



Community Events 2022/23

Food Vendor Commercial Expression of Interest Form

PLEASE PRINT CLEARLY AND RETURN TO mail@bayswater.wa.gov.au

Name of Company: _____

Are you a Community Group or Non for Profit Organisation?

Please tick 'yes' or 'no'

YES NO

Contact Person: _____

Address: _____ Post Code: _____

Mobile: _____ ABN: _____

Website or Facebook link: _____

E-mail: _____

Brief description of your cuisine: _____

Do you hold a current veterans card? **Please note, you will be asked to provide a **copy** of your card*

Please tick 'yes' or 'no'

GREEN AND CLEAN - The City of Bayswater supports the movement to stop using single-use plastic at its community events. The City is therefore seeking to engage vendors who support this movement and look for environmentally friendly alternatives to plastic products such as cutlery, straws, plates and bottled water. The City kindly asks that you **do not** sell any plastic bottles at our events.

Please list the bio- degradable disposable products you use (non-single use plastics):

INCLUSIVE DIETARY OPTIONS

Please list any vegetarian, vegan, gluten free and/or other inclusive dietary options you serve.

****Please attach your menu (including prices) to this application.**

SITE SPACE REQUIRED: (In metres):

- Marquee _____ x _____
- Vending Vehicle _____ x _____

****Please note, the City of Bayswater does not supply power for vendors or market stallholders unless otherwise stated by the Events Team.**

ACCESS AND INCLUSION:

- Are your staff trained to be aware of people with disability and respond effectively to individual customer needs?
- Have you provided matting to support people using wheelchairs to access the site if on grass?
- Does the stall set up allow for people using wheelchairs to view food selection?
- Do you have clear printed menus and prices with large font, either on signage or available for people to read?

Please select the events you are interested in:

EVENT	DATE	TIME	VENUE	FEE (inc GST)
<input type="checkbox"/> Carols by Candlelight	17 December 2022	5:00PM – 9:00PM	Riverside Gardens, Bayswater	\$25.00
<input type="checkbox"/> Bayswater Community Concert	4 February 2023	6:00pm – 9:00pm	Pat O'Hara Reserve, Morley	\$25.00
<input type="checkbox"/> Evening in the Park	18 March 2023	5:00pm – 9:00pm	Broun Park, Embleton	\$25.00
<input type="checkbox"/> Music in the Park	15 April 2023	5.00pm – 9.00pm	Robert Thompson Reserve, Noranda	\$25.00

Fee will ONLY be required upon acceptance of application by the City of Bayswater

A temporary food application will be requested only once your application has been accepted.

I, (Name) _____ have read and understood the following terms and conditions:

- I verify that the information provided in this form is true and correct at the time of completion. If I wish to change/substitute or cancel any part of what I as a group/company originally offered above, I will contact the Events Team immediately.
- I understand that the submission of this Expression of Interest form does not guarantee my stall a position at City of Bayswater events. The City of Bayswater reserves the right to select vendors for each event and all decisions made by the City are final.
- Once my application has been accepted, I will submit an **Application for Approval of a Temporary Food Business**
- I understand that all electrical equipment **MUST** be tagged in accordance to electrical standards. This includes: extension cords, urns and all sound equipment etc.
- I understand that I attend City of Bayswater events at my own financial risk. The City is not liable for any losses incurred as a result of cancellation or postponement of planned events.
- I understand that my staff and I are expected to behave responsibly and treat everyone at City of Bayswater events, including staff, with respect and courtesy.
- I understand that full payment for the stall will **ONLY** be required within 14 days **AFTER** I have received my letter of offer from the City. I am not required to make payment before this.
- I am willing to invoice the City post event for meals purchased for staff and volunteers. (This will not effect your application if you are unable to)
- I understand that I am responsible for complying with hygiene and distancing requirements imposed by City of Bayswater and/or WA Health Department (including provision of hand sanitiser and barricading if required). I understand that the City of Bayswater is under no obligation to supply these items.

PLEASE RETURN THIS FORM TO
Fax: 9272 0665 Post: PO Box 467 Morley WA 6943
EMAIL: mail@bayswater.wa.gov.au

Any further questions regarding the above should be directed to:
EVENTS TEAM events@bayswater.wa.gov.au 9272 0622.