

Minutes

Active Transport Advisory Group Meeting

Thursday 13 August 2026

By signing these minutes, I certify that they were confirmed at the Active Transport Advisory Group Meeting - date to be confirmed.

CR NAT LATTER
PRESIDING MEMBER

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Minutes of the Active Transport Advisory Group Meeting of the Bayswater City Council which took place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on Thursday 13 August 2026.

1 OFFICIAL OPENING

The Presiding Member, Cr Nat Latter, declared the meeting open at 6.35pm.

2 ACKNOWLEDGEMENT OF COUNTRY

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

The Presiding Member, Cr Nat Latter, acknowledged the Traditional Custodians of the land, the Whadjuk people of the Noongar nation, and paid respects to Elders past, present and emerging.

3 ATTENDANCE

3.1 Attendance

Presiding Member

Cr Nat Latter

Members

Cr Elli Petersen-Pik – Deputy Mayor

Cr Cale Black

Kate Bowker (entered meeting at 6.40pm)

Clare Chamberlain

Georgina Ker

Dan West

Officers

Luke Botica Director Infrastructure and Assets

Bryce Coelho Manager Infrastructure Projects

George Rimpas Manager Transport and Buildings

Sean Foster A/Transport Infrastructure Manager

Olivia Wright-Kirk Executive Assistant Office of the CEO (Minute taker)

3.2 Apologies

Nil.

3.3 Approved Leave of Absence

Nil.

4 DISCLOSURE OF INTEREST SUMMARY

In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

The following disclosures of interest were made at the meeting:

Name	Item No.	Type of Interest	Nature of Interest
Cr Nat Latter	9.1	Proximity	Cr Latter resides on Sherwood Street, Maylands which is within a close proximity of the areas being discussed within the report.

5 DELEGATED AUTHORITY BY COUNCIL

There are no items appearing in this agenda for which the Active Transport Advisory Group has been granted delegated authority by Council in accordance with section 5.23(1)(b) of the *Local Government Act 1995 (WA)*; this meeting is closed to the Public.

6 CONFIRMATION OF MINUTES

The Minutes of the Active Transport Advisory Group Meeting held on 12 March 2026 which have been distributed, be confirmed as a true and correct record.

Georgina Kerr moved, Cr Cale Black seconded

CARRIED UNANIMOUSLY

7 TERMS OF REFERENCE

Purpose

The purpose of the Active Transport Advisory Group is to provide advice and input to Council on initiatives, programs and infrastructure improvements that promote sustainable and healthy active transport options, including walking, running, cycling, electric-assisted bicycles, electric scooters and other e-Rideables. The Group aims to foster community engagement and collaboration to encourage active travel as part of everyday life across the City.

In addition, the Group will advise on active transport matters affecting people with a disability, ensuring that accessibility and inclusion are integrated into active transport planning and design. This includes providing feedback on infrastructure, path networks and crossings to support safe and equitable access for all community members.

Through its inclusive and consultative approach, the Active Transport Advisory Group will help Council advance connected, safe and accessible transport choices that contribute to a healthier, more sustainable and inclusive community.

Membership

Two Elected Members as appointed by Council.

Up to eight community representatives who reside in the City of Bayswater or represent a service provider or organisation within the City of Bayswater. Priority will be given to ensure diverse representation of different transport needs.

Community Members will be appointed and paid in accordance with the *Independent Advisory Group Member Policy*.

All Councillors are appointed as Deputies.

Members must abide by the *City of Bayswater Code of Conduct for Council Members, Committee Members and Candidates*.

Chairperson

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings. In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.

Delegated Authority

This Group performs an advisory function and does not have any delegated authority.

Meetings

The Group shall meet three times per year, or as required, at the City of Bayswater Civic Centre.

Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting. Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Infrastructure and Assets

NOTES

Discussions were held around the member composition, particularly the number of Elected Members. City officers will examine whether this needs adjusting.

8 REPORTS

8.1 Footpath Program

SUMMARY

Following Council's endorsement of the Pathway Master Plan which included an updated Footpath Prioritisation Assessment scoring criteria, the City's *Footpath Policy* required updating to ensure alignment with the Master Plan. The revised Policy was referred to the ATAG for review and comment at the last meeting held on 12 March 2026.

KEY CONSIDERATION FOR ATAG MEMBERS

For members to note the update and the FY2026/27 pathway delivery program that will be presented at the meeting.

NOTES

Discussions were held around the City's Footpath Program and the footpaths proposed for upgrade during the current financial year, including the materials used for footpath construction, with consideration given to cost, quality, longevity and lifecycle costs.

GENERAL COMMENTS

The *Footpath Policy* and prioritisation methodology have now been adopted by Council and will be used to inform pathway planning and future investment decisions. The FY2026/27 pathway delivery program will be progressed through the City's Forward Capital Works Program, subject to annual budget allocations.

9 GENERAL BUSINESS

9.1 Update on Bike Plan actions

City of Bayswater Bike Plan 2023 – Update

The Bayswater Bike Plan (BBP) 2023 sets out the City's strategic direction for cycling infrastructure and promotion. It aligns the City's network with the State Government's Long-Term Cycle Network (LTCN), responds to the 2021 Office of Auditor General review, and establishes 32 supporting recommendations alongside a schedule of priority infrastructure, bike parking and LTCN realignment projects.

NOTES

Members discussed the following matters:

- Implementation of the City's Bike Plan, including the \$10,000 budget allocation and opportunities for State Government funding.
- Project prioritisation, including the need to balance available funding with the opportunity to secure external funding, as well as projects within the Forward Capital Works Program and the need for further feasibility work on some projects.

- The Long-Term Cycle Network (LTCN), particularly the proposed network and connections around Maylands Town Centre.
- Cycling through the town centre and the need to consider connectivity, pedestrian and cyclist safety and the existing road network.
- Potential engagement with Main Roads WA, including opportunities to consider speed zones and improvements to cycling and pedestrian crossings.
- The Maylands Streetscape Masterplan was discussed, including its focus on slowing traffic and improving conditions for pedestrians and cyclists.
- The need to identify the broader cycle network before progressing future development and planning.

GENERAL COMMENTS/ACTIONS

The Director Infrastructure and Assets, Luke Botica, is to seek clarification regarding the LTCN alignment around Maylands Town Centre.

9.2 Safe Routes to School Implementation

SUMMARY

Community surveys undertaken at Bayswater Primary School, Hillcrest Primary School and Camboon Primary School have generated 315 responses and identified 184 distinct works suggestions across 13 categories, spanning pedestrian crossings, traffic calming, footpaths and shared paths, cycling infrastructure, lollipop crossing services, signage, vegetation and sightlines, and related infrastructure and maintenance items.

NOTES

Members discussed the following matters:

- The Safe Routes to School program and its implementation across schools within the City.
- The project currently being progressed at Bayswater Primary School, including the proposed cul-de-sac treatments, was discussed. Members discussed whether the program could be extended to other schools, including St Columba's Primary School.
- The successful engagement undertaken at Hillcrest Primary School was noted.
- Opportunities to capture additional data from schools and use the information to inform future Safe Routes to School projects.
- The proposed signalised crossing along Wellesley Crescent was discussed, including its need, location, accessibility and potential funding requirements.

It was noted that further investigation may identify a requirement to relocate the proposed crossing.

ACTIONS

City officers to investigate opportunities to capture additional data from St Columba's Primary School.

9.3 Guildford Road Crossing Project

SUMMARY

Main Roads WA reviewed the City's initial concepts and provided in-principle support for the crossing on 16 May 2025, as below.

"Main Roads WA has provided TSAP Stage 1 Support (Traffic Signals Approval Policy) for a signalised pedestrian facility across Guildford Road, somewhere between Ferguson Street and Grafton Road, with the City responsible for confirming the exact location. This support remains valid for a period of two years from the date of that correspondence."

NOTES

Members discussed the following matters:

- The proposed Guildford Road signalised crossing, including accessibility and connectivity.
- Accessibility of the proposed approaches, including gradients and proximity to existing crossings.
- The Long-Term Cycle Network and ensuring the proposed crossing supports broader active transport connectivity.
- Previous consultation regarding the Traylen Road area was discussed, including the potential impact of the existing left-in/left-out arrangement.
- The importance of considering both physical accessibility and the perceived safety and comfort of pedestrians and cyclists.
- The two proposed crossing options and the upcoming community consultation process. It was noted that consultation is expected to occur following further design work, with designs anticipated before Christmas.
- The potential connection of Option 2 to the existing LTCN and Gordon Reserve was discussed.
- Funding opportunities and the potential need to relocate the crossing depending on further investigation were also discussed.

ACTIONS

City officers to progress the investigation and consultation process for the Guildford Road crossing options.

9.4 Mapping of Wayfinding Issues

At the Active Transport Advisory Committee meeting held on 9 June 2025, members raised concerns regarding accessibility and wayfinding around train stations, particularly at Meltham and Bayswater stations. Issues identified included accessibility barriers along existing paths, a lack of directional signage to guide pedestrians and cyclists to the stations, and several site-specific safety concerns in the surrounding area.

NOTES

Members discussed the following matters:

- Mapping wayfinding issues and identifying accessibility and connectivity issues around train stations.
- The use of the City's Engage Bayswater platform to capture community feedback was discussed.

- Ensuring relevant former members are able to access and contribute to the consultation process.
- Potential funding opportunities through the PTA where funding is identified as a barrier.
- The importance of considering feedback across a broader catchment area and using the feedback received to inform future improvements.

It was noted that a consensus would be sought based on the feedback received.

ACTIONS

City officers are to:

- Follow up access to the Engage Bayswater page.
- Liaise with the PTA regarding potential funding opportunities.
- Review feedback received and identify appropriate actions.

10 CONFIDENTIAL ITEMS

Nil.

11 NEXT MEETING

The next meeting of the Active Transport Advisory Group will take place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley, on a date to be confirmed, commencing at 6.30pm.

12 CLOSURE

There being no further business to discuss, the Presiding Member, Cr Nat Latter, declared the meeting closed at 8.21pm.