



**CITY OF BAYSWATER**

# **MINUTES**

**FOR THE  
ABORIGINAL ADVISORY COMMITTEE  
MEETING**

**Commencing at 4:30pm**

**6 June 2018**



# ABORIGINAL ADVISORY COMMITTEE MINUTES

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1.	OFFICIAL OPENING	3
1.1	Traditional Owners Acknowledgement	3
2.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE (PREVIOUSLY APPROVED) & ABSENCE	3
3.	DELEGATED AUTHORITY BY COUNCIL	4
4.	TERMS OF REFERENCE	4
5.	DECLARATION OF INTEREST	5
6.	CONFIRMATION OF MINUTES	5
7.	DEPUTATIONS	5
8.	BUSINESS	6
8.1	Reconciliation Action Plan - Community Engagement Activities	6
9.	CONFIDENTIAL ITEMS	17
9.1	Title of item	17
10.	GENERAL	17
11.	NEXT MEETING	17
12.	CLOSURE	17

**CITY OF BAYSWATER**

**MINUTES** of the meeting of the **Aboriginal Advisory Committee** which was held in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on **6 June 2018** commencing at 4:30pm.

---

Committee Recommendations to Council are subject to adoption, or otherwise, at the following Ordinary Meeting of Council, as recorded in Minutes of that Council Meeting.

**MINUTES****1. OFFICIAL OPENING**

The Chairperson, Cr Stephanie Gray, declared the meeting open for the Aboriginal Advisory Committee at 4:39pm.

**1.1 Traditional Owners Acknowledgement**

Mr Barry McGuire welcomed the Committee members on behalf of the traditional custodians of the land.

**2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE (PREVIOUSLY APPROVED) & ABSENCE****Members**

Cr Stephanie Gray  
Cr Sally Palmer  
Cr Giorgia Johnson  
Mr Barry McGuire  
Ms Jan Wheare  
Ms Carol Foley  
Ms Stacy Maxted

**Officers**

Mr Darren Beltman  
Ms Fiona Bentley  
Mr Dan West  
Ms Sherilee Macready  
Ms Karen D'Cunha

**Acting Director - Community Services**  
**Strategic Planning Projects Manager**  
**Manager Human Resources**  
**Community Development Officer**  
**Personal Assistant**

**Observers**

Nil.

**Leave of Absence**

Nil.

**Apologies**

Ms Danielle Cameron  
Ms Karen Quigley

**Manager Community Services**

### 3. DELEGATED AUTHORITY BY COUNCIL

There are no items appearing in this minutes for which the Aboriginal Advisory Committee has been granted delegated authority by Council in accordance with section 5.23(1)(b) of the *Local Government Act 1995* this meeting is closed to the Public.

### 4. TERMS OF REFERENCE

TERMS OF REFERENCE	
Reconciliation Action Plan - Aboriginal Advisory Committee	
Meeting occurrence :	As required
Day of Meeting:	When suitable
Time of Meeting:	When suitable
Location of Meeting:	City of Bayswater, Civic Centre, 61 Broun Avenue, Morley WA 6062
Liaison Officer:	Director Community Services or nominated officer
Purpose of Committee:	The Aboriginal Advisory Committee advises and assists in the development and implementation of a Reconciliation Action Plan (RAP) for the City of Bayswater, with the aim to help the workplace to facilitate understanding, promote meaningful engagement, increase equality and develop sustainable employment and business opportunities.
Elected Members:	<ul style="list-style-type: none"> <li>Three Elected Council Members</li> </ul>
Non-Council Members:	<p>Up to five community members who fit one or more of the following criteria:</p> <ul style="list-style-type: none"> <li>Aboriginal and Torres Strait Islander community members.</li> <li>Individuals who work with or for the Aboriginal and Torres Strait Islander community on a professional level.</li> <li>Any community member who lives or works within the City of Bayswater or is regularly engaged with the Bayswater community, who is interested in reconciliation and its potential to influence the culture of the organisation.</li> </ul>
Non-Voting Members:	<ul style="list-style-type: none"> <li>Director Community Services</li> <li>Manager Community Services</li> <li>Manager Human Resources</li> <li>Community Development Officer (Administration)</li> <li>An additional officer representative from each of the Directorates to be invited to and on a rotating basis to attend the meetings.</li> </ul>
Terms of Membership	<ul style="list-style-type: none"> <li>Elected members - Two years commencing after each Ordinary Council election</li> <li>Non-Council members - from the date of appointment by Council until October 2019.</li> </ul>

<b>TERMS OF REFERENCE</b>	
<b>Reconciliation Action Plan - Aboriginal Advisory Committee</b>	
Delegated Authority	Nil
Sitting Fees	Nil (included as part of the annual Sitting Fees paid to Councillors)

## **5. DECLARATION OF INTEREST**

In accordance with section 5.60A and 5.65 of the *Local Government Act 1995* the following disclosures of financial interest were made at the meeting:

Nil.

In accordance with section 5.61 of the *Local Government Act 1995* the following disclosures of indirect financial interest were made at the meeting:

Nil.

In accordance with section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of proximity interest were made at the meeting:

Nil.

In accordance with regulation 11 of the *Local Government (Rules of Conduct) Regulations 2007* the following disclosure of interests affecting impartiality (Elected Members) were made at the meeting:

Nil.

In accordance with regulation 34C of the *Local Government (Administration) Regulations 1996* and clause 5.5 of the City of Bayswater's Code of Ethics, the following disclosure of interests affecting impartiality (Officers) were made at the meeting:

Nil.

## **6. CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

The Minutes of the Aboriginal Advisory Committee held on 4 April 2018 which had been distributed, are to be presented for confirmation as a true and correct record.

**CR SALLY PALMER MOVED, MS STACEY MAXTED SECONDED**

**CARRIED UNANIMOUSLY: 7/0**

## **7. DEPUTATIONS**

Nil.

**8. BUSINESS****8.1 Reconciliation Action Plan - Community Engagement Activities**

**Reporting Branch:** Community Services  
**Responsible Directorate:** Community Services  
**Refer:** Item 13.1.1: OCM 24.04.2018  
Item 13.4: OCM 22.05.2018

**EXECUTIVE SUMMARY****Application:**

For Council to note the community engagement activities developed as part of the City's first Reconciliation Action Plan (RAP).

**Key Issues:**

- The City of Bayswater has planned six weeks of community engagement activities as part of the development of its first RAP.
- The City's Aboriginal Advisory Committee members will assist City officers to promote the planned engagement activities to the local Aboriginal and Torres Strait Islander community.

**BACKGROUND**

The City of Bayswater's Aboriginal Advisory Committee (AAC) met informally on 28 February 2018 for its inaugural meeting. At the meeting, Committee members were introduced to the Reflect style of RAP, which the AAC is developing. The stage 1 (Reflect) RAP focuses on building the internal and external relationships which will be necessary to undertake subsequent RAPs in the future. A report detailing the engagement plan for the RAP was noted by Council at its Ordinary Council Meeting on 24 April 2018.

The second AAC meeting was held on 4 April 2018, where the committee endorsed the RAP development Project Timeline and were also presented with the first draft of the RAP Engagement Plan for consideration. This timeline and engagement plan were noted by Council at its Ordinary Council Meetings on 22 May 2018 and 24 April 2018 respectively.

This report outlines the community engagement activities that the City has planned in June and July 2018 for the development of its Reflect RAP.

**CONSULTATION**

During the second meeting of the AAC, held on 4 April 2018, Committee Members were presented with the first draft of the RAP Engagement Plan. A section of the Plan listed some ideas for community engagement activities to be undertaken during a six week engagement period scheduled for June and July 2018. AAC members provided feedback on the draft Engagement Plan and proposed additional engagement activities and names of additional key stakeholders.

Officers also sought guidance from AAC members for attaining local contacts that could be considered to consult with during the planning stage of the RAP engagement activities.

**ANALYSIS**

The RAP Community Engagement Plan aims to engage predominantly with the Aboriginal and Torres Strait Islander community to develop the City's Reflect RAP. Therefore, during the community engagement activities planned for June and July 2018, the City will actively consult

with a selection of Aboriginal and Torres Strait Islander community members who are attending key activities in the Engagement Plan's proposed schedule (**Attachment 1**).

A summary of the scheduled activities, as endorsed by the AAC are listed below:

	Activity	Stakeholders	Consultation Target Group	Timeframe
1.	Aboriginal Storytime activity - shopping centre	Library Services	Families	June
2.	Elders morning tea - at Seniors' Centre	Seniors Citizen Clubs and Senior Centre Coordinators	Elders	June
3.	Youth activity at Bayswater Waves/ Morley Recreation Centre	Recreation services, schools	Youth and families	July
4.	Yirra Yaakin Theatre Performance	Recreation facilities, Library services Yirra Yaakin.	General community	July
5.	Bush Tucker Activity - Morley Library	Library services, schools	Children and families	July
6.	NAIDOC week celebration in Bassendean - stall/info gathering	Town of Bassendean, Youth Advisory Council	Youth, families and elders	July

Based on the feedback provided by the AAC at its meeting in April 2018 and noted by Council on 24 April 2018, the community RAP engagement activities have been further reviewed for the AAC to note at this meeting.

At the AAC meeting to be held on 6 June 2018, City officers will invite members of the AAC to provide ideas for effectively and collectively promoting the City's finalised RAP engagement activities to the local Aboriginal and Torres Strait Islander community. The feedback will be added to the Engagement Plan.

## OPTIONS

The following options are available to Council:

OPTION		BENEFIT	RISK
1.	<b><i>Note the planned community engagement activities listed in the RAP Engagement Plan, as part of the development of the City's Reflect RAP</i></b>  <b><i>Estimated Cost: Nil</i></b>	<ul style="list-style-type: none"> <li>Assist City Officers and AAC members to plan for the completion of the activities set out in the engagement plan.</li> </ul>	<ul style="list-style-type: none"> <li>Nil</li> </ul>

## CONCLUSION

Option 1 is recommended to allow for City Officers and the City's AAC to appropriately plan for and deliver the engagement activities, as set out in the RAP Engagement Plan.

## FINANCIAL IMPLICATIONS

The following financial implications are applicable:

2017-18 BUDGET ALLOCATION	2017-18 BUDGET RECONSIDERATION	PROPOSED 2018-19 BUDGET ALLOCATION	ONGOING COSTS (e.g. MAINTENANCE)	LIFE OF PROJECT/LIFE EXPECTANCY OF ASSET
50,000	N/A	15,000	N/A	Ongoing

The City allocated an amount of \$50,000 for 2017/18 to assist with the development of the RAP and associated engagement activities. The cost of the engagement activities has been estimated at \$15,000 and this includes promotion, printing, catering and contractors.

### **STRATEGIC LINK**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme: Our Community

Aspiration: An active and engaged community.

Outcome C2.1: Ensure the City's services and facilities are accessible and inclusive.

Outcome C2.1.1: Develop and implement a Reconciliation Action Plan with support from an Aboriginal Advisory Committee

Theme: Leadership and Governance

Aspiration: Open, accountable and responsive service.

Outcome L2.1 Communicate and engage with the community.

### **COUNCIL POLICY AND LEGISLATIVE IMPLICATIONS**

Nil.

### **FEEDBACK FROM ADVISORY COMMITTEE**

- The Community Development Officer advised the Committee she was looking for a storyteller for the upcoming Elders Morning Tea, the Committee members suggested several possible candidates and provided the Community Development Officer with their contact details;
- The Committee members agreed to pass on information regarding the upcoming community engagement events to their contacts within the local Aboriginal Community;
- The Strategic Planning Projects Manager sought Committee input into a draft list of questions proposed for City Officers to ask participants in the engagement activities. The Committee Members were of the opinion that a softer approach should be taken, instead asking participants how they felt about the engagement activity, to start the conversation; and
- The Committee agreed that a regular Yarning Event, whereby members of the local Aboriginal Community meet at a City location to discuss reconciliation, would be highly beneficial. The committee members recommended the first event to be held in the Embleton room at the Civic Centre.

### **VOTING REQUIREMENTS**

Simple Majority.

### **ATTACHMENTS**

1. Community Engagement Plan Version 2.

### **ADVISORY COMMITTEE RECOMMENDATION TO COUNCIL** **(OFFICER'S RECOMMENDATION)**

That Council notes the final Community Engagement Plan activities as set out in Attachment 1 as part of the development of the City's Reflect Reconciliation Action Plan.

**MS JAN WHEARE MOVED, MS CAROL FOLEY SECONDED**

**CARRIED UNANIMOUSLY: 7/0**



## Attachment 1



# Community Engagement Plan

## Planning your Community Engagement

1. Utilising the information captured in the Scoping Form, complete the Community Engagement Plan, providing as much detail as possible.
2. Liaise with the Community Engagement team to finalise the Plan, and seek Manager/Executive approval.
3. Present your Community Engagement Plan to Council for approval.

-----

The Community Engagement Plan is designed to capture all of the relevant details to ensure clear direction for the delivery of the Community Engagement actions to support your project. The plan will also provide a basis for the evaluation of your engagement approach.

**If you have any questions while completing the Community Engagement Plan, please contact the Community Engagement team:**

Janelle Easthope

Community Engagement Advisor

[janelle.easthope@bayswater.wa.gov.au](mailto:janelle.easthope@bayswater.wa.gov.au)

9272 0617

## 1. Project Details

Project Name	Development of a Reconciliation Action Plan
Project Manager	Fiona Bentley
Other Project Team Members	Karen Quigley, Darren Beltman, Sherilee Macready, Sarah Adams, Jeremy Maher, Janelle Easthope
Department	Community Services
Person Completing this Form	Fiona Bentley
Date Completed	7 March 2018

### 1.1 Community Engagement Statement

Provide a clear, concise statement outlining your Community Engagement purpose.

The purpose of the plan is to engage with the Aboriginal and Torres Strait Islander community to develop a stage 1 (Reflect) Reconciliation Action Plan (RAP). In order to do this we need to understand their needs and aspirations which can be considered and included in planning.

### 1.2 Timeframe

Outline the timeframe for the project including key milestones and critical deadlines, including the community engagement stage.

Stage	Timing
Meeting of the Aboriginal Advisory Committee	February 2018
Ratification of Engagement Plan by AAC	April 2018
Cultural Awareness training for staff involved in engagement	May 2018
Communication Plan developed and approved	May 2018
Engagement activities - 6 weeks	June/July 2018
Workshop with AAC to draft actions for draft RAP	August 2018
Send draft to Reconciliation Australia for feedback	October 2018
Potential councillor briefing and workshop	November 2018
Presentation of draft RAP to Committee	December 2018
Celebration event	February 2019

### 1.3 Level of Engagement

Indicate the level of engagement you feel is required for this project.

<b>Level of Engagement</b>	Involve
<b>Public Participation Goal</b>	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.
<b>Promise to the Public</b>	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

## 2. Negotiables and Non-Negotiables

What elements of the project are negotiable and which are fixed (non-negotiable)?	
<b>Negotiable</b> (elements of the project that can be influenced and shaped by stakeholders and the community)	<b>Non-negotiable</b> (elements of the project that are fixed and cannot change)
Actions for inclusion in the Reconciliation Action Plan	Reconciliation Australia will endorse the Reconciliation Action Plan
Potential timing and priority of actions	Council is responsible for allocating resources to deliver the Reconciliation Action Plan and will include Actions to the capacity of the City of Bayswater.

## 3. Stakeholders

Who are the stakeholders (internal and external) that may have an interest, be impacted or influence the project, what is the reason for their interest and what is the level of interest, impact or influence?				
Stakeholder	Reason for interest	Interest (L, M, H)*	Impact (L, M, H)*	Influence (L, M, H)*
Reconciliation Australia	Required to endorse the final plan	H	M	H
Reconciliation Western Australia	Want to see positive RAP outcomes for WA areas	M	L	M
South West Aboriginal Land and Sea Council	Have an interest in advancing and strengthening Noongar culture, language, heritage and society	M	L	L
Aboriginal and Torres Strait Islander people	Want to see their own views and outcomes for themselves and other ATSI people included	M	M	M
Department of Local Government, Sport and Cultural Industries	Interested in quality/consistency of RAPs	L	L	L
Department of Planning, Lands and Heritage	Includes Aboriginal heritage and affairs	M	L	L
Key ATSI agencies and service providers	Will be interested to see outcomes for their clients included	M	M	M
City of Bayswater residents - general	May be interested in RAP process and outcomes for ATSI and non ATSI people	M	L	L
Local schools - primary and secondary	Impacted by the outcomes of the RAP	M	L	L

Who are the stakeholders (internal and external) that may have an interest, be impacted or influence the project, what is the reason for their interest and what is the level of interest, impact or influence?				
Stakeholder	Reason for interest	Interest (L, M, H)*	Impact (L, M, H)*	Influence (L, M, H)*
Community organisations	Will be interested to see outcomes for their clients included	L	L	L
Internal stakeholders - Human Resources, Community Services, Libraries, Recreation Facilities, Building Services.	Potential for employment of ATSI people and improved cultural awareness amongst staff.	M	M	L

*\*SCALE: Low = low level of interest, impact or influence on the project, Medium = medium level of interest, impact or influence on the project and High = high level of interest, impact or influence on the project.*

#### 4. Action Plan

Once the stakeholders have been identified and their level of engagement determined, the next step is to decide on the most effective way to engage and communicate with these stakeholders. It is important to design an approach that best meets the purpose and objectives of the engagement process.

There are many traditional and innovative ways to engage. If possible, stakeholders should be asked about how they would like to be engaged. To assist with designing the engagement process, IAP2 provide a comprehensive list of engagement and communications methods in the **IAP2 Methods Matrix** that can be used to engage stakeholders and the community in your project.

The Action Plan needs to be regularly updated to guide the implementation of the community engagement and communications actions for the project. A more comprehensive Action Plan for the key engagement activities shown below is found on page 8 and 9.

Activity	Stakeholders	Timing	Responsibility
1. Proactive media to introduce the project - Communications plan to advertise both before and during engagement including online.	General community		PR, CDO
2. Desk top research of other RAP processes	Other LGs, DLGS&CI		PM
3. Recruit and train engagement team	Internal, staff, Kooya Consultancy	May	CDO
4. Library shopping centre explorer	Library Services, families	June	CDO
5. Elders morning tea - at Seniors' Centre	Elders, seniors, agencies	June	CDO
6. Youth activity at Bayswater Waves/ Morley Recreation Centre	Youth, families, agencies	July	CDO
7. Yirra Yaakin Theatre Performance	General community,	July	CDO
8. Bush Tucker Activity - Morley Library	Children, families, library staff	July	
9. NAIDOC week celebration in Bassendean - stall/info gathering	Families, youth, agencies	July	CDO
10. Workshop	AAC	August	CDO/MCS
11. Report to Council	Council		MCS
12. Feedback to community	General community		CDO/PR

*\*Be sure to include actions at the end of your project to provide feedback to stakeholders on the outcome/decision that is made.*

Please note: this Action Plan is subject to change as the engagement process is implemented.

PM = Project Manager  
 CDO = Community Development Officer  
 MCS = Manager Community Services  
 CEA = Community Engagement Advisor  
 PR = Public Relations

#### 4. Roles and Responsibilities

Prior to delivering engagement clarify the roles and responsibilities of team members involved, including who has overall responsibility for the community engagement and who will manage and respond to issues if they arise.

It is important to include what assistance is required from the PR team in this process, which will support you with your communications with stakeholders.

Team Members	Roles and Responsibilities
MCS	Team leadership, approve use of staff resources, report to Council
CDO	Facilitate engagement activities, negotiate with internal stakeholders
PM	Project planning, preparation of reports, facilitate engagement activities
PR	Proactive media, feedback media
A/DCS	Approve project and expenditure, AAC support
ET	Engagement Team members - facilitate discussion, record outcomes

#### 5. Budget

Creation of a detailed budget is recommended in order to reflect the costs associated with the community engagement activities outlined in the Community Engagement Plan. The budget needs to cover any external engagement services (Consultant), materials (e.g. Flyers) and engagement activities (e.g. Venue hire).

Outline the budget for undertaking community engagement for your project.

Activities	Budget
Noongar language resources for Library engagement activities	1,000
Catering for engagement activities	2,000
Advertising and promotion	2,000
Smoking ceremony and other formal activities	3,000
Performers, consumables, support staff	4,000
Graphic design and printing	500
Cultural Awareness training	2,000
Consumables	500
TOTAL	15,000

## 6. Evaluation

Evaluating community engagement involves assessing the quality of the engagement process. It seeks to measure how well the engagement process was planned, implemented and managed and inform the continuous improvement of the City's engagement approach.

Consider the purpose of the community engagement and list below your measures of success for the evaluation of the engagement. When evaluating the engagement process, you may consider such factors as: how many people were made aware of the engagement? How many people participated? Was the Engagement Promise (section 1.3) fulfilled?

Measures of success	Evidence
Participation in activities	Attendance
Facebook reach - shares and likes	Facebook analytics
Range of ideas collected	Documented suggestions for consideration
Feedback of engagement process	Number of complaints about process, support for changes



## 7. Action Plan Specifics

	Activity	Description	Stakeholders	Consultation Target Group	Timing	Reason for Engagement	Methodology	Promotion	Budget	Responsibility
1.	Aboriginal Storytime activity - shopping centre explorer	Storytime session for pre-school children and parents presented by an Aboriginal Storyteller	Library Services, local Shopping Centre	Families	Late June	Option to gather information from families to inform the RAP	To be determined	To be determined	As per page 5	LIB/ CDO / PLA
2.	Elders morning tea at Seniors' Centre	Morning tea for Elders and local seniors, including a craft activity or Aboriginal Storytelling session	Senior Citizens' Centre and Senior Centre Coordinators	Elders, seniors	Third week of June	To gather information from Elders to inform the RAP	To be determined	To be determined	As per page 5	PM /SEN/ LIB
3.	Youth activity at sporting venue: Bayswater Waves/ Morley Recreation Centre/ Sporting Club	Sporting activity for the youth age group during the school holiday period	Recreation Services, local schools, local sporting clubs, Youth Advisory Council	Youth, families, agencies	1 <sup>st</sup> week of July	To gather information from youth, and their families and agencies to inform the RAP	To be determined	To be determined	As per page 5	CDO/ Recreation Facilities/ REC
4.	Yirra Yaakin Theatre performance	Theatre performance aimed at pre-school and primary aged children, families and general community	Recreation Facilities, Library Services, Yirra Yaakin Theatre Company	Children and families, general community	11 July	Option to gather information from families to inform the RAP	To be determined	To be determined	As per page 5	CDO/ LIB/ Recreation Facilities

8

	Activity	Description	Stakeholders	Consultation Target Group	Timing	Reason for Engagement	Methodology	Promotion	Budget	Responsibility
5.	Bush Tucker Activity - Morley Library	School holiday activity at Morley Library for NAIDOC Week that incorporates "bush tucker foods"	Library Services, local schools	Children and families	11 July	Opportunity to observe the activity and potentially gather information from families to inform the RAP	To be determined	To be determined	As per page 5	CDO/ HR / LIB
6.	NAIDOC Week celebration in Bassendean - stall/information gathering	NAIDOC Week community event in Bassendean. A joint event between the Town of Bassendean and the City of Bayswater	Town of Bassendean, Youth Advisory Council	Youth, families, Elders	12 July	To gather information from all age groups to inform the RAP	To be determined	To be determined	As per page 5	CDO/ to be determined

Please note: this Action Plan is subject to change as the engagement process is implemented.

PM = Project Manager  
 CDO = Community Development Officer  
 MCS = Manager Community Services  
 LIB = Library staff  
 REC = Recreation Services  
 SEN = Senior Citizens' Centre staff  
 HR = Human Resources  
 PLA = Place Manager  
 CEA = Community Engagement Advisor  
 PR = Public Relations

9



**9. CONFIDENTIAL ITEMS****9.1 Title of item**

Nil.

**10. GENERAL**

- The Committee discussed the possibility of naming or co-naming more City landmarks by their Aboriginal names as a part of the RAP process; and
- The Committee discussed recommending to Council that the Terms of Reference for the Aboriginal Advisory Committee be changed to allow the Committee to provide advice to Council on matters relevant to the local Aboriginal community, other than the RAP. This will allow other topics to be considered by the committee as they arise.

**11. NEXT MEETING**

The next meeting of the Aboriginal Advisory Committee will take place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on 8 August 2018 commencing at **4:30pm**.

**12. CLOSURE**

There being no further business to discuss, the Chairperson, Cr Stephanie Gray declared the meeting closed at 5:53pm.