



City of Bayswater

Annual Report 2016-17

A Year in Review



City of Bayswater Useful Contacts

Mayor's Message



24 Hour Security Service and Graffiti Control

1300 360 333

General Enquiries (Civic Centre)

9272 0622

Ranger Services

General Enquiries

9272 0972

Dog Pound (15 Wright St, Bayswater)

9272 0972

Rates Enquiries

Rates Enquiries

9272 0922

Credit card payments

1300 207 811

Library Services

Bayswater Library

(25 King William St, Bayswater)

9271 2340

Maylands Library

(28 Eighth Ave, Maylands)

9208 2450

Morley Library

(240 Walter Rd West, Morley)

9272 0980

Aquatic Centres

Bayswater Waves (Cnr Broun Ave
& Priestley St, Embleton)

9276 6538

Maylands Waterland

(Clarkson Road, Maylands)

9272 4456

Golf Courses (Public)

Embleton (McGregor St, Embleton)

9271 5190

Maylands Peninsula

(Swanbank Rd, Maylands)

9370 3211

Recreation Services and Centres

Morley Sport and Recreation Centre
(Wellington Rd)

9375 3529

The RISE (28 Eighth Ave, Maylands)

9208 2400

Grounds and facility bookings

9272 0662

Senior Citizens Centres

Bayswater Senior Citizens Centre
(27 King William St, Bayswater)

9271 5198

Morley Senior Citizens Centre
(1A Lee St, Morley)

9276 6108

Community Services

Olive Tree House (1A Lee St, Morley)

9375 7501

Immunisation Clinics Enquiries

9272 0648

Rubbish and Waste Services

Household Service Enquiries

9272 0605

Waste Transfer Station
(271 Collier Rd, Bayswater)

9272 5572

Red Hill Waste Facility/Tip
(1094 Toodyay Rd, Red Hill)

9574 6235

The City Online

Website

www.bayswater.wa.gov.au

Facebook

www.facebook.com/bayswatercity

Twitter

twitter.com/cityofbayswater

Community
Engagement

engage.bayswater.wa.gov.au

Waste Services

www.rgang.org.au

Email

mail@bayswater.wa.gov.au

Events

www.bayswater.wa.gov.au/events

Welcome to the City's new style annual report. The new annual report format provides an easy to read snapshot of the City's activities during the 2016-17 financial year.

This reflects our ongoing commitment to greater transparency, and our undertaking to present information to our ratepayers and residents in an easy to understand format. As in previous years, the concise financial statements and full set of financials are available on our website for download.

During 2016-17, Council continued its focus on our *Garden City* ethos, which included planting over 1000 trees to increase our city's street canopy, developing our Urban Forest Strategy and verge greening guidelines, distributing 6500 native plants to residents for use in their gardens, and preparing a guide for property developers aimed at ensuring verge trees adjacent to construction site are retained.

With the appointment of our Place Managers and work beginning to prepare the draft structure plan for Bayswater Town Centre, ensuring the vibrancy of our lifestyle and retail centres also featured prominently during 2016-17.

Once adopted, the Bayswater Town Centre Structure Plan will guide land use for future development that will see Bayswater town centre thrive into the decades to come.

Change was another prominent feature of 2016-17 and I want to acknowledge the work of our former CEO, Francesca Lefante, who left us in September 2016 and also welcome our new CEO, Andrew Brien, who was brought in with a mandate to streamline the organisation, introduce best practice and ensure we are well positioned to deliver high quality services to our community into the future.

Finally, I want to thank my fellow Councillors for their hard work, tremendous dedication and invaluable support over the last year.

**Cr Barry McKenna – Freeman of the City
Mayor**

Council Members 2016-17

CEO'S Message



Central Ward



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barry.mckenna@bayswater.wa.gov.au



Cr. Chris Cornish
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Cr. Sally Palmer
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West Ward



Cr. Stephanie Coates (Deputy Mayor)
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stephanie.coates@bayswater.wa.gov.au



Cr. Terry Kenyon JP
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(M) 0417 933 191
mdsusp@highway1.com.au



Cr. Dan Bull
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dan.bull@bayswater.wa.gov.au

North Ward



Cr. Alan Radford
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Cr. Michelle Sutherland
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mls@hale.wa.edu.au



Cr. Brent Fleeton
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brent.fleeton@bayswater.wa.gov.au

South Ward



Cr. John Rifici
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rifici@scoopproperty.com.au



Cr. Catherine Ehrhardt
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catherine.ehrhardt@bayswater.wa.gov.au

As the City's new CEO, my focus will be on achieving change to align the organisation with the expectations of Council.

I want to start by acknowledging the work of my Director of Finance and Corporate Services, Carissa Bywater, who took on the role of Acting CEO while the recruitment process for the City's Chief Executive Officer was taken forward by Council. Together with her fellow Directors, Carissa ensured that the organisation remained committed and focussed on delivering great services during what was a period of uncertainty for the administration.

Councillors have provided clear direction that they want an organisation that is open and accountable to the community, more efficient and effective in the use of the resources available, and one that embraces Council's commitment to the *Garden City – Quality Lifestyle* ethos.

Elements of the City's Integrated Planning Framework, comprising the Community Strategic Plan, Corporate Business Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan, were the subject of major reviews by Council over 2016-17. These are key documents that ensure that the City's resources and work programs are aligned to deliver on the needs and aspirations of our community. Developing the Community Strategic Plan involved extensive community consultation to capture the community's vision and values.

These will assist the City in prioritising the delivery of services and programs over the next five to 10 years and beyond.

During the financial year, the City embarked on a program aimed at clearly articulating the organisation's values and strengthening leadership capabilities at all levels of the administration. This program provides the foundations needed as we embrace the change required to become a more efficient and effective organisation.

Finally, I want to acknowledge the invaluable contribution of the staff over the last year in ensuring the City is an organisation with huge potential, which is well placed to serve the needs of our community.

Andrew Brien
Chief Executive Officer

Our Community

During 2016-17 Council continued to provide a wide range of community events, services and facilities that support our community and contribute to making the City a great place in which to live and work.

Community services

Community Training Program

The City launched the Community Training Program 2016-17 to support community groups that support the community and add vibrancy to the City. The 13 free workshops were delivered over an eight month period and included topics that ranged from writing winning grant applications to strategic planning and the use of social media. The workshops proved hugely popular with community groups and a second series is planned for 2017-18.

Age Friendly Strategy

During the year Council adopted its Age Friendly Strategy. The strategy recognises that Baby Boomers, those born between 1946 and 1964, are retiring in increasing numbers and expectations are changing in terms of the active aging lifestyle they want to lead and the types of services they want from their local government.

The Age Friendly Strategy identifies two focus areas for 2017 through to 2019; information and communication, and transport.

Youth

The City of Bayswater has an active Youth Advisory Council (YAC) providing advice on youth matters and organising events including the Baysie Youth Festival and School Holiday Program.

During National Youth Week at the beginning of April 2017, YAC engaged the services of Vlogger Samuel England to produce two short Facebook videos on what's cool in the City. As part of the initiative YAC launched the hashtag #MyBaysie to encourage young people and the wider community to share images of the city via social media.

As part of the school holiday program a number of workshops were organised for young people aged from 12 years. These included photography, bike maintenance, barista skills, first aid and a 'strength from within' resilience building workshop for girls.

Have A Go Day

In August 2016 the City of Bayswater's and Inclusion WA's Have A Go Day won the Community Event of the Year Award as part of the Department of Sport and Recreation Industry Awards. Have A Go Day brings together community based groups and clubs to showcase their activities for the community. The event attracts around 1000 people and promotes inclusion by encouraging community participation no matter the person's age or ability.

National Disability Insurance Scheme and Home and Community Care

With the introduction of the National Disability Insurance Scheme (NDIS), in May 2017, Council made the decision to withdraw as a service provider of Home and Community Care services to NDIS eligible clients. Council felt that other specialist providers were better placed to provide the tailored and individualised services that the NDIS allowed users.

As part of the transition arrangements, the City organised a number of expos aimed at enabling clients consider the services of a wide variety of providers.

Recreation facilities

The City directly operates three major recreation facilities: Bayswater Waves Aquatic Centre, Maylands Waterland and The RISE in Maylands - with the fourth, Morley Sport and Recreation Centre, managed on Council's behalf by the YMCA of WA.

Bayswater Waves Aquatic Centre

Bayswater Waves was the first aquatic centre featuring a wave pool constructed in Western Australia. In the face of increasing competition the facility remains a popular regional attraction. During 2016-17 recreation club memberships grew from 2611 to 2680 and attendances at fitness classes grew by five per cent from 49,205 to 51,615. The year also saw strong growth in participation in the swim school program with participation growing by 35 per cent on the previous year to 1776.

Over 2016-17 Council invested in a number of significant capital works that included refurbishment of the changing rooms, upgrades to the sauna and steam rooms, and replacement of the water slide platform.

The year also marked the beginning of a 10 year program of major refurbishments that includes replacing pipework to the outdoor 50 metre pool, extensive retiling and putting in non-slip surfaces around the outdoor paved pool concourse.

The RISE

The RISE is an increasingly popular community hub that during 2016-17 hosted a number of services and events that included the community nursing outreach program, the annual Art Awards and Exhibition and the Maylands Hawker Markets during summer months.

Interest in personal fitness and holiday programs at The RISE saw significant growth with standouts including the personal training sessions, group fitness classes and the junior sports programs. Personal training sessions led the way with a 102 per cent increase, with the other programs averaging growth of around 26 per cent.

New activities during 2016-17 included Pickleball - a racquet sport first developed in North America that can be enjoyed by people of all ages and abilities. The sport combines elements of badminton, tennis and ping-pong.

During 2016-17 Council continued to provide a wide range of community events, services and facilities that support our community and contribute to making the City a great place in which to live and work.



Maylands Waterland

With much of the Maylands Waterland's infrastructure coming to the end of its operating life, during 2016-17 the City embarked on a major community consultation exercise, including surveys and community workshops, to determine the future.

In June 2017, following feedback from the community, Council committed to a \$3.2 million refurbishment of the facility's five pools.



Our Community cont.

Our active city

The City provides over 180 parks, grounds and reserves that support a wide range of community activities from walking your dog to family picnics and active pursuits such as archery, soccer and hockey. The City also actively supports the sporting clubs and groups that use our active reserves.

Club development

During 2016-17 the City ran a series of free workshops for sport and recreation clubs aimed at assisting local, community-focussed clubs to grow and thrive. The workshops represented opportunities for clubs to learn from industry leaders on a range of topics, such as liquor licensing, creating safe clubs for kids, and the implications of the new Associations Incorporation Act. The workshops were funded by the Department of Sport and Recreation and delivered in partnership with the City of Swan.

The Department of Local Government, Sport and Cultural Industries also provided funding for the Kidsport voucher program. As part of the program 444 vouchers of up to \$200 each were issued to eligible families across the city to assist children to participate at a local sporting club.

Playgrounds

The City of Bayswater has a rolling program for upgrading and replacing playground equipment and during 2016-17, the City invested \$365,000 in replacing play equipment on nine reserves in Bayswater, Embleton, Maylands, Morley and Noranda.

With a contribution of \$70,000 in Lotterywest funding, the City also completed Stage 2 of Bert Wright Park Nature Playground in Bayswater. This included a water play feature, multi-sport area, pathways and BBQ.



Events

The City once again delivered a broad range of free community events, with a total of 20 events delivered attracting an estimated audience totalling around 30,000 people.

New for the year was the Movie by Twilight event held in March 2017 at the Robert Thompson Reserve in Noranda. This outdoor cinema style occasion featured the family-friendly movie The Good Dinosaur and proved hugely popular with the community.

Highlights of the year once again included the Autumn River Festival in April, Avon Descent Finish Line Family Day in August and the Art Awards and Exhibition in November.

Libraries

Today's libraries are about more than just books, they are learning and community hubs that provide a wide range of services from access to the internet to story times and community events.

The City has three libraries whose reach goes beyond their physical locations in Bayswater, Maylands and Morley. During 2016-17, the library service developed its outreach program that included storytime sessions at the Noranda Shopping Centre. The service also developed a pop-up style library called the Library Explorer that is easily transported and can be quickly set-up in a wide range of locations. The pop-up library has the capability for users to join the library and loan items.

The library's lifelong learning program of events attracted increasing numbers, with people attending these events rising by 17.6 per cent over the previous year.

During 2016-17 an average of 1215 people used the City's libraries each day, there were 55,100 internet sessions logged and over 380,000 items were loaned out.



A healthy community

During 2016-17, the City worked to contribute to the health and wellbeing of the community by providing a wide range of services.

Vaccination program

During the year the City held free immunisation clinics each Monday and every second Wednesday at five Child Health Clinics located in Bayswater, Hampton Park, Maylands, Morley and Noranda. During 2016-17 2892 vaccines were administered to 1212 babies.

The City also provided ongoing support to local schools to provide the school based vaccination program for year eight students. The program saw 710 children immunised with vaccines against illnesses such as Diptheria, Tetanus, Chickenpox, Whooping Cough and HPV. In addition, in response to an increase in Meningococcal W infection within the State, all year 10, 11 and 12 students were offered free vaccines. As a result, 1443 students were vaccinated.



Food inspections and sampling

To ensure food safety, the City undertook 919 inspections of food premises during 2016-17. As a result 19 infringement notices were served and one prosecution undertaken. In addition, 44 food samples were taken and submitted for analysis. These samples are collected following receipt of complaints and as part of our routine food sampling program.

During the year the City held free immunisation clinics at five Child Health Clinics. During 2016-17 2892 vaccines were administered to 1212 babies.

Our Natural Environment

The Garden City

Urban Forest Strategy

As part of Council's commitment to its *Garden City - Quality Lifestyle* ethos, during 2016-17 an Urban Forest Strategy was developed aimed at greening our streets, and preserving and enhancing the City's tree canopy. Developed following extensive community consultation, the UFS recognises the important role of trees in cooling and beautifying our streets, providing habitat for wildlife, and managing rain water run-off.

During 2016-17, Council also significantly increased funding for the street tree planting program that saw over a thousand new trees put into the ground on verges across the City.

Verge Gardens

New verge gardening guidelines introduced during 2016-17 received national attention and were acclaimed as an example of good practice. The guidelines were introduced to cut red tape and bureaucracy for ratepayers and residents wanting to use their verges to create native, water wise or edible gardens. Information about verge gardens can be found on the dedicated trees page on the City's website.

Plants to residents

In partnership with Environment House, during the course of the year the City gave away around 6500 native plants to residents. The program recognises the important part that native plants in gardens can play in reducing water use and supporting native eco-systems in our urban environment.

The program was also supported by a native plant workshop hosted by Environment House.

Renewable Energy

As part of Council's commitment to a sustainable city, 148 solar panels were installed on the rooftop of the Bayswater Waves Aquatic Centre. This 40 kilowatt system is expected to save the City approximately \$10,000 annually in operating costs and will also reduce carbon emissions by about 57 tonnes each year.

In recent years, as part of the sustainability program, solar panels have been installed at Bayswater Library, the City's Depot, Civic Centre, Lightning Park Recreation Centre, Olive Tree House and The RISE in Maylands.

Eric Singleton Bird Sanctuary

During 2016-17 the \$3 million partnership with the Department of Parks and Wildlife to revitalise the Eric Singleton Bird Sanctuary was finally completed. This important wetland and bird sanctuary plays an important role in stripping nutrients from the Bayswater Brook that would otherwise make their way into the Swan River.



The success of the revitalisation project has won a number of awards including the *Premier's Excellence in Public Sector Management Award 2016*, the *Australian Engineering Excellence Award 2016* and the *Australian Institute of Landscape Architects Awards 2017*.

Maylands Lakes Management Plan

Following a 12 month water quality study of the Maylands Lakes undertaken during 2015-16, the City worked with experts and the Friends of Maylands Lakes community group to develop short and long term options for improving water quality at the lakes. The Management Plan developed will be implemented over the next two years and is already being actioned. Measures detailed in the plan include nutrient stripping, installing pollutant traps on stormwater drains, sediment removal, revegetation and community education. During 2016-17, the City trialled the use of a 'floating wetland' that uses a durable but flexible raft covered by native sedges with trailing roots that strip pollutants from the water.

Mosquito control

The prevailing weather in Perth resulted in what were regarded as average breeding conditions for mosquitoes. During 2016-17, the City treated breeding sites with larvicide to control numbers and undertook trapping and monitoring. The City also participated in the 'Fight the Bite' campaign to raise public awareness of the measures that everyone can take to protect themselves from being bitten.

Light Industry Program

During 2016-17, the City, in conjunction with the Department of Environment Regulation, participated in the Light Industry Program. Through education and other measures, the program helped reduce the level of nutrients and contaminants.



Tonnes recycled



Cardboard
223.84



PET plastic
52.39



Glass
1782.5



Other plastic
51.11



Steel cans
108.46



Newspaper
2,472.09



HDPE plastic
76.86



Aluminium cans
23.13



Batteries
1.18

Waste and Recycling

During 2016-17 17,636.36 tonnes of general waste were collected from 28,794 residential premises and 770 commercial premises. This waste goes to the Eastern Metropolitan Region Council's Redhill landfill facility.

As part of the co-mingled recycling service, the City also collected over 110 tonnes of steel and aluminium or roughly the equivalent of the un-laden weight of a Boeing 787 Dreamliner. The amount of recyclables collected is outlined in the infographic above.

In addition, as part of the recycling service, the City collected over 550 refrigerators from residents free of charge. These were de-gassed and recycled for their metal.

The City also continued to offer its Blue Bulk Bin Service to residents for bulk waste, which saw 17,150 bulk bins delivered to residents and resulted in a total of 4,657 tonnes of waste being collected. The Blue Bulk Bin system is provided as an alternative to unsightly and messy bulk verge collections. Over 9700 tip passes were also provided to residents as a means to dispose of larger items.

During 2016-17 17,636.36 tonnes of general waste were collected from 28,794 residential premises and 770 commercial premises.

Our Built Environment



Structure Plans

Bayswater Town Centre Structure Plan

During 2016-17 the draft Bayswater Town Centre Structure Plan was presented for consideration by Council. The structure plan is important, as it will guide future development in Bayswater town centre. The draft structure plan provides for increasing housing densities to support population growth and allows for more cafes and shops, as well as other retail opportunities.

The importance of preserving and enhancing heritage and character is also considered and the plan divides Bayswater town centre into a series of character precincts that each have their own tailored development requirements.

The draft structure plan was prepared following extensive community consultation, which included setting up technical and community advisory groups, as well as holding a series of community workshops and surveys.

Meltham Station Precinct Structure Plan

The draft Meltham Station Precinct Structure Plan (MSPSP) has the distinction of being the first structure plan received from a private developer since the WA State Government introduced new regulations in 2015 that allowed developers to do so. The WA Planning Commission is the decision-making body on the MSPSP and to ensure the community had an opportunity to comment, Council facilitated a public meeting and a series of 'meet the planner' table discussions.

Following the feedback received, Council resolved to advise the WA Planning Commission that it did not support the developer's draft structure plan. The WA Planning Commission is likely to make a decision on the MSPSP during 2017-18.



Planning Services

Development Applications

During 2016-17, the number of development applications lodged with the City fell by about 10 per cent from the previous year to 680. The reduction in development activity reflects the current economic climate, although the City continued to receive high quality development applications for in and around our major town centres of Bayswater, Maylands and Morley.

The turnaround time for considering development applications decreased during 2016-17 from an average of 80 days in 2015-16 to 55 days.

Subdivision Applications

Subdivision applications are considered by the WA Planning Commission (WAPC) and referred to Council for comment. Over the year, the number of the applications for Bayswater, Maylands and Morley fell by 12 per cent to 198. The turnaround time for providing comment to the WAPC decreased significantly from an average of 52 days in 2015-16 to 34.

Place Management

During the financial year the City moved to a place management approach to support the success and vibrancy of the major town centres of Bayswater, Maylands, Morley and Noranda. Two place managers were appointed to work with and support local businesses and residents with the aim of making those town centres more attractive as shopping and leisure destinations.

As part of the interim place activation plans introduced by Council, a number of initiatives were taken forward during 2016-17. These included funding for:

- a parklet and speakers corner in Bayswater;
- an art exhibition featuring local artists in Maylands;
- fairy lights along Progress Street in Morley;
- wayfinding decals in Noranda; and
- community-led events as part of Council's Major Town Centre Events program.

Roads and Infrastructure

During 2016-17, Council spent around \$4.5 million on renewing and upgrading the city's roads. This included resurfacing work on Whatley Crescent, Walter Road West, Beaufort Street and Peninsula Road.

A further \$2.6 million was spent on infrastructure maintenance, including street lighting, bus shelters, drainage, signs, paths and kerbs. To encourage walking and an active lifestyle, during the year a number of new footpaths were also constructed, including on Morley Drive, Stewart and Redgum Ways, Kirkpatrick Crescent and Parsons Street.



To ensure a good outcome for the community, the City was also involved with a number of WA State Government projects, including the:

- Tonkin Highway upgrade from Guildford Road to Reid Highway;
- Bicycle Boulevard along Leake and May Streets in Bayswater; and
- Forrestfield Airport Link.

As part of the Tonkin Highway upgrade, the City undertook a number of construction projects on behalf of Main Roads WA; including works in Della Road, Matthews Close, Maxwell and Cardwell Avenues, and parking and roundabout construction at Hampton Primary School.

During 2016-17, Council spent around \$4.5 million on renewing and upgrading the city's roads.

Governance and Leadership

Statutory Reporting

Freedom of Information

In accordance with Section 96 and 97 of the *Freedom of Information Act 1992*, the City is required to publish an annual Information Statement which details the process for applying for information under the Act, as well as information that the City provides outside the Act. This document is available from City of Bayswater offices or its website.

During 2016-17, the City received 24 access applications, a decrease of four from the previous financial year. The Act requires that all applications are responded to within the “permitted period” of 45 calendar days. The City’s average processing time for 2016-17 was 20 days, down from 22 days in the previous year. A total of \$690.00 was levied by the City in processing applications received during the financial year.

Record keeping

The Information Management Section manages the records of the City in accordance with the legal requirements of the *State Records Act 2000* and the City of Bayswater Recordkeeping Plan.

All new City staff undertake compulsory induction training for the City’s document management system. The induction addresses employee’s legal responsibilities in regard to their compliance with the City of Bayswater Recordkeeping Plan and the State Records Act. After the initial induction, follow up training sessions are conducted. Additionally, on-going assistance and support is provided to all City staff by the Information Management Section to ensure continued commitment to recordkeeping compliance and procedures.

During 2016-17, 91,652 documents were registered in the City’s document management system; ECM Ci Anywhere.

Integrated Planning Framework

During 2016-17, the City undertook major reviews of the plans and strategies that comprise its Integrated Planning Framework (IPF), including the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan, Workforce Plan and Asset Management Plan. The Strategic Community Plan 2017-2027 is the keystone strategy that is used as the basis for the development of the other elements of the IPF. The Community Strategic Plan 2017-2027 was adopted by Council following extensive consultation with the community.

Disability Access and Inclusion Plan.

The Disability Services Act 1993 requires State Government authorities and local governments to develop and implement a Disability Access and Inclusion Plan (DAIP). The City’s DAIP underwent a major review in 2015-16, to assess the City’s progress in actioning the plan and determine priorities for the future. The review was completed in January 2016 and the DAIP 2016-20 was adopted in March 2016.

The overarching goal of a DAIP is to provide equity of access and inclusion to all services, facilities and functions and information provided by the City of Bayswater, by identifying redressing barriers that either restrict or prevent the full participation of people with disability.

National Competition Policy

The Competition Principles Agreement (CPA) is a contractual agreement between Federal Government and all State and Territory Governments. The CPA aims to ensure that all public enterprises operate in a transparent manner in the best interests of the public. Under the CPA, public enterprises are required to review their operations to ensure they have no competitive advantage or disadvantage as a result of their public status.

The City’s online consultation portal Engage Bayswater was given a new look and received over 21,000 visits across the 40 projects featured on the site.

Competitive Neutrality (under the CPA)

Competitive neutrality addresses potential advantages or disadvantages that public enterprises may have compared with businesses operating in the private sector.

The following services are provided by the City of Bayswater through the open tendering process and which fall within the definition of the CPA:

1. Domestic waste collection including recycling, green waste and park litter bins has been contracted to Transpacific Holdings trading as Cleanaway.
2. Management of the Morley Sport and Recreation Centre is contracted to the YMCA.
3. Management of the Embleton Public Golf Course and the Maylands Peninsula Public Golf Course is contracted to Golf Oracle Pty Ltd.
4. The operational management of the residential aged care facilities including the City of Bayswater Hostel, Carramar Hostel, the independent living units, Salisbury Retreat and Noranda Retreat facilities is contracted to Juniper Aged Care.

Disclosure of annual salaries

Legislative amendments included the insertion of regulation 19B into the Local Government (Administration) Regulations 1986. Regulation 19B requires that the Annual Report of a local government for a financial year is to contain information on the number of employees of the local government entitled to an annual salary of \$100,000 or more and the number of employees with an annual salary entitlement that falls within each band of \$10,000 over \$100,000.

Salary range \$	No. of employees
100,000 - 110,000	7
110,000 - 120,000	11
120,000 - 130,000	1
130,000 - 140,000	6
170,000 - 180,000	1
180,000 - 190,000	3
270,000 - 280,000	1

Register of Complaints of Minor Breaches

In accordance with Section 5.121 of the Local Government Act 1995 (as amended) and Section 5.53(2), the Annual Report is required to disclose the number of complaints received each year:

No. of complaints 2016-17	Action taken during 2016-17
3	Nil



Governance Portal

As part of our commitment to transparency and accountability, the City has established a governance portal on our web site: <http://www.bayswater.wa.gov.au/council/governance-portal>

Here you will find information Council and Committee attendance, allowances and sitting fees, Gift Register, Contribution to Travel Register, Interstate and International Travel Register, as well as the Chief Executive Officer’s Key Performance Indicators.

Abridged and Full Financial Statements for 2016-17

As in previous years, the City’s Abridged Financial Statements and Full Financial Statements can be found on our website in the Annual Reports section: <http://www.bayswater.wa.gov.au/council/publications/annual-reports>

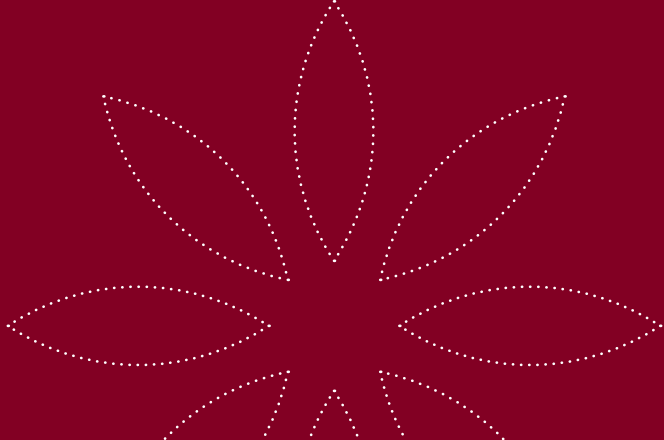
We’re listening

As part of the Council’s commitment to improving consultation with the community, during 2016-17 the City’s Community Engagement Policy and Strategy were endorsed and a Community Engagement Advisor appointed as a corporate resource within the Finance and Corporate Services Division.

Over 2016-17, the City’s online consultation portal Engage Bayswater was given a new look and received over 21,000 visits across the 40 projects featured on the site.



Attendance Summary



	Number of meetings	Cr Barry McKenna	Cr Stephanie Coates	Cr Chris Cornish	Cr Terry Kenyon
Council Meetings					
Ordinary	14	13	14	14	5
Special	6	4	6	6	1
Annual General Meeting	1	1	0	1	0
Special Meeting of Electors	0	0	0	0	0
Standing Committees					
Planning and Development Services and Adminisitrated and Community Services	6	5	6	6	0
Community, Technical Services and Finance and Corporate Services	6	5	5	6	0
Management Committees					
Aged Care and Governance	1	M	M		
Audit and Risk	6	5M		6M	
CoB Childcare Centre	5	1M			
Local Emergency	4		3M		
Advisory Committees					
Heritage Advisory	2	2M			
Disability Access and Inclusion Plan	4		4M		
Community Events Advisory	5	5M	4M	4M	0
External Committees					
Eastern Metro Regional Council (EMRC)	8				3M
Avon Descent Liaison	3	3M	1M	2M	0
Board Meetings					
COB Child Care Association AGM	1	1M			

During the trial period of meeting structure there were no meetings of the City’s two standing committees, Planning

Legend:
D: Deputising or attending as an observer
M: Member

			Elected October 2015			
Cr Alan Radford	Cr John Rifici	Cr Michelle Sutherland	Cr Dan Bull	Cr Brent Fleeton	Cr Sally Palmer	Cr Catherine Ehrhardt
11	14	11	14	12	11	14
5	2	5	6	2	6	6
1	0	1	1	0	1	1
0	0	0	0	0	0	0
3	5	5	6	5	6	6
4	5	5	6	4	6	6
			M		M	
4D		1D	5M	4M	5M	
4M					3M	
					4M	
1D		2M	2M		1M	
					3M	
2M		0	5M		5M	5M
		5M				7D
2M			1M		1M	1M
1M					1M	

and Community Services Committee and the Technical Finance and Corporate Services Committee.

Legend:
D: Deputising or attending as an observer
M: Member

Concise financial statements

City of Bayswater Concise Financial Statements for the year ended 30 June 2017

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Basis of Preparation of the Concise Financial Report

The Concise Financial Report is an extract from the 2016-17 Annual Financial Report. The Concise Financial Report has been prepared in accordance with AASB 1039 'Concise Financial Reports'.

The Financial Statements, specific disclosures and other information included in the Concise Financial Report have been derived from and are consistent with the Full Financial Report of the City of Bayswater. A full description of the accounting policies adopted by the City is provided in the 2016-17 Annual Financial Statements which form part of the Full Financial Report. The accounting policies of the City are consistent with those of the previous financial year.

The Concise Financial Report cannot be expected to provide as full an understanding of the financial performance, financial position and, financing and, investing activities of the City of Bayswater as the 2016-17 Annual Financial Report. A copy of the 2016-17 Annual Financial Report and Auditor's Report will be available free of charge for inspection at the City's Civic Centre and website, www.bayswater.wa.gov.au.

Statement by Chief Executive Officer

The attached financial report of the City of Bayswater, being the Concise Financial Report and other information for the financial year ended 30 June 2017, are in my opinion properly drawn up to present fairly the financial position of the City of Bayswater as at 30 June 2017 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards.

Signed on the 1st day of December 2017.



Andrew Brien

Chief Executive Officer

City of Bayswater



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Independent Auditor's Report to the Ratepayers of the City of Bayswater

Auditor's Opinion

We have audited the concise financial report of the City of Bayswater, which comprises the statement of financial position as at 30 June 2017, and the statement of comprehensive income (by program) and statement of comprehensive income (by nature or type), statement of changes in equity, statement of cash flows and the rate setting statement for the year then ended. The concise financial report does not contain all the disclosures required by the Australian Accounting Standards and accordingly, reading the concise financial report is not a substitute for reading the audited financial report.

In our opinion, the accompanying concise financial report of the City of Bayswater complies with the Accounting Standards AASB 1039 Concise Financial Reports.

Basis for Auditor's Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Concise Financial Report* section of our report. We have conducted an independent audit, in accordance with Australian Auditing Standards, of the financial report of the City of Bayswater for the year ended 30 June 2017. Our audit report on the financial report was signed on 1 December 2017.

We are independent of the City of Bayswater in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the concise financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Responsibility of the Chief Executive Officer for the Concise Financial Report

The Chief Executive Officer of the City of Bayswater is responsible for the preparation and fair presentation of the concise financial report in accordance with Accounting Standard AASB 1039 Concise Financial Reports. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the concise financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

The Council is responsible for overseeing the City of Bayswater’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Concise Financial Report

Our objectives are to obtain reasonable assurance about whether the concise financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Auditing Standards ASA 810 Engagements to Report on Summary Financial Statements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this concise financial report.

A further description of our responsibilities for the audit of the concise financial report is located at the Auditing and Assurance Standards Board website at: http://www.auasb.gov.au/auditors_files/ar3.pdf. This description forms part of our auditor’s report.

Grant Thornton

GRANT THORNTON AUDIT PTY LTD
Chartered Accountants

P. Warr.

P W Warr
Partner - Audit & Assurance

Perth, 1 December 2017

Statement of Comprehensive Income
(by Nature or Type) for the year ended 30 June 2017

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Revenue			
Rates	41,957,660	42,390,859	39,545,895
Operating Grants, Subsidies & Contributions	17,227,933	12,674,693	14,440,462
Fees & Charges	20,681,030	21,466,673	20,848,009
Interest Earnings	2,719,055	2,467,420	2,599,587
Other Revenue	18,866	561,801	707,029
	82,604,544	79,561,446	78,140,983
Expenses			
Employee Costs	(31,538,786)	(31,887,604)	(30,514,431)
Materials & Contracts	(31,498,949)	(30,419,250)	(29,528,037)
Utilities	(3,618,899)	(3,587,949)	(3,602,397)
Depreciation & Amortisation	(11,955,277)	(10,288,420)	(10,434,757)
Interest Expenses	(1,862)	(2,135)	(3,308)
Insurance	(829,220)	(754,903)	(740,411)
Other Expenditure	(69,575)	-	-
	(79,512,568)	(76,940,261)	(74,823,341)
Operating Result from Continuing Operations	3,091,976	2,621,185	3,317,642
Non-Operating Grants, Subsidies & Contributions	4,012,352	2,325,351	2,101,034
Fair Value Adjustments to financial assets at fair value through profit and loss	(2,738,340)	-	(8,561,184)
Net Share of Interests in Controlled Entities, Associated Entities & Joint Ventures	838,637	-	2,770,033
Profit on Asset Disposals	-	250	490,071
Loss on Asset Disposals	(422,968)	(204,488)	(407,810)
	1,689,681	2,121,113	(3,607,856)
Net Result - Surplus (Deficit)	4,781,657	4,742,298	(290,214)
Other Comprehensive Income			
Changes on revaluation of non-current assets	27,733,728	-	4,058,901
Total Comprehensive Income	32,515,385	4,742,298	3,768,687

The Net Result of \$4,781,657 surplus reflects the change in net assets, it refers to value of assets deployed or ready to deploy in order to meet the City's objectives. Total Revenue of \$87,455,533 for the year ended 30 June 2017 is \$3,953,412 greater than 2015-16 revenue. The variance is primarily due to operating and non-operating grants received. Total Revenue is comprised of Operating revenue, Non-Operating revenue, Net Share of Joint Ventures and Profit on Disposal of Assets. Total Expenses of \$82,673,876 is \$1,118,459 lower than 2015-16 actual expenses. The variance is primarily due to the Fair Value adjustment to Non Financial Assets. Total Expenses is comprised of Operating expenses, Fair Value adjustment to Non Financial Assets and Loss on Disposal of Assets. Total Other Comprehensive Income of \$27,733,728 has resulted from a revaluation of the Land and Buildings, this is a non cash revenue item. The amount refers to an increase in the carrying amount arising from a revaluation of assets.

Concise financial statements *cont.*

Statement of Comprehensive Income

(by Program) for the year ended 30 June 2017

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Revenue			
General Purpose Funding	47,348,277	47,010,496	43,141,441
Law, Order, Public Safety	317,948	304,640	314,892
Health	241,236	244,730	307,266
Education & Welfare	12,844,770	10,786,315	12,369,967
Housing	89,193	98,450	103,525
Community Amenities	12,445,369	11,895,090	11,362,954
Recreation & Culture	7,529,889	8,150,825	7,827,486
Transport	1,168,940	435,700	1,474,130
Economic Services	461,834	550,200	569,283
Other Property & Services	157,088	85,000	670,039
	82,604,544	79,561,446	78,140,983
Expenses (excl. Finance Costs)			
Governance	(5,814,021)	(5,906,610)	(3,878,133)
General Purpose Funding	(1,026,515)	(1,068,630)	(743,426)
Law, Order, Public Safety	(2,812,659)	(2,490,733)	(2,633,658)
Health	(1,514,108)	(1,706,430)	(1,552,122)
Education & Welfare	(12,651,336)	(11,895,273)	(12,529,934)
Housing	(151,435)	(122,867)	(140,761)
Community Amenities	(13,615,550)	(13,519,073)	(12,570,747)
Recreation & Culture	(28,713,098)	(28,340,059)	(28,272,475)
Transport	(9,205,760)	(8,295,899)	(8,316,950)
Economic Services	(1,489,012)	(1,521,082)	(1,518,786)
Other Property & Services	(2,517,212)	(2,071,470)	(2,663,041)
	(79,510,706)	(76,938,126)	(74,820,033)
Finance Costs			
Recreation & Culture	(1,862)	(2,135)	(3,308)
	(1,862)	(2,135)	(3,308)
Operating Result from Continuing Operations	3,091,976	2,621,185	3,317,642
Non-Operating Grants, Subsidies, Contributions			
Law, Order, Public Safety	256,917	195,000	12,740
Education & Welfare	-	-	16,593
Community Amenities	1,785,750	20,500	(22,356)
Recreation & Culture	3,425	65,202	119,281
Transport	1,966,260	2,044,649	1,974,776
	4,012,352	2,325,351	2,101,034

Concise financial statements *cont.*

Statement of Comprehensive Income

(by Program) for the year ended 30 June 2017

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Profit/(Loss) on Disposal of Assets			
Governance	(28,192)	-	(37,303)
Law, Order, Public Safety	-	(12,492)	(9,522)
Health	(18,610)	(15,350)	(8,485)
Education & Welfare	(9,760)	-	(19,504)
Housing	(7,968)	-	-
Community Amenities	(5,800)	250	490,071
Recreation & Culture	(203,406)	(98,475)	(70,153)
Transport	(81,549)	(31,620)	-
Economic Services	(16,506)	(6,783)	(11,138)
Other Property & Services	(51,177)	(39,768)	(251,706)
	(422,968)	(204,238)	82,261
Other Income			
Fair Value Adjustments to Non Financial Assets through Profit & Loss	(2,738,340)	-	(8,561,184)
Net Share of Interests in Controlled Entities, Associated Entities & Joint Ventures	838,637	-	2,770,033
	(1,899,703)	-	(5,791,151)
Net Result - Surplus (Deficit)	4,781,657	4,742,298	(290,214)
Other Comprehensive Income			
Changes on revaluation of non-current assets	27,733,728	-	4,058,901
Total Comprehensive Income	32,515,385	4,742,298	3,768,687

Statement of Financial Position
as at 30 June 2017

	2017 Actual \$	2016 Actual \$
ASSETS		
Current Assets		
Cash and Cash Equivalents	69,235,427	64,327,720
Trade and Other Receivables	4,043,170	3,780,902
Inventories	98,771	112,780
Other	110,526	190,627
Total Current Assets	73,487,894	68,412,029
Non-Current Assets		
Trade and Other Receivables	808,138	740,840
Property, Plant and Equipment	527,696,458	500,015,152
Infrastructure	186,533,446	189,045,852
Controlled Entities, Associated Entities & Interests in Joint Ventures	32,863,586	32,024,949
Total Non-Current Assets	747,901,628	721,826,793
Total Assets	821,389,522	790,238,822
LIABILITIES		
Current Liabilities		
Trade and Other Payables	29,844,226	30,798,692
Borrowings	5,977	10,825
Provisions	4,857,374	5,202,856
Total Current Liabilities	34,707,577	36,012,373
Non-Current Liabilities		
Trade and Other Payables	11,900	11,900
Borrowings	19,905	25,882
Provisions	445,640	499,552
Total Non-Current Liabilities	477,445	537,334
TOTAL LIABILITIES	35,185,022	36,549,707
Net Assets	786,204,500	753,689,115
EQUITY		
Retained Surplus	213,105,837	210,541,165
Reserves - Cash/Investment Backed	44,417,329	42,200,344
Reserves - Asset Revaluation	528,681,334	500,947,606
Total Equity	786,204,500	753,689,115

Overall Equity has increased during the 2016-17 financial year by \$32,515,385 to \$786,204,500, this reflects the City's increasing ability to provide services.

Current Assets as at 30 June 2017 have increased by \$5,075,865 to \$73,487,894 compared to 2015-16, as result of increase in restricted and non restricted cash and cash equivalents.

Current Liabilities as at 30 June 2017 have decreased by \$1,304,796 to \$34,707,577 compared to 2015-16, as result of reduction in employee provisions, sundry creditors and Aged Persons Homes refundable contributions.

Statement of Changes in Equity
for the year ended 30 June 2017

	Retained Surplus	Reserves Cash / Investment Backed	Asset Revaluation Reserve	Total Equity \$
Balance as at 1 July 2015	212,097,565	40,934,158	496,888,705	749,920,428
Restated Balance	212,097,565	40,934,158	496,888,705	749,920,428
Net Result	(290,214)	-	-	(290,214)
Total OCI / Asset Revaluation	-	-	4,058,901	4,058,901
Reserve Transfers	(1,266,186)	1,266,186	-	-
Balance as at 30 June 2016	210,541,165	42,200,344	500,947,606	753,689,115
Prior Period Adjustment - Net Result	4,781,657	-	-	4,781,657
Total OCI / Asset Revaluation	-	-	27,733,728	27,733,728
Reserve Transfers	(2,216,985)	2,216,985	-	-
Balance as at 30 June 2017	213,105,837	44,417,329	528,681,334	786,204,500

The change in Total Equity is a result of the change in service potential of net assets. Cash Backed Reserves balances increased due to a net increment in the transfers to and from Reserves. Asset Revaluation Reserve increased as a result of the revaluation of land, buildings and infrastructure assets.

Concise financial statements *cont.*

Statement of Cash Flows

for the year ended 30 June 2017

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Cash Flows from Operating Activities			
Receipts:			
Rates	42,006,286	42,450,000	39,445,086
Operating Grants, Subsidies and Contributions	17,227,933	12,550,000	14,440,462
Fees and Charges	19,404,738	21,425,000	20,848,009
Interest Earnings	2,719,055	2,450,000	2,599,587
Goods and Services Tax	1,727,744	3,500,000	2,094,167
Other Revenue	872,790	565,000	1,925,682
	83,958,546	82,940,000	81,352,993
Payments:			
Employee Costs	(31,804,854)	(31,750,000)	(30,582,772)
Materials and Contracts	(30,309,781)	(35,214,000)	(27,356,880)
Utilities	(3,618,899)	(3,575,000)	(3,602,397)
Insurance	(829,220)	(754,903)	(740,411)
Interest	(1,998)	(2,135)	(3,890)
Goods and Services Tax	(3,946,683)	-	(2,205,804)
	(70,511,434)	(71,296,038)	(64,492,153)
Net Cash provided (or used in) Operating Activities	13,447,112	11,643,962	16,860,840
Cash Flows from Investing Activities			
Receipts:			
Non-Operating Grants, Subsidies and Contributions	4,012,352	2,325,351	2,101,034
Proceeds from Sale of Assets	582,872	680,300	1,623,673
Payments:			
Payments for Purchase of Property, Plant & Equipment	(4,344,370)	(8,022,280)	(5,661,710)
Payments for Construction of Infrastructure	(8,790,259)	(10,852,075)	(7,978,172)
Net Cash provided (or used in) Investing Activities	(8,539,405)	(15,868,704)	(9,915,174)

Concise financial statements *cont.*

Statement of Cash Flows

for the year ended 30 June 2017

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Cash Flows from Financing Activities			
Receipts:			
Proceeds from Self Supporting Loans	10,825	10,825	50,959
Payments:			
Repayment of Debentures	(10,825)	(10,825)	(50,959)
Net Cash provided (or used in) Financing Activities	-	-	-
Net Increase/(Decrease) in Cash & Cash Equivalents	4,907,707	(4,224,742)	6,945,666
Cash at the beginning of the year	64,327,720	55,262,285	57,382,054
Cash & Cash Equivalents - End of the Year	69,235,427	51,037,543	64,327,720

The cash position at the close of the financial year is an increase of \$4,907,707 to \$69,235,427. This resulted from grants and rates paid in advance.

Net Cash provided by Operating Activities of \$13,447,112 has decreased compared to 2015-16, primarily due to the timing of creditor and refundable contribution payments and the receipt of grants.

Net cash from Investing Activities of \$8,539,405 has overall reduction compared to 2015-16. The reduction is due to an increase in the Non-Operating Grants, Subsidies and Contributions received, decrease in proceeds from the sale of assets and a net decrease in payments for the assets.

Net Cash used in Financing Activities has not changed compared to 2015-16, due to proceeds from self supporting loan and repayment of loans being equal.

Concise financial statements *cont.*

Rate Setting Statement

(by Program) for the year ended 30 June 2017

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Revenue			
General Purpose Funding (Excl Rates)	5,362,425	4,619,637	3,595,546
Law, Order, Public Safety	317,948	487,148	305,370
Health	222,626	229,380	298,781
Education and Welfare	12,835,010	10,786,315	12,350,463
Housing	81,225	98,450	103,525
Community Amenities	12,439,569	11,915,840	11,853,025
Recreation and Culture	7,326,483	8,209,051	7,757,333
Transport	1,168,940	2,473,566	1,474,130
Economic Services	445,328	550,200	558,145
Other Property and Services	24,362	(77,887)	381,029
	40,223,916	39,291,700	38,677,346
Expenses			
Governance	(5,814,021)	(5,906,610)	(3,878,133)
General Purpose Funding	(1,026,515)	(1,068,630)	(743,426)
Law, Order, Public Safety	(2,812,659)	(2,490,733)	(2,633,658)
Health	(1,514,108)	(1,706,430)	(1,552,122)
Education and Welfare	(12,651,336)	(11,895,273)	(12,529,934)
Housing	(151,435)	(122,867)	(140,761)
Community Amenities	(13,615,550)	(13,519,073)	(12,570,746)
Recreation and Culture	(28,714,960)	(28,342,194)	(28,275,784)
Transport	(9,205,760)	(8,295,899)	(8,316,950)
Economic Services	(1,489,012)	(1,521,082)	(1,518,786)
Other Property and Services	(2,517,212)	(2,071,470)	(2,663,042)
	(79,512,568)	(76,940,261)	(74,823,342)
Net Result Excluding Rates	(39,288,652)	(37,648,561)	(36,145,995)
Adjustment for Cash Budget Requirements: Non-Cash Expenditure & Revenue			
(Profit)/Loss on Asset Disposals	422,968	204,238	(82,261)
Movement in Non-Current Deferred Pensioner Rates	(45,010)	-	(17,742)
Movement in Non-Current Employee Benefit Provisions	(53,912)	-	(66,137)
Depreciation & Amortisation on Assets	11,955,277	10,288,420	10,434,757
Movement of Non-Current Debtors & Inventories	(28,265)	-	22,674
Employee Entitlements Movement	(95,255)	(224,500)	157,178
Aged Persons Liability Adjustment	(1,105,966)	-	(949,188)
Net Non-Cash Expenditure & Revenue	11,049,837	10,268,158	9,499,281

Concise financial statements *cont.*

Rate Setting Statement

(by Program) for the year ended 30 June 2017

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Capital Expenditure			
Purchase Land and Buildings	(1,490,509)	(4,285,103)	(2,745,346)
Purchase Plant and Equipment	(1,790,114)	(2,000,840)	(1,648,786)
Purchase Furniture and Equipment	(1,063,747)	(1,736,337)	(1,267,578)
Infrastructure Assets	(8,790,259)	(10,852,075)	(7,978,172)
Repayment of Debentures	(10,825)	(10,825)	(50,958)
Net Capital Expenditure	(13,145,454)	(18,885,180)	(13,690,839)
Capital Revenue			
Proceeds from Disposal of Assets	582,872	680,300	1,623,672
Self-Supporting Loan Principal Income	10,825	10,825	50,958
	4,012,352	-	2,101,034
Net Capital Revenue	4,606,049	691,125	3,775,664
Transfers			
Transfers to Reserves (Restricted Assets)	(2,970,020)	(1,493,415)	(3,939,018)
Transfers from Reserves (Restricted Assets)	753,035	1,681,654	2,672,832
Net Transfers	(2,216,985)	188,239	(1,266,186)
Surplus/(Deficit) July 1 B/Fwd	5,583,678	4,309,558	3,865,858
Surplus/(Deficit) June 30 C/Fwd	8,546,133	1,314,198	5,583,678
Amount Raised from Rates	(41,957,660)	(42,390,859)	(39,545,895)

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