

Minutes

Inclusive Bayswater Advisory Group

Tuesday 8 September 2026

The minutes were accepted at the Inclusive Bayswater Advisory Group meeting held on

_____.

TABLE OF CONTENTS

1 OPENING AND ACKNOWLEDGEMENT OF COUNTRY	3
2 ATTENDANCE	3
3 DISCLOSURE OF INTEREST SUMMARY	4
4 TERMS OF REFERENCE	4
5 CONFIRMATION OF MINUTES	5
6 ITEMS FOR DISCUSSION	5
6.1 Inclusive Bayswater: Access And Inclusion Plan 2025 – 2030.....	5
6.1.1 Update on previous action items	5
6.1.2 Seeking input and comment on key 2026 - 2027 projects and 2027/28	
Corporate Business Planning.....	5
6.1.3 Inclusive Bayswater: Access and Inclusion Plan 2025 – 2030	
Information Update Report.....	7
7 GENERAL BUSINESS	7
8 NEXT MEETING	7
9 CLOSURE.....	7

Minutes of the Inclusive Bayswater Advisory Group Meeting of the Bayswater City Council which took place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on Tuesday 8 September 2026.

1 OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chairperson, Cr Cale Black, opened the meeting at 4:38pm and delivered the Acknowledgement of Country.

The Chairperson, Cr Cale Black, opened the meeting and delivered the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

2 ATTENDANCE

Members

Cr Cale Black	Chairperson
Cr Nat Latter	Deputy Chairperson
Chui Lin Chong	
Fiorda Kule	
Angela Le	
Don Shaw	
Kirsty Wilde (via electronic means)	

Officers

Melissa Shaw	Manager Community Planning
Amy Tolley	Community Strategy and Programs Manager
Laura Bullock	Community Development Officer
Manon Arnold	Executive Assistant Community Services

Apologies

Ryan Hall	Director Community Services
Avery Wright	

3 DISCLOSURE OF INTEREST SUMMARY

Nil

4 TERMS OF REFERENCE

Purpose

The purpose of the Inclusive Bayswater Advisory Group is to provide Council with advice and guidance on fostering a welcoming, equitable and accessible community for all residents. The Group will support initiatives that promote equality and equal opportunity for people with a disability, people from culturally and linguistically diverse backgrounds, people who identify as LGBTQIA+, youth and older people.

By engaging with key community stakeholders, the Group will help identify and address barriers that may prevent equitable participation in the City's services, facilities and programs. It will contribute perspectives across a broad range of demographics to ensure that policies, initiatives and infrastructure reflect the diverse needs and experiences of the community.

Through its work, the Inclusive Bayswater Advisory Group will strengthen the City's commitment to inclusivity, social wellbeing and active participation, helping to shape a city that is accessible, connected and welcoming to all.

Membership

Two Elected Members as appointed by Council.

Up to eight community representatives, who reside in the City of Bayswater, or represent a service provider or organisation within the City of Bayswater and meet one or more of the following criteria:

- Live with a disability or are a parent, carer, advocate of a person with a disability, or be able to contribute expertise or advice on disability.
- Identify as LGBTQIA+; or be able to contribute expertise or advice on matters relating to LGBTQIA+.
- Identify as being from a culturally and linguistically diverse background or be able to contribute expertise or advice on matters relating to culturally and linguistically diverse backgrounds.
- Brings valuable lived experience as either a young person (aged 15–25) or an older community member (aged 55 and over), offering insights into the opportunities and challenges that these age groups face in accessing services, facilities and community life.

Community Members will be appointed and paid in accordance with the *Independent Advisory Group Member Policy*.

All Councillors are appointed as Deputies.

Members must abide by the *City of Bayswater Code of Conduct for Council Members, Committee Members and Candidates*.

Chairperson

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings. In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.

Delegated Authority

This Group performs an advisory function and does not have any delegated authority.

Meetings

The Group shall meet three times per year or as required, at the City of Bayswater Civic Centre.

Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting. Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Community Services

5 CONFIRMATION OF MINUTES

The Minutes of the Inclusive Bayswater Advisory Group held on Tuesday 12 May 2026 be accepted.

CARRIED UNANIMOUSLY

6 ITEMS FOR DISCUSSION**6.1 Inclusive Bayswater: Access and Inclusion Plan 2025 – 2030****6.1.1 Update on previous action items**

The Manager Community Planning provided an update on the previous meeting's action items, for members' noting.

City Officers provided an update on the Sports4All Program, advising that the program's officer has been onboarded and will begin reaching out to clubs. City Officers advised they are happy to provide a snapshot of the programs process next week.

Chui Lin Chong requested a further update on a few action items from the last meeting that was not provided. City Officers advised they would take this on notice and provide a further update.

Chairperson Cr Cale Black requested a further update on the Youth Advisory Committee (YAC) events, which was also taken on notice.

6.1.2 Seeking input and comment on key 2026 - 2027 projects and 2027/28 Corporate Business Planning

An interactive workshop was held with Advisory Group members and City officers to explore priority projects, services and key milestones that will guide the implementation of the Inclusive Bayswater Access and Inclusion Plan 2025-2030.

Welcome Here Project

City Officers presented two options for the Welcome Here Project stickers: proceeding with the ACON Welcome Here membership and associated branding, or developing custom stickers incorporating the City of Bayswater's branding.

Group members expressed strong support for the custom sticker option, noting that it could be tailored for use across local clubs and businesses and would provide an opportunity to create a logo that more authentically reflects the City of Bayswater community, rather than relying on a generic design. The Group and City Officers acknowledged that the custom sticker option would incur higher costs, while the ACON membership option offers a comparatively low membership

fee. City Officers advised that all feedback would be considered as part of the decision-making process.

City Officers also sought recommendations on potential organisations to partner with for staff training to support the initiative. The Group discussed the value of training delivered by facilitators with lived experience and provided several suggestions, including Living Proud, WAAC and Centre for Stories.

Harmony Week

City officers sought guidance regarding Harmony Week, including advice on appropriate channels for promoting event information and suggestions for potential activities. The Group recommended engaging local churches and aged care providers, as well as partnering with the Department of Education and local schools through posters and newsletters to help foster a sense of connection and inclusion among not only adults, but also children in the community.

The Group also suggested hosting pop-up activities in high-traffic locations such as the Galleria and recommended scheduling events on weekends to maximise community participation and accessibility.

Perinatal Mental Health Week

City Officers discussed Perinatal Mental Health Week with the Group. Deputy Chairperson Cr Nat Latter advised that a resident had expressed interest in organising a children's clothing swap and suggested that incorporating this activity into the event could help attract attendees. City Officers advised they would liaise with the City's Waste team to explore the opportunity.

The Group recommended promoting the event through early childhood centres, playgroups and childcare providers to maximise community awareness and participation. Members also noted that hosting the event at a venue with a crèche or dedicated play area would be beneficial for parents and carers attending the session.

The Group sought clarification on whether the event speaker has lived experience of mental health challenges. City Officers took this question on notice and will provide further information at a later date.

Perth Ballroom Project

City Officers briefly provided some information on the event.

Accessibility Audit Checklist

The Group was invited to read through the checklist following the meeting and provide any comments on the checklist, particularly in relation to accessibility ("Can I get there?") and inclusion ("Can I participate?"). Comments will help the City to ensure the information reflects the lived experiences and practical needs of people with disability and/or from diverse backgrounds.

6.1.3 Inclusive Bayswater: Access and Inclusion Plan 2025 – 2030 Information Update Report

An information update report on *Inclusive Bayswater: Access and Inclusion Plan 2025 – 2030* actions that have been delivered between April - August 2026 is provided in **Attachment 2** for members' review and noting.

Chairperson Cr Cale Black advised that the facilitators of the English Conversation Group were interested in building their skill and knowledge, and suggested a TAFE course as an option. City Officer's said they would look into this option.

7 GENERAL BUSINESS

Chairperson Cr Cale Black asked the group to consider if the current meeting day and time is suitable for their schedules. Chairperson Cr Cale Black suggested the Group send their feedback via email for City Officers to consider when scheduling 2027 meetings.

8 NEXT MEETING

The next meeting of the Inclusive Bayswater Advisory Group will take place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley, at a time and place to be confirmed.

9 CLOSURE

There being no further business to discuss, Chairperson Cr Cale Black declared the meeting closed at 6:03pm.