PUBLIC QUESTION TIME

The procedures for Public Question Time is in accordance with Section 5.24 of the *Local Government Act 1995* and Regulations 5, 6, and 7 of the *Local Government (Administration) Regulations 1996* and the City of Bayswater *Standing Orders Local Law 2021*.

Procedures for the asking and responding to questions raised by members of the public have been determined by the Mayor presiding over the Council meetings.

Time Allocated

The Time allowed for *Question Time* by the public will be 30 minutes.

Questions are limited to 3 per person. Any further questions may be submitted in writing and a written response will be provided at a later date.

Order of Questions

Written and verbal questions pertaining to matters of business listed on the agenda for this Council meeting will be considered in the first instance.

Responses to Questions

In accordance with section 5.25 (1) (f) of the *Local Government Act 1995* and the Local Government (Administration) Regulations 1996 regulation 11 (e) a summary of each question both verbal and written raised by members of the public at the meeting and a summary of the response to the question where applicable will be included in the minutes of the meeting.

In accordance with *City of Bayswater Standing Orders Local Law 2021* a summary of the response to the question will be included in the next month's agenda of that meeting.

If a question has been asked from the same person and responded to at a previous meeting, or the Mayor has answered the question verbally on the night of the meeting, then no written response will be provided.

QUESTION(S) BY MEMBERS OF THE PUBLIC

√	Meeting	Date
	Ordinary Meeting of Council	
	Special Meeting of Council	
	Planning and Development Services Committee	
	Community, Technical, Finance & Corporate Services Committee	

Full name:_____

Address: _____

_____

Email Address: _____

*Please note: We have made a change to the Public Question Time responses. To streamline this process, a written response to your questions will appear in the next agenda of the relevant meeting.

Item Number: _____

Subject: _____

Not on agenda: ☐

Questions:

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