

# Minutes

## ORDINARY COUNCIL MEETING

**26 March 2019**

*By signing these minutes I certify that they were confirmed at the Ordinary Meeting of Council held on 9 April 2019 by resolution of Council.*

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**CR DAN BULL, MAYOR  
CHAIRPERSON**



### **Meeting Procedures**

1. All Council meetings are open to the public, except for matters dealt with under 'Confidential Items'.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a City Staff Member.
3. Members of the public may ask a question during 'Public Question Time'.
4. Meeting procedures are in accordance with the City's Standing Orders Local Law 2018.
5. To facilitate smooth running of the meeting, silence is to be observed in the public gallery at all times, except for 'Public Question Time'.
6. This meeting will be audio recorded in accordance with the resolution of Council of 17 May 2016.
7. Persons are not permitted to record (visual or audio) at the Council meeting without prior approval of the Council.
8. In the event of an emergency, please follow the instructions of City of Bayswater Staff.

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# Council Chambers

## Seating Plan



Andrew Brien  
CEO



Cr Dan Bull  
Mayor



Cr Elli Petersen-Pik



Cr Giorgia Johnson



Cr Catherine Ehrhardt



Cr Lorna Clarke



Cr Barry McKenna



Cr Stephanie Gray



Cr Sally Palmer



Cr Michelle Sutherland



Cr Chris Cornish  
Deputy Mayor



Cr Filomena Piffaretti



Des Abel, DCD



Doug Pearson, DWI



Carissa Bywater, DCS

Agendas  
and Minutes  
Officer

Press

Gallery

## **Nature of Council's Role in Decision Making**

**Advocacy:** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

**Executive/Strategic:** The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

**Legislative:** Includes adopting local law, town planning schemes and policies.

**Review:** When Council reviews decisions made by officers

**Quasi-Judicial:** When Council determines an application/matter that directly affects a persons rights and interests. The Judicial character arises from the obligations to abide by the principals of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

## *City of Bayswater Standing Orders Local Law 2018*

### **6.9 Deputations**

- (1) Any person or group wishing to be received as a deputation by the Council or a Committee open to the public is to either –
  - (a) apply, before the meeting, to the CEO for approval; or
  - (b) with the approval of the Presiding Member, at the meeting.
- (2) Upon receipt of a request for a deputation the CEO must refer the request to the relevant decision making forum, either Council or a Committee, to decide by simple majority whether or not to receive the deputation.
- (3) Deputations in relation to a decision which requires absolute or special majority should be made to Council, in all other circumstances Deputations should be referred to the forum making the final decision on the matter.
- (4) Unless Council or the Committee meeting resolves otherwise, a deputation invited to attend the meeting is not to address the meeting for a period exceeding 5 minutes.
- (5) Unless given leave by the Presiding Member, only two members of the deputation may address the meeting, although others may respond to specific questions from Members.
- (6) For the purposes of this clause, unless Council or the Committee resolves otherwise, a deputation is taken to comprise all those people either in favour of, or opposed to, the matter which is the subject of the deputation.
- (7) Unless Council or the Committee resolves otherwise, any matter which is the subject of a deputation to the Council or a Committee open to the public is not to be decided by Council or the Committee until the deputation has completed its presentation.
- (8) The Presiding Member may require deputations to leave the meeting while other deputations are being heard in relation to that matter.

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## MINUTES

**Minutes** of the Ordinary Meeting of the Bayswater City Council which took place in the Council Chambers, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on **26 March 2019**.

### 1. OFFICIAL OPENING

The Chairperson, Cr Dan Bull, Mayor, declared the meeting open at 6:31pm.

### 2. ACKNOWLEDGEMENT OF COUNTRY

The Chairperson, Cr Dan Bull, Mayor, acknowledged the Traditional Custodians of the land, the Whadjuk people of the Noongar nation, and paid respects to Elders past, present and emerging.

### 3. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Chairperson, Cr Dan Bull, Mayor advised he wished to make an announcement about the recent tragic events in Christchurch, New Zealand. He conveyed his deepest sympathies for the families, friends and communities affected by these sad losses. At 6.34pm the meeting was paused for a minute's silence to remember the victims of the Christchurch attack.

Cr Dan Bull, Mayor, paid tribute to City Staff working under Director Doug Pearson. Last weekend the Institute of Public Works Engineering in Australasia held their conference which included their annual awards. The City of Bayswater won awards for Excellence in Water, and Excellence in Environment and Sustainability. Cr Dan Bull, Mayor commended all staff involved.

### 4. ATTENDANCE

#### Members

##### West Ward

Cr Dan Bull, Mayor (Chairperson)  
Cr Lorna Clarke  
Cr Giorgia Johnson

##### Central Ward

Cr Chris Cornish, Deputy Mayor  
Cr Barry McKenna  
Cr Sally Palmer

##### North Ward

Cr Stephanie Gray  
Cr Michelle Sutherland

##### South Ward

Cr Catherine Ehrhardt  
Cr Elli Petersen-Pik

#### Officers

Mr Andrew Brien  
Mr Doug Pearson

Chief Executive Officer  
Director Works and Infrastructure

Mr Des Abel	Director Community and Development
Ms Carissa Bywater	Director Corporate and Strategy
Ms Cassandra Flanigan	Executive Support/Research Officer
Ms Karen D'Cunha	Administration Officer
Mr Matthew Turner	Manager Strategic Planning and Place
Mr Bryce Coelho	Manager Engineering Services
Ms Lucy Griffiths	Leisure Planner
Mr Mark Thornber	Senior Governance Advisor

**Observers**

Press - 1

Public - 15

**Leave of Absence****4.1 Apologies**

Cr Filomena Piffaretti

**4.2 Approved Leave of Absence**

<b>Councillor</b>	<b>Date of Leave</b>	<b>Approved by Council</b>
Cr Chris Cornish, Deputy Mayor	19 March 2019	Ordinary Council Meeting 12 March 2019
Cr Catherine Ehrhardt	19 March 2019	Ordinary Council Meeting 12 March 2019
Cr Lorna Clarke	27 March to 31 March 2019	Ordinary Council Meeting 12 March 2019

**4.3 Applications for Leave of Absence****COUNCIL RESOLUTION**

That Leave of Absence be granted as follows:

**CR SALLY PALMER from 8 May 2019 to 10 May 2019 inclusive.****CR MICHELLE SUTHERLAND MOVED, CR STEPHANIE GRAY SECONDED****CARRIED UNANIMOUSLY: 10/0****5. DISCLOSURE OF INTEREST SUMMARY**In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

The following disclosures of interest were made at the meeting:

Name	Item No.	Type of Interest	Nature of Interest
CR BARRY MCKENNA	10.2.2	Financial	Cr McKenna is Chairman of Bayswater Community Financial Services (Bendigo Bank), which is mentioned in the report.
CR BARRY MCKENNA	10.3.1	Proximity	Cr McKenna lives opposite McPherson Reserve.
CR BARRY MCKENNA	10.4.2	Proximity	Cr McKenna lives opposite McPherson Reserve.
CR LORNA CLARKE	10.2.1	Impartial	Cr Clarke is a social member of Bedford and Bayswater Bowling Clubs. She is also attending the Bayswater Morley District Cricket Club Lawrence Medal Night, but paying for her own tickets, as in 2018.
CR LORNA CLARKE	10.2.3	Impartial	Cr Clarke is a social member of Bedford and Bayswater Bowling Clubs. She is also attending the Bayswater Morley District Cricket Club Lawrence Medal Night, but paying for her own tickets, as in 2018.
CR LORNA CLARKE	10.2.5	Financial	This item mentions decisions in a workshop about the MHI which Cr Clarke excluded herself from as she lives in a house which is on the MHI.
CR SALLY PALMER	10.2.1	Impartial	Cr Palmer is a social member of Bedford and Bayswater Bowling Clubs.
CR SALLY PALMER	10.2.3	Impartial	Cr Palmer is a social member of Bedford and Bayswater Bowling Clubs.
CR SALLY PALMER	10.2.4	Impartial	Cr Palmer was invited to Embleton Golf Club on Sunday 24 March 2019 to present a trophy to the winner but has no financial or personal interest in the club or its members.
CR STEPHANIE GRAY	10.2.1	Impartial	Cr Gray is a social member of Morley Noranda Recreation Club.
CR STEPHANIE GRAY	10.2.3	Impartial	Cr Gray is a social member of Morley Noranda Recreation Club.
CR GIORGIA JOHNSON	10.3.1	Impartial	Cr Johnson owns a business in one of the parks mentioned to be proposed to be included in the future.
CR GIORGIA JOHNSON	10.3.2	Impartial	Nanhob Street and Leake Street are mentioned in the report, where Cr Johnson lives, but no works are proposed in proximity.
CR GIORGIA JOHNSON	10.4.2	Impartial	Cr Johnson has a business that operates in Riverside Gardens, a significant public open space, which is not impacted by the report.
CR MICHELLE SUTHERLAND	10.2.1	Impartial	Cr Sutherland is a social member of the Noranda Sports Association.
CR MICHELLE SUTHERLAND	10.2.3	Impartial	Cr Sutherland is a social member of the Noranda Sports Association.

CR DAN BULL, MAYOR	10.4.2	<i>Proximity</i>	<i>Cr Bull's home is opposite Gobba Lake which would be captured by the draft strategy.</i>
CR DAN BULL, MAYOR	10.4.1	<i>Impartial</i>	<i>The land which is the subject of the report is on Wyatt Road. Cr Bull lives on Wyatt Road.</i>
CR DAN BULL, MAYOR	10.3.2	<i>Proximity</i>	<i>Cr Bull's home is opposite where road works are indicated to occur in the report.</i>
CR DAN BULL, MAYOR	10.3.1	<i>Proximity</i>	<i>Cr Bull, Mayor's home is opposite Gobba Lake, which would be a Play Space captured by the draft strategy.</i>
CR DAN BULL, MAYOR	10.2.3	<i>Financial</i>	<i>Success Print is listed in the report, Cr Bull used them during his election campaign and they donated to his campaign.</i>
CR DAN BULL, MAYOR	10.2.3	<i>Impartial</i>	<i>Cr Bull is a social member of Bedford Bowling Club, which is listed in the report.</i>
CR DAN BULL, MAYOR	10.2.1	<i>Impartial</i>	<i>Halliday House Park is listed in the report. Halliday House is leased by the Bayswater Historical Society of which Cr Bull is a member. Cr Bull is also a social member of Bedford Bowling Club, which is mentioned in the report.</i>
MR ANDREW BRIEN, CEO	13.1	<i>Impartial</i>	<i>Mr Brien's son in law works for a company mentioned in the report.</i>

## 6. PUBLIC QUESTION TIME

In accordance with the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996* and the *City of Bayswater Standing Orders Local Law 2018* the following procedures relate to public question time:

1. A member of the public who raises a question during question time, is to state his or her name and address.
2. Each member of the public with a question is entitled to ask up to 3 questions.
3. The minimum time to be allocated for public question time is 15 minutes.
4. Questions from the public must relate to a matter affecting the local government. Questions relating to matters of business listed on the minutes will be considered in the first instance, followed by questions relating to Council business not listed on the minutes.
5. A summary of each question raised by members of the public at the meeting and a summary of the response to the question will be included in the minutes of the meeting.
6. Where a question is taken on notice at the meeting, a summary of the response to the question will be provided in writing to the member of public and included in the minutes for the following meeting.



**6.1 Responses to Public Questions Taken on Notice at the Ordinary Council Meeting of 12 March 2019**

**Mr Greg Smith, 16 Rose Avenue, Bayswater**

**Question 1**

**This is to do with the micro-brewery that was approved in November 2018 in Maylands. The question I want to ask is, does the condition number 8 relating to Ellard Lane – the condition of approval for the above mentioned development, the micro-brewery, carpark, access road, landscaping and taking of land. Does Council require Mr Rechichi, the owner of lot 7, the land that abuts Ellard Lane and the land that abuts the brewery, to give to the development or the City, 1.5 metres of his land for future road widening? Does the Council understand that that is an implied condition of the development, or is it a direct condition of the development? Because the plans that have come out show the road widening on Mr Rechichi's land.**

**Answer 1**

In terms of Condition 8 of the development approval a 1.5m strip of land for the widening of Ellard Lane is applicable only to Lots 66 and 68 which is the land relating to the micro-brewery and carpark. There is no requirement in Condition 8 for the widening of the lane on Lot 7. The plans only indicate planned future widening on Lot 7 which would only occur in the future, generally on redevelopment or subdivision of Lot 7 itself.

**Mr Frank Rechichi, 165 Guildford Road, Maylands**  
**[dinarechichi@westnet.com.au](mailto:dinarechichi@westnet.com.au)**

**Question 1**

**The development of the micro-brewery carpark road – could Council explain why I was never informed of the development for a start and why was I excluded from making a submission? I rang up Australia Post today as well.**

**Answer 1**

The City's records indicate that letters advertising the proposed development and inviting comments were sent to Mr Rechichi's registered address as the owner of Lot 7 and also to the street address of Lot 7 (66 Seventh Avenue, Maylands) when the application was originally advertised on 15 June 2017, and also when the amended application was advertised on 24 August 2018. The City's records indicate that no response to either letters was received from Mr Rechichi until after the DA was determined.

**Question 1A**

**We really need a buffer zone from the fence to the road, same as the neighbours have got. The traffic will come up there and it will make a hell of a noise at night and also they will damage the fence and they will do all sorts of things in there. You've got to remember that a brewery is a drinking place, it's not just a restaurant, it's going to make a lot of noise at night, so we need this buffer zone on this side of the fence.**

**Answer 1A**

The micro-brewery operators are required to adhere on an on-going basis to a detailed management plan that addresses the control of noise, anti-social behaviour, litter and any other matters associated with the tasting and dining activities. This is a requirement of both the development approval and liquor licence. Any problems that may be experienced in this regard once the micro-brewery is operating should be reported to the City for investigation and any

necessary compliance action. The City is also currently considering additional measures that could be implemented together with installation of the additional lane parking such as installing a guard rail to protect the existing fence.

**Question 1B**

What can we do with the noise level from the laneway to the house? That's what we want to solve as well. Where they're going to put the laneway there will be a lot of noise and traffic down the laneway, and there's bedrooms along that side. So we've got to find a way that we can put a barrier there as well.

**Answer 1B**

Refer to the answer to Question 1A.

**Mrs Dina Rechichi, 165 Guildford Road, Maylands**

**Question 1**

I am the wife of Frank Rechichi. This is about the development of the micro-brewery on our property boundary area and we also own 165 Guildford Road, Maylands, not only lot 7. Now you have considered to give on lot 66 of the boundary of the brewery and providing a buffer landscape but on our side you haven't given us anything. We have had our fencing all replaced because the guy that owns Lyric Lane ended up damaging our fence line and they had to foot the bill for the whole thing.

We want something done so even if this is going to happen that the fence line is protected. We've got four bedrooms on that side of the property. It's going to take a lot of noise in and out of carparks at night. If we go to bed at 8:30pm, you imagine what it's going to be like at 10:00pm when they're still open. I get up at 6:00am every morning and I go to bed at 8:30pm at night. If they're going to stay open at 10:00pm I don't want them banging into my fence line or anything – it's been happening a lot around there.

What is going to occur in terms of protecting the fence line? Is it possible to put up a landscape buffer in the laneway to protect it, so when they go in to park their cars they don't hit the barriers?

**Answer 1**

Refer to the answer to Question 1A.

**Mr Dominic Cuscuna, Maylands Park Shopping Centre – Shop 6, 238 Guildford Road, Maylands**

**Item 7.1 – Confirmation of Minutes – Ordinary Council Meeting on 26 February 2019**

**Question 1**

At last night's Maylands Ratepayers and Residents Association meeting, the President of that Association, who is also the President of the Historical and Peninsula Association, advised that he was only consulted on a personal basis, and not on behalf of the two Associations in respect to the relocation of the Maylands Seventh Avenue bridge sculpture. This was in the minutes item 10.4.6 titled the Maylands Town Centre Public Toilet in the 26 February 2019 Council meeting minutes and is now in the minutes that you are supposed to confirm shortly.

My question relates to why did the City's Strategic Planning and Place branch present false and misleading information in that minutes item, in respect to the alleged

consultation undertaken by the City with relevant community groups (the Ratepayers and Rates Association, the Historical and Peninsula Association, and the MBA [Maylands Business Association])? I am a member of the MBA and we have not had any consultation that I'm aware of. So I'd like to know, why did the branch present that false information in the minutes? The information in your minutes stated that relevant community groups had been consulted with and were supporting the move of the sculpture and that I understand is not the case.

#### Answer 1

The City consulted regarding the relocation of the sculpture with the President of the Maylands Ratepayers and Residents Association and the Historical and Peninsula Association in their capacity as President of those groups. It was considered clear in the written correspondence sent by the City that they were being asked in this capacity.

It is considered that the report correctly stated that consultation was undertaken with the Maylands Ratepayers and Residents Association, the Maylands Historical and Peninsula Association and the Maylands Business Association (MBA) regarding the relocation of the sculpture. Communication with the MBA occurred via its Chairperson, who provided confirmation in writing that the Committee of the MBA was supportive of the location of the toilet and relocation of the sculpture.

#### Question 2

It is very clear that this misinformation was instrumental in colouring many Councillors' views in respect to the use of the Seventh Avenue sculpture site for the proposed new toilet in Maylands, as per your audio recording, it's very revealing. Therefore, will Council now reverse their decision and conduct proper consultation with the whole of the Maylands Town Centre community, especially local businesses and residents?

#### Answer 2

Cr Dan Bull, Mayor, advised that he could not answer the question as it would be a matter for Council to consider.

#### Question 3

Will its Chief Executive Officer (CEO) urgently investigate why officers from the City's Strategic Planning and Place branch provided the above false, or misleading, information in the 26 February 2019 minutes to all Councillors, and what action will the CEO take to prevent such inaccurate information being provided in future Council reports? What additional controls will the CEO implement to ensure the accuracy of future Council minutes and to improve governance at the City of Bayswater?

#### Answer 3

As noted above, the report correctly stated that consultation was undertaken with the Maylands Ratepayers and Residents Association, the Maylands Historical and Peninsula Association and the Maylands Business Association regarding the relocation of the sculpture.

**Mrs Stella Grey, on behalf of the Maylands Ratepayers and Residents Association (MRRA)**  
[maylands6051@yahoo.com.au](mailto:maylands6051@yahoo.com.au)

#### Question 1

We had a meeting last night and this is in relation to item 10.4.6 in the last Minutes. Page 398, it says here (this is in relation to the Maylands Town Centre Public Toilet) the consultation on the proposed relocation of the sculpture has occurred within the Maylands Historical and Peninsula Association, Maylands Business Association, and

**Maylands Residents and Ratepayers Association.** These groups were all supportive of the relocation for the purpose of accommodating the toilet.

The MRRA would like to request that this item be amended. The MRRA at last night's meeting unanimously voted not to support the proposed relocation of the sculpture and public toilet in that location. The MRRA are also unaware of any community consultation being undertaken, and the MRRA would like to request the City to not progress this item until consultation has been undertaken with the Maylands community. The reason being, we think there was a miscommunication between the City and the MRRA. The MRRA individual concerned made a personal response rather than going out to the group and getting the group's response. So no fault on anybody's behalf, we think it's just it was a misunderstanding of actually getting the whole group's opinion, rather than an individual's opinion. We've gone out to them (we've got nearly 700 members now) to try to get their opinions on this matter. But as they stand from the meeting last night, everyone voted not to progress with the movement of the structure.

**Can the proposal be put on hold for the time being until community consultation is taken with the whole of the Maylands community?**

Answer 1

The City consulted regarding the relocation of the sculpture with the President of the Maylands Ratepayers and Residents Association in their capacity as President of the group. It was considered clear in the written correspondence sent by the City that they were being asked in this capacity.

The City has acted on the Council resolution of 26 February 2019 and will continue to implement Council's decision.

**Question 1A**

**I understand that, but if you were given misleading information by the officer concerned at the City of Bayswater, it means that you couldn't make an informed decision that was correct at the time. You were actually given false information, so I think that justifies going back and revisiting this subject again.**

Answer 1A

It is considered that the report correctly stated that consultation was undertaken with the Maylands Ratepayers and Residents Association, the Maylands Historical and Peninsula Association and the Maylands Business Association (MBA) regarding the relocation of the sculpture.

As mentioned above the City has acted on the Council resolution of 26 February 2019 and will continue to implement Council's decision.

Answer 1B

The City received written confirmation that the Committee of the MBA was supportive of the relocation of the sculpture.

**Question 1C**

**I totally get that, it is a miscommunication on both sides of the fence, and I am asking that for the time being, because it's going to be hopefully a permanent decision. This structure was only put in three or four years ago, I think, from memory, so within three or four years you're going to spend another \$15,000 to remove this structure and place it somewhere**

else where the community don't want. Feedback from our Facebook page at the moment is very non-supportive of what's happening and putting a public toilet in its place. If you're going to do it, you do it right. Even if you don't have to do it right now, take your time and do something which is not a quick fix.

#### Answer 1C

It was considered clear in the written correspondence sent by the City that the President of the Maylands Ratepayers and Residents Association was being consulted in their capacity as President of the group. The cost of relocating the sculpture is less than \$8,000.

## **6.2 Public Question Time**

**Public Question Time commenced at 6:43pm.**

**The following questions were submitted both in writing/verbally:**

**Mr Laurence Butler – 20 Langley Road, Bayswater**

#### **Question 1**

**At the Council Meeting 23 October 2017 I complained about lack of tree guard around the trees no compliance action was taken by the developer, 2018 the tree showed signs of stress, I verbally reported it to the Council office, a soft barrier was erected by Council and subsequently ripped down by contractors. Is this the standard of compliance associated with the City of Bayswater by developers and contractors? Why is there no ongoing compliance inspection to cover events on a development site like tree guard and soak-well installations? (Tree guards required 2.5m X 2.5m)**

#### Answer 1

The Director of Works and Infrastructure advised the question would be taken on notice.

#### **Question 2**

**Regarding Development – 39, Hudson Street, Bayswater (Nos 22 and 24 Langley Road). Following previous concerns I have expressed on water run off down Langley road to number 20, will this Council ensure that the condition of development to contain stormwater on the blocks is contained in a positive manner? Previous replies have contained phrases like 'there is no evidence' of run off, or, the impact will be minimal, water runs one way, downhill, and that the soak wells are these to accommodate the water. The inclines on the driveway so far installed direct water to the retaining wall and 20 Langley Road. Have I got to wait for a weather event to take place and the development is signed off by the Council?**

#### Answer 2

The Director of Community and Development advised that Officers are aware of the situation, and are investigating the situation and liaising with the builder, so the question can be taken on notice. A reply will be sent to Mr Butler in due course.

#### **Question 3**

**Before new titles can be issued stormwater need to be retained on the blocks. How can this retain storm water? Where is the compliance? Has this condition been carried over with the building permit?**

#### Answer 3

The Director of Community and Development replied he did not have a copy of the permits with him however it was his understanding that building requirements require all stormwater associated with a development must be contained on site in relation to a new development.

#### **Question 4**

**If there is poor compliance in the above situation, will the Council take responsibility for any damages to 20 Langley, if signed off by Council?**

The Mayor, Cr Dan Bull advised this question would be taken on notice.

**The following questions were submitted both in verbally:**

**Ms Stella Gray on behalf of the Maylands Residents and Ratepayers Association -**

#### **Question 1**

**This is in response to the Public Question Time at the last meeting addressing item 10.4.6, The Maylands Town Centre Public Toilet. The respond received to question one from the City of Bayswater is**

**"The City consulted regarding the relocation of the sculpture with the president of the Maylands Residents and Ratepayers Association in their capacity as President of the group. It was considered clear in the written correspondence sent by the City that they were being asked in this capacity."**

**In light of the COB response I furthermore request the minutes of item 10.4.6 be amended. Instead of using the word "group", as in "these groups were all supportive of the relocation for the purpose of accommodating the toilet", this should be amended to "the President of the MRRA and the MHPA"**

**In response to question 1A, given the above response from COB, one person's view was specifically sought. The correspondence was sent to the President of the MRRA and MHPA, who is the same person. The MRRA as a group do not support do not support the relocation of the sculpture. The MHPA members at their last meeting also confirmed they do not support the relocation of the sculpture.**

**In response to question 1B - concerns were raised regarding the MBA. This is also confirmed by COB that only the committee of the MBA supported the relocation of the sculpture but not the group. So the group were not consulted, only the committee. Given the response from COB, the MRRA further requests item 10.4.6 needs to be amended as misleading information was presented to Councillors so an informed decision could not be made. The MRRA further requests Item 10.4.6 be revoked yet again, allowing community to be involved in the decision making process and also time to approach the PTA personally. COB have confirmed they have consulted with approximately seven people out of the 12,500 people that live in Maylands, which is 0.05 percent, equating to less than 0.1 of a percent of the population of Maylands. Seven people deciding on the relocation of a sculpture of historic significance and entry statement for Maylands. Residents and business owners on Seventh Avenue directly impacted by this decision were not even consulted or advised. The honourable Dean Natilo in 2015 states the artwork showcases timbers from the former bridge and will create a meeting place and talking point for the local people. Rationalising by the COB to justify a decision may be legal and permissible, but as the elected members representing the community interests is this morally and ethically OK with you?**

Answer 1

Cr Dan Bull, Mayor, advised the Councillors have heard these comments.

Question 2

**We further request that it is revoked and if not we'd like to take further action beyond that as well. I mean seven people giving their personal opinion not the opinion of the people that they represent is not equating to public consultation. The City of Bayswater is always pushing that they want to improve their engagement with community.**

Answer 2

Cr Dan Bull, Mayor advised the question of whether it was moral or ethical was for each Councillor to consider.

The Chief Executive Officer explained that once a Council decision has been made and implemented, the decision can't be revoked or the action that has been taken. In the event that Council wanted to take a different course of action now, that would be a matter for Council to consider, but it wouldn't be a revocation motion.

Question 3

**OK, because I did speak to the department of Local Government and they said it can be revoked if four members of Council support that.**

Answer 3

The Chief Executive Officer replied that is the case under the Standing Orders, however all the legal and associated issues must be considered. It could come before Council, however once a decision is actually implemented or actioned then it becomes very difficult to revoke and it becomes easier for Council to go down a different course of action at that point in time, because the action has already been taken.

**Ms Jan Wheare - 12 Wall Street Maylands**Preamble

**I present my concerns relating what has just been heard about the relocation of the sculpture. I have been a Maylands ratepayer and active member of the Maylands Ratepayers and Residents Association for well over 30 years and my concern relates to the sculpture which celebrates the important history of the Seventh Avenue Bridge and its replacement with a public toilet.**

**As was mentioned, Council was misinformed when told that the Maylands Ratepayers Association and the Maylands Peninsula and Historical Society were in agreement on this matter. As the general membership of neither organisation were aware of the proposal and have since stated their disapproval, it should be recognised that it is the tireless work of the two organisations over many years which has brought Maylands back from its decline to become one of Perth's most sought after suburbs.**

**For this reason alone, our opinions should matter. The Maylands of the 1980's consisted of empty shops, unused and deteriorating historic buildings and cheap multi-storey accommodation. Among the success stories from that time, under the leadership of the Ratepayers' President, Frank Greenslade, the Brickwork claypit lakes, which the City of Stirling planned to fill and build a thousand units of low-cost housing, has become attractive housing and open space enjoyed by everyone. We stood in front of sand-filled trucks to achieve that.**

The second thing is the restoration of the School for the Blind, to now become the home of the WA Ballet. The third was the restoration of the hundred year old shops on Whatley and Eighth, with attractive apartments above. The shops are now part of the coffee strip.

Fourthly, the lobbying to have the Seventh Avenue Bridge repaired in timber as one of the few remaining wooden bridges in the Nation. We weren't successful but our efforts were rewarded by the \$80,000 grant by Main Roads to provide a work by local artisans commemorating its history. There were an amazing 36 submissions. The successful work was built from the bridge's original timbers.

Fifth, with successful lobbying over the past several years we have prevented the establishment of two large, cheap liquor barns in the Maylands Activity Centre. We didn't do this alone. To this day, so much has been achieved with the wonderful support of our South Ward Councillors and our Members of Parliament.

General membership of both organisations were not aware of the proposal and do not approve of the move of the sculpture.

#### Question 1

Are there not six Councillors willing to move to rescind the earlier decision? I understand that this formality is now too late however I believe that where there's a will there is a way. Thank you.

#### Answer 1

Cr Dan Bull, Mayor thanked Ms Jan Wheare for her questions and advised it had been addressed in the response to the previous public questions but the additional points were noted.

Public Question Time was closed at 6:59pm.

### **7. CONFIRMATION OF MINUTES**

#### **7.1 Ordinary Meeting: 12 March 2019**

#### **COUNCIL RESOLUTION**

The Minutes of the Ordinary Meeting of Council held on 12 March 2019 which have been distributed, be confirmed as a true and correct record.

**CR SALLY PALMER MOVED, CR STEPHANIE GRAY SECONDED**

**CARRIED UNANIMOUSLY: 10/0**

### **8. PRESENTATIONS**

#### **8.1 Petitions**

Nil.

#### **8.2 Presentations**

#### **8.3 Deputations**

Nil.



## 8.4 Delegates Report

### 8.4.1 Council Delegates Report - Cr Chris Cornish, Deputy Mayor - WALGA East Metropolitan Zone Meeting 21 March 2019

Cr Chris Cornish, Deputy Mayor represented the City at the WALGA East Metro Zone Meeting.

A representative from the Women's Council for Family and Domestic Violence presented about initiatives other local governments are implementing in this space.

There was a presentation from State Youth Advisory Committee, showcasing local governments youth initiatives.

The City's motion to seek a governance review of WALGA and the zone representation progressed unanimously and now will go to State Council.

The WALGA Governance Manager informed that some zones meet at each member council, and they alternate. The East Metropolitan Zone currently meets at the EMRC, but could be meeting at each local government. The benefit of this would be that each local government would be able to spend five to ten minutes showcasing what they are doing that is innovative to encourage collaboration and information sharing.

## 9. METHOD OF DEALING WITH MINUTES BUSINESS

With the exception of items identified to be withdrawn for discussion, the remaining reports will be adopted by exception (enbloc).

An adoption by exception resolution may not be used for a matter:

- (a) that requires a 75% majority or a special majority;
- (b) in which an interest has been disclosed;
- (c) that has been the subject of a petition or deputation;
- (d) that is a matter on which a Member wishes to make a statement; or
- (e) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

Withdrawn items:

- 10.1.2 A matter on which a Member wishes to move a motion that is different to the recommendation.
- 10.2.1 A matter in which an interest has been disclosed.
- 10.2.2 A matter in which an interest has been disclosed.
- 10.2.3 A matter in which an interest has been disclosed.
- 10.2.4 A matter on which a Member wishes to make a statement.
- 10.2.5 A matter in which an interest has been disclosed.
- 10.2.6 A matter on which a Member wishes to make a statement.
- 10.3.1 A matter in which an interest has been disclosed and on which a Member wishes to move a motion that is different to the recommendation.
- 10.3.2 A matter in which an interest has been disclosed.
- 10.3.3 A matter on which a Member wishes to make a statement.
- 10.4.2 A matter in which an interest has been disclosed.
- 10.4.3 A matter on which a Member wishes to make a statement.
- 11.1 A matter on which a Member wishes to make a statement, and on which a Member wishes to move a motion that is different to the recommendation.
- 13.1 A matter in which an interest has been disclosed.
- 13.2 A matter on which a Member wishes to make a statement

**10. REPORTS****10.1 Chief Executive Officer Reports****10.1.1 City of Bayswater Contribution to Altone Park**

<b>Applicant/Proponent:</b>	City of Bayswater	
<b>Owner:</b>	City of Bayswater	
<b>Responsible Branch:</b>	Office of the Chief Executive Officer	
<b>Responsible Directorate:</b>	Office of the Chief Executive Officer	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority required	
<b>Attachments:</b>	Nil.	
<b>Refer:</b>	Nil.	

**SUMMARY**

For Council to consider ceasing contributions to the City of Swan's Altone Park (now Swan Active) Facility.

**COUNCIL RESOLUTION****(OFFICER'S RECOMMENDATION)**

**That Council authorises the Chief Executive Officer to write to the Chief Executive Officer of the City of Swan formally advising of Council's withdrawal from the Altone Park Lease Agreement effective from 1 July 2019.**

**CR STEPHANIE GRAY MOVED, CR MICHELLE SUTHERLAND SECONDED**

**CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0**

**BACKGROUND**

Altone Park (since renamed Swan Active) was built in 1994 and is located at 332 Benara Road, Beechboro in the City of Swan. Initially built as a stand-alone recreation centre, an aquatic component was added in 2000. The facility is located within a large park and is adjacent to a golf course, with a library also existing at the complex. Due to its proximity to the Bayswater boundary, the original development was funded 50/50 by the City of Swan and the City of Bayswater. The City continues to fund 50% of the costs of the pavilion and the oval to the City of Swan. It is estimated that approximately 20% of the users are residents of the City of Bayswater.

During development of the 2018-2019 budget, Council requested staff investigate the City's obligations in relation to Altone Park and whether the City could withdraw from the agreement.

**EXTERNAL CONSULTATION**

Staff have consulted with the City of Swan regarding the current status of the lease and management agreements.

**OFFICER'S COMMENTS**

The City entered into a lease with the State Planning Commission and the Shire (now City) of Swan in 1992 for the land at Altone Park. The term of the lease was for 25 years with a 25 year option. As joint lessee with the City of Swan, the City of Bayswater currently pays 50% of the maintenance costs for the Altone Park Pavillion and Oval.

Under the lease, a management plan was to be developed with the approval of the State Planning Commission. A subsequent Management Deed between the City of Bayswater and the City of Swan was entered into in 1995 which appointed the City of Swan to manage the facility.

The Management Deed provided for the establishment of a Management Committee comprising of three representatives from Bayswater and three representatives from Swan. Staff have contacted the City of Swan who have advised that the Management Committee met for a number years. However, given that the City of Swan's administration were managing the facility, the required involvement from the Committee decreased over time and meetings eventually ceased. The City of Swan have confirmed that the City of Bayswater does not contribute to any of the administrative costs of the facility.

The City is billed biannually for 50% of the cost of the maintenance of the pavilion and oval. Whilst these costs can fluctuate year to year, it is estimated the City contributes approximately \$150,000 per year, however this amount varies from year to year based on actual costs.

Council have indicated that they wish to cease contributions to the facility. The lease agreement does not provide for any termination by the City of Bayswater.

It is therefore recommended that the Chief Executive Officer write to the Chief Executive Officer of the City of Swan advising of Council's withdrawal from the lease. The City of Swan will then liaise with the State Planning Commission (now the Western Australian Planning Commission) to remove the City from the lease. It is recommended that the City withdraw from the agreement effective from 1 July 2019 to prevent any impact on the 2019-2020 budget.

It is noted that should the City withdraw from the lease agreement, all City of Bayswater branding will be removed from the facility.

## **LEGISLATIVE COMPLIANCE**

Nil.

## **FINANCIAL IMPLICATIONS**

In the event that Council withdraws from the lease agreement, it is estimated that savings would be approximately \$150,000 per year. As a medium to long term strategy, it is recommended that these savings be transferred into an appropriate reserve account.

## **STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme:	Leadership and Governance
Aspiration:	Open, accountable and responsive service
Outcome L1:	Accountable and good governance

By considering the City's continuing contribution to the City of Swan for the maintenance of Altone Park, Council will ensure that funds are being effectively and appropriately utilised.

## **CONCLUSION**

Given Council's direction in relation to the City's contribution to Altone Park, it is recommended that the Chief Executive Officer be authorised to write to the Chief Executive Officer of the City of Swan to formally advise of the City's withdrawal from the lease as soon as possible to ensure that no impacts are made on the 2019-2020 budget.

### 10.1.2 Australian Local Government Association - 2019 National General Assembly of Local Government

<b>Applicant/Proponent:</b>	City of Bayswater
<b>Owner:</b>	City of Bayswater
<b>Responsible Branch:</b>	Office of the Chief Executive Officer
<b>Responsible Directorate:</b>	Office of the Chief Executive Officer
<b>Authority/Discretion:</b>	<input checked="" type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative <input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required
<b>Attachments:</b>	1. 2019 National General Assembly of Local Government – Program
<b>Refer:</b>	Nil.

#### SUMMARY

For Council to consider approving the attendance of the Chief Executive Officer, the Mayor and one Councillor to attend the Australian Local Government Association 2019 National General Assembly of Local Government.

#### OFFICER'S RECOMMENDATION

That Council approves the attendance of the Chief Executive Officer, the Mayor and Cr\_\_\_\_\_ to attend the Australian Local Government Association 2019 National General Assembly of Local Government.

#### COUNCIL RESOLUTION

**That Council does not support the attendance of the Chief Executive Officer, the Mayor or any Councillor to attend the Australian Local Government Association 2019 National General Assembly of Local Government.**

**CR CHRIS CORNISH, DEPUTY MAYOR MOVED, CR LORNA CLARKE SECONDED**

**CARRIED: 9/1**

**FOR VOTE:** Cr Chris Cornish, Deputy Mayor, Cr Lorna Clarke, Cr Barry McKenna, Cr Dan Bull, Mayor, Cr Stephanie Gray, Cr Michelle Sutherland, Cr Giorgia Johnson, Cr Elli Petersen-Pik and Cr Catherine Ehrhardt.

**AGAINST VOTE:** Cr Sally Palmer.

#### REASON FOR CHANGE

*Council changed the Officer's recommendation as it was of the belief the event would be of reduced value as it is too soon after the federal elections. Whilst Council do not support attendance at the event it acknowledged that should individual Councillors or the Chief Executive Officer wish to attend, they could do so without needing the approval of Council.*

#### BACKGROUND

The Australian Local Government Association (**ALGA**) was founded in 1947 and represents 537 councils across Australia. ALGA represents local government on national bodies and ministerial councils, including on the Council of Australian Governments. ALGA raises the concerns of local

government at the national level by lobbying the Australian Government and Parliament on specific issues and running campaigns to secure agreed policy objectives as well as providing information on national issues, policies and trends affecting local government.

The National General Assembly of Local Government is a key event each year which provides a forum for local governments to guide the development of national local government policies as well as

### **EXTERNAL CONSULTATION**

Nil.

### **OFFICER'S COMMENTS**

The 2019 National General Assembly of Local Government will be held on 16-19 June 2019 at the National Convention Centre, Canberra.

The Assembly will be held just after the 2019 Federal Election, meaning that it may also provide a unique opportunity to meet with ministers in the newly elected Federal government and advocate on behalf of the City and the local government sector. It may also be an opportunity to hear the new Federal Government's priorities for the year ahead and identify what opportunities may be available to the City.

### **LEGISLATIVE COMPLIANCE**

Nil.

### **FINANCIAL IMPLICATIONS**

The early bird registration fee is \$989 per person if received by Friday 10 May 2019. Standard registration fees after this date are \$1,099 per person. Additional costs will include flights and accommodation.

### **STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme:	Leadership and good governance
Aspiration:	Open, accountable and responsive service
Outcome L3:	Strong stewardship and leadership

By attending the Assembly, Council will continue to advocate and lobby effectively on behalf of the community consistent with the recently adopted Advocacy Strategy.

### **CONCLUSION**

Given the unique opportunity to interact and meet with both industry groups and the newly elected Federal Government, it is recommended that Council approves a delegation to attend the Assembly.

Attachment 1



# NGA19

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## Great Benefits of NGA



### Experts and influencers

— Meet experts and influencers face to face.



### 60+ exhibitors

— Encounter over 60 exhibitors with innovative and new solutions specifically to address Local Government issues.



### Largest national conference

— for Local Government held in Australia with over 870 delegates.



### 140+ motions debated

— Over 140 motions debated and used to engage with 24 Ministers and Federal portfolios.



### 15+ networking hours

— Over 15 hours available to network with other local Government leaders.

# President Welcome

**National General Assembly  
16—19 June 2019**

Dear Colleagues,

**It is my pleasure to invite you to the 2019 National General Assembly of Local Government at the National Convention Centre in Canberra on 16 to 19 June.**

This year we are Future Focused as we mark the NGA's 25th anniversary, celebrating past achievements whilst firmly focused on the future.

Our theme this year acknowledges that change is constant - and we know you want your council to be positioned to seize the opportunities and reap the rewards for your communities.

Change is everywhere be it digital transformation, community activism, ageing demographics, population policies, planning overlays, voice recognition, artificial intelligence and even self-driving cars are just around the corner. Layers of complexity are added by attitudes to climate change, energy generation, cost shifting and tax distributions. Not to mention increasing community expectations about the level and types of services and infrastructure provided by councils.

It is up to each and every council to understand these developments, work through the challenges, and find the best way to shape their response to

their communities. The NGA this year will consider what councils can do today to get ready for the challenges, opportunities and changes that pave the path ahead.

As part of our exciting program, delegates can look forward to hearing from leading politicians; receiving deep insights from nation-leading experts; being inspired by keynote speakers at the forefront of community engagement and crowd-powered communities; and concurrent sessions exploring housing affordability and density pressures; community harm and waste. Together we will ignite thought-provoking discussions about what can be expected as we look to the future.

Previous NGAs have provided participants with experiences, inspiration, information and an abundance of tools and techniques to take back and apply in their councils. This year will be no exception.

This year's NGA will also be held just after the next federal election. Before the dust settles, join us to make sure the incoming government is focussed on the future of our sector, and the future prosperity and wellbeing of our communities. When we come together, the power of our collective voices working to sustain vital funding and programs for local government cannot be denied - it is an unmissable opportunity for your council's voice to be heard.



The NGA is the only event on the local government calendar that truly brings councils, staff and industry together nationwide to advocate, network, celebrate, learn and build strategic relationships that, collectively, will position participants at the forefront of local governance in Australia.

*Are you Future Focused?*

**Mayor David O'Loughlin**  
ALGA President

**Future  
Focused**

# NGA19

25 Years of NGA

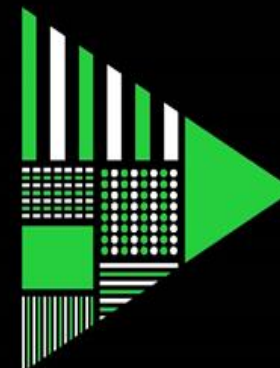
## Key Dates:

**Submissions of Motions for Debate**  
By 11:59pm Friday 29 March 2019

**Early Bird Registration**  
On or before Friday 10 May 2019

**Standard Registration**  
On or before Friday 7 June 2019

**Late Registration**  
After Friday 7 June 2019





# 2019 Speakers

## Keynote Speakers



### **KAREN MIDDLETON**

#### Political Commentator

The ins-and-outs for Local Government post-election.



### **KURT FEARNLEY**

#### Paralympic Champion

An incredible story of drive and courage who will also provide insights into the opportunities to improve services for the disabled.



### **KYLIE COCHRAN**

#### Community Engagement Specialist

A fantastic presenter that makes understanding community engagement a pleasure through practical examples and humour.



### **STEVE SAMMARTINO**

#### Australian Futurist, Author, Technologist and Speaker

Futurist, whose energy and passion will challenge current thinking and what to anticipate in the future.



### **GRETEL KILLEEN**

#### TV Personality

Gretel's knack for humorous story telling draws on her family farming background and varied TV hosting experiences.



### **NATALIE EGLETON**

#### CEO — Foundation for Rural and Regional Renewal

Natalie works with philanthropists, business and government to strengthen rural, regional and remote communities.



### **DR ERIN LALOR**

#### CEO — Alcohol and Drug Foundation

Providing insights on how councils are achieving great outcomes in reducing drug and alcohol use in their communities.

### **DR JÓN SIGFÚSSON**

#### Drug Prevention in Iceland

An international perspective on how to tackle youth drug use.

# Provisional Program

2019 National General Assembly  
16 — 19 June

National Convention Centre  
Canberra

Future Focused  
25 Years of NGA

## SUNDAY 16 JUNE

08:00am	Registration Opens
05:00pm- 07:00pm	Welcome Reception

## MONDAY 17 JUNE

09:00am	Opening Ceremony Wally Bell — Welcome to Country
09:20am	ALGA President Opens the Assembly
09:30am	Prime Minister Address
10:00am	ALGA President Address
10:30am	MORNING TEA
11:00am	Keynote Address Karen Middleton — How did Local Government Fair Post Election
11:45am	Panel of Mayors Opportunities for Local Government Post Election
12:30pm	LUNCH
01:30pm	Keynote Address Steve Sammartino — Crowd Powered Communities <i>Exploring a future where the way forward is about handing over the technology tools of design and production to those who populate our communities.</i>
02:30pm	Councils Using Technology to Excel
03:00pm	AFTERNOON TEA
03:30pm	Debate on Motions
04:30pm	Federal Minister for Local Government
04:55pm	ALGA President Close
07:00pm	Networking Dinner Australian War Memorial

## TUESDAY 18 JUNE

09:00am	Keynote Address Andrew Beer: Dean of Research and Innovation UniSA — The Role of Local Government in Housing Australians in the 21st Century
10:30am	Keynote Address Kylie Cochrane: Global Leader in Community Engagement — Engaging with your Community into the Future
11:00am	MORNING TEA
11:30am	Debate on Motions
12:30pm	LUNCH
01:30pm	Concurrent Sessions Housing your Community TBC Reducing Community Harm Dr Jón Sigfússon — Working with local government in alcohol and drug misuse in youth – a preventative approach from Iceland Dr Erin Lakor — Local Drug Action Teams – an Australian community led approach to alcohol and drug misuse Built Environment in Your Community TBC Your Community, Your Environment TBC
03:00pm	AFTERNOON TEA
03:30pm	Leader of the Opposition Address
04:00pm	Debate on Motions
07:00pm- 11:00pm	National General Assembly Dinner To be announced

## WEDNESDAY 19 JUNE

09:00am	The Great Debate Revenue, Cost Shifting, Rate Capping
10:00am	David Pich: CEO, Institute of Managers and Leaders — Leadership Matters
10:30am	MORNING TEA
11:00am	Keynote Address Kurt Fearnley — Overcoming the Odds
12:00pm	ALGA President's Close — ALGA National Lobbying Priorities
12:30pm	LUNCH

# PROVISIONAL PROGRAM

## 2019 REGIONAL COOPERATION AND DEVELOPMENT FORUM

SUNDAY 16 JUNE

NATIONAL CONVENTION CENTRE  
CANBERRA

**REGIONS ARE DYNAMIC, MOVING THROUGH BOOM AND  
BUST CYCLES AND TIMES OF GROWTH AND DECLINE.**

**WITH CASE STUDIES AND FACILITATED HYPOTHETICAL  
SESSIONS AND Q&A PANELS OF INDUSTRY EXPERTS, THIS  
YEAR'S FORUM FOCUSES ON 2 MAIN THEMES:**

### BOOM OR BUST: THE REGIONAL YO-YO DIET

The rising pressures of rapidly growing regions, and those in decline, who are the winners and losers and how it relates to housing, youth, immigration and social cohesion, the impact of drought, funding and resilience.

### CONNECTED COMMUNITIES

Digital readiness, the importance of social connectivity in a digital world, transport linkages and the challenges of digital demography with large, geographically-dispersed communities.

## SUNDAY 16 JUNE

09:30am	Wally Bell — Welcome to Country
09:40am	ALGA's President Opening
09:50am	Keynote Address Gretel Killeen — Personal experiences in our regions, setting the scene and hypothetical introduction
10:05am	Boom or Bust: the Regional Yo-Yo Diet Examining regional growth and decline related to social cohesion, settlement, impacts of drought and funding
11:15am	Morning Tea
11:45am	Shadow Minister for Regional Services, Territories and Local Government Address
12:00pm	Q&A Panel How regional leaders are tackling real problems in our rural and regional communities
12:45pm	State of the Regions Report Launch
01:15pm	Lunch
02:15pm	Connected Communities Exploring digital readiness telecommunications, transport, youth projects and successful Local Government initiatives
03:30pm	Afternoon Tea
04:00pm	Minister for Regional Development, Territories and Local Government
04:15pm	Closing remarks

REGIONAL  
FORUM 2019





# General Registration

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 10 May 2019	\$989.00	— Attendance at all General Assembly sessions
Registration Fees — Standard Payment received on or before Friday 7 June 2019	\$1,099.00	— Morning tea, lunch and afternoon tea as per the General Assembly program
Registration Fees — Late Payment received after Friday 7 June 2019	\$1,199.00	— 1 Ticket to the Welcome Reception: Sunday 16 June — General Assembly satchel and materials

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Monday 17 June 2019	\$529.00	— Attendance at all General Assembly sessions on the day of registration
Tuesday 18 June 2019	\$529.00	— Morning tea, lunch and afternoon tea as per the General Assembly program on that day
Wednesday 19 June 2019	\$280.00	— General Assembly satchel and materials

SUNDAY REGIONAL FORUM REGISTRATION FEES		
Forum Only — Sunday 16 June 2019	\$445.00	
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$245.00	

ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$280.00	— 1 Ticket to the Welcome Reception — Sunday 16 June — Day Tour 'Lake Cruise to Monet' — Monday 17 June — Day Tour 'Pottery and Wine Experience' — Tuesday 18 June — Lunch with General Assembly Delegates — Wednesday 19 June

# General Information



## Payment Procedures:

Payment can be made by:

Credit card  
MasterCard and Visa

Cheque  
Made payable to ALGA

Electronic Funds Transfer  
Bank: Commonwealth Bank  
Branch: Curtin  
BSB No: 062905  
Account No: 10097760

**NOTE:** If paying via EFT you must quote your transaction reference number on the registration form.

## Cancellation Policy:

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:

Conference Co-ordinators  
PO Box 4994  
Chisholm ACT 2905  
Facsimile: 02 6292 9002  
E-mail: [conference@confoo.com.au](mailto:conference@confoo.com.au)

An administration charge of \$110.00 will be made to any participant cancelling before Friday 10 May 2019.

Cancellations received after Friday 10 May 2019 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

## Photographs:

During the National General Assembly there will be a contracted photographer; the photographer will take images during the sessions and social functions.

If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

## Privacy Disclosure:

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

## Canberra Weather in June:

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15C and temperatures do drop to 1c on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

## Coach Transfers:

**Welcome Reception and Exhibition Opening — Sunday 16 June 2019**  
Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

## Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

## Networking Dinner: Australian War Memorial — Monday 17 June

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will commence at 10:15pm.

## General Assembly Annual Dinner: To be announced — Tuesday 18 June

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will operate between 10:30pm and 11:45pm.

## Car Parking:

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).

# Social Functions

## Welcome Reception and Exhibition Opening

Sunday 16 June 2019

Venue: National Convention Centre

The Welcome Reception will be held in the exhibition hall and foyer.

05:00pm—07:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners.

Dress Code: Smart casual.

## Networking Dinner

Monday 17 June 2019

Venue: Australian War Memorial

The dinner is being held in the Anzac Hall.

07:00pm—11:00pm

\$110.00 per person.

Dress Code: Smart casual.

This year we take the Networking Dinner to the Australian War Memorial, regarded as one of the most significant war memorials worldwide.

Dinner will be held in the Anzac Hall where you can see historical Military items such as famous Lancaster bomber G for George in the Striking By Night exhibit, a midget submarine created from sections of two full sized submarines in Sydney Under Attack, and world war

aircraft in the Over The Front: The Great War In The Air exhibition.

You are welcome to browse these at your leisure whilst also having the opportunity to network with delegates from other councils and organisations.

Note: Numbers are limited and booking early is highly recommended.

## General Assembly Dinner

Tuesday 19 June 2019

Venue: To be announced.

07:00pm—11:00pm

\$140.00 per person.

Dress Code:  
Lounge suit/collar & tie for men  
Cocktail for women.

Note: Bookings are accepted in order of receipt.

## Partner Tours

Monday 17 June 2019

Lake Cruise to Monet

Enjoy the view from the recently refurbished MV Southern Cross Yacht as you cruise around Lake Burley Griffin learning about some of Canberra monuments, museums and political landmarks.

After lunch, there will be an opportunity to view the Monet: Impression, Sunrise Exhibition at the National Gallery Australia. This exclusive exhibition will feature Monet pieces on loan from Paris and London along with work from artists like JMW Turner inspired by the impressionist master.

Tuesday 18 June 2019

Pottery and Wine Experience

Today we will be travelling just out of Canberra to nearby town of Murrumbateman. Here we will be visiting Hillgrove Pottery where we will be treated to a history of pottery, demonstrations and a tour of the centre.

We will also be joined by local boutique winery, Idyllic Hills Wines, who will provide tastings and the opportunity for you to ask any questions you have ever had in the process of wine making.

We will then begin making our way back to Canberra with a stop for lunch along the way.

# Accommodation

## Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre.

Twin option at the hotel consists of two double beds.

Superior Room \$325 per night  
— Single/twin/double

Deluxe Room \$375 per night  
— Single/twin/double

## Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the newest options in Canberra and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

Twin option at the hotel consists of two king singles.

Superior King Rooms: \$280 per night  
— Single/twin/double

1 Bedroom Apartments \$330 per night  
— Single/double

## Waldorf

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a five minute walk from the National Convention Centre.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment: \$210 per night  
— Single/twin/double

1 Bedroom Apartment \$230 per night  
— Single/twin/double

## Mantra

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located within the CBD and approximately a 15-20 minute walk from the National Convention Centre.

Bedding configuration in a hotel room is one king or two single beds and a 1 bedroom apartment has one queen or two singles.

Hotel Room \$240 per night  
— Single/twin/double

1 Bedroom Apartment \$280 per night  
— Single/twin/double

## Novotel

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15 minute walk from the National Convention Centre.

Twin option for the Standard Room type consists of two double beds and the

Executive Room type consists of one king bed and a pull out sofa bed.

Standard Room \$290 per night  
— Single/twin/double

Executive Room \$325 per night  
— Single/twin/double

## Medina Apartment Hotel

74 Northbourne Avenue, Canberra

The Medina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre

Twin option at the hotel consists of two single beds.

Note: Reception operates between the hours of 06:30am and 11:00pm

1 Bedroom Apartment \$225 per night  
— Single/twin/double

2 Bedroom Apartment \$299 per night  
— Single/double

## QT Hotel

1 London Circuit, Canberra

QT Hotel is a modern hotel with boutique style furnishings, central to the city and a 10 minute walk to the National Convention Centre.

Twin option at the hotel consists of two single beds.

Standard Room \$249 per night  
— Single/twin/double

Future  
Focused

# NGA19

16—19 June 2019, Canberra  
National Convention Centre



## Registration:

Online: [nga19.com.au](http://nga19.com.au)

Hard copy registration  
forms and PDF versions  
are available by emailing:

[NGA@confco.com.au](mailto:NGA@confco.com.au)



## Debate on Motions:

To assist in identifying  
motions for the 2019 NGA,  
a discussion paper has  
been prepared and is  
available at: [ALGA.asn.au](http://ALGA.asn.au)

Submission of motions  
can also be accessed at:  
[ALGA.asn.au](http://ALGA.asn.au)



AUSTRALIAN  
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ASSOCIATION

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[nga19.com.au](http://nga19.com.au)

**10.2 Corporate and Strategy Directorate Reports****10.2.1 Financial Reports for the Period 1 July 2018 to 28 February 2019**

<b>Responsible Branch:</b>	Financial Services	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	1. Financial Activity Statement Report. 2. Reserve Fund. 3. Capital Works.	

**CR LORNA CLARKE DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Lorna Clarke declared an impartial interest in this item as she is a social member of Bedford and Bayswater Bowling Clubs. She is also attending the Bayswater Morley District Cricket Club Lawrence Medal Night, but paying for her own tickets, as in 2018. Cr Lorna Clarke remained in the room during voting on this item.*

**CR SALLY PALMER DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Sally Palmer declared an impartial interest in this item as she is a social member of Bedford and Bayswater Bowling Clubs. Cr Sally Palmer remained in the room during voting on this item.*

**CR MICHELLE SUTHERLAND DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Michelle Sutherland declared an impartial interest in this item as she is a social member of the Noranda Sports Association. Cr Michelle Sutherland remained in the room during voting on this item.*

**CR DAN BULL, MAYOR DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Dan Bull, Mayor declared an impartial interest in this item as Halliday House Park is listed in the report. Halliday House is leased by the Bayswater Historical Society of which he is a member. Cr Bull is also a social member of Bedford Bowling Club, which is mentioned in the report. Cr Dan Bull, Mayor remained in the room during voting on this item.*

**CR STEPHANIE GRAY DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Stephanie Gray declared an impartial interest in this item as she is a social member of Morley Noranda Recreation Club. Cr Stephanie Gray remained in the room during voting on this item.*

**SUMMARY**

This report presents the financial reports for the period 1 July 2018 to 28 February 2019 comprising **Attachments 1 - 3**.



**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That Council notes the financial reports for the period 1 July 2018 to 28 February 2019, forming Attachments 1 - 3.

**CR ELLI PETERSEN-PIK MOVED, CR STEPHANIE GRAY SECONDED**

**CARRIED UNANIMOUSLY: 10/0**

**BACKGROUND**

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council. This Statement is to include:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995*;
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;
- (d) The material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

At its meeting on 3 July 2018, Council adopted the Annual Budget for the 2018-19 financial year. The figures in this report are compared to the adopted budget including any amendments subsequently approved by the Council.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as part of the monthly report. It also requires Council to adopt a 'percentage or value' for what it will consider to be material variances on an annual basis.

The material variance adopted by the Council for the 2018-19 Budget is \$100,000 or 10% of the appropriate base, whichever is the higher.

As part of the City's commitment to continuous improvement, the presentation of the monthly statutory reports has been revised. These reports are intended to not only meet the City's regulatory obligations in a form that is easy to understand, but also to enhance accountability, governance and financial management. These reports will continue to be refined, having regard to these principles and any feedback.

**EXTERNAL CONSULTATION**

In accordance with section 6.2 of the *Local Government Act 1995*, the adopted budget was prepared having regard to the Community Strategic Plan, prepared under section 5.56 of the *Local Government Act 1995*, which was made available for public comment.

**OFFICER'S COMMENTS**

The financial statements for the reporting period are submitted in the form of:

- Financial Activity Statement Report (**Attachment 1**);
- Reserve Fund Statement (**Attachment 2**); and
- Capital Works Statement (**Attachment 3**).



The Financial Activity Statement reports the financial position of the City to program level. It discloses the current liquidity position of the City after adjustment for non-cash items (depreciation, provisions, etc.).

The Detailed Statement of Financial Activity by Program including Nature or Type Classifications discloses reportable variances and defines the description and purpose of each financial activity.

All of the reserve accounts are cash-backed and supported by funds held in financial institutions as set out in the City's Investment Policy.

The projects summarised in the Capital Works Statement (**Attachment 3**) detail the capital (actual and committed) expenditure for the period 1 July 2018 to 28 February 2019. The Monthly Financial Statement Snapshot (**Attachment 1**) for Capital summarises total actual expenditure only.

### **LEGISLATIVE COMPLIANCE**

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed. Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

### **FINANCIAL IMPLICATIONS**

All amounts quoted in this report are exclusive of GST.

### **STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027, the following applies:

Theme: Leadership and Governance.  
Aspiration: Open, accountable and responsive service.  
Outcome L1: Accountable and good governance.

These financial reports will assist Council in meeting its responsibilities in relation to governance of the City of Bayswater's finances.

### **CONCLUSION**

Local Government (Financial Management) Regulation 34 requires local government to prepare each month a Statement of Financial Activity, reporting on revenue and expenditure for the month in question.

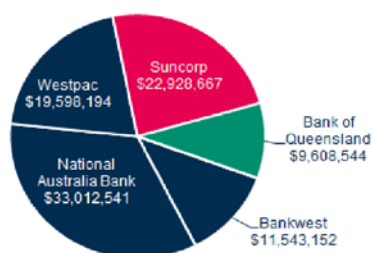
This report demonstrates responsible financial management in line with Council's strategic priorities to ensure the City is financially sustainable.

**Attachment 1**

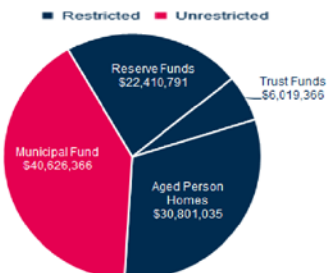

# Monthly Financial Statement Snapshot

February 2019

**Term Deposits by Bank**  
(refer to investment report)



**Total Cash and Cash Equivalents**  
(including cash at bank and term deposits)



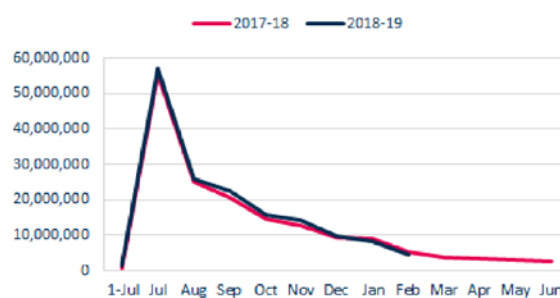
	Sundry Debtors*	Creditors
Total Outstanding	\$246,321	\$77,017
Current	80%	98%
Over 30 days	2%	2%
Over 60 days	18%	0%

\*excludes infringements and recreation debtors

**Rates & Charges**

Collected	94%
Total Outstanding	\$4,482,884
Deferred Rates	\$639,025

**Rates Receivable**  
(excluding prepaid and deferred rates)

**Capital**

	Annual Budget	YTD Budget	YTD Actual	YTD % Spent
Expenditure *excludes commitments	\$19,593,073	\$8,506,117	\$6,197,778	73%
	Annual Budget	YTD Budget	YTD Actual	YTD % Received
Revenue	\$3,899,989	\$1,328,990	\$1,435,411	108%

**Operating**

	Annual Budget	YTD Budget	YTD Actual	YTD % Spent
Expenditure	\$85,175,049	\$47,964,070	\$44,985,548	94%
	Annual Budget	YTD Budget	YTD Actual	YTD % Received
Revenue *excludes rates	\$34,600,927	\$26,214,085	\$26,895,669	103%

**City of Bayswater  
Financial Activity Statement  
for the period 1 July 2018 to 28 February 2019**

	Budget	Amended Budget	YTD Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
<b>Net current assets at start of year - surplus/(deficit)</b>	4,400,853	9,901,143	9,901,143	9,901,143	0	0%
<b>Operating activities</b>						
<b>Revenue from operating activities (excludes rates)</b>						
General purpose funding	3,973,844	2,807,920	2,172,962	2,539,464	(366,503)	(17%)
Governance	105,060	105,060	69,322	156,360	(87,038)	(126%)
Law, order, public safety	267,224	267,224	191,988	283,771	(91,783)	(48%)
Health	262,102	262,102	188,084	243,913	(55,828)	(30%)
Education and welfare	137,351	137,351	30,631	71,905	(41,274)	(135%)
Housing	10,208,073	10,208,073	6,069,359	5,768,228	301,130	5%
Community amenities	12,170,200	12,170,200	11,871,400	12,146,057	(274,657)	(2%)
Recreation and culture	7,378,697	7,378,697	4,937,327	4,888,426	48,901	1%
Transport	585,669	585,669	310,775	368,505	(57,729)	(19%)
Economic services	490,235	490,235	325,804	332,258	(6,454)	(2%)
Other property and services	188,396	188,396	46,433	96,782	(50,349)	(108%)
	35,766,851	34,600,927	26,214,085	26,895,669	(681,585)	(3%)
<b>Expenditure from operating activities</b>						
General purpose funding	(857,207)	(857,207)	(500,034)	(552,945)	52,911	(11%)
Governance	(6,512,510)	(6,509,858)	(3,492,829)	(4,071,745)	578,916	(17%)
Law, order, public safety	(2,965,423)	(2,965,423)	(1,883,076)	(1,852,363)	(30,713)	2%
Health	(1,897,918)	(1,935,255)	(1,147,434)	(1,190,072)	42,638	(4%)
Education and welfare	(1,768,306)	(1,768,306)	(952,219)	(1,125,652)	173,432	(18%)
Housing	(10,027,824)	(10,147,824)	(6,110,976)	(5,820,463)	(290,512)	5%
Community amenities	(16,113,025)	(16,236,747)	(10,122,160)	(8,097,605)	(2,024,555)	20%
Recreation and culture	(28,127,117)	(28,127,117)	(16,072,034)	(15,581,796)	(490,238)	3%
Transport	(14,983,957)	(14,989,909)	(6,346,690)	(5,339,204)	(1,007,486)	16%
Economic services	(1,194,939)	(1,209,839)	(709,806)	(687,764)	(22,041)	3%
Other property and services	(355,475)	(427,565)	(626,813)	(665,939)	39,127	(6%)
	(84,803,700)	(85,175,049)	(47,964,070)	(44,985,548)	(2,978,522)	6%

	Budget	Amended Budget	YTD Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
<b>Operating activities excluded from budget</b>						
Depreciation and amortisation	13,219,659	13,219,659	3,498,723	3,340,196	158,527	5%
(Profit) on asset disposals	(18,669)	(18,669)	0	(589)	589	No Budget
Loss on asset disposals	435,866	435,866	0	57,870	(57,870)	No Budget
Movement in non-current leave provisions	(243,498)	(243,498)	0	0	0	No Budget
Movement in non-current assets	0	0	0	13,524	(13,524)	No Budget
Aged persons liability adjustment	0	0	0	318,764	(318,764)	No Budget
	13,393,358	13,393,358	3,498,723	3,729,764	(231,041)	(7%)
<b>Amount attributable to operating activities</b>	(31,242,639)	(27,279,622)	(8,350,119)	(4,458,971)	(3,891,148)	47%
<b>Investing activities</b>						
Non-operating grants, subsidies and contributions	3,471,678	3,899,989	1,328,990	1,435,411	(106,421)	(8%)
Purchase of property, plant and equipment	(7,567,707)	(7,796,432)	(4,187,395)	(3,243,041)	(944,354)	23%
Purchase and construction of infrastructure	(11,595,559)	(11,546,641)	(4,078,722)	(2,871,089)	(1,207,633)	30%
Purchase of intangible assets	(250,000)	(250,000)	(240,000)	(83,648)	(156,352)	65%
Proceeds from disposal of assets	685,600	685,600	0	274,696	(274,696)	No Budget
<b>Amount attributable to investing activities</b>	(15,255,988)	(15,007,484)	(7,177,127)	(4,487,671)	(2,689,456)	37%
<b>Financing activities</b>						
Repayment of borrowings	(4,200)	(4,200)	(3,125)	(3,125)	0	0%
Proceeds from self-supporting loans	4,200	4,200	3,125	3,125	0	0%
Transfer to reserves	(1,129,892)	(3,207,799)	(400,000)	0	(400,000)	100%
Transfer from reserves	2,977,052	2,926,609	0	0	0	No Budget
<b>Amount attributable to financing activities</b>	1,847,160	(281,190)	(400,000)	0	(400,000)	100%
<b>Budget deficiency before general rates</b>	(44,651,467)	(42,568,296)	(15,927,246)	(8,946,643)	(6,980,604)	44%
<b>Estimated amount to be raised from general rates</b>	46,151,467	45,329,352	46,151,467	45,992,745	158,722	0%
<b>Net current assets at the end of the year - surplus/(deficit)</b>	1,500,000	2,761,056	30,224,221	37,046,102	(6,821,882)	(23%)

**City of Bayswater**  
**Financial Activity Statement - Significant Variances**  
**for the period 1 July 2018 to 28 February 2019**

**Operating activities****Revenue from operating activities (excludes rates)**

## General purpose funding

- The Financial Assistance Grant received is higher than budgeted after the budget amendment for the advance payment made in June 2018.
- Interest earnings are higher than the budget phasing estimate for this period.
- Interest and charges on rate instalments are higher than expected.

## Governance

- A reimbursement has been received for an insurance claim made in the 2017-18 financial year.
- Unbudgeted reimbursement has been received for a training course due to a Councillor's resignation.
- Unbudgeted workers' compensation insurance claims have been received for expenses incurred in 2017-18.

## Law, order, public safety

- The 1<sup>st</sup> quarter operating grant 2018-19 for Bayswater SES was received in advance, in June 2018, contrary to the budget.
- Infringements for animal and fire prevention are higher than budget. The City successfully prosecuted a dog attack resulting in additional unexpected income for July 2018.
- The impounding and disposal fees are also higher than budget.
- Reimbursements for legal costs are higher than budget phasing estimate for this period.

## Health

- Food business licences are higher than the budget phasing estimate. So far, this income for 2018-19 has met the annual budget.
- Unbudgeted revenue has been received for: the City's hosting of the Local Government Heatwave Workshop; and mosquito control treatment.
- Unbudgeted grant received from Contiguous Local Authority Group (CLAG).

## Education and welfare

- Lease income is higher than the budget phasing estimate for this period.
- Grant for the Age Friendly Strategy received earlier than budgeted.
- Other user charges such as membership, admission fees are higher than the budget phasing estimate for this period.

## Housing

- Lease revenue is lower than budget due to the decrease in residents intake pending the sale of business.
- Personal care subsidies are lower than budget due to the budget phasing estimate.
- Management fee reimbursements are lower than budget due to the timing difference in raising invoices.

## Community amenities

- Unbudget grants received for works in sustainable environment maintenance areas.
- Refuse charges and royalties are higher than budget estimates.

## Recreation and culture

- Within the 10% or \$100,000 variance threshold.

**Transport**

- Parking infringement revenue is higher than budget. The budget spread has been based on 2017-18 income patterns, however income in early 2017-18 was lower due to staff vacancies.
- Unbudgeted tree removal income was received.
- Income from parking prohibition signs is higher than budget due to the budget spread.
- Subdivision supervision fees were received earlier than budgeted.
- Unbudgeted income for reimbursement of street signs installation. This will be offset against the corresponding expenditure in installation costs.

**Economic services**

- Within the 10% or \$100,000 variance threshold.

**Other property and services**

- Unbudgeted credit card surcharge previously credited to bank fees; adjustment to be effected as part of the mid-year budget review.

**Expenditure from operating activities****General purpose funding**

- Instead of allocating rates on Council's properties as expenses, rates income was reduced by an equivalent amount, therefore the budget needs to be amended to reflect the change of practice.
- Printing and postage are lower than budget due to more residents taking up eRates and also there is saving from the change of using priority mail to normal mailing service.
- Donation requests are slightly lower than budget compared to last year's.
- Legal expenses are lower than budget.

**Governance**

- Overall expenditure is over budget due to phasing of the budget.

**Law, order, public safety**

- Within the 10% or \$100,000 variance threshold.

**Health**

- Within the 10% or \$100,000 variance threshold.

**Education and welfare**

- Project costs and sundry expenditure in Community Development areas are higher due to the budget phasing estimate. Payments for leave entitlements will be adjusted against provisions at the end of the year.

**Housing**

- Personal care subsidies and management fee reimbursements for aged care services are lower than budget due to the budget phasing estimate and the timing difference in raising invoices.

**Community amenities**

- Employee costs are lower than budget due to a previous vacant position in the sustainability and environment section, however agency staff have been utilised in some areas of work.
- Bus shelter costs are lower than budget due to the timing in service delivery.
- Invoices for waste collection services are normally received weeks after end of month resulting in accounts showing underspending.
- Litter control expenses such as dog bags and bins are lower than the budget phasing estimate for this period.
- Expenses under Strategic Planning for the heritage incentives and inventory programs are lower than the budget phasing estimate for this period.
- Community grants and sponsorships are lower than the budget due to budget phasing estimate.
- Other project costs and sundry expenditure under community amenities program are lower due to the budget phasing estimate.



**Recreation and culture**

- Utility is lower than budget due to the timing of supplier's billing.
- Garden maintenance contractors under budget due to timing of work completed.
- Casual wages under budget due to budget phasing.
- Security expenditure budgeted for the recreation facilities has not been fully utilised until required.
- Altone Park maintenance is lower than budget due to the pending outcome of the contract negotiation.

**Transport**

- Employee costs are lower than budget due to several vacant positions in both the Engineering and Parks and Gardens areas, however agency staff have been utilised in some areas of work.
- Street lighting is lower than budget due to the timing of supplier's billing.
- Overhead allocations are lower than budget due to variance in year-to-date expenditure for relevant cost accounts; this may pick up in future months.
- Insurance premium, software maintenance, utilities costs and contract maintenance are lower than budget due to budget spread timing.

**Economic services**

- Within the 10% or \$100,000 variance threshold.

**Other property and services**

- Within the 10% or \$100,000 variance threshold.

**Operating activities excluded from the budget****Depreciation and amortisation**

- Depreciation variance is lower due to budget phasing estimate.

**Investing activities****Non-operating grants, subsidies and contributions**

- Capital grant income is higher than budget due to a grant received in 2018-19 for a project completed in 2017-18.

**Capital acquisitions**

- Capital expenditure is lower than budget due to commencement timing of projects. The details of all capital works can be found in **Attachment 3**.

**Financing activities****Borrowings**

- The self-supporting loan is repaid quarterly to the West Australian Treasury Corporation. The club is subsequently invoiced and the City reimbursed.

**Reserve transfers**

- A transfer from a reserve is processed once a reserve's funds are expended and is subject to the timing of the transaction processing. Transfer to reserves for 2018-19 will be processed in the coming months upon the maturity of term deposits.

**Rates**

- The variance is caused by adjustment for prepaid rates.

**City of Bayswater  
Net Current Assets  
as at 28 February 2019**

<b>Municipal and Aged Persons Homes</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
	\$	\$
<b>Current assets</b>		
Cash and cash equivalents	70,006,604	93,838,270
Trade and other receivables	4,844,389	7,108,245
Inventories	145,962	134,633
Prepayments	29,918	111,460
<b>Total</b>	75,026,873	101,192,608
<b>Current liabilities</b>		
Trade and other payables	(32,107,253)	(31,216,189)
Current portion of long-term borrowings	(4,202)	(1,076)
Provisions	(5,079,680)	(5,079,680)
Clearing accounts	0	(233,730)
<b>Total</b>	(37,191,135)	(36,530,675)
<b>Net current assets</b>	37,835,738	64,661,932
Restricted - Reserves	(41,134,262)	(41,134,262)
Cash backed employee provisions	1,221,897	1,221,897
Restricted - Aged Persons Homes	11,977,771	12,296,535
	9,901,143	37,046,102



**City of Bayswater**  
**Statement of Comprehensive Income**  
**by Nature or Type**  
**for the period 1 July 2018 to 28 February 2019**

	Budget	Amended Budget	YTD Budget	YTD Actual
	\$	\$	\$	\$
<b>Revenue</b>				
Rates	46,151,467	45,329,352	46,151,467	45,992,745
Operating grants, subsidies and contributions	10,598,442	9,432,518	6,242,542	6,258,906
Fees and charges	21,751,146	21,751,146	17,981,654	18,059,772
Interest earnings	2,366,713	2,366,713	1,781,789	2,011,643
Other revenue	1,031,881	1,031,881	208,100	564,759
	<u>81,899,649</u>	<u>79,911,610</u>	<u>72,365,552</u>	<u>72,887,825</u>
<b>Expenses</b>				
Employee costs	(33,242,729)	(33,242,729)	(21,662,735)	(21,039,036)
Materials and contracts	(25,116,292)	(25,487,641)	(14,456,132)	(13,149,071)
Utility charges	(3,619,560)	(3,619,560)	(2,253,965)	(1,786,733)
Depreciation and amortisation	(13,219,659)	(13,219,659)	(3,498,723)	(3,340,196)
Insurance expenses	(1,050,300)	(1,050,300)	(1,050,300)	(792,124)
Interest expenses	(1,308)	(1,308)	(510)	(979)
Other expenditure	(8,117,988)	(8,117,988)	(5,041,706)	(4,819,540)
	<u>(84,367,836)</u>	<u>(84,739,185)</u>	<u>(47,964,070)</u>	<u>(44,927,678)</u>
	<u>(2,468,188)</u>	<u>(4,827,576)</u>	<u>24,401,482</u>	<u>27,960,147</u>
Non-operating grants, subsidies and contributions	3,471,678	3,899,989	1,328,990	1,435,411
Profit on asset disposals	18,669	18,669	0	589
(Loss) on asset disposals	(435,866)	(435,866)	0	(57,870)
	<u>3,054,481</u>	<u>3,482,792</u>	<u>1,328,990</u>	<u>1,378,131</u>
<b>Net result</b>	<u>586,293</u>	<u>(1,344,784)</u>	<u>25,730,472</u>	<u>29,338,278</u>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets	0	0	0	0
<b>Total other comprehensive income</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total comprehensive income</b>	<u>586,293</u>	<u>(1,344,784)</u>	<u>25,730,472</u>	<u>29,338,278</u>

Attachment 2

**City of Bayswater**  
**Cash Backed Reserves**  
**for the period 1 July 2018 to 28 February 2019**

	Opening Balance	Budget Amended		Closing Balance	Opening Balance	Actual		Closing Balance
	\$	Transfer to	Transfer (from)	\$	\$	Transfer to	Transfer (from)	\$
Aged Persons Homes - General Reserve	16,206,268	240,492	(1,044,452)	15,402,308	16,206,268	0	0	16,206,268
Aged Persons Homes - Prudential Requirements Reserve	2,517,203	36,690	0	2,553,893	2,517,203	0	0	2,517,203
Bayswater Bowling Club Capital Improvements Reserve	0	10,000	0	10,000	0	0	0	0
Bayswater Tennis Club Reserve	152,675	2,972	0	155,647	152,675	0	0	152,675
Bayswater Waves Aquatic Centre Reserve	84,465	2,590	0	87,055	84,465	0	0	84,465
Bore and Reticulation Reserve	642,212	18,151	0	660,363	642,212	0	0	642,212
Building Furniture and Equipment Reserve	652,933	18,454	0	671,387	652,933	0	0	652,933
City Buildings and Amenities Reserve	1,920,044	71,266	0	1,991,310	1,920,044	0	0	1,920,044
Civic Centre Reserve	580,687	16,412	0	597,099	580,687	0	0	580,687
Community Housing Reserve	33,221	0	(33,210)	11	33,221	0	0	33,221
Eric Singleton Bird Sanctuary Reserve	1,161,376	32,824	0	1,194,200	1,161,376	0	0	1,161,376
Footpath and Cycleway Reserve	320,875	9,069	0	329,944	320,875	0	0	320,875
General Waste Management Reserve	26,957	762	0	27,719	26,957	0	0	26,957
Golf Courses Reserve	1,066,866	18,562	(410,913)	674,515	1,066,866	0	0	1,066,866
Information Technology Reserve	307,823	8,080	(27,000)	288,903	307,823	0	0	307,823
Landfill Restoration Reserve	480,587	11,395	(64,525)	427,457	480,587	0	0	480,587
Les Hansman Centre Development Reserve	4,912,146	138,829	0	5,050,975	4,912,146	0	0	4,912,146
Long Service Leave and Entitlements Reserve	1,221,897	34,534	0	1,256,431	1,221,897	0	0	1,221,897
Major Capital Works Reserve	2,372,752	2,250,721	(685,307)	3,938,166	2,372,752	0	0	2,372,752
Maylands Lakes Reserve	0	131,105	0	131,105	0	0	0	0
Maylands Waterland Reserve	58,069	1,641	0	59,710	58,069	0	0	58,069
Morley City Centre Reserve	580,687	16,412	0	597,099	580,687	0	0	580,687
Morley Sport and Recreation Centre Reserve	580,687	14,574	(65,000)	530,261	580,687	0	0	580,687
Plant and Works Equipment Reserve	196,790	5,562	0	202,352	196,790	0	0	196,790
Playground and Parks Reserve	1,655,940	42,312	0	1,698,252	1,655,940	0	0	1,655,940
River Restoration Reserve	353,741	364	0	354,105	353,741	0	0	353,741
Roads and Drainage Reserve	499,720	14,123	0	513,843	499,720	0	0	499,720
Senior Citizens Building Reserve	348,412	9,847	0	358,259	348,412	0	0	348,412
Strategic Land Acquisition Reserve	44,873	2,460	0	47,333	44,873	0	0	44,873
Streetscapes Reserve	686,920	13,760	(200,000)	500,680	686,920	0	0	686,920
Sustainable Environment Reserve	292,105	618	(276,202)	16,521	292,105	0	0	292,105
The RISE Reserve	580,687	16,412	0	597,099	580,687	0	0	580,687
Workers Compensation Reserve	594,644	16,806	0	611,450	594,644	0	0	594,644
<b>Total</b>	<b>41,134,262</b>	<b>3,207,799</b>	<b>(2,806,609)</b>	<b>41,535,452</b>	<b>41,134,262</b>	<b>0</b>	<b>0</b>	<b>41,134,262</b>

**Attachment 3**

**City of Bayswater  
Capital Acquisitions & Non-Operating Grants  
for the period 1 July 2018 to 28 February 2019**

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Non-operating grants, subsidies and contributions - summary</b>						
1622 Buildings	(71,530)	(211,530)	(211,530)	(259,527)	0	47,997
1632 Furniture and equipment	(277,976)	(275,151)	(147,960)	(147,960)	0	(127,192)
1652 Plant and equipment	(250,000)	(250,000)	0	0	0	(250,000)
1702 Roads	(1,260,322)	(1,551,458)	(900,000)	(871,399)	0	(680,059)
1722 Drainage	0	0	0	(87,026)	0	87,026
1732 Park development	(1,611,850)	(1,611,850)	(69,500)	(69,500)	0	(1,542,350)
	<u>(3,471,678)</u>	<u>(3,899,989)</u>	<u>(1,328,990)</u>	<u>(1,435,411)</u>	<u>0</u>	<u>(2,464,578)</u>
<b>Capital acquisitions - summary</b>						
<b>Purchase of property, plant and equipment</b>						
1622 Buildings	3,101,430	3,364,119	2,247,670	2,357,472	356,652	649,995
1632 Furniture and equipment	1,790,677	1,789,970	854,605	524,045	159,169	1,106,756
1652 Plant and equipment	2,675,600	2,642,343	1,085,120	361,524	406,393	1,874,425
	<u>7,567,707</u>	<u>7,796,432</u>	<u>4,187,395</u>	<u>3,243,041</u>	<u>922,214</u>	<u>3,631,176</u>
<b>Purchase and construction of infrastructure assets</b>						
1702 Roads	3,598,957	3,600,555	1,615,300	1,542,698	658,943	1,398,914
1722 Drainage	210,000	277,180	120,000	117,014	36,043	124,124
1732 Park development	7,461,052	7,343,356	2,135,872	1,043,772	590,593	5,708,991
1742 Other infrastructure	325,550	325,550	207,550	167,605	66,569	91,375
	<u>11,595,559</u>	<u>11,546,641</u>	<u>4,078,722</u>	<u>2,871,089</u>	<u>1,352,148</u>	<u>7,323,404</u>
<b>Purchase of intangible assets</b>						
1852 Intangible assets	250,000	250,000	240,000	83,648	12,995	153,357
	<u>250,000</u>	<u>250,000</u>	<u>240,000</u>	<u>83,648</u>	<u>12,995</u>	<u>153,357</u>
	<u>19,413,266</u>	<u>19,593,073</u>	<u>8,506,117</u>	<u>6,197,778</u>	<u>2,287,358</u>	<u>11,107,937</u>

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Buildings</b>						
<b>Building major capital works</b>						
80059 Chlorine gas sensors	0	25,000	0	0	0	25,000
80116 Hydrotherapy pool and spa refurbishment	836,410	846,306	750,000	735,189	111,600	(484)
80118 Ultrasonic depth sensors for balance tanks	0	16,000	0	0	0	16,000
80189 Bedford Bowling Club	0	0	0	5,968	0	(5,968)
80194 Bayswater Tennis Clubrooms	50,524	19,683	50,524	108,974	12,335	(101,626)
80412 Pat O'Hara Floodlight revamp	0	44,182	0	50,022	0	(5,840)
80420 Maylands Town Centre Toilet Block	0	148,000	0	0	0	148,000
	886,934	1,099,171	800,524	900,154	123,935	75,082
<b>Building minor capital works</b>						
80332 Noranda Soccer Club - repair paving	6,000	6,000	0	0	0	6,000
80333 Noranda Child Care Centre - replacement of carpets	2,500	2,500	0	74	0	2,426
80334 Noranda Family Centre (Ngala) - replacement of windows	17,000	17,000	17,000	15,329	0	1,671
80335 MSRC - replace main electronic scoreboards in main stadium	24,000	24,000	24,000	34,634	0	(10,634)
80336 MSRC - replace ceiling (Green Room)	15,000	15,000	15,000	9,850	210	4,940
80338 Maylands Tennis Club - patio replacement and external paint	7,000	7,000	7,000	6,008	0	993
80339 Air Conditioners Replacement Program	45,000	45,000	45,000	61,224	0	(16,224)
80340 Whatley Hall Pigeon Club - external paint	5,000	5,000	1,000	7,155	0	(2,155)
80341 Jamieson Pav (Upper Hillcrest) - external painting incl roof	17,000	17,000	17,000	16,058	0	942
80342 Tara Street Child Care Centre - box gutter	5,000	5,000	5,000	4,270	0	730
80343 Sue Belcher Netball Centre - replace tapware	3,000	3,000	3,000	3,869	0	(869)
80344 Shearn Park Changerooms - external painting and signage	6,000	6,000	6,000	6,724	0	(724)
80345 Salisbury Street Child Care Centre - external painting	6,000	6,000	6,000	6,885	0	(885)
80346 Depot - reno toilet and showers (Stage 2) and internal paint	75,000	75,000	75,000	61,019	1,150	12,831
80347 Paddy Walker Depot - replacement of security system	15,000	15,000	0	0	0	15,000
80348 Bayswater Tennis Club Curators Shed - roof restoration	16,500	16,500	0	0	0	16,500
80349 Bayswater Library staff room upgrade (Stage 2)	20,000	20,000	5,000	1,080	0	18,920
80350 Bayswater Bowling Club - replacement of ceiling and carpets	75,000	75,000	45,000	48,450	120	26,430
80351 Bardon Park Public Toilet - painting	3,000	3,000	3,000	2,565	0	435
80352 ANA Rowing Club - lighting renewal	15,000	15,000	15,000	4,982	0	10,018
80353 Maylands Hall - replace carpet and stormwater connection	13,000	13,000	13,000	9,007	0	3,993
80354 Hampton Sq (Bulgarian Club) - paint ceiling, replace lights	10,500	10,500	10,500	5,128	0	5,372
80355 Hampton Park Scout Hall - upgrade of external access paths	12,000	12,000	0	0	12,000	0
80356 Halliday House - reinstatement of entry path	20,000	20,000	16,000	11,354	6,297	2,349

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
80357 Frank Drago Reserve - upgrade of toilets and outbuildings	2,000	2,000	2,000	2,903	0	(903)
80358 EB Brown Pav - render face brickwork, upgrade changerooms	90,000	90,000	90,000	111,641	0	(21,641)
80359 Drill Hall - paint internal toilet areas	6,000	6,000	6,000	2,622	3,750	(372)
80360 Civic Centre - roof replacement and box gutter	8,000	8,000	8,000	12,758	0	(4,758)
80361 Bedford Filipino Club - upgrade lighting and repair paving	17,000	17,000	17,000	22,905	0	(5,905)
80397 Wotton Reserve and Lightning Park Reserve separate meter	20,000	20,000	10,000	0	0	20,000
80399 Les Hansman Community Centre - security modifications	14,000	14,000	14,000	12,538	0	1,462
80400 Civic Centre - building alterations	0	0	0	26,937	0	(26,937)
80417 Environment House - Gutter renewal	0	6,000	0	0	0	6,000
	590,500	596,500	475,500	507,969	23,527	65,004
<b>Aquatic facilities</b>						
80365 Bayswater Waves refurbishment - tender design	200,000	200,000	0	0	0	200,000
80368 Bayswater Waves - re-routing of the chlorine gas line	16,000	16,000	1,000	0	0	16,000
	216,000	216,000	1,000	0	0	216,000
<b>Aged care facilities</b>						
80390 Aged Persons Homes - general provisions	1,000,000	1,044,452	800,000	0	0	1,044,452
80405 Aged Care - Mertome ILUs	0	0	0	17,309	0	(17,309)
80409 Aged Care - Carramar Hostel Redevelopment Project	0	0	0	649,215	0	(649,215)
80410 Aged Care - Mertome Redevelopment Project	0	0	0	172,484	4,451	(176,935)
	1,000,000	1,044,452	800,000	839,008	4,451	200,993
<b>Community capital requests</b>						
80277 ANA Rowing Club - privacy wall	2,046	2,046	2,046	2,587	0	(541)
80279 Bayswater Bowls and Recreation Club - painting and carpet	32,000	32,000	32,000	43,595	0	(11,595)
80281 Bedford Morley Cricket Club - storage	24,450	24,450	1,500	1,534	26,897	(3,981)
80282 Eastern District Alliance Church - Carramar Ctr - LED lights	1,000	1,000	1,000	0	0	1,000
80284 Morley Bulldogs Junior Football - changerooms and toilets	17,000	17,000	17,000	20,864	0	(3,864)
80285 Morley Bulldogs Junior Football - meeting rooms & corridor	7,000	7,000	7,000	6,136	0	864
80287 Morley Noranda Recreation Club Inc - toilet refurbishment	20,000	20,000	0	0	27,580	(7,580)
80288 Noranda City Junior Football Club - changeroom upgrade	70,000	70,000	15,600	1,350	68	68,582
80289 Noranda Netball Association - fencing	9,500	9,500	0	0	0	9,500
80290 West Coast Model RC Inc - wash bay for toy trucks	5,000	5,000	1,000	0	0	5,000
	187,996	187,996	77,146	76,066	54,545	57,384



		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
<b>IT capital</b>							
80363	Depot - upgrade communications tower from 28 to 50 metres	160,000	160,000	33,500	3,341	135,197	21,462
		160,000	160,000	33,500	3,341	135,197	21,462
<b>Sustainable environment</b>							
80271	Water and Energy Efficiency - building upgrades	50,000	50,000	50,000	21,844	14,995	13,161
		50,000	50,000	50,000	21,844	14,995	13,161
<b>Land</b>							
80256	Fence re-alignment for 271 Collier Road Bayswater	10,000	10,000	10,000	9,091	0	909
		10,000	10,000	10,000	9,091	0	909
Total Buildings		3,101,430	3,364,119	2,247,670	2,357,472	356,652	649,995
<b>Furniture and equipment</b>							
<b>Aquatic facilities</b>							
80366	Bayswater Waves - replace 50m pool lane ropes	10,000	10,000	10,000	8,901	0	1,099
80367	Bayswater Waves - replace spa booster hair and lint pot	6,000	6,000	0	0	6,845	(845)
80369	Bayswater Waves - replace pool cleaner	18,000	18,000	18,000	12,809	0	5,191
		34,000	34,000	28,000	21,710	6,845	5,445
<b>Community capital requests</b>							
80278	ANA Rowing Club - CCTV	4,400	4,400	0	0	0	4,400
80286	Morley Noranda Recreation Club Inc - furniture	17,140	17,140	17,140	7,818	0	9,322
		21,540	21,540	17,140	7,818	0	13,722
<b>Furniture and equipment</b>							
80075	Noranda CCTV	2,825	2,118	500	390	0	1,729
80337	MSRC - replace main air-conditioner in Wellington Room	65,000	65,000	0	0	0	65,000
80381	Library Services - 3 x Wi-Fi people counters	9,600	9,600	0	0	0	9,600
80382	Bayswater Library - replace public area furniture (Stage 2)	20,000	20,000	5,000	4,372	0	15,628
80383	Bayswater Library - replace workroom furniture (Stage 3)	9,200	9,200	0	0	0	9,200
80384	RFID asset control and security system	192,500	192,500	192,500	75,947	94,967	21,586
80385	The RISE - strength equipment replacement	75,000	75,000	75,000	78,595	0	(3,595)
80386	The RISE - upgrade Function Suite, Comm.Hall audio-visual	40,000	40,000	40,000	37,403	0	2,597
		414,125	413,418	313,000	196,707	94,967	121,744

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
<b>IT capital</b>							
80088	Virtual Infrastructure Server Replacement Program	289,600	289,600	100,000	45,704	0	243,896
80089	Network infrastructure	125,436	125,436	50,000	39,572	7,015	78,848
80090	Virtual Infrastructure Storage Replacement Program	250,000	250,000	60,000	9,641	12,243	228,116
80091	PC replacement program	192,000	192,000	126,000	106,461	8,659	76,880
80260	Spatial - workstations	9,000	9,000	0	0	0	9,000
80261	Spatial - storage server	25,000	25,000	5,000	0	0	25,000
		891,036	891,036	341,000	201,379	27,917	661,740
<b>IT renewal</b>							
80387	General IT Equipment Replacement Program	36,465	36,465	36,465	26,534	7,391	2,540
80388	Plant Replacement Program - lge. format scanner and printer	65,000	65,000	13,000	18,811	17,760	28,429
80389	Geodetic surveying GPS rover replacement	36,000	36,000	36,000	45,820	0	(9,820)
		137,465	137,465	85,465	91,165	25,151	21,149
<b>CCTV</b>							
80274	Integrated CCTV networks	27,000	27,000	5,000	0	0	27,000
80275	Riverside car parks - CCTV installation	265,511	265,511	65,000	5,265	4,290	255,956
		292,511	292,511	70,000	5,265	4,290	282,956
Total Furniture and equipment		1,790,677	1,789,970	854,605	524,045	159,169	1,106,756
<b>Plant and equipment</b>							
<b>Plant and equipment</b>							
80257	Plant and Fleet Replacement Program	2,425,600	2,392,343	1,025,120	360,542	406,393	1,625,408
		2,425,600	2,392,343	1,025,120	360,542	406,393	1,625,408
<b>Road construction</b>							
80062	DOT Bike Boulevard Stage 2 and 3	250,000	250,000	60,000	983	0	249,017
		250,000	250,000	60,000	983	0	249,017
Total Plant and equipment		2,675,600	2,642,343	1,085,120	361,524	406,393	1,874,425

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Roads</b>						
<b>Road construction</b>						
80009 McGann Street ROW NO 1	45,000	45,000	10,000	0	0	45,000
80073 Crossovers	620,000	620,000	320,000	322,161	49,045	248,794
80197 Russell St	0	0	0	0	6,141	(6,141)
80198 Resurface ROWs	20,000	21,598	0	0	0	21,598
80245 Traffic management - general	90,000	90,000	90,000	13,106	0	76,894
80247 Traffic management - paving	25,000	25,000	5,000	0	0	25,000
80266 U-turn facility - Beechboro Road North & Hamersley Avenue	100,000	100,000	100,000	72,658	0	27,342
80302 Peninsula Road - Kirkham Hill Tce to 150m past Wall Street	436,800	436,800	0	29	179,054	257,717
80303 Morley Drive (WB) - Wicks Street to Harrowshill Road	84,400	84,400	0	0	57,208	27,192
80304 Russell Street - Walter Road to Smith Street	233,300	233,300	33,300	0	123,609	109,691
	1,654,500	1,656,098	558,300	407,954	415,057	833,087
<b>Road renewal</b>						
80267 Walter Road West resurfacing	85,555	85,555	15,000	0	99,305	(13,750)
80268 Railway Parade resurfacing	105,581	105,581	20,000	0	0	105,581
	191,136	191,136	35,000	0	99,305	91,831
<b>Roads to recovery</b>						
80292 Resurface Wattle Drive	82,000	82,000	82,000	95,476	325	(13,801)
80293 Resurface Wheatstone Drive	52,000	52,000	52,000	60,039	0	(8,039)
80294 Resurface Waratah Road	39,000	39,000	39,000	47,263	0	(8,263)
80295 Resurface Ironbark Road	28,000	28,000	28,000	30,466	0	(2,466)
80296 Resurface Silver Place	17,000	17,000	17,000	19,117	0	(2,117)
80305 Melaleuca Court - Darwin to cul-de-sac	22,000	22,000	22,000	25,629	0	(3,629)
80306 Yate Court - Wattle Drive to cul-de-sac	24,000	24,000	24,000	24,522	0	(522)
80307 Hovea Court - Wattle Drive to cul-de-sac	30,000	30,000	30,000	32,484	0	(2,484)
80308 Marlock Court - Wattle Drive to cul-de-sac	20,000	20,000	20,000	19,283	0	717
80309 Laurina Place - Wattle Drive to cul-de-sac	23,000	23,000	23,000	25,021	0	(2,021)
	337,000	337,000	337,000	379,298	325	(42,623)



	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Based road grant</b>						
80310 Coralgum Court - Wattle Drive to cul-de-sac	11,000	11,000	11,000	17,653	0	(6,653)
80311 Blackbutt Court - Waratah Road to cul-de-sac	20,000	20,000	20,000	31,271	0	(11,271)
80312 Casuarina Way - Waratah Road to cul-de-sac	41,000	41,000	41,000	52,478	0	(11,478)
80313 Pitt Court - Waratah Road to cul-de-sac	18,000	18,000	18,000	29,670	0	(11,670)
80314 Hardy Road - Moojebing Street to River Road	70,000	70,000	70,000	85,294	0	(15,294)
80315 Cabramatta Street - Hardy Road to Kenmure Avenue	23,000	23,000	23,000	31,401	0	(8,401)
80316 Paddington Street - Moojebing Street to Pearson Street	26,000	26,000	26,000	31,117	0	(5,117)
80317 Drainage kerb renewal	120,000	120,000	120,000	74,222	6,982	38,795
80320 Raymond/Flinders/Cullen St - Spencer to Cullen	78,000	78,000	78,000	93,076	0	(15,076)
80321 Pickett Street - Cullen Street to Flinders Street	34,000	34,000	34,000	38,752	636	(5,388)
80322 Shaftesbury Avenue - Park Street to Beaufort Street	36,000	36,000	36,000	36,948	0	(948)
80323 Warnes Street - Ninth Avenue to Rowlands Street	17,000	17,000	17,000	18,514	0	(1,514)
80324 George Street - Ninth Avenue to Rowlands Street	19,000	19,000	19,000	20,332	0	(1,332)
80325 Chamwood Street - Wolseley Road to Lincoln Road	44,000	44,000	44,000	52,857	0	(8,857)
	557,000	557,000	557,000	613,583	7,619	(64,202)
<b>Traffic management</b>						
80291 City wide traffic implementation	129,321	129,321	25,000	0	8,200	121,121
80297 Traffic Management - Disability Access Committee	20,000	20,000	0	0	0	20,000
	149,321	149,321	25,000	0	8,200	141,121
<b>Other road construction</b>						
80298 Resurface various ROWs	40,000	40,000	0	912	0	39,088
80299 Resurface cycleway - Woodhouse Road	28,000	28,000	28,000	9,590	7,265	11,145
80300 Reconstruct ROW No 56 - Adelphi, Shaftesbury, The Strand	20,000	20,000	0	0	0	20,000
80301 Whatley Crescent Ninth to Commercial - stencil infill	10,000	10,000	10,000	13,287	0	(3,287)
	98,000	98,000	38,000	23,789	7,265	66,946
<b>Arterial road construction</b>						
80326 Resurface Grand Promenade - Walter Road to 100m	56,000	56,000	10,000	0	45,394	10,606
80327 Resurface Whatley Crescent - Guildford Road to 150m	50,000	50,000	10,000	0	51,431	(1,431)
	106,000	106,000	20,000	0	96,825	9,175

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Entry statement</b>						
80328 Beechboro Road entry statement - refurbishment	6,000	6,000	0	0	0	6,000
	6,000	6,000	0	0	0	6,000
<b>Footpath construction</b>						
80063 New footpath construction	500,000	500,000	45,000	118,074	12,688	369,238
80415 Verge parking - Amana Living	0	0	0	0	11,659	(11,659)
	500,000	500,000	45,000	118,074	24,347	357,579
<b>Total Roads</b>	<b>3,598,957</b>	<b>3,600,555</b>	<b>1,615,300</b>	<b>1,542,698</b>	<b>658,943</b>	<b>1,398,914</b>
<b>Drainage</b>						
<b>Drainage construction</b>						
80047 Russell Street Park - grant funds	50,000	117,180	50,000	55,515	6,813	54,852
80248 Urban water sensitive design	90,000	90,000	20,000	0	25,000	65,000
80249 Drainage grates	40,000	40,000	20,000	27,652	4,230	8,118
80414 Seventh/Guildford Drainage MRWA	0	0	0	3,107	0	(3,107)
	180,000	247,180	90,000	86,273	36,043	124,864
<b>Drainage renewal</b>						
80331 Frank Drago Reserve - infield drainage	30,000	30,000	30,000	30,740	0	(740)
	30,000	30,000	30,000	30,740	0	(740)
<b>Total Drainage</b>	<b>210,000</b>	<b>277,180</b>	<b>120,000</b>	<b>117,014</b>	<b>36,043</b>	<b>124,124</b>
<b>Park development</b>						
<b>Community capital requests</b>						
80280 Bayswater Little Athletics Club - safety netting	5,000	5,000	5,000	2,987	0	2,013
80283 Morley Bowling Club - bowling greens rubbers upgrade	9,750	9,750	9,750	4,900	0	4,850
	14,750	14,750	14,750	7,887	0	6,863

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Park development construction</b>						
80002 Active reserve floodlight upgrade - audit outcome pending	6,260	6,260	6,260	0	4,313	1,947
80015 Playground replacements	41,305	42,550	0	0	0	42,550
80016 Golf course - perimeter fencing	16,543	16,543	16,543	15,411	0	1,132
80018 Emberson Reserve (South Section) - floodlighting	8,150	12,463	0	0	0	12,463
80032 Halliday Park	3,000	0	3,000	0	0	0
80033 Peninsula Golf Course - irrigation replacement (Year 1 of 2)	1,073,733	1,058,790	10,000	7,071	0	1,051,719
80036 Tom Cameron Res Irrigation	0	0	0	203	0	(203)
80038 Allan Hill Reserve - irrigation	8,440	4,531	2,000	1,175	0	3,356
80039 Birkett Reserve - irrigation	11,142	3,655	0	0	0	3,655
80043 Enhanced tree management	119,436	123,559	50,000	49,386	40,268	33,905
80048 Emberson Reserve (North Section)	14,944	14,944	14,944	0	5,387	9,557
80049 Frank Drago Reserve - pitch levelling and fencing	22,666	22,666	0	0	0	22,666
80050 Frank Drago Reserve - main pitch lighting	50,000	50,000	1,000	959	273	48,768
80064 Central irrigation expansion	95,000	95,000	95,000	83,364	6,200	5,436
80066 Tree planting	122,000	68,690	24,400	81	305	68,303
80067 Enhanced tree management	400,000	400,000	350,000	102,886	51,963	245,151
80071 Maylands Lakes Stage 1	196,010	116,202	80,000	54,107	47,087	15,008
80074 Landfill restoration	130,975	64,525	130,975	22,589	645	41,291
80081 West Coast Model Rally Club Inc - grandstand	37,000	37,000	37,000	32,306	0	4,694
80094 Tennis Court Lighting Replacement Hampton Square	0	32,183	0	32,490	0	(307)
80098 Noranda Athletics - floodlight replacement	10,000	9,086	10,000	0	2,295	6,792
80099 Playground replacements	435,000	435,000	435,000	135,042	131,250	168,708
80101 Court Surfacing - Various	0	50,000	0	38,128	28,680	(16,808)
80233 Park timber structures refurbishment	70,000	70,000	70,000	19,758	714	49,528
80234 Park post and rail replacement	80,000	80,000	80,000	21,895	449	57,656
80235 Bore and pump maintenance	100,000	100,000	100,000	96,314	0	3,686
80236 Irrigation control cubicles replacement	80,000	80,000	80,000	4,635	0	75,365
80238 Park entry gates replacement	20,000	20,000	20,000	20,506	1,315	(1,821)
80239 Park seats replacement	25,000	25,000	25,000	13,366	9,158	2,476
80240 Park shelters replacement	53,000	53,000	53,000	49,064	5,909	(1,973)
80242 Riverbank restoration	153,500	153,937	153,500	5,375	57,600	90,962
80255 Golf course development	125,000	125,000	40,000	12,409	48,687	63,904
80259 Maylands Waterland redevelopment	181,698	189,860	10,000	6,757	2,036	181,067
80264 Noranda Sports - new supply bore	28,000	25,799	15,000	1,281	0	24,518
80329 Irrigation upgrade/replacement program	302,000	302,000	60,000	16,552	17,345	268,102

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
80330 Bohemia Park - tubular fence renewal	7,500	7,500	7,500	7,057	0	443
80364 Maylands Waterland redevelopment	1,500,000	1,500,000	0	0	0	1,500,000
80370 Noranda Netball Court resurface	50,000	50,000	20,000	1,616	0	48,384
80371 Basketball Court Replacement Program	45,000	45,000	5,000	12,528	28,120	4,352
80372 Cricket wickets	24,000	24,000	24,000	29,169	4,107	(9,276)
80373 Install goal compounds at various locations	20,000	20,000	0	0	1,280	18,720
80374 Lightning and Houghton Parks - replace floodlight, switchbox	75,000	75,000	0	0	0	75,000
80375 Morley Bowling light replacement	80,000	80,000	0	0	0	80,000
80376 Bayswater Bowling Club and Frank Drago Reserve fencing	20,000	20,000	0	17,087	218	2,696
80377 Maylands Bowls Club fencing	35,000	35,000	5,000	40,180	0	(5,180)
80378 Wotton Reserve internal fencing	19,000	19,000	0	16,665	588	1,748
80379 Soccer goal post and sleeve replacement	16,000	16,000	3,000	0	4,835	11,165
80413 Hampton Tennis Court fencing	0	19,024	0	0	0	19,024
	5,911,302	5,798,767	2,037,122	967,409	501,027	4,330,331
<b>Sustainable environment</b>						
80269 Baigup Wetland Stage 1 - Activity Centre and Interpretation	160,000	160,000	0	0	0	160,000
80270 Bayswater Brook Living Stream	50,000	50,000	10,000	7,163	1,853	40,985
80272 Lightning Swamp Interpretation Plan Works	50,000	50,000	0	0	0	50,000
80273 Maylands Lakes restoration Stage 2	1,000,000	1,000,000	32,000	18,940	24,035	957,025
80418 Peters Place Living Stream	0	0	0	0	50,567	(50,567)
	1,260,000	1,260,000	42,000	26,103	76,454	1,157,443
<b>Tree management</b>						
80276 Streetscape upgrades	200,000	200,000	0	0	0	200,000
	200,000	200,000	0	0	0	200,000
<b>Drink fountains</b>						
80380 Drinks Fountains Replacement Program	30,000	30,000	20,000	17,255	13,112	(367)
	30,000	30,000	20,000	17,255	13,112	(367)
<b>Other infrastructure construction</b>						
80265 Eighth Avenue, Maylands - seating	20,000	20,000	20,000	23,176	0	(3,176)
	20,000	20,000	20,000	23,176	0	(3,176)

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Other infrastructure renewal</b>						
80362 BBQ Replacement Program	15,000	15,000	0	1,942	0	13,058
	15,000	15,000	0	1,942	0	13,058
<b>Land</b>						
80243 Wetland Restoration Stage 1	10,000	4,839	2,000	0	0	4,839
	10,000	4,839	2,000	0	0	4,839
Total Park development	7,461,052	7,343,356	2,135,872	1,043,772	590,593	5,708,991
<b>Other infrastructure</b>						
<b>Based road grant</b>						
80318 Carpark Resurfacing Program	48,000	48,000	25,000	15,716	0	32,284
80319 Replace various brick paved entries	32,000	32,000	15,000	9,692	0	22,308
	80,000	80,000	40,000	25,407	0	54,593
<b>Street lights</b>						
80250 Street light upgrade	80,000	80,000	80,000	77,791	6,204	(3,995)
	80,000	80,000	80,000	77,791	6,204	(3,995)
<b>Other infrastructure construction</b>						
80251 PAW gates and reserve lighting	15,000	15,000	0	456	11,508	3,036
	15,000	15,000	0	456	11,508	3,036
<b>Other infrastructure construction</b>						
80252 Bus shelters	40,000	40,000	0	101	35,322	4,577
80391 Noranda Town Centre City-led Infrastructure Activation	10,000	10,000	10,000	6,806	0	3,194
80392 Maylands Town Centre City-led Infrastructure Activation	10,000	10,000	2,000	750	3,535	5,715
80393 Bayswater Town Centre City-led Infrastructure Activation	10,000	10,000	10,000	6,293	0	3,707
80394 Morley Town Centre City-led Infrastructure Activation	20,000	20,000	5,000	0	0	20,000
	90,000	90,000	27,000	13,951	38,857	37,192

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
<b>Land</b>						
80007 Morley Activity Centre - Streetscape Enhancement Plan	60,550	60,550	60,550	50,000	10,000	550
	60,550	60,550	60,550	50,000	10,000	550
Total Other infrastructure	325,550	325,550	207,550	167,605	66,569	91,375
<b>Intangible assets</b>						
<b>Software</b>						
80395 eApprovals Program	90,000	90,000	90,000	62,553	6,875	20,572
80396 Learning & Development Module Technology One	10,000	10,000	0	0	0	10,000
80398 Software	150,000	150,000	150,000	21,095	6,120	122,785
	250,000	250,000	240,000	83,648	12,995	153,357
Total Intangible assets	250,000	250,000	240,000	83,648	12,995	153,357
<b>Total capital projects</b>	19,413,266	19,593,073	8,506,117	6,197,778	2,287,358	11,107,937

**10.2.2 Investment Portfolio for the Period Ended 28 February 2019**

<b>Responsible Branch:</b>	Financial Services	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	1. Investment Summary as at 28 February 2019.	

**CR BARRY MCKENNA DECLARED A FINANCIAL INTEREST**

*In accordance with section 5.60A of the Local Government Act 1995, Cr Barry McKenna declared a financial interest in this item as he is Chairman of Bayswater Community Financial Services. At 7:17pm, Cr Barry McKenna withdrew from the meeting.*

**SUMMARY**

This report presents the City's Investment Portfolio for the period ended 28 February 2019.

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

**That Council notes the Investment Portfolio Report for the period ended 28 February 2019 for the amount of \$96,691,098.11.**

**CR CATHERINE EHRHARDT MOVED, CR SALLY PALMER SECONDED**  
**CARRIED UNANIMOUSLY: 9/0**

*At 7.18pm, Cr Barry McKenna returned to the meeting.*

**BACKGROUND**

The purpose of this report is for Council to note the Investment Portfolio as summarised by (**Attachment 1**).

In accordance with Regulation 34 of the *Local Government (Financial Management)*, a monthly report on the City's Investment Portfolio is to be presented to Council.

Council's Investment Policy FS-P09 details the manner in which the City is to manage the investment portfolio ensuring:

- a high level of security;
- an adequate level of diversification to spread risk; and
- sufficient liquidity to meet all reasonably anticipated cash flow requirements (ready access to funds for daily requirements).

Council's investment portfolio (**Attachment 1**) is spread across several financial institutions in accordance with the risk management guidelines as contained in the policy.

- **Maximum Risk Exposure** - The City policy sets a portfolio credit framework which limits the credit exposure of the City's investment to the following Standard & Poor's (S&P) rated banking institutions.

<b>S&amp;P Long-Term Rating</b>	<b>S&amp;P Short-Term Rating</b>	<b>Maximum Risk Limit % Credit Rating</b>
AAA	A-1+	100%
AA	A-1	100%
A	A-2	60%

As part of the City's commitment to continuous improvement, the presentation of this monthly report, along with systems to manage investments, has been revised. This report is intended to not only meet the City's regulatory and policy obligations, but also to summarise how they are invested and with which financial institution.

## EXTERNAL CONSULTATION

Not applicable.

## OFFICER'S COMMENTS

Total investments for the period ended 28 February 2019 were \$96,691,098.11.

The majority of the City's investment portfolio is held as internally restricted \$54,855,366.72 and externally restricted (\$5,769,454.94) cash reserves to satisfy the City's legislative responsibilities and to set aside funds for future projects. The balance of the investment funds represents working capital and funding required for the City's 2018-19 operating and capital expenditure requirements.

## General Ledger Balances

<b>Ledger Source</b>	<b>Description</b>	<b>GL \$</b>
<b>Municipal</b>	Investment - COB General Funds	36,066,276.45
	Investment - COB Reserve	25,735,762.71
	Investment - Trust	5,769,454.94
		<b>67,571,494.10</b>
<b>Aged</b>	Investment - Aged General Funds (Restricted)	9,977,629.18
	Investment - Prudential Requirements Reserve	2,697,964.16
	Investment - Aged General Reserve	16,444,010.67
		<b>29,119,604.01</b>
		<b>\$96,691,098.11</b>

## LEGISLATIVE COMPLIANCE

The City's Investment Policy applies.

## FINANCIAL IMPLICATIONS

Income earned from investments is recognised in the City's financial accounts.

## STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme: Leadership and Governance.  
 Aspiration: Open, accountable and responsive service.  
 Outcome L1: Accountable and good governance.



This financial report will assist Council in meeting its responsibilities in relation to governance of the City of Bayswater's finances.

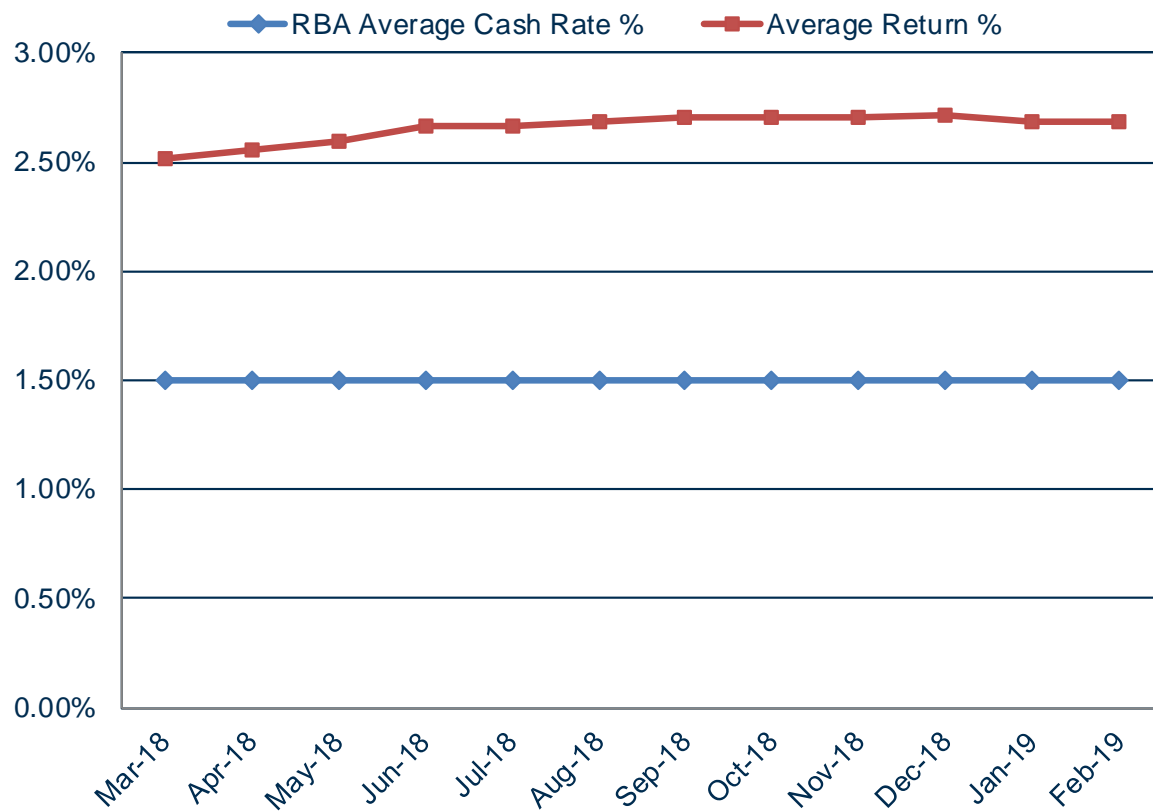
**CONCLUSION**

Local Government (Financial Management) Regulation 34 requires local government to prepare each month a report on revenue and expenditure for the month in question. The City invests funds as per Council's Investment Policy and this report presents a summary of the investment portfolio for the period ended 28 February 2019.

**Attachment 1****Allocation of Investments**

S&P Rating (Short-term)	Bank	Amount Invested	Amount Invested %	Threshold %
A-1+	Bankwest	\$11,543,152.34	12%	45%
A-1+	National Australia Bank	\$33,012,540.57	34%	45%
A-1+	Westpac	\$19,598,193.71	20%	45%
A-1	Suncorp	\$22,928,667.00	24%	35%
A-2	Bank of Queensland	\$9,608,544.49	10%	10%
A-2	Bendigo Bank **	\$0.00	0%	10%
<b>Total</b>		<b>\$96,691,098.11</b>	<b>100%</b>	

\*\* Fossil fuel free investment

**Average Return on Investment**

**10.2.3 List of Payments for the Month of February 2019**

<b>Responsible Branch:</b>	Financial Services	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	1. Schedule of Accounts - Municipal Fund 2. Schedule of Accounts - Trust Fund 3. Schedule of Accounts - Aged Persons Homes Account 4. Summary of Corporate Credit Card Expenses 5. Electronic Fund Transfers	

**CR LORNA CLARKE DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Lorna Clarke declared an impartial interest in this item as she is a social member of Bedford and Bayswater Bowling Clubs. She is also attending the Bayswater Morley District Cricket Club Lawrence Medal Night, but paying for her own tickets, as in 2018. Cr Lorna Clarke remained in the room during voting on this item.*

**CR SALLY PALMER DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Sally Palmer declared an impartial interest in this item as she is a social member of Bedford and Bayswater Bowling Clubs. Cr Sally Palmer remained in the room during voting on this item.*

**CR STEPHANIE GRAY DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Stephanie Gray declared an impartial interest in this item as she is a social member of Morley Noranda Recreation Club. Cr Stephanie Gray remained in the room during voting on this item.*

**CR MICHELLE SUTHERLAND DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Michelle Sutherland declared an impartial interest in this item as she is a member of the Noranda Sports Association. Cr Michelle Sutherland remained in the room during voting on this item.*

**CR DAN BULL, MAYOR DECLARED A FINANCIAL INTEREST**

*In accordance with section 5.60A of the Local Government Act 1995, Cr Dan Bull, Mayor declared a financial interest in this item as Success Print is listed in the report, Cr Dan Bull, Mayor, used them during his election campaign and they donated to his campaign. At 7:18pm, Cr Dan Bull, Mayor withdrew from the meeting.*

**CR DAN BULL, MAYOR DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Dan Bull, Mayor declared an impartial interest in this item as he is a social member of Bedford Bowling Club, which is listed in the report. At 7:18pm, Cr Dan Bull, Mayor withdrew from the meeting. The Deputy Chairperson, Cr Chris Cornish, Deputy Mayor, assumed the Chair.*

**SUMMARY**

This report presents the list of payments, comprising **Attachments 1, 2, 3, 4 and 5** made under delegated authority for the month of February 2019 in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That Council notes the list of payments for the month of February 2019 made under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* comprising **Attachments 1, 2, 3, 4 and 5**.

**CR MICHELLE SUTHERLAND MOVED, CR ELLI PETERSEN-PIK SECONDED**  
**CARRIED UNANIMOUSLY: 9/0**

*At 7.19pm, Cr Dan Bull, Mayor returned to the meeting and resumed the Chair.*

**BACKGROUND**

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust Funds in addition to Aged Care accounts in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

A list of accounts paid by the Chief Executive Officer is to be provided to Council where such delegation is made.

**EXTERNAL CONSULTATION**

Not applicable.

**OFFICER'S COMMENTS**

A list of payments is presented to Council each month for confirmation and endorsement in accordance with the *Local Government (Financial Management) Regulations 1996*.

Payments drawn from the Municipal Account for the month of February 2019 are included at **Attachment 1** and summarised in the table below.

Payments drawn from the Trust Account for the month of February 2019 are included at **Attachment 2** and summarised in the table below.

Payments drawn from the Aged Persons Homes Account for the month of February 2019 are included at **Attachment 3** and summarised in the table below.

Payment Type	Reference	Amount
<b><i>Municipal Account</i></b>		
Cheques	105523 - 105591	
Electronic Fund Transfers (EFT)	EF043010 - EF043535	\$3,685,318.59
Less: Cancelled February payments as listed		<u>\$515.61</u>
<b>Total</b>		<b><u>\$3,684,802.98</u></b>
<b><i>Trust Account</i></b>		
Cheques	403044 - 403079	
Electronic Fund Transfers (EFT)	EF043195, EF043196	\$59,632.81
Less: Cancelled February payments as listed		<u>\$1,200.00</u>
<b>Total</b>		<b><u>\$58,432.81</u></b>
<b><i>Aged Persons Homes</i></b>		
Cheques	Nil	
Electronic Fund Transfers (EFT)	EF043138 and EF043292	\$42,544.70
<b>Total</b>		
<b>Total Payments</b>		<b>\$3,785,780.49</b>

The following cheques and EFT's from previous months were cancelled in February:

Municipal Fund:

- Cheques numbered 105271, 105313 and 105477 totalling \$1,669.74.

Trust Fund:

- Cheques numbered 402382, 402771 and 402832 totalling \$1,670.

All other payments of a direct debit nature made from the Municipal, Trust and Aged Persons Homes Accounts including: bank fees; payroll payments; and other direct payment arrangements, are represented at **Attachment 5**.

## LEGISLATIVE COMPLIANCE

Council Policy - Procurement (amended).

Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds and the Aged Care Homes accounts, therefore, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is prepared each month showing each account paid since the list was prepared.

## FINANCIAL IMPLICATIONS

All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations. This provides for the effective and timely payment of the City's contractors and other creditors.

## STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027, the following applies:

Theme: Leadership and Governance.  
 Aspiration: Open, accountable and responsive service.  
 Outcome L1: Accountable and good governance.

These financial reports will assist Council in meeting its responsibilities in relation to governance of the City of Bayswater's finances.

**CONCLUSION**

That Council notes the List of Payments for the month of February 2019 comprising **Attachments 1, 2, 3, 4 and 5.**

**Attachment 1****City of Bayswater****List of Payment - Municipal****for the period 01 February 2019 to 28 February 2019**

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<b>Payments</b>				
105523		43500 Commissioner of State Revenue	Fees and charges	226.95
105524		43503 City of Fremantle	Staff superannuation and other deduc	22,204.18
105525		43503 Fines Enforcement Registry	Legal expenses and court costs	254.00
105526		43503 Force Real Estate	Refund rates overpayment	382.80
105527		43503 George Vlahos	Refund planning fees	38.50
105528		43503 IBEX FOOTBALL CLUB	Refund facility hire bond	200.00
105529		43503 Jarrod Howard &	Refund rates overpayment	54.74
105530		43503 John Forrest Secondary Collage	Refund facility hire bond	550.00
105531		43503 Regina J Barnett	Refund rates overpayment	541.89
105532		43503 Robin D Jagger	Robin D Jagger	820.00
105533		43503 Sally Maree Cochrane, Care of Reside	Refund rates overpayment	325.00
105534		43503 Telstra	Office telephone and communication	5,064.86
105535		43503 Tony D'Onofrio	Citizenship expenses	400.00
105536		43503 Trevor J Kay	Refund rates overpayment	620.89
105537		43503 Water Corporation	Water usage charges	21,168.31
105540		43510 Assoc of Sri Lankan Aust Muslim of W	Refund facility hire bond	350.00
105541		43510 Baseball WA	Refund facility hire bond	350.00
105542		43510 Carbon Group	Refund facility hire bond	1,000.00
105543		43510 Central Perth District Ozttag Associatio	Refund facility hire bond	400.00
105544		43510 Department of Transport	Licence and permit renewal	40.70
105545		43510 Jennifer A Litton-Laborde	Refund rates overpayment	990.59
105546		43510 La Salle Collage	Refund facility hire bond	1,000.00
105547		43510 Marco Grilletto & Elisa Zaramella	Refund rates overpayment	511.12
105548		43510 Mark Rossi	Refund crossover	600.40
105549		43510 Martin Ball	Refund facility hire bond	500.00
105550		43510 N & A Ibraimoski & D Mamudoska & F Mamud		583.45
105551		43510 N&A Ibraimoski & D Mamudoska & F Mamudos		583.45
105552		43510 Schoool of Instrumental Music	Refund facility hire bond	1,000.00
105553		43510 Telstra	Office telephone and communication	1,878.02
105554		43510 Water Corporation	Water usage charges	17,373.87
105556		43517 Australia Post (PO Boxes Only)	Postage and courier charges	195.00
105557		43517 Australian Institute of Building Survey	Staff training, development and suppo	750.00
105558		43517 Buddha's Light International Assoc of \	Refund facility hire bond	1,000.00
105559		43517 Castelli Group	Refund of DA18-0446	2,709.00
105560		43517 David McFarnell	Crossover subsidy	1,607.80
105561		43517 Di Ciano Superannuation Fund	Crossover subsidy	600.40
105562		43517 Di Ciano Superannuation Fund	Crossover subsidy	600.40
105563		43517 Fines Enforcement Registry	Legal expenses and court costs	9,207.50
105564		43517 Forest Highway Developments P/L	Refund rates overpayment	3,689.57
105565		43517 Forrest Highway Developments P/L	Refund rates overpayment	827.99
105566		43517 Frank Giannini	Functions and events entertainment e	3,000.00
105567		43517 HCV Ward	Refund rates overpayment	719.54
105568		43517 Hendryk Bak	Refund Animal Registration	20.00
105569		43517 John Forrest Secondary College	Refund facility hire bond	550.00
105570		43517 Karen A Sanders	Refund Animal Registration	50.00
105571		43517 Mark J King	Refund Animal Registration	75.00
105572		43517 MM Electrical Merchandising	Building supplies and hardware	54.05
105573		43517 PE Domazetovski Pty Ltd	Crossover subsidy	600.40
105574		43517 Pet City	Animal supplies & services	114.95
105575		43517 S R Blackford & B Russell	Refund rates overpayment	1,398.93
105576		43517 Telstra	Office telephone and communication	9,013.01
105577		43517 Trudy Shannahan, C/- Costantino & Co	Refund rates overpayment	609.69

105578	43517 Water Corporation	Water usage charges	1,566.61
105579	43517 Western Australia Cricket Association	Refund facility hire bond	550.00
105580	43524 Australia Post (PO Boxes Only)	Postage and courier charges	130.00
105581	43524 Department of Attorney General Magi	Legal expenses and court costs	2,001.60
105582	43524 F & O R Bulnes	Refund rates overpayment	398.25
105583	43524 Godfrey's	Cleaning supplies	87.15
105584	43524 M E H Deyl	Refund rates overpayment	541.69
105585	43524 Mark Thomas	Refund facility hire bond	350.00
105586	43524 Morley Vet Centre	Animal supplies & services	220.00
105587	43524 NGALA	Refund facility hire bond	550.00
105588	43524 NGALA	Refund facility hire bond	1,096.50
105589	43524 S Jessani	Refund rates overpayment	450.20
105590	43524 Sevasti Loucas	Refund Animal Registration	42.50
105591	43524 Speedo Australia Pty Ltd	Kiosk stock	2,020.26
EF043010	43500 Woolworths Ltd (WA)	Office stationery and consumables	221.20
EF043011	43502 Superchoice	Payroll deduction	151,613.11
EF043012	43503 7 To 1 Photography	Photography / Video Production	418.00
EF043013	43503 Abstract Investments T/As Smoke & M	Functions and events entertainment e	4,774.00
EF043014	43503 Acceleration Enterprises Pty Ltd	Depot stores and consumables	280.00
EF043015	43503 Acclaimed Catering	Functions and events catering expense	1,247.40
EF043016	43503 Active Games & Entertainment	Functions and events entertainment e	3,150.00
EF043017	43503 Advance Press	Signage and banners	407.00
EF043018	43503 Ae Smith Service Pty Ltd	Painting services	4,972.00
EF043019	43503 Alinta Gas	Gas usage charges	88.60
EF043020	43503 AMS Service & Maintenance Pty Ltd	Building maintenance and services	9,213.93
EF043021	43503 Bayswater News & Lotteries	Memberships and subscriptions	346.88
EF043022	43503 Australia Post	Postage and courier charges	4,084.25
EF043023	43503 Australia Post / Commission	Commission	572.43
EF043024	43503 Azure Painting	Painting services	5,830.00
EF043025	43503 Bayswater Tennis Club	Parks & gardens contract payments	3,215.13
EF043026	43503 BOC Gases Australia Limited	Aquatic chemicals and consumables	60.32
EF043027	43503 Born To Sparkle	Functions and events entertainment e	550.01
EF043028	43503 Capital Recycling	Waste collection and hygiene services	28,677.00
EF043029	43503 Chadson Engineering	Aquatic chemicals and consumables	122.65
EF043030	43503 Champion Music Pty Ltd	Functions and events entertainment e	1,089.00
EF043031	43503 Chemwest	Parks & gardens materials	801.60
EF043032	43503 City of Swan	Altone Park Agreement	79,405.07
EF043033	43503 Cleanaway	Waste collection and hygiene services	309.65
EF043034	43503 Coca-Cola Amatil (Holdings) Ltd	Kiosk stock	2,706.26
EF043035	43503 Contraflow Pty Ltd	Traffic management	3,396.16
EF043036	43503 Corsign (WA) Pty Ltd	Signage and banners	1,778.70
EF043037	43503 Crest Personnel Pty Ltd	Labour hire and temporary replaceme	7,474.41
EF043038	43503 Telford Industries	Aquatic chemicals and consumables	1,042.25
EF043039	43503 Curost Milk Supply	Staff Amenities	486.56
EF043040	43503 Tint Works Morley	Building maintenance and services	390.00
EF043041	43503 The Dallas Lewis Group Pty Ltd T/A Bri	Functions and events catering expense	220.00
EF043042	43503 Decipha Pty Ltd	Postage and courier charges	1,171.91
EF043043	43503 Devco Holdings Pty Ltd	Aquatic maintenance and services	308.00
EF043044	43503 Double Hire	Equipment hire	1,012.00
EF043045	43503 Downer Edi Engineering Power Pty Ltd	Building maintenance and services	1,309.00
EF043046	43503 Dowsing Concrete	Construction and civil works technical	21,725.27
EF043047	43503 East Metro Regional Council	Waste collection and hygiene services	283,170.74
EF043048	43503 Western Power	Electricity charges - Street lighting	4,193.00
EF043049	43503 Ergolink	Equipment purchases	2,199.79
EF043050	43503 Espresso	Functions and events catering expense	1,080.00
EF043051	43503 Espresso Crema	Functions and events catering expense	167.00
EF043052	43503 Ezy Lockers Pty Ltd	Commission	1,062.28
EF043053	43503 F4 Photographer	Photography / Video Production	400.00
EF043054	43503 Forpark Australia	Parks & gardens contract payments	79,640.00



EF043055	43503 Fresh Boost Corporate Supply Solution	Food & Drinks	433.95
EF043056	43503 Les Mills Australia	Licence and permit renewal	1,565.56
EF043057	43503 Guide Dogs WA	Donation	200.00
EF043058	43503 Hays Specialist Recruitment (Aust) Pty	Labour hire and temporary replaceme	2,205.61
EF043059	43503 Highlux Pty Ltd	Construction and civil works tools and	6,395.40
EF043060	43503 Hirotec Maintenance Pty Ltd	Fire suppression and alarm monitoring	3,465.85
EF043061	43503 HTR Electrical and Inspection Services	Aquatic maintenance and services	385.00
EF043062	43503 Imagesource Digital Solutions	Signage and banners	501.60
EF043063	43503 IMITY T/A ANK Budget Bins	Waste collection and hygiene services	480.00
EF043064	43503 Inst of Public Works Engineering Aust	Conference expenses	1,200.00
EF043065	43503 Insurance Commission of WA	Insurance Claim	515.61
EF043066	43503 Intelife Group Inc Formally Intework Ir	Parks & gardens contract payments	3,529.35
EF043067	43503 Jaycar	Equipment purchases	1,992.00
EF043068	43503 Joseph McGrath	Refund health centre memberships	193.14
EF043069	43503 Karina Watson	Donation	200.00
EF043070	43503 Kennards Hire - Malaga	Equipment hire	810.00
EF043071	43503 Kool Kreative	Printing and graphic design expenses	1,386.00
EF043072	43503 Labourforce Impex Personnel Pty Ltd	Labour hire and temporary replaceme	1,835.88
EF043073	43503 Laerdal Pty Ltd	Medical services and materials	141.00
EF043074	43503 Landgate - Valuer General's Office	Postage and courier charges	1,737.25
EF043075	43503 Landscape and Maintenance Solutions	Parks & gardens materials	2,328.15
EF043076	43503 Lauren MacFarlane	Refund health centre memberships	515.61
EF043077	43503 LD Total	Parks & gardens contract payments	423.03
EF043078	43503 Lets All Party	Functions and events entertainment e	2,695.00
EF043079	43503 Little Kickers Perth East	Refund facility hire bond	550.00
EF043080	43503 On Hold Magic	Licence and permit renewal	134.86
EF043081	43503 Malcolm Thompson Pumps	Aquatic maintenance and services	965.80
EF043082	43503 Manheim Pty Ltd	Vehicle towing	165.00
EF043083	43503 Marketforce Pty Ltd	Printing and graphic design expenses	1,353.28
EF043084	43503 McClelland's	Gifts and presentations	198.00
EF043085	43503 McLeods	Legal expenses and court costs	10,039.36
EF043086	43503 Medshop Australia	Medical services and materials	628.14
EF043087	43503 Melanie Jade Hope	Donation	200.00
EF043088	43503 Message Media	Office telephone and communication	33.00
EF043089	43503 Mollydag Faces	Functions and events entertainment e	595.00
EF043090	43503 Morley Noranda Recreation Club Inc	Grants & funding	4,000.00
EF043091	43503 Rotary Club of Morley Inc	Functions and events catering expense	1,888.64
EF043092	43503 My Media Intelligence Pty Ltd	Marketing and promotional material	916.44
EF043093	43503 Natural Area Management & Services	Environmental services & supplies	288.75
EF043094	43503 New Look Drycleaners & Laundry Serv	Functions and events site setup expen	256.30
EF043095	43503 Octagon Lifts Pty Ltd	Building maintenance and services	319.46
EF043096	43503 Officemax Australia Ltd	Office stationery and consumables	756.49
EF043097	43503 Officeworks	Office stationery and consumables	1,219.74
EF043098	43503 Orbit Health & Fitness Solutions	Recreation and gymnasium equipment	1,578.38
EF043099	43503 Peacock Bros. Pty Ltd	Aquatic chemicals and consumables	1,457.50
EF043100	43503 Perth Frozen Foods	Food & Drinks	5,325.68
EF043101	43503 Perth Symphony Orchestra	Marketing and promotional material	3,410.00
EF043102	43503 Quantum Technology P/L	IT systems licensing fees and support	1,337.00
EF043103	43503 Rae Italiano	Refund health centre memberships	333.90
EF043104	43503 WA Blue Metal and WA Premix	Construction and civil works tools and	6,842.00
EF043105	43503 Reface Industries Pty Ltd	Equipment repairs	517.22
EF043106	43503 Repco	Plant and vehicle parts and materials	2,428.20
EF043107	43503 Resource Recovery Solutions Pty Ltd	Waste collection and hygiene services	4,719.00
EF043108	43503 Royal Life Saving Society	Aquatic maintenance and services	1,630.00
EF043109	43503 Samantha Hughes	Youth and seniors community activitie	300.00
EF043110	43503 Schindler Lifts Australia Pty Ltd	Building maintenance and services	4,706.72
EF043111	43503 SJ Ayre Plumbing & Services	Building maintenance and services	222.66
EF043112	43503 Southern Wire Industrial Pty Ltd	Fencing	48,115.65
EF043113	43503 Sprayline Spraying Equipment	Plant and vehicle parts and materials	323.60

EF043114	43503 St John Ambulance (WA) Inc	Functions and events site setup expen	422.40
EF043115	43503 Statewide Bearings	Plant and vehicle parts and materials	70.40
EF043116	43503 Stratco Pty Ltd	Building supplies and hardware	120.76
EF043117	43503 Synergy	Electricity charges - Street lighting	12,720.95
EF043118	43503 Tanks For Hire	Functions and events supplies	610.50
EF043119	43503 Tara Brown	Donation	200.00
EF043120	43503 The Goods Australia	Cleaning supplies	4,007.61
EF043121	43503 The Int Association of Lion Clubs Distri	Donation	200.00
EF043122	43503 The Purple Carrot Food Company	Functions and events catering expens	205.80
EF043123	43503 Toll Transport Pty Ltd	Postage and courier charges	257.95
EF043124	43503 Total Turf	Parks & gardens materials	727.10
EF043125	43503 Turf Care WA Pty Ltd	Parks & gardens contract payments	34,452.00
EF043126	43503 Van Der Zee Design and Layout	Printing and graphic design expenses	230.00
EF043127	43503 Blackwoods Atkins	Aquatic chemicals and consumables	94.40
EF043128	43503 Bunnings Pty Ltd	Aquatic maintenance and services	2,813.28
EF043129	43503 West Australian Newspapers	Memberships and subscriptions	394.80
EF043130	43503 West Force Plumbing & Gas	Aquatic maintenance and services	258.50
EF043131	43503 Western Resource Recovery	Parks & gardens materials	817.30
EF043132	43503 Westoz	Kiosk stock	3,395.75
EF043133	43503 West-Sure Group Pty - Petty Cash	Petty cash reimbursement	1,380.70
EF043134	43503 West-Sure (WA) Pty Ltd	Fees and charges	172.70
EF043135	43503 Wilson Security	Buildings and events security expense	224.66
EF043136	43503 Work Clobber	Staff uniforms and protective equipme	1,897.10
EF043137	43503 Morley Sport & Recreation Centre	Lease and rental payments	15,824.33
EF043139	43503 Access Icon Pty Ltd T/A Cascada Group	Parks & gardens materials	858.00
EF043140	43503 Action Glass & Aluminium	Building supplies and hardware	845.24
EF043141	43503 Baileys Fertilisers	Parks & gardens materials	9,311.50
EF043142	43503 ALS Library Services	Library book stock and materials	1,496.02
EF043143	43503 Nuturf Australia Pty Ltd	Parks & gardens materials	12,635.70
EF043144	43503 Arteil WA Pty Ltd	Furniture purchases	939.40
EF043145	43503 Australian Defence Apparel Pty Ltd T/ε	Staff uniforms and protective equipme	160.74
EF043146	43503 BGC Concrete	Construction and civil works tools and	947.32
EF043147	43503 BP Australia Pty Ltd	Fuel and oil	667.86
EF043148	43503 Bridgestone Aust Ltd	Plant and vehicle parts and materials	7,461.26
EF043149	43503 Chemform	Depot stores and consumables	389.68
EF043150	43503 Cleverpatch Pty Ltd	Youth and seniors community activitie	579.83
EF043151	43503 Colleaguesnagels Pty Ltd	Printing and graphic design expenses	2,068.99
EF043152	43503 Cova Parts Pty Ltd	Plant and vehicle parts and materials	42.37
EF043153	43503 Creative Collaboration	Youth and seniors community activitie	200.00
EF043154	43503 Di Candilo Steel City	Parks & gardens materials	148.50
EF043155	43503 Dy-Mark Pty Ltd	Construction and civil works payments	1,686.54
EF043156	43503 Dymocks Book Shop	Youth and seniors community activitie	53.97
EF043157	43503 Galvins Plumbing Supplies	Building supplies and hardware	3,787.70
EF043158	43503 Garrards Pty Ltd	Environmental services & supplies	9,645.35
EF043159	43503 Gastech Australia Pty Ltd	Construction and civil works payments	1,375.00
EF043160	43503 Hilti Australia	Plant and vehicle parts and materials	235.51
EF043161	43503 Orica Australia	Aquatic chemicals and consumables	9,515.23
EF043162	43503 Jacobs Douwe Egberts Au Pty Ltd	Functions and events supplies	464.94
EF043163	43503 Kevrek (Australia) Pty Ltd	Plant and vehicle parts and materials	76.56
EF043164	43503 Klmedia Pty Ltd T/A All Access Australi	Library book stock and materials	879.32
EF043165	43503 Lawrence & Hanson	Building supplies and hardware	1,697.13
EF043166	43503 Living Turf	Parks & gardens materials	11,063.80
EF043167	43503 Lock, Stock & Farrell	Key / Lock Services	482.90
EF043168	43503 Lovegrove Turf Services Pty Ltd	Parks & gardens contract payments	12,772.10
EF043169	43503 Signarama Joondalup T/A Madiba Mar	Signage and banners	5,417.21
EF043170	43503 Perth Aluminium Scaffolds Pty Ltd	Equipment hire	471.68
EF043171	43503 Perth Sail Shades & Umbrellas	Parks & gardens materials	638.00
EF043172	43503 Pro-Lamps Pty Ltd	Building supplies and hardware	869.09
EF043173	43503 Proskill Australia Pty Ltd	Staff uniforms and protective equipme	438.35

EF043174	43503 Rae's FX Face Painting	Functions and events entertainment e	1,000.00
EF043175	43503 Richgro Garden Products	Parks & gardens materials	2,651.00
EF043176	43503 Roof Safety Solutions Pty Ltd	Aquatic maintenance and services	1,579.60
EF043177	43503 Westbooks	Library book stock and materials	110.92
EF043178	43503 Roy Gripske & Sons Pty Ltd	Plant and vehicle parts and materials	225.50
EF043179	43503 Sonstar Pty Ltd T/A Battery World Mor	Aquatic maintenance and services	389.00
EF043180	43503 Stratagreen	Staff uniforms and protective equipme	248.52
EF043181	43503 Success Print	Printing and graphic design expenses	2,397.00
EF043182	43503 Sunny Industrial Brushware	Plant and vehicle parts and materials	1,180.30
EF043183	43503 Synaco Global Recruitment	Labour hire and temporary replaceme	1,711.05
EF043184	43503 T-Quip	Equipment repairs	8,127.96
EF043185	43503 Martins Trailer Parts	Plant and vehicle parts and materials	660.86
EF043186	43503 Ultipos Australia	Office stationery and consumables	242.00
EF043187	43503 Vorgee Pty Ltd	Kiosk stock	2,776.62
EF043188	43503 Way Funky Company Pty Ltd	Kiosk stock	9,871.62
EF043189	43503 Westcare Industries	Printing and graphic design expenses	374.00
EF043190	43503 Winc	Office stationery and consumables	2,955.92
EF043191	43503 Zero Waste Systems	Waste collection and hygiene services	1,320.00
EF043192	43504 Superchoice	Payroll deduction	467,274.67
EF043193	43510 Easisalary Pty Ltd	Payroll deduction	6,725.05
EF043194	43510 Superchoice	Payroll deduction	153,481.57
EF043197	43510 A1 Locksmiths	Building supplies and hardware	30.00
EF043198	43510 Aalan Linemarking	Parks & gardens contract payments	748.00
EF043199	43510 Abstract Investments T/As Smoke & M	Functions and events site setup expen	740.00
EF043200	43510 Acurix Networks Pty Ltd	IT systems licensing fees and support	1,654.40
EF043201	43510 Advance Press	Functions and events marketing exper	407.00
EF043202	43510 Ae Smith Service Pty Ltd	Painting services	1,540.00
EF043203	43510 Alex Maciver	Artist fee	750.00
EF043204	43510 Alinta Gas	Gas usage charges	312.70
EF043205	43510 Commercial Air Solutions	Aquatic maintenance and services	3,436.62
EF043206	43510 AMS Service & Maintenance Pty Ltd	Building maintenance and services	3,660.80
EF043207	43510 Amy Wild Adventures	Youth and seniors community activitie	220.00
EF043208	43510 Bayswater News & Lotteries	Memberships and subscriptions	299.73
EF043209	43510 Asphaltech Pty Ltd	Parks & gardens materials	2,501.59
EF043210	43510 Australian Institute of Management W	Staff training, development and suppo	3,724.98
EF043211	43510 Australian Services Union	Payroll deduction	492.10
EF043212	43510 Commissioner of Taxation	Payroll deduction	250,700.00
EF043213	43510 Bedford Bowling Club ( Inc. )	Parks & gardens contract payments	625.00
EF043214	43510 C R Kennedy & Co P/L	Equipment repairs	1,927.20
EF043215	43510 Camboon Little Athletics Club	Memberships and subscriptions	95.00
EF043216	43510 Capital Recycling	Parks & gardens contract payments	363.00
EF043217	43510 Cat Haven	Animal supplies & services	675.00
EF043218	43510 North Metropolitan Tafe WA	Councillor Training	3,326.20
EF043219	43510 Chemistry Centre of WA	Environmental services & supplies	450.78
EF043220	43510 Children's Book Council of Australia	Memberships and subscriptions	60.00
EF043221	43510 City of Bayswater Social Club	Payroll deduction	200.00
EF043222	43510 Cleanaway	Waste collection and hygiene services	1,316.70
EF043223	43510 COB - Sundowner Club	Payroll deduction	104.00
EF043224	43510 Contraflow Pty Ltd	Traffic management	4,841.18
EF043225	43510 Cornerstone Legal	Legal expenses and court costs	2,530.70
EF043226	43510 Crest Personnel Pty Ltd	Labour hire and temporary replaceme	6,353.25
EF043227	43510 Child Support Agency	Payroll deduction	1,346.87
EF043228	43510 Curost Milk Supply	Food & Drinks	486.56
EF043229	43510 The Dallas Lewis Group Pty Ltd T/A Bri	Functions and events catering expens	836.00
EF043230	43510 Doctor Jessica Lee	Medical services and materials	440.00
EF043231	43510 Dowsing Concrete	Parks & gardens contract payments	11,873.49
EF043232	43510 Maylands Park Lottery Centre & News	Memberships and subscriptions	413.02
EF043233	43510 Evenflow Irrigation	Parks & gardens contract payments	1,336.50
EF043234	43510 Exteria	Parks & gardens materials	8,335.80

EF043235	43510 FE Technologies	IT systems licensing fees and support	6,556.00
EF043236	43510 Fleet Fitness	Recreation and gymnasium equipment	168.30
EF043237	43510 Flexi Staff	Labour hire and temporary replacement	4,168.39
EF043238	43510 Fuel Distributors of WA Pty Ltd	Fuel and oil	13,655.19
EF043239	43510 Fuji Xerox (Aust) Pty Ltd	Photocopying contract charges	20,852.01
EF043240	43510 Fuji Xerox Business Force Pty Ltd	Printing and graphic design expenses	8,082.94
EF043241	43510 Gaye Godfrey Nicholls	Youth and seniors community activities	216.00
EF043242	43510 GP Environmental Solutions	Parks & gardens materials	5,301.45
EF043243	43510 Hays Specialist Recruitment (Aust) Pty	Labour hire and temporary replacement	2,229.74
EF043244	43510 Health Insurance Fund of WA	Payroll deduction	316.00
EF043245	43510 Hospital Benefit Fund of WA	Payroll deduction	1,600.95
EF043246	43510 Intelife Group Inc Formally Intework Ir	Building maintenance and services	3,181.53
EF043247	43510 Investigative Solutions WA Pty Ltd	Legal expenses and court costs	973.00
EF043248	43510 Isubscribe	Memberships and subscriptions	892.40
EF043249	43510 Jukebox Lady	Functions and events entertainment e	300.00
EF043250	43510 K-Line Fencing Group	Parks & gardens contract payments	2,170.30
EF043251	43510 Labourforce Impex Personnel Pty Ltd	Labour hire and temporary replacement	1,101.53
EF043252	43510 Lawn Doctor	Parks & gardens contract payments	5,496.70
EF043253	43510 Lgconnect Pty Ltd	IT systems licensing fees and support	12,375.00
EF043254	43510 Maylands Toastmasters Club	Youth and seniors community activities	200.00
EF043255	43510 Morley Eagles Teeball Club	Memberships and subscriptions	436.70
EF043256	43510 Natural Area Management & Services	Environmental services & supplies	5,348.76
EF043257	43510 News Limited	Memberships and subscriptions	554.13
EF043258	43510 Octagon Lifts Pty Ltd	Building maintenance and services	422.40
EF043259	43510 Officemax Australia Ltd	Office stationery and consumables	144.05
EF043260	43510 Officeworks	Office stationery and consumables	59.92
EF043261	43510 Paywise	Superannuation	1,914.98
EF043262	43510 Perth Bin Hire	Waste collection and hygiene services	1,130.27
EF043263	43510 WA Blue Metal and WA Premix	Parks & gardens contract payments	19,074.00
EF043264	43510 Repco	Plant and vehicle parts and materials	457.07
EF043265	43510 Rotary Club of Morley Inc	Functions and events entertainment e	1,000.00
EF043266	43510 Shape Urban Pty Ltd	Professional consultancy services	12,240.80
EF043267	43510 Shred-X Pty Ltd	Document management and archiving	70.84
EF043268	43510 SJ Ayre Plumbing & Services	Building maintenance and services	1,765.17
EF043269	43510 Sonic Health Plus Pty Ltd	Medical services and materials	71.50
EF043270	43510 Sprayline Spraying Equipment	Plant and vehicle parts and materials	332.08
EF043271	43510 Spyker Business Solutions	Buildings and events security expense	206.25
EF043272	43510 Statewide Cleaning Supplies Pty Ltd	Cleaning supplies	211.20
EF043273	43510 Stiles Electrical & Communication Svce	Building maintenance and services	27,942.09
EF043274	43510 Task Exchange Pty Ltd	IT systems licensing fees and support	11,341.00
EF043275	43510 The Purple Carrot Food Company	Functions and events catering expense	137.00
EF043276	43510 Thermo Fisher Scientific	Environmental services & supplies	189.20
EF043277	43510 Toll Transport Pty Ltd	Postage and courier charges	206.36
EF043278	43510 Unicard	Equipment purchases	2,379.30
EF043279	43510 Unisure Assets Pty Ltd T/A Grano Dire	Construction and civil works tools and	493.46
EF043280	43510 Viking Rentals	Equipment hire	586.52
EF043281	43510 W A Hino Sales and Service	Plant and vehicle parts and materials	119.21
EF043282	43510 LGRCEU	Payroll deduction	861.00
EF043283	43510 Wesfarmers Kleenheat Gas Pty Ltd	Gas usage charges	9,777.74
EF043284	43510 Blackwoods Atkins	Marketing and promotional material	432.43
EF043285	43510 Bunnings Pty Ltd	Parks & gardens materials	1,761.94
EF043286	43510 Westbuild Products Pty Ltd	Parks & gardens materials	1,256.64
EF043287	43510 West-Sure Group Pty - Petty Cash	Petty cash reimbursement	2,176.75
EF043288	43510 West-Sure (WA) Pty Ltd	Fees and charges	2,346.30
EF043289	43510 Winc	Office stationery and consumables	1,066.65
EF043290	43510 Woolworths Ltd (WA)	Food & Drinks	252.70
EF043291	43510 Morley Sport & Recreation Centre	Venue hire	804.00
EF043293	43517 A1 Locksmiths	Key / Lock Services	68.00
EF043294	43517 AARCO Asbestos Solutions	Waste collection and hygiene services	836.00

EF043295	43517 Abstract Investments T/As Smoke & M	Functions and events entertainment e	7,960.50
EF043296	43517 Acclaimed Catering	Functions and events catering expense	1,881.00
EF043297	43517 Advance Press	Printing and graphic design expenses	275.00
EF043298	43517 Alba Holdings Pty Ltd T/A Quality Pres	Printing and graphic design expenses	2,152.70
EF043299	43517 Alinta Gas	Gas usage charges	778.50
EF043300	43517 Alyka	Photography / Video Production	28,212.25
EF043301	43517 AMS Service & Maintenance Pty Ltd	Building maintenance and services	2,608.10
EF043302	43517 Animal Care Equipment & Service P/L	Animal supplies & services	937.89
EF043303	43517 Auscorp It	IT software/hardware upgrades and re	19,648.42
EF043304	43517 Australia Day Council of WA	Conference expenses	129.60
EF043305	43517 Avantgarde Technologies Pty Ltd	IT software/hardware upgrades and re	23,591.70
EF043306	43517 Baycorp (WA) Pty Limited	Legal expenses and court costs	25.00
EF043307	43517 Bayswater Bowling & Rec Club	Parks & gardens contract payments	416.60
EF043308	43517 Bayswater Croquet Club	Parks & gardens contract payments	875.00
EF043309	43517 Bayswater/Morley Districts Cricket Clu	Parks & gardens contract payments	9,460.38
EF043310	43517 Benjamin and Fikreta Suhopoljac	Functions and events catering expense	510.00
EF043311	43517 Brilliant Badges & Trophies	Office stationery and consumables	49.28
EF043312	43517 Cai Fences	Building maintenance and services	308.00
EF043313	43517 Capital Recycling	Waste collection and hygiene services	5,735.40
EF043314	43517 Cat Haven	Animal supplies & services	792.00
EF043315	43517 Cellarbrations At Charlies	Functions and events bar stock	368.00
EF043316	43517 Cleanaway	Waste collection and hygiene services	2,490.37
EF043317	43517 Comspark	Office telephone and communication	1,207.39
EF043318	43517 Contraflow Pty Ltd	Traffic management	3,183.68
EF043319	43517 Cornerstone Legal	Cleaning supplies	264.00
EF043320	43517 Corsign (WA) Pty Ltd	Signage and banners	733.04
EF043321	43517 Curost Milk Supply	Staff Amenities	188.00
EF043322	43517 The Dallas Lewis Group Pty Ltd T/A Bri	Functions and events catering expense	495.00
EF043323	43517 Deloitte Touche Thomatsu	IT network maintenance	24,200.00
EF043324	43517 Department of Transport - Vehicle Sea	Vehicle searches	404.20
EF043325	43517 Detail West	Plant and vehicle repairs	210.00
EF043326	43517 Direct Communications Pty Ltd	Equipment purchases	209.00
EF043327	43517 Domview Pty Ltd T/A The Hire Guys B	Functions and events site setup expen	8,325.00
EF043328	43517 Dowding Concrete	Parks & gardens contract payments	13,645.77
EF043329	43517 ECL Group Australia Pty Ltd	Equipment repairs	528.18
EF043330	43517 Elite Pool Covers Pty Ltd	Aquatic maintenance and services	913.00
EF043331	43517 Environmental Site Services	Professional consultancy services	2,354.00
EF043332	43517 F4 Photographer	Marketing and promotional material	300.00
EF043333	43517 Native Animal Rescue	Functions and events entertainment e	550.00
EF043334	43517 Finestar Consulting Pty Ltd T/A All Thir	Professional consultancy services	3,609.38
EF043335	43517 Flexi Staff	Labour hire and temporary replaceme	2,318.52
EF043336	43517 Forpark Australia	Parks & gardens contract payments	38,500.00
EF043337	43517 Foxtel Cable Television Ltd.	Memberships and subscriptions	253.00
EF043338	43517 Fuel Distributors of WA Pty Ltd	Fuel and oil	13,501.20
EF043339	43517 Fuji Xerox (Aust) Pty Ltd	Photocopying contract charges	10,904.21
EF043340	43517 Galleria Toyota	Plant and vehicle repairs	394.00
EF043341	43517 Goran Vasov	Refund swimming lessons	61.88
EF043342	43517 Dr Heather Coventry	Medical services and materials	3,520.00
EF043343	43517 Hirotec Maintenance Pty Ltd	Fire suppression and alarm monitoring	5,271.39
EF043344	43517 Hosking Leanne	Medical services and materials	880.00
EF043345	43517 Industrial Cleaning Equipment	Plant and vehicle parts and materials	598.40
EF043346	43517 Instant Fence Hire	Fencing	1,089.00
EF043347	43517 Institute of Public Administration Aust	Conference expenses	530.00
EF043348	43517 Investigative Solutions WA Pty Ltd	Legal expenses and court costs	164.00
EF043349	43517 IPWEA-WA Division	Memberships and subscriptions	1,213.00
EF043350	43517 The Watershed Water Systems	Parks & gardens reticulation systems r	5,555.45
EF043351	43517 Kayla King	Commission	50.00
EF043352	43517 Kennards Hire - Malaga	Equipment hire	318.00
EF043353	43517 Kestral Computing Pty Ltd	IT systems licensing fees and support	53,057.82

EF043354	43517 Komodo Music	Functions and events entertainment e	550.00
EF043355	43517 Kott Gunning Lawyers	Legal expenses and court costs	3,850.00
EF043356	43517 KS Black Pty Ltd	Plant and vehicle repairs	21,463.20
EF043357	43517 Kumon Maylands Education Centre	Refund facility hire bond	500.00
EF043358	43517 Labourforce Impex Personnel Pty Ltd	Labour hire and temporary replaceme	1,101.53
EF043359	43517 Landgate - Valuer General's Office	Memberships and subscriptions	5,102.00
EF043360	43517 Landsdale Netball Club	Grants & funding	50.00
EF043361	43517 Lawn Doctor	Parks & gardens contract payments	5,287.70
EF043362	43517 Leanne Marchesi	Donation	200.00
EF043363	43517 Lgconnect Pty Ltd	IT software/hardware upgrades and re	6,875.00
EF043364	43517 LGIS Risk Management Services	Insurance premium	4,334.00
EF043365	43517 M & B Sales	Building supplies and hardware	192.40
EF043366	43517 Mader Contracting Pty Ltd	Labour hire and temporary replaceme	26,188.25
EF043367	43517 Marketforce Pty Ltd	Cleaning supplies	12,073.60
EF043368	43517 Maylands Tennis Club	Parks & gardens contract payments	4,952.90
EF043369	43517 McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	1,323.04
EF043370	43517 Vic's Smash Repairs	Plant and vehicle repairs	622.55
EF043371	43517 Morley Windmills	Memberships and subscriptions	100.00
EF043372	43517 Nestle Australia	Staff Amenities	1,100.61
EF043373	43517 New Look Drycleaners & Laundry Serv	Cleaning services	39.60
EF043374	43517 New Water Ways	Staff training, development and suppo	396.00
EF043375	43517 Nintex Pty Ltd	Memberships and subscriptions	2,145.00
EF043376	43517 North Dianella Netball Club	Memberships and subscriptions	50.00
EF043377	43517 Officemax Australia Ltd	Office stationery and consumables	236.00
EF043378	43517 Officeworks	Office stationery and consumables	323.51
EF043379	43517 Osborne Towing Pty Ltd	Vehicle towing	170.00
EF043380	43517 Pathwaste Pty Ltd	Medical services and materials	205.15
EF043381	43517 Paxon Group	Audit services	121.00
EF043382	43517 Perth Frozen Foods	Kiosk stock	1,451.55
EF043383	43517 Pirtek (Malaga) Pty Ltd	Plant and vehicle parts and materials	218.70
EF043384	43517 Plummech Services Pty Ltd	Aquatic maintenance and services	935.00
EF043385	43517 Phonographic Performance Co.	Licence and permit renewal	7,150.08
EF043386	43517 Rapid Asbestos	Building maintenance and services	805.81
EF043387	43517 Reece Plumbing	Building supplies and hardware	10.33
EF043388	43517 Repco	Plant and vehicle parts and materials	455.37
EF043389	43517 Resource Recovery Solutions Pty Ltd	Waste collection and hygiene services	752.40
EF043390	43517 Retech Rubber Pty Ltd	Parks & gardens contract payments	962.50
EF043391	43517 Rexel Malaga Branch	Building supplies and hardware	1,017.50
EF043392	43517 Rovers Netball Club	Memberships and subscriptions	50.00
EF043393	43517 Ruth Kilpatrick	Youth and seniors community activitie	120.00
EF043394	43517 Ryan Cattell	Refund health centre memberships	473.20
EF043395	43517 Sandwizard Perth	Functions and events entertainment e	880.00
EF043396	43517 Sharon Rockman	Refund miscellaneous	115.00
EF043397	43517 Suez Environmental Recycling & Waste	Waste collection and hygiene services	89.71
EF043398	43517 SJ Ayre Plumbing & Services	Parks & gardens contract payments	253.00
EF043399	43517 Sonic Health Plus Pty Ltd	Medical services and materials	589.60
EF043400	43517 St John Ambulance (WA) Inc	Medical services and materials	1,686.30
EF043401	43517 Stratco Pty Ltd	Building supplies and hardware	204.72
EF043402	43517 Summit Electrical	Building maintenance and services	5,335.00
EF043403	43517 Synergy	Electricity charges (other than street li	164.80
EF043404	43517 Tanks For Hire	Equipment hire	610.50
EF043405	43517 The Goods Australia	Cleaning supplies	2,782.76
EF043406	43517 Toll Transport Pty Ltd	Postage and courier charges	257.95
EF043407	43517 Total Tools Malaga	Tools and minor plant	649.00
EF043408	43517 Totally Workwear Malaga	Staff uniforms and protective equipme	1,931.60
EF043409	43517 Trisley Hydraulic Services	Aquatic maintenance and services	1,039.50
EF043410	43517 Marquee Magic	Functions and events site setup expen	4,335.50
EF043411	43517 Ull WA Pty Ltd	Parks & gardens contract payments	14,194.78
EF043412	43517 Veev Group P/L	IT software/hardware upgrades and re	13,068.00

EF043413	43517 VTP Engineering	Professional consultancy services	1,190.00
EF043414	43517 WA Ladders	Equipment purchases	687.50
EF043415	43517 WC Innovations	Building maintenance and services	3,473.25
EF043416	43517 Bunnings Pty Ltd	Environmental services & supplies	929.57
EF043417	43517 West Force Plumbing & Gas	Aquatic maintenance and services	300.00
EF043418	43517 Westoz	Kiosk stock	1,016.85
EF043419	43517 Work Metrics Pty Ltd	Memberships and subscriptions	1,980.00
EF043420	43517 Zenien	Buildings and events security expense	583.00
EF043421	43517 Zettanet Pty Ltd	Office telephone and communication	2,541.00
EF043422	43523 Easisalary Pty Ltd	Payroll deduction	6,725.05
EF043423	43524 A Team Printing Pty Ltd	Marketing and promotional material	251.90
EF043424	43524 ADT Security	Buildings and events security expense	2,337.72
EF043425	43524 Advance Press	Functions and events marketing exper	407.00
EF043426	43524 Aha! Consulting	Community engagement framework	21,838.80
EF043427	43524 Alinta Gas	Gas usage charges	164.70
EF043428	43524 Commercial Air Solutions	Building maintenance and services	297.00
EF043429	43524 AMS Service & Maintenance Pty Ltd	Building maintenance and services	1,865.85
EF043430	43524 Ausnet Industries	Building supplies and hardware	3,252.70
EF043431	43524 Austral Pool Solutions	Equipment repairs	154.00
EF043432	43524 Australian Institute of Management W	Staff training, development and suppo	65.00
EF043433	43524 Australian Services Union	Payroll deduction	492.10
EF043434	43524 Commissioner of Taxation	Payroll deduction	251,703.00
EF043435	43524 Azure Painting	Parks & gardens contract payments	1,650.00
EF043436	43524 Baycorp (WA) Pty Limited	Legal expenses and court costs	3.19
EF043437	43524 BOC Gases Australia Limited	Medical services and materials	36.78
EF043438	43524 Capital Recycling	Parks & gardens contract payments	871.20
EF043439	43524 Chadson Engineering	Environmental testing and sampling	677.60
EF043440	43524 Cheap & Quality Brick Paving	Parks & gardens contract payments	330.00
EF043441	43524 Cineads Australia Pty Ltd	Advertising public notices	1,100.00
EF043442	43524 City of Bayswater Social Club	Payroll deduction	200.00
EF043443	43524 COB - Sundowner Club	Payroll deduction	100.00
EF043444	43524 Contraflow Pty Ltd	Parks & gardens contract payments	2,771.74
EF043445	43524 Cornerstone Legal	Legal expenses and court costs	510.40
EF043446	43524 Corsign (WA) Pty Ltd	Signage and banners	3,839.33
EF043447	43524 Crest Personnel Pty Ltd	Labour hire and temporary replaceme	16,432.70
EF043448	43524 Telford Industries	Aquatic chemicals and consumables	1,042.25
EF043449	43524 Child Support Agency	Payroll deduction	1,346.87
EF043450	43524 Curost Milk Supply	Food & Drinks	122.74
EF043451	43524 Custom Built Saunas	Aquatic maintenance and services	187.00
EF043452	43524 Data#3 Licensing Solutions	IT systems licensing fees and support	138,038.97
EF043453	43524 Detail West	Plant and vehicle parts and materials	175.00
EF043454	43524 DS Workwear & Safety	Staff uniforms and protective equipme	75.90
EF043455	43524 Dowsing Concrete	Parks & gardens contract payments	41,457.63
EF043456	43524 Echo Newspaper	Advertising public notices	1,200.00
EF043457	43524 Western Power	Electricity charges (other than street li	8,588.00
EF043458	43524 Elite Tours	Youth and seniors community activitie	1,900.00
EF043459	43524 Envisionware Pty Ltd	Equipment repairs	44.00
EF043460	43524 Equip-Safe	Staff training, development and suppo	1,200.00
EF043461	43524 Evenflow Irrigation	Parks & gardens contract payments	1,485.00
EF043462	43524 Evolution Traffic Control Pty Ltd	Traffic management	691.99
EF043463	43524 Exetel	IT network maintenance	1,250.00
EF043464	43524 Espresso Crema	Functions and events catering expense	140.00
EF043465	43524 Flexi Staff	Labour hire and temporary replaceme	1,874.58
EF043466	43524 Galleria Toyota	Plant and vehicle parts and materials	54.90
EF043467	43524 GHD Pty Ltd	Professional consultancy services	8,738.38
EF043468	43524 GUARDALL SECURITY	Equipment purchases	675.00
EF043469	43524 Hays Specialist Recruitment (Aust) Pty	Labour hire and temporary replaceme	6,341.64
EF043470	43524 Health Insurance Fund of WA	Payroll deduction	316.00
EF043471	43524 Hospital Benefit Fund of WA	Payroll deduction	1,600.95

EF043472	43524 Humes Wembley Cement	Parks & gardens contract payments	7,502.00
EF043473	43524 Insurance Commission of WA	Refund health centre memberships	375.00
EF043474	43524 International Food & Multiculture Incc	Functions and events marketing exper	400.00
EF043475	43524 Jaram Products	Plant and vehicle parts and materials	667.89
EF043476	43524 John Harman	Staff training, development and suppo	2,090.00
EF043477	43524 Kennards Hire - Malaga	Equipment hire	681.00
EF043478	43524 Sportsworld of WA	Kiosk stock	2,016.85
EF043479	43524 Kleenit Group	Cleaning services	2,587.20
EF043480	43524 Bedford-Dianella Vet Centre	Animal supplies & services	55.00
EF043481	43524 Labourforce Impex Personnel Pty Ltd	Labour hire and temporary replaceme	1,835.88
EF043482	43524 Landgate - Valuer General's Office	Gross rental valuation charges	1,337.12
EF043483	43524 Landscape and Maintenance Solutions	Parks & gardens contract payments	7,875.09
EF043484	43524 Lauren M Whitehead	Functions and events entertainment e	250.00
EF043485	43524 Ling Chua	Printing and graphic design expenses	900.00
EF043486	43524 M & B Sales	Parks & gardens materials	279.97
EF043487	43524 Veridian Trust	Youth and seniors community activitie	500.00
EF043488	43524 Maia Financial Pty Ltd	Recreation and gymnasium equipmen	9,936.71
EF043489	43524 Marketforce Pty Ltd	Advertising public notices	440.90
EF043490	43524 Maylands Yacht Club (Inc)	Donation	300.00
EF043491	43524 McInerney Ford	Plant and vehicle parts and materials	211.34
EF043492	43524 McLeods	Legal expenses and court costs	584.25
EF043493	43524 Medical Technologies	Medical services and materials	100.00
EF043494	43524 Moore Stephens WA	Staff training, development and suppo	1,683.00
EF043495	43524 Morley Bulldogs Junior Football Club	Grants & funding	150.00
EF043496	43524 Nestle Australia	Food & Drinks	159.50
EF043497	43524 Officeworks	Functions and events catering expense	120.36
EF043498	43524 Paywise	Staff superannuation and other deduc	1,914.98
EF043499	43524 Perth Frozen Foods	Food & Drinks	1,284.90
EF043500	43524 Pirtek (Malaga) Pty Ltd	Plant and vehicle parts and materials	143.80
EF043501	43524 Quality Press	Printing and graphic design expenses	4,488.00
EF043502	43524 Ravenswood Hotel	Youth and seniors community activitie	838.50
EF043503	43524 Repco	Plant and vehicle parts and materials	99.72
EF043504	43524 RF & DH Mcinerney	Parks & gardens materials	4,919.75
EF043505	43524 RSEA	Medical services and materials	550.00
EF043506	43524 Sanax Medical & First Aid Supplies	Medical services and materials	189.94
EF043507	43524 Shooters Netball Club Inc	Grants & funding	50.00
EF043508	43524 Solar Ban WA	Parks & gardens materials	300.00
EF043509	43524 Southern Wire Industrial Pty Ltd	Parks & gardens contract payments	39,661.05
EF043510	43524 Statewide Cleaning Supplies Pty Ltd	Cleaning supplies	289.63
EF043511	43524 Steve's Sand Sifting for Playground Ser	Parks & gardens contract payments	1,302.10
EF043512	43524 Synergy	Electricity charges (other than street li	4,642.70
EF043513	43524 The Goods Australia	Cleaning supplies	295.90
EF043514	43524 The Morley Momentum	Grants & funding	5,000.00
EF043515	43524 The Good Guys Malaga	Equipment purchases	258.00
EF043516	43524 Toll Transport Pty Ltd	Postage and courier charges	257.95
EF043517	43524 Total Packaging (WA) Pty Ltd	Animal supplies & services	3,432.00
EF043518	43524 Trisley Hydraulic Services	Aquatic maintenance and services	775.50
EF043519	43524 Tudor House	Equipment purchases	193.00
EF043520	43524 Ull WA Pty Ltd	Garden Maintenance	880.00
EF043521	43524 Unicare Health	Recreation and gymnasium equipmen	309.00
EF043522	43524 Logo Appointments	Labour hire and temporary replaceme	3,596.51
EF043523	43524 W A Hino Sales and Service	Plant and vehicle parts and materials	203.50
EF043524	43524 WA Pump Control Systems Pty Ltd	Parks & gardens reticulation systems r	1,765.24
EF043525	43524 LGRCEU	Payroll deduction	850.75
EF043526	43524 Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	227.39
EF043527	43524 Bunnings Pty Ltd	Aquatic maintenance and services	2,113.53
EF043528	43524 West Force Plumbing & Gas	Aquatic chemicals and consumables	3,696.00
EF043529	43524 Westbuild Products Pty Ltd	Construction and civil works tools and	628.32
EF043530	43524 Western Red Environmental	Parks & gardens contract payments	8,197.20



EF043531	43524 Westoz	Food & Drinks	1,552.90
EF043532	43524 West-Sure Group Pty - Petty Cash	Petty cash reimbursement	1,339.80
EF043533	43524 Morley Sport & Recreation Centre	Recreation and gymnasium equipment	15,505.85
EF043534	43524 Zenien	Buildings and events security expense	785.44
EF043535	43524 Superchoice	Payroll deduction	156,290.57
			<hr/> 3,685,318.59

**Cancelled Payments**

105271	43523 Payment - 105271	-450.2
105313	43516 Payment - 105313	-500
105477	43510 Payment - 105477	-719.54
EF043065	43522 Payment - EF043065	-515.61

EF043531	43524 Westoz	Food & Drinks	1,552.90
EF043532	43524 West-Sure Group Pty - Petty Cash	Petty cash reimbursement	1,339.80
EF043533	43524 Morley Sport & Recreation Centre	Recreation and gymnasium equipment	15,505.85
EF043534	43524 Zenien	Buildings and events security expense	785.44
EF043535	43524 Superchoice	Payroll deduction	156,290.57
			<hr/>
			3,685,318.59

**Cancelled Payments**

105271	43523 Payment - 105271	-450.2
105313	43516 Payment - 105313	-500
105477	43510 Payment - 105477	-719.54
EF043065	43522 Payment - EF043065	-515.61

**Attachment 2****City of Bayswater****List of Payment - Trust****for the period 01 February 2019 to 28 February 2019**

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<b>Payments</b>				
403044		43510 A Kosevic	Refund residential verge deposit	1,200.00
403045		43510 AJ Foos	Refund residential verge deposit	1,200.00
403046		43510 AN Mai	Refund residential verge deposit	780.00
403047		43510 City of Bayswater (Trust)	Commission	434.75
403048		43510 CJ Hall	Refund residential verge deposit	1,200.00
403049		43510 Contour Projects Pty Ltd	Refund residential verge deposit	460.00
403050		43510 Cooktown Constructions (2005) Pty Ltd	Refund commercial verge deposit	780.00
403051		43510 Don Russell Homes	Refund residential verge deposit	780.00
403052		43510 G Pedri	Refund residential verge deposit	1,200.00
403053		43510 Jade Park Pty Ltd	Bond Refund	5,000.00
403054		43510 Jag Demolition Pty Ltd	Refund residential verge deposit	1,200.00
403055		43510 L Drljaca	Refund residential verge deposit	780.00
403056		43510 Lou's Enterprises Pty Ltd	Refund residential verge deposit	780.00
403057		43510	Bond Refund	1,200.00
403058		43510 S Astone	Refund residential verge deposit	1,200.00
403059		43510 ST Astone	Refund residential verge deposit	1,200.00
403060		43510 V Petrovic	Refund residential verge deposit	460.00
403061		43517 AJ Mcpherson	Refund residential verge deposit	780.00
403062		43517 Dale Alcock Homes Pty Ltd	Refund residential verge deposit	780.00
403063		43517 Dale Alcock Homes Pty Ltd	Refund residential verge deposit	780.00
403064		43517 E Mullalli	Refund residential verge deposit	780.00
403065		43517 EJ Bombardieri	Refund residential verge deposit	780.00
403066		43517 Gmf Contractors Pty Ltd	Refund residential verge deposit	780.00
403067		43517 Goldstyle Homes	Refund residential verge deposit	780.00
403068		43517 M Ruggiero	Refund residential verge deposit	780.00
403069		43517 R Beatty	Refund residential verge deposit	1,200.00
403070		43517 Residential Building WA Pty Ltd	Refund residential verge deposit	750.00
403071		43517 Romberg Holdings Pty Ltd T/As Sustair	Refund residential verge deposit	1,200.00
403072		43517 Simsai Construction Group Pty Ltd T/a:	Refund residential verge deposit	157.00
403073		43517 Sincerity Development Pty Ltd	Refund bond	460.00
403074		43517 ST Young	Bond Refund	5,000.00
403075		43517 Stonevale Pty Ltd T/as Great Living Ho	Refund residential verge deposit	780.00
403076		43524 Agem Property Pty Ltd	Bond Refund	2,500.00
403077		43524 G Di Candilo	Refund commercial verge deposit	1,200.00
403078		43524 MP McLaughlin	Bond Refund	1,500.00
403079		43524 Tangent Nominees Pty Ltd T/as Summ	Refund residential verge deposit	1,200.00
EF043195		43510 Construction Training Fund	Commission	10,202.84
EF043196		43510 Department of Mines, Industry Regula	Commission	7,388.22

---

59,632.81
**Cancelled Payments**

402382	43516 Payment - 402382	-460
402771	43507 Payment - 402771	-460
402832	43524 Payment - 402832	-750
403057	43524 Payment - 403057	-1200

**Attachment 3****City of Bayswater****List of Payment - Aged****for the period 01 February 2019 to 28 February 2019**

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<b>Payments</b>				
EF043138	43503	Jackson McDonald	Professional consultancy services	25,757.60
EF043292	43517	Jackson McDonald	Legal expenses and court costs	16,787.10
				<hr/> 42,544.70
<b>Cancelled Payments</b>				0

**Attachment 4**

<b>City of Bayswater</b>		
<b>Corporate Credit Cards Transactions</b>		
<b>for the period 30 January 2019 to 28 February 2019</b>		
<b>Date</b>	<b>Description</b>	<b>Amount</b>
		<b>\$</b>
<b>Chief Executive Officer</b>		
11/02/19	LinkedIn - Annual subscription (training)	359.88
15/02/19	Apple Pty Limited - Business app	1.49
20/02/19	Clariden Global - Conference (Cr Palmer)	2,595.00
21/02/19	Secure Parking - Parking	22.55
27/02/19	Dome Bassendean - Catering	12.70
28/02/19	Uber - Transport (conference)	11.36
28/02/19	Uber - Transport (conference)	10.20
		3,013.18
<b>Director Corporate and Strategy</b>		
01/02/19	Telstra - Business app	11.20
04/02/19	Caltex - Fuel council vehicle	71.36
04/02/19	Formstack - Website maintenance	347.66
04/02/19	Amazon - IT equipment	156.67
04/02/19	Amazon - IT equipment	153.59
04/02/19	CreateSend - Online business forum	108.90
05/02/19	Zoom Video Communications - Video conference for on demand meetings	21.00
07/02/19	Facebook - Advertising	950.00
11/02/19	Dropbox - Business storage online subscription	448.00
14/02/19	Facebook - Advertising	55.43
18/02/19	City of Perth - Parking	18.17
18/02/19	Caltex - Fuel council vehicle	68.82
19/02/19	ASIC - Company search	18.00
19/02/19	Shutterstock - Stock images	218.90
22/02/19	City of Perth - Parking	23.22
22/02/19	City of Perth - Parking	18.00
26/02/19	Getty Images - Stock images	181.28
27/02/19	Webmerge - Website data collection software	281.51
		3,151.71

City of Bayswater		
Corporate Credit Cards Transactions		
for the period 30 January 2019 to 28 February 2019		
Date	Description	Amount
<b>Director Community and Development</b>		
01/02/19	Facebook - Advertising	20.00
04/02/19	SendGrid - Online forum	111.63
06/02/19	Australian Financial Security Authority - Vehicle searches	2.00
06/02/19	Australian Financial Security Authority - Vehicle searches	2.00
06/02/19	Australian Financial Security Authority - Vehicle searches	2.00
06/02/19	Australian Financial Security Authority - Vehicle searches	2.00
06/02/19	Australian Financial Security Authority - Vehicle searches	2.00
06/02/19	Australian Financial Security Authority - Vehicle searches	2.00
11/02/19	City of Perth - Parking	8.08
11/02/19	City of Perth - Parking	12.12
14/02/19	City of Perth - Parking	8.08
15/02/19	Local Government Professionals Aust - Staff training	60.00
18/02/19	Local Government Professionals Aust - Staff training	60.00
21/02/19	Secure Parking - Parking	15.38
25/02/19	Australian Financial Security Authority - Vehicle searches	2.00
25/02/19	Australian Financial Security Authority - Vehicle searches	2.00
25/02/19	Nespresso Australia - Consumables	208.50
27/02/19	Local Government Managers Aust - Staff training	100.00
28/02/19	City of Perth - Parking	4.04
		623.83
Total amount debited from Municipal account		6,788.72

**Statement for  
NAB Visa Purchasing**

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001  
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,  
8am and 6pm AEST, Saturday and Sunday  
Email: client.services@nab.com.au  
Fax: 1300 656 519  
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

CITY OF BAYSWATER  
ATTN MANAGER FINANCIAL SERVICE  
61 BROWN AVENUE  
MORLEY WA 6062

Cardholder Name: MR ANDREW GEORGE BRIEN  
Account No:  
Statement Period: 30 January 2019 to 28 February 2019  
Cardholder Limit: \$10,000

**Transaction Record For: MR ANDREW GEORGE BRIEN**

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
11 Feb 2019	\$359.88	LinkedIn 3605273776 Inkd.16506873555	- - - - -	- - - - -	- - - - -	74773889040
15 Feb 2019	\$1.49	APPLE PTY LIMITED SYDNEY	- - - - -	- - - - -	- - - - -	74564459045
20 Feb 2019	\$2,595.00	CLARIDENGLOBAL 6567169980	- - - - -	- - - - -	- - - - -	74423439050
21 Feb 2019	\$22.55	SECURE PARKING FORTE EAST PERTH	- - - - -	- - - - -	- - - - -	74940529051
27 Feb 2019	\$12.70	DOMES BASSENDEAN BASSENDEAN	- - - - -	- - - - -	- - - - -	74564729057
28 Feb 2019	\$11.36	UBER TRIP FMZB3 HELP.UBERSydney	- - - - -	- - - - -	- - - - -	74773889058
28 Feb 2019	\$10.20	UBER *TRIP YKKHC HELP.UBER.COM	- - - - -	- - - - -	- - - - -	03211204349
<b>Total for this Period:</b>		<b>\$3,013.18</b>				

**Statement for  
NAB Visa Purchasing**

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001  
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,  
8am and 6pm AEST, Saturday and Sunday  
Email: client.services@nab.com.au  
Fax: 1300 656 519  
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

CITY OF BAYSWATER  
ATTN MANAGER FINANCIAL SERVICE  
61 BROWN AVENUE  
MORLEY WA 6062

Cardholder Name: CARISSA L BYWATER  
Account No:  
Statement Period: 30 January 2019 to 28 February 2019  
Cardholder Limit: \$10,000

**Transaction Record For: CARISSA L BYWATER**

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
1 Feb 2019	\$11.20	TELSTRA BSINSS APPS ADELAIDE	---	---	---	05120871501
4 Feb 2019	\$71.36	CALTEX MT LAWLEY MOUNT LAWLEY	---	---	---	74940529032
4 Feb 2019	\$347.66	FORMSTACK, LLC 800-8456697 IN	---	---	---	24497789034
		FRGN AMT: 249.00 US dollar	---	---	---	
4 Feb 2019	\$156.67	Amazon web services aws.amazon.coWA	---	---	---	24692169034
		FRGN AMT: 112.21 US dollar	---	---	---	
4 Feb 2019	\$153.59	Amazon web services aws.amazon.coWA	---	---	---	24692169034
		FRGN AMT: 110.00 US dollar	---	---	---	
4 Feb 2019	\$108.90	CREATESEND/COM SYDNEY	---	---	---	07134305436
5 Feb 2019	\$21.00	ZOOM.US 8887999666 CA	---	---	---	24493989036
		FRGN AMT: 14.99 US dollar	---	---	---	

National Australia Bank Limited ABN 12 004 044 937



**Statement for  
NAB Visa Purchasing**

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001  
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,  
8am and 6pm AEST, Saturday and Sunday  
Email: [client.services@nab.com.au](mailto:client.services@nab.com.au)  
Fax: 1300 656 519  
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

**Transaction Record For: CARISSA L BYWATER**

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
7 Feb 2019	\$950.00	FACEBK PUMS3KAAM2	fb.me/ads			74987509038
11 Feb 2019	\$448.00	Dropbox K9W8KQ9LX5YQ	db.tt/cchelp			74987509041
14 Feb 2019	\$55.43	FACEBK EZ9RNK2AM2	fb.me/ads			74987509043
18 Feb 2019	\$18.17	CPP CONVENTION CENTRE	PERTH			74940529046
18 Feb 2019	\$68.82	CALTEX MT LAWLEY	MOUNT LAWLEY			74940529048
19 Feb 2019	\$18.00	ASIC	SYDNEY			74564459049
19 Feb 2019	\$218.90	Shutterstock	+16464194452			74987509049
22 Feb 2019	\$23.22	CPP CONVENTION CENTRE	PERTH			74940529052
22 Feb 2019	\$18.00	CPP CONVENTION CENTRE	PERTH			74940529052
26 Feb 2019	\$181.28	GETTY IMAGES	MELBOURNE			02193674405
27 Feb 2019	\$281.51	WEBMERGE	MIDDLEBURY IN			24121579057
		FRGN AMT: 199.00 US dollar				
<b>Total for this</b>						
<b>Period:</b>		<b>\$3,151.71</b>				

THE NATIONAL FOREIGN CURRENCY PROCESSING FEE IS THE SUM OF A  
VISA FEE OF 0.85% (CHARGED TO THE NATIONAL AND ON-CHARGED TO YOU)  
AND THE NATIONAL FOREIGN CURRENCY TRANSACTION FEE OF 1.50%

**Statement for  
NAB Visa Purchasing**

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001  
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,  
8am and 6pm AEST, Saturday and Sunday  
Email: client.services@nab.com.au  
Fax: 1300 656 519  
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

CITY OF BAYSWATER  
ATTN MANAGER FINANCIAL SERVICE  
61 BROUN AVENUE  
MORLEY WA 6062

Cardholder Name: DESMOND K ABEL  
Account No:  
Statement Period: 30 January 2019 to 28 February 2019  
Cardholder Limit: \$10,000

**Transaction Record For: DESMOND K ABEL**

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
1 Feb 2019	\$20.00	FACEBK Y566BKJBM2 fb.me/ads	---	---	---	74987509031
4 Feb 2019	\$111.63	SendGrid 1-877-969-8647 877-9698647 CO	---	---	---	24906419033
		FRGN AMT: 79.95 US dollar	---	---	---	
6 Feb 2019	\$2.00	PPSR AFSA BARTON	---	---	---	74940529036
6 Feb 2019	\$2.00	PPSR AFSA BARTON	---	---	---	74940529036
6 Feb 2019	\$2.00	PPSR AFSA BARTON	---	---	---	74940529036
6 Feb 2019	\$2.00	PPSR AFSA BARTON	---	---	---	74940529036
6 Feb 2019	\$2.00	PPSR AFSA BARTON	---	---	---	74940529036
6 Feb 2019	\$2.00	PPSR AFSA BARTON	---	---	---	74940529036
11 Feb 2019	\$8.08	CPP CULTURAL CENTRE NORTHBRIDGE	---	---	---	74940529039
11 Feb 2019	\$12.12	CPP CULTURAL CENTRE NORTHBRIDGE	---	---	---	74940529039

**Statement for  
NAB Visa Purchasing**

*NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001  
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,  
8am and 6pm AEST, Saturday and Sunday  
Email: client.services@nab.com.au  
Fax: 1300 656 519  
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)*

**Transaction Record For: DESMOND K ABEL**

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
14 Feb 2019	\$8.08	CPP CULTURAL CENTRE	NORTHBRIDGE			74940529044
15 Feb 2019	\$60.00	LGPA	PERTH			74617639046
18 Feb 2019	\$60.00	LGPA	PERTH			74617639046
21 Feb 2019	\$15.38	SECURE PARKING FORTE	EAST PERTH			74940529051
25 Feb 2019	\$2.00	PPSR AFSA	BARTON			74940529053
25 Feb 2019	\$2.00	PPSR AFSA	BARTON			74940529053
25 Feb 2019	\$208.50	NESPRESSO AUSTRALIA	NORTH SYDNEY			74564459056
27 Feb 2019	\$100.00	LOCAL GOVERNEMENT MANA	EAST PERTH			74940529057
28 Feb 2019	\$4.04	CPP CULTURAL CENTRE	NORTHBRIDGE			74940529058
<b>Total for this Period:</b>	<b>\$623.83</b>					

059/04/18/MC/258/S006814/013628

**Attachment 5**

City of Bayswater		
Electronic Fund Transfers		
for the period 1 February 2019 to 28 February 2019		
Date	Description	Amount
		\$
<b>Municipal Account</b>		
01/02/19	NAB merchant fees	5,217.99
05/02/19	New investments	2,635,175.51
05/02/19	NAB transact fees	91.00
05/02/19	Wages	773.93
07/02/19	New investments	1,700,000.00
12/02/19	NAB account fees	215.58
13/02/19	Wages	784,908.06
14/02/19	New investments	850,000.00
19/02/19	New investments	4,100,000.00
21/02/19	New investments	1,500,000.00
26/02/19	New investments	3,100,000.00
27/02/19	Wages	794,982.72
28/02/19	NAB Bpay fees	2,582.80
28/02/19	NAB connect fee	391.14
		15,474,338.73
<b>Aged Persons Account</b>		
06/02/19	Aged care subsidies to Juniper	570,228.37
07/02/19	New investments	836,597.18
12/02/19	NAB account fees	0.30
14/02/19	New investments	1,083,214.12
		2,490,039.97
<b>Total</b>		17,964,378.70

**10.2.4 Status Report - Donations Granted Under Delegated Authority**

<b>Responsible Branch:</b>	Financial Services	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	1. List of donations granted under delegated authority during January 2019. 2. List of donations granted under delegated authority during February 2019.	

**CR SALLY PALMER DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Sally Palmer declared an impartial interest in this item as she was invited to Embleton Golf Club on Sunday 24 March 2019 to present a trophy to the winner but has no financial or personal interest in the club or its members. Cr Sally Palmer remained in the room during voting on this item.*

**SUMMARY**

This report presents the list of donations made under delegated authority for the months of January and February 2019.

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That Council receives this status report on the donations granted under delegated authority for the months of January and February 2019 as contained in Attachment 2.

**CR SALLY PALMER MOVED, CR MICHELLE SUTHERLAND SECONDED**  
**CARRIED UNANIMOUSLY: 10/0**

**BACKGROUND**

At its meeting of 22 May 2018, Council resolved:

*"That Council:*

*.....*

3. *Notes that Directors and Managers may make community funding contribution decisions under existing delegations, capped at \$5000 in line with the new Community Grants Policy.*
4. *Notes that a monthly information report on community funding will be provided to Council for noting.*

*....."*

**EXTERNAL CONSULTATION**

Not applicable.

**OFFICER'S COMMENTS**

Lists of donations granted under delegated authority for the months of January and February 2019 are attached for Councillors' information (Attachments 1 and 2).

**LEGISLATIVE COMPLIANCE**

Donations Policy applies.

**FINANCIAL IMPLICATIONS**

The Donations allocation in the 2018-2019 Budget is \$30,000.00. To date \$10,714.85 has been expended.

**STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme: Leadership and Governance.  
Aspiration: Open, accountable and responsive service.  
Outcome L1: Accountable and good governance.

This report will assist Council in meeting its responsibilities in relation to governance of the City of Bayswater's finances.

**CONCLUSION**

That Council receives this status report on the donations granted under delegated authority for the months of January and February 2019, as contained in **Attachments 1 and 2..**

**Attachment 1**

**REQUESTS FOR DONATIONS**  
**DELEGATED AUTHORITY (\$200 AND UNDER) AS PER POLICY FS-P43**

**INDIVIDUALS**

*The following eligibility criteria have been met for each application:*

- *Support documentation provided*
- *All are residents of the City of Bayswater*
- *All applications were received at least 2 weeks prior to event*

Name and Address	Age	Event	Cost to Applicant	Previous financial assistance granted (date and amount)	Amount of Donation
Jordan Norvall Noranda	15	National Baseball Championships 10-21 <sup>st</sup> January 2019	\$2976	No – First application	\$200
Aviv Silman Noranda	17	2019 Australian Olympiad Summer School for Physics – 4-20 January 2019	\$2200	No – First application	\$200
Duke Secco Maylands	12	Nationals and World Championships for Mirror Sailing Dinghy – 27 Dec 2018 to 5 Jan 2019	\$7000	No – First application	\$200
Aiden Van Zuylen Bayswater	17	U18 Men's Australian Indoor Hockey Championship 13-17 January 2019	\$2007	No – First application	\$200
Holly Touchell Morley	18	Under 19 Women's National Championships- 20- 26 January 2019	\$2840	\$200 - SSWA U17 Girls Softball Team School Pacific Games, Adelaide, Dec. 2017	\$200
					<b>\$1000</b>

**ORGANISATIONS**

Name and Address	Purpose of Organisation	Reason for Request	Previous financial assistance granted (date and amount)	Amount of Donation
Embleton Social Golf Club Embleton	Social Golfing Club	Bayswater Cup Tournament	\$100 - December 1998 and February 2000  \$400 - March 2001, May 2002, December 2003, March 2009 and 2010, May 2011, March 2012, February 2013, 2014, 2015 and 2017  \$200 - 2016 was granted under delegated authority as the applicant's request was received too late to be considered by Council prior to the event  \$200- November 2017	\$200
Guide Dogs WA Victoria Park	Training guide dogs for the vision impaired and blind.	Ongoing fundraising campaign.	\$200 - Ongoing fundraising campaign - May 2016. • \$200 - Ongoing fundraising campaign - February 2017 • \$200 Ongoing fundraising campaign February 2018	\$200
				<b>\$400</b>

**Total for January 2019      \$1400**



**Carissa Bywater**  
**Director Corporate and Strategy**

**Attachment 2**

**REQUESTS FOR DONATIONS**  
**DELEGATED AUTHORITY (\$200 AND UNDER) AS PER POLICY FS-P43**

**INDIVIDUALS**

*The following eligibility criteria have been met for each application:*

- *Support documentation provided*
- *All are residents of the City of Bayswater*
- *All applications were received at least 2 weeks prior to event*

Name and Address	Age	Event	Cost to Applicant	Previous financial assistance granted (date and amount)	Amount of Donation
Kobe Brown Maylands	14	Australian Athletics Championships 2019 100m and 200m Hurdles Sydney, 1- 7 April 2019	\$2454	Australian National Junior Athletics Competition 2018 100m & 200m Hurdles Sydney, 17 March 2018	\$200
Tiah Hope Morley	14	Australian National Baseball Championships Canberra, 15-20 April 2019	\$2700	Nil- First Application	\$200
Karina Watson Bayswater	26	Australian National Baseball Championships Canberra, 14- 21 April 2019	\$2000	Nil- First Application	\$200
Robert Marchesi- Scott Maylands	13	Australian Athletic Championships 2019, Sydney, 1- 7 April 2019	\$2758	Nil- First Application	\$200
					<b>\$800</b>

**ORGANISATIONS**

Name and Address	Purpose of Organisation	Reason for Request	Previous financial assistance granted (date and amount)	Amount of Donation
Lions Australia	Providing disaster and medical relief, medical research and community service.	Razzamatazz Event for Special needs children and their carers. Proceeds also donated to Lions Hearing, Lions Alzheimers, Lions Save Sight, Lions Children's Cancer and Lions Children's Mobility.	\$250 each year 2004 to June 2015 \$300 each year 2016 to 2018	\$300
Maylands Yacht Club Maylands	Yacht Club	City of Bayswater Cup Regatta	\$400 - 2007, 2008, 2009 and 2012. \$200 - 2015 \$400 - 2017 and 2018	\$300
				<b>\$600</b>

**Total for February 2019 \$1400**



**Carissa Bywater**  
**Director Corporate and Strategy**



**10.2.5 2018/19 Statutory Budget Review - 1 July 2018 to 28 February 2019**

<b>Responsible Branch:</b>	Financial Services	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	<b><i>ABSOLUTE MAJORITY REQUIRED</i></b>	
<b>Attachments:</b>	1. Statement of Budget Review 2. Detailed breakdown: Budget Adjustments	

**CR LORNA CLARKE DECLARED A FINANCIAL INTEREST**

*In accordance with section 5.60A of the Local Government Act 1995, Cr Lorna Clarke declared a financial interest in this item as it mentions decisions in a workshop about the MHI which she excluded herself from as she lives in a house which is on the MHI. At 7:20pm, Cr Lorna Clarke withdrew from the meeting.*

**SUMMARY**

To present the 2018/19 statutory budget review (for the eight-month period 1 July 2018 to 28 February 2019) for consideration and adoption.

**COUNCIL RESOLUTION****(OFFICER'S RECOMMENDATION)**

That Council:

1. Adopts the 2018/19 statutory budget review for the period ended 28 February 2019 as detailed in Attachments 1 and 2.
2. Authorises the relevant transfers to reserves and changes to budget estimates, as detailed in Attachment 2.

**CR SALLY PALMER MOVED, CR MICHELLE SUTHERLAND SECONDED**

**CARRIED BY AN ABSOLUTE MAJORITY: 8/1**

**FOR VOTE:** *Cr Sally Palmer, Cr Michelle Sutherland, Cr Stephanie Gray, Cr Barry McKenna, Cr Dan Bull, Mayor, Cr Catherine Ehrhardt, Cr Giorgia Johnson and Cr Elli Petersen-Pik.*

**AGAINST VOTE:** *Cr Chris Cornish, Deputy Mayor.*

*At 7:25pm, Cr Lorna Clarke returned to the meeting.*

**BACKGROUND**

*The Local Government Act 1995 and its subordinate instruments require a local government to review its annual budget between 1 January and 31 March each year. After a review of the annual budget has been carried out, it is to be submitted to Council and a copy provided to the Department of Local Government, Sport and Cultural Industries within 30 days.*

**EXTERNAL CONSULTATION**

Not applicable.

## OFFICER'S COMMENTS

The City has undertaken a review of its 2018/19 budget and now recommends that review for adoption.

This review takes into account a number of factors including what has occurred during the first eight months of the fiscal year, the likely operating environment over the remaining four months under the current economic climate, and the most likely impact on the City's financial position.

The focus of the review has been ensuring that there is operational capacity to deliver the services and programs as set out in the 2018/19 budget and to accommodate events and matters that have arisen since budget adoption; further, to ensure any operating budget variations are managed without the need to transfer funds from reserve accounts.

The City of Bayswater's 2018/19 statutory budget review has been formatted to include:

1. An analysis of material budget variances extrapolating actual figures at 28 February 2019 (**Attachment 1**). Overall this projection shows no net change to the budget after effecting relevant reserve transfers.
2. The amendment of the current budget to recognise changes in revenue or expenditure (**Attachment 2**).
3. New proposals to add to the scope of works specified in the annual budget (**Attachment 1**). (The review proposes amendments to the budget that can be summarised as follows:

Adjustment	\$
Operating revenue	(38,768)
Rate Revenue	(500,000)
Operating expenditure	197,908
Net capital expenditure	595,500
Transfer to Reserves	(254,640)
Budget Review Total Adjusted	0

In summary, this reconciliation shows that additional budget requirements for capital project variations, contractual obligations, reserve transfers or emerging proposals have been fully funded by a combination of revenue and expenditure savings in other areas of the budget. Notwithstanding this, to fully realise service levels and capital projects for 2018/19 within approved budget levels, close monitoring of budgets is essential.

## LEGISLATIVE COMPLIANCE

The *Local Government Act 1995 (WA)* and subordinate instruments apply along with relevant Australian Accounting Standards.

## FINANCIAL IMPLICATIONS

The financial implications have been detailed in the report for Council's review and determination.

## STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme: Leadership and Governance.  
 Aspiration: Open, accountable and responsive service.  
 Outcome L1: Accountable and good governance.

These financial reports will assist Council in meeting its responsibilities in relation to governance of the City of Bayswater's finances.

**CONCLUSION**

The *Local Government Act 1995* and its subordinate instruments require the City to review its annual budget between 1 January and 31 March each year. This 2018/19 statutory budget review, with an explanation of variances (**Attachment 1 and 2**), is recommended to Council for adoption.

**Attachment 1**

**City of Bayswater  
Statement of Budget Review  
for the period 1 July 2018 to 28 February 2019**

	Adopted Budget	Amended Budget	YTD Actual	Variance Pemanent	Estimated Year End
	\$	\$	\$	\$	\$
<b>Net current assets at start of year - surplus/(deficit)*</b>	4,400,853	9,901,143	9,901,143	0	9,901,143
<b>Operating activities</b>					
<b>Revenue from operating activities (excludes rates)</b>					
General purpose funding	3,973,844	2,807,920	2,539,464	275,241	3,083,161
Governance	105,060	105,060	156,360	(22,700)	82,360
Law, order, public safety	267,224	267,224	283,771	0	267,224
Health	262,102	262,102	243,913	(10,600)	251,502
Education and welfare	137,351	137,351	71,905	0	137,351
Housing	10,208,073	10,208,073	5,768,228	(50,473)	10,157,600
Community amenities	12,170,200	12,170,200	12,146,057	35,900	12,206,100
Recreation and culture	7,378,697	7,378,697	4,888,426	(125,000)	7,253,697
Transport	585,669	585,669	368,505	(13,600)	572,069
Economic services	490,235	490,235	332,258	(50,000)	440,235
Other property and services	188,396	188,396	96,782	0	188,396
	35,766,851	34,600,927	26,895,669	38,768	34,639,695
<b>Expenditure from operating activities</b>					
General purpose funding	(857,207)	(857,207)	(552,945)	41,700	(815,507)
Governance	(6,512,510)	(6,509,858)	(4,071,745)	(134,100)	(6,643,958)
Law, order, public safety	(2,965,423)	(2,965,423)	(1,852,363)	24	(2,965,399)
Health	(1,897,918)	(1,935,255)	(1,190,072)	1	(1,935,254)
Education and welfare	(1,768,306)	(1,768,306)	(1,125,652)	845	(1,767,461)
Housing	(10,027,824)	(10,147,824)	(5,820,463)	(205,132)	(10,352,956)
Community amenities	(16,113,025)	(16,236,747)	(8,097,605)	(242,376)	(16,479,123)
Recreation and culture	(28,127,117)	(28,127,117)	(15,581,796)	13,079	(28,114,038)
Transport	(14,983,957)	(14,989,909)	(5,339,204)	135,411	(14,854,498)
Economic services	(1,194,939)	(1,209,839)	(687,764)	38,000	(1,171,839)
Other property and services	(355,475)	(427,565)	(665,939)	154,640	(272,925)
	(84,803,700)	(85,175,049)	(44,985,548)	(197,908)	(85,372,957)
<b>Operating activities excluded from budget</b>					
Depreciation and amortisation	13,219,659	13,219,659	3,340,196	0	13,219,659
(Profit) on asset disposals	(18,669)	(18,669)	(589)	0	(18,669)
Loss on asset disposals	435,866	435,866	57,870	0	435,866
Movement in non-current leave provisions	(243,498)	(243,498)	0	0	(243,498)
Movement in non-current assets	0	0	13,524	0	0
Aged persons liability adjustment	0	0	318,764	0	0
	13,393,358	13,393,358	3,729,764	0	13,393,358
<b>Amount attributable to operating activities</b>	(31,242,639)	(27,279,622)	(4,458,971)	(159,140)	(27,438,762)
<b>Investing activities</b>					
Non-operating grants, subsidies and contributions	3,471,678	3,899,989	1,435,411	35,807	3,935,796
Purchase of property, plant and equipment	(7,567,707)	(7,796,432)	(3,243,041)	(322,807)	(8,119,239)
Purchase and construction of infrastructure	(11,595,559)	(11,546,641)	(2,871,089)	(308,500)	(11,855,141)
Purchase of intangible assets	(250,000)	(250,000)	(83,648)	0	(250,000)
Proceeds from disposal of assets	685,600	685,600	274,696	0	685,600
<b>Amount attributable to investing activities</b>	(15,255,988)	(15,007,484)	(4,487,671)	(595,500)	(15,602,984)
<b>Financing activities</b>					
Repayment of borrowings	(4,200)	(4,200)	(3,125)	0	(4,200)
Proceeds from self-supporting loans	4,200	4,200	3,125	0	4,200
Transfer to reserves	(1,129,892)	(3,207,799)	0	(378,833)	(3,586,632)
Transfer from reserves	2,977,052	2,926,609	0	633,473	3,560,082
<b>Amount attributable to financing activities</b>	1,847,160	(281,190)	0	254,640	(26,550)
<b>Budget deficiency before general rates</b>	(44,651,467)	(42,568,296)	(8,946,643)	(500,000)	(43,068,296)
<b>Estimated amount to be raised from general rates</b>	46,151,467	45,329,352	45,992,745	500,000	45,829,352
<b>Net current assets at the end of the year - surplus/(deficit)</b>	1,500,000	2,761,056	37,046,102	0	2,761,056

**Attachment 2**

**City of Bayswater  
2018/19 Statutory Budget Review  
Budget Adjustments**

Account Number	Type	Account Description	Amount \$	Reason
<b>Operating activities</b>				
<b>Revenue from operating activities (excludes rates)</b>				
2000-10507-4332-0000	Decrease revenue	Building Approvals - Building licences	50,000	Expected income lower than expected due to depressed economic conditions
2000-10507-4346-0000	Decrease revenue	Building Approvals - Fines and Penalties	30,000	Revenue will be under budget due to no penalties incurred to-date
4200-60055-4430-0000	Decrease revenue	Embleton Golf Course - Green Fees	30,000	User numbers down during wet July - Oct 2018
4200-60111-4430-0000	Decrease revenue	Maylands Golf Course - Green Fees	25,000	User numbers down during wet July - Oct 2018
4430-30183-4440-0000	Decrease revenue	Memberships - RISE	50,000	The membership base has been hit by higher than expected cancellations despite regular new members joining. This has pushed the member base down resulting in lower income. This situation is happening throughout the health club industry but we are minimising the impact by Coordinators covering shifts.
4800-12505-4125-0000	Decrease revenue	Autumn River Festival - Lottery West Grant	20,000	Reduction of revenue due to advice from Lottery West grant that a application for the Autumn River Festival is unlikely to be
2000-10600-4300-0000	Decrease revenue	Planning Approvals - Development Applications	30,000	Expected income lower than expected due to depressed economic conditions
4460-0000	Decrease revenue	Order and Requisition Statements Income	50,000	Income for orders and requisition statements is expected to be lower than budgeted due to few requests received
3300-11807-4390-0000	Increase revenue	Royalties	(90,000)	Royalties received from the transfer station higher than expected
6000-30007-4700-0000	Increase revenue	Juniper Management Fee - reimbursement	(23,000)	Reimbursement from Mertome operating account
6000-30010-4310-0000	Decrease revenue	Tranby Lease Fee	73,473	Decrease Tranby lease income due to the sale of Mertome Village
6000-14900-4100-0000	Increase revenue	General Purpose Funding - Financial Assistance Grant	(23,121)	Grant higher than budgeted
6000-14900-4101-0000	Increase revenue	General Purpose Funding - Financial Assistance Grant Local Roads	(39,120)	Grant higher than budgeted
6000-14900-4400-0000	Decrease revenue	General Purpose Funding - Instalment charges	15,000	Few number of property owners elected to pay by instalments
6000-14900-4501-0000	Increase revenue	Interest revenue	(200,000)	Interest received on investments is higher than budgeted
6000-14900-4563-0000	Increase revenue	General Purpose Funding - Rebates	(37,000)	Rebates received from insurance company for prior financial years premiums. Good driver rebate received from the City's insurance company.
<b>Sub total</b>			<b>(38,768)</b>	
<b>Expenditure from operating activities</b>				
1000-10000-6050-0000	Decrease expenditure	Councillor Conferences	(20,000)	Following consultation with the Mayor it's unlikely the budget will be fully expended in 2018/19, therefore these funds can be reallocated.
1000-10000-6052-0000	Decrease expenditure	Training	(2,500)	Training budget can be reduced as the funds are not expected to be fully utilised 2018/19.
1000-10105-6230-0000	Decrease expenditure	Advocacy	55,000	funds not expected to be fully utilised in 2018/19 and can be re-allocated to participatory budgeting project.
1400-10300-6000-0000	Decrease expenditure	Human Resources - Wages and Salaries	(40,000)	Salaries and Wages underspend due to staff vacancies and purchased leave.
1400-10300-6065-0000	Decrease expenditure	Human Resources - Corporate Training	(50,000)	Corporate Training underspend will partially offset leadership programme overspend
1400-10307-6065-0000	Increase expenditure	Leadership Programme - Corporate Training	70,000	Frist year of programme, errors made with timing of costs and content/costs missing from budget.
1400-10308-6380-0000	Decrease expenditure	Single Touch Payroll	(8,000)	Costs less than forecast.
1400-10310-6230-0000	Increase expenditure	HRP - Health Check - Consultancy	8,000	Commence health check on Human Resources and Payroll business systems
2000-10505-6000-0000	Decrease expenditure	Swimming pool inspections - Salaries and Wages	(8,000)	Savings in salaries due to a position being vacant following a resignation and the commencement of new employee.
2000-10507-6000-0000	Decrease expenditure	Building Approvals - Salaries and Wages	(30,000)	Savings in salaries due to a position being vacant before the commencement of new employee.
2000-10600-6000-0000	Decrease expenditure	Planning Approvals - Salaries and Wages	(20,000)	Savings in salaries and wages and no overtime or backfilling required year to date
2000-10601-6000-0000	Decrease expenditure	Development Compliance - Salaries and wages	(30,000)	Savings in salaries due to a position being vacant following a resignation and the commencement of new employee.
4800-30020-6003-0000	Increase expenditure	Bayswater Community Centre - Wages- Casual	2,000	An increased need in casual staff has been identified due to the community centres operational model transition (still being embedded).
4800-30139-6003-0000	Increase expenditure	Morley Community Centre - Wages- Casual	2,000	An increased need in casual staff has been identified due to the community centres operational model transition (still being embedded).

Account Number	Type	Account Description	Amount \$	Reason
3410-60071-6125-6000	Increase expenditure	Grey Street Reserve - tree planting	4,500	Planting of 10 non fruiting trees at Grey Street Reserve - 59A Grey Street, Bayswater as per Council Resolution 29/01/2019.
4800-12500-6125-0000	Decrease expenditure	Events - Administration - Materials/Consumables	(3,000)	Funds re-allocated to Romance under the Stars event.
4800-12506-6125-0000	Decrease expenditure	Avon Descent - Materials/Consumables	(4,000)	Funds re-allocated to Romance under the Stars event.
6000-14900-6141-0000	Decrease expenditure	General Purpose Funding - Rates on Council Properties	(56,700)	Not expected to fully utilise the budget in 2018/19.
2200-10805-6230-0000	Increase expenditure	Bayswater Town Centre – Streetscape Concept Plan - Consultancy	39,276	Uncompleted project from 2017/18.
2200-10905-6230-0000	Increase expenditure	Bayswater Town Centre Car Parking Management Regime - consultancy	25,000	New project from Council resolution at 28 August 2018 OCM.
2200-10906-6230-0000	Increase expenditure	Bayswater Town Centre Structure Plan - Consultancy	10,432	Uncompleted project from 2017/18.
4000-30105-6230-0000	Increase expenditure	Library - Morley - Consultancy	2,376	Consultancy for a grant application that was not anticipated when submitting the 2018/19 budget.
4200-12420-6230-0000	Increase expenditure	Pat O'Hara Mater Plan - Consultancy	25,000	Carry forward from 2017/18 budget in relation to \$75,000 State Government Grant received to develop needs assessment and feasibility for Morley Sport and Recreation Centre and Pat O'Hara Reserve
4200-12423-6230-0000	Increase expenditure	Hinds Reserve - Bike Trail - Feasibility	9,000	Feasibility of Bike Trail at Hinds Reserve. Refer to Ordinary Council Meeting on 16 October 2018.
6000-15100-6230-0000	Increase expenditure	Rates Administration - Consultancy	15,000	Rating system changes for the underground power project scheduled for 2019/20 and to update the rates notice template to ensure compliance with the Local Government Act 1995 and subsidiary legislation, health check alerts for rates smoothing and eRates, investigate and fix pension claims causing error in claim file
6000-(15202-15203)-6326- 0000	Increase expenditure	Royal Commission - Consultancy	40,000	Additional funds required for the City to provide a response to the Aged Care Royal Commission.
6000-(15204-15206)-6230- 0000	Increase expenditure	Residential Aged Care Future Plannng	120,000	Funds required for commercial advisory services for residential aged care.
6000-(15209-15213)-6230- 0000	Increase expenditure	Aged Care Governance & Risks	20,000	Funds required for managing governance and risks for Aged Care Services.
2200-10900-6250-0000	Decrease expenditure	Strategic Planning - Heritage Incentives	(7,200)	The City has not received many Heritage grant requests this year.
2200-10900-6251-0000	Increase expenditure	Strategic Planning - Municipal Heritage Inventory	22,100	Scope of work increased in consultation with Councillors to prepare Heritage Area Guidelines as part of the project.
5600-14202-6262-1031	Increase expenditure	Information and Communication Technology - Communication Costs	30,000	Undertook Information Services Filtering and Prioritization Project.
4800-13700-6263-0000	Decrease expenditure	Disability Access and Inclusion - Administration - Software Maintenance	(4,800)	Saving made on Browse Aloud software this calendar year (new website). Portion of funds re-allocated to Romance under the Stars event.
5600-14202-6269-0000	Increase expenditure	Information and Communication Technology - Network Security	50,000	Undertook an IT Security review with Deloitte.
2200-10802-6276-0000	Increase expenditure	Major Town Centre Events - Community Grant/sponsorship	12,967	Uncompleted project from 2017/18.
2600-11100-6276-0000	Increase expenditure	Sustainable environment - Community grant sponsorship	10,000	Funds overlooked for inclusion in the 2018-19 adopted budget
-6304-0000	Increase expenditure	ESL Council Properties	11,557	Increase in State governments ESL charge was higher than antiripated.
2200-10701-6326-0000	Increase expenditure	Lease Administration - Legal Expenses	9,200	Unexpected legal costs associated with management order for the golf courses.
6000-30007-6328-0000	Increase expenditure	Juniper Management Fee - Additional fee for termination of contract	23,000	6 months compensation to Juniper due to the partial termination of Mertome's management arrangement.
4800-13700-6330-0000	Decrease expenditure	Disability Access and Inclusion - Administration - Advertising/Media	(4,700)	Unspent Advertising/Media budget with Having Bayswater Beat has saved some costs in advertising. Saving made on Browse Aloud software this calendar year (new website)
4600-13206-6360-0000	Increase expenditure	Abandoned Vehicles	10,000	600 abandoned vehicle tasks were attended in 2017/18 and 50 vehicles were impounded. On this year's cost it is predicted expenses will exceed the current budget
5100-15300-6364-0000	Increase expenditure	Organisation Strategy - Subscriptions & Licences	15,600	Funds required for the PWC Benchmarking survey.
5800-10200-6364-0000	Increase expenditure	Governance - Subscriptions and Licences	6,000	Attain software licence - number of additional users more than expected.
5200-14000-6378-0000	Increase expenditure	Communications and Media - Publications	25,000	For an unfunded edition of the Bayswater Beat
2200-10904-6380-0000	Decrease expenditure	Wider Meltham Station Precinct Structure Plan - Non recurrent expenditure	(25,000)	Project consultant cost less than anticipated.

Account Number	Type	Account Description	Amount \$	Reason
4800-12500-6386-0000	Decrease expenditure	Events - Administration - Marketing & Promotion	(3,500)	Funds re-allocated to Romance under the Stars event.
4800-12501-6386-0000	Decrease expenditure	Annual Food Appeal - Marketing & Promotion	(2,200)	Funds re-allocated to Romance under the Stars event.
4800-12506-6386-0000	Decrease expenditure	Avon Descent - Marketing & Promotion	(2,600)	Funds re-allocated to Romance under the Stars event.
4800-12521-6386-0000	Decrease expenditure	Early Settlers - Marketing & Promotion	(2,000)	Funds re-allocated to Romance under the Stars event.
5200-14000-6386-0000	Increase expenditure	Communications and Media - Marketing and promotion	10,000	To work with a new media agency on the development of a social media strategy.
4800-12505-6392-0000	Decrease expenditure	Autumn River Festival - Contractor	(20,000)	Reduction of expenditure due to advice from Lottery West grant that a application for the Autumn River Festival is unlikely to be supported as reported to Council on 26/2/2019
4800-12526-6392-0000	Increase expenditure	Romance under the Stars	21,400	Expected crowd has increased from 1500 to 5000 which increases compliance and costs. The additional crowd requires a greater reach of PA/Sound. This has significant associated costs
4800-13500-6392-0000	Increase expenditure	Community Development- Contractor	4,700	The City contracted LGIS to assist in completing one of two phases of the SEED recommendation to review the City's event risk management processes.
4410-30023-6393-0000	Increase expenditure	Contractor - Building Maintenance	75,000	In developing the budget the City has been endeavouring to more closely align budget items to the respective facility and the branch responsible for the facility to develop the specific budget items. As part of this transition, this budget item was inadvertently omitted in the budget
6800-1202	Decrease expenditure	Public Liability Insurance	(100,000)	Insurance premiums less than budgeted.
6800-1203	Decrease expenditure	Property Insurance	(150,000)	Insurance premiums less than budgeted.
5800-14800-6230-0000	Increase expenditure	Procurement - Consultancy	8,000	Additional funds required to undertake market testing of the City's insurance policies.
3410-61500	Increase expenditure	Litter Control	234,000	Re-allocation of wages, plant operating costs and public works overheads to reflect the expected expenditure for litter control.
3410-Various	Decrease expenditure	Parks Maintenance - Various	(234,000)	Re-allocation of wages, plant operating costs and public works overheads to litter control.
Sub total			197,908	
Total Operating activities			159,140	
<b>Investing activities</b>				
Non-operating grants, subsidies and contributions				
2600-80418-4802-0000	Increase revenue	Peters Place Living Stream - Grant - Water Corporation	(50,000)	Grant received from Water Corporation for the Peters Place Living Stream projects.
3200-80291-4806-4040	Decrease revenue	City wide traffic implementation - Grant - Roads to Recovery	129,321	Roads to recovery grant funding to be allocated to different projects.
3200-80292-4806-4040	Increase revenue	Resurface Wattle Drive Grant - Roads to Recovery	(10,908)	Re-allocation of a portion of roads to recovery funding to the road safety project.
3200-80305-4806-4040	Increase revenue	Melaleuca Court - Darwin to cul-de-sac - Grant - Roads to Recovery	(22,000)	Re-allocation of a portion of roads to recovery funding to the road safety project.
3200-80306-4806-4040	Increase revenue	Yate Court - Wattle Drive to cul-de-sac - Grant - Roads to Recovery	(24,000)	Re-allocation of a portion of roads to recovery funding to the road safety project.
3200-80307-4806-4040	Increase revenue	Hovea Court - Wattle Drive to cul-de-sac - Grant - Roads to Recovery	(30,000)	Re-allocation of a portion of roads to recovery funding to the road safety project.
3200-80308-4806-4040	Increase revenue	Marlock Court - Wattle Drive to cul-de-sac - Grant - Roads to Recovery	(20,000)	Re-allocation of a portion of roads to recovery funding to the road safety project.
3200-80309-4806-4040	Increase revenue	Laurina Place - Wattle Drive to cul-de-sac - Grant - Roads to Recovery	(22,413)	Re-allocation of a portion of roads to recovery funding to the road safety project.
3300-80419-4950-4040	Increase revenue	Right of Way - Milne Street - Capital Contribution	(8,500)	Contribution from owner for the construction of right of way on Milne Street
4600-80275-4802-0000	Decrease revenue	Riverside car parks - CCTV installation - Grant - Capital - State	22,693	Grant received was lower than expected.
Sub total			(35,807)	
Purchase of property, plant and equipment				
Purchase and construction of infrastructure				
1805-80421-6381-3000	Increase expenditure	Bayswater Waves - Replace UV filters to indoor pools - Capital Purchase	24,000	Replacement of two failed UV filters to main filtration system of indoor pools due to health and safety concerns.
1805-80422-6381-3000	Increase expenditure	Bayswater Waves - replace aluminium glass doors to indoor pool - Capital Purchase	25,000	Carry out urgent works due to poor condition of existing inoperable doors due to public safety concerns.



Account Number	Type	Account Description	Amount \$	Reason
1805-80423-6381-3000	Increase expenditure	Wotton Reserve Club rooms - Upgrade toilet fixtures and fittings - Capital Purchase	8,000	Upgrade of existing toilet fixtures and fittings within clubrooms. Existing fixtures and facilities in poor condition and also water saving initiative.
1805-80424-6381-3000	Increase expenditure	Morley Sport and Recreation Centre - Replace airconditioner	8,500	The air conditioner in the Green Room at Morley Sport and Recreation Centre has failed and there no replacement for this brand of cooler therefore the whole system is required to be replaced. Given the usage and the configuration of the room, replacing with a refrigerated system is the most practical solution.
2600-80418-6230-0000	Increase expenditure	Peters Place Living Stream - Consultancy	50,000	The project agreement is to develop a detailed design for peters place micro wetland as identified in the Morley City centre structure plan.
3200-80426-6381-4000	Increase expenditure	Design of slip lane at 60 Russell Street (corner Walter Road West), Morley - Capital Purchase	250,000	Design of slip lane at 60 Russell Street (corner Walter Road West), Morley as per Council Resolution 24/7/2018
3300-80419-6381-4000	Increase expenditure	Right of Way - Milne Street - Capital Purchase	8,500	Construction of right of way - Milne Street.
4410-80425-6381-0000	Increase expenditure	Repair of pool concourse	150,000	Legal action against the original installers of the flooring system is underway but the concourse is becoming an increasing slip risk. Therefore additional funds required to repair the flooring
4600-80275-6381-0000	Decrease expenditure	Riverside car parks - CCTV installation - Capital Purchase	(22,693)	Grant received was lower than expected.
6000-80409-6381-0000	Increase expenditure	Carramar Hostel Redevelopment Project	130,000	Additional funds to finalise Carramar Hostel Redevelopment Project.
Sub total			631,307	
Total Investing activities			595,500	
<b>Financing activities</b>				
Transfer to reserves				
6000-14902-5206-0000	Increase expenditure	Transfer to Long Service Leave and Entitlements Reserve	278,833	Transfer to the long service leave and entitlements reserve.
6000-14902-5219-0000	Increase expenditure	Transfer to Information Technology Reserve	100,000	Transfer to the information technology reserve
Sub total			378,833	
Transfer from reserves				
6000-(15202-15203)-5610-0000	Increase revenue	Royal Commission - Carramar Hostel - Aged Persons Homes General Reserve	(40,000)	Fund the Aged Person Homes Royal Commission from the Aged Persons Homes General Reserve.
6000-(15204-15208)-5610-0000	Increase revenue	Residential Aged Care - Aged Persons Homes General Reserve	(120,000)	Fund the Residential Aged Care Future Planning from the Aged Persons Homes General Reserve.
6000-(15209-15213)-5610-0000	Increase revenue	Aged Care Governance & Risks - Aged Persons Homes General Reserve	(20,000)	Funding source - Aged Persons Homes General Reserve.
6000-30010-5610-0000	Increase revenue	Tranby Lease Fee - Aged Persons Homes General Reserve	(73,473)	Fund the decrease in Tranby lease income due to the sale of Mertome Village.
3200-80426-5403-0000	Increase revenue	Design of slip lane at 60 Russell Street (corner Walter Road West), Morley - Transfer from Reserve - Major Capital Works Reserve	(250,000)	Funding of the design of slip lane at 60 Russell Street (corner Walter Road West), Morley from the Major Capital Works Reserve.
6000-80409-5410-0000	Increase revenue	Carramar Hostel Redevelopment Project - Aged Persons Homes General Reserve	(130,000)	Fund the Carramar Hostel Redevelopment Project from the Aged Persons Homes General Reserve.
Sub total			(633,473)	
Total Financing activities			(254,640)	
Rates				
6000-14900-4004-0000	Increase revenue	Interim rates	(500,000)	Interim rates received higher than expect. Additional income mainly due to the interim rates received from the industrial estate subdivision.
Sub total			(500,000)	
Total adjustments			0	



**10.2.6 Fencing and Floodlighting Local Law 2016**

<b>Owner:</b>	City of Bayswater	
<b>Responsible Branch:</b>	Governance	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Absolute Majority Required	
<b>Attachments:</b>	1. <i>Fencing and Floodlighting Local Law 2016</i>	
<b>Refer:</b>	Item 10.3.2 OCM 11.12.2018 Item 10.2.2 OCM 12.03.2019	

**SUMMARY**

This report commends adoption of the *Fencing and Floodlighting Local Law 2016* in line with the local law review program adopted by the Community, Technical and Corporate Services Committee at its meeting of 6 September 2017, and to ensure compliance with the local law review process set out in the *Local Government Act 1995*.

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That Council:

1. Notes that no submissions have been received following the public notice period which closed on 18 January 2016.
2. Resolves to make the *Fencing and Floodlighting Local Law 2016* inclusive of the changes recommended by the Department as they are considered not significantly different from what was proposed.

CR SALLY PALMER MOVED, CR STEPHANIE GRAY SECONDED

CARRIED BY AN ABSOLUTE MAJORITY: 6/4

**FOR VOTE:** Cr Sally Palmer, Cr Chris Cornish, Deputy Mayor, Cr Elli Petersen-Pik, Cr Giorgia Johnson, Cr Michelle Sutherland and Cr Catherine Ehrhardt.

**AGAINST VOTE:** Cr Dan Bull, Mayor, Cr Lorna Clarke, Cr Barry McKenna and Cr Stephanie Gray.

**BACKGROUND**

In 2016, Council resolved to review the *Fencing and Floodlighting Local Law 2007*. The process to review the *Fencing and Floodlighting Local Law 2007* commenced in late 2015 with Council adopting by Absolute Majority on 19 April 2016 to amend the *Fencing and Floodlighting Local Law 2007* and initiate the process as set out in section 3.12 of the *Local Government Act 1995*.

Public consultation for the period of six weeks closed on Monday, 18 January 2016. At the closing date of submissions no community feedback had been received, however over the years the community has raised concerns in regards to the limitation on the type of materials specified for the construction of a sufficient fence (as defined within the local laws), and as such the applicant was required to make a written application to the City for the use of a material that is commonly used for fencing.

Officers have reviewed changes to relevant Federal and State legislation relating to matters dealt with in the fencing and floodlighting local law together with a sector review of other local

governments that have reviewed/adopted fencing and floodlighting local laws within the last three years.

In the 2014 Annual Report of the Joint Standing Committee on Delegated Legislation it is stated that the Committee were queried by the Attorney General about the legal uncertainty as to whether fencing local laws are to be made under section 5 of the *Dividing Fences Act 1961* or just section 3.5(1) of the *Local Government Act 1995*. This is considered important because the local law is invalid if the law is made under the *Dividing Fences Act 1961*, and the local government fails to provide a copy of the proposed local law to the relevant Minister as required under section 3.12 of the *Local Government Act 1995*. It was confirmed by the Attorney General that local government need only cite the *Local Government Act 1995* in the title and enacting clause when drafting a fencing local law.

A workshop with Councillors was recently held on 5 February 2019 to specifically discuss details of the proposed *Fencing and Floodlighting Local Law 2016*, and it was agreed to progress with officially adopting this local law through the legislative process.

### EXTERNAL CONSULTATION

Under section 3.16 of the *Local Government Act 1995* the local government is to give state-wide and local public notice stating that the local government proposes to review the local law. The Act requires a minimum six week consultation period after the section 3.16 notice is published.

The intent to review the *Fencing and Floodlighting Local Law 2007* was advertised for public consultation via state wide notice in The West Australian Newspaper in December 2015 and extensive research was undertaken of comparable local laws and the enforceability issues.

As part of the initial external consultation process the proposed *Fencing and Floodlighting Local Law 2016* was also sent to the Department of Local Government, Sport and Cultural Industries with comments received on Friday 22 July 2016. Those minor amendments suggested by the Department were included in the report of 19 April 2016.

### OFFICER'S COMMENTS

Council at the previous Ordinary Council Meeting of 12 March 2019 considered the proposed local law and resolved as follows:

*"To defer this item to the next Council meeting following receipt of the clarification sought by the Mayor".*

The key matters raised at the Council meeting related to the implications of the gate provisions of the proposed local law and the use of asbestos fencing material.

Under the current *Fencing and Floodlighting Local Law 2007* the City may give consideration to a gate within a fence that opens onto the City's reserve.

The current process is that an application is made to the City and involves internal referrals to the relevant branches to determine the level of risk to public safety, in particular children entering the reserve where heavy machinery might be in use. Once the assessment is complete approval may be given subject to specific conditions.

By providing the specific requirements within the proposed Fencing Local Law a resident will no longer need to make an application to the City where the gate complies with the requirements set out in the *Fencing and Floodlighting Local Law 2016*.

Where a resident has already installed a gate within a fence that opens onto the City's reserve and that it complies with the *proposed Fencing and Floodlighting Local Law 2016*, no action would be taken by the City.

However where it is brought to the City's attention that a gate has been installed onto a reserve that does not comply with the proposed Local Law it would be considered as a compliance matter.

Existing fencing containing asbestos materials are not currently prohibited in Western Australia and as such the proposed *Fencing and Floodlighting Local Law 2016* does not prohibit existing fencing containing asbestos material.

However where it is brought to the City's attention that an existing asbestos fence has not been maintained and is considered to be a public health risk, the City would take action under the *Health (Asbestos) Regulations 1992*. This may require remedial works or the removal of a section of the fence.

Additionally, the use of an asbestos material for a new fence or fencing panel replacement, would not be permitted under the *Health (Asbestos) Regulations 1992*, and if this was to occur action would be taken under these Regulations.

Within the proposed local law the following amendments have been undertaken:

Inclusion of:

- A new section dealing with gates in fences to clarify that encroachments are not allowed and access is only permitted from a residential property onto Crown Land if all of the criteria listed has been met;
- Additional fencing materials to align with current construction practises;
- Streetscape inclusions in fencing materials to align with planning requirements;
- Commencement and application clause - detailing when the local law comes into effect and where it is applicable; and
- Modified penalties for a number of offences under the local law. Following a sector review the recent trend is to include modified penalties in the local law to enforce compliance, rather than having to pursue compliance issues through prosecution in court.

Amended:

- Maintenance of fences to be less subjective and provide a mechanism for the City to assist with dangerous or dilapidated fences.
- Tennis court fencing and floodlighting specifications to be in line with the manufacturers or structural engineers specifications.
- References to Standards Association Australia replaced with Standards Australia, and references to Standards amended for relevance.
- Definitions refined to reflect the Residential Design Codes (R-Codes) *Building Act 2011* and *Building Regulations 2012*.
- Clauses renumbered to reflect the additional and removed clauses.
- General wording amended to reflect the changes to the specifications for fencing.
- Removal of the requirement of the written consent of the Building Surveyor where a fence complies with the specifications for a fence. This will be administered under the *Building Act 2011* and the requirement for a development approval where applicable.

**LEGISLATIVE COMPLIANCE*****Local Government Act 1995***

Section 3.16 of the *Local Government Act 1995* requires local laws to be reviewed within 8 years from the date of commencement; however they may be reviewed prior to that.

Section 3.12 of the Act sets out the procedure for making local laws, including public notices and gazettal.

**FINANCIAL IMPLICATIONS**

The advertising component requires state and local advertising to be undertaken on one or more occasion at an estimated cost of \$1700, which can be met within the existing budget.

**STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme:	Leadership and Governance
Aspiration:	We will provide responsible leadership and governance, and be recognised for operating with integrity and delivering quality services
Outcome L1:	Accountable and good governance
Outcome L3:	Strong stewardship and leadership

This report will assist Council in meeting its requirements in relation to governance of the local laws for the City of Bayswater.

**CONCLUSION**

It is recommended that Council adopt this Local Law; legislative next steps comprise sending a copy of the proposed local law to the State Law Publisher in an acceptable format to be printed in the State Government Gazette as well as a copy to the Minister for Local Government, Heritage, Culture and The Arts.

This will then be advertised via a notice of the local law in a newspaper and on relevant Council noticeboards. Once gazettal has taken place, the final process includes providing a copy to the WA Parliament's Joint Standing Committee on Delegated Legislation together with an explanatory memorandum to be sealed and signed by both the Chief Executive Officer and the Mayor.

**Attachment 1**

**Western Australia**

**LOCAL GOVERNMENT ACT 1995**



**CITY OF BAYSWATER**

**FENCING AND FLOODLIGHTING  
LOCAL LAW 2016**

*Local Government Act 1995***CITY OF BAYSWATER****FENCING AND FLOODLIGHTING LOCAL LAW 2016**

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PROPOSED

*Local Government Act 1995*

## CITY OF BAYSWATER

## FENCING AND FLOODLIGHTING LOCAL LAW 2016

Under the powers conferred by the *Local Government Act 1995*, and under all other powers enabling it, the Council of the City of Bayswater resolved on 26 March 2019 to make the following local law.

## PART I - PRELIMINARY

**1.1 Citation**

This local law may be cited as the *City of Bayswater Fencing and Floodlighting Local Law 2016*.

**1.2 Repeal**

The City of Bayswater By-laws relating to Fencing published in the *Government Gazette* on 22 July 1997 are hereby repealed.

**1.3 Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**1.4 Application**

This local law applies throughout the district of the local government.

**1.5 Relationship with other laws**

- (1) In the event of any inconsistency between the provisions of a town planning scheme and the provisions of this local law, the provisions of the town planning scheme are to prevail.
- (2) Nothing in this local law affects a provision in any written law in respect of a building permit for a fence.

**1.6 Definitions**

In this local law, unless the context requires otherwise:

*AS or AS/NZS 3016:2002* means the "Electrical installations - Electric security fences" Australian/New Zealand Standard published by Standards Australia and amended from time to time;

*authorised person* means a person authorised by the Local Government to perform all or any of the functions conferred on an authorised person under this local law;

*barbed wire* means a wire or strand of wires having small pieces of sharply pointed wire twisted



around it at short intervals;

**Building Act** means the *Building Act 2011*;

**Building Regulations** means the *Building Regulations 2012*;

**Chief Executive Officer** means the Chief Executive Officer of the City;

**City** means the City of Bayswater;

**commercial area** means an area zoned "Hotel", "Business," "Office", "Showroom/Warehouse" or "Service Station" under the Town Planning Scheme and/or Structure Plan;

**dangerous** in relation to any fence means:

- (a) an electrified fence other than a fence in respect of which a licence under Part 3 of these Local Laws has been issued and is current;
- (b) a fence containing barbed wire other than a fence erected and maintained in accordance with these Local Laws;
- (c) a fence containing exposed broken glass, asbestos fibre, razor wire or any other potentially harmful projection or material; or
- (d) a fence which is likely to collapse or fall, or part of which is likely to collapse or fall, by reason of its faulty design, location or construction, deterioration of materials, damage by termites, decay, changes in ground levels or any other cause whatsoever.

**District** means the district of the City of Bayswater;

**dividing fence** has the meaning given to it in and for the purposes of the *Dividing Fences Act 1961*;

**electrified fence** means a fence carrying or designed to carry an electric charge;

**fence** means any structure, including a retaining wall, used or functioning as a barrier, irrespective of where it is located and includes any gate;

**frontage** means the boundary line between a lot and a street upon which that lot abuts;

**height** in relation to a fence means the vertical distance between:

- (a) the top of the fence at any point; and
- (b) the natural ground level or, where the ground levels on each side of the fence are not the same, the higher ground level, immediately below that point;

**industrial area** means an area zoned "Light Industry" or "General Industry" under the Town Planning Scheme and/or Structure Plan;

**local government** means the City of Bayswater;

*lot* has the meaning given to it in and for the purposes of the *Planning and Development Act 2005*;

*manufacturers specifications* means documented installation instructions produced by a product manufacturer;

*notice of breach* means a written document provided to a person which outlines remedial works required to comply with this local law;

*primary street* unless otherwise designated by the local government, is the sole or principal public road that provides access to the major entry (front door) to the dwelling;

*residential area* means an area which is zoned:

- (a) "Residential";
- (b) "Medium Density Residential"; or
- (c) "Special Purpose" where the predominant use of that land is of a residential nature; under the Town Planning Scheme; and
- (d) any land used principally for residential purposes.

*razor wire* means a metal wire or ribbon with sharp edges or studded with small sharp blades;

*Residential Design Codes* means the State Planning Policy 3.1 Residential Design Codes;

*retaining wall* means any structure which prevents the movement of soil in order to allow ground levels of different elevations to exist adjacent to one another;

*Schedule* means a Schedule to these Local Laws;

*street setback area* means the area between the street alignment and the street setback line as set out in Tables 1 and 4 of the Residential Design Codes;

*structure plan* has the same meaning given to it in the Town Planning Scheme;

*town planning scheme* means any gazetted town planning scheme operating within the district; and

*Western Power* means the statutory corporation established by the *Electricity Corporations Act 2005*.

**PART 2 - GENERAL****Dividing fences in a residential area**

- 2.1 A dividing fence in a residential area, which is within the primary street setback area must be erected and maintained in accordance with the specifications contained in Schedule 2, and the requirements of the Residential Design Codes as amended from time to time.
- 2.2 A dividing fence in a residential area, which is behind the primary street setback area must be erected and maintained in accordance with the specifications contained in schedule 2, and to a height of 1800 millimetres to a maximum of 2100 millimetres with the affected adjoining neighbours consent.
- 2.3 A dividing fence in a residential area, other than in accordance with Clause 2.1 and 2.2 requires a development approval.

**Dividing fences in a commercial area or an industrial area**

- 2.4 A person shall not, commence to erect or maintain a fence in a Commercial Area or an Industrial Area other than in accordance with the specifications contained in Schedule 2 or 3 or any other dividing fence unless development approval has been granted.

A building permit will be required where applicable under the Building Act and Building Regulations.

**Gate in a fence**

- 2.5 (1) A person shall not erect a gate in a fence other than a fence adjacent to a primary street boundary which does not:
- (a) open into the lot on which the gate is proposed; or
  - (b) open by sliding parallel to a primary street boundary and on the inside of the fence, on which the gate is proposed and which it forms part of, when closed.
- (2) A person shall not, without the written consent of an authorised person, install a gate which permits entry into or onto a reserve under the management of the local government. Written consent will only be granted if all of the following criteria have been met:
- (a) gate to be of solid construction;
  - (b) consistent in height with the fence in which it is installed;
  - (c) open inward, self-closing and lockable; and
  - (d) be a maximum width of 1200 millimetres.

**Maintenance of fences**

- 2.6 An owner or occupier shall maintain a fence to the local government's satisfaction and prevent it

from becoming damaged, dangerous or dilapidated.

**Barbed wire fences**

- 2.7 A person shall not erect, commence to erect or maintain a fence constructed wholly or partly of barbed wire except in an Industrial Area or a Commercial Area where:
- (a) the barbed wire is 2000 millimetres or more above ground level; and
  - (b) the fence does not abut a Residential Area.

**Tennis court fencing and floodlighting**

- 2.8 (1) A person shall not erect, commence to erect or maintain a fence around or partly around a tennis court unless:
- (a) the fence is not more than 3600 millimetres in height;
  - (b) the whole of the fence is at least 900mm from the boundary of the land on which the tennis court is located and any adjoining land unless the owner of that adjoining land has first been given the opportunity to make submissions to the local government on the location of the fence;
  - (c) the fence is installed as per the manufacturers or structural engineers specifications; and
  - (d) a written application to erect the fence has been made to the Local Government in writing and has been approved by the authorised person in writing.
- (2) A person shall not erect, commence to erect, maintain or use floodlights or other exterior lights for illumination of a tennis court unless:
- (a) the owner of each lot adjoining the land upon which the tennis court is located is given the opportunity to make submissions to the Local Government on the erection of the floodlights or other exterior lights;
  - (b) light fittings are not more than 3600 millimetres above natural ground level;
  - (c) light fittings used are of a type mounted horizontally or of a type approved by the authorised person;
  - (d) the level of light from the floodlights or external lights on any lot or street adjoining the land on which the tennis court is located at a distance of greater than 1000 millimetres from the boundary of that land does not exceed 10 lumens;
  - (e) where required by an authorised person written approval to the erection of the lighting has been obtained from the Main Roads Department of Western Australia;
  - (f) a written application to erect the lighting has been made to the local government and has been approved by an authorised person in writing.

**PART 3 - ELECTRIFIED AND RAZOR WIRE FENCES****Requirement for a Licence**

- 3.1 (1) A person shall not:
- (a) erect, commence to erect or maintain:-
    - (i) an electrified fence; or
    - (ii) a fence constructed wholly or partly of razor wire, without first having applied for and the local government having issued or transferred to that person under this Part a licence to erect or maintain that fence; or
  - (b) alter an electrified fence without first obtaining the written consent of an authorised person.
- (2) A licence for an electrified fence shall not be issued:
- (a) in respect of premises within or abutting a Residential Area;
  - (b) unless the proposed fence complies with AS/NZS 3016:2002; and
  - (c) unless provision is made so as to enable the proposed fence to be rendered inoperable during the hours of business operations of the premises where it is erected.
- (3) A licence for a fence proposed to be constructed wholly or partly of razor wire shall not be issued:
- (a) in respect of a fence erected within 3000 millimetres of the boundary of a lot; or
  - (b) where any razor wire used in the proposed construction of the fence is less than 2000 millimetres or more than 2400 millimetres above ground level.

**Licence application**

- 3.2 (1) An application for a licence to erect or maintain an electrified fence or a fence constructed wholly or partly of razor wire shall be:
- (a) in writing addressed to the local government;
  - (b) made either:
    - (i) by the owner of the land on which the fence is to be erected; or
    - (ii) by the occupier of that land with the written consent of the owner of the land on which the fence is to be erected; and

- (c) accompanied by:
  - (i) a plan clearly identifying both the land and the location on that land where the fence is to be erected;
  - (ii) plans and specifications of the fence;
  - (iii) any other information that the local government may require to enable the application to be determined;
  - (iv) proof that all necessary approvals for the erection of the fence have been obtained from other statutory authorities; and
  - (v) payment of the prescribed fee.
- (2) Upon receipt of an application for a licence, the local government may:
  - (a) grant the licence subject to such conditions as it considers appropriate;
  - (b) require the applicant to forward to it such further information as the local government may require to enable the application to be determined; or
  - (c) refuse to grant the licence.
- (3) A licence granted by the local government shall:
  - (a) be in the form as set out in Schedule 4;
  - (b) be signed by an authorised person;
  - (c) in respect of either an electrified fence or a fence constructed wholly or partly of razor wire, be issued upon and subject to the following conditions, namely that the licence holder shall:
    - (i) display the licence in a prominent position on the land on which the fence has been erected;
    - (ii) upon request, produce the licence to an authorised person;
    - (iii) within 14 days of any change in the ownership or occupation of the land in respect of which the licence has been granted, notify the local government in writing of the details of that change or those changes; and
    - (iv) obtain the written consent of an authorised person prior to the commencement of any alteration, addition or other work relating to or effecting the fence; and
  - (d) in respect of an electrified fence, be issued upon and subject to the following additional conditions, namely that the licence holder shall:
    - (i) comply with AS/NZS 3016:2002;



- (ii) following erection of the fence, lodge with Western Power a certificate of installation from a qualified electrician; and
- (iii) comply with any requirements of Western Power regarding the erection of the fence.

**Transfer of a licence**

- 3.3 (1) An application for the transfer of a licence shall be:
- (a) made either:
    - (i) by the owner of the land on which the fence is erected; or
    - (ii) by the occupier of that land with the written consent of the owner of the land on which the fence is erected;
  - (b) made in writing addressed to the local government;
  - (c) signed by the proposed transferee of the licence and the holder of the licence; and
  - (d) forwarded to the local government together with payment of the prescribed fee.
- (2) Upon receipt of an application for the transfer of a licence, the local government may:
- (a) grant the licence transfer subject to such conditions as it considers appropriate;
  - (b) require the applicant to forward to it such further information as the local government may require to enable the application to be determined; or
  - (c) refuse to grant the licence transfer.
- (3) Where the local government grants an application for the transfer of a licence:
- (a) an endorsement to that effect, signed by an authorised person, shall be completed on the licence in accordance with the form as stipulated in Schedule 4; and
  - (b) the licence shall be subject to the conditions set out in clause 3.2(3)(c) and 3.2(3)(d) of this local law.

**Cancellation of a licence**

- 3.4 The local government may, at any time during the currency of a licence, cancel the licence if:
- (a) the licence holder has ceased to be the owner or occupier of the land or premises upon which the fence is erected;
  - (b) the licence holder has procured the issue of the licence by means of any false or misleading statement or conduct;

- (c) for safety, environmental, town planning or other reasons the local government considers that the fence should not be retained;
- (d) in respect of an electrified fence, the local government considers that the fence does not comply with AS/NZS 3016:2002; or
- (e) the local government considers that the holder of the licence has, during the currency of the licence, by reason of his or her conduct or on any other grounds become unsuitable or has ceased to be a fit and proper person to hold a licence.

**Fees**

- 3.5
- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
  - (2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.
  - (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
  - (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*.

**PART 4—OFFENCES****Offences and penalties**

- 4.1
- (1) A person who fails to comply with a notice of breach commits an offence and is liable upon conviction to a penalty of not less than \$250 and not exceeding \$5,000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.
  - (2) A person who fails to comply with or who contravenes any provision of this local law commits an offence and is liable on conviction to a penalty of not less than \$250 and not exceeding \$5,000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

**Modified penalties**

- 4.2
- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the *Local Government Act 1995*.
  - (2) The amount appearing in the final column of Schedule 1, directly opposite a prescribed offence in that Schedule, is the modified penalty for that prescribed offence.
  - (3) Remove Clause 3 and renumber
  - (4) Unless otherwise specified, the amount of the modified penalty for an offence against any provision of this local law is \$250.

**Form of notice**



4.3 For the purposes of this local law—

- (a) the form of the infringement notice referred to in sections 9.16 and 9.17 of the *Local Government Act 1995* is to be in the form of Form 2 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the withdrawal of infringement notice referred to in section 9.20 of the *Local Government Act 1995* is to be in the form of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

#### **PART 5—OBJECTIONS AND REVIEW**

##### **Objections and review**

- 5.1 When the local government makes a decision under clause 3.2, the provision of Part 9 Division 1 of the *Local Government Act 1995*, and regulation 33 of the *Local Government (Functions and General) Regulations 1996*, apply to that decision.

*Schedule 1*  
**OFFENCES AND MODIFIED PENALTIES**

[clause 5.2]

Item No	Clause No.	Nature of offence	Modified penalties \$
1	2.1	Erect or maintain a fence other than in accordance with the Residential Design Codes within a front setback area or without development approval	250
2	2.2	Erect or maintain a fence behind the primary street setback area above 1800 millimetres to a maximum of 2100 millimetres without the affected adjoining neighbours consent	250
3	2.5(1)(a)	Failure to erect a gate in a fence not opening into the lot	250
4	2.5(1)(b)	Failure to erect a gate in a fence not sliding parallel and inside a fence	250
5	2.6	Failure to maintain a fence to the City's satisfaction and prevent it from becoming damaged, dangerous or dilapidated	250
6	2.7	Erect or maintain a fence using barbed wire in the fence construction without approval	250
7	3.1	Construct, erect or use razor wire in a fence or electrify a fence without approval	250
8	4.2(3)	Other offences not specified	250
9	Schedule 2 & 3	Erect or maintain a fence on a lot that does not meet the requirements for a sufficient fence, unless development approval has been granted	250

*Schedule 2***SPECIFICATIONS FOR A SUFFICIENT FENCE IN A RESIDENTIAL AREA**

[clause 4.1]

The following is a sufficient fence within a Residential area:

- (a) Subject to subclause (b), in a Residential Area a person shall not construct a fence from a material other than brick, stone, concrete, limestone, glass, modular, wrought iron, tubular steel, timber, corrugated fibre reinforced cement sheeting, colour bonded metal or a material approved by an authorised person; and
- (b) In a Residential Area corrugated fibre reinforced cement sheeting and colour bonded metal is not permitted adjacent to a primary street boundary of a residential dwelling; and
- (c) A fence constructed and maintained in accordance with the specifications and requirements set out in the manufacturers specification of structural engineers details for that material; and
- (d) The height of the fence to be 1800 millimetres to a maximum of 2100 millimetres with the affected adjoining neighbours consent, except with respect to the front setback area for which there is no minimum height but which is subject to the Residential Design Codes; or a fence approved as part of a development approval.

*Schedule 3***SPECIFICATIONS FOR A SUFFICIENT FENCE IN A COMMERCIAL AREA  
OR AN INDUSTRIAL AREA**

[clause 4.1]

Each of the following is a sufficient fence within a Commercial or an Industrial area:

- (a) In a Commercial Area or an Industrial Area a person shall not construct a fence from a material other than wrought iron, tubular steel plastic coated or galvanised link mesh, corrugated fibre reinforced cement sheeting, colour bonded metal or a material approved by an authorised person; and
- (b) A fence constructed and maintained in accordance with the specifications and requirements set out in the manufacturers specification of structural engineers details for that material; and
- (c) The height of the fence to be 2000 millimetres on top of which, may upon application and approval, be attached 3 strands of barbed wire carrying the fence to a maximum height of 2400 millimetres; or a fence approved as part of a development approval, and constructed in accordance with clause (b).
- (d) Where a fence is erected on or near the boundary between:
  - (a) a Residential Area and an Industrial Area, a sufficient fence is a dividing fence constructed and maintained in accordance with schedule 2 and the specifications and requirements set out in the manufacturers specification or structural engineers details;
  - (b) a Residential Area and a Commercial Area, a sufficient fence is a dividing fence constructed and maintained in accordance with schedule 2 and the specifications and requirements set out in the manufacturers specification or structural engineers details; and/or
  - (c) a Commercial Area and an Industrial Area, a sufficient fence is a dividing fence constructed and maintained in accordance with schedule 2 or 3 and the specifications and requirements set out in either the manufacturers specification or structural engineers details as determined by the Local Government.

*Schedule 4*Form 1**LICENCE TO ERECT OR RETAIN AN ELECTRIFIED FENCE  
IN ACCORDANCE WITH AS/NZS 3016:2002**

This is to certify that .....  
of .....  
is licensed, subject to the conditions set out below, to erect and/or\* retain and/the\* electrified fence on .....

(\*Delete whichever is not applicable)

from .....20 ..... (address) .....  
and until this licence is transferred or cancelled.

Dated this ..... day of ..... 20 .....

.....  
Authorised Person  
City of Bayswater

This licence is issued upon and subject to the following conditions, namely that the holder of the licence shall:

1. Display the licence in a prominent position on the land or premises on which the electrified fence has been erected.
2. Upon the request of an authorised person produce to him or her the licence.
3. Within 14 days of a change in the ownership or occupation of the land or premises in respect of which the licence has been granted, notify the City in writing of the details of that change or those changes.
4. Obtain the written consent of the Local Government prior to the commencement of any alteration, addition or other work relating to or affecting the electrified fence.
5. Comply with AS/NZS 3016:2002.
6. Following erection of the fence, lodge with Western Power a certificate of installation from a qualified electrician and comply with any requirements of Western Power regarding the erection of the fence.

.....  
.....  
.....

City of Bayswater

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## Transfer Endorsement

This licence is transferred to .....  
of .....  
from and including the date of this endorsement.

Dated this                      day of                      20

.....  
Authorised Person  
City of Bayswater

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City of Bayswater

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**Form 2****LICENCE TO ERECT OR RETAIN A FENCE CONSTRUCTED WHOLLY  
OR PARTIALLY OF RAZOR WIRE**

This is to certify that .....  
 of .....  
 is licensed, subject to the conditions set out below, to erect and/or\* retain and/the\* fence constructed wholly  
 or partially of razor wire on .....

(\*Delete whichever is not applicable)

from .....20 ..... (address)  
 and until this licence is transferred or cancelled.

Dated this ..... day of ..... 20 .....

.....  
 Authorised Person  
 City of Bayswater

This licence is issued upon and subject to the following conditions, namely that the holder of the licence shall:

1. Display the licence in a prominent position on the land or premises on which the fence has been erected.
2. Upon the request of an authorised person produce to him or her the licence.
3. Within 14 days of a change in the ownership or occupation of the land or premises in respect of which the licence has been granted, notify the City in writing of the details of that change or those changes.
4. Obtain the written consent of the Local Government prior to the commencement of any alteration, addition or other work relating to or affecting the fence.

This licence is transferred to .....  
 .....  
 of .....  
 .....  
 from and including the date of this endorsement.

Authorised Person  
City of Bayswater

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The COMMON SEAL OF THE CITY OF BAYSWATER was affixed by authority of a resolution of the Council in the presence of:

.....  
Mayor

.....  
Chief Executive Officer

PROPOSED

**10.3 Works and Infrastructure Directorate Reports****10.3.1 Draft Play Space Strategy**

<b>Responsible Branch:</b>	Project Services	
<b>Responsible Directorate:</b>	Works and Infrastructure	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	1. Draft Play Space Strategy Summary 2. Play Space Classification Hierarchy	

**CR GIORGIA JOHNSON DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Giorgia Johnson declared an impartial interest in this item as she owns a business in one of the parks mentioned to be proposed to be included in the future. Cr Giorgia Johnson remained in the room during voting on this item.*

**CR BARRY MCKENNA DECLARED A PROXIMITY INTEREST**

*In accordance with section 5.60b of the Local Government Act 1995, Cr Barry McKenna declared a proximity interest in this item as Cr McKenna lives opposite McPherson Reserve. At 7:40pm, Cr Barry McKenna withdrew from the meeting.*

**CR DAN BULL, MAYOR DECLARED A PROXIMITY INTEREST**

*In accordance with section 5.60b of the Local Government Act 1995, Cr Dan Bull, Mayor declared a proximity interest in this item as his home is opposite Gobba Lake, which would be a Play Space captured by the draft strategy. At 7:40pm, Cr Dan Bull, Mayor withdrew from the meeting. The Deputy Chairperson, Cr Chris Cornish, Deputy Mayor, assumed the chair.*

**SUMMARY**

A draft Play Space Strategy has been developed to guide the future planning, design and implementation of play and parks infrastructure across the City. Council endorsement of the draft strategy is sought before releasing the document to the community for feedback.

This report provides an outline of the proposed approach to play space planning, design and implementation. The Play Space Strategy proposes a deviation from current practice, towards a more holistic consideration of the broader context around play and park infrastructure provision. The strategy is based on three guiding principles informed through comprehensive community feedback, analysis and research.

The introduction of a classification hierarchy for parks and play infrastructure at each park level is intended to guide decision-making in order to address current inconsistencies in provision across the City. The proposed approach involves community input into upgrades and renovations of play spaces. A budget of \$350,000 for 2019-20 is proposed for Council consideration; there is scope to increase this amount in future in order to address ongoing challenges of shade and pathway provision in parks.

**OFFICER'S RECOMMENDATION**

That Council:

1. Notes the Draft Play Space Strategy Report.
2. Approves the Draft Play Space Strategy summary document for public comment.
3. Considers a report on the outcomes of the community consultation of the draft Play Space Strategy after it has concluded.

**MOTION**

That Council:

1. Notes the Draft Play Space Strategy Report.
2. Approves the Draft Play Space Strategy summary document for public comment.
3. Considers a report on the outcomes of the community consultation of the draft Play Space Strategy after it has concluded.
4. Approves the Draft Play Space Strategy be amended to included fully accessible pathways in all of the City's Play Spaces.

**CR STEPHANIE GRAY MOVED, CR CATHERINE EHRHARDT SECONDED**

**AMENDMENT**

That the following point be added to the substantive motion:

5. Requests that the Draft Play Space Strategy be amended to also include an action to develop a long-term program to progressively shade all of the City's playgrounds, including through the use of shade sails and/or the planting of large canopy trees close to play equipment (where it is possible).

**CR ELLI PETERSEN-PIK MOVED, CR CHRIS CORNISH, DEPUTY MAYOR SECONDED**

**CARRIED:7/1**

**FOR VOTE:** *Cr Elli Petersen-Pik, Cr Chris Cornish, Deputy Mayor, Cr Georgia Johnson, Cr Lorna Clarke, Cr Stephanie Gray, Cr Catherine Ehrhardt and Cr Michelle Sutherland.*

**AGAINST VOTE:** *Cr Sally Palmer.*

*The amendment became part of the substantive motion.*

**COUNCIL RESOLUTION**

That Council:

1. Notes the Draft Play Space Strategy Report.
2. Approves the Draft Play Space Strategy summary document for public comment.
3. Considers a report on the outcomes of the community consultation of the draft Play Space Strategy after it has concluded.
4. Approves the Draft Play Space Strategy be amended to included fully accessible pathways in all of the City's Play Spaces.
5. Requests that the Draft Play Space Strategy be amended to also include an action to develop a long-term program to progressively shade all of the City's playgrounds,

including through the use of shade sails and/or the planting of large canopy trees close to play equipment (where it is possible).

**CR STEPHANIE GRAY MOVED, CR CATHERINE EHRHARDT SECONDED**

**CARRIED: 7/1**

**FOR VOTE:** *Cr Elli Petersen-Pik, Cr Sally Palmer, Cr Giorgia Johnson, Cr Lorna Clarke, Cr Stephanie Gray, Cr Catherine Ehrhardt and Michelle Sutherland.*

**AGAINST VOTE:** *Cr Chris Cornish, Deputy Mayor.*

#### **REASON FOR CHANGE**

*Council changed the Officer's recommendation as it considers it important to cater for all levels of abilities at the City's Play Spaces by the inclusion of fully accessible pathways, and recognises the Community's request for better shading at playgrounds.*

*At 8:01pm, Cr Dan Bull, Mayor and Cr Barry McKenna returned to the meeting. Cr Dan Bull, Mayor, resumed the Chair.*

#### **BACKGROUND**

The Play Space Strategy has been developed in accordance with action C1.1.8 of the City's Corporate Business Plan (CBP). The purpose of the strategy is to assess the adequacy of current play spaces and plan future play spaces to benefit the wider community across the City.

The term play space is important to note, as it implies a broader focus for the strategy than just play equipment. It also highlights broader community use of parks and play spaces, not just for children. These spaces are used by everybody for play, exercise, socialising and relaxation. The Bayswater community treasures the green space and natural areas; this has been reiterated through a variety of community feedback and survey results over the past 12 to 18 months.

Results from an audit of the City's 169 parks and reserves showed inconsistencies in the level of park infrastructure provided from park to park and across suburbs, and a generally low level of variety in play equipment across the board. The City is not without its highlights, such as Riverside Gardens, Bert Wright Park, Robert Thompson Reserve and Bardon Park, which continue to be popular with the community. However, the vast majority of play spaces show ad hoc planning and implementation, gaps in provision for some age groups and an overall lack of variety in play types.

An important informing document for this strategy is the City's Public Open Space Strategy (currently in draft) which identifies all the Public Open Space in the City and determines its function and type. This in turn informs the proposed Parks and Play Space Classification Hierarchy, the intent of which is to guide future play and parks infrastructure upgrades aligned to the level of use of the particular park/reserve, in order to achieve greater consistency and meet community need.

#### **EXTERNAL CONSULTATION**

A comprehensive program of community engagement was undertaken to inform the Draft Play Space Strategy as follows:

ACTIVITY	DETAIL	TIMEFRAME
<b>Online survey on Engage Bayswater:</b> <ul style="list-style-type: none"> <li>122 respondents</li> </ul>	Gauge community preferences for play space and type.	April – May 2018

<b>School engagement program:</b> <ul style="list-style-type: none"> <li>• Maylands Peninsula Primary</li> <li>• St Columba's Primary School</li> <li>• Noranda Primary School</li> <li>• John Forrest Secondary College</li> </ul>	Activities to gather data on how and where children aged between 8 and 15 years like to play.	September – November 2018
<b>Workshops</b> <ul style="list-style-type: none"> <li>• Youth Advisory Committee</li> <li>• Community Access and Inclusion Advisory Committee</li> <li>• Seniors at Bayswater Community Centre</li> </ul>	Gathered feedback on play spaces in the City; highlighting issues around access, safety, amenity and transport.	
<b>Online</b> <ul style="list-style-type: none"> <li>• Mapping tool and survey on Engage Bayswater</li> <li>• Direct email distribution to interested community members</li> </ul>	Gathered specific data on where, when, how and why people access local play spaces	

An estimated 400 people of all ages were engaged throughout the process.

It is proposed that the draft Play Space Strategy summary document is advertised for public comment for a period of three weeks using the following methods:

- Engage Bayswater – the document will be uploaded to the Document Library for interested residents to view and submit their comments via a Submission Form;
- Direct email to contact list of interested residents, directing them to the Engage Bayswater page and Submission Form;
- Hard copies of the draft document and Submission Forms available at the Civic Centre, libraries, the RISE and Bayswater Waves; and
- Facebook posts directing people to the Engage Bayswater page to view the document and complete a Submission Form.

The Draft Play Space Strategy summary document for community comment is provided as **(Attachment 1)**.

## OFFICER'S COMMENTS

### Playground Replacement Program – Current Approach

The City's current approach to upgrade and improvement is generally focussed on play equipment in isolation, with the exception of some minor infrastructure improvements or pathway connections when budget allows.

The following provides an overview of playground replacement budgets over the past five years:

YEAR	AMOUNT
2018-19	\$435,000 <i>(includes \$275,000 committed at Shadwell, Chesney, Bramwell, Luderman and Bohemia Reserves and \$160,000 deferred for Bayswater Waves and Maylands Foreshore Reserve pending further review)</i>

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2017-18	\$415,000
2016-17	\$365,000
2015-16	\$300,000
2014-15	\$425,000

Historically, annual budgets have been based on the cost of replacing play equipment of relatively similar level and type, informed by an independent condition audit, with some community input into type of equipment and soft fall surface.

#### Current Outcomes

The outcome of the current Playground Replacement Program has resulted in a legacy of similar modular play equipment, for a standard age range with little variety or supporting infrastructure such as shade, seating or pathways being provided. Replacement play equipment has been installed on an ad hoc basis, generally when budget allows, rather than in accordance with specific guidelines or aligned to the size, function and known use of a park.

#### Community Requests

Community engagement outcomes and requests continue to revolve around the following themes:

- Shade over play equipment and seating – the high cost of installation and maintenance of shade sails present a budgetary challenge particularly in terms of a local level play space upgrade. Natural shade from trees is common for the majority of play spaces, however, the City continues to receive ongoing community requests for new/additional shade sails to be fitted over play equipment. A contributing factor to the regular request for increased shade may be the high incidence of plastic and metal play equipment provided at play spaces becoming hot at peak times of the day, especially through the summer months and concerns with leaf and twig litter from trees in softfall areas.
- Play variety - a greater range of elements to facilitate physical, social, creative and nature play for children of all ages.
- Park infrastructure such as seating, picnic shelters and barbeques – an enhanced level of infrastructure to support use of play spaces by families, carers, young people, older people and those with mobility issues.

Community expectations continue to grow, in line with trends around bigger, better 'destination' play spaces that are being developed in neighbouring local government authorities. The proposed guiding principles within the draft strategy will assist to ensure that future service delivery in parks and reserves is sustainable in the long term and aligned to community expectation.

#### Proposed Approach

In order to address current challenges and issues highlighted by the community and plan future play spaces more effectively, the Play Space Strategy is built around the following three (3) guiding principles:

- *Quality Local Provision*

In order to improve the level of play provision and achieve some consistency across the City's parks, the broader context around the park must be considered, along with the role of play within that park. The aim is to provide a balance of play experiences in local areas in liaison with the local community users. In smaller pocket parks for example, this may include meeting spaces for local residents with smaller amounts of modest play equipment,

and/or a community garden or similar community-driven initiatives. Similarly, local parks that currently contain modular play equipment may be better suited to more natural play elements such as balancing logs, tree stumps or sand play that may be more in keeping with that particular local site.

- *Effective and Sustainable Asset Management*

The City owns and manages many assets across 169 parks, including 117 playgrounds. A holistic review of these assets is required to achieve quality designed play spaces for the community and to maintain appropriate service levels in the future. When existing play equipment reaches the end of its useful life and is no longer suitable, or there is an oversupply of similar equipment in a particular local area, options may be considered with the community for the future design and use of the space. Decisions on preferred options can then be guided by the proposed Parks and Play Space Classification Hierarchy (**Attachment 2**).

- *Annual Assessment Based on Robust Criteria*

In conjunction with an independent condition audit commissioned every three to five years to determine conformity to prescribed Australian Standards, an annual assessment process will also be undertaken to determine implementation priorities. Criteria will include consideration of the local community profile, surrounding environment, i.e. existing parks, reserves and play opportunities in the area and the City's resource capacity. Continued collaboration with other service areas to plan, design and implement play space renovations will play a vital role in the process.

#### Potential Outcomes

The proposed strategy is an approach that will inform decisions with the intent to deliver improved outcomes to the community. An increased level of asset provision will be required in some cases, resulting in a higher level of service, particularly for larger reserves; however, it is anticipated that some equalisation will occur once the Parks and Play Space Classification Hierarchy is applied to guide decision-making and the provision reflects the level of park more accurately. Additionally, the intent of the strategy is to enable the community to contribute to the broader vision for the site. Play Space development will be informed by community input around future use of the site, and also consider any challenges presented with the park. This is intended to achieve a better outcome opposed to merely informing and actioning only play equipment replacements within the park space.

#### Proposed Implementation

The proposed list of priority play spaces for next financial year (2019-20) is based on the independent condition audit conducted in 2017 and preliminary site assessments using the criteria outlined above. The proposed budget amount of \$350,000 is based on previous budget allocations.

Preliminary Play Space enhancements have been identified for 2019-20 as follows, pending community input and further assessment:

RESERVE	LEVEL	INDICATIVE \$ VALUE	DETAIL
Claughton Reserve	Regional	\$100,000	Nature play elements, landscaping, pathway connections and additional park infrastructure such as seating, showers etc.
Mills Avenue Park	Neighbourhood	\$50,000	Enhance current connectivity from bike boulevard by perimeter and in-park pathways, additional play features dependant on community input.

Noranda Sporting Complex	Regional	\$35,000	Liaise with user clubs and stakeholders in the first instance to determine potential enhancements for play space.
Pat O'Hara Reserve	District	\$90,000	Enhance passive recreation space at eastern end of sporting fields and upgrade current play equipment as per community engagement.
The Strand Reserve	Pocket	\$25,000	Enhance space for community use, basic level play equipment as per community engagement.
Waltham Reserve	Neighbourhood	\$50,000	Enhance play space as per community engagement, install pathways for greater connectivity to and around play space and fields.

It is anticipated that planning and community engagement for the Play Space Renovation program will commence as soon as the 2019-20 budget is finalised.

The preliminary priority lists for the Play Space Renovation Program in 2020-21 and 2021-22 financial years are outlined below:

2020-21	LEVEL
Stanbury Reserve, Morley	Pocket
Wattle Reserve, Morley	Neighbourhood
Alf Brooks Reserve, Bayswater	Pocket
Belstead Reserve, Noranda	Local
Gus Wiemar Park, Morley	Local
Mahogany Reserve, Morley	Local

2021/22	LEVEL
Gibbney Reserve, Maylands	District
Riverside Gardens, Bayswater	Regional
(may be developed in stages over a number of years)	
York Reserve, Bedford	Pocket

Council will be presented with a proposed annual implementation program for budget consideration each year, informed by a preliminary assessment (including community input) and estimated project budget per site.

### Key Issues

Two ongoing challenges to play space development are the provision of shade and accessible pathways. Both of which has the potential to incur significant costs to the City.

In terms of shade, it is common practice at both the City and at a number of other local governments, to provide shade sails at parks, based on the intended use and length of a visit. In this way, the proposed Parks and Play Space Classification Hierarchy includes the provision of shade sails at Neighbourhood level parks and above. This is based on the premise that the length of visit increases with the size and function of the park. Therefore, there is likely a greater need for shade at a well utilised neighbourhood site or larger as opposed to smaller less used pocket and local level play spaces.

The City currently has 117 playgrounds of which 21 are provided with shade sails and 91 are not. Of the 91 sites that do not have shade sails (but are likely serviced to some degree by natural tree shade), 46 are Neighbourhood, District or Regional level sites.

Based on an installation cost of \$20,000 for a standard (small) shade sail at approximately 46 play spaces of either Neighbourhood, District or Regional level, an investment of approximately



\$920,000 would be required in order to provide basic shade over some equipment at each Neighbourhood site or above across the City.

Should Council wish to consider increasing the provision of shade sails over all play equipment in future, an investment of around \$1.8M would be required. Additional costs would also be incurred for annual maintenance (taking sails down in winter and reinstalling in summer) as well as any patch repairs required.

In addition to a planned program of play space developments, Council may wish to consider a future separate annual allocation of funding to provide additional shade as required at existing play sites across the City.

Additional internal pathways will be considered on a case-by-case basis as play sites are due for redevelopment. Pathways are important in providing access to play elements and additional infrastructure such as seating etc. on site and providing linkages to existing external pathway networks.

### **LEGISLATIVE COMPLIANCE**

- Australian Standards as applicable to play spaces.

### **FINANCIAL IMPLICATIONS**

The proposed 2019-20 budget for Play Space Renovations is \$350,000.

Council may wish to consider a future separate annual allocation of funding to provide additional shade as required at existing sites across the City.

### **STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme:	Our Community
Aspiration:	An active and engaged community.
Outcome C1:	A strong sense of community through the provision of quality services and facilities.

The Draft Play Space Strategy will assist Council in delivering improved outcomes to the community.

### **CONCLUSION**

The City recognises and values the importance of providing play spaces for the community to enjoy. For children, play is a vital part of cognitive, physical and social development. For adults, play spaces are beneficial for a raft of reasons, including health and wellbeing, community connectedness and enjoyment of the natural environment. The Play Space Strategy aligns Public Open Space data with comprehensive community feedback and careful analysis to produce an approach that is sound, holistic and geared towards improved facility outcomes for the community.

## Attachment 1

# 2019-2029 Play Space Strategy

Draft for community feedback - April 2019



## 1 CONTEXT

Over the last 12 months we have reviewed our current play spaces and the way we plan, design and upgrade them. We have considered our approach, available resources, and current trends around play spaces. Most importantly, we have listened to what the community has told us about what they want to see in the City's parks and play spaces.

### Why is play important?

- Cognitive development
- Development of social skills and emotional awareness
- Stimulation of senses, imagination and creativity
- Physical activity, health and wellbeing
- Engaging with the natural environment.



**The Purpose of the Play Space Strategy is to guide the future planning, design and management of play spaces across the City for the whole community to enjoy.**

## 2 FINDINGS AND FEEDBACK

We asked the community about play spaces they use so we could better understand what the issues are and how we can improve our parks and play spaces in the future.

Over 400 people contributed feedback.

**“It would be great to build a children's nature playground and incorporate the water/river setting.”**

**“BBQ and lighting would make this park more useable year round. This park is perfectly situated as a local meeting place.”**

**“We would love to see the addition of a footpath so children can ride their bikes/scooters around.”**

An audit of all 170 parks in the City gave us an overview of the standard of play and identified some issues to consider in future planning and renovations. Key findings from this audit were combined with community feedback, research and analysis to form the draft Play Space Strategy.

## 3 PROJECT TIMELINE

- April - May 2018:** First round of community engagement to determine what play spaces people like and why.
- May - August 2018:** Research and analysis.
- September - October 2018:** Second round of community engagement to gather further detail on how people use local play spaces and their ideas for improvement.
- November 2018:** Play space audit.
- December 2018 - February 2019:** Draft strategy development.
- March 2019:** Draft strategy to Council.
- April 2019:** Draft strategy out for community feedback.
- May 2019:** Final strategy considered by Council.

## 4 WHAT DOES THE COMMUNITY WANT TO SEE?

- 1 More shade, particularly over play equipment.**
- 2 Park infrastructure improvements for rest, relaxation and socialisation e.g. accessible seating, picnic shelters, shade and BBQs.**
- 3 Play opportunities for a broader age range, including toddlers, older children and teenagers, young people and older people.**
- 4 Play integrated with natural environment.**
- 5 A continuous path of travel to and around play spaces for everyone, regardless of age or ability.**

## 5 THE PLAY SPACE STRATEGY IS BUILT AROUND 3 GUIDING PRINCIPLES:



### Quality local provision

The City aspires to offer interesting and exciting play opportunities for a broad range of ages, supported by adequate parks infrastructure. We aim to provide play infrastructure that is best suited to each individual space, enhancing and making use of the existing natural environment. We will involve local park users and aim to provide a variety of play experiences in local neighbourhoods.



### Effective and sustainable asset management

We will plan, manage and maintain our parks and play assets effectively to ensure continued service to the community. We will consider life cycles and ongoing costs before replacing assets. Where existing play equipment reaches the end of its useful life and is no longer suitable, or there is an oversupply of similar equipment in a local area, we will work with the community to develop options for future use of the space.



### Annual assessment based on robust criteria

Each year we will:

- Prioritise play spaces for the Play Space Renovation Program based on key assessment criteria including:
  - Current condition of play and park assets
  - Analysis of surrounding environment and existing play provision in local area
  - Resource capacity
- Engage with the local community
- Plan and implement the Play Space Renovation Program, subject to budget availability.








## WHAT IS A PLAY SPACE?

- A place where people of all ages and abilities can experience physical and creative play, social interaction and physical activity
- Can be standalone or co-located with community and sporting facilities; in natural environments, public open space or urban areas
- Includes different types of play elements and park furniture for a variety of uses.

## How will we implement the Play Space Strategy?

We propose a *Parks and Play Space Classification Hierarchy* to guide the renovations and ensure that the park and play space reflect the intended level of use in future. This is a snapshot of the proposed park classifications, intended use and associated infrastructure we aim to provide at each level.

The full draft of the Parks and Play Space Classification Hierarchy is available to view on Engage Bayswater ([engage.bayswater.wa.gov.au](https://engage.bayswater.wa.gov.au)).

Type of park and catchment	Intended purpose	Potential play elements	Additional infrastructure
 <b>Pocket</b> Less than 0.4 ha in size, 300m walk from home.	<b>'Extension of my backyard'</b> Rest, relaxation, play. Intended for short visits.	<ul style="list-style-type: none"> <li>May have basic play element/s in a small play space e.g. swing, natural play elements.</li> </ul>	<ul style="list-style-type: none"> <li>Accessible seating</li> <li>Minimal landscaping and/or small scale community initiatives such as community gardens.</li> </ul>
 <b>Local</b> 0.4 to 1 ha in size, 400m walk from home.	<b>'A place to meet the street'</b> Recreation activities such as dog walking, play. Intended for short visits.	<ul style="list-style-type: none"> <li>Small to medium sized play space</li> <li>Caters for a limited age range</li> <li>Can include 1 to 2 types of play e.g. nature play elements, modular equipment, climbing frame and swings.</li> </ul>	<ul style="list-style-type: none"> <li>Accessible seating</li> <li>Linkages to seating and play</li> <li>Natural shade.</li> </ul>
 <b>Neighbourhood</b> 1 to 5 ha in size, 800m walk from home.	<b>'Heart of the community'</b> Recreation activities such as family and social gatherings, ball games and physical activity and play. Intended for longer visits.	<ul style="list-style-type: none"> <li>Medium to large play space</li> <li>Caters for broader age range</li> <li>Can include range of play types e.g. exercise equipment, outdoor multi-court, play structures and nature play elements.</li> </ul>	<ul style="list-style-type: none"> <li>Accessible seating, picnic shelter</li> <li>Drink fountain</li> <li>BBQ (negotiable)</li> <li>Natural/shade sail</li> <li>Pathway system.</li> </ul>
 <b>District/Sporting</b> 5 to 15 ha in size, 1-2 km from home.	<b>'Mix of sport and play'</b> Recreation activities such as dog walking and play. Use is dependent on sporting function.	<ul style="list-style-type: none"> <li>Play space will depend on sporting function and available space</li> <li>Generally caters for limited age range</li> <li>Can include similar elements to local level.</li> </ul>	<ul style="list-style-type: none"> <li>Accessible seating, picnic shelter</li> <li>Drink fountain</li> <li>BBQ (negotiable)</li> <li>Mix of natural and shade sail</li> <li>Pathway system.</li> </ul>
 <b>Regional</b> Large areas of significance to the City. Whole of City, servicing one or more geographic regions.	<b>'Super-sized reserve'</b> Recreation, sport or nature function for a variety of activities in multiple areas. Use is dependent on function.	<ul style="list-style-type: none"> <li>Large/multiple play spaces</li> <li>Caters for different ages and abilities</li> <li>Diverse mix of play elements and types e.g. physical play areas, multiple play structures/nodes and enclosed spaces for younger children.</li> </ul>	<ul style="list-style-type: none"> <li>Accessible seating and picnic shelter nodes</li> <li>Drink fountain</li> <li>BBQ</li> <li>Mix of natural and shade sails</li> <li>Pathway system</li> <li>Access to public toilets.</li> </ul>

## What's next?

The City is seeking feedback from the community on the draft Play Space Strategy. If you would like to provide comments, ask any questions or tell us your concerns, please let us know by completing a Submission Form using one of the following methods:

- 1 Visit the Play Space Strategy page on [engage.bayswater.wa.gov.au](https://engage.bayswater.wa.gov.au) and click on the Submission Form tab at the bottom of the page.
- 2 Complete a hard copy form available at all of the City's libraries, Bayswater Waves and Civic Centre.

If you have any questions, please contact the City's Leisure Planner, Lucy Griffiths on 08 9272 0905 or email [mail@bayswater.wa.gov.au](mailto:mail@bayswater.wa.gov.au).

**Attachment 2**

Parks and Play Space Classification Hierarchy DRAFT - February 2019

	Pocket Park	Local Park	Neighbourhood Park	District Park	Regional Park
<b>Catchment Area</b>	Approx. 300m walk from home	400m walk from home	800m walk from home	1 - 2 km from home	Whole of City, service neighbouring LGAs
<b>Site characteristics</b>	<ul style="list-style-type: none"> <li>Less than 0.4 ha in size</li> <li>Most often used as Recreation and/or Nature space</li> <li>Intended for short visits for rest and relaxation</li> <li>Assist in preservation of local biodiversity and natural environment</li> </ul>	<ul style="list-style-type: none"> <li>Generally 0.4 ha to 1 ha in size</li> <li>Recreation and/or Nature function</li> <li>Responsive to natural features</li> <li>Good passive surveillance</li> <li>Assist in preservation of local biodiversity and natural environment</li> </ul>	<ul style="list-style-type: none"> <li>Generally 1 to 5ha in size</li> <li>Recreation and social focus for community</li> <li>Provide a variety of features including bushland, play infrastructure, sporting infrastructure (if appropriate)</li> <li>Sport, Recreation or Nature function/s</li> <li>Responsive to natural features</li> <li>Good passive surveillance</li> <li>Assist in preservation of local biodiversity and natural environment</li> </ul>	<ul style="list-style-type: none"> <li>Generally 5 to 15ha in size</li> <li>Primarily used for organised sport with some Recreation and/or Nature function</li> <li>Service several neighbourhood areas</li> <li>Located centrally to maximise accessibility</li> <li>Located on district distributor roads with public transport</li> <li>Good passive surveillance</li> <li>Safe pedestrian and cycling connections</li> </ul>	<ul style="list-style-type: none"> <li>Serves one or more geographical region/s</li> <li>Dependant on specific use</li> <li>Well connected by major road and public transport networks</li> <li>Accommodate important Sport and Recreation functions as well as significant conservation and/or environmental features</li> <li>Accommodate biodiversity principles and environmental management goals where possible</li> </ul>
<b>Play characteristics</b>	<ul style="list-style-type: none"> <li>Basic play infrastructure or nature play elements may be provided, depending on proximity to main roads, surveillance and size</li> <li>May reflect local character, community-led initiatives aligned with City policies for Public Open Space</li> <li>Intended for short visits</li> </ul>	<ul style="list-style-type: none"> <li>Basic level play infrastructure, nature play elements or exercise equipment</li> <li>May reflect local character, community-led initiatives aligned with City policies for Public Open Space</li> <li>Intended for short visits</li> </ul>	<ul style="list-style-type: none"> <li>Extensive play opportunities and choices for different age groups including a mix of types</li> <li>Intended for medium length visits by surrounding residents</li> </ul>	<ul style="list-style-type: none"> <li>Play opportunities dependant on sporting infrastructure and space availability</li> <li>Visit length generally dependant on sporting use/outside sporting hours exercise, dog walking and children's play</li> </ul>	<ul style="list-style-type: none"> <li>Diversity of play opportunities for different ages and abilities</li> <li>Area should be large enough to enable multiple activities, play types and users simultaneously</li> </ul>
<b>Accessibility</b>	<ul style="list-style-type: none"> <li>Safe pedestrian and cycling connections</li> </ul>	<ul style="list-style-type: none"> <li>Safe pedestrian and cycling connections</li> <li>Linkages to seating, play facilities and/or parks infrastructure</li> <li>Sand or mulch soft fall</li> </ul>	<ul style="list-style-type: none"> <li>Safe pedestrian and cycling connections</li> <li>Path system connecting all park and play nodes, carpark</li> <li>Accessible seating and picnic furniture</li> <li>Accessible play elements</li> <li>Sand and/or mulch soft fall</li> <li>Lighting - general security and pathways</li> </ul>	<ul style="list-style-type: none"> <li>Safe pedestrian and cycling connections</li> <li>Full path system connecting all park and play nodes, facilities and carpark</li> <li>Accessible seating and picnic furniture</li> <li>Accessible play elements</li> <li>Sand and/or mulch soft fall</li> <li>Lighting - general security, pathways and play areas</li> </ul>	<ul style="list-style-type: none"> <li>Safe pedestrian and cycling connections</li> <li>Full path system connecting all park and play nodes, public toilets and carpark</li> <li>Accessible seating and picnic furniture</li> <li>Mix of accessible play elements</li> <li>Mix of surfaces, including sand, mulch and rubber soft fall *</li> <li>Lighting - general security, pathways and play areas</li> </ul>
<b>Shade/shelter</b>	Natural	Natural	Natural or shade sails	Natural and/or shade sails	Natural and shade sails
<b>Supporting infrastructure</b>	<ul style="list-style-type: none"> <li>Seating</li> <li>Bin</li> </ul>	<ul style="list-style-type: none"> <li>Seating</li> <li>Bin</li> <li>Picnic shelter (negotiable)</li> </ul>	<ul style="list-style-type: none"> <li>Seating node/s</li> <li>Picnic shelter</li> <li>Bins</li> <li>Drink fountain (with dog bowl)</li> <li>BBQ (negotiable)</li> </ul>	<ul style="list-style-type: none"> <li>Seating node/s</li> <li>Picnic shelter (where appropriate)</li> <li>Bins</li> <li>Drink fountain (with dog bowl)</li> <li>BBQ (negotiable)</li> </ul>	<ul style="list-style-type: none"> <li>Multiple seating and picnic shelter nodes</li> <li>Bins</li> <li>Drink fountains (with dog bowl)</li> <li>BBQs</li> </ul>
<b>Public Toilets**</b>	Not required	Not required	Negotiable, depending on surrounding provision	Required	Required (fully accessible)
<b>Parking</b>	Not required	Street or Verge (as appropriate)	Street or Verge	Car park required (minimum 5 bays)	Car park required with ACROD bays
<b>Fencing</b>	Negotiable (as appropriate depending on hazards)	Negotiable (as appropriate depending on hazards)	Negotiable (as appropriate depending on hazards, separation of areas)	Negotiable (as appropriate depending on hazards, separation of areas)	Enclosed sections to distinguish between play areas; as appropriate depending on hazards

\* Rubber Softfall may be installed in Neighbourhood or District level parks in areas of high dependency.

\*\* Public Toilets refer to facilities that are open to the public in daylight hours; does not include community buildings with toilets in them as these are generally not open to the public.

The intent of the classification framework is not to eradicate the unique nature of the parks and play spaces; instead it is a guide for future upgrades to ensure a greater consistency between the play opportunities available to all residents in all areas.



**Parks and Play Space Classification Hierarchy DRAFT****Examples by classification**

Pocket park (less than 0.4 ha/4,000 square metres in size)

**Example 1*****St Margaret Reserve***

*Kennedy St*

*Maylands*

Size: 0.2 ha/ 2,000 sq metres

**Characteristics**

- Reflects community ownership through community-led initiatives
- Services local residents
- Basic play and supporting infrastructure
- Natural shade
- Pathway, partial access
- Seating, bin

**Example 2*****Stanbury Reserve***

*Crimea St*

*Morley*

Size: 0.1 ha/ 1,000 sq metres

**Characteristics**

- Located on a busy road
- Basic play equipment
- Services local residents
- Limited shade



Local park (0.4 to 1ha/4 to10,000 sq metres in size)Example 1**Nederpelt Reserve***Dodd Rd, Clifford Way**Noranda*

Size: 0.8 ha/8,000 sq metres

**Characteristics**

- Recreation function
- Basic play infrastructure, including outdoor court
- Seating, bin
- Natural shade
- Open grassed area
- Verge parking

Example 2**Bath Street Reserve***Swan View Terrace**Maylands*

Size: 0.7 ha/ 7,000 sq metres

**Characteristics**

- Recreation function
- Basic landscaping
- Basic play infrastructure
- Pathway, access
- Seating, bin, shade shelters, BBQ
- Open grassed area
- Dedicated parking



Neighbourhood park (1 to 5ha/10,000 to 50,000 square metres)Example 1**Broun Park***Broun Ave**Embleton*

Size: 2.1 ha/21,000 sq metres

**Characteristics**

- Recreation function
- Basic play infrastructure
- Pathway, partial access
- Seating, bin
- Natural shade
- Large open grassed area
- Verge and adjacent parking

Example 2**Bert Wright Park***King William St**Bayswater*

Size: 1 ha/10,000 sq metres

**Characteristics**

- Recreation function
- Mix of play infrastructure, including outdoor court
- Multiple seating, bins, shade shelters
- Pathways, access and connections
- BBQ
- Open grassed area
- Shared parking





District park (5 to 15ha/50,000 to 150,000 square metres)

Example 1

**Houghton Park**

*Alderhurst Cres and Purley St*

*Bayswater*

Size: 8 ha/8,000 sq metres

**Characteristics**

- Sport function (with Recreation)
- Basic play infrastructure/potential for improvements
- Outdoor court
- Seating, bins, shelter, water fountain
- Mix of natural and shade sails
- Pathways, access, partial connection
- Dedicated carpark
- Public toilets





Example 2**Gibbney Reserve**

Queen St

Maylands

Size: 6ha/60,000 sq metres

**Characteristics**

- Sport function
- Mix of play opportunities with some accessible play
- Outdoor court
- Seating, bins, shelters, water fountain
- BBQ
- Mix of natural and shade sails
- Pathways, access, partial connection
- Dedicated carpark
- Public toilets
- Mix of soft fall surfaces - rubber and sand



Regional Park (size varies depending on use and function)

Example 1

**Riverside Gardens**

*King William St*

*Bayswater*

26.6 ha/ 266,500 sq metres

**Characteristics**

- Nature/Recreation function
- Significant natural and environmental features
- Services whole of LGA
- Various play opportunities
- Multiple BBQs, seating and picnic shelters, bins, water fountains
- Mix of natural and shade sails
- Pathways, access, full connection
- Dedicated carpark with ACROD
- Accessible play elements, rubber softfall



Example 2**Berringa Park**

East st, Woodhouse Rd

Maylands

13.8 ha/138,000 square metres

**Characteristics**

- Nature and Recreation functions
- Significant natural and environmental features
- Services whole of LGA
- Seating, bins, natural shade
- Pathway, access, full connection



**10.3.2 Citywide Traffic Management Study Implementation Plan**

<b>Responsible Branch:</b>	Engineering Services	
<b>Responsible Directorate:</b>	Works and Infrastructure	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	1. Priority 1 Traffic Management Treatments for each Precinct 2. Location of Prioritised Treatment for each Precinct 3. CWTS Implementation Plan - Cost Estimates and Scores for Treatments	
<b>Refer:</b>	Item 9.1 OCM 24.03.09 Item 12.1.4 OCM 27.04.10 Item 12.1.4 OCM 25.05.10 Item 12.1.9 OCM 28.04.15 Item 12.1.5 OCM 28.07.15 Item 9.2.2 CTFCS 06.12.17 Item 9.2.3 CTFCS 17.04.18	

**CR GIORGIA JOHNSON DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Georgia Johnson declared an impartial interest in this item as Nanhob Street and Leake Street are mentioned in the report, where she lives, but no works are proposed in proximity. Cr Georgia Johnson remained in the room during voting on this item.*

**CR DAN BULL, MAYOR DECLARED A PROXIMITY INTEREST**

*In accordance with section 5.60b of the Local Government Act 1995, Cr Dan Bull, Mayor declared a proximity interest in this item as his home is opposite where road works are indicated to occur in the report.. At 8:02pm, Cr Dan Bull, Mayor withdrew from the meeting. The Deputy Chairperson, Cr Chris Cornish, Deputy Mayor, assumed the Chair.*

**SUMMARY**

For Council to adopt the Citywide Traffic Management Implementation Plan for all the precincts following the completion and endorsement of the Citywide Local Area Traffic Management Study.

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That Council:

1. Notes the Priority 1 recommendations of the Local Area Traffic Management Study for Precincts 1 to 8.
2. Adopts the criteria based Priority 1 recommendations of the Citywide Traffic Management Implementation Plan as per Attachment 3.
3. Implements the prioritised works on an annual basis in accordance with available funding levels.

**CR SALLY PALMER MOVED, CR ELLI PETERSEN-PIK SECONDED**

**CARRIED: 8/1**



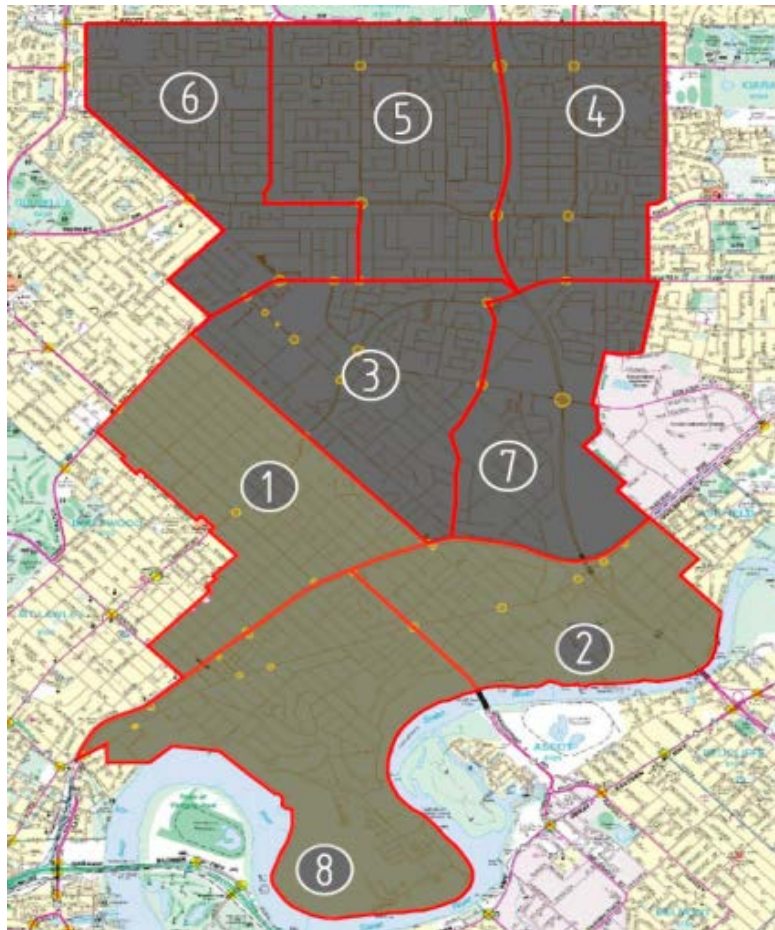
**FOR VOTE:** *Cr Sally Palmer, Cr Elli Petersen-Pik, Cr Michelle Sutherland, Cr Georgia Johnson, Cr Stephanie Gray, Cr Catherine Ehrhardt, Cr Barry McKenna, and Cr Lorna Clarke.*

**AGAINST VOTE:** *Cr Chris Cornish, Deputy Mayor.*

*At 8:05pm, Cr Dan Bull, Mayor returned to the meeting and resumed the chair.*

## BACKGROUND

The City has completed a Citywide Traffic Management Study on a precinct basis last year covering the whole municipality. The study was divided up into eight different precincts and was undertaken over a number of years due to the extensive road network community consultation elements and the vast area the study had to cover.



The purpose of the study was to investigate and identify any traffic concerns and road related issues, and to provide recommendations on Local Area Traffic Management (LATM) treatments in order to mitigate these issues whilst improving road safety within these precincts.

## EXTERNAL CONSULTATION

As part of the study, engagement with the local community for each of these precincts was undertaken. The initial stage of the study involved a detailed review of available traffic data, crash data and historical traffic concerns within each of the precincts. Community Reference Group meetings were then held where identified traffic issues relating to speed, volume of traffic and safety were presented and feedback was sought from those present. Following this, issues within each local area were presented at public meetings to the local community for comment and feedback. The draft precinct reports were then finalised.

In order to close the consultation phase, the draft Citywide Traffic Management Study reports for each precinct were advertised in the local press and the documents were uploaded on the City's website Engage Bayswater allowing the public to view and provide comments on these documents.

### OFFICER'S COMMENTS

The reports were extensive and covered the following for each precinct:

- Review of the existing road network data;
- Site inspection findings;
- Results of community consultation;
- Identification of key traffic issues;
- Mitigation options; and
- Recommended treatments and measures.

The reports have identified various number of potential traffic issues within each of the precincts. The recommended mitigations to address these identified traffic issues were prioritised as short to medium term (Stage 1) and long term measures (Stage 2).

- Stage 1 (short-term) measures are treatments recommended to be implemented in the first instance. These are measures identified to address hazardous locations, excessive speeding and locations where it has been identified there is an over representation of crashes.
- Stage 1 (medium-term) measures are additional treatments recommended to be implemented subsequent to the completion of the short-term measures. They are measures identified to further reinforce the short-term measures and to address hazardous locations and roads with speeding issues to a lesser extent.
- Stage 2 (long term) treatments are measures that would require further investigation and are to be implemented in the long-term period. These are treatments to be applied to roads with speeding issues to a lesser extent, additional treatments to compliment or to reinforce Stage 1 treatments, and locations where complaints have been received from the community but no issues are shown in the traffic data.

The study had identified a total of 103 Stage 1 measures that are recommended to be implemented. A summary of the recommended measures for each precinct can be found in **Attachment 1**. Plans depicting the locations of the recommended measures for each precinct are enclosed as **Attachment 2**.

Due to the mass number of Stage 1 high priority recommended treatments and the cost constraints, it becomes evident that implementation of all measures within a one year period will not be feasible. Further refinement and prioritisation of these high priority measures is required in order to implement them over a number of years. An implementation plan is therefore necessary to be developed so that the funds available for each successive year are allocated to the projects of highest priority.

In order to further refine these high priority measures, it is necessary to further evaluate each recommended measure based on a set of criteria such as traffic speeds, volume and crash history.

It should be noted that in accordance with the Austroads Guidelines to Traffic Management, there is no single 'best practice'/standard for warrants for LATM. Rather the guideline encourages local governments to choose an objective decision process such as a warrant system for LATM planning that is appropriate to their needs.

A 'point system' method based on measures of key variables including traffic speeds, volume, crash history and roadside activity was therefore developed and used to prioritise these measures. By applying this method, implementation of measures can subsequently be allocated based on funding availability in successive years.

The warrant point scoring system developed was based on a number of parameters as mentioned above, with scores given for each traffic element. The system developed was similar to the scoring system used in the City's Traffic Management Investigation Guideline, however, with particular emphasis on traffic speed, volume and crashes. The scores applied for each parameter include:

#### Traffic Speeds

The use of prioritising the Stage 1 and Stage 2 treatments based on the 85<sup>th</sup> percentile speeds of 10km/hr and 5km/hr respectively above the posted speed limit is considered a sound approach. This is due to the increasing levels of risks as traffic speeds increase. To further refine the Stage 1 treatments, however, different scores were applied for the 85<sup>th</sup> percentile speeds that are more than 10km/hr above the posted speed limit. The following scoring system was applied for the warrant system criteria.

TRAFFIC PARAMETER	RANGE / ITEM	POINT SCORES FOR EACH PARAMETER	
		LOCAL ROAD	LOCAL DISTRIBUTOR
85 <sup>th</sup> percentile traffic speed relative to speed limit	+11 to 14km/h	5	5
	+15 to 19km/h	10	10
	+20km/h	15	15

#### Traffic Volume

The use of different scores for measured average weekday traffic volumes and its associated road hierarchy classification has been applied to further differentiate the high priority Stage 1 measures. The following scoring system was applied for the warrant system criteria:

TRAFFIC PARAMETER	RANGE / ITEM	POINT SCORES FOR EACH PARAMETER	
		LOCAL ROAD	LOCAL DISTRIBUTOR
Traffic volume in vehicles per day  (Average Weekday Traffic Flow)	Less than 1000	0	0
	1000 – 1499	2	0
	1500 – 1999	3	0
	2000 – 2499	5	0
	2500 – 2999	6	0
	3000 – 3999	7	4
	4000 – 4999	9	7
	over 5000	10	10

#### Crash Data

The scoring system for traffic crashes are divided up into the number as well as the severity of all recorded crashes. The severity crash types include fatal, hospitalisation, medical and non-injury. Significant higher scores were applied to fatal and hospitalisation crash types to emphasise the

severity weighting for these crashes. The following scoring system was applied for the warrant system criteria:

TRAFFIC PARAMETER	RANGE / ITEM	POINT SCORES FOR EACH PARAMETER	
		LOCAL ROAD	LOCAL DISTRIBUTOR
Crash Data (5-Year Period)	Number of Fatal Crashes	10	10
	Number of Hospital Injury	7	7
	Number of Medical Injury	3	3
	Number of Non-Injury	1	1

To take into account the number of recorded crashes against the crash severity on the scoring for this criterion, the number of crashes was factored by multiples of 10 against the applicable point score parameter in order to give an overall score.

NUMBER OF CRASHES	FACTOR MULTIPLIED BY POINT SCORE PARAMETER
1 to 10	1
11 to 20	2
21 to 30	3
etc.	etc.

For example if the number of Hospital injury crashes at a particular location was between 1 to 10, the overall score would be  $1 \times 7 = 7$ . If the number of medical injury crashes was between 11 to 20, the overall score would be  $2 \times 3 = 6$ .

#### Roadside Activity

The incorporation of roadside activities or activity generators can provide further refinement in prioritising the Stage 1 treatments. The activities were essentially broken down into parks and reserves, schools including primary and secondary, childcare and aged care facilities, as well as shopping and retail outlets. Additional scores were also given if the roads were part of a bicycle route or a bus route network. The following scoring system was applied for the warrant system criteria:

TRAFFIC PARAMETER	RANGE / ITEM	POINT SCORES FOR EACH PARAMETER	
		LOCAL ROAD	LOCAL DISTRIBUTOR
Activity Generators	Passive Reserve	1	1
	Active Reserve	2	2
	School / Childcare Facility	8	10
	Aged Care Facility	6	8
	Bicycle Route	6	6
	Bus Route	5	5
	Shopping / Retail	2	2

The proposed scoring distribution is generally based on a non-linear incremental increase that is in acknowledgement of the potential increasing safety risks associated with speed and crash severity. The distribution of scores has been determined by applying engineering judgement when comparing scores between various criteria.



It should also be noted that where intersections that certain roads of varied road hierarchy, the traffic volumes and speeds used for applying the scores are associated with the intersecting road that yields the worst case final score outcome.

The order of probable cost to implement all of the Stage 1 high priority treatments totals to over \$4M. It should be noted that some of the treatments comprised of recommendations such as undertaking further traffic studies, traffic modelling, crash analysis or road safety audits. As these recommendations are not the actual mitigation measure, further costs will be necessary for the implementation of a treatment as it is subject to the findings from the traffic studies undertaken. The results of the point scores and the associated cost estimates for each of the treatments are shown in **Attachment 3**. The scoring indicated that majority of the scores were generated by the crash numbers and severity followed by scores associated with the 85<sup>th</sup> percentile speeds in excess of the posted speed limit and the traffic volume.

Furthermore, the point scoring system also indicated that connector roads and roads of a higher order such as district distributors resulted in significant higher scores. This is, however, expected as higher order roads contain higher number and frequency of crashes due to the higher traffic volume they hold. Arterial roads such as District Distributors possess different functions and roles, and are expected to carry greater volumes of traffic and crash statistics than local roads.

To ensure the CWTS Implementation Plan meets its objective, that is to reduce traffic related problems and improve on safety on the City's local road network, the plan had been divided into two categories. One for roads designated as having a classification of District Distributors or higher (Arterial Roads) and the other for local roads only with a classification of Local Access roads and Local Distributor roads (Local Roads).

In order to accommodate the implementation of traffic improvement treatments to both local and arterial roads, an allocation of 30% of the annual budget is proposed for District Distributor treatments and the remainder on local distributors and access roads. Although the implementation plan is based on a point scoring system, some of the proposed treatments that have resulted in a high score are not recommended to proceed to implementation immediately. These included treatments that are in proximity to the Metronet Bayswater Station Upgrade. Given the uncertainty with the potential changes to the current road layout around the proposed station upgrade, there may be the possibility of modifications needed to be made to any traffic measures that has been implemented.

As part of the City's road preservation and maintenance program, should a proposed treatment coincide with a road that is due for resurfacing, it is recommended that such treatment be implemented at the same time irrespective of its point score. This not only has the potential to avoid unnecessary rework of the same portion of a road, it is also based on sound asset management principles to undertake road improvement and rehabilitation as a single project.

It should be noted that this study did not cover the section of Noranda that was recently transferred from the City of Swan as the study had commenced prior to this taking place. Any future traffic issues that arise, however, will be investigated and assessed in accordance with the same set criteria.

It should also be noted that some of the recommended treatments in this study included minor traffic improvements such as replacement of signs and pavement marking as well as pruning of overgrown vegetation. Although these recommended treatments were shown in the attachments, they were omitted from the warrant scoring system as these measures can be undertaken immediately under the City's current operational maintenance budget.

Whilst it is acknowledged the study has identified a large number of traffic concerns, it should be noted that new areas of traffic safety concerns can arise. This is due to the nature of a built-up environment, ongoing new developments and expansion of existing developments, the increase

in higher density housing and ongoing traffic improvement works implemented by the State Government such as the NorthLink and Forresterfield Airport Link projects.

These matters will need to be considered as they arise in conjunction with the implementation plan.

## LEGISLATIVE COMPLIANCE

- Traffic Management Investigation Criteria Policy

## FINANCIAL IMPLICATIONS

The following financial implications are applicable:

**Item 1:** Citywide Traffic Management Implementation

**Asset Category:** New **Source of Funds:** Municipal

**LTFP Impacts:** Not applicable.

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$129,000	\$100,000	\$29,000	-	20	\$150,000	\$129,000

## STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme: Our Built Environment  
 Aspiration: A quality and connected built environment.  
 Outcome B2: A connected community with sustainable and well maintained transport.  
 Outcome B3: Quality built environment.

## CONCLUSION

The adoption of the proposed Traffic Management Implementation Plan will ensure that traffic management works are undertaken on a staged priority basis. Notwithstanding this, there will still need to be a degree of flexibility as new issues arise, particularly in association with significant network changes (e.g. Bayswater Station Upgrade).

**Attachment 1****CWTS Precinct 1 - Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1a**

Ref	Location/Issue	Proposed Treatment
1	Seventh Avenue/Coode Street	Splitter islands and additional stop sign on each side road approach - and/ or provide centre line marking to current standards - Raised intersection
2	Ninth Avenue/ Coode Street	Splitter islands and additional stop sign on each side road approach - Consider raised intersection
3	Craven Street/ Edward Street	Splitter islands and additional stop sign on each side road approach
4	Coode Street/ Catherine Street	Splitter islands and additional stop sign on each side road approach and/or provide centre line marking
5	Grand Promenade / Craven Street	Investigate traffic impact of implementing turning restriction (continuous raised median). Consider relocating School crossing
6	Beaufort Street/ Drummond Street	Install intersection warning signs on Beaufort Street on approach to intersection. Splitter islands and additional stop sign on each side road approach
7	Beaufort Street/ Rosebury Street	Install intersection warning signs on Beaufort Street on approach to intersection - Splitter Islands and additional stop sign road approach and/or provide appropriate centre line marking on Rosebury Street South.
8	Beaufort Street/ May Street	Investigate traffic impact of implementing turning restriction (traffic island)
9	All Cross - Road Intersections	Ensure appropriate centre line marking is installed, especially where there may be 'See through' effects (low priority)
10	Paterson Street (south/east/west)/ intersection	Install centre line on Paterson Street at the intersection - Undertake geometric changes to better align the Paterson Street (west) approach.
11	Speeding - Local Roads	Install traffic calming on roads south of Walter road west - including Lawrence, Edward St, The Strand, Shaftesbury Avenue, Birkett Street and Drummond Street. Install traffic calming on Craven Street & Barker Street. Install traffic calming on local roads south of Beaufort Street including May Street, Shaftesbury Avenue and The Strand.
12	Speeding (major Arterial Roads)	Work with the Police to develop a Risk Targeted Patrol Plan
13	Rat - Running	Install traffic calming on Hester Street, May Street and The Strand.
14	Suitability of Priority Controls	Review Give Way controls at the intersections of Walter Road, West/Edward Street and Walter Road West/The Strand.
15	Railway Parade	Install orange 'children' warning sign for eastbound traffic at the Mills Avenue intersection
16	Beaufort St/Salisbury Street	Install current T - junction sign board.
17	Vegetation	Maintain vegetation to ensure all traffic control devices are visible.
18	Footpath Condition	Inspect and repair as part of the City's next available routine inspection
19	Grand Promenade & Beaufort Street	Undertake pedestrian study to identify desire lines and determine measures to improve safety/improve amenity. Investigate options to replace existing pedestrian cross-walk signal
20	Undesirable On - Street Parking	Install 'no parking' yellow lines on all vertical crests where visibility is sub-standard. Undertake parking study at railway stations in conjunction with PTA to develop strategy for managing present/forecast parking demands

**CWTS Precinct 2 - Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1a**

Ref	Location/Issue	Proposed Treatment
1	Speeding - Wyatt Road and Roberts Street	Install traffic calming on Wyatt Road and Roberts Street.
1	Speeding - Moojebing, Jacqueline Street and Katanning Street	Install raised intersections on Moojebing Street/Jacqueline Street and Katanning Street/Jacqueline Street.
1	Speeding - Katanning Street, Goongarrie Street and Colwyn Street	Change priority movements at the intersections of Katanning Street/Goongarrie Street and Katanning Street/Colwyn Street to break up long continuous north/south roads
2	Moojebing Street/Katanning Street (north of Colwyn Road)	Delineate parking to provide visual narrowing of roads.
3	Give Way Controls	Install Give Way controls at intersections of Garratt Road/Almondbury Street, Garratt Road/Williamson Street, King William Street/Almondbury Street, King William Street/Nanhob Street, Whatley Crescent/Leake Street, Whatley Crescent/Veitch Street and Wright Crescent/Wyatt Road (western approach).
4	Slade Street (south)/ Guildford Road	Splitter islands and additional stop sign on each side road approach and/or provide centre line marking to current standards
5	Higgins Way/ Wyatt Road	Modify the priority at the intersection such that Higgins Way and Wyatt Rod (south) have priority and reconfigure intersection as such along with appropriate signs and markings). Monitor Higgins Way for any speeding issues.
6	Vegetation	Maintain vegetation to ensure all traffic control devices are visible.
7	Hazard Markers (Various Locations)	Install current obstruction markers at the northern end of Leake Street, western end of Neville Street and the northern end of Wyatt Road (low priority), replace existing hazard marker at the northern end of River Road. Replace old style hazard markers at T-intersections with the current style of sight board.
8	Whatley Crescent/ King William Street/ Coode Street	Undertake traffic survey to determine the demand for right turning manoeuvres followed by a traffic study to understand the operational impacts of modifying the intersection phasing to remove any right turn filtering as well as to provide increased
9	Frinton Street / Garratt Rd / Stone Street	Assess any safety issues turning into/out of Stone Street as part of the LATM Study.
10	Garratt Road / Guildford Road	Undertake pedestrian study to identify desire lines and determine measures to improve safety/improve amenity. - Undertake traffic study to assess the operational impacts of providing increased protection for pedestrians against turning vehicles at signalised intersections. - Investigate the feasibility/impacts of removing the right turning restrictions
11	Pedestrian crossing on Whatley Crescent (east of Hamilton Street)	Review pedestrian crossing with a view to addressing sight distance issues by either removing on-street parking and/or the installation of traffic calming/pedestrian refuge (subject to width constraints).

**CWTS Precinct 3 - Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1**

Ref	Location/Issue	Proposed Treatment
1	Collier Road/Irwin Road	Advanced warning signs ("Side road intersection" sign (W2-4) as per AS 1742 specifications) along Collier Road
2	Broun Ave / McGregor St	Do RSA as there is a high number of right angle crashes
3	Grant St / McKenzie Way / Sage St	Lane narrowing or kerb extensions. Installation of median islands
4	Priestly Street/Broadway	Congestion observed at Grant Street/Mackenzie Way/Sage Street. Further investigation recommended to installing splitter islands at the Priestly Street junctions to McKenzie Way and Broadway.
5	Coode Street / Catherine Street	Splitter islands and additional stop sign on each side road approach. Review Blackspot Submission
6	Coode Street / Burnside Street	Narrowing Coode Street to ensure that drivers do not attempt to pass a waiting vehicle (waiting to turn into Burnside). Install Channelisation. Review Intersection Warning Signs.
7	Embleton Avenue / Broadway	Relocation of the poles closest to the intersection and/or realignment of the intersection with kerb build-outs, such that the Give-way line brought forward to give better visibility
8	Beechboro Road South/Railway Parade/Drake Street	Further studies and investigations is needed including review of speed zoning, crashes and crash types, and reassignment of traffic.
9	Cycling lane along eastern side of Beechboro Road between Winifred Road and Coode Street	Upgrading of this cycle lane to meet the requirements as stated in Austroads Guide to Road Design Part 6A. Removal of the narrow section between Winifred Road and Coode Street and installation of signage and line marking to advise cyclists to transition onto the footpath just before Raleigh Road.
10	Lindley Street and Irwin Street and Priestley St	Threshold treatments at Lindley & Priestly Street and Lindley & Irwin Road. Splitter Islands. Irwin St - Speed Humps
11	Burnside Street - Stage 1 Treatments	Proposed Speed Humps
12	Rothbury Road & Feredy Street	Consider mid - Block median treatments options of: painted or physical median along Rothbury Road.

**CWTS Precinct 4 - Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1a**

Ref	Location/Issue	Proposed Treatment (Mitigation Options)
1	Beechboro Road/Incana Place	The current pedestrian crossing near the intersection has poor delineation and poor visibility (as the path is obscured by a large tree). The large trees along the central median of Beechboro Road should be periodically maintained to ensure that sightlines are not obscured.
2	Beechboro Road/Wheatstone Drive	Significant over-representation of rear end crashes. This indicates that vehicles may be traveling above the posted speed limit. Additional "Speed restriction" signs should be considered as a reminder to drivers of the speed limit.
3	Benara Road / Bottlebrush Drive	Significant over-representation of right angle crashes at this intersection. Possibility of median trees obscuring visibility. Consideration be given to the relocation of some offending trees. May qualify for Blackspot Funding.
4	Maidstone Way and Peterborough Crescent	Lane narrowing or kerb extensions, midblock treatment. - Raised pavements at intersections of Harrowshill Road and Abingdon Street.
5	Cassia Way	Additional traffic calming measures may be included to complement existing LATM measures. Consider mid-block median treatments involving either a painted or physical median.
6	Doyle Street	Raised pavement at intersection with of Rokebury Way.
7	Wicks Street	Raised pavements at the intersections of Freeland Way, Littlemore Way and Wendlebury Way.
8	Wheatstone Drive	Consider mid-block median treatments involving either a painted or physical median.
9	Ivanhoe Street	Consider mid-block median treatments involving either a painted or physical median. Raised pavements at intersections with Paringa Street, Hannans Street and Turon Street.
10	Chaffers Street	Consider mid-block median treatments involving either a painted or physical median. Raised pavements at intersection with Lancefield Road.
11	Wattle Drive	Raised pavements could be implemented at various points on this road, or consider horizontal deflection.
12	Banksia Road	Raised pavements at intersections with Paperbark Way, Blackboy Way and Mahogany Road.
13	Mahogany Road	Raised pavements should be considered at Blue Gum Road and Hakea Court intersections.
14	Hampton Square	Raised pavements should be considered at Oakwood Way, Gayswood Way, and Sandleford Way intersections.
15	Wandoo Road	Raised pavements should be considered at various points on the straight section of Wandoo Road.

**CWTS Precinct 5- Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1a**

Ref	Location/Issue	Proposed Treatment
1	Matthews Close and Della Road Intersection	Review & Upgrade Lighting
2	Alfreda Avenue	Raised pavements at the following road junctions connecting to Alfreda Avenue: > McPherson Avenue, Lindsay Drive, Brian Avenue, Paine Road
3	Matthews Close and Della Road	Lane narrowing or kerb extensions: - Raised pavements at Souter Way and Belstead Avenue. - Speed hump or cushions should be considered Matthews Close.
4	Deschamp Road	Raised pavements at Belfast Street and Ardagh Street (Option 1) or Walmsley Drive and Forster Way (Option 2) as shown in Figure 8-3. If implemented, the same measure should be considered on Walmsley Drive, as otherwise the speeding traffic may just be displaced to this other road.
5	Robinson Road	Raised pavements at Hutt Road, Weld Court and Clark Road
6	Fitzgerald Road	Raised pavements at Byfleet Street, Donna Street and Clarke Road
7	Field Street	Construction of slow points (preferably blister island slow points) be considered. Alternatively raised pavements could be implemented.
8	Belfast Street	Raised pavements at the intersections with Godstone Street and Tonbridge Way. If implemented, the same measure should be considered on Ardagh Street, as otherwise the speeding traffic may just be displaced to this other road.
9	Embersen Road	Continuation of the painted median for the section between Spruce Street and Morley Drive.

## CWTS Precinct 6 - Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1a

Ref	Location/Issue	Proposed Treatment
1	Camboon Road/Woiseley Road intersection	Modify the roundabout approach lanes to increase its deflection (take into account of large vehicles such as buses). Include cyclists facilities.
2	Mangini Street/Wellington Road	Re-align the Give-way line of the intersection so that exiting drivers' view to the right is not obscured by overhanging trees
3	Walter Road West / Lee Street (Blades Close)	Intersection warning sign
4	Walter Road West / Wheeler Street	Intersection warning sign
5	Cooper Road/Lincoln Road	This intersection flagged for poor visibility during the dark. Light posts are present at this location which may indicate a fault in either the light bulb or the post.
6	Halvorson Road and Wheeler Street	It is recommended that vertical deflection devices are used instead;
7	Wylde Road	Raised pavement at Forder Road and Boxhill Street, as well as at other locations between Cooper Road and McGillivray Avenue.
8	Thorpe Street and Lennon Street	Raised pavement at Thorpe Street/Lennon Street intersection.
9	Smith Street	Lane narrowing or kerb extensions, taking account of the safety of cyclists in the design. - Raised pavement at the intersection with Russell Street.
10	Mangini Street and Vera Street	Raised pavements at various locations could be considered provided that the locations have streetlighting, sufficient sight distance and no impedence to property access.
11	Hewton Street and Bourne Street	Lane narrowing or kerb extensions: - Slow points (preferably blister island slow points). Raised pavements could be considered. Threshold treatments at Halvorson Road.
12	Lincoln Road	Lane narrowing or kerb extensions. - Raised pavement at Charlwood Way and Holiford Way; and potentially at other locations.
13	Woiseley Road	The existing traffic calming measures along this road have been ineffective at reducing traffic speeds. Consideration should be given to the construction of new slow points at appropriate locations
14	Bunya Street and Bramwell Road	Raised pavement at Siddeley Place. - Slow points (preferably blister island slow points) along Bramwell Road. Alternatively, raised pavements could be implemented.
15	Dormans Road	Lane narrowing or kerb extensions. Threshold treatments at Hockwood Road. Raised pavement at Leith Place and Ranmore Way.



**CWTS Precinct 7 - Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1a**

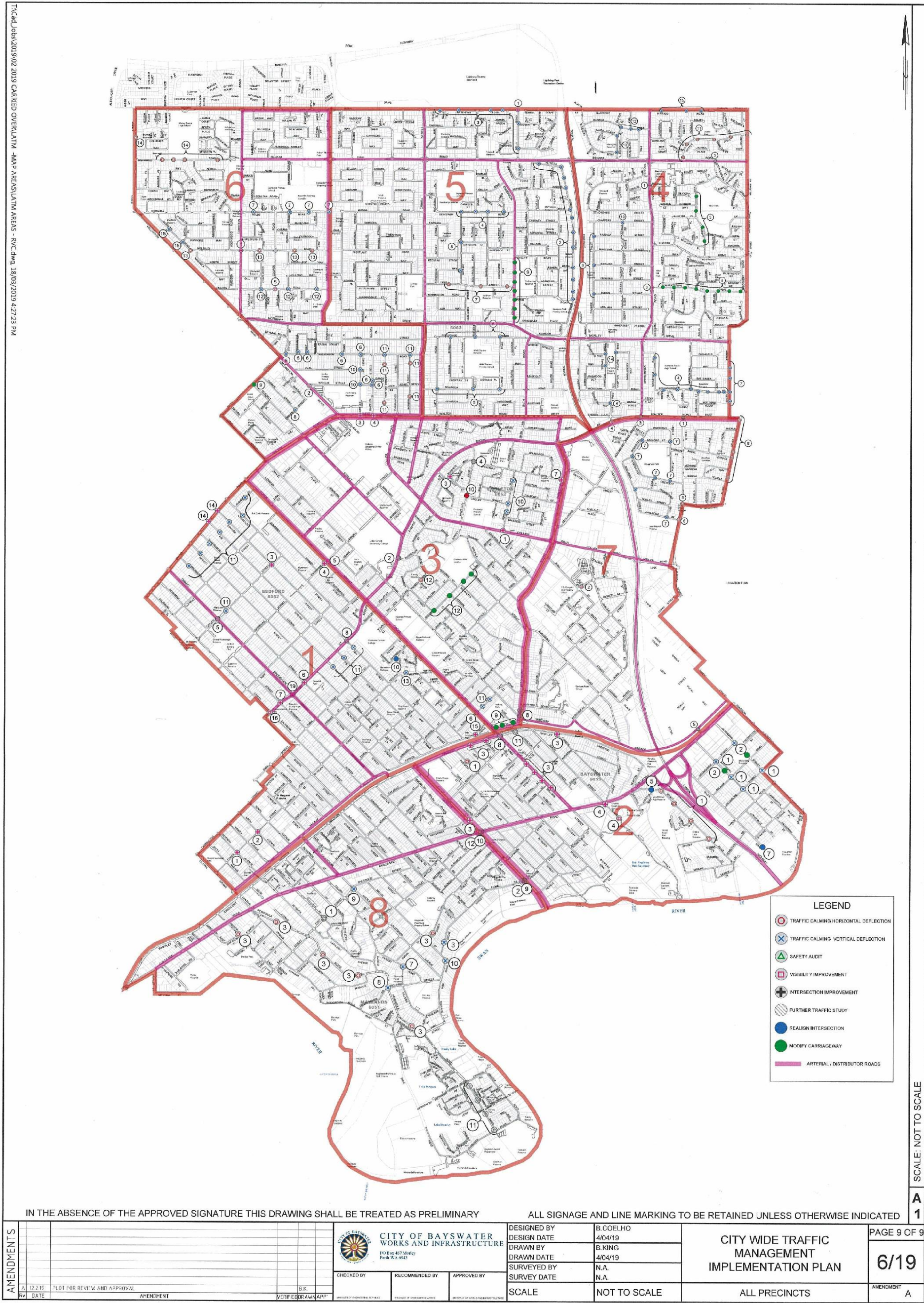
Ref	Location/Issue	Proposed Treatment
1	Walter Road/Grey Street	RSA for potential Blackspot submission.
2	King Street/Raymond Avenue	'Lighting and Visibility'. Check lighting and prune vegetation
3	Beechboro Road North/Broun Avenue/Walter Road East	Review this intersection's crashes for Blackspot submission
4	Broun Avenue/Doyle Street	'Lighting and Visibility'. Check lighting and prune vegetation
5	Railway Parade and Guildford/Railway Parade crossing	RSA and investigate for Blackspot Submission
6	Grey Street	A raised pavement at the intersection of Broadway and Grey Street. A raised pavement at the intersection of Shalford Street and Grey Street.
7	Shalford Street, Redlands Street, Alderhurst Crescent and Bedford Street	Raised pavements at the following intersections : > Hackbridge Way/Redlands Street; Hackbridge Way/Shalford Street; Purley Street/Alderhurst Crescent; Cedar Street/Alderhurst Crescent; Babington Crescent/Alderhurst Crescent (alternatively a modified T-intersection may be used); Bedford Street/Babington Crescent; Bedford Street/Purley Street.
8	Rugby Street	Recommended slow points (preferably blister island slow points)

**CWTS Precinct 8 - Stage 8 Priority (HIGH PRIORITY) - LATM Stage 1a**

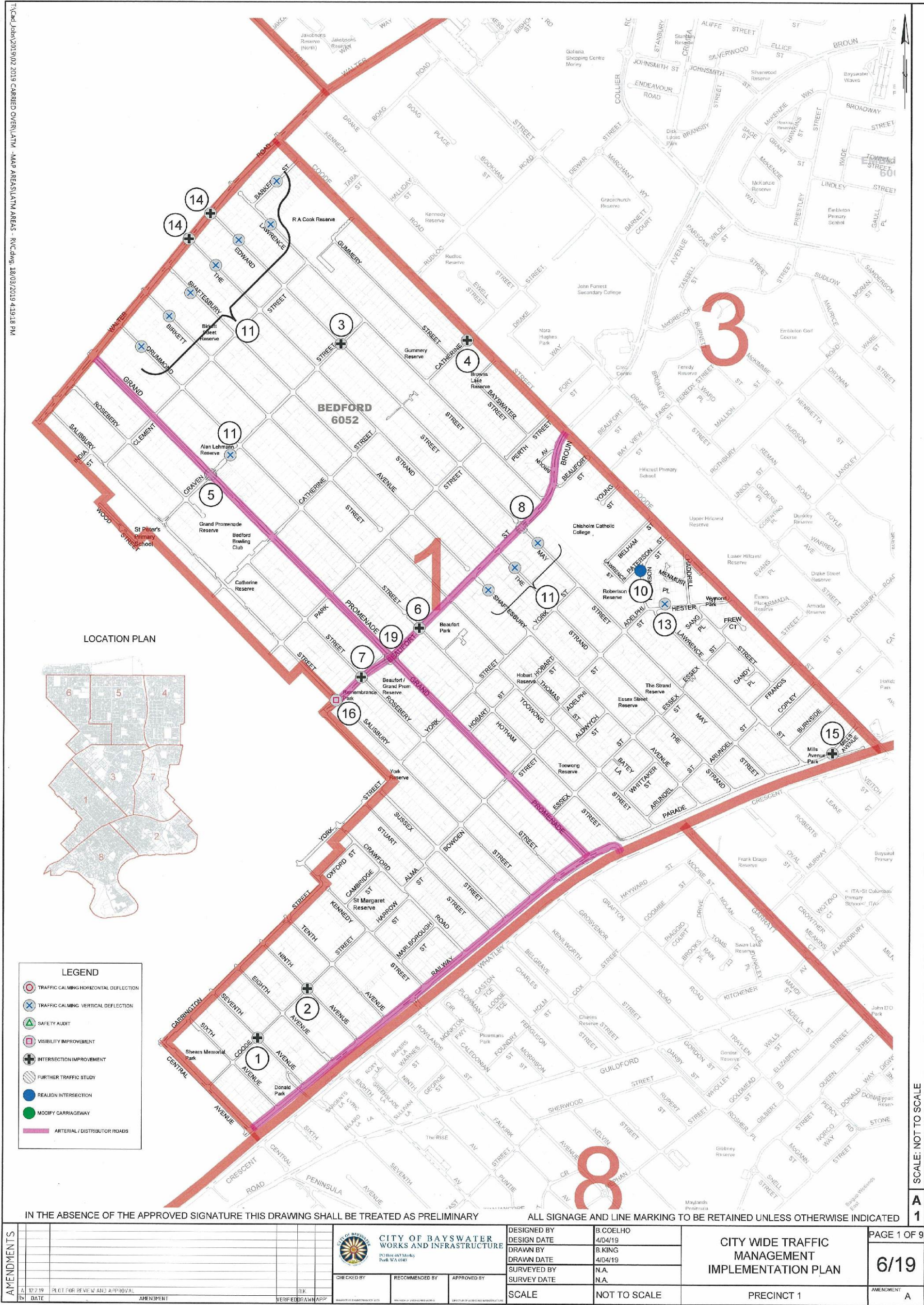
Ref	Location/Issue	Proposed Treatment
1	East Street (various intersections)	Undertake a Route Investigation on East Street between Caledonia Avenue and Peninsula Road. Review East Street/Eighth Avenue intersection for potential Blakspot. Short-term mitigation include Installation of side road warning signs on East Street approach. Investigate the possibility of improving the visibility out of both side road approaches at the intersection of East Street/Ninth Avenue/Puntie Crescent by removing/pruning trees on East Street.
2	Frinton Street/Garratt Road/ Stone Street	Undertake a formal traffic survey at this location to determine intersection turn counts. - Undertake a formal traffic survey at this location to determine intersection turn counts.
3	Speeding (Local roads)	Install traffic calming (horizontal deflection devices) on Queen Street (south of Snell Street) and Fourth Avenue East. Install traffic calming (vertical deflection devices on Stone Street (south of Snell Street). Install traffic calming (horizontal deflection) throughout Peninsula Rd.
4	Speeding (Arterial roads)	Provide the Traffic Police with accurate information to assist them to undertake appropriate levels of enforcement
5	Signs and Pavement Markings	Peninsula Road/Swan Bank Road intersection – consolidate tourist direction signs. Queen Street/Percy road Intersection (westbound approach) – replace existing T-intersection warning sign with T-intersection beyond curve warning sign. Stone
6	Vegetation (various)	Maintain vegetation to ensure all traffic control devices are visible.
7	Hillside Crescent/Hubert Road	Approach Main Roads WA with respect to providing Give Way controls at this intersection
8	Peninsula Road/Richard Street/Fogerthorpe Crescent	Modify intersection geometry/central traffic island (northern approach) to enable right turning vehicles into Fogerthorpe Crescent to decelerate clear of the through southbound traffic on Peninsula Road.
9	Sherwood Street (on approach to Caledonian Avenue	Installation of tactile paving at dropped crossings and pedestrian refuges subject to a review of the number of visually impaired pedestrians in the vicinity. Otherwise, the supplementary 'blind' plate underneath the existing pedestrian warning sign should be removed.
10	Swan View Terrace	Replace damaged W-beam crash barriers on both sides of the road.
11	Peninsula Road/ Tranby Road	Implement verge parking restrictions (subject to further community consultation). - Review zoning/planning processes.
12	Guildford Road/ Garratt Road	Investigate the feasibility/impacts of removing the right turning restrictions. - Identify pedestrian desire lines and undertake a traffic study to assess operational impacts of improving pedestrian crossing movements.
13	Review Road Hierarchy	Review road hierarchy status of northern part of Peninsula Road and East Street between Peninsula Road and Falkirk Avenue or Caledonian Avenue.



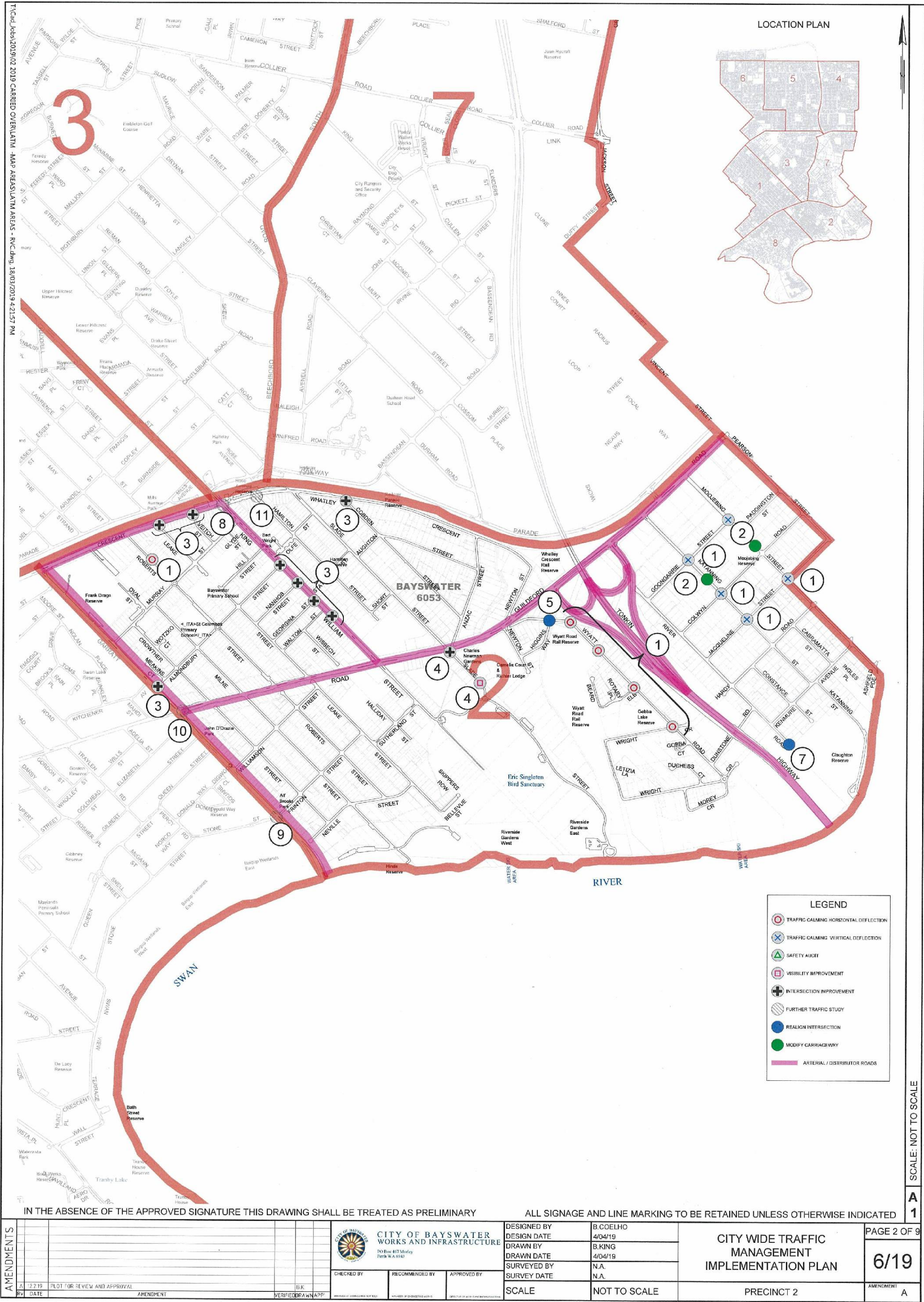
Attachment 2



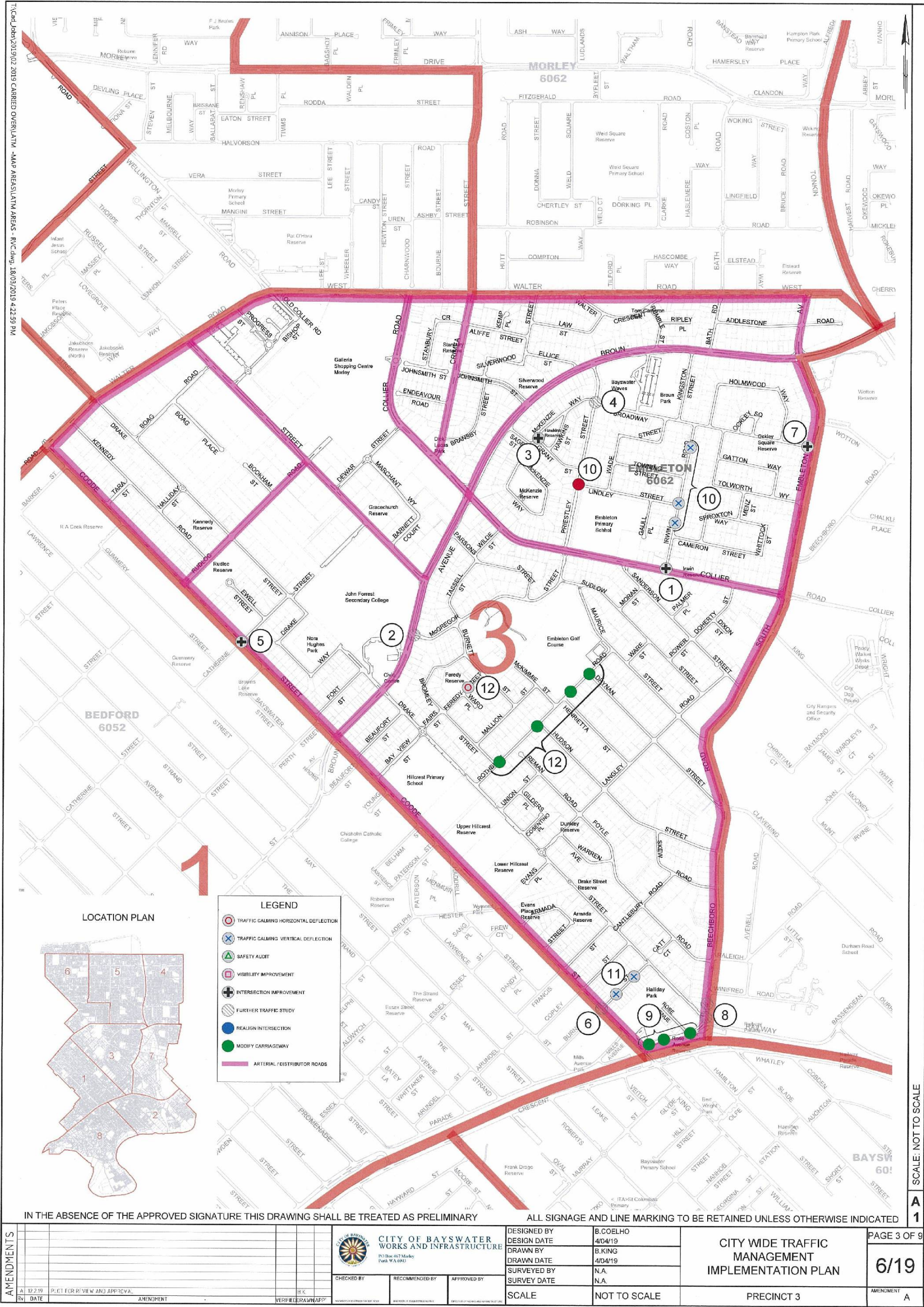




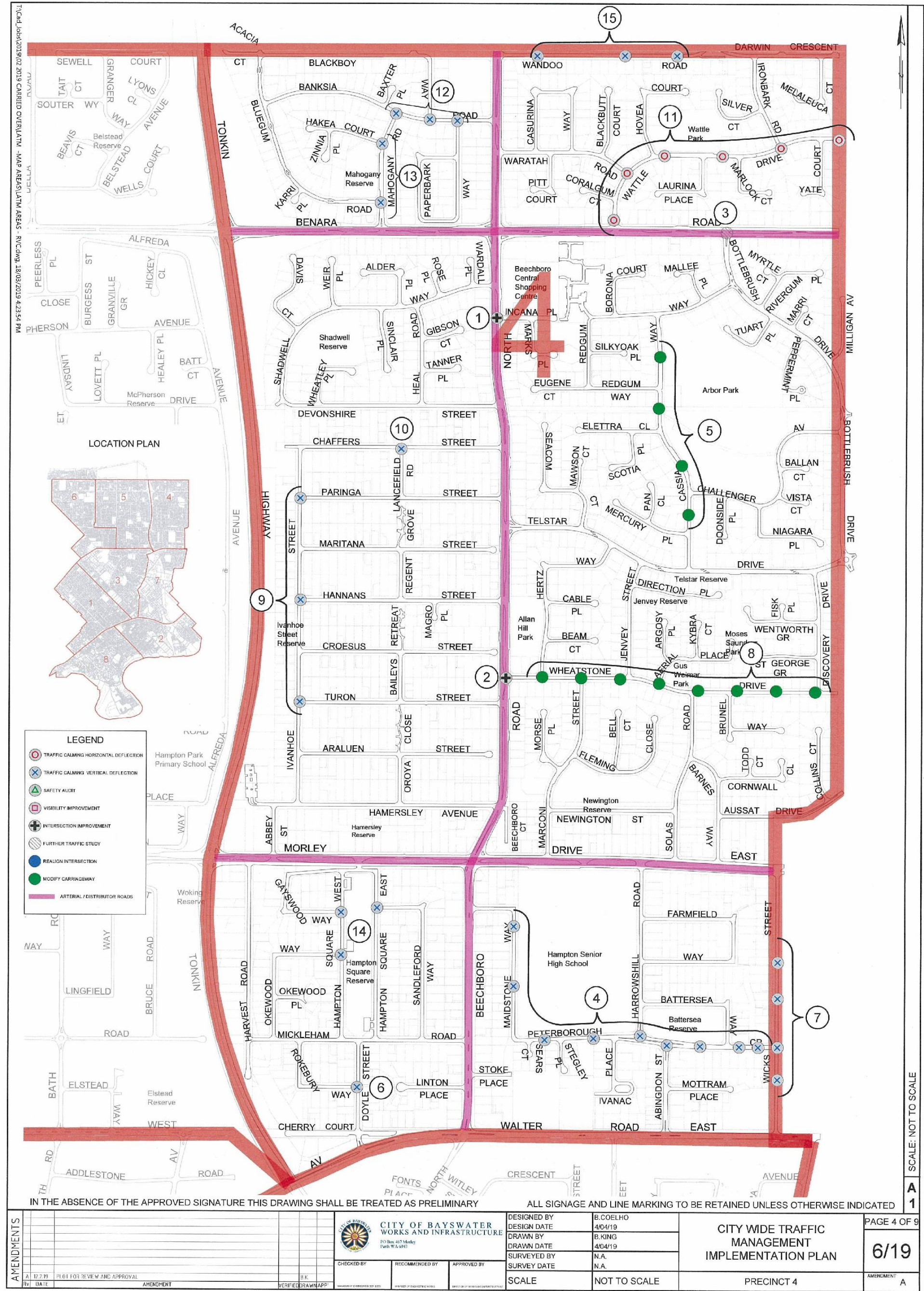




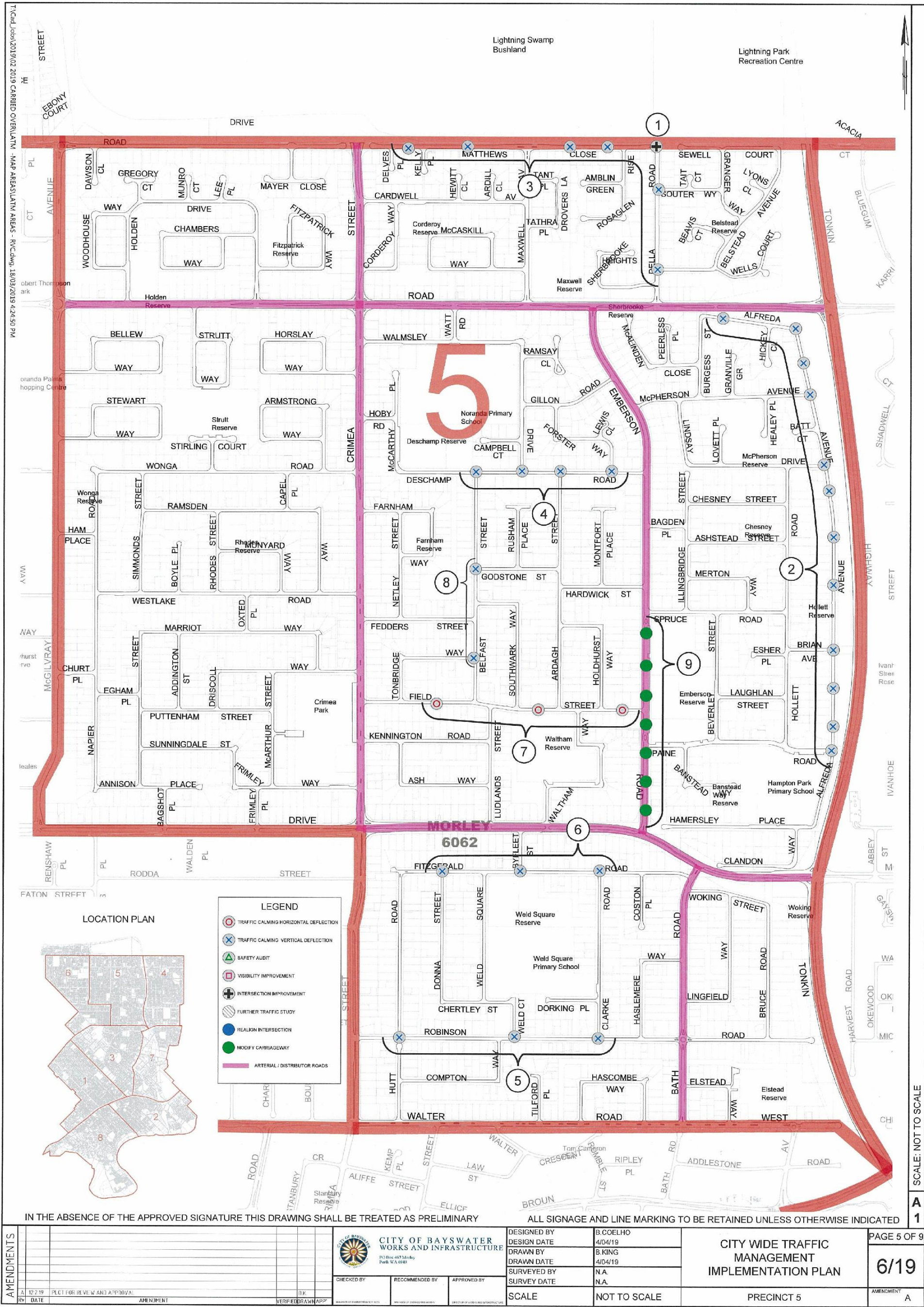




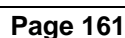




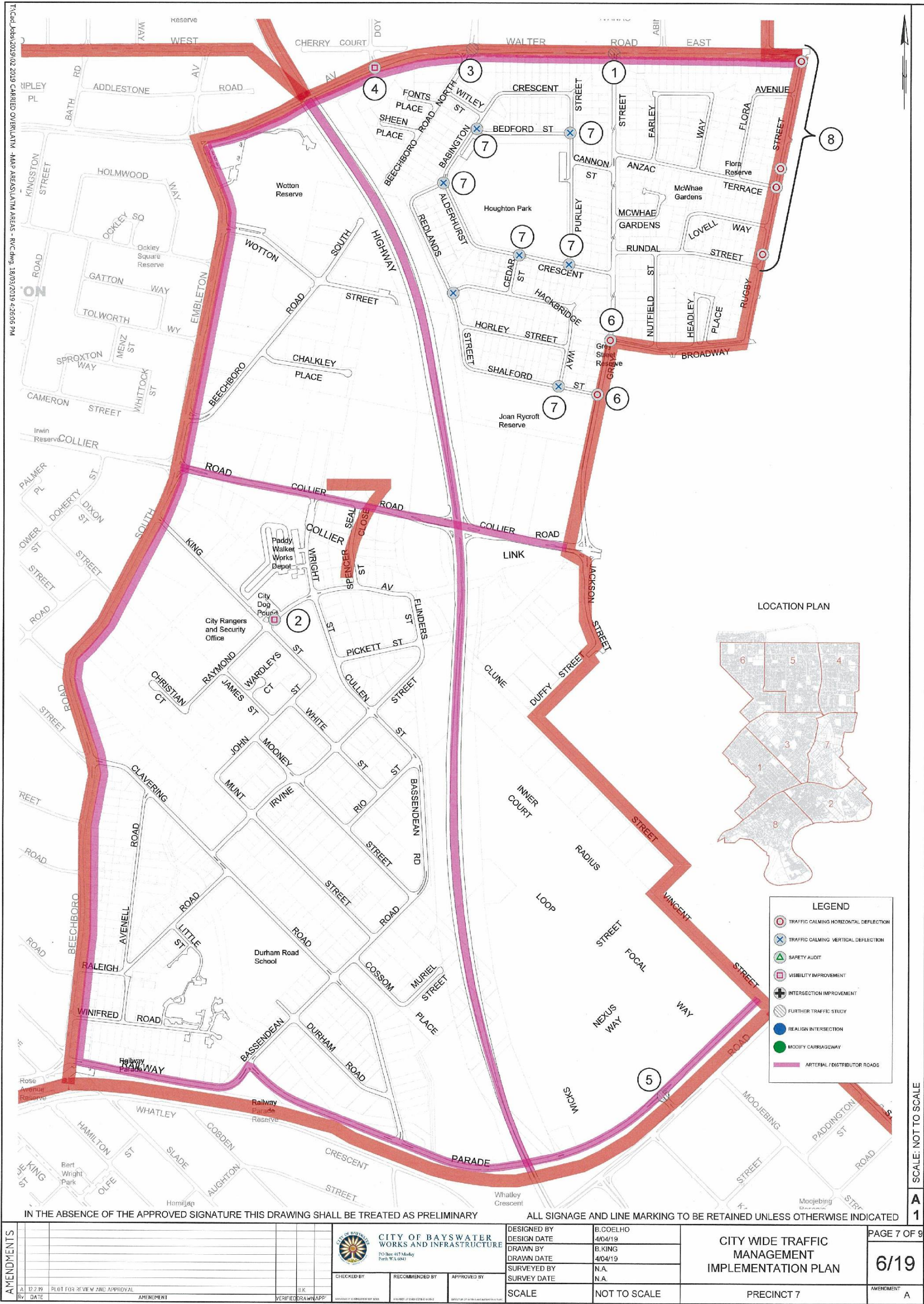




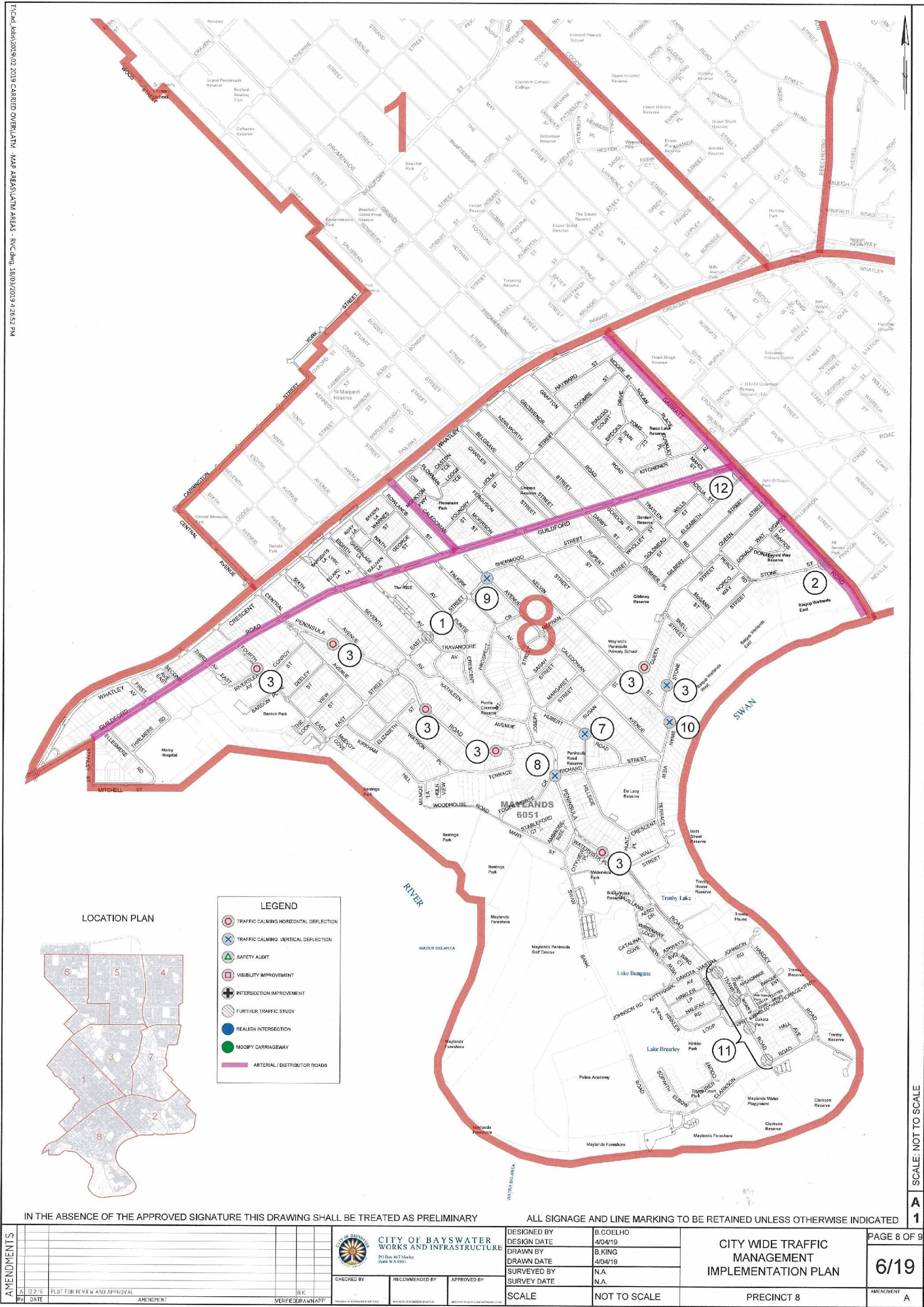














Attachment 3

CWTS All Precincts - Stage 1 Priority (HIGH PRIORITY) - LATM Stage 1a												
Precinct	Ref	Location/Issue	Proposed Treatment	Cost Estimate	Road Type	Speed	Volume	Crash Data	Roadside	Scoring	Comments	
2	8	Whatley Crescent/ King William Street/ Coode Street	Undertake traffic survey to determine the demand for right turning manoeuvres followed by a traffic study to understand the operational impacts of modifying the intersection phasing to remove any right turn filtering as well as to provide increased pedestrian protection.		DA	0	10	44	13	67	Review After Metronet	
1	8	Beaufort Street/ May Street	Investigate traffic impact of implementing turning restriction (traffic island)	\$ 10,000.00	DA/LA	15	3	17	19	54		
1	5	Grand Promenade / Craven Street	Investigate traffic impact of implementing turning restriction (continuous raised median). Consider relocating School crossing	\$ 15,000.00	DA	0	10	29	15	54		
1	6	Beaufort Street/ Drummond Street	Install intersection warning signs on Beaufort Street on approach to intersection. Splitter islands and additional stop sign on each side road approach	\$ 12,000.00	DA/LA	10	0	30	14	54		
2	3	Give Way Controls	Install Give Way controls at intersections of Garratt Road/Almondbury Street, Garratt Road/Williamson Street, King William Street/Almondbury Street, King William Street/Nanhob Street, Whatley Crescent/Leake Street, Whatley Crescent/Veitch Street and Wright Crescent/Wyatt Road (western approach).	\$ 50,000.00	LD	10	5	16	21	52		
7	1	Walter Road/Grey Street	RSA for potential Blackspot submission.	\$ 5,000.00	DA	15	10	13	11	49		
2	10	Garratt Road / Guildford Road	Undertake pedestrian study to identify desire lines and determine measures to improve safety/improve amenity. - Undertake traffic study to assess the operational impacts of providing increased protection for pedestrians against turning vehicles at signalised intersections. - Investigate the feasibility/impacts of removing the right turning restrictions	\$ 30,000.00	DA	0	10	24	14	48		
8	12	Guildford Road/ Garratt Road	Investigate the feasibility/impacts of removing the right turning restrictions. - Identify pedestrian desire lines and undertake a traffic study to assess operational impacts of improving pedestrian crossing movements.	\$ 30,000.00	PD	0	10	24	14	48		
1	4	Coode Street/ Catherine Street	Splitter islands and additional stop sign on each side road approach and/or provide centre line marking	\$ 12,000.00	DA	0	10	25	12	47		
2	4	Slade Street (south)/ Guildford Road	Splitter islands and additional stop sign on each side road approach and/or provide centre line marking to current standards	\$ 20,000.00	LA	0	3	23	21	47		
6	2	Mangini Street/Wellington Road	Re-align the Give-way line of the intersection so that exiting drivers' view to the right is not obscured by overhanging trees	\$ 6,000.00	DA	15	2	6	23	46		
2	9	Frinton Street / Garratt Rd / Stone Street	Assess any safety issues turning into/out of Stone Street as part of the LATM Study.	\$ 30,000.00	DA	0	10	24	11	45		
8	1	East Street (various intersections)	Undertake a Route Investigation on East Street between Caledonia Avenue and Peninsula Road. Review East Street/Eighth Avenue intersection for potential Blackspot. Short-term mitigation include Installation of side road warning signs on East Street approach. Investigate the possibility of improving the visibility out of both side road approaches at the intersection of East Street/Ninth Avenue/Puntie Crescent by removing/pruning trees on East Street.	\$ 10,000.00	LD	10	10	20	5	45	Applied for Blackspot Funding Application	
8	2	Frinton Street/Garratt Road/ StoneStreet	Undertake a formal traffic survey at this location to determine intersection turn counts.- Undertake a formal traffic survey at this location to determine intersection turn counts.	\$ 30,000.00	LA	5	0	29	11	45		
1	7	Beaufort Street/ Rosebury Street	Install intersection warning signs on Beaufort Street on approach to intersection - Splitter Islands and additional stop sign road approach and/or provide appropriate centre line marking on Rosebury Street South.	\$ 15,000.00	DA/LA	10	0	19	14	43		
6	1	Camboon Road/Wolseley Road intersection	Modify the roundabout approach lanes to increase its deflection (take into account of large vehicles such as buses). Include cyclists facilities.	\$ 60,000.00	LD	5	0	17	21	43		
1	11	Speeding - Local Roads	Install traffic calming on roads south of Walter road west - including Lawrence, Edward St, The Strand, Shaftesbury Avenue, Birkett Street and Drummond Street. Install traffic calming on Craven Street & Barker Street. Install traffic calming on local roads south of Beaufort Street including May Street, Shaftesbury Avenue and The Strand.	\$ 100,000.00	LA	15	3	9	15	42		
8	5	Signs and Pavement Markings	Peninsula Road/Swan Bank Road intersection – consolidate tourist direction signs. Queen Street/Percy road Intersection (westbound approach) – replace existing T-intersection warning sign with T-intersection beyond curve warning sign. Stone Street/Percy road – replace existing damaged chevron board for north-west bound traffic and install new chevron board for south-east bound traffic. Rosher Place/Gilbert – Install chevron board for southbound traffic. Peninsula road – Investigate the warrant for curve warning signage on the horizontal curve north of Kirkham Hill Terrace. Mephan Street/Darby Street/Rosher Place – realign the Give Way markings on Mephan Street on approach to intersection. Fourth Ave East – replace existing damaged obstruction hazard northbound approach to Peninsula Road. Grosvenor Rd, Kenilworth Street, Belgrave Street, Charles Street and Rowlands Street – install Give Way markings on approach to Whatley Crescent. Swan View Terrace (on approach to Stone Street) – raise the existing chevron board (behind the existing road safety barrier for northbound traffic) to ensure clear visibility.	\$ 40,000.00		10	10	10	12	42	Maintenance	
1	2	Ninth Avenue/ Coode Street	Splitter islands and aditional stop sign on each side road approach - Raised intersection	\$ 25,000.00	LA	10	10	15	6	41		
7	3	Beechboro Road North/Broun Avenue/Walter Road East	Review this intersection's crashes for Blackspot submission	\$ 15,000.00	DA	0	10	18	13	41		
6	13	Wolseley Road	The existing traffic calming measures along this road have been ineffective at reducing traffic speeds. Consideration should be given to the construction of new slow points at appropriate locations	\$ 80,000.00	LA	15	5	9	9	38		
8	13	Review Road Hierachy	Review road hierarchy status of northern part of Peninsula Road and East Street between Peninsula Road and Falkirk Avenue or Caledonian Avenue.	\$ 10,000.00	LD	0	10	20	7	37	Maintenance	
6	10	Mangini Street and Vera Street	Raised pavements at various locations could be considered provided that the locations have streetlighting, sufficient sight distance and no impedance to property access.	\$ 50,000.00	LA	10	2	10	15	37		
8	3	Speeding (Local roads)	Install traffic calming (horizontal deflection devices) on Queen Street (south of Snell Street) and Fourth Avenue East. Install traffic calming (vertical deflection devices on Stone Street (south of Snell Street)	\$ 200,000.00	LA	15	0	9	13	37		
8	11	Peninsula Road/ Tranby Road	Implement verge parking restrictions (subject to further community consultation). - Review zoning/planning processes.	\$ 30,000.00	LA	5	10	10	12	37		
1	1	Seventh Avenue/Coode Street	Splitter islands and additional stop sign on each side road approach - and/ or provide centre line marking to current standards - Raised intersection	\$ 25,000.00	LD	5	10	15	6	36		
1	19	Grand Promenade & Beaufort Street	Undertake pedestrian study to identify desire lines and determine measures to improve safety/improve amenity. Investigate options to replace existing pedestrian cross-walk signal	\$ 10,000.00	DA	0	10	14	12	36		
4	3	Benara Road / Bottlebrush Drive	Significant over-representation of right angle crashes at this intersection. Possibility of median trees obscuring visibility. Consideration be given to the relocation of some offending trees. May qualify for Blackspot Funding.	\$ 5,000.00	LD	0	0	25	11	36		
2	2	Moojebing Street/Katanning Street (north of Colwyn Road)	Delineate parking to provide visual narrowing of roads.	\$ 5,000.00	LA	15	0	13	7	35		
6	9	Smith Street	Lane narrowing or kerb extensions, taking account of the safety of cyclists in the design. - Raised pavement at the intersection with Russell Street.	\$ 50,000.00	LD	10	4	7	14	35		

1	14	Suitability of Priority Controls	Review Give Way controls at the intersections of Walter Road, West/Edward Street and Walter Road West/The Strand.	\$ 15,000.00		10	3	10	11	34	
4	1	Beechboro Road/Incana Place	The current pedestrian crossing near the intersection has poor delineation and poor visibility (as the path is obscured by a large tree). The large trees along the central median of Beechboro Road should be periodically maintained to ensure that sightlines are not obscured.		DA	0	0	21	13	34	Maintenance
4	15	Wandoo Road	Raised pavements should be considered at various points on the straight section of Wandoo Road.	\$ 24,000.00	LA	15	3	1	15	34	
7	5	Railway Parade and Guildford/Railway Parade crossing	RSA and investigate for Blackspot Submission	\$ 5,000.00		0	10	17	7	34	
8	8	Peninsula Road/Richard Street/Fogerthorpe Crescent	Modify intersection geometry/central traffic island (northern approach) to enable right turning vehicles into Fogerthorpe Crescent to decelerate clear of the through southbound traffic on Peninsula Road.		LA	10	10	3	11	34	Scheduled Works for 2018/19
2	1	Speeding - Wyatt Road and Roberts Street	Install traffic calming on Wyatt Road and Roberts Street.	\$ 125,000.00	LA	15	2	4	13	34	
1	13	Rat - Running	Install traffic calming on Hester Street, May Street and The Strand.	\$ 30,000.00		10	3	5	15	33	
4	2	Beechboro Road/Wheatstone Drive	Significant over-representation of rear end crashes. This indicates that vehicles may be traveling above the posted speed limit. Additional "Speed restriction" signs should be considered as a reminder to drivers of the speed limit.	\$ 3,000.00	DA	15	0	5	13	33	
3	12	Rothbury Road	Consider mid - Block median treatments options of: painted or physical median along Rothbury Road.	\$ 42,000.00	LA	10	0	7	15	32	
5	7	Field Street	Construction of slow points (preferably blister island slow points) be considered. Alternatively raised pavements could be implemented.	\$ 105,000.00	LA	15	3	6	8	32	
5	9	Emberson Road	Continuation of the painted median for the section between Spruce Street and Morley Drive.	\$ 100,000.00	LD	10	4	5	13	32	
6	4	Walter Road West / Wheeler Street -	Intersection warning sign	\$ 700.00	DA	5	5	14	7	31	
7	8	Rugby Street	Recommended slow points (preferably blister island slow points)	\$ 105,000.00		15	3	8	5	31	
3	5	Coode Street / Catherine Street	Splitter islands and additional stop sign on each side road approach. Review Blackspot Submission	\$ 40,000.00	LA	5	3	10	12	30	
4	4	Maidstone Way and Peterborough Crescent	Lane narrowing or kerb extensions, midblock treatment. - Raised pavements at intersections of Harrowshill Road and Abingdon Street.	\$ 100,000.00	LA	10	0	5	15	30	
5	2	Alfreda Avenue	Raised pavements at the following road junctions connecting to Alfreda Avenue: > McPherson Avenue, Lindsay Drive, Brian Avenue, Paine Road	\$ 120,000.00	LA	15	0	0	15	30	
6	14	Bunya Street and Bramwell Road	Raised pavement at Siddeley Place. - Slow points (preferably blister island slow points) along Bramwell Road. Alternatively, raised pavements could be implemented.	\$ 150,000.00	LA	10	2	4	14	30	
7	4	Broun Avenue/Doyle Street	'Lighting and Visibility'. Check lighting and prune vegetation	\$ 5,000.00	LA	0	0	9	21	30	
3	10	Lindley Street and Irwin Street and Priestley St	Threshold treatments at Lindley & Priestly Street and Lindley & Irwin Road. Splitter Islands. Irwin St - Speed Humps	\$ 55,000.00	LA	10	0	0	19	29	
4	8	Wheatstone Drive	Consider mid-block median treatments involving either a painted or physical median.	\$ 80,000.00	LA	10	5	2	12	29	
7	6	Grey Street	A raised pavement at the intersection of Broadway and Grey Street. A raised pavement at the intersection of Shalford Street and Grey Street.	\$ 63,000.00	LD	10	10	1	8	29	
2	1	Speeding - Katanning Street, Goongarrie Street and Colwyn Street	Change priority movements at the intersections of Katanning Street/Goongarrie Street and Katanning Street/Colwyn Street to break up long continuous north/south roads	\$ 10,000.00	LD	15	0	5	7	27	
1	15	Railway Parade	Install orange 'children' warning sign for eastbound traffic at the Mills Avenue intersection	\$ 10,000.00	DA	0	10	1	15	26	
3	2	Broun Ave / McGregor St	Do RSA as there is a high number of right angle crashes	\$ 4,000.00	LA	0	0	5	21	26	
3	7	Embleton Avenue / Broadway	Relocation of the poles closest to the intersection and/or realignment of the intersection with kerb build-outs, such that the Give-way line brought forward to give better visibility	\$ 45,000.00	DDB	10	10	6	0	26	
1	16	Beaufort St/Salisbury Street	Install current T - junction sign board.	\$ 3,000.00	DA/LA	0	2	9	14	25	
3	1	Collier Road/Irwin Road	Advanced warning signs ("Side road intersection" sign (W2-4) as per AS 1742 specifications) along Collier Road	\$ 700.00	LA	5	0	5	15	25	
5	4	Deschamp Road	Raised pavements at Belfast Street and Ardagh Street (Option 1) or Walmsley Drive and Forster Way (Option 2). If implemented, the same measure should be considered on Walmsley Drive, as otherwise the speeding traffic may just be displaced to this other road.	\$ 60,000.00	LA	15	0	1	9	25	
5	6	Fitzgerald Road	Raised pavements at Byfleet Street, Donna Street and Clarke Road	\$ 74,000.00	LA	15	0	1	9	25	
6	12	Lincoln Road	Lane narrowing or kerb extensions. - Raised pavement at Charlwood Way and Holilond Way; and potentially at other locations.	\$ 69,000.00	LA	15	2	4	4	25	
4	9	Ivanhoe Street	Consider mid-block median treatments involving either a painted or physical median. Raised pavements at intersections with Paringa Street, Hannans Street and Turon Street.	\$ 60,000.00	LA	10	0	1	14	25	
6	6	Halvorson Road and Wheeler Street	It is recommended that vertical deflection devices are used instead;	\$ 105,000.00	LA	10	0	3	11	24	
3	4	Priestly Street/Broadway	Congestion observed at Grant Street/Mackenzie Way/Sage Street. Further investigation recommended to installing splitter islands at the Priestly Street junctions to McKenzie Way and Broadway.	\$ 20,000.00		10	0	0	13	23	
3	8	Beechboro Road South/Railway Parade/Drake Street	Further studies and investigations is needed including review of speed zoning, crashes and crash types, and reassignment of traffic.		DA	10	0	5	8	23	Review After Metronet
3	9	Cycling lane along eastern side of Beechboro Road between Winifred Road and Coode Street	Upgrading of this cycle lane to meet the requirements as stated in Austroads Guide to Road Design Part 6A. Removal of the narrow section between Winifred Road and Coode Street and installation of signage and line marking to advise cyclists to transition onto the footpath just before Raleigh Road.		DA	10	0	5	8	23	Review After Metronet
4	13	Mahogany Road	Raised pavements should be considered at Blue Gum Road and Hakea Court intersections.	\$ 50,000.00	LA	10	2	3	7	22	
5	5	Robinson Road	Raised pavements at Hutt Road, Weld Court and Clark Road	\$ 77,000.00	LA	15	3	4	0	22	
6	3	Walter Road West / Lee Street (Blades Close)	Intersection warning sign	\$ 700.00	DA	0	0	15	7	22	
6	7	Wylde Road	Raised pavement at Forder Road and Boxhill Street, as well as at other locations between Cooper Road and McGillivray Avenue.	\$ 140,000.00	LA	5	0	8	9	22	



1	3	Craven Street/ Edward Street	Splitter islands and additional stop sign on each side road approach	\$ 10,000.00	DA	5	5	6	5	21	
2	5	Higgins Way/ Wyatt Road	Modify the priority at the intersection such that Higgins Way and Wyatt Rod (south have priority and reconfigure intersection as such along with appropriate signs and markings). Monitor Higgins Way for any speeding issues.		LA	0	3	4	13	20	
3	6	Coode Street / Burnside Street	Narrowing Coode Street to ensure that drivers do not attempt to pass a waiting vehicle (waiting to turn into Burnside). Install Channelisation. Review Intersection Warning Signs.	\$ 38,000.00	LA	5	0	2	13	20	
3	11	Burnside Street - Stage 1 Treatments	Proposed Speed Humps	\$ 21,000.00	LA	5	0	7	8	20	
4	10	Chaffers Street	Consider mid-block median treatments involving either a painted or physical median. Raised pavements at intersection with Lancefield Road.	\$ 22,000.00	LA	10	0	2	8	20	
4	14	Hampton Square	Raised pavements should be considered at Oakwood Way, Gayswood Way, and Sandleford Way intersections.	\$ 85,000.00	LA	10	0	2	8	20	
4	11	Wattle Drive	Raised pavements could be implemented at various points on this road, or consider horizontal deflection.	\$ 40,000.00	LA	5	2	6	6	19	
4	12	Banksia Road	Raised pavements at intersections with Paperbark Way, Blackboy Way and Mahogany Road.	\$ 73,000.00	LA	10	0	2	6	18	
2	1	Speeding - Moojebing, Jacqueline Street and Katanning Street	Install raised intersections on Moojebing Street/Jacqueline Street and Katanning Street/Jacqueline Street.	\$ 40,000.00	LA	10	0	1	7	18	
2	11	Pedestrian crossing on Whatley Crescent (east of Hamilton Street)	Review pedestrian crossing with a view to addressing sight distance issues by either removing on-street parking and/or the installation of traffic calming/pedestrian refuge (subject to width constraints).		LA	0	5	4	8	17	Review After Metronet
5	8	Belfast Street	Raised pavements at the intersections with Godstone Street and Tonbridge Way. If implemented, the same measure should be considered on Ardagh Street, as otherwise the	\$ 92,000.00	LA	10	0	1	6	17	
6	5	Cooper Road/Lincoln Road	This intersection flagged for poor visibility during the dark. Light posts are present at this location which may indicate a fault in either the light bulb or the post.	\$ 3,000.00	LA	15	2	0	0	17	
2	7	Hazard Markers (Various Locations)	Install current obstruction markers at the northern end of Leake Street, western end of Neville Street and the northern end of Wyatt Road (low priority), replace existing hazard marker at the northern end of River Road. Replace old style hazard markers at T-intersections with the current style of sight board.	\$ 7,500.00		0	3	1	12	16	
7	2	King Street/Raymond Avenue	'Lighting and Visibility'. Check lighting and prune vegetaion	\$ 5,000.00	LA	0	0	12	2	14	
7	7	Shalford Street, Redlands Street, Alderhurst Crescent and Bedford Street	Raised pavements at the following intersections : > Hackbridge Way/Redlands Street; Hackbridge Way/Shalford Street; Purley Street/Alderhurst Crescent; Cedar Street/Alderhurst Crescent; Babington Crescent/Alderhurst Crescent (alternatively a modified T-intersection may be used); Bedford Street/Babington Crescent; Bedford Street/Purley Street.	\$ 194,000.00	LA	10	0	2	2	14	
6	8	Thorpe Street and Lennon Street	Raised pavement at Thorpe Street/Lennon Street intersection.	\$ 40,000.00	LA	10	0	1	2	13	
6	15	Dormans Road	Lane narrowing or kerb extensions. Threshold treatments at Hookwood Road. Raised pavement at Leith Place and Ranmore Way.	\$ 45,000.00	LA	10	0	0	3	13	
8	10	Swan View Terrace	Replace damaged W-beam crash barriers on both sides of the road.	\$ 30,000.00	LA	0	0	1	12	13	
8	9	Sherwood Street (on approach to Caledonian Avenue	Installation of tactile paving at dropped crossings and pedestrian refuges subject to a review of the number of visually impaired pedestrians in the vicinity. Otherwise, the supplementary 'blind' plate underneath the existing pedestrian warning sign should be removed.	\$ 5,000.00	LA	0	0	4	8	12	
6	11	Hewton Street and Bourne Street	Lane narrowing or kerb extensions: - Slow points (preferably blister island slow points). Raised pavements could be considered. Threshold treatments at Halvorson Road.	\$ 210,000.00	LA	10	0	1	0	11	
4	7	Wicks Street	Raised pavements at the intersections of Freeland Way, Littlemore Way and Wendlebury Way.	\$ 110,000.00	LA	10	0	1	0	11	
4	5	Cassia Way	Additional traffic calming measures may be included to complement existing LATM measures. Consider mid-block median treatments involving either a painted or physical median.	\$ 24,000.00	LA	0	0	0	7	7	
5	1	Matthews Close and Della Road Intersection	Review & Upgrade Lighting		LA	5	0	2		7	Complete as part of Northlink Works
5	3	Matthews Close and Della Road	Lane narrowing or kerb extensions: - Raised pavements at Souter Way and Belstead Avenue. - Speed hump or cushions should be considered Matthews Close.		LA	5	0	2		7	Complete as part of Northlink Works
1	10	Paterson Street (south/east/west)/ intersection	Install centre line on Paterson Street at the intersection - Undertake geometric changes to better align the Paterson Street (west) approach.	\$ 25,000.00	LA	0	0	0	1	1	
3	3	Grant St / McKenzie Way / Sage St	Lane narrowing or kerb extensions. Installation of median islands	\$ 20,000.00	LA	0	0	0	1	1	
4	6	Doyle Street	Raised pavement at intersection with of Rokebury Way.	\$ 25,000.00	LA	0	0	0	1	1	
8	7	Hillside Crescent/Hubert Road	Approach Main Roads WA with respect to providing Give Way controls at this intersection	\$ 10,000.00	LA	0	0	0	1	1	
1	9	All Cross - Road Intersections	Ensure appropriate centre line marking is installed, especially where there may be 'See through' effects (low priority)	\$ 15,000.00						0	
1	12	Speeding (major Arterial Roads)	Work with the Police to develop a Risk Targeted Patrol Plan							0	Ongoing Road Management
1	17	Vegetation	Maintain vegetation to ensure all traffic control devices are visible.							0	Maintenance
1	18	Footpath Condition	Inspect and repair as part of the City's next available routine inspection							0	Maintenance
1	20	Undesirable On - Street Parking	Install 'no parking' yellow lines on all vertical crests where visibility is sub-standard. Undertake parking study at railway stations in conjunction with PTA to develop strategy for managing present/forecast parking demands	\$ 15,000.00						0	
2	6	Vegetation	Maintain vegetation to ensure all traffic control devices are visible.							0	Maintenance
8	4	Speeding (Arterial roads)	Provide the Traffic Police with accurate information to assist them to undertake appropriate levels of enforcement		DA		0			0	Ongoing Road Management
8	6	Vegetation (various)	Maintain vegetation to ensure all traffic control devices are visible.							0	Maintenance
				\$ 4,080,600.00							



**10.3.3 EMRC Council Meeting Minutes - 21 February 2019**

<b>Responsible Directorate:</b>	Works and Infrastructure	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority	
<b>Attachments:</b>	1. EMRC Delegate's Reports 2. EMRC Abridged Minutes 3. EMRC Investment Reports	

**SUMMARY**

To allow Council consideration of recent Minutes from the Eastern Metropolitan Regional Council (EMRC).

*At 8:05pm, Cr Elli Petersen-Pik withdrew from the meeting and returned at 8:06pm.*

*At 8:06pm, Cr Stephanie Gray withdrew from the meeting and returned at 8:08pm.*

*At 8:06pm, Cr Catherine Ehrhardt withdrew from the meeting.*

**COUNCIL RESOLUTION****(OFFICER'S RECOMMENDATION)**

**That Council receives the Eastern Metropolitan Regional Council's (EMRC's) Delegate's Report, Abridged Minutes and Investment Reports of the meeting of 21 February 2019.**

**CR GIORGIA JOHNSON MOVED, CR MICHELLE SUTHERLAND SECONDED**

**CARRIED UNANIMOUSLY: 9/0**

**BACKGROUND**

An EMRC Council Meeting was held on 21 February 2019 with Cr Barry McKenna, Cr Sally Palmer, Cr Filomena Piffaretti (Observer), Cr Catherine Ehrhardt (Observer), Cr Giorgia Johnson (Observer) and the Chief Executive Officer in attendance.

**EXTERNAL CONSULTATION**

Not applicable.

**OFFICER'S COMMENTS**

The purpose of this report is to provide the Council with information detailing the items with implications for the City of Bayswater from the 21 February 2019 EMRC Council Meeting.

Issues considered at the meetings which may impact or be of interest to the City of Bayswater:

- Information Bulletin - Regional Services Activity Report October to December 2018.
- Key Regional Actions (relevant to all Councils).
- Information Bulletin - Regional Congestion Management Action Plan.
- Proposed Regional Services Consulting Rates and Miscellaneous Administration Fees and Charges for 2019-20.

- Grants Awarded in 2018-19 financial year:
  - Swan Alcoa Landcare Program (SALP) - \$880.

The Delegate's Report forms **Attachment 1** and the Abridged Minutes forms **Attachment 2**. The EMRC Investment Reports for November and December 2018 are contained in **Attachment 3**.

A full copy of the EMRC Council Meeting Minutes can be obtained at <https://www.emrc.org.au/documents/370/21-february-unconfirmed>

### **LEGISLATIVE COMPLIANCE**

Not applicable.

### **FINANCIAL IMPLICATIONS**

As detailed in the Delegate's Reports.

### **STRATEGIC IMPLICATIONS**

The City has been involved with the EMRC for over 30 years. Over this time the City and the other member Councils have worked together through the EMRC to provide a vast array of services with the benefit of economies of scale, particularly in the area of waste management.

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027, the following applies:

Theme:	Our Local Economy
Aspiration:	A business and employment destination.
Outcome E3:	Attractive to new services, businesses and investment.

### **CONCLUSION**

For Council to receive the report.

**Attachment 1**

Eastern Metropolitan Regional Council  
1st Floor Ascot Place, 226 Great Eastern Hwy,  
Belmont, Western Australia 6104  
PO Box 234 Belmont Western Australia 6984

## **CITY OF BAYSWATER DELEGATES REPORT**

The following report is based on the 21 FEBRUARY 2019 MEETING OF THE EMRC COUNCIL.

**1. Council Minutes**

**1a. Information Bulletin – Regional Services Activity Report October to December 2018  
(Item 2.1)**

*Overview*

Achievements highlighted for the period 1 October 2018 to 31 December 2018 include:

- All activities undertaken by the Environmental Services business unit for the ensuing period; and
- All activities undertaken by the Regional Development business unit for the ensuing period.

*Resolution(s)*

- For Noting

*Implication(s) for City of Bayswater*

- Ongoing participating member Council officer time on the two advisory groups: EDOG and RITS IAG.

## City of Bayswater

**Key Regional Actions (Relevant to all Councils)**

- Final draft of the RAP presented to Reconciliation Australia for its initial endorsement such that it can then be presented to the Chief Executive Officers Advisory Committee and Council for formal endorsement.
- First Cultural Awareness Training held.
- Raising of the Aboriginal Flag ceremony conducted prior to the 6 December 2018 Council meeting.
- Completed the final Regional Congestion Management Action Plan with input from member Councils. The new Plan is available electronically on the EMRC's website.
- Commenced research on ways to implement the actions proposed in the Regional Congestion Action Management plan.
- Met with METRONET project manager in regards to Station Access Strategies.
- Met with the WA Planning Commission Chairman David Caddy to talk through the opportunities for projects outlined in the City Deal proposal.
- Prepared correspondence to Federal Minister Michael McCormack on the opportunity for the Perth Adelaide National Highway to be recognised as a Road of Strategic Importance.
- Regional Services Project Funding Summary 2019/2020 endorsed by Council in December and provided to all member Councils.
- Two new regional-scale sustainability projects, Benchmarking Building Efficiency and Community Emissions Profile, were developed and presented to member Councils in the Regional Services Project Funding Summary 2019/2020.
- Conducted a 'Benchmarking Building Efficiency' information session for member Council staff with guest speaker Graham Agar.
- Invitations sent to businesses who received small business awards in 2018 to take part in the Business Exemplar project.
- External consultant produced and published a number of media releases for local businesses under the Business Exemplar project.
- Held a RITS IAG quarterly meeting on 4 December 2018 with attendees from member Councils, Department of Planning, Westcycle, Department of Transport, WALGA and RAC. iMove presented on their recent transport research in WA.
- Initiated the process of updating the Road Safety Strategy 2018- 2021 based on the safe systems approach and priorities of the Regional Integrated Transport Strategy.
- Provided ongoing input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System, which includes flood risk, stormwater management, water quality and water conservation.
- Attended Better Urban Water Management Workshop hosted by WALGA to provide input into the new guideline being developed as part of the new Water Resources State Planning Policy.
- Held a training session with a specialist from REMPLAN on the REMPLAN System and features, it was provided to staff and Councils.
- Hosted a Regional Youth Officers meeting 7 November 2018 – including introduction of new Youth Officers in our member Councils.
- Hosted a Ride 2 Work Day event as a part of Bicycle Network's National Ride2Work program.
- Continued to represent the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities.
- Represented Perth's Eastern Region for Westport Taskforce Reference group workshop on 22 October 2018 and meeting on 13 December 2018.
- Attended and represented the EMRC at the annual Your Move Awards as the Swan River Ramble was nominated in the innovation category.

- Bush Skills 4 Youth delivered activities to four school groups at the 2018 Children's Gngangara Groundwater Festival at Whiteman Park which provided an opportunity for Western Australian middle and upper primary school students and teachers to learn about water, groundwater, sustainability and other related environmental topics.
- Attended the National Freight and Supply Chain Focus Industry Focus Group – National Freight and Supply Chain Focus Strategy.
- Attended the WALGA Transport Forum on 16 October 2018.
- Attended a Local Government Professionals Association Project and Practice seminar held at the City of Bayswater.
- Attended two forums 'Employment in the face of disruption: Could a robot do my job' and 'Employment in the face of disruption: Future employability, will it be different?' hosted by City of Swan in partnership with North Metropolitan TAFE and disseminated the information to EDOG members.
- Attended a National Forum by Low Carbon Living Cooperative Research Centre: 'How is Perth doing with the CRC's Help?'
- Attended the Cooperative Research Centre for Water Sensitive Cities Tools and Products Adoption Tour - Perth event.
- Attended various webinars on Automated Vehicles, Connected Automated Vehicles and Restricted Access Vehicles by agencies: iMove, Australian Road Research Board and Australian Institute of Traffic Planning and Management.

#### City of Bayswater

- Hosted EDOG meeting 9 October 2018, with guest presenter Rebecca Cassells, Associate Professor and Principal Research Fellow with Bankwest Curtin Economics, presentation of Outlook for the Future of Work.
  - Hosted EDOG meeting 11 December 2018, with guest presenter Jane McNamara, WA Manager from NBN Co – provided overview and update of NBN installation.
  - Currently reviewing the Perth's Eastern Region Investment and Opportunity Booklet and requested input from EDOG members at recent EDOG meeting. *Item 1.1 continued*
  - Provided permission to Department of Water and Environmental Regulation (DWER) to use and disseminate report, data and mapping outputs from the 'Understanding and Managing Flood Risk' project for the Swan and Helena Rivers. DWER will ensure that the new information is provided across state and local government agencies as required.
  - Bush Skills 4 Youth delivered two Biodiversity in the Playground workshops to Bayswater Primary School as well as a Water Macroinvertebrate Sampling workshop with local Joey Cubs at Eric Singleton Reserve.
  - Attended the Bayswater Station Upgrade community engagement session to get in-depth information of the project.
  - Held the Avon Descent 2018 debrief and planning meeting for 2019 in October.
  - Acquitted the 2018 Avon Descent Lotterywest Family Fun Days Grant and applied for the 2019 Avon Descent Lotterywest Family Fun Days Grant.
  - Facilitated the Hello Spring campaign which concluded at the end of November; with 61 events registered during the campaign period.
  - perthseasternregion.com.au website continued to be updated with relevant events.
-





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#### **1b. Information Bulletin – Regional Congestion Management Action Plan (Item 2.2)**

##### *Overview*

- The EMRC in consultation with GTA Consultants has developed the *Regional Congestion Management Action Plan* for Perth's Eastern Region.
- The Regional Integrated Transport Strategy Implementation Advisory Group (RTIS IAG) has been consulted in regards to the strategic direction and content of the Plan.
- The Plan includes the following key sections:
  - Research into the causes of congestion.
  - Congestion mapping for the region.
  - National approaches for congestion management.
  - Outcomes of stakeholder engagement.
- The Plan utilises the following approaches:
  - Congestion Management.
  - Freight Management.
  - Travel Behaviour Change.
- The Plan will be utilised by the EMRC to advocate and provide support to member Councils and key stakeholders in the region for developing an efficient road network through congestion management for all users.

##### *Resolution(s)*

- For Noting

##### *Implication(s) for City of Bayswater*

- The Plan will act as a supporting document for improving road efficiency within Perth's Eastern Region.



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**2. Chief Executive Officer Committee Minutes February 2019**

**2a. Proposed Regional Services Consulting Rates And Miscellaneous Administration Fees And Charges For 2019/2020 (Item 11.1)**

*Overview*

- Regional Services coordinates, facilitates, jointly funds and manages regionally significant projects that aim to improve social, economic and environmental outcomes for Perth's Eastern Region.
- For the 2019/2020 budget year, no consultancy rate increases are proposed. The proposed Regional Services consulting rates will be used to develop the draft 2018/2019 budget.
- In order to recover costs, a charge out rate was established for the hire of the steam weed machine by local governments and community groups in 2016/2017. No increases were applied in 2018/2019, and no increases have been recommended for 2019/2020.
- The administration fees for photocopying of documents provided to members of the public are unchanged from the previous year.

*Resolution(s)*

- That the proposed 2019/2020 Regional Services consulting rates and steam weeder hire charges and the EMRC's administration fees and charges, forming Attachment 1 and 2 to this report, be utilised in developing the draft 2019/2020 budget.

*Implication(s) for City of Bayswater*

- The Regional Services Consulting Rates are used annually to assist with the formulation of budgets and for member Councils to be able to utilise EMRC consultancy services as and when required.



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**Grants Awarded in 2018/2019 financial year.**

Name of Grant		\$ Grant Amount Awarded
1	<p>The EMRC was successful in receiving \$880.00 from Swan Alcoa Landcare Program (SALP) 20 Year Celebration grant. The grant funded the "Smoking Ceremony" and "Welcome to Country" undertaken by Aboriginal elder Neville Collard at the End of Year Celebratory event.</p> <p>The End of year Volunteer event recognises and celebrates the work undertaken by Catchment and Friends of groups in Perth's Eastern Region. It provides an opportunity to share experiences, exchange information and facilitates networking between the various groups and local, state and federal government representatives.</p>	\$880.00

**Attachment 2**



# **ABRIDGED MINUTES**

Ordinary Meeting of Council

## **21 February 2019**

The Full Minutes of this meeting are available on the EMRC's website:

<http://www.emrc.org.au/council/council-and-committees/council-minutes.aspx>

## ORDINARY MEETING OF COUNCIL

## ABRIDGED MINUTES

21 February 2019

(REF: D2019/00720)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 21 February 2019**. The meeting commenced at **6:00pm**.

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EMRC  
Abridged Minutes - Ordinary Meeting of Council 21 February 2019  
Ref: D2019/00720



## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm, welcomed visitors, those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

Cr David McDonnell ( <b>Chairman</b> )	EMRC Member	City of Swan
Cr Dylan O'Connor ( <b>Deputy Chairman</b> )	EMRC Member	City of Kalamunda
Cr Melissa Mykytiuk	EMRC Member	Town of Bassendean
Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Geoff Stallard	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr Adam Kovalevs	EMRC Member	City of Swan

### EMRC Officers

Mrs Wendy Harris	Acting Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

### EMRC Observers

Mr David Ameduri	Manager Financial Services
Mr Richard Whitehead	Communications Coordinator

### Observer(s)

Cr Kathryn Hamilton	EMRC Deputy Member	Town of Bassendean
Cr Filomena Piffaretti	EMRC Deputy Member	City of Bayswater
Cr Cameron Blair	EMRC Deputy Member	City of Kalamunda
Cr Ian Johnson	EMRC Deputy Member	City of Swan
Cr Catherine Ehrhardt	Councillor	City of Bayswater
Cr Giorgia Johnson	Councillor	City of Bayswater
Mr Andrew Brien	Chief Executive Officer	City of Bayswater
Mr John Christie	Chief Executive Officer	City of Belmont
Ms Rhonda Hardy	Chief Executive Officer	City of Kalamunda
Mr Alan Sheridan	Director Infrastructure Services	City of Belmont

### Visitor(s)

Mr Jason Pugh	Chief Executive Officer	New Energy Corporation Pty Ltd
Mr Edward Nicholas	Executive Director	Tribe Infrastructure Group
Mr Rajan Aggarwal	Associate Director	Tribe Infrastructure Group
Ms Lisa Lough	Managing Director	Catalyse

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### **3 DISCLOSURE OF INTERESTS**

#### **3.1 CR BARRY MCKENNA – INTEREST AFFECTING IMPARTIALITY**

Item: 15.4 Investment Committee Minutes – Item 14.1  
Subject: Review of The Management of Investment Policy  
Nature of Interest: Chairman of Bayswater Community Financial Services – Bendigo Bank.

#### **3.2 WENDY HARRIS – ACTING CHIEF EXECUTIVE OFFICER – FINANCIAL INTEREST**

Item: 15.4 Investment Committee Minutes – Item 14.1  
Subject: Review of The Management of Investment Policy  
Nature of Interest: Board Member of Gingin Districts Community Financial Services (Bendigo Bank).

#### **3.3 HUA JER LIEW – DIRECTOR CORPORATE SERVICES – FINANCIAL INTEREST**

Item: 15.4 Investment Committee Minutes – Item 14.1  
Subject: Review of The Management of Investment Policy  
Nature of Interest: Officer has direct financial interest due to direct ownership of banking shares as well as indirect interest through superannuation funds. Officer has declared these in his Annual Return.

### **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

#### **4.1. SUSTAINABLE DEVELOPMENT GOALS**

A Sustainability Framework report on research conducted at the City of Perth has been compiled and presented by WALGA.

The Report included the Sustainability Development Goals, developed by the United Nations in May 2015, across 193 countries, including Australia, all of whom pledged to take action and report against the goals.

The EMRC was identified in the Report as a leading Local Government agency through our efforts to embed the Sustainability Development Goals into our Environmental Strategy, which was a great acknowledgement.

The Chairman on behalf of Council congratulated the EMRC staff with special mention to the Manager Environmental Services, Ms Joanne Woodbridge.

#### **4.2. COMMITTEES ELECTIONS**

The Chairman announced that during February 2019 the Investment Committee held its first meeting since the local government elections in 2017. At the meeting the following members were elected as Chairman and Deputy Chairman:

Cr Jai Wilson, Town of Bassendean and Cr David Lavell, Shire of Mundaring were elected Chairman and Deputy Chairman respectively.

The Chairman congratulated and thanked the committee members.

#### **4.3. EMRC ANNUAL REPORT 2017/18**

The EMRC received a letter from the Minister for Water; Fisheries; Forestry; Innovation and ICT; Science, Hon. Dave Kelly congratulating the EMRC on implementing the Water Quality and Conservation Program as outlined in its annual report, to promote water efficiency and quality, which would ensure a sustainable water future for the region.

The Chairman on behalf of Council congratulated the Manager Environmental Services, Ms Joanne Woodbridge and her team.

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*Item 4 continued*

#### **4.4 CHANGE OF ORDER OF BUSINESS**

The Chairman advised that there would be a change to the Order of Business to allow the Confidential Items to be dealt after Item 8 Petitions, Deputations and Presentations as there are external people in attendance to answer technical questions relating to the confidential reports.

#### **6 PUBLIC QUESTION TIME**

##### **6.1 QUESTIONS FROM CR GIORGIA JOHNSON**

**Question:** Information Bulletin page 50 – can the Climate Change Risks and Risk rationalisations document issued to the City of Belmont be provided to the City of Bayswater?

**Response:** *The Acting CEO advised that she would provide a copy to the City of Bayswater.*

#### **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Ms Lisa Lough, Managing Director from Catalyse, provided a presentation on the outcomes of the EMRC's 2018 Biennial Stakeholder Perception Survey. Discussion ensued.

Cr Piffaretti entered the meeting at 6:10pm.

The Chairman thanked Ms Lough for the time and effort that went into the survey and for presenting the results.

Ms Lough and Mr Whitehead departed the meeting at 6:26pm.

#### **Change of Order of Business**

Confidential Items 19.1 to 19.4 were dealt with at this point in the meeting.

#### **POST MEETING NOTE**

Recording of Council's consideration of the above confidential items is provided under Item 19 of these minutes.

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## **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **9.1 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 29 NOVEMBER 2018**

That the minutes of the Special Meeting of Council held on 29 November 2018 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED CR STALLARD                      SECONDED CR KOVALEVS

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 29 NOVEMBER 2018 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

### **9.2 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 6 DECEMBER 2018**

That the minutes of the Ordinary Meeting of Council held on 6 December 2018 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED CR STALLARD                      SECONDED CR DAW

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 6 DECEMBER 2018 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## **11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Cr McKenna enquired if Standing Orders could be suspended during Item 17 Members' Motions of Which Previous Notice Has Been Given so as to allow Cr Piffaretti to speak to the two motions before Council.

The Chairman advised that this was not necessary as he would invite Cr Piffaretti to outline her rationale if Council indulges the request.

## **12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in Section 19 of this agenda:

- 12.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC
- 12.2 DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT
- 12.3 RESOURCE RECOVERY FACILITY UPDATE
- 12.4 NEW PROJECT – LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY



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#### **14 REPORTS OF EMPLOYEES**

##### **QUESTIONS**

The Chairman invited questions from members on the reports of employees.

##### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

##### **COUNCIL RESOLUTION(S)**

MOVED CR POWELL

SECONDED CR WOLFF

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**

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## **15 REPORTS OF COMMITTEES**

### **15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 5 FEBRUARY 2019 (REFER TO MINUTES OF COMMITTEE – MAUVE PAGES) REFERENCE: D2018/00129 (CEOAC) – D2019/02061**

The minutes of the Chief Executive Officers Advisory Committee meeting held on **5 February 2019** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

## **QUESTIONS**

The Chairman invited general questions from members on the minutes of the Chief Executive Officers Advisory Committee. Any questions relating to the confidential report will be dealt with under section 19 of the agenda "Confidential Items."

## **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.1).

## **COUNCIL RESOLUTION(S)**

MOVED CR POWELL

SECONDED CR WOLFF

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORTS (SECTION 15.1).

**CARRIED UNANIMOUSLY**

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**15.2 TECHNICAL ADVISORY COMMITTEE MEETING HELD 7 FEBRUARY 2019**  
**(REFER TO MINUTES OF COMMITTEE – YELLOW PAGES)**  
**REFERENCE: D2019/01064 (TAC) – D2019/02060**

The minutes of the Technical Advisory Committee meeting held on **7 February 2019** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

**QUESTIONS**

The Chairman invited general questions from members on the minutes of the Technical Advisory Committee.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.2).

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR KOVALEVS

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORTS (SECTION 15.2).

**CARRIED UNANIMOUSLY**

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**15.3 RESOURCE RECOVERY COMMITTEE MEETING HELD 7 FEBRUARY 2019**  
**(REFER TO MINUTES OF COMMITTEE – SAND PAGES)**  
**REFERENCE: D2019/01424 (RRC) – D2019/02059**

The minutes of the Resource Recovery Committee meeting held on **7 February 2019** accompany and form part of this agenda – (refer to sand section of 'Minutes of Committees' for Council accompanying this Agenda).

**QUESTIONS**

The Chairman invited general questions from members on the minutes of the Resource Recovery Committee. Any questions relating to the confidential report will be dealt with under section 19 of the agenda "Confidential Items."

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee report (Section 15.3).

**COUNCIL RESOLUTION(S)**

MOVED CR WOLFF

SECONDED CR O'CONNOR

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORT (SECTION 15.3).

**CARRIED UNANIMOUSLY**

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**15.4 INVESTMENT COMMITTEE MEETING HELD 7 FEBRUARY 2019**  
**(REFER TO MINUTES OF COMMITTEE – BLUE PAGES)**  
**REFERENCE: D2019/17023 (IC) – D2019/02062**

The minutes of the Investment Committee meeting held on **7 February 2019** accompany and form part of this agenda – (refer to blue section of 'Minutes of Committees' for Council accompanying this Agenda).

**QUESTIONS**

The Chairman invited general questions from members on the reports of the Investment Committee.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendation in the Investment Committee report (Section 15.4).

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Investment Committee report (section 15.4).

**COUNCIL RESOLUTION(S)**

MOVED CR WILSON

SECONDED CR LAVELL

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE INVESTMENT COMMITTEE REPORT (SECTION 15.4).

**CARRIED UNANIMOUSLY**



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## **17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

### **17.1 NOTICE OF MOTION RECEIVED FROM CR PIFFARETTI**

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, Cr Piffaretti has given notice of her intention to move the following motion at the Ordinary Meeting of Council to be held on 21 February 2019:

#### ***First motion***

*To ensure that EMRC Councillors have the necessary information to make an informed decision, future reports on tenders are to include the Tender Recommendation Reports that are prepared by officers as a confidential attachment.*

#### **Officer Comments**

The Tender Recommendation Reports are provided to TAC members separate to the agenda items to facilitate the TAC decision making and to keep this information on the evaluation and scoring from the public domain where it could be challenged by a disgruntled tenderer.

This system has served the EMRC well over a long period. We view the TAC's role as the primary committee of Council with appropriate technical expertise to review, assess and recommend/reject the officers recommendation.

Due to the technical and administrative nature of the Recommendations and Assessment reports, there may be too much information resulting in time consuming demands on Councillors time. However, if Council so wishes, the EMRC officers will investigate the introduction of a secure portal to allow access to these reports.

Hence, the Tender Recommendation Reports would remain confidential and all that is released is the Council resolution.

It is the EMRC officers' recommendation that the use of a secured councillor portal be investigated and implemented so as to provide access to the Tender Recommendation Reports on a confidential basis.

#### **MOTION**

That Council ensure that EMRC Councillors have the necessary information to make an informed decision, future reports on tenders are to include the Tender Recommendation Reports that are prepared by officers as a confidential attachment.

Cr Piffaretti explained the rationale behind the two motions.

The mover and seconder exercised their rights of address.

#### **COUNCIL RESOLUTION(S)**

MOVED CR PALMER

SECONDED CR MYKYTIUK

THAT COUNCIL ENSURE THAT EMRC COUNCILLORS HAVE THE NECESSARY INFORMATION TO MAKE AN INFORMED DECISION, FUTURE REPORTS ON TENDERS ARE TO INCLUDE THE TENDER RECOMMENDATION REPORTS THAT ARE PREPARED BY OFFICERS AS A CONFIDENTIAL ATTACHMENT.

**CARRIED UNANIMOUSLY**

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## 17.2 NOTICE OF MOTION RECEIVED FROM CR PIFFARETTI

### **Second motion:**

1. *The Terms of Reference of the Technical Advisory Committee be amended to:*
  - a) *Include one Councillor from each member Council as members of the Committee; and*
  - b) *Require that the Chair of the Committee be an elected representative from one of the member Councils.*
2. *The Terms of Reference of the Technical Advisory Committee be amended so that the CEO of the EMRC or nominee are non-voting members of the committee.*

### **Officer Comments**

The EMRC doesn't agree with the first part of the motion because this committee is formed with technical officers to consider and recommend on technical matters being dealt with by the EMRC including tenders, waste tonnage reports, agreements between the EMRC and member Councils for services provided, technical conferences and so on. If Councillors are appointed then there will be no guarantee that they will have a technical background and understanding upon which to base their advice to Council. The Resource Recovery Committee (RRC) was created with officers and councillors because the Resource Recovery Project is a big project for the EMRC and it was felt that having councillor input at an officer/councillor committee would enable better buy in by the full council which is what has happened in the main over the last 18 years. If we have councillor members on the TAC, this may stifle officer discussion and it will mean meetings can't start until 5 pm due to Councillor availabilities.

With regards to the second part of the motion, we don't agree with the CEO being a non-voting member. The CEO or his/her nominee is there for his/her experience and expertise along with member Council technical officers. Similarly with the technical member Council officers the CEO should have a vote and with it the responsibility of accountability for his/her own determinations.

The EMRC officers do not recommend any changes be made to the terms of reference of the Technical Advisory Committee.

### **MOTION**

That

1. *The Terms of Reference of the Technical Advisory Committee be amended to:*
  - a) *Include one Councillor from each member Council as members of the Committee; and*
  - b) *Require that the Chair of the Committee be an elected representative from one of the member Councils.*
2. *The Terms of Reference of the Technical Advisory Committee be amended so that the CEO of the EMRC or nominee are non-voting members of the committee.*

The motion was moved by Cr Kovalevs and seconded by Cr McKenna.

Cr Kovalevs spoke for the motion explaining that Councillor involvement will enhance the TAC.

Cr McKenna spoke for the motion pointing out that the Stakeholder Perception Survey presented earlier noted that communication was lacking with our own member Council councillors therefore a way to improve that communication was to be part of everything.

After the mover and seconder exercised their rights of address, Cr Lavell spoke against the motion explaining that the TAC was an advisory committee and that Councillors should leave the technical Officers to do their job, which is to assess and advise.

Cr Palmer spoke for the motion noting that the recent TAC meeting held on 7 February 2019 lasted only sixteen (16) minutes.

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*Item 17.2 continued*

Cr Wolff spoke against the motion explaining that the TAC committee deals with operational matters. Councillors have an input at Council level as the TAC makes recommendations to Council through the minutes that are received as part of the Council Agenda. Cr Wolff suggested that if the TAC is to have Councillor members then it may be appropriate that the TAC and RRC become one committee.

Cr Wilson spoke for the motion supporting Cr Kovalevs views and felt that if Councillors were involved with the TAC they would be across more of the organisation.

Cr O'Connor spoke against the motion noting that although all Councillors received the TAC minutes in tonight's Council agenda there were no questions asked. Cr O'Connor felt that TAC members were experts in their field and were there to give advice to the officers and then to Council and that Councillors should not be involved in operational matters but be more thorough at Council level and ask more questions.

Cr Daw spoke for the motion noting that if Councillors express an interest in being part of a committee then they should be allowed.

Upon the decision to move to close the debate Cr Kovalevs exercised his right of reply.

#### **COUNCIL RESOLUTION(S)**

MOVED CR KOVALEVS

SECONDED CR MCKENNA

THAT COUNCIL:

1. AMEND THE TERMS OF REFERENCE OF THE TECHNICAL ADVISORY COMMITTEE TO:
  - c) INCLUDE ONE COUNCILLOR FROM EACH MEMBER COUNCIL AS MEMBERS OF THE COMMITTEE; AND
  - d) REQUIRE THAT THE CHAIR OF THE COMMITTEE BE AN ELECTED REPRESENTATIVE FROM ONE OF THE MEMBER COUNCILS.
2. AMEND THE TERMS OF REFERENCE OF THE TECHNICAL ADVISORY COMMITTEE SO THAT THE CEO OF THE EMRC OR NOMINEE ARE NON-VOTING MEMBERS OF THE COMMITTEE.

**CARRIED 7/5**

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### 17.3 NOTICE OF MOTION RECEIVED FROM CR O'CONNOR

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, Cr O'Connor has given notice of his intention to move the following motion at the Ordinary Meeting of Council to be held on 21 February 2019:

#### Motion

*That Council request the CEO to amend the EMRC Records Policy (or similar) to reflect the following changes:*

1. *Confidential documents and attachments are to be emailed to all councillor and deputy members upon delivery of all relevant agendas.*
2. *There is no requirement of councillors or deputy members to return confidential attachments to the CEO.*

#### Rationale provided by Cr O'Connor

For many years, the EMRC has managed confidential documents in line with the relevant council policies through the use of paper distribution and then collection of these documents at the end of each meeting. For councillors to be effective in our roles, it is important that we have access to information, and that we are trusted to maintain integrity and confidentiality at all times. On most occasions confidential items are related to ongoing long-term projects and not being able to access past documents in a timely manner is not conducive to good decision making.

I personally prefer to reflect upon past confidential documents when considering a new officer recommendation that relates to an ongoing matter.

There have been occasions when I have read an officer's report and found that specific background information is not included yet that information is held in a previous confidential attachment that I have handed back and cannot reference.

All councillors and deputy members have sworn an oath to abide by the *Local Government Act 1995* which under section 5.93 of the Act, specifically discusses the improper use of information and associated penalties.

A well-functioning local government and council has at its core; a set of values that guide the way we do business. Of the EMRC's five values being: excellence, recognition, innovation, responsiveness and integrity, integrity is one that helps to build a culture of trust, respect and honesty. Integrity refers to accountability and consistency in all that we do.

The EMRC administration needs to be able to trust the council that they will act with integrity and honesty and the council needs to feel the same way about the EMRC administration.

This motion will go some way towards improving the integrity of our decision making processes in the future.

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*Item 17.3 continued*

#### **Officer Comments**

The current practice of managing confidential documents is attributable to several instances in the past where confidentiality may have been breached.

It was adopted by Council at its 2 December 2010:

THAT:

1. COUNCIL BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH REGULATION 10 OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATION 1996 RESCINDS ITS RESOLUTION OF 4 DECEMBER 2008:  
"THAT MEMBER COUNCIL CEO'S AND OFFICERS NOT BE PERMITTED TO STAY BEHIND CLOSED DOORS FOR CONFIDENTIAL ITEMS IN THE FUTURE."
2. COUNCIL ADOPTS THE PROTOCOL FOR DEALING WITH CONFIDENTIAL ITEMS AS CONTAINED WITHIN THIS REPORT AND IT BE FURTHER DEVELOPED TO INCORPORATE EXPLANATORY FOOTNOTES.

Accordingly the current practice of disseminating confidential information is reflective of that instruction by Council.

The EMRC officers acknowledge Cr O'Connor's rationale as well as the fact that Councillors are also bound by the *Local Government Act 1995*, the *EMRC Code of Conduct* and the *Local Government (Rules of Conduct) Regulation 2007*.

Per the EMRC Code of Conduct, Councillors must not disclose written or oral information that is provided to them, or obtained by them, in confidence or, in the case of a document, is marked by the CEO to be confidential. Regulation 6 of the *Local Government (Rules of Conduct) Regulation 2007* prohibits an elected member from disclosing confidential information, or information acquired at a closed meeting.

Due discretion must be exercised by all those who have access to confidential or sensitive information. This applies not only to the proper disclosure of that information, but also to the appropriate measures to be taken to ensure that the security of the information is not compromised.

Section 5.93 of the *Local Government Act 1995* prohibits an elected member from making 'improper use of any information acquired in the performance by the person of any of his or her functions or any other written law to:

- (a) gain directly or indirectly an advantage for the person or any other persons; or
- (b) cause detriment to the local government or any other person.

The penalty, on conviction, is a fine of \$10,000 or imprisonment for 2 years.

The EMRC Officers are currently investigating the use of a Councillor portal to facilitate the dissemination of confidential information and accordingly would recommend the first part of the motion be amended to allow for the dissemination by other electronic means and not limited to just electronic mail (email).

#### **Alternative recommendation**

*That confidential Council agenda items including documents and attachments be disseminated by electronic means to Councillors and Deputy members via an appropriately secured distribution method.*



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*Item 17.3 continued*

Cr O'Connor moved the motion which was seconded by Cr Stallard.

Discussion ensued on the investigation and implementation of council portals.

It was noted that the EMRC officers had offered an alternative motion in light of the portal. Cr O'Connor did not agree with the amendments and as a result, his original motion was tabled for Council's decision.

#### **Motion**

*That Council request the CEO to amend the EMRC Records Policy (or similar) to reflect the following changes:*

- 1. Confidential documents and attachments are to be emailed to all councillor and deputy members upon delivery of all relevant agendas.*
- 2. There is no requirement of councillors or deputy members to return confidential attachments to the CEO.*

#### **RECOMMENDATION(S)**

*That Council request the CEO to amend the EMRC Records Policy (or similar) to reflect the following changes:*

- 1. Confidential documents and attachments are to be emailed to all councillor and deputy members upon delivery of all relevant agendas.*
- 2. There is no requirement of councillors or deputy members to return confidential attachments to the CEO.*

#### **COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR

SECONDED CR STALLARD

THAT COUNCIL REQUESTS THE CEO TO AMEND THE EMRC RECORDS POLICY (OR SIMILAR) TO REFLECT THE FOLLOWING CHANGES:

1. CONFIDENTIAL DOCUMENTS AND ATTACHMENTS ARE TO BE EMAILED TO ALL COUNCILLOR AND DEPUTY MEMBERS UPON DELIVERY OF ALL RELEVANT AGENDAS.
2. THERE IS NO REQUIREMENT OF COUNCILLORS OR DEPUTY MEMBERS TO RETURN CONFIDENTIAL ATTACHMENTS TO THE CEO.

**CARRIED UNANIMOUSLY**



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## **19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

The following confidential items were dealt with prior to Item 9, Confirmation of Minutes of Previous Meetings.

### **RECOMMENDATION (Closing meeting to the public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

### **COUNCIL RESOLUTION**

MOVED CR KOVALEVS

SECONDED CR MYKYTIUK

THAT WITH THE EXCEPTION OF THE ACTING CEO, DIRECTOR CORPORATE SERVICES, DIRECTOR WASTE SERVICES, EMRC DEPUTY COUNCILLORS, MEMBER COUNCIL CEO'S, MEMBER COUNCIL TECHNICAL OFFICER, MANAGER FINANCIAL SERVICES, EXECUTIVE ASSISTANT TO ACTING CEO AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The doors of the meeting were closed at 6:27pm and members of the public departed the Council Chambers.

Cr Ehrhardt and Cr Johnson from the City of Bayswater departed Council Chambers at 6:27pm.

The Acting Chief Executive Officer, Director Corporate Services, Director Waste Services, EMRC Deputy Councillors, member Council CEO's, member Council Technical Officer, Manager Financial Services, Executive Assistant to Acting CEO and Personal Assistant to the Director Corporate Services remained in Council Chambers.

### **19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MINUTES - UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC**

**REFERENCE: D2019/02257**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

### **19.2 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES – DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT**

**REFERENCE: D2019/02170**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

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*Item 19 continued*

**19.3 ITEM 14.2 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - RESOURCE RECOVERY FACILITY UPDATE**

**REFERENCE: D2019/02171**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

**19.4 ITEM 14.3 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - NEW PROJECT – LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY**

**REFERENCE: D2019/02172**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION**

MOVED CR KOVALEVS

SECONDED CR MYKYTIUK

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 7:08pm and members of the public returned to the Council Chambers.

EMRC  
Ordinary Meeting of Council 21 February 2019  
Ref: D2019/00720

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*Item 19 continued*

Recording of the resolutions passed behind closed doors, namely:

**19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MINUTES -  
UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC**

**REFERENCE: D2019/02257**

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR O'CONNOR

THAT COUNCIL:

1. NOT PURSUE ANY CHANGES TO THE ESTABLISHMENT AGREEMENT AT THIS TIME; AND
2. NOTES THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE HAS WITHDRAWN THE INITIAL DRAFT RESPONSES TO THE JULY 2018 WORKSHOP QUESTIONS TO ALLOW FURTHER TIME FOR THE COMMITTEE TO GIVE FURTHER CONSIDERATIONS TO THE RESPONSES DURING MARCH 2019.

**CARRIED UNANIMOUSLY**

**19.2 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES – DRAFT MEMORANDUM  
OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT**

**REFERENCE: D2019/02170**

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR WOLFF

THAT:

1. COUNCIL APPROVES IN PRINCIPLE THE DEVELOPMENT OF A DRAFT MEMORANDUM OF UNDERSTANDING BETWEEN THE EMRC, THE RRF PARTICIPATING MEMBER COUNCILS AND HITACHI ZOSEN INOVA (HZI) CONSORTIUM FOR THE SUPPLY OF RENEWABLE ENERGY FROM THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

**CARRIED 10/2**

EMRC  
Ordinary Meeting of Council 21 February 2019  
Ref: D2019/00720



*Item 19 continued*

**19.3 ITEM 14.2 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - RESOURCE RECOVERY FACILITY UPDATE**

**REFERENCE: D2019/02171**

**COUNCIL RESOLUTION(S)**

MOVED CR WOLFF

SECONDED CR KOVALEVS

THAT:

1. COUNCIL NOTES THE CONTRACTOR'S ADVICE THAT FINANCIAL CLOSE FOR THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY (RRF) PROJECT MAY NOT BE REACHED BY 14 MARCH 2019 AS SPECIFIED IN THE WASTE SUPPLY AGREEMENT.
2. COUNCIL GRANTS AN EXTENSION OF TIME FOR THE CONTRACTOR TO ACHIEVE FINANCIAL CLOSE UNTIL 30 JUNE 2019.
3. COUNCIL AUTHORISES THE CEO TO GRANT FURTHER EXTENSIONS OF TIME TO THE CONTRACTOR FOR FINANCIAL CLOSE AS REQUIRED.
4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

**CARRIED UNANIMOUSLY**

**19.4 ITEM 14.3 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - NEW PROJECT – LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY**

**REFERENCE: D2019/02172**

**COUNCIL RESOLUTION(S)**

MOVED CR DAW

SECONDED CR KOVALEVS

THAT COUNCIL DEFER THE ITEM TO A FUTURE COUNCIL MEETING AND REQUEST THE CEO HOLD A BRIEFING SESSION TO INTERESTED COUNCILLORS.

**CARRIED 11/1**

**20 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on **Thursday 21 March 2019** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

**Future Meetings 2019**

Thursday	21 March		at	EMRC Administration Office
Thursday	18 April	(if required)	at	EMRC Administration Office
Thursday	23 May	(if required)	at	EMRC Administration Office
Thursday	20 June		at	EMRC Administration Office
Thursday	18 July	(if required)	at	EMRC Administration Office
Thursday	22 August	(if required)	at	EMRC Administration Office
Thursday	19 September		at	EMRC Administration Office
Thursday	5 December		at	EMRC Administration Office
January 2020 (recess)				

**21 DECLARATION OF CLOSURE OF MEETING**

There being no further business, the meeting was closed at 7:50pm.

**Attachment 3**

### CASH AND INVESTMENTS NOVEMBER 2018

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
1,676,751	2,767,752	Cash at Bank - Municipal Fund 01001/00	1,359,387	1,631,205	(271,818) (F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
9,487,484	9,787,844	Investments - Municipal Fund 02021/00	6,043,076	2,447,076	3,596,000 (F)
11,167,685	12,559,046	Total Municipal Cash	7,405,913	4,081,731	3,324,182 (F)
Restricted Cash and Investments					
3,383,664	3,438,247	Restricted Investments - Plant and Equipment 02022/01	436,079	383,106	52,973 (F)
2,482,057	2,522,095	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,691,638	2,683,542	8,096 (F)
16,089,599	16,349,145	Restricted Investments - Future Development 02022/03	20,259,260	20,327,842	(68,582) (F)
975,126	990,856	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,083,810	1,081,210	2,600 (F)
11,844	12,035	Restricted Investments - Environmental Insurance Red Hill 02022/05	13,156	13,129	27 (F)
14,737	14,975	Restricted Investments - Risk Management 02022/06	15,228	15,166	62 (F)
589,575	599,085	Restricted Investments - Class IV Cells Red Hill 02022/07	178,409	171,292	7,117 (F)
328,109	333,402	Restricted Investments - Regional Development 02022/08	400,170	400,342	(172) (F)
56,190,599	57,097,025	Restricted Investments - Secondary Waste Processing 02022/09	54,859,764	54,618,921	240,843 (F)
5,929,276	6,024,923	Restricted Investments - Class III Cells 02022/10	6,751,574	6,737,441	14,133 (F)
74,410	75,611	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	77,094	76,555	539 (F)
273,998	112,147	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
910,197	924,880	Restricted Investments - Long Service Leave 02022/90	963,894	963,129	765 (F)
87,253,192	88,494,426	Total Restricted Cash	87,899,841	87,641,440	258,401 (F)
98,420,877	101,053,472	TOTAL CASH AND INVESTMENTS	95,305,754	91,723,171	3,582,583 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

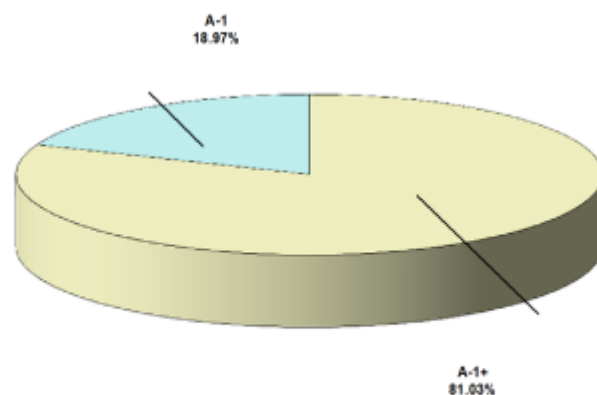
## EMRC Investment Report

November 2018

## I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	81.03%	100%
AA	A-1	18.97%	100%

Investment by S&amp;P Rating



## II. Single Entity Exposure

	% Portfolio
AMP	5.13%
ANZ Banking Group	5.13%
Bankwest	27.18%
ING	11.79%
NAB	11.28%
Suncorp	3.08%
Westpac / St. George Bank	36.41%
	100.00%

## III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	0%
	100.00%		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy





## CASH AND INVESTMENTS DECEMBER 2018

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
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3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
9,487,484	10,248,125	Investments - Municipal Fund 02021/00	6,043,076	2,447,076	3,596,000 (F)
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16,089,599	16,360,049	Restricted Investments - Future Development 02022/03	20,259,260	20,327,842	(68,582) (F)
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589,575	599,485	Restricted Investments - Class IV Cells Red Hill 02022/07	178,409	171,292	7,117 (F)
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56,190,599	57,135,106	Restricted Investments - Secondary Waste Processing 02022/09	54,859,764	54,618,921	240,843 (F)
5,929,276	6,028,941	Restricted Investments - Class III Cells 02022/10	6,751,574	6,737,441	14,133 (F)
74,410	75,661	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	77,094	76,555	539 (F)
273,998	254,971	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
910,197	925,497	Restricted Investments - Long Service Leave 02022/90	963,894	963,129	765 (F)
87,253,192	88,696,196	Total Restricted Cash	87,899,841	87,641,440	258,401 (F)
98,420,877	102,889,496	TOTAL CASH AND INVESTMENTS	95,305,754	91,723,171	3,582,583 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

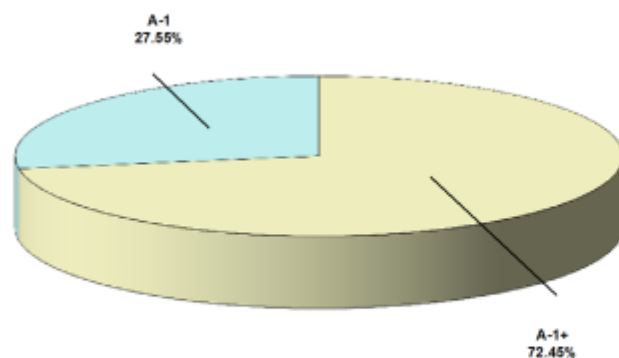
## EMRC Investment Report

December 2018

**I. Overall Portfolio Limits**

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	72.45%	100%
AA	A-1	27.55%	100%

Investment by S&amp;P Rating

**II. Single Entity Exposure**

	% Portfolio
AMP	5.10%
ANZ Banking Group	5.10%
Bankwest	27.04%
ING	11.74%
NAB	11.23%
Suncorp	7.65%
Westpac / St. George Bank	32.14%
	<b>100.00%</b>

**III. Term to Maturity Framework**Investment Policy Guidelines

Maturity Profile	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	0%
	<b>100.00%</b>		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy

**10.4 Community and Development Directorate Reports****10.4.1 Proposed Amendment No. 82 to Town Planning Scheme No. 24 - Rezone an Unmade Road Reserve between 24-26 and 30 Wyatt Road, Bayswater to 'Medium and High Density Residential R25'**

<b>Applicant/Proponent:</b>	Department of Planning, Lands and Heritage	
<b>Owner:</b>	State of Western Australia	
<b>Responsible Branch:</b>	Strategic Planning and Place	
<b>Responsible Directorate:</b>	Community and Development	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	Nil	
<b>Refer:</b>	Item 10.4.3: OCM 29.01.2019 Item 9.1.17: PDSC 15.08.2017	

**CR DAN BULL, MAYOR DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Dan Bull, Mayor declared an impartial interest in this item as the land which is the subject of the report is on Wyatt Road and he lives on Wyatt Road. Cr Dan Bull, Mayor remained in the room during voting on this item.*

**SUMMARY**

Council consideration is sought regarding final approval of Amendment No. 82 to the City's Town Planning Scheme No. 24 (TPS24) to rezone an unmade road reserve between 24 -26 and 30 Wyatt Road, Bayswater to 'Medium and High Density Residential R25'. No submissions were received during public advertising of the scheme amendment.

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That Council:

1. Recommends final approval of Amendment No. 82 to the City of Bayswater Town Planning Scheme No. 24 to rezone an unmade road reserve between 24 -26 and 30 Wyatt Road, Bayswater with the following modification:
  - The zone being applied to the site being 'Medium and High Density Residential R25' instead of 'Residential R25'.
2. Authorises the affixing of the Common Seal to the scheme amendment document, and the documentation be forwarded to the Western Australian Planning Commission for approval.

**CR MICHELLE SUTHERLAND MOVED, CR STEPHANIE GRAY SECONDED**  
**CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0**

**BACKGROUND**

Council at its Planning and Development Services Committee Meeting held 15 August 2017 considered Amendment No. 82 to TPS 24, and resolved as follows:

*“That:*

1. *Council approves, for the purpose of advertising, the applicant's request to close the unmade road reserve located between Nos. 24-26 and No. 30 Wyatt Road, Bayswater.*
2. *Council initiates Amendment No. 77 to the City of Bayswater Town Planning Scheme No. 24 to rezone the unmade road reserve located between Nos. 24-26 and No. 30 Wyatt Road, Bayswater, from "No Zone" to "Residential R25".*
3. *Council considers Amendment No. 77 to the City of Bayswater's Town Planning Scheme No. 24 to be 'standard' under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:*
  - (a) The amendment will have minimal impact on land in the area;*
  - (b) The amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and*
  - (c) The amendment is not a complex or basic amendment.*
4. *Upon Notice of Assessment from the Department of Water and Environmental Regulation being received (and issues raised being complied with), causes the proposed scheme amendment documentation and proposed road closure to be advertised for public comment.”*

The scheme amendment report required to be provided by the applicant was not received until 22 May 2018. Given the time delay the scheme amendment number of “77” had been reallocated to a different amendment. Upon receiving the scheme amendment documentation, this amendment was renumbered to “82”.

A report was submitted to the Ordinary Council Meeting on 29 January 2019 to close the road where Council resolved as follows:

*“That:*

1. *Council approves the Department of Planning, Lands and Heritage's request to close the unmade road reserve located between 24-26 and 30 Wyatt Road, Bayswater.*
2. *The City writes to the Minister for Lands requesting the unmade road reserve, located between 24-26 and 30 Wyatt Road, Bayswater be closed.”*

## **EXTERNAL CONSULTATION**

### Environmental Assessment and Heritage Referral

The scheme amendment documentation was referred to the then Department of Water and Environmental Regulations (DWER) and the Department of Planning, Lands and Heritage (DPLH) for assessment.

In correspondence dated 29 October 2018, the DWER advised the City that the proposed scheme amendment would not require environmental assessment.

In correspondence dated 8 October 2018, the DPLH advised the City that they had no objection to the proposed scheme amendment.

### Public Advertising

Following notification from the DWER the City undertook public advertising of the proposed amendment in accordance with the 15 August 2017 Council resolution, including individual letters sent to all landowners within a 100m radius of the subject site.

No submissions were received during the public advertisement period.

## OFFICER'S COMMENTS

Having regard that no submission was received through the consultation process, it is considered that no major modifications are required to the proposed scheme amendment.

The Council resolution to initiate the scheme amendment was for 'Residential R25', however the surrounding properties are zoned 'Medium and High Density Residential R25'. It is recommended that the amendment be modified to further reflect the zoning of the surrounding properties. This has no practical effect on the proposal, however it is consistent with the application of the relevant zoning under TPS24. Clause 8.5.3 of TPS 24 outlines that the 'Residential' zone is used for R17.5 and R20 coded areas, whereas the 'Medium and High Density Residential' zone is used for codes including R25, which is the applicable coding proposed under this scheme amendment.

## LEGISLATIVE COMPLIANCE

The process for scheme amendments is set out in Part 5 of *the Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations).

Part 5 of the Regulations prescribes the process for the preparation of scheme amendments. From the conclusion of the advertising period, a local government has 60 days to consider all submissions and forward a recommendation to the Western Australian Planning Commission (WAPC). The Minister for Planning is the decision maker on all scheme amendments. The City can provide a recommendation to the Minister to:

- support the amendment without modification;
- support the amendment with proposed modifications to address issues raised in the submissions; or
- not support the amendment.

In the event that Council does not support the amendment, the Minister may still approve the proposed amendment, subject to such modifications and conditions, if any, as the Minister thinks fit. The scheme amendment becomes effective when it is approved by the Minister and published in the Gazette.

## FINANCIAL IMPLICATIONS

The following financial implications are applicable:

**Item 1:** Scheme Amendment Gazettal

**Asset Category:** N/A

**Source of Funds:** Municipal

**LTFP Impacts:** Not itemised in the LTFP

**Notes:**

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$800	-	-	-	-	-	\$14,000

## STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

**Theme:** Our Built Environment

Aspiration: A quality and connected built environment.  
Outcome B1: Appealing streetscapes.

It is considered that the proposed amendment will help improve the streetscape in the area as it will enable a currently unused piece of land to be developed and to contribute to the built streetscape of the area.

## **CONCLUSION**

The proposed amendment will rezone an unused and unmade portion of road to 'Medium and High Density Residential R25'. The proposed rezoning will enable the site to be used for residential purposes similar to the surrounding properties. In light of the above and having regard that no submission was received it is recommended that the proposed amendment, with the minor modification to reflect 'medium and high density be approved.



**10.4.2 Draft Public Open Space Strategy**

<b>Responsible Branch:</b>	Strategic Planning and Place	
<b>Responsible Directorate:</b>	Community and Development	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	1. Draft Public Open Space Strategy 2. Gaps in the Provision of POS within the City of Bayswater Map. 3. Acquisition of Public Open Space Framework.	

**CR GIORGIA JOHNSON DECLARED AN IMPARTIAL INTEREST**

*In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Georgia Johnson declared an impartial interest in this item as she has a business that operates in Riverside Gardens, a significant public open space, which is not impacted by the report. Cr Georgia Johnson remained in the room during voting on this item.*

**CR BARRY MCKENNA DECLARED A PROXIMITY INTEREST**

*In accordance with section 5.60b of the Local Government Act 1995, Cr Barry McKenna declared a proximity interest in this item as he lives opposite McPherson Reserve. At 8:10pm, Cr Barry McKenna withdrew from the meeting.*

**CR DAN BULL, MAYOR DECLARED A PROXIMITY INTEREST**

*In accordance with section 5.60b of the Local Government Act 1995, Cr Dan Bull, Mayor declared a proximity interest in this item as his home is opposite Gobba Lake which would be captured by the draft strategy. At 8:10pm, Cr Dan Bull, Mayor withdrew from the meeting. The Deputy Chairperson, Cr Chris Cornish, Deputy Mayor, assumed the Chair.*

**SUMMARY**

Council consideration is sought on the draft Public Open Space (POS) Strategy.

The draft Strategy has been developed to evaluate the current and future POS needs within the City. This has been done through an assessment of the Local and State planning frameworks in relation to POS, analysis of the current and predicted future population of the City, significant trends which will impact the provision of POS (changing climates) and an audit of all areas of POS within the City.

In light of the analysis of the above a series of recommended actions have been developed to improve the quality and amount of POS within the City.

*Cr Lorna Clarke withdrew from the meeting at 8:10pm and returned at 8:12pm.*

*Cr Catherine Ehrhardt returned to the meeting at 8:12pm.*

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That:

1. Council adopts the draft Public Open Space Strategy as contained in Attachment 1 to the report, for community consultation.
2. The City undertakes community consultation on the draft Public Open Space (POS) Strategy concurrently with the Local Planning Strategy.
3. A report be referred to Council on the outcomes of the community consultation of the draft POS Strategy after it has concluded.

**CR STEPHANIE GRAY MOVED, CR SALLY PALMER SECONDED**

**CARRIED UNANIMOUSLY: 8/0**

***At 8:13pm, Cr Dan Bull, Mayor and Cr Barry McKenna returned to the meeting and Cr Dan Bull, Mayor, resumed the Chair.***

**BACKGROUND**

The City manages 169 areas of POS, including 10.2km of the Swan River Foreshore reserve. The draft POS Strategy has been developed to guide the development and acquisition of POS within the City and to inform the City's Local Planning Strategy (LPS) and town planning scheme review.

At the Ordinary Council Meeting held 26 June 2018 Council considered a Notice of Motion regarding the acquisition of POS where it resolved, in part, as follows:

*"That Council requests the Chief Executive Officer to:*

1. *Develop a framework in conjunction with the Public Open Space Strategy currently being prepared, to enable the assessment of individual properties for potential acquisition for the purpose of public open space across the City, with the first area to be trialled being the walkable catchment around the Meltham train station."*

**EXTERNAL CONSULTATION**

No consultation has yet occurred with the public or other agencies on this matter. In the event the draft POS Strategy is adopted by Council, it is recommended that community consultation on the draft POS Strategy be undertaken concurrently with the LPS.

The POS strategy is an informing document for the LPS. The findings, relevant recommendations and actions have been incorporated into the LPS. It is considered appropriate to advertise the LPS and POS strategy concurrently, as both documents set the strategic direction for planning within the City into the future. It will also allow the consultation process to promote greater understanding of the two documents and their relative context, limit consultation fatigue and minimise advertising costs.

In the event Council support advertising the LPS and POS strategy concurrently the POS strategy will be delayed until the LPS is endorsed by Council and given approval to advertise by the Western Australian Planning Commission (WAPC). There is no time limit on how long the WAPC may take to approve an LPS and other local governments have waited between one to five years.

## OFFICER'S COMMENTS

The draft POS Strategy has been developed to evaluate the current and future needs for POS within the City. The draft Strategy includes land which is open and accessible to all people and is zoned under the town planning scheme for the purpose of POS (either 'Local Public Open Space' under Town Planning Scheme No. 24 or 'Parks and Recreation' under the Metropolitan Region Scheme).

The draft Strategy includes a review of the local and State planning frameworks in relation to POS, an analysis of the current and predicted future population of the City, significant trends which will impact the provision of POS (changing climates) and an audit of all areas of POS within the City.

The draft Strategy is aligned with the City's Strategic Community Plan 2017 - 2027 and it is considered the Strategy will assist in achieving the aspirations of the Plan. The draft Strategy also considers other relevant City strategies and plans that have been prepared or are planned to be prepared, including:

- The Urban Forest Strategy;
- The Bayswater, Belmont and Bassendean Collective Biodiversity Strategy;
- The draft Play Space Strategy;
- The draft Community Recreation Plan; and
- The draft Community Recreation Facilities Plan.

The sections below address the key points raised in the draft Strategy. A copy of the draft Strategy has been included as **Attachment 1** to this report.

### Terminology

The City currently uses outdated terminology to refer to areas of POS within the City. To align the City with the terminology used in *Draft Liveable Neighbourhoods 2015* and the *Classification Framework for Public Open Space 2012* the following terms have been used throughout the POS strategy:

Current Terminology	Terminology Used in POS Strategy
Active Spaces	Sporting Spaces
Passive Spaces	Recreation Spaces
Native Spaces	Nature Spaces

The change in terminology will ensure the City is consistent with the State and other local governments. These terms are being used in other similar documents throughout the City including the Playspace Strategy.

### Audit of Public Open Space

City officers undertook a desktop audit to determine the amount, use and accessibility of existing POS within the City and any areas of POS in adjoining local governments which are easily accessible by City residents.

Each individual area of POS was audited using the Public Open Space Desktop Audit Tool (POSDAT) which assesses the amenities and facilities provided. The POSDAT audit was undertaken using November 2017 aerial images as well as Google Street view and the City of Bayswater's internal mapping systems for public toilet locations, dog parks, leasing, and park facilities.

The POSDAT audit identified 169 separate areas of POS within the City covering 443.92ha of land. The tables below shows the breakdown of POS within the City.

Park Type	Number of Parks	Area (ha)	Percentage of Area (%)
District and Regional Spaces	26	310.4	69.5%
Neighbourhood Spaces	47	95.53	22%
Local Spaces	37	25.92	5.8%
Pocket Parks	59	12.07	2.7%
<b>Total</b>	<b>169</b>	<b>443.92</b>	<b>100%</b>

POS Function	Number of Parks	Area (ha)	Percentage (%)
Sporting	21	113.88	25.65%
Recreation	139	193.76	43.65%
Nature	9	136.28	30.70%
<b>Total</b>	<b>169</b>	<b>443.92</b>	<b>100%</b>

The POSDAT audit found that the City's POS caters for a broad range of uses with 13 parks containing cricket pitches, 12 having soccer fields, seven having tennis courts, six having football ovals, six having half-court basketball, three having netball/basketball courts, three having skateboard / BMX facilities and two having athletics facilities.

The accessibility of an area of POS was determined using a catchment radius from the centre point of each area of POS. Accessibility was determined as follows:

- Is a property within 300m of any type of POS;
- Is a property within 300m of a pocket park;
- Is a property within 400m of a local park;
- Is a property within 800m of a neighbourhood park; and
- Is a property within 2km of a district park.

The distances used to determine the accessibility of an area of POS are set out in the State Government's *Classification Framework for Public Open Space 2012*. These distances are recommended to be used as a guide to ensure that all residential properties have good access to the different types of POS.

The accessibility audit found that:

- 86% of residential properties within the City are within 300m of some type of POS;
- All residential properties within the City are within 2km of a district / regional space;
- 99% of residential properties are within 800m of a neighbourhood space;
- 47% of residential properties are within 400m of a local space; and
- 46% of residential properties are 300m of a pocket park.

14% of the City is not within a 300m catchment of any type of POS within the City. The following areas were identified as having a shortfall of POS within a walkable distance:

- Morley Activity Centre and surrounds - the northern area of the activity centre has limited access to POS particularly the area bounded by Morley Drive to the north, Vera Street and the boundary of the activity centre plan to the south, Wellington Street to the west and Crimea Street to the east. This area has recently been rezoned for higher densities in accordance with the Morley Activity Centre Plan which will increase the pressure on the already limited POS in the area. Additionally, the area along Crimea Street between Robinson Road and Morley Drive has limited access to POS.
- Bayswater (surrounding the Meltham train station) - the area to the north of the train line generally bounded by Sussex Street to the west, Grand Promenade to the east, Railway Parade to the south and Bowden Street to the north. There is also a small area south of the rail line along Grafton Road between Whatley Crescent and Cox Street which has limited access to POS. The area surrounding the Meltham train station has also been identified for increased densities as a part of the Meltham Station Precinct Structure Plan which will increase the pressure on the already limited POS in the area.
- Bayswater (near the boundary with the Town of Bassendean) - the area generally bounded by Tonkin Highway to the west, the City's boundary with the Town of Bassendean to the east, Colwyn Road to the north and Hardy Road to the south. There is some POS close by within the Town of Bassendean which does partially service this area.
- Bedford - A significant area in the centre of the suburb generally bounded by Drummond Street to the west, The Strand to the east, Clement Street to the north and Park Street to the south.
- Beechboro Road - the area surrounding Beechboro Road north of Paringa Street, approximately two - three lots deep on each side of the road.

A map depicting these areas has been included in **Attachment 2**.

### Standards

To determine if there is currently a sufficient amount of POS and to provide for future population growth, the amount of POS was compared to standard benchmarks. The following benchmarks were used:

- 10% of the gross subdivisible area; and
- 3.36ha per 1,000 residents.

The benchmarks were derived from State Government policies and practices and are seen as a guide for how much POS should be in an area.

To determine the amount of POS required into the future, the State Governments *WA Tomorrow* (2015) population projections were used to estimate the City's population through to 2026. The population projections and above standards were used to estimate the amount of POS available per 1,000 residents in 2026 and identify where there may be a future shortfall.

The table below indicates the amount of POS in the City.

	Percentage of POS (2017)	POS per 1,000 people (ha) (2017)	Estimated POS per 1,000 people in 2026 (ha) (2017)
Noranda	27%	16.65ha	17.51ha*
Morley	6.6%	3.2ha	2.8ha
Bedford	7.42%	3ha	**

	Percentage of POS (2017)	POS per 1,000 people (ha) (2017)	Estimated POS per 1,000 people in 2026 (ha) (2017)
Embleton	6.94%	4ha	**
Bayswater	11.7%	7.93ha	6.3ha**
Maylands	18.5%	7.3ha	6.2ha
City of Bayswater	15%	6.76ha	5.9ha

\*The population projection for Noranda anticipates that there will be a decrease in the population between 2016 and 2026. In light of the predicted population decrease the amount of POS per 1,000 residents is anticipated to increase between 2016 and 2026.

\*\*The population projection for Bedford in 2026 is combined with Embleton and Bayswater. Their combined POS provision in 2026 is detailed in the Bayswater row.

### Key Recommendations

In light of the background analysis and results of the POS audit six strategic directions were identified with a series of actions under each direction to improve the quality and amount of POS within the City. The key actions under each of the strategic directions are detailed below (the full list of actions has been included in Part 11 of **Attachment 1**).

### Environmental Sustainability

The analysis of POS within the City found that the City's climate is currently experiencing change. The City's climate is becoming increasingly dryer and warmer, to help mitigate this issue the City should reduce the amount of water used on POS through native plantings and reducing the amount of turfed areas within the City.

Additionally, the City has a number of environmentally significant areas, including the Swan River Foreshore and Lightning Park. With an increasing population there will be increasing pressure on these areas as more people want to visit them. The City needs to manage how these areas are used to find a balance between people using these areas and protecting their environmental integrity.

The following key issues were identified in relation to the provision and protection of an environmentally sustainable POS network:

- Introduce management plans for areas identified as environmentally significant.
- Investigate potential to repurpose underutilised turfed areas for nature spaces.
- Consider native plantings and hydro zoning to reduce water consumption.

### Well Connected Public Open Space Network

There were a number of issues identified relating to the accessibility, safety and connectivity of the POS network in the City. It was found that there is limited connectivity between community facilities and significant areas of POS. To encourage the use of significant areas of POS accessibility needs to be improved.

The audit of POS also found that there are limited areas of POS which contain footpaths within the POS. To ensure POS is accessible to all footpaths connecting play spaces with areas of POS to the local footpath network should be developed.

To address this issue the following key actions were identified:



- Ensure all abilities access will be incorporated when planning / designing play spaces in accordance with the Play Space Strategy.
- Improve linkages within POS by providing shade and lighting where appropriate in accordance with the Play Space Strategy.

#### Acquisition of Land for Public Open Space

The POS audit identified sections of the City where properties are not within walking distance of high quality POS. The following actions have been identified to help increase the number of properties within the City which are within walking distance of POS.

- Acquire land to increase the amount of public open space in the following areas:
  1. Morley Activity Centre
  2. Bayswater - Surrounding the Meltham Train Station
  3. Bayswater - Near the industrial estate
  4. Bedford
  5. Morley - Elsewhere

It is recommended that the City acquire land in the above locations using available cash-in-lieu funds or partnerships with significant land owners to increase the amount of POS. To determine the suitability of a potential area of POS a POS acquisition framework has been developed. This framework is detailed in the 'Public Open Space Acquisition Framework' section below.

- Work with the Water Corporation to repurpose unused portions of drainage reserves to be used as POS.
- Work with local schools and other private institutions to develop agreements to allow public access to ovals when they are not being used.

#### Providing for the Needs of the Community

The analysis of the background information identified that City's population is anticipated to become larger and more multicultural. To manage the impact of the changing population on POS within the City the following key action was identified:

- Develop master plans for regional / district spaces as required to utilise them to their full potential.

#### Diversity of Public Open Space

The POS audit identified the location of all types and classifications of POS within the City and any deficiencies. The following action has been identified to help ensure there is a range of POS types and classifications throughout the City:

- Investigate repurposing space around the edges of Sporting Spaces for nature spaces, particularly in Morley, Bedford and Embleton which currently have no nature spaces.

#### Planning and Policy Considerations

The review of planning documents established the City's and State Government's position on POS and identified a number of issues with the current planning framework. It was found that the current Development Control Policy 2.3 - Public Open Space in Residential Areas (DCP 2.3) has not been reviewed since 2006 and requires a review to align with current planning practices.

Additionally, since the last review of DCP 2.3 the State Government has developed Perth and Peel @3.5 Million which requires the City to significantly increase densities in town centres,

activity centres, station precincts and activity corridors. Most of this development is likely to occur through the provision of multiple dwelling developments however, there is currently no requirement under SPP 2.3, or any other document including the recently released Design WA Stage 1 suite of documents, for multiple dwellings to provide POS (or cash in lieu of POS) to support the increased population density.

To address the issues identified the following key actions are recommended:

- Investigate a scheme amendment or other planning mechanism to require POS contributions for multiple dwelling developments throughout the City.
- Support increased densities surrounding POS areas (which will be addressed as part of the draft Local Planning Strategy).

#### Public Open Space Acquisition Framework

Given there is limited capacity to increase the amount of POS within the City through new freehold subdivisions (involving the development of five or more freehold lots), the draft Strategy identifies targeted areas for acquisition of land for new POS. To determine if a site is appropriate to be purchased for POS the POS Acquisition Framework was developed.

The framework considers the amount and type of POS in the surrounding area, whether there are cash in lieu funds available, and the specifics of the site to determine if it is appropriate for purchase. It is considered that the framework will assist City officers in determining whether a site should be recommended to be purchased. **Attachment 3** details the framework.

#### **LEGISLATIVE COMPLIANCE**

Nil.

#### **FINANCIAL IMPLICATIONS**

N/A

#### **STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme: Our Community  
Aspiration: An active and engaged community  
Outcome C1: A strong sense of community through the provision of quality services and facilities.

Theme: Our Natural Environment  
Aspiration: A green and sustainable environment  
Outcome N1: Natural environment and biodiversity which are conserved and protected.

It is considered that the draft POS Strategy will assist in achieving these aspirations as the actions will help enhance the quality of the existing POS and to increase the overall amount of POS within the City. Additionally, the identified actions will help protect and enhance areas of environmental significance throughout the City.

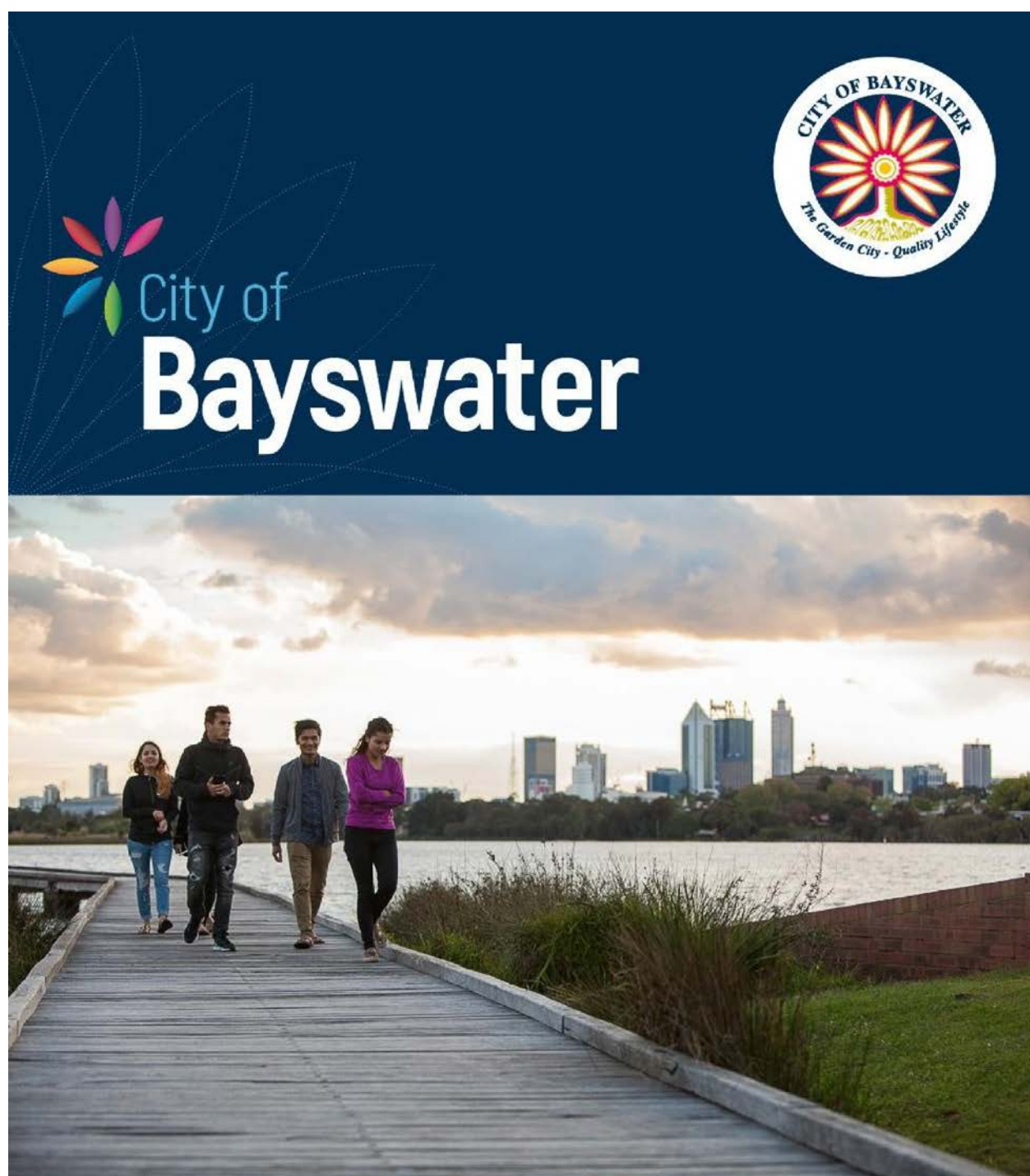
#### **CONCLUSION**

The draft POS Strategy considers the current local and State planning frameworks, assesses the current and future needs for POS within the City and the key issues such as environmental sustainability and accessibility that need to be considered when developing POS.

In light of the above information the draft Strategy recommends a series of actions to address the issues identified. It is considered that the actions identified will help better manage the existing POS within the City and ensure that it will accommodate the growing and changing needs of the City's population.

It is recommended that Council adopt the draft Public Open Space Strategy for community consultation.

**Attachment 1 - Draft Public Open Space Strategy**



## Public Open Space Strategy

Draft March 2019

1



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## 1. Executive Summary

The City of Bayswater manages 169 areas of public open space (POS) including the 10.2km of the Swan River Foreshore reserve. For the purpose of this strategy POS only includes land which is open and accessible to all people and is zoned under the town planning scheme for the purpose of POS (either 'Local Public Open Space' under Town Planning Scheme No. 24 or 'Parks and Recreation' under the Metropolitan Region Scheme).

The City has developed this strategy to identify all areas of POS within the City and to determine if the existing amount meets the current needs of the community and identify where the City may have a short fall in the future. This Strategy considers the State and local planning frameworks and regulations.

The Strategy audited all areas of POS within the City and determined its function and type in accordance with the definitions contained in draft Liveable Neighbourhoods 2015 and the Classification Framework for Public Open Space 2012. Overall it was found that the City had 443.92ha of POS (including Swan River Foreshore Reserves) which accounts for 15% of the City's total area. Further analysis of each of the City's suburbs found that Maylands, Bayswater and Noranda had more than the 10% POS recommended by the State Government and that Morley, Bedford and Embleton had less than the 10% POS recommended. The amount of POS within the City reflects the City's commitment to upholding the "Garden City" motto.

Over the next 10 years it is anticipated that the City's population will increase to 75,200 (an increase of approximately 9,150 people) further, by 2050 the State Government requires the City to have increase the number of dwellings in the area by 15,750. Population growth combined with changing dwelling types and sizes (i.e. more apartments and less lone person households) and changing climate will change how residents and visitors to the area use POS within the City.

The Actions identified in this Strategy consider the existing provision of POS within the City, population growth and other significant issues which the City will experiences and aims to ensure that the City effectively manages POS now so that it meets the current and future needs and expectations of the community.

## 2. Introduction

### 2.1. Introduction

For the purpose of this strategy public open space (POS) is defined as:

*'Publically accessible land set aside for the purpose of sporting activities, recreation, community purposes or ecological reasons.'*

This definition covers all land which is currently zoned 'Local Public Open Space' under the City's Town Planning Scheme No. 24 (TPS 24) and all land zoned 'Parks and Recreation' under the Metropolitan Region Scheme, as well as other publically accessible land. It is noted that the above definition does not cover drainage basins and road reserves and/or verges or land which is not publically accessible such as golf courses, school ovals.

### 2.2. Vision

*To create a network of sustainable and accessible open spaces to meet the current and future recreation needs of the community.*

### 2.3. Objectives

The following objectives have been identified for the POS Strategy:

- To identify the community value of each area of POS within the City.
- To provide a range of POS spaces within the City to meet the needs of a diverse community (Recreation Spaces, Sport Spaces and Nature Spaces).
- To ensure areas of ecological significance are protected.
- To identify and prioritise future actions to meet the current and changing needs of the community.
- Identify sustainable management practices for the areas of POS within the City particularly relating to current and future water restrictions and the changing climate.

### 2.4. Strategic Framework

The POS Strategy is aligned with the City's Strategic Community Plan 2017 - 2027. The Strategic Community Plan was reviewed in 2016/17 with significant community consultation to identify the vision and aspirations of the local community. The POS Strategy aligns with the following strategies and actions identified in the Strategic Community Plan:

Our Community Aspiration:

An active and engaged community

A strong sense of community through the provision of quality services and facilities.

Our Natural Environment

Aspiration: A green and sustainable environment

Natural environment and biodiversity which are conserved and protected.

It is considered this Strategy will assist in achieving these aspirations as the actions will help enhance the quality of the existing POS and to increase the overall amount of POS within the City. Additionally, the identified actions will help protect and enhance areas of environmental significance throughout the City.

The *Local Government Act 1995* requires the Strategic Community Plan to have a minor review every two years and a full review every four years to ensure its relevance and responsiveness. In accordance with the Act the City reviewed the Strategic Community Plan in 2018. The review is asked the community how the City is doing, where the City can improve and what the City's priorities should be in

the future. The review found that 91% of respondents were satisfied with the City's play spaces, parks and reserves. However, the delivery of quality green spaces and more sustainable lifestyles was identified as the key priority for the community.

## **2.5. Study Area**

The POS Strategy covers the entire City of Bayswater. This includes the suburbs of Noranda, Morley, Bedford, Embleton, Bayswater and Maylands and small portions of Beechboro, Dianella and Mount Lawley. For the purpose of this strategy the portions of suburbs have been included in Morley (Beechboro and Dianella) and Maylands (Mount Lawley). The City of Bayswater covers an area of over 34km<sup>2</sup> and includes 169 parks and reserves including approximately 6 km<sup>2</sup> of river foreshore. The City is committed to continuing to provide high quality public open space and upholding the "Garden City" motto.

### 3. Planning Framework

#### 3.1. State Government Framework

##### 3.1.1. Perth and Peel @3.5 million 2018

*Perth and Peel @3.5 million* is an overarching strategic document which identifies the future growth pattern for the Perth and Peel region through to 2050. Perth and Peel envisions a more consolidated urban form with 47% of new development within the region to occur as infill development. Perth and Peel identifies the following key principles in relation to POS:

- identify sites to meet the growing requirement for regional sport and recreation facilities;
- protect areas with regional conservation, biodiversity and landscape values;
- ensure the green network contributes towards an active and healthy community; and
- encourage and guide increased connectivity between areas of conservation, open space and urban forest to support ecological systems.

##### 3.1.2. Central Sub-Regional Framework 2018

The *Central Sub-Regional Framework* is a supporting document for Perth and Peel @3.5 million. The framework provides greater detail on how the central sub-region can achieve the urban growth pattern identified by Perth and Peel. The framework identifies a series of activity centres, activity corridors and station precincts for future growth. Additionally it identifies new dwelling targets, with the City to have 15,750 additional dwellings by 2050, with 75% of those new dwellings to be constructed in the identified activity centres, corridors and station precincts.

To support the increased density the framework identifies an increasing need "to protect and enhance green networks, spaces and cater for recreation, sport, environmental and biodiversity needs." Further it considers that green spaces through design and maintenance "will help reduce the impacts of increasing temperatures and improve social and health factors such as air quality, water quality and community connections."

##### 3.1.3. Draft Liveable Neighbourhoods 2015

Draft *Liveable Neighbourhoods* is the primary policy for the design and assessment of structure plans and subdivision of new urban areas. Liveable Neighbourhoods promotes "an urban structure of walkable neighbourhoods, community facilities and services accessed by walking, cycling and public transport through efficient interconnected movement networks." While Liveable Neighbourhoods is more applicable to the outer growth suburbs experiencing significant growth through subdivision it is still applicable to the City's context and needs to be given due consideration.

One of the objectives of Liveable Neighbourhoods is to "Provide public open space that meets the recreational, social and health needs of existing and future communities". Liveable Neighbourhoods aims to achieve this through ensuring there is a diverse network of POS throughout a suburb with each dwelling no further than 300m from some form of POS.

The terminology for the type of POS (Sporting, Recreation and Nature) and hierarchy of POS (district, neighbourhood, and local) used in the draft Liveable Neighbourhoods document is consistent with the Department of Sport and Recreation's 2012 Classification Framework for Public Open Space and has been used within this Strategy.

##### 3.1.4. Classification Framework for Public Open Space 2012

The former Department of Sport and Recreation's Classification Framework for Public Open Space was developed to define POS terminology which can be universally used to describe POS. The Classification Framework considers urban green spaces, parklands, play areas, playing fields, bushland,



greenways and other similar spaces people use for recreation sport and social interaction to be POS. The Classification Framework also identifies the hierarchy of POS which includes, Local Parks, Neighbourhood Parks, District Parks and Regional Parks. For each type of park within the hierarchy the Classification Framework identifies a purpose / function, a walkable catchment, a typical size and activities. It is noted that these descriptions are not to be considered standards but as guidelines.

This Strategy uses the terminology within the Classification Framework to categorise POS within the City. Details of the POS functions and hierarchy are detailed below.

#### 3.1.5. Metropolitan Region Scheme

The Metropolitan Region Scheme (MRS) defines the future use of land, by dividing the metropolitan region into broad zones and reservations. It requires local government town planning schemes to provide more detailed plans for their part of the region. These schemes must be consistent with the MRS.

The MRS zones regionally significant POS as 'Parks and Recreation'. The Swan River foreshore and Lightning Swamp are identified under the MRS as 'Parks and Recreation'.

#### 3.1.6. Development Control Policy 2.3 - Public Open Space in Residential Areas

*Development Control Policy 2.3 - Public Open Space in Residential Areas* (DC 2.3) was developed by the Western Australian Planning Commission (WAPC) to ensure that urban areas allow for a reasonable distribution of land for all types of POS.

DC 2.3 sets out that the standard requirement for POS in residential areas is 10% of the gross subdivisible area and the procedure for taking cash-in-lieu of the developer providing POS. The 10% requirement is derived from the 1956 Stephenson-Hepburn plan which identified that 3.36ha of POS should be provided per 1,000 residents.

Under DC 2.3 where practicable 10% of the gross subdivisible area be given up free of cost by the subdivider and vested in the Crown as POS. This requirement typically only applies to subdivisions of five or more lots. Where it is not practicable for 10% of the land to be provided as POS the subdivider may pay cash-in-lieu of providing the land for POS. The funds obtained as cash-in-lieu of POS can be used by the City to purchase and develop new areas of POS or improve existing POS within the locality of the subdivision.

In accordance with DC 2.3 the cash-in-lieu of POS received may be used in the following manner:

- For the purchase of land for parks, recreation grounds or POSs, generally in the locality (normally 800m) in which the subdivision that provided the cash-in-lieu is situated;
- In repaying loans raised by the City for the purchase of such land; and
- With the approval of the Minister for Planning, for the improvement or development as parks, recreation grounds or POSs generally in the locality (usually 800m) in which the subdivision that provided the cash-in-lieu is situated.

Acceptable expenditure of cash-in-lieu funds may be for:

- Clearing;
- Seating;
- Earthworks;
- Spectator cover;
- Grass/lawn planting;

- Toilets;
- Landscaping;
- Change rooms;
- Reticulation;
- Lighting;
- Play equipment;
- Pathways;
- Fencing;
- Walk trails;
- Car parking; and
- Signs relating to recreational pursuits.

Use of cash-in-lieu funds would not normally be acceptable for:

- Community halls or indoor recreation centres;
- Enclosed tennis courts;
- Bowling greens for clubs; facilities for private clubs; and
- Similar facilities where access by the general public is restricted.

The City is required to apply to the Minister for Planning for approval to use cash in lieu funds for the above improvement works, and this can take several months.

#### **3.1.7. State Planning Policy 2.8 - Bushland Policy for the Perth Metropolitan Region**

*State Planning Policy 2.8 Bushland Policy for the Perth Metropolitan Region* (SPP 2.8) aims to provide an implementation framework to ensure bushland protection and management issues within the Perth Metropolitan Region are appropriately addressed and integrated with broader land-use planning and decision making.

#### **3.1.8. Bush Forever**

*Bush Forever* was developed by the WAPC to identify and protect areas of regionally significant remnant bushland within the metropolitan region. It provides an implementation framework that will ensure bush land protection and management issues in the Perth Metropolitan Region are appropriately addressed and integrated with broader land use planning and decision making.

### **3.2. Local Planning Framework**

#### **3.2.1. Town Planning Scheme No. 24**

Town Planning Scheme No. 24 (TPS 24) is the City's statutory document which identifies zoning, land uses and development standards within the City. TPS 24 identifies all parks and reserves within the City. The parks and reserves are zoned 'Local Public Open Space' under TPS 24. The TPS 24 scheme maps also show all reserves under the MRS as detailed above.

#### **3.2.2. Structure Plans**

The City currently has three structure plans in effect and one draft structure plan as follows:

- Morley Activity Centre Plan.

The Morley Activity Centre Plan generally covers an area within an 800m radius of the Morley bus station. It envisions significantly higher residential densities and increased commercial / retail uses within the activity centre. The Activity Centre Plan identifies that the existing POS and streetscapes will require significant upgrades to provide a high level of amenity for the new residential and commercial developments. It identifies opportunities for greater amenity at Pat O'Hara Reserve, Russell Street Drainage Basin, Rudloc Reserve, R.A Cooke Reserve and Nora Hughes Park. Additionally the Activity Centre Plan identifies a need for urban plazas at 'hot spots' such as Progress Street and Bishop Street terminus, Morley Bus Station and the entrance to Galleria Shopping Centre from Collier Road.

- Maylands Urban Design Framework.

The Maylands Urban Design Framework (MUDF) provides the strategic direction for the future of the Maylands town centre. The MUDF provides for a range of housing and commercial opportunities. It acknowledges that there is limited provision of POS within the Maylands Town Centre and that the envisioned density will increase the pressure on the existing POS. The MUDF highlights that there is opportunity to improve streetscapes in the area and enhance the existing areas of POS to improve amenity. Additionally, the MUDF recommends that the creation of civic spaces within the town centre be investigated.

- Meltham Station Precinct Structure Plan.

The Meltham Station Precinct Structure Plan (MSPSP) covers the area generally within a 200m radius of the Meltham train station. The MSPSP proposes increased densities in the area immediately surrounding the train station. Currently there is no POS within the MSPSP area. The MSPSP identifies a number of locations for streetscape upgrades to improve the amenity of the area and a potential partnership with the Water Corporation to activate a nearby drainage reserve.

- Draft Bayswater Town Centre Structure Plan.

The draft Bayswater Town Centre Structure Plan (BTCSP) covers the area generally within 400m of the Bayswater train station and proposes to increase residential densities within the structure plan boundaries. The BTCSP acknowledges that the town centre is relatively well serviced by POS with three neighbourhood parks and one pocket park. The BTCSP identifies that to accommodate the increase residential densities and population upgrades to the existing POS may be needed to improve their amenity and useability. Additionally, it is considered that hardscaped areas such as urban plazas may be needed to provide gathering points within the town centre.

### 3.2.3. Other Strategies / Policies

#### City of Bayswater - Sports Turf Maintenance Policy

The purpose of the Sports Turf Maintenance Policy is to state the City's position on consistent and equitable ways of providing specialist turf surfaces and more appropriately apportioning the costs of this to the recipient clubs.

The Policy outlines the City's position on providing financial assistance for providing specialist turf surfaces (i.e. bowling greens, tennis courts and cricket pitches) and financial assistance for maintaining those surfaces for sporting clubs within the City.

#### Draft Play Space Strategy

A City-wide Play Space Strategy is currently in development. The aim of this strategy is to assess the current provision of play spaces and guide future planning of play spaces across the City. The main focus of the Strategy is play opportunities for children and families in the City of Bayswater, encapsulating all recreation opportunities and parks infrastructure elements within a play space. The Strategy is intended to guide asset management, play space upgrades, holistic planning and design of spaces, focused on broad universal access.

#### Draft Pat O'Hara Master Plan

A Master Plan for Pat O'Hara Reserve, Morley is currently in development. At the Ordinary Council Meeting held 12 February 2019 Council considered options for the redevelopment of Pat O'Hara Reserve and resolved

*"That Council defers consideration of the Pat O'Hara Reserve Master Plan concept options pending the development of further options in consultation with all key stakeholders for the redevelopment of the Morley Sport and Recreation Centre and Pat O'Hara Reserve."*

The Master Plan will assist informing the future use and development of facilities and public open space at Pat O'Hara Reserve. The reserve consists of indoor sporting facilities which are used for primarily basketball and outdoor Sporting Space, currently used primarily for rugby training and competition, and limited Recreation Space.

#### Draft Community Recreation Plan

The City is scheduled to develop a Community Recreation Plan in the 2019/20 - 2020/21 financial years.

The purpose of the Community Recreation Plan is to provide an overarching framework to guide planning and provision of sport and recreation services, facilities and infrastructure for the next 10 years.

Objectives of the Community Recreation Plan are:

- Guide the sustainable usage and future planning of sport and recreation infrastructure in line with City and State planning guidelines and strategies;
- Provide a rationale for future decision-making around facility and infrastructure upgrades and capital projects; and
- Support and encourage community participation in recreation and sporting services, programs and facilities.

#### Draft Community Recreation Facilities Plan

The City is scheduled to develop a Community Recreation Facilities Plan in the 2019/20 financial year.

The Recreation Facilities Plan will investigate the level of provisions and the operating models of the City's recreation facilities. The Plan will benchmark the City's facilities to similar local government and commercially operated facilities.

#### Urban Forest Strategy

The Urban Forest Strategy puts forward objectives, actions and principles to guide planning, and advancement and management of the City's Urban Forest. The Urban Forest Strategy focuses on the protection and retention of existing trees that will help to reduce the unnecessary removal of established and often remnant tree species, whilst aiming to halt any further reduction of canopy in the City. During the initial stage the City aims to increase tree canopy coverage from 13.2% to an aspirational target of 20% by the year 2025 through street, parks and natural area plantings. Increasing tree species diversity will assist in building a more resilient urban forest that has a greater potential to withstand the deleterious impacts of climate change and exposure to pests and diseases.

#### Trees on Private Land and Street Verges

The Trees on Private Land and Street Verges Policy outlines the requirements for providing, maintaining and protecting trees on private land and the street verge during the development of land or residential subdivisions within the City. In accordance with the policy a standard tree is to be provided at a rate of one tree for every 350m<sup>2</sup> of site area. The policy was developed to support the intent of the Urban Forest Strategy to help retain the current amount of tree canopy and to help increase it to 20% coverage by 2020.

#### Bayswater Brook Catchment

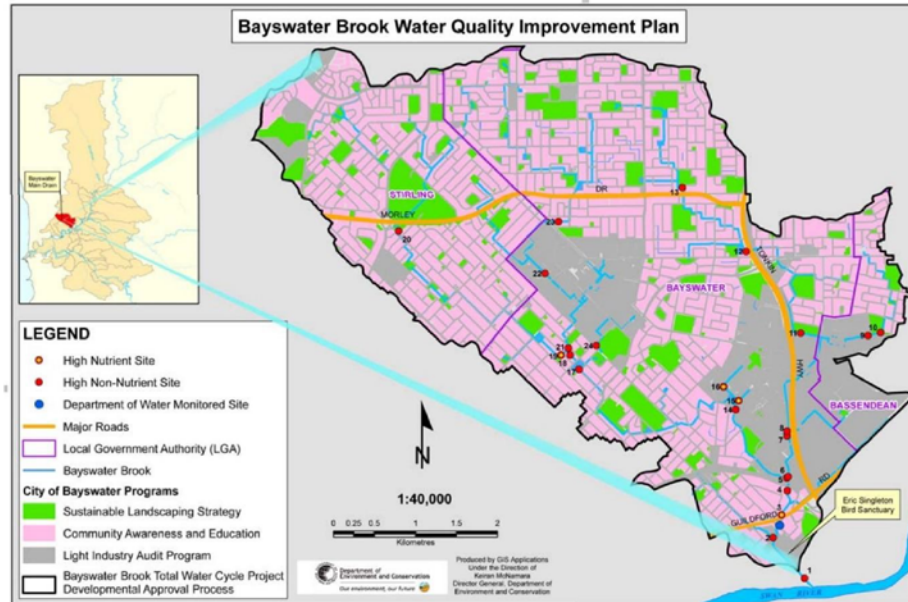
The Bayswater Brook is one of the largest urban catchments in the Perth Metropolitan Region with an area of approximately 27,000 hectares. Everything that enters the drains in the catchment is discharged



into the Swan River and local wetlands. Bayswater Brook is mainly situated on Bassendean sands, which are poor at retaining nutrients. Any nutrients applied to the surface will seep through the soil and enter the groundwater.

The City is working with the Swan River Trust to improve the quality of water entering the Swan River.

Figure 1 - Bayswater Brook Catchment Area Map



### 3.3. Bayswater, Belmont and Bassendean Collective Biodiversity Strategy (2008)

The *Collective Biodiversity Strategy* is a strategic commitment to the protection and enhancement of a network of local natural areas. The focus of the strategy is the protection and effective management of natural areas within the Town of Bassendean, City of Bayswater and City of Belmont.

The Strategy incorporates the following elements:

- Identification of the extent of the biodiversity resources within the combined local government areas;
- Development of a vision, objectives and targets for the protection and management of natural areas and other biodiversity features within the Swan River Precinct;
- Assessment of Local Natural Areas within the Swan River Precinct;
- Identification of ecological linkages across the combined Local Government area;
- Identification of broad management options for Local Natural Areas and ecological linkages within the Swan River Precinct;
- Provision of costing schedules for the management of natural areas and ecological linkages within the Swan River Precinct;
- Development of a preliminary framework for monitoring and review;
- A preliminary review of existing Council policy and programs related to biodiversity conservation; and
- Recommendations for the ongoing implementation of the Strategy.

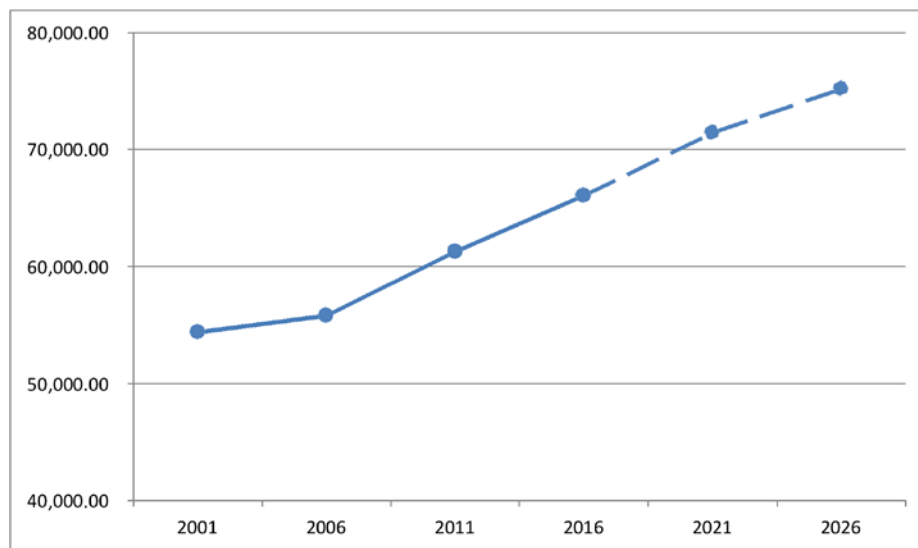
## 4. Population Projections and Trends

The City of Bayswater has experienced significant growth and change to the resident population in recent years. This demographic analysis reflects the key data for population growth within the City of Bayswater. Unless otherwise mentioned all data in this section is from the Australian Bureau of Statistics (ABS) census data from 1996 - 2016.

### 4.1. Current Population

In 2016 the City of Bayswater had a resident population of 66,050. The graph below shows the rate of population growth within the City over the past 25 years.

Figure 2 - City of Bayswater Population Growth 1991-2026



(Source 2016 City of Bayswater Community Profile ABS and WA Tomorrow 2015).

### 4.2. Population Projections

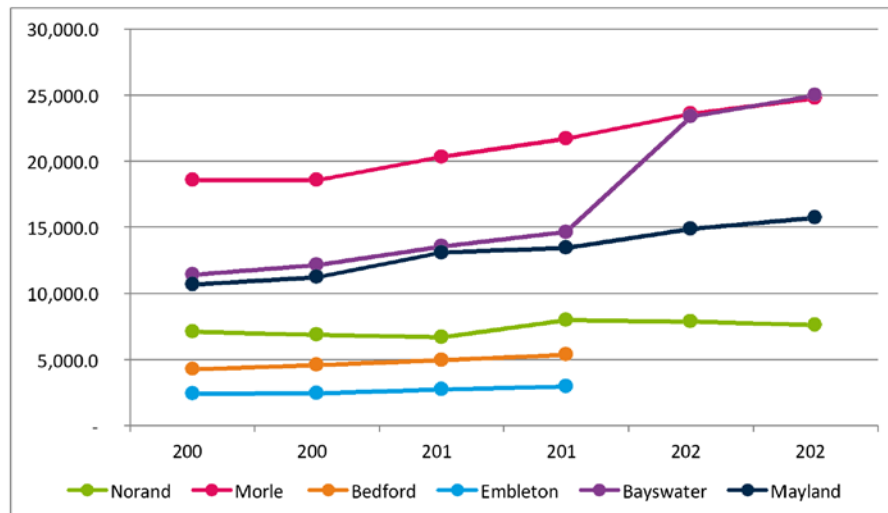
The State Government's Western Australia Tomorrow 2015 (WA Tomorrow) is a series of forecasts / population projections to best predict WA's future population size based on current fertility, mortality and migration trends. WA Tomorrow consists of 5 Bands of forecasts (Bands A to E). Bands A and B contain the lower forecasts, Band C is the median forecast and Bands D and E represent the higher forecasts. For this report Band A has been used. It is noted that Band A projects the lowest population growth for the City, however it was the band which most closely reflected the City's actual population in 2016 (however it was still higher than the City's actual population).

Using the WA Tomorrow 2015 population projections the City's population is projected to increase to 75,200 by 2026. The population of the City is projected to increase by 12% between 2016 and 2026. It is projected that the percentage of 5-19 year olds within the City will increase by 1-2% and the percentage of 35-44 year olds will increase by 1-2%, while there will be a decrease in the percentage of 20-34 year olds (by 2-3%).



The graph below depicts the projected population growth for the City to 2026. The population growth for the suburbs of Bayswater, Bedford and Embleton have been combined and included as the Bayswater suburb population growth. This accounts for the significant spike in Bayswater population after 2016.

Figure 3 - City of Bayswater Population Projections by Suburb to 2026



(Source WA Tomorrow 2015).

\* The anticipated population growth for Bayswater, Bedford and Embleton has been combined.

The above graph indicates that the majority of suburbs within the City are projected to experience population growth over the next 10 years, only Noranda projected to experience a slight drop. Overall the City's population is expected to increase by 13% to 75,200 residents.

The overall population of Noranda is projected to decrease by 4% between 2016 and 2026. However it is projected that there will be an increase in the percentage of 0-14 year olds and 70-74 year olds by 1-2%. Additionally it is projected that there will be a decrease in the percentage of 40-69 year olds.

The population of Morley is projected to increase by 14% between 2016 and 2026. It is projected that the percentage of 5-14 year olds will increase by 2% and the percentage of 35-39 year olds will increase by 2%. Further it is anticipated that the percentage of 24-29 year olds will decrease by 3% and the percentage of 30-34 year olds will decrease by 2%.

The population of Bayswater, Bedford and Embleton is projected to grow by 8% between 2016 and 2026. It is projected that there will be an increase in the percentage of 10-14 year olds by 2% and 40-54 year olds will increase by 1%. Further it is anticipated that there will be a decrease in the percentage of 25-34 year olds by 2%.

The population of Maylands is projected to increase by 25% between 2016 and 2026. It is projected that the percentage of 5-19 year olds within Maylands will increase by 2-3%, the percentage of 40-44 year olds will increase by 8% and 45-59 year olds will increase by 5%, while there will be a significant decrease in the percentage of 24-29 year olds (by 7%) and a decrease by 6% of 30-34 year olds.

Graphs depicting the projected changes to population between 2016 and 2026 have been included in

**Appendix 1.**

#### 4.3. Ethnicity

The City of Bayswater is becoming increasingly multicultural. In 1996 the ABS census found that 39% of residents were born overseas, by 2016 this had increased to 46%. It is considered that this trend will likely continue into the future.

Of the residents born overseas the most common places of birth were England, India, New Zealand and Vietnam. In considering upgrades to existing POS and new areas of POS the City should consider what other cultures may value and how they will use the POS.

#### 4.4. Lot and House Size

Since 2001 the City has seen a significant increase in the number of semi-detached dwellings (+45%) as a result of subdivision throughout the City. This has resulted in a loss of private open space for these dwellings.

Given the current planning framework it is anticipated that in the coming years there will be further increases in the number of semi-detached dwellings and apartments within the City. Future planning of POS within the City needs to consider the further pressures it will be under given shrinking lot sizes.

#### 4.5. Household and Family Structure

The average household size within the City has remained consistent between 2011 and 2016 at 2.4 residents per dwelling. However since 2001 the City has seen an overall reduction in the number of lone person households and an increase in the number of group and other households.

Table 1 - City of Bayswater Change in Household Composition

	Family households	Lone person households	Group households	Other households	Total
<b>2001</b>	14,140	7,166	1,084	737	23,127
<b>2006</b>	14,435	7,147	1,076	1,362	24,020
<b>2011</b>	15,911	7,041	1,395	1,156	25,503
<b>2016</b>	16,695	6,818	1,464	1,429	26,413
<b># Change</b>	2,555	-348	+380	+692	+3,285
<b>% Change</b>	+18%	-4.8%	+35%	+94%	+14.2%

Source: ABS 2016 City of Bayswater Time Series Profile

In the event this trend continues the average household size within the City will increase and put greater pressure on the existing private open space. It is noted that the reduction of lone person households is a trend across the Greater Perth region, since 2006 the metropolitan region has seen a reduction in the number of lone person household by 3%.

#### 4.6. Residential Densities

In 2016 the City had a residential density of approximately 19 residents per hectare. Based on the projected populations it is anticipated that the residential density will increase to 22 residents per hectare by 2026.

The residential density is not evenly spread across the City with some areas having significantly higher densities than others. The table below shows the estimated residential densities in 2026.

Table 2 - City of Bayswater Residential Densities

	Area (ha)	2016 Population	Residential Density (persons/ha)	2026 Projected Population	2026 Residential Density (persons/ha)
Noranda	495.41	7,980	16.1	7,590	15.3
Morley	1046.22	21,696	20.7	24,760	23.7
Bedford*	233.59	5,363	22.9	-	-
Embleton*	172.33	2,964	17.2	-	-
Bayswater*	982.32	14,615	14.9	24,990	18
Maylands	529.71	13,432	25.3	15,750	29.7
City	3459.58	66,050	19.1	75,200	21.7

Source: WA Tomorrow 2015, ABS 2016 City of Bayswater Community Profile

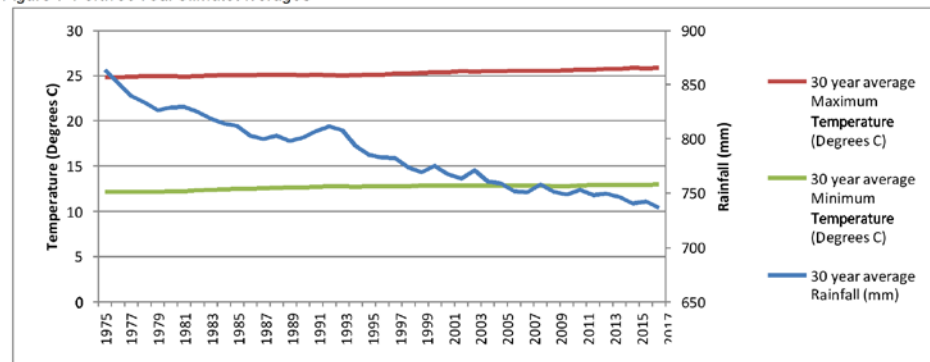
\* The anticipated population growth for Bayswater, Bedford and Embleton has been combined into Bayswater for 2026 projections

The highest population densities are predicted in Maylands and Morley.

#### 4.7. Environmental Changes

Perth's climate has been gradually changing. Since 1964 Perth's 30 year average rainfall has declined by approximately 150mm and the 30 year average minimum and maximum temperatures has risen by approximately 1 degree Celsius (C). This trend is typical of the south-west of Western Australia and has been accompanied by declining stream-flows and groundwater levels resulting in declining water availability for both environmental and human uses.

Figure 4 - Perth 30 Year Climate Averages



Source: Bureau of Meteorology

#### 4.8. Conclusions

Overall it is anticipated that the City will experience significant growth in the percentage of youth and older people. As well a continuing trend of smaller lot sizes, increased apartment living and increasing number of residents who were born overseas.

The POS supply in the City needs to accommodate for these growing / changing numbers by providing spaces which are attractive to everyone and meets their usage needs.

The City's climate is becoming increasingly warmer and dryer. Management and planning of POS need to consider these factors.

## 5. Cash in Lieu of Public Open Space.

As detailed in the Development Control Policy 2.3 - Public Open Space in Residential Areas (DC 2.3) section above, the City may collect cash in lieu of POS for subdivisions of five or more (freehold) lots.

The City currently collects cash-in-lieu of POS which is used for upgrades to existing areas of POS. The following table indicates the amount of cash-in-lieu of POS funds available within the City.

*Table 3: Current Cash In Lieu of Public Open Space Amounts (October 2018)*

<b>Location</b>	<b>Amount</b>
Noranda	-
Morley	\$332,261
Bedford	\$4,056
Embleton	\$2,731
Bayswater	\$687,905
Maylands	\$2,359,802
<b>Total</b>	<b>\$3,386,755</b>

Recently cash in lieu funds have been used by the City to upgrade facilities in numerous parks and reserves.

## 6. Benchmarking

Since the development of the *Plan for the Metropolitan Region* (the Stephenson-Hepburn Plan) in 1956 the State Government has required the provision of 10% of the gross subdivisible land be provided as POS. In 2002 the 10% requirement was formalised in DC 2.3.

The 10% requirement for POS was derived from the recommendations of the Stephenson-Hepburn Plan, which states that a sufficient amount of POS is 3.36ha per 1,000 residents. Based on the recommendation of the Stephenson-Hepburn plan a uniform density of 30 residents per hectare was used to determine the standard 10% requirement for POS. In 2002 and when DC 2.3 was developed it was considered that the 10% requirement was still valid as the gross residential densities in the metropolitan region has remained relatively consistent, with the impact of smaller lot sizes (due to increasing subdivision) being offset by smaller household sizes.

The amount of POS within the City has been assessed against these benchmarks to provide guidance on whether the City has a sufficient amount of POS.

As the number of lone person households within the City is decreasing and the number of smaller lots is increasing the above assumption that the loss of private open space is balanced out by declining household sizes may no longer be valid and may need to be reassessed.

It is acknowledged that current research suggests that in areas of higher density the City should be aiming for more than the 10% of POS required by the State Government. However it is considered that due to existing developments, cost of purchasing new land for POS and the cost of maintaining additional POS for the purpose of this strategy the 10% requirement is the minimum the City should be aiming to achieve.

## 7. Classification Framework

The classification framework used within this strategy is based on the Department of Sport and Recreation's *Classification Framework for Public Open Space* which was released in 2012. The framework provides consistent terminology to describe the form and function of different types of POS, which can be applied during the planning and management processes. The framework is divided into two primary categories, function and catchment hierarchy.

Function (primary use and expected activities):

- Recreation Spaces;
- Sport Spaces; and
- Nature Spaces.

Catchment Hierarchy (typical size and how far a user might travel to visit a site):

- Local Space;
- Neighbourhood Space;
- District Space; and
- Regional Space,

The City has also identified Pocket Parks which captures parks smaller than local POS.

### 7.1. Function

#### 7.1.1. Recreation Spaces

Recreation Spaces provide a setting for informal play, physical activity, recreation and social interaction. The Framework describes them as follows:

*"Recreation spaces enhance physical and mental health through activity that provides relaxation, amusement or stimulation. Recreation spaces can be accessed by all to play, socialise, exercise, celebrate or participate in other activities that provide personal satisfaction or intrinsic reward. Recreation spaces include gardens and open parklands, community gardens, corridor links, amenity spaces, community use facilities, civic commons or squares."*

#### 7.1.2. Sport Spaces

Sport Spaces provide a setting for formal / structured sporting activities. The Framework describes them as follows:

*"Sport spaces provide a venue for formal structured sporting activities such as team competitions, physical skill development and training. Sport spaces are designed to accommodate playing surface, buffer zones and infrastructure requirements of specific or general sporting activity. Players and spectators attend with the express purpose of engaging in organised sporting activity, training or competition or watching the game. Most sport spaces can also be accessed by community members for informal sport and recreation."*

#### 7.1.3. Nature Spaces

Nature Spaces provide a setting where people can enjoy nearby nature and help to protect local biodiversity and natural areas. The Framework describes them as follows:

*"Nature spaces provide opportunity for low-impact recreational activities, such as walking, cycling,*



*picnicking, playing, watching or exploring natural features. Nature Spaces may include bushland, coastal areas, wetlands and riparian habitats, and geological and natural features. Sites are managed to enable recreational access while protecting local ecological and biodiversity values."*

## 7.2. Catchment Hierarchy

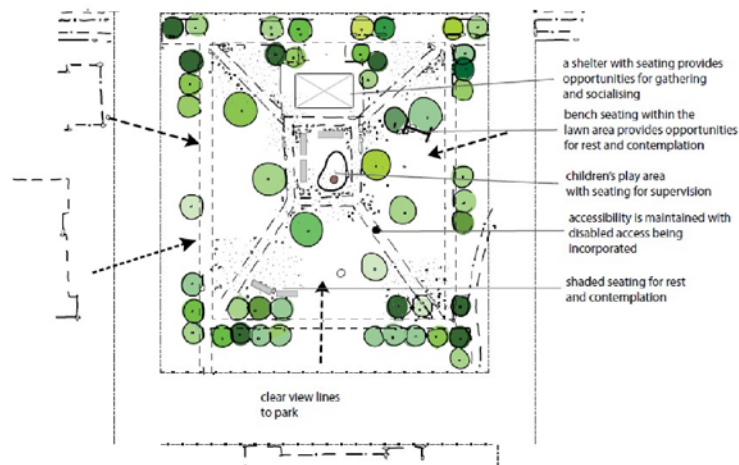
### 7.2.1. Local Space

Local Spaces are generally small parklands which service the needs of the surrounding residential population. They are considered to be between 0.4ha to 1ha in size. Given their size they are most often used as Recreation and Nature Spaces. Local Space should generally be within a 400m walk of residences.

The Framework identifies that Local Space should:

- Be located within a 5 minute walk from surrounding residences.
- Include accessible, safe pedestrian and cycling connections.
- Form part of an overall pedestrian and cycling network to connect key destination points.
- Support good passive surveillance.
- Be responsive to natural site features.
- Build on sense of place.
- Assist to preserve local biodiversity and natural area values.
- Allow for activities such as children's play, dog walking, picnics, relaxation and rest sports, small casual team activities and walking.

Figure 5 - Example of Local Space



Source: Classification Framework for Public Open Space 2012

Figure 6 - Holden Park, Noranda (Local Space)



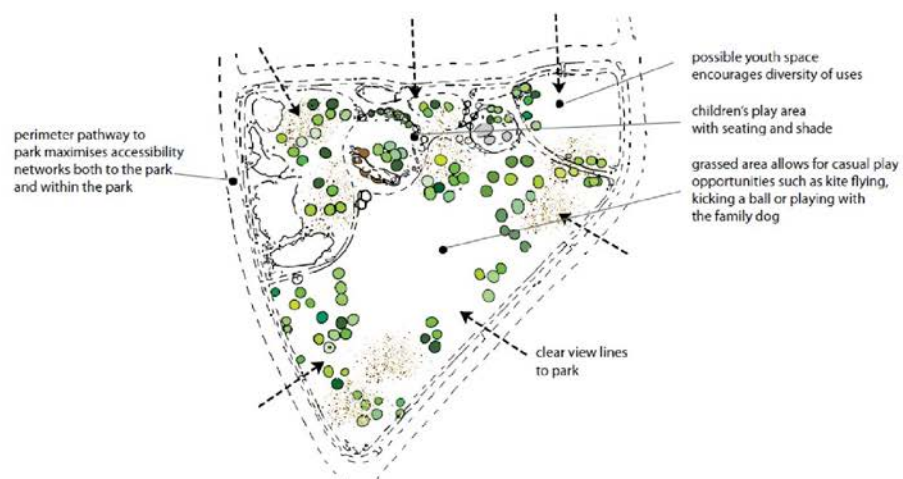
#### 7.2.2. Neighbourhood Space

Neighbourhood Spaces acts as the recreational and social focus point for the community. They provide a variety of features and facilities. Neighbourhood Spaces are generally between 1ha to 5ha and can provide for a mixture of Recreation, Nature and Sporting Activities. All residences should generally be within 800m of a Neighbourhood Space.

The Framework identifies that Neighbourhood Space should:

- Be central to surrounding neighbourhoods.
- Include accessible, safe pedestrian and cycling connections.
- Form part of an overall pedestrian and cycling network to connect key destination points.
- Support good passive surveillance.
- Be responsive to natural site features.
- Build on sense of place.
- Assist to preserve local biodiversity and natural area values.

Figure 7 - Example of Neighbourhood Space



Source: Classification Framework for Public Open Space 2012 Figure 8 - Robert Thompson Park, Noranda (Neighbourhood Space)



### 7.2.3. District Space

District Spaces are primarily for organised formal sport but will often include some Nature and/or Recreation Space. District Spaces will often service several neighbourhoods, with players and visitors travelling from surrounding districts. District Spaces are generally considered to be between 5ha and 15+ha and residences should generally be within 2km of a District Space.

The Framework identifies that District Space should:

- Be located central to the catchment to maximise accessibility.
- Accommodate the recommended dimensions and supporting amenity for formal sport and recreation.
- Be located on district distributor roads with good passive surveillance.
- Be serviced by public transport networks.
- Include accessible, safe pedestrian and cycling connectors.

District Space may consist of sufficient space to accommodate concurrent uses including organised sports, children's play, picnicking, exercising the dog, social gatherings and individual activities.

Figure 9-Example of District Space



Source: Classification Framework for Public Open Space 2012



Figure 10 - Houghton Park, Bayswater (District Space)



#### 7.2.4. Regional Space

Regional Spaces accommodate important recreation and organised sport spaces as well as significant conservation and/or environmental features. Regional Spaces services one or more geographical or social region and usually draws visitors from outside local government areas. The size of Regional Spaces varies and is dependent on its specific uses.

The Framework identifies that Regional Space should:

- Be allocated outside the structure planning process by the WA Planning Commission in consultation with local government.
- Have its location usually determined by resource availability and opportunities to utilise and/or protect the space.
- Be well connected to major road and public transport networks.
- Have its Sport Spaces with the capacity to accommodate required field dimensions for both junior and adult sporting competition and appropriate supporting amenity.
- Accommodate biodiversity principles and environmental management goals where possible. The City has two Regional Spaces, Lightning Park in Noranda and Riverside Gardens in Bayswater.

#### 7.2.5. Pocket Parks

Pocket Parks are not identified in the hierarchy of open space by the Framework. Pocket Parks have been included in this Strategy as the City has a number of parks which are smaller than 0.5ha. Pocket Parks service the residences in their immediate vicinity (approximately 300m) and are most often used as Recreation or Nature Spaces.

All POS within the City has been classified using the above functions and catchment hierarchy.

## 8. Current Public Open Space

### 8.1. Audit of Public Open Space

To determine the amount and use of existing POS within the City a desktop audit was undertaken. The full details of the audit are contained in Appendix 2. A summary of the relevant outputs is detailed below.

#### 8.1.1. Process

The following process was used to identify areas of POS within the City

All areas reserved 'Local Public Open Space' under Town Planning Scheme No. 24 or 'Parks and Recreation' under the Metropolitan Region Scheme were assessed and classified as one (or more) of the POS Functions identified with POS framework by the Department of Sport and Recreation's 'Classification Framework for Public Open Space' as detailed above. Where more than one function was present in an area of POS the primary use of the area was determined in accordance with the following:

- Sport Spaces - include the playing surface plus a surrounding safety margin / spectator area, any associated club rooms and car parking.
- Nature Spaces - include bushland, coastal areas, wetlands and riparian habitats, and geological and natural features.
- Recreation Spaces - all other useable spaces within areas of POS.

All areas of POS were then identified within the hierarchy of POS. Areas of POS were further classified as park / parkland, sporting park, foreshore reserve, wetland / bushland, under developed or linkage.

#### 8.1.2. Desktop Audit

Each individual area of POS was audited using the Public Open Space Desktop Audit Tool (POSDAT) which assesses the amenities and facilities provided. The desktop audit was undertaken using November 2017 aerial images as well as Google Street view and the City of Bayswater's internal mapping systems for public toilet locations, dog parks, leasing, and park facilities. A copy of the POSDAT tool is included in [Appendix 3. Table 4](#) below indicates the POS facilities and amenities that were audited using the POSDAT.



Table 4 - POSDAT Audited Facilities

Sports and Recreation	Pets	Nature	General Amenities
<u>Activity Spaces</u> <ul style="list-style-type: none"> <li>• Tennis</li> <li>• Soccer</li> <li>• Football (AFL)</li> <li>• Netball or</li> <li>• Basketball Courts</li> <li>• Cricket</li> <li>• Baseball</li> <li>• Hockey</li> <li>• Athletics</li> <li>• Rugby</li> <li>• Skateboarding /</li> <li>• BMX</li> <li>• Other</li> </ul>	<u>Dogs</u> <ul style="list-style-type: none"> <li>• Are dogs permitted?</li> </ul>	<ul style="list-style-type: none"> <li>• On river or foreshore</li> <li>• Adjacent to bushland</li> </ul> <u>Water Features</u> <ul style="list-style-type: none"> <li>• Lake or Pond</li> <li>• Water fountain</li> <li>• Stream</li> <li>• Wetlands</li> </ul> <u>Other features</u> <ul style="list-style-type: none"> <li>• Waterbirds</li> <li>• Wildlife</li> <li>• Gardens</li> </ul> <u>Trees</u> <ul style="list-style-type: none"> <li>• Number of Trees</li> <li>• Placement of Trees</li> <li>• Paths</li> <li>• Paths present</li> <li>• Shade along paths</li> </ul>	<ul style="list-style-type: none"> <li>• Barbeque Facilities</li> <li>• Seating</li> <li>• Toilets</li> <li>• Public art</li> <li>• Car parking</li> <li>• Lighting along paths</li> <li>• Lighting around courts, buildings or equipment</li> </ul>
<u>Children's Playground</u>		Play equipment shade Reticulated grass	

Source: POSDAT Evaluation Tool (University of Western Australia)

It is noted that the POSDAT Tool may not capture all activities which occur on an area of POS but has been used as a guide for assessment.

In addition to the assessment of the above aspects of POS a ranking out of five (where one is very poor and five is very good) was given to the maintenance of the POS based on the visual appearance of the POS.

### 8.1.3. Accessibility

The accessibility of an area of POS was determined using a catchment radius from the centre point of each POS space (where the POS was significantly large two radii were used, one at each of the POS). Accessibility was determined as follows:

- Number of properties within 300m of any type of POS.
- Number of properties within 300m of a pocket park.
- Number of properties within 400m of a local park.
- Number of properties within 800m of a neighbourhood park.
- Number of properties within 2km of a district park.

It is noted that as regional parks have the same catchment size as a district park they have been included in this category.

Maps depicting the accessibility of POS within the City have been included in [Appendix 4](#).

## 9. Public Open Space Audit Results

### 9.1. City of Bayswater

#### 9.1.1. Type of Public Open Space within the City

The audit of POS identified 169 separate areas of POS within the City covering 443.92ha of land. It is noted that where two or more separate parks are perceived to be one they have been combined for ease of assessment (i.e. The RISE, the former Maylands Police Station and Maylands Hall). This does not include any areas of City or State owned land which is currently zoned residential but utilised as empty space / informal POS. The tables below shows the breakdown of POS within the City

Table 5- Provision of POS within the City of Bayswater

Park Type	Number of Parks	Area (ha)	Percentage of Area (%)
District and Regional Spaces	26	310.4	69.5%
Neighbourhood Spaces	47	95.53	22%
Local Spaces	37	25.92	5.8%
Pocket Parks	59	12.07	2.7%
<b>Total</b>	<b>169</b>	<b>443.92</b>	<b>100%</b>

The City has a high percentage of District and Regional Spaces, which accounts for 70% of the area of all open space within the City.

#### 9.1.2. Function of Public Open Space within the City

Table 6 below breaks down the existing POS within the City by function.

Table 6- Function of POS within the City of Bayswater

POS Function	Number of Parks	Area (ha)	Percentage (%)
Sporting	21	113.88	25.65%
Recreation	139	193.76	43.65%
Nature	9	136.28	30.70%
<b>Total</b>	<b>169</b>	<b>443.92</b>	<b>100%</b>

It is noted that where an area of POS has more than one function (i.e. Sporting and Recreation Spaces) the function classification was based on their primary function. For example Grand Promenade Reserve was classified as a Sporting Space as it is primarily used for cricket and soccer, however on the edges of the sporting fields is some Recreation Spaces including a picnic area and children's playground.

The City's public open space caters for a broad range of uses with 13 parks containing cricket pitches, 12 having soccer fields, seven having tennis courts, six having football ovals, six having half-court basketball, three having netball courts / basketball courts, three having skateboard / BMX facilities and two having athletics facilities.

#### 9.1.3. Provision of Public Open Space within the City

POS accounts for 15% of the area of the City, including Regional Spaces. The 15% has been calculated using the Public Open Space Schedule Proforma table in draft Liveable Neighbourhoods 2015. A copy of the table is available in [Appendix 5](#).

The amount of POS within the City currently exceeds the 10% requirement identified in DC 2.3.

The City currently has a provision of 6.76ha of POS per 1,000 people. This is significantly higher than the 3.36ha per 1,000 people recommended by the Stephenson-Hepburn Plan. In the event no further POS is developed within the City it is anticipated that the provision of POS will drop to 5.9ha per 1,000 by 2026 based on the population projections detailed above. While this is still significantly higher than the 3.36ha recommended, with shrinking private open space the amount of POS considered appropriate per 1,000 people may need to increase.

#### **9.1.4. Accessibility**

Overall 86% of residential properties within the City are within 300m of some type of POS within the City.

All residential properties within the City are within 2km of a District / Regional Space and only 1% of residential properties are not within 800m of a Neighbourhood Space.

Less than half of the residential properties within the City are within 400m of a Local Space (47%) or 300m of a Pocket Park (46%).

### **9.2. Provision of Open Space in Nearby Areas**

In addition to the POS within the City there are a number of parks and reserves in the adjoining local government areas which may be used by City of Bayswater residents. An assessment of the number of parks and reserves within 400m of the boundary of the City was undertaken.

#### **9.2.1. Dianella and Inglewood**

There are five parks and reserves within Dianella and one in Inglewood which are within 400m of the City's boundary. These areas of POS may service residents of Bedford along Salisbury Street and Walter Road West and the residents in Morley along Walter Road West, Light Street and Smith Street.

The POS areas are considered to be Recreation Spaces of varying sizes.

The residential areas are currently relatively well serviced by POS within the City.

#### **9.2.2. Beechboro, Kiara Eden Hill**

There are four areas of POS within Beechboro, two in Kiara and two in Eden Hill which are within 400m of the City's boundary. These areas of POS may service residents of Morley along Blackboy Way, Milligan Avenue, Bottlebrush Drive and Wicks Street and the residents in Bayswater along Rugby Street.

One of the areas of POS within 400m of the City's boundary is Altone Park. Given its proximity to the City, the City pays a fee to the City of Swan to maintain the facilities on the site.

The POS areas are considered to be Recreation Spaces of varying sizes.

The residential areas are currently relatively well serviced by POS within the City.

#### **9.2.3. Bassendean and Ashfield**

There is one area of POS within Ashfield and one in Bassendean which is within 400m of the City's boundary. These areas of POS service properties along Pearson Street and Moojebing Street.

30

The POS areas are considered to be Recreation Spaces of varying sizes.

This area of Bayswater is not well serviced by POS within the City and residents are likely to use the available spaces.

#### 9.2.4. Mount Lawley

There are two areas of POS within Mount Lawley which are within 400m of the Maylands boundary. These areas of POS may be used by residents along Carrington Street, Central Avenue, and Whatley Crescent.

One of the spaces is considered a Sporting Space and includes soccer fields and bowling greens the other space is considered a Recreation Space.

This area of Maylands is already well serviced by POS within the City.

### 9.3. Noranda

The Noranda area covers 495.41ha and is wholly within the City of Bayswater.

#### 9.3.1. Type and Function of Public Open Space

There are a total of 29 parks and reserves in Noranda covering 133ha. Of the 133ha of POS 22% is Sporting Spaces, 24% is Recreation Spaces and 54% is Nature Spaces.

There is 29ha of Sporting Space within Noranda, over three parks and reserves, two of which are considered District Parks and one a Neighbourhood Park.

There are 25 Recreation Spaces covering 31.9ha within Noranda, 13 are considered Neighbourhood Parks, eight are considered to be Local Parks and four are Pocket Parks.

There is one Nature Space within Noranda (54% of POS within Noranda) which is considered to be a District Park.

#### 9.3.2. Provision of Public Open Space

POS accounts for 27% of the land within Noranda. This significantly exceeds the State standard of 10%. A significant portion of the POS within Noranda is reserved under the Metropolitan Region Scheme as 'Parks and Recreation'.

Noranda currently has a provision of 16.65ha of POS per 1,000 residents. This exceeds the State benchmark of 3.36ha/1,000people. Given Noranda's population is projected to slightly drop by 2026 the provision of POS per 1,000 residents is expected to increase by 2026 to 17.51ha per 1000 residents, which is still significantly higher than the recommended standard.

#### 9.3.3. Accessibility

Overall 93% of properties in Noranda are within 300m of some form of POS.

All residential properties within Noranda are within 2km of a District Park. The District Parks include the Noranda Sporting Complex and Lightning Park Recreation Centre. Additionally all properties within Noranda are within 800m of a Neighbourhood Park. The Neighbourhood Parks include Robert Thompson Park and McPherson Reserve.

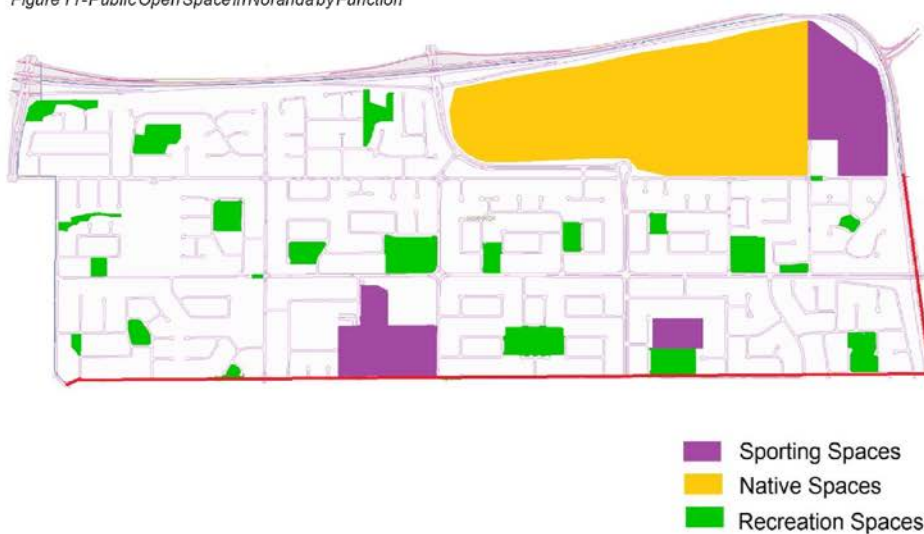
65% of properties within Noranda are within 400m of a Local Park. Local Parks include Holden Reserve and Fitzpatrick Reserve.

Only 28% of properties are within 300m of a Pocket Park. Pocket Parks in Noranda include Logan Reserve and Sewell Court.

#### 9.3.4. Public Open Space Audit

The POS audit found that the majority (80%) of parks in Noranda had some form of children's play equipment within them and that 68% of POS had some form of seating or picnic facilities. The audit also found that there were limited public toilet facilities (only in 10% of POS) and BBQ facilities (3%). Only 26% of parks within Noranda have lighting, the majority of these parks are Sporting Spaces with the lights used for the playing fields.

Figure 11 - Public Open Space in Noranda by Function





#### 9.4. Morley

The Morley area covers 1,037.86ha of the City of Bayswater. For the purpose of this strategy the small portions of Dianella (6.97ha) and Beechboro (1.39ha) which are within the City of Bayswater have been included in Morley, bringing the total area of Morley to 1,046.22ha.

##### 9.4.1. Type and Function of Public Open Space

There are a total of 46 parks and reserves within Morley spread over 69ha. Of the 69ha of POS 26ha is considered Sporting Spaces (38%) and 44ha is Recreation Spaces (62%). There is no Nature Space within Morley.

There are six Sporting Spaces within Morley. Of these three are considered to be District Parks and three are considered to be Neighbourhood Parks.

There are 40 Recreation Spaces within Morley. Of these one is considered to be a District Park, 12 are considered Neighbourhood Parks, 10 are Local Parks and 17 are Pocket Parks.

##### 9.4.2. Provision of Public Open Space

POS accounts for 6.61% of the area of Morley. This is significantly lower than the State requirement of 10%.

Morley currently has a provision of 3.2ha of POS per 1,000 people. This is slightly lower than the State standard of 3.36ha per 1,000 people. Morley's population is projected to increase by 2026 further reducing the amount of POS per 1,000 people. In the event no further POS is developed in Morley it is projected that the provision of POS will fall to 2.8ha per 1,000 people.

##### 9.4.3. Accessibility

Overall 87% of properties in Morley are within 300m of some form of POS.

All residential properties within Morley are within 2km of a District Park. The District Parks include the Pat O'Hara Reserve and Crimea Park.

99% of properties in Morley are within 800m of a Neighbourhood Park. F.J Beals Park and Rudloc Reserve are examples of Neighbourhood Parks within Morley.

Only 38% of properties within Morley are within 400m of a Local Park and only 31% of properties are within 300m of Pocket Parks. Local Parks within Morley include Farnham Reserve and Crowhurst Reserve. Examples of Pocket Parks in Morley include Silverwood Reserve and Brisbane Park.

##### 9.4.4. Public Open Space Audit

The POS audit found that the majority of POS within Morley contained children's play equipment (61%) and that 63% contained some form of seating or picnic facilities. However only 2% of the POS in Morley contained public toilet facilities and only 25% of POS had some form of lighting.

*Figure 12-Public Open Space in Morley by Function*

## **9.5. Bedford**

The Bedford area covers 233.59ha of the City.

### **9.5.1. Type and Function of Public Open Space**

There are 13 parks and reserves within Bedford accounting for 17ha of the area. Of the 17ha of POS 67% are Sporting Spaces and 33% are Recreation Spaces. There are no Nature Spaces within Bedford.

There are three Sporting Spaces within Bedford of these one is a District Park and two are Neighbourhood Parks.

There are 10 Recreation Spaces within Bedford. Of these two are considered Neighbourhood Parks, two are Local Parks and six are Pocket Parks.

### **9.5.2. Provision of Public Open Space**

POS accounts for 7.42% of the total area of Bedford. This is significantly lower than the 10% required by D.C 2.3.

Bedford currently has a provision of 3ha of POS per 1,000 people. This is slightly lower than the State standard of 3.36ha per 1,000 people. The population projection for Bedford is combined with Embleton and Bayswater. Their combined POS provision in 2026 is discussed in the Bayswater section below.

### **9.5.3. Accessibility**

Overall 85% of properties in Bedford are within 300m of some form of POS.

All residential properties within Bedford are within 2km of a District Park. The one District Park in Bedford is R.A Cook Reserve.

99% of properties in Bedford are within 800m of a Neighbourhood Park. The Neighbourhood Parks include Grand Promenade Reserve and Beaufort Park.

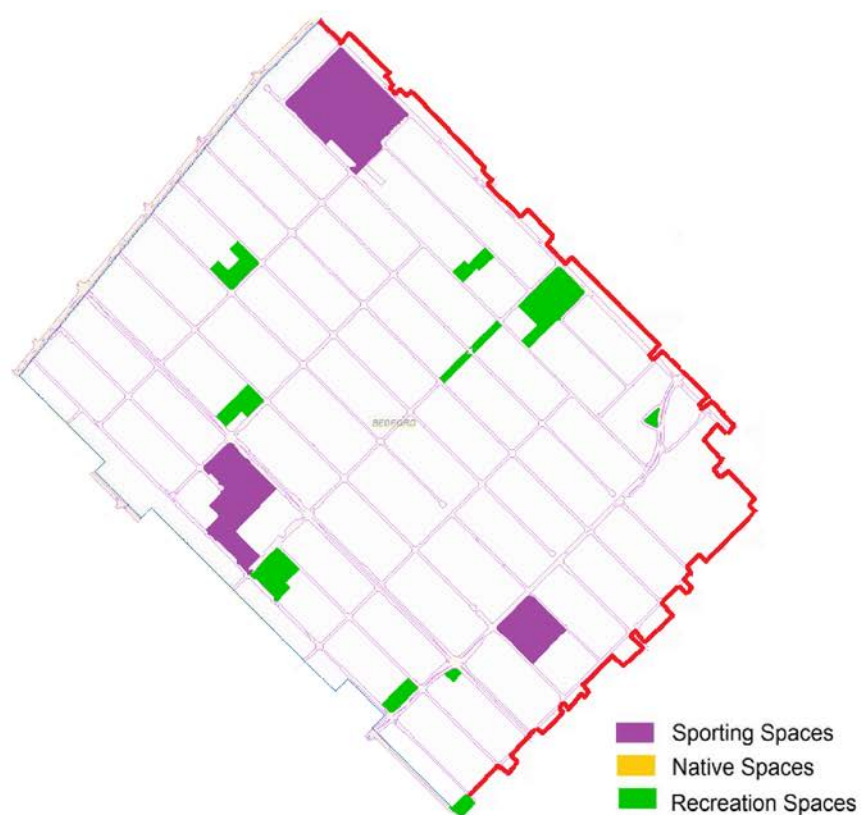
72% of properties within Bedford are within 400m of a Local Park. Local Parks include Gummery Reserve and Remembrance Park.

45% of properties are within 300m of a Pocket Park. Pocket Parks in Bedford include Lawrence Reserve and York Reserve.

### **9.5.4. Public Open Space Audit**

The POS audit found that the majority of POS within Bedford had children's play equipment (61.5%), however a lower percentage of POS (when compared with other suburbs within the City) contained seating or picnic facilities (46%). 53% of POS within Bedford does not have any lighting.

Figure 13 -Public Open Space in Bedford by Function



## **9.6. Embleton**

The Embleton area covers 172.33ha of the City.

### **9.6.1. Type and Function of Public Open Space**

There are seven parks and reserves within Embleton covering 12ha. Of the 12ha 58% consists of Sporting Spaces and 42% is Recreation Spaces. There are no Nature Spaces within Embleton.

There is one Sporting Space within Embleton which is considered to be a District Park.

There are six Recreation Spaces within Embleton. Of those two are considered Neighbourhood Parks, two are considered Local Parks and two are considered Pocket Parks.

### **9.6.2. Provision of Public Open Space**

POS accounts for 6.94% of the Embleton area. This is significantly lower than the State requirement of 10%.

Embleton currently has a provision of 4ha of POS per 1,000 people. This is above the standard 3.36ha per 1,000 people recommended. The population projection for Embleton is combined with Bedford and Bayswater. Their combined POS provision in 2026 is discussed in the Bayswater section below.

### **9.6.3. Accessibility**

Overall 85% of properties in Embleton are within 300m of some form of POS.

All residential properties within Embleton are within 2km of a District Park. The only District Park within Embleton is Wotton Reserve.

97% of properties in Embleton are within 800m of a Neighbourhood Park. Broun Park and McKenzie Reserve are examples of Neighbourhood Parks within Embleton.

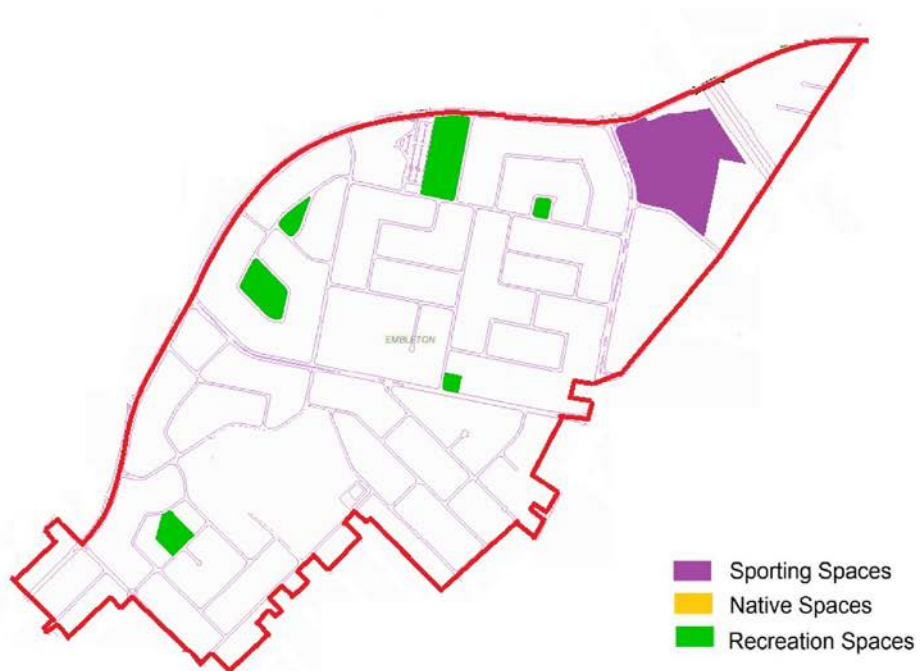
45% of properties in Embleton are within 400m of a Local Park. Local Parks within Embleton include Hawkins Reserve and Feredy Reserve.

54% of properties are within 300m of Pocket Parks. Examples of Pocket Parks in Embleton include Ockley Square Reserve and Irwin Reserve.

### **9.6.4. Public Open Space Audit**

The POS audit found that the majority of POS within Embleton contained children's play equipment (71%) and that 71% contained some form of seating or picnic facilities. Only one park in Embleton contains lighting or public toilet facilities.

Figure 14 - Public Open Space in Embleton by Function





## 9.7. Bayswater

The area of Bayswater covers 982.32ha of the City.

### 9.7.1. Type and Function of Public Open Space

There are 45 parks and reserves within the Bayswater area covering 115ha. Of the 115 ha of POS 23% is Sporting Spaces, 40% is Recreation Spaces and 37% is Nature Spaces.

There are five Sporting Spaces within the Bayswater area. Of these three are considered to be District Parks and two are Neighbourhood Parks.

There are 34 Recreation Spaces within the Bayswater area. Of these spaces one is considered a District Park, five are Neighbourhood Parks, nine are Local Parks and 19 are Pocket Parks.

There are six Nature Spaces within the Bayswater area. Of these three are considered District Parks and two are considered Local Parks and one is a Pocket Park. All of the Nature Spaces are a part of the Swan River Foreshore.

### 9.7.2. Provision of Public Open Space

POS accounts for 11.7% of the total area of Bayswater. This is higher than the 10% required by the State. It is noted that approximately 193ha of the Bayswater area is industrial land, if this area is excluded POS accounts for 14.6% of the area.

Bayswater currently has a provision of 7.93ha of POS per 1,000 residents. This is significantly higher than the 3.36ha per 1,000 residents required by the State.

The population for Bayswater, Bedford and Embleton is projected to increase to 24,990 by 2026. In the event the amount of POS remains the same in the three suburbs the provision of POS will be 6.3ha per 1,000 residents.

It is noted that the majority of POS for the combined Bayswater, Bedford and Embleton area is located in the suburb of Bayswater (115ha compared with 17ha in Bedford and 12ha in Embleton).

### 9.7.3. Accessibility

Overall 81% of properties in Bayswater are within 300m of some form of POS.

All residential properties within Bayswater are within 2km of a District Park. District Parks in Bayswater include Frank Drago Reserve and Riverside Gardens.

99% of properties in Bayswater are within 800m of a Neighbourhood Park. Halliday Park and Bert Wright Park are examples of Neighbourhood Parks within Bayswater.

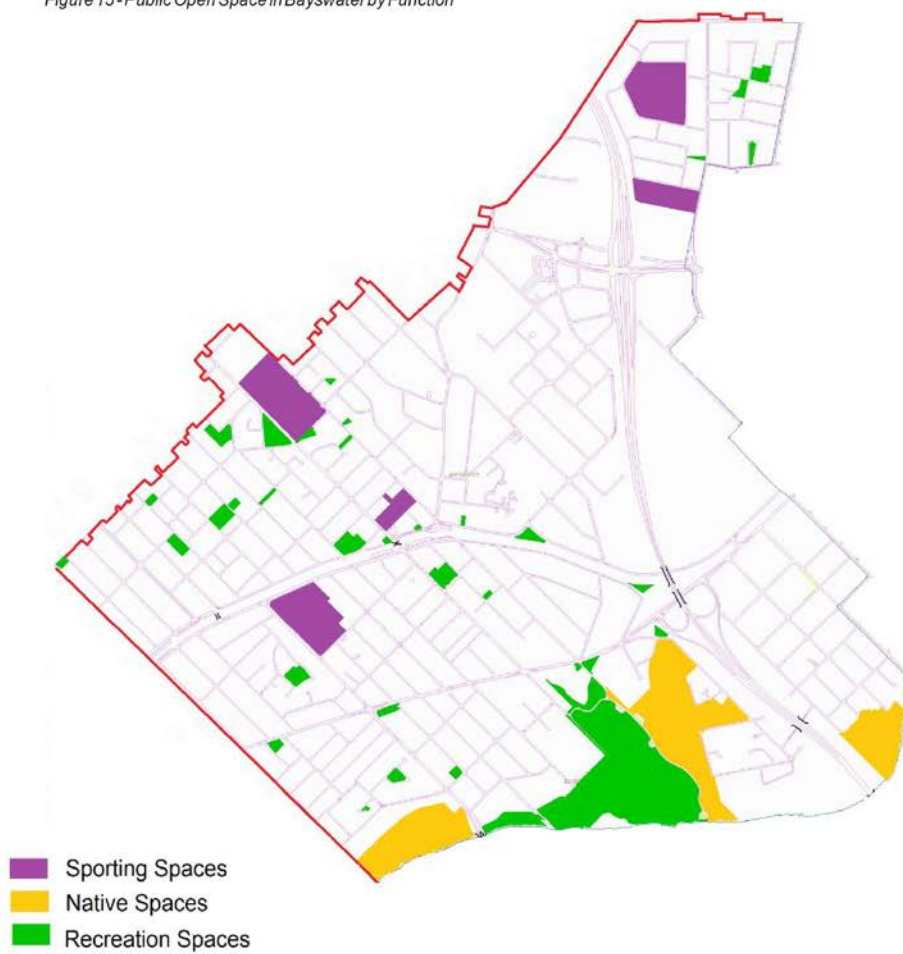
55% of properties in Bayswater are within 400m of a Local Park. Swan Lake Reserve and the Grace Hardie Memorial Gardens are examples of Local Parks.

56% of properties are within 300m of Pocket Parks. Examples of Pocket Parks in Bayswater include Ingle Reserve and Hamilton Reserve.

### 9.7.4. Public Open Space Audit

Bayswater has a lower percentage of POS with play equipment (44%) when compared with other areas within the City but has a higher percent of POS with public toilets (20%). 60% of POS within Bayswater has some form of seating / picnic facilities.

Figure 15- Public Open Space in Bayswater by Function



## **9.8. Maylands**

The suburb of Maylands covers 499.12ha of the City. For the purpose of this assessment the portion of Mount Lawley within the City will be included as a part of Maylands. The combined area of Mount Lawley and Maylands is 529.71ha.

### **9.8.1. Type and Function of Public Open Space**

There are 29 parks and reserves within Maylands over 98ha. Of the 98ha of POS 14% is Sporting Spaces, 64% is Recreation Spaces and 22% is Nature Spaces.

There are three Sporting Spaces within Maylands. Of these two are considered to be District Parks and one is a Neighbourhood Park.

There are 24 Recreation Spaces within Maylands. Of these six are considered District Parks, four are Neighbourhood Parks, four are Local Parks and 10 are Pocket Parks.

There are two Nature Spaces within Maylands. Both are considered to be District Parks and are located along the Swan River Foreshore.

### **9.8.2. Provision of Public Open Space**

POS accounts for 18.5% of the total area of Maylands. This is significantly higher than the 10% required by the State.

Maylands currently has a provision of 7.3ha of POS per 1,000 people. This is higher than the State standard. The population for Maylands is projected to increase to 15,750 by 2026. In the event no further POS is developed in Maylands it is anticipated that the provision of POS will drop to 6.2ha per 1,000 residents. This is still almost double the State requirement.

### **9.8.3. Accessibility**

Overall 89% of properties in Maylands are within 300m of some form of POS.

All residential properties within Maylands are within 2km of a District Park. District Parks in Maylands include Gibbney Reserve and Bardon Park.

97% of properties in Bayswater are within 800m of a Neighbourhood Park. Shearn Memorial Park and Tranby House Reserve are examples of Neighbourhood Parks within Maylands.

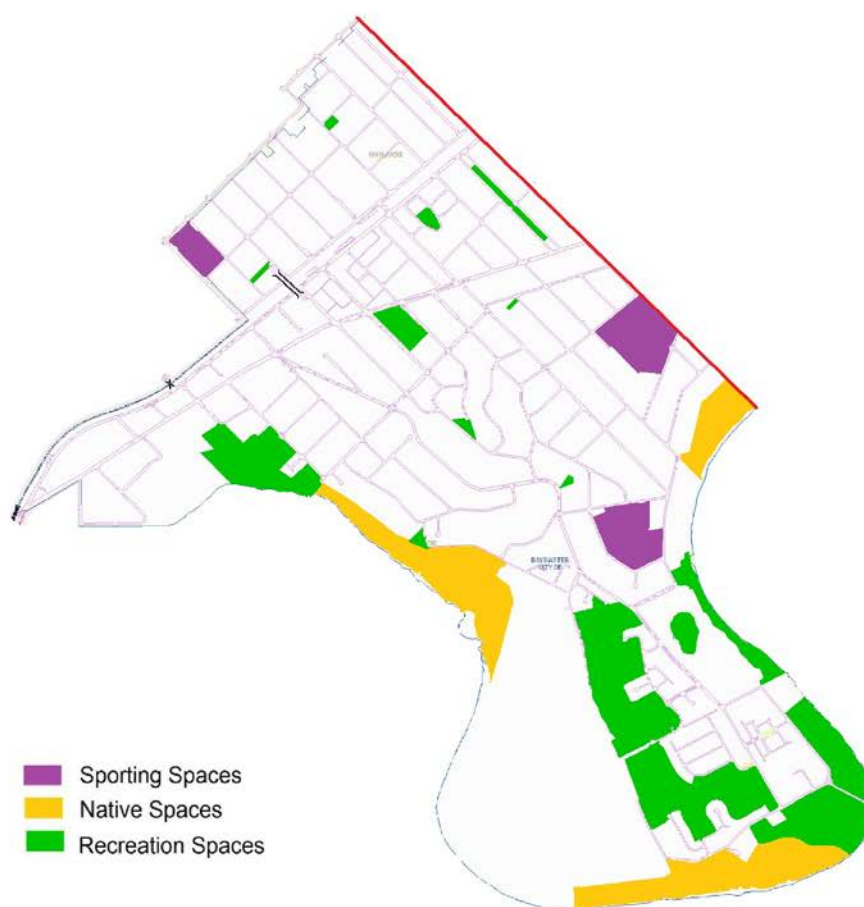
36% of properties in Maylands are within 400m of a Local Park. Charles Reserve and Plowmans Park are examples of Local Parks.

65% of properties in Maylands are within 300m of Pocket Parks. Examples of Pocket Parks in Maylands include Donald Park and Hinkler Park.

### **9.8.4. Public Open Space Audit**

The POS audit found that less than half of the POS in Maylands has a children's play equipment (44%). Over 72% of POS in Maylands has seating and / or picnic facilities, this is significantly higher than other areas within the City. 59% of POS within Maylands has some form of lighting.

Figure 16 -Public Open Space in Maylands by Function



### 9.9. Ownership of POS

The ownership of POS within the City is a mixture of State Government owned (and vested to the City via a management order) and City owned.

The City owns 48 of the parks within the City (28%). The majority of these are in Morley (12) and Bayswater (19). The State Government own 112 of the Parks within the City and the remaining 9 are owned by other agencies (Public Transport Authority, Main Roads and Water Corporation).

As the State Government owned POS is vested to the City for management the City is responsible for the maintenance and management of 94% of POS within the City.

### 9.10. Land Administration

A number of the City's POS spaces are leased out to community and sporting groups for their use. A number of these groups have a lease which permits exclusive use of buildings on the POS, as the buildings on the POS do not form a part of this strategy these leases have not been included in this section.

Table 7 - POS within the City of Bayswater

	Noranda	Morley	Bedford	Embleto	Bayswater	Maylands	Total
Total	29	46	13	7	45	29	169
Number							
Total Area of	132.93ha	69.37ha	16.89ha	11.84ha	115.1ha	97.79ha	443.92ha
Parks							
Percentage of	27%	6.63%	7.23%	6.874%	11.72%	18.46%	12.83%
Suburb							
<b>Number</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>5</b>	<b>3</b>	<b>21</b>
<b>o</b>	<b>29.41ha</b>	<b>26.05ha</b>	<b>11.24ha</b>	<b>6.82ha</b>	<b>26.54ha</b>	<b>13.82ha</b>	<b>113.88ha</b>
District	2	3	1	1	3	2	12
Sporting	27.4ha	18.52ha	5.84ha	6.82ha	21.25ha	11.45ha	91.28ha
Neighbourhood	1	3	2		2	1	9
Sporting	2.01ha	7.53ha	5.4ha		5.29ha	2.37ha	22.6ha
Local							
Sporting							
Pocket							
Sporting							
<b>Number</b>	<b>25</b>	<b>40</b>	<b>10</b>	<b>6</b>	<b>34</b>	<b>24</b>	<b>139</b>
<b>o</b>	<b>31.94ha</b>	<b>43.32ha</b>	<b>5.65ha</b>	<b>5.02ha</b>	<b>45.49ha</b>	<b>62.34ha</b>	<b>193.76ha</b>
<b>f Recreation</b>							
District		1			1	6	8
Recreation		10.21ha			26.65ha	48.72ha	85.58ha
n Spaces							
Neighbourhood	13	12	2	2	5	4	38
Recreation	25.7ha	23.38ha	2.71ha	3.39ha	8.92ha	8.83ha	72.55ha
Spaces							
Local	8	10	2	2	9	4	41
Recreation	5.4ha	6.07ha	1.45ha	1.17ha	6.15ha	3.09ha	24.97ha
n Spaces							
Pocket	4	17	6	2	19	10	63
Recreation	0.84ha	3.66ha	1.49ha	0.46ha	3.77ha	1.7ha	12.8ha
n Spaces							
<b>Number</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>2</b>	<b>9</b>
<b>o</b>	<b>71.58ha</b>	<b>0ha</b>	<b>0ha</b>	<b>0ha</b>	<b>43.07ha</b>	<b>21.63ha</b>	<b>136.28ha</b>
District Nature	1				3	2	6
Spaces	71.58ha				40.33ha	21.63ha	133.54ha
Neighbourhood							
Nature							
Local					2		2
Nature					2.59ha		2.59ha
Pocket					1		1
Nature					0.15ha		0.15ha



## 10. Gap Analysis and Opportunities

This section summarises the core issues identified during the POS audit and background research. It is acknowledged that 86% of all residential properties within the City are within 300m of some form of POS, however there are areas which have shortfalls in the provision of POS and issues relating to the function and quality of the POS.

### 10.1. Planning and Policy

D.C 2.3 was last reviewed in 2002 and is now over 15 years old. When D.C 2.3 was last reviewed the main form of infill development was through the subdivision of large lots. In recent years there has been a significant increase in the number of apartment complexes being developed, which D.C 2.3 does not consider when requiring the provision of POS.

Given the project significant increase in population and greater focus on medium / high density infill developed it is considered appropriate that, similar to large subdivisions, large apartment complexes be required to provide POS.

### 10.2. Gaps in the Provision of POS

#### 10.2.1. Areas not within 300m of any Type of POS

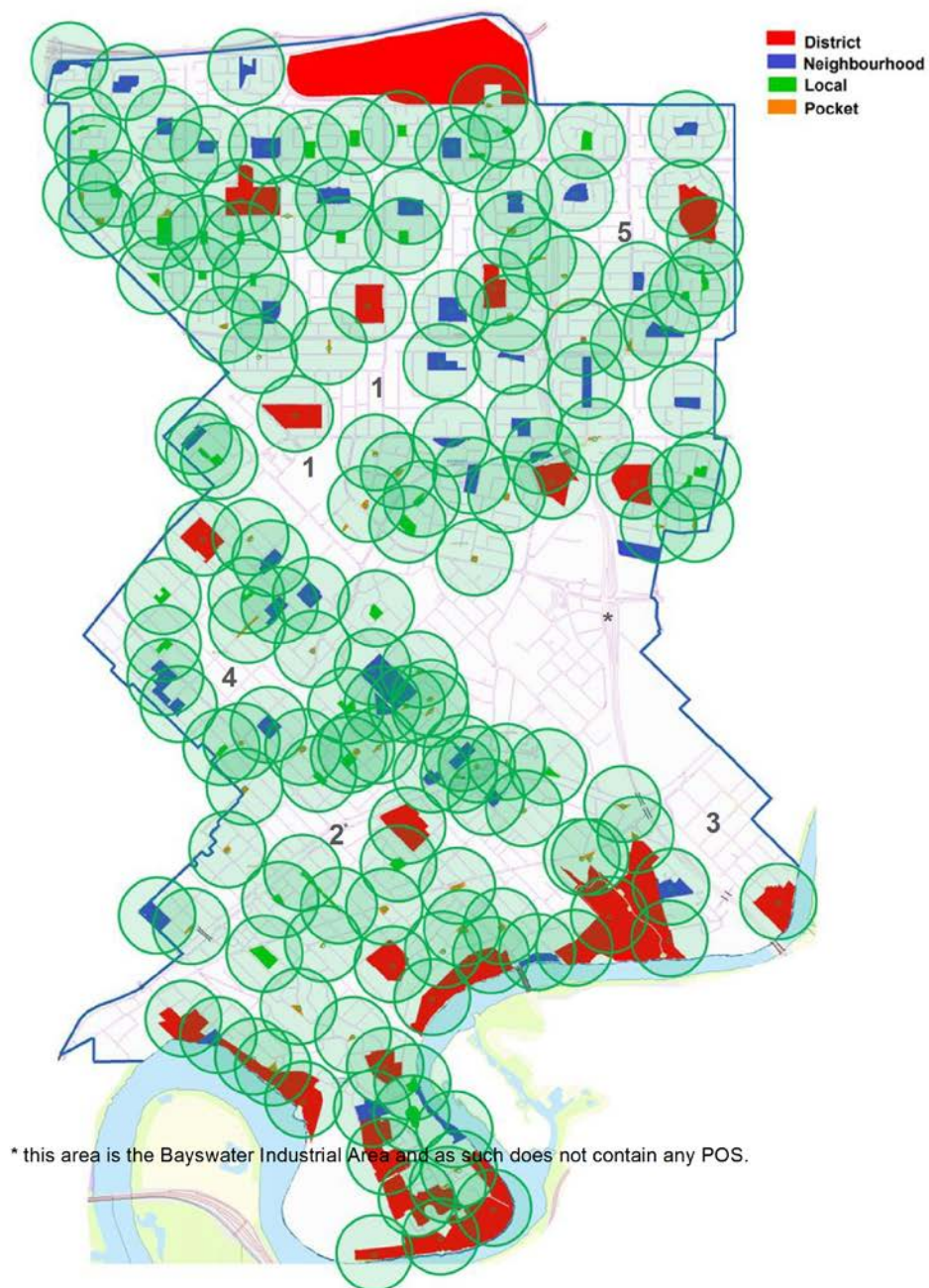
14% of the City is not within a 300m catchment of any type of POS within the City. The following areas have been identified as having a shortfall of POS within a walkable distance.

1. Morley Activity Centre and surrounds - the northern area of the activity centre has limited access to POS particularly the area bounded by Morley Drive to the north, Vera Street and the boundary of the activity centre plan to the south, Wellington Street to the west and Crimea Street to the east. It is noted that this area has recently been rezoned for higher densities in accordance with the Morley Activity Centre Plan which will increase the pressure on the already limited POS in the area. Additionally, the area along Crimea Street between Robinson Road and Morley Drive has limited access to POS. There is approximately \$281,000 available in cash-in-lieu funds to be spent in this area.
2. Bayswater (surrounding the Meltham train station) - the area to the north of the train line generally bounded by Sussex Street to the west, Grand Promenade to the east, Railway Parade to the south and Bowden Street to the north. There is also a small area south of the rail line along Grafton Road between Whatley Crescent and Cox Street which has limited access to POS. It is also noted that the area surrounding the Meltham train station has been identified for increased densities as a part of the Meltham Station Precinct Structure Plan which will increase the pressure on the already limited POS in the area. There is approximately \$641,000 available in cash in lieu funds in this area.
3. Bayswater (near the boundary with the Town of Bassendean) - the area generally bounded by Tonkin Highway to the west, the City's boundary with the Town of Bassendean to the east, Colwyn Road to the north and Hardy Road to the south. It is noted that there is some POS close by within the Town of Bassendean which does partially service this area. There is approximately \$93,737 available in cash in lieu funds in this area.
4. Bedford - A significant area in the centre of the suburb generally bounded by Drummond Street to the west, The Strand to the east, Clement Street to the north and Park Street to the south. There is approximately \$4,083 available in cash in lieu funds in this area. Given the limited funds available it is likely that municipal funds would be required to purchase additional POS in this area.
5. Beechboro Road - the area surrounding Beechboro Road north of Paringa Street, approximately two - three lots deep on each side of the road. There is currently no cash in lieu funds available in this

area. Given the lack funds available it is likely that municipal funds would be required to purchase additional POS in this area

The map below depicts the locations of the above areas.

Figure 17 - Gaps in the Provision of POS within the City of Bayswater.



#### 10.2.2. Neighbourhood Spaces

Only 1% of the residential properties within the City are not within an 800m catchment of a Neighbourhood Park. While this is a small portion of the City a significant percentage of properties are not within a Neighbourhood Park catchment and also not within 300m of any type of park as detailed above. The following areas have been identified as not being within a Neighbourhood Park catchment or within 300m of any type of POS:

- Bayswater (surrounding the Meltham train station) - the area south of Whatley Crescent between Kenilworth Street and Grafton Street and including the area south of Guildford Road between Garratt Road and Darby Street, north of Gilbert Street.

#### 10.2.3. Local Spaces

Only 47% of residential properties within the City are within a 400m catchment of a Local Park. The majority of Local Parks are clustered in Noranda surrounding Benara Road and in Bayswater near the town centre and between Guildford Road and Beaufort Street. However it is noted that while only 47% of properties are within 400m of a Local Park over 86% of properties within the City are within 300m of some form of POS.

#### 10.2.4. Sporting Spaces

A large percentage of the Sporting Spaces within the City are in Noranda (31%). There are significantly fewer sport spaces in the southern portion of the City, particularly south of the rail line, however the southern portion of the City has greater access to POS along the river foreshore.

#### 10.2.5. Recreation Spaces

Recreation Spaces are relatively evenly spread across the City. However there are fewer in the southern portion of the City. This is concerning as it is predicted most of the population growth will occur in these areas (surrounding the City's train stations and major roads). It is noted that a number of the Sporting Spaces within the City have Recreation Spaces surrounding the playing fields, these areas have not been counted as Recreation Spaces in the audit as only the primary use of each area of POS was recorded. There is potential for the areas surrounding playing fields to be more utilised as Recreation Spaces.

#### 10.2.6. Nature Spaces

Overall the City has a relatively high supply of Nature Spaces however they are focused along the river foreshore in the south and Lightning Swamp in the north. Through the centre of the City there are no Nature Spaces.

The City's biodiversity strategy identifies linkages between Lightning Swamp in the north and the river foreshore in the south to encourage biodiversity linkages.

#### 10.2.7. Areas of Increased Density

The greatest population growth is anticipated to occur in Bayswater (including the area surrounding the Meltham train station), Morley and Maylands. The City has recently undertaken structure planning processes in these areas to accommodate this growth.

- The Bayswater Town Centre is very well serviced by POS as it has three Neighbourhood Parks within the town centre and is within close proximity of two District Parks and the Swan River foreshore. In accordance with the draft Bayswater Town Centre Structure Plan the area is proposed to have significantly higher residential densities and the POS within the area needs to be able to support the proposed population growth.



- The Morley Activity Centre has been identified as having limited public open space. While there are some parks on the edges there is no POS in the heart of the activity centre. This area has been identified by the City and the State planning framework as an area for significant increases in density, with an anticipated 8,000 additional dwellings by 2030. In order to accommodate the significant increase in population additional POS and upgrades to existing POS will be required to meet their needs.
- The Maylands Town Centre is relatively well serviced by POS. The RISE provides some POS in the town centre and there are two Local Parks in the surrounding area. In 2009 Maylands was rezoned for increased density and has been slowly increasing the residential density since. To accommodate the increased population upgrades to the existing POS may be required.
- The Meltham Station Precinct has been identified as having very limited POS. Currently there is no POS within the station precinct itself, there are three Local Parks in the surrounding area and one District Park, however it is noted that access to the District Park is limited as it is often used by sporting clubs. The Meltham Station Precinct has recently been rezoned for significantly higher densities and will need more POS to support the increased population.
- There is an opportunity for the City to improve the streetscapes in the activity centres, town centres and station precincts. These areas have been identified for increased densities however there is limited opportunity for increasing the amount of POS available. Streetscape improvements to increase tree canopy, creating meeting spaces and more walkable environments may help provide some of the amenity of POS without increasing the amount of POS available.

### 10.3. Demographic Changes

The City's population is projected to significantly increase by 2026. To accommodate the changing population the following opportunities and gaps have been identified:

- It is anticipated that all suburbs within the City will experience a growth in the percentage of youth (0-19 year olds). Currently there is limited community engagement with this age group. To better plan for this age group using the City's POS more emphasis should be placed on engaging this age range during the community engagement to ensure POS within the City is meeting their needs.
- Maylands is projected to have a significant increase in the percentage of 35-54 year olds. Often when planning POS this age group is not specifically targeted when considering the types of spaces provided. To ensure POS in Maylands meets the needs of this age group more emphasis should be placed on engaging this age range during the community engagement.
- Further due to the projected demographics it is considered that more Recreation Spaces may be required in Maylands to meet the needs and expectations of the growing 35-54 year old population.
- As the City's population of working aged residents grows, the times that areas of POS are used may change to be after work. To ensure this age group is able to use POS the City may need to investigate increased lighting and safety precautions to enable them to use areas of POS outside of daylight hours.
- The City's population is becoming increasingly multicultural. Currently there is limited community engagement with these demographics. To better plan for these demographics using the City's POS more emphasis should be placed on engaging these demographics during the community engagement to ensure POS within the City is meeting their needs.
- Due to reducing lot sizes and increased apartment living greater pressure will be placed on the City's areas of POS due to the loss of private open space.
- It is anticipated that the City will see an increase in the percentage of older adults. All areas of POS need to be accessible to older adults.

### 10.4. Environmental Changes

The City's climate is becoming increasingly warmer and dryer and there is opportunity for the City to better manage the impact of the changing climate by:

- Reducing the amount of turfed / grass areas as they require a lot of water to maintain and often is not the best use of space. There is opportunity for the City to identify underutilised areas of turf / grass and replace them with nature gardens or hydro zoning to reduce water usage throughout the City.

- Increasing the amount of trees within areas of POS and within the streetscapes. There is an opportunity to help reduce the impact of urban heat island effect by planting trees to reduce the temperature in localised areas.



## 11. Implementation Plan

The Implementation Plan identifies a number of on-ground actions that will assist to implement some of the strategies of the POS Strategy, including the action timeframes, required resources and the authority responsible for implementing the actions which are subject to the following:

- The timeframes in the below table are indicative only and may vary due to changing circumstances, and the City of Bayswater priorities and budgetary considerations at the time.
- The costings in the above table are indicative only and will need to be further refined based on more details, such as detailed design, and procurement processes.
- The progress and effectiveness of the Implementation Plan will be monitored through ongoing compliance data and evaluation.

The recommended timeframes are based on:

- Short Term (1-2 years)
- Medium Term (3-5 years)
- Long Term (5+ years)

The above information identified that the City's climate is currently experiencing change. The following key issues were identified in relation to the provision and protection of an environmentally sustainable POS network:

- The City's climate is becoming increasingly dryer and warmer, to help mitigate this, the City needs to reduce the amount of water used on POS through native plantings and reducing the amount of turfed areas within the City.
- The City has a number of environmentally significant areas, including the Swan River Foreshore and Lightning Park. With an increasing population there is more pressure on these areas as more people want to visit them. The City needs to manage how these areas are used to find a balance between people using these areas and protecting their environmental integrity.

The actions identified below provide guidance on how to address these key issues when planning for POS within the City.

No.	Action	Estimated Timeframe	Estimated Resources	Responsibility / Collaboration
<b>Strategic Direction 1: Provide a public open space network which is environmentally sustainable and protects areas of environmental significance.</b>				
1.1	Implement the actions identified in the collective biodiversity strategy.	Short Term	Within existing staff resources.	City of Bayswater
1.2	Utilise the existing street verges to increase areas of landscaping and create links between areas of POS.	Medium Term	To be undertaken as a part of the upgrades of POS.	City of Bayswater
1.3	Consider native plantings and hydro zoning to reduce water consumption.	Medium Term	Within existing staff resources.	City of Bayswater

1.4	Enhance biodiversity and amenity by increasing tree plantings in and around existing areas of public open space, particularly in parks identified as a part of the biodiversity network.	Medium Term	To be undertaken as a part of the tree planting season within existing staff resources.	City of Bayswater
1.5	Introduce management plans for areas identified as environmentally significant.	Long	\$35,000 per management plan.	City of Bayswater
1.6	Investigate potential to repurpose underutilised turfed areas for Nature Spaces.	Long	Within existing staff resources.	City of Bayswater

The following key issues were identified in relation to the accessibility, safety and connectivity of the POS network:

- There is limited connectivity between community facilities and significant areas of POS. To encourage the use of significant areas of POS accessibility needs to be improved.
- The audit of POS found that there are limited areas of POS which contain footpaths within the POS. To ensure POS is accessible to all foot paths connecting play spaces with areas of POS to the local foot path network should be developed.
- Anecdotally there are concerns that with the leasing of POS to sporting club that POS will become increasingly privatised and not readily available for the general public.

The actions identified below provide guidance on how to address these key issues when planning for POS within the City.

No.	Action	Estimated Timeframe	Estimated Resources	Responsibility / Collaboration
<b>Strategic Direction 2: Ensure the public open space network is well connected, safe and accessible to all.</b>				
2.1	Ensure lighting and footpaths are considered as a part of all upgrades to Neighbourhood, District and Regional public open space within the City.	Short Term	To be undertaken as a part of the upgrades of Neighbourhood, District and Regional POS.	City of Bayswater
2.2	Ensure planning for areas surrounding public open space actively enhance the perception of surveillance and safety.	Medium Term	Within existing staff resources.	City of Bayswater
2.3	Develop a policy to ensure leased areas of public open space remain accessible to all not just the clubs/groups which lease the spaces.	Medium Term	Within existing staff resources.	City of Bayswater

2.4	Improve footpaths and streetscapes between community facilities and regional / district open space to provide better access.	Long Term	To be undertaken as a part of the upgrades of Neighbourhood, District and Regional POS.	City of Bayswater
2.5	Investigate options of incorporating POS as part of existing libraries, recreation centres and other community significant buildings, in areas which are deficient in POS.	Long Term	To be undertaken when existing facilities are reviewed with existing staff resources.	City of Bayswater
2.6	Ensure all abilities access will be incorporated when planning / designing play spaces in accordance with the Play Space Strategy	Long Term	To be undertaken when developing / redeveloping play spaces with existing staff resources.	City of Bayswater
2.7	Improve linkages within public open space by providing shade and lighting where appropriate in accordance with Play Space Strategy.	Long Term	To be undertaken when developing / redeveloping play spaces with existing staff resources.	City of Bayswater

The POS audit identified sections of the City where properties are not within walking distance of high quality POS. The primary areas identified as having a lack of POS were:

- Bayswater - surrounding the Meltham Train Station
- Bayswater - near the industrial park;
- Bedford;
- Morley Activity Centre; and
- Embleton.

Additionally it is acknowledged that the Maylands and Bayswater town centres are anticipated to have a significant increase and population, which will increase the pressure on their existing areas of POS.

The following actions have been identified to help increase the number of properties within the City which are within walking distance of POS.

No.	Action	Estimated Timeframe	Estimated Resources	Responsibility / Collaboration
<b>Strategic Direction 3: Ensure that all residential properties are within walking distance of high quality public open space.</b>				
3.1	Acquire land to increase the amount of public open space in the following areas:			
	<p>Morley - Activity Centre</p> <ul style="list-style-type: none"> <li>Work with the land owners to develop a town square at the intersection of Progress Street and Bishop Street as a part of the Galleria Shopping Centre redevelopment.</li> </ul>	Short Term	To be undertaken as a part of the Galleria Shopping Centre redevelopment at the cost of the land owner.	City of Bayswater
	<p>Bayswater - Surrounding the Meltham Train Station</p> <ul style="list-style-type: none"> <li>Work with the Water Corporation to repurpose the existing drainage basin, at 35 Grand Promenade, into public open space.</li> <li>Use cash in lieu funds to purchase land between Grafton Road and Grosvenor Road for public open space. Use the public open space assessment framework to determine suitability.</li> </ul>	<p>On going</p> <p>Medium Term</p>	<p>Dependent on the works to be undertaken, approximately \$100,000</p> <p>Dependent on the value of the land identified. (\$641,000 available in cash in lieu funds in this area)</p>	<p>City of Bayswater and Water Corporation</p> <p>City of Bayswater</p>
	<p>Bayswater - Near the Industrial Park</p> <ul style="list-style-type: none"> <li>Use cash in lieu funds to purchase land between Tonkin Highway, Colwyn Road, Hardy Road and the boundary with the Town of Bassendean for public open space. Use the public open space assessment framework to determine suitability.</li> </ul>	Long Term	Dependent on the value of the land identified. (\$93,737 available in cash in lieu funds in this area)	City of Bayswater

	<p>Bedford</p> <ul style="list-style-type: none"> <li>Use cash in lieu funds to purchase land between Drummond Street, Shaftesbury Avenue, Catherine Street and Beaufort Street for public open space. Using the public open space assessment framework to determine suitability.</li> </ul>	Long Term	<p>Dependent on the value of the land identified. (\$4,083 available in cash in lieu funds in this area). Given the limited funds available it is likely that municipal funds may be required to purchase additional POS.</p>	City of Bayswater
	<p>Morley - Elsewhere</p> <ul style="list-style-type: none"> <li>Use cash in lieu funds to purchase land along Crimea Street between Robinson Road and Morley Drive for public open space. Use the public open space assessment framework to determine suitability.</li> </ul>	Long Term	<p>Dependent on the value of the land identified. (depending on the land identified there is approximately \$281,000 available in cash in lieu funds in this area)</p>	City of Bayswater
	<p>Use available funds to purchase land along Beechboro Road between Benara Road and Chaffers Street for public open space. Use the public open space assessment framework to determine suitability.</p>	Long Term	<p>Dependent on the value of the land identified. (There are no cash in lieu funds in this area). Given the lack funds available it is likely that municipal funds may be required to purchase additional POS.</p>	City of Bayswater

	<p>Embleton</p> <ul style="list-style-type: none"> <li>Use available funds to purchase land between Maurice Street and Collier Road for public open space. Use the public open space assessment framework to determine suitability.</li> </ul>	Long Term	Dependent on the value of the land identified. (\$2,749 available in cash in lieu funds in this area). Given the limited funds available it is likely that municipal funds may be required to purchase additional POS.	City of Bayswater
3.2	Identify and retain areas of public open space which links to or improves access to other areas of public open space.	Short Term	Within existing staff resources.	City of Bayswater
3.3	Develop streetscape improvement plans within the town centres to increase amenity and provide some of the benefits of public open space.	Short Term	\$40,000 per town centre. (Morley and Bayswater Streetscape Plans were included on the 2018/19 budget)	City of Bayswater
3.4	Work with the Water Corporation to repurpose unused portions of drainage reserves to be used as public open space.	On going	Dependent on the drainage reserve identified and the works required, within existing staff resources.	City of Bayswater
3.5	<p>Work with local schools and other private institutions to develop agreements to allow public access to ovals when they are not being used.</p> <p>Undertake a priority focus on the areas with a known deficiency of public open spaces including Morley, Bedford and Embleton.</p>	Medium Term	Within existing staff resources.	City of Bayswater



The City's population is anticipated to become larger and more multicultural. The following key issues were identified in the City's current approach to providing POS within the City:

- The community engagement undertaken prior to the redevelopment of POS often does not reach all users of the POS.
- There is currently no long term plans for on-going upgrades to significant areas of POS.

The actions identified below provide guidance on how to address these key issues when planning for POS within the City.

No.	Action	Estimated Timeframe	Estimated Resources	Responsibility / Collaboration
<b>Strategic Direction 4: Ensure that the public open space network provides for the community's changing and growing needs.</b>				
4.1	Engage with the community on upgrades and redevelopment of areas of public open space in accordance with the City's Community Engagement Framework.	Short Term	Within existing staff resources.	City of Bayswater
4.2	Develop master plans for Regional / District Spaces as required to utilise them to their full potential.	Short/ Medium Term	\$80,000 per reserve masterplan (Pat O'Hara Reserve was included in 2018/19 budget)	City of Bayswater
4.3	Work with the community to redesign and monitor underutilised public open space.	Long Term	Within existing staff resources.	City of Bayswater

The POS audit identified the location of all types and classifications of POS within the City and any deficiencies. These areas are detailed in the gap analysis above. The following actions have been identified to help ensure there is a range of POS types and classifications throughout the City.

No.	Action	Estimated Timeframe	Estimated Resources	Responsibility / Collaboration
<b>Strategic Direction 5: Ensure there is a range of public open space types and classifications throughout the City.</b>				
5.1	Investigate repurposing space around the edges of Sporting Spaces for Nature Spaces, particularly in Morley, Bedford and Embleton which currently have no Nature Spaces.	Medium Term	Within existing staff resources.	City of Bayswater

The review of planning documents established the City's and the State Government's position on POS. The following key issues were identified with the current planning policy framework:

- The current SPP 2.3 has not been reviewed since 2006 and requires a review to align with current planning practices.
- Since the last review of SPP 2.3 the State Government has developed Perth and Peel @3.5 Million which requires the City to significantly increase densities in town centres, activity centres, station precincts and activity corridors. Most of this development is likely to occur through the provision of multiple dwelling developments however there is currently no requirement under SPP 2.3, or any other document, for multiple dwellings to provide POS (or cash in lieu of POS) to support the

increased population density.

- The City's Long Term Financial Plan identifies a number of projects to be undertaken in the next 10 years which will need to consider the outcomes of this Strategy.

The actions identified below provide guidance on how to address these key issues.

No.	Action	Estimated Timeframe	Estimated Resources	Responsibility / Collaboration
<b>Strategic Direction 6: Ensure appropriate planning and policy considerations are developed to support the retention and development of public open space.</b>				
6.1	The development of the Play Space Strategy, Recreation Facilities Plan and Community Recreation Plan is to consider the key issues identified in this Strategy.	Short Term	Within existing staff resources.	City of Bayswater
6.2	Investigate a scheme amendment or other planning mechanism to require public open space contributions for multiple dwelling developments throughout the City.	Short Term	Within existing staff resources.	City of Bayswater
6.3	Support increased densities surrounding areas of public open space.	Short Term	Within existing staff resources.	City of Bayswater
6.4	Advocate the State Government to review Development Control Policy 2.3 - Public Open Space in Residential Areas to align it with current community expectations.	Medium Term	Within existing staff resources.	City of Bayswater

## 12. Monitor and Review

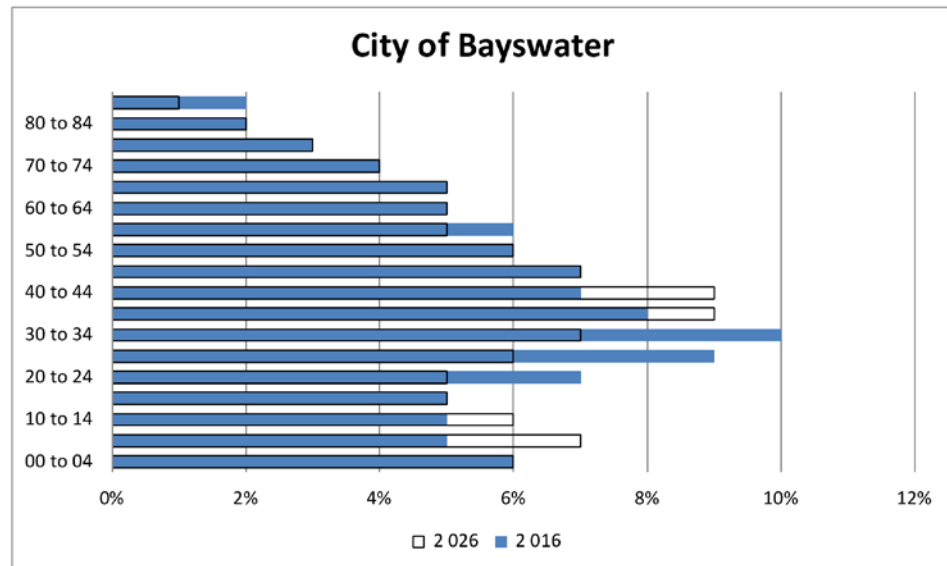
The Strategy will be required to be reviewed periodically. It is recommended the Strategy be reviewed every five years in conjunction with the Local Planning Strategy. The City will review the success of the Strategy using the following matrix:

Criteria	Measure of success		
	Successful	Average	Ineffective
Total area of POS within the City.	Increase in the amount of POS.	No increase or reduction in the amount of POS.	Reduction in the amount of POS.
Residential properties within walking distance of some form of POS.	Increase in the percentage of properties within walking distance of POS.	No increase or reduction in the percentage of properties within walking distance of POS.	Reduction in the percentage of properties within walking distance of POS.
Overall amount of POS per 1,000 residents.	Increase in the amount of POS per 1,000 residents.	No increase or reduction in the amount of POS per 1,000 residents	Reduction in the amount of POS per 1,000 residents

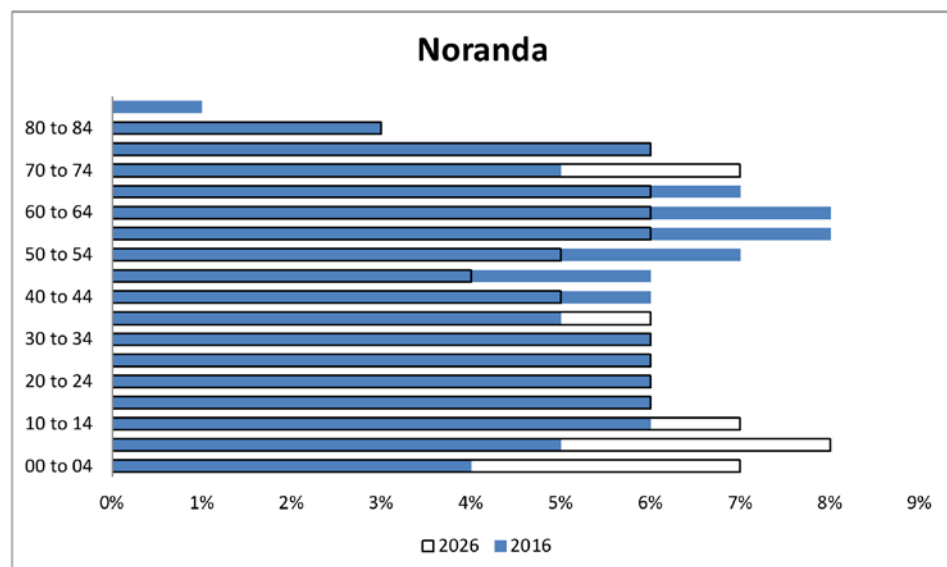
This Strategy is a long term plan outlining future actions and recommendations for POS within the City. It is recognised that the above timeframes are indicative only and are reliant on budget allocation and City priorities.

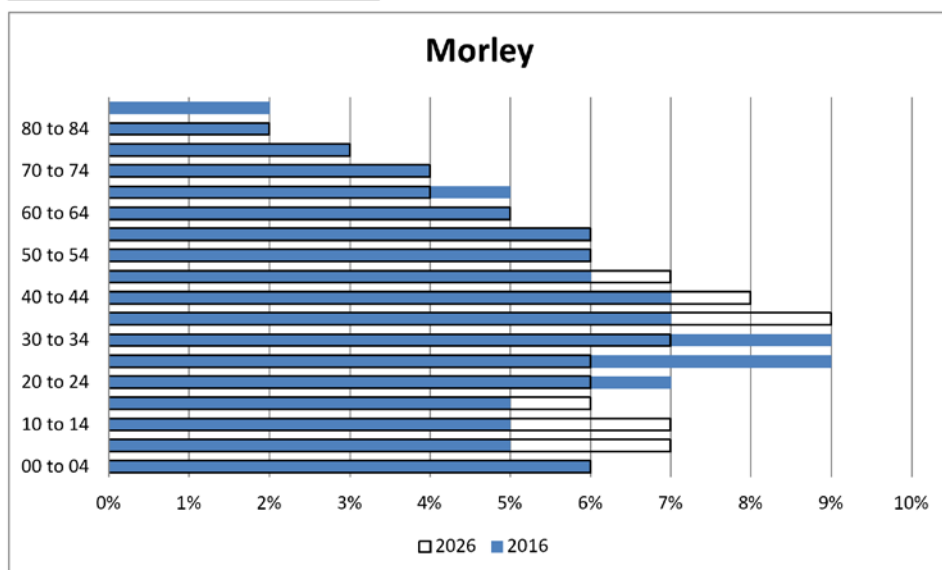
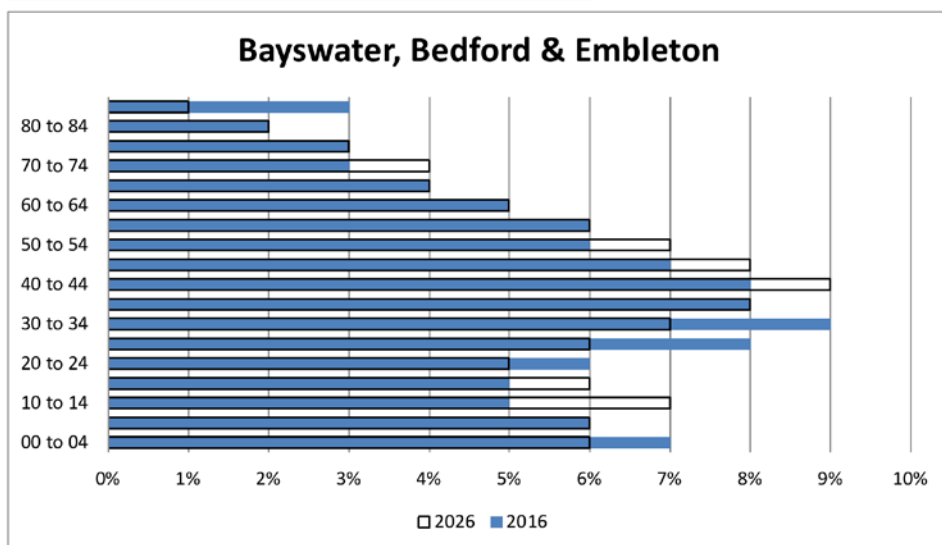
## Appendix 1- Population Graphs

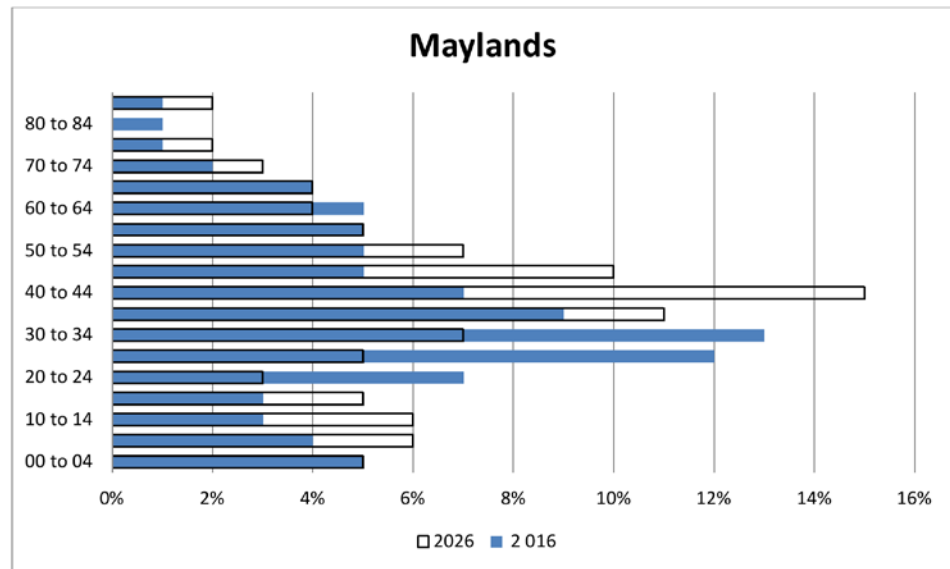
### City of Bayswater - Projected Population Growth



### Noranda- Projected Population Growth



Morley - Projected Population GrowthBayswater, Bedford and Embleton - Projected Population GrowthMaylands - Projected Population Growth





## Appendix 2 - Public Open Space Audit Results

Summary Table

	Noranda	Morley	Bedford	Embleton	Bayswater	Maylands	City
<b>Total POS</b>	29	46	13	7	45	29	169
<b>Park Functions</b>							
Sporting	3	6	3	1	5	3	21
Recreation	25	40	10	6	34	24	139
Native	1	0	0	0	6	2	9
<b>Park Type</b>							
District	3	4	1	1	7	10	26
Neighbourhood	14	15	4	2	7	5	47
Local	8	10	2	2	11	4	37
Pocket	4	17	6	2	20	10	49
<b>Activities in the POS</b>							
Tennis	1	2	0	2	1	1	7
Soccer	1	3	3	0	2	3	12
Football	2	1	1	0	2	0	6
Netball/ basketball (grass/hardcourts)	1	0	1	0	0	1	3
Cricket	1	2	3	0	4	3	13
Baseball	2	2	1	0	1	0	6
Fitness Circuit	0	0	0	0	0	0	0
Basketball/netball hoops	6	2	0	0	3	1	12
Hockey	0	0	0	0	0	0	0
Athletics	1	1	0	0	0	0	2
Rugby	0	1	0	0	0	0	1
Skateboarding/BMX	0	1	1	1	0	0	3
Children's playground	24	28	9	5	20	13	99
<b>Water Features</b> (either a lake/pond,	Only 3 parks have	Only 4 Parks have	Only 2 Parks have	Only 1 Park has	Only 7 Parks have water	22 Parks have a water	39 Parks have a water

water feature, stream or wetlands)	features	features	features	feature			
<b>Trees*</b>							
No trees	0	11	1	0	2	1	15
1-50 trees =1	21	28	9	5	33	16	112
50-100 trees =2	7	5	3	2	6	4	27
More than 100 trees	1	2	0	0	4	7	14
Perimeter all sides	7	13	7	2	16	19	64
Perimeter some sides	17	15	5	3	21	12	73
Along walking paths	2	5	1	0	11	22	41
Random throughout the POS	26	36	9	5	37	1	114
<b>Walking Paths</b>	10	4	3	0	16	18	51
Shade on walking							
Very poor	0	0	0	0	4	2	6
Poor	4	4	0	0	10	1	19
Medium	1	2	1	0	2	8	14
Good	0	6	2	0	2	6	16
Very good	1		0	0	28	1	30
Not applicable as there	19	38	10	7		11	85
<b>Playgrounds</b>							
No play equipment	5	18	5	3	24	17	72
Play equipment without cover or shade	15	17	5	1	8	5	51
Partial man-made cover shade	9	8	3	3	11	6	40
Total man made cover shade	0	3	0	0	2	1	6
<b>Dog Parks</b>	12	10	6	3	18	9	58
<b>Reticulation</b>	24	31	13	6	22	17	113
<b>Facilities*</b>							
BBQ facilities	1	1	2	5	6	5	20
Seating	18	25	6	4	27	21	101
Picnic tables	12	14	3	5	20	15	69

Kiosk/café	1	29	5	0	0	1	36
Public access toilets	3	2	2	1	9	8	25
Public art	1	1	5	0	2	1	10
Car parking	9	8		3	15	14	49
<b>Lighting*</b>							
Around courts, buildings, BBQ and play equipment	5	7	0	1	9	9	31
Along paths	4	3	1	0	5	10	23
Perimeter all sides	0	1	0	0	0	0	1
Perimeter some sides	0	4	1	1	1	0	7
Random throughout	2	4	2	0	11	15	34
No lighting within POS	22	34	4	6	29	12	107

\*POS may have more than one of these things (i.e. a BBQ and public toilets, or lighting / trees along the perimeter as well as footpaths) so may not equal the total number of parks within the area.

### Appendix 3 - POSDAT Tool

#### PUBLIC OPEN SPACE DESKTOP AUDITING TOOL (POSDAT)

i) Auditor Name \_\_\_\_\_ ii) Date \_\_\_\_\_  
 iii) uid \_\_\_\_\_ iv) Suburb \_\_\_\_\_  
 v) Park name \_\_\_\_\_  
 vi) Street 1 \_\_\_\_\_ vii) Street 2 \_\_\_\_\_

#### Activities

1. What type of activities is the space designed for? **(Circle an answer for each activity)**

Tennis	0=No 1=Yes
Soccer	0=No 1=Yes
Football	0=No 1=Yes
Netball/basketball (grass/hardcourts)	0=No 1=Yes
Cricket	0=No 1=Yes
Baseball	0=No 1=Yes
Fitness circuit	0=No 1=Yes
Basketball/netball hoops	0=No 1=Yes
Hockey	0=No 1=Yes
Athletics	0=No 1=Yes
Rugby	0=No 1=Yes
Skateboarding/BMX	0=No 1=Yes
Children's playground	0=No 1=Yes
Other	_____

#### ACTION

**Digitise a point in GIS to the middle of the children's playground. If there is more than one playground digitize a point to each playground.**

Playground digitized 0=N/A 1=Yes

## ENVIRONMENTAL QUALITY

2. Is the POS on the beach/river foreshore? 0=No 1=Yes

3. Is there a water feature present? **(Circle an answer for each feature)**

Lake/Pond 0=No 1=Yes

Water fountain/feature 0=No 1=Yes

Stream 0=No 1=Yes

Wetlands 0=No 1=Yes

4. Which, if any, of the following features are present? **(Circle an answer for each feature)**

Waterbirds 0=No 1=Yes

Other Wildlife` 0=No 1=Yes

Gardens 0=No 1=Yes

No features 0=No 1=Yes

5. Estimate the approximate number of trees present **(Circle one answer only)**

No trees =0

1-50 trees =1

50-100 trees =2

More than 100 trees =3

6. Where are the trees placed? **(Circle an answer for all)**

Perimeter all sides 0=No 1=Yes

Perimeter some sides 0=No 1=Yes

Along walking paths 0=No 1=Yes

Random throughout the POS 0=No 1=Yes

7. (a) Are there walking paths within or around the POS? 0=No 1=Yes

(b) Shade along paths **(Circle one only)**

Not applicable as there are NO paths =5

Very poor (little or no shade) =0

Poor (canopies of trees don't touch and trees spread apart) =1

Medium (canopies don't touch but trees close together) =2

Good (canopies of some trees touch) =3

Very Good (canopies of many trees touch) =4

8. Is the children's playground shaded? **(Circle one only)**

No play equipment =0

Play equipment without cover or shade =1

Partial man-made covershade =2

Total man-made covershade =3

9. Is the children's playground fenced? 0=No 1=Yes 2=N/A

10. Is there evidence that the grass is reticulated? 0=No 1=Yes

#### DOGS

11. Are dogs allowed in the POS? 0=No 1=Yes 2= No dog information

#### AMENITIES

12. Which of the following are present? **(Circle an answer for all)**

Barbeque facilities 0=No 1=Yes

Seating 0=No 1=Yes

Picnic tables 0=No 1=Yes

Kiosk /café 0=No 1=Yes

Public access toilets 0=No 1=Yes

Public art (e.g. murals, sculptures) 0=No 1=Yes

Car parking facilities 0=No 1=Yes

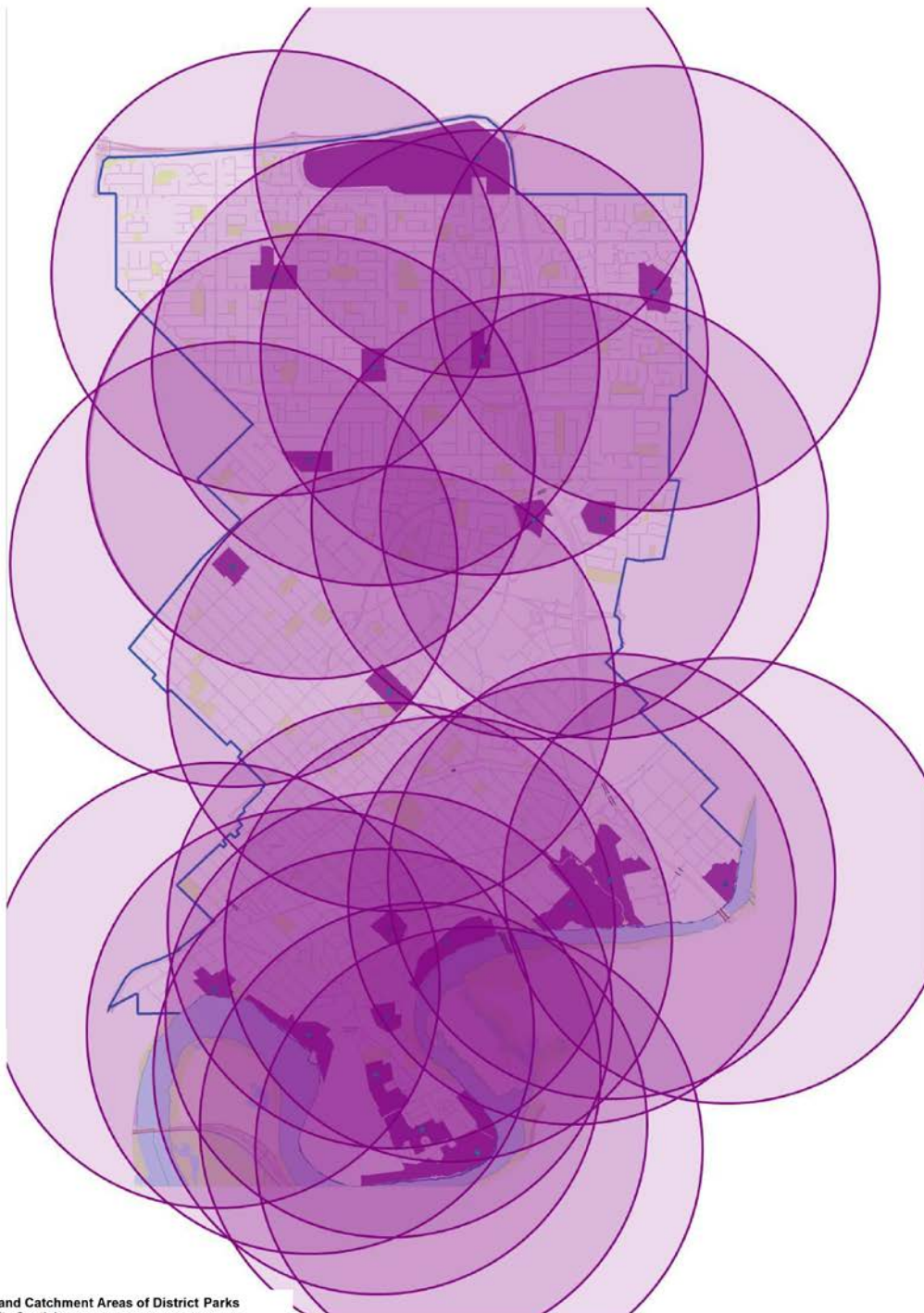


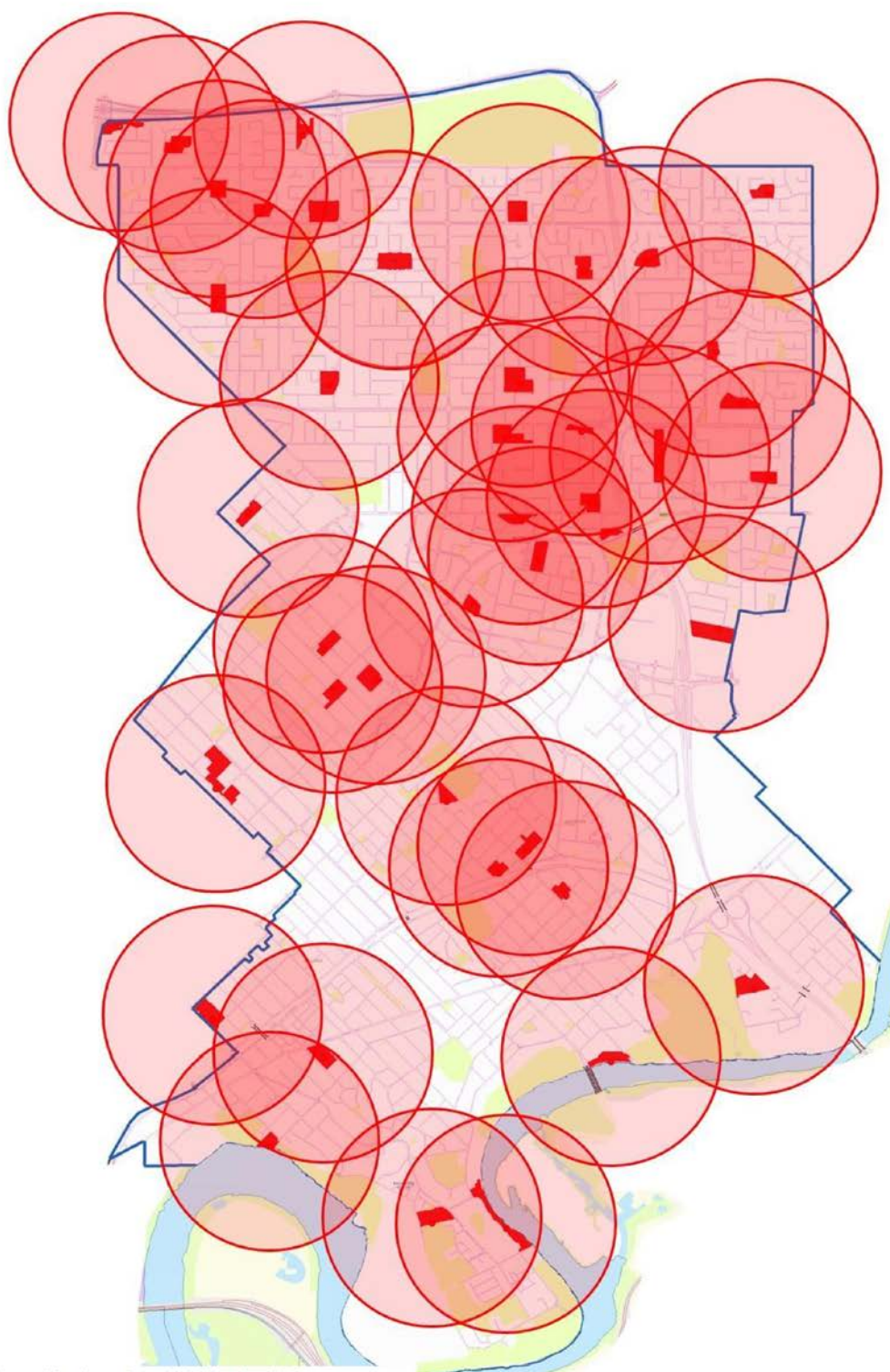
SAFETY
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13. Where is lighting located? *(Circle an answer for all)*

Around courts, buildings, BBQ and play equipment	0=No 1=Yes
Along paths	0=No 1=Yes
Perimeter all sides	0=No 1=Yes
Perimeter some sides	0=No 1=Yes
Random throughout	0=No 1=Yes
No lighting within POS	0=No 1=Yes

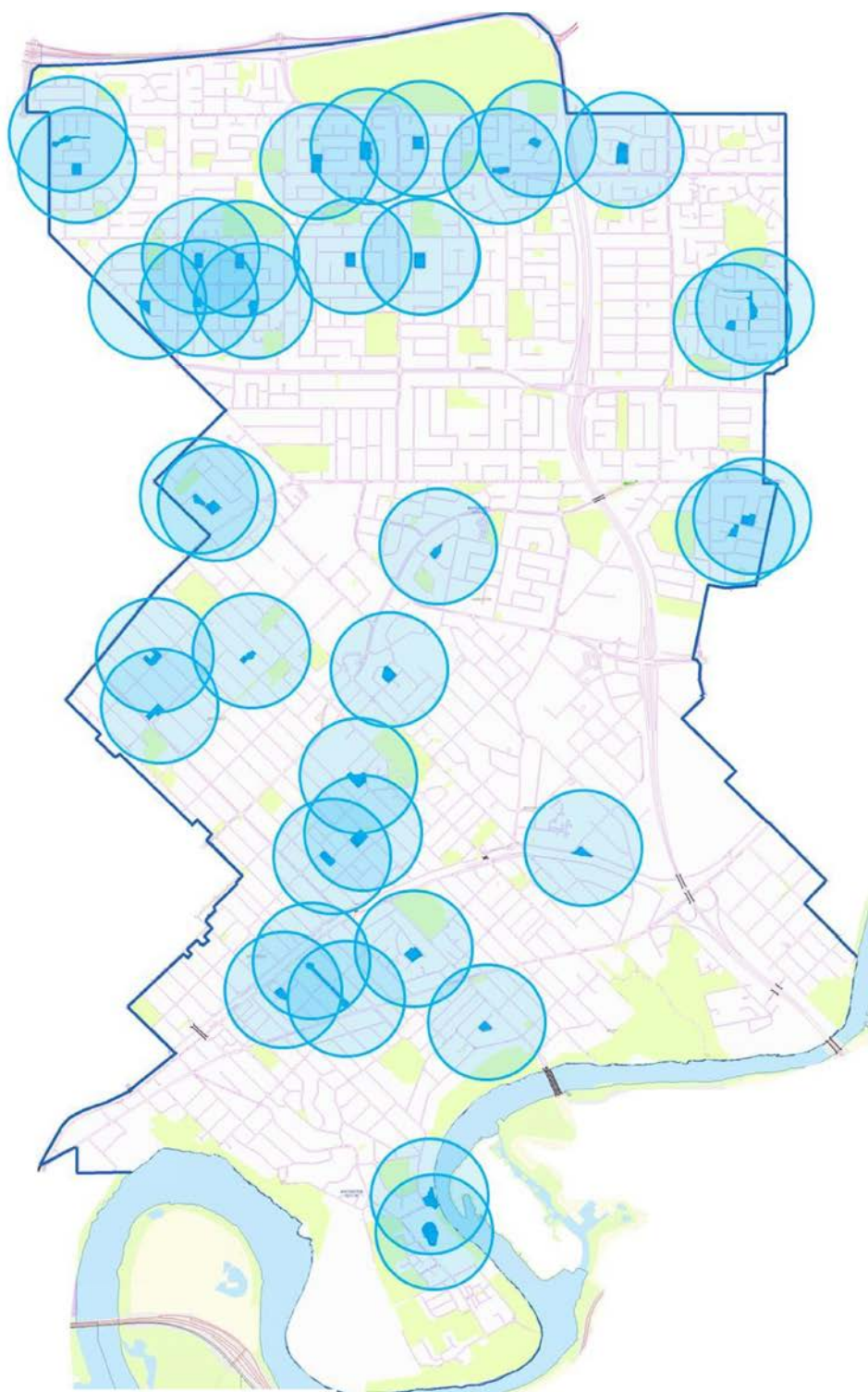
## Appendix 4 - Location and Catchment Areas of Public Open Space



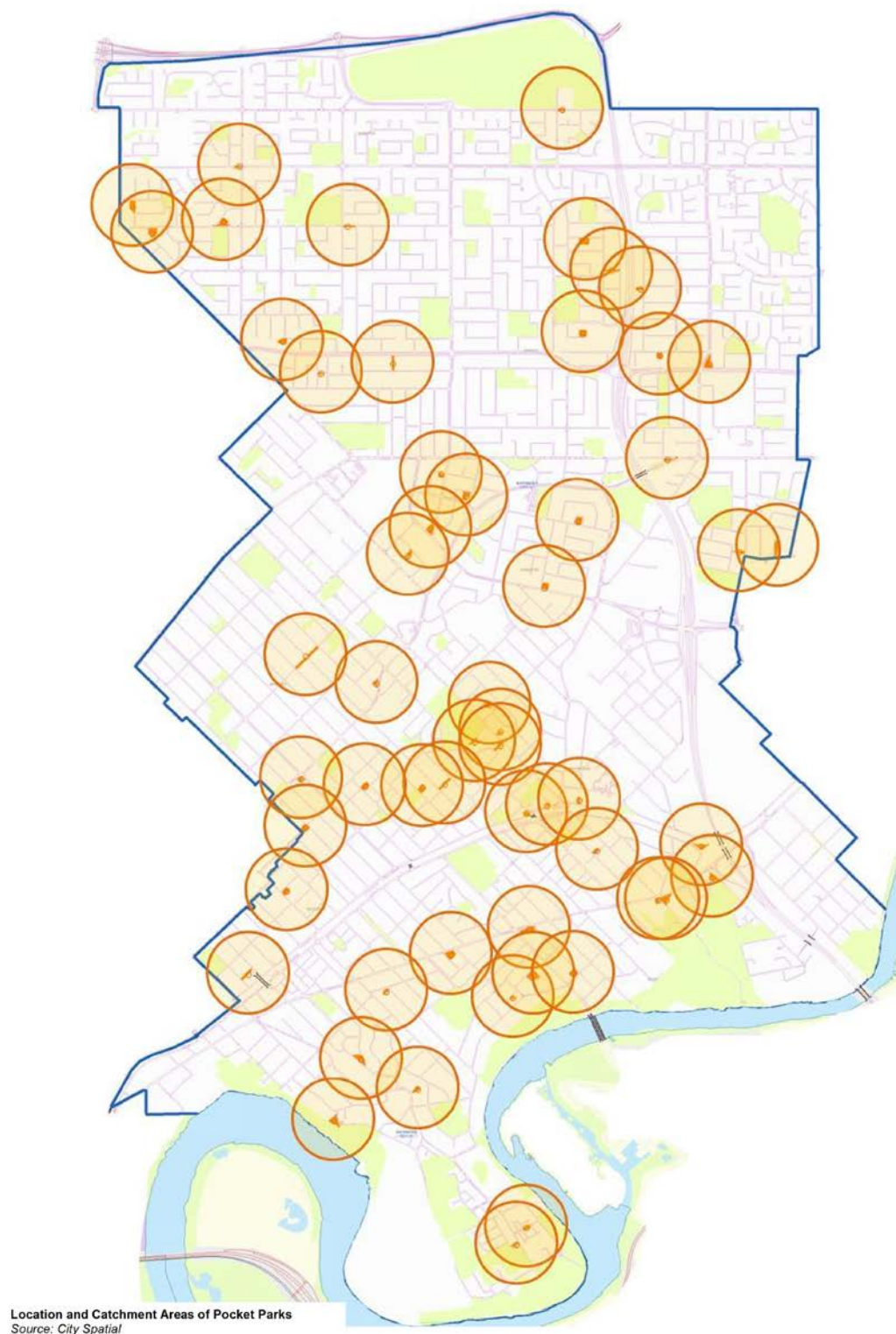


Location and Catchment Areas of Neighbourhood Parks  
Source: City Spatial

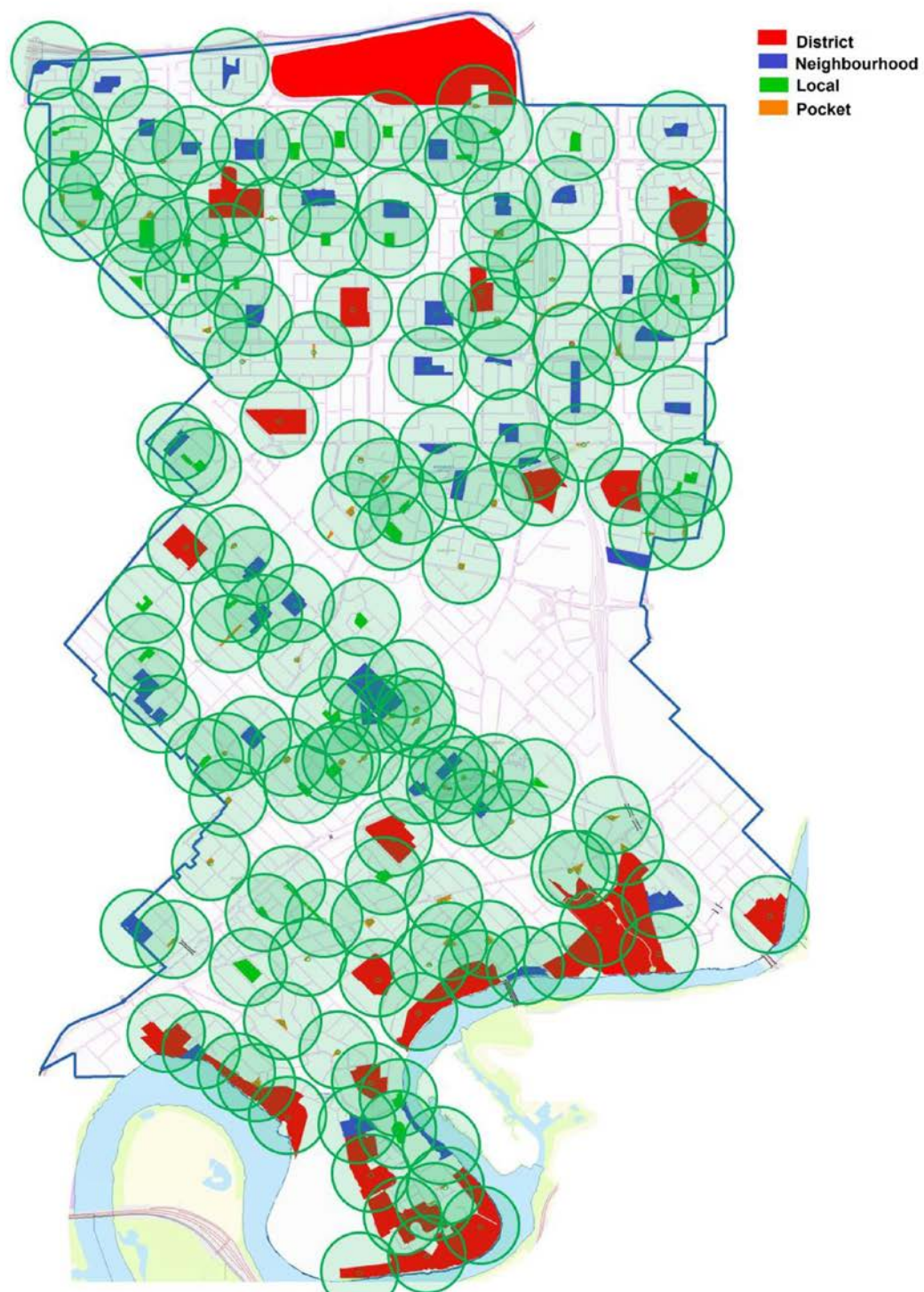




Location and Catchment Areas of Local Parks  
Source: City Spatial







Location 300m Catchment Areas of all areas of Public Open Space within the City of Bayswater  
Source: City Spatial



## Appendix 5 - Liveable Neighbourhoods Public Open Space Schedule Proforma

Liveable Neighbourhoods **ELEMENT 5**  
PUBLIC OPEN SPACE

Table 16: Public open space schedule proforma

Public open space schedule based on 200ha (4 neighbourhoods)		
Calculation of Required POS Provision		
	Total site area (ha)	200.00
<b>Deductions</b>		
<b>Environmental</b>		
Conservation: Category Wetland	3.00	
Bush Forever	11.00	
Regional Open Space Reserves	5.00	
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation		
Regional Road Reservations, widenings - Primary/Other	1.00	
Public utilities (include pump station sites, transmission corridors)		
Drainage (steep sided drains and basins)	0.40	
<b>Non Residential Land Uses</b>		
Primary School	3.50	
High School		
Activity centres, commercial, retail (excluding residential components)	3.10	
Public Purpose Reserves		
<b>Other</b>		
Surplus Restricted Public Open Space Not Credited	0.84	
<b>Total Deductions</b>	<b>27.84</b>	
<b>Gross Subdivisible Area (total site area minus deductions)</b>		<b>172.16</b>
<b>Required Public Open Space (10%)</b>		<b>17.22</b>
<b>Breakdown of POS Provided</b>		
<b>Restricted Public Open Space</b>		
Conservation: Category Wetland Buffer (up to 50m)	2.50	
Resource Enhancement, multiple use wetland or similar and associated buffers (up to 30m)	1.80	
Reserved land encumbered by easements (ie powerlines, sewer gas - deemed suitable for POS)	0.00	
<b>Total Restricted POS</b>	<b>4.30</b>	
<b>Total Restricted POS Credited to a maximum of 20% (i.e 20% of 17.22)</b>		<b>3.44</b>
Surplus Restricted POS Not Credited i.e. over the maximum 20% (refer Note 3)	0.84	
<b>Unrestricted Public Open Space: by function (refer Note 4)</b>		
Sport	5.70	
Recreation	6.60	
Nature	1.54	
<b>Total Unrestricted POS</b>	<b>13.84</b>	
<b>Total</b>		<b>17.28</b>
<b>POS Provision as Percentage of Gross Subdivisible Area</b>		<b>10.04%</b>

**Notes**

1. To be read in conjunction with Public Open Space Provision Schedule (insert date) and Public Open Space Plan (insert date/plan no.).
2. The Neighbourhood Centre deductions are based on current planning and exclude residential component.
3. Surplus restricted open space (in excess of 20% maximum) has been calculated as a deduction, in accordance with Liveable Neighbourhoods policy.
4. Indicative breakdown only - refer to POS Schedule: Declaration of Function for further information on functions provided in POS.

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### Noranda Public Open Space Area Calculation

<b>Noranda</b>		
<b>Deductions</b>		
<b>Environmental</b>		
Conservation Category Wetland		
Bush Forever		
Regional Open Space Reserves		
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation		
Regional Road Reservations , widenings - Primary - Other	19.0394ha	
Public Utilities (include pump station sites, transmission		
Drainage (steep sided drains and basins)	1.0583ha	
<b>Non Residential Land Uses</b>		
Primary School		
High School		
Business Zoned	3.9121ha	
Drainage Reserves	1.054ha	
Public Purpose Reserves	25.6656ha	
Special Purpose	3.8ha	
<b>Other</b>		
Surplus Restricted Public Open Space no Credited.		
<b>Total Area of Noranda</b>		495.41ha
<b>Total Deductions</b>		54.5294ha
<b>Gross Subdivisible Area</b>		440.8806ha
<b>Required POS.</b>		44.08806ha
<b>Breakdown of POS Provided</b>		
<b>Restricted POS</b>		
<b>Unrestricted POS</b>		
Sporting	29.41ha	
Recreation	31.94ha	
Nature	71.58ha	
<b>Total POS</b>		132.93ha
<b>POS Provision of Gross Subdivisible Area</b>		30.15102ha
<b>Noranda is 30.1% POS</b>		
<b>when excluding Bushforever and Regional</b>		

### Morley Public Open Space Area Calculation

<b>Morley</b>		
<b>Deductions</b>		
<b>Environmental</b>		
Conservation Category Wetland		
Bush Forever		
Regional Open Space Reserves		
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation	0.9705ha	
Regional Road Reservations , widenings - Primary - Other	19.447ha	
Public Utilities (include pump station sites, transmission		
Drainage (steep sided drains and basins)	16.5419ha	
<b>Non Residential Land Uses</b>		
Primary School		
High School		
Activity Centres, Commercial, Retail (excluding Residential component)		
Public Purpose Reserves	37.9336ha	
Service Station	0.6309ha	
Showroom	0.8095ha	
Special Purpose	0.5268ha	
Light Industry	1.9795ha	
Business	4.7297ha	
<b>Other</b>		
No Zone	0.0017ha	
Surplus Restricted Public Open Space no Credited.		
<b>Total Area of Morley</b>		1046.04ha
<b>Total Deductions</b>		83.5711ha
<b>Gross Subdivisible Area</b>		962.4689ha
<b>Required POS.</b>		96.24689ha
<b>Breakdown of POS Provided</b>		
<b>Restricted POS</b>		
<b>Unrestricted POS</b>		
Sporting	26.05ha	
Recreation	43.32ha	
Nature	0ha	
<b>Total POS</b>		69.37ha
<b>POS Provision of Gross Subdivisible Area</b>		7.207505614h
<b>Morley is 7.2% POS</b>		

### Bedford Public Open Space Area Calculation

<b>Bedford</b>		
<b>Deductions</b>		
<b>Environmental</b>		
Conservation Category Wetland		
Bush Forever		
Regional Open Space Reserves		
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation		
Regional Road Reservations , widenings - Primary - Other	0.0024ha	
Public Utilities (include pump station sites, transmission corridors)		
Drainage (steep sided drains and basins)	4.0133ha	
<b>Non Residential Land Uses</b>		
Primary School		
High School		
Activity Centres, Commercial, Retail (excluding Residential)		
Public Purpose Reserves	8.5844ha	
Service Station	0.2527ha	
Business	3.1204ha	
Office	0.2681ha	
<b>Other</b>		
Surplus Restricted Public Open Space no Credited.		
<b>Total Area of Bedford</b>		233.59ha
<b>Total Deductions</b>		16.2413ha
<b>Gross Subdivisible Area</b>		217.3487ha
<b>Required POS.</b>		21.73487ha
<b>Breakdown of POS Provided</b>		
<b>Restricted POS</b>		
<b>Unrestricted POS</b>		
Sporting	11.24ha	
Recreation	5.65ha	
Nature	0ha	
<b>Total POS</b>		16.89ha
<b>POS Provision of Gross Subdivisible Area</b>		7.770922945h
<b>7.8% of Bedford is POS</b>		

### Embleton Public Open Space Area Calculation

<b>Embleton</b>		
<b>Deductions</b>		
<b>Environmental</b>		
Conservation Category Wetland		
Bush Forever		
Regional Open Space Reserves		
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation		
Regional Road Reservations , widenings - Primary - Other	0.9941ha	
Public Utilities (include pump station sites, transmission corridors)		
Drainage (steep sided drains and basins)	0.4318ha	
<b>Non Residential Land Uses</b>		
Primary School		
High School		
Activity Centres, Commercial, Retail (excluding Residential		
Special Purposes	0.1244ha	
No Zone	0.1147ha	
Light Industry	3.2835ha	
General Industry	8.1902ha	
Business	0.0918ha	
Public Purpose Reserves	6.3108ha	
<b>Other</b>		
Surplus Restricted Public Open Space no Credited.		
<b>Total Area of Embleton</b>		172.33ha
<b>Total Deductions</b>		19.5413ha
<b>Gross Subdivisible Area</b>		152.7887ha
<b>Required POS.</b>		15.27887ha
<b>Breakdown of POS Provided</b>		
<b>Restricted POS</b>		
<b>Unrestricted POS</b>		
Sporting	6.82ha	
Recreation	8.01ha	
Nature	0ha	
<b>Total POS</b>		14.83ha
<b>POS Provision of Gross Subdivisible Area</b>		9.706215185h
<b>9.7% of Embleton is POS</b>		

### Bayswater Public Open Space Area Calculation

<b>Bayswater</b>		
<b>Deductions</b>		
<b>Environmental</b>		
Conservation Category Wetland		
Bush Forever		
Regional Open Space Reserves		
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation	30.3552ha	
Regional Road Reservations , widenings - Primary - Other	37.6656ha	
Public Utilities (include pump station sites, transmission corridors)		
Drainage (steep sided drains and basins)	13.7354ha	
<b>Non Residential Land Uses</b>		
Primary School		
High School		
Activity Centres, Commercial, Retail (excluding Residential		
Public Purpose Reserves	16.00139ha	
Special Purpose	4.9679ha	
Service Station	0.6699ha	
General Industry	165.3519ha	
Business	3.2295ha	
No Zone	2.3691ha	
<b>Other</b>		
Surplus Restricted Public Open Space no Credited.		
<b>Total Area of Bayswater</b>		982.32ha
<b>Total Deductions</b>		274.34589ha
<b>Gross Subdivisible Area</b>		707.97411ha
<b>Required POS.</b>		70.797411ha
<b>Breakdown of POS Provided</b>		
<b>Restricted POS</b>		
<b>Unrestricted POS</b>		
Sporting	26.54ha	
Recreation	45.49ha	
Nature	43.07ha	
<b>Total POS</b>		115.1ha
<b>POS Provision of Gross Subdivisible Area</b>		16.25765665h
<b>16% of Bayswater is POS</b>		



### Maylands Public Open Space Area Calculation

<b>Maylands</b>		
<b>Deductions</b>		
<b>Environmental</b>		
Conservation Category Wetland		
Bush Forever		
Regional Open Space Reserves		
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation	9.7542ha	
Regional Road Reservations , widenings - Primary - Other	0.0857ha	
Public Utilities (include pump station sites, transmission		
Drainage (steep sided drains and basins)	0.5924ha	
<b>Non Residential Land Uses</b>		
Primary School		
High School		
Activity Centres, Commercial, Retail (excluding Residential component)		
Special Purpose	4.8292ha	
Service Station	0.3487ha	
General Industry	5.1467ha	
Business	1.63ha	
Public Purpose Reserves	24.1212ha	
<b>Other</b>		
Surplus Restricted Public Open Space no Credited.		
<b>Total Area of Maylands</b>		529.71ha
<b>Total Deductions</b>		46.5081ha
<b>Gross Subdivisible Area</b>		483.2019ha
<b>Required POS.</b>		48.32019ha
<b>Breakdown of POS Provided</b>		
<b>Restricted POS</b>		
<b>Unrestricted POS</b>		
Sporting	13.82ha	
Recreation	62.34ha	
Nature	21.63ha	
<b>Total POS</b>		97.79ha
<b>POS Provision of Gross Subdivisible Area</b>		20.23791711h
<b>20% of Maylands is POS</b>		

## City of Bayswater Public Open Space Area Calculation

<b>City of Bayswater</b>		
<b>Deductions</b>		
<b>Environmental</b>		
Conservation Category Wetland		
Bush Forever		
Regional Open Space Reserves		
Restricted Access Conservation Areas		
Surface area of natural water bodies		
<b>Infrastructure</b>		
Rail Reservation	40.109	
Regional Road Reservations , widenings - Primary - Other	58.7577	
Public Utilities (include pump station sites, transmission corridors)	19.447	
Drainage (steep sided drains and basins)	37.427	
<b>Non Residential Land Uses</b>		
Primary School		
High School		
Activity Centres, Commercial, Retail (excluding Residential component)		
Public Purpose Reserves	118.61	
Business Zoned	3.9121	
Special Purpose	14.248	
Service Station	1.9022	
Showroom	0.8095	
Light Industry	5.263	
Business	12.801	
Office	0.268	
General Industry	178.688	
<b>Other</b>		
No Zone	2.485	
Surplus Restricted Public Open Space no Credited.		
<b>Total Deductions</b>	494.7275	494.7275
<b>Gross Subdivisible Area</b>		2964.2725
<b>Required POS.</b>		296.42725
<b>Breakdown of POS Provided</b>		
<b>Restricted POS</b>		
<b>Unrestricted POS</b>		
Sporting	113.88	
Recreation	196.75	
Nature	136.28	
<b>Total POS</b>		446.91
<b>POS Provision of Gross Subdivisible Area</b>		15.07654914
<b>15% of the City is POS</b>		

## Appendix 6 - Acquisition of Public Open Space Framework

The Public Open Space (POS) Strategy aims

*"To create a network of sustainable and accessible open spaces to meet the current and future recreation needs of the community."*

To meet this vision the strategy identifies a series of actions to help improve the existing POS and to increase the total area of POS within the City.

As the City is already built out there are limited opportunities for new POS to be developed as a part of subdivisions. In order to increase the total area of POS within the City additional land will have to be acquired to be developed as POS.

The POS Strategy identified specific areas across the City which currently lack POS within a walkable distance and which suburbs currently have less than the recommended 10% POS. The strategy identifies actions to help increase the amount of POS in the identified areas which included the purchase of lots to be developed as POS. To determine if a lot is appropriate for purchase this framework has been developed.

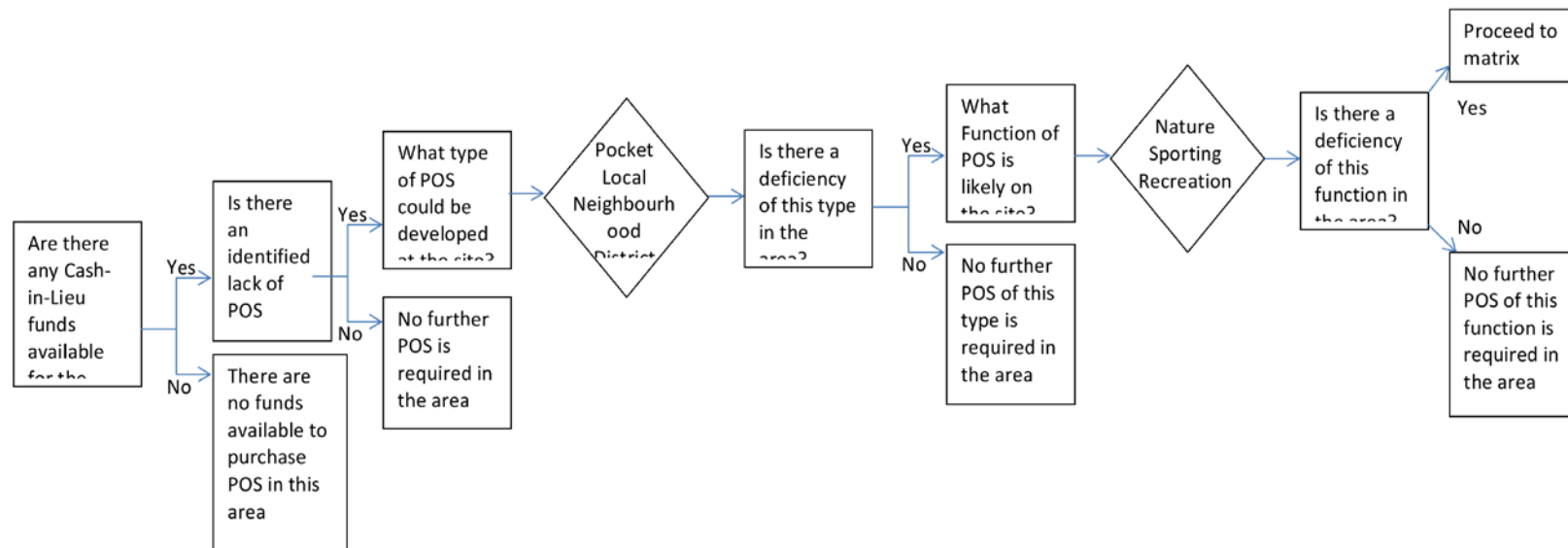
The framework has two steps:

- Deficiencies Assessment
- Assessment Matrix

The initial Deficiencies Assessment will be used to where a specific lot is available to determine whether additional POS is required in an area. The City may also actively seek new POS in an area that has been identified as deficient in POS. In this situation the Deficiencies Assessment may not be necessary and the assessment can proceed straight to the Matrix.

In the event the Deficiencies Assessment identifies a need for POS in the area a more detailed assessment of the area is to be undertaken using Assessment Matrix.

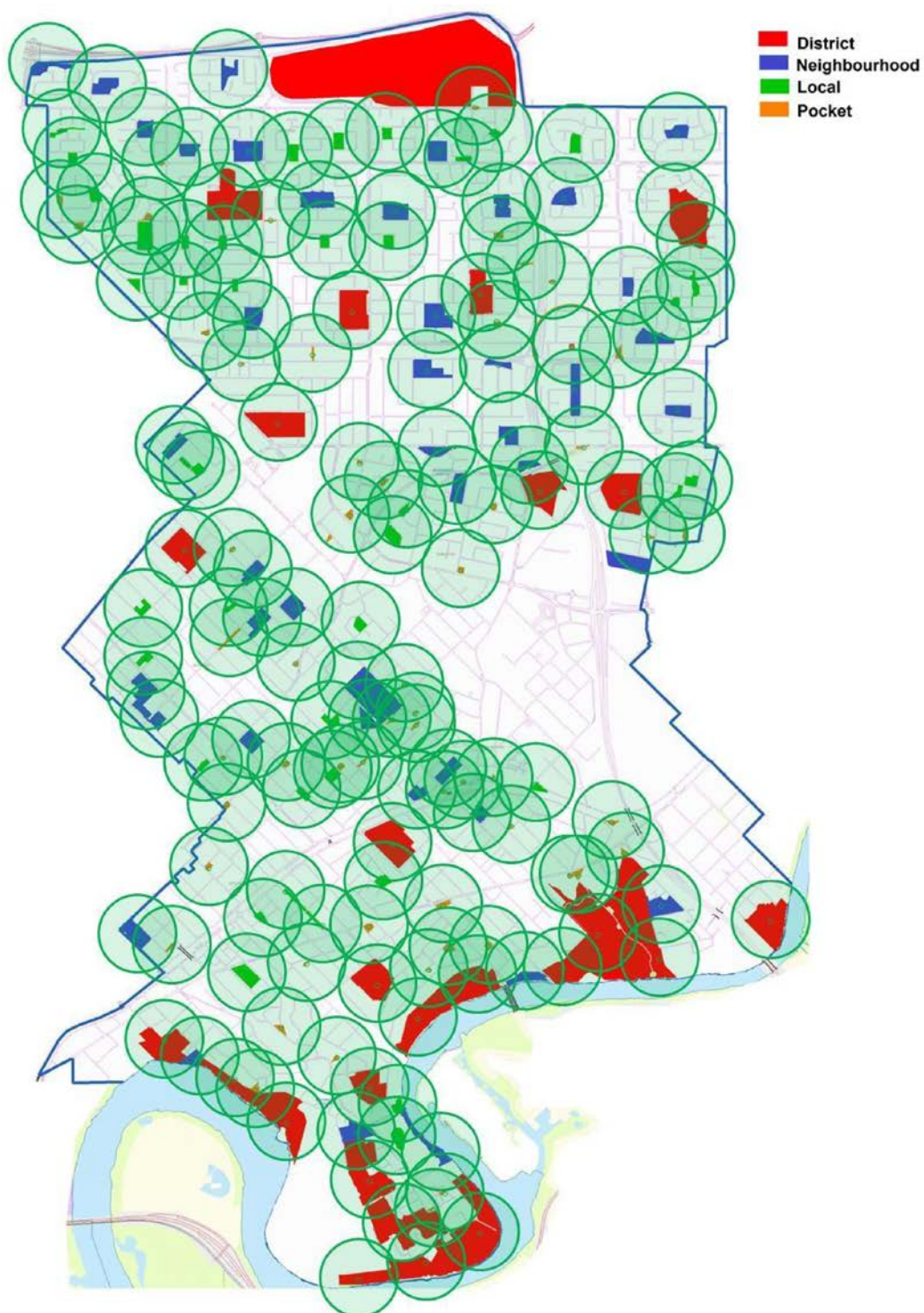
The matrix will provide a score out of 32. Where a proposed area of POS scores higher than 50% it is considered to be a reasonable location for new POS and should be considered for acquisition.

Deficiencies Assessment

**Assessment Matrix**

	Excellent (4 points)	Good (3 points)	Average (2 points)	Poor (1 points)
What is the distance to the three closest areas of POS?	800m +	400m +	300m +	< 300m
Is the closest area of POS the same Type as the site would be?	No	-	-	Yes
Is the closest area of POS the same function as the site would be?	No	-	-	Yes
Does the site have any existing infrastructure which is required to be removed?	No	Yes (limited)	Yes (some)	Yes (significant)
Is there any passive surveillance of the site from nearby dwellings?	Yes > 3 dwellings	Yes 2-3 dwellings	Yes 1-2 dwellings	No
Is the site accessible?	Yes 4 modes (walking, cycling, public transport or private vehicles)	Yes 3 modes (walking, cycling, public transport or private vehicles)	Yes 2 modes (walking, cycling, public transport or private vehicles)	No
Is the site clearly visible to passers-by?	Yes	-	-	No
Does the site have existing trees to be retained?	Yes 4 +trees	Yes 2-4 trees	Yes 1-2 trees	No

Score	Outcome
>75%	Excellent location for POS should proceed for more detailed consideration
50-75%	Good location for POS should proceed for more detailed consideration
<50%	Poor location for POS, not recommended to proceed for detailed consideration

**Attachment 2 - Gaps in the Provision of POS within the City of Bayswater Map**

Location 300m Catchment Areas of all areas of Public Open Space within the City of Bayswater  
Source: City Spatial



**Attachment 3 - Acquisition of Public Open Space Framework****Appendix 6 - Acquisition of Public Open Space Framework**

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The framework has two steps:

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## Appendix 6 - Acquisition of Public Open Space Framework

The Public Open Space (POS) Strategy aims

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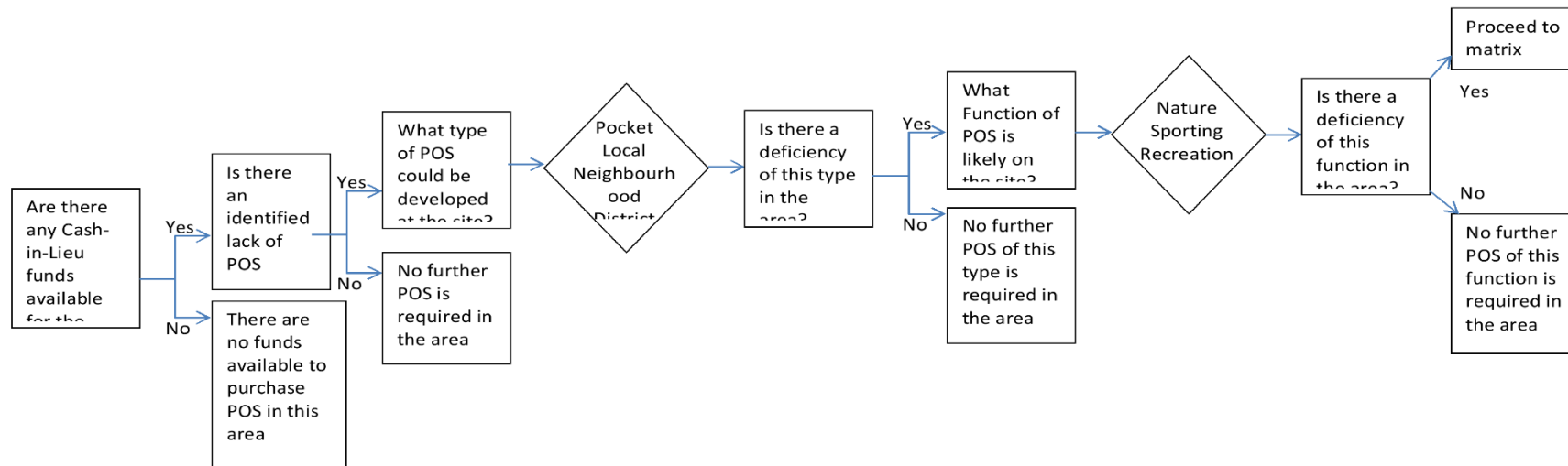
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The matrix will provide a score out of 32. Where a proposed area of POS scores higher than 50% it is considered to be a reasonable location for new POS and should be considered for acquisition.

**Deficiencies Assessment**

**Assessment Matrix**

	Excellent (4 points)	Good (3 points)	Average (2 points)	Poor (1 points)
What is the distance to the three closest areas of POS?	800m +	400m +	300m +	< 300m
Is the closest area of POS the same Type as the site would be?	No	-	-	Yes
Is the closest area of POS the same function as the site would be?	No	-	-	Yes
Does the site have any existing infrastructure which is required to be removed?	No	Yes (limited)	Yes (some)	Yes (significant)
Is there any passive surveillance of the site from nearby dwellings?	Yes > 3 dwellings	Yes 2-3 dwellings	Yes 1-2 dwellings	No
Is the site accessible?	Yes 4 modes (walking, cycling, public transport or private vehicles)	Yes 3 modes (walking, cycling, public transport or private vehicles)	Yes 2 modes (walking, cycling, public transport or private vehicles)	No
Is the site clearly visible to passers-by?	Yes	-	-	No
Does the site have existing trees to be retained?	Yes 4 +trees	Yes 2-4 trees	Yes 1-2 trees	No

Score	Outcome
>75%	Excellent location for POS should proceed for more detailed consideration
50-75%	Good location for POS should proceed for more detailed consideration
<50%	Poor location for POS, not recommended to proceed for detailed consideration

**10.4.3 Bedford Shopping Precinct Regeneration Survey**

<b>Responsible Branch:</b>	Strategic Planning and Place	
<b>Responsible Directorate:</b>	Community and Development	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required for Points 1 and 2. <b><i>ABSOLUTE MAJORITY REQUIRED</i></b> for Point 3	
<b>Attachments:</b>	1. Draft Community Engagement Plan – Bedford Shopping Precinct Regeneration	
<b>Refer:</b>	Item 14.5: OCM 28.08.2018	

**SUMMARY**

The purpose of this report is to inform Council on the draft Bedford Shopping Precinct Community Engagement Plan and supporting survey.

The purpose of the survey is to seek feedback from Bedford residents, business and visitors on priority areas for improvement and future needs within the main five precincts in Bedford, and to inform the City's future approach to place management and/ or rejuvenation in these precincts.

**COUNCIL RESOLUTION**  
**(OFFICER'S RECOMMENDATION)**

That Council:

1. Supports the undertaking of a community survey in accordance with the Draft Bedford Shopping Precinct Rejuvenation Community Engagement Plan in Attachment 1.
2. Notes that a further report will be presented to Council with the engagement outcomes and recommendations by June 2019.
3. Amends the City's 2018/19 Budget as follows:

ACCOUNT	DESCRIPTION	ORIGINAL BUDGET	INCOME	REVISED BUDGET	VARIANCE
2200-10906-6344-0000	Bedford Shopping Precinct Regeneration Survey	\$0	-	\$4,800	+\$4,800
2200-10900-6344-0000	Heritage Incentives	\$20,000	-	\$15,200	-\$4,800
				<b>Balance:</b>	<b>\$0</b>

**CR GIORGIA JOHNSON MOVED, CR LORNA CLARKE SECONDED**  
**CARRIED UNANIMOUSLY BY AN ABSOLUTE MAJORITY: 10/0**

**BACKGROUND**

At its Ordinary Meeting on 28 August 2018, Council resolved as follows:



*"That Council requests the Chief Executive Officer to develop a proposal by March 2019 to survey Bedford residents and ratepayers and determine whether the local community of Bedford wants additional place-making initiatives and/or rejuvenation of their local shopping precincts."*

The City has adopted a place management approach to improve its four major town centres: Bayswater, Maylands, Morley and Noranda. The key shopping precincts in Bedford are not currently being serviced under the City's place management approach.

## EXTERNAL CONSULTATION

No consultation has occurred to date with the public or other agencies on this matter. The purpose of this report is to outline the proposed consultation approach.

## OFFICER'S COMMENTS

The Bedford shopping precincts defined for the purposes of engagement with the community are as follows:

- Precinct 1: Corner of Grand Promenade and Craven Street;
- Precinct 2: Corner of Walter Road West and Grand Promenade;
- Precinct 3: Walter Road West, corner of Shaftesbury Avenue;
- Precinct 4: Along Beaufort Street near Chisholm College; and
- Precinct 5: Along Beaufort Street, between Grand Promenade and Nelson Street.

Map of these precincts are shown below.

### Precinct 1.

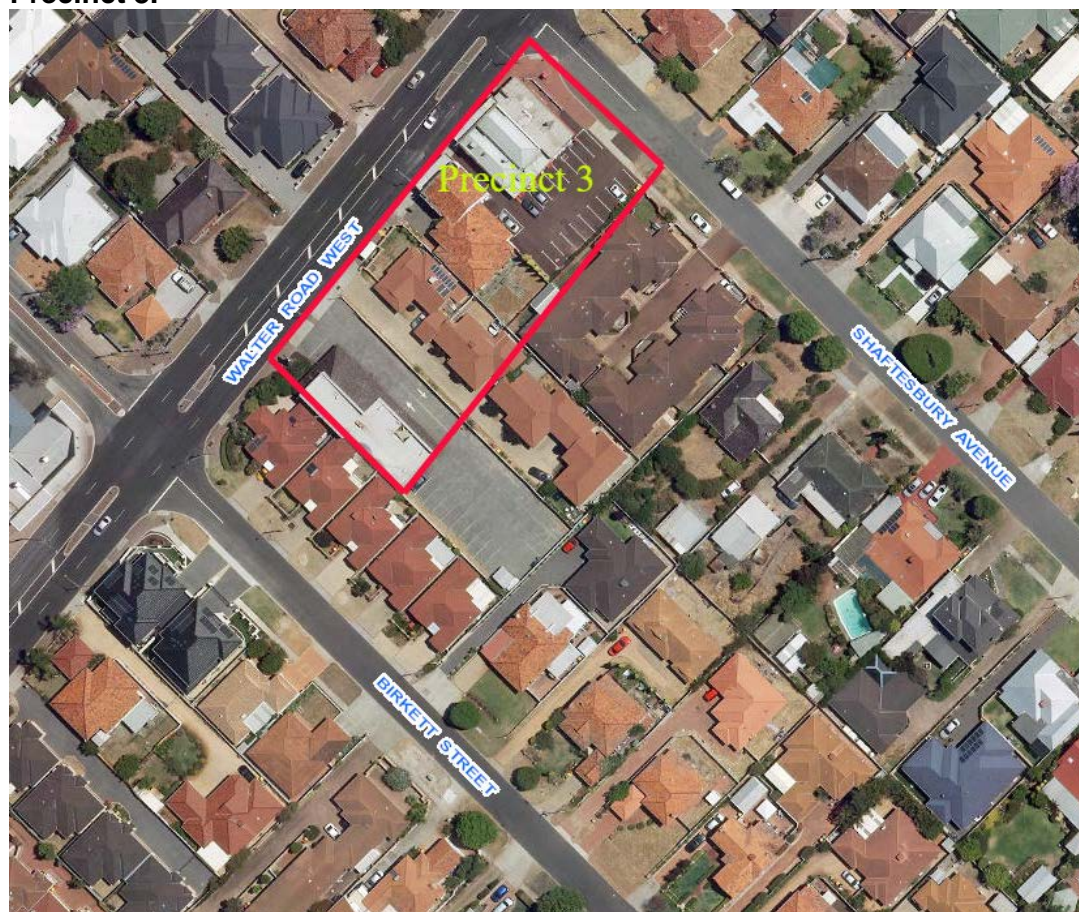






Precinct 2.

Precinct 3.



Precinct 4.





Precinct 5.



The Community Engagement Plan in **Attachment 1** details the proposed approach to engaging on current priorities, future aspirations, and levels of interest in place management and/or regeneration at the above precincts.

The key elements of the engagement approach are as follows:

- Development of online and hard copy versions of the Bedford Shopping Precinct Regeneration Survey;
- Mail out letter to all residents, property owners and businesses within the suburb of Bedford to invite participation in the survey (closes mid-May 2019);
- Advertise the survey on Engage Bayswater (note: this is also available to survey respondents outside of Bedford);
- Collation and analysis of survey results;
- Report to Council with analysis and recommendations; and
- Update for survey respondents who have requested to be kept informed.

A draft of the survey is contained within the Community Engagement Plan. It indicates the type of questions proposed to be asked of the community, however they may be some changes prior to it being finalised and sent out.

The main risk of this engagement will be managing community expectations. The purpose of the survey is to seek feedback, and to inform the City's future approach to place management and/or rejuvenation in these precincts. There is currently no budget allocated to implement any of the actions and/ or ideas within the survey results. The survey results will inform the City's direction on future placemaking and/ or revitalisation in the Bedford shopping precincts and is subject to further Council approval, staffing resources and budget allocation.

The City has adopted a place management approach to improve its four major town centres: Bayswater, Maylands, Morley and Noranda. The key precincts in Bedford are not currently being serviced under the City's place management approach. The City's two Place Managers do not currently have the capacity to work with another town centre / shopping precinct and still continue to provide the expected level of service in the existing town centres.

## LEGISLATIVE COMPLIANCE

Nil

## FINANCIAL IMPLICATIONS

The following financial implications are applicable:

**Item 1:** Bedford Shopping Precinct Regeneration Survey

**Asset Category:** N/A **Source of Funds:** Municipal

**LTFP Impacts:** Not itemised in the LTFP.

**Notes:** This project has not been included in the budget for 2018-2019. In the event that Council supports the project, a budget adjustment is proposed to accommodate the direct costs, being the survey postage costs.

The below cost is estimated based on a letter and accompanying survey being sent to all residents and ratepayers.



ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$4,800	TBD	TBD	-	-	-	\$0

In addition to the direct financial costs, it is estimated that the project will require approximately 40 hours of officer time developing the survey, assessment of results and reporting on the outcomes.

#### Implications on Existing Programs

It is proposed that management of this project will be accommodated within existing resources. However, this will impact on the delivery of other programmed economic development and place management projects. It is anticipated that the register of businesses for each town centre will be delayed by approximately three months (to around July 2019), and various other City-led place activation projects in the town centres will also be impacted.

### **STRATEGIC IMPLICATIONS**

Theme: Our Built Environment  
 Aspiration: A quality and connected built environment  
 Outcome B1: Appealing streetscapes

Theme: Our Local Economy  
 Aspiration: A business and employment destination  
 Outcome E2: Active and engaging town and City centres

Proceeding with a place management approach for the Bedford shopping precincts would represent a change in strategic direction for the City, which has previously resolved to pursue this approach only for the Bayswater, Maylands, Morley and Noranda town centres. It is noted, however, that at this point the commitment is only to undertake the survey.

### **CONCLUSION**

The purpose of this report is to inform Council on the draft Bedford Shopping Precinct Community Engagement Plan and supporting survey. The purpose of the survey is to seek feedback, and to inform the City's future approach to place management and/ or rejuvenation in these precincts. There is currently no budget allocated to implement any of the actions and/ or ideas within the survey results. The survey results will inform the City's direction on future placemaking and/or revitalisation in the Bedford shopping precincts, and is subject to further Council approval, staffing resources and budget allocation. The results from the survey, including recommendations is programmed to be presented to Council by June 2019.

**Attachment 1**

## Community Engagement Plan

The Community Engagement Plan is designed to capture all of the relevant details to ensure clear direction for the delivery of the Community Engagement to support your project. The plan will also provide a basis for the evaluation of your engagement approach.

**If you have any questions please contact the Community Engagement team:**

Janelle Easthope

Community Engagement Advisor

[janelle.easthope@bayswater.wa.gov.au](mailto:janelle.easthope@bayswater.wa.gov.au)

9272 0617

Tara Swindells

Community Engagement Support Officer

[tara.swindells@bayswater.wa.gov.au](mailto:tara.swindells@bayswater.wa.gov.au)

9272 0991

### Before You Begin...



Read the Community Engagement Guidelines for information.



Check the [Community Engagement Register](#) to see current and upcoming engagements.  
Project pairing or sharing of method ideas increases internal communication and efficiency.

### 1. Project Details

<b>Project Name</b>	Bedford Shopping Precinct Regeneration Survey
<b>Project Managers</b>	Belinda Salvoni, Emma Snow
<b>Project Team Members</b>	
<b>Department</b>	Strategic Planning & Place
<b>Date Completed</b>	30 January 2019
<b>Prepared By</b>	Belinda Salvoni, Emma Snow

### 1.1 Project Context

Please provide a brief overview of the context in which the project is being undertaken.  
(Community, Organisational, Global/National/Local trends)

On 28 August 2018 at the Ordinary Meeting of Council, Council considered a Notice of Motion raised by Cr Clarke on Bedford rejuvenation, and resolved as follows:

*"That Council requests the Chief Executive Officer to develop a proposal by March 2019 to survey Bedford residents and ratepayers and determine whether the local community of Bedford wants additional place-making initiatives and/or rejuvenation of their local shopping precincts."*

The City has adopted a Place Management approach across four of its defined town centres (Noranda, Morley, Bayswater and Maylands) with two Place Managers. The City's two Place Managers do not currently have the capacity to work with another town centre / shopping precinct and still continue to provide the expected level of service in the existing town centres. Further there is currently no budget allocation implement any of the actions which may be identified.

As such, it is critical to be transparent on why the City is engaging on this topic and what the City hopes the consultation will inform into the future, for example: future budget allocation towards streetscape enhancement in X precinct in X year or report back to Council to decide how the City should proceed with rejuvenation in the Bedford shopping precincts.

The consultation method proposed hopes to manage expectations with stakeholders in Bedford by clearly explaining the purpose of the consultation and following up with those who express interest.

### 1.2 Engagement Objectives

What are the objectives of the project? (Policy, statutory, social or political requirements for engaging. Specifically, what is the decision or activity that people can influence?).

The engagement objective largely has a social objective.

The consultation is seeking the following:

- Interest from Bedford stakeholders on what their priority areas are for improvement in their shopping precincts – they can influence future City rejuvenation priorities/ budget allocation;
- Identify future priorities important to stakeholders as the precinct grows; and
- Level of interest to collaborate with the City to improve their precincts.

### 1.3 Negotiables and Non-Negotiables

What elements of the project are negotiable and which are fixed (non-negotiable)?

<b>Negotiable</b> (elements of the project that can be influenced and shaped by stakeholders and the community)	<b>Non-negotiable</b> (elements of the project that are fixed and cannot change)
Informing future and current priorities and investment for one of the five identified precincts in Bedford	The defined precincts in Bedford (x5) – no residential areas or areas outside of the Bedford suburb



Opportunity get directly involved reshaping their precinct, by expressing interest to collaborate with the City	This question requires a commitment from community to partner/ collaborate with the City to get involved
They can influence what type of activity and/ or investment priorities take place in the future in that precinct	

#### 1.4 Community Engagement Purpose Statement

Provide a clear, concise statement outlining your Community Engagement purpose.

To seek feedback from Bedford residents, business and visitors on priority areas for improvement and future needs within the main five shopping precincts in Bedford, and to inform the City's future approach to place management and/ or rejuvenation.

#### 1.5 Project Timeframe

Include key milestones and critical deadlines, including the community engagement stage.

Stage	Indicative Timing
Completion of community engagement plan	March 2019
Development of online and hardcopy survey	Early - mid April 2019
Community engagement stage – mail out letter to all residents, property owners and businesses within the suburb of Bedford to invite participation in survey Survey closes mid May 2019	Mid-April – mid May 2019
Collation and analysis of survey results	Mid – late May 2019
Report back to Council with analysis and recommendations	Late June 2019



Early engagement ensures community input is provided in time to be considered in decision making and not as an afterthought.

## 2. Stakeholders

Who are the stakeholders (internal and external) that may have an interest, be impacted or influence the project, what is the reason for their interest and what is the level of interest, impact or influence?

Stakeholder	Reason for interest	Interest (in) (L, M, H)*	Impact (on) (L, M, H)*	Influence (to) (L, M, H)*
Bedford residents – property owners	Opportunity to influence the future of investment/ priority setting for their precinct	H	M	M
Bedford residents – occupiers	“ “	H	M	M

Bedford businesses	" "	H	M	M
Bedford visitors	" "	H	M	L
City of Bayswater Works and Infrastructure Directorate	The feedback will influence the priorities areas to revitalise in Bedford	M	H	H
City of Bayswater Council	Seeking feedback from Bedford stakeholders to inform future decision making/ investment priorities	H	H	H



To identify stakeholders brainstorm with staff that have local community knowledge, look at stakeholder groups in Consultation Manager or the Community Directory.

### 3. Level of Engagement

Indicate the level of engagement required for this project.	
<b>Level of Engagement</b>	Consultation
<b>Public Participation Goal</b>	To obtain public feedback on analysis, alternatives and/or decisions.
<b>Promise to the Public</b>	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision



You will need to refer to the tables on pages 2 - 3 of the Community Engagement Guidelines to help you complete this table.

### 4. Communications

Inform is the first level of engagement on the Public Participation Spectrum and is included in every level thereafter. Communication is required in all engagement projects to communicate project updates to stakeholders, promote engagement activities and meet IAP2 standards. Contact the Public Relations team for assistance in this area.



I have discussed the project with Public Relations.

## 5. Action Plan

Once the stakeholders have been identified and level of engagement determined, the next step is to decide on the most effective way to engage and communicate with these stakeholders. It is important to design an approach that best meets the purpose and objectives of the engagement process.

There are many traditional and innovative ways to engage. If possible, stakeholders should be asked about how they would like to be engaged. To assist with designing the engagement process, the Community Engagement Guidelines includes reference to some useful resources and suggested methodologies.

The Action Plan needs to be regularly updated to guide the implementation of the community engagement and communications actions for the project.

	Activity	Stakeholders	Indicative Timing	Responsibility
1.	Draft online and hardcopy survey to Bedford stakeholders, including accompanying letter	Bedford residents, businesses and visitors	April 2019	Strategic Planning and Place
2.	Approval and launch of community engagement Post survey and letters to correspond with online launch Online – Engage Bayswater Hardcopies – available on request and at key precincts	“ “	Mid-April – Mid May 2019	“ “
3.	Community engagement closes Collation and analysis of survey results	N/A	Mid-late	“ “
4.	Report back to Council	Council	Late June	City of Bayswater Council/ ELT

*\*Be sure to include actions at the end of your project to provide feedback to stakeholders on the outcome/decision that is made.*

Please note: this Action Plan is subject to change as the engagement process is implemented.

## 6. Budget

Outline the budget to reflect the costs associated with the community engagement activities outlined in the Community Engagement Plan. The budget needs to cover any external engagement services (Consultant), materials (eg. Flyers) and engagement activities (eg. Venue hire).

Activities	Budget
Mail out costs	\$4,800
Officer time (x40 hours)	\$2,860
	\$
	\$
TOTAL	\$7,660

## 7. Evaluation

Evaluating community engagement involves assessing the quality of the engagement process. It seeks to measure how well the engagement process was planned, implemented and managed and inform the continuous improvement of the City's engagement approach.

Consider the purpose of the community engagement and list below the performance criteria by which your engagement can be measured. The indicators you select will demonstrate performance against your criteria.

Remember that indicators need to be **Specific, Measureable, Achievable, Relevant** and **Time-bound**. Data will need to be collected during the implementation of your community engagement to inform the evaluation process at the end of the project.

Performance Criteria	Indicator
Participation rate for survey	Mix of responses from businesses, property owners and residents from each precinct
Level of interest in future collaboration with the City	5% of survey participants interested in future collaboration with the City

## 8. Approvals

The signatures below certify that this Community Engagement Plan has been reviewed, endorsed and approved.

	Signature	Date
Manager/ Director		
Community Engagement Team		



## Appendix – Draft Survey:

### Bedford Shopping Precinct Regeneration Survey

The purpose of this survey is to consult Bedford residents, businesses, property owners and visitors on priorities for their key shopping precincts to inform the City's approach to possible place management and/or rejuvenation in Bedford.

Bedford's shopping precincts are divided amongst five smaller precincts, as shown in the map below. Respondents are asked to provide answers in relation to the **one** precinct they frequent the most.

The survey results will be collated to inform planning for the future of Bedford's shopping precincts.

The survey should take approximately five minutes.

#### Question 1

Circle the **one** precinct you visit the most (see maps below):

- Precinct 1: Corner of Grand Promenade and Craven Street;
- Precinct 2: Corner of Walter Road West and Grand Promenade;
- Precinct 3: Walter Road West, corner of Shaftesbury Avenue;
- Precinct 4: Along Beaufort Street near Chisholm College; and
- Precinct 5: Along Beaufort Street, between Grand Promenade and Nelson Street.

Precinct 1:



Precinct 2:



Precinct 3:





Precinct 4:



Precinct 5:

**Question 2**

What most needs improvement in your precinct in the short to medium term (1-5 years)? Please rank your **top five** priorities from 1-5:

- ☐ More day and night-time activities
- ☐ Amount of greenery
- ☐ Improved public spaces
- ☐ Improved mix of commercial uses (mix of different shops, eateries, services, etc.)
- ☐ More art, culture and events
- ☐ Improved safety and security

- ☐ Cleanliness and maintenance
- ☐ Improved parking
- ☐ Improved footpaths and verges
- ☐ More beautiful/well presented shopfronts
- ☐ Maintain as is
- ☐ Other:

**Question 3**

What should be the greatest strengths of your precinct in the future (long-term – 5 years+)? Please rank your **top five** priorities from 1-5:

- ☐ Great mix of day and night activities
- ☐ Lots of plantings and greenery
- ☐ High quality public spaces
- ☐ Great mix of commercial uses (types of shops, eateries, services, etc.)
- ☐ Lots of art, culture and events
- ☐ High level of safety and security
- ☐ Beautiful shopfronts
- ☐ Maintain as is
- ☐ Other:

**Question 4**

The City of Bayswater has adopted a Place Management approach across four of our town centres (Maylands, Bayswater, Morley and Noranda) which involves Place Managers collaborating with a mix of groups, individuals and business to improve a precinct. Improvements can be through place activation initiatives such as art, events, greening, heritage and cultural initiatives, and streetscape improvements.

Would you be like a Place Management approach to be implemented in Bedford?  
Please **circle** your preference:

Yes    No

**Question 5**

Would you be interested in collaborating with the City on place activation initiatives?  
Please **circle** your preference:

Yes    No

**Question 6**

If you are interested in staying updated on the survey outcomes, please provide your email address below:

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10 | Page

Please circle the description which best describes your connection to Bedford:

- ☐ Visitor
- ☐ Resident
- ☐ Business
- ☐ Property owner

Please provide any additional comments below:

**10.5 Sub Committee Reports**

Nil.

**COUNCIL RESOLUTION - ADOPTION BY EXCEPTION**

That the recommendations relating to items: 10.1.1 contained in the agenda be adopted by exception as per section 5.5 of the *City of Bayswater Standing Orders Local Law 2018*.

CR STEPHANIE GRAY MOVED, CR MICHELLE SUTHERLAND SECONDED

CARRIED UNANIMOUSLY: 10/0

**11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****11.1 Cr Lorna Clarke - Working Group for Social Housing and Homelessness**

***At 8:19pm, Cr Michelle Sutherland withdrew from the meeting and returned at 8:23pm.***

In accordance with clause 5.3(1) of the City of Bayswater's *Standing Orders Local Law 2018*, Cr Lorna Clarke raised the following motion:

***"That Council:***

- 1. Forms a working group, represented by four Councillors being Councillors \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_, to investigate:***
  - (a) local and state government policies, services, funding, planning laws and national and international best practice in relation to social housing and homelessness;***
  - (b) strategic town planning relating to social housing;***
  - (c) the complex causes of homelessness; and***
  - (d) how the City of Bayswater may improve its response to homelessness and related issues.***
- 2. Notes that the working group will meet at least quarterly and request administrative support from the City where necessary, but keep any financial costs of administrative support to the City to a minimum.***
- 3. Reviews whether the working group should continue and its outcomes in November 2021."***

**COUNCIL RESOLUTION**

**That Council:**

- 1. Forms a working group, represented by five Councillors being Councillors Cr Lorna Clarke, Cr Giorgia Johnson, Cr Catherine Ehrhardt Cr Sally Palmer and Cr Stephanie Gray to investigate:**
  - (a) local and state government policies, services, funding, planning laws and national and international best practice in relation to social housing and homelessness;**
  - (b) strategic town planning relating to social housing;**
  - (c) the complex causes of homelessness; and**
  - (d) how the City of Bayswater may improve its response to homelessness and related issues.**
- 2. Notes that the working group will meet at least quarterly and request administrative support from the City where necessary, but keep any financial costs of administrative support to the City to a minimum.**
- 3. Reviews whether the working group should continue and its outcomes in November 2021.**

**CR LORNA CLARKE MOVED, CR GIORGIA JOHNSON SECONDED**

**CARRIED UNANIMOUSLY: 10/0**

**REASON FOR CHANGE**

***Council changed the motion as they deemed it appropriate to include five, rather than four, Councillors on the working group.***

**MATERIAL FACTS**

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2018*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

The material facts below are numbered in accordance with the above motion.

- 1.(a) The investigation into local and State government policies, services, funding, planning laws and national and international leading practice in relation to social housing and homelessness has already been undertaken by the Department of Communities through the development of a Western Australian *10-Year Strategy on Homelessness*. This strategy, once completed, will find better ways to prevent homelessness and support those who are experiencing it.
- 1.(b) The draft Local Planning Strategy currently being developed will consider addressing affordable housing and promoting and incentivising affordable housing as part of new developments. The draft Local Planning Strategy is considering the following actions to help address affordable housing:
  - Development of an affordable housing strategy to encourage ownership and rental affordability throughout the City and to explore development control mechanisms to incentivise affordable housing.
  - Working with the Department of Communities and community housing providers to renew their assets within the City and increase the provision of affordable housing in locations serviced by good public transport.
  - Exploration of unbundled parking and separate titles for parking spaces to de-link these costs from housing.
1. (c) The investigation of the complex issues surrounding homelessness is the core business of Shelter WA, which is the peak body for social and affordable housing and ending homelessness. Shelter WA led the Western Australian Alliance to End Homelessness (an independent voice that advocates for and fosters evidence based approaches to resolving all types of homelessness), which formed through the collaboration across WA, including those working in homelessness services, people experiencing homelessness, government, WA Police, academics and the general public.
1. (d) The issue of Homelessness is managed by the State. The role of local government is to primarily advocate and provide referrals to appropriate homelessness related service providers. The City currently does this via its Homelessness Resource and its staff protocol which is a tool to assist City staff to understand and respond appropriately to homelessness and aims to provide a consistent approach across the organisation. The City will take further direction in improving its response to homelessness once the Department of Communities finalises its *10-Year Strategy on Homelessness*.
2. Council at the Community, Technical, Finance and Corporate Services Committee meeting on 15 May 2018 considered the outcomes of the two community safety forums (including discussion on homelessness) held in April 2018, and resolved in part that Council does not form an interagency committee to monitor crime, homelessness and begging.
3. As per above comment.



**OFFICER'S COMMENT**

The complex issue of homelessness and responding to the needs of people experiencing homelessness in Western Australia is considered to be a State responsibility. The management of homelessness issues is not considered the core business of local government. Additionally Council has previously resolved to not form an interagency committee to monitor crime, homelessness and begging. However, local government does have a responsibility to advocate; ensure the community is educated; make referrals to appropriate agencies and work in collaboration with agencies to help end homelessness.

The Australian Bureau of Statistics 2016 Census, estimated there were 210 persons in the City of Bayswater experiencing homelessness, this equates to 0.3% of the City's total population.

**Implications on Existing Programs**

The City could form and facilitate a new working group as specified in this motion with existing resources, however dependent on the amount of administrative and investigative support required for the working group, the resources and staff currently allocated to already formed minor committees of Council (Community Access and Inclusion Advisory Committee and/or Aboriginal Advisory Committee) may need to decrease; or the progress/timeframes on other projects such as the City's Cultural Plan or the Community Development Framework and suburb profiling project may need to be extended. These two projects are considered as high priority by the community.

**LEGISLATIVE COMPLIANCE**

Nil.

**FINANCIAL IMPLICATIONS**

The financial implications of this motion are unable to be quantified at this stage due to unknowns in potential staffing requirements in relation to administrative and any investigative support.

**STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following may apply:

Theme:	Our Community
Aspiration:	An active and engaged community
Outcome C1:	A strong sense of community through the provision of quality services and facilities.

The City's Strategic Community Plan 2017 - 2027 does not list homelessness as a priority in any of its outcomes or strategies.

**CONCLUSION**

It is advisable for the City to wait for the *10-Year Strategy on Homelessness* being developed by the Department of Communities in 2019 and consider its outcomes and actions, which will provide guidance for local governments. City staff will continue to attend interagency forums and networks to continue to investigate practical and operational ways the City can assist people experiencing homelessness.

**VOTING REQUIREMENTS**

Simple Majority required.



**12. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

	<b>Councillor/Question</b>	<b>Response/Action</b>
<b>1.</b>	<b>Cr Chris Cornish</b>	<b>Doug Pearson, Director of Works and Infrastructure</b>
	<i>At the corner of Coode Street and Beaufort Street there is a vacant corner, that vacant land is for a left turn at some point. When is this going to happen as it is most unsightly?</i>	This question will be taken on notice.
<b>2.</b>	<i>If this is well in the distance, can we question whether it is needed or if it can be used to make a green statement for the Garden City?</i>	This question will be taken on notice.
<b>3.</b>	<b>Cr Giorgia Johnson</b>	<b>Doug Pearson, Director of Works and Infrastructure</b>
	<i>Is the City developing a sustainability or climate change adaption strategy at the moment?</i>	The City presented to a workshop some time ago about a Liveability Strategy, which covers all the elements that make up liveability for our residents. Sustainability and environment are a component of that strategy.
<b>4.</b>	<b>Cr Dan Bull</b>	<b>Des Abel, Director Community and Development</b>
	<i>Can you provide an update on the development of the Planning Control Area by Metronet, since the last Council meeting?</i>	<p>At its meeting on 12 March 2019, Council considered the Planning Control Area in relation to the Bayswater train station upgrade.</p> <p>Part of the Council resolution was to provide comment to the Metronet team to request the number of private properties affected by the Planning Control Area to be minimised.</p> <p>The Metronet team has responded to the Council Resolution and advised it has amended the proposed Planning Control Area to significantly reduce the extent of its impact on private properties.</p> <p>The Metronet team also advised that it and the other proposed Planning Control Areas are proposed to go to the WAPC Statutory Committee Meeting on 27 March 2019 for consideration.</p>
<b>5.</b>	<i>When this answer appears in the minutes is it possible for an update on how the actual area looks to be included?</i>	This will be confirmed following the WAPC Statutory Committee Meeting on 27 March 2019.

**13. NEW BUSINESS OF AN URGENT NATURE****COUNCIL RESOLUTION**

CR CHRIS CORNISH, DEPUTY MAYOR MOVED, CR ELLI PETERSEN-PIK SECONDED that item 13.1 be dealt with as urgent business.

CARRIED UNANIMOUSLY: 10/0

**13.1 Mertome Village - Option to Assign the Railway Reserve Lease**

<b>Owner:</b>	City of Bayswater	
<b>Responsible Branch:</b>	Financial Services	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	<b><i>ABSOLUTE MAJORITY REQUIRED</i></b>	
<b>Attachments:</b>	N/A	
<b>Refer:</b>	Item 10.2.4: OCM 12.03.2019 Item 10.2.1: OCM 12.02.2019 Item 10.34: OCM 27.11.2018 Item 11.4: OCM 26.06.2018 Item 11.3: OCM 12.12.2017 Item 11.2: OCM 28.03.2017 Item 13.9: OCM 06.12.2016 Item 13.8: OCM 23.08.2016 Item 13.6: OCM 02.08.2016	

***MR ANDREW BRIEN DECLARED AN IMPARTIAL INTEREST***

*In accordance with regulation 34C of the Local Government (Administration) Regulations 1996, and clause 5.5 of the City of Bayswater's Code of Ethics, Mr Andrew Brien declared an impartial interest in this item as his son in law works for a company mentioned in the report. Mr Andrew Brien remained in the room during voting on this item.*

**SUMMARY**

For Council approval that the proposed disposition of the City's leasehold interest in Lots 402 – 406 (9 – 17) Winfred Road, Bayswater to Fresh Fields Management (Mertome Village) Pty Ltd (Fresh Fields) is an exempt disposition that is excluded from the application of s. 3.58 of the *Local Government Act 1995* (the Act) in accordance with r. 30(2) of the *Local Government (Functions and General) Regulations 1996* and to resolve to proceed with the grant of the option to Fresh Fields under the Option to Assign.

**COUNCIL RESOLUTION****(OFFICER'S RECOMMENDATION)**

That Council:

- (a) resolves that the proposed disposition of the City's leasehold interest in Lots 402 – 406 on Plan 3404 on Certificate of Title Volume 2936 Folio 944 to Fresh Fields Management (Mertome Village) Pty Ltd (Fresh Fields) by granting an option to Fresh Fields to take an assignment of the lease of the Railway Reserve Land is an exempt disposition under regulation 30(2) of the *Local Government (Functions and General) Regulations 1996* and accordingly there is no requirement to prepare a

local public notice of the proposed disposition pursuant to section 3.58(3) and section 3.58(4) of the *Local Government Act 1995*.

- (b) authorises the City to proceed with the grant of the option to Fresh Fields under the Option to Assign to take an assignment of the City's leasehold interest in the Railway Land.
- (c) authorises the Mayor and the Chief Executive Officer to execute the Option to Assign with Fresh Fields.

**CR CHRIS CORNISH, DEPUTY MAYOR MOVED, CR MICHELLE SUTHERLAND SECONDED  
CARRIED UNANIMOUSLY: 10/0**

## **BACKGROUND**

Adjoining Lot 16 (30) Winifred Road, Bayswater is a multi-lot title being Lots 402, 403, 404, 405 and 406 (9 – 17) Winifred Road, Bayswater which is owned by the State of Western Australia (Railway Reserve Land).

The Public Transport Authority of Western Australia (PTA) is noted on the certificate of title as being the responsible agency.

The Railway Reserve Land was leased from the PTA by the Shire of Bayswater Aged Persons Homes Inc. (the Incorporated Association) pursuant to a lease with a term of 50 years (Railway Land Lease). 28 units have been constructed on the Railway Reserve Land as part of a development known as Mertome Gardens and are used for social housing. The term of the Railway Land Lease expires on 31 December 2032. The 28 units constructed on the Property were funded by a grant from the Housing Authority pursuant to a joint venture agreement with the City (formerly the Shire of Bayswater Aged Persons Homes Inc) (Agreement).

On 29 October 2002, the Commissioner of Fair Trading made an order that the undertakings of the Incorporated Association be transferred to the City. The effect of this order is that the City assumed the rights and obligations of the Incorporated Association under the Railway Land Lease on and from 29 October 2002.

Council resolved the following at its Ordinary Meeting on 12 March 2019 to, inter alia, give local public notice of proposed disposal of its leasehold interest in the Railway Land to Fresh Fields and consider any submissions in accordance with s. 3.58 of the Act before it enters into the Option deed with Fresh Fields.

## **EXTERNAL CONSULTATION**

As part of maintaining open communication, a number of meetings have been held with residents of the village over the past two years culminating in Council's resolution of 2 August 2016 to essentially pursue a long-term lease arrangement for the land and sell the business and assets situated on Lot 16, 30 Winifred Road, Bayswater held by the City of Bayswater.

Since this resolution, Council, at its meeting of 23 August 2016, endorsed the Community Engagement Plan for the Redevelopment of Mertome Village project. Information sheets have been sent to residents and 'drop in' sessions also held at the Mertome Hall as part of the commitment given to keeping residents informed. The Mertome project has also featured in a number of corporate publications and media articles.

## **OFFICER'S COMMENTS**

### *The Option for Fresh Fields to take an assignment of the Railway Reserve lease*

It is a term of the proposed Sale of Business Agreement that the City will grant Fresh Fields an option (exercisable at any time during the remaining term of the Railway Land Lease) to take an

assignment of the City's leasehold interest in the Railway Land Lease (noting that Fresh Fields intends to incorporate the Railway Reserve Land into Mertome Village if possible).

The assignment of the City's leasehold interest to Fresh Fields pursuant to the option will be subject to the PTA and the Minister for Transport consenting to the assignment of the Railway Land Lease to Fresh Fields.

Regulation 30(1) of the *Local Government (Functions and General) Regulations 1996* (LG Regulations) provides that a disposition described in this regulation as an exempt disposition is *excluded from the application of s. 3.58 of the Act*.

Reg 30(2) of the LG Regulations provides as follows:

*"A disposition of land is an exempt disposition if –*

*a. the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and –*

- (i) its market value is less than \$5,000; and*
- (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;"*

The City has obtained a valuation report from Colliers which values the City's leasehold interest in the Railway Reserve Land at a nil value. Further, and given the City has entered into a Long-Term Lease and Business Sale Agreement with Fresh Fields for Mertome Village and these 28 units form part of that Village, it is considered that ownership of the land would not be of significant benefit to anyone other than the transferee.

Having regard to the above, the City has obtained legal advice confirming that the proposed disposition of the City's leasehold interest in the Railway Reserve Land to Fresh Fields by granting an option to Fresh Fields to take an assignment of the lease of the Railway Reserve Land is an exempt disposition under regulation 30(2) of the LG Regulations and accordingly there is no requirement to prepare a local public notice of the proposed disposition pursuant to section 3.58(3) and section 3.58(4) of the Act.

It is therefore recommended that Council resolve to proceed with the grant of the option to Fresh Fields and authorise the execution of the Option to Assign on the basis that it is an exempt disposition.

#### Other

Transaction documents for the long-term lease of the land and sale of business assets have been executed with Hall & Prior.

The City is in the final stages of negotiations with Juniper to terminate the Management Agreement in so far as it relates to Mertome Village. The City is acting on the advice of our legal advisors to complete this notice.

#### **LEGISLATIVE COMPLIANCE**

Section 17 of the *Retirement Villages Act 1992* states that a resident has a right to occupy his/her residential premises until:

- the resident dies; or
- the residence contract is terminated by the resident in accordance with the residence contract or under the *Retirement Villages Act 1992*; or



- the resident abandons the residential premises; or
- the residence contract is terminated by the State Administrative Tribunal (SAT); or
- the holder of the mortgage, charge or other encumbrance that was in existence before the commencement of this section becomes entitled to vacant possession of the premises in pursuance of rights conferred by the mortgage, charge or other encumbrance.

So, while a resident has a contract (which they all do), they cannot be moved out of Mertome Village without their consent, and any redevelopment needs to happen in consultation with residents.

Notwithstanding this, the Railway Reserve land (comprising Lots 402, 403, 404, 405 and 406 on Plan 3404 forming part of Mertome Gardens) has no registered memorial; the City has a leasehold interest in the Railway Reserve land. This lease with the WA Government Railways Commission ends on 31 December 2032. A Draft Railway Land Management Agreement between the City and Hall & Prior is being drafted for these units.

The *Retirement Villages Act 1992* places numerous obligations on the owner of land within a retirement village. A long-term lease will, by necessity, result in Council retaining some risk in relation to the retirement village. Appropriate risk allocation has been a guiding principle for the City in negotiations with Hall & Prior.

### **FINANCIAL IMPLICATIONS**

An allocation of \$200,000 has been made in the 2018/19 budget for redevelopment of Mertome Village. This allocation provides for legal advisory, commercial advisory and ancillary costs of this project. Additional funds are required to complete this significant transaction and this will form part of the 2018/19 mid-year budget.

### **STRATEGIC IMPLICATIONS**

In accordance with the City of Bayswater Strategic Community Plan 2017-2027, the following applies:

Theme: Our Community.

Aspiration: An active and engaged community.

Outcome C1: A strong sense of community through the provision of quality services and facilities.

### **CONCLUSION**

This report is submitted to Council for approval to exempt the proposed disposition of the City's leasehold interest in the Railway Reserve Land pursuant to Regulation 30(2) of the LG Regulations as part of the Mertome Village transaction process.

It is considered appropriate that Council approve this exemption and authorise the City's entry into the Option to Assign to enable positive completion of the Conditions Precedent for this transaction.

**13.2 Aged Care Services (Confidential)**

<b>Responsible Branch:</b>	Financial Services	
<b>Responsible Directorate:</b>	Corporate and Strategy	
<b>Authority/Discretion:</b>	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
<b>Voting Requirement:</b>	Simple Majority Required	
<b>Attachments:</b>	<i>Confidential Attachment(s) - in accordance with Section 5.23(2) (c) and (e) of the Local Government Act 1995.</i> 1. Disposal Options	
<b>Refer:</b>		

**COUNCIL RESOLUTION**

CR CHRIS CORNISH, DEPUTY MAYOR MOVED, CR SALLY PALMER SECONDED that item 13.2 be dealt with as urgent business.

CARRIED UNANIMOUSLY: 10/0

**COUNCIL RESOLUTION**

That the meeting be closed to the public and the doors closed.

CR CHRIS CORNISH, DEPUTY MAYOR MOVED, CR LORNA CLARKE SECONDED

CARRIED UNANIMOUSLY: 10/0

*At 8:32pm, the doors were closed to the public and those present in the public gallery left the meeting.*

**REASON FOR CONFIDENTIALITY**

This report is **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) *a matter that if disclosed, would reveal —*
  - (i) *a trade secret; or*
  - (ii) *information that has a commercial value to a person; or*
  - (iii) *information about the business, professional, commercial or financial affairs of a person,**where the trade secret or information is held by, or is about, a person other than the local government*

**14. MEETING CLOSED TO THE PUBLIC****14.1 Matters for Which the Meeting May be Closed**

Nil.

**COUNCIL RESOLUTION**

**That the meeting be re-opened to the public and the doors re-opened.**

**CR ELLI PETERSEN-PIK MOVED, CR SALLY PALMER SECONDED**

**CARRIED UNANIMOUSLY: 10/0**

*At 9:01pm, the doors were re-opened to the public and any members of the public gallery were invited to return to the meeting (however no members of the public returned).*

**14.2 Public Reading of Resolutions That May be Made Public**

Nil.

**15. CLOSURE**

There being no further business to discuss, the Chairperson, Cr Dan Bull, Mayor, declared the meeting closed at 9:01pm.