

# Minutes

## CEO Recruitment Committee

**4 April 2022**

*By signing these minutes I certify that they were confirmed at the CEO Recruitment Committee held on \_\_\_\_\_*

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**Cr Filomena Piffaretti, Mayor**  
**CHAIRPERSON**

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**Minutes** of the CEO Recruitment Committee of the Bayswater City Council which took place at Lester Blades, 21/44 St Georges Terrace, Perth on 4 April 2022

## **1 OFFICIAL OPENING**

The Chairperson, Cr Filomena Piffaretti, Mayor, declared the meeting open at 3:11pm.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

In accordance with the City of Bayswater's Reflect Reconciliation Action Plan November 2019- November 2020, the Presiding Member will deliver the Acknowledgement of Country.

### Noongar Language

*Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.*

### English Language Interpretation

*We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.*

The Chairperson, Cr Filomena Piffaretti, Mayor acknowledged the Traditional Custodians of the land, the Whadjuk people of the Noongar nation, and paid respects to Elders past, present and emerging.

## **3 ATTENDANCE**

### Members

Cr Filomena Piffaretti, Mayor (via electronic means)	Chairperson
Cr Catherine Ehrhardt, Deputy Mayor	
Cr Josh Eveson	
Cr Steven Ostaszewskyj	

### Non-voting member

Ms Helen Hardcastle

### Officers

Ms Cassandra Flanigan	Special Projects Advisor
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### Guest

Mr Geoff Blades

### Deputee

Cr Dan Bull

### **3.1 Apologies**

Nil.

### **3.2 Approved Leave Of Absence**

Cr Elli Petersen-Pik

#### 4 DISCLOSURE OF INTEREST SUMMARY

In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

The following disclosures of interest were made at the meeting:

Name	Item No.	Type of Interest	Nature of Interest
Cr Catherine Ehrhardt, Deputy Mayor	11.1	Impartial Interest	I know the candidate through my duties as a Councillor.
Ms Helen Hardcastle	11.1	Impartial Interest	I know the candidate very well as I have worked with them in the past.

**5 DELEGATED AUTHORITY BY COUNCIL**

In accordance with section 5.23(1)(b) of the Local Government Act 1995 the CEO Recruitment Committee has delegated authority, as approved by Council, in relation to all the administrative aspects of the recruitment process including:

- a) The recruitment of an independent member to the Committee; and
- b) Appointment of a professional recruitment consultant.

## 6 TERMS OF REFERENCE

TERMS OF REFERENCE Chief Executive Officer Recruitment Committee	
<b>Purpose:</b>	The purpose of the Chief Executive Officer Recruitment Committee is to conduct the recruitment and selection process for a new Chief Executive Officer in accordance with the principles of merit, equity and transparency and consistent with Council's adopted <i>Model Standards for CEO Recruitment, Performance and Termination</i> .
<b>Elected Member membership:</b>	Cr Filomena Piffaretti, Mayor Cr Catherine Ehrhardt, Deputy Mayor Cr Steven Ostaszweskyj Cr Josh Eveson Cr Elli Petersen-Pik All other remaining Councillors are Deputies to this Committee.
<b>External Member membership:</b>	One independent member
<b>Role of Representatives:</b>	The roles and responsibilities of the City of Bayswater representatives on this Committee are Members in their own right.
<b>Delegated Authority:</b>	The CEO Recruitment Committee has been delegated all powers necessary to enable the Committee to undertake all the administrative aspects of the recruitment process including: a) The recruitment of an independent member to the Committee; and b) Appointment of a professional recruitment consultant.
<b>Meetings:</b>	Committee meetings are to be in accordance with the <i>City of Bayswater Standing Orders Local Law 2021</i> .
<b>Meeting Frequency:</b>	As required.
<b>Meeting Date and Time:</b>	When suitable.
<b>Location:</b>	City of Bayswater Civic Centre
<b>Liaison Officer:</b>	Chief Executive Officer Manager People, Culture and Safety

**7 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION**

The Minutes of the CEO Recruitment Committee held on 21 March 2022 which have been distributed, were confirmed as a true and correct record.

Cr Catherine Ehrhardt, Deputy Mayor Moved, Cr Josh Eveson Seconded

**CARRIED UNANIMOUSLY: 5/0**

***For: Cr Filomena Piffaretti, Mayor, Cr Catherine Ehrhardt, Deputy Mayor,  
Cr Josh Eveson, Cr Steven Ostaszewskyj and Cr Dan Bull***

***Against: Nil.***

**8            REPORTS**

Nil.

**9            PREVIOUS MATTERS DEALT WITH NOT ON THE AGENDA**

Nil.

**10          GENERAL BUSINESS**

Cr Bull asked whether the governance requirements had been met regarding public question time for the Committee. Cr Filomena Piffaretti, Mayor, advised that she had sought advice from the City who confirmed that there is an exemption under the Act to provide public notice for a meeting that in the CEO's opinion is to be confidential. Public question time therefore does not need to be included in the agenda.

**COMMITTEE RESOLUTION**

**That the meeting be closed to the public.**

**Cr Catherine Ehrhardt, Deputy Mayor Moved, Cr Josh Eveson Seconded**

**CARRIED: 4/1**

***For:            Cr Filomena Piffaretti, Mayor, Cr Catherine Ehrhardt, Deputy Mayor,  
                 Cr Josh Eveson and Cr Dan Bull.***

***Against:      Cr Steven Ostaszewskyj.***



**11 CONFIDENTIAL ITEMS****11.1 Selection of Preferred Candidate**

<b>Responsible Directorate:</b>	Office of the Chief Executive Officer
<b>Authority/Discretion:</b>	Executive/Strategic Legislative
<b>Voting Requirement:</b>	Simple Majority
<b>Attachments:</b>	Nil
<b>Refer:</b>	Nil.

***Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA):***

**REASON FOR CONFIDENTIALITY**

***This is a CONFIDENTIAL REPORT in accordance with section 5.23(2) of the Local Government Act 1995 (WA), which permits the meeting to be closed to the public for the business relating to:***

- (e) *a matter that if disclosed, would reveal —*
  - (iii) *information about the business, professional, commercial or financial affairs of a person,*

**OFFICER'S RECOMMENDATION**

That the recommendation as contained in the "Confidential Report" be adopted.

**COMMITTEE RESOLUTION**

**That the amended recommendation as contained in the confidential agenda be adopted.**

**Cr Filomena Piffaretti, Mayor Moved, Cr Catherine Ehrhardt, Deputy Mayor Seconded**

**CARRIED: 5/0**

***For: Cr Filomena Piffaretti, Mayor, Cr Catherine Ehrhardt, Deputy Mayor, Cr Josh Eveson, Cr Steven Ostaszewskyj and Cr Dan Bul..***

***Against: Nil.***

**COMMITTEE RESOLUTION**

That the meeting be reopened to the public.

Cr Catherine Ehrhardt, Deputy Mayor Moved, Cr Steven Ostaszewskyj Seconded

**CARRIED UNANIMOUSLY: 5/0**

***For: Cr Filomena Piffaretti, Mayor, Cr Catherine Ehrhardt, Deputy Mayor,  
Cr Josh Eveson, Cr Steven Ostaszewskyj and Cr Dan Bull.***

***Against: Nil.***

**12            NEXT MEETING**

The next meeting of the CEO Recruitment Committee will be advised in due course.

**13            CLOSURE**

There being no further business to discuss, the Chairperson, Cr Filomena Piffaretti, Mayor, declared the meeting closed at 3:21pm.