

PROPOSERS GUIDE TO THE CITY'S DESIGN REVIEW PANEL

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The background, formation, the criteria for referral, process and Terms of Reference of the City's Design Review Panel (DRP) can be found on the City's website @ <https://www.bayswater.wa.gov.au/development/planning-and-development-approvals/design-review-panel>

Proponents are strongly encouraged to familiarise themselves with the Terms of Reference and the expectations of the DRP prior to lodging their proposal. The plans to be provided must include a site analysis (character and context), site design response (opportunities and constraints) and design proposal. A copy of the plans are required to be provided to the City no less than two weeks prior to the scheduled DRP meeting date along with the scheduled fee of \$2,500.00. All proposals are to be sent to mail@bayswater.wa.gov.au

Upon payment of the fee and receipt of plans, the City will confirm the meeting date and time with the Design Review Panel Members.

Meeting Dates:

Meetings for 2022 are tentatively scheduled for 14 January 2022, 11 February 2022, 11 March 2022, 8 April 2022, 13 May 2022, 10 June 2022, 8 July 2022, 12 August 2022, 9 September 2022, 14 October 2022, 11 November 2022 and 9 December 2022.

In preparation for referral to the Design Review Panel, an applicant should prepare a PowerPoint presentation detailing the project background and outlining how the proposal addresses the design principles of State Planning Policy 7 <https://www.dplh.wa.gov.au/getmedia/30f0b7b9-9ac0-4711-8b68-c2d2708e5764/SPP-7-0-Design-of-the-Built-Environment> relating to:

Context and character	Functionality and build quality	Legibility
Landscape quality	Sustainability	Safety
Built form and scale	Amenity	Community
Aesthetics		

A copy of the presentation is to be provided at least two days prior to the meeting.

Proponents and the respective client/site owners will be invited to attend at the relevant part of the DRP meeting (multiple items may be on the agenda), however all formal communication with the Panel will be through the Manager Development Approvals who will liaise directly with the Chairperson. Panel members are strictly prohibited from individual communication with proponents or interested persons on business before the Panel outside of the meeting structure adopted by Council.

Design review meetings are closed to members of the public as information discussed can be commercially confidential.

The DRP will provide independent professional design advice on key aspects of development in a report based on the DR3 template from the State's Design WA Design Review Guide. Officer reports (including Responsible Authority Reports) on applications referred to the DRP will detail the advice and recommendations provided by the panel on the proposal.

Should you require further information in relation to the City's Design Review Panel, please contact Development Approvals on 9272 0921.