

Complaint - Alleged Breach Form

Code of conduct for Council Members, Committee Members and Candidates

Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*

- NOTE:** A complaint about an alleged breach must be made —
- (a) in writing in the form approved by the local government
 - (b) to an authorised person
 - (c) within one month after the occurrence of the alleged breach.

Name of person who is making the complaint:

Name: _____

Given Name(s) Family Name

Contact details of person making the complaint:

Address: _____ Postcode _____

Email: _____

Contact number: _____

Name of Council Member, Committee Member, Candidate alleged to have committed the breach:

State the full details of the alleged breach. Attach any supporting evidence to your complaint form.

Date of alleged breach

_____ / _____ / 20 _____

Signed

Complainant's signature: _____

Date of signing: _____ / _____ / 20 _____

Received by Authorised Officer

Authorised Officer's Name: _____

Authorised Officer's Signature: _____

Date received: _____ / _____ / 20 _____

Note to person making the complaint:

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach.

The complaint must be made to the authorised officer within one month after the occurrence of the alleged breach.

Signed complaint form is to be forwarded to:

Chief Executive Officer
City of Bayswater
PO Box 467
MORLEY WA 6943

Email: mail@bayswater.wa.gov.au