

Minutes

Ordinary Council Meeting

26 April 2023

By signing these minutes I certify that they were confirmed at the Ordinary Council Meeting held on Tuesday, 23 May 2023 by resolution of Council

CR FILOMENA PIFFARETTI, MAYOR
CHAIRPERSON

Meeting Procedures

1. All Council meetings are open to the public, except for matters dealt with under 'Confidential Items'.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a City Staff Member.
3. Members of the public may ask a question during 'Public Question Time'.
4. Meeting procedures are in accordance with the City's *Standing Orders Local Law 2021*.
5. To facilitate smooth running of the meeting, silence is to be observed in the public gallery at all times, except for 'Public Question Time'.
6. Persons are not permitted to record (visual or audio) at the Council meeting without prior approval of the Council.
7. Council meetings will be livestreamed in accordance with the resolution of 24 August 2021. Images and voices may be captured and streamed. If you have any issues or concerns regarding the live streaming and recording of meetings, please contact the City's Governance team.
8. In the event of an emergency, please follow the instructions of City of Bayswater Staff.

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Council Chambers Seating Plan



Jeremy Edwards
CEO



Cr Filomena Piffaretti
Mayor



Cr Giorgia Johnson



Cr Lorna Clarke



Cr Dan Bull



Cr Elli Petersen-Pik



Cr Catherine Ehrhardt
Deputy Mayor



Cr Michelle Sutherland



Cr Assunta Meleca



Cr Steven Ostaszewskyj



Cr Sally Palmer



Cr Josh Eveson



Des Abel,
DCD



Doug Pearson,
DMPCA



Alan Ferris,
A/DCS



Luke Botica,
DWI

Agendas
and Minutes
Officer

Press

Gallery

Nature of Council's Role in Decision Making

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative:	Includes adopting local law, town planning schemes and policies.
Review:	When Council reviews decisions made by officers
Quasi-Judicial:	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

City of Bayswater Standing Orders Local Law 2021

6.9 DEPUTATIONS

- (1) Allowance has been established for deputations to be heard at Agenda Briefing Forums the week prior to the Ordinary Council Meeting by any person or group wishing to be received. A deputation may be heard at the Council meeting, Agenda Briefing Forum or a Committee meeting open to the public at the discretion of Council, and the depute is to either-
 - (a) apply, before the meeting, to the CEO for approval and can be considered in both a verbal and written format;
 - (b) with the approval of the Presiding Member, at the meeting; and-
 - (c) are to be received by 1.30pm on the day of the forum receiving the deputation.
- (2) Upon receipt of a request for a deputation the CEO must refer the request to the relevant Council meeting, Agenda Briefing Forum or a Committee meeting.
- (3) Unless the Presiding Member allows, a depute invited to attend the meeting is not to address the meeting for a period exceeding 5 minutes.
- (4) Unless given leave by the Presiding Member, only two members of the deputation may address the meeting, although others may respond to specific questions from Members.
- (5) For the purposes of this clause, unless Council, Agenda Briefing Forum or the Committee determines otherwise, a deputation is taken to comprise all those people either in favour of, or opposed to, the matter which is the subject of the deputation.
- (6) Unless Council, Agenda Briefing Forum or the Committee resolves otherwise, any matter which is the subject of a deputation to the Council, Agenda Briefing Forum or a Committee open to the public is not to be decided by Council, Agenda Briefing Forum or the Committee until the deputation has completed its presentation.
- (7) The Presiding Member may require deputations to leave the meeting while other deputations are being heard in relation to that matter.
- (8) A member of the public who makes a deputation is to state his or her name and address, however only the name will be published in the minutes.

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Minutes of the Ordinary Council Meeting of the Bayswater City Council which took place in the Council Chambers, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on Wednesday, 26 April 2023.

1 Official Opening

The Presiding Member, Filomena Piffaretti, Mayor, declared the meeting open at 7:00pm.

2 Acknowledgement of Country

In accordance with the City of Bayswater's Reflect Reconciliation Action Plan November 2019-November 2020, the Presiding Member will deliver the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

3 Announcements From The Presiding Member

Nil.

4 Attendance

Members

North Ward

Cr Filomena Piffaretti, Mayor (Presiding Member)
Cr Josh Eveson
Cr Michelle Sutherland

Central Ward

Cr Assunta Meleca
Cr Sally Palmer
Cr Steven Ostaszewskyj

South Ward

Cr Catherine Ehrhardt, Deputy Mayor
Cr Elli Petersen-Pik

West Ward

Cr Dan Bull
Cr Giorgia Johnson

Officers

Mr Jeremy Edwards	Chief Executive Officer
Mr Des Abel	Director Community and Development
Mr Doug Pearson	Director Major Projects and Commercial Activities
Mr Alan Ferris	A/Director Corporate and Strategy
Mr Luke Botica	Director Works and Infrastructure
Ms Amanda Albrecht	Manager Governance, Organisational Planning and Development
Ms Julie-Ann Gray	Manager Community Development
Ms Helen Smith	Manager Development and Place
Ms Karen D'Cunha	Coordinator Governance
Ms Rebecca McKrill	Governance Officer

Observers

Press - 0
Public - 22

4.1 Apologies

Cr Lorna Clarke

4.2 Approved Leave of Absence

Nil.

4.3 Applications for Leave of Absence

COUNCIL RESOLUTION

That Leave of Absence be granted as follows:

Cr Assunta Meleca from 1 May 2023 to 3 May 2023 inclusive;

Cr Assunta Meleca on 15 May 2023; and

Cr Catherine Ehrhardt, Deputy Mayor from 24 May to 27 May 2023 inclusive.

Cr Elli Petersen-Pik Moved, Cr Michelle Sutherland Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson*

Against: *Nil*

5 Disclosure of Interest Summary

In accordance with section 5.65 of the *Local Government Act 1995* (WA):

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

The following disclosures of interest were made at the meeting:

Name	Item No.	Type of Interest	Nature of Interest
Cr Giorgia Johnson	10.3.1	Proximity	I own a property adjacent to Guildford Road
Cr Giorgia Johnson	10.4.3	Proximity	I own a property adjacent to Guildford Road
Cr Giorgia Johnson	11.5	Proximity	I own a property adjacent to Guildford Road
Cr Steven Ostaszewskyj	10.3.1	Proximity	My home is within one of the areas mentioned in the report (TUPP Area 46 part of Morley) as identified in the 25 October 2022 OCM.
Cr Steven Ostaszewskyj	11.4	Impartial	I've learnt of the opportunity for local governments to access the WA Police Graffiti Taskforce Juvenile Clean-up program through people I know who are involved in graffiti removal
Cr Josh Eveson	10.3.1	Proximity	I live on Guildford Road
Cr Josh Eveson	10.4.3	Proximity	I live on Guildford Road
Cr Josh Eveson	11.5	Proximity	I live on Guildford Road
Cr Catherine Ehrhardt, Deputy Mayor	10.2.4	Indirect Financial	The report and attachment reference the SUPP. My husband owns property in the area receiving underground power
Cr Catherine Ehrhardt, Deputy Mayor	10.4.3	Proximity	I live in the area affected by the LPS
Cr Dan Bull	10.3.1	Impartial	My property abuts Tonkin Highway which is mentioned in the report however the item does not extend to decisions regarding Tonkin Highway.
Cr Catherine Ehrhardt, Deputy Mayor	10.3.1	Proximity	I live on Railway Parade which is mentioned in the report as a distributor road

6 Public Question Time

In accordance with the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996* and the *City of Bayswater Standing Orders Local Law 2021* the following procedures relate to public question time:

1. A member of the public who raises a question during question time, is to state his or her name and address.
2. Each member of the public with a question is entitled to ask up to 3 questions.
3. The minimum time to be allocated for public question time is 15 minutes.
4. Questions from the public must relate to a matter affecting the local government. Questions relating to matters of business listed on the agenda will be considered in the first instance, followed by questions relating to Council business not listed on the agenda.
5. A summary of each question raised by members of the public at the meeting and a summary of the response to the question will be included in the minutes of the meeting.
6. Where a question is taken on notice at the meeting, a summary of the response to the question will be provided in writing to the member of public and included in the agenda for the following meeting.

6.1 Responses to Public Questions Taken on Notice

Nirmal Singh – Embleton

Question 1

The Reconciliation Advisory Committee (RAC) is responsible for the implementation of actions contained within the City's Reconciliation Action Plan. The Committee comprises 11 members (4 Councillors and 7 Other Members). The RAC meeting on 14 September 2022, was attended by only 4 members. 3 Councillors and 1 Community Member. It appears that the quorum requirements under section 5.19 of the LG Act were not met.

Why did the Presiding Member not adjourn the meeting if the quorum was not met?

Response 1

The Presiding Member and Committee were advised that it was considered that the requirements of a quorum had been met and that the meeting could proceed. This was on the basis that the Terms of Reference for the Reconciliation Advisory Committee (RAC) set the membership for the Committee as four Elected Members and 'up to' seven External Members. Therefore, it was the understanding that the minimum number of positions on the Committee was four positions, and a quorum would be met by the presence of three members of the Committee.

Upon further consideration and advice, it has been determined that as the Council has appointed four Elected Members and seven External Members to the Reconciliation Advisory Committee (RAC), the number of positions that constitute the Committee has been established by the Council as 11 positions. The *Local Government Act 1995* establishes a quorum for meetings as being at least 50% of the number of offices of members of the committee. This means that a quorum for this Committee is six.

The Council has not, under section 5.15 of the *Local Government Act 1995 (the Act)*, reduced the number of offices of committee members required for a quorum at an RAC meeting.

On this basis, the progress report on the implementation of the City's Innovate Reconciliation Action Plan that was submitted to the RAC Meeting for noting on 14 September 2022 will be re-submitted 'afresh' to the next RAC meeting for consideration and noting.

Question 2

What is the sanctity of the meeting and the validity of its decision taken without quorum as required by the applicable legislation?

Response 2

A quorum is the minimum number of persons who need to be present to constitute a valid formal meeting and decisions - without a quorum any decision made is not considered to be valid. If a quorum is not met, the Committee may still meet informally for the purposes of information sharing with no decision-making.

Question 3

How many other such Council or its sub-committee meetings have progressed without requisite quorum?

Response 3

To the City's knowledge, no other Council or Committee Meetings have progressed without a quorum in the past two years.

6.2 Public Question Time

Public Question Time commenced at 7:05pm.

The following questions were submitted in writing:

Harvey Tonkin – Noranda

Preamble

I am asking this question for tonight's meeting as a response through the normal system will take too long.

Recently I noticed the plants that the council has planted on the Deschamp park being neglected.

It took about three weeks and a few phone calls for something to be done.

These four plants were amongst the requests. I asked for the plastic surrounds. They finally arrived and wood chips were placed over the weeds. Part of the original query also requested that all the plants have the grass removed from the base and I watched staff spray glyphosphate around the base of the larger trees. The photos show that someone was over zealous with the spray with one plant. RIP.

You will notice that the couch grass has now nearly taken over the small plants. Since the Council has 3 to 5 departments that cover the care of these plants my question is:

Question 1

Does the council have a policy that follows up the work that has been done by staff to ensure that the assets have been looked after?

Response 1

The City does not have a formal policy in regards to this as it is considered routine maintenance. The City undertakes regular servicing of passive parks and inspections are undertaken by team leaders and supervisory staff in regards to the quality of work.

When treating couch grass growing in tree wells the City uses a selective herbicide product that specifically targets grass species without detriment to the tree or plant.

The City also plans to plant an additional 45 trees in Deschamp Reserve this winter, during which the dead tree will be replaced.

Preamble

Recently I have noticed and advised Waste management of overflowing bins. I have noticed a few bins near bus stops overflowing. I also had a situation where they didn't place dog bags on all bins on a reserve for over a long period and this is not unusual.

Question 2

Does the council have a penalty clause with Cleanaway if they are not doing their job as per their contract and has that ever been enacted?

Response 2

There are penalty clauses in the contract which are specific to serious breaches and failure to perform services.

The City is currently undertaking an audit of the public bin infrastructure to review the locations of public bins, frequency of collection and the provision of dog bag dispensers. The majority of overflowing bins or missing dog bag dispensers have been found to be attributed to misuse by the public, rather than performance issues by Cleanaway.

Where it is found that the problem is attributed to Cleanaway, the City will ensure they are held accountable in accordance with the contract.



Wendy Garstone

Item 10.2.4 – Carried Forwards

Question 1

The Urban Forest Strategy outlines the necessity of increasing the urban forest. The Council itself agreed to a revised target of canopy coverage, 20% by 2030. In all Council

discussions regarding the challenges of meeting this target, it seems that funding is the real issue. Why then are unused funds (\$122,623) that were allocated to the urban forest and were not used, not being carried forward to the 2022/2023 financial year?

Response 1

At the time of initiating the carry forwards process from the 21/22 budget to the 22/23 budget a figure of \$200,000 was estimated to be available based on expenditure projections. However upon finalising the accounts for the 21/22 financial year there was only \$77,377 remaining (\$200,000 less \$122,623 spent in the 21/22 financial year) which is the actual carry forward amount into the 22/23 budget.

Question 2

I note that the Urban Forest Strategy annual report for April 2021 to March 2022 does not include any details in terms of budget allocated, and actual money spent on implementing the UFS for that period. Can a summary of this information for 2021/2022 be provided to the community, and be included in the annual reports going forward?

Response 2

The City will review and provide details of the allocated budget and expenditure for the reporting period, and include details in subsequent Annual Reports.

The following questions were submitted verbally:

Joyce Nichols - Morley

Item 10.4.1

Question 1

The report states that the planning application was received by the City on 8 June 2022. Why does it take 6 months to let residents know that this infrastructure might be put in the park?

Response1

Mr Des Abel, Director Community and Development advised that the City was waiting on additional information and once that was received, the application was advertised.

Question 2

What date and where was it advertised?

Response 2

Mr Des Abel, Director Community and Development took the question on notice.

Kerry Smith - Morley

Item 10.4.1

Question 1

What consideration has been given to choosing other areas and why was this site chosen?

Response 1

Mr Des Abel, Director Community and Development advised that City officers did progress opportunities for other sites with the applicants. The possibility of having these facilities at the new train stations in Morley and Noranda was also discussed, as detailed in the report, however the applicant still wished to pursue this current proposal.

Josef Ron - Morley

Item 10.4.1

Question 1

Is it possible to defer the proposal of the new tower until the Galleria is redeveloped, and to consider installing the tower there?

Response 1

Mr Des Abel, Director Community and Development responded that the Council could defer the proposal. The City has got a period of time in which to determine the application, which is 90 days, from when it has been received as a full application. If the Council did defer the proposal beyond that period, the applicants could appeal against Council's non-decision on the item.

Carmine Zollo - Morley

Item 10.4.1

Question 1

Why are we making this easy for the applicants? Why aren't we sharing this around with other suggested locations such as Waltham Reserve, Strutt Reserve etcetera?

Response 1

Mr Des Abel, Director Community and Development responded that as mentioned previously, the City did explore other options with the applicants however they still wished to proceed with this particular proposal, which is what is being presented to Council to make a determination.

Question 2

Why are we "going soft" on the application by stating (as listed in the report) that if specifications are amended, such as reducing the height of the tower then it may be reconsidered?

Response 2

Mr Des Abel, Director Community and Development responded that the City acknowledges that there's an issue with communications in that area and what the City Officers are recommending is that they are prepared to consider other applications at the site that was previously approved by SAT at Crimea Reserve, provided it is of a suitable scale with any proposed designs included in the application.

Question 3

Is Council not able to also suggest to the applicant that they take option one at the new train station?

Response 3

Mr Des Abel, Director Community and Development advised that this option was pursued with the applicants however the applicants still wished to proceed with the current application.

Teresa Dichiera - Morley

Item 10.4.1

Question 1

Why wasn't all the relevant information about the telecommunication tower on the website?

Response 1

Ms Helen Smith, Manager Development and Place advised that the application would have been available on the City's website with the submitted plans as attached in the agenda. If it was identified that there was additional information which wasn't shown on the website, it would have been updated accordingly.

Question 2

When I enquired about this being a 5G tower, it took me an email with a response and then a follow up email saying that it should have been on the website but it wasn't, so how many people went to the website and didn't get the full information?

Response 2

Ms Helen Smith, Manager Development and Place responded that she couldn't provide that information however the proposal in its entirety was put on the City's website and generally, additional information would have been included in the applicant's report.

Question 3

Given this is an eyesore and may impact the ability to sell our homes, would any one of you be against this going up across the road from where you live?

Response 3

Cr Filomena Piffaretti, Mayor, responded that Councillors have heard the question and will consider that as part of their deliberations on the item.

Question 4

Will there be any preventative measures in place to prevent people from climbing the tower?

Response 4

Mr Des Abel, Director Community and Development advised that fencing would be installed.

Kystyna Alexander - Morely

Item 10.4.1

Question 1

Why is there no more information available about what exactly happens at ground level such as noise impact?

Response 1

Ms Helen Smith, Manager Development and Place responded that on page 156 of the agenda there's an elevation that details the Telstra power distribution box, Telstra micro outdoor unit on a proposed concrete slab and a number of pieces of equipment there. If the application is approved, it would be the City's preference that these equipment boxes be contained within a fence.

Question 2

Was there public consultation where the people who proposed the tower met with the community and had workshops etcetera that normally take place?

Response 2

Mr Des Abel, Director Community and Development advised that the City is not aware of the applicant providing any community consultation. The City conducted its own consultation on this application.

Question 3

Were there workshops where people could actually see in pictures, and understand what is going on?

Response 3

Cr Filomena Piffaretti, Mayor, advised that there were letters issued by the City of Bayswater to residents within a 250m radius of the proposed tower position.

Harry Bouzidis - Noranda

Item 10.4.1

Question 1

Are these towers safe for the community?

Response 1

Mr Des Abel, Director Community and Development advised that there are other agencies who handle those types of matters. The City is only handling the planning application and can only comment from a planning perspective.

Question 2

With the absence of knowledge that you know if it's safe, how can Council approve this tower? That's a rhetorical question.

Response 2

Cr Filomena Piffaretti, Mayor, thanked Mr Bouzidis for his questions.

Ian Walters - Bedford

EMRC Investment

Question 1

Further to my question on 24 August 2021 regarding the withdrawal of City of Belmont from the EMRC, please advise details of the financial impact on the City's investment, if any.

I am informed the City of Kalamunda has given notice to quit the EMRC. Please advise details of financial impact on the City's investment?

Response 1

Mr Jeremy Edwards, Chief Executive Officer advised that he is not aware of the question asked by Mr Walters in August 2021 and would look into what happened and provide a response to Mr Walters.

In relation to the City's investment, the equity share that the City of Bayswater holds within the EMRC is the same as it was when Belmont and more recently Kalamunda made the decision to withdraw.

Question 2

Please advise what steps are taken in the preparation of the agenda to ensure ratepayers can clearly read items in the agenda, as some figures are too small to read.

Response 2

Mr Jeremy Edwards, Chief Executive Officer took the feedback on board for consideration.

At 7:35pm Cr Elli Petersen-Pik withdrew from the meeting.

Harvey Tonkin - Noranda

Cleanaway Contract

Question 1

Does Council have a penalty clause for the Cleanaway contract and has that ever been enacted? The answer provided to my written question (question 2) above didn't confirm if issues with the contractor's performance have been dealt with previously or if the contractor will only be held accountable from now on.

Response 1

Mr Luke Botica, Director Works and Infrastructure, advised that City officers have regular meetings with the contractors to discuss matters that get raised and investigate to see whether they've failed to deliver under the contract terms. In terms of what actions have been taken, the records can be looked into and a response provided to Mr Tonkin.

At 7:36pm Cr Elli Petersen-Pik rejoined the meeting.

At 7:36pm Cr Catherine Ehrhardt, Deputy Mayor, withdrew from the meeting.

Question 2 - item 10.4.1

Will the Councillors take into consideration the fact that the community needs telecommunication coverage in that area?

Response 2

Cr Filomena Piffaretti, Mayor advised that Councillors have heard the question and will take it into consideration during deliberation of the item.

At 7:40pm Cr Catherine Ehrhardt, Deputy Mayor, rejoined the meeting.

Question 3

Why have so many members of the public presented their discussions tonight and asked questions and did not leave their name and a contact?

Response 3

Ms Amanda Albrecht, Manager Governance, Organisational Planning and Development advised that City officers will approach those people who asked questions for their name and suburb so this detail can be included in the minutes.

Public Question time closed at 7:42pm.

7 Confirmation of Minutes

7.1 Ordinary Council Meeting

COUNCIL RESOLUTION

The Minutes of the Ordinary Council Meeting held on 28 March 2023 which have been distributed, be confirmed as a true and correct record.

Cr Catherine Ehrhardt, Deputy Mayor Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

7.2 Special Council Meeting

COUNCIL RESOLUTION

The Minutes of the Special Council Meeting held on 5 April 2023 which have been distributed, be confirmed as a true and correct record.

Cr Sally Palmer Moved, Cr Catherine Ehrhardt, Deputy Mayor Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

8 Presentations

8.1 Petitions

COUNCIL RESOLUTION

That Council note and receive the petition tabled by Cr Michelle Sutherland, containing 213 signatures from Joy Nichols, requesting that Council not approve the application for a new telecommunication tower within Crimea Reserve which is subject of item 10.4.1 on this evening's agenda.

Cr Michelle Sutherland Moved, Cr Josh Eveson Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

8.2 Presentations

Nil.

8.3 Deputations

The following deputations were heard at the Agenda Briefing Forum on **Tuesday, 18 April 2023**:

1. 10.4.1 Proposed Telecommunication Infrastructure to Recreational Facility (Crimea Reserve) – Lot 9087, 2 McArthur Street, Morley

In relation to Item 10.4.1, Joyce Nichols was in attendance, speaking in support of the officer's recommendation (*refer page 111*).

2. 10.4.1 Proposed Telecommunication Infrastructure to Recreational Facility (Crimea Reserve) – Lot 9087, 2 McArthur Street, Morley

In relation to Item 10.4.1, Carmine Zollo was in attendance, speaking in support of the officer's recommendation (*refer page 111*).

3. 10.4.1 Proposed Telecommunication Infrastructure to Recreational Facility (Crimea Reserve) – Lot 9087, 2 McArthur Street, Morley

In relation to Item 10.4.1, Max Peel was in attendance, speaking in opposition to the officer's recommendation (*refer page 111*).

4. 10.4.1 Proposed Telecommunication Infrastructure to Recreational Facility (Crimea Reserve) – Lot 9087, 2 McArthur Street, Morley

In relation to Item 10.4.1, Leon McGrath submitted a **written deputation** in opposition to of the officer's recommendation (*refer page 111*).

5. 11.5 Cr Elli Petersen-Pik – Further Greening of Guildford Road

In relation to Item 11.5, Wendy Garstone submitted a **written deputation** in support of the officer's recommendation (*refer page 239*).

8.4 Delegates Reports

8.4.1 Cr Giorgia Johnson - Environment and Sustainability

Responsible Directorate:	Office of the Chief Executive Officer
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. Environment and Sustainability Certificate of Participation [8.4.1.1 - 1 page]

SUMMARY

For Council to note a training course recently completed by Cr Giorgia Johnson.

COUNCIL RESOLUTION **(OFFICER'S RECOMMENDATION)**

That Council notes the Delegate's Report from Cr Johnson for the completion of the WALGA Environment and Sustainability Course.

Cr Giorgia Johnson Moved, Cr Elli Petersen-Pik Seconded

CARRIED UNANIMOUSLY: 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

REPORT

Cr Johnson completed the Environment and Sustainability course on 19 March 2023 at a cost of \$330.00.

Following completion of the course, Cr Johnson has received a Certificate of Achievement for the Environment and Sustainability Course.

KEY COURSE TOPICS

1. Biosecurity
2. Corporate and Community Sustainability
3. Climate Change 101

CR JOHNSON'S COMMENTS

The WALGA Environment and Sustainability is an online course for local government staff and elected members.

Of specific interest and relevance were the units on Biosecurity and on Climate Change, with the specific actions LG's and elected members can do, along with examples from other LG's and the WALGA supporting documents.

The City of Bayswater has done many of the actions suggested, in terms of policy, to mitigate and adapt to Climate Change. I'm really proud of the City of Bayswater's Environment and Liveability Framework and its Emissions Reduction and Renewable Energy Plan, our plan for net zero by 2030, which I have suggested could be referenced in a future version of this course.

ELECTED MEMBER CONFERENCE, TRAVEL AND TRAINING REGISTER

The Elected Member Conference, Travel and Training Register has been updated to reflect the completion of the above course by Cr Johnson.

The course was funded from Cr Johnson's allowance in accordance with the Elected Members Attendance at Conferences, Seminars, Training and Professional Development Policy.

CONCLUSION

Cr Johnson has provided the above delegate's report to Council to note the completion of a training course recently completed.



WALGA Training

Certificate of Participation

awarded to

Giorgia Johnson

after completing training and assessment for

Environment and Sustainability

Topic 1: Biosecurity

Topic 2: Corporate and Community Sustainability

Topic 3: Climate Change 101

on

19 March 2023

Anthony Brown
Executive Manager - Training



9 Method of Dealing With Agenda Business

With the exception of items identified to be withdrawn for discussion, the remaining reports will be adopted by exception (enbloc).

An adoption by exception resolution may not be used for a matter:

- (a) in which an interest has been disclosed;
- (b) that has been the subject of a petition or deputation;
- (c) that is a matter on which a Member wishes to make a statement; or
- (d) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

Withdrawn items:

- 10.2.4 An interest was disclosed, a member wished to make a statement and Absolute Majority required.
- 10.3.1 An interest was disclosed and a member wished to make a statement.
- 10.4.1 A member wished to make a statement and this item was subject to deputations.
- 10.4.3 An interest was disclosed.
- 10.4.4 A member wished to make a statement.

COUNCIL RESOLUTION

That item 10.4.1, which was subject to deputations, be brought forward to the beginning of section 10 for discussion before resuming the order of business as set out in the agenda.

Cr Sally Palmer Moved, Cr Elli Petersen-Pik Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Nil.

10 Reports**10.1 Chief Executive Officer Reports****10.1.1 2023 Australian Local Government Association National General Assembly**

Applicant/Proponent:	City of Bayswater
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Advocacy Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	Nil
Refer:	Nil.

SUMMARY

For Council to appoint a voting delegate to vote on motions on behalf of the City of Bayswater at the upcoming Australian Local Government Association 2023 National General Assembly (NGA) in June, that is being held in Canberra.

An invitation was extended to all Councillors to attend the Australian Local Government Association 2023 National General Assembly conference. The Mayor, Deputy Mayor, and Cr Palmer have elected to attend. As part of the NGA, Councils will be voting on motions that have been submitted by local governments across Australia. At the meeting of 28 March 2023 the Council endorsed a motion to the NGA calling upon the Federal Government to support the ongoing financial sustainability of local governments by appropriately funding their delivery of infant immunisations to the community. Council also supported a motion from the Town of Bassendean for the Australian Government to commit to appropriate funding mechanisms for the establishment of Food Organics and Garden Organics (FOGO) processing facilities nationally. In order to vote upon these motions each financial member (local government) is allocated one vote per motion and the Council is therefore required to nominate a delegate to undertake this function.

COUNCIL RESOLUTION
(OFFICER'S RECOMMENDATION)

That Council appoints Cr Palmer as its delegate to vote on motions at the Australian Local Government Association 2023 National General Assembly, on behalf of the City of Bayswater.

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The Australian Local Government Association (ALGA) was founded in 1947 and represents 537 councils across Australia. ALGA represents local government on national bodies and ministerial councils, including the National Federation Reform Council. ALGA raises the concerns of local government at the national level by lobbying the Australian Government and Parliament on specific

issues and running campaigns to secure agreed policy objectives, as well as providing information on national issues, policies and trends affecting local government.

The NGA is a key event each year which provides a forum for local governments to guide the development of national local government policies and to advocate on behalf of the sector.

The ALGA 2023 NGA will be held in Canberra from 13 to 16 June 2023, with the debate on motions being conducted during this period. The theme for this year is “Our Communities, Our Future” and will explore ideas for new federal programs and policies that would support councils to build stronger communities in the future. Motions will be voted on by the attending financial members.

Each financial member is allocated one vote per motion, which is registered as a vote for or against by the nominated delegate. The City of Bayswater (the City) is a financial member and is allowed one voting delegate.

EXTERNAL CONSULTATION

Nil.

OFFICER'S COMMENTS

The ALGA National Congress is traditionally held during a sitting week of Parliament, as is the case for the 2023 event. This will provide an opportunity for Council to not only advocate for local government at a federal level, but to also meet with Ministers or their senior staff to advocate for strategic projects for the City of Bayswater.

During this week it is more than likely that the Mayor and Deputy Mayor will be taking the opportunity to meet with Federal Members and/or their senior staff. As these meetings are often called and/or reconvened at short notice because of Parliament sitting, it is recommended that the Council appoint Cr Palmer as the City's voting delegate as she will not be called away at short notice to attend alternative meetings.

LEGISLATIVE COMPLIANCE

Nil.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the following options have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Appointing a voting delegate for the 2023 ALGA National General Assembly is considered to present a low level of risk as the City of Bayswater will be represented to vote on motions.	

FINANCIAL IMPLICATIONS

Costs associated with the attendance will be funded out of Councillor's individual conference and professional development allowance in accordance with the Elected Members Attendance at Conferences, Seminars, Training and Professional Development Policy (number 3658400).

STRATEGIC IMPLICATIONS

By attending and voting in the 2023 National General Assembly, and taking the opportunity to meet with key Federal members and departmental staff while in Canberra, Council will continue to lobby and advocate effectively on behalf of the community, consistent with the Advocacy Strategy.

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

- Theme: Leadership and Governance
- Goal L1: Engage the community in a meaningful way.
Provide opportunities for the community to have their say and consider their views when making decisions.
- Goal L4: Communicate in a clear and transparent way.
Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

Given the opportunity to interact and vote on motions relating to ideas for new federal programs and policies, in accordance with Council's adopted advocacy strategy, it is recommended that Council appoint a voting delegate for the 2023 National General Assembly.

10.2 Corporate and Strategy Directorate Reports**10.2.1 Financial Reports for the Period Ended 31 March 2023**

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Monthly Financial Statement Snapshot [10.2.1.1 - 1 page] 2. Executive Summary and Financial Activity Statement Significant [10.2.1.2 - 6 pages] 3. Financial Activity Statement [10.2.1.3 - 2 pages] 4. Net Current Asset March 23 [10.2.1.4 - 1 page] 5. Cash Backed Reserve Report [10.2.1.5 - 1 page] 6. Capital Acquisition and Non-Operating Grants Report [10.2.1.6 - 14 pages]

SUMMARY

This report details the financial reports for the period ended 31 March 2023 including, Monthly Financial Statements with supporting information (**Attachments 1 to 4**), Cash Backed Reserve Report (**Attachment 5**), Capital Acquisitions & Non-Operating Grants Report (**Attachment 6**).

COUNCIL RESOLUTION
(OFFICER'S RECOMMENDATION)

That Council receives the financial reports for the period ended 31 March 2023, comprising:

1. Monthly Financial Statements with supporting information (**Attachments 1 to 4**).
2. Cash Backed Reserve Report Reserve Fund (**Attachment 5**).
3. Capital Acquisitions & Non-Operating Grants Report (**Attachment 6**).

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Georgia Johnson.

Against: Nil.

BACKGROUND

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Financial Activity Statement to be presented to Council. This Statement is to include:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995*;
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;

- (d) The material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

At its meeting on 18 July 2022, Council adopted the Annual Budget for the 2022/23 financial year. The figures in this report are compared to the adopted budget and subsequent amendments as approved by Council throughout the financial year.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as part of the monthly report. It also requires Council to adopt a 'percentage or value' for what it will consider to be material variances on an annual basis. The material variance adopted by the Council for the 2022/23 Budget is \$50,000 or 10% of the appropriate base, whichever is the higher.

EXTERNAL CONSULTATION

In accordance with section 6.2 of the *Local Government Act 1995*, the adopted budget was prepared having regard to the Community Strategic Plan, prepared under section 5.56 of the *Local Government Act 1995*, which was made available for public comment.

OFFICER'S COMMENTS

The financial statements for the reporting period are submitted in the form of:

- Monthly Financial Statements with supporting information (**Attachments 1 to 4**);
- Cash Backed Reserve Report (**Attachment 5**); and
- Capital Acquisitions & Non-Operating Grants Report (**Attachment 6**).

The Monthly Financial Statement Snapshot (**Attachment 1**) summarises total capital and operating expenditure. Details of the material variances are outlined in the Executive Summary and Financial Activity Statement Significant Variances Report (**Attachment 2**).

The Financial Activity Statement (**Attachment 3**) reports the financial position of the City to program level up to 30 June 2022. It is now being reported by Nature and Type following the amendments to the Financial Management Regulation in order to align to the Annual Budget. It discloses the current liquidity position of the City after adjustment for non-cash items (depreciation, provisions, etc.).

Due to the above change, the Statement of Comprehensive Income by Nature or Type Classifications is no longer provided due to its similarity with Financial Activity Statement (**Attachment 3**).

The City's net current assets are outlined in **Attachment 4** with details of any adjustments.

All of the reserve accounts are cash-backed and supported by funds held in financial institutions as set out in the City's Investment Policy (**Attachment 5**).

The projects summarised in the Capital Acquisitions & Non-Operating Grants Report (**Attachment 6**) detail the capital (actual and committed) expenditure for the period ended 31 March 2023.

The opening balances contained within the financial reports (**Attachment 1-6**) are subjects to end of financial year adjustments, with the final June 2022 to be presented in the City's 2021/22 Annual Financial Report.

LEGISLATIVE COMPLIANCE

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed. Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	The financial reports have been compiled in accordance with the relevant provisions of the <i>Local Government Act 1995</i> and Local Government (Financial Management) Regulations 1996.	

FINANCIAL IMPLICATIONS

All amounts quoted in this report are exclusive of GST.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

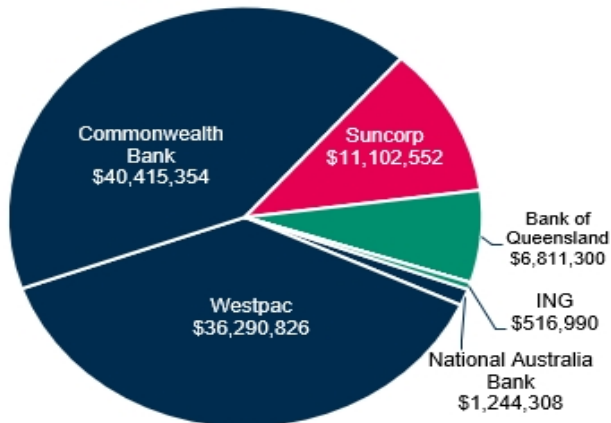
In light of the above, it is recommended that Council receives the financial reports for the period ended 31 March 2023.

Monthly Financial Statement Snapshot

March 2023

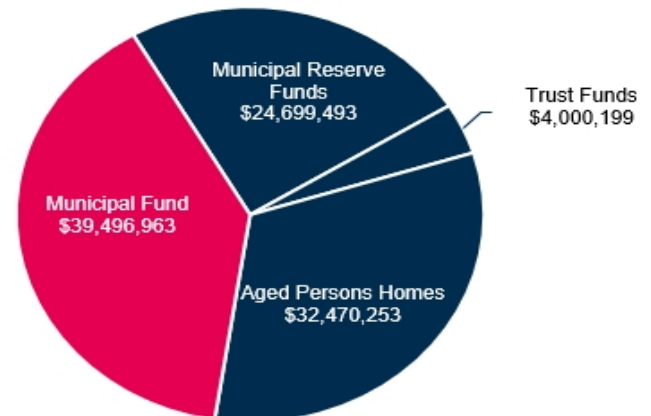
Term Deposits by Bank
(refer to investment report)

■ A-1+ ■ A-1 ■ A-2



Total Cash and Cash Equivalents
(including cash at bank and term deposits)

■ Restricted ■ Unrestricted



	Debtor				Trade Creditors
	Sundry	Infringement	Recreation	Total	
Total Outstanding	\$588,766	\$519,891	\$285,878	\$1,394,535	\$1,633,461
Not yet due	0%	0%	49%	10%	0%
Current	96%	6%	33%	50%	88%
Over 30 days	1%	6%	8%	4%	4%
Over 60 days	2%	88%	10%	36%	8%

Rates & Charges	
Collected	94.01%
Total Outstanding	\$4,176,452
Deferred Rates	\$970,955

Payment Options	YTD 2022/23	2021/22
Payment in Full	20,237	19,692 by 30/06/21
Instalment	8,362	9,145
Rates Smoothing	2,149	1,691
Arrangement	701	625
None Selected	1,933	1,639

Capital

	Annual Budget	YTD Budget	YTD Actual	YTD % Spent
Expenditure	\$35,028,956	\$20,847,971	\$11,364,973	55%
	Annual Budget	YTD Budget	YTD Actual	YTD % Received
Revenue	\$11,827,498	\$4,478,638	\$2,081,088	46%

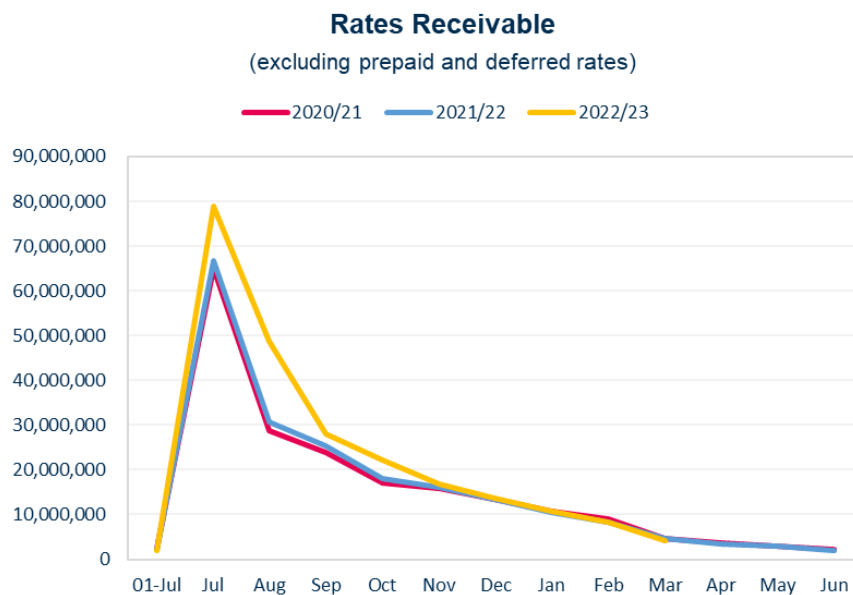
Operating

	Annual Budget	YTD Budget	YTD Actual	YTD % Spent
Expenditure	\$98,109,039	\$64,425,271	\$61,136,330	95%
	Annual Budget	YTD Budget	YTD Actual	YTD % Received
Revenue *excludes rates	\$28,347,552	\$23,780,347	\$24,910,403	105%

City of Bayswater Executive Summary for the period 1 July 2022 to 31 March 2023

Revenue

The annual rate notices were issued on 29 July with the third instalment due on 6 January 2023. To date 20,237 (61%) properties have paid in full and just over 11,212 (34%) properties nominating a payment option. Currently, there are 1,933 (6%) properties where no payment option has been selected. To date 94.01% of the total rate revenue raised has been received.



Debtors

Currently, there is a total of \$1.3m of outstanding debts of which \$588k relates to sundry debtors, 10% of which are not due yet; \$519k to Infringement debts and \$285k to Recreation debts.

Capital

Capital revenue is recognised once the expenditure has been incurred. Revenue has not yet been realised for a number of projects, including Street Lighting (\$294k), Coode St (\$302k) and Gibbney Reserve (\$187k).

The capital expenditure variance is due to projects related to building refurbishment/upgrades such as Lightning Park (\$250k) and Morley Noranda Recreation club (\$250k) that are yet to commence; Bayswater Waves (\$4.3m) in its initial stage and Peninsula Hotel roof refurbishment (\$280k), anticipated to start in coming months. Civic Air Conditioner (\$230k) is lower than anticipated due to timing issue and supply chain issues in the construction industry.

Operating

Year-to-date operating revenue is 5% more in comparison to the year-to-date budget. This is due to interest rate increases and fees and charges being slightly more than anticipated.

Operating expenditure is 95% in comparison to the year-to-date budget. Expenditure on materials and contracts are below budget for projects in areas such as Information Services (\$387k); Sustainable and Environment (\$326k); Strategic Planning and Place (\$386k) and Building Maintenance (\$518k) due to contractor shortage resulting in delayed maintenance. Employee costs are lower than expected (\$842k) due to staff vacancies.

**City of Bayswater
Financial Activity Statement
Significant Variances
for the period 1 July 2022 to 31 March 2023**

Operating activities**Revenue from operating activities (excludes rates)**

Nature or Type	YTD Amended Budget \$	YTD Actual \$	Variance Positive/ (Negative) \$
Operating grants, subsidies and contributions <ul style="list-style-type: none"> Variances due to budget timing. It is anticipated to clear in coming months. 	863,523	980,902	117,379
Fees and charges <ul style="list-style-type: none"> Variance due to Bayswater Waves' swim school's enrolments and aquatics income higher than anticipated. Peninsular and Embleton Golf Course participants are also higher than anticipated. 	20,488,953	21,001,016	512,062
Interest earnings <ul style="list-style-type: none"> Variance due to interest rates being higher than anticipated, although this budget was increased during the mid-year review. 	1,690,651	2,147,367	456,716
Other revenue <ul style="list-style-type: none"> Variance caused by the EMRC commission on the City's transfer centre and lease reimbursement. 	696,193	771,904	75,711
Fair Value increment to financial assets through Profit and Loss <ul style="list-style-type: none"> Immaterial variance. 	0	9,215	9,215
Profit/(Loss) on asset disposal <ul style="list-style-type: none"> Proceeds will be received following the sale of plant and fleet items. It is anticipated that they will be disposed of in coming months. 	41,027	0	(41,027)
Total	23,780,347	24,910,403	1,130,056

Expenditure from operating activities

Program	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
<p>Employee costs</p> <p>Although updated as part of the mid-year review Wages and Salaries expenditure is lower than budget due to:</p> <ul style="list-style-type: none"> Shortage of staff across all of the city's operation, in particular, the casual operational staff and vacant full-time positions at Bayswater Waves, Waste Services, Parks and Gardens and Ranger, Security Services. Vacancies are high especially in several areas such as Communities amenities; Parks & Gardens; Sustainable Environments and Engineering. Vacancies and sick leave have resulted in higher than anticipated agency staff expenses. Agency expenses are included in the material and contract line in the Financial Activity Statement. Vacancies have also resulted in annual leave and superannuation also being under budget. 	(28,510,293)	(27,667,467)	842,826
<p>Material and contracts</p> <ul style="list-style-type: none"> Expenditure is lower than budget due to projects in building maintenance including Bayswater Waves Operation (\$38k); Roxy Theatre (\$10k); Civic Centre (\$22k); Transfer Station (\$10k); Deschamps Reserve's Clubroom (\$15k); Mayland Interpretive Centre (\$16k) as a result of contractor supply issues. Strategic planning and Place projects expenditure, such as Morley Activity Centre streetscape (\$183k); Morley Station Precinct (\$60k); Mayland Brickworks (\$29k) are lower than anticipated with the former recently subject to a Council workshop. Behind budget regarding additional FOGO (\$317k) expenditure which is fully funded from reserves. Maylands underground power is below budget (\$779k) due to delays from Western Power. Information Services (\$387k) - delaying invoicing of the annual software maintenance fee. Les Hansman Community Centre redevelopment (\$142k) and Skate BMX Parks strategy (\$43k) are yet to commence. 	(22,883,321)	(20,613,502)	2,269,819
<p>Utility charges</p> <ul style="list-style-type: none"> Immaterial variance. 	(2,502,611)	(2,476,497)	26,114
<p>Depreciation and amortisation</p> <ul style="list-style-type: none"> Immaterial variance 	(8,956,777)	(8,987,619)	(30,842)
<p>Insurance expenses</p> <ul style="list-style-type: none"> Immaterial variance. 	(1,017,803)	(1,041,897)	(24,094)

Program	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Other expenditure <ul style="list-style-type: none"> Allocated expenses expected to clear in coming months. 	(91,296)	(224,170)	(132,874)
Interest expenses <ul style="list-style-type: none"> Immaterial variance. 	(168,492)	(125,178)	43,314
Profit/(Loss) on asset disposal <ul style="list-style-type: none"> Asset disposal processing is outstanding and awaiting the finalisation of the year-end audit. 	(294,678)	0	294,678
Total	(64,425,271)	(61,136,330)	3,288,940

Discontinued operations

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
<ul style="list-style-type: none"> Variance due to budget timing and the quarterly finalisation of Aged Care accounts. 	1,874,986	1,918,884	43,898

Non-cash operating activities excluded from the budget

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$

Investing activities

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Non-operating grants, subsidies and contributions <ul style="list-style-type: none"> Spending on Roads projects such as Coode St (\$302k) Street Lighting (\$294k), Beaufort St (\$138k), Morley Dr path (\$135k) and Road Resurfacing - Wolseley Rd (\$183k) have not yet occurred. This is also the case for various Parks projects including Gibbney Reserve (\$187k), Cook Reserve LED (\$176k), Morley Noranda Club (\$250k), Lightning Park Pavilion (\$250k) and Morley Bowling (\$182k). Grant revenue is recognised as expenditure is incurred. 	4,478,638	2,081,088	(2,397,550)

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
<p>Purchase of property, plant and equipment</p> <ul style="list-style-type: none"> Expenditure is lower than the year-to-date budget for various projects including; <p>Waves refurbishment (\$4.35m) - tender awarded and in initial stage of works.</p> <p>Peninsula Hotel roof refurbishment (\$280k); Lightning Park's facility upgrades (\$250k) and Morley Noranda Recreation club upgrades (\$250k); Civic Centre air-conditioning (\$230k) are yet to begin.</p> <p>Wotton sewer (284k) is in the initial phase of tender.</p> <ul style="list-style-type: none"> The purchase of fleet is lower (\$1.2M) due to supply chain issues. 	(11,614,182)	(4,195,425)	7,418,757
<p>Purchase of construction and infrastructure</p> <ul style="list-style-type: none"> In addition to the projects listed above under 'non-operating grants', expenditure is lower than the year-to-date budget for Roads projects such as Street light LED (\$200k), Rokeford Way (\$114k), Crimea Street's footpath (\$245k), Crowhurst Way (\$139k) and Tillingdon Way (\$87k) are in initial stage. Park development projects such as Birket Street reserve (\$135k); Feredy Street reserve (\$62k); Crimea reserve (\$100k); RA Cook reserve (\$112k); Bedford Bowling club (\$232k); Morley Bowling club (\$259k), are either yet to commence or at an early stage due to supply issues. As the projects proceed to construction stage the variance will reduce further. 	(8,818,189)	(6,603,961)	2,214,228
<p>Purchase of intangible assets</p> <ul style="list-style-type: none"> Immaterial variance. 	(415,600)	(415,729)	(129)
<p>Purchase of assets held for sale</p> <ul style="list-style-type: none"> Variances due to budget timing. 	0	(149,859)	(149,859)
<p>Proceeds from disposal of assets</p> <ul style="list-style-type: none"> Fleet items have yet to be disposed and others are in the process of disposal. Variance expected to reduce in coming months. 	1,112,000	848,409	(263,591)
<p>Proceeds from self-supporting loans</p> <ul style="list-style-type: none"> Immaterial variance. 	1,329	1,330	1

Financing activities

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
<p>Proceeds from loans</p> <ul style="list-style-type: none"> Loan application for Bayswater Waves has been lodged and has been approved by the Western Australian Treasury Corporation. 	14,140,000	0	(14,140,000)
<p>Repayment of borrowings</p> <ul style="list-style-type: none"> Variance due to Bayswater Waves loan which has been approved but yet to be drawn down. 	(426,028)	(143,693)	282,335
<p>Payment for principal portion of lease liability</p> <ul style="list-style-type: none"> Timing difference in payment processing. 	(126,595)	(92,153)	34,442
<p>Transfer to reserves</p> <ul style="list-style-type: none"> Transfers to reserves which include the Emission Reduction Reserve and General Waste Reserve transfers are outstanding. 	(2,981,769)	(1,253,592)	1,728,176
<p>Transfer from reserves</p> <ul style="list-style-type: none"> Projects funded by reserves are behind budget and the internal processing or reserve allocations is currently outstanding. 	2,307,448	0	(2,307,448)
<p>Rates</p> <ul style="list-style-type: none"> Interim rates are slightly less than expected. 	54,371,504	54,268,029	(103,474)

**City of Bayswater
Financial Activity Statement
for the period 1 July 2022 to 31 March 2023**

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Net current assets at start of year - surplus/(deficit)	7,405,952	7,405,952	7,405,952	4,005,761	(3,400,191)	(46%)
Operating activities						
Revenue from operating activities (excludes rates)						
Operating grants, subsidies and contributions	3,534,328	3,415,060	863,523	980,902	117,379	14%
Fees and charges	22,594,704	22,505,352	20,488,953	21,001,016	512,062	2%
Interest earnings	1,356,062	2,066,794	1,690,651	2,147,367	456,716	27%
Other revenue	821,431	980,422	696,193	771,904	75,711	11%
Fair value increment to financial assets through P&L	0	0	0	9,215	9,215	No Budget
Profit/(Loss) on asset disposal	41,027	41,027	41,027	0	(41,027)	(100%)
	28,347,552	29,008,655	23,780,347	24,910,403	1,130,056	5%
Expenditure from operating activities						
Employee costs	(39,305,685)	(38,482,571)	(28,510,293)	(27,667,467)	842,826	(3%)
Materials and contracts	(41,386,144)	(42,059,468)	(22,883,321)	(20,613,502)	2,269,819	(10%)
Utility charges	(3,387,856)	(3,393,356)	(2,502,611)	(2,476,497)	26,114	(1%)
Depreciation and amortisation	(11,853,404)	(11,853,404)	(8,956,777)	(8,987,619)	(30,842)	0%
Insurance expenses	(1,055,300)	(1,045,300)	(1,017,803)	(1,041,897)	(24,094)	2%
Other expenditure	(412,368)	(427,799)	(91,296)	(224,170)	(132,874)	146%
Interest expenses	(355,121)	(353,690)	(168,492)	(125,178)	43,314	(26%)
Profit/(Loss) on asset disposal	(353,161)	(353,161)	(294,678)	0	294,678	(100%)
	(98,109,039)	(97,968,749)	(64,425,271)	(61,136,330)	3,288,940	(5%)
Discontinued operations	1,506,368	1,807,684	1,874,986	1,918,884	43,898	2%

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Operating activities excluded from budget						
	12,216,778	12,234,798	9,239,876	7,707,302	(1,532,574)	(17%)
Amount attributable to operating activities	(48,632,389)	(47,511,660)	(22,124,109)	(22,593,980)	(469,870)	2%
Investing activities						
Non-operating grants, subsidies and contributions	11,827,498	11,952,498	4,478,638	2,081,088	(2,397,550)	(54%)
Purchase of property, plant and equipment	(16,770,092)	(16,935,292)	(11,614,182)	(4,195,425)	7,418,757	(64%)
Purchase and construction of infrastructure	(16,458,864)	(16,821,864)	(8,818,189)	(6,603,961)	2,214,228	(25%)
Purchase of intangible assets	(800,000)	(800,000)	(415,600)	(415,729)	(129)	0%
Purchase of assets held for sale	(1,000,000)	(1,000,000)	0	(149,859)	(149,859)	No Budget
Proceeds from disposal of assets	2,350,700	2,350,700	1,112,000	848,409	(263,591)	(24%)
Proceeds from self-supporting loans	1,329	1,329	1,329	1,330	1	0%
Amount attributable to investing activities	(20,849,429)	(21,252,629)	(15,256,004)	(8,434,147)	6,821,857	(45%)
Financing activities						
Proceeds from loans	14,140,000	14,140,000	14,140,000	0	(14,140,000)	(100%)
Repayment of borrowings	(571,259)	(571,259)	(426,028)	(143,693)	282,335	(66%)
Payment for principal portion of lease liability	(126,595)	(126,595)	(126,595)	(92,153)	34,442	(27%)
Transfer to reserves	(4,582,278)	(5,462,807)	(2,981,769)	(1,253,592)	1,728,176	(58%)
Transfer from reserves	6,231,340	6,394,340	2,307,448	0	(2,307,448)	(100%)
Amount attributable to financing activities	15,091,208	14,373,679	12,913,056	(1,489,439)	(14,402,495)	(112%)
Budget deficiency before general rates	(54,390,610)	(54,390,610)	(24,467,058)	(32,517,566)	(8,050,508)	33%
Estimated amount to be raised from general rates	54,390,610	54,390,610	54,371,504	54,268,029	(103,474)	(0%)
Adjusted net current assets at the end of the year - surplus/(deficit)	(0)	(0)	29,904,446	21,750,464	(8,153,982)	(27%)

**City of Bayswater
Net Current Assets
as at 31 March 2023**

Municipal and Aged Persons Homes	Opening Balance	Closing Balance
	\$	\$
Current assets		
Cash and cash equivalents	78,978,158	95,735,743
Trade and other receivables	6,522,437	9,720,030
Inventories	27,562,770	27,547,863
Prepayments	268,735	82,126
Total	113,332,100	133,085,761
Current liabilities		
Trade and other payables	(30,427,629)	(29,175,010)
Other financial liabilities at amortised costs	(288,925)	(145,231)
Lease liabilities	(136,150)	(56,557)
Provisions	(6,537,988)	(6,708,845)
Grant Liabilities	(2,185,686)	(2,502,324)
Contract Liabilities	(624,940)	(828,940)
Clearing accounts	(2,144)	47,857
Total	(40,203,463)	(39,369,051)
Net current assets	73,128,637	93,716,710
Restricted - Reserves	(52,756,820)	(54,093,996)
Cash backed employee provisions	1,578,638	1,618,172
Restricted - Aged Persons Homes	(18,335,469)	(19,659,241)
Current Portion of Lease Liabilities	103,181	23,588
Current Portion of borrowings	287,595	145,231
*	4,005,761	21,750,464

**City of Bayswater
Cash Backed Reserves
for the period 1 July 2022 to 31 March 2023**

	Budget Amended				Actual			
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$			\$	\$	\$	\$	\$
Aged Persons Homes - General Reserve	17,591,030	1,905,794	(1,098,110)	18,398,715	17,420,753	393,100	0	17,813,853
Aged Persons Homes - Prudential Requirements Reserve	2,914,732	0	0	2,914,732	2,916,560	57,095	0	2,973,656
Bayswater Bowling Club Capital Improvements Reserve	10,345	257	0	10,602	10,356	259	0	10,615
Bayswater Tennis Club Reserve	138,648	3,451	0	142,099	138,806	3,476	0	142,282
Bayswater Waves Aquatic Centre Reserve	122,247	5,515	0	127,762	338,974	8,489	0	347,463
Bore and Reticulation Reserve	9,945	248	0	10,193	9,957	249	0	10,206
Building Furniture and Equipment Reserve	144,867	3,607	0	148,474	145,035	3,632	0	148,667
Cash in Lieu - Public Open Space	575,026	15,285	(28,174)	562,137	493,523	217,989	0	711,513
City Buildings and Amenities Reserve	749,114	18,837	(51,600)	716,351	827,276	20,719	0	847,994
Civic Centre Reserve	63,568	1,583	0	65,151	63,694	1,595	0	65,289
Economic Stimulus Reserve	893,383	30,307	(364,321)	559,369	2,030,361	51,275	0	2,081,636
Emission Reduction Energy Plan Reserve	0	120,956	(49,033)	71,923	0	0	0	0
Eric Singleton Bird Sanctuary Reserve	1,225,789	30,517	0	1,256,306	1,227,148	30,731	0	1,257,879
FOGO Reserve	4,587,426	99,248	(954,409)	3,732,265	4,406,769	111,681	0	4,518,450
Footpath and Cycleway Reserve	45,553	677	(37,985)	8,245	50,386	1,262	0	51,648
General Waste Management Reserve	4,896,942	564,288	(1,730,228)	3,731,002	3,384,701	84,763	0	3,469,464
Golf Courses Reserve	1,461,498	36,386	0	1,497,884	1,463,217	36,643	0	1,499,861
Information Technology Reserve	212,713	5,383	0	218,096	220,622	5,525	0	226,147
Landfill Restoration Reserve	383,741	7,395	(150,000)	241,136	372,064	9,318	0	381,382
Les Hansman Community Centre Development Reserve	2,631,849	66,144	(250,000)	2,447,993	2,984,217	74,734	0	3,058,951
Long Service Leave and Entitlements Reserve	1,576,892	57,280	0	1,634,172	1,578,638	39,534	0	1,618,172
Major Capital Works Reserve	1,038,470	768,093	(1,538,163)	268,400	995,576	24,932	0	1,020,508
Maylands Lakes Reserve	4,730	118	0	4,848	4,735	119	0	4,853
Maylands Waterland Reserve	429,755	10,699	0	440,454	430,231	10,774	0	441,005
Morley City Centre Reserve	542,670	13,510	0	556,180	543,272	13,605	0	556,877
Morley Sport and Recreation Centre Reserve	503,140	12,527	0	515,667	503,717	12,615	0	516,332
Noranda Netball Courts Reserve	69,499	1,730	0	71,229	69,586	1,743	0	71,329
Plant and Works Equipment Reserve	2,752	68	0	2,820	2,756	69	0	2,825
Playground and Parks Reserve	49,241	1,245	0	50,486	51,029	1,278	0	52,307
River Restoration Reserve	78,791	1,461	(73,282)	6,970	121,516	3,043	0	124,559
Roads and Drainage Reserve	12,891	323	0	13,214	13,026	326	0	13,352
Senior Citizens Building Reserve	25,520	636	0	26,156	25,605	641	0	26,247
Strategic Land Acquisition Reserve	11,963	1,650,864	0	1,662,827	11,977	300	0	12,277
Streetscapes Reserve	196,167	4,180	(69,035)	131,312	216,208	5,414	0	221,623
Sustainable Environment Reserve	30,931	1,300	0	32,231	77,650	1,624	0	79,274
The RISE Reserve	224,903	7,270	0	232,173	371,562	9,305	0	380,867
Workers' Compensation Reserve	627,625	15,625	0	643,250	628,320	15,735	0	644,055
Total	44,084,356	5,462,807	(6,394,340)	43,152,824	44,149,826	1,253,592	0	45,403,419

**City of Bayswater
Capital Acquisitions & Non-Operating Grants
for the period 1 July 2022 to 31 March 2023**

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Non-operating grants, subsidies and contributions - summary							
1622	Buildings	(1,552,855)	(1,552,855)	(552,855)	(41,993)	0	(1,510,862)
1632	Furniture and equipment	(2,300)	(2,300)	(2,300)	0	0	(2,300)
1702	Roads	(5,859,079)	(5,859,079)	(1,644,512)	(590,135)	0	(5,268,944)
1712	Footpath	(332,830)	(332,830)	(282,830)	(47,968)	0	(284,862)
1722	Drainage	(21,826)	(21,826)	0	0	0	(21,826)
1732	Park development	(3,532,946)	(3,657,946)	(1,470,479)	(1,304,785)	8,448	(2,361,609)
1742	Other infrastructure	(525,662)	(525,662)	(525,662)	(96,207)	0	(429,455)
		<u>(11,827,498)</u>	<u>(11,952,498)</u>	<u>(4,478,638)</u>	<u>(2,081,088)</u>	<u>8,448</u>	<u>(9,879,858)</u>
Capital acquisitions - summary							
Purchase of asset held for sale							
1912	Assets Held for Sale	1,000,000	1,000,000	0	149,859	0	850,141
		<u>1,000,000</u>	<u>1,000,000</u>	<u>0</u>	<u>149,859</u>	<u>0</u>	<u>850,141</u>
Purchase of property, plant and equipment							
1622	Buildings	13,371,608	13,451,608	9,053,860	2,903,999	6,250,772	4,296,837
1632	Furniture and equipment	825,713	890,913	359,022	330,581	12,646	547,686
1652	Plant and equipment	2,572,771	2,592,771	2,201,300	960,845	1,001,698	630,229
		<u>16,770,092</u>	<u>16,935,292</u>	<u>11,614,182</u>	<u>4,195,425</u>	<u>7,265,116</u>	<u>5,474,751</u>
Purchase and construction of infrastructure assets							
1702	Roads	8,611,328	8,724,328	3,894,600	3,090,169	1,430,841	4,203,318
1712	Footpath	829,114	829,114	829,114	314,213	211,816	303,085
1722	Drainage	524,027	524,027	281,527	118,204	136,566	269,257
1732	Park development	5,566,411	5,816,411	2,935,256	2,719,775	559,508	2,537,128
1742	Other infrastructure	927,984	927,984	877,692	361,600	207,879	358,505
		<u>16,458,864</u>	<u>16,821,864</u>	<u>8,818,189</u>	<u>6,603,961</u>	<u>2,546,611</u>	<u>7,671,293</u>
Purchase of intangible assets							
1852	Intangible assets	800,000	800,000	415,600	415,729	65,490	318,781
		<u>800,000</u>	<u>800,000</u>	<u>415,600</u>	<u>415,729</u>	<u>65,490</u>	<u>318,781</u>
		<u>35,028,956</u>	<u>35,557,156</u>	<u>20,847,971</u>	<u>11,364,973</u>	<u>9,877,217</u>	<u>14,314,966</u>

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Buildings						
Building major capital works						
80800 Riverside Gardens Toilet Upgrade	0	0	0	8,083	9,920	(18,003)
80809 Depot Electrical Door Upgrade	0	0	0	286	0	(286)
80810 Depot Store Room Upgrades	27,030	27,030	0	1,266	0	25,764
80823 Bayswater Bowling Club - toilet upgrade	92,105	92,105	92,105	0	125	91,980
80824 Bayswater Waves - refurbishment	0	0	0	134,033	0	(134,033)
80827 Ellis House - new studio design	49,103	49,103	49,103	0	0	49,103
80829 Maylands Peninsula Hotel - roof restoration	280,296	280,296	280,296	0	0	280,296
80830 Maylands Yacht Club - flooring upgrade	8,413	8,413	8,413	9,863	0	(1,450)
80833 Morley Noranda Recreation Club - re Fridgeration unit renewal	46,065	46,065	46,065	50,952	0	(4,887)
80837 Paddy Walker Depot - improvements	105,302	225,302	48,952	2,037	8,950	214,315
80840 Upper Hillcrest Reserve - transportable changeroom	200,000	200,000	100,000	0	0	200,000
80841 Waste Disposal Facility - weighbridge	80,000	80,000	0	0	0	80,000
80975 Bedford Bowling Club - roof replacement	92,130	92,130	92,130	62,696	0	29,434
80982 Les Hansman Centre - roof upgrade	92,130	92,130	92,130	0	0	92,130
80984 Maylands Hall - roof renewal	57,581	57,581	57,581	746	36,759	20,076
80990 Pat O'Hara Rugby Club - roof renewal	28,791	28,791	28,791	31,126	0	(2,335)
81064 Lightning Park - facility upgrades	750,000	750,000	250,000	0	0	750,000
81065 Morley Noranda Recreation Club - facility upgrades	750,000	750,000	250,000	0	0	750,000
	2,658,946	2,778,946	1,395,566	301,089	55,754	2,422,103
Building minor capital works						
80360 Civic Centre - roof replacement and box gutter	103,646	103,646	103,646	30,313	34,580	38,753
80482 Wotton Reserve - sewer connection	284,416	284,416	284,416	0	0	284,416
80808 Depot Chemical Mixing Facility Upgrade	0	0	0	1,423	0	(1,423)
80845 Bayswater Family Centre - floor renewal	0	0	0	0	1,773	(1,773)
80953 Bayswater Morley Cricket Club - gazebo	15,000	15,000	15,000	15,000	0	0
80955 AP Hinds Reserve - electrical upgrade	94,786	94,786	94,786	0	22,704	72,082
80969 Maylands Yacht Club - bathroom renewal	10,237	10,237	10,237	12,164	0	(1,927)
80974 Waste Transfer Facility - fire suppression system	200,000	200,000	0	0	0	200,000
80977 Embleton Toy Library - renew electrical	26,487	26,487	26,487	0	17,185	9,302
80978 Halliday House - security system renewal	8,637	8,637	8,637	0	7,500	1,137
80979 Hampton Park Infant Health - air-conditioner renewal	6,910	6,910	6,910	7,858	0	(948)
80980 Houghton Park Pavilion - flooring upgrade	57,581	45,581	45,581	16,945	15,857	12,779
80981 Jade Lewis Office - 96 Slade Street - renew roof	13,820	13,820	13,820	0	3,255	10,565
80983 Maylands Hall - air-conditioner renewal	80,614	80,614	80,614	88,744	0	(8,130)

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
80985	Maylands Sport & Recreation - box gutters renewal	11,516	11,516	11,516	0	7,257	4,259
80988	Morley Sport and Recreation Centre - LED light retrofit	75,000	0	(75,000)	0	0	0
80989	Pat O'Hara Rugby Club - new access ramp	5,758	5,758	5,758	3,457	1,412	889
80991	Maylands Golf Course - depot renewal	37,045	7,045	(30,000)	0	0	7,045
80992	Waste Transfer Station - upgrade office, showers & toilets	161,228	161,228	80,614	0	0	161,228
81057	Carramar Community Ctr - repoint ridge caps and roof tiles	11,516	11,516	11,516	0	6,316	5,200
81058	Environment House - reseal ridge capping and repoint roof	11,516	11,516	11,516	0	3,086	8,431
81059	Maylands Yacht Club - roof renewal	109,405	121,405	121,405	4,049	103,678	13,678
81060	Men Shed - 21 Raymond Avenue - expansion	34,549	34,549	34,549	28,048	214	6,287
		1,359,667	1,254,667	862,008	208,001	224,816	821,850
Aquatic facilities							
80365	Bayswater Waves - refurbishment tender design	0	0	0	0	2,900	(2,900)
80861	Bayswater Waves - equipment renewal	87,120	87,120	52,040	74,619	0	12,501
80972	Bayswater Waves - upgrade roof access system	17,275	17,275	17,275	0	10,229	7,046
80973	Bayswater Waves - refurbishment	7,460,847	7,460,847	5,595,630	1,242,742	5,006,106	1,212,000
		7,565,242	7,565,242	5,664,945	1,317,361	5,019,234	1,228,647
Community capital requests							
80637	Bayswater Elderly Community Help Org - new accessible toilet	36,364	36,364	0	0	0	36,364
80959	Bayswater State Emergency Services - New Storage Shed	0	0	0	17,318	0	(17,318)
81070	Hillcrest Pre School - install wall and door	6,724	6,724	6,724	3,821	0	2,903
81071	Frank Drago Res - Bayswater Bowling Club - kitchen renewal	55,100	55,100	55,100	44,460	8,639	2,001
81073	Bayswater Family Centre - fence replacement	13,585	13,585	13,585	8,675	0	4,910
81074	Bayswater Family Centre - doorway upgrade	16,962	16,962	16,962	20,096	409	(3,543)
81075	Wotton Reserve - bar area flooring renewal	25,730	25,730	25,730	0	15,618	10,112
81078	Upper Hillcrest Reserve - storeroom refurbish	6,393	6,393	6,393	5,000	0	1,393
81079	Frank Drago Reserve - LED lighting upgrade	5,363	5,363	5,363	0	0	5,363
		166,221	166,221	129,857	99,370	24,666	42,186
Building upgrade							
80860	The RISE - non-slip floor on balcony	15,000	15,000	15,000	0	0	15,000
		15,000	15,000	15,000	0	0	15,000
Building new							
80821	Waste Disposal Facility - hazardous household waste shed	18,000	18,000	18,000	12,605	30,389	(24,995)
		18,000	18,000	18,000	12,605	30,389	(24,995)

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Plant and equipment							
80976	Civic Centre - renew air-conditioning	230,326	230,326	230,326	0	197,565	32,762
80987	Morley Noranda Recreation Club - renew cool room	172,744	172,744	172,744	172,922	0	(178)
80999	The RISE - Unplanned Capital	10,000	10,000	7,500	0	0	10,000
		413,070	413,070	410,570	172,922	197,565	42,584
Sustainable environment							
80936	Solar PV installation program	22,843	22,843	0	19,900	0	2,943
		22,843	22,843	0	19,900	0	2,943
COVID-19 \$5m Stimulus Package Projects							
80613	Morley Sport & Recreation Ctre - basketball court extension	450,000	450,000	0	68,263	0	381,737
80614	Bayswater Waves - Refurbish 25m pool, pool hall, plant room	290,000	290,000	290,000	467,770	649,275	(827,045)
80619	Energy Efficiency Projects	20,190	20,190	0	650	0	19,540
		760,190	760,190	290,000	536,683	649,275	(425,768)
Water Facilities							
80787	Bayswater Waves - Unplanned capital expenditure	50,000	50,000	37,500	17,445	0	32,555
		50,000	50,000	37,500	17,445	0	32,555
Sport & Recreation Facilities							
80646	Grand Prom Self Cleaning Toilet - Upgrade external façade	85,251	85,251	85,251	93,859	0	(8,608)
80670	The RISE - Replacement of Air con units	115,163	115,163	115,163	124,765	0	(9,602)
80690	The RISE - Disability access ramp construction	112,015	112,015	0	0	0	112,015
80764	Lightning Park Recreation Centre - Spectator shelter	30,000	30,000	30,000	0	0	30,000
81096	The RISE - Hot water cystem	0	65,000	0	0	49,073	15,927
		342,429	407,429	230,414	218,624	49,073	139,732
Total Buildings		13,371,608	13,451,608	9,053,860	2,903,999	6,250,772	4,296,837
Furniture and equipment							
Community capital requests							
81072	Bayswater Waves - storage and display cabinets	9,200	9,200	9,200	9,200	0	0
		9,200	9,200	9,200	9,200	0	0

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Furniture and equipment							
80863	Bayswater Waves - replace dumbbells, rack	0	0	0	16,767	0	(16,767)
80997	The RISE - Function Equipment renewal	20,200	20,200	20,200	18,252	0	1,948
81000	Morley Library - Public Seating renewal	8,500	8,500	8,500	0	5,910	2,590
		28,700	28,700	28,700	35,019	5,910	(12,229)
IT capital							
80088	Virtual Infrastructure Server Replacement Program	127,595	127,595	0	0	0	127,595
80091	Workstation replacement program	72,995	72,995	0	34,303	0	38,692
81097	Embleton Room- Wireless Microphone system	0	35,000	0	0	0	35,000
81098	Council chamber upgrade	0	30,200	0	0	0	30,200
		200,590	265,790	0	34,303	0	231,487
IT renewal							
80067	Enhanced tree management	0	0	0	3,407	0	(3,407)
80387	General IT Equipment Replacement Program	58,140	58,140	0	0	3,976	54,164
80388	Plant Replacement Program - lge. format scanner and printer	22,000	22,000	22,000	2,488	0	19,512
80872	Spatial Virtual Machine hosts	71,442	71,442	71,442	71,442	0	(0)
80873	Spatial Virtual Machine storage	66,934	66,934	66,934	61,500	0	5,434
		218,516	218,516	160,376	138,837	3,976	75,703
CCTV Renewal							
80274	CCTV Infrastructure replacement program	28,841	28,841	0	0	2,760	26,081
80489	CCTV Servers - replacement	29,120	29,120	0	0	0	29,120
		57,961	57,961	0	0	2,760	55,201
Plant and equipment							
80874	City-wide - traffic counter program	15,735	15,735	15,735	2,230	0	13,505
80995	Bayswater Waves - Floor Scrubber	10,011	10,011	10,011	0	0	10,011
80996	Bayswater Waves - Health Club - Strength Equipment renewal	150,000	150,000	0	0	0	150,000
80998	The RISE - Sports Court Netting renewal	20,000	20,000	20,000	0	0	20,000
81001	Spatial Services - Geodetic Surveying Equipment renewal	115,000	115,000	115,000	110,992	0	4,008
		310,746	310,746	160,746	113,222	0	197,524
Total Furniture and equipment		825,713	890,913	359,022	330,581	12,646	547,686

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Plant and equipment							
Plant and equipment							
80257	Plant and Fleet Replacement Program	2,186,471	2,206,471	1,815,000	924,170	648,748	633,553
80956	New FTE Plant and Equipment	386,300	386,300	386,300	36,675	352,950	(3,325)
		2,572,771	2,592,771	2,201,300	960,845	1,001,698	630,229
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Total Plant and equipment		2,572,771	2,592,771	2,201,300	960,845	1,001,698	630,229
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Roads							
Road construction							
80198	Resurface Right of Ways	109,141	109,141	61,514	0	0	109,141
80245	Traffic management - general	84,861	84,861	75,214	45,566	63,411	(24,116)
80247	Traffic management - paving	20,980	20,980	20,980	511	19,780	689
80426	Design of slip lane at 60 Russell Street corner Walter Road	50,000	163,000	73,250	77,627	24,522	60,852
80960	Low Cost Urban Safety Design & Construction - Frank Drago	630,045	630,045	0	98,202	585,881	(54,038)
80961	Low Cost Urban Safety Design & Construction - Bayswater Wave	651,047	651,047	0	33,633	433,060	184,354
81063	Low Cost Urban Safety Program	1,332,204	461,484	0	852	0	460,632
81081	Low Cost Urban Safety Design & Construction-Weld Square	0	277,795	0	5,505	6,040	266,250
81082	Low Cost Urban Safety Design & Construction-Jubilee Reserve	0	538	0	0	0	538
81083	Low Cost Urban Safety Design & Construction-Shearn Park	0	166,828	0	52,758	5,304	108,766
81084	Low Cost Urban Safety Design & Construction-Maylands Strip	0	257,064	0	1,070	5,304	250,690
81085	Low Cost Urban Safety Design & Construction-Hillcrest	0	52,123	0	0	0	52,123
81086	Low Cost Urban Safety Design & Construction-Broadway Arboret	0	2,557	0	0	0	2,557
81087	Low Cost Urban Safety Design & Construction-Tonkin Business	0	5,034	0	0	0	5,034
81088	Low Cost Urban Safety Design & Construction-Maylands Peninsu	0	30,800	0	0	0	30,800
81089	Low Cost Urban Safety Design & Construction-Beaufort Park	0	18,954	0	0	0	18,954
81090	Low Cost Urban Safety Design & Construction-RA Cook Park	0	53,308	0	0	0	53,308
81091	Low Cost Urban Safety Design & Construction-Ashfield Flats	0	5,719	0	0	0	5,719
		2,878,278	2,991,278	230,958	315,724	1,143,301	1,532,254
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Road renewal							
81020	Roads Program - Kerbing Renewal	10,490	10,490	10,490	0	0	10,490
81021	Slip lane - 60 Russell Street corner Walter Road	1,085,694	1,085,694	0	0	0	1,085,694
81023	Road Resurfacing - Rokeford Way - Wylde to Boxhill	149,899	149,899	149,899	35,973	1,832	112,094
81024	Road Resurfacing - Boxhill St - Wylde to Cul-de-sac	100,912	100,912	100,912	47,935	0	52,977
81025	Road Resurfacing - Tillingdon Way - Boxhill to Wolseley	143,815	143,815	143,815	48,263	7,854	87,697
81026	Road Resurfacing - Cheam Place - Boxhill to Cooper	45,054	45,054	45,054	22,555	1,818	20,680

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
81029	Road Resurfacing - Cooper Rd - Wolseley to Lincoln	156,822	156,822	156,822	110,149	0	46,673
81030	Road Resurfacing - Crowhurst Way - Wolseley to McGilvray	172,033	172,033	172,033	37,546	48,648	85,840
81031	Road Resurfacing - Hollond Way - Lincoln W to Lincoln E	175,180	175,180	175,180	146,429	0	28,751
81032	Road Resurfacing - Lincoln Rd - McGilvray to Camboon	299,735	299,735	299,735	277,336	18,365	4,034
81035	Road Resurfacing - Robann Way - Lincoln to McGilvray	219,237	219,237	0	138,016	2,381	78,840
81036	Road Resurfacing - Brand Place - Lincoln to Cul-de-sac	68,184	68,184	0	54,449	1,185	12,550
81038	Road Resurfacing - Challenger Ave - Bottlebrush to Cassia	86,331	86,331	0	297	0	86,034
81039	Road Resurfacing - Vista Crt - Challenger to Cul-de-sac	10,804	10,804	0	0	0	10,804
81040	Road Resurfacing - Niagara Place - Challenger to Cul-de-sac	27,693	27,693	0	0	0	27,693
81041	Road Resurfacing - Doonside Place - Challenger to Cul-de-sac	14,686	14,686	0	0	0	14,686
81042	Road Resurfacing - Discovery Drv - Telstar to Wheatstone	40,910	40,910	0	148	0	40,762
81043	Road Resurfacing - Wentworth Grove - Discovery to Cul-de-sac	26,224	26,224	0	94	0	26,130
81044	Road Resurfacing - Fisk Place - Wentworth to Cul-de-sac	10,490	10,490	0	0	0	10,490
81045	Road Resurfacing - St George Grove - Discovery to Cul-de-sac	22,553	22,553	0	0	0	22,553
81046	Road Resurfacing - Wheatstone Drv - Solas Place to LGA Bdy	82,869	82,869	0	148	0	82,721
81047	Road Resurfacing - Brunel Place - Wheatstone to Cul-de-sac	27,063	27,063	0	0	0	27,063
81048	Road Resurfacing - Barnes Wy - Solas to Morley	104,898	104,898	0	0	0	104,898
81049	Road Resurfacing - Aussat Drv - Barnes to LGA Bdy	104,898	104,898	0	0	0	104,898
81050	Road Resurfacing - Cornwall Close - Barnes to Cul-de-sac	27,273	27,273	0	0	0	27,273
81051	Road Resurfacing - Todd Crt - Cornwall to Cul-de-sac	7,343	7,343	0	0	0	7,343
81052	Traffic Management - Wotton St - Cul-de-sac	15,735	15,735	15,735	0	0	15,735
81053	Arterial Roads - Benara Rd/Beechboro Rd - Intersection	146,857	146,857	146,857	16,337	1	130,519
81054	Arterial Roads - Broun Ave/Russell St - Intersection	73,429	73,429	73,429	81,220	9,581	(17,372)
81055	Arterial Roads - Coode St - Beaufort St to Walter Rd W	769,935	769,935	769,935	725,574	46,959	(2,598)
81056	Arterial Roads - Beaufort St - The Strand To Grand Prom	342,934	342,934	342,934	312,659	0	30,275
		4,569,980	4,569,980	2,602,830	2,055,129	138,625	2,376,226
Roads to recovery							
81022	Road Resurfacing - Wylde Rd - McGilvray to Cul-de-sac	132,624	132,624	132,624	126,410	10,927	(4,713)
81027	Road Resurfacing - Cooper Rd - Wylde to Wolseley	136,053	136,053	136,053	59,645	9,884	66,523
81028	Road Resurfacing - Wolseley Rd - McGilvray to Camboon	185,145	185,145	185,145	81,022	10,127	93,996
81033	Road Resurfacing - Ballan Court - Challenger to Cul-de-sac	11,539	11,539	0	0	0	11,539
81034	Road Resurfacing - Viscount Rd - Lincoln to Cul-de-sac	25,490	25,490	0	28,379	8,176	(11,066)
81037	Road Resurfacing - Jennifer Rd - Robann to Morley	12,588	12,588	0	12,311	0	277
		503,439	503,439	453,822	307,768	39,115	156,557

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Black spot state							
80748	Benara Road / Camboon Road	0	0	0	0	5,197	(5,197)
80881	Camboon Road & Wolseley Rd - install island/street lighting	110,000	110,000	110,000	130,321	0	(20,321)
80882	Walter Road West and Coode St - install right turn signal	129,700	129,700	129,700	28,967	3,005	97,728
		239,700	239,700	239,700	159,288	8,203	72,210
Black spot federal							
80883	Crimea St and Westlake Rd - splitter islands/street lighting	0	0	0	20,903	1,207	(22,110)
		0	0	0	20,903	1,207	(22,110)
Base road grant							
80317	Drainage kerb renewal	0	0	0	1,240	0	(1,240)
80318	Carpark Resurfacing Program	62,965	62,965	62,965	70,607	5,195	(12,837)
80518	Resurface - Gittos - Luderman/Cul-de-sac	0	0	0	601	0	(601)
		62,965	62,965	62,965	72,447	5,195	(14,678)
Traffic management							
80291	City-wide traffic implementation	0	0	0	0	275	(275)
80297	Traffic Management - Disability Access Committee	20,980	20,980	15,105	909	23,182	(3,111)
80752	Riverside Gardens - Carpark extension	0	0	0	260	0	(260)
		20,980	20,980	15,105	1,169	23,457	(3,646)
Other road construction							
80745	Clarkson to Tranby - Resurface Cycleway	39,887	39,887	39,887	21,324	27,507	(8,944)
80747	Towns Development Program - Various	0	0	0	970	0	(970)
80909	Baigup to Riverside Gardens - resurface cycleway	90,374	90,374	90,374	0	10,437	79,937
80912	Vernon Street, Noranda - Right of Way reconstruction	20,399	20,399	20,399	0	0	20,399
		150,660	150,660	150,660	22,294	37,945	90,421
Arterial road construction							
80707	Crimea Street, Morley	0	0	0	309	0	(309)
80913	Beaufort Str/Grand Promenade - 4-way intersection resurface	112,308	112,308	112,308	125,670	11,366	(24,727)
		112,308	112,308	112,308	125,979	11,366	(25,036)
Other infrastructure construction							
80801	Noranda Netball Court Carpark	29,766	29,766	0	0	4,149	25,617
80918	Hamilton Street Carpark - construction	17,000	17,000	0	5,257	13,433	(1,691)

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
80922	Verge Paving - paving of small areas under traffic	26,252	26,252	26,252	1,108	4,847	20,296
		73,018	73,018	26,252	6,366	22,430	44,223
Metropolitan Regional Road Group Projects							
80923	Widgee Road, Noranda - resurface	0	0	0	3,102	0	(3,102)
		0	0	0	3,102	0	(3,102)
Total Roads		8,611,328	8,724,328	3,894,600	3,090,169	1,430,841	4,203,318
Footpath							
Other road construction							
80910	Drake Street - Bay View Street - train station - new pathway	129,556	129,556	129,556	51,711	25,050	52,795
80911	Drake Street - Broun Avenue/Rothbury Road - new pathway	39,234	39,234	39,234	0	0	39,234
		168,790	168,790	168,790	51,711	25,050	92,029
Footpath construction							
80063	New footpath construction and Local Bike Plan	212,057	212,057	212,057	89,389	10,800	111,869
80431	Footpath - Bookham Street and Boag Place	40,939	40,939	40,939	35,135	2,560	3,244
80924	Crimea Street - Morley Drive to Fedders St - pathway	192,790	192,790	192,790	46,633	90,708	55,449
80926	Robann Way - Lincoln Road to Jennifer Road - pathway	66,425	66,425	66,425	74,744	1,027	(9,346)
80927	Timms Place - Halvorson Road to Morley Drive - pathway	47,411	47,411	47,411	14,182	3,601	29,629
80994	Crimea St - Fedders St to Deschamp Rd - new path	100,702	100,702	100,702	2,419	78,072	20,211
		660,324	660,324	660,324	262,502	186,767	211,056
Total Footpath		829,114	829,114	829,114	314,213	211,816	303,085
Drainage							
Drainage construction							
80248	Urban water sensitive design	192,542	192,542	129,700	1,070	0	191,472
80697	Nora Hughes Park - living stream	32,200	32,200	0	0	29,091	3,109
80928	City-wide - optimise drainage amenity	94,029	94,029	0	25,298	64,028	4,703
		318,771	318,771	129,700	26,368	93,119	199,284
Drainage renewal							
80929	City-wide - drainage grates renewal	73,429	73,429	70,000	33,348	9,581	30,501
81080	Drainage Program - Upgrade	31,469	31,469	31,469	7,444	9,016	15,010
		104,898	104,898	101,469	40,791	18,596	45,511

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Sustainable environment							
80993	Bowden St Res - Bayswater Brook & water design initiatives	50,000	50,000	0	0	6,878	43,122
		50,000	50,000	0	0	6,878	43,122
Other infrastructure renewal							
80704	Drainage Sump Fencing Program	50,358	50,358	50,358	51,045	17,973	(18,659)
		50,358	50,358	50,358	51,045	17,973	(18,659)
Total Drainage		524,027	524,027	281,527	118,204	136,566	269,257
Park development							
Entry statement							
80534	Bayswater Library/Bert Wright Sculpture	10,000	10,000	10,000	0	0	10,000
		10,000	10,000	10,000	0	0	10,000
Other infrastructure construction							
80916	Bardon Park - Malgamongup - signage	0	0	0	2,860	3,223	(6,083)
80919	Maylands Brickworks - signage	10,000	10,000	10,000	1,390	0	8,610
		10,000	10,000	10,000	4,250	3,223	2,527
Park development construction							
80040	Tree Planting	0	0	0	21	0	(21)
80242	Riverbank restoration	73,282	73,282	0	0	0	73,282
80757	Golf Course Development Program	0	0	0	0	970	(970)
80775	Dog Exercise Area - construction	7,993	7,993	7,993	0	0	7,993
80930	Arbor Park - park redevelopment (Our Park - Our Place)	20,000	20,000	0	28,027	0	(8,027)
80931	Bert Wright Park - implement concept plan	47,996	47,996	47,996	26,968	0	21,028
80933	Gibbney Reserve East - park redevelopment	368,871	368,871	368,871	437,766	467	(69,362)
80943	Claughton Reserve - excersie equipment	25,000	25,000	25,000	23,652	0	1,348
80970	Samphire restoration	0	0	0	0	22,246	(22,246)
81004	Birkett Street Reserve - redevelopment	185,224	185,224	135,213	0	94,390	90,834
81005	Feredy Street Reserve - redevelopment	114,222	114,222	62,422	0	84,138	30,084
81007	Frank Drago - 2023 Womens World Cup upgrades	100,000	100,000	100,000	50,962	0	49,038
81009	Upper Hillcrest Reserve - cricket net fencing replacement	25,000	25,000	25,000	16,090	0	8,910
		967,588	967,588	772,495	583,487	202,211	181,891

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Sustainable environment						
80269 Baigup Wetland Stage 1 - activity centre and interpretation	0	0	0	63,318	40,169	(103,487)
80273 Maylands Lakes restoration Stage 2	134,000	134,000	27,524	78,510	42,423	13,067
80622 Russell St Living Stream Link Agreement	10,000	10,000	0	0	0	10,000
80696 Arbor Park upgrade - Greening Australia project	53,961	53,961	0	0	0	53,961
81018 Arbor Park - stage 3	50,000	50,000	0	0	0	50,000
81061 Maylands Lakes bank renaturalisation & improve water quality	450,000	450,000	0	20,926	0	429,074
	697,961	697,961	27,524	162,754	82,592	452,615
Tree management						
81019 Riverside Gardens Urban Forest	650,000	650,000	0	0	0	650,000
	650,000	650,000	0	0	0	650,000
Drink fountains						
80380 Drinks Fountains Replacement Program	0	0	0	48	0	(48)
80971 Lake Bungana - drink fountain	15,000	15,000	15,000	15,173	0	(173)
	15,000	15,000	15,000	15,221	0	(221)
Playground						
81010 Kelvin Street/Sherwood Street Reserve - play space renewal	30,000	30,000	30,000	5,550	12,110	12,340
81011 Lower Hillcrest Reserve - play space renewal	60,000	60,000	60,000	0	0	60,000
81012 Waltham Reserve - rubber pitching base renewal	10,000	10,000	10,000	8,714	0	1,286
81013 Crimea Reserve - skate park surface renewal	100,000	100,000	100,000	0	100,000	0
	200,000	200,000	200,000	14,264	112,110	73,626
Floodlights						
81003 RA Cook Reserve - upgrade LED floodlights	264,000	264,000	200,000	88,000	0	176,000
81006 Upper Hillcrest Reserve - upgrade lighting	75,000	75,000	75,000	73,801	0	1,199
81067 Frank Drago Reserve - floodlight relamp	7,500	7,500	7,500	7,800	0	(300)
81068 Grand Prom Reserve - floodlight relamp	7,500	7,500	7,500	7,300	0	200
81069 Noranda Sporting Complex - Soccer - floodlight relamp	10,000	10,000	10,000	7,920	0	2,080
	364,000	364,000	300,000	184,821	0	179,179
Other infrastructure construction						
80595 Hinds Reserve - construction of a multi-user access ramp	21,076	21,076	0	0	0	21,076
80940 Bayswater Morley Cricket Club - shade shelter	9,091	9,091	9,091	7,709	0	1,382
80941 Bedford Bowling Club - synthetic surface	232,373	232,373	232,373	0	0	232,373

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
80942 Lightning Swamp Bushland - limestone wall	0	0	0	75,185	0	(75,185)
80944 Morley Bowling Club - synthetic surface	272,727	272,727	272,727	13,516	0	259,211
80945 Natural Environment Improvement Program	0	0	0	33,902	0	(33,902)
80946 Wotton Skate Park and surrounding facilities	500,000	750,000	750,000	1,252,210	83,853	(586,063)
81062 Tranby House Reserve Foreshore - rehab and revegetation	1,000,000	1,000,000	0	0	0	1,000,000
	2,035,267	2,285,267	1,264,191	1,382,522	83,853	818,892
Other infrastructure renewal						
80753 Bore and Pump Maintenance Program	0	0	0	18,754	5,455	(24,208)
80755 Critical Asset Renewal Program	375,854	375,854	244,305	193,171	60,715	121,968
	375,854	375,854	244,305	211,925	66,170	97,759
COVID-19 \$5m Stimulus Package Projects						
80235 Bore and pump maintenance program	61,741	61,741	61,741	9,267	3,360	49,113
80364 Maylands Waterland redevelopment	179,000	179,000	30,000	151,264	5,989	21,747
	240,741	240,741	91,741	160,532	9,349	70,860
Total Park development	5,566,411	5,816,411	2,935,256	2,719,775	559,508	2,537,128
Other infrastructure						
Street lights						
80250 Street light upgrade	57,694	57,694	57,694	28,933	4,129	24,632
80805 Street Lighting Upgrades	356,312	356,312	356,312	84,638	78,051	193,623
80915 Decorative street light replacement	20,980	20,980	20,980	0	0	20,980
	434,986	434,986	434,986	113,571	82,180	239,235
Other infrastructure construction						
80917 Doyle Street and Linton Place - public access	20,000	20,000	20,000	5,943	7,282	6,775
81002 Bus Shelters - Upgrade program	15,735	15,735	15,735	0	0	15,735
	35,735	35,735	35,735	5,943	7,282	22,510
Sustainable environment						
80935 Emission reduction and renewable energy implementation	50,292	50,292	0	36,161	0	14,131
	50,292	50,292	0	36,161	0	14,131
Floodlights						
80939 RA Cook Reserve - floodlight renewal	50,000	50,000	50,000	17,000	0	33,000
	50,000	50,000	50,000	17,000	0	33,000

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Other infrastructure construction						
80252 Bus shelters	20,991	20,991	20,991	1,281	21,034	(1,324)
80392 Maylands Town Centre - City-led infrastructure activation	15,000	15,000	15,000	0	0	15,000
80393 Bayswater Town Centre City-led Infrastructure Activation	10,000	10,000	10,000	0	0	10,000
80693 Bedford Shopping Precincts Regeneration Project	60,000	60,000	60,000	13,000	34,575	12,425
80954 Cloughton Reserve - passive lighting	0	0	0	11,598	0	(11,598)
80957 Morley Activity Centre - streetscape improvement (RAC Grant)	0	0	0	26,039	27,344	(53,383)
80967 Grand Prom - Shopping Precinct Regeneration (RAC Grant)	30,000	30,000	30,000	119,489	32,321	(121,810)
81066 Street light - LED replacement	200,000	200,000	200,000	0	0	200,000
	335,991	335,991	335,991	171,406	115,275	49,310
COVID-19 \$5m Stimulus Package Projects						
80617 Passive Light Replacement Program	20,980	20,980	20,980	17,518	0	3,462
80618 Town Centre Streetscape Works	0	0	0	0	3,143	(3,143)
	20,980	20,980	20,980	17,518	3,143	319
Total Other infrastructure	927,984	927,984	877,692	361,600	207,879	358,505
Intangible assets						
IT capital						
80870 ERP implementation	750,000	750,000	365,600	401,577	54,752	293,671
	750,000	750,000	365,600	401,577	54,752	293,671
Software						
80950 Website development for online bookings	50,000	50,000	50,000	14,152	10,738	25,110
	50,000	50,000	50,000	14,152	10,738	25,110
Total Intangible assets	800,000	800,000	415,600	415,729	65,490	318,781
Assets Held for Sale						
Aged care facilities						
80799 Aged Care - Assets Held for Sale	0	0	0	149,859	0	(149,859)
	0	0	0	149,859	0	(149,859)

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Aged Persons Homes						
80794 Aged Persons Homes - Capital works	1,000,000	1,000,000	0	0	0	1,000,000
	1,000,000	1,000,000	0	0	0	1,000,000
Total Assets Held for Sale	1,000,000	1,000,000	0	149,859	0	850,141
Total capital projects	35,028,956	35,557,156	20,847,971	11,364,973	9,877,217	14,314,966

10.2.2 List of Payments for the Month of March 2023

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Schedule of Accounts Municipal Fund [10.2.2.1 - 12 pages] 2. Schedule of Accounts Aged Persons Home Account [10.2.2.2 - 1 page] 3. Summary of Corporate Credit Card Expenses [10.2.2.3 - 1 page] 4. Electronic Fund Transfers [10.2.2.4 - 1 page]

SUMMARY

This report presents the list of payments, comprising **Attachments 1, 2, 3, and 4** made under delegated authority for the month of March 2023 in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council receives the list of payments for the month of March 2023 made under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* comprising:

1. Schedule of Accounts – Municipal Fund (**Attachment 1**);
2. Schedule of Accounts – Aged Persons Homes Account (**Attachment 2**);
3. Summary of Corporate Credit Card Expenses (**Attachment 3**); and
4. Electronic Fund Transfers (**Attachment 4**).

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust Funds in addition to Aged Care accounts in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

A list of accounts paid is to be provided to Council where such delegation is made.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A list of payments is presented to Council each month for noting in accordance with the *Local Government (Financial Management) Regulations 1996*.

Payments drawn from the Municipal Account for the month of March 2023 are included in **Attachment 1**.

Payments drawn from the Aged Persons Homes Account for the month of March 2023 are included in **Attachment 2**.

Payments made via credit cards are included in **Attachment 3**.

All other payments of a direct debit nature made from the Municipal and Aged Persons Homes Accounts including: bank fees; payroll payments; and other direct payment arrangements, are represented in **Attachment 4**.

All payments are summarised in **Table 1**.

Table 1

<i>Payment Type</i>	<i>Reference</i>	<i>Amount \$</i>
<i>Municipal Account</i> BPay Direct Credits Electronic Fund Transfers (EFTs)	BP000190-195, DC000367-368, DC000371-DC000375 EF073877-074165, EF074212-074745	\$10,394,639.32
<i>Aged Persons Homes</i> Electronic Fund Transfers (EFTs)	DC000370	\$1,670.91
<i>Credit Cards</i> Credit Card Transaction	1 March 2023 to 28 March 2023	\$12,892.30
<i>Direct Debit</i> Electronic Fund Transfers	1 March 2023 to 31 March 2023	\$7,227,548.02
	Total	\$17,636,750.55

The following payment was cancelled in March.

- Municipal Account:
 - EF074376 - \$5,815.00

LEGISLATIVE COMPLIANCE

Council Policy – Procurement.

Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds and the Aged Care Homes accounts. Therefore, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is prepared each month showing each account paid since the list was prepared.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the following option has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	The schedule of accounts outlines all the payment made by the City in accordance with legislation.	

FINANCIAL IMPLICATIONS

All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations. This provides for the effective and timely payment of the City's contractors and other creditors.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

That Council notes the List of Payments for the month of March 2023 comprising **Attachments 1, 2, 3 and 4.**

City of Bayswater

List of Payment - Municipal

for the period 1 March 2023 to 31 March 2023

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
BP000190	02/03/23	City of Fremantle	Youth and seniors community activities	100.00
BP000191	02/03/23	Department of Local Government Sport & Cultural	Legal expenses and court costs	1,113.20
BP000192	02/03/23	Water Corporation	Water usage charges	27,927.85
BP000193	08/03/23	Water Corporation	Water usage charges	39,372.34
BP000194	30/03/23	Water Corporation	Water usage charges	339.66
BP000195	30/03/23	Australian Communications and Media Authority	Licence and permit renewal	212.00
DC000367	10/03/23	Department of Justice/Fines Enforcement Registry	Fees and charges	3,564.00
DC000368	08/03/23	Easisalary Pty Ltd	Payroll Payment	9,697.72
DC000371	13/03/23	Superchoice	Payroll Payment	185,397.15
DC000372	22/03/23	Easisalary Pty Ltd	Payroll Payment	9,626.16
DC000373	22/03/23	Superchoice	Payroll Payment	185,723.92
DC000374	21/03/23	Department of Justice/Fines Enforcement Registry	Payroll Payment	1,134.00
DC000375	15/03/23	Department of Justice/Fines Enforcement Registry	Payroll Payment	2,349.00
EF073877	01/03/23	Assunta Meleca	Councillor allowances and reimbursements	2,751.67
EF073878	01/03/23	Catherine Ehrhardt	Councillor allowances and reimbursements	4,516.00
EF073879	01/03/23	Daniel Bull	Councillor allowances and reimbursements	2,751.67
EF073880	01/03/23	Elli Petersen-Pik	Councillor allowances and reimbursements	2,751.67
EF073881	01/03/23	Filomena Piffaretti	Councillor allowances and reimbursements	11,054.32
EF073882	01/03/23	Giorgia Johnson	Councillor allowances and reimbursements	2,751.67
EF073883	01/03/23	Joshua Eveson	Councillor allowances and reimbursements	2,751.67
EF073884	01/03/23	Lorna J Clarke	Councillor allowances and reimbursements	2,751.67
EF073885	01/03/23	Michelle Louise Sutherland	Councillor allowances and reimbursements	2,751.67
EF073886	01/03/23	Sally Palmer	Councillor allowances and reimbursements	2,751.67
EF073887	01/03/23	Steven George Ostaszewskij	Councillor allowances and reimbursements	2,751.67
EF073888	02/03/23	Advance Vacuumed Gutters	Building maintenance and services	2,773.98
EF073889	02/03/23	AFGRI Equipment Australia PTY LTD	Plant and vehicle purchasing	54,054.00
EF073890	02/03/23	Amanda Jude	Refund Birthday Party	60.00
EF073891	02/03/23	AMS Technology Group Pty Ltd	Building maintenance and services	3,040.66
EF073892	02/03/23	Aquamoni Pty Ltd	Building maintenance and services	2,391.40
EF073893	02/03/23	Cleverpatch Pty Ltd	Youth and seniors community activities	433.77
EF073894	02/03/23	E.E. Muir & Sons Pty. Limited	Parks & gardens materials	957.00
EF073895	02/03/23	Europcar WA	Vehicle & plant hire	1,153.02
EF073896	02/03/23	Fulton Hogan Industries Pty Ltd	Parks & gardens materials	1,083.50
EF073897	02/03/23	Jody Shand	Refund swimming lessons	68.00
EF073898	02/03/23	Johann Sebastian Pardo Barreto	Refund swimming lessons	80.00
EF073899	02/03/23	Jose Risen	Refund swimming lessons	51.00
EF073900	02/03/23	Jose Risen	Refund swimming lessons	64.60
EF073901	02/03/23	Kim Dean	Refund miscellaneous	147.90
EF073902	02/03/23	Lan Luu	Refund swimming lessons	102.00
EF073903	02/03/23	Luke Hutchinson	Refund swimming lessons	92.80
EF073904	02/03/23	May McGuire (Whadjuk Aboriginal Elder)	Volunteer reimbursements and expenses	125.80
EF073905	02/03/23	ME Jones	Refund bond	1,400.00
EF073906	02/03/23	Perquiro Consulting Pty Ltd As Trustee For Perquir	Professional consultancy services	1,457.50
EF073907	02/03/23	Sonic Health Plus Pty Ltd	Medical services and materials	737.00
EF073908	02/03/23	Synergy	Electricity charges (other than street lighting)	53,010.07
EF073909	02/03/23	Wesfarmers Kleenheat Gas Pty Ltd	Gas usage charges	11,012.84
EF073910	02/03/23	Zipform Pty Ltd	Postage and courier charges	8,327.21
EF073911	01/03/23	A1 Locksmiths	Building supplies and hardware	147.00
EF073912	01/03/23	AAAC Towing Pty Ltd	Vehicle towing	165.00
EF073913	01/03/23	Abaxa	Construction and civil works technical support	1,709.13
EF073914	01/03/23	ADT Security	Building maintenance and services	233.78
EF073915	01/03/23	AFL Sports Ready Ltd	Trainee	15,732.30
EF073916	01/03/23	Aisha Lousia Valenti T/A Aisha's Art	Painting services	11,885.80
EF073917	01/03/23	ALS Library Services Pty Ltd	Book purchases	344.73
EF073918	01/03/23	Anton & Jo Pty Ltd T/A Bayswater News & Lotteries	Memberships and subscriptions	326.32
EF073919	01/03/23	Arbor West Pty Ltd T/A Classic Tree Services	Parks & gardens tree pruning & assoc. services	18,392.00
EF073920	01/03/23	Australian Agribusiness (Holdings) Pty Ltd T/A Nut	Parks & gardens materials	3,388.00
EF073921	01/03/23	Australian Services Union	Payroll Payment	257.00
EF073922	01/03/23	Australian Taxation Office	Payroll Payment	293,348.00
EF073923	01/03/23	Axiis Contracting Pty Ltd	Construction and civil works payments	23,417.95
EF073924	01/03/23	Bepassey Nominees Pty Ltd T/A Beacon Equipment	Parks & gardens materials	90.00
EF073925	01/03/23	BGC (Australia) Pty Ltd T/A BGC Concrete	Construction and civil works tools and materials	533.50
EF073926	01/03/23	Blackwoods Atkins	Staff uniforms and protective equipment	158.40
EF073927	01/03/23	Bluefity Pty Ltd	Venue hire	187,916.30
EF073928	01/03/23	Boya Equipment Pty Ltd	Plant and vehicle repairs	109.79
EF073929	01/03/23	Boyan Electrical Services	Solar Installation	22,174.96
EF073930	01/03/23	Bridgestone Aust Ltd	Plant and vehicle repairs	4,518.36

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF073931	01/03/23	Brink, Rene Gerardus Adrianus Rene Geradus Adri	Grants & funding	7,500.00
EF073932	01/03/23	Brownes Foods Operations Pty Ltd	Office stationery and consumables	170.10
EF073933	01/03/23	Bucher Municipal Pty Ltd	Parks & gardens materials	693.13
EF073934	01/03/23	Bunnings Group Ltd	Environmental Health Services & Supplies	498.80
EF073935	01/03/23	Cadgroup Australia	Equipment Maintenance	9,179.50
EF073936	01/03/23	Capital Recycling	Tipping Fee	1,161.60
EF073937	01/03/23	Charter Plumbing and Gas	Building maintenance and services	341.57
EF073938	01/03/23	Child Support Agency	Payroll Payment	1,468.96
EF073939	01/03/23	Cleanaway Equipment Services Pty Ltd	Waste collection and hygiene services	396.00
EF073940	01/03/23	Cleanaway Pty Ltd	Waste collection and hygiene services	559,065.98
EF073941	01/03/23	CNW Pty Ltd	Building supplies and hardware	668.39
EF073942	01/03/23	COB - Sundowner Club	Payroll Payment	96.00
EF073943	01/03/23	Contra-flow Pty Ltd	Traffic management	17,931.68
EF073944	01/03/23	Cornerstone Legal WA Pty Ltd	Legal expenses and court costs	715.00
EF073945	01/03/23	Corsign WA Pty Ltd	Youth and seniors community activities	5,255.25
EF073946	01/03/23	Crown Security (WA) Pty Ltd	Buildings and events security expenses	17,373.40
EF073947	01/03/23	Dami Army Pty Ltd	Functions and events entertainment expenses	8,060.88
EF073948	01/03/23	Danish Patisserie	Functions and events catering expenses	283.05
EF073949	01/03/23	Data#3 Ltd	IT systems licensing fees and support	27,160.87
EF073950	01/03/23	DCA Cities Holdings Pty Ltd	Minor Equipment Purchase	7,535.00
EF073951	01/03/23	DVA Fabrications	Building maintenance and services	987.80
EF073952	01/03/23	E Fire & Safety	Building maintenance and services	2,805.00
EF073953	01/03/23	Eastern Metropolitan Regional Council	Waste collection and hygiene services	167,809.00
EF073954	01/03/23	Environmental Industries Pty Ltd	Parks & gardens contract payments	5,175.66
EF073955	01/03/23	Epic Catering Services	Functions and events catering expenses	380.00
EF073956	01/03/23	Fuel Distributors of WA Pty Ltd	Fuel and oil	28,686.39
EF073957	01/03/23	FUJIFILM Business Innovation Australia Pty Ltd	Photocopying contract charges	166.64
EF073958	01/03/23	Galaxy 42 Pty Ltd T/A Atturra Business Application	Software Maintenance	4,537.50
EF073959	01/03/23	Galleria Toyota	Plant and vehicle purchasing	42,900.21
EF073960	01/03/23	Galvins Plumbing Supplies	Building supplies and hardware	305.15
EF073961	01/03/23	GFG Consulting	Professional consultancy services	18,277.60
EF073962	01/03/23	GFG Temporary Assist	Aquatic maintenance and services	35,736.29
EF073963	01/03/23	Health Insurance Fund of WA	Payroll Payment	318.40
EF073964	01/03/23	Hickey Constructions Pty Ltd	Building maintenance and services	4,202.83
EF073965	01/03/23	Hospital Benefit Fund of WA	Payroll Payment	961.29
EF073966	01/03/23	International Leaders Pty Ltd	Memberships and subscriptions	5,500.00
EF073967	01/03/23	IPEC Pty Ltd	Postage and courier charges	304.83
EF073968	01/03/23	IWM (PBH) Pty Ltd T/A Perth Bin Hire	Waste collection and hygiene services	1,315.33
EF073969	01/03/23	JB Hi-Fi Group Pty Ltd	Youth and seniors community activities	1,737.25
EF073970	01/03/23	Kestral Computing Pty Ltd	IT systems licensing fees and support	58,279.10
EF073971	01/03/23	KLMedia Pty Ltd T/A All Access Australasia	Library book stock and materials	200.39
EF073972	01/03/23	Landgate	Vehicle searches	169.20
EF073973	01/03/23	Linemarking WA Pty Ltd	Construction and civil works payments	4,437.80
EF073974	01/03/23	Living Turf	Parks & gardens materials	44,550.00
EF073975	01/03/23	Local Government Professionals Aust WA	Conference expenses	790.00
EF073976	01/03/23	Lock, Stock & Farrell Locksmith Pty Ltd	Equipment purchases	1,102.00
EF073977	01/03/23	Marawar Pty Ltd	Aquatic maintenance and services	1,643.13
EF073978	01/03/23	Masonry Management Services Pty Ltd	Parks & gardens contract payments	2,013.00
EF073979	01/03/23	McInerney Ford	Plant and vehicle purchasing	48,795.68
EF073980	01/03/23	McIntosh Holdings Pty Ltd	Plant and vehicle purchasing	96,653.22
EF073981	01/03/23	McLeods	Legal expenses and court costs	6,788.94
EF073982	01/03/23	Michael Page International	Labour hire and temporary replacement	1,913.91
EF073983	01/03/23	Midex Wholesalers Pty Ltd T/A Mettams Mufflers	Parks & gardens materials	1,251.00
EF073984	01/03/23	Morley Mower Centre	Plant and vehicle repairs	402.96
EF073985	01/03/23	MPK Tree Management Pty Ltd T/A MPK Tree Sen	Parks & gardens tree pruning & assoc. services	15,903.48
EF073986	01/03/23	NEC Australia Pty Ltd	Equipment purchases	40,291.89
EF073987	01/03/23	Office Line	Furniture purchases	2,006.40
EF073988	01/03/23	Paper Australia Pty Ltd	Office stationery and consumables	3,304.56
EF073989	01/03/23	Paragon Constructions Solutions Pty Ltd	Aquatic maintenance and services	510,249.38
EF073990	01/03/23	Paywise Pty Ltd	Payroll Payment	759.63
EF073991	01/03/23	Pirtek Malaga	Plant and vehicle parts and materials	12.99
EF073992	01/03/23	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	6,499.24
EF073993	01/03/23	Product Recovery Industries Pty Ltd	Tipping Fee	1,105.50
EF073994	01/03/23	Repco	Plant and vehicle parts and materials	852.87
EF073995	01/03/23	reSPOKE	Construction and civil works payments	12,860.10
EF073996	01/03/23	Sea Containers Australia	Equipment hire	92.40
EF073997	01/03/23	Speedo Australia Pty Ltd	Kiosk stock	795.85
EF073998	01/03/23	Sprayline Spraying Equipment	Parks & gardens materials	206.99
EF073999	01/03/23	Stratagreen	Parks & gardens plants and trees	52,973.82
EF074000	01/03/23	Sunny Industrial Brushware Pty Ltd	Building supplies and hardware	659.34
EF074001	01/03/23	Talis Consultants	Professional consultancy services	4,994.00
EF074002	01/03/23	Tanks For Hire	Vehicle & plant hire	1,284.80
EF074003	01/03/23	The Goods Australia	Cleaning supplies	634.46

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074004	01/03/23	The Helen Hardcastle Trust T/A Learning Horizons	Professional consultancy services	20,900.00
EF074005	01/03/23	Toro Australia Group Sales Pty Ltd	Plant and vehicle parts and materials	179.18
EF074006	01/03/23	Totally Workwear Malaga	Staff uniforms and protective equipment	616.00
EF074007	01/03/23	T-Quip	Garden Maintenance	2,730.40
EF074008	01/03/23	Veolia Water Operations Pty Ltd	Garden Maintenance	918.50
EF074009	01/03/23	LGRCEU	Payroll Payment	902.00
EF074010	01/03/23	Western Resource Recovery	Waste collection and hygiene services	2,395.56
EF074011	01/03/23	Winc Australia Pty Ltd	Office stationery and consumables	148.71
EF074012	01/03/23	Work Clobber	Staff uniforms and protective equipment	137.40
EF074014	09/03/23	Ashmy Pty Ltd	Refund bond	1,400.00
EF074015	09/03/23	Ashmy Pty Ltd	Refund bond	1,063.68
EF074016	09/03/23	Award Contracting	Aquatic maintenance and services	643.50
EF074017	09/03/23	B1 Homes	Refund bond	1,400.00
EF074018	09/03/23	Brisbane Career College	Refund rates overpayment	777.00
EF074019	09/03/23	Carley Italiano	Refund crossover	640.25
EF074020	09/03/23	Carly Italiano	Refund bond	1,400.00
EF074021	09/03/23	Dale Alcock Homes	Refund bond	1,400.00
EF074022	09/03/23	Damian G Sharpe	Refund rates overpayment	279.41
EF074023	09/03/23	Danica Rose Falcone	Crossover subsidy	640.25
EF074024	09/03/23	Flacone Nominees (WA) Pty Ltd	Crossover subsidy	640.25
EF074025	09/03/23	G&J Barrow	Refund bond	1,435.00
EF074026	09/03/23	Hong Lam	Refund crossover	1,374.90
EF074027	09/03/23	Ineffect Electrical	Building supplies and hardware	978.23
EF074028	09/03/23	Kylie Skinner	Refund bond	1,400.00
EF074029	09/03/23	Lee Emselle	Refund bond	1,435.00
EF074030	09/03/23	MA&JF Befumo	Refund bond	1,007.39
EF074031	09/03/23	Marc C Gianatti	Refund bond	1,400.00
EF074032	09/03/23	Prime Projects Construction Pty Ltd	Refund bond	1,400.00
EF074033	09/03/23	Rachel Brennan	Refund bond	1,435.00
EF074034	09/03/23	Residential Building WA	Refund bond	972.39
EF074035	09/03/23	Roadrunner Parts	Plant and vehicle parts and materials	902.02
EF074036	09/03/23	Rupert Fernandes	Refund bond	1,400.00
EF074037	09/03/23	Simsai Construction Group	Refund bond	1,400.00
EF074038	09/03/23	Southern Cross Protection Pty Ltd-Petty Cash	Petty cash reimbursement	1,519.60
EF074039	09/03/23	Synergy	Electricity charges (other than street lighting)	26,638.54
EF074040	09/03/23	TDT Developments Pty Ltd	Refund bond	1,400.00
EF074041	09/03/23	TDT Developments Pty Ltd	Refund crossover	770.45
EF074042	09/03/23	Ultimate Positioning Group Pty Ltd	Equipment purchases	39,999.30
EF074043	09/03/23	V Ntovmenopoulos	Refund bond	1,435.00
EF074044	09/03/23	V Ntovmenopoulos as Trustee F/T BW Famil	Refund bond	1,400.00
EF074045	09/03/23	Wesfarmers Kleenheat Gas Pty Ltd	Gas usage charges	545.75
EF074046	09/03/23	William Stewart	Refund bond	1,435.00
EF074047	10/03/23	Abstract Investments (WA) T/A Smoke & Mirrors	Equipment hire	19,719.00
EF074048	10/03/23	Acclaimed Catering Pty Ltd	Functions and events catering expenses	3,284.60
EF074049	10/03/23	Adecco Australia Pty Ltd	Labour hire and temporary replacement	6,380.02
EF074050	10/03/23	ADT Security	Building maintenance and services	52.00
EF074051	10/03/23	ALS Library Services Pty Ltd	Book purchases	438.74
EF074052	10/03/23	Amalgam Recruitment	Labour hire and temporary replacement	2,930.50
EF074053	10/03/23	AMS Technology Group Pty Ltd	Building maintenance and services	1,825.36
EF074054	10/03/23	Anthony Mckenna T/A Tonys Auto Electrics	Plant and vehicle repairs	1,130.00
EF074055	10/03/23	Anton & Jo Pty Ltd T/A Bayswater News & Lotteries	Memberships and subscriptions	285.72
EF074056	10/03/23	Antonio D'Onofrio	Citizenship expenses	200.00
EF074057	10/03/23	Asphaltech Pty Ltd	Building supplies and hardware	42,552.52
EF074058	10/03/23	ATC Work Smart	Trainee	1,614.50
EF074059	10/03/23	Axiis Contracting Pty Ltd	Equipment purchases	60,319.57
EF074060	10/03/23	Be Media Group Pty Ltd	Functions and events marketing expenses	3,355.00
EF074061	10/03/23	Beltramo Business Trust T/A Enzed Welshpool	Garden Maintenance	502.90
EF074062	10/03/23	BGC (Australia) Pty Ltd T/A BGC Concrete	Construction and civil works tools and materials	344.30
EF074063	10/03/23	Boya Equipment Pty Ltd	Plant and vehicle parts and materials	128.45
EF074064	10/03/23	Boyan Electrical Services	Building maintenance and services	12,491.60
EF074065	10/03/23	Bridgestone Aust Ltd	Plant and vehicle repairs	2,281.82
EF074066	10/03/23	Broadspec Environmental Pty Ltd T/A L&D Consult	Environmental testing and sampling	264.00
EF074067	10/03/23	Brownes Foods Operations Pty Ltd	Kiosk stock	170.10
EF074068	10/03/23	Bunnings Group Ltd	Environmental Health Services & Supplies	2,372.65
EF074069	10/03/23	Canopies WA	Plant and vehicle repairs	3,839.00
EF074070	10/03/23	Capital Recycling	Tipping Fee	3,194.40
EF074071	10/03/23	Carol Foley	Youth and seniors community activities	200.00
EF074072	10/03/23	Charter Plumbing and Gas	Building maintenance and services	6,913.02
EF074073	10/03/23	Civic Legal	Legal expenses and court costs	5,500.00
EF074074	10/03/23	Cleanaway Pty Ltd	Waste collection and hygiene services	1,100.45
EF074075	10/03/23	CNW Pty Ltd	Building supplies and hardware	503.17
EF074076	10/03/23	Contra-flow Pty Ltd	Traffic management	19,600.76
EF074077	10/03/23	Cornerstone Legal WA Pty Ltd	Legal expenses and court costs	2,838.00

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074078	10/03/23	Corsign WA Pty Ltd	Signage and banners	98.01
EF074079	10/03/23	CRT (Aust) Pty Ltd T/A Azure HR1	Professional consultancy services	1,936.00
EF074080	10/03/23	Data#3 Ltd	Software Maintenance	3,313.02
EF074081	10/03/23	Diana Kudsee	Youth and seniors community activities	220.00
EF074082	10/03/23	Direct Communications	Plant and vehicle repairs	1,052.65
EF074083	10/03/23	Dorothy Bagshaw	Professional consultancy services	975.80
EF074084	10/03/23	Downer Edi Engineering Power Pty Ltd	Building maintenance and services	858.00
EF074085	10/03/23	DVA Fabrications	Minor Equipment Purchase	2,231.90
EF074086	10/03/23	Eastern Metropolitan Regional Council	Waste collection and hygiene services	92,013.81
EF074087	10/03/23	Elite Pool & SPA Covers	Aquatic chemicals and consumables	858.00
EF074088	10/03/23	Europcar WA	Plant and vehicle repairs	2,895.29
EF074089	10/03/23	Exbo Signage and Digital Pty Ltd T/A Bokay Signagi	Building maintenance and services	194.08
EF074090	10/03/23	Fleet Fitness	Aquatic maintenance and services	1,177.00
EF074091	10/03/23	Flexi Staff Group Pty Ltd	Labour hire and temporary replacement	3,777.72
EF074092	10/03/23	Freedom Fairies Pty Ltd	Youth and seniors community activities	660.00
EF074093	10/03/23	Fuel Distributors of WA Pty Ltd	Fuel and oil	37,579.44
EF074094	10/03/23	G.M. Millane & Co	Plant and vehicle repairs	1,040.00
EF074095	10/03/23	Galaxy 42 Pty Ltd T/A Atturra Business Application	Software Maintenance	1,815.00
EF074096	10/03/23	Galvins Plumbing Supplies	Building supplies and hardware	59.13
EF074097	10/03/23	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	1,581.58
EF074098	10/03/23	ibookingsystems	Memberships and subscriptions	99.00
EF074099	10/03/23	Institute of Public Administration Australia	Conference expenses	1,640.00
EF074100	10/03/23	Intelife Group Limited	Building maintenance and services	4,280.76
EF074101	10/03/23	IPEC Pty Ltd	Postage and courier charges	762.08
EF074102	10/03/23	IPWEA-WA Division	Memberships and subscriptions	660.00
EF074103	10/03/23	IRS Pty Ltd	Plant and vehicle parts and materials	47.35
EF074104	10/03/23	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	3,490.78
EF074105	10/03/23	Japanese Truck & Bus Spares Pty Ltd	Plant and vehicle parts and materials	240.10
EF074106	10/03/23	K2 Audio Visual Pty Ltd	Equipment Maintenance	214.50
EF074107	10/03/23	Kee Surfacing Pty Ltd	Parks & gardens contract payments	30,001.12
EF074108	10/03/23	Landmark Engineering & Design Pty Ltd T/A Exteri	Building supplies and hardware	3,143.80
EF074109	10/03/23	Les Mills Australia	Memberships and subscriptions	448.96
EF074110	10/03/23	Linemarking WA Pty Ltd	Construction and civil works technical support	3,677.30
EF074111	10/03/23	Local Government Professionals Aust WA	Advertising recruitment	165.00
EF074112	10/03/23	Marketforce Pty Ltd	Marketing and promotional material	2,795.10
EF074113	10/03/23	McInerney Ford	Plant and vehicle purchasing	40,590.70
EF074114	10/03/23	McIntosh Holdings Pty Ltd	Plant and vehicle repairs	678.93
EF074115	10/03/23	McLeods	Legal expenses and court costs	3,974.30
EF074116	10/03/23	Michael Page International	Labour hire and temporary replacement	4,649.81
EF074117	10/03/23	Miltom Pty Ltd T/A Classic Hire	Equipment hire	10,952.92
EF074118	10/03/23	Modern Teaching Aids Pty Ltd	Library book stock and materials	687.51
EF074119	10/03/23	Morley Canvas	Minor Equipment Purchase	1,100.00
EF074120	10/03/23	Morley Mower Centre	Parks & gardens materials	228.80
EF074121	10/03/23	Move & Nourish with Kasse	Youth and seniors community activities	195.00
EF074122	10/03/23	MPK Tree Management Pty Ltd T/A MPK Tree Sen	Parks & gardens tree pruning & assoc. services	24,507.00
EF074123	10/03/23	Ngala-Boodja/Aboriginal Land Care	Garden Maintenance	3,000.69
EF074124	10/03/23	Officeworks	Minor Equipment Purchase	1,311.68
EF074125	10/03/23	Paragon Constructions Solutions Pty Ltd	Construction and civil works payments	3,115.70
EF074126	10/03/23	Pathfinder Holdings Pty Ltd T/A Perth Cadcentre	Construction and civil works payments	1,210.00
EF074127	10/03/23	Perth Graphics Centre	Printing and graphic design expenses	181.50
EF074128	10/03/23	Poolshop Online Pty Ltd	Aquatic chemicals and consumables	1,792.45
EF074129	10/03/23	Prestige Elevators Pty Ltd	Building maintenance and services	3,960.00
EF074130	10/03/23	Prestige Property Maintenance Pty Ltd	Painting services	3,468.74
EF074131	10/03/23	Quality Press	Minor Equipment Purchase	5,614.40
EF074132	10/03/23	Redimed Pty Ltd	Medical services and materials	1,782.00
EF074133	10/03/23	Rentokil Initial Pty Ltd	Building maintenance and services	2,604.78
EF074134	10/03/23	Repco	Plant and vehicle parts and materials	624.61
EF074135	10/03/23	reSPOKE	Furniture purchases	6,873.85
EF074136	10/03/23	Ricoh Australia Pty Ltd	Photocopying contract charges	5,268.36
EF074137	10/03/23	Roy Gripske & Sons Pty Ltd	Kiosk stock	2,049.07
EF074138	10/03/23	Rubek Automatic Doors	Building maintenance and services	253.00
EF074139	10/03/23	Ruth Kilpatrick	Youth and seniors community activities	228.00
EF074140	10/03/23	Satellite Music Australia Pty Ltd	Licence and permit renewal	1,080.06
EF074141	10/03/23	Screenlink Pty Ltd T/A Perth Mobility Scooters	Equipment hire	2,400.00
EF074142	10/03/23	Sensorium Theatre Incorporated	Staff training, development and support	2,750.00
EF074143	10/03/23	Sonic Health Plus Pty Ltd	Medical services and materials	221.10
EF074144	10/03/23	Sports Turf Technology Pty Ltd	Parks & gardens contract payments	1,615.44
EF074145	10/03/23	Sportsworld of WA	Kiosk stock	3,308.25
EF074146	10/03/23	Sprayline Spraying Equipment	Plant and vehicle parts and materials	137.45
EF074147	10/03/23	Statewide Cleaning Supplies Pty Ltd	Building supplies and hardware	2,314.97
EF074148	10/03/23	The Fruit Box Group Pty Ltd	Staff Amenities	55.80
EF074149	10/03/23	The Goods Australia	Office stationery and consumables	1,063.48
EF074150	10/03/23	The Helen Hardcastle Trust T/A Learning Horizons	Professional consultancy services	3,300.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF074151	10/03/23	The Trustee for Blackham Family Trust T/A Gaia Pt	Functions and events site setup expenses	420.00
EF074152	10/03/23	The Trustee for Rabblement Trust	Traffic management	200.00
EF074153	10/03/23	TJ & RJ Sellick Pty Ltd T/A Lawn Doctor	Garden Maintenance	3,963.65
EF074154	10/03/23	Totally Board Pty Ltd	Youth and seniors community activities	150.00
EF074155	10/03/23	Totally Workwear Malaga	Staff uniforms and protective equipment	705.65
EF074156	10/03/23	T-Quip	Parks & gardens materials	2,691.35
EF074157	10/03/23	Trophy Warehouse	Donation	38.00
EF074158	10/03/23	Twins (WA) Pty Ltd	Functions and events catering expenses	1,019.00
EF074159	10/03/23	Vaughn J McGuire	Functions and events entertainment expenses	715.00
EF074160	10/03/23	WA Local Government Association	Councillor Training	2,458.00
EF074161	10/03/23	West Build Products Pty Ltd	Parks & gardens materials	744.26
EF074162	10/03/23	Westworks Group	Garden Maintenance	15,950.00
EF074163	10/03/23	William Buck Consulting (WA) Pty Ltd	Audit services	5,280.00
EF074164	10/03/23	Winc Australia Pty Ltd	Office stationery and consumables	238.47
EF074165	10/03/23	Work Clobber	Staff uniforms and protective equipment	143.20
EF074212	13/03/23	4Business Corp Pty Ltd T/A Go Brand Australia	Signage and banners	361.50
EF074213	13/03/23	A1 Locksmiths	Building supplies and hardware	58.50
EF074214	13/03/23	Access Plus WA Deaf Inc	Language Interpretative Service	264.68
EF074215	13/03/23	Acclaimed Catering Pty Ltd	Functions and events catering expenses	1,316.70
EF074216	13/03/23	Action Glass & Aluminium	Building maintenance and services	354.75
EF074217	13/03/23	Advance Vacuumed Gutters	Building maintenance and services	446.07
EF074218	13/03/23	Aisha Lousia Valenti T/A Aisha's Art	Construction and civil works payments	2,000.00
EF074219	13/03/23	AMS Technology Group Pty Ltd	Construction and civil works payments	21,652.43
EF074220	13/03/23	Aquamonix Pty Ltd	Parks & gardens contract payments	24,924.90
EF074221	13/03/23	Arbor West Pty Ltd T/A Classic Tree Services	Parks & gardens materials	14,601.40
EF074222	13/03/23	Asphaltech Pty Ltd	Construction and civil works payments	20,992.19
EF074223	13/03/23	Australasian Fleet Management Association	Staff training, development and support	89.00
EF074224	13/03/23	Australia and New Zealand Recycling Platform Ltd	Waste collection and hygiene services	2,093.98
EF074225	13/03/23	Australia Post	Postage and courier charges	4,140.98
EF074226	13/03/23	Australian Agribusiness (Holdings) Pty Ltd T/A Nut	Building supplies and hardware	968.00
EF074227	13/03/23	Australian Institute of Managment WA HRD Ctr Lt	Staff training, development and support	1,175.00
EF074228	13/03/23	Australian Services Union	Payroll Payment	257.00
EF074229	13/03/23	Australian Taxation Office	Payroll Payment	283,513.00
EF074230	13/03/23	Boya Equipment Pty Ltd	Plant and vehicle parts and materials	338.00
EF074231	13/03/23	Boyan Electrical Services	Electrical Installation & Repair	26,659.60
EF074232	13/03/23	BP Australia Pty Ltd	Fuel and oil	1,403.87
EF074233	13/03/23	Brownes Foods Operations Pty Ltd	Kiosk stock	177.66
EF074234	13/03/23	Bucher Municipal Pty Ltd	Plant and vehicle parts and materials	2,543.43
EF074235	13/03/23	Bunnings Group Ltd	Equipment Maintenance	564.75
EF074236	13/03/23	Capital Recycling	Tipping Fee	3,339.60
EF074237	13/03/23	Charter Plumbing and Gas	Building maintenance and services	77.00
EF074238	13/03/23	Child Support Agency	Payroll Payment	1,468.96
EF074239	13/03/23	Cleanaway Pty Ltd	Waste collection and hygiene services	748.62
EF074240	13/03/23	CNW Pty Ltd	Construction and civil works tools and materials	545.13
EF074241	13/03/23	COB - Sundowner Club	Payroll Payment	96.00
EF074242	13/03/23	Contra-flow Pty Ltd	Traffic management	8,938.86
EF074243	13/03/23	Cornerstone Legal WA Pty Ltd	Legal expenses and court costs	726.00
EF074244	13/03/23	Datafuel Financial Systems Pty Ltd	Plant and vehicle parts and materials	1,108.80
EF074245	13/03/23	Detail West	Plant and vehicle parts and materials	130.00
EF074246	13/03/23	E Fire & Safety	Fire suppression and alarm monitoring	354.75
EF074247	13/03/23	Environment House Inc	Functions and events marketing expenses	440.00
EF074248	13/03/23	Estate of Shirley Ann Barnes	Staff leave and entitlement	8,369.69
EF074249	13/03/23	Evenflow Irrigation	Parks & gardens contract payments	5,043.50
EF074250	13/03/23	Garden Care West (WA)	Parks & gardens contract payments	231.00
EF074251	13/03/23	GFG Temporary Assist	Labour hire and temporary replacement	7,818.25
EF074252	13/03/23	Health Insurance Fund of WA	Payroll Payment	318.40
EF074253	13/03/23	Hospital Benefit Fund of WA	Payroll Payment	961.29
EF074254	13/03/23	International Association For Public Participation	Staff training, development and support	595.00
EF074255	13/03/23	IPA Personnel Services Pty Ltd	Labour hire and temporary replacement	3,605.44
EF074256	13/03/23	JMC2 Pty Ltd	Marketing and promotional material	2,112.00
EF074257	13/03/23	Kee Surfacing Pty Ltd	Construction and civil works payments	13,413.26
EF074258	13/03/23	Les Mills Australia	Memberships and subscriptions	1,123.04
EF074259	13/03/23	LGConnect Pty Ltd	Professional consultancy services	3,850.00
EF074260	13/03/23	M & B Sales Pty Ltd	Building supplies and hardware	841.23
EF074261	13/03/23	Manheim Pty Ltd	Transport and storage charges	110.00
EF074262	13/03/23	Marawar Pty Ltd	Building maintenance and services	9,386.08
EF074263	13/03/23	McIntosh Holdings Pty Ltd	Plant and vehicle repairs	1,704.00
EF074264	13/03/23	Message Media	Memberships and subscriptions	37.40
EF074265	13/03/23	Miltom Pty Ltd T/A Classic Hire	Equipment hire	936.10
EF074266	13/03/23	Morley Mower Centre	Garden Maintenance	505.09
EF074267	13/03/23	MPK Tree Management Pty Ltd T/A MPK Tree Ser	Parks & gardens tree pruning & assoc. services	26,434.27
EF074268	13/03/23	Nationwide Training Pty Ltd	Staff training, development and support	299.00
EF074269	13/03/23	Nespresso Australia a Division of Nestle Australia I	Food & Drinks	236.00

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074270	13/03/23	Officeworks	Office stationery and consumables	608.91
EF074271	13/03/23	Otium Planning Group Pty Ltd	Construction and civil works technical support	7,696.48
EF074272	13/03/23	Paragon Constructions Solutions Pty Ltd	Building maintenance and services	5,107.31
EF074273	13/03/23	Paywise Pty Ltd	Payroll Payment	759.63
EF074274	13/03/23	Perth Airports Municipalities Group Inc.	Memberships and subscriptions	500.00
EF074275	13/03/23	Philip Gresley	Sitting Fee	500.00
EF074276	13/03/23	Planning Institute of Australia	Staff training, development and support	30.00
EF074277	13/03/23	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	6,989.40
EF074278	13/03/23	Prestige Property Maintenance Pty Ltd	Parks & gardens plants and trees	1,320.00
EF074279	13/03/23	Priority 1 Fire and Safety Pty Ltd	Staff training, development and support	1,540.00
EF074280	13/03/23	Pump Control Systems	Parks & gardens contract payments	11,233.43
EF074281	13/03/23	Quality Press	Minor Equipment Purchase	17,061.00
EF074282	13/03/23	Rentokil Initial Pty Ltd	Building maintenance and services	56.46
EF074283	13/03/23	Repco	Minor Equipment Purchase	603.07
EF074284	13/03/23	Royal Life Saving Society	Medical services and materials	368.50
EF074285	13/03/23	Shred-X Pty Ltd	Document management and archiving	66.40
EF074286	13/03/23	Sonic Health Plus Pty Ltd	Medical services and materials	442.20
EF074287	13/03/23	Sports Turf Technology Pty Ltd	Parks & gardens contract payments	3,784.00
EF074288	13/03/23	Sprayline Spraying Equipment	Engineering Works Materials	161.68
EF074289	13/03/23	St John Ambulance Western Australia Ltd	Staff training, development and support	340.00
EF074290	13/03/23	T Rogue Investments Pty Ltd	Building maintenance and services	5,635.50
EF074291	13/03/23	The Nappy Guru	Marketing and promotional material	400.00
EF074292	13/03/23	The O'Grady Family Trust T/A Efficient Site Service	Parks & gardens materials	2,591.88
EF074293	13/03/23	The Trust for Moore trust	Marketing and promotional material	2,772.00
EF074294	13/03/23	The Trustee for McCartney Family Trust T/A Kerb	Construction and civil works payments	6,363.23
EF074295	13/03/23	The Trustee for O'Hara Trust	Legal expenses and court costs	1,001.00
EF074296	13/03/23	The Trustee for the Dzodzoz Family Trust	Parks & gardens contract payments	12,273.25
EF074297	13/03/23	TJ & RJ Sellick Pty Ltd T/A Lawn Doctor	Garden Maintenance	7,927.30
EF074298	13/03/23	Tool Kit Depot	Staff uniforms and protective equipment	108.30
EF074299	13/03/23	Trauma Clean WA	Cleaning services	726.00
EF074300	13/03/23	Two Way Hire and Sales	Equipment Maintenance	392.58
EF074301	13/03/23	Vaughn J McGuire	Citizenship expenses	715.00
EF074302	13/03/23	Viking Rentals	Lease and rental payments	323.95
EF074303	13/03/23	WA Local Government Association	Conference expenses	660.00
EF074304	13/03/23	LGRCEU	Payroll Payment	880.00
EF074305	13/03/23	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	627.15
EF074306	13/03/23	WC Convenience Management Pty Ltd T/A WC Inn	Building maintenance and services	3,456.03
EF074307	13/03/23	Western Resource Recovery	Building maintenance and services	1,124.30
EF074308	13/03/23	Westworks Group	Parks & gardens contract payments	10,065.02
EF074309	13/03/23	Wholesale Promotions Warehouse Pty Ltd	Minor Equipment Purchase	517.00
EF074310	13/03/23	Winc Australia Pty Ltd	Office stationery and consumables	478.41
EF074311	13/03/23	Woolworths Ltd (WA)	Kiosk stock	304.78
EF074312	13/03/23	Work Clobber	Staff uniforms and protective equipment	600.00
EF074313	13/03/23	WPC Group Ltd	Labour hire and temporary replacement	3,173.78
EF074314	16/03/23	AlintaGas Sales Pty Ltd	Gas usage charges	1,483.05
EF074315	16/03/23	Annette Hoefler	Refund miscellaneous	224.82
EF074316	16/03/23	Bedford Junior cricket Club Inc	Refund bond	350.00
EF074317	16/03/23	Bianca Ashlea Leber	Cloth Nappy Rebate	100.00
EF074318	16/03/23	City of Kalamunda	Refund sundry debtor	514.80
EF074319	16/03/23	Colin Renwick	Refund swimming lessons	48.60
EF074320	16/03/23	Courtenay Dawson	Cloth Nappy Rebate	87.64
EF074321	16/03/23	Department of Fire and Emergency Services	Emergency Services Levy	3,192,775.39
EF074322	16/03/23	Doula Training Academy	Refund bond	550.00
EF074323	16/03/23	Easisalary Pty Ltd	Staff superannuation & other deductions	1,937.98
EF074324	16/03/23	Maylands Park Lottery Centre & Newsagency	Memberships and subscriptions	311.77
EF074325	16/03/23	Ehsan Noori	Refund bond	1,500.00
EF074326	16/03/23	Eve Silver	Refund swimming lessons	64.60
EF074327	16/03/23	Eve Silver	Refund swimming lessons	68.00
EF074328	16/03/23	Filomena Piffaretti	Councillor allowances and reimbursements	792.22
EF074329	16/03/23	Frank P P Posterivo	Refund rates overpayment	1,570.66
EF074330	16/03/23	Haitham Idris	Refund bond	500.00
EF074331	16/03/23	Jacqueline Oh	Functions and events catering expenses	80.75
EF074332	16/03/23	John Randell	Refund swimming lessons	51.00
EF074333	16/03/23	Kelly Hall	Office stationery and consumables	89.59
EF074334	16/03/23	Lacrosse WA	Refund bond	350.00
EF074335	16/03/23	Linda McIntosh	Staff allowances and reimbursements	27.96
EF074336	16/03/23	Lois Moir	Refund swimming lessons	43.20
EF074337	16/03/23	Lynden Johnson	Refund swimming lessons	62.95
EF074338	16/03/23	Mark Craine-White	Refund bond	550.00
EF074339	16/03/23	Marlene Dry	Refund swimming lessons	64.60
EF074340	16/03/23	Marlene Dry	Refund swimming lessons	68.00
EF074341	16/03/23	Megan Rigby	Kiosk stock	88.50
EF074342	16/03/23	Michelle Creasy	Refund bond	200.00

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074343	16/03/23	Moore Australia (WA) Pty Ltd as Agent	Staff training, development and support	3,520.00
EF074344	16/03/23	Morley Senior High School	Awards and scholarships	10,640.00
EF074345	16/03/23	Mrs C F Barendrecht	Refund bond	5,000.00
EF074346	16/03/23	Rayne McKechnie	Refund swimming lessons	407.52
EF074347	16/03/23	Roadrunner Parts	Plant and vehicle parts and materials	952.62
EF074348	16/03/23	Sean Majanggil	Refund bond	550.00
EF074349	16/03/23	Southern Cross Protection Pty Ltd-Petty Cash	Petty cash reimbursement	1,888.20
EF074350	16/03/23	Stojan Trajkovski	Grants & funding	100.00
EF074351	16/03/23	Synergy	Electricity charges - Street lighting	155,540.90
EF074352	16/03/23	Tara Paterson	Grants & funding	2,922.50
EF074353	16/03/23	Telstra Limited	Office telephone and communication expenses	28,145.44
EF074354	16/03/23	The Scale Modellers Club of WA	Refund bond	350.00
EF074355	16/03/23	Tracey M Barone	Office stationery and consumables	84.84
EF074356	16/03/23	Ultimate Positioning Group Pty Ltd	Minor Equipment Purchase	770.00
EF074357	16/03/23	Urooj Shoaib Abro	Refund swimming lessons	64.60
EF074358	16/03/23	Vanessa Fahie	Refund bond	350.00
EF074359	16/03/23	West Australian Tournament Anglers Inc	Refund bond	350.00
EF074360	23/03/23	Abdihakim Aden	Refund facility hire bond	1,000.00
EF074361	23/03/23	Acurix Networks Pty Ltd	IT software/hardware upgrades & replacement	1,821.60
EF074362	23/03/23	AD & JL Franich	Refund bond	1,400.00
EF074363	23/03/23	AlintaGas Sales Pty Ltd	Gas usage charges	465.65
EF074364	23/03/23	Amy Quach	Refund dog registration	150.00
EF074365	23/03/23	Annie McGowan	Refund bond	1,435.00
EF074366	23/03/23	Arthur Slughworth Pty Ltd	Refund bond	41,895.00
EF074367	23/03/23	Austin Homes	Refund bond	1,435.00
EF074368	23/03/23	Ayaz Qaiser	Refund facility hire bond	1,000.00
EF074369	23/03/23	B & P Dempsey	Refund bond	1,435.00
EF074370	23/03/23	Barbara Jane Broom	Refund rates overpayment	361.82
EF074371	23/03/23	Bayswater Croquet Club (Inc.)	Parks & gardens contract payments	2,889.00
EF074372	23/03/23	Bell N & R	Refund crossover	701.30
EF074373	23/03/23	Bell N & R	Crossover subsidy	640.25
EF074374	23/03/23	Budget Developments Australia Pty Ltd	Refund bond	1,400.00
EF074375	23/03/23	Dale Alcock Homes Pty Ltd	Refund bond	972.39
EF074376	23/03/23	Department of Planning Operating	Refund Bond	5,815.00
EF074377	23/03/23	Durham Road School	Refund facility hire bond	1,000.00
EF074378	23/03/23	Elite Office Furniture	Furniture purchases	2,855.38
EF074379	23/03/23	Ellenby Tree Farm	Parks & gardens plants and trees	190.00
EF074380	23/03/23	Frederick David & Rosina David	Refund rates overpayment	1,926.19
EF074381	23/03/23	Hazara Community of WA	Refund facility hire bond	2,731.00
EF074382	23/03/23	Heatley Sales Pty Ltd	Signage and banners	38.06
EF074383	23/03/23	HouseSmart Real Estate Pty Ltd	Refund rates overpayment	441.95
EF074384	23/03/23	JA + MD D'Alesio	Refund bond	1,400.00
EF074385	23/03/23	James Robert Blair	Refund bond	1,400.00
EF074386	23/03/23	James Robert Blair	Crossover subsidy	640.25
EF074387	23/03/23	James Robert Blair	Refund crossover	1,884.00
EF074388	23/03/23	John Murray	Crossover subsidy	640.25
EF074389	23/03/23	Josh Ohart	Refund bond	1,400.00
EF074390	23/03/23	Josh O'hart	Refund bond	1,400.00
EF074391	23/03/23	Lighthouse Property No. 2 Pty Ltd	Refund rates overpayment	654.14
EF074392	23/03/23	Lorraine Hull	Refund rates overpayment	1,542.05
EF074393	23/03/23	Moore Australia (WA) Pty Ltd as Agent	Professional consultancy services	440.00
EF074394	23/03/23	Natasa Marjanovic	Refund bond	5,000.00
EF074395	23/03/23	Paul & Holly Scott	Refund bond	1,400.00
EF074396	23/03/23	Paul and Carly Hedley	Refund bond	1,435.00
EF074397	23/03/23	Paul and Emma Bradley	Refund bond	1,435.00
EF074398	23/03/23	Professionals Michael Johnson & Co	Refund rates overpayment	1,636.44
EF074399	23/03/23	Rachael Reid	Refund rates overpayment	300.00
EF074400	23/03/23	Red Lily Renovations	Refund bond	1,400.00
EF074401	23/03/23	Robert Lindsey	Refund health centre memberships	578.15
EF074402	23/03/23	S&L Despotovski	Refund bond	1,400.00
EF074403	23/03/23	Sabrina Antony	Refund rates overpayment	120.00
EF074404	23/03/23	Sadina H Malkoc	Refund rates overpayment	441.96
EF074405	23/03/23	Southern Cross Protection Pty Ltd-Petty Cash	Petty cash reimbursement	72.45
EF074406	23/03/23	Spinifex Sheds	Refund bond	1,435.00
EF074407	23/03/23	Swan Districts Football Club (INC)	Refund facility hire bond	550.00
EF074408	23/03/23	Synergy	Electricity charges (other than street lighting)	0.02
EF074409	23/03/23	Tangent Nominees Pty Ltd	Refund bond	1,400.00
EF074410	23/03/23	TDI Development Pty Ltd	Refund bond	1,400.00
EF074411	23/03/23	TDI Developments	Refund crossover	718.87
EF074412	23/03/23	The School Volunteer Program Ltd	Refund facility hire bond	735.00
EF074413	23/03/23	Tracey E. Chave	Refund rates overpayment	655.40
EF074414	23/03/23	Umal Aden	Refund facility hire bond	2,887.00
EF074415	23/03/23	Van H Huynh & Thanh H Ong	Crossover subsidy	597.13

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074416	23/03/23	Walaa Al-Aumary	Refund facility hire bond	1,000.00
EF074417	23/03/23	A1 Locksmiths	Key / Lock Services	473.50
EF074418	23/03/23	Abaxa	Construction and civil works payments	1,767.26
EF074419	23/03/23	Acclaimed Catering Pty Ltd	Functions and events catering expenses	1,650.00
EF074420	23/03/23	Adecco Australia Pty Ltd	Labour hire and temporary replacement	1,650.57
EF074421	23/03/23	Adelphi Tailoring Co	Staff uniforms and protective equipment	1,308.95
EF074422	23/03/23	ADT Security	Buildings and events security expenses	52.00
EF074423	23/03/23	Advance Vacuumed Gutters	Building maintenance and services	671.14
EF074424	23/03/23	Air Tools Australia Pty Ltd T/A Air Tools WA	Building maintenance and services	137.50
EF074425	23/03/23	Allied Industry Partners Pty LtdT/A Edge People M	Staff training, development and support	2,120.00
EF074426	23/03/23	ALS Library Services Pty Ltd	Book purchases	399.89
EF074427	23/03/23	Anton & Jo Pty Ltd T/A Bayswater News & Lotteries	Memberships and subscriptions	358.17
EF074428	23/03/23	ARB Corporation Limited	Plant and vehicle parts and materials	3,613.92
EF074429	23/03/23	Arbor West Pty Ltd T/A Classic Tree Services	Parks & gardens tree pruning & assoc. services	36,678.40
EF074430	23/03/23	Arcus Australia Pty Ltd	Waste collection and hygiene services	3,048.10
EF074431	23/03/23	Asphaltech Pty Ltd	Construction and civil works payments	25,041.46
EF074432	23/03/23	Australasian Fleet Management Association	Memberships and subscriptions	499.00
EF074433	23/03/23	Australia Post	Postage and courier charges	13,819.26
EF074434	23/03/23	Australian Institute of Managment WA HRD Ctr Lt	Licence and permit renewal	1,100.00
EF074435	23/03/23	Baileys Fertilisers	Parks & gardens materials	10,570.56
EF074436	23/03/23	Battery King Australia Pty Ltd	Plant and vehicle parts and materials	163.90
EF074437	23/03/23	Beaver Tree Services Australia Pty Ltd	Parks & gardens tree pruning & assoc. services	1,595.00
EF074438	23/03/23	BGC (Australia) Pty Ltd T/A BGC Concrete	Construction and civil works tools and materials	396.44
EF074439	23/03/23	BMH Electrical Contractors Pty Ltd	Construction and civil works payments	8,174.09
EF074440	23/03/23	Boilertronics	Aquatic maintenance and services	412.50
EF074441	23/03/23	Boya Equipment Pty Ltd	Plant and vehicle repairs	2,605.06
EF074442	23/03/23	Boyan Electrical Services	Electricity charges - Street lighting	13,358.25
EF074443	23/03/23	BP Medical	Medical services and materials	80.22
EF074444	23/03/23	Bridgestone Aust Ltd	Plant and vehicle repairs	220.00
EF074445	23/03/23	Broadspec Environmental Pty Ltd T/A L&D Consult	Environmental testing and sampling	88.00
EF074446	23/03/23	Bunnings Group Ltd	Library book stock and materials	245.46
EF074447	23/03/23	Capital Recycling	Street Sweeping	653.40
EF074448	23/03/23	Cat Haven	Animal supplies & services	1,073.88
EF074449	23/03/23	Charter Plumbing and Gas	Garden Maintenance	3,313.66
EF074450	23/03/23	Chemwest	Aquatic chemicals and consumables	2,580.60
EF074451	23/03/23	Cleanaway Pty Ltd	Waste collection and hygiene services	1,613.66
EF074452	23/03/23	Cleverpatch Pty Ltd	Library book stock and materials	486.23
EF074453	23/03/23	CNW Pty Ltd	Building supplies and hardware	654.59
EF074454	23/03/23	Cohesis Pty Ltd	Professional consultancy services	15,198.62
EF074455	23/03/23	Contra-flow Pty Ltd	Traffic management	26,365.21
EF074456	23/03/23	Daimler Trucks Perth	Plant and vehicle repairs	109.99
EF074457	23/03/23	Decipha Pty Ltd	Postage and courier charges	1,357.82
EF074458	23/03/23	Delta T Technologies WA Pty Ltd	Building maintenance and services	9,581.00
EF074459	23/03/23	Diana Kudsee	Youth and seniors community activities	160.00
EF074460	23/03/23	Downer Edi Engineering Power Pty Ltd	Building maintenance and services	198.00
EF074461	23/03/23	Dymocks Morley	Gifts and presentations	200.00
EF074462	23/03/23	E Fire & Safety	Fire suppression and alarm monitoring	693.00
EF074463	23/03/23	ELM (WA) Pty Ltd	Parks & gardens contract payments	4,730.00
EF074464	23/03/23	Epic Catering Services	Functions and events catering expenses	1,310.00
EF074465	23/03/23	Eurofins Promicro Pty Ltd	Environmental testing and sampling	19.80
EF074466	23/03/23	Europcar WA	Vehicle & plant hire	1,418.34
EF074467	23/03/23	Evenflow Irrigation	Construction and civil works payments	2,948.00
EF074468	23/03/23	FUJIFILM Business Innovation Australia Pty Ltd	Printing and graphic design expenses	166.64
EF074469	23/03/23	Galvins Plumbing Supplies	Construction and civil works tools and materials	2,777.57
EF074470	23/03/23	Garden Care West (WA)	Garden Maintenance	3,488.85
EF074471	23/03/23	GFG Consulting	Civil works design and technical support	2,079.55
EF074472	23/03/23	GFG Temporary Assist	Labour hire and temporary replacement	27,424.71
EF074473	23/03/23	GHD Pty Ltd	Construction and civil works payments	8,820.19
EF074474	23/03/23	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	13,281.50
EF074475	23/03/23	Hydra Storm	Construction and civil works payments	2,885.30
EF074476	23/03/23	Hydroquip Pumps	Parks & gardens contract payments	4,768.69
EF074477	23/03/23	Instant Toilet & Showers Pty Ltd T/A Instant Produ	Lease and rental payments	2,860.00
EF074478	23/03/23	Intelife Group Limited	Building maintenance and services	4,280.76
EF074479	23/03/23	IPA Personnel Services Pty Ltd	Labour hire and temporary replacement	5,377.01
EF074480	23/03/23	IPEC Pty Ltd	Postage and courier charges	762.08
EF074481	23/03/23	IRS Pty Ltd	Plant and vehicle parts and materials	57.60
EF074482	23/03/23	IWM (PBH) Pty Ltd T/A Perth Bin Hire	Waste collection and hygiene services	732.50
EF074483	23/03/23	J.D Gurgone & W.L Pereira Pizza Joes Woodfired P	Functions and events catering expenses	105.00
EF074484	23/03/23	Kit Bag The Trustee for Green Family Trust	Plant and vehicle parts and materials	319.60
EF074485	23/03/23	L.J Rex & S.M Rex T/A Quality Moss Rock Supplies	Parks & gardens plants and trees	363.00
EF074486	23/03/23	Landgate	Gross rental valuation charges	415.38
EF074487	23/03/23	Linemarking WA Pty Ltd	Construction and civil works technical support	1,696.20
EF074488	23/03/23	Living Turf	Parks & gardens plants and trees	2,904.00

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074489	23/03/23	Local Government Professionals Aust WA	Staff training, development and support	790.00
EF074490	23/03/23	Mader Contracting Pty Ltd	Labour hire and temporary replacement	15,378.00
EF074491	23/03/23	Marketforce Pty Ltd	Marketing and promotional material	3,950.11
EF074492	23/03/23	Maylands Bowling Club	Garden Maintenance	11,557.00
EF074493	23/03/23	Maylands Tennis Club Inc	Parks & gardens contract payments	18,700.00
EF074494	23/03/23	McGees Property	Market Valuation	1,925.00
EF074495	23/03/23	McInerney Ford	Plant and vehicle purchasing	924.29
EF074496	23/03/23	McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	2,920.12
EF074497	23/03/23	McLeods	Legal expenses and court costs	12,384.28
EF074498	23/03/23	Medshop Australia	Medical services and materials	251.93
EF074499	23/03/23	Michael Page International	Labour hire and temporary replacement	2,355.58
EF074500	23/03/23	Midex Wholesalers Pty Ltd T/A Mettams Mufflers	Plant and vehicle repairs	3,745.00
EF074501	23/03/23	Miltom Pty Ltd T/A Classic Hire	Equipment hire	1,283.34
EF074502	23/03/23	Modern Teaching Aids Pty Ltd	Library book stock and materials	11.99
EF074503	23/03/23	Morley Mower Centre	Parks & gardens materials	46.05
EF074504	23/03/23	Morley Sporting Club (Inc)	Grants & funding	18,700.00
EF074505	23/03/23	MPK Tree Management Pty Ltd T/A MPK Tree Serv	Parks & gardens tree pruning & assoc. services	22,072.06
EF074506	23/03/23	NEC Australia Pty Ltd	Professional consultancy services	9,498.50
EF074507	23/03/23	Officeworks	Office stationery and consumables	172.61
EF074508	23/03/23	Olistico Pty Ltd	Youth and seniors community activities	3,500.75
EF074509	23/03/23	Paragon Constructions Solutions Pty Ltd	Aquatic maintenance and services	411,820.28
EF074510	23/03/23	Parker Black and Forrest	Building supplies and hardware	366.30
EF074511	23/03/23	Pool & Pump Service & Repairs Pty Ltd	Equipment Maintenance	2,251.59
EF074512	23/03/23	Pool Robotics Perth	Parks & gardens reticulation repairs & upgrades	1,572.95
EF074513	23/03/23	Pr Power Pty Ltd	Plant and vehicle parts and materials	2,496.23
EF074514	23/03/23	Prestige Property Maintenance Pty Ltd	Parks & gardens materials	38,171.80
EF074515	23/03/23	Pulse Locating	Construction and civil works payments	660.00
EF074516	23/03/23	Quality Press	Printing and graphic design expenses	304.70
EF074517	23/03/23	R.K. Roach	Civil works design and technical support	3,289.00
EF074518	23/03/23	Redimed Pty Ltd	Medical services and materials	66.00
EF074519	23/03/23	Rentokil Initial Pty Ltd	Building maintenance and services	4,581.07
EF074520	23/03/23	Repco	Plant and vehicle parts and materials	290.55
EF074521	23/03/23	Roof Safety Solutions Pty Ltd	Building maintenance and services	6,163.08
EF074522	23/03/23	Sea Containers Australia	Building supplies and hardware	102.30
EF074523	23/03/23	Sonic Health Plus Pty Ltd	Medical services and materials	147.40
EF074524	23/03/23	Southern Wire Industrial Pty Ltd	Fencing	3,156.90
EF074525	23/03/23	Statewide Cleaning Supplies Pty Ltd	Building supplies and hardware	525.36
EF074526	23/03/23	Stratco (WA) Pty Ltd	Building supplies and hardware	1,041.44
EF074527	23/03/23	Subiaco Restoration	Building supplies and hardware	481.04
EF074528	23/03/23	Syme Marmion & Co	Professional consultancy services	6,050.00
EF074529	23/03/23	Teach learn Grow Inc	Staff training, development and support	693.00
EF074530	23/03/23	The Goods Australia	Cleaning supplies	580.88
EF074531	23/03/23	The O'Grady Family Trust T/A Efficient Site Service	Parks & gardens tree pruning & assoc. services	33,682.00
EF074532	23/03/23	The Rigging Shed	Building maintenance and services	26,081.00
EF074533	23/03/23	The Trustee for Blackwood Services Unit Trust	Electrical Installation & Repair	14,725.45
EF074534	23/03/23	The Trustee for McCartney Family Trust T/A Kerb	Parks & gardens reticulation repairs & upgrades	1,453.49
EF074535	23/03/23	The Trustee for Rabblement Trust	Book purchases	79.18
EF074536	23/03/23	TJ & RJ Sellick Pty Ltd T/A Lawn Doctor	Garden Maintenance	3,299.35
EF074537	23/03/23	Totally Workwear Malaga	Staff uniforms and protective equipment	691.36
EF074538	23/03/23	T-Quip	Plant and vehicle repairs	6,912.40
EF074539	23/03/23	Unicorn Group Australia T/A Unicorn Transport Eq	Plant and vehicle parts and materials	3,896.00
EF074540	23/03/23	The trustee for Grano Unit Trust T/A Grano Direct	Engineering Works Materials	294.18
EF074541	23/03/23	Verse Group Pty Ltd	Labour hire and temporary replacement	10,241.00
EF074542	23/03/23	WA Local Government Association	Staff training, development and support	660.00
EF074543	23/03/23	WA Multicultural Association Inc	Functions and events entertainment expenses	2,420.00
EF074544	23/03/23	Wade Sidebottom	Plant and vehicle repairs	4,315.00
EF074545	23/03/23	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	1,637.95
EF074546	23/03/23	Western Australia Police	Volunteer reimbursements and expenses	17.00
EF074547	23/03/23	Westworks Group	Parks & gardens contract payments	715.00
EF074548	23/03/23	Winc Australia Pty Ltd	Office stationery and consumables	290.10
EF074549	23/03/23	Wind Stable Umbrellas Pty Ltd	Minor Equipment Purchase	532.01
EF074550	23/03/23	Woolworths Ltd (WA)	Food & Drinks	303.05
EF074551	23/03/23	Work Clobber	Staff uniforms and protective equipment	127.20
EF074552	23/03/23	Ahmed Umair trade as Zab Salad	Functions and events catering expenses	78.00
EF074553	23/03/23	Zenien	IT network maintenance	1,716.00
EF074554	23/03/23	Zettanet Pty Ltd	IT network maintenance	506.00
EF074555	30/03/23	Ammar Al Hakimi	Refund facility hire bond	790.00
EF074556	30/03/23	Amy Gardiner	Donation	200.00
EF074557	30/03/23	Ann-Marie Hill	Refund facility hire bond	550.00
EF074558	30/03/23	Award Contracting	Aquatic maintenance and services	825.00
EF074559	30/03/23	Bayswater/Morley Districts Cricket Club	Parks & gardens contract payments	19,981.20
EF074560	30/03/23	CMM Carpentry Pty Ltd	Refund bond	1,400.00
EF074561	30/03/23	Coleman Rail Pty Ltd	Refund facility hire bond	550.00

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Payments				\$
EF074562	30/03/23	Colin Burlinson	Refund rates overpayment	640.95
EF074563	30/03/23	Curious Forest PTY LTD	Community engagement framework	300.00
EF074564	30/03/23	D.O. Portchmouth	Refund bond	1,435.00
EF074565	30/03/23	Damir & Vesna Petrovic	Crossover subsidy	640.25
EF074566	30/03/23	Damir & Vesna Petrovic	Refund bond	1,400.00
EF074567	30/03/23	Damir & Vesna Petrovic	Refund bond	1,400.00
EF074568	30/03/23	David Edward Whitnell	Donation	200.00
EF074569	30/03/23	Diana Atkinson	Donation	200.00
EF074570	30/03/23	Element Builders Pty Ltd	Refund Verge License Fee	180.00
EF074571	30/03/23	Ellis LJ/Ellis RC	Refund animal sterilisation	100.00
EF074572	30/03/23	Emma Storey	Cloth Nappy Rebate	100.00
EF074573	30/03/23	Erzsebet Gergely	Refund animal sterilisation	150.00
EF074574	30/03/23	Falcone Nominee's (WA) Pty Ltd	Refund bond	1,400.00
EF074575	30/03/23	Franco + Olivia Pieraccini	Refund crossover	1,382.85
EF074576	30/03/23	Galvins Plumbing Supplies	Construction and civil works tools and materials	3,818.33
EF074577	30/03/23	Hampton Senior High School	Awards and scholarships	10,640.00
EF074578	30/03/23	Kim Oates	Refund swimming lessons	88.00
EF074579	30/03/23	Kylie Farina	Donation	300.00
EF074580	30/03/23	Local Arts & Community Events	Refund facility hire bond	1,000.00
EF074581	30/03/23	Mahmud Samy Badawy	Refund facility hire bond	1,000.00
EF074582	30/03/23	Maria Kovacevic	Refund facility hire bond	350.00
EF074583	30/03/23	Matthew Loo	Refund dog registration	150.00
EF074584	30/03/23	MG Car Club of WA INC	Refund facility hire bond	550.00
EF074585	30/03/23	Miss Danica Falcone	Refund bond	1,400.00
EF074586	30/03/23	Moore Australia (WA) Pty Ltd as Agent	Staff training, development and support	275.00
EF074587	30/03/23	Morley Senior High School	Donation	3,500.00
EF074588	30/03/23	N.L. Thompson	Refund bond	1,400.00
EF074589	30/03/23	Noongar Mia Mia	Refund facility hire bond	500.00
EF074590	30/03/23	Omni Projects Pty Ltd	Refund bond	1,435.00
EF074591	30/03/23	Potters House	Refund facility hire bond	550.00
EF074592	30/03/23	Sinisa Petkovic	Refund crossover	1,849.50
EF074593	30/03/23	Sinisa Petkovic	Refund bond	1,400.00
EF074594	30/03/23	Skye Manson	Awards and scholarships	100.00
EF074595	30/03/23	Southern Cross Protection Pty Ltd-Petty Cash	Petty cash reimbursement	779.30
EF074596	30/03/23	Stephen Jervis	Refund rates overpayment	578.71
EF074597	30/03/23	Synergy	Electricity charges (other than street lighting)	57,578.09
EF074598	30/03/23	Teisha Kensell	Refund rates overpayment	29.24
EF074599	30/03/23	Tele Good Choice Pty Ltd	Refund crossover	3,397.86
EF074600	30/03/23	Telstra Limited	Office telephone and communication expenses	23,056.94
EF074601	30/03/23	The Islamic Centre of West Australian In	Refund facility hire bond	1,000.00
EF074602	30/03/23	The University of Western Australia	Refund facility hire bond	500.00
EF074603	30/03/23	Thomasz Developments Pty Ltd	Refund bond	1,400.00
EF074604	30/03/23	Toufeili Corporation Pty Ltd	Refund bond	1,400.00
EF074605	30/03/23	Town of Bassendean	Refund Catering	514.80
EF074606	30/03/23	Triumph Homes	Refund bond	1,400.00
EF074607	30/03/23	WACA Main Bank Account	Refund facility hire bond	550.00
EF074608	30/03/23	WOW Group	Refund bond	1,400.00
EF074609	30/03/23	Zoe Elizabeth Kerbey	Community engagement framework	720.00
EF074610	30/03/23	Abco Products	Office stationery and consumables	985.05
EF074611	30/03/23	Action Glass & Aluminium	Building maintenance and services	330.00
EF074612	30/03/23	ADT Security	Buildings and events security expenses	285.78
EF074613	30/03/23	ALS Library Services Pty Ltd	Book purchases	1,012.66
EF074614	30/03/23	Alyka Pty Ltd	Software Maintenance	14,698.75
EF074615	30/03/23	Amalgam Recruitment	Labour hire and temporary replacement	1,401.55
EF074616	30/03/23	AMS Technology Group Pty Ltd	Building maintenance and services	5,969.74
EF074617	30/03/23	Anton & Jo Pty Ltd T/A Bayswater News & Lotter	Memberships and subscriptions	387.25
EF074618	30/03/23	Antonio D'Onofrio	Citizenship expenses	200.00
EF074619	30/03/23	Aquamoni Pty Ltd	Parks & gardens contract payments	789.80
EF074620	30/03/23	Ausark Education	Youth and seniors community activities	550.00
EF074621	30/03/23	Australian Institute of Managment WA HRD Ctr Lt	Awards and scholarships	295.00
EF074622	30/03/23	Australian Services Union	Payroll Payment	257.00
EF074623	30/03/23	Australian Taxation Office	Payroll Payment	281,326.00
EF074624	30/03/23	Axiis Contracting Pty Ltd	Construction and civil works payments	7,435.06
EF074625	30/03/23	Axon Public Safety Australia Pty Ltd	Minor Equipment Purchase	875.60
EF074626	30/03/23	Bavrix Pty Ltd T/A Custom Cars	Plant and vehicle repairs	445.50
EF074627	30/03/23	Bedford Bowling Club Inc	Garden Maintenance	17,335.00
EF074628	30/03/23	Blackwoods Atkins	Staff uniforms and protective equipment	439.65
EF074629	30/03/23	BOC Ltd	Medical services and materials	43.24
EF074630	30/03/23	Boyan Electrical Services	Electrical Installation & Repair	4,296.06
EF074631	30/03/23	Brownes Foods Operations Pty Ltd	Office stationery and consumables	355.32
EF074632	30/03/23	BT Equipment Pty Ltd T/A 600 Cranes Australia	Plant and vehicle parts and materials	192.17
EF074633	30/03/23	Bunnings Group Ltd	Environmental Health Services & Supplies	499.45
EF074634	30/03/23	Cai Fences	Fencing	4,537.50

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074635	30/03/23	Capital Recycling	Tipping Fee	3,049.20
EF074636	30/03/23	Carol Foley	Youth and seniors community activities	200.00
EF074637	30/03/23	Chamber of Commerce and Industry WA	Staff training, development and support	654.50
EF074638	30/03/23	Child Support Agency	Payroll Payment	1,468.96
EF074639	30/03/23	City of Stirling	Staff leave and entitlement	457.62
EF074640	30/03/23	Cleanaway Pty Ltd	Waste collection and hygiene services	1,144.52
EF074641	30/03/23	Club Fed Pty Ltd T/A Evolve WA	Youth and seniors community activities	1,062.50
EF074642	30/03/23	CNW Pty Ltd	Construction and civil works tools and materials	676.64
EF074643	30/03/23	COB - Sundowner Club	Payroll Payment	96.00
EF074644	30/03/23	Contra-flow Pty Ltd	Traffic management	8,671.36
EF074645	30/03/23	Cornerstone Legal WA Pty Ltd	Legal expenses and court costs	1,122.00
EF074646	30/03/23	Corsign WA Pty Ltd	Signage and banners	5,836.38
EF074647	30/03/23	CSP Group Pty Ltd T/A Stihl Shop Osborne Park	Plant and vehicle repairs	818.60
EF074648	30/03/23	Danica Erin Zuks Danica Zuks	Photocopying contract charges	605.00
EF074649	30/03/23	Devco Plumbing	Building maintenance and services	3,496.05
EF074650	30/03/23	Domain Name Services Pty Ltd	Youth and seniors community activities	450.00
EF074651	30/03/23	Eastern Metropolitan Regional Council	Waste collection and hygiene services	407,181.72
EF074652	30/03/23	Environmental Industries Pty Ltd	Garden Maintenance	5,125.17
EF074653	30/03/23	Europcar WA	Vehicle & plant hire	1,153.02
EF074654	30/03/23	Freestyle Now	Youth and seniors community activities	990.00
EF074655	30/03/23	Fuel Distributors of WA Pty Ltd	Fuel and oil	22,448.16
EF074656	30/03/23	Fujifilm Data Management Solutions Australia Pty	Printing and graphic design expenses	2,053.41
EF074657	30/03/23	Galleria Toyota	Plant and vehicle repairs	737.00
EF074658	30/03/23	Garden Care West (WA)	Garden Maintenance	700.70
EF074659	30/03/23	Hart Sport	Recreation and gymnasium equipment	212.90
EF074660	30/03/23	Hasties Limestone	Construction and civil works payments	7,400.00
EF074661	30/03/23	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	3,486.88
EF074662	30/03/23	Health Insurance Fund of WA	Payroll Payment	318.40
EF074663	30/03/23	Hickey Constructions Pty Ltd	Building maintenance and services	48,905.84
EF074664	30/03/23	Hospital Benefit Fund of WA	Payroll Payment	961.29
EF074665	30/03/23	Hydroquip Pumps	Parks & gardens contract payments	1,572.05
EF074666	30/03/23	Instant Toilet & Showers Pty Ltd T/A Instant Produ	Equipment hire	3,146.00
EF074667	30/03/23	IWM (PBH) Pty Ltd T/A Perth Bin Hire	Waste collection and hygiene services	864.21
EF074668	30/03/23	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	157.39
EF074669	30/03/23	JB Hi-Fi Group Pty Ltd	IT software/hardware upgrades & replacement	4,014.00
EF074670	30/03/23	Judroc Pty Ltd T/A The Watershed Water Systems	Parks & gardens materials	16,668.07
EF074671	30/03/23	KLMedia Pty Ltd T/A All Access Australasia	Library book stock and materials	245.93
EF074672	30/03/23	Kompan Playscape Pty Ltd	Recreation and gymnasium equipment	5,786.00
EF074673	30/03/23	Landgate	Gross rental valuation charges	84.60
EF074674	30/03/23	Let's All Party	Equipment hire	500.00
EF074675	30/03/23	Lion Rock Evo Pty Ltd	Functions and events catering expenses	60.00
EF074676	30/03/23	Living Turf	Parks & gardens materials	2,596.00
EF074677	30/03/23	Mader Contracting Pty Ltd	Labour hire and temporary replacement	15,133.25
EF074678	30/03/23	Main Roads Western Australia	Refund of Grant	19,574.50
EF074679	30/03/23	Marawar Pty Ltd	Building maintenance and services	665.41
EF074680	30/03/23	Marketforce Pty Ltd	Refund sundry debtor	507.67
EF074681	30/03/23	McInerney Ford	Plant and vehicle parts and materials	509.11
EF074682	30/03/23	McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	467.74
EF074683	30/03/23	Michael Page International	Labour hire and temporary replacement	2,312.64
EF074684	30/03/23	Milmtm Pty Ltd T/A Classic Hire	Vehicle & plant hire	423.50
EF074685	30/03/23	Moray & Agnew	Staff training, development and support	55.00
EF074686	30/03/23	Morley Mower Centre	Minor Equipment Purchase	321.78
EF074687	30/03/23	MPK Tree Management Pty Ltd T/A MPK Tree Ser	Parks & gardens tree pruning & assoc. services	17,805.58
EF074688	30/03/23	Muchea Tree Farm	Parks & gardens plants and trees	76.00
EF074689	30/03/23	Natural Area Holdings Pty Ltd	Parks & gardens contract payments	46,035.00
EF074690	30/03/23	Nestle Australia Ltd	Office stationery and consumables	2,197.18
EF074691	30/03/23	Noor Al Hilaly	Staff Amenities	37.16
EF074692	30/03/23	Norman Jorgensen	Marketing and promotional material	411.40
EF074693	30/03/23	Officeworks	Office stationery and consumables	302.00
EF074694	30/03/23	Paragon Constructions Solutions Pty Ltd	Aquatic maintenance and services	898.15
EF074695	30/03/23	Parker Black and Forrest	Building supplies and hardware	249.26
EF074696	30/03/23	Paywise Pty Ltd	Payroll Payment	759.63
EF074697	30/03/23	Perth Arbor Services Pty Ltd	Construction and civil works payments	33,000.00
EF074698	30/03/23	Philip Gresley	Sitting Fee	700.00
EF074699	30/03/23	Pirtek Malaga	Building maintenance and services	113.27
EF074700	30/03/23	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	3,798.33
EF074701	30/03/23	Pool Robotics Perth	Equipment Maintenance	1,291.20
EF074702	30/03/23	Poolshop Online Pty Ltd	Cleaning supplies	393.80
EF074703	30/03/23	Product Recovery Industries Pty Ltd	Tipping Fee	633.60
EF074704	30/03/23	Pump Control Systems	Garden Maintenance	2,741.75
EF074705	30/03/23	Quality Press	Printing and graphic design expenses	473.00
EF074706	30/03/23	Relationships Australia Western Australia	Staff training, development and support	1,287.00
EF074707	30/03/23	Rentokil Initial Pty Ltd	Parks & gardens plants and trees	739.29

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF074708	30/03/23	Repco	Plant and vehicle parts and materials	2,347.26
EF074709	30/03/23	Richgro Garden Products	Parks & gardens materials	970.20
EF074710	30/03/23	Ricoh Australia Pty Ltd	Photocopying contract charges	12,356.67
EF074711	30/03/23	Roof Safety Solutions Pty Ltd	Building maintenance and services	10,302.35
EF074712	30/03/23	Sheridan's	Staff uniforms and protective equipment	1,294.81
EF074713	30/03/23	Simon Vanyai	Youth and seniors community activities	550.00
EF074714	30/03/23	Sine Group Pty Ltd	Minor Equipment Purchase	235.40
EF074715	30/03/23	Solar Ban WA	Plant and vehicle repairs	330.00
EF074716	30/03/23	Sonic Health Plus Pty Ltd	Medical services and materials	221.10
EF074717	30/03/23	Sportsworld of WA	Kiosk stock	1,036.75
EF074718	30/03/23	Sprayline Spraying Equipment	Labour hire and temporary replacement	446.99
EF074719	30/03/23	St John Ambulance Western Australia Ltd	Medical services and materials	1,306.80
EF074720	30/03/23	Statewide Cleaning Supplies Pty Ltd	Cleaning supplies	1,125.64
EF074721	30/03/23	Steve's Sand Sifting for Playground Services	Parks & gardens materials	561.00
EF074722	30/03/23	Stratagreen	Parks & gardens materials	9,221.36
EF074723	30/03/23	T J Depiazzi & Sons	Parks & gardens materials	1,104.84
EF074724	30/03/23	Talis Consultants	Professional consultancy services	4,532.00
EF074725	30/03/23	The Goods Australia	Aquatic chemicals and consumables	726.50
EF074726	30/03/23	The Trustee for Blackwood Services Unit Trust	Library book stock and materials	3,649.56
EF074727	30/03/23	Tomorrow Man Tomorrow Woman Pty Ltd	Youth and seniors community activities	407.55
EF074728	30/03/23	Tool Kit Depot	Construction and civil works tools and materials	499.00
EF074729	30/03/23	Toro Australia Group Sales Pty Ltd	Plant and vehicle repairs	3,557.26
EF074730	30/03/23	Total Packaging (WA) Pty Ltd	Animal supplies & services	8,053.76
EF074731	30/03/23	Totally Board Pty Ltd	Youth and seniors community activities	450.00
EF074732	30/03/23	Trauma Clean WA	Cleaning services	627.00
EF074733	30/03/23	Unicare Health	Parks & gardens materials	1,919.50
EF074734	30/03/23	Viking Rentals	Cleaning services	585.20
EF074735	30/03/23	Vorgee Pty Ltd	Kiosk stock	1,295.80
EF074736	30/03/23	WA Local Government Association	Staff training, development and support	242.00
EF074737	30/03/23	LGRCEU	Payroll Payment	880.00
EF074738	30/03/23	WC Convenience Management Pty Ltd T/A WC Inn	Building maintenance and services	15,515.50
EF074739	30/03/23	Westbooks	Book purchases	159.49
EF074740	30/03/23	Winc Australia Pty Ltd	Office stationery and consumables	2,295.84
EF074741	30/03/23	Wind Stable Umbrellas Pty Ltd	Equipment Maintenance	40.51
EF074742	30/03/23	Work Clobber	Staff uniforms and protective equipment	150.00
EF074743	30/03/23	Workpower Inc	Parks & gardens contract payments	17,243.45
EF074744	30/03/23	YMCA of Western Australia Youth & Community S	Youth and seniors community activities	480.00
EF074745	30/03/23	Zornitsa Krasteva Damatova	Youth and seniors community activities	387.50
				<hr/>
				10,394,639.32
Cancelled Payments				
EF074376	31/03/23	Payment - EF074376		-5,815.00
				<hr/>
				-5,815.00

City of Bayswater

List of Payment - Aged
for the period 1 March 2023 to 31 March 2023

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				
DC000370	31/03/23	Water Corporation	Water usage charges	\$ 1,670.91
				<hr/> 1,670.91
Cancelled Payments				
				0.00
				<hr/> 0.00

City of Bayswater
Corporate Credit Card Transactions
For the period: 01 Mar 2023 to 28 Mar 2023

Date	Supplier	Description	Amount
Chief Executive Officer			
01/03/23	Qantas	Conference expenses	563.70
06/03/23	Amazon	Book purchases	147.00
13/03/23	City of Fremantle	Parking Fees	13.00
27/03/23	Qantas	Conference expenses	1,619.35
27/03/23	Qantas	Conference expenses	1,619.35
27/03/23	Qantas	Conference expenses	1,619.35
27/03/23	Qantas	Conference expenses	1,619.35
Card total			7,201.10
Director Community and Development			
01/03/23	Qantas	Staff training, development and support	563.70
01/03/23	Eventbrite	Marketing and promotional material	22.62
03/03/23	Amazon	Software Maintenance	496.68
03/03/23	Amazon	Software Maintenance	1.13
06/03/23	Dropbox	Software Maintenance	592.50
06/03/23	CreateSend	Memberships and subscriptions	273.90
06/03/23	Department of Justice (Equal Opportunity Commission)	Legal expenses and court costs	166.30
06/03/23	Department of Justice (Equal Opportunity Commission)	Legal expenses and court costs	166.30
07/03/23	Trello	Memberships and subscriptions	112.73
10/03/23	Sundry Pcard	Functions and events marketing expenses	250.00
24/03/23	Eventbrite	Staff training, development and support	50.00
28/03/23	Eventbrite	Marketing and promotional material	22.85
Card total			2,718.71
Director Major Projects			
03/03/23	Linkedin Singapore Pte Ltd	Memberships and subscriptions	10.86
06/03/23	Sendgrid	Memberships and subscriptions	135.49
06/03/23	WANEWS	Memberships and subscriptions	28.00
06/03/23	Linkedin Singapore Pte Ltd	Memberships and subscriptions	24.39
13/03/23	Meta Platforms Ireland Ltd T/A Facebook	Memberships and subscriptions	1,158.36
13/03/23	Linkedin Singapore Pte Ltd	Memberships and subscriptions	70.93
17/03/23	SP Tastebuds	Staff Amenities	107.95
20/03/23	Hoo Hootsuite Inc	Memberships and subscriptions	658.90
20/03/23	Linkedin Singapore Pte Ltd	Memberships and subscriptions	58.69
27/03/23	Linkedin Singapore Pte Ltd	Memberships and subscriptions	41.28
Card total			2,294.85
Director Works and Infrastructure			
01/03/23	Curtin University Of Technology	Parking Fees	1.99
02/03/23	Dept For Planning & Infrastructure	Licence and permit renewal	43.70
02/03/23	Dept For Planning & Infrastructure	Licence and permit renewal	43.70
02/03/23	Dept For Planning & Infrastructure	Licence and permit renewal	43.70
02/03/23	Dept For Planning & Infrastructure	Licence and permit renewal	43.70
02/03/23	Curtin University Of Technology	Parking Fees	6.80
14/03/23	SP BW Tribal Pty Ltd	Marketing and promotional material	406.65
15/03/23	Department of Transport	Licence and permit renewal	43.70
15/03/23	Department of Transport	Licence and permit renewal	43.70
Card total			677.64
Grand Total			12,892.30

**City of Bayswater
Electronic Fund Transfers
for the period 1 March 2023 to 31 March 2023**

Date	Description	Amount
		\$
Municipal Account		
01/03/23	NAB Connect Fee	400.28
03/03/23	NAB Transact Fee	0.40
03/03/23	NAB Bpay Batch Fee	3.78
03/03/23	NAB Transact Fee	7.50
03/03/23	NAB Transact Fee	58.50
03/03/23	NAB Transact Fee	65.10
08/03/23	Wages	904,923.26
10/03/23	NAB Bpay Batch Fee	0.42
20/03/23	NAB Account Fees	35.31
21/03/23	New Term Deposit	1,850,000.00
22/03/23	Wages	901,679.44
24/03/23	NAB Account Fees	36.63
28/03/23	New Term Deposit	1,700,000.00
31/03/23	NAB Bpay Batch Fee	0.21
31/03/23	NAB Bpay Batch Fee	0.21
31/03/23	NAB Merchant Fee	60.00
31/03/23	NAB Merchant Fee	137.46
31/03/23	NAB Connect Fee	379.25
31/03/23	NAB Bpay Batch Fee	551.66
31/03/23	NAB Merchant Fee	1,154.90
31/03/23	NAB Merchant Fee	1,167.22
31/03/23	NAB Bpay Batch Fee	2,258.30
31/03/23	NAB Merchant Fee	3,244.74
		<u>5,366,164.57</u>
Aged Persons Homes Account		
24/03/23	NAB Account Fees	0.45
20/03/23	Juniper NH Benefits	721,382.85
20/03/23	NAB Account Fees	0.15
14/03/23	New Term Deposit	1,140,000.00
Total		<u><u>7,227,548.02</u></u>

10.2.3 Investment Report for the Period Ended 31 March 2023

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	1. Investment Register [10.2.3.1 - 1 page] 2. Investment Summary [10.2.3.2 - 1 page] 3. Investment Portfolio [10.2.3.3 - 1 page]

SUMMARY

This report presents the City's Investment Portfolio for the period ended 31 March 2023.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council receives the Investment Portfolio Report for the period ended 31 March 2023 with investments totalling \$96,381,329.09.

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The purpose of this report is for Council to note the Investment Portfolio detailed in **Attachments 1, 2 and 3.**

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, a monthly report on the City's Investment Portfolio is to be presented to Council.

The City's Investment Policy details the manner in which the City is to manage the investment portfolio ensuring:

- a high level of security;
- an adequate level of diversification to spread risk; and
- sufficient liquidity to meet all reasonably-anticipated cash flow requirements (ready access to funds for daily requirements).

The City's investment portfolio (**Attachments 1, 2 and 3**) is spread across several financial institutions in accordance with the risk management guidelines as contained in the policy.

- **Maximum Risk Exposure** - The City policy sets a portfolio credit framework which limits the credit exposure of the City's investment to the following Standard & Poor's (S&P) rated banking institutions.

S&P Long-Term Rating	S&P Short-Term Rating	Maximum Risk Limit % Credit Rating
AAA	A-1+	100%

AA	A-1	100%
A	A-2	80%

This report is intended to not only meet the City's regulatory and policy obligations, but also to summarise how the City's funds have been invested and with which financial institution.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Total investments for the period ended 31 March 2023 were \$96,381,329.09.

Of the total investment portfolio, \$55,322,650.50 is internally restricted and \$2,829,209.96 externally restricted, to satisfy the City's legislative responsibilities and to set aside funds for future projects. The balance of the investment funds represents working capital and funding required for the City's 2022/23 operating and capital expenditure requirements.

LEGISLATIVE COMPLIANCE

Investment Policy applies. It is noted that the City currently has 12% in fossil fuel free investments.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	Funds have been invested in accordance with the City's Investment Policy.	

FINANCIAL IMPLICATIONS

Income earned from investments is recognised in the City's financial statements.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

- Theme: Leadership and Governance
- Goal L4: Communicate in a clear and transparent way.
Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

That Council receives the Investment Portfolio Report for the period ended 31 March 2023 with investments totalling \$96,381,329.09.

**City of Bayswater
Investment Register
Balance as at 31-Mar-2023**

Investment Number	Bank	Lodgement Date	Maturity Date	Rate %	Principal \$	Accrued Interest \$	Maturity Interest \$	Maturity Amount \$
200795	Suncorp Bank	15/11/22	04/04/23	3.90	1,600,000.00	23,250.41	23,934.25	1,623,934.25
200804	Commonwealth Bank	17/01/23	04/04/23	3.91	1,500,000.00	11,730.00	12,372.74	1,512,372.74
200803	Commonwealth Bank	11/01/23	11/04/23	4.09	2,023,757.81	17,914.97	20,409.46	2,044,167.27
200798	Commonwealth Bank	13/12/22	18/04/23	4.02	1,200,000.00	14,273.75	16,652.71	1,216,652.71
200805	Commonwealth Bank	17/01/23	18/04/23	4.07	1,000,000.00	8,140.00	10,147.12	1,010,147.12
200806	Commonwealth Bank	17/01/23	26/04/23	4.10	1,500,000.00	12,300.00	16,680.82	1,516,680.82
200807	Commonwealth Bank	17/01/23	02/05/23	4.12	2,000,000.00	16,480.00	23,704.11	2,023,704.11
200792	Suncorp Bank	08/11/22	09/05/23	4.30	1,000,000.00	16,846.58	21,441.10	1,021,441.10
200779	Westpac Bank	05/10/22	16/05/23	4.00	2,055,000.00	39,861.37	50,220.82	2,105,220.82
200793	Suncorp Bank	08/11/22	23/05/23	4.30	860,000.00	14,488.05	19,857.75	879,857.75
200811	Commonwealth Bank	01/02/23	23/05/23	4.16	750,000.00	4,957.81	9,488.22	759,488.22
200774	Westpac Bank	13/09/22	30/05/23	3.99	2,208,775.89	48,049.05	62,536.19	2,271,312.08
200808	Commonwealth Bank	17/01/23	06/06/23	4.23	1,000,000.00	8,460.00	16,224.66	1,016,224.66
200812	Commonwealth Bank	07/02/23	06/06/23	4.23	500,000.00	3,013.15	6,895.48	506,895.48
200768	Westpac Bank	05/09/22	13/06/23	4.10	3,000,000.00	69,756.16	94,693.15	3,094,693.15
200775	Westpac Bank	13/09/22	13/06/23	4.05	1,610,000.00	35,550.12	48,769.77	1,658,769.77
200813	Commonwealth Bank	16/02/23	20/06/23	4.32	1,100,000.00	5,598.25	16,143.78	1,116,143.78
200769	Westpac Bank	05/09/22	27/06/23	4.10	3,000,000.00	69,756.16	99,410.96	3,099,410.96
200816	Commonwealth Bank	21/02/23	04/07/23	4.34	1,100,000.00	4,970.19	17,395.67	1,117,395.67
200817	Commonwealth Bank	21/02/23	11/07/23	4.34	1,771,934.93	8,006.23	29,496.65	1,801,431.58
200823	National Australia Bank	07/03/23	18/07/23	4.42	1,200,000.00	3,487.56	19,326.90	1,219,326.90
200825	Westpac Bank	17/03/23	25/07/23	4.59	2,700,000.00	4,753.48	44,139.45	2,744,139.45
200826	Westpac Bank	21/03/23	01/08/23	4.52	1,850,000.00	2,290.96	30,469.75	1,880,469.75
200827	Westpac Bank	28/03/23	08/08/23	4.52	1,700,000.00	631.56	27,999.23	1,727,999.23
Muni General Funds Total					38,229,468.63	444,565.82	738,410.75	38,967,879.38
200748	Westpac Bank	17/08/22	25/04/23	3.80	5,162,055.53	121,456.80	134,892.29	5,296,947.82
200790	Suncorp Bank	02/11/22	09/05/23	4.22	2,349,960.30	40,482.41	51,078.48	2,401,038.78
200785	Suncorp Bank	19/10/22	16/05/23	4.10	1,867,974.40	34,201.84	43,853.90	1,911,828.30
200799	Commonwealth Bank	13/12/22	06/06/23	4.15	3,152,320.10	38,708.76	62,722.53	3,215,042.63
200809	Commonwealth Bank	17/01/23	27/06/23	4.31	2,678,005.04	23,084.40	50,912.18	2,728,917.22
200814	Commonwealth Bank	15/02/23	18/07/23	4.46	5,495,192.98	29,544.57	102,734.51	5,597,927.49
200821	Commonwealth Bank	21/02/23	25/07/23	4.48	1,043,131.41	4,865.28	19,717.18	1,062,848.59
200828	Bank of Queensland	28/03/23	29/08/23	4.50	2,831,371.60	1,047.22	53,757.27	2,885,128.87
Muni Reserve Total					24,580,011.36	293,391.29	519,668.35	25,099,679.71
200736	Commonwealth Bank	19/07/22	11/04/23	3.91	1,024,079.11	27,974.19	29,180.92	1,053,260.03
200749	Westpac Bank	17/08/22	25/04/23	3.80	602,679.39	14,180.30	15,748.92	618,428.31
200780	Westpac Bank	05/10/22	20/06/23	4.06	685,461.90	13,495.52	19,671.44	705,133.34
200822	ING Bank	28/02/23	08/08/23	4.50	516,989.56	1,975.89	10,261.89	527,251.45
Trust Specific Total					2,829,209.96	57,625.91	74,863.18	2,904,073.14
200753	Westpac Bank	17/08/22	25/04/23	3.80	1,434,938.69	33,762.34	37,497.11	1,472,435.80
200759	Westpac Bank	24/08/22	16/05/23	3.94	1,283,243.04	30,335.87	36,707.78	1,319,950.82
200781	Westpac Bank	05/10/22	06/06/23	4.06	1,104,507.43	21,745.78	29,977.24	1,134,484.67
200776	Westpac Bank	13/09/22	13/06/23	4.05	700,000.00	15,456.58	21,204.25	721,204.25
200800	Suncorp Bank	13/12/22	04/07/23	4.21	1,352,297.94	16,845.56	31,663.41	1,383,961.35
200815	Commonwealth Bank	15/02/23	15/08/23	4.57	1,711,599.65	9,429.27	38,788.60	1,750,388.25
200820	Commonwealth Bank	14/02/23	26/09/23	4.62	1,803,407.43	10,272.01	51,131.79	1,854,539.22
200824	Westpac Bank	17/03/23	17/10/23	4.79	1,140,000.00	2,094.48	32,015.57	1,172,015.57
Aged General Funds Total					10,529,994.18	139,941.88	278,985.75	10,808,979.93
200801	National Australia Bank	13/12/22	13/06/23	4.15	44,307.89	544.08	916.87	45,224.76
Aged Mertome Gardens Total					44,307.89	544.08	916.87	45,224.76
200802	Commonwealth Bank	11/01/23	30/05/23	4.19	1,091,951.64	9,902.66	17,423.66	1,109,375.30
200818	Commonwealth Bank	21/02/23	27/06/23	4.34	1,275,062.27	5,761.19	19,102.88	1,294,165.15
Aged Prudential Requirements Reserve Total					2,367,013.91	15,663.84	36,526.54	2,403,540.45
200738	Commonwealth Bank	19/07/22	11/04/23	3.91	1,500,000.00	40,974.66	42,742.19	1,542,742.19
200746	Commonwealth Bank	09/08/22	02/05/23	3.74	1,095,044.12	26,255.86	29,846.40	1,124,890.52
200772	Westpac Bank	07/09/22	30/05/23	4.00	954,901.71	21,452.59	27,731.39	982,633.10
200782	Westpac Bank	05/10/22	20/06/23	4.06	4,036,241.21	79,466.40	115,832.38	4,152,073.59
200794	Suncorp Bank	08/11/22	11/07/23	4.35	2,072,319.37	35,317.43	60,508.89	2,132,828.26
200786	Westpac Bank	19/10/22	19/07/23	4.39	1,063,020.99	20,840.16	34,904.08	1,097,925.07
200819	Commonwealth Bank	21/02/23	01/08/23	4.48	3,099,867.59	14,458.12	61,256.78	3,161,124.37
200829	Bank of Queensland	28/03/23	03/10/23	4.60	3,979,928.17	1,504.74	94,798.62	4,074,726.79
Aged General Reserve Total					17,801,323.16	240,269.96	467,620.73	18,268,943.89
Total					96,381,329.09	1,192,002.78	2,116,992.16	98,498,321.25

**City of Bayswater
Investment Summary
Balance as at 31-Mar-2023**

Investments By Maturity Date

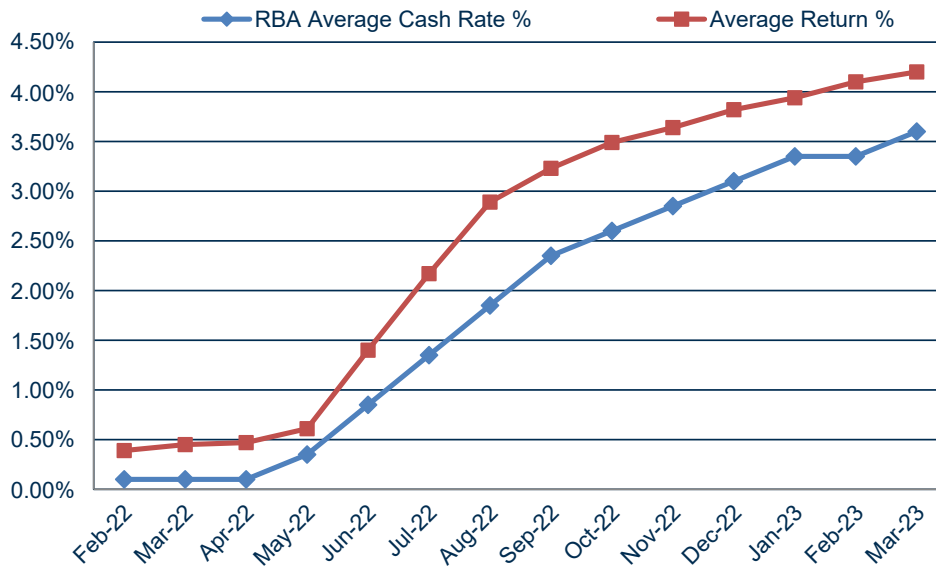
Maturity Dates	Principal	Portfolio %	Number of Investments
Less than 30 days	\$18,547,510.53	19%	11
Between 30 days and 60 days	\$17,516,851.10	18%	12
Between 61 days and 90 days	\$23,885,905.84	25%	14
Between 91 days and 180 days	\$31,311,133.45	32%	16
Between 181 days and 1 year	\$5,119,928.17	5%	2
Total	\$96,381,329.09	100%	55

Allocation of Investments

S&P Rating (Short-term)	Bank	Amount Invested	Amount Invested %	Threshold %
A-1+	National Australia Bank	\$1,244,307.89	1%	45%
A-1+	Westpac	\$36,290,825.78	38%	45%
A-1+	Commonwealth Bank	\$40,415,354.08	42%	45%
A-1	Suncorp**	\$11,102,552.01	12%	35%
A-2	Bank of Queensland	\$6,811,299.77	7%	30%
A-2	ING	\$516,989.56	1%	30%
Total		\$96,381,329.09	100%	

** Fossil fuel free investment

Average Return on Investment



**City of Bayswater
Investment Portfolio
Balance as at 31 March 2023**

Source	Description	Total \$	Internally restricted \$	Externally restricted \$
Municipal	Investment - CoB General Funds	38,229,468.63	-	-
	Investment - CoB Reserve	24,580,011.36	24,580,011.36	-
	Investment - Trust	2,829,209.96	-	2,829,209.96
Sub Total		65,638,689.95	24,580,011.36	2,829,209.96
Aged	Investment - Aged General Funds	10,574,302.07	10,574,302.07	-
	Investment - Prudential Requirements Reserve	2,367,013.91	2,367,013.91	-
	Investment - Aged General Reserve	17,801,323.16	17,801,323.16	-
Sub Total		30,742,639.14	30,742,639.14	-
Grand Total		96,381,329.09	55,322,650.50	2,829,209.96

10.2.4 Carried Forwards 2022/23

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate and Strategy
Authority/Discretion:	Legislative
Voting Requirement:	ABSOLUTE MAJORITY REQUIRED
Attachments:	1. Attachment 1 Carried Forward List [10.2.4.1 - 3 pages]

CR CATHERINE EHRHARDT, DEPUTY MAYOR DECLARED AN INDIRECT FINANCIAL INTEREST

In accordance with section 5.60A of the Local Government Act 1995, Cr Catherine Ehrhardt, Deputy Mayor, declared an indirect financial interest in this item as the report and attachment reference the SUPP, her husband owns property in the area receiving underground power. At 8:15pm, Cr Catherine Ehrhardt, Deputy Mayor, withdrew from the Council Chambers and did not participate in consideration or voting on this item.

SUMMARY

For Council to consider and approve the updated balances for projects carried forward in the original 2022/23 budget as well as those carried forward projects subsequently identified.

OFFICER'S RECOMMENDATION

That Council approve the budget amendments to the 2022/23 Budget as detailed in Attachment 1.

ABSOLUTE MAJORITY REQUIRED

Cr Michelle Sutherland withdrew from the meeting at 8:16pm and rejoined the meeting at 8:21pm, prior to the voting on this item.

COUNCIL RESOLUTION

That Council approve the budget amendments to the 2022/23 Budget as detailed in Attachment 1, subject to the reinstatement of \$15,000 to fund the Maylands Town Centre - City led activation project.

ABSOLUTE MAJORITY REQUIRED

Cr Elli Petersen-Pik Moved, Cr Sally Palmer Seconded

CARRIED UNANIMOUSLY: 9/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Nil.

REASON FOR CHANGE

Council changed the officer's recommendation to ensure that \$15,000 is reinstated to fund the Maylands Town Centre – City led activation project.

BACKGROUND

At the time the Council adopted the 2022/23 Budget, the Annual Financial Statements for the 2021/22 financial year had not been completed. The actual value of uncompleted works to be

carried forward into the 2022/23 Budget was therefore only an estimate. The audit of the financial statements has now been completed and this report seeks Council approval for the carried forwards from the 2021/22 financial year. In future years the process for carried forwards will be amended to seek approval earlier in the financial year.

EXTERNAL CONSULTATION

No consultation has occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS

The City's practice has been to adopt the annual budget early in the financial year, well before accounts for the previous financial year have been finalised. This process necessitated the estimation of the opening balances for projects carried forward in the 2022/23 Budget.

Attachment 1 provides a summary of budget amendments required to enable completion of designated projects in their intended form. These adjustments will not change the overall budget allocation originally approved by Council for these projects, rather they reflect the staged timeframe for actual completion.

Although the City's 2022 Annual Financial Report is yet to be finalised, the OAG audit is complete and the uncompleted works from 2021/22 can be confirmed.

In future years the intention is that the carried forward budget adjustments will be provided for adoption in November each year regardless of the status of the audit.

LEGISLATIVE COMPLIANCE

Local Government Act 1995 and subsidiary regulations requires any budget adjustments to be approved by absolute majority by Council.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option will result in the City's 2022/23 Budget being amended to reflect uncompleted works from 2021/22	

FINANCIAL IMPLICATIONS

The financial implications have been detailed in **Attachment 1**. These net adjustments will not change the original adopted budget amount for designated projects.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

That Council approves the budget amendments to the 2022/23 Budget for designated projects listed in **Attachment 1**.

City of
2022/2

FINAL Carry Forwards Projects

		Adopted Carry Forward Budget						Proposed Amended Budget						Budget Adjustment							
PJ Code	Project Description	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$		
Capital Projects																					
Buildings																					
80482	Wotton Reserve - sewer connection	128,946	0	0	0	0	128,946	128,946	0	0	0	0	128,946	0	0	0	0	0	0		
80613	Morley Sport & Recreation Ctre - basketball court extension	450,000	0	0	0	0	450,000	492,761	0	0	0	0	492,761	42,761	0	0	0	0	42,761		
80614	Bayswater Waves - Refurbish 25m pool, pool hall, plant room	290,000	0	0	0	0	290,000	729,879	0	0	0	0	729,879	439,879	0	0	0	0	439,879		
80619	Energy Efficiency Projects	20,190	0	0	0	0	20,190	22,424	0	0	0	0	22,424	2,234	0	0	0	0	2,234		
80637	Bayswater Elderly Community Help Org - new accessible toilet	0	0	0	36,364	0	36,364	0	0	0	36,364	0	36,364	0	0	0	0	0	0		
80646	Grand Prom Self Cleaning Toilet - Upgrade external façade	33,651	0	0	51,600	0	85,251	22,723	0	0	50,350	0	73,073	(10,928)	0	0	(1,250)	0	(12,178)		
80690	The RISE - Disability access ramp construction	112,015	0	0	0	0	112,015	0	0	0	0	0	0	(112,015)	0	0	0	0	(112,015)		
80764	Lightning Park Recreation Centre - Spectator shelter	30,000	0	0	0	0	30,000	30,000	0	0	0	0	30,000	0	0	0	0	0	0		
80810	Depot Store Room Upgrades	27,030	0	0	0	0	27,030	27,030	0	0	0	0	27,030	0	0	0	0	0	0		
80821	Waste Disposal Facility - hazardous household waste shed	0	0	0	18,000	0	18,000	0	0	0	11,117	0	11,117	0	0	0	(6,883)	0	(6,883)		
80823	Bayswater Bowling Club - toilet upgrade	92,105	0	0	0	0	92,105	90,855	0	0	0	0	90,855	(1,250)	0	0	0	0	(1,250)		
80827	Ellis House - new studio design	49,103	0	0	0	0	49,103	0	0	0	0	0	0	(49,103)	0	0	0	0	(49,103)		
80829	Maylands Peninsula Hotel - roof restoration	165,133	0	0	0	0	165,133	165,133	0	0	0	0	165,133	0	0	0	0	0	0		
80830	Maylands Yacht Club - flooring upgrade	8,413	0	0	0	0	8,413	8,413	0	0	0	0	8,413	0	0	0	0	0	0		
80837	Paddy Walker Depot - improvements	105,302	0	0	0	0	105,302	99,702	0	0	0	0	99,702	(5,600)	0	0	0	0	(5,600)		
80840	Upper Hillcrest Reserve - transportable changeroom	0	0	0	200,000	0	200,000	0	0	0	200,000	0	200,000	0	0	0	0	0	0		
80841	Waste Disposal Facility - weighbridge	80,000	0	0	0	0	80,000	80,000	0	0	0	0	80,000	0	0	0	0	0	0		
80860	The RISE - non-slip floor on balcony	15,000	0	0	0	0	15,000	0	0	0	0	0	0	(15,000)	0	0	0	0	(15,000)		
80936	Solar PV installation program	22,843	0	0	0	0	22,843	40,939	0	0	0	0	40,939	18,096	0	0	0	0	18,096		
80953	Bayswater Morley Cricket Club - gazebo	0	15,000	0	0	0	15,000	0	15,000	0	0	0	15,000	0	0	0	0	0	0		
80955	AP Hinds Reserve - electrical upgrade	94,786	0	0	0	0	94,786	46,490	0	0	0	0	46,490	(48,296)	0	0	0	0	(48,296)		
80969	Maylands Yacht Club - bathroom renewal	10,237	0	0	0	0	10,237	10,237	0	0	0	0	10,237	0	0	0	0	0	0		
Total Buildings		1,734,754	15,000	0	305,964	0	2,055,718	0	1,995,532	15,000	0	297,831	0	2,308,363	0	260,778	0	(8,133)	0	252,645	
Furniture and equipment																					
80872	Spatial Virtual Machine hosts	71,442	0	0	0	0	71,442	75,000	0	0	0	0	75,000	3,558	0	0	0	0	3,558		
80873	Spatial Virtual Machine storage	18,934	0	0	0	0	18,934	18,934	0	0	0	0	18,934	0	0	0	0	0	0		
Total Furniture and equipment		90,376	0	0	0	0	90,376	0	93,934	0	0	0	0	93,934	0	3,558	0	0	0	3,558	
Plant and equipment																					
80257	Plant and Fleet Replacement Program	1,011,651	0	0	0	0	1,011,651	858,098	0	0	0	0	858,098	(153,553)	0	0	0	0	(153,553)		
80956	New FTE Plant and Equipment	386,300	0	0	0	0	386,300	389,300	0	0	0	0	389,300	3,000	0	0	0	0	3,000		
Total Plant and equipment		1,397,951	0	0	0	0	1,397,951	0	1,247,398	0	0	0	0	1,247,398	0	(150,553)	0	0	0	(150,553)	
Roads																					
80198	Resurface Right of Ways	77,672	0	0	0	0	77,672	43,295	0	0	0	0	43,295	(34,377)	0	0	0	0	(34,377)		
80245	Traffic management - general	45,000	0	0	0	0	45,000	75,979	0	0	0	0	75,979	30,979	0	0	0	0	30,979		
80317	Drainage kerb renewal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
80426	Design of slip lane at 60 Russell Street corner Walter Road	0	0	0	50,000	0	50,000	0	0	0	50,000	0	50,000	0	0	0	0	0	0		
80561	Resurface - Cycleway - Swan Bank/Clarkson Road	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
80745	Clarkson to Tranby - Resurface Cycleway	1,902	0	0	37,985	0	39,887	1,902	0	0	44,809	0	46,711	0	0	0	6,824	0	6,824		
80881	Camboon Road & Wolseley Rd - install island/street lighting	30,000	80,000	0	0	0	110,000	40,000	77,122	0	0	0	117,122	10,000	(2,878)	0	0	0	7,122		
80882	Walter Road West and Coode St - install right turn signal	43,233	86,467	0	0	0	129,700	43,233	86,467	0	0	0	129,700	0	0	0	0	0	0		
80909	Baigup to Riverside Gardens - resurface cycleway	90,374	0	0	0	0	90,374	84,310	0	0	0	0	84,310	(6,064)	0	0	0	0	(6,064)		
80912	Vernon Street, Noranda - Right of Way reconstruction	20,399	0	0	0	0	20,399	32,973	0	0	0	0	32,973	12574	0	0	0	0	12574		
80913	Beaufort Str/Grand Promenade - 4-way intersection resurface	5,356	106,952	0	0	0	112,308	5,356	99,411	0	0	0	104,767	0	(7,541)	0	0	0	(7,541)		
80918	Hamilton Street Carpark - construction	0	17,000	0	0	0	17,000	15,319	33,625	0	0	0	48,944	15,319	16,625	0	0	0	31,944		
80922	Verge Paving - paving of small areas under traffic	26,252	0	0	0	0	26,252	25,124	0	0	0	0	25,124	(1,128)	0	0	0	0	(1,128)		
80960	Low Cost Urban Safety Prog Area 1-Design & Construction	30,045	600,000	0	0	0	630,045	30,045	600,000	0	0	0	630,045	0	0	0	0	0	0		
80961	Low Cost Urban Safety Prog Area 2-Design & Construction	31,047	620,000	0	0	0	651,047	31,047	620,000	0	0	0	651,047	0	0	0	0	0	0		
Total Roads		401,280	1,510,419	0	87,985	0	1,999,684	0	428,583	1,516,625	0	94,809	0	2,040,017	0	27,303	6,206	0	6,824	0	40,333
Footpath																					
80063	New footpath construction and Local Bike Plan	117,649	0	0	0	0	117,649	83,925	0	0	96,772	0	180,697	(33,724)	0	0	96,772	0	63,048		
80910	Drake Street - Bay View Street - train station - new pathway	67,867	61,689	0	0	0	129,556	88,060	18,311	0	0	0	106,371	20,193	(43,378)	0	0	0	(23,185)		
80911	Drake Street - Broun Avenue/Rothbury Road - new pathway	20,553	18,681	0	0	0	39,234	20,553	16,049	0	0	0	36,602	0	(2,632)	0	0	0	(2,632)		
80924	Crimea Street - Morley Drive to Fedders St - pathway	22,130	170,660	0	0	0	192,790	9,194	170,660	0	0	0	179,854	(12,936)	0	0	0	0	(12,936)		
80926	Robann Way - Lincoln Road to Jennifer Road - pathway	29,775	36,650	0	0	0	66,425	25,318	36,650	0	0	0	61,968	(4,457)	0	0	0	0	(4,457)		
80927	Timms Place - Halvorson Road to Morley Drive - pathway	2,261	45,150	0	0	0	47,411	2,261	45,150	0	0	0	47,411	0	0	0	0	0	0		

		Adopted Carry Forward Budget						Proposed Amended Budget						Budget Adjustment							
PJ Code	Project Description	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$		
Total Footpath		260,235	332,830	0	0	0	593,065	0	229,311	286,820	0	96,772	0	612,903	0	(30,924)	(46,010)	0	96,772	0	19,838
Drainage																					
80248	Urban water sensitive design	192,542	0	0	0	0	192,542	215,987	0	0	0	0	215,987	23,445	0	0	0	0	0	23,445	
80697	Nora Hughes Park - living stream	32,200	0	0	0	0	32,200	32,200	0	0	0	0	32,200	0	0	0	0	0	0	0	
80928	City-wide - optimise drainage amenity	34,029	0	0	0	0	34,029	34,029	0	0	0	0	34,029	0	0	0	0	0	0	0	
Total Drainage		258,771	0	0	0	0	258,771	0	282,216	0	0	0	282,216	0	23,445	0	0	0	0	23,445	
Park development																					
80242	Riverbank restoration	0	0	0	73,282	0	73,282	0	0	0	92,292	0	92,292	0	0	0	19,010	0	19,010		
80273	Maylands Lakes restoration Stage 2	134,000	0	0	0	0	134,000	568,626	0	0	0	0	568,626	434,626	0	0	0	0	434,626		
80364	Maylands Waterland redevelopment	179,000	0	0	0	0	179,000	117,743	0	0	0	0	117,743	(61,257)	0	0	0	0	(61,257)		
80534	Bayswater Library/Bert Wright Sculpture	10,000	0	0	0	0	10,000	20,000	0	0	0	0	20,000	10,000	0	0	0	0	10,000		
80595	Hinds Reserve - construction of a multi-user access ramp	0	21,076	0	0	0	21,076	0	21,076	0	0	0	21,076	0	0	0	0	0	0		
80622	Russell St Living Stream Link Agreement	0	10,000	0	0	0	10,000	0	10,000	0	0	0	10,000	0	0	0	0	0	0		
80696	Arbor Park upgrade - Greening Australia project	30,405	23,556	0	0	0	53,961	30,405	23,556	0	0	0	53,961	0	0	0	0	0	0		
80775	Dog Exercise Area - construction	7,993	0	0	0	0	7,993	7,993	0	0	0	0	7,993	0	0	0	0	0	0		
80919	Maylands Brickworks - signage	0	10,000	0	0	0	10,000	0	1,390	0	0	0	1,390	0	(8,610)	0	0	0	(8,610)		
80930	Arbor Park - park redevelopment (Our Park - Our Place)	0	20,000	0	0	0	20,000	0	20,000	0	0	0	20,000	0	0	0	0	0	0		
80931	Bert Wright Park - implement concept plan	8,961	39,035	0	0	0	47,996	7,400	71,329	0	0	0	78,729	(1,561)	32,294	0	0	0	30,733		
80933	Gibbney Reserve East - park redevelopment	116,871	252,000	0	0	0	368,871	119,410	252,000	0	0	0	371,410	2,539	0	0	0	0	2,539		
80940	Bayswater Morley Cricket Club - shade shelter	4,546	4,545	0	0	0	9,091	4,546	4,545	0	0	0	9,091	0	0	0	0	0	0		
80941	Bedford Bowling Club - synthetic surface	77,457	154,916	0	0	0	232,373	0	0	0	0	0	0	(77,457)	(154,916)	0	0	0	(232,373)		
80943	Cloughton Reserve - excersie equipment	25,000	0	0	0	0	25,000	25,000	0	0	0	0	25,000	0	0	0	0	0	0		
80944	Morley Bowling Club - synthetic surface	90,909	181,818	0	0	0	272,727	13,516	181,818	0	0	0	195,334	(77,393)	0	0	0	0	(77,393)		
80945	Natural Environment Improvement Program	0	0	0	0	0	0	29,299	0	0	0	0	29,299	29,299	0	0	0	0	29,299		
80946	Wotton Skate Park and surrounding facilities	0	500,000	0	0	0	500,000	0	1,215,617	0	0	0	1,215,617	0	715,617	0	0	0	715,617		
80971	Lake Bungana - drink fountain	0	15,000	0	0	0	15,000	0	15,000	0	0	0	15,000	0	0	0	0	0	0		
80596	Depot Offices Renovation	0	0	0	0	0	0	9,379	0	0	0	0	9,379	9,379	0	0	0	0	9,379		
80755	Critical Asset Renewal Program	0	0	0	0	0	0	58,958	0	0	0	0	58,958	58,958	0	0	0	0	58,957		
Total Park development		685,142	1,231,946	0	73,282	0	1,990,370	0	1,012,275	1,816,331	0	92,292	0	2,920,898	0	327,133	584,385	0	19,010	0	930,527
Other infrastructure																					
80252	Bus shelters	10,501	0	0	0	0	10,501	10,501	0	0	0	0	10,501	0	0	0	0	0	0		
80392	Maylands Town Centre - City-led infrastructure activation	15,000	0	0	0	0	15,000	0	0	0	0	0	0	(15,000)	0	0	0	0	(15,000)		
80393	Bayswater Town Centre City-led Infrastructure Activation	10,000	0	0	0	0	10,000	21,407	0	0	0	0	21,407	11,407	0	0	0	0	11,407		
80431	Footpath - Bookham Street and Boag Place	40,939	0	0	0	0	40,939	27,406	0	0	0	0	27,406	(13,533)	0	0	0	0	(13,533)		
80693	Bedford Shopping Precincts Regeneration Project	0	0	0	30,000	0	30,000	0	0	0	30,000	0	30,000	0	0	0	0	0	0		
80704	Drainage Sump Fencing Program	2,401	0	0	47,957	0	50,358	4,312	0	0	53,241	0	57,553	1,911	0	0	5,284	0	7,195		
80801	Noranda Netball Court Carpark	29,766	0	0	0	0	29,766	4,200	0	0	0	0	4,200	(25,566)	0	0	0	0	(25,566)		
80805	Street Lighting Upgrades	60,650	295,662	0	0	0	356,312	143,353	134,005	0	0	0	277,358	82,703	(161,657)	0	0	0	(78,954)		
80917	Doyle Street and Linton Place - public access	20,000	0	0	0	0	20,000	20,000	0	0	0	0	20,000	0	0	0	0	0	0		
80935	Emmission reduction and rewable energy implementation	1,259	0	0	0	0	1,259	1,259	0	0	0	0	1,259	0	0	0	0	0	0		
80939	RA Cook Reserve - floodlight renewal	50,000	0	0	0	0	50,000	0	0	0	0	0	0	(50,000)	0	0	0	0	(50,000)		
80967	Grand Prom - Shopping Precinct Regeneration (RAC Grant)	0	30,000	0	0	0	30,000	0	57,345	0	20,000	0	77,345	0	27,345	0	20,000	0	47,345		
Total Other infrastructure		240,516	325,662	0	77,957	0	644,135	232,438	191,350	0	103,241	0	527,029	(8,078)	(134,312)	0	25,284	0	(117,106)		
Intangible assets																					
80870	ERP implementation	350,000	0	0	0	0	350,000	465,477	0	0	0	0	465,477	115,477	0	0	0	0	115,477		
80950	Website development for online bookings	50,000	0	0	0	0	50,000	32,310	0	0	0	0	32,310	(17,690)	0	0	0	0	(17,690)		
80942	Lightning Swamp Bushland - limestone wall	0	0	0	0	0	0	80,000	0	0	0	0	80,000	80,000	0	0	0	0	80,000		
Total Intangible assets		400,000	0	0	0	0	400,000	577,787	0	0	0	0	577,787	177,787	0	0	0	0	177,787		
Total Carry Forward Capital Projects-Adopted		5,469,025	3,415,857	0	545,188	0	9,430,070	6,099,474	3,826,126	0	684,945	0	10,610,545	630,449	410,269	0	139,757	0	1,180,474		
Carry Forward Projects - Not Originally Adopted																					
Buildings																					
80474	Signage - renewal at various buildings	0	0	0	0	0	0	7,200	0	0	0	0	7,200	7,200	0	0	0	0	7,200		
80845	Bayswater Family Centre - floor renewal	0	0	0	0	0	0	8,000	0	0	0	0	8,000	8,000	0	0	0	0	8,000		
80852	Maylands Yacht Club - roof renewal	0	0	0	0	0	0	2,428	0	0	0	0	2,428	2,428	0	0	0	0	2,428		
81076	Maylands Sport and Recreation's Cool room	0	0	0	0	0	0	5,512	5,455	0	0	0	10,967	5,512	5455	0	0	0	10,967		
80959	Bayswater State Emergency Services - New Storage Shed	0	0	0	0	0	0	9,165	8,153	0	0	0	17,318	9,165	8153	0	0	0	17,318		
80787	Bayswater Waves - Unplanned capital expenditure	0	0	0	0	0	0	(4,265)	0	0	0	0	(4,265)	(4,265)	0	0	0	0	(4,265)		
80844	Bayswater Community Centre - paving	0	0	0	0	0	0	5,000	0	0	0	0	5,000	5,000	0	0	0	0	5,000		
80854	Morley Community Centre - bathroom upgrade	0	0	0	0	0	0	10,000	0	0	0	0	10,000	10,000	0	0	0	0	10,000		
Furniture																					

		Adopted Carry Forward Budget						Proposed Amended Budget						Budget Adjustment					
PJ Code	Project Description	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$	Municipal Funds \$	Grants & Contributions \$	Sale of Asset \$	Reserve Funds \$	Loan \$	Total \$
80863	Bayswater Waves - replace dumbbells, rack	0	0	0	0	0	0	18,000	0	0	0	0	18,000	18,000	0	0	0	0	18,000
Roads																			
80752	Riverside Gardens - Carpark extension	0	0	0	0	0	0	16,731	0	0	0	0	16,731	16,731	0	0	0	0	16,731
Parks																			
80916	Bardon Park - Malgamongup - signage	0	0	0	0	0	0	0	6,410	0	0	0	6,410		6,410	0	0	0	6,410
80269	Balgup Wetland Stage 1 - activity centre and interpretation	0	0	0	0	0	0	0	0	0	22,000	0	22,000	0	0	0	22,000	0	22,000
80806	Mahogany Reserve Redevelopment	0	0	0	0	0	0	17,808	0	0	0	0	17,808	17,808	0	0	0	0	17,808
80753	Bore and Pump Maintenance Program	0	0	0	0	0	0	22,073	0	0	0	0	22,073	22,073	0	0	0	0	22,073
Other																			
80954	Claughton Reserve - passive lighting	0	0	0	0	0	0	14,427	0	0	0	0	14,427	14,427	0	0	0	0	14,427
80957	Morley Activity Centre - streetscape improvement (RAC Grant)	0	0	0	0	0	0	(21,720)	90,000	0	0	0	68,280	(21,720)	90,000	0	0	0	68,280
Total Carry Forward Capital Projects 21-22 - Not Adopted		0	0	0	0	0	0	110,359	110,018	0	22,000	0	242,377	110,359	110,018	0	22,000	0	242,377
Operating Projects																			
10901	Local Planning Strategy/Town Planning Scheme	29,283	0	0	0	0	29,283	29,283	0	0	0	0	29,283	0	0	0	0	0	0
10913	Maylands Brickworks - feasibility study	0	0	0	80,000	0	80,000	0	0	0	121,144	0	121,144	0	0	0	41,144	0	41,144
11204	Urban Forest Strategy	14,701	0	0	0	0	14,701	14,701	0	0	0	0	14,701	0	0	0	0	0	0
11222	Emission Reduction Renewable Energy Plan	40,457	0	0	0	0	40,457	40,457	0	0	0	0	40,457	0	0	0	0	0	0
11224	Tranby House Foreshore - Erosion design	49,462	0	0	0	0	49,462	49,462	0	0	0	0	49,462	0	0	0	0	0	0
11226	FOGO Implementation - Communication Plan	0	0	0	300,000	0	300,000	0	0	0	300,000	0	300,000	0	0	0	0	0	0
11227	FOGO Implementation - Delivery	0	0	0	650,000	0	650,000	0	0	0	464,146	0	464,146	0	0	0	(185,854)	0	(185,854)
11952	Safe Routes to School Project	6,000	0	0	0	0	6,000	6,000	0	0	0	0	6,000	0	0	0	0	0	0
12051	Park Development - Forward Planning	29,173	0	0	0	0	29,173	29,173	0	0	0	0	29,173	0	0	0	0	0	0
13517	Local Homelessness Strategy	12,000	0	0	0	0	12,000	4,548	0	0	0	0	4,548	(7,452)	0	0	0	0	(7,452)
60219	Street Tree Maintenance Program	50,000	0	0	0	0	50,000	0	0	0	0	0	0	(50,000)	0	0	0	0	(50,000)
60221	Tree Planting Program	200,000	0	0	0	0	200,000	77,377	0	0	0	0	77,377	(122,623)	0	0	0	0	(122,623)
60100	Lightning Park	13,096	0	0	0	0	13,096	13,096	0	0	0	0	13,096	0	0	0	0	0	0
10300	Human Resources	48,770	0	0	0	0	48,770	48,770	0	0	0	0	48,770	0	0	0	0	0	0
10807	Morley Activity Centre Streetscape Plan - detailed design	150,000	0	0	39,035	0	189,035	150,000	0	0	39,035	0	189,035	0	0	0	0	0	0
10919	Land Sale - 22 Russell Street, Morley	(35,000)	0	450,000	(403,400)	0	11,600	(35,000)	0	450,000	(403,400)	0	11,600	0	0	0	0	0	0
10920	Land Sale - 411 Guildford Road	0	0	400,000	(388,400)	0	11,600	0	0	400,000	(388,400)	0	11,600	0	0	0	0	0	0
11113	Bowden Street Compensating Basin Concept Plan	0	9,757	0	0	0	9,757	0	9,757	0	0	0	9,757	0	0	0	0	0	0
11118	transfer	120,000	0	0	(120,000)	0	0	120,000	0	0	(120,000)	0	0	0	0	0	0	0	0
11218	Maylands Samphire - management plan	33,592	0	0	0	0	33,592	33,592	0	0	0	0	33,592	0	0	0	0	0	0
11229	Cloth Nappy Rebate	0	10,000	0	4,409	0	14,409	0	10,000	0	4,409	0	14,409	0	0	0	0	0	0
11811	Waste Audit	26,000	0	0	0	0	26,000	26,000	0	0	0	0	26,000	0	0	0	0	0	0
11906	Underground Power	15,000	0	0	0	0	15,000	15,000	0	0	0	0	15,000	0	0	0	0	0	0
12425	Les Hansman Community Centre Redevelopment - Plans	0	0	0	250,000	0	250,000	0	0	0	250,000	0	250,000	0	0	0	0	0	0
13403	Youth Action Plan	4,500	0	0	0	0	4,500	4,500	0	0	0	0	4,500	0	0	0	0	0	0
60222	Tree Inspections, Assessment & Valuations	50,000	0	0	0	0	50,000	50,000	0	0	0	0	50,000	0	0	0	0	0	0
15151	COVID-19	20,000	0	0	0	0	20,000	20,000	0	0	0	0	20,000	0	0	0	0	0	0
15158	Finanical Sustainability Audit	50,000	0	0	0	0	50,000	50,000	0	0	0	0	50,000	0	0	0	0	0	0
60220	Power Line Clearance Program	0	0	0	0	0	0	306,448	0	0	0	0	306,448	306,448	0	0	0	0	306,448
Total Carry Forward Operating Projects		927,034	19,757	850,000	411,644	0	2,208,435	1,053,407	19,757	850,000	266,934	0	2,190,098	126,373	0	0	(144,710)	0	(18,337)
Total Carry Forward Projects		6,396,059	3,435,614	850,000	956,832		11,638,505	7,263,240	3,955,901	850,000	973,879	0	13,043,020	867,181	520,287	0	17,047	0	1,404,514

10.3 Works and Infrastructure Directorate Reports**10.3.1 Undergrounding Overhead Power Lines Along the City's Main Arterial Routes**

Responsible Branch:	Engineering Works
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Refer:	Item 10.3.1: OCM 25.10.2022 Item 11.1: OCM 25.01.2022

CR STEVEN OSTASZEWSKYJ DECLARED AN PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Steven Ostaszewskyj declared a proximity interest in this item as he lives within one of the areas mentioned in the report (TUPP Area 46, part of Morley). At 8:23pm, Cr Steven Ostaszewskyj withdrew from the Council Chambers and did not participate in consideration or voting on this item.

CR JOSH EVESON DECLARED AN PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Josh Eveson declared a proximity interest in this item as he lives on Guildford Road. At 8:23pm, Cr Josh Eveson withdrew from the Council Chambers and did not participate in consideration or voting on this item.

CR CATHERINE EHRHARDT, DEPUTY MAYOR DECLARED AN PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Catherine Ehrhardt, Deputy Mayor declared a proximity interest in this item as she lives on Railway Parade which had been identified as a distributor road. At 8:15pm (prior to discussion and voting on item 10.2.4) Cr Catherine Ehrhardt, Deputy Mayor withdrew from the Council Chambers and did not participate in consideration or voting on this item.

CR GIORGIA JOHNSON DECLARED AN PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Giorgia Johnson declared a proximity interest in this item as she owns a property adjacent to Guildford Road. At 8:23pm, Cr Giorgia Johnson withdrew from the Council Chambers and did not participate in consideration or voting on this item.

CR DAN BULL DECLARED AN IMPARTIAL INTEREST

In accordance with regulation 11 of the Local Government (Rules of Conduct) Regulations 2007, Cr Dan Bull declared an impartial interest in this item as his property abuts Tonkin Highway road reserve which is mentioned in the report, however the item does not extend to decisions regarding Tonkin Highway. Cr Dan Bull remained in the Council Chambers and voted on this item.

SUMMARY

This report is presented to Council in accordance with Council resolutions from the Ordinary Council Meetings held in January 2022 and October 2022 regarding a feasibility report on the possibility of undergrounding power along arterial roads within the City of Bayswater.

OFFICER'S RECOMMENDATION

That Council does not proceed with the engagement of consultants for a feasibility report on possible options for underground power on arterial roads as individual retrospective underground power projects within the City of Bayswater.

COUNCIL RESOLUTION

1. That Council does not proceed with the engagement of consultants for a feasibility report on possible options for underground power on arterial roads as individual retrospective underground power projects within the City of Bayswater.
2. Requests the Chief Executive Officer to prepare an advocacy plan for the issue of progressing underground power on specific arterials roads that should be prioritised, such as Guildford Road, in order to leverage State and Federal Government funds for this purpose.
3. Requests the advocacy plan to be presented to Council at the 22 August 2023 Ordinary Council Meeting

Cr Elli Petersen-Pik Moved, Cr Dan Bull Seconded

CARRIED UNANIMOUSLY: 6/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Sally Palmer, Cr Michelle Sutherland, Cr Elli Petersen-Pik and Cr Dan Bull.

Against: Nil.

At 8:29pm Cr Catherine Ehrhardt, Deputy Mayor, Cr Steven Ostaszewskyj, Cr Giorgia Johnson and Cr Josh Eveson returned to the meeting.

REASON FOR CHANGE

Council changed the officer's recommendation as it wished for the Chief Executive Officer to prepare an advocacy plan in order to leverage State or Federal Government Funds for progressing underground power on arterial roads that should be prioritised, such as Guildford Road.

BACKGROUND

At its Ordinary Meeting held on 25 January 2022, Council made the following resolution with regards to underground power:

"That Council requests the Chief Executive Officer to:

1. *Engage with Western Power on the possibility of undergrounding overhead power lines along the City's main arterial routes.*
2. *Prepare a feasibility report on the possible options including project extent and staging, funding mechanisms and models, benefit cost analysis, timing and risks.*
3. *List a provisional amount of up to \$30,000 for consideration in the draft 2022-2023 Budget to outsource the investigation, liaison and preparation of the report.*
4. *Present the report to Council by December 2022 for further consideration."*

Following the above resolution, the City engaged Western Power to discuss underground power along arterial roads. At the time, Western Power advised that they could undertake a feasibility study for \$15,000 and would forward application information to City officers to commence a study.

Western Power approached the City with the Network Renewal Underground Power (NRUP) program on 5 July 2022. This was a new underground power program that focussed on the replacement of overhead power infrastructure that has reached its end of life, with underground power infrastructure. The application information did not eventuate due to the NRUP program taking priority at the time. Western Power were reluctant to engage further on the arterial road option until they were prepared to present their plans on NRUP to Council.

At its Ordinary Meeting held on 25 October 2022, Council considered a report on the Network NRUP program, and resolved as follows:

“That Council:

- 1. Supports, in principle, the City progressing the Network Renewal Underground Power (NRUP) program, as provided by Western Power for the areas identified in the City of Bayswater.*
- 2. Authorises the Chief Executive Officer to:*
 - (a) Negotiate the terms and conditions of a Memorandum of Understanding between the City of Bayswater and Western Power for the purposes of progressing the NRUP Program in the City of Bayswater;*
 - (b) Include provisions in the Memorandum of Understanding that enable the City of Bayswater to not proceed with the project should financial modelling deem it to be financially undesirable; and*
 - (c) Enter into the Memorandum of Understanding.*
- 3. Extends the deadline for reporting back to Council on the undergrounding of power along arterial roads (as required by Council resolution of Item 11.1 of Ordinary Council Meeting held on 25 January 2022) from December 2022 to April 2023.”*

Western Power has since renamed the NRUP program to the ‘Targeted Underground Power Program’ (TUPP) – however, the intent and purpose of the program has not changed.

Although Western Power did not proceed with the study as noted in Council’s resolution on 25 January 2022, the City was able to establish a relationship with a contact officer at Western Power to discuss and obtain indicative guidelines regarding installing underground power along arterial roads.

Since the October 2022 OCM, the City has received more details, and continued discussions with Western Power. Western Power have provided clearer requirements of area details and how the TUPP model will be structured to minimise costs to residents. As part of those discussions, the City has emphasised the need to also include any arterial roads that border each area, which Western Power have added to design considerations.

TUPP areas are selected based on Western Power’s network-driven approach, in accordance with its network renewal undergrounding program. Similar to its predecessor, TUPP is a partnership between the Government of Western Australia, Western Power and local governments. Funding for projects is shared between these program partners. The TUPP has been designed to maximise Western Power’s contribution to project costs, target parts of the network most in need of replacement, and direct State Government funding to lower socio-economic areas through tiered levels of State Government support.

Retrospective Underground Power (RUP) projects are predominantly funded by Local Government Authorities (LGAs). The City can apply for Western Power Retrospective Underground Programs.

This report to Council is in response to Council's resolution from the 25 January 2022 OCM and limb 3 of Council's resolution from the 25 October 2022 OCM relating only to the undergrounding of power along arterial roads. This report is not for the purpose of further decision-making on the SUPP and TUPP projects planned for the City of Bayswater – this will be presented to future meetings of Council when particular project milestones are reached.

EXTERNAL CONSULTATION

No community consultation was required at this stage.

OFFICER'S COMMENTS

The City has clarified with Western Power, that within TUPP projects that have arterial roads, which are predominantly residential, the undergrounding of the adjacent arterial road can be included in the design and installation of underground power as part of a wider catchment of residential properties (Cell). The inclusion of arterial roads within the TUPP will progressively address the undergrounding of power along arterial roads in the normal process of being funded by Western Power and relevant residents, on the whole of cell-by-cell basis. This will eliminate the need for Council to fund costs on a whole-of-cost basis. Should Council wish to undertake arterial roads separately, it is expected that Council will be responsible for the majority of costs, with limited funding from relevant residents or Western Power.

The cost of providing underground power along arterial roads is substantially higher than the cost associated with local roads. This is primarily due to the nature of verge infrastructure and public utility services, and the usual higher power rated electricity lines. For this reason, the inclusion of arterial roads within a cell block of local roads, allows for the costs to be lower and diluted over a broader residential cell area.

Table 1 provides an indication of the lengths of arterial roads within the City of Bayswater.

Table 1 - City of Bayswater Road Hierarchy

Summary	Road Length (km)	Road lengths where City is responsible (km)	Arterial Road Length (km)	Number of Arterial Roads
Primary Distributor	37.81	14.68	14.68	5
District Distributor A	62.65	62.65	62.65	25
District Distributor B	7.76	7.76	7.76	10
Local Distributor	30.79	30.79	Not considered arterial	
Access Road	255.29	255.29		
Totals	394.31	371.17	85.09	40

Table 2 shows the proportion of arterial roads that currently have underground power.

Table 2 - Underground Power current completion

Arterial Road Type	Arterial Road Length (km)	Underground Power (km)	Underground Power %	Above Ground Power (km)
Primary Distributor	14.68	1.99	13.6	12.69
District Distributor A	62.65	11.39	18.2	51.27
District Distributor B	7.76	0.95	12.2	6.81

Totals	85.09	14.33	16.8	70.77
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Table 3 shows the planned TUPP projects as advised by Western Power for the period between 2025 and 2029, and the impact they will have on the level of underground power along the City's arterial roads. Extrapolating cost rates from planned TUPP projects provides an indication of the costs to complete the remaining arterial roads, using \$2,500/m, is \$163,300,000.

It should be noted that there are four TUPP projects planned for this period with timing detailed in Table 5.

Table 3 - Planned TUPP projects 2025 – 2029 lengths and indicative costs

Arterial Road Type	Overhead to be converted to Underground (km)	Overhead to be converted to Underground (%)	New Underground Power (%)	Remaining above ground (kms)	Balance of cost of arterial roads remaining
Primary Distributor	0	0	13.6	12.69	\$31.7M
District Distributor A	3.96	6.3	24.5	47.31	\$118.2M
District Distributor B	1.48	19.1	31.3	5.33	\$13.3M
Totals	5.44	6.4	23.2	65.33	\$163.3M

As can be seen in Table 2 above, 16.8% of arterial roads within the City currently have underground power. The four TUPP projects proposed between 2025 and 2029 will add underground power to a further 6.4% of the arterial road network, bringing the total to 23.2% as detailed in Table 3.

Western Power have advised that more TUPP projects should be completed over the next 10 or more years. At this stage, Western Power is unable give confirmation of new projects as it will depend on State Government funding.

The City has prepared some indicative high-level costings for some arterial roads should the Council wish to explore the RUP as a means to develop underground power along arterial roads outside of the TUPP. The indicative costings were developed through extrapolation of information obtained from some of the current TUPP discussions with Western Power. The indicative costings are provided in Table 4.

Table 4 - Indicative High-level Costings for Various Arterial Roads in the City of Bayswater

Arterial Road	Hierarchy	Length (m)	Unit Cost (per m)	Indicative Cost
Walter Road	District Distributor A	3,400	\$2,500	\$8,500,000
Guildford Road	Primary Distributor	6,500	\$2,500	\$16,250,000
Beaufort Street / Broun Avenue	District Distributor A	4,400	\$2,500	\$11,000,000
Morley Drive	Primary Distributor	4,000	\$2,500	\$10,000,000
Grand Promenade	District Distributor A	2,400	\$2,500	\$6,000,000

There are also variables with relatively higher costs for arterial roads to be considered, such as higher KV-rated power lines, underground public utility services in smaller verge areas, higher road traffic conditions, and power lines on both sides of the road, which can all add substantial costs to any project.

As can be seen, there is approximately 85km of arterial road, which would be expected to require a substantial amount of funding from the City, if the City decided to fund on a majority basis under a RUP arrangement. Although an accelerated arterial road undergrounding of power project would be an attractive proposition from a streetscape and tree canopy position, the cost of such a program

would have a significant impost on the City's long-term financial plan. The progressive development of underground power along arterial roads via TUPP projects on an area-to-area basis would significantly reduce the impost on Council, as the cost apportionment to the State and Western Power would be at a greater proportion of the total project cost, and the costs can be absorbed over a broader area. This is on the understanding that the main driver for the undergrounding of power on arterial roads would be the renewal of ageing power assets over a broader area rather than installing new assets where the existing assets have not reached the end of life. Under these circumstances, the asset owner would normally pass on the costs associated with decommissioning an asset that would have otherwise still had remaining useful life. From a purely financial position, City officers recommend that the undergrounding of power along arterial roads be incorporated within the TUPP projects planned for the City of Bayswater.

An indicative timetable of the current Maylands SUPP project along with TUPP projects, shows that Western Power will be progressing the installation of underground power within the City over a 10-year period, which will give time for the City to review the balance of any arterial roads that may not be accommodated by the future TUPP projects. At this stage, it is also unknown what further programs are proposed by Western Power within the City of Bayswater. Table 5 shows the projects that are currently planned for the City of Bayswater.

Table 5 – SUPP and TUPP Projects Planned in the City of Bayswater

Project	Description	Expected Start	Expected Completion
SUPP6	Part of Maylands	June 2023	End of 2024
TUPP 40	Part of Bedford, Dianella, Inglewood, Mount Lawley	November 2025	February 2028
TUPP 330	Part of Bayswater, Inglewood, Maylands, Mount Lawley	April 2026	August 2028
TUPP 46	Part of Morley	July 2028	March 2029
TUPP 55	Part of Bayswater and Bassendean	January 2029	June 2029

The City will continue discussions with Western Power to include arterial roads where possible in Western Power TUPP projects within the City of Bayswater.

LEGISLATIVE COMPLIANCE

Western Power are the asset owners and operators of the power network. It is therefore necessary for them to be involved in all aspects of the project, and for the City to obtain their approval for any proposals associated with, or impacting, the network.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Moderate	Moderate
Environmental Responsibility	Moderate	Low
Service Delivery	Moderate	Low

Organisational Health and Safety	Low	Low
Conclusion	It is difficult to mitigate community and stakeholder expectation pending the possible household financial pressures currently and over the next 10 years and the additional cost to the property owners for underground power.	

FINANCIAL IMPLICATIONS

Not proceeding with the engagement of a consultant would save the City up to \$30,000 that has been tentatively earmarked within the lighting maintenance budget.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Environment and Liveability

Goal E2: Remain focused on greening the City's suburbs and streetscapes and increasing the tree canopy.

Goal E4: Lessen the City's Impact on the environment through its buildings, infrastructure, services and targets, such as zero emissions by 2040, and empower the community to live sustainably.

Theme: Leadership and Governance

Goal L1: Engage the community in a meaningful way.
Provide opportunities for the community to have their say and consider their views when making decisions.

Goal L2: Plan and deliver projects and services in a sustainable way.
Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

Goal L3: Provide good customer service.
Respond to the needs of our community in a respectful and timely way.

Goal L4: Communicate in a clear and transparent way.
Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

The costs to Council to commission the undergrounding of power on arterial roads is considered excessive and can only really be accomplished with the support of Western Power through their TUPP.

Initial indications from Western Power suggest that the current TUPP will be delivered over a period of at least 10 years or more, the details of which will be provided during the remainder of this year. It is considered that engaging a consultant to undertake a more detailed cost benefit analysis for arterial roads will not provide any more information that would support the option of Council funding the outright undergrounding of power on arterial roads outside of the TUPP program.

District Distributor A					District Distributor B				
ROAD_NAME	START SLK	END SLK	CWY	Total Length	ROAD_NAME	START SLK	END SLK	CWY	Total Length
Alexander Dr	0	0.43	Single	0.43	Bath Rd	0	0.68	Single	0.68
Beaufort St	0	0.31	Right	0.31	Caledonian Av	1.21	1.67	Single	0.46
Beaufort St	0.31	1.06	Single	0.75	Railway Pde	0	1.59	Single	1.59
Beaufort St	0	0.31	Left	0.31	First Av	0	0.13	Single	0.13
Beechboro Rd North	1.04	2.97	Right	1.93	McGilvray Av	0	1.92	Single	1.92
Beechboro Rd North	1.04	2.97	Left	1.93	Embleton Av	0	0.22	Single	0.22
Beechboro Rd North	0.39	1.04	Single	0.65	Widgee Rd	0.75	1.49	Single	0.74
Beechboro Rd South	1.56	1.69	Right	0.13	Third Av	0	0.06	Single	0.06
Beechboro Rd South	1.56	1.69	Left	0.13	Rudloc Rd	0	0.61	Single	0.61
Beechboro Rd South	0	1.56	Single	1.56	Emberson Rd	0	1.41	Single	1.41
Benara Rd	1.176	4.236	Right	3.06			9.78		7.82
Benara Rd	1.176	4.236	Left	3.06					
Benara Rd	0	1.176	Single	1.18					
Broun Av	0.52	3.38	Right	2.86					
Broun Av	0	0.29	Right	0.29					
Broun Av	0.52	3.38	Left	2.86					
Broun Av	0.29	0.52	Single	0.23					
Broun Av	0	0.29	Left	0.29					
Camboon Rd	0	1.76	Single	1.76					
Collier Link	0	0.72	Right	0.72					
Collier Link	0	0.72	Left	0.72					
Collier Rd	1.8	3.1	Left	1.30					
Collier Rd	1.11	1.8	Single	0.69					
Collier Rd	0.76	1.11	Left	0.35					
Collier Rd	1.8	3.1	Right	1.30					
Collier Rd	0.76	1.11	Right	0.35					
Coode St	0	3.02	Single	3.02					
Crimea St	2.3	3.22	Right	0.92					
Crimea St	0.6	1.37	Right	0.77					
Crimea St	2.3	3.22	Left	0.92					
Crimea St	1.37	2.3	Single	0.93					
Crimea St	0.6	1.37	Left	0.77					
Crimea St	0	0.6	Single	0.60					
Embleton Av	0.22	0.954	Right	0.73					
Embleton Av	0.22	0.954	Left	0.73					
Garratt Rd	1.45	1.58	Right	0.13					
Garratt Rd	1.45	1.58	Left	0.13					
Garratt Rd	0	1.45	Single	1.45					
Grand Prom	0	2.44	Right	2.44					
Grand Prom	0	2.44	Left	2.44					
Hotham St Bridge	0	0.06	Single	0.06					
King William St	0.583	1.443	Single	0.86					
Malaga Dr	0	1.08	Right	1.08					
Malaga Dr	0	1.08	Left	1.08					
Morley Dr	0	1.25	Right	1.25					
Morley Dr	0	1.25	Left	1.25					
Railway Pde	0	0.24	Single	0.24					
Russell St	0.61	1.79	Single	1.18					
Walter Rd East	0	0.74	Single	0.74					
Walter Rd West	1.2	2.01	Right	0.81					
Walter Rd West	2.01	3.4	Single	1.39					
Walter Rd West	1.2	2.01	Left	0.81					
Walter Rd West	0	1.2	Single	1.20					
Wellington Rd	0	1.13	Single	1.13					
Whatley Cr	1.26	5.05	Single	3.79					
Widgee Rd	1.49	2.57	Single	1.08					
				63.084					

Primary Distributor				
ROAD NAME	START SLK	END SLK	CWY	Total Length
Tonkin Hwy (Northbound) off to Tonkin-Morley Rty	-	0.39	Single	0.39
Tonkin Hwy-Morley Dr Rty on to Tonkin Hwy (Northbound)	-	0.56	Single	0.56
Tonkin Hwy (Northbound) off to Reid Hwy (Westbound)	-	0.78	Single	0.78
Reid Hwy West Bnd off to Alexander Dr	-	0.44	Single	0.44
Tonkin Hwy (Southbound) off to Tonkin Hwy-Morley Dr Rty	-	0.38	Single	0.38
Tonkin Hwy (Southbound) Off Ramp on to Collier Link (Eastbound)	-	0.05	Single	0.05
Guildford Rd	5.71	6.53	Left	0.82
Guildford Rd	1.26	5.71	Single	4.45
Guildford Rd	6.53	6.69	Single	0.16
Guildford Rd on to Tonkin Hwy (Southbound)	-	0.54	Single	0.54
Tonkin Hwy	37.79	37.87	Left	0.08
Tonkin Hwy	37.87	43.07	Left	5.20
Tonkin Hwy	43.07	44.85	Left	1.78
Karrinyup Morley Hwy	12.42	15.12	Right	2.70
Karrinyup Morley Hwy	12.42	15.12	Left	2.70
Tonkin Hwy	37.62	37.84	Right	0.22
Tonkin Hwy	37.84	43.04	Right	5.20
Tonkin Hwy	43.04	44.82	Right	1.78
Garratt Rd Bridge	-	0.11	Right	0.11
Tonkin Hwy (Southbound) off to Guildford Rd	-	0.31	Single	0.31
Tonkin Hwy-Morley Dr Rty	-	0.39	Single	0.39
Tonkin Hwy (Northbound) off to Guildford Rd	-	0.53	Single	0.53
Garratt Rd Bridge	-	0.11	Left	0.11
Guildford Rd on to Tonkin Hwy (Northbound)	-	0.28	Single	0.28
Guildford Rd	5.71	6.53	Right	0.82
Reid Hwy	10.61	11.40	Right	0.79
Reid Hwy	11.40	13.58	Right	2.18
Morley Dr (Eastbound) on to Tonkin Hwy (Northbound) Ramp	-	0.12	Single	0.12
Morley Dr (Westbound) on to Tonkin Hwy (Southbound) Ramp	-	0.12	Single	0.12
Tonkin Hwy-Morley Dr Rty on to Tonkin Hwy (Southbound)	-	0.46	Single	0.46
Tonkin Hwy (Northbound) off to Reid Hwy (Eastbound)	-	0.22	Single	0.22
Malaga Dr on to Reid Hwy (Westbound)	-	0.52	Single	0.52
Tonkin Hwy (Southbound) off to Collier Link (Westbound)	-	0.39	Single	0.39
Tonkin Hwy (Northbound) off to Collier Link (Eastbound)	-	0.45	Single	0.45
Tonkin Hwy (Northbound) Off Ramp on to Collier Link (Westbound)	-	0.06	Single	0.06
Collier Link (Eastbound) on to Tonkin Hwy (Northbound) Ramp	-	0.06	Single	0.06
Collier Link (Westbound) on to Tonkin Hwy (Northbound)	-	0.54	Single	0.54
Collier Link (Eastbound) on to Tonkin Hwy (Southbound)	-	0.55	Single	0.55
Collier Link (Westbound) on to Tonkin Hwy (Southbound) Ramp	-	0.08	Single	0.08
Reid Hwy (Westbound) Off to Malaga Dr	0.04	0.53	Single	0.49
				37.81

10.3.2 Tender - Turf Maintenance Services

Responsible Branch:	Parks and Gardens
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. CONFIDENTIAL REDACTED - TJ and RJ Sellick Pty Ltd Schedule of Rates [10.3.2.1 - 4 pages] 2. CONFIDENTIAL REDACTED - Turfcare WA Pty Ltd Schedule of Rates [10.3.2.2 - 5 pages] 3. CONFIDENTIAL REDACTED - LD Total Schedule of Rates [10.3.2.3 - 4 pages] 4. CONFIDENTIAL REDACTED - Green Options Schedule of Rates [10.3.2.4 - 4 pages] 5. CONFIDENTIAL REDACTED - Statewide Turf Services Schedule of Rates [10.3.2.5 - 4 pages] 6. CONFIDENTIAL REDACTED - Turf Maintenance Services Schedule of Rates and Evaluation Scenarios [10.3.2.6 - 2 pages]

Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA):

(e) *a matter that if disclosed, would reveal —*

(ii) *information that has a commercial value to a person; or*

(iii) *information about the business, professional, commercial or financial affairs of a person*

SUMMARY

For Council to award Tender No. 1-2023 Turf Maintenance Services in accordance with the tender specification.

The City of Bayswater Delegated Authority Register, delegation FM-D02 Acceptance of Tenders and Quotations limits the Chief Executive Officer to accept tenders up to and including an amount of \$250,000. The value of this contract is expected to exceed this threshold and accordingly, the report is submitted to Council for acceptance of recommended tenders.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council:

1. **Accepts the tenders from Statewide Turf Services, TJ and RJ Sellick Pty Ltd and Turfcare WA Pty Ltd for Tender No. 1-2023 Turf Maintenance Services; and**
2. **Enters into panel contracts with Statewide Turf Services, TJ and RJ Sellick Pty Ltd and Turfcare WA Pty Ltd, for a three-year period from 1 June 2023 to 30 May 2026.**

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The City called tenders for the provision of turf maintenance services by experienced providers who demonstrate extensive knowledge of safe and effective operations, specific to public open space and parkland environments.

The services required by the City under contract include the following:

- Vertimowing;
- Vertidrainage / Coring;
- Scarifying;
- Recycle top dressing;
- Sand banding or soil / compost insertion;
- Field top making;
- Overseeding;
- Cylinder mowing; and
- Fertilising.

The City believed it would be in its best interest to advertise this tender with the intent to form a panel contract which would provide better coverage and options for required services. The terms and conditions of forming and managing the panel were included in the tender document.

On 28 January 2023, the City advertised Tender No 1-2023 on Tenderlink and the West Australian newspaper.

The tender specified the range of services required under contract, and that the contract is for a three-year period from 1 June 2023 to 31 May 2026. The tender documents required each tenderer to specify a price increase mechanism.

Submissions were received from six suppliers:

1.	Green Options
2.	LD Total
3.	South West Pacific Group Pty Ltd
4.	Statewide Turf Services
5.	TJ and RJ Sellick Pty Ltd
6.	Turfcare WA Pty Ltd

EXTERNAL CONSULTATION

Machinery inspections were undertaken by City officers to assess the suitability of machinery listed to be deployed by the preferred service providers in delivery of required services.

No reference checks were undertaken as the preferred service providers for this contract have successfully met the City's requirements under previous contracts.

OFFICER'S COMMENTS

The Tender Evaluation Panel consisted of the Coordinator Turf Services, Coordinator Depot Services and Supervisor Parks Services.

The tenders were evaluated in accordance with the following criteria:

ITEM	CRITERIA TYPE	DESCRIPTION	WEIGHTING %
1	Compliance	Compliance with the Specification, Conditions of Tendering, Quality Assurance and completion of Price Schedule	n/a
2	Qualitative	Experience, position in the industry and ability to carry out services	20
3	Qualitative	Resources and Work, Health and Safety	15
4	Qualitative	Benefit to Local Economy	5
5	Quantitative	Price	60

Of the submissions received, South West Pacific Group Pty Ltd was found to be nonconforming as they did not complete their submission to the standard required to meet the compliance criteria, and therefore their submission did not progress through to the qualitative evaluation.

The remaining submissions were assessed against the qualitative criteria and the following table summarises the results:

QUALITATIVE CRITERIA EVALUATION TABLE				
TENDERER	Experience, position in the industry and ability to carry out services (20)	Resources and Work, Health and Safety (15)	Benefit to Local Economy (5)	Total Score (40)
Green Options	12.0	10.5	1.0	23.5
LD Total	11.3	9.5	1.5	22.3
Statewide Turf Services	14.7	13.0	3.2	30.9
TJ and RJ Sellick Pty Ltd	15.3	13.0	1.8	30.1
Turfcare WA Pty Ltd	16.7	12.0	4.0	32.7

The submissions received from these companies were considered conforming, providing sufficient information to satisfy the City's work, health and safety requirements, addressing the City's qualitative criteria and demonstrating their ability for the provision of services requested by the City.

Accordingly, the submissions were progressed through to the quantitative evaluation stage.

Tenderers were required to submit a schedule of rates for a range of services based on the City's typical requirements, which are provided as **Confidential Attachments 1-5**.

The schedule of rates provided by Statewide Turf Services, TJ and RJ Sellick Pty Ltd and Turfcare WA Pty Ltd addressed the full range of services requested in the tender.

The schedule of rates provided by Green Options and LD Total only addressed the cylinder mowing component requested in the tender.

To determine the best price across the submissions, a typical operational scenario was used that was provided in the tender specification. The submissions that provided rates for all services were assessed against the scenario using the most common turf renovation services, and the submissions that provided rates for cylinder mowing were assessed against the same scenario. This is demonstrated in **Confidential Attachment 6**.

The City's intent is to award this panel contract to three service providers who offer overall value for specified services according to the combined qualitative score (40%) and quantitative score (60%), as demonstrated in the below evaluation tables.

AGGREGATED EVALUATION TABLE RENOVATIONS				
TENDERER	Qualitative (40)	Quantitative (60)	Total Score (100)	Ranking
Statewide Turf Services	30.9	60.0	90.9	1
TJ and RJ Sellick Pty Ltd	30.1	35.8	65.9	3
Turfcare WA Pty Ltd	32.7	37.3	70	2

AGGREGATED EVALUATION TABLE CYLINDER MOWING				
TENDERER	Qualitative (40)	Quantitative (60)	Total Score (100)	Ranking
Green Options	23.5	36.0	59.5	5
LD Total	22.3	43.6	65.6	3
Statewide Turf Services	30.9	33.3	64.2	4
TJ and RJ Sellick Pty Ltd	30.1	55.4	85.5	2
Turfcare WA Pty Ltd	32.7	60.0	92.7	1

Therefore, as turf renovations forms the majority of works requested under this tender, Statewide Turf Services, TJ and RJ Sellick Pty Ltd and Turfcare WA Pty Ltd were assessed as being suitable for providing required services under a panel contract.

Under the established panel, contract works will be distributed as follows:

- Work will be allocated to the panel member with the most favourable price and subsequently meets all criteria of the works checklist.
- If the panel member is unable to meet the criteria of the works checklist or is unable to complete the work when required, the work will then be allocated to the panel member with the next most favourable price.
- Where two or more contractors have tendered the same, or similar contract rates, and in all other respects their plant and work methodologies are equal, the City will review the allocation of work on a regular basis to ensure that it is fairly and equitably distributed.
- Individual contracts (the purchase order for specific work) will not exceed twelve (12) months in duration.

It should be noted that in the case where none of the contractors can supply the services under the panel contract, the City will then seek quotations for the work from other suppliers in accordance with the City's Procurement Policy.

LEGISLATIVE COMPLIANCE

The tender process has met the requirements of s3.57 the *Local Government Act 1995* and r.14 – 16 of the *Local Government (Functions and General) Regulations 1996*.

All tenderers have indicated that they do not have any conflicts of interest in the performance of their obligations under the contract.

City officers involved in the assessment of the tender submissions and preparation of the associated report have indicated they do not have any conflicts of interest with any of the tenderers.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option represents the lowest risk to Council, as these service providers offer overall value for the specified services.	

FINANCIAL IMPLICATIONS

Expenditure under previous contracts for similar services from 2019 to 2022 totalled \$1,321,000, excluding GST.

The expenditure under contract is generally accounted for in annual municipal budgets for both operating and capital expenditure.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Community

Goal C3: Maximise the use of the City's facilities and parks by all sections of the community.

Theme: Environment and Liveability

Goal E2: Remain focused on greening the City's suburbs and streetscapes and increasing the tree canopy.

Theme: Leadership and Governance

Goal L2: Plan and deliver projects and services in a sustainable way.

Work together to deliver the best outcomes for the community by managing our resources in a financially sustainable way.

CONCLUSION

Six submissions were received for Tender No. 1-2023 Turf Maintenance Services. Statewide Turf Services, TJ and RJ Sellick Pty Ltd and Turfcare WA Pty Ltd have demonstrated the ability to deliver on the City's requirements under contract. Therefore, it is recommended that Council awards the Tender and associated panel contracts to Statewide Turf Services, TJ and RJ Sellick Pty Ltd, and Turfcare WA Pty Ltd, for a three-year period from 1 June 2023 to 31 May 2026.

10.3.3 EMRC Council Meeting Minutes - 23 March 2023

Responsible Branch	Sustainability, Environment and Waste
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. EMRC - OCM Abridged Minutes - 23 March 2023 [10.3.3.1 - 20 pages] 2. EMRC Cash and Investments Report - February 2023 [10.3.3.2 - 2 pages]

SUMMARY

For Council to receive the Unconfirmed Minutes, Reports on Committees, Cash and Investments Report for February 2023, and Information Bulletin, from the Eastern Metropolitan Regional Council's Ordinary Meeting held on 23 March 2023.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council receives the Unconfirmed Minutes, Reports on Committees, Cash and Investments Report for February 2023, and Information Bulletin, from the Eastern Metropolitan Regional Council's Ordinary Meeting held on 23 March 2023.

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Nil.*

BACKGROUND

The EMRC held a Council Meeting on 23 March 2023 with Cr Steven Ostaszewskyj and Cr Michelle Sutherland in attendance.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

The purpose of the report is to provide Council with information detailing the items with implications for the City of Bayswater from the EMRC Council Meeting of 23 March 2023.

A full copy of the unconfirmed meeting Minutes, Reports on Committees, and Information Bulletin and can be viewed on the EMRC website:

[Council Minutes » Eastern Metropolitan Regional Council \(emrc.org.au\)](https://emrc.org.au)

A copy of the Abridged Meeting Minutes is included at **Attachment 1**, and the Cash and Investments Report for February 2023 is included at **Attachment 2**.

Issues considered at the meeting which may impact, or be of interest to, the City of Bayswater are:

- Financial Report for Period Ended 28 February 2023 (*page 22 of Unconfirmed Minutes*)
- Appointment of Members to the Audit Committee (*page 43 of Unconfirmed Minutes*)
- Appointment of Members to the Chief Executive Officer Performance Review Committee (*page 47 of Unconfirmed Minutes*)
- Appointment of Members to the Legal Committee (*page 51 of Unconfirmed Minutes*)
- The National General Assembly of Local Government (*page 69 of Unconfirmed Minutes*)
- Recording of resolutions of Confidential Items (*page 81 of Unconfirmed Minutes*)
- EMRC Council Meeting Resolutions Register: February – December 2022 (*page 3 of Information Bulletin*)
- 2022/2023 Council Tonnage Comparisons as at 28 February 2023 (*page 33 of Information Bulletin*)

LEGISLATIVE COMPLIANCE

Not applicable.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Low	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Low	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This report is provided for information purposes only.	

FINANCIAL IMPLICATIONS

As detailed in the attached Minutes.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

- Theme: Environment and Liveability
- Goal E4: Lessen the City's Impact on the environment through its buildings, infrastructure, services and targets, such as zero emissions by 2040, and empower the community to live sustainably.
- Goal E5: Protect and enhance the City's natural environment and biodiversity, and encourage the community to participate in its protection.

CONCLUSION

For Council to receive the Unconfirmed Minutes, Reports on Committees, Cash and Investments Report for February 2023, and Information Bulletin, from the Eastern Metropolitan Regional Council's Ordinary Meeting held on 23 March 2023.



ABRIDGED MINUTES

D2023/06720

Ordinary Meeting of Council

23 March 2023

The Full minutes of this meeting are available on the EMRC's website:

<https://www.emrc.org.au/council/council-and-committees/council-minutes.aspx>



Ordinary Meeting of Council Abridged Minutes

An ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 on **Thursday 23 March 2023**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm and welcomed Cr Poliwka to his first Council meeting.

1.1 ACKNOWLEDGEMENT OF COUNTRY

The Chairman acknowledged the traditional custodians of the land on which we meet today and paid respects to elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Mel Congerton	Chairman	City of Swan
Cr Doug Jeans	Deputy Chairman	Shire of Mundaring
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Margaret Thomas	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Dylan O'Connor	EMRC Member	City of Kalamunda
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EMRC Officers

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Mr Brad Lacey	Chief Operating Officer
Mr Douglas Bruce	Chief Project Officer
Mrs Wendy Harris	Chief Sustainability Officer
Mrs Lee Loughnan	Personal Assistant to Chief Financial Officer (Minutes)

**EMRC Observers**

Mr David Ameduri	Manager Financial Services
Ms Izabella Krzysko	Manager Procurement & Governance
Mr Stephen Fitzpatrick	Waste and Resources Recovery Specialist
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Annette Rakich	Personal Assistant to Chief Operating Officer
Mr Chris Snook	Information Services Support Officer

Observers

Cr Georgia Johnson	EMRC Deputy Member	City of Bayswater
Cr Jo Cicchini	EMRC Deputy Member	Shire of Mundaring
Cr Rod Henderson	EMRC Deputy Member	City of Swan
Cr Kathryn Hamilton (departed 6.16pm)	Mayor	Town of Bassendean

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

The Chairman extended an invitation to Cr Kathryn Hamilton to attend tonight's Council meeting to officially farewell and thank Cr Hamilton for her valued knowledge and contribution to Council.

The Chairman invited Cr Hamilton to address Council.

Cr Hamilton said that her time on the Council and the past years have been interesting, educational and a pleasure. She found the EMRC staff professional and dedicated while Councillors provided a lot of their time and energy. With the commencement of the new CEO at the Town of Bassendean, she felt that the transition required more of her time.

Council acknowledged Cr Hamilton for her dedication on the EMRC Council.

7 APPLICATIONS FOR LEAVE OF ABSENCE**7.1 CRS CONGERTON, MACWILLIAM, OSTASZEWSKYJ, POLIWKA AND SUTHERLAND**

Cr MacWilliam, Cr Ostaszewskyj, Cr Poliwka, Cr Sutherland and the Chairman provided their dates to apply for leave of absence. Cr Daw indicated that he may be absent for the 13 April 2023 Agenda Forum if it was held and he will advise his apology closer to the date.

COUNCIL RESOLUTION(S)

MOVED CR JEANS SECONDED CR ZANNINO

THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 29 MARCH TO 2 APRIL 2023 INCLUSIVE, CR MACWILLIAM FROM 11 TO 18 APRIL 2023 INCLUSIVE, CR OSTASZEWSKYJ ON 13 APRIL 2023, CR POLIWKA ON 13 APRIL 2023 AND CR SUTHERLAND ON 13 APRIL 2023.

CARRIED UNANIMOUSLY



9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 FEBRUARY 2023

That the minutes of the Ordinary Meeting of Council held on 23 February 2023 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR DAW

SECONDED CR THOMAS

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 FEBRUARY 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports were covered in Section 19 of this agenda.

- HAZELMERE RESOURCE RECOVERY PARK - WASTE TRANSFER STATION UPDATE
- HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE
- AIR POLLUTION CONTROL RESIDUE DISPOSAL (APCr) – MAJOR UNDERTAKING
- BUSINESS PLAN FOR A MAJOR LAND TRANSACTION, RED HILL WASTE MANAGEMENT FACILITY TO WOODSIDE ENERGY PTY LTD
- UPGRADE TO MAINS CONNECTION – HYDRANT SUPPLY, HAZELMERE
- EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR
- REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT
- REGIONAL WASTE COLLECTION SERVICE UPDATE



14 REPORTS OF EMPLOYEES

- 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2023 (D2023/05275)
- 14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2023 (D2023/05276)
- 14.3 APPOINTMENT OF MEMBER TO THE AUDIT COMMITTEE (D2023/05085)
- 14.4 APPOINTMENT OF MEMBER TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (D2023/05085)
- 14.5 APPOINTMENT OF MEMBER TO THE LEGAL COMMITTEE (D2023/05579)
- 14.6 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP (D2023/05635)
- 14.7 CHIEF EXECUTIVE OFFICER ATTENDANCE AT 2023 AUSTRALIAN LANDFILL AND TRANSFER STATION CONFERENCE (D2023/05636)
- 14.8 CHIEF EXECUTIVE OFFICER ATTENDANCE AT THE 2023 AUSTRALIAN ORGANICS RECYCLING ASSOCIATION (AORA) CONFERENCE (D2023/05974)
- 14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/05824)
- 14.10 CEO ATTENDANCE AT THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (D2023/06339)

The Chairman invited members to withdraw any report items to be dealt with separately.

Cr Congerton requested items 14.4 and 14.5 be withdrawn and considered separately as individual Councillors need to be appointed as members of the Chief Executive Officer Performance Review Committee and Legal Committee.

Cr Ostaszewskyj requested item 14.10 be withdrawn and considered separately.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR DAW

THAT WITH THE EXCEPTION OF ITEMS 14.4, 14.5 AND 14.10 WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY



14.4 APPOINTMENT OF MEMBER TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE 2023 (D2023/05085)

RECOMMENDATION(S)

That by absolute majority, in accordance with section 5.10 of the *Local Government Act 1995*, Cr _____ be formally appointed as a council member of the Chief Executive Officer Performance Review Committee.

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR ZANNINO

THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE *LOCAL GOVERNMENT ACT 1995*, CR HILARY MACWILLIAM BE FORMALLY APPOINTED AS A COUNCIL MEMBER OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE.

CARRIED UNANIMOUSLY

14.5 APPOINTMENT OF MEMBER TO THE LEGAL COMMITTEE (D2023/05579)

RECOMMENDATION(S)

That by absolute majority, in accordance with section 5.10 of the *Local Government Act 1995*:

1. Cr _____ be formally appointed as a member of the Legal Committee;
2. Cr _____ be formally appointed as a deputy member of the Legal Committee; and
3. Cr Rod Henderson be formally appointed as a second deputy member of the Legal Committee.

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR ZANNINO

THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE *LOCAL GOVERNMENT ACT 1995*:

1. CR PAUL POLIWKA BE FORMALLY APPOINTED AS A MEMBER OF THE LEGAL COMMITTEE;
2. CR HILARY MACWILLIAM BE FORMALLY APPOINTED AS A DEPUTY MEMBER OF THE LEGAL COMMITTEE; AND
3. CR ROD HENDERSON BE FORMALLY APPOINTED AS A SECOND DEPUTY MEMBER OF THE LEGAL COMMITTEE.

CARRIED UNANIMOUSLY



14.10 CEO ATTENDANCE AT THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (D2023/06339)

RECOMMENDATION(S)

That Council:

1. Supports the FOGO motion put forward to the 2023 National General Assembly of Local Government by the Town of Bassendean forming the attachment to this report.
2. Approves the EMRC Chief Executive Officer to attend the 2023 National General Assembly of Local Government in Canberra from 13 - 16 June 2023 at an estimated cost of \$3,000.

The Chairman called for a mover and seconder for the officer recommendations to allow for questions.

Cr Ostaszewskyj moved the motion and Cr Daw seconded.

The Chairman invited questions to the report item.

Cr Ostaszewskyj asked the CEO what type of advocacy he will be providing to support the motion from the Town of Bassendean.

The CEO advised that he will be advocating on behalf of the Town of Bassendean and the EMRC while working on a co-funding structure to be in place with Local, State and Federal Governments for rollout in 2025. The CEO further advised that an update report will be provided following his attendance at the general assembly.

COUNCIL RESOLUTION(S)

MOVED CR OSTASZEWSKYJ SECONDED CR DAW

THAT COUNCIL:

1. SUPPORTS THE FOGO MOTION PUT FORWARD TO THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT BY THE TOWN OF BASSENDEAN FORMING THE ATTACHMENT TO THIS REPORT.
2. APPROVES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT IN CANBERRA FROM 13 - 16 JUNE 2023 AT AN ESTIMATED COST OF \$3,000.

CARRIED UNANIMOUSLY



15 REPORTS OF COMMITTEES

15.1 AUDIT COMMITTEE MEETING HELD 2 MARCH 2023 (D2023/05824)

The minutes of the Audit Committee meeting held on 2 March 2023 accompany and form part of this agenda – (refer to section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.1).

That Council notes the recommendation(s) in the Audit Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR MACWILLIAM SECONDED CR THOMAS

THAT THE MINUTES OF THE AUDIT COMMITTEE MEETING ON 2 MARCH 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17.1 NOTICE OF MOTION – CR CONGERTON

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, the Chairman, Cr Mel Congerton prior to the meeting gave notice of his intention to propose the following motion at the Ordinary Meeting of Council to be held on 23 March 2023:

MOTION

That:

1. Council in accordance with s.6.11 of the *Local Government Act 1995* establishes a Committed Capital Expenditure Reserve for the purpose of providing and committing funds for all approved capital expenditure by EMRC Council.
2. Council approves the transfer of funds from other reserves and municipal fund consistent with its intended use of money of the respective reserves to fund all approved capital expenditure.
3. Council approves the transfer of unexpended funds from the Committed Capital Expenditure Reserve back to the respective reserves or municipal fund where the original funding source was from, following the completion of the respective capital expenditure program.

Rationale provided by Cr Congerton

Capital expenditure is money invested by an organisation to acquire or upgrade fixed, physical or non-consumable assets. The capital expenditure is used to maintain existing levels of operation as well as to foster future growth.

Although assets are managed by a local government's administration, Council has responsibility for making sure it gets the best possible value from its assets. It does this by setting priorities in the Corporate Business Plan and by making sure that it is developed and implemented. Council achieves this by allocating appropriate financial resources when adopting the annual budget or when adopting recommendations by Officers to fund various capital projects from time to time throughout the year.

However, capital expenditure programs can span more than one financial year. As a result, the unexpended balance at the end of a financial year will be required to be carried forward to the next financial year.

Over the next few financial years, increasing amount of funds will be required. As a result, it is imperative that we establish the discipline to ensure security of funds.

Currently, funding is drawn down from various reserves depending on its specific purposes when the progress payment for capital expenditure is incurred. To address the multi-year nature of the capital expenditure, it is proposed that when Council adopts the annual budget or approves other requests for capital expenditure that the funding for the approved capital expenditure are regarded as committed. Such committed funds are to be transferred from the appropriate reserves or municipal fund to a newly established Committed Capital Expenditure Reserve, where any future payments for the respective capital expenditure program can be funded from.

When the specific capital expenditure program is completed, any surplus and unexpended funds of that program is to be transferred from the Committed Capital Expenditure Reserve back to the original source of the funds, being a specific reserve or the municipal fund.



Officer Comments

Section 6.2(2) of the *Local Government Act 1995* states "...in the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56".

A local government's Corporate Business Plan and Long Term Financial Plan set out the projects, services, and activities that the local government will deliver and how much these will cost. This information is used by Council in the setting and adoption of the annual budget. Throughout the year, reports are prepared to enable Councillors to review council finances, ensure that the EMRC is adhering to its annual budget or make appropriate modifications.

As a responsible local government organisation, it is recognised that once a capital program is committed, that all funding should be set aside to ensure the security of payment to suppliers and the delivery of the program outcomes in a timely manner.

In light of the extended period of delivery of plant and equipment currently observed in the market as well as the nature of construction projects, it is an increasingly common occurrence that programs or capital purchases from the time of the order or commencement to be finalised in different financial years. This places great impost on ensuring carry forwards as well as securing the corresponding funding.

EMRC Officers recognises the merits of the motion which formalises the setting aside of funds to achieve the programs in the adopted annual budget that may extend beyond a financial year. This ensures the committed funding of carry forwards of any unfinished programs at the end of the financial year.

Accordingly, EMRC Officers recommends the motion to be adopted by Council.

MOTION

That:

1. Council in accordance with s.6.11 of the *Local Government Act 1995* establishes a Committed Capital Expenditure Reserve for the purpose of providing and committing funds for all approved capital expenditure by EMRC Council.
2. Council approves the transfer of funds from other reserves and municipal fund consistent with its intended use of money of the respective reserves to fund all approved capital expenditure.
3. Council approves the transfer of unexpended funds from the Committed Capital Expenditure Reserve back to the respective reserves or municipal fund where the original funding source was from, following the completion of the respective capital expenditure program.

Cr Congerton vacated the Chair and the Deputy Chairman presided over the meeting at 6.13pm.

Cr Congerton moved the motion and Cr MacWilliam seconded.

The Deputy Chairman invited questions to the motion.

Cr Congerton spoke to the motion reaffirming the rationale.

Cr Poliwka asked for assurance that there will be no intermixing of funds.

The CFO advised that all capital expenditures are tracked in the finance system against the strategic activities. Accordingly, there will be no misidentification of where funds are allocated.



The Deputy Chairman put the motion to the vote.

COUNCIL RESOLUTION(S)

MOVED CR CONGERTON SECONDED CR MACWILLIAM

THAT:

1. COUNCIL IN ACCORDANCE WITH S.6.11 OF THE *LOCAL GOVERNMENT ACT 1995* ESTABLISHES A COMMITTED CAPITAL EXPENDITURE RESERVE FOR THE PURPOSE OF PROVIDING AND COMMITTING FUNDS FOR ALL APPROVED CAPITAL EXPENDITURE BY EMRC COUNCIL.
2. COUNCIL APPROVES THE TRANSFER OF FUNDS FROM OTHER RESERVES AND MUNICIPAL FUND CONSISTENT WITH ITS INTENDED USE OF MONEY OF THE RESPECTIVE RESERVES TO FUND ALL APPROVED CAPITAL EXPENDITURE.
3. COUNCIL APPROVES THE TRANSFER OF UNEXPENDED FUNDS FROM THE COMMITTED CAPITAL EXPENDITURE RESERVE BACK TO THE RESPECTIVE RESERVES OR MUNICIPAL FUND WHERE THE ORIGINAL FUNDING SOURCE WAS FROM, FOLLOWING THE COMPLETION OF THE RESPECTIVE CAPITAL EXPENDITURE PROGRAM.

CARRIED UNANIMOUSLY

At the conclusion of the vote, the Chairman resumed presiding over the meeting and the Deputy Chairman vacated the Chair at 6:15pm.

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

19.1 HAZELMERE RESOURCE RECOVERY PARK - WASTE TRANSFER STATION UPDATE (D2023/05598)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.2 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2023/05656)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.3 AIR POLLUTION CONTROL RESIDUE DISPOSAL (APCr) – MAJOR UNDERTAKING (D2023/05660)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.



19.4 BUSINESS PLAN FOR A MAJOR LAND TRANSACTION, RED HILL WASTE MANAGEMENT FACILITY TO WOODSIDE ENERGY PTY LTD (D2023/05658)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.5 UPGRADE TO MAINS CONNECTION – HYDRANT SUPPLY, HAZELMERE (D2023/05662)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.6 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2023/05664)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.7 REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT (D2023/05665)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.8 REGIONAL WASTE COLLECTION SERVICE UPDATE (D2023/05669)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

The Chairman enquired if any Councillor wishes to withdraw any confidential items for discussion or debate as he would like Council to move an en bloc resolution which will negate the need to go behind closed doors.

Cr Ostaszewskyj withdrew Items 19.1 and 19.6 to be considered separately.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately behind closed doors, Council adopts the recommendations in the Confidential Reports (Section 19).

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR DAW

THAT WITH THE EXCEPTION OF ITEMS 19.1 AND 19.6 WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY BEHIND CLOSED DOORS, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CONFIDENTIAL REPORTS (SECTION 19).

CARRIED UNANIMOUSLY



Recording of resolutions of Confidential Items, namely:

19.2 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2023/05656)

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR DAW

THAT:

1. THE REPORT BE RECEIVED.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

19.3 AIR POLLUTION CONTROL RESIDUE DISPOSAL (APCr) – MAJOR UNDERTAKING (D2023/05660)

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR DAW

THAT:

1. NOTING NO PUBLIC SUBMISSION WAS RECEIVED COUNCIL ADOPTS THE BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING AN ATTACHMENT TO THIS REPORT.
2. COUNCIL ADOPTS THE APCR BUSINESS CASE INCLUDING THE BUDGET FOR CAPITAL AND OPERATING EXPENSES.
3. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY

19.4 BUSINESS PLAN FOR A MAJOR LAND TRANSACTION, RED HILL WASTE MANAGEMENT FACILITY TO WOODSIDE ENERGY PTY LTD (D2023/05658)

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR DAW

THAT:

1. THE REPORT BE RECEIVED.
2. COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR LAND TRANSACTION FORMING THE ATTACHMENT TO THIS REPORT.
3. IN ACCORDANCE WITH S.3.59(4) OF THE *LOCAL GOVERNMENT ACT 1995*, THAT PUBLIC NOTICE BE GIVEN TO SEEK PUBLIC CONSULTATION OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR LAND TRANSACTION.
4. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY



19.5 UPGRADE TO MAINS CONNECTION – HYDRANT SUPPLY, HAZELMERE (D2023/05662)

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR DAW

THAT:

1. COUNCIL BY ABSOLUTE MAJORITY APPROVES UNBUDGETED EXPENDITURE AS DETAILED IN THE REPORT.
2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.

CARRIED UNANIMOUSLY

19.7 REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT (D2023/05665)

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR DAW

THAT:

1. COUNCIL AWARDS TENDER RFT 2022-010 TO DESIGN, SUPPLY, INSTALL, AND COMMISSION AN APCr IMMOBILISATION PLANT TO ENVIROPACIFIC FOR A CONTRACT TERM OF EIGHT (8) MONTHS UP TO A TOTAL COST IDENTIFIED IN THE REPORT, SUBJECT TO THE EXECUTION OF THE APCr AGREEMENT BETWEEN EMRC AND AVERTAS ENERGY.
2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995 DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXERCISE THE OPTION TO PROCEED WITH THE ADDITIONAL ITEMS IDENTIFIED IN THE REPORT, SUBJECT TO A REVIEW OF THE BUSINESS CASE OUTCOMES FOR THE ADDITIONAL CAPITAL EXPENDITURE.
3. THE CEO BE AUTHORISED, ON BEHALF OF THE EMRC TO ENTER A CONTRACT WITH ENVIROPACIFIC IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND ENVIROPACIFIC.
4. COUNCIL AUTHORISES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2022-010.
5. COUNCIL, BY ABSOLUTE MAJORITY AUTHORISES THE ADDITIONAL UNBUDGETED FUNDS IDENTIFIED IN THE REPORT TO UNDERTAKE THE TENDER RFT 2022-010.
6. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.

CARRIED UNANIMOUSLY



19.8 REGIONAL WASTE COLLECTION SERVICE UPDATE (D2023/05669)

COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR DAW

THAT:

1. COUNCIL ADOPTS THE BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING THE ATTACHMENT TO THIS REPORT.
2. COUNCIL APPROVES THE BUSINESS CASE AND INITIAL BUDGET FOR THE REGIONAL WASTE COLLECTION SERVICE WHICH FORMS AN ATTACHMENT TO THIS REPORT.
3. COUNCIL AUTHORISES THE CEO TO FINALISE AND EXECUTE THE PARTICIPANTS AGREEMENT AND SERVICES SPECIFICATION WITH THE SHIRE OF MUNDARING TO PROVIDE WASTE COLLECTION SERVICES TO THE SHIRE OF MUNDARING FROM 1 JULY 2023 TO 30 JUNE 2033.
4. THE REPORT AND ATTACHMENTS 2 AND 3 REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY



RECOMMENDATION (Closing Meeting to the Public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF OPERATING OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER FINANCIAL SERVICES, MANAGER PROCUREMENT AND GOVERNANCE, WASTE AND RESOURCES RECOVERY SPECIALIST, INFORMATION SERVICES SUPPORT OFFICER, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER, PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER AND THE PERSONAL ASSISTANT TO THE CHIEF OPERATING OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

MOTION CARRIED 8/1

**For: Crs Congerton, Jeans, MacWilliam, Poliwka
Sutherland, Thomas, Daw, Zannino**

Against: Crs Ostaszewskyj

Cr Hamilton left the Chambers at 6:16pm.

The doors of the meeting were closed at 6:16pm.

The Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Chief Project Officer, Chief Sustainability Officer, Manager Financial Services, Manager Procurement and Governance, Waste and Resources Recovery Specialist, Information Services Support Officer, Executive Assistant to the Chief Executive Officer, Personal Assistant to the Chief Financial Officer and Personal Assistant to the Chief Operating Officer remained in Council Chambers.

RECOMMENDATION [Meeting re-opened to the Public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION(S)

MOVED CR OSTASZEWSKYJ

SECONDED CR THOMAS

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 6:35pm.



Recording of the resolutions passed behind closed doors, namely:

19.1 HAZELMERE RESOURCE RECOVERY PARK - WASTE TRANSFER STATION UPDATE
(D2023/05598)

COUNCIL RESOLUTION(S)

MOVED CR MACWILLIAM SECONDED CR ZANNINO

THAT:

1. THAT COUNCIL APPROVE A FURTHER 10% CONTINGENCY ON THE CONTRACT SUM AS DETAILED IN THE REPORT FOR THE CHANGES TO THE DETAILED DESIGN AND ANY FURTHER CONTRACT VARIATIONS TO TENDER 2021-006 – CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION AS AGREED BETWEEN THE EMRC CEO AND BISTEL CONSTRUCTION PTY LTD.
2. THAT COUNCIL APPROVE AN UNBUDGETED PROVISIONAL SUM AS DETAILED IN THE REPORT AT PARAGRAPH 23 SHOULD IT BE NECESSARY TO MAKE PAYMENT, OR PART PAYMENT, IN THE EVENT OF A CLAIM MADE BY THE CONTRACTOR.
3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.

CARRIED UNANIMOUSLY

19.6 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2023/05664)

COUNCIL RESOLUTION(S)

MOVED CR DAW SECONDED CR ZANNINO

THAT:

1. COUNCIL NOTES THAT BECAUSE OF THE SERVICE PROVIDER'S UNIQUE POSITION TO PROVIDE A PRIVATE TRADE WASTE SEWER CONNECTION, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY SERVICE.
2. IN ACCORDANCE WITH R.11(2)(F) OF THE *LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996* TENDERS ARE NOT PUBLICLY INVITED ON THIS OCCASION.
3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE *LOCAL GOVERNMENT ACT 1995*, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH SERVICE PROVIDER, AS DESCRIBED IN THE REPORT.

MOTION CARRIED 8/1

**For: Crs Congerton, Jeans, MacWilliam, Poliwka
Sutherland, Thomas, Daw, Zannino**

Against: Crs Ostaszewskyj



20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on Thursday 27 April 2023 (if required) at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

Future Meetings 2023

Thursday	27	April	(If Required)	at	EMRC Administration Office
Thursday	25	May	(If Required)	at	EMRC Administration Office
Thursday	22	June		at	EMRC Administration Office
Thursday	27	July	(If Required)	at	EMRC Administration Office
Thursday	24	August	(If Required)	at	EMRC Administration Office
Thursday	28	September	(If Required)	at	EMRC Administration Office
Thursday	02	November	Special	at	EMRC Administration Office
Thursday	23	November	(If Required)	at	EMRC Administration Office

21 DECLARATION OF CLOSURE OF MEETING

The Chairman declared the meeting closed at 6:35pm.



Attachment 4 | Ordinary Meeting of Council | 23 March 2023 | Item 14.2

CASH AND INVESTMENTS FEBRUARY 2023

Actual June 2022	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
5,816,060	3,062,566	Cash at Bank - Municipal Fund 01001/00	7,104,427	2,006,230	5,098,197 (F)
4,050	4,050	Cash on Hand 01019/00 - 02	4,050	4,050	0 (F)
18,270,369	18,356,426	Investments - Municipal Fund 02021/00	21,047,286	22,660,078	(1,612,792) (U)
24,090,479	21,423,042	Total Municipal Cash	28,155,763	24,670,358	3,485,405 (F)
Restricted Cash and Investments					
2,207,861	2,222,204	Restricted Investments - Plant and Equipment 02022/01	744,742	10,681	734,061 (F)
4,509,687	4,538,984	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	5,024,020	4,964,929	59,091 (F)
20,460,811	20,593,737	Restricted Investments - Future Development 02022/03	20,412,005	13,134,832	7,277,173 (F)
2,107,483	2,121,175	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,327,221	2,300,936	26,285 (F)
742,057	746,878	Restricted Investments - Class IV Cells Red Hill 02022/07	743,026	879,352	(136,326) (U)
17,764,498	19,425,300	Restricted Investments - Secondary Waste Processing 02022/09	10,138,038	16,286,784	(6,148,746) (U)
2,535,771	2,552,245	Restricted Investments - Class III Cells 02022/10	2,806,872	2,120,087	686,785 (F)
5,345,394	5,380,121	Restricted Investments - EastLink Relocation 02022/13	5,479,583	5,343,168	136,415 (F)
253,152	1,021,607	Restricted Investments - Accrued Interest 02022/19	813,643	349,503	464,140 (F)
1,056,069	1,062,930	Restricted Investments - Long Service Leave 02022/90	1,101,625	1,086,614	15,011 (F)
56,982,783	59,665,181	Total Restricted Cash	49,590,775	46,476,886	3,113,889 (F)
81,073,262	81,088,223	TOTAL CASH AND INVESTMENTS	77,746,538	71,147,244	6,599,294 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

February 2023

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	A-1+	57.53%	100.00%
A	A-1	19.36%	100.00%
BBB	A-2	23.11%	40.00%
		100.00%	

Investment by S&P Rating

S&P Rating	% Portfolio
A-1	19.36%
A-2	23.11%
A-1+	57.53%

II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio
ANZ Banking Group	AA-	A-1+	0.00%
AMP	BBB	A-2	8.74%
NAB	AA-	A-1+	14.99%
Westpac / St. George Bank	AA-	A-1+	18.19%
Suncorp	A+	A-1	14.99%
BOQ / ME Bank	BBB+	A-2	14.36%
Commonwealth Bank	AA-	A-1+	24.36%
ING	A	A-1	2.50%
Macquarie Bank	A+	A-1	1.87%
			100.00%

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Investment Policy Guidelines			
Maturity Profile	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	100.00%		

IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	14.99%
Fossil Fuel ADI's	85.01%
	100.00%

10.4 Community and Development Directorate Reports**10.4.1 Proposed Telecommunications Infrastructure to Recreational Facility (Crimea Reserve) - Lot 9087, 2 McArthur Street, Morley**

Applicant/Proponent:	Amplitel (C/- Aurecon Australasia Pty Ltd). Directors: Gavin Kimber and Mat Jones
Owner:	State of Western Australia (Management Order to City of Bayswater)
Responsible Branch:	Development and Place
Responsible Directorate:	Community and Development
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	1. Development Plans [10.4.1.1 - 5 pages] 2. Photomontages [10.4.1.2 - 4 pages] 3. CONFIDENTIAL REDACTED- Submissions Map [10.4.1.3 - 1 page]
Refer:	Item 10.5: OCM 4.10.2016

Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA) - personal affairs of any person.

SUMMARY

A planning application has been received for proposed telecommunications infrastructure to recreational facility at Crimea Reserve in Morley. Given the number of objections received, determination of the application falls outside officer's delegation hence the application is referred to Council for determination. This application differs to a previous application for telecommunications infrastructure comprising a 20m high tower within a short distance of the current proposal to Crimea Reserve which was refused by Council at its Ordinary Meeting held on 4 October 2016, however subsequently approved on review by the State Administrative Tribunal (SAT) on 6 October 2017. The previous application was not acted upon and has since expired. The current application is recommended for refusal.

Cr Elli Petersen-Pik foreshadowed an alternative motion to support the planning application with specific planning conditions.

COUNCIL RESOLUTION**(OFFICER'S RECOMMENDATION)**

That Council:

- 1. Refuses planning application dated 8 June 2022 and plans dated 12 April 2022 for the proposed telecommunications infrastructure to recreational facility at Crimea Reserve, Lot 9087, 2 McArthur Street, Morley, for the following reasons:**
 - (a) The proposal does not comply with Location Requirements Clause 3(a) of the City of Bayswater Telecommunications Infrastructure local planning policy in that the telecommunications infrastructure is located where it will be prominently visible from the Crimea Reserve recreation site.**
 - (b) The proposal does not comply with Clause 67 (2) (j) of Schedule 2 (Deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, in that the telecommunications infrastructure is not sited to minimise visual and physical impact on Crimea**

- Reserve, thereby unduly undermining the recreational value and function of the reserve.
- (c) The proposal is considered to have an undue impact on the amenity of the area.
 - (d) The proposal is considered to be inconsistent with the orderly and proper planning of the locality.
2. Does not support a management order and lease for telecommunication purposes over portion of Crimea Reserve (proposed Amplitel 80m² lease area shown on the development plans), and the City advises the applicant and the Department of Planning, Lands and Heritage accordingly.
 3. Notes the City is acutely aware of the telecommunication coverage issues in the local and surrounding Morley area, and is prepared to consider an application for a telecommunications facility of an appropriate scale which is suitable for co-location by other carriers on the previously State Administrative Tribunal approved site on Crimea Reserve.

Cr Assunta Meleca Moved, Cr Michelle Sutherland Seconded

CARRIED: 8/2

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Dan Bull and Cr Giorgia Johnson.*

Against: *Cr Sally Palmer and Cr Elli Petersen-Pik.*

BACKGROUND

Application Number:	DA22-0273
Address:	2 McArthur Street, Morley
Town Planning Scheme Zoning:	Local Public Open Space
Use Class:	Telecommunications Infrastructure
Lot Area:	4.1216 ha
Existing Land Use:	Recreation
Surrounding Land Use:	Residential, Shops
Proposed Development:	Telecommunications Monopole and Ground Unit

The proposed development comprises a new telecommunication monopole fitted with antennas at a total height of 30.8m and two outdoor ground units situated at the base of the monopole. The infrastructure is to be contained within a 10m x 8m (80m²) lease area.

Need for Planning Approval

The subject property is owned by the State of Western Australia, with a management order to the City. The property is a Local Scheme Reserve for local public open space under the City's Town Planning Scheme No. 24 (TPS 24). The proposal requires the support of the City as the land manager and planning approval is required in terms of TPS 24 for development on a local reserve.

The (Commonwealth) *Telecommunications Act 1997* governs the telecommunications industry in Australia. The *Telecommunications Act 1997* does not contain detailed or specific regulations of the siting, control of impacts (such as social or environmental impacts) and size of telecommunications facilities, which are covered by other regulations and Australian standards.

Licensed telecommunications carriers are authorised by the *Telecommunications Act 1997* to install a limited range of facilities without seeking State, territory or local government development approval. The most common of these are known as 'low-impact' facilities which are specified in the

Telecommunications (Low-impact Facilities) Determination 1997 and its amendment of 2018. The Determination specifies the maximum dimension of each type of 'low-impact' facility. Some examples of 'low-impact' facilities are unobtrusive antennas located on buildings or small freestanding facilities with short antennas. A 'low impact' facility does not require formal development approval.

However, the subject proposal is not a 'low impact' facility, and it accordingly requires development approval in accordance with standard procedures and considerations (such as social, environmental, economic impacts and benefits). Further, should the proposal be approved, any proposed future extension to the height of the monopole would not be a 'low impact' facility in terms of the Determination, accordingly a further application for development approval would be required.

Lease Requirement

If the subject proposal is approved, then appropriate lease arrangements will be the subject of a separate further report to Council. Reserve 29473 is a Crown reserve vested with the City of Bayswater for the purpose of 'Public Recreation'. The Department of Planning, Lands and Heritage has advised that an excision of the area occupied by the telecommunication facility from the current management order for Reserve 29473 would be required and the new lease would be directly from the Crown to the applicant, with the lease revenue being payable to the State Government.

The primary consideration in relation to this application is the impact of the proposed development on the amenity of the area, given that it does not comply with all the requirements of the City's policy relating to telecommunications infrastructure and to consider submissions that have been received in relation to the proposed development.





EXTERNAL CONSULTATION

The application was circulated to the Department of Health who advised no objection to the facility.

The City sought comment for the proposed development from the adjacent affected property owners for a period of 21 days. At the completion of the advertising period, 44 objections (including one late submission) were received. Thirteen submissions supporting the proposal (including one late submission) were also received. Details of the submissions, applicant's response and officer's comments are stated below.

ISSUE	NATURE OF CONCERN	APPLICANT RESPONSE	OFFICER COMMENT
Inappropriate location	The infrastructure would be better located in a commercial or	<i>'Due to the nature of the technology, the proposed facility must be located close to the area it intends to provide service to. A statement indicating the</i>	Refer to the 'Officer's Comments'

	<p>industrial area away from recreation and residential areas. Its location in Crimea Park does not comply with the City's Telecommunications Infrastructure Policy.</p>	<p><i>extent of the coverage area is provided within the response to the information requested.</i></p> <p><i>The submission mentions that the proposal does not comply with the City's Telecommunications Infrastructure Policy. However, the proposal does comply with Requirements, Location, Point 2 in that:</i></p> <ol style="list-style-type: none"> <i>1. There are no suitable industrial or commercial zones to locate the proposed facility.</i> <i>2. There are no buildings that have sufficient height to meet the coverage.</i> <i>3. The proposed facility has been located in the central area of the Crimea Reserve to maximise separation from sensitive land uses located along surrounding streets.'</i> 	<p>section of the report.</p>
	<p>The applicant has not demonstrated that the proposed location is the most suitable. More than two options should have been considered since not all possible alternative locations and solutions were considered. What about open space adjacent to the Tonkin Highway, the Tonkin Highway/Reid Highway reserve, Lightning Park, corner Benara Road and Tonkin Highway, corner Morley Drive and Tonkin Highway, Crimea shops or the Bayswater industrial area?</p>	<p><i>'Due to the nature of the technology, the proposed facility must be located close to the area it intends to provide service to. A statement indicating the extent of the coverage area is provided within the response to the information requested.</i></p> <p><i>The Crimea Reserve is the only suitable location to meet Telstra's coverage objectives.'</i></p>	<p>Refer to the 'Officer's Comments' section of the report.</p>
	<p>Other local parks which have not been as heavily developed and used as Crimea Park which is a family area with</p>	<p><i>'Due to the nature of the technology, the proposed facility must be located close to where it is servicing. A statement indicating the extent of the coverage area is provided within</i></p>	<p>Refer to the 'Officer's Comments' section of the report.</p>

	playgrounds, tennis courts, baseball fields, skatepark, exercise equipment and food trucks, would be better suited for the proposed infrastructure.	<i>the response to the information requested.</i> <i>The Crimea Reserve is the only suitable location to meet Telstra's coverage objectives.'</i>	
	Has a smaller search area with different antenna configurations been considered – two smaller search areas may provide a more suitable option with less visual impact and possibly better capacity. Coverage plots of this option or any alternates would assist in making an informed recommendation.	<i>'A two-tower solution would be required if two smaller search areas were proposed as there are no buildings or structures tall enough to meet Telstra's coverage target area. The applicant is of the belief that a two-tower solution would in fact produce a greater visual impact impacting upon two areas, in comparison to a single tower solution with minimal visual impact.'</i>	Refer to the 'Officer's Comments' section of the report.
	The proposed infrastructure is situated in an active part of the park close to the park amenities – playground, tennis courts, change rooms, skatepark, picnic areas and open space. New trees and additional seating has been provided in this area and it is close to food trucks. It is not a suitable location for a mobile phone base station which will ruin a community hub.	<i>'The proposed facility is an unmanned structure that will not impede traffic flow or cause undue noise or light following construction. The proposed facility will not impede the use of the existing amenities located within the park.'</i>	Refer to the 'Officer's Comments' section of the report.
	The base station will take up significant usable space and encroach on the little public space remaining in the oval. If there are any future redevelopments of recreation equipment/spaces they may be	<i>'The proposed facility has a small ground footprint, covering a lease area of 80m2. It is not anticipated that the proposed facility will impede the ability for future development of amenities within the park.'</i>	Refer to the 'Officer's Comments' section of the report.

	compromised by the proposed infrastructure.		
Visual Amenity	The proposal for a 30m monopole is too obtrusive in regard to size, scale, bulk and height. It is an eyesore for the suburb and does not complement the character of the surrounding landscape or the aesthetics of the park.	<i>'The applicant has applied design considerations to reduce impacts towards visual amenity. Unlike standard monopole designs, the proposed facility has implemented an antenna shroud over a turret headframe to reduce the visual bulk, in comparison to antennas attached to a much larger and bulkier triangular headframe. Additionally, the antennas will be screened from view as they are located within the shroud. The applicant has opted for a slim-line monopole solution in replacement of a much bulkier and visually intrusive lattice tower alternative.'</i>	Refer to the 'Officer's Comments' section of the report.
	Photomontages should be provided from several different viewpoints depicting the size of the facility against the background in order to accurately depict the visual intrusion this proposed structure will have. Drawings are provided from one direction only.	<i>'Photomontages have been provided as part of the response to Council's information request.'</i>	Refer to the 'Officer's Comments' section of the report.
	Under low impact provisions the monopole could be further extended by up to another 5.8m with several headframes and multiple sets of additional antennas. This is not suitable for a reserve of this relatively small size. Other examples of 30m structures can be found in reserves that are substantially larger with dense vegetation (e.g. Whiteman Park and	<i>'This statement is incorrect. The proposed facility is located within a residential area. The Telecommunications (Low-impact Facilities) Determination 2018 only permits extensions to monopoles in commercial, industrial and rural areas. Any further extensions to the proposed facility would require a development permit. As mentioned, the proposed facility must be located close to where it intends to provide service to. A statement indicating the extent of the coverage area is provided within the response to the information requested.'</i>	Refer to the 'Officer's Comments' section of the report.

	Light Street Reserve, Dianella)		
	The applicant has not demonstrated that attempts have been made to minimise visual impact as far as practicable. Are such large antennas necessary when small cells are currently being deployed in the area?	<i>'The applicant has applied design considerations to reduce impacts towards visual amenity. Unlike standard monopole designs, the proposed facility has implemented an antenna shroud over a turret headframe to reduce the visual bulk, in comparison to antennas attached to a much larger and bulkier triangular headframe. Additionally, the antennas will be screened from view as they are located within the shroud. The applicant has opted for a slim-line monopole solution in replacement of a much bulkier and visually intrusive lattice tower alternative.'</i>	Refer to the 'Officer's Comments' section of the report.
	While co-location is generally encouraged, a less visually obtrusive solution should be considered in this location. Consider other options such as signage or light poles.	<i>'There are no other co-location solutions in the area that can achieve Telstra's coverage area target. A statement is provided within the response to the information request detailing initial investigations to co-locate the facility.'</i>	Refer to the 'Officer's Comments' section of the report.
Infrastructure not required	Existing mobile coverage and internet service in the area is adequate, including Telstra services.	<i>'This is incorrect. There is a significant gap in the depth of Telstra service provided to the Morley area (particularly in-building). A statement is provided within the response to the information request.'</i>	Refer to the 'Officer's Comments' section of the report.
	The applicant has not demonstrated the technical need for the facility.	<i>'The technical requirement for the proposed facility is provided in the development application. The objective of the facility is to provide improved depth of coverage in the Morley area and its surrounds. The proposal will ensure ongoing and improved support of the residential, industrial and commercial uses present in the area. This requirement has stemmed from the significant gap in the depth of service provided to the Morley area as indicated by the statement provided in the response to the information request.'</i>	Refer to the 'Officer's Comments' section of the report.
	Why is this needed if the small antennas which have been	<i>'There are no other co-location solutions in the area that can achieve Telstra's coverage area target. A statement indicating the</i>	Refer to the 'Officer's Comments'

	installed on power lines are effective?	<p><i>extent of the coverage area is provided within the response to the information requested.</i></p> <p><i>A solution involving antennas co-located on power poles will not achieve Telstra's coverage objectives due to the power poles being of insufficient height to provide service past the nearby buildings.'</i></p>	section of the report.
Health impact	<p>The infrastructure will be detrimental to the health and wellbeing of residents and park users. There is not enough written proof that it will not cause health issues with residents and park uses. 5G is new technology and long-term effects on health will not be known for years to come. There are many studies citing the harmful effects of this technology on people's health, especially those living close to the tower.</p>	<p><i>'All Telstra facility installations are designed and certified by qualified Professional Engineers and are in accordance with all relevant Australian Standards. This ensures that the Facility does not result in any increase in the level of risk to the public.</i></p> <p><i>The Facility will comply with Australian government regulations in relation to emission of electromagnetic energy (EME), this specifically being the Standard for Limiting Exposure to Radiofrequency Fields – 100 kHz to 300 GHz (hereafter referred to as 'the Standard'), published by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) in February 2021. The ARPANSA EME Report provide with the development application demonstrates that the predicted cumulative EME will be well under the ACMA mandated exposure limit, specifically 4.64% of the maximum cumulative EME level. This maximum level is approximately 17 times lower than the safety standard, where 100% is still considered safe.'</i></p>	<p>The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the primary Commonwealth agency responsible for protecting the health and safety of people and the environment from the harmful effects of radiation.</p> <p>Telecommunications carriers must comply with the Australian Communications and Media Authority (ACMA) Radio communications Licence Conditions (Apparatus Licence) Determination 2003. These licence conditions make mandatory the limits in the ARPANSA Radiofrequency (RF) Standard, which sets limits for human exposure to RF electromagnetic fields from all</p>

			sources, including telecommunications infrastructure. As health and safety standards in relation to telecommunications infrastructure are controlled by a Commonwealth agency, they are not a consideration of the City's <i>Telecommunications Infrastructure Policy</i> .
	<p>The application states that the "Emission of Electromagnetic Energy (EME) from the facility will comply with the Australian Government Regulations for limiting the exposure to Radiofrequency Fields". The fact of the matter is that it is still emitting radiation because of the installation whilst there is none at the moment. No person in this area or buying into the area would be comfortable knowing that this is the case as the park is used every day in some form by the public. Seeing the top of the monopole will naturally instil worry or concern for people and they may choose to not frequent the park as often. It could deter families with young children (and all other</p>	<p><i>'This statement is incorrect. Many every day appliances produce EME within homes and in public places including the Crimea Reserve.</i></p> <p><i>As a starting point, Telstra takes EME regulatory compliance very seriously. Our base stations are designed to comply with the relevant safety standard. In addition to the internal checks and audits we conduct on our sites and devices, we are also subject to external audits by the Australian Communications and Media Authority as regulator of the standards.'</i></p>	<p>Refer to the 'Officer's Comments' section of the report.</p>

	users of the park) from getting much needed exercise and fresh air, out of the house and away from screens.		
	The proposal allows for co-location in the future, so other carriers could in future lease the site, allowing for growth and the likelihood of further increases in electromagnetic energy emissions.	<i>'An updated ARPANSA EME report must be provided for any new technology or infrastructure changes. The EME levels resulting from the changes must be compliant with the ARPANSA standard.'</i>	Refer to the 'Officer's Comments' section of the report.
Wildlife impact	The infrastructure poses a serious risk for the health of wildlife that frequent the park area. 5G is a new technology and effects on wildlife will not be known for years to come.	<p><i>'With respect to possible biological effects of RF EME, in 2019 Telstra asked ARPANSA for their response on the issue of possible effects on flora and fauna. They replied, "There is no established evidence that EME exposure from wireless telecommunications sources is harmful to flora or fauna. It should be remembered that many of the studies investigating human health are performed in the laboratory on animals and plant cells."</i></p> <p><i>An authoritative review of effects of EME on flora and fauna (including bees) was performed by Cucurachi et al. (2012) of Leiden University in The Netherlands. They reported that "No clear relationships, in fact, could be found between dosage and effects because of a wide variety of exposure strengths, durations, conditions, frequencies, time between exposures, assessment methods, measurement systems, replications efforts, and adequate dosimetry." They conclude using a quotation from another paper that 'a long list of reports of positive results yielded by inadequate experiments may appear impressive in a review and yet mean little'.</i></p> <p><i>The number of research studies of the effect of mobile phone frequency emissions on flora in the environment is very sparse and there have not been enough studies</i></p>	Refer to the 'Health Impact' comments above.

		<i>in reputable journals to judge if the effects are credible and consistent. Certainly, we have not seen any studies on orchids, nor on exposure from base-stations on plants, where the exposure is at a much lower level than a handset type exposure. Most studies would consider exposures in close proximity to flora and consider seed germination and plant growth. The general conclusion from each of these published studies is that RF-EMF inhibited the growth but publication bias may only see work published when an effect is suggested (i.e. journals may not feel compelled to publish a null result but will view a positive result as potentially interesting to its readership).'</i>	
Property value	The visually obtrusive structure would be detrimental to the value of surrounding residential properties and property owners would need to be financially compensated for the negative impact caused if the structure were to be built.	<i>'To work effectively, base stations need to be located near to the people who are accessing this technology. Property valuation is a complex issue, with fluctuations in price being subject to several factors. Many of these are subjective, and may be as diverse as aspect, views, condition of the property, local amenity and access to services, including high quality communications. Since the mid-1990s, thousands of telecommunication facilities have been installed throughout Australian metropolitan and regional areas. During this period, property values have continued to increase, showing no clear signs of deterioration as a result of the location of communications facilities. Telstra is not aware of any credible evidence that directly links the siting of telecommunications facility to a decrease in property prices.'</i>	Property values are not considered relevant to the planning assessment of the application.
Land tenure	The Certificate of Title shows that the primary interest holder of Lot 9087 (Crimea Park) is the City of Bayswater therefore there is a conflict of interest whereby the City of	<i>'The lease associated with the proposed facility will be undertaken with the Department of Planning, Lands and Heritage. There is no conflict of interest with the City of Bayswater.'</i>	The Department of Planning, Lands and Heritage has advised that an excision of the area occupied by the telecommunicati

	Bayswater is the owner of the land as well as being the local authority that has the permission to determine the outcome of this application. This in itself does not substantiate an impartial outcome for any submissions made to the City of Bayswater by the adjoining landowners or occupiers. There may be a financial benefit to the owner for leasing the site.		on facility from the current management order for Reserve 29473 would be required and the new lease would be directly from the Crown to the applicant, with the lease revenue being payable to the State Government.
Set a precedent	If this proposal is approved it will set a precedent for future such towers spread through the City's parks and sporting fields.	<i>'All future proposals will need to be considered based on individual merit.'</i>	Any future development applications for telecommunications infrastructure will be considered on their individual planning merit in accordance with the relevant standard assessment procedure.
Poor communication	Poor communication of the proposal by the City and the short time frame provided for review has resulted in a lot of detail about the proposal not being shared with the public.	<i>'All documents provided to the City of Bayswater are made publicly available.'</i>	The development application was advertised by the City in accordance with the TPS 24 requirements.

ISSUE	NATURE OF SUPPORT	APPLICANT RESPONSE	OFFICER COMMENT
Appropriate location	The monopole location will not affect the amenity or the ability for residents to enjoy the reserve and the specific location is not actively used for sporting activities	<i>'The applicant has applied design considerations to reduce impacts towards visual amenity. Unlike standard monopole designs, the proposed facility has implemented an antenna shroud over a turret headframe to reduce the visual bulk, in comparison to antennas'</i>	Refer to the 'Officer's Comments' section of the report.

	which take place on the wider grassed areas.	<i>attached to a much larger and bulkier triangular headframe. Additionally, the antennas will be screened from view as they are located within the shroud. The applicant has opted for a slim-line monopole solution in replacement of a much bulkier and visually intrusive lattice tower alternative.'</i>	
	The proposed location is well-served, central and suitably zoned (as a local reserve for community services and infrastructure).	<i>'Amplitel avoids proposing telecommunication infrastructure within residential zones and has in this instance, opted for a central and suitably zoned local reserve. A review of the area has confirmed that there are no centrally located industrial or mixed use zones within the search area.'</i>	Refer to the 'Officer's Comments' section of the report.
	This location seems to combine the balance of improving coverage but also locating the monopole in a position that minimises the impact on the environment.	<i>'Amplitel has chosen a central location of the park to maximum separation from sections of the park that contains mature vegetation.'</i>	Refer to the 'Officer's Comments' section of the report.
Visual amenity	The proposed monopole is of a similar size to existing poles around the park and will not affect the aesthetics of the area.	<i>'Amplitel has proposed the minimum height required to achieve Telstra's coverage objectives.'</i>	Refer to the 'Officer's Comments' section of the report.
	The existing structures and vegetation within the central part of the park where the infrastructure is proposed with reduce the impact of the monopole.	<i>'Amplitel has chosen a central location of the park to better integrate with the existing infrastructure.'</i>	Refer to the 'Officer's Comments' section of the report.
	Any extra steps to assist the monopole and associated infrastructure to blend in with current buildings and greenery should be considered.	<i>'Amplitel has proposed a shroud design solution over a turret headframe. Colour options will be considered upon request.'</i>	Refer to the 'Officer's Comments' section of the report.

Infrastructure is required	The existing poor mobile telecommunication coverage for local residents is a major inconvenience and upgrading is required. The installation of this essential infrastructure will be of huge benefit to the local community.	<i>'Amplitel has proposed the location in a central area of Morley for this reason.'</i>	Refer to the 'Officer's Comments' section of the report.
Health impact	There will not be any negative health impacts as long as the infrastructure complies with health safety regulations. It is situated a safe distance from residential properties.	<i>'In accordance with the above responses to objections based on health and safety, all Telstra facility installations are designed and certified by qualified Professional Engineers and are in accordance with all relevant Australian and ARPANSA standards. This ensures that the facility does not result in any increase in the level of risk to the public.'</i>	Refer to the 'Health Impact' comment in the above responses to objections.

OFFICER'S COMMENTS

The application has been assessed in terms of the requirements contained in the City's Telecommunications Infrastructure Policy as detailed below:

Location

1. Telecommunications infrastructure shall be co-located with existing infrastructure in the first instance where possible.

The applicant advised possible site candidates were originally investigated in 2013/14 in the northern area of Morley and there are no co-location opportunities given the search area contains no large multi-storey buildings that could provide sufficient antenna heights on a rooftop platform to meet the coverage objective. In addition, an assessment of the Radio Frequency National Site Archive confirmed that there are no existing monopole or lattice tower sites to allow Telstra to co-locate on existing telecommunication infrastructure within the search area.

The applicant advised that following the original investigation which yielded no appropriate colocation options, Vodafone obtained development approval for a new monopole facility in Crimea Reserve in 2016 and Telstra opted to wait for Vodafone to progress their application with the intention for Telstra to co-locate on the Vodafone structure once constructed. However, Vodafone did not proceed with the development and as such the applicant has proposed a new monopole facility in Crimea Reserve at a different location to Vodafone with the intention to allow sufficient space for all carriers to co-locate once constructed.

Given the above, it is considered the proposed development satisfies the co-location requirement.

2. Where telecommunications infrastructure cannot be co-located, it shall be either: (a) Located within industrial and commercial zones. (b) Mounted on existing or proposed buildings where possible and positioned on the building where it will have the least visual impact from public

places and neighbouring properties. (c) Located in another location that will have the least impact on the amenity of an area.

The applicant advised no suitable locations within industrial and commercial zones were identified in the search area and further no suitable buildings were identified. There is no industrial zone in the area and the only commercial zoned area (Crimea Shopping Centre) cannot provide space or sufficient height to meet the coverage objectives. The applicant advised that the facility is located within local public open space (Crimea Reserve) and deliberately situated within the central area of the reserve, allowing for the greatest separation from sensitive residential land uses.

The proposed Noranda and Morley METRONET stations on the Morley-Ellenbrook rail line will require telecommunications infrastructure which could present an opportunity to improve coverage in Morley North. The applicant in addressing this matter advised that the Noranda Station will obtain mobile services from the existing Noranda East telecommunication site (Lightning Park) which has recently been commissioned to address potential capacity and coverage issues associated with the new station. This site is located 550m away from the Noranda Station and 2.4 km from the proposed new site at Crimea Reserve. The Morley Station will be served by the existing telecommunication site located in the general industry zone in Embleton 350m from the Morley Station. This Embleton site is located 2.3km away from the proposed new site at Crimea Reserve. The applicant further advised that both sites serving the Noranda and Morley stations are already in service and do not improve coverage and capacity around Morley North and Crimea Reserve. The applicant further advised the proposed site at Crimea Reserve is ideally located in the middle of the current coverage problem area and that this site will perfectly utilise the telecommunication resources and equally balance the traffic between three antennas and will support the existing telecommunication sites serving three stations with additional capacity.

While the applicant has provided relevant information regarding telecommunications infrastructure and coverage in Morley North, the information is limited to Telstra services only and does not include other services providers where the situation may differ.

City officers approached the Public Transport Authority (PTA) regarding provision for telecommunications infrastructure at the Noranda and Morley stations, who advised that PTA has a Third-Party Team which works with telecommunication providers to address requests to improve telecommunication services at the stations. A Third-Party communications room is also provided at stations. PTA also advised that proximity to train electrification infrastructure would be one of the major factors which would prevent installation of new telecommunication towers at the station sites. Installation of towers in the station car parks would be assessed on a case-by-case basis and subject to safety reviews.

Given the above, it is considered the proposed development generally meets the general location requirement.

3. Telecommunications infrastructure shall also be:

- (a) Located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites.

The proposed telecommunications infrastructure is situated within Crimea Reserve which is a recreation site. It is considered that the proposed location of the infrastructure in a central position in the reserve where there is an existing concentration of tall trees, buildings and floodlights generally serves to reduce the visual impact of the monopole and base station lease area within the site. Notwithstanding, the proposed monopole will still be visible given its 30.8m height which is substantially taller than the closest existing floodlight pole at the baseball field to the north which is 20m high.

Given existing development in Crimea Reserve, the clearest views within the reserve of the infrastructure are likely to be from the area immediately east and south of the proposed infrastructure site. The main features within this area are open space, picnic tables, the main pedestrian path leading from the carpark along Crimea Street, the skatepark and the basketball hoop. The City has also recently planted additional trees in this area.

It is considered that the telecommunications infrastructure is generally prominently visible from this area of the reserve, particularly since it is positioned on a direct line of sight axis with the pedestrian entry path which leads from the car park at Crimea Street to the monopole base station and then skirts around the north side of the base station. This position serves to draw attention to the monopole and to the fenced base station surrounding it. The location of the base station between the skatepark, toilet block, clubhouse and a mature shade tree also ensures the infrastructure is easily visible to users in this area.

- (b) Located to avoid detracting from a significant view of a heritage item or place, landmark, streetscape, vista or panorama, whether viewed from public or private land.

It is considered that the proposed location of the infrastructure in a central position in Crimea Reserve where there is an existing concentration of tall trees, buildings and floodlights serves to reduce the visual impact of the monopole from the surrounding roads and residences. The existing trees situated along the borders of the reserve also serve to further reduce the visual impact. Notwithstanding, the proposed monopole will still be visible particularly from the north-east, given its height, its location towards the east side of the reserve and that there are fewer screening trees in this direction.

- (c) Adequately setback from sensitive land uses to ensure the amenity of the area is not unreasonably compromised.

Sensitive land uses are defined as uses that are residential or institutional in nature, where people live or regularly spend extended periods of time. These include dwellings, short-stay accommodation, schools, hospitals and childcare centres. The proposed location of the telecommunications infrastructure in a central position in Crimea Reserve serves to maximise its setback from the surrounding sensitive residential uses. The closest residences are approximately 100m away to the east while the closest residences to the north, south and west are approximately 160m away from the proposed infrastructure. Given the setbacks proposed and that the reserve is separated from the surrounding residences by existing roads it is considered the infrastructure satisfies this requirement.

Design

1. The scale, materials, external colours and finishes are to be sympathetic to, and blend in with the surrounding landscape.
The proposed 30.8m high steel monopole is to be finished in a factory non-reflective grey colour. The antennas at the top of the monopole are to be accommodated on a turret headframe which is encased in a 2m diameter shroud. It is considered the materials, external colours and finishes of the monopole and inclusion of a shroud to screen the headframe and antennas have been designed to minimise its visual impact on the surrounding landscape.
2. Landscaping and other methods shall be used to screen and/or camouflage telecommunications infrastructure from sensitive land uses and public places, and to mitigate any potential impacts to the amenity of an area.

The existing mature trees near the monopole will provide partial screening of the structure from the remainder of the reserve and from surrounding residences. Partial screening of the base station will be provided by existing nearby trees and buildings in the reserve. The

applicant has advised that additional landscaping will be considered should the City deem it necessary.

3. Trees and other vegetation shall be retained where possible. Where trees and other vegetation are proposed to be removed, trees and vegetation shall be provided at a ratio of not less than 5:1. Any new trees shall have a minimum size of at least 35 litres when planted.
No existing trees or vegetation will need to be removed for the proposed infrastructure other than grass within the base station lease area. The proposed lease area is situated partly within the tree protection zone of the adjacent existing mature Queensland Box tree to the west. The protection zone comprises a 9.3m radius around the base of the tree and the lease area is 7m from the tree, resulting in a 7.3% encroachment into the zone, however the encroachment is considered minor and the tree should not suffer significant impact from the proposal. The remainder of the tree including the root zone and canopy, will need to be protected during development.
4. The infrastructure is to be designed to accommodate the future co-location of at least two additional telecommunication carriers.
The applicant has advised the infrastructure has been designed to accommodate future co-location of additional telecommunication providers.

The assessment of the proposed telecommunications infrastructure against the City's policy indicates that while the proposed development is considered to meet most of the development requirements, the telecommunications infrastructure is however prominently visible to users within part of Crimea Reserve since it is positioned on a direct line of sight axis with the pedestrian entry path which leads from the car park at Crimea Street. It is considered that this position serves to draw attention to the monopole and to the fenced base station surrounding it, resulting in an undue visual amenity impact on the area.

In terms of Clause 67 (2)(j) of Schedule 2 (Deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, in considering a development application the local government is to have due regard to the objectives for the reserve. The proposed base station lease area occupies an existing open space in Crimea Reserve surrounded by a pedestrian path, the skatepark, toilet block, clubhouse and changerooms, tennis courts, mature shade tree and picnic area. Given the lease area comprises an inactive infrastructure use which does not complement the recreational purpose of Crimea Reserve and that it presents a significant physical and visual impediment to free movement and interaction between recreation facilities in the vicinity, it is considered that the proposed lease area has an undue impact on the amenity of the area.

It is considered that the lease area could also form a significant visual barrier between facilities should infrastructure screening measures be introduced, leading to possible safety concerns associated with increased opportunities for concealment.

The current development application for proposed Telstra telecommunications infrastructure which is considered to have an undue impact on the amenity of Crimea Reserve can be contrasted with the previous development application approved by SAT for proposed Vodafone infrastructure where it was proposed to swap out an existing baseball field floodlight pole with a new monopole which would accommodate replacement floodlights. The ground infrastructure was discreetly positioned nearby the monopole adjacent to a recessed blank clubhouse wall. As such, the visual and physical impact of the proposed Vodafone infrastructure on Crimea Reserve was minimised. During the assessment of the current development application City officers strongly recommended to the applicant to consider an alternative design based on the previous Vodafone proposal given the reduced impact, however the applicant's preference was to retain the current proposal.

It is considered that the proposed development is generally not supported by the local community given the number and the nature of the objections received. However, submissions supporting the proposal were also received from the local community, noting that the proposed infrastructure will improve telecommunications in the area. It is considered that this support reflects that adequate and reliable telecommunications are essential for contemporary community life, including creating and maintaining connected and cohesive social networks. In addition, contact between emergency services and the community increasingly relies on the telecommunications networks.

In addition to the above, the City is acutely aware of the coverage issues in the local and surrounding area and would be prepared to consider an application for a telecommunications facility of an appropriate scale which is suitable for co-location by other carriers on the previously SAT approved site on Crimea Reserve.

LEGISLATIVE COMPLIANCE

- City of Bayswater Town Planning Scheme No. 24;
- City of Bayswater local planning policies, including Telecommunications Infrastructure Policy; and
- State Planning Policy 5.2 Telecommunications Infrastructure.

RISK ASSESSMENT

The following risks are considered to be relevant to Council's consideration of this application:

1. Council refuses the development application in accordance with the Officer's Recommendation. The risks associated with this determination are considered to be reduced due to the reasons given for the Officer's Recommendation.
2. Council approves the development application subject to no or alternate condition(s). The risks associated with this determination are considered dependent on the reasons given for the determination and any condition(s) and the nature of the condition(s).

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

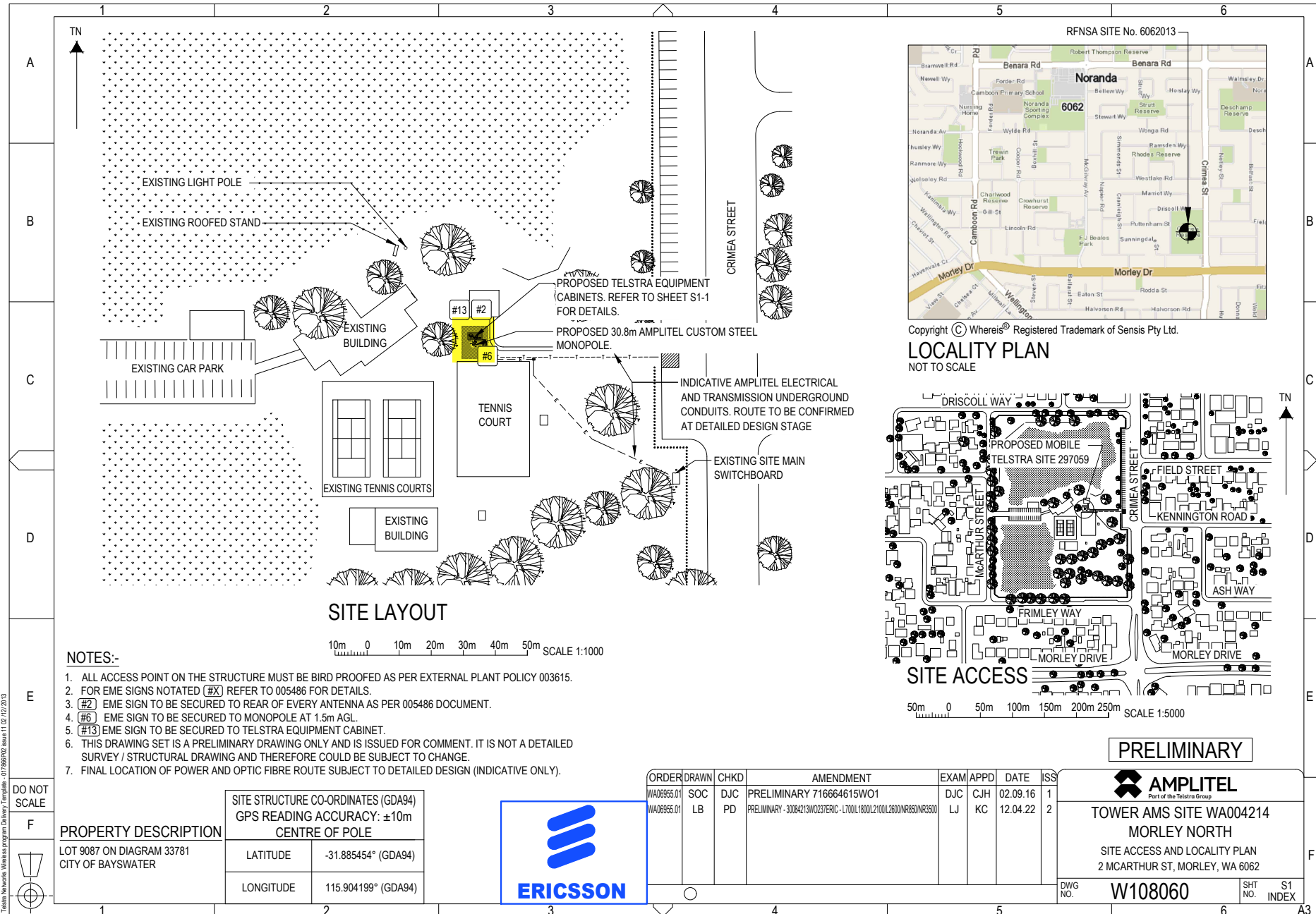
In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

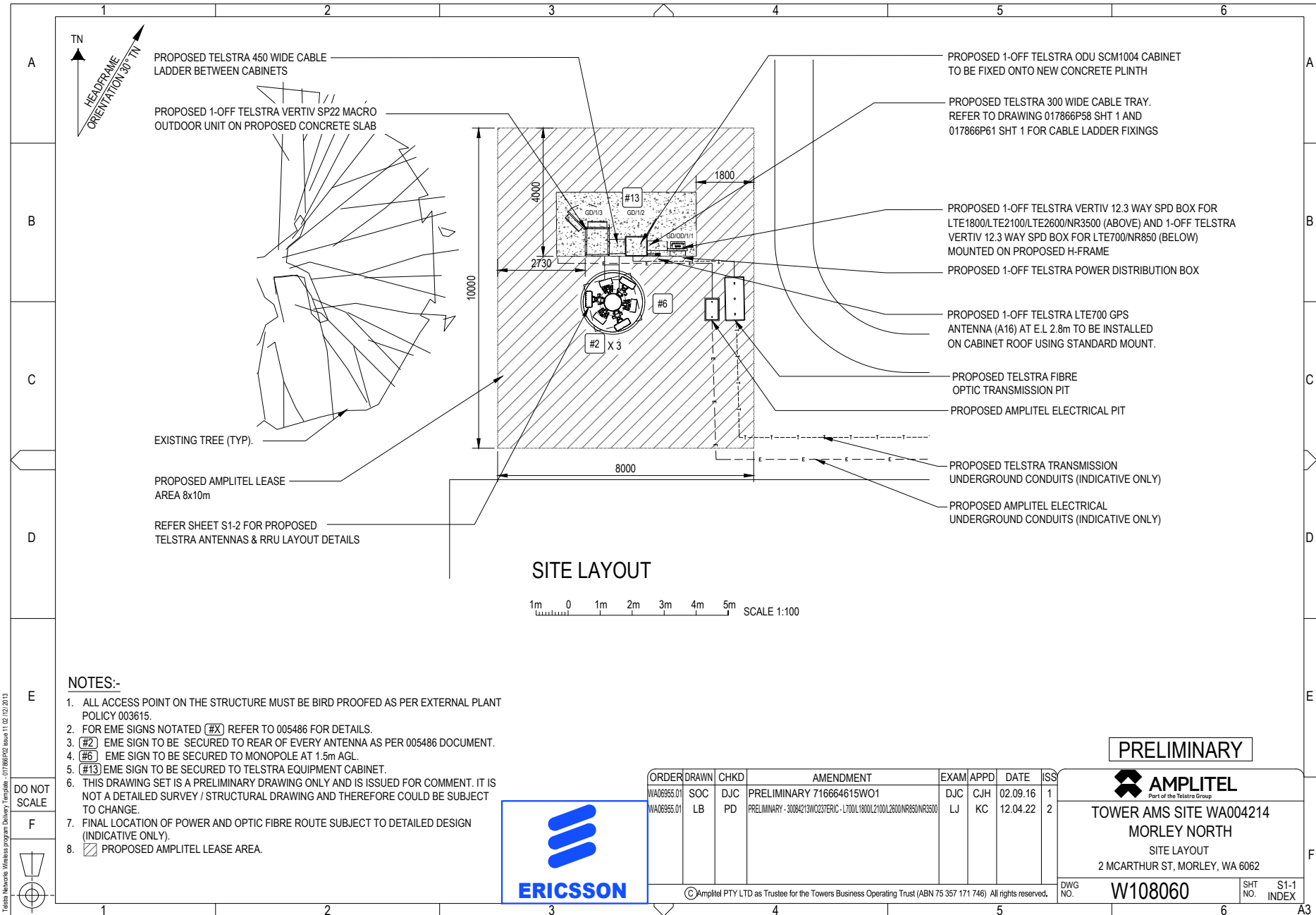
Theme: Community
Goal C1: Create safe and inviting places for people to come together.
Goal C3: Maximise the use of the City's facilities and parks by all sections of the community.

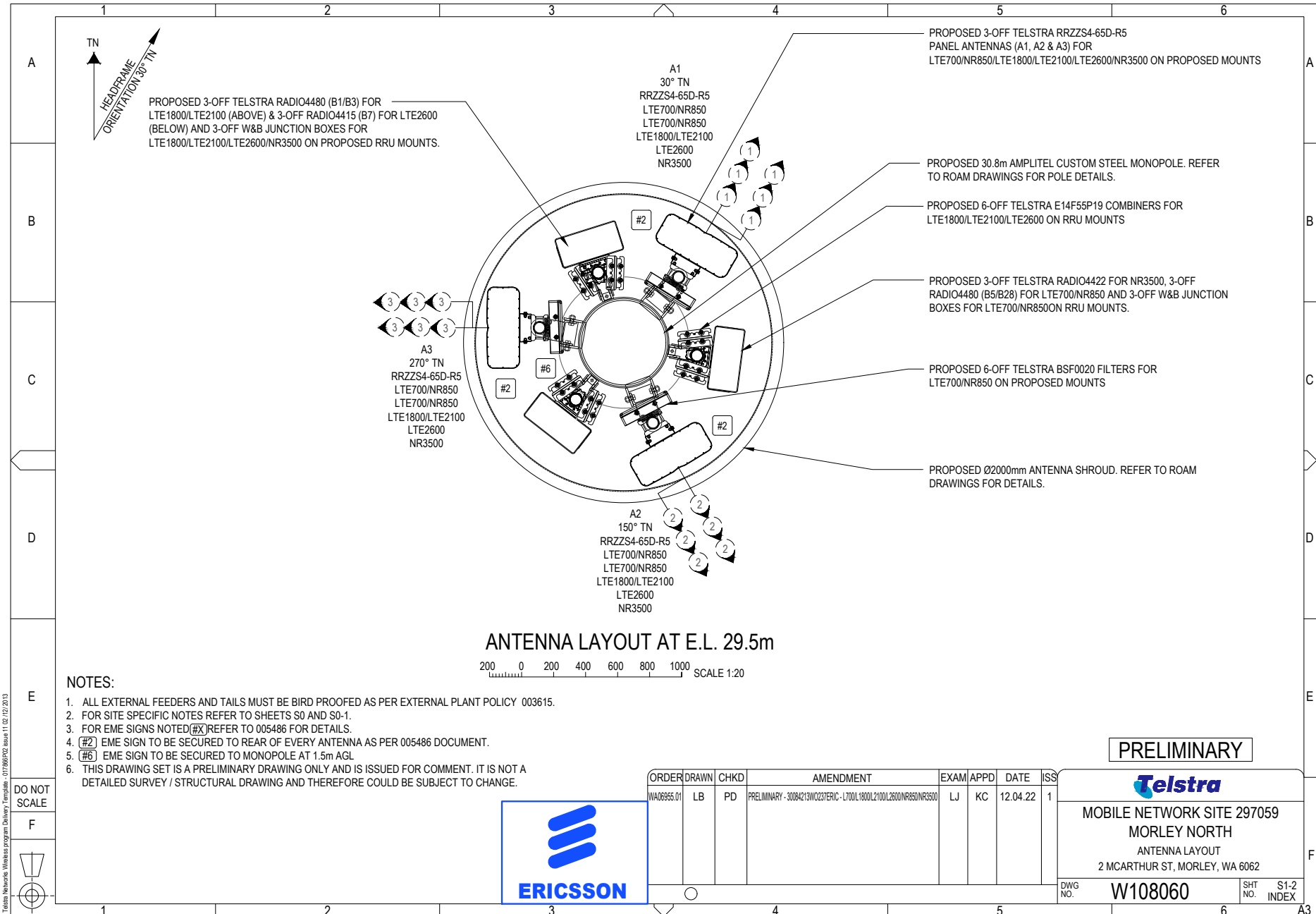
It is acknowledged that adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks. However, in this instance it is considered the visual and physical impact of the proposed telecommunications infrastructure on Crimea Reserve has not been appropriately minimised or mitigated and the proposed development unduly undermines the community recreational value and function of the reserve.

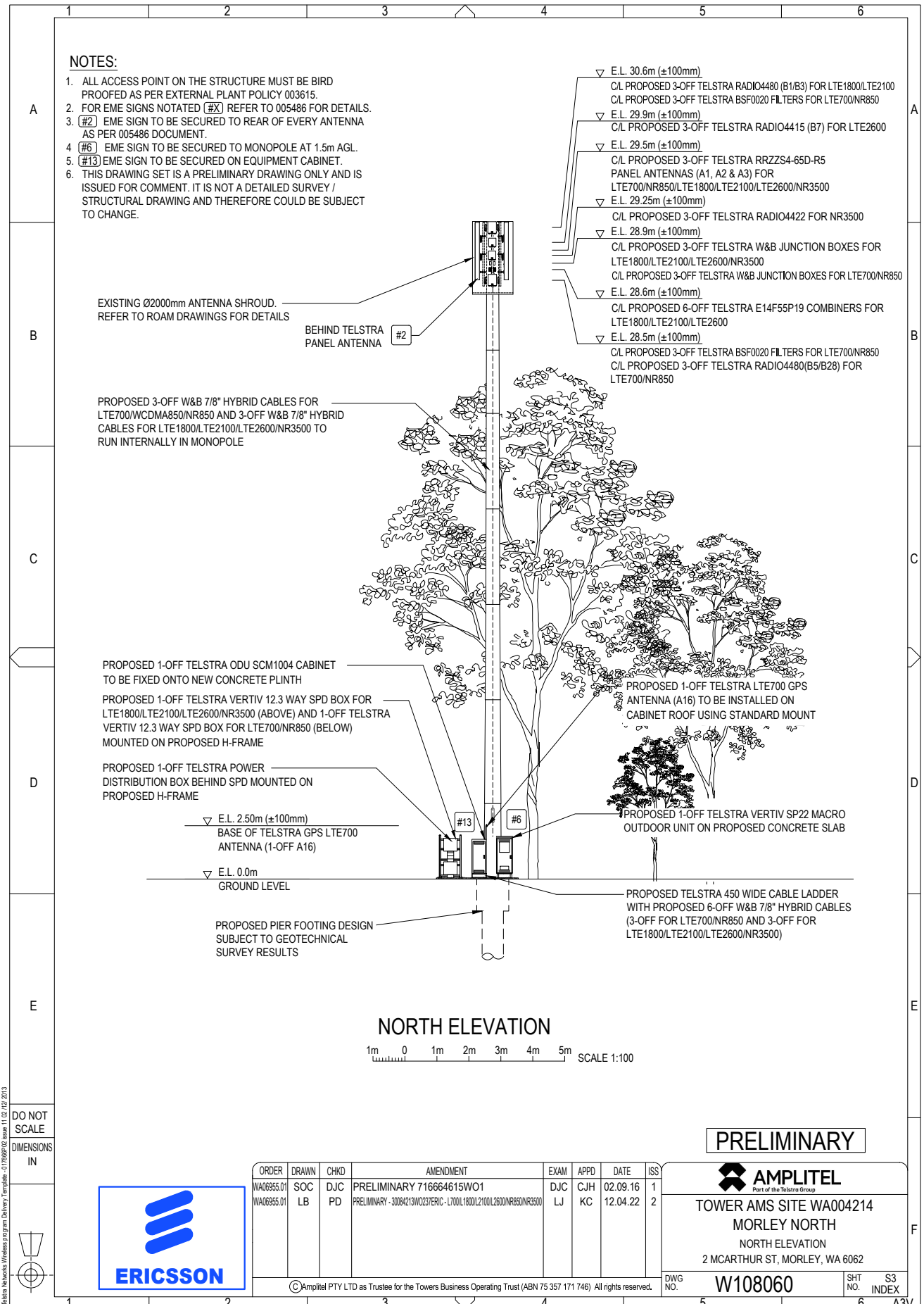
CONCLUSION

In light of the above assessment of the proposed development, the application is recommended for refusal.









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Appendix B



PROPOSED
AMPLITEL FACILITY





Before

After

This is a representation only. The final installation may vary slightly in size, shape and/or colour.

A	27.02.23	ZV	Preliminary	<p>Copyright The information on this drawing is subject to copyright and is not to be copied in whole or in part without the written approval of Pixelwise Pty Ltd.</p> <p>pixelwise 4/35 Morton St Wollstonecraft NSW 2065 P: +61 2 9460 2919 F: +61 2 9460 1673 www.pixelwise.com.au</p> <p>aurecon 116 Military Road Neutral Bay NSW 2089 P: +61 2 9465 5599 F: +61 2 9465 5598 W: aurecongroup.com</p>	Site Address 2 McArthur St Morley WA 6062	BTS Site Name : Morley North	 AMPLITEL <small>Part of the Telstra Group</small>	Approved :
Rev.	Date	Created	Revision Description		Drawing title Photomontage View 1	Site Number. : WA004214		Photographer :
					Drawing No. : M01	Checker :	REV. A	



Before


PROPOSED
AMPLITEL FACILITY




After

This is a representation only. The final installation may vary slightly in size, shape and/or colour.

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Rev.	Date	Created	Revision Description				Site Number : WA004214	Site Number : WA004214	Photographer :	Date : 27.02.23
							Drawing title Photomontage View 2	Drawing No. : M02	Checker :	REV. A




Before



After

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A	27.02.23	ZV	Preliminary		Site Number. : WA004214	Photographer :		Date : 27.02.23
Rev.	Date	Created	Revision Description		Drawing title Photomontage View 3	Drawing No. : M03	Checker :	REV. A

10.4.2 Proposed Change of Use to Short Term Accommodation - Lot 2, 88A Drummond Street, Bedford

Applicant/Proponent:	R M Wynn-Taylor
Owner:	R M Wynn-Taylor
Responsible Branch:	Development and Place
Responsible Directorate:	Community and Development
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	<i>ABSOLUTE MAJORITY REQUIRED</i>
Attachments:	<ol style="list-style-type: none"> 1. Development Plans [10.4.2.1 - 2 pages] 2. Management Plan [10.4.2.2 - 2 pages] 3. CONFIDENTIAL REDACTED- Submission Plan [10.4.2.3 - 1 page]

Confidential Attachment(s) in accordance with Section 5.23(2) of the Local Government Act 1995 (WA) - the personal affairs of any person.

SUMMARY

A planning application has been received for a proposed change of use from grouped dwelling to short term accommodation at 88A Drummond Street, Bedford. Council consideration is sought as the short-term accommodation is a use not listed in the City's Town Planning Scheme No.24 (TPS 24). One objection was received during the community consultation process. The short-term accommodation is not considered to unduly impact the area and is accordingly supported subject to appropriate conditions.

COUNCIL RESOLUTION **(OFFICER'S RECOMMENDATION)**

That Council grants development approval for the proposed change of use to short-term accommodation at Lot 2, 88A Drummond Street, Bedford in accordance with the development application dated 30 November 2022 and associated plans dated 23 January 2023 subject to the following conditions:

1. The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
2. A maximum of six guests are permitted at this property at any one time.
3. The short-term accommodation shall be managed and operated in accordance with the management plan dated 29 March 2023 to the satisfaction of the City of Bayswater.
4. Any proposed signage shall comply with the City's Short-Term Accommodation Policy to the satisfaction of the City of Bayswater.
5. Prior to the first occupation of the building for short term accommodation, an occupancy permit for a change of use to Class 1B building shall be obtained in accordance with the *Building Act 2011*, to the satisfaction of the City of Bayswater.

Advice Notes:

1. This approval is not a building permit or an approval under any other law than the Planning and Development Act 2005. It is the responsibility of the applicant/owner to obtain any other necessary approvals, consents and/or licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

2. This approval is not an authority to ignore any constraint to development on the land, which may exist through contract or on title, such as but not limited to an easement or restrictive covenant. It is the responsibility of the applicant/owner to investigate any such constraints before commencing development.
3. The development/use hereby permitted shall comply with the *Environmental Protection Act 1986*, the *Health Act 1911*, the City of Bayswater's *Health Local Laws* and any relevant environmental protection or health regulations.

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC):10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Georgia Johnson.

Against: Nil.

BACKGROUND

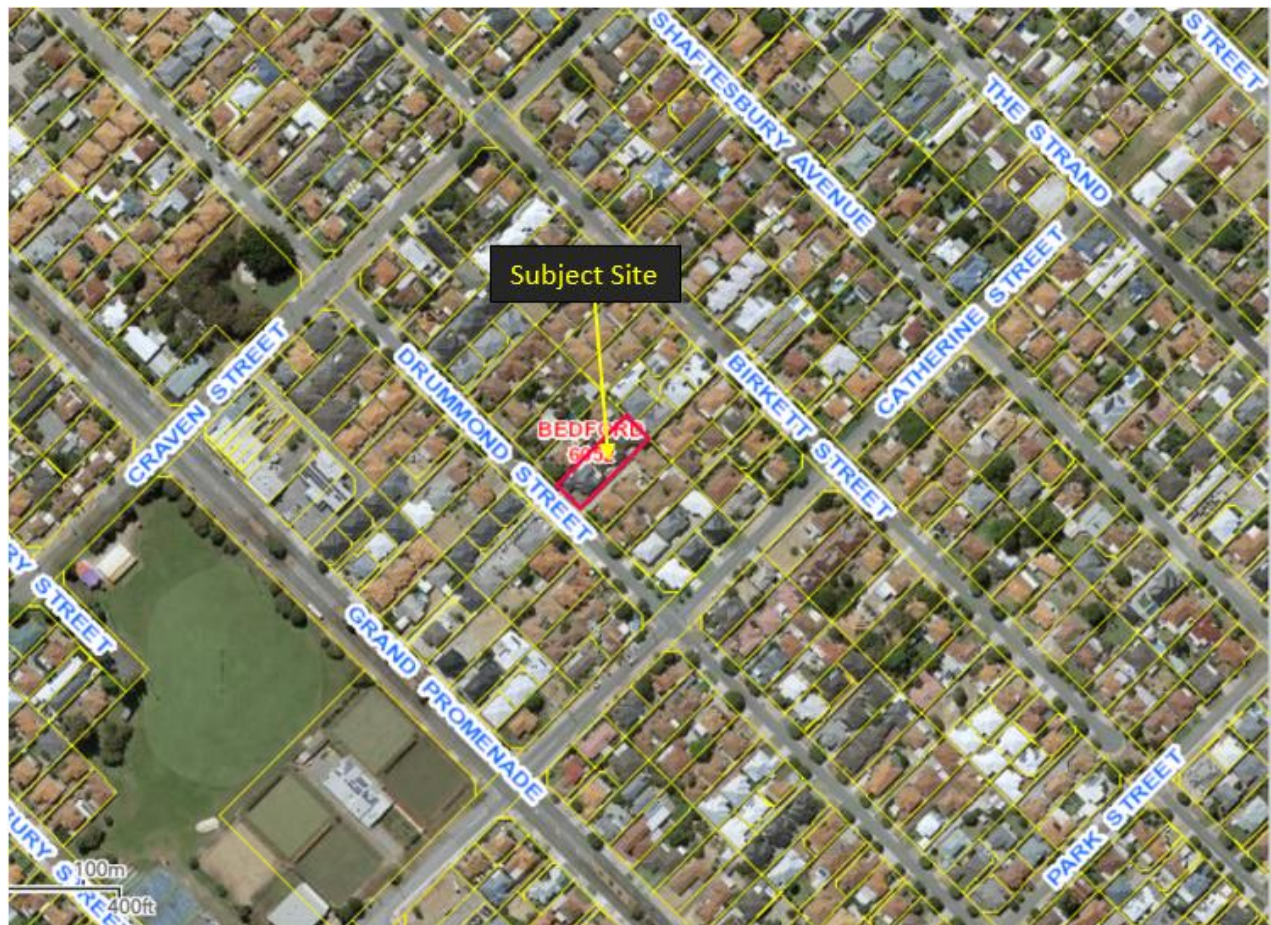
Application Number:	DA22-0468
Address:	88A Drummond Street, Bedford
Town Planning Scheme Zoning:	Residential R25
Use Class:	Use Not Listed
Lot Area:	335m ²
Existing Land Use:	Grouped Dwellings
Surrounding Land Use:	Residential, Commercial and Grand Promenade Reserve
Proposed Development:	Change of Use from Grouped Dwelling to Short-Term Accommodation (Unlisted Use)

A planning application has been received for a proposed change of use from grouped dwelling to short-term accommodation at 88A Drummond Street Bedford. Details of the application are as follows:

- The change of use relates to 88A Drummond Street which is the middle unit in a group of three grouped dwellings and is accessible from the common driveway.
- 88A is a four-bedroom unit with parking for two vehicles within a garage.
- The maximum number of occupants will be six people.
- The short-term accommodation will be managed by the owner who lives in a regional area. However, there will be a local representative of the owner who will attend to any urgent matters.
- The short-term accommodation will be used by the owners and other regional families coming to Perth for medical appointments, hospital visits and sporting activities.
- A management plan has been submitted as part of the application detailing owner's details, maximum number of guests, on-site parking arrangement, code of conduct and management of garbage.

The primary consideration in relation to this application is the suitability of the land use under TPS24, the impact on the amenity of the adjoining residents and the locality, and to consider the one objection received in relation to the use.

The application is referred to Council for determination as short-term accommodation is a use not listed that requires approval be an absolute majority of Council, and for which officers do not have delegated authority to determine.





EXTERNAL CONSULTATION

The City sought comment on the application from the owners of the properties within the group of dwellings and property owners/occupiers within a 200m radius for 28 days. At the completion of the advertising period one objection was received. Details of the objection, applicant comments and officer comments are stated below.

ISSUE	NATURE OF CONCERN	APPLICANT COMMENT	OFFICER COMMENT
Use	The proposed short-term accommodation will be located on a quieter suburban street. This type of proposal should be located nearer to town centres like Morley, Maylands and Bayswater whereby there have more amenities, frequent bus services, community hubs with multiple dining /entertainment options.	<i>"The property is located within working distance to a bus stop, it's a 3km walk to Morley Galleria. Beaufort Street is very close by for dining option. We believe the location is a perfect option for families wanting to come to Perth but don't want to be in the busiest parts of Perth. There is a local park for kids too. The house is situated 1 street back from a busy road and in</i>	Refer to Comments below.

		<p><i>proximity to Galleria, Maylands and Mt Lawley. Close to train and bus services.</i></p> <p><i>We are only trying to accommodate us when coming to Perth regularly and regional families needing cheaper accommodation and a bigger house to stay in while attending appointments or sporting events. Being a family ourselves we don't want to be in a busy part of Perth when visiting and stay in a home rather than a hotel."</i></p>	
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OFFICER'S COMMENTS

Appropriateness of Use

The application is a change of use from grouped dwelling to short-term accommodation at 88A Drummond Street, Bedford. The City's TPS 24 does not provide an appropriate use class definition however the City's Short-Term Accommodation Policy defines short term accommodation as *"accommodation where all or part of a dwelling or residential building is utilised to provide accommodation for a period no longer than three consecutive months for hire or reward (a fee)."*

The policy states requirements for short-term accommodation including the following:

- Management plan;
- External consultation;
- Location;
- Car parking; and
- Signage.

Assessment against the requirements of the policy will determine the appropriateness of the proposed use and form the basis of the officer's recommendation.

Management Plan

The applicant has submitted a management plan (**Attachment 2**) which includes the following:

- Owner contact details, maximum guest numbers and on-site parking arrangements. There will also be a representative of the owners to attend any urgent matters on the property. The owners will be available 24/7 via phone or app to manage guests and any complaints.
- Code of Conduct and Dispute Resolution Process will be emailed to guests via email three days before their stay so that they are aware of the rules of the short-stay accommodation before check-in, and also will be listed in the guest handbook which is accessible at the

property at all times. Anti-social behaviour will be controlled by a complaints management procedure.

- Additional guests/visitors are not permitted.
- Parties, loud music and animals are not permitted. Guests are to be quiet after 10pm.
- Parking shall be within the existing garage and not permitted within the driveway or on the front lawn verge.
- Management of garbage and household waste.

It is considered the management plan has addressed the requirements of the short-term accommodation policy in terms of the operation of the short-term accommodation and visitor adherence to the management plan will minimise any adverse impact on adjoining residents.

External Consultation

The Short-Term Accommodation Policy states *"that short-term accommodation in strata title situations will not be supported except where the consent of strata company/council of owners have been given in accordance with the Strata Titles Act 1985 and associated by-laws"*.

The intent for the consent of strata company/council of owners is mainly that when grouped or multiple dwellings are strata-titled there is potential for the units to be individually sold which could lead to difficulties in coordinating management of the short-term occupants, car parking within the residential complex, access to the residential complex by short-term occupants and enforcement of any management plan. However, if consent is obtained from the strata company/council of owners, any persons residing within the complex will be aware of any proposed or existing short-term accommodation and the management of the short-term occupants can be better achieved. There is no strata company/council of owners however the owners of the two adjoining grouped dwellings within the strata have given their written consent for the short-term accommodation. Accordingly, the application complies with this policy requirement.

The proposal was advertised to 285 people (owners and occupiers) and only one objection was received.

Location

The City's Short-Term Accommodation Policy states that the preferable location of such a use is: (a) in or within 800m of an identified activity centre or activity corridor, (b) within 250m of a high frequency bus stop or 800m of high frequency train station, and (c) along a primary, district or local distributor road.

The short-term accommodation is located within 800m to Inner-City Precinct of the Morley Activity Centre and Inglewood Activity Centre (Beaufort Street). There are also commercial centres on the corner of Grand Promenade and Walter Road West, the corner of Craven Street and Grand Promenade and commercial uses along Walter Road West and Beaufort Street which are within 800m to the site. There are bus stops within 250m from the site however they are not high frequency routes. The subject site is not located along a primary, district or local distributor road however the subject site is located only 137m to Grand Promenade which is a local distributor road.

This short-term accommodation is for regional families to attend their medical appointments or sporting activities therefore it is unlikely the guests of the short-term accommodation will rely on buses for their travel. Drummond Street is parallel to Grand Promenade and therefore it is considered the residents will be able to easily access activity centres, the Perth central business

district, Optus Stadium and Perth Airport. The residents will also be able to access the Bayswater Train Station airport line which they can use to travel to/from Perth Airport.

Car Parking

The Short-Term Accommodation Policy states that for guest house/temporary accommodation the parking requirement is as per the Residential Design Codes (R-Codes) for the dwelling type. In this instance, 88A Drummond Street is a grouped dwelling which requires two car bays which is provided and therefore the application complies with the car parking requirement.

Signage

As per the Short-Term Accommodation Policy a maximum of one sign not exceeding 0.2m² in area, and incorporated into a front, wall, structure or building that identifies the short-term accommodation is permitted. A condition addressing the signage is recommended as part of the approval.

LEGISLATIVE COMPLIANCE

- City of Bayswater Town Planning Scheme No.24; and
- City of Bayswater local planning policies, including Short-Term Accommodation Policy.

RISK ASSESSMENT

The following risks are considered to be relevant to Council's consideration of this application:

1. Council approves the development application in accordance with the Officer's Recommendation. The risks associated with this determination is considered to be reduced due to the reasons given for the Officer's Recommendation.
2. Council approves the development application subject to deleted or alternate condition(s). The risks associated with this determination is considered dependent on the reasons given for the deleted/alternate condition(s) and the nature of the deleted/alternate condition(s).
3. Council refuses the development application. The risks associated with this determination is considered dependent on the reasons given for the application to be refused.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Environment and Liveability

Goal E1: Maintain the identity and heritage of our neighbourhoods while supporting an increase in high quality density around transport nodes.

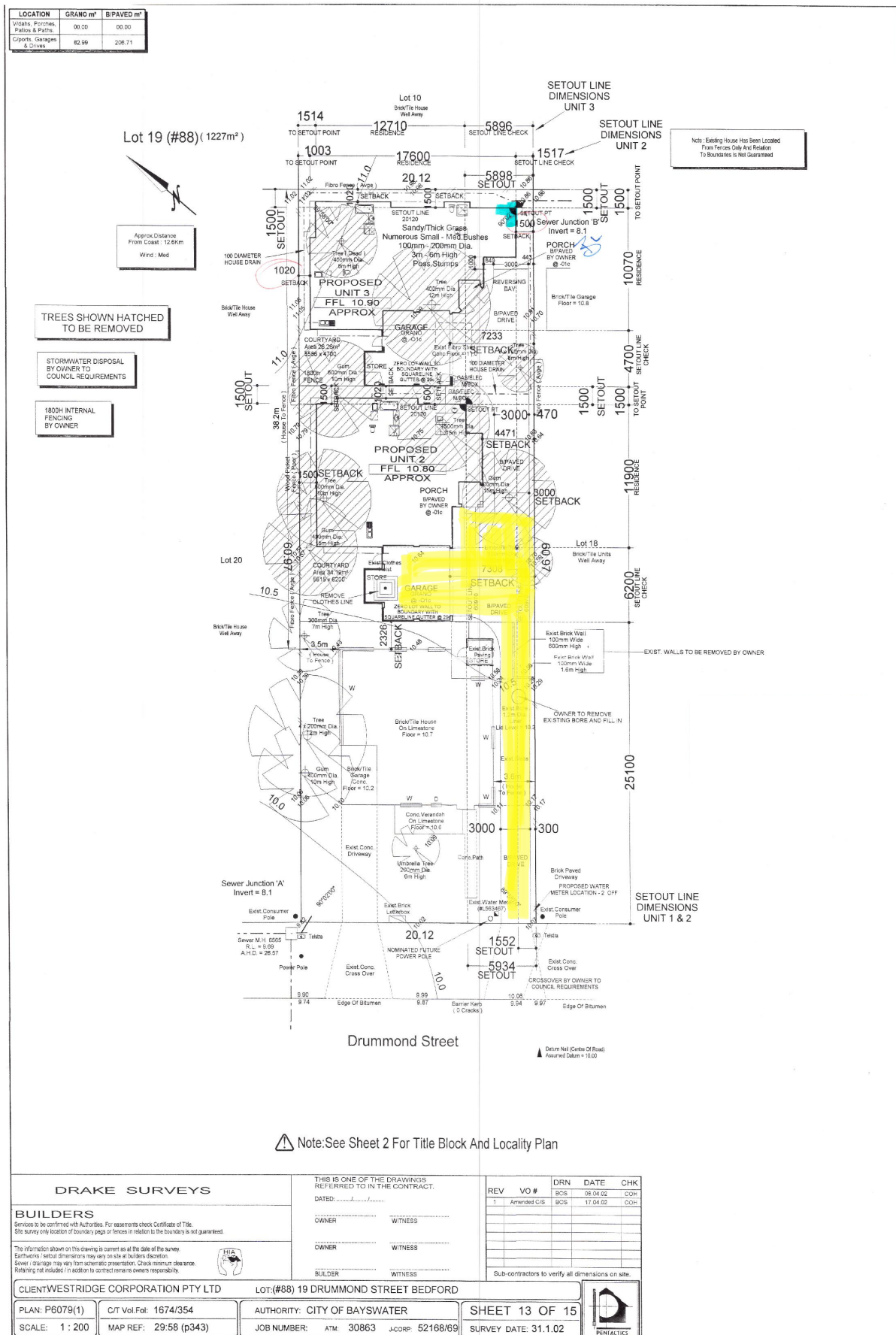
Theme: Vibrancy

Goal V2: Encourage economic development across the City, and provide increased opportunities for people to live and work locally by facilitating new investment in the City.

It is considered that the introduction of short-term accommodation in this instance would provide short term accommodation in proximity to the Morley Activity Centre in an established residential neighbourhood.

CONCLUSION

In view of the above, the application for change of use of 88A Drummond Street to short-term accommodation is recommended for approval subject to the proposed conditions.



Approximate Areas:	
Living	154.3m ²
Garage/Store	42.3m ²
Porch	4.4m ²
TOTAL	201.0m ²



Management Plan

88A Drummond Street, Bedford WA 6052

As owners of 88A Drummond St, Bedford WA 6052, we are committed to being a responsible neighbour and looking to operate the property as short-term accommodation with minimal disruption to the adjoining homes and neighbourhood. We have taken due care to proactively communicate with adjoining neighbours and respect everyone's right to peaceful living. We are available 24/7 via phone or app to manage guests and any complaints.

1. Code of Conduct

Our potential guests will be reviewed and approved personally by us rather than automated systems. Guests can only book through the booking system and not privately, this provides us with insurance and bonds. As part of our booking process, guests are required to book a minimum of 2 nights over weekends and agree to the following:

- Parties, loud music and animals are not allowed
- Quiet after 10pm
- Cars are not to be parked in the driveway or on the front lawn
- Smoking is not allowed inside the property or in the courtyard
- Additional guests are not allowed unless they have been included in the original booking
- Check-in is from 3pm and guests must check-out before 10am
- Parking is available within the garage for 2 cars. Alternative parking is available on the street. No blocking the driveway or parking on the front lawn verge.

2. Post-booking, Pre-Stay Reminders

Guests receive a reminder of the above-stated rules, contact information and reminded about the guest handbook via email 3 days before check-in. Additionally, we include a reminder that breaking the rules will result in being required to vacate and forfeit the balance of their stay.

These rules are also listed in the Guest Handbook which is accessible at the property at all times. The Guest Handbook contains all emergency contact information, house rules, check-in/check-out information and parking rules. We also include local information such as cafes, public transport and emergency services. Local information is also displayed on the fridge for easy reference.

3. Maximum Number of Guests and Maximum Stay

The property is able to accept a maximum of 6 guests at any one time.

4. Complaints Management Procedure

- a. A person wishing to make a complaint or advise of any Anti-social behaviour may do so in writing or verbally to the property owners:

Roslyne and Richard Wynn-Taylor
0408 936 263 - 0459466454
rrwynntaylor@gmail.com

- b. The following information should be included:
 - Description of how the guest may have breached the Code of Conduct
 - Date and time of the incident

- Your details for follow up contact
- c. Complaints will be followed up within an appropriate timeline based on the urgency and nature of the complaint.
 - If a guest is currently staying at the property and is breaching the rules, including anti-social behaviour, we will attend or send our representative to address the matter.
 - If a guest has breached the rules in the past, we will investigate within 3 days of the complaint being received and seek to resolve the issue.
 - If matters cannot be resolved with the guests then guests will be asked to leave following the Airbnb guidelines and notifying the Airbnb company.

5. Waste

The guest hand book will stipulate bin days, recycling and general waste bins and collect disposal of rubbish. Guests asked to take bins out if they are staying during the bin collection day. If guests have checked out before the cleaner/management ensures bins are taken out on a Tuesday night. Cleaner then comes back to bring bins back in the following day once empty.

10.4.3 Draft Local Planning Strategy - Modifications and Public Advertising Methodology

Applicant/Proponent:	City of Bayswater
Responsible Branch:	Development and Place
Responsible Directorate:	Community and Development
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Draft Local Planning Strategy Community Engagement Plan [10.4.3.1 - 16 pages]
Refer:	Item 10.4.3: OMC 30 April 2019

CR JOSH EVESON DECLARED AN PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Josh Eveson declared a proximity interest in this item as he lives on Guildford Road. At 8:30pm, Cr Josh Eveson withdrew from the Council Chambers and did not participate in consideration or voting on this item.

CR GIORGIA JOHNSON DECLARED A PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Giorgia Johnson declared a proximity interest in this item as she owns a property adjacent to Guildford Road. At 8:30pm, Cr Giorgia Johnson withdrew from the Council Chambers and did not participate in consideration or voting on this item.

CR CATHERINE EHRHARDT, DEPUTY MAYOR DECLARED AN PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Catherine Ehrhardt, Deputy Mayor declared a proximity interest in this item as she lives in the area affected by the LPS. At 8:30pm, Cr Catherine Ehrhardt, Deputy Mayor withdrew from the Council Chambers and did not participate in consideration or voting on this item.

SUMMARY

Council's consideration is sought on the proposed engagement process for the draft Local Planning Strategy as required by Council at its Ordinary Meeting held 30 April 2019 on the matter.

COUNCIL RESOLUTION

(OFFICER'S RECOMMENDATION)

That Council:

1. Notes the modifications made to the draft Local Planning Strategy as required by the Western Australian Planning Commission and detailed in this report.
2. Adopts the public advertising methodology relating to the draft Local Planning Strategy as detailed in this report.

Cr Dan Bull Moved, Cr Sally Palmer Seconded

CARRIED UNANIMOUSLY: 7/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Michelle Sutherland, Cr Elli Petersen-Pik and Cr Dan Bull.

Against: Nil.

At 8:33pm Cr Josh Eveson, Cr Giorgia Johnson and Cr Catherine Ehrhardt, Deputy Mayor returned to the meeting (following the conclusion of voting on this item).

BACKGROUND

The City is required to have a Local Planning Strategy (LPS) in accordance with Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). A LPS is required to set out the long-term planning directions for built form and density, commerce and employment centres, public open space, infrastructure services, community facilities, heritage, traffic and transport and management of the natural environment and other planning related matters within the City, and be compliant with any State or regional planning policy or strategy. In accordance with the Regulations the City is required to have a LPS prior to reviewing its town planning scheme. It is considered that the City's Town Planning Scheme No. 24 now requires a comprehensive review.

Council at its Ordinary meeting held 30 April 2019 considered the draft LPS and resolved:

"That:

- 1. Council adopts the draft Local Planning Strategy as contained in Attachment 1 the purpose of being submitted to the Western Australian Planning Commission for approval for public advertising.*
- 2. Once the Western Australian Planning Commission has approved the draft Local Planning Strategy to be advertised and any issues raised being complied with, the matter be referred back to Council to note any modifications required by the Western Australian Planning Commission and determine the methodology for the public advertising."*

Western Australian Planning Commission Consideration

The Western Australian Planning Commission's (WAPC) Statutory Planning Committee (SPC) at its meeting held 26 October 2021 considered the draft LPS and resolved to:

- "1. Support the draft Local Planning Strategy subject to the modifications being undertaken in accordance with Attachment 5, prior to consent to advertise being granted; and*
- 2. Authorise the WAPC Chairman to review the draft Strategy and give consent to advertise the Strategy in accordance with Regulation 11(2)."*

The City has since been working with the Department of Planning, Lands and Heritage to update the draft LPS to reflect the modifications requested by the WAPC. Since the draft LPS was first submitted to the WAPC for review in May 2019, there have been significant changes to the State planning framework, including the adoption of the Local Planning Strategy Guidelines, which has resulted in the majority of the modifications being required.

Councillor Briefing

A Councillor Briefing was held on 14 June 2022 to advise Councillors of the required modifications to the draft LPS. It was noted that the City was required to make the modifications requested by the WAPC and that there was no ability for the City or Council to refuse to incorporate any of the modifications.

The City subsequently resubmitted the updated document to the WAPC in July 2022. The WAPC then requested further modifications, including that the draft LPS be updated to reflect the 2021 Census data. The City submitted the final updated document in January 2023 and was granted final approval to advertise the draft LPS on 24 January 2023.

Since January the City has been working on the community engagement plan and ensuring that there is sufficient internal capacity to deliver the engagement plan.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter. The proposed engagement process is detailed in the officer comments section below.

OFFICER'S COMMENTS

Summary of Key Modifications

The City is required to make the modifications requested by the WAPC and there is no ability for the City or Council to refuse to incorporate any of the modifications. It is noted that while the City may include other modifications there is no guarantee that the WAPC will support those modifications and it may significantly extend the amount of time taken to approve the document.

LPS Guidelines

The State Government's draft LPS Guidelines (February 2021) form part of the WA Planning Manual and were prepared to provide clear and consistent guidance for the preparation of local planning strategies.

Despite first submitting the draft LPS to the WAPC for review well prior to the preparation of the draft Guidelines, some of the required modifications relate to modifying the draft LPS to be more consistent with the format, content and requirements of the draft Guidelines.

Planning Areas

Planning areas are areas identified in the draft LPS where growth will be targeted. Planning areas will guide housing, employment, and infrastructure improvements to serve a growing population and assist local planning alignment with State planning objectives. The aim is for the identified planning areas to accommodate the majority of residential infill dwellings and employment development.

Modifications were required to ensure that the planning areas identified were consistent with the State Government planning framework, and that adequate descriptions were included in the draft LPS for all of the planning areas identified.

In accordance with the State Government planning framework there are 23 planning areas within the City. As a part of the draft LPS, the City has identified that precinct plans should be developed for each of the planning areas. In accordance with the State Government requirements for precinct plans they are to consider the precinct area holistically, and include information on servicing (water, sewer, power, gas etc.) requirements, traffic and car parking, public open space requirements, community facility requirements (including school upgrades) as well as density and built form considerations. It is acknowledged that there will be a significant cost to the City to develop the precinct plans to include all the required information. Current estimates indicate that a precinct plan will cost approximately \$250,000 in consultant fees; however, that is dependent on the type and size of the precinct, the indicative costs also do not include officer time to manage the project.

The City has prioritised each of the precincts and identified an estimated timeframe for precinct planning to occur as a part of the LPS:

- Short – within the first 5 years of the strategy being adopted;
- Medium – within 5 -10 years of the strategy being adopted; and
- Long term – 10+ years from the strategy being adopted.

Given the significant number of precinct plans, it is not anticipated that the areas identified as long term will be completed during the approval period of the LPS (10 years), however they have been identified at the request of the WAPC.

Precinct plans / structure plans have already been created for the Morley Activity Centre, the Maylands and Bayswater town centres and the Meltham Station Precinct. These documents will be required to be reviewed during the time of the LPS.

The below table indicates the estimated timeframes for when the future precinct planning will be undertaken for each of the planning areas identified in the Strategy, excluding the Bayswater Industrial Area. In general, the higher an area is in terms of the activity centre hierarchy, the higher priority it is for the City to undertake precinct planning. These timeframes are indicative only and are subject to a number of factors including but not limited to, Council priorities at the time, budget allocations, and support and approval of the WAPC, and other relevant agencies (Main Roads etc.)

Planning Area	Location	Timeframe	Comment
Strategic Centres	A – Morley	Long Term	Planning in the form of the Morley Activity Centre Plan was adopted in 2018; a review of the Plan is scheduled in the long term.
District Centres	B – Ashfield	Medium term	Joint precinct planning with the Town of Bassendean will need to be agreed on and undertaken. Precinct planning is scheduled for the medium term.
	C – Bayswater	Long Term	Planning in the form of the Bayswater Town Centre Structure Plan was adopted in 2021; a review of the Plan is scheduled in the long term.
	D – Maylands	Short term	Planning in the form of the Maylands Activity Centre Urban Design Framework was adopted in 2009; a review of the Plan is scheduled in the short term.
	E – Noranda	Short term	Precinct planning is scheduled for the short term as it is a higher priority planning area.
Station Precincts	F – Meltham	Medium term	Planning in the form of the Meltham Station Precinct Structure Plan was adopted in 2017 for part of the planning area (an approximate 200m radius of Meltham Train Station), which allows for some intensification to occur in accordance with the intent of the planning area. It has been identified that significant upgrades to existing service infrastructure are required to facilitate further intensification in the planning area. Given the above, precinct planning for the remainder of the planning area is scheduled for the medium term.
	G – Morley	Short term	The completion of the Morley Station Precinct Concept Master Plan and the scale of infrastructure works currently being undertaken by METRONET, in relation to the areas immediately adjacent to the new train station, provides a strong foundation for development and intensification to occur in accordance with the intent of the planning area.

			Given the above, precinct planning is scheduled for the short term to build on the Master Plan and capitalise on the opportunities in the area.
	H – Mount Lawley	Medium term	Precinct planning to be undertaken as part of the corridor planning for Guildford Road.
	I – Noranda	Medium term	Precinct planning is scheduled for the medium term given its prioritisation relative to other planning areas.
Urban Corridors	J – Alexander Drive	Long term	<p>A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area.</p> <p>The corridor does not currently provide connections at both ends to vibrant centres or areas of interest. Developable land within the corridor is characterised by low density residential development. It is not considered that there will be strong demand for higher density development in the Corridor within 10 years.</p>
	K – Beaufort Street / Broun Avenue	Medium term	A medium term timeframe is considered appropriate to capitalise on the emerging vibrancy and activity within the Inglewood Urban Corridor, located within the City of Stirling, which this corridor directly connects with. The Corridor also provides a strong link to the Morley Activity Centre, from the CBD via activity centres in Mount Lawley and Inglewood.
	L – Beechboro Road North	Long term	<p>A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area.</p> <p>The Corridor does not currently provide connections at both ends to vibrant centres or areas of interest. Developable land within the Corridor is characterised by low density residential development. It is not considered that there will be strong demand for higher density development in the Corridor within 10 years.</p>
	M – Collier Road	Long term	A long term timeframe is considered appropriate as it is expected by this time that more vibrancy and activity will be occurring within the Morley Activity Centre. Planning for this Corridor will then foster and enable better connections between the Morley Activity Centre and the Bayswater Industrial Area.
	N – Crimea Street	Long term	<p>A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area.</p> <p>The Corridor does not currently provide connections at both ends to vibrant centres or areas of interest. Developable land within the corridor is characterised by low density residential development. It is not considered that there will be strong demand for higher density development in the Corridor within 10 years.</p>
	O – Garratt Road	Long term	A long term timeframe is considered appropriate as precinct planning and development of nearby

			higher priority planning areas, such as Meltham Station Precinct, Bayswater District Centre and Guildford Road Urban Corridor, are planned to occur first and will likely account for significant increased growth in the vicinity.
	P – Guildford Road	Medium term	<p>A medium term time frame is considered appropriate, subject to an agreed collaboration with Main Roads WA, to capitalise on the emerging development and growth of the nearby planning areas.</p> <p>Underpinned by high-frequency bus services, the Corridor connects and is situated close to a number of key planning areas and amenities, which elevates its priority for planning framework change.</p>
	Q – King William / Coode Streets	Long term	A long term timeframe is considered appropriate as precinct planning and development of nearby higher priority planning areas, such as Morley Activity Centre, Bayswater District Centre, Beaufort Street / Broun Avenue Urban Corridor and Guildford Road Urban Corridor, are planned to occur first and will likely account for significant increased growth in the vicinity.
	R – Walter Road West	Short term	The Bedford North Urban Design Study, adopted in 2021, was prepared to guide future development. Planning framework changes are required to implement the intent of the Study.
	S – Wellington / Camboon / Wolseley Roads	Long term	<p>A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area.</p> <p>The Corridor does not currently provide connections at both ends to vibrant centres or areas of interest. Developable land within the Corridor is characterised by low density residential development. It is not considered that there will be strong demand for higher density development in the Corridor within 10 years.</p>
Residential Investigation Area	T – Maylands North	Long term	A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area. Additionally, the area is not recognised in the Central Sub-regional Planning Framework as an area suitable for accommodating increase residential density.
	U – Bedford	Long term	A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area. Additionally, the area is not recognised in the Central Sub-regional Planning Framework as an area suitable for accommodating increase residential density.
	V – Embleton	Long term	A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area. Additionally, the area is not recognised in the Central Sub-regional Planning Framework as an area suitable for accommodating increase residential density.

	W – Maylands / Bayswater South	Long term	A long term timeframe is considered appropriate as precinct planning for other planning areas takes precedence over this area. Additionally, the area is not recognised in the Central Sub-regional Planning Framework as an area suitable for accommodating increase residential density.
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Strategy Map

The Strategy Map identifies all of the planning areas spatially, to provide a picture of the location, extent and relationship of planning areas relative to each other.

Modifications were required to ensure that the map is formatted to be easy to interpret, and that the location and spatial extent of the planning areas is consistent with State Government objectives in line with the draft Guidelines.

Dwelling Yields

The draft LPS is required to demonstrate that the planning areas have the capacity to accommodate the City's additional dwelling target requirements, being a minimum of 9,230 additional dwellings by 2031 and 15,750 additional dwellings by 2050.

Modifications were required to better demonstrate that there is sufficient capacity in the planning areas to accommodate the City's dwelling targets at 2031 and 2050. The draft LPS was updated to include the following estimated dwelling yields table:

	Planning Area	Estimated Additional Dwellings Total Capacity (100% take-up rate)	Low (10% take-up rate)	Medium (30% take-up rate)	High (50% take-up rate)
A	Morley Activity Centre	8,200	820	2,460	4,100
B	Ashfield District Centre	See Note 1 below			
C	Bayswater District Centre	2,568	257	770	1,284
D	Maylands District Centre	2,500	250	750	1,250
E	Noranda District Centre	2,470	247	741	1,235
F	Meltham Station Precinct	2,752	275	826	1,376
G	Morley Station Precinct	6,325	633	1,898	3,163
H	Mount Lawley Station Precinct	691	69	207	345
I	Noranda Station Precinct	2,000	200	600	1,000
J	Alexander Drive Urban Corridor	250	25	75	125
K	Beaufort Street / Broun Avenue Urban Corridor	3,035	304	911	1,518
L	Beechboro Road North Urban Corridor	3,666	367	1,100	1,833
M	Collier Road Urban Corridor	1,390	139	417	695
N	Crimea Street Urban Corridor	3,827	383	1,148	1,914
O	Garratt Road Urban Corridor	868	87	260	434
P	Guildford Road Urban Corridor	4,861	486	1,458	2,430

Q	King William Street / Coode Street Urban Corridor	2,719	272	816	1,359
R	Walter Road West Urban Corridor	1,476	148	443	738
S	Wellington / Camboon / Wolseley Road Urban Corridor	2,490	249	747	1,245
T	Maylands North Residential Investigation Area	250	25	75	125
U	Bedford Residential Investigation Area	280	28	84	140
V	Embleton Residential Investigation Area	264	26	79	132
W	Maylands / Bayswater South Residential Investigation Area	2,847	285	854	1,424
Total estimated additional dwellings within planning areas		55,728	5,573	16,719	27,864

Note 1 - All the land in the Centre is currently zoned General Industry and therefore not capable of being developed for residential use.

The table identifies low, medium and high levels of development as it is acknowledged that full development of an area may not occur. The table indicates that at a moderate level of development, the City will be able to accommodate the required increase in dwellings by 2050.

Actions

The draft LPS is required to include a number of actions that the City will implement in accordance with the City's and State Government's planning objectives.

Modifications were required to refine and reconsider the actions. Broad issues with the actions included:

- Actions not being relevant to planning matters, or not being able to be implemented through a planning process;
- Ambiguity in the scope of some actions, leaving the potential for misinterpretation;
- The scope of some actions being effectively duplicated by other actions or processes;
- Actions inappropriately pre-empting the outcome of other processes;
- Actions relating to advocacy positions of the City that are not appropriate for WAPC endorsement;
- Actions simply reiterating the City's routine or regulatory responsibilities; and
- Actions that propose the preparation of another strategy.

Based on the above requirements and the State Government's draft LPS Guidelines, the actions have been modified and reorganised under the following themes:

- People and Housing;
- Urban Growth and Settlement;
- Community Infrastructure and Built Form;
- Employment and the Economy;
- Environment; and
- Infrastructure.

Background Information and Analysis

The draft LPS is divided into two parts:

- Part 1 – The Strategy (the operative part); and
- Part 2 – Background Information and Analysis

The background information and analysis part (Part 2) provides information, analysis, rationale and discussion to inform the strategic direction and actions of the operative part (Part 1).

Modifications were required to better connect both parts of the draft LPS, and to provide better rationale for the strategic direction and actions included in Part 1.

Engagement Plan

The purpose of the next stage of community engagement is to educate the community and promote the draft LPS in relation to the input received from the WAPC and to invite the community to make a submission.

The City will inform relevant stakeholders during this community engagement process. These stakeholders will include Elected Members, the general public / community, participants of the Building Bayswater Engagement, relevant community groups, local businesses, relevant State Departments and utilities, Local Members and local governments bordering the City of Bayswater.

The engagement process will run for a 6-week period and relevant stakeholders will be informed of the draft LPS via the following:

- Email community/business groups (including past participants), relevant government agencies and Local Members to inform them of the draft LPS. The email to include a link to the Engage Bayswater page which includes the LPS document and other relevant information
- Engage Bayswater page to outline the LPS and planning framework, provide clear information on the changes that have occurred following the Building Bayswater engagement process, and include a submission form for people to provide feedback on the document.
- Newspaper advertisement.
- Information to be made available in the City's libraries and civic centre, including promotional posters, submission forms and a hard copies of the draft LPS.
- Information popups to inform community/business groups of the LPS, this will involve the ability to chat with a planner to unpack the draft document.
- Online explanatory video.
- Targeted Facebook post linked to the explainer video on Engage Bayswater.

Next Steps

The community engagement process is scheduled to commence in May 2023. Once the community engagement process concludes the following next steps will occur:

- The City will review the submissions and prepare a report to Council on the submission and any modifications proposed in light of the submissions.
- Council will make a recommendation to the WAPC to adopt the LPS with no modification or with modification.

- The final LPS (and any modifications) will be submitted to the WAPC for their consideration and recommendation to the Minister for Planning.
- The Minister for Planning will make the final decision whether to adopt the City's LPS.

LEGISLATIVE COMPLIANCE

Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) prescribes the process for the preparation of local planning strategies.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation have been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	<p>It is considered that the proposed recommendation has a moderate reputation and community and stakeholder risk as the community may not support the areas identified for increased density within the draft LPS. This also a risk to the City's reputation the community does not support the WAPC's modifications as they are not perceived to reflect the outcomes of the Building Bayswater engagement process. Further there is a risk that given the time it has taken for the City to receive approval to advertise, the residents within the City may have changed such that they do not feel represented in the process which has occurred to date.</p> <p>In the event the proposed recommendation is not proceeded with there is a moderate reputation and community and stakeholder risk as there is an expectation from the community that the draft LPS will be advertised. Further there is a high service delivery risk as the City is required to have a LPS and it is required to be advertised to the local community prior to finalisation.</p>	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: LPS Community Engagement Process (including promotional materials, targeted social media posts, explanatory video, adverts etc.)

Asset Category: Other **Source of Funds:** Municipal

LTFP Impacts: Nil.

Notes: Nil.

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$)		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	\$30,000	-	-	-	-	-	\$30,000

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Environment and Liveability

Goal E1: Maintain the identity and heritage of our neighbourhoods while supporting an increase in high quality density around transport nodes.

Theme: Leadership and Governance

Goal L1: Engage the community in a meaningful way. Provide opportunities for the community to have their say and consider their views when making decisions.

The LPS will help the City maintain its existing character and heritage while allowing for growth to occur. The proposed community engagement process will advise the community of the value of the LPS, what it means for them and allow them to have a say on the document.

CONCLUSION

It is considered that the proposed engagement plan will help to educate the community on the importance of a LPS and how it may impact them and allow for them to provide comment on the document.



Community Engagement Plan

The Community Engagement Plan is designed to assist you in undertaking the 'Planning' phase of your community engagement project. It will help you capture the relevant details required to ensure clear direction for the delivery of the 'Engaging' phase and provide a basis for evaluating your engagement.

If you have any questions please contact Community Engagement:

Shonie McKibbin
Principal Community Engagement
shonie.mckibbin@bayswater.wa.gov.au
9272 0991

Kiara Rotaru
Community Engagement Officer
kiara.rotaru@bayswater.wa.gov.au
9272 0617

Before You Begin...



Complete the Project Management Plan for your project (if applicable).



Read the [Community Engagement Guidelines](#) for information.



Check the [Community Engagement Calendar](#) to see current and upcoming engagements. Project pairing or sharing of ideas increases internal communication and efficiency.



Consider the following six Guiding Principles for community engagement:

INTEGRITY

We will be transparent and open about the process and the decision to be made.

INCLUSIVITY

We will understand who the relevant stakeholders are and provide opportunities for a diverse range of perspectives to be heard.

INFORMED

We will provide adequate and timely information to enable informed participation.

ACCOUNTABILITY

We will consider feedback and tell you how it influenced the outcome.

EXCELLENCE

We will evaluate our practice and apply our learnings to drive continuous improvement.

INNOVATION

We will develop and apply new ideas that improve the way we engage.

1. Project Details

Project Name	City of Bayswater Draft Local Planning Strategy
Project Manager	Alisa Spicer
Project Team Members	Alix Bray, Lisa Previti, Alisa Spicer, Shonie McKibbin, Helen Smith, Des Abel
Branch	Development and Place
Date Completed	January 2023
Prepared By	Alix Bray

1.1 Background information

Provide a brief overview of the context in which the project is being undertaken, including any previous engagement learnings that are relevant to this project and community. Think about what is driving the project to be undertaken. Consider community / organisational / global / local trends.

The City of Bayswater Local Planning Strategy (Strategy) comprises:

- Part 1 – The Strategy; and
- Part 2 – Background Information and Analysis.

The background information and analysis contained within Part 2 provides the rationale and evidence base for the Strategy contained within Part 1.

As required by Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the purpose of the Strategy is to:

1. Set out the long-term planning directions for the City;
2. Apply any state or regional planning policy that is relevant to the Strategy; and
3. Provide the rationale for any zoning or classification of land under the local planning scheme.

This is the City's first Strategy, which will be used to guide the growth of the City. The Strategy forms the strategic basis for the comprehensive review of the City of Bayswater Local Planning Scheme No. 24, structure plans and precinct plans.

Part 2 provides the relevant background information and analysis, which supports the planning directions and actions outlined within Part 1 of the Strategy. The background information and analysis provides a summary of the relevant State, regional, and local planning contexts, and outlines their implications for the Strategy. A local government profile is also included that provides a presentation and analysis of information relating to the demographic profile of the City, and the key planning issues and opportunities influencing future development and land use of the City.

The City of Bayswater previously undertook Building Bayswater; a community engagement process providing the community with the opportunity to share thoughts, ideas and expectations on how Council should respond to the challenges and opportunities of new development within the City. The Building Bayswater process involved the community in the investigation of built form elements to aid in guiding the development of a local planning strategy. The City had already undertaken investigations into the future needs of public open space, commercial development, industrial activity and transport. In light of this, the engagement primarily focused on the residential

built form, the infrastructure needed to support population growth and what outcomes the community would expect from new development.

The Building Bayswater engagement process was undertaken between November 2017 and March 2018. During this period, people gave their thoughts and opinions on the future development in the City through a variety of opportunities including online and in person engagements. This information was used to prepare the initial draft Strategy that the City submitted to the Department of Planning, Lands and Heritage to consider.

1.2 Engagement Scoping

What is the decision being made? Why are you engaging? Consider any policy, statutory, social or political requirements for engaging.

Local planning strategies are required to obtain consent from the Western Australian Planning Commission (Commission) to be advertised. The Commission may request modification to the Strategy, which the City is required to address and send back to the Commission for further consideration. Once consent has been granted, the Strategy is required to be advertised for a period of 21 days; however the Commission can approve a longer period. The City is intending to advertise the Strategy for a period of approximately 6 weeks, which will require the Commission's approval.

Following the conclusion of the advertising period the City will consider all submissions received. The City will need to provide the Commission with a copy of the advertised Strategy, the schedule of submissions received and details of any modifications proposed by the City.

The Commission may:

- Support the Strategy without modifications;
- Support the Strategy with some or all of the modifications proposed by the City;
- Require modifications to be made to the Strategy in a manner specified by the Commission before the Strategy is resubmitted; or
- Refuse the Strategy.

What do you need to support recommendations or decision making?

1. Online submission form analysis and stakeholder comments through Engage Bayswater
2. Analysis on numbers and concerns at – Information popups.
3. Online information including explanatory video, social media posts, dedicated engagement page, online feedback form
4. Hard copies of documents available at City facilities

1.3 Negotiables and Non-Negotiables

What elements of the project are negotiable and which are fixed (non-negotiable)?	
Negotiable (elements of the project that can be influenced and shaped by stakeholders and the community)	Non-negotiable (elements of the project that are fixed and cannot change)
<p>As the LPS has had a lot of work required to gain approval from WAPC it is envisaged that we will not be able to go back to them with significant modifications (arising from the community advertising) if we want to get this document over the line. It is noted that the City may include modifications however there is no guarantee that the WAPC will support those modifications and it may significantly extend the amount of time taken to approve the document.</p> <p>The approach would be to highlight where the draft presented to WAPC and the current version are aligned and where the current document supports what people told us in the initial engagement (Building Bayswater).</p> <p>The areas below form part of the LPS.</p>	<p>The areas below are outside the scope of the City's Draft LPS.</p>
<p>Residential Investigation Areas:</p> <ul style="list-style-type: none"> • Maylands North Residential Investigation Area; • Bedford Residential Investigation Area; • Embleton Residential Investigation Area; and • Maylands / Bayswater South Residential Investigation Area. 	<p>Increased density across the City to achieve dwelling targets.</p>
<p>Timeframes of the issues/opportunities and their associated actions:</p> <ul style="list-style-type: none"> • People and Housing; • Urban Growth and Settlement; • Community Infrastructure and Built Form; • Employment and the Economy; • Environment; and • Infrastructure. 	<p>Morley Activity Centre:</p> <ul style="list-style-type: none"> • Morley Activity Centre Structure Plan
<p>Timeframes allocated to undertake the precinct planning for the planning areas.</p>	<p>Ashfield District Centre</p>
<p>Land use intensity and mix</p>	<p>Bayswater District Centre:</p> <ul style="list-style-type: none"> • Bayswater Town Centre Structure Plan; • METRONET East Bayswater Redevelopment Strategy; and • METRONET East Bayswater Design Guidelines.
<p>On site car parking provisions</p>	<p>Maylands District Centre:</p> <ul style="list-style-type: none"> • Maylands Activity Centre Urban Design Framework
<p>Development of local planning policies</p>	<p>Meltham Station Precinct:</p> <ul style="list-style-type: none"> • Meltham Station Precinct Structure Plan
<p>Consideration of provisions for a review of the City's Local Planning Scheme No. 24.</p>	<p>Morley Station Precinct:</p> <ul style="list-style-type: none"> • Morley Station Precinct Concept Master Plan
	<p>Walter Road West Urban Corridor:</p> <ul style="list-style-type: none"> • Bedford North Urban Design Study

1.4 Community Engagement Purpose Statement

Sum up your engagement in one sentence. What are you trying to achieve?
To educate the community and promote the draft LPS in relation to the input received from the WAPC (with information on the changed presentation of the document), and to invite the community to make a submission.
The process will also need to outline the changes that have occurred following the Building Bayswater engagement process due to required modifications from the Commission.

1.5 Whole of Project Timeframe

Include key milestones and critical deadlines, including the community engagement stages.	
Milestones	Timing
Refine methodology and provide details of the approach	March-April 2023
Stakeholder analysis	Mid-February 2023
Complete Community Engagement Plan	March 2023
Council Approval of the Community Engagement Plan	April 2023
Finalise Communication Plan	Late April – early May 2023
Develop education video and other collateral	Late April – early May 2023
Commence Broad Community Engagement	May – June 2023
Community Engagement Summary	July 2023
Overall Summary	August 2023
Recommended solutions and actions for consideration as part of the Draft LPS	October 2023
Submit Western Australian Planning Commission for consideration	November 2023



At every appropriate milestone, remember to update the Engage Bayswater project description and lifecycle widget, and archive any surveys or other tools if appropriate.

2. Stakeholders

Who are the stakeholders (internal and external) that may have an interest, be impacted by, or influence the project? Consider the reason for their interest and identify the level of interest, impact or influence. Be sure to include internal and external stakeholders.				
Stakeholder	Reason for interest	Their <u>interest</u> in the project (L, M, H)	The <u>impact</u> it has on them (L, M, H)	Their <u>influence</u> over the process (L, M, H)
Elected Members	Key participants as a City decision maker. Elected Members will need to be engaged to provide full and complete support for the process and once supportive will need to be	H	M	M

Who are the stakeholders (internal and external) that may have an interest, be impacted by, or influence the project? Consider the reason for their interest and identify the level of interest, impact or influence. Be sure to include internal and external stakeholders.				
Stakeholder	Reason for interest	Their interest in the project (L, M, H)	The impact it has on them (L, M, H)	Their influence over the process (L, M, H)
	enabled with support tools to encourage broader community input.			
General Public / Community	Key Participants. Will provide local information and may be directly or indirectly impacted by proposed land uses, intensity and built form (either positively or negatively) and will be very interested in the project for these reasons.	L	M	L/M
Participants Building Bayswater Engagement 2018/19 Interest groups involved i.e. Future Bayswater, Bayswater Urban Tree Network	High level of interest in the outcomes / LPS that was developed on their input. They will need to understand how the draft that went to WAPC has changed and if their input has been honoured.	H	M	M
Community Groups	May be directly or indirectly impacted by proposed land uses, intensity and built form (either positively or negatively) and will be interested in the project for these reasons.	L/M	L	L
Local Businesses	Will be directly and indirectly impacted by the built form recommendations (either positively or negatively) and will be interested in the project for these reasons.	M	M	L/M
Perth Now – Local Newspaper	Important local information channel for getting information to the public.	M	L	M
Department of Communities	Outcomes will support strategic planning and development of product in the area, but stakeholder is unlikely to be heavily involved.	M	M	L
Department of Transport	May be able to support long-term transport outcomes through improved/modified networks, but stakeholder is unlikely to be heavily involved.	L	L	L
Public Transport Authority	May be able to support or impact long term transport outcomes through planning and development	M	M	M

Who are the stakeholders (internal and external) that may have an interest, be impacted by, or influence the project? Consider the reason for their interest and identify the level of interest, impact or influence. Be sure to include internal and external stakeholders.				
Stakeholder	Reason for interest	Their interest in the project (L, M, H)	The impact it has on them (L, M, H)	Their influence over the process (L, M, H)
	of major networks. May be impacted by the METRONET projects.			
Main Roads of WA	May be able to support long-term transport outcomes through improved/modified networks, but stakeholder is unlikely to be heavily involved.	L	L	L
Service Authorities Water Corporation, Western Power	May be impacted by the proposed densities, but are unlikely to show substantial interest. Greater interest is anticipated at the more detailed and area specific precinct planning stage.	L	L	L
Town of Bassendean City of Stirling City of Swan City of Vincent	Adjacent local government areas.	M	M	M
Local Members: • Morley • Bassendean • Maylands • Mount Lawley • East Metropolitan Region	State members may show some interest, given their previous interest in other activation over areas such as Bayswater Train Station. Can support via media.	M	L	M

*Level of impact or risk (perceived or real) – see descriptions below:

Low It is likely that the decision will be widely accepted by the community and seen as having positive outcomes or being required.	Medium It is likely that the decision will be accepted by the majority of the community impacted; however the decision may be an inconvenience for some sections of the community.	High There is potential for any decision to create controversy and/or have varying levels of acceptance within the community.
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To identify stakeholders, brainstorm with staff that have local community knowledge or consult the [Community Directory](#).

2.1 Stakeholder inclusivity

Are there any specific stakeholder needs or expectations to consider?
Are there barriers and opportunities to participation for your stakeholders?

Language and age barriers with community members may restrict their understanding of the proposals. Ensure website information has a translate function and provide hard copies of documents where appropriate. Information popups will enable the public to ask questions directly to an officer and discuss any aspects that they would like clarified.

2.2 Informing stakeholders

How will the objectives and scope of the engagement be explicitly communicated to participants? What level of information do participants need, and how will you provide it?

- Email community/business groups (including past participants), State Government Agencies, relevant Local Governments and Local Members, to inform them of the draft LPS. The email to include a link to engage Bayswater page which includes the LPS document and other relevant information
- Engage Bayswater page to outline the LPS and planning framework, provide clear information on the changes that have occurred following the Building Bayswater engagement process, and include a submission form for people to provide feedback on the document.
- Newspaper advertisement.
- Promotional posters to be available in the City's libraries and civic centre. Including submission forms and a hard copy of the draft LPS if possible.
- Information popups to inform community/business groups of the LPS, this will involve the ability to chat with a planner to unpack the draft document.
- Online explanatory video.
- Targeted Facebook post linked to the explainer video on Engage Bayswater.

3. Risk assessment

What project risks have you identified, that may either impact your engagement, or be mitigated by your engagement approach?

- There may be a high level of interest from the community. There will be some supportive of higher density, and some not supportive, not wanting change.
- There may be some interest from media, especially if the community (possibly community groups i.e. future Bayswater) that took place in earlier consultation in 18/19 are unhappy and make that public on the Facebook pages or make a deputation at Council.
- The purpose of a local planning strategy and it being a high-level document that informs other documents is complex. It will need to be explained as simply as possible.
- There may be some political sensitivity, based on previous consultation experiences for Scheme amendments, where some stakeholders felt that they did not have sufficient opportunity to communicate their views. The process will need to be explained to stakeholders without jargon and in a simplified manner.
- The document has been significantly changed and there is probably little wriggle room to send back another heavily edited version to WAPC. The risk is that there is a lot of community feedback (community that were not part of the initial engagement so for them it feels like the first they are hearing about it)

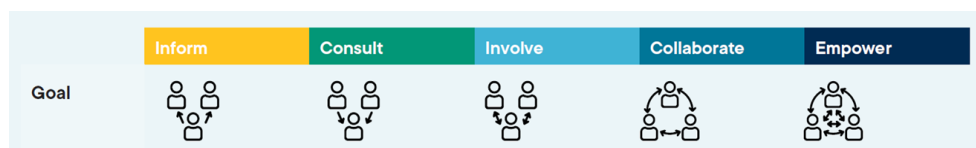
Think about the risks to the engagement process. Identify what you can do to mitigate these.

- An explainer video will help people understand what a LPS is and provide context as to how it will guide the City's development – that there are ways to get involved and have their say as we look at scheme amendments and other planning projects that will ultimately determine how the LPS is translated on the ground.

- To reduce the expectation that the community has a large impact on the outcome we must ensure we educate the community that this is the checking in stage – we are going to them with a document that has been developed by a robust engagement (albeit some years ago).
- As we don't give the community the impression that the document can be drastically modified we can ask for more broad feedback on the document.
- There may be a high volume of submissions that will take a lot of time to analyse by developing an online survey on Engage Bayswater we can digitise the process to reduce officer time.
- Holding community information sessions allows the public to receive a more detailed explanation of complex planning matters, ask questions and discuss their thoughts on the Strategy with the City's officers.
- The Communications and Marketing team will be involved to develop a Communications Plan, as it is likely that the draft Strategy will attract some media attention.

4. Level of Engagement

Using the IAP2 Public Participation Spectrum (in the Guidelines, p.17), indicate the level of engagement required for this project.	
Level of Engagement	Inform/Consult
Public Participation Goal	To obtain public feedback on analysis, alternatives and/or decisions.
Promise to the Public	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decisions.



5. Engagement activities plan

Once stakeholders have been identified and the level of engagement determined, the next step is to decide on the most effective methods, tools and techniques to engage with these stakeholders. It is important to design an approach that best meets the purpose and objectives of the engagement and stakeholder needs.

There are many traditional and innovative ways to engage. If possible, stakeholders should be asked about how they would like to be engaged. The [Community Engagement Guidelines](#) include references to some useful resources and suggested methodologies to assist with designing the engagement (pp. 18-23).

The Engagement Activities plan needs to be regularly updated to guide the implementation of the community engagement and communication actions for the project and is subject to change as the engagement process is implemented.

	Activities i.e. Methods / Tools / Technique / Actions	Stakeholder(s) targeted (plus participation numbers sought)	Resources required What needs to be produced to engage	Communication mode(s)	Timing i.e. Start / complete by	Responsibility
1.	Develop an online information portal – to provide a place for the community to access information about the project. And to make a submission.	General public, community groups, local businesses, Elected Members	Engage Bayswater page to be created Survey	Website with a Comms plan to ensure the community are signposted to the information and the opportunity to make a submission.	Mid-May 2023 6 week advertising period	Strategic Planning Officer (Community Engagement team)
2.	Noticeboards/City buildings – to provide a place for the community to access information about the project.	General public, community groups, local businesses, Elected Members	Poster	Visual – with QR codes to signpost people for further information	Mid-May 2023 6 week advertising period	Strategic Planning Officer (Brand Advisor)
3.	Explainer video	General public, community groups, local businesses, Elected Members	Video	Embedded on the Engage Page and linked to social media posts, Also	Mid-May 2023 6 week advertising period	Strategic Planning Officer Comms team

				on the City's website.		
4.	E-news – to provide information to the community about the project.	General public, community groups, local businesses, Elected Members	Communications and marketing team	Internet Email	Mid-May 2023 6 week advertising period	Strategic Planning Officer Comms team
5.	Newspaper advertisement – to occur in the Perth Now newspaper. Awareness raising initially and then as required.	General public, community groups, local businesses, Elected Members, Local Members	Advert in accordance with template	Newspaper	Mid-May 2023 6 week advertising period	Strategic Planning Officer
6.	Elected Member briefing pack – to provide Elected Members with adequate information on the process and communications methods.	Elected Members	TBC	Email Memo Presentation	April	Strategic Planning Officer
7.	Stakeholder letters/ emails – to provide advice to, local community groups / businesses, previously interested individuals, Local Members, DoC, PTA, MRWA, DoT, and Service Authorities to invite comments so that they can contribute to the project.	Local Members, DLGSCI, DoC, WALGA, PTA, MRWA, DoT, and Service Authorities.	Printer letters where email addresses are not available.	Letters/ Email	Mid-May 2023 6 week advertising period	Strategic Planning Officer
8.	Hard copies at civic Centre and Libraries	General public	Digital copy of the document(s)	Printed Hardcopy	Mid-May 2023 6 week advertising period	Strategic Planning Officer

9.	Information popups	General public, community groups, local businesses	Printer Venue Staff attendance	Verbal Printed hardcopy	Mid-May 2023 6 week advertising period	Strategic Planning Officer
10.	Social Media – to generate ongoing awareness and interest in the project. The project team will program posts and use existing social media outlets of the City to keep the online community informed.	General public, community groups, local businesses, Elected Members, Local Members	Communications and marketing team	Internet	Mid-May 2023 6 week advertising period	Strategic Planning Officer and communications and marketing team
11.	Press release	Wider community / media	Communications and marketing team	Email Website	Mid-May 2023	Communications and marketing team
12.	Community engagement summary and online updates – to provide clear and transparent reporting on outcomes.	General public, community groups, local businesses, Elected Members	Engage Bayswater website	Website	July /August 2023	Strategic Planning Officer

6. Communication and Promotion

Communication is required to promote engagement activities, communicate project updates to stakeholders and report back on outcomes. An Engage Bayswater project page will include all of the information stakeholders need and is a good place to direct people to.

The activities plan above will prompt you to think of how you will communicate the opportunity to participate for your chosen engagement method(s). This can include a more personalised approach such as email or letter, and/or channels for promotion.

Promotion is required to encourage participation and tell people where and how they can get involved. This broader publicity will be guided by a promotion plan developed together with the Communications team and could include print, online and/or social media options.

What is your key message? What is your call to action? Which stakeholder groups do you aim to reach (target audience)? What geographical locations are you targeting?
Are there barriers to receiving promotional information for your stakeholders?

The City is seeking comment on the draft Strategy; there is scope to modify some aspects to reflect the comments received. However, some aspects will not be able to be modified as the changes have been required by the Department of Planning, Lands and Heritage.

7. Budget

Outline the budget to reflect the costs associated with the community engagement activities outlined in the Engagement Activities Plan and for promotion (at 5 and 6 above). The budget needs to cover any external engagement services (Consultant), materials (eg. Flyers) and engagement activities (e.g. Venue hire).

Activities	Budget
Newspaper advertisement	\$ TBC
Letters	\$ TBC
Engagement Bayswater	\$ 0
Hard copies at civic Centre and Libraries	\$ TBC
Pop up – hire facility/room, tea and coffee, staffing costs	\$ TBC
Posters	\$ TBC
Explainer Video (s)	\$ TBC
TOTAL	\$ TBC

8. Closing the loop

You will need to identify actions to provide feedback to stakeholders on the outcome/decision that is made and how their input influenced it.

Stakeholder	How will we communicate outcomes to stakeholders	What needs to be developed to report back i.e. outcomes report, council report, flyer	Person responsible	Timeline
Submitters	Email or letters where email not provided	Council report	Strategic Planning Officer	Prior to OCM, notification to advise they can present a deputation at OCM. After OCM consideration as well.
General Public	Update on the Engage Bayswater Website	Council report and outcomes report	Strategic Planning Officer	After OCM consideration
Community Groups	Email or letters where email not available	Council report	Strategic Planning Officer	After submissions outcome report, prior to OCM
Local Businesses	Email or letters where email not available	Council report	Strategic Planning Officer	After submissions outcome report, prior to OCM
Department of Communities	Email	Council report	Strategic Planning Officer	After OCM consideration
Department of Transport	Email	Council report	Strategic Planning Officer	After OCM consideration
Public Transport Authority	Email	Council report	Strategic Planning Officer	After OCM consideration
Main Roads of WA	Email	Council report	Strategic Planning Officer	After OCM consideration
Service Authorities Water Corporation, Western Power	Email	Council report	Strategic Planning Officer	After OCM consideration
Town of Bassendean City of Stirling City of Swan City of Vincent	Email	Council report	Strategic Planning Officer	After OCM consideration

Add reminders in your calendar for the last day of your engagement period (and all other project milestones), to update the Engage Bayswater description, lifecycle widget, and archive any surveys or other tools.

9. Evaluation

Evaluating community engagement involves assessing the quality of the engagement process. It seeks to measure how well the engagement process was planned, implemented and managed, and to inform continuous improvement of the City's engagement practice.

Consider the **purpose** of the community engagement and list below the performance criteria against which your engagement can be measured. The indicators you select will demonstrate performance against your criteria. Use the following questions as a guide to assist with developing the criteria.

- What needs to happen for this process to be a success?
 - For the project team
 - For the organisation
 - For the stakeholders / community
- How will you know if this has been achieved?
- What data will you collect to indicate this?
- How will you collect the data?

You will also need to evaluate your engagement against the community engagement principles (see image below). Think about performance criteria that you can collect to show you are upholding one or more of these principles.

<p>INTEGRITY</p> <p>We will be transparent and open about the process and the decision to be made.</p>	<p>ACCOUNTABILITY</p> <p>We will consider feedback and tell you how it influenced the outcome.</p>
<p>INCLUSIVITY</p> <p>We will understand who the relevant stakeholders are and provide opportunities for a diverse range of perspectives to be heard.</p>	<p>EXCELLENCE</p> <p>We will evaluate our practice and apply our learnings to drive continuous improvement.</p>
<p>INFORMED</p> <p>We will provide adequate and timely information to enable informed participation.</p>	<p>INNOVATION</p> <p>We will develop and apply new ideas that improve the way we engage.</p>

Remember that indicators need to be **Specific, Measureable, Achievable, Relevant** and **Time-bound**. Data will need to be collected during the implementation of your community engagement to inform the evaluation process at the end of the project.

Performance Criteria	Indicator	How will data be collected	When will data be collected	Which CE principle does this align to? (if any)
Online Submissions received	Number received	Engage Bayswater	End of consultation	Informed / Inclusivity
Written submissions	Number received	Counted	End of consultation	Informed / Inclusivity
Number of people made aware of the engagement	Number of visits to the engage page Number of clicks and shares on social posts	Engage Bayswater and social media monitoring	Throughout the consultation period	Informed / Inclusivity
Number of people directly engaged by the project	Number of visitors	Information popups	During consultation	Informed / Inclusivity
How people felt about the Engagement	Using the statements for engagement and asking people to rate them.	Digitally when filling in a submission and on hard copy submission forms available at libraries and the civic centre	Throughout the consultation period	Informed, integrity

10. Approvals

Ensure that the engagement plan has been reviewed, endorsed and approved. The engagement will need to be recorded in the Community Engagement Register: to be made available to staff undertaking engagement.

	Name	Date
Manager/ Director		
Community Engagement Team	Shonie McKibbin	3/4/2023

Register the final plan in ECM, using the folder **Community Consultation – Community Relations – B: Community Engagement – Plans**

10.4.4 Morley Activity Centre Streetscape Plan Detailed Design Project – Russell Street Proposed Typical Cross Section

Responsible Branch:	Development and Place
Responsible Directorate:	Community and Development
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Endorsed Dedicated Pathway Option for Cross Section Russell Street [10.4.4.1 - 1 page] 2. Proposed Shared Path Option for Cross Section Russell Street by Porters Engineering [10.4.4.2 - 1 page]
Refer:	Item 10.4.1: OCM 25.10.2022 Item 10.4.6: OCM 26.04.2022

SUMMARY

The City seeks Council endorsement to progress with the recommendation by the City's consultant Porters Consulting Engineering (PCE) to modify the currently endorsed cross section for the Morley Activity Centre Design Project for Russell Street (between Broun Avenue and Rudloc Road, Morley). The updated cross section is for a shared path option in lieu of on-street bicycle lanes. The updated cross section, if endorsed, will supersede the design endorsed by Council at its Ordinary Meeting held on 26 April 2022.

Cr Steven Ostaszewskyj foreshadowed the Officer's Recommendation

MOTION

That Council:

1. Defers consideration of the Morley Activity Centre Streetscape Plan Detailed Design Project - Russell Street Proposed Typical Cross Section until an advocacy plan to support underground power on Russell Street is developed.
2. Requests the Chief Executive Officer to prepare an advocacy plan for underground power on Russell Street, to allow for the final streetscape design for Russell Street to fully support the current and future needs of pedestrians and cyclists in the Morley Activity Centre.
3. Requests the advocacy plan to be presented to Council at the 22 August 2023 Ordinary Council Meeting.

Cr Giorgia Johnson Moved, Cr Elli Petersen-Pik Seconded

LOST: 4/6

For: Cr Sally Palmer, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Josh Eveson, Cr Michelle Sutherland and Cr Catherine Ehrhardt, Deputy Mayor.

As the motion was lost, Council returned to consideration of the Officer's Recommendation.

COUNCIL RESOLUTION

(OFFICER'S RECOMMENDATION)

That Council endorses a Shared Path Option and an updated Cross Section for the Morley Activity Centre Streetscape Plan as depicted in Attachment 2 to this report, recommended

by the City's consultant Porter Consultant Engineering, for Section 6 of the Morley Activity Centre Design Project, Russell Street (between Broun Avenue and Rudloc Road, Morley).

Cr Steven Ostaszewskyj Moved, Cr Assunta Meleca Seconded

CARRIED: 5/5

In accordance with section 5.21(3) of the Local Government Act 1995, as the votes were equally divided, the Presiding Member, Cr Filomena Piffaretti, Mayor, used her casting vote to carry the motion.

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Josh Eveson and Cr Catherine Ehrhardt, Deputy Mayor.

Against: Cr Sally Palmer, Cr Michelle Sutherland, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

BACKGROUND

The Morley Activity Streetscape Plan project has made progress in the last two years and is outlined below.

At the Ordinary Council Meeting held 24 March 2020 Council adopted the Morley Activity Centre Streetscape Plan with minor modifications. These modifications were made and at the Ordinary Council Meeting held 27 July 2021, Council endorsed the City undertaking a tender process to appoint a consultant to develop the detailed design work on the Morley Activity Centre Streetscape Plan, with the budget to be finalised once the outcomes of the tender were known.

At the Ordinary Council Meeting held 26 April 2022 Council considered the outcomes of the Request for Tender and resolved to appoint Porter Consulting Engineers (PCE), to only undertake detailed design for Russell Street (between Broun Avenue and Rudloc Road, Morley) and to allocate \$189,035 to the project. Council also endorsed a proposed cross section for Russell Street.

A revised cross section was presented to Council at the Ordinary Council Meeting held 25 October 2022, and Council resolved that the item be discussed at a Councillor Workshop prior to consideration by Council in the first quarter of 2023.

The matter was presented to a Councillor Briefing held 7 March 2023.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS

Endorsed Dedicated Pathways Option – Porter Consulting Engineering

PCE has assessed in detail the option of proceeding with the endorsed designs as contained in **Attachment 1** for the detailed design to Section 6 of the Morley Activity Centre Streetscape Plan. They have concluded that this option would encounter significant difficulties due to the proposed specifications for dedicated pedestrian and bike pathways being non-compliant with clearance width requirements by Main Roads and Western Power.

PCE therefore do not recommend the City proceed with the previously endorsed option and outlined below is the rationale.

Development of an Alternative Cross Section

PCE has developed an alternative cross section, which they believe is a better option based on the clearance requirements by Main Roads and Western Power. **Attachment 2** outlines PCE's proposed shared path option. The rationale for this recommendation is outlined below.

Lane Width Recommendations

Median Strip Guidelines

In the endorsed cross section, the dedicated bike path reduces the median strip width to 1.3m. PCE advises that a 1.3m wide median strip would not meet the requirement to safely hold a pedestrian (as the minimum standard width is 1.5m). Additionally, PCE considers that best practice and as per Austroads Guide and the Main Roads supplement to the guide, is for a minimum island width of 1.8m. This would also accommodate Western Power's requirement for a 0.75m clearance to the front of a pole and the pole width, which is about 300mm. Given the Plan is working to leaving the power poles in-situ, a 1.8m median strip is the preferred width.

Bus Lane Requirements

In accordance with the Public Transport Authority's (PTA) Guidelines lanes required for buses can be either 3.5m, 3.7m, 4.2m or wider dependent on the traffic environment. The key factors for Russell Street are it carries 12,000 – 15,000vpd in a 60km/h speed zone with turning vehicles left and right, in a shared vehicle zone.

In light of the above PCE proposes a minimum lane width of 4.2m. PCE considers that in the event the proposed northern lane width was reduced to the minimum of 3.5m that it will not allow for vehicles to pass parked buses; it would not meet the requirement for breakdown of vehicles or shared facility guidelines.

Bicycle Lanes

Based on the above and the requirement for all new construction to be developed within the existing 20m wide road reserve PCE advises that a dedicated cycle path on verge would have insufficient width given clearance to the power poles; and the proposed northern lane width would not meet the standard minimum lane width of 4.2m for bus/car/cyclists.

Turning Lanes

The turning lanes have been kept in the design, to ensure the high volume of traffic moving along Russell Street continues to flow and not cause traffic congestion. Statistics indicate that in the past five years ending December 2021, there has been a total of 16 crashes along Russell Street from Rudloc Road to Broun Avenue, exclusive of signalised and non-signalised intersections.

According to the Main Roads Road Safety Management (ROSMA) Treatment Guide, rear end crashes are generally treated by providing and/or extending turning pockets. As vehicles have to slow to undertake a turn, removing them from the main traffic stream helps to reduce the potential for both, rear end and side swipe crashes. On the contrary, narrowing of the lanes and removal of existing turning pockets will increase the potential occurrence for these types of crashes. The narrowing of lanes and removal of turning lanes also affects the traffic flow in the area. Traffic build up is likely to occur on the main lane on Russell Street as a result of turning traffic and buses stopped in the lane. Depending on the location of these turning manoeuvres, they can also affect the performance of upstream intersections which would yield congestion issues.

Underground Power

Underground power has not been included in the plan as thus far the plan has been designed as 'shovel ready' with the power poles in-situ, as the advice from Western Power is that they will

remain for upwards of 10 years and that they are currently not funding underground power in commercial areas. A ball park estimate without design indicates that to put power underground could be over \$3million. To gain an exact figure a quote from Western Power for a customer funded project would be approximately \$15,000.

Whilst the removal of power lines will enable for dedicated bicycle lanes, it would be at a greater expense to the total project cost.

Shared Path Option – Porters Consulting Engineering

In light of the above, PCE has assessed other options and recommend that Council endorses the cross-section option as contained in **Attachment 2**. The key differences from the currently endorsed design option would be in place of a dedicated pedestrian and bicycle pathway on each side of the road, having a pedestrian pathway on one side and a shared pedestrian and cyclist pathway with a width of 3.4m on the other side.

It is noted that both pathways on the cross section are identified as ‘shared paths’. This is due to a recent change in legislation which permits cyclists to ride on any pathway. While legally cyclists will be permitted to ride on both sides of the road, the intent as depicted in the graphics and the City’s comment, is that one side is a dedicated pedestrian path. Cyclists will be encouraged to use the pedestrian and cyclist path through the design of the space, with the ‘shared path’ having less obstacles (power poles, pedestrians etc.) allowing them a smoother easier ride.

It is considered that this option would meet the clearance requirements by Main Roads and Western Power whilst still achieving the intentions of the Morley Activity Centre Streetscape Plan to allow for improved pedestrian, cyclist and vehicle access with landscaping options.

Councillor Briefing

The Councillor Briefing on 7 March 2023 aimed to clarify why the alternative cross section was developed, discussed the details of recommended lane widths and the rationale for not including underground power as part of the proposed plan.

Councillors raised the following key matters at the briefing session:

- Minimum lane width requirements;
- Requirements for turning lanes; and
- Underground power requirements and implications.

The report has taken these matters into consideration in the above discussion.

Next Steps

In the event Council support the alternative cross-section as contained in **Attachment 2** PCE will progress with the detailed design work for the area.

LEGISLATIVE COMPLIANCE

Nil.

RISK ASSESSMENT

In accordance with the City’s Risk Management Framework, the officer’s recommendation has been assessed against the City’s adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Moderate
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	<p>It is considered that there is a moderate risk to the City's reputation and stakeholder and community relationships in the event Council proceed with the recommendation, as the proposed crossed section is modified from what was previously advertised to the community.</p> <p>In the event Council do not proceed with the Officer's Recommendation there is a moderate risk to the City's reputation, community and stakeholder relationships, financial management and service delivery as the previously approved cross section does not meet the minimum width requirements for safe movement of traffic and pedestrians.</p> <p>If the City proceeds with the previously endorsed cross section it would likely require redesign at the implementation stage resulting in additional costs, timeframes and may not result in the outcome expected by the community.</p>	

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Environment and Liveability

Goal E2: Remain focused on greening the City's suburbs and streetscapes and increasing the tree canopy.

Goal E3: Improve the City's walking and cycling network and create safer streets.

Theme: Vibrancy

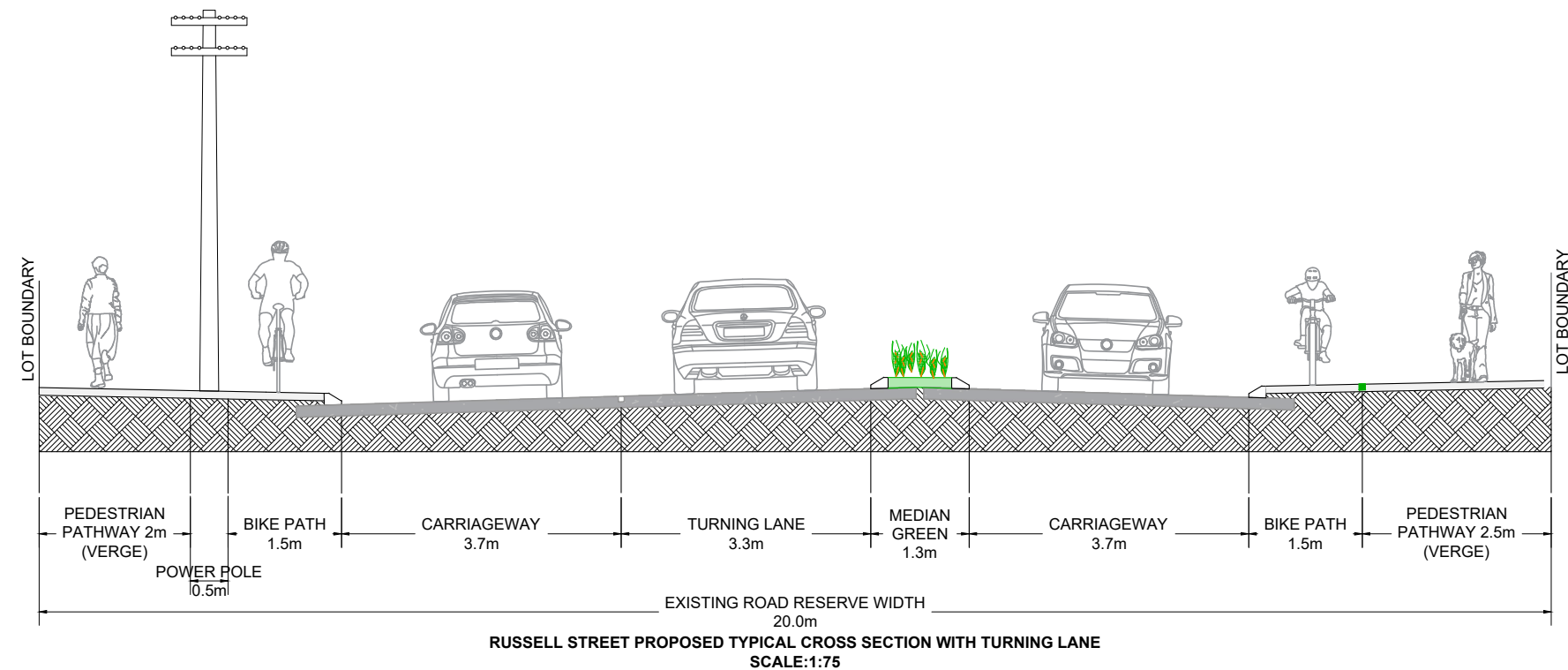
Goal V3: Activate the City's town and neighbourhood centres.

This proposal aligns with the City's strategic intentions to create vibrant and pedestrian friendly town centres with sound public transport options, cycleways and footpaths. In particular it is intended to ensure any future development is in harmony with environmental sustainability goals.

CONCLUSION

The purpose of this report is to formally present to Council PCE's recommended Shared Path Option for Section 6 of the Morley Activity Centre Design Project, Russell Street (between Broun Avenue and Rudloc Road, Morley) which will modify the previously endorsed cross section.

The Shared Path Option is considered the most appropriate option due to meeting the strategic intentions of the Morley Activity Centre Design Project to improve the City's walking, cycling network and streetscape greenery whilst adhering to the requirements of Main Roads and Western Power.

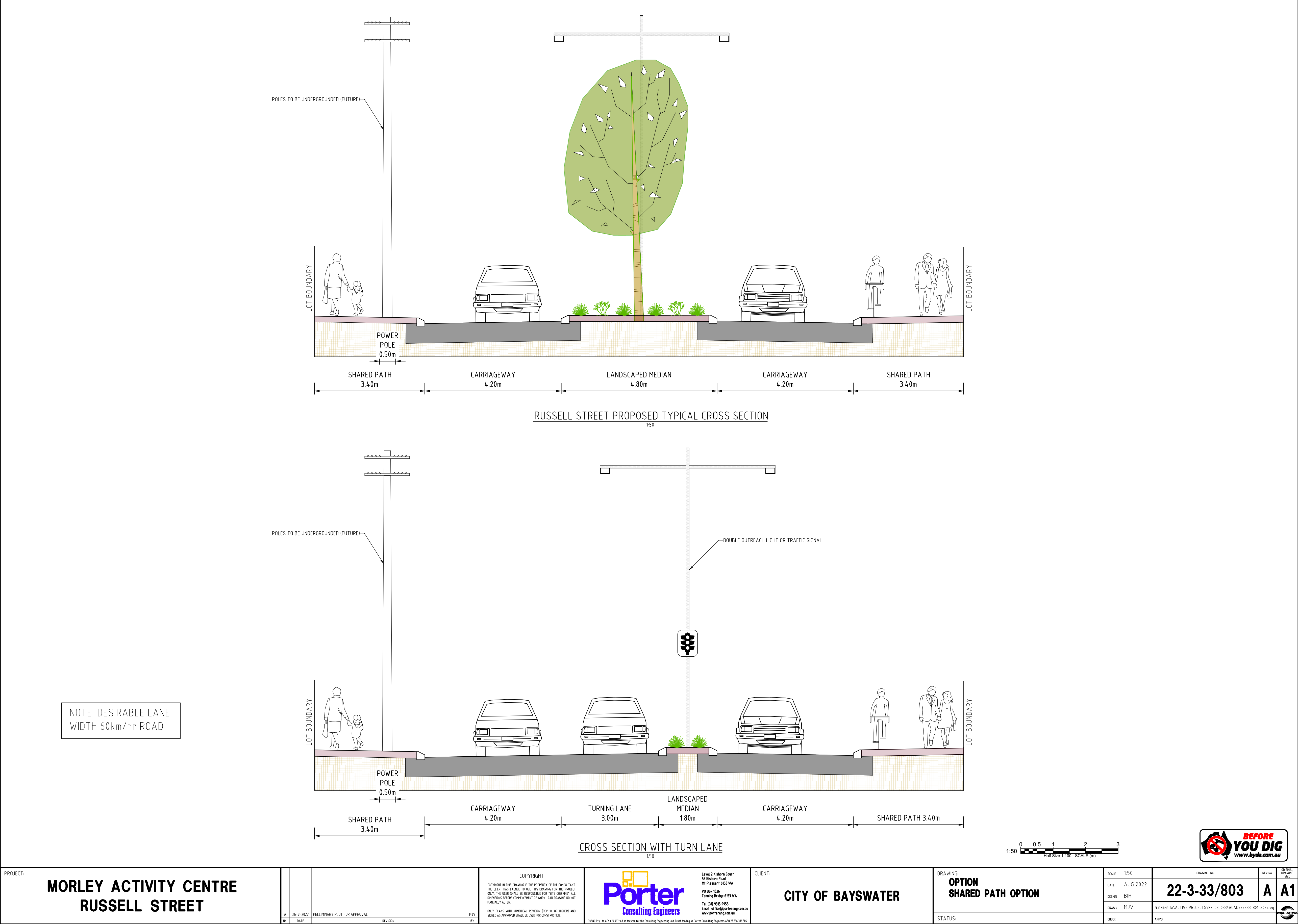


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10.4.5 2023 Community Events Review and Proposed 2023/24 Community Events Calendar

Responsible Branch:	Community Development
Responsible Directorate:	Community and Development
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required for point 1 ABSOLUTE MAJORITY REQUIRED for point 2
Attachments:	1. 2023 Community Events Review Snapshot FINAL Attachment 1 FINAL [10.4.5.1 - 12 pages]
Refer:	Item 10.4.9: OCM 26.04.2022

SUMMARY

This report provides an update to Council on the April 2022 resolution relating to the City's 2022/23 community events, the review of current events delivered, and recommendations for the next financial year to inform the draft 2023/24 budget.

Feedback was sought from Councillors at a briefing on 21 March 2023. In summary, the proposed events calendar in Table 3 focuses on; external funding, maximising community collaborations, a focus on building capacity for community led events through the reallocation of funds to community event grants; and creating the right environment for success through the attraction of events. The proposed calendar for 2023/24 offers a continuation of five signature events and seven local event programs.

COUNCIL RESOLUTION

(OFFICER'S RECOMMENDATION)

That Council:

1. Approves the proposed City's community events for 2023/24 as contained in Table 1 in this report.
2. Allocates the following funds for the community events in the 2023/24 budget:
 - (a) An amount of \$249,069 to deliver the proposed 2023/24 community events as contained in Table 1; and
 - (b) An amount of \$62,500 to deliver the 2023/24 Community Events Grants.

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC):10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

Council at its Ordinary Council Meeting held 26 April 2022 considered the proposed 2022/23 Community Events Calendar and resolved as follows:

"That Council:

1. Approves the proposed community events for 2022/23 as contained in Table 4 – Proposed 2022/23 Community Events Calendar in this report.

2. *Requests the Chief Executive Officer to develop an events strategy for Council to consider future strategic directions relating to City led community events, and to consider the views of the community, prior to presenting the draft Events Strategy to the Ordinary Council Meeting on 6 December 2022."*

EXTERNAL CONSULTATION

The City has engaged with attendees at each event held this year, with evaluation data included in **Attachment 1**.

OFFICER'S COMMENTS

The City's community events are considered to be highly valued by the community and provides opportunities for the community to come together to celebrate being part of a connected and vibrant community. Accordingly, it is considered important that the City continues to ensure it is meeting community needs to provide families with activities and events in a local neighbourhood setting at a lower cost. The City also has opportunity to strengthen a sense of belonging, identity and experiences inclusive of all within the Bayswater community.

This 2022/23 community events review forms the basis for the proposed 2023/24 community events, including data on the effectiveness and community satisfaction of events seen in **Attachment 1**.

Community Events Evaluation

In 2022/23, the City delivered six events with a return to higher attendance numbers post the COVID-19 pandemic as below;

1. Community Art Awards;
2. Avon Descent Finish Line Festival;
3. Carols by Candlelight;
4. Australia Day Citizenship, Awards, and BBQ Breakfast;
5. The Bayswater Community Concert; and
6. Evening in the Park.

*Note: The Music in the Park event, at the time of writing this report is yet to be delivered.

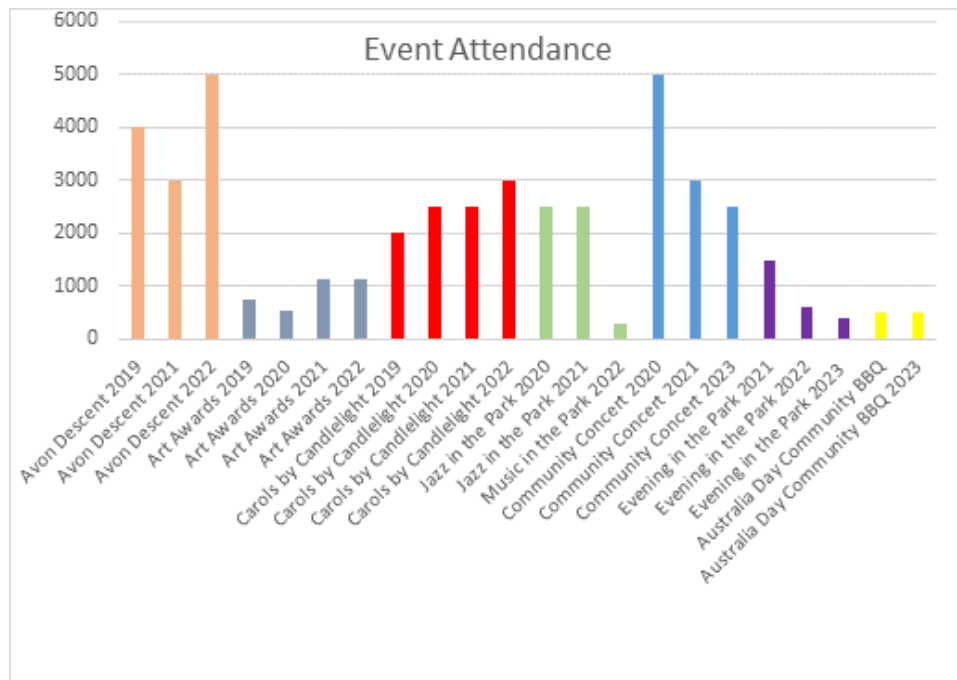


Figure 1: Event Attendance across Events 2022 – 2023

As seen in **Attachment 1**, the City's current method to evaluate City led community events is guided by the following key performance measures identified to track progression in the Strategic Community Plan 2021-2031:

- The number of people attending City led community events;
- The community satisfaction with the City's vibrant and active town centres; and
- The number of events and initiatives focused on town centres.

The Avon Descent Finish Line Festival and the Community Concert are two larger events that attracted the greatest attendance numbers in the 2022/23 financial year. Whilst the Avon Descent continued with high numbers, the Community Concert numbers were lower than expected mainly due to the extreme hot weather on the day. The Carols by Candlelight numbers increased with the event location along the riverside increased ambience attracting more attendance. The Evening in the Park event attracted lower attendance than the year previously.

All events delivered quality entertainment, and increased community participation through stalls, City information stalls, and more food trucks. The City received positive responses from community in regard to increased engagement and the enhanced lighting and ambience at the events.

The overall satisfaction rate for the events this year was 95.32%, a slight increase from 86.85% compared to the year prior.

In 2022 and 2023, the City approved 31 community event application approvals, and also supported eight community events grants as below:

1. Twilight Markets Easter and Christmas;
2. Vietnamese Women's Cultural Festival Day;
3. Cultural Performance and Dumpling Tasting;
4. Maylands Sport and Recreation Club Summer Celebration;
5. Ellis House Art Centre Art Festival 2023;

6. Little People Festival;
7. Swancon 2023; and
8. Lyric Lane Festival.

All City sponsored events are promoted on the City of Bayswater 'What's On' Event website page and offered in-kind advice to enable the successful delivery of sponsored events.

Proposed 2023/24 Community Events

The proposed community events for 2023/24 aims to continue to; balance the needs of the community, consider feedback, and increase participation, sponsorship and grants to sustain the community events program post the impacts of COVID–19 and changing needs of community.

The proposed events include the City's signature, neighbourhood and iconic events that have historically been highly regarded and attended by residents. The proposed events calendar will continue to be creatively designed under the banner of *the City of Bayswater Event Calendar*, with a broader focus on both City and community led events, including a visual display of logos to promote event partners.

Community Art Awards

It is proposed that the City strengthen community social participation and transform the current Community Awards into a new Arts Festival program including:

- Community Art Awards, Saturday 4 November;
- Community Art Exhibition, 4 – 19 November;
- Workshops for emerging artists to form part of the Community Art Awards, 26 August and 3 November;
- Potential partnership with external agencies to add into the festival program;
- Launch of a local studio arts trail online e-map at The RISE Up Market; and
- The RISE Up Art Market, 18 November.

School Banner Competition

As per the Councillor discussion and feedback in April 2022, the School Banner Competition and exhibition are not included in the proposed calendar for 2023/24, as the event will continue every two years (biennial). The School Banner Competition would recommence in the 2024/25 financial year. The existing banners will be reused for a Christmas display in the City town centres this year, and then be recycled for repurposing.

Australia Day Citizenship Ceremony

The Australia Day program of activities, including the Citizenship Ceremony, Australia Day Awards, and Community BBQ Breakfast is noted in this report for financial inclusion. In accordance with the Council resolution relating to this matter made at the 28 February 2023 Ordinary Council Meeting, the City will consult with the Reconciliation Advisory Committee, with a separate report to the May 2023 Ordinary Council Meeting confirming details.

Sustainable Events

The City wishes to transition events to be more environmentally sustainable by improving waste management practice and seeking to reduce waste where possible. The City also wishes to encourage community led events to also become more environmentally sustainable. The City also intends to engage with the community about more sustainable events.

The City of Bayswater Event Waste and Sustainability Practice seeks to reduce the use of:

- Single use water bottles;
- Single use plastic (cutlery, straws etc.);
- Polystyrene cups and packaging;
- Lightweight plastic bags;
- Single use coffee cups;
- Balloons; and
- Confetti and glitter (including compostable glitter).

The City proposes to provide the following at events:

- FOGO waste service;
- Containers for Change Bags or bins; and
- Continue to provide water stations to limit need for single use water bottles.

Community Event Grants Reallocation

It is proposed that the City reallocate \$22,500 in funds from the two events removed from the calendar, Evening in the Park and Music in the Park, into the Community Event Grants (to form a total of \$62,500). The reallocation would encourage smaller community led events and boost capacity in communities.

The City also proposes to open up grant rounds to be available to community all year round enabling greater flexibility. Should the community not take up the opportunities to run smaller events, the City would be agile in response, consider collaborations with key stakeholders and third-party event organisers to; leverage events and festival programs to maximise outcomes and support public-facing activation. The City also proposes to use funds from grants to deliver events where the community do not take up opportunity to apply for grant funds. The current grants policy would be updated to reflect this greater flexibility from two grant rounds, for the Community Event Grants, to all year round.

In Table 1, the City recommends an increase in City budget allocation due to event contractors, infrastructure and delivery i.e. marquees, staging and production of entertainment, transport and waste services. This shows the request of community event calendar funds of \$195,269 and other event projects funds of \$53,800, for 2023/24.

The proposed 2023/24 community events are detailed in Table 1 below.

Table 1 - Proposed Budget Allocation 2023/24 Community Events					
Event	Location	2022/23 Actual YTD	Funds Requested	Date	Comments
1. Avon Descent Finish Line Festival*	Riverside Gardens, Bayswater	\$50,084	\$48,250	Sunday 13 August	Includes external grant funding of \$40,000 through EMRC via Lotterywest and \$3,000 Department of Biodiversity, Conservation and Attractions grant.

2. City of Bayswater ART Festival*	The RISE, Maylands	\$44,650	\$51,533	Saturday 3-19 November	Reduced due to revenue raised through entry fees, sales commission. Reduced expenditure through grants/sponsorship/prize Recommends new components (subject external funding and sponsorship) to strengthen current Community Art Awards.
3. Carols by Candlelight*	Riverside Gardens, Bayswater	\$27,897	\$29,686	Saturday 16 December	Traditional annual event in partnership with a charity through an expression of interest, in-kind support from Battery World, and in partnership with community groups. \$5,000 Healthway grant application \$3,000 Department of Biodiversity, Conservation and Attractions grant.
4. Bayswater Community Concert*	Pat O'Hara Reserve, Morley	\$39,585*	\$48,500	Saturday 3 February	Jazz concert with WAYJO, special guest artist and potentially Gina Williams's interpreting songs in Noongar. Includes grant funding of \$20,000 through Lotterywest. *Carried over 2-years (\$24,894 + \$14,691).
5. ** Community BBQ Breakfast	Civic Centre gardens, Morley	\$7,003	\$12,300	To be confirmed	Note. This item is subject to Council deliberations, and in consultation with the RAC, with a paper presented to Council in May. Celebration breakfast for new citizens and community members, in collaboration with community groups.
Total Events Funds		\$169,219	\$190,269, plus \$5,000 for contingency to cover any damage to reserve(s) = \$195,269		

Table 1 - Proposed 2023/24 Community Events
Cont.

Other Event Projects	2022/23 Actual YTD	Funds Requested	Comments
ANZAC Day**	\$927	\$1,000	Funding support for sound and PA equipment to Eastern Region RSL Sub-group.
Annual Food Appeal	\$255	\$1,000	Awareness raising, promotion and a/tea thank you.

Citizenship Ceremonies**	\$7,552	\$13,800	Ceremony catering, Welcome to Country, attendee mementos and music.
Education Scholarships	\$400	\$500	Awarded to Year 10 – Year 12 students from City of Bayswater schools.
North of Perth Music Festival	\$13,426	\$15,000	Year by year MoU agreement.
WA Symphonic Wind Ensemble	\$13,500	\$13,500	Funding for their venue hire of Morley Sport and Recreation Centre.
International Women's Day	\$8,995	\$9,000	Women's Impact funding and event.
Total Project Funds	\$15,082	\$53,800	

Notes to above: *Indicate key City signature event. ** Indicate iconic civic ceremonies. Evening in the Park, Movie in the Park and the School Banner Competition is removed, with funds proposed to be reallocated to community event grants (\$22,500).

Councillor Briefing Feedback

The 2022/23 community events review and proposed 2023/24 community events were presented to a Councillor Briefing held 21 March 2023. Councillors raised questions and provided feedback, including the consideration of:

- The City's Sponsorship Policy alignment with controls for assessing and accepting sponsors in place;
- Support to reallocate \$22,500 funds from the City led events to the Community Event Grants;
- The City to consider returning smaller events should community need be identified through expressions of interest (opening grants all year round);
- The development of an Arts Festival in partnership with community support, subject to external funding;
- The City to offer in-kind support to encourage and enable food trucks and community led events by removing the roadblocks, seek to improve infrastructure and permits that would build capacity in communities; and
- The City to repurpose the Christmas school banners to community groups who recycle materials into carry bags.

The City has given regard to the above feedback in further developing the Community Events Calendar.

Income, Sponsorships and Funding

Current sponsorships attained for community events in 2022/23 year are listed in Table 2 below showing a total financial income amount of \$79,823.

In Table 3, the City aims to increase external income to a total of \$117,250.

Table 2: 2022/23 Income from funding and fees:

Event	Income/Funding/Sponsorship	In Kind	2022/23 Actual YTD
Avon Descent Finish Line	Lotterywest grant obtained through EMRC partnership		\$37,750
	Department of Biodiversity, Conservation and Attractions grant		
	Community Festival Permit		\$100
Community Art Awards	Community Bank, Bendigo Bayswater		\$500

	Art and Craft World Morley	\$500	
	Discount Picture Framing Noranda	\$100	\$100
	Seasonal Brewery – (Staff + 25% Discount in Kind = \$330.)	\$330	
	Minderoo/Vicinity/Other partnerships		
	Jila Water (water valued at \$100.)	\$100	
	Curated Art Tour income		
	Registration Fees		\$5,117
	Sales Commissions		\$16,256
	Arts U Grant		
Carols by Candlelight	Battery World Morley in-kind value of products	\$1,000	
	Department of Biodiversity, Conservation and Attractions grant		
	Healthway grant		
	Community Festival Permit Fees		
Bayswater Community Concert	Lotterywest grant		\$20,000
Total External Funding:		\$2,030	\$79,823

Table 3: 2023/24 Income Forecast

Event	Income/Funding/Sponsorship	In Kind	2022/23 Actual YTD	2023/24 Forecast Amount
Avon Descent Finish Line	Lotterywest grant obtained through EMRC partnership		\$37,750	\$40,000
	Department of Biodiversity, Conservation and Attractions grant			\$3,000
	Community Festival Permit		\$100	\$200
Community Art Awards	Community Bank, Bendigo Bayswater		\$500	\$1,000
	Art and Craft World Morley	\$500		
	Discount Picture Framing Noranda	\$100	\$100	
	Seasonal Brewery – (Staff + 25% Discount in Kind = \$330)	\$330		
	Minderoo/Vicinity/Other partnerships			\$2,500
	Jila Water (water valued at \$100.)	\$100		\$250
	Curated Art Tour income			\$200
	Registration Fees		\$5,117	\$5,400
	Sales Commissions		\$16,256	\$16,500
	Arts U Grant			\$15,000
Carols by Candlelight	Battery World Morley in-kind value of products	\$1,000		
	Department of Biodiversity, Conservation and Attractions grant			\$3,000
	Healthway grant			\$10,000
	Community Festival Permit Fees			\$200

Bayswater Community Concert	Lotterywest grant		\$20,000	\$20,000
Total External Funding:		\$2,030	\$79,823	\$117,250

Proposed Event Strategy

As per the April 2022 Council resolution, the City is engaging with the community to develop the Events Strategy. The City's event strategy seeks to leverage partnership and sponsorship opportunities to strengthen social connections with communities through community development capacity building and considers the broader environmental and financial sustainability of the City in delivering event events for and with communities.

The Strategy would provide vision, direction and objectives to develop partnerships and funding opportunities for City events on a longer-term basis. This would most likely attract further external investment from sponsors and funders.

The event strategy would also assist to identify future specific (iconic or signature) events and provide guidance in determining locations. The Strategy will seek to categorise different approaches for; City led, community led, large sponsored/partner events, and small neighbourhood events.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Moderate
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	This option is of low risk to the City, as the community has historically shown a high level of enjoyment from the City of Bayswater community events in the past four years. There is a moderate risk that changes to the existing calendar may disappoint community members who have come to enjoy smaller events. However changing programs creates renewed interest for community members, and they may prefer more community led events supported by the City through sponsorships and more in-kind support.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Delivery of proposed 2023/24 City of Bayswater community events program

Asset Category: N/A **Source of Funds:** Municipal and State Grants

LTFP Impacts: The community events are not itemised in the LTFP

Notes: The below costs relating to the proposed 2023/24 events include the costs of other event projects.

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	BUDGET (\$)
		MATERIALS & CONTRACT (EVENT COSTS)	STAFF COSTS				
1	N/A	2022/23 \$242,408	2022/23 \$232,479	2022/23 \$79,823 (Grants, art awards entry fees and permit income)	N/A	N/A	2022/23 \$474,887
		Proposed 2023/24 \$249,069	Proposed 2023/24 \$236,223	Proposed 2023/24 \$117,250	N/A	N/A	Proposed 2023/24 Expenditure = \$485,292 Income = \$117,250

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

- Theme: Community
- Goal C2: Celebrate multiculturalism, arts and culture by supporting local events and initiatives.
- Goal C3: Maximise the use of The City's Park and facilities by all sections of the community
- Goal C4: Empower the community by helping them develop social connections.
- Theme: Vibrancy
- Goal V3: Activate The City's town and neighbourhood centres.

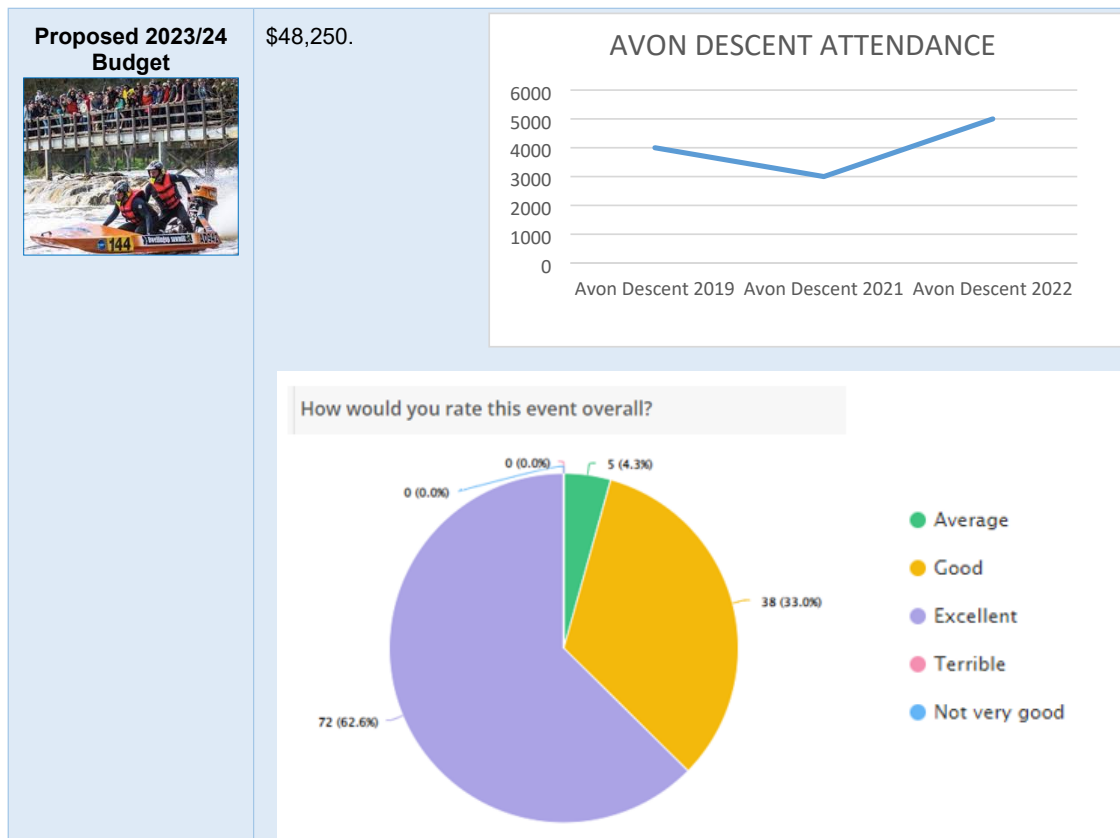
CONCLUSION

The proposed 2023/24 Community Events Calendar aim to; celebrate and integrate multiculturalism, arts and culture into City signature events, maximise use of reserves, encourage social connections; and prevent social isolation through delivering events for, and with community. The calendar includes five larger City led events, with the development of the Community Art Awards into an Arts Festival, and a reallocation of funds to boost the Community Event Grants to encourage more localised community led events across all suburbs in the City of Bayswater. This report addresses the matters raised through the review, Councillor feedback and event delivery innovations.

Event Snapshot 2022/23

Event-by-event summary of key information, highlights, engagements and assessment against objectives, with a recommendation for Council consideration. Notes: *Indicated Key City Signature Event. ** Indicate neighbourhood biennial events. *** Indicate iconic civic ceremonies.

Avon Descent Finish Line Event*	
2022/23 Budget	\$42,700 (\$37,500 additional Lotterywest external funding)
Event Description	<p>The Avon Descent Finish Line Family Fun Day is an event held to celebrate competitors as they cross the finish line after paddling a gruelling 124km over two days. 2022, was the 49th year of the event.</p> <p>The Avon Descent is Western Australia's own unique sporting event that attracts competitors and spectators from all over. The event plays host to food vans, free entertainment, and an exciting race atmosphere. Each year the City of Bayswater partners with the East Metropolitan Regional Council (EMRC) and other local governments along the Swan River from Northam to Bayswater.</p> <p>In 2023, communities will be celebrating the 50th anniversary of the Avon Descent. The aim is to showcase the natural environment of the Swan River (Derbal Yerrigan) and the cultural and spiritual significance to the Noongar people.</p>
Event History	The City of Bayswater hosts the Finish Line event for the Avon Descent each year, with the EMRC submitting a collaborative Lotterywest grant on behalf of the four local government's involved. The event attracted \$37,500 in external funding.
Location	<p>Avon Descent Swan River finish line, Riverside Gardens, Bayswater</p> <p>Riverside Gardens is a shady picturesque reserve with toilets and opportunity for ample parking. The location offers on and off lead dog areas.</p>
Demographic	Adults, families, youth, and seniors. Rowing and regional communities. An inclusive and multicultural event.
Local Engagement and Partnerships	EMRC, ANA Rowing Club, City Age Friendly Ambassadors and FOGO. External stallholders.
Marketing Engagement	2022 social media reach: (views) 69,179; social media engagement: 2360 (comments, likes, shares); reach average story audience 381,605. This is a substantial increase from the 2021 social media reach.
Assessment	<p>An important regional event that supports the below deliverables in the City's Cultural Plan:</p> <ul style="list-style-type: none"> Continue to deliver family events which are free or low cost, with entertainment for children. Continue to deliver activities and events that are valued by the community. Utilise open spaces, parks and the riverfront. <p>Recommendation to continue with event.</p>


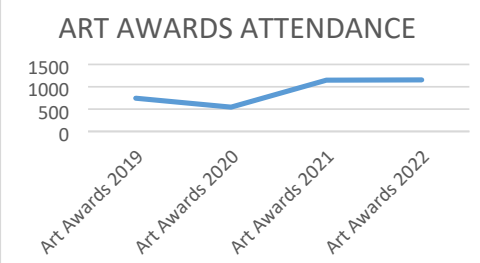


Community Art Awards*	
2022/23 Budget	\$40,358 (additional \$21,473 income)
Event Description	<p>The annual City of Bayswater Community Art Awards and Exhibition takes place in spring each year, and showcases works by artists local to Bayswater and Western Australia. Participating artists are invited to an opening night event to announce the Art Award winners, this is followed by a two week exhibition open to the public with all exhibited artworks being available for purchase.</p> <p>In 2023, the City recommends to extend the Community Art Awards into a Community Arts Festival (subject to external funding and sponsorship). The Community Arts Festival will strengthen the event (and the City of Bayswater arts community) by including activities, as below;</p> <ul style="list-style-type: none"> • Workshops in the lead up to the event for emerging artists to form part of the Community Art Awards; • The RISE Up Art Market; • Art Awards and Exhibition; and • Local studio arts trail online e-brochure. <p>The Art Awards will remain high profile with 12 prizes available across 11 categories, including the open award (an acquisitive prize of \$5,000) and new Local Whadjuk Award (an acquisitive prize of \$5,000).</p>

Event Snapshot 2022/23

Event-by-event summary of key information, highlights, engagements and assessment against objectives, with a recommendation for Council consideration. Notes: *Indicated Key City Signature Event. ** Indicate neighbourhood biennial events. *** Indicate iconic civic ceremonies.

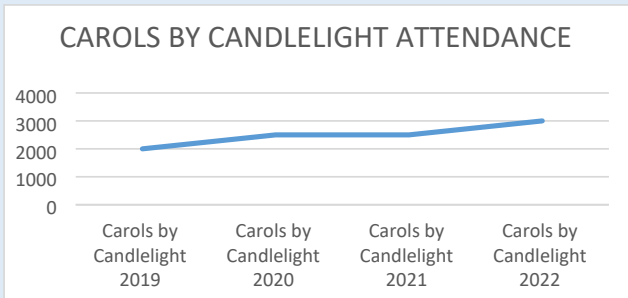
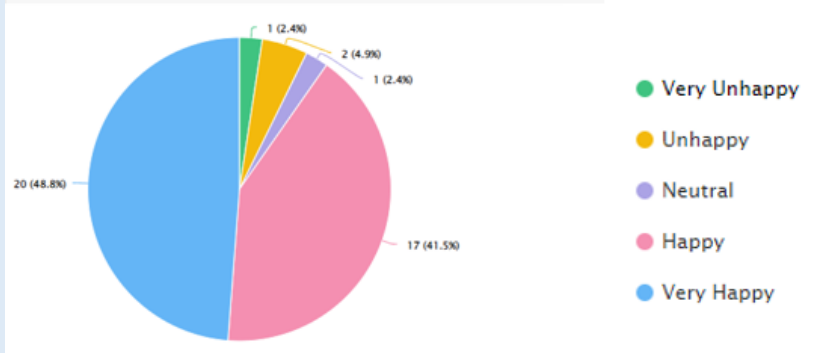

	This event raises revenue from funding, entry fees and commission on potential for additional sponsorship of prizes into the future.
Event History	<p>The annual City of Bayswater Art Awards and Exhibition has been held at The RISE for the past 11 years (previously held at Noranda Shopping Centre).</p> <p>In 2023, The City recommends the event be renamed the City of Bayswater Art Festival to incorporate the new components.</p> <p>Art sales statistics over the last four years are as below:</p> <ul style="list-style-type: none"> 2019 - 176 entries, 25 sales 2020 – 422 entries, 42 sales (entry fee and sales commission waived) 2021 – 273 entries, 67 sales 2022 – 331 entries, 46 sales
Location	<p>The Art Awards is held in the Function Suite at The RISE.</p> <p>The exhibition is displayed on the lower and upper levels of The RISE foyer</p> <p>We are recommending activating The RISE front lawn area for a new RISE Up Art Market.</p>
Demographic and Attendance	<p>Artists within Bayswater and Western Australia, school students, art enthusiasts and art buyers across all demographics.</p> <p>The Art Awards opening night attracted 352 visitors which took the venue to full capacity.</p> <p>The City received 331 submissions and 222 artworks were selected to be showcased in the exhibition. There were 32% of submissions from the City of Bayswater residents.</p>
Local Engagement and Partnerships	<p>Ellis House, Bendigo Bank, The RISE, Seasonal Brewery, Arts and Craft World</p> <p>City Age Friendly Ambassadors, and Jila Water.</p>
Marketing Engagement	<p>2022 social media reach: (views) 86,523; social media engagement: 5724 (likes, comments, shares); reach average story audience 381,605</p> <p>2021 social media reach: (views) 51,115; social media engagement: (likes, comments, shares) 5,124</p> <p>Engagement opportunities for City of Bayswater branches: The RISE.</p>
Assessment	<p>An event that celebrates artists, encourages visitation and supports the below deliverables in the City's Cultural Plan:</p> <ul style="list-style-type: none"> Optimise community use of buildings and facilities for the delivery of cultural activities and cultural services; Increase the City's awareness of changing resident needs, desires and interests; Continue to deliver activities and events that are valued by the community; and Link cultural experiences with social opportunities. <p>Recommendation to expand the Community Art Awards into an Arts Festival.</p> <p>Recommends new components (subject external funding and sponsorship) to strength current Community Art Awards to a festival including activities, as below;</p> <ul style="list-style-type: none"> Workshops for emerging artists to form part of the Community Art Awards; Local studio artist trail online e-brochure; and RISE Up Art Market.

Proposed 2023/24 Budget	\$51,533
 	

Carols by Candlelight*	
2022/23 Budget	\$21,300
Event Description	<p>Carols featuring the WA Symphonic Wind Ensemble and the Sweet Thursday Community Singers followed by an upbeat party band. The event also features food trucks and children's entertainment.</p> <p>Programs and candles are sold for a gold coin donation for the City's selected charity, and donations of non-perishable food items are also welcomed.</p>
Event History	<p>This event has been run every year in recent memory. The event is very well-attended and well received by the community.</p> <p>In recent years, the event has been held in the City of Bayswater central location of Halliday Park, Bayswater. In 2022, the event was moved to Riverside Gardens which worked well.</p> <p>It is recommended that we continue to hold Carols by Candlelight at Riverside Gardens due to the popular and attractive vista.</p>
Location	<p>Riverside Gardens, Bayswater.</p> <p>Riverside Gardens is a shady picturesque reserve with toilet facilities and opportunity for ample parking. The location offers on and off lead dog areas, and as a passive reserve the risk and implications of damage to the grounds is reduced.</p>
Demographic and Attendance	<p>Local families from diverse backgrounds, and community members.</p> <p>Attracting 3500 - 5000 people in attendance.</p>
Local Engagement / Partnerships	<p>Bayswater SES, WA Symphonic Wind Ensemble, Vietnamese Women's Society Asian Neighbourhood Watch Community, Men's Shed, City Age Friendly Ambassadors, Hub Connections, FOGO, and the Library Services staff.</p>
Marketing Engagement	<p>2022 social media reach: (views) 111,518; social media engagement: 546.</p> <p>Engagement opportunities for City of Bayswater branches: FOGO, Security and Rangers, and Community Engagement.</p>
Assessment	<p>A well-established, and well-loved community event that meets the following deliverables in the Cultural Plan:</p> <ul style="list-style-type: none"> Continue to deliver family events which are free or low cost, with entertainment for children; Continue to deliver activities and events that are valued by the community; and Utilise open spaces, parks and the riverfront.

Event Snapshot 2022/23

Event-by-event summary of key information, highlights, engagements and assessment against objectives, with a recommendation for Council consideration. Notes: *Indicated Key City Signature Event. ** Indicate neighbourhood biennial events. *** Indicate iconic civic ceremonies.

	Recommend to continue with event in partnership with community group(s).																												
Proposed 2023/24 Budget	<div><div>\$29,686</div><div><div><div>CAROLS BY CANDLELIGHT ATTENDANCE</div><div><table><caption>Carols by Candlelight Attendance Data</caption><thead><tr><th>Year</th><th>Attendance (Approximate)</th></tr></thead><tbody><tr><td>2019</td><td>2000</td></tr><tr><td>2020</td><td>2500</td></tr><tr><td>2021</td><td>2400</td></tr><tr><td>2022</td><td>3000</td></tr></tbody></table></div></div><div><div>How satisfied were you with the 2022 Carols by Candlelight event overall?</div><div><table><caption>Satisfaction Levels Data</caption><thead><tr><th>Satisfaction Level</th><th>Count</th><th>Percentage</th></tr></thead><tbody><tr><td>Very Happy</td><td>20</td><td>48.8%</td></tr><tr><td>Happy</td><td>17</td><td>41.5%</td></tr><tr><td>Very Unhappy</td><td>1</td><td>2.4%</td></tr><tr><td>Unhappy</td><td>2</td><td>4.9%</td></tr><tr><td>Neutral</td><td>1</td><td>2.4%</td></tr></tbody></table></div><div></div></div></div></div>	Year	Attendance (Approximate)	2019	2000	2020	2500	2021	2400	2022	3000	Satisfaction Level	Count	Percentage	Very Happy	20	48.8%	Happy	17	41.5%	Very Unhappy	1	2.4%	Unhappy	2	4.9%	Neutral	1	2.4%
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Bayswater Community Concert*	
2022/23 Budget	\$48,500 (\$20,000 additional external funding)
Event Description	A feature concert for residents of City of Bayswater and surrounds, generally held on the first Saturday of February at Pat O'Hara Reserve. The artist is intended to be higher profile than the musicians at other City events (such as Music in the Park). The event also has a wide range of food trucks, and limited activities/entertainment for children.
Event History	<p>The concert began in a partnership with Perth Symphony Orchestra for the first three years. The concert was well received by the community with 3,000-5,000 patrons in attendance each time. The 2021 event was impacted by COVID-19 restrictions, having to be postponed for 6 weeks and held in mid-March.</p> <p>In 2022, the City opted to headline the concert with a different artist to keep the event fresh and relevant. Dami Im was secured to perform at the event with Siobhan Cotchin supporting. The 2022 event was postponed until 2023 due to COVID-19 restrictions.</p> <p>The 2023 Community Concert went ahead with the initial artists Dami Im and Siobhan Cotchin, the event was well received by the community after a 2 year wait.</p> <p>In 2024, the City is proposing a collaboration with WAYJO, Gina Williams and Guy Ghouse, with local artists (interpreting songs into Noongar language).</p>
Demographic and Attendance	Adults, family, youth and seniors.
Local Engagement / Partnerships	Men's Shed, City Age Friendly Ambassadors, Hub Connections, FOGO, City Library Services, and Channel 9.
Marketing Engagement	<p>2023 social media reach (views): 98,764; social media engagement: 2488</p> <p>Engagement opportunities for City of Bayswater branches: FOGO, Security and Rangers, Community Engagement.</p>
Assessment	<p>This event has been a highlight on the City's event calendar over the last four years, attracting visitors from City of Bayswater and beyond into the Morley Activity Centre.</p> <p>The event meets the following deliverables in the Cultural Plan:</p> <ul style="list-style-type: none"> Continue to deliver family events which are free or low cost, with entertainment for children; Continue to deliver activities and events that are valued by the community; and Utilise open spaces, parks and the riverfront. <p>Recommended to continue with a concert event.</p>

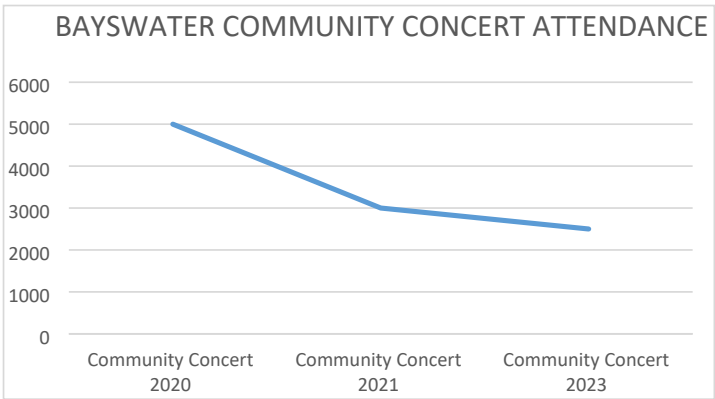
Event Snapshot 2022/23

Event-by-event summary of key information, highlights, engagements and assessment against objectives, with a recommendation for Council consideration. Notes: *Indicated Key City Signature Event. ** Indicate neighbourhood biennial events. *** Indicate iconic civic ceremonies.

Proposed
2023/24
Budget

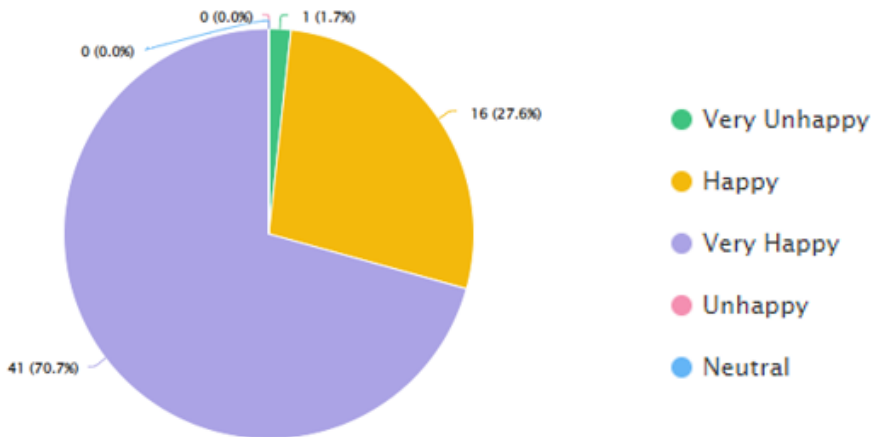
\$48,500

BAYSWATER COMMUNITY CONCERT ATTENDANCE





Year	Attendance
Community Concert 2020	5000
Community Concert 2021	3000
Community Concert 2023	2500

How satisfied were you with the entertainment at the event?



Satisfaction Level	Count	Percentage
Very Unhappy	0	0.0%
Happy	16	27.6%
Very Happy	41	70.7%
Unhappy	0	0.0%
Neutral	1	1.7%



Community BBQ Breakfast***	
2022/23 Budget	\$10,000
Event Description	<p>A relaxed morning of live music, free activities and a free BBQ outside the City of Bayswater Civic Centre</p> <p>Event coincides with the Australia Day Citizenship Ceremony conducted in the Embleton Room at 9am. Community Citizen of the Year award winners are also announced at this ceremony.</p>
Event History	<p>Event was titled "Australia Day BBQ Breakfast" up until 2022, when it was renamed "Community BBQ Breakfast as a recommendation of the Reconciliation Advisory Committee due to cultural sensitivities. Attendance at the event is generally around 500, with an estimated 100 of those having also attended the citizenship ceremony.</p>
Demographic and Attendance	<p>Residents, community members, new citizens and families.</p> <p>Approximately 500 people in attendance</p>
Local Engagement and Partnerships	<p>Rotary Morley</p> <p>EMRC</p>
Marketing Engagement	<p>The 2023 Social media reach (views): 12,668; Social media Engagement (likes, comments and shares) 218</p> <p>Engagement opportunities for City of Bayswater branches: ERMCC.</p> <p>The 2022 social media reach (includes citizenship and Citizen of the Year Awards): (views) 9,958, social media engagement (likes, comments, shares) 633.</p> <p>The 2022 and 2023 events attracted about 500 people, with no data collected on satisfaction.</p>
Assessment	<p>Event meets the following deliverables in the Cultural Plan:</p> <ul style="list-style-type: none"> Continue to deliver family events which are free or low cost, with entertainment for children; Continue to deliver activities and events that are valued by the community; and Utilise open spaces, parks and the riverfront. <p>The event is generally small, with interest associated with the citizenship ceremony. The event held on Australia Day holds cultural sensitivities with some members of the community.</p> <p>Recommend continuing with this event in partnership with community groups.</p>
Proposed 2023/24 Budget	<p>\$12,300</p> 

Event Snapshot 2022/23

Event-by-event summary of key information, highlights, engagements and assessment against objectives, with a recommendation for Council consideration. Notes: *Indicated Key City Signature Event. ** Indicate neighbourhood biennial events. *** Indicate iconic civic ceremonies.

OTHER CITY LED PROJECTS DELIVERED**Annual Food Appeal**

In the lead up to Christmas, donations of non-perishable food items are accepted at various collection points around the City. A charity that supports those in-need within the City of Bayswater is selected by expression of interest. The City of Bayswater promotes the appeal and raises community awareness for people in need at Christmas.

Citizenship Ceremonies***

Residents of the City of Bayswater who have had their Australian citizenship applications accepted are required to attend a ceremony hosted by the City of Bayswater to undertake their pledge and become Australian citizens. Ceremonies are held monthly at the Embleton Room at the Civic Centre.

Education Scholarships

The City of Bayswater entered into a deed trust in 1987 with the now-deregistered Morley Citizens Club. The deed created a trust for the purposes of perpetually providing education scholarships each year to high school students that reside within the City. The students are selected by the principal of each City of Bayswater high schools.

ANZAC Day Ceremonies***

Funds are used to support a dawn service at the Halliday Park war memorial each year on ANZAC Day. The service is coordinated by the Bassendean Eastern Regional RSL branch, with the City providing in-kind support and hire of the audio-visual component of the event.

North of Perth Music Festival

Funds are used to support the North of Perth Music Festival (NOPMF) committee to run an annual festival supporting primary and high school students an opportunity to demonstrate their talent. The festival has been running for over 50 years. In recent years, the festival has taken place at The RISE, Maylands over a 3 week period, with concerts held at Morley Sport and Recreation Centre to showcase the winners. In exchange for naming rights sponsorship, the City provides in-kind support (venue hire) along with payment of costs relating to piano hire, program printing and winner's concert expenses, in addition to an honorarium payment to the NOPMF Committee.

WA Symphonic Wind Ensemble

The funds are used to support the West Australian Symphonic Wind Ensemble, by paying venue hire fees for their rehearsal through the Morley Recreation Centre. In exchange, WASWE perform at City events, as per their service agreement.

International Woman's Day – Women's Impact.

In 2021, a function to commemorate the naming of the Nellie Tant Reserve was held to coincide with International Women's Day and was delivered by the City of special projects. Funds were then specifically allocated to an International Women's Day function in 2022. Due to COVID-19 concerns, the funds were instead donated to community groups in the City of Bayswater that provided support to women, as per Council resolution.

To celebrate International Woman's Day in 2023, the City of Bayswater delivered an event and provided funding to help deliver projects or initiatives aimed at supporting and advancing women and girls within the City of Bayswater.

The 2023 Women's Impact event attracted an estimated 120 attendees and included; Keynote Speaker Professor Sue Fletcher AO; panellists Dr Siddier Chambers, Jessica Herbert, Prof. Coleen Hayward

Am and the City Mayor Filomena Piffaretti. The event also included the presentations from three awarded projects. The event occurred at the City of Bayswater Civic Centre on Thursday 9 March from 2.00pm to 4.30pm. The City received very positive feedback and is yet to evaluate data from the survey of attendees.

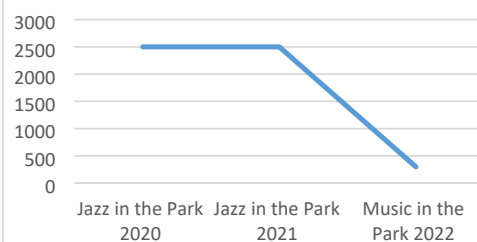
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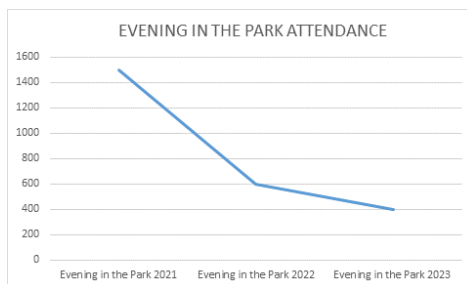
Music in the Park**	
2022/23 Budget	\$16,995 (\$6,000 additional external funding)
Event Description	Music in the Park brings an array of talented local Perth musicians to Bayswater. The event generally features food trucks, with limited entertainment for children.
Demographic	Music enthusiasts, elderly, and families.
Event History	The Music in the Park event has been well received by the community in recent years, generally having a healthy attendance and great survey results. The 2022 event took place a day after increased COVID-19 restrictions were announced by the WA Government, resulting in a dramatic drop in attendance (roughly 10 % of the 2020 and 2021 attendance). In recent years, this event was named <i>Jazz in the Park</i> and solely focussed on the Jazz genre. The 2022 event was renamed to allow the City to explore talented local musicians across multiple genres.
Engagement	This event is yet to occur and is planned for delivery on 15 April 2023.
Assessment	<p>Event has consistently received excellent feedback and attendance (except in 2022 as addressed above).</p> <p>The event meets the following deliverables in the Cultural Plan:</p> <ul style="list-style-type: none"> Continue to deliver family events which are free or low cost, with entertainment for children; Continue to deliver activities and events that are valued by the community; and Utilise open spaces, parks and the riverfront. <p>The event could be delivered in collaboration with community every second year across different suburbs.</p> <p>This event is not recommended to continue, with community encouraged to apply for City funding to run smaller neighbourhood events.</p>
2023/24 Budget	Nil



MUSIC IN THE PARK ATTENDANCE



Evening in the Park**	
2022/23 Budget	\$12,500
Event Description	The City's cultural diversity takes centre stage as the City celebrates what makes the community so special. Usually held during Harmony Week, the event utilises the library and community centre for multicultural-themed craft activities and promotion of the library's programs. While outside, attendees can enjoy live music, children's entertainment and food from around the world. This year, the City is expanded on its reach of multicultural groups, and collaborating with WA Multicultural Association and individuals to curate an inclusive event.
Demographic	Local families, surrounding residents, CALD community members, and seniors.
Event History	This event has been run every year in recent times, and is generally well-attended and well received by the community.
Engagement	The engagement data shows that overall attendees were satisfied with the event. The attendance numbers have declined from approx. 600 the year prior to approx. 400 this year. It is noted that pre COVID the attendance was approx. 1200.
Assessment	<p>Event is historically well received by the community</p> <p>The event meets the following deliverables in the Cultural Plan:</p> <ul style="list-style-type: none"> Continue to deliver family events which are free or low cost, with entertainment for children; Optimise community use of buildings and facilities for the delivery of cultural activities and cultural services; Continue to deliver activities and events that are valued by the community; and Utilise open spaces, parks and the riverfront. <p>This event is not recommended to continue, with community encouraged to apply for City funding to run smaller neighbourhood events.</p>
Proposed 2023/24 Budget	<p>Nil.</p> <div> <p>How satisfied were you with the 2023 Evening in the Park event overall?</p> <p>Question options (Click items to hide)</p> <ul style="list-style-type: none"> Unhappy Neutral Happy Very Happy Very Unhappy </div>



10.5 Major Projects and Commercial Activities Directorate Reports**10.6 Sub Committee Reports****10.6.1 Planning and Heritage Policy Review and Development Committee - 3 April 2023****10.6.1.1 Heritage Policies Review**

Responsible Branch:	Development and Place
Responsible Directorate:	Community and Development
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	<ol style="list-style-type: none"> 1. Original Heritage Policies [10.6.1.1.1 - 5 pages] 2. Draft Heritage Fee Refund and Development Policy - Track Changes [10.6.1.1.2 - 7 pages] 3. Draft Heritage Fee Refund and Development Policy [10.6.1.1.3 - 5 pages]

SUMMARY

Council consideration is sought in relation to the proposed Heritage Fee Refund and Development Policy, based on the review of the following existing heritage policies:

- Refund of Planning and Building Application Fees Policy.
- Flexible Application of Statutory Requirements for Buildings Contained within the City's Heritage List Policy.

It is considered that both policies are still necessary, to provide guidance on fee refunds for the conservation of heritage-protected places, and to provide guidance on varying site and development requirements when necessary to facilitate the conservation of a heritage-protected place.

The existing policies are proposed to be consolidated into one policy and modified to be consistent with the heritage provisions contained in the *Planning and Development (Local Planning Schemes) Regulations 2015* and the City's policy format, and improve readability.

COUNCIL RESOLUTION**(COMMITTEE/OFFICER'S RECOMMENDATION)**

That Council adopts for public advertising the draft Heritage Fee Refund and Development Policy as contained in Attachment 3 to this report.

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY BY EXCEPTION (EN BLOC): 10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Nil.

BACKGROUND

The City has a large number of local planning policies, to better guide development within the City. City officers are undertaking an ongoing review of the existing local planning policies, in order to improve the City's policy framework and reduce the red tape associated with development applications.

The *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) took effect in October 2015, and were amended in 2020 as part of major reform of the State's planning system. The City's heritage policies are required to be modified to be consistent with these Regulations. The need to provide guidance on fee refunds and varying site or development requirements for heritage-protected places within the City remains current.

The existing policy was originally adopted by Council on 24 October 2006 and subsequently modified in March 2016.

EXTERNAL CONSULTATION

In the event that Council adopts the draft Heritage Fee Refund and Development Policy for the purpose of advertising for public comment, the policy will be advertised in accordance with the requirements of Schedule 2 of the Regulations for at least 21 days by way of:

- Notification being published in the local newspaper(s);
- Information being placed on the City's engagement website; and
- Hard copies of the draft modified policy being made available for inspection at the City of Bayswater Civic Centre and libraries.

OFFICER'S COMMENTS

The City's current heritage policies sets out the parameters where the City may consider refunding planning and building application fees, and outlines the circumstances where flexible application of statutory requirements will be considered as a part of a development approval for heritage-protected places. It is considered that the proposed modified policy will provide greater clarity on what the City will consider through the amended provisions.

The proposed policy, as contained in **Attachment 3**, consolidates and updates the existing policies in accordance with the current City of Bayswater policy format and the Regulations, and has separate chapters. Additionally the policy updates include changes to the policy title, a new covering page, new objectives, policy scope, new definition and updates to the requirements. The modified purpose and requirements are aligned with the intent of the existing policy, with adjustments to the wording to improve readability, and to be consistent with the provisions of the Regulations. The key changes made to each section of the policy are summarised below.

Title

The title of the policy has been modified to Heritage Fee Refund and Development Policy. The original name reads as Heritage Policies. 'Fee Refund' and 'Development' have been included in the title of this policy to provide better context on what the policy covers to allow for ease of reference by the community, future applicants and officers of the City.

Covering Page

A covering page has been created and includes purpose, objections, definitions, background, chapter reference and related legislation. This page has been created to provide context on the heritage considerations that this policy applies to and to merge any duplicated information that was in the original policies. This section allows for a more succinct, informative and readable document.

Objectives

A new series of four objectives have been added to the draft policy. The objectives are consistent with the purpose in the existing policies. They reinforce that the policy:

- Facilitates development that conserves heritage-protected places.
- Be flexible with the application of Town Planning Scheme No 24 (TPS24), relevant local planning policies and the Residential Design Codes (R-Codes) requirements in relation to heritage-protected places.
- Ensure site and development requirements contribute to positive heritage outcomes of heritage-protected places.
- Provide for development that conserves heritage-protected places that is consistent with the strategic direction and zoning reservation of the land and the amenity of the locality.

Definitions

A new definition has been added to the draft modified policy. A heritage-protected place is included in the definitions and refers to the definition as contained within the Regulations.

Background

The introduction sections of each of the existing policies have been combined and included on the covering page of the modified policy document with a title change to background. This section has also been updated to reflect the current provisions of the Regulations, and to provide context as to why this policy has been created.

This section notes that the City acknowledges the payment of planning and building application fees on top of the costs associated with conserving a heritage-protected place can be onerous, thus a part or full refund of fees may be considered on a case-by-case basis.

In addition, Clause 12 of the Regulations provides the ability for the City to vary any site or development requirement of TPS24 to facilitate the built heritage conservation of a heritage-protected place.

Chapter 1.0 Refund of Planning and Building Application Fees for Heritage-Protected Places

Scope

A new scope has been included in this chapter. The scope clarifies that the policy applies to heritage-protected places and provides parameters for the part or full refund of planning and building application fees.

Requirements

The existing policy includes a 'Policy Statement' section. In accordance with the City's current policy format this has been updated to 'Requirements' in the draft modified policy.

The existing provisions have been modified to be more succinct and readable, and to be consistent with the provisions of the Regulations. The following summarises the key changes to this section:

- The existing policy stated 'refund' within the provisions with no mention that the refund may be in part or in full. This has created some confusion from the community and applicants. The draft policy now includes 'part or full refund' to provide clarity on this matter.
- Clause 1 has been modified to specifically relate to development which occurs to heritage-protected places.

- Clause 2 has been expanded to clarify that the refund applies to the standard planning and building application fees as included in the City's fees and charges. The existing provisions that outline the fees the refund did not apply to have been retained.
- Clause 3 remains unchanged.
- Clause 4 remains unchanged.

Chapter 2.0 Varying Site or Development Requirements for Heritage-Protected Places

Purpose

The purpose of this chapter has been updated to provide guidance on varying site and development requirements to facilitate the conservation of a heritage-protected place.

Scope

The scope has been updated to clarify that the policy applies to heritage-protected places and aims to facilitate the built heritage conservation of heritage-protected places.

Requirements

The existing policy listed the design elements that the City may vary. These provisions are considered outdated under the Regulations. Clause 12 of the Regulations provides the ability for the City to vary any site or development requirement under the City's TPS24 to facilitate the built heritage conservation of a heritage-protected place.

It is considered that there is a lack of guidance in the Regulations on the extent of variation that can be considered by the City. New provisions are proposed that provide parameters on when it is appropriate to vary site or development requirements when developing a heritage-protected place. The following new provisions are recommended:

- (a) *'Applicable site and development requirements may include, but are not limited to, building height, setbacks, plot ratio, vehicle access and car parking.'*
- (b) *'Clearly demonstrate that the varying of site and development requirements are necessary to facilitate the built heritage conservation of a heritage-protected place.'*
- (c) *'The variation(s) shall not exceed the extent to which the development potential of the place is limited by the need to conserve the heritage-protected place.'*
- (d) *'The variation(s) shall not unduly impact on adjoining properties within the locality.'*
- (e) *'Clearly demonstrate that a compliant development will be detrimental to the conservation of the heritage-protected place.'*
- (f) *'A referral may be required to the Heritage Council of Western Australia and/or the City's Design Review Panel to which the City will give due regard to any comments and recommendations received.'*

In addition to the above, there is limited guidance on additional information that is required to be submitted as a part of the development application. A new section outlining the additional information required has been added. This provides clarity for future applicants on what is required to guide the formal assessment of these proposals.

In summary, the new provisions in this section reflect the current requirements of the Regulations, provide parameters on when it is appropriate to vary a site or development requirement when developing a heritage-protected place, and outline additional information that is required to be submitted with a development application to guide the assessment of the proposal.

LEGISLATIVE COMPLIANCE

Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* sets out the procedure for amending a local planning policy, including the requirement to give local public notice of a decision to amend a local planning policy, unless, in the opinion of the local government, the amendment is a minor amendment.

RISK ASSESSMENT

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Risk Category	Adopted Risk Appetite	Risk Assessment Outcome
Strategic Direction	Moderate	Low
Reputation	Low	Low
Governance	Low	Low
Community and Stakeholder	Moderate	Low
Financial Management	Low	Low
Environmental Responsibility	Low	Low
Service Delivery	Low	Low
Organisational Health and Safety	Low	Low
Conclusion	<p>It is considered that this option has a low risk as it is consistent with the existing policy and the Regulations.</p> <p>It is considered that there is a moderate governance risk if the recommended option is not proceeded with as the existing policies do not align with the updated Regulations.</p>	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

Item 1: Advertise the proposed modified policy

Asset Category: New **Source of Funds:** Municipal

LTFP Impacts: Not itemised in the LTFP

Notes: Nil

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$)		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1.	\$600	-	-	-	-	-	\$14,000

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031 (as amended), the following applies:

Theme: Environment and Liveability

Goal E1: Maintain the identity and heritage of our neighbourhoods while supporting an increase in high quality density around transport nodes.

It is considered that the proposed draft modified policy supports the local community in maintaining and restoring existing heritage-protected places within the City of Bayswater and facilitates development that conserves and enhances heritage aspects of a heritage-protected place with

providing fee refunds and varying site or development requirements to conserve heritage-protected place.

CONCLUSION

The proposed policy is considered to reflect the provisions of the Regulations, be consistent with the City's updated policy format, incorporate various improvements and clarifies provisions to enhance its ease of use and effectiveness. In light of this, it is recommended that the draft Heritage Fee Refund and Development local planning policy is adopted by Council for public advertising.

HERITAGE POLICIES



REFUND OF PLANNING AND BUILDING FEES POLICY..... Page 2

FLEXIBLE APPLICATION OF STATUTORY REQUIREMENTS FOR BUILDINGS
CONTAINED WITHIN THE CITY'S HERITAGE LIST POLICY..... Page 4



REFUND OF PLANNING AND BUILDING FEES POLICY

Responsible Division	Planning and Development Services
Responsible Business Unit/s	Planning Services
Responsible Officer	Planning Manager
Affected Business Unit/s	Planning Services

**PURPOSE:**

To refund relevant planning and building fees for developments that propose to conserve or improve the heritage aspects of a building.

INTRODUCTION:

1. The City of Bayswater has adopted a Municipal Inventory of Heritage Places, from which certain buildings have been selected for inclusion on the City's Heritage List under Town Planning Scheme No. 24.
2. Town Planning Scheme No. 23 refers to the Municipal Inventory of Heritage Places and does not require a Scheme List.
3. Buildings contained on the Heritage List, or on the Municipal Inventory of Heritage Places within the area of Town Planning Scheme No. 23, are subject to certain provisions, including:
 - a) Requirement for planning approval for all development and demolition;
 - b) Appropriate conservation measures where necessary; and
 - c) Ability to apply for heritage grants.
4. As a result of being included on a Heritage List, or on the Municipal Inventory of Heritage Places within the area of Town Planning Scheme No. 23, all development requires planning approval.
5. Council has resolved to allow the City to refund planning and building fees in certain circumstances, as outlined in this policy.

POLICY STATEMENT:

1. The City will refund planning application and building fees charged by the City for development in the following circumstances:
 - a) Where the subject building to be retained is more than 50 years old and must be contained on the City's Heritage List of Heritage Places within the area of Town Planning Scheme No. 23 and/or 24.
 - b) Where the applicant/owner proposes development that will enhance or maintain the heritage aspects of a certain building and/or site.
2. The refund of planning and building fees only applies to the standard development (planning) application and building application fees and does not include the following fees:
 - a) BCITF and BRB Levies
 - b) Higher code advertising or other advertising costs.
 - c) Planning Service Fees
 - d) WAPC subdivision, amalgamation and clearance fees.
 - e) Home occupation or Alfresco licence or renewal fees.
 - f) Rezoning fees.



- g) Other fees charged by the City.
3. Applicants will be required to pay all fees at the time of application. The City will refund the appropriate planning and building fees where sections 1-2 of this policy are satisfied.
4. The refund of fees will be at the sole discretion of the City.

DEFINITIONS:

Nil

RELATED LEGISLATION:

- Clause 2.6 of Town Planning Scheme No 24
- Part 3 of Town Planning Scheme No 23
- Section 14 of Town Planning (Local Government Planning Fees) Regulations 2000
- Section 6.16 of Local Government Act

RELATED DOCUMENTATION:

Nil

Relevant Delegations		
Risk Evaluation		
Council Adoption	Date	24 October 2006
Reviewed / Modified	Date	1 March 2016
Reviewed / Modified	Date	
Reviewed / Modified	Date	



FLEXIBLE APPLICATION OF STATUTORY REQUIREMENTS FOR BUILDINGS CONTAINED WITHIN THE CITY'S HERITAGE LIST POLICY

Responsible Division	Planning and Development Services
Responsible Business Unit/s	Planning Services
Responsible Officer	Planning Manager
Affected Business Unit/s	Planning Services



PURPOSE:

To determine circumstances where Council will allow flexible application of statutory requirements in relation to development of Heritage sites and/or buildings.

INTRODUCTION:

1. The City of Bayswater has adopted a Municipal Inventory of Heritage Places, from which certain buildings have been selected for inclusion on the City's Heritage Lists.
2. Buildings contained on each Heritage List is subject to certain provisions, including:
 - a) Requirement for planning approval for all development and demolition;
 - b) Appropriate conservation measures where necessary; and
 - c) Ability to apply for heritage grants.
3. In order to facilitate development that enhances or maintains the heritage aspects on a certain building and/or site, the City is prepared to consider varying development standards, as per the policy provisions contained below.
4. Residential development is generally controlled by the provisions of the Residential Design Codes 2002, and commercial development is generally controlled by the provisions of the City's Town Planning Schemes.

POLICY STATEMENT:

1. The City will refund planning application and building fees charged by the City for The City will consider the flexible application of Town Planning Scheme and the Residential Design Code requirements in relation to heritage buildings.
2. The provisions of this policy apply to properties contained on the City's Heritage List of Heritage Places within the area of Town Planning Scheme No. 23 and/or 24.
3. The City will consider variations to Scheme and Code requirements to facilitate the retention of a place included in the City's Heritage List. Where such variations are sought, a performance based consideration will be undertaken.
4. The City will consider variations to certain development standards including, but not limited to, the following:
 - a) Minimum lot sizes;
 - b) Average lot sizes;
 - c) Plot Ratio;
 - d) Setbacks;
 - e) Variations to car parking and landscaping; and
 - f) Other development standards.
5. All applications for variations of development standards will be assessed on their merits. Applicants are encouraged to provide sufficient justification to enable consideration of any variations.



DEFINITIONS:

Nil

RELATED LEGISLATION:

- Clause 2.6 of Town Planning Scheme No 24
- Part 3 of Town Planning Scheme No 23

RELATED DOCUMENTATION:

Nil

Relevant Delegations		
Risk Evaluation		
Council Adoption	Date	24 October 2006
Reviewed / Modified	Date	1 March 2016
Reviewed / Modified	Date	
Reviewed / Modified	Date	





Heritage Fee Refund and Development Policy

HERITAGE POLICIES

REFUND OF PLANNING AND BUILDING FEES POLICY..... Page 2

FLEXIBLE APPLICATION OF STATUTORY REQUIREMENTS FOR BUILDINGS CONTAINED
WITHIN THE CITY'S HERITAGE LIST POLICY..... Page 4

<u>Responsible Division</u>	<u>Community and Development</u>
<u>Responsible Business Unit/s</u>	<u>Development and Place</u>
<u>Responsible Officer</u>	<u>Manager Development and Place</u>
<u>Affected Business Unit/s</u>	<u>Development and Place</u>

Purpose

The purpose of this policy is to provide guidance on planning and building application fee refunds, and to provide guidance on varying site and development requirements for the conservation and development of heritage-protected places.

Objectives

The objectives of this policy are to:

1. Facilitate development that conserves heritage-protected places.
2. Be flexible with the application of *Town Planning Scheme No 24 (TPS24)*, relevant local planning policies and the Residential Design Codes (R-Codes) requirements in relation to heritage-protected places.
3. Ensure site and development requirements contribute to positive heritage outcomes of heritage-protected places.
4. Provides for development that conserves heritage-protected places that is consistent with the strategic direction and zoning reservation of the land and the amenity of the locality.

Definitions

Heritage-protected place has the meaning given in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Introduction

An application for development approval may be required for the development of a heritage-protected place under Clause 61 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). Where an application for development approval is required for a heritage-protected place under the Regulations, this policy applies.

The City of Bayswater acknowledges the payment of planning and building application fees on top of the costs associated with conserving a heritage-protected place can be onerous, thus a part or full refund of fees may be considered on a case by case basis.

Clause 12 of the Regulations provide the ability for the City to vary any site or development requirement of TPS24 to facilitate the conservation of a heritage-protected place.

Chapters

1.0 Refund of Planning and Building Application Fees for Heritage-Protected Places

2.0 Varying Site and Development Requirements for Heritage-Protected Places

Related Legislation

- Town Planning Scheme No.24
- Planning and Development (Local Planning Schemes) Regulations 2015
- Planning and Development Regulations 2009.

Relevant Delegations	TP-D01
Council Adoption	24 October 2006
Review / Modified	1 March 2016
Review / Modified	X April 2023
Review / Modified	

1. Refund of Planning and Building Application Fees for Heritage-Protected Places POLICY

PURPOSE: Purpose

To refund part or full amount of relevant planning and building application fees for developments that propose to conserve or improve the heritage aspects of a heritage-protected place building.

INTRODUCTION: Scope

1. The provisions of this chapter apply to a heritage-protected place.
2. To provide parameters for the part or full refund of planning and building application fees.
1. The City of Bayswater has adopted a Municipal Inventory of Heritage Places, from which certain buildings have been selected for inclusion on the City's Heritage List under Town Planning Scheme No. 24.
2. Town Planning Scheme No. 23 refers to the Municipal Inventory of Heritage Places and does not require a Scheme List.
3. Buildings contained on the Heritage List, or on the Municipal Inventory of Heritage Places within the area of Town Planning Scheme No. 23, are subject to certain provisions, including:
 - a) Requirement for planning approval for all development and demolition;
 - Appropriate conservation measures where necessary; and
 - b) Ability to apply for heritage grants.
4. As a result of being included on a Heritage List, or on the Municipal Inventory of Heritage Places within the area of Town Planning Scheme No. 23, all development requires planning approval.
5. Council has resolved to allow the City to refund planning and building fees in certain circumstances, as outlined in this policy.

POLICY STATEMENT: Requirements

1. The City of Bayswater will provide a part or full refund of planning application and building application fees charged by the City for development which occurs on the City's Heritage List in the following circumstances:
 - Where the subject building to be retained is more than 50 years old and must be contained on the City's Heritage List of Heritage Places within the area of Town Planning Scheme No. 23 and/or 24.
 - Where the applicant/owner proposes development that will enhance or maintain the heritage aspects of a certain building and/or site.

~~4.2.~~ The refund of planning and building application fees only applies to the standard ~~development~~ ~~(planning) planning application~~ and building application fees as included in the City's fees and charges, and does not include the following fees:

- (a) ~~a)~~ BCITF and BRB Levies
- (b) ~~b)~~ Higher code advertising or other advertising costs.
- (c) ~~c)~~ Planning Service Fees
- (d) ~~d)~~ WAPC subdivision, amalgamation and clearance fees.
- (e) ~~e)~~ Home occupation or a Alfresco licence or renewal fees.
- (f) ~~f)~~ Rezoning fees.
- (g) ~~g)~~ Other fees charged by the City.

~~5.3.~~ Applicants will be required to pay all fees at the time of application.

~~6.4.~~ ~~3.~~ The City will refund the appropriate planning and building application fee amounts where ~~sections 1 and 2 above~~, of this policy are satisfied.

~~7.5.~~ ~~4.~~ The refund of fees will be at the sole discretion of the City.

DEFINITIONS:

Nil

RELATED LEGISLATION:

Clause 2.6 of Town Planning Scheme No 24

Part 3 of Town Planning Scheme No 23

Section 14 of Town Planning (Local Government Planning Fees) Regulations 2000

Section 6.16 of Local Government Act

RELATED DOCUMENTATION:

Nil

Relevant Delegations	
Risk Evaluation	
Council Adoption	24 October 2006
Review / Modified	1 March 2016
Review / Modified	
Review / Modified	

2. Varying Site and Development Requirements for Heritage-Protected Places **Flexible APPLICATION OF Statutory Requirements for BUILDINGS CONTAINED WITHIN THE CITY'S Heritage LIST POLICY**

Purpose

To provide guidance on varying site and development requirements to facilitate the conservation of a heritage-protected place. To determine circumstances where Council will allow flexible application of statutory requirements in relation to development of Heritage sites and/or buildings.

INTRODUCTION: Scope

1. The provisions of this chapter apply to a heritage-protected place.
2. To facilitate the built heritage conservation of heritage-protected places.
1. The City of Bayswater has adopted a Municipal Inventory of Heritage Places, from which certain buildings have been selected for inclusion on the City's Heritage Lists.
2. Buildings contained on each Heritage List is subject to certain provisions, including:
 - a) Requirement for planning approval for all development and demolition;
 - b) Appropriate conservation measures where necessary; and
 - c) Ability to apply for heritage grants.
3. In order to facilitate development that enhances or maintains the heritage aspects on a certain building and/or site, the City is prepared to consider varying development standards, as per the policy provisions contained below.
4. Residential development is generally controlled by the provisions of the Residential Design Codes 2002, and commercial development is generally controlled by the provisions of the City's Town Planning Schemes.

POLICY STATEMENT: Requirements

1. The City will refund planning application and building fees charged by the City for The City will consider the flexible application of Town Planning Scheme and the Residential Design Code requirements in relation to heritage buildings.
2. The provisions of this policy apply to properties contained on the City's Heritage List of Heritage Places within the area of Town Planning Scheme No. 23 and/or 24.
1. The City will consider may variations any site or development requirement specified under TPS24, relevant local planning policies and the R-Codes to Scheme and Code requirements to facilitate the retention of conservation of a heritage-protected place-place, included in the City's Heritage List. Where such variations are sought, a performance based consideration will be undertaken. the following shall be satisfied:

- (a) Applicable site and development requirements may include, but are not limited to, building height, setbacks, plot ratio, vehicle access and car parking.
- (b) Clear demonstration that the varying of site and development requirements are necessary to facilitate conservation of a heritage-protected place.
- (c) The variation(s) shall not exceed the extent to which the development potential of the place is limited by the need to conserve the heritage-protected place.
- (d) The variation(s) shall not unduly impact on adjoining properties within the locality.
- (e) Clear demonstration that a compliant development will be detrimental to the conservation of the heritage-protected place.
- (f) A referral may be required to the Heritage Council of Western Australia and/or the City's Design Review Panel to which the City will give due regard to any comments and recommendations received.

2. Written justification shall be provided addressing the requirements of this policy. The City may require the following additional information depending on the material impact the development has on the heritage-protected place:

- (a) A Heritage Impact Statement for large or complex developments to a heritage-protected place with a Management Category 1 or 2, as determined by the City of Bayswater.
- (b) Internal and external colour photographs of where the development has a material impact on the existing heritage-protected place.
- (c) A schedule of all colours, finishes and materials of the existing heritage-protected place and proposed development.

Related Documentation

- Heritage Impact Statement (www.wa.gov.au)
- Development Application Guide

3. The City will consider variations to certain development standards including, but not limited to, the following:

- a) Minimum lot sizes;
- b) Average lot sizes;
- c) Plot Ratio;
- d) Setbacks;
- e) Variations to car parking and landscaping; and
- f) Other development standards.

4. 5. All applications for variations of development standards will be assessed on their merits. Applicants are encouraged to provide sufficient justification to enable consideration of any variation.

DEFINITIONS:

Nil

RELATED LEGISLATION:

- Clause 2.6 of Town Planning Scheme No 24

◆ Part 3 of Town Planning Scheme No 23

RELATED DOCUMENTATION:

Nil

Relevant Delegations	
Risk Evaluation	
Council Adoption	24 October 2006
Review / Modified	1 March 2016
Review / Modified	
Review / Modified	



Heritage Fee Refund and Development Policy

Responsible Division	Community and Development
Responsible Business Unit/s	Development and Place
Responsible Officer	Manager Development and Place
Affected Business Unit/s	Development and Place

Purpose

The purpose of this policy is to provide guidance on planning and building application fee refunds, and to provide guidance on varying site and development requirements for the conservation and development of heritage-protected places.

Objectives

The objectives of this policy are to:

1. Facilitate development that conserves heritage-protected places.
2. Be flexible with the application of Town Planning Scheme No 24 (TPS24), relevant local planning policies and the Residential Design Codes (R-Codes) requirements in relation to heritage-protected places.
3. Ensure site and development requirements contribute to positive heritage outcomes of heritage-protected places.
4. Provide for development that conserves heritage-protected places that is consistent with the strategic direction and zoning reservation of the land and the amenity of the locality.

Definitions

Heritage-protected place has the meaning given in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Background

An application for development approval may be required for the development of a heritage-protected place under Clause 61 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). Where an application for development approval is required for a heritage-protected place under the Regulations, this policy applies.

The City of Bayswater acknowledges the payment of planning and building application fees on top of the costs associated with conserving a heritage-protected place can be onerous, thus a part or full refund of fees may be considered on a case by case basis.

Clause 12 of the Regulations provides the ability for the City to vary any site or development requirement of TPS24 to facilitate the conservation of a heritage-protected place.

Chapters

1.0 Refund of Planning and Building Application Fees for Heritage-Protected Places

2.0 Varying Site and Development Requirements for Heritage-Protected Places

Related Legislation

- Town Planning Scheme No.24
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Planning and Development Regulations 2009*

Relevant Delegations	TP-D01
Council Adoption	24 October 2006
Review / Modified	1 March 2016
Review / Modified	X April 2023
Review / Modified	

1. Refund of Planning and Building Application Fees for Heritage-Protected Places

Purpose

To refund part or full amount of relevant planning and building application fees for developments that propose to conserve or improve heritage aspects of a heritage-protected place.

Scope

1. The provisions of this chapter apply to a heritage-protected place.
2. To provide parameters for the part or full refund of planning and building application fees.

Requirements

1. The City of Bayswater will provide a part or full refund of planning and building application fees charged by the City for development which occurs on the City's Heritage List.
2. The refund of planning and building application fees only applies to the standard planning and building application fees as included in the City's fees and charges, and does not include the following fees:
 - (a) BCITF and BRB Levies
 - (b) Higher code advertising or other advertising costs.
 - (c) Planning Service Fees
 - (d) WAPC subdivision, amalgamation and clearance fees.
 - (e) Home occupation or alfresco licence or renewal fees.
 - (f) Rezoning fees.
 - (g) Other fees charged by the City.
3. Applicants will be required to pay all fees at the time of application.
4. The City will refund the appropriate planning and building application fee amount where 1 and 2 above, of this policy are satisfied.
5. The refund of fees will be at the discretion of the City.

2. Varying Site and Development Requirements for Heritage-Protected Places

Purpose

To provide guidance on varying site and development requirements to facilitate the conservation of a heritage-protected place.

Scope

1. The provisions of this chapter apply to a heritage-protected place.
2. To facilitate the built heritage conservation of heritage-protected places.

Requirements

1. The City may vary any site or development requirement specified under TPS24, relevant local planning policies and the R-Codes to facilitate the conservation of a heritage-protected place. Where such variations are sought the following shall be satisfied:
 - (a) Applicable site and development requirements may include, but are not limited to, building height, setbacks, plot ratio, vehicle access and car parking.
 - (b) Clear demonstration that the varying of site and development requirements are necessary to facilitate the conservation of a heritage-protected place.
 - (c) The variation(s) shall not exceed the extent to which the development potential of the place is limited by the need to conserve the heritage-protected place.
 - (d) The variation(s) shall not unduly impact on adjoining properties within the locality.
 - (e) Clear demonstration that a compliant development will be detrimental to the conservation of the heritage-protected place.
 - (f) A referral may be required to the Heritage Council of Western Australia and/or the City's Design Review Panel to which the City will give due regard to any comments and recommendations received.
2. Written justification shall be provided addressing the requirements of this policy. The City may require the following additional information depending on the material impact the development has on the heritage-protected place: :
 - (a) A Heritage Impact Statement for large or complex developments to a heritage-protected place with a Management Category 1 or 2, as determined by the City.
 - (b) Internal and external colour photographs of where the development has a material impact on the existing heritage-protected place.
 - (c) A schedule of all colours, finishes and materials of the existing heritage-protected place and proposed development.

Related Documentation

- [Heritage Impact Statement \(www.wa.gov.au\)](http://www.wa.gov.au)
- Development Application Guide

DRAFT

COUNCIL RESOLUTION - ADOPTION BY EXCEPTION

That the recommendations relating to items: 10.1.1, 10.2.1, 10.2.2, 10.2.3, 10.3.2, 10.3.3, 10.4.2, 10.4.5, and 10.6.1.1 contained in the agenda be adopted by exception as per section 5.5 of the *City of Bayswater Standing Orders Local Law 2021*.

Cr Michelle Sutherland Moved, Cr Assunta Meleca Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Nil.

11 Motions of Which Previous Notice Has Been Given**11.1 Cr Josh Eveson - Plan of Action for 65-79 Russell Street, Morley**

Responsible Branch:	Development and Place
Responsible Directorate:	Community and Development
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	Nil

In accordance with clause 5.3(1) of the City of Bayswater's *Standing Orders Local Law 2021*, Cr Josh Eveson raised the following motion:

COUNCIL RESOLUTION

That the Mayor writes to the landowner of the 'Old Bunnings Site' at 65-79 Russell Street, Morley to urgently request that they engage with the City, WA Police Force, Department of Communities, and other key stakeholders to determine a plan of action to address anti-social behaviour, trespassing, interim land use options and overall management of the site.

Cr Josh Eveson Moved, Cr Assunta Meleca Seconded

CARRIED: 7/3

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor and Cr Elli Petersen-Pik.*

Against: *Cr Sally Palmer, Cr Dan Bull and Cr Giorgia Johnson.*

MATERIAL FACTS

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2021*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

The building at 65-79 Russell Street, Morley has been vacant since April 2020 when the previous tenant Bunnings relocated to 245 Collier Road, Bayswater. The car park on site was also used during the COVID-19 pandemic as a drive-through COVID testing facility and as a polling location during the most recent Federal election.

In July 2018 Council considered an application from an interested developer of the site to modify Town Planning Scheme No. 24 (TPS24) to include 'Automotive and Marine Sales' as an 'Additional Use' for 65-79 Russell Street, Morley. Council did not support the amendment as it was considered that the 'Automotive and Marine Sales' use was inconsistent with the long-term vision for the Morley Activity Centre. Instead, the scheme was modified to remove some 'transitional uses' which were not considered appropriate for the site including 'Transport Depot'.

Anti-Social Behaviour and Trespassing

The local Police have confirmed that they have no record of antisocial behaviour at the site. The City has not received any calls relating to anti-social behaviour at the site since it became vacant, except for three calls relating to trespassers while the COVID testing facility was operating on site.

Interim Land Use Options

The site is located within the Morley Activity Centre. Under the City's TPS 24 the site is zoned 'Centre' with a density code of R-AC0. It is located within Precinct 1 – Central Core.

The land uses which can be considered on the site are contained within TPS 24 Schedule No. 1 Table No. 4 – Morley Activity Centre Zoning Table and include 63 specific land uses under broader headings of Residential (12), Short Stay Accommodation (4), Community Uses (11), Education (1), Retail (8), Office (1), Entertainment (4), Dining (5), Recreation (2), Health (7), Bulky Goods, Showrooms and Services (5), and Industrial (3). Additionally, land uses that are not specifically listed may also be considered by Council under clause 7.2.4 of TPS 24.

Under Schedule 2 Clause 11.0 the site is also specifically designated as a Landmark Development Site, with a requirement for a local development plan to be prepared where redevelopment is proposed.

OFFICER'S COMMENT

Whilst there has not been any reported incidents of antisocial behaviour or trespassing, and the site is kept in good condition by the landowners, it is not unusual for large vacant development sites to attract such behaviour. Vacant sites create a lack of casual surveillance and create opportunities for antisocial behaviour.

Being a landmark site within the Morley Activity Centre it is considered important that the ultimate land use contributes positively to the area. There are a multitude of different land uses that can be considered for the site. Meeting with the landowners to discuss interim and ultimate land uses for the site could create an opportunity for the City to encourage the landowners to aim for high end uses for the site, such as mixed use retail, dining and apartments, or community and employment based opportunities such as education (Tafe or university), hospital, medical or government office. Discussions on potential interim land uses until full redevelopment of the site can take place is considered important to ensure that the chances of antisocial behaviour and trespass are mitigated before they become a problem.

The City has currently engaged a consultant to undertake current market review and analysis for the Morley Activity Centre, with a report to be concluded in May 2023. These findings may assist in discussions with the landowners.

LEGISLATIVE COMPLIANCE

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Vibrancy

Goal V3: Activate the City's town and neighbourhood centres.

Discussions with the landowner will assist to mitigate antisocial behaviour becoming a problem and ensure that the area's safety is maintained.

CONCLUSION

Given the significance of the landmark site in the Morley Activity Centre, and the importance to mitigate antisocial behaviour becoming a problem, it is considered that it would be opportune for the Mayor to write to the owner of the site to request the above meeting.

11.2 Cr Catherine Ehrhardt, Deputy Mayor - Priority Post for 2023 Local Government Elections

Responsible Branch:	Governance and Organisational Planning and Development
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	Nil

In accordance with clause 5.3(1) of the City of Bayswater's *Standing Orders Local Law 2021*, Cr Catherine Ehrhardt, Deputy Mayor raised the following motion:

COUNCIL RESOLUTION

That Council includes an allocation of \$10,575 in the draft 2023/24 budget to use the Australia Post priority service in the lodgement of election packages for the 2023 Local Government Election.

Cr Catherine Ehrhardt, Deputy Mayor Moved, Cr Giorgia Johnson Seconded

LOST: 4/6

For: Cr Sally Palmer, Cr Catherine Ehrhardt, Deputy Mayor, Cr Dan Bull and Cr Giorgia Johnson.

Against: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Josh Eveson, Cr Michelle Sutherland and Cr Elli Petersen-Pik.

MATERIAL FACTS

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2021*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

At the Ordinary Council Meeting of 27 January 2021 Council resolved:

"That Council:

- 1. Declares in accordance with section 4.20(4) of the Local Government Act 1995, the Western Australian Electoral Commission be responsible for the conduct of all elections, polls or referendums, including extraordinary elections, for the City of Bayswater until 31 December 2024.*
- 2. Decides in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the elections or polls until 31 December 2024 will be postal.*

The Council resolution did not specify whether or not the priority service should be utilised.

The City has received correspondence from the Western Australian Electoral Commission (WAEC) providing a quotation to conduct the election at \$252,000 (GST inclusive), not including the priority service. On the basis of the above Council resolution, this amount has been allocated in the City's draft 2023/24 budget. This estimate includes the cost of running the election for a the popularly elected Mayor.

It would cost the City approximately \$10,575 to use the priority service through Australia Post for the 2023 Local Government Election.

OFFICER'S COMMENT

The City has not previously used the priority service for a Local Government Election. The WAEC has confirmed that the additional priority delivery cost is for the delivery of the election packages to the Electors (outward mail). The inward reply-paid mail to the WAEC is already the priority service and is the only option the WAEC uses.

According to Australia Post, the priority service should ensure next business day delivery from lodgement, and while this is not a 100% guarantee, Australia Post are required to deliver 94% within their guidelines.

Of the 92 WA local governments that had the WAEC conduct their elections in 2021 35 out of 92 local governments used the priority service and 11 out of the 30 metropolitan local governments.

FURTHER BACKGROUND**2021 Local Government Election – Election Packages**

During the 2021 Local Government Election the WAEC created a postal list for the election, comprising Electors from the owner's and occupiers roll and the residents roll. Following the electronic merge of data from the two rolls, duplicate records were eliminated to ensure that each eligible elector received only one election package for each voting entitlement.

A total of 48,148 election packages were dispatched by Australia Post to Electors in the City, with extra packages also sent for the issuing of replacement voting in the case that a resident loses or damages the original package. A total of 15,222 packages were returned giving the City a voter participation rate of 31.65%, an increase from the 2019 Local Government Elections, which was 29%.

Issue of Replacement and Provisional Voting Papers

Electors who lost, spoiled or misplaced their ballot papers or claimed not to have received an election package were entitled to apply for a replacement under regulation 45 of the *Local Government (Elections) Regulations 1997*. The Returning Officer provided training to City of Bayswater administration staff to issue replacement and provisional voting papers from the dispatch date up to and including election day. A total of 92 replacement voting papers were issued for the 2021 elections..

Voting Packages Received

Approximately 33.8% of the total number of voting packages were received following the end of the first full week after lodgement. By way of comparison, 54.3% were returned during the same period in the 2019 ordinary postal elections.

Checking of Postal Voting Papers

In accordance with regulation 52 of the *Local Government (Elections) Regulations 1997*, the checking process was conducted prior to election day at the WAEC's Processing Centre from Tuesday 28 September 2021.

Posting voting packages were checked to ensure that the Elector certificates had been completed correctly and Electors names were then marked off the roll using the barcode scanning process. The Elector certificates were then removed so that the ballot paper envelopes had no identifying voter information on them. The ballot papers were then removed from the ballot paper envelopes and placed in a sealed ballot box. Some packages did not contain a ballot paper, therefore the number of packages recorded as received was not equal to the number of ballot papers admitted to the count.

Unclaimed Mail

As at Friday 12 November 2021, 970 election packages had been returned as unclaimed mail, representing 2% of the total number of packages dispatched. Of these, 965 were from Electors on the residents roll and 5 were from Electors on the owners and occupiers roll.

The details of unclaimed mail from Electors on the resident's roll were forwarded to the Australian Electoral Commission to verify an ongoing entitlement to be enrolled. Details of unclaimed mail from Electors on the owner's and occupiers roll were sent to the City for follow up.

Late Mail

Between 6:00 pm on 16 October 2021 and close of business on Friday 22 October 2021 466 election packages (0.97%) of the total dispatched were returned too late to be admitted to the count. Electors are encouraged to post their votes early, however a small number of packages are invariably either posted too late or delayed in the mail.

Feedback from the WAEC following 2021 Local Government Election

As part of the WAEC's Local Government Ordinary Elections Report after the 2021 elections the WAEC recognised a gradual improvement in some metropolitan postal delivery areas to pre-COVID-19 delivery times. However, the report mentioned that the general time delay experienced with the delivery of residential addressed mail continues to be of concern.

Such delays reduce the time available for Electors to complete and return their election packages. The delays can also make it more difficult for candidates to plan their campaigning activities.

From the WAEC's perspective, while late mail represents a low percentage relative to the total volume of packages distributed, the figure continues to be disappointing and reflects the WAEC's view that the current period available for package production, distribution and return following the close of nominations is too short given the volumes that are now required to be produced and posted.

This period of time imposed by the legislation means that many postal voting packages arrive in letterboxes in the first week of the term 3 school holidays. This can create issues for campaigning and reduced response times for Electors to return completed packages when they are away on holidays.

The WAEC has previously raised these concerns with the Department of Local Government, Sport and Cultural Industries and it is understood that the Government intends to examine this issue in future legislative amendments.

As a potential solution, some local governments continue to ask the WAEC about the possibility of using technology assisted voting solutions such as internet-based voting systems to reduce costs and improve Elector participation and the voting experience. The WAEC has confirmed they are committed to investigating such solutions for the future and looks to Government for support in their development. Since none of those options are available yet, using the Priority Post service to send out election packages for the 2023 election may be an acceptable solution for ensuring election packages are received by voters in a timely fashion.

LEGISLATIVE COMPLIANCE

Sections 4.61 and 4.20(1) of the *Local Government Act 1995*

Regulations 45 and 52 of the *Local Government (Elections) Regulation 1997*

FINANCIAL IMPLICATIONS

An additional \$10,575 to be allocated in the draft 2023/24 budget for the priority post option.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Leadership and Governance

Goal L4: Communicate in a clear and transparent way.

Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

The use of the Australian Post priority service may increase the time available to City of Bayswater electors to consider and submit their vote(s) in the upcoming 2023 Local Government Election. While the expectation is that there will always be a small percentage of unclaimed and late mail even if the priority service option is undertaken, by using this service this could be seen as a way to increase voter participation, or offer greater opportunity to electors to ensure that their votes are returned in time

VOTING REQUIREMENT

Simple Majority

ATTACHMENTS

Nil.

11.3 Cr Josh Eveson - Community Batteries for Household Solar Program

Responsible Branch:	Works and Infrastructure
Responsible Directorate:	Sustainability, Environment and Waste
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	Community Battery Image

In accordance with clause 5.3(1) of the City of Bayswater's Standing Orders Local Law 2021, Cr Josh Eveson raised the following motion:

That Council requests the Chief Executive Officer to:

1. Identify and define the opportunities available for deployment of community batteries within the City of Bayswater and provide a report back to Council by June 2023 that includes, but is not limited to, the below information:
 - (a) Determining what Federal Government funding will be available to the City of Bayswater to deliver community batteries in line with the National Energy Plan.
 - (b) Clarifying the roles, responsibilities and timeframe for deployment of community batteries within the City of Bayswater.
 - (c) Identifying suitable locations within the City of Bayswater in consultation with Western Power for the installation of community batteries.
2. Provide advice on the suitability of, and any changes that may be required to, the City's Emission Reduction and Renewable Energy (ERRE) Plan to ensure it reflects the energy transformation being driven by the State and Federal Governments.

Cr Josh Eveson Moved, Cr Steven Ostaszewskyj Seconded

Cr Giorgia Johnson proposed the following amendment to the motion:

AMENDMENT

That limb 2 be amended as follows:

2. Provide advice on the suitability of, and any changes that may be required to, the City's Emission Reduction and Renewable Energy (ERRE) Plan and the City's Environment and Livability Framework (ELF) to ensure it reflects the energy transformation being driven by the State and Federal Governments.

In accordance with cl.5.3(7)(b) of the City of Bayswater Standing Orders Local Law 2021, the Presiding Member, Cr Filomena Piffaretti, Mayor, determined the amendment to be minor. The amendment was accepted by Cr Eveson the mover of the motion and became part of the substantive motion.

COUNCIL RESOLUTION

That Council requests the Chief Executive Officer to:

1. Identify and define the opportunities available for deployment of community batteries within the City of Bayswater and provide a report back to Council by June 2023 that includes, but is not limited to, the below information:
 - (a) Determining what Federal Government funding will be available to the City of Bayswater to deliver community batteries in line with the National Energy Plan.

- (b) Clarifying the roles, responsibilities and timeframe for deployment of community batteries within the City of Bayswater.
 - (c) Identifying suitable locations within the City of Bayswater in consultation with Western Power for the installation of community batteries.
2. Provide advice on the suitability of, and any changes that may be required to, the City's Emission Reduction and Renewable Energy (ERRE) Plan and the City's Environment and Livability Framework (ELF) to ensure it reflects the energy transformation being driven by the State and Federal Governments.

Cr Josh Eveson Moved, Cr Steven Ostaszewskyj Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Georgia Johnson.

Against: Nil.

MATERIAL FACTS

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2021*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

Community Batteries for Household Solar Program - Delivery of Election Commitments Stream 1

The Community Batteries for Household Solar Program closed on 24 February 2023. The *Grant Opportunity Guidelines* as published on the Australian Government Business website for Stream 1 states:

"The Community Batteries for Household Solar Program - Delivery of Election Commitments Stream 1 (the grant opportunity) will run over 4 years from 2022-23 to 2025-26. The grant opportunity will deliver community batteries to support lower electricity bills and emissions, support storage of excess solar energy, and reduce pressure on the grid."

Australian Renewable Energy Agency (ARENA) Round 1 Communities Battery Program

On April 4 2023, the Australian Renewable Energy Agency (ARENA) on behalf of the Australian Government, announced \$120 million in funding will be made available for Round 1 of the Community Batteries Funding Program. The media release dated 4 April 2023 states:

"The program aims to support the deployment of community batteries across Australia to lower energy bills, cut emissions and reduce pressure on the electricity grid. ARENA is now seeking applications for up to \$20 million funding to deploy a minimum of five community batteries. To be eligible for ARENA funding, each community battery must be between 50 kW and 5 MW in size and connected to the distribution network. ARENA has allocated \$120 million in funding for Round 1, split equally across two streams:

- *Stream A: Distributed Network Service Providers (DNSP)*
- *Stream B: Applicants that are not DNSPs*

Community batteries provide energy storage in the distribution network that can store excess solar energy for later use, putting downward pressure on household electricity costs, and easing pressure on the local electricity grid."

OFFICER'S COMMENT

Community batteries work by soaking up any excess electricity generated by household solar power. Participating households feed their excess solar energy into the battery, then draw the energy back to power their homes during peak times. Community batteries help balance the electricity system while delivering the benefits of battery storage at a lower cost. Community batteries have a number of benefits:

- they can reduce the high cost of upgrading existing power infrastructure in areas that have high energy demand during peak demand hours
- help reduce electricity bills for participating households
- support a higher uptake of renewable energy allowing more homes to install solar panels.

Australian Government Community Battery Initiative Stream 1 and 2

Western Power contacted the City on 9 January 2023, seeking support for their application to the Community Batteries for Household Solar Program Stream 1. The City provided a letter of support to Western Power on 6 February 2023, for the installation of a community battery in the suburb of Bayswater. The City acknowledged that the project does not involve any capital costs or ongoing operating/maintenance costs for the City. The City will be required to provide a suitable location and manage community engagement. This project aligns with the directions set in the City's Emissions Reduction and Renewable Energy Plan (ERRE) and Environment and Liveability Framework (ELF). The project is expected to commence later this year; however, specific dates will be provided when they become available.

A number of considerations will be considered when selecting potential locations for the community battery. The battery will have dimensions of approximately 3m (L) x 1.5m (W) x 2m (H), with a concrete pad of approximately 4m x 3.5m. The final location will be a joint decision between Western Power and the City, based on network requirements and local factors including impact on residents and future strategic plans.



Image: Community Battery

Schedule of works

The high-level project schedule for the Community Batteries for Household Solar Program Stream 1 is shown in the table below. Installation is planned for July 2024 and typically takes one day, excluding the laying of the concrete base. The battery has a life of 15 years and is expected to be in place for this period. The Notice of Motion is supported to further clarify suitable locations and development timeframes.

Indicative project schedule

Event	Proposed Timeframe
Detailed battery specifications	July 2023
Site selection and local government engagement	July 2023
Local community engagement	September 2023
Procurement of battery	August/September 2023
Design work	February 2024
Factory acceptance testing	July 2024
Construction and civil works	July/August 2024
SCADA Integration	October 2024
Commissioning/Field Test	November 2024

The Australian Renewable Energy Agency (ARENA) will be providing \$120 million in funding for Round 1 of the Community Batteries Program. This funding opportunity will deliver the remainder of the Federal Governments election commitment not utilised in the Community Battery Initiative Stream 1 and 2. ARENA is seeking applications for up to \$20 million funding to deploy a minimum of five community batteries. ARENA has allocated \$120 million in funding for Round 1, split equally across two streams:

- Stream A: Distributed Network Service Providers (DNSP)
- Stream B: Applicants that are not DNSPs.

The City will be exploring opportunities within each stream to secure funding; accordingly, the Notice of Motion is supported to provide clarity on the funding available and opportunities for deployment within the City of Bayswater.

National Energy Performance Strategy

In July 2021, the City adopted the ERRE Plan to enable the City to achieve net zero greenhouse gases emissions by 2040. The Australian Government has legislated emissions reductions targets of 43% by 2030 (on 2005 levels) and net zero by 2050. Australia's energy sector is undergoing a rapid transformation, changing the way electricity is generated and consumed in Australia to achieve these targets. Consultation is now open on the National Energy Performance Strategy, which will focus on easing pressure on energy bills, improving energy reliability and reducing emissions. The Commonwealth-led strategy forms part of the Federal Government's \$15.2 million investment over four years to provide a framework for action. The plan is currently in the consultation phase. The City will continue to monitor the development of the National Energy Performance Strategy and will ensure actions within the City's ERRE plan align with targets and identify funding opportunities at a State and Federal level.

The installation of community batteries complements the uptake of solar energy and has the potential to further increase uptake, as it provides the community with greater access to green energy. As this project aligns with the directions set in the City's ERRE Plan and ELF, the Notice of Motion is supported by the City. It is recommended that the City continues to explore the opportunities available for installing further community batteries in the City. This will involve understanding the opportunities, how such systems work, and to have potential sites ready for opportunities as they present themselves.

LEGISLATIVE COMPLIANCE

Western Power seeks to place the battery within the nominated suburb without any further property tenure arrangement. Network assets are typically exempt from requiring development approval under section 60 of the *Electricity Corporations Act 2005*.

FINANCIAL IMPLICATIONS

There is no need for the City to commit to any financial support at this stage.

Asset Category: New **Source of Funds:** Grant

LTFP Impacts: NA

Notes:

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$)		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	STAFFING				
1	N/A	N/A	N/A	N/A	15 years	N/A	N/A

STRATEGIC IMPLICATIONS

Theme: Environment and Liveability

Goal E4: Lessen the City's impact on the environment through its buildings, infrastructure, services and targets such as zero emissions by 2040, and empower the community to live sustainably.

CONCLUSION

Community batteries provide numerous benefits to the community and local energy infrastructure network. It is recommended that the City continues to pursue the opportunity with Western Power and provide a report to Council, identifying the following:

- available Federal Government funding
- roles, responsibilities and timeframe for the deployment of community batteries
- suitable locations for community batteries within the City of Bayswater
- if any updates are required to the City's ERRE Plan to reflect the energy transformation being driven by the State and Federal Governments.

11.4 Cr Steven Ostaszewskyj - WA Police Memorandum of Understanding for Removal of Graffiti

Responsible Branch:	Engineering Works
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required

In accordance with clause 5.3(1) of the City of Bayswater's *Standing Orders Local Law 2021*, Cr Steven Ostaszewskyj raised the following motion:

COUNCIL RESOLUTION

That Council requests the Chief Executive Officer to write to the Western Australian Police (WAPOL) seeking to enter into a standard Memorandum of Understanding with the WA Police Graffiti Taskforce for the City of Bayswater to be part of WAPOL's Juvenile Clean-up Program.

Cr Steven Ostaszewskyj Moved, Cr Michelle Sutherland Seconded

CARRIED: 9/1

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik and Cr Dan Bull.*

Against: *Cr Giorgia Johnson.*

MATERIAL FACTS

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2018*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

A number of metropolitan councils such as the Cities of Joondalup, Gosnells, Vincent, and Mandurah, and the Town of Cambridge, have entered into a Memorandum of Understanding (MOU) with the WA Police (WAPOL) Graffiti Taskforce to be part of WAPOL's Graffiti Juvenile Clean-up program.

The agreement with WAPOL allows their contractor, with the support of the City, to attend to and clean graffiti from locations within the City. The contractor has undertaken the required training to manage juvenile graffiti offenders and has all the necessary tools and equipment. The offenders are taken to low-risk areas in their localities to assist the contractor in the removal of graffiti, under strict supervision.

OFFICER'S COMMENT

The City contacted the Cities of Joondalup and Vincent, and the Town of Cambridge, and they all have dedicated graffiti removal teams, either inhouse or via contractors. The MOU with WAPOL is a supplementary program, mainly to assist WAPOL, providing sites that they can help with when dealing with graffiti offenders. The City of Joondalup has a standard area that is generally away from the public and the contractor may visit on a weekly to fortnightly basis. Vincent and Cambridge provide sites on as required basis generally in areas away from hazards or traffic.

The City of Bayswater generally expends in the order of \$260,000 as budgeted per year on graffiti and attends to approximately 1100-1200 clean-ups per year. Currently, the City has a full-time, in-house crew that undertakes the removal of graffiti, normally within 24 to 48 hours of receiving the

report. The crew has a heat map of areas they regularly inspect and will often remove graffiti before it is reported. All graffiti is photographed, and the images are forwarded to WAPOL, in accordance with the MOU between the City and WAPOL that has been in force for the past 12 years. It is considered that establishing a new MOU with WAPOL for the Juvenile Clean-up Program will not generally see large savings for the City, as this program will more than likely be undertaken on a weekly or fortnightly basis, and most of the graffiti will already have been removed by the City's in-house crew. However, the arrangement would still provide assistance to the City in the removal of graffiti, particular within certain areas of the City and is expected to be of benefit in dealing with graffiti offenders in the area.

LEGISLATIVE COMPLIANCE

- *Graffiti Vandalism Policy*
- *Western Australian-Graffiti Vandalism Act 2016*

FINANCIAL IMPLICATIONS

There will be no financial impact on the City.

STRATEGIC IMPLICATIONS

The support of the Juvenile Clean Up program will assist WAPOL in dealing with juvenile offenders and may reduce repeat offenders. The Program may also be seen as a positive initiative by the community.

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme: Community

Goal C1: Create safe and inviting places for people to come together.

Theme: Leadership and Governance

Goal L3: Provide good customer service.

Respond to the needs of our community in a respectful and timely way.

CONCLUSION

Entering into an MOU with WAPOL and assisting with graffiti clean-ups in their locations under the Juvenile Clean-up Program will assist in the reduction of repeat offenses.

The City has a full time, in-house graffiti crew that attends to graffiti within 24 to 48 hours of being reported, and monitors hotspots on a regular basis. The Juvenile Clean-up Program may only provide a small saving for the City, however will be seen by the community as a positive step in helping WAPOL to address the issue of graffiti vandalism.

Currently, the City expends approximately \$260,000 per year on the removal of graffiti and attends to 1,100-1,200 reports per year. All incidents of graffiti are reported electronically directly to WAPOL within 24 hours of capturing the data.

11.5 Cr Elli Petersen-Pik - Further Greening of Guildford Road

Responsible Branch:	Parks and Gardens
Responsible Directorate:	Works and Infrastructure
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	Nil

CR GIORGIA JOHNSON DECLARED A PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Giorgia Johnson declared a proximity interest in this item as she owns a property adjacent to Guildford Road. At 9:27pm, Cr Giorgia Johnson withdrew from the Council Chambers and did not participate in consideration or voting on this item.

CR JOSH EVESON DECLARED A PROXIMITY INTEREST

In accordance with section 5.60b of the Local Government Act 1995, Cr Josh Eveson declared a proximity interest in this item as he lives on Guildford Road. At 9:27pm, Cr Josh Eveson withdrew from the Council Chambers and did not participate in consideration or voting on this item.

In accordance with clause 5.3(1) of the City of Bayswater's *Standing Orders Local Law 2021*, Cr Elli Petersen-Pik raised the following motion:

COUNCIL RESOLUTION

That Council requests the Chief Executive Officer to arrange, subject to any required approvals, for new tree planting to be undertaken, as part of the forthcoming winter planting season and subsequent planting seasons, along Guildford Road's footpaths and verges in relevant locations, and in particular, the Maylands town centre, to continue the previous successful tree planting along that main corridor.

Cr Elli Petersen-Pik Moved, Cr Catherine Ehrhardt, Deputy Mayor Seconded

CARRIED UNANIMOUSLY: 8/0

For: *Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik and Cr Dan Bull.*

Against: *Nil.*

At 9:34pm Cr Giorgia Johnson and Cr Josh Eveson returned to the meeting (following the vote on this item).

MATERIAL FACTS

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2021*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

OFFICER'S COMMENT

When undertaking planting of trees in road corridors managed by Main Roads WA (MRWA), a fairly intensive process is required in applying for permits to gain their approval for trees to be planted in suitable locations. Some factors that are considered when applying for a permit are the proximity of trees to above ground infrastructure, below ground services, traffic signals, road

intersections, and potential interference with sight lines and right of way for pedestrians and motorists, as well as impact on any planned road upgrades in the near future. A further consideration is the impact on the existing road corridor of any civil works required to facilitate planting. This process generally takes a few months depending on the urgency it is dealt with by MRWA at the time.

During 2019 the City's arborist approached MRWA with a possible 137 new tree locations along the entirety of Guildford Road. From a lengthy negotiating and approval process only 20 trees were planted during the 2020 winter planting program within the broader Maylands Town Centre area, particularly in verge areas of the Coles and IGA shopping precinct located on Guildford Road. Since then, the performance of the trees has been monitored by City staff with replacement trees provided when required in subsequent planting programs.

City officers will approach MRWA again to explore planting opportunities along remaining verge areas of Guildford Road and gain required permits to undertake planting, however this process may take some time particularly if it isn't prioritised by MRWA. Therefore, it is possible despite the best efforts of officers that planting may not occur until the 2024 winter planting program.

Also, City officers understand that currently works are underway that will see the Tonkin Highway and Guildford Road interchange upgraded, and proposals currently being progressed by MRWA in relation to potential upgrades of other intersections along Guildford Road. At this stage these areas should be avoided when considering possible locations for new trees, with the City rather advocating with relevant agencies to plant trees where possible during the delivery of these projects.

LEGISLATIVE COMPLIANCE

Compliance with MRWA requirements.

FINANCIAL IMPLICATIONS

City resources in regards to officer time required to undertake the scoping of tree locations and negotiations with MRWA.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

- | | |
|----------|--|
| Theme: | Environment and Liveability |
| Goal E2: | Remain focused on greening the City's suburbs and streetscapes and increasing the tree canopy. |
| Goal E5: | Protect and enhance the City's natural environment and biodiversity, and encourage the community to participate in its protection. |

CONCLUSION

Should the Notice of Motion be carried by Council, City officers will undertake required scoping of potential new tree locations along the length of Guildford Road in consultation with MRWA, and undertake planting of new trees in viable locations.

11.6 Cr Elli Petersen-Pik - Publishing Deadline for Ordinary Council Meeting Agendas

Responsible Branch:	Governance and Organisational Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	Nil

In accordance with clause 5.3(1) of the City of Bayswater's *Standing Orders Local Law 2021*, Cr Elli Petersen-Pik raised the following motion:

COUNCIL RESOLUTION

That Council, for the purpose of improving governance and community participation, requests the Chief Executive Officer to:

1. Adjust internal processes to ensure that the Ordinary Council Meeting Agenda is published by close of business on the Thursday before the Agenda Briefing Forum.
2. Investigate options for further extending the time between the publishing of the agenda and the date of the Agenda Briefing Forum at the next review of the City of Bayswater Standing Orders Local Law.

Cr Elli Petersen-Pik Moved, Cr Dan Bull Seconded

CARRIED UNANIMOUSLY: 10/0

For: Cr Filomena Piffaretti, Mayor, Cr Assunta Meleca, Cr Steven Ostaszewskyj, Cr Sally Palmer, Cr Josh Eveson, Cr Michelle Sutherland, Cr Catherine Ehrhardt, Deputy Mayor, Cr Elli Petersen-Pik, Cr Dan Bull and Cr Giorgia Johnson.

Against: Nil.

Reason for the motion:

To allow those with an interest in items being presented to the City of Bayswater Council sufficient time to read the officer report and prepare for any deputation associated with the item.

MATERIAL FACTS

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2021*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

Section 5.5(1) of the Local Government Act requires the CEO to give each Council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting. As the City of Bayswater Council hears deputations for matters on the agenda for Ordinary Council Meetings at an Agenda Briefing Forum one week prior to the Council, the agenda must be released with enough notice to allow members of the public and Councillors to read the items prior to the Agenda Briefing Forum. The City currently aims for the Ordinary Council Meeting agenda to be published by close of business on the Thursday prior to the Agenda Briefing Forum.

The *City of Bayswater Standing Orders Local Law 2021* does not include deadlines for agendas to be published, as these are dealt with in the *Local Government Act 1995*.

OFFICER'S COMMENT

Whilst the City endeavours to meet its operational target for publishing agendas, this target is not always met, with the agenda often being published the next day (Friday). Reasons for this may include:

- Waiting on information that needs to be included in a report item, when that information is not available until just before publishing. It has been common practice to release the agenda up to a day later to reduce the number of items being published "under separate cover". Should Council mandate a firm deadline, it may increase the likelihood of this information being provided in supplementary items following the agenda being published.
- Working through system errors with the developer of the software used to assemble the agendas. The City uses a very robust minutes and agendas software that has excellent backup from the software developer, however like all software it is not infallible. These errors occur rarely however remain a possibility for future agendas.

Setting a firm deadline of close of business Thursday prior to the Agenda Briefing Forum is feasible but would require some adjustments to internal deadlines. It is not recommended to make the deadline earlier than the Thursday as the *City of Bayswater Standing Orders Local Law 2021* allows elected members to raise a motion anywhere up to 10 clear working days before a Council meeting. The Thursday deadline allows officers a small period of time (1 day) in which to write a report providing relevant facts and circumstances pertaining to the notice of motion before the agenda is collated.

Officers are supportive of investigating options for further extending the time between the publishing of the agenda and the date of the Agenda Briefing Forum at the next review of the *City of Bayswater Standing Orders Local Law*. It should be noted that the next review of the *Standing Orders Local Law* is likely to be in response to the standardised meeting procedures to be proposed for all WA Local Governments as part of the reform of the *Local Government Act 1995*. It is unknown at this stage how much scope individual local governments will have to modify their own meeting procedures should these regulations come into force.

LEGISLATIVE COMPLIANCE

Local Government Act 1995

City of Bayswater Standing Orders Local Law 2021

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Theme:	Leadership and Governance
Goal L1:	Engage the community in a meaningful way. Provide opportunities for the community to have their say and consider their views when making decisions.
Goal L3:	Provide good customer service. Respond to the needs of our community in a respectful and timely way.
Goal L4:	Communicate in a clear and transparent way. Provide the community with useful information about Council's policies, services and events and advise the community of engagement outcomes.

CONCLUSION

It is feasible to set a firm deadline (close of business Thursday prior to the Agenda Briefing Forum) for Ordinary Council Meeting Agendas to be published. Setting this deadline may increase the number of supplementary items published after the agenda deadline date. There may also be some, albeit rare, circumstances where the City is unable to comply with this deadline, for instance due to a software malfunction.

12 Questions From Members Without Notice**12.2 Question From Members Without Notice****Cr Steven Ostaszewskyj****Question 1**

Will the community have an opportunity to review the City's audit on public bin infrastructure to provide input into where the bins might be best located?

Response 1

Mr Luke Botica, Director of Works and Infrastructure advised that the audit is being undertaken by City officers in conjunction with Cleanaway. The intent is more of an internal operational audit to review suitability of bin locations, correct bin collection frequency and bag usage etcetera, however he will discuss this with the city officers to identify if there are opportunities to engage with the community to enable them to provide input and suggestions on the audit outcomes.

Question 2

Is there a reason that Council usually vote to note the unconfirmed minutes of the EMRC meetings and could we wait and vote on the confirmed minutes?

Response 2

Mr Jeremy Edwards, CEO advised that it's likely due to a timing issue for when they're confirmed from the EMRC however will follow this up at his next CEO meeting scheduled for next week.

Cr Georgia Johnson**Question 1**

In the draft local bike plan there's information on accident statistics. Where does this data come from, so I can advise others on where they can report bike damage or accidents?

Response 1

Mr Luke Botica, Director of Works and Infrastructure took the question on notice.

Cr Elli Petersen-Pik**Question 1**

How can a committee make a decision to defer an item to go back to the committee on a different date, without going through Council if they do not have delegated authority and would that be a valid decision?

Response 1

Ms Amanda Albrecht, Manager Governance, Organisational Planning and Development advised that a Committee decision to defer (or refer) an item is a procedural motion, allowed under the Standing Orders Local Law, and would be considered a valid decision as it encompasses part of the role of the Committee, which is to provide feedback on items before they come to Council

If the deferring of an item by a Committee causes an unnecessary delay, the CEO always has the option to put items directly to Council for consideration.

13 New Business Of An Urgent Nature

Nil.

14 Meeting Closed To The Public

There were no items for which the meeting needed to be closed to the public.

14.2 Public Reading of Resolutions that May be Made Public

Nil.

15 Closure

There being no further business to discuss, the Chairperson, Cr Filomena Piffaretti, Mayor, declared the meeting closed at 9:46pm.