



## Form 2A - Application to Register a Nominee for a Body Corporate *Local Government Act 1995 s 4.31(1)*

61 Broun Avenue, Morley WA 6062 | P: 9272 0622 | F: 9272 0665 | [mail@bayswater.wa.gov.au](mailto:mail@bayswater.wa.gov.au) | [www.bayswater.wa.gov.au](http://www.bayswater.wa.gov.au)

**Please complete this form in full and return it to the Chief Executive Officer, City of Bayswater.**

By post: PO Box 467  
MORLEY WA 6943

In person: Civic Centre  
61 Broun Avenue  
MORLEY WA 6062

By fax: 9272 0665

Email: [mail@bayswater.wa.gov.au](mailto:mail@bayswater.wa.gov.au)

Please see the accompanying notes<sup>1</sup> on how and when to complete this form.

**All sections must be completed for the City of Bayswater to consider the claim.**

If you require any assistance, please contact the City on (08) 9272 0622.

**NOTE:** Should your claim be accepted, it will expire 6 months after the holding of the second ordinary election after your claim was accepted (i.e. after 4 years). If you are unsure if your previous claim is still valid, please contact the City.

<b>Body Corporate details<sup>2</sup></b>	Full name:		
	ACN:		
	The body corporate is the:		
	<input type="checkbox"/> <b>owner</b> of rateable property		
	or		
<input type="checkbox"/> <b>occupier</b> of rateable property			
Postal Address <sup>4</sup>	Level:	Building name:	
	Street No or PO Box:	Street Name:	
	Suburb:	Postcode:	

<b>Rateable property on which claim is based<sup>4, 5</sup></b>	No:
	Street name:
	Postcode:
	Lot/Location No:

<b>Electorate</b>	Local Government District: City of Bayswater
	Ward <sup>6</sup> :

<b>Authorised Person</b>	Title: (Mr/Mrs/Ms/Miss)	Family Name:
	Other names:	
	Position held:	
	Phone number (H):	
	Phone number (W):	
	Phone number (M):	
	Fax:	
	Email:	

<b>For occupiers only</b>  <i>[Tick one box]</i>	The body corporate that is making this application to register a nominee(s):
	<input type="checkbox"/> does  <b>or</b>  <input type="checkbox"/> does not
<p>Have a right under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next three (3) months.</p> <p><i>Please note: proof of your right of occupation may be requested</i></p>	

<b>Nominations<sup>8</sup></b>	I am an officer of the body corporate authorised to nominate the following person(s) to vote on behalf of the body corporate:	
	Name of nominee(s):	
	1. _____ (Mr/Mrs/Ms/Miss)	
	2. _____ (Mr/Mrs/Ms/Miss)	
	Name:	Position held:
	Signature:	Date:
Email address:	Contact no:	

## First Nominee

<b>First Nominee details<sup>2</sup></b>	Title: (Mr/Mrs/Ms/Miss)		Family Name:		
	Other names:				
	Position held:				
	Ph (H):		Ph (W):		Ph (M):
	Fax:		Email:		
	Email:				
	Postal Address <sup>4</sup>		Level:		Building name:
			Street No or PO Box:		Street Name:
Suburb:			Postcode:		
<b>Entitlement to be enrolled</b> <i>[tick one box]</i>	I am:				
	<input type="checkbox"/> on the State electorate roll within the electorate. <b>or</b> <input type="checkbox"/> on the State or Commonwealth electoral roll in respect of a residence outside the electorate. My address shown on that roll is: <hr/> <b>or</b> <input type="checkbox"/> not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> <sup>7</sup> .				
<b>Claim and Declaration</b> <i>Making a false declaration is an offence</i>	I claim eligibility to have my name included on any owners and occupiers roll prepared for an election in the electorate.				
	I declare that all of the details set out above are true and correct.				
	Signature:		Date:		

## Second Nominee

<b>Second Nominee details<sup>2</sup></b>	Title: (Mr/Mrs/Ms/Miss)		Family Name:		
	Other names:				
	Position held:				
	Ph (H):		Ph (W):		Ph (M):
	Fax:		Email:		
	Email:				
	Postal Address <sup>4</sup>	Level:		Building name:	
		Street No or PO Box:		Street Name:	
Suburb:			Postcode:		
<b>Entitlement to be enrolled</b> <i>[tick one box]</i>	I am:				
	<input type="checkbox"/> on the State electorate roll within the electorate. <b>or</b> <input type="checkbox"/> on the State or Commonwealth electoral roll in respect of a residence outside the electorate. My address shown on that roll is: <hr/> <b>or</b> <input type="checkbox"/> not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> <sup>7</sup> .				
<b>Claim and Declaration</b> <i>Making a false declaration is an offence</i>	I claim eligibility to have my name included on any owners and occupiers roll prepared for an election in the electorate.				
	I declare that all of the details set out above are true and correct.				
	Signature:		Date:		

## Accompanying Notes

### Notes to the Enrolment Eligibility Claim Form.

Please detach accompanying notes and retain for your own information.

<p><b>1 When to use this form</b></p>	<p>The body corporate may make a claim for eligibility using this form at any time. However if the body corporate wants to be represented on the roll for a particular election it must give its claim form to the local government more than 50 days before the election date.</p>
<p><b>2 Who should use this form</b></p>	<p>Fill in this form if the body corporate:</p> <ul style="list-style-type: none"> <li>owns or occupies<sup>3</sup> rateable property in a district or ward but are not represented on the residents roll in that district or ward; or</li> <li>qualifies under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i><sup>7</sup>, and wants to be able to vote at local government elections for that district. It should be noted that the body corporate may nominate two persons who are on either the State or Commonwealth electoral roll, to enrol as electors. If a proposed nominee is on the residents roll for the district or ward, they are automatically enrolled to vote.</li> </ul>
<p><b>3 Who is an occupier</b></p>	<p>To qualify as an occupier the body corporate must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.</p> <p>When the Chief Executive Officer of the local government is considering your claim, he or she may ask for a copy of the lease or tenancy agreement to support the claim. A copy does not need to be provided unless asked.</p>
<p><b>4 Silent address</b></p>	<p>If having the nominee's address on the register or on the roll would put his or her safety, or that of his or her family, at risk ask the Chief Executive Officer not to show the address on the roll. To do this it is necessary to give to the Chief Executive Officer a statutory declaration setting out the reasons why the nominee does not want his or her address shown on the roll.</p>
<p><b>5 Rateable property</b></p>	<p>If the body corporate owns or occupies more than one property in the electorate, give details of them all. Add additional pages if necessary.</p>
<p><b>6 Which ward</b></p>	<p>If the property in respect of which this claim is made is partly in one ward and partly in another the body corporate may choose which of those wards you want your claim to apply to. If this box is left blank the Chief Executive Officer of the local government will decide which ward the claim is to apply to.</p> <p>In this form the ward, or if no ward is applicable the district, is referred to as "the electorate".</p>

<b>7 Qualification under clause 12</b>	<p>To qualify under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> the person must:</p> <ul style="list-style-type: none"><li>• own or occupy rateable property in the electorate;</li><li>• have been represented on the last electoral roll prepared under the <i>Local Government Act 1960</i> for that electorate; and</li><li>• have owned or occupied rateable property in the electorate continuously since that roll was prepared.</li></ul>
<b>8 Nominations</b>	<p>A nomination must be made in writing and be signed by an officer of the body corporate in accordance with the <i>Local Government (Elections) Regulations 1997</i>. If the body corporate owns or occupies more than one property in a district, the nomination applies to all of those properties.</p>
<b>Duration of enrolment of occupiers</b>	<p>If the body corporate Enrolment Eligibility Claim as an occupier is accepted it will expire in accordance with section 4.33 of the <i>Local Government Act 1995</i> (this will usually be 6 months after the holding of the second ordinary election after your claim was accepted). If the body corporate wishes to continue to qualify to be represented on the roll after that, the body corporate will need to make another enrolment eligibility claim.</p>
<b>Confidentiality</b>	<p>The date of birth of nominees, and phone and fax numbers and email address supplied in this form will be kept confidential and will be kept confidential and will be used only by the local government and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.</p>
<b>Where to send your form</b>	<p>When you have completed and signed this form, please send it to the Chief Executive Officer of the City of Bayswater one of the following ways:</p> <ul style="list-style-type: none"><li>• By post: PO Box 467, MORLEY WA 6947</li><li>• By fax: 9272 0655</li><li>• By email: <a href="mailto:mail@bayswater.wa.gov.au">mail@bayswater.wa.gov.au</a></li><li>• In person: Civic Centre, 61 Broun Avenue, MORLEY WA 6062</li></ul> <p>NOTE: please ensure that your form is capable of being printed in its entirety, including a signature.</p>
<b>Change of address/details</b>	<p>Please do not use this form to advise of change of address or any other enrolment details. Simply contact the City of Bayswater in writing of the amended details of the enrolment.</p>