

Minutes

ORDINARY COUNCIL MEETING

26 May 2020

By signing these minutes I certify that they were confirmed at the Ordinary Meeting of Council held on Tuesday, 23 June 2020, by resolution of Council.

**CR DAN BULL, MAYOR
CHAIRPERSON**



Meeting Procedures

1. All Council meetings are open to the public, except for matters dealt with under 'Confidential Items'.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a City Staff Member.
3. Members of the public may ask a question during 'Public Question Time'.
4. Meeting procedures are in accordance with the City's Standing Orders Local Law 2018.
5. To facilitate smooth running of the meeting, silence is to be observed in the public gallery at all times, except for 'Public Question Time'.
6. This meeting will be audio recorded in accordance with the resolution of Council of 17 May 2016.
7. Persons are not permitted to record (visual or audio) at the Council meeting without prior approval of the Council.
8. In the event of an emergency, please follow the instructions of City of Bayswater Staff.

City of Bayswater

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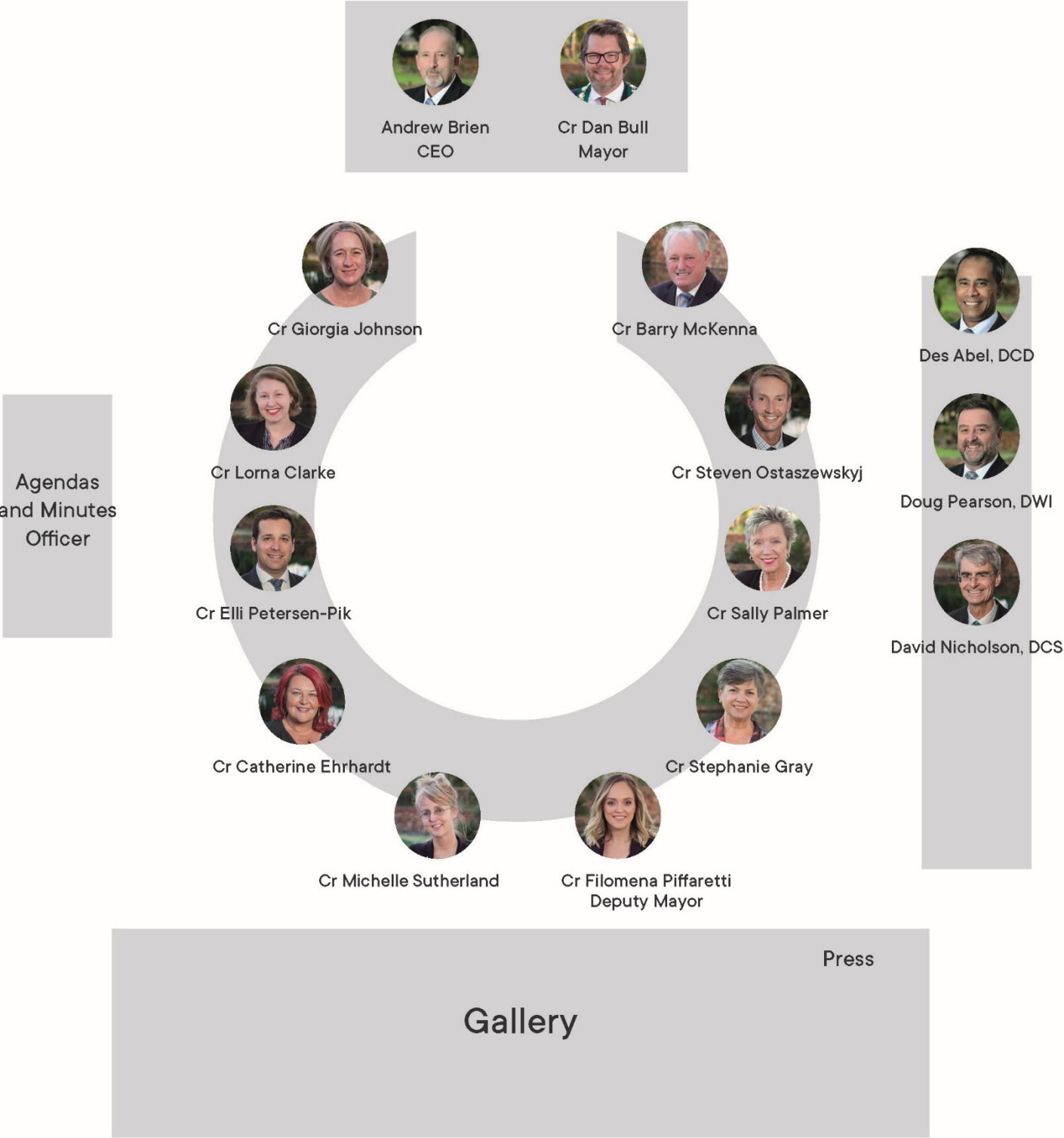
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Council Chambers

Seating Plan



Nature of Council's Role in Decision Making

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative:	Includes adopting local law, town planning schemes and policies.
Review:	When Council reviews decisions made by officers
Quasi-Judicial:	<p>When Council determines an application/matter that directly affects a persons rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

City of Bayswater Standing Orders Local Law 2018

6.9 Deputations

- (1) Any person or group wishing to be received as a deputation by the Council or a Committee open to the public is to either –
 - (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting.
- (2) Upon receipt of a request for a deputation the CEO must refer the request to the relevant decision making forum, either Council or a Committee, to decide by simple majority whether or not to receive the deputation.
- (3) Deputations in relation to a decision which requires absolute or special majority should be made to Council, in all other circumstances Deputations should be referred to the forum making the final decision on the matter.
- (4) Unless Council or the Committee meeting resolves otherwise, a deputation invited to attend the meeting is not to address the meeting for a period exceeding 5 minutes.
- (5) Unless given leave by the Presiding Member, only two members of the deputation may address the meeting, although others may respond to specific questions from Members.
- (6) For the purposes of this clause, unless Council or the Committee resolves otherwise, a deputation is taken to comprise all those people either in favour of, or opposed to, the matter which is the subject of the deputation.
- (7) Unless Council or the Committee resolves otherwise, any matter which is the subject of a deputation to the Council or a Committee open to the public is not to be decided by Council or the Committee until the deputation has completed its presentation.
- (8) The Presiding Member may require deputations to leave the meeting while other deputations are being heard in relation to that matter.

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MINUTES

Minutes of the Ordinary Meeting of the Bayswater City Council which took place in the Embleton Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on **Tuesday, 26 May 2020**.

1. OFFICIAL OPENING

The Chairperson, Cr Dan Bull, Mayor, declared the meeting open at 6:30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

In accordance with the City of Bayswater's Reflect Reconciliation Action Plan November 2019-November 2020, the Presiding Member will deliver the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Whadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Wadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

The Chairperson, Cr Dan Bull, Mayor, acknowledged the Traditional Custodians of the land, the Whadjuk people of the Noongar nation, and paid respects to Elders past, present and emerging.

3. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Chairperson, Cr Dan Bull, Mayor, acknowledged that today is National Sorry Day. It provides an opportunity for all of us to reflect on Australia's history and past injustices faced by Aboriginal and Torres Strait Islander people who were taken from their families, as well as from their lands. On 26 May 1997, the Bringing Them Home Report was tabled in Federal Parliament. Bringing Them Home is the final report of the National Inquiry into the separation of Aboriginal and Torres Strait Islander children from their families, and was conducted by the Human Rights and the Equal Opportunity Commission, now called the Australian Human Rights Commission, between 1995 and 1997. On 26 May 1998, the first National Sorry Day was held to commemorate the anniversary of the report and remember the grief, suffering and injustice experienced by the Stolen Generations. And on 13 February 2008, the then Prime Minister, Kevin Rudd, delivered the formal Apology by the Australian Parliament to Indigenous Australians for the forced removal of Australian Indigenous children from their families by Australian Federal and State Government agencies. It is appropriate to stop and reflect on the painful and sad past of the Stolen Generation and acknowledge the power of saying sorry.

Cr Dan Bull, Mayor, also acknowledged that tomorrow sees the first day of National Reconciliation Week for 2020. Ending on 3 June, National Reconciliation Week is a time where we can all learn about our shared histories, cultures and achievements, and it gives the opportunity for us all to explore how we can contribute to achieving reconciliation in Australia, Western Australia and within the City of Bayswater. National Reconciliation Week commemorates two significant milestones in the reconciliation journey: The 1967 referendum acknowledged Aboriginal and Torres Strait Islander People; and the High Court Mabo decision, respectively. This year's theme is "In this together", and we are all encouraged to reflect on the

part we have played on our journey towards reconciliation. The City had planned a number of events and initiatives for this year's National Reconciliation Week which have unfortunately needed to be cancelled given the Corona virus pandemic. However, the City continues to seek to promote the importance of reconciliation as we travel on our reconciliation journey currently in line with our Reflect Reconciliation Action Plan. And so there will be some messages through our social media channels in the coming days, as well as personal reflections and photos contributed by members of our Reconciliation Advisory Committee, which appears on the City website. Cr Dan Bull, Mayor, encouraged everyone to take a moment to have a read of those – they are really special and insightful.

4. ATTENDANCE

Members

West Ward

Cr Dan Bull, Mayor (Chairperson)
Cr Lorna Clarke
Cr Giorgia Johnson

Central Ward

Cr Barry McKenna (*Until 10:18pm*)
Cr Steven Ostaszewskyj
Cr Sally Palmer

North Ward

Cr Stephanie Gray
Cr Filomena Piffaretti, Deputy Mayor
Cr Michelle Sutherland (*Until 9:23pm*)

South Ward

Cr Catherine Ehrhardt
Cr Elli Petersen-Pik

Officers

Mr Andrew Brien	Chief Executive Officer
Mr George Rimpas	A/Director Works and Infrastructure
Mr Des Abel	Director Community and Development
Mr David Nicholson	Director Corporate and Strategy
Mr Doug Pearson	COVID-19 Response Coordinator
Mr Dan Barber	Manager Recreation (<i>Until 9:05pm</i>)
Mr Krisna Wardana	A/Management Accountant (<i>Until 9:05pm</i>)
Ms Cassandra Flanigan	Executive Support/Research Officer
Ms Jelena Misic	Mayor and Council Support Officer

Observers

Nil.

Leave of Absence

4.1 Apologies

Nil.

4.2 Approved Leave of Absence

Nil.

4.3 Applications for Leave of Absence

Nil.

5. DISCLOSURE OF INTEREST SUMMARY

In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

The following disclosures of interest were made at the meeting:

Name	Item No.	Type of Interest	Nature of Interest
Cr Barry McKenna	10.2.2	<i>Financial</i>	<i>I am Chairman of Bayswater Community Financial Services (Bendigo Bank) and Council money is invested in the bank.</i>
	14.1.2	<i>Financial</i>	<i>I am Chairman of Bayswater Community Financial Services which owns 83 Whatley Crescent, Bayswater.</i>
Cr Sally Palmer	10.2.1	<i>Impartiality</i>	<i>I am a social member of Bayswater and Bedford Bowling Clubs and Chair of Bayswater Child Care Centre as mention made of Silverwood Child Care as impartial on all 3 points are mentioned.</i>
	10.2.3	<i>Impartiality</i>	<i>Social member of Bayswater and Bedford Bowling Clubs and Chair of Bayswater Child Care Centre as mention made of Silverwood Child Care as impartial on all 3 points are mentioned.</i>
	10.4.4	<i>Impartiality</i>	<i>Social member of Bedford Bowling Club.</i>
Cr Giorgia Johnson	13.2	<i>Financial</i>	<i>Daughter works as a casual employee at Bayswater Waves.</i>
Cr Michelle Sutherland	10.4.6	<i>Impartiality</i>	<i>Know some members of the Central Aquatics.</i>
Cr Stephanie Gray	10.2.1	<i>Impartiality</i>	<i>Committee member of Bayswater Child Care Association.</i>
Director Community and Development, Mr Des Abel	10.4.1	<i>Impartiality</i>	<i>My brother owns and resides at a property within the subject area.</i>

6. PUBLIC QUESTION TIME

In accordance with the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996* the following procedures relate to public question time at electronic meetings:

"14E Modification of Act if meeting held by electronic means (Act s. 5.25(2))

- (4) *If a council or a committee holds an electronic meeting, section 5.24 is modified so that the council or committee allocates time for raising questions by members of the public, and the asking of and responding to those questions, if —*
- (a) *the council or committee provides a means to submit a question prior to the meeting; and*
 - (b) *the council or committee determines at the meeting —*
 - (i) *to respond to the question submitted by the member of the public at the meeting in accordance with the procedure determined by the council or committee; or*
 - (ii) *that, given the public health emergency, state of emergency or direction issued under the Public Health Act 2016 or the Emergency Management Act 2005, it is not appropriate to respond to the question at the meeting."*

Accordingly, all public questions are to be submitted to mail@bayswater.com.au by 1:30pm on the day of the meeting.

6.1 Public Question Time

Public Question Time commenced at 6:38pm.

The following question was submitted in writing:

Ms Shannon Leigh - 4b Margaret Street, Maylands

Preamble

During the COVID19 pandemic, cities around the world are responding to the need for increased space for health with innovative ways to enable people to move around safely. Creating a safe environment for people to access the activity centres in the City of Bayswater will help boost economic activity.

Question 1

What specifically is the City of Bayswater doing to provide immediate temporary street treatments to allow more footpath space on those footpaths that are not suitable for safe physical distancing?

Answer 1

Thank you for your query and I am happy to advise that the City has been undertaking numerous actions across all operational areas in response to the pandemic. The City has been monitoring trends in other Cities in relation to ensuring adequate space on footpaths and is also guided by State directives in this regard. In general the City takes actions based on the level of risk involved and to date the need to increase footpath widths has not been seen as necessary. Many of the areas that have undertaken the measures you have described are areas of high population density with considerable numbers of people on the pathways and the risk profile for these areas is different to the scenario within the City of Bayswater.

Notwithstanding this in recognition of the increased use on pathways the City has allocated significant additional funds to increase maintenance and construct additional paths.

In addition the City is undertaking other innovative actions such as reopening Lyric Lane in Maylands as a trial commercial/public space, with a view to making this permanent. This will be the testing ground for other laneways and parking areas, and the City is assessing the potential to utilise these for a variety of commercial and community activities too.

Question 2

What specifically is the City doing to provide immediate safe cycling infrastructure to support the tripling of cycling numbers that has occurred in Perth?

Answer 2

As detailed above the City is increasing path maintenance and constructing additional paths and these will be available to cyclists. The City is also liaising with the Department of Transport in relation to the identification of a Long Term Cycling Network for the area and this will be presented to Council for consideration in the near future.

Question 3

Movement and Place is a well-used framework to designing roads and streets that meets the increasing needs of people and businesses while also creating or improving great places. In the medium-long term, will the City produce an Integrated Transport Strategy?

Answer 3

The City is a member of the Eastern Metropolitan Regional Council and on behalf of and in conjunction with, its member Councils this organisation has developed a number of strategic transport documents including the Regional Integrated Transport Strategy. The City has not identified a need to produce its own Integrated Transport Strategy at this stage however it is envisaged that this will be considered during the next review of the City's Corporate Business Plan.

Public Question Time was closed at 6:41pm.

7. CONFIRMATION OF MINUTES

7.1 Ordinary Meeting: 21 April 2020

COUNCIL RESOLUTION

The Minutes of the Ordinary Council Meeting held on 21 April 2020 which have been distributed, be confirmed as a true and correct record.

CR CATHERINE EHRHARDT MOVED, CR STEPHANIE GRAY SECONDED

CARRIED UNANIMOUSLY: 11/0

7.2 Special Council Meeting 5 May 2020

COUNCIL RESOLUTION

The Minutes of the Special Council Meeting held on 5 May 2020 which have been distributed, be confirmed as a true and correct record.

CR CATHERINE EHRHARDT MOVED, CR SALLY PALMER SECONDED

CARRIED UNANIMOUSLY: 11/0

8. PRESENTATIONS**8.1 Petitions**

Council noted and received a petition with 15 signatures from Mr Murray Cave, asking the City of Bayswater “to exclude Maylands properties from the boundary, leaving all current residences and businesses in suburb of Maylands. We do not want to be included in the new suburb of Meltham”.

The petition will be forwarded to City Officers to be included in their deliberations and report on the matter that is the subject of the petition.

8.2 Presentations

Nil.

8.3 Deputations

The following deputations were heard at the Agenda Briefing Forum on ***Tuesday, 19 May 2020***:

1. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Mr James Barclay-Martin (Resident of 3/48 Kenilworth Street, Maylands and on behalf of Ms Sarah Younghusband) was in attendance via the Zoom platform, and spoke on the item.

2. Proposed Revised Parklet Guidelines

In relation to Item 10.4.2, Ms Shannon Leigh (Resident of 4b Margaret Street, Maylands) was in attendance via the Zoom platform, and spoke in support of the officer’s recommendation.

3. Bayswater Waves Function Room – Future Usage

In relation to Item 10.4.6, Mr Perry de Lacy (Club President, Central Aquatic Swimming and Life Saving Club, PO Box 508, Bayswater) was in attendance via the Zoom platform, and spoke against the officer’s recommendation.

4. Bayswater Waves Function Room – Future Usage

In relation to Item 10.4.6, Mr Josh Eveson (Resident of 400 Guildford Road, Bayswater) was in attendance via the Zoom platform, and spoke against the officer’s recommendation.

5. Review of the First Term of the Management Agreement for the Morley Sport and Recreation Centre

In relation to Item 10.4.7, Mr Shane Mauger (Executive Manager Service Delivery on behalf of the CEO of YMCA WA, 201 Star Street, Welshpool) was in attendance via the Zoom platform, and spoke on the item.

6. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Mr Brett Molony (Resident of 16 Grafton Road, Bayswater and Ms Hannah Fijal-Campbell) submitted a written deputation, which the Presiding Member read out aloud.

7. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Mr Charles Suckling (Resident of 63 Charles Street, Maylands) submitted a written deputation, which the Presiding Member read out aloud.

8. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Ms Stephanie Gibbs (Resident of 2/48 Kenilworth Street, Maylands) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

9. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Ms Karen Hayward (Resident of 43A Charles Street, Maylands and on behalf of Mr Michael Hayward) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

10. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Ms Gertrude Patricia Murphy (Resident of 42 Kenilworth Street, Maylands and on behalf of Mr Stephen John Murphy) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

11. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Mr Andrew C Parry (Resident of 36 Kenilworth Street, Maylands and on behalf of 44 Residents from Kenilworth, Belgrave, Cox, Charles, Grosvenor Precinct) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

12. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Mr Tony Berardini (Resident and Business Owner of 36 Sussex Street, Maylands) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

13. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Ms Paula Thorpe (Resident of Unit 4/23 Cox Street, Maylands and on behalf of Andrew Hulatt) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

14. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Mr Matt Healey (Resident of 6 Toms Court, Bayswater) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

15. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Mr Edward Micenko (Resident of 2B Belgrave Street, Maylands and on behalf of Kylie Van Eerden and Resident of 4 Belgrave Street, Maylands – Ms Natalie Brown and Mr Mark Brown) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

16. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Ms Linh Trinh (Resident of 22 Belgrave Street, Maylands) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

17. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Mr David Meese (Resident of 33 Thomas Street, Bayswater and on behalf of Ms Sara Meese and Resident - Ms Irene Meese, 43 Shaftesbury Avenue, Bayswater, Ms Susan Proctor and Mr Lauren Proctor, 29 Thomas Street, Bayswater) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

18. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Mr Michael Ray (Resident of 35 Charles Street, Maylands) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

19. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Mr David Cahill (Resident of 45 Grafton Road, Bayswater and on behalf of household) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

20. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Mr Wesley Blagg (Resident of 13 Shaftesbury Avenue, Bayswater and on behalf of Anita Blagg) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

21. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Ms Simone O'Reilly (Resident of 12 Grafton Road, Bayswater) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

22. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Ms Louise Binks (Resident of 13 Grafton Road, Bayswater and Owner of 13/26 Belgrave Street, Maylands and on behalf of Mr Kayne Binks) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

23. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Mr Peter Buchanan (Resident of 12 Grafton Road, Bayswater) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

24. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Ms Jennie Nayton (*[this information has been redacted at the request of the Ombudsman Western Australia]*) and on behalf of Mr and Mrs D Maher – 58 Hotham Street Bayswater, Ms Jan Martin – 6 Hotham Street, Bayswater, Mr David Lee - 6 Hotham Street, Bayswater, Mr Morgan Lee – 6 Hotham Street, Bayswater, Mr Simon Collings – 8 Grosvenor Road, Bayswater and Mr Santhosh Karangat and Jayasree Chekoo – 34 Grand Promenade, Bayswater) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

25. Proposed New Suburb – Meltham

In relation to Item 10.4.1, Mr Brandon Hendroff (Artist, Film Designer and Teacher – 2 Cox Street, Bayswater) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

26. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Ms Michelle Anne Marchese (Resident of Unit 1/118 York Street, Bedford and on behalf of Ms Anna Lynette and Matthew Alan Voisey (address not provided) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

27. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Ms Michelle Prior (Resident of 64A Hotham Street, Bayswater and on behalf of Paul Prior) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

28. Proposed New Suburb - Meltham

In relation to Item 10.4.1, Ms Stephanie Phelps (Resident of Kenilworth Street, Maylands) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

29. Lease Category Determination for West Australian Youth Jazz Orchestra at Maylands Town Hall, 196 Guildford Road, Maylands

In relation to Item 10.4.5, Mr Terry Gaunt (Resident of 30 Kirkham Hill Terrace, Maylands) submitted a written deputation on the item, which the Presiding Member read out aloud.

30. Proposed Revised Parklet Guidelines

In relation to Item 10.4.2, Mr Steve Lavell (Business Owner – HENRY ON EIGHTH, 49 Eighth Ave, Maylands) submitted a written deputation in support of the officer's recommendation, which the Presiding Member read out aloud.

31. Bayswater Waves Function Room – Future Usage

In relation to Item 10.4.6, Mr Daniel Farmer (Resident of 53 Ivory Street, Noranda) submitted a written deputation in relation to the item, which the Presiding Member read out aloud.

32. Bayswater Waves Function Room – Future Usage

In relation to Item 10.4.6, Mr Tom Ballantyne (Central Aquatic lifesaving Coach, 164 Benara Road, Noranda) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

33. Bayswater Waves Function Room – Future Usage

In relation to Item 10.4.6, Ms Meredith Hopkins (Member Services, Central Aquatic Swimming and Lifesaving Club) submitted a written deputation against the officer's recommendation, which the Presiding Member read out aloud.

8.4 Delegates Reports

Nil.

9. METHOD OF DEALING WITH MINUTES BUSINESS

With the exception of items identified to be withdrawn for discussion, the remaining reports will be adopted by exception (enbloc).

An adoption by exception resolution may not be used for a matter:

- (a) that requires a 75% majority or a special majority;
- (b) in which an interest has been disclosed;
- (c) that has been the subject of a petition or deputation;
- (d) that is a matter on which a Member wishes to make a statement; or
- (e) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

Withdrawn items:

- | | |
|--------|--|
| 10.2.1 | An interest has been disclosed. |
| 10.2.2 | An interest has been disclosed. |
| 10.2.3 | An interest has been disclosed. |
| 10.2.5 | Is a matter on which a Member wishes to make a statement. |
| 10.3.1 | Is a matter on which a Member wishes to make a statement. |
| 10.3.2 | Is a matter on which a Member wishes to make a statement. |
| 10.3.3 | Is a matter on which a Member wishes to make a statement. |
| 10.4.1 | An interest has been disclosed; has been the subject of a petition or deputation; and is a matter on which a Member wishes to make a statement. |
| 10.4.2 | Has been the subject of a petition or deputation; and is a matter on which a Member wishes to move a motion that is different to the recommendation. |
| 10.4.3 | Is a matter on which a Member wishes to make a statement. |

- 10.4.4 An interest has been disclosed.
- 10.4.5 Has been the subject of a petition or deputation; and is a matter on which a Member wishes to move a motion that is different to the recommendation.
- 10.4.6 An interest has been disclosed; has been the subject of a petition or deputation; and is a matter on which a Member wishes to move a motion that is different to the recommendation.
- 10.4.7 Has been the subject of a petition or deputation; and is a matter on which a Member wishes to make a statement.

10. REPORTS

10.1 Chief Executive Officer Reports

Nil.

10.2 Corporate and Strategy Directorate Reports**10.2.1 Financial Reports for the Period 1 July 2019 to 30 April 2020**

Responsible Branch:	Financial Services	
Responsible Directorate:	Corporate and Strategy	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Financial Activity Statement Report. 2. Reserve Fund. 3. Capital Works.	

CR SALLY PALMER DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Sally Palmer declared an impartial interest in this item as she is a social member of Bayswater and Bedford Bowling Clubs and Chair of Bayswater Child Care Centre as mention made of Silverwood Child Care as impartial on all 3 points are mentioned. Cr Sally Palmer remained in the room during voting on this item.

CR STEPHANIE GRAY DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Stephanie Gray declared an impartial interest in this item as she is a Committee member of Bayswater Child Care Association. Cr Stephanie Gray remained in the room during voting on this item.

At 8:49pm, Cr Catherine Ehrhardt left the meeting.

SUMMARY

This report presents the financial reports for the period 1 July 2019 to 30 April 2020 comprising Attachment 1 - 3.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council notes the financial reports for the period 1 July 2019 to 30 April 2020, forming Attachments 1 - 3.

CR ELLI PETERSEN-PIK MOVED, CR GIORGIA JOHNSON SECONDED

CARRIED UNANIMOUSLY: 10/0

BACKGROUND

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council. This Statement is to include:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995*;
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;

- (d) The material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

At its meeting on 2 July 2019, Council adopted the Annual Budget for the 2019-20 financial year. The figures in this report are compared to the adopted budget.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as part of the monthly report. It also requires Council to adopt a 'percentage or value' for what it will consider to be material variances on an annual basis.

The material variance adopted by the Council for the 2019-20 Budget is \$50,000 or 10% of the appropriate base, whichever is the higher.

As part of the City's commitment to continuous improvement, the presentation of the monthly statutory reports has been revised. These reports are intended to not only meet the City's regulatory obligations in a form that is easy to understand, but also to enhance accountability, governance and financial management. These reports will continue to be refined, having regard to these principles and any feedback.

EXTERNAL CONSULTATION

In accordance with section 6.2 of the *Local Government Act 1995*, the adopted budget was prepared having regard to the Community Strategic Plan, prepared under section 5.56 of the *Local Government Act 1995*, which was made available for public comment.

OFFICER'S COMMENTS

The financial statements for the reporting period are submitted in the form of:

- Financial Activity Statement Report (**Attachment 1**);
- Reserve Fund Statement (**Attachment 2**); and
- Capital Works Statement (**Attachment 3**).

The Financial Activity Statement reports the financial position of the City to program level. It discloses the current liquidity position of the City after adjustment for non-cash items (depreciation, provisions, etc.).

The Detailed Statement of Financial Activity by Program including Nature or Type Classifications discloses reportable variances and defines the description and purpose of each financial activity.

All of the reserve accounts are cash-backed and supported by funds held in financial institutions as set out in the City's Investment Policy.

The Monthly Financial Statement Snapshot for Capital (**Attachment 1**) summarises total actual expenditure only.

The projects summarised in the Capital Works Statement (**Attachment 3**) detail the capital (actual and committed) expenditure for the period 1 July 2019 to 30 April 2020.

LEGISLATIVE COMPLIANCE

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed. Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as

amended requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

FINANCIAL IMPLICATIONS

All amounts quoted in this report are exclusive of GST.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.

Aspiration: Open, accountable and responsive service.

Outcome L1: Accountable and good governance.

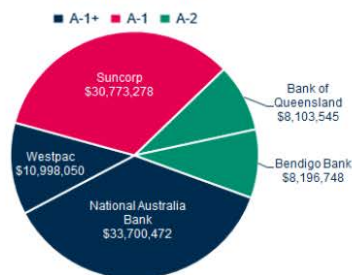
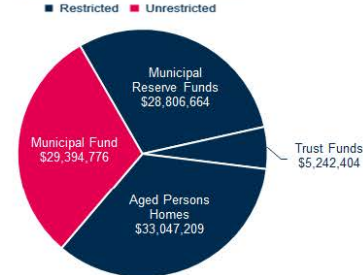
CONCLUSION

That Council notes the financial reports for the period 1 July 2019 to 30 April 2020.

Attachment 1

Monthly Financial Statement Snapshot

April 2020

Term Deposits by Bank
(refer to investment report)**Total Cash and Cash Equivalents**
(including cash at bank and term deposits)

	Debtors				Trade Creditors
	Sundry	Infringement	Recreation	Total	
Total Outstanding	\$411,628	\$345,079	\$153,579	\$910,286	\$38,225
Not yet due	0%	0%	29%	5%	0%
Current	67%	2%	21%	35%	73%
Over 30 days	4%	5%	16%	6%	27%
Over 60 days	29%	93%	34%	54%	0%

Rates & Charges

Collected	96%
Total Outstanding	\$3,426,810
Deferred Rates	\$662,518

Capital

	Amended Budget	YTD Amended Budget	YTD Actual	YTD % Spent
Expenditure	\$19,804,941	\$10,400,098	\$8,308,368	80%
	Amended Budget	YTD Amended Budget	YTD Actual	YTD % Received
Revenue	\$2,920,349	\$901,830	\$669,736	74%

Operating

	Amended Budget	YTD Amended Budget	YTD Actual	YTD % Spent
Expenditure	\$85,631,562	\$67,396,538	\$63,820,312	95%
	Amended Budget	YTD Amended Budget	YTD Actual	YTD % Received
Revenue *excludes rates	\$34,045,302	\$29,303,919	\$29,703,691	101%

**City of Bayswater
Executive Summary
for the period 1 July 2019 to 30 April 2020**

In the month of April the City have seen another decline in the cash held in our municipal fund and term deposits. The main reason for the drop has been a result of outgoing creditor and payroll payments.

Currently there is \$910k outstanding for debtors with 54% of this balance sitting over 60 days outstanding. Majority of this balance relates to infringements, in which most have been lodged with the Fines Enforcement Registry who will deal with the debt recovery of these fines. The portion relating to sundry debtors consists of community/commercial lease charges and a Water Corporation invoice that will be paid once the works are completed.

With all the rates due dates now past, majority of the rates for the 2019/20 financial year have been collected and the City are currently dealing with the initial impacts of COVID-19 with ratepayers unable to pay outstanding balances due to their financial situations.

Capital revenue and expenditure are both below the total year to date amended budgets. Majority of the variance for revenue relates to public open space funding where the expenses have not been incurred and Roads to Recovery grants which are still to be received. For capital expenditure the variances were caused by less spending towards building projects \$1.6 mil , (the main project variances are \$540k for aged care, \$350k for Bayswater Waves, \$160k for the Depot and \$110k for the RISE), plant and equipment replacements of \$900k and various road projects with a difference of \$310k.

Operating revenue and expenditure are similar to the forecast budgets with both showing high year to date percentages. A favourable variance is shown for both the year-to-date operating revenue and expenditure, resulting in an overall favourable operating result of \$4.15m. This amount is an improvement on what was reported in March being in the materials and contracts variance. There are two reasons for the increase in this figure. As a result of COVID-19 we are unable to conduct business in a usual manner and in turn have not spent as much on our operating projects as was originally projected. Additionally the budget variations from the mid-year budget review, which include the carry forward projects have all been entered into the month of April. This will balance-out over the remainder of the year. The detail of each of these variations is discussed further in commentary.

City of Bayswater
Statement of Comprehensive Income by Nature or Type
Significant Variances
for the period 1 July 2019 to 30 April 2020

Operating Revenue

Nature or Type	YTD Amended Budget \$	YTD Amended Actual \$	Variance Positive/ (Negative) \$
Rates <ul style="list-style-type: none"> There has been a higher amount of interim rates levied than anticipated. 	48,733,368	48,903,581	170,213
Operating grants, subsidies and contributions <ul style="list-style-type: none"> The Financial Assistance Grant received is lower than budget due to an advance payment made in June 2019. Crossover contributions received is lower than budget due to the timing in the budget spread. Funding for the underground power project has not been received due to the project being pushed forward to next financial year. Aged personal care subsidies, which is for residents receiving government subsidised aged care, is higher due to the difference in budget spread. 	8,826,476	7,813,236	(1,013,240)
Fees and charges <ul style="list-style-type: none"> Income for Bayswater Waves and The Rise are higher than the budget amounts which is due to the spread of a budget variation that accommodates the expected loss from COVID-19. Refuse income is higher than budget, this is a result of more bin services provided to residential properties. 	18,155,282	19,394,723	1,239,441
Interest earnings <ul style="list-style-type: none"> Interest income is higher than the budget as a budget variation has been processed to accommodate the expected loss from the recent drop in the Reserve Bank's cash rate. 	1,805,080	1,856,123	51,043
Other revenue <ul style="list-style-type: none"> \$80,000 of reimbursements has been collected from community clubs which has not been budgeted. This includes ground maintenance, insurances, building maintenance and key replacement. The City has received \$20,000 more than budget for the credit card surcharge which is due to the timing in budget allocation. The City has received an additional \$10,000 in workers compensation claims than the budgeted amount. 	517,081	639,609	122,528
Total	78,037,287	78,607,272	569,985

Operating Expenses

Nature or Type	YTD Amended Budget \$	YTD Amended Actual \$	Variance Positive/ (Negative) \$
Employee costs <ul style="list-style-type: none"> Parks and Gardens staff costs are lower as there has been additional spending for agency staff. 	(27,197,596)	(26,704,680)	492,916

Nature or Type	YTD Amended Budget \$	YTD Amended Actual \$	Variance Positive/ (Negative) \$
Materials and contracts <ul style="list-style-type: none"> Waste disposal and collection costs are \$1.7 million lower than budget with \$460,000 worth of invoices weren't accrued. There is less than anticipated waste is being disposed compared with what was originally budgeted and a variance due to the distribution of the budget spread. Parks and Gardens agency costs are \$600,000 over budget, this was not amended in the mid-year budget review as it is offset by employee costs. Preventative building maintenance, sustainable environment and community development are \$245,000, \$150,000 and \$100,000 respectively below budget due the mid-year budget spread. Street tree maintenance are \$100,000 above budget which has resulted from a budget timing variance. 	(21,116,024)	(18,400,735)	2,715,290
Utility charges <ul style="list-style-type: none"> Immaterial variance. 	(2,705,725)	(2,728,982)	(23,257)
Depreciation and amortisation <ul style="list-style-type: none"> The variance created from the budget estimation is due to capital works projects not being completed on time. 	(9,996,940)	(9,087,080)	909,861
Insurance expenses <ul style="list-style-type: none"> Immaterial variance. 	(814,890)	(803,000)	11,890
Interest expenses <ul style="list-style-type: none"> Immaterial variance. 	(747)	(842)	(95)
Other expenditure <ul style="list-style-type: none"> Aged personal care subsidies, which is for residents receiving government subsidised aged care, is \$160,000 higher due to the difference in budget spread. Councillor attendance fees and allowances has a budget variance of \$230,000 which is caused by the budget spread. Overhead allocations are a total of \$200,000 higher than the budget amount due to timing on budget allocation and due to additional spending for Parks & Gardens. 	(5,564,615)	(6,094,993)	(530,377)
Total	(67,396,538)	(63,820,312)	3,576,226

Capital Revenue and Fair Value Adjustments

Description	YTD Amended Budget \$	YTD Amended Actual \$	Variance Positive/ (Negative) \$
Non-operating grants, subsidies and contributions <ul style="list-style-type: none"> Grant funding for Roads to Recovery is under budget due to the timing of the budget allocation as funding is not granted until construction is in progress. Capital contributions using public open space funding is under budget due to a budget timing variation. 	901,830	669,736	(232,094)
Profit on asset disposals <ul style="list-style-type: none"> Budget variance for profit on asset disposals has occurred due to the timing of the budget allocation. 	10,000	1,147	(8,853)

Description	YTD Amended Budget \$	YTD Amended Actual \$	Variance Positive/ (Negative) \$
(Loss) on asset disposals <ul style="list-style-type: none">Budget variance for loss on asset disposals has occurred due to the timing of the budget allocation.	(427,250)	(142,790)	284,460
Fair value adjustments to financial assets <ul style="list-style-type: none">Revaluation on share of Local Government House Trust was not budgeted for.	0	2,882	2,882
Total	484,580	530,974	46,394

City of Bayswater
Statement of Comprehensive Income
by Nature or Type
for the period 1 July 2019 to 30 April 2020

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Revenue						
Rates	48,419,337	48,733,368	48,733,368	48,903,581	170,213	0%
Operating grants, subsidies and contributions	10,621,679	9,801,755	8,826,476	7,813,236	(1,013,240)	(11%)
Fees and charges	22,453,673	20,281,171	18,155,282	19,394,723	1,239,441	7%
Interest earnings	2,286,850	2,169,606	1,805,080	1,856,123	51,043	3%
Other revenue	1,521,114	1,792,770	517,081	639,609	122,528	24%
	85,302,653	82,778,670	78,037,287	78,607,272	569,985	1%
Expenses						
Employee costs	(33,777,423)	(33,459,382)	(27,197,596)	(26,704,680)	492,916	(2%)
Materials and contracts	(26,685,562)	(28,139,824)	(21,116,024)	(18,400,735)	2,715,290	(13%)
Utility charges	(3,588,875)	(3,425,416)	(2,705,725)	(2,728,982)	(23,257)	1%
Depreciation and amortisation	(12,004,239)	(12,004,239)	(9,996,940)	(9,087,080)	909,861	(9%)
Insurance expenses	(723,950)	(814,890)	(814,890)	(803,000)	11,890	(1%)
Interest expenses	(1,000)	(1,000)	(747)	(842)	(95)	13%
Other expenditure	(7,825,811)	(7,786,811)	(5,564,615)	(6,094,993)	(530,377)	10%
	(84,606,860)	(85,631,562)	(67,396,538)	(63,820,312)	3,576,226	(5%)
	695,793	(2,852,892)	10,640,749	14,786,960	4,146,211	39%
Non-operating grants, subsidies and contributions	2,893,517	2,920,349	901,830	669,736	(232,094)	(26%)
Profit on asset disposals	19,868	153,868	10,000	1,147	(8,853)	(89%)
(Loss) on asset disposals	(465,686)	(506,686)	(427,250)	(142,790)	284,460	(67%)
Fair value adjustments to financial assets at fair value through	0	0	0	2,882	2,882	No Budget
	2,447,699	2,567,531	484,580	530,974	46,394	10%
Net result	3,143,492	(285,361)	11,125,329	15,317,934	4,192,605	38%
Other comprehensive income						
Changes on revaluation of non-current assets	0	0	0	0	0	No Budget
Total other comprehensive income	0	0	0	0	0	No Budget
Total comprehensive income	3,143,492	(285,361)	11,125,329	15,317,934	4,192,605	38%

City of Bayswater
Financial Activity Statement
for the period 1 July 2019 to 30 April 2020

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Net current assets at start of year - surplus/(deficit)	5,485,119	13,129,136	13,129,136	13,129,136	0	0%
Operating activities						
Revenue from operating activities (excludes rates)						
General purpose funding	4,152,965	3,042,441	3,052,954	2,438,210	(614,744)	(20%)
Governance	89,060	89,060	79,085	124,830	45,745	58%
Law, order, public safety	323,660	338,660	302,141	361,064	58,924	20%
Health	311,261	338,988	295,263	268,567	(26,696)	(9%)
Education and welfare	213,664	223,384	167,273	199,436	32,163	19%
Housing	10,026,481	10,026,481	7,024,400	7,177,514	153,113	2%
Community amenities	12,887,879	12,473,413	12,223,972	12,437,951	213,979	2%
Recreation and culture	7,588,209	5,841,094	4,703,101	5,587,417	884,316	19%
Transport	581,868	1,096,480	862,902	484,882	(378,020)	(44%)
Economic services	595,210	595,210	521,325	405,853	(115,472)	(22%)
Other property and services	132,927	133,959	81,503	221,995	140,492	172%
	36,903,184	34,199,170	29,313,919	29,707,719	393,801	1%
Expenditure from operating activities						
General purpose funding	(1,116,484)	(1,131,957)	(648,025)	(600,168)	47,857	(7%)
Governance	(6,409,982)	(6,478,320)	(4,828,492)	(4,875,843)	(47,350)	1%
Law, order, public safety	(3,166,556)	(3,189,476)	(2,585,399)	(2,429,529)	155,870	(6%)
Health	(1,986,749)	(2,069,339)	(1,669,582)	(1,724,222)	(54,639)	3%
Education and welfare	(1,840,212)	(1,865,300)	(1,508,701)	(1,483,713)	24,988	(2%)
Housing	(9,174,442)	(9,517,774)	(7,466,807)	(7,082,968)	383,839	(5%)
Community amenities	(17,441,877)	(17,514,250)	(13,313,823)	(11,287,328)	2,026,495	(15%)
Recreation and culture	(27,523,351)	(27,090,736)	(21,668,640)	(21,486,257)	182,383	(1%)
Transport	(14,812,375)	(15,548,505)	(12,839,859)	(11,692,209)	1,147,650	(9%)
Economic services	(1,388,615)	(1,407,453)	(1,140,123)	(886,997)	253,126	(22%)
Other property and services	(211,903)	(325,138)	(154,336)	(413,869)	(259,533)	168%
	(85,072,546)	(86,138,248)	(67,823,788)	(63,963,102)	3,860,686	(6%)

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Operating activities excluded from budget						
Depreciation and amortisation	12,004,239	12,004,239	9,996,940	9,087,080	(909,861)	(9%)
(Profit) on asset disposals	(19,868)	(153,868)	(10,000)	(1,147)	8,853	(89%)
Loss on asset disposals	465,686	506,686	427,250	142,790	(284,460)	(67%)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	(2,882)	(2,882)	No Budget
Change in accounting policy	0	0	0	(936,876)	(936,876)	No Budget
Movement in non-current leave provisions	(350,000)	(350,000)	(350,000)	73,712	423,712	(121%)
Movement in non-current assets	0	0	0	274	274	No Budget
Employee entitlement reserve movement	0	0	0	23,987	23,987	No Budget
Aged persons liability adjustment	0	0	0	180,575	180,575	No Budget
	12,100,057	12,007,057	10,064,190	8,567,514	(1,496,676)	(15%)
Amount attributable to operating activities	(30,584,186)	(26,802,885)	(15,316,543)	(12,558,732)	2,757,811	(18%)
Investing activities						
Non-operating grants, subsidies and contributions	2,893,517	2,920,349	901,830	669,736	(232,094)	(26%)
Purchase of property, plant and equipment	(6,734,363)	(8,476,290)	(5,889,484)	(3,684,136)	2,205,348	(37%)
Purchase and construction of infrastructure	(10,298,809)	(10,967,651)	(4,431,614)	(4,490,673)	(59,059)	1%
Purchase of intangible assets	(361,000)	(361,000)	(79,000)	(133,560)	(54,560)	69%
Proceeds from disposal of assets	687,500	780,500	512,750	316,107	(196,643)	(38%)
Amount attributable to investing activities	(13,813,155)	(16,104,092)	(8,985,518)	(7,322,526)	1,662,992	(19%)
Financing activities						
Repayment of borrowings	0	0	0	(4,484)	(4,484)	No Budget
Proceeds from self-supporting loans	0	0	0	4,484	4,484	No Budget
Transfer to reserves	(3,681,976)	(5,900,020)	(5,394,534)	(4,827,363)	567,172	(11%)
Transfer from reserves	2,404,981	3,651,220	1,905,820	596,638	(1,309,183)	(69%)
Amount attributable to financing activities	(1,276,995)	(2,248,800)	(3,488,714)	(4,230,725)	(742,010)	21%
Budget deficiency before general rates	(45,674,337)	(45,155,778)	(27,790,775)	(24,111,983)	3,678,793	(13%)
Estimated amount to be raised from general rates	48,419,337	48,733,368	48,733,368	48,903,581	170,213	0%
Net current assets at the end of the year - surplus/(deficit)	2,745,000	3,577,590	20,942,593	24,791,598	3,849,005	18%

**City of Bayswater
Net Current Assets
as at 30 April 2020**

Municipal and Aged Persons Homes	Opening Balance	Closing Balance
	\$	\$
Current assets		
Cash and cash equivalents	78,632,835	91,248,649
Trade and other receivables	4,841,709	5,587,253
Inventories	141,945	177,750
Prepayments	127,289	62,745
Total	83,743,777	97,076,397
Current liabilities		
Trade and other payables	(30,500,268)	(28,235,858)
Other financial liabilities at amortised costs	(4,484)	0
Provisions	(6,288,760)	(6,159,838)
Clearing accounts	0	(41,811)
Total	(36,793,511)	(34,437,506)
Net current assets	46,950,266	62,638,891
Restricted - Reserves	(43,082,828)	(47,313,554)
Cash backed employee provisions	1,533,988	1,557,975
Restricted - Aged Persons Homes	7,727,711	7,908,286
	13,129,136	24,791,598

Attachment 2

**City of Bayswater
Cash Backed Reserves
for the period 1 July 2019 to 30 April 2020**

	Opening Balance	Budget Amended		Closing Balance	Opening Balance	Actual		Closing Balance
	\$	Transfer to	Transfer (from)	\$	\$	Transfer to	Transfer (from)	\$
Aged Persons Homes - General Reserve	14,608,744	1,149,918	(1,496,920)	14,261,742	15,595,609	239,315	0	15,834,924
Aged Persons Homes - Prudential Requirements Reserve	2,517,203	0	0	2,517,203	2,629,367	42,599	0	2,671,966
Bayswater Bowling Club Capital Improvements Reserve	10,250	241	0	10,491	10,063	157	0	10,221
Bayswater Tennis Club Reserve	156,492	3,672	0	160,164	156,759	2,451	0	159,210
Bayswater Waves Aquatic Centre Reserve	86,577	713,763	(11,000)	789,340	86,724	702,780	(10,320)	779,184
Bore and Reticulation Reserve	658,269	15,445	0	673,714	659,389	10,311	0	669,700
Building Furniture and Equipment Reserve	669,258	15,703	0	684,961	670,397	10,483	0	680,880
City Buildings and Amenities Reserve	1,968,050	27,402	(825,200)	1,170,252	1,971,399	30,295	(183,025)	1,818,669
Civic Centre Reserve	595,206	13,966	0	609,172	596,219	9,323	0	605,542
Eric Singleton Bird Sanctuary Reserve	1,190,413	27,931	0	1,218,344	1,192,439	18,646	0	1,211,086
Footpath and Cycleway Reserve	328,898	7,717	0	336,615	329,457	5,152	0	334,609
General Waste Management Reserve	27,631	648	0	28,279	27,678	433	0	28,111
Golf Courses Reserve	1,086,292	614,626	0	1,700,918	1,088,932	606,763	(42,253)	1,653,442
Information Technology Reserve	418,020	419,194	0	837,214	392,454	407,106	0	799,560
Landfill Restoration Reserve	426,465	6,487	(150,000)	282,952	458,350	7,111	(12,711)	452,750
Les Hansman Centre Development Reserve	5,034,959	118,138	0	5,153,097	5,043,531	78,866	0	5,122,397
Long Service Leave and Entitlements Reserve	1,538,252	36,093	0	1,574,345	1,533,988	23,987	0	1,557,975
Major Capital Works Reserve	4,002,769	1,301,414	(339,042)	4,965,141	3,994,987	1,247,453	(79,063)	5,163,377
Maylands Lakes Reserve	130,688	133	(125,000)	5,821	128,306	1,367	(125,000)	4,673
Maylands Waterland Reserve	59,521	365,010	0	424,531	59,622	364,977	0	424,599
Morley City Centre Reserve	595,206	13,966	0	609,172	596,219	9,323	0	605,542
Morley Sport and Recreation Centre Reserve	595,206	12,441	(107,000)	500,647	596,219	9,069	(105,080)	500,207
Noranda Netball Club Reserve	0	614,478	0	614,478	0	613,806	0	613,806
Plant and Works Equipment Reserve	201,710	307,733	0	509,443	202,054	306,520	0	508,573
Playground and Parks Reserve	1,697,342	39,826	0	1,737,168	1,700,231	26,587	0	1,726,818
River Restoration Reserve	362,585	8,508	(240,000)	131,093	363,202	5,679	0	368,882
Roads and Drainage Reserve	512,214	12,018	0	524,232	513,086	8,023	0	521,109
Senior Citizens Building Reserve	357,123	8,379	0	365,502	357,731	5,594	0	363,325
Strategic Land Acquisition Reserve	45,995	1,079	0	47,074	46,073	720	0	46,794
Streetscapes Reserve	704,095	11,593	(210,000)	505,688	705,293	10,935	(38,797)	677,431
Sustainable Environment Reserve	180,301	4,231	(147,058)	37,474	170,282	2,662	(389)	172,555
The RISE Reserve	595,206	13,966	0	609,172	596,219	9,323	0	605,542
Workers Compensation Reserve	609,511	14,301	0	623,812	610,549	9,547	0	620,096
Total	41,970,451	5,900,020	(3,651,220)	44,219,251	43,082,828	4,827,363	(596,638)	47,313,554

Attachment 3

City of Bayswater
Capital Acquisitions & Non-Operating Grants
for the period 1 July 2019 to 30 April 2020

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Non-operating grants, subsidies and contributions - summary						
1622 Buildings	(71,082)	(42,803)	(42,803)	(13,303)	0	(29,500)
1632 Furniture and equipment	(94,859)	(53,103)	(18,244)	(53,103)	0	0
1702 Roads	(1,056,576)	(1,002,576)	(669,916)	(578,409)	0	(424,167)
1732 Park development	(1,671,000)	(1,802,782)	(151,782)	(21,778)	0	(1,781,004)
1742 Other infrastructure	0	(19,085)	(19,085)	(2,783)	0	(16,302)
1852 Intangible assets	0	0	0	(360)	0	360
	<u>(2,893,517)</u>	<u>(2,920,349)</u>	<u>(901,830)</u>	<u>(669,736)</u>	<u>0</u>	<u>(2,250,613)</u>
Capital acquisitions - summary						
Purchase of property, plant and equipment						
1612 Land	0	437,000	437,000	436,559	0	441
1622 Buildings	3,351,863	3,513,698	2,845,624	1,257,721	638,246	1,617,732
1632 Furniture and equipment	1,066,500	1,654,592	645,860	951,401	125,483	577,709
1652 Plant and equipment	2,316,000	2,871,000	1,961,000	1,038,455	1,129,093	703,452
	<u>6,734,363</u>	<u>8,476,290</u>	<u>5,889,484</u>	<u>3,684,136</u>	<u>1,892,822</u>	<u>2,899,333</u>
Purchase and construction of infrastructure assets						
1702 Roads	2,742,578	2,888,543	2,120,182	1,809,980	346,445	732,118
1712 Footpath	600,000	589,000	514,000	435,119	123,325	30,556
1722 Drainage	130,000	251,299	163,000	73,519	11,140	166,640
1732 Park development	5,911,646	6,285,263	731,790	1,711,085	796,457	3,777,721
1742 Other infrastructure	914,585	953,546	902,642	460,970	264,472	228,104
	<u>10,298,809</u>	<u>10,967,651</u>	<u>4,431,614</u>	<u>4,490,673</u>	<u>1,541,839</u>	<u>4,935,139</u>
Purchase of intangible assets						
1852 Intangible assets	361,000	361,000	79,000	133,560	58,664	168,777
	<u>361,000</u>	<u>361,000</u>	<u>79,000</u>	<u>133,560</u>	<u>58,664</u>	<u>168,777</u>
	<u>17,394,172</u>	<u>19,804,941</u>	<u>10,400,098</u>	<u>8,308,368</u>	<u>3,493,324</u>	<u>8,003,248</u>

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Land						
Land						
80576 Land Purchase	0	437,000	437,000	436,559	0	441
	0	437,000	437,000	436,559	0	441
Total Land	0	437,000	437,000	436,559	0	441
Buildings						
Building major capital works						
80116 Hydrotherapy pool and spa refurbishment	0	61,657	10,200	0	0	61,657
80118 Ultrasonic depth sensors for balance tanks	0	9,091	9,091	9,091	0	0
80420 Maylands Town Centre Toilet Block	0	179,028	179,028	132,611	6,980	39,437
80450 ANA Rowing Clubhouse - external painting	7,200	7,200	7,200	6,790	0	410
80451 Bayswater Library & CC - painting	12,000	12,000	12,000	21,946	0	(9,946)
80452 Bayswater Waves - renew roof cladding	12,000	12,000	12,000	8,554	0	3,446
80453 Crimea Res Clubrooms/Toilet - painting	14,400	14,400	14,400	10,545	0	3,855
80454 Delacey Res Clubroom - internal painting	7,200	7,200	7,200	0	0	7,200
80455 Ellis House - renew gutter and downpipe	7,200	7,200	7,200	7,609	0	(409)
80456 Elstead Res C/Rm - replace external door	13,400	13,400	13,400	4,534	0	8,866
80457 Halliday Hse - painting/renew shed roof	27,600	27,600	27,600	29,906	1,480	(3,786)
80458 Hampton Park Hall - LED light upgrade	6,600	6,600	6,600	5,245	0	1,355
80459 Hampton Park Scout Hall - renew toilet	153,000	153,000	153,000	105,822	50,391	(3,213)
80469 MSRC - roof replacement	102,000	102,000	102,000	114,090	2,437	(14,527)
80470 MSRC - internal painting	66,000	66,000	66,000	70,816	0	(4,816)
80471 Depot - upgrade workshop office	12,000	12,000	12,000	8,743	0	3,257
80472 Peninsula Hotel - renew roof cladding	36,000	36,000	36,000	0	19,504	16,496
80473 Security Office - drainage & painting	8,400	8,400	8,400	7,430	0	970
80474 Signage - renewal at various buildings	7,200	7,200	7,200	7,581	0	(381)
80475 Silverwood C/Care - install gutter guard	6,000	6,000	6,000	0	0	6,000
80476 Silverwood C/Care - renew roof/electrical	66,000	66,000	66,000	54,137	0	11,863
80477 Sue Belcher Netball Centre - repainting	25,200	25,200	25,200	27,819	140	(2,759)
80478 Sue Belcher Netball Ct - renew main doors	4,600	4,600	4,600	3,209	0	1,391
80479 The RISE - install shelter and drainage	36,000	36,000	36,000	33,453	0	2,547
80480 The RISE - install box gutters overflows	9,600	9,600	9,600	0	0	9,600
80481 The RISE - waterproofing rear landing	102,000	102,000	102,000	0	52,995	49,005
80484 Wotton Res C/Hse - security improvements	9,600	9,600	0	0	0	9,600
80596 Depot Offices Renovation	0	120,000	120,000	0	0	120,000
80598 Depot Upgrade Lighting	0	25,000	25,000	0	25,000	0
80601 MSRC - replace carpet	0	42,000	42,000	0	0	42,000
	751,200	1,187,976	1,126,919	669,931	158,926	359,119

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Building minor capital works						
80349 Bayswater Library staff room upgrade (Stage 2)	0	0	0	463	0	(463)
80397 Wotton Reserve and Lightning Park Reserve separate meter	0	20,000	6,000	15,058	3,884	1,058
80461 Jamieson Frame Pav - replace rear doors	13,200	13,200	13,200	7,034	3,620	2,546
80463 Maylands Tennis Club - renew servery	7,800	7,800	7,800	2,501	0	5,299
80464 Maylands TownH - renew toilet & switchboard	77,400	77,400	77,400	0	0	77,400
80465 Moojebing Res - internal painting toilet	7,200	7,200	7,200	3,080	0	4,120
80466 Les Hansman Centre - repair soffit lining	48,000	48,000	48,000	22,008	0	25,992
80467 Morley Community Hall - external painting	6,000	6,000	6,000	6,720	0	(720)
80468 MSRC - remove water feature & repair area	42,000	42,000	42,000	50,467	0	(8,467)
80482 Wotton Reserve - sewer connection	186,000	186,000	167,400	0	10,750	175,250
80490 Paddy Walker Depot - nursery expansion	35,000	30,000	30,000	28,465	131	1,404
80532 Bayswater Library - lift	40,000	40,000	0	19,551	25,585	(5,136)
80564 Bedford Hall - renew toilet	18,000	18,000	18,000	24,651	0	(6,651)
80565 Bedford Bowling Club - replace carpet	19,563	19,563	19,563	13,936	2,264	3,363
80566 Wotton Reserve clubrooms - renew kitchen	51,000	51,000	51,000	0	37,676	13,324
80567 Moojebing Reserve - shade sails	5,500	5,500	5,500	5,000	0	500
80570 Upper Hillcrest Reserve - Storage Shed	25,000	25,000	25,000	0	0	25,000
80574 Roxy Theatre - Security Fence	0	0	0	18,393	0	(18,393)
80580 Olive Tree House - New Main Security Controller with swipe	0	0	0	12,559	0	(12,559)
80587 Bayswater Waves Creche - Air Conditioner	0	11,000	11,000	14,448	0	(3,448)
	581,663	607,663	535,063	244,336	83,910	279,418
Aquatic facilities						
80365 Bayswater Waves - refurbishment tender design	650,000	450,000	350,000	476	343,777	105,747
80425 Bayswater Waves - Repair of pool concourse	75,000	100,306	100,306	100,306	0	0
80577 Bayswater Waves - replace hot water system	0	0	0	10,742	0	(10,742)
80602 Bayswater Waves - Repair Tiling	0	12,060	12,060	0	0	12,060
	725,000	562,366	462,366	111,524	343,777	107,065

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Aged care facilities						
80390 Aged Persons Homes - general provisions	1,000,000	800,000	600,000	0	0	800,000
80401 Aged Care - Carramar Hostel	0	0	0	0	318	(318)
80402 Aged Care - Carramar ILUs	0	0	0	62,205	0	(62,205)
80403 Aged Care - COB Hostel	0	0	0	0	845	(845)
80407 Aged Care - Salisbury StILU	0	0	0	1,083	0	(1,083)
80409 Aged Care - Carramar Hostel Redevelopment Project	0	0	0	7,386	2,614	(10,000)
80410 Aged Care - Mertome Redevelopment Project	0	113,070	2,653	2,653	0	110,417
	1,000,000	913,070	602,653	73,326	3,777	835,966
Community capital requests						
80288 Noranda City Junior Football Club - changeroom upgrade	70,000	0	0	0	0	0
	70,000	0	0	0	0	0
IT capital						
80363 Depot - upgrade communications tower from 28 to 50 metres	0	0	0	1,232	0	(1,232)
	0	0	0	1,232	0	(1,232)
Footpath renewal						
80460 Hillcrest Pre-Primary - path renewal	6,000	6,000	6,000	0	0	6,000
80483 Wotton Res C/hse - paths and drainage	24,000	24,000	0	0	0	24,000
	30,000	30,000	6,000	0	0	30,000
Sustainable environment						
80271 Water and Energy Efficiency - building upgrades	100,000	119,513	19,513	97,492	19,389	2,632
	100,000	119,513	19,513	97,492	19,389	2,632
Other infrastructure construction						
80540 Morley CC - entry statement upgrade	20,000	20,000	20,000	22,335	0	(2,335)
80548 Bayswater Waves - replace LED Signage	10,000	10,000	10,000	10,000	0	0
80549 The RISE - install security fencing	14,000	6,000	6,000	4,416	0	1,584
80550 The RISE - LED signage	50,000	57,110	57,110	23,130	28,467	5,514
	94,000	93,110	93,110	59,880	28,467	4,763
Total Buildings	3,351,863	3,513,698	2,845,624	1,257,721	638,246	1,617,732

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Furniture and equipment						
Building minor capital works						
80545 Bayswater Waves - paint gym walls	20,000	32,860	32,860	0	19,999	12,862
	20,000	32,860	32,860	0	19,999	12,862
Aquatic facilities						
80421 Bayswater Waves - Replace UV filters to indoor pools	0	73,625	73,625	106,368	0	(32,743)
	0	73,625	73,625	106,368	0	(32,743)
Furniture and equipment						
80337 MSRC - replace main air-conditioner in Wellington Room	65,000	65,000	65,000	73,556	0	(8,556)
80385 The RISE - strength equipment replacement	35,000	35,000	35,000	0	0	35,000
80434 Morley Library - shelving	5,500	5,500	5,500	4,709	495	296
80435 The RISE - replace speakers	14,000	14,000	14,000	13,627	0	373
80436 The RISE - replace function tables	14,000	14,000	14,000	13,920	0	80
80488 Bayswater Library - telephony upgrade	15,000	15,000	0	8,347	6,549	103
80541 Bayswater Waves - replace spin rm stereo	7,000	8,505	8,505	8,505	0	(0)
80542 Bayswater Waves - replace audio equipment	10,000	4,530	4,530	4,530	0	0
80543 Bayswater Waves - re-seal balance tank	25,000	25,000	25,000	0	0	25,000
80544 Bayswater Waves - replace pool lane ropes	12,000	9,414	9,414	9,414	0	0
80546 Bayswater Waves - replace blanket buddy	20,000	17,320	17,320	17,320	0	0
80547 Bayswater Waves - replace Fun Nuts	10,000	10,000	10,000	10,693	0	(693)
80597 Depot - replacement of ice machine	0	15,000	15,000	0	0	15,000
	232,500	238,269	223,269	164,622	7,044	66,603
IT capital						
80088 Virtual Infrastructure Server Replacement Program	80,000	262,123	60,000	10,000	0	252,123
80089 Network infrastructure	150,000	150,000	0	75,027	39,920	35,053
80090 Virtual Infrastructure Storage Replacement Program	0	182,609	50,000	0	0	182,609
80091 PC replacement program	222,000	222,000	0	218,728	3,182	90
80261 Spatial - storage server	45,000	45,000	0	32,144	8,325	4,531
80533 Toughpad	5,000	5,000	0	2,159	0	2,841
80551 Site-to-site network connectivity	60,000	60,000	0	375	30,125	29,500
	562,000	926,732	110,000	338,433	81,552	506,747

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
IT renewal						
80387 General IT Equipment Replacement Program	37,000	37,000	0	44,649	0	(7,649)
	37,000	37,000	0	44,649	0	(7,649)
CCTV Renewal						
80275 Riverside car parks - CCTV installation	100,000	231,106	206,106	237,293	4,639	(10,826)
80489 CCTV Servers - replacement	75,000	75,000	0	34,155	0	40,845
80524 MSRC - replace CCTV	40,000	40,000	0	25,880	12,249	1,871
	215,000	346,106	206,106	297,329	16,888	31,890
Total Furniture and equipment	1,066,500	1,654,592	645,860	951,401	125,483	577,709
Plant and equipment						
Furniture and equipment						
80525 In-vehicle camera equipment and storage	50,000	50,000	0	0	0	50,000
	50,000	50,000	0	0	0	50,000
Plant and equipment						
80257 Plant and Fleet Replacement Program	2,260,000	2,815,000	1,961,000	1,032,472	1,129,093	653,434
80530 Electric Bicycles	6,000	6,000	0	5,983	0	17
	2,266,000	2,821,000	1,961,000	1,038,455	1,129,093	653,452
Total Plant and equipment	2,316,000	2,871,000	1,961,000	1,038,455	1,129,093	703,452
Roads						
Place Management						
80535 Bayswater TC Parking Improvement Plan	25,000	25,000	20,000	1,284	0	23,716
	25,000	25,000	20,000	1,284	0	23,716
Strategic Planning						
80536 MorleyActivCtreCarPkgMgntPlan Implement	7,500	7,500	7,500	0	0	7,500
	7,500	7,500	7,500	0	0	7,500

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Road construction						
80009 McGann Street ROW NO 1	0	21,635	21,635	23,805	0	(2,170)
80062 DOT Bike Boulevard Stage 2 and 3	0	250,000	83,000	0	0	250,000
80073 Crossovers	620,000	0	(103,330)	385,056	104,926	(489,981)
80198 Resurface ROWs	35,000	35,000	35,000	22,777	0	12,223
80245 Traffic management - general	80,000	102,257	80,000	34,324	10,858	57,076
80247 Traffic management - paving	20,000	20,000	20,000	23,388	0	(3,388)
80302 Peninsula Road - Kirkham Hill Tce to 150m past Wall Street	0	26,809	26,809	36,429	0	(9,620)
80303 Morley Drive (WB) - Wicks Street to Harrowshill Road	0	31,491	31,491	5,814	0	25,677
80304 Russell Street - Walter Road to Smith Street	0	79,797	34,550	10,539	0	69,258
80419 ROW Widening - 110 Milne St	0	8,500	0	0	0	8,500
80426 Design of slip lane at 60 Russell St cnr Walter Rd	0	247,061	67,000	63,794	32,468	150,800
	755,000	822,550	296,155	605,924	148,251	68,375
Road renewal						
80268 Railway Parade resurfacing	105,581	105,581	105,581	8,584	0	96,997
80491 Noranda - new path and crosswalk	25,000	25,000	25,000	36,412	0	(11,412)
80516 Resurface - McGilvray/Benara	179,625	179,625	179,625	4,821	0	174,804
80560 Towns Development Program	20,000	20,000	20,000	12,188	2,049	5,762
80562 Reconstruct ROW No61 - May, Arundel, Lawrence and Essex	26,000	26,000	26,000	26,114	5,406	(5,520)
80563 Resurface - Whatley Cres - Kenilworth/Chambers	67,800	67,800	67,800	62,329	7,273	(1,802)
	424,006	424,006	424,006	150,450	14,728	258,829
Roads to recovery						
80492 Resurface - Drake St - Walter/Drake	110,000	110,000	110,000	88,557	0	21,443
80493 Resurface - Drake St - Drake/Broun	54,000	54,000	54,000	8,844	0	45,156
80494 Resurface - Kennedy St - Walter/Rudloc	78,000	78,000	78,000	85,329	0	(7,329)
80495 Resurface - Boag St - Drake/Russell	67,000	67,000	67,000	70,049	0	(3,049)
80496 Resurface - Fort St - Drake/Coode	25,000	25,000	25,000	35,423	0	(10,423)
80497 Resurface - Strand - Catherine/Beaufort	68,751	68,751	68,751	13,785	0	54,966
80590 Resurface - Massey - Lovegrove/Russell	0	0	0	12,280	7,579	(19,859)
80591 Resurface - Lovegrove - Russell/Cul-de-sac	0	0	0	10,580	0	(10,580)
80593 Resurface - Harvest - Mickleham/Cul-de-sac	0	0	0	0	12,052	(12,052)
	402,751	402,751	402,751	324,846	19,631	58,274

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Black spot federal						
80526 Eighth Ave and East St - Roundabout	200,000	200,000	0	13,761	64,261	121,978
	200,000	200,000	0	13,761	64,261	121,978
Base road grant						
80317 Drainage kerb renewal	46,000	76,457	76,457	40,740	15,522	20,195
80498 Resurface - Robinson - Bath/Cul-de-sac	30,000	30,000	30,000	36,341	0	(6,341)
80499 Resurface - Haslemere Wy - Robinson/Bath	29,000	29,000	29,000	38,749	0	(9,749)
80500 Resurface - Weld Ct - Chertley/Robinson	12,000	12,000	12,000	9,554	0	2,446
80501 Resurface - Chertley St - Weld/Donna	18,000	18,000	18,000	21,632	0	(3,632)
80502 Resurface - WeldSq - Chertley/Fitzgerald	37,000	37,000	37,000	41,604	0	(4,604)
80503 Resurface - Donna - Chertley/Fitzgerald	31,000	31,000	31,000	38,649	0	(7,649)
80504 Resurface - Eaton St - Ballarat/Timms	25,000	25,000	25,000	4,675	15,939	4,386
80505 Resurface - Renshaw - Eaton/Cul-de-sac	13,000	13,000	13,000	3,666	6,945	2,389
80506 Resurface - BallaratSt - Halvorson/Morley	27,000	27,000	27,000	4,512	17,665	4,824
80507 Resurface - Brisbane - Melbourne/Ballarat	10,000	10,000	10,000	3,211	3,848	2,940
80508 Resurface - Gayswood - Hampton/Hampton	39,000	39,000	39,000	47,575	0	(8,575)
80509 Resurface - Oakwood - Wolseley/Lincoln	11,000	11,000	11,000	1,809	9,914	(723)
80510 Resurface - Broadway - Priestley/Carpark	35,000	35,000	35,000	5,549	0	29,451
80511 Resurface - Shaftesbury - York/Railway	88,000	88,000	88,000	88,318	8,610	(8,928)
80512 Resurface - Whittaker ShaftesburyToowong	19,000	19,000	19,000	24,920	480	(6,400)
80513 Resurface - Hotham St - York/Railway	78,000	78,000	78,000	64,488	4,439	9,073
80514 Resurface - Bowden - G Prom/Rosebery	17,000	17,000	17,000	19,812	0	(2,812)
80515 Resurface - York - Grand Prom/Salisbury	25,000	25,000	25,000	30,218	0	(5,218)
80517 Resurface - Farrel - Luderman/Cul-de-sac	22,000	22,000	22,000	28,006	0	(6,006)
80518 Resurface - Gittos - Luderman/Cul-de-sac	14,000	14,000	14,000	24,449	0	(10,449)
80519 Resurface - Growse - Luderman/Cul-de-sac	16,000	16,000	16,000	23,509	0	(7,509)
80520 Resurface - Coulsen - Widgee/Cul-de-sac	18,000	18,000	18,000	20,312	0	(2,312)
80521 Resurface - Holden - Luderman/Cul-de-sac	20,000	20,000	20,000	27,380	3,969	(11,349)
80522 Resurface - Beaver - Luderman/Cul-de-sac	10,000	10,000	10,000	10,160	0	(160)
80523 Resurface - Ing Pl - Luderman/Cul-de-sac	10,000	10,000	10,000	10,963	0	(963)
	700,000	730,457	730,457	670,802	87,331	(27,676)

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Traffic management						
80291 Citywide traffic implementation	169,321	161,634	152,313	3,500	12,025	146,109
80297 Traffic Management - Disability Access Committee	25,000	45,000	32,000	20,632	0	24,368
	194,321	206,634	184,313	24,132	12,025	170,477
Other road construction						
80429 Wellington Rd/Walter Rd intersection upgrade	0	35,645	21,000	13,125	0	22,520
	0	35,645	21,000	13,125	0	22,520
Footpath renewal						
80462 Moojebing Res - external paths renewal	6,000	6,000	6,000	5,656	218	126
80561 Resurface - Cycleway - Swan Bank/Clarkson Rd	28,000	28,000	28,000	0	0	28,000
	34,000	34,000	34,000	5,656	218	28,126
Total Roads	2,742,578	2,888,543	2,120,182	1,809,980	346,445	732,118
Footpath						
Footpath construction						
80063 New footpath construction and Local Bike Plan	600,000	589,000	514,000	435,119	123,325	30,556
	600,000	589,000	514,000	435,119	123,325	30,556
Total Footpath	600,000	589,000	514,000	435,119	123,325	30,556
Drainage						
Drainage construction						
80047 Russell Street Park - grant funds	0	31,299	3,000	7,967	0	23,332
80248 Urban water sensitive design	90,000	180,000	120,000	22,999	2,160	154,841
80249 Drainage grates	40,000	40,000	40,000	42,553	8,980	(11,533)
	130,000	251,299	163,000	73,519	11,140	166,640
Total Drainage	130,000	251,299	163,000	73,519	11,140	166,640

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Park development						
Building minor capital works						
80485 Riverside Gdns - replace pump stn doors	8,000	5,000	(3,000)	1,910	139	2,951
80537 Bert Wright Park Power Upgrade	28,000	28,000	28,000	20,360	625	7,015
80588 Slade street Water Authority pump system relocation	0	0	0	96	15,493	(15,589)
	36,000	33,000	25,000	22,367	16,257	(5,624)
Entry statement						
80534 Bayswater Library/Bert Wright Sculpture	30,000	30,000	20,000	10,000	0	20,000
	30,000	30,000	20,000	10,000	0	20,000
Other infrastructure construction						
80569 Sculpture - Corner Ninth Avenue & Whatley Crescent Maylands	10,000	10,000	10,000	0	9,091	909
	10,000	10,000	10,000	0	9,091	909
Park development construction						
80015 Playground replacements	41,305	42,550	0	0	4,910	37,640
80033 Peninsula Golf Course - irrigation replacement (Year 1 of 2)	1,060,000	58,610	(935,013)	43,099	15,511	0
80049 Frank Drago Reserve - pitch levelling and fencing	22,666	19,563	19,563	23,733	0	(4,170)
80050 Frank Drago Reserve - main pitch lighting	0	48,714	48,714	37,268	7,522	3,923
80064 Central irrigation expansion	0	10,305	10,305	9,556	0	749
80066 Tree planting	120,000	65,479	65,479	119,049	9,678	(63,248)
80067 Enhanced tree management	200,000	239,874	200,000	80,820	97,881	61,173
80071 Maylands Lakes Stage 1	0	6,622	400	389	10,027	(3,794)
80099 Playground replacements	210,000	150,858	(18,340)	43,856	0	107,002
80233 Park timber structures refurbishment	0	0	0	1,243	0	(1,243)
80234 Park post and rail replacement	90,000	90,000	0	89,038	15,397	(14,435)
80235 Bore and pump maintenance	100,000	100,000	0	97,083	0	2,917
80236 Irrigation control cubicles replacement	64,000	78,306	14,306	53,079	15,449	9,777
80238 Park entry gates replacement	25,000	17,000	(8,000)	15,054	0	1,946
80239 Park seats replacement	25,000	25,000	0	22,971	0	2,029
80240 Park shelters replacement	55,000	46,500	(8,500)	46,453	0	47
80242 Riverbank restoration	150,000	490,189	140,000	30,517	327,299	132,373
80255 Golf course development	0	45,427	31,350	31,350	0	14,077
80259 Maylands Waterland redevelopment	172,905	50,000	(133,103)	0	0	50,000
80264 Noranda Sports - new supply bore	0	0	0	1,130	0	(1,130)
80329 Irrigation upgrade/replacement program	90,000	145,519	55,519	34,676	34,945	75,897
80364 Maylands Waterland redevelopment	1,500,000	1,500,000	0	0	0	1,500,000
80370 Noranda Netball Court resurface	0	42,998	0	0	0	42,998
80372 Cricket wickets	36,000	36,000	36,000	19,645	0	16,355
80373 Install goal compounds at various locations	0	12,010	12,010	7,540	4,470	0

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Park development construction cont.						
80374 Lightning and Houghton Parks - replace floodlight, switchbox	0	19,400	19,400	19,400	0	0
80375 Morley Bowling light replacement	0	48,649	35,486	48,649	0	0
80413 Hampton Tennis Court fencing	0	15,824	5,000	0	0	15,824
80437 Crimea Park - replace team benches	10,000	10,000	10,000	6,501	0	3,499
80438 Noranda Netball - renew court surfaces	550,000	0	(550,000)	0	0	0
80599 Lightning Park Green Waste Facility - Upgrade Fence	0	30,000	30,000	0	0	30,000
80600 Grand Prom - Shade Sail	0	20,000	20,000	0	0	20,000
	4,521,876	3,465,397	(899,424)	882,099	543,091	2,040,206
Sustainable environment						
80269 Baigup Wetland Stage 1 - Activity Centre and Interpretation	0	140,436	46,812	0	0	140,436
80270 Bayswater Brook Living Stream	50,000	87,238	37,238	51,757	0	35,481
80272 Lightning Swamp Interpretation Plan Works	0	38,562	21,800	3,788	10,073	24,702
80273 Maylands Lakes restoration Stage 2	525,000	1,487,555	670,000	401,915	161,122	924,517
80416 Water Corporation Grant Living Stream	0	20,000	20,000	20,498	0	(498)
80418 Peters Place Living Stream	0	222,594	222,594	219,337	7,706	(4,450)
	575,000	1,996,385	1,018,444	697,296	178,901	1,120,188
Tree management						
80276 Streetscape upgrades	200,000	200,000	200,000	19,786	4,950	175,264
	200,000	200,000	200,000	19,786	4,950	175,264
Golf course development						
80433 Embleton Golf Course - tank upgrade	35,000	30,000	(5,000)	192	8,343	21,465
	35,000	30,000	(5,000)	192	8,343	21,465
Drink fountains						
80380 Drinks Fountains Replacement Program	24,000	50,711	26,000	20,012	72	30,627
	24,000	50,711	26,000	20,012	72	30,627
Playground						
80449 Play Space Developments	350,000	350,000	300,000	2,810	25,670	321,520
	350,000	350,000	300,000	2,810	25,670	321,520

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Other infrastructure construction						
80265 Eighth Avenue, Maylands - seating	0	0	0	0	1,766	(1,766)
80486 Riverside Gardens - replace plaques	35,000	35,000	0	5,938	2,880	26,182
80487 Peninsula Estate - replace filtration unit	48,000	48,000	0	36,758	5,436	5,806
80557 Deschamp Reserve - install BBQs and seat	11,770	11,770	11,770	13,826	0	(2,056)
80559 Hinds Res - bike trail detailed design	35,000	0	0	0	0	0
80595 Hinds Reserve - Construction of a multi-user access ramp	0	25,000	25,000	0	0	25,000
	129,770	119,770	36,770	56,522	10,082	53,166
Total Park development	5,911,646	6,285,263	731,790	1,711,085	796,457	3,777,721
Other infrastructure						
Building minor capital works						
80527 Depot - improve access and security	88,000	88,000	88,000	66,643	61,301	(39,944)
80529 Rangers & Security Office - alterations	30,000	30,000	30,000	34,228	0	(4,228)
80538 Laboratory - air-conditioning	5,000	5,000	5,000	3,505	0	1,495
	123,000	123,000	123,000	104,376	61,301	(42,676)
Base road grant						
80318 Carpark Resurfacing Program	38,000	23,000	23,000	4,476	12,460	6,064
	38,000	23,000	23,000	4,476	12,460	6,064
Street lights						
80250 Street light upgrade	120,000	155,000	155,000	59,237	96,029	(266)
	120,000	155,000	155,000	59,237	96,029	(266)
Other infrastructure construction						
80251 PAW gates and reserve lighting	18,000	18,000	18,000	40,649	3,620	(26,268)
	18,000	18,000	18,000	40,649	3,620	(26,268)
Footpath construction						
80431 Footpath - Bookham Street and Boag Place	75,000	75,000	75,000	0	0	75,000
	75,000	75,000	75,000	0	0	75,000

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Park development construction						
80439 Shearn Pk - renew cricket practice bay	30,000	30,000	30,000	26,958	0	3,043
80440 Peters Pl - renew cricket practice bay	8,000	8,000	8,000	7,486	0	514
80441 Pat O'Hara - renew cricket practice bay	10,000	10,000	10,000	10,029	0	(29)
	48,000	48,000	48,000	44,472	0	3,528
Drink fountains						
80571 Water bottle re-fill station	12,000	12,000	12,000	6,638	0	5,362
	12,000	12,000	12,000	6,638	0	5,362
Floodlights						
80442 Wotton Reserve - renew sports floodlight	75,000	75,000	70,000	0	68,332	6,668
80443 Bayswater Bowling - renew floodlights	75,000	75,000	70,000	0	0	75,000
80444 Bayswater Croquet 2 - renew floodlights	60,000	60,000	55,000	0	0	60,000
	210,000	210,000	195,000	0	68,332	141,668
Sports Goals						
80445 Gibbney Reserve - renew sports goals	18,000	18,000	18,000	13,055	0	4,946
80446 Pat O'Hara Reserve - renew sports goals	15,000	15,000	15,000	0	300	14,700
	33,000	33,000	33,000	13,055	300	19,646
Other infrastructure construction						
80252 Bus shelters	40,000	40,000	40,000	41,813	0	(1,813)
80391 Noranda Town Centre City-led Infrastructure Activation	24,500	24,500	20,500	1,091	2,800	20,609
80392 Maylands Town Centre City-led Infrastructure Activation	24,000	25,819	20,000	4,951	7,888	12,980
80393 Bayswater Town Centre City-led Infrastructure Activation	15,000	15,000	13,000	0	0	15,000
80394 Morley Town Centre City-led Infrastructure Activation	35,000	41,592	36,592	57,884	0	(16,292)
80447 Frank Drago Res/Tennis - replace fencing	60,000	60,000	60,000	39,989	0	20,011
80448 Crimea Tennis Court - replace fencing	20,000	20,000	20,000	35,341	0	(15,341)
80556 ESBC - install benches and shelter	19,085	19,085	0	0	8,742	10,343
	237,585	245,996	210,092	181,069	19,430	45,497
Land						
80007 Morley Activity Centre - Streetscape Enhancement Plan	0	10,550	10,550	7,000	3,000	550
	0	10,550	10,550	7,000	3,000	550
Total Other infrastructure	914,585	953,546	902,642	460,970	264,472	228,104

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Intangible assets						
IT capital						
80432 Backup Software Upgrade	8,000	8,000	0	7,533	0	467
80528 Building Workflow Development	100,000	100,000	0	56,571	44,550	(1,121)
80531 Knowledge Management System	15,000	15,000	15,000	0	0	15,000
80539 Health Inspections - system integration	14,000	14,000	14,000	0	0	14,000
80552 Council Chambers - electronic voting	9,000	9,000	0	6,410	0	2,590
80553 Connected Content - implementation	60,000	60,000	0	0	0	60,000
80554 Rating system improvements - stage 1	20,000	20,000	20,000	0	3,682	16,318
80555 Debtors system improvements - stage 1	25,000	25,000	25,000	23,797	10,432	(9,229)
80558 Payroll CAnywhere - implementation	10,000	10,000	5,000	0	0	10,000
	261,000	261,000	79,000	94,311	58,664	108,025
Software						
80395 eApprovals Program	0	0	0	8,646	0	(8,646)
80398 Software	100,000	100,000	0	30,602	0	69,398
	100,000	100,000	0	39,248	0	60,752
Total Intangible assets	361,000	361,000	79,000	133,560	58,664	168,777
Total capital projects	17,394,172	19,804,941	10,400,098	8,308,368	3,493,324	8,003,248

10.2.2 Investment Report for the Period Ended 30 April 2020

Responsible Branch:	Financial Services	
Responsible Directorate:	Corporate and Strategy	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Investment Summary as at 30 April 2020.	

CR BARRY MCKENNA DECLARED A FINANCIAL INTEREST

In accordance with section 5.60A of the Local Government Act 1995, Cr Barry McKenna declared a financial interest in this item as he is Chairman of Bayswater Community Financial Services (Bendigo Bank) and Council money is invested in the bank. At 8:50pm, Cr Barry McKenna withdrew from the meeting.

SUMMARY

This report presents the City's Investment Portfolio for the period ended 30 April 2020.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council notes the Investment Portfolio Report for the period ended 30 April 2020 for the amount of \$91,772,093.42.

CR STEPHANIE GRAY MOVED, CR STEVEN OSTASZEWSKYJ SECONDED

CARRIED: 9/0

At 8:51pm, Cr Barry McKenna returned to the meeting.

BACKGROUND

The purpose of this report is for Council to note the Investment Portfolio as summarised by (**Attachment 1**).

In accordance with Regulation 34 of the *Local Government (Financial Management)*, a monthly report on the City's Investment Portfolio is to be presented to Council.

Council's Investment Policy FS-P09 details the manner in which the City is to manage the investment portfolio ensuring:

- a high level of security;
- an adequate level of diversification to spread risk; and
- sufficient liquidity to meet all reasonably-anticipated cash flow requirements (ready access to funds for daily requirements).

Council's investment portfolio (**Attachment 1**) is spread across several financial institutions in accordance with the risk management guidelines as contained in the policy.

- Maximum Risk Exposure - The City policy sets a portfolio credit framework which limits the credit exposure of the City's investment to the following Standard & Poor's (S&P) rated banking institutions.

S&P Long-Term Rating	S&P Short-Term Rating	Maximum Risk Limit % Credit Rating
AAA	A-1+	100%
AA	A-1	100%
A	A-2	60%

This report is intended to not only meet the City's regulatory and policy obligations, but also to summarise how the City's funds have been invested and with which financial institution.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Total investments for the period ended 30 April 2020 were \$91,772,093.42.

Of the total investment portfolio, \$58,200,730.92 is internally restricted and \$4,971,562.29 externally restricted, to satisfy the City's legislative responsibilities and to set aside funds for future projects. The balance of the investment funds represents working capital and funding required for the City's 2019-20 operating and capital expenditure requirements.

During the financial year, the Reserve Bank of Australia (RBA) has reduced official cash rates from 1.0% to 0.25%. This has resulted in Authorised Deposit-taking Institutions (ADIs) reducing their term deposit interest rates by a similar amount. On the City's term deposit portfolio of approximately \$70m to \$100m this interest rate reduction will result in a loss in interest income of approximately \$525k to \$750k per annum and approximately \$300k per annum for the municipal fund portion of the portfolio.

LEGISLATIVE COMPLIANCE

Investment Policy applies. It is noted that the City currently has 18% in fossil fuel free investments.

FINANCIAL IMPLICATIONS

Income earned from investments is recognised in the City's financial accounts.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
 Aspiration: Open, accountable and responsive service.
 Outcome L1: Accountable and good governance.

CONCLUSION

That Council receives the Investment Portfolio Report for the period ended 30 April 2020 for the amount of \$91,772,093.42.

Attachment 1

**City of Bayswater
Investment Summary
as at 30-Apr-2020**

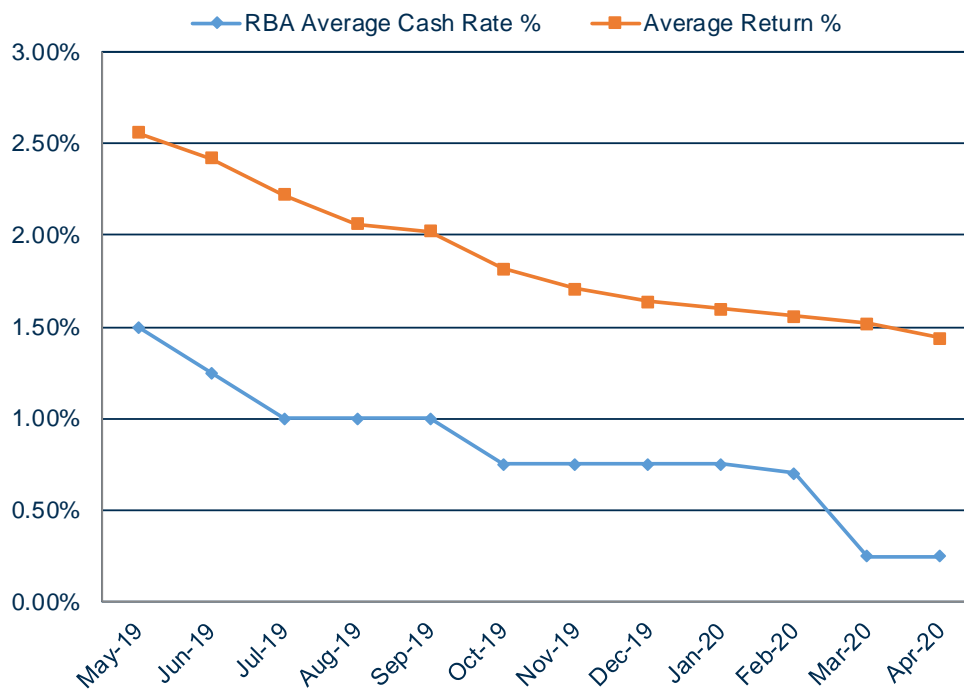
Investments By Maturity Date

Maturity Dates	Principal	Portfolio %	Number of Investments
Less than 30 days	\$32,392,149.00	35%	18
Between 30 days and 60 days	\$22,501,133.28	25%	13
Between 61 days and 90 days	\$16,389,400.50	18%	9
Between 91 days and 180 days	\$16,265,655.10	18%	14
Between 181 days and 1 year	\$4,223,755.54	5%	3
Total	\$91,772,093.42	100%	57

Allocation of Investments

S&P Rating (Short-term)	Bank	Amount Invested	Amount Invested %	Threshold %
A-1+	National Australia Bank	\$33,700,471.66	37%	45%
A-1+	Westpac	\$10,998,050.28	12%	45%
A-1	Suncorp	\$30,773,277.90	34%	35%
A-2	Bank of Queensland **	\$8,103,545.29	9%	10%
A-2	Bendigo Bank **	\$8,196,748.29	9%	10%
Total		\$91,772,093.42	100%	

** Fossil fuel free investment

Average Return on Investment

Source	Description	Total	Internally restricted	Externally restricted
		\$	\$	\$
Municipal	Investment - CoB General Funds	28,599,800.32	-	-
	Investment - CoB Reserve	28,682,038.90	28,682,038.90	-
	Investment - Trust	4,971,562.29	-	4,971,562.29
	Sub Total	62,253,401.51	28,682,038.90	4,971,562.29
Aged	Investment - Aged General Funds	11,099,930.41	11,099,930.41	-
	Investment - Prudential Requirements Reserve	2,658,664.12	2,658,664.12	-
	Investment - Aged General Reserve	15,760,097.49	15,760,097.49	-
	Sub Total	29,518,692.02	29,518,692.02	-
	Grand Total	91,772,093.53	58,200,730.92	4,971,562.29

10.2.3 List of Payments for the Month of April 2020

Responsible Branch:	Financial Services	
Responsible Directorate:	Corporate and Strategy	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Schedule of Accounts - Municipal Fund 2. Schedule of Accounts - Aged Persons Homes Account 3. Summary of Corporate Credit Card Expenses 4. Electronic Fund Transfers	

CR SALLY PALMER DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Sally Palmer declared an impartial interest in this item as she is a social member of Bayswater and Bedford Bowling Clubs and Chair of Bayswater Child Care Centre as mention made of Silverwood Child Care as impartial on all 3 points are mentioned. Cr Sally Palmer remained in the room during voting on this item.

SUMMARY

This report presents the list of payments, comprising **Attachments 1, 2, 3 and 4** made under delegated authority for the month of April 2020 in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council notes the list of payments for the month of April 2020 made under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* comprising **Attachments 1, 2, 3 and 4**.

CR ELLI PETERSEN-PIK MOVED, CR STEPHANIE GRAY SECONDED

CARRIED UNANIMOUSLY: 10/0

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust Funds in addition to Aged Care accounts in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

A list of accounts paid by the Chief Executive Officer is to be provided to Council where such delegation is made.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A list of payments is presented to Council each month for confirmation and endorsement in accordance with the *Local Government (Financial Management) Regulations 1996*.

Payments drawn from the Municipal Account for the month of April 2020 are included at **Attachment 1**.

There were no payments drawn from the Trust Account for the month of April 2020. Payments drawn from the Aged Persons Homes Account for the month of April 2020 are included at **Attachment 2**.

All payments are summarised in **Table 1**.

Table 1

Payment Type	Reference	Amount \$
Municipal Account		
Cheques	107131 - 107155	
BPay	BP000004 – 09	
Direct Credits	DC000081 - 84	
Electronic Fund Transfers (EFTs)	EF050528 - EF051111	4,754,310.83
Less: Cancelled EF050960		748.00
Total		\$4,753,562.83
Trust Account <i>(there were no payments made for the month of April from this account)</i>		\$0.00
Aged Persons Homes		
Electronic Fund Transfers (EFTs)	EF050527, EF050862-63	
Total		\$499.84
		\$4,754,062.67

The following cheques from previous months were cancelled in April.

- Municipal Fund:
 - Cheques numbered 105660-61, 105889, 107038 and 107086, totalling \$3,148.06.

Payments made via credit cards are included in **Attachment 3**.

All other payments of a direct debit nature made from the Municipal and Aged Persons Homes Accounts including: bank fees; payroll payments; and other direct payment arrangements, are represented at **Attachment 4**.

LEGISLATIVE COMPLIANCE

Council Policy – Procurement.

Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds and the Aged Care Homes accounts, therefore, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is prepared each month showing each account paid since the list was prepared.

FINANCIAL IMPLICATIONS

All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations. This provides for the effective and timely payment of the City's contractors and other creditors.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
 Aspiration: Open, accountable and responsive service.

Outcome L1: Accountable and good governance.

CONCLUSION

That Council notes the List of Payments for the month of April 2020 comprising Attachments 1, 2, 3 and 4.

Attachment 1**City of Bayswater****List of Payment - Municipal****for the period 1 April 2020 to 30 April 2020**

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<i>Payments</i>				<i>\$</i>
107131	02/04/20	Aintree Holdings Pty Ltd T/As Beaumonde	Refund residential verge deposit	1,200.00
107132	02/04/20	Bayswater Morley Monarchs Softball	Refund bond	1,846.00
107133	02/04/20	Cake Date	Refund licence fee	246.54
107134	02/04/20	Capital West Developments Pty Ltd	Refund rates overpayment	3,280.31
107135	02/04/20	City of Melville	Staff leave and entitlement	10,991.12
107136	02/04/20	Cooktown Constructions (2005) Pty Ltd	Refund commercial verge deposit	1,400.00
107137	02/04/20	Darren Martin	Refund bond	5,000.00
107138	02/04/20	Department of Housing	Refund rates overpayment	682.37
107139	02/04/20	Department of Transport	Licence and permit renewal	20.15
107140	02/04/20	Grow	Refund bond	1,187.50
107141	02/04/20	Halpd Pty Ltd T/As Affordable Living Hom	Refund residential verge deposit	1,200.00
107142	02/04/20	Hannah Valentine	Refund rates overpayment	463.69
107143	02/04/20	Hennessey (Wa) Pty Ltd	Refund residential verge deposit	1,200.00
107144	02/04/20	KE Bentley	Refund residential verge deposit	1,400.00
107145	02/04/20	Kristina Lakic	Grants & funding	125.00
107146	02/04/20	Lucy Brennan-Jones	Refund bond	650.00
107147	02/04/20	Maylands Sewcial Club	Refund bond	550.00
107148	02/04/20	M/G Car Club of WA	Refund bond	550.00
107149	02/04/20	Pakistani Association of WA	Refund bond	550.00
107150	02/04/20	Ruth Kilpatrick	Refund bond	111.00
107151	02/04/20	Simsai Construction Group Pty Ltd	Refund residential verge deposit	1,400.00
107152	02/04/20	Telstra	Office telephone and communication expenses	810.30
107153	02/04/20	Trio Homes	Refund residential verge deposit	1,200.00
107154	02/04/20	Waghorn Holdings Pty Ltd	Refund rates overpayment	752.52
107155	02/04/20	Willie Cruz and Rowena Cruz	Refund crossover	1,872.40
BP000004	02/04/20	Water Corporation	Water usage charges	4,725.69
BP000005	09/04/20	Australian Communications and Media Authority	Licence and permit renewal	211.00
BP000006	14/04/20	Telstra	Office telephone and communication expenses	4,308.73
BP000007	16/04/20	Telstra	Office telephone and communication expenses	688.95
BP000008	16/04/20	Water Corporation	Water usage charges	6,047.30
BP000009	23/04/20	Water Corporation	Water usage charges	13,849.61
DC000081	08/04/20	Superchoice	Payroll deduction	157,514.59
DC000082	23/04/20	Superchoice	Payroll deduction	157,515.58
DC000083	23/04/20	Easisalary Pty Ltd	Payroll deduction	3,379.20
DC000084	23/04/20	Easisalary Pty Ltd	Payroll deduction	3,379.20
EF050528	01/04/20	Alinta Gas	Gas usage charges	1,293.60
EF050529	01/04/20	Boral Construction Materials Group Ltd	Construction and civil works tools and materials	35,774.21
EF050530	01/04/20	Boyan Electrical Services	Building maintenance and services	9,089.80
EF050531	01/04/20	Bridgestone Aust Ltd	Plant and vehicle repairs	4,199.48
EF050532	01/04/20	Bunnings Group Ltd	Parks & gardens materials	2,554.96
EF050533	01/04/20	Capital Recycling	Tipping Fee	25,903.90
EF050534	01/04/20	Cleanaway	Waste collection and hygiene services	4,748.77
EF050535	01/04/20	Contraflow Pty Ltd	Traffic management	29,938.39
EF050536	01/04/20	Corsign WA Pty Ltd	Signage and banners	7,429.18
EF050537	01/04/20	Dowsing Concrete	Parks & gardens contract payments	63,985.64
EF050538	01/04/20	East Metro Regional Council	Waste collection and hygiene services	351,503.23
EF050539	01/04/20	Fuel Distributors of WA Pty Ltd	Fuel and oil	17,099.13
EF050540	01/04/20	Galvins Plumbing Supplies	Depot stores and consumables	2,313.85
EF050541	01/04/20	Geoff's Tree Service	Parks & gardens tree pruning & assoc. services	45,420.10
EF050542	01/04/20	JB Hi-Fi Group Pty Ltd	Equipment purchases	12,923.50
EF050543	01/04/20	McLeods	Legal expenses and court costs	19,452.35
EF050544	01/04/20	MPK Tree Management Pty Ltd T/A MPK Tree Se	Parks & gardens tree pruning & assoc. services	112,063.44
EF050545	01/04/20	Perth Recruitment Services	Labour hire and temporary replacement	13,967.32
EF050546	01/04/20	Repco	Plant and vehicle parts and materials	5,430.18
EF050547	01/04/20	State Wide Turf Services	Parks & gardens contract payments	39,267.33
EF050548	01/04/20	WC Innovations	Building maintenance and services	3,456.03
EF050549	01/04/20	Winc Australia Pty Ltd	Office stationery and consumables	2,731.78
EF050550	02/04/20	7 To 1 Photography	Photography / Video Production	770.00
EF050551	02/04/20	A1 Locksmiths	Key / Lock Services	513.00
EF050552	02/04/20	Abco Products	Plant and vehicle parts and materials	4,164.63
EF050553	02/04/20	Access Covers Australia P/L	Construction and civil works payments	7,431.60
EF050554	02/04/20	Access Icon Pty Ltd T/A Cascada Group	Buildings and events security expenses	5,492.30
EF050555	02/04/20	Acclaimed Catering	Functions and events catering expenses	774.40
EF050556	02/04/20	Adelphi Tailoring	Staff uniforms and protective equipment	658.47
EF050557	02/04/20	Advance Press	Printing and graphic design expenses	16,401.00
EF050558	02/04/20	ALS Library Services	Library book stock and materials	186.89

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF050559	02/04/20	Amgrow Australia Pty Ltd	Parks & gardens materials	4,104.10
EF050560	02/04/20	AMS Installation & Maintenance Solutions WA	Building supplies and hardware	93,401.65
EF050561	02/04/20	Andrew & Leslie Noel	Refund swimming lessons	62.50
EF050562	02/04/20	Annette Raison	Citizenship expenses	150.00
EF050563	02/04/20	Assured Certification Services	Professional consultancy services	220.00
EF050564	02/04/20	ATC Work Smart	Labour hire and temporary replacement	165.00
EF050565	02/04/20	Auscorp It	Information technology minor purchases	309.38
EF050566	02/04/20	Commissioner of Taxation	Payroll deduction	255,438.00
EF050567	02/04/20	Baileys Fertilisers	Parks & gardens materials	850.30
EF050568	02/04/20	McKenna B	Councillor allowances and reimbursements	8,649.90
EF050569	02/04/20	Bayswater State Emergency Services	Grants & funding	12,806.20
EF050570	02/04/20	Be Media Group Pty Ltd	Marketing and promotional material	2,640.00
EF050571	02/04/20	Blackwoods Atkins	Aquatic maintenance and services	107.58
EF050572	02/04/20	Boya Equipment Pty Ltd	Plant and vehicle parts and materials	2,473.86
EF050573	02/04/20	BP Medical	Medical services and materials	97.75
EF050574	02/04/20	Brandeditems (AUS) Pty Ltd	Depot stores and consumables	2,084.50
EF050575	02/04/20	Business Base	Furniture purchases	268.03
EF050576	02/04/20	C R Kennedy & Co P/L	Tools and minor plant	385.00
EF050577	02/04/20	Catherine Ehrhardt	Councillor allowances and reimbursements	8,649.90
EF050578	02/04/20	Cai Fences	Fencing	17,908.00
EF050579	02/04/20	Catherine J Blackbee	Refund swimming lessons	123.20
EF050580	02/04/20	Centre for Stories	Youth and seniors community activities	2,200.00
EF050581	02/04/20	Charter Plumbing and Gas	Building maintenance and services	1,466.01
EF050582	02/04/20	Church Osborne Pty Ltd	Marketing and promotional material	748.00
EF050583	02/04/20	Classic Hire	Parks & gardens contract payments	48.40
EF050584	02/04/20	Complete Office Supplies (COS) Pty Ltd	Office stationery and consumables	153.72
EF050585	02/04/20	Cornerstone Legal	Legal expenses and court costs	9,105.23
EF050586	02/04/20	Couplers	Aquatic maintenance and services	347.88
EF050587	02/04/20	Creative Communities International	Place activation project	4,950.00
EF050588	02/04/20	Crendon Machinery Donnybrook	Plant and vehicle parts and materials	157.28
EF050589	02/04/20	Telford Industries	Aquatic chemicals and consumables	1,270.50
EF050590	02/04/20	Stihl Shop Osborne Park	Plant and vehicle parts and materials	2,044.50
EF050591	02/04/20	Curost Milk Supply	Kiosk stock	141.18
EF050592	02/04/20	Daniel Bull	Councillor allowances and reimbursements	34,537.50
EF050593	02/04/20	Department of Human Services	Fees and charges	73.26
EF050594	02/04/20	Devco Holdings Pty Ltd	Parks & gardens contract payments	11,310.64
EF050595	02/04/20	Diana Kudsee	Youth and seniors community activities	150.00
EF050596	02/04/20	Direct Communications Pty Ltd	Plant and vehicle repairs	1,843.82
EF050597	02/04/20	Do Re Media Australia Pty Ltd	Youth and seniors community activities	1,485.00
EF050598	02/04/20	Domview Pty Ltd T/A The Hire Guys Balcatta & O	Equipment hire	1,285.00
EF050599	02/04/20	Downer Edi Engineering Power Pty Ltd	Building supplies and hardware	2,190.10
EF050600	02/04/20	Dymocks Morley	Library book stock and materials	501.13
EF050601	02/04/20	Elite Pool & SPA Covers	Aquatic maintenance and services	4,709.90
EF050602	02/04/20	Elli Petersen-Pik	Councillor allowances and reimbursements	8,649.90
EF050603	02/04/20	Environment House Inc	Office stationery and consumables	1,391.00
EF050604	02/04/20	Envisionware Pty Ltd	Equipment repairs	1,023.00
EF050605	02/04/20	Esafe Services Pty Ltd	Building maintenance and services	17,435.80
EF050606	02/04/20	Exteria	Parks & gardens contract payments	5,849.80
EF050607	02/04/20	Ezy Lockers Pty Ltd	Commission	195.12
EF050608	02/04/20	Filomena Piffaretti	Councillor allowances and reimbursements	12,952.80
EF050609	02/04/20	F4 Photographer	Photography / Video Production	260.00
EF050610	02/04/20	Finespun Architecture	Professional consultancy services	467.50
EF050611	02/04/20	Flexi Staff	Labour hire and temporary replacement	1,988.06
EF050612	02/04/20	Football West	Refund bond	540.00
EF050613	02/04/20	Galleria Toyota	Plant and vehicle repairs	1,219.54
EF050614	02/04/20	Garrards Pty Ltd	Office stationery and consumables	2,849.00
EF050615	02/04/20	Giorgia Johnson	Councillor allowances and reimbursements	8,649.90
EF050616	02/04/20	Gladys Rey	Refund health centre memberships	158.00
EF050617	02/04/20	Green & Gold Hiab Services	Parks & gardens contract payments	816.75
EF050618	02/04/20	Hanson Construction Materials P/L	Parks & gardens materials	9,498.68
EF050619	02/04/20	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	2,535.65
EF050620	02/04/20	Heatley Sales Pty Ltd	Depot stores and consumables	41.40
EF050621	02/04/20	Hemsley Paterson	Professional consultancy services	3,300.00
EF050622	02/04/20	Hirotec Maintenance Pty Ltd	Fire suppression and alarm monitoring	2,905.65
EF050623	02/04/20	Hocking Heritage Studio	Professional consultancy services	4,400.00
EF050624	02/04/20	Hydroquip Pumps	Parks & gardens reticulation repairs & upgrades	5,841.00
EF050625	02/04/20	IRP Pty Ltd	Labour hire and temporary replacement	10,852.88
EF050626	02/04/20	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	3,332.38
EF050627	02/04/20	Jacqueline Leanne Grant	Refund swimming lessons	121.90
EF050628	02/04/20	Jane Bravo	Refund hall hire	60.00
EF050629	02/04/20	John Day	Volunteer reimbursements and expenses	40.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF050630	02/04/20	John Lodge T/A Landcare Weed Control	Parks & gardens contract payments	3,550.24
EF050631	02/04/20	Josh Byrne and Associates	Civil works design and technical support	8,250.00
EF050632	02/04/20	KLMedia Pty Ltd T/A All Access Australasia	Library book stock and materials	223.24
EF050633	02/04/20	Bedford-Dianella Vet Centre	Animal supplies & services	55.00
EF050634	02/04/20	Lawrence & Hanson	Building supplies and hardware	1,053.02
EF050635	02/04/20	Landgate	Gross rental valuation charges	2,567.25
EF050636	02/04/20	Lim Man Tsang	Refund health centre memberships	165.06
EF050637	02/04/20	Living Turf	Parks & gardens materials	20,963.80
EF050638	02/04/20	Lorna J Clarke	Councillor allowances and reimbursements	8,649.90
EF050639	02/04/20	Lual Meshach Garang	Refund bond	387.50
EF050640	02/04/20	M & M ACM Services	Environmental services & supplies	775.00
EF050641	02/04/20	Major Motors Pty Ltd	Plant and vehicle parts and materials	86.08
EF050642	02/04/20	Marketforce Pty Ltd	Printing and graphic design expenses	220.00
EF050643	02/04/20	Martins Trailer Parts	Plant and vehicle parts and materials	827.73
EF050644	02/04/20	McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	2,161.80
EF050645	02/04/20	Vic's Smash Repairs	Plant and vehicle repairs	1,991.87
EF050646	02/04/20	Meter Australia Pty Ltd	Office stationery and consumables	122.10
EF050647	02/04/20	Michelle Louise Sutherland	Councillor allowances and reimbursements	8,649.90
EF050648	02/04/20	Mills Corporation Pty Ltd	Labour hire and temporary replacement	2,249.94
EF050649	02/04/20	Modal Pty Ltd	Staff training, development and support	159.50
EF050650	02/04/20	Mollydag Faces	Functions and events entertainment expenses	540.00
EF050651	02/04/20	Morley Noranda Recreation Club Inc	Grants & funding	4,000.00
EF050652	02/04/20	Mosquito Control Association of Australia Inc	Office stationery and consumables	200.00
EF050653	02/04/20	MRP Pest Control	Pest control	470.00
EF050654	02/04/20	N & L Burke	Refund swimming lessons	203.04
EF050655	02/04/20	Natural Area Management & Services	Environmental services & supplies	7,092.20
EF050656	02/04/20	Nestle Australia	Kiosk stock	780.71
EF050657	02/04/20	Nicolas Amar	Refund health centre memberships	158.00
EF050658	02/04/20	Night Focus Pty Ltd T/A BJ Systems	Equipment repairs	911.60
EF050659	02/04/20	Nyoongar Outreach Services Inc.	Community engagement framework	9,166.30
EF050660	02/04/20	Officeworks	Staff Amenities	305.34
EF050661	02/04/20	Orbit Health & Fitness Solutions	Aquatic maintenance and services	1,245.75
EF050662	02/04/20	Parties Kids Remember	Functions and events entertainment expenses	130.00
EF050663	02/04/20	Perth Bin Hire	Waste collection and hygiene services	1,511.10
EF050664	02/04/20	Pirtek Malaga	Plant and vehicle parts and materials	2,008.79
EF050665	02/04/20	Pneumatic Engineering	Aquatic maintenance and services	478.50
EF050666	02/04/20	Pratik Shah	Refund swimming lessons	106.92
EF050667	02/04/20	Promolab	Office stationery and consumables	1,551.00
EF050668	02/04/20	Public Transport Authority	Construction and civil works payments	5,386.70
EF050669	02/04/20	Quality Press	Printing and graphic design expenses	356.40
EF050670	02/04/20	Rebecca Connell	Refund swimming lessons	106.92
EF050671	02/04/20	Reece Plumbing	Building supplies and hardware	370.26
EF050672	02/04/20	Renae Huntley	Venue hire	60.00
EF050673	02/04/20	Rentokil Initial Pty Ltd	Building supplies and hardware	2,101.67
EF050674	02/04/20	Resource Recovery Solutions Pty Ltd	Tipping Fee	4,499.00
EF050675	02/04/20	Stephanie Gray	Councillor allowances and reimbursements	8,649.90
EF050676	02/04/20	Rosmech	Plant and vehicle parts and materials	466.38
EF050677	02/04/20	Roy Gripske & Sons Pty Ltd	Tools and minor plant	2,652.79
EF050678	02/04/20	S & A Leotta	Refund swimming lessons	121.90
EF050679	02/04/20	Saferight	Construction and civil works payments	1,089.00
EF050680	02/04/20	Sally Palmer	Councillor allowances and reimbursements	8,649.90
EF050681	02/04/20	Sanax Medical & First Aid Supplies	Medical services and materials	130.78
EF050682	02/04/20	Scandinavian Investments Pty Ltd T/A GC Sales W	Aquatic chemicals and consumables	175.78
EF050683	02/04/20	Schindler Lifts Australia Pty Ltd	Building maintenance and services	4,987.83
EF050684	02/04/20	Sigma Chemicals	Aquatic maintenance and services	5,641.19
EF050685	02/04/20	Southern Wire Industrial Pty Ltd	Parks & gardens contract payments	660.00
EF050686	02/04/20	Spirit Gymsports	Grants & funding	50.00
EF050687	02/04/20	Sprayline Spraying Equipment	Parks & gardens materials	14.99
EF050688	02/04/20	Spyker Business Solutions	Buildings and events security expenses	3,179.29
EF050689	02/04/20	St John Ambulance Western Australia Ltd	Medical services and materials	1,245.13
EF050690	02/04/20	Statewide Bearings	Plant and vehicle parts and materials	132.00
EF050691	02/04/20	Statewide Cleaning Supplies Pty Ltd	Cleaning supplies	951.46
EF050692	02/04/20	STATS Australia	Construction and civil works technical support	6,044.50
EF050693	02/04/20	Steven George Ostaszewskyj	Councillor allowances and reimbursements	8,649.90
EF050694	02/04/20	Steve's Sand Sifting for Playground Services	Parks & gardens contract payments	763.00
EF050695	02/04/20	Stratagreen	Parks & gardens materials	382.34
EF050696	02/04/20	Stuart G Shackell Pty Ltd T/A Signarama Morley	Signage and banners	252.96
EF050697	02/04/20	Sunny Industrial Brushware	Plant and vehicle parts and materials	1,429.56
EF050698	02/04/20	Surun Services Pty Ltd	Building maintenance and services	8,551.85
EF050699	02/04/20	Susan Ferguson	Refund swimming lessons	62.50
EF050700	02/04/20	Sylvia and William Baguley	Refund health centre memberships	894.25

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF050701	02/04/20	Synaco Global Recruitment Pty Ltd	Labour hire and temporary replacement	2,637.03
EF050702	02/04/20	Synergy	Electricity charges (other than street lighting)	40,482.89
EF050703	02/04/20	Tania Hassett	Refund miscellaneous	67.50
EF050704	02/04/20	Tanks For Hire	Parks & gardens contract payments	610.50
EF050705	02/04/20	Tansy Cahill	Volunteer reimbursements and expenses	17.76
EF050706	02/04/20	Teale & Steven Waddell	Refund swimming lessons	106.92
EF050707	02/04/20	The Fruit Box Group Pty Ltd	Kiosk stock	54.00
EF050708	02/04/20	The Goods Australia	Equipment purchases	1,783.08
EF050709	02/04/20	The O'Grady Family Trust T/A Efficient Site Serv	Parks & gardens contract payments	15,504.00
EF050710	02/04/20	Toddler Hire Pty Ltd T/A Fun HQ	Functions and events entertainment expenses	330.00
EF050711	02/04/20	Toll Transport Pty Ltd	Postage and courier charges	515.90
EF050712	02/04/20	Total Tool Malaga	Plant and vehicle parts and materials	1,500.00
EF050713	02/04/20	Total Tools Malaga	Tools and minor plant	259.60
EF050714	02/04/20	Total Turf	Parks & gardens materials	11,002.37
EF050715	02/04/20	Totally Workwear Malaga	Staff uniforms and protective equipment	5,648.78
EF050716	02/04/20	T-Quip	Plant and vehicle parts and materials	673.70
EF050717	02/04/20	Travis Hayto Photography	Environmental services & supplies	687.50
EF050718	02/04/20	Trisley Hydraulic Services Pty Ltd	Aquatic maintenance and services	15,878.50
EF050719	02/04/20	Trophy Warehouse	Gifts and presentations	300.00
EF050720	02/04/20	Turf Care WA Pty Ltd	Parks & gardens contract payments	134,035.00
EF050721	02/04/20	Ull WA Pty Ltd	Parks & gardens tree pruning & assoc. services	21,338.10
EF050722	02/04/20	Ultipos Australia	Office stationery and consumables	121.00
EF050723	02/04/20	Unicorn Transport Equipment	Plant and vehicle parts and materials	8,893.00
EF050724	02/04/20	W A Hino Sales and Service	Plant and vehicle parts and materials	229.75
EF050725	02/04/20	WA Police Service	Legal expenses and court costs	32.80
EF050726	02/04/20	WA Premix	Construction and civil works tools and materials	343.20
EF050727	02/04/20	WA Ranger Association Incorporated	Staff uniforms and protective equipment	106.00
EF050728	02/04/20	Wanjoo Pty Ltd	Youth and seniors community activities	990.00
EF050729	02/04/20	Wendy Froude	Volunteer reimbursements and expenses	19.24
EF050730	02/04/20	West Coast Property Training	Conference expenses	360.00
EF050731	02/04/20	West Coast Turf	Parks & gardens contract payments	6,523.00
EF050732	02/04/20	Westbuild Products Pty Ltd	Parks & gardens materials	634.92
EF050733	02/04/20	Wilson Security	Buildings and events security expenses	4,271.19
EF050734	02/04/20	Woolworths Ltd (WA)	Office stationery and consumables	219.46
EF050735	02/04/20	Morley Sport & Recreation Centre	Venue hire	32,414.50
EF050736	08/04/20	Boral Construction Materials Group Ltd	Construction and civil works payments	4,253.26
EF050737	08/04/20	Boyan Electrical Services	Building maintenance and services	13,741.20
EF050738	08/04/20	Bunnings Group Ltd	Environmental services & supplies	12,341.26
EF050739	08/04/20	Capital Recycling	Tipping Fee	1,089.00
EF050740	08/04/20	Cleanaway	Waste collection and hygiene services	81,635.91
EF050741	08/04/20	Contraflow Pty Ltd	Traffic management	15,673.63
EF050742	08/04/20	Corsign WA Pty Ltd	Signage and banners	396.00
EF050743	08/04/20	Dowsing Concrete	Construction and civil works tools and materials	28,879.37
EF050744	08/04/20	Galvins Plumbing Supplies	Building supplies and hardware	1,497.07
EF050745	08/04/20	Geoff's Tree Service	Parks & gardens tree pruning & assoc. services	55,849.20
EF050746	08/04/20	JB Hi-Fi Group Pty Ltd	Information technology minor purchases	1,805.00
EF050747	08/04/20	McLeods	Legal expenses and court costs	3,916.34
EF050748	08/04/20	Perth Recruitment Services	Labour hire and temporary replacement	9,338.24
EF050749	08/04/20	State Wide Turf Services	Parks & gardens contract payments	3,448.50
EF050750	08/04/20	Zoe Kerbey	Functions and events entertainment expenses	280.00
EF050751	08/04/20	3 Monkeys Audiovisual	Equipment repairs	176.00
EF050752	08/04/20	A.E Smith Service Pty Ltd	Painting services	1,353.00
EF050753	08/04/20	A1 Locksmiths	Key / Lock Services	378.50
EF050754	08/04/20	Abaxa	Parks & gardens contract payments	3,800.23
EF050755	08/04/20	Abco Products	Depot stores and consumables	2,753.52
EF050756	08/04/20	Acclaimed Catering	Functions and events catering expenses	1,247.40
EF050757	08/04/20	Action Glass & Aluminium	Building maintenance and services	2,520.93
EF050758	08/04/20	Acurix Networks Pty Ltd	IT systems licensing fees and support	1,666.67
EF050759	08/04/20	Adelphi Tailoring	Staff uniforms and protective equipment	616.44
EF050760	08/04/20	Air Tools WA	Aquatic maintenance and services	1,263.59
EF050761	08/04/20	Commercial Air Solutions	Aquatic maintenance and services	5,517.38
EF050762	08/04/20	ALS Library Services	Library book stock and materials	15.19
EF050763	08/04/20	AMS Installation & Maintenance Solutions WA	Building maintenance and services	2,299.26
EF050764	08/04/20	Bayswater News & Lotteries	Memberships and subscriptions	342.22
EF050765	08/04/20	Arthur Parry	Refund bond	1,000.00
EF050766	08/04/20	Asphalttech Pty Ltd	Construction and civil works payments	614.61
EF050767	08/04/20	Auscorp It	IT network maintenance	852.00
EF050768	08/04/20	Australia Post	Postage and courier charges	8,320.06
EF050769	08/04/20	Australia Post / Commission	Commission	10,489.51
EF050770	08/04/20	Australian Institute of Management WA Ltd	Staff training, development and support	704.00
EF050771	08/04/20	Australian Services Union	Payroll deduction	438.30

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF050772	08/04/20	Commissioner of Taxation	Payroll deduction	253,553.00
EF050773	08/04/20	Bayswater Croquet Club (Inc.)	Parks & gardens contract payments	2,295.00
EF050774	08/04/20	BD & HE Waldock	Refund rates overpayment	262.06
EF050775	08/04/20	Blackwoods Atkins	Aquatic chemicals and consumables	1,311.44
EF050776	08/04/20	Boating Camping Fishing (Bcf)	Functions and events supplies	831.92
EF050777	08/04/20	Busiclean Products	Office stationery and consumables	1,090.00
EF050778	08/04/20	Cassandra Flanigan	Staff allowances and reimbursements	698.00
EF050779	08/04/20	Charter Plumbing and Gas	Building maintenance and services	126.50
EF050780	08/04/20	Chemwest	Depot stores and consumables	936.00
EF050781	08/04/20	Christina Neubauer	Equipment hire	120.00
EF050782	08/04/20	Cineads Australia Pty Ltd	Marketing and promotional material	1,100.00
EF050783	08/04/20	COB - Sundowner Club	Payroll deduction	88.00
EF050784	08/04/20	Telford Industries	Aquatic chemicals and consumables	1,069.20
EF050785	08/04/20	Child Support Agency	Payroll deduction	1,368.26
EF050786	08/04/20	Curost Milk Supply	Staff Amenities	205.68
EF050787	08/04/20	Data#3 Licensing Solutions	IT systems licensing fees and support	39,105.42
EF050788	08/04/20	Devco Holdings Pty Ltd	Building maintenance and services	54,655.70
EF050789	08/04/20	Donegan Enterprises Pty Ltd	Parks & gardens contract payments	4,345.00
EF050790	08/04/20	Downer Edi Engineering Power Pty Ltd	Building maintenance and services	572.00
EF050791	08/04/20	Dynamic Planning and Developments Pty Ltd	Legal expenses and court costs	13,777.67
EF050792	08/04/20	Western Power	Construction and civil works payments	6,732.00
EF050793	08/04/20	Epic Catering Services	Functions and events catering expenses	60.00
EF050794	08/04/20	Es2 Pty Ltd	IT network maintenance	15,840.00
EF050795	08/04/20	ESRI Australia Pty Ltd	Memberships and subscriptions	5,160.00
EF050796	08/04/20	Evenflow Irrigation	Parks & gardens reticulation repairs & upgrades	9,398.40
EF050797	08/04/20	Finespun Architecture	Sitting Fee	467.50
EF050798	08/04/20	Flexi Staff	Labour hire and temporary replacement	3,113.83
EF050799	08/04/20	Football West	Refund bond	90.00
EF050800	08/04/20	Fuji Xerox (Aust) Pty Ltd	Photocopying contract charges	876.96
EF050801	08/04/20	GFG Temporary Assist	Labour hire and temporary replacement	5,412.00
EF050802	08/04/20	Global Kids OZ Pty Ltd T/A Recycled Mats	Marketing and promotional material	334.85
EF050803	08/04/20	Golf Oracle Pty Ltd	Parks & gardens contract payments	7,700.00
EF050804	08/04/20	Hanson Construction Materials P/L	Parks & gardens contract payments	15,015.32
EF050805	08/04/20	Harcourts Ross Realty	Refund rates overpayment	414.45
EF050806	08/04/20	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	3,669.15
EF050807	08/04/20	Health Insurance Fund of WA	Payroll deduction	332.40
EF050808	08/04/20	Dr Heather Coventry	Medical services and materials	3,520.00
EF050809	08/04/20	Heatley Sales Pty Ltd	Depot stores and consumables	614.90
EF050810	08/04/20	Hosking Leanne	Medical services and materials	3,300.00
EF050811	08/04/20	Hospital Benefit Fund of WA	Payroll deduction	1,552.85
EF050812	08/04/20	Instant Fence Hire	Parks & gardens contract payments	264.00
EF050813	08/04/20	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	185.49
EF050814	08/04/20	Jackson McDonald	Legal expenses and court costs	554.40
EF050815	08/04/20	Jenny Millman	Youth and seniors community activities	30.00
EF050816	08/04/20	Lawrence & Hanson	Building supplies and hardware	2,803.66
EF050817	08/04/20	Landgate	Land enquiry	183.40
EF050818	08/04/20	LD Total	Parks & gardens contract payments	3,410.00
EF050819	08/04/20	M A Lalli and Assoc Consulting Chartered Engine	Building maintenance and services	605.00
EF050820	08/04/20	M P Rogers & Associates	Professional consultancy services	836.45
EF050821	08/04/20	Magicorp Pty Ltd T/A On Hold Magic	Licence and permit renewal	134.86
EF050822	08/04/20	Maia Financial Pty Ltd	Equipment hire	19,967.23
EF050823	08/04/20	Maine Architecture	Sitting Fee	1,412.40
EF050824	08/04/20	Marian Mendoza	Refund rates overpayment	512.80
EF050825	08/04/20	Maylands Bowling Club	Parks & gardens contract payments	2,625.00
EF050826	08/04/20	Modal Pty Ltd	Staff training, development and support	159.50
EF050827	08/04/20	Natural Area Management & Services	Parks & gardens contract payments	1,469.27
EF050828	08/04/20	Pave-Art	Building maintenance and services	4,444.00
EF050829	08/04/20	Paywise	Payroll deduction	607.18
EF050830	08/04/20	Perth Bin Hire	Tipping Fee	1,324.22
EF050831	08/04/20	Perth Realty Trust Account	Refund rates overpayment	1,304.93
EF050832	08/04/20	Philip Gresley	Sitting Fee	1,400.00
EF050833	08/04/20	PTCC International	Office stationery and consumables	750.00
EF050834	08/04/20	Quality Press	Printing and graphic design expenses	638.00
EF050835	08/04/20	Records and Information Management Professio	Memberships and subscriptions	1,190.00
EF050836	08/04/20	Westbooks	Library book stock and materials	21.44
EF050837	08/04/20	Rubek Automatic Doors	Building maintenance and services	264.00
EF050838	08/04/20	Ruth Kilpatrick	Youth and seniors community activities	414.00
EF050839	08/04/20	Semas Academy Belmont	Refund bond	577.50
EF050840	08/04/20	Fasta Couriers	Postage and courier charges	536.74
EF050841	08/04/20	Sonic Health Plus Pty Ltd	Medical services and materials	1,460.80
EF050842	08/04/20	Sportsworld of WA	Kiosk stock	1,210.55

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF050843	08/04/20	St John Ambulance Western Australia Ltd	Medical services and materials	269.07
EF050844	08/04/20	Statewide Cleaning Supplies Pty Ltd	Cleaning supplies	416.33
EF050845	08/04/20	Stiles Electrical & Communication Svcs P/L	Parks & gardens contract payments	16,564.02
EF050846	08/04/20	Synaco Global Recruitment Pty Ltd	Labour hire and temporary replacement	1,570.14
EF050847	08/04/20	Synergy	Electricity charges - Street lighting	13,526.72
EF050848	08/04/20	Talis Consultants	Professional consultancy services	19,212.11
EF050849	08/04/20	Tenderlink	Memberships and subscriptions	4,510.00
EF050850	08/04/20	The Goods Australia	Aquatic chemicals and consumables	225.41
EF050851	08/04/20	The Trustee for Rabblement Trust	Library book stock and materials	897.82
EF050852	08/04/20	The Worm Shed	Environmental services & supplies	392.50
EF050853	08/04/20	Toll Transport Pty Ltd	Postage and courier charges	464.31
EF050854	08/04/20	Trauma Clean	Environmental services & supplies	464.20
EF050855	08/04/20	Twins (WA) Pty Ltd	Functions and events catering expenses	557.00
EF050856	08/04/20	Unicard	Office stationery and consumables	2,700.50
EF050857	08/04/20	LGRCEU	Payroll deduction	820.00
EF050858	08/04/20	West Australian Opera	Youth and seniors community activities	330.00
EF050859	08/04/20	West-Sure Group Pty - Petty Cash	Petty cash reimbursement	1,526.50
EF050860	08/04/20	World Packaging Direct	Office stationery and consumables	2,095.50
EF050861	08/04/20	Zircodata Pty Ltd	Document management and archiving	425.89
EF050864	16/04/20	Alinta Gas	Gas usage charges	36.50
EF050865	16/04/20	Boral Construction Materials Group Ltd	Construction and civil works tools and materials	10,317.56
EF050866	16/04/20	Bunnings Group Ltd	Aquatic maintenance and services	864.93
EF050867	16/04/20	Capital Recycling	Tipping Fee	2,831.40
EF050868	16/04/20	Contraflow Pty Ltd	Traffic management	6,497.75
EF050869	16/04/20	Corsign WA Pty Ltd	Signage and banners	1,496.88
EF050870	16/04/20	Dowsing Concrete	Construction and civil works technical support	31,754.39
EF050871	16/04/20	Fuel Distributors of WA Pty Ltd	Fuel and oil	14,520.04
EF050872	16/04/20	Geoff's Tree Service	Parks & gardens tree pruning & assoc. services	26,118.40
EF050873	16/04/20	McLeods	Legal expenses and court costs	14,903.96
EF050874	16/04/20	MPK Tree Management Pty Ltd T/A MPK Tree Se	Parks & gardens tree pruning & assoc. services	12,500.40
EF050875	16/04/20	Repco	Plant and vehicle parts and materials	455.12
EF050876	16/04/20	Winc Australia Pty Ltd	Office stationery and consumables	643.92
EF050877	16/04/20	3 Monkeys Audiovisual	Functions and events site setup expenses	506.01
EF050878	16/04/20	AAAC Towing Pty Ltd	Vehicle towing	88.00
EF050879	16/04/20	AARCO Asbestos Solutions	Building maintenance and services	1,320.00
EF050880	16/04/20	Action Glass & Aluminium	Building maintenance and services	360.25
EF050881	16/04/20	Advance Press	Printing and graphic design expenses	1,408.00
EF050882	16/04/20	Amgrow Australia Pty Ltd	Parks & gardens materials	17,490.00
EF050883	16/04/20	Anthony McKenna T/A Tonys Auto Electrics	Plant and vehicle repairs	643.50
EF050884	16/04/20	Bayswater News & Lotteries	Memberships and subscriptions	326.10
EF050885	16/04/20	Aquamoni Pty Ltd	Parks & gardens reticulation repairs & upgrades	1,650.00
EF050886	16/04/20	Asphalttech Pty Ltd	Construction and civil works payments	41,406.86
EF050887	16/04/20	Bedford Bowling Club (Inc.)	Parks & gardens contract payments	3,825.00
EF050888	16/04/20	Blackwoods Atkins	Painting services	1,593.90
EF050889	16/04/20	Boya Equipment Pty Ltd	Plant and vehicle parts and materials	511.27
EF050890	16/04/20	Cat Haven	Animal supplies & services	755.00
EF050891	16/04/20	Chemwest	Depot stores and consumables	1,500.00
EF050892	16/04/20	Christie Parksafe	Furniture purchases	7,317.64
EF050893	16/04/20	Commercial Door Hardware	Building supplies and hardware	467.02
EF050894	16/04/20	Stihl Shop Osborne Park	Plant and vehicle parts and materials	151.60
EF050895	16/04/20	Department of Transport - Vehicle Search	Vehicle searches	841.40
EF050896	16/04/20	Devco Holdings Pty Ltd	Building maintenance and services	42,320.74
EF050897	16/04/20	Domus Nursery	Parks & gardens plants and trees	3,104.64
EF050898	16/04/20	Maylands Park Lottery Centre & News	Memberships and subscriptions	416.31
EF050899	16/04/20	Edge people Management	Medical services and materials	416.46
EF050900	16/04/20	Western Power	Construction and civil works payments	3,300.00
EF050901	16/04/20	ESRI Australia Pty Ltd	IT network maintenance	4,490.23
EF050902	16/04/20	Flexi Staff	Labour hire and temporary replacement	3,449.16
EF050903	16/04/20	Football West	Refund bond	350.00
EF050904	16/04/20	Fuji Xerox (Aust) Pty Ltd	Photocopying contract charges	1,035.98
EF050905	16/04/20	Full Circle Roof Plumbing	Building maintenance and services	5,885.00
EF050906	16/04/20	Gayathri Sarma	Refund health centre memberships	29.43
EF050907	16/04/20	George Green	Refund health centre memberships	41.09
EF050908	16/04/20	GP Environmental Solutions	Parks & gardens materials	5,676.00
EF050909	16/04/20	Grow and Evolve	Staff training, development and support	990.00
EF050910	16/04/20	Hanson Construction Materials P/L	Parks & gardens materials	11,784.35
EF050911	16/04/20	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	9,253.28
EF050912	16/04/20	Helen Smith	Petty cash reimbursement	207.95
EF050913	16/04/20	Hirotec Maintenance Pty Ltd	Building maintenance and services	550.00
EF050914	16/04/20	John Lodge T/A Landcare Weed Control	Parks & gardens contract payments	1,417.16
EF050915	16/04/20	The Watershed Water Systems	Parks & gardens reticulation repairs & upgrades	737.19

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF050916	16/04/20	Kee Surfacing Pty Ltd	Construction and civil works tools and materials	8,408.31
EF050917	16/04/20	Kelly Hall	Licence and permit renewal	201.00
EF050918	16/04/20	K-Line Fencing Group	Parks & gardens contract payments	7,732.62
EF050919	16/04/20	KLMedia Pty Ltd T/A All Access Australasia	Library book stock and materials	1,145.68
EF050920	16/04/20	Landfill Gas and Power Pty Ltd	Electricity charges (other than street lighting)	125,887.18
EF050921	16/04/20	Landmark Trust Account	Refund rates overpayment	2,584.77
EF050922	16/04/20	LGConnect Pty Ltd	Professional consultancy services	1,485.00
EF050923	16/04/20	Living Turf	Parks & gardens materials	976.80
EF050924	16/04/20	Longhua International Pty Ltd	Refund rates overpayment	2,871.68
EF050925	16/04/20	Manheim Pty Ltd	Vehicle towing	55.00
EF050926	16/04/20	Marlene McCann	Refund health centre memberships	862.40
EF050927	16/04/20	Maylands Tennis Club Inc	Parks & gardens contract payments	12,858.10
EF050928	16/04/20	McInerney Ford	Plant and vehicle repairs	2,058.33
EF050929	16/04/20	McIntosh Holdings Pty Ltd	Plant and vehicle repairs	259.19
EF050930	16/04/20	Michael Page	Labour hire and temporary replacement	2,073.73
EF050931	16/04/20	Mills Corporation Pty Ltd	Labour hire and temporary replacement	4,499.88
EF050932	16/04/20	Miracle Recreation Equipment Pty Ltd	Parks & gardens contract payments	12,661.00
EF050933	16/04/20	Morley Bowling Club	Parks & gardens contract payments	5,100.00
EF050934	16/04/20	Natural Area Management & Services	Parks & gardens contract payments	5,409.25
EF050935	16/04/20	One Plus One Solutions Pty Ltd	Memberships and subscriptions	1,758.90
EF050936	16/04/20	PTCC International	Office stationery and consumables	1,500.00
EF050937	16/04/20	Redfish Technologies Pty Ltd	IT network maintenance	7,743.13
EF050938	16/04/20	Ricoh Australia Pty Ltd	Photocopying contract charges	1,107.08
EF050939	16/04/20	RSEA	Depot stores and consumables	825.00
EF050940	16/04/20	S G and L M Ferolla	Crossover subsidy	600.40
EF050941	16/04/20	S G and L M Ferolla	Crossover subsidy	600.40
EF050942	16/04/20	Sarah Mumme	Refund bond	550.00
EF050943	16/04/20	Signbiz WA	Signage and banners	484.00
EF050944	16/04/20	Sonic Health Plus Pty Ltd	Medical services and materials	77.00
EF050945	16/04/20	Sportsworld of WA	Kiosk stock	558.80
EF050946	16/04/20	Statewide Cleaning Supplies Pty Ltd	Building supplies and hardware	296.27
EF050947	16/04/20	Steve's Sand Sifting for Playground Services	Parks & gardens contract payments	119.90
EF050948	16/04/20	Synergy	Electricity charges - Street lighting	104,703.96
EF050949	16/04/20	Toll Transport Pty Ltd	Postage and courier charges	361.13
EF050950	16/04/20	Total Packaging (WA) Pty Ltd	Animal supplies & services	3,432.00
EF050951	16/04/20	Cleanaway	Waste collection and hygiene services	712.88
EF050952	16/04/20	Turf Care WA Pty Ltd	Parks & gardens contract payments	1,936.00
EF050953	16/04/20	Unisure Assets Pty Ltd T/A Grano Direct	Depot stores and consumables	1,124.35
EF050954	16/04/20	WA Premix	Construction and civil works tools and materials	429.00
EF050955	16/04/20	WA Pump Control Systems Pty Ltd	Parks & gardens reticulation repairs & upgrades	5,901.06
EF050956	16/04/20	Walkers Pest Management Lawn & Garden Servi	Building maintenance and services	385.00
EF050957	16/04/20	Wesfarmers Kleenheat Gas Pty Ltd	Gas usage charges	6,187.10
EF050958	16/04/20	Weskerb Pty Ltd	Civil works design and technical support	1,339.80
EF050959	16/04/20	West Coast Turf	Parks & gardens contract payments	9,072.80
EF050960	16/04/20	Western Irrigation Pty Ltd	Cancelled EFT payment	748.00
EF050961	16/04/20	West-Sure Group Pty - Petty Cash	Petty cash reimbursement	95.65
EF050962	16/04/20	Wilson Security	Buildings and events security expenses	5,568.44
EF050963	16/04/20	Yoko Kashiara	Refund facility hire bond	60.00
EF050964	16/04/20	Zenien	Buildings and events security expenses	840.95
EF050965	23/04/20	Boral Construction Materials Group Ltd	Construction and civil works payments	10,131.22
EF050966	23/04/20	Bunnings Group Ltd	Office stationery and consumables	1,214.23
EF050967	23/04/20	Capital Recycling	Tipping Fee	3,388.44
EF050968	23/04/20	Cleanaway	Waste collection and hygiene services	293.87
EF050969	23/04/20	Contraflow Pty Ltd	Traffic management	27,102.00
EF050970	23/04/20	Corsign WA Pty Ltd	Signage and banners	2,485.89
EF050971	23/04/20	Dowsing Concrete	Construction and civil works tools and materials	24,469.59
EF050972	23/04/20	Fuel Distributors of WA Pty Ltd	Fuel and oil	2,097.44
EF050973	23/04/20	Galvins Plumbing Supplies	Building supplies and hardware	1,231.77
EF050974	23/04/20	McLeods	Legal expenses and court costs	4,956.14
EF050975	23/04/20	Perth Recruitment Services	Labour hire and temporary replacement	19,366.69
EF050976	23/04/20	Repeco	Plant and vehicle parts and materials	4,204.26
EF050977	23/04/20	State Wide Turf Services	Parks & gardens contract payments	36,360.78
EF050978	23/04/20	WC Innovations	Building maintenance and services	2,243.41
EF050979	23/04/20	Winc Australia Pty Ltd	Office stationery and consumables	374.39
EF050980	23/04/20	A1 Locksmiths	Key / Lock Services	574.90
EF050981	23/04/20	AAAC Towing Pty Ltd	Vehicle towing	264.00
EF050982	23/04/20	Acclaimed Catering	Functions and events catering expenses	302.50
EF050983	23/04/20	Acurix Networks Pty Ltd	IT network maintenance	1,666.67
EF050984	23/04/20	Adelphi Tailoring	Staff uniforms and protective equipment	546.84
EF050985	23/04/20	Advance Vacuumed Gutters	Building maintenance and services	130.00
EF050986	23/04/20	Alan Figueroa	Youth and seniors community activities	300.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF050987	23/04/20	Alix Bray	Staff allowances and reimbursements	55.05
EF050988	23/04/20	ALS Library Services	Library book stock and materials	217.27
EF050989	23/04/20	Andrew Stroner	Staff allowances and reimbursements	117.00
EF050990	23/04/20	Anne Fiona Scrimgeour	Refund residential verge deposit	1,400.00
EF050991	23/04/20	Arbor West Pty Ltd T/A Classic Tree Services	Parks & gardens contract payments	1,402.50
EF050992	23/04/20	Architex Design	Sitting Fee	2,125.00
EF050993	23/04/20	Assured Certification Services	Fees and charges	110.00
EF050994	23/04/20	Auscorp It	Information technology minor purchases	3,747.72
EF050995	23/04/20	Australian Services Union	Payroll deduction	438.30
EF050996	23/04/20	Commissioner of Taxation	Payroll deduction	256,253.00
EF050997	23/04/20	Avantgarde Technologies Pty Ltd	Professional consultancy services	15,444.00
EF050998	23/04/20	Bavrix Pty Ltd T/A Custom Cars	Plant and vehicle repairs	1,258.40
EF050999	23/04/20	Baysie Rollers	Refund bond	910.00
EF051000	23/04/20	Bayswater Bowling & Rec Club	Parks & gardens contract payments	2,500.00
EF051001	23/04/20	Bayswater Tennis Club	Parks & gardens contract payments	7,026.52
EF051002	23/04/20	Bolinda Publishing Pty Ltd	Library book stock and materials	610.30
EF051003	23/04/20	Briskleen Supplies	Cleaning supplies	53.56
EF051004	23/04/20	Brola Pty Ltd T/A Abel Design	Refund residential verge deposit	1,400.00
EF051005	23/04/20	Burgtec	Furniture purchases	711.70
EF051006	23/04/20	Chamber of Commerce and Industry WA	Staff training, development and support	3,003.00
EF051007	23/04/20	Chemwest	Depot stores and consumables	1,535.00
EF051008	23/04/20	COB - Sundowner Club	Payroll deduction	88.00
EF051009	23/04/20	Construct360 Pty Ltd	Refund bond	1,400.00
EF051010	23/04/20	Cooktown Constructions Pty Ltd	Refund residential verge deposit	1,400.00
EF051011	23/04/20	Child Support Agency	Payroll deduction	1,368.26
EF051012	23/04/20	Stihl Shop Osborne Park	Plant and vehicle purchasing	38,475.00
EF051013	23/04/20	Curtin University	Grants & funding	16,335.00
EF051014	23/04/20	CVP Electrical Co	Building maintenance and services	339.16
EF051015	23/04/20	Dale Alcock Homes Pty Ltd	Refund bond	1,200.00
EF051016	23/04/20	Dale Alcock Homes Pty Ltd	Refund bond	1,400.00
EF051017	23/04/20	Dale Alcock Homes Pty Ltd	Refund bond	1,400.00
EF051018	23/04/20	Derek Williams	Refund bond	5,000.00
EF051019	23/04/20	Devco Holdings Pty Ltd T/A Devco Builder	Refund residential verge deposit	1,400.00
EF051020	23/04/20	Di Candilo Steel City	Plant and vehicle parts and materials	137.50
EF051021	23/04/20	Donel Software	Plant and vehicle repairs	3,960.00
EF051022	23/04/20	E Fire & Safety	Fire suppression and alarm monitoring	407.00
EF051023	23/04/20	Elders Midland Merchandise	Fencing	290.00
EF051024	23/04/20	Enterprise I.T	IT network maintenance	4,000.00
EF051025	23/04/20	Evenflow Irrigation	Parks & gardens contract payments	3,025.00
EF051026	23/04/20	Exteria	Parks & gardens contract payments	12,757.80
EF051027	23/04/20	Federation Tuckpointing	Construction and civil works payments	2,772.18
EF051028	23/04/20	Finespun Architecture	Sitting Fee	467.50
EF051029	23/04/20	Flexi Staff	Labour hire and temporary replacement	1,359.08
EF051030	23/04/20	Frank Giannini	Grants & funding	3,000.00
EF051031	23/04/20	Fulton Hogan	Parks & gardens materials	5,860.80
EF051032	23/04/20	GHD Pty Ltd	Professional consultancy services	5,658.68
EF051033	23/04/20	GJ & AM Kirwan-Ward	Refund residential verge deposit	1,200.00
EF051034	23/04/20	Hanson Construction Materials P/L	Parks & gardens materials	3,310.04
EF051035	23/04/20	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	8,082.00
EF051036	23/04/20	Health Insurance Fund of WA	Payroll deduction	332.40
EF051037	23/04/20	Heatley Sales Pty Ltd	Parks & gardens materials	2,396.15
EF051038	23/04/20	Hospital Benefit Fund of WA	Payroll deduction	1,552.85
EF051039	23/04/20	Inst of Public Works Engineering Australasia Ltd	Staff training, development and support	715.00
EF051040	23/04/20	IRP Pty Ltd	Labour hire and temporary replacement	7,270.18
EF051041	23/04/20	Janine King	Refund health centre memberships	56.91
EF051042	23/04/20	JCM Construction (WA) Pty Ltd	Refund residential verge deposit	1,400.00
EF051043	23/04/20	JCM Construction (WA) Pty Ltd	Refund residential verge deposit	1,200.00
EF051044	23/04/20	The Watershed Water Systems	Parks & gardens reticulation repairs & upgrades	321.60
EF051045	23/04/20	K M Ruggiero	Refund residential verge deposit	1,400.00
EF051046	23/04/20	KLMedia Pty Ltd T/A All Access Australasia	Library book stock and materials	580.84
EF051047	23/04/20	Lawrence & Hanson	Building supplies and hardware	933.97
EF051048	23/04/20	Landgate	Gross rental valuation charges	2,938.22
EF051049	23/04/20	Lawn Doctor	Parks & gardens contract payments	1,118.15
EF051050	23/04/20	Lazaros Papamihail	Refund bond	10,000.00
EF051051	23/04/20	LGConnect Pty Ltd	Professional consultancy services	45,849.38
EF051052	23/04/20	Life Active Podiatry	Podiatry services and materials	1,860.00
EF051053	23/04/20	Lift Shop Pty Ltd	Building maintenance and services	33.09
EF051054	23/04/20	Living Turf	Parks & gardens materials	33,140.25
EF051055	23/04/20	Marketforce Pty Ltd	Advertising public notices	982.29
EF051056	23/04/20	Martins Trailer Parts	Plant and vehicle parts and materials	12.33
EF051057	23/04/20	Merit Consulting Group	Refund bond	1,400.00

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF051058	23/04/20	Michael Page	Labour hire and temporary replacement	2,666.22
EF051059	23/04/20	Mills Corporation Pty Ltd	Labour hire and temporary replacement	3,631.91
EF051060	23/04/20	Natural Area Management & Services	Parks & gardens contract payments	1,293.27
EF051061	23/04/20	Nestle Australia	Kiosk stock	432.00
EF051062	23/04/20	Nexus Home Improvements	Refund bond	1,400.00
EF051063	23/04/20	Noranda Vet Clinic	Animal supplies & services	88.00
EF051064	23/04/20	Officeworks	Office stationery and consumables	173.73
EF051065	23/04/20	Park Motor Body Builders (W.A.) Pty Ltd	Insurance excess	1,000.00
EF051066	23/04/20	Pave-Art	Construction and civil works payments	4,326.00
EF051067	23/04/20	Paywise	Payroll deduction	587.70
EF051068	23/04/20	Philip and Natalie Filing	Refund bond	5,000.00
EF051069	23/04/20	PPG Industries Australia Pty Ltd T/A Taubmans	Parks & gardens materials	436.25
EF051070	23/04/20	Prestige Property Maintenance Pty Ltd	Parks & gardens contract payments	9,448.89
EF051071	23/04/20	Redfish Technologies Pty Ltd	IT systems licensing fees and support	1,237.50
EF051072	23/04/20	Richgro Garden Products	Parks & gardens materials	13,464.00
EF051073	23/04/20	Ricoh Australia Pty Ltd	Photocopying contract charges	2,214.16
EF051074	23/04/20	Rosewil Investments T/A Prompt Roofing	Refund residential verge deposit	1,400.00
EF051075	23/04/20	S G and L M Ferolla	Refund rates overpayment	336.26
EF051076	23/04/20	Security Management Australasia Pty Ltd	Buildings and events security expenses	113,815.90
EF051077	23/04/20	Seven Network (Operations) Limited	Refund residential verge deposit	1,400.00
EF051078	23/04/20	Solargain PV Pty Ltd	Refund bond	1,400.00
EF051079	23/04/20	Sonic Health Plus Pty Ltd	Medical services and materials	71.50
EF051080	23/04/20	Spyker Business Solutions	Buildings and events security expenses	825.00
EF051081	23/04/20	Steve's Transportables Group Pty Ltd	Building maintenance and services	385.00
EF051082	23/04/20	Synaco Global Recruitment Pty Ltd	Labour hire and temporary replacement	684.42
EF051083	23/04/20	Synergy	Electricity charges (other than street lighting)	145.44
EF051084	23/04/20	Talis Consultants	Professional consultancy services	2,994.48
EF051085	23/04/20	Tangent Nominees P/L T/A Summit Homes	Refund bond	1,200.00
EF051086	23/04/20	Tanya McKenna and Peter Chadwick	Refund residential verge deposit	1,400.00
EF051087	23/04/20	Technology One	IT systems licensing fees and support	8,709.96
EF051088	23/04/20	Telstra	Office telephone and communication expenses	250.78
EF051089	23/04/20	Terrestrial Ecosystems	Environmental services & supplies	5,417.50
EF051090	23/04/20	The Furniture Doctor	Furniture purchases	632.50
EF051091	23/04/20	Tina Duong	Refund health centre memberships	41.86
EF051092	23/04/20	Tovey Shearwood P/L T/A Creative Adm	Advertising public notices	1,116.50
EF051093	23/04/20	Travis Hayto Photography	Marketing and promotional material	1,864.50
EF051094	23/04/20	Turf Care WA Pty Ltd	Parks & gardens contract payments	1,936.00
EF051095	23/04/20	Urenco Supplies	Building supplies and hardware	6.17
EF051096	23/04/20	Viking Rentals	Equipment hire	586.52
EF051097	23/04/20	VJ & ME Dekauwe	Refund rates overpayment	1,958.95
EF051098	23/04/20	W A Hino Sales and Service	Plant and vehicle parts and materials	449.54
EF051099	23/04/20	W A Treasury Corporation	Loan repayments	1,347.79
EF051100	23/04/20	WA Premix	Construction and civil works tools and materials	869.00
EF051101	23/04/20	WA Pump Control Systems Pty Ltd	Parks & gardens contract payments	1,815.33
EF051102	23/04/20	LGRCEU	Payroll deduction	820.00
EF051103	23/04/20	Walcott Industries Pty Ltd	Construction and civil works payments	6,075.30
EF051104	23/04/20	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	89.40
EF051105	23/04/20	Weskerb Pty Ltd	Construction and civil works technical support	4,620.55
EF051106	23/04/20	West Coast Turf	Parks & gardens contract payments	10,714.00
EF051107	23/04/20	Westbuild Products Pty Ltd	Parks & gardens materials	2,857.14
EF051108	23/04/20	Western Irrigation Pty Ltd	Parks & gardens reticulation repairs & upgrades	748.00
EF051109	23/04/20	West-Sure Group Pty - Petty Cash	Petty cash reimbursement	76.80
EF051110	23/04/20	West-Sure Group Pty Ltd	Fees and charges	3,411.33
EF051111	23/04/20	Wilson Security	Buildings and events security expenses	2,621.72
				4,754,310.83
Cancelled Payments				
105660	12/04/20	Payment - 105660		-600.40
105661	12/04/20	Payment - 105661		-600.40
105889	12/04/20	Payment - 105889		-336.26
107038	21/04/20	Payment - 107038		-1,400.00
107086	12/04/20	Payment - 107086		-211.00
EF050960	22/04/20	Payment - EF050960		-748.00
				-3,896.06

Attachment 2**City of Bayswater**

List of Payment - Aged
for the period 1 April 2020 to 30 April 2020

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<i>Payments</i>				\$
EF050527	02/04/20	Alinta Gas	Gas usage charges	183.20
EF050862	08/04/20	Synergy	Electricity charges (other than street lighting)	259.22
EF050863	16/04/20	Department of Human Services	Fees and charges	57.42
				<hr/> 499.84
<i>Cancelled Payments</i>				
				0.00
				<hr/> 0.00

Attachment 3

City of Bayswater		
Corporate Credit Cards Transactions		
for the period 28 March 2020 to 28 April 2020		
Date	Description	Amount
		\$
Chief Executive Officer		
01/04/20	Refund - Australian Local Government Assoc - Conference expenses	-1,139.00
15/04/20	Audible Australia - Subscription	16.45
22/04/20	Apple - Subscription	4.49
		-1,118.06
Director Community and Development		
03/04/20	Ward Packaging - IT equipment	396.00
06/04/20	Zoom - Video conference for on demand meetings	27.86
06/04/20	Amazon - IT hosting charges	185.85
06/04/20	Sendgrid - Online forum	151.97
21/04/20	iVvy Events Ticketing - Seminar building services	-659.20
		102.48
Director Works and Infrastructure		
31/03/20	Officeworks - Stationery	24.88
01/04/20	Officeworks - Stationery	24.88
02/04/20	Maylands IGA - Catering	2.09
06/04/20	Rifo's Café - Catering	50.00
		101.85
Director Corporate and Strategy		
03/04/20	Amazon - Subscription	189.69
03/04/20	Creatsend - Subscription	163.90
06/04/20	2CO.COM - IT software	18.56
07/04/20	ScreenConnect Software - IT software	4,258.22
07/04/20	2CO.COM - IT software	-251.87
14/04/20	Facebook - Advertising	645.45
14/04/20	Dropbox - Business storage	448.00
21/04/20	Motion Array Monthly - Video editing subscription	47.84
21/04/20	Vivra - Subscription	60.10
22/04/20	Myfonts - Advertising fonts	18.00
27/04/20	Facebook - Advertising	1,250.00
27/04/20	iStock - Stock images	207.90
28/04/20	Banks Journal - Video editing software	52.98
		7,108.77
Total amount debited from Municipal account		6,195.04

Statement for
NAB Visa Purchasing

*NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001
Phone: 13 10 12 between 7am and 8pm AEST, Monday to Friday,
8am and 6pm AEST, Saturday and Sunday
Email: client.services@nab.com.au
Fax: 1300 666 619
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)*

CITY OF BAYSWATER
ATTN MANAGER FINANCIAL SERVICE
61 BROUN AVENUE
MORLEY WA 6062

Cardholder Name: MR ANDREW GEORGE BRIEN
Account No:
Statement Period: 28 March 2020 to 28 April 2020
Cardholder Limit: \$10,000

Transaction Record For: MR ANDREW GEORGE BRIEN

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
1 Apr 2020	\$1,139.00 CR	AUSTRALIAN LOCAL GOV	DEAKIN			74940520091
15 Apr 2020	\$16.45	Audible Australia	MELBOURNE			74773880105
22 Apr 2020	\$4.49	APPLE.COM/BILL	SYDNEY			74564450113
Total for this						
Period:	\$1,118.06 CR					

1190416M01183/S001740/003479

National Australia Bank Limited ABN 12 004 044 937

Statement for
NAB Visa Purchasing

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,
8am and 6pm AEST, Saturday and Sunday
Email: client.services@nab.com.au
Fax: 1300 656 519
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

CITY OF BAYSWATER
ATTN: MANAGER FINANCIAL SERVICE
61 BROUN AVENUE
MORLEY WA 6062

Cardholder Name: DESMOND K ABEL
Account No:
Statement Period: 28 March 2020 to 28 April 2020
Cardholder Limit: \$10,000

Transaction Record For: DESMOND K ABEL

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
3 Apr 2020	\$396.00	WARD PACKAGING GNANGARA				74564720093
6 Apr 2020	\$27.86	ZOOM.US 8887999666 CA				24493980096
		FRGN AMT: 16.49 US dollar				
6 Apr 2020	\$185.85	Amazon web services aws.amazon.coWA				24692160094
		FRGN AMT: 110.00 US dollar				
6 Apr 2020	\$151.97	SendGrid 1-877-969-8647 877-9698647 CO				24906410094
		FRGN AMT: 89.95 US dollar				
21 Apr 2020	\$659.20 CR	ivvy Events Ticketing Varsity Lakes				74564720111
Total for this Period:	\$102.48					

National Australia Bank Limited ABN 12 004 044 937

Statement for
NAB Visa Purchasing

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,
8am and 6pm AEST, Saturday and Sunday
Email: client.services@nab.com.au
Fax: 1300 656 519
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

THE NATIONAL FOREIGN CURRENCY PROCESSING FEE IS THE SUM OF A
VISA FEE OF 0.85% (CHARGED TO THE NATIONAL AND ON-CHARGED TO YOU)
AND THE NATIONAL FOREIGN CURRENCY TRANSACTION FEE OF 1.50%

Statement for
NAB Visa Purchasing

*NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001
Phone: 13 10 12 between 7am and 8pm AEST, Monday to Friday,
8am and 8pm AEST, Saturday and Sunday
Email: client.services@nab.com.au
Fax: 1300 666 619
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)*

CITY OF BAYSWATER
ATTN MANAGER FINANCIAL SERVICE
61 BROUN AVENUE
MORLEY WA 6062

Cardholder Name: DOUGLAS H PEARSON
Account No:
Statement Period: 28 March 2020 to 28 April 2020
Cardholder Limit: \$10,000

Transaction Record For: DOUGLAS H PEARSON

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
31 Mar 2020	\$24.88	OFFICEWORKS 0609 MORLEY	---	---	---	74363960091
1 Apr 2020	\$24.88	OFFICEWORKS 0609 MORLEY	---	---	---	74363960092
2 Apr 2020	\$2.09	MAYLANDS IGA	---	---	---	04170570443
6 Apr 2020	\$50.00	RIFO'S CAFE MAYLANDS	---	---	---	74564450094
Total for this Period:	\$101.85					

1190416/M01183/S001759/003477

National Australia Bank Limited ABN 12 004 044 937

Statement for
NAB Visa Purchasing

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001
Phone: 13 10 12 between 7am and 8pm AEST, Monday to Friday,
8am and 8pm AEST, Saturday and Sunday
Email: client.services@nab.com.au
Fax: 1300 666 619
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

CITY OF BAYSWATER
ATTN: MANAGER FINANCIAL SERVICE
61 BROWN AVENUE
MORLEY WA 6062

Cardholder Name: MR DAVID NICHOLSON
Account No:
Statement Period: 28 March 2020 to 28 April 2020
Cardholder Limit: \$10,000

Transaction Record For: MR DAVID NICHOLSON

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
3 Apr 2020	\$189.69	Amazon web services FRGN AMT: 112.76 US dollar	aws.amazon.coWA			24692160094
3 Apr 2020	\$163.90	CREATESEND/COM	SYDNEY			05133910413
6 Apr 2020	\$18.56	2CO.COM*WONDERSHARE.CO FRGN AMT: 10.99 US dollar	AMSTERDAM			74008600095
7 Apr 2020	\$4,258.22	SCREENCONNECT SOFTWARE FRGN AMT: 2,525.00 US dollar	8134635795 FL			24493980098
7 Apr 2020	\$251.87 CR	2CO.COM*WONDERSHARE.CO	AMSTERDAM			74008510097
14 Apr 2020	\$645.45	FACEBK 6PP39SJ9M2	fb.me/ads			74987500103
14 Apr 2020	\$448.00	Dropbox R2XNYZFQ4PXW	db.tt/cchelp			74987500101

National Australia Bank Limited ABN 12 004 044 937

Statement for
NAB Visa Purchasing

NAB Purchasing & Corporate Card Support - GPO Box 9992 Melbourne Victoria 3001
Phone: 13 10 12 between 7am and 9pm AEST, Monday to Friday,
8am and 6pm AEST, Saturday and Sunday
Email: client.services@nab.com.au
Fax: 1300 656 519
Lost & Stolen Cards: 1800 033 103 (24 Hrs, 7 Days a Week)

Transaction Record For: MR DAVID NICHOLSON

Date	Amount A\$	Details	Explanation	Cost Coding	GST / FBT Paid	Reference
21 Apr 2020	\$47.84	MOTION ARRAY MONTHLY	MOTIONARRAY.CGA			24492150111
		FRGN AMT: 29.99 US dollar				
21 Apr 2020	\$60.10	SP * VIVRA	BRISBANE			74617630112
22 Apr 2020	\$18.00	MYFONTS	SALFORD			74662550112
27 Apr 2020	\$1,250.00	FACEBK KGY54T2AM2	fb.me/ads			74987500118
27 Apr 2020	\$207.90	iStock.com	INTERNET			24294280117
28 Apr 2020	\$52.98	SP * BANKS JOURNAL	MANLY			74617630118
Total for this						
Period:		\$7,108.77				

119/04/16/M01183/S001741/003482

Attachment 4

City of Bayswater		
Electronic Fund Transfers		
for the period 1 April 2020 to 30 April 2020		
Date	Description	Amount
		\$
Municipal Account		
01/04/20	NAB merchant fees	1,981.96
03/04/20	NAB Bpay batch fee	2.73
03/04/20	NAB transaction fees	137.00
07/04/20	New investments	1,100,000.00
08/04/20	Wages	783,423.48
09/04/20	NAB Bpay batch fee	0.21
14/04/20	Wages	884.81
16/04/20	NAB Bpay batch fee	1.26
16/04/20	NAB account fees	146.38
17/04/20	NAB Bpay batch fee	2.73
22/04/20	Wages	791,545.94
23/04/20	Wages	341.52
24/04/20	NAB Bpay batch fee	5.25
29/04/20	New investments	1,000,000.00
29/04/20	NAB connect fees	487.13
30/04/20	NAB Bpay fee	737.00
30/04/20	NAB merchant fees	1,544.91
		3,681,242.31
Aged Persons Account		
07/04/20	Aged care subsidies to Juniper	619,461.81
16/04/20	NAB account fees	1.30
28/04/20	New investments	299,892.95
		919,356.06
Total		4,600,598.37

10.2.4 Status Report - Donations Granted Under Delegated Authority

Responsible Branch:	Financial Services	
Responsible Directorate:	Corporate and Strategy	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	

SUMMARY

There were no donations made under delegated authority for the month of April 2020.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council notes that there were no donations made under delegated authority for the month of April 2020.

CR GIORGIA JOHNSON MOVED, CR SALLY PALMER SECONDED

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 11/0

BACKGROUND

At its meeting of 22 May 2018, Council resolved:

"That Council:

.....

3. *Notes that Directors and Managers may make community funding contribution decisions under existing delegations, capped at \$5,000 in line with the new Community Grants Policy.*
4. *Notes that a monthly information report on community funding will be provided to Council for noting.*

....."

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

No donations were made under delegated authority for the month of April 2020.

LEGISLATIVE COMPLIANCE

Donations Policy applies.

OPTIONS

Not applicable.

FINANCIAL IMPLICATIONS

The Donations allocation in the 2019/20 Budget is \$30,000.00. To date \$11,051.90 has been expended this financial year.

It is to be noted that several events have been cancelled for which donations have been granted over the last few months, and therefore reimbursements will be sought.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
Aspiration: Open, accountable and responsive service.
Outcome L1: Accountable and good governance.

CONCLUSION

That Council notes that no donations were granted under delegated authority for the month of April 2020.

10.2.5 Exemption from Rates - Community Housing Limited

Applicant/Proponent:	Community Housing Limited	
Owner:	Community Housing Limited	
Responsible Branch:	Rating Services	
Responsible Directorate:	Corporate and Strategy	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	Nil.	

SUMMARY

This report provides an outline of a rates exemption application from Community Housing Limited for the property at 51C Bourne Street, Morley, having regard to s6.26(2)(g) of the *Local Government Act 1995* (the Act) and the use of the land. This property is owned by the Department of Housing but is leased by Community Housing Ltd.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council approve Community Housing Limited's application for rates exemption for 51C Bourne Street, Morley, from 1 April 2020, in accordance with section 6.26 (2)(g) of the *Local Government Act 1995*.

CR ELLI PETERSEN-PIK MOVED, CR LORNA CLARKE SECONDED

CARRIED: 8/2

For: *Cr Dan Bull, Mayor, Cr Filomena Piffaretti, Deputy Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Stephanie Gray, Cr Elli Petersen-Pik, Cr Lorna Clarke, and Cr Giorgia Johnson.*

Against: *Cr Steven Ostaszewskyj, and Cr Michelle Sutherland.*

BACKGROUND

Council has received an application from Community Housing Limited for an exemption from rates under section 6.26(2)(g) of the Act for 51C Bourne Street, Morley.

Section 6.26 of the Act defines non-rateable land uses and includes Crown land, schools, places of worship and charitable purposes.

As per the City's Rate Exemption Policy, requests under section 6.26(2)(g) must be submitted to Council for deliberation.

Community Housing Limited is a registered charity but is not registered as an incorporated association.

EXTERNAL CONSULTATION

Nil.

OFFICER'S COMMENTS

Community Housing Limited is a structured organisation with the aim of providing social and affordable housing. The property is leased under a Lease Agreement between the Department of Housing and Community Housing Limited which has been effective from 25 February 2020. All outgoing costs are the responsibility of the tenant.

This property is classified as a Residential Dwelling and is used as tenanted housing which generates an income for the organisation. In Community Housing Limited's application for a rates exemption, they have indicated that they occupy the whole of the buildings and lease the properties out to private tenants at a fee.

This application can be considered under section 6.26(2)(g) of the Act, which states "land used exclusively for charitable purposes" is not rateable. The words 'charitable purpose' are not defined in the Act so it is for Council to interpret and apply the legislation having regard to applicable case law and any other legal provisions.

The following is applied to clarify what is meant by the term 'charitable purpose'; the purpose must either fall within the list of purposes detailed in the *Charitable Uses Act of 1601* or within one of the following four categories of charitable purpose as set out under Pemsell's rule:

- (a) relief of poverty;
- (b) advancement of education;
- (c) advancement of religion; and
- (d) other purposes beneficial to the community not falling under any of the preceding categories.

At the Ordinary Council Meeting held on 25 February 2020, Council approved rates exemption for seven properties that are leased by Community Housing Limited. On the basis of the current use of 51C Bourne Street Morley, it is recommended that Council approve the rates exemption under section 6.26(2)(g) of the Act.

LEGISLATIVE COMPLIANCE

Section 6.26(2) of the Act applies.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council approve Community Housing Limited's application for rates exemption for 51C Bourne Street, Morley, from 1 April 2020, in accordance with section 6.26 (2)(g) of the <i>Local Government Act 1995</i> .		
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction		Moderate	Moderate
Reputation		Low	Low
Governance		Low	Low
Community and Stakeholder		Moderate	Moderate
Financial Management		Low	Low
Environmental Responsibility		Low	Low
Service Delivery		Low	Low
Organisational Health and Safety		Low	Low
Conclusion	Granting rates exemption for Community Housing Limited will maintain an approach consistent with previous decisions.		

Option 2	That Council does not grant rate exemption to Community Housing Limited for the property at 51C Bourne Street, Morley.		
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome	
Strategic Direction	Moderate	Moderate	
Reputation	Low	Moderate	
Governance	Low	Low	
Community and Stakeholder	Moderate	Moderate	

Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Not granting rate exemption to Community Housing Limited for this property would be inconsistent with previous decisions.	

FINANCIAL IMPLICATIONS

The loss of rates revenue for 2019-20 on 51C Bourne Street, Morley if the rate exemption were to be granted effective 1 April 2020, would be \$306.66. Additionally, in future there will be a loss of rates revenue of approximately \$1,250 per financial year.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.

Aspiration: Open, accountable and responsive service.

Outcome L1: Accountable and good governance.

CONCLUSION

In maintaining a consistent approach to considering the rate exemption request, it is recommended that the exemption be granted to Community Housing Limited for the property at 51C Bourne Street, Morley.

10.3 Works and Infrastructure Directorate Reports**10.3.1 Waterwise Bayswater - A Strategy to 2030**

Responsible Branch:	Sustainability and Environment	
Responsible Directorate:	Works and Infrastructure	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Waterwise Bayswater – A Strategy to 2030 2. City of Bayswater Water Sensitive Cities Water Indexing Workshop	

SUMMARY

For Council to consider providing in principal support for 'Waterwise Bayswater – A Strategy to 2030'.

At 8:56pm, Cr Catherine Ehrhardt returned to the meeting.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council:

1. Adopts the strategic urban water strategy 'Waterwise Bayswater – A Strategy to 2030', as per Attachment 1, including its priority strategies, to better secure the City's urban water future over the next decade.
2. Continues to develop government and other appropriate partnerships to deliver the shared urban water management outcomes of Waterwise Bayswater.
3. Considers implementing short term actions from the 'Waterwise Bayswater' action plan in the 2020-21 draft budget.
4. Considers the 'Waterwise Bayswater' action plan as part of the review of the long term financial plan.

CR GIORGIA JOHNSON MOVED, CR STEPHANIE GRAY SECONDED

CARRIED UNANIMOUSLY: 11/0

BACKGROUND**Urban water and the importance of Waterwise Bayswater**

The efficient management of water is a strategic priority for the City as set out in the Corporate Business Plan:

"N1.2 Develop and implement management strategies to strengthen the resilience of the environment"

"N2.1 Reduce the City's energy and water use and greenhouse gas emissions and empower the community to do the same."

The City has had a long history of water and catchment management, which was first initiated in the 1990's by the Bayswater Integrated Catchment Management Group (BICM), followed by the Bayswater Brook working group in the 2000's and then in 2012 in the Bayswater Brook Action Plan.

The City has been committed to the management of water across all of its operations and has implemented several measures to improve water quality and reduce water usage. This has resulted in:

- The accreditation as a gold status Waterwise Council by the Water Corporation and Department of Water and Environmental Regulation;
- The accreditation of Bayswater Waves as a waterwise aquatic centre; and
- Development of Parks and Garden's best practice 'Nutrient and Irrigation Management Plan' which includes the use of a digital irrigation system.

Despite these achievements, it is vital to continue improving water quality and water efficiency as research has indicated. Perth's average rainfall has decreased by 15% since 1975 and climate change will continue to increase the City's average temperature. This changing environment puts a further strain on our water and the liveability outcomes the City provides for our community.

In reviewing the Bayswater Brook Action Plan and looking forward in delivering the outcomes of the Corporate Business Plan, it was recognised in 2018 that a review of the City's strategic urban water management was necessary which included the latest research on managing urban water. This includes developing policy which aligns water management of the catchment, groundwater, scheme water and how it supports people and the environment. This strategy shifts water forward to being managed as one resource as part of the total water cycle.

'Waterwise Bayswater' has been developed to provide the required urban water management strategic direction looking forward to 2030 (**Attachment 1**). It continues with the objectives outlined in the Bayswater Brook Action Plan and expands this focus to the total water cycle of urban water management.

'Urban water' refers to all water that occurs in the urban environment and includes consideration of natural surface water and groundwater, water provided for potable use, sewage and other 'waste' waters, stormwater, flood services, recycling of water, techniques to improve water use efficiency and reduce demands, water sensitive urban design techniques, living streams, environmental water and protection of natural wetlands, waterways and estuaries in urban landscapes.

The aim of urban water management is to create cities and towns that are resilient, liveable, productive and sustainable.

'Waterwise Bayswater' aims to improve the City's urban water management and provide liveability outcomes. Examples include developing further programs of raingardens and living streams, actively promoting good urban water design outcomes across the City and better share the knowledge of how people and business can become more water efficient.

The strategy will also support the City's approach to developing climate change adaption and resilience strategies for 2030, as outlined in the City's recently adopted Renewable Energy and Emissions Reduction Position and Action Statement.

Waterwise Bayswater further aims to position the City as a leading waterwise council. Management of the urban water cycle in line with water sensitive City principles will:

- (i) Provide water security for economic prosperity through efficient use of diverse available resources;
- (ii) Enhance and protect the health of waterways, wetlands and the river;
- (iii) Mitigate flood risk and damage; and

- (iv) Create public spaces that collect, clean, and recycle water,

Summary of benefits of Bayswater Brook projects

The benefit of a strategic approach to water management has been demonstrated by the City's leadership in developing and implementing the Bayswater Brook Action Plan over the previous decade. The strategy fostered partnerships between the State, Local Governments and community, which was a key success factor for the water achievements to date including:

- The restoration of the Eric Singleton Bird Sanctuary wetland which received a \$1.2M State Government allocation;
- \$750,000 in grant funding for living streams and wetland projects;
- \$650,000 in grants to fund the Catchment Management Officer position;
- 10 prestigious awards from a diverse range of institutes and agencies, which placed the City as a leader in urban water management;
- Construction of blue-green projects within the Morley activity centre, including the Peters Place micro wetland, Russell Street Park and the Jakobson Way living stream; and
- Accreditation of the City as a Gold Waterwise Council.

As a result of the long established collaborative partnership with the City, the Water Corporation (at their cost) has recently commenced a Scheme Review for the Bayswater Brook Catchment. The City had recently investigated the cost of doing this work and it was estimated to be \$200,000. The results of the review will be used to prioritise upcoming investment by the Water Corporation for its capital works program in the City. This will assist in improving flood protection and liveability objectives identified in the Bayswater Brook Action Plan and Waterwise Bayswater Action Plan and will likely result in an increase in the number of urban water or 'blue-green' projects within the City. These will complement the upcoming or proposed 'blue-green' projects at Bowden Park Reserve, Russell Street Park, Nora Hughes living stream and Rudloc Reserve.

EXTERNAL CONSULTATION

As with the Bayswater Brook Action Plan, the Waterwise Bayswater Strategy aims to further foster relationships to manage urban water in the City.

The report has been developed following a reflective process of collaboration undertaken during 2019 between the City, key government agencies, water industry stakeholders, environmental community groups and the community. Key engagement activities included:

- Water Sensitive Cities Index Benchmarking workshop – 30 April 2019 (**Attachment 2**)
- Community survey – 1-22 November 2019
- Water Sensitive Cities Visioning workshop – 28 November 2019
- Water Sensitive Cities Enabling Strategies workshop – 5 December 2019
- Water Sensitive Cities Strategies and Actions workshop – 12 December 2019

Key themes that were identified by the Bayswater community during this process were:

- The health of the river;
- Drains as vegetated corridors;
- Concerns about water usage;
- A desire for improved park irrigation and water conservation;
- The value of nature being supported by water; and

- Trees and green spaces.

As part of the development of this strategy, the stakeholders developed a waterwise vision for Bayswater being:

'Working together to care for the water sources that give life to our river, green places and the community'."

OFFICER'S COMMENTS

Strategic setting

The primary sustainability strategy being developed by the City is the Environment and Liveability Framework which is a collaborative process with City officers and community experts and is expected to be completed early in the new financial year.

The community experts that are developing water related themes for the Environment and Liveability Framework, were also invited as key stakeholders to the development of the Waterwise Bayswater Strategy to ensure consistency.

Waterwise Bayswater will support the Environment and Liveability Framework and has been aligned to the key themes being:

1. The natural environment – which includes biodiversity, wetlands and natural areas. These priority urban water strategies focus on the way water services contribute to environmental and ecological health across the municipality.
2. The environment we create – which includes the urban form, building, parks and public spaces. These priority urban water strategies focus on how to better integrate urban planning and design with water systems and water services.
3. Living in the environment – which reviews how people live and influence the triple bottom line of the City including the use of resources and waste generation. These priority urban water strategies focus on behaviour as well as social and environmental outcomes.

Water Sensitive City Benchmarking Outcomes

The development of the Waterwise Bayswater strategy has been based on:

- A review of the Bayswater Brook Action Plan;
- Alignment with the Waterwise Perth Action Plan (Government of WA 2019);
- A collation of community engagement; and
- A strategic review of the challenges and outcomes required for the next 10 years.

The technical foundation of Waterwise Bayswater has been based on the tools developed by the Cooperative Research Centre (CRC) for water sensitive cities being:

1. The Urban Water Transitions Framework (UWTF) which identifies six distinct developmental states that cities may move through on their path towards increased water sensitivity.
2. The Water Sensitive Cities Index (WSCI) which benchmark a City's current performance against seven goals of a water sensitive city.

The first tool being the, UWTF benchmarked the City's development towards a water sensitive city (see graphic below). Through the previous 20 years of water management leadership, the City has substantially progressed towards a water sensitive city.

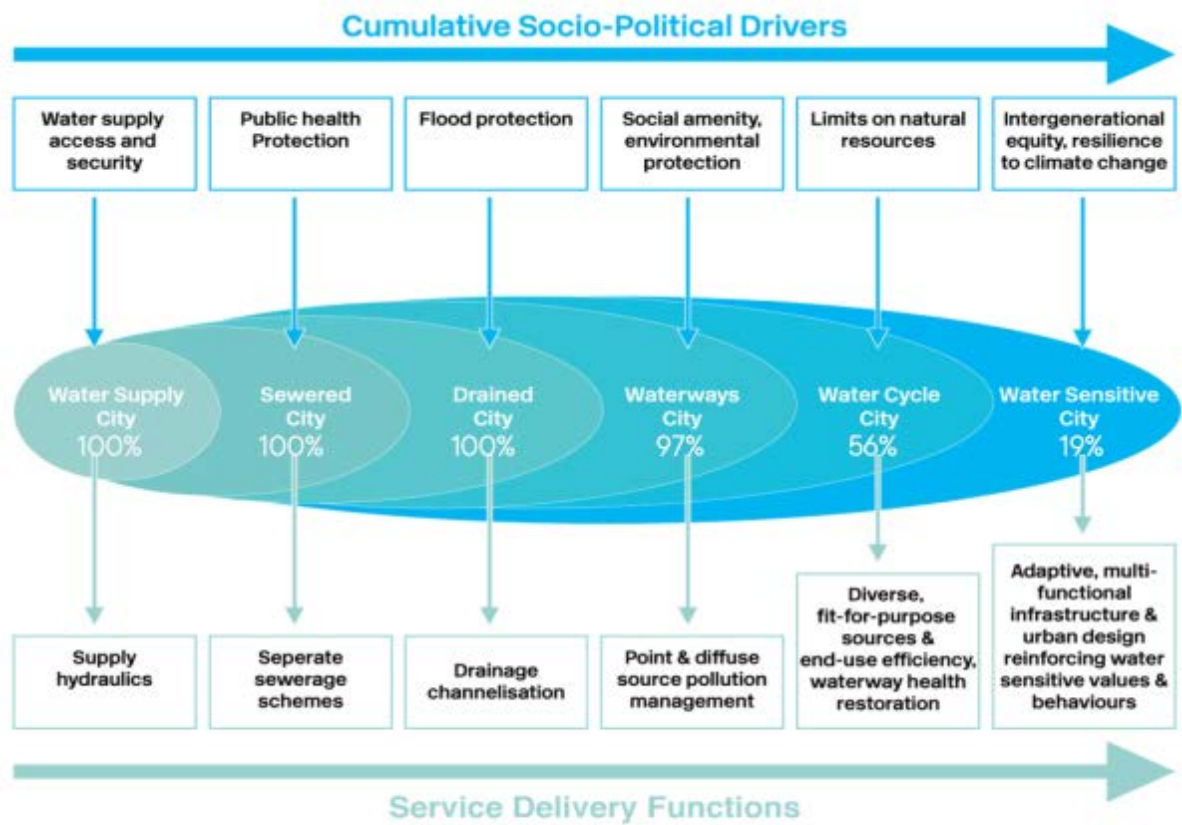


Figure 1: Urban water transitions framework and benchmarking results for City of Bayswater

The focus of Waterwise Bayswater will be to deliver outcomes to continue to improve the City’s benchmark as a water cycle city and a water sensitive city.

The second tool being the WSCI benchmarked the City against the seven focus areas of a ‘Water Sensitive City’ (see graphic below). The City met and exceeded the majority ‘water cycle city’ goals. An increased focus for ‘Waterwise Bayswater’ will be to deliver outcomes to strengthen the benchmark indicators of improving ecological health and increasing community capital, which did not meet the ‘water cycle city’ benchmarks.

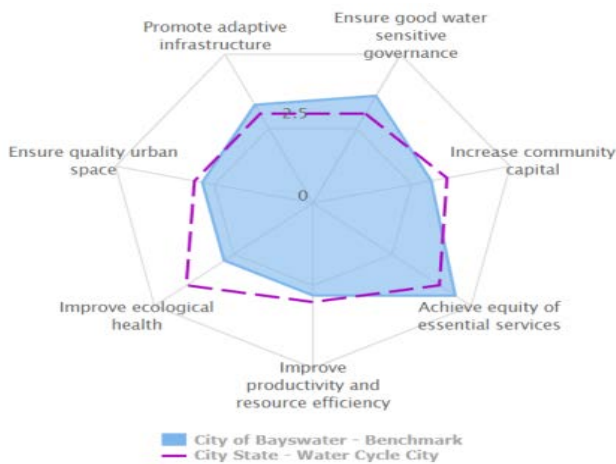


Figure 2: Performance against water sensitive goals

Key Actions of Waterwise Bayswater

As described in the report, the key action areas have been developed to support the Environmental and Liveability Framework's strategic approach and to focus on improving the City's water sensitive cities benchmarking score for urban water management in the City of Bayswater.

The priority strategies should be considered as continuous improvement in the City's prestigious history of water management.

The implementation of this strategy should be considered as a high level set of aspirational actions, that are actioned as funding or partnership opportunities become available. This approach was used by the Bayswater Brook Action Plan and allowed the City to achieve greater outcomes than what may have originally been thought could be achieved at the time.

The priority strategy areas of Waterwise Bayswater are as follows:

THE NATURAL ENVIRONMENT	
Priority Strategy 1	Build on existing mechanisms for collaboration and continue to align influential champions to build broad support for practices that improve surface water and groundwater health, including management of impacts from the unsewered industrial area.
Priority Strategy 2	Expand monitoring to include groundwater health and develop a program of drainage retrofits, coordinated with asset renewal projects that increase groundwater recharge and deliver biodiversity and cooling benefits.
Priority Strategy 3	Continue to improve raingarden and living stream designs, incorporating the achievement of multiple outcomes and actively share outcomes with broader networks.
THE ENVIRONMENT WE CREATE	
Priority Strategy 4	Build understanding amongst urban planning, design and development professionals about their role in delivering water outcomes.
Priority Strategy 5	Build capacity of planning, design, development and water professionals to create pathways for scoping and implementing solutions that improve urban and built form outcomes.
Priority Strategy 6	Implement trials and demonstrations of innovative urban and built form solutions that enable learning about how the elements of urban space can be integral parts of water management systems
Priority Strategy 7	Consolidate and align policy and regulatory tools to strengthen the role of water in delivering quality urban and built form.
LIVING IN THE ENVIRONMENT	
Priority Strategy 8	Develop a narrative to increase community understanding of water's role in liveability outcomes beyond water efficiency including an emphasis on shared responsibility.
Priority Strategy 9	Enhance existing platforms for connecting to enable the sharing of ideas about localised solutions and the role of the community.
Priority Strategy 10	Gather knowledge about the City's water balance to identify different source/supply opportunities including reuse.
Priority Strategy 11	Develop guidance to empower actions by individual business and homeowners.

Moving forward

In the short term, this strategy will better position the City for potential upcoming grant funding in 2020-21 as well as providing the strategic setting for considerations of short term opportunities to continue in the 2020-21 deliberations to better position the City for any potential upcoming grant funding. It is also proposed that the longer term actions of this strategy be considered as part of the review of the City's long term financial plan. Council's in principle support would also give

officers the opportunity to consider developing an implementation approach for the strategy to be further considered by Council.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council: <ol style="list-style-type: none"> Adopts the strategic urban water strategy 'Waterwise Bayswater – A Strategy to 2030', as per Attachment 2, including its priority strategies, to better secure the City's urban water future over the next decade. Continues to develop government and other appropriate partnerships to deliver the shared urban water management outcomes of Waterwise Bayswater. Considers implementing short term actions from the 'Waterwise Bayswater' action plan in the 2020-21 draft budget. Considers the 'Waterwise Bayswater' action plan as part of the review of the long term financial plan. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Waterwise Bayswater's vision to 2030, will reduce the long term risks and costs of not managing urban water.	

Option 2	That Council not provide in principal support for the Waterwise Bayswater Strategy.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	High
Reputation	Low	Medium
Governance	Low	Low
Community and Stakeholder	Moderate	Medium
Financial Management	Low	Medium
Environmental Responsibility	Low	High
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Not progressing with Waterwise Bayswater Strategy will delay costs and reduce the liveability of the City for future City of Bayswater residents. These risks could include shortages of water, algae blooms or the cost of retrofitting infrastructure which is not meeting future urban water needs.	

FINANCIAL IMPLICATIONS

The Waterwise Bayswater strategy outlines indicative order of magnitude costs for each action, however, as a high level strategic document its intent is not to provide a detailed costing of actions. It would be expected that these actions would be considered as part of the City's annual and long term budgetary process. It is expected that the long term annual and operating costs would be similar to the previous year's funding requirements of implementing the Bayswater Brook Action Plan.

Additionally, it is expected that the cost of implementing 'Waterwise Bayswater' actions would be part funded through grant and partnership arrangements in the same manner as the Bayswater Brook Action Plan.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Built Environment
Aspiration: A quality and connected built environment
Outcome B1: Appealing streetscapes
Outcome B3: Quality built environment

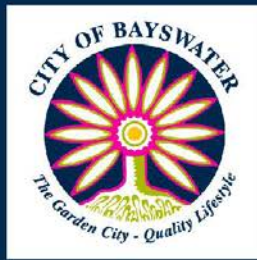
Theme: Our Natural Environment
Aspiration: A green and sustainable environment
Outcome N1: Natural environment and biodiversity which are conserved and protected
Outcome B3: A resilient community that responds to sustainability challenges

CONCLUSION

The City has been proactive in water management. More importantly the City's water program has provided immediate benefits for the community and helped to better strengthen the City's resilience to a changing climate. This has primarily been through the delivery of the Bayswater Brook Action Plan.

Waterwise Bayswater uses the latest thinking and tools in urban water management to look towards another 10 years to 2030, to continue to provide strong urban water quality outcomes for the City.

Attachment 1



Waterwise Bayswater

A strategy to 2030

Prepared for the City of Bayswater

By Urbaqua

April 2020

urbaqua
land and water solutions

Waterwise Bayswater

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Waterwise Bayswater

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Waterwise Bayswater

Acknowledgements

This strategy has been prepared on the basis of significant input from key stakeholders who include but are not limited to:

- Community members including Bill Till, Jane Chambers, John Williams, David Dyke and Rachael Roberts;
- City of Bayswater staff including Jeremy Maher, Rebecca Ferguson, Brett Wright, Michele Fletcher, Jon Vines, Joe Gomboc, Bryce Coelho, Dan Barber, Mike Worthington, George Rimpas, Alex Devine, Jennie Arts, Peter Hodgson and Matt Turner;
- Tim Sparks, Winsome Maclaurin and Chelsea Nunn (DWER);
- Jason Mackay, Amanda Best, Antonietta Torre and Binod Kadariya (Water Corporation); and
- Debbie Besch and Emma Monk (DBCA).

We thank everyone for their important contribution and ongoing commitment to the Vision for Waterwise Bayswater.

Cover image courtesy of abc.net.au

Waterwise Bayswater

1 INTRODUCTION

1.1 What is a waterwise city?

A waterwise Perth is cool, liveable, green and sustainable, a place where people want to live, work and spend their time.

It is a city where communities care about and value water, while making best use of its various sources (groundwater, surface water, stormwater, seawater and wastewater).

The city serves as a catchment and provides healthy natural environments, supporting a range of social, ecological and economic benefits.

Waterwise Perth Action Plan, Government of WA, 2019.

In a Waterwise City, urban areas can exploit the synergies between local water management and urban greening while creating resilient and liveable neighbourhoods. This is achieved by strengthening governance arrangements, building community capital, and investing in multifunctional adaptive infrastructure. This is complimented by the provision of high quality and connected open spaces, protecting and enhancing the ecological values of the urban landscape, providing a diversity of water supply options and recreating a more natural water cycle that restores soil moisture and recharges the groundwater, while reducing stormwater runoff (Water Sensitive Cities Benchmarking and Assessment: City of Bayswater, 2019).

1.2 Waterwise Vision for Bayswater

The Vision for a Waterwise Bayswater is...

Working together to care for the water sources that give life to our river,
green places and the community.

1.3 Aim of the report

This report makes recommendations for strategies and actions to be collaboratively implemented to 2030 to achieve the Vision for a Waterwise Bayswater.

It provides an update to the Bayswater Brook Action Plan and builds on the actions undertaken by the City in partnership with key stakeholders to date.

1.4 Use of the report

Waterwise Bayswater is intended to support implementation of the City's *Environment and Liveability Framework* providing more detailed guidance regarding management of the water cycle and creation of a Waterwise City.

- 1 -

urbaqua City of
Bayswater

Waterwise Bayswater

The Strategy provides a framework for ongoing collaboration within and between organisations, optimising the delivery of shared values, objectives and outcomes.

It is also consistent with the intent of the State Government's Waterwise Perth Action Plan (2019).

1.5 Preparation of the report

The findings and recommendations of this report are reflective of a process of collaboration during 2019 between the City, key stakeholders and the community. This included a number of workshops, an on-line community survey and review of background information. Key inputs were derived from:

- WSC Index Benchmarking Workshop - 30 April 2019
- Community survey - 1 – 22 November 2019
- Vision workshop - 28 November 2019
- Enabling strategies workshop - 5 December 2019
- Strategies and actions workshop - 12 December 2019

Waterwise Bayswater

2 CONTEXT – WATER IN THE CITY OF BAYSWATER

The City of Bayswater is an inner-city local government area in the Perth metropolitan region located along a 10 km stretch of the Swan. It is a mixed-use municipality of approximately 35 km² comprised mostly of residential areas, including schools and commercial centres, with a light industrial area in the east.

The current residential population of City of Bayswater is approximately 68,720 (City of Bayswater, 2019) and includes the suburbs of Bayswater, Bedford, Dianella (part), Embleton, Maylands, Morley, and Mount Lawley (part). In 2018/19, the Bayswater community used nearly 6.5 GL of scheme water, equating to a per capita scheme use of just under 98 kL/annum. This is lower than the Perth average of 126 kL/person/annum and the WA Government's target of 110kL/person/annum (Government of WA, 2019).

There are a number of environmental assets within the City which have significant ecological value. These include Lightning Swamp Bushland and Swan River Foreshore, together with the Baigup wetlands, Bardon Park wetlands, Berringa Park wetlands, Browns Lake, Carter's wetland, Cloughton Reserve, Eric Singleton Bird Sanctuary, Gobba Lake, Swan Lake and the constructed lakes: Bungana, Brearley and Brickworks.

The Bayswater Brook catchment is the major catchment within the City of Bayswater, discharging stormwater runoff into local wetlands before entering the Swan River. It comprises the Bayswater Main Drain network and is one of the largest urban catchments in the Perth metropolitan area with an area of approximately 27,000 hectares (SRT, 2008). The City of Bayswater contains over 50km of drains and over 40 Compensating basins and sumps. This includes 37 Water Corporation basins, around 14km of Water Corporation open drains, ~30km of Water Corporation piped drains and at least 7km of City drains. This drainage network provides a good level of service to the City which generally does not experience nuisance flooding. However, flooding may occur in areas around the Swan River in response to major rainfall events.

The City maintains over 300 hectares of public open space. This is comprised of 145 irrigated parks, ovals, and open spaces, which are either actively or passively managed depending on function and use. Groundwater is the key water source for irrigation of parks and the City manages a number of groundwater licences which equate to just over 2.3GL/annum.

2.1 A history of catchment management and collaboration

Much of the City of Bayswater is within the Bayswater Brook catchment which is a notable contributor of nutrients into the Swan River. The City has a long history of effective catchment management action, spearheaded by the Bayswater Integrated Catchment Management (BICM) Group in the 1990s and continued by the Bayswater Brook Working Group in the 2000s. The Bayswater Brook Action Plan, finalised in 2012, formally recognises the need for a multi-disciplinary and inter-agency approach to manage water flows and improve water quality, whilst providing multiple long-term benefits including ongoing flood management, improved community amenity and ecological function in the Bayswater Brook catchment and the Swan River.

The strength and collaborative nature of the partnerships between State and Local Government and the community is recognised as a key success factor for the achievements to date. Some of the notable successes underpinned by the Bayswater Brook Action Plan include the multi-award winning Eric Singleton Bird Sanctuary nutrient stripping wetland, the Peters Place micro wetland and Living stream projects in Russel St, Jakobsons Way and the Morley Activity Centre.

Waterwise Bayswater

2.2 Key environmental conditions

The Perth Groundwater Map (DWER, 2019) indicates that groundwater within the City generally flows in a south-east direction towards the Swan River. Maximum groundwater levels vary between 3 mAHD and 30 mAHD and depth to groundwater varies between approximately between 0 m and 12.5 m below ground level. The Bayswater Main drain intercepts groundwater to prevent flooding of low-lying areas. Limited monitoring of groundwater levels or quality is currently being undertaken by the City.

Regular surface water quality monitoring within the Bayswater Brook catchment began in 2006. The *Swan Canning Water Quality Improvement Plan* (SRT 2009) identified the Bayswater Main Drain sub-catchment as having an unacceptable total nitrogen load requiring a load reduction of > 45%. A target of 27% reduction of current TP loads was also established for the Bayswater Brook catchment. This equates to target winter concentrations for nitrogen of 0.5 mg/L (down from 1.22 mg/L) and 0.05 mg/L for phosphorous (down from 0.06 mg/L).

Recent results from the Bayswater Brook monitoring program (2018/19) still show elevated concentrations of nutrients and metals at various locations across the study area. A number of sites recorded exceedances of water quality parameters for ecosystem health guidelines (ANZECC & ARMICANZ 2000 south-west lowland rivers trigger values and site specific HMTV), as well as recreational guidelines (ANZECC & ARMICANZ 2000). However, most samples were below the short-term Nitrogen target (2 mg/L) and both short term and long-term Phosphorous reduction targets (0.2 and 0.1 mg/L respectively) identified in the *Swan Canning Water Quality Improvement Plan* (SRT 2009).

Within the catchment, the biggest concern is widespread elevated concentrations of nitrogen and soluble metals, particularly soluble aluminium and zinc. Sources of nutrients and metals in the catchment are likely associated with both current and historic land use practises within the catchment (GHD, 2016), as it is noted that prior to residential development in recent decades, the area also included many factories, market gardens, orchards, pastures for livestock, brickworks and associated clay pits, and a number of landfills. The continued presence of a high density of septic tanks throughout the Bayswater Industrial area (Barron *et al.* 2010) also provides a potential large source of nutrients to the lower section of the Bayswater Brook. Although the widespread nature of exceedances indicates that the source is more likely from the surrounding surface geology and groundwater intrusion rather than contamination from surface runoff, there were a number of sites that had multiple exceedances of soluble metals that indicate poor water quality that could potentially impact the ecosystem health.

2.3 What does the community value?

The Bayswater community has been actively engaged by the City over a number of years, largely to obtain input into key strategic documents. Feedback on the Strategic Community Plan identified key issues in relation to the environment and the delivery of green spaces and more sustainable lifestyles. Other comments focussed on the need for high quality development and innovation and promotion.

These themes and their connection to water were further explored through a community survey. The goal of the survey was to obtain feedback from the community on their perceptions of water resources within the City to inform creation of the Vision for Waterwise Bayswater. The survey was issued to the "Engage Bayswater" panel of around 300 community members on 1 November for three weeks.

The survey questions were:

1. What comes to mind when you think about water in the City of Bayswater? (open question)

Waterwise Bayswater

2. **What do you value about the public spaces in the City?** People were asked to rank green grass; use for sport and fitness; a place to connect with nature; shade and cooling; a place to meet people; improves local property values; nature linkages; trees and family time
3. **How would you like the City to prioritise rates expenditure on water management in the future?** People were asked to choose up to 2 of more green parks; more trees and landscaping of streets; more walk trails and pathways; healthier wetlands and drains; sewerage in the industrial areas or none of the above
4. **If the City was not able to irrigate as many parks as it does now, what should the space become?** People were asked to choose 1 of basketball courts and other non-irrigated playing spaces; planted with native vegetation; developed for other uses or it should stay green – the City should pay to water it

Responses to the four questions were received from 141 people as shown in Appendix A. Key themes noted from the community responses were:

- the river;
- drains as vegetated networks;
- concerns about water usage;
- desire for improved irrigation and water conservation;
- nature; and
- trees and parks.

These responses were supported by the responses to the other questions, which showed that respondents generally valued the natural aspects of parks over the recreational and a desire for landscaping of streets, more native vegetation in parks (if irrigation needed to be reduced), and healthier wetlands.

From this feedback and discussion with City staff and stakeholders, the important elements associated with water were considered to be the river, healthy, sustainable, life-giving, green, working together, nature and water. These values and attributes were used to form the Vision for a Waterwise Bayswater.

2.4 Making progress

The City has been working with key partners in the implementation of the Bayswater Brook Local Water Quality Improvement Plan and Bayswater Brook Action Plan. Key recent projects, many of which have been recognised with local and national awards, include:

- Rehabilitation of the Eric Singleton Bird Sanctuary into a nutrient stripping wetland to improve water quality within the catchment, reduce use of groundwater and reduce pollutants discharging into the Swan River;
- Raingarden installation at The RISE, Bayswater Station, Lightning Park car park, and Bath St car park;
- Living stream construction at Weld Square, Russell St Park, and Jakobson Way;
- Transformation of the Peters Place drainage site into a micro wetland;
- Continued commitment to the Light Industry Program which is an education program for light industry businesses that also monitors the quality of surface water to determine unauthorised discharges to drains; and
- Establishment of a sediment monitoring program supported by a compliance and education officer.

Waterwise Bayswater

The Bayswater community is recognised as being an important element in becoming waterwise. Capacity building regarding sustainable living and waterwise behaviours occurs at multiple levels. Programs run by the City which aim to foster broad sustainable living behaviours include Environment House workshops, Schools outreach program, Night stalks and bushwalks, Nearer to Nature, Millennium kids, FOGO Food and garden organics, waste composting workshops and Grow it Local.

The City's liveability is also a focus of the Council and community, with the City aiming to increase tree canopy coverage from 13.2% to an aspirational target of 20% by the year 2025 through street, parks and natural area plantings (City of Bayswater Urban Forest Strategy, 2017).

The City has also recognised that their management of public open space irrigation and fertiliser application has the potential to contribute nutrients to the environment. Staff from the Parks and Gardens team and Sustainability and Environment team work together to manage irrigation, fertilisation, and maintenance of its public open space areas. This includes hydrozoning, using information from weather stations, soil moisture probes and lysimeters (including SWAN systems decision-support tool), wetting agents, soil amendments, appropriate pesticide storage and use, and ongoing professional development. The City has also recently completed a Nutrient and Irrigation Management Plan to provide additional guidance.

The City is also committed to the improvement of water efficiency and water conservation. The City has obtained Gold Waterwise Council status through the Department of Water and Environmental Regulation (DWER) and Water Corporation Waterwise Council Program and develops and implements an annual Water Efficiency Action Plan designed to reduce water use and improve water quality outcomes. Key actions include a new leak detection program for Council facilities.

2.5 WSC Benchmarking workshop results

The report: *Water Sensitive Cities Benchmarking and Assessment: City of Bayswater* (Urbaqua, 2019) provides a summary of the current state of the City of Bayswater, as a whole, in its journey towards a Water Sensitive City (WSC)¹. The current state was benchmarked using the CRCWSC's WSC Index tool with input from the City, community and stakeholders and is shown in Figure 1.

The City of Bayswater exhibits 100% of the characteristics of the Water Supply, Sewered and Drained Cities. For further information on the City-state typologies, see Brown et al. 2009. This is largely as a result of access to safe and secure drinking water and sanitation, and appropriate management of flood risks.

Bayswater attained 97% of the Waterway city typology. A key component of the Waterway city is stormwater management. The City of Bayswater was developed decades ago, at a time when drainage was conveyed directly to sumps, wetlands or the river in pipes or steep sided open drains. The City is actively working with the Water Corporation, who are responsible for around 80% of the drainage system, to deliver improved ecological, amenity and community outcomes within this network.

The City has also substantially progressed towards both the Water Cycle City and the Water Sensitive City. Key positive factors include the transparent, collaborative and integrated approach to implementation of the wide range of sustainability, surface water and natural area management initiatives across the City.

¹ Note the terms Waterwise City and Water Sensitive City can be used interchangeably

Waterwise Bayswater

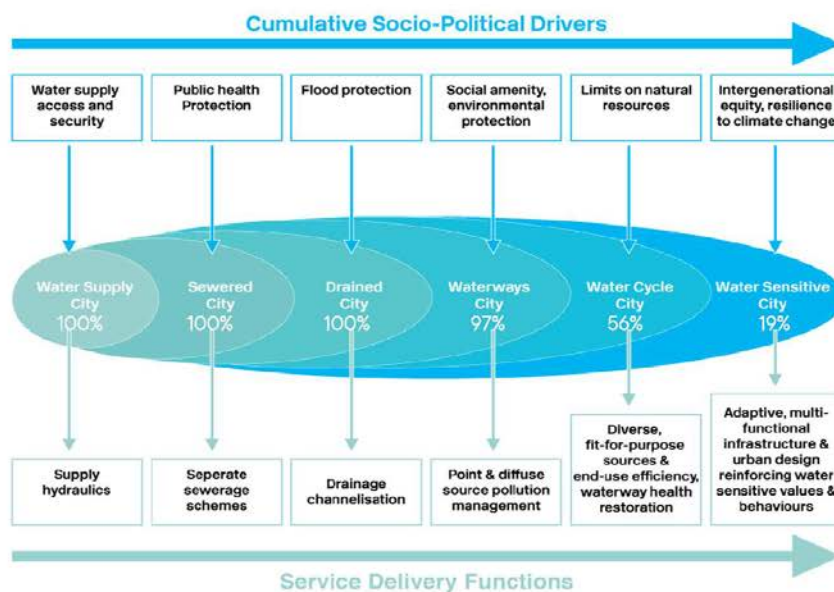


Figure 1: Urban water transitions framework and benchmarking results for City of Bayswater

Figure 2 summarises the performance of the City of Bayswater against the 7 goals of a Water Sensitive City. The results for the City (shown by the shaded light blue area) are compared to an idealised Water Cycle City (shown by the dashed purple line).

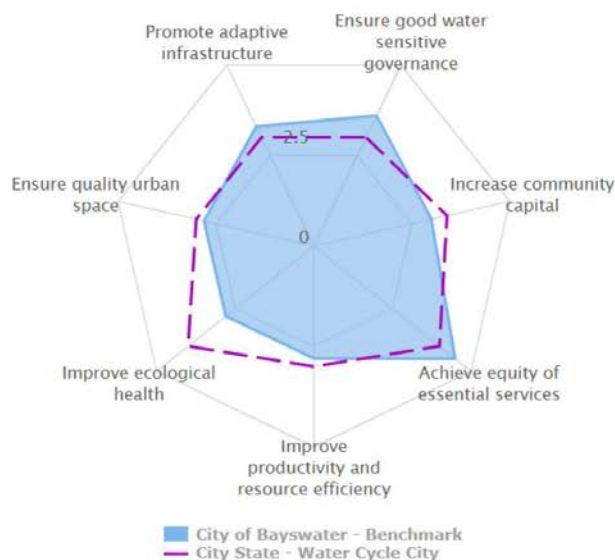


Figure 2: Performance against water sensitive goals

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The City met the Water Cycle City benchmark for the goals of (1) Ensure good water sensitive governance, (3) Achieve equity of essential services and (7) Promote adaptive infrastructure, and is nearing the Water Cycle City benchmark for the goals of (4) Improve productivity and resource efficiency and (6) Ensure quality urban space.

A deficit in attaining key attributes of a Water Cycle City is most evident for the goal to (5) Improve ecological health, while a small shortfall is evident for the goal to (2) Increase community capital.

2.6 Challenges and opportunities

The City of Bayswater is identified by the State Government as a significant area of infill and redevelopment in the future, predicting that its population will nearly double from around 65,000 to 100,000 by 2050. This will place substantial pressure on community assets, the environment and infrastructure, and could result in a reduced level of service and amenity in the future. This provides an opportunity for the City's planning role to require all new developments in the City to demonstrate how they have considered and are delivering green infrastructure and water sensitive urban design outcomes appropriate to the site and development context.

There are a small number of very healthy and high value ecological areas in the City including Lightning Swamp and areas of Swan River foreshore. Lightning Swamp Bushland is recognised as one of the best areas of remnant native bush in the metropolitan region. However, connectivity between these important areas of habitat is limited and the majority of the City is highly urbanised. There are significant opportunities to increase habitat connectivity through the City associated with creation of living streams and wetlands from urban drains and detention basins.

There is no remaining groundwater available for allocation in the City of Bayswater and groundwater quality throughout the City has been historically impacted by contamination from urban and industrial land uses. There has been a significant focus on improving surface water quality in the City and whilst there is recognition that contaminant rich groundwater mobilised in the urban drainage system is a significant source of poor surface water quality there is a lower level of attention to groundwater quality monitoring and management. The City should seek to reduce groundwater use for irrigation, limit mobilisation of groundwater in drainage systems and increase local replenishment. Consideration should also be given to facilitating resource recovery including use of rainwater tanks and greywater systems as well as stormwater harvesting at lot and precinct scales.

There is a need to improve water literacy across the community. Improved literacy is the precursor to greater understanding and involvement in the planning, ownership and management of water related assets (both natural and constructed). This will also strengthen the understandings around water's contribution to liveability through contributing to greener, cooler and more pleasant urban spaces.

Climate change presents significant challenges for the City such as declining groundwater availability and increasing urban heat. Building the resilience of community and environment is an essential response to climate change. Disconnection of piped drainage systems, capturing stormwater from roofs, roads and carparks for passive irrigation of parks, raingardens and trees will help to sustain healthy and cool green streetscapes. In turn this will also help to increase recharge of groundwater systems and sustain the City's ongoing and future use of groundwater for irrigation, which is particularly important during summer droughts.

An assessment of opportunities for on-ground waterwise projects was undertaken using available desktop GIS data. The assessment is summarised in Appendix B and included consideration of the following project types:

Waterwise Bayswater

- Foreshore planning and restoration;
- Conversion of linear open drains into living streams;
- Retrofit of raingardens/tree pits into road reserves and car parks;
- Installation of permeable paving to driveways, carparks and low traffic streets;
- Rainwater or greywater harvesting from buildings;
- Diversion of building downpipes into on-lot raingardens;
- Implementation of hydrozoning and/or improved irrigation systems in parks;
- Installation of green roofs or walls to buildings.

The assessment identified a potential project area for foreshore management planning, 74 potential drainage retrofit project areas including 44 for consideration under the Drainage for Liveability program, and 229 other potential waterwise projects including upgrades to public open spaces, buildings and other facilities owned or managed by the City of Bayswater.

Waterwise Bayswater

3 TOWARDS WATERWISE BAYSWATER

The Vision for a Waterwise Bayswater is...

Working together to care for the water sources that give life to our river, green places and the community.

This Vision can only be achieved through effective partnerships and collaboration between the City and stakeholders including government, industry and the community.

3.1 Water strategy framework

In order to optimise delivery, the strategies and actions in Waterwise Bayswater have been aligned to the Environment and Liveability framework, which sets the overarching goals for the City of Bayswater. Waterwise Bayswater is intended to assist in the delivery of the Environment and Liveability Framework goals.

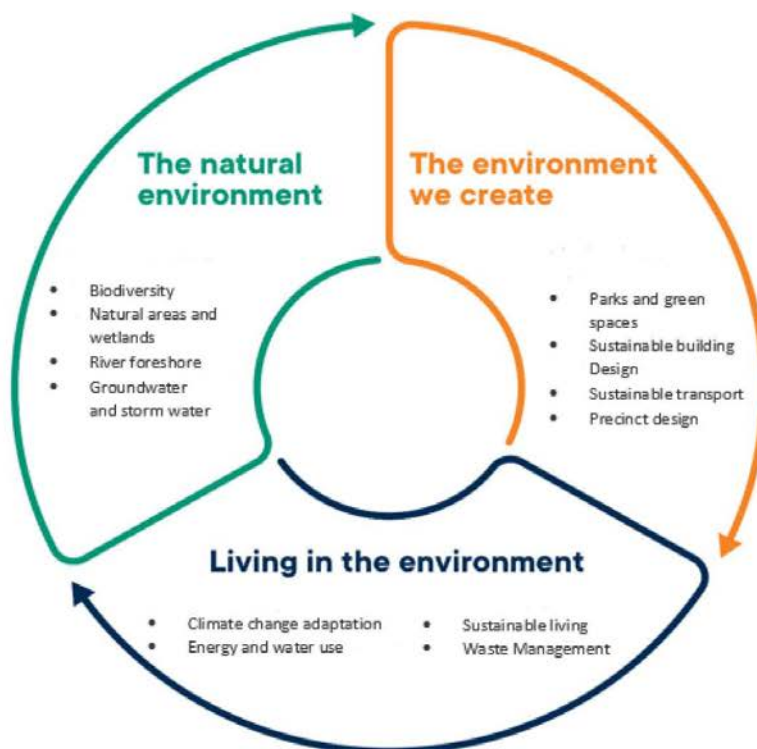


Figure 3: City of Bayswater Environment and Liveability Framework

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3.2 Priority strategies and actions

The priority strategies for achievement of the Vision for Waterwise Bayswater were identified by a group of key stakeholders using a tool developed by the Cooperative Research Centre for Water Sensitive Cities.

The Transition Dynamics Framework facilitates the identification of critical factors that are required to support a city's transition to a Water Sensitive City State. It recognises that changes in practice will only become mainstream by moving through a series of phases (phases of change) and that this must occur across a range of aspects which include champions, platforms for connecting, knowledge, projects and applications, and tools and instruments.

The Transition Dynamics Framework assessment was undertaken for the three key areas in the Environment and Liveability Framework. The results of the assessment are described below and shown in Appendix C.

3.2.1 The natural environment

The Natural Environment theme includes consideration of landscape character, biodiversity, wetlands, natural areas, environmental water, and the river.

A key factor in identifying the priority strategies relevant to the natural environment, was the need to change the way water system services are considered to contribute to environmental and ecological health across the municipality. This requires a shift in thinking, particularly about stormwater and wastewater as a waste, to how these sources can contribute to better environmental outcomes. This includes thinking about the implications of discharges from the unsewered industrial area and the drainage system on the health of wetlands, waterways and groundwater.

There is strong knowledge of surface water issues including causes, impacts and solutions; however, groundwater health is not as well understood. All parties are working collaboratively to test solutions which achieve multiple objectives, including research into the practice of instream planting (and its impact on volume management). There is a "learning by doing" approach, with learnings communicated across the agencies and approaches upscaled when possible. Key projects include the revitalisation of Eric Singleton Bird Sanctuary and living streams at Jacobsons Way and Russell St park. The community is largely supportive of drain revitalisation projects that enhance natural features and aesthetics but are unaware of the impact of the unsewered industrial area of groundwater and waterway health.

Strong guidance has been provided by the Bayswater Brook Action Plan and the Morley Activity Centre Local Water Management Strategy and opportunities outside these areas are now being explored. Delivery is enhanced through access to State planning and technical guidance on water sensitive urban design. Practices within Council are often led by a range of champions and this will be cemented in future through the development of an internal "Management Practice" that will require WSUD and responses to climate change.

There are many environmental and water champions across the community and industry, which include the 2019 WA Water Professional and Young Water Professional of the Year. There is evidence of effective partnerships and stakeholder alignment through the Bayswater Brook Working Group, which also provides a strong platform for connecting. This collaboration is currently centred around delivery of individual environmental retrofitting projects (although the strength of the Drainage for Liveability program is noted), so an opportunity exists to strengthen the collaborative delivery platform more broadly and leverage the influence of champions.

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Having consideration of the above, the following priority strategies and actions are recommended to enhance the natural environment in Bayswater.

Priority strategy 1: Build on the existing mechanisms for collaboration (established by the Bayswater Brook Action Plan) and continue to align influential champions to build broad support for practices that improve surface water and groundwater health, including management of impacts from the unsewered industrial area.

This strategy is to be delivered through implementation of the following actions.

- 1.1 Expand the Bayswater Brook Working Group into a Waterwise Bayswater Working Group with representatives from key stakeholders and responsibility for implementation of this strategy.
- 1.2 Undertake cost benefit analysis of options to reduce environmental impacts from the industrial area (including for sewerage) and develop a business case.
- 1.3 Collaborate with local Aboriginal people to gather water stories and information to assist with the planning and management of the City's environmental assets.
- 1.4 Continue to participate in the Water Sensitive Transition Network and Sub-Groups.
- 1.5 Continue to support the Drainage for Liveability program.

Priority strategy 2: Expand monitoring to include groundwater health and develop a program of drainage retrofits, coordinated with asset renewal projects, that increase groundwater recharge and deliver biodiversity and cooling benefits (use vegetation).

This strategy is to be delivered through implementation of the following actions.

- 2.1 Expand the monitoring program to include groundwater levels and quality.
- 2.2 Develop a prioritised list of sites where drainage retrofits could improve ecological function, amenity and water quality, whilst maintaining or improving flood protection of infrastructure. This includes conversions to living streams, basin revegetation, roadside rain gardens, and car park retrofits.
- 2.3 Develop a methodology for identifying WSUD options that must be applied when undertaking road and car park asset upgrades.
- 2.4 Identify foreshore restoration projects.

Priority strategy 3: Continue to improve raingarden and living stream designs, incorporating the achievement of multiple outcomes (including tree canopy) and actively share outcomes with broader networks.

This strategy is to be delivered through implementation of the following actions.

- 3.1 Audit existing rain gardens and living streams in the City and document good and bad outcomes including costs of construction and maintenance.
- 3.2 Develop a practice note for (i) tree pits and raingardens and (ii) living streams that documents the design and construction process and key "success factors".
- 3.3 Develop a program of installation of roadside raingardens.

Waterwise Bayswater

3.2.2 The environment we create

The environment we create includes our urban form and movement networks which underpin the layout of our city, together with the form and function of our buildings, parks and public spaces.

In order to improve the environment we create it is critical to integrate urban planning and design with water systems and water services. This requires an understanding of how water systems and services can influence or contribute to better urban form and built form outcomes, including in the design of streets, buildings and parks. The process of planning and design, even in the "retrofit" circumstances that are faced within the City of Bayswater, should also consider opportunities for water system infrastructure that is multi-functional and adaptive. This is more often achieved through localised, small-scale solutions.

Delivery of WSUD as part of small scale development is largely ad-hoc in Bayswater and, although there is supportive State Government planning policy (SPP 2.9 Water Resources and SPP7 Design WA), successful outcomes largely rely on individual officer intervention (practice) rather than policy. However, recent works undertaken by the City have experimented with a range of solutions including raingardens and pervious paving, and the inclusion of trees as part of road upgrades (although without a connection to stormwater systems).

The City has supported good design and activated places; however, there is a lack of awareness or visibility of how these elements are underpinned by water and few connected champions advocating for the level of integration required. Progress may occur in the future as Council moves to looking at the lifecycle and non-financial benefits to the future community.

Although there are good examples of localised water services outside the City (e.g. WGV shared bore and Josh Byrne's house), this information is not well shared across Bayswater. In addition, there is currently insufficient information on City and community water use to inform a water balance that would identify different or localised source/supply opportunities including reuse. Park design is improving incrementally through better irrigation design including hydrozoning. The City is also implementing a program of retrofitting efficient fixtures and fittings in recreational facilities with support from the Department of Local Government, Sport and Cultural Industries.

Strategies to enhance the environment we create are outlined below.

Priority strategy 4: Build understanding amongst urban planning, design and development professionals about their role in delivering water outcome.

This strategy is to be delivered through implementation of the following actions.

- 4.1 Actively promote (through City social media) good design outcomes across the City that reduce/reuse water and/or improve water quality and liveability.
- 4.2 City staff to attend professional development training in WSUD opportunities and benefits.
- 4.3 Undertake a Council briefing on the role of water in underpinning the Environment and Liveability outcomes in the City.
- 4.4 Ensure future projects and council reports consider the actions of the Waterwise Bayswater Report.

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Priority strategy 5: Build capacity of planning, design, development and water professionals to create pathways for scoping and implementing solutions that improve urban and built form outcome.

This strategy is to be delivered through implementation of the following actions.

- 5.1 Prepare simple diagrams that depict WSUD solutions appropriate to low, medium and high density residential and commercial/industrial built forms.
- 5.2 Promote early consultation with the City regarding new development to optimise the delivery of multiple outcomes appropriate to site context.
- 5.3 Measure reductions in water use and heat benefits from park and facilities improvements and share information with the community and Council to ensure ongoing support.
- 5.4 Host multi-disciplinary events to showcase exemplar projects that encourage networking and knowledge transfer.

Priority strategy 6: Implement trials and demonstrations of innovative urban and built form solutions that enable learning about how the elements of urban space can be integral parts of water management systems.

This strategy is to be delivered through implementation of the following actions.

- 6.1 Work with the METRONET team to ensure the Morley, Bayswater and Noranda stations and precincts incorporate WSUD.
- 6.2 Support a building demonstration project and instigate an inter-disciplinary planning and co-design processes involving the community and clarify where and how the community can make choices and contribute to solutions.
- 6.3 Install alternatives to soakwells in new/upgraded City buildings (e.g. in-ground rain garden, raised wicking bed, buffer strips, rainwater tanks, pervious paving).
- 6.4 Release stories showcasing the alternatives including videos on "how to install".

Priority strategy 7: Consolidate and align policy and regulatory tools to strengthen the role of water in delivering quality urban and built form.

This strategy is to be delivered through implementation of the following actions.

- 7.1 Prepare a local planning policy for new development that describes outcomes and requirements for WSUD solutions appropriate to difference scales and site context.
- 7.2 Prepare a procedure for City capital works (roads, buildings, parks) that integrates the consideration of water with other objectives.
- 7.3 Initiate a life cycle costing data base to enable improved planning for maintenance of drainage assets, fit-for-purpose water supply infrastructure and other WSUD assets to assist the City to better forecast budgets for retrofit and management into the future.

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3.2.3 Living in the environment

Living in the environment requires consideration of resource use and the generation and management of waste. These aspects are influenced by business and community behaviour for sustainable living, with the goal being to create a liveable and resilient community. This requires a commitment to and sense of responsibility for the need for innovative (or just untried in the local area) actions which may incur a financial cost, but which result in social and environmental benefits (and often economic savings) now and into the future.

Within Bayswater, there is a high level of community and agency understanding of the need for water efficiency and water conservation and there are a number of effective champions in this area, led by the Water Corporation. These messages are supported by the City through the Waterwise Councils program and Action Plan, including the City's programs for leak detection for Council facilities and Park hydrozoning and irrigation optimisation. The Water Corporation also undertakes monitoring of the community's behaviour regarding scheme water use, and while people support the need for water conservation and environmental restoration, there is limited personal responsibility attributed to these needs.

Capacity building regarding sustainable living occurs at multiple levels. Programs run by the City include Environment House workshops, Plants to residents program, community planting days, verge demonstrations, Schools outreach program, Night stalks and bushwalks, Nearer to Nature, Millennium kids, FOGO Food and garden organics, waste composting workshops and Grow it Local, although it is recognised that the primary focus of these programs is not water. Other platforms for connecting with broader messages include workshops with RecFishWest and Irrigation Australia, as well as the Light Industry Program which is an education program for light industry businesses that also monitors the quality of surface water to determine unauthorised discharges to drains. Sediment and erosion control education and enforcement is also a focus of the City's Environmental Health Officers.

There is limited information that would support individuals to take responsibility or ownership of their own water system services; however. There are currently no rebates provided for rainwater tanks, raingardens or greywater systems and little readily available information or encouragement of these systems.

Current discussions in Bayswater around resilience and adaptation are largely focussed on reducing urban heat through retention and creation of tree canopy and the city is working with the Australian Urban Design Research Centre to identify opportunities for increased greening. Options include school routes, drainage lines, parks, areas without canopy.

Initial steps have been taken towards a recognition of Indigenous values and shared responsibility through the City's Reconciliation Action Plan. Although this is limited to the incorporation of Noongar values and voices, it is possible that this will lead to the consideration of other cultural associations with water.

Key strategies and actions to support people (agencies and communities) to adopt more sustainable living practices are outlined below.

Priority strategy 8: Develop a narrative to increase community understanding of water's role in liveability outcomes beyond water efficiency including an emphasis on shared responsibility.

This strategy is to be delivered through implementation of the following actions.

- 8.1 Support State Government education of waterwise practices (Water for life campaign and Waterwise programs) by including articles and links in social media and the City's website.
- 8.2 Consider establishing local water awards for builders, businesses and homeowners.

Waterwise Bayswater

- 8.3 Identify local natural areas where some management could be undertaken by the community and facilitate action by locals.
- 8.4 Ensure strong water narrative is included in activities associated with delivery of the City's Urban Forest Strategy.
- 8.5 Consider ways to actively promote and increase uptake of fit-for-purpose alternative water supply options, both with residents and in City-owned/operated assets. Options for promotion include provision of a greywater design and installation or rainwater tank maintenance workshops; sharing resident success stories and scheme water savings via the City's website or during a home open day events; or the use of subsidies.

Priority strategy 9: Enhance existing platforms for connecting to enable the sharing of ideas about localised solutions and the role of the community.

This strategy is to be delivered through implementation of the following actions.

- 9.1 Use the City's website to report on targets for City water use – community, City parks and City buildings.
- 9.2 Engage with the community regarding use and function of the foreshore through preparation of a Foreshore Management Plan for the length of the Swan River foreshore.
- 9.3 Continue to support programs such as the Phosphorus Awareness Project, the Fertilise Wise Project and garden education programs to address behaviour change towards fertiliser use, water efficiency and the use of appropriate soil amendments.

Priority strategy 10: Gather knowledge about the City's water balance to identify different source/supply opportunities including reuse.

This strategy is to be delivered through implementation of the following actions.

- 10.1 Quantify use of rainwater, scheme water and groundwater, production of wastewater and generation of stormwater/export of groundwater spatially.
- 10.2 Identify options for reuse spatially and quantify likely available volumes.
- 10.3 Develop a protocol for retrofit of City buildings that includes improvements to water efficiency, water reuse, stormwater capture and treatment and establishment of green infrastructure and develop a program of building and facilities upgrades.

Priority strategy 11: Develop guidance to empower actions by individual businesses and homeowners.

This strategy is to be delivered through implementation of the following actions.

- 11.1 Increase availability and access to waterwise plants and trees by working with nursery and landscape industry – scope ideas and develop options.
- 11.2 Develop brochure(s) to demonstrate the value and process for downpipe diversions and rain gardens.
- 11.3 Develop additional material for the Light Industry Program that shows costs and benefits of better stormwater and water (re)use practices.

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- 11.4 Actively promote and consider rebates for grey water systems and rainwater tanks. This could involve greywater design and installation or rainwater tank maintenance workshops; sharing resident success stories and scheme water savings via the City's website or during a home open day events; or the use of subsidies.

Waterwise Bayswater

4 IMPLEMENTATION PLAN

Actions are proposed which the City can implement to achieve the Vision for Waterwise Bayswater. A timeframe and level of priority is proposed for each action. Responsibility for implementation of each action is allocated to a specific business unit within the City, who will be required to consider the relevant action in setting its annual budget and providing input into the Integrated Planning Framework.

The timeframe reflects the suggested timeframe in which the action should be implemented while the priority reflects the importance of the action in contributing to the overall aim of the Strategy. The priority and timeframe should be considered together; actions which are of low priority but have a short timeframe may represent some early achievements in the Strategy's implementation. Actions that are of high priority may require a long timeframe due to the complexity of the action. These identified timeframes and priority levels should be considered indicative only and should not hinder an action of low priority or long-term timeframe being undertaken if an opportunity should arise.

Tables 2 to 4 provide guidance on timeframes, priority and funding source of actions in Table 5.

Table 1: Key to timeframe

Timeframe	Actions to be completed
Short term	2020/21 – 2022/23 – within Annual Budget or Corporate Business Plan
Medium term	2022/23 – 2025/26 – within Corporate Business Plan
Long term	2025/26 – 2030/31 – within Long Term Financial Plan
Ongoing	To occur through operations and accounted for in annual operational budget.

Table 2: Key to priority designation

Priority	The approach actions require
High	Of high importance, needs a strong proactive approach, opportunities should be created.
Medium	Of medium importance, opportunities should be sought out.
Low	Of low importance, opportunities should be undertaken as they arise.

Table 3: Key to funding estimation

Priority	Likely order of magnitude costs
High	Over \$100,000
Medium	\$50,000 – \$100,000
Low	Under \$50,000

Table 4: Key to funding consideration represented by the colour of the action number

	Funding consideration
	The action can be absorbed into operations and does not require additional budget allocation
	The action is included or forms part of an Action included in the Corporate Business Plan or Annual Budget
	The action is not included in the Corporate Business Plan or Annual Budget and is considered of a high priority. It should be considered for inclusion in next review and may require budget allocation
	The action is to be considered for inclusion in the Long Term Financial Plan and future reviews of the Corporate Business Plan

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Table 5: Waterwise Bayswater action plan

Action	Responsibility	Timing	Priority	Indicative annual cost	Indicator
Theme 1: The Natural Environment					
Priority strategy 1: Build on the existing mechanisms for collaboration (established by the Bayswater Brook Action Plan) and continue to align influential champions to build broad support for practices that improve surface water and groundwater health, including management of impacts from the unsewered industrial area					
1.1 Expand the Bayswater Brook Working Group into a Waterwise Bayswater Working Group with representatives from key stakeholders and responsibility for implementation of this strategy	Sustainability and Environment	Short term then ongoing	High	Low	Group created and meeting bi-monthly
1.2 Undertake cost benefit analysis of options to reduce environmental impacts from the industrial area (including for sewerage) and develop a business case	Sustainability and Environment	Medium	High	Medium	Cost benefit analysis and business case completed
1.3 Collaborate with local Aboriginal people to gather water stories and information to assist with the planning and management of the City's environmental assets	Community development	Ongoing	High	Low	Advice sought on wetland management from local Aboriginal representative
1.4 Continue to participate in the Water Sensitive Transition Network and Sub-Groups	Sustainability and Environment	Ongoing	High	Low	Attendance at WSTN and Sub-group meetings
1.5 Continue to support the Drainage for Liveability program	Sustainability and Environment	Ongoing	High	High	Projects agreed and progressed/completed
Priority strategy 2: Expand monitoring to include groundwater health and develop a program of drainage retrofits, coordinated with asset renewal projects, that increase groundwater recharge and deliver biodiversity and cooling benefits (use vegetation)					
2.1 Expand the monitoring program to include groundwater levels and quality	Sustainability and Environment	Short term then ongoing	High	Medium	Program expanded Annual reporting (ongoing)
2.2 Identify possible drainage retrofit projects across the City and develop a program of implementation	Engineering Services	Short term then ongoing	High	High	Assessment completed and sites prioritised # sites retrofitted
2.3 Develop a methodology for identifying WSUD options that must be applied when undertaking road and car park asset upgrades	Engineering Services	Medium	Medium	Low	Methodology developed and supported by Council

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Action	Responsibility	Timing	Priority	Indicative annual cost	Indicator
2.4 Identify foreshore restoration projects	Sustainability and Environment	Medium	Low	Low	Projects described
Priority strategy 3: Continue to improve raingarden and living stream designs, incorporating the achievement of multiple outcomes (including tree canopy) and actively share outcomes with broader networks.					
3.1 Audit existing rain gardens and living streams in the City and document good and bad outcomes including costs of construction and maintenance	Engineering Services	Short term	Medium	Low	Practices and costs documented
3.2 Develop a practice note for (i) tree pits and raingardens and (ii) living streams that documents the design and construction process and key "success factors"	Engineering Services	Medium	Medium	Low	Practice notes completed and supported by Council
3.3 Develop a program of installation of roadside raingardens	Engineering Works	Medium then ongoing	Medium	High	Program developed and implementation commenced
Theme 2: The environment we create					
Priority strategy 4: Build understanding amongst urban planning, design and development professionals about their role in delivering water outcome					
4.1 Actively promote (through City social media) good design outcomes across the City that reduce/reuse water and/or improve water quality and liveability	Communications and Marketing	Medium then ongoing	Medium	Low	Articles published
4.2 City staff to attend professional development training in WSUD opportunities and benefits	Development approvals	Short term then ongoing	Low	Low	Staff attendance at training sessions
4.3 Undertake a Council briefing on the role of water in underpinning the Environment and Liveability outcomes in the City..	Sustainability and Environment	Medium	Medium	Low	New WAtter Ways to deliver 1 hour session for Bayswater Councillors
4.4 Ensure future projects and council reports consider the actions of the Waterwise Bayswater Report.	Sustainability and Environment	Medium	Medium	Low	Council briefing note template revised to include consideration of Waterwise Bayswater

Waterwise Bayswater

Action	Responsibility	Timing	Priority	Indicative annual cost	Indicator
Priority strategy 5: Build capacity of planning, design, development and water professionals to create pathways for scoping and implementing solutions that improve urban and built form outcome					
5.1 Prepare simple diagrams that depict WSUD solutions appropriate to low, medium and high density residential and commercial/industrial built forms	Sustainability and Environment	Medium	Medium	Low	Diagrams prepared and supported by Council
5.2 Promote early consultation with the City regarding new development to optimise the delivery of multiple outcomes appropriate to site context	Development Approvals	Short term and ongoing	High	Low	City staff add value to development proposals
5.3 Measure reductions in water use and heat benefits from park and facilities improvements and share information with the community and Council to ensure ongoing support	Parks and Gardens	Medium	Medium	Low	Measurements undertaken and information circulated
5.4 Host multi-disciplinary events to showcase exemplar projects that encourage networking and knowledge transfer	Sustainability and Environment	Medium	Low	Low	Event held
Priority strategy 6: Implement trials and demonstrations of innovative urban and built form solutions that enable learning about how the elements of urban space can be integral parts of water management systems					
6.1 Work with the METRONET team to ensure the Morley, Bayswater and Noranda stations and precincts incorporate WSUD	Sustainability and Environment	Short term	High	Low	Morley station and precinct includes WSUD
6.2 Support a building demonstration project and instigate an inter-disciplinary planning and co-design processes involving the community and clarify where and how the community can make choices and contribute to solutions.	Strategic Planning and Place	Medium	Medium	Low	Demonstration project identified Guidance for community input prepared.
6.3 Install alternatives to soakwells in new/upgraded City buildings (e.g. in-ground rain garden, raised wicking bed, buffer strips, rainwater tanks, pervious paving)	Building Works	Medium then ongoing	Medium	Medium	Soakwell alternatives installed
6.4 Release stories showcasing the alternatives including videos on "how to install".	Communications and Marketing	Medium	Medium	Medium	Videos completed and released
Priority strategy 7: Consolidate and align policy and regulatory tools to strengthen the role of water in delivering quality urban and built form					
7.1 Prepare a local planning policy for new development that describes outcomes and requirements for WSUD solutions appropriate to difference scales and site context.	Strategic Planning and Place	Medium	High	Low	Local Planning Policy prepared and supported by Council

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Action	Responsibility	Timing	Priority	Indicative annual cost	Indicator
7.2 Prepare a procedure for City capital works (roads, buildings, parks) that integrates the consideration of water with other objectives	Project Services	Medium	High	Low	Procedure completed and supported by Council
7.3 Initiate a life cycle costing data base to enable improved planning for maintenance of drainage assets, fit-for-purpose water supply infrastructure and other WSUD assets	Asset and Mapping Services	Medium then ongoing	Medium	Low	Database created and populated with information
Theme 3: Living in the environment					
Priority strategy 8: Develop a narrative to increase community understanding of water's role in liveability outcomes beyond water efficiency including an emphasis on shared responsibility					
8.1 Support State Government education of waterwise practices by including articles and links in social media and the City's website	Communications and Marketing	Short term and ongoing	Medium	Low	Articles on City's website
8.2 Consider establishing local water awards for builders, businesses and homeowners	Communications and Marketing	Long term then ongoing	Low	Low	Awards established and call for nominations released
8.3 Identify local natural areas where some management could be undertaken by the community and facilitate action by locals	Sustainability and Environment	Medium then ongoing	Medium	Low	Areas identified and management agreed with Group
8.4 Ensure strong water narrative is included in activities associated with delivery of the City's Urban Forest Strategy	Sustainability and Environment	Short term and ongoing	Medium	Low	Urban Forest Strategy specifically references Waterwise Bayswater and co-delivery
8.5 Consider ways to actively promote and increase uptake of fit-for-purpose alternative water supply options, both with residents and in City-owned/operated assets.	Sustainability and Environment	Long term and ongoing	Medium	High	Systems promoted
Priority strategy 9: Enhance existing platforms for connecting to enable the sharing of ideas about localised solutions and the role of the community					
9.1 Use the City's website to report on targets for City water use – community, City parks and City buildings	Communications and Marketing	Short term and ongoing	Low	Low	Information on website
9.2 Engage with the community regarding use and function of the foreshore through preparation of a Foreshore Management Plan for the Swan River foreshore.	Sustainability and Environment	Long term	Medium	Medium	Foreshore management plan completed and supported by DBCA and Council

Waterwise Bayswater

Action	Responsibility	Timing	Priority	Indicative annual cost	Indicator
9.3 Continue to support programs such as the Phosphorus Awareness Project, the Fertilise Wise Project and garden education programs to address behaviour change towards fertiliser use, water efficiency and the use of appropriate soil amendments.	Community Development	Ongoing	Medium	Low	Program activities maintained annually
Priority strategy 10: Gather knowledge about the City's water balance to identify different source/supply opportunities including reuse					
10.1 Quantify use of rainwater, scheme water and groundwater, production of wastewater and generation of stormwater/export of groundwater spatially	Sustainability and Environment	Short term	Medium	Low	Annual volumes estimated
10.2 Identify options for reuse spatially and quantify likely available volumes	Sustainability and Environment	Medium	Medium	Low	Options quantified
10.3 Develop a protocol for retrofit of City buildings that includes improvements to water efficiency, water reuse, stormwater capture and treatment and establishment of green infrastructure.	Building Works	Short term	Medium	Low	Protocol developed and supported by Council
10.4 Develop a program of building and facilities upgrades.	Building Works	Medium then ongoing	Medium	Low	Program developed and implementation commenced
Priority strategy 11: Develop guidance to empower actions by individual businesses and homeowners					
11.1 Increase availability and access to waterwise plants and trees by working with nursery and landscape industry – scope ideas and develop options	Sustainability and Environment	Long term	Low	Low	Options scoped
11.2 Develop brochure to demonstrate the value and process for downpipe diversions and raingardens	Sustainability and Environment	Medium	Medium	Low	Brochure developed and supported by Council
11.3 Develop additional material for the Light Industry Program that shows costs and benefits of better stormwater and water (re)use practices.	Environmental Health	Medium	Medium	Low	Cost benefit information obtained and material incorporated into Program
11.4 Actively promote and consider rebates for grey water systems and rainwater tanks	Financial Services and Water Corporation	Long term	Low	High	Information on website Rebates established

Waterwise Bayswater

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Waterwise Bayswater

APPENDIX A: COMMUNITY SURVEY RESULTS

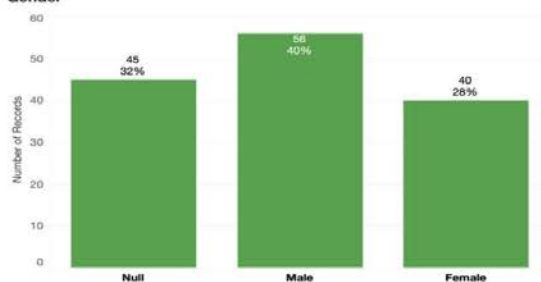
The survey was issued to the Engage Bayswater Panel by the City on Friday 1 November, closing three weeks later on 22 November 2019. A total of 141 responses were received. Unfortunately, not all respondents completed the demographic questions, hence the "null" responses below.

Demographics

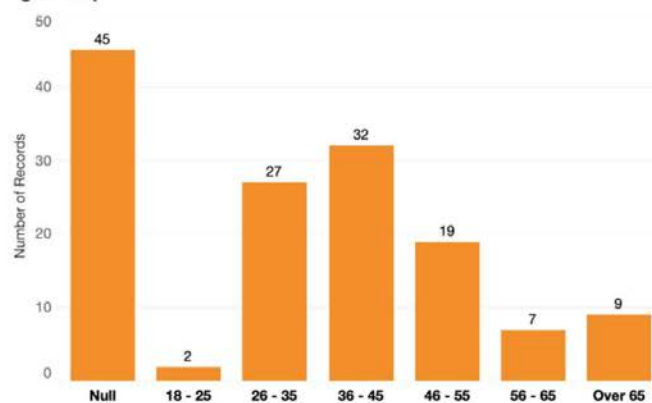
Suburb



Gender



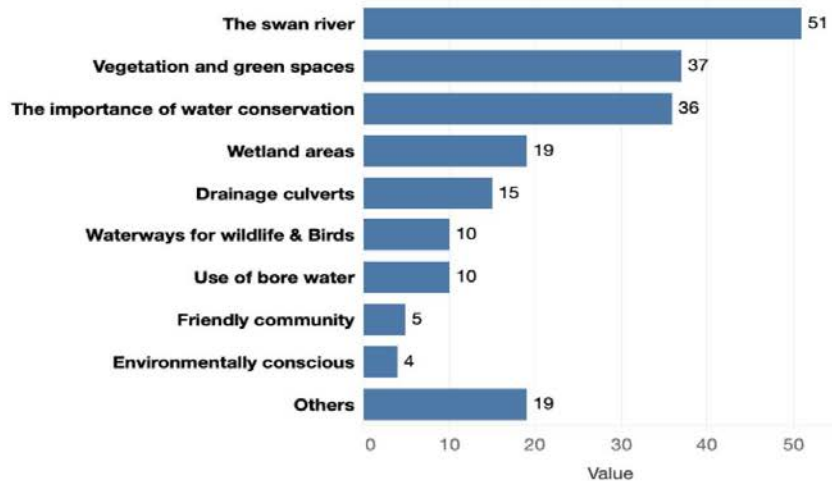
Age Group



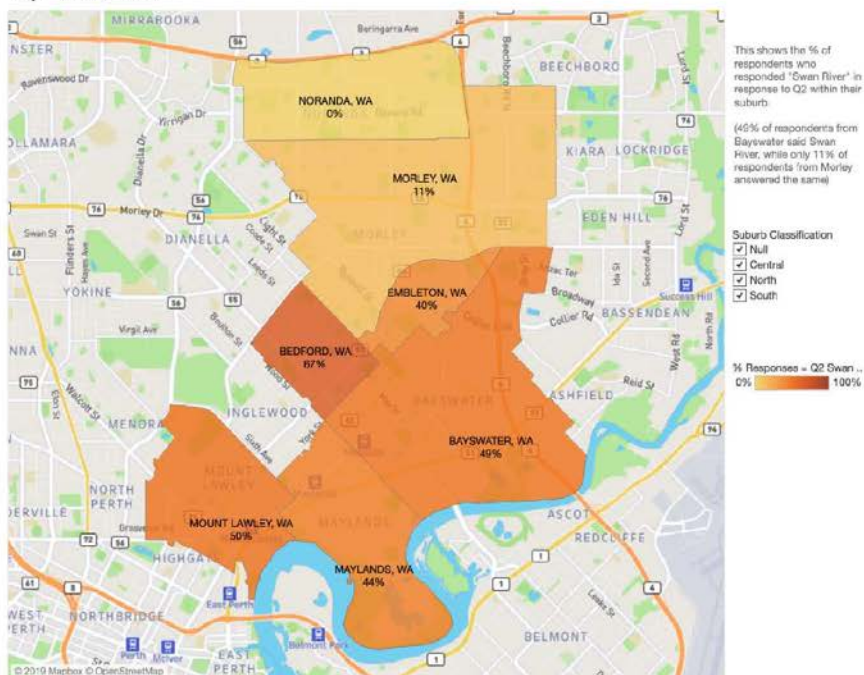
Waterwise Bayswater

Results

What comes to mind when you think about water in the City of Bayswater?

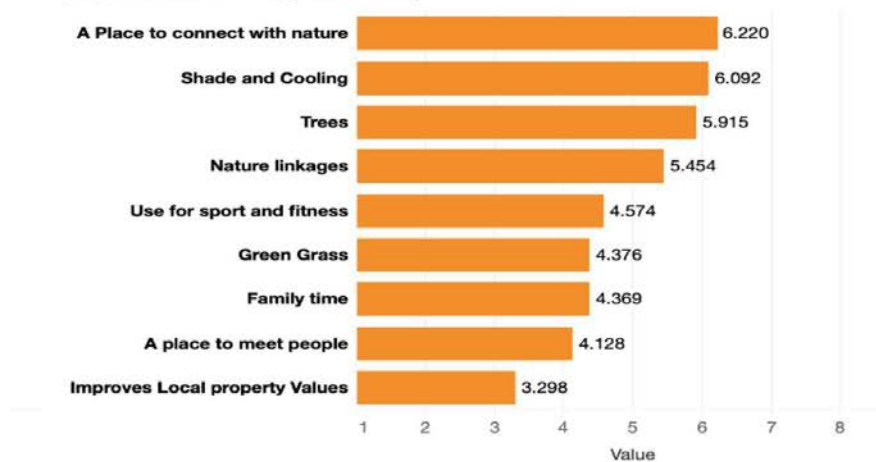


Map - Q2 "Swan River"



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What do you value about the public Spaces in the City?
(Highest score = highest value)

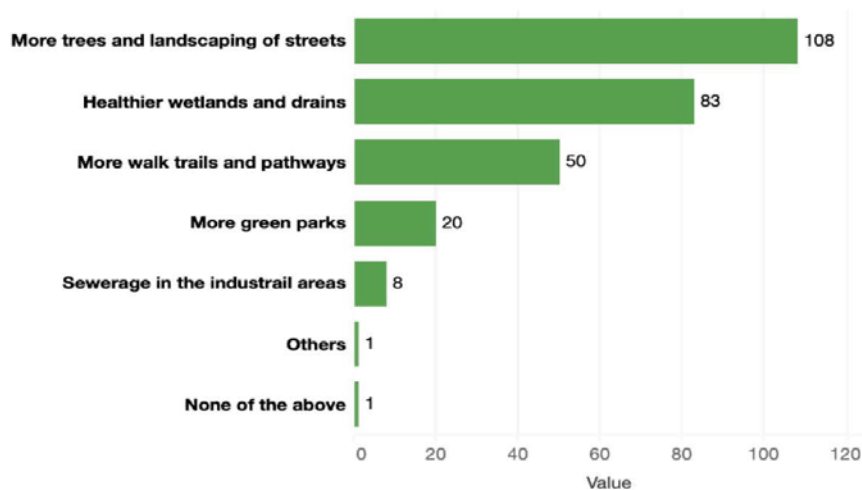


This response was broken down by suburb. The darker colours represent the higher proportional responses.

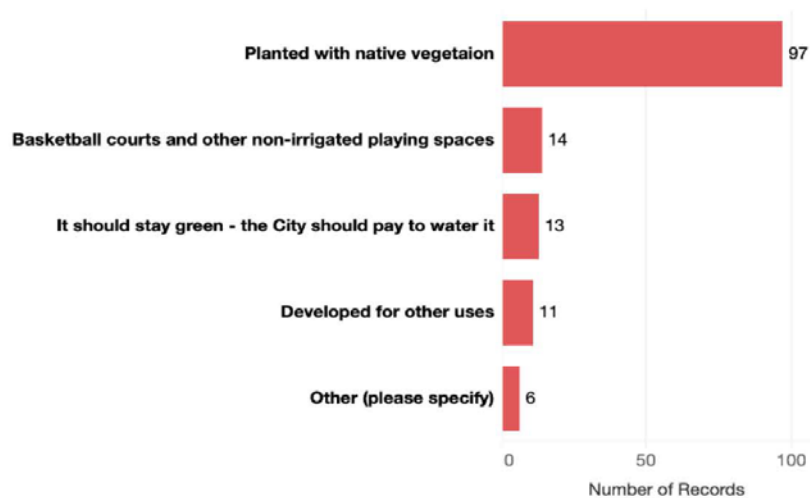
Suburb Classification	Q3.Suburb	Green Grass	A Place to connect with nature	Nature linkages	Shade and Cooling	Trees	Use for sport and fitness	Family time	A place to meet people	Improves Local property Values
North	NORANDA, WA	6.00	4.00	4.83	5.17	5.33	5.50	6.50	4.83	2.83
	MORLEY, WA	6.11	5.89	5.61	5.28	5.28	5.00	4.83	3.56	3.44
Central	EMBLETON, WA	4.40	7.00	6.20	5.80	5.60	5.60	3.60	3.00	3.80
	BEDFORD, WA	2.67	4.67	7.67	8.00	6.33	2.33	6.00	2.67	4.67
South	BAYSWATER, WA	4.00	6.04	4.96	6.59	6.14	4.47	4.65	4.51	3.63
	MAYLANDS, WA	3.50	6.89	6.56	5.50	6.17	5.11	3.72	4.44	3.11
	MOUNT LAWLEY, WA	4.50	8.50	5.00	7.50	6.00	6.50	2.50	3.00	1.50
Null	Blank	4.33	6.53	5.35	6.08	5.90	4.08	3.85	3.98	2.90

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How would you like the City to prioritise rates expenditure on water management in the future?



If the City was not able to irrigate as many parks as it does now, what should the space become?



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APPENDIX B: IDENTIFYING 'ON GROUND' WATERWISE OPPORTUNITIES

The City of Bayswater owns and is responsible for the management of substantial land areas within the City boundaries. These land areas include:

- Lots in City ownership containing public buildings and facilities;
- Public open space and drainage reserves in City ownership; and
- Public open space, drainage and foreshore reserves in State Government ownership vested with the City for management and maintenance.

In addition, there are substantial land areas within the City boundaries that contain Water Corporation drainage assets. These land areas are typically owned by the Water Corporation but in some cases may be owned by the City or another State Government agency with the assets only owned and managed by the Water Corporation.

Lastly, there are land areas within the City boundaries that are owned and managed by other State Government agencies.

All of these land areas may present opportunities for implementation of water sensitive urban design strategies by the City, either alone or in partnership with relevant State Government agencies. The types of opportunities that exist in these areas may include:

- Foreshore planning and restoration;
- Conversion of linear open drains into living streams;
- Retrofit of raingardens/tree pits into road reserves;
- Retrofit of raingardens/tree pits into carparks;
- Installation of permeable paving to driveways, carparks and low traffic streets;
- Rainwater or greywater harvesting from buildings;
- Improved water efficiency of fixtures, fittings and infrastructure (including irrigation);
- Diversion of building downpipes into on-lot raingardens; and
- Installation of green roofs or walls to buildings.

It is recognised that this is not a comprehensive suite of waterwise projects, as the focus of this assessment was on identifying 'on-ground' projects that could be delivered by the City (priority strategies 2.2, 3.4, 6.3, 8.5 & 10.4). Other waterwise outcomes will be delivered through implementation of the remaining strategies and actions in this report.

Methodology

A desk top assessment was undertaken using available GIS information to identify potential water sensitive urban design project opportunities. The steps undertaken by this assessment are summarised below.

Step 1: Initial scan

1. Selection of City of Bayswater owned lands intersected by drainage - saved as "possible drainage projects"
2. Selection of City of Bayswater owned lands within 50m of River - saved as "possible foreshore projects"

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3. Selection of Water Corporation owned lands intersected by drainage – saved as “possible Drainage for Liveability projects”

Visual consideration of aerial imagery and landuse information was undertaken within the created tables to:

1. Select City of Bayswater owned lands containing buildings to save as “possible waterwise buildings projects”; and
1. Select City of Bayswater owned lands containing carpark or streets to save as “possible other waterwise projects”.

Step 2: Project area identification

This step involved the:

1. Review of land surrounding possible projects which intersect with adjacent City of Bayswater, Water Corporation & Other State Government agency owned lands;
2. Creation of boundaries around relevant lands in a new layer to save as “project boundaries”, with individual project names and reference numbers; and
3. Review of each project to add a suggested project type column. Project types used include:
 - a. Living stream
 - b. Roadside raingardens/tree pits
 - c. Carpark raingardens/tree pits
 - d. Permeable paving
 - e. Rainwater or greywater harvesting
 - f. Downpipe diversion to raingarden
 - g. Green roof or walls

Findings

The Project area identification process has identified the following types of potential projects:

- Foreshore management plan
- 44 potential Drainage for Liveability projects
- 30 other potential drainage projects (9 are piped drains with potential for daylighting – low priority)
- 229 other potential waterwise stormwater projects of which:
 - 25 are buildings & other facilities;
 - 44 are rear laneways (possibility for permeable paving and/or other green infrastructure treatments but likely low priority)
 - Remainder are POS, Recreation Facilities, Carparks & Public Access Ways

These potential project areas are presented on the following series of maps.

Map 1 – Potential foreshore management plan project boundary

Map 2 – Potential drainage project boundaries

Map 3 – Potential waterwise project boundaries



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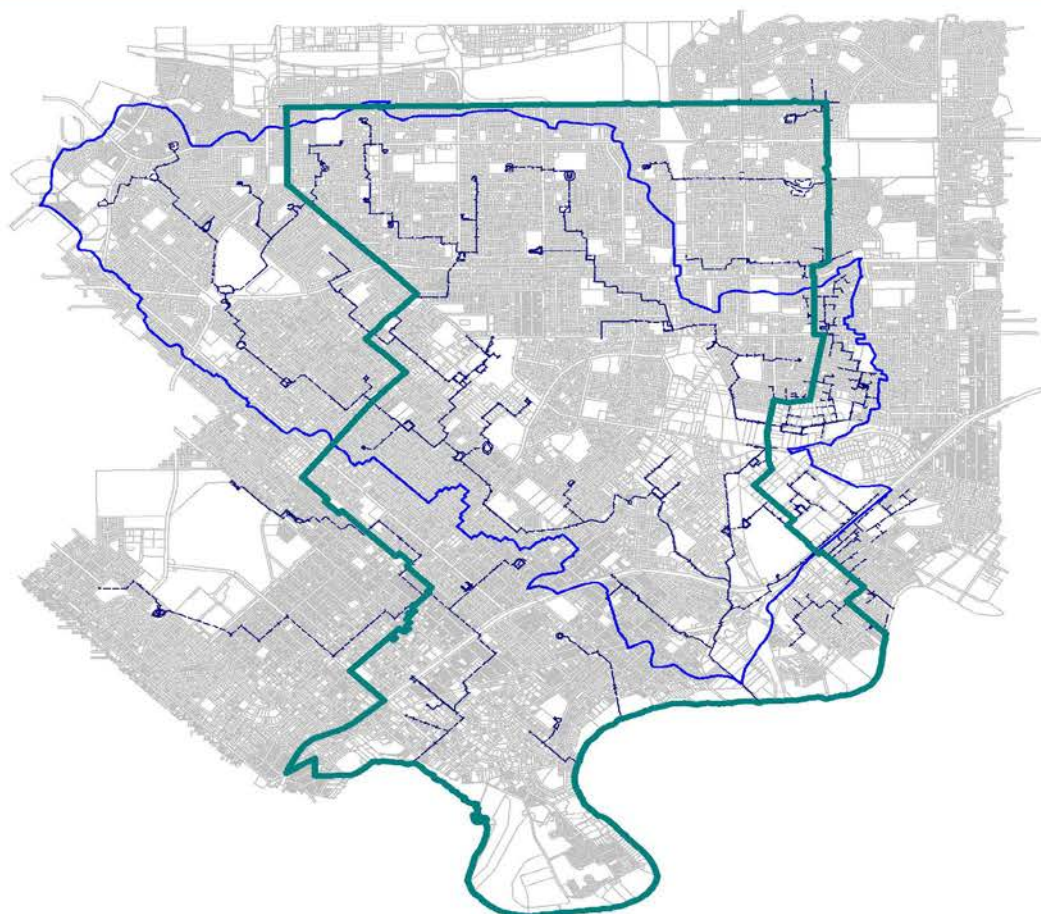
Bayswater Brook Catchment

April 2020

LEGEND

- City of Bayswater
- Bayswater Brook Catchment
- Waterways and major drains
- Cadastre

0 2.5
kilometres
Scale 1:60,000





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Potential waterwise projects

April 2020

LEGEND

- City of Bayswater
- Water Corporation landholdings
- State Government landholdings
- Road reserves and unallocated lands
- City of Bayswater landholdings
- Possible waterwise building project boundaries
- Possible waterwise landscapes project boundaries

0 2.5
kilometres
Scale 1:60,000





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Potential drainage retrofit projects

April 2020

LEGEND

-  City of Bayswater
-  Water Corporation landholdings
-  State Government landholdings
-  Road reserves and unallocated lands
-  City of Bayswater landholdings
-  Possible 'other' drainage project boundaries
-  Possible Drainage for Liveability project boundaries

0 2.5
kilometres
Scale 1:60,000





Waterwise Bayswater

urbagua
land and water solutions

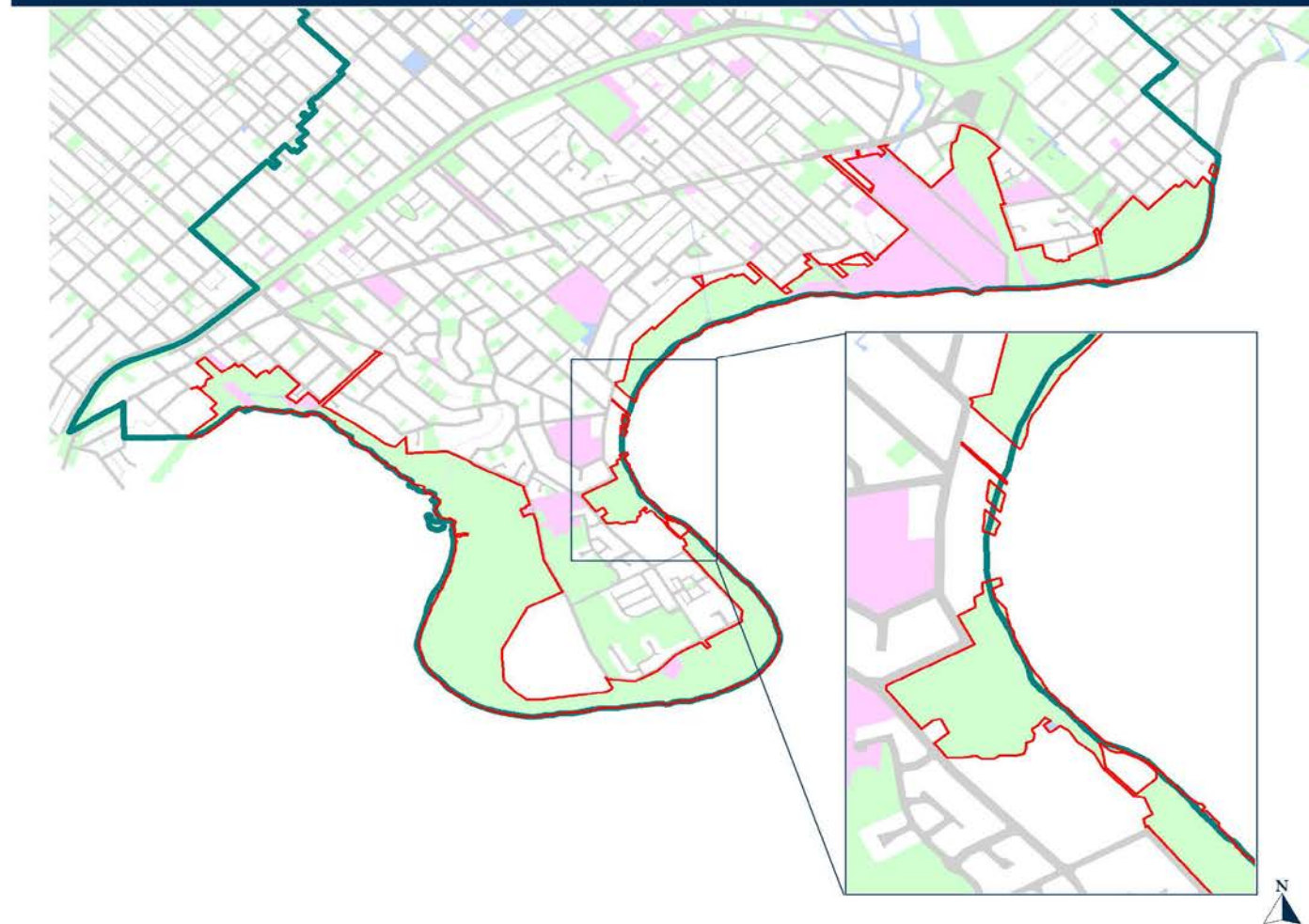
Potential Foreshore Management Plan project

April 2020

LEGEND

- City of Bayswater
- Water Corporation landholdings
- State Government landholdings
- Road reserves and unallocated lands
- City of Bayswater landholdings
- Possible foreshore management plan boundary

0 1
kilometres
Scale 1:30,000



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APPENDIX C: IDENTIFYING ENABLING STRATEGIES

A workshop was held with City officers and key stakeholders to identify priority enabling strategies using the Cooperative Research Centre for Water Sensitive Cities' Transition Dynamics Framework (TDF) (Figure 4). The TDF utilises the urban water transitions theory (Figure 2), and works through defined transition phases, focussing on the enablers (or domains) of change.

Transition phase	Champions	Platforms for connecting	Knowledge	Projects and applications	Tools and instruments
1. Issue Emergence	Issue activists	N/A	Issue highlighted	Issue examined	N/A
2. Issue Definition	Individual champions	Sharing concerns and ideas	Causes and impacts examined	Solutions explored	N/A
3. Shared Understanding & Issue Agreement	Connected champions	Developing a collective voice	Solutions developed	Solutions experimented with	Preliminary practical guidance
4. Knowledge Dissemination	Aligned and influential champions	Building broad support	Solutions advanced	Solutions demonstrated at scale	Refined guidance and early policy
5. Policy & Practice Diffusion	Organisational champions	Expanding the community of practice	Capacity building	Widespread implementation and learning	Early regulation and targets
6. Embedding New Practice	Multi-stakeholder networks	Guiding consistent application	Monitoring and evaluation	Standardisation and refinement	Comprehensive policy and regulation

Figure 4: CRCWSC Transition Dynamics Framework (Brown et al, 2016)

The phases of change (transition phases) are described in Brown et al but are summarised as follows.

In the **Issue Emergence** phase, a particular problem is identified (e.g. poor waterway health), followed by the **Issue Definition** phase, in which a cause of that problem is identified (e.g. stormwater pollution). The **Shared Understanding and Issue Agreement** phase is characterised by a common understanding of – and agreement on – the problem, its causes, and its repercussions. Solutions are not yet agreed on, but the need for action is acknowledged. From this point, the **Knowledge Dissemination** and **Policy and Practice Diffusion** phases are marked by greater agreement on the appropriate solutions among a broad cross-section of stakeholders. The final transition phase, **Embedding New Practice**, involves making the new practice mainstream.

With regards to the enablers, **Champions** comprise individual networks of people which grow over time with greater cross-section of stakeholders. **Platforms for connecting** are formalised or semi-formalised organisations, structures, and processes that facilitate collaborations across science, policy, and industry spheres. Their primary function changes over the course of a transition and so a number of different bridging mechanisms may be needed. **Knowledge** is based on scientific understanding of the problem and the potential solutions. It generally starts with contextualised knowledge informed by local research activities and changes through the course of a transition from fundamental science and pilot-scale investigations to more applied research and capacity building initiatives. **Projects** include experiments and demonstrations. They generally start with scientific prototypes which evolve into demonstration projects (proof of concept) then to large-scale field applications to build trust and sector-wide capacity. **Tools** are both administrative and practical and include legislative and regulatory instruments, market mechanisms, models, and best-practice guidelines which help embed the new practice. Early tools enable and support innovative approaches while later tools focus more on compliance and enforcement.

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Participants discussed the practice changes required to embed waterwise behaviours and achieve the Vision for Waterwise behaviours. Each Enabler was discussed by the group, with the facilitator documenting the evidence that would support the phase of change, using the following key:

	Enabling factor fully present, regression unlikely
	Enabling factor present but vulnerable to regression
	Enabling factor absent, progression unlikely
	Enabling factor absent, preceding conditions not established

The practice changes that were considered are provided below:

1. Achieving waterwise objectives for the natural environment requires a change in the way water system services are considered to contribute to environmental and ecological health across the municipality.
2. Achieving waterwise objectives for the environment we create requires better integration of urban planning and design with water systems and water services.
3. Improved waterwise living in the environment requires people (agencies and communities) to adopt more sustainable living practices.

The completed TDF assessments for each of the Environment and Liveability Framework areas are shown below.

The natural environment

Transition phase	Champions	Platforms for connecting	Knowledge	Projects and applications	Tools and instruments
1. Issue Emergence	Issue activists	N/A	Issue highlighted	Issue examined	N/A
2. Issue Definition	Individual champions	Sharing concerns and ideas	Causes and impacts examined	Solutions explored	N/A
3. Shared Understanding & Issue Agreement	Connected champions	Developing a collective voice	Solutions developed	Solutions experimented with	Preliminary practical guidance
4. Knowledge Dissemination	Aligned and influential champions	Building broad support	Solutions advanced	Solutions demonstrated at scale	Refined guidance and early policy
5. Policy & Practice Diffusion	Organisational champions	Expanding the community of practice	Capacity building	Widespread implementation and learning	Early regulation and targets
6. Embedding New Practice	Multi-stakeholder networks	Guiding consistent application	Monitoring and evaluation	Standardisation and refinement	Comprehensive policy and regulation

The enabling strategies that are recommended to progress the required practice changes for the natural environment are:

- Build on the existing mechanisms for collaboration (established by the Bayswater Brook Action Plan) and continue to align influential champions to build broad support for practices that improve surface water and groundwater health, including management of impacts from the unsewered industrial area;
- Expand monitoring to include groundwater health and develop a program of drainage retrofits, coordinated with asset renewal projects, that increase groundwater recharge and deliver biodiversity and cooling benefits (use vegetation); and
- Continue to improve raingarden and living stream designs, incorporating the achievement of multiple outcomes (including tree canopy) and actively share outcomes with broader networks.

Waterwise Bayswater

The environment we create

Transition phase	Champions	Platforms for connecting	Knowledge	Projects and applications	Tools and instruments
1. Issue Emergence	Issue activists	N/A	Issue highlighted	Issue examined	N/A
2. Issue Definition	Individual champions	Sharing concerns and ideas	Causes and impacts examined	Solutions explored	N/A
3. Shared Understanding & Issue Agreement	Connected champions	Developing a collective voice	Solutions developed	Solutions experimented with	Preliminary practical guidance
4. Knowledge Dissemination	Aligned and influential champions	Building broad support	Solutions advanced	Solutions demonstrated at scale	Refined guidance and early policy
5. Policy & Practice Diffusion	Organisational champions	Expanding the community of practice	Capacity building	Widespread implementation and learning	Early regulation and targets
6. Embedding New Practice	Multi-stakeholder networks	Guiding consistent application	Monitoring and evaluation	Standardisation and refinement	Comprehensive policy and regulation

The enabling strategies that are recommended to progress the required practice changes are:

- Build understanding amongst urban planning, design and development professionals about their role in delivering water outcomes;
- Build capacity of planning, design, development and water professionals to create pathways for scoping and implementing solutions that improve urban and built form outcomes;
- Implement trials and demonstrations of innovative urban and built form solutions that enable learning about how the elements of urban space can be integral parts of water management systems; and
- Consolidate and align policy and regulatory tools to strengthen the role of water in delivering quality urban and built form.

Living in the environment

Transition phase	Champions	Platforms for connecting	Knowledge	Projects and applications	Tools and instruments
1. Issue Emergence	Issue activists	N/A	Issue highlighted	Issue examined	N/A
2. Issue Definition	Individual champions	Sharing concerns and ideas	Causes and impacts examined	Solutions explored	N/A
3. Shared Understanding & Issue Agreement	Connected champions	Developing a collective voice	Solutions developed	Solutions experimented with	Preliminary practical guidance
4. Knowledge Dissemination	Aligned and influential champions	Building broad support	Solutions advanced	Solutions demonstrated at scale	Refined guidance and early policy
5. Policy & Practice Diffusion	Organisational champions	Expanding the community of practice	Capacity building	Widespread implementation and learning	Early regulation and targets
6. Embedding New Practice	Multi-stakeholder networks	Guiding consistent application	Monitoring and evaluation	Standardisation and refinement	Comprehensive policy and regulation

The enabling strategies that are recommended to progress the required practice changes are:

- Develop a narrative to increase community understanding of water's role in liveability outcomes beyond water efficiency including an emphasis on shared responsibility;

Waterwise Bayswater

- Enhance existing platforms for connecting to enable the sharing of ideas about localised solutions and the role of the community;
- Gather knowledge about the City's water balance to identify different source/supply opportunities including reuse; and
- Develop guidance to empower actions by individual businesses and homeowners including ideas for simple home interventions such as downpipe diversions into raingardens.



Client: City of Bayswater

Report	Version	Prepared by	Reviewed by	Submitted to Client	
				Copies	Date
Draft	V1	SSh	HBr	Electronic	31 January 2020
Final	V2	SSh	HBr	Electronic	17 April 2020
Final	V3	SSh	HBr	Electronic	20 April

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Attachment

2

ii | Water Sensitive Cities Benchmarking and Assessment: City of Bayswater

Document Title

Water Sensitive Cities Benchmarking and Assessment: City of Bayswater

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Date of publication: August 2019

An appropriate citation for this document is:

Shepherd and Brookes (2019) Water Sensitive Cities Benchmarking and Assessment: City of Bayswater, Western Australia: Cooperative Research Centre for Water Sensitive Cities, June 2019.

Acknowledgements

Preparation of this report has utilised the Water Sensitive Cities (WSC) Index Benchmarking tool developed by the Cooperative Research Centre for Water Sensitive Cities (CRCWSC). More information on WSC Index tool is available here: <https://watersensitivecities.org.au/solutions/wsc-index/>

The City would like to acknowledge and thank the Water Corporation for the financial assistance provided which enabled the City to host the benchmarking workshop and generate this report.

Executive summary

This report provides a summary of the state of the City of Bayswater, as a whole, in its journey towards a Water Sensitive City as of April 2019. The current state was benchmarked using the CRCWSC's WSC Index tool with input from the City, community and stakeholders.

The WSC Index Tool identifies all the key components (indicators) of a Water Sensitive City. The Tool covers 7 goals and assesses 34 indicators that represent important attributes of a Water Sensitive City. Although the tool provides a numeric score, the assessment of many indicators is qualitative and thus some variation may be apparent across benchmarked areas.

The WSC Index also facilitates consideration of the developmental states of cities as they move towards a Water Sensitive City. The results of the benchmarking workshop suggest that the City of Bayswater meets all the characteristics of a Water Supply City, Sewered City and Drained City. It nearly meets the characteristics of a Waterway City (97%); is comfortably progressing towards a Water Cycle City (65%); and has commenced the journey (19%) towards the Water Sensitive City state.

In terms of the WSC goals, the City met the Water Cycle City benchmark for the goals of (1) Ensure good water sensitive governance, (3) Achieve equity of essential services and (7) Promote adaptive infrastructure, and is nearing the Water Cycle City benchmark for the goals of (4) Improve productivity and resource efficiency and (6) Ensure quality urban space. A deficit in attaining key attributes of a Water Cycle City is most evident for the goal to (5) Improve ecological health, while a small shortfall is evident for the goal to (2) Increase community capital.

In response to the discussion and rankings achieved, a ten-point action plan has been developed for the City of Bayswater to help progress the City's journey towards a water sensitive city. The actions predominantly address the lower-performing indicators and are recommended to be collaboratively delivered by all agencies working together with the community. In no particular order, the following actions are recommended:

- Action 1: Build a clear Vision for a Water Sensitive City of Bayswater
- Action 2: Update the Bayswater Brook Action Plan
- Action 3: Foster community engagement, collaboration and ownership
- Action 4: Require new development to enhance amenity and liveability through establishment of green infrastructure
- Action 5: Consider the role of groundwater in achieving improved environmental outcomes
- Action 6: Increase connectivity of blue-green assets
- Action 7: Recognise economic benefit of WSUD
- Action 8: State Government agencies to work with the City to optimise water sensitive outcomes from all projects
- Action 9: Encourage uptake of alternative fit-for-purpose water supply options
- Action 10: Consider the water-energy nexus & address GHG emissions

It is understood that this plan will be an input into the development of a strategy for the City to progress towards a water sensitive future. The City's strategy will facilitate further testing of these actions, followed by appropriate allocation of resources for delivery.

4 | Water Sensitive Cities Benchmarking and Assessment: City of Bayswater

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1 | Water Sensitive Cities Benchmarking and Assessment: City of Bayswater

1 Introduction

*Water sensitive cities are resilient, liveable, productive and sustainable. They interact with the urban hydrological cycle in ways that: provide water security for economic prosperity through efficient use of diverse water resources; enhance and protect the health of watercourses and wetlands; mitigate flood risk and damage; and create public spaces that harvest, clean and recycle water. Its strategies and systems for water management contribute to biodiversity, community health and wellbeing, carbon sequestration and reduction of urban heat island effects.*¹

The Cooperative Research Centre for Water Sensitive Cities (CRCWSC) is an Australian research centre that brings together many disciplines, world-renowned subject matter experts, and industry thought leaders to revolutionise urban water management in Australia and overseas.

As cities develop, the provision of water services is considered to respond to a range of drivers, creating solutions to the need for water supply, public health and flood protection. As awareness increases around the need for social amenity and ecological protection as well as a sustainable water supply, the solutions become more complex



and the journey towards a resilient, adaptive and liveable city - the water sensitive city (WSC), is challenging.

The CRCWSC has developed a tool driven by the best research to understand how far towards WSC places are, so they can take steps and track progress toward that goal. Communities expect efficient, water-supported, vibrant cities and this is a great way to see how we are doing in delivering those outcomes.

Through the planning and delivery of a WSC conceptual framework, urban areas can exploit the synergies between local water management and urban greening while creating resilient and liveable neighbourhoods. This is achieved by strengthening governance arrangements, building community capital, and investing in multifunctional adaptive infrastructure. This is complimented by the provision of high quality and connected open spaces, protecting and enhancing the ecological values of the urban landscape, providing a diversity of water supply options and recreating a more natural water cycle that restores soil moisture while reducing stormwater runoff.

¹ <http://watersensitivecities.org.au/>

2 | Water Sensitive Cities Benchmarking and Assessment: City of Bayswater

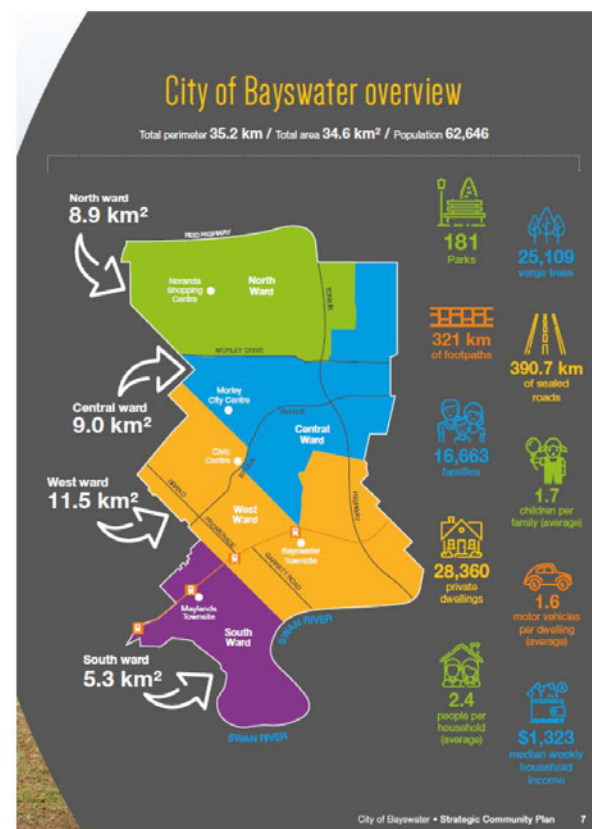
This report provides a summary of the current state of the City of Bayswater, as a whole, in its journey towards a Water Sensitive City. The current state was benchmarked using the CRCWSC's WSC Index tool with input from the City, community and stakeholders.

The purpose of the WSC Index is to guide governments and organisations to transition cities into liveable, resilient, sustainable and productive places through water related actions. The index measures city performance against 34 indicators that characterise a water sensitive city and relate to 7 overall goals. The WSC Index aims to:

- provide a communication tool for describing key attributes of a Water Sensitive City;
- articulate a shared set of goals of a Water Sensitive City;
- provide benchmarking for a city's water-sensitive performance;
- measure the progress and direction towards achieving Water Sensitive City goals; and
- assist decision-makers to prioritise actions, define responsibility and foster accountability for water-related practices.

The WSC Index Tool has undergone multiple development phases including a co-design process with industry partners. Its application relies on cross-organisational knowledge sharing and collaboration that strengthens broader industry relationships to deliver commitment to action.

This report details the process and outcomes of the benchmarking workshop for the City of Bayswater, and concludes with suggested actions developed to assist the city in moving towards the aspirations of a water sensitive city.



2 WSC Index Tool

The WSC Index Tool identifies all the key components (indicators) of a Water Sensitive City. The Tool covers 7 goals and assesses 34 indicators that represent important attributes of a Water Sensitive City. Although the tool provides a numeric score, the assessment of many indicators is qualitative and thus some variation may be apparent across benchmarked areas.

The WSC Index Tool is designed to benchmark cities based on water sensitivity performance and provides users with the capacity to monitor and evaluate potential management actions against performance to make the most impact with available resources. It enables users to explore measures that deliver improvements in liveability, sustainability, resilience and productivity.

A summary of the goals and indicators of the WSC Index Tool is presented in Figure 1. The goals include multifaceted aspects of a water sensitive city such as governance, community capital, essential services, productivity and resource efficiency, infrastructure, ecological systems and urban spaces.

The benchmarking process strengthens knowledge sharing and collaboration opportunities during indicator rating discussions. The results of the Index benchmarking allows gaps in water related management and actions to be identified and targets to be set to progress towards the key outcome areas of a WSC. Urban water transition areas include enabling structures, on-ground practices and socio-political capital and subsequent benchmarking can track progress and achievements towards this.

It is anticipated that subsequent benchmarking will be undertaken every three to five years in order to track progress and achievements.

2.1 Process for Rating Indicators

A full day benchmarking workshop was held at The Rise, Eighth Ave, Maylands on Tuesday 30th April 2019. Participants included internal stakeholders from a range of City business units and external stakeholders operating within the boundaries of the municipality. A list of participants is contained in Appendix 1.

A three-step method for scoring each indicator was used:

1. Live polling to gauge individual participants' perspectives on the score for the indicator in question;
2. Interactive discussion to uncover evidence and justification to inform the indicator's score; and
3. Reach consensus amongst the participants on the score to be assigned and level of confidence in that score.

The live polling used the CRCWSC Index web-based tool which is accessed by individual participants through their mobile devices to rate the indicator from 1 to 5. This rating is based on the level of individual knowledge with respect to the indicator being ranked and participants may choose not to vote if they are unfamiliar with the topic.

The collective results were shown in real-time to the group. The results were discussed, with evidence identified (e.g. policy documents, organisational materials, expert views, etc.) before reaching consensus on a given rating and level of confidence.

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Index goal areas and supporting indicators

Ensure good water sensitive governance	Increase community capital	Achieve equity of essential services	Improve productivity and resource efficiency	Promote adaptive infrastructure	Improve ecological health	Ensure quality urban space
Knowledge, skills and organisational capacity	Water literacy	Equitable access to safe and secure water supply	Maximised resource recovery	Diversify self-sufficient fit-for-purpose water supply	Healthy and biodiverse habitat	Activating connected urban green and blue space
Water is key element in city planning and design	Connection with water	Equitable access to safe and reliable sanitation	Low GHG emission in water sector	Multi-functional water infrastructure	Surface water quality and flows	Urban elements functioning to mitigate heat impacts
Sound institutional arrangements and processes	Shared ownership, management and responsibility of water assets	Equitable access to flood protection	Water-related business opportunities	Integration and intelligent control	Groundwater quality and replenishment	Vegetation coverage
Public engagement, participation and transparency	Community preparedness and response to extreme events	Equitable and affordable access to amenity values of water-related assets	Low end-user potable water demand	Robust infrastructure	Protect existing areas of high ecological value	
Leadership, long-term vision and commitment	Indigenous involvement in water planning		Benefits across other sectors because of water-related services	Infrastructure and ownership at multiple scales		
Water resourcing and funding to deliver broad societal value				Adequate maintenance		
Equitable representation of perspectives						

Figure 1: Summary of goals and indicators

3 Evaluation of Performance

Three analytical frameworks support interpretation of the index scores and provide insight into the management responses that should be prioritised to advance practice. These are (1) city state benchmarking, (2) water sensitive goals, and (3) water sensitive practices and outcomes.

3.1 City State Benchmarking

The Urban Water Transitions Framework (Figure 2, Brown *et al.* 2009) considers the drivers and service delivery functions for water infrastructure provision in cities as six developmental states that cities move through in response to society's expanding objectives for urban water management. Although the transition from one state to the next is not always linear, the progression of water service delivery options can be driven towards the ultimate state that is a water sensitive city. The idealised city-states in the Urban Water Transitions Framework are associated with particular indicator scores. This enables an assessment of how far a city has progressed towards the water sensitive city state.

Figure 3 summarises the city state benchmarking results for the City of Bayswater. Percentage attainment for each city state ranged from 100% as a Supply City, Sewered City and Drained City down to 19 % as a Water Sensitive City. This section summarises the key elements that contribute to the overall percentage attainment of each city state.

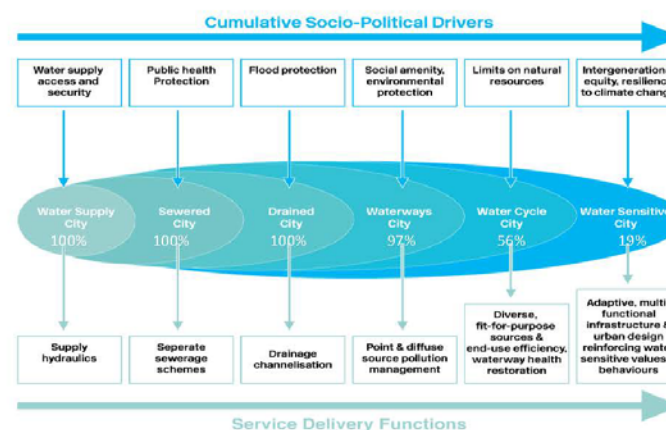


Figure 2: Urban water transitions framework and benchmark results for the City of Bayswater

100% attainment of water supply city and sewered city

The City rated 100 % as a water supply city and 100 % as a sewered city. The entire community has equitable access to safe and secure drinking water, through access to the Water Corporation's Integrated Water Supply Scheme. Similarly, the community has access to safe and reliable sanitation, noting the use and control of on-site wastewater disposal in the City's industrial areas. Water and sanitation are affordable and the Water Corporation has a number of programs to assist the community in the payment of bills.

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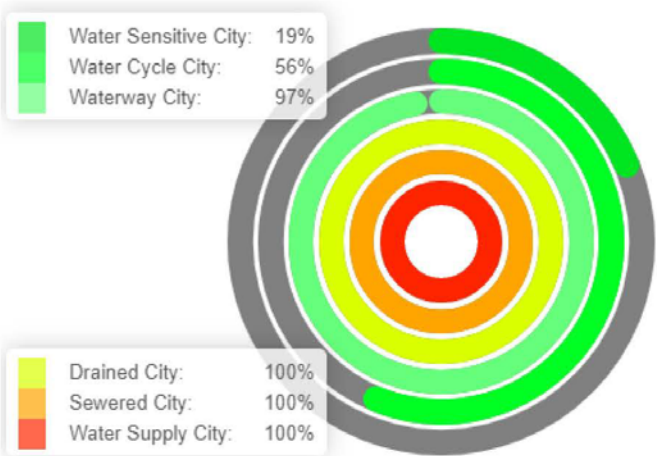


Figure 3: Benchmarking results for City of Bayswater

100% attainment of drained city

The municipality rated 100% as a drained city. Rainfall events generally do not disrupt everyday activities. Catchments are designed to allow flood events (1% Annual Exceedance Probability events) to occur with minimal disruption. Flood prone areas are largely located in close proximity to the Swan River and are mostly reserved under the Metropolitan Region Scheme and Local Planning Scheme. These areas are also recognised via the Department of Water and Environment Regulation's Swan River Floodplain Development Control Area. This ensures the floor height of habitable buildings are set at a level that places them above the adopted flood level, protecting the community against flood risks.

97% attainment of waterway city

The City has nearly attained the waterway city state, with a rating of 97%. The City of Bayswater is located on the northern banks of the Swan River and has substantial areas of foreshore reserve. The Swan River foreshore and Maylands peninsula provide a focal point for the City providing significant cultural and social benefits to the community.

The town is highly urbanised. Key features in the City are the Swan River foreshore reserve (Berringa Park, Copley Park, Tranby Reserve, Baigup wetlands, Cloughton Reserve, Riverside Gardens and Eric Singleton Bird Sanctuary), Galleria Shopping Centre, Bayswater industrial area, Maylands Peninsula Golf Course, Maylands Yacht Club and Lightning Swamp Bushland. These assets, together with the 181 local parks and reserves throughout the City are valued significantly by the community.

The City has a long history of effective catchment management action, spearheaded by the Bayswater Brook Working Group and Action Plan. The City has formed effective partnerships with State Government and the community to address the impacts of poor drainage and catchment management practices. The Bayswater Brook Action Plan finalised in 2012 formally recognises the need for a multi-disciplinary and inter-agency approach to manage, water flows and improve water quality, whilst providing multiple long-term benefits including ongoing flood management, improved community amenity and ecological function in the Bayswater Brook catchment and the Swan River.

56% attainment of water cycle city

The City rated 56% as a water cycle city. Water supply and sanitation systems consist of centralised services provided by the Water Corporation. Potable water is sourced from a range of sources

including groundwater, treated wastewater and desalination. All systems are adequately managed so that discharges to the environment do not pose a public health risk (although participants did note the potential for ecological risk).

There is widespread use of groundwater for local irrigation of green space, with the majority of irrigation provided through automated sensors. The City is working closely with the Water Corporation and has a proactive drainage retrofit program which aims to deliver multiple benefits for the environment and community.

The City is involved in a range of sustainability and natural area management initiatives that help to maintain and improve the environment. Many key environmental strategies are recognised in the City's Corporate Business plan, which provides a 4-year plan to conserve and protect the natural environment. This is one of the four key planks in the City's Strategic Community Plan. Current priorities include conserving wetlands and expanding the City's tree canopy.

19% attainment of water sensitive city

The City rated 19% as a water sensitive city. The City has facilitated a collaborative and integrated approach to manage the Bayswater Brook, where all stakeholders work together to achieve the jointly agreed vision, objectives and targets. This process is fully transparent and allows the actions to be built into business plans and budget forecasts of a range of agencies, thereby ensuring successful delivery of partnership-based projects.

This degree of water-sensitivity is also attributed to the equity of essential services for water supply, which is accessible to everyone, safe, secure and affordable. The cost of water supply is less for low income earners than high incomes through discounted bills.



Figure 4: City of Bayswater benchmarking workshop

3.2 Water Sensitive Goals

There are 7 overarching WSC goals. They are:

1. Ensure good water sensitive governance
2. Increase community capital
3. Achieve equity of essential services
4. Improve productivity and resource efficiency
5. Improve ecological health
6. Ensure quality urban space
7. Promote adaptive infrastructure.

As noted in Section 2, each goal is broken down into a number of indicators (Figure 1). Results of the rating of each indicator are summarised and compared against each goal to provide insight into the City's key areas of strength and where improvements could be made.

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Figure 5 summarises the performance of the City of Bayswater against the 7 goals of a Water Sensitive City. The results for the City (shown by the shaded light blue area) are compared to an idealised Water Cycle City (shown by the dashed purple line).

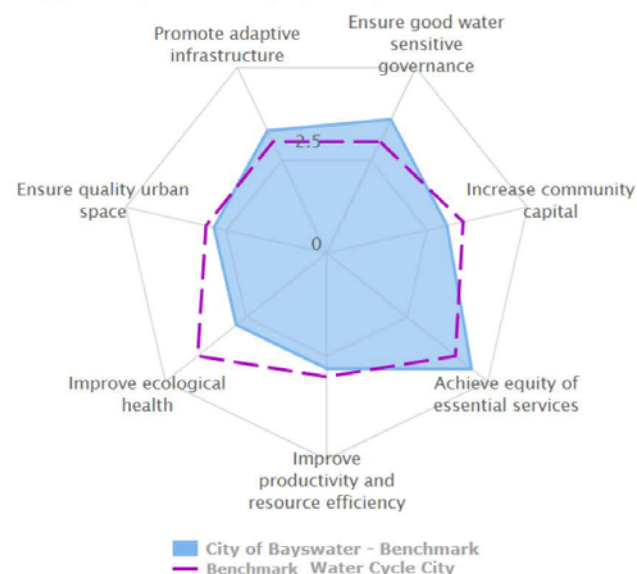


Figure 5: Performance against water sensitive goals

The City met the Water Cycle City benchmark for the goals of (1) Ensure good water sensitive governance, (3) Achieve equity of essential services and (7) Promote adaptive infrastructure, and is nearing the Water Cycle City benchmark for the goals of (4) Improve productivity and resource efficiency and (6) Ensure quality urban space.

A deficit in attaining key attributes of a Water Cycle City is most evident for the goal to (5) Improve ecological health, while a small shortfall is evident for the goal to (2) Increase community capital.

An overview of the indicators that fall short of the attributes for a Water Cycle City is presented below, together with other indicators which are below the average score for their corresponding goal. It is considered that these deficiencies provide the most effective opportunities to progress the City's transition towards a Water Sensitive City.

Additional detail regarding the scores for the remaining goals and indicators is contained in Appendices 2 and 3. This should be used to assist in future benchmarking workshops and to track progress.

Goal 2 – Increase community capital

Indicator 2.1: Water literacy (3.0)

People have a general understanding of the water cycle and water sector, with the majority of learning occurring through schools, with over 70% of the schools in the City recognised as Waterwise. Although the City has a large number of "friends groups" who exhibit a high level of water literacy, the information from the Water Corporation suggests that the broader community is not aware of the services their rates are paying for; where their water comes from; or the difference between the Department of Water and Environmental Regulation and the Water Corporation. It was noted that water literacy was highest where people live in proximity to a wetland.

There is a need to improve water literacy across the community. Improved literacy is the precursor to greater understanding and involvement in the planning, ownership and management of water

related assets (both natural and constructed). This will also strengthen the understandings around water's contribution to liveability through contributing to greener, cooler and more pleasant urban spaces.

Indicator 2.3: Shared ownership and management and responsibility of water assets (2.5)

The City encourages and facilitates the shared management of wetlands by community groups through provision of financial and technical support. Some businesses also manage wastewater on-site, particularly within the City's industrial area.

Due to the high degree of centralisation of water systems (i.e. the Water Corporation manages the provision of drinking water, sewerage and drainage in the City), there is limited visibility of the need for localised solutions; however. Rainwater tank usage is low and backyard bores and private septic tanks are not monitored.

Indicator 2.4: Community preparedness and response to extreme events (2.5)

The City is considered to be adequately prepared for the type of extreme events that are likely to occur. There is some risk of storms, floods and heatwaves, but the City's planning has minimised the severity of any likely impact and the proximity to the river means the City is cooler than many others in Perth. Although the management and responsibility for water related extreme events relies mostly on formal emergency services, the City has an emergency response officer who is working with neighbouring local governments. Some of the public are prepared at the household scale but few are aware of regional disaster response plans.

Goal 4 – Improve productivity and resource efficiency

Indicator 4.2: Low GHG emission in water sector (2.0)

Greenhouse gas (GHG) emissions in the water sector are known to be high for the Water Corporation's activities. This predominantly results from high energy requirements for conveyance and treatment of drinking water and wastewater. The Water Corporation has developed a "Water for Life" strategy. This strategy includes actions to increase the amount of renewable energy which is used, aiming to achieve net zero GHG emissions by 2030. Currently the Southern desalination plant is 100% offset by a wind farm and a biosolids energy recovery plant is being constructed at Beenypup.

Strategy N2.1 of the City of Bayswater's Road map for building a better Bayswater (April 2019) is: Reduce the City's energy and water use and greenhouse gas emissions, and empower the community to do the same. The roadmap indicates that measures of success for each area have been developed and will be reported to the community but there is no stated target for greenhouse gas emissions reduction.

Indicator 4.5: Maximised resource recovery (2.0)

There is little resource recovery currently occurring within the City of Bayswater. The City was able to reduce groundwater abstraction through the creation of Eric Singleton Bird Sanctuary which is now sustained by treated stormwater and promotes the use of soakwells for stormwater management. These actions contribute to groundwater replenishment, but resource recovery is largely an incidental outcome.

Some resource recovery occurs from Water Corporation wastewater systems across Perth including wastewater recycling for irrigation from Subiaco WWTP and groundwater replenishment with treated wastewater from Beenypup WWTP. The City of Bayswater is partially located within the catchments of these two WWTP's and the Water Corporation has a target to recycle 45% of the wastewater they manage by 2030 with a focus on increasing groundwater replenishment. The Water Corporation are also investigating opportunities to increase nutrient recovery and become energy self-sufficient.

Goal 5 – Improve ecological health

Indicator 5.1: Healthy and biodiverse habitat (2.5)

The City of Bayswater has demonstrated commitment to improving the health of natural areas and biodiversity in the City and has had some success. There are a small number of very healthy and high value areas including Lightning Swamp and areas of Swan River foreshore. Lightning Swamp Bushland is recognised as one of the best areas of remnant native bush in the metropolitan region. However, connectivity between these important areas of habitat is limited and the majority of the City is highly urbanised.

There are significant opportunities to increase habitat connectivity through the City associated with creation of living streams and wetlands from urban drains and detention basins. The City of Bayswater has been working closely with the Water Corporation to deliver increased habitat and improved water quality through the Drains for Liveability program which is discussed further below.

Through ongoing commitment to these strategies, it is expected that the City will demonstrate significant progress in this indicator in coming years.

Indicator 5.2: Surface water quality and flows (3.0)

Much of the City of Bayswater is within the Bayswater Brook catchment which is a notable contributor of nutrients into the Swan River and has been a long-term focus for improving water quality in the City. The Bayswater Brook Working Group, previously made up of representatives from the City of Bayswater, Swan River Trust, Perth Region Natural Resource Management (Perth NRM), Water Corporation, Department of Water, and CSIRO are working together to reduce the amount of nutrients entering the Swan River by implementing the Bayswater Brook Action Plan.

The City of Bayswater has commenced development of an updated action plan for the Bayswater catchment and there are several significant initiatives completed or underway within the catchment to improve water quality. These include:

- Eric Singleton Bird Sanctuary treatment wetland
- Living stream projects in Morley Activity Centre
- Peters Place micro wetland
- Russel Street park living streams
- Jakobsons Way wetland

Through ongoing commitment to these strategies, it is expected that the City will demonstrate significant progress in this indicator in coming years.

Indicator 5.3: Groundwater quality and replenishment (2.5)

There is no remaining groundwater available for allocation in the City of Bayswater and groundwater quality throughout the City has been historically impacted by contamination from urban and industrial land uses. There has been a significant focus on improving surface water quality in the City and whilst there is recognition that contaminant rich groundwater mobilised in the urban drainage system is a significant source of poor surface water quality there is a lower level of attention to groundwater quality monitoring and management.

The City does require that new developments incorporate soakwells for stormwater management which contribute to local groundwater replenishment and there is an ongoing program of annual light industrial audits to improve pollution management practices.

Goal 6 – Ensure quality urban space**Indicator 6.2: Urban elements functioning as part of the urban water system (2.5)**

The City of Bayswater is known as the “Garden City”, with over 10km of Swan River foreshore. Although it has many parks and conservation areas, it was developed decades ago, at a time when drainage was piped directly to sumps, wetlands or the river. The City has an active drainage retrofit program and is including raingardens as part of capital works wherever possible. The City has also received significant recognition for the creation of the Eric Singleton Bird Sanctuary, but a substantial network of traditional drainage remains. The City is actively working with the Water Corporation, who are responsible for around 80% of the drainage system, to deliver improved ecological, amenity and community outcomes within this network.

The City contains a number of areas where State agencies are delivering projects. There is a desire to ensure that improved, water-sensitive outcomes are also delivered as part of METRONET and Main Roads projects in the near future.

3.3 Water Sensitive Outcomes and Practices

The WSC Index Tool can filter results based on WSC Outcomes and WSC Practices.

Water sensitive outcomes

Water sensitive outcomes assesses the performance of the urban water system against the delivery of resilience, liveability, sustainability and productivity.

Resilience in this context is defined as the capacity to maintain water system services under acute or chronic disturbances, through adaptation or recovery. Sustainability is the capacity of water system services to deliver benefits for current and future generations. Liveability is the capacity of the water system to deliver a high quality of life for communities (such as thermal comfort, aesthetics, amenity, connection to place, etc.). Productivity is the capacity of the water system services to generate economic value.

The ratings from each indicator can contribute to one or more of these outcomes. For example, improving the rating for the indicator ‘diversify self-sufficient fit-for-purpose water supply’ related to provision of alternative water supplies would improve both resilience and sustainability outcomes.

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The results shown in Figure 6 indicate how the City of Bayswater compares to Water Cycle City outcomes (pink open circle). Productivity and resilience outcomes are well-aligned, and liveability is reasonably aligned to the desirable outcomes of a water cycle city. Improvements should be directed at actions to deliver enhanced sustainability outcomes for the City. Delivering these outcomes is closely linked to improving water sensitive practices.

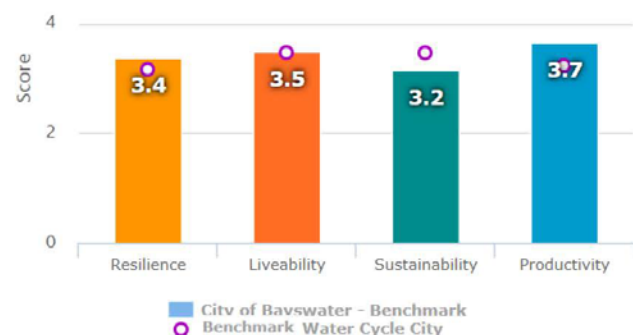


Figure 6: Assessment of water sensitive outcomes
(Attainment of Water Sensitive City status requires a score equal to 5)

Water sensitive practices

The three pillars of practice that are essential to deliver water sensitive services (Wong and Brown, 2009) are:

- Water-Sensitive Communities where people engage in water-conscious behaviours, feel connected to their water environments and appreciate the many values of water;
- Cities as Water Supply Catchments to provide resources at different scales in fit-for-purpose applications; and

- Cities providing Ecosystem Services to integrate water sensitive practices into the urban landscape, providing multiple benefits such as heat mitigation, ecological health and landscape amenity.

The results shown in Figure 7 indicate how the City of Bayswater compares to Water Cycle City practices (pink open circle). The City's level of community engagement and its use of water fit-for-purpose water sources and proactive approach to drainage retrofits is demonstrated by the level of Cities as Water Supply Catchments and Water Sensitive Communities practices.

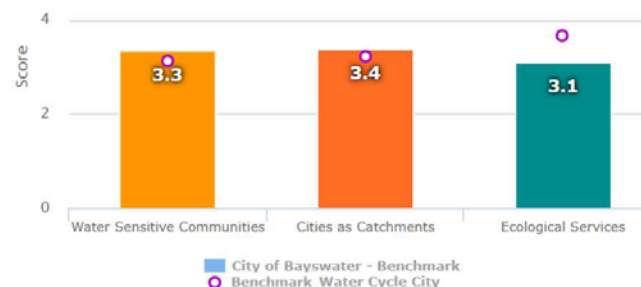


Figure 7: Assessment of water sensitive practices
(Attainment of Water Sensitive City status requires a score equal to 5)

Improvements in practice should be directed at enhancing ecosystem services and providing attractive connected green and blue open spaces. This may be achieved through mainstreaming water sensitive infrastructure as part of infill development and retrofitting that creates ecologically functioning landscapes to strengthen the City's liveability to deal with the increasing pressures of climate change and a growing population.

4 The City's Ten Point Plan

A ten-point action plan has been developed for the City of Bayswater as a result of its benchmarking. The actions have been identified to address the lower-performing indicators with the intent of progressing the City's journey towards a water sensitive city. The actions are recommended to be collaboratively delivered by all agencies working together with the community.

The order of actions listed does not reflect the priority of the actions to be undertaken. Actions are mutually reinforcing and provide an overarching framework to guide initiatives across the City to progress closer towards the aspirations of a water sensitive city.

Action 1: Build a clear Vision for a Water Sensitive City of Bayswater

The City of Bayswater is identified by the State Government as a significant area of infill and redevelopment in the future, predicting that its population will nearly double from around 65,000 to 100,000 by 2050. This will place substantial pressure on community assets, the environment and infrastructure, and could result in a reduced level of service and amenity in the future.

The delivery of water sensitive cities requires a clear vision with local relevance which can guide collaborative planning to coordinate opportunities to enhance the City's ecological, economic and social values.

Key stakeholders and the community including the local Noongar people should be engaged in developing a water sensitive vision and narrative for Bayswater that endorses the productive, liveable, sustainable and resilient water agenda.

Explicitly link outcomes to broader community aspirations through the vision's collaborative development.

Action 2: Update the Bayswater Brook Action Plan

Review and update the Bayswater Brook Action Plan so it encompasses contemporary thinking around water sensitive cities principles and outcomes. This could provide a strong linkage between the activities of the various local government departments and state government agencies, supporting even greater integration and collaboration into the future.

This initiative is expected to provide significant opportunities to build on important projects that have already been completed in the catchment. Focus areas for the Action Plan should include; consideration of opportunities to improve habitat connectivity through the City and increased consideration of groundwater quality and replenishment recognising the contribution of shallow groundwater to the surface waters in the brook.

Action 3: Foster community engagement, collaboration and ownership

Undertake a water literacy initiative in collaboration with the Water Corporation and Department of Water and Environmental Regulation to improve community understanding of the urban water cycle and the benefits of green-blue assets, including drainage sumps. To fully enjoy the benefits of being a water sensitive city, this initiative should seek to create a shared understanding of the necessary changes in practices required to transition towards a water sensitive future beyond water efficiency.

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This initiative needs to be directed to all sectors of the community and should empower individuals to make choices that support a water sensitive future. This will ultimately enable the community to become more actively involved in the planning, management and maintenance of water infrastructure owned and operating at a range of scales.

The program should outline inter-disciplinary planning and co-design processes involving the community and clarify where and how the community can make choices and contribute to solutions.

The program should include events and creative opportunities which incorporate broader water sensitive/water cycle messages and communicate to the local community about the City's journey to becoming a Water Sensitive City. Proactively and holistically including indigenous knowledge and values should be central to the ongoing celebration of water within the City.

Action 4: Require new development to enhance amenity and liveability through establishment of green infrastructure

All new developments in the City should demonstrate how they have considered and are delivering green infrastructure and water sensitive urban design outcomes appropriate to the site and development context. This should be established through the proposed green roofs and walls local planning policy to support implementation of *State Planning Policy 2.9: Water Resources* in a local context and included as an explicit requirement in precinct and local development plans.

The policy should provide strategic guidance to facilitate coordinated outcomes that can be applied opportunistically and incrementally, as well as for larger redevelopment areas. Consideration of available water sources for irrigation should include local and catchment-scale solutions including reuse.

Action 5: Consider the role of groundwater in achieving improved environmental outcomes

This action is strongly linked to other actions proposed but is also important as a standalone action to ensure that the importance of groundwater within the City is understood and local conditions are appropriately responded to.

A significant proportion of flows within the Bayswater Brook are from the shallow groundwater system and carry nutrients and other contaminants from historic market gardening and light industrial areas of the City. Addressing these contaminants at their sources, by limiting groundwater mobilisation and providing treatment for runoff before infiltration can make an important contribution to improving the health of the Bayswater Brook and Swan River.

Additionally, the City should seek to reduce groundwater use for irrigation, limit mobilisation of groundwater in drainage systems and increase local replenishment. These actions will help to improve the sustainability of local groundwater dependent ecosystems such as Lightning Swamp and prevent further depletion of groundwater resources.

Action 6: Increase connectivity of blue-green assets

Actively implement the City's Public Open Space Policy and prioritise increasing the connectivity between blue-green assets in the City. There are a number of valued blue-green assets that are currently isolated and reducing the number of potential visitors to the area. Actively improving green corridors, access and connecting spaces via a number of different transport options will create many social and ecological benefits for the City.

Action 7: Recognise economic benefit of WSUD

Water sensitive systems deliver multiple benefits to communities (including mitigation of the urban heat island effect, reduced nuisance flooding, improved health and well-being, etc.) and have widespread community appeal. Investment decisions should be based on the broader economic, social and environmental benefits and mitigated costs to the future community.

Establish dedicated budgetary arrangements from across departments for water sensitive practices (including for the maintenance of infrastructure that delivers multiple benefits to the community). A multiple-criteria decision-making model should be used by the City to assist in the selection of projects and investment. Establish sound institutional arrangements and processes to support policy and make these transparent to the general public.

Efforts should be made to monetise broader water related benefits and costs. The City should commence a life cycle costing data base to enable improved planning for maintenance of drainage assets, fit-for-purpose water supply infrastructure and other WSUD assets to assist the City to better forecast budgets for retrofit and management into the future.

Action 8: State Government agencies to work with the City to optimise water sensitive outcomes from all projects

Significant infrastructure projects such as METRONET and major road upgrades undertaken by Main Roads provide substantial opportunities for water sensitive outcomes that will benefit the community through improved environmental and amenity outcomes. The City should seek to influence state government projects wherever possible to improve water sensitive outcomes and maximise the opportunities for green infrastructure around the proposed METRONET station at Morley.

Action 9: Encourage uptake of alternative fit-for-purpose water supply options

The City should consider ways to actively promote and increase uptake of fit-for-purpose alternative water supply options, both with residents and in City-owned/operated assets. Options for promotion include provision of a greywater design and installation or rainwater tank maintenance workshops; sharing resident success stories and scheme water savings via the City's website or during a home open day events; or the use of subsidies.

The City should require new or upgraded City assets, as well as new development (through Development Applications) to document options for use of alternative sources and implement them where feasible.

Action 10: Consider the water-energy nexus & address GHG emissions

The strong linkage between energy and water means that the delivery of multi-functional water-related outcomes often provides an opportunity to reduce energy consumption or generate alternative energy supplies. Although much of the energy cost of water services in the City is dictated by the Water Corporation, some opportunities exist in parts of the community with self-supply systems.

Since the benchmarking workshop, the City has acknowledged that climate change is a major issue that requires urgent actions across all levels of government and will, subject to public consultation, adopt (a) a corporate renewable energy target of 100% by 2030; and (b) a corporate greenhouse gas emissions reduction target of 100% by 2040. This city will develop a business case Emission Reduction and Renewable Energy Plan to ascertain the estimated cost of

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development and implementation of options to meet the targets against the risk and anticipated business benefits and savings gained.

The City should also advocate for investment by Water Corporation and other stakeholders in technologies to reduce the energy footprint of the water sector.

In addition, the City should identify and implement strategies to reduce greenhouse gas emissions from City owned and managed facilities.

Next steps

It is understood that this plan will be an input into the development of a strategy for the City to progress towards a water sensitive future. The City's strategy will facilitate further testing of these actions, followed by appropriate allocation of resources for delivery.

Appendix 1: List of Workshop Participants

Workshop Facilitators: Shelley Shepherd and Helen Brookes (Urbaqua)

City of Bayswater		Industry stakeholders	
Jeremy Maher		Suzanne Brown	Water Corporation
Rebecca Ferguson		Amanda Best	Water Corporation
Alex Devine		Jason MacKay	Water Corporation
George Rimpas		Binod Kadariya	Water Corporation
Joe Gomboc		Michael Booth	Water Corporation
Binh Luong		Louise Fleming	Water Corporation
Steve Reeves		Debbie Besch	Department of Biodiversity, Conservation and Attractions
Helen Smith		Emma Monk	Department of Biodiversity, Conservation and Attractions
Matt Turner		Winsome MacLaurin	Department of Water and Environmental Regulation
Jon Vines		Catherine Lyons	Department of Water and Environmental Regulation
Dan Barber		Bill Till	Community member
Jennie Arts		Geoff Trott	Community member
Michele Fletcher		John Williams	Community member
Mayor Dan Bull		David Dyke	Community member
		Rick Payne	School
		Keith Giles	SJOG Hospital
		Joanna Stegena	UWA
		Maddi Howard	Murdoch university

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Appendix 2 Summary of Ratings for Each Indicator

1. Ensure good water sensitive governance 3.6 ▲	2. Increase community capital 3.0 ▲
1.1. Knowledge, skills and organisational capacity 4.0 1.2. Water is key element in city planning and design 3.0 1.3. Cross-sector institutional arrangements and processes 4.0 1.4. Public engagement, participation and transparency 4.0 1.5. Leadership, long-term vision and commitment 4.0 1.6. Water resourcing and funding to deliver broad societal value 3.5 1.7. Equitable representation of perspectives 3.0	2.1. Water literacy 3.0 2.2. Connection with water 4.0 2.3. Shared ownership, management and responsibility of water assets 2.5 2.4. Community preparedness and response to extreme events 2.5 2.5. Indigenous involvement in water planning 3.0
3. Achieve equity of essential services 4.5 ▲	4. Improve productivity and resource efficiency 2.8 ▲
3.1. Equitable access to safe and secure potable water supply 5.0 3.2. Equitable access to safe and reliable sanitation 4.5 3.3. Equitable access to flood protection 4.0 3.4. Equitable and affordable access to amenity values of water-related assets 4.5	4.1. Benefits across other sectors because of water-related services 4.0 4.2. Low GHG emission in water sector 2.0 4.3. Low end-user potable water demand 3.0 4.4. Water-related economic and commercial opportunities 3.0 4.5. Maximised resource recovery 2.0
5. Improve ecological health 2.8 ▲	6. Ensure quality urban space 2.8 ▲
5.1. Healthy and biodiverse habitat 2.5 5.2. Surface water quality and flows 3.0 5.3. Groundwater quality and replenishment 2.5 5.4. Protect existing areas of high ecological value 3.0	6.1. Activating connected pleasant urban green and blue space 3.5 6.2. Urban elements functioning as part of the urban water system 2.5 6.3. Vegetation coverage 2.5
7. Promote adaptive infrastructure 3.3 ▲	
7.1. Diverse fit-for-purpose water supply system 3.5 7.2. Multi-functional water system infrastructure 3.0 7.3. Integration and intelligent control 4.0 7.4. Robust infrastructures 3.5 7.5. Infrastructure and ownership at multiple scales 3.0 7.6. Adequate maintenance 3.0	

Appendix 3 Workshop Notes for Each Indicator

Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
Goal 1. Ensure Good Water Sensitive Governance			
1.1 Knowledge, skills and organisational capacity	4	High 4	<ul style="list-style-type: none"> • Leaders in multidisciplinary collaboration – DBCA didn't need to say to Bayswater you need to work together they were already doing it. CoB speak with knowledge in this area • Getting close to a 5 – Bayswater have multidisciplinary teams within Bayswater, also community groups – Bayswater Action Group, and work a lot on research with DBCA, constructed wetlands, METRONET • City has a good learning culture and recognises the benefit of other agencies that can influence and contribute • Very pro-active LG works across all the layers and will also work with other agencies to build things. This is key difference. • Broad skill set but also connects with other agencies • Collaborative research partnerships with Curtin and Environment House. Will look at ARC grant in future
1.2 Water is key element in city planning and design	3	High	<ul style="list-style-type: none"> • Statutory planning still quite standard engineering responses though - Tends to be done on an individual basis as development is dispersed • Some areas with larger plans are more coordinated, e.g. Morley activity centre had a LWMS • Other smaller development more ad/hoc than a sustained policy position, starting to get some partnerships in the planning space but only starting • Gave 4 as the State (DPLH) has water policy and process for implementation (SPP2.9 and Better Urban Water Management) which is being applied to new subdivisions - general day to day. • SPP7 and apartment design coming in a couple of weeks, have been actively trying to address important design criteria which include amenity • State level - lot of policy. Most works for greenfield and infill is harder as local government has to work harder to get the outcomes • More WSUD is being seen in new development now. Pretty standard. Will involve Jeremy to get raingardens in smaller subdivisions to retain on site. City will negotiate on individual proposals • 4 – Bayswater Brook AP and drainage plan – all agencies represented with collaborative processes driving other outcomes • Not well demonstrated or common, particularly in grouped dwellings – bring down to 3 • Opportunity in LG policy space. Bayswater has a tree policy (1 per 300m2) • Seeing raingardens at street level particularly in redevelopment areas
1.3 Cross-sector institutional arrangements and processes	4	Medium	<ul style="list-style-type: none"> • City will come and talk with DBCA and they always collaborate • Driven by Bayswater Brook Action Plan which formally recognises the need to work together, defines the outcomes and how they should be achieved • fully transparent. First to have an agreement with state Government for funding to deliver WSUD outcomes. Share all data • Project Management framework requires consultation and describes the way it should happen • 4 – also recognise State Government collaboration. City is represented on Water Sensitive Transition Network and sub-committees • Strong partnerships with Drainage for liveability and Water Wise Councils programs • Bayswater Action plan covers Bayswater catchment - Formally recognised action plan – everyone works together • One of first LGs to have agreement with state agencies, co-funded, interrelationship highly transparent in terms of what actually happens – share whatever results we get – action plan contains a consultation process which is implemented by all agencies • 4- very open, want consultation • WA as a state is very collaborative think about other states around Australia, that's why a 4 • Good relationship with Water Corp - Water wise councils program, number of community grants • The relationship may not be as strong between the community and Water Corp, although they will collaborate with relevant stakeholders – except for capital works, which done at a different level getting approvals. But starting to align with what the City is doing, e.g. drainage program — opportunity now to work more closely and align programs etc. negotiation can happen

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Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
1.4 Public engagement, participation and transparency	4	High	<ul style="list-style-type: none"> 4 - voted from WC perspective as they have lots of engagement with public and non-residential customers. Formal research provides input into long term planning from community. Also have dedicated community engagement teams for projects, advising on long term planning, with committees and groups also providing feedback. Significant industry and community engagement on the desal plants, including surveys. Also local government engagement before works started. Will take feedback and modify proposals where possible City has a formal engagement policy for all levels of projects which triggers consultation. Also undertaking significant community engagement via "Engage Bayswater" Also processes are transparent as outlined in the Bayswater Brook Action Plan DWER policies and plans – people can provide comment but limited opportunity for decision-making – influencers aren't usually citizens – do have open public comment periods Would be a 5 if not for State Government as really reflective of State Government
1.5 Leadership, long-term vision and commitment	4	High	<ul style="list-style-type: none"> 3 – community leadership is there, ongoing funding is the concern, question incentives Commitment and drive are substantial, funding is available, very strong partnerships, leadership and commitment, water wise gardening award in city Other organisations recognise Bayswater – IPWEA, PGPA, Australian Engineers, Australian Water Association Lots on verges and trees. Nature plants supply program, trial street plantings and verges Ongoing funding for retrofit drainage works (budget \$90k) by City as well as additional budget for environmental works Funding from DBCA for Eric Singleton School Activity Day to inspire teachers skills Share knowledge – talked at 10 different events over last 2 years Incentives - AWA awards, \$35k grant to Environment House for programs Work with Switch your thinking – sustainability program discount rain water tanks WSTN also brings cross government collaboration. Other examples are the Bayswater Brook Action Plan and State Water Strategy Long term funding from WC, Drainage for Liveability & Waterwise Councils Strong in certain areas right across board planning policy think 4, close to 4.5 METRONET letting City down – as does Main Roads
1.6 Water resourcing and funding to deliver broad societal value	3.5	Medium/ High	<ul style="list-style-type: none"> Water work done through Council reports with justification against mental and physical health and environmental, air and water quality (non financial outcomes) although use the Helliwell method for valuation of trees Also doing some research into ROI in non financials State Government – not evident that non financial costs/benefits are considered WC – don't really consider societal benefits for basic capital projects, but now established the water sensitive cities team (20-30 people) to deliver projects that just aren't sewer & water i.e. looking at more than the bottom line. Funding behind this – a shift, but not sure if across every project delivered, depends on project Often a difference between capital and strategic projects Have funded strategy and Drainage for Liveability projects Business cases now talk about benefits to community in many instances – just not basic stuff DBCA – ask for info on how the city integrated/interacts with community Benefits of volunteering at Environment house and in-kind contributions are captured – more holistic look Community groups provide substantial assistance and consider broader outcomes e.g. Maylands Lakes decision demonstrates wider benefits as part of DM

Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
1.7 Equitable representation of perspectives	3	High	<ul style="list-style-type: none"> 5- Local governments have policy for equal representation anti-discrimination policy and consultation policy. But low numbers of people in the positions now 3- our diversity is not there across state government 3 – have policy and do engage with marginalised including Aboriginal people – this will affect outcomes Do cultural education Not much evidence of different migrant groups but starting Have Aboriginal Advisory Committee and Access and disability committee. But about decision making in water sector so may not be strong Will just start with the RAP reflection Need to be more direct regarding objectives and delivery
Goal 2. Increase Community Capital			
2.1 Water literacy	3	Low	<ul style="list-style-type: none"> 2- Water Corporation, Customers have a basic understanding but limited knowledge of water cycle or assets and infrastructure and what their rates pay for. Many people don't know what WC does specifically Neighbour using blower vac into street then into drain, I said did you know this water does not go to a treatment plant? He didn't but has since stopped doing it 4 - Water Corporation, 70.5% schools in Bayswater are water wise. A lot of research from WC perspective asking what people know about water cycle. They don't know where their water comes from. 3 in 4 people support ground water replenishment - lots of advertising – led to more of a 4, behaviour change campaigns – Bayswater Waves etc. Will support desal plants but don't want our bills to go up 2 – generally people have no idea about drainage, where the drains go 2 – generally but Bayswater is a 3 due to outreach projects, community engagement. Usually children or already engaged people, catchment group – ultimately a 2 (2.5) Strategic Community Plan Survey (SCP) looked at environment and liveability and these were a critical element of importance to the community – community wanted improved water quality Difficult to answer as lots of friends groups and good schools and environment house group but not a 'bell curve' Also people know about living streams but in Bayswater there is a big disconnect where people don't live near a water body General lack of environment knowledge – too much industry jargon Bayswater care factor is low as never had a crisis, community feels will always have water Bayswater has a lot of visible water – sparks an interest Lots of community groups – high water wise, each school has a huge reach – a lot of engagement
2.2 Connection with water	4	High	<ul style="list-style-type: none"> 2- Water Corporation - community don't understand their water assets. Do they really support GI? Contributes to a sense of place, depends where they are geographically Support green infrastructure – don't think there is much education through When consultation around planning matters, most comments are about green space or connections to river Morley south has very strong connection and appreciation of role water plays – man made lakes & river systems too Southern Bayswater is strongly connected to green space and the River Some recognise that sumps are connected Lightning Swamp is a connection Confident with a 4 – have Autumn River Festival – hear what local government feeling was Proud of artificial wetlands and comp basins (unfenced constructed wetlands) People choose Maylands to live near the water. Choose to live in Bayswater due to connection to River Morley – people want green connections through drainage system Many people will travel to go to the river and Lightning Swamp – Night walks and park visitation numbers increasing Community expect they have access to green parks, trees and pocket gardens – through SCP process Community outrage over wetland loss next to Eric Singleton and Maylands Lakes. Had public meetings and the wetland was bought by the City Water related artwork in Bayswater town centre and others

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Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
2.3 Shared ownership, management and responsibility of water assets	2.5	High	<ul style="list-style-type: none"> Number of community organisations supported by City of Bayswater. Provide funding for on-ground works/management Some businesses manage waste on-site – industrial area (right system for purpose, shared responsibility) Also using solar – example how community could come together Rainwater tank usage is low Community involvement is strong – City encourages management of wetlands by groups. Also financial support 4 – but community don't really inform 2 – RWT systems are low 2 – bores, groundwater systems and septic systems are not monitored
2.4 Community preparedness and response to extreme events	2.5	Medium	<ul style="list-style-type: none"> Relates to drinking water supply also but WC have significant measures in place for any contamination event Have an emergency response officer who works with other local governments Largely an effective collective response, but not at household level Not front of mind for any households (red cross respond) DFES send out alerts but must sign up for them 3 – last minute information on storms, alerts – gutters cleaned out DFES or RAC, can sign up for them by text Also emergency WA website but not sure if hail or flood is covered. RAC alerts are good, BOM website also good, Weather alert through radio, ABC emergency broadcaster – when River flooded, they must broadcast City has emergency management plan and contingency plan Preparedness, City has a plan which ensures continuation of services including an emergency hospital at the Rise (dedicated generator) – plans with every major centre particularly with aged care people but no plans for single residential 2.5 – sufficiently prepared for a reasonable scenario as would be ok for most things – heat, flood and hail
2.5 Indigenous involvement in water planning	3	High	<ul style="list-style-type: none"> 3 - Knowledge gained through consultation on major projects and then design in response Things moved on a little bit as a whole metro got 2.5, been trying – definitely not a 4
Goal 3. Equity of Essential Services			
3.1 Equitable access to safe and secure potable water supply	5	High	<ul style="list-style-type: none"> Tiered pricing structure to ensure equitable access to drinking water WC has programs to assist people in hardship - Medical assist program, Long term outstanding debt program, Time assist program, Water assist program for large debt
3.2 Equitable access to safe and reliable sanitation	4.5		<ul style="list-style-type: none"> 4- Discharges to environment are not prevented as sewerage still discharges to drain or river. But do have overflow basins. Spent \$100m about 10 years ago to reduce this. Hasn't happened in a few years. Proactive maintenance If health risk, there are protocols to address risks Discharges into the river – or the drain, depends if a blockage etc. huge basins to hold overflow – 10 years ago not an issue, did spend \$100m to upgrade stations get generators etc if power went out during a storm could pump wastewater away from the river.
3.3 Equitable access to flood protection	4	High	<ul style="list-style-type: none"> Minor flood may affect some areas. 100 year flood event understood and in planning mechanisms 4- minor flooding not disruptive in Bayswater – although minor flooding in the underpass and where property sits below road can be disruptive. Largely from blocked drains - Identified low points and have a program of upgrades, double side entry pits Plain trees are not great 100 year flood will rise gradually But main drain system provides good protection. Won't be catastrophic but could be disruptive

Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
3.4 Equitable and affordable access to amenity values of water-related assets	4.5		<ul style="list-style-type: none"> 5- Local Government, all areas of Bayswater including lower socio economic areas have good access. State Housing from a long time ago but still have good, free access to river foreshore. E.g. Riverside Gardens Footpath access major roads etc pretty well completed Now have free car parks to rivers, footpaths on all roads, good access including dog exercise area, largest playground with disability access, cycling access to Lightning Park also good pedestrian access Not many at northern part of City of Bayswater Noranda people don't want local footpaths, although have budgeted for them Most areas highly accessible 180 green spaces – all free access Some drainage reserves are still fenced (so 4.5). Program to open these up. Done 3 – 100 more to go Also drains that go through / along back gardens – will look at these
4. Improve Productivity & Resource Efficiency			
4.1 Benefits across other sectors because of water-related services	4	High	<ul style="list-style-type: none"> Didn't have much to go on as limited knowledge in this area Thinking from WSUD that the City does, water quality, bio diversity, connectivity, urban heat island, public access, quantify them, terms of water quality, catchment monitoring, biodiversity all the work Alex has done, urban heat island, just had Melbourne students do a study throughout the city looking at really green areas compared to non green areas, public safety can see inc/decrease, property prices inc/decrease so can be quantified. 10 years ago the action plan was water quality – WC, DBCA DoW, more areas than water quality, governance biodiversity health etc, now feeds into day to day stuff, business plan doesn't just have one target area it has all the different services that it provides Some areas have data but hard when no grid evidence or data, health benefits of urban infrastructure, some quantified and considered in business cases not all Low as still not sure of a lot of it, confident of higher due to others talking Markets, real estate with scenic areas, keeping mozzies down benefitting liveability and commerce 3 going to 4 after Bec explained background but think room for improvement/quantify, are other areas that are not essential
4.2 Low GHG emission in water sector	2	high	<ul style="list-style-type: none"> Net emissions Emissions from power usage – irrigation etc Land clearing in the City Solar panels, Rise, Depot and Waves – intro LED lighting to smart lighting and solar bollards, transitioning Waves used heat pumps, bit of solar, VSD etc. reduce WC moving water around with pumps is large energy user, 1 or 2, New work being done, sourcing green energy desal plant, installing solar panels All of WC 800000 tonnes – WC to get a figure
4.3 Low end-user potable water demand	3	High	<ul style="list-style-type: none"> WC 98.02 kilolitres pp per year, 268pp per day (potable and non potable)

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Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
4.4 Water-related economic and commercial opportunities	3	Medium	<ul style="list-style-type: none"> • Tonkin Industrial Estate, bio filter for stormwater outside of highway is a mess • Businesses are more successful, Maylands Lakes Phosloc, floating islands, dredging permeable paving, waterwise plants, rain gardens using different soils, some now providing specific soil for bio filters, noticeable • Regrading banks, in house work, saves money but guys are skilled at depot can construct living streams internally so actual construction isn't outside of Bayswater but design and media would be out sourced • Was 4, would drop after hearing from others, new business, options to prompt a series of things to be installed, changed/fixed, not necessarily new, but new business City may employ, not setting up shop • Doesn't have to be new, can be creating opportunities • If had to put monetary number on it, significant, what value – 5mil/2mil? Would have to be a percentage as this tool is for all over the world – makes it difficult without a value • Water related business opportunities within the city - WSUD budget of \$90,000, Maylands Lakes previously had not attention now bigger than Bird Sanctuary works – large scaled, lots of smaller scale friends groups and investment in their sites alone is huge • Not convinced its noticeable
4.5 Maximised resource recovery	2	High	<ul style="list-style-type: none"> • Resource recovery? City – no, WC – a bit • Septic systems industrial, road/storm not harvested, some harvesting within Eric Singleton (feeds the wetland so bore able to be turned off) • Buildings no, natural areas yes • Rain to rooves to soakwells, forget in sandier suburbs, incidental? Designed that way • Past WC subsidised the grey water, any recordings? No • Was borderline 3 • Went 3 but not firmly, went up based on what WC was doing
Goal 5. Improve Ecological Health			
5.1 Healthy and biodiverse habitat	2.5	medium	<ul style="list-style-type: none"> • Basis of vegetation cover being 13%/patchy/low • Places like Swan River have high biodiversity and vegetation - the foreshore planting in response to higher density in surrounding urban locality and because of the drainage infrastructure opportunity to increase vegetation and ecology with that • 4 lightening swamp bush forever site, swan river, collective biodiversity strategy, page 33 listing all the linkages for the corridor and we have lots • Eric singleton bird sanctuary • New living streams coming up Jeremy working with Uni's on a verge study starting to green them and make them little patches of connectivity • Natural areas in the middle, pure bushland some quite low with Tonkin, lot boundaries, sitting total land less than 1%, • Lightening swamp best chunk of bush in Perth, but only things that can fly can follow the path not lizards, moving in right direction of verge gardens but can't compare to bush • Have a lot of natural areas down by the river • Bayswater connectivity is by waterways drainage or rivers, no stand alone bush sites just water connectivity, activity is being slowly lost looking at more of east west linkages, north south is the problem, very little linkages, migratory birds only • Connectivity should be the change/discussion, Lightening to Bennet Brook only, connectivity is the word crucial to the score • No terrestrial movement, smashed by mosquito fish, birds good, terms of robins/fairy wrens probably not, carnabys we get, limited to larger birds • Not convinced about connectivity, no doubt there are high quality areas

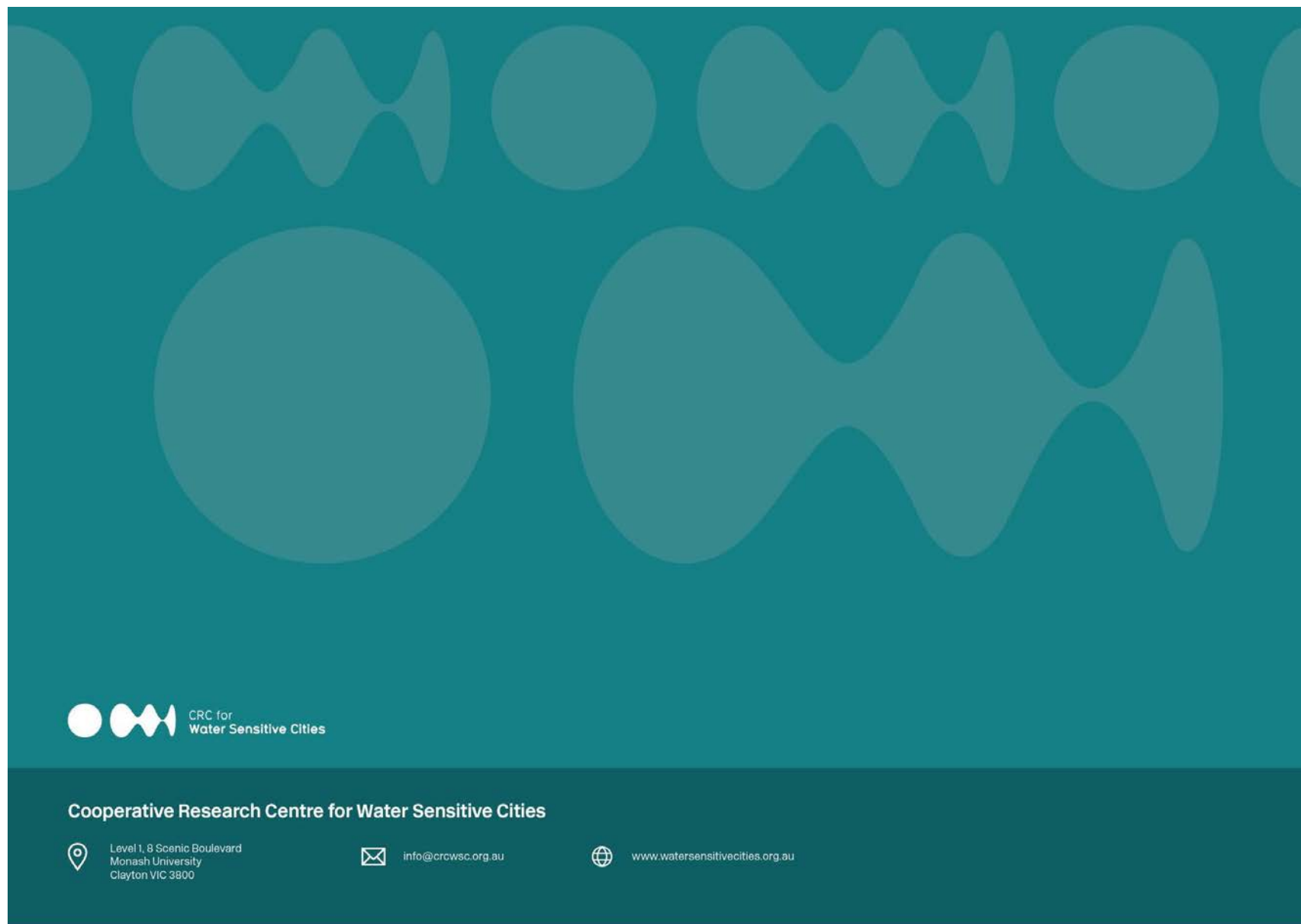
Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
5.2 Surface water quality and flows	3	Medium	<ul style="list-style-type: none"> Flow characteristics, looking to maintain flow to support the ecological system Potentially a 4, chose 3 as City doing lots of monitoring throughout the whole catchment, going for at least 10 years, prior to that did macro invertebrate, fish studies, doing with Gold Square and other spots at Bird Sanctuary, some harvesting is done at Bird Sanctuary, but 3 said perhaps not everywhere and we have a large industrial area, whilst connected at Bird Sanctuary, some spots not at that quality – few big ticks in 4 Thinking industrial area is a real concern and that that's got to be entering the water system and thinking of Maylands Lakes water quality and flow in the wet season into the river, quality and ecosystem far less birds and fish that when we had good water quality there, so could only do 2 250 audits a year Issue in this catchment, surface and ground water intermix, scoring this it's a fact pollutants are going to groundwater first – context for scoring Improving, next 5 years will show (Bird and Living Stream), existing monitoring sites to compare to. Bayswater such an old catchment history with market gardens contaminated sites, legacy/history of Bayswater lets us down. In terms of Nitrogen and Phosphorous we are looking to reduce as they cause algal blooms End or source? Both, fertilisers (parks and gardens don't use any fertilisers in their turf management) working with schools to educate younger people, community education days – a lot of treatment at source, fertiliser wise training for staff, sediment task force, nutrients find sediment get into water system. Lot of work being done Can't micro analyse, don't have any industrial monitoring from Malaga, all inflow into Swan River, Bec carries out monitoring but still have to deal with high toxicity, no hydrological management of the systems, just systems from the 70's, rating is 2 as River system still suffering from algal blooms and green damage to fish
5.3 Groundwater quality and replenishment	2.5	high	<ul style="list-style-type: none"> 2's, groundwater dependency, no industrial/domestic runoff controls, same cycle back again Not as well managed Some action taken, if no/little action but if some action depends what that is across city City does the audit, enforcement is very little for industrial, \$250/\$500 cheaper than waste disposal, only there once a year, unless a complaint, very limited enforcement Quantity part, ecosystems declining Bayswater is over allocated Not being depleted, 3 not 2 as lots of potential but at the moment the groundwater quality is still ok Some groundwater monitoring at Lightening, at a point where annual not needed, ad hoc now. Comes about when projects require it, big at Bird Sanctuary and Bagart, too expensive for bores around city and more intensive than surface water sampling Soakwells for housing is that a local planning policy? Yes standard requirement, going straight down rather than out
5.4 Protect existing areas of high ecological value	3	High	<ul style="list-style-type: none"> Not sure of policies – for community members – to protect vegetation, important ecosystems. Bush forever site, general isn't really much unless over a hectare, Swan River development control areas/adjacent to it you require a permit to remove it. Legislation updated this year, few protected species around, have mapping, supportive legislation 2, don't know the policies in place, going anecdotally – Carters wetland, now multiple use Lost 15% of species and urban tree coverage Think 3.5, chose 4, know a lot in place, grey area is how water supports the areas, water balance – have had a lot of applications increasing density along Stone St, feeds springs into wetlands, have no information about impact on flow of water and quality of water and that triggered indigenous knowledge program, lacking a lot of the time, changing of water balance from urban development, do think have a lot of legislation in place hard to implement Where is a major urban development, the ad hoc development in places like Bayswater, house knock down and units up, not so much control

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Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
6. Ensure Quality Urban Space			
6.1 Activating connected pleasant urban green and blue space	3.5	Medium	<ul style="list-style-type: none"> Concern that is not fully aware of all areas of city of Bayswater, just the areas he lives/knows – Maylands, Weld School area, No-one did a 5, people conscious of what to score as first voting Still have fenced off drains and sumps – could be improved Scored 3, (wanted 3.5) as still a lot of fence areas Have spatial data that can show hard areas vs tree coverage and vegetation Many walking paths and bike paths, with high percentage of students riding to school Very high number of distributed well connected spaces, but room for enhancement People living next to Swan River have lots of greenspaces, high value, north less well connected less valued also 4 even though some fenced off, still greened, have living streams and working on adding to connectivity of whole catchment – Morley activity centre plan, greening future Walking past walkway to Barton Park, ecstatic about environment and path there, visitors come from other areas why went for 4 Northern a 3 western a 4? Connected, physically or recognition of a need for community to walk or cycle there – greenway / shade Blue space is water, not necessarily always the same
6.2 Urban elements functioning as part of the urban water system	2.5	High	<ul style="list-style-type: none"> Trying to think of examples of rain gardens, more in the southern part of the City but less throughout rest of area Historically development of Bayswater has been all built form, only recently with tree planting etc. still pockets but overall even with drainage it's still brown City has introduced rain gardens, so whenever city does work, they introduce this type of system City has dedicated retrofit budget of \$90K a year – started with soak wells first to increase infiltration, mostly in northern City. Focussing on filtration closer to the river Still lot of old historical assets (pipework) though Knows what to do just needs money to do it Need state govt to demonstrate and deliver in own projects (MRWA, Metronet) – potential for rating to go backwards if not delivered City 80% main drainage system (WC), integrated open drains at rear of properties and pipes and open drains, a lot automatically from initial design. Aiming to create living streams but some can't be delivered as too narrow Demonstrated success at Eric Singleton bird sanctuary Some pervious paving and tree pits – next financial year for more roll out Important to get water into the ground, then where to enhance that through bio filters and rain gardens only where you need them, closer to the river,
6.3 Vegetation coverage	2.5	High	<ul style="list-style-type: none"> 2 due to percentage If not looking for percentage, more would vote a 3 Happy with current canopy coverage (fair proportion of streets), but infill building may cause loss of canopy and green space City has a strategy, trying to improve, actively being implemented

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Indicator	Rating 0 to 5	Confidence High/Med/Low	Evidence
7.6 Adequate maintenance	3.5	High	<ul style="list-style-type: none"> • Maintenance budgets, regimes for the green assets and blue assets – lakes and lake restoration • Stormwater budget covers WSUD to street sweeping cleaning out GPT's – flat land, constructed wetlands and bird sanctuary in capital works every year • Reliable source of funding • GIS up to date with all of assets, one of the best Councils • Thinking of WC maintenance, traditional well but not the green, not drainage • Green Blue sites work with WC well together, maintenance plan together with responsibilities rolling that out • Got joint management plans for all living streams done so far, not individual, a joint one running out over the whole City catchment • City is showing WC up, where joint management is good, where WC sole management let side down, reactive • Mosquito complaint is due to maintenance • Hidden agendas, if tell adequately funding now, they won't give you more • Living stream is but blue green is not • How do we balance two perspectives, whole foreshore to maintain • Drainage maintenance is not adequate • Concerns over funding for maintenance, more needed • Last 20 years, no support or outcome for drainage, assess up till now, even through strategies to come, WC don't monitor drainage



CRC for
Water Sensitive Cities

Cooperative Research Centre for Water Sensitive Cities



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10.3.2 Bayswater Foreshore Inspection and 10 Year Priority Plan

Responsible Branch:	Sustainability and Environment	
Responsible Directorate:	Works and Infrastructure	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Bayswater Foreshore Inspection and 10 Year Priority Plan	

At 9:05pm, Mr Dan Barber, Manager Recreation, and Mr Krisna Wardana, A/Management Accountant, left the meeting and did not return.

SUMMARY

For Council to consider the 'Bayswater Foreshore Inspection Report and 10 year Priority Plan'. The report helps to identify a critical and staged approach to addressing erosion at a landscape level, as well as identifying the cost implication and resource challenges to do this.

COUNCIL RESOLUTION
(OFFICER'S RECOMMENDATION)

That Council:

- Adopts 'in principle' the Bayswater Foreshore Inspection Report and 10 Year Priority Plan.**
- Notes that future State and Federal grant funding and investment will be needed to support the delivery of the plan and the City will continue to advocate for this.**
- Notes that the City will liaise with the Department of Biodiversity Conservation and Attractions (DBCA) to review the priority plan and address the funding gap.**
- Considers the funding implications of the 10 Year Priority Plan as part of the review of the Long Term Financial Plan.**

CR CATHERINE EHRHARDT MOVED, CR ELLI PETERSEN-PIK SECONDED

CARRIED UNANIMOUSLY: 11/0

BACKGROUND**City of Bayswater 10 Year Priority Plan**

The Corporate Business Plan identified the action to 'Develop and implement a 10 Year River Restoration Plan'. The purpose of this priority plan was to:

- Develop a ten year foreshore works program, including associated high-level cost estimates and estimated timeframes;
- Assess the condition and risk of erosion along the City of Bayswater Foreshore; and
- Develop a prioritisation approach that considers condition and consequences of erosion.

The City of Bayswater has approximately 11km of foreshore in the upper reaches of the Swan River as indicated in the diagram below. The City's foreshore is largely comprised of low lying natural areas and turfed parkland. Over the previous 100 years the foreshore and river have undergone degradation resulting from dredging and reclamation. The foreshore is also placed under further erosion pressure from climate change and recreational use.



Residents have raised concern that erosion is occurring along the City's foreshore. A recent foreshore inspection by MP Rogers and Associates has highlighted that at least 5m of erosion along the river's edge has occurred along key areas of the City's foreshore since 1995.

Due to the significant cost, technical considerations, planning and scale of works required to manage this issue, it was proposed to develop a 10 Year River Restoration Plan to respond to this challenge in a strategic way.

Management responsibilities

The *Swan and Canning Rivers Management Act* is the principle act for management of the river. Under this legislation the 'River and Estuaries Branch' of the Department of Biodiversity Conservation and Attractions (DBCA) has joint management responsibilities with the local government, private landowner, or party who has vested management responsibilities. As such, the majority of the foreshore will be the joint management responsibility of the City and DBCA.

Challenges of foreshore management

Management of the foreshore largely focuses on erosion management, as opposed to use of other assets such as jetties.

The default approach the majority of Councils have adopted in foreshore management has been an informal approach, as opposed to developing a long term, evidenced based works program. The intent of this plan is to move towards the principle of asset management for foreshore management and stabilisation based on condition and consequences of failure.

In general, management challenges for foreshore management can include:

- Acid sulphate soils or contaminated sites;
- Aboriginal cultural value;
- European cultural value;

- Seasonal planning (as civil works should be completed in summer and planting in winter);
- Technical design;
- Permits and approvals;
- Costing and resourcing of projects; and
- Community engagement.

In the traditional 'ad hoc' approach, management of the works can be challenging to effectively plan the delivery of the project. The intent of the strategic approach is to forward plan these aspects in stages over two years, which will provide more timely and cost effective implementation works for the City. In this forward planning process it is also thought that there will be an opportunity to provide resource savings by aggregating some approvals and design requirements of multiple foreshore restoration projects.

A number of previous Council reports have identified challenges relating to completing the above tasks on an 'ad hoc' basis and argued to develop a longer term strategic approach to river restoration. In these previous reports, it was also noted that the current investment in State Government funding for foreshore stabilisation did not match the estimated need.

The development of this priority plan (**Attachment 1**) will better place the City to more effectively advocate and secure grant funding.

Prioritisation methodology

The draft plan has been developed based on a condition inspection for the length of the City of Bayswater foreshore and consequence rating assessment. This approach is consistent with individual erosion site assessments completed by other local governments and supported by the DBCA.

The consequence and rating condition were then considered together to determine a combined rating score. That rating score is used to rank the priority of each area and determine an appropriate timing for remediation/stabilisation works as per the following works timing.

Rating	Condition	Structure Condition Description	Natural Shoreline Condition Description	Consequence Name	Consequence Description
NA	Not Assessed	Not Assessed	Not Assessed	Not Assessed	Not Assessed
1	Excellent	Sound Physical Condition No Work Required	Excellent vegetation health No evidence of erosion	Insignificant	No Injures Loss of \$0-\$1,000 Impact resolved; can be repaired within 1 month Unlikely to be raised in public; Complaints unlikely to be received No effect on other assets
2	Good	Acceptable Physical Condition; minimal short-term failure risk but potential for deterioration No Work Required	Good vegetation health. No undercutting. Minimal erosion evident	Minor	First Aid Treatment required Loss \$1,000 - \$10,000 Impact repairable; can be repaired within 1-6 months Local adverse media coverage; some complaint received Isolated effect on low value asset
3	Average	Significant deterioration evident; failure unlikely in near future but further deterioration likely Work Required but asset is still serviceable Joints have voids or blocks eroding, or voids present behind wall	Average vegetation health. Some undercutting. Some erosion evident	Moderate	Medical Treatment Required Loss \$10,000-\$100,000 Environmental damage; can be repaired within 6-12 months. Adverse media coverage; coordinated representation demand additional resource Affects Medium Value Assets
4	Poor	Failure likely in the short term Substantial work required in short term; asset barely serviceable Large voids or crack in wall, blocks eroded	Poor vegetation health. Severe undercutting and uprooting of fringing vegetation. Extensive erosion Rubble and debris	Major	Serious Injury Loss \$100,000-\$1.0M Long term environmental damage; will require at least 12 months to repair Affects High Value Assets
5	Very Poor	Failed or failure imminent / Safety risk Major work or replacement required urgently Footing undermined or blocks/ joints heavily eroded	Severely degraded vegetation. Trees recently lost Severe erosion Public safety hazard	Catastrophic	Death Loss of more than \$1.0M Irreversible impact; cannot be repaired or restored. Inquiry, dismissal or prosecution Long term reputation damage at state level Affects High Value Assets and Infrastructure

As a result of this approach several sites have been identified as critical sites in need of restoration between 2020/2030. Not restoring these sites could result in putting at risk other assets, the amenity of high use foreshore reserves, or create other hazards identified in each sites foreshore risk assessment.

It should be noted that the assessment also identified other sections of the foreshore which may still erode, however, these sites are not expected to provide the impacts previously noted. It is

expected that officers would undertake a second study of these sites to incorporate areas of foreshore that may require further revegetation to manage this matter.

Objectives not included in this plan

It should be noted that the plan did not intend to assess other foreshore assets like jetties or stormwater pipes, these are currently managed through other Council and State Government programs.

The plan also does not undertake natural area or public open space planning.

Priority plan and budget cost summary

Item	Activity	Subtotal	Annual Total
1	YEAR 1		\$ 120,000
1.1	Tranby House Reserve Timber Walling Stabilisation - Design, Planning & Approvals	\$ 120,000	
2	YEAR 2		\$ 1,190,000
2.1	Initial investigations	\$ 155,000	
2.2	Tranby House Reserve Timber Walling Stabilisation - Construction	\$ 950,000	
2.3	Hinds Park Stabilisation - Design, Planning & Approvals	\$ 80,000	
2.4	Other Consultancy Costs	\$ 5,000	
3	YEAR 3		\$ 618,000
3.1	Hinds Park Stabilisation - Construction	\$ 423,000	
3.2	Bayswater Riverside Gardens Stabilisation - Design, Planning & Approvals	\$ 72,500	
3.3	Other Consultancy Costs	\$ 22,500	
4	YEAR 4		\$ 357,500
4.1	Bayswater Riverside Gardens Stabilisation - Construction	\$ 237,000	
4.2	Tranby House Reserve, north of Peninsular Farm Retreat - Construction	\$ 108,000	
4.3	Other Consultancy Costs	\$ 12,500	
5	YEAR 5		\$ 221,000
5.1	Tranby Reserve Retreat - Construction	\$ 126,000	
5.2	Maylands Peninsular Golf Course Hole 5 – Design, Planning & Approvals	\$ 27,500	
5.3	Bardon Park – Design, Planning & Approvals	\$ 42,500	
5.4	Other Consultancy Costs	\$ 25,000	
6	YEAR 6		\$ 620,500
6.1	Maylands Peninsular Golf Course Hole 5 – Construction	\$ 73,700	
6.2	Bardon Park – Construction	\$ 481,800	
6.3	Tonkin Highway Bridge Abutment Stabilisation – Design, Planning & Approvals	\$ 50,000	
6.4	Other Consultancy Costs	\$ 15,000	
7	YEAR 7		\$ 249,000
7.1	Tonkin Highway Bridge Abutment Stabilisation – Construction	\$ 189,000	
7.2	Tranby Reserve South of Peninsular Farm Stabilisation – Design, Planning & Approvals	\$ 55,000	
7.3	Other Consultancy Costs	\$ 5,000	
8	YEAR 8		\$ 400,500
8.1	Tranby Reserve South of Peninsular Farm Stabilisation – Construction	\$ 340,500	
8.2	Garrett Road Bridge Shoreline Stabilisation – Design, Planning & Approvals	\$ 55,000	
8.3	Other Consultancy Costs	\$ 5,000	
9	YEAR 9		\$ 283,900
9.1	Garrett Road Bridge Shoreline Stabilisation – Construction	\$ 188,900	
9.2	Maylands Peninsular Golf Course Western and Southern Riverbanks Stabilisation – Design, Planning & Approvals	\$ 90,000	
9.3	Other Consultancy Costs	\$ 15,000	
10	YEAR 10		\$ 691,500
10.1	Maylands Peninsular Golf Course Western and Southern Riverbanks Stabilisation – Construction	\$ 639,000	
10.2	Berringa Park Stabilisation – Design, Planning & Approvals	\$ 47,500	
10.3	Other Consultancy Costs	\$ 5,000	
	Subtotal	\$ 4,651,900	\$ 4,651,900
	Goods & Services Tax	\$ 465,190	\$ 465,190
	Total Estimated Cost	\$ 5,117,090	\$ 5,117,090

EXTERNAL CONSULTATION

Officers have received ongoing community enquiries into the City's program to undertake stabilisation works in a range of areas.

The approach set out in option 1 would include further community engagement. It would also include developing a partnership with the DBCA to progress the plan.

OFFICER'S COMMENTS

Cost implications

The total cost of these works over ten years is estimated to be \$4,651,900 (exc GST). It should be noted that this is an estimated cost as opposed to an actual cost. For environmental projects it is difficult to accurately estimate project construction costs without detailed designs, due to the boutique nature of each site.

The long term financial plan (LTFP) (2016/17–2026/27) allocated in the capital works budget, \$150,000 per year for river stabilisation works. For the intent of this report it is assumed this funding would be similar in future years beyond 2026/27. The LTFP also assumes that the DBCA would match the City's investment for future stabilisation works.

The purpose of the plan was to better understand the investment requirements for the following decade. The plan identifies that even when assuming 50% funding for foreshore stabilisation projects by the DBCA, there is a shortfall of \$1,651,900 over the next decade for priority foreshore sites.

Way forward

As identified in the report, there is a gap between current foreshore stabilisation investment and expected management costs. This was expected and identified in a number of previous Council reports. The City has also written to the State Government previously identifying concerns with current funding approaches.

The priority plan has identified a funding gap in the current long term funding model. To move this project forward in the immediate term, it is proposed that in 2020-2021, the City allocates funding to undertake a foreshore stabilisation design of Tranby Foreshore. The recent foreshore assessment and rating methodology identified that the foreshore directly in front of Tranby House was a 'Category 1' or highest risk. Subsequently, the area has been fenced off as a safety measure. The proposed design would then be used to support a riverbank application for the stabilisation of the foreshore in the 2021-22 financial year.

Option 1: Adopt the Bayswater Foreshore Inspection Report and 10 Year Priority Plan and request the DBCA to review the priority plan and address the funding gap.

It has been demonstrated through programs such as the Bayswater Brook Action Plan that developing collaborative working partnerships can help to break down silos and begin to address difficult environmental policy problems. The DBCA have a shared management responsibility for the foreshore as set out in the *Swan and Canning Rivers Management Act*, and have therefore, equal interest in progressing the matter. It is proposed that Council considers adopting the 'Bayswater Foreshore Inspection Report and 10 Year Priority Plan' in principle and officers approach the DBCA to request that they review the priority plan and address the funding gap. This approach is expected to include community engagement.

It is also expected that by working in partnership, there may be better opportunities to apply for specific grant funding for these works beyond the existing riverbank funding, such as Covid-19, State and Federal Government priority grants. It is also expected that future grant opportunities would be more successful if they were in cooperation with the DBCA.

Option 2: Write to the Minister for Environment requesting the State to provide funding for the priority projects identified in this plan.

Iterations of this political approach have been taken on a number of previous occasions and have not resulted in further funding for foreshore management in the City of Bayswater. Whilst further drawing attention to this matter may be useful, the importance of further funding allocation to river restoration may be better continued through the City's existing advocacy approaches.

Option 3 – Review the priority projects at a Councillor Briefing to assess if there is an appetite to not undertake foreshore stabilisation at the identified sites.

There may be an opportunity to reduce the overall cost of the plan, if there was an appetite to allow further erosion of the foreshore and remove or replace existing assets by Council. It is noted that officers regularly receive communication from residents who are concerned about the condition of the river erosion on its banks and this approach would likely create further community concern.

LEGISLATIVE COMPLIANCE

The management of the foreshore and government approvals required are set in the:

- *Swan and Canning Rivers Management Act;*
- *Aboriginal Heritage Act ;*
- *Conservation and Land Management Act; and*
- *Environmental Protection Act.*

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council: <ol style="list-style-type: none"> Adopts 'in principle' the Bayswater Foreshore Inspection Report and 10 Year Priority Plan. Advocates for future State and Federal grant funding and investment that will be needed to support the delivery of the plan. Requests the Department of Biodiversity Conservation and Attractions (DBCA) to review the priority plan and address the funding gap. Considers the funding implications of the 10 Year Priority Plan as part of the review of the Long Term Financial Plan. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Based on historical approaches to this and other environmental matters a collaborative approach with the DBCA is considered the best outcome for the City. This approach would include applying for upcoming state and federal grant opportunities.	

Option 2	That Council: <ol style="list-style-type: none"> Adopts 'in principle' the Bayswater Foreshore Inspection Report and 10 Year Priority Plan. Writes to the Minister for Environment requesting them to provide funding for the priority project. Requests the Department of Biodiversity Conservation and Attractions (DBCA) to work with City officers to review the priority plan and address the funding gap. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Moderate
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Moderate
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This approach has not been previously successful.	

Option 3	That Council reviews the priority projects in a Councillor Briefing to assess if there is an appetite to not undertake foreshore stabilisation at the identified sites.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Moderate
Reputation	Low	High
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Moderate
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Based on ongoing community concern for erosion on the river, this option would likely not be well received by the community.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Asset Category: River Foreshore

Source of Funds: Municipal and Grant

LTFP Impacts: Would require a review with the intent to increase the long term financial plan funding for foreshore stabilisation by approximately \$82,595 annually.

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$)		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$4,651,900	-	-	\$1,500,000 (Assumes full grant funding from DBCA)	50	-	\$1,500,000

* note the costing is an estimate to implement the plan over 10 years.

* the funding gap and how to address this has been identified in the report

It should be noted that there is currently \$368,035 of funds available in the river restoration reserves.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Natural Environment
Aspiration: A green and sustainable environment.
Outcome N1: Natural environment and biodiversity that are conserved and protected.

CONCLUSION

The approach to undertake a foreshore inspection and priority plan, based on a consequence and risk model, moves the City from a short term reactive approach, to a proactive long term approach. This approach helps to position the City as one of the leading environmental Councils in the State.

The report helps to identify a critical and staged approach to addressing erosion at a landscape level as well as identifying the cost implication and resource challenges to do this.

The City has developed a reputation as a good partner to deliver environmental programs that help to lead the sector. This plan sets the foundation work to continue this leadership through river restoration.

Attachment 1

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creating better coasts and ports

R1245 Rev 2
May 2020

City of Bayswater

**Bayswater 2019 Foreshore Inspection
& 10 Year Priority Plan**

- marinas
- boat harbours
- canals
- breakwaters
- jetties
- seawalls
- dredging
- reclamation
- climate change
- waves
- currents
- tides
- flood levels
- water quality
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K1673, Report R1245 Rev 2

Record of Document Revisions

Rev	Purpose of Document	Prepared	Reviewed	Approved	Date
A	Draft for MRA review	J Costin	T Hunt	J Costin	11/09/2019
0	Issued for Client use	J Costin	T Hunt	T Hunt	1/10/2019
1	Revised with Client comments	J Costin	T Hunt	T Hunt	03/02/2020
2	Revised with additional Client comments	 J Costin	T Hunt	 T Hunt	04/05/2020

Form 035 18/06/2013

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1. Introduction

The City of Bayswater manage approximately 11 km of foreshore in the upper reaches of the Swan River. M P Rogers & Associates (MRA) were commissioned by the City of Bayswater (City) to carry out a visual condition inspection of the City's foreshore and prepare a 10-year foreshore works priority plan.

The City's foreshore includes both natural shorelines and constructed shoreline protection. A number of additional assets are also present, including boat ramps, jetties and boardwalks. Inspections of these structures was not included in this scope.

The extent of the City's foreshore is shown in Figure 1.1. It extends from the foreshore riverside of St John of God Hospital, Mt Lawley in the west, to the northern end of Cloughton Reserve in the east.



Figure 1.1 City of Bayswater Foreshore Area

The scope for this assessment included the following:

- Visual inspection of the City's foreshore and rating of the condition of the shoreline; for both natural shoreline areas and constructed shoreline protection.
- Review of changes of the foreshore over approximately 3 decades.
- Review of the risks to the foreshore and development of a hierarchy of management options.
- Development of a 10-year foreshore works priority plan, including associated high-level cost estimates and estimated timeframes.

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This report summarises the methodology of the completed works and the critical items identified in the inspection. The condition inspection data will be provided electronically to the City in GIS format.

2. Site Description

2.1 General

The City's foreshore is largely made up of undeveloped land which is predominately comprised of:

- Low lying wetland and bushland areas including the bushland area west of Bardon Park, Berringa Park wetlands, Maylands Samphire Flats, the Baigup Wetlands and the bushland area west of the Tonkin Highway Bridge.
- Turfed parkland areas including Berringa Park, Maylands Reserve, Clarkson Reserve, Tranby Reserve, Tranby House Reserve, Hinds Park, Bayswater Riverside Gardens and Claughton Reserve.

The Maylands Peninsula Public Golf Course also lies within the City's foreshore.

The following areas were not inspected and hence have not been included in this report:

- Maylands Amateur Boat Building Yard.
- Inaccessible sections of shoreline to the north of Bath St Reserve. These areas will need to be inspected separately.

Shared footpath runs along the majority of the City's foreshore. The buffer between the footpath and the shoreline of the river varies in width from 150 m to as narrow as 5 m in some areas.

2.2 Site Conditions

Sections of the foreshore lie on land reclaimed and filled during foreshore works and deepening of the Swan River carried out during the late 1960s to 1970s (Riggert et al. 1978). The riverbank material includes sands, muds/silts, debris and uncontrolled fill. A map of historical dredging, reclamation and foreshore works along the City's foreshore is shown in Figure 2.1.

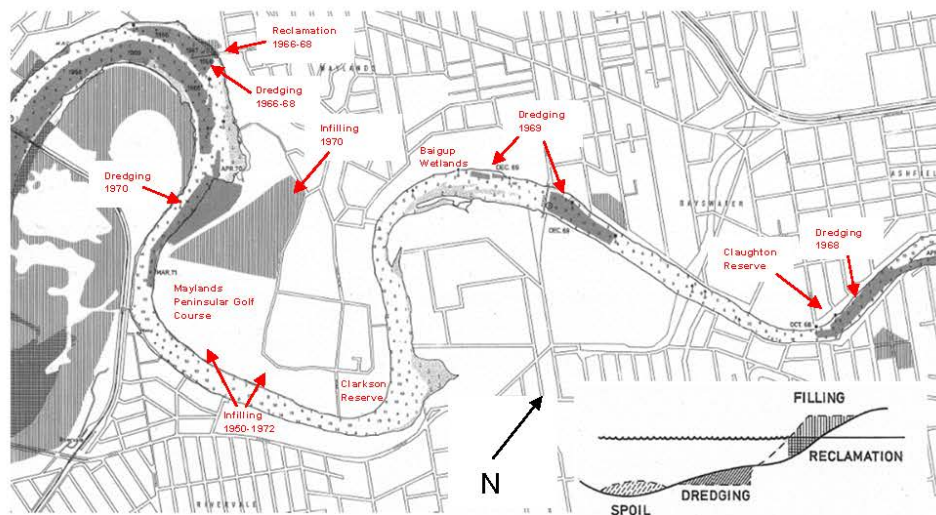


Figure 2.1 Historical Dredging, Reclamation & Foreshore Works (Riggert 1978)

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Though not shown in Figure 2.1, additional foreshore works are known to have occurred throughout the study area prior to the 1960s.

Typical riverbank conditions are shown in Figures 2.2 and 2.3.



Figure 2.2 Silt Overlaying Sands at the Shoreline West of Bardon Park



Figure 2.3 Uncontrolled Fill at Bardon Park (left) & Tranby Reserve (right)

2.3 Acid Sulfate Soils

MRA reviewed the Department of Water & Environment Regulation (DWER) Acid Sulphate Soils (ASS) risk mapping of the City's foreshore. These maps are available at <http://www.der.wa.gov.au/your-environment/acid-sulfate-soils/65-ass-risk-maps/>. The relevant map showing the site is provided in Figure 2.4.



Figure 2.4 ASS Risk Mapping

The maps show a High (red) to Moderate (orange) risk (Class 1) of ASS occurring within 3 m of the natural surface level over the study entire of the City's foreshore. Therefore, an ASS investigation would be required if soil or sediment disturbance of greater than 100 m³ is to occur.

2.4 Contaminated Sites

MRA reviewed the DWER Contaminated Sites Database mapping of the study area. These maps are available at <https://www.der.wa.gov.au/your-environment/contaminated-sites>.

The search did not identify any Registered Contaminated Sites intersecting the City's foreshore. However, the ground conditions are noted to be "contaminated" with rubble and debris, including concrete, rocks and bricks. This is evidence of uncontrolled fill.

Some areas of the City's foreshore are known to be historical industrial sites and contaminated soils can be anticipated in these areas. For example, pyritic cinders have been identified at Maylands Reserve and planned works in this area require management of this contamination. The City provided a list of contaminated and potentially contaminated sites to include in the considerations of this study. The following areas are either contaminated or potentially contaminated:

- Bardon Park.
- Bayswater Riverside Gardens.

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- Hinds Reserve.
- Maylands Golf Course Reserve.
- Maylands Reserve.
- Maylands Yacht Club (east of Bardon Park).

2.5 Aboriginal Heritage

MRA completed an online search of Registered Aboriginal Sites and Heritage Places using the Department of Planning Lands and Heritage (DPLH) Inquiry System. The search portal can be found at: <https://maps.dia.wa.gov.au/AHIS2/>.

The search returned a number of Registered Aboriginal Sites and Aboriginal Heritage Places including:

- The Swan River (Site #3536).
- The Maylands Scarred Tree (Site #3520).
- Registered Site (Site #3753).
- Bardon Park (Site #3170).
- Wyatt Road (Site #4090).

The locations of these sites, with the exception of the Swan River (which covers the whole river area), are shown in Figure 2.5.

It is noted that there may also be other sites of Aboriginal Heritage significance along the foreshore. Any works with the potential to impact these sites will need to receive approval from DPLH under Section 18 of the Aboriginal Heritage Act (1972).



Figure 2.5 Aboriginal Heritage Sites

3. Review of Historical Foreshore Stability

The historical stability of the foreshore was determined by assessing historical aerial photographs and mapping the shoreline to compare the location and assess change. It is noted that mapping the shoreline via the vegetation line can be influenced by factors such as extent of vegetation growth, canopy and other factors but provides a good indication of the stability of the shoreline and demonstrate areas of erosion and accretion.

The location of the vegetation line along the City's foreshore was compared over historical aerial photography from 1995, 2008 and 2019. The approximate overall shoreline movement for various areas of the foreshore, from 1995 to 2019 is shown in Figure 3.1.

The City have carried out stabilisation works in a number of areas along the foreshore in recent years. The locations of these works, along with planned stabilisation works at Maylands Reserve, are shown in Figure 3.1.

Figure 3.1 indicates that erosion of at least 5 m has occurred over much of the City's foreshore. Notable areas of erosion are shown in Figures 3.2 to 3.9.



Figure 3.1 Vegetation Line Movement & Foreshore Works 1995 to 2019

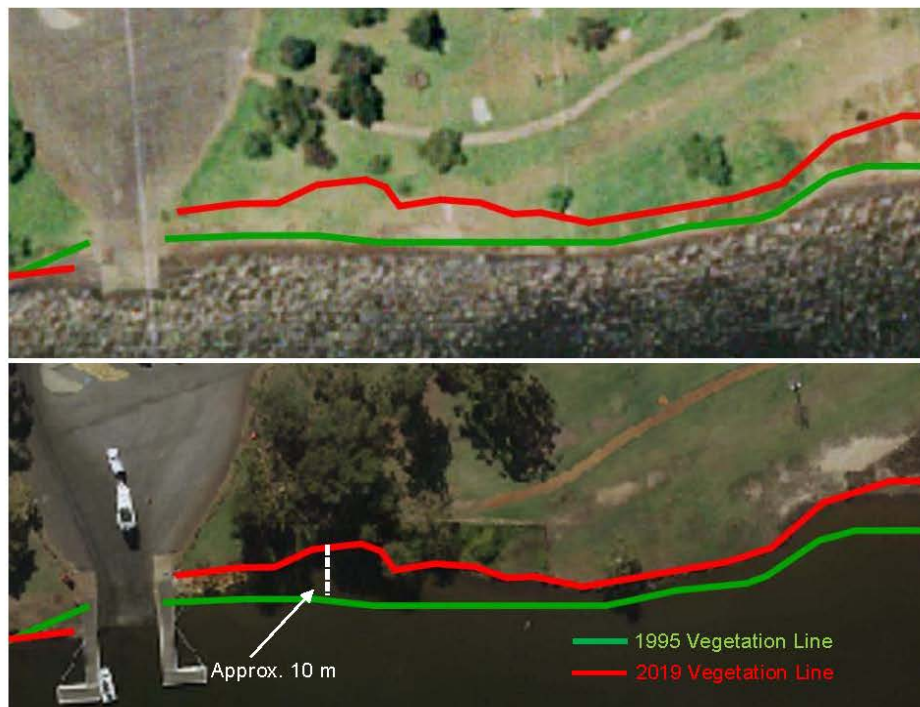


Figure 3.2 Maylands Reserve Shoreline 1995 (top) to 2019 (bottom)



Figure 3.3 Tranby Reserve Shoreline 1995 (left) to 2019 (right)

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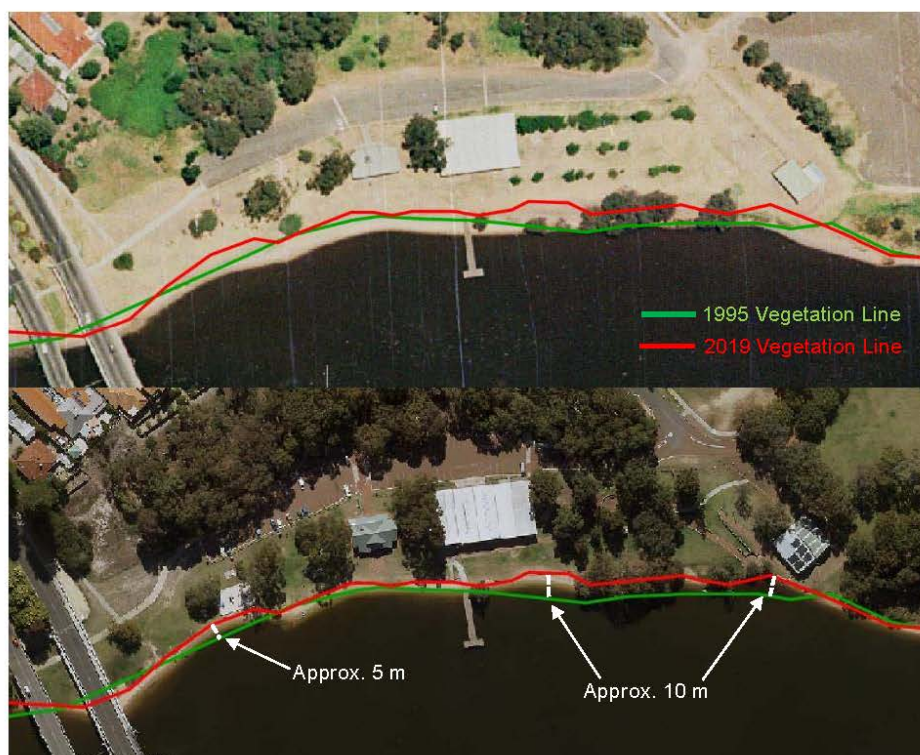


Figure 3.4 Hinds Park Shoreline 1995 (top) to 2019 (bottom)

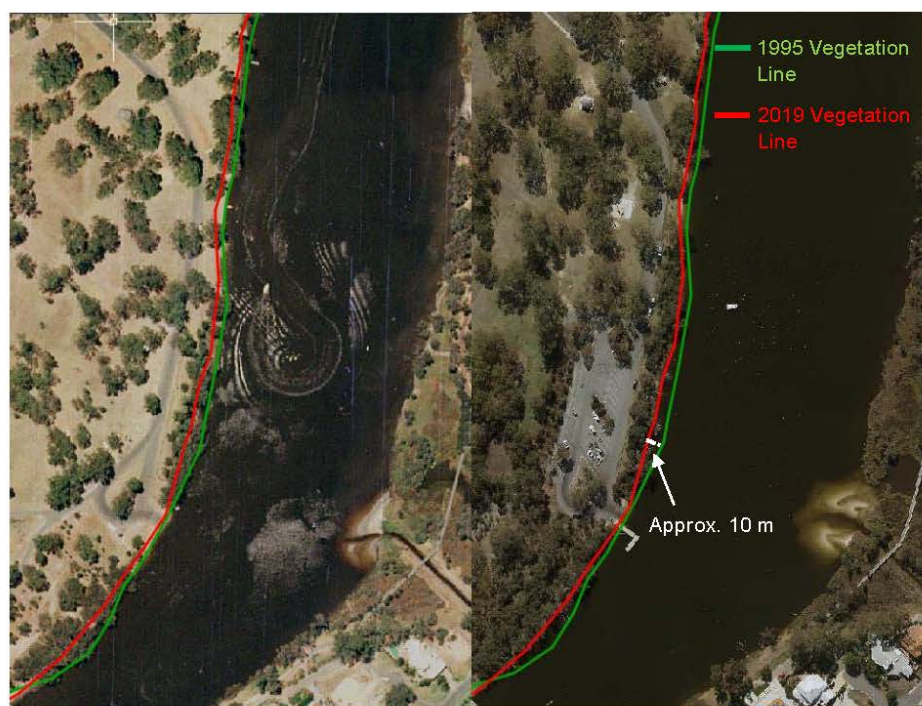


Figure 3.5 Cloughton Reserve Shoreline 1995 (left) to 2019 (right)

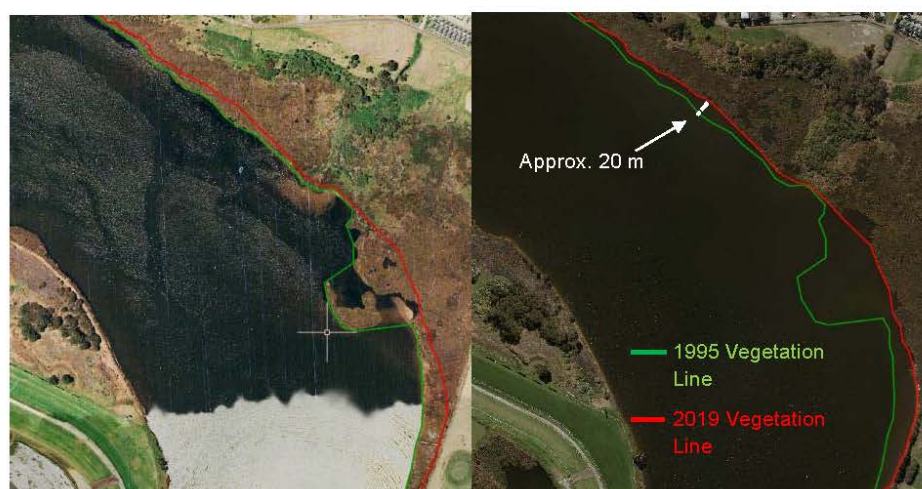


Figure 3.6 Berringa Park Wetlands Shoreline 1995 (left) to 2019 (right)

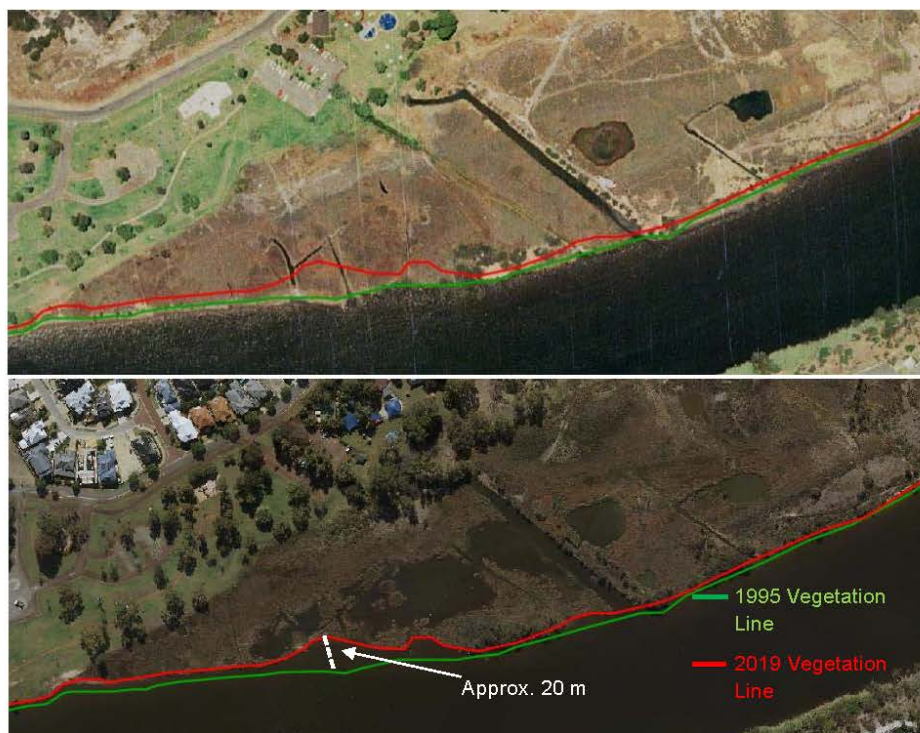


Figure 3.7 Maylands Samphire Flats (Western) Shoreline 1995 (top) to 2019 (bottom)

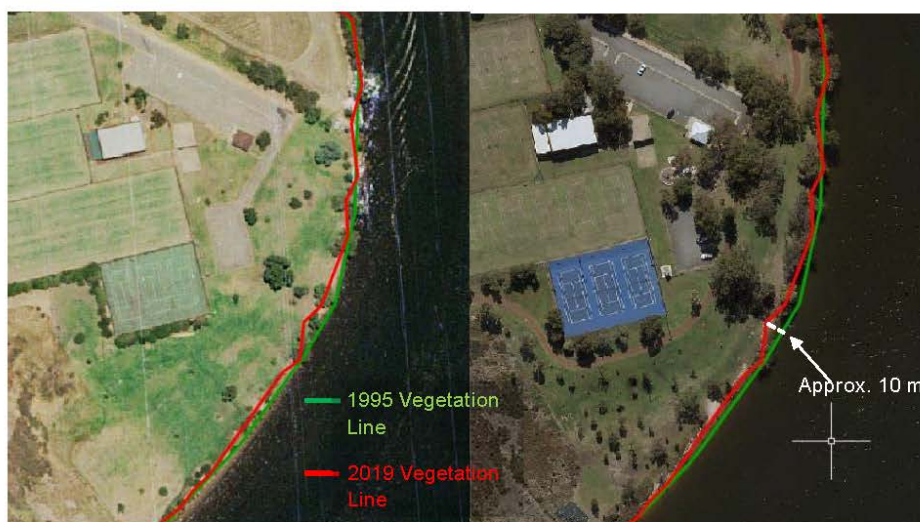


Figure 3.8 Clarkson Reserve Shoreline 1995 (left) to 2019 (right)

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Figure 3.9 Maylands Peninsula Golf Course Shoreline 1995 (left) to 2019 (right)

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3.1 Historical Surveys

Historical surveys were sourced but due to incomplete and unreliable information limited conclusions could not be drawn.

Comparison between 1997 and 2017 surveys show patterns of erosion and deepening throughout the City's reach of the Swan River generally consistent with erosion identified from the aerial photos. This includes:

- Deepening of the shallow areas of the river (between 0 and -1 mCD).
- Deepening of waters in the vicinity of:
 - Maylands Peninsula.
 - Tranby House Reserve.
 - Claughton Reserve.

3.2 Future Changes

Historical aerial photography indicates that erosion has occurred over the majority of the City's foreshore since 1995. Though limited, conclusions drawn from historical surveys are generally consistent with this.

This confirms that the City's foreshore is subject to ongoing erosive pressures. These erosive pressures are expected to continue into the future and will likely be exacerbated due to effects of climate change and increased boat traffic on the Swan River.

3.2.1 Climate Change

Although the existence of climate change is widely accepted, associated predictions regarding more frequent or larger magnitude floods resulting from increased future rainfall in the Swan River catchment remain uncertain (BMT WBM 2017).

Regarding sea level rise, the Intergovernmental Panel on Climate Change (IPCC) has presented various scenarios of possible sea level rise in the coming century (IPCC 2001, 2007, 2014). There is still some uncertainty as to which of these scenarios will occur. For example, it is not known whether greenhouse gas emissions will fall, stay steady or increase in the coming decades and century. The atmospheric and oceanographic processes involved are complex, and numerical modelling of these processes is far from perfect. Due to these uncertainties, there are a wide range of predictions for global sea level rise in the coming century. These predictions range from approximately 0.3 to 0.9 m of sea level rise over the next 100 years.

Sea level rise will ultimately lead to increased water levels in the Swan River and hence will increase erosive pressures on the City's foreshore.

3.2.2 Boat Traffic

With the expected growth in population of the Perth metropolitan area into the future, it follows that boat traffic and recreational use of the Swan River will also increase into the future. This will in turn increase the erosive pressures on the City's foreshore due to boat wake.

4. Condition Inspection Methodology

4.1 DBCA Shapefiles

GIS shape files with the data from previous condition inspections were provided by the Department of Biodiversity Conservation and Attractions (DBCA). These previous inspections were completed by a range of reviewers across various times. The criteria used to rate sections of the shoreline is unknown. In this regard, comparison of the 2019 condition inspection with previous inspections needs to be considered carefully.

4.2 Shoreline Types

The DBCA shape files categorised the shoreline into several different types. This included two primary types of shoreline; natural and built (i.e. man-made structures). For consistency, MRA maintained these categories during the 2019 condition inspection.

The categories of natural shoreline provided by DBCA are:

- Sedimentary - Exposed Bank.
- Sedimentary – Beach.
- Sedimentary – Scarp.
- Vegetated – Sedges.
- Vegetated - Tree Lined.

The categories of built shorelines are:

- Revetment.
- Wall.

It is noted that the differences between some of the natural shoreline types, for example exposed bank and beach, is somewhat unclear. Examples of each shoreline category, as applied by MRA, are provided in Figures 4.1 – 4.4.

4.3 Condition Inspection & Consequence Rating Matrix

The condition inspection was carried out using the Condition Inspection and Consequence Rating Matrix and Rating System presented in Tables 4.1, 4.2 and 4.3. This is based on previous work completed by MRA using guidelines from the US Army Corps of Engineers and is consistent with previous shoreline condition inspections completed by MRA for other local governments around the Swan River.

Condition and consequence ratings were applied to each section of foreshore in accordance with the relevant qualifications shown in Table 4.1

The consequence rating and condition rating were then considered in unison to determine a representative combined rating, using the criteria shown in Table 4.2. The combined rating score is a relative score that is used to rank the priority of each area and determine an appropriate timing for remediation/stabilisation works as per the works timings listed in Table 4.3.

Table 4.1 Condition/Consequence Rating & Qualification

Rating	Condition	Structure Condition Description	Natural Shoreline Condition Description	Consequence Name	Consequence Description
NA	Not Assessed	Not Assessed	Not Assessed	Not Assessed	Not Assessed
1	Excellent	Sound Physical Condition No Work Required	Excellent vegetation health No evidence of erosion	Insignificant	No Injuries Loss of \$0-\$1,000 Impact resolved; can be repaired within 1 month Unlikely to be raised in public; Complaints unlikely to be received No effect on other assets
2	Good	Acceptable Physical Condition; minimal short-term failure risk but potential for deterioration No Work Required	Good vegetation health. No undercutting. Minimal erosion evident	Minor	First Aid Treatment required Loss \$1,000 - \$10,000 Impact repairable; can be repaired within 1-6 months Local adverse media coverage; some complaint received Isolated effect on low value asset
3	Average	Significant deterioration evident; failure unlikely in near future but further deterioration likely Work Required but asset is still serviceable Joints have voids or blocks eroding, or voids present behind wall	Average vegetation health. Some undercutting. Some erosion evident	Moderate	Medical Treatment Required Loss \$10,000-\$100,000 Environmental damage; can be repaired within 6-12 months. Adverse media coverage; coordinated representation demand additional resource Affects Medium Value Assets
4	Poor	Failure likely in the short term Substantial work required in short term; asset barely serviceable Large voids or crack in wall, blocks eroded	Poor vegetation health. Severe undercutting and uprooting of fringing vegetation. Extensive erosion Rubble and debris	Major	Serious Injury Loss \$100,000-\$1.0M Long term environmental damage; will require at least 12 months to repair Affects High Value Assets
5	Very Poor	Failed or failure imminent / Safety risk Major work or replacement required urgently Footings undermined or blocks/ joints heavily eroded	Severely degraded vegetation. Trees recently lost Severe erosion Public safety hazard	Catastrophic	Death Loss of more than \$1.0M Irreversible impact; cannot be repaired or restored. Inquiry, dismissal or prosecution Long term reputation damage at state level Affects High Value Assets and Infrastructure

Table 4.2 Combined Rating Matrix

		Condition Rating				
		1	2	3	4	5
Consequence Rating	5	5	10	15	23	25
	4	4	9	14	20	24
	3	3	8	13	19	22
	2	2	7	12	18	21
	1	1	6	11	16	17

Table 4.3 Approximate Works Timing

Combined Rating	Works Timing
1-3	15 Yrs+
4-6	
7-11	8 - 15 Yrs
12-17	4 – 8 Yrs
18-21	2 – 4 Yrs
22-25	1 – 2 Yrs

It is recognised that 1-2 years is the shortest timeframe that can be reasonably expected for a new stabilisation/remediation project to progress through design, approval, funding and procurement stages. The areas with the highest combined rating were therefore assumed to be progressed within 1-2 years, with progressively longer timings assigned for areas with lower combined ratings.



Figure 4.1 Sedimentary Shorelines, Left: Exposed Bank, Right: Beach



Figure 4.2 Sedimentary Shoreline – Scarp



Figure 4.3 Vegetated Shorelines, Left: Sedges, Right: Tree Lined



Figure 4.4 Built Shorelines, Left: Revetment, Right: Wall

5. Condition Inspection Results & Recommendations

5.1 Condition Assessment

A visual inspection of the City's foreshore was carried out by MRA engineers Jake Costin and Ben Turner on 16 July 2019. The DBCA GIS shapefiles from previous inspections provided asset IDs and ratings for separate stretches of the foreshore. MRA maintained these shapefiles and asset IDs where possible.

Built shoreline protection structures were assessed based on the visible condition of the asset. The natural sections of the shoreline were rated based on the visible severity of erosion and the general health of the existing vegetation along the shoreline.

Condition ratings for each section of foreshore are provided based on the worst area of the section, as this, combined with the consequence, provides an assessment of the requirement of works timing. It is often the case that some sections of the asset are in better condition than the condition rating that has been assessed.

Consequence ratings are based on the risk associated with continued erosion, or degradation of built protection, over a 10-year timeframe. Increased consequence ratings have been applied to areas with contamination or potential contamination issues, noted in Section 2.4. This is to account for the environmental damage associated with the release of these contaminants into the Swan River as the riverbank erodes.

Appendix A provides the outcomes of the condition assessment and combined ratings for each section of shoreline.

Management of areas with combined ratings of 12 and above are discussed in more detail below.

5.2 Foreshore Management Options

Options for management of eroding and/or deteriorating sections of foreshore include either:

- Retreat – the relocation or removal of assets within an area identified as likely to be subject to intolerable risk of damage from erosion; or
- Stabilisation – techniques that directly modify the bank to mitigate erosive forces.

Implementing stabilisation should only be considered if retreat is deemed to not be a viable option. In this regard, MRA recommends that the City consider the strategy of managed retreat as a primary option where possible. This strategy would involve allowing natural processes to continue and relocating foreshore assets inland as required. It could be combined with "softer" stabilisation options such as revegetation to slow the rate of erosion.

With the challenges present along City's foreshore, this is likely to be the simplest and most cost-effective option for many areas.

5.2.1 Stabilisation Methods

If stabilisation is deemed necessary, both the approach and method need to be considered carefully. DBCA provides a comprehensive list of possible stabilisation approaches and methods in the *Best management practices for foreshore stabilisation. Approaches and decision-support framework* (Swan River Trust 2009). These options are presented in Table 5.1.

Table 5.1 Stabilisation Options

Approach	Method
Revegetation	Ground covers
	Combined multistorey vegetation
Bio-engineering (with revegetation)	Coir logs
	Jute matting
	Brushing/bunding
	Soil replacement (gravel/sand mix)
	Brush mattresses
Gabions	Stepped
	Mattress
Revetments	Rock toe with re-sloping
	Tipped rock
	Interlocked rock
	Layered
	Cellular system
	Block revetment
	Flexmat
	Geotextile Sand Containers
Riverwalls	Baffles
	Timber walling
	Sand bag walls
	Limestone block (gravity)
	Piled walls
	Concrete panel
	Sheet-piling
Renourishment	Without associated structures
	Combined with hard structures
	With sacrificial/temporary structures
	Construction of secondary features
Groynes/Headlands	Single short-groyne
	Single long-groyne
	Headland field
	Short groyne field
	Long groyne field
Flow modification	Riffles
	Flow baffles
	Channel excavation
	River training
	Spurs
	Large woody debris

When selecting the stabilisation approach(es), natural approaches such as revegetation and bioengineering should be incorporated where possible.

The following factors should also be considered in the selection of stabilisation method(s):

- Cost considerations.
- Dominant erosive processes – wave, wind, current.
- Scale of the erosion.
- Space restrictions.
- Other relevant risks such as constructability, nearby infrastructure, safety, amenity & environmental impact.

The techniques outlined in Table 5.1 have been assessed at the critical areas identified from the condition assessment.

5.3 Critical Areas

5.3.1 Tranby House Reserve Timber Walling

Table 5.2 Tranby House Reserve Timber Walling - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay02 Tranby Reserve.B08	Built	5	5	25	1 – 2 Yrs

The Tranby House Reserve timber walling has a combined rating of 25. The critical rating means that actions are recommended within 1 to 2 years.

The timber walling is in very poor condition, with many beams falling away from the structure. Sand has recently been placed between the wall and the riverbank. The wall was holding some this material in place at the time of the inspection.

An approximately 1.5 m high vertical scarp exists landward of the wall and the riverbank above this scarp is steep. Trees on the riverbank are growing outwards at an approximately 45-degree angle towards the river. Two sets of stairs providing access to the shoreline are damaged. Warning signage is in place along the path to access the northern stairs, however both sets of stairs remain easily accessible.



Figure 5.1 Failed Tranby House Reserve Timber Walling



Figure 5.2 Tranby House Reserve Damaged Stairs & Warning Tape

Recommendations for the Damaged Stairs

Due to the erosion and the damage, the stairs present an unacceptable risk to public safety. The warning tape currently in place is not a sufficient barrier to the public. **MRA recommends the stairs are closed and appropriate barricading is installed to prevent public access.**

Although only approximately 5 m of erosion has occurred since 1995, erosion is likely to continue at this rate into the future. This places the infrastructure on the foreshore at risk. In this regard, a high consequence rating has been applied.

Peninsular Farm lies on this section of foreshore. The site is heritage listed historic farming land owned by the Australian National Trust. The site includes buildings and a seating area, which currently lies at the top of the riverbank and will likely become undermined as erosion continues.

The timber walling was previously inspected in 2014 and the structure had failed at this time.

Recommended Management Option

A decision tree of management options for the Tranby House Reserve Timber Walling is presented in Figure 5.3. The options considered are primary management options. Options noted as inappropriate may still be included as additional stabilisation measures. For example, revegetation of the riverbank may be included in addition to a revetment, despite revegetation not being an appropriate primary stabilisation method.

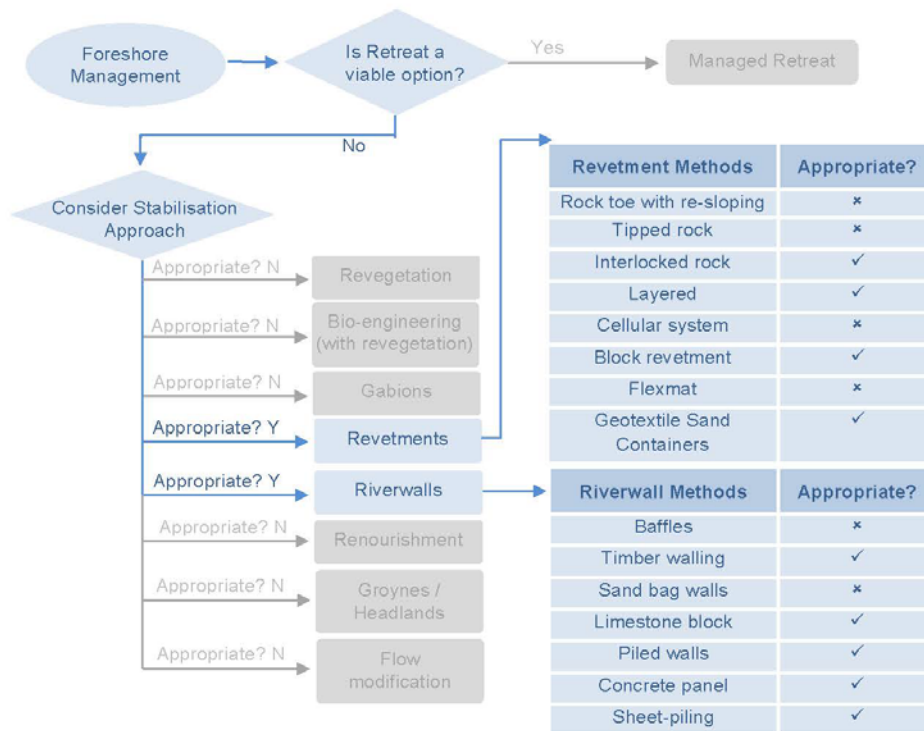


Figure 5.3 Tranby House Reserve Timber Walling –Decision Tree

Figure 5.3 indicates that a revetment or riverwall would be an appropriate stabilisation option. MRA recommends the foreshore stabilisation at the Tranby Reserve North Timber Walling include:

- Stabilisation at the base of the riverbank.
- Rehabilitation and revegetation of the riverbank.

To provide a budget cost estimate, a rock revetment and riverbank revegetation has been assumed. Other infrastructure in the footprint area, for example drainage and footpaths, would need to be considered in the design.

The stabilisation would require further consideration to develop a concept and subsequent detailed design. Some of these considerations would include:

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- Access to the site.
- Determination of key design parameters – ie crest height, toe level and materiality.

The design would also benefit from input from a landscape architect and an arborist. A landscape architect would inform the riverbank revegetation and an arborist would advise the health, stability and value of the existing trees.

MRA also recommends that the City commence discussions with the National Trust and DPLH to start the process for approvals.

Prior to any works being completed on the site, MRA recommends that the City continue to monitor the site. If accelerated erosion occurs such that an acceptable risk is posed to public safety or the nearby Peninsular Farm heritage site, stabilisation works may be required under an emergency works approach.

5.4 High Risk Areas

The high risk sections of shoreline are those with a combined rating of 18 - 21, meaning actions are recommended within 2 to 4 years. These sections are listed and discussed below:

- Maylands Reserve.
- Hinds Park.
- Tranby House Reserve – North of Peninsular Farm.
- Bayswater Riverside Gardens.

The figure below shows the location of high risk areas listed above, along with the critical area, Tranby House Reserve.

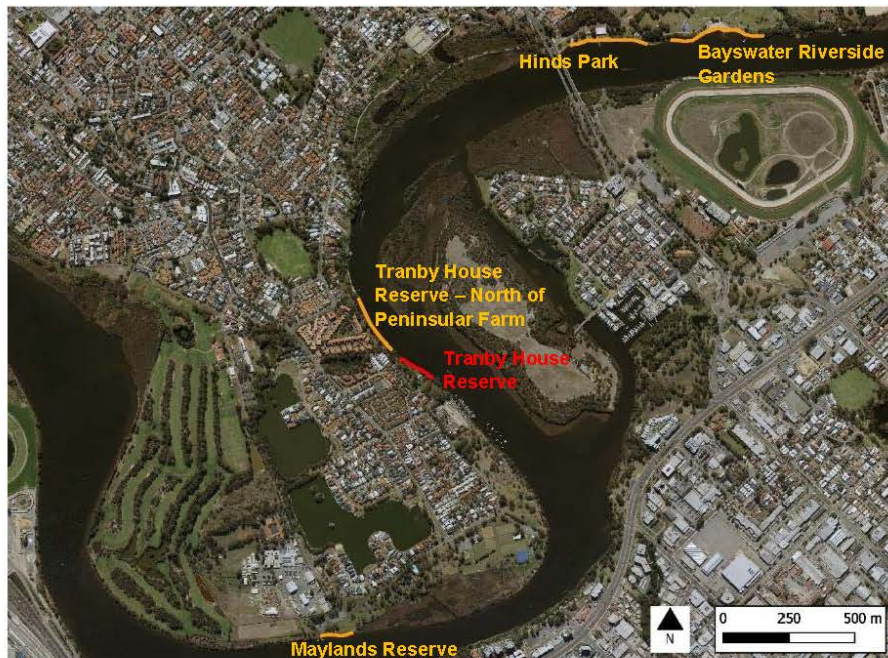


Figure 5.4 Location of Critical & High Risk Areas

5.4.1 Maylands Reserve Rock Revetment & Natural Shoreline

Table 5.3 Maylands Reserve Rock Revetment & Natural Shoreline- Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay04 Maylands Reserve.N02	Natural	4	4	20	2 – 4 Yrs
SRMay04 Maylands Reserve.B0	Built	3	5	13	4 – 8 Yrs

Rock Revetment

The rock revetment is in average condition, with some slumping evident. An anchor block for the floating jetty is located at the crest of the revetment. Continued slumping of the revetment may compromise the stability of the anchor block and potentially cause it to fail.

Natural Shoreline

Erosion is occurring along 100 m of natural shoreline to the east of the revetment. As shown in Figure 5.6, this has led to scarping and undercutting of the foreshore. Continued erosion of the

shoreline could lead to undermining of the revetment and could potentially compromise a nearby drainage asset.

Up to approximately 10 m of erosion has occurred since 1995. This erosion is likely to continue if shoreline stabilisation is not implemented. MRA has recently provided the City with a design for stabilisation and rehabilitation of the shoreline. It is understood that this will be implemented within the short term.



Figure 5.5 Maylands Reserve Rock Revetment



Figure 5.6 Maylands Reserve Natural Shoreline



Figure 5.7 Maylands Reserve Drainage Asset Natural Shoreline

Revetment Upgrades

In addition to the planned shoreline works, MRA recommends that minor repairs to the rock revetment/anchor block are carried out.

5.4.2 Hinds Park

Table 5.4 Hinds Park Shoreline - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRBay03 AP Hinds Park.N0	Natural	3	4	14	4 – 8 Yrs
SRBay04 Garret Road Bridge.N01	Natural	3	4	14	4 – 8 Yrs

Table 5.5 Hinds Park Sea Scout Hall Block Wall - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRBay03 AP Hinds Park.B01	Built	4	3	20	2 – 4 Yrs

Hinds Park Sea Scout Hall Block Wall

The base of the block wall in front of the Sea Scouts Hall has become exposed. Erosion was noted at this location during previous inspections. Maintenance has been completed to the wall, with rip rap placed in front of the structure. Some of these rocks have rolled away, particularly at the eastern end where erosion at the base of the block wall is worse.

Ongoing erosion of the beach in front of the block wall will lead to further loss of rip rap and subsequent further degradation of the block wall.

Hinds Park Shoreline

Erosion is occurring along the Hinds Park sandy shoreline. This has led to undercutting of trees near to the shoreline. Two trees at the eastern end have been completely undercut and have fallen over. The erosion has resulted in a narrow beach in front of the Sea Scouts Hall.

Up to approximately 10 m of erosion has occurred at some locations since 1995, including in front of the Rowing Club. Erosion is expected to continue at this rate into the future. A major consequence rating has been applied to this area due to the noted contamination/potential contamination issues. The Rowing Club is not deemed to be at risk of erosion over next 10 years, however the inshore sections of the jetty and footpath may become undermined.

The City has recently placed sand at the base of the Rowing Club jetty. These nourishment works were completed to maintain shoreline protection and access to the beach for Rowing Club users.

The shoreline at Hinds Park to the west of the Rowing Club was in average condition, with generally no immediate cause for concern. However, erosion has reduced the width of turf between the playground sand pit to less than 1 m. This will require management in the short term.



Figure 5.8 Block Wall in front of Sea Scouts Hall



Figure 5.9 Sandy Shore in front Sea Scouts Hall



Figure 5.10 Undercut Trees Adjacent to Rowing Club Jetty

Recommended Erosion Management Option for Hinds Park

A decision tree for management options at Hinds Park is presented in Figure 5.11. The figure indicates that a range of stabilisation options would potentially be appropriate.

MRA has previously provided a concept sketch of remedial works at Hinds Park which included a universal access ramp to the beach, sand nourishment either side of the jetty and rock protection around the trees east of the jetty. This concept was prepared with the aim of improving access to the beach and protecting the trees.

However, the entire stretch of Hinds Park is clearly eroding to some degree and is expected to continue to erode into the future. MRA recommends that the City consider a master planning exercise to develop a long-term vision for the area. This could include a plan for the Rowing Club, Sea Scouts Hall, playground, jetty and beach access. A master plan would then inform the selection and design of stabilisation.

In order to provide a budget cost estimate, the following stabilisation methods have been assumed:

- Continued maintenance of the block wall – re-mortaring and grouting of the rip rap.
- Sand nourishment.
- Up to four nodal headlands (rock protection) along the shoreline to protect the existing trees hold the sand in place

Although stabilisation is recommended the entire stretch of Hinds Park, maintenance of the block wall is a higher priority than stabilisation of the shoreline. Maintenance works are recommended within the next 2 – 4 years. If no maintenance is completed, the block wall and rip rap repairs are expected to continue to degrade and eventually fail, which will impact the grassed area, the footpath immediately behind it and eventually the Sea Scout Hall building. In addition to maintenance of the block wall. MRA recommends that the City consider removing the rubble and debris from the shoreline.

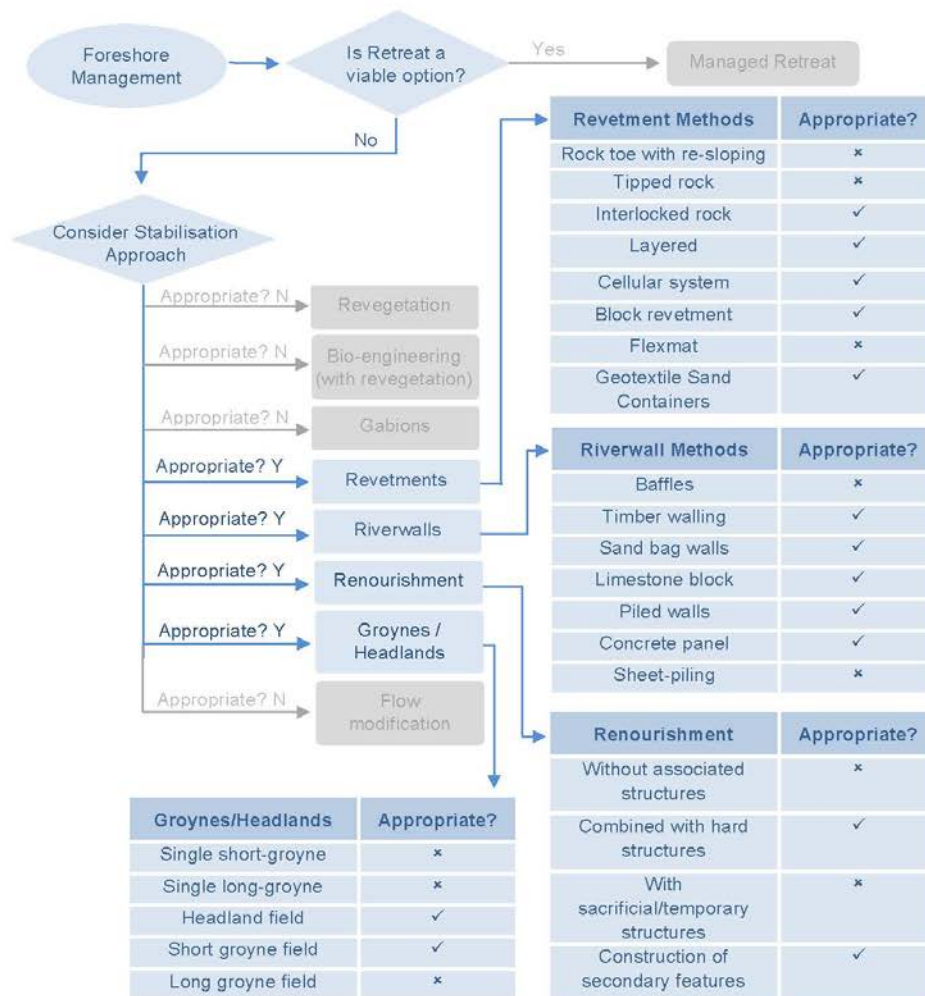


Figure 5.11 Hinds Park Decision Tree

5.4.3 Bayswater Riverside Gardens

Table 5.6 Riverside Gardens Beach - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRBay03 AP Hinds Park.N03	Natural	4	4	20	2 – 4 Yrs
SRBay03 AP Hinds Park.N04	Natural	3	3	13	4 – 8 Yrs

The beach at the Bayswater Riverside Gardens area, located to the east of Hinds Park, received a combined rating of 20 due to the erosion of the beach and the turfed areas at the back of the beach and the potential contamination issues at the site. This means that management actions are recommended within the next 2 to 4 years. The erosion has led to steepening of the beach and undercutting of the turf at the rear of the beach.

The area is a popular dog beach. Human (and canine) activity is likely the cause or an exacerbator of this erosion, particularly undercutting of the turf. In this regard, MRA recommends rehabilitation of this area and addressing of this.



Figure 5.12 Riverside Gardens Beach

Erosion is also occurring in the areas immediately to the east and west (towards Hinds Park). This has led to some vegetation loss along the riverbank. No infrastructure is considered to be at risk over the next 10 years and hence these areas have not received a high combined rating. However, continued erosion of the beach area will further undercut the turf at the rear of the beach and reduce the amenity of this area. Given the potential contamination issues, continue erosion may result in the release of contaminants into the Swan River.

As shown in Figure 5.13, stabilisation is recommended for Baywater Riverside Gardens. To provide a budget cost estimate, two headlands, sand nourishment, replanting of turf and installation of three beach access ramps has been assumed.

MRA recommends that the City consider undertaking a master planning exercise to develop a long-term vision for the area. This could include landscaping works and beach access ramps etc to focus human traffic over the turfed areas. The master planning exercise may benefit from a hydrodynamic and siltation study of the stretch of the Swan River in this area.

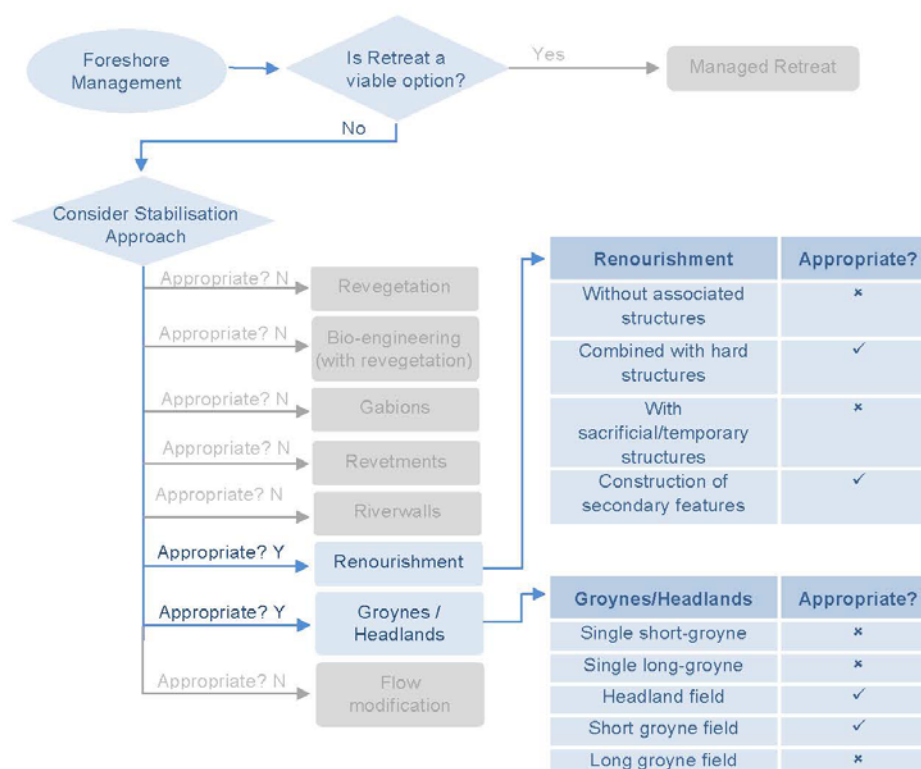


Figure 5.13 Bayswater Riverside Gardens Decision Tree

5.4.4 Tranby House Reserve – North of Peninsular Farm

The section between Peninsular Farm and Bath Street Reserve has been rated as high risk. This approximately 275 m long stretch of foreshore consists of a sandy shore in front of a steep riverbank, with erosion scarps of up to 4 m high in some areas. Four separate sections of rock revetment lie on intermittent lengths on the shore.

Many trees on the riverbank and shoreline have died and have fallen into the water. Some trees on the riverbank are growing outwards at an approximately 45-degree angle towards the river.

The impacts of erosion can be seen along the footpath alignment. As shown in Figure 5.14, the elevation of the footpath is lower nearer to the edge of the riverbank. Continued erosion may impact other infrastructure including drainage and potentially other services in the area. A Water Corporation asset in the area has already been exposed (Figure 5.15).

Aerial photography indicates that up to 5 m of erosion has occurred in this area since 1995. This rate of erosion is expected to continue into the future. This does not pose a significant risk to the apartment buildings over a 10-year timeframe. However, it is expected that protection will eventually be required.

Table 5.7 Tranby House Reserve North of Peninsular Farm – Shoreline Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay02 Tranby Reserve.N03	Natural	4	3	19	2 – 4 Yrs
SRMay02 Tranby Reserve.N02	Natural	3	3	13	4 – 8 Yrs
SRMay02 Tranby Reserve.N01	Natural	3	3	13	4 – 8 Yrs

Table 5.8 Tranby Reserve North of Peninsular Farm – Revetments Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay02Tranby Reserve.B07	Built	4	3	19	2 – 4 Yrs
SRMay02 Tranby Reserve.B06	Built	4	3	19	2 – 4 Yrs
SRMay02 Tranby Reserve.B05	Built	3	3	14	4 – 8 Yrs
SRMay02 Tranby Reserve.B03	Built	3	3	14	4 – 8 Yrs
SRMay02 Tranby Reserve.B02	Built	3	3	13	4 – 8 Yrs

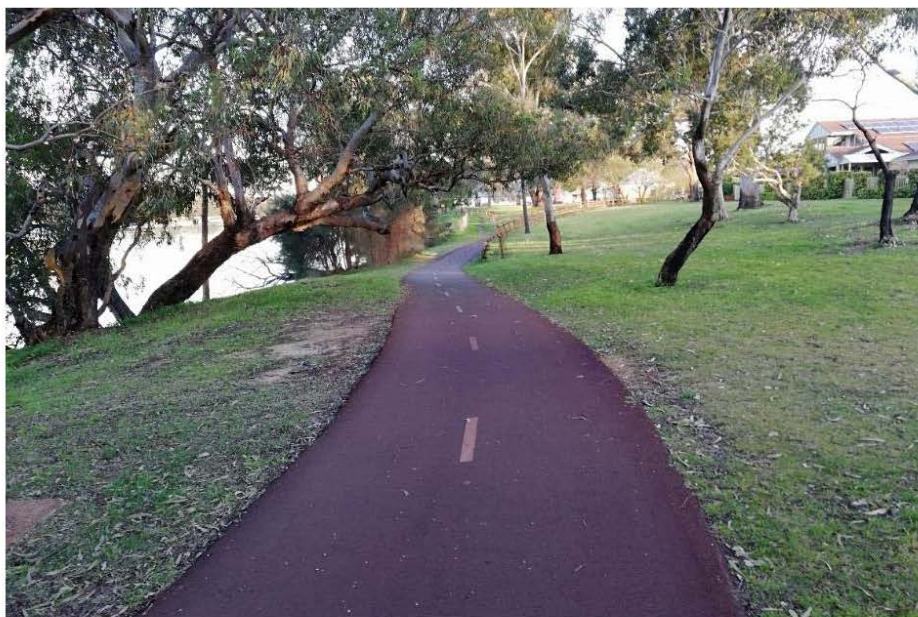


Figure 5.14 Low Footpath & Apartment Buildings to the West of the Footpath



Figure 5.15 Eroded Riverbank & Exposed Water Corporation Asset



Figure 5.16 Rock Revetments & Dead Trees along the Shoreline

Recommended Erosion Management Option

A decision tree of management options for Tranby House Reserve – North of Peninsular Farm is presented in Figure 5.17.

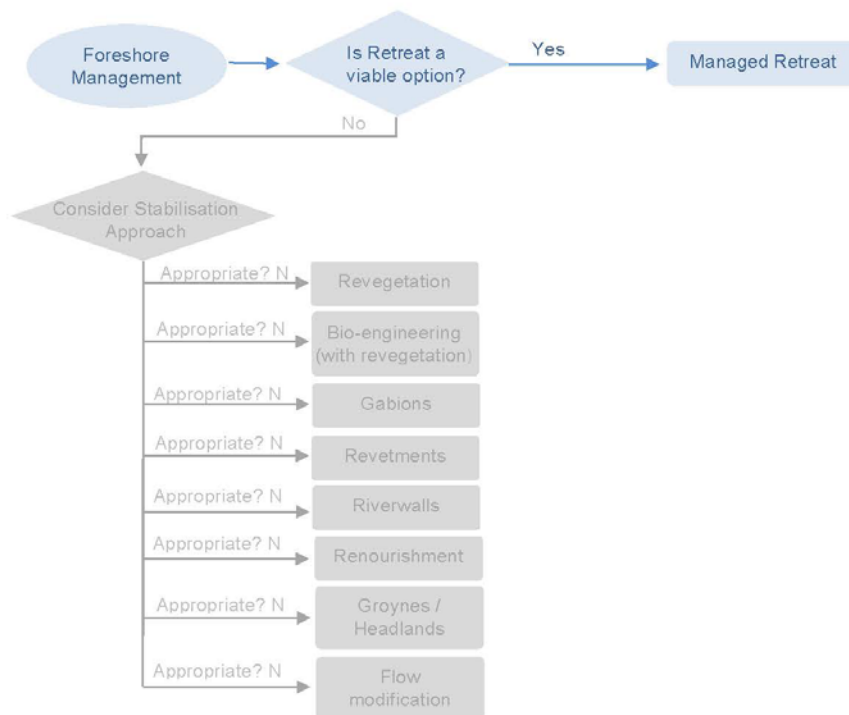


Figure 5.17 Tranby House Reserve - North of Peninsular Farm Decision Tree

MRA recommends managed retreat in this location. This will require relocation of the footpath further inland and may require relocation of drainage and other assets.

Identification of the future alignment of the footpath would benefit from further investigations and advice regarding potential future erosion of the riverbank through this area.

It is noted that ongoing erosion will result in loss of vegetation and trees from the riverbank. Additional revegetation could be considered to slow the rate of erosion and mitigate the vegetation loss.

Additional Actions

In addition to managed retreat and relocation of assets, MRA recommends the following actions are undertaken:

- Consider upgrading the drainage infrastructure in this area. This may reduce erosion due to runoff. This would need to be investigated further by a civil engineer.
- Ongoing monitoring of the foreshore width between the apartment buildings and the riverbank.
- City to notify Water Corporation of the exposed asset and the City's adopted erosion management strategy.

- Consider placement of material in isolated pockets of increased erosion. This could include planting on top of the placed material. Figure 5.15 is an example of a potential location for isolated infilling and planting. This would improve the visual appearance of the riverbank, providing a more consistent edge, along with some additional resilience.

5.5 Medium Risk Areas

The medium risk sections of shoreline are those with a combined rating of 12 - 17, meaning actions are recommended within 4 to 8 years. These sections are listed and discussed below:

- Tranby Reserve.
- Claughton Reserve.
- Maylands Peninsula Golf Course – Hole 5.
- Maylands Reserve Timber Riverwalls.
- Bardon Park.
- Samphire Flats.



Figure 5.18 Location of Medium Risk Areas

5.5.1 Tranby Reserve

Table 5.9 Tranby Reserve Shoreline

Asset Name	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay03 Clarkson Reserve.N01	Natural	3	2	12	4 – 8 Yrs
SRMay02 Tranby Reserve.N06	Natural	3	2	12	4 – 8 Yrs
SRMay02 Tranby Reserve.N05	Natural	2	2	7	8 – 15 Yrs

Erosion is occurring along Tranby Reserve. This has led to vertical scarps of 2 - 3 m in height and undercutting of trees and grass. Many of the trees appear to be in poor health and some trees, along with a number of limbs, have fallen into the river.

The eroding shoreline has exposed general building rubble and debris including concrete, rocks and bricks. This is evidence of the uncontrolled fill used during historical filling of this area. Exposure of this material is likely to continue as erosion continues. Due to the uncontrolled nature of this fill, there is a risk of contamination and release to the river as the foreshore erodes.

The buffer between the footpath and the erosion scarp reduces to less than 5 m through some of this area.

The gazebo near to the northern end of this area, shown in Figure 5.20, is at risk of becoming undermined. Rocks have been placed on the shoreline on the southern side of the gazebo which are providing some protection however, erosion is occurring on the sandy shore the northern side of the gazebo.

Up to approximately 10 m of erosion has occurred since 1995 in some areas along this stretch of foreshore. Although the erosion has slowed since 2008 in some areas, erosion is likely to continue into the future. This places the footpath at risk.



Figure 5.19 Tranby Reserve Eroded Riverbank



Figure 5.20 Gazebo, Left: Northern Side, Right: Eastern Side

Condition of Gazebo

The condition of the gazebo was inspected by Cardno during 2017. The inspection identified corrosion and spalling of the concrete abutments beneath the gazebo. A severe risk rating was assigned to the gazebo and maintenance was recommended as a high priority (Cardno 2017). Cardno also identified damage to much of the timber structure of the gazebo and recommended further investigation, monitoring and addressing of these issues.

As shown in Figure 5.21, the condition of the gazebo abutment appears to have worsened since the 2017 inspection.



Figure 5.21 Abutment Beneath Gazebo, Left: 2013 (Cardno). Right: 2019

Recommended Erosion Management Option

A decision tree of management options for Tranby Reserve is presented in Figure 5.22.

MRA recommends managed retreat for Tranby Reserve. This will require relocation of the footpath as required, once it is under threat of erosion. Other infrastructure is located at the southern end of Tranby Reserve including the Maylands Tennis Club and car park, toilet block and a drainage outlet. Erosion is less pronounced in this area and hence the car park and toilet block are unlikely to require management actions within the next 10 years. However, the drainage outlet may need to be relocated inshore if erosion continues and the outlet becomes undermined.

Over the next 10 years, erosion is not expected to impact the building and garden area, located inland from the gazebo. However, erosion is expected to continue beyond the 10-year timeframe and the City will eventually need to consider this.

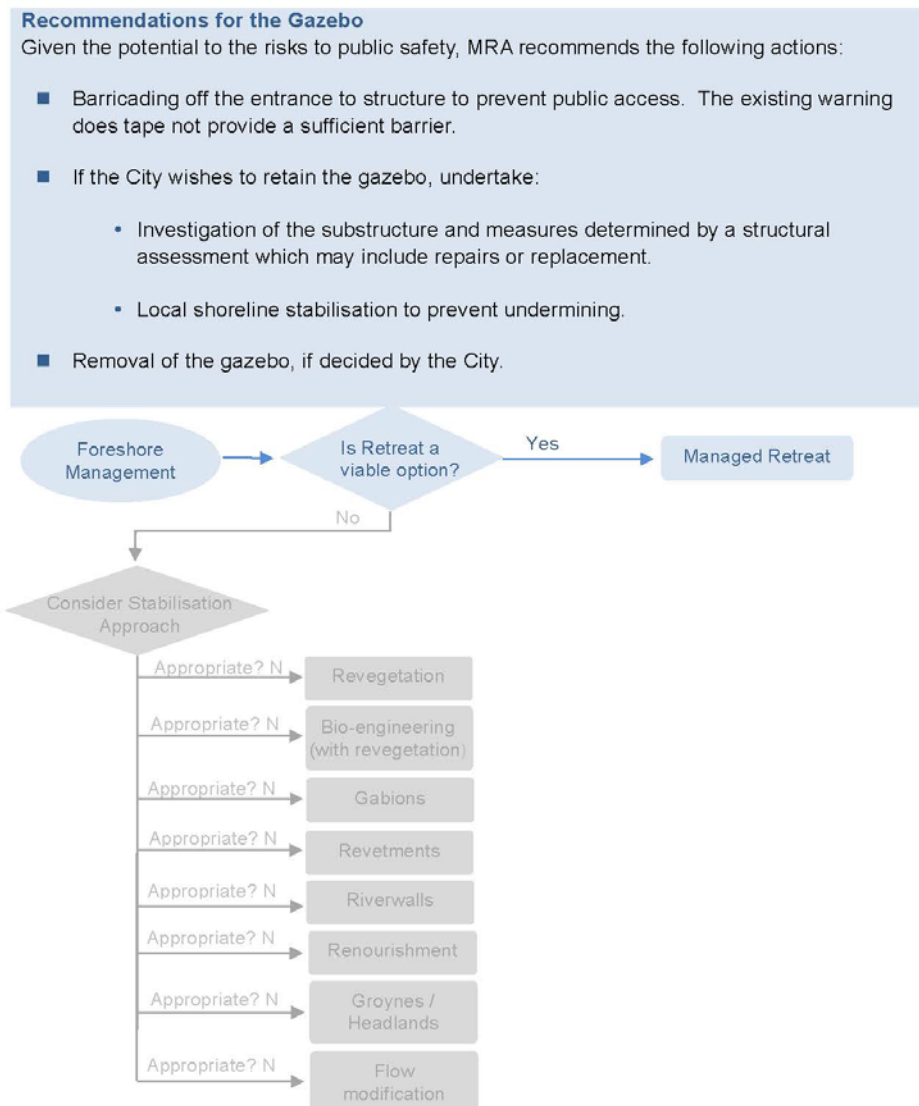


Figure 5.22 Tranby Reserve Decision Tree

Additional Actions

In addition to the considerations noted above, MRA recommends the City consider removing the debris from the shoreline.

5.5.2 Cloughton Reserve

Table 5.10 Cloughton Reserve - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRBay01 Cloughton Reserve.N02	Natural	3	3	13	4 – 8 Yrs

Table 5.11 Cloughton Reserve Revetment - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRBay01 Cloughton Reserve	Built	2	3	8	8 – 15 Yrs

Cloughton Reserve covers an approximately 500 m long stretch of foreshore extending north from the Tonkin Highway bridge. The area is made up of embayed retreats of sandy beaches which lie between sections of tree lined foreshore. Some stabilisation has been installed with a number of small headlands around the trees and revegetated areas which have been fenced off.

Erosion is occurring along the sandy shores which has led to scarping of approximately 0.5 m in height and undercutting of trees and vegetation. Many of the trees appear to be in poor health and some have fallen into the river. The buffer between Katanning Street and the vegetation line narrows to as little as 5 m in some areas. Cloughton Reserve is a popular location for fishing and dog walking and as a result, public traffic is likely contributing to the erosion of the sandy beaches.

Public infrastructure including barbeques and bench seats lie between Katanning Street and the shoreline. The Bayswater Boat Ramp and carpark are situated towards the southern end of the area.

The existing rock protection structures were generally in good condition.

Up to 10 m of erosion has occurred at some locations since 1995. This erosion is expected to continue into the future.



Figure 5.23 Cloughton Reserve

Recommended Erosion Management Option for Cloughton Reserve

A decision tree of management options for Cloughton Reserve is Figure 5.24. Managed retreat is recommended for this area. This is in line with the City's long term plan to relocate Katanning Street and the public infrastructure inland (pers comm Jeremy Maher 12 December 2019).

Retreat at Cloughton Reserve has been included in year 5. Due to the limited buffer to Katanning Street, ongoing monitoring of the shoreline is warranted. If accelerated erosion is experienced the City may need to consider expediting the realignment of Katanning Street, or undertaking temporary stabilisation and/or nourishment works.

Given that some stabilisation and revegetation has already been carried out on the site, it is recommended that managed retreat is accompanied by revegetation of the foreshore. This will help stabilise the area and slow future erosion.

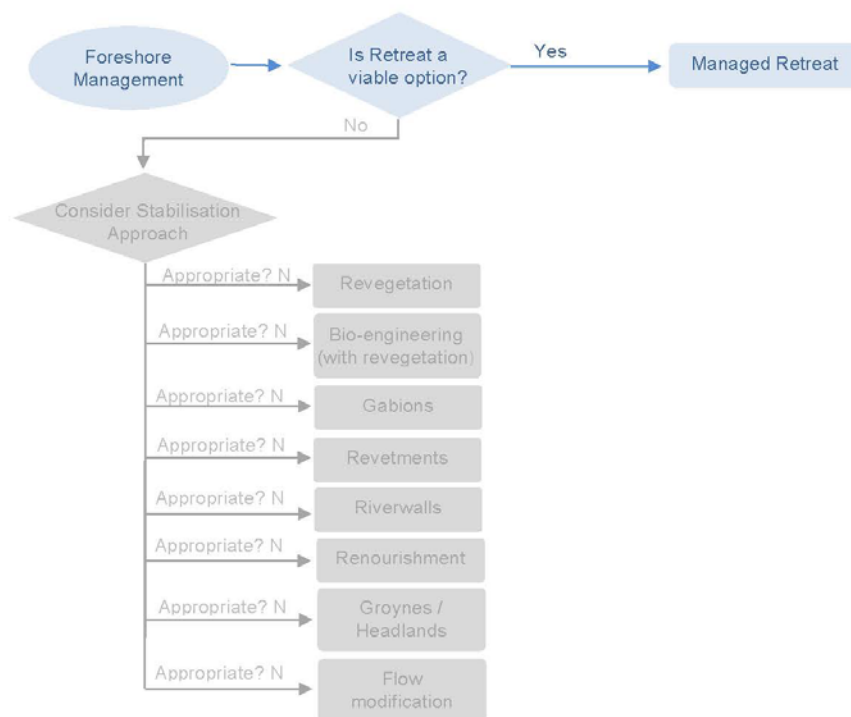


Figure 5.24 Claughton Reserve Decision Tree

5.5.3 Maylands Peninsula Golf Course – Hole 5

Table 5.12 Maylands Peninsula Golf Course Erosion Scarp - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMAY05 Maylands Peninsular Golf.N02	Natural	3	3	12	4 – 8 Yrs

Erosion is occurring at an approximately 50 m long stretch of the shoreline of the Maylands Peninsular Golf Course. This section of shoreline has eroded by approximately 10 m since 1995. The erosion has led to an approximately 1 m high erosion scarp along this section of shoreline.

This erosion is likely to encroach towards the Hole 5 Tee-off Area over the next 10 years. In addition to this, the site has been noted as potentially contaminated and hence ongoing erosion may risk the release of contaminants into the Swan River.



Figure 5.25 Erosion at the Maylands Peninsula Golf Course (Nearmap)



Figure 5.26 Erosion Scarp at the Maylands Peninsula Golf Course – Hole 5

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MRA recommends the management of the erosion at Maylands Peninsular Golf Course – Hole 5 include:

- Stabilisation of the shoreline.
- Rehabilitation and revegetation.

The City has advised that upgrades to the golf course are planned for within the next 5 years. The golf course may consider carrying out management actions for this area as part of these upgrades.

To provide a budget cost estimate, re-profiling of the riverbank, stabilisation with coir matting and revegetation has been assumed.

5.5.4 Maylands Reserve Timber Riverwalls

Table 5.13 Maylands Reserve Timber Riverwalls – Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay04 Maylands Reserve.B03	Built	4	1	16	NA
SRMay04 Maylands Reserve.B02	Built	5	1	17	NA

Table 5.14 Shoreline Between Maylands Reserve Timber Riverwalls - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay04 Maylands Reserve.N04	Natural	3	1	11	NA

The timber riverwalls located approximately 300 m west of the Maylands Reserve Boat Ramp are in very poor condition. Erosion is occurring behind the riverwalls which has undercut the trees. The shoreline between the walls is also eroding and currently lies approximately 3 m inshore from the trees.

Aerial photography indicates that approximately 3 m of erosion has occurred since 1995. With anticipated loss of these trees, erosion is likely to increase into the future.



Figure 5.27 Undercut Trees at Maylands Timber Riverwalls

Other than the riverwalls themselves, no infrastructure appears to be located on this section of foreshore. Hence ongoing erosion does not pose a threat to any infrastructure.

On this basis, MRA recommends that the City allow this area to erode and simply remove the remnants of the riverwalls as required. Additional revegetation and replacement tree planting could be considered to slow the rate of erosion and assist in stabilising the shoreline.

5.5.5 Bardon Park

Table 5.15 Bardon Park Riverwall - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay 06 Berrinda Park.B01	Built	3	3	13	4 – 8 Yrs

Table 5.16 Bardon Park Shorelines - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay06 Berrinda Park.N01	Natural	2	4	9	8 – 15 Yrs
SRMay06 Berrinda Park.N02	Natural	2	4	9	8 – 15 Yrs

The stone-and-mortar riverwall at Bardon Park is in average condition. There are cracks in the wall and some stones have fallen away from the structure. The crest of the wall is low and overtopping of the wall has resulted in trees adjacent in the area to becoming undermined. The riverwall also acts as a weir for the large pond located approximately 40 m to the north, within

Bardon Park. Ongoing deterioration of the riverwall will lead deterioration of the Bardon Park pond along with further undermining and likely loss of adjacent trees

Erosion is also occurring along the shoreline at Bardon Park, to the east of the riverwall, and the Maylands Yacht Club, to the west. The eroding shoreline has exposed tree roots along with debris, including tyres etc, which is evidence uncontrolled fill. A drainage outlet near to the Maylands Yacht Club appears to be providing some stability to the shoreline further west.

Bardon Park and the Maylands Yacht Club are noted as potentially contaminated sites and hence continued erosion may risk the release of contaminants into the Swan River. Continued erosion would also lead to loss of beach, trees and turfed park areas.

A high consequence rating has been applied to this area due to the noted potential contamination issues. MRA recommends that the City investigate this further. If no action is taken the Maylands Yacht Club start tower may become threatened by erosion and contaminants may be released into the Swan River.



Figure 5.28 Bardon Park Riverwall

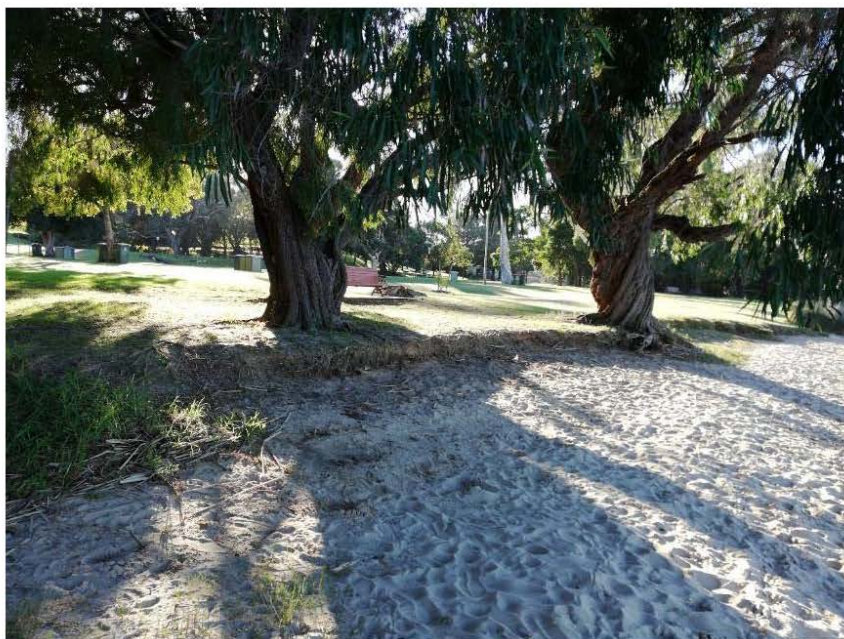


Figure 5.29 Bardon Park Shoreline

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Figure 5.30 Maylands Yacht Club Shoreline – Facing East

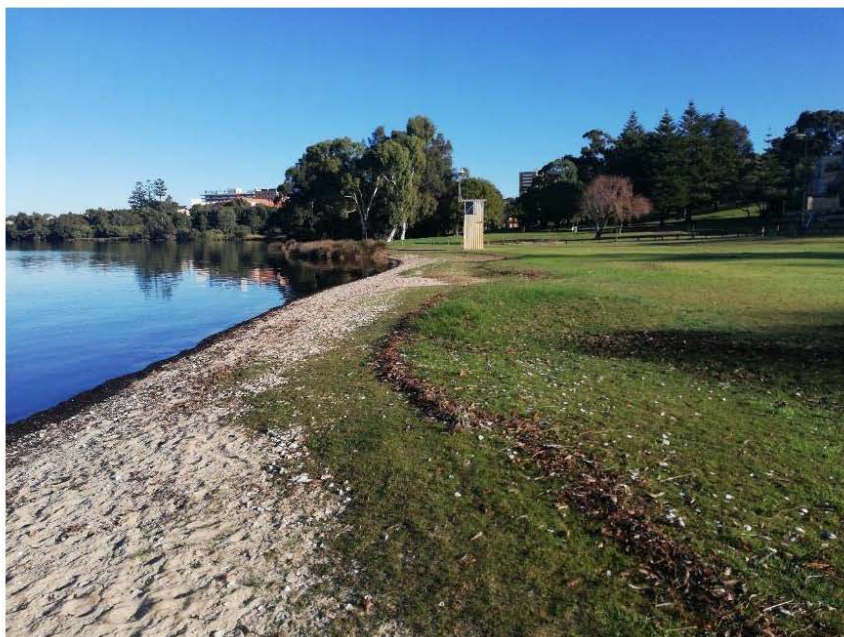


Figure 5.31 Maylands Yacht Club Shoreline – Facing West

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In order to provide a reasonable estimate, the following works have been assumed:

- Upgrades to the riverwall
- Stabilisation to the shoreline at Bardon Park and the Maylands Yacht Club. Headlands and sand nourishment have been assumed.
- Relocation of the Maylands Yacht Club start tower.

5.5.6 Maylands Samphire Flats

Table 5.17 Maylands Samphire Flats - Condition Summary

Asset ID	Shoreline Type	Condition Rating	Consequence Rating	Combined Rating	Works Timing
SRMay03 Clarkson Reserve.N03	Natural	3	2	12	NA

The Maylands Samphire Flats is a low-lying area of foreshore located between Maylands Reserve and Clarkson Reserve. Drainage channels were dug through this area during the late 1950s/early 1960s.

Today the area is home to saltmarsh and samphire plant communities which are understood to be of high environmental value.

Vegetation along the shoreline of the Maylands Samphire Flats in average condition. Ongoing erosive pressures are likely be contributing to this. Up to 20 m of erosion has occurred in some locations on this shoreline since 1995. Some of this erosion is attributable to natural erosive processes of the Swan River. Erosion due to boat wake would also be a contributing factor.

These erosive pressures are likely to increase into the future due increased boat traffic and sea level rise. The area is particularly susceptible to erosion due to sea level rise and flooding.

Given that the Maylands Samphire Flats is a relatively natural area and the ongoing erosive pressures are, at least in part, due to natural erosive processes, MRA does not recommend any action be taken for this area.

Recommendations for Saltmarsh & Samphire Preservation

Due to the expected continued erosion, MRA recommends that future saltmarsh and samphire preservation efforts are focused towards the eastern end of this area where less erosion has historically occurred. It is recommended the timeframe of erosion of this section of foreshore is considered in the selection of planting areas.



Figure 5.32 Maylands Samphire Flats

5.6 Loss of Trees & Vegetation

In addition to the undercut and fallen trees noted throughout the critical, high and medium risk areas discussed above, there are many undercut and fallen trees along the City's foreshore. The sections of shoreline that these trees lie on have been rated based on the general health of the natural shoreline, or condition of the built erosion protection, and on the anticipated consequence if the erosion continues without intervention.

This approach has resulted in many areas of the City's foreshore with undercut or fallen trees, but with a relatively wide buffer between the shoreline and nearby assets, receiving a consequence rating of 3 (Moderate) or lower. This has yielded low combined ratings for these areas. This is considered appropriate as the alternative would result in a large number of areas being rated as high-risk when the issue is the loss of a limited number of trees, rather than any key infrastructure.

Examples of foreshore areas with at-risk trees are shown in Figures 5.33 and 5.34. There are significant environmental and public amenity values associated with retaining and improving tree numbers and vegetation along the City's foreshore. To appropriately manage this, MRA recommends that the City engage a suitable consultant to carry out a biodiversity and vegetation health survey of the foreshore. It is envisaged that this investigation would identify high value species present along the foreshore and provide a basis for the City to develop measures to maintain the natural amenity and biodiversity of the foreshore into the future.

These measures may include tree replacement, revegetation to stabilise the riverbank or protection of existing trees. Tree protection would require stabilisation of the immediate area around each tree. The simplest version of this would consist of small rock protection. An example of this is shown in Figure 5.35.



Figure 5.33 Undercut Trees at Maylands Timber Riverwalls



Figure 5.34 Vegetated Shorelines at Hinds Park & Riverside Gardens

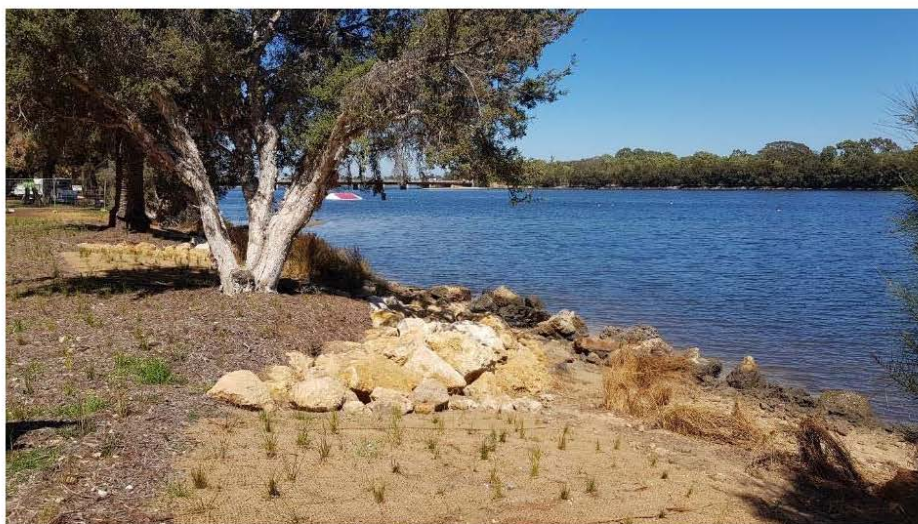


Figure 5.35 Localised Tree Protection Example

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6. 10 Year Priority Plan

A summary of the 10-year priority plan and budget costs is provided in Table 6.1. A full breakdown of the budget costs is provided in Appendix A.

The City plans to complete remediation works at Maylands Reserve during early 2020, hence this area has not been included in the budget costs.

The 10-year priority plan has been prepared based on the following key allowances and assumptions:

- The timings have been determined based on the combined condition and consequence ratings. The foreshore areas with the highest combined ratings are prioritised.
- Due to the likely budget realities, it is assumed that the City would be able to complete 1 – 2 projects per year, depending on size of project. This means some structures and shorelines may deteriorate further before action is taken.
- Design, planning and approvals works are to be completed during the year prior to construction.
- The combined ratings are based on the consequence rating, which is determined by the risk of continued erosion over the next 10 years. Erosion rates may increase in some areas and this may require the City to reconsider the priority areas.
- The cost estimates provided are based on an assumed stabilisation method and are budget level only, determined from a visual inspection of each site. The costs would be refined during design of the erosion protection following a detailed site inspection. The erosion protection method may also change during further design.
- No additional allowances have been made for management of acid sulphate and contaminated soils. This would be confirmed in design, in conjunction with environmental investigations.
- Nominal costs have been estimated for a handful of recommended additional actions. These are:
 - Consider removal (\$10,000 exc. GST) or upgrade of gazebo and shoreline stabilisation (\$200,000 exc. GST). Costs for removal of the gazebo have been included in Table 6.1.
 - Beach access ramps at Bayswater Riverside Gardens - \$10,000 (exc. GST) each.
 - Relocation of Hinds Park playground sand pit - \$15,000 (exc. GST)
 - Relocation of the Maylands Yacht Club start tower - \$30,000 (exc. GST).
- Removal of debris and failed structures is assumed to be able to be completed by the City's internal work crews and hence a nil cost has been assumed for these actions. These have mainly been included for managed retreat.

- Stabilisation of the Tonkin Highway bridge abutment is likely the responsibility of Main Roads WA but has been included for completeness.

6.1 Initial Investigations

A number of initial planning investigations and studies have been included in year 2 of the 10-year period. These studies are:

- Flora survey assessment of foreshore vegetation health.
- Bayswater Riverside Gardens and greater hydrodynamic and siltation study.
- Develop a foreshore monitoring program for the City.
- Feature and hydrographic survey of City's foreshore.

6.2 Annual Design, Planning & Approvals Works

A nominal allowance of \$5,000 has been included to cover implementation of the foreshore monitoring program each year. It is envisaged that this would involve brief inspections of the identified high-risk areas by the City's staff, with some ad-hoc consultant advice as required.

It is recommended updated foreshore condition inspections are completed every 3 years. The outcomes of the inspections are to be used to review and update the 10 year priority plan presented below.

Budget cost allowances for approvals have been included in the line items. In order to reduce the associated costs, it is recommended that where possible, investigations and consultation are streamlined so that each investigation can cover multiple sites.

6.3 Construction Costs

Budget construction costs have been estimated based on MRA's internal cost database of similar tendered works on the Swan River. The budget construction costs are likely to vary following concept and detailed design for each project. In order to provide a conservative estimate, a contingency of plus 20% has been included

Superintendency and project management costs have been also been included with construction costs.

Table 6.1 Priority Plan & Budget Cost Summary

Item	Activity	Subtotal	Annual Total
1	YEAR 1		\$ 120,000
1.1	Tranby House Reserve Timber Walling Stabilisation - Design, Planning & Approvals	\$ 120,000	
2	YEAR 2		\$ 1,190,000
2.1	Initial investigations	\$ 155,000	
2.2	Tranby House Reserve Timber Walling Stabilisation - Construction	\$ 950,000	
2.3	Hinds Park Stabilisation - Design, Planning & Approvals	\$ 80,000	
2.4	Other Consultancy Costs	\$ 5,000	
3	YEAR 3		\$ 518,000
3.1	Hinds Park Stabilisation - Construction	\$ 423,000	
3.2	Bayswater Riverside Gardens Stabilisation - Design, Planning & Approvals	\$ 72,500	
3.3	Other Consultancy Costs	\$ 22,500	
4	YEAR 4		\$ 357,500
4.1	Bayswater Riverside Gardens Stabilisation - Construction	\$ 237,000	
4.2	Tranby House Reserve, north of Peninsular Farm Retreat - Construction	\$ 108,000	
4.3	Other Consultancy Costs	\$ 12,500	
5	YEAR 5		\$ 221,000
5.1	Tranby Reserve Retreat - Construction	\$ 126,000	
5.2	Maylands Peninsular Golf Course Hole 5 – Design, Planning & Approvals	\$ 27,500	
5.3	Bardon Park – Design, Planning & Approvals	\$ 42,500	
5.4	Other Consultancy Costs	\$ 25,000	
6	YEAR 6		\$ 620,500
6.1	Maylands Peninsular Golf Course Hole 5 – Construction	\$ 73,700	
6.2	Bardon Park – Construction	\$ 481,800	
6.3	Tonkin Highway Bridge Abutment Stabilisation – Design, Planning & Approvals	\$ 50,000	
6.4	Other Consultancy Costs	\$ 15,000	
7	YEAR 7		\$ 249,000
7.1	Tonkin Highway Bridge Abutment Stabilisation – Construction	\$ 189,000	
7.2	Tranby Reserve South of Peninsular Farm Stabilisation – Design, Planning & Approvals	\$ 55,000	
7.3	Other Consultancy Costs	\$ 5,000	
8	YEAR 8		\$ 400,500
8.1	Tranby Reserve South of Peninsular Farm Stabilisation – Construction	\$ 340,500	
8.2	Garrett Road Bridge Shoreline Stabilisation – Design, Planning & Approvals	\$ 55,000	
8.3	Other Consultancy Costs	\$ 5,000	
9	YEAR 9		\$ 283,900
9.1	Garrett Road Bridge Shoreline Stabilisation – Construction	\$ 188,900	
9.2	Maylands Peninsular Golf Course Western and Southern Riverbanks Stabilisation – Design, Planning & Approvals	\$ 80,000	
9.3	Other Consultancy Costs	\$ 15,000	
10	YEAR 10		\$ 691,500
10.1	Maylands Peninsular Golf Course Western and Southern Riverbanks Stabilisation – Construction	\$ 639,000	
10.2	Berringa Park Stabilisation – Design, Planning & Approvals	\$ 47,500	
10.3	Other Consultancy Costs	\$ 5,000	
	Subtotal	\$ 4,651,900	\$ 4,651,900
	Goods & Services Tax	\$ 465,190	\$ 465,190
	Total Estimated Cost	\$ 5,117,090	\$ 5,117,090

Exclusions




The following considerations are not included in the budget costs:

- Contractor handling, management and disposal of contaminated material during construction.
- Additional aboriginal heritage requirements over and above the normal allowance for aboriginal heritage approvals. For example, engagement of an anthropologist or aboriginal monitors during construction works.





An expanded budget cost breakdown is provided in Appendix A.

A detailed priority plan for management of the entire of the City's foreshore is presented in Table 6.2. The table outlines the sections of shoreline expected to require management over the next 10 years, the recommended management options and key details, timeframes and budget costs. For completeness, the areas where retreat has been recommended have also been included.

Table 6.2 10 Year Priority Plan

Asset ID	Asset Name	Shoreline Type	2019 Combined Rating	Image	Recommended Mgmt. Option	Works Timing	Budget Construction Cost (exc. GST)
Year 1							
Year 2							
SRMay02 Tranby Reserve.B08	Tranby House Reserve Timber Walling	Built	25		<u>Stabilisation:</u> Stabilisation at toe of riverbank. Assume rock revetment. Rehab & reveg. of riverbank.	1 – 2 Yrs	\$950,000
Year 3							
SRBay03 AP Hinds Park.N0	Hinds Park	Natural	12		<u>Stabilisation:</u> Beach nourishment. Headlands.	4 – 8 Yrs	\$373,000
SRBay04 Garret Road Birdge.N01			12				
SRBay03 AP Hinds Park.B01		Built	18		<u>Stabilisation:</u> Block wall repairs	2 – 4 Yrs	\$50,000
Year 4							
SRBay03 AP Hinds Park.N03	Riverside Gardens Beach	Natural	20		<u>Stabilisation:</u> Access ramps & stairs. Headlands Nourishment. Replanting turf	2 – 4 Yrs	\$237,000
SRBay03 AP Hinds Park.N04		Natural	13		4 – 8 Yrs		

Asset ID	Asset Name	Shoreline Type	2019 Combined Rating	Image	Recommended Mgmt. Option	Works Timing	Budget Cost (exc. GST)
Year 4							
SRMay02 Tranby Reserve.N03	Tranby House Reserve North of Peninsular Farm	Natural	19		<u>Retreat:</u> Relocate footpath	2 – 4 Yrs	\$108,000
SRMay02 Tranby Reserve.N02		Natural	13				
SRMay02 Tranby Reserve.N01		Natural	13				
SRMay02 Tranby Reserve.B07		Built	19				
SRMay02 Tranby Reserve.B06		Built	19				
SRMay02 Tranby Reserve.B05		Built	14				
SRMay02 Tranby Reserve.B03		Built	14				
SRMay02 Tranby Reserve.B02		Built	13				
Year 5							
SRMay03 Clarkson Reserve.N01	Tranby Reserve	Natural	12		<u>Retreat:</u> Relocate footpath Remove gazebo	4 – 8 Yrs	\$126,000
SRMay02 Tranby Reserve.N06			12				
SRMay02 Tranby Reserve.N05			7				
Year 6							
SRBay01 Claughton Reserve.N02	Claughton Reserve	Natural	13		<u>Retreat</u>	4 – 8 Yrs	Nil
SRBay01 Claughton Reserve		Built	8				
SRMay04 Maylands Reserve.B03	Maylands Reserve Timber Riverwalls	Built	16		<u>Retreat</u>	4 – 8 Yrs	Nil
SRMay04 Maylands Reserve.B02			17				
SRMay04 Maylands Reserve.N04		Natural	11				

Asset ID	Asset Name	Shoreline Type	2019 Combined Rating	Image	Recommended Mgmt. Option	Works Timing	Budget Cost (exc. GST)
Year 6							
SRMay05 Maylands Peninsular Golf.N02	Maylands Peninsular Golf Course – Hole 5	Natural	12		<u>Stabilisation:</u> Regrade and rehabilitate riverbank with planting.	4 – 8 Yrs	\$50,000
SRBay03 AP Hinds Park.N03	Maylands Samphire Flats	Natural	13		<u>Retreat</u>	4 – 8 Yrs	Nil
SRMay 06 Berriga Park.B1	Bardon Park	Built	8		<u>Stabilisation</u> Repair / upgrade riverwall like for like	4 – 8 Yrs	\$482,000
SRMay06 Berriga Park.N0		Natural	8		<u>Stabilisation</u> Headlands Sand Nourishment Relocate Maylands Yacht Club Start Tower	8 – 15 Yrs	
SRMay06 Berriga Park.N02			8				

Asset ID	Asset Name	Shoreline Type	2019 Combined Rating	Image	Recommended Mgmt. Option	Works Timing	Budget Cost (exc. GST)
Year 7							
SRJul-19 Tonkin Highway.B01	Tonkin Highway Bridge Abutment	Built	8		<u>Stabilisation:</u> Re-mortar edge Add rock armour	8 – 15 Yrs	\$190,000
Year 8							
SRMay02 Tranby Reserve.B09	Tranby Reserve South of Peninsular Farm	Built	7		<u>Stabilisation</u> Revetment upgrades/repairs Sand Nourishment Revegetation of foreshore, coir matting etc	8 – 15 Yrs	
SRMay02 Tranby Reserve.B10		Built	7				
SRMay02 Tranby Reserve.B12		Built	6				
Year 9							
SRBay04 Garrett Road Bridge.N02	Garrett Road Bridge	Natural	7		<u>Stabilisation</u> Beach nourishment. Headlands	8 – 15 Yrs	\$190,000
Year 10							
SRMay04 Maylands Peninsular Golf.No1	Maylands Peninsular Golf Western & Southern Riverbanks	Natural	7		<u>Stabilisation</u> Bioengineering with revegetation. <u>Stabilisation</u> Bioengineering with revegetation.	8 – 15 Yrs	\$650,000
SRMay04 Maylands Reserve.N05		Natural	6				

7. Conclusion

The City engaged MRA to complete a visual inspection of the City's foreshore and develop a 10-year foreshore works priority plan. The following outcomes have been delivered as part of these works.

- Inspection of the City's foreshore and rating of the condition of the shoreline.
- Review of changes to the City's foreshore since 1995, based aerial photography and available survey data.
- Review of the risks to the foreshore, in light of the condition assessment and erosion patterns.
- A 10-year foreshore works priority plan, including estimates of budget costs and timeframes.
- Recommendations regarding ongoing foreshore maintenance, monitoring and planning for future projects.

In addition to the recommendations made earlier in this report, MRA also recommends that the periodic inspections of the City's foreshore are carried out over the next 10 years. These inspections would help to review and update the 10-year foreshore works priority plan as required.

8. References

- Riggert, T. L., 1978. *The Swan River Estuary Development, Management and Preservation*. Swan River Conservation Board 1958-1976.
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9. Appendices

Appendix A Priority Plan Budget Costs – Full Cost Breakdown

Appendix B 2019 Condition & Combined Rating Maps

Appendix A Priority Plan Budget Costs – Full Cost Breakdown

K1673 City of Bayswater
Bayswater 10 Year Foreshore Works Priority Plan
 Prepared by: Jake Costin

Checked by: Trent Hunt

Date: 04/05/2020

Item	Activity	Quantity	Units	Unit Rate	Cost	Subtotal	Annual Total
YEAR 1							\$ 120,000
1.1	Tranby House Reserve Timber Walling Stabilisation - Design, Planning & Approvals					\$ 120,000	
1.1.1	Concept design	1	LS	\$ 20,000	\$ 20,000		
1.1.2	Detailed design	1	LS	\$ 40,000	\$ 40,000		
1.1.3	Superintendency & project management	1	LS	\$ 30,000	\$ 30,000		
1.1.4	Environmental Investigations	1	LS	\$ 10,000	\$ 10,000		
1.1.5	Aboriginal Heritage Approval	1	LS	\$ 20,000	\$ 20,000		
YEAR 2							\$ 1,190,000
2.1	Initial Investigations					\$ 155,000	
2.1.1	Flora survey assessment of foreshore vegetation health	1	LS	\$ 25,000	\$ 25,000		
2.1.2	Feature & hydrographic survey of City's foreshore	1	LS	\$ 60,000	\$ 60,000		
2.1.3	Bayswater Riverside Gardens hydrodynamic and siltation study	1	LS	\$ 50,000	\$ 50,000		
2.1.4	Develop foreshore monitoring program for the City	1	LS	\$ 20,000	\$ 20,000		
2.2	Tranby House Reserve Timber Walling Stabilisation - Construction					\$ 950,000	
2.2.1	Preliminaries	1	LS	\$ 100,000	\$ 100,000		
2.2.2	Rock revetment	150	M	\$ 2,500	\$ 375,000		
2.2.3	Revegetation of riverbank, coir matting etc	150	M	\$ 1,600	\$ 240,000		
2.2.4	Sand nourishment	600	M ³	\$ 100	\$ 60,000		
2.2.5	Contingency (+20%)	20	%	\$ 775,000	\$ 155,000		
2.2.6	Superintendency & project management	1	LS	\$ 20,000	\$ 20,000		
2.3	Hinds Park Stabilisation - Design, Planning & Approvals					\$ 80,000	
2.3.1	Masterplanning Study	1	LS	\$ 15,000	\$ 15,000		
2.3.2	Concept design	1	LS	\$ 15,000	\$ 15,000		
2.3.3	Detailed design	1	LS	\$ 15,000	\$ 15,000		
2.3.4	Aboriginal Heritage Approval	1	LS	\$ 20,000	\$ 20,000		
2.3.5	Environmental Investigations	1	LS	\$ 15,000	\$ 15,000		
2.4	Other Consultancy Costs					\$ 5,000	
2.4.1	Foreshore Monitoring	1	LS	\$ 5,000	\$ 5,000		
YEAR 3							\$ 518,000
3.1	Hinds Park Stabilisation - Construction					\$ 423,000	
3.1.1	Preliminaries	1	LS	\$ 50,000	\$ 50,000		
3.1.2	Block Wall - Repairs	1	LS	\$ 40,000	\$ 40,000		
3.1.3	Natural Shoreline - Rock Headlands	100	M	\$ 1,600	\$ 160,000		
3.1.4	Natural Shoreline - Sand Nourishment	900	M ³	\$ 100	\$ 90,000		
3.1.5	Contingency (+20%)	20	%	\$ 340,000	\$ 68,000		
3.1.6	Superintendency & project management	1	LS	\$ 15,000	\$ 15,000		
3.2	Bayswater Riverside Gardens Stabilisation - Design, Planning & Approvals					\$ 72,500	
3.2.1	Masterplanning Study	1	LS	\$ 15,000	\$ 15,000		
3.2.2	Concept design	1	LS	\$ 10,000	\$ 10,000		
3.2.3	Detailed design	1	LS	\$ 12,500	\$ 12,500		
3.2.4	Aboriginal Heritage Approval	1	LS	\$ 20,000	\$ 20,000		
3.2.5	Environmental Investigations	1	LS	\$ 15,000	\$ 15,000		
3.3	Other Consultancy Costs					\$ 22,500	
3.3.1	Foreshore Condition Inspection	1	LS	\$ 15,000	\$ 15,000		
3.3.2	Advise City on footpath alignment at Tranby House Reserve, north of Peninsular Farm	1	LS	\$ 7,500	\$ 7,500		
YEAR 4							\$ 357,500
4.1	Bayswater Riverside Gardens Stabilisation - Construction					\$ 237,000	
4.1.1	Preliminaries	1	LS	\$ 20,000	\$ 20,000		
4.1.2	Rock Headlands	50	M	\$ 1,600	\$ 80,000		
4.1.3	Sand nourishment	500	M ³	\$ 100	\$ 50,000		
4.1.4	Beach Access Ramps	3	LS	\$ 10,000	\$ 30,000		
4.1.5	Turf	1	LS	\$ 5,000	\$ 5,000		
4.1.6	Contingency (+20%)	20	%	\$ 185,000	\$ 37,000		
4.1.7	Superintendency & project management	1	LS	\$ 15,000	\$ 15,000		
4.2	Tranby House Reserve, north of Peninsular Farm Retreat - Construction					\$ 108,000	
4.2.1	Remove existing footpath	1	LS	\$ 10,000	\$ 10,000		
4.2.2	Construct footpath on new alignment	800	M ²	\$ 100	\$ 80,000		
4.2.3	Contingency (+20%)	20	%	\$ 90,000	\$ 18,000		
4.3	Other Consultancy Costs					\$ 12,500	
4.3.1	Foreshore Monitoring	1	LS	\$ 5,000	\$ 5,000		
4.3.2	Advise City on footpath alignment at Tranby Reserve	1	LS	\$ 7,500	\$ 7,500		

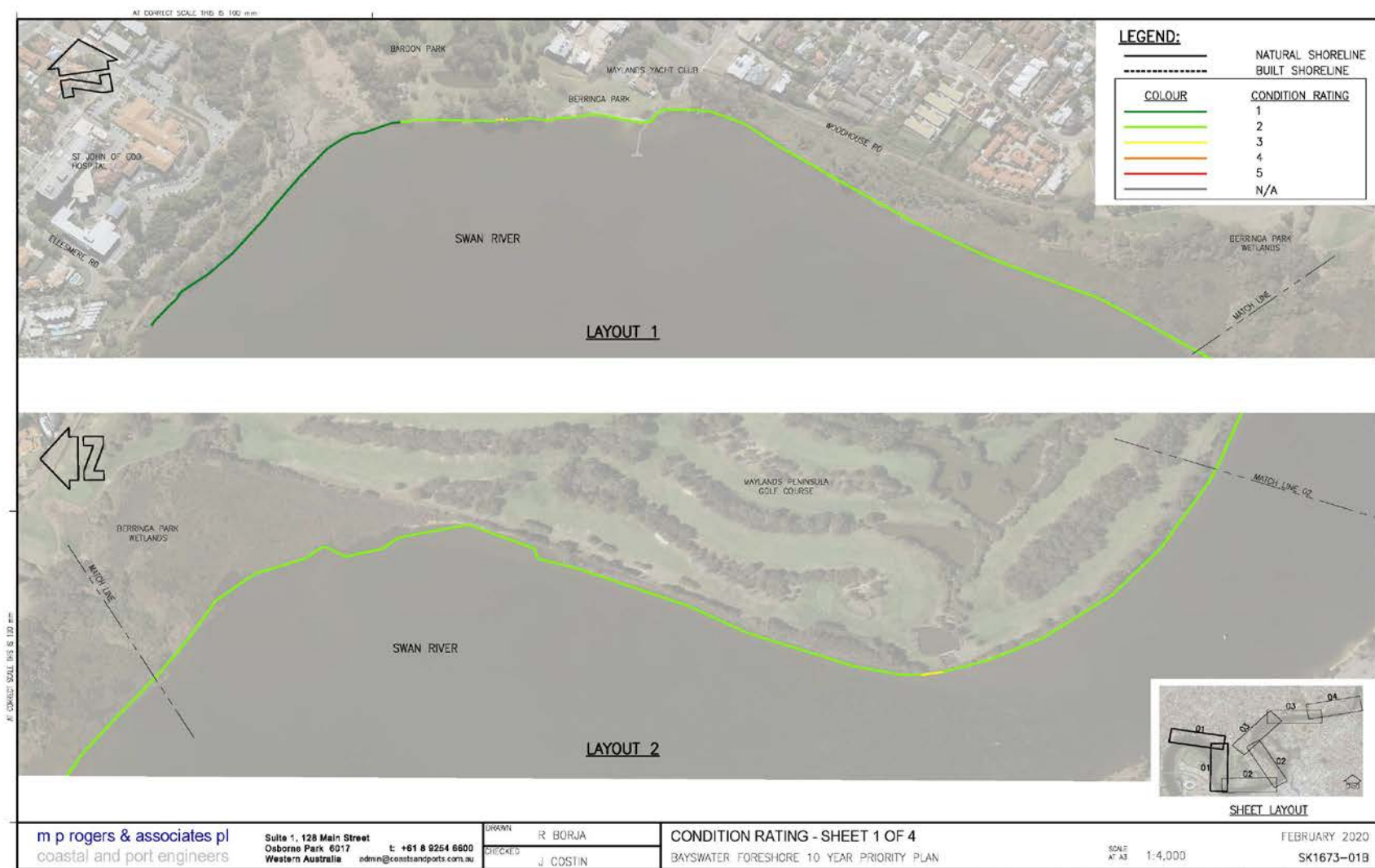
5	YEAR 5						\$ 221,000
5.1	Tranby Reserve Retreat - Construction					\$ 126,000	
5.1.1	Remove existing footpath	1	LS	\$ 15,000	\$ 15,000		
5.1.2	Construct footpath on new alignment	800	M ²	\$ 100	\$ 80,000		
5.1.3	Remove gazebo	1	LS	\$ 10,000	\$ 10,000		
5.1.4	Contingency (+20%)	20	%	\$ 105,000	\$ 21,000		
5.2	Maylands Peninsular Golf Course Hole 5 – Design, Planning & Approvals	1				\$ 27,500	
5.2.1	Concept design	1	LS	\$ 7,500	\$ 7,500		
5.2.2	Detailed design	1	LS	\$ 10,000	\$ 10,000		
5.2.3	Aboriginal Heritage Approval	1	LS	\$ 10,000	\$ 10,000		
5.3	Bardon Park – Design, Planning & Approvals	1				\$ 42,500	
5.3.1	Concept design	1	LS	\$ 12,500	\$ 12,500		
5.3.2	Detailed design	1	LS	\$ 15,000	\$ 15,000		
5.3.3	Aboriginal Heritage Approval	1	LS	\$ 15,000	\$ 15,000		
5.4	Other Consultancy Costs	1				\$ 25,000	
5.4.1	Foreshore Monitoring	1	LS	\$ 5,000	\$ 5,000		
5.4.2	Environmental Investigations (Maylands Peninsular Golf Course & Bardon Park)	1	LS	\$ 20,000	\$ 20,000		
6	YEAR 6						\$ 620,500
6.1	Maylands Peninsular Golf Course Hole 5 – Construction					\$ 73,700	
6.1.1	Preliminaries	1	LS	\$ 10,000	\$ 10,000		
6.1.2	Reprofile riverbank	40	M	\$ 150	\$ 6,000		
6.1.3	Revegetation of riverbank, coir matting etc	750	M ²	\$ 55	\$ 41,250		
6.1.4	Contingency (+20%)	20	%	\$ 57,250	\$ 11,450		
6.1.5	Superintendency & project management	1	LS	\$ 5,000	\$ 5,000		
6.2	Bardon Park – Construction					\$ 481,800	
6.2.1	Preliminaries	1	LS	\$ 50,000	\$ 50,000		
6.2.2	Riverwall repairs	30	M	\$ 3,000	\$ 90,000		
6.2.3	Rock Headlands	120	M	\$ 1,200	\$ 144,000		
6.2.4	Sand Nourishment	750	M ³	\$ 100	\$ 75,000		
6.2.5	Relocate Maylands Yacht Club Start Tower	1	LS	\$ 30,000	\$ 30,000		
6.2.6	Contingency (+20%)	20	%	\$ 389,000	\$ 77,800		
6.2.7	Superintendency & project management	1	LS	\$ 15,000	\$ 15,000		
6.3	Tonkin Highway Bridge Abutment Stabilisation – Design, Planning & Approvals	1				\$ 50,000	
6.3.1	Concept design	1	LS	\$ 10,000	\$ 10,000		
6.3.2	Detailed design	1	LS	\$ 15,000	\$ 15,000		
6.3.3	Aboriginal Heritage Approval	1	LS	\$ 15,000	\$ 15,000		
6.3.4	Environmental Investigations	1	LS	\$ 10,000	\$ 10,000		
6.4	Other Consultancy Costs	1				\$ 15,000	
6.4.1	Foreshore Condition Inspection	1	LS	\$ 15,000	\$ 15,000		
7	YEAR 7						\$ 249,000
7.1	Tonkin Highway Bridge Abutment Stabilisation – Construction	1				\$ 189,000	
7.1.1	Preliminaries	1	LS	\$ 20,000	\$ 20,000		
7.1.2	Re-mortar edge	1	LS	\$ 20,000	\$ 20,000		
7.1.3	Rock armour along edge	60	M	\$ 1,750	\$ 105,000		
7.1.4	Contingency (+20%)	20	%	\$ 145,000	\$ 29,000		
7.1.5	Superintendency & project management	1	LS	\$ 15,000	\$ 15,000		
7.2	Tranby Reserve South of Peninsular Farm Stabilisation – Design, Planning & Approvals					\$ 55,000	
7.2.1	Concept design	1	LS	\$ 12,500	\$ 12,500		
7.2.2	Detailed design	1	LS	\$ 17,500	\$ 17,500		
7.2.3	Aboriginal Heritage Approval	1	LS	\$ 15,000	\$ 15,000		
7.2.4	Environmental Investigations	1	LS	\$ 10,000	\$ 10,000		
7.3	Other Consultancy Costs	1				\$ 5,000	
7.3.1	Foreshore Monitoring	1	LS	\$ 5,000	\$ 5,000		
8	YEAR 8						\$ 400,500
8.1	Tranby Reserve South of Peninsular Farm Stabilisation – Construction					\$ 340,500	
8.1.1	Preliminaries	1	LS	\$ 40,000	\$ 40,000		
8.1.2	Revetment upgrades/repairs	140	M	\$ 1,000	\$ 140,000		
8.1.3	Sand Nourishment	500	M ³	\$ 100	\$ 50,000		
8.1.4	Revegetation of foreshore, coir matting etc	900	M	\$ 55	\$ 49,500		
8.1.5	Contingency (+20%)	20	%	\$ 230,000	\$ 46,000		
8.1.6	Superintendency & project management	1	LS	\$ 15,000	\$ 15,000		
8.2	Garrett Road Bridge Shoreline Stabilisation – Design, Planning & Approvals					\$ 55,000	
8.2.1	Concept design	1	LS	\$ 12,500	\$ 12,500		
8.2.2	Detailed design	1	LS	\$ 17,500	\$ 17,500		
8.2.3	Aboriginal Heritage Approval	1	LS	\$ 15,000	\$ 15,000		
8.2.4	Environmental Investigations	1	LS	\$ 10,000	\$ 10,000		
8.3	Other Consultancy Costs	1				\$ 5,000	
8.3.1	Foreshore Monitoring	1	LS	\$ 5,000	\$ 5,000		

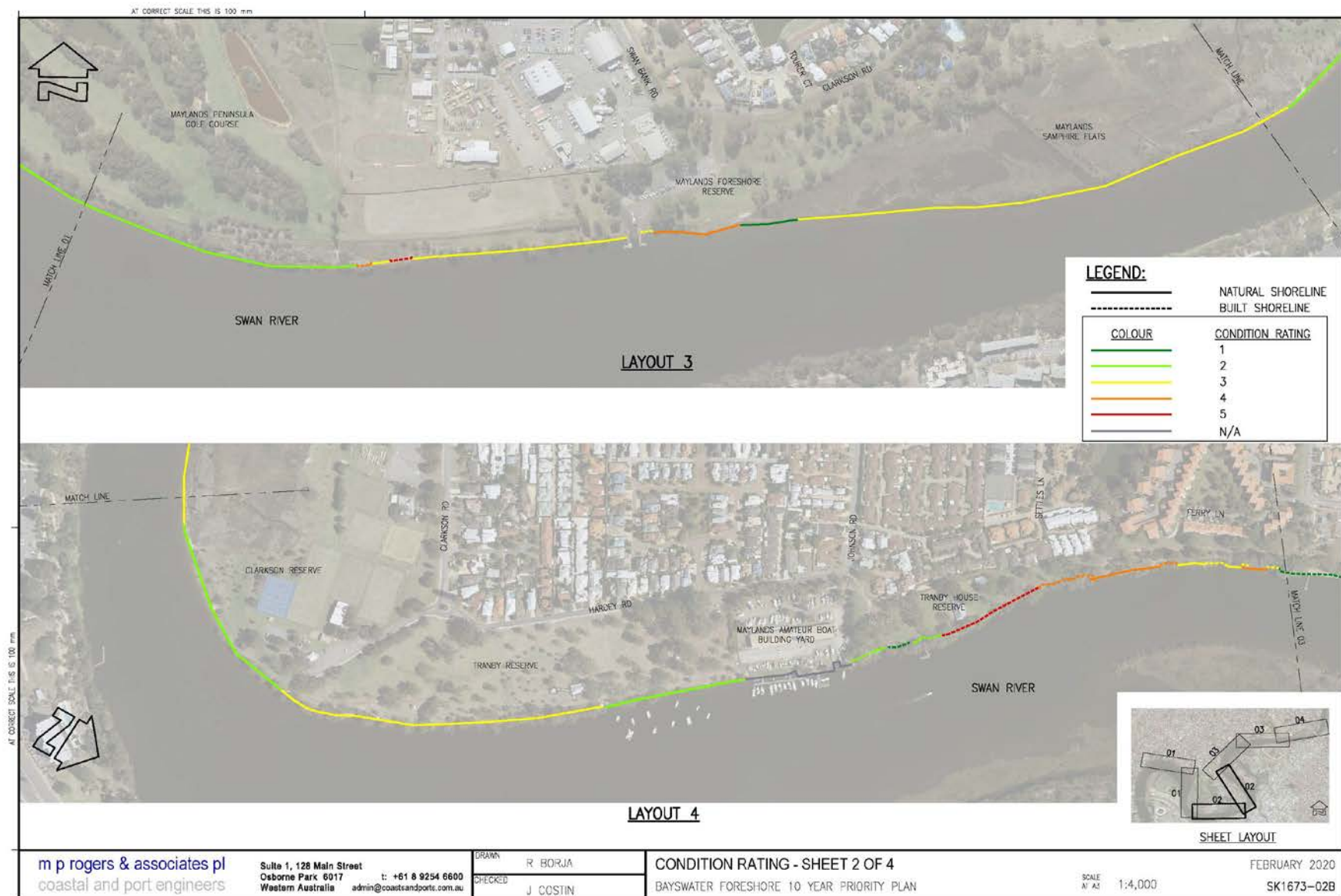
9	YEAR 9						\$ 283,900
9.1	Garrett Road Bridge Shoreline Stabilisation – Construction					\$ 188,900	
9.1.1	Preliminaries	1	LS	\$ 25,000	\$ 25,000		
9.1.2	Rock Headlands	60	M	\$ 1,200	\$ 72,000		
9.1.3	Sand Nourishment	500	M ³	\$ 100	\$ 50,000		
9.1.4	Contingency (+20%)	20	%	\$ 147,000	\$ 29,400		
9.1.5	Superintendency & project management	1	LS	\$ 12,500	\$ 12,500		
9.2	Maylands Pensinsular Golf Course Western and Southern Riverbanks Stabilisation – Design, Planning & Approvals					\$ 80,000	
9.2.1	Concept design	1	LS	\$ 20,000	\$ 20,000		
9.2.2	Detailed design	1	LS	\$ 25,000	\$ 25,000		
9.2.3	Aboriginal Heritage Approval	1	LS	\$ 15,000	\$ 15,000		
9.2.4	Environmental Investigations	1	LS	\$ 20,000	\$ 20,000		
9.3	Other Consultancy Costs	1				\$ 15,000	
9.3.1	Foreshore Condition Inspection	1	LS	\$ 15,000	\$ 15,000		
10	YEAR 10						\$ 691,500
10.1	Maylands Pensinsular Golf Course Western and Southern Riverbanks Stabilisation – Construction					\$ 639,000	
10.1.1	Preliminaries	1	LS	\$ 75,000	\$ 75,000		
10.1.2	Reprofile riverbank	1,500	M	\$ 150	\$ 225,000		
10.1.3	Revegetation of riverbank, coir matting etc	4,000	M ²	\$ 55	\$ 220,000		
10.1.4	Contingency (+20%)	20	%	\$ 520,000	\$ 104,000		
10.1.5	Superintendency & project management	1	LS	\$ 15,000	\$ 15,000		
10.2	Berringa Park Stabilisation – Design, Planning & Approvals					\$ 47,500	
10.2.1	Concept design	1	LS	\$ 12,500	\$ 12,500		
10.2.2	Detailed design	1	LS	\$ 15,000	\$ 15,000		
10.2.3	Aboriginal Heritage Approval	1	LS	\$ 10,000	\$ 10,000		
10.2.4	Environmental Investigations	1	LS	\$ 10,000	\$ 10,000		
10.3	Other Consultancy Costs	1				\$ 5,000	
10.3.1	Foreshore Monitoring	1	LS	\$ 5,000	\$ 5,000		
	Subtotal					\$ 4,651,900	\$ 4,651,900
	Goods & Services Tax					\$ 465,190	\$ 465,190
	Total Estimated Cost					\$ 5,117,090	\$ 5,117,090

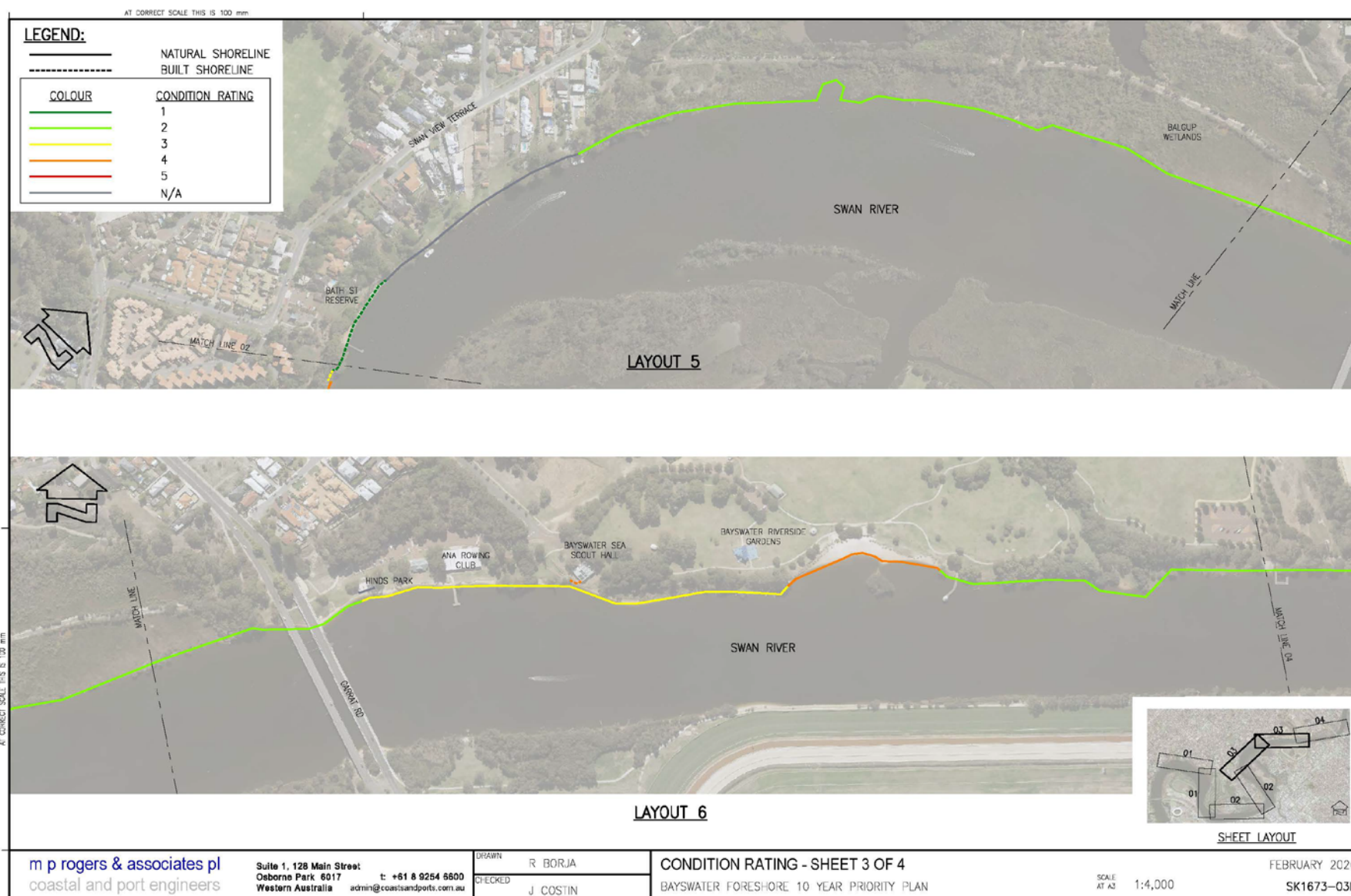
Appendix B 2019 Condition & Combined Rating Maps

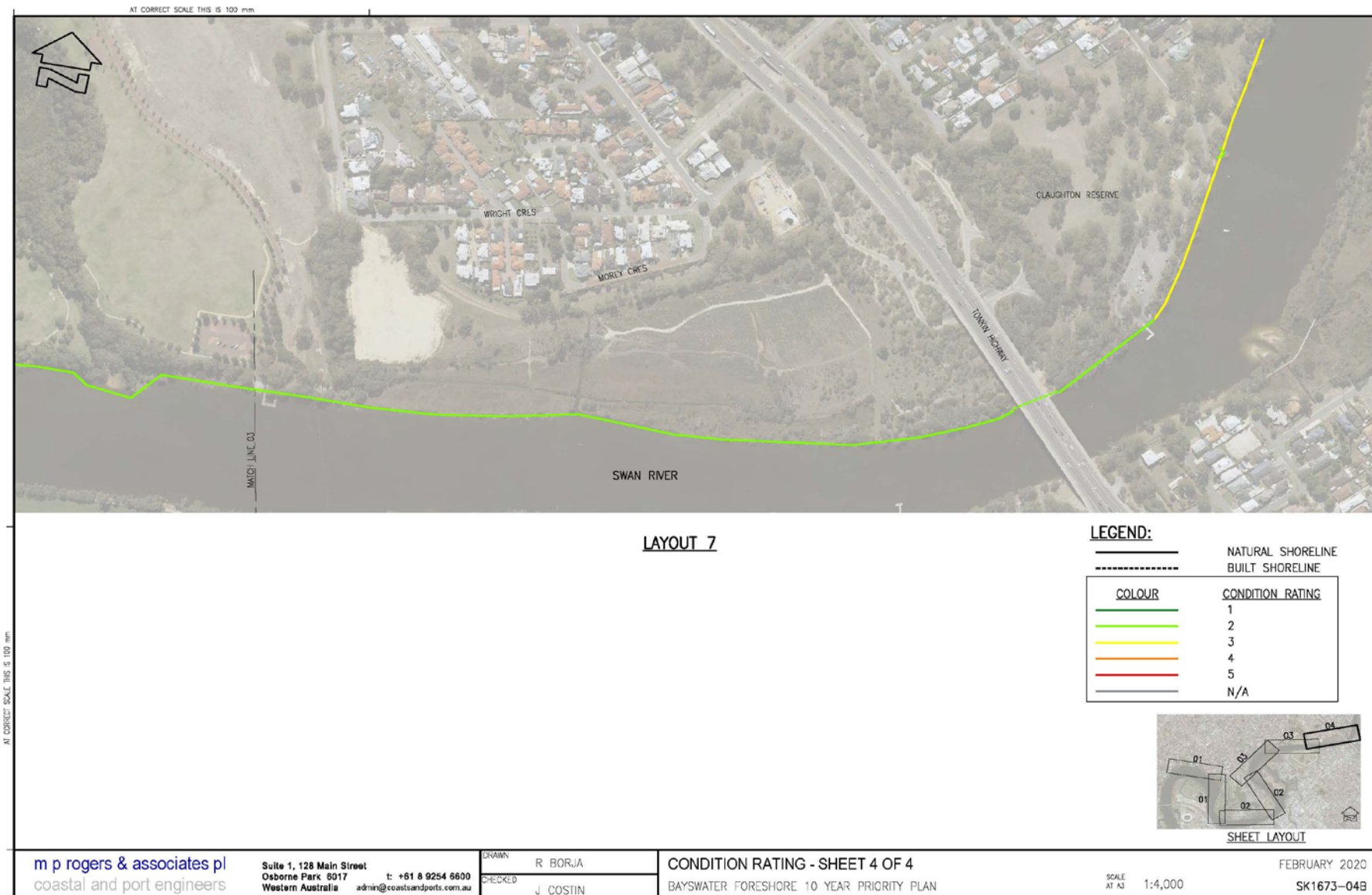
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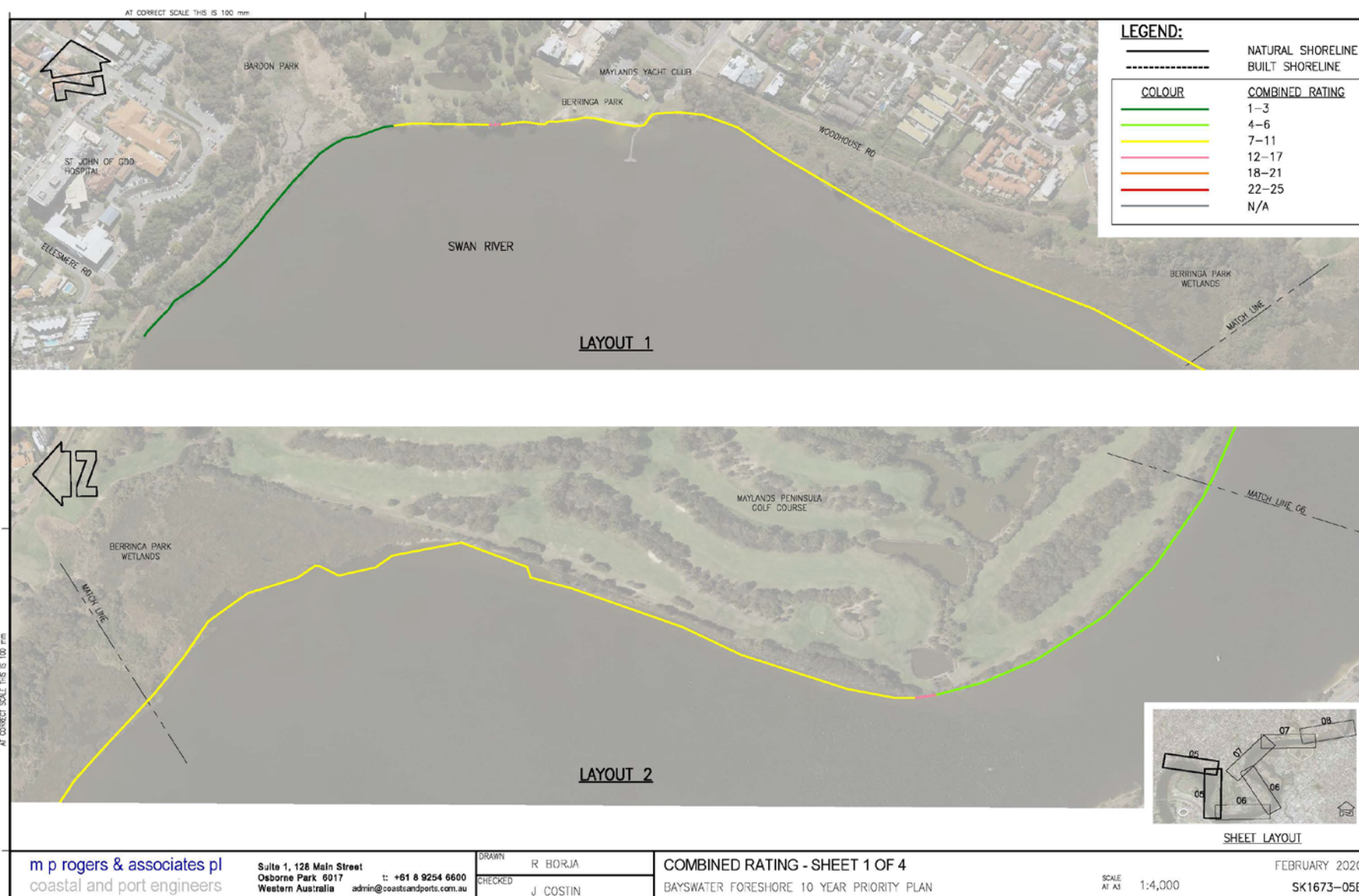
Bayswater 2019 Foreshore Inspection & 10 Year Priority Plan
K1673, Report R1245 Rev 2, Page 72

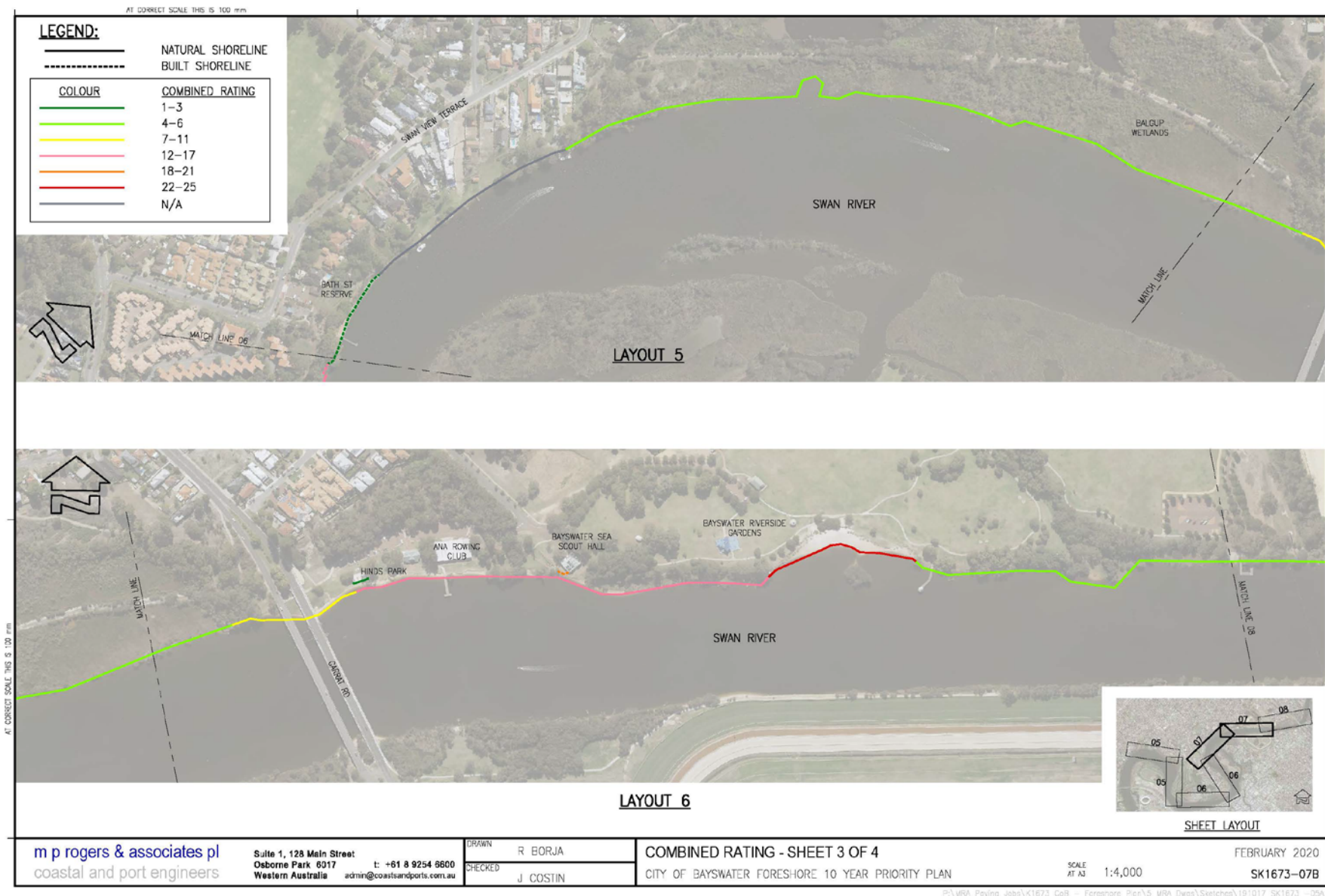


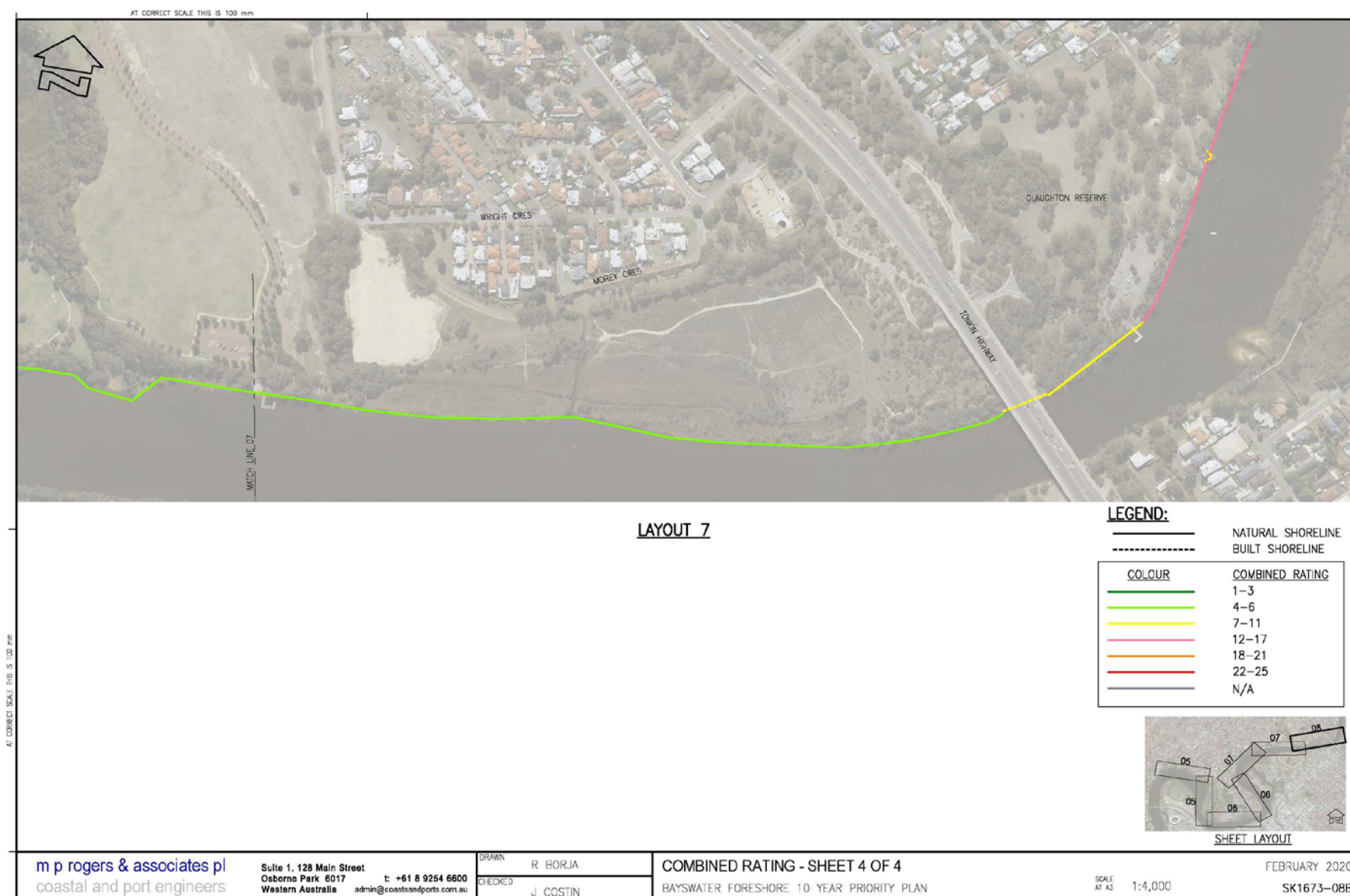


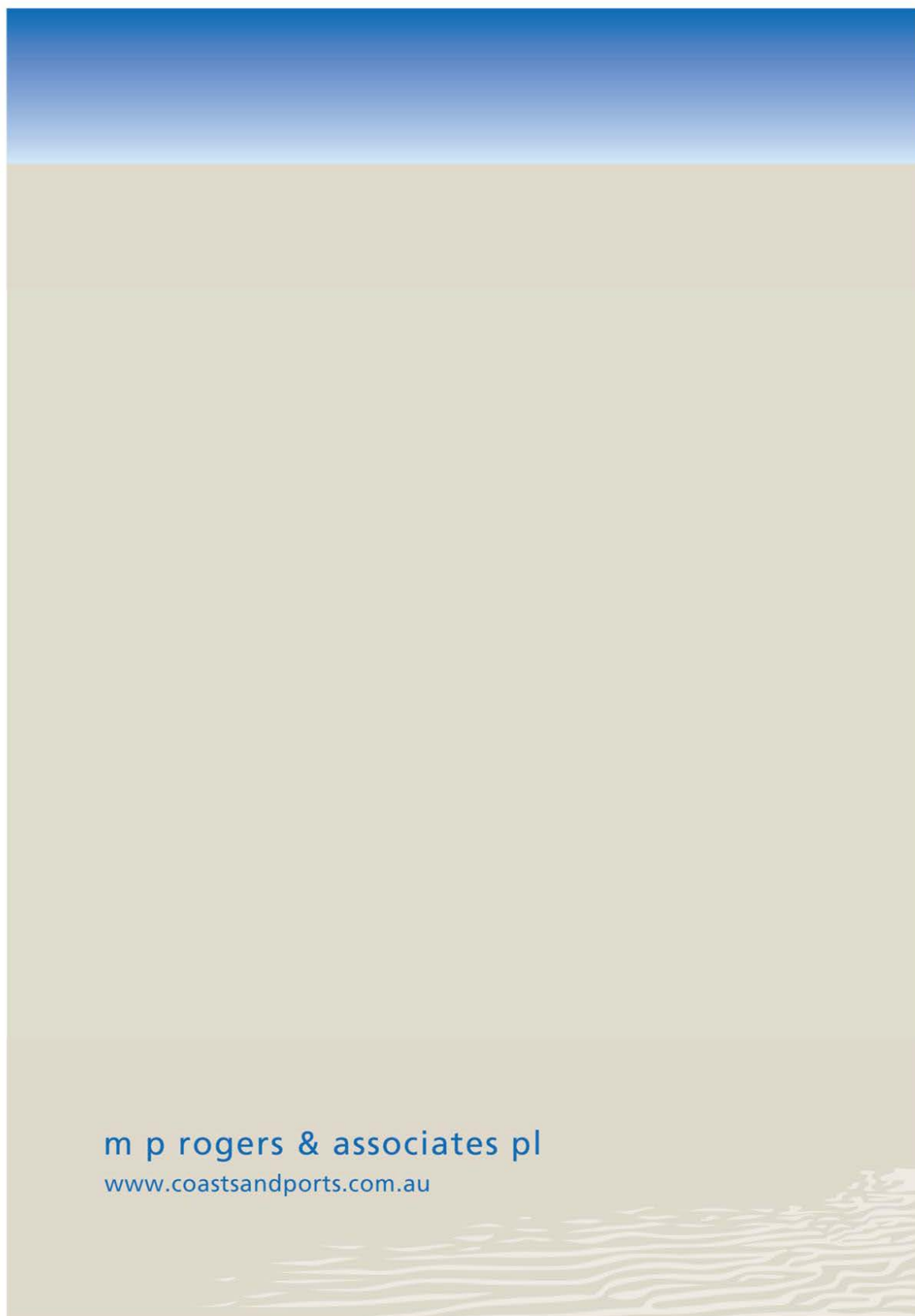












10.3.3 EMRC Council Meeting Minutes - 19 March 2020

Responsible Directorate:	Works and Infrastructure	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Delegate's Report 2. Abridged Minutes 3. Investment Report	

SUMMARY

To allow Council consideration of the Council Minutes from the Eastern Metropolitan Regional Council (EMRC).

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council receives the Eastern Metropolitan Regional Council's (EMRC's) Delegate's Report, Abridged Minutes and Investment Reports of the Council Meeting of 19 March 2020.

CR GIORGIA JOHNSON MOVED, CR LORNA CLARKE SECONDED

CARRIED UNANIMOUSLY: 11/0

BACKGROUND

The EMRC held a Council Meeting on 19 March 2020 with Cr Giorgia Johnson and Cr Filomena Piffaretti - Deputy Mayor (deputising for Cr Lorna Clarke) were in attendance.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

The purpose of the report is to provide the Council with information detailing the items with implications for the City of Bayswater from 19 March 2020 EMRC Council Meeting.

Issues considered at the meeting which may impact or be of interest to the City of Bayswater are:

- Audio recording of Council and Committee Meetings; and
- Member Council requirements for bins and caddies for the implementation of Food Organics and Garden Organics (FOGO).

The Delegate's Report from **Attachment 1** and the Abridged Minutes forms **Attachment 2**. The EMRC Investment Reports for January 2020 are contained in **Attachment 3**.

A full copy of the unconfirmed EMRC Council Meeting Minutes of 19 March 2020 can be obtained via the following link <https://www.emrc.org.au/council/council-and-committees/council-minutes.aspx>

LEGISLATIVE COMPLIANCE

Not applicable.

OPTIONS

Not applicable.

FINANCIAL IMPLICATIONS

As detailed in the Delegate's Report.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Local Economy
Aspiration: A business and employment destination.
Outcome E3: Attractive to new services, businesses and investment.

CONCLUSION

For Council to receive the report.

Attachment 1

Eastern Metropolitan Regional Council
1st Floor Ascot Place, 226 Great Eastern Hwy.
Belmont, Western Australia 6104
PO Box 234 Belmont Western Australia 6984

CITY OF BAYSWATER DELEGATES REPORT

The following report is based on the 19 MARCH 2020 MEETING OF THE EMRC COUNCIL.

Council Minutes

1 MEMBER COUNCIL REQUIREMENTS FOR BINS AND CADDIES FOR THE IMPLEMENTATION OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) (ITEM 11.2)

Overview

- The centralised education component is well underway for the Town of Bassendean and City of Bayswater in readiness for a June /July 2020 commencement of FOGO collection from their third bin.
- Member Councils have provided details of their Better Bins rollout for a third waste collection bin for FOGO waste.
- A methodology for the funding of bins and caddies has been agreed to.
- A total of \$13,789,200 will be distributed to member Councils to assist and support the implementation of the FOGO recovery program including the cost of bins, kitchen caddies and first year caddy liners.
- An adjustment distribution will be made following the next Census in 2021 based on the revised number of households per member Council.
- A draft Deed of Release for the distribution is being prepared with the distribution expected on or before 30 June 2020.
- The timeline for the implementation of a tender process for a permanent FOGO processing facility has been updated.
- A draft Participants Agreement for FOGO Supply is being prepared by Council's lawyers.

Resolution(s)

That Council:

1. Declares on this day 19 March 2020, a distribution totalling \$13,789,200 from the Secondary Waste Reserve to be distributed to all member Councils on or before 30 June 2020.
2. Authorises the distribution to the respective Participants of the EMRC:
 - a. be based on \$100 per household; and
 - b. following the next Census in 2021 an adjustment distribution be made based on revised number of households per member Council.



Eastern Metropolitan Regional Council
 1st Floor Ascot Place, 226 Great Eastern Hwy.
 Belmont, Western Australia 6104
 PO Box 234 Belmont Western Australia 6984

3. Agrees the distribution of funds to the respective member Councils is to assist and support the implementation of FOGO recovery program including the cost of bins, kitchen caddies and first year caddy liners in line with the Secondary Waste treatment of household municipal waste. Should a member Council decide not to proceed with the FOGO program, distributed funds are to be refunded to the Secondary Waste Reserve.
4. Request an updated timeline for tender implementation of a permanent FOGO processing solution that includes the tasks of preparing a feasibility study and obtaining Council approval prior to tenders being called.

Implication(s) for City of Bayswater

A total of \$13.78 million will be distributed to the respective member Councils as follows:

<u>Participant Council</u>	(SUD and MUD)
	<u>Distribution</u>
Town of Bassendean	\$ 648,100
City of Bayswater	\$ 2,867,500
City of Belmont	\$ 1,720,400
City of Kalamunda	\$ 2,193,700
Shire of Mundaring	\$ 1,455,200
City of Swan	\$ 4,904,300
	<u>\$ 13,789,200</u>

Attachment 2



**UNCONFIRMED
ABRIDGED MINUTES**

Ordinary Meeting of Council

19 March 2020

ORDINARY MEETING OF COUNCIL

MINUTES

19 March 2020

(REF: D2020/05651)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 19 March 2020**. The meeting commenced at **6:02pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:02pm, welcomed visitors and acknowledged the traditional custodians of the land.

Kaya Maaman, Kaya Yorga, Kaya Bridia
Ngalak kaartij windji ngalak nyininy
Nagalak kaartij nidja boodja baal Whadjuk Noongar Boodja ngalak nyininy
Koorah, Nitja yeyi, Boordahwan

Translation

Greetings everyone
We all understand where we are meeting.
We know that we meet on the lands of the Whadjuk Noongar people
Always was, always will be.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

EMRC Council Members

Cr Jai Wilson (Chairman)	EMRC Member	Town of Bassendean
Cr Doug Jeans (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Giorgia Johnson	EMRC Member	City of Bayswater
Cr Filomena Piffaretti (Deputising for Cr Clarke)	EMRC Deputy Member	City of Bayswater
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Phil Marks (Deputising for Cr Powell)	EMRC Deputy Member	City of Belmont
Cr Lesley Boyd	EMRC Member	City of Kalamunda
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Mel Congerton	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Leave of Absence Previously Approved

Cr Clarke, (from 19/03/2020 to 22/03/2020 inclusive)

Apologies

Cr Janet Powell	EMRC Member	City of Belmont
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EMRC Officers

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Mr Steve Fitzpatrick	Chief Project Officer
Mrs Wendy Harris	Chief Sustainability Officer
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Kathleen Highfield	Acting Personal Assistant to Chief Financial Officer (Minutes)

EMRC Observers

Mr David Schmidt	Manager Information Services
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Observer(s)

Cr Ian Johnson	EMRC Deputy Member	City of Swan
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3 DISCLOSURE OF INTERESTS

3.1 MR MARCUS GEISLER – CEO – INTERESTS AFFECTING IMPARTIALITY

Item: 19.1
Subject: Confidential Report Item 15.1 of the CEOPRC Minutes
Selection of Facilitator for the Chief Executive Officer's Performance Review Process
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3.
Due to the subject matter of the report directly applies to the Chief Executive Officer.

3.2 MR MARCUS GEISLER – CEO – INTERESTS AFFECTING IMPARTIALITY

Item: 19.2
Subject: Confidential Report Item 15.2 of the CEOPRC Minutes
Chief Executive Officer Performance Review Process for 2020
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3.
Due to the subject matter of the report directly applies to the Chief Executive Officer.

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 CHANGE OF THE ORDER OF BUSINESS

The Chairman announced that there would be a change to the Order of Business to allow Item 17.1 Notice of Motion received from Cr John Daw to be dealt with before Section 14 of the Meeting.

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CR MEL CONGERTON - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR PIFFARETTI SECONDED CR ZANNINO

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 23 MARCH 2020 TO 27 MARCH 2020 INCLUSIVE.

CARRIED UNANIMOUSLY

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020

REFERENCE: D2020/04913

That the minutes of the Ordinary Meeting of Council held on 20 February 2020 which have been distributed, be confirmed.

COUNCIL RESOLUTION(S)

MOVED CR DAW SECONDED CR JEANS

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

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11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Agenda Bookmarks

Cr Wolfe asked if the bookmarks in the Agenda could be improved as there was some issues using them.

WiFi Connection

Cr Congerton raised that at the last WAC meeting his laptop was running for an hour before he could connect to the portal. Chairman advised that there are two WiFi's and he could have connected to the bad one, and for future meeting to save all documentation to the desktop. The Chairman also advised that the IT Manager is present and he would sort these issues out.

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in Section 19 of this agenda:

- 12.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES

SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS
- 12.2 ITEM 15.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2020

Item 17.1 was dealt with at this point of the meeting prior to Section 14.

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14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invites questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items which was withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR DAW

THAT WITH THE EXCEPTION OF ITEMS 14.4 WHICH WAS WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED 11/1
Cr O'Connor Voted Against

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14.4 AUDIO RECORDING OF COUNCIL AND COMMITTEE MEETINGS

REFERENCE: D2020/05029

Cr. O'Connor moved an Amended Motion to ensure that recording did not occur during confidential items where the meeting is required to go behind closed doors.

AMENDED MOTION(S)

That Council:

1. Receives the outcome of the investigation undertaken as detailed in this report.
2. In accordance with clause 5.14(2) of the *EMRC Standing Orders 2013* resolves to audio record all Council meetings that are open to the public.
3. Resolved that recording does not occur behind closed doors.
4. Authorises public access to audio recordings of each of the Council meetings that are open to the public and be placed on the Council's website.
5. Adopts the Council Policy 2.2 Audio Recording of Council Meetings policy as amended as at 19 march 2020, forming the attachment to this report.

COUNCIL RESOLUTION(S)

MOVED CR O'CONNOR

SECONDED CR PIFFARETTI

THAT COUNCIL:

1. RECEIVES THE OUTCOME OF THE INVESTIGATION UNDERTAKEN AS DETAILED IN THIS REPORT.
2. IN ACCORDANCE WITH CLAUSE 5.14(2) OF THE *EMRC STANDING ORDERS 2013* RESOLVES TO AUDIO RECORD ALL COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC.
3. RESOLVED THAT RECORDING DOES NOT OCCUR BEHIND CLOSED DOORS.
4. AUTHORISES PUBLIC ACCESS TO AUDIO RECORDINGS OF EACH OF THE COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC AND BE PLACED ON THE COUNCIL'S WEBSITE.
5. ADOPTS THE COUNCIL POLICY 2.2 AUDIO RECORDING OF COUNCIL MEETINGS POLICY AS AMENDED AS AT 19 MARCH 2020, FORMING THE ATTACHMENT TO THIS REPORT.

CARRIED 11/1
Cr Jeans Voted Against

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15 REPORTS OF COMMITTEES

15.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 27 FEBRUARY 2020

(REFER TO MINUTES OF COMMITTEE)

REFERENCE: D2020/00465 (CEOPRC) – D2020/04766

The minutes of the Chief Executive Officer Performance Review Committee meeting held on **5 March 2020** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Chief Executive Officers Advisory Committee. Any questions relating to the confidential report will be dealt with under section 19 of the agenda "Confidential Items."

RECOMMENDATION(S)

That Council notes the minutes of the Chief Executive Officer Performance Review Committee Meeting held on 27 February 2020 (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR DAW

THAT COUNCIL NOTES THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 27 FEBRUARY 2020 (SECTION 15.1).

**CARRIED 11/1
Cr O'Connor Voted Against**

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**15.2 WASTE ADVISORY COMMITTEE MEETING HELD 5 MARCH 2020
(REFER TO MINUTES OF COMMITTEE)**

REFERENCE: D2020/03981 (WAC) – D2020/05021

The minutes of the Waste Advisory Committee meeting held on **5 March 2020** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Waste Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Waste Advisory Committee report held on (Section 15.2).

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR DAW

THAT WITH THE EXCEPTION OF ITEMS 11.2 WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORT HELD ON (SECTION 15.2).

**CARRIED 11/1
Cr O'Connor Voted Against**

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11.2 MEMBER COUNCIL REQUIREMENTS FOR BINS AND CADDIES FOR THE IMPLEMENTATION OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO)

REFERENCE: D2020/04228 (WAC) – D2020/05271

In accordance with Clause 9.1 of the *EMRC Standing Orders Local Law 2013*, Cr Piffaretti gave her notice of her intention to move the following motion at the Ordinary Meeting of Council to be held on 19 March 2020:

Amended Motion(s)

That Council:

1. Declares on this day 19 March 2020, a distribution totalling \$13,789,200 from the Secondary Waste Reserve.
2. Authorises the distribution to the respective Participants of the EMRC:
 - a. be based on \$100 per household; and
 - b. following the next Census in 2021 an adjustment distribution be made based on revised number of households per member Council.
3. Agrees the distribution of funds to the respective member Councils is to assist and support the implementation of FOGO recovery program including the cost of bins, kitchen caddies and first year caddy liners in line with the Secondary Waste treatment of household municipal waste. Should a member Council decide not to proceed with the FOGO program, distributed funds are to be refunded to the Secondary Waste Reserve.
4. Request an updated timeline for tender implementation of a permanent FOGO processing solution that includes the tasks of preparing a feasibility study and obtaining Council approval prior to tenders being called.

Rationale provided by Cr Piffaretti

At the September 2019 Ordinary Meeting of Council, Council endorsed the implementation of the Food Organics and Garden Organics Recovery Strategy. It also endorsed "the funding of bins, caddies and initial education/product marketing for member Councils will be funded through the Secondary Waste Reserve".

FOGO education and the marketing campaign is already well underway with the community preparedness for the implementation very far advanced.

However, this timing may be significantly impacted by the WAC Recommendation from its 5 March 2020 meeting which has requested that a report be prepared for a future WAC meeting. The timing poses a serious

issue for the FOGO trial, specifically for the Town of Bassendean and the City of Bayswater as they prepare to proceed with the FOGO collection from around 1 July 2020.

There is a serious concern that if the funding is not agreed to at this meeting, the success of the trial will be compromised.

It is recommended that funding of bins, kitchen caddies and caddy liners for the implementation of FOGO at member Councils be approved as a distribution of funds from the Secondary Waste Reserve.

Officer Comments

We recognise the significance of a timely decision by Council to ensure funding is provided to the member Councils to fund the implementation of FOGO at the household level. The bin assets and kitchen caddies are critical to the community to collect FOGO waste correctly. The procuring of the bin assets requires time and any delays in ordering them will compound the issues with a coordinated roll out to the community.

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Item 11.2 continued

The FOGO collection infrastructure upgrade is assumed to consist of a new 140 litre red lid bin, a new 240 litre with new lime green lid bin, a kitchen caddy, two rolls of caddy liners, old bin removal, distribution and assembly charge, delivery of caddy and liners.

Market testing shows a total cost range of approximately \$91 to \$111 per package (detailed costing available).

For modelling EMRC officers used \$100 per unit dwelling. How the \$100 allocation per household will be spent will obviously be determined by each Council, as to whether they upgrade two bins, or one bin and one lid, or some other scenario.

Consistent with funding the bins, caddies and liners for the first year, it is anticipated the cost will be approximately \$13,789,200 based on the \$100 cost of FOGO assets upgrade per unit dwelling household (this includes single (SUD) and multi-unit dwellings (MUD)). It is noted that only SUDs will be implementing FOGO consistent with the Better Bins Program initially.

Based on the number of dwelling figures sourced from "Potential FOGO recovery estimates" provided to the Minister of LG in DWERME2620/19, a \$13.78 million distribution will be apportioned as follows:

<u>Participant Council</u>	<u>(SUD and MUD) Distribution</u>
Town of Bassendean	\$ 648,100
City of Bayswater	\$ 2,867,500
City of Belmont	\$ 1,720,400
City of Kalamunda	\$ 2,193,700
Shire of Mundaring	\$ 1,455,200
City of Swan	\$ 4,904,300
	<u>\$ 13,789,200</u>

Following feedback from WAC Officers, they have expressed the "fair and equitable" method of distribution should be based on population rather than by households. This is consistent with the Establishment Agreement's recognition of equity based on "the same proportions as the Population of each Participant bears to the total of the Populations of all Participants."

Based on the population figures utilised in the latest set of audited Annual Report ending 30 June 2019, a \$13.78 million distribution would be apportioned as follows (column B):

<u>Participant Council</u>	<u>PER H/HOLD @ \$100.00 (A)</u>	<u>EQUITY \$ (B)</u>	<u>DIFFERENCE (B) - (A)</u>	<u>EQUITY PER H/HOLD \$</u>
Town of Bassendean	\$648,100	\$591,454	-\$56,646	\$91
City of Bayswater	\$2,867,500	\$2,564,083	-\$303,417	\$89
City of Belmont	\$1,720,400	\$1,559,900	-\$160,500	\$91
City of Kalamunda	\$2,193,700	\$2,215,126	\$21,426	\$101
Shire of Mundaring	\$1,455,200	\$1,470,800	\$15,600	\$101
City of Swan	\$4,904,300	\$5,387,837	\$483,537	\$110
	<u>\$13,789,200</u>	<u>\$13,789,200</u>	<u>\$0</u>	<u>\$100</u>

In case an equity-based approach was taken, the distribution would range between \$89 and \$110 per dwelling.

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Item 11.2 continued

SECONDARY WASTE RESERVE

The Secondary Waste Reserve was established in accordance with s.6.11 of the *Local Government Act 1995* for the specific purpose to accumulate and to make provision for Secondary Waste Treatment Technology in the future. The use of the funds must be consistent for this purpose. To that end, Council has reaffirmed the use of the funds from the Secondary Waste Reserve at its September 2019 meeting.

The proposed distribution of funds is to ensure funds are available to member Councils for the cost of the FOGO assets. The Town of Bassendean and City of Bayswater are committed to the interim FOGO trial commencing in July 2020. They will join the remaining four member Councils in working with the EMRC officers towards implementing the permanent FOGO facility solution.

AMENDED MOTION(S)

That Council:

1. Declares on this day 19 March 2020, a distribution totalling \$13,789,200 from the Secondary Waste Reserve.
2. Authorises the distribution to the respective Participants of the EMRC:
 - a. be based on \$100 per household; and
 - b. following the next Census in 2021 an adjustment distribution be made based on revised number of households per member Council.
3. Agrees the distribution of funds to the respective member Councils is to assist and support the implementation of FOGO recovery program including the cost of bins, kitchen caddies and first year caddy liners in line with the Secondary Waste treatment of household municipal waste. Should a member Council decide not to proceed with the FOGO program, distributed funds are to be refunded to the Secondary Waste Reserve.
4. Request an updated timeline for tender implementation of a permanent FOGO processing solution that includes the tasks of preparing a feasibility study and obtaining Council approval prior to tenders being called.

The amended motion was moved by Cr Piffaretti and seconded by Cr Jeans. Following discussion, a further amendment is proposed to reflect the distribution to be made on or before 30 June 2020.

Responding to a clarification regarding the third point of the motion about the repayment of the funds in the event that a member Council does not proceed with the FOGO program, it was confirmed by the CEO that a Deed of Release will be prepared to formalise the obligations of each member Council the use of the funds as well as any repayment in the event that a member Council does not proceed with the FOGO program. This Deed of Release will be distributed to the respective member Council CEOs to finalise and implement.

Cr Piffaretti and Cr Jeans agreed to the amendment.

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Item 11.2 continued

The agreed amended motion is as follows:

AMENDED MOTION(S)

That Council:

1. Declares on this day 19 March 2020, a distribution totalling \$13,789,200 from the Secondary Waste Reserve to be distributed to all member Councils on or before 30 June 2020.
2. Authorises the distribution to the respective Participants of the EMRC:
 - a. be based on \$100 per household; and
 - b. following the next Census in 2021 an adjustment distribution be made based on revised number of households per member Council.
3. Agrees the distribution of funds to the respective member Councils is to assist and support the implementation of FOGO recovery program including the cost of bins, kitchen caddies and first year caddy liners in line with the Secondary Waste treatment of household municipal waste. Should a member Council decide not to proceed with the FOGO program, distributed funds are to be refunded to the Secondary Waste Reserve.
4. Request an updated timeline for tender implementation of a permanent FOGO processing solution that includes the tasks of preparing a feasibility study and obtaining Council approval prior to tenders being called.

COUNCIL RESOLUTION(S)

MOVED CR PIFFARETTI

SECONDED CR JEANS

THAT COUNCIL:

1. DECLARES ON THIS DAY 19 MARCH 2020, A DISTRIBUTION TOTALLING \$13,789,200 FROM THE SECONDARY WASTE RESERVE TO BE DISTRIBUTED TO ALL MEMBER COUNCILS ON OR BEFORE 30 JUNE 2020.
2. AUTHORISES THE DISTRIBUTION TO THE RESPECTIVE PARTICIPANTS OF THE EMRC:
 - a. BE BASED ON \$100 PER HOUSEHOLD; AND
 - b. FOLLOWING THE NEXT CENSUS IN 2021 AN ADJUSTMENT DISTRIBUTION BE MADE BASED ON REVISED NUMBER OF HOUSEHOLDS PER MEMBER COUNCIL.
3. AGREES THE DISTRIBUTION OF FUNDS TO THE RESPECTIVE MEMBER COUNCILS IS TO ASSIST AND SUPPORT THE IMPLEMENTATION OF FOGO RECOVERY PROGRAM INCLUDING THE COST OF BINS, KITCHEN CADDIES AND FIRST YEAR CADDY LINERS IN LINE WITH THE SECONDARY WASTE TREATMENT OF HOUSEHOLD MUNICIPAL WASTE. SHOULD A MEMBER COUNCIL DECIDE NOT TO PROCEED WITH THE FOGO PROGRAM, DISTRIBUTED FUNDS ARE TO BE REFUNDED TO THE SECONDARY WASTE RESERVE.
4. REQUEST AN UPDATED TIMELINE FOR TENDER IMPLEMENTATION OF A PERMANENT FOGO PROCESSING SOLUTION THAT INCLUDES THE TASKS OF PREPARING A FEASIBILITY STUDY AND OBTAINING COUNCIL APPROVAL PRIOR TO TENDERS BEING CALLED.

CARRIED 9/3

Cr. O'Connor; Cr Wolff; Cr Boyd Voted Against

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15.3 AUDIT COMMITTEE MEETING HELD 5 MARCH 2020

(REFER TO MINUTES OF COMMITTEE)

REFERENCE: D2020/00412 (AC) – D2020/01088

The minutes of the Audit Committee meeting held on **5 March 2020** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.3)

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR DAW

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.3).

CARRIED 11/1
Cr O'Connor Voted Against

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The following Section 17 - Item 17.1 was dealt with prior to Section 14 Reports of Employees.

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17.1 NOTICE OF MOTION RECEIVED FROM CR JOHN DAW

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, Cr Daw has given notice of his intention to move the following motion at the Ordinary Meeting of Council to be held on 19 March 2020:

Motion(s)

That Council:

1. *In accordance with s.5.21(4)(b) of the Local Government Act 1995, resolves to record the vote of all members present on all matters voted at a meeting of Council or committees of Council, unless the vote is carried unanimously or by secret ballot or otherwise prohibited by the Local Government Act 1995 and associated regulations.*
2. *Instructs the Presiding Member to cause the vote or votes to be recorded in the minutes.*

Rationale provided by Cr Daw

One of the roles of Councillors and Committee Members is to participate in decision making processes at meetings. An EMRC Councillor has both a duty to present the views of member Councils as well as to consider the good of the Region as a whole when making a decision. The community looks to Councillors and Committee Members to provide leadership and guidance.

As part of good governance and high ethical standards, a local government Councillor is expected to promote and support open and transparent government. This also applies to being held accountable for how each Councillor votes. Decisions by Council are not made by individual members but by the whole Council. This democratic process means that a Councillor must accept the majority decision when the council votes upon a motion. If the result of the vote is against the wishes of an individual Councillor, he or she should accept that result.

Each council member also has the right to have the vote recorded in the minutes. The *Local Government Act 1995* allows for a member of Council or a Committee to request that there be recorded the votes of all members present on a matter voted on at a meeting of Council or a meeting of a Committee.

At present, the practice at the EMRC has been such that, a request must be made for there to be recorded the vote of all members present after each matter has been voted on.

For expediency and efficiency in the meeting process, and to prevent lapses in the opportunity to request for the vote to be recorded, a standing instruction should be that the vote on all matters voted on should be recorded. The exception to this are where:

- The vote is carried unanimously;
- The vote is by secret ballot; and
- The recording of the votes is prohibited by the *Local Government Act 1995* and regulations as amended from time to time.

This motion is seeking to set in place an automatic and efficient process for the recording of votes in the minutes, for what is already allowed under the *Local Government Act 1995*.

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Item 17.1 continued

MOTION(S)

That Council:

1. In accordance with s.5.21(4)(b) of the *Local Government Act 1995*, resolves to record the vote of all members present on all matters voted at a meeting of Council or committees of Council, unless the vote is carried unanimously or by secret ballot or otherwise prohibited by the *Local Government Act 1995* and associated regulations.
2. Instructs the Presiding Member to cause the vote or votes to be recorded in the minutes.

COUNCIL RESOLUTION(S)

MOVED CR DAW

SECONDED CR CONGERTON

THAT COUNCIL:

1. IN ACCORDANCE WITH S.5.21(4)(B) OF THE LOCAL GOVERNMENT ACT 1995, RESOLVES TO RECORD THE VOTE OF ALL MEMBERS PRESENT ON ALL MATTERS VOTED AT A MEETING OF COUNCIL OR COMMITTEES OF COUNCIL, UNLESS THE VOTE IS CARRIED UNANIMOUSLY OR BY SECRET BALLOT OR OTHERWISE PROHIBITED BY THE LOCAL GOVERNMENT ACT 1995 AND ASSOCIATED REGULATIONS.
2. INSTRUCTS THE PRESIDING MEMBER TO CAUSE THE VOTE OR VOTES TO BE RECORDED IN THE MINUTES.

CARRIED UNANIMOUSLY

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18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

18.1 QUARANTINE ARRANGEMENTS IN RESPONSE TO COVID-19

REFERENCE: D2020/05444

On 11 March 2020, the World Health Organisation (WHO) declared the COVID-19 (also known as novel coronavirus) outbreak a pandemic as the virus continued to spread across the world. As countries struggle to contain the spread of the disease, more than 124,000 people in at least 114 countries have been infected with COVID-19.

In Australia, the Emergency Response Plan for Communicable Disease Incidents of National Significance: National Arrangements (National CD Plan) outlines how agencies across Australian, state, territory and local governments will work together to protect Australia from the threat of a major communicable disease incident.

In Western Australian, Emergency Management is coordinated by the State Emergency Management Committee. Roles and responsibilities are designated to various agencies as gazetted under the *Emergency Management Act 2005* and *Emergency Management Regulations 2006*.

Throughout the emerging situation, organisations remain responsible for providing a safe working environment. Organisations have been encouraged to take a pragmatic and precautionary approach to managing their workplaces related to COVID-19, with a view to promoting health and safety for employees and others in the workplace, and the public generally.

Given the current COVID-19 pandemic, EMRC officers are mindful that EMRC's business continuity as an essential service may be impacted by the COVID-19 pandemic such as but not limited to the banning of large gatherings as well as imposition of self-quarantine arrangements. EMRC's officers felt at this time it is prudent to put in place emergency arrangement should a quarantine be imposed that may impact on Council continuing to function with the Red Hill Waste Management Facility's role as an essential service to the community. While the EMRC has in place a COVID-19 response plan, some matters regarding how Council and Committees meetings may be held as well as situations dealing with decision making may need to be made during this pandemic.

Council Meetings

At this time some flexibility may be required in order to conduct the Council's business with the utmost caution in response to the COVID-19 pandemic. In the event the COVID-19 pandemic affect holding the Council and Committee meetings physically on-site, alternative arrangement will need to be organised.

Given the above limitations, it is apparent that Council should make specific provisions for dealing with a situation where, in the case of a pandemic, all meetings of Council and Committees should be held via instantaneous communication or electronic means.

Clause 3.9 of the *EMRC Standing Orders Local Law 2013* provide that the circumstances in which a person who is not physically present at a meeting of the council or committee is taken to be present at the meeting is dealt with in the Regulations. Per r.14A(1)(a) of the *Local Government (Administration) Regulations 1996*, this is envisaged as "contact, by telephone or other means of instantaneous communications".

Regulation 14B of the *Local Government (Administration) Regulations 1996*, provides the instructions of attendance by telephone or other means of instantaneous communications after a natural disaster. Advice is being sought from the Department of Local Government, Sport and Cultural Industries whether the COVID-19 pandemic meets the definition for the operation of this r.14B.

Further advice is also sought with regards to a reduced quorum as well as the Council is to be held by teleconference entirely.

EMRC
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Item 18.1 continued

Delegation of Authority

In the event that advice from the Department that COVID-19 pandemic does not meet the definition of natural disaster under r.14B, or the EMRC Council does not have quorum for a meeting, an alternate solution is required.

Under the *Local Government Act 1995* (the Act) Council has a broad discretion to delegate authority to permit decisions to be made.

Under the developing situation with COVID-19, it would be prudent to afford the CEO the delegations to exercise any of its powers or duties allowed under the Act to ensure business continuity in the wake of a global pandemic. The Act allows for a local government to delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in s.5.43 which includes any decision that requires an absolute majority decision.

One of the decisions that requires an absolute majority decision is the adoption of the Annual Budget per s.6.2(1) of the Act. Council will be unable to delegate this to the CEO. As this will have an impact on all local governments, this will subject to a directive and guidance from the Department of Local Government, Sport and Cultural Industries.

One of the limits on delegations to the CEO that can be addressed is the ability to accept a tender which exceed an amount determined by the local government. At the Ordinary Meeting of Council on 20 February 2020, Council re-affirmed its delegation that the authority limit of the CEO to accept tenders at \$400,000.

In the event that Council is unable to hold a meeting and given the above limitations, some flexibility is requested in order to conduct the council's business with the utmost caution in response to the COVID-19 pandemic. It would be prudent to increase the authority limit to \$3,000,000 in line with the value of a tender currently in progress.

RECOMMENDATION(S)

That:

1. By absolute majority in accordance with r.14B of the *Local Government (Administration) Regulations 1996* resolves that for the duration of any pandemic episode all Council and Committee meetings are to be held, where required, by instantaneous communication methods such as e-mail, telephone or video conference or by other electronic means.
2. During the duration of any pandemic episode, and where a Council meeting is unable to be held, Council resolves by absolute majority in accordance with s.5.42 of the *Local Government Act 1995* delegate to the Chief Executive Officer of the EMRC its power and the discharge of any of its duties under this Act other than those excluded under s.5.43 of the *Local Government Act 1995*.
3. During the duration of any pandemic episode, and where a Council meeting is unable to be held, Council resolves by absolute majority in accordance with s.5.45 of the *Local Government Act 1995* to amend Delegation C1/2014, temporarily increasing the authority limit of the Chief Executive Officer to accept tenders to \$3,000,000.

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Ordinary Meeting of Council 19 March 2020
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Item 18.1 continued

Cr Daw moved the Officer recommendation and Cr Johnson seconded the motion.

Debate ensued.

The Chairman proposed a suspension of standing orders and it was seconded by the Deputy Chairman to allow open discussion, given the importance of the topic.

Discussion ensued.

During discussions:

Cr Congerton departed the chambers at 7.23pm and returned at 7.25pm.

Cr Hamilton departed the chambers at 8.07pm and returned at 8.10pm.

Following discussion, Cr Daw moved that Standing Orders were re-instated and Cr Daw withdrew his support for the motion and the motion lapsed for want of a mover.

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19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION(S) (closing meeting to the public)

That with the exception of the Personal Assistant to the Chief Executive Officer, the meeting be closed to staff and members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION(S)

MOVED CR O'CONNOR

SECONDED CR JEANS

THAT WITH THE EXCEPTION OF THE PERSONAL ASSISTANT TO THE CHIEF EXECUTIVE OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 8.15pm staff and members of the public departed the Council Chambers.

The Personal Assistant to the Chief Executive Officer remained in the Council Chambers.

19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS

REFERENCE: D2020/04781

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

Council considered the Confidential Item circulated with the Agenda under Separate Cover.

19.2 ITEM 15.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2020

REFERENCE: D2020/04784

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

Council considered the Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the staff and members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

EMRC
Ordinary Meeting of Council 19 March 2020
Ref: D2020/05651

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON SECONDED CR PIFFARETTI

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 8.17pm staff and members of the public returned to the Council Chambers.

Recording of the resolutions passed behind closed doors, namely:

19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS

REFERENCE: D2020/04781

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON SECONDED CR O'CONNOR

THAT:

1. COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW TO DOCTOR JUDE BALM OF INFINITY TRAINING AUSTRALIA.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY

19.2 ITEM 15.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2020

REFERENCE: D2020/04784

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON SECONDED CR O'CONNOR

THAT:

1. COUNCIL ENDORSE THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2020 AS OUTLINED WITHIN THIS REPORT.
2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

EMRC
Ordinary Meeting of Council 19 March 2020
Ref: D2020/05651



20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 23 April 2020 (if required)** at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2020

Thursday	23 April (if required)	at	EMRC Administration Office
Thursday	21 May (if required)	at	EMRC Administration Office
Thursday	18 June	at	EMRC Administration Office
Thursday	23 July (if required)	at	EMRC Administration Office
Thursday	20 August (if required)	at	EMRC Administration Office
Thursday	17 September	at	EMRC Administration Office
Thursday	22 October (if required)	at	EMRC Administration Office
Thursday	3 December	at	EMRC Administration Office
January 2021 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 8.20pm.

Attachment 3

CASH AND INVESTMENTS JANUARY 2020

Actual June 2019	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
1,495,314	4,691,680	Cash at Bank - Municipal Fund 01001/00	1,607,113	1,590,113	17,000 (F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
11,251,348	6,638,802	Investments - Municipal Fund 02021/00	7,617,689	2,684,351	4,933,338 (F)
12,750,112	11,333,932	Total Municipal Cash	9,228,252	4,277,914	4,950,338 (F)
Restricted Cash and Investments					
1,937,863	1,960,349	Restricted Investments - Plant and Equipment 02022/01	575,863	564,514	11,349 (F)
2,709,862	2,741,306	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,905,284	2,900,531	4,753 (F)
20,180,980	20,415,150	Restricted Investments - Future Development 02022/03	21,884,694	21,861,282	23,412 (F)
1,098,527	1,111,274	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,205,157	1,203,445	1,712 (F)
37,510	37,945	Restricted Investments - Environmental Insurance Red Hill 02022/05	62,568	62,696	(128) (F)
15,192	15,368	Restricted Investments - Risk Management 02022/06	15,494	15,461	33 (F)
602,871	609,866	Restricted Investments - Class IV Cells Red Hill 02022/07	225,477	220,591	4,886 (F)
312,586	316,213	Restricted Investments - Regional Development 02022/08	476,060	476,800	(740) (F)
57,994,036	58,666,971	Restricted Investments - Secondary Waste Processing 02022/09	54,847,559	54,682,074	165,485 (F)
6,031,536	6,101,523	Restricted Investments - Class III Cells 02022/10	2,796,355	2,753,548	42,807 (F)
76,706	77,596	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	78,463	78,297	166 (F)
189,362	438,596	Restricted Investments - Accrued Interest 02022/19	274,000	274,000	0 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
960,622	971,768	Restricted Investments - Long Service Leave 02022/90	1,004,602	1,002,727	1,875 (F)
92,147,653	93,463,925	Total Restricted Cash	86,351,576	86,095,966	255,610 (F)
104,897,765	104,797,867	TOTAL CASH AND INVESTMENTS	95,579,828	90,373,880	5,205,948 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report			
January 2020			
I. Overall Portfolio Limits			
S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	70.20%	100.00%
AA	A-1	18.18%	100.00%
BBB	A-2	11.62%	15.00%
		<u>100.00%</u>	
<p>Investment by S&P Rating</p> <p>A-2, 11.62%</p> <p>A-1, 18.18%</p> <p>A-1+, 70.20%</p>			
II. Single Entity Exposure			
	S&P Long Term Rating	S&P Short Term Rating	% Portfolio
AMP	BBB	A-2	4.55%
ANZ Banking Group	AAA	A-1+	15.66%
ME Bank	BBB	A-2	4.55% *
NAB	AAA	A-1+	24.74%
Rural Bank	BBB	A-2	2.53% *
Westpac / St. George Bank	AAA	A-1+	29.79%
Macquarie Bank	AA	A-1	18.18%
			<u>100.00%</u>
* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)			
III. Term to Maturity Framework			
Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	<u>100.00%</u>		
IV. Fossil Fuel Divestment			
	% Portfolio		
Non-Fossil Fuel ADI's	7.08%		
Fossil Fuel ADI's	92.92%		
	<u>100.00%</u>		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy

10.3.4 EMRC Special Council Meeting Minutes - 16 April 2020

Responsible Directorate:	Works and Infrastructure	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	

SUMMARY

To allow Council consideration of the Special Council Minutes from the Eastern Metropolitan Regional Council (EMRC).

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council receives the Eastern Metropolitan Regional Council's (EMRC's) Special Council Meeting Minutes of 16 April 2020.

CR GIORGIA JOHNSON MOVED, CR SALLY PALMER SECONDED

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 11/0

BACKGROUND

The EMRC held a Special Council Meeting on 16 April 2020 to consider a Notice of Motion from Cr John Day for the EMRC to reduce the secondary waste reserve charge applied to landfill tonnages from member Councils for the 2020-21 financial year to assist member Councils with their response to the corona virus pandemic.

Cr Lorna Clarke, Cr Giorgia Johnson, Cr Filomena Piffaretti - Deputy Mayor (observer), Chief Executive Officer and Director of Works and Infrastructure were in attendance electronically.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A full copy of the unconfirmed EMRC Special Council Meeting Minutes of 16 April 2020 can be obtained via the following link <https://www.emrc.org.au/council/council-and-committees/council-minutes.aspx>

LEGISLATIVE COMPLIANCE

Not applicable.

OPTIONS

Not applicable.

FINANCIAL IMPLICATIONS

As detailed in the Minutes.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Local Economy
Aspiration: A business and employment destination.
Outcome E3: Attractive to new services, businesses and investment.

CONCLUSION

For Council to receive the report.

10.4 Community and Development Directorate Reports**10.4.1 Proposed New Suburb - Meltham**

Responsible Branch:	Strategic Planning and Place	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Refer:	Item 10.4.3: OCM 19.11.2019 Item 10.4.9: OCM 3.9.2019	

THE DIRECTOR COMMUNITY AND DEVELOPMENT, MR DES ABEL DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, the Director Community and Development, Mr Des Abel declared an impartial interest in this item as his brother owns and resides at a property within the subject area. The Director Community and Development, Mr Des Abel remained in the room during voting on this item.

SUMMARY

Council consideration is sought regarding the creation of a proposed new suburb named 'Meltham' in the area surrounding the Meltham Station.

Council at its Ordinary Meeting held 19 November 2019 endorsed for advertising for public comment the proposed new suburb of 'Meltham'.

The proposed new suburb was advertised for a period of 42 days. A total of 527 submissions were received during the advertising period; 201 (38%) submissions in support, 285 (54%) in opposition, and 41 (8%) in support but with modifications.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council does not support the creation of a new suburb of 'Meltham' and advises Landgate accordingly.

**CR STEPHANIE GRAY MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED
CARRIED: 6/5**

For: Cr Filomena Piffaretti, Deputy Mayor, Cr Barry McKenna, Cr Stephanie Gray, Cr Michelle Sutherland, Cr Catherine Ehrhardt, and Cr Elli Petersen-Pik.

Against: Cr Dan Bull, Mayor, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Lorna Clarke, and Cr Georgia Johnson.

BACKGROUND

The City is progressing a project known as 'Meltham Surrounds', which is investigating further detailed planning around the Meltham Train Station, excluding the inner area, which was previously investigated as part of the Meltham Station Precinct Structure Plan.

The City undertook extensive engagement with the community to understand the community's thoughts, ideas and aspirations for the area. A Recommendations Report was prepared based

on the feedback provided from the community and the following recommendation was included in this report:

"4.2.1 Naming 'Meltham'

Meltham is not a suburb, and this was recognised by many members in the community as a reason for an absence of local planning and focus on the Meltham area. The Community Panel recommended that Meltham be identified as a suburb.

Recommendation 2: The City of Bayswater consider seeking recognition of Meltham as its own suburb."

Council at its Ordinary Meeting held 3 September 2019 resolved to initiate Amendment No. 87 to Town Planning Scheme No. 24 (TPS 24) to rezone and provide new development provisions for land in the Meltham Surrounds study area, based on the community engagement outcomes. Council also resolved that:

"Council notes that other community panel recommendations as detailed in Attachment 3, including the creation of a new suburb of "Meltham", will be addressed in a further report to Council."

Council considered the creation of a new suburb of 'Meltham' at its Ordinary Meeting held 19 November 2019 and resolved that:

- "1. Council endorses for advertising for public comment the proposed new suburb of 'Meltham' as shown in Attachment 1 to this report.*
- 2. Upon consent to advertise being received from Landgate, the proposed new suburb of 'Meltham' be advertised for public comment."*

EXTERNAL CONSULTATION

Consent to Advertise

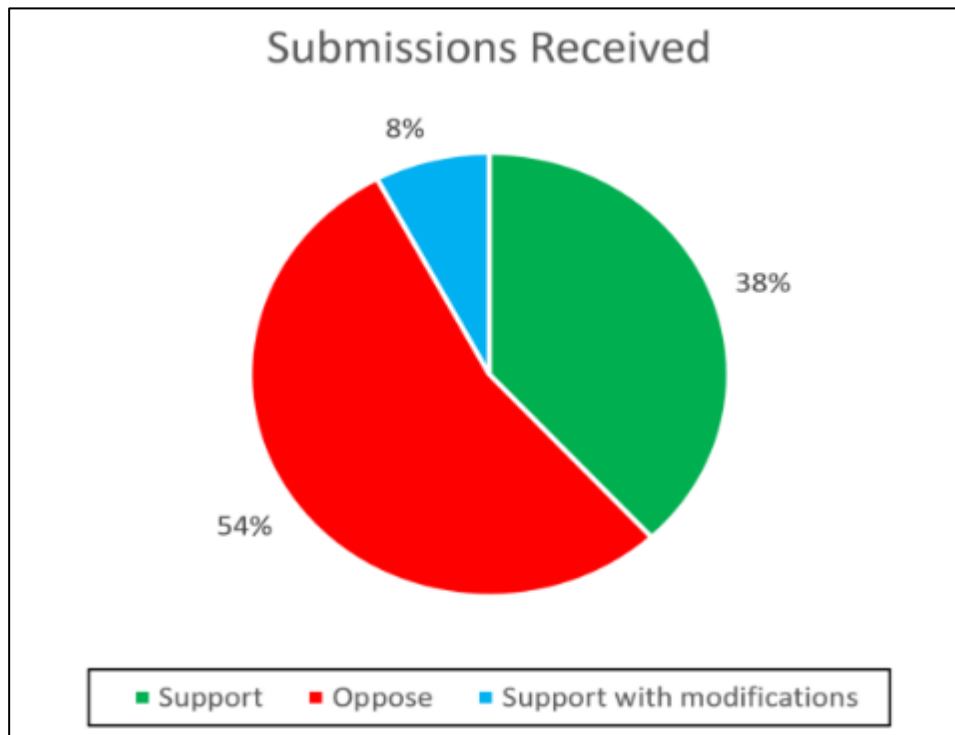
In correspondence dated 3 January 2020 Landgate provided consent to the City to advertise the proposed new suburb to the public for comment.

Public Advertising

The City advertised the proposed new suburb for a period of 42 days from 20 February 2020 to 2 April 2020 by way of:

- Notification being published in the Eastern Reporter newspaper;
- Posters being displayed near the proposed suburb;
- Notification being published on the City's social media pages;
- Land owners, residents and businesses within the proposed suburb boundary and within 200m of the proposed suburb boundary being notified in writing of the proposal;
- Information being placed on the City's engagement website; and
- Hard copies of information being made available at the City of Bayswater Civic Centre and the City's libraries.

3,949 letters were sent to owners and occupiers within the proposed suburb boundary and within 200m of the proposed suburb boundary. A total of 527 submissions were received during the consultation period, this is a response rate of 13.3%. Of the submissions received, 201 (38%) were received in support, 285 (54%) in opposition, and 41 (8%) in support but with modifications.



Although advertising was undertaken partly in a time where COVID-19 related restrictions were in place, it is considered that the submissions received provide an appropriate measure of the community's sentiment on the proposal.

OFFICER'S COMMENTS

Key Comments in Support

The following key comments were submitted in support of the proposal:

- Provide a focus for the areas unique identity, character and sense of place.
- Give the area energy and drive and encourage revitalisation.
- Foster a more positive community spirit in the area.
- Name reflects the original name of the area.
- Formalising the name makes sense as the area is already known as Meltham.
- Suburb name to be in line with the station makes sense.
- Other station suburbs on the Midland Train Line are also named after the station.
- Difficult to explain where the Meltham area is located as the suburb of Bayswater is very large.
- New suburb would remove a lot of confusion as Meltham is not quite Bayswater, not quite Maylands.
- The suburb of Bayswater does not reflect the Meltham area as it is part commercial, part industrial and part residential.
- Identify the area as being close to the City.
- Appealing to live in a small suburb.

Key Comments in Opposition

The following key comments were submitted in opposition to the proposal:

- Not a Council issue.
- Council should be dealing with more important issues / waste of money.
- Appears to be revenue raising by Council.
- Serves no actual purpose and has no tangible benefit.
- Appears to be developer driven.
- Appears to be a strategy to promote the higher density zonings proposed in the area.
- It will cause too much confusion in the area.
- Seems to only perpetuate a type of neighbourhood snobbery.
- Decrease property values.
- Waste of resident and business time and money to change addresses.
- A cost report should be prepared as well as a financial cost/benefit analysis in order to make an informed decision.
- The name Meltham has no historical links to Western Australia, native flora and fauna or indigenous people – only possible links to West Yorkshire.
- The name Meltham means a hamlet where they slaughter pigs.
- It will reduce demand for potential buyers in the area as few people will be aware of the new suburb.
- No history of Meltham as a community centre and there is no recognition or profile of the name in the community or the wider Perth area
- Will define the area as having cheap ad hoc development.
- Not a cohesive area being divided by the train line.
- No proof that a new suburb will create a sense of community.
- No infrastructure in the Meltham area to build a sense of community in the Meltham area.
- Meltham is synonymous with low-socioeconomic values and anti-social behaviour.
- Nothing special from a natural or geographical perspective about the area.
- Detrimental to no longer be associated with the vibrancy and character of the Bayswater suburb - Bayswater has positive connotations that are appealing – the river, parklands and community spirit.
- The name 'Bayswater' sounds nice compared to 'Meltham'.
- Maylands is a much loved area with a strong sense of community connection – it will be very detrimental to be removed from the Maylands suburb.
- Maylands is developing as a trendy area with entertainment, shopping, cafes, restaurants that people want to be associated with, Meltham has none of these things.
- Changing from Maylands to Meltham will give the perception that it is further away from the City.
- No need for more small suburbs in the area. Bedford is small, many people have not heard of it – Meltham will be the same.

Key Comments in Support, but with Modifications

The following key comments were submitted in support of the proposal, but with modifications:

- Change the name to Meltham Heights as this reflects the original name of the area.
- Change the name to Meltham Park, Rise or Grove.
- Change the station name to 'Bedford' and extend the Bedford suburb boundary down to border the train line. Better to change the station name to fit the suburb, than the other way around.
- A better name could be considered and then the Public Transport Authority could change the name of the train station to suit.
- The name 'Meltham' does not sound nice, perhaps an indigenous name would be better.
- Expand the suburb boundary to Coode Street and King William Street.
- Expand the suburb boundary down to the Swan River.
- Expand the suburb size in general as it is too small.
- Extend the suburb boundary to The Strand or even May Street.
- Leave the Maylands area out of the new suburb boundary.

Summary

The purpose of undertaking the community consultation was to understand community views about establishing a new suburb called 'Meltham'.

Landgate's 'Policies and Standards for Geographical Naming in Western Australia' states that support can be considered when the number of respondents expressing support, added to the number of non-respondents (indicating 'tacit consent') is greater than 50% of the total surveyed population. In this instance the relevant calculation would be as follows:

- 3,949 people surveyed.
- 285 respondents who object (7.2%).
- 242 respondents who support or support with modifications (6.1%).
- 3,422 non-responses ('tacit consent') (86.7%).
- **92.8% total community support.**

This would mean that, although only 6.1% of the population have expressed support, the proposal could be considered to have community support.

Landgate have clarified with the City that this policy measure is necessary when a locality is unnamed and a decision needs to be made for public safety and/or emergency services purposes. However in situations such as this, where the renaming of the locality is not vital and will have no public safety and/or emergency services consequences, the policy measure does not need to be strictly followed.

Ultimately Council needs to be satisfied that a reasonable level of community support for a new suburb has been achieved. It is considered from the responses received that there is not an adequate level of support, as the majority of submitters (54%) oppose the new suburb and are satisfied with the current suburb arrangement.

In regard to the requests for a modification to the suburb boundary, it is considered that if the City had received a reasonably high level of support for a particular alternative name or an alternative boundary alignment then readvertising a modification could be contemplated. However, out of the

46% of submitters that did support the creation of a new suburb, only 8% of submitters supported the proposal subject to modifications. Therefore due to the low level of support for a modified proposal it is not considered that an alternative is appropriate in this instance.

LEGISLATIVE COMPLIANCE

As per the provisions in the *Land Administration Act 1997*, the Minister for Lands has the authority for officially naming and removing the names of all localities in Western Australia. Through delegated authority, Landgate acts on the Minister's behalf to undertake the administrative responsibilities of locality naming, including the assessment of proposed names.

If Council resolves to support the creation of a new suburb, then a formal request will need to be lodged with Landgate for consideration, in accordance with the PSGNWA.

If Council resolves not to support the creation of a new suburb, then Landgate have advised that they would only require a letter from the City outlining the decision for record keeping purposes. The matter would not be progressed any further.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council does not support the creation of a new suburb of 'Meltham', and advises Landgate accordingly.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	It is considered that this option has moderate community and stakeholder risk as some members of the local community support the proposed new suburb.	

Option 2	That Council supports the proposed new suburb of 'Meltham' and lodges a formal request to Landgate for consideration.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	High
Governance	Low	Low
Community and Stakeholder	Moderate	High
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	It is considered that this option has high reputation and community and stakeholder risk as a majority of submitters oppose the proposed new suburb.	

Option 3	That Council supports the proposed new suburb of 'Meltham' and lodges a formal request to Landgate for consideration, with boundary modifications determined by Council.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Dependant on the modification(s).
Reputation	Low	
Governance	Low	

Community and Stakeholder	Moderate	
Financial Management	Low	
Environmental Responsibility	Low	
Service Delivery	Low	
Organisational Health and Safety	Low	
Conclusion	The risks are dependent on the modification(s) recommended by Council.	

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance
Aspiration: Open, accountable and responsive service.
Outcome L2: Proactively communicates and consults.

It is considered appropriate to not support the proposed new suburb due to a majority of submitters opposing the proposal during community consultation.

CONCLUSION

In light of the above it is recommended that Council does not support the proposed new suburb of 'Meltham', discontinues the process and advises Landgate accordingly.

10.4.2 Proposed Revised Parklet Guidelines

Responsible Branch:	Strategic Planning and Place	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input checked="" type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Current Parklet Guidelines 2. Current Parklet Guidelines with Tracked Changes 3. Revised Parklet Guidelines	
Refer:	Item 9.1: OCM 28.03.2017 Item 16.1: OCM 15.11.2016	

At 7:25pm, Mr George Rimpas, A/Director Works and Infrastructure, left the meeting and returned at 7:28pm.

At 7:35pm, Mr Dan Barber, Manager Recreation, left the meeting and returned at 7:36pm.

SUMMARY

The purpose of this report is to consider proposed revisions to the City's Parklet Guidelines to further support businesses by making public spaces available for trading where appropriate. Parklets are considered a space suitable for such use, and therefore the revised guidelines have been prepared to enable greater flexibility in their application.

OFFICER'S RECOMMENDATION

That Council adopts the revised Parklet Guidelines as contained in Attachment 3 of this report.

MOTION

That Council adopts the revised Parklet Guidelines as contained in Attachment 3 of this report, subject to:

- 1) the deletion of the words "including alcohol where approved" in the first paragraph of the Guidelines.

CR SALLY PALMER MOVED, CR STEVEN OSTASZEWSKYJ SECONDED

AMENDMENT

To include the following second limb:

- 2) the fourth dot point under the Design Guidelines being amended to read as follows:
"Ensure tables and chairs are firmly fixed or inbuilt into the parklet structure".

CR CATHERINE EHRHARDT MOVED, CR GIORGIA JOHNSON SECONDED

AMENDMENT

To make the following further amendments to the proposed second limb:

- 2) the fourth dot point under the Design Guidelines being amended to read as follows:
"Ensure tables and chairs are firmly fixed or securely stored overnight with a minimum of two chairs and one table being inbuilt into the parklet structure".

CR STEPHANIE GRAY MOVED, CR DAN BULL, MAYOR SECONDED

The Amendment was put and

CARRIED: 9/2

For: Cr Dan Bull, Mayor, Cr Filomena Piffaretti, Deputy Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Stephanie Gray,

Cr Michelle Sutherland, Cr Catherine Ehrhardt, and Cr Giorgia Johnson.
Against: Cr Elli Petersen-Pik, and Cr Lorna Clarke.

The Amendment became part of the Substantive Motion.

MOTION

That Council adopts the revised Parklet Guidelines as contained in Attachment 3 of this report, subject to:

- 1) the deletion of the words “including alcohol where approved” in the first paragraph of the Guidelines; and
- 2) the fourth dot point under the Design Guidelines being amended to read as follows: “Ensure tables and chairs are firmly fixed or securely stored overnight with a minimum of two chairs and one table being inbuilt into the parklet structure”.

CR SALLY PALMER MOVED, CR STEVEN OSTASZEWSKYJ SECONDED

COUNCIL RESOLUTION

(PROCEDURAL MOTION)

To refer this item to the Policy Review and Development Committee.

CR MICHELLE SUTHERLAND MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED

CARRIED: 9/2

For: Cr Dan Bull, Mayor, Cr Filomena Piffaretti, Deputy Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Stephanie Gray, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Lorna Clarke, and Cr Giorgia Johnson.

Against: Cr Steven Ostaszewskyj, and Cr Elli Petersen-Pik.

REASON FOR CHANGE

Council changed the Officer's Recommendation such that the item is referred to the Policy Review and Development Committee to discuss the proposed and other changes to the Parklet Guidelines and associated implications.

BACKGROUND

At its Ordinary Meeting of 15 November 2016 Council considered a Notice of Motion and resolved:

"That the City prepares guidelines for Parklets."

Parklets are small public spaces set into the existing streetscape and generally replace one or two car bays connected to the verge. Parklets can have chairs, planter boxes, landscaping elements and bicycle racks, and offer the community a place to interact and socialise.

Parklets are often intended as a relatively inexpensive, quick and temporary tool that people can use at the human scale to change the livability of the local street. Parklets have been used in many areas to create high-quality public spaces that stimulate social interaction between community members, increase street activity and vibrancy and support local businesses.

City officers subsequently developed a set of draft guidelines to encourage businesses and residents to transform parking spaces into engaging outdoor public spaces. The guidelines were intended to assist business owners and community groups to provide parklets that are safe for the public and are also accessible for people using wheelchairs, prams, mobility scooters and the like.

The City's Parklet Guidelines (**Attachment 1**) were adopted by Council at its Ordinary Meeting of 28 March 2017, when it resolved as follows:

"That Council:

- 1. Endorses the Parklet Guidelines contained in Attachment 1 to this report to encourage and manage parklets in the City's town and other business centres.*
- 2. Approves parklets where they meet the endorsed parklet guidelines and no objections have been received from land and business owners whose property fronts the proposed parklet and businesses and property owners immediately adjacent.*
- 3. Notes that the City will promote the Parklet Guidelines as follows:*
 - (a) Inclusion of the guidelines on the City's website;*
 - (b) Promotion of the guidelines on social media;*
 - (c) Distribution of the guidelines to business associations, community groups and businesses in the town centres and other business centres; and*
 - (d) Promotion of the guidelines at the town/city centre place activation workshops and gauge which businesses or community groups would like to introduce parklets in accordance with the guidelines."*

EXTERNAL CONSULTATION

No formal external consultation has occurred in relation to the Parklet Guidelines. Feedback from users of the guidelines has included questioning of the requirement for bollards given this is unusual in the Perth Metropolitan Area, and the perceived impediment caused by the requirement for parklets to be available to all, which precludes their use as a licenced area for consumption of alcohol.

OFFICER'S COMMENTS

In just over three years, the guidelines have been applied to two on-street parklets, and have informed two parklet-like structures on the verge. The first structure to draw on the guidelines was a verge alfresco area at the corner of Eighth Avenue and Whatley Crescent, Maylands (commissioned by a business), and this was followed by a verge structure on Whatley Crescent, Bayswater (commissioned by community group *Baysie Rollers*). The first on-street parklet was commissioned by a business on King William Street, Bayswater, and the most recent was commissioned by the Maylands Business Association on Eighth Avenue, Maylands. The Eighth Avenue parklet is managed by adjacent cafe, Milkd, which typically uses it during the morning and early afternoon. However, neighbouring business Henry on Eighth would like to be able to utilise the parklet in the late afternoon/evening as a licenced space for alcohol consumption when it is currently vacant. This business has sought City support to address this barrier to use.

During the three years since the adoption of the Parklet Guidelines it is considered that they have proven to be relatively clear and user-friendly. In a review of the guidelines, their concise nature and focus on removing 'red tape' have been found to be useful, and these elements are considered worth retaining. Two major issues have arisen which are considered to reduce the adaptability and flexibility of parklets in the City: the absence of possible support for parklets to be part of a licenced area for alcohol consumption, and the absence of the ability to install a parklet without bollards. These issues are discussed individually below.

Parklets and Licenced Areas

The Parklet Guidelines do not explicitly preclude the use of parklets as licenced areas for the consumption of alcohol. However, the statement in the Parklet Guidelines that parklets are "open to all" makes the guidelines incompatible with current liquor licensing requirements from the Department of Racing, Gaming and Liquor, which do not allow people under the age of 18 into a

licensed area without the accompaniment of an adult. In order to address this matter, it is considered acceptable to amend the guidelines to retain the requirement for accessibility for all for the majority of the time, but allow some flexibility for the City to support exclusive use by a business during certain hours to allow for alcohol consumption under a liquor licence. Alcohol consumption would be at the discretion of the City given it may not be appropriate in all instances or all locations.

Bollards

While not discussed in the Parklet Guidelines, parklets in the City to date have been required to feature solid bollards around their periphery. However, this has resulted in a number of drawbacks, as follows:

- Mobility - the intent of many parklets is to create a mobile public space that can move as needs or businesses change. Permanent bollards installed into the road and verge preclude this possibility.
- Cost - supply and installation of bollards is relatively expensive, and has often been worn by the City where business owner funds do not extend to this additional cost.
- Inequity - numerous metropolitan local governments allow parklets without bollards, or with narrow, removable ones. This cost is therefore not passed onto the owner or the City.

The revised guidelines retain the requirement for solid bollards where the posted speed limit exceeds 40/hr, unless otherwise approved by the City. Measures to ensure that the Parklet is visible in low light conditions may still be required eg reflective tape or flexible bollards.

Attachment 2 contains the current Parklet Guidelines with the proposed changes tracked to highlight the two areas where amendments are proposed.

Attachment 3 contains the proposed revised Parklet Guidelines.

LEGISLATIVE COMPLIANCE

Nil.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council adopts the revised Parklet Guidelines as contained in <u>Attachment 3</u> of this report.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Moderate
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option has moderate strategic direction and community and stakeholder risks due to possible health and safety concerns relating to parklets without bollard and consumption of alcohol in these spaces. However, the revised guidelines still allow for a requirement for bollards or the refusal of alcohol consumption where health and safety risks are considered to be serious.	

Option 2	That Council adopts the revised Parklet Guidelines with modification(s) determined by Council.		
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome Dependent on modification(s) determined by Council.
Strategic Direction		Moderate	
Reputation		Low	
Governance		Low	
Community and Stakeholder		Moderate	
Financial Management		Low	
Environmental Responsibility		Low	
Service Delivery		Low	
Organisational Health and Safety		Low	
Conclusion	The risks of this option are dependent on the modification(s) determined by Council.		

Option 3	That Council does not adopt the revised Parklet Guidelines as contained in Attachment 3 to this report.	
Risk Category	Adopted Risk Appetite	Risk Category
Strategic Direction	Moderate	Moderate
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option has moderate strategic direction, reputation and community and stakeholder risks due to requests from businesses to create more flexibility in the guidelines, and given the current pressure on the business community.	

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Local Economy
 Aspiration: A business and employment destination
 Outcome E2: Active and engaging town and City centres

Improving the operation of the Parklet Guidelines via the modifications proposed will assist with their use and encourage other businesses to install a parklet. This will increase the activation of the town centres.

CONCLUSION

Given the need to further support local businesses especially in light of the impact of the COVID-19 crisis, reducing barriers to access parklets is considered to be appropriate. On this basis it is recommended that Council adopts the revised Parklet Guidelines as shown in **Attachment 3**.

Attachment 1 - Current Parklet Guidelines

These parklet guidelines have been developed to encourage businesses and residents to transform parking spaces into engaging outdoor public spaces for everyone to enjoy. Parklets are miniature parks and can include chairs, planter boxes, landscaping elements and bicycle racks. Parklets are open to all and as such should be designed in an accessible and safe way.

If you consider constructing a parklet, please contact the Place Management Team on 92720616 or 92704173 to discuss the suitability of the location and the design of the parklet in line with these guidelines.

Design Guidelines**Parklets are to:**

- ❖ Be well designed and constructed to conform to relevant sections of Building Code of Australia, using high quality materials that are durable, attractive and non-slip;
- ❖ Be freestanding and not require securing to the City's infrastructure;
- ❖ Provide users with adequate protection/separation from passing traffic;
- ❖ Ensure tables and chairs are firmly fixed or securely stored over night;
- ❖ Be easily accessible for people with prams, wheelchairs and mobility scooters and the like;
- ❖ Ensure the outside (road) edge is at least 1m high, so that the parklet is clearly visible for traffic; while simultaneously ensuring sightlines to the street are maintained (as per the examples);
- ❖ Occupy no more than one on-street parking space, have a floor area of less than 10m² and any pergolas need to be lower than 2.4m (to be exempted from requiring a building permit);
- ❖ Be easily recognisable as 'no smoking' public open space and shall not include business logos nor advertising;
- ❖ Be designed as a temporary structure that can be removed within a 24 hour period; and
- ❖ Not cause damage to the footpath, trees or other City property.

**Location Guidelines****Parklets are to:**

- ❖ Be located in town or other business centres with high level of pedestrian activity and where appropriate alternative parking is available;
- ❖ Be located in streets where appropriate traffic calming measures are in place, on roads where the speed limit does not exceed 50kph or where approved by the City;
- ❖ Be at least one parking space from a street corner or driveway; and
- ❖ Keep drainage channels clear, be placed away from underground service access lids, fire hydrants and public litter bins and not occupy loading, taxi, bus and disabled parking zones.

Parklets may have to be temporarily moved for street improvements, utility work or planned maintenance. In these cases, parklet owners will be required to arrange removal or temporary storage in consultation with the City. The City reserves the right to remove parklets (at the owner's cost) if they do not meet the guidelines, are not well looked after or pose safety issues. The City will inform the owner before any removal would take place.





Parklet Guidelines



Responsibilities of Parklet Owner/Operator

Owners/operators of parklets are to:

- ❖ Provide the City with written consent of the land and business owner whose property fronts the proposed parklet, and evidence of support of businesses and property owners immediately adjacent.
- ❖ Engage a structural engineer to assist with the design of the parklet, discuss the design with the City's Place Managers and provide the City with a structural engineer's certification when construction is completed;
- ❖ Ensure the parklet is well maintained, no litter is on or under the parklet, and overall the parklet remains clean and safe;
- ❖ Bear all cost associated with design, construction and maintenance of the parklet;
- ❖ Ensure alternative arrangements are made for rubbish collection if needed;
- ❖ Notify the City at least seven days before beginning any site work (subject to approval being given);
- ❖ Provide a minimum of \$10 million in public liability insurance; and
- ❖ Renew every 24 months after installation of the parklet:
 - o Consent of the land and business owner whose property fronts the proposed parklet;
 - o Support of businesses and property owners immediately adjacent; and
 - o Consent of the City.



Application of Guidelines:

- ❖ The above parklet example is clearly visible for passing traffic, while maintaining sightlines for pedestrians, cars and bicycles. The outside edge ensures that people using the parklet are separated from passing traffic and chairs and tables are firmly fixed.
- ❖ This parklet is levelled with the sidewalk to make sure that everyone can access it. The parklet is well maintained and is open for everyone to enjoy.

If you wish to construct a parklet please contact the City's Place Management Team on 92720616 or 92704173 to discuss the suitability of the location and the design of the parklet in line with these guidelines.



Attachment 2 - Current Parklet Guidelines with Tracked Changes

These parklet guidelines have been developed to encourage businesses and residents to transform parking spaces into engaging outdoor public spaces for everyone to enjoy. Parklets are miniature parks and can include chairs, planter boxes, landscaping elements and bicycle racks. They can be used for sitting, meeting with friends and family, and for the consumption of food and drinks, including alcohol where approved. Parklets are open to all for the majority of the time and as such should be designed in an accessible and safe way.

If you consider constructing a parklet, please contact the Place Management Team on 92720616 or 92704173 to discuss the suitability of the location and the design of the parklet in line with these guidelines.

Design Guidelines**Parklets are to:**

- ❖ Be well designed and constructed to conform to relevant sections of Building Code of Australia, using high quality materials that are durable, attractive and non-slip;
- ❖ Be freestanding and not require securing to the City's infrastructure;
- ❖ Provide users with adequate protection/separation from passing traffic; with bollards at their periphery on roads where the speed limit exceeds 40kph unless otherwise approved by the City;
- ❖ Ensure tables and chairs are firmly fixed or securely stored over night;
- ❖ Be easily accessible for people with prams, wheelchairs and mobility scooters and the like;
- ❖ Ensure the outside (road) edge is at least 1m high, so that the parklet is clearly visible for traffic; while simultaneously ensuring sightlines to the street are maintained (as per the examples);
- ❖ Occupy no more than one on-street parking space, have a floor area of less than 10m² and any pergolas need to be lower than 2.4m (to be exempted from requiring a building permit);
- ❖ Be easily recognisable as 'no smoking' public open space and shall not include business logos nor advertising;
- ❖ Be designed as a temporary structure that can be removed within a 24 hour period; and
- ❖ Not cause damage to the footpath, trees or other City property.

**Location Guidelines****Parklets are to:**

- ❖ Be located in town or other business centres with high level of pedestrian activity and where appropriate alternative parking is available;
- ❖ Be located in streets where appropriate traffic calming measures are in place, on roads where the speed limit does not exceed 50kph or where approved by the City;
- ❖ Be at least one parking space from a street corner or driveway; and
- ❖ Keep drainage channels clear, be placed away from underground service access lids, fire hydrants and public litter bins and not occupy loading, taxi, bus and disabled parking zones.

Parklets may have to be temporarily moved for street improvements, utility work or planned maintenance. In these cases, parklet owners will be required to arrange removal or temporary storage in consultation with the City. The City reserves the right to remove parklets (at the owner's cost) if they do not meet the guidelines, are not well looked after or pose safety issues. The City will inform the owner before any removal would take place.





Parklet Guidelines



Responsibilities of Parklet Owner/Operator

Owners/operators of parklets are to:

- ❖ Provide the City with written consent of the land and business owner whose property fronts the proposed parklet, and evidence of support of businesses and property owners immediately adjacent.
- ❖ Engage a structural engineer to assist with the design of the parklet, discuss the design with the City's Place Managers and provide the City with a structural engineer's certification when construction is completed;
- ❖ Ensure the parklet is well maintained, no litter is on or under the parklet, and overall the parklet remains clean and safe;
- ❖ Bear all cost associated with design, construction and maintenance of the parklet;
- ❖ Ensure alternative arrangements are made for rubbish collection if needed;
- ❖ Notify the City at least seven days before beginning any site work (subject to approval being given);
- ❖ Provide a minimum of \$10 million in public liability insurance; and
- ❖ Renew every 24 months after installation of the parklet:
 - o Consent of the land and business owner whose property fronts the proposed parklet;
 - o Support of businesses and property owners immediately adjacent; and
 - o Consent of the City.



Application of Guidelines:

- ❖ The above parklet example is clearly visible for passing traffic, while maintaining sightlines for pedestrians, cars and bicycles. The outside edge ensures that people using the parklet are separated from passing traffic and chairs and tables are firmly fixed.
- ❖ This parklet is levelled with the sidewalk to make sure that everyone can access it. The parklet is well maintained and is open for everyone to enjoy.

If you wish to construct a parklet please contact the City's Place Management Team on 92720616 or 92704173 to discuss the suitability of the location and the design of the parklet in line with these guidelines.

Attachment 3 - Revised Parklet Guidelines

These parklet guidelines have been developed to encourage businesses and residents to transform parking spaces into engaging outdoor public spaces for everyone to enjoy. Parklets are miniature parks and can include chairs, planter boxes, landscaping elements and bicycle racks. They can be used for sitting, meeting with friends and family, and for the consumption of food and drinks, including alcohol where approved. Parklets are open to all for the majority of the time and as such should be designed in an accessible and safe way.

If you consider constructing a parklet, please contact the Place Management Team on 92720616 or 92704173 to discuss the suitability of the location and the design of the parklet in line with these guidelines.

Design Guidelines**Parklets are to:**

- ❖ Be well designed and constructed to conform to relevant sections of Building Code of Australia, using high quality materials that are durable, attractive and non-slip;
- ❖ Be freestanding and not require securing to the City's infrastructure;
- ❖ Provide users with adequate protection/separation from passing traffic, with bollards at their periphery on roads where the speed limit exceeds 40kph unless otherwise approved by the City;
- ❖ Ensure tables and chairs are firmly fixed or securely stored over night;
- ❖ Be easily accessible for people with prams, wheelchairs and mobility scooters and the like;
- ❖ Ensure the outside (road) edge is at least 1m high, so that the parklet is clearly visible for traffic; while simultaneously ensuring sightlines to the street are maintained (as per the examples);
- ❖ Occupy no more than one on-street parking space, have a floor area of less than 10m² and any pergolas need to be lower than 2.4m (to be exempted from requiring a building permit);
- ❖ Be easily recognisable as 'no smoking' public open space and shall not include business logos nor advertising;
- ❖ Be designed as a temporary structure that can be removed within a 24 hour period; and
- ❖ Not cause damage to the footpath, trees or other City property.

**Location Guidelines****Parklets are to:**

- ❖ Be located in town or other business centres with high level of pedestrian activity and where appropriate alternative parking is available;
- ❖ Be located in streets where appropriate traffic calming measures are in place, on roads where the speed limit does not exceed 50kph or where approved by the City;
- ❖ Be at least one parking space from a street corner or driveway; and
- ❖ Keep drainage channels clear, be placed away from underground service access lids, fire hydrants and public litter bins and not occupy loading, taxi, bus and disabled parking zones.

Parklets may have to be temporarily moved for street improvements, utility work or planned maintenance. In these cases, parklet owners will be required to arrange removal or temporary storage in consultation with the City. The City reserves the right to remove parklets (at the owner's cost) if they do not meet the guidelines, are not well looked after or pose safety issues. The City will inform the owner before any removal would take place.





Parklet Guidelines



Responsibilities of Parklet Owner/Operator

Owners/operators of parklets are to:

- ❖ Provide the City with written consent of the land and business owner whose property fronts the proposed parklet, and evidence of support of businesses and property owners immediately adjacent.
- ❖ Engage a structural engineer to assist with the design of the parklet, discuss the design with the City's Place Managers and provide the City with a structural engineer's certification when construction is completed;
- ❖ Ensure the parklet is well maintained, no litter is on or under the parklet, and overall the parklet remains clean and safe;
- ❖ Bear all cost associated with design, construction and maintenance of the parklet;
- ❖ Ensure alternative arrangements are made for rubbish collection if needed;
- ❖ Notify the City at least seven days before beginning any site work (subject to approval being given);
- ❖ Provide a minimum of \$10 million in public liability insurance; and
- ❖ Renew every 24 months after installation of the parklet:
 - o Consent of the land and business owner whose property fronts the proposed parklet;
 - o Support of businesses and property owners immediately adjacent; and
 - o Consent of the City.



Application of Guidelines:

- ❖ The above parklet example is clearly visible for passing traffic, while maintaining sightlines for pedestrians, cars and bicycles. The outside edge ensures that people using the parklet are separated from passing traffic and chairs and tables are firmly fixed.
- ❖ This parklet is levelled with the sidewalk to make sure that everyone can access it. The parklet is well maintained and is open for everyone to enjoy.

If you wish to construct a parklet please contact the City's Place Management Team on 92720616 or 92704173 to discuss the suitability of the location and the design of the parklet in line with these guidelines.



10.4.3 Buy-in-Baysie Grants Framework

Responsible Branch:	Strategic Planning and Place	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	Nil	
Refer:	Item 8.1: SCM 5.05.2020 Item 13.4: OCM 7.04.2020 Item 10.4.6 OCM 24.03.2020 Item 8.1: SCM 18.3.2020	

At 9:15pm, Mr George Rimpas, A/Director Works and Infrastructure, left the meeting and returned at 9:17pm.

SUMMARY

The initial offering of the Buy-in-Baysie grants (the 'grants' hereafter) to assist small businesses within the City get their business online in response to the COVID-19 pandemic was well received and ultimately oversubscribed.

As resolved by Council at its Special Meeting on 5 May 2020 when supporting a request for an additional \$15,000 of funding for the program, this report presents a draft framework for Council consideration for a future round (Round Two) of the grants.

COUNCIL RESOLUTION
(OFFICER'S RECOMMENDATION)

That Council adopts the framework in Table 1 of the report as the basis for allocating funding to local small businesses through Round Two of the 'Buy-in-Baysie' grants program.

CR STEVEN OSTASZEWSKYJ MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED

CARRIED UNANIMOUSLY: 11/0

BACKGROUND

At the Special Meeting held 18 March 2020 to consider the initial response to the COVID-19 pandemic, Council resolved in part as follows:

"That Council in recognition of the impacts of the Coronavirus (COVID-19) on our community and in recognition that the State Government of Western Australia has declared a state of emergency:

...

3. *The Chief Executive Officer to review the Better Bayswater, Community Events and Major Town Centres Events Grants for 2020-21 to provide greater focus in support of small businesses in the City of Bayswater..."*

With no Major Town Centre Events Grants being granted at the 24 March 2020 Ordinary Meeting, there was \$18,000 in unspent funding available in the City's 2019/20 Budget.

Officers presented a report to the COVID-19 Advisory Committee Meeting on 2 April 2020 to establish a new grant program, called 'Buy-in-Baysie Grants' to provide urgently need financial

support to local businesses within the City. The report proposed that the grants would be up to \$2,000 and apply to *“support a variety of business types, and to support adaptation as situations change.”*

The Committee recommendation, which was subsequently adopted by Council at the Ordinary Meeting on 7 April 2020 was as follows:

“That Council:

- 1. Approves the establishment of a new grants program (‘Buy in Baysie’ grants) as outlined in the report to provide direct financial assistance to local small businesses to assist them to adjust to the disruption caused by the COVID-19 pandemic.*
- 2. Considers an adjustment as part of the City’s 2019/20 mid-year budget review to transfer the unallocated \$18,000 in Major Town Centre Events grant funding to the COVID-19 account.”*

The grants were immediately released and have been very popular, with 30 applications received for a total of \$15,000 in the first two weeks. This almost exhausted the initial \$18,000 allocation, and a request for an additional \$15,000 for the grants was submitted as part of a financial update to the COVID-19 Advisory Committee meeting on 30 April 2020. The Committee resolved:

“That Council:

- 1. Receive the financial update as outlined above.*
- 2. Approve the budget reallocations as outlined in the report*
- 3. Requests the Chief Executive Officer to provide a “Buy in Baysie” draft framework to be presented at a future Ordinary Council Meeting.”*

The Committee recommendation was subsequently adopted by Council at the Special Meeting on 5 May 2020. This report is addressing Part 3 of the resolution to present a draft Framework for the grants program to Council for consideration.

EXTERNAL CONSULTATION

No consultation has occurred regarding this matter. Feedback is being sought as part of the acquittal process for Round One of the grants program and will be provided to Councillors when complied.

OFFICER'S COMMENTS

Round One

It is considered that Round One of the grants was successful due to the following factors:

- The flexibility to meet the barriers that individual local businesses are facing in transitioning their business model to online/delivery.
- The grants were timely and provided immediate financial support in the transition and the cash-flow crunch that businesses are facing. In contrast some State and Federal support has not been available for 2-3 months.
- The application and acquittal processes for the grant have been kept to the minimum necessary to ensure they are appropriately used.
- The accompanying program to offer a session with online/digital experts has ensured that the businesses are considering all the necessary factors before moving online.

It is considered that all of the grants in Round One have helped the businesses move some or all of their goods or services online. In some cases the barrier for the business was software or

licences to online platforms, in other instances it was the hardware, such as a webcam or tablet, that was required.

The City has been contacted by some nearby local governments asking about our grant program because of its success in achieving its aim to help business transition. Some of these local governments have advised that they are offering more funding but they are not being taken up because of their restrictive selection criteria and complicated application and approval processes.

The City will seek feedback from grant recipients as the program progresses on the effectiveness of the funding and the extent to which it has made a difference to their ability to transition to online services.

Another program that the City has introduced to support local business is to offer access to advice on operating in the online, or digital, realm. The City has engaged Business Station to provide a range of the Federal government's Australian Small Business Advisory Services (ASBAS) digital services. This will enable each business that applies for a grant to have a single one-on-one consultation to help them improve business resilience and survival through this unprecedented times. Businesses can seek advice on matters such as:

- websites and selling online;
- social media and digital marketing;
- using small business software; and/or
- online security and data privacy.

This program is another support the City is providing to small business during this disruption and will also help ensure that they have worked through the implications of moving their services online prior to committing to a Buy-in-Baysie grant. Of the successful grant recipients in Round One of the grants, 80% took up the opportunity to have a session with Business Station to ensure that they were maximising their online efforts.

Round Two Framework

It is proposed to adopt the framework in Table 1 below for the second round of the grants.

Table 1 – Buy-in-Baysie Grant Framework

1. Purpose	1.1 To support businesses within the City of Bayswater to adapt their operations as a result of the COVID-19 disruption and recovery.
2 Business Eligibility	2.1 Have a physical location within the City of Bayswater district. This could include a business with commercial/industrial premises or a home-based business. 2.2 Classified as a small business: <ul style="list-style-type: none"> • Less than 20 employees; and • Less than \$10M annual turnover.
3. Eligible Items :	3.1 All funded components must be used for adapting or improving the online capability of the business in response to disruption and recovery from the COVID-19 pandemic. 3.2 All funded components must be useful for the business beyond the COVID-19 disruption (to the extent that it can be anticipated).

	3.3	Adaptions could include: <ul style="list-style-type: none"> Initial software licences or upgrades; Support or training to create online platforms; and/or Hardware and equipment to make the transition to online or delivery. These items will only be funded where the business can demonstrate they have no existing suitable hardware or equipment that could substitute for the item requested. <p>Note: Staffing, operational and similar on-going costs will not be funded.</p>
4. Funding Limit	4.1	Up to \$750 per business.
5 Co-contribution	5.1	Able to demonstrate a matching financial (not in-kind) contribution equal to or exceeding the funding requested towards the item or to business adaptions due to the pandemic.
6. Process	6.1	Expressions of Interest (EOIs) invited from businesses for a three week period.
	6.2	All EOIs received are assessed by the City against the business and item eligibility. Where the program is oversubscribed the applications will also be rated against the following assessment criteria: <ul style="list-style-type: none"> Appropriateness of proposal - how much does the proposed adaption align with the nature of the business? - 50%. Benefit – how much does the proposed adaption provide the business with a good chance of survival? - 50%.
	6.3	Funding approved, issued and acquitted by the City: <ul style="list-style-type: none"> Approval includes the requirement for quotes for items to be purchased prior to payment, as well as an invitation to access the ASBAS advisory service. Acquittal requires evidence of invoices/receipts for items and evidence of business use of grant funding.
	6.4	If budgeted funds are not fully allocated, commence the EOI process again as per 6.1.

One of the key changes from Round One is the introduction of rolling opening and closing periods for EOIs to assist in managing the budget available and ensure funds are directed to the most appropriate and beneficial projects if the grants are over-subscribed.

The framework also enforces the principle adopted in Round One that hardware and equipment must be used for adapting or improving the online capability of the business (i.e. for online stores or training, or delivery and pick up models) and only where the business does not have an alternative item that could substitute for the requested item. The items must also add value to the business in the future once the disruption has ended.

Extent of Funding

Approximately \$8,000 worth of unapproved Round One applications are pending the additional funding and adoption of this grant framework. It is recommended that funding is allocated to these applications first, subject to them satisfying the adopted framework criteria for Round Two and providing evidence that they still require the items in light of the reopening process subsequently underway. The remaining funds (approximately \$10,000) would then be available for new applicants.

Grant funding allocated by the City will not exceed the budget allocated to the program at any time. Currently a total of \$33,000 has been allocated in the 2020/21 financial year. The extent of funding for 2020/21 will be considered by Council as part of the budget process.

LEGISLATIVE COMPLIANCE

Nil.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council adopts the framework in Table 1 of the report as the basis for allocating funding to local small businesses through Round Two of the 'Buy-in-Baysie' grants program.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	No high or moderate risks have been identified with adopting the framework, which will operate within the funding already allocated by Council towards the program.	

Option 2	That Council adopts the framework in Table 1 of the report with modification(s), as the basis for allocating funding to local small businesses through Round Two of the 'Buy-in-Baysie' grants program.		
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome Dependent on the modification(s) determined by Council.
Strategic Direction		Moderate	
Reputation		Low	
Governance		Low	
Community and Stakeholder		Moderate	
Financial Management		Low	
Environmental Responsibility		Low	
Service Delivery		Low	
Organisational Health and Safety		Low	
Conclusion	The risks are dependent on the modification(s) determined by Council.		

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Buy-in-Baysie grants program

Asset Category: N/A

Source of Funds: Municipal

LTFP Impacts: Not itemised in the LTFP

Notes: Rounds One and Two

ITEM NO.	CAPITAL UPFRONT COSTS (\$)	ONGOING ANNUAL COSTS (\$)		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$33,000	-	-	-	-	-	\$33,000

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Local Economy
 Aspiration: A business and employment destination
 Outcome E1: Support initiatives for local business
 Outcome E2: Active and engaging town and City centres

Adoption of the draft grant framework will enable the funds to be released to local businesses to assist them to keep operating, which in turn will support activation of the City's town centres.

CONCLUSION

To continue to provide funding support directly to small businesses adapting to the online/delivery environment required in response to COVID-19 pandemic, it is recommended that Council adopt the framework in Table 1 for the Buy-in-Baysie grants.

10.4.4 Update on Community Leases

Responsible Branch:	Strategic Planning and Place	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. New Leases Summary Table	
Refer:	N/A	

CR SALLY PALMER DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Sally Palmer declared an impartial interest in this item as she is a social member of Bedford Bowling Club. Cr Sally Palmer remained in the room during voting on this item.

SUMMARY

This report summarises the new community leases entered into under delegated authority and the financial impact of the new leases.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council:

1. Notes that under delegated authority the City has progressed 12 new leases for the following organisations:
 - (a) Bayswater Racing Pigeon Club;
 - (b) Bayswater Historical Society;
 - (c) Jade Lewis and Friends INC;
 - (d) Western Australian Rogaining Association;
 - (e) Bayswater Morley Youth Club;
 - (f) Association for the Welfare of Migrant Families;
 - (g) EdConnect Australian;
 - (h) Morley Noranda Recreation Club Inc;
 - (i) Ellis House Community Art Centre Inc;
 - (j) Bedford Bowling Club;
 - (k) Bayswater Organisation Loan of Toys; and
 - (l) Morley Sporting Club Inc.
2. Notes that the 12 new leases progressed under delegated authority will result in the following financial implications for the City:
 - (a) An estimated additional \$48,678 in utility charges.
 - (b) \$6,562.01 in lost rental and rates income.

**CR FILOMENA PIFFARETTI, DEPUTY MAYOR MOVED, CR STEPHANIE GRAY SECONDED
CARRIED UNANIMOUSLY: 11/0**

BACKGROUND

At the Ordinary Council Meeting held 9 April 2019, Council considered the Community Facility Lease and Licence/User Agreement Policy and resolved, in part, as follows:

“That Council:

1. *Adopts the amended Community Facility Lease and Licence/User Agreement Policy as outlined in Attachment 3, with the substitution of Annexure 1 with Annexure 1(a) and to include that rates will not be charged by the City and the Emergency Services Levy will be charged by the City;*
2. *Notes that the policy will apply to all new leases or existing leases as their current term expires;”*

Council further considered the policy at the 20 August 2019 Council meeting where it resolved, in part, as follows:

“That Council:

2. *Agrees to amend community facility leases or licence/user agreements (as applicable) existing as at 1 July 2020 via a deed of variation to bring the lease/licence/user agreement in line with the amended Community Facility Lease and Licence/User Agreement Policy to the extent agreed to by each relevant counterpart.”*

This report provides an update on the community leases progressed by the City under delegated authority.

EXTERNAL CONSULTATION

No consultation is proposed with the public or other agencies on this matter.

OFFICER'S COMMENTS

In accordance with the delegation granted by Council at the Ordinary Council Meeting held 20 August 2019, the City has been negotiating with existing tenants to develop new leases in accordance with the Community Facility Lease and Licence / User Agreement Policy. At the time the delegation was granted 12 of the City's leases had expired and were on a rolling month to month contract or were about to expire.

The City has since negotiated and drafted the following leases:

Club / Organisation	Previous Lease Expiry	Category Under the Policy
Bayswater Racing Pigeon Club (Elstead Reserve)	31 August 2018	Category 2 Sporting and recreation group
Bayswater Historical Society (Halliday House)	28 February 2019	Category 1a Local service group
Jade Lewis and Friends INC. (96 Slade Street Bayswater)	31 March 2019	Category 1c Other community group
Western Australian Rogaining Association (Hampton Park Reserve)	31 May 2019	Category 2 Sporting and recreation group
Bayswater Morley Youth Club (Houghton Park)	22 June 2019	Category 2 Sporting and recreation group
Association for the Welfare of Migrant Families (411 Guildford Road)	30 June 2019	Category 1c Other community group
EdConnect Australian (The RISE – Units 3 and 4)	30 June 2019	Category 3 Not for profit – funded
Morley Noranda Recreation Club Inc (Noranda Sports Complex)	31 August 2019	Category 2 Sporting and recreation group

The above leases are currently with the clubs for signing with a copy to be returned to the City.

A further four leases are currently being drafted. Due to their locations on State Government owned reserves the City had to seek, and was granted, approval from the State Government to enter these leases.

Club / Organisation	Previous Lease Expiry	Category Under the Policy
Ellis House Community Art Centre Inc (Ellis House)	31 December 2017	Category 1a Local service group
Bedford Bowling Club (Grand Promenade Reserve)	30 September 2018	Category 2 Sporting and recreation group
Bayswater Organisation Loan of Toys (29 McKenzie Way Bayswater)	6 May 2019	Category 1a Local service group
Morley Sporting Club Inc (RA Cook Pavilion)	14 June 2019	Category 2 Sporting and recreation group

Additionally, over the next four months a further 12 leases will expire. The City will commence negotiations with each club / organisation individually over the coming months.

Financial Implications

The table below summarises the financial implications associated with the above 12 new leases. This outlines the implications once the current waiver of all rental income as a result of the COVID-19 pandemic ends.

	<u>Previous Leases</u>		<u>New Leases</u>	
	Total Cost to Lessees	Total Cost to City	Total Cost to Lessees	Total Cost to City
Annual Rent (in 2019/20)	\$17,341.24	\$0	\$11,410	\$0
Emergency Services Levy (ESL)* (in 2019/20)	\$2,717.50	\$16,663.75	\$15,149.89	\$4,231.37
Council Rates* (in 2019/20)	\$630.77	\$3,867.88	\$0	\$4,498.65
Waste Charges (in 2019/20) Min Charge	\$3,580	\$716	\$1,432.00	\$2,864.00
Utility Charges (in 2019/20)	\$46,530.18	\$5,934.24	\$0	\$52,464.41
Total Cost	\$70,799.69	\$27,181.87	\$27,992	\$64,058.43

*Where applicable the Rates and ESL are estimated at a percentage of the cost to the City as the leases only cover a percentage of the site.

The table in **Attachment 1** details the change of terms and financial implications of each new lease.

In accordance with the policy most new leases are paying \$1 rent and the City is paying all rates and utilities. This has resulted in a loss of \$6,562.01 rental and rates income to the City. Additionally, based on the estimated utility costs provided by some clubs the City will now be paying at least an additional \$48,678. This is just an estimated cost of the utility charges as not all clubs have provided the City with their bills and the cost is dependent on usage.

LEGISLATIVE COMPLIANCE

Any new lease will be in accordance with the City's Community Facility Lease and Licence/User Agreement Policy.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council: 1. Notes that under delegated authority the City has progressed 12 new leases for the following organisations: (a) Bayswater Racing Pigeon Club; (b) Bayswater Historical Society; (c) Jade Lewis and Friends INC; (d) Western Australian Rogaining Association; (e) Bayswater Morley Youth Club; (f) Association for the Welfare of Migrant Families; (g) EdConnect Australian; (h) Morley Noranda Recreation Club Inc; (i) Ellis House Community Art Centre Inc; (j) Bedford Bowling Club; (k) Bayswater Organisation Loan of Toys; and (l) Morley Sporting Club Inc. 2. Notes that the 12 new leases progressed under delegated authority will result in the following financial implications for the City: (a) An estimated additional \$48,678 in utility charges. (b) \$6,562.01 in lost rental and rates income.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option has a moderate financial management risk as it results in significant additional cost to the City.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Utility Charges

Asset Category: N/A

Source of Funds: Municipal

LTFP Impacts: Not included in the LTFP

Notes:

Item 2: Rental and Rates Income

Asset Category: N/A

Source of Funds: Municipal

LTFP Impacts: Not included in the LTFP

Notes: Nil

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$48,678	-	\$250 (per payment cycle)	-	5	-	\$0*
2	-	-	-	-\$6,562.01	5	-	\$6,562.01 (income)

*The additional staffing costs to process and pay the additional utilities charges etc. was not included in the 2019/20 budget. However it can be completed by the current staff as a part of their usual processes.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance

Aspiration: Open, accountable and responsive services

Outcome L1: Accountable and good governance."

As the above new leases are in accordance with the Community Facility Lease and Licence/User Agreement Policy, it ensures the City has a consistent approach to new leases for all organisations.

CONCLUSION

In light of the above it is recommended that Council notes that the City has processed 12 new leases under delegated authority, and that the new leases will have a significant financial implication for the City with an estimated additional \$48,678 in utility charges and will result in \$6,562.01 of lost rental and rates revenue.

Attachment 1 - New Leases Summary Table

Club	Lease	Lease Term	Valuation (Only a percentage of the GRV where whole site not leased)	Annual Rent (in 2019/20)	Emergency Services Levy (ESL) (in 2019/20)	Council Rates (in 2019/20)	Waste Charges (in 2019/20) Min Charge	Utility Charges (in 2019/20)
Bayswater Racing Pigeon Club	Previous	5 years	\$ 1,687.50	\$913.04	\$107.88	\$25.04	\$358.00	\$632.02
	New	5 years		\$1.00	\$107.88	\$25.04	\$358.00	\$632.00
Bayswater Historical Society	Previous	5 years	\$18,980.00	\$1.00	\$1,213.39	\$281.64	\$358.00	\$3,507.41
	New	5 years		\$1.00	\$1,213.39	\$281.64	\$358.00	\$3,507.41
Jade Lewis and Friends INC.	Previous	5 years	\$18,200.00	\$1.00	\$1,163.53	\$270.07	\$358.00	\$2,102.74
	New	5 years		\$1.00	\$1,163.53	\$270.07	\$358.00	\$2,102.74
Western Australian Rogaining Association	Previous	5 years	\$4,287.50	\$2,379.00	\$274.10	\$63.62	\$358.00	\$0
	New	5 years		\$1.00	\$274.10	\$63.62	\$358.00	\$0
Bayswater Morley Youth Club	Previous	10 years	\$5,956.25	\$1.00	\$380.78	\$88.38	\$358.00	\$4,630.35
	New	2 years		\$1.00	\$380.78	\$88.38	\$358.00	\$4,630.35
Association for the Welfare of Migrant Families	Previous	5 years	\$20,020.00	\$1,359.08	\$1,279.88	\$297.08	\$358.00	\$339.15 (plus electricity)
	New	3 years		\$400.00	\$1,279.88	\$297.08	\$358.00	\$339.15 (plus electricity)
EdConnect Australian	Previous	10 years	NA	\$12,083.77	NA	NA	\$358.00	\$15,283.56
	New	5 years		\$11,000.00	NA	NA	\$358.00	\$15,283.56
Morley Noranda Recreation Club Inc	Previous	10 years	\$77,032.50	\$1.00	\$4,924.69	\$1,143.09	\$358.00	\$7,990.70
	New	5 years		\$1.00	\$4,924.69	\$1,143.09	\$358.00	\$7,990.70
Ellis House Community Art Centre Inc	Previous	5 years	\$25,500.00	\$1.00	\$1,630.22	\$378.39	\$358.00	\$2,426.84
	New	5 years		\$1.00	\$1,630.22	\$378.39	\$358.00	\$2,426.84
Bedford Bowling Club	Previous	4 years	\$106,500.00	\$1.00	\$6,808.55	\$1,580.35	\$358.00	\$13,353.20
	New	5 years		\$1.00	\$6,808.55	\$1,580.35	\$358.00	\$13,353.20
Bayswater Organisation Loan of Toys	Previous	1 year	\$25,000.00	\$ 599.35	\$1,598.25	\$370.98	\$358.00	\$2,198.46
	New	5 years		\$1.00	\$1,598.25	\$ 70.98	\$358.00	\$ 2,198.46
Morley Sporting Club Inc	Previous	10 years	Unknown	\$1.00	\$0	\$0	\$358.00	Unknown
	New	5 years		\$1.00	Unknown	Unknown	\$358.00	Unknown

Paid by the City

Paid by the Lessee

10.4.5 Lease Category Determination for West Australian Youth Jazz Orchestra at Maylands Town Hall, 196 Guildford Road, Maylands

Owner:	City of Bayswater	
Responsible Branch:	Strategic Planning and Place	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Letter of Support from the Department of Local Government, Sport and Cultural Industries	
Refer:	Item 9.1.2: CTFSC 17.05.2017 Item 11.2.5: OCM 23.09.2014 Item 11.1.16: OCM 25.03.2014 Item 11.2.5: OCM 24.09.2013 Item 11.2.5: OCM 27.08.2013 Item 11.2.8: OCM 23.04.2013	

At 8:15pm, Mr Krisna Wardana, A/Management Accountant, left the meeting and returned at 8:20pm.

At 8:27pm, Cr Stephanie Gray left the meeting and returned at 8:29pm.

SUMMARY

The City and West Australian Youth Jazz Orchestra (WAYJO) have been negotiating a new lease to continue their occupancy of the Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands. WAYJO would like to be considered as a category 1c) 'Other community groups' organisation under the City's 'Community Facility Lease and Licence/User Agreement Policy'. It is considered that the organisation is best aligned with the category 3. 'Not-for-profit – funded'.

The matter is presented to Council for determination.

OFFICER'S RECOMMENDATION

That Council approves the lease of Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands to West Australian Youth Jazz Orchestra as a category 3 'Not-for-profit - funded' tenant subject to the following key terms:

1. Lease Period: 10 years.
2. Annual Rent: \$22,000 p.a. (plus GST) (The Rent will be indexed annually to CPI).
3. Emergency Services Levy: to be paid by the Lessee.
4. Annual Council Rates: to be paid by the Lessee.
5. Waste Charges: to be paid by the Lessee.
6. Utility Costs: to be paid by the Lessee.

MOTION

That Council approves the lease of Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands to West Australian Youth Jazz Orchestra as a category 1c) 'not-for-profit community group – other community group' tenant subject to the following key terms:

1. Lease Period: 5 years.
2. Annual Rent: \$1,390 p.a. (plus GST) (The Rent will be indexed annually to CPI).
3. Emergency Services Levy: to be paid by the City.
4. Annual Council Rates: to be paid by the City.
5. Waste Charges: to be paid by the lessee.
6. Utility Charges: to be paid by the City.
7. Special Condition: WAYJO to submit a strategy to the City to improve the utilisation of the Hall by other users, with the strategy to be prepared in conjunction with the City.

CR DAN BULL, MAYOR MOVED, CR CATHERINE EHRHARDT SECONDED

AMENDMENT

That Limb 8 be added as follows:

8. WAYJO will provide 2 free community performances of any size each year for the residents of the City.

CR ELLI PETERSEN-PIK MOVED, CR SALLY PALMER SECONDED

The Amendment was put and

CARRIED UNANIMOUSLY: 11/0

The Amendment became part of the Substantive Motion.

AMENDMENT

That Limb 9 be added as follows:

9. WAYJO will provide some public access to the main hall of the building (in any form) at least once a year.

CR ELLI PETERSEN-PIK MOVED, CR SALLY PALMER SECONDED

The Amendment was put and

CARRIED UNANIMOUSLY: 11/0

The Amendment became part of the Substantive Motion.

COUNCIL RESOLUTION

That Council approves the lease of Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands to West Australian Youth Jazz Orchestra as a category 1c) 'not-for-profit community group – other community group' tenant subject to the following key terms:

1. Lease Period: 5 years.
2. Annual Rent: \$1,390 p.a. (plus GST) (The Rent will be indexed annually to CPI).
3. Emergency Services Levy: to be paid by the City.
4. Annual Council Rates: to be paid by the City.
5. Waste Charges: to be paid by the lessee.
6. Utility Charges: to be paid by the City.
7. Special Condition: WAYJO to submit a strategy to the City to improve the utilisation of the Hall by other users, with the strategy to be prepared in conjunction with the City.

8. **WAYJO will provide 2 free community performances of any size each year for the residents of the City.**
9. **WAYJO will provide some public access to the main hall of the building (in any form) at least once a year.**

CR DAN BULL, MAYOR MOVED, CR CATHERINE EHRHARDT SECONDED

CARRIED UNANIMOUSLY: 11/0

REASON FOR CHANGE

Council changed the Officer's Recommendation such that the main hall is to have improved usage, and greater community benefit including two free community performances each year and some public access at least once a year.

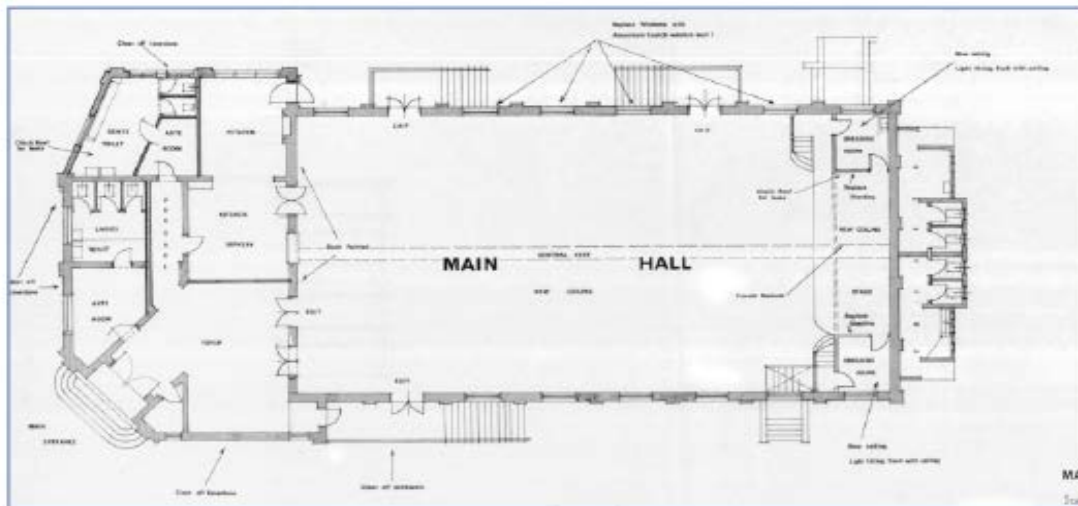
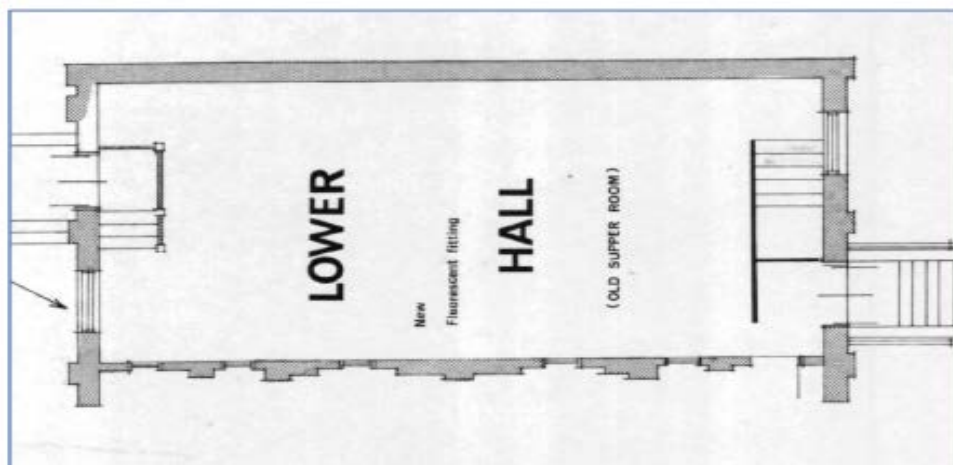
BACKGROUND

WAYJO has been occupying the Maylands Hall building, at Lots 3193 and 3194, 196 Guildford Road, Maylands, since 1 April 2015. Their current lease ended on 31 March 2020 and they have a further option for an additional 5 years. The existing terms of the lease are:

- 5 years from 1 April 2015 to 31 March 2020.
- 5 year option from 1 April 2020 to 31 March 2025.
- Rent \$6,000 per annum plus GST with CPI applied annually.
- Lessee to pay all utility costs.
- All outgoings including Council Rates, Waste and Emergency Services Levy to be paid by the lessee.

The site is shown below



**Ground Level****Basement**

At the Ordinary Council Meeting on 9 April 2019 Council adopted the “Community Facility Lease and Licence/User Agreement Policy”. This Policy determines the key terms and conditions of new community leases and divides the organisations into four different categories. Under the new policy each community group is considered under one of the following categories:

1. Not-for-profit community groups:
 - (a) Local service groups – the lessee operates exclusively in, and its membership is predominately drawn from, the City of Bayswater district.
 - (b) Community child care centres.
 - (c) Other community groups – those with locations outside, and/or servicing a wider catchment than the City of Bayswater district.
2. Sporting and recreational groups.
3. Not for profit – funded.
4. Child Health Clinics.

The category an organisation is in determines the terms of the lease.

Clubs may enter into new a new lease under the new policy either when their lease runs out or from 1 July 2020. WAYJO has approached the City to enter a new lease rather than take their five-year option.

On 8 August 2019 the City contacted all community leaseholders, including WAYJO, advising of the new Lease Policy. WAYJO contacted the City on 14 August 2019 requesting further information on the policy and sought clarification on which category they would be considered. On 2 September 2019 the City advised WAYJO that they would be either category 1c) or category 3 depending on what further information they provided the City on their organisation.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter. It is not considered necessary to undertake any consultation on this matter.

OFFICER'S COMMENTS

The two categories that the City was considering WAYJO to be considered were category 1c) or a category 3.

In accordance with the Policy category 1c) applies to not for profit community groups which have locations outside, and/or servicing a wider catchment than the City of Bayswater district. They are to be a member based not for profit group made up of mostly community representatives and volunteers established to provide community services and/or raise money for those in need. A category 1c) lease would be subject to the following key terms:

- Lease Period: 5 years.
- Annual Rent: \$1,360 pa (plus GST) (The Rent will be indexed annually to CPI).
- Emergency Services Levy: to be paid by the Lessee.
- Annual Council Rates: to be paid by the City.
- Waste Charges: to be paid by the Lessee.
- Utility Cost: to be paid by the City.

In accordance with the policy category 3 applies to not for profit – funded community groups. To be considered a category 3 organisation they must be a not for profit group that are professional organisations with paid staff and are generally Government funded or have significant membership bases. This includes places of worship and state sporting or recreational bodies. A category 3 lease would be subject to the following key terms:

- Lease Period: 10 years.
- Annual Rent: 40% of market valuation or as otherwise determined by the City following and Expression of Interest process (The Rent will be indexed annually to CPI).
- Emergency Services Levy: to be paid by the Lessee.
- Annual Council Rates: to be paid by the City.
- Waste Charges: to be paid by the Lessee.
- Utility Cost: to be paid by the Lessee.

Rental Value

To better understand the implications of the two categories, and to advise WAYJO what the rental amount would be if they were considered a category 3 the City requested a market valuation be undertaken for the Maylands Hall. The valuation came back at \$55,000 p.a. In accordance with the Policy, rent for category 3 organisations is 40% of the market valuation. In the event WAYJO are considered a category 3 organisation the rental amount would be \$22,000.

When advised of the proposed rental amount WAYJO considered it too high and suggested the alternative proposal as detailed below.

City Preferred Option in Accordance with the Policy – Category 3

In accordance with Council's recently adopted Policy and based on the information provided WAYJO are considered to be a category 3 organisation for the following reasons:

- WAYJO is a professional organisation with paid staff of which at least one is full time.
- WAYJO receive funding from the Government, benefactors, donations and from professional performances.

It is considered that category 1c) is designed for smaller groups that are run by volunteers and not professional organisations with proper corporate structures. There is a risk that if the City were to consider WAYJO a category 1c) organisation other similar groups would request a reconsideration of their classification.

WAYJO Preferred Option - Category 1c)

When the City advised WAYJO that they would be considered a category 3 organisation, WAYJO responded by providing the following reasons why they believe they should be category 1c):

- While WAYJO receives government funding, it only amounts to 15% of their annual budget, so they do not consider themselves to be Government funded.
- They only have one full time staff member.
- The bulk of the association is made up of 54 members and they offer the use of the rehearsal space in the Hall to alumni and the wider jazz community.

Additionally, WAYJO invested \$50,000 in the upgrade of the basement rehearsal space. They believe that this should be given due consideration when assessing their classification.

WAYJO also provided a letter of support from the Department of Local Government, Sport and Cultural Industries supporting their application to be a category 1c) tenant. A copy of this letter is included in **Attachment 1**. The letter confirms that the Government funding is only 15% of their turnover and they employ part time staff with a volunteer board. It also states that they have invested \$50,000 in upgrades to the basement rehearsal space.

WAYJO Second Option - Category 1c) Negotiated

WAYJO has proposed a set of alternative terms as a compromise. Under the proposed terms the total cost of their lease and all outgoings including utility costs would be \$10,000. It is noted that they did not propose a lease period or any other details or terms to be considered under this proposal. Based on the information provided a lease under WAYJO's proposal would be subject to the following key terms:

- Lease Period: to be negotiated.
- Annual Rent: \$10,000 p.a.
- Emergency Services Levy: to be paid by the City.
- Annual Council Rates: to be paid by the City.
- Waste Charges: to be paid by the City.
- Utility Cost: to be paid by the City.

This option is not recommended as it does not comply with the recently adopted Policy and would set the precedent for other organisations to request individual lease terms. The intent of the Policy is to provide consistency across all new leases.

Lease Costs

The table below highlights the costs of each option:

Type	Current Lease	WAYJO Preferred Option	WAYJO Second Option	City Preferred Option
Lease Category	NA	Category 1c)	Category 1c) negotiated	Category 3
Lease Period	5 years Option for a further 5 years.	5 years	To be negotiated	10 years
Annual Rent	\$6,000 plus GST and CPI	\$1,360/pa plus GST, indexed annually to CPI	\$10,000	40% of market valuation, indexed annually to CPI. (\$22,000)
Emergency Services Levy (ESL)	Paid by the lessee - \$978 in 2019/20	Paid by the lessee - \$978 in 2019/20	Paid by the City – \$978 in 2019/20	Paid by the lessee - \$978 in 2019/20
Council Rates	Paid by the lessee - \$4,210 in 2019/20	Paid by the City - \$4,210 in 2019/20	Paid by the City – \$4,210 in 2019/20	Paid by the City - \$4,210 in 2019/20
Waste Charges	Paid by the lessee - \$358 (Min charge)	Paid by the lessee - \$358 (Min charge)	Paid by the City – \$358 (Min charge)	Paid by the lessee - \$358 (Min charge)
Utility Charges	Paid by the lessee - \$11,849 (approx.)	Paid by the City - \$11,849 (approx.)	Paid by the City – \$11,849 (approx.)	Paid by the lessee - \$11,849 (approx.)
Total Cost to Lessee	\$23,395	\$2,696	\$10,000	\$35,185
Regular Maintenance and Operational Costs	Paid by the City – \$6,666	Paid by the City – \$6,666	Paid by the City – \$6,666	Paid by the City – \$6,666
Upgrades to facility	N/A	N/A	N/A	N/A
Total Cost to the City	\$666	\$21,365	\$14,061	-\$11,124 (income)

Further to the table above, it is noted that the annual rental is currently waived for 6 months due to the COVID-19 disruption. The table outlines the situation once the waiver has ended.

LEGISLATIVE COMPLIANCE

Any new lease will be in accordance with the City's Community Facility Lease and Licence/User Agreement Policy.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	<p>That Council approves the lease of Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands to West Australian Youth Jazz Orchestra as a category 3 'Not-for-profit - funded' tenant subject to the following key terms:</p> <ol style="list-style-type: none"> Lease Period: 10 years. Annual Rent: \$22,000 p.a. (plus GST) (The Rent will be indexed annually to CPI). Emergency Services Levy: to be paid by the Lessee. Annual Council Rates: to be paid by the Lessee. Waste Charges: to be paid by the Lessee. Utility Costs: to be paid by the Lessee. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	<p>It is considered Option 1 has a moderate community and stakeholder risk as WAYJO has indicated that they may struggle to pay the increased costs associated with this lease and this may impact on the services they provide.</p>	

Option 2	<p>That Council approves the lease of Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands to West Australian Youth Jazz Orchestra (WAYJO) as a tenant subject to the following key terms as proposed by WAYJO:</p> <ol style="list-style-type: none"> Lease Period: to be negotiated. Annual Rent: \$10,000 p.a. (plus GST) (The Rent will be indexed annually to CPI). Emergency Services Levy: to be paid by the City. Annual Council Rates: to be paid by the City. Waste Charges: to be paid by the City. Utility Cost: to be paid by the City. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Moderate
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	<p>It is considered that Option 2 has a moderate governance risk as this option does not align with Council's recently adopted policy, which intends to consistently apply a standard set of key terms for all new leases. It also has a moderate community and stakeholder risk as it sets the precedent for other similar leaseholders to request similar negotiations. There is also moderate risk to financial management as the City will not be receiving the higher rent and will be responsible for paying all rates, ESL, waste charges and utility costs. Finally, it is considered this option has a moderate</p>	

	service delivery risk as it sets the precedence for other similar clubs to negotiate their terms with the City which will take a significant amount of City officer time to negotiate.	
Option 3	That Council approves the lease of Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands to West Australian Youth Jazz Orchestra as a category 1c) 'not-for-profit community group – other community group' tenant subject to the following key terms: 1. Lease Period: 5 years. 2. Annual Rent: \$1,390 p.a. (plus GST) (The Rent will be indexed annually to CPI). 3. Emergency Services Levy: to be paid by the City. 4. Annual Council Rates: to be paid by the City. 5. Waste Charges: to be paid by the lessee. 6. Utility Charges: to be paid by the City.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Moderate
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	It is considered that Option 3 has a moderate community and stakeholder risk as it sets the precedent for other similar leaseholders to request to be considered a category 1c) tenant. There is also moderate financial management risk as by having WAYJO be a category 1c) the City will not receive the higher rent and Council Rates and will be paying for the utility costs. Additionally, there is a moderate governance risk as this option does not align with Council's recently adopted policy, which intends to consistently apply a standard set of key terms for all new leases. Finally, it is considered this option has a moderate service delivery risk as it sets the precedence for other similar clubs to negotiate to be a category 1c) tenant which will take a significant amount of City officer time to negotiate.	

Option 4	That Council approves the lease of Maylands Hall at Lots 3193 and 3194, 196 Guildford Road, Maylands to West Australian Youth Jazz Orchestra with other terms as determined by Council.		
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome Dependent on the other terms as determined by Council.
Strategic Direction		Moderate	
Reputation		Low	
Governance		Low	
Community and Stakeholder		Moderate	
Financial Management		Low	
Environmental Responsibility		Low	
Service Delivery		Low	
Organisational Health and Safety		Low	
Conclusion	It is considered that the risks of Option 4 are dependent on the other terms as determined by Council. Any other terms proposed by Council may have a moderate governance risk as the other terms may not align with Council's recently adopted policy.		

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Cost to the City from lease of Maylands Town Hall at 196 Guildford Road Maylands to

WAYJO based on Option 1

Asset Category: Lease **Source of Funds:** Municipal
LTFP Impacts: Not itemised in LTFP
Notes: Standard lease administration costs apply to all leases

Item 2: Income to the City from lease of Maylands Town Hall at 196 Guildford Road Maylands to WAYJO based on Option 1

Asset Category: Lease **Source of Funds:** Municipal
LTFP Impacts: Not itemised in LTFP
Notes: Current budget is the rental amount WAYJO paid in 2019/20.

ITEM NO.	CAPITAL UPFRONT COSTS (\$)	ONGOING ANNUAL COSTS (\$)		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	-	\$6,666	\$945	-	10	-	\$6,666 (Expenditure)
2	-	-	-	\$11,124	10	-	\$6,000 (Income)

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance
 Aspiration: Open, accountable and responsive services
 Outcome L1: Accountable and good governance

It is considered offering WAYJO a new lease with the category 3 terms would be in accordance with the Community Facility Lease and Licence/User Agreement Policy and will ensure the City has a consistent approach to new leases for all organisations.

CONCLUSION

In light of the above it is recommended that Council approves the lease of Maylands Hall, Lots 3193 and 3194, 196 Guildford Road, Maylands to WAYJO as a category 3 tenant subject to the following key terms:

1. Lease Period: 10 years.
2. Annual Rent: \$22,000 p.a. (plus GST) (The Rent will be indexed annually to CPI).
3. Emergency Services Levy: to be paid by the Lessee.
4. Annual Council Rates: to be paid by the Lessee.
5. Waste Charges: to be paid by the Lessee.
6. Utility Costs: to be paid by the Lessee.

Attachment 1 – Letter of Support from the Department of Local Government, Sport and Cultural Industries



Department of
Local Government, Sport
and Cultural Industries

Our ref: 19/GA/394
Enquiries: Rob Didcoe (08) 6552 7442

Mr Oliver Searles
Lease Officer
City of Bayswater
PO Box 467
MORLEY WA 6943

CITY OF BAYSWATER DOCUMENT REGISTRATION		
HWM		SBC
CEO		MEH
DCS		LCS
COM		MRSS
FIN		REC
RAT		SPP
GOV		DWI
IS		APS
OS		MBW
PCS		MES
DCD		MEW
CD		DEP
EVCO		PS
MDA		SE
ATT		

28 JAN 2020

Dear Mr Searles

LETTER OF SUPPORT FOR WA YOUTH JAZZ ORCHESTRA'S LEASE AS A CATEGORY 1 TENANT IN MAYLANDS HALL

I am writing to express support for WA Youth Jazz Orchestra's (WAYJO) application for rental assistance as a Category 1 hirer at Maylands Hall. The Department has been a long-term supporter of WAYJO and currently provides funding support of \$100,000 p.a. through the Arts Organisations Investment Program.

WAYJO currently lease Maylands Hall as a Category 3 hirer, however, I would encourage the City to consider WAYJO's case as a Not-for-Profit community-based arts group, established to provide the community cultural experiences and development opportunities. Whilst the organisation receives a small amount of government funding, the subsidy provided by the Department is modest and equates to approximately 15% of their turnover. In terms of staffing, they maintain part time employment overseen by a volunteer Board.

I was pleased to see in the City's new Cultural Plan, a commitment to work collaboratively with artists, community groups and other tiers of government to allow a range of cultural experiences to thrive throughout our suburbs. WAYJO is committed to adding to the artistic vibrancy of Maylands and surrounds, having invested \$50,000 in the upgrade of the basement rehearsal space at Maylands Hall. These upgrades have enabled WAYJO to offer rehearsal space to their 54 members, alumni and wider jazz community.

I hope you will look favourably on WAYJO's request.

Yours sincerely

Duncan Ord OAM
Director General

23 January 2020

10.4.6 Bayswater Waves Function Room - Future Usage

Owner:	City of Bayswater	
Responsible Branch:	Strategic Planning and Place	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	NA	
Refer:	Item 11.2: OCM 12.12.2017 Item 9.1: OCM 14.11.2017 Item 9.1.8: PDSCM 18.4.2017 Item 20.1.1: OCM 8.3.2016	

CR MICHELLE SUTHERLAND DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Michelle Sutherland declared an impartial interest in this item as she knows some members of the Central Aquatics. Cr Michelle Sutherland remained in the room during voting on this item.

SUMMARY

For Council to consider the future usage of the function room at Bayswater Waves. The space is not currently tenanted and is being used as part of the City's operation of Bayswater Waves and is hired out as required.

Previously the space was advertised through the City's appointed real estate agent to find a commercial tenant, however no suitable tenant was found. Officers continued to market the space informally but similarly found no suitable tenant.

The officers would like to continue to casually hire the function room. The City has also been approached by local community groups to lease the room.

OFFICER'S RECOMMENDATION

That Council:

1. Approves the use of the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton as part of the casual hire and fitness programming operations of the aquatic centre.
2. Considers fees for the hire of the former function room space at Bayswater Waves as part of the 2020/21 budget process.

COUNCIL RESOLUTION

That Council authorises the Chief Executive Officer to lease the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton to Central Aquatic as a category 2) 'sporting and recreational group' tenant subject to the following key terms:

1. Lease Period - 5 years.
2. Annual Rent - \$1 p.a peppercorn.
3. Emergency Services Levy - to be paid by the Lessee.
4. Annual Council Rates - to be paid by the City.
5. Waste Charges - to be paid by the City.
6. Utility Charges - to be paid by the City.

7. Lessee to sublet and/or casually hire the room space to other members of the community, subject to the Lessee's use of the space.
8. Lease term to commence on or before 1 September 2020.

CR STEPHANIE GRAY MOVED, CR STEVEN OSTASZEWSKYJ SECONDED

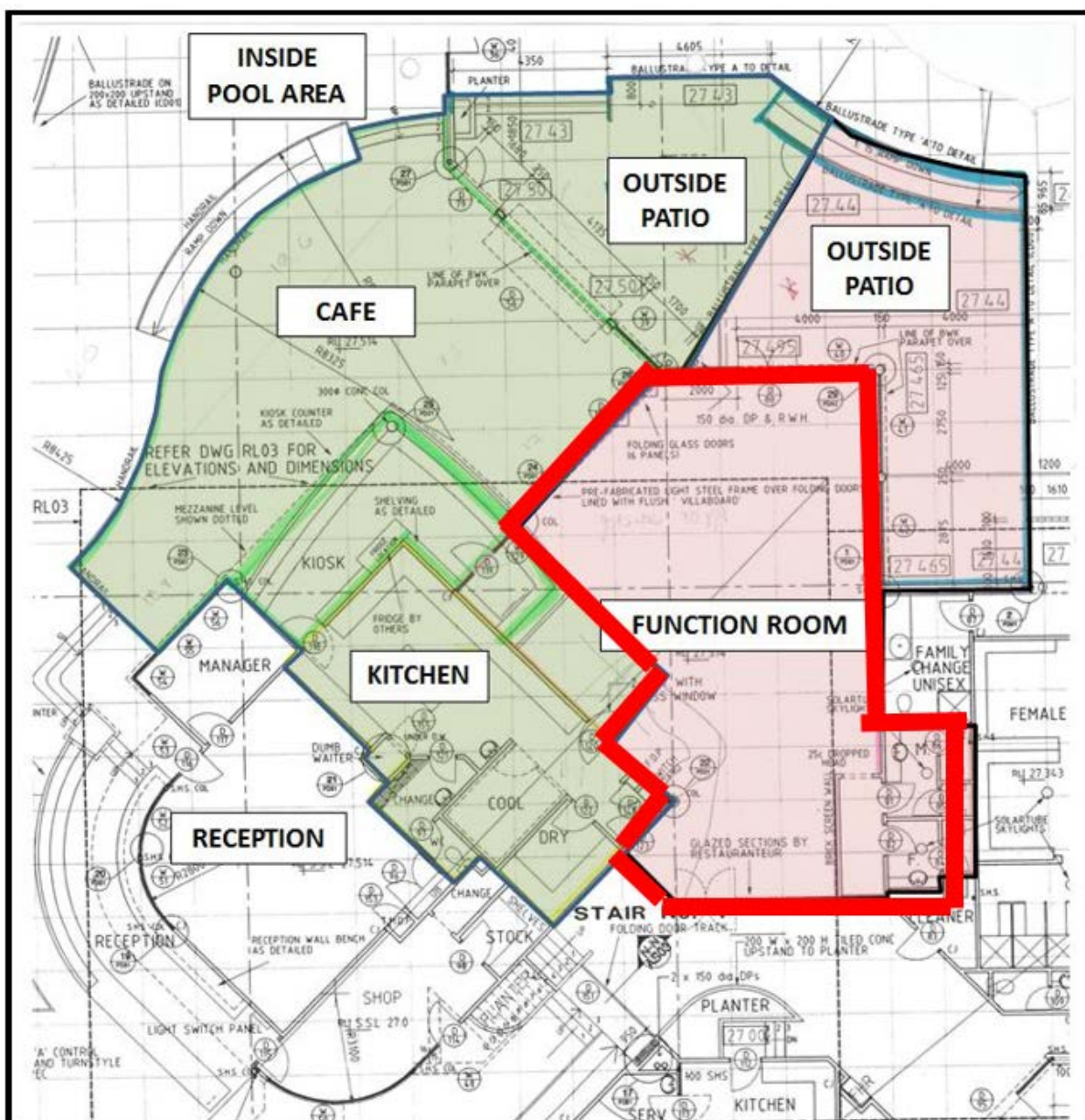
CARRIED UNANIMOUSLY: 11/0

REASON FOR CHANGE

Council changed the Officer's Recommendation such that the former function room space at Bayswater Waves is leased to Central Aquatic given the club's long association with Bayswater Waves and within the City of Bayswater, and their need for a clubroom.

BACKGROUND

The leased area is the former function room, at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Embleton as highlighted in the figure below. It has an area of approximately 106m².



At the Ordinary Council Meeting held on 14 November 2017, Council considered the proposed new lease for the café at Bayswater Waves and the option to separately lease the function room for another use, and resolved:

"That:

1. Council accepts the lease offer from Operator 1 contained in Confidential Attachment 1, excluding:
 - (a) The City to provide a capital contribution towards the upgrade of the café,
 - (b) The use of the function room, and
 - (c) The prohibition of mobile food vehicle vendors from operating on the adjoining park;and subject to notice of the intention to lease the Café at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Morley by private treaty being given, in accordance with section 3.58 of the Local Government Act 1995, and a further report be referred to Council to consider any submissions received during the public notice period.
2. Council agrees to a six week rent-free period to upgrade the café.
3. Council approves the process of disposal (lease) of the former function room option, at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Morley, by private treaty following marketing by an appointed real estate agent, in accordance with section 3.58 of the Local Government Act 1995.
4. The City to appoint a suitably qualified and experienced real estate agent to market the lease of the former function room at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Morley and manage the negotiation process.
5. The City officers prepare a report to Council for consideration of all final offers received for the lease of the former function room option, at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Morley."

During the advertising process the City's appointed real estate agent was approached by another operator who was seeking to use the function room as a physiotherapy facility. In light of the above, when the offers to lease the Waves Café were considered by Council at the Ordinary Council Meeting held 12 December 2017 Council resolved, in part, as follows:

"That Council:

1. Approves the process of disposal (lease) of the former function room option, at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Morley, by private treaty following marketing by an appointed real estate agent, in accordance with section 3.58 of the Local Government Act 1995.
2. The City to appoint a suitably qualified and experienced real estate agent to market the lease of the former function room at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Morley and manage the negotiation process.
3. The City officers prepare a report to Council for consideration of all final offers received for the lease of the former function room option, at Bayswater Waves Aquatic Centre - Reserve 38313, 160 Broun Avenue, Morley."

The original offer did not proceed as the tenant leased a different building not within the City. The City has not received any expressions of interest since.

The function room was marketed by the City's appointed real estate agents from 9 July 2018 until 6 November 2018. They received no interest and the listing formally concluded on 27 June 2019. After the official marketing period ended City officers continued to take enquiries and informally market the property.

Currently Bayswater Waves are using the function room as shared use space. It is casually hired out to community groups and as part of Waves programs.

EXTERNAL CONSULTATION

The function room was marketed through the City's appointed real estate agent from 9 July 2018 until 6 November 2018 and it specifically targeted to allied health services by:

1. Advertising on Internet websites including realestate.com.au.
2. For lease sign.
3. Promoting to their client base.

The function room was marketed through the City from 7 November 2018 onwards targeting health services by:

1. Posters.
2. Promoting to groups who showed interest in leasing a City building.

OFFICER'S COMMENTSPrevious Interest

In accordance with Council's 12 December 2017 resolution the City has been seeking a commercial tenant to operate from the function room. However, the City has not received any serious interest since the previous interested operator declined to pursue a lease.

Central Aquatic

Central Aquatic currently casually hires the function room and are permitted to display their trophies and other swimming paraphernalia in the area. Central Aquatic has approached the City expressing an interest in an exclusive lease of the room to use as a club room. Given that the expression of interest process was specifically targeted at commercial tenants the City has not entered into negotiations with Central Aquatic.

In the event that the function room is leased to Central Aquatics, under the Community Facility Lease and Licence/User Agreement policy the following terms would apply:

1. Lease Period: 5 years
2. Annual Rent: \$1 pa peppercorn
3. Emergency Services Levy: to be paid by the Lessee
4. Annual Council Rates: to be paid by the City of Bayswater
5. Waste Charges: to be paid by the City
6. Utility Charges: to be paid by the City

Casual Hire

Bayswater Waves currently informally use the function room as a shared use space between community groups and Waves programs. The space lends itself to small group training and overflow group fitness classes when they exceed capacity of the main group fitness room.

As the function room is only being informally hired out casual hire rates for the function centre have not been incorporated into the 2019/20 City of Bayswater fees and charges. Should Council choose to allow the function room to be casually hired it is recommended that the fees be determined as part of 2020/21 budget process in terms of the 2020/21 schedule of fees and charges.

In light of Bayswater Waves currently being closed due to the COVID-19 pandemic it is not considered necessary to update the existing 2019/20 fees and charges to include casual hire rates prior to the budget process.

Options for Future Use

It is considered that there are four options for the future use of the function room as follows:

1. Waves Programing and Casual Hire;
2. Expression of Interest – Community;
3. Expression of Interest – Commercial; or
4. Expression of Interest – Commercial and Community

Waves Programing and Casual Hire

One option is to formally use the function room as a casual hire space in conjunction with programing for activities such as group fitness classes. The room is currently being used as a shared use space between community groups and Waves programs. It is considered that the space would be well utilised by the Wave facility as the membership base has grown in excess of 2,800 members (prior to the COVID-19 pandemic) which is the largest level of membership on record for the facility. Increasingly the City is receiving feedback that members are unable to access popular programs due to maximum room accommodation limits. The additional space would be used to provide overflow classes to address this issue and improve the customer experience.

The function room would be set up for a mixture of rehabilitation programs and group fitness using the existing equipment. This would include holistic classes such as yoga, body balance and tai chi. Prior to the COVID-19 shut down the Wave facility was not able to meet the demand for these types of classes.

The City has been approached by a number of community, and other groups who are interested in using the function room for meetings and events. In the event the function room was formally available a schedule (which balances the Waves operations with availability for the community) would be created which would enable community, and other, groups to book the room similar to other City facilities.

This option would formalise a process which is already occurring, enable it to be included on the City's website and open it to more interested casual hirers.

Expression of Interest – Community

An option is to open the expression of interest for the function room to community groups only. This may increase the interest in the space and will allow suitable community groups to apply.

It is considered that an expression of interest is the fairest way to determine a suitable community group as it allows everyone who is interested to apply. Any applications would be considered against the leasing KPIs and policy and a report would be provided to Council to determine the successful candidate.

Central Aquatics could be one such club that may apply as a part of an expression of interest process.

Any expression of interest process would result in the space being exclusively used by only one community group. Depending on the community group chosen, the group may only want to use the space infrequently for meetings. It is considered that this may not be the highest and best use for the space as it limits other users from accessing the space. It is noted that in their request to lease the space Central Aquatics was intending to use the space once a week for meetings and to store their memorabilia.

In light of the current COVID-19 pandemic the City would not advertise the EOI until the Bayswater Waves facility is open to the public.

Expression of Interest – Commercial

An option is to continue the current commercial expression of interest. However, the City has not received any serious interest from an operator.

Any commercial applicant would need to be considered to ensure they align with the Waves operation and function. To ensure consistency with other commercial leases within the City the following terms should apply:

1. Lease Period - 5 years.
2. Rent – To be determined through a valuation after COVID-19 restrictions have been lifted.*
3. Outgoings – to be paid by the Lessee.
4. Rent Review - 4% annual increases.

* Due to the current COVID-19 pandemic market conditions for commercial rental properties are unknown. It is considered that the most fair and equitable approach would be to undertake a valuation once the COVID-19 restrictions have been lifted to understand the value of the space in the new market.

In light of the current COVID-19 pandemic the City would not advertise the EOI until the Bayswater Waves facility is open to the public.

Expression of Interest – Commercial and Community

An option is to expand the current commercial expression of interest to allow any commercial group and to also open it to any community group. This may increase the chances of getting a new tenant interested in the space as any interested parties can apply. This will allow the broadest range of groups to apply and would likely allow the City to receive the largest number of expressions of interest.

The difficulty would be how to fairly assess each group against each other as the performance criteria for commercial leases are different to those of community leases.

In light of the current COVID-19 pandemic the City would not advertise the EOI until the Bayswater Waves facility is open to the public.

The table below highlights the costs of each option:

Type	Waves Programming and Casual Hire	Community Lease	Commercial Lease
Lease Period	N/A	Up to 10 years	Up to 5 years
Annual Rent	N/A	\$1 to \$8,800*#	To be determined through valuation after COVID-19*#
Emergency Services Levy (ESL)	Payable by the City	Payable by the City **	Payable by the City **
Council Rates	N/A	Payable by the City**	Payable by the City**
Waste Charges	Payable by the City Min charge \$358	Payable by the lessee Min charge \$358	Payable by the lessee Min charge \$358
Utility Charges	Payable by the City	Payable by the lessee	Payable by the lessee

Total Cost to Lessee	N/A	Dependent on the lessee classification	Dependent on the rental market valuation
Regular Maintenance and Operational Costs	Payable by the City \$2,083	Payable by the City \$2,083	Payable by the City \$2,083
Upgrades to facility	N/A	N/A	N/A
Income from Casual Hire	\$4,160***	N/A	N/A
Total Cost to the City	Minimum of \$2,441	-\$2,441 to + \$6,359	\$2,083 (rental income to be determined)

* A valuation was conducted on 9 July 2018 by McGees Property. The valuation came in at \$24,000 net per annum exclusive of GST and outgoings. It is considered that this valuation is still relevant and could be used going forward.

Under the Community Facility Lease and Licence/User Agreement Policy tenants could pay between \$1 and \$9,600 (40% of valuation amount) depending on what tenant category they fit into.

*In light of the current COVID-19 pandemic at the Ordinary Council Meeting held 7 April 2020 Council resolved to waive all rental fees for 6 months from 1 April 2020. The above rental fees would apply from 1 September 2020.

** Under the Community Facility Lease and Licence/User Agreement Policy the lessee would be liable for these costs. However due to the relatively small size of the area compared to the overall size of Bayswater Waves and the difficulty apportioning the cost and the relatively small charge it will be more efficient for the City to pay these costs. The officer time spent apportioning the costs will be greater than amount of money recouped.

*** The amount of income generated through the casual hire of the function room is dependent on the number of community groups who are interested in the using the space, how often they use it and for how long. The above number has been estimated on the space being casually hired for a minimum of four hours each week by a community group (\$20 per hour).

Overall Considerations

In light of the above it is recommended that the function room be formally used by the Waves facility for overflow classes and casual hire. It is considered that this will likely result in the highest and best use of the space as it will enable to Waves to expand their programming to meet the needs of their members, while also making it available to community groups for meetings and events as required.

Further it is considered that this is a fair and equitable process as the function room would be available for all community groups to use the space as required rather than being exclusively used by only one group.

LEGISLATIVE COMPLIANCE

Any new community lease will be in accordance with the City's Community Facility Lease and Licence/User Agreement Policy.

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council: <ol style="list-style-type: none"> Approves the use of the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton as part of the casual hire and fitness programming operations of the aquatic centre. Considers fees for the hire of the former function room space at Bayswater Waves as part of the 2020/21 budget process. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	It is considered that Option 1 is low risk to the City as the space will continue to be available to local community groups and the Waves as required. Option 1 will formalise the existing use of the space.	

Option 2	That Council authorises the Chief Executive Officer to seek expressions of interest from community groups to lease the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton in accordance with the Community Facility Lease and Licence/User Agreement Policy.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Moderate
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	It is considered that Option 2 has a moderate service delivery risk and community stakeholder risk as it will limit the number of local community groups able to use the space as it will no longer be available to casually hire. Further there is moderate service delivery as it will reduce the amount of space the Bayswater Waves can use for programs.	

Option 3	That Council authorises the Chief Executive Officer to seek expressions of interest from commercial businesses to lease the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton with the following key terms: <ol style="list-style-type: none"> Lease Period - 5 years Annual Rent - To be determined through a valuation after COVID-19 restrictions have been lifted Rent Review - 4% annual increases Emergency Services Levy - to be paid by the City. Annual Council Rates - to be paid by the City. Waste Charges - to be paid by the lessee. Utility Costs – to be paid by the Lessee. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low

Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	It is considered that Option 3 has a moderate service delivery risk and community stakeholder risk as it will limit the number of local community groups able to use the space as it will no longer be available to casually hire. Further there is moderate service delivery as it will reduce the amount of space the Bayswater Waves can use for programs.	

Option 4	<p>That Council authorises the Chief Executive Officer to seek expressions of interest from community and commercial businesses to lease the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton in accordance with the Community Facility Lease and Licence/User Agreement Policy for community groups and the following key terms for commercial businesses:</p> <ol style="list-style-type: none"> 1. Lease Period - 5 years 2. Annual Rent - To be determined through a valuation after COVID-19 restrictions have been lifted 3. Rent Review - 4% annual increases 4. Emergency Services Levy - to be paid by the City. 5. Annual Council Rates - to be paid by the City. 6. Waste Charges - to be paid by the lessee. 7. Utility Costs – to be paid by the Lessee. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	It is considered that Option 4 has a moderate service delivery risk and community stakeholder risk as it will limit the number of local community groups able to use the space as it will no longer be available to casually hire. Further there is moderate service delivery as it will reduce the amount of space the Bayswater Waves can use for programs.	

Option 5	<p>That Council authorises the Chief Executive Officer to lease the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton to Central Aquatic as a category 1c) 'not-for-profit community group – other community group' tenant subject to the following key terms:</p> <ol style="list-style-type: none"> 1. Lease Period - 5 years 2. Annual Rent - \$1 p.a peppercorn 3. Emergency Services Levy - to be paid by the Lessee. 4. Annual Council Rates - to be paid by the City. 5. Waste Charges - to be paid by the City. 6. Utility Charges - to be paid by the City. 	
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Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Moderate
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	It is considered that Option 5 has a moderate community stakeholder risk as it will limit the number of local community groups able to use the space as it will no longer be available to casually hire. There is also a moderate service delivery as it will reduce the amount of space the Bayswater Waves can use for programs. Further it has a moderate governance risk as offering the lease directly to Central Aquatic is not an open and transparent process and will not enable other groups which may be interested in the space to apply.	

Option 6	That Council determines an alternative future use of the former function room space at Bayswater Waves, Reserve 38313, 160 Broun Avenue, Embleton.		
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome Dependent on the alternative future use(s) determined by Council.
Strategic Direction		Moderate	
Reputation		Low	
Governance		Low	
Community and Stakeholder		Moderate	
Financial Management		Low	
Environmental Responsibility		Low	
Service Delivery		Low	
Organisational Health and Safety		Low	
Conclusion	It is considered that the risks of Option 6 is dependent on the alternative future use(s) determined by Council.		

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Casual hire of Bayswater Waves Function Room (expenditure)

Asset Category: Lease **Source of Funds:** Municipal

LTFP Impacts: Not itemised in LTFP

Notes: The current budget (expenditure) is for ongoing and preventative maintenance and cleaning.

Item 2: Casual hire of Bayswater Waves Function Room (income)

Asset Category: Lease **Source of Funds:** Municipal

LTFP Impacts: Not itemised in LTFP

Notes: There is no current income budget as the City does not formally hire the room out.

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	-	\$2,083	-	-	-	-	\$2,083 (expenditure)
2	-	-	-	\$4,160*	-	-	\$0 (income)

*The amount of income generated through the casual hire of the function room is dependent on the number of community groups who are interested in the using the space, how often they use it and for how long. The above number has been estimated on the space being casually hired for a minimum of four hours each week by a community group (\$20 per hour).

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community

Aspiration: An active and engaged community

Outcome C1: A strong sense of community through the provision of quality services and facilities.

Theme: Leadership and Governance

Aspiration: Open, accountable and responsive services

Outcome L1: Accountable and good governance.

Formally making the space available for casual hire will create a strong sense of community as it will allow various community groups to use the space and ensure a wide variety of quality services. This approach is also considered accountable and a fair and equitable way to see who can use the building as any community group can book the space. If the building was leased out to an individual group then it would restrict who could use the space and there would be less community value.

CONCLUSION

In light of the above, it is recommended that the function room at Bayswater Waves be formally used for Waves programs and for casual hire, and that hire fees for the function room are considered as a part of the 2020/21 budget process in terms of the schedule of fees and charges.

10.4.7 Review of the First Term of the Management Agreement for the Morley Sport and Recreation Centre

Responsible Branch:	Recreation	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. Management Agreement for the Morley Sport and Recreation Centre Confidential Attachment(s) 2. Contract Review – First term of the Management Agreement for the Morley Sport and Recreation Centre 3. Decision Paper – COVID-19 Impacts – MSRC Variation to Contract and Opportunities 4. Email Correspondence – General Manager Youth Community & Leisure - YMCA	
Refer:	Item 10.4.4: OCM 20.08 2019 Item 9.3.5: CTF CSC 19.06 2018	

Confidential Attachment(s) – in accordance with Section 5.23(2) (e) of the Local Government Act 1995 - a matter if disclosed, would reveal -

(ii) information that has a commercial value to a person

SUMMARY

The first term of the management agreement for the Morley Sport and Recreation Centre between the City and the Young Men's Christian Association of Perth Inc (YMCA) expires 31 December 2020. A review of the first term to date has been completed and is attached to this report.

The YMCA has indicated that they wish to take up the first option to extend the agreement for an additional term as set out in the management agreement. They have further noted that the current restricted operating environment related to COVID-19 requires variation to the management agreement which will allow for the clarification of a number of contradictory clauses and more appropriate calculation of the management fee.

OFFICER'S RECOMMENDATION

That Council:

1. Notes the contract review of the first term of the management agreement for the Morley Sport and Recreation Centre.
2. Requests the Chief Executive Officer to renegotiate the terms of the management agreement for the Morley Sport and Recreation Centre with the YMCA of WA.
3. Following the successful renegotiation of the management agreement, authorises the Chief Executive Officer to apply the first contract extension of five years to the management agreement.

ADDITIONAL INFORMATION

The City received correspondence dated 15 May 2020 from the YMCA of WA which was detailed in a memorandum distributed to Councillors prior to the 19 May 2020 Agenda Briefing Forum.

This correspondence is included in **Attachment 3** and seeks consideration of the following four requests:

- Request 1. Vary the current Morley Sport and Recreation Centre approved 2019/20 operating budget.
- Request 2. Consider and endorse the limited reactivation of the Morley Sport and Recreation Centre through Phase 2 COVID-19 restriction easing.
- Request 3. Adopt recommendations made by the YMCA WA for the 6 month budget to 31 December 2020 when the existing term of the management agreement for the Morley Sport and Recreation Centre expires.
- Request 4. Considers opportunities presented in the paper from 1 January 2021.

These requests have financial implications for the City and may have some bearing on deliberations regarding this Agenda item. A summary of the deficit funding requested by the YMCA is included in the table below:

Item Requested	YMCA Rationale	Financial Implications – Amount Requested to be Paid by the City
1. Variation to 2019/20 operating budget due to income loss.	Variance to budget related to loss of income from COVID-19 closure.	\$176,000 (a provision of \$43,556 remains in the 2019/20 budget. A further provision of \$132,444 would be required from Council to concede to the request for this item).
2. Variation to 2019/20 operating budget to reactivate facility.	Variance to budget to reactivate facility during Phase 2 restrictions.	One off \$2,500 cost with the potential for up to \$527/week from Council. This figure is unbudgeted.
3. Variation to the management agreement from 1 July 2020.	It is expected that the facility will operate in deficit. The YMCA is requesting the City to fund this deficit in addition to an agreed management fee.	Up to \$333,000 from Council for the 6 months to 31 December 2020 in addition to an as yet undetermined management fee.

Initially the YMCA of WA advised that the Morley Sport and Recreation Centre would remain closed until it was operationally viable to reopen the facility and remain compliant with the current level of COVID19 restrictions. This was despite the easing of some restrictions allowing for group fitness classes of up to 20 appropriately socially distanced participants. The YMCA of WA has since reviewed that decision and the facility commenced restricted operations on Monday 25 May 2020.

Further correspondence was received from the YMCA of WA on 21 May 2020 reaffirming the value that the YMCA of WA places on the relationship with the City of Bayswater and that they would be keen to explore how they could contribute to mitigate the predicted operating deficit that was presented to Council. This correspondence is included as **Attachment 4**.

The City is not required to concede to YMCA's requests for additional payment.

RECOMMENDATION IMPLICATIONS

In light of the above the officer's recommendation has been amended to request that the Chief Executive Officer renegotiate the terms of the management agreement to the end of the current term, and investigate options for the future management of the facility as follows:

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council:

- 1. Notes the contract review of the first term of the management agreement for the Morley Sport and Recreation Centre.**
- 2. Requests the Chief Executive Officer to renegotiate the terms of the management agreement for the Morley Sport and Recreation Centre with the YMCA of WA to the end of the current terms ceasing on 31 December 2020.**
- 3. Requests the Chief Executive Officer to investigate and present a report to the Ordinary Council Meeting on 23 June 2020 on options for the future management of the Morley Sport and Recreation Centre.**

CR DAN BULL, MAYOR MOVED, CR BARRY MCKENNA SECONDED

CARRIED: 10/1

For: *Cr Dan Bull, Mayor, Cr Filomena Piffaretti, Deputy Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Stephanie Gray, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, and Cr Giorgia Johnson.*

Against: *Cr Michelle Sutherland.*

BACKGROUND

The YMCA entered into an agreement with the City to manage the Morley Sport and Recreation Centre on 1 January 2016. The initial term of the agreement was for a five year period with provision made for two additional terms of five years each. The current term of the agreement expires 31 December 2020. A review of the first term to date has been completed by the City's officers and is summarised in this report. A full copy of this review is included as **Confidential Attachment 2**. It is recognised that the existing term of the management agreement has a further seven months remaining (87% complete). Given the facility is currently closed due to restrictions related to COVID-19 it is considered reasonable to complete the assessment.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS

The first term of the management agreement for the Morley Sport and Recreation Centre expires 31 December 2020. A review of contract performance has been completed in preparation for deliberation over potential contract extension. A summary of the contract review is provided below:

- It is noted that management at a regional, centre and contract level changed significantly throughout the first term of the contract.
- It is considered that the YMCA performed well in the key areas of customer service, community inclusion and accessibility and program delivery.
- The YMCA performed to an acceptable standard for the condition of the Centre, however it is acknowledged that minimal investment in capital improvements to the facility have been made by the City prior to the current financial year.
- It is considered that the YMCA has been proactive in establishing the future focus of the facility, working in partnership with other City recreation facilities to benefit the community.

- Concerns have been raised around the accuracy of financial budgeting which has led to inflated management fees.

Overall, it is considered that the performance of the YMCA was rated as satisfactory for the first term of the contract excepting the accuracy of income budgeting. As the management fee is based on a percentage of budgeted income this is considered to be a fairly large consideration. This concern can be addressed through a renegotiation of the management agreement prior to the application of any extension of agreement term.

The opportunity for two extension periods of five years each is provided for in the agreement. The agreement is however silent on whether an extension is by mutual agreement or enacted by one party or the other. The impending expiry of the first term allows for a review and renegotiation of the existing agreement to address factors that have led to financial concerns.

The performance of Morley Sport and Recreation Centre to budget was recognised as a concern through the initial term. At the Ordinary Council Meeting on 19 June 2018 Council resolved in part:

- “2. *Appoints the following to participate in a Facilities Working Group in order to examine current management arrangements:*
- (a) Cr Dan Bull, Mayor;*
 - (b) Cr Barry McKenna;*
 - (c) Cr Stephanie Gray;*
 - (d) Cr Chris Cornish, Deputy Mayor; and*
 - (e) The CEO or his delegate.”*

The rationale for the working group was that Council:

“was of the opinion that a working group would be beneficial in helping the YMCA establish measures to reduce the deficit of the Morley Sport and Recreation Centre.”

Representatives from the YMCA met with the Facilities Working Group 13 December 2018 to discuss the operations of the facility and operating deficit. At the Ordinary Council Meeting on 20 August 2019 it was resolved in part that Council:

2. *“Authorises the City’s Chief Executive Officer to vary the management agreement with the Young Men’s Christian Association in relation to the Morley Sport and Recreation Centre to delete the requirement that “The management Fee shall be itemised in the draft operating budget expenditure” from clause 3.1.”*

Following this meeting a commitment was made to vary the management agreement to remove the clause that was artificially inflating the operating deficit.

There is opportunity to further vary the management agreement to base the management fee on actual performance rather than budgeted performance. The YMCA has indicated that they are amenable to this variation, particularly in the current restricted operating environment due to the COVID-19 pandemic.

Due to social distancing and other COVID-19 related requirements Morley Sport and Recreation Centre are currently closed. The facility ceased a majority of operations from 23 March 2020 to comply with State and Federal Government requirements. Since this date the facility has taken no income other than childcare payments for essential service workers during the school holidays. Despite standing down a majority of staff the lack of income will put the facility into significant deficit. It is likely that there will be a gradual relaxation of operating restrictions that will continue into the new financial year and affect operations for the foreseeable future. For this reason it is recommended that negotiations to vary the management agreement commence prior

to the end of the current term. Ideally negotiations would be concluded by the end of the current financial year when a new operating budget would be submitted by the YMCA.

The YMCA has indicated that this is a preferred outcome as the management fee is based on a percentage of budgeted income and are keen to begin discussions at the earliest convenience. As budgeted income is likely to be significantly lower in light of current operating restrictions and the ongoing effects of COVID-19 related requirements on public facilities the current agreement appears unworkable for them.

LEGISLATIVE COMPLIANCE

Nil

OPTIONS

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Option 1	That Council: <ol style="list-style-type: none"> Notes the contract review of the first term of the management agreement for the Morley Sport and Recreation Centre. Requests the Chief Executive Officer to renegotiate the terms of the management agreement for the Morley Sport and Recreation Centre with the YMCA of WA. Following the successful renegotiation of the management agreement, authorises the Chief Executive Officer to apply the first contract extension of five years to the management agreement. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option addresses a number of concerns that the City has in regards to the existing management in a collaborative way reducing reputation and financial management risk. An extension of the existing agreement also provides continuity to the patrons of Morley Sport and Recreation Centre reducing community, stakeholder and service delivery risk. Successful renegotiation of the management agreement will reduce financial risk into the future.	

Option 2	That Council: <ol style="list-style-type: none"> Notes the contract review of the first term of the management agreement for the Morley Sport and Recreation Centre. Authorises the Chief Executive Officer to apply the first contract extension of five years to the existing management agreement without variation. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low

Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	This option would leave a number of concerns related to the agreement unresolved. With ongoing restrictions and decreased utilisation related to COVID-19 it is likely that the management fee paid to the YMCA will be negatively impacted. The likelihood of the YMCA seeking to take up the extension would decrease which presents moderate service delivery and the community and stakeholders risks. This presents a number of unknown financial factors around re-tendering in uncertain economic conditions.	

Option 3	That Council: <ol style="list-style-type: none"> Notes the contract review of the first term of the management agreement for the Morley Sport and Recreation Centre. Does not apply the first extension period of the management agreement for the Morley Sport and Recreation Centre and allows it to expire on 31 December 2020. Authorises the Chief Executive Officer to commence a tender process for the management of the Morley Sport and Recreation Centre. 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	This option has the above moderate risk as it would leave a significant period of uncertainty as to the future operator of the facility. In the current uncertain economic and operating conditions it would be prudent to attempt to renegotiate with the existing operators rather than negotiating a potentially less favourable agreement following a tender process. If renegotiations of the terms of the management agreement fail the City has sufficient time to engage in a new tender process without increased risk to reputation, service delivery and financial management.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

It is expected that the City can negotiate a better financial outcome by renegotiating the terms of the existing management agreement. The management fee is currently based on a percentage of budgeted income. Future budgets will reflect a decreased level of income due to the ongoing effects of COVID-19 restrictions.

Item 1: Management of the Morley Sport and Recreation Centre

Asset Category: Operational

Source of Funds: Municipal

LTFP Impacts: Not itemised in the LTFP

Notes: Financial implications will be determined following renegotiation of the management agreement for the Morley Sport and Recreation Centre.

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$)		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	To be determined	N/A	N/A	Dependant on renegotiation	N/A	Unknown	\$172,629

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community
Aspiration: An active and engaged community
Outcome C1: A strong sense of community through the provision of quality services and facilities.

The review of the first term of the management agreement for the Morley Sport and Recreation Centre by the YMCA has identified that the facility has been operated in line with the above theme, aspiration and outcome.

CONCLUSION

Following the review of the first term of the management agreement for the Morley Sport and Recreation Centre there is a clear need and appetite from both parties to review the agreement terms. The current restricted operating environment related to COVID-19 and impending agreement first term expiry provide an opportunity to clarify expectations and improve the outcomes for the community, City and our service partners.

Attachment 1

**MANAGEMENT AGREEMENT
MORLEY SPORT AND RECREATION
CENTRE**

**CITY OF BAYSWATER
AND
The Young Men's Christian
Association of Perth Inc.**

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MANAGEMENT AGREEMENT

PARTIES

The City of Bayswater, ABN 61 054 006 131, 61 Broun Avenue Morley Western Australia ("the City"), a local government.

AND

The Young Men's Christian Association of Perth Inc. ABN 37 276 356 812, 201 Star Street Welshpool Western Australia 6106, ("the YMCA"), a benevolent institution.

BACKGROUND:

- A. The City is the owner in fee simple of the Morley Recreation Centre ("the Centre"), located at the corner of Mangini Street and Wellington Road Morley Western Australia 6062, and has care and control of all fixed assets and structural elements of the Centre.
- B. The City has advertised public tenders to manage and operate the Centre, and following the public tender process now wishes to appoint the YMCA to manage and operate the Centre, including all programs and services.
- C. The City and the YMCA are committed to providing affordable and accessible community recreation activities in the Centre.

AGREED TERMS:

1. INITIAL TERM AND OPTIONS TO RENEW

- (a) The Initial Term of this Agreement (the "Initial Term") as set out in Schedule One shall commence on the Effective Date, unless sooner terminated as provided in this Agreement.
- (b) The Initial Term may be extended for an additional term ("Additional Term") as set out in Schedule One (c) and the Additional Term may be extended for a second additional term ("Second Additional Term"), as also set out in Schedule One.

2. MANAGEMENT AND FINANCIAL DUTIES OF THE YMCA

The YMCA shall, throughout the Initial Term and any Additional Term or Second Additional term as may apply, be responsible for:

2.1 Operating Budget

- 2.1.1 Developing the Operating Budget for approval by the City, including the anticipated income and expenditure by program and the anticipated end of year surplus or deficit.

2.1.2 Using its best endeavours to manage income and expenditure within the agreed operating budget.

2.1.3 Timely reporting of variances between the operating budget and the actual results.

2.2 Banking and Accounting

2.2.1 Establishing and maintaining a separate bank account for the management of income for the Centre.

2.2.2 Authorising all payments for routine operating expenditure through the YMCA internal delegations of authority.

2.2.3 Maintaining appropriate internal controls for, and collection of all income for the Centre.

2.2.4 Maintaining an appropriate system of accounting in conformity with Australian Accounting Standards.

2.2.5 All banking charges, reconciliation, record keeping and auditing.

2.3 Office and Customer Service equipment

Supplying, maintaining and installing all office and customer service furniture and equipment, including telephones, computer systems, point of sale registers, catering equipment (except Fixed Items), and all loose and sundry equipment.

2.4 Staff

Appointing, managing and dismissal of all staff in accordance with relevant legislative obligations, including payment of all entitlements, performance management, payroll administration, uniforms and allowances.

2.5 Insurance

Maintaining adequate insurance cover as set out in Schedule One.

2.6 Utilities and Building Services

Maintaining security and alarm services, water, and gas and electricity charges. Timely requests for any significant or structural building refurbishment works must be submitted to the City's authorised officer.

2.7 Customers

Managing all customer related activities including marketing and membership communications, membership renewals, collection of membership fees and facility hire charges, database maintenance, customer complaints, and management of facility bookings.

2.8 Community Inclusion and Accessibility

Ensuring that the Centre facilities and the programs therein, are accessible to, and inclusive of, all members of the community, regardless of ethnicity, cultural or religious differences, gender, age or mobility, except where legitimate duty of care requirements may prevail.

2.9 Operating Hours

Operating the Centre and making it available to the public for the hours set out in Schedule One.

2.10 Program Delivery

2.10.1 Developing all programs including competitions and fixtures.

2.10.2 Not significantly altering the character, quality or mode of performance of the programs without the prior knowledge and consent of the City.

2.11 Fees and Charges Schedule

Proposing appropriate fees and charges to be applied to members of the YMCA and other non-member customers, based on industry analysis and general alignment with the City's other recreation facilities.

2.12 Planned Maintenance

All planned (cleaning and routine) maintenance as set out in **Schedule Four**. The YMCA shall provide to the City an annual Maintenance Plan for critical systems in the Centre (air-conditioning, fire control systems and the like) and make records of cleaning and routine maintenance cycles available to the City on request.

2.13 Condition of the Centre

Maintaining the Centre in the same or better condition, order, and repair as it is on the Effective Date, reasonable wear and tear and insured casualty excepted and informing the City of any defects or deterioration of the centre or any fixtures or fittings or any vandalism or major repairs necessary to the Centre or any vermin or unwholesome odours discovered by the YMCA.

2.14 Key Performance Indicators

Developing appropriate key performance indicators for measuring and reporting of the operational and financial management of the Centre. The City will also establish KPIs in consultation with the YMCA to coincide with the annual budgeting process.

2.15 Monthly Reporting

Providing monthly operating reports, including a summary of the monthly and year to date income and expenses including variations to budget and performance against the jointly agreed Key Performance Indicators and timely predictions of changes to the budgeted end of year position.

2.16 Marketing and Communication

Providing annual marketing and communication plans for the Centre as well as the annual financial reports as set out in Schedule Two. Marketing and communication plans shall include competitor analysis and strategies for responding to current trends in the recreation industry and other external factors, participation and retention, and strengthening relationships in the community.

2.17 Management Fee

Providing tax invoices to the City monthly in equal (1/12) instalments for the agreed management fee, with a final adjustment invoice at end of financial year where there is a surplus greater than the budgeted surplus, as detailed in **Schedule Three**.

2.18 Capital requests

Assisting the City in identifying items of a capital nature, including major replacements, refurbishments or upgrades as may be required from time to time at the Centre, for consideration in the City's annual capital works budget process.

2.19 Additional Funding

Not seeking additional funding from the City except as may be approved in mid-year budget reviews. Instead, the YMCA shall actively pursue such grant funding as may be available from time to time from the appropriate funding agencies or suitable corporate sponsors for funding of additional programs.

2.20 Fitness Equipment

Periodically replacing the fitness equipment (weight machines, treadmills, spin bikes and the like) at the Centre. The equipment type and level shall at all times be appropriate for a commercial fitness centre and all such replacement shall be included in the operational reports. An inventory of this equipment will be maintained and provided to the City for its records, and the YMCA shall invoice the City for the actual costs at such periods and amounts as may be agreed from time to time between the parties.

2.21 Access to the Centre

Granting the City's representatives and agents full access to the Centre at all reasonable times to inspect the condition of the centre, take inventories and affect such repairs, maintenance and modifications as may be required from time to time.

3. FUNDING AND GOVERNANCE DUTIES OF THE CITY

The City shall, throughout the Initial Term and any Additional Term or Second Additional term as may apply, be responsible for:

3.1 Management Fee

Paying the YMCA in equal instalments in consideration for undertaking the complete management and maintenance of the Centre, the Management Fee during the Initial Term and any Additional Term or Second Additional Term of this Agreement. The Management Fee shall be itemised in the operating budget expenditure.

3.2 Capital Works Budget

Considering all identified items of a capital nature through the annual capital works budget process.

3.3 Capital Works and Refurbishment

Carrying out such capital works and refurbishment to such value and at such times as the City at its sole discretion sees fit, and bearing the direct cost of such work PROVIDED THAT the City shall not in any circumstances be liable to the YMCA for any loss of or diminution in income or revenue resulting from or in any way caused by the carrying out of such work.

3.4 Operating Budget

Considering and approving the operating budget, including any budgeted surplus or deficit.

3.5 Fitness Equipment

Reimbursing the YMCA for the actual costs of providing the fitness equipment through leasing or other such funding mechanisms as may be agreed from time to time between the parties (subject to the limitations of clause 5.2)

3.6 Planned Maintenance

Carrying out any planned maintenance activities where it is operationally more efficient or practical for the City to perform such work. Separate budget provision shall be made by the City for such activities.

3.7 Insurance

Maintaining insurance cover for the structure of the Centre, including but not limited to flood, fire and other natural events as well as any foreseeable man made events including damage resulting from electrical failure, and administering any related insurance claims.

3.8 Urgent repairs

Carrying out such urgent repairs to the structural elements of the Centre as may be required from time to time due to storm or fire damage (roof leaks and the like) or for safety reasons.

3.9 End of Year Adjustment

Calculating the end of year adjustment on or before August of each year, in accordance with the mechanism set out in Schedule Three and shall invoice the YMCA for its agreed share of the surplus, as the case may be.

4. JOINT DUTIES OF THE PARTIES

The City and the YMCA shall, throughout the Initial Term and any Additional Term or Second Additional term as may apply, be jointly responsible for:

4.1 Consultation on Capital Improvements

Consulting with each other to the extent reasonably required in order to identify such capital improvement requirements as may be appropriate for the effective management and maintenance of the Centre, in sufficient time to be considered in the City's annual budget process.

4.2 Fitness Equipment Replacements

Consulting with each other to the extent reasonably required in order to identify such fitness equipment requirements (cardiovascular, resistance and spin bikes) as may be periodically replaced for effective management and maintenance of the Centre, and consulting with each other on the associated method for funding the equipment.

4.3 Condition Audit

At least annually, performing a condition audit of the Centre to identify any impending issues, identifying priorities for maintaining the Centre and agreeing on responsibility for resolving the identified issues.

5. RELATIONSHIP

5.1 Independent Contractor

This Agreement constitutes a relationship of Principal (the City) and independent contractor (the YMCA), and not of employer and employee, joint venture or a partnership. Both parties shall be solely and entirely responsible for their respective acts and for the acts of their employees, agents, and

subcontractors in connection with the performance of this Agreement and further agree that their respective employees shall not act as or represent themselves as agents, representatives or employees of the other party.

5.2 Authority to represent the City

Neither party shall pledge the credit of the other party and shall not accept or purpose to accept orders or contractually bind or enter into any agreement or arrangement on behalf of the other party.

5.3 Representation

Neither party shall make any representation or statement, express or implied, whether oral or in writing in relation to or on behalf of the other party or any of the products or services of the other party.

6. BRANDING AND SPONSORSHIP

6.1 YMCA Logo to appear exclusively

The YMCA shall have exclusive branding rights for logo placement on signage and information concerning safety procedures, membership information, operating hours and the like.

YMCA's employees at the Centre shall wear uniforms that include the YMCA's name and/or logo. In all other respects, the City shall not unreasonably withhold consent for the YMCA to display its logos or branding in or around the Centre.

6.2 City and YMCA logos to appear jointly

The logos of both parties shall jointly appear in fixed signage on or around the Centre and in printed media and digital advertising campaigns for the Centre, provided however, that the use of each party's logo is subject to the City's co-branding style guide. This style guide will be agreed and developed within 12 months of the start of this agreement.

6.3 Cross-promotion

The City shall endeavour to feature YMCA programs wherever practicable in its own print campaigns and electronic media.

6.4 Marketing and promotion costs

Each party shall bear its own costs of marketing and promotional activities whether directly marketing or promoting the Centre or otherwise.

6.5 Sponsorship of the Centre

The YMCA shall not enter into any third party signage or sponsorship arrangements or display any signs or advertisements at the Centre without

the prior written consent of the City, provided that such consent shall not be unreasonably withheld.

7. SETTLEMENT OF DISPUTES

7.1 Negotiation

The parties agree to attempt in good faith to resolve through negotiation any dispute regarding the Agreement.

7.2 Independent Expert

Either party may refer to an independent expert, agreed to by the parties, for examination and report as to the compliance with the Agreement. The decision of the expert shall be final and binding upon the parties, and the expense of such reference shall be paid by the unsuccessful party.

7.3 Conciliation

Subject to the provisions of 7.2, any dispute or unresolved claim arising out of or relating to the Agreement or the breach, termination or invalidity thereof ('the dispute') shall first be the subject of conciliation before a conciliator who is either agreed to by the parties or, failing agreement, who is appointed by the President of the Institute of Arbitrators and Mediators (WA Branch).

7.4 Arbitration

If the dispute has not been resolved within 28 days (or other such period agreed in writing between the parties) after the appointment of the conciliator, the dispute shall be referred to arbitration to be effected:

- (a) By an arbitrator mutually agreed between the parties; or
- (b) In default of such mutual agreement, by an arbitrator appointed by the President of the Institute of Arbitrators and Mediators,

in accordance with the provisions of the "*Commercial Arbitration Act 1985*"

8. TERMINATION

8.1 Written Notice

Subject to Clause 7, if the Contractor fails to duly and punctually observe, perform and comply with any term, condition or stipulation on the part of the Contractor contained or implied in the Contract and such failure continues for a period of fourteen (14) days or such other period as having regard to the circumstances the Principal may reasonably allow, after service on the Contractor of a written notice requiring the Contractor to observe, perform and comply with such term, condition or stipulation or otherwise to remedy the breach, or

(a) If the Contractor (being a corporation) goes into liquidation (except for the purpose of reconstruction or amalgamation) or is otherwise dissolved or if a receiver or receiver/manager of the whole or any part of the assets and undertaking of the Contractor is appointed or if the Contractor enters into any composition or scheme of arrangement with its creditors or if an inspector or like official is appointed to examine the affairs of the Contractor or the Contractor enters into voluntary administration; or

(b) If the Contractor (being a natural person) commits an act of bankruptcy or if an order is made for the sequestration in bankruptcy of the estate of the Contractor, or if the Contractor assigns its estate or enters into a Deed of Arrangement for the benefit of its creditors; or

(c) if the Contractor assigns or subcontracts the Contract or any part thereof without the prior written consent of the principal, or

(d) if the Contractor has included in its Tender any statement, representation, fact, mater information or thing which is false, untrue or inaccurate, whether known to the Contractor or not;

THEN and in any of the said cases, if the Principal considers that damages may not be an adequate remedy, the Principal may by notice in writing to the Contractor forthwith terminate the Contract whether any orders remain outstanding or not and thereafter the Principal may engage or contract with any person or corporation other than the Contractor to perform and complete the Contract.

8.2 DEDUCTION FROM AMOUNTS OWED

The Principal shall ascertain the amount of all damages and expenses suffered or incurred by the Principal in consequence of any of the abovementioned matters and all such amounts may be deducted from amounts then owing to the Contractor or may be recovered in court by the Principal.

9. GENERAL

9.1 Indemnification.

The City shall take all reasonable precautions necessary to protect the public against injury in connection with its ownership of the Centre, and will defend, indemnify and save the YMCA harmless from all claims, damages, losses and expenses, including reasonable legal fees, that may arise by reason of any act, omission or negligence on the part of the City, or any of its respective subcontractors, agents or employees and similarly the YMCA shall take all reasonable precautions necessary to protect the public against injury in connection with its management of the Centre, and will defend, indemnify and hold harmless the City from all claims, damages, losses and expenses, including reasonable legal fees, that may arise by reason of any act, omission

or negligence on the part of the YMCA, or any of its respective subcontractors, agents or employees.

9.2. Governing Law.

This agreement shall be subject to the laws of the State of Western Australia and the parties hereby submit to the exclusive jurisdiction of the courts of that State.

9.3 Entire Agreement.

The Agreement supersedes all prior agreements, arrangements and undertakings between the parties and constitutes the entire agreement between the parties.

9.4 Confidentiality

The parties agree that the terms of this Agreement are and shall remain confidential and shall not be disclosed to any person without the written consent of the other party or unless such disclosure is required by law.

9.5 Variation

Any variation to this Agreement shall be in writing and signed by the parties.

9.6 Severance

If any part of this Agreement becomes void or unenforceable, that part will be severed from the Agreement to the intent that all parts that do not become void or unenforceable remain in force and unaffected by the severance.

9.7 Waiver

No forbearance, delay or indulgence by the Principal in enforcing the provisions of the Agreement shall prejudice, restrict or limit the rights of that party, nor shall any waiver of those rights operate as a waiver of any subsequent breach.

9.8 Interpretation

In this Agreement and unless the context requires otherwise:

- (a) Words importing the singular include the plural and vice versa.
- (b) Words importing a gender mean either gender.
- (c) Expressions importing a natural person include any company, partnership, association or other entity.
- (d) Reference to anything (including any real property) or any amount refers to the whole and each part of it.

- (e) Reference to the parties includes their representatives, successors and lawful assigns.
- (f) Where a reference to a party includes more than one person, the rights and obligations of those persons shall be joint and several.
- (g) The Schedules, Attachments or Annexures shall form part of the Agreement.

9.9 Service of Notices

9.9.1 General

A notice or other communication relating to this Agreement shall be in writing.

9.9.2 Particulars of Service

City: Director Finance and Corporate Services

City of Bayswater
467
MORLEY WA 6943
YMCA Executive Officer
YMCA Perth (Inc.)
101 Star Street
WELSHPOOL WA 6106

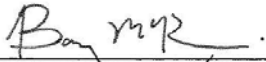
9.9.3 Note of Change in Particulars

Each party may from time to time, change the particulars for service by notice to the other party.

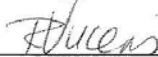
EXECUTION

THE COMMON SEAL of
THE CITY OF BAYSWATER
was hereto affixed by authority of
a resolution of the Council in the
presence of:





HIS WORSHIP THE MAYOR





CHIEF EXECUTIVE OFFICER



WITNESS

THE COMMON SEAL of
THE YMCA OF PERTH (INC.)
was hereunto affixed by authority of
the Directors in the presence of:





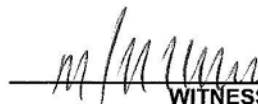
DIRECTOR



WITNESS



DIRECTOR



WITNESS

SCHEDULE ONE**Contract term, fee structure and minimum insurance and operating requirements**

Clause	Description	Particulars
1.	Initial Term Additional Term Second Additional Term	Five (5) years Five (5) years Five (5) years
2.5	YMCA Insurance obligations	Public Liability \$10,000,000 Workers Compensation \$50m common law Building Contents/Personal items Motor vehicle comprehensive cover
3.7	City's Insurance obligations	Building Structure
2.9	Operating Hours	1 October - 31 March each year: Monday - Thursday 5.00 am - 10.30 pm Friday 5.00 am - 9.00 pm Saturday - Sunday 8.00 am - 5.00 pm Public Holidays 9.00 am - 3.00 pm (Closed Christmas Day)

		<p>and Good Friday)</p> <p>1 April - 30 September each year:</p> <p>Monday - Thursday 5.30 am - 10.30 pm</p> <p>Friday 5.30 am - 9.00 pm</p> <p>Saturday - Sunday 8.00 am - 5.00 pm</p> <p>Public Holidays (9.00 am - 3.00 pm</p> <p>(Closed Christmas Day and Good Friday)</p> <p>Function Rooms:</p> <p>8.00 am - 1.30 am</p> <p>(all days, year round)</p>
3.17	Management Fee	<p>12.3 percent of budgeted income, as calculated annually between the parties</p>

SCHEDULE TWO**Reporting requirements**

Clause	Description	Particulars
2.1	Operating Budget for following year	To be provided with the Annual Financial Plan
2.16	Annual Marketing and Communications Plan	May be provided separately or with the Annual Financial Plan
2.11	Fees and Charges Schedule	To be provided with the Annual Financial Plan
2.14	<p>Operational Key Performance Indicators:</p> <p>Retention as a percentage of total memberships</p> <p>Casual health club participation</p> <p>Fitness class participation</p> <p>Facility hire bookings</p> <p>Stadium usage</p> <p>Children program participation</p> <p>Adult leisure program participation</p> <p>Crèche attendance</p> <p>Vacation care attendance</p> <p>Customer service satisfaction, including resolution of customer complaints</p>	To be included in monthly operational reports with conclusions and direction setting to be included in the Annual Financial Plan

	Internal facility audit, including risk management Reporting of major incidents Completion of planned maintenance activities	
2.15	Summary of Monthly and Year to Date Income and Expenditure including variations to budget in a form agreed by the City.	To be included in the monthly operational reports
2.1	Indicative end of year position against budgeted deficit/surplus and audited end of year position against budgeted deficit/surplus	Anticipated Profit and Loss Statement for the forthcoming financial year to be provided in April of each calendar year and the audited Profit and Loss Statement to be provided in October of each calendar year

SCHEDULE THREE

Profit/loss sharing arrangements at End of Financial Year

Clause	Description	Particulars
3.9	Where in any completed financial year, the Budgeted End of Year operating result is a Deficit , the City will pay the YMCA the management fee during the year in equal instalments and:	Where the actual deficit is <i>greater than</i> the budgeted deficit, the YMCA shall be fully responsible for the variance. Example A: <i>Agreed management fee is \$240,000.</i> <i>Budgeted (funded) deficit is \$80,000</i> <i>Actual deficit is \$130,000</i> <i>YMCA funds the unfunded difference of \$50,000.</i>
		Where the actual deficit is <i>less than</i> the budgeted deficit, the parties will share the difference equally in the end of year adjustment. Example B: <i>Agreed management fee is \$240,000</i> <i>Budgeted (funded) deficit is \$80,000</i> <i>Actual deficit is \$50,000</i> <i>Each party receives $(\\$80,000 - \\$50,000)/2 = \\$15,000$</i>
		Where the actual EOY position is a surplus, the parties will share the difference equally in the end of year adjustment. Example C: <i>Agreed management fee is \$240,000</i> <i>Budgeted (funded) deficit is \$80,000</i> <i>Actual result is a surplus of \$35,000</i> <i>Each party receives $(\\$80,000 + \\$35,000)/2 = \\$57,500$</i>

	<p>Where in any completed financial year, the Budgeted End of Year position is a Surplus, the City will pay the YMCA the management fee during the year in equal instalments and:</p>	<p>Where the actual surplus is <i>greater than</i> the budgeted surplus, the parties will share the difference equally at year end.</p> <p>Example D:</p> <p><i>Agreed management fee is \$240,000.</i></p> <p><i>Budgeted (funded) surplus is \$35,000</i></p> <p><i>Actual surplus is \$60,000</i></p> <p><i>Each party receives $(\\$60,000 - \\$35,000)/2 = \\$12,500$</i></p> <p>Where the actual surplus is <i>less than</i> the budgeted surplus, the City will consider sharing of the revised actual surplus where the YMCA has provided appropriate justification for the variance and has consulted with the City during the course of the year</p> <p>Example E:</p> <p><i>Agreed management fee is \$240,000.</i></p> <p><i>Budgeted (funded) surplus is \$60,000</i></p> <p><i>Actual surplus is \$35,000</i></p> <p><i>City may deduct the unfunded difference of \$25,000 from the management fee of \$240,000 in the end of year adjustment, but will consider payment of the revised surplus share on appropriate justification being given for the variance .</i></p> <p>Where the actual end of year position is a deficit, when the budgeted position was predicted to be a surplus, the City will consider the circumstances when determining the end of year position. Provided that the YMCA has consulted with the City during the year and the variance can be justified, the City will consider it appropriate for no payment to be made by the YMCA beyond foregoing the predicted profit share.</p> <p>Example F:</p>
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		<p><i>Agreed management fee is \$240,000.</i></p> <p><i>Budgeted (funded) surplus is \$60,000.</i></p> <p><i>Actual end of year position is a deficit of \$35,000. The total variance (unfunded difference) is \$95,000.</i></p>
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SCHEDULE FOUR (Part A)**Maintenance, repairs and upgrades - Summary level responsibilities**

<p>4.3 - Capital items - City of Bayswater:</p> <p>Major capital items and upgrades including car park surfaces, fencing, replacement of floor coverings, refurbishment of stadium seating, upgrades to lighting and mechanical systems, installation of ramps and access points, internal layout changes, major re-painting and the like. (Requests to be provided to the City by no later than February each year for consideration in the annual budget process)</p>	<p>3.8 - Urgent repairs - City of Bayswater</p> <p>Major repairs due to structural or mechanical failure or weather events including roof sheeting, gutters, exterior doors, air-conditioning, fire control panels (other than routine maintenance requirements), hot water tanks, electrical distribution boards and the like.</p>
<p>3.6 - Planned maintenance - City of Bayswater:</p>	
<p>2.20 - Capital items - YMCA</p> <p>Periodic replacement of fitness equipment (lease charges to be additional to the operating budget), loose furniture, computer and business equipment and telephone equipment.</p>	<p>2.13 - Unplanned maintenance - YMCA</p> <p>Repair of minor damage to walls and floors, routine plumbing and electrical repairs (including replacement of tapware, light globes and exit signs), window breakages, repairs to fitness equipment, security callouts and the like.</p>
<p>2.12 - Planned maintenance - YMCA</p> <p>Routine maintenance of loose furniture and point of sale systems, servicing of lighting, air handling and mechanical systems, ongoing monitoring and periodic function testing of alarms, fire and door control systems, (including monitoring and replacement of sensors and batteries), all cleaning (including gutters), rubbish removal, electrical testing, minor maintenance painting, rodent control and the like. Annual stripping and sealing of stadium floors</p>	

SCHEDULE FOUR (Part B)**Maintenance, repairs and upgrades - Detailed responsibilities**

STRUCTURE/ASSET	FIXING/COMPONENT	RESPONSIBILITY
Internal Building Lighting	LED bulbs and fluorescent tubing - replacement	YMCA WA
	Light Casing - (Light covers) - replacement/maintenance	YMCA WA
	Electrical wiring and switches maintenance	YMCA WA
	Exit Lighting - bulb replacement	YMCA WA
	Hosting units (Light holder fixings) - replacement	City of Bayswater
	EWB/Cherry Picker Hire	City of Bayswater
	Electrical reconfiguration and fuses	City of Bayswater
Walls	Major Painting projects - Full areas	City of Bayswater
	Minor painting - (upkeep and touch up)	YMCA WA
	Small chips/plaster damage	YMCA WA
	Wall and room skirting including courts - above panel	City of Bayswater
	Cheque Boards/Panelling	YMCA WA
	Structural Integrity and Compliance	City of Bayswater
	Insulation and bird wiring	City of Bayswater
	Large scale damage due to incident or weather	City of Bayswater
Ceiling	Water Damage	City of Bayswater
	Painting	City of Bayswater
	Boarding and plastering	City of Bayswater
	Internal Panels - Replacement and repairs	City of Bayswater
Carpet	Cleaning	YMCA WA
	Replacement	City of Bayswater
Reception Service Desk	Maintenance and replacement of minor items (Cupboards/ drawers/handles)	YMCA WA
	Replacement of main structure	City of Bayswater
Air Conditioning	Cleaning vents (Exterior)	YMCA WA
	Maintenance and Replacement of vent casing/airway cylinders/Roof unit systems	City of Bayswater
	General Servicing	YMCA WA
	Switches and control units	City of Bayswater
	Filters	City of Bayswater
Emergency Management Systems	Smoke detectors - Replacement	YMCA WA
	Speakers - replacement	YMCA WA
	Fire Hoses - replacement	City of Bayswater
	Fire Panel - replacement and reconfiguration	City of Bayswater
	Battery Replacement	YMCA WA
	Fans and controls - Exhausts replacement and major reconfiguration electrical	City of Bayswater
	Servicing and Testing	YMCA WA
Gym Equipment	Replacement of Cardio Equipment (lease)	City of Bayswater
	Replacement of equipment accessories and	YMCA WA

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	attachments	
	Replacement of Pin Loaded and plate loaded Equipment (Capital)	City of Bayswater
	Replacement of Free weight and Rack structures (Capital)	City of Bayswater
	Maintenance of Cardio Equipment including minor parts (lease)	YMCA WA
	Maintenance of Pin Loaded Equipment including minor parts (Capital)	YMCA WA
	Maintenance of Free weight and Rack structures including minor parts (Capital)	YMCA WA
Group Fitness Equipment	Replacement of Spin Bikes (lease)	City of Bayswater
	Replacement of equipment, accessories and attachments	YMCA WA
	Replacement of stage	City of Bayswater
	Maintenance of stage	YMCA WA
Music Systems and Speakers	Maintenance of music systems and minor parts replacement	YMCA WA
	Maintenance of speakers including inbuilt	YMCA WA
	Replacement of accessories	YMCA WA
	Replacement of Music Systems (Equaliser, sub units and so on)	City of Bayswater
	Replacement of Speakers including inbuilt	City of Bayswater
Communications (Server/Phone/Wi-Fi/Aerials)	Maintenance and replacement of server, phone, Wi-Fi, computers and printers.	YMCA WA
	Maintenance of ariels, phone lines, aux cord lines (inbuilt)	YMCA WA
	Replacement or reconfiguration of ariels, phone lines, aux cord lines (inbuilt)	City of Bayswater
	Maintain backboard and hoop structure	City of Bayswater
Basketball Hoops	Maintain and replace frame structure , holdings and wire supports including cranks and levers	City of Bayswater
	Replace Nets	YMCA WA
	Maintain Scoreboard Panels and shot clocks	YMCA WA
Scoreboards	Replace Scoreboard Panels and shot clocks	City of Bayswater
	Replace Scoreboard and shot clock controllers	City of Bayswater
	Maintain Scoreboard and shot clock controllers	YMCA WA
	Maintenance and parts	City of Bayswater
Structural Court Fans (not pedestal)	Electrical Circuits and Control Panel	City of Bayswater
	EWP Hire	City of Bayswater
	Minor Skirt board and wooden panel replacement maintenance	City of Bayswater
Bleachers	Structural and replacement of major parts/fixings	City of Bayswater
	Varnishing /Carpet replacement and maintenance	City of Bayswater
	Hinges	YMCA WA
Doors	Maintenance and replacement of locks	YMCA WA
	Roller doors - all aspects	City of Bayswater
	Painting of doors and door frame	City of Bayswater
	Grills maintenance/replacement	City of Bayswater
	Fly screens maintenance/replacement	City of Bayswater
Windows		

	Window replacement - broken glass/seals/levers/ hinges/locks	YMCA WA
	Window frame painting and maintenance	City of Bayswater
Gutters	Clearing	YMCA WA
	Maintenance and replacement of structure including downpipes	City of Bayswater
Roof	All roof facets - replacement and maintenance. Including skylights	City of Bayswater
Café Seated Space	Tile maintenance and replacement	City of Bayswater
	Ramp and banister replacement/repairs/painting	City of Bayswater
Entrance	Sliding doors maintenance railings/sensors/locking mechanism	YMCA WA
	Sliding doors replacement of parts and installation railings/sensors/locking mechanism	City of Bayswater
	Maintenance and replacement of entrance foyer structure, windows and roofing (clear Perspex)	City of Bayswater
	Security and signage lighting - fixings and circuits/sensors/bulbs, tubes - maintenance/replacement	City of Bayswater
Carpark	Lighting - all aspects	City of Bayswater
	Maintenance and upkeep of parking bays/kerbs and verges/vegetation and grass/rubbish removal/parking signage/reticulation	City of Bayswater
Surrounding Garden/Landscape	Maintenance/plantation/Cutting and removal/Reticulation	City of Bayswater
Kitchens	Commercial Ovens - maintenance/replacement	City of Bayswater
	Café Oven - maintenance/replacement	YMCA WA
	Fryer - maintenance/servicing	YMCA WA
	Fryer - replacement	City of Bayswater
	Fridges - maintenance/servicing/replacement	YMCA WA
	Steel Preparation counters and shelving	City of Bayswater
	Walk in cool room - all aspects	City of Bayswater
	Flooring - maintenance/replacement	City of Bayswater
	Storeroom (not including lighting and structural)	YMCA WA
	Service counters - all aspects	City of Bayswater
	Bain Maree - Replacement/Maintenance	YMCA WA
	Taps and basins - plumbing	YMCA WA
	Exhausts/Vents - Maintenance/replacement of parts.	City of Bayswater
	Exhausts/Vents - Servicing	YMCA WA
	Cupboards and Shelving - Maintenance/replacement	City of Bayswater
	Servicing and Testing of all assets	YMCA WA
Bar	Fridges - maintenance/servicing/replacement	YMCA WA
	Counters	City of Bayswater
	Cupboards and Shelving - Maintenance/replacement/Locks	City of Bayswater
	Dishwasher - Maintenance	YMCA WA
	Dishwasher - Replacement	City of Bayswater
Stage	Flooring - maintenance/replacement	City of Bayswater

	Flooring - painting	YMCA WA
	Curtains - all fixings maintenance/replacement	YMCA WA
	Backboard and storage structures - maintenance/replacement	City of Bayswater
	Steps and banisters - maintain and replacement	City of Bayswater
Toilets/Amenities	Toilets/urinals - replacement	City of Bayswater
	Toilets/urinals - maintenance and parts	YMCA WA
	Plumbing maintenance and minor parts (under \$1000)	YMCA WA
	Plumbing replacement and major reconfiguration/upgrade	City of Bayswater
	Water heaters - replacement and parts	City of Bayswater
	Water heaters - minor maintenance (under \$1000)	YMCA WA
	Shower dividing structures / drains/tiles - maintenance/replacement	City of Bayswater
	Shower heads/taps and curtain structures - maintenance/replacement	YMCA WA
	Wall tiles - maintenance and replacement	City of Bayswater
	Taps and basins - replacement/maintenance	YMCA WA
Court Flooring	Annual Stripping and resealing	City of Bayswater
	Daily cleaning/conditioning	YMCA WA
	Replacement of surfacing	City of Bayswater
	General maintenance and upkeep of lining	City of Bayswater
Reception Service Desk	Service counters structure	City of Bayswater
	Surface and cupboard/drawer/lock maintenance	YMCA WA
Signage	Internal signage maintenance and replacement	YMCA WA
	External paint signage on walls	City of Bayswater
	External Signage - YMCA WA signs - maintenance/replacement	YMCA WA
	External signage - Morley Sport and Recreation Centre entry letters - maintenance/replacement	City of Bayswater
Crèche Garden/Outdoor Space	Maintain and replace AstroTurf	City of Bayswater
	Maintain/replace vegetation - tree pruning and removal	City of Bayswater
	Maintain storage shed	YMCA WA
	Maintain/replace fencing/wall	City of Bayswater
Stairwell and Disability Ramp	Structure carpet and banisters - Maintenance and replacement/reconfiguration	City of Bayswater
	Minor painting - touch up	YMCA WA
	Minor wall plastering panelling	YMCA WA
Cameras/Security System	Alarm maintenance and minor parts - panel/sirens/sensors	YMCA WA
	Alarm replacement/reconfiguration - panels/sirens/sensors	City of Bayswater
	Security cameras maintenance	City of Bayswater
	Security cameras reconfiguration /replacement	City of Bayswater
	Recording equipment servicing	City of Bayswater
	Recording equipment hosting hub maintenance/replacement	City of Bayswater

10.5 Sub Committee Reports

Nil.

COUNCIL RESOLUTION - ADOPTION BY EXCEPTION

That the recommendations relating to items: 10.2.4 and 10.3.4 contained in the agenda be adopted by exception as per section 5.5 of the *City of Bayswater Standing Orders Local Law 2018*.

CR GIORGIA JOHNSON MOVED, CR SALLY PALMER SECONDED

CARRIED UNANIMOUSLY: 11/0

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

12. QUESTIONS FROM MEMBERS WITHOUT NOTICE

	Councillor / Question	Response / Action
1	Cr Sally Palmer	Mr Andrew Brien, Chief Executive Officer
	Just sort of concerned during this recession depression, where we have worked on stimulus, and very hard for our community. I'd like to see, can WALGA represent our local governments in writing to the Federal Government with their concern about the \$61 billion that's missing, gone AWOL, and we've heard nothing about it. So I just feel that there should be some concern coming from grass roots local government, going up to WALGA and going on to Federal Government to ask those questions.	It is probably a question that we could take to the Zone meeting and actually ask what's happening from the Zone meeting perspective. So maybe the Zone Delegates would like to raise that at the next meeting, which is on 25 June 2020.

COUNCIL RESOLUTION
(PROCEDURAL MOTION)

To adjourn the meeting for five minutes.

CR CATHERINE EHRHARDT MOVED, CR STEVEN OSTASZEWSKYJ SECONDED

CARRIED: 8/3

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Stephanie Gray, Cr Catherine Ehrhardt, Cr Lorna Clarke, and Cr Giorgia Johnson.*

Against: *Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, and Cr Elli Petersen-Pik.*

At 9:23pm, the Chairperson, Cr Dan Bull, Mayor, adjourned the meeting for a five minute break.

At 9:23pm, Cr Michelle Sutherland left the meeting and did not return.

At 9:31pm, the Chairperson, Cr Dan Bull, Mayor, reconvened the meeting.

13. NEW BUSINESS OF AN URGENT NATURE

COUNCIL RESOLUTION

That item 13.1 be dealt with as urgent business.

CR STEPHANIE GRAY MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED
CARRIED UNANIMOUSLY: 9/0

COUNCIL RESOLUTION

That items 13.2, 13.3, and 13.4 be dealt with as urgent business.

CR CATHERINE EHRHARDT MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR
SECONDED
CARRIED UNANIMOUSLY: 9/0

COUNCIL RESOLUTION

That item 13.5 be dealt with as urgent business.

CR SALLY PALMER MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED
CARRIED UNANIMOUSLY: 10/0

13.1 Audit and Risk Management Committee External Member Appointment

Responsible Branch:	Governance	
Responsible Directorate:	Corporate and Strategy	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Points 1 and 3 Simple Majority Required Point 2 <i>ABSOLUTE MAJORITY REQUIRED</i>	
Attachments:	1. Response 1 2. Response 2 3. Email from the Office of the Auditor General	
Refer:	Item 10.5.2.2: OCM 28.01.2020 Item 12.1: ARMC 9.12.2019 Item 8.2: SCM 21.10.2019 Item 11.1: ARMC 11.02.2020 Item 14.1.1: OCM 25.02.2020	

COUNCIL RESOLUTION

That item 13.1 be dealt with as urgent business.

CR STEPHANIE GRAY MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED
CARRIED UNANIMOUSLY: 9/0

COUNCIL RESOLUTION

That the meeting be closed to the public and the recording be suspended.

CR LORNA CLARKE MOVED, CR GIORGIA JOHNSON SECONDED
CARRIED UNANIMOUSLY: 9/0

At 9:32pm, the meeting closed to the public and the recording suspended.

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

(b) the personal affairs of any person.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That the recommendation as contained in the attached "Confidential" Report be adopted.

CR STEPHANIE GRAY MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED
CARRIED UNANIMOUSLY: 9/0

COUNCIL RESOLUTION

That the meeting be re-opened to the public and recording resume.

CR FILOMENA PIFFARETTI, DEPUTY MAYOR MOVED, CR STEPHANIE GRAY SECONDED
CARRIED UNANIMOUSLY: 9/0

At 9:33pm, the meeting was re-opened to the public and the recording resumed.

At 9:33pm, Cr Sally Palmer returned to the meeting.

13.2 COVID-19 Financial Update

Responsible Branch:	Financial Services	
Responsible Directorate:	Corporate and Strategy	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input type="checkbox"/> Executive/Strategic <input checked="" type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input checked="" type="checkbox"/> Information Purposes
Voting Requirement:	<i>ABSOLUTE MAJORITY REQUIRED</i>	
Refer	Item 8.1 SCM 18.3.2020 Items 13.2,13.3,13.4 & 13.5 OCM 07.04.2020 Item 10.5 CAC 16.04.2020 Item 10.2 CAC 30.04.2020	

CR GIORGIA JOHNSON DECLARED A FINANCIAL INTEREST

In accordance with section 5.60A of the Local Government Act 1995, Cr Giorgia Johnson declared a financial interest in this item as her daughter works as a casual employee at Bayswater Waves. At 9:34pm, Cr Giorgia Johnson withdrew from the meeting.

PURPOSE

To provide Council an update of the current financial implications resulting from COVID-19 and approve a budget amendment.

ANALYSIS

The City has experienced a number of financial impacts due to the COVID-19 pandemic. Since the last COVID-19 financial update, the City has identified a number of additional financial implications, which are outlined in this report.

IMPLICATIONSStrategic

Strategic implications were outlined in the COVID-19 Financial Update presented to the COVID-19 Committee on 16 April 2020.

Financial*COVID-19 Account*

Council approved the allocation of \$75,000 on 18 March 2020 and \$100,000 on 7 April 2020 to the COVID-19 account, to total \$175,000. As at 10 May 2020, a total of \$125,193 had been incurred or committed which includes:

\$37,146 for Materials and Contractor expenses including:

- Hand sanitiser, antibacterial wipes, gloves, masks and cleaning supplies.
- Star pickets, safety tape and barricades to close playgrounds.
- Intercom for Rangers and Security Office.
- Cleaning supplies and personal protective equipment.
- Rubbish gripper

\$18,264 for Printing, Marketing and Promotions including:

- Printing and postage of postcard with magnets sent to all households.

- Filming of 'buy in Baysie' Instagram campaign.
- Signage for playground closures, golf course and dog parks.
- Workout videos.

\$59,397 for IT licences and equipment. The amount includes items such as:

- Transfer of audio equipment from the Council Chambers to the Embleton Room.
- Licences and equipment to facilitate working from home arrangements, excluding any items now included as part of the IT equipment brought forward from 2020/21.
- Videoconferencing setup for Council meetings.

\$10,386 for Employee Costs, which includes wages and mileage claims for staff using their personal vehicles to ensure social distancing for work crews.

Other Financial Implications

The following staff costs are included in the current 2019/20 budget and are not additional costs to the City and are being funded from the savings in the Bayswater Waves and The RISE wages and salaries accounts.

COVID-19 Leave

- Since the last COVID-19 Financial update on 30 April 2020, \$17,967 has been paid to employees eligible for COVID-19 leave. The total COVID-19 leave paid to date totals \$206,398. Additional COVID-19 leave is expected to be paid in the follow pay periods, however the amount is not known at this time.

Re-deployment of Officers

- Re-deployed officers have been placed in areas such as parks & gardens, community development, finance, building works and environmental health. Since the last COVID-19 financial update, \$69,745 has been paid for wages and salaries for these officers and further re-deployment opportunities of \$31,667 has been identified.

IT Equipment

- The purchase of IT equipment has been brought forward from 2020/21 to facilitate officers working from home. To date \$70,317 has been spent.

Based on the above information the following budget adjustment are recommended:

Description	Type	Amendment \$
Bayswater Waves and The RISE – employee costs	Decrease Expenditure	(58,884)
Employee costs – re-deployment of staff	Increase Expenditure	31,667
COVID-19 leave – employee costs	Increase Expenditure	17,967
IT equipment – capital purchase	Increase Expenditure	9,250
Total		0

Legislative

In accordance with the Local Government Act 1995, any budget amendments are required to be approved by Council as an absolute majority.

COUNCIL RESOLUTION

(ADVISORY COMMITTEE/OFFICER'S RECOMMENDATION)

That Council:

- 1. Receive the financial update as outlined above.**
- 2. Approve the budget adjustments as outlined in the report.**

CR SALLY PALMER MOVED, CR CATHERINE EHRHARDT SECONDED

CARRIED UNANIMOUSLY BY AN ABSOLUTE MAJORITY: 9/0

At 9:35pm, Cr Giorgia Johnson returned to the meeting.

13.3 Cash-Backed Reserves Policy

Responsible Branch:	Corporate and Strategy	
Responsible Directorate:	Finance	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input checked="" type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	<i>ABSOLUTE MAJORITY REQUIRED</i>	
Attachments:	1. Cash Backed Reserves Policy 2. List of City reserves	

PURPOSE

To recommend to Council the adoption of a Cash-Backed Reserves Policy and create a new reserve titled "Economic Stimulus Reserve" funded from the consolidation of a number of existing reserves.

ANALYSIS*Policy*

The City currently does not have a Reserves Policy and accordingly the attached Policy (**Attachment 1**) has been developed to address this. This Policy has been designed to provide a strategic framework for the establishment and utilisation of financial (cash-backed) reserves as well as provide the community with additional transparency and confidence in how City funds are managed.

The Policy requires the establishment of reserves for known or predicted liabilities, or where it is prudent to set aside funds for specific purpose expenditure in future years. Reserves will help meet future needs and mitigate financial pressures during challenging economic times, as well as facilitate planning for major works. Reserves are typically created as long-term savings plans for future major expenditure which cannot be managed in a single budgetary year.

The use of reserves is restricted by the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996, and each reserve is required to be established with a clearly defined purpose.

Economic Stimulus Reserve

In order to kick-start the economy post-COVID19 and at the direction of Council to fast-track shovel-ready employment-creating projects, it is recommended that the purpose of a number of existing reserves are changed to form a new reserve titled *Economic Stimulus Reserve*. The purpose of this reserve is to fund employment-generating projects for the benefit of the community. This reserve will be formed through the consolidation of a number of existing reserves with the purpose, balance and date last transacted of each reserve being detailed in **Attachment 2**.

It should be noted that a number of reserves will remain as stand-alone reserves reflecting their purpose. For example the Aged Persons Homes reserves are funds set-aside to meet withdrawal of resident deposits and accommodation bonds at the various City aged care facilities.

The Aged Care Act 1997 and its Principles require aged care providers who hold refundable deposits, accommodation bonds or entry contributions to comply with the Aged Care Act Prudential Standards. One of those standards is the Liquidity Standard which requires the aged care provider to maintain sufficient liquidity to ensure the refund of bond balances. In consultation with Juniper, Council adopted the Liquidity Standard for the City's Residential Care Facilities which is to maintain at least 10% liquidity of the total bond liability (based on the latest

available prior year audited financial statements). The City applies the same 10% liquidity for the Independent Living Units even though there is no requirement by the Retirement Villages Act. The restricted fund is cash-backed and refers to as the Prudential Requirements Reserve.

Similarly the Long Service Leave reserve are funds set-aside to meet accrued employee entitlements, as the General Waste Management reserve and River Restoration reserve are funds set-aside to meet future initiatives.

The creation of this new reserve through the consolidation of existing reserves can be undertaken under Section 6.11 of the Local Government Act 1995 and as detailed in Regulation 18 of the Local Government (Financial Management) Regulations 1996 which in part states:

"A local government is not required to give local public notice of a proposed change of use of money in a reserve account –

(c) where each of the following conditions is satisfied –

(i) a decision to change the use of the money is made while there is in force a state of emergency declaration applying to the district, or part of the district, of the local government;

(ii) the local government considers that the change of use is required to address a need arising from the hazard, or from the impact or consequences of the hazard, to which the state of emergency declaration relates;

(iii) the decision and reasons for it are recorded in the minutes of the meeting at which the decision is made."

Under the *Emergency Management Act 2005* a state of emergency was declared in Western Australia on the 15 March, effective from 12am 16 March 2020 - the result of the COVID-19 pandemic. There have been subsequent extensions to the declaration of the State of Emergency, with the most recent extension being to 12.00am 14 May 2020.

Had the state of emergency not been declared, the Act under Section 6.11 still allows Council to create, change or use money in a reserve account for another purpose, but Council would be required to give one month's local public notice of the proposed change of purpose or proposed use.

IMPLICATIONS

Policy

Establishment of the Cash-Backed Reserves Policy will help improve overall financial management of the City and provide the community with greater insight into how City funds are managed, particularly for the long term. The Policy will also provide City staff with improved clarity in the operation of City reserves, and Council with improved confidence.

Economic Stimulus Reserve

The City can assist post-COVID-19 economic recovery by bringing forward employment-generating initiatives and projects. However given the financial pressure the City itself is facing, the result of initiatives to help the community (zero rate revenue increase, freezing fees and charges, delayed payment of rates, nil interest charges on overdue payments, etc.), preservation of Municipal funds is paramount. As a consequence, economic recovery initiatives and on-going economic stimulus initiatives and projects should be funded from previously accumulated money held in reserve.

It is recommended to allow appropriate access to these funds a number of existing reserves are repurposed to create a new reserve titled *Economic Stimulus Reserve*. Creation of this reserve is allowed under Section 6.11 of the *Local Government Act 1995* and Regulation 18 of the Local Government (Financial Management) Regulations 1996.

To this end it is recommended that the following existing reserves are repurposed to form the Economic Stimulus Reserve.

Table 1

Current Reserve Name	Balance @ 31 March 2020
Bore and Reticulation Reserve	\$668,163
Building Furniture and Equipment Reserve	\$679,317
Civic Centre Reserve	\$604,152
Footpath and Cycleway Reserve	\$333,841
Major Capital Works Reserve	\$5,152,772
Plant and Works Equipment Reserve	\$507,742
Playground and Parks Reserve	\$1,722,855
Roads and Drainage Reserve	\$519,913
Senior Citizens Building Reserve	\$362,491
Strategic Land Acquisition Reserve	\$46,686
Total	\$10,597,934

The purpose of the Economic Stimulus Reserve will be:

To fund employment-generating projects for the benefit of the community.

It should be noted that the City has a number of other reserves that can also be drawn-down to promote economic activity. For example Eric Singleton Bird Sanctuary reserve (\$1.2m), Golf Course reserve (\$1.7m), Les Hansman Centre Redevelopment reserve (\$5.1m) and Maylands Waterland reserve (\$424k).

OFFICER'S RECOMMENDATION

That Council:

1. Approves the Cash-Backed Reserves Policy as detailed in Attachment 1;
2. Approves the consolidation of reserves as detailed in Table 1 of this report to form a new reserve titled *Economic Stimulus Reserve*;
3. Approves the purpose of the *Economic Stimulus Reserve*; To fund employment-generating projects for the benefit of the community.
4. Consider this matter as an item of urgent business at the Ordinary Council Meeting on 26 May 2020 so funding can be allocated to the *Economic Stimulus Reserve*.

REASON FOR CHANGE

The Committee changed point 3 of the Officer's Recommendation to clarify the purpose of the Economic Stimulus Reserve thereby ensuring it is able to be properly utilised.

ADVISORY COMMITTEE RECOMMENDATION TO COUNCIL

That Council:

1. Approves the Cash-Backed Reserves Policy as detailed in Attachment 1;
2. Approves the consolidation of reserves as detailed in Table 1 of this report to form a new reserve titled *Economic Stimulus Reserve*;
3. Approves the purpose of the *Economic Stimulus Reserve*; To fund Council and community infrastructure projects to support employment-generating projects for the benefit of the community.
4. Consider this matter as an item of urgent business at the Ordinary Council Meeting on 26 May 2020 so funding can be allocated to the *Economic Stimulus Reserve*.

COUNCIL RESOLUTION

That Council:

1. Approves the Cash-Backed Reserves Policy as detailed in Attachment 1;
2. Approves the consolidation of 75% of the amounts in the reserves identified in Table 1 of this report to form a new reserve titled *Economic Stimulus Reserve*;
3. Approves the purpose of the *Economic Stimulus Reserve*; To fund Council and community infrastructure projects to support employment-generating projects for the benefit of the community.

CR DAN BULL, MAYOR MOVED, CR CATHERINE EHRHARDT SECONDED

CARRIED UNANIMOUSLY BY AN ABSOLUTE MAJORITY: 10/0

REASON FOR CHANGE

Council felt it was important to retain an amount of money in each of the reserves listed for reallocation to the stimulus reserve as a contingency

**Attachment 1****CASH-BACKED RESERVES POLICY**

Responsible Division	Corporate and Strategy Services
Responsible Branch	Financial Services
Responsible Officer	Manager Financial Services
Affected Business Unit/s	All Branches
ECM Reference	

PURPOSE:

To provide a strategic framework for the establishment and utilisation of Financial (Cash-Backed) Reserves.

POLICY STATEMENT:

Reserves will be established for known or predicted liabilities, or where it is prudent to set aside funds for specific purpose expenditure in future years.

Council will support the establishment of reserves in the following categories:

1. To comply with the requirements of legislation or other contractual requirements;
2. Minimising in any one year the financial impact of major asset purchases;
3. Risk mitigation and strategic opportunities that minimise the impact on the City's operations in any one year from unanticipated financial risks, and provide funds to take advantage of opportunities that arise that are aligned to strategic directions;
4. Provide for a known liability listed in the Long-Term Financial Plan (LTFP) or is predicted to be incurred beyond the period of the LTFP and is of a magnitude warranting accumulation over the extended period;
5. Fund a future debt repayment liability.

Reserves will be managed as follows:

1. Interest earned on deposits in reserves shall be aggregated into the specific Reserve, to maximise the growth in the balance.
2. When the purpose for a specific reserve is complete, any residual funds will be considered to be applied towards another purpose in the Annual Budget or in accordance with the requirements of Section 6.11(2) of the *Local Government Act 1995*.
3. All transfers to and from reserves shall be reflected in the Annual Budget and Long-Term Financial Plan.

SCOPE:

This Policy applies to all cash-backed reserves. Reserves are funds retained to help meet future needs and mitigate financial pressures during challenging economic times, as well as facilitate planning for major works in the future. Reserves are an important funding strategy to help balance the current needs with the future needs of the community.

Reserves are typically created as long-term savings plans for future major expenditure which cannot be managed in a single budgetary year. The use of reserves is restricted by the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996, and each reserve is required to be established with a clearly defined purpose.

DEFINITIONS:

- Act means Local Government Act 1995
- Regulations means Local Government (Financial Management) Regulations 1996

RELATED LEGISLATION:

- *Local Government Act 1995*

Section 6.2(4) (e) – Reserve particulars to be disclosed in the Annual Budget

Section 6.11 – Establishment and changes in purpose or use of a reserve

Section 6.38 – Service charges to be placed in reserve

- *Local Government (Financial Management) Regulations 1996*

Regulation 17 – Reserve title and reserve purpose

Regulation 18 – Public notice to change use of reserve not required

Regulation 27(g) – Disclosure within the notes to the Annual Budget disclosures

Regulation 38 – Disclosure within the notes to the Annual Financial Report

EVALUATION AND REVIEW PROVISIONS

The effect of the adopted policy will be re-evaluated annually as part of the Annual Budget process. The need for new reserves and the acquittal of existing will be documented and put for adoption to Council. The effectiveness of this policy will be measured by the adequate provision of cash-backed reserves to provide funding for the future capital needs of the City. If there are any significant changes to the Act, regulations or issued guidelines that warrant an earlier examination, the policy will be reviewed and referred to Council for further consideration.

RELATED DOCUMENTATION:

Strategic Budget Policy

Relevant Delegations				
Risk Evaluation				
Strategic Link:	Governance and Leadership			
Council Adoption	Date		Resolution #	
Reviewed/Modified	Date		Resolution #	

Attachment 2

Reserve	Purpose of the Reserve	Balance as at 31 March 2020	Date Last Accessed
Aged Persons Homes - General Reserve	This reserve restricts funds held for the Independent Living Units and Residential Care Facilities owned and controlled by the City. These funds are managed in accordance with the relevant statutory requirements and policies.	15,815,432	30/06/2019
Aged Persons Homes - Prudential Requirements Reserve	To provide a cash-backed prudential reserve to meet the accommodation obligations for Residential Care Facilities and Independent Living Units.	25/04/9206	None since 2017/2018
Bayswater Bowling Club Capital Improvements Reserve	To set aside funds for the future development of the Bayswater Bowling Club.	10,197	None since 2017/2018
Bayswater Tennis Club Reserve	To set aside funds for the future development of the Bayswater Tennis Club.	158,845	None since 2017/2018
Bayswater Waves Aquatic Centre Reserve	To fund asset management requirements of the Bayswater Waves Aquatic Centre.	778,162	31/03/2020
Bore and Reticulation Reserve	For the installation of new bores and reticulation, and the replacement of old bore and reticulation systems, due to wear and tear.	668,163	None since 2017/2018
Building Furniture and Equipment Reserve	To provide a cash-backed reserve for the purpose of furniture and equipment required in Council's buildings.	679,317	None since 2017/2018
City Buildings and Amenities Reserve	For the purpose of preserving and renewing Council's buildings.	1,814,335	31/03/2020
Civic Centre Reserve	To make provision for the asset management needs of the Civic Centre.	604,152	None since 2017/2018
Community Housing Reserve	To set aside funds for the asset management requirements of Community Housing.	-	24/04/2019
Eric Singleton Bird Sanctuary Reserve	To set aside funds for the asset management requirements of the Eric Singleton Bird Sanctuary.	1,208,306	None since 2017/2018
Footpath and Cycleway Reserve	To set aside funds for the asset management requirements of the City's footpath and cycle ways infrastructure.	333,841	None since 2017/2018
General Waste Management Reserve	To set aside funds for the future development of waste management.	28,046	None since 2017/2018
Golf Courses Reserve	To set aside funds for the asset management requirements of the City's golf courses.	1,650,254	31/03/2020
Information Technology Reserve	To provide for the maintenance of the City's information technology requirements including general computer replacements.	798,169	30/06/2019
Landfill Restoration Reserve	To provide funding for the review and any restoration requirements of the Swan River Foreshore.	451,709	31/03/2020
Les Hansman Centre Development Reserve	To set aside funds for the redevelopment of the Les Hansman Community Centre.	5,110,642	None since 2017/2018
Long Service Leave and Entitlements Reserve	To provide for the payment to employees of Long Service Leave and other approved entitlements.	1,554,400	None since 2017/2018
Major Capital Works Reserve	To finance the cost of major capital works programs as approved by Council.	5,152,772	31/03/2020
Maylands Lakes Reserve	To fund asset preservation and environmental requirements for Maylands Lakes.	4,685	17/12/2019
Maylands Waterland Reserve	To fund asset management requirements of the Maylands Waterland facility.	424,028	None since 2017/2018
Morley City Centre Reserve	To provide funds for the future development of the Morley City Centre.	604,152	None since 2017/2018
Morley Sport and Recreation Centre Reserve	To set aside funds for the asset management requirements of the Morley Sport & Recreation Centre.	498,943	31/03/2020
Noranda Netball Club Reserve	To set aside funds for the future development of the Noranda Netball Club.	613,078	-
Plant and Works Equipment Reserve	To fund the cost of acquiring plant and equipment needed to provide for the day-to-day operational requirements of the City.	507,742	None since 2017/2018
Playground and Parks Reserve	To set aside funds for the asset management requirements of the City's playground and parks infrastructure.	1,722,855	None since 2017/2018
River Restoration Reserve	To set aside funds for the restoration of the river.	368,035	None since 2017/2018
Roads and Drainage Reserve	To set aside funds for the asset management requirements of the City's road and drainage infrastructure.	519,913	None since 2017/2018
Senior Citizens Building Reserve	To set aside funds for the asset management requirements of the City's senior citizens centres.	362,491	None since 2017/2018
Strategic Land Acquisition Reserve	To provide funds for future land acquisition.	46,686	None since 2017/2018
Streetscapes Reserve	To provide for the renewal of urban streetscapes.	675,834	31/03/2020
Sustainable Environment Reserve	To provide funding for strategic environmental projects such as foreshore rehabilitation and the Eric Singleton Bird Sanctuary.	172,158	31/03/2020
The RISE Reserve	To fund asset management requirements of The RISE.	604,152	None since 2017/2018
Workers Compensation Reserve	To finance Workers' Compensation costs in excess of premium deposits.	618,673	None since 2017/2018
		47,228,749	

13.4 Proposed Waiving of Fees to Conduct Personal Training Sessions

Responsible Branch:	Recreation	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	<i>ABSOLUTE MAJORITY REQUIRED</i>	
Attachments:	Nil	
Refer:	N/A	

PURPOSE

In response to the COVID-19 crisis and the current state of emergency, greater flexibility and support for businesses, and the need for the community to appropriately engage in recreation is considered needed at a local level. Temporary reductions and waiving of hire fees for public reserves for the purposes of personal training sessions are recommended in this report for a period of eight weeks with the potential to extend depending on the period Western Australia remains in a state of emergency.

ANALYSIS

As part of the draft schedule of Fees and Charges, Other Reserve Hire fees were considered at the Special Council Meeting held 2 July 2019 where Council resolved in part as follows:

"General Fees and Charges for 2019/20 Adopts the Fees and Charges included at pages 45 to 115 inclusive of the draft 2019/20 Budget."

These fees included a personal trainer (up to 3 hours maximum) fee of \$22.00.

Recent social distancing and activity restrictions in regards to the COVID-19 situation have limited personal training to outdoor one on one sessions. As of 27 April 2020 the State government relaxed restrictions to allow for groups of up to 10 people to gather outdoors for personal training and / or boot camps. Further social distancing conditions and "no shared equipment" conditions are imposed on these gatherings.

The City of Bayswater provides opportunities for personal trainers to hold sessions on public reserves with the following conditions:

- The session must be run by a qualified and certified personal trainer with evidence provided to the City.
- The personal trainer must supply the City with proof of an ABN.
- The personal trainer must provide the City with proof of public liability insurance.
- The personal trainer must provide the City with proof of current first aid qualifications.
- Hire fees apply for the use of public reserves for personal training.

Additionally, the personal trainers and associated sessions would need to comply with the relevant COVID-19 requirements.

These conditions help to protect the City in the event of an accident or injury to a participant in the training session, or a member of the public.

The importance of a healthy lifestyle during the current situation has been recognised with the utilisation of public space to perform exercise allowed whilst many other activities have been

banned. This activity was previously limited to two people, or immediate family members, utilising appropriate social distancing. The restrictions have been further eased as of 27 May 2020 to allow groups of up to 10 participants to take part in outdoor appropriately socially distanced exercise sessions without shared equipment.

There were three regular groups that hired space to run personal training sessions in the City prior to COVID-19. These groups were:

Hirer	Reserve	Sessions / 8 week block	Cost per 8 week block
Inspire Fitness	RA Cook Reserve	24	\$528
Fit as Bootcamp	Bardon Park and DeLacy Reserve	8	\$176
Fit & Tonic	Crimea Reserve	16	\$352

The above groups have indicated that they expect to restart sessions in the near future or have already commenced sessions, albeit with reduced participation. In addition to the previous hirers, the City has received seven formal enquiries from various indoor gyms and one trainer who is no longer permitted to operate from the grounds of John Forrest Secondary College. Further enquiry by approximately 20 individuals has been made around the requirements to run personal training sessions on City reserves.

The City of Stirling has recently advised that they are waiving personal training fees for existing hirers throughout the City, and are currently considering waiving fees for gym operators to run external sessions. With gyms currently unable to open this is one of the only forms of revenue that these operators have access to with current restrictions. The waiving of these fees would be seen as stimulating local businesses until they can reopen.

The City of Bayswater has a similar opportunity to waive fees associated with personal training sessions on City reserves. A waiver period of eight weeks would be recommended for the current level of restrictions, and be further reviewed as part of the 2020/21 budgeting process which includes the setting of fees and charges.

IMPLICATIONS

Strategic

Temporarily waiving personal training fees will provide support for local businesses and the local community during the COVID-19 crisis and state of emergency.

Financial

The potential loss of income to the City over an 8 week period for existing bookings is \$1,056. It is expected that additional bookings will result in potential additional revenue of a further \$1,500 over the 8 week period. These additional bookings may, however, result in future income once hire fees are reinstated and training groups have been established on the local reserve.

Legislative

Local Government Act 1995

Section 6.19 of the *Local Government Act 1995* provides that:

"Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed."*

As the recommendation is to waive an existing fee, it is considered that there is no statutory requirement to give formal public notice to do so.

COUNCIL RESOLUTION

(ADVISORY COMMITTEE/OFFICER'S RECOMMENDATION)

That Council:

- 1. Adopts the waiving of fees for personal training sessions on City reserves for a period of eight weeks.**

CR CATHERINE EHRHARDT MOVED, CR STEPHANIE GRAY SECONDED

CARRIED UNANIMOUSLY: 10/0

13.5 Waste Transfer Station - 271 Collier Road, Bayswater - Confidential

Responsible Directorate:	Works and Infrastructure	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority	
Attachments:	1. Correspondence - Interest Received	
Refer:	Item 16.3.1 OCM 25.08.15 Item 9.3.10 CTFCS 19.04.17 Item 10.6 OCM 27.06.17 Item 13.1.1 OCM 15.05.18 Item 13.1.1 OCM 16.10.18 Item 14.1.1 OCM 28.05.19 Item 10.3.2 OCM 25.06.19 Item 14.1.1 OCM 05.11.19 Item 10.3.4 OCM 03.12.19 Item 14.1.1.2 OCM 24.03.20	

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person,*

where the trade secret or information is held by, or is about, a person other than the local government;

COUNCIL RESOLUTION

That item 13.5 be dealt with as urgent business.

**CR SALLY PALMER MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR SECONDED
CARRIED UNANIMOUSLY: 10/0**

COUNCIL RESOLUTION

That the meeting be closed to the public and the recording be suspended.

**CR FILOMENA PIFFARETTI, DEPUTY MAYOR MOVED, CR SALLY PALMER SECONDED
CARRIED UNANIMOUSLY: 8/2**

For: *Cr Dan Bull, Mayor, Cr Filomena Piffaretti, Deputy Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Stephanie Gray, Cr Catherine Ehrhardt, Cr Lorna Clarke, and Cr Giorgia Johnson.*

Against: *Cr Steven Ostaszewskyj, and Cr Elli Petersen-Pik.*

At 9:51pm, the meeting closed to the public and the recording suspended.

COUNCIL RESOLUTION

(PROCEDURAL MOTION)

To suspend the Standing Orders.

CR DAN BULL, MAYOR MOVED, CR FILOMENA PIFFARETTI, DEPUTY MAYOR
SECONDED

CARRIED UNANIMOUSLY: 9/1

*For: Cr Dan Bull, Mayor, Cr Filomena Piffaretti, Deputy Mayor,
Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer,
Cr Stephanie Gray, Cr Michelle Sutherland, Cr Elli Petersen-Pik,
Cr Lorna Clarke, and Cr Giorgia Johnson.*

Against: Cr Catherine Ehrhardt.

COUNCIL RESOLUTION

(PROCEDURAL MOTION)

To reinstate the Standing Orders.

CR DAN BULL, MAYOR MOVED, CR SALLY PALMER SECONDED

CARRIED UNANIMOUSLY: 10/0

COUNCIL RESOLUTION

(OFFICER'S RECOMMENDATION)

That the recommendation as contained in the attached '*Confidential Report*' be adopted.

CR DAN BULL, MAYOR MOVED, CR SALLY PALMER SECONDED

CARRIED UNANIMOUSLY: 10/0

14. MEETING CLOSED TO THE PUBLIC**14.1 Matters for Which the Meeting May be Closed****14.1.1 Surfacing of Indoor Pool Concourse Area at Bayswater Waves**

Responsible Branch:	Recreation	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	Nil	
Refer:	N/A	

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*

(e) *a matter that if disclosed, would reveal —*

...; or

(iii) *information about the business, professional, commercial or financial affairs of a person,*

where the trade secret or information is held by, or is about, a person other than the local government;

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That the recommendation as contained in the attached '*Confidential Report*' be adopted.

CR DAN BULL, MAYOR MOVED, CR CATHERINE EHRHARDT SECONDED

CARRIED UNANIMOUSLY: 10/0

14.1.2 METRONET East Redevelopment Scheme

Responsible Branch:	Strategic Planning and Place	
Responsible Directorate:	Community and Development	
Authority/Discretion:	<input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Executive/Strategic <input type="checkbox"/> Legislative	<input type="checkbox"/> Review <input type="checkbox"/> Quasi-Judicial <input type="checkbox"/> Information Purposes
Voting Requirement:	Simple Majority Required	
Attachments:	1. METRONET East Redevelopment Scheme Land Use Table	
Refer:	Item 10.4.5: OCM 25.06.2019	

CR BARRY MCKENNA DECLARED A FINANCIAL INTEREST

In accordance with section 5.60A of the Local Government Act 1995, Cr Barry McKenna declared a financial interest in this item as he is Chairman of Bayswater Community Financial Services which owns 83 Whatley Crescent, Bayswater. At 10:18pm, Cr Barry McKenna withdrew from the meeting and did not return.

REASON FOR CONFIDENTIALITY

This report is CONFIDENTIAL in accordance with section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- (c) *a matter that if disclosed, would reveal —*
- (i) *information that has a commercial value to a person;*

Development WA (DWA) has advised that the content of the draft Scheme is required to be kept confidential at this time in accordance with section 41 of the *Metropolitan Redevelopment Authority Act 2011* as DWA require Ministerial Approval to share the draft redevelopment scheme with community and the public. The Minister has not yet granted approval.

COUNCIL RESOLUTION

That the recommendation as contained in the attached "Confidential" Report be adopted.

CR DAN BULL, MAYOR MOVED, CR LORNA CLARKE SECONDED

CARRIED: 7/2

For: *Cr Dan Bull, Mayor, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Stephanie Gray, Cr Elli Petersen-Pik, Cr Lorna Clarke, and Cr Giorgia Johnson.*

Against: *Cr Filomena Piffaretti, Deputy Mayor, and Cr Catherine Ehrhardt.*

COUNCIL RESOLUTION

That the meeting be re-opened to the public and recording resume.

CR FILOMENA PIFFARETTI, DEPUTY MAYOR MOVED, CR CATHERINE EHRHARDT
SECONDED

CARRIED UNANIMOUSLY: 9/0

At 10:22pm, the meeting was re-opened to the public and the recording resumed.

14.2 Public Reading of Resolutions That May be Made Public

Nil.

15. CLOSURE

There being no further business to discuss, the Chairperson, Cr Dan Bull, Mayor, declared the meeting closed at 10:22pm.