



# Residential parking permit application

## Residential parking permits

The intent of the parking permits is to enable parking of additional vehicles outside a residence where insufficient off street parking exists and it is reasonable for additional parking to be provided, at the discretion of the City. The permits are only valid for the street in which the resident resides and do not negate the requirement to comply with all other laws. The permits do not entitle the holder to a specific parking position, the availability of a parking space cannot be guaranteed and permits are specifically for use in time restricted parking locations. Permits are not for use by a business or commercial enterprise.

Is the permit for you, a member of the household or a visitor? \_\_\_\_\_

Number of permits required: \_\_\_\_\_

Reason permit is required: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Applicant Details:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Company Address (if applicable): \_\_\_\_\_

\_\_\_\_\_

Contact phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred contact method: Phone:  Email:

Address where permit is required : \_\_\_\_\_

\_\_\_\_\_

### Describe the on-site parking :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Vehicle 1**

Make / Model: \_\_\_\_\_

Vehicle registration: \_\_\_\_\_

**Vehicle 2**

Make / Model: \_\_\_\_\_

Vehicle registration: \_\_\_\_\_

**Supporting documentation to be provided**

- Documents demonstrating that the applicant resides within the City (e.g.: Rates Notice, Drivers License etc.)
  
- Proof of ownership of the vehicle, subject to the application / approval of the permit.

**There is a \$40 cost per permit. If your application is approved you will be contacted to arrange payment. All permits must be collected in person and paid for at the time of collection.**

*I am the owner or person authorised to make this application and agree to adhere to the Residential Parking Permits Conditions of Use. I understand that misuse to a residential parking permit may result in the permit being revoked, with no refund due which will prevent applying for further permits for 12 months.*

*I understand by signing this agreement that the City of Bayswater does not accept any liability for any injury, damage or loss of the vehicle as a result.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-----  
*City of Bayswater use only*

Date Application recived \_\_\_\_\_ Received by \_\_\_\_\_

CRM \_\_\_\_\_ Senior Ranger Review date \_\_\_\_\_

Approved Yes / No \_\_\_\_\_ Number of Permits Issued \_\_\_\_\_

-----  
Date Permits Collected \_\_\_\_\_ Amount Paid \_\_\_\_\_

Collected By \_\_\_\_\_ Signed \_\_\_\_\_

## Conditions of Use

1. The Residential Parking Permit is an electronic permit, linked to your vehicle registration, so no physical permit will be issued.
2. Your vehicle is to be legally parked on the carriageway closest to your residence and for no longer than 24 consecutive hours.
3. Your parking permit can only be used on the registered vehicle specified on the permit approval letter provided to the City of Bayswater and is not transferrable to any other vehicle.
4. The City of Bayswater reserves the right to withdraw the permit due to misuse. Fees will not be refunded for revoked permits and the permit holder will be ineligible for further parking permits for a period of 12 months.
5. The parking permit remains valid for a period of three (3) years from the date of issue.
6. A new application for parking permits is to be made upon change of ownership / tenancy of properties.
7. Parking permits are not transferrable between owners.
8. The permit is only valid for the allocated area as per the approval and will not enable the holder to park with exceptions in any other location
9. The permit only applies for time restriction locations of 30 minutes or more, and does not allow vehicles to park in No Parking or No Stopping areas.
10. This permit does not allow the driver to park contrary to the Australian Road Rules or the City of Bayswater *Parking and Parking Facilities Local Law 2016*.
11. You must contact the City of Bayswater if you change your vehicle or vehicles registration plate. Failure to advise the City may result in an infringement being issued and your permit being revoked.
12. Fees apply for residential, business and visitor permits.
13. Residential parking Permits are not to be issued for Commercial Purposes.
14. Visitor Parking Permits –
  - a. Shall not be used by residents to park their own vehicles
  - b. May only be used by visitors when visiting an occupant of that dwelling
  - c. May only be used in time restricted locations of 30 minutes or more
  - d. Shall not be used for storing vehicles on a carriageway
  - e. Shall not be used for a continuous period exceeding 14 days without approval of the City
  - f. For new visitor permits you must advise the City at least 48 hours prior to the requirement to allow for assessment and issue