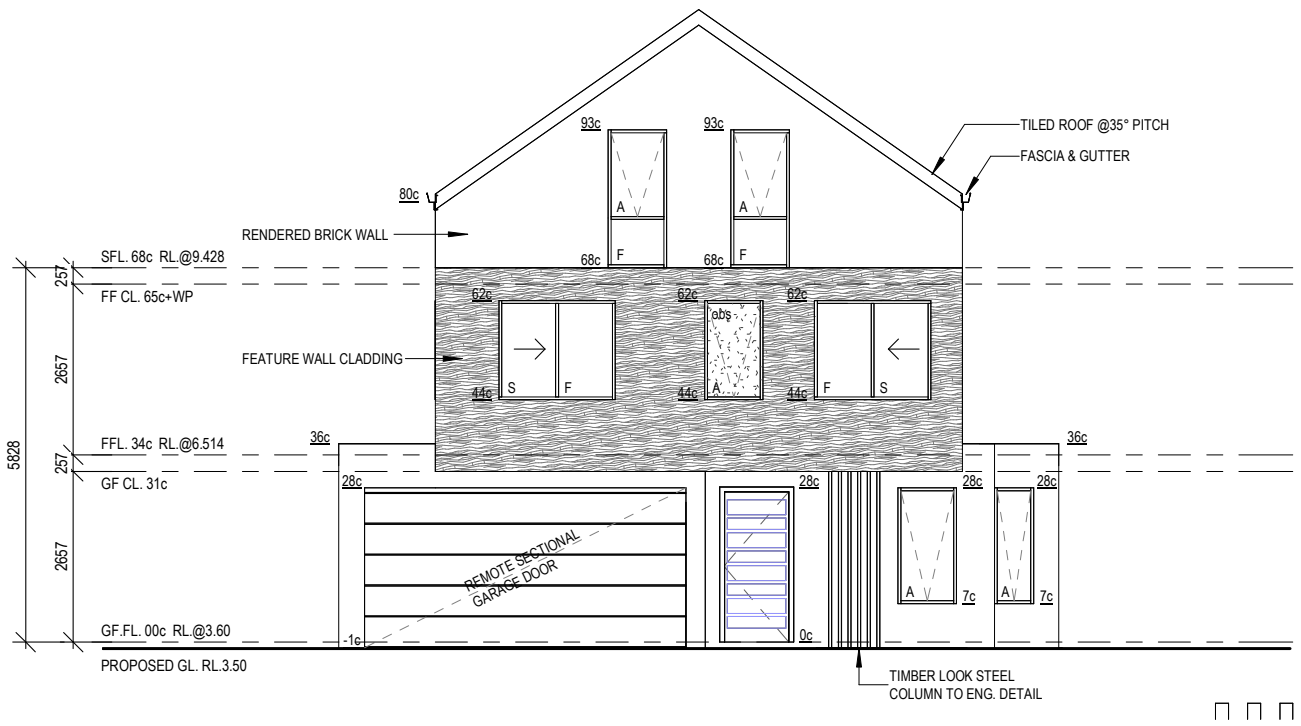
NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



U2 - ELEVATION 1

SCALE: 1 : 100



U2 - ELEVATION 2

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

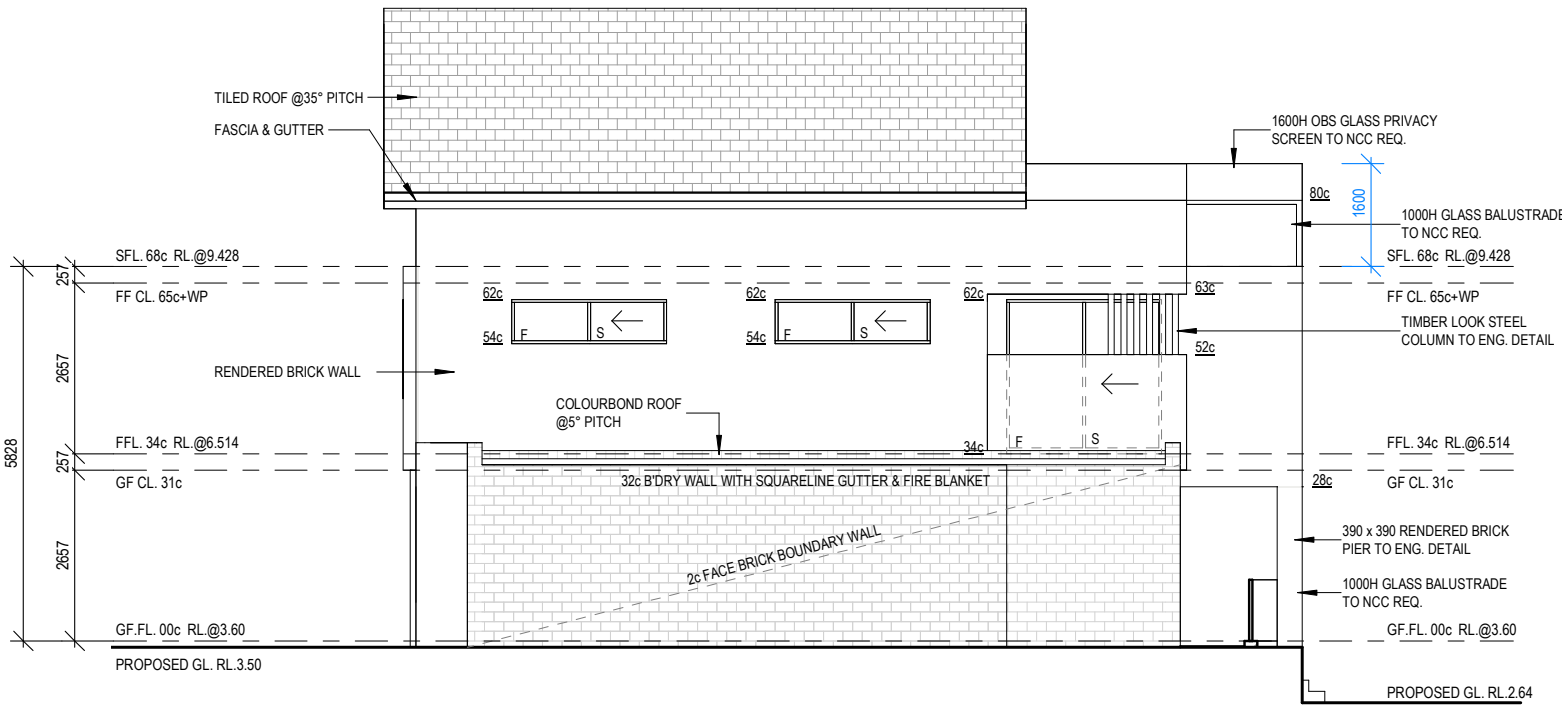
Drawing Title: **UNIT 2 - ELEVATIONS**	Status: **ISSUED FOR PLANNING APPROVAL**	Designed: Y.H.	Job No **24180**
		Drawn: Y.H.	
Client / Project: **24 Sopwith Elbow, Maylands WA 6051**		Checked:	Dwg No. **A204** / Rev.
		Scale: As indicated	
		Plot Info: 10/02/2025 3:34:55 PM	Paper: A3

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

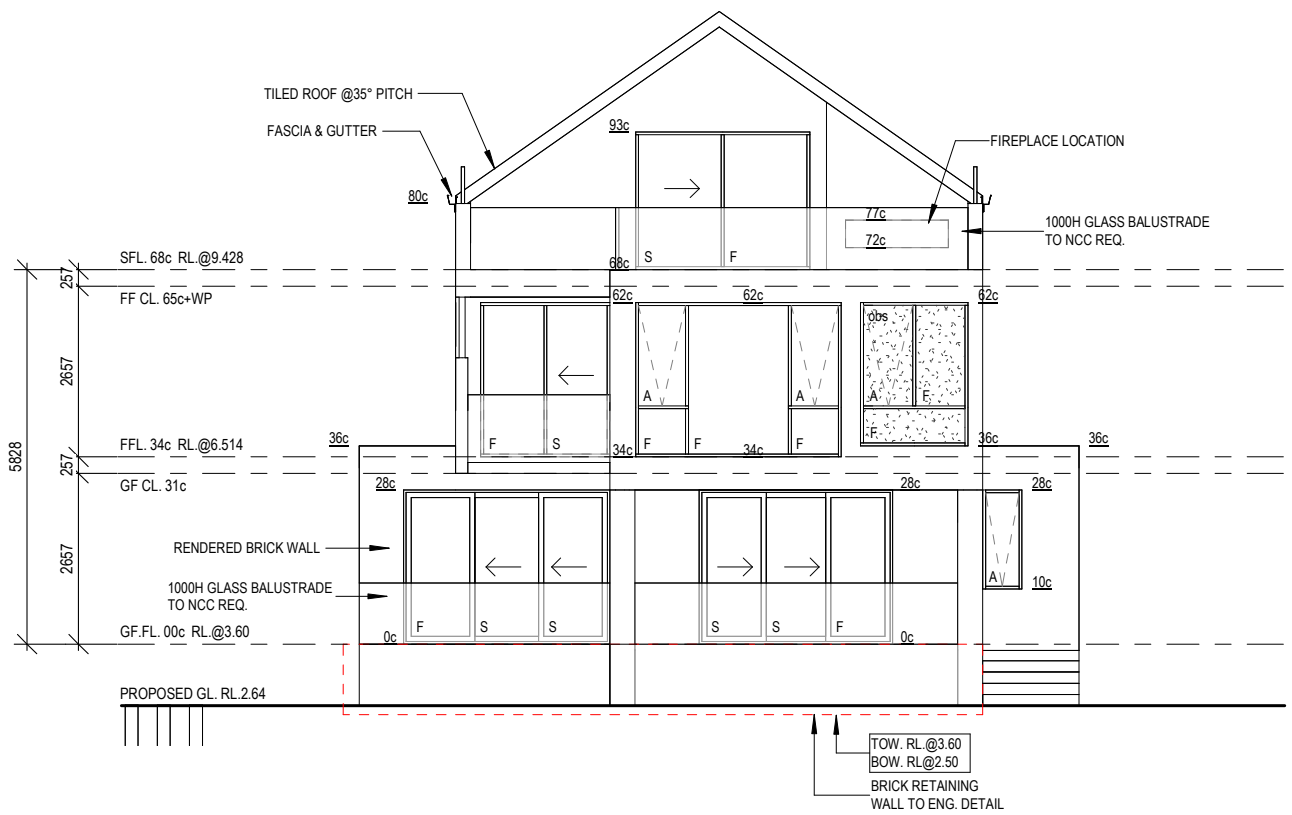
NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



U2 - ELEVATION 3

SCALE: 1 : 100



U2 - ELEVATION 4

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

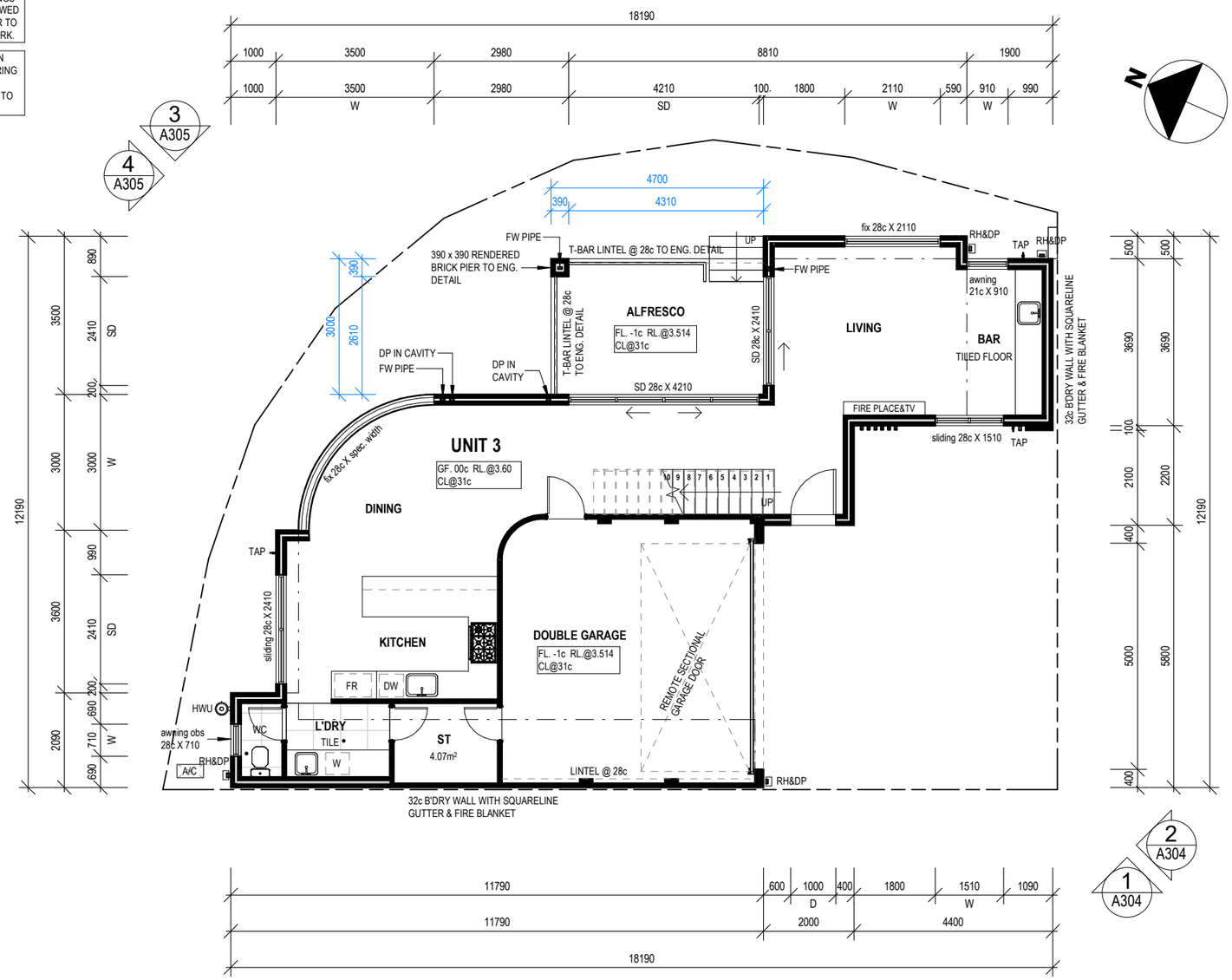
Drawing Title:	**UNIT 2 - ELEVATIONS**
Client / Project:	**24 Sopwith Elbow, Maylands WA 6051**
Status:	**ISSUED FOR PLANNING APPROVAL**
Designed:	Y.H.
Drawn:	Y.H.
Checked:	
Scale:	As indicated
Plot Info:	10/02/2025 3:34:56 PM
Job No	**24180**
Dwg No.	**A205**
Rev.	
Paper:	A3

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



BUILDING AREA - UNIT 3	
SITE PLOT RATIO	
PROPOSED LOT 1	240m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 40m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	122.69/(240+97/3)=45.05%
GROUND FLOOR AREA	
FLOOR AREA	82.79m²
GARAGE + STORE	39.90m²
ALFRESCO	14.09m²
TOTAL GROUND FLOOR	136.78m²
FIRST FLOOR AREA	
FLOOR AREA	109.41m²
BALCONY	9.39m²
TOTAL FIRST FLOOR	118.80m²
SECOND FLOOR AREA	
FLOOR AREA	66.53m²
BALCONY	22.50+30.06=52.56m²
TOTAL SECOND FLOOR	119.09m²
TOTAL PROPOSED HOUSE	**374.67m²**
ROOF TOTAL ON PLAN: GROUND FLOOR ROOF AREA: 23.24m² SECOND FLOOR ROOF AREA: 78.54m² ROOF IN TOTAL:101.78m²	

UNIT 3 - GROUND FLOOR PLAN

SCALE: 1 : 100

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 3 - GROUND FLOOR PLAN**
Client / Project: **24 Sopwith Elbow, Maylands WA 6051**
Status: **ISSUED FOR PLANNING APPROVAL**

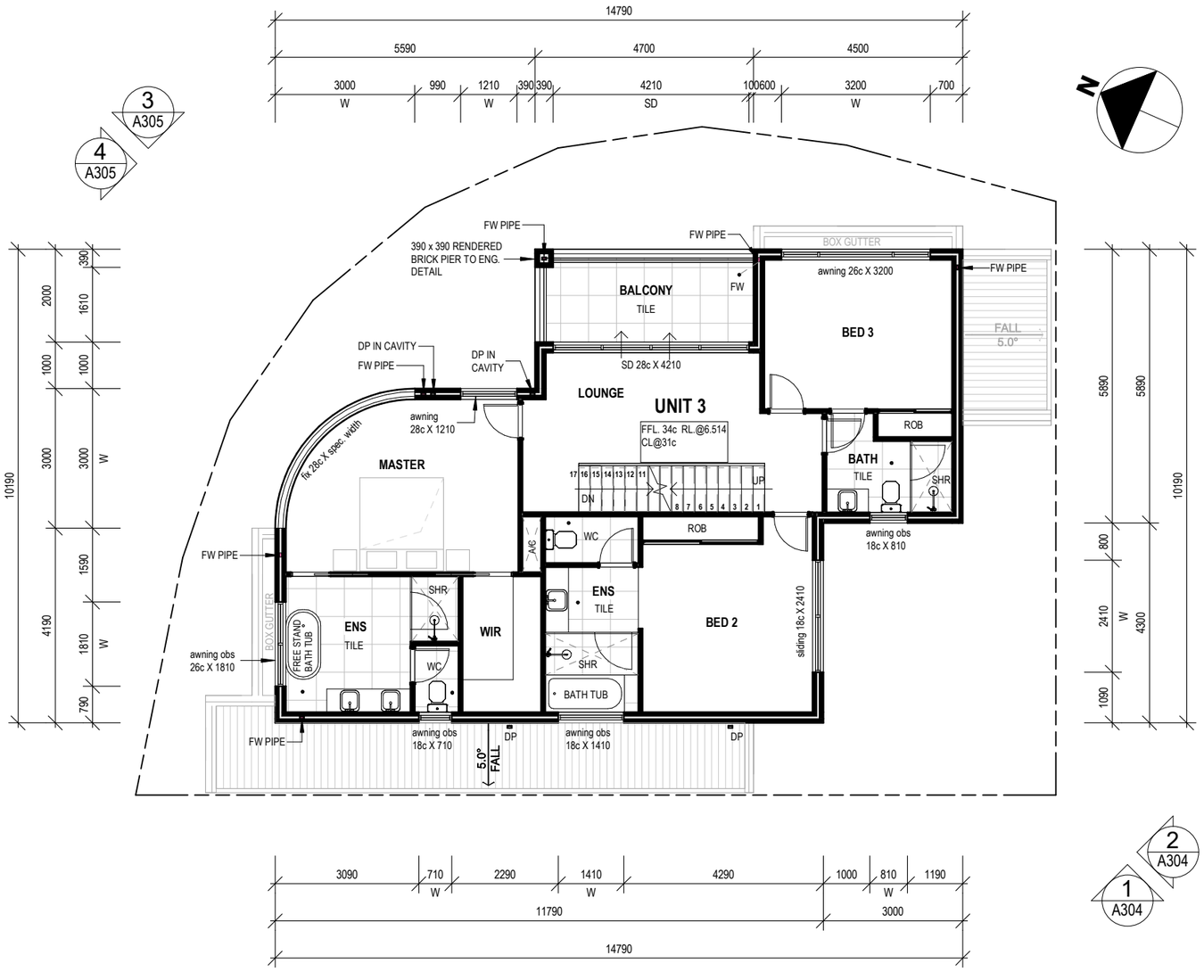
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: As indicated	**A301**		
Plot Info: 10/02/2025 3:34:13 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



BUILDING AREA - UNIT 3

SITE PLOT RATIO

PROPOSED LOT 1	240m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 40m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	122.69/(240+97/3)=45.05%
GROUND FLOOR AREA	
FLOOR AREA	82.79m²
GARAGE + STORE	39.90m²
ALFRESCO	14.09m²
TOTAL GROUND FLOOR	136.78m²
FIRST FLOOR AREA	
FLOOR AREA	109.41m²
BALCONY	9.39m²
TOTAL FIRST FLOOR	118.80m²
SECOND FLOOR AREA	
FLOOR AREA	66.53m²
BALCONY	22.50+30.06=52.56m²
TOTAL SECOND FLOOR	119.09m²
TOTAL PROPOSED HOUSE	**374.67m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 23.24m²
SECOND FLOOR ROOF AREA: 78.54m²
ROOF IN TOTAL:101.78m²

UNIT 3 - FIRST FLOOR PLAN

SCALE: 1 : 100

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 3 - FIRST FLOOR PLAN**

Client / Project: **24 Sopwith Elbow, Maylands WA 6051**

Status: **ISSUED FOR PLANNING APPROVAL**

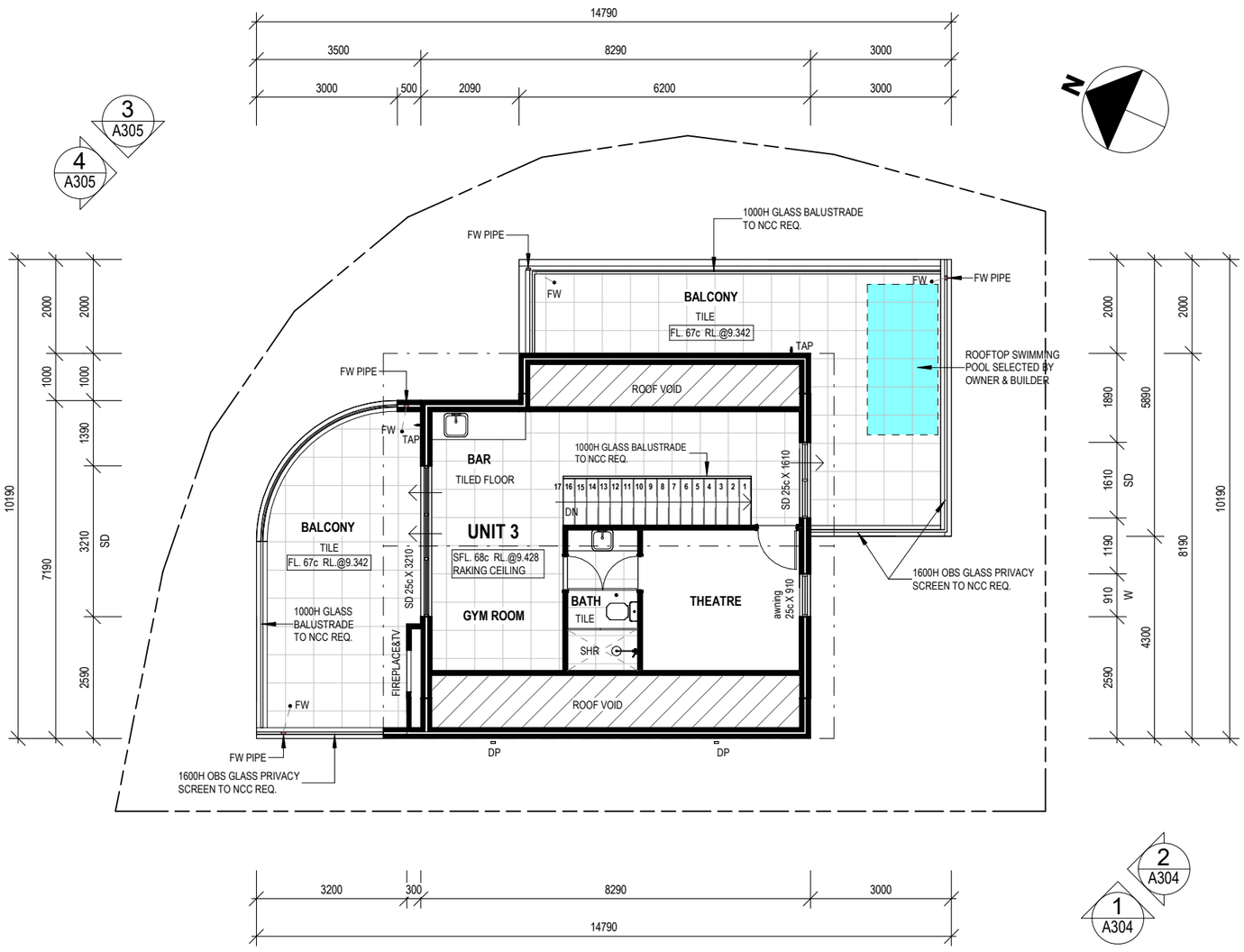
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No. **A302**	Rev.	
Scale: As indicated			
Plot Info: 10/02/2025 3:34:15 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

NOTES:
DO NOT SCALE FROM DRAWINGS DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



BUILDING AREA - UNIT 3	
SITE PLOT RATIO	
PROPOSED LOT 1	240m²
ZONING	R40
PRIMARY OPEN SPACE REQUIREMENTS	Min 40m² primary garden area
LANDSCAPING REQUIREMENTS	Min 15% soft landscaping per site with a min dimension of 1m
SITE COVERAGE REQUIREMENTS	Max 65% of site
SITE COVERAGE CAL.	122.69/(240+97/3)=45.05%
GROUND FLOOR AREA	
FLOOR AREA	82.79m²
GARAGE + STORE	39.90m²
ALFRESCO	14.09m²
TOTAL GROUND FLOOR	136.78m²
FIRST FLOOR AREA	
FLOOR AREA	109.41m²
BALCONY	9.39m²
TOTAL FIRST FLOOR	118.80m²
SECOND FLOOR AREA	
FLOOR AREA	66.53m²
BALCONY	22.50+30.06=52.56m²
TOTAL SECOND FLOOR	119.09m²
TOTAL PROPOSED HOUSE	**374.67m²**

ROOF TOTAL ON PLAN:
GROUND FLOOR ROOF AREA: 23.24m²
SECOND FLOOR ROOF AREA: 78.54m²
ROOF IN TOTAL:101.78m²

UNIT 3 - SECOND FLOOR PLAN

SCALE: 1 : 100

EG Building Design
Add: U1/15 Meares Way, Canning Vale
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title: **UNIT 3 - SECOND FLOOR PLAN**

Client / Project: **24 Sopwith Elbow, Maylands WA 6051**

Status: **ISSUED FOR PLANNING APPROVAL**

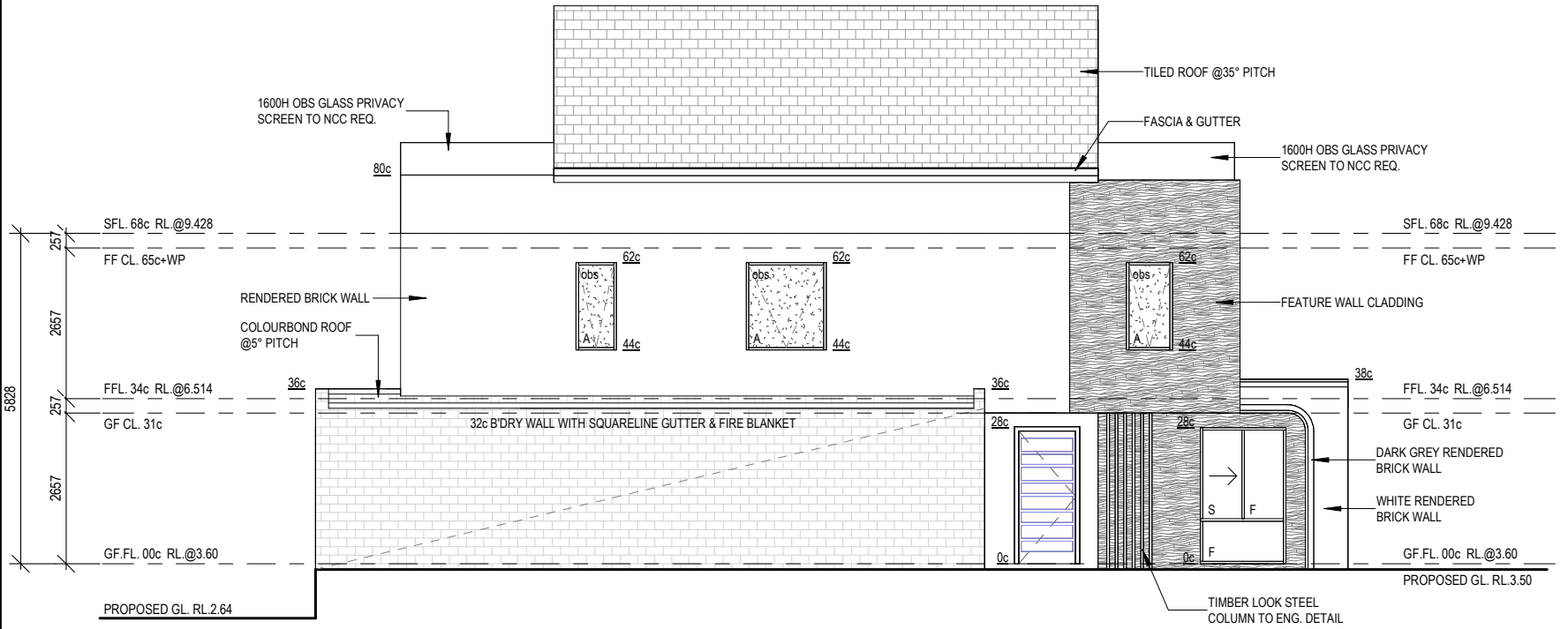
Designed: Y.H.		Job No	**24180**
Drawn: Y.H.			
Checked:	Dwg No.	Rev.	
Scale: As indicated	**A303**		
Plot Info: 10/02/2025 3:34:15 PM	Paper: A3		

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

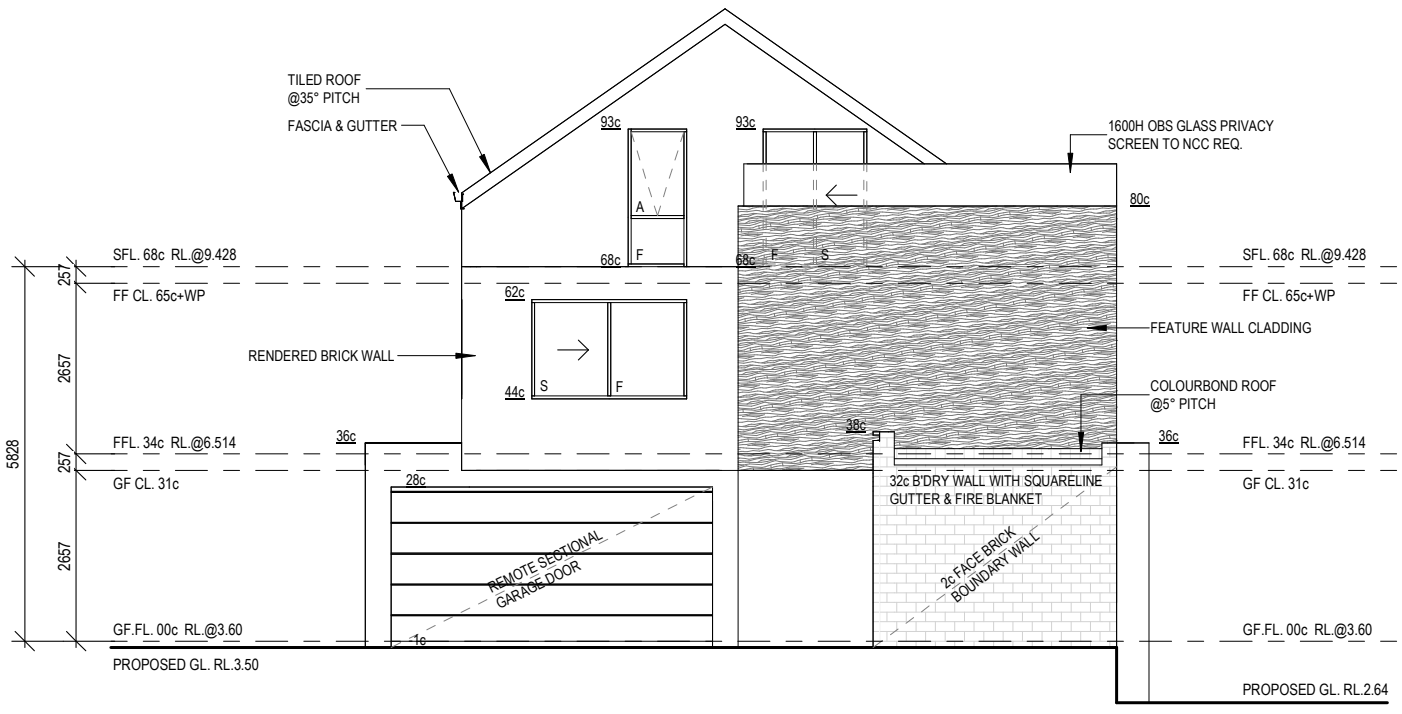
NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



U3 - ELEVATION 1

SCALE: 1 : 100



U3 - ELEVATION 2

SCALE: 1 : 100

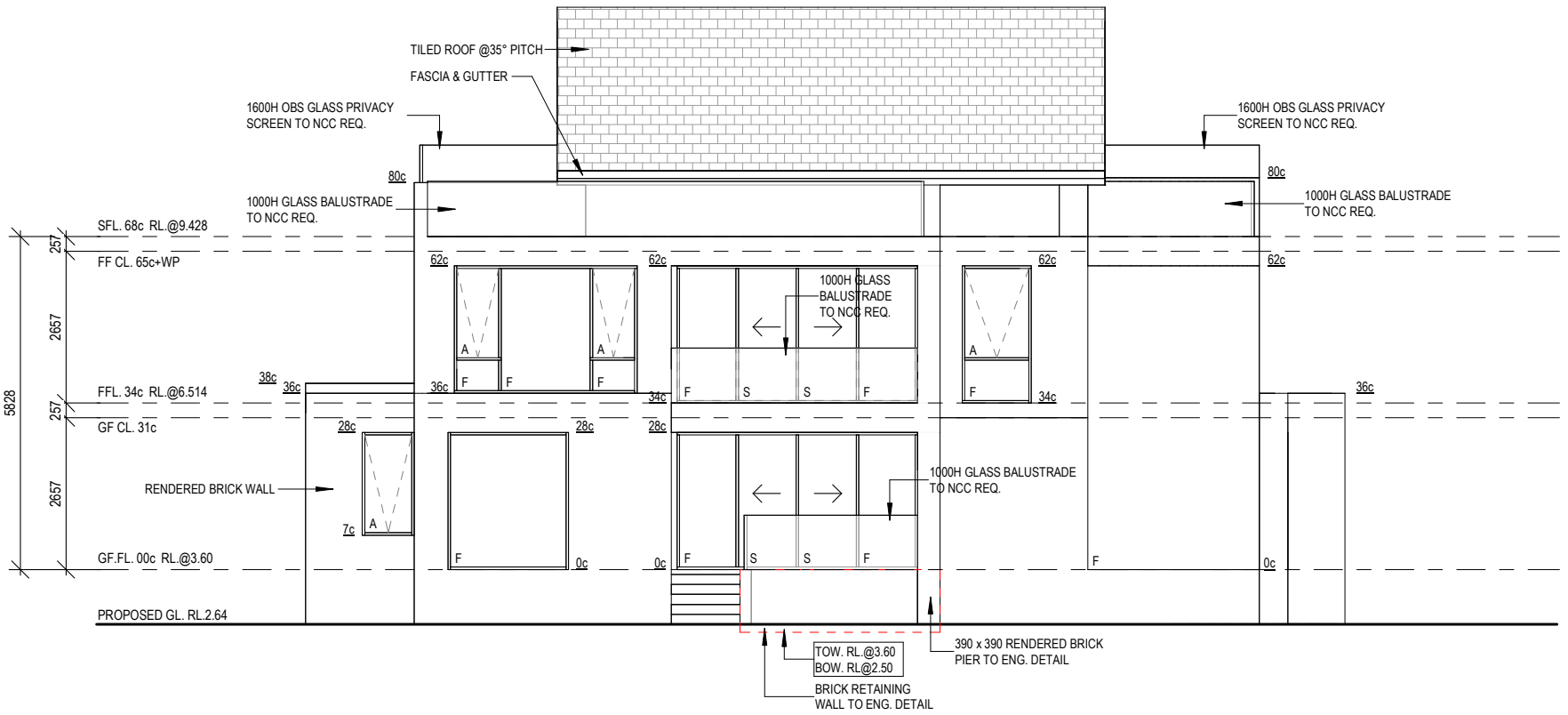
EG Building Design Add: PO Box 183, Parkwood WA 6147 Tel: 0456 224 230 E-mail: EGBuildingGroup@gmail.com	Drawing Title: **UNIT 3 - ELEVATIONS** Client / Project: **24 Sopwith Elbow, Maylands WA 6051**	Status: **ISSUED FOR PLANNING APPROVAL**	Designed: Y.H. Drawn: Y.H. Checked: Scale: As indicated Plot Info: 10/02/2025 3:34:57 PM	Dwg No. **A304**	Job No **24180** Rev. Paper: A3

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

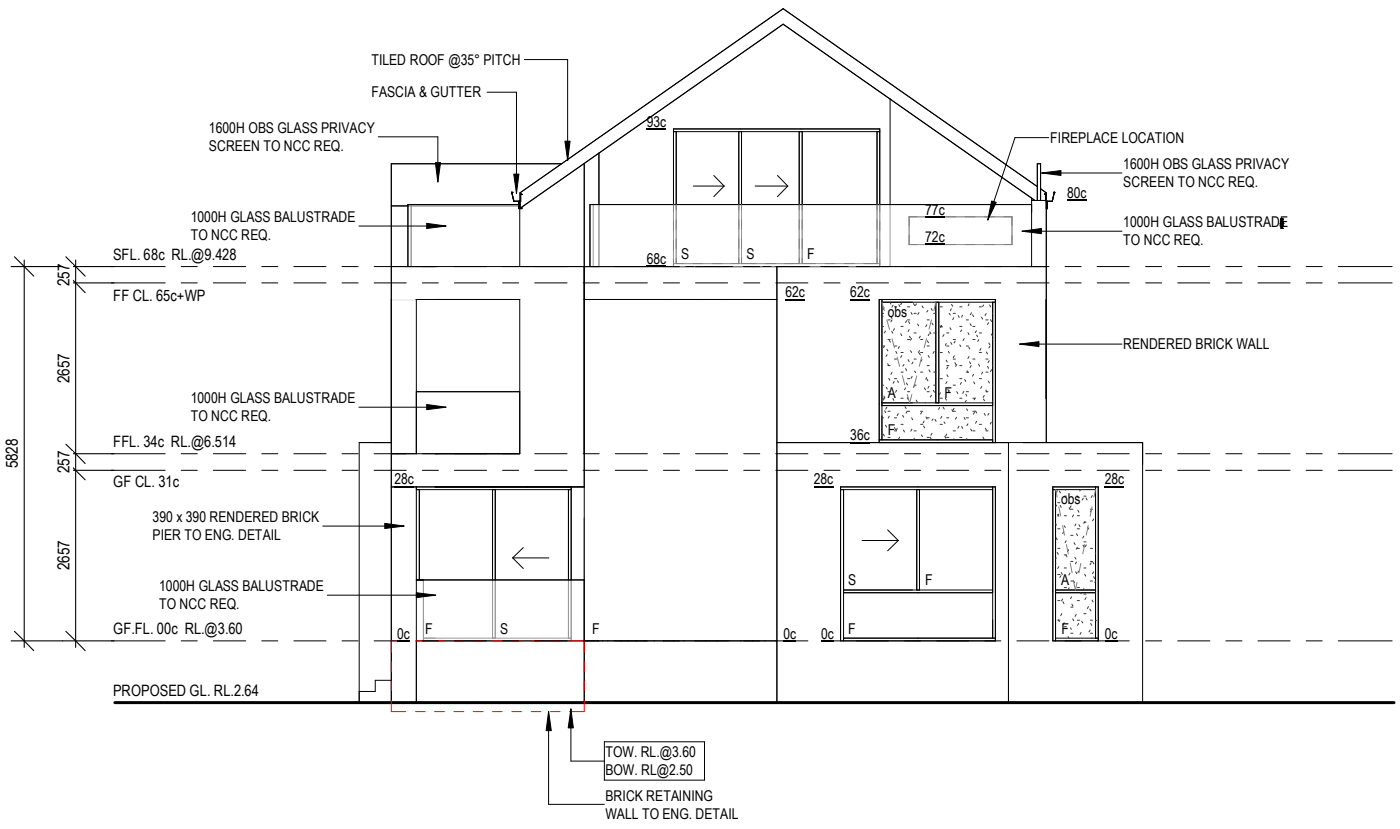
NOTES:
DO NOT SCALE FROM DRAWINGS
DIMENSIONS MUST BE FOLLOWED AND CHECKED ON SITE PRIOR TO THE COMMENCEMENT OF WORK.

ALL DRAWINGS TO BE READ IN CONJUCTION WITH ENGINEERING SPECIFICATIONS AND ALL CONSTRUCTION TO BE DONE TO AUSTRALIAN STANDARD.



U3 - ELEVATION 3

SCALE: 1 : 100



U3 - ELEVATION 4

SCALE: 1 : 100

EG Building Design
Add: PO Box 183, Parkwood WA 6147
Tel: 0456 224 230
E-mail: EGBuildingGroup@gmail.com

Drawing Title:	**UNIT 3 - ELEVATIONS**
Client / Project:	**24 Sopwith Elbow, Maylands WA 6051**
Status:	**ISSUED FOR PLANNING APPROVAL**
Designed:	Y.H.
Drawn:	Y.H.
Checked:	
Scale:	As indicated
Plot Info:	10/02/2025 3:34:57 PM
Dwg No.	**A305**
Job No	**24180**
Rev.	
Paper:	A3

Rev	Description	Date

© COPYRIGHT NOTICE This drawing and the concepts therein are the property of EG Building Design and are subject to copyright. A licence to use the design is only granted to the proprietor for the specific site address as noted. Reproduction, copying or selected use of the concepts or layouts depicted therein constitute an infringement of the vested copyright and will be pursued.

From: "Subdivision Clearance" <subdivisionclearance@dplh.wa.gov.au>
Sent: Tue, 21 Jan 2025 12:31:13 +0800
To: "planning.enquiry@dwer.wa.gov.au" <planning.enquiry@dwer.wa.gov.au>; "Bayswater Mail" <mail@bayswater.wa.gov.au>; "WAPC" <planning.land.development.referrals@westernpower.com.au>; "swanregionlanduseplanning@dbca.wa.gov.au" <swanregionlanduseplanning@dbca.wa.gov.au>; "WAPC Referrals" <WAPC.Referrals@watercorporation.com.au>
Subject: Decision Letter for WAPC Application 1081-24
Attachments: 1081-24 - Decision Advice.pdf, 1081-24 - Lot 324 Sopwith Elbow, Maylands - Stamped Plan.pdf
Categories: Green Category

Dear Chee Xun

Please be advised that WAPC Application 1081-24 has been determined. The decision letter is attached.

Kind regards

Sam Boucher.

Ms Sam Boucher
WAPC Secretary

This email and any attachments to it are also subject to copyright and any unauthorised reproduction, adaptation or transmission is prohibited.
There is no warranty that this email is error or virus free.

This notice should not be removed.

OFFICIAL

GOVERNMENT OF WESTERN AUSTRALIA

WAPC Western Australian Planning Commission

WAPC ref: 1081-24
Date: 21 January 2025
Enquiries: Reece Woo
6551 9250

Transmitted via email only to: planning.enquiry@dwer.wa.gov.au, mail@bayswater.wa.gov.au, planning.land.development.referrals@westernpower.com.au, swanregionlanduseplanning@dbca.wa.gov.au, WAPC.Referrals@watercorporation.com.au

APPROVAL OF APPLICATION WAPC REF: 1081-24

Reference is made to an application for the subdivision of Lot 324 Sopwith Elbow, Maylands.

Please be advised the Western Australian Planning Commission has approved application WAPC ref: 1081-24 and once the attached conditions of approval are fulfilled, is prepared to endorse a Survey strata plan in accordance with the plan date-stamped 29 October 2024.

This decision is valid for three (3) years from the date of this notice. The Survey strata plan must be submitted within the term of the approval, that is, by the close of business on 21 January 2028.

CONDITION(S):

1. A management plan detailing how risk of drainage, erosion and sedimentation or other environmental impacts into nearby water bodies will be minimised during subdivision is to be:

   a) prepared by the applicant and approved prior to the commencement of subdivisional works; and
   b) implemented during subdivisional works.

   (Department of Biodiversity, Conservation and Attractions – Swan Canning Waterways Branch)

2. The land being filled, stabilised, drained and/or graded as required to ensure that:
   a) lots can accommodate their intended development; and
   b) finished ground levels at the boundaries of the lots the subject of this approval match or otherwise coordinate with the existing and/or proposed finished ground levels of the land abutting; and
   c) stormwater is contained on-site, or appropriately treated and connected to the local drainage system.

   (City of Bayswater)

3. Prior to the commencement of subdivisional works, measures being undertaken to identify any vegetation on the site worthy of retention, including any potential habitat or foraging trees for threatened fauna species, and protection measures implemented to

ensure such vegetation is not impacted by subdivisional works.

(City of Bayswater)

4. Prior to the commencement of subdivisional works, the landowner/ applicant is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development; and

   In the event that remediation works are required, the landowner/ applicant is to provide a post geotechnical report certifying that all subdivisional works have been carried out in accordance with the pre-works geotechnical report.

   (City of Bayswater)

5. Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision.

   (City of Bayswater)

6. The proposed access way being constructed and drained at the landowner/applicant's cost to the specifications of the local government.

   (City of Bayswater)

7. Arrangements being made with a licensed water provider for the provision of a suitable water supply service to each lot shown on the approved plan of subdivision.

   (Water Corporation)

8. Arrangements for a water service under Condition 7 are to include the provisions of a suitable water supply service to each lot in the scheme (plan).

   (Western Australian Planning Commission)

9. Arrangements for a sewerage service under Condition 9 are to include the provision of a suitable sanitary drainage service to each lot on the strata scheme (plan) by a Licensed Plumbing Contractor.

   (Western Australian Planning Commission)

10. Arrangements being made with the Water Corporation for the provision of a sewerage service to each lot shown on the approved plan of subdivision.

    (Water Corporation)

11. Arrangements being made to the specification of Western Power, for the provision of an electricity supply to the survey strata lots shown on the approved plan of subdivision, which may include the provision of necessary service access rights either as an easement under Section 136C and the Tenth Schedule of the *Transfer of Land Act 1893*

Document Set ID: 4873215
Version: 1, Version Date: 21/01/2025

for the transmission of electricity by underground cable, or (in the case of approvals containing common property) via a portion of the common property suitable for consumer mains.

(Western Power)

ADVICE:

1. In regard to Condition 2, the Department of Water and Environmental Regulation advises that future development will require a minimum habitable floor level of 3.08 metres AHD to ensure adequate flood protection against future 1 in 100 AEP flood events.

2. In regard to Condition 3, the City of Bayswater advises that it has identified a tree of significance on proposed Lot 3 that may have potential to be retained, and advises the applicant/landowner to investigate the viability of retention.

3. In regard to Condition 6, the City of Bayswater will require appropriate proof of installation of soakwells and drainage ingress points at clearance stage.

4. In regard to Conditions 7 and 9, the landowner/applicant shall make arrangements with the Water Corporation for the provision of the necessary services. On receipt of a request from the landowner/ applicant, a Land Development Agreement under Section 83 of the *Water Services Act 2012* will be prepared by the Water Corporation to document the specific requirements for the proposed subdivision.

5. In regard to Conditions 8 and 10, it is the Western Australian Planning Commission's expectation that each strata lot be provided with its own suitable Utility service connection, which is protected by easements where necessary. This is to ensure that each strata lot is development ready and does not result in the need to extend services over adjacent strata lots after titles have been created.

   In relation to the provision of water and sewer service connections the applicant is required to provide direct services to the lots or enter into an agreement with the water service provider for multi metering.
   Where water and sewer drainage works are undertaken, a Certificate of Compliance and a Drainage Plumbing Diagram from a licensed plumbing contractor is to be provided, confirming the works have been undertaken in accordance with the conditions of subdivision approval and relevant standards.

6. In regard to Condition 11, Western Power provides only one underground point of electricity supply per freehold lot.

7. The City of Bayswater recommends the landowner/applicant to make arrangements to

Document Set ID: 4873215
Version: 1, Version Date: 21/01/2025

ensure prospective purchasers of the proposed lots are advised in writing that the provisions outlined in its "*Maylands Residential Estate Design Guidelines Policy*" are applicable.

8. The applicant/landowner is advised that pursuant to the *Commonwealth Telecommunications Act 1997* there will generally be a requirement for the installation of fibre-ready telecommunications infrastructure. Exemptions can be sought for certain types of development. Further information is available from the Australian Government website at Department of Infrastructure, Transport, Regional Development, Communications and the Arts www.infrastructure.gov.au.

If there are any queries in regard to this application, please contact the planning officer listed at the top of this letter.

Sam Boucher.

Ms Sam Boucher
WAPC Secretary
21 January 2025

Document Set ID: 4873215
Version: 1, Version Date: 21/01/2025

APPLICATION DETAILS

Applicant	Chee Xun Chew, Multich Pty Ltd 14B Canterbury Dr Willetton 6155
Owner	1. GT FT HOLDINGS PTY LTD
Application Receipt	24 October 2024
Lot Number	324
Diagram / Plan	Plan 23432 / Diagram 23432
Location	
C/T Volume/Folio	2168/932
Street Address	Lot 324 Sopwith Elbow, Maylands
Local Government	Bayswater, City of

Document Set ID: 4873215
Version: 1, Version Date: 21/01/2025

This drawing is and shall remain the property of Multich Pty Ltd. Multich Pty Ltd makes no representations or warranties of any kind, express or implied, as to the content included. Unauthorised use of the content in any way is prohibited and this drawing shall not be modified unless any reference to Multich Pty Ltd is removed.

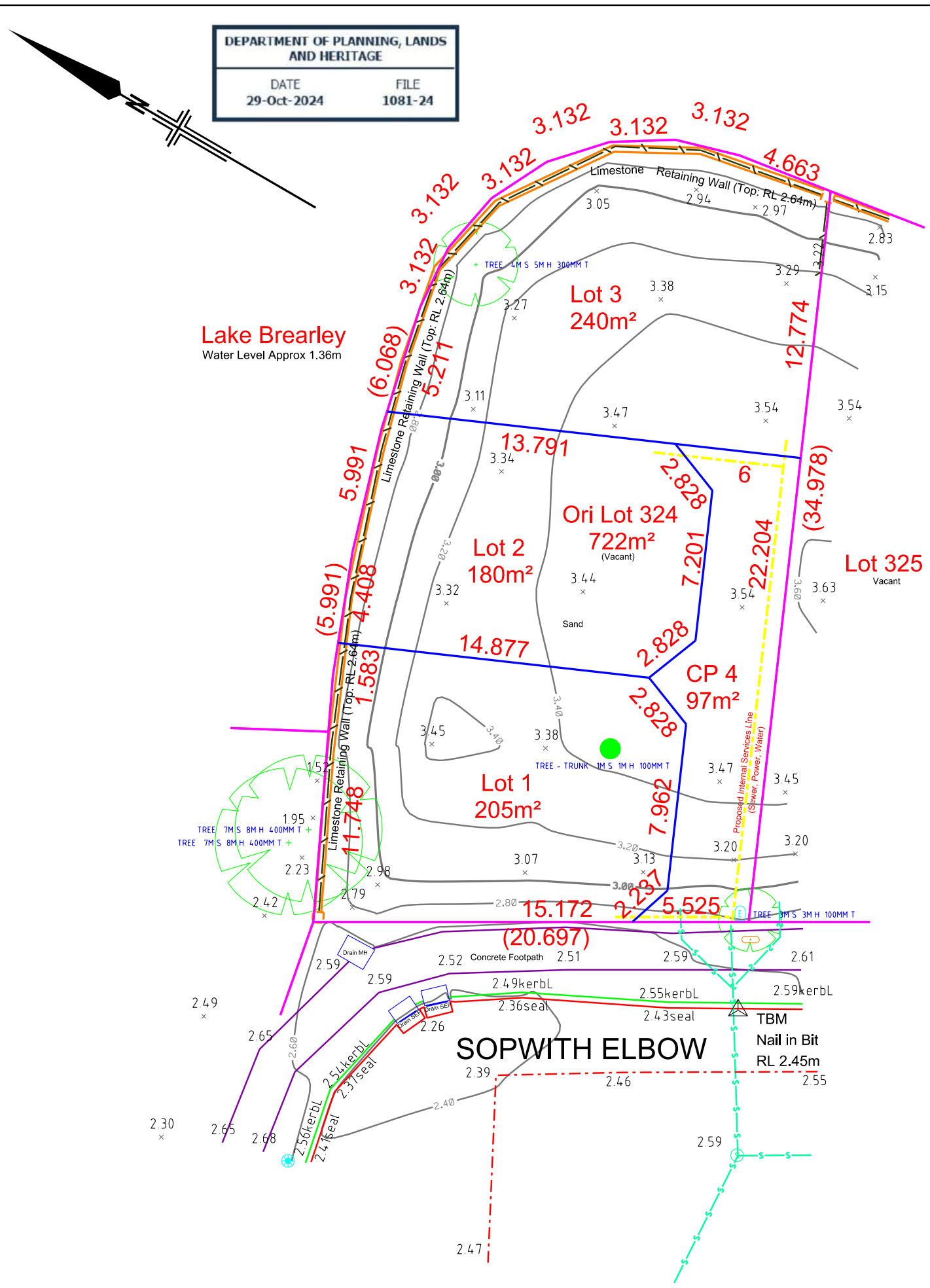
DEPARTMENT OF PLANNING, LANDS AND HERITAGE

DATE	FILE
29-Oct-2024	1081-24

NOTE: BOUNDARIES MAY NOT ON CORRECT ALIGNMENT, OVERLAID FOR ILLUSTRATION PURPOSES ONLY. REPEG REQUIRED TO ESTABLISH CORRECT BOUNDARIES

NOTE: SEWER NOT LOCATED. NO INFO FROM BYDA & WATERCORP DATA

NOTE: PLEASE CHECK TITLE FOR EASEMENTS AND NOTIFICATIONS



- Temporary Bench Mark
- Natural Surface (Spot Height)
- Power Pole
- Telstra Plt - Centre
- Green Dome
- Tree
- Retaining Wall
- Brick Wall (Toe)
- Fence
- Footpath
- Sewer
- Road Sealed - Edge
- Kerb
- Road Sealed - Centreline
- Existing Boundary
- Proposed Boundary

No. of existing lot = 1
No of Proposed Lot = 4
Total Area = 722m²
Proposed Lot 1 = 205m²
Proposed Lot 2 = 180m²
Proposed Lot 3 = 240m²
Common Property = 97m²
Dimensions and Areas are Subject to Survey
All existing buildings and outstructures to be demolished

SERVICE RECORD	WATER	SEWER	GAS	TELSTRA	POWER U/G
LOCATED		✓		✓	✓
AVAILABLE	✓		✓		
NO SERVICE					

Multich Pty Ltd
(ABN: 50 630 869 386)

GT FT HOLDINGS PTY LTD

Proposed Survey-Strata Subdivision

24 Sopwith Elbow
Lot 324 on P 23432
MAYLANDS

Surveyed	C.X. Chew	16/10/2024	Datum / Grid	Arbitrary
Zoning	R40	CT 2168/932	Height Datum	AHD (WC SW Y7677)
Local Authority	City of Bayswater		Revision 1	Scale 1:200 @ A3

Drawing Number
20346-01

Document Set ID: 4873215
Version: 1, Version Date: 21/01/2025

This drawing is and shall remain the property of Multich Pty Ltd. Multich Pty Ltd makes no representations or warranties of any kind, express or implied, as to the content included. Unauthorised use of the content in any way is prohibited and this drawing shall not be modified unless any reference to Multich Pty Ltd is removed.

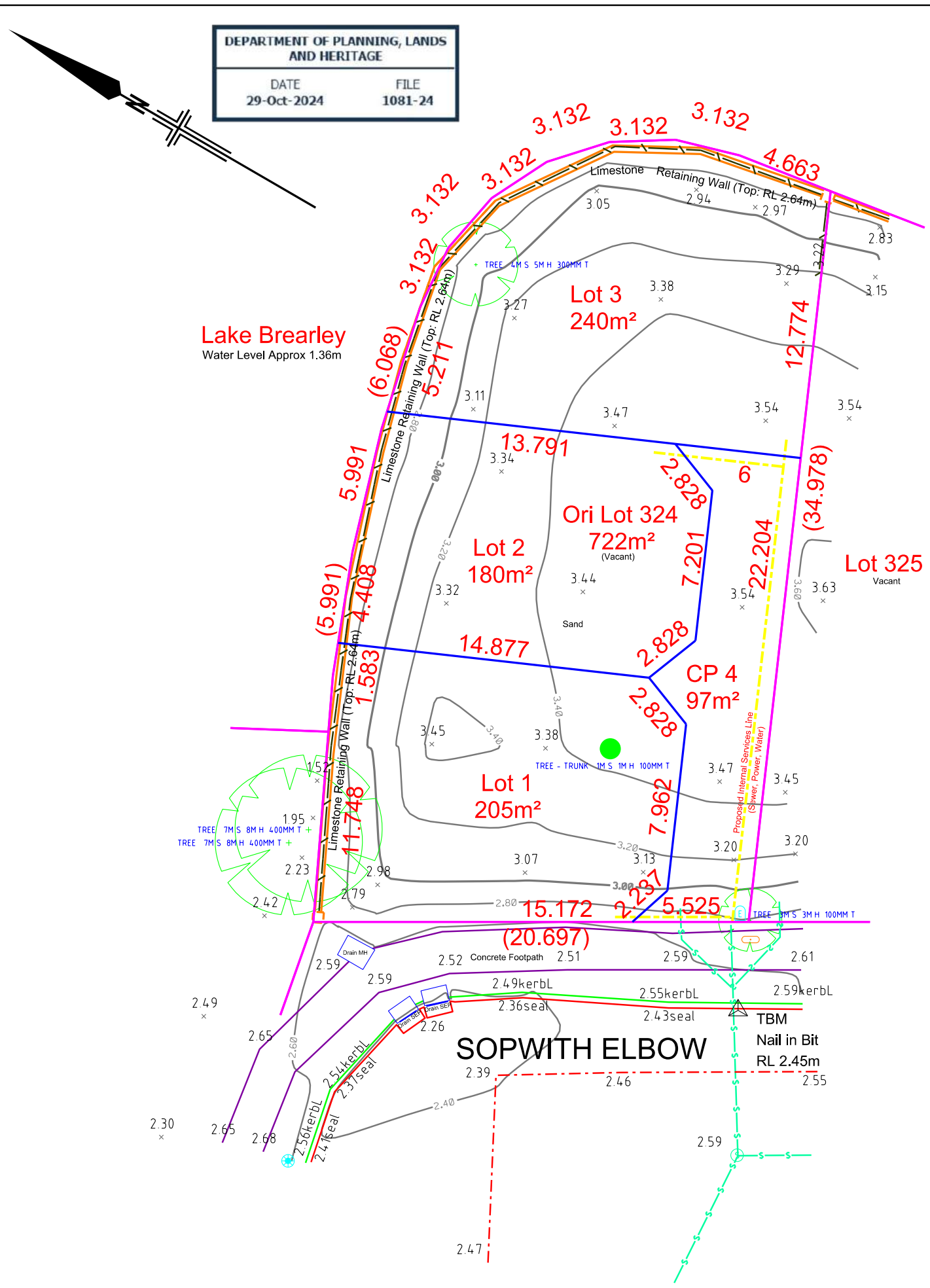
DEPARTMENT OF PLANNING, LANDS AND HERITAGE

DATE	FILE
29-Oct-2024	1081-24

NOTE: BOUNDARIES MAY NOT ON CORRECT ALIGNMENT, OVERLAID FOR ILLUSTRATION PURPOSES ONLY. REPEG REQUIRED TO ESTABLISH CORRECT BOUNDARIES

NOTE: SEWER NOT LOCATED. NO INFO FROM BYDA & WATERCORP DATA

NOTE: PLEASE CHECK TITLE FOR EASEMENTS AND NOTIFICATIONS



- Temporary Bench Mark
- Natural Surface (Spot Height)
- Power Pole
- Telstra Plt - Centre
- Green Dome
- Tree
- Retaining Wall
- Brick Wall (Toe)
- Fence
- Footpath
- Sewer
- Road Sealed - Edge
- Kerb
- Road Sealed - Centreline
- Existing Boundary
- Proposed Boundary

No. of existing lot = 1
No of Proposed Lot = 4
Total Area = 722m²
Proposed Lot 1 = 205m²
Proposed Lot 2 = 180m²
Proposed Lot 3 = 240m²
Common Property = 97m²
Dimensions and Areas are Subject to Survey
All existing buildings and outstructures to be demolished

SERVICE RECORD	WATER	SEWER	GAS	TELSTRA	POWER U/G
LOCATED		✓		✓	✓
AVAILABLE	✓		✓		
NO SERVICE					

Multich Pty Ltd
(ABN: 50 630 869 386)

GT FT HOLDINGS PTY LTD

Proposed Survey-Strata Subdivision

24 Sopwith Elbow
Lot 324 on P 23432
MAYLANDS

Surveyed	C.X. Chew	16/10/2024	Datum / Grid	Arbitrary
Zoning	R40	CT 2168/932	Height Datum	AHD (WC SW Y7677)
Local Authority	City of Bayswater		Revision 1	Scale 1:200 @ A3

Drawing Number
20346-01

Document Set ID: 4873215
Version: 1, Version Date: 21/01/2025

OFFICIAL

GOVERNMENT OF WESTERN AUSTRALIA

Department of **Biodiversity, Conservation and Attractions**

SWAN RIVER TRUST

Your ref: DA25-0037
Our ref: 2025/1124
[redacted]

Nick Bertone
Acting Coordinator Statutory Planning
City of Bayswater
61 Broun Avenue
MORLEY WA 6062

Dear Nick Bertone,

CLAUSE 45(2)b(ii) – GROUPED DWELLINGS – LOT 324 (24) SOPWITH ELBOW, MAYLANDS

Thank you for providing the Swan River Trust (the Trust) with the opportunity to comment on the above development application received on 24 March 2025.

The proposal is being processed pursuant to Clause 45(2)b(ii) of the Metropolitan Region Scheme, as the proposed development is likely to affect waters in the Swan Canning Development Control Area (DCA).

The Department of Biodiversity, Conservation and Attractions (DBCA) has assessed the application on behalf of the Trust against *State Planning Policy 2.10: Swan-Canning River System* and Swan Canning Development Control Area policies, and you are advised that DBCA has no objections to the proposal, subject to the following conditions:

CONDITIONS

1. All works are to be undertaken in accordance with a Sediment and Erosion Control Plan prepared to the specifications of the City of Bayswater. (**Advice Note 1)**
2. Any fill and/or topsoil brought onto the site, is to be certified clean, uncontaminated and free from rubble, weeds and disease, and suitable for the proposed works. (**Advice Note 2)**
3. Stormwater run-off from constructed impervious surfaces generated by small rainfall events (i.e. the first 15 mm of rainfall) shall be retained and/or detained and treated (if required) at-source as much as practical and will not be permitted to enter the river untreated.
4. The development shall be connected to the reticulated sewerage system.
5. No poolwater/ backwash from the swimming pool or water feature is to be discharged onto the land, into the river or the local government drainage system.

ADVICE TO APPLICANT

1. Regarding **Condition 1**, the Sediment and Erosion Control Plan is to describe how the authorised works will be managed and implemented to minimise the risk of drainage, erosion and sedimentation on nearby water bodies and/or reserves during the work and should include control measures such as:
    a. daily recovery of sediment (including imported building sand) from outside the works area (e.g. end-of-day sweeping)
    b. perimeter controls such as sediment control fences

Swan Canning Waterways Branch
Locked Bag 104, Bentley Delivery Centre, Western Australia 6983
Phone: (08) 9219 9000 Email: rivers.planning@dbca.wa.gov.au
www.dbca.wa.gov.au

20130130

c. sediment traps at stormwater drain inlets
d. vehicle washdown and vibration grids at entry/exits.

For further guidance on best management practices for sediment and erosion control, refer to the *Erosion and Sediment Control Information sheets* found at: https://www.sercul.org.au/sediment-resources/.

2. Regarding **Condition 2**, refer to the Department of Water and Environmental Regulation's fact sheet *Amendments to the Environmental Protection Regulations 1987 - clean fill and uncontaminated fill* for the requirements of clean fill.
3. The proposed works are located in a high to moderate risk acid sulfate soils risk area. The Acid Sulfate Soils Guideline Series for guidance on the identification, assessment and management of acid sulfate soils in Western Australia is available from the Department of Water and Environmental Regulation at: www.dwer.wa.gov.au. If acid sulfate soils are exposed during the works, the Department of Water and Environmental Regulation should be contacted for further advice.
4. Regarding **Condition 5**, the Department of Biodiversity, Conservation and Attractions does not permit the discharge of swimming pool water or backwash water into wetlands, waterways or drains that lead to waters within the Swan Canning Development Control Area. The use of limestone-lined soakwells may be appropriate to carry out this function. More information on the safe storage and application of pool chemicals can be found at Water quality protection note 55: Swimming pools, Department of Water and Environmental Regulation.

If you have any queries regarding this matter, please contact the officer above. Please quote the above reference number in all correspondence.

Yours sincerely

Greg Comiskey
Manager, Statutory Assessments
As delegate of the Swan River Trust
Under Section 28B(2) of the SCRM Act 2006

6 May 2025

10.4.3 Proposed Change of Use to Short Term Rental Accommodation - Lot 3, 14B Cabramatta Street, Bayswater

Applicant/Proponent:	PAR Property Development Consultants
Owner:	Qianmin Huang, Yaoming Feng
Responsible Branch:	Statutory Planning and Compliance
Responsible Directorate:	Community Services
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	1. Revised Management Plan [**10.4.3.1** - 12 pages] 2. Schedule of Submissions [**10.4.3.2** - 3 pages] 3. Development Plans [**10.4.3.3** - 2 pages]
Refer:	10.4.1 OCM: 28.01.2025
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

A development application has been received for a proposed change of use to use not listed (unhosted short term rental accommodation) at Lot 3, No. 14B Cabramatta Street, Bayswater.

The application as lodged was for an unhosted short term rental accommodation (STRA) accommodating 10 guests and two visitors, however, the City raised significant concerns with the number of guests due to the lack of parking on site and amenity impacts on adjoining landowners. As such, amendments were made to the Management Plan to reduce the maximum number to six guests at the property and no visitors.

The primary consideration for this proposal is the suitability of the land use in this location, including the availability of sufficient on-site car parking, appropriate management of guests, waste management practices and noise impacts.

The application is referred to Council given the public interest raised during the community consultation process, which attracted a total of 13 objections. The application has been assessed against the current planning framework and is considered to be consistent with its objectives. Concerns raised through the community consultation have been predominantly addressed in a revised detailed Management Plan and appropriate conditions of approval. It is recommended that the Council conditionally approve the application.

OFFICER'S RECOMMENDATION

That Council grants development approval for the proposed Change of Use to Unlisted Use (Unhosted Short Term Rental Accommodation) at Lot 3, 14B Cabramatta Street, Bayswater, in accordance with the development application dated 13 December 2024 and updated documents dated 3 March 2025, subject to the following conditions:

1. **The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.**
2. **Prior to commencement of the use, a revised Management Plan shall be submitted to the satisfaction of the City of Bayswater to address the following:**
    a) **Guest check-in and check-out is only permitted outside of quiet hours.**

b) Noise control: Quiet hours and outdoor lighting are to be limited to 7:00pm – 7:00am Monday to Friday, and 9:00pm – 7:00am on weekends and public holidays.

c) No visitors permitted on-site at any time.

d) Bins to be stored inside the garage until the day of refuse collection.

e) The provision and implementation of real-time monitoring devices and associated noise complaint process to be managed by the Property Manager.

f) Any external lighting outside of the rear alfresco area is to be switched off after 9:00pm Monday to Sunday.

3. Prior to commencement of the use, real-time noise monitoring devices are to be installed at the premises, to the satisfaction of the City.

4. The unhosted short term rental accommodation shall be managed and operated in accordance with the revised Management Plan, as required by condition 2, to the satisfaction of the City of Bayswater.

5. The property manager shall provide a copy of the Management Plan and their contact details to all adjoining and adjacent landowners within 60 days of approval and provided annually thereafter.

6. A maximum of six guests are permitted at the property at any one time. Guests under one booking are permitted to stay at the property for a minimum of one night, and a maximum of 90 nights.

7. No visitors are permitted at the site at any time.

8. The whole property is to be rented as one booking only. No bedrooms or other areas are to be rented on an individual basis.

9. All guest car parking associated with the unhosted short term rental accommodation must be contained within the bays designated on the approved plans.

<u>Advice Notes</u>

1. If the development subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

3. If an applicant or owner is aggrieved by this determination there is a right of review by the *State Administrative Tribunal* in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

4. This approval is not an authority to ignore any constraint to development on the land, which may exist through contract or on title, such as but not limited to an easement or restrictive covenant. It is the responsibility of the applicant/owner to investigate any such constraints before commencing development.

5. This approval is not a building permit or an approval under any other law than the *Planning and Development Act 2005*. It is the responsibility of the applicant / owner to obtain any other necessary approvals, consents and / or licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

6. The applicant/owner is advised of their obligations specified within the *Short-Term Rental Accommodation Act 2024,* including registration of the premises on the

Short-Term Rental Accommodation Register via https://straregister.demirs.wa.gov.au.

7. **The premises are to comply with the *Environmental Protection (Noise) Regulations 1997* at all times, the City of Bayswater *Health Local Law 2023*, and *Waste Local Law 2020*.**
8. **An occupancy permit for the correct building classification may be required. The applicant / owner is to seek advice from a qualified certified building surveyor for further information, to ensure that the building complies with the Building Act 2011 and the *Building Regulations 2012*.**
9. **In regard to Condition 4, the relevant information shall be provided to the occupiers of:**
   a) **14 Cabramatta Street, Bayswater;**
   b) **14A Cabramatta Street, Bayswater;**
   c) **16 Cabramatta Street, Bayswater;**
   d) **12 Cabramatta Street, Bayswater;**
   e) **42 Kenmure Street, Bayswater;**
   f) **69 Katanning Street, Bayswater; and**
   g) **Any future dwellings developed on these parent lots.**
10. **The Applicant is to liaise with the City's Waste Management team regarding providing information on kerbside bins and the appropriate disposal of waste including FOGO (lime green lid) and kitchen caddys, for the Short-Term Rental Accommodation-Unhosted Management Plan.**

PROPOSAL

Approval is sought for a change of use of the existing grouped dwelling to use not listed (unhosted STRA). The key aspects of this application are as follows:

- A maximum of six guests at any one time and no visitors.
- Parking for two vehicles for all guests within the lot (garage and carport area).
- Minimum stay of one night to a maximum stay of 90 nights every 12 months from the date of registration.
- The STRA will be managed in accordance with a Management Plan enforced by the owner(s) of the property.
- Guests will be required to adhere to the Code of Conduct (house rules). This includes restrictions on parties and minimising noise disruptions.
- Guest check-in and check-out is only permitted outside of quiet hours in accordance with proposed condition 2(b).
- The short-term accommodation uses the AirBnB and similar booking platforms and will be managed by Aus Vision Realty Group (who do not live on site).

No building works are proposed as part of this application.

The proposed plans are included as **Attachment 1**. The applicant's Management Plan and associated Code of Conduct are included as **Attachment 2**. A location plan and site photo of the proposal are included in **Figure 1** and **Figure 2** below.

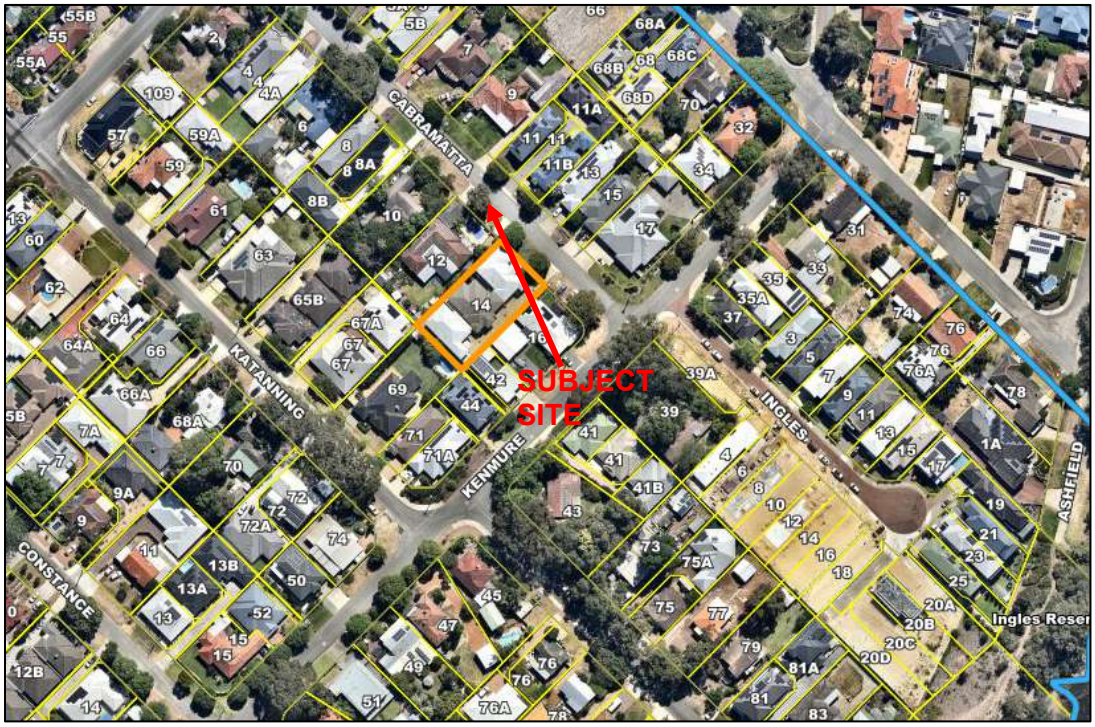


Figure 1 - Aerial image of Subject Site



Figure 2 - Image of 14B Cabramatta Street (rear unit)

BACKGROUND

Application Number:	DA24-0559
Address:	Lot 3, 14B Cabramatta Street, Bayswater
Town Planning Scheme Zoning:	Medium and High Density Residential R25
Use Class:	Use not listed in Zoning Table
Lot Area:	463m^2
Existing Land Use:	Grouped Dwelling
Surrounding Land Use:	Residential (Single Houses and Grouped Dwellings)
Proposed Development:	Change of Use to Unlisted Use (Unhosted Short – Term Rental Accommodation)

The subject site is bound by Cabramatta Street to the north east and residential development to the north, west and south. The surrounding area includes a mix of low to medium density single houses and grouped dwellings.

The property comprises a two storey grouped dwelling, with a single garage and single carport, accommodating two car parking bays. The site is a rear strata unit and is accessed via a communal driveway that services two other grouped dwellings.

Short Term Rental Accommodation Planning Reforms

The application was submitted to comply with the recent changes to the STRA Planning Reforms and *Short-Term Rental Accommodation Act 2024*. The changes have been introduced to enable consistency in how STRA is managed across the State.

Part of these reforms includes the introduction of a STRA register, which will be administered by the Department of Energy, Mines, Industry Regulation and Safety (DMIRS) through the *Short-Term Rental Accommodation Act 2024.* The intent of the STRA Register is to support consistent regulation, improve transparency, and ensure STRA premises operate lawfully across the State.

The *Planning and Development (Local Planning Schemes) Regulations 2015* have also been updated to remove the requirement to obtain a development approval for unhosted STRA operating for less than 90 days in a 12-month period and for all hosted STRA. Unhosted STRA's like the subject application will require a development approval when they are proposed to operate for more than 90 days in a 12-month period.

The STRA register became operational on 1 July 2024, and all STRAs are required to be registered on the register by 1 January 2025.

To allow time for local governments to process development applications for STRA, a transitional period has been implemented whereby all STRA's requiring development approval will have until 1 January 2026 to have received development approval to continue operating lawfully.

The Western Australian Planning Commission's (WAPC) Planning Bulletin 115/2024 'Short-Term Rental Accommodation (STRA) – Guidance for local government' outlines that amendments to local planning schemes should be completed by mid-2025, to facilitate development approvals to be obtained by 1 January 2026.

The register is accessible to administration and the City will continue to enforce any conditions of development approval.

Process for dealing with applications for unlisted uses in the City's Town Planning Scheme No. 24

The City's Town Planning Scheme No. 24 (TPS 24) does not contain a land use definition for unhosted STRA. At the Ordinary Council Meeting held on 28 January 2025, Council resolved to consider unhosted STRA as a permitted use in all zones for the purposes of considering land uses which are not listed in the Zoning Table. The resolution allows officers with delegation to consider and determine these applications.

Further to the above, Amendment No. 101 to TPS 24 has been initiated by Council. The Amendment seeks to introduce the model land use definition for unhosted STRA into TPS 24 and bring the scheme into compliance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and the mandatory requirement from the WAPC. Subsequently, this will mean unhosted STRA will no longer be an unlisted use and not be subject to the provisions of Clause 7.2.4 of the City's TPS 24. The model definition for unhosted STRA, as contained within the *Planning and Development (Local Planning Schemes) Regulations 2015* is listed below:

> *"unhosted short-term rental accommodation: means short-term rental accommodation that*
>
> *a) is not hosted short-term rental accommodation; and*
>
> *b) accommodates a maximum of 12 people per night.*

Amendment No. 101 to TPS 24 is currently out for consultation concluding on 4 July 2025. Once the community engagement period has concluded, a report to Council will be provided, to consider all submissions and make a determination whether to proceed with the scheme amendment as advertised, modified or not to proceed. The scheme amendment will then be referred to the WAPC and Minister for Planning for final determination.

EXTERNAL CONSULTATION

The application was advertised to the adjoining and surrounding landowners within a 200 metre radius for a period of 28 days in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The method of advertising included a notice on the City's website, a sign on site and 248 letters being sent to surrounding landowners. On completion of the advertising, 13 submissions were received, all objecting to the proposal.

A summary of concerns raised through public consultation have been detailed in the table below. Each relevant topic of concern has been subsequently addressed in this officer report. A detailed schedule of submissions with a response from the Applicant is contained in **Attachment 3**.

ISSUE	NATURE OF CONCERN	OFFICER'S COMMENT
Land use	The proposed STRA will reduce the housing available for residential rental accommodation and will exacerbate the current acute housing crisis.	An unhosted STRA is capable of being considered under the current planning framework.
Location	The STRA is one of three properties being rented for STRA at 14 Cabramatta Street and will increase adverse impacts to neighbours.	Refer to 'Land Use and Location' section of the report.
Traffic	Increased traffic associated with the proposed guest and visitor car movements and will impact amenity though noise.	Refer to 'Traffic and Parking' section of the report.
Parking and deliveries	Visitors and food deliveries to the STRA impacts neighbouring properties	Refer to 'Traffic and Parking' section of the report.

ISSUE	NATURE OF CONCERN	OFFICER'S COMMENT
	crossovers and driveways and access. Parking should be supplied to meet the required number of guests.	
Rubbish	Increased rubbish from short term guests and impacts of overflowing bins impacting the amenity of the street and neighbouring properties.	The Management Plan includes provisions for rubbish disposal and collection. A condition is included to recommend that bins be stored in the garage until collection day to reduce amenity impacts to neighbours.
Light Nuisance	The existing operations sometimes cause excessive lights to be left on continuously and at night time.	The Management Plan includes quiet house requirements (conditioned to be from 7:00pm – 7:00am Monday to Friday and 9:00pm – 7:00am Saturday, Sundays and public holidays). . The limitation on quiet hours would extend to limiting lighting where possible, and a condition has been proposed accordingly. Any complaints of excessive lighting impacts can be directed to the Bookings Manager as listed in the Management Plan.
Noise	Existing STRA operation at the property result in noise impacts with loud noise and parties. Anti-Social Behaviour is also a concern. Noise impacts and disruption associated with the short-term rental will disrupt the residential amenity, and the outdoor entertaining area will have a direct impact to neighbouring properties.	Refer to 'Noise and Antisocial Behaviour' section of the report.
Privacy	Loss of privacy from guests looking over the fence and strangers wandering around associated with the STRA. Loss of privacy from the upper floor windows.	In light of concerns, a condition has been proposed to ensure no visitors be permitted at the property. This will reduce adverse impacts to privacy from visitors. The existing grouped dwelling was approved under a previous application and achieves compliance with the Residential Design Codes in terms of privacy impacts and window setbacks. There are no proposed changes to the existing windows as part of this application.
Complaints Management	There is no one on site to manage the problems and complaints resulting in the neighbours needing to police the operations and contact the Managers.	It is acknowledged the site is situated at the rear of an existing grouped dwelling strata and bounded by residential lots on all sides. To ensure appropriate management of noise from the

ISSUE	NATURE OF CONCERN	OFFICER'S COMMENT
		unhosted STRA, it is recommended the Management Plan is updated for the property to install devices that capture real time monitoring of noise. A condition is recommended requiring the installation of the noise monitoring device and the updating of the Management Plan accordingly. As outlined in the Management Plan, there is a two-hour resolution process with contact numbers of the manager provided to nearby residents. The provision of real-time monitoring devices will ensure that any potential noise complaints can be monitored and resolved in an efficient manner.

OFFICER'S COMMENTS

A detailed assessment of the proposal with respect to each of the identified topics raised in community consultation and the planning framework has been provided below.

Land Use and Location

The WAPC's Position Statement: Planning for Tourism and Short-term Rental Accommodation (Position Statement) provides guidance on the location of STRA. Where STRA is proposed outside a tourism zone, Clause 5.2.2.2 states that the following considerations may be relevant to the local government:

- *Provision of, and access to, tourist amenity, proximity to social, cultural and leisure attractions and accessibility to transport services.*
- *Localities where short-term rental accommodation may be particularly in demand for non-tourism needs, such as temporary workers accommodation and medical travel, and how these should be balanced with demand from tourism.*
- *Locations to minimise adverse interface issues, particularly amenity impacts on surrounding residential and other land uses.*

The use and location of the site for an unhosted STRA is broadly consistent with the Position Statement for the following reasons:

- The site is within 250 metres of the Swan River, and local reserves including Ingles Reserve and Claughton Reserve.
- Bus route 45 is available within 35m of the site and provides a high frequency service to Bayswater and Bassendean and with supplementary bus and train services available to provide guests with access to the airport, Perth CBD and Mandurah.
- The site is within a five-minute drive to the Ashfield and Bayswater Town Centres.

Noise and Antisocial Behaviour

The applicant has submitted a Management Plan which includes a Code of Conduct in support of the proposal and is included as **Attachment 2.**

The Management Plan outlines how the property manager will oversee the property, including guest screening, car parking, noise control, complaints management and waste management.

The Code of Conduct provides guests clear guidance on house rules and expected behaviours, particularly in relation to noise. To mitigate noise disturbances in the surrounding area, a noise curfew is enforced, with quiet hours set from 7:00pm onwards, Monday to Friday and 9:00pm onwards on weekends and public holidays. The house rules will be provided at the time of booking and during check-in, and they will also be included within the STRA. A condition of approval will be required to update the Management Plan to include an end time for the curfew.

The Management Plan and associated Code of Conduct demonstrates that the proposed use is capable of operating in a manner that would maintain the amenity of the residential area, including the adjoining properties.

A condition of approval is recommended for the property managers contact information to be provided to surrounding landowners, to enable any issues to be reported and responded to accordingly.

Traffic and Parking

Submissions have raised concerns with impacts of parking and excessive vehicle movements impacting the neighbouring properties access and amenity.

The initial application proposed a maximum 10 guests being accommodated at the site, however, the City raised significant concerns with the number of guests due to lack of parking on site and amenity impacts on adjoining landowners. A Car Parking Management Statement is included within the Management Plan that restricts each booking to a maximum of two vehicles for all guests. Given the City and communities concerns, amendments were made to the Management Plan to reduce the maximum number to six guests at the property.

The applicant has also requested the City consider two visitors be permitted on the site. The Management Plan states visitors are to park on-street and note existing street parking restrictions and to avoid blocking driveways or neighbouring properties. This is not considered appropriate as all vehicle parking associated with the unhosted STRA is required to be contained on site. A condition of approval is recommended, to prohibit visitors to the site.

As the unhosted STRA is a use not listed under the City's TPS 24, there are no minimum or maximum car parking standards that apply. The subject site can accommodate two on-site car parking bays, within the single garage and single carport. There is no additional parking area or space within the driveway to accommodate additional car parking including the communal driveway that services No. 14, No. 14A and No. 14B Cabramatta Street, as this is a shared driveway and must remain free of any vehicle obstructions at all times.

The two car parking bays are considered acceptable to service the proposed six guests, for the following reasons:

- The Code of Conduct which is available to guests prior to booking provides information to guests and advises that all vehicles must be parked within lot and that there are a maximum of two cars per visit with no additional vehicles permitted. The Car Parking Management Statement also states that it is an offence to park or leave any vehicle on the verge or street.

- A two or more bedroom dwelling requires a minimum of two resident car parking bays in accordance with the Residential Design Codes. The dwelling was approved as a five-bedroom dwelling and achieves compliant parking standards in accordance with the R-

Codes. As per the Code of Conduct, guests will be advised that the site cannot accommodate more than two vehicles, and guests will require carpooling.

- There is access to frequent bus services on Hardy Road and within walking distance of the site which travels to Bayswater and Bassendean. This supports and encourages a reduction in the use of private vehicles with the availability of regular public transport nearby.

Accordingly, the property is only considered to have the capacity to accommodate a maximum of six guests and no capacity for visitors. A condition is included in the recommendation to require the Management Plan be updated to prohibit visitors, as well as including no visitors to the site as a separate condition of development approval.

LEGISLATIVE COMPLIANCE

- *City of Bayswater Town Planning Scheme No. 24.*
- *Planning and Development (Local Planning Schemes) Regulations 2015.*
- *Short Term Rental Accommodation Act 2024.*
- Planning for Tourism Short Term Rental Accommodation Position Statement.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods.	

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Environment and Liveability

Goal E1: Maintain the identity and heritage of our neighbourhoods while supporting an increase in high quality density around transport nodes.

Theme: Vibrancy

Goal V2: Encourage economic development across the City, and provide increased opportunities for people to live and work locally by facilitating new investment in the City.

CONCLUSION

The proposed unlisted use (unhosted short-term rental accommodation) is considered consistent with the applicable planning framework, subject to the imposition of appropriate conditions. Potential impacts relating to amenity, traffic, and parking have been addressed through conditions limiting occupancy to a maximum of six guests and prohibiting visitors. Additional conditions require revisions to the Management Plan to include quiet hours, waste management, and restrictions on visitor access.

Accordingly, the application is recommended for approval, subject to the conditions outlined in the Officer’s Recommendation.

MANAGEMENT PLAN

Introduction:
This Management Plan and House Rules has been designed to comply with council application for Development Approval Form for a Change of Use from Grouped Dwelling to Residential Building (Unhosted Short-Term Rental Accommodation) on Lot 3 (14B) Cabramatta Street, Bayswater.



Source: Google Streetview

The operation of short-term accommodation at the subject site shall be in accordance with the Management Plan provisions below.

These provisions do not apply to permanent occupation of the premises.

1. ACCOMMODATION MANAGER
The premise is listed with Aus Vision Realty Group.

Accommodation Manager – Aus Vision Realty Group
Ph: (08) 6595 3399
G01A/9 Leila Street, Cannington, WA 6107

Feifei Wu	m: 0420 745 779	e: feifei@ausvisionrealty.com.au
Jonathan Ji	m: 0412 133 535	e: jonathan@ausvisionrealty.com.au
Lucy Deng	m: 0435 961 829	e: lucy@ausvisionrealty.com.au

This contact information will be shared with neighbours for immediate communication.

2. GUEST BOOKING PLATFORM AND PROTECTION

2.1. Guest booking is via Airbnb's online platform.

A **bond/security deposit** is required to be paid by guests to Airbnb. This deposit is to ensure guests recognise their responsibilities to maintain and respect the property and the facilities of the common area of the building and surrounding.

The bond is applied in the following scenarios:

- Excessive cleaning and rubbish.
- Damage of any content in the property and common area eg. scratch of wall paint, marks and stains on carpet, broken glasses and utensils, stained sheets.
- Lost of remote controls or keys
- deliberate damage or vandalism to the property.
- noise disturbance to neighbours
- additional guest numbers beyond the stated maximum.

The owner is responsible for cleaning the property and ensuring that all functional components of the premises are regularly maintained by specific contractors. Records of all guests staying at the property are retained by the Accommodation Manager.

2.2. AIRBNB BOOK PLATFORM PROVIDES HOST DAMAGE PROTECTION

Host damage protection, a part of AirCover for Hosts (owner of property/managing agent/accommodation manager), provides Hosts with $3 million USD in coverage in the rare event of place or belongings are damaged by a guest during an Airbnb stay.

Host damage protection covers for:

- Damage to the place or belongings caused by a guest (or others)
- Unexpected cleaning costs incurred due to the behaviour of a guest (or others) during an Airbnb stay
- Income lost if the hosts need to cancel confirmed Airbnb bookings due to damage caused by a guest (or others)

3. MINIMUM/MAXIMUM LENGTHS OF STAY

The minimum stay is two (2) nights and the maximum stay is three (3) months.

4. GUEST SCREENING PROCESS BY THE HOSTS (ACCOMMODATION MANAGER)

Aus Vision Realty's staff are professional short-term stay property managers and are trained to follow the company's guest screening process to avoid hosting party.

The screening process is as follows:

- Only guests with a verified government ID and profile photo can send booking enquires.
- Only guests with 5-stars review can book instantly without hosts pre-approval.
- No local guests live within 30km radius of the unit can book.
- Guest must disclose if they are booking on behalf of others and provide purpose of trip, name of guests and contact details

- Preferred guests will be overseas or interstate families who come to visit or sightseeing, students who are looking for temporary accommodation before getting a rental, relocation professionals, people come for medical treatments.
- Aus Vision don't host people who only stay for 1 night. Preferred length would be 2 nights or above.
- Aus Vision don't host guests with below 4-stars review
- For guests who want to book but don't have review yet, Aus Vision will do reference check and telephone call to verify the purpose of stay.

5. MAXIMUM OCCUPANCY LIMIT

The property may have a maximum number of six (6) persons at any one time.

6. GUEST ACCESS TO ACCOMMODATION

Persons occupying the accommodation will be able to access the property 24 hours per day, 7 days a week, in accordance with the *House Rules* which is displayed in the main room of the residence.

7. GUEST ARRIVAL AND DEPARTURE PROCEDURES

Check-In: 3.00pm to 10.00pm
Check-Out: 7.00am to 10.00am

Self-Check in instructions will be messaged to guests within 3 days prior to their arrival. Guest check-in and check-outs are not permitted between 10:00pm and 7:00am Monday to Saturday, and 10:00pm to 9:00am on Sunday and public holidays.

House Rules will be emailed and also send via platform chat dialogue to remind the guests of polite behaviour and noise consciousness. Guests will be granted access to a lockbox on-site for collection of the keys to the accommodation.

All guests are required to leave the property at the end of their stay period by 10:00am. The guests are to deposit the keys back into the lockbox on departure on the last day of their stay. The cleaning service arrives at the property at 10:30am to service the accommodation.

8. CAR PARKING MANAGEMENT

The secure garage can be accessed via public street. A garage remote will be required for access. The height limit for vehicles is 2m and larger vehicles are not permitted within the single garage. As part of the online booking and screening process, **only 2 cars are permitted per booking and any additional vehicles will not be allowed on the premises.**

The guest should also be informed that this is necessary to ensure the safety of all guests and to minimize disruptions to the local community. **It is an offence to park or leave any vehicle in front of verge or in front neighbours' lawn.**

The online booking system should make it clear that any breach of this policy may result in the cancellation of the booking without refund.

8.1 Visitor and Parking Management Plan
Maximum Number of Visitors

- To ensure minimal disruption to neighbours and compliance with house rules, the maximum number of visitors allowed at any time is two (2) persons.
- No visitors or guests other than those who booked to stay at the property can stay in the property without first obtaining The Operation Manager's approval.
- Guests who have booked The Property are fully responsible for actions and behaviours of visitors.
- Guests are responsible for ensuring that visitors comply with this Code of Conduct.

On-Site Parking

- Street parking restrictions must be observed, and visitors should avoid blocking driveways or neighbouring properties.

Compliance & Monitoring

- Guests are responsible for informing visitors of parking rules.
- The host reserves the right to take necessary action if parking violations or excessive visitor numbers cause disturbances.

9. NOISE CONTROL

Guests are required to comply with the noise regulations of the *Environmental Protection Act 1986* and the *Environmental Protection (Noise) Regulations 1997*; and the Local Laws of the council in this regard.

We can't stress enough how important it is to obey the quiet hours rule when you are on holiday, your neighbours may have to get up early or their kids need to go to school.

Please do not have outdoor activities after 8:00pm on weekdays or after 9:00pm weekends or public holidays. Turn down the music and lower your voice. Bring outdoor activities inside.

- **Outdoor and Portable Speakers:**
  Use of outdoor or portable speakers in the outdoor area must be restricted to reasonable volumes at all times. Sound levels must be significantly lowered by 7:00pm. After 9:00pm, the use of speakers in outdoor areas is strictly prohibited to avoid disturbing neighbouring properties.

- **Human Voices in Outdoor Areas:**
  Guests are advised to keep conversations and gatherings at respectful noise levels. Loud or boisterous behaviour should be avoided, particularly after 7:00pm. From 9:00pm onwards, any outdoor gatherings must be moved indoors, and noise must be minimised to prevent disruption to neighbours.

- **Other Noise-Generating Activities:**
  All activities that could generate noise, such as outdoor games, music, or similar, must be conducted with consideration for neighbours. These activities should be limited after 7:00 PM, and no noisy activities should take place after 9:00pm.

- **Bond/Security Deposit:**
  The Airbnb platform holds a security deposit as part of the booking fee. This deposit may be applied in cases where there is evidence of unacceptable noise levels, particularly if this results in complaints from neighbours or breaches of noise regulations.

10. COMPLAINTS MANAGEMENT

10.1 Addressing Concerns (prior to Complaints)

If Aus Vision Realty's staff is notified of any concerns prior to a complaint being lodged, the following procedure will be managed in the following manner:

- A Polite Message to The Guest: This will notify the guest of our initial concerns with regard to noise and occupancy. A simple message (from our management experience) will stop any concern prior to escalation to an official complaint.
- A Second Message: If the concern is not resolved, The Operations Manager will send an additional message (via text & email) to notify the guest of our concern.
- A Phone Call or Visit to The Property: If the concern is not addressed and resolved via messaging, The Operations Manager will engage its local representative for attending the property to resolve the concern.

10.2 Receiving Complaint

All official complaints must be directed to the Aus Vision Realty's staff. Complaints can be submitted via mobile phone call, SMS, or email, depending on the most practical method.

10.3 Addressing Complaints

If a complaint is not automatically captured by our complaint mitigation systems, the Operations Manager is responsible for addressing the issue with the guest within 2 hours. The process includes:

- Attending the property to inform the guest of the complaint raised by the City or local residents.
- Providing neighbouring residents with the Aus Vision Realty's staff contact details should the issue persist.
- If the issue continues, the Operations Manager or a designated representative will return to the property and request that the guest vacate the premises. Alternative accommodation may be suggested, to be paid for by the guest. If the guest is unable to cover the cost, the Operations Manager will arrange payment and seek reimbursement from the guest at a later date.

10.4 Complaints Register

A **Complaints Register** will be maintained by Operations Manager's and available for inspection by the Council Compliance Officer. It will record:

1. Date and time of the complaint;
2. Complainant's name and address;
3. Nature of the complaint;
4. Investigations conducted;

5. Actions taken; and
6. Response provided to the complainant.

10.5 Contact Information & Communication
To ensure timely resolution of concerns, the Aus Vision Realty's staff contact details will be provided to approximately adjoining neighbours. Neighbours can report concerns via:

- **Phone Call or SMS:** For urgent matters.
- **Email:** For non-urgent inquiries.
- **Airbnb Messaging System:** As an alternative contact method.

The host will acknowledge and respond to complaints as soon as possible, typically within 2 hours, and will inform the complainant of any measures taken.

10.6 Processes for contravention of the house rules such as eviction
In cases of house rule violations, such as hosting parties, excessive noise, or exceeding the maximum number of guests, the following actions will be taken:

- The guest will be immediately contacted via phone call, SMS, or Airbnb message, instructing them to cease the violation.
- If the situation is severe, it will be reported to Airbnb with a request to cancel the booking.
- The guest will be notified that they must check out immediately once the violation is verified.
- A property manager or inspection specialist will attend the site to gather evidence.

11. Maintenance of Landscaping and gardens
All landscaping and lawns will be maintained to a high standard and that plants will be replaced if required due to damage or weather impacts. Aus Vision engage professional lawn care and gardening services, including a handyman, to perform regular tasks such as lawn mowing, pruning, hedging, trimming, shaping, fertilising, and weed control. Additionally, they will check the reticulation system and reset the automatic watering schedule according to Water Corporation regulations and seasonal requirements, especially during any watering restrictions.

Our property manager will integrate these tasks into our management system, ensuring timely reminders. Our cleaners will also take outdoor photos of the gardens to provide updates on their condition, allowing us to arrange any necessary ad hoc jobs as needed.

12. Waste Management
This Waste Management Plan ensures proper waste disposal practices are followed to maintain hygiene, comply with local council regulations, and provide clear instructions to guests.

12.1 BINS PROVIDED:
One 240L RED lid General waste bin collected fortnightly;
One 240L YELLOW lid Recyclable waste bin collected fortnightly; and
One 240L GREEN lid FOGO (Food Organics, Garden Organics) waste bin collected weekly.

They are located inside the garage.

12.2 MORE INFORMATION:
Guests are to be provided with a copy of the City's current Waste and Recycling Guide on the fridge door.

For further information please refer to the Waste and Recycling information in the council's website: https://www.bayswater.wa.gov.au/bins

12.3 FOR GUESTS:
Guests are notified & reminded to place all rubbish & recycling in the allocated bins at the property.

Rubbish and recycled goods are to be disposed of in accordance with the usual practice at the property in the allocated bins, and excess rubbish must not be left in a public area.

Rubbish and recycling arrangements at the property are in the form of a bin for general rubbish and a bin for recycled goods as per the Council Guidelines.

12.4 FOR PROPERTY MANAGER:
The cleaning & housekeeping team are also asked to attend and assist with rubbish disposal at checkout and if the property is vacant.

Bins should not be placed on the verge before 12pm on the day before collection day.

COMPLAINTS REGISTER SHORT TERM ACCOMMODATION

Date and time of complaint	Address of complainant	Nature of the complaint	Investigations Carried out	Actions taken	Date and summary of Response to complainant

HOUSE RULES

The Code referred to by Aus Vision Realty Group Pty Ltd as "The House Rules" outlines the requirements for guests and visitors when at The Property. This Code of Conduct will be sent and agreed to by all guests prior to residing at The Property. Additionally, This Code of Conduct will be displayed in a conspicuous place within The Property, so that it can be easily viewed by all guests and visitors.

1) Security

It is important to ensure the building is secure by properly closing and locking all gates and doors. Remote controls should not be left in vehicles. It is important that you report any suspicious behaviour to the police and/or *Aus Vision* immediately.

2) Noise

Guests must comply with the *Environmental Protection Act 1986*, *Environmental Protection (Noise) Regulations 1997*, and local council noise control laws.

- **Quiet Hours:** Reduce noise significantly after **7:00 PM**. No outdoor activities after **8:00 PM on weekdays** or **9:00 PM on weekends/public holidays**.
- **Strict Noise Cutoff:** By **9:00 PM**, all outdoor gatherings must move indoors. Loud activities such as outdoor games, music, or raised voices must cease.

Outdoor & Portable Speakers

- Must be kept at reasonable volumes at all times.
- Volume must be significantly reduced after **7:00 PM**.
- **Strictly no use of outdoor speakers after 9:00 PM.**
-

Guest Behaviour & Gatherings

- Respectful noise levels are required at all times.
- No **parties, excessive alcohol, or drug use**.
- Visitors must be pre-approved—**maximum 2 visitors** without incurring extra guest fees.
- Guests must **leave by 9:00 PM**.

Security Deposit & Penalties

- Noise complaints or rule violations may result in **loss of bond** and additional compensation for damages.
- Hosting unauthorised parties or making excessive noise may lead to **immediate booking termination** without a refund.

We appreciate your cooperation in maintaining a peaceful environment for our neighbours.

3) Visitors

No visitors or guests other than those who booked to stay at the property can stay in the property without first obtaining The Operation Manager's approval. Guests who have booked The Property are fully responsible for actions and behaviours of visitors. Guests are responsible for ensuring that visitors comply with this Code of Conduct.

4) Gathering or Functions

It is vital to note that The Property is not a premise for conducting any form of party where residents of The City are subject to antisocial behaviour from any guests or visitors. Please also be sure to note:

- Any form of gathering, celebration or entertainment permitted at the property must not conflict with point 2 of the management plan (Noise) and must also comply with all other components of this Code of Conduct.

5) Parking Management Plan

Guests and visitors are to comply with parking regulations and other requirements set out below and show consideration to neighbours and other vehicles.

- Parking arrangements on the property are restricted to the open single carport (1 vehicles) and single garage (1 vehicle) allowing for a total of 2 vehicles being able to be parked on-site.
- This satisfies the requirement for the maximum number of people staying at the property and shall present no negative impacts on neighbours.
- Car parking directions will be clearly communicated to guests prior to their stay to ensure we do not exceed the parameters of this parking management plan.

6) Garbage and Recycling

Rubbish and recycled goods are to be disposed of in accordance with the usual practice at The Property in the allocated bins, and excess rubbish must not be left in a public area.

Rubbish and recycling arrangements at the property are a **RED** top wheelie bin for general waste, **GREEN** FOGO for food organics and garden organics and **YELLOW** top wheelie bin for recycled goods as per the Council Guidelines.

For further information please refer to the Waste and Recycling information in the council's website: https://www.bayswater.wa.gov.au/bins

7) Check In and Out

Check-In: 3.00pm to 10.00pm
Check-Out: 7.00am to 10.00am

Self-Check in instructions will be messaged to guests within 3 days prior to their arrival. Guest check-in and check-outs are not permitted between 10:00pm and 7:00am Monday to Saturday, and 10:00pm to 9:00am on Sunday and public holidays.

8) Washing

Hanging laundry on drying racks as provided. Please avoid using clothes dryers and washing machines at night, as the noise transfers to other dwellings and can be upsetting.

9) Shopping Trolleys

Must not be brought on to the property.

10) Pets
Please complete the Pet Application Form and return it to Aus Vision for consideration. Pets are not approved unless an application has been made with the Aus Vision and reviewed in accordance with the by-laws.

11) Damages and Breakages
All damage and/or breakages must be reported to The Operations Manager as soon as practically possible.

12) Smoking
No smoking within The Property is permitted.

EMERGENCY PROCEDURES

Emergency Maintenance

If you have an emergency after our normal office hours (Monday to Thursday 9:00am to 5:00pm & Friday 9:00am to 4:00pm) please read the important information below:
Aus Vision Office - 08 6595 3399, or Mobile 0412 133 535

The details of the Accommodation Manager are listed below:

Feifei Wu	m: 0420 745 779	e: feifei@ausvisionrealty.com.au
Jonathan Ji	m: 0412 133 535	e: jonathan@ausvisionrealty.com.au
Lucy Deng	m: 0435 961 829	e: lucy@ausvisionrealty.com.au

Please bear in mind that in relation to the property, urgent maintenance or an emergency is any occurrence that is immediately potentially hazardous to the health and safety of any residents or visitors or puts your property at risk of significant damage or additional damage.

If the occurrence can wait until the following business day to be repaired, it should NOT be treated as an afterhours emergency.

No gas, hot water and / or electricity in your unit

Check with your neighbours to see if they are experiencing the same problem as it may be isolated to your unit, in which case you should arrange a contractor directly.

If the issue is affecting multiple units and / or the common areas, you should in the first instance contact the local authority to see if the outage is affecting the entire suburb.

Synergy 13 13 53
Water Corporation 13 13 75
Alinta Gas 13 13 58

You can also access faults via the internet using the following links:

Western Power
www.westernpower.com.au/customer-service-power-interruptioninformation.html

Water Corporation
www.watercorporation.com.au/faults/check-for-water-outages

Electrical power outage
If after checking with Synergy/Western Power and the fault is isolated to your unit and you have checked the RCD and safety switches within your unit. If there is still no power then contact Aus Vision afterhours number and listen to the prompts.

Glass damage
In the event of accidental or malicious glass breakage contact Aus Vision afterhours number and listen to the prompts.

Garage Door
If the garage door for the garage is unable to be opened firstly check to see if there is a manual override and/or that the batteries to your remote are working. If the gate is damaged and cannot be opened, then contact Aus Vision afterhours number and listen to the prompts.

Storm Damage
State Emergency Services 9323 9300 or 132 500
Or contact Aus Vision's afterhours number and listen to the prompts.

OTHER IMPORTANT CONTACTS

Police
General enquires (non-emergency situations)
13 14 44

Emergencies (life threatening situations)
000

Crime stoppers to report illegal or suspicious criminal activity in the event of noise and behaviour complaints, they should first be reported to the police.
1800 333 000

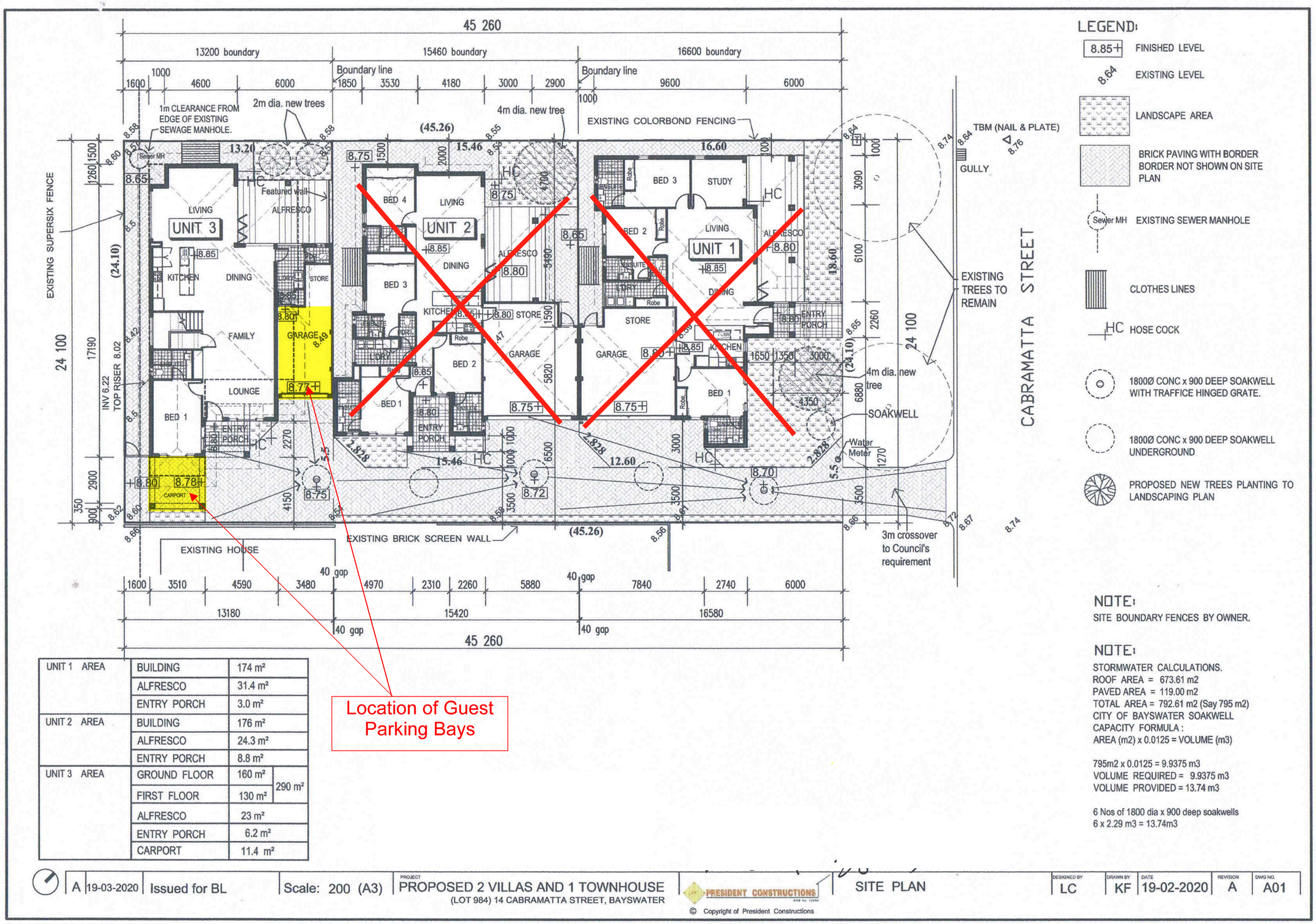
Fire and Emergency Services
General enquires (non-emergency assistance)
9395 9300

Please note that if the matter is NOT an emergency or does not relate to the property then you may be responsible for the costs.

ISSUE	APPLICANT RESPONSE
Not supportive of the change and more desirable to retain existing residential use.	The subject property remains a residential dwelling in use, and STRA represents a lawful and compatible temporary accommodation model. It supports local tourism and economic activity without changing the residential zoning or built form of the area. The dwelling is not being removed from residential supply in a permanent or structural way.
Not supportive due to the use of 14A, 14B and 14C all being used for short stay accommodation and resultant impacts on parking occurring on the verge and in the street that impacts the amenity of the street, and access to other residential properties. This is worsened on a small street such as Cabramatta Street.	This planning application pertains exclusively to 14B Cabramatta Street. The proposed short-term rental at 14B will be managed with a strict occupancy limit of six guests and a comprehensive Management Plan in place. This Plan outlines clear and enforceable controls regarding guest behaviour, parking, noise, and waste disposal. These operational measures are designed to prevent any adverse impact on local amenity and to ensure that the use of 14B as short-term accommodation does not contribute to any perceived cumulative effects from neighbouring properties.
Not supportive due to the use of 14A, 14B and 14C all being used for short stay accommodation and resultant impacts of excessive rubbish and overflowing rubbish bins that impacts the amenity of the street, and neighbouring properties.	This planning application pertains exclusively to 14B Cabramatta Street. A strict waste management procedure is in place. Bins are emptied weekly and managed by the property manager. The cleaner/manager also ensures bins are not overflowing, and guests are instructed on correct waste separation and disposal. Overflow is not tolerated and results in penalties.
Not in support due to excessive noise from existing STRA operations at the property and loud parties and music until late at night.	The Management Plan explicitly prohibits parties, loud music, and outdoor noise after 10 pm. Immediate action is taken by the local property manager for any reported breaches. Repeat offenders are blacklisted from rebooking.
Not in support due to visitors and food deliveries using neighbouring properties crossovers and driveways to turn around in.	14B is one of three dwellings within a grouped housing development that shares a common driveway. The use of this common property is unavoidable and consistent with that of any typical residential use. To ensure responsible access and avoid any intrusion onto neighbouring areas, detailed check-in instructions are provided to all guests. These instructions include specific access routes and clearly defined parking guidance to manage vehicle movement and uphold the privacy and amenity of neighbouring units.
Not in support as unhosted STRA can result in property being used for parties with adverse impacts.	While unhosted, the STRA is managed by a dedicated, professional property management team available 24/7. Contact details are provided to neighbours. The manager is local and attends the site promptly when needed, relieving any burden from neighbours.
Ot in supported with unhosted STRA as there is no one on site to manage the operations and this results in the neighbours being required to police the operations.	

Not in support as the STRA will result in excessive car movements and associated noise and amenity impacts to neighbours.	The Management Plan strictly limits occupancy to a maximum of six guests and allows no more than two vehicles, accommodated entirely within designated on-site parking bays. This arrangement mirrors typical residential use and ensures that vehicle movements remain minimal. Furthermore, parties and large gatherings are expressly prohibited, meaning traffic volumes and activity levels are consistent with those of a standard residential household.
Not in support as the noise from the outdoor entertaining area, which is small, will impact neighbouring properties.	The rear courtyard is modest in size, does not contain a swimming pool, and is not designed or promoted for group gatherings. Outdoor use is strictly limited after 10:00pm in accordance with the House Rules, which guests are required to acknowledge prior to their stay.
Not in support of the proposal as there are other and sufficient alternatives for short term accommodation such as motels and hotels.	STRA offers a different experience for families and longer stays and is consistent with tourism and residential flexibility. The use is temporary, fully managed, and subject to council approval.
Not in support due to constant excessive light as a result of al lights being on in the current dwelling / STRA.	External lighting is minimal and complies with residential standards. Guests are instructed to switch off unnecessary lights, and internal lighting is subject to typical residential use. Curtains and blinds are installed to protect neighbours' privacy.
Notin support due to anti social behaviour and bad language, partying and loud music already occurring at the property.	Any antisocial behaviour results in immediate booking termination and a ban from future stays. The management team takes swift action on any breaches. Historical incidents, if any, are not indicative of the proposed new management regime under the submitted plan.
Not in support die to a loss of privacy to neighbouring properties with strangers from the STRA looking over the fence.	The house design complies with the R-Codes as approved by the City, and the stairwell window is not a habitable room window.
Not in support due to the existing operations that are a 24/7 party house with holidaying guests.	The property will not operate as a party house. Clear behavioural standards, house rules, and monitoring are in place. The STRA will not tolerate late-night activities, and guest numbers are strictly limited to six.
Notin support die to the impact of the STRA on the quality of life of neighbouring properties and the enjoyment of neighbouring properties outdoor areas.	The property is managed to behave like a quiet residential home. Outdoor areas are not for loud gatherings, and quiet hours are strictly enforced. Most guests are families or couples seeking local leisure stays.
The management company has already demonstrated a lack of respect to neighbours and with a lack of contact neighbours when issues are raised.	The new management company has robust procedures for communication, complaints, and enforcement. Neighbours will be provided with direct contact details for any issues and can expect prompt, respectful responses.

Not in support due to strangers wandering around the other strata units associated with the STRA and people temporarily parking in other properties driveways while bags are dropped off.	14B is one of three dwellings within a grouped housing development that shares a common driveway. The use of this common property is unavoidable and consistent with that of any typical residential use. To ensure responsible access and avoid any intrusion onto neighbouring areas, detailed check-in instructions are provided to all guests. These instructions include specific access routes and clearly defined parking guidance to manage vehicle movement and uphold the privacy and amenity of neighbouring units.
Not in support due to concerns that crime in the area will increase as a result of the STRA and increased visitors to the area.	There is no evidence to suggest STRA increases crime. Guests are vetted through major platforms with ID verification. The property is regularly inspected and monitored. STRAs in other jurisdictions have not been shown to correlate with rising crime rates.
Not in support of the STRA due to the impact on supply of housing for residential use.	The STRA does not permanently remove the dwelling from the rental market. It may be returned to long-term rental or owner-occupier use in the future. The flexibility of housing use is consistent with local planning frameworks.
Not in support due to impact on privacy from large windows associated with the stairwell and guests looking into gardens from here	The house design complies with the R-Codes as approved by the City, and the stairwell window is not a habitable room window.
Not in support due to the inadequate street parking to accommodate the STRA and large numbers of guests and visitors	The property includes two dedicated off-street parking bays, and guest numbers are limited to a maximum of six, which typically equates to no more than two vehicles. This level of car usage is common for a household of this size and is well within the capacity of the available on-site parking.



UNIT 1 AREA	BUILDING	174 m²	
	ALFRESCO	31.4 m²	
	ENTRY PORCH	3.0 m²	
UNIT 2 AREA	BUILDING	176 m²	
	ALFRESCO	24.3 m²	
	ENTRY PORCH	8.8 m²	
UNIT 3 AREA	GROUND FLOOR	160 m²	290 m²
	FIRST FLOOR	130 m²	
	ALFRESCO	23 m²	
	ENTRY PORCH	6.2 m²	
	CARPORT	11.4 m²	

NOTE:
SITE BOUNDARY FENCES BY OWNER.

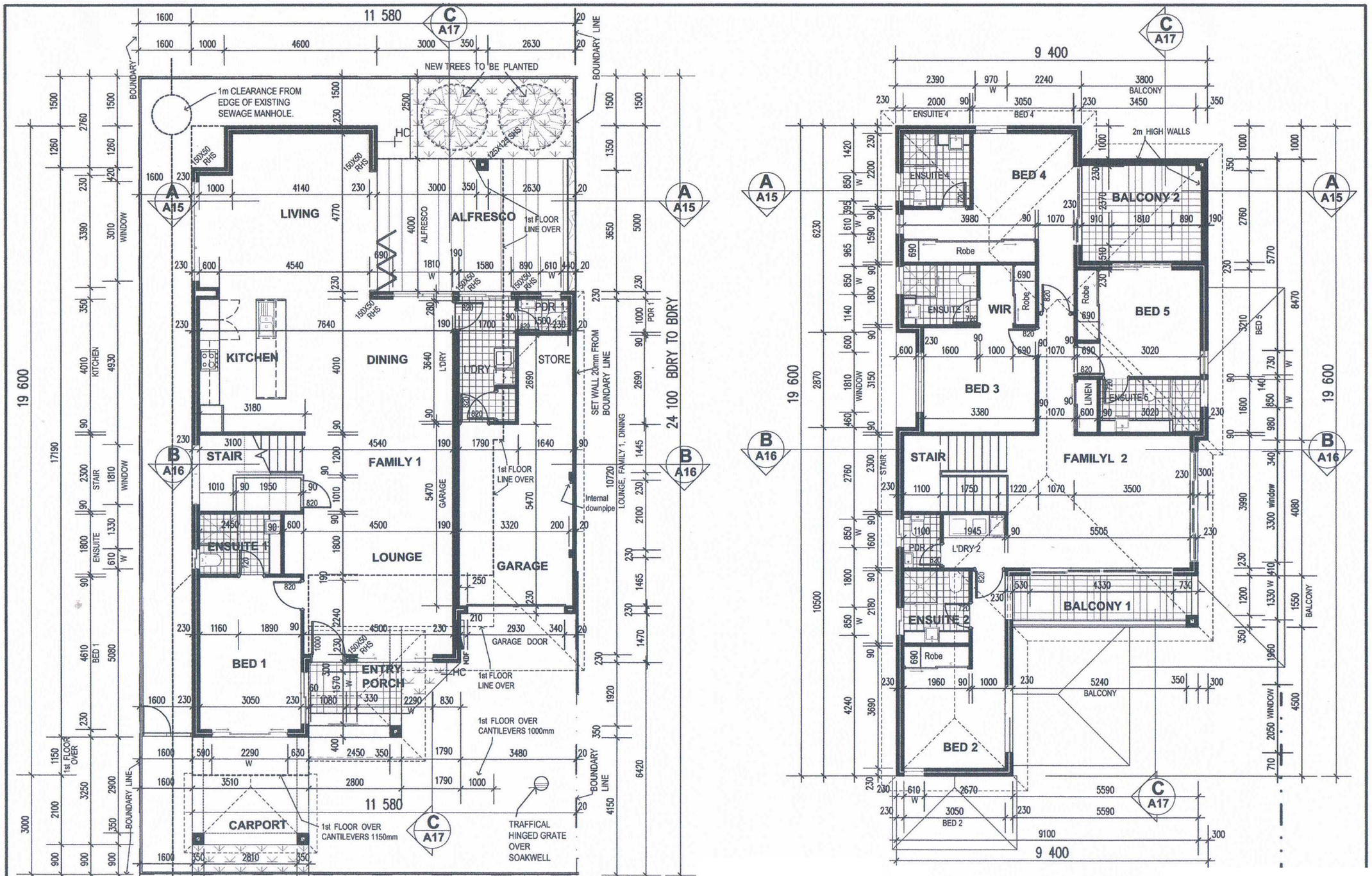
NOTE:
STORMWATER CALCULATIONS.
ROOF AREA = 673.61 m2
PAVED AREA = 119.00 m2
TOTAL AREA = 792.61 m2 (Say 795 m2)
CITY OF BAYSWATER SOAKWELL CAPACITY FORMULA :
AREA (m2) x 0.0125 = VOLUME (m3)

795m2 x 0.0125 = 9.9375 m3
VOLUME REQUIRED = 9.9375 m3
VOLUME PROVIDED = 13.74 m3

6 Nos of 1800 dia x 900 deep soakwells
6 x 2.29 m3 = 13.74m3

A	19-03-2020	Issued for BL	Scale: 200 (A3)	PROJECT: PROPOSED 2 VILLAS AND 1 TOWNHOUSE (LOT 984) 14 CABRAMATTA STREET, BAYSWATER	PRESIDENT CONSTRUCTIONS	SITE PLAN	DESIGNED BY: LC	DRAWN BY: KF	DATE: 19-02-2020	REVISION: A	DWG NO.: A01

© Copyright of President Constructions



A	19-03-2020	Issued for BL	Scale: 1 : 100 (A3)	PROJECT: PROPOSED 2 VILLAS AND 1 TOWNHOUSE (LOT 984) 14 CABRAMATTA STREET	PRESIDENT CONSTRUCTIONS	UNIT 3 FLOOR PLANS	DESIGNED BY: LC	DRAWN BY: KF	DATE: 19-02-2020	REVISION: A	DWG NO.: A12

© Copyright of President Constructions

10.5 Sub Committee Reports

10.5.1 Audit and Risk Management Committee - 19 May 2025

10.5.1.1 Project Eden Update

Responsible Branch:	Digital Solutions and Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority
Attachments:	1. PROJECT EDEN Ci to CiA ARC Briefing May 2025 [**8.1.1** - 13 pages] 2. CONFIDENTIAL - 2024 2027 Roadmap [**8.1.2** - 2 pages] 3. CONFIDENTIAL - RCA Project Environment I R 006 [**8.1.3** - 18 pages] 4. CONFIDENTIAL - Bayswater RCA Response Review Ci A Live 7524 [**8.1.4** - 6 pages]

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the Local Government Act 1995:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

SUMMARY

This report provides Council with an update of Project Eden, the upgrade of the City's Enterprise Resource Planning (ERP) software and the Project Eden provisional roadmap.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council notes the Project Eden update as contained in Attachment 1, the Eden Roadmap as contained in Confidential Attachment 2, the Environment Root Cause Analysis for 2.5 month delay is provided in Confidential Attachment 3, the TechOne Root Cause Response for 2.5 month delay in the project environment in Confidential Attachment 4, to this Report.

BACKGROUND

The City's ERP solution is rapidly approaching end of life. No new features and only critical fixes applied from October 2023, and support for the on-premise hosted solution ceased in October 2024.

At the Ordinary Council Meeting held on 26 July 2022, Council authorised the Chief Executive Officer to continue its partnership with Technology One and on-board to the Software as a Service platform for the period 30 June 2022 to 30 June 2027. The continuation of the partnership is an operational service continuity decision. With no further product development or support for on-premise hosted solutions, this business risk will be managed with the move to a cloud-based system and to the latest version (CiA Live) to support the City's core business services.

Project status updates are provided through the Audit and Risk Management Committee through to Council.

EXTERNAL CONSULTATION

No external consultation has taken place.

OFFICER'S COMMENTS

The Project Eden Status Report can be found in **Attachment 1**.

The Project Eden team are working in three TechOne environments to manage parallel projects concurrently, which are split into three streams: 1) CiA Live Project Environment which is being utilised by the Finance and Procurement teams; 2) Payroll Environment which facilitates multiple refreshes to ensure parallel end to end testing to mirror production can take place; and 3) Customer Request environment which is a re-implementation of the Ci Customer Request Management System. The work is largely focused on System Integration Testing of the environments to ensure the Subject Matter Experts become familiar with the CiA navigation to process transactions so that work instructions and process maps can be updated from Ci to CiA.

Project Eden Provisional Roadmap

The provisional roadmap (**Confidential Attachment 2**) has been developed for the following purposes:

- Identify all outstanding work packages which need to be performed to complete the agreed scope of work.
- Identify the estimated duration of each of these work packages.
- Present a logical sequencing of the work given identified business priorities and dependencies.
- Identify the business readiness change window – Subject Matter Experts and testers available and backfilled, business dependency artefacts ready (Process Maps, Work Instructions, Test Scenarios).
- Outline key strategies to progress Eden given the City's organisational readiness and risk appetite.
- Identify key assumptions, dependencies and constraints made in developing the roadmap.
- Identify criteria which should be met for Eden to be considered complete.
- Identify the estimated date of completion and close-out of Eden.
- Provide a process for the ongoing review and refinement of the Eden Roadmap.

Delayed Project Environment Root Cause Analysis

Following the delay of receiving the Project Environment, Council were advised at the 11 November, 2024 Audit and Risk Management Committee meeting that the Project Eden Root Cause Analysis was being prepared. This is provided in **Confidential Attachment 3**. The response by Technology One was received on the 8 April 2025 outlining their view on why the CiA Live environment was delayed by 2.5 months, see **Confidential Attachment 4**.
Officers have reviewed the response and provide the following assessment:

- The conclusion misses the point that the City wasn't advised that there was an issue to delivery of the Project environment by the 18 October, 2024, until the 8 October, 2024. Prior to this date the City was advised that the delivery of the project environment was on target (green traffic light);

- The conclusion misses the point that the root cause was due to the consultants not being able to get into the Project Environment because the backup of Production didn't have active consultants open. The ultimate fix was for Technology One to provide the environment URL in order to use a break glass account to access the environment to then grant the access. This issue was discovered by the Technology One Delivery Manager. In addition, the environment wasn't handed over to the City, so the City was unable to identify the problem nor would the Technology One technical consultants meet with the City to diagnose the problem until after 8 October, 2024; and
- The conclusion appears correct:
    - Ensure that communication back to the City of Bayswater Project Manager is clear and identifies any potential risk to the schedule / key millstones; and
    - Ensure that Technology One technical resources are available if required to work through any challenges or issues which may delay or impact the delivery of the project.

A genuine effort from Technology One to address the City's concerns and act on the Root Cause Analysis findings has been observed. This includes weekly meetings, fortnightly status reports, and the inclusion of Technology One Account Manager in Eden Board meetings.

Although other local governments have experienced similar delays, legal recourse isn't recommended as the cost, time and potential damage to the relationship would likely outweigh any benefit. Technology One's recent responsiveness has resulted in improved turnaround times.

LEGISLATIVE COMPLIANCE

Nil.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendations is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Medium
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR11 - Lack of modern, integrated, and secure digital environment.	

FINANCIAL IMPLICATIONS

The 2024/25 budget is $2,415,370. Please refer to **Attachment 1** for further details of the cost breakdown.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

A project status update is provided in **Attachment 1**, the Eden Provisional Roadmap has been presented in **Confidential Attachment 2**, the Environment Root Cause Analysis is provided in **Confidential Attachment 3**, and the Root Cause Analysis response by Technology One can be found in **Confidential Attachment 4**. Further updates will be provided to the Audit and Risk Management Committee.

City of Bayswater

Project Eden – ARMC Briefing

19 May 2025

City of Bayswater

Contents

1. Abbreviations
2. Program Status Overview
3. Timeline
4. Estimated Costs
5. Key Next Steps

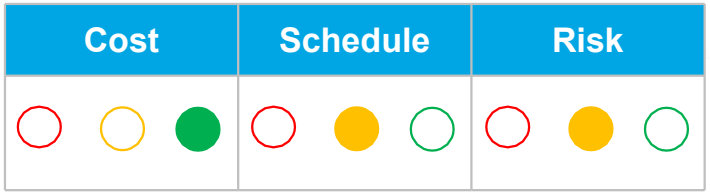
City of Bayswater

Abbreviations

Abbrev.	Description
SCM	Supply Chain Management
HR	Human Resources
TechOne	TechnologyOne
BPO	Business Process Owner
FIN	Finance
PAY	Payroll
HRP	Human Resources & Payroll
SME	Subject Matter Experts
ERP	Enterprise Resource Planning
ECR	Enterprise Corporate Receipting
SIT	System Integration Testing
Ci	Connected Intelligence (TechOne non-browser version)
CiA	Connected Intelligence Anywhere (TechOne browser version)
CRM	Ci Customer Request Management
XLOne	Reporting Tool based on an Excel Spreadsheet add-in
ETL	Extract Transform & Load (Program used in the backend of TechOne)

City of Bayswater

2. Program Status Overview



Program Status Overview

Headline Activities

- Provisional Roadmap endorsed to take into consideration the delayed Project Environment (Issue IR006)
- Endorsement by TechOne for the Provisional Roadmap
- Environment strategy endorsed by the Project Board (Codeset timeline / Refresh timeline / Business Custodian)
- XLOne and ETL conversion ongoing
- Core Enterprise Suite Ci to CiA System Integration Testing (SIT) underway to identify new navigational paths and to identify change management requirements such as changes to processes and work instructions
- Detailed planning and build to remediate issue IR002 related to time sheeting taking 13 minutes per timesheet to enter
- Issue IR006 – Project environment delay, TechOne response 8 April 2025
- Project Internal Audit completed
- Property & Rating phase 1a, Request Management implementation endorsed to start by the Project Board
- Request Management project Subject Matter Experts identified and onboarded to the project work package

RAID Breakdown

City of Bayswater

Actions Register

Status	Count
Completed	147
Duplicate	4
Not Started	9
WIP	22
Total	**182**

Breakdown of Risks, Actions, Issues and Decisions (RAID), Opportunities

Risk Register

Rsk-019 – New license requirements being identified which causes delays to the project schedule because the new licenses need evaluating

Rsk-020 – Reports may not work that have been developed subsequent to the 22/07/24 when the environment was created

Rsk-021 - Request Management may not have the required categories that CRM contains in the OneCouncil solution

Rsk-022 - Payroll has advised, based on discussions with other councils, that converting timesheets to CiA may require the City to process pay runs within CiA. As a result, it may not be possible to phase in uploaded timesheets before implementing the CiA Payroll module.

New Issues

IR009 - Risk Rsk-017 has turned into an issue which is going to affect timelines, ie: 'Payroll resourcing dedicated to business as usual critical functions'

IR010 - XLOne reports have needed to be created for Business As Usual Purposes which will require conversion as part of the Ci to CiA transition. There is an issue identifying the changed reports and ensuring that the new report changes are identified because there is a lot of finance people who have access to create or amend reports.

City of Bayswater

3. Timeline

City of Bayswater

Key Milestones as at Feb-25

(Slide was missed off the 10 March Update in error)

ID	Milestone	Due Date	Status	Notes
1	TechOne Plan	3 April 2025	WIP	21/10/24 - walkthrough scheduled but TechOne Consultant couldn't explain the plan. TechOne to provide a detailed plan. 21/10/24 - TechOne Project Manager advised that TechOne will fit into the Project Eden timelines. Eden Project Manager to get endorsement of the Provisional Roadmap based on the delay to the environment and to meet with TechOne for endorsement of the Plan for Ci on CiA for CES & the Property and Rating Request Managment implementation 1a.
2	Upgrade 2024a Upgrade Deployment	8 November 2024	Completed	8/11/24 - Implemented
3	eServices Deployment Two	9 December 2024	Completed	21/10/24 - resheduled from the 1/10/24 to the 15/11/24. 9/12/24 - Impemented 9/12/24
4	Environment Strategy	3 April 2025	WIP	21/10/24 - discussions with other councils are underway to obtain lessons learned regarding timing of software version upgrades. 19/2/25 - Inclusion in the March-25 Eden board pack for endorsement.
5	Codeset Release Strategy	3 April 2025	WIP	19/2/25 - Inclusion in the March-25 Eden board pack for endorsement.
6	Endorsement of Provisional Roadmap	3 April 2025	WIP	19/02/25 - work with the business to signoff the roadmap for the 2025 year to implement Payroll, Finance, and Procurement on CiA and Request Management for Property & Rating 1a.
7	Internal Audit	3 April 2025	WIP	19/02/25 - still working with Auditors on finding, aim is to complete by the end of March-25.
8	Access Management	25 July 2025	WIP	21/10/24 - waiting on schedule for Project Environment implementation 19/02/25 - currently building an Access Management Blueprint strategy to identify 'what good looks like' based on 'As Is' Analysis and other Council feedback. 23/4/25 - ongoing access management implemented for the Finance Team to conduct System Integration Testing.
9	Ci to CiA System Integration Testing	30 May 2025	WIP	21/10/24 - waiting on schedule for Project Environment implementation 19/02/25 - working with SMEs on SIT testing to start in the next few weeks. Delayed by the vendor providing the Project Environment.
10	Change Mangement Plan	26 September 2025	WIP	19/02/25 - Change management is ongoing as the SME learn the system and update their work instructions and processes. 23/4/25 - Ongoing change management with meetings started to discuss the rollout of the procurement training approach.

- Project team frontloading activities due to the delay of the project environment
- Project team are contacting other councils to understand their lessons learned with Change Management, Access Management & Environment Management

City of Bayswater

Key Milestones April-25

ID	Milestone	Due Date	Status	Notes
1	TechOne Plan	3 April 2025	Completed	21/10/24 - walkthrough scheduled but TechOne Consultant couldn't explain the plan. TechOne to provide a detailed plan. 21/10/24 - TechOne Project Manager advised that TechOne will fit into the Project Eden timelines. Eden Project Manager to get endorsement of the Provisional Roadmap based on the delay to the environment and to meet with TechOne for endorsement of the Plan for Ci on CiA for CES & the Property and Rating Request Managment implementation 1a. 3/2/24 - Met with Stuart & Anna to ensure the delivery met with business availability. 27/2/24 - Met with TechOne to verify the roadmap.
2	Environment Strategy	3 April 2025	Completed	21/10/24 - discussions with other councils are underway to obtain lessons learned regarding timing of software version upgrades. 19/2/25 - Inclusion in the March-25 Eden board pack for endorsement.
3	Codeset Release Strategy	3 April 2025	Completed	19/2/25 - Inclusion in the March-25 Eden board pack for endorsement.
4	Endorsement of Provisional Roadmap	3 April 2025	Completed	19/02/25 - work with the business to signoff the roadmap for the 2025 year to implement Payroll, Finance, and Procurement on CiA and Request Management for Property & Rating 1a.
5	Internal Audit	3 April 2025	WIP	19/02/25 - still working with Auditors on finding, aim is to complete by the end of March-25.
6	Ci to CiA System Integration Testing	30 May 2025	WIP	21/10/24 - waiting on schedule for Project Environment implementation 19/02/25 - working with SMEs on SIT testing to start in the next few weeks. Delayed by the vendor providing the Project Environment.
7	Access Management	25 July 2025	WIP	21/10/24 - waiting on schedule for Project Environment implementation 19/02/25 - currently building an Access Management Blueprint strategy to identify 'what good looks like' based on 'As Is' Analysis and other Council feedback. 23/4/25 - ongoing access management implemented for the Finance Team to conduct System Integration Testing.
8	1a P&R Request Management Configuration Design Document (CDD) signed off	1 August 2025	WIP	23/04/25 - Agreed timeline with TechOne and the business to build the CDD requirements to be implemented in the CoB environment.
9	User Acceptance Testing Preparation	29 August 2025	Not Started	23/04/25 - Lessons learned from the System Integration Testing to be adopted in the User Acceptance testing scenarios. This step includes preparing Test Scenaros, Onboarding UAT staff, and setting up a physical location for testing.
10	Change Mangement Plan	26 September 2025	WIP	19/02/25 - Change management is ongoing as the SME learn the system and update their work instructions and processes. 23/4/25 - Ongoing change management with meetings started to discuss the rollout of the procurement training approach.

Summary

- Project team heavily involved in System Integration Testing and Change Management activities
- Request Management 1a of Property & Rating commenced

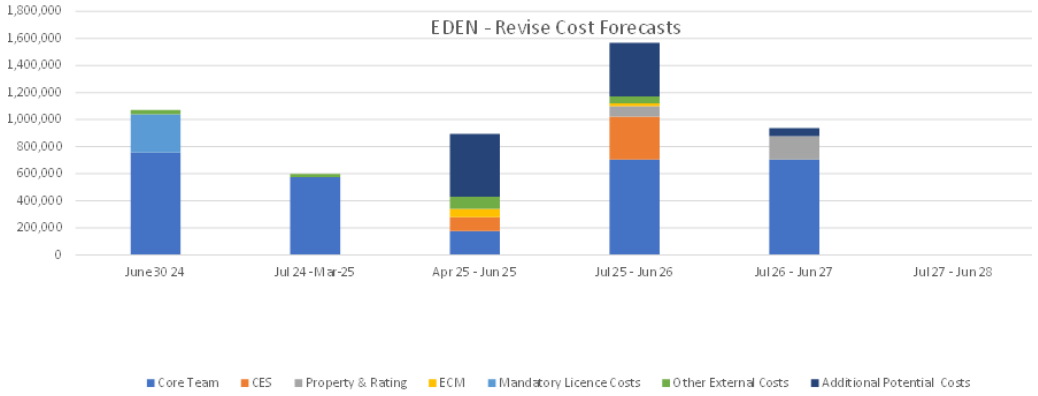
City of Bayswater

4. Estimated Costs

City of Bayswater

Estimated Costs

Excludes 10% Buffer	Actuals to	Actuals (Yr2)	Forecasted Spend (Yr2)	Forecast Spend (Yr3)	Forecast Spend (Yr4)	Forecase Spend (Yr5)	
Implementation Area	June 30 24	Jul 24 -Mar-25	Apr 25 - Jun 25	Jul 25 - Jun 26	Jul 26 - Jun 27	Jul 27 - Jun 28	Totals
Core Team	758,126	574,668	176,238	704,952	704,952		2,918,936
CES	0	0	102,108	317,688	0		419,796
Property & Rating	0	0	0	75,336	171,972		247,308
ECM	0	0	61,908	21,484	0		83,392
Mandatory Licence Costs	280,985	0	0	0	0		280,985
Other External Costs	32,078	23,083	88,200	52,920	0		196,282
Additional Potential Costs			465,000	395,000	60,000		920,000
Actual / Forecast	**1,071,189**	**597,751**	**893,454**	**1,567,380**	**936,924**	0	**5,066,698**
Original Forecasted Budget	**2,267,361**			**2,195,791**	**626,228**		**5,089,381**



Comments

- Incorporates Yr5 in line with Long Term Financial Plan
- Business SME's subject to workforce planning

City of Bayswater

5. Key Next Steps

City of Bayswater

Key Next Steps Overview

- XLOne and ETL conversion to CiA testing and defect resolution
- Project environment system integration testing
- Payroll Parallel testing on the CiA environment with the CiA timesheet imports to resolve issue IR002 (Timesheets taking an extra 13mins per timesheet in CiA)
- Access Management Blueprint implemented in the Project Environment to be System Integration Tested
- Change management activities such as, documenting the re-imagined Procurement processes into a Procurement Manual
- User Acceptance Testing (UAT) preparation work to onboard UAT staff to navigate from Ci to CiA, position staff to test, and setup a defect resolution process
- Request Management Subject Matter Experts onboarded to start the pre-configuration design requirements for mapping Ci Customer Request Management system requests to the re-implemented CiA Request Management requests

10.5.1.2 Internal Audit Plan - Project EDEN Review

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. CONFIDENTIAL - Final Report Co B - Project EDEN Review [**8.2.1** - 48 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.

SUMMARY

As part of the 2024-25 Audit Program, the Eden Project review was completed.

In a report prepared by the City's internal auditors, 9 audit observations, 2 improvement opportunities and 9 recommendations are made.

Management responses and anticipated timeframes for corrective action against the findings, considering the recommendations have been provided and are presented to Council for consideration and approval.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council:

1. **Endorses the Eden Project report, including management agreed actions as contained in the Confidential Attachment 1 to this Report;**
2. **Notes that agreed actions are entered into the City's Audit Log Register for progress reporting.**

BACKGROUND

As part of the 2024-25 Internal Audit Program, endorsed by the Council, the City's internal auditors, William Buck were engaged to perform the Eden Project review.

EXTERNAL CONSULTATION

The internal audit was performed in consultation with the City's outsourced internal auditors William Buck.

OFFICER'S COMMENTS

An ERP transformational project is an initiative aimed to enhance the organisation's existing ERP system, in terms of the operational efficiency, business process streamlining and supporting the long-term strategic goals. Project Eden is the City of Bayswater's major ERP transformation.

The Eden project will be delivered over several phases, the review was focused on the ERP Uplift Phase, a system upgrade from an existing TechOne **'Ci'** platform to an enhanced '**CiA'** version that offers better features and advanced capabilities.

The intent of the review was to provide assurance over City's project management approach – the primary objectives of which are as defined as follows:

- Part A: Program Assurance and Governance: This focused primarily on the roles and responsibilities, decision-making, budget tracking, project planning and monitoring.

- Part B: Project Methodology / Principles of Project Management: This focused primarily on project management, tools, and resources of the project.

- Part C: Project Technical and Operational Assessment: This focused primarily on review of the Gantt charts, dashboards, and current progress of the project.

Sample testing and focus of the review involved modules that have been earmarked as 'Go Live'.

The review excluded the 'Lift and Shift' phase – this describes the activities undertaken to lift and shift the on-premises ERP system infrastructure to the cloud environment referred to as **'TechOne Ci'** platform – primarily because this has already been undertaken.

In their report 'Eden Project Review' (**Confidential Attachment 1**) 9 audit findings and 2 improvement opportunities were presented. An overview of the findings and the risk rating of each finding is as follows:

No	Finding	Rating
1	Organisational structure and reporting lines of project team covering all three (3) phases needs to be formalised	Medium
2	Onboard resources to handle change management activities	Medium
3	Document artefacts necessary for effective project management needs to be considered	Medium
4	Exact boundaries and scope of project Eden needs to be clarified and PID for the remaining phases needs to be developed	Medium
5	Delay in project environment will require a revamp of the timelines and may trigger contract variations with vendor	Medium
6	Enhancements required to the risk register	Low
7	Presentation of mandatory license costs both in budget and actual spend not consistent	Medium
8	No detailed mapping exercise conducted to compare the modules as per the agreement with the modules expected to be delivered	Improvement
9	Complete access management mapping for all roles covering default profiles and custom roles not available	Medium
10	Lack of complete process workflow documentation	Improvement
11	TechOne delay in project environment delivery and lack of a revised strategy affecting migration and contractual obligations	High

Management considered the auditor's report and documented the agreed actions intended to address the audit findings. Improvement opportunities are considered and monitored through the risk management process.

LEGISLATIVE COMPLIANCE

Not applicable.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR08 - Business model fails to support an integrated and responsive delivery of services, facilities and infrastructure (Including leadership, structure and processes.	

FINANCIAL IMPLICATIONS

The cost of the internal audit was $41,300.00

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.
Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

The findings and recommendations identified by the auditors considers only the controls reviewed through the internal audit process, further consideration and analysis of the end-to-end process as well as improvements to the operating environment should be considered more broadly to improve the service overall.

10.5.1.3 Audit Log Review

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. Final Report Co B - Audit Log Review [**8.3.1** - 16 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

As part of the 2024/25 Internal Audit Program, the City's internal auditors, William Buck have completed the Audit Log Review.

The review period covered all actions marked as complete by action owners during the period 1 July 2023 to 30 Sept 2024.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council notes the Audit Log Review report and the close out of 31 actions.

BACKGROUND

As part of the 2024/25 Internal Audit Program the Audit Log review has been completed.

The process requires management to provide evidence of implementation of agreed actions marked as complete. The internal auditors' review the evidence provided to ensure management have adequately addressed the agreed action prior to recommending close-out to the Audit and Risk Management Committee (ARMC).

Instances where the auditors are not satisfied management have addressed the agreed action or there is a lack of evidence to support the closure, actions are re-opened and entered back into the audit register to be monitored until adequate evidence is provided.

EXTERNAL CONSULTATION

The Audit Log Review is performed in consultation with the City's outsourced internal auditors William Buck.

OFFICER'S COMMENTS

During the period 1 July 2023 to 31 October 2024, 45 actions were marked as complete by management. Of the 45 actions, 31 were reviewed by the internal auditors. The remaining 14 actions were not included as they relate to OAG actions, which are reviewed as part of the Financial Audit process performed by the Office of the Auditor General.

Of the 31 actions assessed as part of the Audit Log Review, as detailed in the attached Audit Log Review **(Attachment 1)** the auditors recommend Close Out of all 31 actions.

Actions Complete	45
Actions Excluded	14
Actions Reviewed	31
Actions Closed Out	31
Total Actions to be Re-Opened	0

LEGISLATIVE COMPLIANCE

Not Applicable

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

The cost of the review was $2,800.00.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.
Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

Independent review of the actions marked as complete by management is good practice to ensure the findings have been effectively remediated, and the agreed management action successfully implemented.

William Buck
ACCOUNTANTS & ADVISORS

City of Bayswater
Internal Audit | Audit Log Review
March 2025

williambuck.com

William Buck

Contents

1. Private and Confidential 3
2. Summary of Recommendations Status by Audit Type 4
3. Performance Insights....5
4. List of Recommendations Completed by Risk Rating 6
5. Appendix A - Details of Closed Recommendations....7

William Buck

1. Private and Confidential

Ms Tami Cooper
Planning, Performance and Risk Manager

City of Bayswater
61 Broun Avenue,
Morley, WA 6062

Dear Tami,

Internal Audit | Audit Log Review | February 2025

As requested by the City of Bayswater's ("City"), William Buck has been engaged to undertake a review of the audit log. The review will be performed in accordance with the requirements of the Audit & Risk Management Committee (ARMC) and within the terms and conditions set out in the contract for the Audit Services to the City.

In performing this review, we have obtained high-level evidence from Management as documented in the Audit Log Register to assess whether the findings have been effectively remediated, and the agreed management action has been implemented.

It should be noted that we have only obtained evidence of the implementation of the agreed actions contained within the Audit Log Register and did not assess the wider control environment in which the activity resides or performed detailed testing. Due to this, we cannot provide assurance as to the effectiveness of the design or operation of the overall processes that the findings relate to or the duration of the period in which controls were effective, as we have only performed a high-level review.

A summary of the status of issues within the Audit Log Register is set out below.

Summary Status of Outstanding Recommendations as of 6 February 2025

	Low	Medium	Moderate	High	Process Improvement/ Not Rated	Total
Open (1 July 2024)	4	3	4	7	13	**31**
Breakdown:						
Closed (during the period)	4	3	4	7	13	**31**
In-progress as of 6 Feb 2025	-	-	-	-	-	**-**
Open as of 6 Feb 2025	-	-	-	-	-	**-**
Sub Total (Open and In Progress)	**-**	**-**	**-**	**-**	**-**	**-**

It is recommended that the Audit & Risk Committee endorses the recommendations closed as detailed in **Appendix A**.

WilliamBuck

2. Summary of Recommendations Status by Audit Type

Audit Report Title	F/Y	Closed	Open Recommendation (including In-Progress)				Total
			Low	Medium	Moderate	High	
Financial Sustainability - Paxon 2022	Mar 2023	6	-	-	-	-	**6**
Financial Sustainability	Jun 2020	3	-	-	-	-	**3**
Payroll Reconciliation	Nov 2021	1	-	-	-	-	**1**
Regulation 17	Jun 2023	3	-	-	-	-	**3**
Corporate Record Keeping and Performance Reporting	Nov 2018	1	-	-	-	-	**1**
Customer Service Complaints/Compliments	Nov 2022	3	-	-	-	-	**3**
Finance	Jun 2021	3	-	-	-	-	**3**
City Property Leasing	Apr 2021	2	-	-	-	-	**2**
Parks and Gardens Internal Audit Report January 2024	Jan 2024	2	-	-	-	-	**2**
Compliance and Enforcement	Nov 2023	2	-	-	-	-	**2**
Tender Evaluation and Procurement	Dec 2021	5	-	-	-	-	**5**
Total		**31**	**-**	**-**	**-**	**-**	**31**

3. Performance Insights

We have presented the graph below summarising the status of the recommendations as follows:

- All thirty-one (**31**) recommendations were closed. Figure 1 below provides an **overall view** of the status of the recommended actions.

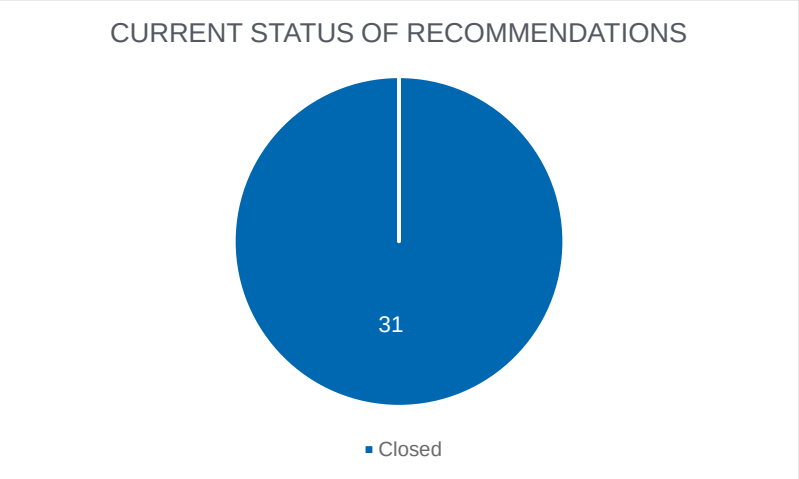


Figure 1: Overall Status of Recommendations

4. List of Recommendations Completed by Risk Rating

As can be seen in Figure 3 below, the recommendations closed were four (**4**) Low risk, three (**3**) Medium risk, four (**4**) Moderate risk, six (**7**) High risk, and thirteen (**13**) Process Improvement / Not Rated findings.

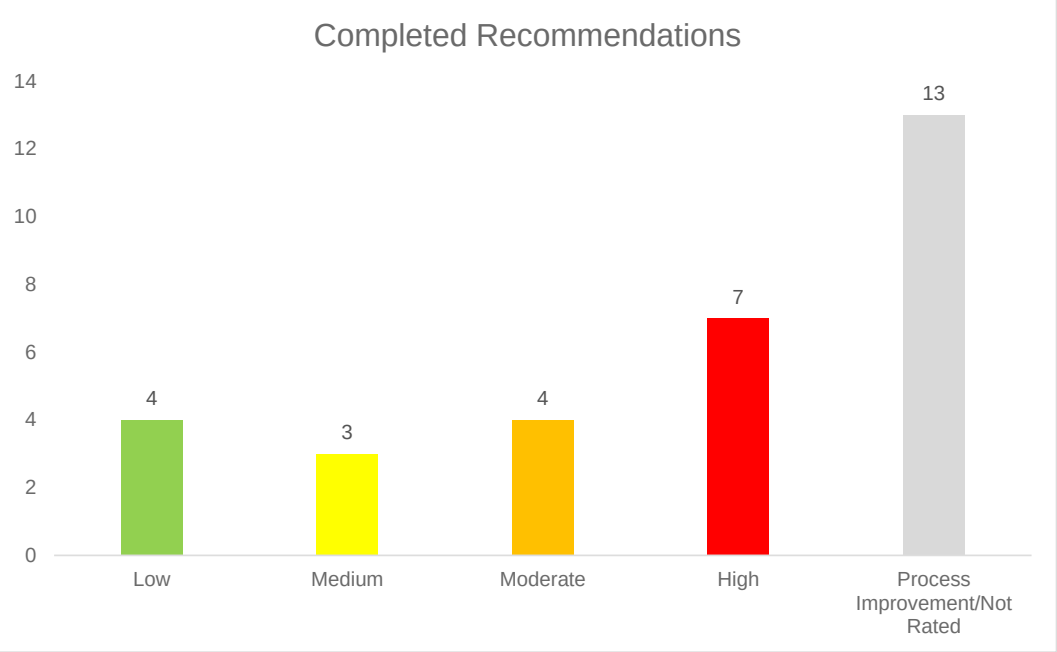


Figure 2: Completed by Risk Rating

WilliamBuck

Appendix A - Details of Closed Recommendations

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
EA1.4.1.22	Financial Sustainability - Paxon 2022	Informing strategies to the IPRF should be reviewed and updated to include specific priorities and their estimated cost. They should also be linked to the LTFP and other components of the IPRF.	Governance and OPD	Not Rated
EA2.4.22	Financial Sustainability - Paxon 2022	The LTFP once updated should be used to assist in modelling during budget processes to provide a clear view of financial sustainability and the impact of decisions on future periods.	Governance and OPD	Not Rated
IA06.09	Payroll Reconciliation	**Recommendation:** An exception reporting mechanism for payroll master file management should be devised and implemented. Business requirements for the payroll master file review process should be documented and advised to the Information Technology team for implementation.	People, Culture and Safety	Moderate
IA07.08	Tender Evaluation and Procurement	A formal and approved, operational risk management structure with defined roles and responsibilities should be implemented in the area of procurement and contract management.	Financial Services	Moderate
IA01.01	Regulation 17	Recommendation: 1.1 Document the process of creating and implementing the policy review schedule for monitoring through the Policy Review and Development Committee. 1.2 Continue to progress with the current policy review schedule.	Governance and OPD	Low
IA01.05	Regulation 17	Recommendation: 5.1 Develop a systematic way of capturing the instances of non-compliance identified in the CAR to enable a thematic analysis. 5.2 Progress with implementing the corrective actions addressing the matters identified in the CAR.	Governance and OPD	Moderate
IA01.03	Corporate Record Keeping and Performance Reporting	Asset Management Plans	Assets	Not Rated
IA01.22	Customer Service Complaints/Compliments	Management of Customer Services	Comm, Engage and CR	High
IA02.22	Customer Service Complaints/Compliments	Enquiries relating to Elected Members	Governance and OPD	Moderate
IA04.26 IA04.25	Finance	1. Asset management service plans should be completed for all the asset classes of the City; and records should be kept of the decisions taken when assets reached their 'service condition intervention level'. 2. Asset management plans should be finalised without delay for...d) Information and Communication Technology (ICT).	Assets	Not Rated
IA04.26	Financial Sustainability	Asset management service plans should be completed for all the asset classes of the City; and records should be kept of the decisions taken when assets reached their 'service condition intervention level'.	Assets	Not Rated

WilliamBuck

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
IA04.05	Financial Sustainability	The City should consider undertaking a formal cost/benefit analysis of utilising differential rating as a legitimate tool to assist in increasing rate revenue and supporting the financial sustainability of the City.	Financial Services	Not Rated
IA04.01	Financial Sustainability	The City should follow a balanced approach when setting rates, however rates cannot be set based on the funding needs for the ensuing financial year only. It is imperative the City obtains traction at present for the creation of intergenerational equity. The City should consider: a) Making optimal use of the legal parameters for setting rates as per the Local Government Act 1995, including: i) Section 6.33 - differential general rates; and ii) Section 6.34 – limits on revenue or income from general rates (estimated general rate amount may not be more than 110% of the amount of the budget deficiency); b) Balance such increases with the financial capacity of ratepayers to accept rate increases and the political will of Council to approve such increases. It is imperative that Council demonstrates to ratepayers that any proposed changes to the Rate Setting platform provides direct benefit to the community by adequately funding community services both from recurrent and future spending, which allows the accumulation of reserves (intergenerational equity).	Financial Services	Not Rated
IA07.15	Tender Evaluation and Procurement	A formal quality management process for the contracts should be introduced.	Financial Services	High
IA01.06	Regulation 17	"Recommendation: 6.1 Determine an approach supported by suitable governance structure to monitor legislative compliance obligations."	Governance and OPD	Low
IA02.22	Customer Service Complaints/Compliments	Ensure staff who are members of teams that interact with customers complete training programs including those identified above as overdue.	Comm, Engage and CR	Low
EA3.22	Financial Sustainability - Paxon 2022	"3.1 The project approval thresholds should be documented and going forward projects signed off in accordance before including within budget deliberations. 3.2 All Preliminary Project Proposal Templates and underlying financial information should be reviewed by Finance prior to submission to Council for budgetary consideration. 3.3 All proposed projects should have a clear reference to strategic objectives and/or asset management strategy. 3.4 Budget should not be allocated to projects unless the timing of the planned activity is likely to proceed. This should take into account activity such as stakeholder consultation which can extend timelines."	Governance and OPD	Not Rated
IA07.18	Tender Evaluation and Procurement	Management should consider implementing a formal exception identification, escalating, and actioning process in the areas of procurement and contract management.	Financial Services	Not Rated

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
IA05.11	City Property Leasing	Recommended that policy framework and allied procedures for all different types of lease should be developed, approved and implemented. These should cover the following types of leases at a minimum: a) Government b) Retail c) Residential d) Ohers e) Crown land (i.e. public land owned by the State of WA and managed by the City pursuant to a management order) f) Land Lease (Ground Lease) (i.e. where the tenant is permitted to develop a piece of land during the lease term, after the land and all improvements revert to City g) Freehold land.	Transport and Buildings	High
IA05.14	City Property Leasing	Process for the determination of fair market value of rentals should be documented to provide uniform and explicit guidance for the process, roles and responsibilities, triggers necessitating rental reviews, panel of valuators to be used, approvals of the valuations, timely revision of rentals and implementation of revision in line with the covenants of the lease agreements	Transport and Buildings	High
EA4.1.22	Financial Sustainability - Paxon 2022	4.1 Grant funding/acceptance processes should be documented and include identifying, assessing, applying and delegated authorisation. This should be similar in nature to the project management framework and include documented consideration of strategic alignment, section 3.18 of the Act, a whole of life cost assessment, risk assessment and relevant timeframes. 4.2 Consideration should be given to reviewing existing services to assess if they are mandatory or not and if the City wishes to continue provision.	Financial Services	Not Rated
IA07.13	Tender Evaluation and Procurement	i. Process for the bank guarantees management should be documented and get approved to ensure the: a. Adequacy of coverage. b. Compliance of the record keeping requirements. c. Timely renewal in case the need arises. d. Timely invoking the bank guarantees. e. Return of guarantees. f. Definition of the roles and responsibilities. ii. The amount of bank guarantee to be obtained should be linked to a formal risk assessment process. iii. Central oversight for the bank guarantee management process should be developed.	Financial Services	Not Rated
IA01.04	Finance	i. A procedures manual should be drafted of current processes followed. ii. The administration rights to this information technology asset should be transferred to the Information Technology Department to ensure independency between the end user and staff who have the authority to effect system changes. iii. The system should be made part of the Disaster Recovery and Business Continuity Planning Process.	Assets	High

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
		iv. Training should be implemented to ensure back-up employees are trained to run the system. v. Procedure ensuring recovery of assets from the outgoing employees should be implemented. vi. Process of periodical physical reconciliation to the asset register should be implemented.		
EA1.1.22	Financial Sustainability - Paxon 2022	The next review of the SCP should include more detailed financial information as recommended by the IPFRG.	Governance and OPD	Not Rated
IA08.24	Parks and Gardens Internal Audit Report January 2024	Finding: Our review of the City's policies, procedures, and guidelines for maintenance works revealed that several key policies are overdue for review: - Street Verges Policy: Last reviewed on 9/04/2019 - Private Trees Policy: Last reviewed on 30/01/2019 - Purchase and Placement of Memorial Seats Policy: Last reviewed on 9/04/2019 There is no specified time frame for these documents to be reviewed, increasing the risk of policies and procedures not being updated in a timely manner. Recommendation: Review and update the policies and procedures identified as overdue for review. Include the 'Next Review' date field and 'Frequency' of review to ensure policy and procedure documents are reviewed in a timely manner.	Parks and Environment	Low
EA5.1.22 IA04.09	Financial Sustainability - Paxon 2022	1) The Land Acquisition and Disposal Strategy lacks specific timeframes for monitoring the actions arising from it. 2) The City's current approach to commercial activities lacks a comprehensive framework, which is essential for diversifying revenue risk and ensuring long-term benefits to ratepayers. 1) Assign clear timeframes to each action to ensure consistent and timely monitoring. Additionally, align these outputs with the Long-Term Financial Plan (LTFP) to ensure cohesive and strategic financial planning. 2) A framework should be developed which includes the following key elements: a) Determination on how proposed commercial activity will provide long-term benefit to the City's ratepayers (from both financial and service delivery perspectives). b) Incorporating commercial decisions into its Strategic and Long-Term Planning. c) Undertaking business cases for proposed commercial activities that demonstrate the community and financial benefit to the City, with predetermined metrics to ensure suitability. d) The use of financing for such initiatives if and where required.	Economic Development	Not Rated

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
IA07.14	Tender Evaluation and Procurement	The current OSH induction and certification processes for contractors lack formalized procedures, automated tracking, and comprehensive documentation. This may lead to outdated safety knowledge, incomplete inductions, and inadequate risk management, increasing the likelihood of OSH incidents. 1) Introduce Validity Period and Recertifications for OSH Inductions Recommendation: Implement a validity period for OSH inductions and require recertifications for long-term contracts or renewals/extensions. This ensures contractors stay updated on the latest OSH requirements. 2) Develop Automated Tracking Reports in Work Metrics Systems Recommendation: Consider developing automated reports in work metrics systems to track and ensure timely completion of inductions and recertifications. This will improve monitoring and compliance. 3) Ensure Timely Completion of Inductions by Contractor Employees Recommendation: Improve processes to ensure all contractor employees complete their inductions on time. This will enhance contract execution and risk management for OSH. 4) Save Records of Site Inductions in Record Keeping System Recommendation: Ensure project managers save records of site inductions for contractors in the record-keeping system. This will aid in managing risks and responsibilities related to OSH incidents. 5) Integrate Contractor OSH Incidents into COB OSH System Recommendation: Implement procedures to incorporate OSH incidents reported by contractors into the City's OSH system. This ensures comprehensive incident management and response. 6) Document Procedures for Managing Inductions Recommendation: Formalize and document procedures for managing OSH inductions. This will standardize the process and ensure consistent application. 7) Diarize Lessons Learned and Implement	PCS	High
IA02.23.01	Compliance and Enforcement	1.1a) Lack of Structured Processes for Managing Development Complaints Observation: The current processes for managing development complaints lack clear guidelines for assessing risks, assigning ratings, and prioritizing complaints. 1.1b) Delays in Referral of Compliance Matters Observation: There is no defined process for the timely referral of compliance matters to the relevant staff.	Statutory Planning and Compliance	Medium

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
		1.1c) Inconsistent Feedback to Complainants Observation: There is no established timeframe for providing feedback to complainants. 1.2) Data Integrity Issues in P&R Observation: Data completeness and integrity issues were identified in P&R, which serves as a critical source of truth. 1.3) Inadequate Training on Development Compliance Spreadsheet Observation: Staff have not received adequate training on the input of information into the Development Compliance Spreadsheet. 1.4) Lack of a Data Governance Framework Observation: There is no data governance framework to clearly articulate the information to be captured in P&R and the Development Compliance Spreadsheet. 1.5) Limited Use of Reporting and Workflow Tools Observation: The City has not fully explored options such as Power BI reporting with built-in workflows to manage and track complaints. 1.6) Manual Data Manipulation in Microsoft Spreadsheet Observation: The Development Compliance Spreadsheet relies heavily on manual data manipulation." Recommendation 1.1) Update Processes for Managing Development Complaints 1.1a Provide staff with guidance on assessing risks, assigning ratings, and prioritizing complaints. 1.1b Ensure timely referral of compliance matters to relevant staff. 1.1c Establish a timeframe for providing feedback to complainants. 1.2) Ensure Data Completeness and Integrity Ensure the completeness and integrity of data in P&R as a source of truth. 1.3) Conduct Staff Training Conduct training on the input of information into the Development Compliance Spreadsheet. 1.4) Implement a Data Governance Framework		

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
		Develop and implement a data governance framework that clearly articulates the information to be captured in P&R and the Development Compliance Spreadsheet. 1.5) Explore Reporting and Workflow Options Explore various options, such as Power BI reporting with built-in workflows, to manage and track complaints. 1.6) Automate Data Management Automate the Microsoft Spreadsheet using Microsoft Scripting to minimize human intervention and data manipulation as much as practicable."		
IA02.23.01	Compliance and Enforcement	4.1) Consolidate and Enhance Management Practices Consider consolidating the two Management Practices (MPs) into one document. Include detailed information on the decision-making process for enforcement actions and approaches. 4.2) Formalize Review Processes Formalize the review process for all process documents and process maps to ensure they are regularly updated and maintained. 4.3) Improve Governance of Process Documents Enhance the overall governance of process documents. At a minimum, ensure each document captures the date of review, the reviewer, and the approver. 4.4) Integrate Risk Assessment and Management Practices Consolidate the risk assessment process document for prosecution with the Compliance and Enforcement Management Practice to create a unified approach. 4.5) Ensure Proper Approval and Review of Delegation Instruments Ensure that the delegation instrument is approved by the CEO, time-stamped, and reviewed periodically to maintain its relevance and accuracy. 4.6) Create an Overarching Document for Complaint Assessment and Enforcement Develop an overarching document that links the assessment of development complaints through to enforcement actions. This will provide a clear and cohesive framework for handling complaints and subsequent enforcement steps.	Statutory Planning and Compliance	Medium

Parent Action	Audit Title	Report Recommendation/ Findings	Person Responsible	Risk Rating
IA01.06	Finance	Reconciliation mechanism between the asset registers maintained by the asset management team and accounting records require documentation.	Assets	High
IA05.24	Parks and Gardens Internal Audit Report January 2024	Finding: Currently, the Parks function has developed their Operational Plan 2023-25. However, the Trees and Turf functions are in the process of developing their respective operational plans. Recommendation: 5.1. Develop and maintain Operational Plans for Tree and Turf functions.	Parks and Environment	Medium

Kind regards



Duy Vo
Partner
duy.vo@williambuck.com

William Buck Consulting (WA) Pty Ltd
ABN 74 125 178 734
3/15 Labouchere Rd, South Perth WA 6151

Telephone +61 8 6436 2888

William Buck is an association of firms, each trading under the name of William Buck across Australia and New Zealand with affiliated offices worldwide.

Liability limited by a scheme approved under Professional Standards Legislation.

WilliamBuck

williambuck.com

10.5.1.4 Strategic Internal Audit Plan 2025/26 - 2028/29

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. Strategic Internal Audit Plan 2025/26 2028/29 [**8.4.1** - 5 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

The Strategic Internal Audit Plan 2025/26 - 2028/29 including the 2025/26 Internal Audit Program is reviewed and updated on an annual basis to guide the work of the Internal Auditor.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council approves the proposed Strategic Internal Audit Plan 2025/26 - 2028/29 including the 2025/26 Internal Audit Program as contained in Attachment 1.

BACKGROUND

The Strategic Internal Audit Plan 2025/26 - 2028/29 (the Plan) is reviewed and updated on an annual basis, or when considered necessary. The Plan includes the Annual Internal Audit Program (the Program), which guides the work of the Internal Auditor.

The Plan has the following key objectives:

- To report to the Audit and Risk Management Committee (ARMC) – with the service level being via the provision of reports to allow the ARMC to oversee internal / external auditing, risk management, internal control, and compliance functions of the City.
- To undertake activities listed in the Program – with the service level being via the provision of an independent and objective review of City operations and systems – provides assurance that risk management, controls and compliance processes are effective.

This year an additional year has been added to the previous 3-year plan, making it a 4-year plan, the reason for this is to align with the Council-led Business Planning and Budget process.

EXTERNAL CONSULTATION

The Plan has been reviewed by in-house management in conjunction with the Internal Audit Service Provider, William Buck

OFFICER'S COMMENTS

Internal Audit prepares a risk-based Strategic Internal Audit Plan (Plan) over a 4-year horizon that is reviewed and approved by the Audit and Risk Management Committee. The first year of the plan becomes the current year Internal Audit Program (Program).

Internal Audit annually reviews and updates the Plan to ensure it remains an effective tool to appraise the effectiveness of governance, risk management and control.

Plan Development

The internal audit planning process involves assessing strategic objectives, risks, and opportunities so the Plan can maximise internal audit coverage on key areas and accommodate management requested internal audit services.

The Plan focuses on providing assurance about design and effectiveness of key controls within the City.

As part of the annual review the Plan the following is considered:

- Legislative audits, reviews and reporting requirements.
- Previous internal audit reports.
- Organisational risk registers.
- Review and analysis of external audit reports including the Corruption and Crime
- Commission, Office of the Auditor General and the Department of Local Government, Sport and Cultural Industries.
- External misconduct referrals, public interest disclosures and whistleblowing allegations.
- New and emerging risks.
- New corporate systems and services.

The Plan consists of 14 audits over the 4-year period and includes proposed internal audit area, when the area was last audited and a brief objective statement for the audit.

Detailed scopes and allocation of hours for each audit are developed for management agreement and sign-off prior to the commencement of the audit. Audit areas proposed for inclusion are as follows:

25/26 Audit Projects	26/27 Audit Projects	27/28 Audit Projects	28/29 Audit Projects
– Regulation 17 CEO Review – Fees and Charges – Footpath Maintenance – Food Business Inspections	– Building Maintenance – Cash Handling Recreation Centres – Contract Management – Traffic Management	– Regulation 5 Financial Audit – Payroll Management – PRIS - Privacy and Confidential information	– Project Management – Community Safety – Street Tree Management

2025/26 Program

Performance Review Process was proposed for inclusion in the 2025/26 Program, this audit has been replaced with Fees and Charges and Food Business Inspections. This is due to risk profile updates and requests for inclusion from Executive Leadership Team (ELT).
These audits are flexible and are open to change based on ELT decision. The Regulation 17 CEO review is a legislative requirement and must be completed and reported prior to 30 June 2026.

LEGISLATIVE COMPLIANCE

Part 7, *Local Government Act 1995*.

Regulations 14, 15 and 17, *Local Government (Audit) Regulations 1996*.

Regulation 5(2)(c), *Local Government (Financial Management) Regulations 1996*.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Medium
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

The development of a Strategic Internal Audit Plan assists in directing internal audit resources more efficiently to provide sufficient assurance that key risks are identified, assessed, and controlled effectively.

The proposed allocated budget for 2025/26 is as follows:

Budget item description: Audit Fees
Budget account: 14700.6200
Budget item amount: $57,000 FY 25/26 - request submitted through draft budget

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance
Goal L2: Plan and deliver projects and services in a sustainable way.
Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

The Plan is reviewed on an annual basis to direct audit resources in an efficient manner to provide assurance that key risks are being managed effectively and appropriately.

The deliverables for each audit topic will be an internal audit report, discussed with management, and will include audit ratings and recommendations for improvement. Managers will then provide their response to audit recommendations, which will be tracked via the City's Audit Log Register.

Four-Year Internal Audit Plan

		Proposed Year				Rational				
Audit Project	Last Reviewed	25/26	26/27	27/28	28/29	Risk Level	Integrity Control	Legislative	Lessons Learned / Improvement/ Process (new or mature)	ARMC / Management Interest
Regulation 17 CEO Review	22/23	x						✓		
Fees and Charges	N/A	x				✓	✓			
Footpath Maintenance	N/A	x				✓				✓
Food Business Inspections	N/A	x								
Building Maintenance	N/A		x			✓				
Cash Handling Recreation Centres	21/22		x				✓		✓	
Contract Management	20/21		x			✓			✓	✓
Traffic Management	N/A		x			✓				✓
Regulation 5 Financial Audit	24/25			x				✓		
Payroll Management	21/22			x		✓	✓		✓	
PRIS - Privacy and Confidential information	N/A			x						✓
Project Management	N/A				x				✓	✓
Community Safety	N/A				x	✓				
Street Tree Management	N/A				x	✓			✓	

Draft Internal Audit Program 2025/26

	Audit Project	Service Lead	Criteria	Draft Objective
25/26	Regulation 17 CEO Review	Governance and Strategy	• Regulation 17 of the Local Government (Audit) Regulations 19 • ISO 31000:2018 • Risk Management Framework • Business Continuity Management Framework • Delegations of Authority • Recordkeeping Plan • City's policies and procedures	The objective is to assess the appropriateness and effectiveness of the City's systems and procedures in relation to: • Risk Management: Ensuring that risks are identified, assessed, and managed effectively. • Internal Control: Evaluating the adequacy of internal controls to safeguard assets, ensure accurate financial reporting, and promote operational efficiency. • Legislative Compliance: Confirming adherence to relevant laws, regulations, and policies.
	Fees and Charges	Financial Services.	• Budget setting • Fees and charges rates • Policies and procedures • Local Government Act 1995 • Competitive Neutrality Policy	The objective is to evaluate the appropriateness, transparency, and compliance of the fees and charges set by the City, focussing on: • The City's adherence to relevant laws, regulations, and policies governing the establishment of fees and charges. • The effectiveness of mechanisms for collecting, monitoring, and reconciling revenue from fees and charges. • The procedures for periodic review and adjustment of fees to reflect changes in cost or demand. • The consultation process with stakeholders when determining or amending fees and charges. (Assess the clarity and accessibility of information provided to the public regarding fees and charges, including their basis and purpose.)
	Footpath Maintenance	Transport Infrastructure and Operations	• City's policies and procedures. • SLAs • Customers' request records • Programmed maintenance schedules	The objective is to assess the efficiency, effectiveness, and compliance of the processes and systems in place for maintaining the footpath network. Specifically, the review aims to: • Assess whether footpath maintenance activities are aligned with the City's asset management plans and priorities. • Ensure that footpaths are maintained in a manner that promotes public safety and accessibility for all community members, including people with disabilities. • Review standard operating procedures (SOPs) for conducting inspections and issuing reports. Assess the transparency and accuracy of inspection criteria.

Audit Project	Service Lead	Criteria	Draft Objective
			• Confirm adherence to relevant regulations, standards, and policies related to footpath maintenance.
Food Business Inspections	Environmental Health	• Food Act 2008 • Food Regulation 2009 • Guidelines for Food Businesses • Australia New Zealand Food Standards Code • City's Code of Conduct	The objective is to evaluate the effectiveness and compliance of the inspection processes and systems in place. Specifically, the review aims to: • Assess whether food businesses comply with the requirements of the Food Act 2008 (WA), Food Regulations 2009 (WA), and the Australia New Zealand Food Standards Code. • Review the adequacy and consistency of inspection procedures, including risk classification, frequency of inspections, and follow-up actions for non-compliance. • Confirm that inspections effectively mitigate risks to public health by identifying and addressing food safety hazards. • Examine whether resources allocated for food business inspections are used efficiently and effectively. • Provide recommendations to enhance the overall food business inspection framework.

Other Areas for Consideration

Internal Audit Project	Last Reviewed
Waste Management *Contract Management* *Customer Service*	No audit performed
Governance Framework	No audit performed
Volunteer Management	No audit performed
Swimming Pool Inspections	2021/22
Customer Experience	No audit performed
Cloud Vendor & Third-Party Risk Assessment	No audit performed
Community Engagement and Consultation	No audit performed
Tendering Management	No audit performed

Budget (2025/26)

Other Services	Frequency	Total Indicative Hours (per annum)
Audit & Risk Committee Attendance (4)	Quarterly	8
Audit Log	Annually	0
Annual Internal Audit plan	Annually	15

Internal Audit Project	Indicative Hours
Regulation 17 CEO Review	100
Fees and Charges	130
Footpath Maintenance	80
Food Business Inspections	80

Total Internal Audit Hours

Description	Indicative Hours
Internal Audit Projects	390
Other Services	13
	407

Previous Years Audit Assurance

● OAG ◊ Internal

Area of Review	18/19	19/20	20/21	21/22	22/23	23/24	24/25
Record Keeping and Performance Reporting	◊						
Cyber Security	◊						
Fraud Resilience		◊					
Contract Extensions and Variation		●					
Regulation 17		◊			◊		
Financial Sustainability		◊					
City Property Leasing			◊				
Information Systems			●	●	●	●	●
GST Audit			◊				
Payroll Master File				◊			
Procurement				◊			
Finance – Regulation 5				◊			◊
Swimming Pool Inspections				◊			
Bayswater Waves Aquatic				◊			
Compliance Audit Return					◊		
Customer Complaint Handling, Escalation, and Resolution					◊		
Financial Sustainability					◊		
Golf Course Arrangements						◊	
Parks and Gardens						◊	
Compliance and Enforcement – Statutory Planning and Building						◊	
Community Grants/Community Capital Grants/Sponsorship Management							◊
Verge Bonds							◊
Local Government Management of Gifts and Benefit							●

10.5.1.5 Quarter 3 - Quarterly Performance Report - Audit

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. Audit Dashboard [**8.5.1** - 1 page] 2. CONFIDENTIAL - Audit Register Q3 [**8.5.2** - 2 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

SUMMARY

This report provides an update on the City's Audit Function for Quarter 3 (Q3) (January – March) 2024-25.

Key Points

- The 2024/25 year opened with 21 actions.
- 23 actions were added in Q3, bringing the total number of actions for 2024/25 to 48.
- 18 actions were closed in Q3, totalling 25 for the financial year.
- Q3 opened with 18 actions and closed with 23 in-progress actions.
- Of the 23 in-progress actions, 2 are overdue and 21 are not yet due.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council:

1. Notes the Quarter 3 - Quarterly Performance Report – Audit;

2. Notes the status of the implementation of audit actions as presented in the Audit Function Dashboard Attachment 1 and Audit Register Confidential Attachment 2 to this report.

BACKGROUND

This report provides an update on the 2024-25 Audit Plan and Audit Function – Implementation of Recommendations for Q3 (January – March) 2024-25.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS

Council endorsed the Internal Audit (IA) Program for 2024-25 at the June 2024 OCM meeting. The IA Plan identifies four projects for this financial year. The Projects include:

- Community Grants/Community Capital Grants/Sponsorship Management
- Verge Bonds
- Regulation 5 Financial Controls
- Project Eden

Project Eden fieldwork is complete, with the report provided as part of the agenda. The Community Grants/Community Capital Grants/Sponsorship Management audit is complete with management currently working to finalise management comments to address audit findings, this report will be presented to the August ARMC meeting.

Audit Function – 2024/25 Status

The 2024/25 year opened with 21 audit actions, as at the end of Q3 reporting, 23 actions have been added, totalling 48 audit actions. Of the 48, 23 have been implemented and 25 are in-progress.

2024/25 STATUS	NO.
2024/25 Period Open	21
Actions Added	27
Total	48

Audit Function – Implementation of Recommendations (Confidential Attachment 2)

The implementation of recommendations from internal and external reports continues to be monitored by the ELT prior to reporting to the ARMC. ARMC includes actions by exception (overdue and complete) only.

Q3 reporting period opened with 18 actions in-progress and closed with 23 actions in-progress.

Q2 STATUS	NO.
Period Open	18
Actions Added	23
Actions Superseded	- 6
Actions Complete	-12
Period Close	23

New Actions

This quarter 23 actions have been added to the Audit Register from previously completed audits, pertaining to the Regulation 5 and OAG General Computer Controls and Financial Audits.

Complete Actions

12 actions were completed by management and 6 actions were closed out by the OAG this quarter. As part of the annual internal Audit Log process, evidence of the completed actions is reviewed by the auditors.

	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Number of complete actions	4	3	18	

In-Progress Actions

At the close of Q3, 23 actions are in-progress, 21 actions are not yet due.

Status of In-Progress Actions – Q3					
23					
Overdue			Not Yet Due		
2			21		
Off-Track	On-Hold	On-Track	Off-Track	On-Hold	On-Track
		2	1	2	18

Overdue Actions

Two actions are overdue this quarter.

	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Number of overdue actions	11	11	2	

Two overdue actions relate to the Parks and Gardens, the actions were due for implementation 31 January 2025, whilst overdue they are progressing.

LEGISLATIVE COMPLIANCE

Not Applicable.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

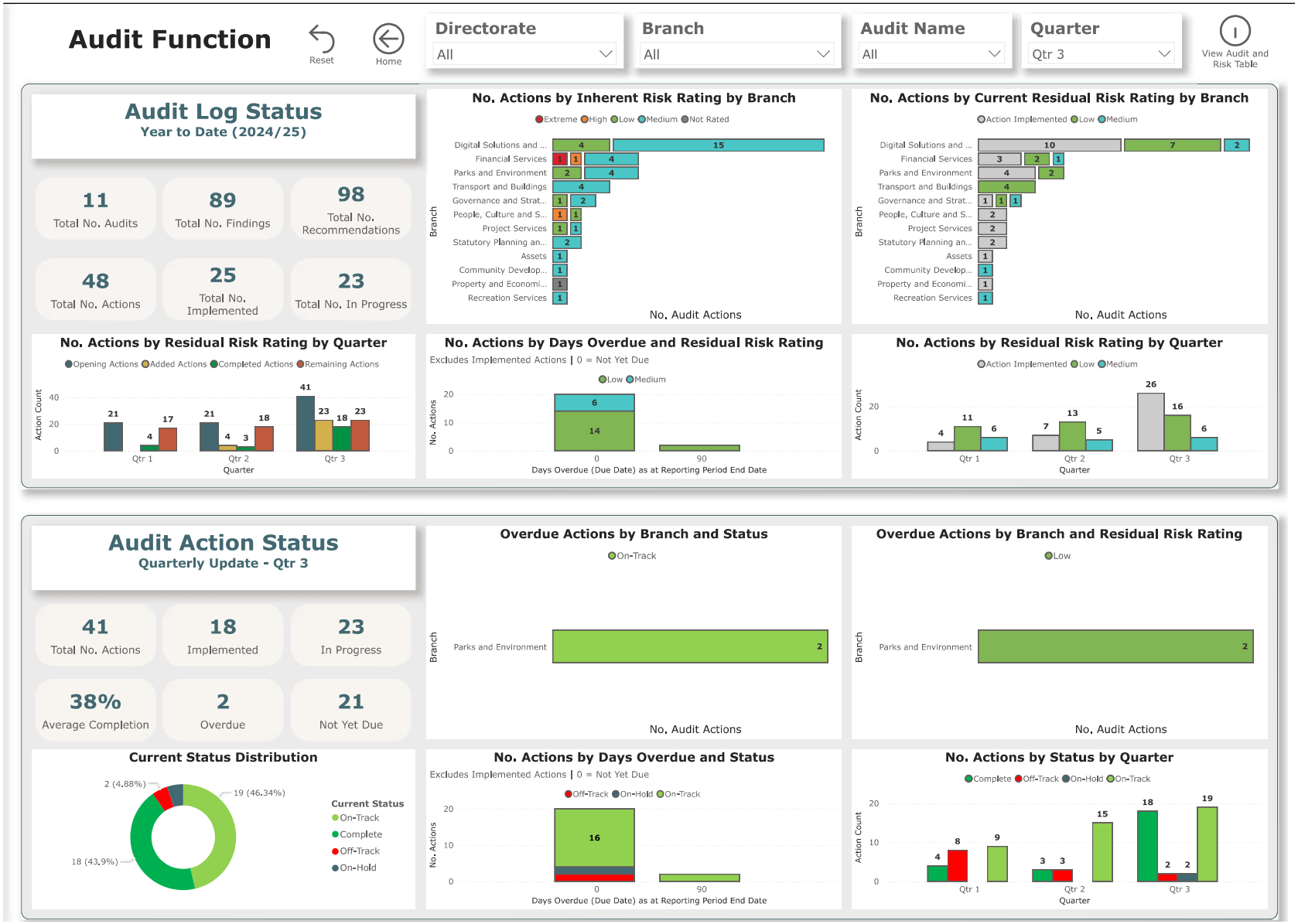
Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

Actions arising from the City's internal and external audits are recorded and monitored within the City's Implementation Recommendation Audit Register. Progress on the implementation of actions is reported on a quarterly basis to the ARMC.

All Corporate Reporting Production Testing



10.5.1.6 Quarter 3 Quarterly Performance Report - Corporate

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. Corporate Reporting - Services Q3 [**8.6.1** - 6 pages] 2. Corporate Reporting - Operating Projects Q3 [**8.6.2** - 3 pages] 3. Corporate Reporting - Capital Projects Q3 [**8.6.3** - 9 pages] 4. Corporate Reporting - CEO KPI Q3 [**8.6.4** - 2 pages] 5. Corporate Reporting - Strategy and Plan Q3 [**8.6.5** - 20 pages] 6. Corporate Reporting - CBP KPI - Dashboard Q3 [**8.6.6** - 9 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item does not contain any information that is considered confidential in accordance with Section 5.23(2) of the Local Government Act 1995.

SUMMARY

This report provides an update on the implementation of the Corporate Business Plan for 2024-25 and includes reports on City Services, Operating Projects, Capital Programs, CEO Key Performance Indicators (KPIs), Council approved Strategy and Plan Actions and Corporate Business KPIs for quarter 3 (Q3) (January – March) 2024-25.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council notes the Quarterly Performance Review – Corporate Quarter 3 (January – March) 2024-25.

BACKGROUND

Section 5.56 of the *Local Government Act 1995* requires all local governments to effectively plan for the future. Regulations, Standards and Guidelines further explain this requirement and set out the framework for local government Integrated Planning and Reporting (IPR) comprising a 10-year Strategic Community Plan (SCP), a four-year Corporate Business Plan (CBP), supporting resource plans and regular reporting. The intent of the framework is to ensure the priorities and services provided by the City are aligned with community vision, needs and aspirations.

Under the Integrated Planning and Reporting Framework (IPRF), it is required that local governments report on their performance to their community. The measurement and reporting process not only demonstrates local government accountability to their community but also provides an opportunity to assess in-year implementation, so supporting achievement and continuous improvement.

This report supports the annual reporting process and continuous improvement. Quarterly reports are provided for the following, with the new addition of Corporate Business Plan KPI's:

- City Services
- Operating Projects
- Capital Programs/Projects

- CEO KPIs
- Council Adopted Strategy and Plan Actions
- Corporate Business Plan KPIs.

EXTERNAL CONSULTATION

No external consultation was undertaken to prepare this report.

OFFICER'S COMMENTS

The SCP Plan 2021- 2031 (outlines the Council and community vision and goals for the City of Bayswater. The CBP operationalises these goals and sets out the four-year delivery program of services and projects.

Monitoring and reporting against the CBP across 2024-25 is undertaken through quarterly reporting to assess progress, support implementation and continuous improvement.

For this financial year, the City has refined the quarterly status options to enhance accuracy and clarity in reporting. The updated status selections now include clearly defined criteria for each option, ensuring a more accurate reflection of the current state of services, projects, actions, or KPIs. The table below outlines each status option along with a summary of the corresponding criteria.

Status Option	Criteria
Complete	The service/project/action has been fully completed, with all objectives, deliverables, and milestones achieved. There are no pending tasks or activities left to be addressed.
On-Track	The service/project/action is progressing according to the planned timeline and scope. All tasks and activities are being completed as scheduled, and there are no significant issues or delays affecting progress.
On-Hold	The service/project/action has been temporarily delayed/paused due to external or internal factors, such as resource constraints, pending decisions, grant funding receival or unforeseen issues. It is expected to resume once the issues are resolved.
Off-Track	The service/project/action is behind schedule or deviating from the planned scope, and there are significant risks, issues, or delays that need to be addressed. It may require reassessment or evaluation to determine the next steps or necessary changes due to changing priorities, unexpected challenges, or new information.
Discontinue	Service/project/action ceased due to strategic shifts, lack of resources, or because it has been implemented as business as usual.

The reports reflect achievements and progress as of the end of March 2025, marking the close of Q3. Services, Projects, Strategy and Plan actions, and KPIs are color-coded based on the Key Result Area to which they are aligned.

Key Result Area Colour Reference			
Community	Environment & Liveability	Vibrancy	Leadership and Governance






City Services:

There are 31 services in the CBP. The full report on the City's services **(Attachment 1)** provides a broad overview of service progress with all services identified as on-track for quarter 3.

The status of all City Services is summarised below, by quarter.

Implementation Status	Quarter 1	Quarter 2	Quarter 3	Quarter 4
ON-TRACK	31	31	31	
ON-HOLD	0	0	0	
OFF-TRACK	0	0	0	
TOTAL	31	31	31	

Corporate Business Plan Operating Projects:

There are 28 CBP operating projects being delivered in 2024-25. Operating project plans were prepared as part of the Council-led business planning process. Management assesses progress against these projects each quarter.

The status of all operating projects is summarised below, by quarter.

Implementation Status	Quarter 1	Quarter 2	Quarter 3	Quarter 4
COMPLETE	2	2	5	
ON-TRACK	25	25	22	
ON-HOLD	1	1	0	
OFF-TRACK	0	0	1	
DISCONTINUE	0	0	0	
TOTAL	28	28	28	

A full report on the 28 CBP projects is provided in **Attachment 2**. As of Q2 all CBP Operating Projects are either On-Track or Complete except for the Digitising Archives which is currently off-track.

The table below lists the operating project that is Off-Track with commentary.

Operating Project Description	Status	Comment
Operating Project: 21 Digitising Archives		
Digitisation of 85,000 hard copy plans in line with State Records Act 2000 and PRIS legislation	Off-Track	Vendor is currently working with the City to review the City's contractual terms and conditions. This has resulted in not being able to progress contractual finalisation. This part of the project is for scoping only and not actually digitising. Completion of this component should provide the City with a view on project scope and cost. Essentially this is the audit/scoping part.

Corporate Business Plan Capital Programs:

There are 18 capital programs identified in the CBP 2024-25 to 2027-28. Please note that a program may consist of one or multiple projects. The 18 capital programs are comprised of 129 capital projects. The report provides the total capital budget and includes expenditure to the end of Q2 (31 December 2024) including public work overheads.

The status of the capital programs and projects are detailed below. Please note that while individual projects within a program may be completed, the program as a whole, is only marked as 'complete' when all projects within it are completed. Similarly, for clarity in reporting, even if

several projects within a program are 'on-track,' the program will be labelled as 'on-hold,' 'off-track,' if any of its projects are classified in those categories.

Implementation Status	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
	Program Level	Project Level	Program Level	Project Level	Program Level	Project Level	Program Level	Project Level
COMPLETE	0	5	0	27	0	50		
ON-TRACK	11	114	12	89	13	67		
ON-HOLD	7	8	6	10	3	5		
OFF-TRACK	0	0	0	0	2	3		
DISCONTINUE	0	2	0	3	0	4		
TOTAL	18	129	18	129	18	129		

Reports on Capital expenditure was drawn as of 31 March 2025, the last day of the reporting period for Q3, which reflects expenditure including public works overheads (**Attachment 3**). The attachment details all projects followed by a summary entry for the Program.

The specific projects that are identified as ‘on-hold’, ‘off-track’ and ‘discontinue’ are listed below with supporting commentary.

Prog No.	Program Name	Project Budget No.	Project Short Description	Current Quarter Status	Current Quarter Comment
2	Building Program	81252	Ellis House - Aircon replacement	On-Hold	Planned to be scoped for 2025/26
2	Building Program	81253	Lightning Park Pavilion-Replacement of Smoke detectors	On-Hold	Carry forward as planned to occur in 2025/26
2	Building Program	81254	SES Headquarters - Floor covering replacement	On-Hold	The project is currently on-hold awaiting funding approval from Department of Fire and Emergency Services required to proceed.
5	Other Transport Renewal and Upgrade	81255	1) Bus Shelter no 28828 upgrade, Garratt Road 2) Bus Shelter no 11589 upgrade, Morley Drive	Discontinue	The Garratt Road bus shelter (#28828) and Morley Drive bus shelter (#11589) are discontinued due to the bus stop no longer being operational as advised by PTA.
6	Street Lighting Renewal and Upgrade	81260	Street Lightpole Upgrade at De Havilland View, Aero Dr, Wirraway Loop, Catalina Cove, Airways Blvd, Wing Ct, Kittyhawk View	Off-Track	Delay from Western Power to complete the works
9	Natural Reserves Renewal and Upgrade	81122	New Lightning Park Limestone Path stage 2 (Fire management)	Discontinue	Previously Discontinued in Q1
9	Natural Reserves Renewal and Upgrade	81318	Rudloc Reserve Transformation Stage 2a	Discontinue	Previously Discontinued in Q1. No works have happened with this project for this quarter, or are they predicted to happen in the future.
10	Waste Transfer	81322	Waste Transfer Station - minimal refurbishment	On-Hold	Council decided at the March OCM to proceed to a

Prog No.	Program Name	Project Budget No.	Project Short Description	Current Quarter Status	Current Quarter Comment
	Station Renewal		and structural repairs		tender process following the results of the EOI. Consultants are being engaged to prepare the documentation. Whilst waiting for the tender the site will continue to operate as usual but there will be no upgrades to existing infrastructure until the long-term strategic direction is determined.
12	Irrigation Renewal and Upgrade	81270	City Wide - Irrigation system design	Off-Track	A concept plan is for the landscape changes is to be approved prior to the irrigation design for Crimea St intersection where the irrigation has failed. This concept plan shall be starting in the coming month.
12	Irrigation Renewal and Upgrade	81272	Irrigation system replacement and water usage reduction program study	Off-Track	Scoping Document had to be prepared first to create the tender, the tender has now closed and is being assessed. A council report will be prepared soon for endorsement by Council prior to award.
14	Technology and Equipment Renewal and Upgrade	81268	Duress Devices expansion to Civic front counter	Discontinue	Previously Discontinued in Q2.
15	Sports Park Infrastructure	81274	Grand Promenade court refurbishment - old courts	On-Hold	Progress on project is pending outcome of other investigations (OCM 27 Aug 2024, item 14.1.2).

CEO's Key Performance Indicators (KPIs):

CEO KPIs were set by Council at its meeting held on 24 September 2024. There are six KPIs with 10 deliverables for the 2024-25 year. KPI's are reported against their deliverables. All the CEO's KPIs are on-track for quarter 3.

The status of the CEO KPI Deliverables is summarised in the table below, by quarter:

Implementation Status	Quarter 1	Quarter 2	Quarter 3	Quarter 4
COMPLETE	0	0	0	
ON-TRACK	10	10	10	
ON-HOLD	0	0	0	
OFF-TRACK	0	0	0	
DISCONTINUE	0	0	0	
TOTAL	10	10	10	

The full report on the CEO KPIs is provided in **Attachment 4**.

Council Adopted Strategies and Plans

Council adopted strategies and plans form part of the integrated planning system, and support the SCP and CBP, by providing another level of more detailed strategy, setting out Council priorities and actions for specified areas.

The table below lists all the active Council adopted strategies and plans, identifies the total number of actions that are resourced for implementation in 2024-25 and provides a summary of progress for actions, for each strategy or plan at the end of Q3.

The majority of actions being delivered in 2024-25 (77%) have been identified as embedded through business as usual (BAU) delivery of service. It is important to note while actions embedded through service delivery are considered on-track/complete, the actions are reviewed annually as part of the planning process to determine what will be delivered in the coming year. This ongoing review process continues until the plan or strategy is reviewed and updated.
The remaining actions for 2024-25, which are delivered outside of BAU, are monitored and reported against quarterly.

A status update and supporting commentary provide insight into their current implementation progress. **Attachment 5** provides an overview of the Council adopted strategies and plans with actions being delivered above business as usual.

Strategy & Plans	No. Actions in 24-25	% Embedded Through BAU	No. Actions Delivered Outside BAU	Of Those Actions Delivered Outside of BAU		
				% Complete or On-Track	% On-Hold or Off-Track	% Discontinued
Access And Inclusion Plan 2020 - 2024	54	94%	3	100%	0%	0%
Reconciliation Action Plan 2021 - 2023	62	79%	13	70%	30%	0%
Youth Platform Action Plan 2019 - 2023	14	100%	0	0%	0%	0%
Local Homelessness Strategy 2021-2025	28	71%	8	75%	25%	0%
Cultural Plan 2019 - 2024	26	88%	3	66%	34%	0%
Age Friendly Strategy 2021-2025	38	100%	0	0%	0%	0%
Play Space Strategy 2019-2029	11	0%	11	82%	0%	18%
Community Recreation Plan	20	55%	9	78%	0%	22%
CCTV Strategy 2018-2028	5	0%	5	100%	0%	0%
Public Health And Wellbeing Plan 2021 - 2025	68	97%	2	100%	0%	0%
Morley Activity Centre Plan 2018	12	75%	3	100%	0%	0%
Waterwise Bayswater Strategy 2020 - 2030	37	78%	8	87%	0%	13%
Local Biodiversity Strategy (2008)	29	79%	6	84%	16%	0%

Strategy & Plans	No. Actions in 24-25	% Embedded Through BAU	No. Actions Delivered Outside BAU	Of Those Actions Delivered Outside of BAU		
				% Complete or On-Track	% On-Hold or Off-Track	% Discontinued
Environmental Liveability Framework 2021-2045	38	74%	10	80%	20%	0%
Urban Forest Strategy 2017	24	67%	8	100%	0%	0%
Emission Reduction And Renewable Energy Plan 2021 - 2040	35	66%	12	67%	33%	0%
Foreshore Area 10 Year Priority Plan 2019	7	0%	7	100%	0%	0%
Interim Economic Development Strategy 2022	32	53%	15	75%	12%	13%
Town Centres Destination Marketing Strategy 2021 To 2025	29	76%	7	14%	86%	0%
Town Centre Place Activation Plans	15	53%	7	86%	14%	0%
Car Parking Management Plan For Morley Activity Centre 2017	19	95%	1	100%	0%	0%
Maylands Town Centre Car Parking Strategy 2018	16	88%	2	50%	50%	0%

Corporate Business Plan KPIs

The City has developed 37 Council-adopted Key Performance Indicators (KPIs) to provide a comprehensive overview of key activities, outputs, and impacts across the City. These KPIs cover a broad range of areas, including the usage of City facilities, community engagement through grants and events, environmental initiatives such as tree planting and carbon footprint monitoring, financial sustainability, and employee performance. They serve to measure how well the City is delivering services and achieving its strategic objectives.

The table below presents a summary of the 37 Council-adopted Key Performance Indicators (KPIs) for Quarter 3. Supporting visualisations are available in **Attachment 6** for further insights. Please note that some measures are reported annually, with updates to be provided in Quarter 4 or as they become available.

KPI No.	Key Performance Indicator	Quarter 1	Quarter 2	Quarter 3	Quarter 4
1	Percentage Usage of City's Facilities - Meeting Room	25.3%	31%	16.18%	
2	Percentage Usage of City's Facilities - Sports Courts	49.7%	50%	46%	
3	Percentage Usage of City's Facilities - Venues	35.0%	38%	42%	
4	Percentage of Bayswater Residents registered as library members	18.7%	19%	21%	
5	Percentage of Bayswater Residents registered as Recreation Centre Members	5.9%	6%	6%	
6	Resolved Graffiti Incidents	1,330	1,330	1,346	

KPI No.	Key Performance Indicator	Quarter 1	Quarter 2	Quarter 3	Quarter 4
7	Total Number of Better Bayswater Grants Awarded	-	2	0	
8	Total Dollar Value of Better Bayswater Grants Awarded	-	$9,997	0	
9	Total Number of Community Service Partnership Agreements	21	17	16	
10	Total Number of Community Event and City Support Grants Awarded	10	13	0	
11	Total Dollar Value of Community Event and City Support Grants Awarded	$ 38,122.83	$ 10,500.00	0	
12	Total Number of City-led Community Events	1	6	7	
13	Total Number of customer requests relating to Rangers or Security matters	2,124	2,100	2,207	
14	Number of Building Application Received	276	262	255	
15	Building Approval Compliance Rate within Statutory Approval Timelines	100%	100%	100%	
16	Number of Planning Application Received	151	181	113	
17	Planning Approval Compliance Rate within Statutory Approval Timelines	94%	96%	99%	
18	City's Annual Carbon Footprint	Annual Measure	Annual Measure	Annual Measure	
19	Total Number of Native Plants Installed	6,325	6,325	0	
20	Total Number of Trees Installed	2,550	2,550	0	
21	Percentage of Groundwater Allocation Used	3.56%	15.51%	80%	
22	Tree Canopy Coverage percentage	14.48%	14.48%	14.48%	
23	Waste Recovery Rate	Annual Measure	Annual Measure	Annual Measure	
24	Annual Capital Budget Utilisation	Annual Measure	Annual Measure	Annual Measure	
25	Financial Sustainability: Current Ratio	Annual Measure	Annual Measure	Annual Measure	
26	Financial Sustainability: Operating Surplus Ratio	Annual Measure	Annual Measure	Annual Measure	
27	Financial Sustainability: Own-Revenue Ratio	Annual Measure	Annual Measure	Annual Measure	
28	Financial Sustainability: Debt-Service Ratio	Annual Measure	Annual Measure	Annual Measure	
29	Employee Turnover Rate	14.57%	14.00%	14%	
30	Lost Time Injury Frequency Rate (LTIFR)	24.12	20.00	38.00	
31	Number of Visitors to the City of Bayswater website	93,446	93,000	78,000	
32	Number of Visitors to the Engage Bayswater portal	19,622	22,910	16,500	
33	Social Media Follower Growth	1.41%	2.25%	5.00%	
34	Engagement Rate of Social Media Content	9.15%	7.86%	8.00%	

KPI No.	Key Performance Indicator	Quarter 1	Quarter 2	Quarter 3	Quarter 4
35	Job-to-Worker Ratio	0.59	0.70	0.70	
36	Per Capita Gross Regional Product of City of Bayswater	$ 47,925.00	$ 47,925.00	$50,013.00	
37	Total number of active trading businesses in City of Bayswater	7,586	7,684	7,812	

LEGISLATIVE COMPLIANCE

Local Government Act 1995.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR08 - Business model fails to support an integrated and responsive delivery of services, facilities and infrastructure (Including leadership, structure and processes.	

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

The report provides an update on the implementation of the City's Integrated Planning and Reporting Framework and provides reports on progress at the end of quarter 3 for the City's services, programs, projects, CEO and CBP KPIs and strategies and plans.

2024/25 SERVICE PLAN: QUARTERLY REPORTING **Reporting For: Qtr 3 - FY24/25**

Service No.	Service	Service Description	Sub-Service	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
1	**Community Development**	Facilitate, educate, and enable community capacity building and services to communities, and vulnerable and marginalised community members. Connect and support our local communities through advocacy and engagement.	1.1 - Access and Inclusion 1.2 - Youth Services 1.3 - Community Grants 1.4 - Reconciliation 1.5 - Homelessness 1.6 - Community Bus	On-Track	On-Track	Access and Inclusion The City completed community consultation to develop the next Access and Inclusion Plan on 3 March 2025. A draft plan has been completed and will go out to public comment on 14 April 2025 and closes 19 May 2025. A list of draft actions (over 5 years) will be shared to relevant Mangers within the comment period. The project is on track to be reported to Council 1 July 2025 and thereafter to the Department of Communities on 2 July 2025. Homelessness The City presented to a Council Briefing on 4 March 2025 to discuss the Homelessness Strategy. The City has been invited by the Office of Homelessness to be a part of the Homeless Spreadsheet. This will enable outreach services for people experiencing homelessness in the City. Reconciliation The City is in the early stages of development for a new Innovate Reconciliation Action Plan. City Officers attended the Reconciliation WA RAP Rings presentation and discussion on 21 March 2025. The City will continue to liaise with Reconciliation Australia during the development of the new RAP. The Place Names project has been completed with the outcomes being a map, a book detailing the project journey and a short animation video depicting a story of the five Noongar Place names in the City. Marketing and promotion of the event for the lead up the Launch event which will be in Q4.
2	**Community Care and Aged Services**	Support aged and vulnerable adults by providing programs and connections at the Morley and Bayswater Community Centres and through collaborative partnerships working closely with volunteers and ambassadors.	2.1 - Community Centre Coordination 2.2 - Active Ageing Programs 2.3 - Age Friendly Ambassador Program 2.4 - Volunteers	On-Track	On-Track	Community Centre Coordination The City partnered with the following organisations to deliver free information workshops for Seniors as part of the Savvy Seniors Program: Baptist Care, Northern Suburbs Community Legal Service, Services Australia (Centrelink) Helping Minds, Transperth. Active Ageing Programs The City entered into an agreement with Chung Wah Community Care (CWCC) to deliver multicultural programs and activities for Seniors at the Morley Community Centre every Monday as part of the CWCC Evergreen College program. The programs commenced in January 2025 and have been well attended with an average of 50 attendees per week. Age Friendly Ambassador Program Age Friendly Ambassadors assisted with the promotion of workshops and had input to the Access and Inclusion Plan. Ambassadors hosted a pop-up information stall at the International Women's Day Concert at Bayswater Community Centre. Volunteers The City has created a new volunteer position: Home Library Service Book Selector and has onboarded ten new volunteers for the program.
3	**Community and Events**	Manage City led community events; support the planning and delivery of community led events within the City: build capacity and relationships to expand community led events and cultural arts.	3.1 - City-Led Events 3.2 - Community-Led Events 3.3 - Grant Management	On-Track	On-Track	International Women's Day was held on 7 March 2025, with over 90 attendees. The event partnered with Orana House who are a critical first response service for women NGO based in the City. The annual Community BBQ was held on the Australia Day Public holiday on 27 January 2025. On 22 February 2025 the City partnered with Perth Festival and Perth Symphony Orchestra to deliver Orchestra-Oke. The event was attended by over 2500 community members who embraced this unique live music event. The City partnered with Galleria/Vicinity to deliver a Harmony Week event on 22 March 2025. The event was a music and dance event that showcased local cultural groups in traditional costume sharing their cultural dance and story telling.
4	**Library Services**	Provide vibrant, inclusive libraries that support community harmony, lifelong learning and creativity. Provide City access and customer service in local areas.	4.1 - Branch Libraries 4.2 - Customer Experience	On-Track	On-Track	Library Services maintained strong performance and community engagement across the City's three branch libraries this quarter. Q3 reflects an encouraging increase in usage across most service areas, particularly in items loaned, new memberships, and digital engagement. Key deliverables saw positive growth, with notable increases in app launches and library technology access, indicating ongoing community reliance on both physical and digital services. Key Deliverables: •Total Items Loaned: 99,469 (↑ 6.6%) •Physical Items Loaned: 78,970 (↑ 7.1%) •Digital Items Loaned: 20,499 (↑ 4.7%) •Patron Visits: 54,700 (↑ 5.4%) •New Library Memberships Processed: 962 (↑ 9.9%) Customer Experience – Home Delivery Services: •Items Borrowed: 1,325 (↓ 36.6%) •Deliveries Made: 18 (unchanged from Q2) •New Home Delivery Registrations: 10 (↑ 100%) Customer Experience – Digital and Technology Services: •Library App Total Devices Registered: 1,256 (↑ 27.2%) •New Devices Registered: 211 (↑ 43.5%) •App Launches: 6,530 (↑ 30.5%) •Public PC Sessions: 5,421 (↑ 9.4%) •Wi-Fi Connections: 6,960 (↑ 23.6%) •Wi-Fi Active Users: 2,929 (↑ 5.4%) Corporate Customer Service: •Transactions Processed: 2,238 (↓ 11.3%) Note FOGO no longer recorded •Library eNewsletter Distribution: 5,488 (unchanged) •Quarterly Program of Activities: Distributed to the community (unchanged)
5	**Recreation Services**	Provide sustainable, and safe recreation facilities, activities and services that are accessible to the community, supporting healthy, socially connected outcomes. Maximise participate in stakeholders' programs, engage, and build partnerships to build active, healthy clubs. Provide diverse and accessible bookable facilities for the community.	5.1 - Recreation Facilities 5.2 - Leisure Planning 5.3 - Club Liaison and Development 5.4 - Booking Facilities Halls & Reserves	On-Track	On-Track	
6	**Golf Courses**	Provide sustainable and accessible golf courses, balancing commercial operations with subsidised services, to maximise community health, social outcomes, and City financial outcomes.	6.1 - Contractor Management 6.2 - Golf Course Grounds / Facilities	On-Track	On-Track	All activities are tracking above KPI targets.

2024/25 SERVICE PLAN: QUARTERLY REPORTING **Reporting For: Qtr 3 - FY24/25**

Service No.	Service	Service Description	Sub-Service	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
7	Ranger Services	Provide responsible, visible community safety and ranger services including engagement, education and legislative compliance activities to build a strong sense of community safety, making the City of Bayswater a safe and welcoming place.	7.1 - Community Rangers 7.2 - Animal Management 7.3 - Call Centre/Administration 7.4 - Parking Enforcement	On-Track	On-Track	For this reporting period the Ranger Services team have dealt with a multitude of community concerns, reports and issues, including but not limited to: Dog-related incidents: •32 dog attack reports actioned •23 dog barking complaints received •96 dog wandering or found reports, resulting in 36 dogs impounded Cat-related services: •36 cat trap/impound requests handled Community reports: •239 litter reports addressed •72 abandoned vehicle requests processed •747 parking related reports responded to Additionally, the Call Centre/Admin Service managed 8,963 calls during this period, providing prompt support and assistance to the community.
8	Security Services	Provide a visible and proactive community patrol service to support a safe and welcoming community.	8.1 - Crime Prevention 8.2 - Community Security Patrol	On-Track	On-Track	The City of Bayswater and the Police continue to collaborate and share intelligence, enhancing community safety efforts. Targeted patrols, informed by police information, have led to an increase in proactive patrols this period, aligning with the City's community safety goals. • Conducting holiday patrols 353 • Performing security patrols 723 • Responding to customer requests 731
9	Emergency Management	Provide support for emergency management activities within the city including education, planning, preparation and recovery activities.	9.1 - Emergency Management	On-Track	On-Track	The City is continuing to seek a resolution to the LGGS funding issues created by the decision of the Bayswater SES to de-register from the GST. A report has been prepared for ELT to asses the funding arrangements and determine how the City should respond. The City has prepared and submitted a grant application for capital and operating funds to cover Bayswater SES expenditure for 2025/26.
10	Environmental Health	Maintain high public health standards through the administration of state and local legislation and codes of practice. Monitor and manage public health to ensure prescribed legislative requirements are being met.	10.1 - Environmental Health	On-Track	On-Track	The Environmental Health officers continue to carry out their scheduled statutory inspections and follow up on compliance matters to maintain public safety and regulatory standards. * Total of 541 food business inspected * Total of 1440 health related enquiries were received. The main enquiries included: Pest Control -1196 Pollution (including Noise) - 74 food applications and complaints 156 Poultry – 14 The mosquito control team has been proactive in the surveillance of wetland areas, ensuring mosquito and midge breeding is kept to a minimum, supporting community well-being and reducing pest issues. After a busy summer, the number of mosquito complaints has decreased significantly since mid March 2025. Additionally, the health promotion team is actively delivering health and well-being activities, (such as Aged friendly connectivity program, Parents and bulbs program, Garden critters programs, Yoga by the river) with feedback from participants being very positive.
11	Asset Management and Mapping	Provide and maintain asset management and spatial information services to support organisational decision-making. Administers the land and property data as well as the Digital Mobile Radios and GPS enabled duress system software and equipment.	11.1 - Infrastructure Asset Management 11.2 - Spatial Information Management (GIS) 11.3 - Land and Property Data Management 11.4 - Digital Mobile Radio and GPS Enabled Duress Systems	On-Track	On-Track	Infrastructure Asset Management: The Forward Capital Works Program will be presented to council on 8 April for further their consideration. Once the FCWP has been agreed to the next Asset Management Plan review can be finalised. The team is working on procurement for Infrastructure Revaluation, an AM system and a Fleet Management System. Process and system design for an improved FCWP is also underway. The team will also be conduction stocktake alongside stakeholders during April to May 2025 for Furniture and Equipment and Plant and Equipment to comply with audit requirements. Spatial Information Management (GIS): IntraMaps stage 1 has been successful rolled out. Work is currently underway for addressing user feedback on stage 1 . Stage 2 development includes Asset Modules and Website modules and testing is planned for May 2025. Some of the old GIS apps are still available until data clean up in TechOne land and property has substantially progressed. It is expected that the old GIS servers can go offline no later than 29 November 2025. Business Continuity risk has been reduced but some work is still required before al old GIS apps can be switched of. This is expected by end of May 2025 as the website still relies on the old GIS functionality. Land and Property Data Management: Two GIS positions will be advertised in May 2025 to address resource shortance now that the cloud GIS is up and running. IntraMaps has been able to visually show data inconsistencies and strategies are underway to improve TechOne land and property data though it is a very manual process requiring experienced staff. External support is limited but will be considered as well. Digital Mobile Radio and GPS enabled Duress System: ELT agreed to replace the existing system. Functionality checklists have been sent to managers to refine system requirements. A report will be presented on the outcome and alternative solutions prior to end of June 2025. The existing system is still maintained to the best of the team's abilities.
12	Building Maintenance	Manage and maintain buildings and associated infrastructure to ensure assets are fit for purpose in line with the City's Asset Management Plan.	12.1 - Building Services and Maintenance	On-Track	On-Track	Progressing as intended
13	Building Approvals	Maintain high building standards through the administration of state and local legislation and codes of practice. Provide assessment and processing of building permits, within prescribed timeframes, to ensure that buildings are constructed or demolished to required standards.	13.1 - Statutory Building 13.2 - Swimming Pool Inspections	On-Track	On-Track	During this period 255 building permit applications were received and the Statutory building team administered and processed these within the statutory timeframes as set by the legislation. The pool inspection compliance team during this period inspected 184 pools. The reduced number of inspections was a result in an increased focus on outstanding matters. Further resourcing has been approved for the following quarter to increase the number of inspections.
14	Planning Approvals	Assess and process planning applications in terms of legislated standards and within regulated time-frames, providing recommendations and approvals.	14.1 - Development Applications 14.2 - Subdivision Referrals 14.3 - Development WA (DevWA) Referrals 14.4 - Development Review Panel (DRP) Assessment	On-Track	On-Track	The City remains on track to determine applications within statutory timeframes

2024/25 SERVICE PLAN: QUARTERLY REPORTING **Reporting For: Qtr 3 - FY24/25**

Service No.	Service	Service Description	Sub-Service	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
15	Planning and Building Compliance	Ensure statutory compliance through the provision of integrated compliance services to facilitate healthy and safe communities.	15.1 - Compliance	On-Track	On-Track	Development Compliance Officers (DCOs) continue to implement strategies and adhere to management practices to ensure safe communities. They are promptly receiving, investigating, and closing matters with effective outcomes. This quarter, 111 matters were raised, a slight increase from 100 in the previous quarter, suggesting a consistent workload. Additionally, 36 matters were closed, compared to 57 closures in the previous quarter. This indicates that resolution rates do remain on track, however, it is noted the resignation of one of 2 Development Compliance Officers as of 1 April 2025 may put this at risk the following quarter. Regular meetings with management are ongoing to address more challenging matters and identify opportunities for process improvement. DCOs are also working on a proposal to ensure conditions for private and street trees under Development Applications (DAs) are consistently met, supporting both compliance and environmental outcomes. There is a review of the City's Property and Rating system to create an internal workflow of events, to ensure all procedures within the Development Compliance Management Practice is carried out accordingly. A review will first be undertaken followed by a series of IT requests/changes.
16	Transport Infrastructure and Operations	Provide and maintain safe and sustainable transport infrastructure in accordance with relevant industry standards.	16.1 - Roads 16.2 - Carparks 16.3 - Drainage 16.4 - Footpaths and Cycleways 16.5 - Surveying System Management 16.6 - Streetlighting 16.7 - Other Transport Infrastructure	On-Track	On-Track	The City has been investigating several sites for safety improvement and delivered numerous footpaths and ramps to improve pedestrian safety.
17	Property (Community)	Responsible management of land and property in ownership or in the control of the City.	17.1 - Property (Community)	On-Track	On-Track	All leasing matters are being addressed and actioned. Vacant properties have been advertised and leased. Continuing investigating on-charging utilities to leaseholders, the clean up of Azility has assisted in identifying missing accounts.
18	Strategic Land-Use Planning	Develop and review the local planning framework (scheme, policies, strategy, precinct plans) in accordance with State and Local requirements, providing parameters to Development Approvals and provide planning advice to community.	18.1 - Local Planning Strategy / Town Planning Scheme	On-Track	On-Track	Following Council adoption of the City of Bayswater Local Planning Strategy (Strategy) at the 26 March 2024 Ordinary Council Meeting, the Strategy received final endorsement by the Western Australian Planning Commission on 15 January 2025. WAPC approval of the Strategy completes a process which began in 2016 with the Building Bayswater community engagement, and which faced significant challenges throughout Covid and the State Government's planning reforms. The Strategy now provides the basis for review and update of the City's planning framework. Following endorsement of the City's first Local Planning Strategy, on 24 January 2025 the Western Australian Planning Commission provided formal approval for the City to prepare a new local planning scheme. The City will now commence preparation of a new, contemporary local planning scheme which is consistent with State Government requirements and reflects the vision of the Local Planning Strategy. A draft is anticipated to be presented to Council in late 2025. The City has been working with the Department of Planning Lands and Heritage, and consultants Hames Sharley to prepare the draft Morley Station Precinct Structure Plan over the past 12 months. Extensive community engagement was undertaken to prepare the draft Structure Plan, which included workshops which were very well attended by the local community. The draft Structure Plan and associated Scheme Amendment work together to encourage new housing and businesses around the new Morley Train Station. Formal advertising of the proposals has now commenced, with submissions closing on Monday 16 June 2025. It is anticipated that a report will be considered by Council at the July 2025 OCM. The City is reviewing all planning policies in accordance with the review schedule. In the last quarter the City has reviewed the following policies: Significant Tree Register for Private Land Policy (modifications endorsed for advertising) WALGA Model Local Planning Policy Tree Retention and Trees on Private Land and Street Verges (modifications endorsed for advertising)
19	Environmental Sustainability	Lead and manage the City's strategic, capital and operational programmes to protect, build resilience and improve the City's natural environment, liveability, urban form and sustainability for current and future residents of the City of Bayswater.	19.1 - Catchment Management 19.2 - Natural Area Management 19.3 - Sustainability 19.4 - Protecting Biodiversity	On-Track	On-Track	**Catchment Management** • The City continued water quality monitoring within the Maylands Lakes, with outcomes reported and used to inform ongoing management approaches. • The Catchment Management Officer has drafted a comprehensive document outlining priorities for drain management across the City, scheduled for finalisation and delivery in 2025. • Retrofitting works have commenced at Birkett Street and Arbor Park as part of the "Drains for Liveability" program, aimed at enhancing water quality, biodiversity, and amenity. • The City successfully renewed its Waterwise Council Gold Status, demonstrating continued leadership in integrated water management. • Planning is underway for additional Living Streams and stormwater upgrades across priority sub-catchments, with early-stage engagement occurring with local schools and residents to foster stewardship. • Data collection for groundwater-surface water interactions in Maylands Lakes is ongoing, providing valuable insights, for the Maylands Masterplan **Natural Area Management** • The preparation for the planting season has continued and is well underway. The tender for greenstock supply over the next 3 years has been awarded and the 3 year tender for environmental management service has been called for submissions. Pest vertebrate control has been successful with multiple foxes and cats caught across our reserves. The quenda population in Lightning Swamp has increased and this is likely due to the pest control programs success. **Sustainability** • At the January OCM, Council approved Phase Two of the WALGA Sustainable Energy Project to supply the City with renewable electricity for contestable sites. • The City transitioned remaining small use (non-contestable) electricity meters to renewable energy via Synergy's Natural Power tariff to achieve the ERRE target of 100% renewable electricity for the City's operations, excluding streetlighting. Supply of renewable energy for small sites commenced 1 January. • At the February OCM, the City presented a business case to Council for renewable energy options for pool heating to replace the gas boiler at Bayswater Waves in line with the ERRE Plan. • The City rolled out new home energy audit kits at the Morley, Bayswater and Maylands Libraries as part of the Switch Your Thinking Energy Efficiency Pilot Program.

2024/25 SERVICE PLAN: QUARTERLY REPORTING **Reporting For: Qtr 3 - FY24/25**

Service No.	Service	Service Description	Sub-Service	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
20	Waste Management	Provide a quality waste collection and management service to residents and the community. Maximise recovery of waste to minimise landfill costs, emissions and environmental impact.	20.1 - Residential waste collection 20.2 - Commercial waste collection 20.3 - Bulk waste 20.4 - Street and Park bin collections and infrastructure 20.5 - Bayswater Transfer Station 20.6 - Waste Education	On-Track	On-Track	Waste Management continued to deliver waste collection and management services to the community Key highlights include: -Residential, commercial and bulk waste services were delivered in accordance with service plans -Consultants have been engaged to assist in applying for a licence amendment for Bayswaste whilst a decision on the future of the site is determined -Permanent public bin infrastructure program is underway, a variation to the concrete tender was approved for bin pad install which will start shortly -Bayswaste EOI submissions were presented at the March OCM and a decision has been made to start the tender process, consultants have been engaged -The City "Waste year" has been changed to align with the financial year helping to streamline waste management -City is in talks with EMRC for the fees and charges for the next FY -Procedures to tackle bin contamination have been proposed and awaiting approvals -Process mapping for waste management customer service is in progress -Increase in recovery of bulk waste is being considered for the next FY -The City is working alongside DoC to help manage waste more effectively in these properties
21	Parks and Gardens	Support our community by providing quality green spaces, protecting and enhancing the urban forest and considering the natural environment.	21.1 - Parks Infrastructure 21.2 - Parks Projects 21.3 - Landscape Design 21.4 - Tree Care 21.5 - Streetscape Maintenance 21.6 - Sportsground Maintenance 21.7 - Parks Maintenance 21.8 - Civic Garden Maintenance 21.9 - Spraying 21.10 - Irrigation	On-Track	On-Track	The City has now developed a range of internal operations plans to provide guidance and information on the management of all areas across parks and gardens, completed plans include: • Parks Services/Operations Plan • Depot Services/Operations Plan • Turf Services/Operations Plan • Tree Services/Operations Plan Other documents currently progressing include: • Urban Forest Implementation Plan • Parks Irrigation and Renewal Operations Plan These plans will be assessed in detail to ensure the services we provide offer high-quality green spaces, protect and enhance the Urban Forest, and account for the natural environment. In addition, a Service Review has commenced, including a survey sent to other local governments to gather data on the services they provide. This data will support benchmarking the City of Bayswater's service levels against other similar local governments.
22	Economic Development	Improve the amenity, function, safety, economic effectiveness and visitation of public spaces and town centres in collaboration with community groups and businesses. Develop commercially focussed opportunities to provide sustainable and accessible community activities and facilities and that balance financial and social capital outcomes. Provide oversight of the management agreements for the City's aged care sites.	22.1 - Economic Development 22.2 - Commercial Activities (Property, Land Acquisition and Disposal, Aged Care Management) 22.3 - Place Management and Town Centre Activation	On-Track	On-Track	**Economic Development** The City undertook community engagement for the Economic Development Strategy between October and November. Over 400 submission were received from local businesses. The City is currently reviewing the submissions to draft the new strategy. The City has engaged external consultations Purple to assist with the City's advocacy priorities. They have helped the City meet with key stakeholders in the lead up to the State Government Elections and are currently working for the City to meet with the relevant new ministers and MPs. The City has held a "She Means Business" workshop as a part of International Women's week to help more women within the City run their own businesses. The City has also partnered with Facilit8 to sponsor a Morley Sundowner which will provide networking opportunities for businesses within Morley. **Commercial Activities** • Councillors were provided with concept plans for the Les Hansman redevelopment at a Councillor workshop held 1 April 25. • The City has advertised the Cafe at the RISE space by EOI. The EOI is set to close on 29 April 25. • The City has been having ongoing discussions with TenGolf about the future of the Maylands Golf Course and Maylands Brickworks. A briefing on the matter was held 11 February 25. A further report on an MOU with TenGolf is scheduled to be presented to Council at the April OCM. **Place Management** • Based on community feedback from Maylands, the City has applied for a grant from the Criminal Justice Department to run an education course aimed at reducing graffiti in the town centre. Feedback on the grant application is expected in early 2025. • The City has also partnered with the Bayswater Traders Association to provide funding for their town centre branding study. The City has partnered with the Maylands Business Association to provide an update to their website to better market the town centre. Additionally collaboration with the Galleria Shopping Centre, the City will install a NAIDOC mural on an external wall, with the project commencing in October. • The City is preparing for the 'Feed Me Morley' town centre marketing campaign, building on its success from the previous year. This year's campaign will focus on promoting local food businesses, with partnerships involving a food tours company to showcase local venues. The campaign is scheduled for March 2025. • The City is developing a marketing campaign with Hawaiian Shopping Centre, focusing on promoting the concentration of health and wellbeing businesses in the area. • The City's collaborating with the with the successful place making applicants to deliver their projects.
23	Infrastructure Planning	Ensure that State or other major infrastructure investment in the City of Bayswater achieves the best outcomes for our community, satisfactorily interfaces with the City's infrastructure and assets gifted to the City meet the City's expectation. Represent the City's interests in major developments undertaken by others within the City of Bayswater Lead the preparations of infrastructure studies, analysis and planning for the ongoing development and transformation of the City's infrastructure portfolio.	23.1 - Major infrastructure project assessment and compliance (State and other developments) 23.2 - Infrastructure studies, analysis and planning	On-Track	On-Track	Both the Morley Train Station and the Noranda Train Station along the Ellenbrook Line are now in operation. The new bus routes (Route 350 & 950) that service the train stations to the respective town centres are also in operation. METRONET are currently attending to the defect items that were identified at the completion inspection for both of the stations.

2024/25 SERVICE PLAN: QUARTERLY REPORTING **Reporting For: Qtr 3 - FY24/25**

Service No.	Service	Service Description	Sub-Service	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
24	**Communication, Engagement and Customer Relations**	The Communications, Engagement and Customer Relations Service positively influences the City's reputation and brand through high quality communications and marketing, meaningful community engagement and a commitment to excellence in customer service.	24.1 - Communications and Marketing 24.2 - Community Engagement 24.3 - Customer Relations	On-Track	On-Track	**Customer Relations -** Customer Relations delivered frontline services and business support. Key deliverables include: Registered meeting visitors –472 Total payments processed in ECR - 1336 Rates payment receipted - 367 Animal registrations receipted - 204 Plan Search Requests - 113 Orders and Requisitions - 451 Calls directly answered by switchboard – 10,821 First call resolution – 33% average Switch abandoned call rate – 4% average **Community Engagement -** This quarter, the team focused on engagement planning to support a number of key projects including: Riverside Gardens Play Space Renewal, Morley Station Precinct Plan, and SCP Phase 2 engagement. The CE team helped plan, co-ordinate and deliver the Maylands Lakes Master Plan Concept Workshop and online engagement opportunities. Support also included assistance in preparing for April Council briefings and OCMs. The team supported the Access and Inclusion Plan review in the delivery of face-to-face workshops throughout February, and worked with the Strategic Planning team to analyse the large amount of data received to the community surveys for Significant Trees and Trees on Private Property Policies. The Engage Bayswater portal contract renewal was finalised this quarter. Planning for the upcoming Community Perceptions Survey commenced. **Comms and Marketing -** The team progressed with goals and objectives outlined in the Strategic Communications Plan 2024/25. The plan's objectives are tracked through communications and promotional plans prepared across 17 portfolio areas for individual projects and events, a monthly digital report and a weekly media round-up. This quarter, promotional plans were developed and implemented for events such as the City's partnership with Perth Festival to present Orchestra-oke, Summer Event Series, Community BBQ Breakfast and Citizenship Celebration, International Women's Day and Feed Me Morley. The team focused on producing video content to promote environment and sustainability initiatives, including the City's Waterwise Native Verge Program, reaching our ERRE 2025 target, new home energy audit kits and best-practice waste-sorting. The team also prepared key messages for radio interviews conducted with the Mayor on the City's Riverside Gardens Urban Forest project and Feed Me Morley. Reputational risk was managed around the environmental conditions at Maylands Lakes, along with enquiries on the Morley Galleria development application and mosquitoes. The team also supported the soft launch of Online Services in February, updating the City's website and keeping staff informed via internal emails. Additionally, the team produced and delivered the Bayswater Brief autumn 2025 edition, alongside managing the editing and design of the City's next Strategic Community Plan.
25	**Financial Services**	Provide overall strategic and operational responsibility and advice for the City's financial processes and planning, including statutory reporting, budgets, rates, investments and procurement.	25.1 - Rating Services 25.2 - Procurement 25.3 - Cash Management 25.4 - Accounting Services	On-Track	On-Track	Quarter 3 will focus on - Reg 5 internal review which is a focus on accounting controls - Having a draft budget available for Council including differential rates and a draft LTFP. - Rating services will focus on outstanding rates including legal action. - Otherwise BAU for other functions.
26	**Digital Solutions and Services**	Enables and supports the City's digital services platforms, Infrastructure and Information Services to ensure the City of Bayswater's business operation and services to its community are contemporary, efficient and effective.	26.1 - Information Management (IM) 26.2 - Information and Communications Technology (ICT) 26.3 - Digital Solutions Architecture (DSA) 26.4 - Business Systems	On-Track	On-Track	Digital Solutions continues to deliver key initiatives and projects. Key Highlights for quarter 3 include: 26.1 - Digitisation scoping award has stalled due to vendor wanting to change City's contractual Terms and Conditions. Resolution with Vendor to accept City Contractual terms and conditions by end of April 26.2 - Council Chamber evidential Recording System implemented successfully. Enterprise Network Replacement RFQ QUOT - 366 in final stages of award with Council approval finalised to go to May Ordinary Council meeting. Contact Centre implementation has now been extend to Ranger and Security Services Telephony Replacement project - Proof of Concept to replace End of life NEC PABX underway with the implementation of a cloud virtual PABX with teams integration that supports current traditional handsets. Business case and feasibility Analysis for moving all City on premise servers to AWS Cloud completed ready for business discussion for next steps 26.3 - Architectural Review Board Process reengineering with Business Improvement completed. Project EDEN CES CiA go live on track for October 2025 EDEN Board approval to proceed to the Pre-Planning State of the 1a Property & Rating implementation of Request Management (Ci Replacement of the Customer Request Management System) in 2025 this is in discovery stage. Payroll has undergone training in CiA in Feb-25, and is currently working on the Timesheet imports to IR005. Currently a Payroll environment is being setup to enable multiple production parallel testing 26.4 - TechnologyOne Upgrade to Version 2025A scheduled from early Jun
27	**People, Culture, Safety**	Provide support and solutions to ensure the City has adequate people capacity and capability to deliver quality services to the Community.	27.1 - Human Resources 27.2 - Payroll 27.3 - Organisational Development 27.4 - Work Health and Safety	On-Track	On-Track	People, Culture and Safety continue to provide a business partnering approach for HR, Organisational Development and Work, Health and Safety processes and business as usual, as well as fortnightly processing of employee payroll. - Done Safe injury management system is operational and feedback has been received that the information and reporting capacity has been well received. The team continues to monitor usage and provide advice to leaders to ensure a high standard of system capability. - The PC and WHS teams have finalised several complex employee relations and fitness for work cases, which required both teams to collaborate to achieve outcomes. - The PC team continues to work with Directors to ensure capacity and capability of its service delivery and change management processes have and are being undertaken. - A pilot leadership development program was developed and delivered to ELT and City managers, with teams in attendance over 2 days. Feedback is being considered, and will determine future roll out the program across other leadership levels. - Negotiations for the renewal of the Outside Industrial Agreement commenced and will continue in Q4. - A finalised draft of an updated Outside Classification Structure has been completed and will be put forward to ELT with a draft new Industrial Agreement in Q4.

2024/25 SERVICE PLAN: QUARTERLY REPORTING **Reporting For: Qtr 3 - FY24/25**

Service No.	Service	Service Description	Sub-Service	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
28	Governance and Executive Services	Provides support and guidance to the Executive, Council and City officers to support good governance and decision-making and legislative compliance	28.1 - Governance 28.2 - Directorate Administration 28.3 - Policy and Development 28.4 - Executive and Council Support 28.5 - Advocacy and stakeholder management	On-Track	On-Track	During Quarter 3, the Governance and Executive Services Teams delivered and/or facilitated the following: - Prepared agendas and minutes for 3 Ordinary Council Meetings, 3 Agenda Briefing Forums, 1 Annual Meeting of Electors, 4 Committee and 2 Advisory Group Meetings. - Reviewed 3 existing policies and prepared 2 new policies for Council consideration. - Facilitated the appointment of the WA Electoral Commissioner to conduct the City of Bayswater Ordinary Elections 2025 - Finalised the Property Amendment Local Law 2025. - Sought approval from the WA Electoral Commissioner to hold one position of the West Ward vacant until October 2025, and postpone an Extraordinary Election for a second vacant position in the West Ward until October 2025. - Finalised the Annual Report 2023/24 for approval by Council and made arrangements for the Annual Meeting on Electors to be held in March 2025. - Prepared a report for Council consideration to establish Superannuation Contribution Payments for Elected Members. - Provided a Council Briefing on LG Reform, and an update to the Audit and Risk Management Committee of LG Reform implementation activities. - Established Council Meetings for the year in the Executive Services Calendar and set deadlines for Council and Committee reports. - Rolled out DocAssembler training for report writers. - Provided information to the Office of the Auditor General for the Gifts and Benefits Audit over a period of four weeks.
29	Planning, Performance and Risk	Facilitates integrated strategic and operational business planning, risk management, reporting and improvement initiatives within the organisation that are effective and fit-for-purpose	29.1 - Risk Management 29.2 - Organisational Improvement Projects 29.3 - Insurance 29.4 - Integrated Planning and Reporting 29.5 - Internal Audit	On-Track	On-Track	Risk Management - Risk reporting is progressing to align with the Corporate reporting dashboards. Risk treatment reporting process is in-progress. Insurance - The insurance renewal process is n ow complete, work to improve the process with LGIS a priority. Business Improvement - Work continues the CRM process. Baynet was launched this quarter with positive feedback received across the organisation. Corporate Document Framework rollout continues with templates developed and presentations at Manager meetings. PPR are working to support the AIP review. Business Planning - Council workshop held 17 March, service, project and FTE plans presented. CBP draft commenced. SCP draft delivered to Council, design work commenced.
30	Project Management	Plan, deliver and manage significant infrastructure and asset projects (including recreation developments) within the City, in line with the City's Forward Capital Works Program and Budget.	30.1 - Project Management 30.2 - Recreation Development (Capital Works)	On-Track	On-Track	All projects progressing to plan with the majority nearing completion or completed.
31	Plant, Fleet and Equipment	Manage the City's fleet assets in accordance with, asset management priorities and relevant industry standards. Ensure effective, efficient, fit for purpose fleet, plant and equipment provided in accordance with, asset management priorities and relevant industry standards.	31.1 - Plant, Fleet and Equipment 31.2 - Depot operations	On-Track	On-Track	Throughout Q3 City managed assets continued to be maintained in line with industry standards and manufacturers specifications

2024/25 CBP OPERATING PROJECTS: QUARTERLY REPORTING					Reporting For: Qtr 3 - FY24/25		
Project No.	**Project Name**	**Project Description**	**New or Ongoing**	**High Level Deliverables**	**Previous Quarter Status**	**Current Quarter Status**	**Current Quarter Comment**
1	**Unearthing the Truth - Dual Naming**	Working collaboratively with Noongar peoples in the City of Bayswater to build trust, quality engagement and relationships. Informal yarning sessions to hear and understand the voices of Local Whadjuk Noongar people which will lead to cultural guiding materials and identify potential places and spaces for Dual Naming in the second year of the project.	On-going	• Identify Noongar leaders to guide the City on a journey of truth telling and healing • Hold a series of six informal yarning sessions to hear and understand the voices of local Whadjuk Noongar community and their allies • Develop Aboriginal cultural guiding materials endorsed by local Elders • Produce and showcase deliverables of the Unearthing the Truth project • Consultation with local Elders, Aboriginal families, and representatives to identify community need and prioritisation of spaces and places for Dual Naming within the City of Bayswater	On-Track	On-Track	The Place Names Bayswater project decoded five significant locations within the City. The Place Names Bayswater project aimed to highlight and preserve the cultural meaning behind Noongar place names within the City, with five key sites decoded including Birralyn (Bayswater foreshore), Malgamongup (Bardon Park), Moorordup (Maylands train station), Nyurrdup (Bayswater train station) and Woorat (Maylands foreshore). Traditional Owners, Noongar Elders and community knowledge holders living in or connected to Bayswater took part in cultural mapping workshops to explore the meanings of the decoded place names. An exhibition of these artworks will officially launch the project to the public, providing insight into the significance of these places in Noongar life and culture. The exhibition will be held at The RISE from 16 April to 11 May 2025. Place Names Bayswater was supported by the Federal Government through the Indigenous Languages and the Arts program. This project aligns with the City's Innovate Reconciliation Plan.
2	**Event Grants / Sponsorships**	Encourage and support vibrant local community events that innovatively celebrate music, art, cultural diversity and our multicultural community. Promote and empower the community to take a lead role in projects that enhance and support local areas.	On-going	• Encourage and support vibrant local community events that innovatively celebrate music, art, cultural diversity, and our multicultural community • Promote and empower the community to take a lead role in projects that enhance and support local areas	On-Track	On-Track	In this quarter, the City received 5 event grants applications. Grant supported community events delivered in this quarter - Baysie Pop, Maylands Summer Nights, Noranda Bites, Bayswater Twilight Markets.
3	**Local Events**	The 2024/25 Community Activities Calendar aims to celebrate and integrate multiculturalism, arts and culture into City activities; maximise use of reserves; encourage social connections; and prevent social isolation through delivering events for and with community.	On-going	**Coordinate/facilitate and collaboratively deliver the following local events:** • ANZAC Day ($1,027) • Annual Food Appeal ($1,027) • Citizenship Ceremonies ($14,000) • Education Scholarships Prizes ($500) • School Christmas Banner ($8,514) • North of Perth Music Festival ($15,196) • WA Symphonic Wind Ensemble ($15,000) • International Women's Day ($9,000) • NAIDOC Week ($5,000) • Harmony Week ($1,600) • PrideFest ($3,000)	On-Track	On-Track	Planning for Anzac Day Ceremony is on track and the City is working with Bassendean/Morley RSL. The City has delivered 3 Citizenship Ceremonies this quarter with high attendance of residents becoming new citizens. International Women's Day was delivered on the 7 March with over 90 people attending this event host by the Mayor. A successful partnership was formed with Galleria/Vicinity to deliver a Harmony Week music event in the centre court at Galleria on Saturday 22 March 2025.
4	**Signature Arts and Events**	The 2024/25 Community Events Calendar aims to celebrate and integrate multiculturalism, arts and culture into City signature events; maximise use of reserve; encourage social connections; and prevent social isolation through delivering events for and with community. The calendar includes five City-led events, as well as the City of Bayswater Flourish Community Arts Festival, incorporating the Community Art Awards and Exhibition.	On-going	**Deliver five (5) Signature Events** • Avon Descent, City of Bayswater Finish Line ($59,245) • Carols by the River ($24,020) • Community Concert ($81,500) • Community BBQ Breakfast, Citizenship Award and Ceremony ($13,455) • Community Arts Festival, including the Flourish Art Festival ($48,029)	On-Track	On-Track	The annual Community BBQ breakfast was held on Monday 27 January on the Australia Day public holiday, numbers were smaller than the previous year. On 22 February 2025 the City partnered with Perth Festival and Perth Symphony Orchestra to deliver Orchestra-oke. The event attracted a crowd of over 2500 people who enjoyed the unique live music event.
5	**Library Programs - Children, Youth and Adult**	Delivery of a suite of programs that support children, youth and adults through free recurring weekly and annual programs, fostering literacy development, promoting books, cultural awareness and engagement in an inclusive and accessible manner.	On-going	**Children and Youth Programs** Programs - All Libraries (4000-12300-6131-1040) $9,890 Book Week – All Libraries (4000-12300-6131-1041) $6,207 Bayswater Library (4000-30102-6131-1038) $9,064 Maylands Library (4000-30104-6131-1038) $11,000 Morley Library (4000-30105-6131-1038) $8,005 **Adult Programs** Bayswater Library (4000-30102-6131-1039) $9,209 Maylands Library (4000-30104-6131-1039) $9,242 Morley Library (4000-30105-6131-1039) $6,096	On-Track	On-Track	The Library programs remain on track and continue to progress according to expectations. Children and Youth Programs: •Programs delivered – 8 (Note: Fewer than Q2 due to a higher volume of special events last quarter) •Program attendance – 5,161 •Better Beginnings Bags distributed – 234 (Yellow, Orange & Green) •Outreach visits – 121 Notable achievements and success stories: •First Auslan workshop for Harmony Week at Bayswater Library •After-hours Library Lock-In for children during Library Lovers' Week – excellent feedback Adult Programs: •Sessions held – 211 across 20 programs •Program attendance – 1,327 Key Highlights: •New Digital Mentor volunteer at Maylands •Growth in English Conversation Group participation •Library Lovers' Week activities •World Poetry Day workshop with local poet •Lunar New Year lantern-making workshop

2024/25 CBP OPERATING PROJECTS: QUARTERLY REPORTING					Reporting For: Qtr 3 - FY24/25		
Project No.	Project Name	Project Description	New or Ongoing	High Level Deliverables	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
6	Pilot External Lighting Audit	Conduct lighting audits across selected City reserves to analyse existing lighting conditions and infrastructure and determine potential improvements.	New	**Perform a lighting audit on up to four (4) City reserves that includes data gathering and analysis related to existing lighting conditions and lighting infrastructure.** • Analyse existing lighting conditions and infrastructure and suggest potential improvement options	On-Track	Complete	A lighting audit of the Birkett, Claughton, and Clarkson Reserves was conducted. Based on the findings, recommendations have been made for necessary improvements to enhance safety, community engagement, and to meet Australian standards. The recommendations have been forwarded to the projects team to follow up and carry out any required works
7	CCTV System Projects	Move the City's CCTV systems and infrastructure to a managed service provider. Implement a number of CCTV initiatives.	New	• The use of CCTV deters incidences of anti-social behaviour and increases the perception of safety in the community • Increased ability to identify and report offences to the WAPOL • Deliver outcomes aligned to the City's CCTV strategy and community safety goals	On-Track	On-Track	Draft procurement plan, standard procurement request form and associated appendices have been completed and forwarded to Director and Procurement for review. Awaiting response. Panel has been selected and list of appropriate vendors selected.
8	Commercial Mosquito Control	Delivery of a commercial mosquito control service for other local governments treating wetland areas to assist in the reduction and management of mosquito populations.	On-going	• Provide commercial services for mosquito control utilising drones • Control mosquito breeding and help prevent incidence of mosquito borne diseases • Generate additional income for the City	On-Track	On-Track	The City is continuing to undertake mosquito control operations for City of Perth and Town of Bassendean. The City has also entered into a new Service Level Agreement with the City of Belmont. The City and other Local Governments from the East Swan River Contiguous Local Authorities Group (CLAG) met the WA Department of Health to discuss the increase in breeding this season and to request further assistance from the State.
9	Midge Control	Undertake midge trapping, monitoring, treatments and other controls around Maylands Lakes to help reduce the midge numbers.	On-going	• Treatment of midge around Maylands Lake.	On-Track	On-Track	The City is continuing to undertake treatments and raking within Maylands Lakes. The 20 midge traps around the lakes are monitored on a weekly basis and the results are posted on the City's Engage Bayswater webpage.
10	Duress Systems	Work with service provider to ensure duress system infrastructure and software remains operational for the City, scheduled maintenance and calibration is implemented and a prioritised response to resolving issues is provided	New	• Ensure current infrastructure and software remains operational for the City • Implement scheduled maintenance and calibration which will reduce the fortnightly manual testing of devices to ensure they are functioning as intended • Service provider will be able to remotely accesses systems, providing a timely response to resolving issues	On-Track	On-Track	ELT agreed to replacing the current system due to unreliability. Sam Latella has been tasked with obtaining costings for options to be presented to ELT in the fourth quarter. System requirement checklists has been send to managers. WHS will provide support to managers if required.
11	Morley Streetscape	Finalisation of the Morley Activity Centre Streetscape Plan detailed design document – Russell Street – Typical Cross section.	On-going	• Detailed Streetscape Designs – Russell Street, Morley	Complete	Complete	Previously Completed in Q1.
12	Morley Station Precinct Structure Plan	Build on the strategic vision of the Concept Master Plan and progress the key strategies. Prepare a Precinct Structure Plan and supporting technical studies.	On-going	• Build on the strategic vision of the Concept Master Plan and progress the key strategies • Prepare a Precinct Structure Plan • Prepare supporting technical studies	On-Track	On-Track	The draft Morley Station Precinct Structure Plan and associated scheme amendment was granted permission to advertise by the WAPC on 28 March 25. The documents are now being advertised with the advertising period scheduled to close 16 June 2025.
13	Biodiversity Management	Ongoing proactive management and trapping of vertebrate pests, including rabbits and foxes, to preserve biodiversity and reduce the risk of the extinction of quenda and other fauna assets. In order to increase awareness within the community relating to the protection of biodiversity, the City will promote responsible cat ownership through education, awareness and initiatives.	On-going	• This project will contribute to the reduction / eradication of rabbits, foxes and cats in natural areas as per the intent of the Keeping and Control of Cats Local Law 2022, thus reducing the harm caused by rabbits, foxes and domestic cats to local biodiversity • Success of the program would encourage the reintroduction of locally extinct species into natural areas	On-Track	On-Track	A total of 9 residents have completed their Catio project by the end of this reporting period. Another Catio workshop was delivered in collaboration with The Forever Project and Environment House, with a total of 42 participants. Fox and Cat trapping delivered in February (10th-21st) at six sites (Baigup Wetlands, Bardon Park, Berringa Park, Claughton Reserve, Eric Singleon and Lightning Swamp).
14	Maylands Lakes Environment Restoration	Support the ongoing running of the Scientific Advisory Panel. The objective of the panel is to provide advice on the management of the lakes' health and develop the Maylands Lakes Masterplan. Support the ongoing interim water quality monitoring and trial water treatments to ensure cyanobacteria levels are managed, and watering does not impact on the public or workers.	New	• Achieve long-term water quality improvements and restore the amenity and health of the Maylands Lakes system	On-Track	On-Track	The following works have occurred during this reporting period: •Ongoing water monitoring •two Scientific Advisory Panel Meetings •Undertook community engagement •Refined concepts prior to reporting Environmental Restoration Masterplan outcomes to Council.
15	Plants to Residents	Delivery of the Plants to Residents program. Residents are encouraged to enhance the City's biodiversity and tree canopy by purchasing waterwise native shrubs, groundcovers and trees at a reduced rate.	On-going	• Support the creation of waterwise and climate change resilient communities • Enhance biodiversity and tree canopy within the City • Creation of nature links within urban areas	On-Track	On-Track	The program has progressed with dates finalised for the event through Environment House. Officers will aid in the distribution and running of the program on the day.
16	Implementation of Economic Development Activities	Implementation of activities identified in the Interim Economic Development Strategy, including business support activities and the promotion of economic development opportunities within the City. From 2025/26, activities will be guided by the new Economic Development Strategy (to be delivered 2024/25).	On-going	• Sponsorship of up to two external business functions per year • Hosting up to two business functions per year • In collaboration with community and business groups, create a calendar of small-scale activations, supported by City led communication and marketing to promote the Bayswater town centre as a vibrant destination • Curtin Ignition Program – City scholarships worth $3,500 awarded to up to two entrepreneurs to attend the program each year • Creating and updating promotional material to attract investment to the City	On-Track	On-Track	The City has held a "She Means Business" workshop as a part of International Women's week to help more women within the City run their own businesses. The City has also partnered with Facilit8 to sponsor a Morley Sundowner which will provide networking opportunities for businesses within Morley.

2024/25 CBP OPERATING PROJECTS: QUARTERLY REPORTING					Reporting For: Qtr 3 - FY24/25		
Project No.	**Project Name**	**Project Description**	**New or Ongoing**	**High Level Deliverables**	**Previous Quarter Status**	**Current Quarter Status**	**Current Quarter Comment**
17	New Economic Development Strategy	Develop the Economic Development Strategy, shaping the direction of economic development for the next five years. The new Economic Development Strategy will be developed in consultation with local businesses.	New	• New Economic Development Strategy developed, following significant engagement with the business community to understand their needs and wants.	On-Track	On-Track	The City is currently drafting the Economic Development Strategy.
18	Profile ID Subscription	Subscription to external demographics resources and forecasting service to enable accurate and consistent use of demographic statistical analysis across the organisation. The subscription will provide community profile and economic profile data presented via a public webpage maintained by Profile ID which can be accessed by City officers and community members.	New	• Providing City of Bayswater statistics via the Profile ID Community Profile and Economic Profile subscription packages • All business units within the City will be able to access reliable statistics to aid strategic planning, service/ project planning, advocacy, grant applications and partnership development • Local businesses, Not-For-Profits, community, and students will also benefit from access to the public website	Complete	Complete	Previously Completed in Q1.
19	Banner Maintenance	Maintenance of the town centre banners in Morley, Maylands and Bayswater.	New	• Maintain banners across Morley, Maylands and Bayswater as required.	On-Track	Complete	The new banners have been installed.
20	City-Led Activation	City-led place activations in the town centres and Bedford shopping precincts. Projects to be determined in consultation and partnership with local businesses and community	On-going	• City Led Place Activations in the town centres and Bedford shopping precincts	On-Track	On-Track	• In March 2025, the City was advised it was unsuccessful for the graffiti grant. The City is currently investigating other options for the Maylands town centre. • The City has also partnered with the Bayswater Traders Association to provide funding for their town centre branding study. The BTA undertook community engagement on their branding study in February 2025. They are currently preparing documents based on the communities feedback. Additionally the City has partnered with Galleria Shopping Centre to install a NAIDOC mural, scheduled for April 25, once Galleria has signed the required forms. • In March 2025 the City undertook the Feed Me Morley marketing campaign. The food tours were sold out. The City is currently getting feedback from participating businesses on the impacts on their business. • The City is developing a marketing campaign with Hawaiian Shopping Centre, focusing on promoting the concentration of health and wellbeing businesses in the area. • The City's collaborating with the with the successful place making applicants to deliver their projects.
21	Digitising Archives	Digitisation of 85,000 hard copy plans in line with State Records Act 2000 and PRIS legislation	On-going	• Digitisation of 85,000 hardcopy plans in line with State Records Act 2000 and PRIS legislation	On-Track	Off-Track	Vendor is currently working with the City to review the City's contractual terms and conditions. This has resulted in not being able to progress contractual finalisation. This part of the project is for scoping only and not actually digitising. Completion of this component should provide the City with a view on project scope and cost. Essentially this is the audit/scoping part.
22	Information Security Action Plan – Cyber Security	Enhancement of the City's cyber security position	New	• Data Loss Prevention (DLP) implementation capabilities to prevent sensitive information from being transferred to personal devices • Acquisition and deployment of ManageEngine Patch Manager and Nessus Professional to address technical vulnerabilities in applications and enhance patch management for desktops and servers • Continued support for network segmentation and implementation of firewall policies on new segregated VLANs • Developed comprehensive Disaster Recovery Planning for Digital Solutions and Services • Defined web application security baseline using Microsoft Defender 365 and Palo Alto capabilities • Password manager solution to secure the storage and management of generic accounts • DDoS mitigation solution, such as Cloudflare, to protect public web applications • Fine-tuning Microsoft Sentinel and Defender, implementing more automation rules, playbooks, and hunts to optimize incident response	On-Track	On-Track	Data Loss Prevention (DLP): The full DLP implementation remains on hold, pending comprehensive engagement with the Coordinator of Information Management to establish a complete information classification framework. Network Segmentation via new Enterprise Network Implementation (RFQ Quote- 366: A consensus meeting regarding the RFQ has been held. DSS has submitted a Council Report for approval, for the next Ordinary Council Meeting (OCM) in May 2025 . Disaster Recovery Planning: Phase 1 of the Disaster Recovery Plan (DRP) has been completed. This phase included testing of cooling systems, backup Uninterruptible Power Supply (UPS), and access control functions. A report has been produced and shared with all stakeholders. Web Application Security: A deployment schedule for application whitelisting across all City devices has been prepared, and stakeholders have been informed. Final approval from the Executive Leadership Team (ELT) has been sought and is pending formal approval. The web application security baseline component of this project is still on hold, awaiting the new Enterprise Network Replacement (RFQ QUOT - 366) providing Network Segmentation capabilities.. Password Management and DDoS Mitigation: Remaining Generic accounts are being phased out as migration of on-premise application to cloud continue. DDoS (Denial of Service) mitigation is still a low priority, with no active projects planned for 2024/25.

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
1	Recreation Centres Upgrade and Renewal	Project	Bayswater Waves Renew and Upgrade Program	6	1) Bayswater Waves -Feature Pump WAVE replacement 2) Bayswater Waves - Main Water Heating Pump Gas Boiler 3) Bayswater Waves - 25m Pool Valves renewal 4) Bayswater Waves - New Transfer Blowers for UFF Filters 5) Bayswater Waves - Upgrade and re-design of Spa Pipework 6) Bayswater Waves - Water Feature Pipework renewal	$ 96,250.00	$ 65,000.00	$ 9,761.86	On-Track	On-Track	The service/project/action is progressing according to the planned timeline and scope. All tasks and activities are being completed as scheduled, and there are no significant issues or delays affecting progress.
1	Recreation Centres Upgrade and Renewal	Project	Bayswater Waves Renew and Upgrade Program	1	Bayswater Waves - Waves Aqua Stereo renewal	$ 5,000.00	$ 5,000.00	$ -	On-Track	On-Track	The service/project/action is progressing according to the planned timeline and scope. All tasks and activities are being completed as scheduled, and there are no significant issues or
1	Recreation Centres Upgrade and Renewal	Project	Bayswater Waves Renew and Upgrade Program	1	Bayswater Waves - Upgrade of Facility Building Management System	$ 20,550.00	$ 20,550.00	$ 15,909.24	Complete	Complete	Previously Completed in Q2
1	Recreation Centres Upgrade and Renewal	Project	Bayswater Waves Renew and Upgrade Program	1	Bayswater Waves - External wall sheeting above training Room	$ 5,400.00	$ 5,400.00	$ -	On-Track	On-Track	Tender awarded to successful contractor awaiting commencement date for April 2025
1	Recreation Centres Upgrade and Renewal	Project	Bayswater Waves Renew and Upgrade Program	2	1) Bayswater Waves - Roofing renewal Stage 1 2) Bayswater Waves - Roofing renewal Stage 2	$ 305,000.00	$ 305,000.00	$ 965.39	On-Track	On-Track	Tender awarded to successful contractor awaiting commencement date for April 2025
1	Recreation Centres Upgrade and Renewal	Project	Morley Sport and Rec Renew and Upgrade Program	2	1) Morley Sport and Rec - Aircon replacements 2) Morley Sport and Rec - Wellington Room Air Ducts	$ 150,000.00	$ 70,500.00	$ 71,401.89	On-Track	On-Track	Finalising works and commissioning
1	Recreation Centres Upgrade and Renewal	Project	Morley Sport and Rec Renew and Upgrade Program	1	Morley Sport and Rec - Re-roof stage 4 and 5 - stage 1	$ 250,000.00	$ -	$ 132,072.32	On-Track	Complete	Completed
1	Recreation Centres Upgrade and Renewal	Project	The RISE Renew and Upgrade Program	1	The RISE - Replacement of smoke detectors	$ 35,000.00	$ 35,000.00	$ 39,213.51	Complete	Complete	Previously Completed in Q1
1	Recreation Centres Upgrade and Renewal	Program	**Sub-Program:** **• Bayswater Waves Renew and Upgrade Program (No. Projects: 5)** **• Morley Sport and Rec Renew and Upgrade Program (No. Projects: 2)** **• The RISE Renew and Upgrade Program (No. Projects: 1)**	**Total No. of Sub-Projects within Program: 15**	**Total No. of Projects within Program: 8**	**$ 867,200.00**	**$ 506,450.00**	**$ 269,324.21**	**On-Track**	On-Track	**Recreation Centres Upgrade and Renewal – Q3 Summary** **Project Count: 8 projects** **Status Breakdown:** **• Complete: 3 projects** **• On-Track: 5 projects** **Key Observations:** **Procurement Progress: Roofing renewal projects and external wall sheeting for Bayswater Waves Weather contracts have been awarded, works due to commence April 25.** **Completed Works: Re-roof stage 4 and 5 - Stage 1 completed** **Morley Sport and Rec - Air con and air ducts finalising works and commissioning.**
2	Building Program	Project	Aged Persons Homes	1	Aged Persons Homes - Mertome Gardens - annual allocation	$ 25,000.00	$ 10,000.00	$ -	On-Track	On-Track	Maintenance ongoing as required by tenants.
2	Building Program	Project	Aged Persons Homes	1	Riverslea Lodge Aged Care Facilities - annual allocation	$ 20,000.00	$ 10,000.00	$ -	On-Track	On-Track	Maintenance ongoing as required by tenants.
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Bayswater Community Centre - Aircon Replacement	$ 51,400.00	$ 51,400.00	$ 58,571.84	Complete	Complete	Previously Completed in Q1
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Bedford Hall - Flooring renewal termite damage	$ 80,000.00	$ 80,000.00	$ 96,409.08	Complete	Complete	Previously Completed in Q2
2	Building Program	Project	Civic Centre Renew and Upgrade Program	2	1) Administration/ Civic Centre - Aircon Chiller replacement 2) Administration/ Civic Centre - Archives Room - Aircon replacement	$ 588,000.00	$ 294,000.00	$ 4,452.61	On-Track	On-Track	scope of works being prepared for tender in 2025/26
2	Building Program	Project	Civic Centre Renew and Upgrade Program	1	Administration/ Civic Centre - Fire system renewal	$ 30,000.00	$ 30,000.00	$ 33,633.42	Complete	Complete	Previously Completed in Q2
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Drill Hall - Aircon Replacement	$ 8,000.00	$ 8,000.00	$ 8,665.96	Complete	Complete	Previously Completed in Q1
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Ellis House - Aircon replacement	$ 1,350.00	$ -	$ -	On-Track	On-Hold	Planned to be scoped for 2025/26
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Houghton Reserve Pavilion - Upgrade disability access entrance	$ 10,000.00	$ -	$ -	On-Track	On-Track	Works being scheduled to be undertaken
2	Building Program	Project	Library Renewal and Upgrade Program	1	Les Hansman Community Centre - Aircon replacement	$ 35,000.00	$ 35,000.00	$ 40,231.94	Complete	Complete	Previously Completed in Q2
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Lightning Park Pavilion- Replacement of Smoke detectors	$ 10,000.00	$ 10,000.00	$ -	On-Track	On-Hold	Carry forward as planned to occur in 2025/26
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Lower Hillcrest RAL Massie Pavilion - Security upgrade	$ 25,000.00	$ -	$ -	On-Track	On-Track	Purchase order issued awaiting works to commence
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Maylands Brickworks Reserve - Fencing Upgrades	$ 45,000.00	$ -	$ 27,683.87	On-Track	Complete	Works completed
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Maylands Hall - Replacement of Smoke detectors	$ 17,000.00	$ 17,000.00	$ 19,721.41	Complete	Complete	Previously Completed in Q1
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Maylands Sport and Rec - Aircon and ducting	$ 80,700.00	$ 60,000.00	$ 96,142.15	On-Track	Complete	Works completed
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Maylands Sport and Rec - Roof sheeting replacement	$ 95,000.00	$ 95,000.00	$ 76,691.30	On-Track	Complete	Works completed
2	Building Program	Project	Library Renewal and Upgrade Program	1	Les Hansman Community Centre - Morley Library Access Control Stage 2	$ 13,300.00	$ 13,300.00	$ 13,418.52	Complete	Complete	Previously Completed in Q2
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Olive Tree House - Ducted toilet exhaust replacement	$ 900.00	$ -	$ -	On-Hold	On-Track	Design for proposed upgrade of Rangers King Street offices has been finalised Scope of works being prepared so as to go out to Tender for project
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Olive Tree house - Staff relocation	$ 231,900.00	$ -	$ 6,242.57	On-Hold	On-Track	Design for proposed upgrade of Rangers King Street offices has been finalised Scope of works being prepared so as to go out to Tender for project
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Olive Tree House - Replacement of floor coverings	$ 1,800.00	$ -	$ -	On-Hold	On-Track	Design for proposed upgrade of Rangers King Street offices has been finalised Scope of works being prepared so as to go out to Tender for project
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Olive Tree House - Painting and Flooring	$ 5,400.00	$ -	$ -	On-Hold	On-Track	design for proposed upgrade of Rangers King Street offices has been finalised Scope of works being prepared so as to go out to Tender for project
2	Building Program	Project	Paddy Walker Works Depot Renew and Upgrade Program	1	Paddy Walker Works Depot - Install motor to Carpenters work shop roller door	$ 5,000.00	$ 5,000.00	$ 3,971.38	Complete	Complete	Previously Completed in Q2
2	Building Program	Project	Paddy Walker Works Depot Renew and Upgrade Program	1	Paddy Walker Works Depot - Mechanical Work Shop renew floor pit	$ 20,000.00	$ 20,000.00	$ 13,249.53	Complete	Complete	Previously Completed in Q2
2	Building Program	Project	Paddy Walker Works Depot Renew and Upgrade Program	1	Paddy Walker Works Depot - Aircon Replacement	$ 20,000.00	$ 20,000.00	$ 22,259.72	Complete	Complete	Previously Completed in Q1
2	Building Program	Project	SES Headquarters Renewal and Upgrade Program	1	SES Headquarters - Floor covering replacement	$ -	$ -	$ -	On-Hold	On-Hold	The project is currently on-hold awaiting funding approval from Department of Fire and Emergency Services required in order to proceed.

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Silverwood Child Care Centre - Renew roof	$ 150,000.00	$ 150,000.00	$ 203,626.15	On-Track	Complete	Works completed
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Upper Hillcrest Reserve - Hot water System Replacement	$ 1,800.00	$ -	$ -	On-Track	Complete	Works completed
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Various Hot Water Systems Replacement	$ 28,200.00	$ -	$ 9,693.00	On-Track	On-Track	Ongoing with replacement program
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Various Items Replacement	$ 150,000.00	$ 90,000.00	$ 55,841.67	On-Track	On-Track	On going with various buildings
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Various New Roof Safety Systems	$ 50,000.00	$ 50,000.00	$ 21,349.27	On-Track	On-Track	Ongoing with various buildings
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Waltham Reserve changeroom - Repair concrete structure	$ 15,000.00	$ 15,000.00	$ 18,472.90	Complete	Complete	Previously Completed in Q2
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Ellis House Lighting Upgrade	$ 10,909.00	$ 10,909.00	$ 13,868.34	On-Track	Complete	All work completed
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Maylands Brickworks Reserve - Detail Scope to be finalised in 23/24 to be implemented	$ 22,500.00	$ 13,500.00	$ -	On-Track	On-Track	Finalising structural assessment review of Kiln Chimney
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Maylands Hall Blackout Blinds	$ 10,295.00	$ 10,295.00	$ 10,855.26	On-Track	Complete	Project Completed
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Moojibing Reserve Shade Sail	$ 21,818.00	$ 21,818.00	-$ 15,327.46	On-Track	On-Track	Installation pending Final Development Application Approval
2	Building Program	Project	Community Building Renew and Upgrade Program	1	Noranda Soccer Changeroom Upgrade	$ 36,850.00	$ -	$ 24,644.85	On-Track	On-Track	Construction tender out to public advert
2	Building Program	Project	Community Building Renew and Upgrade Program	1	RA Cook Reserve Softball back net upgrade	$ 6,364.00	$ 6,364.00	$ 5,776.25	On-Track	Complete	Completed
2	Building Program	Program	**Sub-Program:** **• Aged Persons Homes (No. Projects: 2)** **• Community Building Renew and Upgrade Program (No. Projects: 27)** **• Civic Centre Renew and Upgrade Program (No. Projects: 2)** **• Library Renewal and Upgrade Program (No. Projects: 2)** **• Paddy Walker Works Depot Renew and Upgrade Program (No. Projects: 3)** **• SES Headquarters Renewal and Upgrade Program (No. Projects: 1)**	**Total No. of Sub-Projects within Program: 38**	**Total No. of Projects within Program: 37**	**$ 1,923,486.00**	**$ 1,126,586.00**	**$ 870,145.53**	**On-Hold**	**On-Hold**	**Building Program – Q3 Summary** **Project Count: 37 projects** **Status Breakdown:** **• Complete: 19 projects** **• On-Track: 15 projects** **• On-Hold: 3 projects** **Key Observations:** **Maylands brickworks - finalising structural assessment review of kiln.** **SES Headquarters floor coverings on-hold as awaiting DEFES to proceed** **Eliss House Air-Con scoping planned 25/26** **Olive Tree House - scoping works prepared, awaiting tendering process**
3	Drainage Renewal and Upgrade	Project	Drainage Upgrade and Renewal Program	5	1) New Drainage at 103 Crawford Street, Maylands 2) New Drainage at 18 Addlestone Road, Morley 3) New Drainage at 1 Bardon Place, Maylands 4) New Drainage at 6 Clandon Road, Morley 5) New Drainage at 6 Clandon Road, Morley	$ 66,125.00	$ 46,284.00	$ 11,938.07	On-Track	On-Track	Designs in progress

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
3	Drainage Renewal and Upgrade	Program	**Sub-Program:** **• Drainage Upgrade and Renewal Program (No. Projects: 1)**	**Total No. of Sub-Projects within Program: 5**	**Total No. of Projects within Program: 1**	**$ 66,125.00**	**$ 46,284.00**	**$ 11,938.07**	**On-Track**	On-Track	**Drainage Renewal and Upgrade Program – Q3 Summary** **Total Projects: 1** **Status Breakdown:** **• On-Track: 1** **Key Observations:** **• Progress in Design Phase: All sub-projects are progressing as planned, with site surveys and design works currently underway.**
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) - Beechboro Road North from Turon Street to Wheatstone Street	$ 35,196.00	$ 25,000.00	$ 40,627.87	Complete	Complete	Previously Completed in Q2
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (arterial road) - Camboon Road from Lincoln Road to Wolseley Road	$ 68,379.00	$ 68,379.00	$ 72,315.30	Complete	Complete	Previously Completed in Q2
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) -Cox Street from Belgrave Street to Grosvenor Road to connect to Park	$ 76,436.00	$ 56,000.00	$ 83,114.85	Complete	Complete	Previously Completed in Q2
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) - Endeavour Road from Crimea to Collier Road	$ 57,301.00	$ 57,301.00	$ 59,916.66	Complete	Complete	Previously Completed in Q2
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) -Illingbridge Street from Spruce Road to Bagden Place	$ 45,000.00	$ 45,000.00	$ -	On-Track	On-Track	Council resolved to proceed with the path construction which is scheduled for May 2025
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) -Mahogany Road from Hakea Court to Banksia Road	$ 17,000.00	$ 17,000.00	$ 21,229.09	On-Track	On-Track	Completed
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) -Ramsden Way from Capel Place to Westlake Road	$ 74,391.00	$ 65,000.00	$ 79,791.46	Complete	Complete	Previously Completed in Q2
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) -Gilbert Street from Traylen Road and Rosher Place to Goldmead Street	$ 67,813.00	$ 67,813.00	$ 5,982.64	On-Track	On-Track	Designs complete, awaiting Main Roads approval on regulatory line marking and signage. Works are being scheduled
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New pathway (local Access) -Thorpe Street from Smith Street to Lennon Street	$ 129,600.00	$ 129,600.00	$ 153,396.24	On-Track	On-Track	Works complete, however sections of the path are being redone to residents satisfaction
4	Pathways Extension and Upgrade	Project	Pathway Expansion Program	1	New LTCN Bike Path, Drake Street from Evans Place to Railway Parade	$ (311,600.00)	$ (311,600.00)	$ -	On-Track	On-Track	All of Drake Street completed, minor asphalt and line marking pending in Hester Avenue connection
4	Pathways Extension and Upgrade	Program	**Sub-Program:** **• Pathway Expansion Program (No. Projects: 10)**	**Total No. of Sub-Projects within Program: 10**	**Total No. of Projects within Program: 10**	**$ 259,516.00**	**$ 219,493.00**	**$ 516,374.11**	**On-Track**	On-Track	**Pathways Extension and Upgrade – Q3 Summary** **Total Projects: 10** **Status Breakdown:** **• Complete: 5 projects** **• On-Track: 5 projects** **Key Observations:** **Completed Works: Five pathways, including Beechboro Road North and Cox Street, have been successfully constructed and are now operational.** **Design and Planning Progress: Gilbert Street's pathway is progressing through the design is awaiting Main Roads approval.** **Thorpe Street from Smith St to Lennon - works complete, sections of path to be redone due to community dissatisfaction.** **Drake St completed with minor asphalt andline marking pending in Hester Avenue connection.**
5	Other Transport Renewal and Upgrade	Project	Bus Shelter Renewal, Upgrade and New Program	3	1) New Bus Shelter no 12158, BEAUFORT ST 2) New Bus Shelter no 11357, RUSSELL ST 3) New Bus Shelter no 11622, RUSSELL ST	$ 12,100.00	$ 4,069.00	$ 6,687.39	On-Track	Complete	Shelters installed
5	Other Transport Renewal and Upgrade	Project	Bus Shelter Renewal, Upgrade and New Program	2	1) Bus Shelter no 28828 upgrade, Garratt Road 2) Bus Shelter no 11589 upgrade, Morley Drive	$ 32,256.00	$ 22,575.00	$ -	On-Hold	Discontinue	Bus stop no longer in use
5	Other Transport Renewal and Upgrade	Project	Traffic Management Devices	1	Traffic Management Devices (incl for accessibility improvement) installations	$ 65,000.00	$ 45,500.00	$ 54,279.36	On-Track	On-Track	Several traffic calming devices have been installed and others are on the schedule to be constructed
5	Other Transport Renewal and Upgrade	Program	**Sub-Program:** **• Bus Shelter Renewal, Upgrade and New Program (No. Projects: 2)** **• Traffic Management Devices (No. Projects: 1)**	**Total No. of Sub-Projects within Program: 6**	**Total No. of Projects within Program: 3**	**$ 109,356.00**	**$ 72,144.00**	**$ 60,966.75**	**On-Hold**	On-Track	**Other Transport Renewal and Upgrade Program – Q3 Summary** **Total Projects: 3** **Status Breakdown:** **On-Track: 1** **Complete: 1** **Discontinue: 1** **Key Observations:** **Discontinued Projects: The Garratt Road bus shelter (#28828) and Morley Drive bus shelter (#11589) are discontinued due to the bus stop no longer being operational, as advised by the Public Transport Authority (PTA).** **Traffic Management Devices - Several traffic calming devices have been installed and others are on the schedule to be constructed**
6	Street Lighting Renewal and Upgrade	Project	Street Lighting Renewal, Upgrade and New Program	1	Street Lightpole Upgrade at De Havilland View, Aero Dr, Wirraway Loop, Catalina Cove, Airways Blvd, Wing Ct, Kittyhawk View	$ 303,481.00	$ 212,436.00	$ 1,149.59	On-Hold	Off-Track	Delay from Western Power to complete the works
6	Street Lighting Renewal and Upgrade	Program	**Sub-Program:** **• Street Lighting Renewal, Upgrade and New Program (No. Projects: 1)**	**Total No. of Sub-Projects within Program: 1**	**Total No. of Projects within Program: 1**	**$ 303,481.00**	**$ 212,436.00**	**$ 1,149.59**	**On-Hold**	Off-Track	**Street Lighting Renewal and Upgrade – Q3 Summary** **Total Projects: 1** **Status Breakdown:** **•Off-Track: 1** **Key Observations:** **• Design Delays: The program is currently delayed due to the pending receipt of designs from Western Power.**

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
7	Car Park Renewal and Upgrade	Project	Carpark Renew, Upgrade and New Program	1	Resurface Pat O'Hara Reserve Carpark (Carpark ID CP0043)	$ 154,000.00	$ 154,000.00	$ 141,292.17	On-Track	Complete	Construction completed but awaiting clearance of invoices
7	Car Park Renewal and Upgrade	Project	Carpark Renew, Upgrade and New Program	1	Morley Sport and Recreation carpark expansion stage 2 of 3 (ADVOCACY PROJECT)	$ 150,000.00	$ 150,000.00	$ 152,910.26	On-Track	Complete	Construction completed but awaiting clearance of invoices
7	Car Park Renewal and Upgrade	Project	Carpark Renew, Upgrade and New Program	1	Morley Sport and Recreation carpark expansion stage 3 of 3 (ADVOCACY PROJECT)	$ 200,000.00	$ 200,000.00	$ 161,040.68	On-Track	Complete	Construction completed but awaiting clearance of invoices
7	Car Park Renewal and Upgrade	Project	Carpark Renew, Upgrade and New Program	4	1) Upgrade ACROD parking at Eric Singleton Bird Sanctuary Carpark(Carpark ID CP0021) 2) Upgrade ACROD parking at Eric Singleton Bird Sanctuary Carpark(Carpark ID CP0022) 3) Upgrade ACROD parking at Eric Singleton Bird Sanctuary Carpark(Carpark ID CP0023) 4) Upgrade ACROD parking at Eric Singleton Bird Sanctuary Carpark(Carpark ID CP0024)	$ 8,960.00	$ 8,960.00	$ -	On-Track	On-Track	Designs complete, awaiting contractor availability to undertake installation
7	Car Park Renewal and Upgrade	Project	Carpark Renew, Upgrade and New Program	1	Upper Hillcrest Reserve Disabled carpark expansion	$ 75,000.00	$ -	$ 55,739.56	On-Track	Complete	Construction completed but awaiting clearance of invoices
7	Car Park Renewal and Upgrade	Project	Carpark Renew, Upgrade and New Program	1	Waterland Carpark Expansion	$ 13,500.00	$ 5,265.00	$ -	On-Hold	Complete	Parking audit completed. With minimal overflow parking experienced and current provision observed as adequate during summer 24/25 additional parking is no longer required
7	Car Park Renewal and Upgrade	Program	**Sub-Program:** **• Carpark Renew, Upgrade and New Program (No. Projects: 6)**	**Total No. of Sub-Projects within Program: 9**	**Total No. of Projects within Program: 6**	**$ 601,460.00**	**$ 518,225.00**	**$ 510,982.67**	**On-Hold**	On-Track	**Car Park Renewal and Upgrade Program – Q2 Summary** **Total Projects: 6** **Status Breakdown:** **• On-Track: 1** **• Complete: 5** **Key Observations:** **Resurface Pat O'Hara Reserve Carpark, Morley Sport and Recreation carpark expansion stage 2 of 3, Morley Sport and Recreation carpark expansion stage 3 of 3, Upper Hillcrest Reserve Disabled carpark expansion and Waterland Carpark Expansion complete. ACROD parking at Eric Singleton Bird Sanctuary Carpark awaiting contractor availability.**
8	Road Renewal and Upgrade	Project	Intersection Rehabilitation and Upgrade Program	1	Intersection upgrade Benara Road / Emberson Road	$ 11,550.00	$ 11,550.00	$ 2,985.72	On-Track	On-Track	Awaiting line marking installation by Main Roads
8	Road Renewal and Upgrade	Project	Intersection Rehabilitation and Upgrade Program	1	Resurface Intersection- Russell Street to Bishop Street	$ -	$ -	$ 127,611.32	On-Track	On-Track	Majority of works completed. Median works are being scheduled
8	Road Renewal and Upgrade	Project	Road Rehabilitation Program MRRG	2	1) Resurface Camboon Road from Benara Road to Widgee Road 2) Resurface Camboon Road from Wolesley Road to Noranda Avenue	$ 187,429.00	$ 107,355.00	$ 256,167.50	On-Track	Complete	City works completed. Awaiting line marking installation by Main Roads and clearance of invoices
8	Road Renewal and Upgrade	Project	Road Rehabilitation Program MRRG	1	Resurface Crimea Street from Walter Road to Halvorson Road	$ 178,132.00	$ 135,575.00	$ 399,436.28	On-Track	On-Track	City works completed., however Contractor is scheduled to redo a section of the road due to quality at their own cost. City to fund traffic management costs
8	Road Renewal and Upgrade	Project	Road Rehabilitation Program MRRG	1	Resurface McGilvray Avenue from Morley Drive to Wylde Road	$ 206,156.00	$ 102,939.00	$ 498,869.08	On-Track	Complete	City works completed. Awaiting line marking installation by Main Roads and clearance of invoices
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface ABINGER STFrom Noranda Avenue to Ranmore Way	$ 49,018.00	$ 49,018.00	$ 51,759.69	Complete	Complete	Previously Completed in Q2
8	Road Renewal and Upgrade	Project	Road Resurfacing Program R2R	1	Resurface ARUNDEL STFrom Lawrence Stretto Toowong Street	$ 1,339.00	$ 1,339.00	$ 101,671.64	On-Track	Complete	City works completed. Awaiting line marking installation by Main Roads and clearance of invoices
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface AVENELL RDFrom Clavering Road to Raleigh Road	$ 99,706.00	$ 99,706.00	$ 106,193.35	Complete	Complete	Previously Completed in Q2
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface BROMLEY STFrom Burnett Stretto Rothbury Road	$ 124,413.00	$ 124,413.00	$ 8,370.63	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface BURNETT STFrom McGregor Stretto Mallion Street	$ 80,801.00	$ 80,801.00	$ 4,054.09	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program R2R	1	Resurface DRAKE STFrom Broun Avenue to Union Rd	$ -	$ -	$ -	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface FAIRS STFrom Drake Stretto Bromley Street	$ 23,040.00	$ 23,040.00	$ -	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program R2R	1	Resurface FARMFIELD WY From Harrowshill Rd to Harrowshill Rd	$ -	$ -	$ 94,850.21	On-Track	Complete	Complete
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface FEREDY STFrom Bromley Stretto Burnett Street	$ 43,386.00	$ 43,386.00	$ 1,053.88	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface GILDERS PLFrom Union Stretto Cul-De-Sac	$ 15,349.00	$ 15,349.00	$ -	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface HIGGINS WY From Newton Stretto Wyatt Road	$ 39,790.00	$ 39,790.00	$ 42,192.70	Complete	Complete	Previously Completed in Q2
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface HUDSON STFrom Langley Road to Rothbury Road	$ 74,635.00	$ 74,635.00	$ -	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface MCGREGOR STFrom Broun Avenue to Burnett Street	$ 58,410.00	$ 58,410.00	$ -	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface NEWTON STFrom Guildford Road to Cul-De-Sac	$ 42,988.00	$ 42,988.00	$ 44,672.98	Complete	Complete	Previously Completed in Q2
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface NORANDA AVE From Hookwood Road to Camboon Road	$ 39,431.00	$ 39,431.00	$ 41,822.30	Complete	Complete	Previously Completed in Q2
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface PAINE RDFrom HSE 21 to Alfreda Avenue	$ 100,595.00	$ 100,595.00	$ 95,529.93	On-Track	Complete	Completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface RANMORE WY From Dormans Road to Hookwood Road	$ 79,490.00	$ 79,490.00	$ 83,358.66	Complete	Complete	Previously Completed in Q2
8	Road Renewal and Upgrade	Project	Road Resurfacing Program R2R	1	Resurface REMAN RDFrom Langley Road to Cul-De-Sac	$ -	$ -	$ 2,153.59	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface THURSLEY WY From Abinger St to Noranda Avenue	$ 72,772.00	$ 72,772.00	$ 75,197.43	Complete	Complete	Previously Completed in Q2
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface UNION STFrom Drake Stretto Reman Road	$ 42,704.00	$ 42,704.00	$ 2,903.87	On-Track	On-Track	50% completed. Letters sent out and drainage works completed
8	Road Renewal and Upgrade	Project	Road Resurfacing Program	1	Resurface WARD PLFrom Feredy Stretto Cul-De-Sac	$ 16,063.00	$ 16,063.00	$ 6,984.83	On-Track	On-Track	50% completed. Letters sent out and drainage works completed

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
8	Road Renewal and Upgrade	Program	Sub-Program: • Intersection Rehabilitation and Upgrade Program (No. Projects: 2) • Road Rehabilitation Program MRRG (No. Projects: 3) • Road Resurfacing Program (No. Projects: 17) • Road Resurfacing Program R2R (No. Projects: 4)	Total No. of Sub-Projects within Program: 27	Total No. of Projects within Program: 26	$ 1,587,197.00	$ 1,361,349.00	$ 2,047,839.68	On-Track	On-Track	Road Renewal and Upgrade Program – Q3 Summary Total Projects: 26 Status Breakdown: • Completed: 11 • On-Track: 15 Key Observations: • Completed Works: Resurface Camboon Road from Benara Road to Widgee Road, Camboon Road from Wolesley Road to Noranda Avenue, Resurface McGilvray Avenue from Morley Drive to Wylde Road, Resurface ARUNDEL STFrom Lawrence Stretto Toowong Street, Resurface FARMFIELD WY From Harrowshill Rd to Harrowshill Rd - majoriy awaiting line marking by Main Roads. Outstanding works is progressing 50 % complete, letters advising of drainage works competed.
9	Natural Reserves Renewal and Upgrade	Project	Natural Reserves Renew, Upgrade and New Program	1	Maylands Lakes Masterplan Implementation	$ 125,000.00	$ 125,000.00	$ 111,950.00	On-Track	On-Track	This Quarter consisted of 1 community forum and 1 community Maylands Lakes Masterplan workshop. With also 2 SAP panel meetings. This Quarter achieved the completion of the draft Masterplan, which will go to council next quarter to provide the future direction of the project.
9	Natural Reserves Renewal and Upgrade	Project	Natural Reserves Renew, Upgrade and New Program	1	New Lightning Park Limestone Path stage 2 (Fire management)	$ -	$ -	$ -	Discontinue	Discontinue	Previously Discontinued in Q1
9	Natural Reserves Renewal and Upgrade	Project	Natural Reserves Renew, Upgrade and New Program	1	Rudloc Reserve Transformation Stage 2a	$ -	$ -	$ -	Discontinue	Discontinue	Previously Discontinued in Q1. No works have happened with this project for this quarter, or are they predicted to happen in the future.
9	Natural Reserves Renewal and Upgrade	Project	Natural Reserves Renew, Upgrade and New Program	1	Tranby riverbank restoration (ADVOCACY PROJECT)	$ -	$ -	$ -	On-Track	On-Track	Detail design review prior to tendering
9	Natural Reserves Renewal and Upgrade	Program	Sub-Program: • Natural Reserves Renew, Upgrade and New Program (No. Projects: 4)	Total No. of Sub-Projects within Program: 4	Total No. of Projects within Program: 4	$ 125,000.00	$ 125,000.00	$ 111,950.00	On-Track	On-Track	Natural Reserves Renewal and Upgrade Program – Q3 Summary Total Projects: 4 Status Breakdown: • On-Track: 2 • Discontinued: 2 Key Observations: Maylands Lakes Masterplan:1 community forum and 1 community Maylands Lakes Masterplan workshop. With also 2 SAP panel meetings. This Quarter achieved the completion of the draft Masterplan, which will go to council next quarter to provide the future direction of the project. Tranby Riverbank Restoration: The final design is being prepared ahead of tender documentation.
10	Waste Transfer Station Renewal	Project	Waste Transfer Station Renewal and Upgrade Program	1	Waste Transfer Station - minimal refurbishment and structural repairs	$ 1,000,000.00	$ 300,000.00	$ -	On-Hold	On-Hold	Council decided at the March OCM to proceed to a tender process following the results of the EOI. Consultants are being engaged to prepare the documentation. Whilst waiting for the tender the site will continue to operate as usual but there will be no upgrades to existing infrastructure until the long term strategic direction is determined.
10	Waste Transfer Station Renewal	Program	Sub-Program: • Waste Transfer Station Renewal and Upgrade Program (No. Projects: 1)	Total No. of Sub-Projects within Program: 1	Total No. of Projects within Program: 1	$ 1,000,000.00	$ 300,000.00	$ -	On-Hold	On-Hold	Waste Transfer Station Renewal Program – Q3 Summary Total Projects: 1 Status Breakdown: • On-Hold: 1
11	Parks and Playground Renewal and Upgrade	Project	Public Bin Renew and Upgrade Program	1	Public Bin Renewal Program	$ 65,000.00	$ 65,000.00	$ -	On-Track	On-Track	The program is underway with bin pad installation beginning on the 14th April. -A variation in the concrete tender was approved to include bin pad install -Existing bin stands were powder coated in green ready for install by the parks infrastructure team in May -All relevant parks teams have been engaged and given approval for locations -Little Rippers dog dispenser roll out has been completed along the foreshore and will be attached to the permanent infrastructure in May 2025
11	Parks and Playground Renewal and Upgrade	Project	Playground Renew, Upgrade and New Program	1	Mills Avenue Pocket Park development (Metronet)	$ 34,000.00	$ -	$ -	On-Track	On-Track	Metronet has now delivered this project themselves. The budget allocation has been amended at the mid-year budget review to reflect this change.
11	Parks and Playground Renewal and Upgrade	Project	Park Renew, Upgrade and New Program	1	Park Structure Renewal Program	$ -	$ -	$ -	On-Track	Complete	No Budget Allocation
11	Parks and Playground Renewal and Upgrade	Project	Park Renew, Upgrade and New Program	1	Park Furniture Renewal Program	$ 50,000.00	$ 30,000.00	$ 10,285.88	On-Track	On-Track	Further Purchase Orders have been issued for assets listed as poor in the City's assets register, these are being manufactored and will be scheduled for install in the coming month

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
11	Parks and Playground Renewal and Upgrade	Project	Park Renew, Upgrade and New Program	2	1) Passive Park Lights - Renewal Program 2) Passive Park Lights - Replacement Addestone Reserve - pole x 1	$ 36,200.00	$ -	$ -	On-Track	On-Track	Progressing
11	Parks and Playground Renewal and Upgrade	Project	Park Renew, Upgrade and New Program	1	Removal of dilapidated jetty Lake Brearley, Maylands	$ 10,000.00	$ 10,000.00	$ -	On-Track	On-Track	Progressing
11	Parks and Playground Renewal and Upgrade	Project	Playground Renew, Upgrade and New Program	1	Riverside Gardens Playground Renewal	$ 50,000.00	$ 50,000.00	$ -	On-Track	On-Track	Contractor appointed to deliver engagement and develop concept design through Q4
11	Parks and Playground Renewal and Upgrade	Program	**Sub-Program:** **• Public Bin Renew and Upgrade Program (No. Projects: 1)** **• Playground Renew, Upgrade and New Program (No. Projects: 2)** **• Park Renew, Upgrade and New Program (No. Projects: 4)**	**Total No. of Sub-Projects within Program: 8**	**Total No. of Projects within Program: 7**	**$ 245,200.00**	**$ 155,000.00**	**$ 10,285.88**	**On-Track**	On-Track	**Parks and Playground Renewal and Upgrade Program – Q3 Summary** **Total Projects: 7** **Status Breakdown:** **On-Track: 6** **Complete: 1** **Key Observations:** **Mills Avenue Pocket Park Development: The project, led by Metronet,budget reviewed through mi-year process.** **Pre-Planning Progress: The Park Structure Renewal Program, Park Furniture Renewal Program, installation over the coming months.** **Riverside Gardens Playground Renewal: Contractor appointed to develop concept designQ4.**
12	Irrigation Renewal and Upgrade	Project	Irrigation and Bore Pump Renewal Program	10	1) Alan Lehmann Reserve (Craven Street) Bore Pumps Renewal 2) Anchorage Park Bore Pumps Renewal 3) Arbor Park Bore Pumps Renewal 4) Bardon Park Bore Pumps Renewal 5) Bayswater Pre School - 13 Roberts Street Bore Pumps Renewal 6) Beaufort Park Bore Pumps Refurbishment 7) Civic Centre Bore Pumps Part Refurbishment 8) De Lacy Reserve Bore Pumps Refurbishment 9) Drill Hall - 53-59 Murray Street Bore Pumps Renewal 10) Emberson Reserve Bore Pumps Renewal	$ 117,500.00	$ 117,500.00	$ 17,568.08	On-Track	On-Track	Costs have increased with the City's Suppliers for bore pumps, the City had ben looking into Options and what we can achieve for the allocation. We have since been scheduling in works with an aim to complete the most required locations with the allocation by end of FY.
12	Irrigation Renewal and Upgrade	Project	Irrigation and Bore Pump Renewal Program	8	1) Belstead Reserve (Granger Way) Irrigation Cabinet Renewal 2) Drill Hall - 53-59 Murray Street Irrigation System Renewal 3) Gummery Reserve Irrigation Cabinet Renewal 4) Hawkins Reserve Irrigation Cabinet Renewal 5) Newington Reserve Irrigation Cabinet Renewal 6) Sherbrooke Reserve Irrigation Cabinet Renewal 7) St Margaret Reserve Irrigation Cabinet Renewal 8) Weld Square Reserve Irrigation Cabinet Renewal	$ 193,577.00	$ 153,041.00	$ 179,486.14	On-Track	On-Track	Costs have increased with the City's Suppliers for cabinets. Cabinets have increased by over 25% depending on type, the City have completed the most required cabinets that present the worst conditions and will finish them by the end of FY, any missed will be added to the target cabinets as part of the allocation on the LTFP next year.
12	Irrigation Renewal and Upgrade	Project	Irrigation and Bore Pump Renewal Program	1	City Wide - Irrigation system design	$ 100,000.00	$ 100,000.00	$ -	On-Track	Off-Track	A concept plan is for the landscape changes is to be approved prior to the irrigation design for Crimea St intersection where the irrigation has failed. This concept plan shall be starting in the coming month
12	Irrigation Renewal and Upgrade	Project	Irrigation and Bore Pump Renewal Program	1	Irrigation system replacement and water usage reduction program study	$ 250,000.00	$ 200,000.00	$ -	On-Track	Off-Track	Scoping Document had to be prepared first to create the tender, the tender has now closed and is being assessed. A council report will be prepared soon for endorsement by Council prior to award.
12	Irrigation Renewal and Upgrade	Program	**Sub-Program:** **• Irrigation and Bore Pump Renewal Program (No. Projects: 4)**	**Total No. of Sub-Projects within Program: 20**	**Total No. of Projects within Program: 4**	**$ 661,077.00**	**$ 570,541.00**	**$ 197,054.22**	**On-Track**	**Off-Track**	**Irrigation Renewal and Upgrade Program – Q3 Summary** **Total Projects: 4** **Status Breakdown:** **On-Track: 2** **Off Track: 2** **Key Observations:** **Costs have increased with the City's Suppliers for cabinets. Cabinets have increased by over 25% depending on type, the City have completed the most required cabinets that present the worst conditions and will finish them by the end of FY, any missed will be added to the target cabinets as part of the allocation on the LTFP next year.**
13	Streetscapes and Tree Planting	Project	Streetscape and Tree Planting Program	1	Further Greening of Guildford Road - verge tree planting	$ 100,000.00	$ 50,000.00	$ -	On-Track	On-Track	Trees have been ordered for Gilford Road tree planting and will be planted in Winter 2025.
13	Streetscapes and Tree Planting	Project	Streetscape and Tree Planting Program	1	Median Island Tree Planting Program	$ 300,000.00	$ 160,000.00	$ -	On-Track	On-Track	The Manager Infrastructure Planning has finished the final designs of King William Street and is completing consultation with external community groups. Parks have sourced the tree stock and Manager Engineering is scoping and scheduling in the road works to create new tree planting locations, parks will work with engineering when the works are being completed to plant the trees and continue with maintenance

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
13	Streetscapes and Tree Planting	Program	Sub-Program: • Streetscape and Tree Planting Program (No. Projects: 2)	Total No. of Sub-Projects within Program: 2	Total No. of Projects within Program: 2	$ 400,000.00	$ 210,000.00	$ -	On-Track	On-Track	Streetscapes and Tree Planting Program – Q3 Summary Total Projects: 2 Status Breakdown: • On-Track: 2 Key Observations: Further Greening of Guildford Road: Trees have been ordered for winter planting. Initial designs of King William Street finalised with consultation ongoing with external community groups.Trees sourced with scoping and scheduling in the road works to create new tree planting locations
14	Technology and Equipment Renewal and Upgrade	Project	Sport and Recreation ICT and Equipment Renew, Upgrade and New Program	1	Bayswater Waves - New Visitation Monitors	$ 11,540.00	$ -	$ -	On-Track	On-Track	The service/project/action is progressing according to the planned timeline and scope. All tasks and activities are being completed as scheduled, and there are no significant issues or delays affecting progress.
14	Technology and Equipment Renewal and Upgrade	Project	Sport and Recreation ICT and Equipment Renew, Upgrade and New Program	1	MSRC - New Visitation Monitors	$ 11,540.00	$ -	$ -	On-Track	On-Track	The service/project/action is progressing according to the planned timeline and scope. All tasks and activities are being completed as scheduled, and there are no significant issues or delays affecting progress.
14	Technology and Equipment Renewal and Upgrade	Project	Sport and Recreation ICT and Equipment Renew, Upgrade and New Program	1	The RISE - New Visitation Monitors	$ 11,540.00	$ -	$ -	On-Track	On-Track	The service/project/action is progressing according to the planned timeline and scope. All tasks and activities are being completed as scheduled, and there are no significant issues or delays affecting progress.
14	Technology and Equipment Renewal and Upgrade	Project	Library Services - ICT Equipment Replacement Program	1	Library ICT replacement	$ 20,000.00	$ 20,000.00	$ 11,390.65	On-Track	On-Track	The budget is fully committed and should be expended by end of FY 24/25.
14	Technology and Equipment Renewal and Upgrade	Project	Environmental Health Equipment Renew, Upgrade and New Program	1	Drones for mosquito control	$ 80,000.00	$ 80,000.00	$ 8,737.22	On-Track	On-Track	Procurement plan has been approved by DCS and procurement team have developed RFQ-368 which will go out to market. A deadline of 16 April 2025 has tentatively been set for submissions.
14	Technology and Equipment Renewal and Upgrade	Project	Rangers and Security Equipment Renewal Program	1	Body Worn video surveillance camera renewal	$ 28,660.00	$ 28,660.00	$ -	On-Track	On-Track	On track
14	Technology and Equipment Renewal and Upgrade	Project	Asset and Mapping Device and Network Infrastructure (ICT) Replacement Program	1	Duress Devices expansion to Civic front counter	$ -	$ -	$ -	Discontinue	Discontinue	Previously Discontinued in Q2.
14	Technology and Equipment Renewal and Upgrade	Project	Asset and Mapping Device and Network Infrastructure (ICT) Replacement Program	1	Replace Network Infrastructure - Civic Centre - UP2 - Server Room - GIS-UPS.bayswater.wa.gov.au	$ 16,409.00	$ 16,409.00	$ 16,409.30	Complete	Complete	Previously Completed in Q2
14	Technology and Equipment Renewal and Upgrade	Project	Information Services Device and Network Infrastructure (ICT) Replacement Program	1	Council chambers system replacement	$ 240,000.00	$ 172,800.00	$ 188,027.67	On-Track	Complete	Project has been successfully delivered to time, cost, quality and budget.
14	Technology and Equipment Renewal and Upgrade	Project	ICT Renew and Upgrade Program	1	• End User Devices - Mobile phone replacements (Buffer stock - business continuity only x10) cycle 1 • End User Devices - Monitor replacements (Buffer stock - business continuity only x10) cycle 1 • End User Devices - Workstation replacements (Buffer stock - business continuity only x10) cycle1	$ 386,592.00	$ 278,343.00	$ 4,555.00	On-Track	On-Track	Procurement Path almost finalised via Contracts and Procurement Intune implementation vendor selected with kick off meeting on Tue 15/04/25 Hardware standards created and now need to be published
14	Technology and Equipment Renewal and Upgrade	Project	Information Services Device and Network Infrastructure (ICT) Replacement Program	1	Multiple ICT Network Infrastructure DSS	$ 481,501.00	$ 346,680.00	$ -	On-Track	On-Track	Network Link implementations progressing by Telstra with only sites outstanding being Hampton Sq and civic centre ready for Enterprise network implementation (RFQ QUOT - 366) Council Report for May 2025 OCM submitted recommending award of RFQ QUOT - 366
14	Technology and Equipment Renewal and Upgrade	Project	Information Services Device and Network Infrastructure (ICT) Replacement Program	1	PABX_City Telephony - maintain year 1	$ 70,000.00	$ 50,400.00	$ -	On-Track	On-Track	Selected Contacx virtual PABX. Proof of concept at 80 percent with completion scheduled End of April. Rather than preparing a solution overview this will be demonstrated to ELT "Live" to approve and endorse a successful Proof of Concept outcome. Planning to then progress POC to a full enterprise implementation via the current DTA and AWS Market place contractual arrangements.

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
14	Technology and Equipment Renewal and Upgrade	Program	Sub-Program: • Sport and Recreation ICT and Equipment Renew, Upgrade and New Program (No. Projects: 3) • Library Services - ICT Equipment Replacement Program (No. Projects: 1) • Environmental Health Equipment Renew, Upgrade and New Program (No. Projects: 1) • Rangers and Security Equipment Renewal Program (No. Projects: 1) • Asset and Mapping Device and Network Infrastructure (ICT) Replacement Program (No. Projects: 2) • Information Services Device and Network Infrastructure (ICT) Replacement Program (No. Projects: 3) • ICT Renew and Upgrade Program (No. Projects: 1)	Total No. of Sub-Projects within Program: 12	Total No. of Projects within Program: 12	$ 1,357,782.00	$ 993,292.00	$ 229,119.84	On-Track	On-Track	Technology and Equipment Renewal and Upgrade Program – Q2 Summary Total Projects: 12 Status Breakdown: • Complete: 2 • On-Track: 9 • Discontinue: 1 Key Observations: Drones for Mosquito Control: Suitable drones have been identified, procurement process commenced Council Chambers Upgrade complete
15	Sports Park Infrastructure	Project	Sport Park Infrastructure Renew, Upgrade and New Program	4	1) Renewal of Deschamp Synthetic Cricket Match Wickets 2) Renewal of Emberson Synthetic Cricket Match Wickets 3) Renewal of RA Cook Synthetic Cricket Match Wickets 4) Renewal of RA Cook Synthetic Cricket Practice Wickets	$ 64,000.00	$ 64,000.00	$ -	On-Track	Complete	Installations completed
15	Sports Park Infrastructure	Project	Sport Park Infrastructure Renew, Upgrade and New Program	1	Crimea - Tennis/Skate/Baseball Floodlight System Renewal	$ 250,000.00	$ 100,000.00	$ 1,879.69	On-Track	On-Track	Installations progressing
15	Sports Park Infrastructure	Project	Sport Park Infrastructure Renew, Upgrade and New Program	1	Grand Promenade court refurbishment - old courts	$ 5,000.00	$ 5,000.00	$ -	On-Hold	On-Hold	Progress on project is pending outcome of other investigations (OCM 27 Aug 2024, item 14.1.2).
15	Sports Park Infrastructure	Project	Sport Park Infrastructure Renew, Upgrade and New Program	1	Renewal of Joan Rycroft Goals	$ 1,000.00	$ 1,000.00	$ -	On-Track	Complete	Installation completed
15	Sports Park Infrastructure	Program	Sub-Program: • Sport Park Infrastructure Renew, Upgrade and New Program (No. Projects: 4)	Total No. of Sub-Projects within Program: 7	Total No. of Projects within Program: 4	$ 320,000.00	$ 170,000.00	$ 1,879.69	On-Hold	On-Hold	Sports Park Infrastructure Program – Q3 Summary Total Projects: 4 Status Breakdown: On-Track: 1 On-Hold: 1 Complete: 2 Key Observations: Synthetic Cricket Wicket Renewals (4 sites): Complete Crimea Floodlight System Renewal: Installations progressing Grand Promenade Court Refurbishment: Progress on hold Joan Rycroft Goals Renewal: Installation complete
16	Riverside Gardens Urban Forest	Project	Parks and Reserve Redevelopment Program	1	Riverside Gardens Urban Forest (ADVOCACY PROJECT)	$ -	$ -	$ 389,495.68	On-Track	On-Track	Construction has commenced and is ongoing
16	Riverside Gardens Urban Forest	Program	Sub-Program: • Parks and Reserve Redevelopment Program (No. Projects: 1)	Total No. of Sub-Projects within Program: 1	Total No. of Projects within Program: 1	$ -	$ -	$ 389,495.68	On-Track	On-Track	Riverside Gardens Urban Forest – Q3 Summary Total Projects: 1 Status Breakdown: On-Track: 1 Key Observations: Construction commenced
17	Low-Cost Urban Road Safety (LCURS)	Project	LCURS - Road Safety Treatments	1	LCURS - Road Safety Treatments	$ 143,446.00	$ 111,891.00	$ -	On-Track	On-Track	All installations completed pending final line marking
17	Low-Cost Urban Road Safety (LCURS)	Program	Sub-Program: • LCURS - Road Safety Treatments (No. Projects: 1)	Total No. of Sub-Projects within Program: 1	Total No. of Projects within Program: 1	$ 143,446.00	$ 111,891.00	$ -	On-Track	On-Track	LCURS - Road Safety Treatments Program - Q3 Summary Total Projects: 1 Status Breakdown: • On-Track: 1 Key Observations: LCURS - Road Safety Treatments: Installations complete pending line marking

2024/25 CAPITAL PROGRAMS: QUARTERLY REPORTING						EXPENDITURE ($ INCL. PWOHs)			Reporting For: Qtr 3 - FY24/25		
Capital Program No.	Program Name	Project or Program	Sub-Program	No. Sub-Projects	Project Short Description	Total Budget Allocation (including PWOHs)	Budget Year to Date	Actual Year to Date	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
18	Plant, Fleet and Equipment Renewal and Upgrade	Project	Plant and Fleet Renewal Program	35	1) Renew MOWER GREENS - 767BAY 2) Renew ROUGH MOWER - 1HIB823 3) Renew MOWER CYLINDER MOWER - 4) Renew SEDAN HYBRID 2.5L 4CYL - 1HDU157 5) Renew SEDAN HYBRID 2.5L 4CYL - 737BAY 6) Renew WAGON HYBRID 2.0L 4CLY - 1HAC730 7) Renew WAGON PETROL 3.3L 6CYL - 1HAX253 8) Renew SWEEPER TRUCK MOUNT - 789BAY 9) Renew SPRAY RIG TRAILER - 1TJL383 10) Renew TRAILER - 1TDZ536 11) Renew TRAILER - 1TEX566 12) Renew TRAILER - 1TII995 13) Renew TRAILER - 1TIK696 14) Renew TRAILER - 1TLJ254 15) Renew TRAILER - 1TPD875 16) Renew TRAILER - 1TRU198 17) Renew TRAILER - 1TRU199 18) Renew TRAILER - 700BAY 19) Renew TRUCK - 745BAY 20) Renew UTE DIESEL DC CC 4X2H 2.2L 4CYL - 710BAY 21) Renew UTE DIESEL DC PU 4X2H 2.2L 4CYL - 1GSJ906 22) Renew UTE DIESEL DC PU 4X2H 2.2L 4CYL - 1HDA690 23) Renew UTE DIESEL DC PU 4X2H 2.2L 4CYL - 714BAY 24) Renew UTE DIESEL DC PU 4X2H 2.2L 4CYL - 739BAY 25) Renew UTE DIESEL SC CC 4X2L 2.2L 4CYL - 713BAY 26) Renew UTE DIESEL SC CC 4X2L 2.2L 4CYL - 721BAY 27) Renew UTE DIESEL SC CC 4X2L 2.2L 4CYL - 733BAY 28) Renew VAN DIESEL LWB 3.0L 4CYL - 782BAY 29) Renew MOWER SINGLE DECK - 30) Renew MOWER CYLINDER MOWER - 31) Renew SPRAYER - 32) Renew AERATOR -	$ 2,301,444.00	$ 743,675.00	$ 1,406,221.37	On-Track	On-Track	As part of the Plant, Fleet and Equipment Renewal and upgrade capital program, 22 capital projects have been successfully completed. an additional 5 projects are waiting delivery, while the remaining 8 are under evaluation with stakeholders or pending further clarification of requirements
18	**Plant, Fleet and Equipment Renewal and Upgrade**	**Program**	**Sub-Program:** **• Plant and Fleet Renewal Program (No. Projects: 1)**	**Total No. of Sub-Projects within Program: 35**	**Total No. of Projects within Program: 1**	**$ 2,301,444.00**	**$ 743,675.00**	**$ 1,406,221.37**	**On-Track**	**On-Track**	**Plant, Fleet, and Equipment Renewal and Upgrade Program - Q3 Summary** **Total Projects: 1** **Status Breakdown:** **On-Track: 1** **Key Observations: 22 capital projects have been successfully completed. an additional 5 projects are waiting delivery, while the remaining 8 are under evaluation with stakeholders or pending further clarification of requirements**

2024/25 CEO KPI: QUARTERLY REPORTING				Reporting For: Qtr 3 - FY24/25		
CEO KPI No.	CEO KPI / Goal	Deliverable No.	Deliverable / Outcome	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
1	Lead improved organisational change	1	• Continue to improve Asset Management Plans to support the FCWP	On-Track	On-Track	Asset Condition Survey - preparation is being done to commence a full condition survey of road, car parks, drainage, pathway, bus shelter, street lighting and other transport assets in 25/26. Park infrastructure will be done in 26/27 with Building in 27/28. Processes for considering existing maintenance inspections are also under review. These condition surveys will also assist with verifying asset inventories as part of implementing a new AM system in 25/26. An integrated process and system for capital requests item for the FCWP are currently under design in consultation with a few stakeholders. Feedback is required from DSS on what is required to get approval to use identified Microsoft tools. An alternative will be streamlining the process in excel spreadsheets but requiring detail request submissions similar to service planning.
1	Lead improved organisational change	2	• Overarching Strategy and Plan Approach	On-Track	On-Track	Following ELT's Strategic Meeting in February, the Strategy and Plan Framework approach has been endorsed by ELT and the following actions have continued or commenced: - The Economic Strategy has been drafted and is being refined - The Social Strategy is being drafted - The Access and Inclusion Plan has been drafted and is being prepared for final check-in with Council and Community. - The Environment and Liveability Framework will undergo a desktop review to lift it to an Environment Strategy for the City. - Director Infrastructure and Assets to commence scoping a new Waste Plan - PPR and Environment team to scope the review and possible combining of the Biodiversity and Urban Forest Strategies - PPR to commence scoping an Organisation Excellence Strategy
1	Lead improved organisational change	3	• Review and develop Strategic Community Plan	On-Track	On-Track	A Council Workshop was held on 4 February seeking additional input on the vision and key result areas. Council Plan Part One: Strategic Community Plan (SCP) was drafted and presented at the Council Briefing on 4 March for final feedback from Councillors. The draft was circulated to staff and Managers for comment during March via the refreshed Baynet. Minor edits have been made and the draft will be submitted to Council's April OCM, seeking approval to advertise it for a final check-in with Community, via Engage Bayswater. The Corporate Business Plan is currently in development and is on track to be endorsed alongside the SCP as the new "Council Plan" at the June Ordinary Council Meeting.
2	Lead property and economic development	1	• New Economic Development Strategy • Ensure the ongoing implementation of the Land Acquisition and Disposal Strategy	On-Track	On-Track	Economic Development The City undertook community engagement for the Economic Development Strategy between October and November. Over 400 submission were received from local businesses. The City is currently reviewing the submissions to draft the new strategy. The City has engaged external consultations Purple to assist with the City's advocacy priorities. They have helped the City meet with key stakeholders in the lead up to the State Government Elections and are currently working for the City to meet with the relevant new ministers and MPs. The City has held a "She Means Business" workshop as a part of International Women's week to help more women within the City run their own businesses. The City has also partnered with Facilit8 to sponsor a Morley Sundowner which will provide networking opportunities for businesses within Morley. Commercial Activities • Councillors were provided with concept plans for the Les Hansman redevelopment at a Councillor workshop held 1 April 25. • The City has advertised the Cafe at the RISE space by EOI. The EOI is set to close on 29 April 25. • The City has been having ongoing discussions with TenGolf about the future of the Maylands Golf Course and Maylands Brickworks. A briefing on the matter was held 11 February 25. A further report on an MOU with TenGolf is scheduled to be presented to Council at the April OCM. Place Management • Based on community feedback from Maylands, the City has applied for a grant from the Criminal Justice Department to run an education course aimed at reducing graffiti in the town centre. Feedback on the grant application is expected in early 2025. • The City has also partnered with the Bayswater Traders Association to provide funding for their town centre branding study. The City has partnered with the Maylands Business Association to provide an update to their website to better market the town centre. Additionally collaboration with the Galleria Shopping Centre, the City will install a NAIDOC mural on an external wall, with the project commencing in October. • The City is preparing for the 'Feed Me Morley' town centre marketing campaign, building on its success from the previous year. This year's campaign will focus on promoting local food businesses, with partnerships involving a food tours company to showcase local venues. The campaign is scheduled for March 2025. • The City is developing a marketing campaign with Hawaiian Shopping Centre, focusing on promoting the concentration of health and wellbeing businesses in the area. • The City's collaborating with the with the successful place making applicants to deliver their projects
3	Prioritise and support the achievement of increasing the City's tree canopy targets	1	• Provide Council with reports and recommendations, as required, to work towards meeting the City's tree canopy targets • Consider new and review existing practices in meeting tree canopy targets.	On-Track	On-Track	The City are completing the Draft Urban Forest Implementation Plan, which aligns with the objectives of the Urban Forest Strategy 2017. The Plan when completed will provide a clear 10-year roadmap to increase tree canopy cover from the current 14.48% to 20% by 2030, focusing on addressing heat islands and low-canopy areas. A report is currently being drafted for Council, to be included in an upcoming council meeting, to seek endorsement for the new canopy target. The City have ordered 2,960 trees for the Winter 2025 Tree Planting Program, these trees will be planted in verges, parks, safe routes to schools, median islands and replacing trees within the target areas of Bayswater and Morley (low canopy cover of 17.83%). In addition the City will also complete several new planting projects with an aim to increase canopy cover these being King William Street and Gilford Road Infill Tree Planting.
3	Prioritise and support the achievement of increasing the City's tree canopy targets	2	• Encourage the community and promote the benefits of how the community can help to increase the tree canopy within the City of Bayswater.	On-Track	On-Track	The Parks and Environment team has established a working group in collaboration with Environment House and the Bayswater Tree Canopy Advocates. The group aims to host a series of events throughout the year to promote the benefits of street trees and encourage community participation in tree planting and care. These events will include practical workshops, educational sessions, and activities designed to raise awareness about the importance of urban greening. As part of this initiative, the City will running a school holiday program over the coming weeks aimed at education and promotion around trees and what the City do, The City will visit local schools and complete tree education talks including showcasing chainsaws and specialist equipment we use and talk about the benefits of trees, in addition the City will host an event in the depot after hours to show school aged children around the Depot environment, nursery and showcase what the City do.

2024/25 CEO KPI: QUARTERLY REPORTING				Reporting For: Qtr 3 - FY24/25		
CEO KPI No.	CEO KPI / Goal	Deliverable No.	Deliverable / Outcome	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
4	Project EDEN	1	• Continue to deliver Project EDEN.	On-Track	On-Track	During the last quarter the team has focused on two primary objectives:- 1) CES a) Reviewing the conversion of XLOne and ETLs by the SMEs b) Building the blueprint for Access Management in CiA through discussions with other councils and reviewing the 'As Is' of Access Management c) SMEs starting to run their test scenarios in CiA, whereby they update the CiA navigation and identify where the work instructions and process maps require changing, d) Time sheeting work to resolve issue IR002 to enter timesheets and load through Excel. e) Payroll transition to CiA commenced with training the payroll staff and is in the process of developing a detailed implementation plan. 2) 1a Property Rating - Request Management on CiA - starting of the project to re-implement Request Management in CiA.
5	Waste Business Model	1	• Conduct a Feasibility Study on the City's Waste Business Model.	On-Track	On-Track	City officers are currently developing a financial model of the City's current waste operations. This model includes the inclusion of: •Current operations and contracts associated with waste collection, processing and disposal •All overheads and supplementary waste services such as waste education, ongoing transition to FOGO and waste audits. •Recent changes and additions to accurately reflect the broad spectrum of the City waste service, such as proportioning of front counter customer services, litter control and contaminated sites expenses. This model will enable: •Accurate reconciling against the annual waste charge. •Exploration of impacts related to recent EMRC changes. •Possible changes at Baywaste as a consequence of the Baywaset EOI and tender process. The development of the business model is currently occurring, however, the recent developments at the EMRC is taking priority in regards to City resources and has slowed progress somewhat. It is expected that a business model will be available for a Council briefing in Q1 in 2025/26.
6	Advocacy and the development of partnerships	1	• Advocacy Plan.	On-Track	On-Track	Consultants engaged to work alongside the City to deliver the City's advocacy program. They have helped the City meet with key stakeholders in the lead up to the State Government Elections and are currently working for the City to meet with the relevant new ministers and MPs.
6	Advocacy and the development of partnerships	2	• Seek Federal and State election commitments on endorsed advocacy projects.	On-Track	On-Track	Due to the state election caretaker period there was limited to opportunity to meet with relevant MPs for the City's advocacy projects. The City has sent congratulatory letters to all relevant successful candidates and requested a meeting on our key advocacy projects. As a part of the Federal Election campaign the City has met with candidates seeking to be the local member including Patrick Gorman (Labor - 15 April 25), Susanna Panaia (Liberal - 17 April 25), Sophie Greer (Greens - 17 April 25) to discuss the Citys key advocacy projects. The City also met with Senator Dean Smith (17 April 25). Subsequent to the City with Patrick Gorman he announced a committement of $800,000 toward Stage 2 of the Urban Forest.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
1	ACCESS AND INCLUSION PLAN 2020 - 2024	2	People with disability have the same opportunities as other people to access buildings and other facilities of the City of Bayswater	3	Improve and promote accessible parking infrastructure.	2	Prioritise a capital works program to upgrade City owned and managed designated accessible parking bays to Australian Standards.	Delivered Through Capital Project	On-Track	On-Track	Carpark upgrade and extension works at Pat O'Hara Reserve have been completed. Selected ACROD parking bays around the City have been upgraded such as: Hampton Square Reserve, Morley Windmills Soccer Club, Bayswater Drill Hall, Olfe Street, Morley Markets and The RISE.
1	ACCESS AND INCLUSION PLAN 2020 - 2024	2	People with disability have the same opportunities as other people to access buildings and other facilities of the City of Bayswater	4	Improve the pedestrian network accessibility within town centres.	2	Implement a priority capital works program to improve the pedestrian network within the defined town centre precincts of Morley, Maylands and Noranda (Bayswater pending).	Delivered Through Capital Project	On-Track	On-Track	Footpath accessibility has been improved including the addition of ramps at identified areas around the City such as at: De Lacy Reserve, intersection of McGilvray and Lincoln Street, intersection of Swan View Terrace and Richard Street and Doyle Street.
5	CULTURAL PLAN 2019 - 2024	2	Partner / Collaborate	1	Commitments	3	Work with the Office of Multicultural Interests and local groups to build cultural awareness through performance, activities and events.	Delivered Outside of BAU	On-Track	On-Hold	The Arts and Events Team are now in planning for the coming 2025-2026 program and will look for possible opportunities where Office of Multicultural Interests can be involved.
5	CULTURAL PLAN 2019 - 2024	3	Deliver	1	Commitments	6	Utilise open spaces, parks and the riverfront	Delivered Outside of BAU	On-Track	On-Track	there have many community events held in the city's open spaces, parks, and river font. Some examples of these are; Baysie Pop, SeaScouts and more.
5	CULTURAL PLAN 2019 - 2024	3	Deliver	2	Opportunities	1	Explore new cultural experiences to appeal to a wide range of audiences	Delivered Outside of BAU	On-Track	On-Track	The City worked with and partnered with Perth Festival and Perth Symphony Orchestra to produce Orchestra-oke, which was held on 22 February at Pat Ohara Reserve Morley. The event attracted an audience of over 2500 community members who enjoyed the unique live music event.
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	1	Preventing Homelessness	4	Contribute to reintegrating people with lived experience of homelessness with the broader community	3	Investigate funding opportunities in collaboration with local crisis accommodation providers to co-design a physical health and wellbeing program utilising City recreational facilities to benefit people living in crisis accommodation.	Delivered Outside of BAU	On-Track	On-Hold	The City presented to a Council Briefing on 4 March 2025 to discuss the Homelessness Strategy. The City has been invited by the Office of Homelessness to be a part of the Homeless Spreadsheet. This will enable outreach services for people experiencing homelessness in the City.
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	1	Preventing Homelessness	4	Contribute to reintegrating people with lived experience of homelessness with the broader community	4	Investigate the establishment of a Moorditj Yarning Friendship Group for women in the City of Bayswater.	Delivered Outside of BAU	On-Track	On-Track	The Moorditj Wirin Circle sessions are proposed to continue.
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	3	Exiting Homelessness	1	Encourage affordable and diverse housing through local controls, such as rates and planning	2	Investigate potential social/affordable housing options when considering future use of sites identified in the Land Acquisition and Disposal Strategy.	Delivered Outside of BAU	On-Track	On-Hold	Continued as part of Strategic Planning.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	3	Exiting Homelessness	1	Encourage affordable and diverse housing through local controls, such as rates and planning	5	Advocate to all tiers of government for increased affordable and social housing in the City of Bayswater.	Delivered Outside of BAU	On-Track	On-Track	City staff continue to attend the Midland Alliance to End Homelessness and LG Homelessness Network meetings
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	3	Exiting Homelessness	2	Monitor and respond to homelessness within the City of Bayswater	1	Advocate and work with local homelessness service providers to support funding applications that aim to improve service delivery in the City of Bayswater.	Delivered Outside of BAU	On-Track	On-Track	The City has promoted Better Bayswater Grant March round which offers funding to support vulnerable people, increase community connection and promote health and wellbeing.
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	3	Exiting Homelessness	2	Monitor and respond to homelessness within the City of Bayswater	2	Contribute to WALGA discussion papers and relevant submissions to inform State Government decision maker.	Delivered Outside of BAU	On-Track	On-Track	The City contributes through the annual survey participation via Shelter WA
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	3	Exiting Homelessness	2	Monitor and respond to homelessness within the City of Bayswater	3	Partner with local service providers and other local government authorities in delivering Connections Week initiatives to gather information and add to the By-Name List with an aim to assist relevant agencies to provide housing and other supports to people experiencing homelessness.	Delivered Outside of BAU	On-Track	On-Track	The City is building relationships and will begin to work closely with Office of Homelessness to coordinate outreach services in the City of Bayswater
4	LOCAL HOMELESSNESS STRATEGY 2021-2025	3	Exiting Homelessness	2	Monitor and respond to homelessness within the City of Bayswater	5	Improve statistical reporting of people experiencing homelessness within the City of Bayswater using a centralised information system.	Delivered Outside of BAU	On-Track	On-Track	The internal Homelessness Working Group continues to meet monthly.
1	ACCESS AND INCLUSION PLAN 2020 - 2024	1	People with disability have the same opportunities as other people to access the services of, and any event organised by, the City of Bayswater.	2	Build partnerships to support people with disability to participate in their community	2	Investigate hosting Easy English sessions for people with low literacy.	Delivered Outside of BAU	On-Track	On-Track	Morley and Maylands Library hosted 22 English Conversation sessions with 219 participants, an increase from 21 sessions and 183 attendees in the previous quarter. The sessions continue to provide a valuable space for culturally and linguistically diverse community members to practice English in a supportive environment.
7	PLAY SPACE STRATEGY 2019-2029	1	Enhance	4	Battersea Reserve	1	Battersea Reserve	Delivered Outside of BAU	Complete	Complete	Previously Completed in Q2
7	PLAY SPACE STRATEGY 2019-2029	1	Enhance	13	Ivory Park	1	Ivory Park	Delivered Through Capital Project	On-Track	Complete	All renewals completed
7	PLAY SPACE STRATEGY 2019-2029	1	Enhance	27	Riverside Gardens	1	Incorporate into broader site concept plan	Delivered Through Capital Project	On-Track	On-Track	Engagement and draft concept to be completed Q4

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	3	Flora Reserve	1	Flora Reserve	Delivered Through Capital Project	On-Track	Complete	All renewals completed
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	4	Gobba Lake Park	1	Gobba Lake Park	Delivered Through Capital Project	Complete	Complete	Previously Completed in Q2
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	9	Joan Rycroft Reserve	1	Joan Rycroft Reserve	Delivered Through Capital Project	Discontinue	Discontinue	Previously Discontinued in Quarter 1. The action was not included in the 24/25 FCWP, as such it will not be delivered during the 24/25 financial year and is therefore discontinued for reporting purposes. However, it will be reevaluated during the 25/26 planning process.
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	13	Swan Lake Reserve	1	Swan Lake Reserve	Delivered Through Capital Project	Discontinue	Discontinue	Previously Discontinued in Quarter 1. The action was not included in the 24/25 FCWP, as such it will not be delivered during the 24/25 financial year and is therefore discontinued for reporting purposes. However, it will be reevaluated during the 25/26 planning process.
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	14	Toowong Reserve	1	Toowong Reserve	Delivered Through Capital Project	Complete	Complete	Previously Completed in Q2
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	20	RA Cook Reserve	1	RA Cook Reserve	Delivered Outside of BAU	On-Track	Complete	All renewals completed
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	45	Kennedy Reserve	1	Kennedy Reserve	Delivered Through Capital Project	Complete	Complete	Previously Completed in Q2
7	PLAY SPACE STRATEGY 2019-2029	2	Maintain	47	Rhodes Reserve	1	Rhodes Reserve	Delivered Outside of BAU	On-Track	Complete	All renewals completed

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
8	COMMUNITY RECREATION PLAN	1	Change room upgrades / redevelopments	1	Upgrade Upper Hillcrest Reserve change rooms	1	Additional transportable female friendly changerooms to be installed on site at Upper Hillcrest Reserve to support current sporting activities - Football and Cricket. Community Sport and Recreation Facility Funding approved through the Department of Local Government Sport and Culture to compliment grant funding received from the WA Football Commission and funding approved by the City	Delivered Through Capital Project	Complete	Complete	Previously Completed in Q2
8	COMMUNITY RECREATION PLAN	1	Change room upgrades / redevelopments	2	Upgrade Noranda soccer change rooms at Noranda sporting complex	1	Provide additional accessible and inclusive change rooms for sporting clubs based on standards for Category 1 District Sporting Reserve.	Delivered Through Capital Project	On-Track	On-Track	Out to public tender
8	COMMUNITY RECREATION PLAN	1	Change room upgrades / redevelopments	4	Upgrade Frank Drago Reserve change rooms	1	Retrofit existing to provide accessible and inclusive change rooms for sporting clubs based on standards for Category 1 District Sporting Reserve (and determined by FIFA requirements for Women's World Cup). Plan for future additional improvements including grandstand, clubroom, field works and public toilets, pending resource availability	Delivered Through Capital Project	Complete	Complete	Previously Completed in Q1
8	COMMUNITY RECREATION PLAN	3	Facility / infrastructure planning	4	Complete a Facility Development Plan for Upper and Lower Hillcrest Reserves	1	Consider potential for co-location, additional parking, and additional sporting uses. Considering the critical needs of clubs in effectively delivering their services to the community. Will consider potential for co-location, additional infrastructure and sporting mix of the reserve.	Delivered Outside of BAU	On-Track	On-Track	Draft document received for review
8	COMMUNITY RECREATION PLAN	3	Facility / infrastructure planning	5	Develop Skate and BMX Plan	1	Develop / support a plan to guide locations of Neighbourhood level skate and bike nodes across the City, in conjunction with City's Skate and Bike Development Advisory Committee. The Strategy will identify the demand for skate, scooter and BMX infrastructure in the City, and guide planning for the future.	Delivered Outside of BAU	On-Track	On-Track	Final draft under review
8	COMMUNITY RECREATION PLAN	3	Facility / infrastructure planning	6	Develop bike facilities plan	1	Guide development of bike facilities including trails and pump tracks in appropriate locations, based on community input. Consider supporting infrastructure, pathways, access, parking and other active play elements.	Delivered Outside of BAU	On-Track	On-Track	Final draft under review
8	COMMUNITY RECREATION PLAN	3	Facility / infrastructure planning	9	Complete a Business case for Stage 2 Maylands Waterland works	1	Required to advocate for additional funds to develop remaining areas.	Delivered Outside of BAU	Discontinue	Discontinue	Previously Discontinued in Quarter 1. The action was not included in the 24/25 FCWP, as such it will not be delivered during the 24/25 financial year and is therefore discontinued for reporting purposes. However, it will be reevaluated during the 25/26 planning process.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
8	COMMUNITY RECREATION PLAN	3	Facility / infrastructure planning	12	Develop an exercise equipment plan	1	Guide locations for outdoor exercise equipment to be installed across the City, considering shade, access and other park infrastructure	Delivered Outside of BAU	On-Track	On-Track	Final draft under review
8	COMMUNITY RECREATION PLAN	3	Facility / infrastructure planning	17	Complete a Facility Development Plan for Joan Rycroft Reserve	1	Potential to develop reserve and add change rooms if required in future for organised sporting use.	Delivered Outside of BAU	Discontinue	Discontinue	Previously Discontinued in Quarter 1. The action was not included in the 24/25 FCWP, as such it will not be delivered during the 24/25 financial year and is therefore discontinued for reporting purposes. However, it will be reevaluated during the 25/26 planning process.
9	CCTV STRATEGY 2018-2028	1	Deliver a safe Service Which Builds a Strong Sense of Community Safety	1	Establish Foundations and Use Contemporary Digital CCTV Technology	3	Develop minimum technical specifications for the technical standards in line with relevant industry standards. Technical specifications document includes a reasonable life expectancy for various elements of the CCTV system and suggest a plan for future upgrades based on industry standards and changing technology	Delivered Outside of BAU	On-Track	On-Track	The final draft has been completed and sent to the procurement team for review. Once reviewed, and approval is given by the director , to be released for tender this quarter.
9	CCTV STRATEGY 2018-2028	1	Deliver a safe Service Which Builds a Strong Sense of Community Safety	2	Ensure Sustainability of Current and Future CCTV	1	Integrate CCTV based solutions with ICT systems and business processes where relevant and applicable.	Delivered Outside of BAU	On-Track	On-Track	The procurement plan is in its final stages of approval, which will allow us to go out to market with an RFQ via a WALGA panel. Once a suitable contractor is selected by our appointed panel, we will seek approval from the council
9	CCTV STRATEGY 2018-2028	1	Deliver a safe Service Which Builds a Strong Sense of Community Safety	3	Ensure Appropriate Placement of CCTV Cameras	2	Explore opportunities for temporary camera locations and consider the use of portable CCTV (e.g. Support the installation of portable CCTV	Delivered Outside of BAU	On-Track	On-Track	We have continued the use and expansion of portable CCTV to deter antisocial and criminal behaviour at known hotspots and to protect city assets. The expansion of portable CCTV has seen new locations at The Rise, Bayswater Town Centre, and the city's pound facilities. CCTV at Lightning Park and the BMX pump track has continued to deter vandalism, antisocial behaviour, and theft, with no incidents at these locations since the previous quarter.
9	CCTV STRATEGY 2018-2028	1	Deliver a safe Service Which Builds a Strong Sense of Community Safety	3	Ensure Appropriate Placement of CCTV Cameras	3	Consider use of cameras for emergency management real time situational awareness.	Delivered Outside of BAU	On-Track	On-Track	The City has the ability to move portable CCTV cameras for live monitoring of emergency situations if necessary. However, there have been no incidents within the reporting period.
9	CCTV STRATEGY 2018-2028	1	Deliver a safe Service Which Builds a Strong Sense of Community Safety	4	Ensure Adherence to Relevant Legislations, Standards and Guidelines Covering CCTV	1	Develop effective procedures for the operation and maintenance of infrastructure.	Delivered Outside of BAU	On-Track	On-Track	The City currently has procedures for the operation of CCTV, which will remain in place until the upcoming implementation of the new CCTV strategy. Once implemented, these procedures will require reviewing. Maintenance of cameras has been kept to the bare minimum requirements until the new CCTV system is implemented, which will include maintenance as part of a monthly service fee.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
10	PUBLIC HEALTH AND WELLBEING PLAN 2021 - 2025	3	Promoting Health and Wellbeing	8	Encourage the community to live healthier lifestyles.	1	Deliver programs that promote healthy eating habits and exercise.	Delivered Outside of BAU	On-Track	On-Track	The Health and Wellbeing Program offered several initiatives focused on physical and healthy eating: The Pickleball Program is a free introductory course designed for older adults and individuals who are not currently involved in sporting or gym activities. The program ran from 5 February to 5 March on a Wednesday morning from 8:45am-9:45am, and reached full capacity with 24 people registered. The term-based Parents and Bubs Yoga program ran for six weeks, starting on Friday, 14 February. It was fully booked, with over 40 registrations and an average of more than 20 participants each week. Each session costs $5 for participants, and feedback has been overwhelmingly positive. To celebrate International Women's Day, a special yoga session was held at the Bayswater Drill Hall for an evening of movement and connection. The session provided an opportunity for women to prioritise their wellbeing and engage in a supportive community environment. The session contributed to the wider International Women's Day celebrations by promoting health and self-care. The event was well received and well attended with 25 women in attendance. The Evening Yoga Reset program has been running for four weeks at the Drill Hall, providing a space for relaxation and
10	PUBLIC HEALTH AND WELLBEING PLAN 2021 - 2025	3	Promoting Health and Wellbeing	9	Support programs aimed at improving mental health.	1	Partner with specialist organisations to deliver programs aimed at mental health.	Delivered Outside of BAU	On-Track	On-Track	Supporting the mental health and wellbeing of parents is a key focus of the Parents and Bubs Program held each term at The Den. Two Heart Beat Club first aid sessions were facilitated by Royal Life Saving WA and equipped parents with lifesaving skills. These sessions were well attended with over 35 participants benefiting from the training. A Toddler Behaviour session with a child health nurse was offered to help parents navigate common challenges raising young children. A Navigating motherhood session was held with 17 participants and provided a supportive space for mums to share experiences and receive guidance. As part of our International Women's Day series, the City hosted a Menopause Talk on 6 March, facilitated by the health team at LUMA. Over 60 women attended the session, eager to learn more about this important topic. LUMA's health experts took us through the hormonal changes that happen during perimenopause and menopause, how they can impact both physical and mental well-being and most importantly, how to manage symptoms and reduce the risk of other health conditions. The feedback from the session was incredibly positive, with many women appreciating the opportunity to learn more about this stage of life in such a supportive and open setting
11	MORLEY ACTIVITY CENTRE PLAN 2018	1	Short Term Actions (0-5 Years)	1	Not Specified	15	Investigate options for the redevelopment of the Les Hansman Community Centre and adjoining road reserve (car park)	Delivered Outside of BAU	On-Track	On-Track	The City sought feedback from Council on the concept plans for the Les Hansman redevelopment at a Councillor workshop held 1 April 25. Based on the feedback provided the consultants are finalising the designs and it is anticipated that they will be presented to Council at a May OCM.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
11	MORLEY ACTIVITY CENTRE PLAN 2018	1	Short Term Actions (0-5 Years)	1	Not Specified	25	Advocate for the upgrading of local feeder bus services	Delivered Through Operating Project	On-Track	On-Track	The draft Morley Station Precinct Structure Plan and associated scheme amendment was granted permission to advertise by the WAPC on 28 March 25. The documents are now being advertised with the advertising period scheduled to close 16 June 2025
11	MORLEY ACTIVITY CENTRE PLAN 2018	2	Medium Term Actions (5-10 Years)	1	Not Specified	4	Advocate for the provision of bus priority intersections: a. Russell Street and Broun Avenue b. Russell Street and Walter Road c. Collier Road and Broun Avenue	Delivered Through Operating Project	Complete	Complete	Previously Completed in Q1
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	1	The Natural Environment	2	Expand monitoring to include groundwater health and develop a program of drainage retrofits, coordinated with asset renewal projects, that increase groundwater recharge and deliver biodiversity and cooling benefits (use vegetation)	2	Develop a prioritised list of sites where drainage retrofits could improve ecological function, amenity and water quality, whilst maintaining or improving flood protection of infrastructure. This includes conversions to living streams, basin revegetation, roadside rain gardens, and car park retrofits	Delivered Outside of BAU	On-Track	On-Track	This Quarter, progress was made on developing a draft document that will serve as a roadmap and guiding framework for restoring drains within the City. As part of the drainage retrofit program, two sites have been identified and scheduled for restoration. Birkett Reserve drain is set to be upgraded in the current financial year, while Arbor Park is planned for restoration in the following financial year. These projects are in alignment with the City of Bayswater's waterwise strategy.
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	1	The Natural Environment	2	Expand monitoring to include groundwater health and develop a program of drainage retrofits, coordinated with asset renewal projects, that increase groundwater recharge and deliver biodiversity and cooling benefits (use vegetation)	3	Develop a methodology for identifying WSUD options that must be applied when undertaking road and car park asset upgrades.	Delivered Outside of BAU	On-Track	On-Track	This Quarter, collaboration continued with the City's Engineering team, with a focus on incorporating Water Sensitive Urban Design (WSUD) principles into relevant City projects. Discussions were held regarding drainage low points and the potential to upgrade these assets. This project is currently in development and being led by the Engineering team, with the aim of progressing the program and integrating WSUD elements where they are most appropriate and effective.
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	1	The Natural Environment	3	Continue to improve raingarden and living stream designs, incorporating the achievement of multiple outcomes (including tree canopy) and actively share outcomes with broader networks	2	Develop a practice note for (i) tree pits and raingardens and (ii) living streams that documents the design and construction process and key "success factors".	Delivered Outside of BAU	On-Track	On-Track	This is an ongoing plan, with the aim to upgrade the majority of the City's drains into living streams by 2040. Currently still in the planning stage for this Strategy, with a draft document still being finalised.
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	2	The Environment We Create	2	Build capacity of planning, design, development and water professionals to create pathways for scoping and implementing solutions that improve urban and built form outcome	1	Prepare simple diagrams that depict WSUD solutions appropriate to low, medium and high density residential and commercial/industrial built forms.	Delivered Outside of BAU	On-Track	On-Track	The Catchment Management Officer continues to be an active member of the Water Sensitive Transition Network (WSTN), which met once during this Quarter. The WSTN serves as a platform for sharing the latest research, innovations, and best practices in water-sensitive urban design and sustainable water management. Focus for this Quarter were providing feedback and consulting on the WSTN Implementation Plan 2025-26, which is out now and available for the Councils use.
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	2	The Environment We Create	4	Consolidate and align policy and regulatory tools to strengthen the role of water in delivering quality urban and built form	1	Prepare a local planning policy for new development that describes outcomes and requirements for WSUD solutions appropriate to difference scales and site context	Delivered Outside of BAU	Discontinue	Discontinue	Previously Discontinued in Quarter 1. The action was not included in the 24/25 FCWP, as such it will not be delivered during the 24/25 financial year and is therefore discontinued for reporting purposes. However, it will be reevaluated during the 25/26 planning process.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	2	The Environment We Create	4	Consolidate and align policy and regulatory tools to strengthen the role of water in delivering quality urban and built form	2	Prepare a procedure for City capital works (roads, buildings, parks) that integrates the consideration of water with other objectives.	Delivered Outside of BAU	On-Track	On-Track	The WSTN Implementation Plan 2025–26 has now been finalised. This is the third implementation plan developed by the Perth Water Sensitive Transition Network and outlines priority actions identified by the network as critical to progressing the Vision for a water-sensitive Greater Perth. The plan highlights key initiatives to be delivered over the next two years to support continued momentum toward a more sustainable and resilient urban water future. In parallel, the City is continuing work on its own Water Sensitive Urban Design (WSUD) Manual, which remains in draft form. The manual is being developed as a practical guide to support the integration of WSUD principles into City projects and infrastructure. Once complete, it will provide clear direction for planning, designing, and maintaining water-sensitive assets across the City. Input from the WSTN and alignment with its implementation plan will help ensure consistency with best practice and regional goals.
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	3	Living in the Environment	2	Enhance existing platforms for connecting to enable the sharing of ideas about localised solutions and the role of the community	1	Use the City's website to report on targets for City water use – community, City parks and City buildings.	Delivered Outside of BAU	On-Track	On-Track	Progress on the City's WSUD Manual remains in the early stages. During this reporting period, focus has been on staying informed about the latest approaches to water-sensitive urban design through ongoing research and industry engagement. These insights will help inform the development of the manual to ensure it provides practical and up-to-date guidance for future City projects.
12	WATERWISE BAYSWATER STRATEGY 2020 - 2030	3	Living in the Environment	2	Enhance existing platforms for connecting to enable the sharing of ideas about localised solutions and the role of the community	2	Engage with the community regarding use and function of the foreshore through preparation of a Foreshore Management Plan for the length of the Swan River foreshore.	Delivered Outside of BAU	On-Track	On-Track	Works associated with the Lower Swan Locality Plan progressed.
13	LOCAL BIODIVERSITY STRATEGY (2008)	1	Not Specified	2	Improved Reserve Management	3	Conduct periodic reassessments of reserves to monitor their condition	Delivered Outside of BAU	On-Track	On-Track	Monitoring and assessments have continued across the natural area reserves with particular effort placed within those sites revegetated last planting season. There have been very pleasing results in historically hard to establish locations. Work has also begun on the preparation of this years locations which will see a great deal more monitoring taking place in the coming year. Other sites have been monitored for weed and fire load which has resulted in allocation of efforts towards the reduction of these threats with success.
13	LOCAL BIODIVERSITY STRATEGY (2008)	1	Not Specified	5	Policy Development	2	Develop a Native Vegetation in Reserves Policy.	Delivered Outside of BAU	On-Track	On-Hold	Continued stakeholder engagement
13	LOCAL BIODIVERSITY STRATEGY (2008)	1	Not Specified	8	Private Land Conservation	1	Introduce a 'Plants to Residents' program providing locally endemic species to residents at a subsidised cost	Delivered Through Operating Project	On-Track	On-Track	Program to be delivered in Q4 (31st May-2nd June). Media program has began, with information in the last Bayswater Brief. Ticket sales to begin 1st May

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
13	LOCAL BIODIVERSITY STRATEGY (2008)	1	Not Specified	11	Actions to Reduce Threats to Biodiversity	3	Develop a Weed Control Strategy.	Delivered Outside of BAU	On-Track	On-Track	The RFT has been developed and will now be available for submissions. Therefore it is likely a new contract will be finalised toward the end of the fourth quarter. This will see a new contractor engaged to provide environmental management services throughout tour reserves. The field team have been very busy with weed management and have been very successful.
13	LOCAL BIODIVERSITY STRATEGY (2008)	1	Not Specified	11	Actions to Reduce Threats to Biodiversity	6	Introduction of GIS software as a management tool including regular updates of the layers in use.	Delivered Outside of BAU	On-Track	On-Track	This task has proven to be more difficult in sourcing the correct hardware for our purpose. Conversations have been held with the I.T team and it was suggested that it maybe necessary to purchase a higher grade/cost system than what is usually allocated. Due to this , it has been decided that further investigation is required to source a more suitable system for our needs.
13	LOCAL BIODIVERSITY STRATEGY (2008)	1	Not Specified	11	Actions to Reduce Threats to Biodiversity	8	Introduction of GPS/PDA systems allowing for immediate download of field data into GIS	Delivered Outside of BAU	On-Track	On-Track	This is related to the software and application tools that are being sought for the field team to utilise. Further investigation will be carried out to further this process.
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	1	The Natural Environment	1	Biodiversity	6	Increase biodiversity and connectivity of natural areas by creating Nature Links through the City of Bayswater, by increasing native biodiversity in residential gardens and verges, parks and public spaces, median strips, cycle ways and drains.	Delivered Outside of BAU	On-Track	On-Track	Continued work with funding bodies on projects that increase biodiversity within the City. These will be delivered by Q4 and include projects at ESBS West, Bardon Park, Maylands samphires, Claughton Reserve and Tranby Reserve
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	1	The Natural Environment	1	Biodiversity	7	Embrace nature as an integral part of the City of Bayswater's quality lifestyle through a 'Nature's Garden City' program, showing how it can improve health and wellbeing.	Delivered Outside of BAU	On-Track	On-Track	In the reporting period delivered 11 workshops and events focused on environment and sustainability. These were attended by over 250 participants providing education on topics such as Composting, Citizen Science, Habitat Gardening and Basic Wildlife Rescue.
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	1	The Natural Environment	1	Biodiversity	8	Advocate the State Government to install underground power in all locations within the City to improve the liveability of the area.	Delivered Through Operating Project	On-Track	On-Track	Continue liaising with Wester Power to determine next suitable installation area
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	1	The Natural Environment	2	Natural Areas, Bushlands and Wetlands	5	Provide every household with access to a natural area that contains native species and ecological communities in a relatively natural state within a 10 minute walk (800 metres) of their home.	Delivered Outside of BAU	On-Track	On-Track	Continued work with funding bodies on projects that increase biodiversity within the City. These will be delivered by Q4 and include projects at ESBS West, Bardon Park, Maylands samphires, Claughton Reserve and Tranby Reserve
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	2	The Environment We Create	1	Parks and Green Spaces	4	Advocate that the State Government review their policy provisions relating to trees and landscaping on private land to increase their provision as part of new developments.	Delivered Outside of BAU	Complete	Complete	Previously Completed in Q1

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	2	The Environment We Create	1	Parks and Green Spaces	8	Plant one million trees in the City between now and 2050	Delivered Outside of BAU	On-Track	On-Track	Since 2018 the City have planted over 16,000 larger potted trees within Verges, Streetscapes and Parks. The City have ordered an additional 2,960 trees to be planed within these environments in Winter 2025. In addition the City will be completing additional tree planting projects along King Willam Street and Gillford Road in Winter 2025.
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	2	The Environment We Create	2	Sustainable Building Design	2	Subject to further investigation, this could include development bonuses such as increased building height or plot ratio	Delivered Outside of BAU	On-Hold	On-Hold	Investigation of developer incentives is on hold due to other priorities. Anecdotal feedback suggests such incentives do not encourage development, so this action is not a priority at present.
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	3	Living in the Environment	2	Sustainable Living	1	Sustainability Strategy A strategy to set targets, support the formal and informal partnerships with our community, and develop the mechanisms and pathways required to meet these targets	Delivered Outside of BAU	On-Track	On-Hold	A review of the City's strategies and plans is progressing.
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	3	Living in the Environment	2	Sustainable Living	3	Create a demonstration project for a high-tech, circular food growing and water re-use project, as well as inclusion of a Whadjuk Noongar education space.	Delivered Outside of BAU	On-Track	On-Track	The City organised a bush tucker gardening event which is to hosted in the following quarter
14	ENVIRONMENTAL LIVEABILITY FRAMEWORK 2021-2045	3	Living in the Environment	2	Sustainable Living	4	Roll out of an app based technology that enables residents to monitor and reduce their carbon footprint in real time.	Delivered Outside of BAU	On-Track	On-Track	The City is investigating app-based technology options for future implementation.
15	URBAN FOREST STRATEGY 2017	1	Not Specified	1	Protection and retention of existing trees	7	Review and consider potential policies and incentives available to encourage private landowners and developers to retain established trees and plant new trees.	Delivered Through Operating Project	On-Track	On-Track	Plants to Residents program to be delivered in Q4. In collaboration with the Parks team the Free Tree program will be delivered alongside Community planting Days at Bardon park and Arbor Park in Q4. Both these programs will assist residents to increase native canopy and vegetation cover at private properties.
15	URBAN FOREST STRATEGY 2017	1	Not Specified	2	Increasing tree canopy cover	1	Undertake spatial analysis to identify areas containing low canopy cover to direct future plantings	Delivered Outside of BAU	On-Track	On-Track	2024 LiDAR imagery has been captured, and the data is being finalised for loading into the City's spatial systems.
15	URBAN FOREST STRATEGY 2017	1	Not Specified	2	Increasing tree canopy cover	5	Develop, fund and implement an aspirational tree planting program to increase the canopy coverage from 13.2% to 20% over an eight year period. This plan will include: a. parks and streetscape plans; b. the development of town centre plans that include tree installation, specifying locations & species selection; c. the incorporation of the biodiversity corridors; and d. natural area & green space restoration plans	Delivered Outside of BAU	Complete	Complete	The Draft has been completed and presented to Council, the final copy will be finished over the coming months

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
15	URBAN FOREST STRATEGY 2017	1	Not Specified	2	Increasing tree canopy cover	7	Promote the benefits of and encourage increases in canopy coverage on private land e.g. the 'Plants to Residents' program	Delivered Through Operating Project	On-Track	On-Track	Plants to Residents program to be delivered in Q4. In collaboration with the Parks team the Free Tree program will be delivered alongside Community planting Days at Bardon park and Arbor Park in Q4. In this reporting period delivered the "How to Create Beautiful Habitat Gardens for Wildlife" workshop that focused on planting native species including trees
15	URBAN FOREST STRATEGY 2017	1	Not Specified	3	Increasing tree species diversity	3	Conduct a tree audit of all public trees including species, age and health	Delivered Outside of BAU	On-Track	On-Track	The City continues to input tree data into the new tree plotter software with staff adding new trees as they are planted and existing trees as they are inspected.
15	URBAN FOREST STRATEGY 2017	1	Not Specified	4	Achieving age diversity of tress	3	Develop a community program assisting residents to plan for the succession of established trees on private property	Delivered Through Operating Project	On-Track	On-Track	Trees are to be provided as part of the plants to residents policy
15	URBAN FOREST STRATEGY 2017	1	Not Specified	5	Inform and consult with the community	6	Promote the health, economic and environmental benefits of trees and encourage increases in canopy coverage on private land	Delivered Outside of BAU	On-Track	On-Track	The City provided ongoing education, plants to resident program, verge garden program and community planting day program
15	URBAN FOREST STRATEGY 2017	1	Not Specified	5	Inform and consult with the community	7	Develop a community tree care program for urban streets	Delivered Outside of BAU	On-Track	On-Track	The City provided ongoing education, plants to resident program, verge garden program and community planting day program
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	1	Management of the City's ERRE Plan	1	Work with Azility and retailers as required to incorporate all of the City's energy-using sites into their platform, so that accurate and timely reports of the City's energy use, cost and greenhouse gas emissions can be readily produced	Delivered Outside of BAU	Complete	Complete	Previously Completed in Q1
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	2	Financing / funding of the Plan	7	Continue to collaborate with WALGA and other local councils to develop the case for a renewable energy power purchase agreement that can meet part or all of the City's electricity demand. Subject to the outcome of this process participate in any subsequent market approach to determine if a PPA can be achieved at a price co	Delivered Outside of BAU	Complete	Complete	Previously Completed in Q1

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	3	Sequestration	2	Work with Western Power and other stakeholders to progress City of Bayswater's case for lights in Bayswater to be upgraded to LED (nondecorative, smart control-enabled to be decided)	Delivered Outside of BAU	On-Track	Off-Track	Assets to be handed over to WP are behind schedule due to the delay from WP. Otherwise, the City has been installing LED lights where possible
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	4	Energy efficiency	3	Ensure best practice energy efficiency (and renewable energy generation or design provision) is incorporated into all capital works projects (for example Morley Sport and Recreation Centre and Maylands Waterland). Develop a design guide or standard for future projects	Delivered Outside of BAU	On-Track	On-Hold	To be incorporated into future project management framework
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	5	Electric vehicles and plant	1	Progress with the City's current approach that will achieve ~90% hybrid passenger vehicles, a small number of EVs and an optimised passenger / utility fleet size	Delivered Through Capital Project	On-Track	On-Track	The City has taken delivery and is now using a 100% electric zero turn ride on mower for Parks Services as part of an ongoing effort to integrate electric into the fleet.
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	6	Behavioural change	1	Conduct research to identify the key areas, emissions sources, behaviours that will be most effective at reducing emissions sustainably	Delivered Outside of BAU	On-Track	On-Track	Planned for delivery in Q4 as part of the development of the City's emissions inventory.
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	6	Behavioural change	2	Identify and plan the implementation of high priority systemic and behavioural changes that will yield the greatest benefit in emissions savings and staff engagement	Delivered Outside of BAU	On-Track	On-Hold	On hold pending the development of the emissions inventory. This action will be delivered in 2025/26.
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	7	Sustainable procurement	1	Review the City's procurement policy to align with best practice in sustainable procurement, and to specifically include the City's renewable energy and emissions reduction targets in evaluation criteria for supplier offers	Delivered Outside of BAU	On-Track	Complete	The Procurement Policy was reviewed and the updated policy was adopted at the 25 March 2025 OCM. The updated policy includes the requirement that all RFQ/Ts incorporate an Environmental Sustainability criterion with a weighting of five percent (5%) of the total weighted criteria.
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	1	Short Term (next 1-2 years from 2021)	7	Sustainable procurement	2	Review the City's current range of specifications used to procure services and equipment across operational and capital expenditure, and current awareness of and use of sustainability provisions of existing procurement. Progressively update specifications to align with best practice in sustainable procurement and the City's targets, and provide education / training to City staff	Delivered Outside of BAU	On-Track	On-Track	Planned for delivery in Q4 following the adoption of the updated Procurement Policy.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	2	Medium Term (to the end of CBP cycle)	8	Energy efficiency	1	Continue to work with Western Power and other stakeholders to progress the City's case for lights in Bayswater to be upgraded to LED (non-decorative, smart control-enabled to be decided), with a goal for implementation in the next Business plan cycle	Delivered Through Capital Project	On-Track	Off-Track	as above
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	2	Medium Term (to the end of CBP cycle)	9	Electric vehicles and plant	1	Develop or update plans for the City's fleet fuel transition to hybrid and electric vehicles across all vehicle categories	Delivered Outside of BAU	On-Track	On-Track	Same as previous qtr. comment
16	EMISSION REDUCTION AND RENEWABLE ENERGY PLAN 2021 - 2040	2	Medium Term (to the end of CBP cycle)	9	Electric vehicles and plant	2	Develop a plan for EV charging infrastructure for the City's EVs as well as at community facilities (including potential increase in energy demand)	Delivered Outside of BAU	On-Track	On-Track	The City's Fleet Services team is currently developing an overarching Fleet Transition Strategy. An allocation for funding for a detailed Fleet Transition Plan has been included in the draft budget for 2025/26. As per the 25 March 2025 Council resolution, the City will shortly commence an EOI process to obtain further information on current options to increase public electric vehicle charging infrastructure in the City.
17	FORESHORE AREA 10 YEAR PRIORITY PLAN 2019	1	Not Specified	1	Strategy Group One	1	Tranby House Reserve Timber Walling	Delivered Through Capital Project	On-Track	On-Track	Detail design document under review
17	FORESHORE AREA 10 YEAR PRIORITY PLAN 2019	1	Not Specified	2	Strategy Group Two	3	Tranby House Reserve North of Peninsular Farm-RETREAT (Relocate Footpath)	Delivered Through Capital Project	On-Track	On-Track	Draft concept under review
17	FORESHORE AREA 10 YEAR PRIORITY PLAN 2019	1	Not Specified	3	Strategy Group Three	1	Hinds Park Block Wall	Delivered Outside of BAU	On-Track	On-Track	Draft concept under review
17	FORESHORE AREA 10 YEAR PRIORITY PLAN 2019	1	Not Specified	3	Strategy Group Three	2	Hinds Park Natural Shoreline	Delivered Outside of BAU	On-Track	On-Track	Draft concept under review
17	FORESHORE AREA 10 YEAR PRIORITY PLAN 2019	1	Not Specified	4	Strategy Group Four	2	Riverside Gardens Beach	Delivered Outside of BAU	On-Track	On-Track	Ongoing concept development

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
17	FORESHORE AREA 10 YEAR PRIORITY PLAN 2019	1	Not Specified	7	Strategy Group Seven	1	Berringa Park River wall and Spillway	Delivered Outside of BAU	On-Track	On-Track	Ongoing concept development
17	FORESHORE AREA 10 YEAR PRIORITY PLAN 2019	1	Not Specified	7	Strategy Group Seven	2	Bardon and Berringa Park- RETREAT (relocate Yacht Club Tower)	Delivered Outside of BAU	On-Track	On-Track	Draft concept under review
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	1	Stimulate Development and Attract Investment	1	Investor and Developer Attraction Program 2022	1	Awareness and Invitation Prospectus	Delivered Through Operating Project	On-Track	On-Track	The City has developed advocacy documents for five key priority projects and is currently developing a combined booklet. The City has drafted an investor guide for Morley and is preparing it for Council consideration.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	1	Stimulate Development and Attract Investment	1	Investor and Developer Attraction Program 2022	2	UVP Co-design Program	Delivered Through Operating Project	Discontinue	Discontinue	Previously Discontinued in Quarter 1. The action was not included in the 24/25 FCWP, as such it will not be delivered during the 24/25 financial year and is therefore discontinued for reporting purposes. However, it will be reevaluated during the 25/26 planning process.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	1	Stimulate Development and Attract Investment	1	Investor and Developer Attraction Program 2022	3	UVP Prospectus	Delivered Through Operating Project	On-Track	On-Track	The City has drafted an investor guide for Morley and is preparing it for Council consideration.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	1	Stimulate Development and Attract Investment	1	Investor and Developer Attraction Program 2022	4	Open for Business Promotional Program	Delivered Through Operating Project	On-Track	On-Track	The City has drafted an investor guide for Morley and is preparing it for Council consideration.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	1	Stimulate Development and Attract Investment	2	Complementary City improvements	1	Morley Streetscape Design	Delivered Through Operating Project	Complete	Complete	Previously Completed in Q1
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	1	Stimulate Development and Attract Investment	2	Complementary City improvements	3	BIA Streetscape upgrades	Delivered Through Operating Project	On-Hold	On-Hold	No funding has been allocated to this project, and it is not currently a priority.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	2	Encourage Local Landowners to Develop or Divest	1	Improve land values through infrastructure upgrades	2	BIA infill sewer project business case	Delivered Outside of BAU	Complete	Complete	Previously Completed in Q1
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	2	Encourage Local Landowners to Develop or Divest	1	Improve land values through infrastructure upgrades	3	BIA infill sewer project funding bid	Delivered Outside of BAU	On-Track	On-Track	The City is seeking a meeting with the re-elected Minister for water to continue to promote the BIA and the need for sewer.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	2	Encourage Local Landowners to Develop or Divest	1	Improve land values through infrastructure upgrades	7	Lobby the WA Government re public transport links between train stations and Morley Activity Centre	Delivered Through Operating Project	On-Track	On-Track	The draft Morley Station Precinct Structure Plan and associated scheme amendment was granted permission to advertise by the WAPC on 28 March 25. The documents are now being advertised with the advertising period scheduled to close 16 June 2025
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	2	Encourage Local Landowners to Develop or Divest	3	Incentivise target development models through planning incentives	1	Investigate flexible planning quotas for parking, landscaping and other ancillary cost items	Delivered Outside of BAU	Discontinue	Discontinue	Previously Discontinued in Quarter 1. The action was not included in the 24/25 FCWP, as such it will not be delivered during the 24/25 financial year and is therefore discontinued for reporting purposes. However, it will be reevaluated during the 25/26 planning process.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	5	Activate major strategic plans in partnership with key stakeholders	1	Implement an Investor and Developer Attraction Program	1	Implement an Investor and Developer Attraction Program	Delivered Through Operating Project	On-Track	On-Track	The City has drafted an investor guide for Morley and is preparing it for Council consideration.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	5	Activate major strategic plans in partnership with key stakeholders	1	Implement an Investor and Developer Attraction Program	2	Develop and distribute Promotional Prospectus	Delivered Through Operating Project	Complete	Complete	Previously Completed in Q1
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	5	Activate major strategic plans in partnership with key stakeholders	1	Implement an Investor and Developer Attraction Program	3	Invite industry to participate in a Co-design process to establish a UVP for the Morley Activity Centre	Delivered Through Operating Project	On-Track	On-Track	The City is currently finalising the draft economic development strategy for Councils consideration.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	5	Activate major strategic plans in partnership with key stakeholders	1	Implement an Investor and Developer Attraction Program	4	Identify specific development models to attract the target market population – live local and work local	Delivered Through Operating Project	On-Track	On-Track	This will be considered as part of the Economic Development Strategy currently in development.
18	INTERIM ECONOMIC DEVELOPMEMT STRATEGY 2022	5	Activate major strategic plans in partnership with key stakeholders	4	METRONET Morley Station Concept Plan Activation	2	Revise planning controls to restrict further general industry development and encourage a shift to mixed commercial and higher density residential in the northern section of the BIA.	Delivered Through Operating Project	On-Track	On-Track	The draft Morley Station Precinct Structure Plan and associated scheme amendment was granted permission to advertise by the WAPC on 28 March 25. The documents are now being advertised with the advertising period scheduled to close 16 June 2025

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
19	TOWN CENTRES DESTINATION MARKETING STRATEGY 2021 to 2025	1	Maylands	2	VFR, Arts and culture lovers, history buffs	4	Tactical campaigns produced focussing on specific market segments notably hospitality and retail	Delivered Through Operating Project	On-Hold	On-Hold	The City is working on the Feed Me Morley marketing campaign to be run in March 2025. The food tours were sold out. The City is currently getting feedback from participating businesses on the impacts on their business.
19	TOWN CENTRES DESTINATION MARKETING STRATEGY 2021 to 2025	1	Maylands	3	Families	1	Tactical campaigns tied to specific times of the years, including school holidays (e.g. an Easter campaign, an Easter egg hunt through Maylands' laneways)	Delivered Through Operating Project	On-Hold	On-Hold	The City is prioritising the business marketing campaigns at this time.
19	TOWN CENTRES DESTINATION MARKETING STRATEGY 2021 to 2025	1	Maylands	4	Young professionals, retirees, families	1	Create a marketing campaign promoting the health and well-being cluster of services	Delivered Through Operating Project	On-Hold	On-Hold	The City is investigating a health and wellness business marketing campaign for Noranda, scheduled for mid-2025.
19	TOWN CENTRES DESTINATION MARKETING STRATEGY 2021 to 2025	2	Bayswater	2	Arts and culture lovers, history buffs	4	Tactical campaigns produced focusing on specific market segments notably hospitality and retail	Delivered Through Operating Project	On-Hold	On-Hold	The City is working on the Feed Me Morley marketing campaign to be run in March 2025. The food tours were sold out. The City is currently getting feedback from participating businesses on the impacts on their business.
19	TOWN CENTRES DESTINATION MARKETING STRATEGY 2021 to 2025	2	Bayswater	2	Arts and culture lovers, history buffs	5	Tactical campaigns tied to specific times of the year (e.g. school holiday promotions)	Delivered Through Operating Project	On-Hold	On-Hold	The City has partnered with the Bayswater Traders Association to provide funding for their town centre branding study. The BTA undertook community engagement on their branding study in February 2025. They are currently preparing documents based on the communities feedback.
19	TOWN CENTRES DESTINATION MARKETING STRATEGY 2021 to 2025	3	Morley	2	VRF	4	Tactical and co-operative campaigns produced focussing on specific market segments notably hospitality and retail.	Delivered Through Operating Project	On-Track	Complete	In March 2025 the City undertook the Feed Me Morley marketing campaign. The food tours were sold out. The City is currently getting feedback from participating businesses on the impacts on their business.
19	TOWN CENTRES DESTINATION MARKETING STRATEGY 2021 to 2025	3	Morley	3	Families	1	Tactical campaigns tied to specific times of the years, including school holidays	Delivered Through Operating Project	On-Hold	On-Hold	The City is prioritising the business marketing campaigns at this time.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
20	TOWN CENTRE PLACE ACTIVATION PLANS	1	Noranda	1	Not Specified	6	Organisation of night time activities.	Delivered Through Operating Project	On-Track	On-Hold	The City is currently investigating a health and wellness business marking campaign for Noranda to be run in mid 2025.
20	TOWN CENTRE PLACE ACTIVATION PLANS	2	Maylands	1	Not Specified	2	Improved Eighth Avenue	Delivered Through Operating Project	On-Track	On-Track	In March 2025, the City was advised it was unsuccessful for the graffiti grant. The City is currently investigating other options for the Maylands town centre.
20	TOWN CENTRE PLACE ACTIVATION PLANS	2	Maylands	1	Not Specified	3	Public spaces around Eighth Avenue	Delivered Through Operating Project	On-Track	On-Track	In March 2025, the City was advised it was unsuccessful for the graffiti grant. The City is currently investigating other options for the Maylands town centre.
20	TOWN CENTRE PLACE ACTIVATION PLANS	3	Morley	1	Not Specified	1	Streetscape enhancement	Delivered Through Operating Project	Complete	Complete	Previously Completed in Q1
20	TOWN CENTRE PLACE ACTIVATION PLANS	3	Morley	1	Not Specified	2	Improve walkability around the town centre	Delivered Through Operating Project	Complete	Complete	Previously Completed in Q1
20	TOWN CENTRE PLACE ACTIVATION PLANS	3	Morley	1	Not Specified	3	Engaging street life bursting with activities	Delivered Through Operating Project	On-Track	On-Track	The City has partnered with Galleria Shopping Centre to install a NAIDOC mural, scheduled for April 25, once Galleria has signed the required forms. In March 2025 the City undertook the Feed Me Morley marketing campaign. The food tours were sold out. The City is currently getting feedback from participating businesses on the impacts on their business.
20	TOWN CENTRE PLACE ACTIVATION PLANS	4	Bayswater	1	Not Specified	2	An entertaining and engaging town centre	Delivered Through Operating Project	On-Track	On-Track	The BTA undertook community engagement on their branding study in February 2025. They are currently preparing documents based on the communities feedback.
21	CAR PARKING MANAGEMENT PLAN FOR MORLEY ACTIVITY CENTRE 2017	1	Not Specified	1	Not Specified	11	The City needs to prioritise access for pedestrians, cyclists, public transport users and people with disabilities, and make the most of public transport infrastructure, balanced with the needs of the MAC road network, including the need to minimise congestion.	Delivered Through Operating Project	Complete	Complete	Previously Completed in Q1

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
22	MAYLANDS TOWN CENTRE CAR PARKING STRATEGY 2018	2	Zone 1 Recommendations	1	Not Specified	4	Upgrade signage along Ninth Avenue to indicate that on street parking is permitted.	Delivered Outside of BAU	On-Track	On-Track	This project has been scheduled to occur following development of the design for the 45 Ninth Avenue off-street car park, to avoid any parking and access conflicts. The Strategy proposes either 15 minute, 2 hour or 3 hour time limits for this area. The City will consult with residents and businesses in the local area on proposed time restrictions this financial year, and implement signage and line marking as soon as works can be scheduled following consultation.
22	MAYLANDS TOWN CENTRE CAR PARKING STRATEGY 2018	2	Zone 1 Recommendations	1	Not Specified	5	Line mark bays along The RISE side of Ninth Avenue.	Delivered Outside of BAU	On-Track	Off-Track	Engagement with adjoining land owners has been delayed due to prioritising the development of plans for the new car park at 45 Ninth Avenue.
2	RECONCILIATION ACTION PLAN 2021 - 2023	1	Relationships	1	Establish and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	1	Develop and communicate an Aboriginal and Torres Strait Islander engagement plan in consultation with local Elders to support a clear approach for engaging Aboriginal and Torres Strait Islander stakeholders.	Delivered Outside of BAU	On-Track	On-Hold	Aboriginal Engagement Framework is on hold whilst the City works on the new version of Innovate RAP. Once a new RAP is developed, the City will continue on with Aboriginal Engagement Framework consultation with Aboriginal community members.
2	RECONCILIATION ACTION PLAN 2021 - 2023	1	Relationships	1	Establish and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	2	Meet with local Aboriginal and Torres Strait Islander stakeholders to develop guiding principles for future engagement.	Delivered Outside of BAU	On-Track	On-Hold	Aboriginal Engagement Framework is on hold whilst the City works on the new version of Innovate RAP. Once a new RAP is developed, the City will continue on with Aboriginal Engagement Framework consultation with Aboriginal community members.
2	RECONCILIATION ACTION PLAN 2021 - 2023	1	Relationships	4	Promote positive race relations through antidiscrimination strategies.	2	Develop, implement and communicate a City of Bayswater Policy for Reconciliation	Delivered Outside of BAU	On-Track	On-Hold	Aboriginal Engagement Framework is on hold whilst the City works on the new version of Innovate RAP. Once a new RAP is developed, the City will continue on with Aboriginal Engagement Framework consultation with Aboriginal community members.
2	RECONCILIATION ACTION PLAN 2021 - 2023	1	Relationships	4	Promote positive race relations through antidiscrimination strategies.	3	Engage with Aboriginal and Torres Strait Islander staff and the Reconciliation Advisory Committee to consult on the City of Bayswater Policy for Reconciliation	Delivered Outside of BAU	On-Track	On-Hold	Revise this action in the new RAP. The term "Policy for Reconciliation" is considered too broad. Input from City officers and the RAC to inform a purposeful HR policy.
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	1	Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning	2	Consult local Traditional Owners and/or Aboriginal and Torres Strait Islander advisors and the City's Reconciliation Advisory Committee on the development and implementation of a cultural learning strategy for Elected Members and staff	Delivered Outside of BAU	On-Track	On-Track	Formal Cultural Awareness training is booked for ELT and Elected Members with Danny Ford of Auspire facilitating on 13th May 2025.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	1	Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning	3	Develop, implement and communicate a cultural learning strategy for Elected Members and staff. Add the City's Reconciliation Action Plan to the new employee information pack and investigate options of inclusion in new employee inductions.	Delivered Outside of BAU	On-Track	On-Track	New employees receive the RAP in their induction packs. Formal Cultural Awareness training is booked for ELT and Elected Members with Danny Ford of Auspire facilitating on 13th May 2025.Internal cultural Awareness Training to be investigated.
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	1	Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning	4	Provide opportunities for Reconciliation Advisory Committee members, Elected Members, Youth Advisory Committee members and all City staff to participate in formal and structured cultural learning.	Delivered Outside of BAU	On-Track	On-Track	Cultural Awareness Training will be conducted for ELT and Elected Members on 13th May with Auspire, with facilitator Danny Ford. Cultural Awareness Training was held with the YAC on 11th February 2025 facilitated by Brianne Yarran.
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	4	Promote connection to the City's natural and built environment and focus on importance of native fauna	3	Identify and apply for funding to formally record Aboriginal sacred sites and sites of significance in the City of Bayswater	Delivered Outside of BAU	On-Track	On-Track	The Place Names Bayswater project decoded five significant locations within the City. The Place Names Bayswater project aimed to highlight and preserve the cultural meaning behind Noongar place names within the City, with five key sites decoded including Birralyn (Bayswater foreshore), Malgamongup (Bardon Park), Moorordup (Maylands train station), Nyurrdup (Bayswater train station) and Woorat (Maylands foreshore). Traditional Owners, Noongar Elders and community knowledge holders living in or connected to Bayswater took part in cultural mapping workshops to explore the meanings of the decoded place names. An exhibition of these artworks will officially launch the project to the public, providing insight into the significance of these places in Noongar life and culture. The exhibition will be held at The RISE from 16 April to 11 May 2025. Place Names Bayswater was supported by the Federal Government through the Indigenous Languages and the Arts program. This project aligns with the City's Innovate Reconciliation Plan.
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	4	Promote connection to the City's natural and built environment and focus on importance of native fauna	4	Consult local Elders and Aboriginal families and respective Aboriginal organisations to identify community need and prioritisation for the first naming and co-naming of City buildings, places and spaces, in alignment with Landgate's Aboriginal Dual Naming Guidelines, and planned City projects and upgrades	Delivered Outside of BAU	On-Track	On-Track	The Place Names Bayswater project decoded five significant locations within the City. The Place Names Bayswater project aimed to highlight and preserve the cultural meaning behind Noongar place names within the City, with five key sites decoded including Birralyn (Bayswater foreshore), Malgamongup (Bardon Park), Moorordup (Maylands train station), Nyurrdup (Bayswater train station) and Woorat (Maylands foreshore). Traditional Owners, Noongar Elders and community knowledge holders living in or connected to Bayswater took part in cultural mapping workshops to explore the meanings of the decoded place names. An exhibition of these artworks will officially launch the project to the public, providing insight into the significance of these places in Noongar life and culture. The exhibition will be held at The RISE from 16 April to 11 May 2025. Place Names Bayswater was supported by the Federal Government through the Indigenous Languages and the Arts program. This project aligns with the City's Innovate Reconciliation Plan.

2024/25 STRATEGY AND PLANS: QUARTERLY REPORTING										Reporting For: Qtr 3 - FY24/25	
Strategy and Plan No.	Strategy and Plan	Outcome No.	Outcome	Strategy No.	Strategy	Action No.	Implementation Action	Planned Delivery	Previous Quarter Status	Current Quarter Status	Current Quarter Comment
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	4	Promote connection to the City's natural and built environment and focus on importance of native fauna	5	Review the City's Naming Policy to include dual and renaming to Aboriginal names	Delivered Outside of BAU	On-Track	On-Track	Investigate and discuss with Council the further use of Place Names that were decoded or the flora/fauna relevant to the sites to rename City owned buildings or meeting rooms.
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	5	Promote healing at local sites of significance to promote reconciliation	1	Collaborate with Traditional Custodians and share stories that will contribute to intergenerational healing	Delivered Outside of BAU	On-Track	On-Track	The outcome from the Place Names projected has resulted in sharing of stories at the 5 significant sites that have been decoded with Moodjar.
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	5	Promote healing at local sites of significance to promote reconciliation	2	Promote storytelling of sites of significance in the City of Bayswater in culturally acceptable ways, in consultation with Traditional Custodians.	Delivered Outside of BAU	On-Track	On-Track	Place Names project has gathered the stories from 5 significant sites. These stories have been used to make the map, a short animation video and a book with the final story which combines 5 sites and their individual stories.
2	RECONCILIATION ACTION PLAN 2021 - 2023	2	Respect	5	Promote healing at local sites of significance to promote reconciliation	3	Explore and seek funding to establish and facilitate local gatherings to support truth telling conversations at sites of significance	Delivered Outside of BAU	On-Hold	On-Track	City Officers to apply for the Connecting to Country grant for funding in September to develop stories at the 5 significant sites and to use this information to inform a local tour.

2024/25 CBP KPI: QUARTERLY REPORTING				Reporting For: Qtr 3 - FY24/25	
KPI No.	KPI	KPI Description	Previous Quarter Value	Current Quarter Value	Current Quarter Comment (Optional - highlights or issues)
1	Percentage Usage of City's Facilities - Meeting Room	Assesses the efficiency of meeting room usage by calculating the percentage of hours that meeting rooms are booked out of the total hours they are available for use.	31.18%	16.18%	Moderate decrease in utilisation due to the January holiday period and business shut-down early Jan
2	Percentage Usage of City's Facilities - Sports Courts	Assesses the efficiency of sports court usage by calculating the percentage of hours that courts are booked out of the total hours they are available for use.	50%	46%	Minor decrease with sports court usage due to the club break that affects the first one to two weeks of early January.
3	Percentage Usage of City's Facilities - Venues	Assesses the efficiency of venue usage by calculating the percentage of hours that venues are booked out of the total hours they are available for use.	38%	42%	Slight increase in utilisation as expected with the commencement of the winter season.
4	Percentage of Bayswater Residents registered as library members	Measures the proportion of the City of Bayswater's population (Estimated Resident Population) that holds memberships at City of Bayswater libraries	19%	21%	Library services total membership at the end of the quarter is 21,501 of which 15,071 live in the City of Bayswater.
5	Percentage of Bayswater Residents registered as Recreation Centre Members	Measures the proportion of the City of Bayswater's population (Estimated Resident Population) that holds memberships at its recreation centres, including those enrolled in swim school	6%	6%	Membership holding steady. Swim School experiencing slight fluctuations due to the commencement of winter and the change over of sports.
6	Resolved Graffiti Incidents	Tracks the number of graffiti vandalism incidents successfully resolved	1323	1346	Total events attended and cleaned 1,346 events. Property and rating CRM 111 reported and completed. 1235 events attended by Graffiti team proactive cleaning on streets. 46 reports to utilities for Graffiti on their infrastructure Western Power, MRD,
7	Total Number of Better Bayswater Grants Awarded	Measures the total number of Better Bayswater grants awarded by the City to community groups for organizing events and initiatives	2	0	Grant program period not open in this quarter
8	Total Dollar Value of Better Bayswater Grants Awarded	Measures the total dollar value of Better Bayswater grants awarded by the City to community groups for organizing events and initiatives	9997	0	Grant program period not open in this quarter
9	Total Number of Community Service Partnership Agreements	Measures the total number of formal partnerships that the local government has with external organizations (nonprofits, businesses, other government agencies) to provide community services.	17	16	Continued to be monitored and reported to ensure ongoing performance and improvement
10	Total Number of Community Event and City Support Grants Awarded	Measures the total number of community and cultural events that receive any form of support from the city over a specified period. Support can include financial assistance, provision of public spaces, logistical help, or promotional activities.	13	0	5 applications received but none funded.
11	Total Dollar Value of Community Event and City Support Grants Awarded	Measures the total dollar value awarded to community and cultural events that receive any form of support from the city over a specified period. Support can include financial assistance, provision of public spaces, logistical help, or promotional activities.	10500	0	This program will be reviewed in the next quarter.
12	Total Number of City-led Community Events	Measures the total number of community and cultural events that the city itself organizes and hosts within a specified period. This includes events where the city is the primary organizer or a major partner.	6	7	In this quarter the City hosted its Community BBQ and Citizenship ceremony 27 January 2025 (Australia Day Public Holiday) , Perth Festival partnership project Orchestra-oke on 22 February with an audience of over 2500 community members.
13	Total Number of customer requests relating to Rangers or Security matters	Measures the number of customer requests created in relation to community safety within a specific period.	2100	2207	Animal Impound - 36, Abandoned Vehicles - 72, Dog related jobs - 71, Litter related jobs - 239, Parking related crm's - 747, Security related jobs - 380, Trolley CRM's 81.
14	Number of Building Application Received	Measures the total number of building applications received over a specific period.	262	255	Application numbers consistent with previous quarter
15	Building Approval Compliance Rate within Statutory Approval Timelines	Measures the proportion of building approvals processed within the legally mandated time frames for the period. If an application is submitted late in the quarter and its deadline falls in the next quarter, track it	100%	100%	Statutory Building staff have processed all permits within the statutory timeframes.
16	Number of Planning Application Received	Measures the total number of planning applications received over a specific period.	181	113	121 applications have been received in Q3
17	Planning Approval Compliance Rate within Statutory Approval Timelines	Measures the proportion of planning approvals processed within the legally mandated time frames for the period. If an application is submitted late in the quarter and its deadline falls in the next quarter, track it	96%	99%	60 day applications - 97.5% (78 approved, 2 over timeframe - total 80 applications)
18	City's Annual Carbon Footprint	Calculates the total greenhouse gas emissions produced by the city over the period, measured in tonnes of carbon dioxide equivalent (CO^2)	N/A	N/A	Annual measure
19	Total Number of Native Plants Installed	Measures the total number of native plants that are planted within the period	6325	0	Each year, the City identifies new locations for additional winter (140mm pot size) planting. The City currently have ordered 5,300 new plants for planting in the following parks in Winter 2025:
20	Total Number of Trees Installed	Measures the total number of trees planted within the period	2550	0	The City have ordered 2,960 trees for the Winter 2025 Tree Planting Program, these trees will be planted in verges, parks, safe routes to schools, median islands and
21	Percentage of Groundwater Allocation Used	Measures the volume of groundwater used as a percentage of the total volume allocated for use within the period	0.1551	80%	Licence GWL 161084 (1) 2024 / 2025 Usage | 1,048,679 | 1,323,630 | 77.26% Licence GWL 202969(1) Usage 2024 / 2025 | 76,381 | 100,400 | 76.55% Licence GWL 158634 (4) 2024 / 2025 Usage | 361,242 | 411,200 | 87.86%

2024/25 CBP KPI: QUARTERLY REPORTING				Reporting For: Qtr 3 - FY24/25	
KPI No.	KPI	KPI Description	Previous Quarter Value	Current Quarter Value	Current Quarter Comment (Optional - highlights or issues)
22	Tree Canopy Coverage percentage	Measures the percentage tree canopy coverage of the City. Conducted every 3 years via LIDAR flyover.	14.48%	14.48%	14.48% Canopy Coverage next Lidar Scan due in 2027. A report will be drafted regarding canopy targets
23	Waste Recovery Rate	Measures the percentage of waste that is successfully diverted from landfill through recycling and FOGO processes	N/A	N/A	Annual measure
24	Annual Capital Budget Utilisation	Compares the actual expenditures, including commitments on capital projects over a given period to the budgeted expenditures	N/A	N/A	Annual measure
25	Financial Sustainability: Current Ratio	A measure of a local governments liquidity and its ability to meet its short term financial obligations from unrestricted current assets	N/A	N/A	Annual measure
26	Financial Sustainability: Operating Surplus Ratio	An indicator of the extent to which revenue raised not only covers operational expenses, but also provides for capital funding	N/A	N/A	Annual measure
27	Financial Sustainability: Own-Revenue Ratio	To measure the City's ability to cover its costs through its own revenue efforts A higher ratio indicates a stronger ability to cover costs through revenue generated internally (e.g.,	N/A	N/A	Annual measure
28	Financial Sustainability: Debt-Service Ratio	An indicator of the extent to which assets managed by a local government are being renewed or replaced as they reach the end of their useful lives	N/A	N/A	Annual measure
29	Employee Turnover Rate	A rolling measure of the percentage of employees who leave an organization over a specific period, regardless of the reason (voluntary or involuntary departures)	14%	14%	The Turnover rate has remained steady from the previous quarter.
30	Lost Time Injury Frequency Rate (LTIFR)	LTI is a work-related injury resulting in the inability of the injured employee to perform regular work duties on any day after the injury occurred, regardless of whether it was a scheduled workday.	20	38	The Lost Time Injury Frequency Rate for the previous quarter was 22.19. The LTIFR has increased by 16.02 in the current quarter
31	Number of Visitors to the City of Bayswater website	Measures the total number of visitors to the City of Bayswater's official website over a specific period.	93000	78000	.
32	Number of Visitors to the Engage Bayswater portal	Measures the total number of visitors to the Engage Bayswater portal over a specific period.	22910	16500	Unique visitors. Contributions from 3.5% = 576 No engagement undertaken in January due to holiday period.
33	Social Media Follower Growth	Measures the percentage change in number of followers of the City of Bayswater's social media accounts over a specific period.	2%	5%	.
34	Engagement Rate of Social Media Content	Measures the engagement (likes, comments, shares, etc.) post's receive relative to the total number of followers or reach	8%	8%	.
35	Job-to-Worker Ratio	Measures the number of jobs available within the City of Bayswater compared to the number of workers residing in the city. A ratio greater than one indicates more jobs than resident workers	0.7	0.7	in Jun 23 there were 25,631 jobs within the City of Bayswater. There were 36,553 resident workers at the 21 census.
36	Per Capita Gross Regional Product of City of Bayswater	Measures the total economic output (Gross Regional Product) of the City of Bayswater divided by its population (Estimated Resident Population), providing an average economic productivity figure per resident	47925	50013	City of Bayswater's Gross Regional Product was $3.56 billion in the year ending June 2023, growing 2.5% since the previous year.
37	Total number of active trading businesses in City of Bayswater	Measures the total number of businesses that are currently registered and actively trading within the City of Bayswater.	7684	7812	The number of GST registered businesses in the City of Bayswater increased by 128 in the Sep-24 Quarter. There were 328 new GST registrations and 200 GST cancellations.

Corporate Business Plan KPI's

Home

Reset

Directorate: All

Branch: All

Service: All

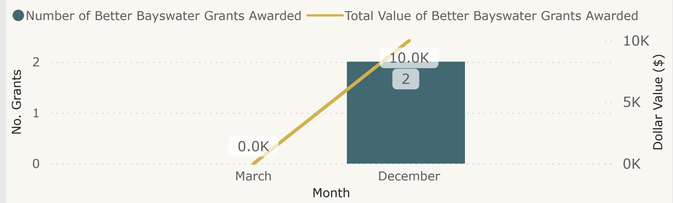
KPI Category Selection

- Community Engagement & Services
- Digital and Online Engagement
- Economic Development
- Environmental Sustainability
- Facility Utilisation
- Financial Performance
- Human Resources
- Planning and Building

KPI No.	KPI	KPI Description	Service Area
4	Percentage of Bayswater Residents registered as library members	Measures the proportion of the City of Bayswater's population (Estimated Resident Population) that holds memberships at City of Bayswater libraries	Library Services
5	Percentage of Bayswater Residents registered as Recreation Centre Members	Measures the proportion of the City of Bayswater's population (Estimated Resident Population) that holds memberships at its recreation centres, including those enrolled in swim school	Recreation Services
6	Resolved Graffiti Incidents	Tracks the number of graffiti vandalism incidents successfully resolved	Building Maintenance
7	Total Number of Better Bayswater Grants Awarded	Measures the total number of Better Bayswater grants awarded by the City to community groups for organizing events and initiatives	Community and Events
8	Total Dollar Value of Better Bayswater Grants Awarded	Measures the total dollar value of Better Bayswater grants awarded by the City to community groups for organizing events and initiatives	Community and Events
9	Total Number of Community Service Partnership Agreements	Measures the total number of formal partnerships that the local government has with external organizations (nonprofits, businesses, other government agencies) to provide community services.	Community and Events
10	Total Number of Community Event and City Support Grants Awarded	Measures the total number of community and cultural events that receive any form of support from the city over a specified period. Support can include financial assistance, provision of public spaces, logistical help, or promotional activities.	Community and Events
11	Total Dollar Value of Community Event and City Support Grants Awarded	Measures the total dollar value awarded to community and cultural events that receive any form of support from the city over a specified period. Support can include financial assistance, provision of public spaces, logistical help, or promotional activities.	Community and Events
12	Total Number of City-led Community Events	Measures the total number of community and cultural events that the city itself organizes and hosts within a specified period. This includes events where the city is the primary organizer or a major partner.	Community and Events

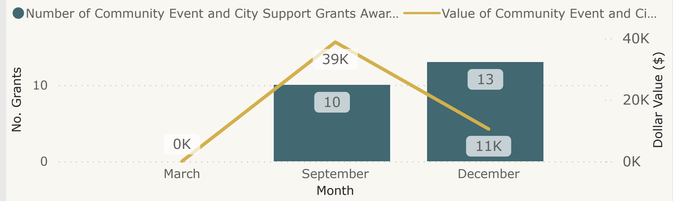
Better Bayswater Grants

KPI No. 7 and 8



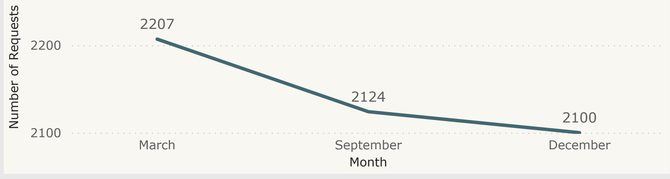
Community Event and City Support Grants

KPI No. 10 and 11



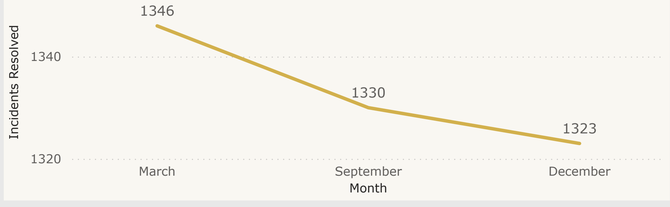
Number of Customer Requests Relating to Rangers or Security Matters

KPI No. 13



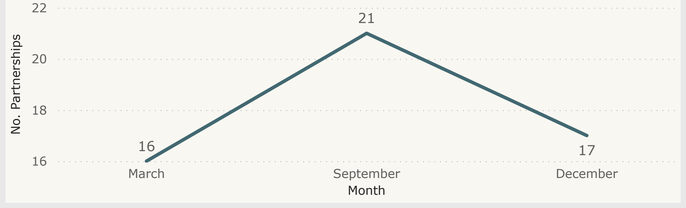
Number of Graffiti Incidents Resolved

KPI No. 6



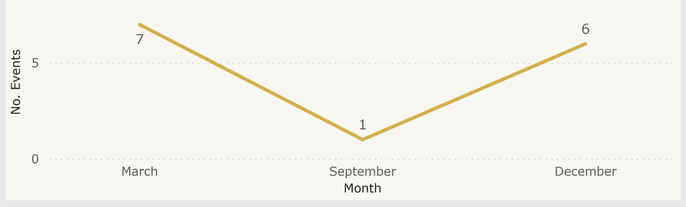
Number of Community Service Partnerships

KPI No. 9



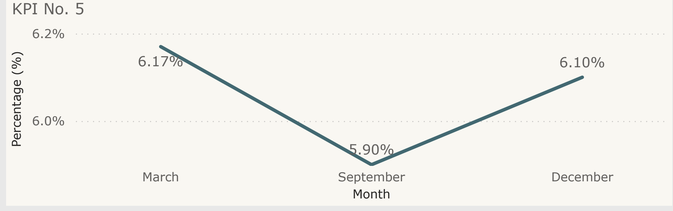
Number of City-Led Community Events

KPI No. 12



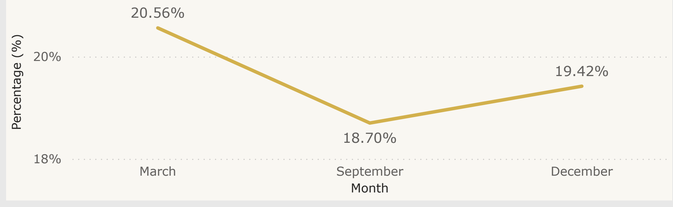
% of Bayswater Residents Registered as Recreation Centre Members

KPI No. 5



% of Bayswater Residents Registered as Library Members

KPI No. 4



Corporate Business Plan KPI's

Home

Reset

Directorate: All

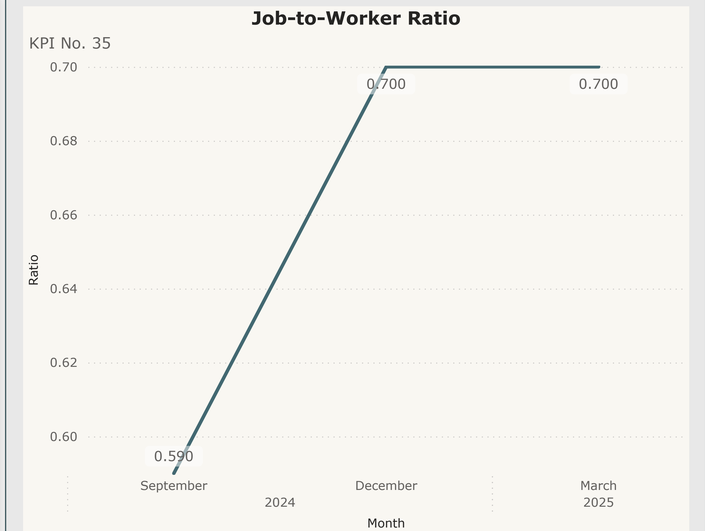
Branch: All

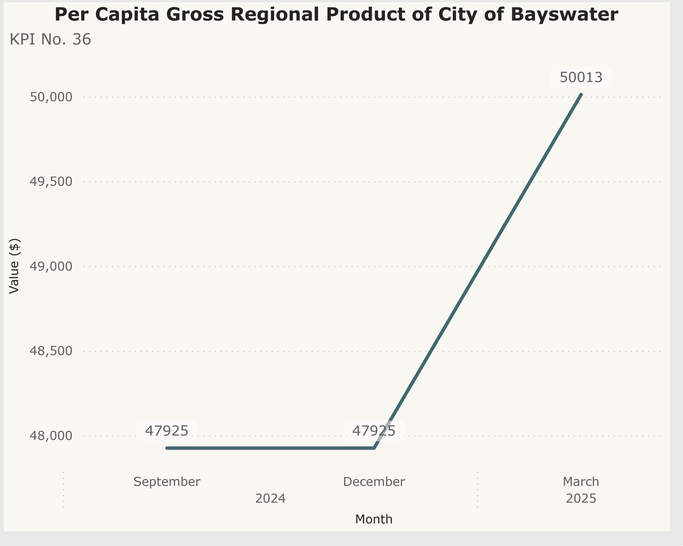
Service: All

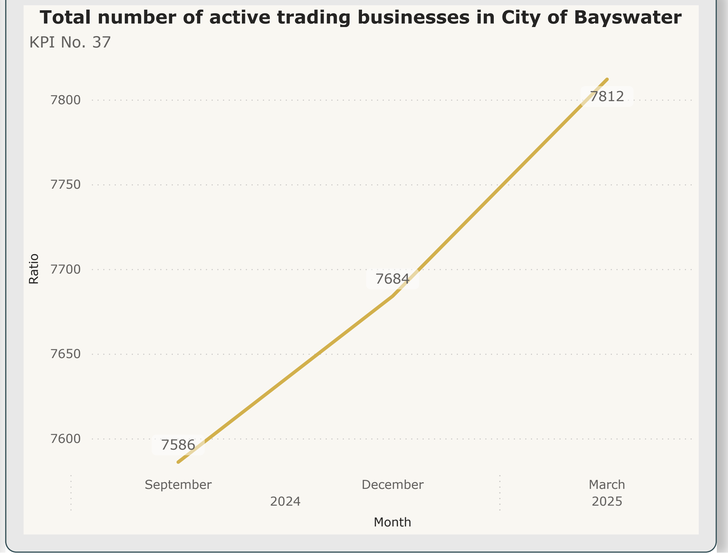
KPI Category Selection

- Community Engagement & Services
- Digital and Online Engagement
- Economic Development
- Environmental Sustainability
- Facility Utilisation
- Financial Performance
- Human Resources
- Planning and Building

KPI No.	KPI	KPI Description	Service Area
35	Job-to-Worker Ratio	Measures the number of jobs available within the City of Bayswater compared to the number of workers residing in the city. A ratio greater than one indicates more jobs than resident workers	Economic Development
36	Per Capita Gross Regional Product of City of Bayswater	Measures the total economic output (Gross Regional Product) of the City of Bayswater divided by its population (Estimated Resident Population), providing an average economic productivity figure per resident	Economic Development
37	Total number of active trading businesses in City of Bayswater	Measures the total number of businesses that are currently registered and actively trading within the City of Bayswater.	Economic Development







Corporate Business Plan KPI's

Home

Reset

Directorate: All

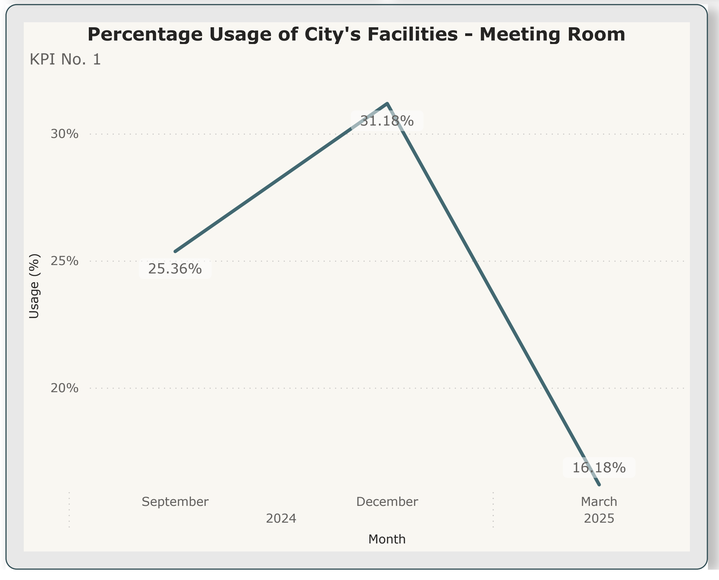
Branch: All

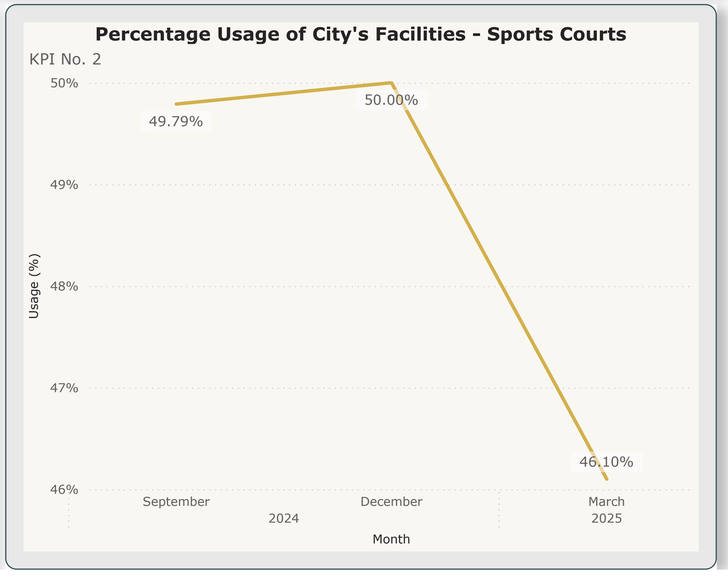
Service: All

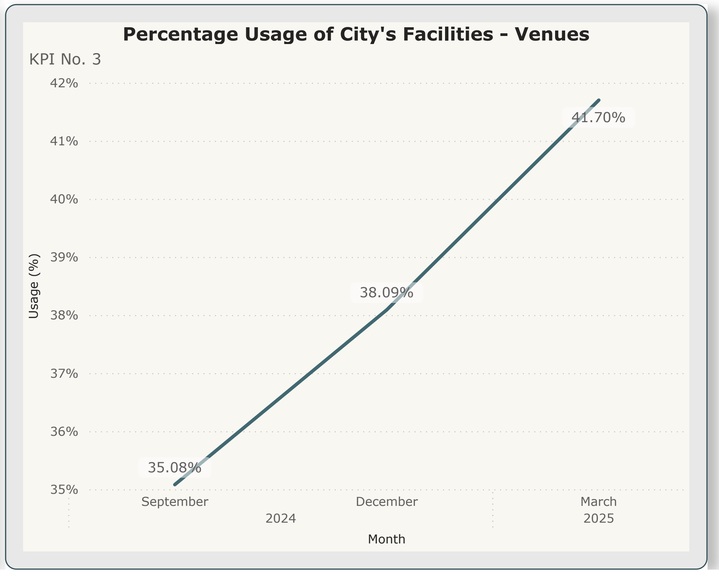
KPI Category Selection

- Community Engagement & Services
- Digital and Online Engagement
- Economic Development
- Environmental Sustainability
- Facility Utilisation
- Financial Performance
- Human Resources
- Planning and Building

KPI No.	KPI	KPI Description	Service Area
1	Percentage Usage of City's Facilities - Meeting Room	Assesses the efficiency of meeting room usage by calculating the percentage of hours that meeting rooms are booked out of the total hours they are available for use.	Recreation Services
2	Percentage Usage of City's Facilities - Sports Courts	Assesses the efficiency of sports court usage by calculating the percentage of hours that courts are booked out of the total hours they are available for use.	Recreation Services
3	Percentage Usage of City's Facilities - Venues	Assesses the efficiency of venue usage by calculating the percentage of hours that venues are booked out of the total hours they are available for use.	Recreation Services







Corporate Business Plan KPI's

Home

Reset

Directorate
All

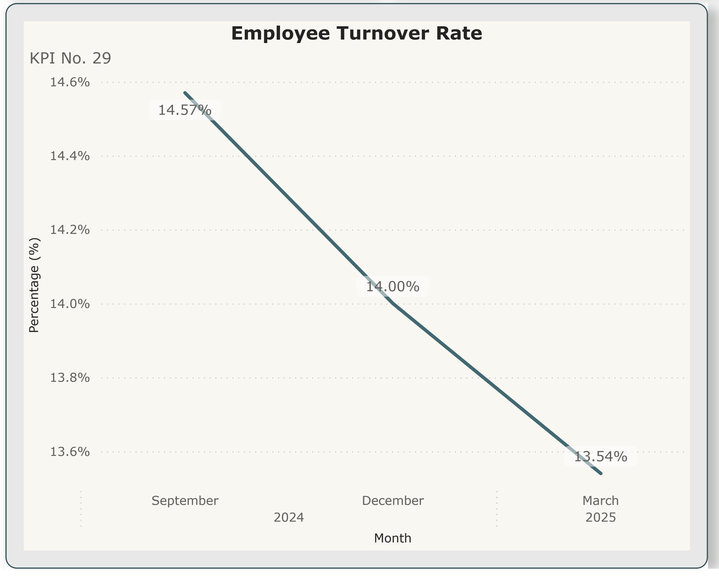
Branch
All

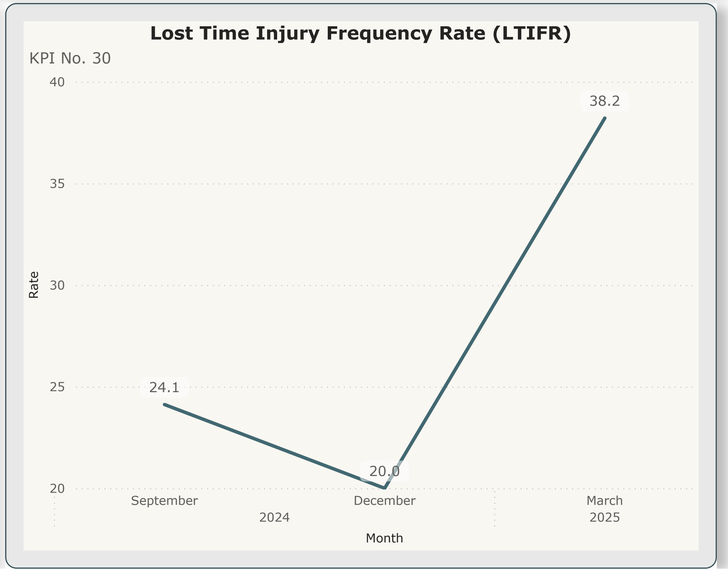
Service
All

KPI Category Selection

- Community Engagement & Services
- Digital and Online Engagement
- Economic Development
- Environmental Sustainability
- Facility Utilisation
- Financial Performance
- Human Resources
- Planning and Building

KPI No.	KPI	KPI Description	Service Area
29	Employee Turnover Rate	A rolling measure of the percentage of employees who leave an organization over a specific period, regardless of the reason (voluntary or involuntary departures)	People, Culture, Safety
30	Lost Time Injury Frequency Rate (LTIFR)	LTI is a work-related injury resulting in the inability of the injured employee to perform regular work duties on any day after the injury occurred, regardless of whether it was a scheduled workday.	People, Culture, Safety





Corporate Business Plan KPI's

Home

Reset

Directorate: All

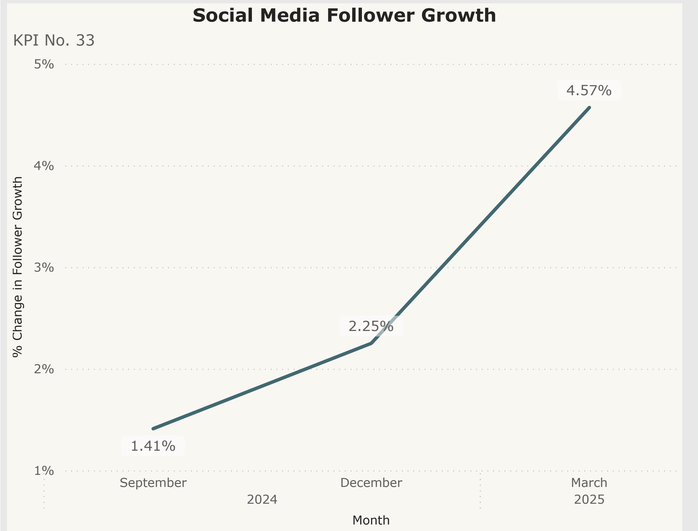
Branch: All

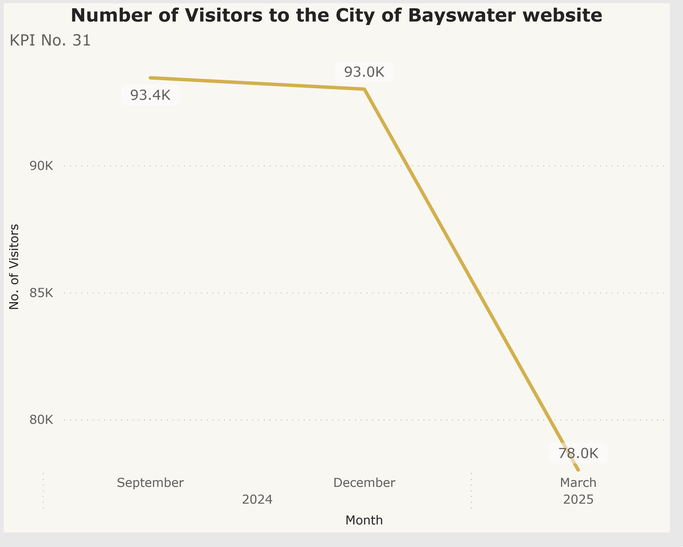
Service: All

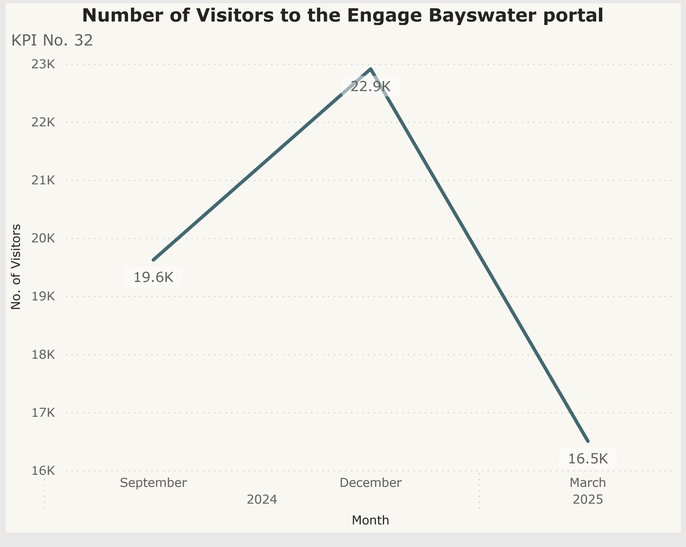
KPI Category Selection

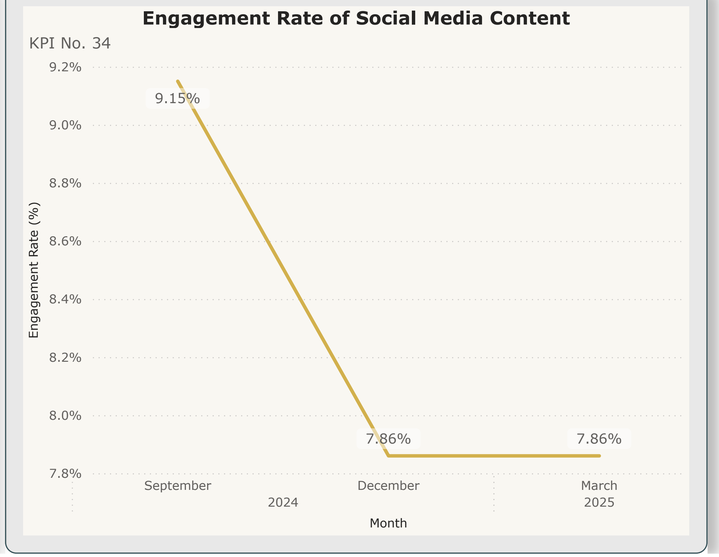
- Community Engagement & Services
- Digital and Online Engagement
- Economic Development
- Environmental Sustainability
- Facility Utilisation
- Financial Performance
- Human Resources
- Planning and Building

KPI No.	KPI	KPI Description	Service Area
31	Number of Visitors to the City of Bayswater website	Measures the total number of visitors to the City of Bayswater's official website over a specific period.	Communication, Engagement and Customer Relations
32	Number of Visitors to the Engage Bayswater portal	Measures the total number of visitors to the Engage Bayswater portal over a specific period.	Communication, Engagement and Customer Relations
33	Social Media Follower Growth	Measures the percentage change in number of followers of the City of Bayswater's social media accounts over a specific period.	Communication, Engagement and Customer Relations
34	Engagement Rate of Social Media Content	Measures the engagement (likes, comments, shares, etc.) post's receive relative to the total number of followers or reach	Communication, Engagement and Customer Relations









Corporate Business Plan KPI's

Home

Reset

Directorate: All

Branch: All

Service: All

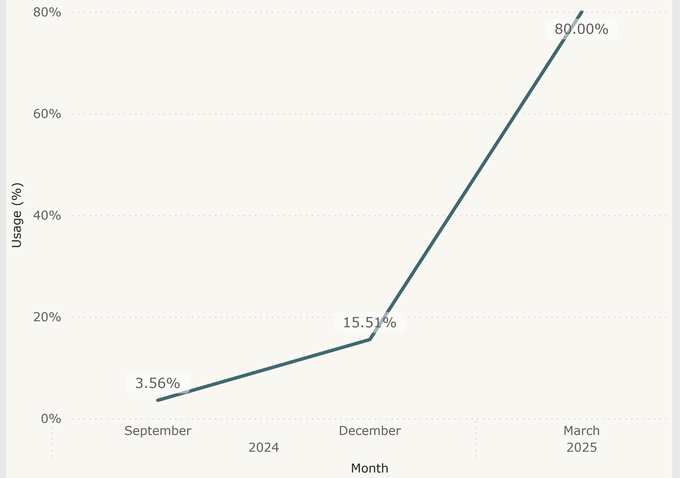
KPI Category Selection

- Community Engagement & Services
- Digital and Online Engagement
- Economic Development
- Environmental Sustainability
- Facility Utilisation
- Financial Performance
- Human Resources
- Planning and Building

KPI No.	KPI	KPI Description	Service Area
18	City's Annual Carbon Footprint	Calculates the total greenhouse gas emissions produced by the city over the period, measured in tonnes of carbon dioxide equivalent (CO2)	Environmental Sustainability
19	Total Number of Native Plants Installed	Measures the total number of native plants that are planted within the period	Parks and Gardens
20	Total Number of Trees Installed	Measures the total number of trees planted within the period	Parks and Gardens
21	Percentage of Groundwater Allocation Used	Measures the volume of groundwater used as a percentage of the total volume allocated for use within the period	Environmental Sustainability
22	Tree Canopy Coverage percentage	Measures the percentage tree canopy coverage of the City. Conducted every 3 years via LIDAR flyover.	Parks and Gardens
23	Waste Recovery Rate	Measures the percentage of waste that is successfully diverted from landfill through recycling and FOGO processes	Waste Management

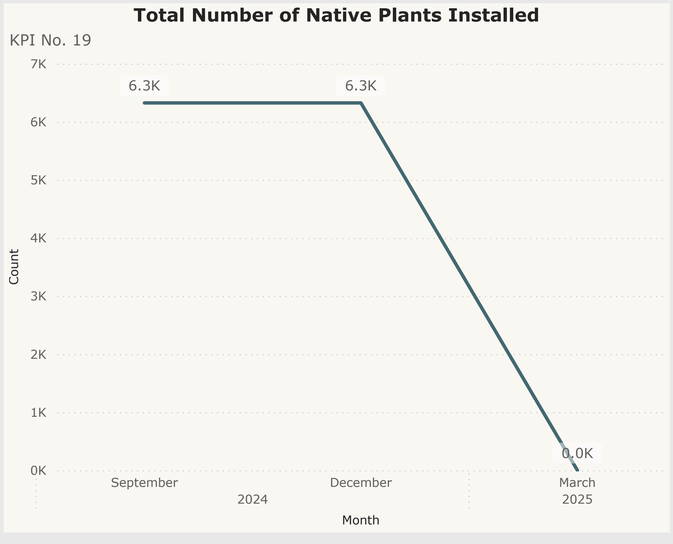
Percentage of Groundwater Allocation Used

KPI No. 21



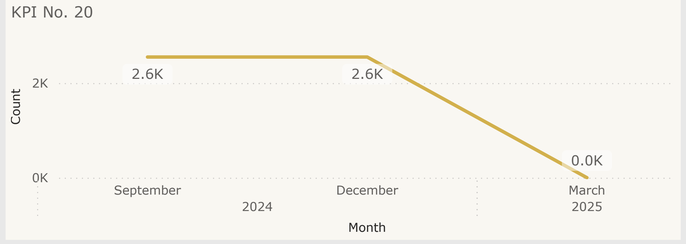
Total Number of Native Plants Installed

KPI No. 19



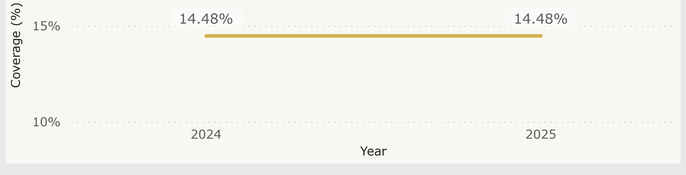
Total Number of Trees Installed

KPI No. 20



Tree Canopy Coverage percentage

KPI No. 22



City's Annual Carbon Footprint

KPI No. 18 (Annual Measure)

Count

Waste Recovery Rate

KPI No. 23 (Annual Measure)

Count

Corporate Business Plan KPI's

Home

Reset

Directorate: All

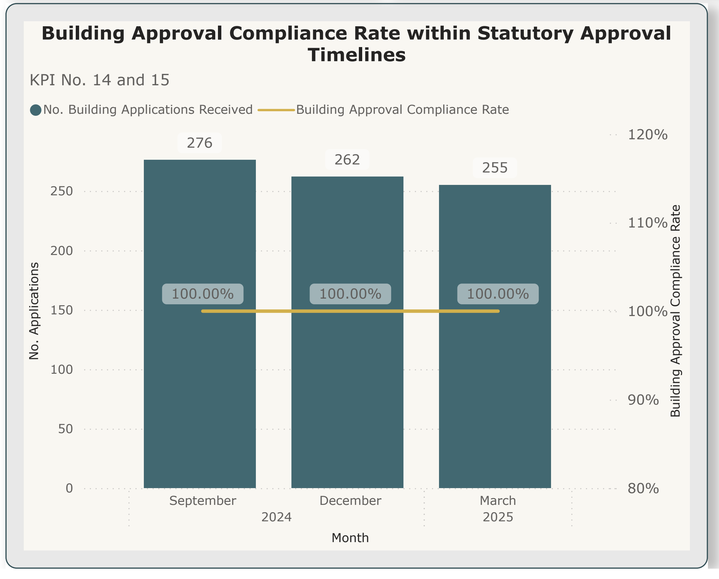
Branch: All

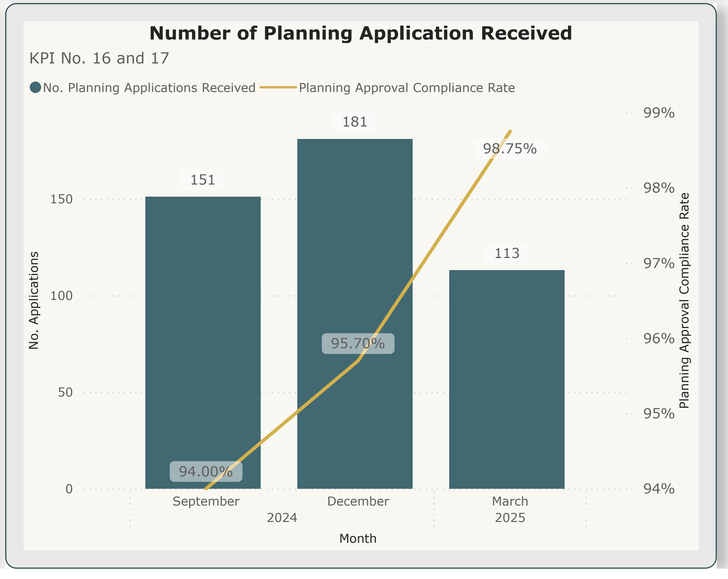
Service: All

KPI Category Selection

- Community Engagement & Services
- Digital and Online Engagement
- Economic Development
- Environmental Sustainability
- Facility Utilisation
- Financial Performance
- Human Resources
- Planning and Building

KPI No.	KPI	KPI Description	Service Area
14	Number of Building Application Received	Measures the total number of building applications received over a specific period.	Building Approvals
15	Building Approval Compliance Rate within Statutory Approval Timelines	Measures the proportion of building approvals processed within the legally mandated time frames for the period. If an application is submitted late in the quarter and its deadline falls in the next quarter, track it but exclude it from the current quarter's compliance rate. Only count applications with both submission and decision dates within the same quarter. Carry over any pending applications to the next quarter and include them in that quarter's compliance rate based on whether they met their statutory timeframes.	Building Approvals
16	Number of Planning Application Received	Measures the total number of planning applications received over a specific period.	Planning Approvals
17	Planning Approval Compliance Rate within Statutory Approval Timelines	Measures the proportion of planning approvals processed within the legally mandated time frames for the period. If an application is submitted late in the quarter and its deadline falls in the next quarter, track it but exclude it from the current quarter's compliance rate. Only count applications with both submission and decision dates within the same quarter. Carry over any pending applications to the next quarter and include them in that quarter's compliance rate based on whether they met their statutory timeframes.	Planning Approvals





10.5.1.7 Quarter 3 - Quarterly Performance Report - Risk

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. CONFIDENTIAL - Risk Dashboard Q 3 [**8.7.1** - 2 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

SUMMARY

This report provides an update to the Executive Leadership Team (ELT) and Council on Corporate Risk Management activities during Quarter 3 (Q3) (January – March) 2024-25.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council notes the Quarterly Performance Review – Risk Q3 2024-25 report.

BACKGROUND

This report provides an update on Corporate Risk for Q3 (January – March) 2024-25.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS

Operational Risk Profile (as of 31 March 2025)

At the end of Q3 reporting there is a total of 177 operational risks. During Q3 reporting one new risk was identified, one risk was closed, one risk was re-rated, and 15 risks are outside of tolerance. Progress has continued incorporating risk reporting into corporate reporting to allow for dashboard reporting and risk treatment reporting to form part of the corporate reporting process.

An overview of the risks by Branch is provided in **Confidential Attachment 1.**

Risk Rating	Qtr. 1	Qtr. 2	Qtr. 3
Extreme	0	0	0
High	4	5	4
Medium	91	97	98
Low	38	35	35
Not Rated	44	40	40
Total	**177**	**177**	**177**

Risk by Tolerance	Qtr. 1	Qtr. 2	Qtr. 3
Not Rated	40	40	40
Risks > Appetite	12	13	15
Risks within Appetite	121	124	122
Total	**177**	**177**	**177**

The risk reporting process is as per the Risk Management Framework. Risks outside of appetite are reported to the Executive Leadership Team (ELT) and ARMC as required. Information of the intended action management is taking to manage these risks is provided to ELT to support the decision-making process

Risk Review Workshops

During Q3 one risk workshop was facilitated.

Anti-social behaviour

As part of a city-wide approach to anti-social behaviour risks, the Planning Performance and Risk team (PPR) and Work Health and Safety (WHS) facilitated a risk workshop focusing on the control environment of the risks relating to anti-social behaviour. This initial workshop was attended by key stakeholders from the Recreation Services team, the workshop objectives were as follows;

- Evaluate each control to determine its effectiveness in the prevention of anti-social behaviour events and the mitigation of the impacts of events that eventuate.
- Identification of any additional controls.
- Identification of any additional treatment actions.

Further risk workshops relating to anti-social behaviour with for Rangers and Security, Parks and Gardens and Library Services are planned for Q4 2024-2025.

On completion of the branch risk workshops, a debrief workshop will be held with all branches to identify controls that can be rolled out City-wide to ensure a consistent approach to anti-social behaviour.

Risk Reporting – Q3

As per the Risk Management Framework - Risk Appetite and Monitoring and Review process, risks outside of appetite are reported to ELT and Council through the quarterly reporting process as required. A breakdown of the status of risks this quarter is as follows:

Status of Risks	Number
New	1
Re-rated	1
Outside of Appetite	15
Closed / Inactive	1

New Risks

One risk has been reported in Q3, this risk was identified as part of the review of anti-social risks across the organisation.

Branch/Service	Risk Description	Risk Rating
Communications, Engagement and Customer Relations	Physical, Verbal or Psychosocial abuse of Civic Centre Staff whilst conducting operations	Medium

Re-Rated Risks

One risk relating to the GIS system has been re-rated during an Assets risk review following the deployment of the IntraMaps GIS system.

Branch/Service	Risk Description	Risk Rating	Updated Risk Rating
Assets	ESRI GIS Enterprise system has the potential to fail and cause business interruption.	High	Medium

Risks outside of Appetite

Fifteen risks are outside of appetite. Eleven of the risks out of appetite are rated medium. As per the risk management framework, after the first initial reporting, risks outside of appetite with a medium rating are reported to ELT on an annual basis, management continue to manage the risks and monitor the control environment. Considering this, detailed reporting on the ten risks previously reported to ELT is not provided.

Risks outside of appetite with a rating of high or above are reported to ELT and the ARMC on a quarterly basis. There are four risks rated as high, all risks continue to be monitoring, information relating to the management of the risk and the treatments address this quarter are as follows:

Branch/Service	Risk Description	Risk Rating	Controls implemented this Qtr.
Recreation Services	Patrons or staff subjected to physical or verbal assault due to anti-social behaviour	High	Conditions of entry signs have been ordered for all facilities to ensure patrons have a clear understanding the City's expectations around behaviours. A risk workshop was held to review the risk controls and risk treatment actions to prevent risk events from anti-social behaviour and mitigate the impact if a risk event should occur.
Ranger Services	Anti-Social Behaviour towards City Officers (Physical & Verbal & Psychological Assault) (Based on experience of predominately verbal/psychological assault)	High	Call recording for the Call Centre has been implemented
Security Services	Anti-Social Behaviour towards City Officers (Physical & Verbal & Psychological Assault) (Based on experience of predominately verbal/psychological	High	Call recording for the Call Centre has been implemented

Branch/Service	Risk Description	Risk Rating	Controls implemented this Qtr.
	assault)		
Environmental Health and Statutory Building	Statutory pool/spa inspection program not administered as per building legislation	High	Mapping completed including customer journey map and interactions with Building Permits and Verge Bonds. Map provided to Technology 1 for quotation. Checklists and documentation under development.
Communication, Engagement and Customer Relations	Anti-Social Behaviour towards City Officers (Physical & Verbal & Psychological Assault) (Based on experience of predominately verbal/psychological assault)	Medium	New risk, control review on-going

Closed/Inactive

One risk relating to the Baynet being out-dated was closed after the launch of the updated Baynet.

Branch/Service	Risk Description	Action
Planning, Performance and Risk	Intranet is out-dated, not maintained, accessible or user friendly	Baynet has been updated and relaunched providing easy access to corporate information. Procedures, processes and frameworks have been developed to maintain Baynet. Risk associated with ongoing management of Baynet combined within other risk.

LEGISLATIVE COMPLIANCE

Not applicable.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

This report provides a quarterly update on the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal controls and legislative compliance through management and monitoring of risk.

10.5.1.8 Debtors Write-Off

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	1. CONFIDENTIAL - Infringement Debtor Write Off List [**8.8.1** - 1 page] 2. CONFIDENTIAL - Recreation Facilities Write Off List [**8.8.2** - 1 page] 3. CONFIDENTIAL - Prosecution Write Off List [**8.8.3** - 1 page] 4. CONFIDENTIAL - Additional Information [**8.8.4** - 4 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(a) a matter affecting an employee or employees;

SUMMARY

This report seeks Council approval to write-off debts and notifies Council of a list of bad debts that have been written off under delegated authority in accordance with the Sundry Debt and Recovery Policy.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council:

1. **Notes an amount of $5,803.95 of bad debts as outlined in Confidential Attachments 1 and 2 have been written off under delegated authority and**
2. **Approves the write off amount of $54,114.80 prosecution debts as outlined in Confidential Attachment 3.**

BACKGROUND

This report provides an overview of bad debts accrued and requiring write off under the Sundry Debt Collection and Recovery Policy.

Australian Accounting Standards and the provisions of the *Local Government Act 1995* and Financial Management Regulations require, inter alia, ongoing assessment of the likelihood that debts recognised in the organisation's accounts will be collected.

Sundry debtors are managed in accordance with the City's Sundry Debt Collection and Recovery Policy. While all reasonable efforts are made to recover aged debts, there are also some that, for practical purposes, require write off.

These debts relate to monies due for user charges, infringements, fees and other services rendered. The process for collection of debts is dependent on the type of debt raised and the mechanisms available under various legislation for recovery. Section 6.12 (1) of the *Local Government Act 1995* allows for debts to be written off by Council, and the Delegated Authority Granting Concession and Write-Offs gives delegated authority to the Chief Executive Officer to

write off any sundry debts under $1,000 per account. The CEO is required to advise Council, via a report, when the delegation is exercised. Any amount in excess of $1,000.00 requires approval from Council to write off.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Infringement Debtors

The infringement write-off list **(Confidential Attachment 1)** refers to current infringements where either the City cannot acquire the offender's details from the Department of Transport or the Fines Enforcement Registry (FER) has advised that the debt is not recoverable or economical to enforce. The amount written off under Delegated Authority is $5,363.95.

Recreation Facilities Debtors

The Recreation Facilities write-off list **(Confidential Attachment 2)** refers to current debt where the City have exhausted all avenues for the small debt recovery. The amount written off under Delegated Authority is $440.00.

Prosecution Debts

Council approval is being sought to write off prosecution balance totalling $54,114.80 for 3 prosecution cases **(Confidential Attachment 3)** as the City does not have delegated authority to write off debts that are exceeding the Delegated Authority threshold. Given the size and nature of this debt additional information has been provided **(Confidential Attachment 4)**.

LEGISLATIVE COMPLIANCE

The Sundry Debt Collection and Recovery Policy applies and section 6.12 (1) of *the Local Government Act 1995* states:

"Subject to subsection (2) and any other written law, a local government may —

…(c) write off any amount of money, which is owed to the local government."

RISK MANAGEMENT CONSIDERATION

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Bad debts are reflected in the end-of-year operating result. The ongoing review of the City's revenue collection and debt recovery practices is considered to be an important feature of risk management and strengthening corporate governance.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme:	Leadership and Governance
Goal L4:	Communicate in a clear and transparent way.
	Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

It is recommended that Council notes an amount of $5,803.95 of bad debts has been written off under delegated authority. In addition, it is recommended Council approve the prosecution balance written off of $54,114.80.

10.5.1.9 LGIS - Cyber Security Controls Review 2024

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. CONFIDENTIAL - Top Cyber- Security Controls Review 2024 [**8.9.1** - 32 pages]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

SUMMARY

As part of the City's annual LGIS Insurance Membership Renewal Declaration process the Top Cyber-Security Controls Review report is produced based on data collected through the cyber questionnaire.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council notes the JLT Top Cyber-Security Controls Review report.

BACKGROUND

As part of the City's annual LGIS Insurance Membership Renewal Declaration process the City completes a cyber questionnaire.

JLT Public Sector utilise the data collected through the questionnaire to generate the Top Cyber-Security Control Review report, which is intended to help guide the City in improving our cybersecurity controls.

The document provides management with a valuable feedback loop to assist in setting priorities to enhance our cyber position over the coming 12 months and beyond.

2024 is the third year of producing the report and includes bench-marking information against the National and State average.

EXTERNAL CONSULTATION

Consultation occurred with LGIS as part of the annual LGIS Insurance Membership Renewal Declaration process.

OFFICER'S COMMENTS

The 2024 Cyber Security Controls Review report was provided to the City in January 2025, the report, offers a concise and visual representation of where the City meets the '12 Key Controls'

which allows for a quick assessment of where compliance has been achieved and where attention is required.

The report also compares the previous year's (2023/24) renewal scores against the information provided.

As detailed in the confidential report JLT Public Sector Top Cyber-Security Controls Review 2024 – City of Bayswater **(Confidential Attachment 1)**, 58% of the City's controls were assessed to be:

Adequate controls are in place across all or most categories of the specified area. While some controls may require attention or development, implementation has been largely achieved to an acceptable level. Score: 80% - 100%

Key Controls with a score of 0% - 50% treatment plans to improve the control environment should be considered. 16% of the controls reviewed have been assessed as requiring attention.

Since the cyber questionnaire was completed (March 2024), management have continued to improve the City's cyber control environment. The controls determined to require further attention in the JLT report are consistent with the findings in the Office of the Auditor General (OAG) Information Systems Audit, management continues to implement actions to address control gaps within information systems, including cyber security through the Information Security Action Plan (ISAP).

The Information Security Action Plan (ISAP) provides details on practicable actions to resolve findings, register risks and indicate possible funding estimates to resolve specific procurement related items that may fully or partially address findings. Where projects or major activities are already in progress it will cross reference to an internal workplan to provide high level detail on actions and responsibility assignment of these. It also brings together other activities across people, process or technology that have been identified as being able to increase the cyber security posture of the City.

The ISAP supports monitoring the implementation of actions through the Audit Log Register.

LEGISLATIVE COMPLIANCE

Nil

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR11 - Lack of modern, integrated and secure digital environment.	

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

Controls assessed as requiring attention in the JLT report are consistent with the findings of the OAG Information Systems Audit, management actions to address the OAG findings are included in the Audit Register, on a quarterly basis management provide an update on the status of implementation of actions. Progress reporting is provided to the Council through the Audit and Risk Management Committee.

10.5.1.10 Payments to Employees in Addition to a Contract or Award

Responsible Branch:	People, Culture and Safety
Responsible Directorate:	Corporate Services
Authority/Discretion:	Legislative Information Purposes
Voting Requirement:	Simple Majority Required.
Attachments:	1. CONFIDENTIAL - Payments Made to Employees [**8.10.1** - 1 page]
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item contains one or more confidential attachments in accordance with Section 5.23(2) of the *Local Government Act 1995*:

(a) a matter affecting an employee or employees;

SUMMARY

City policy 'Payment to Employees in Addition to a Contract or Award Provision' advises in policy statement 5 that any payments made under this policy with be reported quarterly to the Audit and Risk Management Committee.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council note the payments made to employees under the *Payment to Employees in Addition to a Contract or Award Provision Policy* as outlined in Confidential Attachment 1.

BACKGROUND

This Policy was implemented in March 2023 to ensure compliance with Section 5.50 of the *Local Government Act 1995*, which requires all Local Governments to adopt a Policy relating to payments made to employees who are leaving their employment, in addition to a contact or award provision.

EXTERNAL CONSULTATION

The Policy Development and Review Committee recommended that Council endorse continuation of the related Policy in its current form on 28 April 2025.

OFFICER'S COMMENTS

A summary of additional payments made to employees leaving the City in the last quarter is contained in **Confidential Attachment 1**.

LEGISLATIVE COMPLIANCE

Payment to Employees in Addition to a Contract or Award Provision Policy
Section 5.50 of the *Local Government Act 1995*, which requires all Local Governments to adopt a Policy relating to payments made to employees who are leaving their employment, in addition to a contact or award.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	High
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR09 - Inability to develop and maintain a competent, capable and culturally aligned workforce. SR12 - Failure to provide staff safety and support health and wellbeing.	

FINANCIAL IMPLICATIONS

Total payments of $105,521.29 have been made via employee salary savings.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

11 Motions of Which Previous Notice Has Been Given

Nil.

12 Questions From Members Without Notice

12.1 Responses to Questions From Members Without Notice

Mayor Filomena Piffaretti

Question 1

Is it true that some service requests through Snap, Send, Solve, such as abandoned trolleys, go through to Coles and Woolworths directly and don't come to the City of Bayswater, or does it all go to the City of Bayswater?

Response 1

The City redirects any requests not relevant to them to the responsible authority.

Cr Elli Petersen-Pik – Deputy Mayor

Question 1

My understanding is that a lot of Snap, Send, Solve requests do not receive a response from the City. Could this please be checked? I am interested in the percentage that receive a response.

Response 1

Work requests received via Snap, Send, Solve are sent directly to the service area who must respond to them within 10 working days in line with the City's Customer Service Charter.

A review of Snap, Send, Solve data for the month of May showed 87% of work requests were resolved and the customer was responded to, 5% were reassigned and 8% were yet to be actioned but were within the 10 working days allowed for a response.

Question 2

When the City does resolve an issue raised through the application, does the City update the application to mark that it was solved?

Response 2

Snap, Send, Solve requests are triaged via the City's Information Management team and tasked to the relevant service unit. Staff within the service unit are responsible for entering the request into the City's Customer Request Management (CRM) system and marking it off when it is complete. They are also responsible for marking these requests as complete within the Snap, Send, Solve application. Customers can also mark service requests as complete within the application.

12.2 Question From Members Without Notice

13 New Business Of An Urgent Nature

14 Meeting Closed To The Public

14.1 Matters for Which the Meeting May be Closed

14.1.1 Proposed Heads of Agreement - Lot 2, 60 Embleton Avenue, Embleton

Responsible Branch:	Property and Economic Development
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	Nil
Refer:	Nil.
Officer Declaration:	*The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.*

This item is confidential in accordance with Section 5.23(2) of the *Local Government Act 1995,* which permits the meeting to be closed to the public for business relating to:

(e) a *matter that if disclosed, would reveal –*

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government.

OFFICER'S RECOMMENDATION

That the recommendation as contained in the "Confidential Report" be adopted.

14.2 Public Reading of Resolutions that May be Made Public

15 Closure