

Minutes

Ordinary Council Meeting

29 June 2021

By signing these minutes I certify that they were confirmed at the Ordinary Council Meeting held on Tuesday, 27 July 2021 by resolution of Council

CR DAN BULL, MAYOR
CHAIRPERSON

Meeting Procedures

1. All Council meetings are open to the public, except for matters dealt with under 'Confidential Items'.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a City Staff Member.
3. Members of the public may ask a question during 'Public Question Time'.
4. Meeting procedures are in accordance with the City's Standing Orders Local Law 2018.
5. To facilitate smooth running of the meeting, silence is to be observed in the public gallery at all times, except for 'Public Question Time'.
6. This meeting will be audio recorded in accordance with the resolution of Council of 17 May 2016.
7. Persons are not permitted to record (visual or audio) at the Council meeting without prior approval of the Council. 8. In the event of an emergency, please follow the instructions of City of Bayswater Staff.

City of Bayswater

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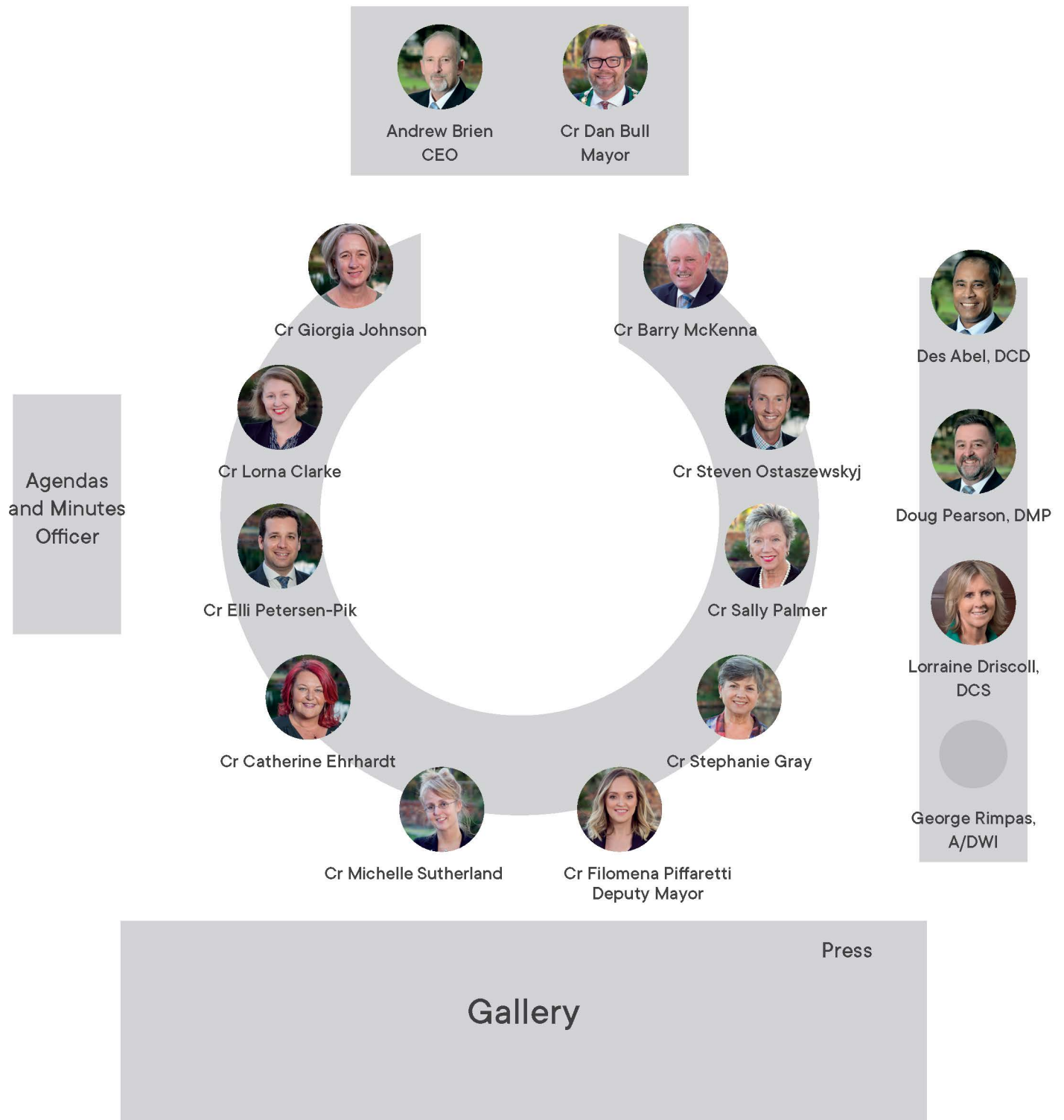
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Council Chambers

Seating Plan



Nature of Council's Role in Decision Making

Advocacy: When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

Executive/Strategic: The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative: Includes adopting local law, town planning schemes and policies.

Review: When Council reviews decisions made by officers

Quasi-Judicial: When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

City of Bayswater Standing Orders Local Law 2018

6.9 Deputations

- (1) Any person or group wishing to be received as a deputation by the Council or a Committee open to the public is to either –
 - (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting.
- (2) Upon receipt of a request for a deputation the CEO must refer the request to the relevant decision making forum, either Council or a Committee, to decide by simple majority whether or not to receive the deputation.
- (3) Deputations in relation to a decision which requires absolute or special majority should be made to Council, in all other circumstances Deputations should be referred to the forum making the final decision on the matter.
- (4) Unless Council or the Committee meeting resolves otherwise, a deputation invited to attend the meeting is not to address the meeting for a period exceeding 5 minutes.
- (5) Unless given leave by the Presiding Member, only two members of the deputation may address the meeting, although others may respond to specific questions from Members.
- (6) For the purposes of this clause, unless Council or the Committee resolves otherwise, a deputation is taken to comprise all those people either in favour of, or opposed to, the matter which is the subject of the deputation.
- (7) Unless Council or the Committee resolves otherwise, any matter which is the subject of a deputation to the Council or a Committee open to the public is not to be decided by Council or the Committee until the deputation has completed its presentation.
- (8) The Presiding Member may require deputations to leave the meeting while other deputations are being heard in relation to that matter.

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Minutes of the Ordinary Council Meeting of the Bayswater City Council which took place by electronic means on Tuesday 29 June 2021.

Prior to commencement of this electronic meeting, Elected Members and other attendee connections by electronic means were tested and confirmed.

1 OFFICIAL OPENING

The Chairperson, Cr Dan Bull, Mayor, declared the meeting open at 6:31pm.

2 ACKNOWLEDGEMENT OF COUNTRY

In accordance with the City of Bayswater's Reflect Reconciliation Action Plan November 2019-November 2020, the Presiding Member will deliver the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Whadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Wadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

The Chairperson, Cr Dan Bull, Mayor acknowledged the Traditional Custodians of the land, the Whadjuk people of the Noongar nation, and paid respects to Elders past, present and emerging.

3 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Chairperson, Cr Dan Bull, Mayor, thanked all members of the community for their response to the current lockdown. The Mayor spoke on the importance of staying at home, getting tested, wearing masks, checking in on our family, friends and neighbours, and getting vaccinated.

Cr Dan Bull, Mayor, acknowledged and thanked the Executive Leadership Team and all City of Bayswater staff for their efficient, professional and effective work to ensure we respond correctly to the State Government directives and keep our community safe.

The Mayor thanked the Councillors for their support of both the community and himself during these times.

4 ATTENDANCE

Members

West Ward

Cr Dan Bull, Mayor (Chairperson)
Cr Lorna Clarke
Cr Giorgia Johnson

Central Ward

Cr Barry McKenna
Cr Steven Ostaszewskyj
Cr Sally Palmer

North Ward

Cr Filomena Piffaretti, Deputy Mayor

Cr Michelle Sutherland

South Ward

Cr Catherine Ehrhardt

Cr Elli Petersen-Pik

Officers

Mr Andrew Brien	Chief Executive Officer
Mr Doug Pearson	Director Major Projects
Mr Des Abel	Director Community and Development
Ms Lorraine Driscoll	Director Corporate and Strategy
Mr George Rimpas	A/Director Works and Infrastructure
Ms Cassandra Flanigan	Executive Support/Research Officer
Ms Chelsea Beavington	Mayor and Council Support Officer
Mr Bryce Coelho	Manager Engineering Services
Mr Darren Beltman	Manager Governance and Organisational Strategy
Ms Helen Smith	Manager Development Approvals
Ms Karen Quigley	Manager Community Development
Mr Jon Vines	Manager Project Services
Ms Julia Hendley	A/Manager Recreation
Mr Mitch Burdan	A/Assistant Manager Recreation

Observers

Press - 0

Public - 0

Leave of Absence

Cr Stephanie Gray

4.1 Apologies

Nil.

4.2 Approved Leave Of Absence

Councillor	Date of Leave	Approved by Council
Cr Giorgia Johnson	28 June 2021 to 11 July 2021 inclusive	Ordinary Council Meeting 27.04.2021
Cr Stephanie Gray	1 June 2021 to 30 July 2021 inclusive	Ordinary Council Meeting 25.05.2021
Cr Lorna Clarke	12 June 2021 to 20 June 2021 inclusive	Ordinary Council Meeting 25.05.2021
Cr Filomena Piffaretti	20 June 2021 to 27 June 2021 inclusive	Ordinary Council Meeting 25.05.2021
Cr Barry McKenna	24 August 2021	Ordinary Council Meeting 25.05.2021

4.3 Applications For Leave Of Absence

COUNCIL RESOLUTION

That Leave of Absence be granted as follows:

Cr Steven Ostaszewskyj from 5 July 2021 to 18 July 2021 inclusive;

Cr Barry McKenna from 5 July 2021 to 20 July 2021 inclusive; and

Elli Petersen-Pik from 10 July 2021 to 16 July 2021 inclusive.

Cr Filomena Piffaretti, Deputy Mayor Moved, Cr Sally Palmer Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson

Against: Nil.

5 DISCLOSURE OF INTEREST SUMMARY

In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

The following disclosures of interest were made at the meeting: (5minutes)

Name	Item No.	Type of Interest	Nature of Interest
Cr Barry McKenna	10.2.3	Financial Interest	I am Chairman of Bayswater Community Financial Services, which operates that the branch of Bendigo Bank mentioned in the report.
Cr Barry McKenna	10.5.1	Financial Interest	I am Chairman of Bayswater Community Financial Services, which owns the premise at 83 Whatley Crescent.
Cr Barry McKenna	10.6.2.1	Impartial Interest	I am a member of the Skatepark Advisory Committee.
Cr Filomena Piffaretti, Deputy Mayor	14.1.2	Impartial Interest	I have an impartial interest in a confidential item.
Cr Sally Palmer	10.6.2.1	Impartial Interest	I am a member of the Skatepark Advisory Committee.
Cr Michelle Sutherland	14.1.2	Impartial Interest	I know the applicant.
Cr Michelle Sutherland	10.6.2.1	Impartial Interest	I am a member of the Skatepark Advisory Committee.
Mr Andrew Brien, Chief Executive Officer	14.1.1.1	Financial Interest	My son-in-law works for one of the tenderers mentioned in the report.

6 PUBLIC QUESTION TIME

In accordance with the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996* and the *City of Bayswater Standing Orders Local Law 2018* the following procedures relate to public question time:

1. A member of the public who raises a question during question time, is to state his or her name and address.
2. Each member of the public with a question is entitled to ask up to 3 questions.
3. The minimum time to be allocated for public question time is 15 minutes.
4. Questions from the public must relate to a matter affecting the local government. Questions relating to matters of business listed on the agenda will be considered in the first instance, followed by questions relating to Council business not listed on the agenda.
5. A summary of each question raised by members of the public at the meeting and a summary of the response to the question will be included in the minutes of the meeting.
6. Where a question is taken on notice at the meeting, a summary of the response to the question will be provided in writing to the member of public and included in the agenda for the following meeting.

6.1 Responses To Public Questions Taken On Notice

Mr Ian Walters - 124 Lawrence Street, Bedford

Question 2

This question relates to page 43 of Financial Report 2020. Investments in associate and joint arrangement total carrying amount for year 2019 is shown as \$36,365,530 where as EMRC financial statement shows \$36,355,492. Can you please explain the variation of \$10,038?

Answer 2

Ms Lorraine Driscoll, Director Corporate and Strategy, advised that the question was taken on notice and the below answer was provided.

The 2018/19 equity share recorded in the City's 2019/20 Financial Statement is \$36,365,530 which is calculated on 18.60% of EMRC's total equity of \$195,513,602. However, EMRC's 2019/20 Annual Financial Report Note 24, indicates the City's portion in dollar terms is \$36,355,492. This difference in the amount is due to rounding of the City's equity share percentage. EMRC Note 24, is calculated based on 18.594866% which has been rounded to 18.6% for the preparation of the City's 2019/20 Annual Financial Report.

6.2 Public Question Time

Public Question Time commenced at 06:39pm.

The following questions were submitted in writing:

Mrs Agnes Gyomrei

58 Queen Street, Bayswater

Item: 10.4.1 - Proposed Fence - Lot 24, 56 Queen Street, Bayswater

Question 1

I am in support of the Officer's Recommendation to approve the realigned fence panel with conditions and refuse the retrospective approval for the over-height fence but would like to ask if the Council is aware that the owner of 56 Queen Street has increased the levels next to the existing fence by introducing fill on that side?

Answer

The City is aware that there appears to be an increase in levels along the fence on 58 Queen Street and this appears to have been placed some time ago. It is also noted that the levels between the two properties appear to differ toward the rear of the site, and it is the City's understanding that this has historically been the case.

The measurements of the fence height have been taken from the existing ground level of 56 Queen Street.

Mr Branka Radanovich

11 Slade Street, Bayswater

Item: 10.5.1 - Closure Whatley Crescent (West), Bayswater

Question 1

Why hasn't the City provided ease of exit from Olfe Street onto King William Street, by widening the corner at Olfe Street (King William Street) to allow simultaneous left and right turn?

There appears to be ample space for this to occur. At present, it is only one vehicle at a time either turning left or right, in turn creating a bank up of traffic, especially during peak times.

I ask the City to please action this.

Answer

It is the City's understanding that increases in congestion at this intersection are in connection with the State Government Bayswater Station project. Accordingly, the City has raised the issue of access/egress from Olfe Street with the PTA and Evolve and they have advised the City that they are progressing investigations into options for treatments at the intersection. It should also be noted that the Officer's recommendation for the Whatley Crescent closure item in tonight's agenda includes a condition that this matter be addressed.

Items not on the agenda:

Mr Michael Mollison

1/3 Margaret Street, Maylands

Question 1

How much is the City of Bayswater saving solely as a result of fortnightly general waste collections instead of weekly?

Answer 1

This question will be taken on notice.

Question 2

How much more is it costing the City to collect and dispose of FOGO waste weekly instead of green waste fortnightly?

Answer 2

This question will be taken on notice.

Question 3

How much was the City granted by the State Government to implement the FOGO/Better Bins Plus system?

Answer 2

The City obtained \$447,240 from the State Government Better Bins Program to support the implementation of FOGO.

7 CONFIRMATION OF MINUTES**7.1 Ordinary Council Meeting****COUNCIL RESOLUTION**

The Minutes of the Ordinary Council Meeting held on 25 May 2021 which have been distributed, were confirmed as a true and correct record.

Cr Sally Palmer Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Nil.*

8 PRESENTATIONS**8.1 Petitions**

Nil.

8.2 Presentations

Nil.

8.3 Deputations

The following deputations were heard at the Agenda Briefing Forum held on **Tuesday, 22 June 2021** in the Council Chambers, City of Bayswater Civic Centre, 61 Broun Avenue, Morley.

1. Proposed Fence – Lot 24, 56 Queen Street, Bayswater

In relation to Item 10.4.1, Ms Agnes Gyomarei will be in attendance, speaking in support of the officer's recommendation (**Attachment 1**) (refer page 87).

2. Proposed Fence – Lot 24, 56 Queen Street, Bayswater

In relation to Item 10.4.1, Ms Michelle Rolle and Deborah Pickford submitted a written deputation, speaking in support of the officer's recommendation (**Attachment 2**) (refer page 87).

3. Proposed Fence – Lot 24, 56 Queen Street. Bayswater

In relation to Item 10.4.1, Mr Ante Sarich will be in attendance, speaking against the officer's recommendation (refer page 87).

4. Closure of Whatley Crescent (West), Bayswater

In relation to Item 10.5.1, Mr Marcus Asche, Construction Manager, Evolve Bayswater Alliance will be in attendance, supporting the officer's recommendation (*under separate cover*).

8.4 Delegates Reports

8.4.1 Delegates Reports

Nil.

9 METHOD OF DEALING WITH AGENDA BUSINESS

With the exception of items identified to be withdrawn for discussion, the remaining reports will be adopted by exception (enbloc).

An adoption by exception resolution may not be used for a matter:

- (a) that requires a 75% majority or a special majority;
- (b) in which an interest has been disclosed;
- (c) that has been the subject of a petition or deputation;
- (d) that is a matter on which a Member wishes to make a statement; or
- (e) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

Withdrawn items:

- 10.2.3 An item in which an interest has been disclosed.
- 10.2.4 A Member moved a motion that was different to the recommendation.
- 10.3.2 Member wished to make a statement.
- 10.4.1 Item was a subject of a deputation.
- 10.4.2 A Member moved a motion that was different to the recommendation.
- 10.4.4 A Member moved a motion that was different to the recommendation.
- 10.5.1 Subject of a deputation, an item in which an interest has been disclosed and a Member moved a motion that was different to the recommendation.
- 10.6.2.1 An item in which an interest has been disclosed.
- 10.6.3.1 A Member moved a motion that was different to the recommendation.
- 14.1.1.1 An item in which an interest has been disclosed.
- 14.1.2 Member wished to make a statement and an item in which an interest has been disclosed.
- 14.1.3 Member wished to make a statement.
- 14.1.4 Member wished to make a statement.

10 REPORTS**10.1 Chief Executive Officer Reports**

Nil.

10.2 Corporate And Strategy Directorate Reports**10.2.1 Financial Reports for the Period ended 31 May 2021**

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority <i>ABSOLUTE MAJORITY REQUIRED for limbs 2 and 3</i>
Attachments:	<ol style="list-style-type: none"> 1. Monthly Financial Statement Snapshot [10.2.1.1 - 1 page] 2. Executive Summary and Financial Activity Statement Significant Variances [10.2.1.2 - 5 pages] 3. Financial Activity Statement [10.2.1.3 - 2 pages] 4. Statement of Comprehensive Income by Nature or Type [10.2.1.4 - 1 page] 5. Net Current Assets [10.2.1.5 - 1 page] 6. Cash Backed Reserves [10.2.1.6 - 1 page] 7. Capital Acquisition & Non-Operating Grants Report [10.2.1.7 - 17 pages] 8. Economic Stimulus Projects Report [10.2.1.8 - 1 page]

SUMMARY

This report details the financial reports for the period ended 31 May 2021 including, Monthly Financial Statements with supporting information (**Attachments 1 to 5**), Cash Backed Reserve Report (**Attachment 6**), Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**) and Economic Stimulus Projects Report (**Attachment 8**).

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council:

1. Receives the financial reports for the period ended 31 May 2021, comprising:
 - (a) Monthly Financial Statements with supporting information (**Attachments 1 to 5**).
 - (b) Cash Backed Reserve Report (**Attachment 6**).
 - (c) Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**).
 - (d) Economic Stimulus Projects Report (**Attachment 8**).
2. Approves the budget adjustment (**Table 1**) of \$303,000 for the purchase of plant and equipment for the golf course.

ABSOLUTE MAJORITY REQUIRED

3. Approves the budget adjustment (**Table 2**) of \$3,797,243 to transfer funds into the FOGO (Waste Services) Reserve.

ABSOLUTE MAJORITY REQUIRED

Cr Georgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC) noting that limbs 2 and 3 were carried by an absolute majority: 9/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Financial Activity Statement to be presented to Council. This Statement is to include:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995*;
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;
- (d) The material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

At its meeting on 30 June 2020, Council adopted the Annual Budget for the 2020/21 financial year. The figures in this report are compared to the adopted budget and subsequent amendments as approved by Council throughout the financial year.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as part of the monthly report. It also requires Council to adopt a 'percentage or value' for what it will consider to be material variances on an annual basis. The material variance adopted by the Council for the 2020/21 Budget is \$50,000 or 10% of the appropriate base, whichever is the higher.

As part of the City's commitment to continuous improvement, the presentation of the monthly statutory reports has been revised. These reports are intended to not only meet the City's regulatory obligations in a form that is easy to understand, but also to enhance accountability, governance and financial management. These reports will continue to be refined, having regard to these principles and any feedback.

EXTERNAL CONSULTATION

In accordance with section 6.2 of the *Local Government Act 1995*, the adopted budget was prepared having regard to the Community Strategic Plan, prepared under section 5.56 of the *Local Government Act 1995*, which was made available for public comment.

OFFICER'S COMMENTS

The financial statements for the reporting period are submitted in the form of:

- Monthly Financial Statements with supporting information (**Attachments 1 to 5**);
- Cash Backed Reserve Report (**Attachment 6**);
- Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**); and
- Economic Stimulus Projects Report (**Attachment 8**).

The Monthly Financial Statement Snapshot (**Attachment 1**) summarises total capital and operating expenditure.

The Financial Activity Statement (**Attachment 3**) reports the financial position of the City to program level. It discloses the current liquidity position of the City after adjustment for non-cash items (depreciation, provisions, etc.).

The Statement of Comprehensive Income by Nature or Type Classifications (**Attachment 4**) discloses operating revenue and expenses by nature or type.

All of the reserve accounts are cash-backed and supported by funds held in financial institutions as set out in the City's Investment Policy (**Attachment 6**).

The projects summarised in the Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**) detail the capital (actual and committed) expenditure for the period ended 31 May 2021.

Attachment 8 outlines the economic stimulus projects and the current financial position of each project as at 31 May 2021, with some of these projects spanning over multiple financial years.

Budget Adjustment – Golf Course Plant

The 2019/20 mid-year budget review transferred \$303,000 from the plant and equipment replacement program to reserve, as the plant was not required to be purchased at the time. The plant is now required to be purchased, therefore the funds are required to be transferred from reserve.

Table 1

Project	Type	Description	Current Budget \$	Amended Budget \$
3210-80257-6381	Increase Expenditure	Plant and Equipment Replacement Program	2,737,413	3,040,413
3210-80257-5403	Increase Transfer from Reserve	Major Capital Works Reserve	0	(303,000)

Budget Adjustment – FOGO funds from EMRC

In 2019/20, the City received \$3,797,243 comprising of grant and dividend from EMRC to allocate to the rollout of the Food Organics, Garden Organics (FOGO) system. Due to the timing of the funds received, and the creation of the FOGO (Waste Services) Reserve, the funds have yet to be transferred into Reserve.

Table 2

Project	Type	Description	Current Budget \$	Amended Budget \$
6000-19402-5238	Increase Transfer to Reserve	FOGO (Waste Services) Reserve	0	3,797,243
10-9000-9000-7001	Increase net current assets	Increase net current assets	0	(3,797,243)

LEGISLATIVE COMPLIANCE

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed. Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council: <ol style="list-style-type: none"> Receives the financial reports for the period ended 31 May 2021, comprising: <ol style="list-style-type: none"> Monthly Financial Statements with supporting information (<u>Attachments 1 to 5</u>). Cash Backed Reserve Report (<u>Attachment 6</u>). Capital Acquisitions & Non-Operating Grants Report (<u>Attachment 7</u>). Economic Stimulus Projects Report (<u>Attachment 8</u>). Approves the budget adjustment (<u>Table 1</u>) of \$303,000 for the purchase of plant and equipment for the golf course. ABSOLUTE MAJORITY REQUIRED Approves the budget adjustment (<u>Table 2</u>) of \$3,797,243 to transfer funds into the FOGO (Waste Services) Reserve. ABSOLUTE MAJORITY REQUIRED 	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	<p>The financial reports have been compiled in accordance with the relevant provisions of the <i>Local Government Act 1995</i> and Local Government (Financial Management) Regulations 1996.</p> <p>The golf course plant items are required to be purchased to ensure the continued service level.</p> <p>The FOGO transfer is required to ensure the funds are available in the reserve for the completion of the roll-out of the system.</p>	
Option 2	That Council: <ol style="list-style-type: none"> Receives the financial reports for the period ended 31 May 2021, comprising: <ol style="list-style-type: none"> Monthly Financial Statements with supporting information (<u>Attachments 1 to 5</u>). 	

	<p>(b) Cash Backed Reserve Report (<u>Attachment 6</u>).</p> <p>(c) Capital Acquisitions & Non-Operating Grants Report (<u>Attachment 7</u>).</p> <p>(d) Economic Stimulus Projects Report (<u>Attachment 8</u>).</p> <p>2. Does not approve the budget adjustment (<u>Table 1</u>) of \$303,000 for the purchase of plant and equipment for the golf course.</p> <p style="text-align: right;">ABSOLUTE MAJORITY REQUIRED</p> <p>3. Does not approve the budget adjustment (<u>Table 2</u>) of \$3,797,243 to transfer funds into the FOGO (Waste Services) Reserve.</p> <p style="text-align: right;">ABSOLUTE MAJORITY REQUIRED</p>	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	<p>The financial reports have been compiled in accordance with the relevant provisions of the <i>Local Government Act 1995</i> and Local Government (Financial Management) Regulations 1996.</p> <p>Without additional funds allocated to the plant replacement program, there will be insufficient funds to purchase the required plant 2020/21. If plant items cannot be purchased, service delivery may be impacted.</p> <p>The FOGO reserve transfer is required to ensure the reserve is not overdrawn, due to the rollout being currently underway.</p>	

FINANCIAL IMPLICATIONS

All amounts quoted in this report are exclusive of GST.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
 Aspiration: Open, accountable and responsive service.
 Outcome L1: Accountable and good governance.

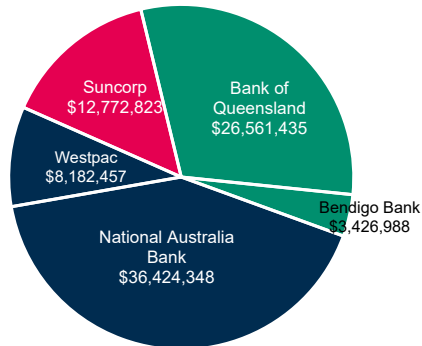
CONCLUSION

In light of the above, it is recommended that Council receives the financial reports for the period ended 31 May 2021.

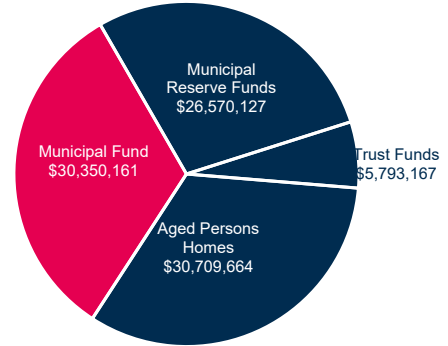
Monthly Financial Statement Snapshot

May 2021

Term Deposits by Bank
(refer to investment report)



Total Cash and Cash Equivalents
(including cash at bank and term deposits)



	Debtor				Trade Creditors
	Sundry	Infringement	Recreation	Total	
Total Outstanding	\$3,015,251	\$393,351	\$374,653	\$3,783,255	\$2,925,040
Not yet due	0%	0%	70%	7%	0%
Current	7%	14%	8%	8%	37%
Over 30 days	92%	6%	3%	74%	60%
Over 60 days	1%	80%	19%	11%	3%

Rates & Charges	
Collected	96.53%
Total Outstanding	\$2,884,436
Deferred Rates	\$721,380

Payment Options	YTD 2020/21	2019/20
Payment in Full	19,308 to date	14,318 by 16/08/19
Instalment	9,165	9,715
Rates Smoothing	1,695	1,522
Arrangement	643	648
None Selected	1,968	5,831

Capital

	Annual Budget	YTD Budget	YTD Actual	YTD % Spent
Expenditure	\$35,278,194	\$28,005,941	\$15,851,448	57%
	Annual Budget	YTD Budget	YTD Actual	YTD % Received
Revenue	\$7,977,783	\$1,363,377	\$979,613	72%

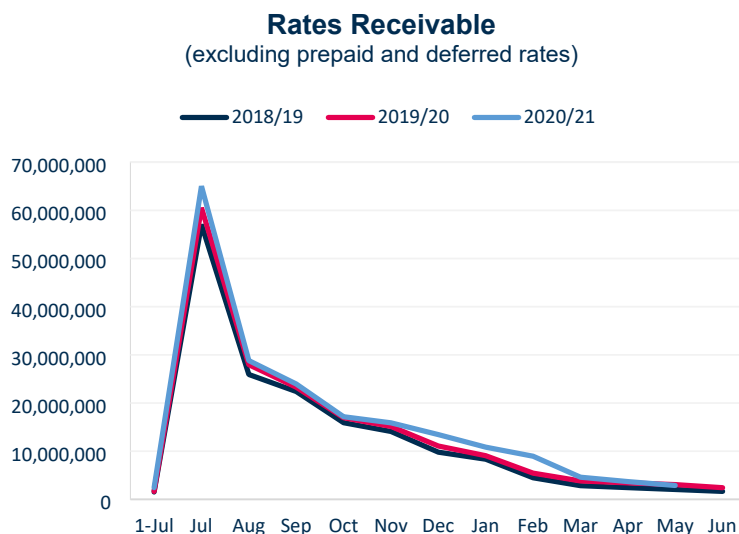
Operating

	Annual Budget	YTD Budget	YTD Actual	YTD % Spent
Expenditure	\$91,328,920	\$80,568,095	\$78,202,970	97%
	Annual Budget	YTD Budget	YTD Actual	YTD % Received
Revenue *excludes rates	\$34,910,295	\$32,236,224	\$33,197,732	103%

City of Bayswater Executive Summary for the period 1 July 2020 to 31 May 2021

Revenue

During May 2021, the City's cash flow has been stable with the last rates instalment notice issued in March 2021. To date 19,308 (59%) properties have paid in full with 11,503 (35%) properties nominating a payment option. Currently there are 1,968 (6%) properties where no payment option has been selected, including 328 properties which have a senior/pensioner concession.



Debtors

Currently there is a total of \$3.78m of outstanding debts of which \$3m is attributed to sundry debtors with 1% being more than 60 days overdue. The majority of these outstanding debts are related to the Wotton Reserve Skate Park and BMX grant from the Public Transport Authority (\$2.75m) and the Water Corporation (\$77k). Most of the Infringement debts are lodged with the Fines Enforcement Registry and 80% of these are more than 60 days overdue.

Capital

Capital revenue and expenditure are below the total year-to-date amended budgets. The capital expenditure variances are due to reduced expenditure on building projects (Morley Sport & Recreation Centre \$2.9m, The RISE \$168k, Bayswater Waves \$584k, others sport and recreation facilities \$368k), park development (Mayland Waterland redevelopment \$2m, Maylands Lakes \$644k) and various road and other infrastructure projects with a variance of \$1.8m.

A number of projects are multi-year projects, including the Morley Sport and Recreation extension \$2m, Bayswater Waves \$1.56m and Maylands Waterland redevelopment \$2m. These are expected to be carried forward to the next financial year, which is normal practice for projects of this size and complexity.

In addition, the building industry has been inundated with developments as a result of the Federal and State Government stimulus grants, which has contributed to the timing of projects and their budgets.

Operating

Year-to-date operating revenue is higher than the year-to-date amended budgets by 3%. All operating revenue types are showing positive variance except for interest earnings as a result of the current low cash rate. The favourable variance can be attributed to: higher income received from Bayswater Waves, The RISE and the City's golf courses. Operating expenses are under-spent, majority in materials and contracts. It is anticipated that some projects to the value of \$2,005,708 are to be carried forward to next year.

**City of Bayswater
Financial Activity Statement
Significant Variances
for the period 1 July 2020 to 31 May 2021**

Operating activities
Revenue from operating activities (excludes rates)

Program	YTD Amended Budget \$	YTD Actual \$	Variance Positive/ (Negative) \$
General purpose funding <ul style="list-style-type: none"> Immaterial variance. 	2,119,237	2,162,197	42,960
Governance <ul style="list-style-type: none"> The reimbursement for insurance and workers compensation claims is higher than the expected budget. The City has also received long service leave reimbursements from other Councils that were not budgeted. 	120,859	307,388	186,529
Law, order, public safety <ul style="list-style-type: none"> The variance is due to an increase in animal registration and prosecution. 	333,253	402,007	68,754
Health <ul style="list-style-type: none"> Immaterial variance. 	266,231	267,897	1,666
Education and welfare <ul style="list-style-type: none"> Income received from Bayswater and Morley Community Centre are higher than anticipated. 	164,545	181,147	16,602
Housing <ul style="list-style-type: none"> Immaterial variance 	8,918,757	8,920,143	1,386
Community amenities <ul style="list-style-type: none"> Development application fees have increased as more applications have been submitted than expected due to the Commonwealth and WA Home Builder Grant. Refuse charges are higher than budget due to more interim rates levied than anticipated as a result of the booming property market. 	12,611,052	12,783,583	172,531
Recreation and culture <ul style="list-style-type: none"> Income received from the RISE; Bayswater Waves and golf courses are higher than anticipated. Reimbursements received from leased properties are also higher than budget, however, this will be offset against lease expenses. 	6,305,757	6,847,131	541,374
Transport <ul style="list-style-type: none"> The variance is due to the crossover contributions and street side advertisement revenue are lower than budget. 	695,944	625,757	(70,187)
Economic services <ul style="list-style-type: none"> The variance is mainly due to the budgeted Maylands underground power grant not received as the project is expected to be carried forward to the next year. 	624,457	538,248	(86,209)
Other property and services <ul style="list-style-type: none"> The increase in credit card payments made by customers has generated an increase in the surcharge collected. This will result in a corresponding increase in the bank fees expense. The variance is also a result of receiving a discount for buying plant and equipment in bulk. 	76,132	162,234	86,102

Program	YTD Amended Budget \$	YTD Actual \$	Variance Positive/ (Negative) \$
Total	32,236,224	33,197,732	961,508

Expenditure from operating activities

Program	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
General purpose funding <ul style="list-style-type: none"> Immaterial variance. 	(662,043)	(673,175)	(11,132)
Governance <ul style="list-style-type: none"> The variance is due to budget timing. Expenditure is expected to be in line with budget in the coming month. 	(5,322,491)	(5,446,620)	(124,130)
Law, order, public safety <ul style="list-style-type: none"> The variance is due to underspend in materials and contracts. It is expected to be in line with budget in the coming month. 	(3,085,236)	(3,013,370)	71,865
Health <ul style="list-style-type: none"> The variance is due to budget timing. Expenditure is expected to be in line with budget in the coming month. 	(1,592,090)	(1,673,533)	(81,444)
Education and welfare <ul style="list-style-type: none"> Immaterial variance. 	(1,736,514)	(1,691,639)	44,875
Housing <ul style="list-style-type: none"> Immaterial variance. 	(8,263,159)	(8,287,779)	(24,620)
Community amenities <ul style="list-style-type: none"> Expenditure is slightly higher than budget due to the maintenance to the Maylands Peninsula Golf Course. This is expected to be in line with budget in the coming month. 	(15,928,351)	(15,997,850)	(69,499)
Recreation and culture <ul style="list-style-type: none"> The variance is a result of parks and garden maintenance projects' expenditure being lower than budget. It is anticipated the park maintenance budget will be under spend this year due to delay in rolling out new maintenance program following the Branch restructure. 	(26,805,816)	(25,602,305)	1,203,511
Transport <ul style="list-style-type: none"> The variance is a result of maintenance projects in this program, such as footpaths; power line clearance; tree planting; verge and streetscape maintenance programs being less than anticipated. It is anticipated that the parks maintenance budget will be under spent this year due to delaying in rolling out new maintenance program following the Branch re-structure. 	(15,579,950)	(13,964,867)	1,615,083
Economic services <ul style="list-style-type: none"> The variance is due to the delay in the take up of the local business investment and economic growth projects which Council approved in October 2020. It is anticipated that the project to be carried forward to next financial year. 	(1,270,979)	(1,095,832)	175,147

Program	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Other property and services <ul style="list-style-type: none"> Overhead rates for building construction and road construction are slightly higher than anticipated. The rates are being monitored and will be adjusted in the coming month. 	(321,468)	(755,998)	(434,530)
Total	(80,568,095)	(78,202,970)	2,365,125

Non-cash operating activities excluded from the budget

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Non-cash operating activities <ul style="list-style-type: none"> Movements in depreciation, Aged liability adjustment and leave provisions. 	9,862,461	10,341,441	478,980

Investing activities

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Non-operating grants, subsidies and contributions <ul style="list-style-type: none"> The variance is due to capital grants yet to be received. 	1,363,377	979,613	(383,764)
Purchase of property, plant and equipment <ul style="list-style-type: none"> The variance is primarily due to the impact of the economic stimulus funding from Federal and State Governments, the building industry is inundated with housing developments and as a result, projects are not progressing as planned. Projects excluding infrastructure and intangible assets to the value of \$5,637,652 have been delayed and are expected to be carried forward to 2021/22 financial year. 	(12,414,789)	(6,468,554)	5,946,235
Purchase of construction and infrastructure <ul style="list-style-type: none"> Purchases are below year-to-date budget due to delay in various projects' commencement date. Several project budgets are expected to be carried forward to 2021/22 financial year. 	(14,776,755)	(8,935,300)	5,841,455
Purchase of intangible assets <ul style="list-style-type: none"> The variance is caused by the delay in the implementation of some projects. Projects such as Corporate Performance system are expected to be carried forward to 2021/22 financial year. 	(425,473)	(58,670)	366,803
Purchase of Assets Held for Sale <ul style="list-style-type: none"> No variance. 	(388,923)	(388,923)	0
Proceeds from disposal of assets <ul style="list-style-type: none"> Variance on asset disposal has occurred due to the unbudgeted sale of a portion of Wotton Reserve. 	486,168	2,109,791	1,623,622

Financing activities

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Repayment of borrowings <ul style="list-style-type: none"> No variance. 	(4,785)	(4,785)	0
Proceeds from self-supporting loans <ul style="list-style-type: none"> No variance. 	4,785	4,785	0
Payment for principal portion of lease liability <ul style="list-style-type: none"> Accounting standard AASB 116 requires recognition of leases as a liability. 	0	(55,732)	(55,732)
Transfer to reserves <ul style="list-style-type: none"> Aged care transfers to reserves are not yet required. 	(1,629,607)	(1,008,263)	621,344
Transfer from reserves <ul style="list-style-type: none"> The variance has occurred as reserve funded projects are being undertaken later than expected and therefore funds not being recouped. 	13,299,990	2,007,516	(11,292,474)
Rates <ul style="list-style-type: none"> The variance is a result of interim rates levied higher than anticipated due to the property market boom stimulated by COVID-19 Home Builder Grants. 	49,124,989	49,708,000	583,011

City of Bayswater
Financial Activity Statement
for the period 1 July 2020 to 31 May 2021

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Net current assets at start of year - surplus/(deficit)	9,370,740	11,424,322	9,370,740	14,905,674	5,534,934	59%
Operating activities						
Revenue from operating activities (excludes rates)						
General purpose funding	2,184,733	2,236,258	2,119,237	2,162,197	42,960	2%
Governance	119,810	157,840	120,859	307,388	186,529	154%
Law, order, public safety	334,620	353,456	333,253	402,007	68,754	21%
Health	288,202	309,232	266,231	267,897	1,666	1%
Education and welfare	199,963	204,305	164,545	181,147	16,602	10%
Housing	10,235,725	10,225,725	8,918,757	8,920,143	1,386	0%
Community amenities	12,340,392	12,974,438	12,611,052	12,783,583	172,531	1%
Recreation and culture	3,632,838	6,813,334	6,305,757	6,847,131	541,374	9%
Transport	857,988	855,917	695,944	625,757	(70,187)	(10%)
Economic services	597,189	663,219	624,457	538,248	(86,209)	(14%)
Other property and services	116,572	116,572	76,132	162,234	86,102	113%
	30,908,031	34,910,295	32,236,224	33,197,732	961,508	3%
Expenditure from operating activities						
General purpose funding	(839,335)	(773,785)	(662,043)	(673,175)	(11,132)	2%
Governance	(6,189,640)	(6,403,023)	(5,322,491)	(5,446,620)	(124,130)	2%
Law, order, public safety	(3,338,805)	(3,425,797)	(3,085,236)	(3,013,370)	71,865	(2%)
Health	(1,862,068)	(1,792,068)	(1,592,090)	(1,673,533)	(81,444)	5%
Education and welfare	(2,104,891)	(2,041,382)	(1,736,514)	(1,691,639)	44,875	(3%)
Housing	(9,070,773)	(9,070,773)	(8,263,159)	(8,287,779)	(24,620)	0%
Community amenities	(18,079,431)	(18,621,774)	(15,928,351)	(15,997,850)	(69,499)	0%
Recreation and culture	(28,079,251)	(29,824,515)	(26,805,816)	(25,602,305)	1,203,511	(4%)
Transport	(16,514,356)	(17,317,092)	(15,579,950)	(13,964,867)	1,615,083	(10%)
Economic services	(1,403,274)	(1,564,116)	(1,270,979)	(1,095,832)	175,147	(14%)
Other property and services	(256,373)	(494,594)	(321,468)	(755,998)	(434,530)	135%
	(87,738,198)	(91,328,920)	(80,568,095)	(78,202,970)	2,365,125	(3%)

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Operating activities excluded from budget						
	11,335,849	10,985,849	9,862,461	10,341,441	478,980	5%
Amount attributable to operating activities	(36,123,578)	(34,008,454)	(29,098,669)	(19,758,122)	9,340,547	(32%)
Investing activities						
Non-operating grants, subsidies and contributions	5,810,926	7,977,783	1,363,377	979,613	(383,764)	(28%)
Purchase of property, plant and equipment	(15,016,582)	(16,238,383)	(12,414,789)	(6,468,554)	5,946,235	(48%)
Purchase and construction of infrastructure	(15,228,272)	(18,194,117)	(14,776,755)	(8,935,300)	5,841,455	(40%)
Purchase of intangible assets	(442,598)	(456,771)	(425,473)	(58,670)	366,803	(86%)
Purchase of Assets Held for Sale	0	(388,923)	(388,923)	(388,923)	0	0%
Proceeds from disposal of assets	520,000	520,000	486,168	2,109,791	1,623,622	334%
Amount attributable to investing activities	(24,356,526)	(26,780,411)	(26,156,395)	(12,762,044)	13,394,351	(51%)
Financing activities						
Repayment of borrowings	(4,785)	(4,785)	(4,785)	(4,785)	0	(0%)
Proceeds from self-supporting loans	4,785	4,785	4,785	4,785	(0)	(0%)
Payment for principal portion of lease liability	0	0	0	(55,732)	(55,732)	No Budget
Transfer to reserves	(1,864,964)	(2,469,224)	(1,629,607)	(1,008,263)	621,344	(38%)
Transfer from reserves	16,115,318	16,978,338	13,299,990	2,007,516	(11,292,474)	(85%)
Amount attributable to financing activities	14,250,354	14,509,114	11,670,383	943,520	(10,726,863)	(92%)
Budget deficiency before general rates	(46,229,751)	(46,279,751)	(43,584,682)	(31,576,646)	12,008,036	(28%)
Estimated amount to be raised from general rates	49,074,989	49,124,989	49,124,989	49,708,000	583,011	1%
Adjusted net current assets at the end of the year - surplus/(deficit)	2,845,238	2,845,238	5,540,307	18,131,354	12,591,047	227%

City of Bayswater
Statement of Comprehensive Income
by Nature or Type
for the period 1 July 2020 to 31 May 2021

	Budget	Amended Budget	YTD Budget	YTD Actual
	\$	\$	\$	\$
Revenue				
Rates	49,074,989	49,124,989	49,124,989	49,708,000
Operating grants, subsidies and contributions	9,822,008	10,390,588	9,517,074	9,003,630
Fees and charges	18,017,799	21,363,681	20,632,103	21,507,053
Interest earnings	1,283,095	1,116,568	1,044,549	1,073,750
Other revenue	1,725,055	1,979,384	992,436	1,582,174
	<u>79,922,945</u>	<u>83,975,209</u>	<u>81,311,151</u>	<u>82,874,607</u>
Expenses				
Employee costs	(32,911,919)	(34,513,527)	(31,565,515)	(31,462,482)
Materials and contracts	(30,683,301)	(32,445,813)	(27,006,294)	(24,473,550)
Utility charges	(3,381,265)	(3,582,141)	(3,274,978)	(3,196,220)
Depreciation and amortisation	(11,253,872)	(11,253,872)	(10,238,649)	(10,809,948)
Insurance expenses	(956,252)	(980,978)	(950,978)	(950,537)
Interest expenses	(3,037)	(3,037)	(616)	(2,640)
Other expenditure	(8,156,500)	(8,157,500)	(7,257,190)	(7,137,504)
	<u>(87,346,146)</u>	<u>(90,936,868)</u>	<u>(80,294,220)</u>	<u>(78,032,882)</u>
	<u>(7,423,201)</u>	<u>(6,961,659)</u>	<u>1,016,931</u>	<u>4,841,725</u>
Non-operating grants, subsidies and contributions	5,810,926	7,977,783	1,363,377	979,613
Profit on asset disposals	60,075	60,075	50,063	24,660
(Loss) on asset disposals	(392,052)	(392,052)	(273,875)	(170,088)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	6,464
	<u>5,478,949</u>	<u>7,645,806</u>	<u>1,139,564</u>	<u>840,650</u>
Net result	<u>(1,944,252)</u>	<u>684,147</u>	<u>2,156,495</u>	<u>5,682,375</u>
Other comprehensive income				
Changes on revaluation of non-current assets	0	0	0	0
Total other comprehensive income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total comprehensive income	<u>(1,944,252)</u>	<u>684,147</u>	<u>2,156,495</u>	<u>5,682,375</u>

**City of Bayswater
Net Current Assets
as at 31 May 2021**

Municipal and Aged Persons Homes	Opening Balance	Closing Balance
	\$	\$
Current assets		
Cash and cash equivalents	84,596,735	86,968,171
Trade and other receivables	4,536,342	6,208,046
Inventories	161,739	170,931
Prepayments	96,386	75,971
Total	89,391,201	93,423,119
Current liabilities		
Trade and other payables	(30,477,944)	(28,999,822)
Other financial liabilities at amortised costs	(4,785)	0
Lease liabilities	(83,185)	(32,777)
Provisions	(6,457,539)	(6,782,469)
Grant Liabilities	(472,006)	(2,972,006)
Clearing accounts	0	(224,557)
Total	(37,495,458)	(39,011,630)
Net current assets	51,895,743	54,411,489
Restricted - Reserves	(46,017,037)	(45,017,785)
Cash backed employee provisions	1,561,327	1,571,892
Restricted - Aged Persons Homes	7,415,426	7,165,949
Current Portion of Lease Liabilities	50,216	(192)
	14,905,674	18,131,354

**City of Bayswater
Cash Backed Reserves
for the period 1 July 2020 to 31 May 2021**

	Budget Amended				Actual			
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Aged Persons Homes - General Reserve	14,682,112	1,360,011	(1,670,569)	14,371,554	15,667,801	109,366	(26,455)	15,750,712
Aged Persons Homes - Prudential Requirements Reserve	2,678,179	206,827	0	2,885,006	2,678,353	18,593	0	2,696,946
Bayswater Bowling Club Capital Improvements Reserve	10,238	163	0	10,401	10,243	69	0	10,312
Bayswater Tennis Club Reserve	159,481	2,139	(22,500)	139,120	159,553	1,080	0	160,632
Bayswater Waves Aquatic Centre Reserve	780,509	2,260	(676,992)	105,777	778,040	4,999	(77,089)	705,950
Bore and Reticulation Reserve	169,464	150	(160,000)	9,614	169,540	374	(160,000)	9,914
Building Furniture and Equipment Reserve	172,292	2,181	(31,600)	142,873	172,370	1,166	0	173,536
City Buildings and Amenities Reserve	1,503,233	5,850	(1,052,700)	456,383	1,567,079	9,953	(181,443)	1,395,589
Civic Centre Reserve	153,229	578	(110,400)	43,407	153,297	844	(55,980)	98,162
Economic Stimulus Reserve	7,952,471	33,441	(5,418,836)	2,567,076	7,241,980	46,347	(634,610)	6,653,717
Eric Singleton Bird Sanctuary Reserve	1,213,145	19,321	0	1,232,466	1,213,691	8,213	0	1,221,904
Footpath and Cycleway Reserve	84,670	0	(80,000)	4,670	84,709	573	0	85,282
General Waste Management Reserve	28,159	448	0	28,607	28,171	191	0	28,362
Golf Courses Reserve	1,698,580	21,743	(304,000)	1,416,323	1,699,343	11,295	(54,862)	1,655,777
Information Technology Reserve	800,920	48,923	(849,312)	531	801,280	4,641	(211,123)	594,798
Landfill Restoration Reserve	432,224	5,472	(150,000)	287,696	429,584	2,907	0	432,491
Les Hansman Centre Development Reserve	5,131,110	730,648	(3,250,000)	2,611,758	5,133,416	735,463	(99,531)	5,769,348
Long Service Leave and Entitlements Reserve	1,560,625	24,855	0	1,585,480	1,561,327	10,566	0	1,571,892
Major Capital Works Reserve	1,293,915	11,753	(580,000)	725,668	1,263,061	7,376	(281,525)	988,912
Maylands Lakes Reserve	4,681	73	0	4,754	4,683	32	0	4,715
Maylands Waterland Reserve	425,322	6,775	0	432,097	425,513	2,879	0	428,392
Morley City Centre Reserve	606,572	7,881	(100,000)	514,453	606,844	4,107	0	610,951
Morley Sport and Recreation Centre Reserve	521,257	8,319	0	529,576	521,505	3,498	(9,009)	515,994
Noranda Netball Club Reserve	614,850	1	(550,000)	64,851	615,126	4,163	0	619,289
Plant and Works Equipment Reserve	128,439	37	(126,000)	2,476	128,496	248	(126,000)	2,744
Playground and Parks Reserve	436,960	0	(405,000)	31,960	437,157	2,820	(39,239)	400,738
River Restoration Reserve	334,030	3,587	(120,000)	217,617	129,599	837	(10,643)	119,794
Roads and Drainage Reserve	131,863	0	(120,000)	11,863	131,923	865	(8,092)	124,695
Senior Citizens Building Reserve	91,937	0	(86,000)	5,937	91,979	622	0	92,601
Strategic Land Acquisition Reserve	11,840	7,213	0	19,053	11,846	80	0	11,926
Streetscapes Reserve	683,065	1,989	(510,000)	175,054	698,329	4,650	(21,114)	681,865
Sustainable Environment Reserve	167,615	159	(146,669)	21,105	172,926	1,170	0	174,096
The RISE Reserve	606,572	1,533	(457,760)	150,345	606,844	4,069	(10,802)	600,111
Workers Compensation Reserve	621,151	9,893	0	631,044	621,430	4,205	0	625,635
Total	45,890,710	2,524,224	(16,978,338)	31,436,596	46,017,037	1,008,263	(2,007,516)	45,017,785

City of Bayswater
Capital Acquisitions & Non-Operating Grants
for the period 1 July 2020 to 31 May 2021

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Non-operating grants, subsidies and contributions - summary						
1622 Buildings	(2,000,000)	(2,351,191)	(108,531)	0	0	(2,351,191)
1702 Roads	(1,278,172)	(1,434,172)	(503,048)	(689,945)	0	(744,227)
1712 Footpath	(640,000)	(640,000)	(540,000)	(270,128)	0	(369,872)
1732 Park development	(1,892,754)	(3,332,420)	(180,370)	(9,600)	0	(3,322,820)
1742 Other infrastructure	0	(220,000)	(31,428)	(9,940)	0	(210,060)
	<u>(5,810,926)</u>	<u>(7,977,783)</u>	<u>(1,363,377)</u>	<u>(979,613)</u>	<u>0</u>	<u>(6,998,170)</u>
Capital acquisitions - summary						
Purchase of property, plant and equipment						
1622 Buildings	11,605,829	12,601,291	9,280,780	4,681,795	3,024,372	4,895,124
1632 Furniture and equipment	578,840	805,179	759,164	560,626	167,902	76,651
1652 Plant and equipment	2,831,913	2,831,913	2,374,845	1,226,134	1,408,442	197,338
	<u>15,016,582</u>	<u>16,238,383</u>	<u>12,414,789</u>	<u>6,468,554</u>	<u>4,600,716</u>	<u>5,169,113</u>
Purchase and construction of infrastructure assets						
1702 Roads	3,747,861	4,069,690	3,136,322	2,856,445	390,065	823,180
1712 Footpath	1,815,324	1,828,709	1,555,610	1,062,146	293,445	473,118
1722 Drainage	639,223	670,798	549,165	200,757	126,755	343,286
1732 Park development	8,081,994	10,166,833	8,352,860	4,267,156	1,641,401	4,258,276
1742 Other infrastructure	943,870	1,458,086	1,182,798	548,796	324,620	584,670
	<u>15,228,272</u>	<u>18,194,117</u>	<u>14,776,755</u>	<u>8,935,300</u>	<u>2,776,286</u>	<u>6,482,530</u>
Purchase of intangible assets						
1852 Intangible assets	442,598	456,771	425,473	58,670	45,200	352,901
	<u>442,598</u>	<u>456,771</u>	<u>425,473</u>	<u>58,670</u>	<u>45,200</u>	<u>352,901</u>
Purchase of asset held for sale						
1912 Assets Held for Sale	0	388,923	388,923	388,923	53,658	(53,658)
	<u>0</u>	<u>388,923</u>	<u>388,923</u>	<u>388,923</u>	<u>53,658</u>	<u>(53,658)</u>
	<u>30,687,452</u>	<u>35,278,194</u>	<u>28,005,941</u>	<u>15,851,448</u>	<u>7,475,860</u>	<u>11,950,886</u>

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Buildings							
Building							
80691	Security access control - Upgrade	23,544	23,544	23,544	0	0	23,544
		23,544	23,544	23,544	0	0	23,544
Building major capital works							
80116	Hydrotherapy pool and spa refurbishment	61,657	61,657	61,657	27,543	0	34,114
80420	Maylands Town Centre Toilet Block	27,098	45,760	45,760	54,070	0	(8,310)
80474	Signage - renewal at various buildings	8,658	8,658	8,658	8,475	0	183
80596	Depot Offices Renovation	110,087	170,087	170,087	103,626	780	65,681
80598	Depot Upgrade Lighting	25,000	0	0	0	9,740	(9,740)
80800	Riverside Gardens Toilet Upgrade	0	216,191	36,031	0	0	216,191
80808	Depot Chemical Mixing Facility Upgrade	0	50,000	50,000	0	0	50,000
80809	Depot Electrical Door Upgrade	0	13,000	13,000	0	0	13,000
80810	Depot Store Room Upgrades	0	28,000	28,000	0	0	28,000
		232,500	593,353	413,193	193,713	10,520	389,119
Building minor capital works							
80461	Jamieson Frame Pav - replace rear doors	6,166	0	0	0	0	0
80464	Maylands TownH - renew toilet & switchboard	77,400	77,400	77,400	48,597	0	28,803
80482	Wotton Reserve - sewer connection	186,000	186,000	186,000	56,797	3,911	125,292
80527	Depot - improve access and security	0	0	0	11,558	0	(11,558)
80570	Upper Hillcrest Reserve - Storage Shed	20,442	30,442	27,942	39,386	0	(8,944)
		290,008	293,842	291,342	156,339	3,911	133,592
Aquatic facilities							
80365	Bayswater Waves - refurbishment tender design	100,832	406,318	406,318	317,415	29,471	59,432
80602	Bayswater Waves - Repair Tiling	12,060	12,060	12,060	10,409	0	1,651
		112,892	418,378	418,378	327,824	29,471	61,083
Aged care facilities							
80390	Aged Persons Homes - general provisions	0	256,154	0	0	0	256,154
80410	Aged Care - Mertome Redevelopment Project	104,834	104,834	0	0	0	104,834
		104,834	360,988	0	0	0	360,988

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Community capital requests						
80623 Hinds Reserve - Rowing Club Sheds - new grease trap	12,840	12,840	12,840	0	13,505	(665)
80625 Grand Prom Res - Bedford Bowling Club - refrigeration system	15,298	15,298	15,298	16,864	0	(1,566)
80626 Bayswater State Emergency Services - new storage area	31,818	21,818	21,818	22,005	36	(223)
80628 Maylands Tennis Club - toilet renewal	5,455	5,455	5,455	6,780	0	(1,325)
80629 Waltham Reserve - Club Rooms - shade patio	17,273	17,273	17,273	18,613	0	(1,340)
80630 Lightning Park - Pavilion - change rooms renewal	23,637	23,637	23,637	22,153	0	1,484
80631 Robert Thompson Reserve - Club Rooms - LED lights	18,600	18,600	18,600	19,070	0	(470)
80634 Noranda Sporting Complex - bar floor renewal	10,909	10,909	10,909	9,715	0	1,194
80636 Frank Drago Reserve - Bayswater Tennis Club - grandstand	16,364	16,364	16,364	16,364	0	0
80637 Bayswater Elderly Community Help Org - new accessible toilet	36,364	36,364	36,364	0	0	36,364
80638 Bayswater ECHO - internal walls/floor renewal	27,273	27,273	27,273	20,982	1,818	4,473
	215,831	205,831	205,831	152,546	15,359	37,926
Building renewal						
80798 Maylands Sport & Rec - Maylands Bowling - toilet renewal	0	200,000	200,000	6,790	186,843	6,368
	0	200,000	200,000	6,790	186,843	6,368
Sustainable environment						
80271 Water and Energy Efficiency - building upgrades	0	3,431	3,431	0	0	3,431
	0	3,431	3,431	0	0	3,431
Golf course development						
80643 Embleton GC Clubhouse -Roof replacement	64,933	64,933	64,933	50,134	2,418	12,381
80644 Embleton GC Club Hse- Upg & reno toilets	72,148	72,148	72,148	67,314	7,480	(2,646)
	137,081	137,081	137,081	117,448	9,898	9,735
Other infrastructure construction						
80550 The RISE - LED signage	0	12,622	12,622	12,985	0	(363)
	0	12,622	12,622	12,985	0	(363)
COVID-19 \$5m Stimulus Package Projects						
80532 Bayswater Library - lift	0	44,111	44,111	47,073	0	(2,962)
80604 Bayswater Bowling Cub - Replacement of external doors	0	3,193	3,193	4,406	0	(1,213)
80606 Maylands Library - Workroom modification	0	7,085	7,085	9,824	0	(2,739)
80608 Pat O'Hara Rugby Club - security screens	7,200	0	0	0	0	0

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
80609	Morley Sport & Recreation Centre - emergency exit door	0	6,987	6,987	11,365	0	(4,378)
80611	Light Car Club - replace tiling	0	1,000	1,000	1,380	0	(380)
80612	Lower Hillcrest Clubrooms - carpet replacement	9,600	0	0	0	0	0
80613	Morley Sport & Recreation Ctre - basketball court extension	5,500,000	5,500,000	5,100,000	2,115,770	2,593,608	790,623
80614	Bayswater Waves - Refurbish 25m pool, pool hall, plant room	1,569,500	1,569,500	150,000	1,200	11,500	1,556,800
80619	Energy Efficiency Projects	100,000	220,616	168,116	100,426	0	120,190
		7,186,300	7,352,492	5,480,492	2,291,444	2,605,108	2,455,941
Administration Buildings							
80663	Rangers & Sec- Install fencing back wall	17,315	15,741	15,741	18,047	0	(2,306)
80664	Ranger & Sec- Rnw Paint & Ceiling Replac	21,644	19,929	19,929	22,748	565	(3,384)
80666	Rangers and Security - security system	8,658	8,658	8,658	0	0	8,658
80675	Civic Ctr (Embleton)- Aircon replacement	79,362	69,342	69,342	77,252	0	(7,910)
80676	Civic Ctr- Replace ceiling to plant room	10,101	10,101	10,101	12	0	10,089
		137,080	123,771	123,771	118,059	565	5,147
Childcare & Education Buildings							
80648	2 Hudson St-Childcare Fac- Rpmt pm fence	57,718	57,718	28,859	5,706	12,648	39,364
		57,718	57,718	28,859	5,706	12,648	39,364
Health Buildings							
80682	Bayswater Infant Hlth-Aircon replacement	9,379	9,379	9,379	11,454	0	(2,075)
		9,379	9,379	9,379	11,454	0	(2,075)
Halls & Community Centres							
80654	Mayl Hall - rep to tuckpointing of brick	13,468	12,318	12,318	13,869	0	(1,551)
80656	Morley Comm Centre - Ext upg - Stage 2	72,869	49,395	49,395	51,233	9,555	(11,393)
80658	Morley Scout Hall - Upgrade lighting	8,658	1,458	1,458	228	0	1,230
80659	Morley Scout Hall - Rpmt of ext doors	28,859	13,303	13,303	12,179	0	1,124
80661	Olive Tree House - Aircon replacement	25,973	25,973	25,973	28,980	0	(3,007)
80677	Bays. Act Ctr- Rpmt of asbestos fencing	11,544	11,544	11,544	11,503	0	41
80678	Bayswater Community Centre - Int upg	50,503	50,503	50,503	57,569	4	(7,070)
80679	Bayswater Community Centre - Upg kitchen	72,148	57,086	57,086	71,905	0	(14,819)
80680	Bayswater Community Centre- Lighting upg	13,227	2,227	2,227	0	0	2,227
80681	Bayswater Community Centre- Toilet upg	86,577	67,915	67,915	66,393	0	1,522
80819	Morley Library Lighting Upgrade	0	30,000	20,000	0	0	30,000
		383,826	321,722	311,722	313,859	9,559	(1,696)

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Residences							
80650	Maylands Police station - Renov kitchen	36,074	36,074	36,074	19,145	0	16,929
80651	Maylands Police Station - Security syst	8,658	8,658	8,658	9,381	0	(723)
		44,732	44,732	44,732	28,526	0	16,206
Water Facilities							
80687	Bayswater Waves - Exterior renewal	72,148	154,648	123,648	0	77,337	77,311
80688	Bayswater Waves - Aircon replacement	17,315	17,315	17,315	19,596	0	(2,281)
80781	Bayswater Waves - Changeroom refurbishment	280,000	280,000	180,000	63,841	182	215,977
80782	Bayswater Waves- Inst dry change cubicle	80,150	80,150	80,150	27,737	0	52,413
80785	Bayswater Waves- Repl outdoor brick pav	54,698	54,698	54,698	25,622	25,368	3,708
80787	Bayswater Waves - Unplanned capital expenditure	40,000	56,150	46,403	44,480	0	11,670
80797	Bayswater Waves - Electrical Works	0	97,180	8,000	56,580	0	40,600
		544,311	740,141	510,214	237,856	102,887	399,398
Sport & Recreation Facilities							
80632	Claughton Res- Minister sewer connection	12,024	12,024	12,024	0	9,250	2,774
80639	Crimea Res- Ext paint and roof sheeting	20,201	20,201	20,201	22,312	0	(2,111)
80645	Frank Drago Hall - Replace flooring	43,289	43,289	43,289	1,086	2,574	39,629
80646	Grand Prom Self Cln Toilet- Upg ext faç	62,047	62,047	62,047	0	0	62,047
80647	Houghton Park - Kitchen upgrade/Renov	72,148	87,210	87,210	94,013	0	(6,803)
80653	Maylands Spt and Rec Club - Lighting upg	14,430	2,430	2,430	0	0	2,430
80657	Morley Nor SC- Ints auto door to toilets	21,644	21,644	21,644	12,748	0	8,896
80660	Noranda Little Athletic - Ext façade upg	36,074	36,074	36,074	31,304	0	4,770
80668	The RISE- Upg sports hall light with LED	97,400	97,400	97,400	54,452	0	42,948
80669	The RISE- Undercroft SR ventilation	14,430	13,232	13,232	14,907	0	(1,675)
80670	The RISE - Replacement of Air con units	170,269	169,136	169,136	193,845	0	(24,709)
80672	Wotton Reserve - External upgrades	42,086	42,086	42,086	0	0	42,086
80673	Wotton Reserve - Internal upgrades	42,086	42,086	42,086	11,820	19,351	10,916
80690	The RISE - Disability access ramp construction	121,641	121,641	121,641	0	5,800	115,841
80764	Lightning Park Recreation Centre - Spectator shelter	30,000	30,000	10,000	0	0	30,000
80779	Morley Sport Rec Ctr- aesthetic & safety	30,000	30,000	25,000	23,438	0	6,562
80788	The RISE- Upg security and monitoring	50,000	50,000	50,000	39,904	538	9,558
		879,769	880,500	855,500	499,828	37,513	343,159

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Heritage Buildings							
80662	Peninsula Hotel - Fire system upgrade	95,235	60,900	60,900	61,914	0	(1,014)
		95,235	60,900	60,900	61,914	0	(1,014)
Libraries							
80683	Bayswater Library - Aircon Replacement	10,101	10,101	10,101	4,114	0	5,987
80684	Bayswater Library - External renewal	11,544	11,544	11,544	571	91	10,882
80685	Bays. Lib- Kitch upg & LED replacement	42,086	31,086	31,086	39,519	0	(8,433)
80686	Bays. Lib/Comm/Inf Hlt Centre- Sec sys	17,315	17,315	17,315	20,335	0	(3,020)
		81,046	70,046	70,046	64,539	91	5,416
Other Buildings							
80641	Dog Pound - Airconditioning replacement	7,215	1,215	1,215	6,141	0	(4,926)
80692	Dog Pound - Upgrade	62,528	78,528	78,528	74,825	0	3,703
		69,743	79,743	79,743	80,966	0	(1,223)
Aged Persons Homes							
80794	Aged Persons Homes - Capital works	1,000,000	611,077	0	0	0	611,077
		1,000,000	611,077	0	0	0	611,077
Total Buildings		11,605,829	12,601,291	9,280,780	4,681,795	3,024,372	4,895,124
Furniture and equipment							
Community capital requests							
80633	Noranda Sporting Complex - chairs	6,364	6,364	6,364	6,315	0	49
		6,364	6,364	6,364	6,315	0	49
Furniture and equipment							
80385	The RISE - strength equipment replacement	35,000	35,000	35,000	0	22,129	12,871
80488	Bayswater Library - telephony upgrade	0	3,464	3,464	3,464	3,085	(3,085)
80597	Depot - replacement of ice machine	15,000	0	0	0	0	0
80698	Sound level mtr with logging capability	26,500	26,500	26,500	24,021	0	2,479
80758	Morley Library - Mobile shelving	5,100	5,100	5,100	5,112	0	(12)
		81,600	70,064	70,064	32,597	25,215	12,252

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
IT capital							
80090	Virtual Infrastructure Storage Replacement Program	0	172,609	172,609	25,336	112,667	34,606
80091	PC replacement program	178,612	236,879	215,614	240,223	5,310	(8,654)
80790	Firewall	48,500	48,500	45,000	40,250	0	8,250
80792	Network security infrastructure updates	45,000	47,000	42,500	41,656	58	5,287
80793	Business cont eqmt (replace tape drive)	45,000	45,000	40,500	19,673	0	25,327
		317,112	549,988	516,223	367,137	118,035	64,816
IT renewal							
80387	General IT Equipment Replacement Program	35,000	35,000	31,750	37,083	4,462	(6,545)
		35,000	35,000	31,750	37,083	4,462	(6,545)
CCTV Renewal							
80489	CCTV Servers - replacement	88,200	88,200	79,200	86,359	675	1,166
80524	MSRC - replace CCTV	0	4,999	4,999	2,845	2,320	(166)
		88,200	93,199	84,199	89,204	2,995	1,000
Water Facilities							
80780	Bayswater Waves- Rep 50m pool compress 1	5,000	5,000	5,000	0	5,036	(36)
80783	Bayswater Waves - Repl chem controllers	25,564	25,564	25,564	28,290	0	(2,726)
80784	Bayswater Waves- Repl 50m pool air scour	10,000	10,000	10,000	0	10,720	(720)
80786	Bayswater Waves - replace pneumatic system	10,000	10,000	10,000	0	1,440	8,560
		50,564	50,564	50,564	28,290	17,196	5,078
Total Furniture and equipment		578,840	805,179	759,164	560,626	167,902	76,651
Plant and equipment							
Furniture and equipment							
80525	In-vehicle camera equipment and storage	50,000	50,000	50,000	21,080	0	28,920
		50,000	50,000	50,000	21,080	0	28,920
Plant and equipment							
80257	Plant and Fleet Replacement Program	2,737,413	2,737,413	2,280,345	1,205,054	1,408,442	123,918
80759	Library Services - commercial delivery vehicle procurement	44,500	44,500	44,500	0	0	44,500
		2,781,913	2,781,913	2,324,845	1,205,054	1,408,442	168,418
Total Plant and equipment		2,831,913	2,831,913	2,374,845	1,226,134	1,408,442	197,338

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Roads						
Place Management						
80535 Bayswater TC Parking Improvement Plan	0	23,687	23,687	7,100	0	16,587
	0	23,687	23,687	7,100	0	16,587
Strategic Planning						
80536 MorleyActivCtreCarPkgMgntPlan Implement	7,500	7,500	7,500	0	0	7,500
	7,500	7,500	7,500	0	0	7,500
Road construction						
80073 Crossovers	0	0	0	9,994	956	(10,951)
80198 Resurface Right of Ways	53,365	53,365	26,682	0	1,500	51,865
80245 Traffic management - general	50,000	118,477	118,477	18,605	38,979	60,893
80247 Traffic management - paving	26,682	26,682	26,682	32,614	1,037	(6,969)
80419 ROW Widening - 110 Milne St	8,500	8,500	0	0	0	8,500
80426 Design of slip lane at 60 Russell Street corner Walter Road	150,321	174,507	24,186	90,924	33,007	50,575
80589 Contruction of York Street, Bedford	0	0	0	12,219	9,488	(21,708)
80803 Morley Town Site - Street Lighting Upgrade	0	120,000	17,143	0	109,091	10,909
80804 Noranda Connecting - footpath construction	0	20,000	10,000	0	0	20,000
80818 Living Laneways - upgrade lighting	0	16,000	0	0	0	16,000
	288,868	537,531	223,170	164,357	194,059	179,115
Road renewal						
80516 Resurface - McGilvray/Benara	170,000	170,000	170,000	193,589	7,324	(30,913)
80699 McGilvray Avenue Stage II upgrade	106,730	178,730	178,730	161,535	0	17,195
	276,730	348,730	348,730	355,124	7,324	(13,718)
Roads to recovery						
80712 Drake St - Rudloc Road to Broun Avenue	54,432	54,432	0	86,470	42,714	(74,752)
80739 Telstar Dr- Beechboro Rd N/Bottlebrush D	171,236	171,236	171,236	173,179	12,396	(14,339)
80740 Chaffers St- Ivanhoe St/Beechboro Rd Nth	76,845	76,845	76,845	69,508	0	7,337
80741 Paringa St- Ivanhoe St to Beechboro Rd N	70,442	70,442	70,442	64,726	0	5,716
80742 Maritana St- Ivanhoe St/Beechboro Rd Nth	70,442	70,442	70,442	64,859	0	5,583
80743 Hannans St- Ivanhoe St to Beechboro Rd N	70,442	70,442	70,442	67,805	0	2,637
80744 Hamersley Av- Abbey St to Beechboro Rd N	77,913	77,913	77,913	77,046	0	867
	591,752	591,752	537,320	603,593	55,110	(66,951)

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Black spot state							
80748	Benara Road / Camboon Road	31,500	31,500	31,500	500	0	31,000
80749	Coode Street / Catherine Street	22,000	22,000	22,000	0	0	22,000
80750	Coode Street / Sixth Avenue	53,000	53,000	53,000	2,535	0	50,465
		106,500	106,500	106,500	3,035	0	103,465
Black spot federal							
80526	Eighth Ave and East St - Roundabout	114,175	169,006	169,006	161,105	46,040	(38,139)
80751	King Street / Raymond Avenue	214,000	214,000	0	0	4,500	209,500
		328,175	383,006	169,006	161,105	50,540	171,361
Base road grant							
80317	Drainage kerb renewal	0	10,208	10,208	3,429	0	6,779
80510	Resurface - Broadway - Priestley/Carpark	0	0	0	803	0	(803)
80513	Resurface - Hotham St - York/Railway	0	0	0	1,344	0	(1,344)
80711	Newington St- Marconi St to Solas Road	40,557	40,557	0	33,884	0	6,673
80713	Hertz Way - Telstar Dr to Wheatstone Dr	61,903	61,903	61,903	60,478	0	1,425
80714	Cable Place - Hertz Way to Culdesac	16,009	16,009	16,009	15,986	0	23
80715	Beam Court - Hertz Way to Culdesac	16,009	16,009	16,009	14,769	0	1,240
80716	Kybra Court - Aerial Place to Culdesac	11,740	11,740	11,740	12,644	0	(904)
80717	Jenvey St- Telstar Dr to Wheatstone Dr	39,490	39,490	39,490	36,522	0	2,968
80718	Direction Place - Jenvey St to Culdesac	25,615	25,615	25,615	20,256	0	5,359
80719	Argosy Place - Aerial Place to Culdesac	14,942	14,942	14,942	15,487	0	(545)
80720	Aerial Place - Wheatstone Dr to Culdesac	32,019	32,019	32,019	33,185	0	(1,166)
80721	Croesus St- Ivanhoe St to Beechboro Rd N	70,442	55,442	55,442	58,719	0	(3,277)
80722	Turon St- Ivanhoe St to Beechboro Rd Nth	70,442	70,442	70,442	64,943	0	5,499
80723	Araluen St- Ivanhoe St to Beechboro Rd N	67,240	67,240	67,240	68,198	0	(958)
80724	Abbey St- Hamersley Avenue to Culdesac	11,740	11,740	11,740	13,232	0	(1,492)
80725	Lancefield Rd- Chaffers St to Paringa St	17,077	17,077	17,077	20,640	0	(3,563)
80726	Regent Grove- Maritana St to Hannans St	17,077	17,077	17,077	19,754	0	(2,677)
80727	Magro Place - Hannans Street to Culdesac	10,673	10,673	10,673	11,503	0	(830)
80728	Baileys Retreat- Croesus St to Turon St	17,077	17,077	17,077	25,386	0	(8,309)
80729	Oroya Close - Araluen St to Hamersley Av	17,077	17,077	17,077	17,914	0	(837)
80730	Beechboro Ct- Beechboro Rd N to Culdesac	10,673	10,673	10,673	11,644	0	(971)
80731	Mercury Place - Cassia Way to Culdesac	25,615	25,615	25,615	24,556	0	1,059
80732	Pan Close - Mercury Place to Culdesac	14,942	14,942	14,942	2,036	0	12,906

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
80733 Elettra Close - Cassia Way to Culdesac	25,615	25,615	25,615	22,542	0	3,073
80734 Scotia Place - Elettra Close to Culdesac	18,144	18,144	18,144	18,470	0	(326)
80735 Carpark - Clarkson Jetty	85,384	85,384	42,692	117,302	15,219	(47,137)
80736 Drainage & Kerbing - Various	76,845	76,845	76,845	62,700	126	14,019
80795 Crawford Road- York St to Railway Pde	99,259	99,259	99,259	53,698	36,941	8,620
80796 Oxford St- Crawford Rd to Kennedy St	22,947	22,947	22,947	22,320	5,800	(5,173)
	936,553	931,761	848,512	884,344	58,086	(10,669)
Traffic management						
80291 Citywide traffic implementation	220,000	266,114	208,778	320,643	10,415	(64,944)
80297 Traffic Management - Disability Access Committee	25,000	48,688	48,688	9,512	6,848	32,328
80752 Riverside Gardens - Carpark extension	50,000	50,000	0	1,541	0	48,459
	295,000	364,802	257,466	331,697	17,263	15,843
Other road construction						
80429 Wellington Rd/Walter Rd intersection upgrade	22,520	22,520	22,520	8,522	0	13,998
80745 Clarkson to Tranby - Resurface Cycleway	85,384	85,384	56,922	0	0	85,384
80746 The Strand, Arundel, Essex, May- Recons ROW	27,750	27,750	0	0	0	27,750
80747 Towns Development Program - Various	32,019	32,019	21,346	13,922	7,684	10,413
	167,673	167,673	100,788	22,443	7,684	137,545
Arterial road construction						
80707 Crimea Street, Morley	66,172	66,172	33,086	41,866	0	24,306
80708 Beaufort Street, Bedford	64,038	64,038	64,038	36,286	0	27,752
80709 Coode Street, Bedford	32,019	32,019	0	0	0	32,019
80710 Beechboro Road, Morley	42,692	42,692	42,692	23,068	0	19,624
	204,921	204,921	139,816	101,221	0	103,700
Metropolitan Regional Road Group Projects						
80737 Whatley Crescent - Charles Street to Caledonian Avenue	246,118	246,118	246,118	137,666	0	108,452
80738 Benara Rd - Camboon Rd to Millerick Way	120,071	120,071	120,071	77,425	0	42,646
	366,189	366,189	366,189	215,090	0	151,099
Footpath renewal						
80561 Resurface - Cycleway - Swan Bank/Clarkson Road	28,000	28,000	0	0	0	28,000
	28,000	28,000	0	0	0	28,000

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
COVID-19 \$5m Stimulus Package Projects							
80621	Bayswater Waves - carpark resurfacing	150,000	7,638	7,638	7,336	0	302
		150,000	7,638	7,638	7,336	0	302
Total Roads		3,747,861	4,069,690	3,136,322	2,856,445	390,065	823,180
Footpath							
Footpath construction							
80063	New footpath construction and Local Bike Plan	640,372	640,372	512,297	380,800	61,619	197,953
80700	Deschamp Reserve - footpath upgrade	38,423	23,423	23,423	11,888	0	11,535
80702	Footpath Repair Program	320,189	320,189	280,165	316,659	0	3,530
80703	Arterial Road New Dual-Use Path Program	576,340	576,340	576,340	195,766	177,135	203,439
80761	Emberson Reserve - ACROD bay and access path	30,000	30,000	30,000	1,200	5,955	22,845
		1,605,324	1,590,324	1,422,225	906,313	244,710	439,302
Park development construction							
80765	Maylands Tennis Club - ACROD pathway	10,000	30,000	25,000	1,200	20,082	8,718
80776	New Pathways within Reserves	200,000	200,000	100,000	129,077	28,653	42,270
		210,000	230,000	125,000	130,277	48,735	50,989
COVID-19 \$5m Stimulus Package Projects							
80610	Bedford Bowling Club - path replacement	0	8,385	8,385	11,571	0	(3,186)
80620	Footpath Construction - arterial roads	0	0	0	13,985	0	(13,985)
		0	8,385	8,385	25,557	0	(17,172)
Total Footpath		1,815,324	1,828,709	1,555,610	1,062,146	293,445	473,118
Drainage							
Footpath renewal							
80483	Wotton Res C/hse - paths and drainage	0	24,000	24,000	0	0	24,000
		0	24,000	24,000	0	0	24,000
Drainage construction							
80047	Russell Street Park - grant funds	23,379	23,379	23,379	5,450	0	17,929
80248	Urban water sensitive design	247,001	254,576	172,241	24,245	96,979	133,352
80249	Drainage grates	53,365	53,365	48,513	48,073	0	5,292

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
80697	Nora Hughes Park - living stream	70,000	70,000	70,000	8,142	4,926	56,932
		393,745	401,320	314,133	85,910	101,905	213,505
Drainage renewal							
80701	Grate Replacement Program	85,384	85,384	77,621	63,399	4,830	17,155
80705	Low Point Dual Gully Program	160,094	160,094	133,411	51,448	20,020	88,626
		245,478	245,478	211,032	114,847	24,850	105,781
Total Drainage		639,223	670,798	549,165	200,757	126,755	343,286
Park development							
Building minor capital works							
80485	Riverside Gdns - replace pump stn doors	0	0	0	(6)	0	6
		0	0	0	(6)	0	6
Community capital requests							
80627	North Inglewood Pre-School - play equipment	20,000	20,000	20,000	18,284	0	1,716
		20,000	20,000	20,000	18,284	0	1,716
Entry statement							
80534	Bayswater Library/Bert Wright Sculpture	30,000	30,000	30,000	0	0	30,000
		30,000	30,000	30,000	0	0	30,000
Other infrastructure construction							
80569	Sculpture - Corner Ninth Avenue & Whatley Crescent Maylands	0	10,000	10,000	9,091	0	909
		0	10,000	10,000	9,091	0	909
Park development construction							
80015	Playground replacements	42,550	42,550	42,550	47,127	0	(4,577)
80049	Frank Drago Reserve - pitch levelling and fencing	0	0	0	630	0	(630)
80067	Enhanced tree management	0	99,137	69,137	66,697	13,112	19,328
80071	Maylands Lakes Stage 1	0	6,233	6,233	0	3,265	2,968
80099	Playground replacements	60,000	107,002	47,002	109,164	0	(2,162)
80242	Riverbank restoration	120,000	120,000	120,000	16,109	28,797	75,094
80259	Maylands Waterland redevelopment	50,000	50,000	0	0	0	50,000
80329	Irrigation upgrade/replacement program	41,409	41,409	12,000	46,923	1,818	(7,332)

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
80372 Cricket wickets	16,355	16,355	16,355	15,770	5,145	(4,560)
80379 Soccer goal post and sleeve replacement	25,000	25,000	25,000	4,740	6,870	13,390
80413 Hampton Tennis Court fencing	15,824	15,824	15,824	0	12,255	3,569
80437 Crimea Park - replace team benches	0	0	0	1,629	0	(1,629)
80438 Noranda Netball - renew court surfaces	42,998	42,998	42,998	27,628	3,115	12,255
80599 Lightning Park Green Waste Facility - Upgrade Fence	30,000	30,000	30,000	31,996	0	(1,996)
80600 Grand Prom - Shade Sail	20,000	20,000	20,000	25,191	0	(5,191)
80695 Bayswater Industrial Estate Imp Program	45,000	45,000	39,375	0	0	45,000
80757 Golf Course Development Program	149,559	149,559	149,559	47,575	78,480	23,504
80760 Bayswater Cricket Club - cricket nets	40,000	40,000	40,000	583	0	39,417
80762 Embleton Golf C - Part perimeter fencing	65,000	32,200	32,200	32,200	0	0
80763 Frank Drago Reserve - Perimeter fencing	22,500	22,500	22,500	15,470	6,955	75
80766 Hampton Park Morley - New barbeque	15,000	15,000	15,000	7,084	0	7,916
80767 Noranda SC- Little Athletic timers stand	10,000	10,000	10,000	9,646	100	254
80769 P O'Hara/A Brooks/Wattle- PG Shade Sail	100,000	100,000	100,000	31,720	30,420	37,860
80770 Houghton Park - Replace barbeque	15,000	15,000	15,000	14,887	4,501	(4,388)
80771 Shadwell and Paterson Res-shade sails PG	35,000	35,000	35,000	29,103	0	5,897
80772 Tranby and Clarkson Res-Renew excs eqmt	50,000	50,000	50,000	0	47,217	2,783
80773 Robert Thompson Reserve - Exercise eqmt	20,000	20,000	20,000	0	20,336	(336)
80775 Dog Exercise Area - construction	80,000	80,000	80,000	422	5,125	74,453
80777 Gus Weimer- Play Space Redevelopment Prg	65,000	65,000	65,000	6,769	50,319	7,912
80778 Stanbury- Play Space Redevelopment Prgm	50,000	50,000	50,000	30,314	719	18,967
80806 Mahogany Reserve Redevelopment	0	280,000	0	0	0	280,000
80807 Wattle Park Redevelopment	0	500,000	0	256	0	499,744
80811 Stanbury Reserve Redevelopment	0	55,450	55,450	4,245	32,220	18,984
80812 Gus Weimar Park Redevelopment	0	84,900	84,900	8,547	30,984	45,369
80813 Nederpelt Reserve - Replace Court Surface	0	20,000	15,000	0	9,828	10,172
80816 Flag Pole - Waves & Mayland Memorials	0	8,000	6,000	0	0	8,000
	1,226,195	2,294,117	1,332,083	632,426	391,582	1,270,109
Sustainable environment						
80269 Baigup Wetland Stage 1 - activity centre and interpretation	140,436	190,436	177,936	0	234,549	(44,113)
80270 Bayswater Brook Living Stream	35,481	35,481	35,481	0	0	35,481
80272 Lightning Swamp Interpretation Plan Works	0	9,301	9,301	4,118	27	5,156
80273 Maylands Lakes restoration Stage 2	935,512	1,042,226	946,349	307,972	471,979	262,275
80622 Russell St Living Stream Link Agreement	10,000	10,000	10,000	0	0	10,000

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
80696	Arbor Park upgrade - Greening Australia project	86,420	126,420	30,000	21,976	19,403	85,040
		1,207,849	1,413,864	1,209,067	334,066	725,958	353,839
Tree management							
80276	Streetscape upgrades	175,264	180,162	136,346	154,279	20,179	5,704
		175,264	180,162	136,346	154,279	20,179	5,704
Drink fountains							
80380	Drinks Fountains Replacement Program	48,591	48,591	48,591	21,295	21,914	5,382
80774	Noranda Nook - Water drinking fountain	6,000	6,000	6,000	900	2,185	2,914
		54,591	54,591	54,591	22,196	24,099	8,296
Playground							
80449	Play Space Developments	252,553	347,190	347,190	369,090	6,100	(28,000)
		252,553	347,190	347,190	369,090	6,100	(28,000)
Floodlights							
80442	Wotton Reserve - renew sports floodlight	9,110	9,110	0	0	0	9,110
80443	Bayswater Bowling - renew floodlights	55,000	55,000	55,000	67,871	3,755	(16,626)
80444	Bayswater Croquet 2 - renew floodlights	40,000	40,000	40,000	51,618	0	(11,618)
		104,110	104,110	95,000	119,489	3,755	(19,134)
Sports Goals							
80445	Gibbney Reserve - renew sports goals	0	4,946	4,946	10,270	0	(5,324)
80446	Pat O'Hara Reserve - renew sports goals	0	14,700	14,700	15,842	0	(1,142)
		0	19,646	19,646	26,112	0	(6,466)
Other infrastructure construction							
80595	Hinds Reserve - construction of a multi-user access ramp	25,000	25,000	25,000	3,924	0	21,076
80817	Bayswater Waves - access and inclusion improvement	0	500,000	71,428	0	0	500,000
		25,000	525,000	96,428	3,924	0	521,076
Other infrastructure renewal							
80753	Bore and Pump Maintenance Program	299,118	299,118	299,118	249,879	25,805	23,434
80755	Critical Asset Renewal Program	358,937	358,937	310,937	254,831	98,712	5,394
		658,055	658,055	610,055	504,710	124,517	28,828

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
COVID-19 \$5m Stimulus Package Projects						
80235 Bore and pump maintenance program	50,000	50,000	50,000	53,933	0	(3,933)
80364 Maylands Waterland redevelopment	2,500,000	2,650,000	2,542,856	487,024	126,247	2,036,729
80370 Noranda Netball Court resurface	1,400,000	1,400,000	1,400,000	1,240,537	211,182	(51,719)
80615 Alf Brooks Park - Redevelopment	194,385	175,309	175,309	120,426	7,782	47,101
80616 Belstead Reserve - Redevelopment	183,992	189,789	189,789	171,573	0	18,216
	4,328,377	4,465,098	4,357,954	2,073,494	345,211	2,046,393
Not Applicable						
80814 Wotton Park Skate Park Construction	0	45,000	34,500	0	0	45,000
	0	45,000	34,500	0	0	45,000
Total Park development	8,081,994	10,166,833	8,352,860	4,267,156	1,641,401	4,258,276
Other infrastructure						
Community capital requests						
80624 Bayswater Primary School - play equip, fountain, goals, table	16,388	16,388	16,388	0	0	16,388
80635 Wotton Reserve - soccer goals - pitch C	9,291	9,291	9,291	0	0	9,291
	25,679	25,679	25,679	0	0	25,679
Street lights						
80250 Street light upgrade	128,075	240,668	236,860	189,773	34,169	16,726
80805 Street Lighting Upgrades	0	60,000	8,571	0	0	60,000
	128,075	300,668	245,431	189,773	34,169	76,726
Other infrastructure construction						
80251 PAW gates and reserve lighting	85,384	85,384	75,896	49,380	23,717	12,287
80801 Noranda Netball Court Carpark	0	90,000	12,857	0	0	90,000
	85,384	175,384	88,753	49,380	23,717	102,287
Footpath construction						
80431 Footpath - Bookham Street and Boag Place	15,000	75,000	67,500	0	10,555	64,445
	15,000	75,000	67,500	0	10,555	64,445
Park development construction						
80768 Park signage renewals	20,000	20,000	20,000	440	0	19,560
	20,000	20,000	20,000	440	0	19,560

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Other infrastructure construction							
80252	Bus shelters	48,028	48,028	36,021	23,610	26,688	(2,270)
80391	Noranda Town Centre City-led Infrastructure Activation	55,609	55,609	48,657	3,700	46,656	5,252
80392	Maylands Town Centre City-led Infrastructure Activation	40,000	54,509	49,509	28,134	15,822	10,553
80393	Bayswater Town Centre City-led Infrastructure Activation	45,000	45,000	39,375	3,999	29,375	11,626
80394	Morley Town Centre City-led Infrastructure Activation	50,000	50,000	43,750	27,081	21,981	939
80693	Bedford Shopping Precincts Regeneration Project	61,000	61,000	61,000	0	0	61,000
		299,637	314,146	278,312	86,524	140,522	87,100
Other infrastructure renewal							
80704	Drainage Sump Fencing Program	85,384	85,384	73,185	4,626	0	80,758
80706	Depot Upgrade/Lighting	53,365	53,365	53,365	19,367	5,843	28,155
		138,749	138,749	126,550	23,993	5,843	108,913
COVID-19 \$5m Stimulus Package Projects							
80617	Passive Light Replacement Program	71,346	182,035	122,035	78,196	29,670	74,169
80618	Town Centre Streetscape Works	160,000	200,000	182,113	94,116	80,144	25,741
		231,346	382,035	304,148	172,312	109,813	99,910
Land							
80007	Morley Activity Centre - Streetscape Enhancement Plan	0	26,425	26,425	26,375	0	50
		0	26,425	26,425	26,375	0	50
Total Other infrastructure		943,870	1,458,086	1,182,798	548,796	324,620	584,670
Intangible assets							
IT capital							
80528	Building Workflow Development	0	0	0	0	1,350	(1,350)
80531	Knowledge Management System	15,000	15,000	15,000	14,000	0	1,000
80554	Rating system improvements - stage 1	9,200	9,200	9,200	8,100	0	1,100
80555	Debtors system improvements - stage 1	0	4,173	4,173	0	0	4,173
80558	Payroll CIAnywhere - implementation	0	10,000	0	0	0	10,000
		24,200	38,373	28,373	22,100	1,350	14,923
Software							
80398	Software	169,398	169,398	153,000	31,170	15,500	122,728

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
80789 Corporate Performance System	200,000	200,000	200,000	0	0	200,000
80791 Implement eServices	49,000	49,000	44,100	5,400	28,350	15,250
	418,398	418,398	397,100	36,570	43,850	337,978
Total Intangible assets	442,598	456,771	425,473	58,670	45,200	352,901
Assets Held for Sale						
Aged care facilities						
80403 Aged Care - COB Hostel	0	15,180	15,180	15,180	0	0
80404 Aged Care - Homeswest ILUs	0	800	800	800	53,658	(53,658)
80799 Aged Care - Assets Held for Sale	0	372,943	372,943	372,943	0	0
	0	388,923	388,923	388,923	53,658	(53,658)
Total Assets Held for Sale	0	388,923	388,923	388,923	53,658	(53,658)
Total capital projects	30,687,452	35,278,194	28,005,941	15,851,448	7,475,860	11,950,886

**City of Bayswater
Economic Stimulus Projects
for the period 1 July 2020 to 31 May 2021**

	Amended Budget				Actual			
	Municipal Funds	Grants & Contributions	Reserve Funds	Economic Stimulus Reserve	Total	Total	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$	\$	\$
35000 Roxy Theatre - external paint	0	0	0	12,000	12,000	7,886	0	4,114
35001 Riverside Gardens Reserve - Public Toilets - repaint	0	0	0	18,000	18,000	23,305	0	(5,305)
35002 Hampton Square Reserve - Scout Hall - internal paint	0	0	0	18,000	18,000	18,554	0	(554)
35003 Hinds Reserve Pavilion - External Paint	0	0	0	9,600	9,600	5,629	0	3,971
35004 Noranda Sporting Complex - external repaint	0	0	0	21,600	21,600	17,592	0	4,008
40011 Footpaths Maintenance - Stimulus projects	0	0	0	200,000	200,000	180,975	0	19,025
80235 Bore and pump maintenance program	100,000	0	0	87,000	187,000	227,858	0	(40,858)
80364 Maylands Waterland redevelopment	800,000	1,500,000	0	200,000	2,500,000	529,544	126,247	1,844,209
80370 Noranda Netball Court resurface	0	0	550,000	850,000	1,400,000	1,240,537	211,182	(51,719)
80532 Bayswater Library - lift	40,000	0	0	20,000	60,000	79,843	0	(19,843)
80604 Bayswater Bowling Club - Replacement of external doors	0	0	0	6,000	6,000	4,406	0	1,594
80605 Depot - Roof replacement	0	0	0	7,200	7,200	4,853	0	2,347
80606 Maylands Library - Workroom modification	0	0	0	7,800	7,800	10,539	0	(2,739)
80607 Morley Noranda Sport Complex - Roof Replacement	0	0	0	36,000	36,000	25,351	0	10,649
80608 Pat O'Hara Rugby Club - security screens	0	0	0	7,200	7,200	4,672	0	2,528
80609 Morley Sport & Recreation Centre - emergency exit door	0	0	0	13,200	13,200	18,352	0	(5,152)
80610 Bedford Bowling Club - path replacement	0	0	0	9,600	9,600	11,571	0	(1,971)
80611 Light Car Club - replace tiling	0	0	0	6,000	6,000	1,380	0	4,620
80612 Lower Hillcrest Clubrooms - carpet replacement	0	0	0	9,600	9,600	13,510	0	(3,910)
80613 Morley Sport & Recreation Ctre - basketball court extension	0	2,000,000	2,900,000	600,000	5,500,000	2,115,770	2,593,608	790,623
80614 Bayswater Waves - Refurbish 25m pool, pool hall, plant room	0	0	0	1,569,500	1,569,500	1,200	11,500	1,556,800
80615 Alf Brooks Park - Redevelopment	34,385	35,000	0	140,000	209,385	124,503	7,782	77,100
80616 Belstead Reserve - Redevelopment	33,992	0	0	173,000	206,992	173,776	0	33,216
80617 Passive Light Replacement Program	21,346	0	0	100,000	121,346	112,507	29,670	(20,831)
80618 Town Centre Streetscape Works	0	0	0	200,000	200,000	94,116	80,144	25,741
80619 Energy Efficiency Projects	0	0	0	150,000	150,000	134,810	0	15,190
80620 Footpath Construction - arterial roads	0	0	0	200,000	200,000	232,221	0	(32,221)
80621 Bayswater Waves - carpark resurfacing	0	0	0	200,000	200,000	208,350	0	(8,350)
Community Grants	0	0	0	286,762	286,762	196,124	15,359	75,280
Total	1,029,723	3,535,000	3,450,000	5,158,062	13,172,785	5,819,734	3,075,491	4,277,561
Community Capital Projects								
35005 Wotton Reserve - Petanque Clubrooms - furniture	0	0	0	4,343	4,343	4,342	0	1
35006 Noranda Sporting Complex - internal painting	0	0	0	11,818	11,818	11,830	0	(12)
35007 Hampton Square Reserve - Toilets/Storage Room - ramp	0	0	0	2,727	2,727	2,806	0	(79)
80623 Hinds Reserve - Rowing Club Sheds - new grease trap	0	0	0	12,840	12,840	0	13,505	(665)
80624 Bayswater Primary School - play equip, fountain, goals, table	0	0	0	16,388	16,388	0	0	16,388
80625 Grand Prom Res - Bedford Bowling Club - refrigeration system	0	0	0	15,298	15,298	16,864	0	(1,566)
80626 Bayswater State Emergency Services - new storage area	0	0	0	31,818	31,818	22,005	36	9,777
80627 North Inglewood Pre-School - play equipment	0	0	0	20,000	20,000	18,284	0	1,716
80628 Maylands Tennis Club - toilet renewal	0	0	0	5,455	5,455	6,780	0	(1,325)
80629 Waltham Reserve - Club Rooms - shade patio	0	0	0	17,273	17,273	18,613	0	(1,340)
80630 Lightning Park - Pavilion - change rooms renewal	0	0	0	23,637	23,637	22,153	0	1,484
80631 Robert Thompson Reserve - Club Rooms - LED lights	0	0	0	18,600	18,600	19,070	0	(470)
80633 Noranda Sporting Complex - chairs	0	0	0	6,364	6,364	6,315	0	49
80634 Noranda Sporting Complex - bar floor renewal	0	0	0	10,909	10,909	9,715	0	1,194
80635 Wotton Reserve - soccer goals - pitch C	0	0	0	9,291	9,291	0	0	9,291
80636 Frank Drago Reserve - Bayswater Tennis Club - grandstand	0	0	0	16,364	16,364	16,364	0	0
80637 Bayswater Elderly Community Help Org - new accessible toilet	0	0	0	36,364	36,364	0	0	36,364
80638 Bayswater ECHO - internal walls/floor renewal	0	0	0	27,273	27,273	20,982	1,818	4,473
Total	0	0	0	286,762	286,762	196,124	15,359	75,280

10.2.2 List of Payments for the Month of May 2021

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Schedule of Accounts - Municipal Fund [10.2.2.1 - 10 pages] 2. Schedule of Accounts - Aged Persons Homes Account [10.2.2.2 - 1 page] 3. Summary of Corporate Credit Card Expenses [10.2.2.3 - 1 page] 4. Electronic Fund Transfers [10.2.2.4 - 1 page]

SUMMARY

This report presents the list of payments, comprising **Attachments 1, 2, 3 and 4** made under delegated authority for the month of May 2021 in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

COUNCIL RESOLUTION
(OFFICER'S RECOMMENDATION)

That Council receives the list of payments for the month of May 2021 made under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* comprising:

1. Schedule of Accounts – Municipal Fund (**Attachment 1**);
2. Schedule of Accounts – Aged Persons Homes Account (**Attachment 2**);
3. Summary of Corporate Credit Card Expenses (**Attachment 3**); and
4. Electronic Fund Transfers (**Attachment 4**).

Cr Giorgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC): 9/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust Funds in addition to Aged Care accounts in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

A list of accounts paid is to be provided to Council where such delegation is made.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A list of payments is presented to Council each month for noting in accordance with the *Local Government (Financial Management) Regulations 1996*.

Payments drawn from the Municipal Account for the month of May 2021 are included in **Attachment 1**.

Payments drawn from the Aged Persons Homes Account for the month of May 2021 are included in **Attachment 2**.

Payments made via credit cards are included in **Attachment 3**.

All other payments of a direct debit nature made from the Municipal and Aged Persons Homes Accounts including: bank fees; payroll payments; and other direct payment arrangements, are represented in **Attachment 4**.

All payments are summarised in **Table 1**.

Table 1

<i>Payment Type</i>	<i>Reference</i>	<i>Amount \$</i>
<i>Municipal Account</i>		
BPay Direct Credits Electronic Fund Transfers (EFTs)	BP000092-98, DC000190-192, EF059366-059496 EF059499-060029	\$6,032,493.03
<i>Aged Persons Homes</i>		
Electronic Fund Transfers (EFTs)	EF059365, EF059497-059498	\$18,553.76
	Total	\$6,051,046.79

No payments from previous month were cancelled in May.

LEGISLATIVE COMPLIANCE

Council Policy – Procurement.

Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds and the Aged Care Homes accounts. Therefore, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is prepared each month showing each account paid since the list was prepared.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	<p>That Council receives the list of payments for the month of May 2021 made under delegated authority in accordance with Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i> comprising:</p> <p>1. Schedule of Accounts – Municipal Fund (<u>Attachment 1</u>);</p>
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2. Schedule of Accounts – Aged Persons Homes Account (<u>Attachment 2</u>); 3. Summary of Corporate Credit Card Expenses (<u>Attachment 3</u>); and 4. Electronic Fund Transfers (<u>Attachment 4</u>).		
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	The schedule of accounts outlines all the payment made by the City in accordance with legislation.	

FINANCIAL IMPLICATIONS

All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations. This provides for the effective and timely payment of the City's contractors and other creditors.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
 Aspiration: Open, accountable and responsive service.
 Outcome L1: Accountable and good governance.

CONCLUSION

That Council notes the List of Payments for the month of May 2021 comprising **Attachments 1, 2, 3 and 4.**

City of Bayswater

List of Payment - Municipal

for the period 1 May 2021 to 31 May 2021

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
BP000092	03/05/21	RAC Businesswise	Plant and vehicle repairs	148.00
BP000093	11/05/21	Water Corporation	Water usage charges	13,963.07
BP000094	18/05/21	Department of Health	Licence and permit renewal	215.00
BP000095	18/05/21	Water Corporation	Water usage charges	14,556.32
BP000096	25/05/21	City of Fremantle	Youth and seniors community activities	100.00
BP000097	25/05/21	Department of Health	Licence and permit renewal	215.00
BP000098	25/05/21	Water Corporation	Water usage charges	815.66
DC000190	05/05/21	Easisalary Pty Ltd	Payroll payment	7,480.85
DC000191	06/05/21	Superchoice	Payroll payment	161,841.64
DC000192	20/05/21	Superchoice	Payroll payment	169,222.47
EF059366	03/05/21	Hastie's Limestone	Parks & gardens contract payments	2,300.00
EF059367	03/05/21	A1 Locksmiths	Key / Lock Services	512.90
EF059368	03/05/21	AAAC Towing Pty Ltd	Vehicle towing	264.00
EF059369	03/05/21	Action Glass & Aluminium	Building maintenance and services	624.25
EF059370	03/05/21	Adsamotion Pty Ltd T/A Bollinger Automation	Minor Equipment Purchase	1,113.20
EF059371	03/05/21	Air Tools WA	Building maintenance and services	3,925.85
EF059372	03/05/21	Commercial Air Solutions	Aquatic maintenance and services	1,564.20
EF059373	03/05/21	ALS Library Services	Library book stock and materials	135.83
EF059374	03/05/21	Alyka	IT network maintenance	1,980.00
EF059375	03/05/21	AMS Installation & Maintenance Solutions WA	Building maintenance and services	54.00
EF059376	03/05/21	Ardello Engineering	Plant and vehicle repairs	2,596.00
EF059377	03/05/21	ATC Work Smart	Trainee	291.48
EF059378	03/05/21	Australia Post	Postage and courier charges	123.03
EF059379	03/05/21	B1 Homes	Refund residential verge deposit	1,400.00
EF059380	03/05/21	Benara Nurseries	Parks & gardens plants and trees	3,454.64
EF059381	03/05/21	Blackwoods Atkins	Minor Equipment Purchase	2,798.87
EF059382	03/05/21	BOC Limited	Equipment hire	325.22
EF059383	03/05/21	Boyan Electrical Services	Building maintenance and services	5,914.15
EF059384	03/05/21	Bridgestone Aust Ltd	Plant and vehicle parts and materials	792.88
EF059385	03/05/21	Buildwealth Investments P/L	Refund rates overpayment	570.64
EF059386	03/05/21	Bunnings Group Ltd	Minor Equipment Purchase	1,605.75
EF059387	03/05/21	Business Advantage	Refund residential verge deposit	1,400.00
EF059388	03/05/21	Business Advantage	Refund residential verge deposit	1,400.00
EF059389	03/05/21	Byte Construct Pty Ltd	Construction and civil works payments	380,733.61
EF059390	03/05/21	C U Building Group Pty Ltd	Refund residential verge deposit	372.00
EF059391	03/05/21	Cambridge Homes WA Pty Ltd	Refund residential verge deposit	1,400.00
EF059392	03/05/21	Capital Recycling	Tipping Fee	435.60
EF059393	03/05/21	Centre for Stories	Community engagement framework	2,365.00
EF059394	03/05/21	Chemwest	Depot stores and consumables	170.00
EF059395	03/05/21	Cherry Court Vet Clinic	Animal supplies & services	110.00
EF059396	03/05/21	Chin San Ang and Sannys Origami	Youth and seniors community activities	99.00
EF059397	03/05/21	CNW Pty Ltd	Building supplies and hardware	2,341.88
EF059398	03/05/21	Complex Land Solutions Pty Ltd	Legal expenses and court costs	224.40
EF059399	03/05/21	Contra-flow Pty Ltd	Traffic management	19,019.86
EF059400	03/05/21	Cornerstone Legal	Legal expenses and court costs	3,080.00
EF059401	03/05/21	Curost Milk Supply	Staff Amenities	211.80
EF059402	03/05/21	Dale Alcock Homes	Refund residential verge deposit	1,400.00
EF059403	03/05/21	Daniela Antulov	Refund residential verge deposit	1,400.00
EF059404	03/05/21	Decipha Pty Ltd	Postage and courier charges	1,209.68
EF059405	03/05/21	Detail West	Plant and vehicle repairs	120.00
EF059406	03/05/21	DS Workwear & Safety	Staff uniforms and protective equipment	373.60
EF059407	03/05/21	Domus Nursery	Parks & gardens plants and trees	2,779.25
EF059408	03/05/21	Dony Riju	Refund library charges	19.00
EF059409	03/05/21	Dowsing Concrete	Construction and civil works tools and materials	7,248.15
EF059410	03/05/21	Drainflow Services Pty Ltd	Parks & gardens contract payments	4,867.50
EF059411	03/05/21	E Fire & Safety	Fire suppression and alarm monitoring	1,349.70
EF059412	03/05/21	E. & M.J. Roshier Pty Ltd	Plant and vehicle parts and materials	60.25
EF059413	03/05/21	Eastern Metropolitan Regional Council	Waste collection and hygiene services	514,551.51
EF059414	03/05/21	Ergolink	Furniture purchases	1,615.91
EF059415	03/05/21	Exteria	Equipment purchases	68,530.00
EF059416	03/05/21	Fleet Fitness	Equipment repairs	455.40
EF059417	03/05/21	Flexi Staff	Labour hire and temporary replacement	1,217.32
EF059418	03/05/21	G W Bainbridge & C A Soutar	Crossover subsidy	612.40
EF059419	03/05/21	Gaetano Armando Foti-Cuzzola	Refund crossover	2,940.00
EF059420	03/05/21	Galaxy 42 Pty Ltd	Professional consultancy services	8,525.00

Minutes

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<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF059421	03/05/21	Gordon E MacLaurin & Kerry J MacLaurin	Refund cost of road construction	14,981.79
EF059422	03/05/21	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	8,924.00
EF059423	03/05/21	IRP Pty Ltd	Labour hire and temporary replacement	1,805.76
EF059424	03/05/21	Isubscribe	Memberships and subscriptions	1,092.00
EF059425	03/05/21	Jag Demolition	Refund residential verge deposit	1,400.00
EF059426	03/05/21	James Bennett Pty Ltd	Library book stock and materials	15.99
EF059427	03/05/21	JB Hi-Fi Group Pty Ltd	Information technology minor purchases	2,040.00
EF059428	03/05/21	JBS & G Australia Pty Ltd	Professional consultancy services	3,685.00
EF059429	03/05/21	Jenny Millman	Youth and seniors community activities	40.00
EF059430	03/05/21	Josh Byrne and Associates	Professional consultancy services	2,959.95
EF059431	03/05/21	The Watershed Water Systems	Parks & gardens reticulation repairs & upgrades	3,586.57
EF059432	03/05/21	K Dowling Pty Ltd	Crossover subsidy	612.40
EF059433	03/05/21	Kee Surfacing Pty Ltd	Construction and civil works payments	28,685.30
EF059434	03/05/21	Kleenit Pty Ltd	Graffiti Removal	1,745.70
EF059435	03/05/21	Kostadin Manolev	Refund residential verge deposit	1,400.00
EF059436	03/05/21	Kostadin Manolev	Refund residential verge deposit	1,400.00
EF059437	03/05/21	Liquor Stax At Charlies	Functions and events catering expenses	122.48
EF059438	03/05/21	Listech Pty Ltd	Licence and permit renewal	2,984.22
EF059439	03/05/21	Lovegrove Electrical	Refund residential verge deposit	1,400.00
EF059440	03/05/21	M Morgan and N Maeshinjo	Refund residential verge deposit	1,400.00
EF059441	03/05/21	Marketforce Pty Ltd	Printing and graphic design expenses	797.23
EF059442	03/05/21	McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	363.66
EF059443	03/05/21	McLeods	Legal expenses and court costs	462.61
EF059444	03/05/21	Michael Page	Labour hire and temporary replacement	2,116.13
EF059445	03/05/21	Miracle Recreation Equipment Pty Ltd	Parks & gardens contract payments	4,950.00
EF059446	03/05/21	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks & gardens tree pruning & assoc. services	2,085.60
EF059447	03/05/21	MVG Construction Pty Ltd	Refund residential verge deposit	1,400.00
EF059448	03/05/21	New Look Drycleaners & Laundry Service	Cleaning services	227.15
EF059449	03/05/21	Nupipe (WA) Pty Ltd	Aquatic maintenance and services	1,100.00
EF059450	03/05/21	Personal Advocacy Service	Donation	400.00
EF059451	03/05/21	Perth Recruitment Services	Labour hire and temporary replacement	3,267.40
EF059452	03/05/21	Precision Carpets	Building maintenance and services	748.00
EF059453	03/05/21	Prestige Property Maintenance Pty Ltd	Parks & gardens contract payments	17,098.87
EF059454	03/05/21	Prime West Constructions Pty Ltd	Refund residential verge deposit	1,400.00
EF059455	03/05/21	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	2,364.38
EF059456	03/05/21	Reece Plumbing	Building supplies and hardware	163.90
EF059457	03/05/21	Repco	Plant and vehicle parts and materials	2,515.63
EF059458	03/05/21	Richgro Garden Products	Parks & gardens materials	1,728.00
EF059459	03/05/21	Rosmech	Plant and vehicle repairs	7,091.17
EF059460	03/05/21	ServiceFM Pty Ltd	Building maintenance and services	242.00
EF059461	03/05/21	Fasta Couriers	Postage and courier charges	27.30
EF059462	03/05/21	Shred-X Pty Ltd	Document management and archiving	10.12
EF059463	03/05/21	SirsiDynix Pty Ltd	IT software/hardware upgrades & replacement	1,529.00
EF059464	03/05/21	Sonic Health Plus Pty Ltd	Medical services and materials	286.00
EF059465	03/05/21	Sports Turf Technology Pty Ltd	Parks & gardens contract payments	495.00
EF059466	03/05/21	St John Ambulance Western Australia Ltd	Staff training, development and support	1,020.92
EF059467	03/05/21	State Wide Turf Services	Parks & gardens contract payments	26,716.83
EF059468	03/05/21	Steven May	Refund residential verge deposit	1,400.00
EF059469	03/05/21	Stevko Stekovic	Refund residential verge deposit	1,400.00
EF059470	03/05/21	Stratagreen	Parks & gardens plants and trees	1,265.00
EF059471	03/05/21	Stratco Pty Ltd	Building supplies and hardware	61.31
EF059472	03/05/21	Sydel Nominees Pty Ltd T/A Imagesource Digital Solutions	Printing and graphic design expenses	1,133.00
EF059473	03/05/21	Tangent Nominees Pty Ltd T/A Summit Homes	Refund residential verge deposit	750.00
EF059474	03/05/21	Technology One	IT systems licensing fees and support	3,325.75
EF059475	03/05/21	Terrestrial Ecosystems	Environmental services & supplies	220.00
EF059476	03/05/21	Tex@site Pty Ltd	Plant and vehicle repairs	517.67
EF059477	03/05/21	The O'Grady Family Trust T/A Efficient Site Services	Parks & gardens contract payments	19,346.00
EF059478	03/05/21	Thrifty Car Rentals	Plant and vehicle repairs	12,825.87
EF059479	03/05/21	Tiiu-Erika Blake	Refund residential verge deposit	1,400.00
EF059480	03/05/21	Tintworks Morley	Marketing and promotional material	132.00
EF059481	03/05/21	Toll Transport Pty Ltd	Postage and courier charges	773.85
EF059482	03/05/21	T-Quip	Plant and vehicle parts and materials	64,321.20
EF059483	03/05/21	Marquee Magic	Equipment hire	3,141.80
EF059484	03/05/21	Twins (WA) Pty Ltd	Functions and events catering expenses	625.00
EF059485	03/05/21	Tyre and Tube Specialists	Plant and vehicle parts and materials	136.40
EF059486	03/05/21	Urban Resources Pty Ltd	Parks & gardens materials	29,845.20
EF059487	03/05/21	Vinsan Contracting Pty Ltd	Refund residential verge deposit	1,400.00
EF059488	03/05/21	WA Pump Control Systems Pty Ltd	Parks & gardens contract payments	644.90
EF059489	03/05/21	Walcon Marine Australasia Pty Ltd	Equipment Maintenance	2,785.20
EF059490	03/05/21	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	785.15

Minutes

29 June 2021 Attachment 10.2.2.1

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<i>Payments</i>				<i>\$</i>
EF059491	03/05/21	Wattleup Tractors	Plant and vehicle parts and materials	5,741.88
EF059492	03/05/21	Winc Australia Pty Ltd	Office stationery and consumables	994.51
EF059493	03/05/21	Wiseburston SMSF Pty Ltd	Refund rates overpayment	1,642.55
EF059494	03/05/21	Yvonne Staltari	Refund animal sterilisation	42.50
EF059495	03/05/21	Zanny Media	Photography / Video Production	600.00
EF059496	03/05/21	Zircodata Pty Ltd	Document management and archiving	2,575.33
EF059499	11/05/21	3 Monkeys Audiovisual	Equipment purchases	1,060.00
EF059500	11/05/21	A1 Locksmiths	Key / Lock Services	618.00
EF059501	11/05/21	AAC Id Solutions	Kiosk stock	3,631.21
EF059502	11/05/21	Alinta Gas	Gas usage charges	326.50
EF059503	11/05/21	ALS Library Services	Library book stock and materials	312.48
EF059504	11/05/21	Amgrow Australia Pty Ltd	Parks & gardens materials	2,031.26
EF059505	11/05/21	AMS Installation & Maintenance Solutions WA	Building maintenance and services	1,524.73
EF059506	11/05/21	Antonio John Fogliani	Refund residential verge deposit	1,400.00
EF059507	11/05/21	Arunkumar AB	Refund bond	550.00
EF059508	11/05/21	Asphaltech Pty Ltd	Construction and civil works tools and materials	203,550.07
EF059509	11/05/21	Auscorp IT	Information technology minor purchases	606.10
EF059510	11/05/21	Australia Post / Commission	Commission	262.81
EF059511	11/05/21	Australian Services Union	Payroll payment	308.80
EF059512	11/05/21	Commissioner of Taxation	Payroll payment	260,861.00
EF059513	11/05/21	B1 Homes	Refund residential verge deposit	1,200.00
EF059514	11/05/21	Ba Nam Tran	Refund residential verge deposit	1,400.00
EF059515	11/05/21	Bayswater City Saints Netball Club	Grants & funding	50.00
EF059516	11/05/21	Belinda Evonne Cox	Youth and seniors community activities	1,050.00
EF059517	11/05/21	Benara Nurseries	Parks & gardens plants and trees	603.71
EF059518	11/05/21	Blackwoods Atkins	Environmental services & supplies	2,695.43
EF059519	11/05/21	Bowden Tree Consultancy	Professional consultancy services	3,234.00
EF059520	11/05/21	Boya Equipment Pty Ltd	Plant and vehicle parts and materials	426.87
EF059521	11/05/21	Boyan Electrical Services	Parks & gardens contract payments	1,907.23
EF059522	11/05/21	BP Australia Pty Ltd	Fuel and oil	622.97
EF059523	11/05/21	Bucher Municipal Pty Ltd	Plant and vehicle parts and materials	922.69
EF059524	11/05/21	Bunnings Group Ltd	Tools and minor plant	11,334.10
EF059525	11/05/21	Cai Fences	Parks & gardens contract payments	1,320.00
EF059526	11/05/21	Cameron Sims	Refund residential verge deposit	1,400.00
EF059527	11/05/21	Capital Recycling	Tipping Fee	5,112.80
EF059528	11/05/21	Carramar Resource Industries	Construction and civil works tools and materials	1,287.00
EF059529	11/05/21	Cat Haven	Youth and seniors community activities	350.00
EF059530	11/05/21	Chanthira Sekar Suppiah	Youth and seniors community activities	80.00
EF059531	11/05/21	Chi San Wong & Chai Ngiun Low	Refund animal sterilisation	150.00
EF059532	11/05/21	Christopher and Jacqueline Grainger	Refund crossover	1,260.00
EF059533	11/05/21	Cleanaway	Waste collection and hygiene services	26,900.64
EF059534	11/05/21	Cleantex Pty Ltd	Staff uniforms and protective equipment	471.24
EF059535	11/05/21	COB - Sundowner Club	Payroll payment	84.00
EF059536	11/05/21	Coleman Rail Pty Ltd	Refund bond	550.00
EF059537	11/05/21	Contra-flow Pty Ltd	Traffic management	6,987.61
EF059538	11/05/21	Cornerstone Legal	Legal expenses and court costs	3,761.45
EF059539	11/05/21	Corsign WA Pty Ltd	Signage and banners	2,460.70
EF059540	11/05/21	Cosmag Pty Ltd T/A Kennedys Tree Services	Parks & gardens tree pruning & assoc. services	1,400.00
EF059541	11/05/21	Cospak Pty Ltd	Environmental services & supplies	1,328.25
EF059542	11/05/21	Child Support Agency	Payroll payment	967.03
EF059543	11/05/21	Stihl Shop Osborne Park	Plant and vehicle parts and materials	278.00
EF059544	11/05/21	Dale Alcock Homes	Refund miscellaneous	1,400.00
EF059545	11/05/21	Dale Alcock Homes Pty Ltd	Refund residential verge deposit	1,400.00
EF059546	11/05/21	Dale Alcock Homes Pty Ltd	Refund residential verge deposit	1,400.00
EF059547	11/05/21	Datafuel Financial Systems Pty Ltd	Licence and permit renewal	1,424.50
EF059548	11/05/21	Decipha Pty Ltd	Postage and courier charges	1,209.68
EF059549	11/05/21	Delta T Technologies WA Pty Ltd	Aquatic maintenance and services	9,044.48
EF059550	11/05/21	Denise Trethewey	Refund infringement	124.10
EF059551	11/05/21	Diana Kudsee	Youth and seniors community activities	160.00
EF059552	11/05/21	Domus Nursery	Parks & gardens plants and trees	2,370.39
EF059553	11/05/21	Dowsing Concrete	Construction and civil works tools and materials	11,832.35
EF059554	11/05/21	Drainflow Services Pty Ltd	Parks & gardens contract payments	17,429.50
EF059555	11/05/21	Easisalary Pty Ltd	Staff superannuation & other deductions	1,104.54
EF059556	11/05/21	East Perth District Basketball Association	Grants & funding	50.00
EF059557	11/05/21	Eastern Metropolitan Regional Council	Waste collection and hygiene services	341,327.82
EF059558	11/05/21	Ellenby Tree Farm	Parks & gardens plants and trees	1,743.50
EF059559	11/05/21	Equal Opportunity Specialists	Staff training, development and support	6,050.00
EF059560	11/05/21	Exetel	IT network maintenance	1,250.00
EF059561	11/05/21	Fit for Life Exercise Physiology	Youth and seniors community activities	640.00
EF059562	11/05/21	Flexi Staff	Labour hire and temporary replacement	1,167.45

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<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<i>Payments</i>				<i>\$</i>
EF059563	11/05/21	Fuji Xerox (Aust) Pty Ltd	Printing and graphic design expenses	161.79
EF059564	11/05/21	G and C Barbaro	Refund crossover	1,400.00
EF059565	11/05/21	Galleria Toyota	Plant and vehicle repairs	2,382.00
EF059566	11/05/21	Les Mills Australia	Licence and permit renewal	1,118.07
EF059567	11/05/21	Geoff's Tree Service Pty Ltd	Parks & gardens tree pruning & assoc. services	7,424.55
EF059568	11/05/21	GFG Temporary Assist	Labour hire and temporary replacement	13,156.25
EF059569	11/05/21	GHD Pty Ltd	Parks & gardens contract payments	18,092.25
EF059570	11/05/21	Grasstrees Australia	Parks & gardens plants and trees	8,700.00
EF059571	11/05/21	GTA Consultants	Professional consultancy services	4,125.00
EF059572	11/05/21	Hancock Creative Pty Ltd	Staff training, development and support	715.00
EF059573	11/05/21	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	7,001.96
EF059574	11/05/21	HBH Health Finance one	Refund bond	550.00
EF059575	11/05/21	Health Insurance Fund of WA	Payroll payment	356.85
EF059576	11/05/21	Helena Tooming	Refund dog registration	50.00
EF059577	11/05/21	HKK Holdings Pty Ltd	Refund rates overpayment	456.68
EF059578	11/05/21	Hospital Benefit Fund of WA	Payroll payment	1,174.81
EF059579	11/05/21	ibookingsystems	Memberships and subscriptions	99.00
EF059580	11/05/21	Ikran Abdi	Refund bond	205.00
EF059581	11/05/21	IRP Pty Ltd	Labour hire and temporary replacement	1,615.68
EF059582	11/05/21	Irrigation Australia Ltd	Staff training, development and support	2,790.00
EF059583	11/05/21	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	168.63
EF059584	11/05/21	Jane Chambers	Professional consultancy services	500.00
EF059585	11/05/21	Jason Collins	Refund bond	350.00
EF059586	11/05/21	JB Hi-Fi Group Pty Ltd	Minor Equipment Purchase	6,752.00
EF059587	11/05/21	John Boland	Refund miscellaneous	49.50
EF059588	11/05/21	John Forrest Secondary College	Refund bond	350.00
EF059589	11/05/21	The Watershed Water Systems	Parks & gardens reticulation repairs & upgrades	1,390.21
EF059590	11/05/21	Keely Granger	Refund planning fees	222.00
EF059591	11/05/21	Kingsley John & Cathryn Frances Greville	Crossover subsidy	612.40
EF059592	11/05/21	KLMedia Pty Ltd T/A All Access Australasia	Library book stock and materials	753.49
EF059593	11/05/21	Komodo Music	Functions and events entertainment expenses	1,320.00
EF059594	11/05/21	Kylie Van Der Zee	Printing and graphic design expenses	75.00
EF059595	11/05/21	Landfill Gas and Power Pty Ltd	Electricity charges (other than street lighting)	117,932.38
EF059596	11/05/21	Landgate	Refund Plan Search Fees	80.10
EF059597	11/05/21	Lanskey Constructions Pty Ltd	Refund residential verge deposit	1,400.00
EF059598	11/05/21	Lawn Doctor	Parks & gardens materials	3,376.45
EF059599	11/05/21	Leone Gatt	Crossover subsidy	612.40
EF059600	11/05/21	Living Turf	Parks & gardens materials	6,979.50
EF059601	11/05/21	Main Roads Department	Construction and civil works payments	2,699.19
EF059602	11/05/21	Major Motors Pty Ltd	Plant and vehicle repairs	922.08
EF059603	11/05/21	Marketforce Pty Ltd	Printing and graphic design expenses	2,967.91
EF059604	11/05/21	McInerney Ford	Plant and vehicle repairs	2,035.00
EF059605	11/05/21	McLeods	Legal expenses and court costs	9,452.55
EF059606	11/05/21	Message Media	Memberships and subscriptions	33.00
EF059607	11/05/21	Metrocount	Office stationery and consumables	275.00
EF059608	11/05/21	Michael Page	Labour hire and temporary replacement	3,385.80
EF059609	11/05/21	Millreef Holdings Pty Ltd T/A Classic Hire	Equipment hire	2,097.33
EF059610	11/05/21	Miracle Recreation Equipment Pty Ltd	Parks & gardens contract payments	869.00
EF059611	11/05/21	Morley Noranda Recreation Club Inc	Venue hire	60.00
EF059612	11/05/21	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks & gardens tree pruning & assoc. services	100,045.83
EF059613	11/05/21	My Foodie Box	Refund bond	1,400.00
EF059614	11/05/21	N M Christensen	Refund rates overpayment	1,386.22
EF059615	11/05/21	Natural Area Holdings Pty Ltd	Parks & gardens contract payments	8,248.15
EF059616	11/05/21	Nutrien Ag Solutions	Parks & gardens materials	421.74
EF059617	11/05/21	Nutrition Force Pty Ltd	Marketing and promotional material	687.50
EF059618	11/05/21	Ocean Blue Pools and Spas	Refund bond	1,400.00
EF059619	11/05/21	Okewood Pty Ltd	Refund bond	505.00
EF059620	11/05/21	Park Motor Body Builders (W.A.) Pty Ltd	Plant and vehicle parts and materials	940.50
EF059621	11/05/21	Paywise	Payroll payment	379.80
EF059622	11/05/21	Perth Recruitment Services	Labour hire and temporary replacement	6,506.66
EF059623	11/05/21	Phillip Cook	Professional consultancy services	500.00
EF059624	11/05/21	Pirtek Malaga	Plant and vehicle parts and materials	1,432.60
EF059625	11/05/21	Plantrite	Parks & gardens plants and trees	1,421.20
EF059626	11/05/21	Ple Computers Pty Ltd	Information technology minor purchases	1,826.00
EF059627	11/05/21	PPG Industries Australia Pty Ltd T/A Taubmans Trade Centre	Parks & gardens materials	248.81
EF059628	11/05/21	Prestige Property Maintenance Pty Ltd	Parks & gardens contract payments	5,442.80
EF059629	11/05/21	Product Recovery Industries Pty Ltd	Tipping Fee	517.00
EF059630	11/05/21	Quality Press	Printing and graphic design expenses	275.00
EF059631	11/05/21	Rachael Roberts	Professional consultancy services	500.00
EF059632	11/05/21	Rachel Blake & Patrick Blake	Refund miscellaneous	150.00

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<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<i>Payments</i>				<i>\$</i>
EF059633	11/05/21	Records and Information Management Professionals Australasia	Memberships and subscriptions	1,210.00
EF059634	11/05/21	Repco	Plant and vehicle parts and materials	1,352.73
EF059635	11/05/21	Rubek Automatic Doors	Building maintenance and services	286.00
EF059636	11/05/21	Ruth Kilpatrick	Youth and seniors community activities	582.00
EF059637	11/05/21	Sarah and Alan Broderick	Refund facility hire bond	350.00
EF059638	11/05/21	Silent Groove	Equipment hire	50.00
EF059639	11/05/21	Simone L Janes	Refund bond	550.00
EF059640	11/05/21	Simsai Construction Group Pty Ltd	Refund residential verge deposit	1,400.00
EF059641	11/05/21	Suez Environmental Recycling & Waste Recovery	Waste collection and hygiene services	91.93
EF059642	11/05/21	SJF Work Advice Pty Ltd	Professional consultancy services	385.00
EF059643	11/05/21	Slater Gartrell Sports	Parks & gardens contract payments	434.50
EF059644	11/05/21	SR Fidock	Youth and seniors community activities	1,400.00
EF059645	11/05/21	SSB Pty Ltd	Refund bond	1,400.00
EF059646	11/05/21	State Wide Turf Services	Parks & gardens contract payments	13,068.00
EF059647	11/05/21	Statewide Cleaning Supplies Pty Ltd	Cleaning supplies	113.52
EF059648	11/05/21	Stratagreen	Parks & gardens materials	453.05
EF059649	11/05/21	Synergy	Electricity charges - Street lighting	6,212.15
EF059650	11/05/21	T J Depiazzi & Sons	Parks & gardens materials	13,506.14
EF059651	11/05/21	Terrestrial Ecosystems	Parks & gardens contract payments	5,571.50
EF059652	11/05/21	The Florist Tree	Gifts and presentations	970.00
EF059653	11/05/21	The O'Grady Family Trust T/A Efficient Site Services	Parks & gardens contract payments	65,953.25
EF059654	11/05/21	The Trustee for Rabblement Trust	Youth and seniors community activities	120.00
EF059655	11/05/21	The Trustee for the Dzozdos Family Trust	Parks & gardens contract payments	33,611.35
EF059656	11/05/21	The Worm Shed	Environmental services & supplies	3,306.05
EF059657	11/05/21	Tiew Hwa Katherine Teng	Refund bond	1,400.00
EF059658	11/05/21	Todd PG Pahi	Refund residential verge deposit	1,400.00
EF059659	11/05/21	Toll Transport Pty Ltd	Postage and courier charges	206.36
EF059660	11/05/21	Toshikazu Nomura	Refund bond	1,400.00
EF059661	11/05/21	Total Packaging (WA) Pty Ltd	Animal supplies & services	7,550.40
EF059662	11/05/21	Tovey Shearwood P/L T/A Creative Adm	Marketing and promotional material	1,488.85
EF059663	11/05/21	T-Quip	Plant and vehicle repairs	1,859.40
EF059664	11/05/21	Travis Mitchell Construction	Refund bond	1,400.00
EF059665	11/05/21	Truck Centre WA Pty Ltd	Plant and vehicle repairs	1,844.61
EF059666	11/05/21	Tuyet Tram Mai	Refund crossover	1,316.80
EF059667	11/05/21	Twins (WA) Pty Ltd	Functions and events catering expenses	150.00
EF059668	11/05/21	Ty Webb	Youth and seniors community activities	50.00
EF059669	11/05/21	Urban Resources Pty Ltd	Parks & gardens materials	2,270.40
EF059670	11/05/21	Usman Mustafa	Refund rates overpayment	208.62
EF059671	11/05/21	Viking Rentals	Equipment hire	567.60
EF059672	11/05/21	Volunteering Western Australia	Licence and permit renewal	330.00
EF059673	11/05/21	WA Hino Sales and Service	Plant and vehicle parts and materials	247.50
EF059674	11/05/21	WA Police Service	Volunteer reimbursements and expenses	16.70
EF059675	11/05/21	WA Premix	Construction and civil works payments	14,206.83
EF059676	11/05/21	LGRCEU	Payroll payment	881.50
EF059677	11/05/21	Walcott Industries Pty Ltd	Building maintenance and services	61,561.50
EF059678	11/05/21	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	323.55
EF059679	11/05/21	Webb & Brown-Neaves Pty Ltd	Refund residential verge deposit	886.00
EF059680	11/05/21	Wesfarmers Kleenheat Gas Pty Ltd	Gas usage charges	9,718.48
EF059681	11/05/21	Westbuild Products Pty Ltd	Depot stores and consumables	359.26
EF059682	11/05/21	West-Sure Group Pty - Petty Cash	Petty cash reimbursement	2,834.35
EF059683	11/05/21	West-Sure Group Pty Ltd	Fees and charges	1,831.78
EF059684	11/05/21	Westworks Group	Parks & gardens contract payments	6,270.00
EF059685	11/05/21	William Raymond Till	Professional consultancy services	500.00
EF059686	11/05/21	Winc Australia Pty Ltd	Office stationery and consumables	41.10
EF059687	11/05/21	Work Clobber	Staff uniforms and protective equipment	676.90
EF059688	11/05/21	World Packaging Direct	Medical services and materials	2,574.00
EF059689	11/05/21	Zenien	Buildings and events security expenses	21,597.14
EF059690	11/05/21	Zettanet Pty Ltd	IT network maintenance	506.00
EF059691	18/05/21	A D'Onofrio	Citizenship expenses	200.00
EF059692	18/05/21	A1 Locksmiths	Key / Lock Services	27.50
EF059693	18/05/21	AAAC Towing Pty Ltd	Vehicle towing	132.00
EF059694	18/05/21	Acclaimed Catering	Functions and events catering expenses	2,945.30
EF059695	18/05/21	Acurix Networks Pty Ltd	Office telephone and communication expenses	1,666.67
EF059696	18/05/21	ADT Security	Buildings and events security expenses	139.48
EF059697	18/05/21	Alex Ciluzzo	Refund bond	5,000.00
EF059698	18/05/21	Alex Krstic	Refund residential verge deposit	1,400.00
EF059699	18/05/21	Alex Krstic	Refund residential verge deposit	1,400.00
EF059700	18/05/21	Alinta Gas	Gas usage charges	63.05
EF059701	18/05/21	Commercial Air Solutions	Building maintenance and services	2,125.97
EF059702	18/05/21	ALS Library Services	Book purchases	442.14

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Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF059703	18/05/21	Amgrow Australia Pty Ltd	Parks & gardens materials	4,160.97
EF059704	18/05/21	AMS Installation & Maintenance Solutions WA	Building maintenance and services	1,673.63
EF059705	18/05/21	Bayswater News & Lotteries	Memberships and subscriptions	716.71
EF059706	18/05/21	Aquion Pty Ltd	IT systems licensing fees and support	1,037.85
EF059707	18/05/21	Architectural Partnership	Refund bond	2,000.00
EF059708	18/05/21	Australian Local Government Association Ltd	Conference expenses	2,628.00
EF059709	18/05/21	Axiis Contracting Pty Ltd	Parks & gardens contract payments	715.00
EF059710	18/05/21	Beaver Tree Services Australia Pty Ltd	Parks & gardens tree pruning & assoc. services	109,923.00
EF059711	18/05/21	Bioscience Pty Ltd	Parks & gardens materials	2,200.00
EF059712	18/05/21	Birds Eye Media	Photography / Video Production	2,310.00
EF059713	18/05/21	Blackwoods Atkins	Depot stores and consumables	4,506.04
EF059714	18/05/21	BOC Limited	Medical services and materials	211.08
EF059715	18/05/21	BP Medical	Medical services and materials	620.99
EF059716	18/05/21	Bridgestone Aust Ltd	Plant and vehicle repairs	1,759.67
EF059717	18/05/21	Bruce L Russell	Youth and seniors community activities	150.00
EF059718	18/05/21	Bunnings Group Ltd	Minor Equipment Purchase	1,296.97
EF059719	18/05/21	BW Tribal Pty Ltd	Youth and seniors community activities	192.95
EF059720	18/05/21	Byte Construct Pty Ltd	Construction and civil works payments	594,585.72
EF059721	18/05/21	Capital Recycling	Tipping Fee	1,830.84
EF059722	18/05/21	Carol Foley	Youth and seniors community activities	140.00
EF059723	18/05/21	Carramar Resource Industries	Depot stores and consumables	2,904.00
EF059724	18/05/21	Cat Haven	Animal supplies & services	378.25
EF059725	18/05/21	Charter Plumbing and Gas	Building supplies and hardware	2,190.87
EF059726	18/05/21	Civic Legal	Legal expenses and court costs	3,813.98
EF059727	18/05/21	Cleanaway	Waste collection and hygiene services	11,722.69
EF059728	18/05/21	CNW Pty Ltd	Building supplies and hardware	17.52
EF059729	18/05/21	COMMSSA Western Australia Inc	Refund bond	75.00
EF059730	18/05/21	Complete Approvals	Refund building application fee	61.65
EF059731	18/05/21	Contra-flow Pty Ltd	Traffic management	17,323.78
EF059732	18/05/21	Cornerstone Legal	Legal expenses and court costs	4,758.10
EF059733	18/05/21	Corsign WA Pty Ltd	Signage and banners	1,471.80
EF059734	18/05/21	Curost Milk Supply	Staff Amenities	522.84
EF059735	18/05/21	Department of Planning, Lands and Heritage	Refund bond	550.00
EF059736	18/05/21	Dianella White Eagles Soccer Club	Grants & funding	100.00
EF059737	18/05/21	Dimoff Engineering	Building supplies and hardware	12,335.61
EF059738	18/05/21	Downer Edi Engineering Power Pty Ltd	Building maintenance and services	1,172.93
EF059739	18/05/21	Dowsing Concrete	Parks & gardens contract payments	4,430.39
EF059740	18/05/21	Eastern Metropolitan Regional Council	Waste collection and hygiene services	192,372.16
EF059741	18/05/21	Western Power	Construction and civil works payments	5,860.00
EF059742	18/05/21	Engtech (Aust) Pty Ltd	Professional consultancy services	1,878.01
EF059743	18/05/21	Equal Opportunity Specialists	Staff training, development and support	3,190.00
EF059744	18/05/21	ESRI Australia Pty Ltd	IT network maintenance	12,540.00
EF059745	18/05/21	Flexi Staff	Labour hire and temporary replacement	979.10
EF059746	18/05/21	Gail Squires	Refund rates overpayment	318.62
EF059747	18/05/21	Galleria Toyota	Plant and vehicle parts and materials	57.90
EF059748	18/05/21	Galvins Plumbing Supplies	Building supplies and hardware	416.84
EF059749	18/05/21	GFG Consulting	Professional consultancy services	43,478.60
EF059750	18/05/21	GHD Pty Ltd	Parks & gardens contract payments	462.66
EF059751	18/05/21	Globe Australia Pty Ltd	Parks & gardens materials	3,668.50
EF059752	18/05/21	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	8,082.61
EF059753	18/05/21	Dr Heather Coventry	Medical services and materials	4,400.00
EF059754	18/05/21	Hosking Leanne	Medical services and materials	2,786.50
EF059755	18/05/21	IDOM Morley Pty Ltd T/A Morley Nissan/Kia/Hyundai	Plant and vehicle repairs	160.00
EF059756	18/05/21	Ikran Abdi	Refund bond	41.00
EF059757	18/05/21	International Leaders Pty Ltd	Memberships and subscriptions	5,500.00
EF059758	18/05/21	IRP Pty Ltd	Labour hire and temporary replacement	1,615.68
EF059759	18/05/21	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	3,422.17
EF059760	18/05/21	J Jensen	Refund residential verge deposit	1,400.00
EF059761	18/05/21	The Watershed Water Systems	Parks & gardens reticulation repairs & upgrades	358.66
EF059762	18/05/21	KDD Conveyancing	Refund rates overpayment	334.83
EF059763	18/05/21	Landgate	Gross rental valuation charges	929.77
EF059764	18/05/21	LGConnect Pty Ltd	Staff training, development and support	10,395.00
EF059765	18/05/21	Linda Dinh	Refund swimming lessons	30.40
EF059766	18/05/21	Local Government Professionals Aust WA	Staff training, development and support	3,775.00
EF059767	18/05/21	Local Government Professionals Australia	Conference expenses	770.00
EF059768	18/05/21	Lock, Stock & Farrell	Building maintenance and services	300.00
EF059769	18/05/21	Luke Buxton	Refund health centre memberships	93.98
EF059770	18/05/21	Mader Contracting Pty Ltd	Labour hire and temporary replacement	1,628.00
EF059771	18/05/21	Major Motors Pty Ltd	Plant and vehicle parts and materials	77.22
EF059772	18/05/21	Mamoes Services	Youth and seniors community activities	250.00

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<i>Payments</i>				<i>\$</i>
EF059773	18/05/21	Marawar Pty Ltd	Building maintenance and services	704.00
EF059774	18/05/21	Marketforce Pty Ltd	Advertising public notices	1,858.19
EF059775	18/05/21	McInerney Ford	Plant and vehicle repairs	2,107.00
EF059776	18/05/21	McLeods	Legal expenses and court costs	1,797.40
EF059777	18/05/21	Michael Page	Labour hire and temporary replacement	1,269.68
EF059778	18/05/21	Modal Pty Ltd	Staff training, development and support	620.00
EF059779	18/05/21	Moore Australia	Staff training, development and support	3,124.00
EF059780	18/05/21	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks & gardens tree pruning & assoc. services	40,459.10
EF059781	18/05/21	My Media Intelligence Pty Ltd	Memberships and subscriptions	846.49
EF059782	18/05/21	Naomi Eklund-Fudge	Refund swimming lessons	106.40
EF059783	18/05/21	Nestle Australia	Minor Equipment Purchase	126.50
EF059784	18/05/21	Nutrien Ag Solutions	Parks & gardens contract payments	1,685.43
EF059785	18/05/21	Officeworks	Minor Equipment Purchase	258.00
EF059786	18/05/21	Park Motor Body Builders (W.A.) Pty Ltd	Plant and vehicle repairs	2,901.80
EF059787	18/05/21	Perth Material Blowing Pty Ltd	Parks & gardens contract payments	15,647.50
EF059788	18/05/21	Perth Recruitment Services	Labour hire and temporary replacement	8,954.16
EF059789	18/05/21	Pirtek Malaga	Plant and vehicle parts and materials	53.47
EF059790	18/05/21	Plantrite	Parks & gardens plants and trees	563.20
EF059791	18/05/21	PPG Industries Australia Pty Ltd T/A Taubmans Trade Centre	Depot stores and consumables	154.00
EF059792	18/05/21	Prestige Property Maintenance Pty Ltd	Parks & gardens contract payments	19,926.86
EF059793	18/05/21	Quality Nominees Pty Ltd T/A Taman Diamond Tool Solutions	Plant and vehicle parts and materials	17.16
EF059794	18/05/21	Reece's Events Hire	Equipment hire	5,050.00
EF059795	18/05/21	Repco	Plant and vehicle parts and materials	481.63
EF059796	18/05/21	Rocco D'Orazio	Refund bond	8,888.41
EF059797	18/05/21	Westbooks	Book purchases	132.36
EF059798	18/05/21	Rosmech	Plant and vehicle parts and materials	180.74
EF059799	18/05/21	Samantha Hughes	Youth and seniors community activities	300.00
EF059800	18/05/21	Show Travel Film Services International T/A ISG-Fresh	Functions and events catering expenses	212.74
EF059801	18/05/21	Sonic Health Plus Pty Ltd	Medical services and materials	518.10
EF059802	18/05/21	Southern Wire Industrial Pty Ltd	Fencing	12,592.53
EF059803	18/05/21	Sports Turf Association WA Incorporated	Staff training, development and support	300.00
EF059804	18/05/21	Sportsworld of WA	Kiosk stock	135.85
EF059805	18/05/21	State Wide Turf Services	Parks & gardens contract payments	6,354.33
EF059806	18/05/21	Statewide Cleaning Supplies Pty Ltd	Building supplies and hardware	440.00
EF059807	18/05/21	Steve's Sand Sifting for Playground Services	Parks & gardens contract payments	4,489.95
EF059808	18/05/21	Stratco Pty Ltd	Building supplies and hardware	91.41
EF059809	18/05/21	Synergy	Electricity charges (other than street lighting)	494.41
EF059810	18/05/21	Talis Consultants	Professional consultancy services	4,349.13
EF059811	18/05/21	Tara Zirakeash	Refund miscellaneous	154.00
EF059812	18/05/21	Technologically Speaking	Youth and seniors community activities	800.00
EF059813	18/05/21	The Goods Australia	Aquatic chemicals and consumables	329.56
EF059814	18/05/21	The O'Grady Family Trust T/A Efficient Site Services	Parks & gardens contract payments	22,414.70
EF059815	18/05/21	The Poster Girls	Publications	184.80
EF059816	18/05/21	The Trustee for Rabblement Trust	Book purchases	302.20
EF059817	18/05/21	Toll Transport Pty Ltd	Postage and courier charges	257.95
EF059818	18/05/21	T-Quip	Plant and vehicle repairs	67.90
EF059819	18/05/21	Twins (WA) Pty Ltd	Functions and events catering expenses	222.00
EF059820	18/05/21	Urbaqua Ltd	Environmental testing and sampling	2,677.40
EF059821	18/05/21	Vinsan Contracting Pty Ltd	Refund residential verge deposit	1,400.00
EF059822	18/05/21	WA Hino Sales and Service	Plant and vehicle parts and materials	500.31
EF059823	18/05/21	WA Local Government Association	Staff training, development and support	275.00
EF059824	18/05/21	WA Premix	Construction and civil works tools and materials	16,724.40
EF059825	18/05/21	Walcott Industries Pty Ltd	Building maintenance and services	6,853.00
EF059826	18/05/21	Walkers Pest Management Lawn & Garden Services	Building maintenance and services	253.00
EF059827	18/05/21	Wanneroo Agricultural Machinery	Plant and vehicle repairs	4,183.25
EF059828	18/05/21	WC Convenience Management Pty Ltd T/A WC Innovations	Building maintenance and services	4,062.34
EF059829	18/05/21	West Coast Turf	Parks & gardens contract payments	9,790.00
EF059830	18/05/21	West-Sure Group Pty - Petty Cash	Petty cash reimbursement	65.00
EF059831	18/05/21	West-Sure Group Pty Ltd	Fees and charges	1,828.97
EF059832	18/05/21	Work Clobber	Staff uniforms and protective equipment	665.60
EF059833	18/05/21	Workpower Inc	Parks & gardens contract payments	17,880.83
EF059834	18/05/21	Morley Sport & Recreation Centre	Management fee	19,983.34
EF059835	18/05/21	Zenien	IT systems licensing fees and support	1,218.04
EF059836	18/05/21	Athena Branch Calisthenics Association of WA Inc.	Grants & funding	50.00
EF059837	18/05/21	Telstra	Office telephone and communication expenses	4,877.48
EF059838	20/05/21	Australian Local Government Association Ltd	Conference expenses	1,139.00
EF059839	25/05/21	Telstra	Office telephone and communication expenses	7,605.59
EF059840	25/05/21	Wesfarmers Kleenheat Gas Pty Ltd	Gas usage charges	11,013.40
EF059841	25/05/21	A D'Onofrio	Citizenship expenses	200.00
EF059842	25/05/21	A1 Locksmiths	Key / Lock Services	474.00

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<i>Payments</i>				<i>\$</i>
EF059843	25/05/21	Acclaimed Catering	Functions and events catering expenses	1,485.00
EF059844	25/05/21	Action Glass & Aluminium	Building maintenance and services	2,854.50
EF059845	25/05/21	Advance Press	Marketing and promotional material	286.00
EF059846	25/05/21	ALS Library Services	Book purchases	199.03
EF059847	25/05/21	Amgrow Australia Pty Ltd	Parks & gardens materials	822.80
EF059848	25/05/21	AMS Installation & Maintenance Solutions WA	Building maintenance and services	2,072.53
EF059849	25/05/21	Apace Aid Incorporated	Parks & gardens contract payments	7,403.00
EF059850	25/05/21	Aquamoni Pty Ltd	Parks & gardens contract payments	851.40
EF059851	25/05/21	ASB Marketing	Printing and graphic design expenses	433.40
EF059852	25/05/21	Asphaltech Pty Ltd	Construction and civil works tools and materials	11,510.98
EF059853	25/05/21	ATC Work Smart	Trainee	526.78
EF059854	25/05/21	Auscorp IT	Information technology minor purchases	333.62
EF059855	25/05/21	Aussie Telcom Pty Ltd	IT systems licensing fees and support	4,028.76
EF059856	25/05/21	Australia Post	Postage and courier charges	5,776.10
EF059857	25/05/21	Australian Institute of Management WA Ltd	Staff training, development and support	604.00
EF059858	25/05/21	Australian Services Union	Payroll payment	308.80
EF059859	25/05/21	Commissioner of Taxation	Payroll payment	261,413.00
EF059860	25/05/21	Axiis Contracting Pty Ltd	Parks & gardens contract payments	3,795.00
EF059861	25/05/21	Baileys Fertilisers	Parks & gardens materials	5,420.98
EF059862	25/05/21	Bayswater Tennis Club	Parks & gardens contract payments	6,500.00
EF059863	25/05/21	BGC Residential P/L	Refund residential verge deposit	1,400.00
EF059864	25/05/21	Boya Equipment Pty Ltd	Parks & gardens materials	412.50
EF059865	25/05/21	Boyan Electrical Services	Construction and civil works payments	10,824.51
EF059866	25/05/21	Brajovich Demolition	Refund residential verge deposit	1,400.00
EF059867	25/05/21	Bridgestone Aust Ltd	Plant and vehicle repairs	1,059.50
EF059868	25/05/21	Bucher Municipal Pty Ltd	Plant and vehicle repairs	2,428.09
EF059869	25/05/21	Bunnings Group Ltd	Environmental services & supplies	531.21
EF059870	25/05/21	Cai Fences	Parks & gardens contract payments	1,650.00
EF059871	25/05/21	Camboon Primary School	Refund bond	350.00
EF059872	25/05/21	Capital Recycling	Tipping Fee	1,306.80
EF059873	25/05/21	Carlton Surveys	Professional consultancy services	4,917.00
EF059874	25/05/21	Charter Plumbing and Gas	Construction and civil works payments	11,854.15
EF059875	25/05/21	Clarity Corporate Communications Pty Ltd	Marketing and promotional material	13,497.00
EF059876	25/05/21	Cleanaway	Waste collection and hygiene services	20,324.98
EF059877	25/05/21	Cleverpatch Pty Ltd	Youth and seniors community activities	349.72
EF059878	25/05/21	CNW Pty Ltd	Building supplies and hardware	901.74
EF059879	25/05/21	COB - Sundowner Club	Payroll payment	84.00
EF059880	25/05/21	Cockburn Wetlands Education Centre	Staff training, development and support	565.80
EF059881	25/05/21	Coleman Rail Pty Ltd	Refund bond	350.00
EF059882	25/05/21	Contra-flow Pty Ltd	Traffic management	23,401.42
EF059883	25/05/21	Corona Estate Agency	Refund rates overpayment	109.94
EF059884	25/05/21	Corsign WA Pty Ltd	Signage and banners	10,045.20
EF059885	25/05/21	Cranetech Australia Pty Ltd	Plant and vehicle parts and materials	431.76
EF059886	25/05/21	Cristy Burne	Youth and seniors community activities	400.00
EF059887	25/05/21	Child Support Agency	Payroll payment	967.03
EF059888	25/05/21	Stihl Shop Osborne Park	Plant and vehicle repairs	511.50
EF059889	25/05/21	Curost Milk Supply	Staff Amenities	68.61
EF059890	25/05/21	Daniela Doyle	Refund residential verge deposit	1,400.00
EF059891	25/05/21	Department of Biodiversity, Conservation and Attractions	Functions and events entertainment expenses	400.00
EF059892	25/05/21	Detail West	Plant and vehicle repairs	120.00
EF059893	25/05/21	Diana Kudsee	Youth and seniors community activities	240.00
EF059894	25/05/21	Dimoff Engineering	Building supplies and hardware	4,934.24
EF059895	25/05/21	Direct Communications Pty Ltd	Equipment purchases	1,166.00
EF059896	25/05/21	Domus Nursery	Parks & gardens plants and trees	1,387.55
EF059897	25/05/21	Domview Pty Ltd T/A The Hire Guys Balcatta & Osborne Park	Equipment hire	983.50
EF059898	25/05/21	Downer Edi Engineering Power Pty Ltd	Building maintenance and services	1,188.00
EF059899	25/05/21	Dowsing Concrete	Construction and civil works technical support	17,759.08
EF059900	25/05/21	DS Agencies Pty Ltd	Furniture purchases	1,045.00
EF059901	25/05/21	E Fire & Safety	Fire suppression and alarm monitoring	2,533.85
EF059902	25/05/21	E. & M.J. Roshier Pty Ltd	Plant and vehicle repairs	690.07
EF059903	25/05/21	Easisalary Pty Ltd	Payroll payment	7,480.85
EF059904	25/05/21	Maylands Park Lottery Centre & News	Memberships and subscriptions	316.22
EF059905	25/05/21	Eastern Metropolitan Regional Council	Waste collection and hygiene services	79,813.28
EF059906	25/05/21	Eastside Concrete	Construction and civil works payments	15,890.16
EF059907	25/05/21	Elders Midland Merchandise	Building supplies and hardware	190.00
EF059908	25/05/21	Western Power	Construction and civil works payments	8,877.00
EF059909	25/05/21	Equal Opportunity Specialists	Staff training, development and support	9,240.00
EF059910	25/05/21	Es2 Pty Ltd	IT network maintenance	2,454.38
EF059911	25/05/21	Finishing Touch Gallery	Building supplies and hardware	279.84
EF059912	25/05/21	Flexi Staff	Labour hire and temporary replacement	1,282.19

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<i>Payments</i>				<i>\$</i>
EF059913	25/05/21	Forpark Australia	Parks & gardens contract payments	31,790.00
EF059914	25/05/21	Franco & Lyndsey Cardenia	Refund residential verge deposit	1,400.00
EF059915	25/05/21	Fuel Distributors of WA Pty Ltd	Fuel and oil	24,738.73
EF059916	25/05/21	Fuji Xerox Business Force Pty Ltd	Printing and graphic design expenses	8,195.58
EF059917	25/05/21	G Vukovic	Refund rates overpayment	428.47
EF059918	25/05/21	G Vukovic	Refund rates overpayment	508.66
EF059919	25/05/21	Galleria Toyota	Plant and vehicle repairs	455.14
EF059920	25/05/21	Galvins Plumbing Supplies	Building supplies and hardware	312.64
EF059921	25/05/21	Geoff's Tree Service Pty Ltd	Parks & gardens tree pruning & assoc. services	15,613.88
EF059922	25/05/21	GFG Consulting	Professional consultancy services	6,161.78
EF059923	25/05/21	Graeme Miles Richards	Artist fee	4,070.00
EF059924	25/05/21	Graeme & Jody Weaver	Refund residential verge deposit	1,400.00
EF059925	25/05/21	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	3,424.44
EF059926	25/05/21	Health Insurance Fund of WA	Payroll payment	356.85
EF059927	25/05/21	Heatley Sales Pty Ltd	Depot stores and consumables	252.56
EF059928	25/05/21	Hospital Benefit Fund of WA	Payroll payment	1,174.81
EF059929	25/05/21	Housing Authority	Refund rates overpayment	817.93
EF059930	25/05/21	Hydroquip Pumps	Parks & gardens contract payments	440.00
EF059931	25/05/21	Intelife Group Limited Formally Intework Incorporated	Parks & gardens contract payments	8,741.70
EF059932	25/05/21	International Association For Public Participation	Staff training, development and support	595.00
EF059933	25/05/21	IRP Pty Ltd	Labour hire and temporary replacement	2,827.44
EF059934	25/05/21	James Bennett Pty Ltd	Book purchases	37.56
EF059935	25/05/21	JB Hi-Fi Group Pty Ltd	Equipment purchases	6,070.00
EF059936	25/05/21	The Watershed Water Systems	Parks & gardens reticulation repairs & upgrades	1,427.16
EF059937	25/05/21	Kirsty Evans	Refund swimming lessons	43.32
EF059938	25/05/21	KLMedia Pty Ltd T/A All Access Australasia	Book purchases	367.99
EF059939	25/05/21	KS Black Pty Ltd	Parks & gardens contract payments	15,327.40
EF059940	25/05/21	L B Collins	Refund rates overpayment	273.51
EF059941	25/05/21	L Schaffer	Refund bond	1,000.00
EF059942	25/05/21	Landgate	Professional consultancy services	24,354.58
EF059943	25/05/21	LGConnect Pty Ltd	Professional consultancy services	9,095.63
EF059944	25/05/21	Life Active Podiatry	Podiatry services and materials	2,325.00
EF059945	25/05/21	Local Government Professionals Aust WA	Staff training, development and support	760.00
EF059946	25/05/21	Local Government Professionals Australia NSW	Memberships and subscriptions	14,740.00
EF059947	25/05/21	M & M ACM Services	Environmental services & supplies	370.00
EF059948	25/05/21	Magpies Magazine	Memberships and subscriptions	56.00
EF059949	25/05/21	Major Motors Pty Ltd	Plant and vehicle repairs	18,024.20
EF059950	25/05/21	Marketforce Pty Ltd	Printing and graphic design expenses	2,579.69
EF059951	25/05/21	McMullen Nolan Group Pty Ltd	Professional consultancy services	1,540.00
EF059952	25/05/21	Meta Maya Group Pty Ltd	Environmental testing and sampling	115.50
EF059953	25/05/21	Millreef Holdings Pty Ltd T/A Classic Hire	Parks & gardens contract payments	2,984.67
EF059954	25/05/21	Miracle Recreation Equipment Pty Ltd	Parks & gardens contract payments	1,023.00
EF059955	25/05/21	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks & gardens tree pruning & assoc. services	4,832.30
EF059956	25/05/21	Natalie & Andrea Bedini	Refund bond	350.00
EF059957	25/05/21	Natural Area Holdings Pty Ltd	Parks & gardens contract payments	1,177.55
EF059958	25/05/21	Natureworks Pty Ltd	Parks & gardens contract payments	13,200.00
EF059959	25/05/21	NEC Australia Pty Ltd	IT systems licensing fees and support	15,040.43
EF059960	25/05/21	Nespresso Australia a Division of Nestle Australia Ltd	Staff Amenities	164.00
EF059961	25/05/21	New Look Drycleaners & Laundry Service	Cleaning services	195.25
EF059962	25/05/21	PAV Sales & Installation	Equipment purchases	4,765.20
EF059963	25/05/21	Paywise	Payroll payment	379.80
EF059964	25/05/21	Perth Recruitment Services	Labour hire and temporary replacement	1,659.78
EF059965	25/05/21	Perth Soccer Club (Inc)	Grants & funding	100.00
EF059966	25/05/21	Phase 3 Landscape Construction	Parks & gardens contract payments	38,209.96
EF059967	25/05/21	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	6,336.07
EF059968	25/05/21	PPG Industries Australia Pty Ltd T/A Taubmans Trade Centre	Depot stores and consumables	198.41
EF059969	25/05/21	Prestige Property Maintenance Pty Ltd	Parks & gardens contract payments	27,025.19
EF059970	25/05/21	Promolab	Environmental services & supplies	752.95
EF059971	25/05/21	PV and CM Wundersitz	Refund rates overpayment	186.81
EF059972	25/05/21	Red Spear Pty Ltd	Citizenship expenses	600.00
EF059973	25/05/21	Redfish Technologies Pty Ltd	Information technology minor purchases	1,411.53
EF059974	25/05/21	Reece Plumbing	Building supplies and hardware	33.68
EF059975	25/05/21	Repco	Plant and vehicle parts and materials	1,158.10
EF059976	25/05/21	Retech Rubber Pty Ltd	Parks & gardens contract payments	3,954.50
EF059977	25/05/21	Richgro Garden Products	Parks & gardens materials	245.00
EF059978	25/05/21	Roberta Schuchmann	Refund swimming lessons	44.84
EF059979	25/05/21	Rubek Automatic Doors	Building maintenance and services	288.20
EF059980	25/05/21	Sarah C Rhodes	Refund rates overpayment	350.00
EF059981	25/05/21	Show Travel Film Services International T/A ISG-Fresh	Functions and events catering expenses	253.00
EF059982	25/05/21	Smith Family Trust	Refund residential verge deposit	991.00

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Payments				\$
EF059983	25/05/21	Sonic Health Plus Pty Ltd	Medical services and materials	572.00
EF059984	25/05/21	Southern Wire Industrial Pty Ltd	Parks & gardens contract payments	16,357.00
EF059985	25/05/21	St John Ambulance Western Australia Ltd	Medical services and materials	94.49
EF059986	25/05/21	Statewide Cleaning Supplies Pty Ltd	Building supplies and hardware	65.01
EF059987	25/05/21	Steven Butler	Refund residential verge deposit	1,400.00
EF059988	25/05/21	Stiles Electrical & Communication Svces P/L	Parks & gardens contract payments	177,479.42
EF059989	25/05/21	Stratagreen	Parks & gardens materials	803.77
EF059990	25/05/21	Swan Towing Service Pty Ltd	Vehicle towing	629.75
EF059991	25/05/21	Synergy	Electricity charges (other than street lighting)	552.00
EF059992	25/05/21	T Choveib & M Shoeib	Refund crossover	1,924.30
EF059993	25/05/21	T Choveib & M Shoeib	Crossover subsidy	612.40
EF059994	25/05/21	T J Depiazzi & Sons	Parks & gardens materials	9,089.36
EF059995	25/05/21	Teletronics	IT network maintenance	159.00
EF059996	25/05/21	Terrestrial Ecosystems	Parks & gardens contract payments	13,062.50
EF059997	25/05/21	The Forever Project	Parks & gardens contract payments	6,831.00
EF059998	25/05/21	The Goods Australia	Depot stores and consumables	471.33
EF059999	25/05/21	The O'Grady Family Trust T/A Efficient Site Services	Parks & gardens contract payments	14,962.75
EF060000	25/05/21	The Trustee for the Dzodzoz Family Trust	Parks & gardens contract payments	21,338.10
EF060001	25/05/21	Thrifty Car Rentals	Vehicle & plant hire	1,407.12
EF060002	25/05/21	Toll Transport Pty Ltd	Postage and courier charges	257.95
EF060003	25/05/21	T-Quip	Plant and vehicle repairs	2,514.80
EF060004	25/05/21	Travis Hayto Photography	Youth and seniors community activities	1,540.00
EF060005	25/05/21	Trisley Hydraulic Services Pty Ltd	Aquatic maintenance and services	3,801.60
EF060006	25/05/21	Triumph Homes	Refund residential verge deposit	1,400.00
EF060007	25/05/21	Triumph Homes	Refund residential verge deposit	1,400.00
EF060008	25/05/21	Twins (WA) Pty Ltd	Functions and events catering expenses	250.00
EF060009	25/05/21	Unicorn Transport Equipment	Plant and vehicle parts and materials	115.00
EF060010	25/05/21	Veridian Trust T/A Magoo IT	Youth and seniors community activities	1,200.00
EF060011	25/05/21	WA Hino Sales and Service	Plant and vehicle repairs	3,775.45
EF060012	25/05/21	WA Local Government Association	Conference expenses	110.00
EF060013	25/05/21	WA Premix	Construction and civil works tools and materials	3,231.80
EF060014	25/05/21	WA Pump Control Systems Pty Ltd	Parks & gardens contract payments	6,228.53
EF060015	25/05/21	LGRCEU	Payroll payment	881.50
EF060016	25/05/21	WA Youth Jazz Orchestra Assoc (Inc)	Functions and events entertainment expenses	880.00
EF060017	25/05/21	Washroom Accessories	Equipment purchases	1,517.00
EF060018	25/05/21	Wattleup Tractors	Plant and vehicle repairs	318.34
EF060019	25/05/21	Weskerb Pty Ltd	Parks & gardens contract payments	2,502.50
EF060020	25/05/21	Westbuild Products Pty Ltd	Construction and civil works tools and materials	634.92
EF060021	25/05/21	West-Sure Group Pty - Petty Cash	Petty cash reimbursement	183.60
EF060022	25/05/21	Winc Australia Pty Ltd	Office stationery and consumables	1,826.80
EF060023	25/05/21	Wiz N Bang	Functions and events site setup expenses	600.00
EF060024	25/05/21	Woolworths Ltd (WA)	Staff Amenities	265.02
EF060025	25/05/21	Work Clobber	Staff uniforms and protective equipment	537.85
EF060026	25/05/21	Workpower Inc	Parks & gardens contract payments	1,295.80
EF060027	25/05/21	Wow Homes	Refund residential verge deposit	1,400.00
EF060028	25/05/21	Zettanet Pty Ltd	IT network maintenance	506.00
EF060029	25/05/21	Zircodata Pty Ltd	Document management and archiving	281.15
				<hr/>
				6,032,493.03
Cancelled Payments				
				<hr/>
				0.00
				<hr/>
				0.00

City of Bayswater**List of Payment - Aged
for the period 1 May 2021 to 31 May 2021**

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF059365	03/05/21	Jackson McDonald	Professional consultancy services	14,256.55
EF059497	11/05/21	Burgess Rawson (WA) Pty Ltd	Lease and rental payments	3,991.08
EF059498	11/05/21	Fresh Fields Management (Mertome Village) Pty Ltd	Management fee	306.13
				<hr/>
				18,553.76
Cancelled Payments				
				0.00
				<hr/>
				0.00

City of Bayswater

Corporate Credit Card Transactions

For the period: 29 April 2021 to 28 May 2021

Date	Supplier	Description	Amount \$
Chief Executive Officer			
03/05/21	Facebook	Marketing and promotional material	1,250.00
03/05/21	Createsend	Memberships and subscriptions	163.90
04/05/21	Qantas	Conference expenses - Staff	1,645.12
06/05/21	Wondershare	Memberships and subscriptions	14.31
07/05/21	Qantas	Conference expenses - Elected Members	1,617.47
10/05/21	Qantas	Conference expenses - Elected Members	1,645.12
13/05/21	Facebook	Marketing and promotional material	178.25
17/05/21	Audible Australia	Memberships and subscriptions	16.45
21/05/21	Canva Pty Limited	Memberships and subscriptions	164.99
24/05/21	City of Perth	Parking	11.11
24/05/21	Sprout Social	Marketing and promotional material	2,340.13
25/05/21	Aerial Transport	Conference expenses - Staff	27.41
26/05/21	Queanbeyen Taxis	Conference expenses - Staff	19.95
26/05/21	Uber	Conference expenses - Staff	14.69
26/05/21	Rydges Canberra	Conference expenses - Staff	347.00
27/05/21	Uber	Conference expenses - Staff	8.24
27/05/21	Uber	Conference expenses - Staff	16.31
27/05/21	iStock	Memberships and subscriptions	207.90
28/05/21	GM Cabs	Conference expenses - Staff	31.34
28/05/21	Rydges Canberra	Conference expenses - Staff	50.50
Card total			9,770.19
Director Community and Development			
30/04/21	Booktopia Pty Ltd	Memberships and subscriptions	36.70
04/05/21	Amazon web services	Memberships and subscriptions	144.40
07/05/21	Sendgrid	Memberships and subscriptions	118.00
10/05/21	WA local government	Staff Training	110.00
12/05/21	Trybooking	Staff Training	709.75
Card total			1,118.85
Director Works and Infrastructure (Acting)			
28/05/21	DMIRS	Staff Training	223.00
Card total			223.00
Director Corporate and Strategy			
29/04/21	Amazon web services	Memberships and subscriptions	146.97
29/04/21	Amazon web services	Memberships and subscriptions	146.91
30/04/21	FS orgchartpro.com	Memberships and subscriptions	1,829.91
03/05/21	Formstack	Memberships and subscriptions	24.94
04/05/21	Amazon web services	Memberships and subscriptions	148.48
06/05/21	Zoom	Memberships and subscriptions	21.70
07/05/21	Dropbox	Memberships and subscriptions	495.00
24/05/21	Subway	Catering	49.00
Card total			2,862.91
Grand Total			13,974.95

**City of Bayswater
Electronic Fund Transfers
for the period 1 May 2021 to 31 May 2021**

Date	Description	Amount
		\$
Municipal Account		
05/05/21	NAB Bpay batch fee	0.21
05/05/21	NAB Bpay batch fee	148.00
05/05/21	NAB transaction fees	6.30
05/05/21	NAB transaction fees	38.40
05/05/21	NAB transaction fees	55.30
05/05/21	Wages	833,727.18
06/05/21	Wages	601.41
07/05/21	Wages	1,801.42
14/05/21	NAB Bpay batch fee	0.63
18/05/21	NAB Account Fees	103.12
19/05/21	Wages	857,797.73
20/05/21	NAB Bpay batch fee	4.62
24/05/21	Wages	10,185.32
25/05/21	New Investments	2,408,863.88
25/05/21	Wages	21.20
27/05/21	Wages	1,390.25
30/05/21	NAB Connect Fee	288.62
		<u>4,115,033.59</u>
Aged Persons Account		
07/05/21	Aged care subsidies to Juniper	761,449.97
18/05/21	NAB account fees	0.35
		<u>761,450.32</u>
Total		<u><u>4,876,483.91</u></u>

10.2.3 Investment Report for the Period Ended 31 May 2021

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Investment Register [10.2.3.1 - 1 page] 2. Investment Summary [10.2.3.2 - 1 page] 3. Investment Portfolio [10.2.3.3 - 1 page]

CR BARRY MCKENNA DECLARED A FINANCIAL INTEREST

In accordance with section 5.60A of the Local Government Act 1995, Cr Barry McKenna declared a financial interest in this item as he is Chairman of Bayswater Community Financial Services, which operates the branch of Bendigo Bank mentioned in the report. At 07:22 pm, Cr Barry McKenna withdrew from the meeting.

SUMMARY

This report presents the City's Investment Portfolio for the period ended 31 May 2021.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council receives the Investment Portfolio Report for the period ended 31 May 2021 with investments totalling \$87,368,051.88.

Cr Sally Palmer Moved, Cr Elli Petersen-Pik Seconded

CARRIED UNANIMOUSLY: 9/0

For: Cr Dan Bull, Mayor, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Georgia Johnson.

Against: Nil.

At 07:23pm, Cr Barry McKenna returned to the meeting.

BACKGROUND

The purpose of this report is for Council to note the Investment Portfolio detailed in **Attachments 1,2 and 3**.

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, a monthly report on the City's Investment Portfolio is to be presented to Council.

The City's Investment Policy details the manner in which the City is to manage the investment portfolio ensuring:

- a high level of security;
- an adequate level of diversification to spread risk; and
- sufficient liquidity to meet all reasonably-anticipated cash flow requirements (ready access to funds for daily requirements).

The City's investment portfolio (**Attachments 1,2 and 3**) is spread across several financial institutions in accordance with the risk management guidelines as contained in the policy.

- Maximum Risk Exposure - The City policy sets a portfolio credit framework which limits the credit exposure of the City's investment to the following Standard & Poor's (S&P) rated banking institutions.

S&P Long-Term Rating	S&P Short-Term Rating	Maximum Risk Limit % Credit Rating
AAA	A-1+	100%
AA	A-1	100%
A	A-2	80%

This report is intended to not only meet the City's regulatory and policy obligations, but also to summarise how the City's funds have been invested and with which financial institution.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Total investments for the period ended 31 May 2021 were \$87,368,051.88.

Of the total investment portfolio, \$55,349,470.48 is internally restricted and \$5,023,218.49 externally restricted, to satisfy the City's legislative responsibilities and to set aside funds for future projects. The balance of the investment funds represents working capital and funding required for the City's 2020/21 operating and capital expenditure requirements.

LEGISLATIVE COMPLIANCE

Investment Policy applies. It is noted that the City currently has 34% in fossil fuel free investments.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council receives the Investment Portfolio Report for the period ended 31 May 2021 with investments totalling \$87,368,051.88.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Funds have been invested in accordance with the City's Investment Policy.	

FINANCIAL IMPLICATIONS

Income earned from investments is recognised in the City's financial statements.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
Aspiration: Open, accountable and responsive service.
Outcome L1: Accountable and good governance.

CONCLUSION

That Council receives the Investment Portfolio Report for the period ended 31 May 2021 with investments totalling \$87,368,051.88.

**City of Bayswater
Investment Register
Balance as at 31-May-2021**

Investment Number	Bank	Lodgement Date	Maturity Date	Rate %	Principal \$	Accrued Interest \$	Maturity Interest \$	Maturity Amount \$
200535	Suncorp Bank	23/02/21	01/06/21	0.33	2,008,001.36	1,760.99	1,779.14	2,009,780.50
200537	National Australia Bank	02/03/21	08/06/21	0.30	1,543,424.27	1,141.71	1,243.20	1,544,667.47
200550	National Australia Bank	30/03/21	08/06/21	0.13	1,000,661.65	220.97	249.48	1,000,911.13
200538	National Australia Bank	09/03/21	15/06/21	0.30	1,505,705.56	1,027.18	1,212.81	1,506,918.37
200558	National Australia Bank	13/04/21	15/06/21	0.12	805,679.36	127.14	166.87	805,846.23
200539	National Australia Bank	09/03/21	22/06/21	0.30	2,507,388.83	1,710.52	2,163.91	2,509,552.74
200542	National Australia Bank	16/03/21	29/06/21	0.31	2,197,236.67	1,418.27	1,959.45	2,199,196.12
200543	National Australia Bank	16/03/21	29/06/21	0.31	1,263,509.84	815.57	1,126.77	1,264,636.61
200571	Bendigo Bank	25/05/21	29/06/21	0.10	2,408,863.88	39.60	230.99	2,409,094.87
200545	National Australia Bank	23/03/21	06/07/21	0.30	1,708,978.73	969.20	1,474.87	1,710,453.60
200554	Suncorp Bank	06/10/20	13/07/21	0.30	3,211,447.24	6,255.72	7,390.73	3,218,837.97
200555	National Australia Bank	06/04/21	20/07/21	0.30	1,322,665.15	597.92	1,141.48	1,323,806.63
200562	National Australia Bank	20/04/21	27/07/21	0.30	448,967.64	151.30	361.63	449,329.27
200563	National Australia Bank	20/04/21	27/07/21	0.30	1,847,713.66	622.65	1,488.30	1,849,201.96
200564	National Australia Bank	20/04/21	03/08/21	0.30	1,005,097.64	338.70	867.41	1,005,965.05
200568	Suncorp Bank	04/05/21	10/08/21	0.27	2,210,021.43	441.40	1,602.11	2,211,623.54
Muni General Funds Total					26,995,362.91	17,638.85	24,459.17	27,019,822.08
200565	National Australia Bank	21/04/21	22/06/21	0.11	3,084,477.74	371.83	576.33	3,085,054.07
200566	National Australia Bank	20/04/21	22/06/21	0.11	732,291.48	90.48	139.04	732,430.52
200513	National Australia Bank	05/01/21	29/06/21	0.40	1,170,675.75	1,873.08	2,245.13	1,172,920.88
200520	Bank of Queensland	19/01/21	13/07/21	0.40	1,606,579.69	2,324.04	3,081.11	1,609,660.80
200531	National Australia Bank	16/02/21	17/08/21	0.30	5,342,914.70	4,567.09	7,992.41	5,350,907.11
200532	Bank of Queensland	16/02/21	17/08/21	0.37	1,012,212.47	1,067.12	1,867.46	1,014,079.93
200540	Bank of Queensland	09/03/21	07/09/21	0.35	2,525,708.78	2,010.19	4,407.88	2,530,116.66
200553	Suncorp Bank	30/03/21	14/09/21	0.30	639,014.31	325.63	882.36	639,896.67
200551	Bank of Queensland	30/03/21	28/09/21	0.40	3,445,701.39	2,341.19	6,872.52	3,452,573.91
200552	National Australia Bank	30/03/21	26/10/21	0.32	1,000,000.00	543.56	1,841.10	1,001,841.10
200556	Bendigo Bank	07/04/21	04/01/22	0.35	5,130,993.04	2,656.87	13,382.75	5,144,375.79
Muni Reserve Total					25,690,569.35	18,171.09	43,288.11	25,733,857.46
200504	Westpac Bank	24/11/20	29/06/21	0.51	812,355.55	2,133.94	2,463.11	814,818.66
200521	National Australia Bank	19/01/21	20/07/21	0.40	587,095.36	849.28	1,170.97	588,266.33
200529	Bank of Queensland	09/02/21	10/08/21	0.37	501,994.52	564.85	926.15	502,920.67
200541	Bank of Queensland	09/03/21	07/09/21	0.35	855,393.87	680.80	1,492.84	856,886.71
200546	National Australia Bank	23/03/21	19/10/21	0.32	809,396.23	489.63	1,490.18	810,886.41
200547	National Australia Bank	23/03/21	19/10/21	0.32	438,858.99	265.48	807.98	439,666.97
200559	Bendigo Bank	13/04/21	09/11/21	0.30	1,018,123.97	401.67	1,757.31	1,019,881.28
Trust Specific Total					5,023,218.49	5,385.64	10,108.53	5,033,327.02
200497	Bank of Queensland	03/11/20	01/06/21	0.50	1,523,739.53	4,362.49	4,383.36	1,528,122.89
200503	Westpac Bank	24/11/20	29/06/21	0.51	2,239,108.59	5,881.80	6,789.10	2,245,897.69
200517	Bank of Queensland	12/01/21	06/07/21	0.42	864,495.43	1,382.72	1,740.83	866,236.26
200524	National Australia Bank	02/02/21	03/08/21	0.35	629,387.64	712.16	1,098.41	630,486.05
200570	Suncorp Bank	04/05/21	10/08/21	0.27	1,427,685.15	285.15	1,034.97	1,428,720.12
200544	Bank of Queensland	16/03/21	20/09/21	0.40	1,972,966.38	1,643.24	4,064.85	1,977,031.23
200548	Bank of Queensland	23/03/21	19/10/21	0.40	910,570.75	688.54	2,095.56	912,666.31
200557	Bank of Queensland	06/04/21	02/11/21	0.40	602,468.24	363.13	1,386.50	603,854.74
200560	Bank of Queensland	14/04/21	09/11/21	0.40	809,746.65	417.07	1,854.65	811,601.30
Aged General Funds Total					10,980,168.36	15,736.29	24,448.24	11,004,616.60
200510	National Australia Bank	15/12/20	22/06/21	0.45	43,505.74	89.57	101.37	43,607.11
Aged Mertome Gardens Total					43,505.74	89.57	101.37	43,607.11
200508	Bank of Queensland	08/12/20	13/07/21	0.50	600,815.18	1,432.08	1,785.98	602,601.16
200569	Suncorp Bank	04/05/21	10/08/21	0.27	1,238,889.67	247.44	898.11	1,239,787.78
200549	Bank of Queensland	23/03/21	24/08/21	0.40	1,067,754.62	807.40	1,802.02	1,069,556.64
Aged Prudential Requirements Reserve Total					2,907,459.47	2,486.92	4,486.11	2,911,945.58
200515	National Australia Bank	05/01/21	29/06/21	0.40	5,428,715.70	8,685.95	10,411.24	5,439,126.94
200536	Suncorp Bank	23/02/21	27/07/21	0.33	948,900.20	832.17	1,321.18	950,221.38
200525	Bank of Queensland	02/02/21	03/08/21	0.37	3,030,466.14	3,624.94	5,591.00	3,036,057.14
200526	Bank of Queensland	02/02/21	03/08/21	0.37	826,176.19	988.24	1,524.24	827,700.43
200561	Bank of Queensland	13/04/21	09/11/21	0.40	4,404,645.32	2,316.96	10,136.72	4,414,782.04
200567	Suncorp Bank	30/04/21	07/12/21	0.32	1,088,864.01	295.93	2,109.71	1,090,973.72
Aged General Reserve Total					15,727,767.56	16,744.19	31,094.09	15,758,861.65
Total					87,368,051.88	76,252.55	137,985.63	87,506,037.51

**City of Bayswater
Investment Summary
Balance as at 31-May-2021**

Investments By Maturity Date

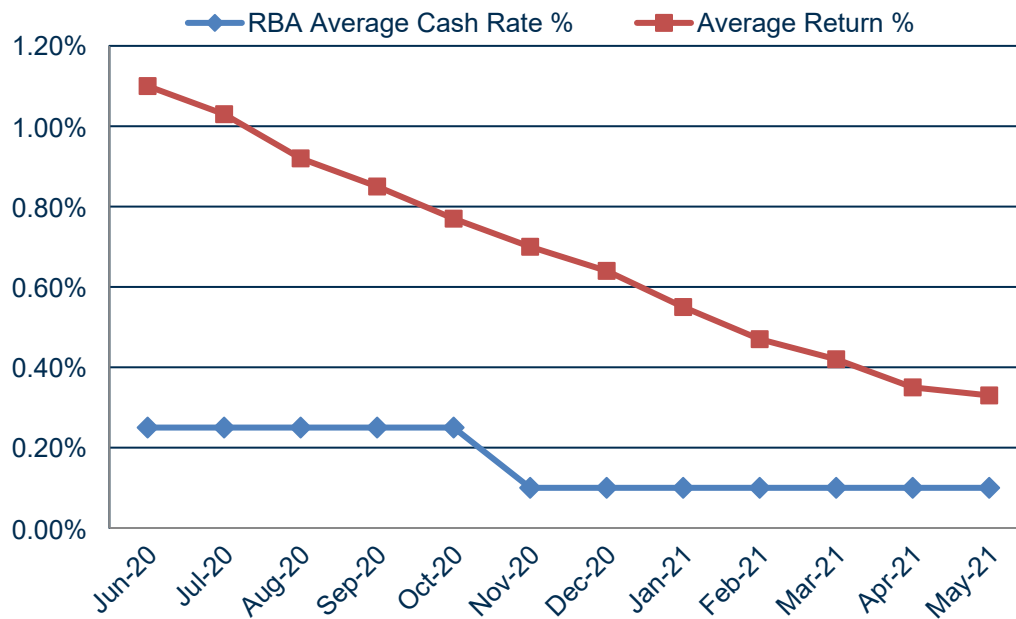
Maturity Dates	Principal	Portfolio %	Number of Investments
Less than 30 days	\$30,275,341.50	35%	17
Between 30 days and 60 days	\$13,147,658.28	15%	10
Between 61 days and 90 days	\$18,292,600.17	21%	11
Between 91 days and 180 days	\$19,432,594.88	22%	13
Between 181 days and 1 year	\$6,219,857.05	7%	2
Total	\$87,368,051.88	100%	53

Allocation of Investments

S&P Rating (Short-term)	Bank	Amount Invested	Amount Invested %	Threshold %
A-1+	National Australia Bank	\$36,424,348.33	42%	45%
A-1+	Westpac	\$8,182,457.18	9%	45%
A-1	Suncorp	\$12,772,823.37	15%	35%
A-2	Bank of Queensland **	\$26,561,435.15	30%	30%
A-2	Bendigo Bank **	\$3,426,987.85	4%	30%
Total		\$87,368,051.88	100%	

** Fossil fuel free investment

Average Return on Investment



**City of Bayswater
Investment Portfolio
Balance as at 31 May 2021**

Source	Description	Total \$	Internally restricted \$	Externally restricted \$
Municipal	Investment - CoB General Funds	26,995,362.91	-	-
	Investment - CoB Reserve	25,690,569.35	25,690,569.35	-
	Investment - Trust	5,023,218.49	-	5,023,218.49
Sub Total		57,709,150.75	25,690,569.35	5,023,218.49
Aged	Investment - Aged General Funds	11,023,674.10	11,023,674.10	-
	Investment - Prudential Requirements Reserve	2,907,459.47	2,907,459.47	-
	Investment - Aged General Reserve	15,727,767.56	15,727,767.56	-
Sub Total		29,658,901.13	29,658,901.13	-
Grand Total		87,368,051.88	55,349,470.48	5,023,218.49

10.2.4 Donations Granted Under Delegated Authority for the Month of May 2021

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. Donation Requests May 2021 [10.2.4.1 - 1 page]

This report presents the list of donations made under delegated authority for the month of May 2021.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council receives this status report on the donations granted under delegated authority for the month of May 2021 as contained in Attachment 1.

COUNCIL RESOLUTION**That Council**

1. **Receives this status report on the donations granted under delegated authority for the month of May 2021 as contained in Attachment 1; and**
2. **Refers the Donations Policy to the next Policy Review and Development Committee Meeting.**

Cr Georgia Johnson Moved, Cr Sally Palmer Seconded

CARRIED: 9/1

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Georgia Johnson.*

Against: *Cr Michelle Sutherland.*

REASON FOR CHANGE

The Officer's Recommendation was amended to ensure the Donations Policy is referred to the next Policy Review and Development Committee Meeting.

BACKGROUND

At its meeting of 22 May 2018, Council resolved:

"That Council: ...

3. *Notes that Directors and Managers may make community funding contribution decisions under existing delegations, capped at \$5,000 in line with the new Community Grants Policy.*
4. *Notes that a monthly information report on community funding will be provided to Council for noting..."*

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A list of donations granted under delegated authority for the month of May 2021 is attached for Councillors' information (**Attachment 1**).

LEGISLATIVE COMPLIANCE

Community Grants Policy applies.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council receives this status report on the donations granted under delegated authority for the month of May 2021 as contained in Attachment 1.		
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome	
Strategic Direction	Moderate	Low	
Reputation	Low	Low	
Governance	Low	Low	
Community and Stakeholder	Moderate	Low	
Financial Management	Low	Low	
Environmental Responsibility	Low	Low	
Service Delivery	Low	Low	
Organisational Health and Safety	Low	Low	
Conclusion	The risks for receiving the report on donations in accordance with Council's Community Grants Policy are considered to be low.		

FINANCIAL IMPLICATIONS

The Donations allocation in the 2020/21 Budget is \$30,000.00. To date, \$9,304 has been expended during the 2020/21 financial year.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
 Aspiration: Open, accountable and responsive service.
 Outcome L1: Accountable and good governance.

This report will assist Council in meeting its responsibilities in relation to governance of the City of Bayswater's finances.

CONCLUSION

That Council receives this status report on the donations granted under delegated authority for the month of May 2021, as contained in **Attachment 1**.

REQUESTS FOR DONATIONS GRANTED UNDER DELEGATED AUTHORITY**INDIVIDUALS**

The following eligibility criteria have been met for each application:

- *Supporting documentation provided*
- *All are residents of the City of Bayswater*
- *All applications were received at least 2 weeks prior to event*

Name and Address	Age	Event	Cost to Applicant	Previous financial assistance granted (date and amount)	Amount of Donation
Austin Tutt	12	Australian Little League Championships	\$2,500	Nil.	\$200.00
Brady Manning	13	Australian Intermediate League Championships	\$2,000 to \$2,500	2019, \$200	\$200.00
Thomas Allpike	12	Australian Little League Championships	\$2,500	Nil.	\$200.00
					\$200.00

ORGANISATIONS

Name and Address	Purpose of Organisation	Reason for Request	Previous financial assistance granted (date and amount)	Amount of Donation
West Morley Primary School P&C	School P&C	Quiz Night	Nil.	\$200.00
				\$200.00

Total for May 2021 \$800.00

Lorraine Driscoll
Director Corporate and Strategy

10.2.5 Exemption from Rates - Senses Australia

Applicant/Proponent:	Senses Australia
Owner:	Barbara M Antonovich & Gavan G Antonovich & Torrens Holdings Pty Ltd
Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	Nil.

This report provides an outline of an application from Senses Australia's for a rates exemption from 1 June 2021 for the property located at 7 Collier Road, Morley, having regard to s6.26(2)(g) of the *Local Government Act 1995* (the Act) and the use of the land.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council grants Senses Australia's application for rates exemption for 7 Collier Road, Morley from 1 June 2021 in accordance with section 6.26 (2)(g) of the *Local Government Act 1995*.

COUNCIL RESOLUTION

That Council does not grant Senses Australia's application for rates exemption for 7 Collier Road, Morley from 1 June 2021 in accordance with section 6.26(2)(g) of the *Local Government Act 1995*.

Cr Steven Ostaszewskyj Moved, Cr Filomena Piffaretti, Deputy Mayor Seconded

LOST: 3/7

For: *Cr Steven Ostaszewskyj, Cr Michelle Sutherland, Cr Catherine Ehrhardt.*

Against: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council grants Senses Australia's application for rates exemption for 7 Collier Road, Morley from 1 June 2021 in accordance with section 6.26 (2)(g) of the *Local Government Act 1995*.

Cr Lorna Clarke Moved, Cr Sally Palmer Seconded

CARRIED: 7/3

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Cr Steven Ostaszewskyj, Cr Michelle Sutherland, Cr Catherine Ehrhardt.*

BACKGROUND

Council has received an application from Senses Australia for an exemption from rates under section 6.26(2)(g) of the *Local Government Act 1995* for 7 Collier Road, Morley.

Senses Australia leased the property in September 2020 and under the terms of the lease are responsible to pay the rates and charges.

Section 6.26 of the Act defines non-rateable land uses and includes Crown land, schools, places of worship and charitable purposes.

As per the City's Rate Exemption Policy, requests under section 6.26(2)(g) must be submitted to Council for deliberation.

Senses Australia is registered as an Australian Public Company which is registered with the Australian Charities and Non-for-profits Commission. The organisation applies its income in promoting and providing disability services.

EXTERNAL CONSULTATION

Nil.

OFFICER'S COMMENTS

Senses Australia is a community organisation with the aim of providing disability services to the community for both children and adults. The services are of therapy nature which includes speech pathology, occupational therapy, psychology and group therapy sessions. The property located at 7 Collier Road, Morley is used as a centre for people requiring therapy sessions. The property is classified as Commercial Premises and the organisation has indicated that it occupies the whole property.

This application can be considered under section 6.26(2)(g) of the Act, which states "land used exclusively for charitable purposes" is not rateable. The words 'charitable purpose' are not defined in the Act.

The following is applied to clarify what is meant by the term 'charitable purpose'; the purpose must either fall within the list of purposes detailed in the *Charitable Uses Act of 1601* or within one of the following four categories of charitable purpose as set out under Pemsel's rule:

- a. relief of poverty;
- b. advancement of education;
- c. advancement of religion; and
- d. other purposes beneficial to the community not falling under any of the preceding categories.

As the actual use of this land is a centre to provide disability therapy sessions for children and adults, within the community and on the basis of this use, it is recommended that Council approve the rate exemption sought by Senses Australia.

LEGISLATIVE COMPLIANCE

Section 6.26(2) of the *Local Government Act 1995* applies.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council grants Senses Australia's application for rates exemption for 7 Collier Road, Morley from 1 June 2021 in accordance with section 6.26 (2)(g) of the Local Government Act 1995.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Moderate
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Granting the rates exemption maintains a consistent approach to prior Council resolutions.	

Option 2	That Council does not grant Senses Australia's application for rates exemption for 7 Collier Road, Morley from 1 June 2021 in accordance with section 6.26 (2)(g) of the Local Government Act 1995.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Moderate
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Not granting the rates exemption reduces Senses Australia's contribution to the provision of community services. It may also be considered inconsistent with prior Council resolution on rates exemptions.	

FINANCIAL IMPLICATIONS

The loss of rates revenue for 2020/21 on 7 Collier Road, Morley, if the rate exemption were to be granted effective 1 June 2021, would be \$350.48. Subsequently the loss of rate revenue for the 2021/22 financial year is estimated to be \$4,200.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance.
 Aspiration: Open, accountable and responsive service.
 Outcome L1: Accountable and good governance.

This report will assist Council in meeting its responsibilities in relation to governance of the City of Bayswater's finances.

CONCLUSION

It is recommended that rate exemption be granted to Senses Australia as the use of the property is for a centre to provide disability therapy sessions for children and adults, within the community and as such the land is being used exclusively for 'charitable purpose' under s6.26(2)(g) of the Act.

10.3 Works And Infrastructure Directorate Reports**10.3.1 Tender No. 8-2021 Supply, Installation and Maintenance of Bore Pump Cabinets and Switchboards**

Responsible Branch:	Parks and Gardens
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. CONFIDENTIAL REDACTED - Price Evaluation Scenarios [10.3.1.1 - 2 pages] 2. CONFIDENTIAL REDACTED - Schedule of Rates [10.3.1.2 - 2 pages]

Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA):

(e) a matter that if disclosed, would reveal -

- (i) a trade secret; or**
- (ii) information that has a commercial value to a person; or**
- (iii) information about the business, professional, commercial or financial affairs of a person; or**
- (iv) where the trade secret or information is held by, or is about, a person other than the local government.**

SUMMARY

For Council to award Tender No. 8-2021 Supply, Installation and Maintenance of Bore Pump Cabinets and Switchboards in accordance with the tender specification.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council awards Tender No 8-2021 - Supply, Installation and Maintenance of Bore Pump Cabinets and Switchboards in accordance with the specifications to Pump Control Systems for a three year period from 1 July 2021 to 30 June 2024 with an option to extend for a further two 12 month periods, with annual Perth based CPI increases on parts.

Cr Giorgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC): 9/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

The City provides regular programmed servicing and replacement of its bore pump cabinets, switchboards and related electrical components. These services are generally provided by contractors as required by the City.

The City's current provider of these services is Pump Control Systems, and their contract is due to expire at the end of June 2021.

On 17 April 2021, the City advertised Tender 8-2021 - Supply, Installation and Maintenance of Bore Cabinets and Switchboards on Tenderlink and in the West Australian Newspaper.

Three submissions were received as follows:

- Lindquist Electrical Services;
- Pump Control Systems;
- Wired West Electrical Contracting Pty Ltd.

EXTERNAL CONSULTATION

Reference checks were undertaken with other agencies as provided by the successful tenderer.

OFFICER'S COMMENTS

The Tender Evaluation Committee consisted of the Coordinator Parks Services, Coordinator Tree Services, Coordinator Turf Services, and Supervisor Irrigation Services.

The tenders were evaluated in accordance with the following qualitative criteria:

ITEM	DESCRIPTION	WEIGHTING %
1	Experience, Position in the Industry and Availability of Electrical and Cabinet Parts.	20
2	Resources and Occupational Health and Safety	10
3	Benefit to the local economy	5
4	Price	65

QUALITATIVE CRITERIA EVALUATION TABLE				
TENDERER	Experience, Position in the Industry and Availability of Electrical and Cabinet Parts (20)	RESOURCES AND OCCUPATIONAL HEALTH AND SAFETY (10)	BENEFIT TO THE LOCAL ECONOMY (5)	TOTAL SCORE (35)
Lindquist Electrical Services	8	4	3	15
Pump Control Systems	20	6	3	29
Wired West Electrical Contracting Pty Ltd	12	6	1.5	19.5

Of the submissions received, Lindquist Electrical Services supplied insufficient information to rate sufficiently in the Qualitative Criteria evaluation, and therefore, were considered to be non-conforming. This was primarily based around them not providing the evidence required to effectively demonstrate their capability to meet the requirements of specific elements of the qualitative criteria, which is demonstrated in the evaluation table by weighted scores lower than 10 for criteria 1, and lower than six for criteria 2.

The conforming submissions received from Pump Control Systems and Wired West Electrical Contracting Pty Ltd were highly informative, satisfied the City's Occupational Health and Safety requirements, addressed the qualitative criteria and demonstrated the ability to provide the City with the required services.

As such, the conforming submissions progressed through to the price evaluation stage, and then subsequent due diligence reference checks in order of preference according to the combined qualitative and price assessment.

To determine the best price across the submissions, the most commonly used services were identified and costed against typical operational scenarios.

The evaluation scenarios including the schedule of rates forms **Confidential Attachments 1 and 2**.

The City's intent is to award this contract to a service provider that offers the best overall value for specified services according to the qualitative criteria and price as demonstrated in the below aggregated evaluation table.

AGGREGATED EVALUATION TABLE			
TENDERER	Qualitative (35)	Price (65)	TOTAL SCORE (100)
Pump Control Systems	29	65	94
Wired West Electrical Contracting Pty Ltd	19.5	34	53.5

LEGISLATIVE COMPLIANCE

The tender process has met the requirements of s3.57 the *Local Government Act 1995* and r.14 – 16 of the *Local Government (Functions and General) Regulations 1996*.

All tenderers have indicated that they do not have any conflicts of interest in the performance of their obligations under the contract.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation/following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council awards Tender No 8-2021 - Supply, Installation and Maintenance of Bore Pump Cabinets and Switchboards in accordance with the specifications to Pump Control Systems for a three year period from 1 July 2021 to 30 June 2024 with an option to extend for a further two 12 month periods, with annual Perth based CPI increases on parts.		
Risk Category	Adopted Risk Appetite		Risk Assessment Outcome
Strategic Direction	Moderate		Low
Reputation	Low		Low
Governance	Low		Low
Community and Stakeholder	Moderate		Low
Financial Management	Low		Low
Environmental Responsibility	Low		Low
Service Delivery	Low		Low
Organisational Health and Safety	Low		Low
Conclusion	This option represents the lowest risk to Council.		

Option 2	That Council awards Tender No 8-2021 - Supply, Installation and Maintenance of Bore Pump Cabinets and Switchboards to an alternate tenderer(s).		
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome	
Strategic Direction	Moderate	Low	

Reputation	Low	Moderate
Governance	Low	Moderate
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	To be determined
Environmental Responsibility	Low	To be determined
Service Delivery	Low	To be determined
Organisational Health and Safety	Low	Low
Conclusion	Awarding to an alternate tenderer may impact on ability to complete works in desired timeframes and result in concern from tenderers that scored higher in the assessment process.	

Option 3	That Council not accept any of the tender submissions for Tender No 8-2021 - Supply, Installation and Maintenance of Bore Pump Cabinets and Switchboards.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Moderate
Governance	Low	Moderate
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	The City would need to recall a tender or quotes for individual jobs. This has the potential to result in an inability to meet desired timeframes or governance breaches in terms of tender limit requirements.	

FINANCIAL IMPLICATIONS

Expenditure requirements under this contract are accounted for in the City's OPEX and CAPEX budgets.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community
 Aspiration: An active and engaged community
 Outcome C1: A strong sense of community through the provision of quality services and facilities.

Theme: Our Built Environment
 Aspiration: A quality and connected built environment.
 Outcome B1: Appealing streetscapes.
 Outcome B3: Quality built environment.

CONCLUSION

The submission made by Pump Control Systems demonstrated the best overall value for delivering on the City's requirements under contract. Therefore, it is recommended that Tender No 8-2021 - Supply, Installation and Maintenance of Bore Pump Cabinets and Switchboards in accordance with the specifications is awarded to Pump Control Systems for a three year period from 1 July 2021 to 30 June 2024 with an option for two further 12 monthly extensions with Perth CPI annual increases subject to satisfactory performance.

10.3.2 Morley Sport and Recreation Centre Redevelopment Update

Responsible Branch:	Project Services
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Refer:	Item 10.3.4 OCM 24.11.20 Item 10.3.4 OCM 23.02.21

SUMMARY

To provide Council with an update on the construction progress and project costs attributed to the Morley Sport and Recreation Centre redevelopment.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council considers an allocation of \$1.2M towards the redevelopment of Morley Sport and Recreation Centre in the 2021-22 Budget.

Cr Steven Ostaszewskyj Moved, Cr Sally Palmer Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The Pat O'Hara Reserve Master Plan which includes the extension of Morley Sport and Recreation Centre was initiated following a request to Council to consider a Master Plan Strategic Review of Pat O'Hara Reserve and buildings, submitted by a collective of stakeholders in September 2016 comprising of:

- Perth Bayswater Rugby Union Club (PBRUC);
- East Perth District Basketball Association (EPDBA);
- 1st Morley Scout Group (MSG); and
- YMCA (Manager of Morley Sport and Recreation Centre).

In 2017, the City received a State Government commitment of a \$2M grant towards the redevelopment of the Morley Sport and Recreation Centre. In the same year, the City also received a \$75,000 State Government grant to conduct a feasibility study of the Morley Sport and Recreation Centre. The \$2M grant challenged the project to commence prior to February 2021 with completion by June 2021.

At the Ordinary Council Meeting of 3 September 2019, Council considered the Pat O'Hara Reserve Masterplan final design and costings and resolved as follows:

"That Council:

1. *Approves the final design for an additional two courts and associated ablution facilities within Morley Sport and Recreation Centre.*
2. *Notes the Pat O'Hara Reserve Masterplan.*

3. *Requests officers to further investigate funding options in relation to a staged delivery approach including utilisation of accrued reserves, the reallocation of State funding from CSRF to come from consolidated revenue and any option to borrow."*

The project was intended to be delivered in the following three stages:

STAGE	FACILITY DEVELOPMENT	ESTIMATED COST	MUNICIPAL FUNDING
Stage1 2020-21	Two Court Sports Hall Addition	\$5,500,000 <i>(\$2,000,000 Income State Government Grant)</i>	\$3,500,000
Stage2 2021-22	Toilets / Changing / First Aid / Corridors / Seating / Sports Lighting	\$3,100,000	\$3,100,000
Stage3 2022-23	Externals / Car Parking	\$900,000	\$900,000
TOTAL PROJECT COST		\$9,500,000	\$7,500,000

At the Ordinary Council Meeting of 11 February 2020, Council considered the funding options to progress the redevelopment of Morley Sport and Recreation Centre and resolved as follows:

"That Council:

1. *Considers the following funding for the Morley Sport and Recreation Centre Redevelopment (Stage 1) during the formulation of the 2020-21 budget:*

YEAR	FACILITY DEVELOPMENT	GRANT FUNDING	MUNICIPAL CAPITAL	MUNICIPAL CASH / RESERVES	TOTAL
2020-21	Two Additional Basketball Courts and Rugby Main Pitch Lighting	\$2M (Confirmed)	Nil	\$3.5M	\$5.5M

2. *Continues to advocate at State and Federal level to try and obtain additional funding for future stages of the redevelopment."*

Council has approved \$5.5M in the 2020-21 budget to deliver the Morley Sports and Recreation Centre sports hall extension and rugby pitch lighting.

The City has appointed Savills Australia to oversee the construction design and act as the construction principal through the delivery of the additional sports hall project.

Council, at its Ordinary Meeting of 24 November 2020, considered the construction tender submissions and awarded Tender 8-2020 for the extension of the Morley Sport and Recreation Centre to Byte Construction Pty Ltd. The contract included the sports hall extension and the delivery of optional contract extras including ventilation louvers, toilets, changing, storage and club office space facilities.

Council, at its Ordinary Meeting of 24 November 2020, considered the Development Application for the Morley Sport and Recreation Centre redevelopments and resolved in part to approve the development plans as submitted 16 November 2020 with conditions.

Council considered a project update at its Ordinary Meeting of 23 February 2021 in relation to design enhancements and associated cost variation estimates and resolved:

"That Council:

- 1. Continues to progress the revised Morley Sport and Recreation Centre extension design option as approved by Council in the Development Application presented at the Ordinary Council Meeting held 24 November 2020.*
- 2. Notes that officers will continue to refine the contract variation submitted.*
- 3. Considers any resulting project funding deficit as part of the 2021/22 budget process."*

EXTERNAL CONSULTATION

Comprehensive engagement took place throughout the Master Plan process with the following stakeholders:

- East Perth District Basketball Association;
- Perth Bayswater Rugby Club;
- Morley Scout Group;
- YMCA Centre Management;
- Infant Health Clinic; and
- Neighbouring Residents.

Regular stakeholder updates are taking place throughout the construction period to include YMCA Centre Management, East Perth District Basketball Association, Perth Bayswater Rugby Club and users of the Morley Sport and Recreation Centre.

OFFICER'S COMMENTS

Construction commenced onsite in December 2020 with the following project timelines tracking to completion:

TASK	COMPLETION TIMELINE	STATUS
Contractor Appointed	November 2020	Completed
Development Application Approved	November 2020	Completed
Preliminary Earthworks	December 2020	Completed
Bore Relocation	January 2021	Completed
New Rugby Sports Field Lighting	March 2021	Completed (pending final Western Power supply upgrades)
Building Structure Tilt Panels	May 2021	Completed
Roof Frame Structure	June 2021	Completed
Building Watertight	June / July 2021	On Track
Building Internal Fit Out	August / September 2021	Pending
External Car Park (MSRC)	September 2021	Pending
Completion	September / October 2021	Pending

The project is being delivered as a design and construct package with the City engaging a specialist project management consultant to develop the project design, engage a building contractor and oversee the construction on behalf of the City.

Savills Project Management has been engaged as the project manager and Byte Construction as the building contractor. A number of specialist sub consultants have been engaged by the project manager to develop and inform the detailed design.

The design and construction program was developed with the objective of meeting the completion of Stage 1 works by 30 June 2021. This required the preparation of the preliminary design and tender documentation concurrently with planning approval. The design and tender documentation also included an option to consider bringing forward Stage 2 works subject to funding availability.

As part of the tender documentation, the architect, acting on behalf of the project manager (Savills), developed a preliminary design based on a functional sports hall layout to provide two additional sports courts and associated toilets / changing facilities, as per the original masterplan design developed in 2019 to meet the needs of both East Perth District Basketball Association and the YMCA Centre Management. The preliminary design detailed the external appearance of the building replicating as close as possible to the existing features and façade.

As part of the planning approval process, the preliminary design was referred to the City's Design Review Panel (DRP).

The DRP provides professional and technical advice, in a non-adversarial and informal manner to the City's Administration and Council in relation to the design of buildings and other related matters. The panel performs an advisory function only and does not make decision on, or approve applications. The panel is established as a body with which the City may consult in assessing an application under the provisions of the City of Bayswater Local Planning Scheme.

The DRP has been formed to ensure future developments enhance the amenity of the local area and deliver high quality built form. Impartial architectural and design advice is provided by the DRP to ensure developments are well designed and will positively enhance the local streetscapes.

The project preliminary design was initially intended to be considered under officer delegation, however, given the significance of the project, it was later considered beneficial to refer the design to the DRP.

The DRP raised concern regarding the preliminary design which was included within the tender documentation. The DRP provided advice around an opportunity to enhance the aesthetic feature of the building given its prominent location within Morley. As a consequence of the DRP comments, the preliminary design was revised to a higher standard in order to achieve an enhanced architectural design outcome.

Any associated building cost increases attributed to the design changes had to be considered as a variation to the original design and construct tender submitted in relation to the project.

In February 2021, Council considered an option to enhance the external design appearance of the building as recommended by the design review panel during their assessment of the development application associated with the project. The design review panel indicated that the recommended design change would not have a significant impact on the project budget. The builder, however, in considering the design implications estimated increased costs of around \$1.1M to deliver the enhanced design. There was, however, around \$600,000 of design and construction contingencies already factored into the project budget, therefore, an additional sum

of around \$500,000 was identified as being required at the time to fund the stage 1 sports hall development, plus additional changerooms, as well as achieving a superior enhanced design in line with the design review panel recommendations. This resulted in a revised project budget estimate in February 2021 from \$5.5M to \$6M.

Council considered a project update including options around progressing the enhanced design at its Ordinary Meeting held 23 February 2021 and resolved:

"That Council

- 1. Continues to progress the revised Morley Sport and Recreation Centre extension design option as approved by Council in the Development Application presented at the Ordinary Council Meeting held 24 November 2020.*
- 2. Notes that officers will continue to refine the contract variation submitted.*
- 3. Considers any resulting project funding deficit as part of the 2021/22 budget process."*

Unfortunately, in the last six months, the construction industry has been experiencing cost increases attributed to a number of factors including:

- Labour shortages especially in skilled trades;
- Supply shortages of key materials;
- Material cost escalations particularly in relation to steel and glazing which are fundamental components of this project; and
- Increased competition for contractors and subcontractors given the number of high profile stimulus projects being delivered nationwide.

The current project estimate is \$6.4M to complete the sportshall extension which was originally included as Stage 1, together with toilets, changing and rugby sports field lighting, which were originally included as stage 2.

A major driver behind the redevelopment is to provide a compliant facility where State Basketball League matches can once again be played in Morley, accommodating the East Perth District Basketball Club. One of the main requirements for State Basketball League is the provision of spectator seating. The grandstand seating is to be delivered for an estimated \$300,000 providing a total facility redevelopment cost of \$6.7M. (The original 2019 estimate to complete the items listed above was costed at \$8.6M.)

Whilst the recent cost increases attributed to the current project were unforeseen, it should be noted that the City is receiving a superior architectural design plus toilets, changing, courtside seating and sports field lighting ahead of schedule and \$1.9M below original project cost estimates.

Should additional funding not be approved, the project will be scaled back in line with allocated budgets and may not achieve the compliance required to host State Basketball League competitions. The project delivery timeframes may also extend beyond the anticipated October 2021 completion resulting in further potential cost escalations.

Additional car parking around Pat O Hara Reserve, planned as part of Stage 3 delivery, is subject to future funding and may be considered as part of the 2021-22 mid-year budget review process or as part of the 2022-23 budget consideration.

LEGISLATIVE COMPLIANCE

The tender process has met the requirements of s3.57 the *Local Government Act 1995* and r.14 – 16 of the *Local Government (Functions and General) Regulations 1996*.

All tenderers / contractors have indicated that they do not have any conflicts of interest in the performance of their obligations under the contract.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation/following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council considers an allocation of \$1.2M towards the redevelopment of Morley Sport and Recreation Centre in the 2021-22 Budget.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option provides a compliant facility to host State Basketball League Play at Morley Sport and Recreation Centre, delivering the sports changing rooms, toilets and seating ahead of schedule and \$1.9M below initial project cost estimates.	

Option 2	That Council considers an allocation of \$_____ (amount to be determined by Council) towards the redevelopment of Morley Sport and Recreation Centre in the 2021-22 budget.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	To Be Determined (subject to funding allocation)
Governance	Low	Low
Community and Stakeholder	Moderate	To Be Determined (subject to funding allocation)
Financial Management	Low	To Be Determined (subject to funding allocation)
Environmental Responsibility	Low	Low
Service Delivery	Low	To Be Determined (subject to funding allocation)
Organisational Health and Safety	Low	Low
Conclusion	This option is not aligned to the adopted risk matrix and may result in insufficient funding to complete the project. The project will be scaled back in line with allocated budgets and will not achieve the compliance required to host State Basketball League competition. The project delivery timeframes may also extend beyond the anticipated October 2021 completion resulting in further potential cost escalations.	

Option 3	That Council does not allocate additional funding towards the redevelopment of Morley Sport and Recreation Centre in the 2021-22 Budget.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	High
Governance	Low	Low
Community and Stakeholder	Moderate	High
Financial Management	Low	High

Environmental Responsibility	Low	Low
Service Delivery	Low	High
Organisational Health and Safety	Low	Low
Conclusion	This option is not aligned to the adopted risk matrix and may result in insufficient funding to complete the project. The project will be scaled back in line with allocated budgets and will not achieve the compliance required to host State Basketball League competition. The project delivery timeframes may also extend beyond the anticipated October 2021 completion resulting in further potential cost escalations.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Morley Sport and Recreation Centre Redevelopment

Asset Category: New

Source of Funds: Grant

Municipal

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$6.7M				30+		\$5.5M

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community

Aspiration: An active and engaged community

Outcome C1: A strong sense of community through the provision of quality services and facilities.

CONCLUSION

Council approved the Pat O Hara Reserve Masterplan, including the redevelopment of Morley Sport and Recreation Centre at the Ordinary Council Meeting of 3 September 2019.

\$5.5M is allocated for the redevelopment in the 2020-21 budget.

Project costs have increased due to a number of economic factors and Council are to consider an additional \$1.2M towards the redevelopment in the 2021-22 budget.

Additional funding will enable the completion of all Stage 1 and an earlier than anticipated completion of Stage 2 deliverables at a total project cost of \$6.7M. This is \$1.9M below the original project estimate of \$8.6M to completed stages 1 and 2.

Should additional funding not be approved, the project will be scaled back in line with allocated budgets and will not achieve the compliance required to host State Basketball League competition. The project delivery timeframes may also extend beyond the anticipated October 2021 completion resulting in further potential cost escalations.

10.4 Community And Development Directorate Reports**10.4.1 Proposed Fence - Lot 24, 56 Queen Street, Bayswater**

Applicant/Proponent:	Ante Sarich
Owner:	Ante and Nedija Sarich
Responsible Branch:	Development Approvals
Responsible Directorate:	Community and Development
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Proposed Front Fence Plan [10.4.1.1 - 1 page] 2. Proposed Dividing Fence Plans [10.4.1.2 - 2 pages] 3. CONFIDENTIAL REDACTED - Confidential Submission Location Map [10.4.1.3 - 1 page]
Refer:	Item 10.4.5 OCM: 23.07.2019

Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA): personal affairs of any person.

SUMMARY

An application has been submitted to modify an existing fence within the Queen Street road reserve adjacent to Lot 24, 56 Queen Street, Bayswater. The fence was granted approval by Council at its Ordinary Meeting held 23 July 2019. The current applicant is seeking retrospective approval for a modified alignment of a side section of the fence to align with the dividing fence between 56 Queen Street and 58 Queen Street, Bayswater. The application is also seeking approval to modify the height of the dividing fence along the north-eastern lot boundary to 2.1m for privacy reasons. The application is being referred to Council for determination given that the front fence has been modified and is located within the road reserve, the works are retrospective and objections have been received for the 2.1m high dividing fence.

COUNCIL RESOLUTION
(OFFICER'S RECOMMENDATION)

That Council in relation the application dated 2 June 2021 and plans dated 2 June 2021 for the existing fence modifications within the Queen Street road reserve in front of Lot 24, 56 Queen Street, Bayswater and modification to the height of the existing dividing fence between 56 Queen Street, Bayswater and Lot 27, 58 Queen Street, Bayswater:

1. Approves the existing fence modifications within the Queen Street road reserve in accordance with Regulation 17 of the *Local Government (Uniform Local Provisions) Regulations 1996*, subject to the following conditions:
 - (a) The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
 - (b) The realigned fence infill panel is to be a maximum of 1.8m high and minimum 50% visually permeable to the satisfaction of the City of Bayswater.
 - (c) This approval is subject to all conditions, advice notes and accompanying plans of the planning approval granted by the City of Bayswater on 23 July 2019 with the exception of Conditions 1 and 2 which are amended as follows, respectively:
 - (i) Within 28 days of the date of this approval, the owner of Lot 24, 56 Queen Street, Bayswater, enter into a legal agreement, in accordance with the requirements of Regulation 17, with the City of Bayswater, to allow the fence to remain in its current location. The agreement is to be secured by

a registered caveat on Lot 24, 56 Queen Street, Bayswater which charges the land in favour of the City, thereby establishing a caveatable interest. The caveat will only be withdrawn if firstly, the encroachment is removed to the City's satisfaction, or secondly, any successor in title enters a like agreement before transfer of the land. The legal agreement and caveat is to be prepared by the City's solicitors at the owner/applicant's expense and at no cost to the City.

- (ii) Within 28 days of the date of this approval, the applicant is required to obtain Certificate of Building Compliance (CBC) for the additions from an independent building surveyor, then subsequently apply to the City of Bayswater for retrospective building approval with the CBC, supporting documentation listed in the CBC and a completed Form BA13.
2. Refuses the modification to the height of the existing dividing fence in accordance with the *City of Bayswater Fencing and Floodlighting Local Law 2016*, due to the following reasons:
- (a) The height of fence is not compliant with the *City of Bayswater Fencing and Floodlighting Local Law 2016* and the adjoining landowner has not given consent to increase the height of the fence.
 - (b) The bulk and appearance of the fence will have a detrimental impact upon the streetscape and the amenity of the locality.
 - (c) The fence is inconsistent with the orderly and proper planning of the locality.

Cr Sally Palmer Moved, Cr Filomena Piffaretti, Deputy Mayor Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

Application Number:	DA21-0334
Address:	Lot 24, 56 Queen Street, Bayswater
Town Planning Scheme Zoning:	Medium and High Density Residential R25
Use Class:	N/A
Lot Area:	715m ²
Existing Land Use:	Two Storey Single House
Surrounding Land Use:	Single Houses and Grouped Dwellings
Proposed Development:	Modification to Fence within Queen Street Road Reserve and Height Variation to Dividing Fence.

Front Fence

Council at its Ordinary Council Meeting held 23 July 2019 approved the encroachment of the existing front fence which was constructed within the Queen Street Road Reserve, subject to the following conditions:

1. "The owner of Lot 24, 56 Queen Street, Bayswater, enter into a legal agreement, in accordance with the requirements of Regulation 17, with the City of Bayswater, to allow the fence to remain in its current location. The agreement is to be secured by a registered caveat on Lot 24, 56 Queen Street, Bayswater which charges the land in favour of the City, thereby establishing a caveatable interest. The caveat will only be withdrawn if, firstly, the

encroachment is removed to the City's satisfaction, or secondly, any successor in title enters a like agreement before transfer of the land. The legal agreement and caveat is to be prepared by the City's solicitors at the owner/applicant's expense and at no cost to the City.

2. *A building approval certificate application in accordance with sections 51, 52 and 54 of the Building Act 2011, and regulation 4 of the Building Regulations 2012 shall be submitted to and approved by the City of Bayswater.*
3. *In the event the City is required to undertake any work in this section of road reserve including road widening or future urban development, the owner will be required to remove the subject fence at no cost and to the satisfaction of the City.*
4. *Any new fence that is to be erected as a result of removal of the subject fence, shall not be relocated within the road reserve but rather in accordance with a building permit, on private property and at the owner's cost."*

The applicant has not complied with Conditions 1 and 2 of the planning approval and this is an ongoing development compliance matter. The applicant is aware of the outstanding conditions but is waiting on a decision on this application before addressing the requirements of the condition.

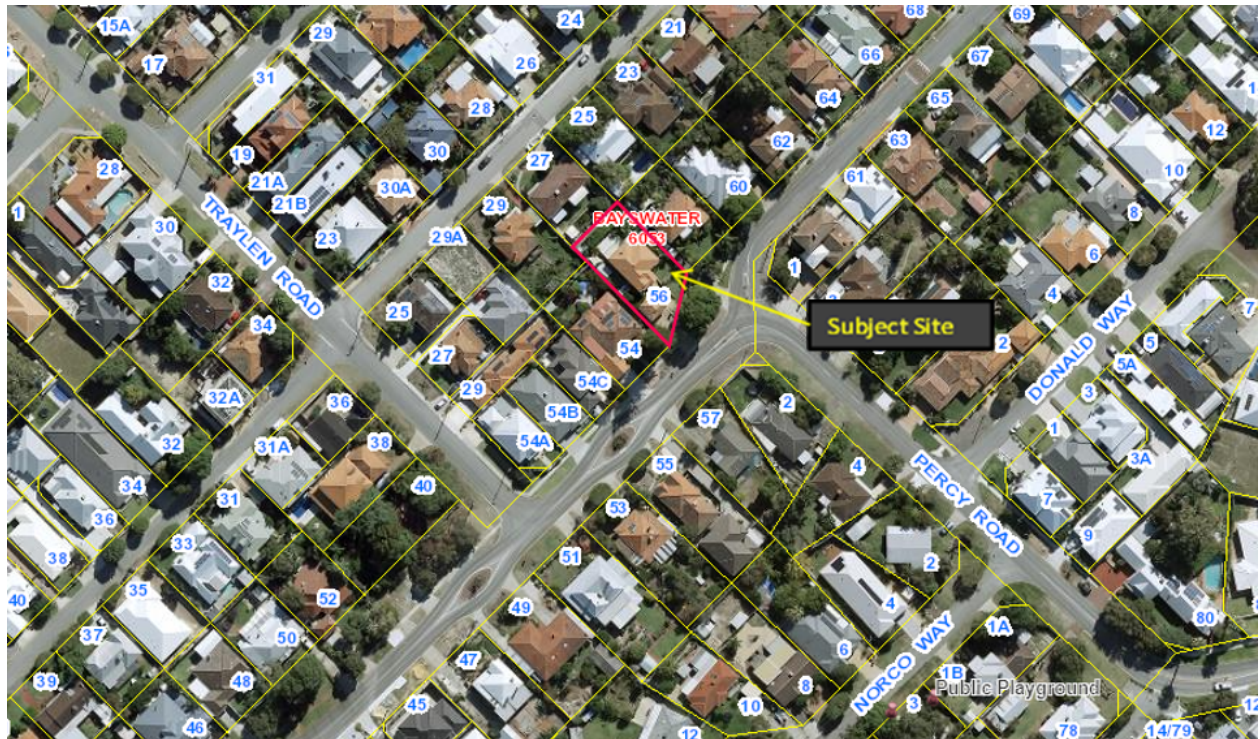
In December 2020, a complaint was received regarding a section of the front fence that had been realigned without the approval of the City. The matter was investigated and it was found that a section of the fence approximately 1m long has been relocated 0.5m to the north to align with the existing brick fence pier on the boundary between 56 Queen Street and 58 Queen Street, Bayswater. The subject application is seeking retrospective approval for the realignment of this section of fence under Regulation 17 of the *Local Government (Uniform Local Provisions) Regulations 1996*.

Dividing Fence

The dividing fence has been the subject of matters heard in the Magistrates Court.

There is an existing compliant 1.8m high pine timber fence along the lot boundary, however the applicant has attached sheets of corrugated metal to the fence to raise the height of the fence without the approval of the City and the adjoining landowner. The topography of the land is sloped along the lot boundary and the height of the fence ranges from 1.8m to 2.2m towards the rear. The applicant sought approval for a 2.2m high fence, however this application was refused by the City under delegated authority on 3 November 2020.

The applicant has submitted a new application on 2 June 2021 seeking the City's approval to grant discretion for the dividing fence height to be increased to a maximum of 2.1m under the City's *Fencing and Floodlighting Local Law 2016*. The applicant's reason for the height increase is to provide visual privacy and separation between the two properties and property owners who are involved in an ongoing dividing fence matter which has previously been escalated to the Magistrates Court.





EXTERNAL CONSULTATION

Consultation with the adjoining owner was undertaken in September 2020 as part of the previous application which proposed a 2.2m high dividing fence. At that time, an objection was received which outlined concerns about the appearance and height of the fence exceeding 1.8m. The submission clarified that the objector would not support a dividing fence that exceeds 1.8m in height. An additional complaint was received from another property owner in relation to the fence height and appearance in December 2020. Details of the concerns raised are detailed in the table below.

ISSUE	NATURE OF CONCERN	APPLICANT RESPONSE	OFFICER COMMENT
Dividing fence height and appearance.	<p><i>"The fence is a continuation of a neighbour dispute relating to the existing compliant boundary fence which has already been settled in the Magistrates Court.</i></p> <p><i>There is no justification for a fence higher than 1.8metres or the materials and colour used.</i></p> <p><i>A fence higher than 1.8metres is not required and the existing fence is compliant and visually appealing.</i></p> <p><i>The overheight fence adversely impacts on the physical and visual amenity of 58 Queen Street through the use of inconsistent materials and excessive heights.</i></p> <p><i>The materials and height</i></p>	<p><i>"I ask City to allow our fence to remain at least 2.1 metres high for our own personal protection and safety."</i></p>	Refer to Officer's comments below.

	<p><i>of the unauthorised fence is not in keeping with the design of either of the two adjoining houses. Moreover, no details have been provided as to what the intent is for the existing authorised compliant picket fence.</i></p> <p><i>The overheight fence adversely impacts on the visual amenity and streetscape of the neighbourhood through the use of inconsistent materials and excessive heights.</i></p> <p><i>The unauthorised fence, even if reduced to 2.2metres, would adversely impact on:</i></p> <ul style="list-style-type: none"> <i>• Rear outdoor entertaining areas and neighbouring rear properties.</i> <i>• The view from the kitchen window.</i> <i>• The view from the front verandah and driveway”.</i> 		
Appearance of the dividing fence.	<p><i>“The neighbour has constructed a horrendous boundary fence and attached it to the existing fence causing damage and displacing the alignment of the fence.”</i></p>		Refer to Officer's comments below.

OFFICER'S COMMENTS

The application involves the following two matters:

- The realignment of the existing (partially unauthorised) front fence within the Queen Street road reserve; and
- The modification to the height of the existing (partially unauthorised) dividing fence from 1.8m - 2.9m, to 1.8m - 2.1m.

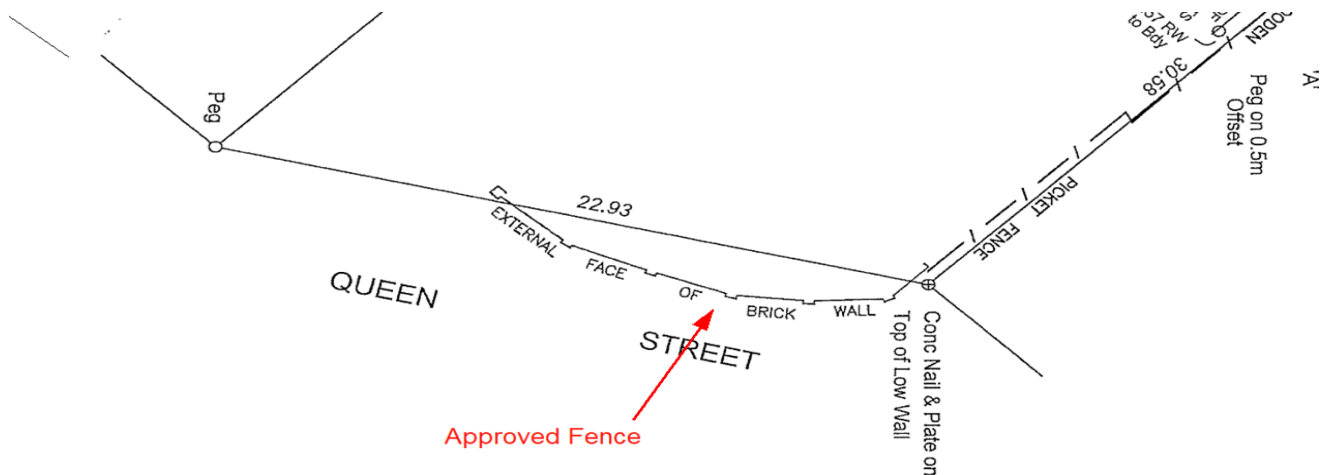
Front Fence

The unauthorised realignment of the fence was brought to the City's attention via a complaint. The City investigated the matter and found that the front fence alignment has been modified in one section in where the portion of fence within the road reserve meets the dividing fence

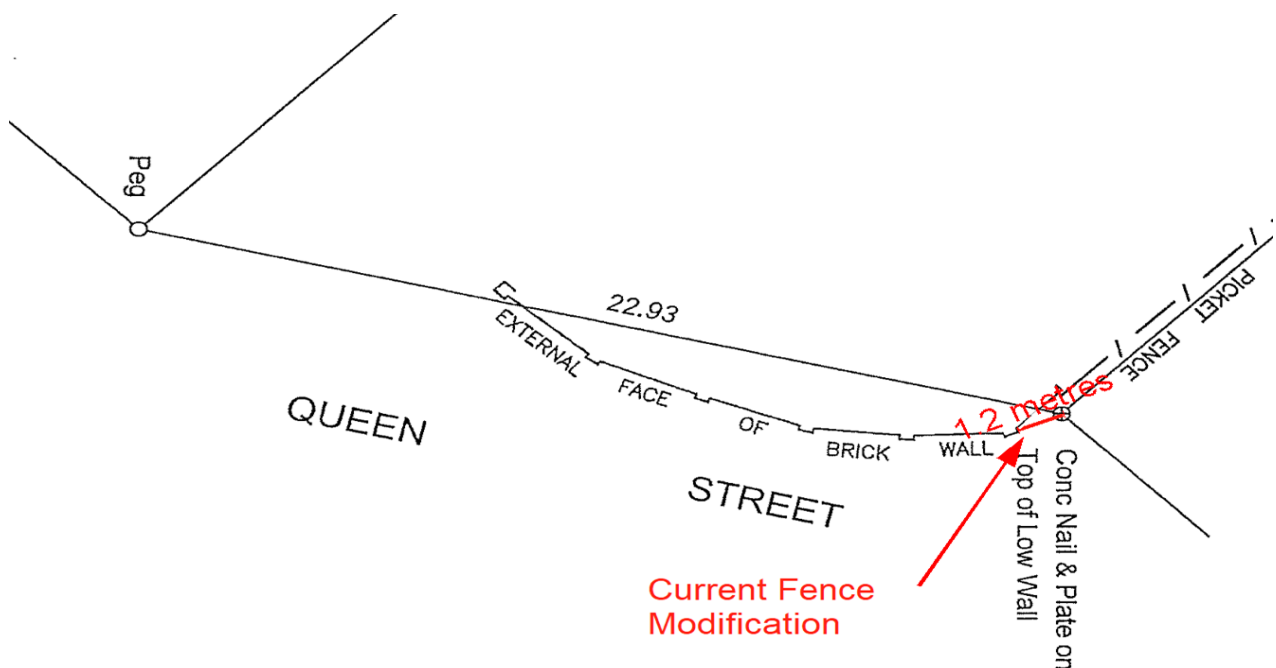
between 56 and 58 Queen Street. The application is being referred to Council for determination given that the modified fence is located within the road reserve.

The modification of the existing fence is considered to be a minor alteration to the approved plan and has closed a gap (currently filled by a sheet of metal) in the fence alignment to improve the security of the applicant's property. The realigned fence is not highly visible within the streetscape as it is located perpendicular to the remaining front fence alignment. The fence is also not visually obtrusive within the streetscape given the bend in the road, wide verge and angled boundary alignment of 56 Queen Street provides a large setback from the road to the fence which also provides for adequate vehicle sightlines for the adjoining driveway at 58 Queen Street, Bayswater. Given the above, the modification to the fence alignment can be supported subject to a condition being imposed requiring that the realigned fence infill matches the existing visually permeable wrought iron infill of the existing fence.

Approved Fence Alignment:



Current Fence Alignment:



Dividing Fence

In 2019 and 2020 complaints were received in relation to the height of the dividing fence between 56 and 58 Queen Street, Bayswater. Upon investigation it was found that corrugated metal sheeting had been attached to the existing pine picket fence, which resulted in an overall height of 3m.

The applicant sought approval to reduce the height of the unapproved 3m high fence to a 2.2m high fence, however this application was refused by the City under delegated authority on 3 November 2020 due to the following reasons:

1. *"The height of fence is not compliant with the City of Bayswater Fencing and Floodlighting Local Law 2016.*
2. *The bulk and appearance of the fence has a detrimental impact upon the streetscape and the amenity of the locality.*
3. *The fence is not visually permeable within the front setback area and does not comply with Clause 5.2.4 of State Planning Policy 7.3 Residential Design Codes Volume 1.*
4. *The fence is obstructing vehicle sightlines and does not comply with Clause 5.2.5 of State Planning Policy 7.3 Residential Design Codes Volume 1.*
5. *The fence is inconsistent with the orderly and proper planning of the locality".*

Following the refusal of the application for the 2.2m high fence in November 2020, the applicant cut down the height of the 3m high fence to 1.8m - 2.2m. However as this fence height is still not compliant with the City's *Fencing and Floodlighting Local Law 2016*, the applicant has submitted the current application to the City for a 2.1m high dividing fence.

Since the previous application was refused, the adjoining landowners to 58 Queen Street submitted a retrospective application for 1.8m high solid infill panels to the dividing fence where it adjoins the driveway and vehicle crossover. This application was approved by the City under delegated authority on 26 May 2021 after it was demonstrated that the fence would not result in an undue safety or amenity impact on the streetscape.

The City's *Fencing and Floodlighting Local Law 2016* specifies the following in relation to a dividing fence in a residential area:

- "2.1 A dividing fence in a residential area, which is within the primary street setback area must be erected and maintained in accordance with the specifications contained in Schedule 2, and the requirements of the Residential Design Codes as amended from time to time.*
- 2.2 A dividing fence in a residential area, which is behind the primary street setback area must be erected and maintained in accordance with the specifications contained in Schedule 2, and to a height of 1800 millimetres to a maximum of 2100 millimetres with the affected adjoining neighbours consent."*
- 2.3 A dividing fence in a residential area, other than in accordance with Clause 2.1 and 2.2 requires a development approval."*

Given that neighbour consent has not been granted for the proposed 2.1m fence height, the applicant is seeking consideration under Clause 2.3 of the City's *Fencing and Floodlighting Local Law 2016*.

The height of the fence has been raised as a concern in the objections received. The concerns relate to the bulk and scale of the fence along with adverse impacts to views from the adjoining dwelling. The bulk of the existing fence has resulted from the natural topography of the lots which has a significant slope from the rear of the lot to the Queen Street verge. 56 Queen Street has a higher ground level than 58 Queen Street and the retaining walls at the rear which the fence is

mounted on top of. It is noted that fences are required to be mounted on top of the higher side of the fence or on top of retaining walls to provide adequate visual privacy in accordance with the City's Retaining Walls Policy. The difference in ground levels has resulted in a perception of greater bulk and scale upon the adjoining properties to the side and rear and the fence is visible from both Queen Street and Percy Road. It is considered that the requested 2.1m modified fence height is not appropriate in this instance given the topography of the lot and it would result in an undue impact upon the amenity and outlook of the adjoining property and the streetscape.

The appearance of the fence was also raised as a concern in the objections received. Upon inspection of the fence, it was found that unpainted corrugated sheet metal panels have been affixed to the existing 1.8m high pine wood dividing fence in a haphazard manner and it is considered that the fence has not been constructed to a professional standard in accordance with the manufacturers' specifications. Therefore, the fence is not considered to be a sufficient fence in accordance with Schedule 2 of the City's *Fencing and Floodlighting Local Law 2016*.

The City has met with both landowners in an attempt to negotiate an agreeable outcome in relation to the height of the fence. Whilst there may be merit in the application to increase the height of the dividing fence to reduce opportunities for conflict between the two landowners, the adjoining landowner has not provided consent in accordance with the City's *Fencing and Floodlighting Local Law 2016*. Given the amenity impacts of the fence on the adjoining property, it is recommended that the application for the requested 2.1m modified fence height be refused.

LEGISLATIVE COMPLIANCE

- *Local Government (Uniform Local Provisions) Regulations 1996*; and
- City of Bayswater Fencing and Floodlighting Local Law 2016.

OPTIONS

The following options are available to Council:

1. Council refuses the development application in accordance with the Officer's Recommendation. The risks associated with this option are considered to be low due to the reasons outlined in the Officer's Recommendation.
2. Council approves the development application subject to no or alternate condition(s). The risks associated with this option are dependent on the reasons given for the approval and any condition(s) and the nature of the condition(s).

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Built Environment
Aspiration: A quality and connected built environment.
Outcome B1: Appealing streetscapes.
Outcome B3: Quality built environment.

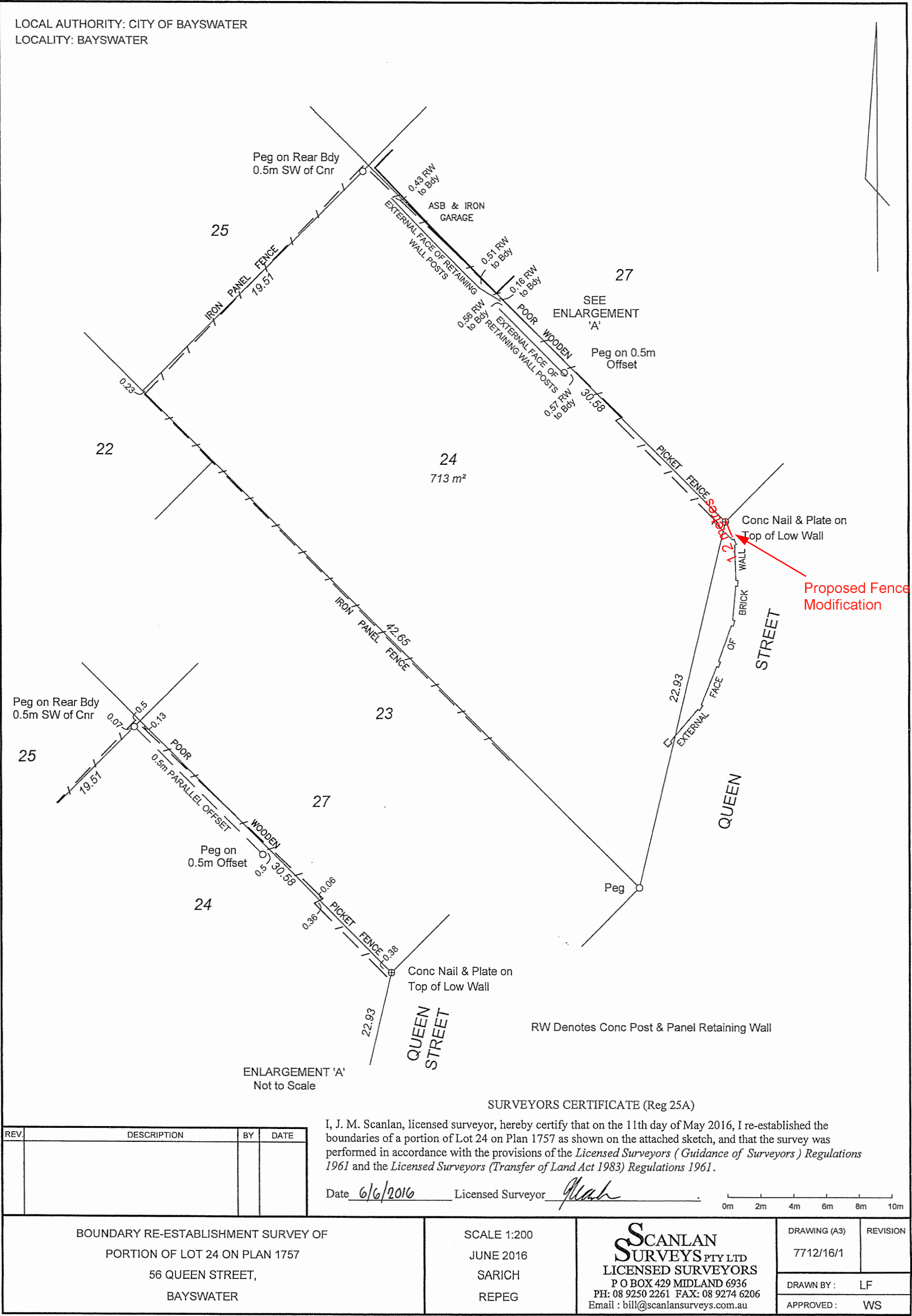
It is considered that the realignment of the front fence will not have an undue impact upon the streetscape given that the proposed modifications are minor and relate to infill fence panels only.

The 2.1m high dividing fence along the north-eastern lot boundary will have an undue impact upon the adjoining property and is not considered to be a sufficient fence.

CONCLUSION

In light of the above, the application to modify the front fence alignment is recommended for approval subject to appropriate conditions, and the requested 2.1m modified fence height is recommended to be refused.

Attachment 1



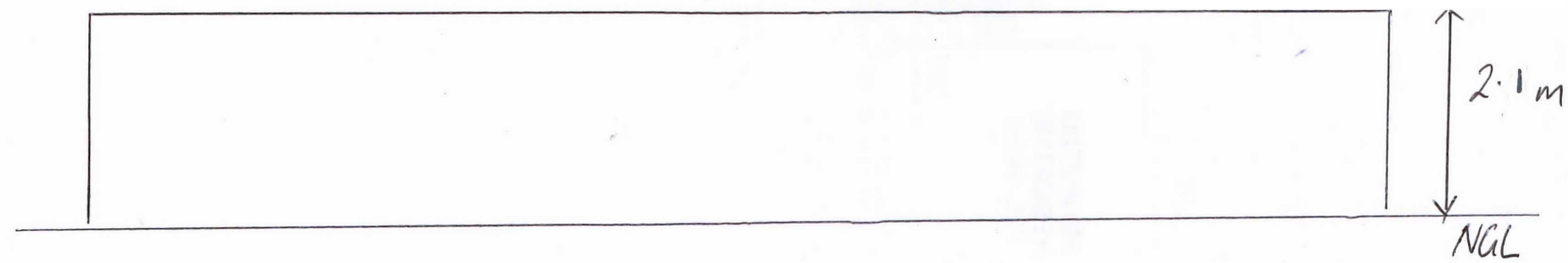
Attachment 2

BUILDING SITE INSPECTION REPORT SERVICE AND CONTOUR SKETCH OUR REF : 4830/99 MAP REF : 62 B-7		Road Description BITUMEN Kerbing SEMI-MOUNTABLE Condition 9 CRACKS Footpath CONCRETE Condition 1 CRACK Soil SANDY Drainage GOOD Vegetation ESTABLISHED GARDENS		Services: Gas YES Telecom YES Water YES Sewer NO Electricity OVERHEAD Consumer Pole Req NO Coastal Zone OVER 10km FROM COAST Fencing and other improvement AS SHOWN Special features NIL Remark required YES		123 Fitzgerald Street West Perth, W.A. 6005 Paterson Tudor Owen & Parker TELEPHONE: FAX: (09)328 6088 (09)328 2689 CONSULTING SURVEYORS Any feature or improvement shown close to or on the boundary will require verification by survey Scale: 1:200 Contour Interval 0.5 METRES Assumed Datum 1900m AHD Value of TBM N/A Nail and Plate IN BITUMEN AT ROAD CENTRE	
Client MR MICHAEL PERERA Date 30 JUNE 99 House No. Lot No. 24 Area 713sqm Street QUEEN STREET Suburb BAYSWATER Shire BAYSWATER Plan 1757(2) C/T Vol. 1557 Fol. 457		<p>PROPOSED RESIDENCE F.F.L. 14.02 13.50</p> <p>27 FIBRO & TILE HOUSE ON STUMP FOUNDATIONS F.L. 15.15</p> <p>23 BRICK & TILE HOUSE F.L. 12.51 NEW RETAINING WALLS BY BUILDER</p> <p>NOTE: 1000 H BALUSTRADE ON RETAINING WALLS AS REQUIRED BY BCA BY OWNER</p>					

BUILDER: Parklane CONSTRUCTIONS SITE PLAN 1 : 200 © Copyright		Da Vinci Homes		VARIATIONS WORKING DRAWING PPA 001 HOUSE LEVEL ADJUSTED I/WE THE OWNER/S AGREE TO THE CONTENTS OF THIS DOCUMENT AND ALL INITIALLED SHEETS CLIENT / S : WITNESS :	DWN. DATE K.B. 31.08.99 G.C. 4.10.99 G.C. 29.10.99 DATE BUILDER : WITNESS :	CLIENT / S :- PERERA BUILDING ADDRESS :- LOT 24 QUEEN STREET BAYSWATER CHECKED DRAFTING ESTIMATING M. 1 OF 11 JOB No : 60115
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Elevation Plan

Proposed Boundary fence.



Note : Boundary fence - 2.2m in height from NGL.

10.4.2 Proposed Two Single-Storey Grouped Dwellings including Street Tree Removal - Lot 483, 35 Driscoll Way, Morley

Applicant/Proponent:	Germano Designs Pty Ltd (Director: Joe Germano)
Owner:	Monika Glyzewski and Maciej Glyzewski
Responsible Branch:	Development Approvals
Responsible Directorate:	Community and Development
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	1. Plans for Development [10.4.2.1 - 4 pages]
Refer:	N/A

SUMMARY

A planning application has been received for proposed two single-storey grouped dwellings at Lot 483, 35 Driscoll Way, Morley. Given the proposal includes removal of one existing street verge tree, determination of the application falls outside officer's delegation, hence the application is referred to Council for determination. The proposal is not supported since a viable alternative option exists to provide vehicular access to the site without involving removal of the street tree.

COUNCIL RESOLUTION (OFFICER'S RECOMMENDATION)

That Council refuses the planning application dated 7 May 2021 and plans dated 30 April 2021 for the proposed two single-storey grouped dwellings at Lot 483, 35 Driscoll Way, Morley, for the following reasons:

1. The applicant has not demonstrated that the removal of the street verge tree located within the Driscoll Way verge is warranted under the City's *Trees on Private Land and Street Verges Policy* as there is an alternative viable option to provide vehicle access for the development on this site without necessitating the removal of a mature street verge tree.
2. The proposal does not satisfy the objectives of the City of Bayswater *Trees on Private Land and Street Verges Policy* as the proposal will result in the loss of tree canopy coverage and shade and the proposal does not mitigate the urban heat island effect.
3. The proposal does not satisfy the Design Principle P5.1 of *State Planning Policy 7.3 Residential Design Codes Volume 1* as the proposed vehicle access to the site does not reduce the impact of access points on the streetscape and does not maintain the street verge tree, which is a high quality-landscaping feature.
4. The proposal does not satisfy the matters to be considered under clause 67(a – c, f, g, n and x), of Schedule 2, Part 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as:
 - (a) The proposal is inconsistent with the aims and provisions of the Scheme.
 - (b) The proposal is inconsistent with the orderly and proper planning of the locality.
 - (c) The proposal is inconsistent with State Planning Policy 7.3 Residential Design Codes Volume 1.

- (d) The proposal is inconsistent with City of Bayswater Local Planning Policy (*Trees on Private Land and Street Verges and Retaining Walls Policy*).
- (e) The proposal will have an undue impact upon the amenity of the streetscape of Driscoll Way.
- (f) The loss of the street verge tree will contribute to the urban heat island effect and tree canopy reduction.

COUNCIL RESOLUTION

That Council grants planning approval for the proposed two single-storey grouped dwellings at Lot 483, 35 Driscoll Way, Morley in accordance with the development application dated 7 May 2021 and plans dated 30 April 2021, subject to the following conditions:

- 1. The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.**
- 2. The approved boundary wall and footings abutting the lot boundary must be constructed wholly within the subject allotment. The external surface of the boundary wall shall be finished to a professional standard, to the satisfaction of the City of Bayswater.**
- 3. The western-most street tree adjacent to the subject site proposed to be removed as indicated on the approved plans shall be removed to the satisfaction of the City of Bayswater. The owner/applicant is responsible for engaging a qualified contractor, the cost of removing the tree and any claims that may arise from the removal of the tree.**
- 4. Prior to the removal of the street tree adjacent to the subject site indicated on the approved plans, the owner/applicant is to pay the City of Bayswater the tree amenity value amount of \$4,320.00 as determined by the Helliwell Assessment undertaken by the City to compensate for the loss of amenity value provided by the tree.**
- 5. All other street tree(s) within the verge adjoining the subject property are to be retained and shall have measures consistent with AS 4970-2009 undertaken to ensure its/their protection during construction of the subject development to the satisfaction of the City, including but not limited to the following:**
 - (a) A minimum 2.0m radius tree protection zone (TPZ) shall be provided through 1.8m high fencing around the verge trees (chain mesh panels or other suitable material) during construction of the subject development.**
 - (b) The above fencing is not to be moved or removed at any period during construction, and this zone is not to be entered for any reason; signage notifying people of the TPZ and the associated requirements is to be placed on each side of the fencing.**
 - (c) All activities related to construction of the subject development, including parking of vehicles, storage of materials, and washing of concreting tools and equipment is prohibited within the designated TPZ.**
 - (d) Any roots identified to be pruned shall be pruned with a final cut to undamaged wood outside of the TPZ. Pruning cuts shall be made with sharp tools such as secateurs, pruners, handsaws or chainsaws. Pruning wounds shall not be treated with dressings or paints. It is not acceptable for roots to be 'pruned' with machinery such as backhoes or excavators.**

- (e) The tree(s) shall be provided with supplemental water during any construction period falling over summer, with a minimum of 150 litres being provided per week.
 - (f) Should any works be required to be undertaken within the TPZ, approval must be given by the City prior to entering this zone. You may be required to seek advice from an Arborist in regard to the type of works being undertaken, this information is to be assessed by the City as part of the approvals to enter.
 - (g) Any new crossover shall maintain a minimum clearance of 2.0m from the base of a street tree(s).
6. A revised landscaping plan addressing the following matters shall be submitted to, and to the satisfaction of the City of Bayswater prior to the lodgement of a building permit application, and not result in any greater variation to the requirements of the Residential Design Codes:
 - (a) The two standard trees (Native Frangipani) to be a minimum 35L size at planting.
 - (b) Surface treatment to all open areas.
 - (c) Mulch to be provided to all garden beds.
 - (d) The number of plants of each species and their size at planting and maturity.
 - (e) Automated reticulation to be provided to all landscaped areas.
 7. All stormwater and drainage runoff produced onsite is to be disposed of onsite to the satisfaction of the City of Bayswater.
 8. All vehicle crossings being upgraded, designed and constructed to the satisfaction of the City of Bayswater.
 9. The proposed driveway being constructed with brick paving or concrete to the satisfaction of the City of Bayswater.
 10. Any new front fencing is to comply with the requirements of the Residential Design Codes to the satisfaction of the City of Bayswater.
 11. Landscaping and reticulation shall be completed in accordance with the approved detailed landscape plan prior to occupation of the development and thereafter maintained to the satisfaction of the City of Bayswater.
 12. On completion of construction, all excess articles, equipment, rubbish and materials being removed from the site and the site left in an orderly and tidy condition, to the satisfaction of the City of Bayswater.

Advice Notes:

1. To activate the planning approval, the development/use subject of this approval must be substantially commenced within a period of four years of the date of this approval notice. If the development is not substantially commenced within this period, this approval shall lapse and be of no further effect. Where an approval has lapsed, no development/use shall be carried out without the further approval of the City having first been sought and obtained.
2. Kerbs, roadways, footpaths, open drains, stormwater pits, service authority pits and verge areas must be adequately protected, maintained and reinstated if required, during and as a result of carting and all works associated with this development.
3. This approval does not authorise any interference with dividing fences, nor entry onto neighbouring land. Accordingly, should the applicant/landowner wish to remove or replace any portion of a dividing fence, or enter onto neighbouring land,

the applicant/landowner must first come to a satisfactory arrangement with the adjoining property owner. Please refer to the *Dividing Fences Act 1961*.

4. Vehicle crossover shall be designed and constructed in accordance with the City's Specifications for Crossovers. Applicants/owners are advised to contact the City's Works and Infrastructure in regard to the crossover requirements, crossover application process and eligibility for the City's crossover subsidy.
5. This approval is not a building permit or an approval under any other law than the *Planning and Development Act 2005*. It is the responsibility of the applicant/owner to obtain any other necessary approvals, consents and/or licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

Cr Filomena Piffaretti, Deputy Mayor Moved, Cr Michelle Sutherland Seconded

LOST: 4/6

For: Cr Steven Ostaszewskyj, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt.

Against: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

COUNCIL RESOLUTION

(OFFICER'S RECOMMENDATION)

That Council refuses the planning application dated 7 May 2021 and plans dated 30 April 2021 for the proposed two single-storey grouped dwellings at Lot 483, 35 Driscoll Way, Morley, for the following reasons:

1. The applicant has not demonstrated that the removal of the street verge tree located within the Driscoll Way verge is warranted under the City's *Trees on Private Land and Street Verges Policy* as there is an alternative viable option to provide vehicle access for the development on this site without necessitating the removal of a mature street verge tree.
2. The proposal does not satisfy the objectives of the City of Bayswater *Trees on Private Land and Street Verges Policy* as the proposal will result in the loss of tree canopy coverage and shade and the proposal does not mitigate the urban heat island effect.
3. The proposal does not satisfy the Design Principle P5.1 of *State Planning Policy 7.3 Residential Design Codes Volume 1* as the proposed vehicle access to the site does not reduce the impact of access points on the streetscape and does not maintain the street verge tree, which is a high quality-landscaping feature.
4. The proposal does not satisfy the matters to be considered under clause 67(a – c, f, g, n and x), of Schedule 2, Part 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as:
 - (a) The proposal is inconsistent with the aims and provisions of the Scheme.
 - (b) The proposal is inconsistent with the orderly and proper planning of the locality.
 - (c) The proposal is inconsistent with State Planning Policy 7.3 Residential Design Codes Volume 1.
 - (d) The proposal is inconsistent with City of Bayswater Local Planning Policy (*Trees on Private Land and Street Verges and Retaining Walls Policy*).
 - (e) The proposal will have an undue impact upon the amenity of the streetscape of Driscoll Way.

- (f) The loss of the street verge tree will contribute to the urban heat island effect and tree canopy reduction.

Cr Lorna Clarke Moved, Cr Sally Palmer Seconded

CARRIED: 6/4

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Georgia Johnson.

Against: Cr Steven Ostaszewskyj, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt.

At 08:45pm, Cr Elli Petersen-Pik left the meeting and returned at 08:48pm.

BACKGROUND

Application Number:	DA21-0278
Address:	Lot 483, 35 Driscoll Way, Morley
Town Planning Scheme Zoning:	Medium and High Density Residential - R25
Use Class:	Grouped Dwelling - 'P' (Permitted)
Lot Area:	728m ²
Existing Land Use:	Single house
Surrounding Land Use:	Single Houses, Grouped Dwellings, Local Public Open Space
Proposed Development:	Two Single-Storey Grouped Dwellings and Street Tree Removal

A planning application has been received for proposed two single-storey grouped dwellings at Lot 483, 35 Driscoll Way, Morley. Given the proposal includes removal of one of the two existing street verge trees situated within the street frontage of the site, determination of the application falls outside officer's delegation, hence the application is referred to Council for determination.



EXTERNAL CONSULTATION

The City sought comment for the proposed street tree removal and variations to the Residential Design Codes (R-Codes) from the owners and occupants of nearby affected properties for a period of 14 days. At the completion of the advertising period which ended on 11 June 2021, no objections were received.

OFFICER'S COMMENTS

Key Scheme Provisions	Required	Provided	Assessment
Minimum Setbacks:			
Front	3.0m	5.2m	Compliant
Side [west]	1.5m	1.2m	Variation
Side [east]	1.5m	1.2m	Variation
Rear	1.0m – 1.5m	3.6m – 7.2m	Compliant
Boundary Wall 1:			
Maximum Wall Height - Side [west]	3.5m	2.9m	Compliant
Maximum Average Wall Height - Side [west]	3.0m	2.9m	Compliant
Maximum Wall Length - Side [west]	11.4m	6.0m	Compliant
Boundary Wall 2:			
Maximum Wall Height - Side [east]	3.5m	3.0m	Compliant
Maximum Average Wall Height - Side [east]	3.0m	3.0m	Compliant
Maximum Wall Length - Side [east]	11.4m	6.0m	Compliant
Maximum Number of Lot Boundaries with Boundary Walls	1	2	Variation
Minimum Open Space	50% / dwelling	48% / dwelling	Variation
Minimum Parking	2 car bays / dwelling	2 car bays / dwelling	Compliant
Street Verge Tree Retention	No trees to be removed	One tree to be removed	Variation

Assessment of the proposal indicates that it meets the deemed-to-comply requirements of the R-Codes with the exception of street verge tree removal, minimum lot boundary setbacks, maximum number of lot boundaries with boundary walls and minimum open space provision.

Street Tree Removal

The subject site is located opposite Crimea Reserve on the north side of Driscoll Way, which is a local access road approximately 460m in length. While there are numerous mature street trees located on the south side of the road along the 200m stretch of Crimea Reserve frontage, there is a much lower density and irregular pattern of street trees along the remaining, residential frontage of Driscoll Way. Aerial mapping indicates there are 45 existing dwellings and approximately 20 mature street trees and 10 smaller street trees. The applicant has requested to remove the western-most of the two existing Queensland Box street trees situated in the Driscoll Way verge in front of the subject site, in order to provide a new crossover to proposed Unit A.

The tree has been assessed by the City officers to be in good health and is not appropriate for removal. The existing eastern-most street tree is not affected by the proposed development given there is sufficient frontage to provide a new crossover to proposed Unit B which meets the required minimum 2m setback to the street tree.

In terms of the City's local planning policy *Trees on Private Land and Street Verges*, trees on the street verge are to be retained, unless in the opinion of the City tree removal is required to facilitate the placement of a permanent vehicle access crossing as a last resort, where there is no other viable option. In this instance it is considered there is an alternative viable option to develop the site with two dwellings while retaining both existing street verge trees. The current proposal involves two proposed dwellings in a 'mirror-image' side-by-side configuration which require two separate crossovers. However an alternative, front-and-back battleaxe configuration with a shared common property accessway situated on the east side of the lot at the existing crossover position, will allow the site to be developed with two dwellings while retaining both of the existing street verge trees. This configuration is a common development solution implemented to retain existing street verge trees and minimise the number of new crossovers and it is considered to be a viable alternative development option in this instance.

In terms of the deemed-to-comply R-Codes requirements relating to vehicular access, driveways shall be located so as to avoid street trees. It is considered this requirement can be easily met with an alternative development option as discussed above. This option will also have the benefit of reducing the required number of crossovers from two to one common property access way thereby reducing the impact of access points on the streetscape, increasing vehicle and pedestrian safety and minimising the number of crossovers, in accordance with the R-Codes design principles relating to vehicular access.

Given the foregoing it is considered important to retain as many of the existing street trees as possible in Driscoll Way in order to at least maintain the streetscape character.

Lot Boundary Setbacks

A minimum lot boundary setback of 1.2m in lieu of 1.5m deemed-to-comply R-Codes requirement is proposed to the west lot boundary of Unit A (store-alfresco) and to the east lot boundary of Unit B (store-alfresco). Given the minor extent of the variations and that the proposed dwellings are single-storey only it is considered that adequate access to direct sun and ventilation is maintained to the subject site and adjoining properties, and that the building scale does not have an undue impact on the amenity of the adjoining properties. Further no overlooking and resultant loss of privacy will occur given no significant increase in ground level is proposed.

Boundary Walls

Boundary walls are proposed to two lot boundaries in lieu of a maximum of one boundary deemed-to-comply requirement. The variation is however considered to be acceptable given the subject walls both comply with the R-Codes deemed-to-comply maximum dimension requirements and are not considered to have an undue impact on the amenity of the adjoining properties.

Open Space

Open space of 48% is proposed for each dwelling in lieu of minimum 50% deemed-to-comply requirement. The open space is however considered to be acceptable given the minor extent of the variation and that adequate external space including functional north-facing outdoor living areas, are provided for each dwelling for outdoor pursuits and access within the site. Further the site is located opposite Crimea Reserve should additional active open space be required by the residents.

LEGISLATIVE COMPLIANCE

- The City of Bayswater Town Planning Scheme 24;
- City of Bayswater local planning policies including Trees on Private Land and Street Verges Policy;
- City of Bayswater Urban Tree Policy; and
- State Planning Policy 7.3 Residential Design Codes Volume 1.

OPTIONS

The following options are available to Council:

1. Council refuses the development application in accordance with the Officer's Recommendation. The risks associated with this option is considered to be reduced due to the reasons given for the Officer's Recommendation.
2. Council approves the development application subject to no or appropriate condition(s). The risks associated with this option is considered dependent on the reasons given for the approval and any condition(s) and the nature of the condition(s).

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Built Environment

Aspiration: A quality and connected built environment.

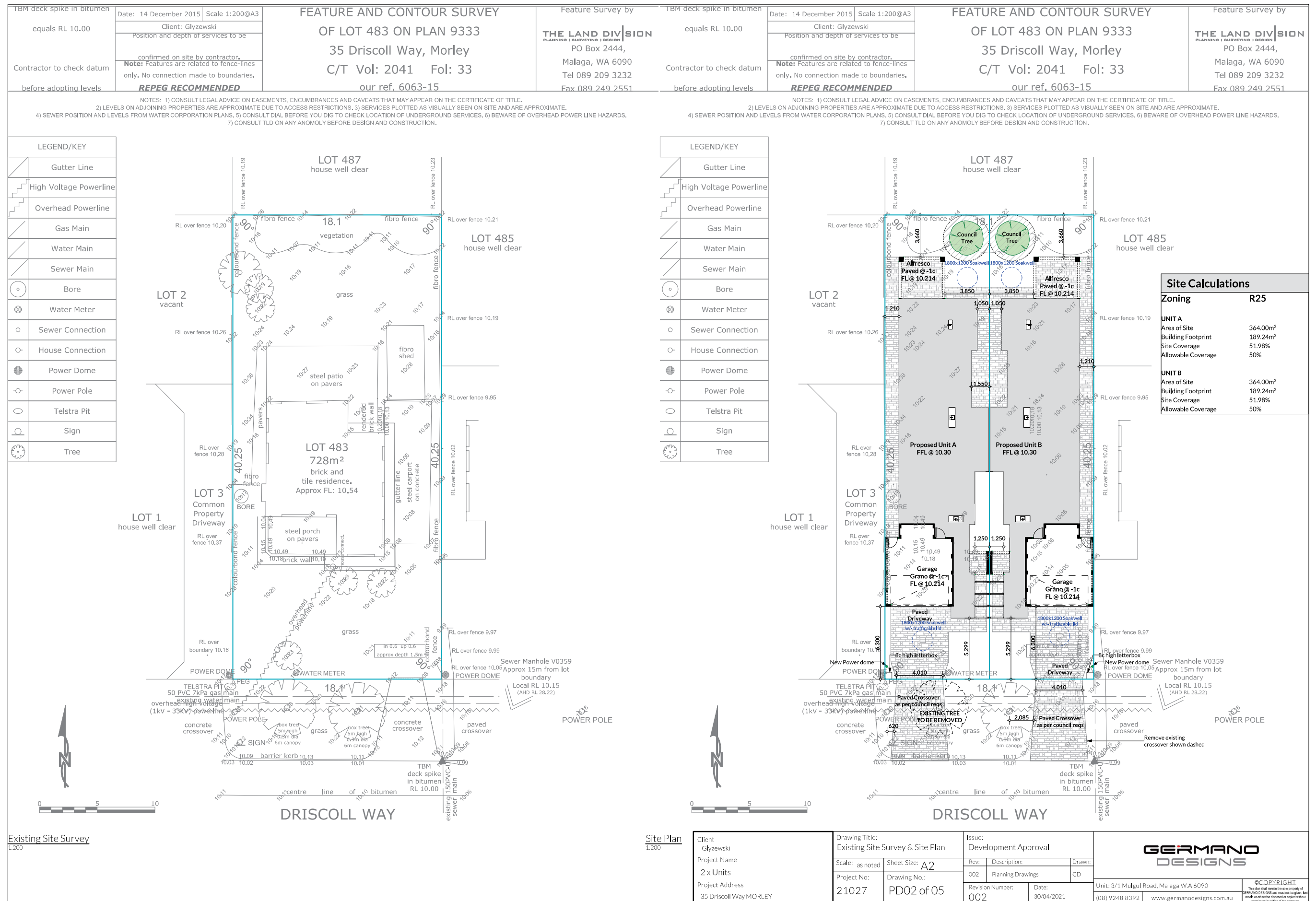
Outcome B1: Appealing streetscapes.

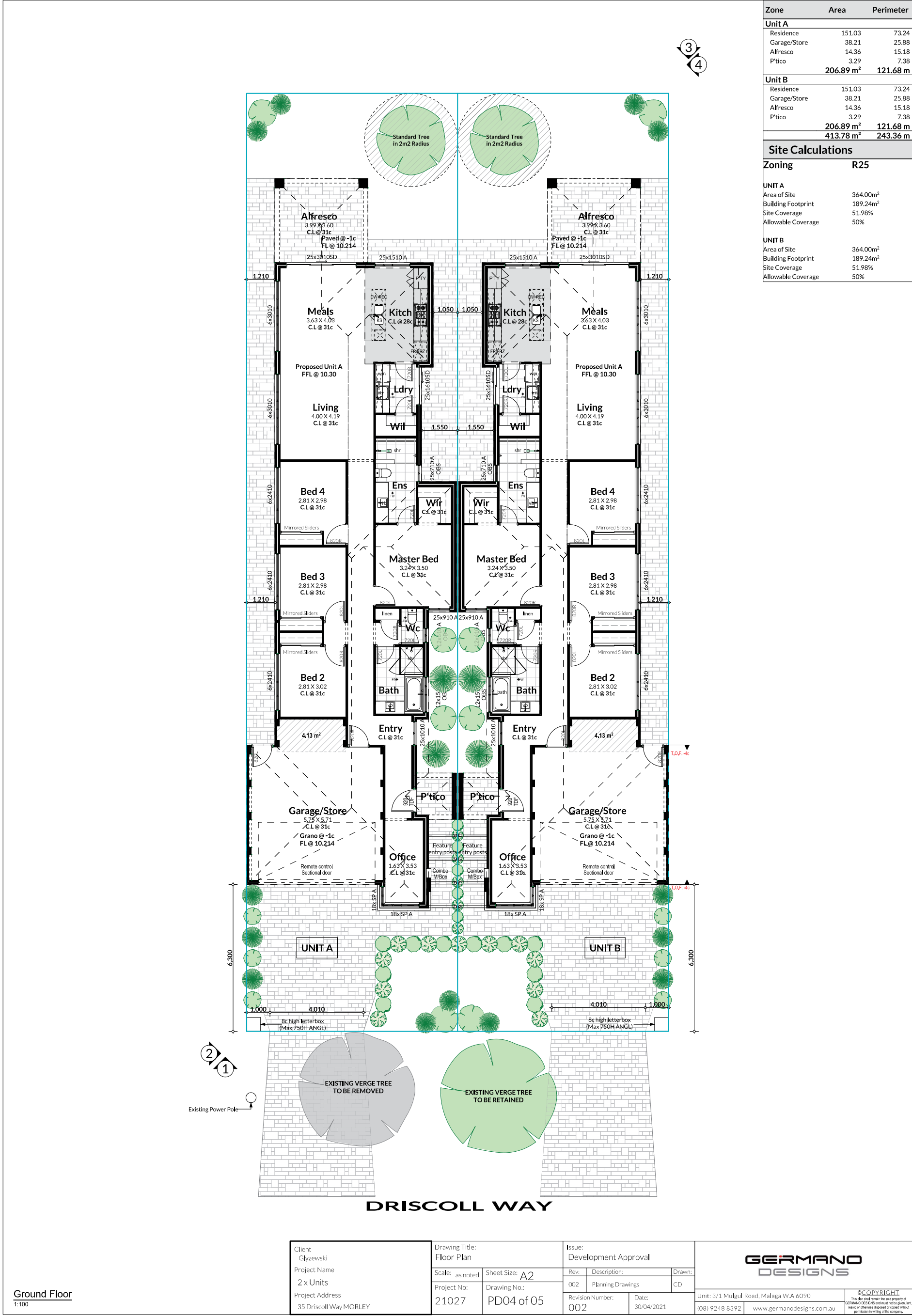
Outcome B3: Quality built environment.

The proposed development will not contribute towards a quality built environment and appealing streetscapes given it entails the unnecessary removal of an existing healthy mature street verge tree and its replacement with an unnecessary additional crossover, thereby detracting from the existing streetscape character.

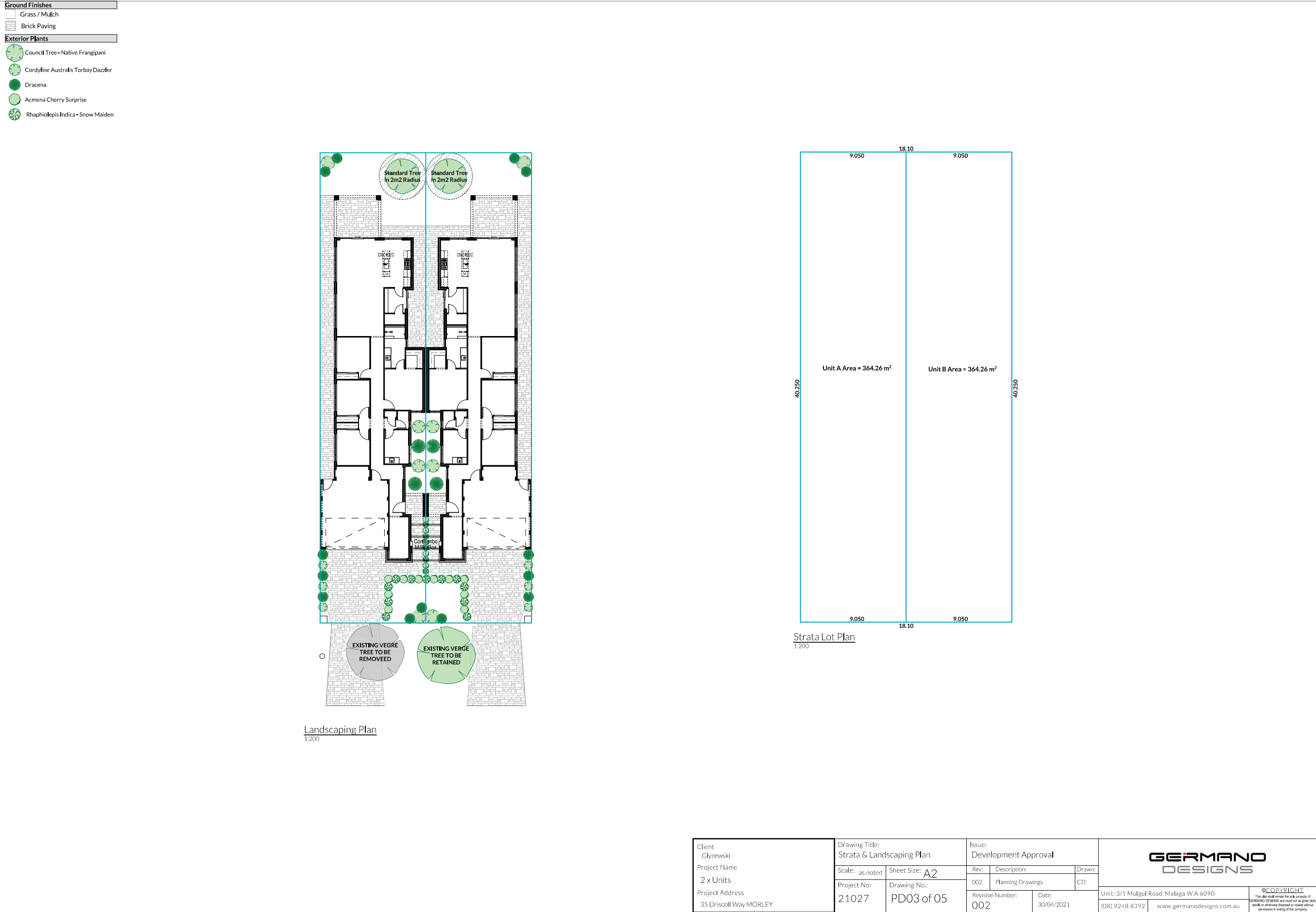
CONCLUSION

In light of the above assessment of the proposal, the application is recommended for refusal.









10.4.3 Proposed Change of Use to Health Studio and Associated Alterations - Lot 99, 6 Radius Loop, Bayswater

Applicant/Proponent:	Cameron B C Bulley
Owner:	Securewest Pty Ltd and Tonkin Commercial Holdings Pty Ltd (Director: Mr Cameron Bulley)
Responsible Branch:	Development Approvals
Responsible Directorate:	Community and Development
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	1. Parking Management Plan [10.4.3.1 - 5 pages] 2. Application Plans [10.4.3.2 - 1 page]
Refer:	N/A

SUMMARY

A planning application has been submitted for a proposed change of use to health studio (personal training and group fitness classes) and associated alterations at Lot 199, Unit 1/6 Radius Loop, Bayswater. The site is zoned General Industry and contained in Special Control Area 10 within the City's Town Planning Scheme No. 24 (TPS 24).

The application is being referred to Council for determination as it proposes a car parking shortfall greater than 10%. Given the hours of operation for the use being mainly outside of the core business hours for other uses onsite, the application is recommended for approval subject to conditions.

COUNCIL RESOLUTION

(OFFICER'S RECOMMENDATION)

That Council grants planning approval for proposed change of use to health studio and associated alterations at Lot 199, 1/6 Radius Loop, Bayswater in accordance with the planning application dated 21 February 2021 and plans dated 21 February 2021 subject to the following conditions:

1. The development shall be carried out on *At 05:49 pm, Cr Sally Palmer returned to the meeting.* in accordance with the terms of the application as approved herein, and any approved plan.
2. A maximum of one staff member is permitted during the hours of 7am-5pm Mondays to Fridays (including public holidays), unless otherwise approved by the City of Bayswater.
3. The hours of operation for the health studio shall be limited to 5am-8pm Mondays to Fridays (including public holidays) and 7am-1pm Saturdays and Sundays, unless otherwise approved by the City of Bayswater.
4. A maximum of 20 persons are permitted to attend the health studio for organised group fitness during the hours of 5am-7am and 5pm-8pm Mondays to Fridays (including public holidays) and 7am-1pm Saturdays and Sundays, unless otherwise approved by the City of Bayswater.
5. A maximum number of two persons are permitted to attend the health studio for personal training during the hours of 7am-5pm Mondays to Fridays (including public holidays), unless otherwise approved by the City of Bayswater.
6. A separate application including plans or description of any signs for the proposed development (including signs affixed to the building) shall be submitted to and approved by the City of Bayswater, prior to the erection of any signage.

Advice Notes:

1. This approval is valid for a period of four years only from the date of the approval notification. If the development/use, the subject of this approval, is not substantially commenced within this time period, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development/use shall be carried out without the further approval of the responsible authority having first been sought and obtained.
2. This approval is not an authority to ignore any constraint to development on the land, which may exist through contract or on title, such as but not limited to an easement or restrictive covenant. It is the responsibility of the applicant/owner to investigate any such constraints.
3. Any noise generated by the health studio is not to exceed the levels as set out under the *Environmental Protection (Noise) Regulations 1997*.
4. The proposed development must comply in all respects with the Building Code of Australia and/or *Health (Public Building) Regulations 1992*. Plans and specifications that reflect these requirements are required to be submitted to the City of Bayswater with the building permit application.
5. The premises is to be registered and certified as a public building with the City of Bayswater's Environmental Health Services, in accordance with the *Health (Public Buildings) Regulations 1992*.

Cr Giorgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC): 9/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

Application Number:	DA21-0123
Address:	Lot 199, 7/6 Radius Loop, Bayswater
Town Planning Scheme Zoning:	General Industry, Special Control Area 10
Use Class:	'D' (Discretionary)
Lot Area:	4472m ² (Lot Area), 222m ² (Tenancy)
Existing Land Use:	Warehouse (vacant)
Surrounding Land Use:	Industry
Proposed Development:	Health Studio

A planning application was received on 21 February 2021 for change of use from warehouse to health studio and associated alterations at Lot 199, Unit 7, 6 Radius Loop, Bayswater. The proposed health studio will be operated by a sole trader business as follows:

- The health studio is proposed to provide group fitness classes (up to 20 persons) and personal training (one on one training).
- The health studio is proposed to operate from 5am to 8pm Mondays to Fridays (including public holidays) and from 7am to 1pm Saturdays and Sundays.
- The health studio will only provide group fitness classes from 5am to 7am and 5pm to 8pm Mondays to Fridays (including public holidays) and from 7am to 1pm Saturdays and Sundays. The health studio will only provide one on one personal training during standard business hours and from 7am to 5pm Mondays to Fridays (including public holidays).

The proposal includes an internal fit out only with no other changes proposed to the approved warehouse development. The application is being referred to Council as the proposed parking shortfall is 81.25% which is beyond the delegated authority of the City's officers which allows up to a 10% variation to parking requirements.



EXTERNAL CONSULTATION

The City sought comment for the proposal from adjacent property owners and the applicant placed a sign on site for a period of 21 days. The City also sought comment from the Department of Water and Environmental Regulation (DWER). At the completion of advertising one submission was received from DWER which did not raise any concerns or objections to the proposal.

OFFICER'S COMMENTS

Key Scheme Provisions	Required	Provided	Assessment
Minimum Parking: 1 bay/15m ² of floor area and 1 bay per staff member	14.8 bays 1 bay per staff member TOTAL 15.8 bays (16 bays)	3 car bays (7am to 5pm) 20 car bays (5am to 7am and 5pm to 8pm weekdays and Saturdays)	Variation

Appropriateness of the Use

The site is zoned 'General Industry' under the provisions of TPS 24. The use of health studio is listed as a 'D', discretionary use under the 'General Industry' zone. The site is also contained within Precinct B of Special Control Area 10 (SCA 10) – Tonkin Highway Industrial Area (THIA) where the predominant land uses are general industry including warehouses and showrooms.

The use of health studio is listed as a 'P' or permitted use within Precinct A of SCA 10 and is not listed within Precinct B. Clause 10.1.2 of TPS 24 states:

"10.1.2 In respect of a Special Control Area shown on a Scheme Map, the provisions applying to a Special Control Area apply in addition to the provision applying to an underlying zone or reserve and any general provisions of the Scheme."

The context of the subject property and the surrounding THIA is industrial in nature and it is not anticipated that the proposed health studio use will cause undue impacts on the adjacent uses or the surrounding area. The proposed health studio use, which proposes to operate predominantly outside of the core business hours associated with the THIA (7am to 5pm) will provide for activation and after-hours surveillance to the surrounding industrial area, which is still developing and largely vacant.

Noise associated with group fitness training classes and one on one training will need to be controlled to ensure there is no undue impact on surrounding tenancies, especially ancillary office uses and any noise sensitive uses such as offices that may be approved in the surrounding area in the future. The applicant has confirmed that noise impacts associated with music during group fitness classes will be contained within the building by keeping the roller door closed. The noise impacts are not considered to be significant and manageable on-site by restricting the hours of operation and the number of attendees to ensure there will be no undue noise impacts on the surrounding area.

The proposed use will provide opportunities for people who work in the THIA to have access to recreational facilities, being a health studio, in proximity to their place of employment. This will give workers the opportunity to attend the health studio before or after work and convenient to work.

Overall, the use is considered consistent with the zoning of the property for a maximum of 21 persons (including one employee), for a one-on-one operation during core business hours, and also outside of core business hours when a majority of other uses onsite will not be in operation and additional onsite parking will be available.

Car Parking

The proposed health studio requires 16 (15.8) carparking bays in accordance with the City's TPS 24. The tenancy at the subject Unit 7 is only allocated with three bays, resulting in a shortfall of 13 parking bays. The complex associated with the proposed development contains a total of 35 bays in a contained parking area. The car park has been designed to enable reciprocal shared parking bays within this development. The owner of the complex has given the applicant permission to utilise the available parking outside of standard business hours and between the hours of 5am-7am and 5pm-8pm Mondays to Fridays (including public holidays) and 7am to 1pm Saturdays and Sundays.

The application has demonstrated that adequate parking is available for personal training during standard business hours and that no parking shortfall will occur. The peak demand for car parking is associated with the proposed group fitness classes which are proposed outside of standard business hours when the health studio patrons will be able to utilise the three parking bays allocated to the unit and the available parking bays allocated to the remaining units, resulting in the availability of three parking bays during peak times and 21 bays outside of peak times.

There is also available on street parking along both sides of Radius Loop if required. The existing complex is also provided with bicycle parking facilities.

The application, including the proposed parking shortfall has been advertised and no objections have been received.

Give the above, it is considered that the proposed parking shortfall will not result in an undue impact upon adjacent properties or other tenancies within the subject site and is considered that the demand for car parking can be contained within the site by restricting the hours of operation and allowing for reciprocal use of the car parking bays within the complex. On this basis the variation to the car parking requirement is supportable.

Environmental Health

The health studio will be required to comply with all environmental health requirements including the *Environmental Protection (Noise) Regulations 1997* and the *Health (Public Building) Regulations 1992*. Advice notes in relation to these requirements are included in the officer's recommendation.

LEGISLATIVE COMPLIANCE

- City of Bayswater Town Planning Scheme No. 24; and
- *Planning and Development (Local Planning Schemes) Regulations 2015*.

OPTIONS

The following options are available to Council:

1. Council approves the development application in accordance with the Officer's Recommendation. The risks associated with this option is considered to be reduced due to the reasons given for the Officer's Recommendation.
2. Council approves the development application subject to deleted or alternate condition(s). The risks associated with this option is considered dependent on the reasons given for the deleted/alternate condition(s) and the nature of the deleted/alternate condition(s).
3. Council refuses the development application. The risks associated with this option is considered dependent on the reasons given for the application to be refused.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Built Environment
Aspiration: A quality and connected built environment.
Outcome B3: Quality built environment.

The proposed change of use will contribute towards the built environment by enabling the use of a newly constructed and vacant development as a health studio which will activate an existing industrial node.

CONCLUSION

In light of the above, it is considered the proposed change of use to health studio is appropriate for the site being zoned 'General Industry' and within SCA 10, the locality being the developing THIA and a use that can be managed to ensure there is no undue impacts on the surrounding area and locality. In view of the officer's assessment, the application is recommended for approval subject to appropriate conditions.

Attachment 1

Parking Management Plan

Proposed Gym

At Unit 7/6 Radius Loop, Bayswater, 6053

Date Prepared: April 2021

Prepared By: Cameron Bulley

Background and existing conditions

The subject site is located on Radius Loop in Bayswater. The surrounding buildings are leased/owned by industrial companies or currently in construction.

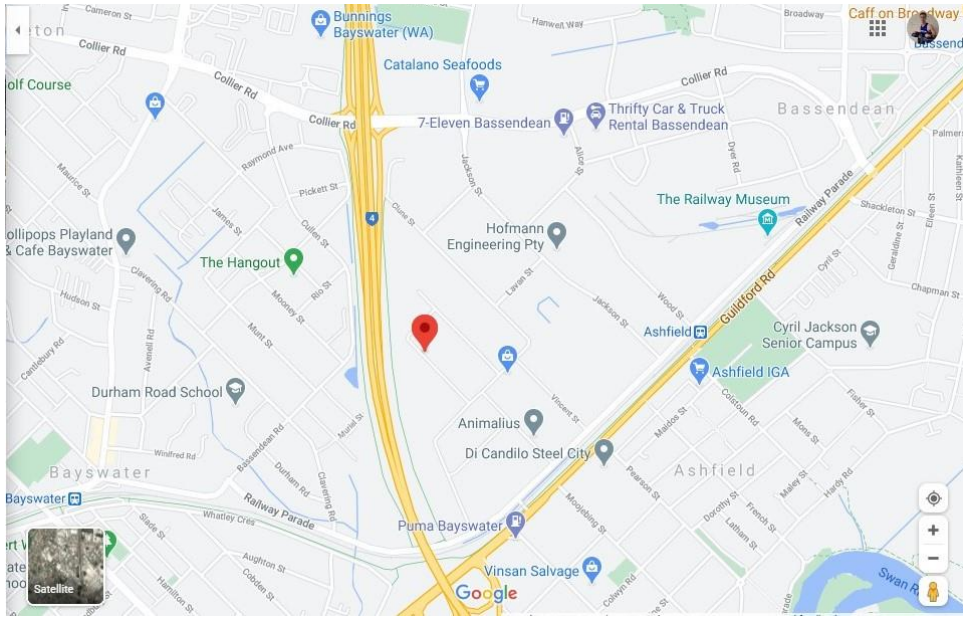


FIGURE 1: The location of the site. Unit 7 Radius Loop, Bayswater, 6053

Public Transport

The below image (Figure 2) is sourced from Transperth WA (transperth.wa.gov.au). The map is outdated and does not give details to the new development area and the subject site.

The public transport options are abundant with Ashfield Train Station located 1.8km away from the site and Bayswater station 2.4km. The closest Bus stop is Stop 55 and the alternating sides closest station is 955. Additional information to the public transport modes is below.

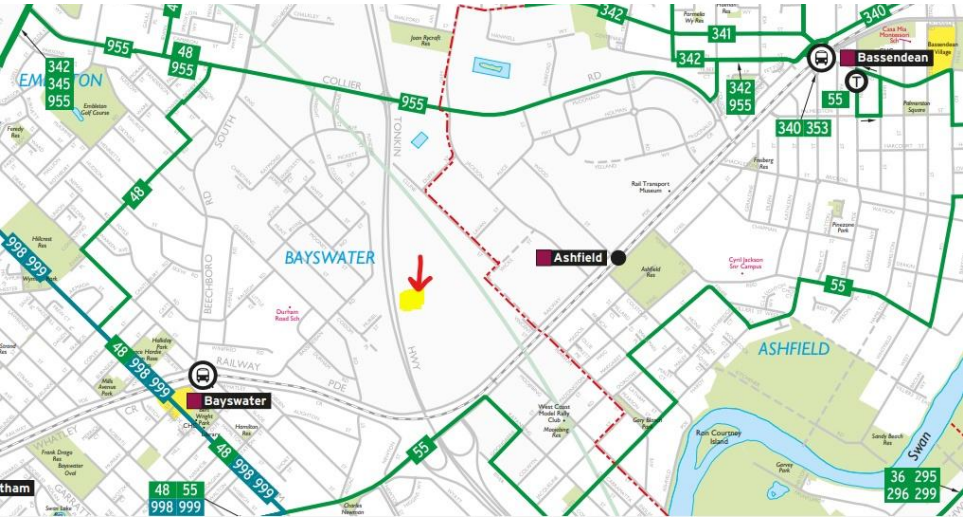


FIGURE 2: Bus Stops, Train stations and Bus routes in proximity to the site

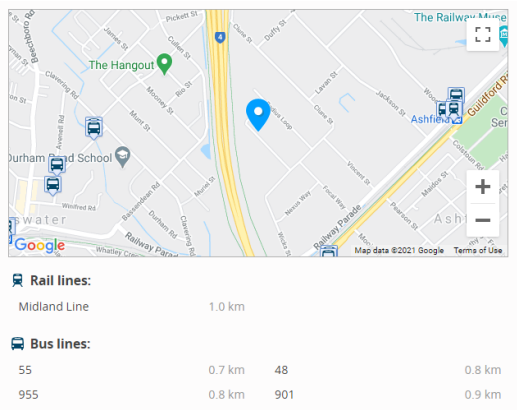


FIGURE 3: Public transport modes nearby to the subject site

Proposed Development

The proposed Change of Use (CoU) request for Unit 7/6 Radius Loop, Bayswater 6053 is to operate a gym. The planned gym operating hours are detail below, inclusive of private 1 on 1 sessions.

Monday – Friday:
5:00am – 12:00pm
5:00pm – 8:30pm

Saturday:
5:00am – 12:00pm

The gym owner will require a singular car parking bay during and outside the operating hours. In the hours above only one other parking bay will be required as the service will be 1 on 1 personal training sessions.

Below are the times the gym will host group sessions, limited to 20 people per class.

Monday – Friday
5:00am – 7:00am (2 separate groups)
5:30pm – 8:30pm (3 separate groups)

Saturday
7:00am – 10am (3 separate groups)

The group sessions are scheduled outside of standard business hours (9am to 5pm). The owner has acquired permission by the building owner (lessor) to utilise the entire car park, if required, before the other businesses in the complex begin work and after they have finished.

Furthermore, there will be sufficient parking street side to make up the shortfall of parking bays required by the City of Bayswater.

The gross floor area (GFA) of the site is 222sqm.

- The carpark on site has 34 bays. The lessor has provided authorisation to use outside of standard business hours.
- Unit 7 has been allocated 3 bays. This will be suitable for the 1 on 1 training service offered during business hours.

The complex has disabled car parking bays marked.

Number of Car Parking Spaces Required for the CoU:

Land Use: Health Centre – Gym

Given Rate from Planning Policy: 1 Space P/15m²

Car Parking Required: As the GFA is 222sqm the Policy (Special Control Area 10 – Table 2) requires that have 15.8 bays

Parking Spaces Available: Currently a shortfall of 12.8 Bays

TABLE NO 2 - DEVELOPMENT STANDARDS TABLE (CONT'D)

1 Nature of use of Purpose	2 Min. Lot Area	3 Min. Street Frontage	4 Minimum Setbacks			5 Parking (Min requirement)	6 Max. site coverage %	7 Max. Plot Ratio	8 Special Conditions	9 Landscaping (Min)
			Street	Side	Rear					
Health Studio	2000 sqm	30m	13.5m	0	0	1 bay per 15 sqm of floor area and 1 bay per staff member	50	0.5	Sewer connection	10% of lot area to include 2m wide strip provided to street frontage
Hotel			15.0m	10.0m	10.0m	1 bay per bedroom plus 1 for every 5 sqm bar and public area			Sewer connection	10% of lot area to include 2m wide strip provided to street frontage
Houses of Worship, Church, Public Hall	2000 sqm	30m	13.5m	3.0m	3.0m	1 bay for every 10 sqm of total floor area	30	0.3	Sewer connection	10% of lot area to include 2m wide strip provided to street frontage
Infant Health Clinic	1000 sqm	20m	13.5m	3.0m	6.0m	1 bay per staff member and 5 bays for visitor cars	30	0.3		10% of lot area to include 2m wide strip provided to street frontage
Kindergarten or Child Care Centre		20m	6.0m	3.0m	6.0m	1 bay per staff member and 1 bay per 5 children attending	30	0.3		10% of lot area to include 2m wide strip provided to street frontage
Liquor Store - Small and Large AMD 59 00 11/11/16			13.5m	0	0	7 bays per 100sqm Or 6 bays per 100sqm when over 500sqm of GLA	50	1.0	Sewer connection	10% of lot area. 2m wide strip provided to street frontage.
Lodging House, Hostel	1000 sqm	20m	6.0m	3.0m	6.0m	1 bay per Bedroom and 1 bay per staff member	50	0.5	Sewer connection	10% of lot area to include 2m wide strip provided to street frontage.

City of Bayswater TPS 24

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FIGURE 3: Special Control Area 10 – Tokin Highway Industrial Area – Table 2 n

Parking Management Plan

With the total bays given to Unit 7 being 3 and 6 bays required by the City of Bayswater the shortfall of 3 bays can be covered in multiple ways the create an excess in bays. The Owner has given the permission for the time slots the contain classes (with a 20 person limit) for the complex's bays to be utilized for the gym as they are outside of regular business hours that the surrounding businesses have not started work yet / or have already finished for the day. Apart from the owners permission, the street parking available is substantial.

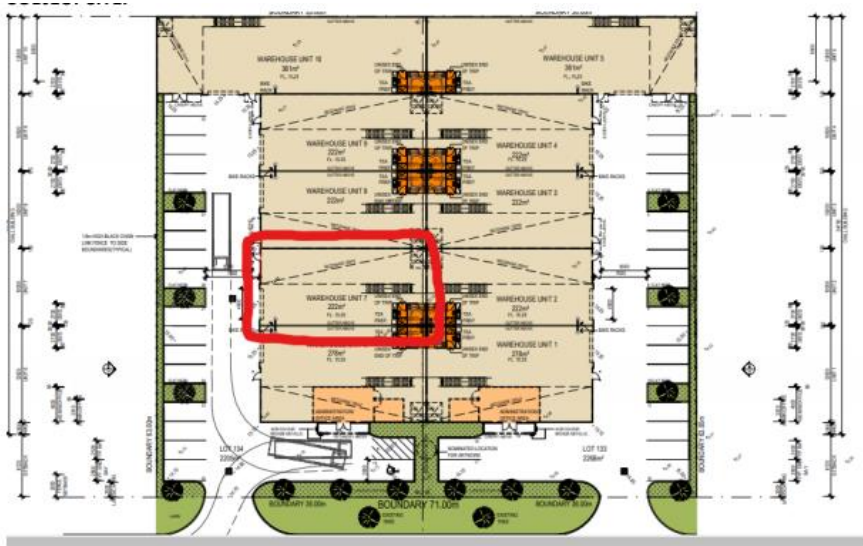
Along with these two solutions to the parking situations, the public transport system within 1km of the proposed gym makes it easily accessible by these means.

Strategies for Employee Parking:

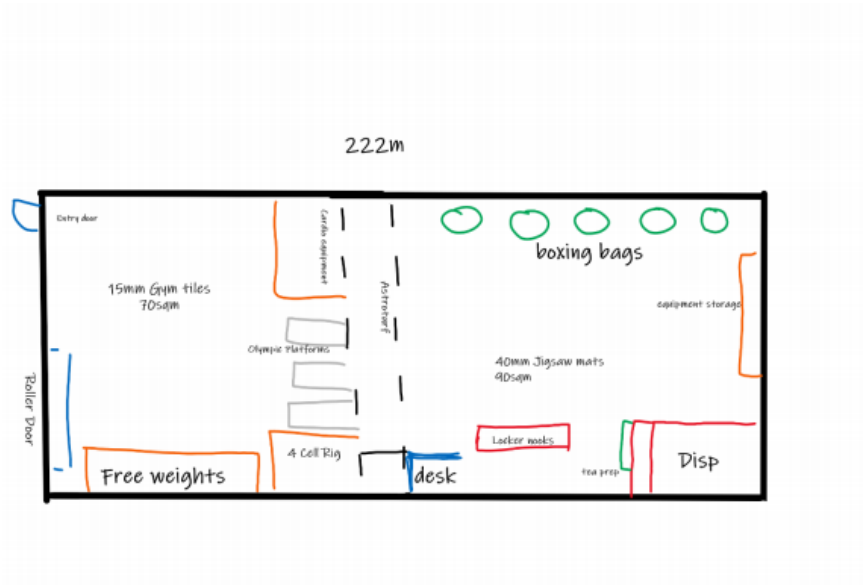
Given that Cameron Bulley is the only Employee, only 1 bay will required for operation of the proposed gym.

This meets requirements for during common work hours as only 1 on 1 Personal Training sessions require 1 Parking bay for Cameron Bulley (Trainer) and 1 Parking bay for the client.

Attachment 2



SITE PLAN



FLOOR PLAN

10.4.4 Proposed Shipping Container for Use as an Outdoor Stage and Multi-Use Space, The RISE Site

Applicant/Proponent:	City of Bayswater
Owner:	City of Bayswater
Responsible Branch:	Development Approvals
Responsible Directorate:	Community & Development
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Image of container in situ in front of The RISE [10.4.4.1 - 1 page] 2. Site Plan Outdoor Stage and Multi Use Space [10.4.4.2 - 1 page] 3. Engineering Drawings [10.4.4.3 - 2 pages] 4. Bayswater The RISE Forecourt Engagement Program Outcomes Report [10.4.4.4 - 8 pages] 5. RISE forecourt recommendations map [10.4.4.5 - 1 page]
Refer:	Item 8.4 : SCM 05.05.2020

SUMMARY

The subject planning application is for a proposed shipping container to be located at Lot 155, 194 Guildford Road, Maylands (The RISE). The shipping container is proposed to be used as an outdoor stage and multi-use space to be located on the northern side of The RISE. It is considered that the proposed location of the shipping container is unobtrusive and partially screened by the building and will not be highly visible from the streetscape, and conditional approval is recommended.

The shipping container stage has been proposed by the City as a part of the COVID-19 Economic and Social Stimulus package, which allocated funding for improvements to the public space in front of The RISE. Similar to other requests to install shipping containers on public open space, Council's consideration of the matter is required.

COUNCIL RESOLUTION (OFFICER'S RECOMMENDATION)

That Council grants planning approval for the proposed shipping container for use as an outdoor stage and multi-use space at Lot 155, 194 Guildford Road, Maylands, in accordance with the planning application dated 4 June 2021 and the plans dated 4 June 2021, subject to the following conditions:

1. The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
2. The shipping container and associated footings shall be removed within 28 days of the permanent discontinuation of its use and the site is to be returned to its original condition to the satisfaction of the City of Bayswater.
3. Anti-graffiti coating shall be applied to the external accessible surfaces of the shipping container.
4. The shipping container is to be kept in good condition to the satisfaction of the City of Bayswater. In the event the shipping container falls into disrepair, the City of Bayswater may require its immediate removal.

5. All stormwater and drainage runoff produced by the shipping container is to be disposed of onsite to the satisfaction of the City of Bayswater.
6. The underside of the shipping container is to be screened to prevent entrapment of litter beneath the shipping container to the satisfaction of the City of Bayswater.
7. On completion of placement on site, all excess articles, equipment, rubbish and materials being removed from the site and the site.

Advice Notes:

1. To activate the planning approval, the development/use subject of this approval must be substantially commenced within a period of four years of the date of this approval notice. If the development is not substantially commenced within this period, this approval shall lapse and be of no further effect. Where an approval has lapsed, no development/use shall be carried out without the further approval of the City having first been sought and obtained.
2. This approval is not a building permit or an approval under any other law than the *Planning and Development Act 2005*. It is the responsibility of the applicant/owner to obtain any other necessary approvals, consents and/or licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

COUNCIL RESOLUTION

That Council grants planning approval for the proposed shipping container for use as an outdoor stage and multi-use space at Lot 155, 194 Guildford Road, Maylands, in accordance with the planning application dated 4 June 2021 and the plans dated 4 June 2021, subject to the following conditions:

1. The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
2. The shipping container and associated footings shall be removed within 28 days of the permanent discontinuation of its use and the site is to be returned to its original condition to the satisfaction of the City of Bayswater.
3. Anti-graffiti coating shall be applied to the external accessible surfaces of the shipping container.
4. The shipping container is to be kept in good condition to the satisfaction of the City of Bayswater. In the event the shipping container falls into disrepair, the City of Bayswater may require its immediate removal.
5. All stormwater and drainage runoff produced by the shipping container is to be disposed of onsite to the satisfaction of the City of Bayswater.
6. The underside of the shipping container is to be screened to prevent entrapment of litter beneath the shipping container to the satisfaction of the City of Bayswater.
7. On completion of placement on site, all excess articles, equipment, rubbish and materials being removed from the site and the site.
8. That Council requests the CEO, as part of the proposed improvements to the public space in front of The RISE, to plant new trees in close proximity to the Amphitheatre, to allow for future shade to be provided to visitors.

Advice Notes:

1. To activate the planning approval, the development/use subject of this approval must be substantially commenced within a period of four years of the date of this approval notice. If the development is not substantially commenced within this period, this approval shall lapse and be of no further effect. Where an approval has lapsed, no development/use shall be carried out without the further approval of the City having first been sought and obtained.
2. This approval is not a building permit or an approval under any other law than the *Planning and Development Act 2005*. It is the responsibility of the applicant/owner to obtain any other necessary approvals, consents and/or licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

Cr Steven Ostaszewskyj Moved, Cr Catherine Ehrhardt Seconded

CARRIED: 9/1

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Georgia Johnson.

Against: Cr Michelle Sutherland.

REASON FOR CHANGE

Council added an additional limb (condition 8) to plant new trees to provide shade in the public space, while increasing tree coverage and amenity in the space.

At 09:01 pm, Cr Catherine Ehrhardt left the meeting.

BACKGROUND

Application Number:	DA21-0339
Address:	Lot 150, 194 Guildford Road, Maylands
Town Planning Scheme Zoning:	Maylands Activity Centre Zone (RAC0) - Special Control Area 6
Use Class:	Recreation Facility Public - 'P' (Permitted)
Lot Area:	1012m ²
Existing Land Use:	Multi-purpose Facility
Surrounding Land Use:	Commercial and Residential
Proposed Development:	Outdoor Stage and Multi-use Space

The subject planning application is for a proposed shipping container at Lot 155, 194 Guildford Road, Maylands (The RISE). The shipping container is proposed to be used as an outdoor stage and multi-use space and located in front of The RISE. The RISE is zoned as Maylands Activity Centre zone with an R-Code of RAC0 and is located within Special Control Area 6 – Civil Precinct of the City's Town Planning Scheme 24 (TPS24). The site contains an existing multi-purpose facility, The RISE and an associated parkland and car park.

The shipping container is proposed to be located to the north/front of The RISE in the existing lawn area, central to the amphitheatre. The shipping container will be painted on the sides and one side is able to be fully opened out into a deck/stage area. The deck folds up electronically into the shipping container and the shipping container will be fully enclosed and secure when not in use.

EXTERNAL CONSULTATION

Approximately 192 people participated in the engagement program for this project, which is funded through the City's Local Social and Economic Stimulus Funding package. The project focuses on possible improvements to the public space in front of The RISE based on community and stakeholder feedback. Engagement involved:

- online survey on *Engage Bayswater*;
- hard copy survey at Maylands Library and in the foyer of The RISE facility;
- community engagement session and public event designed and facilitated by Town Team Movement (TTM);
- 'on site stakeholder' session designed and facilitated by TTM involving the City and WA Youth Jazz Orchestra (WAYJO); and
- one-to-one 'on site stakeholder' meetings with WAYJO (Artistic Director) and Maylands Historical and Peninsula Association (MHPA) (Chairperson).

Findings from this engagement are included in the '*Bayswater The RISE Forecourt Engagement Program Outcomes Report*' (**Attachment 4**).

OFFICER'S COMMENTS:

Economic and Social Stimulus Package

The City's Economic and Social Stimulus funding package was adopted at the Special Council Meeting of 5 May 2020, and included an allocation of \$200,000 for improvements to the City's town centres. For the Maylands town centre, an allocation of approximately \$23,000 was provided for improvements to the public space in front of The RISE, including elements such as shade, tree planting, lighting and shelter. As costs of other stimulus initiatives have been lower than estimated, a larger budget allocation of approximately \$36,000 in total can be provided for this public space.

Proposed Improvements to Public Space at The RISE

In preparation for improvements to the public (forecourt) space at The RISE, the City engaged consultants Town Team Movement (TTM) to undertake community engagement regarding community and stakeholder priorities. Two workshops (general public session and on-site stakeholder session) were run by TTM, and the City also hosted surveys on Engage Bayswater and at Maylands Library. TTM's '*Bayswater The RISE Forecourt Engagement Program Outcomes Report*' includes key findings and recommendations (**Attachment 4**).

TTM has summarised key recommendations spatially on 'The RISE Forecourt Recommendations Map' (**Attachment 5**). This map was developed through a co-design process, where TTM worked with the 'on site stakeholders' to design how they would like to see and use the space on a regular basis in response to earlier community engagement and survey findings and their own needs. Following this co-design session, one-to-one meetings with a WAYJO and MHPA representatives confirmed that the recommended improvements to the space would be of benefit to them for their respective uses.

Key recommendations are as follows:

- A small stage / multi-use space;
- Moveable seating;
- Shade umbrellas;
- Lighting; and
- Giant games and kids' activities.

In addition to the small stage/multi-use space proposed in this report, should this be approved, moveable seating and giant games and kids' activities for use by the library, café tenants or others will be purchased and stored in the container. In line with the recommendations map, festoon lighting and shade umbrellas will also be installed in the space (Attachment 5). The benefit and use of this lighting and shade are not considered to be reliant on the shipping container stage and will continue to progress prior to the shipping container stage approval. Additional trees will also be planted around the top tier of the amphitheatre to add further shade and amenity to the space.

Converted Shipping container Stage/Multi-use Space

A small stage / multi-use space in the form of a converted shipping container is proposed (Attachment 1). TTM's community engagement session involved a small performance from WAYJO musicians to trial possible uses of the space, and to attract participants to the session itself. As the space is primarily an amphitheatre and given the nature of the uses around the space (library, WAYJO, MHPA, café and recreation centre), TTM suggested trialing a multi-use converted shipping container which could serve as: a stage; a multi-use space; a movie screen (with white screen attached); and possibly a platform for recreation classes such as yoga.



The container was used as a stage by WAYJO musicians and was well received by the public participants at the session. Subsequently, community groups Local Arts and Community Events (LACE) and Creative Maylands expressed their support for the introduction of the container, which could be used for their own events. 'On site stakeholders' confirmed that they would be able to make regular use of this facility and the surrounding public space as a result of this.

The container is made of Premium Grade Corten Steel, would be coated with an anti-graffiti coating, and would be connected to power. Its use would be coordinated amongst key users and others (i.e. the library, recreation centre, WAYJO, MHPA, café, community groups and event managers) by the City. The container would be placed on wooden blocks and reticulation could be reconfigured to accommodate the unit.

The container is proposed to be located in front of the entrance area to The RISE. This is due to the orientation of the existing amphitheatre seating and the need to turn audience's eyes away from the setting sun. On site analysis with stakeholders has not identified this placement as a concern. This is because there is considerable space on all sides of the container (no spaces to 'hide') and space either side to see the frontage of the building. The approach to the front of the building is generally either along the paths adjacent to building or more commonly, through the building from the rear car park. Additionally, while the view to the building and its main entrance is largely obscured by landscaping, the colourful nature of the container draws attention to the

space as a place of activity from Eighth Avenue and Guildford Road. If visibility of the entrance to the building becomes a concern, a colourful planter box can be installed on either side of the main doors (visible beyond the container) to draw the eye to this entry point.

Planning Considerations

As the subject site is zoned Maylands Activity Centre Zone (RAC0) and is located within Special Control Area 6 – Civic Precinct (SCA6). The objectives of the Civic Precinct are as follows:

- Reinforce the Civic Precinct as the cultural and community heart of the Maylands activity centre;
- Provide a variety of spaces for passive recreation;
- Encourage the development of double fronted pavilion-styled buildings that address both street networks and public open space to promote surveillance and safety within the precinct;
- Improve the quality and safety of existing pedestrian linkages within the precinct;
- Encourage the introduction of land uses to activate the precinct outside of normal business hours;
- Minimise the incidence of blank walls and areas with limited or no surveillance; and
- Incorporate public art and quality landscape elements.

It is considered that the proposed shipping container is consistent with the objectives of the SCA6 as the proposed use of the shipping container is for a stage and multi-use space supporting activation of the public space in front of The RISE by providing a space for exhibitions, and other recreational uses. The container is proposed to be located at the base of the amphitheater so as to make use of the amphitheatre seating and orientation. The location is also intended to provide amenity to the adjacent library and café through close proximity and accessibility to outdoor furniture and games.

The appearance of the shipping container will be painted to ensure that the shipping container is visually appealing and the shipping container is well setback from the adjoining streets and is partially screened by The RISE building and existing trees. Therefore the proposed shipping container will not result in an undue impact upon the amenity of the area. The shipping container is fully enclosed and secure, however it is recommended that the underside of the shipping container be screened to prevent litter accumulating in the gap between the shipping container and the ground. It is also recommended that an anti-graffiti coating be applied to the shipping container before it is brought to the site. As the reticulation system will be reconfigured, and the container will be lowered onto wooden footings, risk of damage to turf can be managed.

LEGISLATIVE COMPLIANCE

- *Planning and Development (Local Planning Schemes) Regulations 2015*; and
- City of Bayswater Town Planning Scheme 24.

OPTIONS

The following options are available to Council:

1. Council approves the development application in accordance with the Officer's Recommendation. The risks associated with this option is considered to be reduced due to the reasons given for the Officer's Recommendation.
2. Council approves the development application subject to deleted or alternate condition(s). The risks associated with this option is considered dependent on the reasons given for the deleted/alternate condition(s) and the nature of the deleted/alternate condition(s).

3. Council refuses the development application. The risks associated with this option is considered dependent on the reasons given for the application to be refused.

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Outdoor Stage and Multi-Use Space

Asset Category: New **Source of Funds:** Municipal

LTFP Impacts: Nil.

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$18,000	.	\$1,000*	-	10	-	\$200,000

*Staffing costs to manage the container and its use can be covered within existing resources.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community

Aspiration: An active and engaged community

Outcome C1: A strong sense of community through the provision of quality services and facilities.

Theme: Our Built Environment

Aspiration: A quality and connected built environment.

Outcome B1: Appealing streetscapes.

Outcome B3: Quality built environment.

Theme: Our Local Economy

Aspiration: A business and employment destination.

Outcome E2: Active and engaging town and city centres.

The proposal for this outdoor stage and multi-use space reflects priorities of the City's Strategic Community Plan 2017-2027 (as amended) in supporting community connection through more activity and events in a key public space, creating a livelier and more engaging appearance from surrounding streets, and supporting more activity in the town centre. Based on community input, the proposal for a stage and multi-use space echoes many community priorities in the City's Maylands Town Centre Place Activation Plan, which calls for more colour, exhibitions, live music, outdoor movies, regular events, and evening activity.

CONCLUSION

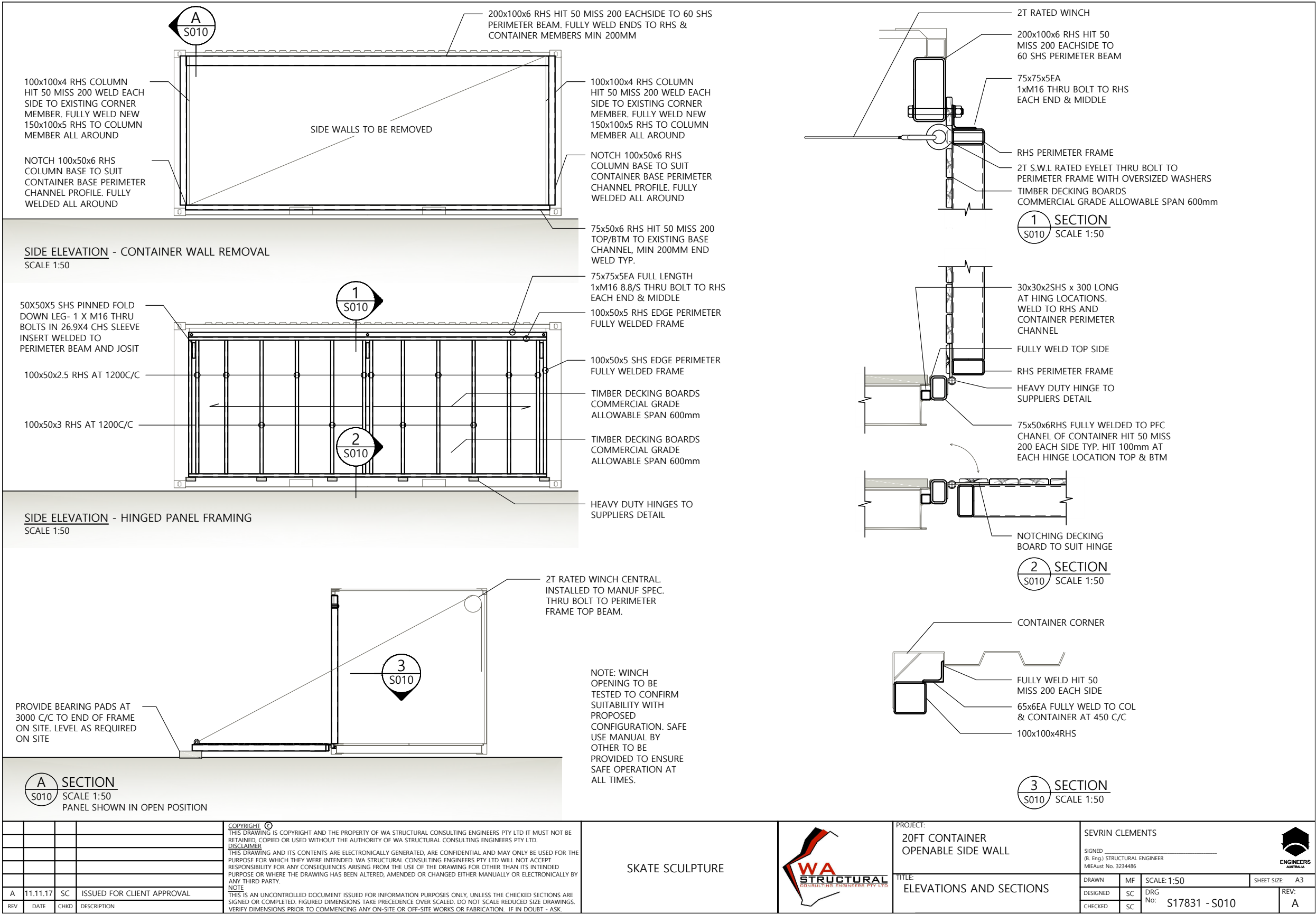
In light of the above assessment of the proposed development, the application is recommended for approval subject to appropriate conditions.

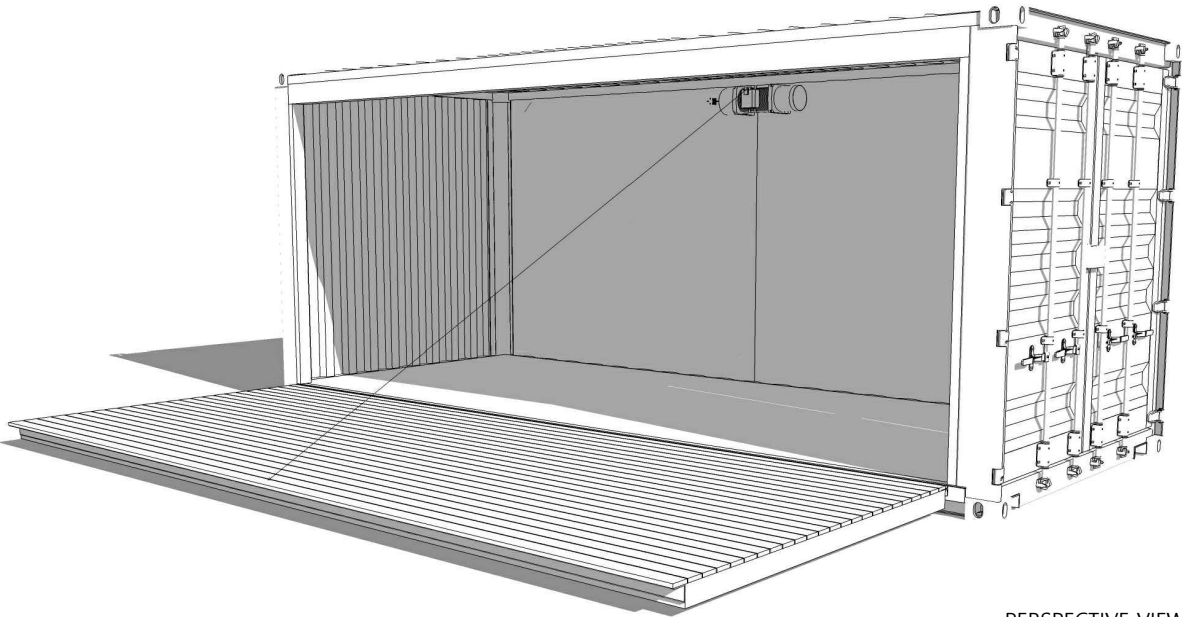
Image of container in situ in front of The RISE



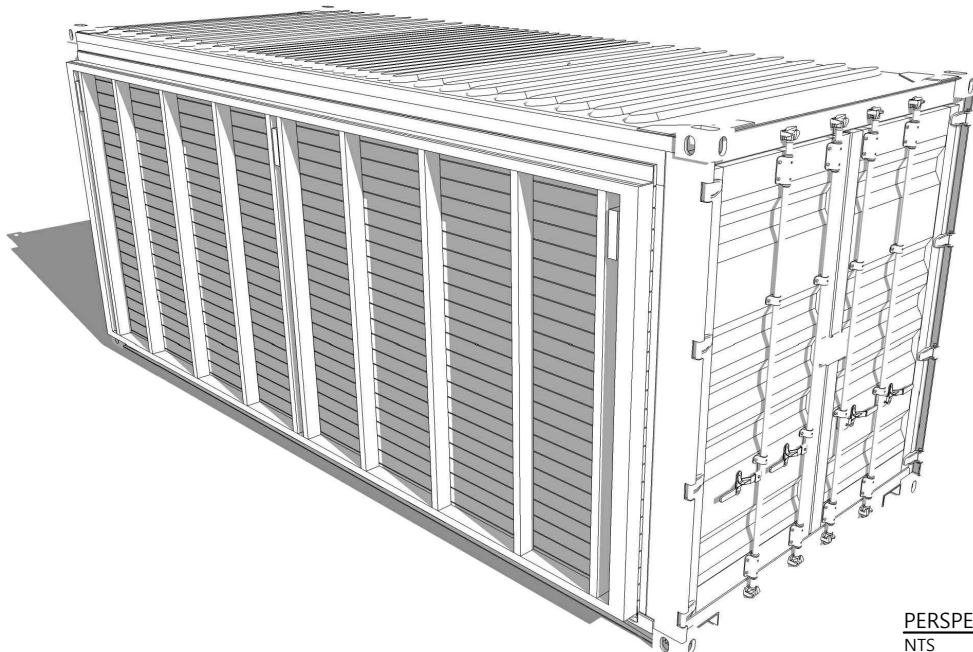
Site Plan - Development Application for Outdoor Stage and Exhibition Space at The RISE







PERSPECTIVE VIEW - HINGE PANEL OPEN
NTS



PERSPECTIVE VIEW - HINGE PANEL CLOSED
NTS

GENERAL NOTES:

- G1. DRAWINGS TO READ IN CONJUNCTION WITH ALL ARCHITECTURAL & OTHER RELEVANT CONSULTANT'S DRAWINGS & SPECIFICATIONS.
- G2. THE BUILDER &/OR CONTRACTORS & THEIR SUB-CONTRACTORS SHALL ENSURE ALL WORK COMPLIES WITH THE LATEST B.C.A. & A.S./N.Z.S. CODES (& AMENDMENTS) & B.C.A. REQUIREMENTS.
- G3. ANY DISCREPANCIES BETWEEN THIS STRUCTURAL DOCUMENTATION & ARCHITECTURAL DOCUMENTATION WITH STRUCTURAL IMPLICATIONS TO BE CLARIFIED WITH ENGINEER PRIOR TO PRICING/DETAILING/CONSTRUCTION. ALL OTHER DISCREPANCIES TO BE CLARIFIED WITH ARCHITECT.
- G4. DO NOT SCALE OFF THESE DRAWINGS OR SKETCHES. ALL DIMENSIONS TO BE TAKEN DIRECTLY FROM THE CURRENT ARCHITECTURAL DRAWINGS.
- G5. ALL FINISHINGS (INCLUSIVE OF BUT NOT LIMITED TO NON-STRUCTURAL FRAMING, WALL & CLADDING SYSTEMS, ETC) TO BE IN ACCORDANCE MANUFACTURERS SPEC.
- G6. ALL THIRD PARTY/PROPRIETARY PRODUCTS ARE TO BE INSTALLED STRICTLY IN ACCORDANCE WITH SUPPLIER'S/MANUFACTURER'S SPECIFICATIONS & DETAILS.
- G7. THE BUILDER SHALL ALLOW & BE RESPONSIBLE FOR MAINTAINING ADEQUATE TEMPORARY PROPPING &/OR BRACING TO ALL PARTS OF THE WORK, WHETHER SHOWN ON THESE DRAWINGS OR NOT, DURING ALL STAGES OF CONSTRUCTION &/OR DEMOLITION AS REQUIRED. THE BUILDER IS TO ALLOW FOR THE ENGAGEMENT OF THEIR OWN ENGINEER TO PROVIDE CERTIFIED ADVICE AS REQUIRED BY BUILDER.

DESIGN CRITERIA:

WIND REGION A TO AS1170.2
IMPORTANCE LEVEL 2
TERRAIN CATEGORY 2
50 YEAR DESIGN LIFE
FOOTINGS BY OTHER
LIVE LOAD 3kPa

STRUCTURAL STEEL:

- S1. COMPLY WITH AS 4100, AS 4600 AND 1554.
- S2. ALL STRUCTURAL STEEL SHALL BE:
GRADE 250 FOR HOT ROLLED PLATES.
GRADE 300PLUS FOR UB, UC, WB, WC, PFC, ANGLES AND FLATS.
GRADE 350 FOR RHS, CHS TO AS 1163, AS 1594, AS 3678 AND AS 3679 UNLESS OTHERWISE NOTED ON THE DRAWINGS.
- S3. SHOP DRAWINGS SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL BEFORE FABRICATION COMMENCES.
- S4. CORRECT ALL MEMBER DISTORTIONS BEFORE AND AFTER WELDING.
- S5. MEMBER CONNECTIONS TO DEVELOP FULL STRENGTH OF MEMBERS, MINIMUM WELDS ARE 6mm FILLET CONTINUOUS
- S6. CLEATS, CONNECTIONS, HOLES, LINTELS AND OTHER MISCELLANEOUS STEELWORK SHALL BE PROVIDED AS REQUIRED BY THE ARCHITECTURAL OR OTHER CONSULTANT'S DRAWINGS OR SPECIFICATIONS IN PARTICULAR PROVIDE TRIMMERS TO SUPPORT EDGES OF ROOF SHEETING AT HIPS, VALLEYS, PENETRATIONS AND ANY OTHER UNSUPPORTED EDGES.
- S7. ALL STEELWORK SHALL BE PREPARED AND SHOP PRIMED IN ACCORDANCE WITH THE STRUCTURAL STEELWORK SPECIFICATION AND COATED IN THE FIELD AS SPECIFIED BY THE PROJECT MANAGER.
- S8. GALVANIZED STEELWORK THAT IS SITE WELDED OR SUSTAINS ANY OTHER KIND OF SURFACE DAMAGE IS TO BE PREPARED TO AS 1627.2 CLASS 3 AND PRIMED WITH 2 COATS OF GALVANITE (MANUFACTURED BY JOTUN) TO MANUFACTURERS SPECIFICATION.
- S9. FULLY SEAL ALL HOLLOW SECTIONS USING 5mm PLATES U.N.O.

SHIPPING CONTAINER:

- SC1. ALL CONTAINERS TO BE FREE FROM DAMAGE, RUST AND BE STRUCTURALLY SOUND FOR DESIGN CRITERIA NOTED.
- SC2. CONTAINER TO BE STANDARD 20FT SHIPPING CONTAINER WITH ISO CORNER BLOCKS IN ACCORDANCE WITH INDUSTRY STANDARD REQUIREMENTS

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**Bayswater 'The RISE' Forecourt Engagement Program
Engagement Outcomes**

Prepared by: Town Team Movement

Prepared for: City of Bayswater

Date: Monday, 24 May 2021 - V2.0

Engagement Purpose:

The City has allocated \$30,000 for infrastructure upgrades to improve the amenity, safety and activation of the public forecourt (grassed space) located at the front of The RISE building. The engagement program is to ask the wider community and relevant stakeholders how the funding should be best spent to create a more comfortable and improved experience for existing and future users.

How we Engaged:

The engagement methods deployed as part of the engagement program included:

- Saturday, 17 April 2020 from 3-5pm: A community Jazz event and interactive 'Dot'Mocracy survey asking residents and stakeholders to comment on the most important themes and ideas for improving the grassed area. Participants were also asked to write three words to describe the future vision for usage of the area.
- 19 April to 3 May 2021: Online and hard copy survey (made available at The Rise Library) to ask the wider community ideas for improving the grassed area.
- Friday, 7 May 2020: Presenting feedback from the previous workshops with relevant council staff and stakeholders to better understand the wider community aspirations. Following the presentation, a facilitated 'co-design' stakeholder workshop was undertaken to define the preferred future user experiences and recommended infrastructure upgrades for the subject area.
- 10-14 May 2020: Additional stakeholder meetings with WAYJO and Maylands Historical and Peninsula Association to present feedback from previous engagements and ask for any final feedback and ideas.

Engagement Summary:

In summary, approximately 192 people participated in the engagement program, which is considered a good response considering the project scope. The engagement consultant is confident that the community has been made aware of the project and has had appropriate opportunity to provide input.

The community feedback received was overwhelmingly positive and consistent with the type of infrastructure desired, which includes the following core upgrades:

- A small stage
- Moveable seating
- Shade Umbrellas
- Lighting
- Giant games and kids activities

Additional items were also popular but are not recommended to be included as part of the available budget for the following reasons:

- Community tree planting - additional funding for trees is available through a separate budget

- Nature Play - it is acknowledged that a playground space is a more expensive item and requires to be considered as part of a separate playground strategy. This item requires further consideration and may be a more appropriate medium-term outcome
- Art - considered a medium-term outcome that requires further engagement with the local arts community

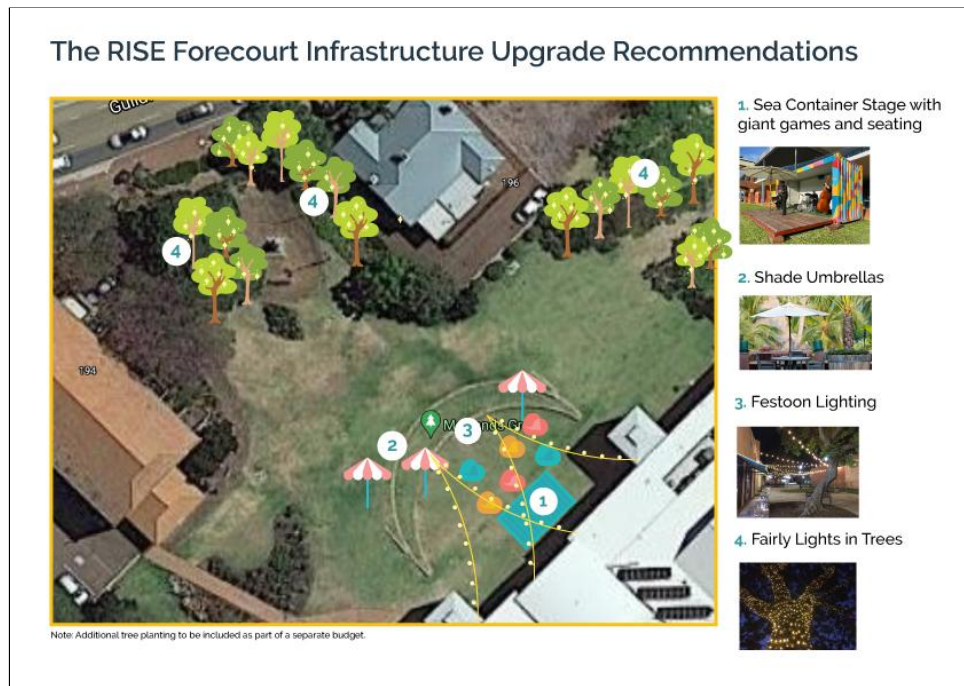


Image 1: Infrastructure recommendations map

The following parts of the report outline the detailed engagement outcomes from each facilitated exercise.

Online Survey Results:

In total, 49 people participated in the online survey, including a range of diverse users:

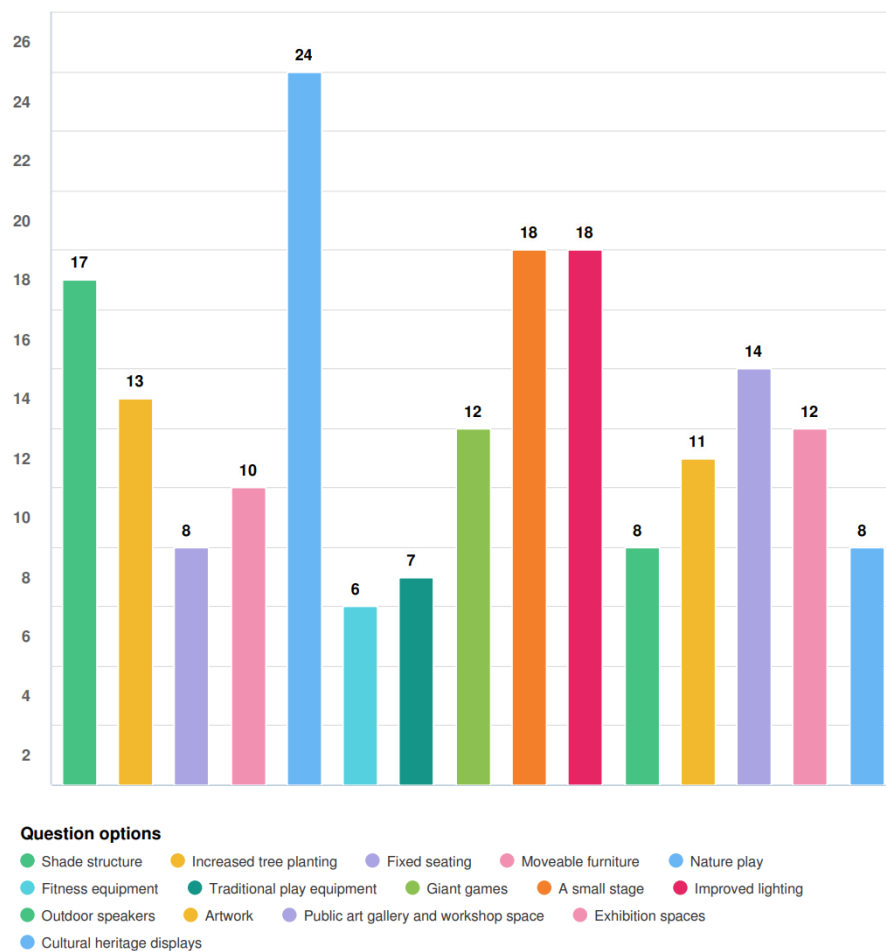
- 6 people with disabilities
- 4 people speak a language other than english at home
- A distribution of age demographics between 20 to 70+. The most common age bracket was 30-39 with 16 participants, followed by 50-59 aged group (7 participants).
- The respondents were overwhelmingly local with 83% of participants stated they live in the suburb of Bayswater, followed by 10% in Maylands. The remaining respondents were in nearby suburbs of Mt Lawley and Morley.

The main ideas put forward by the community include:

- Nature play (24 votes)
- A small stage (18 votes)

- Additional lighting (18 votes)
- Shade structure (17 votes)
- Increased tree planting (13 votes)
- Public art gallery and workshop space (12 votes)
- Giant games (12 votes)

Please select five (5) suggestions to improve the green space at The RISE.



Graph 1: Online Survey Results: Top 5 Suggestions for improving the green space at The RISE

Additional comments included:

- A space for events and activities to occur. This would include a stage for performances, small events and food trucks.
- A large playground and cafe for young families to hang out.

- An outdoor concrete sports surface for activities such as roller derby, basketball, floor ball, pickleball, etc.

Hard Copy Survey Results:

In total, 32 people participated in the hard copy survey.

The main ideas put forward by respondents were:

1. Nature play (26)
2. Improved lighting (22)
2. Shade structure (22)
3. A small stage (20)
4. Public art gallery and workshop space (19)
5. Increased tree planting (17)
6. Artwork (14)
6. Moveable furniture (14)
7. Giant games (13)
7. Exhibition spaces (13)
8. Fixed seating (11)
8. Cultural heritage displays (11)
9. Outdoor speakers (8)
9. Traditional play equipment (8)
9. Fitness equipment (8)

'Dot'Mocracy Survey Results:

Approximate 90 people participated in the interactive survey, which was facilitated as part of the WAYJO performance on Saturday, 17 April from 3-5pm.

The most popular ideas put forward included:

1. Shade Structure (45 votes)
2. Nature Play (44 votes)
3. A small stage (36 votes)
4. Improved lighting (35 votes)
5. Artwork (31 votes)
6. Moveable Furniture (25 votes)
7. Increased tree planting (21 votes)

COMFORTABLE & ACCESSIBLE		Number of Votes
1. Shade Structure		45
2. Increased Tree Planting		21
3. Fixed Seating		12
4. Moveable Furniture		25
PLAY & RECREATION		
1. Nature Play		44
2. Fitness Equipment		3
3. Traditional Play Equipment		8
4. Giant Games		20
EVENTS		

1. A small stage	36
2. Improved Lighting	35
3. Fixed seating	8
4. Outdoor Speakers	9
ARTS & CULTURE	
1. Artwork	31
2. Public Art Gallery & Workshop Space	12
3. Exhibition Spaces	10
4. Cultural Heritage Displays	9

Table 1: 'Dot'Mocracy Detailed Survey Outcomes

Additional general comments included:

- A desire for food trucks and events (7 comments)
- Multi-purpose and intergenerational play (5 comments)
- Cafe, bean bags, event furniture, outdoor cinema (all received 1 comment)

Words described for a vision to create an even better green space included:

- Community (3)
- Safety (4)
- Inclusive (4)
- Entertaining (4)
- Creative
- Innovative (2)
- Playful (3)
- Aspirational
- Vibrant

It is acknowledged that the 'dot'mocracy votes are fairly consistent with the online and hard copy survey results, which is a good indication of the most appropriate infrastructure desired by the community. It is also noted that some of the items are above the maximum budget of the project, such as artwork and nature play, and will need to be considered in any medium and long-term planning for the subject area.



Images 2 and 3: Photos from the event and 'dot'mocracy engagement activity

Stakeholder Co-Design Workshop Results:

A final stakeholder workshop was facilitated on Friday, 7 May and included 9 representatives from the City's Library, Place Management and Recreation team and WAYJO. A representative from Maylands Historical and Peninsula Association was unable to attend and a separate meeting was organised to ensure their feedback and ideas were captured.

The workshop commenced with a general discussion about future ideas for user experiences of the forecourt green space. The following suggestions were put forward:

- Small events for the local community. The Recreation team did mention that parking can be an issue when there are large events at The RISE
- The Library spilling out into the forecourt area for small events such as storytelling, mums and bubs events, etc. This would also encourage more people to visit the library indoor space.
- WAYJO rehearsals and performance series
- Historical exhibitions
- Evening yoga and fitness classes
- A general hang out and meeting space for young families when the cafe is open
- A well lit space in the evening for residents to pass through when visiting the bars and restaurants in the town centre
- A welcoming event space for local community groups to host small gatherings and activities
- A workshop space for arts and other activities

The second part of the workshop included a 'design catalogue' with examples of the most popular ideas from the previous workshops and associated costs. An A0 map was also printed for participants to discuss infrastructure upgrades and design the forecourt green space within the allocated budget of \$30,000. A copy of the design catalogue is included as an appendix to this report.

As a result, the following infrastructure ideas were discussed in order of priority:

1. Sea Container Stage
2. Umbrellas with fixed bases throughout the amphitheatre area
3. Trees planted around the perimeter of the area (this could also be a community planting activity)
4. Giant board games, bean bags and 3-piece table and chairs to be stored in the container and used when the container is open
5. Festoon lighting hanging from the front of the building and zig zagging over stage and amphitheatre
6. Solar Fairy lights to be strung around the mature trees located near the roads to let people know things are happening at The RISE (if budget permits)



Image 4: Results of the Stakeholder Co-Design Workshop

An additional idea was put forward by Library Services to create a local story treasure hunt throughout the green space. This could include input from local authors and have QR codes to learn about the history of the area and books in the library. This is recommended to be considered as an additional project to be implemented by Library Services and Place Management.

Outcomes of one-to-one Meetings:

An individual meeting with the Artistic Director of WAYJO on 11 May discussed WAYJO's keen interest in playing and even rehearsing more regularly in the space outside The RISE, and their confirmation that the shipping container stage would be very useful for their performances.

An individual meeting with the President of Maylands Historical and Peninsula Association on 12 May covered the association's wish to show more of their collection outside of their premises (e.g. in the space outside The RISE), and interest in using a container exhibition space and 'story walk boards' as suggested by the Libraries team in the forecourt/lawn area. The association has a vast collection which is being digitally recorded and is able to be printed into a range of formats for different applications.

Final Conclusion

As a result of the engagement program, ideas put forward by the community and stakeholders were fairly consistent and the most popular infrastructure elements can be provided within the \$30,000 budget (as listed as in the results of the stakeholder workshop).

A few medium-term projects should also be considered, including a nature play area and multi-purpose arts projects. Because the short-term implementation budget is minimal relevant to public space construction budgets, the Place Management Team should use this project as a prototype to better understand how the space can continue to be improved and enhanced in the future based on real-time user experiences and events.

The RISE Forecourt Infrastructure Upgrade Recommendations



Note: Additional tree planting to be included as part of a separate budget.

1. Sea Container Stage with giant games and seating



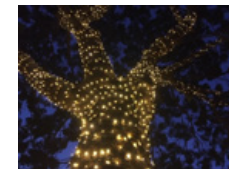
2. Shade Umbrellas



3. Festoon Lighting



4. Fairly Lights in Trees



10.4.5 Planning Reform: Draft Planning Engagement Toolkit

Applicant/Proponent:	Department of Planning, Lands and Heritage
Owner:	N/A
Responsible Branch:	Strategic Planning and Place
Responsible Directorate:	Community and Development
Authority/Discretion:	Advocacy Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Draft Planning Engagement Toolkit for Western Australia [10.4.5.1 - 56 pages]
Refer:	N/A

SUMMARY

Council's endorsement is sought on the City's comments on the recently released draft Planning Engagement Toolkit prior to submission to the Department of Planning, Lands and Heritage (DPLH). The City comments primarily support the document as it is based on the objectives and principles of the International Association for Public Participation (IAP2); however the toolkit is considered to be very broad and it is recommended that the types of engagement are consolidated to make it more user friendly.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council endorses the comments on the draft Planning Engagement Toolkit as contained in this report as the basis for the City's submission to the Department of Planning, Lands and Heritage.

Cr Giorgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC): 9/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The DPLH is seeking public comment in relation to the proposed draft Planning Engagement Toolkit (draft Toolkit), to provide a set of tools for community engagement and consultation, and support statutory planning requirements in relation to planning matters.

The DPLH is seeking feedback on the draft Toolkit to help shape and refine its content and to ensure that it provides concise and constructive information to support best practice consultation and engagement. The outcomes of consultation will be presented to the Western Australian Planning Commission (WAPC), as part of their consideration and endorsement of the Toolkit.

EXTERNAL CONSULTATION

The DPLH is undertaking community consultation in relation to the draft Toolkit. Submissions can be made to the DPLH until 2 July 2021.

OFFICER'S COMMENTSPlanning Reform

The WAPC has advised that the intent of the draft Toolkit is to align how local governments undertake community consultation in line with the planning reform initiatives by the State Government.

The draft Toolkit is intended to be used as a guide for consultation and is primarily designed to assist local governments who are not currently undertaking best practice community engagement or do not have an engagement framework already in place. The City has recently updated its Community Engagement Strategy, which is based on the IAP2 framework, therefore it is considered that the draft Toolkit will not have a significant impact on how the City currently undertakes consultation. The draft Toolkit is based on the objectives and principles of the IAP2, which aligns with the City's recently updated Community Engagement Framework.

A copy of the draft Toolkit is included in **Attachment 1**.

Summary of the draft Toolkit

The draft Toolkit includes the following information:

- Aims and objectives of the draft Toolkit;
- Benefits of best practice planning, and how it can be used in planning;
- Principles of engagement and consultation;
- Advice on when and how to use the draft Toolkit;
- Examples of good engagement processes;
- Engagement tools (engagement strategy and stakeholder mapping templates);
- List of engagement methods and their benefits and costs; and
- Engagement outcomes report template.

The majority of the information addressed in the draft Toolkit is included in the City's Engagement Framework, and subsequent Community Engagement Policy. As the City is currently approaching community engagement in line with industry best practice, the draft Toolkit will not change how the City undertakes community engagement.

Key Comments

The City's feedback on the draft Toolkit relates to the following aspects:

- The principles are clearly outlined under Section 3 of the documentation; however there are no clear objectives outlined. It is recommended that objectives are included in the Toolkit, which are based off the objectives stated in the 'Quality Assurance Standards for Community and Stakeholder Engagement' documentation which has been prepared by the IAP2.
- It is recommended that the types of engagement are consolidated as they appear to double up on information. For example websites, social media, electronic apps, digital video, new technology, 3D modelling and fly throughs could all be consolidated to electronic platforms for consultation.
- The toolkit is considered to be very broad, with the information provided on when to use the engagement toolkit including almost all development applications, local development plans, precinct structure plans etc. It would be more efficient to say that the toolkit should be used for any planning engagement process.

- The toolkit is considered to be too broad and does not provide clear guidance on who to engage with and when. The need for advertising and with which stakeholders is covered under the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*. It is considered that the Toolkit may be useful for consultants and residents to utilise to gain a greater understanding of the forms of advertising; however it does not appear to add value to the process on who to engage with and when.
- It was anticipated that further guidance would be provided on best practice engagement for development applications and what factors should be considered in determining who to engage with and when on significant development applications.
- Appendix B provides a good summary of a very detailed list of potential engagement methods. However, the length of Appendix B and overall documentation is considered to be a deterrent for users to want to utilise it for guidance. It is considered that the types of consultation should be consolidated to ensure that similar forms of advertising are grouped together and the document is not as long. The structure of the draft Toolkit is considered easy to follow, however the length of the toolkit should be reviewed and reduced.
- The Engagement Strategy Example and Stakeholder Mapping Templates are useful if a strategy is required to be developed and/or reviewed.
- The Engagement Outcomes Report - Example Template is considered useful, however this requires further clarification on which forms of consultation would require an outcome report. It is considered that it would not be practical to complete an outcomes report for development applications, however it may be more suitable for policy and scheme formulation/amendments.

LEGISLATIVE COMPLIANCE

In the event the draft Toolkit is adopted by the State Government it will guide the future development and assessment of the City's Engagement Framework.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation/following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation		That Council endorses the comments on the draft Planning Engagement Toolkit as contained in this report as the basis for the City's submission to the Department of Planning, Lands and Heritage.	
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction		Moderate	Low
Reputation		Low	Low
Governance		Low	Low
Community and Stakeholder		Moderate	Low
Financial Management		Low	Low
Environmental Responsibility		Low	Low
Service Delivery		Low	Low
Organisational Health and Safety		Low	Low
Conclusion		It is considered that there is a low risk to the City in the event Council endorses the comments included in this report as they consider the impact the draft Toolkit will have on the current planning process and how they will be implemented within the City.	

Option 2		That Council endorses the comments on the draft Planning Engagement Toolkit as contained in this report as the basis for the City's submission to the Department of Planning, Lands and Heritage, with other comment(s).	
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction		Moderate	Dependent on the other

Reputation	Low	comment(s) determined by Council.
Governance	Low	
Community and Stakeholder	Moderate	
Financial Management	Low	
Environmental Responsibility	Low	
Service Delivery	Low	
Organisational Health and Safety	Low	
Conclusion	The risks are dependent on the other comment(s) determined by Council.	

Option 3	That Council does not endorse the comments on the draft Planning Engagement Toolkit as contained in this report, and no submission is made to the Department of Planning, Lands and Heritage.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Moderate
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	It is considered that there is a moderate risk to the City's strategic direction, reputation and community and stakeholder relationship in the event no submission on the proposed document is made. The Toolkit will be used to guide local governments who are not currently undertaking best practice community engagement or do not have an engagement framework already in place. If no comment is provided, the final documents may not align with the City's vision. Providing no comment may be perceived as the City not having sufficient regard for the document or supporting improved outcomes for the community. Further, in the event no comment is provided any comments the City may have on the community consultation processes will not be considered and future engagement processes may be limited.	

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Local Economy
 Aspiration: A business and employment destination.
 Outcome E2: Active and engaging town and city centres.

Theme: Leadership and Governance
 Aspiration: Open, accountable and responsive service.
 Outcome L2: Proactively communicates and consults.

It is considered that the majority of the information addressed in the draft Toolkit is included in the City's Engagement Framework, and will not change how the City undertakes community engagement.

CONCLUSION

It is recommended that Council endorses the City officer's comments in relation to the draft Toolkit as contained in this report to be submitted to the DPLH for consideration.



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1.0 Introduction

Community engagement and consultation is critical for good planning outcomes and process. It leads to inclusive plan-making, better decisions and confidence in planning.

This Toolkit is a guide to achieve best-practice community engagement and consultation through the planning framework. It includes:

- A summary of engagement and consultation principles
- A menu of different engagement and consultation tools and techniques
- Templates for engagement strategies and outcomes reporting

1.1 Toolkit aims

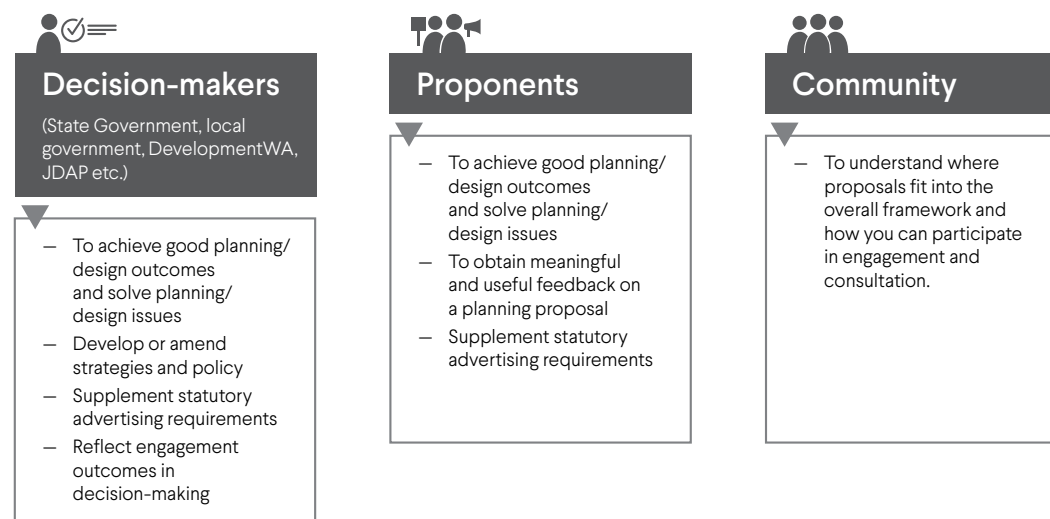
This Toolkit aims to foster good planning by:

- Building resilient relationships between decision-makers, proponents and stakeholders of the community
- Facilitating understanding of community issues and how they can be addressed via planning
- Promoting a diversity of perspectives to inform decision-making

1.2 What is the Toolkit and who is it for?

The Toolkit provides a set of practical tools for community engagement and consultation to facilitate meaningful, appropriate and active consultation and engagement, support statutory requirements and support good planning.

The flowchart below illustrates who this Toolkit will be useful for and when:



1.3 What is engagement and consultation?

This Toolkit utilises the definition of engagement provided by the International Association for Public Participation (IAP2).

IAP2 is a not-for-profit organisation that 'aims to advance the education of the community by teaching and communicating the principles of public participation and how to achieve effective community and stakeholder engagement (or public participation)'. IAP2 defines community engagement as:

'Any process than involves the community in problem-solving or decision-making and uses community input to make better decisions'.

! IAP2 has developed a Quality Assurance Standard for stakeholder and community engagement (© International Association for Public Participation www.iap2.org), which is recognised as the basis of best practice and has informed the preparation of this Toolkit.

The terms 'consultation', 'engagement' and 'public participation' are interchangeably used when referring to engagement and are commonly applied to have a similar meaning. While the term 'public participation' is primarily used in the context of IAP2 and not regularly used in the WA planning context, this Toolkit delineates between the terms 'consultation' and 'engagement' as follows:

Consultation

involves obtaining community feedback on proposals. References to consultation within this Toolkit generally mean mandatory obligations under statutory legislation.

Engagement

is a broader and ongoing process of sharing information with the community and seeking its feedback, with the purpose of involving the community and stakeholders in the process of decision-making. References to engagement within this Toolkit generally refers to engagement undertaken to support and enhance statutory/mandatory consultation.



2.0 The Toolkit in context

2.1 How engagement and consultation relates to planning

Engagement and consultation are fundamental components of the planning process that help to shape, inform and influence decisions on both plan-making and development processes. The appropriate type and level of engagement and consultation will differ for the different types of planning processes and ultimately be informed by the level of influence that stakeholders can have on the overall outcome and decision.

For example, strategic and statutory plan-making processes are more suited to a more collaborative and involved engagement approach, whilst development processes are more suited to an 'involve and inform' consultation approach. In general, the more strategic and higher order the document, the greater the level of influence that stakeholders can have.






There are many non-negotiables in planning which are shaped by the other factors that influence and inform decisions. This means that engagement and consultation are one input into the planning process and the outcomes of these processes need to be balanced with all the other relevant factors that inform and influence planning decisions. These include the evidence base outlining what needs to be planned for, any endorsed strategic context for an area, any relevant State planning strategies and policies, and any relevant parts of the local planning framework.

Many planning processes have statutory requirements for consultation. These outline minimum and mandatory timeframes and notification requirements. To get the best outcomes for any planning process and to ensure as many stakeholders have the opportunity to shape and inform the decision in a meaningful way, it is strongly encouraged to go

above and beyond these mandatory requirements. This may include engagement prior to the statutory process commencing or additional engagement and consultation during the statutory process beyond mandatory requirements.

IAP2 has developed a spectrum of public participation to define the way in which the community should be engaged based on impact and influence. The spectrum is shown at **Table 1**.

Table 1. IAP2 Levels of Participation

	Inform 	Consult 	Involve 	Collaborate 	Empower 
Public participation goal	To provide the public with balanced, objective information to assist them in understanding the problems, alternatives and/or solutions	To obtain public feedback on analysis, alternatives and/or decisions	To work directly with the public throughout the process, to ensure that public issues and concerns are consistently understood and considered	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision-making in the hands of the public
Promise to the public	We will keep you informed	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed, and provide feedback on how public input influenced the decision	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible	We will implement what you decide
Some examples	FAQ's, letters, Have Your Say website and media releases	Focus groups, surveys, public comment on Have Your Say website and information/pop-up stalls	Workshops and deliberative workshops	Advisory committees and participatory decision-making	Citizen juries, ballots and delegated decisions

© International Association for Public Participation www.iap2.org. Note: This Toolkit does not provide guidance with respect to the 'empower' engagement goal. The goal of engagement processes that empower is to place decision-making in the hands of the community. In practice, decision making in Western Australia rests with State and local government as outlined in legislation such as the Planning and Development Act 2005¹.

2.2 The benefits of best practice engagement

Engagement and consultation beyond base-line statutory requirements can achieve a range of benefits for the community, proponents and decision makers, including::

- Improved community awareness and understanding about a planning proposal, its process and any matters of interest.
- Improved relationships between communities, proponents and local/State Government.
- Better understanding about community sentiments and the experiences of people that live in communities.
- Community buy-in into planning proposals and higher levels of community ownership of planning proposals and instruments.
- Community awareness and understanding about the impacts of matters such as population growth, climate change, resource protection etc and the need for planning responses.
- Uncovering new ideas and expertise based on local understanding and experiences.
- Reduced conflict within stakeholder groups.
- Smoother and more certain assessment and decision-making processes.

2.2.1 Engagement and Performance-based Planning

As WA planning shifts towards a performance-based system, more variation and discretion will occur, and decisions will be made on an on-merits/case-by-case basis.

Performance-based planning aims to deliver better design, but it can bring uncertainty for decision-makers, proponents and the community. Applying consistent engagement principles to the planning process will help to offset this risk and encourage people to participate in the planning of their cities, towns and regions.

Linking performance-based planning with community engagement and consultation is also consistent with State Government planning reforms. The reforms aim to promote and facilitate good design, while ensuring meaningful community participation in plan-making, outcomes and decisions.

Community engagement and consultation can play a critical role to ensure an understanding of discretionary factors and decision-making processes.

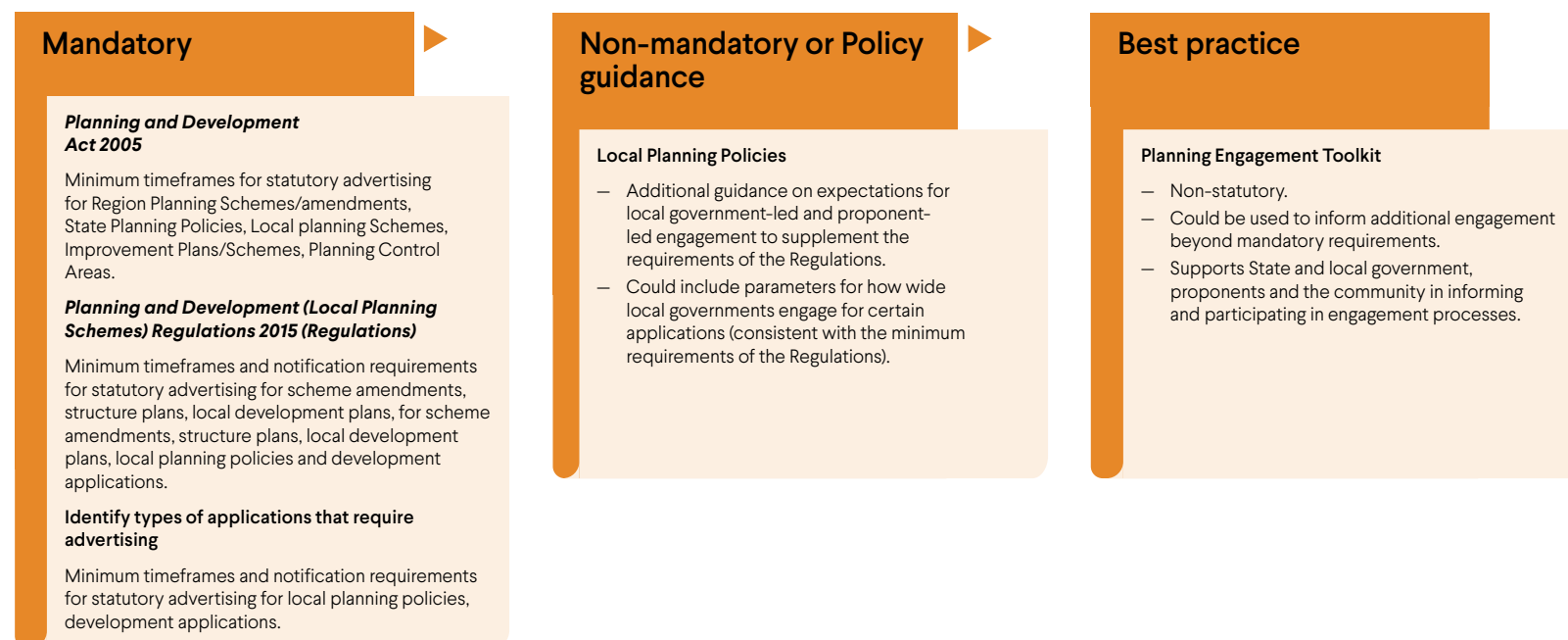
This will require transparency, improved communication and a tailored approach to engagement using the guidance of this Toolkit.



2.3 Where best practice engagement fits in

Figure 1 illustrates various types of engagement in the context of the planning framework.

Fig 1. Engagement and the Planning Framework



3.0 Principles of good engagement and consultation

This Toolkit is underpinned by the following set of principles which define what stakeholders and the community should reasonably expect when they are engaged with. The principles are consistent with IAP2 Core Values.

Table 2. Guiding Principles

Guiding Principle	Engagement and consultation are inclusive and appropriate for the feedback being sought	Engagement and consultation are respectful, open, honest and meaningful	Information is timely and relevant	Information is accurate, easy to understand and accessible to a range of stakeholders	Decision-making is transparent	Engagement and communication continues beyond a planning decision
How this may be applied at the State and local level?	<ul style="list-style-type: none"> Engagement and consultation are appropriate to the scale and complexity of the planning proposal Engagement and consultation encourages the community to be involved and seeks out a diversity of different voices and perspectives Engagement and consultation identifies and addresses potential barriers to community input Engagement and consultation activities and processes make it as easy as possible for community to participate and provide input 	<ul style="list-style-type: none"> Engagement and consultation are undertaken in the best interests of the community Engagement and consultation draws the attention to the purpose of the engagement and input the community can have on a planning proposal Engagement and consultation clearly outlines the negotiables and non-negotiables of a proposal and engagement process 	<ul style="list-style-type: none"> The community is provided with information in a timely manner for input before decisions are made Information presented is commensurate to the scale and complexity of a proposal and the nature of feedback being sought Technical information is communicated in an easy to understand manner 	<ul style="list-style-type: none"> The community is provided with accurate, easy to read and understand information Information is tailored to specific community needs in terms of language and style Information is in a form which appeals to the intended audience and seeks out a diversity of perspectives Information should be clear as to how the community and stakeholders can input 	<ul style="list-style-type: none"> Decisions are communicated in an open and meaningful way The community is provided with the reasons for the decision and how community feedback influenced or fed into the decision-making process 	<ul style="list-style-type: none"> Ongoing communication is held to ensure the community is kept informed through the life of a planning proposal.





4.0 When and how to use this Toolkit

This Toolkit is designed to be flexible and scalable, depending on the nature and complexity of your planning proposal.

4.1 When to use this Toolkit

The first step is to consider:

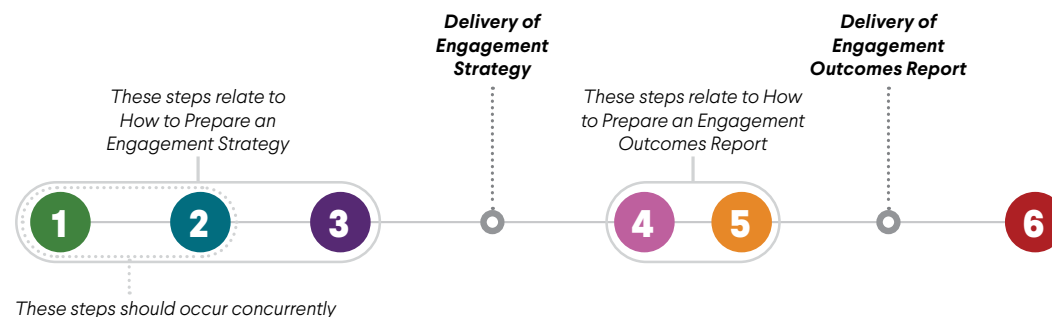
- ?**
- ☐ Will there be a change in the level of existing environment, space, accessibility, convenience or the provision of a service to the community/stakeholders?
 - ☐ Is there opportunity for stakeholders to influence your planning proposal or its outcomes?
 - ☐ Is there a broader context of the planning proposal or issue at hand?
 - ☐ Is there a history associated with the planning proposal or issue that may impact on the current situation?
 - ☐ Does the planning proposal or issue have the potential to become highly politicised?
 - ☐ Is there an opportunity to build or maintain a positive relationship through engaging proactively and openly with a section of the community?
 - ☐ Is there a chance there will be considerable public outrage if the community is displeased with, or feels no ownership over or involvement in contribution to the outcome?

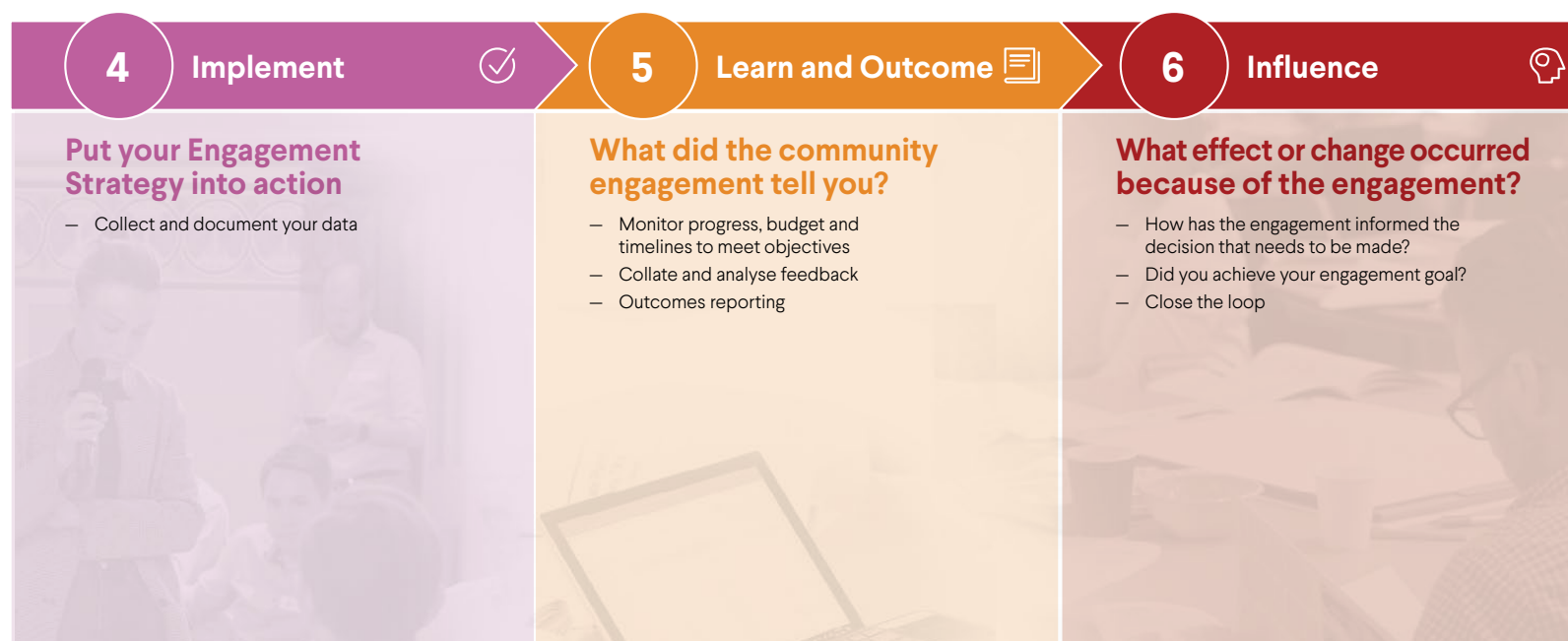
If the answer is 'yes' to one or more of these questions, then the use of this toolkit is recommended.

4.2 How to use this Toolkit

This Toolkit recommends a 6-Step process for designing, implementing, reporting and monitoring an engagement process². This will assist in shaping your engagement to ensure it is fit-for-purpose, inclusive and meaningful.

The Toolkit can also be used to guide mandatory consultation requirements in a manner which is suitable for the particular planning proposal. In these circumstances, it may be suitable for only certain elements of the Toolkit to be utilised.





Developing your Engagement Strategy

STEP 1 - DEFINE

The first step to developing your Engagement Strategy is to understand the final outcome you are seeking to reach or the decision/s being made in relation to your planning proposal. It also involves developing a detailed understanding of the local context relating to your planning proposal. A template for the preparation of Engagement Strategy and further tools is provided at Appendix A.

This will assist in setting the scene as to the purpose of the engagement, the stakeholders and the level of feedback being sought. Key questions for consideration as part of this first step include:



- ☐ What is the planning outcome or decision being sought? For many planning proposals, there may be several decisions that need to be made at different stages.
- ☐ Do you need to consider any legislation? Some engagement processes need to satisfy statutory obligations of the State and local government. Identify any legislative requirements relating to the decision and ensure the community engagement is designed in response to this.

Secondly, it is important to develop a detailed understanding of local context through a context analysis process. This will ensure engagement activities are specifically tailored having regard for a range of local and broader issues and characteristics of a particular place, community and issue.

Key matters for consideration as part of context analysis include (but are not limited to):

- a. How to explain a proposal in its broader planning context (higher-level plans and strategies for example).
- b. Any local, regional, State and/or National issues that may affect the engagement process including how, when or who you engage with (this could be political drivers, a global pandemic, natural disasters or other international, national or domestic affairs).
- c. What is open to change, debate and negotiation compared to what is fixed (negotiable and non-negotiable).
- d. Demographic and economic characteristics for the location such as population projections, analysis of community characteristics (eg. age, ethnicity, socio-economic factors).
- e. Whether the local community or stakeholder group will have access to technology.
- f. Does the location or nature of your planning proposal have any cultural significance to Aboriginal and Torres Strait Islander people?
- g. The level of understanding of planning issues which currently exists within the community.
- h. The endorsed strategic context for this location, outlined in either a Local Planning Strategy, Strategic Community Plan or other strategic document relevant to the planning proposal.
- i. Whether there is any other contentious planning proposal in the area which may influence community perceptions of your proposal.
- j. Previous engagement outcomes for similar planning proposals, locations or demographics.

With an understanding of the above, you will be able to identify the key objectives and purpose of the engagement and consultation process within the Engagement Strategy, then commence the identification and analysis of key stakeholders.

Key Inputs into Engagement Strategy for Step 1 - Define:

- ☐ Description of your planning outcome or decision being sought
- ☐ Description of your planning process
- ☐ Identify your engagement objectives and purpose
- ☐ Summary of your context analysis.

This relates to **Section 1 and 2** of the Engagement Strategy template at **Appendix A**.



Define





Identify

STEP 2 – IDENTIFY

This step involves an analysis of different stakeholder and community groups with an interest in your planning proposal.

Prior to commencing, it is important to understand what constitutes a 'stakeholder' and different 'community' groups in relation to your proposal. This will assist in the methods of engagement you will select as well as frame the engagement outcomes process when you come to analyse feedback.

In general terms, these terms are explained below:

Stakeholder

Someone who will be affected by a planning proposal or who has the potential to affect the success of a planning proposal.

Communities of place

Where people identify with a defined geographical area eg. a local government area, a housing area or neighbourhood.

Communities of interest

Where people share a particular experience, interest or characteristic with a place or area such as a tourist area, activity centre, areas or places that bring together a certain demographic or group such as young people, religious groups, older people, people with a disability, migrant groups, community or sporting groups³.

Examples of each group are identified in the **Table 3**.

Table 3. Summary of Stakeholders and Communities

Stakeholder	Community of Place	Community of Interest
<ul style="list-style-type: none"> Government Agency State Government Local Government Community of Place Community of Interest 	<p>In the case of a broader strategic or statutory planning proposal (State Planning Policy, Local Planning Strategy or Scheme)</p> <ul style="list-style-type: none"> Those located within a local government area Those that live within the scope of an area defined by a State Planning Policy defined by or affected by a State Planning Policy <p>In the case of a structure/precinct structure//local development plan area or a development proposal within an area or site:</p> <ul style="list-style-type: none"> Located within the identified area/site Adjoining or surrounding resident (ie. within a defined catchment) Local business owner Local landowner 	<ul style="list-style-type: none"> Someone/a group who frequents the identified area Someone/a group that utilises facilities within an area (eg. a sporting or church group) A local action or interest group (eg. environmental, heritage) who are interested in a particular topic or issue relevant to a planning proposal but may not live or work in proximity

This step will involve the identification of stakeholders relevant to your planning proposal. It will also explore what issues are of interest to them and how they may be affected, their level of influence in terms of the final outcome or decision being made and their level of priority. It will involve early identification of potential engagement methods that could be utilised for each stakeholder, which will be further detailed as part of the next stage of the process (**Step 3 – Design**).

In mapping out a stakeholder analysis process, you should firstly ask yourself the following questions:



- ☐ Have you considered who the key stakeholders and communities of place and interest are in relation to the planning proposal?
- ☐ Will stakeholders and the level of impact upon them evolve over the life of a project?
- ☐ Have you considered the capacity and willingness of each stakeholder to participate? What are the barriers to participation?
- ☐ Have you made considered cultural sensitivities of Aboriginal and Torres Strait Islander People or Special Interest Groups? There may be sensitivities that you are unaware of and it is important to identify these early in the process?
- ☐ Have you considered what areas of interest each stakeholder will have in relation to the planning proposal?
- ☐ How much constructive or negative influence could a stakeholder have on the outcomes of the planning process? How much interest are they likely to have, and what is their ability to influence outcomes (low, moderate or high)?

You should then consider what stakeholder may have an interest in your planning proposal. Hypothetically this may include the following:

- a. Political stakeholders – Local MP's, State and Federal Ministers
- b. Decision-makers
- c. Local community/action interest groups – action groups, environmental/heritage groups, heritage societies
- d. Local business owners
- e. Landowners
- f. General community – adjoining and surrounding landowners (communities of place), visiting communities (communities of interest)
- g. State Government Departments
- h. Local government/s – Elected Members and/or Officers
- i. Industry representatives

In undertaking your stakeholder analysis, consideration should be given to building in accessibility and inclusivity as much as possible.

Special Interest Groups (sometimes referred to as hard-to-reach or seldom-heard groups) are those that experience multiple barriers to participating in engagement. These barriers can include:

- a. Financial situation
- b. Disability
- c. Ethnicity
- d. Language
- e. Age (younger or older people)
- f. Disadvantaged or homeless people
- g. Access to transport
- h. Mental health or other health difficulties
- i. Access to technology
- j. Being time poor
- k. People that have suffered loss or trauma (including natural disasters)

It is important to recognise these groups as part of your stakeholder identification and analysis and start to consider specific tools and methods for engaging with each. Further guidance on the selection of tools for these stakeholders is provided at **Step 3 – Design**.

Once the specific stakeholder list relevant to your planning proposal has been prepared, an analysis of each stakeholder or stakeholder group should be undertaken. This includes an assessment of their specific interests, concerns or likely issues with the planning proposal, their level of interest and their level of influence on the planning decision-making process.

This assessment will enable you to determine the level of priority given to your stakeholder and specifically, determine the level of engagement that is suitable.

It is important to review your stakeholder list and assessment at various stages of your planning proposal to ensure any changes (eg. new stakeholders emerge, the level of interest or influence changes) are addressed, and you can tailor your Engagement Strategy accordingly.

An example template for the preparation of an Engagement Strategy is provided at Tool 1 of **Appendix A**. Tool 2 of **Appendix A** further provides guidance on key factors and questions to consider when determining the level of interest, influence and priority given to each stakeholder identified in your Engagement Strategy.

Key Inputs into Engagement Strategy for Step 2 – Identify:

- ☐ Stakeholder Identification and Analysis
- This relates to **Section 3** of the Engagement Strategy template at **Appendix A**



Identify





Design

STEP 3 - DESIGN

This step involves selecting a tool or a combination of tools for each stakeholder identified in the previous step. A menu of potential tools is included at Appendix B, providing a description of the tools, when they should be used, their strengths and weaknesses and other considerations.

While your engagement should be based on consistent principles, how you apply those principles is not a case of one-size-fits-all. Instead, you should identify a tool or range of tools that best meet your needs by going through Steps 1 and 2 of this Toolkit.

Further there may be different engagement phases depending on the scale and complexity of your planning proposal.

This information will help you decide which tools would work best for you bearing in mind your proposal, the purpose of your engagement and the resources available to you. It is also important to note that one or more tools can be used as part of the one engagement process for a particular phase or at different phases. The menu is by no means exhaustive and you should not feel limited to the range of tools that are listed.

In deciding what tools to use you should ask yourself the following questions:



- ☐ What is the purpose and scope of the engagement and consultation?
- ☐ Have you defined your engagement objectives?
- ☐ What is the planning context of the proposal?
- ☐ What engagement techniques are suitable for each stakeholder?
- ☐ What is the planning proposal budget, resources and skills and availability required to deliver your strategy?
- ☐ Have you considered specific tools for engagement with Special Interest Groups and Aboriginal and Torres Strait Islander People? If so, there may be a need to appoint a specialist engagement consultant in this field.

Key matters for consideration as part of this step include:

- a. What can realistically be delivered within your budget?
- b. Hidden and additional costs such as hire fees, catering etc.
- c. Whether external resources/expertise are needed
- d. Team availability
- e. Whether the engagement tools under consideration will deliver the data that you need and in a useable way
- f. How you will evaluate the data and the time/cost involved
- g. How you will let participants know the objectives and scope of the engagement
- h. Balanced feedback ie. ensuring participants' influence is commensurate with their level of interest and impact
- i. Building in tolerance, respect, and conflict management
- j. Trust, safety and independence
- k. Risk assessment and mitigation
- l. How the planning proposal fits into a whole – how to deal with multiple planning processes, consultation fatigue, cumulative impacts etc.
- m. Ongoing evaluation and updating of your engagement strategy (to address emerging issues etc.)
- n. How to deal with proposal changes and revisions
- o. How to express the negotiables in communications
- p. A balance between accessibility (of language for example) and technical accuracy
- q. Capturing details of participants early in the process for further/future engagement especially in relation to Special Interest Groups
- r. Consideration of your engagement messaging as well as key risks and mitigation strategies to deal with each



It is also important at this stage to give early consideration for how you will document your engagement outcomes. While this does not necessarily need to form part of your Engagement Strategy and will be undertaken primarily at **Step 4 – Implement and Document**, key questions to ask yourself at this stage include:



- ☐ Have you considered how you will follow up with your stakeholders/community after the engagement process is complete?
- ☐ Have you considered how you will document the engagement process?
- ☐ Have you provided for document retention in accordance with statutory requirements?
- ☐ Have you considered how you will provide the engagement outcomes reporting to the community?
- ☐ Have you considered how you will make the information in a community engagement report accessible to the community?

SPECIAL INTEREST GROUPS

It is important to note that typical engagement techniques you may use for other stakeholders may not be appropriate for Special Interest Groups. Key considerations for engaging Special Interest Groups include:

- a. Identify local representatives/community groups to ensure engagement processes are suitable and provide opportunities for all individuals to participate.

These groups will also be helpful in testing your engagement approach as well as promoting events through their established channels.

- b. Consider the barriers faced by specific special-interest groups and build engagement activities around these. For example, if transport is an issue, consider venues which are highly accessible.
- c. Use inclusive and simple language that reflects the community as well as respectful information.
- d. Avoid jargon and be careful not to use language that alienates individuals.
- e. In some circumstances, consider recognising or rewarding people for participating in engagement.
- f. Host smaller, community-specific events to enable greater participation.
- g. Build on existing relationships and networks and partner with community leaders as part of the engagement.

In addition to the above, specific techniques and suggestions for engaging with these groups are presented overleaf.

Note this summary is a high-level overview only with further resources on how to engage with Special Interest Groups listed in the 'Related Resources' section (**Section 5.0**).

Importantly, where you have identified a Special Interest Group and the degree of complexity in reaching out to them is high, you should consider bringing in a specialist consultant.





Table 4. High-Level Principles for Engagement with Special Interest Groups

Special Interest Group	Additional Considerations for Engagement Strategy and Implementation
Culturally and Linguistically Diverse Groups	<ul style="list-style-type: none"> Consider translating engagement material Undertake cultural awareness training prior to engagement Where possible, have bilingual staff present to translate material and answer queries If group work is planned, consider whether it is appropriate for it to be mixed-gender, mixed-age, a mix of cultural groups etc.
Younger People	<ul style="list-style-type: none"> Consider scheduling engagement activities during established community or youth events to maximise participation Consider innovative engagement techniques which would appeal to a younger demographic (e.g. social media apps)
Older People	<ul style="list-style-type: none"> Consider utilising more familiar styles of engagement Be conscious of access and use of technology and online platforms. Consider if the audience has particular communication needs Consider appropriate timing and location of events
People with Disabilities	<ul style="list-style-type: none"> Consider the timing, location and layout of events – ensure areas are accessible and information is presented in an accessible way
Disadvantaged and Homeless People	<ul style="list-style-type: none"> Be aware of literacy and numeracy levels Provide ways for people to participate for free Provide opportunities to meet during a meal time and provide a light meal or refreshments
Trauma Affected People (or Engagement which targets particularly sensitive or distressing subjects)	<ul style="list-style-type: none"> Engage with local recovery officers regarding the engagement approach Consider that larger engagement events may not be suitable if people do not feel comfortable sharing stories or feedback regarding matters which have impacted their lives so greatly – one-on-one or small group engagement may be more suitable Undertake specific training in engaging with communities in distress and disaster recovery. This should include identifying distress in participants (behaviours) and potential responses. Prepare a Duty of Care Plan prior to engagement.

ABORIGINAL AND TORRES STRAIT ISLANDER GROUPS

Key considerations for engaging with Aboriginal and Torres Strait Islander people include:

- Work in partnership with organisations that work with, or represent, Aboriginal and Torres Strait Islander communities to organise and deliver the engagement.
- Understand cultural, social and political context/s – locally and more broadly.
- Test your engagement approach with a local representative who understands the community in terms of appropriateness.
- Communicate effectively and respectfully
- Employ culturally appropriate behaviour (and ideally undertake cultural awareness training).
- Consider the location and timing of engagement (provide multiple opportunities for engagement and be conscious of cultural or family events through local representatives)
- In some circumstances, consider recognising or rewarding people for participating in engagement.

Further information regarding engagement with Aboriginal and Torres Strait Islander people is provided by the Department of Planning, Lands and Heritage. Additional resources are further provided at **Section 5.0**.

PROPONENT-LED ENGAGEMENT

It is increasingly common and best practice for proponents to undertake their own engagement as part of planning proposals. Proponent-led engagement can make a valuable contribution to planning proposals and deliver benefits in developing trust and credibility between a proponent and community or stakeholder group. It can also provide an opportunity for a proponent to communicate its vision and objectives first-hand, in a consultative forum.

Proponent-led engagement should ideally occur early in the planning process to help inform concept design and it is commonly undertaken during statutory advertising processes in addition to minimum requirements. Where possible and budget and resources permit, it should be independently led and be informed by the resources provided within this Toolkit.

It is also recommended an Engagement Strategy is prepared (having regard for this Toolkit) and is discussed with key decision-makers prior to undertaking the engagement. This will assist in promoting awareness, understanding and a level of support for the process. It will also allow you to explore opportunities for the outcomes of the engagement to form part of the decision-making process.

Where proponent-led engagement is required through a statutory mechanism of a decision-maker, or is agreed to in-principle as part of the preparation of the Engagement Strategy, it should be considered by statutory authorities as part of the assessment and decision-making process. Through this process, consideration should be given as to the level of consideration the proponent-led engagement is given in comparison to the outcomes of statutory advertising.

Key Inputs into Engagement Strategy for Step 3 – Design:

- ☐ Identification of engagement action plan (identified tools to be used for each stakeholder)
- ☐ Summary of key messages for engagement
- ☐ Identification of potential risks and mitigation strategies to address each

This relates to **Section 4, 5 and 6** of the Engagement Strategy template at **Appendix A**



Design



PREPARING YOUR ENGAGEMENT STRATEGY



Following completion of Steps 1, 2 and 3, you will be able to prepare and finalise your Engagement Strategy.

This will be an important document to facilitate alignment between engagement goals, actions and outcomes and will give certainty to your process. It will also help you to stay on track with respect to resources, time and budget.

Consideration should be given to having the Strategy endorsed by decision makers. This will be highly dependent on the nature of the planning process but where appropriate can help to ensure it represents a commitment to an engagement process and its contribution to the decision-making framework.

The form and extent of your Engagement Strategy should reflect the scale and complexity of the proposal and decision being made (refer to the IAP2 spectrum at **Table 1**).

As identified in Steps 1-3, an example template for an Engagement Strategy is provided at **Appendix A**, in addition to further tools and guidance to enable you to prepare. In summary, the key components of the Engagement Strategy will include:

- Identification of the planning outcome or decision being sought
- Identification of the planning process
- Context analysis
- Stakeholder Identification and Analysis
- Engagement action plan (identified tools to be used for each stakeholder)
- Key messages for engagement
- Potential Risks and Mitigation Strategies



Developing your Engagement Outcomes Report



STEP 4 - IMPLEMENT AND DOCUMENT

This step involves the implementation of your Engagement Strategy. It also involves documenting the feedback you receive in a comprehensive, considered and transparent manner.

IMPLEMENT

This step will involve the organisation of your engagement activities and preparation of your engagement content. For example, this may involve the development and execution of your survey or organisation and facilitation of your focus group or workshop.

Wherever your engagement sits on the IAP2 spectrum, trust will be integral to your success. Depending on whether you are a decision-maker or a proponent, you will need to ask yourself:



- ☐ Is the information you present accurate and easy to understand for the layperson?
- ☐ Are changes to the proposal likely? Is it appropriate to foreshadow these potential changes, and if so – how?
- ☐ What if the feedback you receive is not what you expected/wanted to hear?
- ☐ What is negotiable and what is fixed?
- ☐ How and will feedback genuinely be considered in decision making?

ENGAGEMENT CONTENT

Whether it is written, visual or online-based needs to be accessible, easy-to-understand and delivered in a range of easy-to-digest forms. The use of planning jargon and acronyms should be avoided where possible, with the plain language and graphics/animations used where possible to ensure stakeholders understand the information.

It is important to recognise that many people are time-poor and therefore presenting engagement material in a concise and accessible way will be critical to maximise participation.

In preparing your engagement content, the following matters should be considered:

- a. Keep your audience and engagement tool in mind. All content should be succinct, authentic and tailored to the specific audience and planning proposal. Text heavy documents, difficult language, acronyms etc. will lose your audience and decrease participation.
 - b. Structure content so that information is provided in easily readable sections. Where information is accessed online, provide in 'pieces' that are clearly referenced and can be easily downloaded or printed.
 - c. If a written document is prepared, consider providing multiple formats for it. For example, if you are preparing a more detailed Frequently Asked Questions booklet for a complex planning proposal, consider also providing a 2 to 3-page summary, with the key elements clearly presented.
 - d. Ensure material is available across a variety of platforms – laptop, tablet and mobile screens.
 - e. Communication through graphics and videos (including animations and 3D) can be an effective medium for communicating complex ideas.
 - f. Make it easy for participants to provide feedback and think about complex planning challenges and issues. Ensure questions are focused on the negotiable (and not fixed) elements of a planning proposal. Most people respond better to specific questions than to broad, strategic questions.
- Once your materials are finalised, key considerations for implementing your engagement activities include:
- a. Explain where the proposal fits in – to an overall process, the planning framework and how decisions are made
 - b. Deal with difficult issues – do not defer them or hope participants do not notice
 - c. Remain open rather than defensive
 - d. Predict likely questions and issues, and ensure responses are available
 - e. Ensure consistency of response across your project team
 - f. Consider your venue – conducting engagement at or close to the proposal or development site is preferable, as people are able to relate to the proposal more directly and instantly.
 - g. Consider neutral facilitators, venues and the like
 - h. Establish a protocol for dealing with conflict
 - i. Create safe platforms and spaces where bullying and aggression is not tolerated
 - j. Build in avenues for further information and contact
 - k. Show patience in explaining difficult concepts and ideas
 - l. Use language (including body language) that is welcoming and accessible
 - m. Ensure that renders and other representations are accurate and representative
 - n. Develop and explain your process for how feedback feeds into decision making and how decisions will be conveyed to participants

A plain language guide is provided at **Appendix D**. This highlights key planning terminology which can be difficult to understand by the general community, with recommendations on how to communicate these terms in a simpler manner.

DOCUMENT

This step will also involve documenting the engagement outcomes.

Engagement is only valuable when it achieves its goal. If your engagement is intended to Consult, Involve or Collaborate, you need to ensure that your engagement results in useable, representative and valid data. You will need to ensure that feedback is appropriately considered and analysed too. Without this, effective decision making will be compromised.

To aid your post-engagement review and analysis you will need to track and record the results of your engagement as it unfolds. This can be reflected in your ultimate outcomes reporting (refer to **Appendix B** of this Toolkit). The manner of tracking/recording will vary according to the engagement tool you use and whether your data is quantitative or qualitative. Generally, as a minimum you should always record:

- Participation: who and how many participants, potentially including a summary of specific stakeholder groups.
- Key issues and topics raised.
- Differences in views and ideas between stakeholder groups and communities.

Key Inputs into Engagement Outcomes Report for Step 4 – Implement and Document:

- ☐ Raw feedback data from engagement (eg. Survey responses, feedback forms, workshop minutes) to inform collation and analysis

This relates to the appendices of the Engagement Methods template at **Appendix B**.



Implement and Document





STEP 5 – LEARN AND OUTCOME

This step involves the review and analysis of feedback received during your engagement process through the preparation of an Engagement Outcomes Report.

A template for the preparation of Engagement Outcomes Report and further tools is provided at Appendix C.

In considering and analysing feedback received, key factors to consider and report on may be:

- ☐ What is the impact of the planning proposal on the submitter?
- ☐ Whether there is a significant disparity in views between different stakeholder groups. If so, what are the views of each group and what may be the drivers?
- ☐ Whether there were particular views of 'communities of interest' which differ from the 'community of place'.
- ☐ Whether the views of some stakeholders may not be particularly valid or relevant due to the commensurate level of impact.
- ☐ Whether there were key themes to emerge from the engagement – which may involve numerous tools and processes.
- ☐ Whether it would be useful to present the feedback and findings in a more qualitative manner, such as charts or graphs.
- ☐ How to analyse particular feedback according to the stakeholder and phase of the engagement process or planning process.
- ☐ The performance of the engagement measured against your engagement plan objectives.

When designing and analysing engagement, consideration should be given not only to 'communities of place' but also 'communities of interest' as defined in **Section 3.3** of this Toolkit.

For example, proposals impacting areas of regional or tourist significance should not only involve communities living or working nearby but should be mindful of the significant community of interest which frequents these areas on a regular basis because of the regional nature of these areas. Given this high level of interest, it is important to acknowledge that their feedback is valid and should be considered in the decision-making process.

In order to determine how to analyse feedback from each community, consideration should be given to the matters raised by each community with an assessment undertaken as to whether the matter raised is valid in the context of its relative level of impact to the individual or group.

Tool 2 of **Appendix C** provides further guidance on how to consider and analyse feedback received depending on the proposal type and issues raised.

This guidance is provided for both local planning proposals (Local Planning Strategies and Schemes, Structure Plans, Precinct Structure Plans or Local Development Plans) and development applications. It provides guidance on how you could consider certain issues raised according to whether the submitter or participant is a community of place, community of interest or Government stakeholder.

Key Inputs into Engagement Outcomes Report for Step 4 – Implement and Document:

- ☐ Summary of engagement methodology (noting any changes from the Engagement Strategy)
- ☐ Key Findings and Themes
- ☐ Identification of Next Steps in terms of communicating feedback and applying it to planning decision-making

This relates to Sections 1, 2, 3, 4 and 5 of the Engagement Outcomes Report template at **Appendix C**.



PREPARING YOUR ENGAGEMENT OUTCOMES REPORT

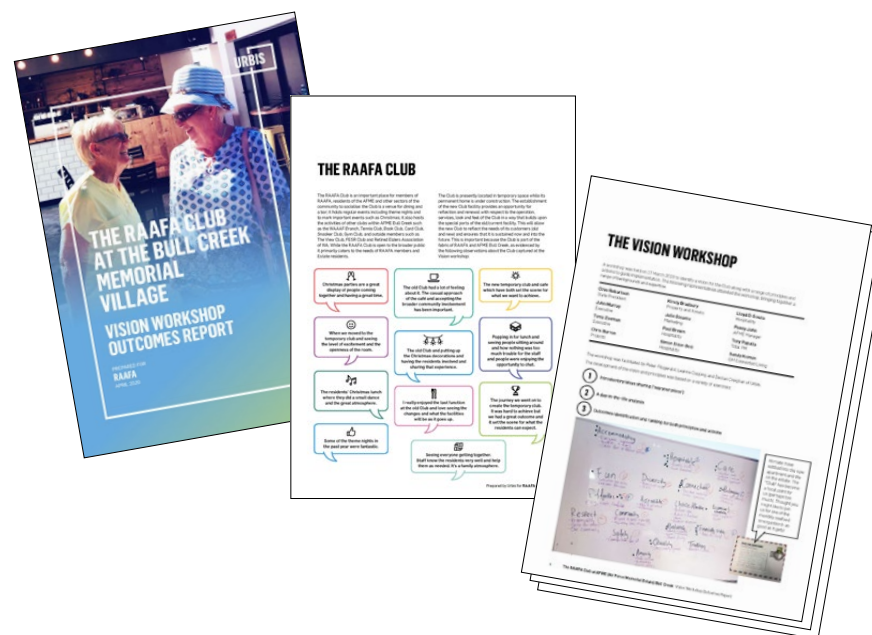
Following Steps 4 and 5, you can prepare and finalise your Engagement Outcomes Report. The detail provided within the report will vary dependent on the scale and complexity of the engagement process and proposal. For example, it may form part of a report to Council, it may form part of a broader 'visioning document' or it could be a standalone Engagement Outcomes Report.

The Engagement Outcomes report will need to clearly outline:

- The broader context of the planning proposal.
- The objectives of the engagement process and feedback being sought.
- The identified stakeholders, their level of interest and influence in the planning proposal.
- The phases of the planning proposal/ engagement process and the specific detail of the activities delivered (format, date, time, location, attendance etc.).
- An analysis of the data collected during the engagement. The level of detail will vary here dependent on the planning proposal – it may be as simple as documenting key themes to emerge, through to providing specific percentages of responses.
- An explanation of how the feedback has (or will be) used to inform the decision-making process.
- An overview of next steps to the engagement process.

Appendix C provides a template report to provide guidance on how to document engagement outcomes.

Similar to the Engagement Strategy, this should be commensurate to the proposals level of contention and complexity – for example, a more succinct summary or report may be suitable for a minor planning proposal/ engagement process, and a more detailed report may be suitable for a more complex proposal where multiple stakeholders have an interest and a variety of engagement processes are undertaken.





Influence

STEP 6 – INFLUENCE

This step involves consideration of how the engagement has informed decision-making as well as reflection on the process undertaken. It also involves closing the loop and informing stakeholders and participants of both the engagement outcomes, but also the planning decision.

It is important to provide feedback to participants of an engagement process. If you are asking stakeholder and community members to offer their valuable time and feedback, you must recognise this by keeping them informed through the planning proposal and engagement process, including about the decision made. It is also best practice to continue this through the life of a planning proposal (eg. through the construction phase).

It is vital to communicate the feedback received through engagement processes to participants in a timely manner so they can see how their views were interpreted and what key themes and feedback emerged more broadly.

Key information that should be presented to participants includes:

- What feedback was received through the engagement process.
- How input has been (or will be) used to inform the planning decision-making process.
- The next steps of the planning proposal.
- Timeframes for a planning decision or outcome.
- Details about future opportunities for input.



5.0 Related Resources

This section provides links to a range of documents, organisations and exemplars that you may find useful to refer to when preparing your Engagement Strategy.

5.1 Where to learn more

International Association for Public Participation.
<https://www.iap2.org.au/>

Project for Public Spaces.
<https://www.pps.org/>

Department of Planning, Lands & Heritage.
State Planning Policy 7 - Design of the Built Environment.
<https://www.dplh.wa.gov.au/>

Single Digital Presence. *Writing Plain English.*
<https://www.singledigitalpresence.vic.gov.au/writing-plain-english>

Town Team Movement.
<https://www.townteammovement.com/town-teams/>

5.1.1 Special-interest Group Resources

ABORIGINAL AND TORRES STRAIT ISLANDER

Australian Government.
Communicating with Aboriginal and Torres Strait Islander Audiences.
<https://www.pmc.gov.au/resource-centre/indigenous-affairs/communicating-aboriginal-and-torres-strait-islander-audiences>

Australian Government.
Engagement with Indigenous communities in key sectors.
<https://www.aihw.gov.au/getmedia/c3d74d39-0ded-4196-b221-cc4240d8ec90/ctgc-rs23.pdf.aspx?inline=true>

Australian Indigenous HealthInfoNet.
Aboriginal and Torres Strait Islander peoples engagement Toolkit 2012.
<https://healthinonet.ecu.edu.au/key-resources/resources/23754/>

YOUTH AND OLDER PEOPLE

TBC - Previous links were 'file not found' when tested.

PEOPLE FROM CULTURALLY AND LINGUISTICALLY DIVERSE BACKGROUNDS

Department of Local Government, Sport and Cultural Industries. Office of Multicultural Interests.
Engaging Culturally and Linguistically Diverse Communities.
<https://omi.wa.gov.au/resources-and-statistics/publications/publication/engaging-culturally-and-linguistically-diverse-communities>

5.2 Links to exemplars

City of Armadale.
Armadale City Centre Structure Plan and Car Parking Strategy.
<https://www.armadale.wa.gov.au/armadale-city-centre-structure-plan-and-car-parking-strategy>

DevelopmentWA.
Claremont on the Park.
<https://developmentwa.com.au/projects/residential/claremont-on-the-park/overview>

City of Cockburn.
Cockburn Coast District Structure Plan.
<https://www.cockburn.wa.gov.au/Building-Planning-and-Roads/Town-Planning-and-Development/Current-Development-Projects/Cockburn-Coast>

Department of Planning, Lands & Heritage.
Design WA.
<https://www.dplh.wa.gov.au/designwa>

City of Fremantle.
Freo Alternative.
<https://www.fremantle.wa.gov.au/smallhousing>

City of Fremantle.
Freo 2029 Transformational Moves.
<https://www.fremantle.wa.gov.au/council/key-council-strategies/freo-2029-transformational-moves>

City of Vincent.
Help Shape The Future of Vincent.
<https://imagine.vincent.wa.gov.au/>

6.0 Glossary

Community of place: where people identify with a defined geographical area e.g. a local government area, a housing area or neighbourhood.

Community of interest: where people share a particular experience, interest or characteristic with a place or area such as a tourist area, activity centre, areas or places that bring together a certain demographic or group such as young people, religious groups, older people, people with a disability, migrant groups, community or sporting groups⁴.

Consultation: involves obtaining community feedback on proposals. References to consultation within this Toolkit generally refers to mandatory obligations under statutory legislation.

Discretion: The ability for decision-makers to vary or set-aside development standards, clauses and provisions. Sometimes the extent of discretion is capped and sometimes it is open-ended.

Duty of Care Plan: A Duty of Care Plan acknowledges that, when undertaking engagement, there is a standard of care you are obliged to deliver to participants. That standard of care is that no harm comes to those who participate in the research we conduct, to a standard that is reasonably practical.

In the case of particularly sensitive or distressing subjects, it includes providing access to support services when needed. However, it is noted that a clear line is drawn between (1) providing counselling or advice relating to the topic, and (2) information about how to access that counselling or advice. It is our role as researchers to provide the latter and not the former. As such, a Duty of Care Plan should incorporate the following elements:

- Obtaining informed consent from the appropriate parties.
- Acknowledging the sensitivity of the subject with participants at the commencement of the research.

- Ensuring at the commencement of the research that it is understood there is no obligation to participate.
- Providing permission to immediately cease engagement if the respondent becomes distressed at any time and that there is no obligation to continue or complete the research task.
- Ensure that all researchers participating and supporting research sessions are familiar with safety protocols and Mental Health First Aid guidelines.
- Providing additional information about the evaluation that can be accessed by the participant, if so desired.

Engagement: is a broader and ongoing process of sharing information with the community and seeking its feedback, with the purpose of involving the community in the process of decision-making⁵. References to engagement within this Toolkit generally refers to engagement undertaken outside of statutory/mandatory obligations.

Engagement Outcomes Report: A document that contains, summarises and analyses/interprets the results of an engagement process.

Engagement Strategy: A document that outlines your process for engagement, addressing the 6 steps outlined in this Toolkit.

Participant: A person, people or group that is engaged with as part of your engagement process. The range of participants should reflect identified stakeholders.

Performance-based planning: planning that promotes and rewards good design through incentives and flexibility rather than prescriptive controls

Statutory and Non-Statutory Engagement: Statutory engagement refers to mandatory advertising required by a statute such as in a Local Planning Scheme and the Planning and Development (Local Planning Schemes) Regulations. In the case of statutory engagement, the minimum timeframe and method is usually defined. Non-statutory engagement refers to engagement over-and-above any statutory requirement. In some cases, non-statutory engagement

expectations may be outlined in a policy (such as a local planning policy).

Special interest groups (or commonly referred to as hard-to-reach or seldom heard groups) are those which experience multiple barriers to participating in engagement.

Stakeholder: someone who will be affected by a planning proposal or who has the potential to affect the success of a planning proposal.

Qualitative: Information and analysis that examines why participants think the way they do, their behaviours and reactions at a subjective level based on observation and the considered exploration of different perspectives.

Quantitative: Non-subjective volume-based information and analysis, usually yielding mathematical data – for example, a formula is applied to measure how many participants agree with a particular outcome.

7.0 References

This Toolkit has been developed utilising best practice guidance from a range of other approaches from around Australia. The key references, with thanks, are as follows:

City of Canterbury-Bankstown – *Community Engagement Policy, Community Engagement Framework* and *Our Diverse City*. Available at: <https://haveyoursay.cbcity.nsw.gov.au/community-engagement-policy> and https://issuu.com/cbcity/docs/our_diverse_city_Toolkit

City of Greater Bendigo – *Community Engagement Guidelines and Toolkit*. Available at: https://www.bendigo.vic.gov.au/sites/default/files/2016-11/Community_Engagement_guidelines_and_Toolkit_2016_ECM3377622.pdf

Government of Australia: Department of Industry, Innovation and Science – *A Guide to the Right Engagement*. Available at: <https://www.industry.gov.au/sites/default/files/2019-11/guide-to-the-right-engagement.pdf>

Government of Queensland: Department of Infrastructure, Local Government and Planning – *Community Engagement Toolkit for Planning*. Available at: <https://dlggpprd.blob.core.windows.net/general/CommunityengagementToolkit.pdf>

International Association for Public Participation – *Public Participation Spectrum and Core Values*. Available at: <https://www.iap2.org.au/resources/iap2-published-resources/>

Wellington City Council *Significance and Engagement Policy* (June 2018). Available at: <https://wellington.govt.nz/~media/your-council/plans-policies-and-bylaws/plans-and-policies/a-to-z/significance-engagement/significance-engagement-policy.pdf>

More specific detail and guidance has been referenced within the Toolkit as applicable.

APPENDIX A

Engagement Strategy – Further Tools

Tool 1 – Engagement Strategy Example Template

The following provides a recommended template for the preparation of an Engagement Strategy consistent with this Toolkit. The template can be tailored towards the specific scale, nature and complexity of planning proposal you are dealing with, such as:

- A more straight-forward, summary Engagement Strategy document may be suitable for a proposal or change to the planning framework which may be minor and not warrant an extensive engagement process. This process may include informing certain stakeholders rather than obtaining a wide range of feedback from multiple stakeholders.
- A more detailed Engagement Strategy report may be suitable to guide a more complex planning proposal or engagement process. This may include a new structure or activity centre plan, a scheme amendment which may result in a change to the local area or a new State Planning Policy. This process will likely include a number of stakeholders and a range of engagement activities at multiple stages of the planning proposal which would warrant a detailed Engagement Strategy.

The following template can be tailored to suit either of the above circumstances, however it is recommended each addresses the following items in some form.

Section	Suggested Detail														
1. Introduction	<ul style="list-style-type: none">Introduce planning proposal and planning outcome/decision being sought.Engagement Strategy objectives.Engagement Opportunities and Considerations.Detail planning approval or outcome process.														
2. Context Analysis	Provide key outcomes of context analysis including a summary of key components discussed in the Toolkit such as political context, demographic profile, previous engagement undertaken.														
3. Stakeholder Analysis	<p>Include an analysis of key stakeholder and their level of interest and influence and potential engagement method/activity.</p> <p>An example could include:</p> <table><tr><td>Stakeholder</td><td>Interests/ concerns/ issues</td><td>Level of interest (low/mod/high)</td><td>Level of influence (low/mod/high)</td><td>Potential engagement activity</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>					Stakeholder	Interests/ concerns/ issues	Level of interest (low/mod/high)	Level of influence (low/mod/high)	Potential engagement activity					
Stakeholder	Interests/ concerns/ issues	Level of interest (low/mod/high)	Level of influence (low/mod/high)	Potential engagement activity											
4. Engagement Strategy or Action Plan	Detail each engagement activity and include details such as stakeholder group, timing, location, details.														
5. Key Messages	<ul style="list-style-type: none">Detail key messages and themes which will form the basis for the engagement.Specify the negotiables and non-negotiables.Outline key themes or issues that may arise and need to be dealt with through the engagement.Consider Q&A's or a detailed discussion guide to frame the engagement process/es.														
6. Risks and Mitigation Strategies	<p>Outline key planning proposal and engagement risks and mitigation strategies to ensure the planning proposal and engagements stays on track. An example could include:</p> <table><tr><td>Risk</td><td>Stakeholder/s Potentially Impacted</td><td>Mitigation Strategies</td></tr><tr><td></td><td></td><td></td></tr></table>					Risk	Stakeholder/s Potentially Impacted	Mitigation Strategies							
Risk	Stakeholder/s Potentially Impacted	Mitigation Strategies													
Appendices	<ul style="list-style-type: none">Depending on your planning proposal and engagement strategy, this may include:Discussion guides for various engagement activities.Run sheets to guide internal organisation and communication.Floor plans of engagement locations/venues and set up of material (bump in/bump out schedule).Engagement materials such as FAQ's, posters, website content.														

Tool 2 – Stakeholder Mapping – factors to consider

Table 5. Stakeholder Mapping: Factors to Consider










Stakeholder Mapping Element	Factors or Questions to Consider	Ranking Tool for Stakeholder Analysis Matrix
▶ Interest/Concern/issue	<p>What is their interest, concern or potential issue with the planning proposal? Think of specific topics – will it be local amenity impacts (traffic, noise), perhaps competitive reasons (eg. retail), or is it an interest group targeting a specific issue?</p> <p>What would likely be their immediate response to the proposal?</p> <p>Are they likely to significantly support or oppose the proposal, or are they likely to be indifferent?</p>	List individual issues/interests
▶ Level of Interest	<p>What is their level of interest in the planning proposal – is it low, moderate or will they have a high level of interest?</p> <p>Is there benefit in targeting those with a low level of interest to provide a more balanced view of the proposal?</p>	<p>Low</p> <p>Moderate</p> <p>High</p>
▶ Level of Influence	<p>What is their level of influence on the planning decision-making process – low moderate or high? This will assist in analysing feedback following consultation and engagement.</p> <p>For example, assessing authorities and decision-makers will have a high level of influence in the decision-making process. Community opposition may be moderate – as although they do not have decision-making powers, they often have the ability to influence decision-makers.</p>	<p>Low</p> <p>Moderate</p> <p>High</p>
▶ Level of Priority and Engagement/ Consultation Method	<p>With the above in mind, what is the level of participation that is suitable for the stakeholder, to guide the selection of your level of engagement (according to the IAP2 Public Participation Spectrum).</p> <p>Consideration should also be given to the level of priority of each stakeholder – should high priority stakeholders be engaged first, and in a particular manner?</p>	<p>Inform</p> <p>Consult</p> <p>Involve</p> <p>Collaborate</p> <p>(Refer Table 1)</p>

The Engagement Strategy template (**Tool 1** of this appendix) provides an example format for the stakeholder analysis section above.











APPENDIX B













Engagement Methods

Table 6. Potential Engagement Tools^a

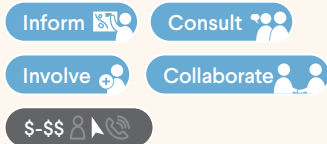
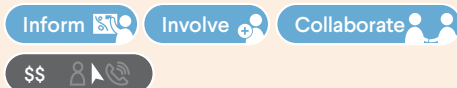
Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Public or Town Hall Meetings	<ul style="list-style-type: none"> – A gathering between proponents and/or decisionmakers and the community – Usually associated with large numbers – Attendance can either be open or through registration – Generally held in a neutral or trusted venue – Based on a structured, facilitated agenda – Comments and questions usually invited from participants 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>\$ </div> <div></div> <div></div> </div> <ul style="list-style-type: none"> – A large, defined community that prefers this relatively well-known tool to more contemporary participation – Engagement is required within a short timeframe or at short notice – for example, crisis management – Where there are limited engagement resources – Higher-level planning instruments such as strategies and schemes – Non-controversial proposals – Participants aren't being asked to solve major or complex issues – As part of a suite of tools that allow for further and more inclusive participation 	S	<ul style="list-style-type: none"> – An open and transparent forum
			W	<ul style="list-style-type: none"> – It can be hard to generate interest especially if people feel they won't be heard – Risk of excluding seldom-heard groups and people who don't like public speaking/forums – Confident participants can dominate discussion – Emotional responses and 'group mentality' can be hard to manage – they can make it difficult to deliver your message and skew data – There is a risk of conflict between passionate participants with different views
			C	<ul style="list-style-type: none"> – You will need to clearly explain the purpose of the meeting, how it fits into the planning process and next steps (to participants) – A neutral facilitator will help to keep things on track – This tool can generate media interest – positive and negative – Plan how to identify and record useable, representative data – The capacity of the venue must match the level of community interest – people don't want to feel like they have missed out
Round Tables	<ul style="list-style-type: none"> – Like a Public/Town Hall Meeting but with facilitated discussion in small groups 	<div> <div>Consult </div> </div> <div> <div>\$-\$ </div> <div></div> <div></div> </div> <ul style="list-style-type: none"> – Higher-level planning instruments such as strategies, schemes and policy development – If you want participants to consider issues and provide feedback in reasonable detail – Engagement is required within a short timeframe/ at short notice i.e. crisis management 	S	<ul style="list-style-type: none"> – More inclusive (than a Public/Town Hall Meeting) of special-interest groups and those who don't enjoy public speaking/forums – Better opportunity (than Public/Town Hall Meeting) to gather useable, responsive feedback aligned with the engagement purpose – The 'issues focussed' approach limits the potential for conflict or a group mentality – Allows for a considered approach to issue resolution
			W	<ul style="list-style-type: none"> – Requires more resources than a Public/Town Hall Meeting – multiple facilitators for example
			C	<ul style="list-style-type: none"> – Consider how to achieve representative participation and ensure non-participants do not feel marginalised

Tool Legend  \$\$\$ Cost  In-person  Online  Telephone

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Community Events, Display Sessions and Pop Ups	<ul style="list-style-type: none"> – A temporary place or event that uses active, interesting ways to achieve awareness and seek comment – Often imaginative and innovative – outdoor displays, sausage sizzles, graffiti walls, art-planning proposals and shop-fronts are all examples – Staged in local venues such as council offices, libraries, community centres or shopping centres 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>Involve </div> <div>Collaborate </div> </div> <div> <div>\$\$\$ </div> </div> <ul style="list-style-type: none"> – If there are complex issues to be explained and explored – When building ongoing trust and interest with your community is important – You want to reach a lot of people, including those who you wouldn't normally expect to participate – Proposals that would benefit from local knowledge and qualitative data 	S	<ul style="list-style-type: none"> – One-on-one interaction – participants can readily ask questions and raise concerns – Highly inclusive – including of people unused to participating – Builds ongoing trust/interest in proposals, people and process
			W	<ul style="list-style-type: none"> – Can be resource intensive – several facilitators may be needed
			C	<ul style="list-style-type: none"> – Facilitators must be mindful to not have their time monopolised by a small number of participants – Creative approaches must align with the engagement purpose and the community being engaged with – Plan how to identify and record useable, representative data – Plan for contingency – bad weather etc. – Run times to enable different people to access the event
Tactical Urbanism	<ul style="list-style-type: none"> – Temporary installations that allow the community to experience how proposed outcomes would look, feel and function 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>Involve </div> <div>Collaborate </div> </div> <div> <div>\$\$\$ </div> </div> <ul style="list-style-type: none"> – Changes to public space and how it is used – Specific development/land use proposals 	S	<ul style="list-style-type: none"> – Interactive and inclusive – Minimises opportunity for engagement processes to monopolised by a minority – Results in highly informed responses influenced by experience – Builds trust, community interest and longer term involvement – If successful, the temporary solutions may become permanent
			C	<ul style="list-style-type: none"> – Plan how to identify and record useable, representative data – Need to ensure that ultimate outcomes reflect the temporary ones











Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Reference/ Steering Groups and Expert/ Specialist Panels	<ul style="list-style-type: none"> — A panel of experts guide decision-makers on issues across the life of a proposal — Participants are usually technical experts rather than community representatives 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>Involve </div> <div>Collaborate </div> </div> <div> <div>\$\$\$  </div> </div> <ul style="list-style-type: none"> — Major public proposals — Proposals with a series of complex technical (quantitative) issues that need to be considered from a range of perspectives — Longer-term proposals 	S	<ul style="list-style-type: none"> — Participants are knowledgeable and engaged — Facilitates a balanced and unemotive approach to issue resolution and trade-offs
			W	<ul style="list-style-type: none"> — Participants are knowledgeable and engaged — Facilitates a balanced and unemotive approach to issue resolution and trade-offs
			C	<ul style="list-style-type: none"> — There must be a clear process and terms of reference for the group/panel — Watch for misalignment between technical (qualitative) outcomes and community values (particularly quantitative) — Consider how process and outcomes will be conveyed to the community and whether broader participation is needed — Participation may be a paid role
Citizens' Panel	<ul style="list-style-type: none"> — Similar to Reference/Steering Groups and Expert/Specialist Panels but made up of community members 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>Involve </div> <div>Collaborate </div> </div> <div> <div>\$\$\$  </div> </div> <ul style="list-style-type: none"> — Major public proposals with a series of issues that need consideration from a range of perspectives — Proposals where there is a high degree of public interest and impact — Longer-term proposals — Proposals that would benefit from local knowledge and qualitative data 	S	<ul style="list-style-type: none"> — Facilitates a balanced approach to issue resolution and trade-offs — Creates long term trust and relationships — Creates broader knowledge of planning issues and processes
			W	
			C	<ul style="list-style-type: none"> — There must be a clear process and terms of reference for the panel — Careful facilitation is needed to ensure specific voices or issues do not dominate — Participants must align to the process and associated confidentiality/sensitives — Ensure that the participant selection will result in a representative panel — Consider how outcomes will be shared with the wider community







Tool Legend    \$\$\$ Cost  In-person  Online  Telephone

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Focus Groups and Workshops	<ul style="list-style-type: none"> — A small, representative group that undertakes facilitated exercises to resolve issues and guide proposal direction at a high-level — There may be a single focus group or several, held simultaneously or at different times — Different focus groups may be created to address specific issues or represent different stakeholder groups 	 <ul style="list-style-type: none"> — Major public proposals with a series of complex issues that need consideration from a range of perspectives 	S	<ul style="list-style-type: none"> — Allows for in-depth conversation, explanation and view sharing — Can be designed to address quantitative and qualitative issues — An inclusive process where multiple voices are heard and conflict can be managed — Highly inclusive – including of people unused to participating — Focus groups can reconvene to test outcomes and 'close the loop' — Useful at many proposal phases from visioning to scenario testing
			W	
			C	<ul style="list-style-type: none"> — Requires a formal agenda and facilitation to achieve outcomes within a limited timeframe — Ensure that the participant selection will result in a representative group — High-level feedback delivered in a short timeframe requires interpretation and analysis — Consider how process and outcomes will be conveyed to the community and whether broader participation is needed
Deliberative Engagement	<ul style="list-style-type: none"> — Community members and subject matter experts come together to review, test and resolve issues through polling and discussion across a number of sessions — A base-line response to issues is obtained before the community and experts consider issues — Polling reoccurs to ascertain changes in view and where priorities/opportunities for trade-off lay 	 <ul style="list-style-type: none"> — Major planning proposals where there is a high degree of public interest and impact — Large design proposals where there are a variety of complex issues that need consideration from a range of perspectives — Proposals relating to public spaces and places — Proposals with quantitative issues that are best resolved through conversation 	S	<ul style="list-style-type: none"> — Facilitates a balanced approach to issue resolution and trade-offs — Bringing experts and the community together results in a high level of trust in the process — Can be designed to address quantitative and qualitative issues — Complex issues can be fully explained and trade-offs explored, which results in better decisions — Highly inclusive – including of people unused to participating — Builds networks, relationships and ongoing involvement — Generates community buy-in – a direct link between participation and outcomes
			W	<ul style="list-style-type: none"> — Can be expensive and resource intensive
			C	<ul style="list-style-type: none"> — Ensure that the participant selection will result in a representative group — Consider how process and outcomes will be conveyed to the community












Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
World Cafe	<ul style="list-style-type: none"> Similar to Deliberative Engagement but via single session A facilitator generates discussion on a range of topics across a series of 'rounds' At the end of each round, the groups are shuffled and the process recommences 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>\$-\$\$ </div> </div> <ul style="list-style-type: none"> Where there are a series of issues with a variety of potential solutions that require discussion and trade-offs to resolve 	S	<ul style="list-style-type: none"> Facilitates a balanced approach to issue resolution and trade-offs through discussion and testing from a variety of perspectives Promotes idea-sharing in a positive, fun and inclusive environment Creates long term trust and relationships Can be designed to address quantitative and qualitative issues
			W	<ul style="list-style-type: none"> Can be resource intensive - several facilitators may be needed
			C	<ul style="list-style-type: none"> Ensure that the participant selection will result in a representative group Plan how to identify and record useable, representative data Consider how process and outcomes will be conveyed to the community and whether its participation should also be sought
Charrette	<ul style="list-style-type: none"> A design workshop Brings together a multi-disciplinary team of technical experts to test and resolve design issues Usually held over several sessions 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>Involve </div> <div>Collaborate </div> </div> <div> <div>\$\$\$ </div> </div> <ul style="list-style-type: none"> Large design planning proposals with a series of issues and a variety of potential solutions that require discussion and trade-offs to resolve 	S	<ul style="list-style-type: none"> Facilitates a balanced approach to issue resolution and trade-offs through discussion and testing from a variety of design and technical perspectives Participants are knowledgeable and engaged Facilitates a balanced and unemotive approach to issue resolution and trade-offs Achieves high-level issues resolution and a degree of testing within a relatively short period Builds knowledge and understanding within a design team
			W	<ul style="list-style-type: none"> Can be expensive depending on the number of participants May be difficult for people to commit to the full duration
			C	<ul style="list-style-type: none"> Ensure participants can address both qualitative and quantitative issues Consider how process and outcomes will be conveyed to the community and whether wider participation is needed












Tool Legend \$\$\$ Cost In-person Online Telephone

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Participatory Mapping	— A group exercise in which a facilitator helps to draw out what is important about a place to people and this is mapped, creating a series of layers to inform planning decisions	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>Involve </div> <div>Collaborate </div> </div> <div> <div>\$\$\$ </div> </div> <ul style="list-style-type: none"> — Place-based proposals such as master plans and structure plans where there is an existing community — Where qualitative as well as quantitative information is important to shape decisions 	S	<ul style="list-style-type: none"> — Highly interactive and engaging — Utilises local knowledge and experience — Builds trust, buy-in and longer-term involvement — Direct, real-time influence from participants — Assists the planner/designer to understand place and its context at sophisticated level
			W	— Consider how process and outcomes will be conveyed to the community and whether broader participation is needed
			C	<ul style="list-style-type: none"> — Need to ensure that participant selection will result in a representative group — Multiple facilitators may be required depending on the size of the group
Hackathon	— A workshop that uses technology to address issues and identify solutions	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>Involve </div> <div>Collaborate </div> </div> <div> <div>\$\$\$ </div> </div> <ul style="list-style-type: none"> — Where there are a series of issues with a variety of potential solutions that require discussion and trade-offs to resolve — Where participants are comfortable with technology 	S	— Can be highly tailored to people and the purpose of the engagement, including specific issues
			W	— Not suitable for large groups
			C	<ul style="list-style-type: none"> — Ensure that the participant selection will result in a representative group — A formal agenda and facilitation to achieve outcomes within a limited timeframe is recommended











Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
One-on-one Interview	<ul style="list-style-type: none"> – A session in which an interviewer will ask (generally pre-prepared) questions of a participant – Results are collated from several interviews to gain representative and useable data 	<div> <div>Inform </div> <div>Consult </div> <div>Involve </div> </div> <div> <div>\$\$ </div> </div> <ul style="list-style-type: none"> – Where the stakeholder group is small or specialist – If there are sensitivities that warrant one-on-one discussion – If there are particular issues that would benefit from discussion with specific participants – For special-interest participants 	S	<ul style="list-style-type: none"> – Engenders trust in the process and creates networks for further input – Opportunity for in-depth information exchange in a comfortable forum – Can be designed to address quantitative and qualitative issues
			W	
			C	<ul style="list-style-type: none"> – Other participants may perceive they have had lesser access to the engagement process – Depending on the number of interviews this tool may be expensive and time-consuming
Surveys and Polling	<ul style="list-style-type: none"> – Pre-prepared, standardised questions asked of participants to gauge community sentiment 	<div> <div>Consult </div> </div> <div> <div>\$\$\$ </div> </div> <ul style="list-style-type: none"> – Suitable for a wide variety of proposals where there are specific issues to be tested with the community – Most suitable for proposals that need quantitative data to guide outcomes 	S	<ul style="list-style-type: none"> – A wide variety of implementation techniques are available – web, email, SMS, phone, face-to-face etc.
			W	<ul style="list-style-type: none"> – Data can be distorted by multiple responses from the same individual, low response rates or flooding of survey by activists – Less opportunity for relationship building and network creation – Qualitative information can be difficult to capture – No opportunity for detailed explanation of issues or discussion/clarification of responses
			C	<ul style="list-style-type: none"> – Can give an accurate indication of community perspectives and reactions but the survey must be designed and implemented so that data is statistically valid – Respondents may be anonymous or their details may be recorded – anonymous input encourages honesty but registering provides data in itself and allows contact to be maintained – Can be implemented quickly and at relatively low cost but analysis can be expensive and time consuming dependant on the number of responses and the nature of questions – Can be designed to reach a large number of people or targeted to a specific group – Consider how to reach special-interest groups – Surveys can be undertaken several times to gauge change and test outcomes










Tool Legend  \$\$\$ Cost  In-person  Online  Telephone

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations
Websites	<ul style="list-style-type: none"> — A dedicated site with information about a proposal 	<div> <div>Inform </div> <div>Consult </div> <div>Involve </div> </div> <div> <div>\$ </div> <div></div> <div></div> </div> <ul style="list-style-type: none"> — Relevant to most planning scenarios 	<div>S</div> <ul style="list-style-type: none"> — May be a bespoke website or part of a standard agency website depending on purpose, publisher and scale — Relatively inexpensive — Can include information about/links to the engagement process itself — A range of specific tools can be included (feedback forms, fly-throughs, videos etc.)
			<div>W</div>
			<div>C</div> <ul style="list-style-type: none"> — Success needs clear/effective content/format that is regularly updated — Assumes that participants have internet access
Social Media	<ul style="list-style-type: none"> — A variety of platforms are available to present information on a proposal and gather responses — Social media postings can be monitored to gauge anecdotal community sentiment 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>\$ </div> <div></div> <div></div> </div> <ul style="list-style-type: none"> — Major proposals where there is a high degree of public interest and impact — Proposals relating to public spaces and places 	<div>S</div> <ul style="list-style-type: none"> — Reaches a large audience including those not always engaged by traditional media — Can be designed to address quantitative and qualitative issues — A forum for discussion and idea-sharing — Relatively inexpensive — Can include information about/links to the engagement process itself — A range of specific tools can be included (feedback forms, fly-throughs, videos etc.)
			<div>W</div> <ul style="list-style-type: none"> — Responses can be unrepresentative – sites can sometimes be dominated by special interest groups — Difficult to filter responses – dissenting voices may be targeted and conflict can occur
			<div>C</div> <ul style="list-style-type: none"> — Form, content and participation can be tailored to the recipient's needs — The chosen platform(s) must align with engagement objectives — Success relies on clear and effective content/format — Assumes that participants have internet access — Plan how to identify and record useable, representative data

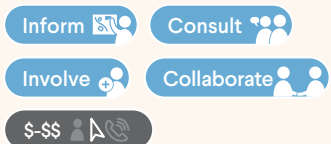

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Information Hotline/Email Address	— A dedicated phoneline or email link that participants can reach out to – usually provided on fact sheets, web sites etc.	<div>Consult </div> <div>\$  </div> <ul style="list-style-type: none"> — Relevant to most planning scenarios 	S	<ul style="list-style-type: none"> — Emails, hotlines and feedback forms are familiar to many — Provides a central contact for queries — Participants can tailor their comments and questions to their interests — Regular, accurate and timely responses build trust and open communication — Promotes participation by special-interest groups
			W	
			C	<ul style="list-style-type: none"> — An accurate system for receiving, recording and responding must be developed — Clearly identify/explain whether the participant's email is a formal response or a general query
Engagement Apps	— Accessible via a smart device, apps can be developed for planning proposals and as a vehicle for participation	<div>Inform  Consult  Involve </div> <div>\$  </div> <ul style="list-style-type: none"> — Major proposals where there is a high degree of public interest and impact — Proposal relating to public spaces and places 	S	<ul style="list-style-type: none"> — Can form groups, provide information and gather data — Effective for those unable to attend face-face-engagement — Participants can engage according to their own timeframe and needs
			W	
			C	<ul style="list-style-type: none"> — Assumes participants have access to and knowledge of the necessary technology — Success relies on clear and effective content/format
Digital Video	— A video available online	<div>Inform </div> <div>\$-\$\$  </div> <ul style="list-style-type: none"> — Where face-to-face engagement is difficult — For major proposals with complex issues that need explanation — If visual content is important to messaging 	S	<ul style="list-style-type: none"> — Can build interest and trust in relation to a proposal — Highly tailored to the purpose of the engagement — Can generate high-levels of interest through comments and sharing — A range of specific tools can be included (feedback forms, fly-throughs, videos etc.)
			W	
			C	<ul style="list-style-type: none"> — Assumes equal access to technology for special-interest groups, in regional areas etc. — Risk management - videos will be permanently online and comments will generally be unfiltered — Success relies on clear and effective content/format

Tool Legend     \$\$\$ Cost  In-person  Online  Telephone

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Conversation Kit	<ul style="list-style-type: none"> – A tailored package of information. – Participants review, consider and respond to the information in the way that best suits them 	<div> <div>Inform </div> <div>Consult </div> </div> <div> <div>\$</div> <div></div> <div></div> </div> <ul style="list-style-type: none"> – Where face-to-face engagement is difficult – There is no urgent timeframe for the engagement – To encourage participation by special-interest groups 	S	– Responsive to the needs of participants
			W	– Difficult to predict and control the level of response
			C	– Need to ensure that information – including the purpose of the engagement and the means to respond – is very easy to understand
Printed Materials •Fact sheets •Newsletter •Brochure •Frequently Asked Questions	<ul style="list-style-type: none"> – Written and graphic information about a proposal or process 	<div> <div>Inform </div> </div> <div> <div>\$</div> <div></div> <div></div> </div> <ul style="list-style-type: none"> – Major planning proposals where there is a high degree of public interest and impact – Where there is a need to share high-level information about a planning proposal or process – Where there is a clearly defined, impacted community 	S	<ul style="list-style-type: none"> – Can be specifically distributed to impacted/interested parties (ie. a letter drop) or more broadly (ie website) – Creates community awareness
			W	<ul style="list-style-type: none"> – The level of community interest and response can be difficult to predict/gauge – Form and content can be tailored to the recipient's needs – Limited capacity to communicate complicated concepts.
			C	– Need to consider special-interest groups with respect to language, for example
Media Releases	<ul style="list-style-type: none"> – Statements released to inform the public, via media, about a planning proposal and/or process 	<div> <div>Inform </div> </div> <div> <div>\$</div> <div></div> <div></div> </div> <ul style="list-style-type: none"> – Major planning proposals where there is a high degree of public interest and impact 	S	<ul style="list-style-type: none"> – Relatively quick and inexpensive to prepare – Opportunity to position planning proposals positively. – Allows high-level information about a planning proposal or process to be shared – including where to learn more and how to contribute – Can be an opportunity to develop media relationships which might benefit the planning proposal as it progresses
			W	
			C	<ul style="list-style-type: none"> – Assumes media outlets will publish the media release – The need to generate interest cannot come at the expense of accuracy – Success relies on clear and effective content/format

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
Advertisements	<ul style="list-style-type: none"> – Via print, television, radio and/or digital platforms – Will often relate to a statutory process 	<p>Inform </p> <p>\$  </p> <ul style="list-style-type: none"> – Major planning proposals where there is a high degree of public interest and impact 	S	<ul style="list-style-type: none"> – Relatively quick and inexpensive to prepare – Allows high-level information about a planning proposal or process to be shared - including where to learn more and how to contribute – Placement can be tailored to the group being engaged i.e. community radio – Opportunity to position planning proposals positively.
			W	
			C	<ul style="list-style-type: none"> – Need to ensure both the advertisement and its location fit with the engagement purpose and the stakeholders – Should form part of an overall suite of ways to reach out – Success relies on clear and effective content/format
New Technology	<ul style="list-style-type: none"> – A range of emerging tools and techniques that include: – Gamification: game-strategy and process to identify and resolve issues – Virtual reality: a fully virtual world that can illustrate outcomes to participants – Augmented reality: based on the real world but with some modification to illustrate proposed changes 	<p>Inform  Consult </p> <p>Involve  Collaborate </p> <p>\$\$\$-\$\$\$  </p> <ul style="list-style-type: none"> – Major planning proposals – Planning proposals resulting in a substantive change for the community – Complex issues requiring explanation/demonstration – Planning proposals relating to public spaces and places – Where qualitative as well as quantitative information is important to shape decisions 	S	<ul style="list-style-type: none"> – Fun, active and engaging – enhances participation – Helps participants to grasp difficult concepts and understand alternate impacts/consider trade offs – Adaptable to a range of scenarios and option testing – Accessible on a range of devices – Participants can view proposals in a manner that reflects the issues important to them
			W	<ul style="list-style-type: none"> – Relatively expensive depending on level of detail – Can take some time to prepare the inputs
			C	<ul style="list-style-type: none"> – Need to ensure that the conveyed images reflect what will ultimately occur or trust will be eroded – May require specialist equipment/operators – Plan how to identify and record useable, representative data

Tool Legend **\$\$\$**   **\$\$\$** Cost  In-person  Online  Telephone

Tools	Description	When to Use It	Strengths, Weaknesses and Considerations	
3D modelling, printing and fly throughs	— Visual representations of potential outcomes	 <ul style="list-style-type: none"> — Major planning proposals — Planning proposals resulting in a substantive change for the community — Complex issues requiring explanation/demonstration — Planning proposals relating to public spaces and places — Where qualitative as well as quantitative information is important to shape decisions 	S	<ul style="list-style-type: none"> — Helps participants to grasp difficult concepts and understand alternate impacts/consider trade-offs — Cheaper and easier to create than virtual reality and augmented reality — Adaptable to a range of scenarios and option testing — Accessible on a range of devices — Participants can view proposals in a manner that reflects the issues important to them — Relatively quick to produce — Can be very accurate, taking into account local conditions such as geography
			W	
			C	<ul style="list-style-type: none"> — Need to ensure that the conveyed images reflect what will ultimately occur or trust will be eroded
QR Code	<ul style="list-style-type: none"> — A barcode that when scanned takes participants to online engagement platforms — The QR itself can be used to collect data in terms of rates of use, access and the like. 	 <ul style="list-style-type: none"> — Proposals relating to a specific site or development area — Major planning proposals and planning proposal relating to public places and spaces — Places with a high level of interest and activity 	S	<ul style="list-style-type: none"> — Easy to implement and update links — Easy for participants to use
			W	
			C	<ul style="list-style-type: none"> — Assumes that participants have access to a smartphone

APPENDIX C

Engagement Outcomes – Further Tools

Tool 1 – Engagement Outcomes Report – Example Template

The following provides a recommended template for the preparation of an Engagement Outcomes Report consistent with this Toolkit. Similar to the Engagement Strategy, the template can be tailored towards the specific scale, nature and complexity of planning proposal you are dealing with and the level of feedback received.

Section	Suggested Detail
Executive Summary	<ul style="list-style-type: none"> – One page of key highlights – snapshot of engagement undertaken and key outcomes (using infographics where possible). – This may end up forming the engagement summary that is made publicly available to stakeholders.
1. Introduction	<ul style="list-style-type: none"> – Introduce planning proposal and planning outcome/decision being sought. – Engagement Strategy objectives. – Engagement Opportunities and Considerations. – Detail planning approval or outcome process. – Detail Engagement process undertake in a summary format.
2. Engagement Methodology	<ul style="list-style-type: none"> – Outline purpose and objectives of engagement. – Detail engagement process undertaken (activities, materials prepared, date, location, time of each activity). – Detail the participant profile at each engagement event. This will be dependent on the level of information you ask each stakeholder in terms of their level of interest in the planning proposal. – For example, if a survey is undertaken, you may ask the participant if they live adjacent to the site, if they are a business owner, or live elsewhere. If this is the case, provide detail as to what profile of participants were involved in the engagement. In other circumstances, it may be appropriate to comment on the total number of people that attended/participated.
3. Key Findings	<ul style="list-style-type: none"> – Provide a detailed overview of engagement findings commensurate to nature of engagement event and level of feedback sought. – For example, if detailed surveys were prepared, then this section could provide information around percentages of responses and include where possible, graphs and infographics to illustrate what responses were received. – However, if engagement was in the form of an information/open day with no detailed surveys completed, this may address anecdotal feedback received through communicating with participants.
4. Key Themes	<ul style="list-style-type: none"> – If appropriate, provide a snapshot of key themes to emerge as part of the key findings section above.
5. Close Out and Next Steps	<ul style="list-style-type: none"> – Identify next steps in the engagement process. – State when, how and in what form engagement outcomes will be presented to participants and other stakeholders (such as decision-makers). – Identify the next steps towards the planning outcome or decision being made.
Appendix	<p>Depending on your planning proposal and engagement process, this may include:</p> <ul style="list-style-type: none"> – Invitations sent to participants. – Copies of all survey responses (confidential details blanked out). – Copies of engagement materials (posters, FAQ's etc). – Photographs of engagement events.

Tool 2 – How to analyse feedback received

The following tables provide guidance on how to consider and analyse feedback received. This guidance is based on the stakeholder type (community of place, community of interest and Government stakeholders), which may differ according to different planning proposals. For the purpose of this example, the planning proposal types considered include:

- Local planning proposals – Local Planning Strategies and Schemes, Structure Plans or Local Development Plans
- Development applications

In terms of State Planning Proposals, it is recognised that the scope of proposal can differ significantly. Therefore, consideration of feedback should be undertaken on a case-by-case basis.

For each of the above planning proposal types, guidance is provided as to whether feedback according to the issue raised should be given a low, moderate or high level of consideration and some additional guidance as to what should be considered. That rating system generally relates to:

- Low – generally means the matter is generally of limited impact or interest to the stakeholder and should be given a low level of consideration in the reporting process. Otherwise, low can mean that although the feedback on the matter is valid (ie. environmental or heritage feedback), that this is of a highly technical nature and should be primarily guided by expert advice through a qualified consultant or relevant Government agency.
- Moderate – means the matter may have some impact or interest to the stakeholder, however this may depend on the specific stakeholder type and its level of technical rigour.
- High – means the matter has the potential to be a high or significant impact on the stakeholder and should be given a high level of consideration.


 Note that this is a guide only and attention should be given to the unique context and characteristics of a particular planning proposal. In some circumstances, the rating below may not apply due to other factors which may increase or lower the consideration level.

Table 1. Feedback Analysis for Local Planning Proposals (eg. Local Planning Strategies, Local Planning Schemes, Local Planning Policies, Structure Plans, Local Development Plans)

Common Planning Matters Raised Through Engagement	Likely Level of Consideration (Low/Moderate/High)		
	Community of Place	Community of Interest	Government Stakeholder
	Those that live or work within the area designated by the planning proposal (local planning scheme or strategy area, structure, precinct or activity centre plan area, or local development plan area) and will be affected. Or in the case of a local planning policy, those that will be immediately affected.	Those that live the areas identified but either frequents places within the area, or has an interest in the area for a particular reason)	Government agencies which may have an interest/s in the planning proposal through either pre-lodgement engagement or mandatory consultation (referrals) through the statutory process.
Proposed Allocation and Distribution of Residential Densities	HIGH	MODERATE	HIGH
Proposed Allocation and Distribution of Open Space and Activity Centres	HIGH	MODERATE – HIGH particularly if POS or activity centres are of regional significance	HIGH
Land use permissibility	HIGH	LOW	LOW
Matters of a detailed nature not typically addressed through a Local Planning Strategy or Local Planning Scheme – such as those identified in the development application table below	LOW	LOW	LOW
Community sustainability (age in place/ multi-generational living for example)	HIGH	LOW	LOW

Common Planning Matters Raised Through Engagement	Likely Level of Consideration (Low/Moderate/High)		
	Community of Place	Community of Interest	Government Stakeholder
	Those that live or work within the area designated by the planning proposal (local planning scheme or strategy area, structure, precinct or activity centre plan area, or local development plan area) and will be affected. Or in the case of a local planning policy, those that will be immediately affected.	Those that live the areas identified but either frequents places within the area, or has an interest in the area for a particular reason)	Government agencies which may have an interest/s in the planning proposal through either pre-lodgement engagement or mandatory consultation (referrals) through the statutory process.
Improvements to/additional open space and streetscape	HIGH	MODERATE	LOW
Improved vibrancy, diversity and choice	HIGH	MODERATE	LOW
A community benefit defined by the local government	HIGH	MODERATE	LOW
Satisfaction of State strategic planning outcomes	LOW	MODERATE	HIGH
Satisfaction of local strategic planning outcomes	HIGH	MODERATE	LOW
Density/built form (including height)	HIGH	LOW – MODERATE	HIGH

Table 2. Feedback Analysis for Local Planning Proposals for Development Applications

Common Planning Matters Raised Through Engagement	Likely Level of Consideration (Low/Moderate/High)		
	Community of Place	Community of Interest	Government Stakeholder
	Those that live or work either directly adjoining a proposal site or area, or within close proximity (generally within a 200m catchment)	Those that frequent places within the local government area, or has an interest in the area for a particular reason)	Government agencies which may have an interest/s in the planning proposal through either pre-lodgement engagement or mandatory consultation (referrals) through the statutory process.
Local Amenity			
Noise/Odour	HIGH	LOW	HIGH (in the context of compliance with State Planning Policy)
Traffic	HIGH	MODERATE	HIGH (in the context of
Under/oversupply of carparking	HIGH	MODERATE	HIGH
Overshadowing/overlooking	HIGH	LOW	LOW
Extent and quality of landscaping	MODERATE	MODERATE	HIGH
Density or Height	HIGH	LOW – MODERATE	HIGH (in the context of alignment with State strategic planning policy)

Common Planning Matters Raised Through Engagement	Likely Level of Consideration (Low/Moderate/High)		
	Community of Place	Community of Interest	Government Stakeholder
	Those that live or work either directly adjoining a proposal site or area, or within close proximity (generally within a 200m catchment)	Those that frequent places within the local government area, or has an interest in the area for a particular reason)	Government agencies which may have an interest/s in the planning proposal through either pre-lodgement engagement or mandatory consultation (referrals) through the statutory process.
Economic Benefit of Proposal	LOW	LOW	HIGH (in the context State Government)
Impact on Property Values	LOW (not a planning consideration)	LOW	LOW
Quality of Architectural Design	MODERATE	MODERATE	HIGH (in the context of SDRP feedback, State and Local Government in terms of alignment with adopted Policy or Design Guidelines)
Environmental Impacts	MODERATE	MODERATE	HIGH
Heritage Impacts or Quality of Restoration	LOW	LOW	HIGH (where relevant Government Agency provides comment – ie. Department of Planning, Lands and Heritage)

APPENDIX D

Plain Language Guide

Common Planning Terms

It can be difficult to strike a balance between the accessibility and technical accuracy of language. Non-planner review of communications material may be considered to ensure information is easily understood.

Concept Plan: A planning document that describes potential development at a conceptual level to show how a place may change over time. It identifies opportunities and constraints for a site and generally includes drawings at a broad concept level to illustrate design ideas and principles.

Building Envelope: Sets the design rules for development on a lot of land. The design rules are shown in diagrams, plans or written descriptions or may be a combination of both.

Deemed provisions: Controls set out in the Planning and Development (Local Planning Schemes) Regulations 2015, that apply across the State. They generally relate to the content and process for dealing with a range of planning proposals such as new local planning schemes and development applications.

Density: A measure of the residential development on a specific site or within an area. Usually expressed in terms of the number of dwellings that are allowed and through height limits and building envelopes (see separate definition),

Design Excellence: High quality design outcomes that are identified for a place which are usually assessed by a Design Review Panel comprised of experts in design such as architects and urban planners. Some planning control documents such as Local Planning Schemes and policies will define specific expectations around design excellence for a place.

Due Regard: Generally a planning document such as a policy or plan that decision-makers must consider when making decisions about a planning proposal.

Height (Wall and Roof): The distance between the ground level of a building and the top of a wall or roof.¹⁸

Local Planning Scheme: Also referred to as a town planning scheme. A legal document that sets out policies and controls for how land in a local government area can be used and developed. It also contains information about long term planning and strategies and about how infrastructure and development will occur in the area.

Master Plan: A planning document that describes potential development at a conceptual level to show how a place may change over time to guide future growth and development. Similar to a Concept Plan but contains greater level detail such as a potential building location and direction, and public landscaping.

Plot ratio: A method of establishing the amount of development that can occur within a building area. It controls how big a building can be relative to the size of the land that it sits on.¹⁹ It includes land that is above ground and inside a building but excludes land that is used for storage and service areas.

Residential Design Codes (R-Codes): Prepared by the Western Australian Planning Commission (WAPC) to outline the intended scale and type of development that should occur on a lot of land. R-Codes apply to all residential development in Western Australia. See Density.

Site cover: The maximum area that a dwelling can cover on land, expressed as a percentage of the total area of the land.

Statutory planning: One of two components of the WA planning system alongside strategic planning. Statutory planning is guided by planning laws and covers day to day decisions by the different bodies that are responsible for planning schemes and development applications such as the WAPC, Department of Planning Lands and Heritage and local councils.

Strategic planning: One of two components of the WA planning system alongside statutory planning. Strategic planning focuses on longer term planning for towns and regions in the State to guide land supply, land use and urban and regional development.

Structure Plan: A plan adopted by the State Government and local councils to guide the zoning and subdivision of land. There are different types of structure plans that apply at a larger district level as well as at a local level. The type of structure plan determines the level of detail within it.

Subject Matter Expert: A person with expertise in a particular field that is relevant to a planning issue, for example architecture, land economics, heritage or environmental science. They are sometimes also referred to as technical experts.

Reserve: A reserve generally refers to land owned by the Government (also referred to as Crown land) that has been identified for a specific purpose to meet a public need such as a park or hospital.

Zoning: A process of dividing land under a planning scheme into different zones that define the potential of land for future development and control the different ways that land can be used. They are shown in planning scheme maps.

Common Planning Acronyms

BAL: Bushfire Attack Level. A process for assessing the risk of bushfire for a building or proposed building which is used to determine whether that area can be developed and/or what measures are required to achieve an acceptable level of risk from bushfires.

BMP: Bushfire Management Plan. A plan prepared by a qualified bushfire management expert and endorsed by the local council describing the actions that are to be implemented in an area to achieve an acceptable level of bushfire risk.

DA: Development Application. An application to carry out development which must be approved before any development can commence. Usually includes plans and supporting information. DAs are assessed by a local council or by the WAPC or a Joint Development Assessment Panel (JDAP) depending on the value of the proposed development.

DCA: Development Contribution Area. An area that is defined in a Local Planning Scheme in which developers must contribute towards the costs of community infrastructure when they are subdividing or developing land in that area.

DPLH: Department of Planning, Lands and Heritage. The administrative and technical arm of the WAPC responsible for assessing and reporting on planning proposals, as well as preparing draft policy and other planning documents. In some cases, the DPLH has powers to determine a planning proposal.

DGs: Design Guidelines. A document adopted by a local council that identifies the building design outcomes within a particular area. These outcomes generally relate to issues such as the building placement, height and environmental sustainability.

JDAP: Joint Development Assessment Panel. A panel that determines some development applications depending on their type and value. A JDAP comprises technical experts and local government representatives.

LDP: Local Development Plan. Similar to Design Guidelines but covering a smaller area and used to achieve better design outcomes by linking the design of lots of land to future development.

LPP: Local Planning Policy. A policy prepared by local councils in WA with information about planning matters to provide guidance on the way planning proposals may be assessed by the council.

LSP: Local Structure Plan. See Structure Plan.

MRS: Metropolitan Region Scheme. Similar to a local planning scheme but covers the Perth Metropolitan Region and sets broader and regionally significant zones/reserves such as Urban, Industrial, Parks and Recreation and regional roads. Local planning schemes must be consistent with the MRS.

P&D Act 2005: The Planning and Development Act 2005 is the primary piece of legislation that applies to development and subdivision within Western Australia. Its stated purposes are to 'provide for an efficient and effective land use planning system for the State' and to

'promote the sustainable use and development of land in the State'.

SPC: Statutory Planning Committee. A committee that reviews and makes recommendations to the decision-making body (local councils or the WAPC) on to planning proposals. In some cases, an SPC has the power to determine a proposal.

SPP: A State Planning Policy. This is the 'highest order' of planning policy in Western Australia which relates to issues of state significance such as coastal planning, managing bushfire risk and achieving good design. All other planning controls such as Local Planning Policies must be consistent with them. They are identified under the P&D Act and are required to be prepared and reviewed by the WAPC.

WAPC: The Western Australian Planning Commission. A legal body that is responsible for undertaking and regulating planning across the State. The WAPC prepares and implements strategic planning/planning policy, determines a range of planning applications and provides advice to the Minister for Planning on a range of planning issues.

10.4.6 RFT 11 2021 Bayswater Waves Refurbishment Tender Evaluation

Owner:	City of Bayswater
Responsible Branch:	Recreation
Responsible Directorate:	Community and Development
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. CONFIDENTIAL REDACTED - Tender Evaluation spreadsheet Consolidated Results REPORT VERSION [10.4.6.1 - 7 pages]
Refer:	Item 10.4.4: OCM 25.5.2021 Item 10.4.4: OCM 27.1.2021 Item 10.4.6: OCM 25.2.2020 Item 11.2.5: OM 17.11.2015

Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA):

(e) a matter that if disclosed, would reveal -

- (i) *a trade secret; or*
- (ii) *information that has a commercial value to a person; or*
- (iii) *information about the business, professional, commercial or financial affairs of a person,*

SUMMARY

For Council to consider the awarding of Tender No. 11-2021 for the Refurbishment of Bayswater Waves Aquatic Centre (Stage 1).

Stage 1 works are scheduled to commence in July 2021 and be completed by December 2021.

Submissions in response to the request for Tender 11-2021 were received from three contractors and have been assessed in this report.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council awards Tender 11-2021 Refurbishment of Bayswater Waves Aquatic Centre (Stage 1) to Paragon Construction Solutions in accordance with their Tender submission dated 18 June 2021 including all separable portions, at a total cost of \$2,422,742.43 (excluding GST).

Cr Giorgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC): 9/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

Bayswater Waves, in its current configuration, was constructed in 1998 and is over 22 years old. The facility consists of seven separate pools including WA's only wave pool. The centre also has a number of non-aquatic facilities including a multi-storey health club, group fitness facilities, café and other function rooms.

Plant and equipment required to operate a facility of this size incurs significant expense through maintenance, upkeep and capital replacement. Funds were allocated in the 2014/15 budget to commission an Engineering Report for the pools and associated plant to assess future life cycle and maintenance requirements for Bayswater Waves.

The engineering firm GHD was commissioned to assess the condition and possible future capital expenditure for the:

- Building services;
- Building fabric and pool structure; and.
- Water treatment.

The GHD report detailed that the building fabric and pool structure were in fair to good condition for their age; however, various building elements were identified as requiring significant repair/replacement for the building to reach its intended service life. Based on the conditions observed on site GHD recommended the City plan for major refurbishments of the site within the next five years.

At the Ordinary Council Meeting (OCM) held 17 November 2015, Council considered the above matter and resolved as follows:

"That Council:

1. *APPROVED staged asset renewal program for the Bayswater Waves over a 10-year period.*
2. *NOTES that officers will develop a schedule of works, asset management program and associated budgets for inclusion in the City's Long Term Financial Plan."*

The first stage of the works identified in 2015 was split into two sub-stages with the initial stage focusing on the outdoor 50m Olympic pool and the next stage on the hydrotherapy area including the hydrotherapy pool, spa, sauna and steam room. The initial stage commenced in May 2017 and was completed in January 2018. The next stage commenced in June 2018 and was completed in December 2018.

An allocation of \$650,000 was included in the 2019/20 budget for 'Bayswater Waves refurbishment tender design'. Tender 15-2019 for engineering consultancy for remaining refurbishments at Bayswater Waves was developed requesting submissions on the following deliverables:

- (a) Produce a detailed scope of works supported by detailed quantity surveying of all aspects of the project, and comprehensive testing and analysis of necessary technical works for the recommended refurbishment.
- (b) Provide recommendations regarding stages, scheduling and prioritisation of program of works.
- (c) Investigate and report on the feasibility of sustainability opportunities including, but not limited to, geothermal water heating for consideration.
- (d) Design and develop project tender documentation complete with design schematics, project specifications and a detailed program of works.

Council considered the submissions for Tender 15-2019 at the OCM held 25 February 2020, and resolved as follows:

"That Council awards Tender 15-2019 for the Engineering Consultancy for Remaining Refurbishments at Bayswater Waves to Glen Flood Group Consultancy in accordance with their tender submission dated 20 December 2019."

Glen Flood Group Consultancy (GFG) was awarded the consultancy tender with an estimated price of \$343,777. The scope of the submission was based on like for like refurbishment as detailed in the GHD Engineering Report of 2015.

GFG presented to Councilors on 1 December 2020 recommending condensing the remaining four stages into two larger stages to take advantage of current borrowing conditions whilst maintaining a level of service provision and minimising the impact to customers. They further recommended a number of compliance and aesthetic upgrades that were not included in the GHD report.

At the OCM held 27 January 2021, Council adopted the officer's recommendation and resolved as follows:

"That Council:

- 1. Notes the Bayswater Waves Facility Condition Assessment and Refurbishment Concept prepared by Glen Flood Group.*
- 2. Notes that the remaining Bayswater Waves Refurbishment project funding of \$8,600,000 is currently proposed over seven financial years in the existing Long Term Financial Plan, with \$1,569,500 approved in the 2020/21 budget with funds from the Economic Stimulus Reserve.*
- 3. Endorses the proposed Bayswater Waves refurbishment concept as outlined in Attachment 1 to this report.*
- 4. Endorses the proposed staging of the refurbishment of Bayswater Waves as outlined in Attachment 3 to this report.*
- 5. Notes that a portion of the \$1,569,500 contained in the 2020/21 budget for the part refurbishment of Bayswater Waves will be carried forward to the 2021/22 financial year.*
- 6. Considers the additional funding of \$1,284,715 required to complete the proposed Stage 1 of the Bayswater Waves refurbishment works as part of the 2021/22 budget process.*
- 7. Considers an amount of \$7,345,524 required to complete proposed Stage 2 of the Bayswater Waves refurbishment works as part of the major review of the Long-Term Financial Plan.*
- 8. Requests the Chief Executive Officer to identify funding options through a combination of borrowings and applications for grants to facilitate the unfunded portion of proposed Stages 1 and 2 of the Bayswater Waves refurbishment works.*
- 9. Notes that any borrowings relating to the Bayswater Waves refurbishment works will be included in the draft 2021/22 budget and subsequent budgets as required."*

In line with the Council resolution at the OCM of 27 January 2021, GFG split the detailed design into two substantive stages, commencing Stage 1 immediately. Detailed design of Stage 1 has now been completed and the detailed design for Stage 2 is on track to be completed by September 2021.

Stage 1 of the detailed design includes:

- The 25m pool area;
- Chlorine gas compound;
- Sustainability initiatives; and
- Accessibility improvements.

Stage 1 construction work is proposed to commence from beginning of July 2021 and be completed by December 2021. A Tender to carry out Stage 1 refurbishment works was advertised in the West Australian newspaper and circulated via Tenderlink from Wednesday 26 May 2021 with a closing date of Friday 18 June 2021.

EXTERNAL CONSULTATION

The City consulted with GFG Consulting and a team of specialist engineers, architects and industry experts in developing the detailed design and Tender specifications.

The Western Australian Department of Health (WADOH), was also consulted with prior to and throughout the assessment of an application seeking formal approval to modify the Bayswater Waves Aquatic facility in accordance with the detailed design and specifications. On 2 June 2021, the City was notified that the application To Construct, Alter or Extend an Aquatic Facility/Water Body submitted to the WADOH on 30 April 2021 has been approved.

OFFICER'S COMMENTS

Three budget allocations totalling \$2,213,877 were approved in the 2020/21 budget in relation to works that will now form part of Stage 1 of the Bayswater Waves refurbishment. This comprises as follows:

- Bayswater Waves - Refurbish 25m pool, pool hall and plant room - \$1,500,500 – Reserve funds.
- Bayswater Waves - Changeroom refurbishment - \$213,377- Reserve funds.
- Bayswater Waves - Access and inclusion improvements - \$500,000 Local Roads and Community Infrastructure Program (LRCIP) Grant funds.

All three budget allocations are proposed to be carried forward to the 2021/22 budget to commence Stage 1 of the refurbishment of Bayswater Waves Aquatic Centre in July 2021.

This is considered to be a large-scale and complex aquatic refurbishment project. In order to minimise risk and ensure the best outcome for the City, a GFG Consulting associate has been appointed as the Project Manager.

Submissions were received from the following three organisations:

- Paragon Construction Solutions.
- Safeway Building Renovations.
- TARDAN t/a Western Projects.

All submissions have been evaluated based on the below criteria, and an evaluation report is provided as **Confidential Attachment 1**.

Qualitative Criteria

The qualitative criteria for this Tender are as follows:

ITEM	WEIGHTING
Demonstrated Experience including Aquatic Projects	20%
Tender Resources and Capacity	10%
Methodology	15%
Local Economic Benefits	5%
TOTAL	50%

Quantitative Criteria

Tenderers were requested to submit a Total Lump Sum Price for each separable portion of the works as detailed in the table below:

LUMP SUM PRICE DESCRIPTION	TOTAL WEIGHTING
Stage 1, excluding all separable portions.	50%
Separable Portion 1 - Supply of mobile disabled pool hoist/lifting device.	
Separable Portion 2 - Waterslide reconfiguration to accommodate disabled access path.	
Separable Portion 3 - Disabled access path from the 25m pool around lazy river adjacent to the water slide.	
Separable Portion 4 - Remodel two existing WCs into a new adult changing places room (hydrotherapy area).	
Separable Portion 5 - New external access from main car park to gym area.	
Stage 1, including all separable portions.	

Total Lump Sum prices were requested for each separable portion to accommodate the reduction to scope should the funding not have been approved. Submissions were evaluated on the Total Lump Sum price including separable portions.

All submissions received were complete and conforming. It is considered that all submissions also addressed the qualitative criteria and demonstrated the ability to provide the City with the desired outcome.

Assessment

A panel consisting of the Acting Manager Recreation, Acting Assistant Manager Recreation and the Project Manager was formed to assess the Tenders in accordance with the qualitative criteria.

The evaluation scores against the qualitative criteria are listed below:

QUALITATIVE CRITERIA EVALUATION TABLE									
TENDERER	DEMONSTRATED EXPERIENCE INCLUDING SIMILAR AQUATIC PROJECTS (20%)		TENDER RESOURCES AND CAPACITY (10%)		METHODOLOGY (15%)		LOCAL ECONOMIC BENEFITS (5%)		TOTAL SCORE (50%)
	Score	%	Score	%	Score	%	Score	%	Total %
Paragon Construction Solutions	4.33	17.33	3.83	7.67	3.67	11.00	2.67	2.67	38.67
Safeway Building Renovations	4.00	16.00	4.33	8.67	3.00	9.00	3.33	3.33	37.00
TARDAN t/as Western Projects	3.00	12.00	3.00	6.00	3.33	10.00	3.00	3.00	31.00

The City's intent is to award this contract to a contractor that offers the best overall outcome according to the qualitative criteria and price as demonstrated in the below aggregated evaluation table.

AGGREGATED EVALUATION TABLE				
TENDERER	TOTAL QUOTED PRICE	QUALITATIVE (50%)	PRICE (50%)	TOTAL SCORE (100%)
Paragon Construction Solutions	\$2,422,742.43 (excluding GST)	38.67	50.00	88.67
Safeway Building Renovations	\$2,680,854.25 (excluding GST)	37.00	45.19	82.19
TARDAN t/as Western Projects	\$3,078,274.00 (excluding GST)	31.00	39.35	70.35

Following the evaluation panel assessment, final Tender clarifications including reference checks were completed. The reference checks all confirmed the comments made by Paragon Construction Solutions.

Having conducted the above assessment process, it is considered that the Tender submission from Paragon Construction Solutions to be the highest scored/ranked of the submissions received.

LEGISLATIVE COMPLIANCE

The Tender process has met the requirements of s3.57 the *Local Government Act 1995* and r.14 - 16 of the *Local Government (Functions and General) Regulations 1996*.

All tenderers have indicated that they do not have any conflicts of interest in the performance of their obligation under the contract.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation/following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council awards Tender 11-2021 Refurbishment of Bayswater Waves Aquatic Centre (Stage 1) to Paragon Construction Solutions in accordance with their Tender submission dated 18 June 2021 including all separable portions, at a total cost of \$2,422,742.43 (excluding GST).		
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome	
Strategic Direction	Moderate	Low	
Reputation	Low	Low	
Governance	Low	Low	
Community and Stakeholder	Moderate	Low	
Financial Management	Low	Low	
Environmental Responsibility	Low	Low	
Service Delivery	Low	Low	
Organisational Health and Safety	Low	Low	
Conclusion	The Tender submission from Paragon Construction Solutions has been evaluated as the highest ranked Tender in accordance with the selection criteria weightings as detailed in the Tender documentation.		

Option 2	That Council awards Tender 11-2021 Refurbishment of Bayswater Waves Aquatic Centre (Stage 1) to an alternate tenderer in accordance with their Tender submission.		
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome	
Strategic Direction	Moderate	Low	
Reputation	Low	Low	

Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option is not aligned to the adopted risk appetite and presents a moderate financial risk given their tendered price.	

Option 3	That Council does not award Tender 11-2021 Refurbishment of Bayswater Waves Aquatic Centre (Stage 1).	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Moderate
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	High
Financial Management	Low	Moderate
Environmental Responsibility	Low	Low
Service Delivery	Low	High
Organisational Health and Safety	Low	Moderate
Conclusion	This option is not aligned to the adopted risk appetite and presents a high risk in terms of community and stakeholder and service delivery. The facility will be unable to meet current and future demand and the aging facility presentation and functionality will be inadequate and are unlikely to meet customer expectations. This option also presents a moderate reputational, financial and occupational health and safety risk as the asset will continue to deteriorate creating significantly increased maintenance and repair costs and negatively impacting reputation and facility safety for staff and patrons.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Refurbishment of Bayswater Waves Aquatic Centre - Stage 1

Asset Category: Refurbish **Source of Funds:** Reserve, Grant and Loan/Borrowings

LTFP Impacts: The current LTFP has allocated funding for the remaining refurbishment works spread over the next 6 years. This project will reduce the pressure of future funding requirements within the LTFP.

Notes: Nil

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$)		INCOME (\$) LRCIP grant funding	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$2,422,742.43	N/A	N/A	(Refer to Current Budget)	25+	N/A	\$1,500,500* \$213,377** \$500,000***

*80614 -- Bayswater Waves - Refurbish 25m pool, pool hall and plant room – Reserve funds.

**80781 - Bayswater Waves - Change room refurbishment – Reserve funds.

***80817 - Bayswater Waves - Access and inclusion improvements - LRCIP grant funds.

Three separate budget allocations totalling \$2,213,877 were approved in the 2020/21 budget, and all three allocations are proposed to be carried forward to the 2021/22 budget to commence Stage 1 of the refurbishment of Bayswater Waves Aquatic Centre in July 2021.

In addition to the preferred Tenderer's price, an estimated amount totalling \$700,000 is required for construction contingency (10%), project management, forensic investigations, building management system analysis, tile audits, quality assurance testing and specialist engineering services required throughout the construction project.

Relevant capital works (loan) funds currently proposed in the draft 2021/22 budget (other than those carried forward from 2020/21) will be significantly reduced as detailed in the following table:

Project Title	Current Amount	Modified Amount Required	Variance
80824 - Bayswater Waves refurbishment	\$1,284,715	\$700,000	-\$584,715
80865 - Bayswater Waves - replace pool platform	\$120,000	\$0	-\$120,000
Total Variance (Reduction)			-\$704,715

\$1,284,715 requested in the draft 2021/22 capital works budget can be reduced with project costs less than originally forecast. \$120,000 requested to replace the 25m pool platform is no longer required as these works are being completed as part of Stage 1 Refurbishment of Bayswater Waves Aquatic Centre.

Accordingly, it is considered that the draft 2021/22 budget has sufficient funds (combination of carried forwards, reserves, grant funds, and new loan/borrowings funds) to meet the preferred Tenderer's price and all additional costs outlined above for the subject works. The modified required amount of \$700,000 in the 2021/22 budget is proposed to be via borrowings and a detailed business case will be referred to Council to consider all funding options.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community

Aspiration: An active and engaged community

Outcome C1: A strong sense of community through the provision of quality services and facilities.

The refurbishment works and improvements identified in the GFG report are in line with the above Theme, Aspiration and Outcome.

CONCLUSION

The Tender submission from Paragon Construction Solutions has been evaluated as the highest ranked Tender in accordance with the selection criteria and weightings as detailed in the Tender documentation. Accordingly, it is recommended that Council accepts the submission from Paragon Construction Solutions and awards Tender 11-2021 for the Refurbishment of Bayswater Waves Aquatic Centre to Paragon Construction Solutions in accordance with their Tender submission dated 18 June 2021.

10.5 Major Projects Directorate Reports**10.5.1 Closure of Whatley Crescent (West), Bayswater**

Applicant/Proponent:	Evolve Bayswater Alliance
Responsible Branch:	Engineering Services
Responsible Directorate:	Major Projects
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Consultation Letter [10.5.1.1 - 2 pages] 2. METRONET Letter to Whatley Crescent Residents [10.5.1.2 - 2 pages] 3. Consultation Survey Results [10.5.1.3 - 9 pages] 4. Evolve Bayswater Alliance (EBA) Categorised Response [10.5.1.4 - 1 page]
Refer:	Item 10.5.1: OCM 25.05.21

CR BARRY MCKENNA DECLARED A FINANCIAL INTEREST

In accordance with section 5.60A of the Local Government Act 1995, Cr Barry McKenna declared a financial interest in this item as he is Chairman of Bayswater Community Financial Services, which own the premise at 83 Whatley Crescent. At 06:49pm, Cr Barry McKenna withdrew from the meeting.

SUMMARY

Council's final endorsement is sought following public advertising for the proposed temporary closure of a portion of Whatley Crescent between King William Street and Garratt Road, Bayswater. The proposed closure is part of the construction works for the rail network and installation of underground services associated with the redevelopment of the Bayswater Station.

The proposal was advertised for 21 days and a total of 126 submissions were received during the period of public consultation.

From the public comments received, it was noted the majority of the concerns raised were traffic related that ranged from access to potential rat-runs and congestion issues.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council:

1. Conditionally endorses the temporary closure to all vehicles, in accordance with Section 3.50 of the *Local Government Act 1995*, of the following portions of Whatley Crescent, Bayswater:
 - a. Full closure of the road from Garratt Road to King William Street between 4 October 2021 to 18 December 2021 as shown in Figure 1 in this report; and
 - b. Full closure of the road including the King William Street and Coode Street intersection from 4 November 2021 to 22 November 2021 and from 27 November 2021 to 15 December 2021 as shown in Figure 2 in this report.
2. Advises Evolve Bayswater that the endorsement is subject to the implementation of the following temporary traffic measures at their cost to the satisfaction of the City during the closure period:
 - (a) Right turn phase to be incorporated in the signal phase for King William Street (Southbound) leg turning right onto Guildford Road at the King William Street and

- Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater);
- (b) Right turn movement to be permitted on Guildford Road (Westbound) turning right onto Garratt Road at the Garratt Road and Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater);
 - (c) Temporary speed plateaus or alternative traffic calming measures to be installed along Roberts Road, Murray Street and Almondbury Street; and
 - (d) Temporary traffic signals or an alternative treatment to be installed at the King William Street and Olfe Street intersection.

MOTION

That Council:

1. **Conditionally endorses the temporary closure to all vehicles, in accordance with Section 3.50 of the *Local Government Act 1995*, of the following portions of Whatley Crescent, Bayswater:**
 - a. **Full closure of the road from Garratt Road to King William Street between 4 October 2021 to 18 December 2021 as shown in Figure 1 in this report; and**
 - b. **Full closure of the road including the King William Street and Coode Street intersection from 4 November 2021 to 22 November 2021 and from 27 November 2021 to 15 December 2021 as shown in Figure 2 in this report.**
2. **Advises Evolve Bayswater that the endorsement is subject to the implementation of the following temporary traffic measures at their cost to the satisfaction of the City during the closure period:**
 - a. **Right turn phase to be incorporated in the signal phase for King William Street (Southbound) leg turning right onto Guildford Road at the King William Street and Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater);**
 - b. **Right turn movement to be permitted on Guildford Road (Westbound) turning right onto Garratt Road at the Garratt Road and Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater);**
 - c. **Temporary speed plateaus or alternative traffic calming measures to be installed along Roberts Road, Murray Street and Almondbury Street; and**
 - d. **Temporary traffic signals or an alternative treatment to be installed at the King William Street and Olfe Street intersection.**

Cr Dan Bull, Mayor Moved, Cr Filomena Piffaretti, Deputy Mayor Seconded

AMENDMENT

That an additional limb be added to include receiving written confirmation of State Government funding, within a timeframe and read as follows:

- "3. *Advises Evolve Bayswater that the endorsement is subject to the City of Bayswater receiving a written confirmation from the State Government that they are committed to fund and implement the needed improvements to the King William Street and Guildford Road intersection (including the installation of a right turn lane west approach on Guildford road and upgrading the current pedestrian facilities) during the 2021-22 financial year, and as per the State government commitment from 2018 as part of the Black Spot Program.*"**

Cr Elli Petersen-Pik Moved, Cr Giorgia Johnson Seconded

CARRIED: 5/4

For: *Cr Steven Ostaszewskyj, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Cr Dan Bull, Mayor, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland.*

The Amendment became part of the substantive motion.

COUNCIL RESOLUTION

That Council:

1. Conditionally endorses the temporary closure to all vehicles, in accordance with Section 3.50 of the *Local Government Act 1995*, of the following portions of Whatley Crescent, Bayswater:
 - a. Full closure of the road from Garratt Road to King William Street between 4 October 2021 to 18 December 2021 as shown in Figure 1 in this report; and
 - b. Full closure of the road including the King William Street and Coode Street intersection from 4 November 2021 to 22 November 2021 and from 27 November 2021 to 15 December 2021 as shown in Figure 2 in this report.
2. Advises Evolve Bayswater that the endorsement is subject to the implementation of the following temporary traffic measures at their cost to the satisfaction of the City during the closure period:
 - (a) Right turn phase to be incorporated in the signal phase for King William Street (Southbound) leg turning right onto Guildford Road at the King William Street and Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater);
 - (b) Right turn movement to be permitted on Guildford Road (Westbound) turning right onto Garratt Road at the Garratt Road and Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater);
 - (c) Temporary speed plateaus or alternative traffic calming measures to be installed along Roberts Road, Murray Street and Almondbury Street; and
 - (d) Temporary traffic signals or an alternative treatment to be installed at the King William Street and Olfe Street intersection.
3. Advises Evolve Bayswater that the endorsement is subject to the City of Bayswater receiving a written confirmation from the State Government that they are committed to fund and implement the needed improvements to the King William Street and Guildford Road intersection (including the installation of a right turn lane west approach on Guildford road and upgrading the current pedestrian facilities) during the 2021-22 financial year, and as per the State government commitment from 2018 as part of the Black Spot Program.

Cr Dan Bull, Mayor Moved, Cr Filomena Piffaretti, Deputy Mayor Seconded

CARRIED: 5/4

For: *Cr Dan Bull, Mayor, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik.*

Against: *Cr Steven Ostaszewskyj, Cr Catherine Ehrhardt, Cr Lorna Clarke, Cr Giorgia Johnson.*

At 07:21pm, Cr Barry McKenna returned to the meeting.

BACKGROUND

Evolve Bayswater Alliance (Evolve) has written to the City requesting temporary closure of a portion of Whatley Crescent to facilitate works associated with the construction of the new Bayswater Station. The road closure is required as the works involve upgrading of public utility infrastructure that is located underneath the Whatley Crescent road pavement as well as construction of new infrastructure that will not allow vehicle traffic to pass through the site safely.

At its Ordinary Meeting on 25 May 2021, Council considered a report in relation to the proposed temporary closure of a portion of Whatley Crescent and resolved as follows:

“That Council:

1. *Endorses the undertaking of consultation in accordance with Section 3.50 of the Local Government Act regarding the temporary closure to all vehicles of the following portion of Whatley Crescent, Bayswater:*
 - (a) *Full closure of the road from Garratt Road to King William Street between 4 October 2021 to 18 December 2021 as shown in Figure 1 in this report; and*
 - (b) *Full closure of the road including the King William Street and Coode Street intersection from 4 November 2021 to 22 November 2021 and from 27 November 2021 to 15 December 2021 as shown in Figure 2 in this report.*
2. *Advises the Public Transport Authority that prior to Council’s final consideration of the temporary closure of Whatley Crescent, the following are to be addressed:*
 - (a) *alternative access arrangements for private property and waste collection are to be resolved.*
 - (b) *provide confirmation that temporary traffic measures will be implemented to minimise impact on the local road network within the station precinct.”*

EXTERNAL CONSULTATION

The City undertook consultation inviting comments over a period of 21 days as required under Section 3.50 of the *Local Government Act 1995* which included the following:

1. Letters sent to Main Roads Western Australia (MRWA), service agencies and all landowners with property facing the relevant section of Whatley Crescent as well as all properties bounded by King William Street, Whatley Crescent, Guildford Road and Garratt Road on 26 May 2021.
2. A notice in The Eastern Reporter on 3 June 2021.
3. The City’s community engagement website (*Engage Bayswater*) where information and maps were uploaded and the community were able to provide online feedback.

A total of 732 letters were sent out to affected landowners, occupiers and businesses as well Main Roads Western Australia (MRWA) and various service agencies. A copy of the letter can be found in **Attachment 1**. The extent of properties the letter was sent to is shown below.



The notice that was printed in The Eastern Reporter is below.

Temporary road closure

Whatley Crescent (west), Bayswater

In accordance with section 3.50 (1)(a) of the *Local Government Act 1995*, notice is hereby given that the City of Bayswater proposes to temporarily close Whatley Crescent (west), Bayswater, for a period of approximately three months (4 October to 18 December 2021).

Full closure to vehicular traffic will extend from King William Street to Garratt Road, Bayswater, and is required to facilitate construction works for the rail network and installation of underground services associated with the redevelopment of the Bayswater Train Station.

Please note that pedestrian and cyclist movements will be retained during the closure.

Further details on the proposed closure is available on the City's website, engage.bayswater.wa.gov.au/proposed-temporary-road-closure-whatley-crescent

Any person wishing to comment on the closure may lodge a written submission with the undersigned by **Friday, 18 June 2021**. Submissions should be forwarded to PO Box 467, Morley WA 6943 or mail@bayswater.wa.gov.au

For further information, contact 9272 0654.

ANDREW BRIEN
CHIEF EXECUTIVE OFFICER



Evolve has also undertaken consultation with the affected residents and businesses with properties that front Whatley Crescent between King William Street and Garratt Road. A copy of their letter can be found in **Attachment 2**.

OFFICER'S COMMENTS

The proposed road closure that was advertised consisted of closure of the full width of the Whatley Crescent road carriageway from Garratt Road to King William Street for a total duration of 66 days. Vehicular traffic will therefore not be able to access or travel on Whatley Crescent in either direction during this period of closure.

The temporary road closure is necessary to facilitate the works required for the development of the new Bayswater Train Station. The works that will be undertaken during the closure period included the following:

- Clearing of Hard landscaping
- Replacement of Sewer Pressure Main
- Rail Turnback works
- Installation of Retaining Walls
- Construction of Leake St Underpass
- New Principal Shared Path (PSP)
- Stormwater Drainage works
- Roadworks – Resurfacing and reinstatement of road
- Signs and Pavement marking
- Installation of Concrete barriers
- Lifting and placement of bridge spans

Closure of the full width of Whatley Crescent is necessary in particular to facilitate the upgrade and installation of the realigned sewer pressure main as well as the construction of the new bridge. As the existing and the new sewer pressure main are located directly underneath the Whatley Crescent road pavement with portions in excess of 3 metres below the road level, full closure of the road becomes the only option to enable excavation and installation of this infrastructure. The full closure of Whatley Crescent and the King William Street, Coode Street intersection will also be necessary to allow cranes to be set up for the lifting and placing of bridge components for the new bridge overpass.

Details of the proposed road closure that was advertised is outlined below:

- Phase 1 - consists of a full closure of Whatley Crescent to vehicular traffic for the entire distance from Garratt Road to King William Street. This is required from 4 October 2021 to 18 December 2021.
- Phase 2 – extending the full closure of Whatley Crescent to vehicular traffic for the entire distance from Garratt Road to King William Street to include the King William Street, Coode Street intersection. This will be required from 4 November 2021 to 22 November 2021.
- Phase 3 – extending the full closure of Whatley Crescent to vehicular traffic for the entire distance from Garratt Road to King William Street to include the King William Street, Coode Street intersection. This will be required from 27 November 2021 to 15 December 2021.

The phases are illustrated in Figures 1 to 2 below.

Figure 1: Full Road Closure for Phase 1 Works



Figure 2: Full Road Closure for Phase 2 and 3 Works



As stated in the previous Council report, the City had raised a number of concerns with Evolve on the potential impact the closure would cause to the community during the assessment of the proposed road closure. These included:

- Access to properties that have road frontage and driveway access off Whatley Crescent;
- Waste collection where the properties' kerbside collection is on Whatley Crescent;
- R.O.W. (laneway) access for waste vehicles; and
- Potential rat runs within the local road network.

Due to the above concerns, the following part recommendation was put forward for Council's consideration accordingly:

"That Council:

-
2. *Advises the Public Transport Authority that prior to Council's final consideration of the temporary closure of Whatley Crescent, the following are to be addressed:*
- (a) alternative access arrangements for private property and waste collection are to be resolved.*
 - (b) provide confirmation that temporary traffic measures will be implemented to minimise impact on the local road network within the station precinct."*

Private Property Access Arrangement

All the properties along Whatley Crescent consist of vehicle access via the back laneway with the exception of two strata properties (127 and 129 Whatley Crescent).



Evolve has advised that they will provide a temporary access track from these properties to Roberts Street in order to maintain vehicle access during the road closure period.

Waste Collection

The kerbside collection to properties on Whatley Crescent will be impacted due to this road closure as waste vehicles will not have access to Whatley Crescent in order to empty the bins. As part of the consultation Evolve has undertaken with the affected residents with properties on Whatley Crescent, alternative access and collection locations have been arranged such that kerbside collection can continue to be serviced to all the properties affected.

The following arrangement has been made with agreement from the affected residents and the City's Waste Contractor (Cleanaway):

Properties between King William Street and Veitch Street

It is not anticipated that there will be any changes to these properties as their current kerbside collection is from the back laneway. Evolve will however provide sufficient pavement space at the end of Veitch Street to allow waste trucks to turnaround.

Properties between Veitch Street and Leake Street

The kerbside collection for these properties will either be from the back laneway or from the side streets being either Veitch Street or Leake Street.

Properties between Leake Street and Roberts Street

The kerbside collection for these properties will also either be from the back laneway or from Leake Street or Roberts Street. For the properties that only have front access to Whatley Crescent, Evolve personnel will wheel out their bins from the property to the side streets on a weekly basis for collection throughout the road closure period.

Properties between Roberts Street and Garratt Road

The kerbside collection for these properties is currently from Merrick Court and will therefore not be affected.

The figure below provides a summary of the arrangements made by Evolve to address the waste collection for the properties that will be affected by the closure.



Community Submissions

Following the closing of the public consultation period, the City received a total of 126 submissions. 124 of these submissions were from residents, landowners and business owners and two were from service authorities which were Western Australia Police Force (WA Police) and Department of Fire and Emergency Services (DFES). Both WA Police and DFES advised they are aware of the station works and have no objections to the proposed closure. A summary of the submissions received is enclosed as **Attachment 3**.

Although a substantial amount of submissions were in support of the closure proposal with a number of residents expressing their preference for the works to be completed in the least amount of time, there was a considerable number of residents who expressed concerns with the closure. The majority of these concerns were traffic related, in particular potential rat-run within the local road network and traffic congestion issues. Impacts on businesses in the area was also raised as an issue in a number of submissions.

Rat-Running

The rat-run issues raised relate to regional traffic using the local road network rather than the distributor roads. Due to the disruption to the distributor road network caused by the closure,

residents have expressed concerns with the amount of traffic that is likely to increase on roads such as Roberts Street, Murray Street and Almondbury Street.

King William Street and Guildford Road Intersection

Issues have been raised by residents in relation to the southbound traffic on Coode Street that will be unable to turn right onto Whatley Crescent due to the proposed closure. The concerns stemming from this issue would be that this volume of traffic will be re-directed to continue straight through along King William Street towards Guildford Road. This will in turn create further queuing delays on the right turn movement at the King William Street and Guildford Road signalled intersection.

Garratt Road and Guildford Road Intersection

A number of residents have requested allowing right turns from Guildford Road westbound onto Garratt Road northbound as traffic will be unable to access the Hotham Street Bridge from Whatley Crescent due to this closure.

Murray Street, Almondbury Street and Garratt Road Intersection

Several number of residents have requested removing the central median island on Garratt Road at either the Murray Street or Almondbury Street intersections. This is such that northbound traffic on Garratt Road will be able to turn right into these local roads given right turns will not be permitted at Whatley Crescent. The City however has some reservations in relation to the removal of the medians as this could have the potential to attract regional traffic into the local road network. It is therefore recommended that Evolve undertakes further consideration on these measures in order to avoid creating potential rat-run issues.

Whatley Crescent, Coode Street and King William Street Intersection

As the proposed closure also extends to include the King William Street and Coode Street intersection to facilitate the construction of the new overpass bridge, some residents have expressed dissatisfaction to this additional closure. The concerns were mainly due to the potential segregation between the residents north of the rail line and the disruption to businesses this will cause in particular leading up to the Christmas holiday period.

Olfe Street Access

Another concern that has been raised by residents was the difficulty with vehicles exiting Olfe Street onto King William Street due to the current closure of Whatley Crescent East at Hamilton Street. It is anticipated that this issue will be exacerbated due to the expected high traffic volumes on King William Street caused by the closure.

Impact on Local Businesses

A number of businesses have expressed concerns with the adverse impact the proposed closure would have on the local businesses in the town centre and have therefore not given support to the closure proposal.

Evolve Bayswater Alliance (EBA) have categorised various concerns from the submissions received and their response forms **Attachment 4**.

Temporary Traffic Measures

Whatley Crescent is classified as a District Distributor road under Main Roads WA's road hierarchy, as such, it carries traffic between suburbs and regions and provides connection to other distributor roads.

Similar to the Bayswater Triangle Road network area which is bordered by King William Street, Whatley Crescent, Newton Street and Guildford Road, the road network to the west of King William Street is a local network cell that is bounded by Garratt Road, Whatley Crescent, King William Street and Guildford Road. These roads are all distributor roads in particular Guildford Road which is classified as a Primary Distributor Road. Primary Distributors are managed by MRWA and provide for major regional and inter-regional traffic movement and are designed to carry large volumes of traffic.

Because the proposed closure of Whatley Crescent is between Garratt Road and King William Street which are also distributor roads, the City has requested that Evolve's Traffic Management Contractor take into consideration during the development of their traffic management plans to implement measures such that any regional traffic will remain on the distributor road network rather than be diverted through the local road network.

To address the above concerns, it is recommended that the following measures be implemented throughout the closure period:

Right turn at King William Street and Guildford Road Intersection

Given the southbound traffic on Coode Street will be unable to turn right onto Whatley Crescent at the Whatley Crescent and King William Street intersection, it is recommended that improvements be made on the right turn movements at the intersection of King William Street and Guildford Road. The current southbound traffic turning right from King William Street onto Guildford Road is under a green light filter. Considering that there will be an increased likelihood on the turning volumes for this movement, it is considered appropriate for the current traffic signals to be modified to include a right turn arrow phase to reduce the queue lengths and delays. It should be noted that this would be subject to MRWA approval.

Right turn at Guildford Road and Garratt Road Intersection

Given the westbound traffic on Guildford Road is currently not permitted to make right turns onto Garratt Road, and that a portion of north and westbound traffic will be unable to access the Hotham Street Bridge via Whatley Crescent, it is recommended that consideration be given to modify the traffic signal at the Garratt Road and Guildford Road intersection such that right turn movements are permitted on Guildford Road (Westbound) to turn right onto Garratt Road whilst the road closure is in place. It should be noted that this would also be subject to MRWA approval.

Traffic Management Devices on Roberts Road, Murray Street and Almondbury Street

In an attempt to mitigate the extent of any potential regional through traffic and any rat-running traffic within the local road network cell, it is recommended that the City require Evolve's Traffic Management Contractor to implement various temporary traffic management devices on roads such as Robert Street, Murray Street and Almondbury Street. It is anticipated that these additional measures will further encourage any regional traffic to remain on the distributor road network such as King William Street, Guildford Road and Garratt Road and to discourage the use of the local road network as a short cut.

King William Street and Olfe Street Intersection

Given several residents have expressed difficulty with entering King William Street from Olfe Street in particular during peak hour periods due to the high traffic volumes on King William Street, it is recommended that some form of temporary treatment be implemented at this intersection to reduce the extent of delays to motorists.

LEGISLATIVE COMPLIANCE

Section 3.50 of the *Local Government Act 1995* outlines the requirements relating to the closure of roads to vehicles. The provisions include that prior to approving a closure exceeding four weeks, the local government is to:

“(4)..

- (a) *give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and*
- (b) *give written notice to each person who —*
 - (i) *is prescribed for the purposes of this section; or*
 - (ii) *owns land that is prescribed for the purposes of this section; and*
- (c) *allow a reasonable time for submissions to be made and consider any submissions made.”*

The consultation that was undertaken as outlined in the External Consultation section of this report complied with the requirements of the Act.

RISK ASSESSMENT

In accordance with the City’s Risk Management Framework, the officer’s recommendation/following options have been assessed against the City’s adopted risk tolerance. Comments are provided against each of the risk categories.

<p>Officer's Recommendation</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Conditionally endorses the temporary closure to all vehicles, in accordance with Section 3.50 of the <i>Local Government Act 1995</i>, of the following portions of Whatley Crescent, Bayswater: <ol style="list-style-type: none"> (a) Full closure of the road from Garratt Road to King William Street between 4 October 2021 to 18 December 2021 as shown in Figure 1 in this report; and (b) Full closure of the road including the King William Street and Coode Street intersection from 4 November 2021 to 22 November 2021 and from 27 November 2021 to 15 December 2021 as shown in Figure 2 in this report. 2. Advises Evolve Bayswater that the endorsement is subject to the implementation of the following temporary traffic measures at their cost to the satisfaction of the City during the closure period: <ol style="list-style-type: none"> (a) Right turn phase to be incorporated in the signal phase for King William Street (Southbound) leg turning right onto Guildford Road at the King William Street and Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater); (b) Right turn movement to be permitted on Guildford Road (Westbound) turning right onto Garratt Road at the Garratt Road and Guildford Road intersection (subject to Main Roads WA approval and at the cost of Evolve Bayswater); (c) Temporary speed plateaus or alternative traffic calming measures to be installed along Roberts Road, Murray Street and Almondbury Street; and (d) Temporary traffic signals or an alternative treatment to be installed at the King William Street and Olfe Street intersection.
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Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option is considered to carry a moderate risk in terms of community and stakeholders as the City has put forward a number of measures for Evolve to implement based on community feedback. Although the closure is necessary for the development of the new station, there may be some landowners, businesses and residents who remain opposed to the closure.	

Option 2	<p>That Council endorses the temporary closure to all vehicles, in accordance with Section 3.50 of the <i>Local Government Act 1995</i>, of the following portions of Whatley Crescent, Bayswater:</p> <p>(a) Full closure of the road from Garratt Road to King William Street between 4 October 2021 to 18 December 2021 as shown in Figure 1 in this report; and</p> <p>(b) Full closure of the road including the King William Street and Coode Street intersection from 4 November 2021 to 22 November 2021 and from 27 November 2021 to 15 December 2021 as shown in Figure 2 in this report.</p>
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Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	High
Governance	Low	Low
Community and Stakeholder	Moderate	High
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Moderate
Conclusion	This option is considered to carry a high risk in terms of community and stakeholders as the City has put forward a number of measures for Evolve to implement based on community feedback. Although the closure is necessary for the development of the new station, there may be some landowners, businesses and residents who remain opposed to the closure.	

Option 3	That Council does not endorse the temporary closure of portions of Whatley Crescent, Bayswater to all vehicles, in accordance with Section 3.50 of the <i>Local Government Act 1995</i>.
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Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	High
Reputation	Low	High
Governance	Low	Low
Community and Stakeholder	Moderate	High
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Moderate
Organisational Health and Safety	Low	Low
Conclusion	Preventing the temporary road closure is considered to carry high risks in terms of strategic direction, reputation and community and stakeholders as this would be contrary to the City's previous position on the 2019 development application and may delay the construction of a State Government project or result in other mechanisms being used to facilitate the closure with a less favourable outcome to the City.	

FINANCIAL IMPLICATIONS

There are no financial implications that are applicable. It is expected that all costs associated with the road closure including implementation of all the traffic measures, setting out of traffic management and traffic detours, and any further public notice to the community are the responsibility of the Evolve Bayswater Alliance.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Built Environment

Aspiration: A quality and connected built environment.

Outcome B2: A connected community with sustainable and well maintained transport.

The closure will facilitate the redevelopment of the Bayswater Station and surrounding precinct, which is a step-change for public transport access in the Bayswater town centre.

CONCLUSION

To enable the construction of the new Bayswater Station, it is necessary to close a portion of Whatley Crescent to vehicles. It is recommended that Council approves the temporary full closure of Whatley Crescent between Garratt Road and King William Street for the period between 4 October 2021 to 18 December 2021 subject to Evolve implementing the recommended temporary traffic measures.

It should be acknowledged that there will be disruption and inconvenience caused to the residents due to this closure, however, it is envisaged that the level of inconvenience would be exacerbated if the recommended temporary measures have not been taken into consideration by Evolve during the development of their traffic management plans for the closure.



26 May 2021

61 Broun Avenue, Morley WA 6062
PO Box 467, Morley WA 6943

«Owner_Name»
«Owner_Address_Line1»
«Owner_Address_Line2»

P: (08) 9272 0622
F: (08) 9272 0665
mail@bayswater.wa.gov.au

National Relay Service:
1800 555 660

www.bayswater.wa.gov.au

Dear resident/business operator

Proposed temporary closure of Whatley Crescent (west), Bayswater

The temporary closure of Whatley Crescent (west), Bayswater, to vehicular traffic, from King William Street to Garratt Road, is required as part of the construction works for the rail network and installation of underground services associated with the redevelopment of the Bayswater Train Station.

The contractor requesting the closure, Evolve Bayswater, has indicated that a full closure of Whatley Crescent from King William Street to Garratt Road will result in the necessary works being completed in a significantly shorter timeframe.

If the full closure is not approved the works will need to be carried out with a series of closures of different sections over an extended timeframe. This will take approximately 60 days longer to complete the works.

The works are extensive and are proposed to be completed in three phases:

- Phase 1 - consists of a full closure of Whatley Crescent to vehicular traffic for the entire distance from Garratt Road to King William Street. This is required from 4 October 2021 to 18 December 2021.
- Phase 2 – extending the full closure of Whatley Crescent to vehicular traffic for the entire distance from Garratt Road to King William Street to include the King William Street, Coode Street intersection. This will be required from 4 November 2021 to 22 November 2021.
- Phase 3 – extending the full closure of Whatley Crescent to vehicular traffic for the entire distance from Garratt Road to King William Street to include the King William Street, Coode Street intersection. This will be required from 27 November 2021 to 15 December 2021

Figure 1: Full Road Closure for Phase 1 Works



Figure 2: Full Road Closure for Phase 2 & 3 Works



In accordance with section 3.50 (1)(a) of the *Local Government Act 1995*, notice is hereby given that the City of Bayswater proposes to temporarily close Whatley Crescent (west), between King William Street and Garratt Road, Bayswater, for a period of approximately three months (4 October to 18 December 2021).

Please note that during the closure period pedestrian and cyclist movements along the subject section of roadway will be retained.

Further details on the proposed closure are available on the City's website, Ordinary Council Meeting Agenda, 25 May 2021, Item 10.5.1, <https://www.bayswater.wa.gov.au/city-and-council/council/council-meetings/agendas-and-minutes/2021/may/ordinary-council-meeting-25-may-2021-agenda>

Comments are invited on the proposed closure and should be lodged in writing with the Chief Executive Officer, PO Box 467, Morley WA, 6943 or mail@bayswater.wa.gov.au by **Friday, 18 June 2021**.

Should you wish to discuss this matter further, please contact the City's Manager Engineering Services, Bryce Coelho, on 9272 0654.

Yours faithfully



DOUG PEARSON
DIRECTOR MAJOR PROJECTS



New Bayswater Station

20 May 2021

PROPOSAL TO TEMPORARILY CLOSE WHATLEY CRESCENT (WEST)

Dear resident,

Whatley Crescent, between Garratt Road and King William Street, will fully close to motorists for two and a half months from October 2021 to relocate a sewer main to the middle of the road. A number of alternative options were investigated but included some form of road closure, with the next best option having a four month impact. The proposed approach is considered the safest, with the shortest impact on the community.

A full closure of the King William/Coode St-Whatley Crescent intersection is also required in November/December to lift the bridge beams into place. The details and length of this closure are still being determined.

To make the most of this disruption we plan to complete significant works, including:

- Relocating a major sewer main to the middle of Whatley Crescent
- Completing turnback rail infrastructure
- Building the permanent principal shared path (PSP) to King William Street
- Upgrading the southern section of the Leake St underpass
- Lifting the new bridge beams into place.

We are seeking feedback from impacted residents to help inform our construction mitigation and management plans. A formal consultation process will begin in late-May and you can make a submission via the City of Bayswater's consultation channels.

What to expect

- Final construction details will be provided closer to the start of works.
- To minimise impacts, the majority of works will be completed during the day, however some night works are expected. You will be notified in advance of any planned after-hours work.
- There will be no vehicle access to this section of Whatley Crescent during the closure.
- Pedestrian access and a PSP detour route will be maintained at all times.
- Access to the Leake St underpass and crossing will be maintained, except during school holidays when we work on upgrading the underpass.

Expected impacts to Whatley Crescent properties

We will work with you to minimise the impact on you and your property. We have identified the following impacts and are seeking information from you about:

- property access
- waste collection.

We will provide further updates regarding construction timelines and impacts closer to the date.

Kind regards

METRONET team
New Bayswater Station Project

Delivery
Agency:



Public Transport
Authority

MORE INFORMATION

☎ 9326 3666
✉ info@metronet.wa.gov.au
🌐 metronet.wa.gov.au

📘 facebook.com/perthmetronet
📺 twitter.com/metronetperth



New Bayswater Station

Location of works



	Survey Response
	Please provide your feedback on the proposed temporary closure of Whatley Crescent (west)
1	This would be diabolical for all feeder traffic resulting in far to many trucks/cars using Almondbury as a thoroughfare. Near schools!
2	What will be put in place to stop traffic turning right on Murray Street and travelling down to Garret road past both Bayswater Primary and Saint Columbus. This is a high risk area for pedestrian interaction abs traffic during school pick up and drop off times in particular.
3	Please close the roads and get the work over and done with in the shortest possible time. These works are having multiple negative impacts for residents and the best thing that could be achieved is the most speedy conclusion possible.
4	I am concerned about the extra congestion this will create in our area (Roberts st, between Guildford Rd and Whatley Cres) in the morning commuter peak, and onward effects from funneling all commuter traffic onto Guildford Rd. Commuters city-bound who normally had a safe left turn out onto Whatley Cres, will now have to turn right onto Guildford Rd at a busy time, with extreme risk of accidents. This also funnels a high amount of traffic onto Guildford Rd city-bound, creating a very high load onto an already congested part of the network at peak times.
5	For effective mitigation, there should be one or more right-turns enabled from Murray St or Almondbury St onto Garret Rd northbound. This would allow traffic to exit this area without encountering Guildford Rd, and filter into Whatley Rd as normal.
6	Closure of Whatley Cres would exasperate rat running along Murray and Almondbury. If it was considered, traffic would have to be blocked at the KWS and restricted at Garrett and Murray&Almondbury intersections to ensure Coode and Beachboro Rd traffic do not cut through the school and residential zones. All traffic must be retained on Garrett, Guildford and King William Streets. It would make drop off at schools more dangerous for approaching parents, having to turn right across traffic from Guildford Rd into Leake, Roberts and Milne.
7	Please complete the work in the shortest time possible to avoid more disturbance in the local community
8	Hi, This doesn't provide the two alternatives so people can see which is better for them. It only provides the shortened works street closures. The longer time but less closures may be better for some people but we don't know as they're not described. For me, living on one side of Coode Street (Armada), with our child's daycare (Sonas) in Newton street - it looks like the most direct route for the six weeks of Coode St intersection closure become a very long and dangerous trip where I have to try cross across lanes of Guildford road to get to her centre in a very round about way. I also hope we don't lose our local businesses as the seem to be suffering with the works already.
9	There are currently not many alternatives for getting from north of the train line to south. This has already been a massive issue adding huge delays to travel. This would force me to go on Tonkin hwy to get home from work which I typically avoid because there are also road works there and in the afternoons traffic is basically stopped and it is dangerous because of people stopping and starting and becoming frustrated. I feel that during this whole process almost no thought has been put into how this impacts locals. Nothing has been done to reduce the impact to us. My already long trip home has already increased by about 15 minutes. With this road completely closed that will force everyone onto Tonkin hwy or over the railway pde bridge which is also already heavily congested, which is only going to make traffic in those areas even worse and cause more frustration and risk of accidents. I personally would rather the work took a little longer and the rd was closed over weekends (or whenever the short closure periods were planned for) than every single work day and finishing slightly earlier.
10	The Traffic Management Plan does not specify diversion routes for traffic that normally use Whatley Crescent to head towards the city on weekday mornings. In the absence of an appropriately timed turning lane from King William St to Guildford Rd heading towards the city, traffic on King William can only back-up causing excessive delays in travel time. This will force more traffic through residential 'rat runs' and past primary schools during peak hour traffic, as is already occurring with the partial closure of Whatley Crescent from Hamilton St to King William St. It is also unclear how the risk assessment indicates noise from traffic diversions will be constant during the combined full/partial closure, but no noise from traffic diversions is indicated for the full road closure option, despite there being the same traffic diversions in place.
11	More traffic will be needing to turn right from king william onto guildford rd as a result of these closures. At present the light changes are very quick and only allow a few cars through, which is very frustrating. This will only get worse unless the timing of the light changes to allow more cars to turn right or a right hand turn arrow is put in.
12	Supportive
13	It is already difficult with things as they are, and closing off this stretch of the road at one of the busiest times of the year is a big ask. Whilst we appreciate that this project will take time, full disclosure should have been done at the start, and we all know that 60 days is the planned time to have it closed, but it will probably take longer than that. Local businesses have suffered enough as it is, please keep the road opened as originally planned!
14	Please don't it's already taking 3 times longer to get from my place on Beechboro Rd Sth to Whatley as it is
15	These planned road closures could have a very significant impact on local businesses and their customers. What if anything has been done to reroute traffic to make the impact less significant.
16	Living on Roberts St, we witness a lot of congestion- particularly during peak and school drop off time. The closure of Whatley would make Guildford Road extremely congested. Is it possible to allow a right hand turn from Murray St onto Garrett Road so that traffic could avoid the Guildford Road congestion?
	There must also be a consideration for how people from our block (Roberts St) get, for example, to Bayswater Waves. If the Coode/King William intersection is closed along with Whatley Cres being closed, the only way to get to Morley would be via Tonkin Highway. Again, a right turn onto Garrett Road from Murray St would allow us access to that side of the railway line and Railway Parade.
	I appreciate the works being done in a timely manner, but there could be some changes made to lessen the impact on residents. Thank you.
	Whilst I understand the need for road closures to facilitate station works, as a local resident I am concerned about the extent of time of the proposed full closure of Whatley to include the King William/Coode St intersection (Phase 2 and 3). This will essentially result in a major intersection being closed from 4 November to 15 December.
	The "traffic management" report gives absolutely no detail on how traffic will be managed in this period. It is not a traffic management report - it is a project management report about what needs to be done and proposed road closures. No information on traffic management during the closures is provided.
	As I understand from the report, closure of the intersection will completely stop the flow of traffic north - south for six weeks. There appears to be no alternative routes for this traffic. The "traffic management" report does not provide any information or details on traffic flows when this main access road is closed.
	From my understanding, during Phase 2 and 3, if residents want to travel from the south pocket of Bayswater to the north, they can not, unless they "detour" down Guildford Road to Tonkin Highway and circle back around on Collier. This is a ridiculous detour in length and does not even take into consideration the traffic nightmare and congestion that is Tonkin Highway due to related Metronet projects. The only other option is to detour down Garret, Guildford, Grafton and then circle back around on Whatley. Again, a ridiculous detour which would be awful in peak times.
	The report mentions no impact on schools due to the lack of school buses, but it does not consider the number of parents who drive children to school. Also, whilst Bayswater Primary and St Columba's might not have school buses, what happens to the 998 and 999 bus services that are heavily populated by high school students? Where will the buses detour to?
	We live north of the railway line and have children at Bayswater Primary and John Forrest. As it seems on paper, the closure will cause major transport issues for car access to and from Bayswater, and for bus access to and from the high school, so we will lose in both directions.

	<p>The closure will completely isolate the north and south pockets of Bayswater. I do not support a full closure for that length of time without full information on how traffic will be managed - this information is not in the "Traffic management" report.</p> <p>I am also not clear on the consultation on Phase 1 as this closure, and the period of the closure, is already detailed on the Metronet website. Although again, no information is actually provided on traffic management. Traffic on Whatley toward the city is heavy, and I am concerned that when closed, traffic will detour down Murray and Almondbury, which are small residential roads running past schools and crossing the bike boulevard. Traffic in this area is already much heavier due to recent traffic changes from the train station works. Traffic flow will also continue along King William to turn right at Guildford Road, where the lights at the intersection are set to favour Guildford Road traffic flow. This will likely cause even heavier congestion on King William and will be extremely problematic for any residents in the pocket of Bayswater that has to use Offe Street to access King William due to the upcoming closure of Whatley (east). It seems the centre of Bayswater is just heading more and more toward gridlock.</p> <p>In summary, I do not support the full closure in Phase 1 without consideration being given to Offe Street access and traffic flow, and slowing down rat runs through Murray and Almondbury. I also do not support Phase 2 and 3 without proper consideration and modelling being given to traffic flows from south to north. The proposed works only serve to completely cut the two sides of the railway line off from one another, and there are no options given for where and how the traffic will be managed.</p>
	<p>The traffic lights at Guildford Rd & King William Street will need to be extended if this happens, currently we are lucky to get 3 cars through the intersection, especially turning right from King William into Guildford Rd heading towards the city, as there is no arrow, and if cars are going straight from the river to King William/Coode Street, if we want to go straight from King William across Guildford Road (towards the river) we have to go in the right lane, because the left gets an arrow, and to sit in that lane blocks them, so we have to sit in the right, and wait for all the cars/buses to turn right. Rat runs through Bayswater are becoming very busy, and this will only increase these rat runs.</p>
17	<p>You will also need to increase the Garrett Road/Guildford Rd traffic lights to give more time to Garrett Road, especially for cars turning right onto Guildford Road (heading towards Bassendean), 3-4 cars at a time is frustrating and blocks up the road. Give equal time both ways, it gets tiresome watching one road flow and the other sit at a standstill. 3 Times a week I come across Garrett Rd bridge and try to get to Coode Street, cars are backed up, right back to the bridge some afternoons due to the Guildford/Garrett lights, eventually people use the rat run of Williamson St or Frinton St (doing illegal turns of Garrett) just to avoid these lights.</p> <p>As a resident of Coode Street & Francis St, it is becoming very dangerous on these roads due to the increased number of cars, with poor visibility due to the road conditions (blind hill). My driveway is on Francis St, and in the mornings I find it very difficult to drive off my property because of the number of cars using Francis St as a rat run, and the increased number of cars using the street for train parking. So now Coode Street will only get busier, because cars from Beechboro Rd will now use Drake Street and its side roads, Francis / Burnside/Copley to turn right onto Coode St and use its side streets to get access to Whatley/Railway Rd to head into the city.</p> <p>To be honest Whatley St is a car park most days now, with cars backed all the way to Garrett road, so I try to avoid it by using side streets (poor residents). I am trying to patient and supportive of the process but closure of Whatley Crescent will be frustrating for all...but I guess you will do what you have to do.</p>
18	<p>As one of many parents with children at Maylands Peninsula Primary School/Bayswater Primary School and John Forrest High School, using Garratt Road and Whatley crescent for morning and afternoon drop offs and pick ups is the only feasible route. The only other option is going back down to Guildford Road and turning left into an already congested and painfully slow moving King William Street. Public transport is not an option for the part of Bayswater we live in, which is already suffering enough with the closure of Dunstone road for 7 months with the Tonkin Gap project. I have another child that goes to Cyril Jackson and the hassles of getting him to school are bad enough with having to get onto Guildford Road and turn right! Thank you.</p>
19	<p>You will create massive traffic issues at the king William and Guildford road lights, creating a potentially dangerous situation and frustrating for all those turning right.</p>
20	<p>We have two flats at Whatley crescent Maylands. Will we and our tenants have full vehicular access during the closure?</p>
21	<p>I note the word "required". No, this closure is NOT "required". It is nothing more than an easy option for 'Evolve', to the great detriment of local residents, who have been utterly ignored and their complaints summarily dismissed.</p> <p>'Evolve' is an out-of-town mob who know absolutely nothing about Bayswater, and care even less. I spoke by phone to one of their people some months back and asked why they were so clearly acting against all the 'community consultations' which had taken place. And the guy said they did not know there had been any community consultations! This demonstrates total ignorance of everything which has gone on over the months and years prior to them getting the contract, and now total ignorance of the impact on local traffic that this would cause.</p> <p>I write this from my home of the last 23 years, located 200 metres from the rail line, and I am listening to pile drivers, which have been banging away all night long. Metronet and Evolve have been using construction methods utterly inappropriate for a medium-density suburban location. They arrogantly and falsely claim there is no other way to do the job, when of course there are a great many quieter options.</p> <p>I fully expect that the agenda behind this latest request is a financial one for them, either to avoid penalties for late completion, or to get a bonus for finishing early. It is most certainly not for the benefit of us, the residents and ratepayers.</p> <p>The answer from the City of Bayswater must be a very loud "NO".</p>
22	<p>Current road closures and traffic congestion, along with impending and proposed road closures will have a critical impact on the ability for emergency services (police & ambulance) responses to the immediate effected and greater city of bayswater community. A single direction (one way) 24/7 emergency access and/or residential only controlled access should be established to reduce already significantly impact emergency response attendance due to the access and traffic congestion.</p>
23	<p>we need a right turn onto Garratt Road, from one of the side streets to get back onto Whatley Crescent going towards the city or you are just putting everyone on Guildford and don't get me started trying to turn right from Anzac Street and Slade Street in peak hour, I feel trapped and feel bad I have to use all these side streets to get out of Bayswater going towards the city</p>
24	<p>If this was to occur, there needs to be changes to the surrounding intersections to support local residents, like the King William and Guildford intersection to allow a RH turn arrow from King William onto Guildford to ease the bank up on King William. And a RH turn from Guildford Rd onto Garrett Rd needs to be allowed to access the services on Garrett Rd (soccer club, tennis). I live on Francis St between Drake and Coode and this closure will severely impact my day to day routine to get to the freeway and to get my children from running club (2x pw) and soccer (3x pw) at Frank Drago Reserve, as I will not be able to turn right onto Garrett from Murray St or right onto Garrett from Guildford. And turning right onto Guildford from any of the feeder streets (Roberts, Leake, Milne) is near on impossible.</p>
25	<p>Suggest to permanently reinstate the right turn west into Garratt from Guildford Rd. Between Guildford and the railway line Garratt (2 lane) seems to get less traffic than King William (1 lane) mainly due to no right turn into Garratt which is adding to congestion at Bayswater Village. Will help a bit with the temporary arrangements</p>
26	<p>I have no issue with the closure however the timing of the signals at the Garratt Rd/Guildford Rd intersection must be reviewed with this proposal in mind.</p> <p>Currently traffic heading east along Garratt Rd (in peak hours) have only a short period of green light, traffic is banking up along Garratt Rd as a result of the increased activity due to drivers avoiding the current construction area congestion. This will certainly need to be addressed otherwise its only going to get worse with this proposed closure.</p>
27	<p>I am against the shutdown of the entire section from Garret Rd to King William St. I think the current works are already driving customers away from Bayswater and if the section in question closes for 2.5 months (no guarantee this will be the actual real time frame) customers will be forced to change the route they currently take and with human nature a change will very likely become a permanent change. I currently operate a business in the area and I am less than happy about the situation and now this latest proposal to go till just before Christmas is just too much. I do not want any closure but would prefer the partial closure option with very careful planning of when sections actually require restrictive vehicle access. We would like to survive the train station and the road works and still have a business at the end</p>
28	<p>You have decided this already, so what is the point of the exercise? You never listen to local residents concerns and just go ahead with every ridiculous decision already made by someone sitting in an office far from Bayswater that doesn't care.</p> <p>Bayswater Town Centre is rapidly being ruined, it is disturbing and alarming. I really think that full compensation should be paid to all owners of business's on Whatley Crescent East of the King William/Whatley Crescent intersection. And by full compensation, I mean the purchase cost of the business, including chattels, improvements and goodwill.</p> <p>No consideration for motorists or the disabled only cyclists and able bodied pedestrians. People with cars have time management to consider too.</p>
29	<p>The shorter the disruptions the better, so I prefer full closure, rather than a prolonged and drawn out situation.</p>
30	<p>How do we ensure that traffic ends up using Murray St in lieu of Whatley Crescent with people turning right from King William St. Traffic and speed is already an issue on Murray St.</p> <p>I would imagine traffic should be directed down King William St and on to Guildford Road.</p> <p>I would be keen to understand how traffic will be managed during this time.</p> <p>Also keen to understand pedestrian access for students to connect with buses to schools on the western side of the railway line (e.g JFSC, Chisolm, others) when the intersection of King William and Whatley are closed.</p> <p>Will pedestrian access still be available during this time to connect with buses on Coode St.</p>

31	Residents would really like the Caledonian Avenue crossing removed so we aren't woken up by train horns at all hours of the day and night.
32	Will I be able to turn right onto Garret Rd from Roberts Rd then?
33	Its going to be a fest of enormous proportions - but why bother to consult if it has to happen anyway. wingers will be wingers - just get on with it
34	I'm against the extra closure. It will mean it's harder for longer for us to move around our suburb and live our already impacted lives. Northern Bayswater and Southern Bayswater will basically be cut off from each other - how will parents get their children to and from school if they live north of the train line? I understand the intersection has to be closed to construct the bridge, but to close it for 6 weeks in stead of 3 is a bit much!
35	Why this hasn't been communicated with the community before this date?? Looking the plans attached I can see that Whatley Cres will become a concrete eyecore with no plans on what trees will be planted and where they will be planted considering there is hardly any space on either side of Whatley Cres for trees to grow and survive. These plans should have been communicated with the community since the beginning of the project considering MEL Line was confirmed to run in the area since 2019. Now what we will see is major traffic delays for the two and half months of works, on King William considering its the last controlled intersection linking people on with Guildford road and other side of the river.
36	Absolutely stupid idea with zero consideration or care for residents.
37	Will pedestrian access to "cross " where the traffic warden assists school children at the end of Leake St to the subway be retained?
38	1. Naturally this closure will create a lot of rat-run traffic throughout the local streets. Often this type of re-route/rat-run traffic is met with some erratic and impatient driving due to the driver being inconvenienced and having to take often a longer route than usual. My question is, "how will Metronet assure us that traffic calming measures will be put in place for the obvious rat-run streets"? I note that at present there are several streets (Murray/Leake/Almondbury etc) that are being used as alternate (rat-run) routes without any slowing down methods included. 2. A concern is, when Whatley Cres is fully closed off at Hamilton St, all the local triangle feeder streets will need to enter and exit via Slade/Offe to arrive at King William St. For a start, the T junction on Offe St (at KWSt) will need to be widened slightly to allow for a comfortable left and right turn. At present it is a very tight move often only one vehicle fits. This would be a very simple and practical modification, in fact I don't know why it hadn't been done in the past? This is a popular pedestrian crossing point as well, hopefully some consideration for safe crossing for pedestrians will be included. 3. Turning right from Offe to KWSt during peak pm will be almost impossible as the line of traffic is mostly banked to Guildford Rd. Even now turning right is obscured slightly by the bus stop side mesh ... can it be changed to glass or just removed? Is the future plan for lights at this intersection? 4. I note that Metronet have suggested a possible RH turn into Garratt Rd from Guildford Rd. This was promised by MRD several years ago and should have come to fruition but they have reneged on this. I made a phone call enquiry recently and was told that it was too costly? Interesting how this has now been suggested as a temporary modification. I would say, if it can be done as 'temporary' then it could stay as a 'permanent' !? This modification would take a lot of traffic from the KWSt area. 5. More traffic calming will need to be installed for Slade St (from Aughton to Offe) and for Offe St as well. As I live in Slade St (#11) and have a speed hump in front, I have noticed a steady increase in speed as many cars do not even slow down to go over the hump. With the imminent increase in traffic volume this will only get worse if further traffic calming measures are not put in place. 6. Ascot flats at 85 King William St/Guildford Rd Bayswater (over 200 units and up to 600 people). This complex has (from the outset) had it's principal entry/exit point at 85 King William St with a single lane entry/exit for Town Houses at the rear (Slade St). Over the past years the complex has made several on/off changes to the entry/exit with the primary entry/exit at 85 King William St designated to entry only (with spikes) and exit only at Slade St with a security gate. From my information, the changes were instigated by their own internal corporate body. This goes unauthorised change against Ordinary and Proper Town Planning and contra to the original approval for this complex. This modification has pushed all their exiting traffic onto a minor street ie Slade St. In the past they put in place, a security ramped entry and exit (at 85 King William St) which seemed problematic. A subsequent change (and to date in place) became, an entry only with spikes. I have of late noticed, the spikes have been removed but still showing 'entry only' (don't know if the spike removal is temporary?). It would be prudent to allow at least a left turn from the principal entry/exit at 85 King William St to allow vehicles safe access to Guildford Rd. This is an unauthorised change of traffic movement for this complex and in turn creates negative issues for adjoining streets, therefore I would hope that Metronet and City of Bayswater puts this issue forward for discussion and rectify the unauthorised changes.
39	Full closure for a shorter period is preferred to a long drawn out partial closure. Inconvenient but manageable.
40	1. There is a huge flow of traffic that moves from north of Bayswater station under the underpass and turns right onto Whatley Crescent, that will now be forced to go down King William Street to turn right on Guildford Road. The traffic light timing at the King William/Guildford intersection will need to be extended to allow more traffic to turn right, as at the moment the lights only stay green for approx 10 seconds. 2. It isn't clear if the traffic referred to above will still be able to move under the underpass and cross the intersection during Stage 2 (Coode St intersection closure)? If not, how will the hundreds of cars every peak hour get from north of the station onto the freeway? I can't even imagine the traffic mayhem the intersection closure will cause. This is extremely concerning.
41	What is the traffic management plan? Where will the traffic that normally uses this road be diverted to?
42	Minimising night work and therefore impact on residents is supported. We have suffered under FAL through poorly planned and managed night work and don't wish for others to go through what we have. No mention of traffic modelling done (or not done) to assess impacts. We expect a serious traffic engineering study into impacts and mitigations. Don't wait until it is a traffic disaster and then work out what to do. Free right turns onto Guildford Rd are not a viable option for egress from Bayswater toward the city. This is a difficult and dangerous manoeuvre at all times except the middle of the night. Right turns from Offe onto King William are a particular concern to us; this should be properly analysed and addressed including queuing time. We don't want to spend half an hour trying to leave our suburb, whether it be turning right toward Whatley or left toward Guildford. Turning whilst towing (a caravan in this case) should also be considered in this analysis. Temporary traffic management or traffic control devices at this intersection should not be discounted if queues are lengthy.
43	First up, great presentation, pretty, nice colours, well written et al, BUT it does NOT address the diversion of all the traffic that travels along Whatley Crescent. Where is this to be diverted? Below are the predicated 'rat-runs': Traffic will turn onto Garrett Road because they cannot access Whatley Crescent. 1. The first street they can access is Murray St. This is a residential street with a major sporting complex, church and dedicated school zone. There is also a need to cross a dedicated cycle way. The right hand turn to King William Street is not entirely easy at the best of times. I forgot to mention the round-about, give-way sign and bedlam with traffic in school zones. Parking along the road at all times means the traffic is reduced to one-way in some parts. 2. The next street traffic can turn is Almondberry St. Another residential street with a dedicated School Zone and crossing a dedicated cycle path. Again, the problem with the right hand turn onto King William Street. Again, a roundabout (inaccessible during school drop off and pick up times) and a give way sign. Again, parking along the road at all times and a steep hill. 3. Now for the return trip. Right hand turn onto either Murray or Almondberry Streets. After negotiating all the hazards - look at that - no right hand turn onto Garrett Road. Those travelling down Murray St will reverse outside our house, zoom down Crawford Street, right turn on to Almondberry Street to find the same problem. The same will occur down Almondberry Street However, no problem if you have a 4-wheel drive, just mount the concrete road divider and you are on your way. 4. Crawford St, Roberts St and Milne St will become another way to access Guildford Road with a stop sign at Almondberry Road on Crawford St. The right hand turn onto Guildford Road is impossible at peak times. 5. Just how many cars will be travelling down the local streets? I propose it will be well over 10,000 each week day. How do I know this? Murray Street became the rat run when Whatley Crescent was closed earlier in the project. In 1.5 hours (and on a Sunday afternoon) I counted over 1000 cars. 6. OK, now lets look at the potential for hazards and accidents. Where is the risk analysis on this? Likelihood of occurrence High/Extreme. Impact or consequence again High/Extreme. This issue has been raised time and time again with Metronet. It has been talked around but never addressed. What will it take for Evolve (or should it be Dissolve?) to listen to the residents? Please provide details of the study into the traffic diversion and impact it will have on residents Include how it will be imposed (a 'local traffic only' sign just does not cut it). Most people drive around it or simply into it, knocking it over so there is no sign. Also include how it will be monitored, including the number of people to be utilised to direct traffic at all times. Also consider where the tow trucks may park during the day and night as it will become a 'hot spot' for accidents.
44	This will have a significant adverse impact on all Bayswater residents, businesses in the Town Centre and the Saturday markets. Is there a reason why a traffic management option isn't being used? Also can you please consider - as a priority - upgrading the King William St / guildford road intersection to allow more cars through who are turning right from KW onto Guildford road heading towards the city

45	Not a good idea! It will disconnect both sides of Bayswater and cause even more traffic chaos. How will residents on the North side be able to access Guildford Road?
46	This will have significant traffic impact in the surrounding areas. If this is to occur then the traffic travelling to the Guildford Rd and King William St intersection will increase and needs to have the traffic lights adjusted to cope with the traffic volume. This, coupled with the other surrounding streets will have significant impact on the area.
47	Given the current difficulty experienced turning right onto Guildford Rd from Newton St, Anzac St AND Slade St, it seems like the only avenue for city bound traffic (for residents bound by Whatley, Newton, Guildford & King William) will be via Ofle St and turning left onto King William and right onto Guildford. Is this correct? If so, the lights at the intersection of King William and Guildford Roads need to be adjusted to allow more than 6 cars to turn city-bound on Guildford Rd. This is already a problem and will be exacerbated by the closure of Whatley between Garret and King William. The closure of the King William/Coode St intersection will effectively close off the only northerly transport route out of our area. Our closest shopping centre is Morley Galleria but we will have quite a difficult time getting there.
48	This will put the nail in the coffin for the businesses trying to survive this works. As there will be such a big advantage for the alliance in doing this works. In 70 days. All preliminaries saved should be shared amongst the affected businesses. If they go for full closure and the time blows out beyond the 60 days then the businesses should be compensated further.
49	People's access has already been crippled, from the train station to the river King William Street to Garret Road gridlocked. Residents are so over the being told not consulted with so I am unsure of why you are asking Residents feedback is of little value. Noise, shop support being too little too late and unreasonable road closures with last minutes changes just crazy but demonstrates the projects respect, yet again, for the people affected is a zero care factor.
50	Please go for a full closure to bring work to conclusion as quickly as possible. Many residents close to the works are suffering serious physical and mental health problems. The best that can be done for them is to finish works ASAP.
51	Full closure is the way to go. Just get it done. Im more concerned about detours. There aren't alot of options for detours. That section of Whatley gets really busy. I use Whatley to drive into the city from Bayswater a couple days a week. What detours are you planning on putting in place? Including for all traffic heading to and from KW, Coode and Beechboro?
52	A necessary evil and sacrifice to get the job done faster, however this will put a lot of pressure and added traffic flow onto King William Street as traffic will now have to come up Guildford Rd, then King William to access the subway for suburbs north of the railway line - Morley and Bedford. There is already heavy traffic on this route, particularly school times when parents are travelling to Chisholm College etc. There will also be a increased traffic in smaller suburban roads to enable access to local facilities such as 2 schools in Bayswater and local services. How will traffic management be handled - particularly when the intersection King William St and Coode St is also shut?? It will be utter chaos for those needing to travel North to Morley/Bedford, but also those heading North East to Beechboro Rd and Walter Road businesses and services! I think it will be a nightmare!
53	I travel this route daily so this closure will impact me significantly. I understand that the road closure needs to happen for the works to commence safely so I think the closure should proceed however the information document provided does not outline how traffic will be redirected so it does not seem like Evolve Bayswater has even considered it. Closing this road is likely to put significant additional pressure on King William Street, add more traffic to the already very congested Guildford Road or create hazards on many local roads as people try and find alternative routes (I can imagine Murray Street will become a thoroughfare). Just closing side roads to prevent this is not an adequate answer as it will just create more frustration and risk taking. I think this plan should be approved but only after the contractor does a traffic count to determine how many cars will be displaced and provides a plan for a safe detour (including outlining additional traffic management measures and potential intersection upgrades that will be required for the full 2.5 months) to keep traffic flowing and reduce risk.
54	ITS Going be good
55	I do not support this decision, whatsoever. No information is provided on the benefit to residents not expanded upon. There has been no disclosure as to the monetary and/or personnel/machinery maintenance savings for the contractor bought by this proposed closure. I would question whether an INDEPENDENT benefits assessment for the residents has been undertaken. Current works are causing extreme discomfort for households along that stretch of works. I suspect this closure would result in more intense works and noiselevels than those already experienced by these households. In a word NO.
56	There is no information above or in the traffic management plan about where/how traffic will be redirected when the road closures are in effect.
57	I presume that an overall traffic management plan would be put in place. Already there are considerable traffic jams on King William Street heading west such that at certain times of the day it is not possible to turn right into King William from Ofle Street. If the people in Georgina and Nanhob streets are seeing increased traffic it is because I and others have little option if we want to head to the city as our access in and out of Slade and Hamilton is slowly being condensed down to Guildford Road only. To try to turn west into Guildford Road in the morning is suicide and not an option. I believe that a turn-right lane into garraff from Guildford when heading west needs to be incorporated into plans to remove traffic from King William St as people cut thru from Guildford to Whatley along King William to get to Meltham Bridge/Grand Promenade and also to the city.
58	Poorly delivered and lack of relevant information. The focus of the document is on the works involved not on the actual impacts to residents using the route. What are the proposed alternate traffic routes and for those that use coode to king William or coode/king William to Whatley?
59	What is the proposed impact on the local alternate routes from this closure? Traffic and congestion? Surely this has been modelled and should be released. This is a bad idea. The Bayswater town centre is already struggling to handle the level of traffic and the change to the traffic lights at King William & Coode Street is a nightmare, it takes so long to get through that intersection now. The side streets are turning into rat runs with everyone trying to avoid the traffic.
60	There will also need to be a right turn lane installed on King William onto Guildford Road to handle the increased traffic that is pushed away from Whatley Cres. As a parent of a student at St Columbas Primary school I use Roberts Street to access Whatley Crescent to travel to the City and to access Grand Promenade. Will temporary access be provided from Murray or Almondbury Streets to turn right into Garraff Road to access Grand Prom? The closure will also increase traffic along Guildford Road and King William Streets potentially creating 'rat runs' through Williamson and Frinton Streets causing increased traffic on my local streets - will traffic lights at Garraff, Guildford Road and King William Streets be modified to provide better traffic flow?
61	Agree full closure is the safest, least disruptive option. Council should consider whether it is possible to undertake additional maintenance works during the closure to take advantage of the closure. Also suggest that traffic light phasing on Guildford road is reprogrammed to reflect altered traffic flows. Traffic management needs to extend to Guildford road. The risks associated with additional west bound traffic turning right into the residential streets (stationary traffic in the outer west bound lane of Guildford Road) along Guildford Road should also be considered and mitigated appropriately.
62	It will be painful - but I think it is best to get it done as quick and as soon as possible. I would like to see some measures to reduce speeds along Murray Street which will become the obvious alternative route for road users. I have 2 school children who have to commute from Murray Street to John Forrest using the 98/99 Bus Route, so I will be interested in how this bus route will be re-directed?
63	There seems to be a complete lack of information about proposed detours and other required road closures to keep the displaced vehicles of suburban streets
64	Hi, I am happy for there to be a full road closure to save time, however what controls are you putting in place to avoid Murray Street becoming a rat race instead for those then having to bypass Whatley Crescent? I live on Murray Street, and there is a Primary School on this street, and it is already becoming congested and dangerous for our children.
65	This will be an additional blow to us businesses on Whatley Crescent, as this is the lead up to the Christmas season, which is supposed to be our busiest period. With the complete road closure of Whatley Crescent, from King William Street to Hamilton Street, we will be hit hard already. We expect that with this additional closure, most will just go to another place to shop to avoid the hassle. This leaves us with a dilemma - do we or do we not stock for Christmas with the impending road closures. It would be good if the closure could be moved to January 2022 which is our slower sales month.
66	No time is a good time....let them get on with it and get it over with and stop delaying and the sooner we can all get back to normal and reap the rewards.
67	Pedestrian and bike paths need to be kept open and any detours well signposted with how to get back to the original route / where the detour is actually going.

68	Please work with MRWA to ensure traffic light timings on Guildford Road / Garrett Road are adjusted in line with the significant increase of traffic expected at this intersection as a result of this closure.
69	Its going to be painful, but needs to be done. Get it complete in the shortest time required.
70	To the Chief Executive Officer, We are writing to express our concerns about the proposed closure of Whatley Crescent for three months. As residents of Veitch Street, we do not support this proposal due to the adverse impact it will have on access to our property. We would prefer the original schedule of closing Whatley by stages and the project taking longer rather than the disruption and inconvenience a full closure will cause anyone living in the area. If this section of Whatley is closed, anyone living in our part of Bayswater would have no way in or out except via Guildford Road, which is not only dangerous, but adds a considerable length of time to any journey. This will also lead to a big increase in traffic congestion because all of the traffic from the Bayswater village area will be trying to turn right onto Guildford Road to loop around somewhere to get back to Whatley to cross the rail tracks. This could be alleviated slightly if a temporary intersection (with traffic lights) was set up at the intersection of Murray Street and Garrett Road to allow the traffic to turn in and out of Murray onto Garrett. Currently this is a left turn only. We wish to reiterate that we would strongly prefer the project to take longer than to have a full closure of Whatley for three months.
71	Dear Mr Brien, I am totally supportive of the proposed temporary closure of Whatley Crescent (west), Bayswater – between King William Street and Garratt Road for a period of approximately three months (4 October to 18 December 2021). Living at ___ Leakee Street (between Hill and Almondbury Sts) I would like to, however, raise a number of concerns that may arise; if they have not been considered and addressed prior to the closure. There are two schools that will be impacted significantly by cars not adhering to the 40km speed limit zone i. Bayswater Primary School on Murray Street, and Leakee Street at a speed capped at 30km/hour ii. St Columba's Catholic School on Roberts, Almondbury and Milne Sts – speed zone of 40km/hour. I am sure with both Murray and Almondbury streets directly linking King William St and Garratt Rd, cars will treat this as a rat run and not adhere to the speed limit. This will cause added chaos and make walking the streets less safe for school children. A solution or a risk minimisation plan needs to be considered. There is also a Stop sign at the intersection of Leakee and Almondbury Sts. Very few people adhere to this sign. It is important that it be policed in the early stages of the closure; for a number of reasons: a. It crosses Leakee St which is a shared street for car, cyclists and local traffic. Very few drivers are a ware of this. b. Almondbury street links King William St and Garratt Rd and few people will stop whilst using this as a rat run. c. Traffic will build and cause blocks in the morning at the roundabout at the intersection of Almondbury an Roberts Sts during school drop off May I also point out that no one ever adheres to the 30km speed limit on Leakee St! To the best of my knowledge it has never been policed for speeding drivers. I am sure that the Leakee St exercise was in name only! I would like to suggest that after the closure of the Whatley Crescent, the CoB seek greater road traffic police presence to monitor speed and stop sign offences. Even during school hours parents driving to Bayswater Primary School drive faster than 30 km along Leakee St. I am happy to discuss this email with your traffic engineers and planners.
72	I would like to make the following concerns. People/cars will now use King William Street EVEN MORE than they are already - THIS IS ABSURD - people that live in King William Street find it extremely difficult already to turn into their driveways as road users just do not give a hoot if they park over a person's driveway entrance; hence owners have to wait, wait, wait, wait for these uncourteous drivers to be able to move down the street - these uncourteous people should be fined - they would get a ticket if they drove 60km in a 50km zone - so same rules should apply - I am aware of our road rules and so should everybody else that uses our roads. I am aware that these road works need to go ahead, therefore I propose the following be put in place: King William Street is made a 40km zone from the Subway down to Guildford Road - not sure why this was not done in the beginning when you made the Street a 40km zone from Coode Street (just under the Subway) down to the Library??? Why on earth has Leakee Street got "Road Bumps" down that street, when hardly any vehicles use this Street??? King William Street needs to have these Road Bumps from Subway down to Guildford Road to deter people from using King William Street as a Highway/thoroughfare. You need to divert traffic that use the Subway/King William Street that need to get to Garratt Road to turn RIGHT into Murray Street and head down to Garratt Road that way. As it stands now, King William Street is bumper to bumper in drive times (morning/afternoon) - just plain ridiculous! Many thanks and I look forward to your positive response.
73	I am in receipt of your mail from the Council date 26 May 2021 advising of the proposed temporary closure of Whatley Crescent (west), Bayswater and have extreme concerns regarding the plan for traffic management in the adjoining streets such as Murray and Almondbury Streets - will these streets be closed to traffic other than local or will they become the alternate route to King William street and Garratt Road?
74	We are concerned that Murray Street will be used as a thoroughfare during the Whatley Crescent closure periods as previously experienced. During the previous 'thoroughfare' I noticed motorist speeding in danger along Murray Street past the Bayswater Primary School area and through a Giveway intersection at the school. Anyway I thought I'd bring this to your attention for consideration. We are looking forward to the redeveloped Bayswater rail station.
75	Hi further to your notice of the closure of Whatley Crescent in 3 phases from October to December this year. Would it be possible to examine allowing a right hand turn from Murray St onto Garrett road to alleviate the need to go up Coode St to access Beaufort St and its environs. Currently you are forced to take a left hand turn bringing you to Guildford road. I live on Milne St.
76	I have quickly read through the Phase 1, 2 and 3 plans for Whatley Crescent Bayswater. My feedback is below, sorry it was never going to fit into the feedback form on the City of Bayswater website. I am a little concerned with the concept of full closure for vehicles. With two primary schools and two out of school hours care facilities this will put a huge pressure on the surrounding roads for families trying to get to school and away. Currently you can only make left hand turns from this suburban block onto Garrett Road forcing all cars to go via Guildford Road which is already extremely busy morning and night. Right turns onto Guildford are impossible during peak hours. King William already has a difficult merge points with Guildford, where people are already stationary for several light changes trying to make a right turn. Traffic to Bedford will be cut off from Bayswater unless they go via Whatley to Grand Prom. However this intersection will be hard to get to (see above points) and already has early morning and afternoon issues with two streams of traffic really optimising a single lane up the hill. I'm not even going to add Tonkin Hwy into these discussions as every morning we hear of the traffic delays, accidents happening on this major artery due to current constructions. Access from Bayswater to the high schools of our area will be cut off. Unless people utilise the Grand Prom entry point for access to Chisholm and John Forrest. Some of these closures are going to coincide with end of year exams. This will place a considerable stress on student and families during this already stressful time. Commutes will be time variable and difficult given the increase of vehicles heading this way. There may also be an increase risk of accidents due to the changes, increase volume of cars and perceived frustrations of drivers. And then we add Christmas time with end of year concerts, Christmas get togethers and Christmas madness that we all witness every year with shopping, commuting and socialising. Cutting off Bayswater from a main shopping precinct at the Galleria will add more stressors to the every day flow. These are just some of the issues I foresee being complications you will need to address. Better traffic management for a right turn onto Garrett from Murray may help in the interim. Possibly marking the Whatley Cres hill from Garrett to Grand Prom as two separate lanes (one specifically for turning right into Gran Prom). Could temporary traffic lights assist at either of these intersections to help improve the flow of vehicles away from the "block"? Thank you for reading this far down my email, I'm sure you will get a lot of varied views. I understand the overall better gain for our community and the need for short term pain. But knowing the amount of traffic around our corner of the City of Bayswater, there is going to considerable anger and frustration if there isn't reasonable alternatives.
77	Not sure what to make if this. It seems like planning on the run. I would have thought that the initial plans and approval of works would have taken into account what is required of the construction and time frames. Not hey if we close this it will save 60 days of construction. So lets close the road and have traffic find other ways to get around. But let's leave the psp for cyclists to get around. Not very happy about it. It seems the city wants to keep cyclists outside but let traffic carry the can. That's my view as a resident who needs to use the subway and whatley cres to get around. The traffic situation there is unbearable during peak hours and also at other times.
78	To whom it may concern, I am writing this email regarding the proposed temporary closure of Whatley Crescent including King William St and Coode St that I do not support the plan Bayswater Centre Town has already been dramatically impacted in terms of finance since the Whatley Cres partially closed, specifically my store - _____ Bayswater. If King William st, Coode St also close for nearly three months, it would definitely damage our business even more, the worst that I have to close down my business due to no convenient access to the store. I understand that work needs to be done and I believe there should be other ways to do it without closing all the roads unless Metronet has planned financial compensation in place for Bayswater businesses
79	Good morning, my issue is not with the temporary road closures but the timing, especially closing the Coode Street / King William Street intersections at the same time. The businesses along Whatley Crescent are struggling to survive as it is and also with Whatley Crescent closure east of King William Street imminent. If it was possible, as suggested may be the case by Jonathon Shuker from Metronet, to stage the closures so that that intersection remained open in the run into Christmas whilst the other works along Whatley Crescent West were done, it will make a huge difference to those businesses. We have to be careful that during this construction period we don't turn the townsite into a ghost town. It would be hard to recover from. Also it would cause lots of inconvenience to the parents of the 3 local primary schools and 2 high schools to do this. Why not leave the bridge closure until January

80	I understand this has to be done but surely it can be scheduled for a less inconvenient time. Why not do it during school holidays in December/January? The impact on businesses due to people being unable to cross from one side of Bayswater to the other for two months is going to be huge.
81	from King William Street to Garratt Road will result in the necessary works being completed in a significantly shorter timeframe.
82	Go ahead with phases 1,2 and 3 as planned
83	<p>The closure will cause serious impacts on all local businesses in Bayswater Town Centre. We are already struggling when Whatley Cres is only partially closed. When the intersection is closed, it will be extremely difficult to access the town. All businesses here are going to be dead. Local businesses are also owned by local families whose income solely rely on their business income.</p> <p>In addition to this, the proposed time of the closure is during school term, the traffic will be terrible during school drop off and pick up time, given we have Primary Bayswater, Hillcrest school, and St Columba school around the spot</p> <p>Also, it is not nice to make a mess in the town before Christmas. Everybody needs to go shopping to prepare for a warm and happy Christmas as they deserve (there is no guarantee that they are going to finish before Xmas tho, many delays already since the start of the project)</p> <p>Therefore, from Oct to Dec is not a good time to close. If they can't make it better, do not make it worse. The better time to close should be Jan 2022 (after Xmas and New Year). School holiday is up until end of Jan so at least the impact time is only 4-6 weeks instead of full school term. And if there is any delay, no later than Easter time.</p> <p>Please consider this suggestion.</p> <p>Dear Bryce Coelho, Manager Engineering Services, Bayswater</p> <p>As a long time Oxfam Fair Trade Shop volunteer, could I suggest a small amendment to the temporary closure of Whatley Crescent from 4 October 2021 to 18 December 2021.</p> <p>During 2021, as you would know, the businesses in Bayswater Village have suffered due to Covid shutdowns and the Metronet construction disruption.</p> <p>We suggest you move your timetable by 3 months to allow for Christmas shopping and activities to go ahead before closing the road. Historically, Post Christmas, January - March is a quiet time during the summer months while people are on holiday. I would imagine this would also lead to less disruption of traffic as well as business.</p> <p>I look forward to your reply.</p>
85	Finish the work in the shortest time frame possible please with the necessary road closures in place
86	What is the impact of the road closure on traffic flows in the surrounding area?
87	I would have expected the Traffic Management Report to have addressed this.
88	I'd prefer to see full closure of the road to finish the works in a shorter length of time.
89	This is a long stretch of road servicing many side streets leading to dwellings schools and businesses.
90	I fail to see how the entire section needs to be closed for such a long period.
91	The proposed closure is unavoidable based on the plan. It is a shame that it was proposed to connect Whatley and Beechboro in the first place - which will divide the town centre just like the rail has - creating a drive through rather than drive to destination. There were other options - that weren't considered. Based on this flawed design it will require closing the road unfortunately.
92	We take Grand Prom to reach our goal
93	I would like to know where the detours are planned, mainly for the full closure of Whatley later this year! Thanks
94	<p>This has substantial potential to disrupt local traffic already heavily impacted by the closure of Whatley Crescent. This is especially critical for school age children where it appears bus services to the local high schools will not run during the closure. I would encourage deferring these works for a few weeks to ensure children can get to school on time. This is especially critical of year 11 and 12 students who need to attend examinations and for families with students at different schools. I have three children all attending different schools - Bayswater Primary (Year 6), Mount Lawley High School (Year 9) and John Forrest College (Year 12).</p> <p>The Public Transport Authority operating under the Metronet brand has a track record of inadequately anticipating the traffic disruption caused by these works. I refer to the lack of resolution on the exit from residents east of King William Street funnelled to Offe Street by the closure of Whatley Crescent. A short deferral of these works of a few weeks until the end of the school academic year would go a long distance to reducing the social and educational impact of the works on residents and ratepayers in the area.</p> <p>Living in nearby Leake Street, I am concerned I will not be able to readily leave the area towards the city (further complicated during peak times) and/or the congestion through two primary school will create undue congestion and injury risk to our most vulnerable.</p>
95	Whilst challenging, there needs to be a better way to stop the expanding construction footprint; after all, skyscrapers are built on just their footprint.
96	There are plenty of ideas to be explored eg. utilising land north of construction site (i.e. Railway Parade and Mills Ave Park), opening up nearby roads (i.e. Railway Parade between Coode St and Meltham Station), intersection improvements (dedicated turning lanes at King William and Guildford roads; Guildford and Garratt roads), temporary wider streets (i.e. King William), etc. etc. etc.
97	Closure to vehicle traffic won't be a big problem for us as we can easily take other routes, however it's very important for us that we're still able to use the pedestrian underpass and cross Whatley Crescent on foot to get the kids to school and back.
98	I live to the east of King William St in the pocket that will be permanently disconnected from the rest of Bayswater after today. Despite raising concerns with the City and Metronet there has been no provision to improve our access onto our only points of exit - Guildford Rd and King William via Offe. Adding in an additional burden which would force traffic onto Bayswater backstreets while these matters remain unresolved will have a further detrimental impact on the liveability of our pocket in Bayswater. Therefore I do not support the road closure.
99	I support the closure to enable the works to be carried out quicker. I'm sure commuters can deal with detours for a bit. I'll work a new route for myself.
100	I support the temporary closure of Whatley Crescent provided there is no program creep beyond these durations. This closure will divert current traffic to other roads and these should be managed in a proper way. Please also ensure that enough notification and continuous Public service announcements are made of these works as it will cause confusion in this period.
101	Will be seriously disruptive. What is being done to (a) Help affected businesses that are going broke? (b) Block off side streets to stop them becoming rat runs and endanger children (c) Identify and advertise alternative routes?
102	do it, please keep the access for the PSP.
103	1. My son catches the bus along King William/Coode to get from Bayswater to John Forrest Secondary College. The bus won't be able to travel through this intersection so what will its route be?
104	2. I live on Hill St Bayswater. How will we be able to access Whatley Crescent on the south side of the intersection with Garrett Road. At the moment you cannot turn right from either Almondbury or Murray Sts onto Garrett Road. I assume we will have to go out to Guildford Rd and turn right onto Garrett Rd at the intersection. Can you turn right there? Even if you can, this is a dreadful intersection already and will be made worse by the additional traffic using it due to the Whatley/King William intersection closure.
105	Can there be a temporary change to allow turning right from Almondbury or Murray onto Garrett?
106	Go for it - the sooner it's finished the sooner it's re-opened.
107	I still can't work out how I or anyone else living in Whatley Cres and surrounds between Hamilton and Newton St are going to get to Cobden St. Any clues? And please don't refer me to another map!
108	I agree with it. Necessary to complete work. Just get on with it.
109	This proposal is not supported in any form.
110	But in reality it won't matter what the community says...
111	While there is community acceptance and understanding that there will be disruption during this rail works, history has shown that whatever date is proposed is complete and utter rubbish.
112	Irrespective of what the community responds with these road works with closures in whatever shape or form the contractor wants will happen regardless and this community survey is simply window dressing.
113	The community knows that the minute the road is closed under whatever pretence it won't open again until the absolutely necessary. It will be as simple as the citing of "unintended works outcomes preventing road opening" or "unseen safety issues resulting from the planned works" that will form the basis of why the road will remain closed until "further notice".
114	My prediction, the road closes in October 21 and doesn't open again until mid year next year quietly in the middle of night. Let's use the PSP along the freeway south of Perth as the example of this scenario when the "smart freeway" was being built.
115	Will I be able to turn right on to Guildford Road from Roberts road then continue along Whatley Crescent??
116	I use that proposed closure area all the time, however there are other roads to use instead, it is all about the motorist using common sense and patient.
117	I agree the closure of Whatley Crescent west will be necessary to complete the new Bayswater Station. I live at 36 Salisbury St, Bayswater. Currently I travel by car over the railway at Meltham Station via Grand Prom, then left and right and proceed down Garrett Road and turn left to get onto Guildford Rd and go to Bassendean/Midland etc. This works fine BUT when I return using the same route I cannot turn right from Guildford Rd to get onto Garrett Road. Will the Guildford/Garrett Roads intersection be upgraded so that traffic can turn right to access suburbs across the railway line? I think this should be the preferred route in the future to avoid car congestion around the new Bayswater station.
118	Hope this makes sense and appreciate your feedback.
119	Extra resources need to be applied to shorten the duration of the closure. Phases 2 and 3 should be re-sequenced to occur in January to avoid the pre-Christmas busy period and also in the school holidays. There are 4 schools in the vicinity that parents would use that the Whatley/King William intersection and this would be very disruptive for school drop off and pickup. Delaying to school holidays would make sense.
120	Is the pedestrian tunnel from Mill Street Park to Leake Street also closed during this time?

110	<p>To the CEO of Bayswater City Council.</p> <p>Thank you for allowing comments on this full closure.</p> <p>We live on Leake St (near Hill St). There are 2 schools, 2 Before and After School Care facilities, 2 churches, a bowling club, Tennis club and FrankDrago sporting oval facility (with some car park access from Whatley Cres to use the oval), that all add to the normal residential traffic in the few blocks that will be greatly effected by this closure.</p> <p>I was hoping it could be considered to leave the Robert St exit onto Whatley open to exit the area through the Whatley and Garratt Rd intersection to access Grand prom and continue south on Whatley towards Maylands, East Parade and access many other main roads going to the west.</p> <p>If the exit only from Robert st is left open it will make an enormous difference to the traffic congestion and problems that will come from closing Whatley Cres to Garratt Rd.</p> <p>It is not a problem of getting into the area of the schools, churches, and all other facilities, but the problem is exiting the area.</p> <p>The 2 streets, Murray and Almondbery that help cars exit the area do not allow a right hand turn onto Garret road. Therefore cars needing to exit the area and travel in a western direction (ie Grand Prom and Coode St) or a south West direction (ie Whatley towards Maylands, East Parade, access to railway parade to turn onto Central Rd, Beaufort St direction etc) will all be funneled back down to the already congested (and due to close temporarily as wall) King William st intersection of Whatley.</p> <p>Or they will ALL need to travel to Garret Rd and Guildford intersection to turn right and work their way through residential st to get to Grand Prom, East Parade, Central Rd etc.</p> <p>The intersection of Garret Rd and Guildford will already be overloaded with cars needing to travel east, North and South of the area. It will not cope with the added traffic needing to travel west or south West.</p> <p>Car to avoid the delays of turning right from Garret Rd onto Guildford will make risky manoeuvres or turning right from Leake and Robert St onto Guildford. Both these right hand turns are very dangerous in peak periods.</p> <p>I feel the intersections of Garret and Guildford and KingWilliam and Guildford will not cope with the amount of traffic needing to turn right. There will be accidents and extensive delays.</p> <p>If just the exit to turn left only remains open from Roberts St onto Whatley, it will make a huge difference to traffic congestion and the safety of drivers.</p> <p>The other option would be to open up with temporary traffic lights, a right hand turn option from either Almondbery or Murray st to access Garret Rd. Cars can then turn left from Garratt Rd to access the overpass to Grand prom, to Railway Parade and Central Rd or to continue south on Whatley towards Maylands and onto East Parade.</p> <p>This is a compromise between the 2 options put on the table in the letter we received dated 26/5/2021 asking for early approval of Figure 1 picturing Full Road Closure from King William to Garret Rd from October to December compared to Figure 2 Full Rd Closure from King William to Leake St November to Leake St.</p> <p>I am hoping you can put this compromise to the contractors and see if it still can fit in with their needs and schedule. It would mean fir the contractors there would be no traffic traveling from Garret Rd down Whatley towards King William but a small distance of Whatley remaining open for cars to Exit left only from Roberts Rd towards Garret.</p> <p>Please take into consideration the amount of facilities (schools etc) in the area that will greatly impact locals and those accessing the community facilities. The traffic options to exit the area will only be the 3 intersections , one of which is already overly congested and due for temporary closure too. (King William and Guildford, Garratt and Guildford, and the already congested King William and Whatley).</p> <p>It makes no sense to funnel traffic that needs to travel west or south west through the intersections of Guildford and Garratt and Guildford and King William. These intersections will not cope in peak periods.</p>
111	<p>Greetings,</p> <p>I am part of the Oxfam Group Fair Trade Shop at 5 King William St in Bayswater and volunteer at the shop every Tuesday.</p> <p>I strongly suggest Metronet to reconsider the dates of closure of the section between Garratt Rd and King William St including the intersection, currently scheduled from 4 November to (minus 5 days) 15 December, to be pushed after Christmas Day and during the summer school holidays, when some shops are closed and business is the quietest of the year.</p> <p>As you are aware from the latest Bayswater Traders Association meeting held on Wednesday 2nd June, it is believed by shop owners that closing all access to and from King William St from West and North bounds, at the most critical time of the year for businesses in the lead up to Christmas, will have a devastating effect on businesses in Bayswater town, our shop already barely healing from the closure of business due to the Covid-19-related lockdowns and restrictions since March 2020.</p> <p>A closure of access late 2021 will mean considerable reduction of traffic and visits to shops and it is easy to understand that customers will want to avoid this shopping area for as long as there are heavy construction works and impossible or extremely difficult access to shops from North and North-West.</p> <p>For the Fair Trade Shop in particular, being a gift shop where sales are at their highest level of the year the 2 months preceding Christmas (sales almost 4 times the January to March sales - figures can be shared with you on demand), closing car access to that part of the town will affect considerably our business and our Christmas sales and have a knock-on effect on Oxfam, their programs and ultimately the Artisans from developing countries and the communities we are directly supporting.</p> <p>We are a fundraising Fair Trade gift shop partnering with Oxfam, and the only Fair Trade Shop in WA, which means 3 things:</p> <p>1/with closure of access at this most critical time of the year, our stock will be impossible to plan ahead, affecting directly Artisans we source our products from and affecting our shop operation. Negative impact on our Christmas sales may lead to difficulties paying our suppliers who are vulnerable Artisans (and their families) from all around the world, including Aboriginal communities of Australia. Comparatively, a closure during the summer school holidays will have very little impact on our sales since our shop stays closed most of January.</p> <p>2/We may not be able to donate our expected profits to Oxfam after the Christmas sales, like we usually do, which would mean less funds for Oxfam to operate in developing countries, help communities to fight poverty, recover from Covid-19 with provision of health kits, recover from other natural disasters, etc.</p> <p>3/our purpose is also to raise awareness about Fair Trade and encourage WA residents to shop more ethically and sustainably, and in particular during Christmas shopping time. We are operating this shop to create change in consumers habits. For Christmas shopping, reducing access to our shop means customers will shift customers shopping to less sustainable and less ethical shopping in the lead up to Christmas.</p> <p>I feel that by choosing these dates, limitation of impact from construction on the already affected small businesses has not been fully considered. In other words, in my opinion, Metronet could not choose a more wrong time to close these street and intersection while calling for "minimising impact on local businesses".</p> <p>As a resident of Bayswater myself and an active member of my community, I see everyday and do understand the complexity of such construction project and I am really looking forward to the final product and positive outcome in the long-run of this project but would like to emphasise the need for Metronet to remain flexible on occasions like this and use the multimillion budget allocated to community engagement for instance to revise these dates.</p> <p>I appreciate your time and all your necessary efforts in reconsidering the dates of closure of Whatley Crescent in November and December and shift these dates to January-February.</p> <p>The closure of Whatley Crescent will turn the residential streets or 'back roads' between King William St, Guildford Road and Garratt Road into main roads and create rat runs on residential streets (Murray St, Almondbery St, Roberts St)</p> <p>Where is the traffic diversion plan? Where is the data behind the estimated projected traffic flows into back road/s? Please define a back road/s Where is the in the estimated volumes of traffic on 'back road/s'. Please define a back road/s - it is usually a road that has small amounts of traffic, is unsealed and often rural.</p> <p>Where is the traffic diversion plan? Where is the data behind the estimated projected traffic flows and volume of traffic into back road/s?</p> <p>Are there any concerns in regard to •Public safety of school children/families utilising the back road/s? •Public safety of school children and parents in school zones. •Impact on residents having traffic diverted on the back road/s? •Impact of frustrated drivers diverting through back road/s? •Where is the risk analysis for this?</p> <p>Further comments in regard to the Report Page 3 Introduction. Extension of the scope of the project and options for completion of the work •Please advise details of the community/residential consultation undertaken in this regard?</p> <p>Key benefits •Safety – to those working on-site? •Noise and vibration – Again, for those on-site and in the direct vicinity (who have had relentless noise/vibrations/disruption since this began). But not to those on back road/s.</p>

	<p>Various definitions of back roads suggest the following: Usually found in rural area Are less safe than other roads, with much higher fatality rates A little used secondary road...through a rural or sparsely populated area</p> <p>Page 4 of the Report Risk/Impact Assessment • It is unclear who these address – please advise • It refers to a back road (singular). please advise the difference between back road and back roads • The Noise and Vibration risk rating is moderate, however can you please provide clarification in regard to the Moderate Impact rating and 24/7 noise from traffic diversion on 'back roads' (plural this time).</p> <p>Page 11 of the Report– Leake St Underpass I refer to the Note that Phase 1 works will be completed during the school holiday periods. Given the proposed dates of Whatley Crescent closure are 4 October 2021 to 18 December 2021 and the school holiday dates, it allows for a total of 7 days in which to complete this work. If that's the case it shouldn't have too much impact. And on that note, why is it necessary to contact the schools at this time if there are no students in attendance?</p> <p>Page 15 of the Report – Earthworks – Turnback Preparation. Vegetation clearing: More trees for pulping/chipping. With this and the Tonkin Highway Gap Project there will be an abundance of wood chips from the suburb of Bayswater alone for use for many years to come. Good for codroaches if nothing. On this note can you please advise where the '6 trees replacement for one tree removed' have been planted? Not to mention the report that Bayswater has one of the lowest canopy coverages in the city. Comments from the Council suggests they are unhappy with the mass destruction and removal of trees but they are powerless to do anything blaming it on the State Government. Any comments in this regard?</p> <p>Page 22 – Local Access and School Bus Route (Other Concerns) No regular school buses. What timeframe does this refer to please? I am not sure if there are any regular school buses at any time</p>
113	<p>I do see that you need to do this additional closure to progress your construction and willing to support but only if you place some traffic management mitigations in place. The enclosed plan provides no actual management of traffic or calming measures to assist residents. I need to still be able to access my Dr's, Physio, blood testing clinic, Chemist and Podiatrist in these areas. With both the short and long term road closures in place trying to move within Bayswater at certain times of the day is quite stressful and creates anxiety.</p> <p>Firstly for this new change, closure of Whatley west, which was never part of the original proposals we will require the medium strip to be opened to gain access from a right hand turn from Murray Street onto Garratt Rd so that we can access Maylands and Bedford. This will also reduce the need to access Guilford Rd and alleviate the impact of this closure greatly. Secondly we require peak hour traffic lights for Olfe Street onto King William Street to be able to stop the traffic flow periodically for vehicles to be able to turn Right from Olfe St onto King William Currently this can only be performed through risky maneuvers to cut off the traffic that refuses to allow traffic to enter. Secondly a turn right arrow from King William onto Guilford Rd is urgently required. I have given up trying to exit Whatley Street via Newton Rd onto Guilford Rd by turning right during peak times this is close to impossible and very unsafe.</p> <p>While it is fine to propose road closures, if the projects are not providing any form of traffic management or calming measures it is quite irresponsible and dangerous to the residents of Bayswater. While I support the closure to consolidate several activities all at once, I'd strongly like to propose a review of speed limits in the area as it is very confusing. I'd suggest ALL roads within, say Garratt, Guilford and Whatley, be a maximum of 40 for at least the duration of the closure.</p>
114	<p>There also needs to be access onto Garrett from Murray or Almondbury, while at the same time, these streets need to be marked for residents only (as traffic is already increasing on these residential roads). Additionally, the intersection of Olfe and King William street needs to have some form of traffic management, such as a roundabout, lower speeds, and moving the bus stop to allow better visibility.</p> <p>Thanks Clare</p>
115	<p>It concerns me that the Bayswater town centre businesses along Whatley Cr, particularly between King William St and Hamilton St have sustained extensive obstruction to conducting their business. The proposal to close Whatley between Garrat and King William Street in the lead up to Christmas, one of their biggest trade times will send these businesses into hardship. I ask that the City of Bayswater pleads a case for these businesses and asks Metronet to reconsider the timeframe of this closure due to its impact on local business. I also ask they Metronet give business reasonable notice of any changes to roadworks and construction plans in order to plan for their trade and business.</p>
116	<p>The proposed closure of Whatley Crescent will obviously push a lot of traffic onto Murray St as a cut through to King William. Bayswater primary school is located on Murray St and St Columbas Primary School is also nearby. There is generally a lot of pedestrian movement throughout the day on Murray St and especially so during school drop off and collection, including intense periods of school-related traffic. To accommodate a significant increase in detour traffic, will road safety measures be put into place in general for the residential area AND additional road safety measures put into place for peak school drop off and collection times?</p>
117	<p>I fully support the proposed full temporary closure of Whatley Crescent to allow works to proceed in the shortest time. It minimizes the period of traffic disruption and allows for any latent conditions or unforeseen changes in the scope of works, and will allow the works to finish before Christmas. It is important not to divert any more traffic along King William Street during the closure as it is already too congested (and dangerous) at peak times. Presumably, some traffic will be diverted down Garratt Road to Guilford Road and then, perhaps, onto Tonkin Highway to get to Morley. There is an opportunity here to improve overall traffic flow by installing a new right-hand turn arrow from Guilford Road into Garratt Road at the existing traffic lights to encourage traffic to use Garratt Road to get to Grand Promenade and the tunnel, and so reduce traffic flow in other streets. There are already three right turn arrows at that junction, so a fourth one could be installed without too much disruption. Garratt Road already has two lanes in each direction (north-south). The right-hand turn arrow from Guilford Road into King William Street could then be removed to encourage traffic to use Garratt Road and reduce congestion on Guilford Road, but traffic could still turn right into King William Street without an arrow. This would help to achieve the objective of reducing traffic in King William Street. So there is an opportunity here to try something different during the Whatley Crescent (west) closure to see if it produces long term benefits. Worth a try?? It may encourage drivers to avoid the Bayswater town centre and provide a better environment for the community.</p>
118	<p>To Whom it May Concern, I wish to provide feedback on the proposed temporary road closure of Whatley Crescent (West).</p> <p>Whilst generally noting that a shorter closure duration will be better I have concerns regarding the following details.</p> <p>The Engage Bayswater website indicates that, "During the closure period pedestrian and cyclist movements along the subject section of roadway will be retained", yet the bridge lift diagram and 3D illustration on page 9 of the report show that the mobile crane and associated outrigger pads will block the full width of Whatley Crescent inclusive of the footpath on the southern side which leaves no room to provide the promised pedestrian and cyclist movements</p> <p>It is also noted that the current PSP detour utilises the existing King William St/Whatley Crescent intersection which will be closed in Phases 2 and 3 which also raises doubts that pedestrian and cyclist movements will be retained.</p> <p>The lack of any mention of the commitment to maintain pedestrian and cyclist movements in the Traffic Management Report is also of concern.</p> <p>I also observe that parts of the works planned to occur during the closure, particularly the Leake St Underpass, Retaining Walls and Roadworks + PSP work, necessitate permanent changes to Whatley Crescent, reducing the road to a single lane in each direction. The Bayswater Station Development Approval Conditions 6, 7 and 10 require certain things to be done, "Prior to the commencement of permanent changes to the road and intersection layout within the station precinct". The minutes from the WAPC meeting on the 9th of December 2020 indicate that City of Bayswater representative Matt Turner specifically spoke in support of condition 7 and requested an amendment to condition 6 generally indicating that the City felt these conditions were important to ensure a good outcome from the station redevelopment project.</p> <p>From separate correspondence with DPLH regarding the current closure of Whatley Crescent (East) I understand that these conditions have not yet been fulfilled.</p> <p>If the City now proceeds to authorise the project to commence another road closure that will result in permanent changes to the road layout prior to the conditions being fulfilled there is a real risk that the outcomes that were meant to be achieved by the imposition of these conditions will be lost. I strongly suggest the City reflects on the risks of authorising a closure resulting in permanent changes to the road layout prior to these conditions being fulfilled recognising that once the closure starts there will be little choice but to authorise the re-opening of the road in the permanently changed layout once the works are complete regardless of if the conditions have been fulfilled.</p>
119	<p>Please leave the closure until after christmas. The existing businesses are struggling so much at the moment & as you would be aware, prior to christmas this is when sales & entertaining are at their highest for the new year. It will keep people using local services.</p>
120	<p>After christmas the schools will be on holidays, less people use the public transport. Less disruption for everyone.</p> <p>I support the closure of Whatley Crescent for the period of 4 October 2021 to 18 December 2021. Bryce has been very helpful in answering all of my queries and I feel confident the closure will help speed up the project timeline.</p> <p>Dear CEO Mr Brien</p> <p>Thank you for this opportunity to comment on the proposed partial and full closure of Whatley Crescent.</p> <p>Firstly, I respectfully submit that the community cannot comment on this proposal until the Council has been presented and the provide the community with a full traffic impact assessment confirming what temporary traffic measures will be implemented and the details of those measure to ensure minimal impact on the local road network. The information provided does not allow me to make an informed decision. I query the community's ability to provide comment without all information being made available prior to submitting a response.</p> <p>I request a traffic court be undertaken on Garratt Road, Murray St, Almondbury St and Crowther Street (between Almondbury St and Guilford Rd) and this information is presented to Council and the community before a formal decision is endorsed by Council.</p>
121	<p>I live on the corner of Almondbury St and Crowther. Already this is a dangerous intersection. In the couple of years since purchasing the property, we have police chases, car accidents, hoons and each and every day cars cutting the corner to speed along Crowther Street to bypass the traffic light on Garratt and Guilford. Cars attempt to deliberately bypass the traffic light intersection by turning onto Almondbury, cutting the corner with Crowther Street and travelling through to Guilford Road. Each morning there is increased and dangerous traffic movements. As I egress my property onto Crowther street, I am faced with traffic movements that cut the Almondbury Crowther intersection at speed, and I have had several near misses. A white ute every morning, without fail, dangerously cuts the corner and speeds through the intersection on the way to work.</p> <p>Every morning prior to sunrise I walk my dog and every evening/ night we walk with our newborn child, therefore we have to cross Crowther Street to gain access to a designated footpath adjacent to No 25 Crowther Street. Every day we face to risk of an incident occurring, caused by some reckless driver cutting the corner with insufficient light to see obstructions or people for that matter crossing the road, all for the purposes of saving a few minutes by rat running a residential area. This is wholly inappropriate currently and an accident will occur. Should Council approve the closure of Whatley Crescent, the local roads will be significantly impacted not least local residential areas close to the local school.</p>

There is no doubt that the closure of Whatley Crescent for several months will impact local residential roads. Unless satisfactory measures are implemented, the whole of the surrounding area will be impacted, most notably Murray, Almondbury and Crowther Street. Murray and Almondbury require significant modifications to restrict rat running and minimise speeds. These roads, similar to Leake Street, should be made into pedestrian friendly, child safe areas. Road and verge modifications should be installed, including but not limited to reducing the road width by installing trees into the road reservation like Leake Street creating pinch points to slow traffic. Both Almondbury and Murray are thoroughfares to schools, yet speeds on these roads are excessive. Increased traffic on these roads causes additional rat running by unfamiliar drivers because Whatley Crescent will be closed, therefore certainly leading to increased and unsafe traffic movements. The intersection of Crowther and Almondbury requires modifications to install traffic islands or altered road layouts to include a roundabout should Council see fit to approve such a long-term road modification. Although from viewing the roundabouts on Almondbury/ Roberts and Roberts/ Murray, both have had significant incidents recently as evidenced by the damage to both roundabouts. Measures need to be included to stop vehicles cutting the intersection onto Crowther.

Both Murray Street and Almondbury do not allow for right turns onto Garratt road, therefore I do not see how a vehicle can travel towards Grand Promenade without a significant diversion or without a right turn at the Guildford Road intersection onto Garratt. Notwithstanding that, any right turn onto Guildford Road is also dangerous and problematic. I would recommend a right turn from Murray onto Garratt, however significant additional information and traffic management/ assessments are required.

Residents should be allowed to comment specifically on those temporary traffic measures to be implemented prior to any confirmed closures being endorsed.

Thank you for your consideration of this correspondence.

To Whom it May Concern,
I wish to provide feedback on the proposed temporary road closure of Whatley Crescent (West).

Whilst generally noting that a shorter closure duration will be better I have concerns regarding the following details.

The Engage Bayswater website indicates that, "During the closure period pedestrian and cyclist movements along the subject section of roadway will be retained", yet the bridge lift diagram and 3D illustration on page 9 of the report show that the mobile crane and associated outrigger pads will block the full width of Whatley Crescent inclusive of the footpath on the southern side which leaves no room to provide the promised pedestrian and cyclist movements

It is also noted that the current PSP detour utilises the existing King William St/Whatley Crescent intersection which will be closed in Phases 2 and 3 which also raises doubts that pedestrian and cyclist movements will be retained.

122 The lack of any mention of the commitment to maintain pedestrian and cyclist movements in the Traffic Management Report is also of concern.

I also observe that parts of the works plan to occur during the closure, particularly the Leake St Underpass, Retaining Walls and Roadworks + PSP work, necessitate permanent changes to Whatley Crescent, reducing the road to a single lane in each direction. The Bayswater Station Development Approval Conditions 6, 7 and 10 require certain things to be done, "Prior to the commencement of permanent changes to the road and intersection layout within the station precinct". The minutes from the WAPC meeting on the 9th of December 2020 indicate that City of Bayswater representative Matt Turner specifically spoke in support of condition 7 and requested an amendment to condition 6 generally indicating that the City felt these conditions were important to ensure a good outcome from the station redevelopment project.

From separate correspondence with DPLH regarding the current closure of Whatley Crescent (East) I understand that these conditions have not yet been fulfilled.

If the City now proceeds to authorise the project to commence another road closure that will result in permanent changes to the road layout prior to the conditions being fulfilled there is a real risk that the outcomes that were meant to be achieved by the imposition of these conditions will be lost. I strongly suggest the City reflects on the risks of authorising a closure resulting in permanent changes to the road layout prior to these conditions being fulfilled recognising that once the closure starts there will be little choice but to authorise the re-opening of the road in the permanently changed layout once the works are complete regardless of if the conditions have been fulfilled.

To Whom it May Concern

We are residents of Murray Street and our children attend Bayswater Primary School.

123 The proposed temporary closure of Whatley Crescent will obviously push a lot of traffic onto Murray St as a cut through to King William. Bayswater Primary School is located on Murray St and St Columbas Primary School is also nearby. There is generally a lot of pedestrian movement in the area throughout the day and especially during school drop off and collection times. School-related traffic is also very intense at peak periods.

We would therefore like clarification on what road safety measures will be put into place to accommodate the increase in detour related traffic in general, as well as what additional road safety measures will be taken to ensure safety at peak school hours?

Re: The use of Murray Street as a thorough fare.

124 Presently traffic heading South along Garret Road wanting to continue to head East along Guildford appear to be using Murray Street and then one of the Southbound Streets off Murray Street to get to Guildford Road – this avoids having to wait at the lights at the Garret Rd & Guildford Road intersection. The cars come around the corner of Garret into Murray and then accelerate at high speed down Murray Street which is extremely dangerous for residence, school kids - especially with the school not far down Murray Street, tennis kids and patrons as well as the bowling club patrons. With the closure due to occur along Whatley Crescent I'm expecting this situation to greatly worsen. Note that with the Bayswater station works occurring, traffic Westbound along Murray Street has also increased greatly.

Can at the very least signage be installed to advise the 50km zone and/ or that they are entering a residential zone. It would be great to see islands installed along the street c/w trees planted.

What is the plan for detours during the Whatley Crescent closure?

125 DFES has no objections and are aware of the works/closures for the MetroNet project.

126 Thanks for the conversation regarding the road closure - I will let the Traffic Warden area know they will be able to relocate their Traffic Warden temporarily (in Oct) until we are advised the road is reopened. We only require a quick email letting us know before the day, what date the road will be reopened so that the Traffic Warden will be placed back on the crossing.

Row Labels	Count of Contributor Details	EBA Comments
Cat 1 - Rat Run	17	Actions: - EBA propose to keep road layout at Garrett Road as is. Removing the concrete medians at Garrett road will facilitate the right turn to Garrett road, but at the same time will ease/encourage the rat run through Murray and Almondbury. - EBA have completed the road survey last week to capture the baseline traffic data in this area.
Cat 2 - Murray/Almondbury St Right Turn on Garratt Rd	12	- EBA will monitor the traffic during the closure and if the traffic increases significantly, temporary treatment will be provided as per below. Temporary Treatment if applicable: - Local road traffic management: 1) Implementation of single lanes to slow traffic down; 2) Street parking allowed/encouraged in order to narrow street access;
Cat 3 - KWI closure	11	- EBA currently finalise the bridge lift methodology and committed to reduce the KWI closure timeframe
Cat 4 - Right turn from KW to Guildford	15	Actions: - EBA's traffic management consultation team currently working with MRWA Traffic Signals team (SCATS) to optimize signal phasing and improve the right turn from KW to Guildford. Temporary Treatment if applicable: - Phase optimization for traffic signals
Cat 5 - Impact to local businesses	13	- EBA working with local businesses throughout the process. A meeting with the Bayswater Traders Association was held on 2 June with businesses given the opportunity to voice their concerns. Works are already in progress to build extra parking bays on Hamilton Street so visitors can continue to access businesses, particularly along Whatley Crescent and King William Street. During the closure EBA will work with businesses to help them with proactive messaging to customers advising they are still open for business during this time frame. Businesses that stated they are losing customers have been advised that they can lodge a compensation claim with the PTA for loss of income etc. EBA employs a dedicated Business Engagement Manager to help businesses navigate through the process.
Cat 6 - Right Turn from Guildford to Garratt Rd	10	Actions: - This is a MRWA asset and may demand further traffic modelling as this is a main route. - Further to that it will require approval from WA Police for red light cameras. - EBA will seek further direction from MRWA
Cat 7 - Right Turn from Olffe to KW	4	Actions: - EBA have completed the traffic survey before and after Whatley East closure. - EBA will do the same after the Whatley West Closure and compare the traffic data. - As per EBA traffic consultant assessment of KW intersection improvement on south and northbound movement we are not expecting any issues on Olffe to King William St Temporary Treatment: - Temporary roundabout to be installed if required
Cat 8 - Traffic detour information	11	- Traffic Detour Plan
Positive	29	
Other	4	
Grand Total	126	

10.6 Sub Committee Reports**10.6.1 Aged Care Governance Committee - 25 May 2021****10.6.1.1 Update On Aged Care Governance Framework**

Responsible Branch:	Corporate & Strategy
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority
Attachments:	<ol style="list-style-type: none"> 1. CONFIDENTIAL REDACTED - Juniper report 'Standard 8 – Aged Care Quality Standards – Performance against indicators requested by the Committee', 18 May 2021 [8.1.1 - 7 pages] 2. CONFIDENTIAL REDACTED - Juniper report 'Standard 8 – Assessment of Compliance Risk', 18 May 2021 [8.1.2 - 5 pages] 3. CONFIDENTIAL REDACTED - Juniper report 'Clinical Indicators: Carramar', 1 April 2020 - 31 March 2021 [8.1.3 - 21 pages] 4. CONFIDENTIAL REDACTED - Juniper report 'Clinical Indicators: COB Hostel', 1 April 2020 – 31 March 2021 [8.1.4 - 21 pages]
Refer:	Item 10.6.1: OCM 22/09/2020 Item 10.6.3: OCM 27/01/2021 Item 10.6.3: OCM 23/03/2021

Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA):

- (e) a matter that if disclosed, would reveal —
- (iii) information about the business, professional, commercial or financial affairs of a person,

SUMMARY

The City has two residential aged care facilities, both of which are subject to three-yearly accreditation visits which are conducted by the Aged Care Quality and Safety Commission ("the Commission"). The independent living sites are subject to the retirement villages legislation and are therefore not part of that process.

The current Aged Care Quality Standards came into effect in July 2019. As the Approved Provider for its own sites, Juniper has been developing governance reporting in line with the current standards. For compliance purposes, the City is the Approved Provider for the City of Bayswater Hostel and the Carramar residential care facility. Juniper manages those two sites on behalf of the City, and they developed similar reporting to provide assurance to the Committee that the governance standards are being met. Juniper has also been providing separate reports on performance against clinical indicators for the City's two sites in response to an earlier request by the Committee. Updates on that work are now provided to the Committee.

At its last meeting of 2 March 2021, the Committee was provided with an update on the work by Juniper to adapt all site processes and procedures to the current standards, which has been reported on a 'traffic light' system. At that last meeting, Juniper also provided an updated report on performance against clinical indicators for the period 1 February 2020 to 31 January 2021.

Those reports have since been updated for the reporting period 1 April 2020 to 31 March 2021.

COUNCIL RESOLUTION

(COMMITTEE RECOMMENDATION TO COUNCIL)

That Council notes the update on the Aged Care governance reporting, as contained in this report and the four confidential attachments.

Cr Giorgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC): 9/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The Committee was previously advised that prior to July 2019, the aged care quality standards covered management systems, the recipient's health and personal care needs, lifestyle, the physical environment and safety, and the current standards place more emphasis on consumer dignity and choice, as well as an expectation of involvement by the care recipients in determining their personal and clinical care needs. There is also a requirement for greater transparency in complaint handling and responsiveness to feedback.

The Australian Government accreditation process for residential aged care facilities is conducted on a rolling three-yearly basis and the last such visit for Carramar residential care facility was conducted according to the current aged care governance standards.

The last accreditation of the City of Bayswater Hostel was done just prior to implementation of the current standards, and while that accreditation is valid to 2022, the reporting developed by Juniper is intended to provide assurance that both sites are being managed effectively to the current governance standards.

To ensure that the City is meeting its own governance obligations as the Approved Provider for the two sites, a governance framework was developed in 2020 with input from the City's aged care consultants. An overview of the City's self-assessment of compliance against the standards and Juniper's work in developing the related reporting was presented to the Committee at its meeting of 22 September 2020 and Juniper's first detailed report of performance against clinical indicators was presented to the Committee at its meeting of 15 December 2020. Updated reports were presented to the Committee at its meeting of 2 March 2021.

EXTERNAL CONSULTATION

Ansell Strategic was commissioned to assist with development of the City's aged care governance framework. Aged Care Management Australia has also provided some independent advice on the respective obligations of the City as the Approved Provider and the managing organisation under the standards and the related aged care legislation.

OFFICER'S COMMENTS

Juniper have been providing four governance reports: the first, *'Standard 8 – Aged Care Quality Standards – Performance against indicators requested by the Committee'*, 18 May 2021 **(Confidential Attachment 1)** shows performance against indicators which were requested by the Committee.

The second report, Standard 8 – *Assessment of Compliance Risk*, 18 May 2021 (**Confidential Attachment 2**) is essentially an overview of how their operating procedures and reporting across all sites have been progressively aligned to the current standards, using a ‘traffic light’ system.

The first such reports were provided to the Committee at its meeting of 15 December 2020, and were updated for the Committee meeting of 2 March 2021.

For both sites, the only minor issues noted are some additional work required (currently in progress) to finalise resident engagement and customer satisfaction. The reports also set out the additional work that has been done in reporting of serious incidents and the vaccination program for residents for the flu and COVID-19. The reports also set out the additional governance requirements resulting from the draft Aged Care Commission report.

Juniper has also provided detailed clinical indicator reports for Carramar and the City of Bayswater Hostel (**Confidential Attachments 3 and 4**).

The clinical performance reports provide detailed data for the period on issues such as falls, medications, infection incidents and other health related issues, unplanned weight loss and behaviour related incidents.

The reporting is based on the number of reported incidents using the industry unit of "per 1000 occupied bed days". While the last report was for the 12-month period 1 February 2020 to 31 January 2021 and the latest report is for the six-month period 1 April 2020 to 31 January 2021, the overall results are fairly consistent and all fall within the upper and lower limits of the performance metric.

It is noted that a wound indicator is still being developed and Juniper has indicated that the increase in the reported incidents since August 2020 may be due to increased charting and monitoring.

LEGISLATIVE COMPLIANCE

The prevailing legislation is the *Aged Care Act 1997*. The Commission commenced on 1 January 2019 with a range of functions specified in the *Aged Care Quality and Safety Commission Act 2018*. On 1 July 2019, the eight Aged Care Quality Standards came into effect, and apply to the City's two residential care facilities, Carramar in Morley and the City of Bayswater Hostel in Embleton. The City's other aged care sites are independent living retirement villages which are subject to separate legislation.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council notes the update on the aged care governance reporting, as contained in this report and the four confidential attachments.		
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction		Moderate	Low
Reputation		Low	Low
Governance		Low	Low
Community and Stakeholder		Moderate	Low
Financial Management		Low	Low
Environmental Responsibility		Low	Low
Service Delivery		Low	Low
Organisational Health and Safety		Low	Low
Conclusion	Updates on performance indicators have been provided by Juniper for both of		

	the City's residential care facilities. Juniper is progressing its reporting for all sites in accordance with the current standards and the low risk assessment reflects that the Committee is only requested to note that Juniper has provided updated reports on that work.
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FINANCIAL IMPLICATIONS

Provision of \$25,000 was made in the Aged Care Operating Budget 2021 for external consultants to assist with the aged care governance assurance processes, which has since been adjusted in the mid-year budget review.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Leadership and Governance

Aspiration: Open, accountable and responsive service.

Outcome L1: Accountable and good governance.

The management agreement with Juniper expires in June 2021, and the aged care governance framework is intended to ensure that the City meets its obligations as the governing body for the duration of the current agreement.

CONCLUSION

The City has obligations as the governing body ('approved provider') under the eight current Aged Care Governance Standards for its two residential care facilities, and Juniper's reporting is intended to provide assurance that the City's aged care sites are meeting the governance requirements set by the Aged Care Quality Commission.

Juniper has now provided an updated report on their performance against indicators requested by the Committee, and a separate report using a traffic light system to demonstrate that their sites' processes and procedures have been progressively aligned to standard 8 (Governance). Those updates include the new arrangements for reporting under the Serious Incident Reporting Scheme (SIRS), the increased obligations under the National Aged Care Mandatory Quality Indicator Program, the current COVID-19 and annual influenza vaccination program details and the current staff engagement survey.

Separate reports are provided for each site to show performance against the clinical indicators. That reporting has required gathering of data over time and Juniper has noted that in some cases, an increase in incidents may be attributable to the increased monitoring that has been put into place.

10.6.2 Skate and Bike Development Advisory Committee - 14 June 2021**10.6.2.1 Wotton Skate Park Redevelopment Update**

Responsible Branch:	Project Services
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Refer:	Item 10.3.2 OCM 27.04.21

CR BARRY MCKENNA DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Barry McKenna declared an impartial interest in this item as he is a member of the Skate Park Advisory Committee. Cr Barry McKenna remained in the room during voting on this item.

CR SALLY PALMER DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Sally Palmer declared an impartial interest in this item as she is a member of the Skate Park Advisory Committee. Cr Sally Palmer remained in the room during voting on this item.

CR MICHELLE SUTHERLAND DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Michelle Sutherland declared an impartial interest in this item as she is a member of the Skate Park Advisory Committee. Cr Michelle Sutherland remained in the room during voting on this item.

SUMMARY

To provide an update on the relocation of skate and BMX facilities within Wotton Reserve, Embleton.

COUNCIL RESOLUTION**(COMMITTEE RECOMMENDATION TO COUNCIL)**

That Council notes the Wotton Skate Park Redevelopment Update report.

Cr Sally Palmer Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY: 9/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Georgia Johnson.*

Against: *Nil.*

BACKGROUND

The skate park and dirt jumps at Wotton Reserve are required to be relocated as they are on the METRONET selected location for the new passenger carpark associated with the future Morley Train Station.

Council at its Ordinary Meeting of 27 April 2021 resolved:

"That Council:

- 1. Notes the outcome of the community engagement conducted in relation to the relocation of the Wotton Reserve Skate Park facility.*
- 2. Endorses Wotton Reserve as the final location for the relocation of the current Wotton Reserve Skate and BMX facilities.*

3. *Requests that the Chief Executive Officer progresses development of a detailed concept plan taking into consideration all of the outcomes identified in Option Three as presented in the Officers Report."*

While progressing the new facilities, the Hon Rita Saffioti, MLA, Minister for Transport; Planning; Ports; has advised that the current skate park does not need to be removed until 2022.

EXTERNAL CONSULTATION

On site meetings have taken place at Wotton Reserve with both Tonkin Gap Alliance and Morley Windmills Sports Club/Morley Windmills Soccer Club.

OFFICER'S COMMENTS

In noting the comments from the Skate and Bike Development Advisory Committee meeting held on 3 May 2021, a request for quote has been advertised through Tenderlink seeking to engage a design consultant to develop the detailed concept plan for Wotton Reserve. The concept plan will inform the design and construct component of the skate park redevelopment.

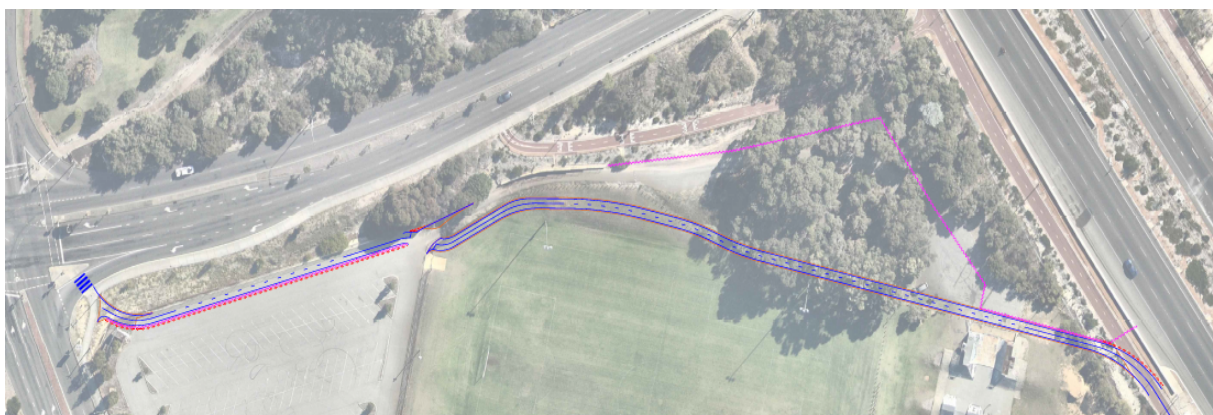
It is envisaged that a design consultant will be appointed by the end of June 2021. It is intended that the July meeting of the Skate and Bike Development Advisory Committee will present an opportunity for the committee to provide input into the detailed concept plan.

The plan will be finalised through July and August and presented to Council for approval in August 2021.

Tonkin Gap Alliance (TGA), acting as the lead contractor on behalf of Main Roads WA (MRWA) in the delivery of the Tonkin Gap project is liaising with the City and associated stakeholders regarding rail-enabling works and the rebuilding of the Broun Avenue Bridge over the Tonkin Highway.

Currently, TGA are setting up a site compound and mobilisation area to the south east of the current Broun/Tonkin Bridge. The principal shared path (PSP) running alongside the Tonkin Highway adjacent to Wotton Reserve connecting to Broun Avenue will also require redirecting around the construction site.

The following provides an overview of the proposed PSP realignment:



Vehicle access to the current skate park will cease. Patrons arriving by vehicle will use the current Wotton Reserve carpark off Embleton Avenue and access the skate facilities via the PSP.

Construction vehicles will also access the site off Embleton Avenue and through the current Wotton Reserve carpark. Construction vehicles are anticipated Monday to Saturday from

7.00am to 5.15pm. Construction staff may be arriving from 6.45am. Appropriate signage and control measures will be in place.

All skate and BMX facilities remain accessible for the duration of 2021 and into 2022 until advised otherwise. Construction of the new skate facilities are envisaged to commence late 2021 and be completed by mid-2022.

LEGISLATIVE COMPLIANCE

- *Local Government Act 1995.*

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	That Council notes the Wotton Skate Park Redevelopment Update report.		
Risk Category	Adopted Risk Appetite	Risk Outcome	Assessment
Strategic Direction	Moderate	Low	
Reputation	Low	Low	
Governance	Low	Low	
Community and Stakeholder	Moderate	Low	
Financial Management	Low	Low	
Environmental Responsibility	Low	Low	
Service Delivery	Low	Low	
Organisational Health and Safety	Low	Low	
Conclusion	The recommendation is aligned to the City's risk appetite.		

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community

Aspiration: An active and engaged community

Outcome C1: A strong sense of community through the provision of quality services and facilities.

CONCLUSION

In progressing a detailed concept plan for Wotton Reserve, a design consultant is expected to be appointed by the end of June 2021. It is intended that the July meeting of the Skate and Bike Development Advisory Committee will present an opportunity for the committee to provide input into the detailed concept plan.

The plan will be finalised through July and August and presented to Council for approval in August 2021.

The Tonkin Gap Alliance are progressing site preparation works. The PSP running along the Tonkin Highway adjacent to Wotton Reserve will be temporarily redirected while site works are

progressing. Vehicle access to the skate park will cease, however, patrons are able to park in the current Wotton Reserve carpark and access the skate facilities via the redirected PSP.

10.6.2.2 City Of Bayswater Community Recreation Plan

Responsible Branch:	Project Services
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required

SUMMARY

For Council to consider feedback received from the Skate and Bike Development Advisory Committee (SABDAC) in terms of future wheeled provision that may be considered in the development of the Community Recreation Plan.

OFFICER'S RECOMMENDATION

That Council notes the information provided in the Community Recreation Plan Update report and the following comments from the Skate and Bike Development Advisory Committee in relation to the consideration of skate, BMX and cycle facilities in the development of the City of Bayswater's Community Recreation Plan:

- (a) _____;
- (b) _____;
- (c) _____;

COUNCIL RESOLUTION**(COMMITTEE RECOMMENDATION TO COUNCIL)**

That Council notes the information provided in the Community Recreation Plan Update report and the following comments from the Skate and Bike Development Advisory Committee in relation to the consideration of skate, BMX and cycle facilities in the development of the City of Bayswater's Community Recreation Plan:

- (a) Provide a good spread of skate and BMX facilities across the City of Bayswater with a view to co-locate with other facilities;
- (b) Ensure positive messaging, appropriate naming of facilities and provide community education to remove the stigma around skate park facilities; and
- (c) Incorporate nature play spaces, exercise equipment and parkour equipment within the same area as skate and BMX facilities.

Cr Giorgia Johnson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN-BLOC): 9/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

The City is developing a Community Recreation Plan as an overarching framework for the delivery of sport and recreation services, facilities and infrastructure in the short (5 years), medium (5-15 years) and long term (15+ years).

For the purposes of the plan, recreation is defined as *an activity that people engage in during their free time that they enjoy and recognise as having physical, mental and social value.*

Wheeled activities including skate, scooter, BMX and other forms of cycling are popular forms of recreation.

EXTERNAL CONSULTATION

The first phase of broad community engagement has recently been conducted and there is an opportunity to receive specific informed feedback relating to skate, scooter and cycle participation from SABDAC.

OFFICER'S COMMENTS

The following is included for consideration in the development of the Community Recreation Plan:

- Reserves classified as Neighbourhood, District and Regional with a Sporting and/or Recreation function (dominant);
- Built facilities on sporting reserves - including those leased and hired for sport and recreation activities:
 - Clubrooms;
 - Changerooms (including toilets);
 - Kitchens; and
 - Storage.
- Sport/community infrastructure e.g. fencing, goals, community multi-courts, exercise equipment, tracks and structures;
- Public toilets in parks and reserves;
- Community facilities for hire/lease; and
- Supporting park infrastructure e.g. pathways, seating, shade, barbeques (aligned with the *Parks and Play Space Classification Hierarchy*).

What is not included in the Community Recreation Plan

- Libraries;
- Civic Centre;
- Depot;
- Play spaces (except those included in the holistic planning of sport and recreation spaces as the City has previously developed a Play Space Strategy);
- Schools (unless the site is subject to a dual use agreement to include both school and community use of the site); and
- Facilities on private land.

Bayswater Waves, The RISE and Morley Sport and Recreation Centre are considered within the broad provision of sport and recreation in the City, however, as they are managed separately, the plan will not make specific recommendations or priorities for these facilities.

Completed milestones so far in developing the Community Recreation Plan

- Internal scoping and planning workshops with staff and Elected Members;
- Desktop review of City documents, industry-specific guidelines and strategic plans;
- Analyse/benchmark provision of facilities and infrastructure - what do we have, where is it and do we have enough, now and in the future and how does that compare with others?;

- Review the City's approach to sport and recreation; and
- Engage stakeholders and broader community - (Phase 1 - usage, desires and aspirations).

Community engagement

The first phase of engagement was designed to reach as many people as possible and generate a wide range of feedback through a number of methods, including online survey for clubs and community members, face-to-face stakeholder workshop, conversations and meetings with various groups and individuals. The engagement was promoted via mail outs, signage, direct invite and social media and opened from 2 March and closed on 30 March 2021.

Club survey

26 sport and recreation clubs responded to the online survey, which was geared towards finding out what current issues and future challenges clubs face, in terms of facilities and infrastructure.

Main themes from the club feedback were:

- Facilities:
 - old and in poor condition (changerooms in particular);
 - public toilets, kitchens and clubrooms also require upgrading/redevelopment;
 - no longer fit-for-purpose, particularly for use by female participants and spectators; and
 - do not reflect current standards around accessibility.

Community survey

196 people responded to the community survey, which was geared towards finding out about the types of sport and recreational activities that people engaged in, how often and where.

Main themes from community feedback were:

- 62% of respondents said that they engaged in individual physical activity in a park or reserve;
- 48% of respondents said that they engaged in group physical activity with friends or family in a park or reserve; and
- 35% of respondents said that they engaged in competitive, organised sport or recreation activity as part of a club.

The top four activities for individuals were, in order of popularity:

- walking,
- running,
- walking the dog; and
- cycling.

These results are concurrent with State/National trends around physical activity and recreation.

Those engaging in individual activity most often tend to use the City's larger reserves, including:

- Riverside Gardens;
- Hillcrest Reserve;

- Crimea Reserve;
- Claughton Reserve;
- Baigup Wetlands; and
- Maylands Foreshore.

Community expectations

A theme among survey responses was a preference for parks and reserves to cater for a variety of sport and recreation uses, including:

- adequate pathways;
- public toilet facilities;
- supporting infrastructure including seating, shade and children's play;
- management of usage - balance between dogs on and off lead; and
- management of the natural environment.

Requests for outdoor exercise equipment, BMX/pump tracks and skate parks were noted in this survey and continue to be common requests from the community.

Benchmarking of sport and recreation facilities

The Parks and Leisure Association Western Australia (PLA WA) has developed resources to assist local governments in public open space (POS), sport and recreation facility planning. Guidelines have been produced based on an evaluation of facility provision and accessibility in the Perth and Peel region. Sub-regions are based on the State planning framework, *Perth and Peel @3.5 million* (Department of Planning, Lands and Heritage, 2018).

The City of Bayswater is located in the Central region, shown below:



Figure 1: Central sub-region



Figure 2: Central sub-region with suburb detail

In comparison to other regions, the Central region has the lowest POS provision per head of population, due to a higher urban density. Although Bayswater enjoys a relatively high level of POS currently in comparison with other areas, as urban infill increases to meet population demands in the future, POS in Bayswater will come under some pressure.

PLA has recommended guidelines for sport and recreation facility developments across a range of sports and activities, including skate parks and BMX facilities, based on the assessment of provision, current population and catchment data. The following ratios should be used in conjunction with other information sources to inform planning and development decisions.

The guidelines state that the ideal catchment for both skate and BMX facilities is 2kms, meaning that ideally, anyone in the City could access one or both of these facilities within a 2km distance of their home. Spatial analysis by PLA shows the following provision, based on access to both these facilities by people within the Central region (including the City of Bayswater):

- 24.9% of the population within the Central region is located within 2kms of a skate park (considered adequate provision); and
- 4.22% of the population within the Central region is located within 2kms of an informal, non-club BMX track (considered low provision).

PLA benchmarks are considered as:

- Low = <9%;
- Median = 9 - 20%; and
- High = >20%.

(Population living within 2km of a facility)

Although the provision of skate parks is considered adequate across the Central region, it is acknowledged that they continue to grow in popularity and will remain a focus for future developments in a number of local government areas. This is also the case with informal BMX tracks.

The City currently provides:

- Two skate facilities (Wotton and Crimea);
- One BMX track (Wotton Reserve); and
- One cycle/BMX track (Lightning Park).

The table below shows the provision of skate and BMX facilities within the City of Bayswater in comparison to the recommended catchment in the PLA guidelines, noted as High (above the PLA guideline), Median (meets the PLA guideline) or Low (below the PLA guideline).

Figures are based on current population in Bayswater (66,050):

FACILITY	AVERAGE RATIO BASED ON PLA RECOMMENDED GUIDELINES	CURRENT BAYSWATER PROVISION	COMMENTS
Skate Parks	Regional - all levels of skill - 1:40,000 people	2 Regional level facilities (adequate provision)	Regional level facilities are adequate for population.
	District - Beginners and intermediate - 1:15,000 people	None. Potential for up to 5 District facilities	Local demand for Neighbourhood and District facilities is evident.

FACILITY	AVERAGE RATIO BASED ON PLA RECOMMENDED GUIDELINES	CURRENT BAYSWATER PROVISION	COMMENTS
	Neighbourhood - basic 1:7,000 people	None. Potential for up to 9 Neighbourhood facilities	Potential for future development of these facilities, containing skate elements for all skill levels.
BMX Tracks	Regional / competition 1:50,000 people / more	None. Potential for 1 facility, if warranted.	Under-provided in Neighbourhood level No existing demand for a Regional-level competition facility.
	Neighbourhood (2km tracks) 1:8,000 people	2 x existing jumps. Potential for up to 6 additional Neighbourhood level facilities.	Potential for future development of Neighbourhood facilities - design should be small / flexible.

These results show that skate parks and BMX tracks catering for various levels in District and Neighbourhood facilities could be developed into the future, to align with recommended guidelines and reflecting local demand.

Facility planning and feasibility

The City has conducted a number of studies and reports considering the future development of skate/BMX/cycle facilities. In 2014, the City commissioned Skate Sculpture to develop a feasibility and activation strategy for current and future skate, scooter and BMX facilities across the City.

The document recommended a number of repairs and modifications to current facilities which have all now been actioned and completed. Recommendations around future facility developments comprise of the following which have not been progressed to date:

TIMEFRAME	DETAILS	PROPOSED BUDGET
Within 1 year	Redevelop Lightning Park Reserve to provide a better suited facility for its users	\$30,000 - \$80,000
Within 1 -2 years	Provide a minimum of two skate spots within the Maylands area (Gibbney/Bardon/Tranby or Foreshore Reserve)	\$150,000 - \$500,000
Within 2 years	Develop a BMX facility at either Deschamp Reserve or Riverside Gardens	\$50,000 for each facility
Within a 5 year period	Develop a neighbourhood sized skate park at Riverside Gardens, Bayswater	\$350,000 - \$750,000
Within a 5 - 10 year period	Develop a multi-purpose fully accessible skate hub at Robert Thompson Reserve, Noranda (** Refer below)	\$750,000 - \$1,200,000

In considering the development of a future citywide Skate and BMX Strategy, it was resolved at the Ordinary Council Meeting of 24 November 2020:

"That Council:

1. *Considers \$33,335 towards the development of a Citywide Skate and BMX Strategy in the 2021-22 budget; and*

2. *Subject to funding being approved in the 2021-22 budget, approves a CSRFF small grant application in the June/July 2021 funding round to develop a Citywide 'Skate Park and BMX Strategy.'*

This action will be progressed subject to funding in the 2021-22 budget.

It should also be noted that Council, at its Ordinary Meeting of 27 January 2021, resolved to exclude Robert Thompson Reserve from consideration in the development of any current or future Skate Park and BMX Strategy.

At its Ordinary Meeting of 23 March 2021, Council noted the recommendations of the City of Bayswater Cycle Facilities Assessment conducted by Common Ground.

A number of sites were investigated and assessed based on their physical size, location, topography, supporting infrastructure and proximity from neighbouring houses. The sites were further assessed and provided with a score out of a potential maximum of five in relation to the following:

- Physical site and technical conditions;
- Access to transport;
- Passive surveillance, safety and security;
- Supporting amenities;
- Impact on existing facilities and users; and
- Context in relation to other similar facilities.

The following table summarises the assessment outcomes to be considered for the potential development of future trail facilities.

SITE	ASSESS RATING	FACILITY RANGE PROPOSED	COMMUNITY FOCUS	RATIONAL	BUDGET ESTIMATE
Houghton Park	86%	Pump Track	Beginner to advanced rider	Easy to access within the City and compliments existing sporting reserve	\$350,000
Riverside Gardens East	82%	Challenge Park featuring learn to ride track, pump track and bike playground.	Younger demographic, beginner focus.	Activate the space with minimal impact on surrounding land users and existing park users.	\$750,000
Lightning Park	82%	Challenge Park featuring pump track, jumps line and skills loop.	Advanced riders	Space for larger scale facility.	\$950,000
Claughton Park	76%	None	N/A	Activities may impact residents and parks users.	N/A
Tranby/ Clarkson	75%	None	N/A	Activities may impact residents and parks users.	N/A
Arbor Park	66%	None	N/A	Lack of suitable terrain and supporting infrastructure.	N/A

The report does not take into account previous activity considerations for the area, such as the development of an enclosed fenced dog park and urban forest. The report therefore, recommends further investigation, such as community engagement and concept planning, at the following sites:

- Riverside Gardens (East), Bayswater;
- Houghton Park, Bayswater; and
- Lightning Park, Noranda.

In addition to the information provided above the following provides an example of skate facility classification types that may be considered suitable to be developed within certain sites or geographical areas.

FACILITY TYPE	SIZE	USERS	KEY ELEMENTS CONTAINED	INDICATIVE VALUE	ADDITIONAL COMMENT
Skate Path	3m+	1+	Spur to an existing path providing a skate-able bank or block	\$5,000+	Either stand-alone facility or complimenting an existing path network
Skate Node	20 - 100m ²	3 - 5	Skate sculptures or furniture	\$10,000 - \$75,000	Small area including 1 - 3 features
Skate Spot	200 - 450m ²	10 - 20	Plaza / Transition Bowl	\$75,000 - \$300,000	Several skate-able obstacles. May include a bowl / half pipe

FACILITY TYPE	SIZE	USERS	KEY ELEMENTS CONTAINED	INDICATIVE VALUE	ADDITIONAL COMMENT
Neighbourhood Skate Park	500 - 900m ²	15 - 30	Plaza, transition, Hybrid	\$300,000- \$750,000	Combination of elements to host small events, comps or demo's
Skate Hub	Min 1000m ²	Up to 50	Large skate space / Youth Plaza	\$750,000 - \$2M	Central facility attracting usage from outside the City

The following provides an overview of cycle specific facilities that may be developed:

FACILITY TYPE	DESCRIPTOR
Learn to Ride / Safety Tracks	Promotes skills development and learning of road rules for young children. Generally, a smooth hard surface with street signs and play elements such as petrol pumps etc.
Bike Play Park	Includes features such as tunnels, ramps, balance blanks to encourage playful riding and skill development.
Pump Track	1 - 3 metre wide track that may be used by bike, scooter or skate depending on surface. Provides a series of humps and berms that can be rolled over in quick succession. Most age groups should be comfortable using after 20 minutes practice time.
Jump Track / Dirt Jumps	A series of jumps of varying sizes offering a variety of technical challenges. Encourages skill progression from young children to adults.
FACILITY TYPE	DESCRIPTOR
BMX Track	Typically consisting of a single track of up to 200m in length and constructed from compacted dirt / asphalt. Promotes

FACILITY TYPE	DESCRIPTOR
	improved bike handling and speed leading up to possible racing.
Challenge Parks	Combination of pump, jump, skills and learn. Larger scale developments incorporating a number of tracks and features to develop technical riding skills.

LEGISLATIVE COMPLIANCE

- *Local Government Act 1995.*

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation	<p>That Council notes the information provided in the Community Recreation Plan Update report and the following comments from the Skate and Bike Development Advisory Committee in relation to the consideration of skate, BMX and cycle facilities in the development of the City of Bayswater Community Recreation Plan:</p> <p>(a) _____;</p> <p>(b) _____;</p> <p>(c) _____;</p>		
Risk Category	Adopted Risk Appetite	Risk Outcome	Assessment
Strategic Direction	Moderate	Low	
Reputation	Low	Low	
Governance	Low	Low	
Community and Stakeholder	Moderate	Low	
Financial Management	Low	Low	
Environmental Responsibility	Low	Low	
Service Delivery	Low	Low	
Organisational Health and Safety	Low	Low	
Conclusion	The recommendation is aligned to the City's risk appetite.		

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community

Aspiration: An active and engaged community

Outcome C1: A strong sense of community through the provision of quality services and facilities.

CONCLUSION

The City has conducted a number of studies that highlight potential development opportunities. Council has also considered the development of a future Citywide Skate and BMX Strategy subject to contributory funding being approved in the 2021-22 budget to progress a Community Sport and Recreation Facility Fund (CSRFF) grant application.

The Skate and Bike Development Advisory Committee may also wish to provide comment to be considered alongside broader community engagement conducted to inform the development of the City's Community Recreation Plan.

Comment or consideration may include input in to developing certain facilities in specific geographical areas or identified sites across the City and/or consideration towards development occurring over an identified timeframe.

10.6.3 Local Homelessness Advisory Committee - 17 June 2021**10.6.3.1 Draft Local Homelessness Strategy 2021-2025 Implementation Plan**

Responsible Branch:	Community Development
Responsible Directorate:	Community and Development
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Final LHS Implementation Plan [6.3.1.1 - 5 pages] 2. Local Homelessness Survey Results 2021 [6.3.1.2 - 2 pages]
Refer:	Item 10.6.2.1: OCM 27.4.2021 Item 10.6.1.1: OCM 23.2.2021 Item 10.6.5.1: OCM 27.10.2020

SUMMARY

For Council to consider approving the final Local Homelessness Strategy 2021-2025 implementation plan, as presented in **Attachment 1** to this report.

COUNCIL RESOLUTION

(COMMITTEE RECOMMENDATION TO COUNCIL)

That Council approves the final Local Homelessness Strategy 2021-2025 implementation plan, as contained in **Attachment 1** to this report.

COUNCIL RESOLUTION

That Council

1. approves the final Local Homelessness Strategy 2021 – 2025 implementation plan, as contained in **Attachment 1** to this report; and
2. thanks the community members and organisations that contributed to the Strategy.

Cr Giorgia Johnson Moved, Cr Lorna Clarke Seconded

CARRIED: 8/1

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Cr Michelle Sutherland.

Ms Lorraine Driscoll, Director Corporate and Strategy, left the meeting at 9:15pm and returned at 9:17pm.

REASON FOR CHANGE

An additional limb was added to thank the community members and organisations that contributed to the Strategy.

BACKGROUND

At the Ordinary Council Meeting on 27 October 2020, Council resolved the following:

*“That Council endorse the updated Local Homelessness Strategy project timeframe and key community engagement activities, as detailed in **Attachment 1** to this report for the final strategy to be presented to Council for adoption by no later than July 2021”.*

In accordance with the project timeframe endorsed by Council on 27 October 2020, community engagement activities were facilitated throughout November and December 2020, which helped to inform the City's draft Local Homelessness Strategy 2021-2025 implementation plan, as attached to this report.

Furthermore, at the Ordinary Council Meeting of 23 February 2021, Council resolved the following:

"That Council:

- 1. Notes the Local Homelessness Strategy community engagement outcomes as contained in Attachment 1 to this report.*
- 2. Notes that the draft Local Homelessness Strategy implementation plan will be presented to Councillors and the Local Homelessness Advisory Committee at a joint briefing in March 2021."*

Accordingly, a joint briefing for Councillors and the City's Local Homelessness Advisory Committee members was held on 9 March 2021 to provide feedback on the City's inaugural draft Local Homelessness Strategy 2021-2025 implementation plan.

At the Ordinary Council Meeting of 27 April 2021, Council resolved the following:

"That Council approves the draft Local Homelessness Strategy 2021 – 2025 implementation plan, as contained in Attachment 1 to this report with the following amended clause 4.1 (d) to be released for public comment:

- 4.1 (d) Utilise and enhance the City of Bayswater City Spatial online portal, as a systems Week tool to manage data relating to 'hot spot areas' when participating in Connections initiatives."*

The draft Local Homelessness Strategy was released for public comment for a period of two weeks from 28 April until 13 May 2021.

The complex issue of homelessness and responding to the needs of people experiencing homelessness in WA is considered to be a State responsibility. The management of homelessness issues is not considered a core business of local government. However, it is considered that local government does have a responsibility to advocate; ensure the community is educated; make referrals to appropriate agencies and work in collaboration with agencies to help end homelessness.

In December 2019, the Department of Communities released its 10 year Strategy on Homelessness 2020-2030 entitled *All Paths Lead to a Home*. The Strategy aims to be a whole-of-community plan to address homelessness in WA. Its intent is to find better ways to prevent homelessness and support those who are experiencing it.

The Strategy on Homelessness 2020-2030 highlights priority actions within the following four focus areas:

1. Improving Aboriginal wellbeing.
2. Providing safe, secure and stable homes.
3. Preventing homelessness.
4. Strengthening and coordinating our responses and impact.

The Strategy on Homelessness 2020-2030 further details the way in which local governments can contribute to the vision of the Strategy, which in various ways, the City of Bayswater is already doing, albeit in the absence of a formal Local Homelessness Strategy:

- Making information on local services and supports available and accessible;
- Ensuring Rangers and front-line staff are informed and supported to interact with people experiencing homelessness and, where appropriate, refer them to local services;
- Working with Police to support and refer people experiencing homelessness to local services and supports;
- Coordinating volunteer and charity groups through a place-based approach that better meets the needs of people experiencing homelessness; and
- Utilising land and assets to create places that are inclusive and can support vulnerable people.

The Australian Bureau of Statistics 2016 Census, estimated there were 210 persons in the City of Bayswater experiencing homelessness, this equates to 0.3% of the City's total population. The number of people experiencing homelessness in 2016 in the City of Bayswater increased by 52 people from the 2011 Census.

In 2020, the City of Bayswater participated in two Rough Sleeper Counts, an initiative that was supported by a number of local government authorities in the Perth metropolitan area. The two counts were held in March and October 2020, with a total of 23 persons found to be rough sleeping in the City of Bayswater. 11 persons were located in March 2020 and 12 located in October 2020. This information was used to inform the City's draft Local Homelessness Strategy.

EXTERNAL CONSULTATION

Local Homelessness Advisory Committee (LHAC)

The City's LHAC were consulted regarding the community engagement activities planned to inform the City's Local Homelessness Strategy. At its first meeting on 22 October 2020, the Committee provided valuable feedback such as the facilitation of focus groups with persons with lived experiences within the City. Committee members also participated in the Community Engagement Workshop held on 10 December 2020 and a joint Councillor and LHAC briefing on 9 March 2021.

Shelter WA

Shelter WA is the state's independent peak body that advocates for social and affordable housing, and ending homelessness. Shelter WA's vision is that all people living in Western Australia have housing that enables them to thrive. Shelter WA was consulted to inform the City's engagement activities and to facilitate the City's Community Engagement Workshop on 10 December 2020, at the City's Civic Centre. Shelter WA was also instrumental in summarising the City's community engagement activities and key findings, which were presented to Council on 23 February 2021. These community engagement findings have informed the development of the City's draft Local Homelessness Strategy implementation plan.

Focus Groups – Persons with lived experience of homelessness

Two separate focus groups were held with persons with lived experience of homelessness at Orana House and 55 Central on 24 and 27 November 2020 respectively. Valuable feedback on personal experience within the City of Bayswater was captured to inform the City's draft Local Homelessness Strategy. The comments captured at these two focus groups were presented to Council on 23 February 2021.

Community Engagement Workshop – December 2020

The City held a community engagement workshop on 10 December 2020 with key stakeholders. The workshop was facilitated by Shelter WA, with the assistance of Aha! Consulting. Workshop attendees included Councillors, City staff and representatives from:

- Western Australia Local Government Association (WALGA);
- 55 Central;
- United Way WA;
- Orana House;
- Northern Suburbs Legal Centre;
- Mission Australia;
- Access Housing;
- Ruah Community Services;
- Foundation Housing;
- Silver Chain;
- St Vincent De Paul;
- Services Australia;
- Morley Senior High School;
- Perth Homeless Support Group Inc.;
- WA Primary Health Alliance; and
- Holy Trinity Church.

The purpose of the workshop was to engage with service providers within the City of Bayswater to inform the development of the draft Local Homelessness Strategy.

Councillor and Local Homelessness Advisory Committee Briefing

On 9 March 2021, the City held a joint briefing for Councillors and the City's LHAC at the Civic Centre. The purpose of the briefing was to provide feedback on the draft Local Homelessness Strategy 2021-2025 implementation plan before it being formally presented to LHAC and subsequently to Council on 15 and 27 April 2021 respectively.

Public Comment on Draft Local Homelessness Strategy Implementation Plan

The draft Local Homelessness Strategy Implementation Plan was released for public comment for a period of two weeks, from 28 April until 13 May 2021. Below is a summary of the public comment outcomes.

- A total of 177 people visited the City's Engage Bayswater website to read about how the City's Local Homelessness Strategy Implementation Plan was developed.
- A total of 63 people downloaded the City's draft Local Homelessness Strategy Implementation Plan document to self-inform.
- A total of 41 people familiarised themselves with the draft Local Homelessness Strategy Implementation Plan survey and of those, nine people made contributions.
- The survey specifically asked the community to share their views about the actions proposed within the four key themes of the strategy. The majority of the feedback received reflect the following five key areas:

- The perception that it is the State's responsibility to end homelessness and fund services, not local government.
- General support for the community resource hub proposed in the implementation plan (strategy 1.1).
- A housing first approach should be a focus for the City.
- Community education and better promotion of the City's initiatives planned in the strategy.
- Ideas in relation to stakeholders the City should be involving and engaging with to implement the strategy.

A full summary of the feedback received through the public comment phase is presented as **Attachment 2** to this report, including the City's response to feedback/comments received.

OFFICER'S COMMENTS

The intention of the City's draft Local Homelessness Strategy, as resolved by Council, is to ensure the Strategy addresses how the City can best meet the needs of those who may experience homelessness and detail actions that the City can implement to prevent homelessness in the district.

The draft Local Homelessness Strategy is made up of two sections- section A and B. Section A refers to the first half of the draft strategy that includes statements from the Mayor and Chief Executive Officer, statistics, local demographics and an explanation of how the City developed its implementation plan- Section B. In the context of this report, the draft Local Homelessness Strategy 2021-2025 implementation plan will make up section B of the overall strategy. Section A is generally approved by the City's Executive Leadership Team and is now finalised. The Local Homelessness Strategy 2021-2025 will also be graphically designed following Council approval of the final implementation plan, as presented in this report.

The draft City of Bayswater Local Homelessness Strategy 2021 – 2025 implementation plan, as presented in **Attachment 1** has been developed following consultation with the City's LHAC, key stakeholders, people with lived experience of homelessness and City staff, as presented in the *External Consultation* section of this report.

The draft Local Homelessness Strategy 2021-2025 implementation plan is proposed to have a four-year lifespan. Importantly, it has been closely aligned to the Department of Communities' 10 year strategy entitled '*All Paths Lead to a Home*'. To that end, the actions contained within the implementation plan are in accordance with the role of local government, as detailed in the State's strategy.

During the community engagement phase undertaken to inform the draft Local Homelessness Strategy 2021-2025 implementation plan, four emerging themes were identified, which have been included in **Attachment 1**. The themes are:

- Preventing Homelessness;
- Safety for People Experiencing Homelessness;
- Exiting Homelessness; and
- Service Coordination and Advocacy.

Following a period of public comment and analysis of feedback received as detailed in **Attachment 2**, it is considered that no further amendments are required to be made to the final Local Homelessness Strategy implementation plan. .

City's Capacity and Role in Implementing Proposed Actions

There are 38 actions in the City's draft Local Homelessness Strategy 2021-2025 implementation plan, aligned to the above themes. The City aims to deliver these actions with existing staff resources. It is noted that while the draft implementation plan is an all organisational document, the Community Development team are responsible for implementing and supporting the majority of actions listed. Human resources are already stretched and working at capacity within the team. Therefore, the implementation of actions contained within **Attachment 1** will take priority over other actions and activities not already listed within the City strategic plans; business as usual activities; and/or other actions included in the annual budget.

As the City does not provide direct homelessness services to the community, the City's role for implementing the strategies and actions within its draft strategy will vary from being a facilitator, advocate and partner - largely focussing on supporting local service providers in building community capacity to better respond to people experiencing homelessness in our City. Through leadership, an important outcome for the City in its draft Local Homelessness Strategy will be to build a compassionate community who know how to respond and show empathy to people experiencing homelessness, with the ultimate aim being an end to homelessness within the City of Bayswater.

Measuring Social Impact of Proposed Actions

An Evaluation Framework has recently been released by Local Government Professionals to assist local governments to measure the impact of community development work in Western Australia. The framework will be utilised by the City to assist in measuring the social impact of new programs and initiatives to be implemented from the draft Local Homelessness Strategy implementation plan. These findings will be reported to Council and the community as part of annual reporting cycles.

Next Steps

Following Council approval of the final Local Homelessness Strategy 2021-2025 implementation plan, the document will be graphically designed and a soft launch of the strategy will take place during Homelessness Week, on 5 August 2021.

LEGISLATIVE COMPLIANCE

Not applicable.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation/following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Officer's Recommendation		That Council approves the final Local Homelessness Strategy 2021 – 2025 implementation plan, as contained in Attachment 1 to this report.	
Risk Category		Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction		Moderate	Low
Reputation		Low	Low
Governance		Low	Low
Community and Stakeholder		Moderate	Low
Financial Management		Low	Low
Environmental Responsibility		Low	Low
Service Delivery		Low	Low
Organisational Health and Safety		Low	Low
Conclusion	It is considered that there are low risks associated with this option (the officer's recommendation to this report) as it meets the intent of Council's resolution to develop a Local Homelessness Strategy with input from the LHAC and other key stakeholders by June 2021.		

Option 2	That Council approves the final Local Homelessness Strategy 2021 – 2025 implementation plan, as contained in <u>Attachment 1</u> to this report with amendments.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Dependent on the amendments determined by Council.
Reputation	Low	
Governance	Low	
Community and Stakeholder	Moderate	
Financial Management	Low	
Environmental Responsibility	Low	
Service Delivery	Low	
Organisational Health and Safety	Low	
Conclusion	The current actions listed within the final Local Homelessness Strategy 2021-2025 implementation plan, have been developed in consultation with key stakeholders including people with lived experience of homelessness through various engagement activities, therefore, any amended or newly introduced actions would not have been workshopped previously nor have had financial implications or timeframes considered. The identified risks are therefore dependent on modification(s) to the implementation plan, as determined by Council.	

Option 3	That Council declines the draft Local Homelessness Strategy 2021 – 2025 implementation plan, as contained in <u>Attachment 1</u> to this report.	
Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	High
Governance	Low	Low
Community and Stakeholder	Moderate	High
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	By not approving the City's final Local Homelessness Strategy 2021 – 2025 implementation plan, Council's resolution to approve the City's first homelessness strategy by June 2021 would continue to be unrealised. This is considered to be a high reputation and community and stakeholder risk, as all the key stakeholders who have collaborated and being engaged to inform the strategy may feel disappointed of having given of their time to this project without a positive outcome and this may attract negative media. Equally, it may not meet the community's expectation on the City's position to work at ending homelessness at a local level, as discussed during recent engagement activities.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Implementation costs of the City's Local Homelessness Strategy 2021-2025

Asset Category: N/A **Source of Funds:** Municipal

LTFP Impacts: Not itemised in the LTFP.

Notes: The projected cost of implementing actions listed in the Local Homelessness Strategy 2021-2025 have been separated into the four year lifespan of the Strategy. These projected costs do not include the \$25,000 budgeted cost of funding Nyoongar Outreach Services, as this cost is already reflected in the City's annual operational budget (the City has funded Nyoongar Outreach Services since 2017).

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$32,800 for year one (2021/22) \$32,300 for year two (2022/23) \$48,300 for year three (2023/24) \$45,300 for year four (2024/25) Total for the four year strategy lifespan: \$158,700	N/A	Staff time is covered by the relevant annual budgeted wages.	N/A	N/A	N/A	Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2017-2027 (as amended), the following applies:

Theme: Our Community
 Aspiration: An active and engaged community
 Outcome C2: Accessible services that recognise diversity.
 Strategy C2.1 Ensure the City's services and facilities are accessible and inclusive.

Theme: Leadership and Governance
 Aspiration: Open, accountable and responsive service.
 Outcome L2: Proactively communicates and consults.
 Strategy L2.1 Communicate and engage with the community.

CONCLUSION

The City's inaugural Local Homelessness Strategy 2021-2025 implementation plan, has a lifespan of four financial years. The 38 actions contained in **Attachment 1**, have been developed in collaboration with key stakeholders such as the City's LHAC, local homelessness service providers, peak bodies and people with lived experience of homelessness. To that end, Option 1 is recommended.

The final Local Homelessness Strategy 2021- 2025 implementation plan takes into consideration the budget that is required per action, the Manager responsible for delivery of each action and implementation timeframes.

Following Council approval of the final Local Homelessness Strategy 2021-2025 implementation plan, a soft launch of the strategy will take place during Homelessness Week 2021.

Attachment 1

City of Bayswater Draft Local Homelessness Strategy 2021 – 2025 - Implementation Plan

PRIORITY 1: PREVENTING HOMELESSNESS							
Goal: Contribute to building an informed, resilient and connected community.							
Strategy	Deliverable	Responsibility	Timeframe				Budget Estimate \$
			21/22	22/23	23/24	24/25	
1.1 Establish a one-stop-shop community resource hub.	(a) Establish a volunteer-run Library Community Resource Hub to provide information, referral to services and educational sessions to people who are/ or are at risk of homelessness.	<ul style="list-style-type: none"> Manager Community Development Manager Library and Customer Services Manager Building Works Manager Communications and Marketing 					10,000 (once-off)
	(b) Develop an Operational Management Plan for resourcing the Library Community Resource Hub in consultation with local service providers.	<ul style="list-style-type: none"> Manager Community Development 					Operational
1.2 Actively encourage changes in community behaviour to prevent family and domestic violence, substance misuse and trauma relapse.	(a) Foster respectful relationships and non-violent behaviour through the delivery of community training in partnership with professional training providers identified through the Library Community Resource Hub.	<ul style="list-style-type: none"> Manager Community Development 					20,000 (5,000 p/a)
	(b) Encourage schools, community groups and sporting clubs to apply for City grants with a purpose to promote respectful relationships that address family and domestic violence.	<ul style="list-style-type: none"> Manager Community Development 					Operational
	(c) Investigate partnership opportunities with specialist health and local homelessness service providers to establish, deliver and promote a trauma relapse prevention program with an aim to reduce re-presentation into crisis accommodation.	<ul style="list-style-type: none"> Manager Community Development 					Operational
	(d) Collaborate with local high schools, relevant agencies and service providers to deliver programs that raise awareness in young people of how to connect to appropriate supports.	<ul style="list-style-type: none"> Manager Community Development 					Operational
	(e) Establish a partnership with the Constable Care Foundation to educate children in local schools about the importance of personal safety and community safety.	<ul style="list-style-type: none"> Manager Community Development Manager Rangers and Security 					40,000 (20,000 p/a)
	(f) Partner with service providers and promote campaigns that positively influence, educate and help to change community attitudes and behaviours toward people experiencing homelessness.	<ul style="list-style-type: none"> Manager Community Development Manager Communications and Marketing 					20,000 (5,000 p/a)
1.3 Educate residents at risk of eviction on ways to maintain their tenancy.	(a) Increase resident knowledge on how to manage their tenancy through the delivery of the City's Community UpSkiler workshops in partnership with relevant stakeholders.	<ul style="list-style-type: none"> Manager Community Development 					1,500 (500 p/a)

City of Bayswater Draft Local Homelessness Strategy 2021 – 2025 - Implementation Plan

Strategy	Deliverable	Responsibility	Timeframe				Budget Estimate \$
			21/22	22/23	23/24	24/25	
1.4 Contribute to reintegrating people with lived experience of homelessness with the broader community.	(a) Work with employment agencies and homelessness service providers to identify community training opportunities and life skill programs for local people who are homeless or are at risk of homelessness.	• Manager Community Development					Operational
	(b) In partnership with crisis accommodation providers, investigate and apply for funding to address gaps in employment or life skills programs to increase the economic participation of people who are homeless or at risk of homelessness.	• Manager Community Development					Operational
	(c) Investigate funding opportunities in collaboration with local crisis accommodation providers to co-design a physical health and wellbeing program utilising City recreational facilities to benefit people living in crisis accommodation.	• Manager Community Development • Manager Recreation					Operational
	(d) Investigate the establishment of a Moorditj Yarning Friendship Group for women in the City of Bayswater.	• Manager Community Development					Operational
1.5 Increase the knowledge of City of Bayswater frontline staff and volunteers to better understand and respond to people experiencing homelessness.	(a) Co-design, develop and trial staff training packages in consultation with people with lived experience and local service providers.	• Manager Community Development					20,000 (5,000 p/a)
	(b) Prepare an annual training calendar to increase staff and volunteer knowledge and strengthen the City's ability to refer residents to appropriate support services.	• Manager Community Development					Operational
	(c) Recruit and train volunteers to deliver tailored responses that respond to people who are homeless or are at risk of homelessness.	• Manager Community Development					8,000 (2,000 p/a)
1.6 Assist to connect Aboriginal people without short term accommodation in the City of Bayswater, with social and housing support services.	(a) Work with relevant agencies and local service providers to identify ways the City can assist to connect Aboriginal people coming to the City of Bayswater from Country to access short-term housing and support services.	• Manager Community Development					Operational

City of Bayswater Draft Local Homelessness Strategy 2021 – 2025 - Implementation Plan

PRIORITY 2: SAFETY FOR PEOPLE EXPERIENCING HOMELESSNESS								
Goal: Keep people safe								
Strategy	Deliverable	Responsibility	Timeframe				Budget Estimate	
			21/22	22/23	23/24	24/25	\$	
2.1 Connect people experiencing homelessness to health, legal and social support services.	(a) Maintain funding of Nyoongar Outreach Services to deliver culturally assertive outreach case management services in the City of Bayswater.	<ul style="list-style-type: none"> Manager Community Development 					100,000	
	(b) Encourage local agencies to register and maintain information on Ask Izzy*, as a centralised tool to be promoted on the City's website.	<ul style="list-style-type: none"> Manager Community Development Manager Library and Customer Services 					(25,000 p/a)	
2.2 Optimise local public facilities and amenities to promote personal care, safety and wellbeing.	(a) Install a suitable storage locker facility at the Library Resource Hub for temporary storage of personal belongings to enable dignified connection with community or employment service providers.	<ul style="list-style-type: none"> Manager Community Development Manager Rangers and Security Manager Building Works 					5,000	
	(b) Investigate the extent of community need for providing shower / change room facilities in partnership with local service providers and advocate for service provision from a mobile service provider, as necessary.	<ul style="list-style-type: none"> Manager Community Development 					Operational	
	(c) Map information to promote the City's public toilet facilities, water refill stations, mobile recharge points and WI-FI hot-spots and make this information available in a range of accessible formats.	<ul style="list-style-type: none"> Manager Community Development Manager Strategic Planning and Place Manager Asset and Mapping Services 					2,000	
							(once-off)	
2.3 Foster community empathy to positively respond to people experiencing homelessness.	(a) Continue to promote local service providers that specifically support people at risk of or experiencing homelessness in the City's 'Caring for our Community' publication.	<ul style="list-style-type: none"> Manager Community Development 					8,000	
	(b) Deliver training for local businesses through the City's Community UpSkiller program to increase awareness and effectively respond to people experiencing homelessness.	<ul style="list-style-type: none"> Manager Community Development Manager Strategic Planning and Place 					6,000	
	(c) Identify and widely promote inspiring local business champions delivering social initiatives that help to breakdown stigma and stereotypes for people experiencing homelessness.	<ul style="list-style-type: none"> Manager Community Development Manager Strategic Planning and Place Manager Communications and 					Operational	
	(d) Engage local homelessness charities to participate in the City's annual Christmas Food Appeal to support disadvantaged residents and families in the City of Bayswater.	<ul style="list-style-type: none"> Manager Community Development 					Operational	

* Ask Izzy is designed to link people experiencing homelessness with food services, shelter, health services and other vital support services.

City of Bayswater Draft Local Homelessness Strategy 2021 – 2025 - Implementation Plan

PRIORITY 3: EXITING HOMELESSNESS								
Goal: Increase access to safe and sustainable housing								
Strategy	Deliverable	Responsibility	Timeframe				Budget Estimate \$	
			21/22	22/23	23/24	24/25		
3.1 Encourage affordable and diverse housing through local controls, such as rates and planning.	(a) Offer rate exemptions for charitable housing service providers that are providing accommodation to people experiencing homelessness, in accordance with the Local Government Act.	<ul style="list-style-type: none"> Manager Financial Services 					Operational	
	(b) Investigate potential social/affordable housing options when considering future use of sites identified in the Land Acquisition and Disposal Strategy.	<ul style="list-style-type: none"> Manager Strategic Planning and Place 					Operational	
	(c) Continue to promote and incentivise affordable housing as a part of the town planning scheme review, new developments and precinct plans in accordance with the draft local planning strategy.	<ul style="list-style-type: none"> Manager Strategic Planning and Place Manager Development Approvals 					Operational	
	(d) Invite relevant service providers to submit an expression of interest in vacant community leasing facilities, as they arise.	<ul style="list-style-type: none"> Manager Strategic Planning and Place 					Operational	
	(e) Advocate to all tiers of government for increased affordable and social housing in the City of Bayswater	<ul style="list-style-type: none"> Office of the Chief Executive Officer Manager Marketing and Communications Manager Strategic Planning and Place 					Operational	

City of Bayswater Draft Local Homelessness Strategy 2021 – 2025 - Implementation Plan

PRIORITY 4: SERVICE COORDINATION AND ADVOCACY						
Goal: Contribute toward strengthening the homelessness service sector						
Strategy	Deliverable	Responsibility	Timeframe			
			21/22	22/23	23/24	24/25
4.1 Monitor and respond to homelessness within the City of Bayswater.	(a) Advocate and work with local homelessness service providers to support funding applications that aim to improve service delivery in the City of Bayswater.	• Manager Community Development				Operational
	(b) Contribute to WALGA discussion papers and relevant submissions to inform State Government decision makers.	• Manager Community Development				Operational
	(c) Partner with local service providers and other local government authorities in delivering Connections Week initiatives to gather information and add to the <i>By-Name List</i> with an aim to assist relevant agencies to provide housing and other supports to people experiencing homelessness.	• Manager Community Development				15,000 (5,000 p/a)
	(d) Utilise and enhance the City of Bayswater City Spatial online portal, as a systems tool to manage data relating to 'hot spot areas' when participating in Connections Week initiatives.	• Manager Asset and Mapping Services • Manager Community Development				Operational
	(e) Improve statistical reporting of people experiencing homelessness within the City of Bayswater using a centralised information system.	• Manager Rangers and Security • Manager Library and Customer Services				Operational
	(f) Coordinate inter-agency homelessness meetings to share knowledge, identify and address local service gaps and improve responses to end homelessness.	• Manager Community Development				2,000 (500 p/a)
	(g) Continue to be an organisational member of Shelter WA and attend relevant industry homelessness forums to keep up to date with contemporary trends across the sector.	• Manager Community Development				1,200 (300 p/a)

Attachment 2 Local Homelessness - Implementation Plan Survey											
Are you generally supportive of the Implementation Plan for the Draft Local Homelessness Strategy 2021-2025?	Please share your views about the actions listed in: Priority 1 - Preventing Homelessness. Goal - Contribute to building an informed resilient and connected community. What do you like?	What could be improved?	Please share your views about the actions listed in: Priority 2 - Safety for People Experiencing Homelessness . Goal - Keep people safe. What do you like?	What could be improved?	Please share your views about the actions listed in: Priority 3 - Exiting Homelessness. Goal - Keep people safe. What do you like?	What could be improved?	Please share your views about the actions listed in: Priority 4 - Service Coordination and Advocacy. Goal - Contribute toward strengthening the homelessness service sector . What do you like?	What could be improved?	Do you have any general comments relating to the Draft Local Homelessness Implementation Plan 2021-2025?	Which of the following describes you?	City of Bayswater response
Unsure	Education in schools	Professional assistance at the resource hub not only volunteers. Fremantle has a homelessness support staff member office within the library.'			Encourage affordable housing'	Build affordable small/temporary or permanent housing.'			I don't imagine homelessness will reduce with this plan. Housing and services seem to be necessary	Resident	Community education, including education in local schools is at L4-L9 focus of the strategy. The proposed community resource hub will also be a collaboration with local service providers, as experts in the field. Encouraging and advocating for additional and affordable housing are actions in the strategy.
Yes	Referral service and education	Work with health to overcome acceptance of alcohol. Educate about harm to promote better choices than alcohol.'	Any help to lower the cost of accommodation. Increase social housing, encourage respect of others and housing.'	Build homes. Follow with encouragement to not be addicted to gamble or fast food. Use on cooking kitchen, have hostels for locals not just no virus, hard to stay in.'	WALGA	Quote - Esra Taft Bension - Need to have people remove themselves out of the slums - not try to take slum out of people.'	Like idea - Move d successful transition to being occupier (rent) support service which encourage the need to change attitude and involvement and input into accommodation!'	Marriage of have normal not encourage both sides. Very little government coverage. Answer to physical, emotional, mental health . spiritual is to never give up.'	Get up early, sleep, eat, read scripture, pray learn have a goal to help people to smile, running out of time, to be happy.'	Resident	Community education is a focus of the strategy.
Yes	1.1, 1.3. 1.4 and 1.6	1.2 (b) schools ad clubs would need to see best practice examples of this to be able to action this. 1.5 (a) are there existing training providers, rather than spending time/cost developing locally'	2.1, 2.2 and 2.3		3.1		4.1		How can residents help and support the plan.'	Resident	Community education, including clubs, businesses and groups is a focus of the strategy. Residents will then be able to assist to raise awareness in the community about how people experiencing homelessness can be assisted to ensure we continue to foster a caring community.
Yes		Should be paid not volunteers - this is hard work. That something is being done - focus on relationships, focus on helping the Indigenous community. More funding (this is a serious and expensive issue). It's pretty ambiguous (perhaps specify a couple of things to do well instead of lots of vague stuff).'	More facilities being utilized for them is good. Nyoongar Outreach and training local businesses is great.'	Don't put more focus on already overworked charities (business and council step up - they gain the most from the less visible homelessness.'	Rate exemptions are good Affordable housing needs to be expended in face of gentrification.'	Increase lobbying - encourage state govt to increase funding for vulnerable people.'	More reporting and monitoring to capture scale of problem Keep up with Shelter WA and changes.'	More funding to improve response.'	More funding needed - its a big win for Council if you help lessen this issue.'	Resident, Service provider	The proposed community resource hub will also be a collaboration with local service providers, as experts in the field, not only volunteers. Advocating for additional and affordable housing are actions in the strategy. The City will be measuring the social impact of key actions within the strategy and will assist local providers with funding opportunities, as required.
No	very little - this is a State Govt responsibility!	Remove deliverables that should be provided by the State Govt (and reduce costs to ratepayers)!'	Not much - this is a State Govt responsibility and should be funded by the State Govt (eg Nyoongar Outreach Services)!'	Remove deliverables that should be provided by / paid by the State Govt (and reduce costs to ratepayers)!'	Like idea - Move+A4:17d successful transition to being occupier (rent) support service which encourage the need to change attitude and involvement and input into accommodation! '	Reduce costs (rates) to ratepayers!!!'	Provide more assistance to move homeless persons to suitable accommodation in a timely manner!'	Less duplication of State Govt services!!!'	1. Too costly for ratepayers!!! 2. No measurable deliverables!!! 3. Draft Implementation Plan includes too many services that are the State Govt's responsibility!!!' 4. The City's Security Watch Officers should have a bigger role in 'cleaning up' the City's business precincts!!!	Business	While the main responsibility of homelessness rests with the State Government, Local Government also has an important role as a contributor, which is articulated in the 10 year state plan to end homelessness. The City will be measuring the social impact of key actions within the strategy.
Yes		Case workers to support people who are at risk of homelessness. Drug and alcohol treatment support and mental health support and referrals.'		Increased public CCTV/surveillance so that people experiencing homelessness can sleep in an area that they know is safe. Provision of several public shower facilities.'		Courses and programs for daily living skills to support reintegration into housing.'		Interagency networking, referral and supports from AOD and mental health service providers.'		Service provider	Over the course of the four year lifespan of the strategy, the City will work closely and in collaboration with local homelessness service providers to respond to local issues through assertive outreach, case management, provision of crisis accommodation, education campaigns and interagency networking, including mental health service providers, as suggested.
Unsure	Acknowledgement that there's a problem	2016 data is dramatically incorrect. There are 10 times the amount of homeless people in our area. This makes the policy look ridiculous. I believe there are around 2000 homeless people in the area and many more who may have somewhere to sleep for now, but are living in extreme poverty and distress. Many are medically and physically disabled, elderly and frail. The homeless kitchen in Maylands provided meals, a Doctor, clothes washing and free meals.'	Shelters such as those in Wellington Square for The Rise'	Shopfront clients are now begging, hungry and going through bins. They don't have access to free meals, medical attention, financial help, groceries, nor clothes washing. The time for action has passed.'	55 Central is still financially out of reach for the homeless. The homeless can't afford meals there.'	\$140,000 council spend will not help the situation. Councillor education, social housing would help.'	Bayswater Council has shown no inclination to work with local service providers and now the only place to get free meals and see a doctor is permanently closed.'	Opportunity to support existing services was not taken. In fact, Catherine Erhardt actively worked against them. This has left more social problems, more hunger, illness and loneliness. Shame Bayswater, shame.'	Resident, Service provider	The City has worked closely with local service providers in the development of the strategy, this has included understanding the community needs and demand arising from the Shopfront's move to an alternate location. Services once provided by the Shopfront in Maylands have now been duplicated at 55 Central in Maylands and the Salvation Army in Morley. The City will continue to work closely with local homelessness service providers over the four year lifespan of the strategy. Community education is a focus of the strategy.	
Unsure									I am overall confused. Isn't housing and mental illness and crisis accommodation something the state looks after and funds. I think if you add another layer, what appears to be an already disjointed approach by state govt would be more so. If rather see existing state programmes being supported by local govt, than for ratepayers money to be thrown at a problem that isn't ours to solve, nor do we have the resources. Support by way of information and making it easy for state services to operate in Bayswater is far more important than re inventing the wheel and further distracting from the Dilton by adding another layer.'	Resident	While the main responsibility of homelessness rests with the State Government, Local Government also has an important role and this is articulated in the 10 year state plan to end homelessness. The City will utilise a place-based approach through strengthening service coordination and advocacy together with local homelessness service providers over the four year lifespan of the strategy.
Yes	the one-stop hub idea is great	Many young ppl at risk of homelessness may not be attending school regularly. Current 'truancy' practices are outdated & punitive, and need to be trauma-informed.	facilities for shower, storage etc - great initiative'	CoB could deliver information to general public breaking down stereotypes (eg don't call the police if someone's camped at a local park & not actually causing trouble)	All of it'		all the ideas listed are good	Would like to see a way general public can contribute to statistics of homelessness (without having to report to police).'		Resident	Preventing homelessness through community education is a priority focus area within the strategy.
Unsure	The overarching sentiment is admirable	The priority is very aspirational, given the solutions are primarily victim focused responses, rather than systemic housing responses.'	The priority is good as it addresses immediate needs'	The deliverable need to be more holistic	The goal is welcomed'	Sounds like nothing much new is being suggested. The deliverables are a bit vague and non committal. Seems a bit disconnected from the reality, which is that homelessness people are unlikely to afford or have access to even 'affordable housing'	That you have identified relevant issues.'	Some more substance and measurable outcomes re needed.	I commend you on taking the initiative, however some of the main issues, drivers and impacts of homelessness appears overlooked. Many of the deliverables are immeasurable in terms of their outcome.'	I am an interested resident in a neighboring area, with an interest and professional experience in housing related matters	The City has worked closely with local service providers and industry experts in the development of the strategy. The City will be measuring the social impact of key actions within the strategy.

Yes	Community hub with access to resources & service providers at library is great !	More involvement and engagement with landlords of rental properties, investors and real estate managers in city of Bayswater, about more sustainable or flexible renting, instead of just providing upskilling workshops to at-risk residents (that doesn't help when you're in crisis or couch surfing, your priority is to get any work or where to sleep tonight!).'	Encouraging community education about homelessness'	More ways to engage with the community about these plans & resources, more social media, promote within the community (at shops, letterbox drops) Expand the knowledge of homelessness beyond just 'sleeping rough':.	Advocacy to all levels of govt. for better housing in WA.'	Tell big developers to rack off! Reinvest in small local businesses to encourage local employment and build better community relationships.'	Making access to resources more accessible.'	Coordinate and centralise outreach services with surrounding councils, connect people resources better, eg. easier access to information about where food kitchens are, or street doctor, etc, so people experiencing know where they can go each night for dinner or washing services.'	Just that people experiencing homelessness are just as much part of our community as people in homes, and our community should care about others experiencing hardship.'	Resident	Community education for local businesses is a focus of the strategy. Encouraging and advocating for additional and affordable housing are actions in the strategy. Over the course of the four year lifespan of the strategy, the City will work closely and in collaboration with local homelessness service providers to respond to local issues through assertive outreach, case management, provision of crisis accommodation, education campaigns and interagency networking for better local service coordination, as suggested.
Unsure	Homelessness needs to be addressed as it is increasing. How...is the problem. I like to see creative ways where this is a responsibility for all and not just a few.	The idea of hubs is great however I feel they should be spread through all suburbs and not just a combined one for the City of Bayswater. Being all clumped together can result in anti social behaviour and local residents (who pay the rates) should be considered.'	Places where people can safely have their items secured for a short term is giving them a sense of belonging and security. This would need to be monitored though....how? Who?		Small groups is the way to go.....'				Please consider carefully all elements in a community/suburb before selecting. Don't just look at transport or already existing facilities but consider families, local businesses, sporting complexes, shopping centres. The RISE has been mentioned but this is also a facility where young parents come with children to the gym, library etc. I strongly supporting homelessness but would like to see hubs set up in all (or combined) suburbs from the list, below where it becomes everyone's responsibility and City of Bayswater allocates a councillor to the hubs.'	Resident	The proposed community resource hub will be the first for the City, with its location still to be determined. The proposed lockers for safe storage of items within the community resource hub would be monitored by the City.

Visitors	41
Contributors	9
Registered	0
Unverified	0
Anonymous	8
Admin	1
SUBMISSIONS	12

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE****12.1 Responses To Questions From Members Taken On Notice**

	Councillor / Question	Response / Action
1	Cr Lorna Clarke	Mr Doug Pearson, Director Major Projects
(a)	Could the City please seek additional information from Metronet and Evolve as to how the noise impacts of night works can be mitigated?	<p>The noise emissions from construction works are required to comply with the Environmental Protection (Noise) Regulation 1997. Regulation 13 provides exemptions for construction work provided that the occupier of the premises or public place shows that the construction was carried out in accordance with AS 2436-2010 Guide to noise and vibration control on construction, maintenance and demolition sites and the equipment used on the premises was the quietest reasonably available. Further requirements are applicable under the regulations when the construction works are undertaken outside of 7am – 7pm Monday to Saturday (excluding public holidays).</p> <p>The piling that was undertaken in close proximity to residents on Whatley Crescent has been completed and piling operations have moved to the eastern side of King William Street. It is envisaged that the impact on residents will be reduced accordingly.</p>
(b)	Are there any actions the City can undertake to mitigate noise works?	The City can consider various actions should the contractor be found to not be complying with the above requirements.
(c)	Could the City please advise what avenues residents can seek to gain compensation from the State Government for noise impacts, impact to their health and impacts to their houses?	The process for initiating a request for compensation is for the resident to submit their request through the info@metronet.wa.gov.au email address, any claims will then be passed to their insurer who will then deal with the claimant directly.
(d)	Could the City ask whether the new pavement installed near the public toilet as you exit the train station will extend under the bridge? Will the bridge have additional lighting to make it safer for people walking underneath it?	The pavement under the bridge has been widened to accommodate the recent Principal Shared Path detour. Evolve Bayswater are currently investigating options for the provision of additional lighting

13 NEW BUSINESS OF AN URGENT NATURE

Nil.

At 9:25pm the meeting was adjourned for a 5 minute break, and reconvened at 9:25pm.

COUNCIL RESOLUTION

That the meeting be closed to the public and the recording be suspended.

Cr Dan Bull, Mayor Moved, Cr Sally Palmer Seconded

CARRIED: 8/1

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Cr Steven Ostaszewskyj.

At 9:32pm, Cr Catherine Ehrhardt returned to the meeting.

At 9:32pm, the meeting closed to the public and the recording was suspended.

14 MEETING CLOSED TO THE PUBLIC**14.1 Matters For Which The Meeting May Be Closed****14.1.1.1 Update On The Divestment Of Aged Care Assets**

Responsible Branch:	Strategic Projects
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority

MR ANDREW BRIEN, CHIEF EXECUTIVE OFFICER DECLARED A FINANCIAL INTEREST
In accordance with section 5.60A of the Local Government Act 1995, Mr Andrew Brien, Chief Executive Officer, declared a financial interest in this item as his son-in-law works for one of the tenderers in the report. At 9:49pm, Mr Andrew Brien withdrew from the meeting.

REASON FOR CONFIDENTIALITY

Item 11.1, Update on the Divestment of Aged Care Assets is a CONFIDENTIAL REPORT in accordance with section 5.23(2) of the Local Government Act 1995 (WA), which permits the meeting to be closed to the public for the business relating to:

- (e) *a matter that if disclosed, would reveal —*
 (iii) *information about the business, professional, commercial or financial affairs of a person.*

COUNCIL RESOLUTION**(COMMITTEE RECOMMENDATION TO COUNCIL)**

That the recommendation as contained in the “Confidential Report” be adopted.

Cr Sally Palmer Moved, Cr Giorgia Johnson Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.*

Against: *Nil.*

At 9:50pm Mr Andrew Brien, Chief Executive Officer returned to the meeting.

14.1.2 Request to Name Pavillion at Lightning Park

Applicant/Proponent:	Ken Perks
Owner:	City of Bayswater
Responsible Branch:	Office of the Chief Executive Officer
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority

CR MICHELLE SUTHERLAND DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Michelle Sutherland declared an impartial interest in this item as she knows the applicant. Cr Michelle Sutherland remained in the room during voting on this item.

CR FILOMENA PIFFARETTI, DEPUTY MAYOR DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Filomena Piffaretti, Deputy Mayor, declared an impartial interest in this item. Cr Filomena Piffaretti, Deputy Mayor, remained in the room during voting on this item.

REASON FOR CONFIDENTIALITY

Item 14.1.2 Request to Name Pavillion at Lighting Park is a CONFIDENTIAL REPORT in accordance with section 5.23(2) of the Local Government Act 1995 (WA), which permits the meeting to be closed to the public for the business relating to:

In accordance with Section 5.23(2) of the Local Government Act 1995 (WA):

(b) The personal affairs of any person

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That the recommendation as contained in the "Confidential Report" be adopted.

Cr Filomena Piffaretti, Deputy Mayor Moved, Cr Steven Ostaszewskyj Seconded

LOST: 4/6

For: Cr Steven Ostaszewskyj, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt.

Against: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Sally Palmer, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

14.1.3 Thoroughfares Local Law

Responsible Branch:	Governance and Organisational Strategy
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative

REASON FOR CONFIDENTIALITY

Item 14.1.3, Thoroughfares Local Law, is a CONFIDENTIAL REPORT in accordance with section 5.23(2) of the Local Government Act 1995 (WA), which permits the meeting to be closed to the public for the business relating to:

- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.*

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That the recommendation as contained in the "Confidential Report" be adopted.

Cr Dan Bull, Mayor Moved, Cr Catherine Ehrhardt Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Nil.

14.1.4 Waste Local Law

Responsible Branch:	Governance and Organisational Strategy
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative

REASON FOR CONFIDENTIALITY

*Item 14.1.4, Waste Local Law, is a **CONFIDENTIAL REPORT** in accordance with section 5.23(2) of the Local Government Act 1995 (WA), which permits the meeting to be closed to the public for the business relating to:*

- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.*

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That the recommendation as contained in the "Confidential Report" be adopted.

Cr Dan Bull, Mayor Moved, Cr Sally Palmer Seconded

CARRIED: 9/1

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Cr Michelle Sutherland.

COUNCIL RESOLUTION

That the meeting be reopened to the public and the recording be resumed.

Cr Sally Palmer Moved, Cr Giorgia Johnson Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Dan Bull, Mayor, Cr Barry McKenna, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Filomena Piffaretti, Deputy Mayor, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Cr Elli Petersen-Pik, Cr Lorna Clarke, Cr Giorgia Johnson.

Against: Nil.

At 09:51pm, the meeting was reopened to the public and the recording resumed.

14.2 Public Reading Of Resolutions That May Be Made Public

Nil.

15 CLOSURE

There being no further business to discuss, the Chairperson, Cr Dan Bull, Mayor, declared the meeting closed at 09:51pm.