

Minutes

Disability Advisory Group

Tuesday 17 March 2026

The minutes were accepted at the Disability Advisory Group held on _____

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1 OFFICIAL OPENING

Ryan Hall, Director Community Services, declared the meeting open at 4:40pm

2 ACKNOWLEDGEMENT OF COUNTRY

Ryan Hall, Director Community Services, will open the meeting and will deliver the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

Ryan Hall, Director Community Services, acknowledged the Traditional Custodians of the land, the Whadjuk people of the Noongar nation, and paid respects to Elders past, present and emerging.

3 ATTENDANCE**Members**

Cr Calla Loiacono	Chairperson
Cr Nat Latter	Deputy Chairperson
Eva Diblasio	
Debra Hill	
Rebecca Hocking	
Stuart Jenkinson	
Kara Perrin	
Lucy Rule	
Melanie Sorensen (by electronic means)	
Xavier Teo (by electronic means)	

Officers

Ryan Hall	Director Community Services
Helen Smith	Manager Community Development
Amy Tolley	Community Strategy and Programs Manager
Layla Carter	Community Programs Officer

Leave of Absence

Nil.

Apologies

Nil.

4 APPOINTMENT OF CHAIRPERSON

4.1 Appointment of Chairperson

Group members were invited to nominate and elect a Chairperson and Deputy Chairperson to preside over Advisory Group meetings. The Chairperson was elected at this point in the meeting, with the Chair being an Elected Member, as per the Terms of Reference (TOR).

Cr Loiacono nominated for the position of Chair. Cr Latter seconded this nomination. Cr Loiacono was declared Chairperson. Cr Loiacono nominated Cr Latter as Deputy Chairperson. As there were no objections, Cr Latter was declared Deputy Chairperson.

5 DISCLOSURE OF INTEREST SUMMARY

Nil.

6 CONFIRMATION OF MINUTES

The Minutes of the Disability Advisory Group held on 18 June 2025 be confirmed as a true and correct record.

Eva Di Blasio moved, Cr Latter Seconded.

CARRIED UNANIMOUSLY

7 TERMS OF REFERENCE

Purpose

The purpose of the Disability Advisory Group (DAG) is to offer guidance to the City on issues impacting people with a disability. The group will also provide advice on the development and implementation of the City's Access and Inclusion Plan.

Development applications and City-based works can be referred to the group to request the group's feedback.

Membership

Two Elected Members as appointed by Council.

Up to eight Community Members.

Community members must:

1. Reside in the City of Bayswater, or represent a service provider or organisation within the City of Bayswater; and
2. Live with a disability or are a parent, carer, advocate of a person with a disability, or be able to contribute expertise or advice on disability.

Community members will be appointed and paid in accordance with the *Independent Advisory Group Members Policy*.

All Councillors are appointed as Deputies.

Members must abide by the City of Bayswater *Code of Conduct for Council Members, Committee Members and Candidates*.

Chairperson

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings. In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.

Delegated Authority

This group performs an advisory function and does not have any delegated authority.

Meetings

The Group shall meet three times per year, or as required, at the City of Bayswater Civic Centre.

Relevant staff members and guests may be invited to the meetings at the Chairpersons' discretion.

Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting.

Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Community Services.

8 ITEMS FOR DISCUSSION

8.1 Advisory Group Induction Presentation

Advisory Group Induction Presentation

Ryan Hall, Director of Community Services, presented the Disability Advisory Group ('the Group') Induction.

Kara Perrin sought clarification from Ryan Hall, Director Community Services, whether there is a committee above the Disability Advisory Group (DAG) who have delegation to make decisions. Ryan Hall, Director Community Services, explained that there is no committee above the DAG, matters will go straight to Council.

Rebecca Hocking asked whether the DAG is able to make suggestions to help make the City more inclusive. Ryan Hall, Director Community Services, advised that the Group has an advisory role, meaning it does not make final decisions but provides guidance to support Council and staff in their planning.

Rebecca Hocking sought clarification on whether the disclosure of interests only applies to items on the agenda. Ryan Hall, Director Community Services, confirmed that the disclosure of interests refers to the items on the agenda.

9 GENERAL BUSINESS

Disability Advisory Members Expectations

Rebecca Hocking asked what preparation is expected of members before meetings. Ryan Hall, Director Community Services, explained that it is expected that the Group read the agenda before the meeting and it is helpful to be across the where the City is at in the disability space.

Access and Inclusion Plan 2025 – 2030

Helen Smith, Manager Community Development, provided the Group with details regarding where the City is at with the *Access and Inclusion Plan*. Helen Smith, Manager Community Development, advised that the *Inclusive Bayswater* has been endorsed and the City is currently in the action and implementation stage of this plan. Amy Tolley, Community Strategy and Programs Manager, advised the Group that they will be provided with a status update at each meeting as the staff are required to report quarterly on actions.

Kara Perrin asked if all actions were focused on youth development. Amy Tolley, Community Strategy and Programs Manager, explained that the actions vary and that at the next meeting, the Group will be provided with a physical copy of the *Access and Inclusion Plan*.

Collaboration outside the Group

Rebecca Hocking asked if there was a way for the Group to collaborate with other local Government or State level advisory groups. Ryan Hall, Director Community Services, acknowledged that the City has not done this in the past but there may be a possibility in the future.

Kara Perrin asked what the extent of involvement members would be with events and matters outside the *Access and Inclusion Plan*. Amy Tolley, Community Strategy and Programs Manager, explained that the Group may be invited to City events that are relevant to the Group.

Next DAG Meeting Date

Cr Latter asked for the next DAG meeting to be brought forward to allow the Group to give input into the City's Business Planning for 2026/2027. Ryan Hall, Director Community Services, acknowledged the request and advised an earlier date for the next meeting would be presented to the Group.

10 NEXT MEETING

The next meeting of the Disability Advisory Group will take place in the Committee Room, 61 Broun Avenue, Morley, at a time and date to be confirmed.

11 CLOSURE

Cr Loiacono declared meeting closed at 5:19pm.