

Agenda

Ordinary Council Meeting

20 January 2026

Notice of Meeting

The next Ordinary Council Meeting will take place in the Council Chambers, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on ***Tuesday, 20 January 2026*** commencing at ***7:00pm***.

Yours sincerely



JEREMY EDWARDS
CHIEF EXECUTIVE OFFICER

8 January 2026

Meeting Procedures

1. All Council meetings are open to the public, except for matters dealt with under 'Confidential Items'.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a City Staff Member.
3. Members of the public may ask a question during 'Public Question Time'. Questions are limited to three per person before other members of the public will be invited to ask their questions. If there is sufficient time, the Presiding member may allow you to ask additional questions if there are no more questions from other members of the public.
4. Meeting procedures are in accordance with the City's *Standing Orders Local Law 2021*.
5. To facilitate smooth running of the meeting, silence is to be observed in the public gallery at all times, except for 'Public Question Time'.
6. Persons are not permitted to record (visual or audio) at the Council meeting without prior approval of the Council.
7. Council meetings will be livestreamed in accordance with the resolution of 24 August 2021. Images and voices may be captured and streamed. If you have any issues or concerns regarding the live streaming and recording of meetings, please contact the City's Governance team.
8. In the event of an emergency, please follow the instructions of City of Bayswater Staff.

City of Bayswater

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Council Chambers Seating Plan



West Ward



South Ward

Central Ward



North Ward



Public Gallery (including press)

Nature of Council's Role in Decision Making

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative:	Includes adopting local law, town planning schemes and policies.
Review:	When Council reviews decisions made by officers
Quasi-Judicial:	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

City of Bayswater Standing Orders Local Law 2021

6.9 DEPUTATIONS

- (1) Allowance has been established for deputations to be heard at Agenda Briefing Forums the week prior to the Ordinary Council Meeting by any person or group wishing to be received. A deputation may be heard at the Council meeting, Agenda Briefing Forum or a Committee meeting open to the public at the discretion of Council, and the depute is to either-
 - (a) apply, before the meeting, to the CEO for approval and can be considered in both a verbal and written format;
 - (b) with the approval of the Presiding Member, at the meeting; and-
 - (c) are to be received by 1.30pm on the day of the forum receiving the deputation.
- (2) Upon receipt of a request for a deputation the CEO must refer the request to the relevant Council meeting, Agenda Briefing Forum or a Committee meeting.
- (3) Unless the Presiding Member allows, a depute invited to attend the meeting is not to address the meeting for a period exceeding 5 minutes.
- (4) Unless given leave by the Presiding Member, only two members of the deputation may address the meeting, although others may respond to specific questions from Members.
- (5) For the purposes of this clause, unless Council, Agenda Briefing Forum or the Committee determines otherwise, a deputation is taken to comprise all those people either in favour of, or opposed to, the matter which is the subject of the deputation.
- (6) Unless Council, Agenda Briefing Forum or the Committee resolves otherwise, any matter which is the subject of a deputation to the Council, Agenda Briefing Forum or a Committee open to the public is not to be decided by Council, Agenda Briefing Forum or the Committee until the deputation has completed its presentation.
- (7) The Presiding Member may require deputations to leave the meeting while other deputations are being heard in relation to that matter.
- (8) A member of the public who makes a deputation is to state his or her name and address, however only the name will be published in the minutes.

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1 Official Opening

2 Acknowledgement of Country

The Presiding Member will deliver the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

3 Announcements from the Presiding Member

4 Attendance

Members

Mayor Filomena Piffaretti (Presiding Member)

South Ward

Cr Elli Petersen-Pik - Deputy Mayor
Cr Nat Latter

Central Ward

Cr Calla Loiacono
Cr Steven Ostaszewskyj

North Ward

Cr Anthony Pittaway
Cr Michelle Sutherland

West Ward

Cr Cale Black
Cr Donovan MacDonald

Officers

Jeremy Edwards	Chief Executive Officer
Ryan Hall	Director Community Services
Luke Botica	Director Infrastructure and Assets
Kym Leahy	Director Corporate Services
Bianca Sandri	Executive Manager Strategic Projects
Timothy Dawson	Senior Strategic Planning Officer
Amanda Albrecht	Manager Governance and Strategy
Rebecca McKrill	A/Coordinator Governance
Emily Dempsey	Governance Advisor

Observers

Press -
Public -

4.1 Apologies

Nil at the time of publishing this agenda.

4.2 Approved Leave of Absence

Elected Member	Date of Leave	Approved by Council
Cr Elli Petersen-Pik – Deputy Mayor	22 December 2025 to 17 January 2026	Ordinary Council Meeting: 28.10.2025

4.3 Applications for Leave of Absence**5 Disclosure of Interest Summary**

In accordance with section 5.65 of the *Local Government Act 1995* (WA):

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

6 Public Question Time

In accordance with the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996* and the *City of Bayswater Standing Orders Local Law 2021* the following procedures relate to public question time:

1. A member of the public who raises a question during question time, is to state his or her name and address.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public are invited to ask their questions. If there is sufficient time, the Presiding Member may allow additional questions if there are no more questions from other members of the public.
3. The minimum time to be allocated for public question time is 15 minutes.
4. Questions from the public must relate to a matter affecting the local government. Questions relating to matters of business listed on the agenda will be considered in the first instance, followed by questions relating to Council business not listed on the agenda.
5. A summary of each question raised by members of the public at the meeting and a summary of the response to the question will be included in the minutes of the meeting.
6. Where a question is taken on notice at the meeting, a summary of the response to the question will be provided in writing to the member of public and included in the agenda for the following meeting.

6.1 Responses to Public Questions Taken on Notice

Vanessa Hondros - Bayswater

Item 10.1.2 – Expression of Interest – Lease of Premises - 14 King William Street

Question 3

I note the building is a heritage property, owned by City. What responsibility does the City have to make it accessible to people with disability, to visit, use or work in the building.

Response 3

Whilst it is best practice to provide access and facilities for people with a disability to all buildings, there is no requirement to retrospectively upgrade buildings, providing they complied at the time of approval.

Accessibility upgrades are typically required when a building permit has been obtained to upgrade or extend a building, at which point the building must be brought up to current disability access standards.

No further upgrades to the subject building are planned at this stage.

How would I receive that follow-up information?

The above information has been provided to the resident in writing.

Malcolm Guy – Bedford

Edward Street parking (Chisholm College)

Question 1

Residents have raised concerns about speeding and parking in Edward Street associated with Chisholm College, over five years and so far, have not led to resolution. I received a parking infringement after placing my car on the road to slow traffic. Could the street have a “no standing” restriction, similar to Lawrence Street, as a solution? Why have the school expansions been allowed without adequate parking provision?

Response 1

It is advised that over several years, the City has monitored the parking along Edward Street, from Park Street to the cul-de-sac. The City's Rangers have been requested to continue monitoring the parking situation during school hours.

Currently, there is restricted parking on both sides during school hours, to deter parents during peak hours (drop-off and pick-up times). The rest of the period allows the road to be utilised as a normal access road for residents along Edward Street. Although Lawrence Street does not allow parking at any time, applying a complete restriction along Edward Street would greatly disadvantage residents outside of school hours.

The City's traffic data along Edward Street has shown that the 85th percentile speed is 46kmh. This is a standard measurement used to determine traffic speed and as this is below the 50kmh speed, no remediation is recommended.

Chisholm College, as per the relevant planning laws, operate under conditions of an approved development application that includes parking requirements. Any future development applications will also have to include robust traffic impact assessments to manage the impact on traffic.

Question 2

The school has been expanded several times without additional parking, and we need a longer-term solution as part of development approvals.

Response 2

At an Ordinary Council Meeting in 2014, Council imposed a condition that Chisholm College was not to exceed a maximum of 1,800 students.

In a report presented to the Ordinary Council Meeting held on 28 February 2023, it was noted that Chisholm College had advised a total of 1,700 students and a maximum of 186 staff were accommodated at the school, and their proposed works did not impact the numbers. The required number of car parking bays provided in this application is sufficient for up to 1,800 students.

The City will communicate with Chisholm College to encourage additional on-site car parking for any future development application(s).

The above information has been provided to resident in writing.

6.2 Public Question Time**7 Confirmation of Minutes****7.1 Ordinary Council Meeting of 9 December 2025**

It has been identified that **Attachment 1** for item 10.5.1.3.2 New Local Planning Policy: Child Care Premises, titled *LPP Child Care Premises Draft* was inadvertently omitted from the agenda. The attachment has been included in the minutes and is also provided to this agenda.

OFFICER'S RECOMMENDATION

The Minutes of the Ordinary Council Meeting held on 9 December 2025, with the inclusion of Attachment 1 for item 10.5.1.3.2 New Local Planning Policy: Child Care Premises, which has been distributed, be confirmed as a true and correct record.



Child Care Premises Policy

Responsible Division	Office of the CEO
Responsible Business Unit	Property and Economic Development
Responsible Officer	Manager Property and Economic Development
Affected Business Units	Regulatory Services
ECM Document Set ID	[ECM document set ID]

Purpose

Child care premises are an essential community service that are provided by both the public and private sector. The purpose of this policy is to provide clear direction on appropriate locations for **child care premises** within the City of Bayswater. This policy seeks to ensure that **child care premises** are designed and located to ensure the health and safety of children, and to preserve the amenity of the City's neighbourhoods.

Scope

1. This policy applies to all proposals for **child care premises** within the City of Bayswater, on zoned and reserved land.
2. Where this policy is inconsistent with City of Bayswater *Town Planning Scheme No. 24 (TPS 24)*, a structure plan or local development plan, the provisions of that planning instrument shall prevail to the extent of the inconsistency.

Objectives

The objectives of this policy are to:

1. Encourage **child care premises** to be co-located with education facilities, or within activity centres, station precincts or urban corridors to facilitate multi-purpose trips and access to public transport.
2. Establish suitable locational criteria to ensure that **child care premises** are compatible with the established or desired context.
3. Ensure the design of **child care premises** is compatible with, and minimises adverse amenity impacts on, adjoining land uses and the locality.
4. Appropriately manage and minimise traffic, safety and amenity impacts of **child care premises** within residential areas.
5. Ensure the design of **child care premises** respects the established or desired built form, landscape and streetscape character of the locality.
6. Ensure the landscaping of all **child care premises** is provided to a standard which mitigates development impacts on the amenity of the locality, and positively contributes to the desired streetscape character.



Child Care Premises Policy

Definitions

For the purpose of this policy —

child care premises means premises —

- (a) where an education and care service as defined in the *Education and Care Services National Law (Western Australia)* section 5(1), other than a family day care service as defined in that section, is provided; or
- (b) where a child care service as defined in the *Child Care Services Act 2007* section 4 is provided; or
- (c) that is a 'child day care centre' as defined in TPS 24.

family day care means premises —

- (a) where a family day care service as defined in the *Education and Care Services National Law (Western Australia)* is provided; or
- (b) as defined in TPS 24.

Policy Statement

Exempted Development

1. Development Approval of the City is not required for **family day care** in the following circumstances:
 - (a) The **family day care** offers education and care for no more than seven children aged from birth to 13 years, including the educators' own children in the educators' own home; and
 - (b) The **family day care** offers education and care to no more than four children below pre-primary school age; and
 - (c) The **family day care** operates within the standards of the Children and Community Services Act 2004; and
 - (d) The **family day care** is located in the Centre, Residential, Medium and High Density Residential, Mixed Use or Maylands Activity Centre zone.

Locational Requirements

1. The following characteristics are considered suitable for the location of a child care premises:
 - On, or adjacent to a school site or appropriate Public Purposes reserve; and/or
 - Abutting non-residential land uses; and/or
 - Corner sites with frontage to a local or district distributor road, or Other Regional Road reserve; and/or
 - Within or abutting an activity centre or station precinct; and/or
 - Within an urban corridor or local centre identified in the Local Planning Strategy; and/or
 - Within 200 metres of a high frequency public transport station or stop; and



Child Care Premises Policy

- With adequate pedestrian/cycle infrastructure such as footpaths/dual use paths; and
- Where the impacts of vehicle access and traffic movements on the safety and operation of the road network and amenity of adjoining properties is minimised; and
- Where **child care premises** can be designed to prevent conflict with residential amenity.

Building Design Requirements

1. Design of **child care premises** is to comply with the development standards of any local planning scheme in effect and/or any applicable structure plan, local development plan or local planning policy.
2. Design of **child care premises** is to address the design principle of State Planning Policy 7.0, including any advice of the City's Design Review Panel.
3. **Child care premises** should incorporate active street frontages at the ground and upper floors and may include unobscured window openings and outdoor play areas to encourage street activation and surveillance.
4. Parking areas should be located at the rear of the building and/or screened from the street.
5. Outdoor play areas should be located to minimise noise impacts on adjoining noise sensitive land uses.
6. Air conditioners and all other mechanical/plan equipment are to be screened from view from the street and/or located at the rear of the building, where practicable.
7. Bin storage areas to be:
 - (a) Screened from view by a wall not less than 1.8 metres in height and located behind the primary street setback; and
 - (b) Accessible to waste collection vehicles and not conflict with car parking and vehicular and pedestrian access; and
 - (c) Designed and located to not result in adverse amenity impacts to adjoining residential properties due to odour or noise.

Traffic, Access and Car Parking Requirements

1. Vehicle access should be provided from a local or district distributor road or other regional road.
2. Corner sites with frontage to a primary regional road (e.g. Morley Drive or Guildford Road) should provide vehicle access from the lower-order road.
3. Parking areas should be designed to enable vehicle to enter and exit in forward gear.
4. Vehicle crossovers and parking areas should be located to avoid existing street trees.
5. All vehicle movements and traffic circulation should be contained wholly within the lot.
6. Safe pedestrian pathways should be provided between car parking areas and pedestrian access points.
7. The number of car parking bays provided is to be in accordance with the requirements of TPS 24.
8. The City's *Car Parking Dispensation* Local Planning Policy may be applied to **child care premises**.



Child Care Premises Policy

9. All required car parking bays shall be provided within the development site. The street verge shall not be relied upon and will not be supported to justify a shortfall.
10. Tandem parking or the use of car stackers or similar will generally not be supported unless it is provided for staff parking only and can be appropriately controlled and managed without amenity impacts such as noise or additional vehicle movements.
11. Bicycle parking shall be provided at a ratio of one bay per 10 staff.

Fencing and Landscaping

1. Front fences within the primary street setback area shall be visually permeable above 1.2 metres of natural ground level, measured from the primary street side of the front fence.
2. Front fences shall not exceed a maximum height of 1.8 metres above natural ground level, measured from the primary street side of the front fence.
3. A sufficient dividing fence shall be provided in accordance with the City's *Fencing and Floodlighting* Local Law.
4. Landscaping is to be provided in accordance with the requirements of TPS 24, and the City's *Landscaping and Sustainability in Design* local planning policies.

Application Requirements

1. The following information is required to be submitted with all applications for development approval for **child care premises**:
 - Site plan and architectural drawings including elevations and rendered streetscape images;
 - Operational Management Plan including the number of staff and children by age group;
 - Transport Impact Assessment (TIA) or Transport Impact Statement (TIS) as applicable;
 - Car Parking Management Plan;
 - Environmental Noise Acoustic Assessment;
 - Amenity Impact Assessment;
 - Transport Noise Mitigation Assessment for developments within the trigger distance of transport noise sources in accordance with *State Planning Policy 5.4 – Road and Rail Noise*;
 - Waste Management Plan;
 - Outdoor Lighting Plan; and
 - Signage Strategy
2. The Operational Management Plan shall include the following:
 - (a) Hours of operation being limited to between 7:00am and 7:00pm weekdays and Saturdays, unless it can be demonstrated that the use will not impact on the amenity of surrounding properties.



Child Care Premises Policy

- (b) Servicing and deliveries to take place during operational hours, but not during peak morning drop-off or peak afternoon pick-up periods.
- 3. The TIS or TIA shall be prepared by a suitably qualified professional in accordance with the Western Australian Planning Commission *Transport Impact Assessment Guidelines (Volume 4)* to the satisfaction of the City.
- 4. Acoustic Assessments and Noise Management Plans shall be prepared by a suitably qualified professional to determine the noise impacts of the development and demonstrate that the proposal can adequately mitigate those impacts on adjoining noise sensitive land uses to the satisfaction of the City. Where mitigation measures are recommended, they shall be thereafter implemented and maintained to the satisfaction of the City.
- 5. Amenity Impact Assessments shall be prepared by a suitably qualified and/or experienced planning, architectural or urban design professional for all child care premises within or abutting residential zones or other noise sensitive land uses, and shall address the following:
 - Context analysis for the locality;
 - How the development satisfies the requirements of the applicable planning framework, including TPS 24 and any applicable structure plan, local development plan or local planning policy;
 - Design considerations which mitigate negative impacts on the amenity of adjacent properties and the locality; and
 - Measures proposed to address and mitigate adverse amenity impacts that could result from the development, including impacts to residential properties and visual amenity.

Related Legislation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Other related legislation includes:

- *City of Bayswater Town Planning Scheme No. 24*
- *Education and Care Services National Law (WA) 2012*
- *Education and Care Services National Regulations (WA) 2012*
- *Environmental Protection (Noise) Regulations 1997*
- *Food Act 2008*
- *Food Regulations 2009*

Related Documentation

- Western Australian Planning Commission - *Draft Position Statement: Child Care Premises*



Child Care Premises Policy

Document details

Relevant delegations	TP-D01 Local Planning Schemes		
Risk evaluation	low		
Strategic link	City of Bayswater Council Plan 2025-2035 Key Result Area: Built Outcome 2.1 A Connected and Accessible City Objective 2.1.2 Create liveable neighborhoods and centres that include consideration of our built heritage. Key Result Area: Economic Outcome 4.1 Diverse Economic Opportunities Objective 4.1.2 Support mixed-use precincts and developments		
Council adoption	9 December 2025	Resolution	Item 10.5.1.3.2
Next review due	[date]		
Reviewed/modified	[date]	Resolution	[item no.]
Revision details	[description]		

7.2 Ordinary Council Meeting of 28 October 2025

An error has been identified within the confirmed minutes for Ordinary Council Meeting of 28 October 2025. The Council Resolution and Reason For Change pertaining to *Item 10.1.3 Proposed Naming of ROW Bordered by Foyle Road, Catt Court, Drake Street and Cantlebury Road, Bayswater* were inadvertently omitted from the published record. This was the result of the minutes not assembling correctly using the City's minute building software.

A correction to the confirmed minutes is required to insert the missing section from the Council resolution, as identified in the inserted text below:

OFFICER'S RECOMMENDATION

That Council:

1. Approves the name 'Hoppy Lane' for the right-of-way (ROW) within the street block bordered by Foyle Road, Catt Court, Drake Street and Cantlebury Road, Bayswater.
2. Approves the City forwarding the name 'Hoppy Lane' for the ROW in limb 1 above to Landgate for final approval.

Cr Cale Black Moved, Cr Nat Latter Seconded

During debate, Cr Steven Ostaszewskyj foreshadowed an alternative motion to propose inclusion of the names contained within the petition being Evros Lane and Kipi Lane for submission to Landgate for final approval.

COUNCIL RESOLUTION

OFFICER'S RECOMMENDATION

That Council:

1. Notes the submissions received during the consultation period.
2. Approves the 'Hu Lane' for the right-of-way (ROW) within the street block bordered by Foyle Road, Catt Court, Drake Street and Canterbury Road.
3. Approves the City forwarding the name 'Hu Lane' for the ROW in limb 2 above to Landgate for final approval.

Cr Cale Black Moved, Cr Nat Latter Seconded

LOST: 2/4

For: Cr Nat Latter and Cr Cale Black.

Against: Cr Calla Loiacono, Cr Steven Ostaszewskyj, Cr Anthony Pittaway and Cr Elli Petersen-Pik - Deputy Mayor.

As the motion was lost, debate commenced on the foreshadowed motion.

Text to be inserted:

COUNCIL RESOLUTION

That Council:

1. Notes the submissions received during the consultation period.
2. Approves the following names approves for the right-of-way (ROW) within the street block bordered by Foyle Road, Catt Court, Drake Street and Cantlebury Road, Bayswater, in order of preference

- a. Evros Lane
 - b. Kipi Lane
 - c. Hu Lane
3. Approves the City forwarding the name 'Evros Lane' for the ROW in limb 2 above to Landgate for final approval.
 4. In the event 'Evros Lane' is not supported by Landgate requests the alternative names in order of the preference above be submitted to Landgate for final approval.

Cr Steven Ostaszewskyj Moved, Cr Calla Loiacono Seconded

CARRIED UNANIMOUSLY: 6/0

For: Cr Calla Loiacono, Cr Steven Ostaszewskyj, Cr Anthony Pittaway, Cr Nat Latter, Cr Elli Petersen-Pik – Deputy Mayor and Cr Cale Black.

Against: Nil.

REASON FOR CHANGE

There is more support for these names, Evros (first preference) or Kipi (second preference), from people who live in, adjacent to and directly around the laneway as evidenced in the petition of support and emails received. Additionally, location wise, these names are more suitable.

It is proposed that the confirmed minutes are updated to include the above text, showing the additional text as an insertion to the minutes, with a notation to reference the date on which the Council issued the correction to the confirmed minutes.

OFFICER RECOMMENDATION

That Council amends the confirmed minutes of the Ordinary Council Meeting held on 28 October 2025 to insert the following omitted Council Resolution and Reason for Change to *Item 10.1.3 Proposed Naming of ROW Bordered by Foyle Road, Catt Court, Drake Street and Cantlebury Road, Bayswater*, including a notation to reference the date on which the Council resolved to make this amendment:

Text to be inserted:

COUNCIL RESOLUTION

That Council:

1. **Notes the submissions received during the consultation period.**
2. **Approves the following names approves for the right-of-way (ROW) within the street block bordered by Foyle Road, Catt Court, Drake Street and Cantlebury Road, Bayswater, in order of preference**
 - a. **Evros Lane**
 - b. **Kipi Lane**
 - c. **Hu Lane**
3. **Approves the City forwarding the name 'Evros Lane' for the ROW in limb 2 above to Landgate for final approval.**
4. **In the event 'Evros Lane' is not supported by Landgate requests the alternative names in order of the preference above be submitted to Landgate for final**

approval.

Cr Steven Ostaszewskyj Moved, Cr Calla Loiacono Seconded

CARRIED UNANIMOUSLY: 6/0

For: Cr Calla Loiacono, Cr Steven Ostaszewskyj, Cr Anthony Pittaway, Cr Nat Latter, Cr Elli Petersen-Pik – Deputy Mayor and Cr Cale Black.

Against: Nil.

REASON FOR CHANGE

There is more support for these names, Evros (first preference) or Kipi (second preference), from people who live in, adjacent to and directly around the laneway as evidenced in the petition of support and emails received. Additionally, location wise, these names are more suitable.

8 Presentations**8.1 Petitions****8.2 Presentations****8.3 Deputations**

Deputations are to be heard at the Agenda Briefing Forum at **7:00pm** on **Tuesday 13 January 2026**, in the Council Chambers, City of Bayswater Civic Centre, 61 Broun Avenue, Morley.

8.4 Delegates Reports

Nil.

9 Method of Dealing With Agenda Business

With the exception of items identified to be withdrawn for discussion, the remaining reports will be adopted by exception (enbloc).

An adoption by exception resolution may not be used for a matter:

- (a) in which an interest has been disclosed;
- (b) that has been the subject of a petition or deputation;
- (c) that is a matter on which a Member wishes to make a statement; or
- (d) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

10 Reports**10.1 Office of the CEO Directorate Reports****10.1.1 Road Closure - 172 Lawrence Street Bedford**

Applicant/Proponent:	Urbanista Town Planning
Owner:	Llapi Property Investments Pty Ltd
Responsible Branch:	Property and Economic Development
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required.
Attachments:	1. FW Crown Land Enquiry Form - No. 172 Lawrence Street Bedford [10.1.1.1 - 9 pages]
Refer:	Item: 13.2.1 OCM: 26.06.2007
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

Council consideration is sought regarding the closure of a portion of road reserve adjacent to 172 Lawrence Street, Bedford.

OFFICER'S RECOMMENDATION

That Council:

- 1. Supports advertising the closure of the subject portion of road reserve.**
- 2. Supports the consequent submission of a request to the Department of Planning, Lands and Heritage for their Minister to formally close the subject portion of road reserve.**

BACKGROUND

The City received a request from the applicant on 6 October 2025 on behalf of the owner of 172 Lawrence Street, Bedford regarding the closure of a portion of road reserve adjacent to their property.

Since the lodgement of Deposited Plan 65561, Lot 506 was created (extract below) and the Crown Land Title describes Lot 506 as dedicated road.

Council at its Ordinary Meeting held 23 August 2022 supported Scheme Amendment No. 97 to Town Planning Scheme (TPS) 24, which zoned the unzoned land along the north-eastern side of Lawrence Street, Bedford between Catherine Street and Perth Street (map below).

EXTERNAL CONSULTATION

The City will be required to undertake public consultation for a period of no less than 35 days under section 58 of the *Land Administration Act (LAA) 1997* and schedule 9 of the *Land Administration Regulations 1998*.

No consultation has yet occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS

Applicant Request

The City has received an application to close the portion of the road reserve on Lawrence Street adjoining 172 Lawrence Street, Bedford. The purpose of their request is to allow the land to be purchased and amalgamated with the adjoining residential lot, potentially allowing it to be used as part of future development.



Figure 1: Proposed closure area

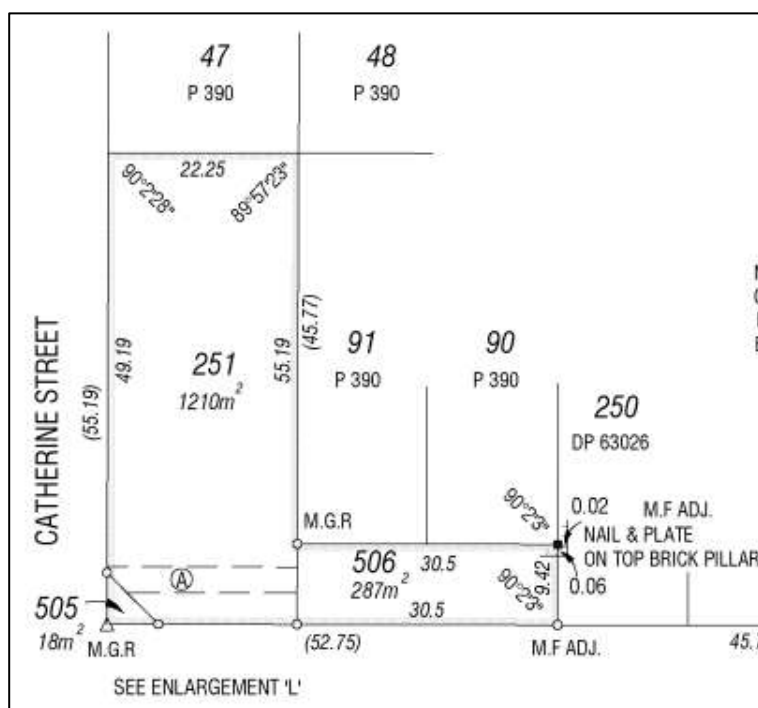


Figure 2: Deposited Plan extract



Figure 3: Scheme Amendment 97 rezoning area

Lot 506 currently spans across the frontage of 172 and 170 Lawrence Street. The owner of the 170 Lawrence Street was approached by the applicant to request a joint venture of purchasing equal portions of Lot 506. The neighbour was not interested in purchasing the land at this time.

The City currently has no intention to construct the road in the remaining widened portions along Lawrence Street. The portions that remain are surplus parcels of land which are available for landowners to purchase from the Crown. The rezoning of the land via Scheme Amendment 97 allows landowners to use the land for residential purposes after the land has been purchased and amalgamated.

Dedicated roads may be closed by the Minister at the request of Local Government under s.58 of the LAA. The Local Government must allow 35 days after the publication in a newspaper for objections and must consider any objection before requesting closure.

LEGISLATIVE COMPLIANCE

Section 58 - Land Administration Act 1997

Schedule 9 - Land Administration Regulations 1998

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Medium
Environment	Low	Low

Impact Category	Appetite	Risk Rating
Governance and Compliance	Low	Low
Strategic Risk	SR04 - Inability to work collaboratively to engage and partner with the stakeholders to promote and advocate opportunities to live and invest. SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Nil – The cost of advertising will be met by the applicant.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area:	Built
Outcome 2.1	A connected and accessible City
Objective 2.1.1	Plan for connected, accessible and safe roads, pathways and places.
Outcome 5.2	Stakeholder Leadership
Objective 5.2.2	Provide excellent customer service and ensure the City is easy to do business with.

CONCLUSION

It is recommended that Council supports the road closure, provided there are no relevant objections made during the advertising period. The decision would further support the purpose of Scheme Amendment 97 and allows for the alignment between the formal land status, proposed use, and established road reserve boundaries of the surrounding area.

From: Andra Biondi
Sent: Mon, 6 Oct 2025 06:13:17 +0000
To: Timothy Dawson
Cc: Daniella Mrdja
Subject: FW: Crown Land Enquiry Form - No. 172 Lawrence Street, Bedford
Attachments: Certificate of Title LR3159-160 Lot 506 On Deposited Plan 65561.pdf, Deposited Plan 65561.pdf

Hi Timothy,

Hope you are well.

We've been engaging with the DPLH regarding our Crown Land Enquiry for a portion of land abutting 172 Lawrence Street, Bedford – a copy of the correspondence is provided below.

DPLH has advised that as the tenure of Lot 506 is designated as a road, we must first request that the City initiate the road closure process. Is this something we can get going with please? I have attached a copy of the relevant Certificate of Title for Lot 506 and the associated Deposited Plan.

Could you please let me know if there is any further information you need from us to commence this process – your guidance with this request is appreciated.

Kind regards,

ANDRA BIONDI

Principal Planning Officer

231 Bulwer Street, PERTH WA 6000

andra@urbanistaplanning.com.au

(08) 6444 9171 | 0418 718 181

urbanistaplanning.com.au

urbanista
TOWN PLANNING

From: DOL-Proposals proposals@dplh.wa.gov.au
Sent: Thursday, 25 September 2025 3:11 PM
To: Andra Biondi andra@urbanistaplanning.com.au
Subject: RE: Crown Land Enquiry Form - No. 172 Lawrence Street, Bedford

OFFICIAL

Hi Andra

Thank you for your email, I tried to return your call this afternoon without success.

I can confirm that as Lot 506 has a tenure of road, as shown on Deposited Plan 65561 and Certificate of Title LR3159/160 it will need to be closed pursuant to section 58 of the *Land Administration Act 1997* (LAA) and regulation 9 of the Land Administration Regulations 1998 (LAR) prior to any further actions.

The Metropolitan Region Scheme and Local Planning Scheme are not relevant to the road closure itself. These schemes typically apply to land use planning, not tenure changes or administrative closures under the LAA.

I hope the above is of assistance.

Kind regards
Lynda

Lynda Martin
Senior State Land Officer | Land Use Management
Department of Planning, Lands and Heritage
140 William Street, Perth WA 6000
W: dplh.wa.gov.au | P: 6552 4619



The Department of Planning, Lands and Heritage acknowledges Aboriginal people as the traditional custodians of the land. We pay our respects to the Ancestors and Elders, both past and present, and the ongoing connection between them and the land. We acknowledge those who continue to share knowledge, their traditions and culture to support reconciliation. In particular, we recognise land and cultural heritage as places that hold great significance for the community. Learn more about our [Stretch Reconciliation Action Plan](#).

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From: Andra Biondi <andra@urbanistaplanning.com.au>
Sent: Thursday, 25 September 2025 1:14 PM
To: DOL-Proposals <proposals@dplh.wa.gov.au>
Cc: Daniella Mrdja <daniella@urbanistaplanning.com.au>
Subject: RE: Crown Land Enquiry Form - No. 172 Lawrence Street, Bedford

You don't often get email from andra@urbanistaplanning.com.au. [Learn why this is important](#)

Hi Lynda,

Thanks for getting back to me so quickly, such prompt service!

I just tried to give you a call – would I be able to discuss this with you further?

I note that the property is zoned land under the Metropolitan Region Scheme and the Local Planning Scheme. Does that mean it still needs to go through the road closure process?

Kind regards,

ANDRA BIONDI

Principal Planning Officer

231 Bulwer Street, PERTH WA 6000

andra@urbanistaplanning.com.au

(08) 6444 9171 | 0418 718 181

urbanistaplanning.com.au

urbanista
TOWN PLANNING

From: DOL-Proposals <proposals@dplh.wa.gov.au>

Sent: Thursday, 25 September 2025 11:48 AM

To: Andra Biondi <andra@urbanistaplanning.com.au>

Subject: RE: Crown Land Enquiry Form - No. 172 Lawrence Street, Bedford

OFFICIAL

Good morning

Thank you for your email regarding Lot 506 on Deposited Plan 65561 adjoining your client's property at 172 Lawrence Street, Bedford. I can confirm that Lot 506 is dedicated road.

Before any sale can be considered, the road must first be officially closed. The process for closing a road is outlined in section 58 of the *Land Administration Act 1997* (LAA) and regulation 9 of the Land Administration Regulations 1998 (LAR).

The LAA and LAR are available via the following links –

- https://www.legislation.wa.gov.au/legislation/statutes.nsf/main_mrtitle_509_homepage.html
- https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_s47.html

In summary, before the Department of Planning, Lands and Heritage (Department) can consider the closure of a road the Local Government Authority (LGA) is required to meet its statutory requirements under section 58 of the LAA:

1. **Contact your Local Government (Council):** The local council is responsible for starting the road closure process.
2. **Public Notice:** The council must advertise its intention to close the road for at least 35 days, either in a local newspaper or on its website.
3. **Consider Feedback:** During this time, the council will collect and consider any feedback or objections from the public.
4. **Council Decision:** After the advertising period, the council can formally decide whether to proceed with the closure.
5. **Request to the State:** If the council decides to close the road, it will send a request to the Minister for Lands, including:
 0. Details of the council's decision
 1. Maps showing the road and what's planned for the land
 2. Copies of any feedback received and how it was addressed
 3. A copy of the public notice
 4. Confirmation that all legal requirements have been met

Following a request from the LGA the Department can then investigate and consider the sale of the land. It is usual practice for the land to be offered to adjoining owners for amalgamation into their freehold lot respectively, pursuant to section 87 of the LAA, subject to the Department's due diligence process supporting the proposal. Importantly, the Minister for Lands will review the request and may approve, refuse, or ask the council to reconsider.

Further information on roads and accessways is available via the following link – <https://www.wa.gov.au/organisation/departments/departments-of-planning-lands-and-heritage/crown-land-roads-and-accessways>.

If you wish to proceed, please contact your local council to discuss starting the road closure process.

I hope the above information is helpful in explaining the process for road closure.

Kind regards
Lynda

Lynda Martin
Senior State Land Officer | Customer Services and Systems
Department of Planning, Lands and Heritage
140 William Street, Perth WA 6000
W: dplh.wa.gov.au | P: 6552 4619



The Department of Planning, Lands and Heritage acknowledges Aboriginal people as the traditional custodians. We pay our respects to the Ancestors and Elders, both past and present, and the ongoing connection between land and community. We acknowledge those who continue to share knowledge, their traditions and culture to support reconciliation. In particular, we recognise land and cultural heritage as places that hold great significance for our community. Learn more about our [Stretch Reconciliation Action Plan](#).

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From: Andra Biondi <andra@urbanistaplanning.com.au>
Sent: Wednesday, 24 September 2025 10:26 AM
To: DOL-Proposals <proposals@dplh.wa.gov.au>
Cc: Daniella Mrdja <daniella@urbanistaplanning.com.au>
Subject: Crown Land Enquiry Form - No. 172 Lawrence Street, Bedford
Importance: High

You don't often get email from andra@urbanistaplanning.com.au. [Learn why this is important](#)

Good morning,

Please find attached a Crown Land Enquiry Form. This request includes the following document:

- The relevant form which provides further information regarding the request
- A signed owner consent form
- A copy of the relevant Certificates of Title and associated Deposited Plans
- A copy of historical correspondence with the City of Bayswater.

Please also note, this submission will also be forwarded to the City's Strategic Planning team.

If you have any questions, please call on 6444 9171.

Kind regards,

ANDRA BIONDI

Principal Planning Officer

231 Bulwer Street, PERTH WA 6000

andra@urbanistaplanning.com.au

(08) 6444 9171 | 0418 718 181

urbanistaplanning.com.au

urbanista
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WESTERN AUSTRALIA

**RECORD OF CERTIFICATE
OF
CROWN LAND TITLE**

UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997

TITLE NUMBER	
Volume	Folio
LR3159	160

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 506 ON DEPOSITED PLAN 65561

STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)

STATUS ORDER/INTEREST: ROAD

PRIMARY INTEREST HOLDER: STATE OF WESTERN AUSTRALIA

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. DEDICATED ROAD

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

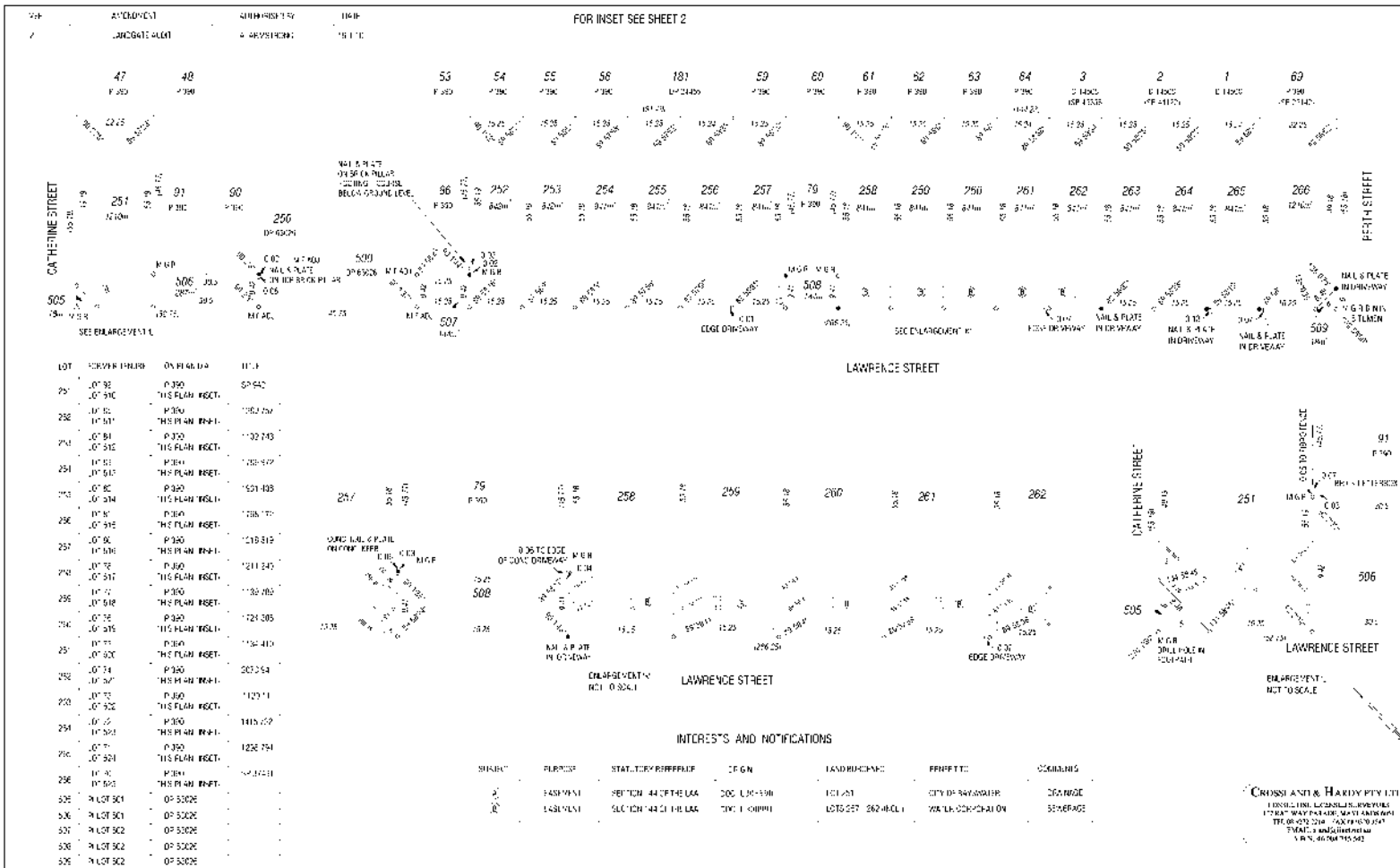
STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	DP65561
PREVIOUS TITLE:	LR3159-133
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY:	CITY OF BAYSWATER
RESPONSIBLE AGENCY:	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (ROAD)

NOTE 1: L286675 CORRESPONDENCE FILE 50840-2006-04RO.

LANDGATE COPY OF ORIGINAL NOT TO SCALE 24/09/2025 10:08 AM Request number: 68802812



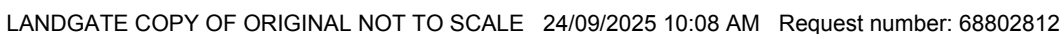
HELD BY LANDGATE
IN DIGITAL FORM ONLY.

TYPE: FREEHOLD		FORMERLY: LEASE		SOURCE: 1:750 @ 42		LEGEND: 15 Jun 10		IN ORDER FOR DEALINGS	
PURPOSE: CROWN LAND AMALGAMATION		SEE TABLE		1:750 @ 42		15 Jun 10		P. 10/10/2010	
PLAN OF: LOTS 251 - 266 (INCL.) & DEDICATED ROAD (LOTS 505 - 509 (INCL.))		CN		4 ARMSTRONG		15 Jun 10		15 Jun 10	
DISTRICT: SWAN		TOWNSITE: 50843-2006-01		FIELD BOOK: 111581		11 Jun 10		11 Jun 10	
D.P.I. FILE: 50843-2006-01		LOCALITY: BEDFORD		11 Jun 10		11 Jun 10		11 Jun 10	
LOCAL AUTHORITY: CITY OF BAYSWATER									

Landgate
Western Australia Land Information Authority

DEPOSITED PLAN
65561

SHEET 1 OF 2
VOLUME 2



10.1.2 Proposed Road Name - Dedication of Crown Reserve 41129

Applicant/Proponent:	Tomahawk Property
Owner:	Department of Planning Lands and Heritage vested in The Anglican Schools Commission (Inc)
Responsible Branch:	Property and Economic Development
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required.
Attachments:	1. Road reserve - street name [10.1.2.1 - 1 page] 2. Landgate approval 2025 Job 4745 City of Swan - Beechboro [10.1.2.2 - 3 pages]
Refer:	Item: 10.1.1 OCM: 28.01.2025
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

Council consideration is sought regarding the proposed naming of a new road resulting from the subdivision of the former John Septimus Roe Anglican Community School, Beechboro and dedication of Crown Reserve 41129 (Blackboy Way Reserve).

OFFICER'S RECOMMENDATION

That Council recommends approval to the Minister for Lands for the proposed name of “Miniritchie Road” for the dedication of Crown Reserve 41129 as shown in Attachment 1 to this report.

BACKGROUND

The former John Septimus Roe Anglican Community School (JSRACS) Beechboro is located within the City of Swan adjacent to the boundary with the City and ceased operation as a school following the 2022 school year.

In April 2024, the “Roe Estate” structure plan was referred to the City for comment which proposed the residential redevelopment of the JSRACS site. The structure plan proposed the dedication of Crown Reserve 41129 (Blackboy Way Reserve), located within the City, as a road for access to new residential lots and to the wider estate. Blackboy Way Reserve had historically been used as access and parking for the school.

Council, at the 28 January 2025 Ordinary Meeting, resolved to request the Minister for Lands dedicate Blackboy Way Reserve as a road. This request is awaiting finalisation by the Department of Planning, Lands and Heritage (DPLH) prior to Ministerial approval.

Throughout the course of 2025, the first two stages of the development of the JSRACS site have obtained conditional subdivision approval from the Western Australian Planning Commission (WAPC), and on 9 July 2025 the City was referred the subdivision application for the final stage of the development (Stage 3). Stage 3 is comprised of the proposed new road (within the City) and residential lots which will have frontage to that road (within the City of Swan). This subdivision application has been deferred by the WAPC pending finalisation of the road dedication.

On 18 November 2025, the City received a formal request from Tomahawk Property to consider proposed names for the road dedication.

In order to lodge survey documentation, finalise the road dedication and approve the subdivision, a new name for the road is required to be endorsed by the City and formally approved by Landgate.

EXTERNAL CONSULTATION

The City has undertaken informal consultation with Landgate regarding the approach to naming the proposed road, in light of it forming part of the wider JSRACS subdivision. The recommended approach is discussed below.

The City does not propose any public advertising related to the road name as it does not directly impact any existing landowners, ratepayers or businesses.

The process for the naming of new roads and consulting with the community is set out in Landgate's Geographic Names Committee's *Policies and Standards for Geographical Naming in Western Australia* which states that the "policy does not apply to the naming of new roads within subdivisions where there are currently no residents, businesses or ratepayers who will be directly affected." Accordingly, the City is not required to undertake any public advertising but may publish public notice of the decision.

OFFICER'S COMMENTS

In April 2025, Landgate approved the following names for new internal subdivision roads for Stage 1 and Stage 2 of the estate, within the City of Swan (see **Attachment 2**):

- Gidgee Avenue
- Miniritchie Road
- Tingle Way

Road names have been proposed thematically consistent with existing native vegetation names for roads throughout the locality in Morley and Beechboro.

On 18 November 2025 the City received a formal request from Tomahawk Property to consider the following proposed names for the road dedication:

- Morrel
- Merrit
- Sandalwood
- Wandoo
- Myall
- Pendula
- Corkwood
- Coachwood

Each of the proposed names failed Landgate's pre-validation test, which ensures that same/similar names are not used within 10km.

On 10 December 2025, the applicant provided a further four names for consideration which have all passed Landgate's pre-validation test:

- Corymbia
- Ficifolia
- Calophylla

- Maculata

Landgate have subsequently advised that since the priority traffic movement proposed by the new road will function as an extension of the approved Miniritchie Road, that they would view the road as an extension and recommend naming it as such.

The applicant has agreed with Landgate's advice and provided the following justification for the name Miniritchie:

- *There is a clear theme in the surrounding streets – species of trees.*
- *The theme has been adopted.*
- *A selection of names of tree/plant species have been selected.*

Miniritchie – Acacia cyperophylla, commonly known as creekline miniritchie or red mulga, is a tree in the family Fabaceae. The species' range extends across arid and semi-arid regions of Central Australia, from Carnarvon in Western Australia through the Northern Territory and northern South Australia to western Queensland.



Figure 1, 2, 3: Creekline Miniritchie

In light of the above, the City accepts Landgate's recommendation for the name 'Miniritchie Road' for the proposed road within Crown Reserve 41129.

LEGISLATIVE COMPLIANCE

Section 26A of the Land Administration Act 1997 requires an applicant to propose road names to the relevant local government for approved subdivisions, which include the provision of a new road. If the local government approves the proposed name, it is to forward the approved name to the Minister for Lands for final approval. This will be considered by Landgate under Delegated Authority.

The *Policies and Standards for Geographic Naming in Western Australia* (Landgate) provides a standardised process and set of criteria and guidelines for which road names can be proposed. All applications for road names within Western Australia are required to be in accordance with Section 1: General Policies and Standards and Section 2: Roads.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low

Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods.	

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

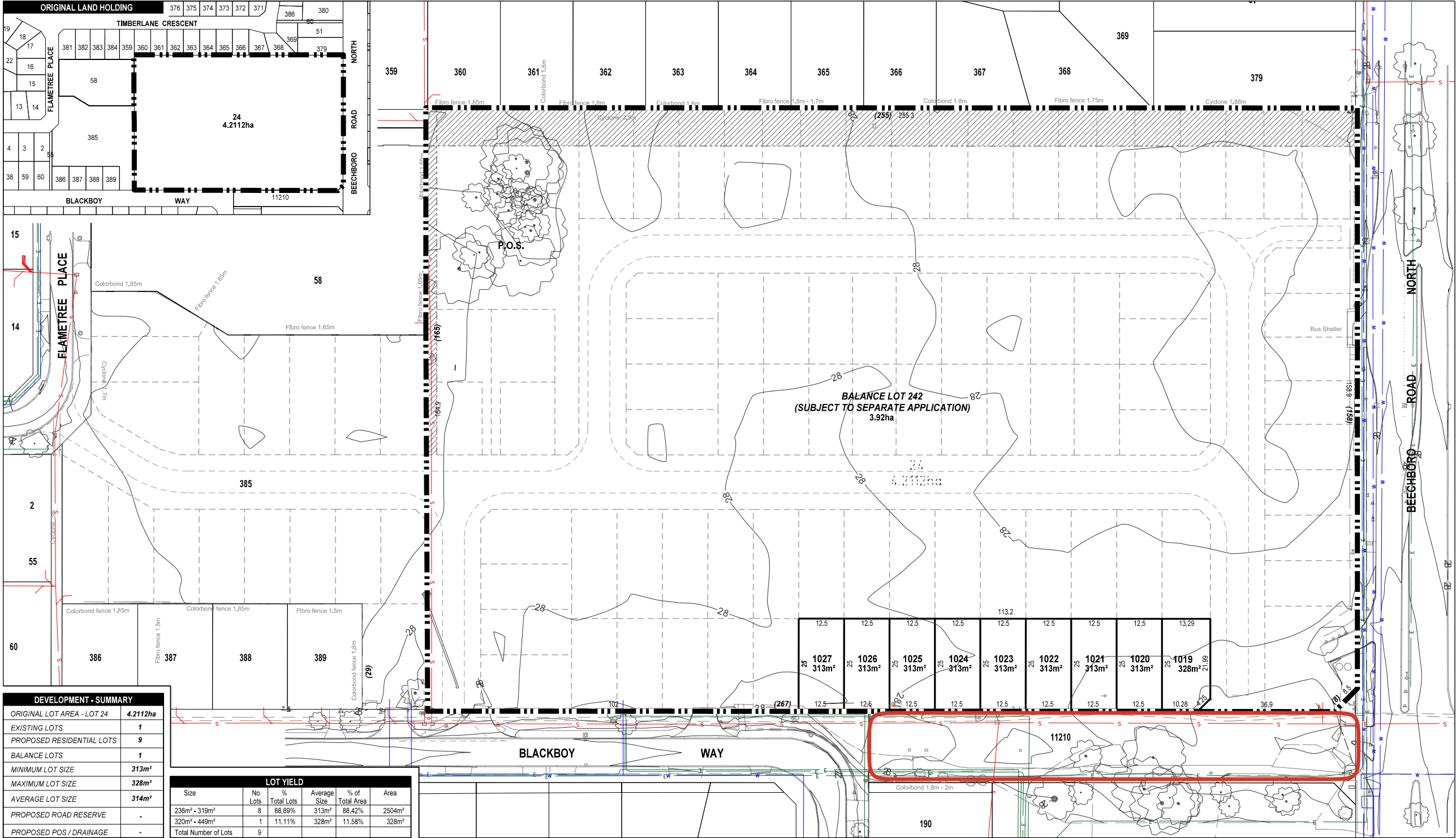
In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area:	Built
Outcome 2.1	A Connected and Accessible City
Objective 2.1.1	Plan for connected, accessible and safe roads, pathways and places.
Objective 2.1.2	Create liveable neighbourhoods and centres that include consideration of our built heritage.

Endorsement of the proposed name will provide legibility and consistency in the local transport network and enable the deferred subdivision to proceed, including finalisation of civil design work for the new road to service the estate.

CONCLUSION

In light of the above, it is recommended that Council endorses the name “Miniritchie Road” for the dedication of Crown Reserve 41129.



DEVELOPMENT - SUMMARY	
ORIGINAL LOT AREA - LOT 24	4.2112ha
EXISTING LOTS	1
PROPOSED RESIDENTIAL LOTS	9
BALANCE LOTS	1
MINIMUM LOT SIZE	313m²
MAXIMUM LOT SIZE	328m²
AVERAGE LOT SIZE	314m²
PROPOSED ROAD RESERVE	-
PROPOSED POS / DRAINAGE	-

LOT YIELD				
Size	No. Lots	% Total Lots	Average Size	% of Total Area
236m² - 319m²	8	88.89%	313m²	88.42%
320m² - 449m²	1	11.11%	328m²	11.58%
Total Number of Lots		9		



NOTE:
Base Data supplied by MNG
Aerial Photography supplied by LANDGATE (capture date - 27/01/2024)
Areas and dimensions shown are subject to final survey calculations and servicing requirements.

Revision	Date	Item
A	30/07/24	Initial issue

LEGEND	
	SUBJECT LOT BOUNDARY
	PROPOSED BOUNDARY
	FUTURE BOUNDARY SUBJECT TO SEPARATE APPLICATION
	EXISTING EASEMENT
	EXISTING TREES
	EXISTING SERVICE ASSETS
	WATER CORP. INFRASTRUCTURE - WATER
	WATER CORP. INFRASTRUCTURE - SEWER
	WESTERN POWER INFRASTRUCTURE

PROPOSED PLAN OF SUBDIVISION
Lot 24 Beechboro Road, BEECHBORO

Tomahawk Property Pty Ltd	:	CLIENT
A3@1:000	:	SCALE
7 August 2024	:	DATE
JSR01-3-002	:	PLAN No
A	:	REVISION
S.B.	:	PLANNER
B.L.	:	DRAWN

TOMAHAWK
PROPERTY

M: 0413 010 830
E: tcarmody@tomahawkproperty.com.au
W: tomahawkproperty.com.au
P: PO Box 36 Cottesloe WA 6911



Reference: 00080-2019-005

Geographic Naming Approval

The City of Swan, in their application LOR 85212954, Record number 2025-34820 and related correspondence, has requested approval for proposed road names in the subdivision of Lot 385 on Diagram 76813 and Lot 24 on Diagram 18010.

The existing theme of names of trees is continued in this subdivision.

This naming proposal is considered appropriate.

Accordingly, your approval is requested for the following:

New Road Names – Locality of Beechboro.

Apply the following names to the proposed roads as shown on the map at page 2.

Gidgee Avenue

Miniritchie Road

Tingle Way

Christine Stack

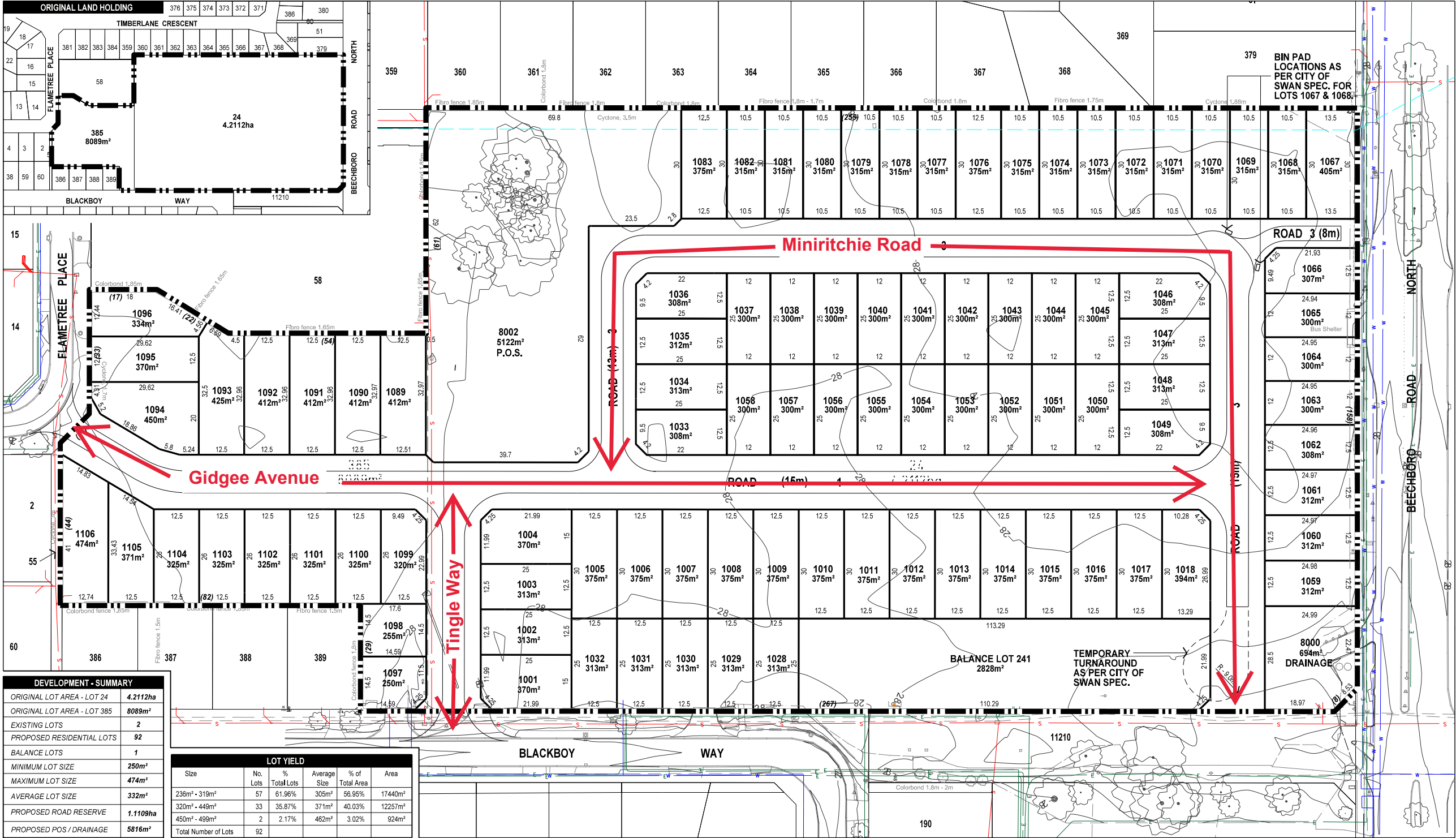
Christine Stack (Apr 29, 2025 13:17 GMT+8)

Land Definition
Location Services
2025 Job 4745 (CLS/GHC)
29 April 2025

Glenn Christie

Glenn Christie (Apr 29, 2025 13:18 GMT+8)

APPROVED
under delegated authority
by Order of the Minister for Lands
Land Administration Act 1997
section 26 & 26A



DEVELOPMENT - SUMMARY		
ORIGINAL LOT AREA - LOT 24	4.2112ha	
ORIGINAL LOT AREA - LOT 385	8089m²	
EXISTING LOTS	2	
PROPOSED RESIDENTIAL LOTS	92	
BALANCE LOTS	1	
MINIMUM LOT SIZE	250m²	
MAXIMUM LOT SIZE	474m²	
AVERAGE LOT SIZE	332m²	
PROPOSED ROAD RESERVE	1.1109ha	
PROPOSED POS / DRAINAGE	5816m²	

LOT YIELD					
Size	No. Lots	% Total Lots	Average Size	% of Total Area	Area
236m² - 319m²	57	61.96%	305m²	56.95%	17440m²
320m² - 449m²	33	35.87%	371m²	40.03%	12257m²
450m² - 499m²	2	2.17%	462m²	3.02%	924m²
Total Number of Lots	92				



NOTE:
Base Data supplied by MNG
Aerial Photography supplied by LANDGATE (capture date - 27/01/2024)
Areas and dimensions shown are subject to final survey calculations and servicing requirements.

Revision	Date	Item
D	20/03/25	Show 8m Pad 1067-68 temp turnaround Road 3
C	14/03/25	Split lot 1097
B	20/02/25	Initial issue
A	30/07/24	Initial issue

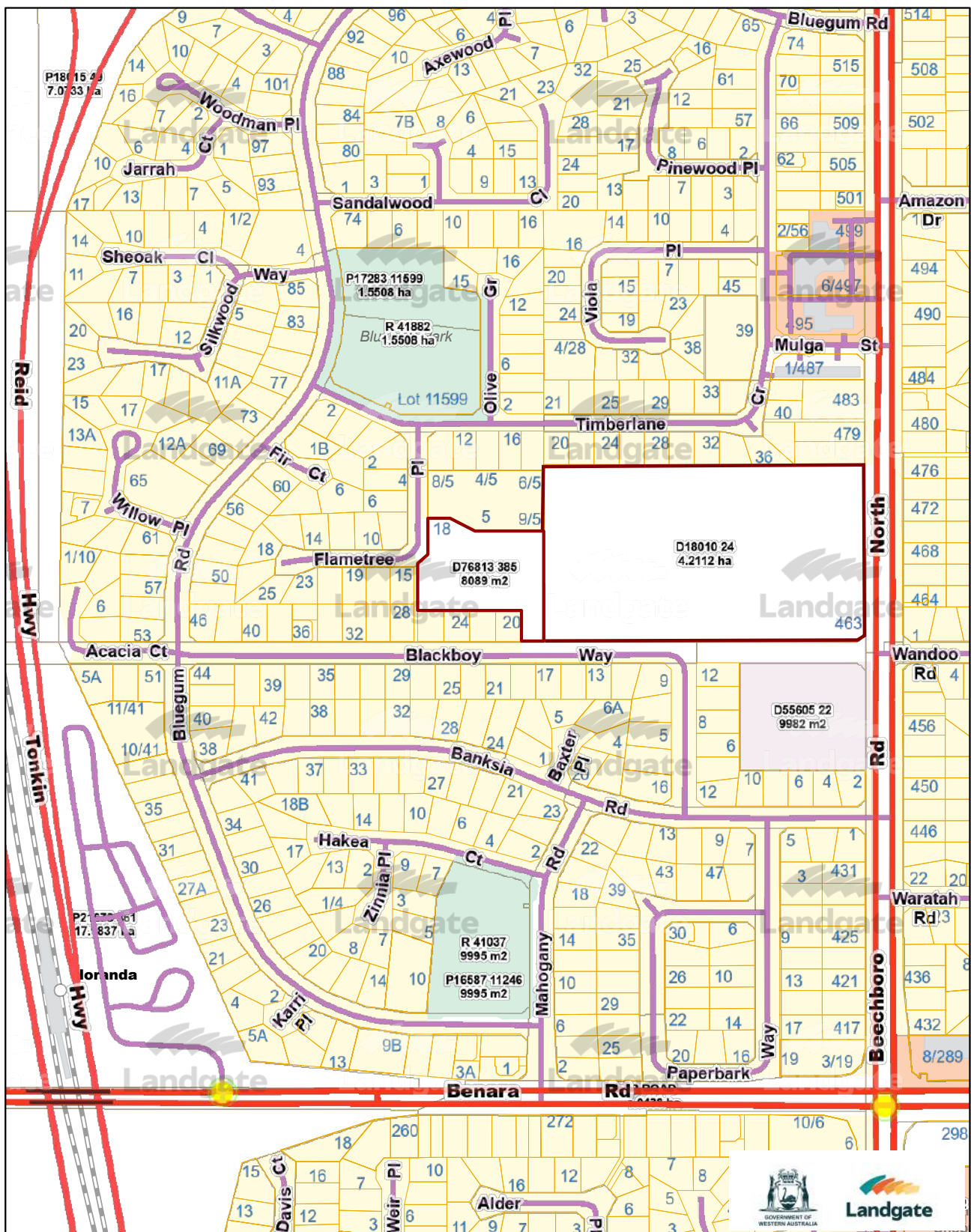
LEGEND	
	SUBJECT LOT BOUNDARY
	PROPOSED BOUNDARY
	BOUNDARY TO BE REMOVED
	EXISTING TREES
	WATER CORP. INFRASTRUCTURE - WATER
	WATER CORP. INFRASTRUCTURE - SEWER
	WATER CORP. INFRASTRUCTURE - DRAINAGE
	WESTERN POWER INFRASTRUCTURE

PROPOSED PLAN OF SUBDIVISION
Lot 385 Blackboy Way and Lot 24 Beechboro Road, BEECHBORO

Tomahawk Property Pty Ltd	: CLIENT
A3@1:000	: SCALE
20 March 2025	: DATE
JSR01-3-001	: PLAN No
D	: REVISION
S.B.	: PLANNER
B.L.	: DRAWN

TOMAHAWK
PROPERTY
M: 0413 010 830
E: tcarmody@tomahawkproperty.com.au
W: tomahawkproperty.com.au
P: PO Box 36 Cottesloe WA 6911

City of Swan - Beechboro. Map Ref: BG34/17.34



Created: 29 April 2025 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au/index.html> 1:4,514

Author:

0 0.04 0.07 0.11 0.14 km

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Please refer to original documentation for all legal purposes.

10.1.3 Request for Minor District Boundary Realignment

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. CONFIDENTIAL REDACTED - Suburb Boundary Realignment Proposal - Residents - 10.10.25 [10.1.3.1 - 9 pages] 2. Letter City of Stirling - Proposed Minor Boundary Realignment - 19.11.25 [10.1.3.2 - 2 pages] 3. Map - Maylands Inglewood Border Oxford St and Crawford St [10.1.3.3 - 1 page]
Refer:	Nil
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item contains one or more confidential attachments that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the *Local Government Act 1995*, sub-section:

(b) *information relating to the personal affairs of an individual;*

SUMMARY

The City of Stirling has written to the City of Bayswater seeking support for a proposal to realign a small section of the district boundary between the City of Stirling and the City of Bayswater. This proposal is the result of a resident-led request.

Under the proposal all properties located on the northwest side of Oxford Street, Maylands and all properties located on the southwest side of Crawford Road, between York Street and Oxford Street, Maylands would be incorporated into the district of the City of Stirling.

This report outlines the process that must be followed, should the City of Bayswater Council agree to the preparation of a joint submission to the Local Government Advisory Board.

City officers recommend that the Council seeks a meeting with the City of Stirling inviting them to have a broader discussion regarding the district boundary.

OFFICER'S RECOMMENDATION

That Council:

1. **Notes that the proposal does not consider the district boundary in its entirety; that there are other sections of the boundary that also 'zig-zag' across roads; and there are alternative options to address the anomaly raised by residents in relation to this section of the district boundary;**
2. **Requests that the Mayor and Chief Executive Officer write to the City of Stirling seeking a meeting inviting a broader discussion regarding the district boundary.**

BACKGROUND

At an Ordinary Council Meeting held Tuesday 11 November 2025, the City of Stirling Council considered a resident-led request to amend the district boundary between the City of Stirling and the City of Bayswater (a copy of the full request from the residents is provided in **Confidential Attachment 1**). The rationale for the request was submitted as follows:

“the current zig-zag boundary along Oxford Street and Crawford Road creates confusion for residents and results in inconsistent service delivery, such as missed bin collections. The proposed realignment would establish a logical, straight-line boundary that places all affected properties within the City of Stirling, ensuring clarity for residents and the local governments alike.”

The City of Stirling Council resolved as follows:

1. *That in accordance with the Local Government Act 1995, Council REQUESTS the preparation of a proposal to the Local Government Advisory Board recommending a realignment of the district boundary between the City of Stirling and the City of Bayswater, with the following effect:*
 - a. *All properties located on the northwest side of Oxford Street, Maylands are to be included within the City of Stirling; and*
 - b. *All properties located on the southwest side of Crawford Road, between York Street and Oxford Street, Maylands, are to be included within the district of the City of Stirling.*
2. *That the City CONSULTS with the City of Bayswater, affected property owners and residents during the preparation of the proposal referred to in Part 1 above.*
3. *That Council NOTES the submission is to be considered by Council prior to its submission to the Local Government Advisory Board.*

The City of Stirling has subsequently written to the City of Bayswater seeking support for the development of a joint proposal to the Local Government Advisory Board (the Advisory Board). A copy of this correspondence is provided in **Attachment 2**.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter. The request to the City of Stirling was resident-led.

If the Council agrees to the proposal, and the proposal is considered by the Advisory Board to be minor in nature, it may recommend to the Minister for Local Government that an order be made to amend the boundaries without the requirement for public submissions. The process for this is discussed further on in this report.

OFFICER'S COMMENTS

The proposal

The requested amendment to the boundary between the City of Stirling and the City of Bayswater is illustrated below:

Figure 1. Maylands and Inglewood border (schematic view)**Figure 2.** Maylands and Inglewood border

The request affects the following properties:

- Lot 90, 143 Crawford Road, Maylands
- Lot 91, 145 Crawford Road, Maylands

- Lot 92, 147 Crawford Road, Maylands
- Lot 90, 7 Oxford St, Maylands
- Lot 100, 5 Oxford St, Maylands
- Lot 11, 1 Oxford St, Maylands

The property owners have all provided written support for this proposal. A more detailed map is provided in **Attachment 3**.

Analysis of the proposal

Whilst the district boundary, on first appearance, may appear confusing as it ‘zigs and zags’ across Oxford Street, it makes more sense when it is considered from a waste collection perspective. The City of Bayswater currently provides waste collection services for all of the forward-facing properties on Oxford Street, and all of the forward-facing properties on Crawford Road, with one exception.

This exception is for the property at 1A Oxford Road, Inglewood. This anomaly has arisen due to the sub-division of the property at 62 Kennedy Street, Inglewood, in 2015, which has resulted in the development of the dwelling at 1A Oxford Road, Inglewood. The property at 1A Oxford Road has driveway access from Oxford Road but was originally part of the lot that faces Kennedy Street and has therefore been included in the suburb of Inglewood and forms part of the City of Stirling. This property is serviced by the City of Stirling, and waste collection services for the City of Stirling must come down Oxford Street to collect waste from this property.

City officers acknowledge that there have previously been missed waste collections at 1, 5 and 7 Oxford Street between late 2024 and early 2025 where there was a changeover of drivers on the waste collection route, which led to these properties being overlooked. Bin identification stickers, along with reminders to the waste collection drivers servicing that area, helped to resolve this issue, and since February 2025, no further complaints have been received. To the City’s knowledge, there have not been any missed bin collections at 143, 145 or 147 Crawford Road, Maylands.

Transferring the requested properties to the City of Stirling holds a similar risk of missed waste collection services, particularly for the properties on Crawford Street. At the moment, the City of Bayswater is responsible for the waste collection along Crawford Street on both sides of the road. This proposal would transfer three properties on this street to the City of Stirling.

City officers note that other options exist to address the district boundary anomaly. However, these options have not been considered or discussed with the City of Stirling or with residents.

City officers also note that there are other examples where the boundaries between suburbs ‘zig-zag’ from one side of the road to another, including along the district boundary between the City of Bayswater and the City of Stirling. This proposal does not seek to address any of these other areas. Approval of this request may lead to subsequent requests to review or amend other parts of the boundary.

The City undertook a ward boundary and representation review in 2022/2023, and this matter was not raised as part of that consultation process. If the Council wishes to consider an amendment to the district boundary, City officers recommend that this should be considered as part of broader boundary review.

The process for changing a district boundary

Under section 2.1 of the *Local Government Act 1995* (the Act), the Governor of Western Australia, on the recommendation of the Minister, may make an order to change the boundaries

of a district. The process for dealing with changing the boundaries of a district are set out in Schedule 2.1 of the Act.

In summary, the process involves:

- A proposal to amend the boundary of a local government is submitted to the Advisory Board.
- The Advisory Board considers the proposal and, depending on the nature of the proposal, it determines whether to reject the proposal; undertake an informal assessment of the proposal; or undertake a formal assessment of the proposal.
- If the proposal is minor in nature, and does not require public submissions, the Advisory Board may recommend to the Minister for Local Government that an order be made to amend the boundaries in accordance with the request. The Minister may then accept or reject the proposal and make a recommendation to the Governor.
- If the Advisory Board does not consider the proposal to be minor, it must conduct a formal assessment including public consultation. In some cases, consultation may include public hearings, or a poll of electors affected by the proposal. Electors may also request that a poll be undertaken.
- Subject to the outcome of a poll, the Minister may then accept or reject the proposal and make a recommendation to the Governor.

A proposal to the Advisory Board can be made by 'an affected local government' or '2 or more affected local governments'. Where local governments are seeking minor amendments to boundaries, the Advisory Board request that they **attempt to reach agreement with other affected local government(s) and submit a joint proposal**. This will assist in the assessment process and may help to reduce the overall time taken.

The proposal must set out the nature of the proposal, the reasons for making the proposal and the anticipated effects of the proposal on any affected local governments.

A proposal may be considered to be minor if it relates to:

- The transfer of individual lots or leases;
- Realignment of boundaries to correspond with changes in road alignments;
- Transfer of part lots to one local government; and
- Historical anomalies.

The Advisory Board has developed eight guiding principles that it considers in its assessment of any proposal, these are:

1. Community of interest
2. Physical and topographical features
3. Demographic trends;
4. Economic factors;
5. The history of the area;
6. Transport and communication;
7. Matters affecting the viability of local governments; and
8. The effective delivery of government services.

LEGISLATIVE COMPLIANCE

Local Government Act 1995

- Section 2.1 - State divided into districts
- Schedule 2.1 - Provisions about creating, changing the boundaries of, and abolishing districts

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

A review of the rates database has established that the rateable income for these six properties is a total of approximately \$14,500.

The financial implications associated with this proposal predominantly relate to staff time to prepare reports for the Council and the Local Government Advisory Board.

The proposal prepared by the City of Stirling is limited in scope and as currently drafted will have a limited impact on staff time. However, if this proposal leads to further requests for either district boundary reviews or ward boundary reviews or a broader ward boundary review, then this may have a greater impact on City resourcing.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Leadership and Governance
Outcome 5.2 Stakeholder Leadership

Objective 5.2.2 Provide excellent customer service and ensure the City is easy to do business with.

CONCLUSION

City officers recommend that the Council seeks a meeting with the City of Stirling inviting them to have a broader discussion regarding the district boundary and options to address the anomaly raised by the residents on Oxford and Crawford Streets, so that consideration is given to the district boundary as a whole.



Office of the Chief Executive Officer

Administration Centre
25 Cedric Street Stirling WA 6021
Telephone (08) 9205 8501
Enquiries www.stirling.wa.gov.au/enquiries

19 November 2025

Mr Jeremy Edwards
Chief Executive Officer
City of Bayswater
PO Box 467
MORLEY WA 6943

Dear Jeremy,

CITIES OF STIRLING AND BAYSWATER – PROPOSED MINOR BOUNDARY REALIGNMENT

As you may be aware the Cities of Stirling and Bayswater have recently received a resident-led proposal to amend the district boundary along Oxford Street and Crawford Road in the suburb of Maylands. Please find enclosed a copy of the resident-led proposal for your information.

At present, the district boundary runs in a zig-zag pattern down Oxford Street and Crawford Road with neighbouring properties located in different districts. Residents have reported that the current boundary has created confusion and led to issues such as missed bin collections.

In view of this the City of Stirling Council at its meeting held on 11 November 2025, resolved the following:

Council Resolution 1125/016

1. *That in accordance with the Local Government Act 1995, Council REQUESTS the preparation of a proposal to the Local Government Advisory Board recommending a realignment of the district boundary between the City of Stirling and the City of Bayswater, with the following effect:*
 - a) *All properties located on the northwest side of Oxford Street, Maylands are to be included within the district of the City of Stirling; and*
 - b) *All properties located on the southwest side of Crawford Road, between York Street and Oxford Street, Maylands are to be included within the district of the City of Stirling.*

2. *That the City CONSULTS with the City of Bayswater, affected property owners and residents during the preparation of the proposal referred to in Part 1 above.*
3. *The Council NOTES the submission is to be considered by Council prior to its submission to the Local Government Advisory Board.*

The City is therefore proposing a minor district boundary adjustment between the City of Stirling and City of Bayswater in accordance with Schedule 2.2 of the Act. Under the proposal, all properties located on the northwest side of Oxford Street, Maylands and all properties located on the southwest side of Crawford Road, between York Street and Oxford Street, Maylands would be incorporated into the district of the City of Stirling.

The following properties would be affected by the realignment:

- 143 Crawford Road, Maylands
- 145 Crawford Road, Maylands
- 147 Crawford Road, Maylands
- 1 Oxford Street, Maylands
- 5 Oxford Street, Maylands
- 7 Oxford Street, Maylands

The City hopes that the City of Bayswater will consider adopting a similar resolution in support of the proposed minor boundary realignment so that a joint submission can be made to the Local Government Advisory Board.

Should the City of Bayswater agree to this, officers from the City of Stirling will undertake consultation with the City of Bayswater and affected residents and prepare the required proposal for our Councils to consider before being submitted to the Local Government Advisory Board.

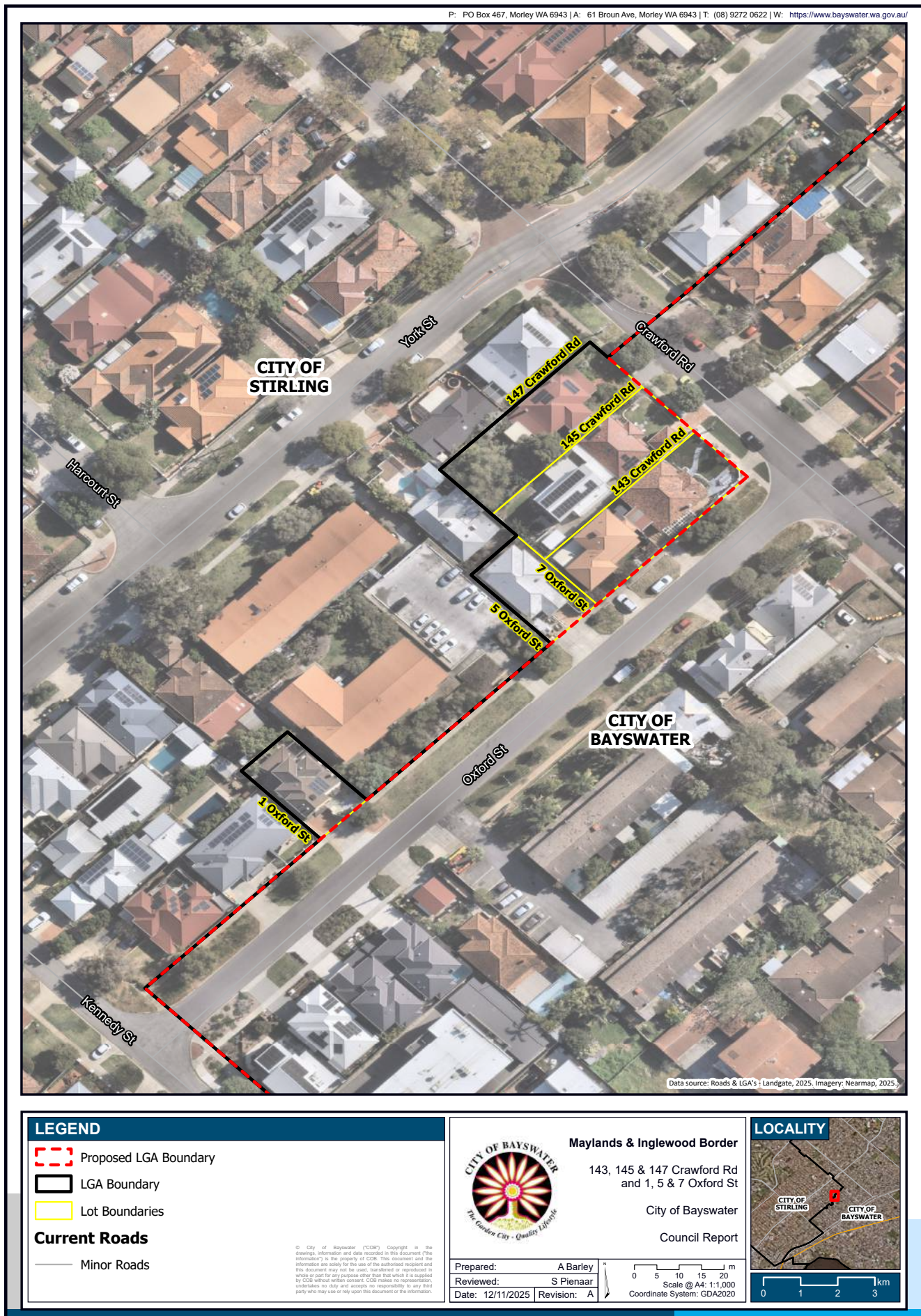
Should you have any questions in relation to this matter please contact Brad Sillence, Manager Governance, on [REDACTED]

We look forward to working with the City of Bayswater to address the concerns of the affected residents.

Yours sincerely,

[REDACTED]

Stevan Rodic
CHIEF EXECUTIVE OFFICER



10.2 Corporate Services Directorate Reports**10.2.1 List of Payments for the Month of November 2025**

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Schedule of Accounts - Municipal Fund [10.2.1.1 - 7 pages] 2. Schedule of Accounts - Trust Fund [10.2.1.2 - 1 page] 3. Summary of Corporate Credit Card Expenses [10.2.1.3 - 1 page] 4. Summary of Corporate Purchase Card Expenses [10.2.1.4 - 4 pages] 5. Electronic Fund Transfers [10.2.1.5 - 1 page]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

This report presents the list of payments, comprising **Attachments 1, 2, 3, 4, and 5** made under delegated authority for the month of November 2025 in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

OFFICER'S RECOMMENDATION

That Council receives the list of payments for the month of November 2025 made under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* comprising:

1. Schedule of Accounts – Municipal Fund (**Attachment 1**);
2. Schedule of Accounts – Trust Fund (**Attachment 2**);
3. Summary of Corporate Credit Card Expenses (**Attachment 3**); and
4. Summary of Corporate Purchase Card Expenses (**Attachment 4**); and
5. Electronic Fund Transfers (**Attachment 5**).

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust Funds in addition to Aged Care accounts in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

A list of accounts paid is to be provided to Council where such delegation is made.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A list of payments is presented to Council each month for noting in accordance with the *Local Government (Financial Management) Regulations 1996*.

Payments drawn from the Municipal Account for the month of November 2025 are included in **Attachment 1**.

Payments drawn from the Trust Fund for the month of November 2025 are included in **Attachment 2**.

Payments made via corporate credit and purchase cards are included in **Attachment 3 and Attachment 4** respectively. Regulation 13(A) of the Local Government (Financial Management) Regulations 1996 was updated requiring the reporting of payments by employees via purchase cards (i.e. in addition to Credit Cards) to be reported from 1 October 2023. Purchase Cards used by employees include BP (Fuel) and Bunnings Cards with those transactions reported separately but the total spend is included in payments from the Municipal Account.

All other payments of a direct debit nature made from the Municipal and Aged Persons Homes Accounts including bank fees; payroll payments; and other direct payment arrangements, are represented in **Attachment 5**.

All payments are summarised in **Table 1**.

Table 1

<i>Payment Type</i>	<i>Reference</i>	<i>Amount \$</i>
<i>Municipal Account</i> BPay Direct Credits Electronic Fund Transfers (EFTs)	BP000311-312, DC000847-850, EF095106-095141, EF095155-095268, EF095271-095375, EF095377-095659	\$5,713,442.88
<i>Trust Fund</i> Electronic Fund Transfers (EFTs)	EF095269-095270, EF095376	\$26,001.78
<i>Credit Card Expenses</i>	29 October 2025 to 28 November 2025	\$9,689.64
<i>Direct Debit and Other Electronic Fund Transfer</i>	1 November 2025 to 28 November 2025	\$8,958,890.72
Total		\$14,708,025.02

The following payments from previous months were cancelled in November:

- Municipal Account:
 - EF095110 - \$1,560.00
 - EF095288 - \$550.00

LEGISLATIVE COMPLIANCE

Regulation 13 of the *Local Government (Financial Management) Regulations 1996*

The City's *Procurement Policy* applies.

Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds and the Aged Care Homes accounts. Therefore, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is prepared each month showing each account paid since the list was prepared.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations. This provides for the effective and timely payment of the City's contractors and other creditors.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025-2035, the following applies:

Key Result Area: Leadership and Governance

Outcome 5.1 Good Governance

Objective 5.1.1 Provide ethical and accountable governance.

Objective 5.1.2 Ensure resource sustainability for future generations.

CONCLUSION

That Council notes the List of Payments for the month of November 2025 comprising **Attachments 1, 2, 3, 4 and 5.**

City of Bayswater**List of Payment - Municipal**

for the period 1 November 2025 to 30 November 2025

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
<i>Payments</i>				<i>\$</i>
BP000311	06/11/25	Coca Cola Europacific Partners Australia Pty Ltd	Kiosk stock	1,395.05
BP000312	27/11/25	Coca Cola Europacific Partners Australia Pty Ltd	Kiosk stock	4,335.87
DC000847	07/11/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	1,062.00
DC000848	13/11/25	Superchoice	Payroll payment	277,477.00
DC000849	04/11/25	Superchoice	Payroll payment	26.32
DC000850	03/11/25	Superchoice	Superannuation	3,782.53
EF095106	02/11/25	Christopher C Dodd	Refund crossover	1,439.22
EF095107	02/11/25	Sarah & Richard Usaraga	Crossover subsidy	753.00
EF095108	02/11/25	Holly Bartlett	Refund residential verge deposit	1,560.00
EF095109	02/11/25	Perch Construction Pty Ltd	Refund residential verge deposit	1,560.00
EF095110	02/11/25	DBD Developments Pty Ltd	Refund residential verge deposit	1,560.00
EF095111	02/11/25	Christopher C Dodd	Refund residential verge deposit	1,400.00
EF095112	02/11/25	Christopher C Dodd	Refund residential verge deposit	1,400.00
EF095113	02/11/25	Janet Isabel Sampson	Refund residential verge deposit	1,485.23
EF095114	02/11/25	Joseph Templeton	Refund residential verge deposit	1,485.23
EF095115	02/11/25	P A Woods	Refund residential verge deposit	1,560.00
EF095116	02/11/25	Marek Mlynarczyk	Refund residential verge deposit	1,560.00
EF095117	02/11/25	Sandra Kift	Waterwise Verge Rebate	250.00
EF095118	02/11/25	Justin James Nayler	Waterwise Verge Rebate	500.00
EF095119	02/11/25	Siam Group Australia Pty Ltd	Refund residential verge deposit	1,560.00
EF095120	02/11/25	CDA Builders Pty Ltd	Refund residential verge deposit	1,485.23
EF095121	02/11/25	CDA Builders Pty Ltd	Refund residential verge deposit	1,485.23
EF095122	02/11/25	Alt Construct	Refund residential verge deposit	2,300.00
EF095123	02/11/25	Timothy Marshall	Refund crossover	1,051.23
EF095124	02/11/25	Jeremy & Dushiyanthi Rishani	Refund crossover	2,808.00
EF095125	02/11/25	Melissa Fong-Emmerson	Refund residential verge deposit	2,300.00
EF095126	02/11/25	Yong Zhang	Refund residential verge deposit	2,300.00
EF095127	02/11/25	Angelo & Daniella Gallizzi	Refund bond	5,000.00
EF095128	02/11/25	Kamini Bhowany	Refund dog registration	10.00
EF095129	02/11/25	Jeremy & Dushiyanthi Rishani	Crossover subsidy	753.00
EF095130	02/11/25	Michael Gutteridge	Crossover subsidy	753.00
EF095131	02/11/25	Fortec Australia Pty Ltd	Refund bond	550.00
EF095132	02/11/25	Catholic Education Western Australia Ltd	Refund bond	1,000.00
EF095133	02/11/25	Yossarian Taylor	Refund health centre memberships	86.90
EF095134	02/11/25	John Youens	Refund health centre memberships	26.64
EF095135	02/11/25	Daniel McLean	Refund health centre memberships	5.80
EF095136	02/11/25	Denae Luca	Refund health centre memberships	114.40
EF095137	02/11/25	Yin H Yeung	Refund health centre memberships	32.80
EF095138	02/11/25	Rhys G Jones	Refund bond	550.00
EF095139	02/11/25	Vi Thi Thuy Nguyen	Refund health centre memberships	54.05
EF095140	02/11/25	Fiona Knight	Refund miscellaneous	31.50
EF095141	02/11/25	Zuhaidah Sulaiman	Refund bond	1,000.00
EF095155	03/11/25	Sally Palmer	Councillor allowances and reimbursements	1,922.30
EF095156	03/11/25	Michelle Louise Sutherland	Councillor allowances and reimbursements	3,310.63
EF095157	03/11/25	Giorgia Johnson	Councillor allowances and reimbursements	1,922.30
EF095158	03/11/25	Filomena Piffaretti	Councillor allowances and reimbursements	13,353.70
EF095159	03/11/25	Elli Petersen-Pik	Councillor allowances and reimbursements	5,444.90
EF095160	03/11/25	Steven George Ostaszewskij	Councillor allowances and reimbursements	3,310.63
EF095161	03/11/25	Assunta Meleca	Councillor allowances and reimbursements	1,922.30
EF095162	03/11/25	Joshua Eveson	Councillor allowances and reimbursements	1,922.30
EF095163	03/11/25	Nat Latter	Councillor allowances and reimbursements	3,136.91
EF095164	03/11/25	Anthony Pittaway	Councillor allowances and reimbursements	1,388.33
EF095165	03/11/25	Donovan MacDonald	Councillor allowances and reimbursements	1,388.33
EF095166	03/11/25	Cale Shaun Black	Councillor allowances and reimbursements	1,388.33
EF095167	03/11/25	Calla Loiacono	Councillor allowances and reimbursements	1,388.33
EF095168	06/11/25	Synergy	Electricity charges (other than street lighting)	1,475.20
EF095169	06/11/25	CTI5 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	1,667.70
EF095170	06/11/25	Perth Wildcats Basketball Pty Ltd	Grants & funding	15,400.00
EF095171	06/11/25	Bedford District Youth Club Inc	Donation	2,868.50
EF095172	06/11/25	Claire Talemaïtoga	Cloth nappy rebate	100.00
EF095173	06/11/25	K Fehrenbach	Donation	200.00
EF095174	06/11/25	Chad Nilson	Refund bond	350.00
EF095175	06/11/25	Buon Zeiten Pty Ltd T/A Grasshopper	Refund bond	200.00
EF095176	06/11/25	The Roman Catholic Archbishop of Perth	Refund bond	550.00
EF095177	06/11/25	Teni A Outten	Refund bond	1,000.00
EF095178	06/11/25	Hannah and Paul Beacon	Refund residential verge deposit	1,560.00
EF095179	06/11/25	Seventys Projects Pty Ltd	Refund residential verge deposit	1,485.23
EF095180	06/11/25	Form Homes (AUS) Pty Ltd	Refund residential verge deposit	1,560.00
EF095181	06/11/25	Tangent Nominees Pty Ltd	Refund residential verge deposit	1,560.00
EF095182	06/11/25	Riviera Homes	Refund commercial verge deposit	1,485.23
EF095183	06/11/25	Ylan Pham	Refund bond	500.00
EF095184	06/11/25	Council of Aboriginal Services WA Ltd	Refund bond	500.00
EF095185	06/11/25	Hillcrest Primary School	Refund bond	212.00
EF095186	06/11/25	Hurricanes Netball Club	Refund bond	344.50
EF095187	06/11/25	Yeshi Samdrup	Refund bond	550.00
EF095188	06/11/25	Pelidev Pty Ltd	Refund rates overpayment	4,302.55
EF095189	06/11/25	Elite Property Group WA Pty Ltd	Refund rates overpayment	2,401.72
EF095190	06/11/25	Dayton Brown	Refund rates overpayment	1,968.23
EF095191	06/11/25	Ben Bartlett	Refund development application fee	3,023.00
EF095192	06/11/25	Gordana Zdralic	Crossover subsidy	753.00
EF095193	06/11/25	Iskcon Perth	Refund bond	200.00
EF095194	06/11/25	Persona Group Pty Ltd/ Persona Homes	Refund residential verge deposit	1,560.00
EF095195	06/11/25	Stefan Nikolas Berger	Refund residential verge deposit	1,560.00
EF095196	06/11/25	A.T. Brine & Sons Pty Ltd	Refund residential verge deposit	1,485.23
EF095197	06/11/25	Tangent Nominees Pty Ltd	Refund residential verge deposit	1,485.23

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095198	06/11/25	Red Ink Homes Pty Ltd	Refund residential verge deposit	1,560.00
EF095199	06/11/25	The Trustee for Australian Safety Group Unit Trust T/A Australian Safety Engineers	Plant and vehicle parts and materials	231.00
EF095200	06/11/25	Australian Services Union	Payroll payment	236.50
EF095201	06/11/25	Bunnings Group Ltd	Engineering works materials	1,005.97
EF095202	06/11/25	Cat Haven	Animal supplies & services	110.00
EF095203	06/11/25	Child Support Agency	Payroll payment	1,023.41
EF095204	06/11/25	Australian Taxation Office	Payroll payment	328,043.00
EF095205	06/11/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	60,978.00
EF095206	06/11/25	Fuel Distributors of WA Pty Ltd	Fuel and oil	31,129.81
EF095207	06/11/25	GHD Pty Ltd	Analytical and testing services	15,963.27
EF095208	06/11/25	Health Insurance Fund of WA	Payroll payment	74.40
EF095209	06/11/25	Institute of Public Works Engineering Australasia - WA Inc.	Staff training, development and support	700.00
EF095210	06/11/25	Garnama Pty Ltd T/A Les Mills Asia Pacific	Memberships and subscriptions	1,819.60
EF095211	06/11/25	Kelyn Training Services	Staff training, development and support	550.00
EF095212	06/11/25	Main Roads Western Australia	Construction and civil works payments	501.81
EF095213	06/11/25	McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	193.07
EF095214	06/11/25	Natural Area Holdings Pty Ltd	Garden maintenance	5,266.25
EF095215	06/11/25	J.G Abberton & Others T/A Lavan	Professional consultancy services	4,870.25
EF095216	06/11/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	159.50
EF095217	06/11/25	Landgate	Gross rental valuation charges	328.38
EF095218	06/11/25	West Australian Newspapers Ltd	Memberships and subscriptions	172.80
EF095219	06/11/25	Western Resource Recovery	Waste collection and hygiene services	1,716.00
EF095220	06/11/25	Town Inn Pty Ltd T/A Miss Maud	Functions and events catering expenses	200.50
EF095221	06/11/25	Paywise Pty Ltd	Payroll payment	5,062.17
EF095222	06/11/25	The Trustee for the Ingwelala Trust T/A Westoz Food Distributors	Kiosk stock	272.75
EF095223	06/11/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	873.02
EF095224	06/11/25	E Fire & Safety	Building maintenance and services	200.38
EF095225	06/11/25	The Trustee for The McCartney Family Trust T/A Kerb Doctor	Construction and civil works payments	4,617.69
EF095226	06/11/25	Contra-flow Pty Ltd	Traffic management	1,917.95
EF095227	06/11/25	The Trustee for Alba Unit Trust T/A Quality Press	Printing and graphic design expenses	165.00
EF095228	06/11/25	GFG Temporary Assist	Labour hire and temporary replacement	27,942.10
EF095229	06/11/25	Royal Pride Pty Ltd T/A PAV Sales & Installation	Minor equipment purchase	3,882.96
EF095230	06/11/25	The Fruit Box Group Pty Ltd	Staff amenities	535.00
EF095231	06/11/25	Twins (WA) Pty Ltd	Functions and events catering expenses	1,216.00
EF095232	06/11/25	AAAC Towing Pty Ltd	Vehicle towing	526.90
EF095233	06/11/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	4,302.24
EF095234	06/11/25	Nature Play WA Incorporated	Functions and events entertainment expenses	605.00
EF095235	06/11/25	Adsamotion Pty Ltd T/A Bollinger Automation	Animal supplies & services	660.00
EF095236	06/11/25	Backpackers FC Pty Ltd	Parks and gardens contract payments	242.00
EF095237	06/11/25	Kasse Marie McCumiskey T/A Move & Nourish with Kasse	Youth and seniors community activities	800.00
EF095238	06/11/25	Cohesis Pty Ltd	Labour hire and temporary replacement	32,503.68
EF095239	06/11/25	Brownes Foods Operations Pty Ltd	Staff amenities	154.70
EF095240	06/11/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	409.49
EF095241	06/11/25	Simba Textile Mills Pty Ltd	Staff uniforms and protective equipment	618.75
EF095242	06/11/25	AL Midland Pty Ltd	Plant and vehicle purchasing	113,935.82
EF095243	06/11/25	Perquiro Consulting Pty Ltd As Trustee For Perquiro Consulting Trust	Professional consultancy services	1,045.00
EF095244	06/11/25	Apex Drones Pty Ltd	Environmental health services & supplies	6,800.00
EF095245	06/11/25	Group Maintenance (1982) Pty Ltd	Building maintenance and services	297.00
EF095246	06/11/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	1,782.00
EF095247	06/11/25	Silver Star Wanda'ers Line Dancing Group	Youth and seniors community activities	2,560.00
EF095248	06/11/25	Nguyen Family Trading Pty Ltd T/A Fully Promoted Morley	Staff uniforms and protective equipment	331.54
EF095249	06/11/25	LGRCEU (WA) T/A The Western Australian Municipal Road Boards Parks	Payroll payment	960.00
EF095250	06/11/25	Mark Lund	Staff allowances and reimbursements	2,000.00
EF095251	06/11/25	Aceway Unit Trust T/A City Toyota	Plant and vehicle purchasing	94,848.91
EF095252	06/11/25	Fortis Security Pty Ltd	Buildings and events security expenses	7,719.56
EF095253	06/11/25	CHG-Meridian Australia Pty Ltd	Lease and rental payments	3,824.08
EF095254	06/11/25	The Trustee for Corporate Services Trust T/A Task Force Security	Buildings and events security expenses	572.00
EF095255	06/11/25	Beinformed Group Pty Ltd T/A BeCarWise	Payroll payment	1,087.74
EF095256	06/11/25	Environex International Pty Ltd	Aquatic chemicals and consumables	3,490.85
EF095257	06/11/25	Novated Lease Australia Pty Ltd	Payroll payment	1,337.11
EF095258	06/11/25	Purple Communications Australia Pty Ltd T/A Cannings Purple	Professional consultancy services	6,050.00
EF095259	06/11/25	AMC Commercial Cleaning (WA) Pty Ltd	Cleaning services	4,631.00
EF095260	06/11/25	Natasha Gayle Birch T/A Brainbox Marketing	Youth and seniors community activities	880.00
EF095261	06/11/25	Zenith Executive Search Pty Ltd	Labour hire and temporary replacement	1,200.51
EF095262	06/11/25	Voxson Sales Pty Ltd	Minor equipment purchase	13,640.00
EF095263	06/11/25	Prefet Pty Ltd T/A Minuteman Press Perth	Printing and graphic design expenses	514.58
EF095264	06/11/25	Philden Trade Pty Ltd T/A Digrite Nominees	Plant and vehicle purchasing	99,733.88
EF095265	06/11/25	Coldtrek WA Pty Ltd	Kiosk stock	415.60
EF095266	06/11/25	Watchtower Security Pty Ltd	Minor equipment purchase	2,178.00
EF095267	06/11/25	Dapth Pty Ltd	Professional consultancy services	2,200.00
EF095268	06/11/25	3CIR Pty Ltd	Staff training, development and support	1,935.00
EF095271	13/11/25	Synergy	Electricity charges (other than street lighting)	137,989.32
EF095272	13/11/25	The Trustee for Jain Family Trust T/A Expotrade Australia Pty Ltd	Conference expenses	2,310.00
EF095273	13/11/25	SMYC Pty Ltd T/A Cospak Pty Ltd	Environmental health services & supplies	1,685.20
EF095274	13/11/25	WPC Group Ltd	Labour hire and temporary replacement	15,539.96
EF095275	13/11/25	Telstra Limited	Office telephone and communication expenses	15,376.70
EF095276	13/11/25	Laura Bullock	Staff allowances and reimbursements	94.50
EF095277	13/11/25	CTI5 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	164.60
EF095278	13/11/25	JLT Distributors Pty Ltd T/A Seaga	Printing and graphic design expenses	836.00
EF095279	13/11/25	Al Hamd Inc	Refund bond	180.04
EF095280	13/11/25	Caleb Melville	Refund health centre memberships	228.00
EF095281	13/11/25	Anne Tay	Refund health centre memberships	68.75
EF095282	13/11/25	Ronald Joesbury	Refund bond	550.00
EF095283	13/11/25	The Classical School	Refund bond	550.00
EF095284	13/11/25	The Roman Catholic Archbishop of Perth	Refund bond	900.00
EF095285	13/11/25	Wesley Majeks	Refund health centre memberships	67.95
EF095286	13/11/25	Harriet Jane Louise Pearce	Refund health centre memberships	89.54
EF095287	13/11/25	Al Hamd Inc	Refund bond	1,000.00
EF095288	13/11/25	Australian Christian College - Southland	Refund bond	550.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095289	13/11/25	Shalini Kaur	Refund bond	248.50
EF095290	13/11/25	F McPherson & K Small	Refund bond	350.00
EF095291	13/11/25	Emily Louise Gee	Refund bond	1,000.00
EF095292	13/11/25	Perth Property Management REBA TRUST	Refund rates overpayment	601.02
EF095293	13/11/25	Jasmine Frank	Refund rates overpayment	455.55
EF095294	13/11/25	Michael George Chiari	Refund rates overpayment	388.58
EF095295	13/11/25	Evolution Events & Media	Refund bond	1,000.00
EF095296	13/11/25	WA Labor Local Campaigns	Refund bond	550.00
EF095297	13/11/25	Sharon Pei Yui Scanlon	Refund facility hire bond	87.45
EF095298	13/11/25	Home Group WA Pty Ltd	Refund building application fee	1,033.53
EF095299	13/11/25	JBN Flowers	Refund application fee	295.00
EF095300	13/11/25	Gito Patani	Refund residential verge deposit	1,045.00
EF095301	13/11/25	A1 Pools P/L	Refund residential verge deposit	1,560.00
EF095302	13/11/25	Ian & Margaret Bradshaw	Refund residential verge deposit	1,560.00
EF095303	13/11/25	Maira Fielding	Refund residential verge deposit	2,300.00
EF095304	13/11/25	Travis Mitchell Construction	Refund residential verge deposit	1,560.00
EF095305	13/11/25	Anju Balakrishnan	Refund health centre memberships	54.17
EF095306	13/11/25	Dawn Morris	Refund birthday party	255.50
EF095307	13/11/25	Melissa May Catherin Michalski	Refund miscellaneous	31.50
EF095308	13/11/25	Ercege McIntyre	Refund bond	550.00
EF095309	13/11/25	Claire Hyde	Refund health centre memberships	69.00
EF095310	13/11/25	Australia Post	Postage and courier charges	2,902.89
EF095311	13/11/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Cleaning supplies	336.38
EF095312	13/11/25	Bunnings Group Ltd	Environmental health services & supplies	3,688.32
EF095313	13/11/25	Chemistry Centre (WA)	Environmental testing and sampling	1,912.06
EF095314	13/11/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	50,991.04
EF095315	13/11/25	Galleria Toyota	Plant and vehicle parts and materials	141.41
EF095316	13/11/25	Nutrien Ag Solutions Ltd T/A Nutrien Harcourts Euroa & Seymour	Parks and gardens materials	3,891.80
EF095317	13/11/25	Garnama Pty Ltd T/A Les Mills Asia Pacific	Memberships and subscriptions	949.00
EF095318	13/11/25	M & B Sales Pty Ltd	Building supplies and hardware	829.44
EF095319	13/11/25	Eastern Merchant Pty Ltd T/A Maylands Park Lottery Centre and News Agency	Memberships and subscriptions	85.00
EF095320	13/11/25	McInerney Ford	Plant and vehicle parts and materials	61.13
EF095321	13/11/25	McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	1,710.58
EF095322	13/11/25	Natural Area Holdings Pty Ltd	Garden maintenance	22,544.50
EF095323	13/11/25	Reece Australia Pty Ltd T/A Reece Plumbing	Building supplies and hardware	2,598.33
EF095324	13/11/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	84.72
EF095325	13/11/25	Sprayline Spraying Equipment	Plant and vehicle parts and materials	23.96
EF095326	13/11/25	Technology One Limited	IT network maintenance	5,025.80
EF095327	13/11/25	B.J Kenny & K.M Kenny T/A Trophy Warehouse	Gifts and presentations	120.00
EF095328	13/11/25	J.D Caffey & Caffey Family Trust T/A Westbooks	Library book stock and materials	605.57
EF095329	13/11/25	Insight Enterprises Australia Pty Ltd	Software maintenance	1,202.59
EF095330	13/11/25	WC Convenience Management Pty Ltd T/A WC Innovations	Building maintenance and services	3,014.99
EF095331	13/11/25	Maddington Concrete Products Pty Ltd	Building supplies and hardware	1,257.52
EF095332	13/11/25	ALS Library Services Pty Ltd	Book purchases	420.87
EF095333	13/11/25	Acurix Networks Pty Ltd	WiFi Access Service	1,972.33
EF095334	13/11/25	Bridgestone Aust Ltd	Plant and vehicle repairs	7,316.27
EF095335	13/11/25	The Trustee for the Ingwelala Trust T/A Westoz Food Distrib	Kiosk stock	129.55
EF095336	13/11/25	Bartco Traffic Equipment Pty Ltd	Equipment repairs	562.65
EF095337	13/11/25	Vorgee Pty Ltd	Kiosk stock	1,376.50
EF095338	13/11/25	Dowsing Group Pty Ltd	Construction and civil works payments	1,452.00
EF095339	13/11/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	873.02
EF095340	13/11/25	Japanese Truck & Bus Spares Pty Ltd	Plant and vehicle parts and materials	786.05
EF095341	13/11/25	ADT Security	Building maintenance and services	61.22
EF095342	13/11/25	Apac Aid Incorporated	Parks and gardens plants and trees	1,618.10
EF095343	13/11/25	Solution 4 Building Pty Ltd	Construction and civil works payments	121,108.77
EF095344	13/11/25	The Trustee for The McCartney Family Trust T/A Kerb Doctor	Construction and civil works payments	2,747.25
EF095345	13/11/25	Message4U Pty Ltd T/A Sinch MessageMedia	Memberships and subscriptions	201.16
EF095346	13/11/25	Trauma Clean WA	Environmental health services & supplies	764.99
EF095347	13/11/25	Contra-flow Pty Ltd	Traffic management	14,931.24
EF095348	13/11/25	The Trustee for Alba Unit Trust T/A Quality Press	Printing and graphic design expenses	2,359.50
EF095349	13/11/25	GFG Temporary Assist	Labour hire and temporary replacement	11,339.85
EF095350	13/11/25	Acrodyne Pty Ltd	Professional consultancy services	1,540.00
EF095351	13/11/25	Evenflow Irrigation	Parks and gardens contract payments	3,497.45
EF095352	13/11/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Construction and civil works payments	3,278.00
EF095353	13/11/25	MPK Tree Management Pty Ltd T/A MPK Tree Services	Parks and gardens tree pruning and assoc. serv	1,736.26
EF095354	13/11/25	Boyan Electrical Services	Electrical installation & repair	3,967.70
EF095355	13/11/25	Bepassey Nominees Pty Ltd T/A Beacon Equipment	Plant and vehicle parts and materials	113.00
EF095356	13/11/25	AAAC Towing Pty Ltd	Vehicle towing	6,281.00
EF095357	13/11/25	ibookingsystems	Memberships and subscriptions	99.00
EF095358	13/11/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	1,236.54
EF095359	13/11/25	Alison Bannister Career Coaching	Community engagement framework	654.50
EF095360	13/11/25	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	2,034.09
EF095361	13/11/25	AMS Technology Group Pty Ltd	Building maintenance and services	6,515.22
EF095362	13/11/25	Brownes Foods Operations Pty Ltd	Staff amenities	154.70
EF095363	13/11/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	409.49
EF095364	13/11/25	Totally Board Pty Ltd	Youth and seniors community activities	400.00
EF095365	13/11/25	Techworks Plumbing Pty Ltd Techworks Plumbing Pty Ltd	Building supplies and hardware	851.54
EF095366	13/11/25	UHG Trading Pty Ltd T/A Unicare Health	Aquatic maintenance and services	352.88
EF095367	13/11/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	654.50
EF095368	13/11/25	Ecocycle Pty Ltd	Waste collection and hygiene services	220.67
EF095369	13/11/25	McLeods Lawyers Pty Ltd	Legal expenses and court costs	236.40
EF095370	13/11/25	Elyse Rhiannan Crane	Printing and graphic design expenses	3,800.00
EF095371	13/11/25	Programmed Property Services Pty Ltd	Building maintenance and services	7,062.00
EF095372	13/11/25	Marc David Cirket Ford T/A Openscope Construction	Construction and civil works payments	550.00
EF095373	13/11/25	Luke James McCulloch	Youth and seniors community activities	250.00
EF095374	13/11/25	Light Application Pty Ltd	Building maintenance and services	1,430.00
EF095375	13/11/25	Anthony Hugh Broadhurst T/A Broadys Beverage Services	Equipment purchases	14,278.00
EF095377	20/11/25	Australia Post	Postage and courier charges	42,653.87
EF095378	20/11/25	Cat Haven	Animal supplies & services	360.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095379	20/11/25	Synergy	Electricity charges (other than street lighting)	1,382.12
EF095380	20/11/25	Kuditj Pty Ltd	Functions and events catering expenses	306.90
EF095381	20/11/25	Vaughn Joshua McGuire	Community engagement framework	2,015.00
EF095382	20/11/25	WPC Group Ltd	Labour hire and temporary replacement	11,601.39
EF095383	20/11/25	Dorothy Bagshaw	Community engagement framework	200.00
EF095384	20/11/25	Nguyen Family Trading Pty Ltd T/A Fully Promoted Morley	Staff uniforms and protective equipment	464.53
EF095385	20/11/25	Amy Tolley	Staff allowances and reimbursements	104.02
EF095386	20/11/25	Donna Moody	Community engagement framework	200.00
EF095387	20/11/25	Australia Post Secure Pay	Fees and charges	45,052.57
EF095388	20/11/25	Brianne Jade Renee Yarran	Community engagement framework	200.00
EF095389	20/11/25	The Trustee for the CHG-Meridian Au Securitisation Trust	Lease and rental payments	35,625.18
EF095390	20/11/25	K & EE Newbold Family Trust	Pest control	395.00
EF095391	20/11/25	Pedal Group Property	Refund commercial verge deposit	1,400.00
EF095392	20/11/25	Trade Team WA	Refund residential verge deposit	2,300.00
EF095393	20/11/25	Fiona Long	Refund residential verge deposit	1,400.00
EF095394	20/11/25	Brett & Alicia Lishman	Refund residential verge deposit	1,560.00
EF095395	20/11/25	Ali Abu-Rgeef	Refund residential verge deposit	2,300.00
EF095396	20/11/25	Balmik Soin	Refund bond	500.00
EF095397	20/11/25	Providence Bayswater	Refund bond	350.00
EF095398	20/11/25	Perth Alliance Church (South)	Refund bond	350.00
EF095399	20/11/25	Abhinav Agrawal	Refund swimming lessons	105.30
EF095400	20/11/25	Teufik Medanovic	Refund crossover	1,732.50
EF095401	20/11/25	Mate Korda	Refund residential verge deposit	1,400.00
EF095402	20/11/25	SBP Group Pty Ltd	Refund residential verge deposit	1,560.00
EF095403	20/11/25	Sovereign Building Company Pty Ltd	Refund residential verge deposit	1,485.23
EF095404	20/11/25	New Room Renovations	Refund residential verge deposit	1,560.00
EF095405	20/11/25	Marko Rnjak	Refund rates overpayment	443.56
EF095406	20/11/25	Plunket Homes (1903) PL	Refund development application fee	415.00
EF095407	20/11/25	Blue Square Construction Pty Ltd	Refund commercial verge deposit	1,560.00
EF095408	20/11/25	Andrew and Teresa Fantoni	Refund residential verge deposit	1,560.00
EF095409	20/11/25	Paul O'Connor	Refund rates overpayment	721.24
EF095410	20/11/25	Ross Realty	Refund rates overpayment	894.59
EF095411	20/11/25	Host Plumbing	Refund rates overpayment	2,480.57
EF095412	20/11/25	Siti Asiah Haji Ahmad	Refund bond	1,000.00
EF095413	20/11/25	Korann Halvorsen	Refund facility hire bond	794.20
EF095414	20/11/25	Nova Foote	Refund rates overpayment	91.70
EF095415	20/11/25	Sorby Joseph	Refund rates overpayment	784.40
EF095416	20/11/25	Lomuel Malicodem	Refund rates overpayment	2,245.75
EF095417	20/11/25	AlintaGas Sales Pty Ltd	Gas usage charges	864.45
EF095418	20/11/25	Australia Day Council of WA Inc	Professional consultancy services	1,500.00
EF095419	20/11/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Building supplies and hardware	934.91
EF095420	20/11/25	Australian Services Union	Payroll payment	236.50
EF095421	20/11/25	Battery King Australia Pty Ltd	Plant and vehicle parts and materials	466.40
EF095422	20/11/25	BOC Ltd	Plant and vehicle parts and materials	269.66
EF095423	20/11/25	Bunnings Group Ltd	Engineering works materials	3,330.45
EF095424	20/11/25	Child Support Agency	Payroll payment	1,023.41
EF095425	20/11/25	Australian Taxation Office	Payroll payment	363,381.00
EF095426	20/11/25	Winc Australia Pty Ltd	Office stationery and consumables	326.30
EF095427	20/11/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	391,464.89
EF095428	20/11/25	Environment House Inc	Professional consultancy services	17,380.00
EF095429	20/11/25	Health Insurance Fund of WA	Payroll payment	74.40
EF095430	20/11/25	Max & Claire Pty Ltd T/A Ergolink	Minor equipment purchase	571.10
EF095431	20/11/25	McIntosh Holdings Pty Ltd	Plant and vehicle parts and materials	250.87
EF095432	20/11/25	Natural Area Holdings Pty Ltd	Garden maintenance	62,458.00
EF095433	20/11/25	Officeworks Ltd T/A Officeworks	Office stationery and consumables	29.55
EF095434	20/11/25	Perth Expo Holdings Pty Ltd & Concept Exhibitions Unit Trust Perth Expo Hire	Functions and events entertainment expenses	13,630.84
EF095435	20/11/25	CEI Pty Ltd T/A Raeco	Minor equipment purchase	13,561.90
EF095436	20/11/25	Reece Australia Pty Ltd T/A Reece Plumbing	Building supplies and hardware	66.00
EF095437	20/11/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	1,245.72
EF095438	20/11/25	Sprayline Spraying Equipment	Plant and vehicle parts and materials	1,674.52
EF095439	20/11/25	Antonio D'Onofrio	Citizenship expenses	200.00
EF095440	20/11/25	Stratco (WA) Pty Ltd	Building supplies and hardware	230.48
EF095441	20/11/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens materials	1,907.30
EF095442	20/11/25	Landgate	Gross rental valuation charges	1,262.14
EF095443	20/11/25	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	794.30
EF095444	20/11/25	Water Corporation	Water usage charges	15,509.97
EF095445	20/11/25	Western Resource Recovery	Waste collection and hygiene services	594.00
EF095446	20/11/25	Workclobber Trust & Lindal Family Trust T/A Work Clobber	Staff uniforms and protective equipment	180.00
EF095447	20/11/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	26,863.11
EF095448	20/11/25	Our Community Pty Ltd	Memberships and subscriptions	500.00
EF095449	20/11/25	West Build Products Pty Ltd	Depot stores and consumables	1,662.76
EF095450	20/11/25	Town Inn Pty Ltd T/A Miss Maud	Functions and events catering expenses	595.45
EF095451	20/11/25	Pulse Locating	Underground Scanning	968.00
EF095452	20/11/25	Paywise Pty Ltd	Payroll payment	5,072.36
EF095453	20/11/25	ALS Library Services Pty Ltd	Book purchases	92.69
EF095454	20/11/25	The Trustee for the Ingwelala Trust T/A Westoz Food Distrib	Kiosk stock	1,447.32
EF095455	20/11/25	Relationships Australia Western Australia	Staff training, development and support	1,100.00
EF095456	20/11/25	Dowsing Group Pty Ltd	Construction and civil works payments	23,537.76
EF095457	20/11/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	4,330.04
EF095458	20/11/25	Japanese Truck & Bus Spares Pty Ltd	Plant and vehicle parts and materials	758.05
EF095459	20/11/25	E Fire & Safety	Fire suppression and alarm monitoring	2,993.44
EF095460	20/11/25	GFG Consulting	Professional consultancy services	7,392.00
EF095461	20/11/25	Cadgroup Australia Pty Ltd	Memberships and subscriptions	6,286.50
EF095462	20/11/25	Shred-X Pty Ltd	Document management and archiving	12.14
EF095463	20/11/25	Solution 4 Building Pty Ltd	Construction and civil works payments	1,089.00
EF095464	20/11/25	The Trustee for The McCartney Family Trust T/A Kerb Doctor	Construction and civil works payments	6,226.70
EF095465	20/11/25	Aquamonix Pty Ltd	Parks and gardens contract payments	2,363.90
EF095466	20/11/25	VTP Engineering	Professional consultancy services	990.00
EF095467	20/11/25	Contra-flow Pty Ltd	Traffic management	5,908.74

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095468	20/11/25	Avantgarde Technologies Pty Ltd	Software maintenance	3,036.00
EF095469	20/11/25	Woolworths Group Limited	Functions and events catering expenses	167.66
EF095470	20/11/25	The Trustee for Alba Unit Trust T/A Quality Press	Printing and graphic design expenses	402.60
EF095471	20/11/25	BP Australia Pty Ltd	Fuel and oil	1,795.85
EF095472	20/11/25	Cleantex Pty Ltd	Building supplies and hardware	828.43
EF095473	20/11/25	GFG Temporary Assist	Labour hire and temporary replacement	8,992.50
EF095474	20/11/25	Evenflow Irrigation	Parks and gardens contract payments	5,390.00
EF095475	20/11/25	Easisalary Pty Ltd	Staff superannuation & other deductions	9,631.02
EF095476	20/11/25	IRP Pty Ltd	Labour hire and temporary replacement	3,796.10
EF095477	20/11/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Construction and civil works payments	990.00
EF095478	20/11/25	Carol Foley	Youth and seniors community activities	330.00
EF095479	20/11/25	Boyan Electrical Services	Electrical installation & repair	22,238.70
EF095480	20/11/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	832.41
EF095481	20/11/25	CNW Pty Ltd	Building supplies and hardware	925.38
EF095482	20/11/25	William Buck Consulting (WA) Pty Ltd	Audit services	13,860.00
EF095483	20/11/25	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	2,878.43
EF095484	20/11/25	Morley Canvas	Animal supplies & services	660.00
EF095485	20/11/25	AMS Technology Group Pty Ltd	Building maintenance and services	39,036.72
EF095486	20/11/25	Brownes Foods Operations Pty Ltd	Staff amenities	176.80
EF095487	20/11/25	Pool Robotics Perth	Equipment purchases	8,453.20
EF095488	20/11/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	409.49
EF095489	20/11/25	Maylands Sports and Recreation Club Inc	Grants & funding	165.00
EF095490	20/11/25	AFL Sports Ready Ltd	Labour hire and temporary replacement	7,791.05
EF095491	20/11/25	Proteus Enterprises Pty Ltd	Staff training, development and support	5,478.00
EF095492	20/11/25	Veolia Water Operations Pty Ltd	Construction and civil works payments	3,212.00
EF095493	20/11/25	Flexi Staff Group Pty Ltd	Labour hire and temporary replacement	8,223.38
EF095494	20/11/25	Milom Pty Ltd T/A Classic Hire	Equipment hire	865.15
EF095495	20/11/25	The Trustee for The Broomhead Family Trust T/A The Broomhead	Construction and civil works payments	6,479.00
EF095496	20/11/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	1,644.50
EF095497	20/11/25	R & M Associates Pty Ltd T/A The Drug Detection Agency - Kewdale	Medical services and materials	1,028.50
EF095498	20/11/25	LGRCEU (WA) T/A The Western Australian Municipal Road Boards Parks	Payroll payment	981.60
EF095499	20/11/25	The Trustee for JC Monk Family Trust T/A Tempence WA	Fencing	621.50
EF095500	20/11/25	Fortis Security Pty Ltd	Building maintenance and services	203.50
EF095501	20/11/25	Elyse Rhiannon Crane	Printing and graphic design expenses	2,400.00
EF095502	20/11/25	Aidacare Pty Ltd	Equipment repairs	3,905.00
EF095503	20/11/25	Beinformed Group Pty Ltd T/A BeCarWise	Payroll payment	1,087.74
EF095504	20/11/25	Novated Lease Australia Pty Ltd	Payroll payment	1,337.11
EF095505	20/11/25	Zenith Executive Search Pty Ltd	Labour hire and temporary replacement	1,241.90
EF095506	20/11/25	Flare HR Pty Ltd	Payroll payment	1,686.47
EF095507	29/11/25	AlintaGas Sales Pty Ltd	Gas usage charges	3,131.50
EF095508	29/11/25	Australia Post	Postage and courier charges	20,332.08
EF095509	29/11/25	Cat Haven	Animal supplies & services	913.00
EF095510	29/11/25	Synergy	Electricity charges (other than street lighting)	19,384.55
EF095511	29/11/25	Water Corporation	Water usage charges	2,387.57
EF095512	29/11/25	Perth Energy Pty Ltd T/A Goldfields Energy	Gas usage charges	23,593.00
EF095513	29/11/25	Kuditj Pty Ltd	Functions and events catering expenses	306.90
EF095514	29/11/25	Reconciliation WA	Marketing and promotional material	605.00
EF095515	29/11/25	Just Careers Training Pty Ltd T/A Licences 4 Work	Staff training, development and support	508.00
EF095516	29/11/25	Nathan Linthorne	Staff allowances and reimbursements	160.95
EF095517	29/11/25	Dorothy Bagshaw	Community engagement framework	200.00
EF095518	29/11/25	Apex Drones Pty Ltd	Environmental health services & supplies	10,480.00
EF095519	29/11/25	Australia Post Secure Pay	Fees and charges	1.24
EF095520	29/11/25	Brianne Jade Renee Yarran	Community engagement framework	200.00
EF095521	29/11/25	Derby Meadows Pty Ltd	Equipment purchases	3,321.40
EF095522	29/11/25	Francis Jozef Duff	Marketing and promotional material	3,000.00
EF095523	29/11/25	K & EE Newbold Family Trust	Pest control	856.00
EF095524	29/11/25	Bonsai Society of Western Australia Inc.	Grants & funding	1,430.00
EF095525	29/11/25	Brant Bibby	Community engagement framework	200.00
EF095526	29/11/25	Joe Gomboc	Staff allowances and reimbursements	152.10
EF095527	29/11/25	Samuel Barclay	Staff allowances and reimbursements	351.00
EF095528	29/11/25	DBD Developments Pty Ltd	Refund residential verge deposit	1,560.00
EF095529	29/11/25	Australian Christian College - Southland	Refund bond	550.00
EF095530	29/11/25	Elizabeth Anne Gerrick	Refund rates overpayment	1,105.97
EF095531	29/11/25	Carmelo A Lenzo and Maria Lenzo	Refund rates overpayment	609.69
EF095532	29/11/25	Stage Property Trust account	Refund rates overpayment	587.10
EF095533	29/11/25	Ryan and Sarah Hutchings	Refund residential verge deposit	1,400.00
EF095534	29/11/25	GrannyFlats WA	Refund residential verge deposit	1,560.00
EF095535	29/11/25	Westwide Building Co Pty Ltd	Refund residential verge deposit	1,485.23
EF095536	29/11/25	Teufik Medanovic	Refund residential verge deposit	1,560.00
EF095537	29/11/25	Patricia Margey	Refund health centre memberships	90.00
EF095538	29/11/25	Erin Lena Brennan	Refund health centre memberships	73.20
EF095539	29/11/25	Westpork Pty Ltd	Refund bond	128.72
EF095540	29/11/25	Western Australian Cricket Association	Refund bond	550.00
EF095541	29/11/25	Paddle WA	Refund facility hire bond	350.00
EF095542	27/11/25	Action Glass & Aluminium	Building maintenance and services	909.32
EF095543	27/11/25	Asphaltech Pty Ltd	Construction and civil works payments	1,568.83
EF095544	27/11/25	Australia Day Council of WA Inc	Community engagement framework	2,630.00
EF095545	27/11/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Cleaning supplies	4,633.61
EF095546	27/11/25	A.K.C. Pty Ltd T/A Baileys Fertilisers	Parks and gardens materials	5,142.50
EF095547	27/11/25	Battery King Australia Pty Ltd	Plant and vehicle parts and materials	486.20
EF095548	27/11/25	Bayswater Bowling & Rec Club Inc	Venue hire	408.00
EF095549	27/11/25	J.Blackwood & Son Pty Ltd T/A Blackwoods Atkins	Staff uniforms and protective equipment	3,102.43
EF095550	27/11/25	Boya Equipment Pty Ltd	Plant and vehicle parts and materials	759.30
EF095551	27/11/25	Bunnings Group Ltd	Engineering works materials	3,130.60
EF095552	27/11/25	Capital Recycling	Street sweeping	15,899.40
EF095553	27/11/25	Cleanaway Pty Ltd	Waste collection and hygiene services	647,898.36
EF095554	27/11/25	Winc Australia Pty Ltd	Office stationery and consumables	5,001.38
EF095555	27/11/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	44,250.55
EF095556	27/11/25	Environment House Inc	Grants & funding	60,500.00

Reference Payments	Date	Creditor Name	Invoice details	Amount Paid \$
EF095557	27/11/25	Department of Fire and Emergency Services	Emergency services levy	162,487.22
EF095558	27/11/25	Roy Galvin & Co. Pty Ltd T/A Galvins Plumbing Supplies	Building supplies and hardware	2,548.58
EF095559	27/11/25	Garrards Pty Ltd	Pest control	4,832.14
EF095560	27/11/25	Institute of Public Works Engineering Australasia - WA Inc.	Staff training, development and support	300.00
EF095561	27/11/25	McInerney Ford	Plant and vehicle parts and materials	416.68
EF095562	27/11/25	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	4,525.11
EF095563	27/11/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	4,039.27
EF095564	27/11/25	Daine Batchelor T/A Tintworks Morley	Plant and vehicle repairs	1,500.00
EF095565	27/11/25	RSEA Pty Ltd	Staff uniforms and protective equipment	223.19
EF095566	27/11/25	St John Ambulance Western Australia Ltd	Medical services and materials	713.97
EF095567	27/11/25	Europcar WA	Plant and vehicle repairs	957.00
EF095568	27/11/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens reticulation repairs and upgrac	1,471.69
EF095569	27/11/25	Total Packaging (WA) Pty Ltd	Animal supplies & services	3,432.00
EF095570	27/11/25	Tocopeja Pty Ltd T/A T-Quip	Plant and vehicle parts and materials	237.70
EF095571	27/11/25	Landgate	Fees and charges	358.60
EF095572	27/11/25	Western Australia Police	Volunteer reimbursements and expenses	17.60
EF095573	27/11/25	Wanneroo Agricultural Machinery	Plant and vehicle parts and materials	363.15
EF095574	27/11/25	Wattleup Tractors	Plant and vehicle parts and materials	1,941.65
EF095575	27/11/25	Statewide Cleaning Supplies Pty Ltd	Cleaning supplies	412.99
EF095576	27/11/25	A1 Locksmiths	Key / lock services	1,216.00
EF095577	27/11/25	The Trustee for Swan Towing Trust	Vehicle towing	231.00
EF095578	27/11/25	Macri Partners	Audit services	2,640.00
EF095579	27/11/25	The Trustee for Wristbands Australia Trust T/A AAC Wristbands Australia	Kiosk stock	1,739.10
EF095580	27/11/25	Josh Byrne and Associates Pty Ltd	Professional consultancy services	13,319.27
EF095581	27/11/25	Holcim (Australia) Pty Ltd T/A Humes	Construction and civil works tools and materials	2,981.97
EF095582	27/11/25	Public Libraries Western Australia Inc.	Memberships and subscriptions	1,200.00
EF095583	27/11/25	ALS Library Services Pty Ltd	Library book stock and materials	47.10
EF095584	27/11/25	Rubek Automatic Doors	Building maintenance and services	6,221.60
EF095585	27/11/25	Corsign WA Pty Ltd	Signage and banners	7,454.70
EF095586	27/11/25	Watway Pty Ltd T/A Auswest Displays	Construction and civil works payments	5,445.00
EF095587	27/11/25	The Trustee for the Ingwelala Trust T/A Westoz Food Distribu	Kiosk stock	1,501.32
EF095588	27/11/25	Schindler Lifts Australia Pty Ltd	Building supplies and hardware	7,651.40
EF095589	27/11/25	Intelife Group Limited	Building maintenance and services	3,102.81
EF095590	27/11/25	Lobel Group Pty Ltd	Functions and events site setup expenses	3,956.70
EF095591	27/11/25	Dowsing Group Pty Ltd	Construction and civil works payments	40,720.93
EF095592	27/11/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	5,885.39
EF095593	27/11/25	E Fire & Safety	Fire suppression and alarm monitoring	6,558.12
EF095594	27/11/25	ADT Security	Building maintenance and services	284.43
EF095595	27/11/25	Shaun Travis Jarvis T/A Freestyle Now	Grants & funding	3,291.68
EF095596	27/11/25	Morley Mower Centre	Plant and vehicle repairs	534.70
EF095597	27/11/25	Talis Consultants	Professional consultancy services	4,650.00
EF095598	27/11/25	Pirtek Malaga	Plant and vehicle parts and materials	437.80
EF095599	27/11/25	Robert Anthony Hawker T/A Concert Piano Hire	Equipment hire	2,365.00
EF095600	27/11/25	Contra-flow Pty Ltd	Traffic management	20,152.21
EF095601	27/11/25	Strata Corporation Pty Ltd T/A Stratagreen	Minor equipment purchase	2,909.69
EF095602	27/11/25	Ecospill Pty Ltd	Engineering works materials	2,984.63
EF095603	27/11/25	Zircodata Pty Ltd	Document management and archiving	588.68
EF095604	27/11/25	T.M Coghill & J Reeves T/A Technologically Speaking	Youth and seniors community activities	850.00
EF095605	27/11/25	Woolworths Group Limited	Functions and events catering expenses	179.45
EF095606	27/11/25	Linemarking WA Pty Ltd	Parking bays marking	2,366.98
EF095607	27/11/25	The Trustee for Alba Unit Trust T/A Quality Press	Printing and graphic design expenses	998.80
EF095608	27/11/25	Mader Contracting Pty Ltd	Labour hire and temporary replacement	17,127.00
EF095609	27/11/25	Chemical Formulators Pty Ltd T/A Chemform	Cleaning supplies	256.85
EF095610	27/11/25	IRP Pty Ltd	Labour hire and temporary replacement	2,711.50
EF095611	27/11/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Parks and gardens materials	4,510.00
EF095612	27/11/25	Fresh Fields Management (Mertome Village) Pty Ltd	Building maintenance and services	10,553.49
EF095613	27/11/25	Bucher Municipal Pty Ltd	Equipment repairs	32,317.88
EF095614	27/11/25	Twins (WA) Pty Ltd	Functions and events catering expenses	1,098.00
EF095615	27/11/25	Boyan Electrical Services	Electrical installation & repair	11,539.00
EF095616	27/11/25	Ricoh Australia Pty Ltd	Photocopying contract charges	6,057.47
EF095617	27/11/25	Exbo Signage and Digital Pty Ltd T/A Bokay Signage	Signage and banners	4,569.90
EF095618	27/11/25	AAAC Towing Pty Ltd	Vehicle towing	383.90
EF095619	27/11/25	Axon Public Safety Australia Pty Ltd	Equipment purchases	18,681.30
EF095620	27/11/25	CNW Pty Ltd	Building supplies and hardware	380.41
EF095621	27/11/25	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	2,616.16
EF095622	27/11/25	Backpackers FC Pty Ltd	Parks and gardens contract payments	495.00
EF095623	27/11/25	Maxwell Robinson & Phelps	Pest control	253.21
EF095624	27/11/25	Cohesis Pty Ltd	Professional consultancy services	23,023.44
EF095625	27/11/25	AMS Technology Group Pty Ltd	Building supplies and hardware	25,656.17
EF095626	27/11/25	Zenith Corporation Australia Pty Ltd T/A Elite Office Furniture	Equipment purchases	9,315.91
EF095627	27/11/25	Brownes Foods Operations Pty Ltd	Staff amenities	176.80
EF095628	27/11/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	409.55
EF095629	27/11/25	Aarco Environmental Solutions Pty Ltd	Environmental health services & supplies	2,112.00
EF095630	27/11/25	Tool Kit Depot	Minor equipment purchase	606.27
EF095631	27/11/25	Christopher Mark Bayley T/A CRPM Services High Pressure Cleaning	Equipment purchases	4,174.50
EF095632	27/11/25	Specialist Trailer Builders Pty T/A OMB WA	Plant and vehicle repairs	1,210.00
EF095633	27/11/25	AL Midland Pty Ltd	Plant and vehicle parts and materials	679.79
EF095634	27/11/25	Australian Agribusiness (Holdings) Pty Ltd T/A Nuturf	Parks and gardens materials	1,925.00
EF095635	27/11/25	Techworks Plumbing Pty Ltd Techworks Plumbing Pty Ltd	Building maintenance and services	514.73
EF095636	27/11/25	Club Fed Pty Ltd T/A Evolve WA	Staff training, development and support	3,960.00
EF095637	27/11/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	643.50
EF095638	27/11/25	Omnicom Media Group Australia Pty Ltd	Advertising public notices	1,169.73
EF095639	27/11/25	Maylands Cellars Pty Ltd T/A Maylands Liquor Barons	Functions and events catering expenses	1,472.00
EF095640	27/11/25	JEC Holdings WA Pty Ltd T/A CAI Fences	Fencing	20,579.90
EF095641	27/11/25	CTI5 Pty Ltd T/A CTI Risk Management	Fees and charges	3,238.59
EF095642	27/11/25	Aceway Unit Trust T/A City Toyota	Plant and vehicle repairs	290.00
EF095643	27/11/25	McLeods Lawyers Pty Ltd	Legal expenses and court costs	9,991.34
EF095644	27/11/25	PeopleVision Pty Ltd	Professional consultancy services	60.50
EF095645	27/11/25	Expanse Engineering Pty Ltd	Plant and vehicle parts and materials	1,496.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095646	27/11/25	Prenax Pty Ltd	Memberships and subscriptions	8,176.90
EF095647	27/11/25	Environex International Pty Ltd	Aquatic chemicals and consumables	725.99
EF095648	27/11/25	Definet Pty Ltd	Professional consultancy services	34,739.51
EF095649	27/11/25	KR Surveys Pty Ltd	Survey Services	1,430.00
EF095650	27/11/25	Pettit Nominees Pty Ltd T/A P&M Automotive Equipment	Equipment maintenance	214.50
EF095651	27/11/25	CDM Australia Pty Ltd	Equipment purchases	972,396.14
EF095652	27/11/25	Cherry Court Veterinary Clinic Pty Ltd	Animal supplies & services	55.00
EF095653	27/11/25	TTJ Investments Pty Ltd T/A Bent Logic	Aquatic chemicals and consumables	3,894.00
EF095654	27/11/25	Zenith Executive Search Pty Ltd	Labour hire and temporary replacement	1,676.57
EF095655	27/11/25	RTS Group (WA) Pty Ltd T/A RTS Training	Staff training, development and support	70.00
EF095656	27/11/25	Bernic De Waal T/A Roadscan	Construction and civil works payments	935.00
EF095657	27/11/25	Fiscus Consulting Pty Ltd T/A Cadsult	Professional consultancy services	2,838.00
EF095658	27/11/25	Watchtower Security Pty Ltd	Minor equipment purchase	874.50
EF095659	27/11/25	Louise Michelle Coghill	Functions and events entertainment expenses	1,080.00
				5,713,442.88
Cancelled Payments				
EF095110	03/11/25	DBD Developments Pty Ltd		-1,560.00
EF095288	26/11/25	Australian Christian College - Southland		-550.00
				-2,110.00

City of Bayswater**List of Payment - Trust****for the period 1 November 2025 to 30 November 2025**

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF095269	06/11/25	Marek Mlynarczyk	Refund building application fee	269.60
EF095270	13/11/25	Department of Mines, Industry Regulation and Safety	Building services levy	25,670.53
EF095376	20/11/25	Di Trento Demolition	Refund BSL	61.65
				<u>26,001.78</u>

City of Bayswater**Corporate Credit Card Transactions****for the period 29 October 2025 to 28 November 2025**

Date	Supplier	Description	Amount \$
Chief Executive Officer			
31/10/25	Corporate Arrangements Bayswater	Gifts and presentations	135.00
03/11/25	City of Vincent	Parking fees	7.56
03/11/25	Queens Tavern	Food and drinks	155.60
04/11/25	Mobile Tech	Minor equipment purchase	65.00
10/11/25	CP Mawson Lakes	Parking fees	5.60
11/11/25	Green St. Café	Food and drinks	16.82
13/11/25	CPP Convention Centre	Parking fees	22.72
14/11/25	Town of Victoria Parking Fee	Parking fees	2.70
14/11/25	Town of Victoria Parking Fee	Parking fees	0.90
17/11/25	ChatGPT	Memberships and subscriptions	30.98
18/11/25	Nolita Trattoria	Food and drinks	235.80
19/11/25	Green St. Café	Food and drinks	10.43
28/11/25	Acre Espresso Bar	Food and drinks	32.21
28/11/25	Mr Sandwich	Food and drinks	85.36
28/11/25	Lil's Rooftop Bar Perth	Food and drinks	62.14
		Card Total	868.82
Director Community Services			
03/11/25	Zoobean	Memberships and subscriptions	2,765.49
05/11/25	Twilio	Marketing and promotional material	154.25
27/11/25	Department of Justice	Legal expenses and court costs	194.30
28/11/25	Eventbrite	Memberships and subscriptions	23.26
		Card Total	3,137.30
Director Corporate Services			
31/10/25	CPP Convention Centre	Parking fees	22.72
03/11/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material	1,308.00
05/11/25	Create Send	Memberships and subscriptions	671.00
06/11/25	Kinky Lizard Cafe Maylands	Food and drinks	12.18
06/11/25	Standards Australia	Memberships and subscriptions	68.73
10/11/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material	820.00
13/11/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material	308.59
14/11/25	Coles Online	Food and drinks	72.00
14/11/25	Canva Space	Memberships and subscriptions	164.99
20/11/25	Coles Online	Food and drinks	108.70
24/11/25	Woolworths	Staff recognition	45.00
24/11/25	Microsoft	Memberships and subscriptions	246.84
25/11/25	Canva Space	Memberships and subscriptions	164.99
26/11/25	Caspian Australia Pty Ltd	Food and drinks	11.54
27/11/25	Italians Restaurant	Food and drinks	157.00
		Card Total	4,182.28
Director Infrastructure & Assets			
03/11/25	Howey Hotel	Conference expenses	817.61
05/11/25	Western Power	Fees and charges	498.91
10/11/25	Fastfield	Memberships and subscriptions	93.74
17/11/25	ChatGPT	Memberships and subscriptions	30.98
25/11/25	Jb Hi-Fi	Minor equipment purchase	60.00
		Card Total	1,501.24
		Grand Total	9,689.64

City of Bayswater

List of Corporate Purchase Card Transactions for the period: 1 November 2025 to 30 November 2025

Date	Description	Amount \$
Bunnings Group Ltd		
2218		
04/11/25	Building supplies and hardware	52.25
	Sub Total	52.25
4470		
23/10/25	Building supplies and hardware	16.84
23/10/25	Building supplies and hardware	21.58
	Sub Total	38.42
3292		
08/10/25	Building supplies and hardware	8.08
13/10/25	Building supplies and hardware	12.78
	Sub Total	20.86
9176		
07/10/25	Building supplies and hardware	36.50
08/10/25	Building supplies and hardware	112.51
08/10/25	Building supplies and hardware	30.04
09/10/25	Building supplies and hardware	64.59
15/10/25	Building supplies and hardware	21.81
15/10/25	Building supplies and hardware	38.56
21/10/25	Building supplies and hardware	76.19
23/10/25	Building supplies and hardware	45.36
29/10/25	Building supplies and hardware	43.55
30/10/25	Building supplies and hardware	122.51
30/10/25	Building supplies and hardware	268.98
31/10/25	Building supplies and hardware	204.37
04/11/25	Building supplies and hardware	106.24
04/11/25	Building supplies and hardware	97.55
	Sub Total	1,268.76
7788		
07/10/25	Animal supplies & services	250.53
15/10/25	Minor equipment purchase	560.19
	Sub Total	810.72
0012		
30/10/25	Building supplies and hardware	42.00
30/10/25	Building supplies and hardware	46.01
30/10/25	Building supplies and hardware	61.02
	Sub Total	149.03
7447		
07/10/25	Building supplies and hardware	760.00
	Sub Total	760.00
2706		
24/10/25	Building supplies and hardware	210.87
04/11/25	Building supplies and hardware	265.67
	Sub Total	476.54
5762		
22/10/25	Plant and vehicle parts and materials	223.21

Date	Description	Amount \$
23/10/25	Plant and vehicle parts and materials	149.34
23/10/25	Plant and vehicle parts and materials	49.78
24/10/25	Plant and vehicle parts and materials	167.81
28/10/25	Plant and vehicle parts and materials	143.00
31/10/25	Plant and vehicle parts and materials	483.85
	Sub Total	1,216.99
5719		
07/10/25	Building supplies and hardware	55.47
	Sub Total	55.47
3471		
15/10/25	Aquatic chemicals and consumables	204.25
	Sub Total	204.25
8394		
18/09/25	Building supplies and hardware	79.38
24/09/25	Building supplies and hardware	274.55
14/10/25	Building supplies and hardware	37.22
17/10/25	Building supplies and hardware	105.33
27/10/25	Building supplies and hardware	21.39
04/11/25	Building supplies and hardware	82.38
	Sub Total	600.25
1238		
11/10/25	Building supplies and hardware	128.50
	Sub Total	128.50
6649		
10/10/25	Aquatic chemicals and consumables	10.35
15/10/25	Aquatic chemicals and consumables	330.80
23/10/25	Building supplies and hardware	288.38
29/10/25	Building supplies and hardware	385.23
31/10/25	Building supplies and hardware	249.60
	Sub Total	1,264.36
8073		
06/10/25	Building supplies and hardware	30.27
06/10/25	Building supplies and hardware	28.26
08/10/25	Building supplies and hardware	26.16
08/10/25	Building supplies and hardware	22.84
08/10/25	Building supplies and hardware	42.87
08/10/25	Building supplies and hardware	18.22
09/10/25	Building supplies and hardware	25.90
14/10/25	Building supplies and hardware	101.56
14/10/25	Building supplies and hardware	37.64
15/10/25	Building supplies and hardware	36.25
15/10/25	Building supplies and hardware	307.77
16/10/25	Building supplies and hardware	33.80
20/10/25	Building supplies and hardware	35.10
21/10/25	Building supplies and hardware	64.58
23/10/25	Building supplies and hardware	42.30
23/10/25	Building supplies and hardware	5.91
27/10/25	Building supplies and hardware	31.63
29/10/25	Building supplies and hardware	109.70
30/10/25	Building supplies and hardware	45.06
30/10/25	Building supplies and hardware	175.24

Date	Description	Amount \$
04/11/25	Building supplies and hardware	11.56
	Sub Total	1,232.62
0999		
30/10/25	Building supplies and hardware	5.81
	Sub Total	5.81
0099		
08/10/25	Environmental health services & supplies	170.05
14/10/25	Environmental health services & supplies	35.66
	Sub Total	205.71
9220		
20/10/25	Parks and gardens materials	44.80
	Sub Total	44.80
Bunnings Group Ltd Total		8,535.34
BP Australia Pty Ltd		
0090		
04/10/25	Fuel and oil for council fleet	199.46
14/10/25	Fuel and oil for council fleet	148.91
	Sub Total	348.37
0116		
10/10/25	Fuel and oil for council fleet	85.16
14/10/25	Fuel and oil for council fleet	34.52
21/10/25	Fuel and oil for council fleet	67.16
28/10/25	Fuel and oil for council fleet	56.71
	Sub Total	243.55
0124		
19/10/25	Fuel and oil for council fleet	89.30
	Sub Total	89.30
0199		
12/10/25	Fuel and oil for council fleet	70.35
	Sub Total	70.35
0207		
12/10/25	Fuel and oil for council fleet	57.87
29/10/25	Fuel and oil for council fleet	48.11
	Sub Total	105.98
0215		
12/10/25	Fuel and oil for council fleet	98.87
	Sub Total	98.87
0223		
05/10/25	Fuel and oil for council fleet	46.31
11/10/25	Fuel and oil for council fleet	34.51
24/10/25	Fuel and oil for council fleet	67.93
	Sub Total	148.75
0231		
17/10/25	Fuel and oil for council fleet	227.79
	Sub Total	227.79
2547		
01/10/25	Fuel and oil for council fleet	65.70
10/10/25	Fuel and oil for council fleet	62.71
14/10/25	Fuel and oil for council fleet	47.90

Date	Description	Amount \$
19/10/25	Fuel and oil for council fleet	64.52
24/10/25	Fuel and oil for council fleet	52.08
29/10/25	Fuel and oil for council fleet	60.12
	Sub Total	<u>353.03</u>
6571		
04/10/25	Fuel and oil for council fleet	50.21
21/10/25	Fuel and oil for council fleet	59.65
	Sub Total	<u>109.86</u>
	BP Australia Pty Ltd Total	<u>1,795.85</u>
	Grand Total	<u><u>10,331.19</u></u>

Note: The above payments have been included in payments from the Municipal Account.

City of Bayswater

Electronic Fund Transfers

for the period 1 November 2025 to 28 November 2025

Date	Description	Amount
Municipal Account		\$
04/11/25	New term deposit	1,100,000.00
04/11/25	New term deposit	1,100,000.00
04/11/25	New term deposit	1,000,000.00
07/11/25	NAB batch fee	0.15
11/11/25	New term deposit	1,600,000.00
12/11/25	Wages	1,434,798.62
18/11/25	Wages	260.29
25/11/25	NAB account fee	42.83
26/11/25	Wages	1,219,950.08
26/11/25	New term deposit	1,500,000.00
27/11/25	NAB batch fee	0.15
28/11/25	NAB bpay charge	975.00
28/11/25	NAB merchant fee	506.92
28/11/25	NAB merchant fee	329.67
28/11/25	NAB merchant fee	189.62
28/11/25	NAB merchant fee	60.00
28/11/25	NAB merchant fee	40.00
28/11/25	NAB merchant fee	1,737.39
Total		8,958,890.72

10.2.2 Investment Report for the Period Ended 30 November 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. Investment Register [10.2.2.1 - 1 page] 2. Investment Summary [10.2.2.2 - 1 page] 3. Investment Portfolio [10.2.2.3 - 1 page]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

This report presents the City's Investment Portfolio for the period ended 30 November 2025.

OFFICER'S RECOMMENDATION

That Council receives the Investment Portfolio Report for the period ended 30 November 2025 with investments totalling \$126,680,997.26.

BACKGROUND

The purpose of this report is for Council to note the Investment Portfolio detailed in **Attachments 1, 2 and 3**.

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, a monthly report on the City's Investment Portfolio is to be presented to Council.

The City's Investment Policy details the way the City is to manage the investment portfolio ensuring:

- a high level of security;
- an adequate level of diversification to spread risk; and
- sufficient liquidity to meet all reasonably-anticipated cash flow requirements (ready access to funds for daily requirements).

The City's investment portfolio (**Attachments 1, 2 and 3**) is spread across several financial institutions in accordance with the risk management guidelines as contained in the policy.

- **Maximum Risk Exposure** - The City policy sets a portfolio credit framework which limits the credit exposure of the City's investment to the following Standard & Poor's (S&P) rated banking institutions.

S&P Long-Term Rating	S&P Short-Term Rating	Maximum Risk Limit % Credit Rating
AAA	A-1+	100%
AA	A-1	100%
A	A-2	80%

This report is intended to not only meet the City's regulatory and policy obligations, but also to summarise how the City's funds have been invested and with which financial institution.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Total investments for the period ended 30 November 2025 were \$126,680,997.26.

Of the total investment portfolio, \$70,017,650.90 is internally restricted and \$3,538,050.88 externally restricted, to satisfy the City's legislative responsibilities and to set aside funds for future projects. The balance of the investment funds represents working capital and funding required for the City's 2025/26 operating and capital expenditure requirements.

LEGISLATIVE COMPLIANCE

Investment Policy applies. It is noted that the City currently has 11% in fossil fuel free investments.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR06 - City does not have the adequate financial capacity to deliver planned services and maintain assets.	

FINANCIAL IMPLICATIONS

Income earned from investments is recognised in the City's financial statements.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025-2035, the following applies:

Key Result Area: Leadership and Governance

Outcome 5.1 Good Governance

Objective 5.1.1 Provide ethical and accountable governance.

Objective 5.1.2 Ensure resource sustainability for future generations.

CONCLUSION

That Council receives the Investment Portfolio Report for the period ended 30 November 2025 with investments totalling \$126,680,997.26.

**City of Bayswater
Investment Register
Balance as at 30 November 2025**

Investment Number	Bank	Lodgement Date	Maturity Date	Rate %	Principal \$	Accrued Interest \$	Maturity Interest \$	Maturity Amount \$
201175	Westpac Bank	26/08/25	02/12/25	4.25	1,500,000.00	16,767.12	17,116.44	1,517,116.44
201176	Westpac Bank	26/08/25	09/12/25	4.25	3,500,000.00	39,123.29	42,791.10	3,542,791.10
201173	Westpac Bank	19/08/25	16/12/25	4.29	2,300,000.00	27,843.86	32,169.12	2,332,169.12
201177	Westpac Bank	26/08/25	16/12/25	4.25	4,800,000.00	53,654.79	62,597.26	4,862,597.26
201178	Westpac Bank	26/08/25	23/12/25	4.25	2,500,000.00	27,945.21	34,640.41	2,534,640.41
201179	National Australia Bank	26/08/25	06/01/26	4.10	3,500,000.00	37,742.47	52,289.04	3,552,289.04
201180	National Australia Bank	26/08/25	13/01/26	4.10	1,400,000.00	15,096.99	22,016.44	1,422,016.44
201181	National Australia Bank	26/08/25	20/01/26	4.10	2,710,000.00	29,223.45	44,748.41	2,754,748.41
201182	National Australia Bank	26/08/25	27/01/26	4.10	1,200,000.00	12,940.27	20,758.36	1,220,758.36
201183	National Australia Bank	26/08/25	03/02/26	4.10	1,200,000.00	12,940.27	21,701.92	1,221,701.92
201202	Bank of Queensland	14/10/25	03/02/26	4.20	1,000,000.00	5,408.22	12,887.67	1,012,887.67
201186	Bank of Queensland	02/09/25	10/02/26	4.16	1,200,000.00	12,172.27	22,019.51	1,222,019.51
201187	Bank of Queensland	02/09/25	17/02/26	4.16	1,500,000.00	15,215.34	28,721.10	1,528,721.10
201204	National Australia Bank	21/10/25	17/02/26	4.10	1,500,000.00	6,739.73	20,050.68	1,520,050.68
201207	Commonwealth Bank	29/10/25	17/02/26	4.09	800,000.00	2,868.60	9,950.47	809,950.47
201190	National Australia Bank	09/09/25	24/02/26	4.20	1,500,000.00	14,153.42	28,997.26	1,528,997.26
201191	Commonwealth Bank	09/09/25	03/03/26	4.20	2,000,000.00	18,871.23	40,273.97	2,040,273.97
201205	National Australia Bank	21/10/25	03/03/26	4.10	500,000.00	2,246.58	7,469.86	507,469.86
201208	Commonwealth Bank	29/10/25	03/03/26	4.10	500,000.00	1,797.26	7,020.55	507,020.55
201192	Bank of Queensland	16/09/25	10/03/26	4.19	1,200,000.00	10,331.51	24,106.85	1,224,106.85
201193	Bank of Queensland	16/09/25	17/03/26	4.20	1,300,000.00	11,219.18	27,225.21	1,327,225.21
201206	National Australia Bank	21/10/25	17/03/26	4.10	2,400,000.00	10,783.56	39,629.59	2,439,629.59
201209	Commonwealth Bank	29/10/25	17/03/26	4.10	3,400,000.00	12,221.37	53,086.58	3,453,086.58
201198	Bank of Queensland	30/09/25	24/03/26	4.22	500,000.00	3,526.30	10,116.44	510,116.44
201212	Bendigo Bank	04/11/25	24/03/26	4.24	1,000,000.00	3,020.27	16,263.01	1,016,263.01
201201	Bank of Queensland	07/10/25	31/03/26	4.22	2,500,000.00	15,608.22	50,582.19	2,550,582.19
201215	Commonwealth Bank	18/11/25	07/04/26	4.21	1,515,295.48	2,097.34	24,468.91	1,539,764.39
201213	Suncorp Bank	04/11/25	14/04/26	4.27	1,100,000.00	3,345.81	20,718.27	1,120,718.27
201214	Bank of Queensland	11/11/25	12/05/26	4.31	1,600,000.00	3,589.70	34,385.53	1,634,385.53
201216	Bank of Queensland	26/11/25	30/06/26	4.35	1,500,000.00	715.07	38,613.70	1,538,613.70
Muni General Funds Total					53,125,295.48	429,208.70	867,415.84	53,992,711.32
201137	Suncorp Bank	22/04/25	02/12/25	4.66	3,200,597.60	90,714.58	91,531.83	3,292,129.43
201141	Bank of Queensland	30/04/25	02/12/25	4.40	6,750,438.24	174,142.81	175,770.32	6,926,208.56
201144	Westpac Bank	27/05/25	20/01/26	4.37	5,477,436.49	122,633.05	156,078.43	5,633,514.92
201145	Westpac Bank	03/06/25	17/02/26	4.36	3,465,436.47	74,511.63	107,213.96	3,572,650.43
201151	Suncorp Bank	24/06/25	03/03/26	4.37	2,671,501.64	50,855.88	80,601.77	2,752,103.41
201197	National Australia Bank	23/09/25	31/03/26	4.20	5,018,363.01	39,266.97	109,139.08	5,127,502.09
201154	Westpac Bank	01/07/25	28/04/26	4.26	5,790,574.34	102,726.38	203,425.26	5,993,999.60
201184	Westpac Bank	26/08/25	23/06/26	4.27	11,174,736.00	125,499.94	393,494.60	11,568,230.60
201211	Suncorp Bank	04/11/25	23/06/26	4.33	5,834,752.07	17,996.61	159,892.99	5,994,645.06
201188	National Australia Bank	02/09/25	30/06/26	4.14	2,432,916.73	24,559.79	83,061.78	2,515,978.51
201199	National Australia Bank	30/09/25	30/06/26	4.26	4,821,068.39	34,323.37	153,611.13	4,974,679.52
201200	Westpac Bank	07/10/25	04/08/26	4.30	3,552,172.15	22,597.65	125,961.00	3,678,133.15
201217	Bank of Queensland	26/11/25	18/08/26	4.27	2,316,434.30	1,083.96	71,812.64	2,388,246.94
201210	National Australia Bank	28/10/25	25/08/26	4.15	591,160.46	2,218.07	20,231.45	611,391.91
201218	Commonwealth Bank	26/11/25	01/09/26	4.26	6,920,063.01	3,230.63	225,336.21	7,145,399.22
Muni Reserve Total					70,017,650.90	886,361.32	2,157,162.43	72,174,813.33
201185	Westpac Bank	26/08/25	16/12/25	4.25	864,594.98	9,664.51	11,275.27	875,870.25
201194	National Australia Bank	16/09/25	13/01/26	4.19	695,408.41	5,987.18	9,499.66	704,908.07
201195	Westpac Bank	23/09/25	23/06/26	4.21	787,483.86	6,176.46	24,796.68	812,280.54
201203	Bank of Queensland	14/10/25	11/08/26	4.25	1,190,563.63	6,515.48	41,726.81	1,232,290.44
Trust Specific Total					3,538,050.88	28,343.64	87,298.41	3,625,349.29
Total					126,680,997.26	1,343,913.67	3,111,876.68	129,792,873.94

City of Bayswater Investment Summary Balance as at 30 November 2025

Investments By Maturity Date

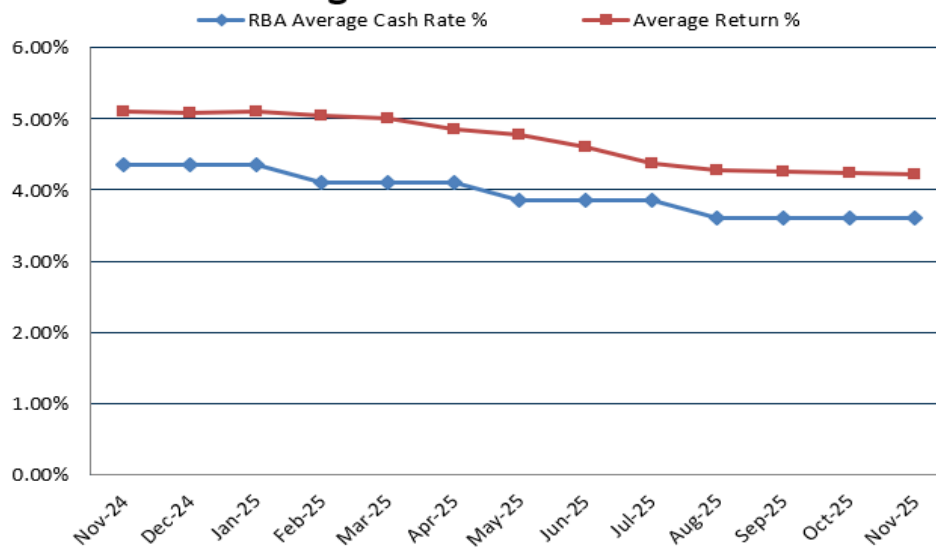
Maturity Dates	Principal	Portfolio %	Number of Investments
Less than 30 days	\$25,415,630.82	20%	8
Between 30 days and 60 days	\$14,982,844.90	12%	6
Between 61 days and 90 days	\$12,165,436.47	10%	8
Between 91 days and 180 days	\$32,995,734.47	26%	16
Between 181 days and 1 year	\$41,121,350.60	32%	11
Total	\$126,680,997.26	100%	49

Allocation of Investments

S&P Rating (Short-term)	Bank	Amount Invested	Amount Invested %	Threshold %
A-1+	National Australia Bank	\$29,468,917.00	23%	45%
A-1+	Westpac	\$45,712,434.29	36%	45%
A-1+	Commonwealth Bank	\$15,135,358.49	12%	45%
A-1	Suncorp **	\$12,806,851.31	10%	35%
A-2	Bank of Queensland	\$22,557,436.17	18%	30%
A-2	Bendigo Bank **	\$1,000,000.00	1%	30%
Total		\$126,680,997.26	100%	

** Fossil fuel free investment

Average Return on Investment



**City of Bayswater
Investment Portfolio
Balance as at 30 November 2025**

Source	Description	Total \$	Internally restricted \$	Externally restricted \$
Municipal	Investment - CoB General Funds	53,125,295.48	-	-
	Investment - CoB Reserve	70,017,650.90	70,017,650.90	-
	Investment - Trust	3,538,050.88	-	3,538,050.88
Total		126,680,997.26	70,017,650.90	3,538,050.88

10.2.3 Financial Report for the Period Ended 30 November 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	1. Monthly Financial Statement Snapshot [10.2.3.1 - 1 page] 2. Executive Summary and Statement of Financial Activity Significant Variances [10.2.3.2 - 5 pages] 3. Statement of Financial Activity [10.2.3.3 - 1 page] 4. Statement of Financial Position [10.2.3.4 - 1 page] 5. Net Current Assets [10.2.3.5 - 1 page] 6. Cash Backed Reserves Report [10.2.3.6 - 1 page] 7. Capital Acquisitions & Non-Operating Grants Report [10.2.3.7 - 15 pages]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

This report details the financial reports for the period ended 30 November 2025 including, Monthly Financial Statements with supporting information (**Attachments 1 to 5**), Cash Backed Reserve Report (**Attachment 6**) and Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**).

OFFICER'S RECOMMENDATION

That Council receives the financial reports for the period ended 30 November 2025, comprising:

1. Monthly Financial Statements with supporting information (**Attachments 1 to 5**).
2. Cash Backed Reserve Report (**Attachment 6**).
3. Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**).

BACKGROUND

The *Local Government Act 1995* in conjunction with regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Activity to be presented to Council. This Statement is to include:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c) of the *Local Government Act 1995*;
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which these statements relate;
- (d) The material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

Regulation 35(1) of the *Local Government (Financial Management) Regulations 1996* requires a monthly Statement of Financial Position showing the financial position of the local government as at the last day of the previous month, and:

- (a) The financial position of the local government as at the last day of the previous financial year; or
- (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

At its meeting on 1 July 2025, Council adopted the Annual Budget for the 2025/26 financial year. The figures in this report are compared to the adopted budget and subsequent amendments as approved by Council throughout the financial year.

Regulation 34(5) determines the mechanism required to ascertain the definition of material variances which are required to be reported to Council as part of the monthly report. It also requires Council to adopt a 'percentage or value' for what it will consider to be material variances on an annual basis. The material variance adopted by the Council for the 2025/26 Budget is \$50,000 or 10% of the appropriate base, whichever is the higher.

EXTERNAL CONSULTATION

In accordance with section 6.2 of the *Local Government Act 1995*, the adopted budget was prepared having regard to the Community Strategic Plan, prepared under section 5.56 of the *Local Government Act 1995*, which was made available for public comment.

OFFICER'S COMMENTS

The financial statements for the reporting period are submitted in the form of:

- Monthly Financial Statements with supporting information (**Attachments 1 to 5**);
- Cash Backed Reserve Report (**Attachment 6**); and
- Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**);

The Monthly Financial Statement Snapshot (**Attachment 1**) summarises total capital and operating expenditure. Details of the material variances are outlined in the Executive Summary and Statement of Financial Activity Significant Variances Report (**Attachment 2**).

The Statement of Financial Activity (**Attachment 3**) reports the financial performance of the City after adjusting for non-cash items (depreciation, provisions, etc.) by Nature and Type.

The Statement of Financial Position (**Attachment 4**) reports the financial position of the City as at the last day of the previous month.

The City's net current assets are outlined in (**Attachment 5**) with details of any adjustments.

All of the reserve accounts are cash-backed and supported by funds held in financial institutions as set out in the City's Investment Policy (**Attachment 6**).

The projects summarised in the Capital Acquisitions & Non-Operating Grants Report (**Attachment 7**) detail the capital (actual and committed) expenditure for the period ended 30 November 2025.

LEGISLATIVE COMPLIANCE

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed. Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* as amended requires the local government to prepare each month a statement of financial activity reporting on the source and application of funds as set out in the annual budget.

Regulation 35(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a Statement of Financial Position showing the financial position of the local government.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

All amounts quoted in this report are exclusive of GST.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater's Council Plan 2025-2035, the following applies:

Key Result Area: Leadership and Governance

Outcome 5.1 Good Governance

Objective 5.1.1 Provide ethical and accountable governance.

CONCLUSION

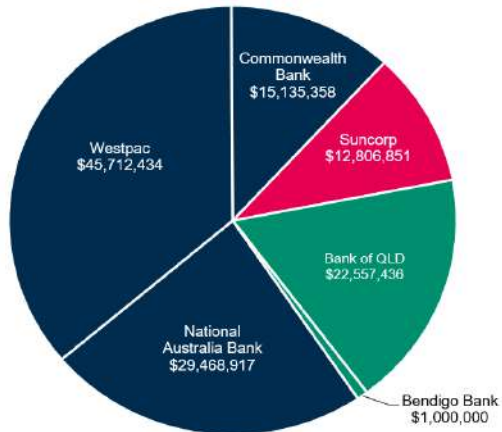
In light of the above, it is recommended that Council receives the financial reports for the period ended 30 November 2025.

Monthly Financial Statement Snapshot

November 2025

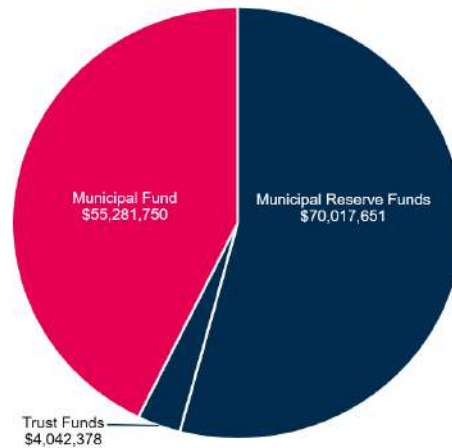
Term Deposits by Bank
(refer to investment report)

■ A-1+ ■ A-1 ■ A-2



Total Cash and Cash Equivalents
(including cash at bank, term deposits and trust funds)

■ Restricted ■ Unrestricted



	Debtor				Trade Creditors
	Sundry	Infringement	Recreation	Total	
Total Outstanding	\$155,674	\$515,106	\$667,081	\$1,337,862	\$1,408,664
Not yet due	1%	0%	9%	4%	0%
Current	96%	11%	76%	54%	71%
Over 30 days	0%	2%	8%	5%	27%
Over 60 days	3%	87%	7%	37%	2%

Rates & Charges	
Collected	80.20%
Total Outstanding	\$19,754,594
Deferred Rates	\$845,860

Payment Options	YTD 2025/26	2024/25
Payment in Full	19,021	20,832
Instalment	9,149	8,467
Rates Smoothing	2,995	2,712
Arrangement	671	657
None Selected	1,913	1,098

Capital

	Amended Budget	YTD Amended Budget	YTD Actual	YTD %
Revenue	\$13,774,160	\$2,694,732	\$230,714	9%
Expenditure	\$39,718,886	\$10,067,639	\$6,694,305	66%

Operating

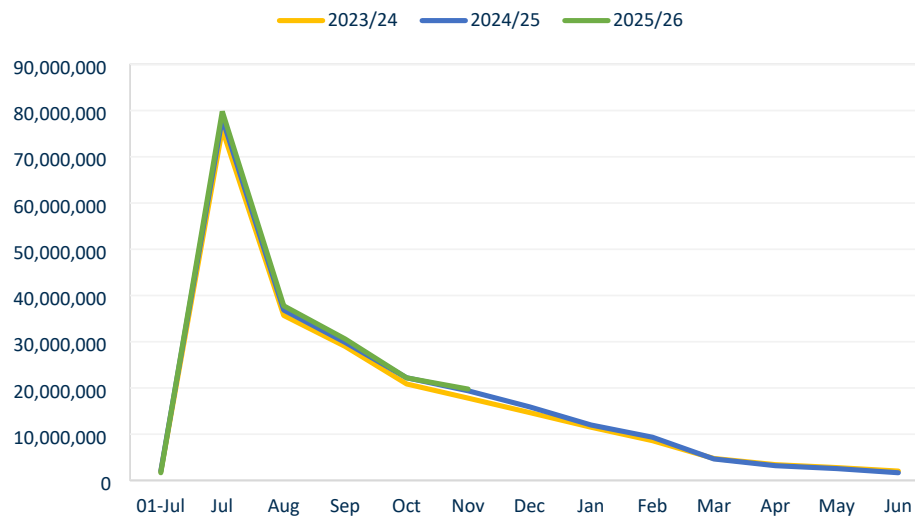
	Amended Budget	YTD Amended Budget	YTD Actual	YTD %
Revenue	\$102,710,401	\$87,034,176	\$88,299,036	101%
Expenditure	\$108,245,260	\$43,925,933	\$41,777,741	95%

City of Bayswater Executive Summary for the period 1 July 2025 to 30 November 2025

Revenue

The annual rate notices were issued on 18 July with a due date of 22 August for full payment or 1st instalment, with the last instalment due in March 2026. To date 80.2% of the total rate revenue raised has been received, with 19,021 (56%) of properties paid in full and 12,815 (38%) properties nominating a payment option.

Rates Receivable



(Note: includes all charges on rates notice including ESL and rubbish fees)

Debtors

Currently, there is a total of \$1.34M of outstanding debts of which \$156K relates to sundry debtors, 97% of which are not due yet; \$515K to infringement debts and \$667K to recreation debts.

Capital

Capital revenue is recognised once the expenditure has been incurred and performance obligations met. The annual budget includes an allocation of \$13.4M for capital revenue with the majority of income expected in later periods.

Capital expenditure related to payments for property, plant and equipment is \$1.2M lower than the year-to-date budget. Projects such as Morley Sport and Recreation Centre sports court flooring replacement, Plant and Fleet replacement program, Network Infrastructure Switch Renewal and Morley Sport and Recreation Centre Replace backboards and mounting system are currently behind budget.

Expenditure related to payments for construction of infrastructure is \$2.17M lower than the year-to-date budget with several projects being slightly ahead or behind the year-to-date budget.

Operating

Year-to-date operating revenue (including rates) is 1% higher than the year-to-date budget. This is predominantly due to timing of the contribution payment for the Morley/Bath intersection upgrade and the 2025-26 Grants Commission funding.

Operating expenditure is 5% lower in comparison to the year-to-date budget. The variance is largely due to timing of expenditure across several areas such as materials and contracts, insurance, other expenditure and profit/loss on asset disposals.

**City of Bayswater
Statement of Financial Activity
Significant Variances
For the period 1 July 2025 to 30 November 2025**

Operating activities
Revenue from operating activities

Nature or Type	YTD Amended Budget \$	YTD Actual \$	Variance Positive/ (Negative) \$
General rates • Minor variance due to interim adjustments.	54,622,469	54,502,089	(120,380)
Rates excluding general rates (Minimum Payments) • Immaterial variance.	8,500,655	8,486,040	(14,615)
Grants, subsidies, and contributions • The variance is predominantly due to timing of the contribution payment for the Morley/Bath intersection upgrade being received earlier than anticipated as well as the 2025-26 Grants Commission funding for the second quarter being received in November. • Funding for various minor projects such as Crossover contributions, Arbor Park Sedgeland Planting and Tree Planting Program has been budgeted but not yet received.	635,961	1,484,944	848,983
Fees and charges • Revenue from Statutory Building Approvals (\$109K), Maylands Golf Course Green Fees (\$97K), Bayswater Waves Swim School enrolments (\$87K) and Embleton Golf Course Green Fees (\$41K) are ahead of the year-to-date budget.	20,294,560	20,436,317	141,757
Interest revenue • The variance is due to the returns on reserves with total reserve funds available for investing higher than expected.	2,621,987	2,743,217	121,230
Other revenue • Minor variance related to timing of reimbursements and workers compensation insurance claims.	358,545	646,430	287,885
Total	87,034,176	88,299,036	1,264,860

Expenditure from operating activities

Nature or Type	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Employee costs Minor variances across several employee related costs such as allowances, training, superannuation and conferences.	(20,040,205)	(19,738,546)	301,658
Material and contracts The variance is due to several projects that are behind the year-to-date budget, such as: - Parks and Gardens project expenditure is below budget by \$817K for projects such as Tree Planting Program (\$269K), Street Tree Maintenance Program (\$68K), Median Island Maintenance Program (\$48K) and Residential Verge Maintenance Program (\$47K). - Rangers and Security CCTV Maintenance is \$376K behind budget as works related to the CCTV upgrade project are still in progress. - Bayswater Waves operating expenditure is \$192K below year-to-date budget due to budget timing for items such as minor equipment replacement (\$53K), contract building maintenance (\$42K), and equipment lease/hire (\$35K). - Expenditure related to Rating Services valuations is \$122K behind year-to-date budget due to budget spread issue with the full annual budget amount being allocated in the first quarter however expenditure is not expected to be incurred until the fourth quarter of the 2025/26 financial year. - Expenditure related to Building Operations is \$91K below year-to-date budget due to timing of works. - Sustainability and Environment projects such as Arbor Park (\$31K), Maylands Lakes (\$25K) Berringa Park (\$16K) and Baigup Wetlands (\$15K) are behind budget with funds committed.	(15,090,736)	(13,585,792)	1,504,944
Utility charges Immaterial variance.	(1,598,777)	(1,577,122)	21,654
Depreciation Minor variance due to budget timing.	(5,545,988)	(5,651,229)	(105,241)
Insurance Budget spread issue related to the annual insurance premium instalments.	(1,233,842)	(1,106,434)	127,409
Other expenditure Actual expenditure is in credit due to an outstanding wage allocation (\$202K) which will be cleared next month.	(143,496)	57,004	200,499

Nature or Type	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Finance costs • Immaterial variance.	(165,716)	(175,621)	(9,905)
Profit/(Loss) on asset disposal • Budget spread issue with the full annual budget amount being allocated in July however asset disposals will not occur until later into the year.	(107,174)	0	107,174
Total	(43,925,933)	(41,777,741)	2,148,192

Discontinued operations

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
• Immaterial variance.	(90,966)	(53,661)	37,304

Non-cash operating activities excluded from the budget

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Non-cash operating activities • Minor variation due to the phasing of movement in non-cash items such as depreciation, loss on asset disposals and movement in non-current assets and liabilities.	5,687,386	5,850,036	162,649

Investing activities

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Capital grants, subsidies and contributions Grant revenue is recognised as expenditure is incurred and performance obligations met. Revenue has been budgeted but not yet received/recognised for the following projects: • Low Cost Urban Road Safety projects • Tranby House Reserve Foreshore • Riverside Gardens Urban Forest • Morley Noranda Recreation Club Facility Upgrade • Maylands Tennis Club Redevelopment • Bayswater Bowling Club Synthetic Green Upgrade • Roads to Recovery projects	2,694,732	230,714	(2,464,018)

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Proceeds from disposal of assets The variation is due to the budget spread of proceeds from plant and fleet disposals with many disposals occurring later in the financial year.	586,826	254,113	(332,714)
Payments for property, plant, and equipment Projects such as Morley Sport and Recreation Centre sports court flooring replacement (\$500K), Plant and Fleet replacement program (\$334K), Network Infrastructure Switch Renewal (\$162K) and Morley Sport and Recreation Centre - Replace backboards and mounting system (\$150K) are currently behind budget.	(4,047,748)	(2,841,814)	1,205,933
Payments for construction of infrastructure - The variance is due to several projects being slightly ahead or behind the year-to-date budget. Projects such as Riverside Gardens Urban Forest (\$1.4M), Street Lightpole Upgrade (\$269K), Crimea St Slow Lanes Repair (\$75K), and Median Island Tree Planting Program (\$71K) are underway and ahead of the year-to-date budget. - Whereas projects such as Maylands Lakes Masterplan Implementation (\$870K), Low Cost Urban Road Safety projects (\$617K), Road Resurfacing - Crimea St (\$444K), Maylands Tennis Club Redevelopment (\$290K), Tranby House Reserve Foreshore (\$283K) and Resurface - Crimea St to Benara Rd roundabout (\$202K) are currently behind year-to-date budget.	(6,019,891)	(3,852,491)	2,167,400

Financing activities

Description	Amended Budget YTD \$	Actual YTD \$	Variance Positive/ (Negative) \$
Transfer from reserves Minor variance as transfers from reserves to occur later in the financial year.	8,059	0	(8,059)
Payment for principal portion of lease liability Minor variance due to budget being allocated later in the financial year.	0	(80,304)	(80,304)
Transfer to reserves This relates to the transfer to investment income on reserve funds with more funds available for investing than expected.	(1,125,366)	(1,465,769)	(340,403)

City of Bayswater
Statement of Financial Activity
for the period 1 July 2025 to 30 November 2025

	Budget	Amended Budget	YTD Amended Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Operating activities						
Revenue from operating activities						
General Rates	54,762,355	54,762,355	54,622,469	54,502,089	(120,380)	(0%)
Rates excluding general rates	8,500,655	8,500,655	8,500,655	8,486,040	(14,615)	(0%)
Grants, subsidies and contributions	3,915,142	4,449,511	635,961	1,484,944	848,983	133%
Fees and charges	28,242,380	28,242,380	20,294,560	20,436,317	141,757	1%
Interest revenue	5,685,017	5,685,017	2,621,987	2,743,217	121,230	5%
Other revenue	1,070,484	1,070,484	358,545	646,430	287,885	80%
	102,176,032	102,710,401	87,034,176	88,299,036	1,264,860	1%
Expenditure from operating activities						
Employee costs	(47,733,544)	(47,733,544)	(20,040,205)	(19,738,546)	301,658	(2%)
Materials and contracts	(37,842,949)	(41,005,536)	(15,090,736)	(13,585,792)	1,504,944	(10%)
Utility charges	(4,062,400)	(4,062,400)	(1,598,777)	(1,577,122)	21,654	(1%)
Depreciation	(13,310,371)	(13,310,371)	(5,545,988)	(5,651,229)	(105,241)	2%
Insurance	(1,274,676)	(1,274,676)	(1,233,842)	(1,106,434)	127,409	(10%)
Other expenditure	(366,775)	(366,775)	(143,496)	57,004	200,499	(140%)
Finance costs	(384,785)	(384,785)	(165,716)	(175,621)	(9,905)	6%
Profit/(Loss) on asset disposal	(107,174)	(107,174)	(107,174)	0	107,174	(100%)
	(105,082,673)	(108,245,260)	(43,925,933)	(41,777,741)	2,148,192	(5%)
Discontinued operations	(227,075)	(227,075)	(90,966)	(53,661)	37,304	(41%)
Non-cash amounts excluded from operating activities	13,037,051	13,037,051	5,687,386	5,850,036	162,649	3%
Amount attributable to operating activities	9,903,336	7,275,118	48,704,664	52,317,669	3,613,005	7%
Investing activities						
Inflows from investing activities						
Capital grants, subsidies and contributions	10,948,314	13,774,160	2,694,732	230,714	(2,464,018)	(91%)
Proceeds from disposal of assets	586,826	586,826	586,826	254,113	(332,714)	(57%)
	11,535,140	14,360,986	3,281,558	484,826	(2,796,732)	(85%)
Outflows from investing activities						
Payments for property, plant and equipment	(14,910,904)	(17,559,816)	(4,047,748)	(2,841,814)	1,205,933	(30%)
Payments for construction of infrastructure	(16,929,752)	(22,159,070)	(6,019,891)	(3,852,491)	2,167,400	(36%)
	(31,840,656)	(39,718,886)	(10,067,639)	(6,694,305)	3,373,334	(34%)
Amount attributable to investing activities	(20,305,516)	(25,357,900)	(6,786,081)	(6,209,479)	576,602	(8%)
Financing activities						
Inflows from financing activities						
Transfer from reserves	14,450,385	16,859,918	8,059	0	(8,059)	(100%)
	14,450,385	16,859,918	8,059	0	(8,059)	(100%)
Outflows from financing activities						
Repayment of borrowings	(967,747)	(967,747)	0	0	0	No Budget
Payment for principal portion of lease liability	(118,343)	(118,343)	0	(80,304)	(80,304)	No Budget
Transfer to reserves	(3,859,714)	(3,859,714)	(1,125,366)	(1,465,769)	(340,403)	30%
	(4,945,804)	(4,945,804)	(1,125,366)	(1,546,073)	(420,707)	37%
Amount attributable to financing activities	9,504,581	11,914,114	(1,117,307)	(1,546,073)	(428,766)	38%
Movement in surplus or (deficit)						
Surplus or (deficit) at the start of the financial year	897,600	6,168,669	6,168,669	9,540,066	3,371,397	55%
Amount attributable to operating activities	9,903,336	7,275,118	48,704,664	52,317,669	3,613,005	7%
Amount attributable to investing activities	(20,305,516)	(25,357,900)	(6,786,081)	(6,209,479)	576,602	(8%)
Amount attributable to financing activities	9,504,581	11,914,114	(1,117,307)	(1,546,073)	(428,766)	38%
Surplus or (deficit) after imposition of general rates	0	0	46,969,946	54,102,184	7,132,239	15%

City of Bayswater
Statement of Financial Position
For the period ended 30 November 2025

	Opening Balance	Closing Balance
	\$	\$
Current assets		
Cash and cash equivalents	89,781,189	125,299,401
Trade and other receivables	8,814,193	24,618,184
Inventories	3,161,278	3,140,852
Prepayments	501,568	470,483
Total Current assets	102,258,227	153,528,921
Non-current assets		
Trade and other receivables (NCA)	1,067,117	978,539
Other financial assets	2,942,033	2,942,033
Property, plant and equipment	562,763,256	562,914,014
Infrastructure	232,235,637	232,966,929
Intangible assets	0	0
Investment Property	10,596,300	10,596,300
Right of use assets	545,050	466,679
Controlled & associated entities & joint venture interests	42,937,962	42,937,962
Total Non-current assets	853,087,354	853,802,455
Total Assets	955,345,582	1,007,331,376
Current liabilities		
Trade and other payables	12,892,757	16,441,049
Other financial liabilities at amortised costs	967,747	967,747
Lease liabilities	215,159	149,571
Provisions	7,239,684	7,679,503
Grant Liabilities	1,189,945	2,389,664
Contract Liabilities	705,848	720,163
Clearing accounts	0	79,506
Total Current liabilities	23,211,139	28,427,202
Non-current liabilities		
Other financial liabilities at amortised cost	7,523,609	7,523,609
Lease liabilities	3,401,120	3,401,120
Provisions	343,677	415,062
Total Non-current liabilities	11,268,405	11,339,790
Total Liabilities	34,479,545	39,766,992
Net Assets	920,866,037	967,564,385
Equity		
Retained surplus	240,577,212	285,809,791
Reserves - cash backed	69,610,151	71,075,920
Revaluation surplus	610,678,674	610,678,674
Total Equity	920,866,037	967,564,385

**City of Bayswater
Net Current Assets
as at 30 November 2025**

Municipal and Aged Persons Homes	Opening Balance	Closing Balance
	\$	\$
Current assets		
Cash and cash equivalents	89,781,189	125,299,401
Trade and other receivables	8,814,193	24,618,184
Inventories	3,161,278	3,140,852
Prepayments	501,568	470,483
Total	102,258,227	153,528,921
Current liabilities		
Trade and other payables	(12,892,757)	(16,441,049)
Other financial liabilities at amortised costs	(967,747)	(967,747)
Lease liabilities	(215,159)	(149,571)
Provisions	(7,239,684)	(7,679,503)
Grant Liabilities	(1,189,945)	(2,389,664)
Contract Liabilities	(705,848)	(720,163)
Clearing accounts	0	(79,506)
Total	(23,211,139)	(28,427,202)
Net current assets	79,047,088	125,101,720
Restricted - Reserves	(69,610,151)	(71,075,920)
Cash backed employee provisions	1,812,249	1,851,093
Restricted - Aged Persons Homes	(2,859,058)	(2,859,058)
Current Portion of Lease Liabilities	182,190	116,602
Current Portion of borrowings	967,747	967,747
	9,540,066	54,102,184

**City of Bayswater
Cash Backed Reserves
for the period 1 July 2025 to 30 November 2025**

	Budget Amended				Actual			
	Opening Balance	Transfer to	Transfer (from)	Closing Balance	Opening Balance	Transfer to	Transfer (from)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Bayswater Bowling Club Capital Improvements Reserve	11,889	536	0	12,425	11,889	271	0	12,160
Bayswater City Soccer Club Rooms Redevelopment Reserve	38,769	439	0	39,208	38,769	1,556	0	40,325
Bayswater Tennis Club Reserve	131,723	5,937	0	137,660	131,723	3,005	0	134,728
Buildings and Facilities Reserve	9,072,730	368,707	(1,885,742)	7,555,695	9,072,730	215,163	0	9,287,893
Cash in Lieu - Public Open Space	1,104,891	50,016	0	1,154,907	1,104,891	21,203	0	1,126,094
Climate Action Reserve	3,301,467	265,016	(89,804)	3,476,679	3,301,467	75,335	0	3,376,803
Fleet and Plant Renewal/Upgrade Reserve	3,838,523	173,222	(461,000)	3,550,745	3,838,523	87,568	0	3,926,091
FOGO Reserve	2,945,622	120,694	(400,000)	2,666,316	2,945,622	67,718	0	3,013,339
General Waste Management Reserve	8,438,287	287,955	(50,000)	8,676,242	8,438,287	184,850	0	8,623,137
Information and Communication Technology (ICT) Reserve	5,462,656	222,316	(1,257,693)	4,427,279	5,462,656	132,176	0	5,594,832
Long Service Leave and Entitlements Reserve	1,812,249	81,768	0	1,894,017	1,812,249	38,844	0	1,851,093
Major Capital Works Reserve	18,826,892	1,381,916	(9,767,584)	10,441,224	18,826,893	292,665	0	19,119,558
Morley Library Seed Reserve	1,050,903	47,462	0	1,098,365	1,050,903	23,974	0	1,074,877
Noranda Netball Courts Reserve	79,884	3,604	0	83,488	79,884	1,822	0	81,706
Rates Smoothing Reserve	669,138	288,477	(670,000)	287,615	669,138	14,858	0	683,996
Recreation Renewal/Upgrade Reserve	5,049,057	214,140	(1,001,413)	4,261,784	5,049,057	116,898	0	5,165,954
Strategic Property Reserve	979,599	66,648	(91,000)	955,247	979,599	22,347	0	1,001,946
Transport Renewal/Upgrade Reserve	6,795,873	280,861	(1,185,682)	5,891,052	6,795,872	165,515	0	6,961,387
Total	69,610,153	3,859,714	(16,859,918)	56,609,949	69,610,151	1,465,769	0	71,075,920

**City of Bayswater
Capital Acquisitions & Non-Operating Grants
for the period 1 July 2025 to 30 November 2025**

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Non-operating grants, subsidies and contributions - summary						
1622 Buildings	(2,400,018)	(2,708,498)	(528,955)	(108,349)	0	(2,600,149)
1702 Roads	(4,338,693)	(4,954,194)	(1,316,069)	(87,539)	0	(4,866,655)
1712 Footpath	(11,000)	(27,049)	0	0	0	(27,049)
1732 Park development	(4,176,463)	(6,040,679)	(849,708)	(34,826)	0	(6,005,853)
1742 Other infrastructure	(22,140)	(43,740)	0	0	0	(43,740)
	<u>(10,948,314)</u>	<u>(13,774,160)</u>	<u>(2,694,732)</u>	<u>(230,714)</u>	<u>0</u>	<u>(13,543,446)</u>
Capital acquisitions - summary						
Purchase of property, plant and equipment						
1622 Buildings	11,017,609	12,900,120	2,177,109	739,102	940,564	11,220,454
1632 Furniture and equipment	1,797,463	2,559,112	843,682	1,408,457	179,943	970,712
1652 Plant and equipment	2,095,832	2,100,584	1,026,958	694,256	966,850	439,478
	<u>14,910,904</u>	<u>17,559,816</u>	<u>4,047,748</u>	<u>2,841,814</u>	<u>2,087,357</u>	<u>12,630,644</u>
Purchase and construction of infrastructure assets						
1702 Roads	5,874,787	7,080,014	2,279,596	1,170,355	2,485,286	3,424,373
1712 Footpath	982,910	1,143,384	320,586	160,714	33,149	949,522
1722 Drainage	67,780	259,169	0	7,888	28,004	223,277
1732 Park development	9,954,682	13,270,171	3,419,709	2,244,668	1,237,391	9,788,112
1742 Other infrastructure	49,593	406,332	0	268,865	24,225	113,242
	<u>16,929,752</u>	<u>22,159,070</u>	<u>6,019,891</u>	<u>3,852,491</u>	<u>3,808,053</u>	<u>14,498,526</u>
Total by Work in Progress Natural Account	<u>31,840,656</u>	<u>39,718,886</u>	<u>10,067,639</u>	<u>6,694,305</u>	<u>5,895,411</u>	<u>27,129,170</u>

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Buildings							
Building							
81376	Rangers Mobile Office	0	60,000	0	0	0	60,000
		0	60,000	0	0	0	60,000
Building major capital works							
80810	Depot Store Room Upgrades	0	20,957	0	0	0	20,957
80837	Paddy Walker Depot - improvements	0	153,127	0	0	0	153,127
81064	Lightning Park - facility upgrades	0	0	0	704	0	(704)
81065	Morley Noranda Recreation Club - facility upgrades	750,000	778,480	202,500	313,939	401,596	62,945
81201	Pat O'Hara Rugby Club	0	44,499	0	0	23,690	20,809
81250	Morley Sport and Rec Renewal - Aircon	50,000	130,454	0	0	127,287	3,167
81251	Morley Sport and Rec Renewal - Roof	0	134,994	0	0	0	134,994
81265	Various Items Replacement	0	33,715	0	39,918	0	(6,203)
81337	Maylands Brickworks Reserve Renewal - Structure	227,500	227,500	100,100	0	0	227,500
81341	Noranda Soccer Changroom Upgrade	143,150	180,000	0	2,070	49,082	128,848
81384	Civic Centre Chiller replacement stage 2A	450,000	450,000	0	0	0	450,000
81389	De Lacy Reserve Clubrooms - Maylands Cricket club- Hot wate	20,000	20,000	0	0	0	20,000
81393	Lightning Park - sewer connection	140,000	140,000	0	0	0	140,000
81400	Morley Sport and Rec Court 3 flooring replacement	500,000	500,000	500,000	0	947	499,053
81403	Pat O'Hara Reserve - Rugby Clubrooms and Changerooms - Upgra	1,500,000	1,500,000	0	0	0	1,500,000
81533	Crimea Park Cricket Clubroom - Kitchen Upgrade - Comm Grant	12,263	12,263	0	3,847	8,600	(184)
81534	Lower Hillcrest Res - RAL Pavilion & Clubrooms (Cricket Club	14,296	14,296	0	0	13,500	796
81535	Maylands Sport Rec Club - Function bar upgrade - Comm Grant	72,113	72,113	72,113	16,536	57,289	(1,713)
81536	MSRC - Court 5 Audio system - Comm Grant	22,105	22,105	22,105	0	0	22,105
81537	Senses/WA Ballet Building - Wooden decking upgrade - Comm G	18,182	18,182	18,182	0	0	18,182
		3,919,609	4,452,685	915,000	377,013	681,991	3,393,680

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Building minor capital works						
80844 Bayswater Community Centre - paving	0	5,000	0	0	0	5,000
80974 Waste Transfer Facility - fire suppression system	0	0	0	40,236	0	(40,236)
80992 Waste Transfer Station - upgrade office, showers & toilets	0	0	0	10,536	0	(10,536)
81240 Houghton Reserve Pavillion - Upgrade disability access ent	0	9,100	9,100	12,651	0	(3,551)
81242 Lightning Park Pavilion Renewal - Fire detection system	0	9,100	0	0	8,740	361
81257 Paddy Walker Works Depot - Mechanical Work Shop renew floor	0	0	0	9,371	0	(9,371)
81264 Various Hot Water Systems Replacement	0	13,006	3,252	15,227	0	(2,221)
81368 MSRC Renewal - Backboard Replacement	0	36,000	0	13,942	0	22,058
81371 Bedford Filipino Club Renewal – Aircon	20,000	20,000	10,000	6,503	12,664	833
81373 Embleton Golf Course Renewal - Power Pole	0	48,600	0	0	0	48,600
81385 Civic Centre Refurbishing	100,000	100,000	60,000	0	0	100,000
81386 Civic Centre Secuirty & access control upgrade	120,000	120,000	120,000	0	455	119,545
81390 Ellis House - Retaining Wall	50,000	50,000	50,000	0	24,890	25,110
81391 Emergency building Item Replacement	100,000	100,000	50,000	31,317	0	68,683
81392 Houghton Park Clubroom - Hot water System Replacement 1	20,000	20,000	20,000	0	0	20,000
81394 Lower Hillcrest - RAL Massie Pavilion - Cool Room Replacem	30,000	30,000	30,000	30,301	0	(301)
81395 Lower Hillcrest Replacement Posts	40,000	40,000	40,000	0	23,950	16,050
81396 Maylands Peninsula Golf Course - Curators shed - Security Sy	10,000	10,000	0	8,941	364	696
81397 Maylands Sport & Recreation Powerboard upgrade	50,000	50,000	50,000	0	31,822	18,178
81398 Morley Sport and Rec - Re-roof stage 4 and 5 - stage 2	250,000	250,000	0	0	18,270	231,730
81399 Morley Sport and Rec -replace group fitness ceiling	45,000	45,000	0	0	0	45,000
81402 Paddy Walker Works Depot - Line marking and wall painting o	20,000	20,000	20,000	0	0	20,000
81405 Riverslea Lodge Aged Care Facilities - annual allocation	20,000	20,000	9,200	0	0	20,000
81406 SES Headquarters - Roof Painting	25,000	25,000	0	0	0	25,000
81409 Various New Roof Safety Systems	40,000	40,000	16,000	19,070	16,998	3,932
81517 Morley Sport and Rec - Unplanned capital replacement	40,000	40,000	16,000	15,830	0	24,170
81518 Morley Sport and Rec - Court 1 grandstand rectification - s	120,000	120,000	0	0	0	120,000
81519 Morley Sport and Rec -replace backboards and mounting syste	150,000	150,000	150,000	0	0	150,000
81531 Security Improvements	0	5,557	5,557	7,078	0	(1,521)
	1,250,000	1,376,363	659,109	221,003	138,152	1,017,209

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Aquatic facilities							
81234	Bayswater Waves Renewal - Roof	0	0	0	0	7,295	(7,295)
81364	Bayswater Waves Upgrade - Hydro Area Access Control	0	3,560	0	0	0	3,560
81379	Bayswater Waves - Health club replace aged marine carpet ki	10,000	10,000	10,000	0	0	10,000
81380	Bayswater Waves - Upgrade Hydrotherapy air handling - stage	80,000	80,000	40,000	0	42,961	37,040
81381	Bayswater Waves -Large equipment storage shed	75,000	75,000	75,000	0	0	75,000
81382	Bayswater Waves Gym Air Handling Unit Replacement	30,000	30,000	0	0	27,941	2,060
81513	Bayswater Waves - Variable Speed Dr on pumps Replacement	20,000	20,000	0	0	7,119	12,881
81514	Bayswater Waves - Security lockers for the gym	10,000	10,000	10,000	8,469	0	1,531
81515	Bayswater Waves Upgrade Hydrotherapy gate to auto-close gate	15,000	15,000	15,000	0	0	15,000
		240,000	243,560	150,000	8,469	85,315	149,776
Aged care facilities							
81378	Aged Persons Homes - Mertome Gardens	25,000	25,000	10,000	0	0	25,000
		25,000	25,000	10,000	0	0	25,000
Community capital requests							
81383	Bedford Junior Cricket Club AC replacements	10,000	10,000	10,000	12,311	0	(2,311)
81401	Noranda Sporting Complex - Roofing renewal	150,000	150,000	0	0	15,096	134,904
		160,000	160,000	10,000	12,311	15,096	132,593
Park development construction							
81532	FrankDrago Resreve Redevelopment (excl changerooms)	5,000,000	5,000,000	0	7,558	934	4,991,508
		5,000,000	5,000,000	0	7,558	934	4,991,508
Sustainable environment							
80936	Solar PV installation program	0	20,319	0	0	0	20,319
		0	20,319	0	0	0	20,319
Other infrastructure renewal							
81220	Maylands Brickwork Rectification	200,000	200,000	50,000	3,784	0	196,216
		200,000	200,000	50,000	3,784	0	196,216
Administration Buildings							
81236	Civic Centre Renewal - Aircon	0	566,933	0	510	1,116	565,307
		0	566,933	0	510	1,116	565,307

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Halls & Community Centres							
81253	Olive Tree house - Staff relocation	0	213,500	0	6,243	909	206,348
		0	213,500	0	6,243	909	206,348
Water Facilities							
80688	Bayswater Waves - Aircon replacement	20,000	20,000	0	9,485	10,800	(285)
		20,000	20,000	0	9,485	10,800	(285)
Sport & Recreation Facilities							
81407	The RISE - Lighting Upgrade (Stage 2)	30,000	30,000	30,000	26,090	0	3,910
81408	The RISE - sports courts ducting for AC	100,000	100,000	0	1,044	0	98,956
81516	The RISE Replace court backboards	20,000	20,000	20,000	0	0	20,000
		150,000	150,000	50,000	27,134	0	122,866
Heritage Buildings							
81404	Peninsula Hotel (Dome) Balcony repairs	30,000	30,000	30,000	0	0	30,000
		30,000	30,000	30,000	0	0	30,000
Libraries							
80683	Bayswater Library - Aircon Replacement	15,000	15,000	15,000	8,303	0	6,697
		15,000	15,000	15,000	8,303	0	6,697
Other Buildings							
80641	Dog Pound - Airconditioning replacement	8,000	8,000	8,000	3,880	0	4,120
81540	Bayswater Women's Hub Office	0	150,000	150,000	0	0	150,000
81541	Roxy Lane Theatre Box Office & Auditorium Upgrades	0	130,000	130,000	0	0	130,000
		8,000	288,000	288,000	3,880	0	284,120
Sustainable Environment							
81183	Emission Reduction and Renewable Energy Delivery	0	78,760	0	53,409	6,250	19,101
		0	78,760	0	53,409	6,250	19,101
Total Buildings		11,017,609	12,900,120	2,177,109	739,102	940,564	11,220,454

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Furniture and equipment							
Aquatic facilities							
81347	Bayswater Waves - New Visitation Monitors	0	8,298	0	0	0	8,298
		0	8,298	0	0	0	8,298
Furniture and equipment							
81276	Environmental Health - Equipment Upgrade	0	10,030	0	0	0	10,030
81497	Library IT Equipment Renewal	30,000	30,000	30,000	8,248	12,309	9,443
		30,000	40,030	30,000	8,248	12,309	19,473
IT capital							
81111	Information Services - Network Infra Replacement Program	0	524,177	0	397,428	55,799	70,950
81512	Sport and Recreation IT Equipment Renewal (Wellington Room W	10,250	10,250	0	0	0	10,250
81523	Audio Visual Equipment Renewal	102,500	102,500	36,900	15,181	1,578	85,741
81525	Network Infrastructure Server Renewal-1	50,738	50,738	50,738	32,571	0	18,167
81526	Network Infrastructure Server Renewal-2	16,913	16,913	16,913	0	0	16,913
81527	Network Infrastructure Storage Device Renewal	135,300	135,300	135,300	0	0	135,300
81528	Network Infrastructure Switch Renewal	162,360	162,360	162,360	0	0	162,360
81529	Network Infrastructure UPS Renewal	38,335	38,335	38,335	0	0	38,335
		516,396	1,040,573	440,546	445,180	57,377	538,016
IT renewal							
81354	Information Services - Council chambers system Replacement	0	47,187	0	8,700	35,591	2,896
81355	Information Services - End User Devices Replacement Program	845,250	950,419	236,670	871,118	24,727	54,574
81524	End User Devices - Workstation Buffer stock	78,780	78,780	21,271	38,746	40,000	34
		924,030	1,076,386	257,941	918,564	100,318	57,504
CCTV Renewal							
81520	CCTV (Body Cameras) Renewal	29,377	29,377	0	16,983	0	12,394
81521	CCTV (Fixed Cameras) Renewal	235,750	235,750	99,015	0	0	235,750
81522	CCTV (Vehicle Cameras) Renewal	61,910	61,910	0	0	0	61,910
		327,037	327,037	99,015	16,983	0	310,054
Plant and equipment							
80996	Bayswater Waves - Health Club - Strength Equipment renewal	0	22,687	0	0	0	22,687
		0	22,687	0	0	0	22,687

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Other infrastructure construction						
81219 MSRC-Technology Infrastructure	0	22,591	11,400	1,300	0	21,291
	0	22,591	11,400	1,300	0	21,291
Water Facilities						
81114 Bayswater Waves - unplanned capital	0	21,510	4,780	18,182	9,939	(6,611)
	0	21,510	4,780	18,182	9,939	(6,611)
Total Furniture and equipment	1,797,463	2,559,112	843,682	1,408,457	179,943	970,712
Plant and equipment						
Building minor capital works						
81108 Install and commission above ground fuel system	0	4,752	0	961	0	3,791
	0	4,752	0	961	0	3,791
Plant and equipment						
81110 Plant and Equipment replacement program	2,095,832	2,095,832	1,026,958	693,295	966,850	435,687
	2,095,832	2,095,832	1,026,958	693,295	966,850	435,687
Total Plant and equipment	2,095,832	2,100,584	1,026,958	694,256	966,850	439,478
Roads						
Parking Services						
81320 Upgrade ACROD parking	0	8,154	0	0	0	8,154
81361 45 Ninth Ave Maylands-Carpark	0	98,357	0	60,242	148,564	(110,449)
	0	106,511	0	60,242	148,564	(102,295)
Building minor capital works						
81191 Pat O'Hara Reserve - Morley Sport and Recreation Centre rede	0	111,013	0	7,732	124,835	(21,554)
	0	111,013	0	7,732	124,835	(21,554)
Road construction						
80426 Design of slip lane at 60 Russell Street corner Walter Road	0	0	0	314	0	(314)
81063 Low Cost Urban Safety Program	0	0	0	1,411	0	(1,411)
81081 Low Cost Urban Safety Design & Construction-Weld Square	0	0	0	1,132	0	(1,132)
81083 Low Cost Urban Safety Design & Construction-Shearn Park	0	0	0	14,404	180,949	(195,352)
81090 Low Cost Urban Safety Design & Construction-RA Cook Park	0	0	0	2,487	0	(2,487)
81336 LCURS - Road Safety Treatments	2,050,000	2,525,618	670,118	52,719	174,901	2,297,998
	2,050,000	2,525,618	670,118	72,466	355,850	2,097,301

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Road renewal							
81293	Resurface Intersection- Russell Street to Bishop Street	0	2,235	2,235	3,937	0	(1,702)
81538	Walter Rd West Slow Lanes Repair	0	44,348	0	67,378	0	(23,030)
81539	Crimea Str Slow Lanes Repair	0	73,476	0	75,205	0	(1,729)
		0	120,059	2,235	146,520	0	(26,461)
Roads to recovery							
81314	Road Resurface Reman Rd from Langley Rd to Cul-De-Sac (R2R)	0	0	0	308	0	(308)
81429	Resurface Caledonian Av From Swan View Terraceto Guildford	335,300	335,300	0	3,975	329,914	1,411
81436	Resurface Margaret St From Hubert Rdto Caledonian Av (R2R)	61,700	61,700	61,700	63,101	0	(1,401)
81439	Resurface Puntie Cr From East Stto Cul-De-Sac (R2R)	71,500	71,500	71,500	57,020	0	14,480
81440	Resurface Queen St from McGann St to Kelvin St (R2R)	144,500	144,500	0	2,188	90,442	51,870
81441	Resurface Queen St from McGann St to Norco Way (R2R)	75,000	75,000	0	869	75,400	(1,269)
81443	Resurface Sherwood St From Caledonian Avto Darby St (R2R)	117,500	117,500	0	8,463	97,029	12,008
		805,500	805,500	133,200	135,924	592,785	76,791
Black spot state							
81279	Intersection upgrade Benara Road / Emberson Road	0	13,659	0	0	11,336	2,323
		0	13,659	0	0	11,336	2,323
Base road grant							
81300	Road Resurface Bromley St from Burnett St to Rothbury Rd	0	27,250	0	30,377	0	(3,127)
81301	Road Resurface Burnett St from McGregor St to Mallion St	0	35,250	0	37,374	0	(2,124)
81305	Road Resurface Feredy St from Bromley St to Burnett St	0	10,810	0	11,367	0	(557)
81306	Road Resurface Gilders Pl from Union St to Cul-De-Sac	0	15,349	0	0	0	15,349
81308	Road Resurface Hudson St from Langley Rd to Rothbury Rd	0	22,016	0	23,280	0	(1,264)
81309	Road Resurface McGregor St from Broun Ave to Burnett St	0	33,750	0	36,378	0	(2,628)
81312	Road Resurface Paine Rd from HSE 21 To Alfreda Ave	0	7,261	0	0	0	7,261
81316	Road Resurface Union St from Drake St to Reman Rd	0	0	(10,779)	0	0	0
81317	Road Resurface Ward Pl from Feredy St to Cul-De-Sac	0	5,022	0	5,847	0	(825)
81413	Intersection Upgrade Benara Rd / Crimea St - stage 1 design	41,000	41,000	24,600	0	15,988	25,012
81428	Resurface Broun Av southbound from Russell St to Collier Rd	280,900	280,900	0	435	265,787	14,679
81430	Resurface Crimea St from Morley Dr to Walter Rd	690,030	690,030	455,420	11,685	444,959	233,387
81431	Resurface Duffy St From Clune Stto Jackson St	80,000	80,000	80,000	11,268	0	68,732
81432	Resurface Embleton Kindergarten & Infant Health Centre Carpa	22,000	21,723	21,723	21,151	0	572

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
81433	Resurface Hubert Rd From Joseph St to Richard St	98,700	98,700	98,700	85,655	0	13,045
81434	Resurface Intersection- Broun Av to Coode St	305,000	305,000	0	435	240,758	63,808
81435	Resurface Joseph St From Caledonian Av to Peninsula Rd	111,200	111,200	111,200	131,788	0	(20,588)
81437	Resurface Mephan St From Caledonian Av to Darby St	101,800	101,800	0	435	88,195	13,171
81438	Resurface Mt Prospect Cr From Caledonian Av to Kathleen Av	101,200	101,200	101,200	123,672	0	(22,472)
81442	Resurface Richard St From Peninsula Rd to Swan View Terrace	98,500	98,500	98,500	101,458	0	(2,958)
81444	Resurface Susan St From Hubert Rd to Kelvin St	70,800	70,800	70,800	81,841	0	(11,041)
81445	Resurface Travancore Av From Eighth Av to Puntie Crescent	19,957	19,957	19,957	15,719	0	4,238
81446	Road resurface Crimea St from Halverson to Morley Dr	303,700	303,700	200,442	17,308	176,014	110,378
81447	Roberts St traffic treatments stage 1	140,000	140,000	40,600	0	0	140,000
81448	Traffic Management Devices (excl for accessibility improve	40,000	40,000	16,000	0	0	40,000
81530	Traylen St Traffic treatments	78,000	78,000	0	0	0	78,000
81542	Resurface - Crimea St -Benara Rd RAB	0	201,936	201,936	0	0	201,936
		2,582,787	2,941,154	1,530,299	747,471	1,231,700	961,983
Metropolitan Regional Road Group Projects							
81295	Road Rehabilitation Crimea Street (MRRG)	0	20,000	0	0	15,671	4,329
		0	20,000	0	0	15,671	4,329
Park development construction							
81388	Guildford Pedestrian Crossing (Safe Routes to School Plan) S	300,000	300,000	0	0	0	300,000
		300,000	300,000	0	0	0	300,000
Sporting Reserves							
81281	Morley Sport and Recreation carpark (Pat O'Hara) Stage 2	0	0	0	0	4,545	(4,545)
81282	Morley Sport and Recreation carpark (Pat O'Hara) Stage 3	0	0	(40,901)	0	0	0
81321	Upper Hillcrest Reserve Disabled Carpark Expansion	0	0	(15,355)	0	0	0
		0	0	(56,256)	0	4,545	(4,545)
Recreation Reserves							
81322	Waterland Carpark Expansion	136,500	136,500	0	0	0	136,500
		136,500	136,500	0	0	0	136,500
Total Roads		5,874,787	7,080,014	2,279,596	1,170,355	2,485,286	3,424,373

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Footpath							
Other road construction							
80911	Drake Street - Broun Avenue/Rothbury Road - new pathway	0	34,731	0	0	0	34,731
		0	34,731	0	0	0	34,731
Footpath construction							
81291	Pathway Expansion Program - Gilbert Street	0	114,722	0	0	0	114,722
81375	Strutt Reserve footpath installation	0	11,021	0	12,765	0	(1,744)
81412	Design New/Upgrade pathway (Cycling)-Walter Rd East from Bee	22,000	22,000	0	1,492	17,135	3,373
81422	New pathway (Arterial)-Beaufort St from Drummond St to Birke	61,645	61,645	61,645	77,725	3,744	(19,824)
81423	New pathway (Local Access) - Bellew Way from McGilvray Av to	78,709	78,709	25,974	0	0	78,709
81424	New pathway (Local Access)-Wholley St from Traylen Rd to Dar	55,556	55,556	36,667	0	0	55,556
81425	Pathway Expansion	690,000	690,000	186,300	0	0	690,000
81426	Pathway Renewal - Various Locations	50,000	50,000	0	55,105	2,293	(7,398)
81427	Pathways accessibility upgrades - Various Locations	25,000	25,000	10,000	13,291	9,977	1,733
		982,910	1,108,653	320,586	160,377	33,149	915,127
Park development construction							
81104	New Path - Hester/Evans/Drake	0	0	0	336	0	(336)
		0	0	0	336	0	(336)
Total Footpath		982,910	1,143,384	320,586	160,714	33,149	949,522
Drainage							
Drainage construction							
80248	Urban water sensitive design	0	81,470	0	3,707	28,004	49,760
		0	81,470	0	3,707	28,004	49,760
Drainage renewal							
81280	Low Point New Drainage Program	0	49,919	0	0	0	49,919
		0	49,919	0	0	0	49,919

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Sustainable environment							
81213	Drainage for Liveability Detailed Design Rudloc and Bowden R	0	60,000	0	0	0	60,000
81417	New Drainage at 14 Hill St, Bayswater	13,556	13,556	0	0	0	13,556
81418	New Drainage at 2-16 Viscount Rd, Morley	13,556	13,556	0	0	0	13,556
81419	New Drainage at 4a Jakobsons Way, Morley	13,556	13,556	0	0	0	13,556
81420	New Drainage at 5 Bagden Place, Morley	13,556	13,556	0	0	0	13,556
81421	New Drainage at 6 Jakobsons Way, Morley	13,556	13,556	0	4,182	0	9,374
		67,780	127,780	0	4,182	0	123,598
Total Drainage		67,780	259,169	0	7,888	28,004	223,277
Park development							
Footpath construction							
81498	Bayswater Bowling Club Synthetic Green Upgrade	471,586	471,586	150,908	0	0	471,586
		471,586	471,586	150,908	0	0	471,586
Park development construction							
80242	Riverbank restoration	0	165,985	0	34,356	33,189	98,439
81171	Program - Natural Environment Improvement - Foreshore River	0	0	0	5,192	1,455	(6,647)
81269	Maylands Lakes Masterplan Implementation	0	125,000	0	0	0	125,000
81271	Public Bin Renewal Program	0	28,450	0	6,923	0	21,527
81323	Bore Pump Renewal Program	0	11,908	11,908	6,223	3,713	1,973
81324	Further Greening of Guildford Road	0	93,579	0	26,388	0	67,191
81325	Irrigation Renewal Program	0	35,846	35,846	2,424	34,706	(1,284)
81326	Irrigation Renewal Program - Design	0	95,000	95,000	21,331	93,740	(20,071)
81327	Irrigation Renewal Program - Water usage reduction strategy	0	237,500	118,750	88,980	81,667	66,854
81328	Median Island Tree Planting Program	0	264,110	0	70,774	0	193,336
81329	Park Furniture Renewal Program	0	19,826	19,826	0	0	19,826
81330	Passive Park Lights Renewal Program	0	34,390	34,390	0	0	34,390
81331	Removal of dilapidated jetty Lake Brearley, Maylands	0	9,500	0	0	0	9,500
81334	Crimea - Tennis/Skate/Baseball Floodlight System Renewal	0	144,917	0	0	0	144,917
81358	Halliday Hosue-Retic	0	0	0	0	700	(700)
81360	Mayland Lakes Tank Installation	0	0	0	1,743	0	(1,743)
81362	Wymond park outdoor exercise equipment	0	50,000	0	0	49,150	850
81410	Maylands Lakes Masterplan Implementation	2,400,000	2,400,000	912,000	42,348	489,957	1,867,695
81411	Public Bin Renewal Program	45,000	45,000	45,000	0	0	45,000

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
81449	Bayswater Waves entry statement landscaping	30,000	30,000	0	0	6,331	23,669
81450	Gordon Reserve Bore Pumps Renewal	13,000	13,000	13,000	0	0	13,000
81451	Gus Weimar Park Bore Pumps Renewal	11,700	11,700	11,700	0	7,187	4,513
81452	Hampton Square Reserve - Bulgarian Society Club Bore Pumps R	5,500	5,500	5,500	0	0	5,500
81453	Jakobsons Reserve Bore Pumps Renewal	15,600	15,600	15,600	0	156	15,444
81454	Logan Reserve Bore Pumps Renewal	11,500	11,500	11,500	11,668	156	(324)
81455	Noranda Infant Helath Centre - 2 Garson Court Bore Pumps Ren	15,600	15,600	15,600	0	0	15,600
81456	Noranda Community & Family Centre - 9 Garson Court Bore Pum	4,600	4,600	4,600	0	0	4,600
81457	Peters Place Bore Pumps Renewal	15,600	15,600	15,600	0	11,679	3,921
81458	Plowmans Park Bore Pumps Renewal	18,200	18,200	18,200	0	5,702	12,498
81459	Ranger and Security Office - 21 Raymond Av Bore Pumps Renewa	7,000	7,000	7,000	0	6,507	493
81460	Embleton Golf Course Bore Pumps Renewal	58,500	58,500	58,500	0	17,623	40,877
81461	Flora Reserve Bore Pumps Renewal	11,100	11,100	11,100	0	156	10,944
81462	Gibbney Reserve Bore Pumps Refurbishment	8,500	8,500	8,500	6,697	0	1,803
81463	Grand Promenade Reserve Bore Pumps Refurbishment	8,500	8,500	8,500	8,331	0	169
81464	Halliday Park Bore Pumps Refurbishment	6,500	6,500	6,500	6,453	0	47
81465	Lower Hillcrest Reserve Bore Pumps Refurbishment	8,500	8,500	8,500	7,112	0	1,388
81466	Houghton Park Bore Pumps Refurbishment	8,500	8,500	8,500	5,938	0	2,562
81467	Joan Rycroft Reserve Bore Pumps Refurbishment	6,500	6,500	6,500	7,282	863	(1,645)
81468	Pat O'Hara Reserve Bore Pumps Refurbishment	8,500	8,500	8,500	6,762	0	1,738
81469	R A Cook Reserve Bore Pumps Refurbishment	8,500	8,500	8,500	8,184	0	316
81470	Shearn Memorial Park Bore Pumps Refurbishment	5,200	5,200	5,200	6,981	0	(1,781)
81471	FJ Beales Park Bore Pumps Refurbishment	7,200	7,200	7,200	5,928	0	1,272
81472	Civic Centre Flag Pole	7,800	7,800	0	5,800	0	2,000
81473	Addlestone Reserve Irrigation Cabinet Renewal	10,500	10,500	10,500	0	0	10,500
81474	Lower Hillcrest Reserve Irrigation Cabinet Renewal	10,800	10,800	10,800	15,659	11,634	(16,493)
81475	Joan Rycroft Reserve Irrigation Cabinet Renewal	10,700	10,700	10,700	0	0	10,700
81476	King William Supply Bore Irrigation Cabinet Renewal	15,600	15,600	15,600	0	0	15,600
81477	Median - Crimea Benara Irrigation Cabinet Renewal	10,700	10,700	10,700	16,190	12,121	(17,610)
81478	Sherbrooke Reserve Irrigation Cabinet Renewal	10,400	10,400	10,400	25,234	4,012	(18,846)
81479	Verge - Catherine St - The Strand to Lawrence St Irrigation	10,400	10,400	10,400	3,524	16,905	(10,029)
81480	Verge - Paperbark Dr Irrigation Cabinet Renewal	10,500	10,500	10,500	0	0	10,500
81481	Bayswater Waves - Operations Irrigation Cabinet Renewal	10,500	10,500	10,500	0	0	10,500
81482	City Wide - Irrigation system design	102,500	102,500	50,225	0	0	102,500
81483	Addlestone Reserve Irrigation System Renewal	53,813	53,813	24,754	0	0	53,813
81484	Noranda Sporting Complex - Running Track - Soccer Irrigation	409,703	409,703	98,329	407	5,975	403,321

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
81485	Pat O'Hara Reserve / Morley Recreation Irrigation System Ren	367,463	367,463	99,215	407	5,975	361,081
81486	Arbor Park Irrigation System Renewal	584,363	584,363	198,683	407	5,975	577,981
81487	Puntie Crescent Reserve Irrigation System Renewal	20,756	20,756	0	0	0	20,756
81488	Bath St / Tranby Reserve Irrigation System Renewal	192,700	192,700	75,153	407	5,975	186,318
81489	Median Island Tree Planting Program	100,000	100,000	0	0	0	100,000
81490	Morley Community Centre Garden	37,000	37,000	0	0	0	37,000
81491	Overhead Power Pole renewal	52,000	52,000	52,000	33,769	22,325	(4,094)
81492	Park Furniture Renewal Program	50,000	50,000	0	0	15,390	34,610
81493	Park signage renewal	30,000	30,000	30,000	20,347	0	9,653
81494	Passive Park Lights - Renewal Program	25,625	25,625	0	0	0	25,625
81495	Passive Park Lights - Replacement Riverside Gardens - pole	91,840	91,840	30,307	0	0	91,840
81496	Strutt Reserve Irrigation Modification	15,000	15,000	15,000	0	0	15,000
81499	Jakobsons Reserve (North) Playground Renewal	70,000	70,000	0	553	53,169	16,278
81500	Maylands Tennis Court Redevelopment (CSRFF)	729,883	729,883	299,252	8,917	0	720,966
81501	Redcliff Bridge Bike Track surface repair	42,000	42,000	42,000	0	38,121	3,879
81502	Renewal of Crimea - Catch Net Fencing	30,000	30,000	0	0	29,804	196
81503	Renewal of Delacy Synthetic Cricket Match Wickets	8,000	8,000	0	0	0	8,000
81504	Renewal of Delacy Synthetic Cricket Practice Wickets	50,000	50,000	0	0	0	50,000
81505	Renewal of Deschamp Synthetic Cricket Practice Wickets	50,000	50,000	0	0	0	50,000
81506	Renewal of Emberson - LJ Run Up Courts	10,000	10,000	0	9,638	0	362
81507	Renewal of Gibbney Goals	20,000	20,000	20,000	0	20,000	0
81508	Renewal of Grand Prom Synthetic Cricket Practice Wickets	32,000	32,000	0	0	0	32,000
81509	Renewal of Noranda Sport Athletics Synthetic Cricket Match W	10,000	10,000	0	0	0	10,000
81510	Riverside Gardens Playground Renewal	400,000	650,000	0	0	0	650,000
81511	Swan Lake Reserve Playground Renewal	65,000	65,000	0	0	61,330	3,670
		6,496,846	8,062,857	2,672,038	529,277	1,153,348	6,380,232
Sustainable environment							
81061	Maylands Lakes bank renaturalisation & improve water quality	0	550,000	0	0	0	550,000
		0	550,000	0	0	0	550,000
Tree management							
81165	Riverside Gardens Urban Forest	0	0	0	34,100	1,336	(35,436)
81344	Riverside Gardens Urban Forest (Advocacy Project)	1,896,250	2,932,729	246,513	1,645,099	18,424	1,269,206
		1,896,250	2,932,729	246,513	1,679,199	19,760	1,233,770

		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
		\$	\$	\$	\$	\$	\$
Golf course development							
81168	Maylands Peninsula Golf Course Upgrade	0	50,251	50,251	0	35,504	14,747
		0	50,251	50,251	0	35,504	14,747
Playground							
81343	Riverside Gardens Playground Renewal	0	0	0	19,187	0	(19,187)
		0	0	0	19,187	0	(19,187)
Floodlights							
81231	Crimea Park floodlight renewal	90,000	90,000	0	424	0	89,576
		90,000	90,000	0	424	0	89,576
Other infrastructure construction							
81062	Tranby House Reserve Foreshore - rehab and revegetation	1,000,000	1,000,000	300,000	16,581	28,779	954,640
81177	City Wide - Sports Lighting Renewals	0	95,060	0	0	0	95,060
		1,000,000	1,095,060	300,000	16,581	28,779	1,049,700
Recreation Reserves							
81181	City Wide - Sporting Reserve Fencing Replacements	0	17,688	0	0	0	17,688
		0	17,688	0	0	0	17,688
Total Park development		9,954,682	13,270,171	3,419,709	2,244,668	1,237,391	9,788,112
Other infrastructure							
Street lights							
81318	Street Lightpole Upgrade	0	302,357	0	268,865	0	33,492
		0	302,357	0	268,865	0	33,492
Other infrastructure construction							
81122	Bus Shelters - Upgrade program	0	32,256	0	0	12,112	20,144
81277	Bus Shelters - Expansion Program	0	11,082	0	0	0	11,082
81414	New Bus Shelter no 16211, Wolseley Rd	16,531	16,531	0	0	12,112	4,419
81415	New Bus Shelter no 16215, Wolseley Rd	16,531	16,531	0	0	0	16,531
81416	New Bus Shelter no 16512, Tranby Rd	16,531	16,531	0	0	0	16,531
		49,593	92,931	0	0	24,225	68,706

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Commitments	Funds Remaining
	\$	\$	\$	\$	\$	\$
Sustainable environment						
80935 Emission reduction and renewable energy implementation	0	11,044	0	0	0	11,044
	0	11,044	0	0	0	11,044
Total Other infrastructure	49,593	406,332	0	268,865	24,225	113,242
Total capital projects	31,840,656	39,718,886	10,067,639	6,694,305	5,895,411	27,129,170

10.2.4 List of Payments for the Month of December 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	1. Schedule of Accounts - Municipal Fund [10.2.4.1 - 9 pages] 2. Schedule of Accounts - Trust Fund [10.2.4.2 - 1 page] 3. Summary of Corporate Credit Card Expenses [10.2.4.3 - 1 page] 4. Summary of Corporate Purchase Card Expenses [10.2.4.4 - 4 pages] 5. Electronic Fund Transfers [10.2.4.5 - 1 page]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

This report presents the list of payments, comprising **Attachments 1, 2, 3, 4, and 5** made under delegated authority for the month of December 2025 in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

OFFICER'S RECOMMENDATION

That Council receives the list of payments for the month of December 2025 made under delegated authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* comprising:

1. Schedule of Accounts – Municipal Fund (**Attachment 1**);
2. Schedule of Accounts – Trust Fund (**Attachment 2**);
3. Summary of Corporate Credit Card Expenses (**Attachment 3**); and
4. Summary of Corporate Purchase Card Expenses (**Attachment 4**); and
5. Electronic Fund Transfers (**Attachment 5**).

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust Funds in addition to Aged Care accounts in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

A list of accounts paid is to be provided to Council where such delegation is made.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

A list of payments is presented to Council each month for noting in accordance with the *Local Government (Financial Management) Regulations 1996*.

Payments drawn from the Municipal Account for the month of December 2025 are included in **Attachment 1**.

Payments drawn from the Trust Fund for the month of December 2025 are included in **Attachment 2**.

Payments made via corporate credit and purchase cards are included in **Attachment 3 and Attachment 4** respectively. Regulation 13(A) of the Local Government (Financial Management) Regulations 1996 was updated requiring the reporting of payments by employees via purchase cards (i.e. in addition to Credit Cards) to be reported from 1 October 2023. Purchase Cards used by employees include BP (Fuel) and Bunnings Cards with those transactions reported separately but the total spend is included in payments from the Municipal Account.

All other payments of a direct debit nature made from the Municipal and Aged Persons Homes Accounts including bank fees; payroll payments; and other direct payment arrangements, are represented in **Attachment 5**.

All payments are summarised in **Table 1**.

Table 1

<i>Payment Type</i>	<i>Reference</i>	<i>Amount \$</i>
<i>Municipal Account</i> BPay Direct Credits Electronic Fund Transfers (EFTs)	BP000313-314, DC000858-860, DC000879, DC000882-883 EF095660-095778, EF095780-095984, EF095986-096389	\$10,897,836.55
<i>Trust Fund</i> Electronic Fund Transfers (EFTs)	EF095779, EF095985	\$27,815.83
<i>Credit Card Expenses</i>	29 November 2025 to 30 December 2025	\$15,354.68
<i>Direct Debit and Other Electronic Fund Transfer</i>	1 December 2025 to 31 December 2025	\$6,129,356.29
	Total	\$17,070,363.35

The following payments from previous months were cancelled in December.

- Municipal Account:
 - BP000310 - \$1,039.76
 - EF095691 - \$131.06
 - EF095838 - \$1,560.00
 - EF095876 - \$212.50
 - EF096015 - \$50.00
 - EF096024 - \$600.00

LEGISLATIVE COMPLIANCE

Regulation 13 of the *Local Government (Financial Management) Regulations 1996*

The City's *Procurement Policy* applies.

Council has delegated to the CEO the exercise of its authority to make payments from the Municipal and Trust Funds and the Aged Care Homes accounts. Therefore, in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is prepared each month showing each account paid since the list was prepared.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

All accounts are for goods and services that have been duly incurred and authorised for payment in accordance with the budget allocation and statutory obligations. This provides for the effective and timely payment of the City's contractors and other creditors.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025-2035, the following applies:

Key Result Area:	Leadership and Governance
Outcome 5.1	Good Governance
Objective 5.1.1	Provide ethical and accountable governance.
Objective 5.1.2	Ensure resource sustainability for future generations.

CONCLUSION

That Council notes the List of Payments for the month of December 2025 comprising **Attachments 1, 2, 3, 4 and 5.**

City of Bayswater

List of Payment - Municipal

for the period 1 December 2025 to 31 December 2025

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
BP000313	08/12/25	Australian Institute of Company Directors	Councillor training	9,700.00
BP000314	18/12/25	Coca Cola Europacific Partners Australia Pty Ltd	Kiosk stock	7,091.00
DC000858	01/12/25	Superchoice	Superannuation	3,863.73
DC000859	15/12/25	Western Australia Treasury Corporation	Loan repayments	647,530.75
DC000860	10/12/25	Easisalary Pty Ltd	Payroll payment	9,050.38
DC000879	11/12/25	Superchoice	Payroll payment	294,468.30
DC000882	23/12/25	Easisalary Pty Ltd	Payroll payment	9,050.38
DC000883	05/12/25	Department of Justice/Fines Enforcement Registry	Legal expenses and court costs	531.00
EF095660	03/12/25	Michelle Louise Sutherland	Councillor allowances and reimbursements	3,203.84
EF095661	03/12/25	Filomena Piffaretti	Councillor allowances and reimbursements	12,922.93
EF095662	03/12/25	Elli Petersen-Pik	Councillor allowances and reimbursements	5,269.34
EF095663	03/12/25	Steven George Ostaszewskij	Councillor allowances and reimbursements	3,203.84
EF095664	03/12/25	Nat Latter	Councillor allowances and reimbursements	3,129.36
EF095665	03/12/25	Anthony Pittaway	Councillor allowances and reimbursements	3,203.84
EF095666	03/12/25	Donovan MacDonald	Councillor allowances and reimbursements	3,203.84
EF095667	03/12/25	Cale Shaun Black	Councillor allowances and reimbursements	3,203.84
EF095668	03/12/25	Calla Loiacono	Councillor allowances and reimbursements	3,203.84
EF095669	05/12/25	AlintaGas Sales Pty Ltd	Gas usage charges	1,067.90
EF095670	05/12/25	Fuel Distributors of WA Pty Ltd	Fuel and oil	28,575.39
EF095671	05/12/25	Synergy	Electricity charges (other than street lighting)	61,750.22
EF095672	05/12/25	Water Corporation	Water usage charges	16,522.90
EF095673	05/12/25	Roof Safety Solutions Pty Ltd	Building maintenance and services	6,068.56
EF095674	05/12/25	LGConnect Pty Ltd	Professional consultancy services	23,678.05
EF095675	05/12/25	Kudij Pty Ltd	Functions and events catering expenses	356.40
EF095676	05/12/25	Vaughn Joshua McGuire	Community engagement framework	200.00
EF095677	05/12/25	Wholesale Promotions Warehouse Pty Ltd	Library book stock and materials	647.35
EF095678	05/12/25	Telstra Limited	Office telephone and communication expenses	19,288.18
EF095679	05/12/25	Dorothy Bagshaw	Community engagement framework	200.00
EF095680	05/12/25	CT15 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	1,440.05
EF095681	05/12/25	Steve Nellini	Staff allowances and reimbursements	175.00
EF095682	05/12/25	Brianne Jade Renee Yarran	Community engagement framework	200.00
EF095683	05/12/25	Dean Smith	Staff uniforms and protective equipment	200.00
EF095684	05/12/25	Eric Gaglia	Staff uniforms and protective equipment	200.00
EF095685	05/12/25	Hillcrest Primary School	Donation	55.00
EF095686	05/12/25	Embleton Primary School	Donation	55.00
EF095687	05/12/25	Ventura Home Group Pty Ltd	Refund residential verge deposit	1,485.23
EF095688	05/12/25	Gioacchino Lombardi ATFT Lombardi FT	Refund rates overpayment	70,355.27
EF095689	05/12/25	Malsunda Nikhilkumar Jayantibhai	Refund rates overpayment	327.96
EF095690	05/12/25	Van Cam Phan	Refund rates overpayment	718.82
EF095691	05/12/25	Carol Osborne	Refund rates overpayment	131.03
EF095692	05/12/25	Megan Allison	Refund rates overpayment	2,108.59
EF095693	05/12/25	Jennice Choong	Refund rates overpayment	1,767.37
EF095694	05/12/25	Wade Todd	Refund residential verge deposit	2,300.00
EF095695	05/12/25	Lou's Enterprises Pty Ltd	Refund residential verge deposit	1,560.00
EF095696	05/12/25	Luxury Living WA Pty Ltd	Refund residential verge deposit	1,485.23
EF095697	05/12/25	Princi Homes Pty Ltd	Refund residential verge deposit	2,300.00
EF095698	05/12/25	Westwide Building Co Pty Ltd	Refund residential verge deposit	1,485.23
EF095699	05/12/25	Luxury Living WA Pty Ltd	Refund residential verge deposit	1,485.23
EF095700	05/12/25	Amy Shaw	Awards and scholarships	750.00
EF095701	05/12/25	Chun Shing Loo	Awards and scholarships	750.00
EF095702	05/12/25	Erin Cheng	Awards and scholarships	750.00
EF095703	05/12/25	Jamie Tan	Awards and scholarships	750.00
EF095704	05/12/25	Maria Florencia Martin	Awards and scholarships	500.00
EF095705	05/12/25	Paul Bird	Awards and scholarships	500.00
EF095706	05/12/25	Rebecca Ryan	Awards and scholarships	7,500.00
EF095707	05/12/25	Sharon D Clifford	Awards and scholarships	750.00
EF095708	05/12/25	Dominique Andrew Coiffait	Awards and scholarships	7,500.00
EF095709	05/12/25	Timothy P Morgan	Refund rates overpayment	575.74
EF095710	05/12/25	Wern Li Tay	Refund crossover	2,030.60
EF095711	05/12/25	Ben Williams & Katrina Williams	Refund residential verge deposit	1,560.00
EF095712	04/12/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Cleaning supplies	213.40
EF095713	04/12/25	Australian Services Union	Payroll payment	236.50
EF095714	04/12/25	Bunnings Group Ltd	Engineering works materials	2,086.24
EF095715	04/12/25	Cancer Council Western Australia (INC)	Youth and seniors community activities	330.00
EF095716	04/12/25	Child Support Agency	Payroll payment	1,208.33
EF095717	04/12/25	Cleanaway Pty Ltd	Waste collection and hygiene services	42,817.50
EF095718	04/12/25	Australian Taxation Office	Payroll payment	351,630.00
EF095719	04/12/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	100,814.85
EF095720	04/12/25	Health Insurance Fund of WA	Payroll payment	74.40
EF095721	04/12/25	Garnama Pty Ltd T/A Les Mills Asia Pacific	Memberships and subscriptions	2,768.60
EF095722	04/12/25	Max & Claire Pty Ltd T/A Ergolink	Minor equipment purchase	1,054.25
EF095723	04/12/25	Natural Area Holdings Pty Ltd	Garden maintenance	11,088.00
EF095724	04/12/25	Lamigraf (Australia) Pty Ltd T/A The Book Cover Company	Library book stock and materials	105.00
EF095725	04/12/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle repairs	541.02
EF095726	04/12/25	The Royal Life Saving Society WA Inc	Staff training, development and support	66.00
EF095727	04/12/25	M.G.S. Holdings Pty Ltd T/A Drone Shop Perth	Minor equipment purchase	1,015.00
EF095728	04/12/25	Tocopeja Pty Ltd T/A T-Quip	Plant and vehicle parts and materials	95.15
EF095729	04/12/25	Workclobber Trust & Lindal Family Trust T/A Work Clobber	Staff uniforms and protective equipment	179.10
EF095730	04/12/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	25,398.25
EF095731	04/12/25	Fulton Hogan Industries Pty Ltd	Engineering works materials	3,801.60
EF095732	04/12/25	The Helen Hardcastle Trust T/A Learning Horizons	Professional consultancy services	7,700.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095733	04/12/25	Paywise Pty Ltd	Payroll payment	5,072.36
EF095734	04/12/25	ALS Library Services Pty Ltd	Library book stock and materials	84.32
EF095735	04/12/25	Abco Products Pty Ltd	Depot stores and consumables	4,880.31
EF095736	04/12/25	Rubek Automatic Doors	Building supplies and hardware	10,747.00
EF095737	04/12/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	1,190.48
EF095738	04/12/25	E Fire & Safety	Fire suppression and alarm monitoring	97.15
EF095739	04/12/25	ADT Security	Building maintenance and services	56.42
EF095740	04/12/25	Contra-flow Pty Ltd	Traffic management	73,979.45
EF095741	04/12/25	T.M Coghill & J Reeves T/A Technologically Speaking	Community engagement framework	475.00
EF095742	04/12/25	Instinct Furniture Australia Ltd T/A Yakety Yak Furniture	Minor equipment purchase	6,145.70
EF095743	04/12/25	The trustee for Grano Unit Trust T/A Grano Direct	Engineering works materials	439.78
EF095744	04/12/25	Prestige Elevators Pty Ltd	Building maintenance and services	1,270.50
EF095745	04/12/25	GFG Temporary Assist	Labour hire and temporary replacement	30,773.72
EF095746	04/12/25	TPG Telecom	Office telephone and communication expenses	15,830.10
EF095747	04/12/25	Boyan Electrical Services	Electrical installation & repair	23,944.75
EF095748	04/12/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	408.99
EF095749	04/12/25	CNW Pty Ltd	Building supplies and hardware	597.26
EF095750	04/12/25	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	2,341.12
EF095751	04/12/25	Maxwell Robinson & Phelps	Pest control	283.78
EF095752	04/12/25	Kasse Marie McCumiskey T/A Move & Nourish with Kasse	Youth and seniors community activities	640.00
EF095753	04/12/25	IWM (PBH) Pty Ltd T/A Perth Bin Hire	Waste collection and hygiene services	1,293.60
EF095754	04/12/25	The Trustee for the Reef Unit Trust T/A Blue Tang (WA) Pty Ltd	Professional consultancy services	27,747.51
EF095755	04/12/25	AMS Technology Group Pty Ltd	Building maintenance and services	19,222.97
EF095756	04/12/25	Brownes Foods Operations Pty Ltd	Staff amenities	101.66
EF095757	04/12/25	Building Certification Services WA Pty Ltd	Building maintenance and services	1,171.50
EF095758	04/12/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	409.55
EF095759	04/12/25	Australia and New Zealand Recycling Platform Ltd	Waste collection and hygiene services	5,632.72
EF095760	04/12/25	Code Research Pty Ltd T/A PWD (Australia)	Marketing and promotional material	4,180.00
EF095761	04/12/25	GX Outdoors Pty Ltd	Waste collection and hygiene services	11,000.00
EF095762	04/12/25	AA Collard Pty Ltd T/A Garden Care West (WA)	Garden maintenance	660.00
EF095763	04/12/25	AFGRl Equipment Australia Pty Ltd	Plant and vehicle parts and materials	373.44
EF095764	04/12/25	Club Fed Pty Ltd T/A Evolve WA	Staff training, development and support	2,500.00
EF095765	04/12/25	The Trustee for The Bailey Family Trust T/A Top of the Ladder	Building maintenance and services	11,495.00
EF095766	04/12/25	The Trustee for The Broomhead Family Trust T/A The Broomhead	Parks and gardens contract payments	4,620.00
EF095767	04/12/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	1,210.00
EF095768	04/12/25	Ironbark Creek Investments Pty Ltd T/A Medilogic	Medical services and materials	344.08
EF095769	04/12/25	Robert Walters Pty Ltd	Labour hire and temporary replacement	13,067.13
EF095770	04/12/25	Fiore Family Trust T/A Sanpoint Pty Ltd	Minor equipment purchase	440,003.49
EF095771	04/12/25	LGRCEU (WA) T/A The Western Australian Municipal Road Boards Parks	Payroll payment	984.00
EF095772	04/12/25	Proglity Pty Ltd	Equipment purchases	242,323.58
EF095773	04/12/25	Paatsch Consulting Pty Ltd T/A Paatsch Group	Building maintenance and services	22,721.88
EF095774	04/12/25	Beinformed Group Pty Ltd T/A BeCarWise	Payroll payment	1,087.74
EF095775	04/12/25	Novated Lease Australia Pty Ltd	Payroll payment	1,337.11
EF095776	04/12/25	Watchtower Security Pty Ltd	Buildings and events security expenses	869.00
EF095777	04/12/25	Flare HR Pty Ltd	Payroll payment	1,686.47
EF095778	04/12/25	Wildflora Factory Pty Ltd T/A Australian Wildflower Seeds	Community engagement framework	338.75
EF095780	11/12/25	AlintaGas Sales Pty Ltd	Gas usage charges	121.60
EF095781	11/12/25	Australia Post	Postage and courier charges	458.40
EF095782	11/12/25	Cat Haven	Animal supplies & services	571.73
EF095783	11/12/25	Peter John Cook	Staff leave and entitlement	352.04
EF095784	11/12/25	Synergy	Electricity charges (other than street lighting)	10,405.04
EF095785	11/12/25	Nick Piscicelli	Staff leave and entitlement	520.00
EF095786	11/12/25	Graham Siggelkow	Staff leave and entitlement	332.80
EF095787	11/12/25	Water Corporation	Water usage charges	29,657.56
EF095788	11/12/25	The Trustee for Gary Reitsema Family Trust T/A West Coast Commercial	Building supplies and hardware	137.50
EF095789	11/12/25	Elli Petersen-Pik	Refund - Candidate LG elections	100.00
EF095790	11/12/25	Vaughn Joshua McGuire	Youth and seniors community activities	605.00
EF095791	11/12/25	Objective Corporation Ltd	IT network maintenance	15,261.55
EF095792	11/12/25	North of Perth Music Festival	Community engagement framework	3,724.52
EF095793	11/12/25	WPC Group Ltd	Labour hire and temporary replacement	16,317.51
EF095794	11/12/25	Telstra Limited	Office telephone and communication expenses	11,942.92
EF095795	11/12/25	Mary-Anne Deans	Staff allowances and reimbursements	194.25
EF095796	11/12/25	CTI5 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	428.40
EF095797	11/12/25	Alexander Braghieri	Staff allowances and reimbursements	105.17
EF095798	11/12/25	Anthony Pittaway	Refund - Candidate LG elections	100.00
EF095799	11/12/25	Donovan MacDonald	Refund - Candidate LG elections	100.00
EF095800	11/12/25	Cale Shaun Black	Refund - Candidate LG elections	100.00
EF095801	11/12/25	Calla Loiacono	Refund - Candidate LG elections	100.00
EF095802	11/12/25	Brant Bibby	Community engagement framework	200.00
EF095803	11/12/25	Maylands Peninsula Primary School	Donation	55.00
EF095804	11/12/25	Vamsi Krishna Puttagunta	Refund residential verge deposit	2,300.00
EF095805	11/12/25	Devco Holdings Pty Ltd	Refund residential verge deposit	1,560.00
EF095806	11/12/25	Pero Jakotic	Refund rates overpayment	1,427.12
EF095807	11/12/25	Uniting Church Homes T/as Juniper	Refund rates overpayment	2,067.13
EF095808	11/12/25	R.S. Farrace	Refund rates overpayment	5,123.69
EF095809	11/12/25	Aryan Chasemimanesh	Refund - Candidate LG elections	100.00
EF095810	11/12/25	Calvin Cheung	Refund - Candidate LG elections	100.00
EF095811	11/12/25	Aswath Chavittupara	Refund - Candidate LG elections	100.00
EF095812	11/12/25	Akasia So	Refund - Candidate LG elections	100.00
EF095813	11/12/25	Lewis Todman	Refund - Candidate LG elections	100.00
EF095814	11/12/25	Avery Wright	Refund - Candidate LG elections	100.00
EF095815	11/12/25	Georgina Ker	Refund - Candidate LG elections	100.00
EF095816	11/12/25	Christie Langham	Refund - Candidate LG elections	100.00
EF095817	11/12/25	Tyler James Wood	Refund - Candidate LG elections	100.00
EF095818	11/12/25	Gregory J Smith	Refund - Candidate LG elections	100.00
EF095819	11/12/25	Maria Monica Jimenez M	Refund miscellaneous	123.50

Reference Payments	Date	Creditor Name	Invoice details	Amount Paid \$
EF095820	11/12/25	Beng L Ong	Refund health centre memberships	214.91
EF095821	11/12/25	Allianz Australia Insurance Limited	Refund health centre memberships	357.60
EF095822	11/12/25	Perth Diabetes Care	Refund bond	1,000.00
EF095823	11/12/25	Mercy Mulenga	Refund bond	1,000.00
EF095824	11/12/25	M.A. Adams & T. Rossi Adams	Refund residential verge deposit	1,435.00
EF095825	11/12/25	Tingey Development Group Pty Ltd	Refund residential verge deposit	1,485.23
EF095826	11/12/25	Prime West Constructions Pty Ltd	Refund residential verge deposit	1,435.00
EF095827	11/12/25	Superior Homes (Aust) Pty Ltd	Refund residential verge deposit	1,435.00
EF095828	11/12/25	Coast Projects	Refund commercial verge deposit	1,400.00
EF095829	11/12/25	Emily Keen	Refund facility hire bond	150.00
EF095830	11/12/25	Norlida Adnan	Refund bond	1,000.00
EF095831	11/12/25	Adam Quigley	Refund health centre memberships	40.80
EF095832	11/12/25	Nanette Boothey	Refund health centre memberships	66.70
EF095833	11/12/25	Mikko Vassi	Refund facility hire bond	51.00
EF095834	11/12/25	Doula Training Academy	Refund hall hire	550.00
EF095835	11/12/25	My Tien Dang	Refund bond	550.00
EF095836	11/12/25	Kustom Klaws	Refund bond	2,051.30
EF095837	11/12/25	Brian Balen	Refund residential verge deposit	1,560.00
EF095838	11/12/25	Shannon L Wiseman	Refund residential verge deposit	1,560.00
EF095839	11/12/25	Scott Barnard	Refund residential verge deposit	2,300.00
EF095840	11/12/25	Matthew Rechichi	Refund residential verge deposit	1,560.00
EF095841	11/12/25	Papalia Building & Design	Refund residential verge deposit	1,560.00
EF095842	11/12/25	Gabriel Beat Bucher	Refund residential verge deposit	1,435.00
EF095843	11/12/25	A C Richardson Bunbury	Refund residential verge deposit	1,560.00
EF095844	11/12/25	Blueprint Homes (WA) Pty Ltd	Refund residential verge deposit	1,560.00
EF095845	11/12/25	Prime West Constructions	Refund residential verge deposit	1,485.23
EF095846	11/12/25	A.J & A Lay	Refund residential verge deposit	1,485.23
EF095847	11/12/25	Joshua Eveson	Refund - Candidate LG elections	100.00
EF095848	11/12/25	Amanda Harris	Commission	323.00
EF095849	11/12/25	Anne O'Leary	Commission	208.25
EF095850	11/12/25	Ashley Bagne Odgers	Commission	110.50
EF095851	11/12/25	Barbara Cotter	Commission	127.50
EF095852	11/12/25	B G Crappsley	Commission	289.00
EF095853	11/12/25	Bronia Richards	Commission	331.50
EF095854	11/12/25	Chanel Darcey	Commission	212.50
EF095855	11/12/25	Morris C E	Commission	212.50
EF095856	11/12/25	Claire Cooke	Commission	68.00
EF095857	11/12/25	Clinton Price	Commission	170.00
EF095858	11/12/25	Mozhgan Rahmani	Commission	25.00
EF095859	11/12/25	Ella Drew	Commission	59.50
EF095860	11/12/25	Elsbeth Blakey	Commission	595.00
EF095861	11/12/25	Elyse Bunker	Commission	40.00
EF095862	11/12/25	A & R Deluca Cardillo	Commission	60.00
EF095863	11/12/25	F Dexheimer	Commission	250.75
EF095864	11/12/25	Gemma Mitling	Commission	212.50
EF095865	11/12/25	Ian F Harrison	Commission	382.50
EF095866	11/12/25	I. Paloudakis	Commission	1,870.00
EF095867	11/12/25	D & B Arnott Family Trust	Commission	20.00
EF095868	11/12/25	Jake Wallace	Commission	280.00
EF095869	11/12/25	Jamie Tan	Commission	297.50
EF095870	11/12/25	Jane Louise Aitken	Commission	480.00
EF095871	11/12/25	Jane E Dundas	Commission	170.00
EF095872	11/12/25	Jane F Marron	Commission	408.00
EF095873	11/12/25	Jordan Andreotta	Commission	2,040.00
EF095874	11/12/25	Julie Silvester	Commission	1,657.50
EF095875	11/12/25	Kathryn Stanley-Hart	Commission	459.00
EF095876	11/12/25	Micah Jacques	Commission	212.50
EF095877	11/12/25	Victoria Savage	Commission	60.00
EF095878	11/12/25	Asphaltech Pty Ltd	Construction and civil works tools and materials	595.62
EF095879	11/12/25	Australia Day Council of WA Inc	Community engagement framework	1,315.00
EF095880	11/12/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Building supplies and hardware	1,190.33
EF095881	11/12/25	Bayswater Morley Districts Cricket Club Inc	Parks and gardens contract payments	37,866.63
EF095882	11/12/25	Bunnings Group Ltd	Engineering works materials	8,445.89
EF095883	11/12/25	Winc Australia Pty Ltd	Office stationery and consumables	1,377.46
EF095884	11/12/25	Couplers Pty Ltd	Plant and vehicle parts and materials	630.60
EF095885	11/12/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	176,514.56
EF095886	11/12/25	Environment House Inc	Professional consultancy services	1,045.00
EF095887	11/12/25	GHD Pty Ltd	Environmental services & supplies	20,662.58
EF095888	11/12/25	Metro Motors Partnership	Plant and vehicle parts and materials	290.68
EF095889	11/12/25	Max & Claire Pty Ltd T/A Ergolink	IT software/hardware upgrades & replacement	211.26
EF095890	11/12/25	Eastern Merchant Pty Ltd T/A Maylands Park Lottery Centre	Library book stock and materials	80.00
EF095891	11/12/25	The Morley Veterinary Hospital	Animal supplies & services	65.00
EF095892	11/12/25	Natural Area Holdings Pty Ltd	Garden maintenance	1,567.50
EF095893	11/12/25	GPC Asia Pacific Pty Ltd T/A Repco	Plant and vehicle parts and materials	9.28
EF095894	11/12/25	Sports Turf Technology Pty Ltd	Garden maintenance	3,295.89
EF095895	11/12/25	Sprayline Spraying Equipment	Plant and vehicle repairs	280.13
EF095896	11/12/25	St John Ambulance Western Australia Ltd	Minor equipment purchase	319.95
EF095897	11/12/25	Europcar WA	Plant and vehicle repairs	385.00
EF095898	11/12/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens reticulation repairs and upgrades	32,294.35
EF095899	11/12/25	Tocojea Pty Ltd T/A T-Quip	Plant and vehicle repairs	3,203.15
EF095900	11/12/25	WA Hino Sales and Service	Plant and vehicle repairs	959.00
EF095901	11/12/25	WA Local Government Association	Staff training, development and support	297.00
EF095902	11/12/25	Wanneroo Agricultural Machinery	Plant and vehicle repairs	3,645.25
EF095903	11/12/25	Wattleup Tractors	Plant and vehicle parts and materials	4,479.09
EF095904	11/12/25	J.D Caffey & Caffey Family Trust T/A Westbooks	Library book stock and materials	149.73
EF095905	11/12/25	Workclobber Trust & Lindal Family Trust T/A Work Clobber	Staff uniforms and protective equipment	71.10

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095906	11/12/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	23,800.17
EF095907	11/12/25	Rentokil Initial Pty Ltd	Building maintenance and services	3,644.60
EF095908	11/12/25	West Coast Turf	Parks and gardens materials	2,140.05
EF095909	11/12/25	Scott Printers Pty Ltd	Printing and graphic design expenses	1,188.00
EF095910	11/12/25	WA Youth Jazz Orchestra Association	Youth and seniors community activities	1,581.25
EF095911	11/12/25	ALS Library Services Pty Ltd	Library book stock and materials	49.17
EF095912	11/12/25	Rubek Automatic Doors	Building maintenance and services	863.50
EF095913	11/12/25	The Trustee for the Ingwelala Trust T/A Westoz Food Distrib	Kiosk stock	2,162.78
EF095914	11/12/25	Vorgee Pty Ltd	Kiosk stock	1,257.67
EF095915	11/12/25	Dowsing Group Pty Ltd	Construction and civil works payments	4,360.47
EF095916	11/12/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	945.45
EF095917	11/12/25	E Fire & Safety	Fire suppression and alarm monitoring	1,021.77
EF095918	11/12/25	Solution 4 Building Pty Ltd	Equipment purchases	122,561.12
EF095919	11/12/25	Moore Enterprises (WA) Pty Ltd T/A Totally Workwear Malaga	Staff uniforms and protective equipment	4,653.88
EF095920	11/12/25	Message4U Pty Ltd T/A Sinch MessageMedia	Memberships and subscriptions	173.64
EF095921	11/12/25	The Trustee for the Dzodzoz Family Trust	Parks and gardens contract payments	10,890.00
EF095922	11/12/25	Sonic Health Plus Pty Ltd	Medical services and materials	2,280.30
EF095923	11/12/25	Aquamonix Pty Ltd	Parks and gardens contract payments	136.13
EF095924	11/12/25	VTP Engineering	Professional consultancy services	1,100.00
EF095925	11/12/25	Contra-flow Pty Ltd	Traffic management	31,564.01
EF095926	11/12/25	Avantgarde Technologies Pty Ltd	IT network maintenance	1,012.00
EF095927	11/12/25	Woolworths Group Limited	Kiosk stock	629.66
EF095928	11/12/25	WA Recreational & Sportfishing Council T/A Recfishwest	Community engagement framework	1,815.00
EF095929	11/12/25	Cleantex Pty Ltd	Cleaning services	799.68
EF095930	11/12/25	GFG Temporary Assist	Labour hire and temporary replacement	8,992.50
EF095931	11/12/25	Evenflow Irrigation	Parks and gardens contract payments	165.00
EF095932	11/12/25	Diana Kudsee	Community engagement framework	640.00
EF095933	11/12/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Parks and gardens contract payments	9,057.84
EF095934	11/12/25	Chittering Valley Worm Farm	Parks and gardens materials	10,694.75
EF095935	11/12/25	Twins (WA) Pty Ltd	Functions and events catering expenses	289.00
EF095936	11/12/25	Boyan Electrical Services	Electrical installation & repair	34,373.87
EF095937	11/12/25	AAAC Towing Pty Ltd	Vehicle towing	767.80
EF095938	11/12/25	Arbor West Pty Ltd T/A Classic Tree Services	Parks and gardens contract payments	4,298.80
EF095939	11/12/25	ibookingsystems	Memberships and subscriptions	99.00
EF095940	11/12/25	Product Recovery Industries Pty Ltd	Tipping fee	4,317.50
EF095941	11/12/25	Robyn Lorraine Brown	Youth and seniors community activities	406.00
EF095942	11/12/25	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	2,884.82
EF095943	11/12/25	Backpackers FC Pty Ltd	Parks and gardens contract payments	495.00
EF095944	11/12/25	Syrinx Environmental Pty Ltd	Professional consultancy services	483.92
EF095945	11/12/25	Maxwell Robinson & Phelps	Pest control	687.98
EF095946	11/12/25	AMS Technology Group Pty Ltd	Building maintenance and services	4,769.66
EF095947	11/12/25	Brownes Foods Operations Pty Ltd	Staff amenities	176.80
EF095948	11/12/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	409.55
EF095949	11/12/25	Code Research Pty Ltd T/A PWD (Australia)	Memberships and subscriptions	7,920.00
EF095950	11/12/25	Tool Kit Depot	Tools and minor plant	28.50
EF095951	11/12/25	AA Collard Pty Ltd T/A Garden Care West (WA)	Parks and gardens contract payments	660.00
EF095952	11/12/25	Miltom Pty Ltd T/A Classic Hire	Equipment hire	2,730.20
EF095953	11/12/25	Superior Nominees Pty Ltd T/A Miracle Recreation Equipment	Parks and gardens contract payments	8,802.19
EF095954	11/12/25	TJ & RJ Sellick Pty Ltd T/A Lawn Doctor Turf Solutions	Parks and gardens contract payments	8,668.43
EF095955	11/12/25	AL Midland Pty Ltd	Plant and vehicle repairs	563.31
EF095956	11/12/25	Service Locations Pty Ltd T/A Triodia Scanning Services	Construction and civil works payments	617.10
EF095957	11/12/25	Cibo Alchemio Pty Ltd	Gifts and presentations	300.00
EF095958	11/12/25	Club Fed Pty Ltd T/A Evolve WA	Professional consultancy services	1,237.50
EF095959	11/12/25	The Trustee for The Broomhead Family Trust T/A The Broomhead	Civil works design and technical support	363.00
EF095960	11/12/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	3,063.50
EF095961	11/12/25	Omnicom Media Group Australia Pty Ltd	Advertising public notices	228.80
EF095962	11/12/25	Silver Star Wanda'rers Line Dancing Group	Youth and seniors community activities	640.00
EF095963	11/12/25	Laura Rose Monisse	Waste collection and hygiene services	500.00
EF095964	11/12/25	Robert Walters Pty Ltd	Labour hire and temporary replacement	2,609.61
EF095965	11/12/25	Greenway Solutions Pty Ltd	Parks and gardens materials	12,601.60
EF095966	11/12/25	CHG-Meridian Australia Pty Ltd	Minor equipment purchase	1,505.46
EF095967	11/12/25	PeopleVision Pty Ltd	Professional consultancy services	333.96
EF095968	11/12/25	The Trustee for Story Family Trust T/A Steve's Sand Sifting	Parks and gardens contract payments	3,420.30
EF095969	11/12/25	Purple Communications Australia Pty Ltd T/A Cannings Purple	Professional consultancy services	6,050.00
EF095970	11/12/25	Don@ 100 Small Things Pty Ltd	Staff training, development and support	1,650.00
EF095971	11/12/25	Earthtrack Group Pty Ltd	Construction and civil works tools and materials	12,144.00
EF095972	11/12/25	Marc David Cirket Ford T/A Openscope Construction	Engineering works materials	558.25
EF095973	11/12/25	Anna Sarcich T/A Flamingo Strings	Community engagement framework	900.00
EF095974	11/12/25	Zenith Executive Search Pty Ltd	Labour hire and temporary replacement	4,065.16
EF095975	11/12/25	Bernic De Waal T/A Roadscan	Survey Services	21,511.60
EF095976	11/12/25	Annelize Prinsloo	Youth and seniors community activities	300.00
EF095977	11/12/25	The Barn Martial Arts Pty Ltd	Youth and seniors community activities	1,200.00
EF095978	11/12/25	Redimedico Legal Pty Ltd	Medical services and materials	1,232.66
EF095979	11/12/25	Assertiv Pty Ltd	IT network maintenance	22,000.00
EF095980	11/12/25	CircusWA Inc.	Functions and events entertainment expenses	900.00
EF095981	11/12/25	Ian Mark De Mello	Youth and seniors community activities	500.00
EF095982	11/12/25	Amazon Web Services Inc	IT network maintenance	1,815.35
EF095983	11/12/25	Red Fire Holdings Pty Ltd T/A Cameleon Coatings	Building maintenance and services	415.86
EF095984	11/12/25	John Charles Morrison	Community engagement framework	400.00
EF095986	18/12/25	Cat Haven	Animal supplies & services	3,716.05
EF095987	18/12/25	Durham Road School	Grants & funding	5,548.85
EF095988	18/12/25	Embleton Primary School	Grants & funding	6,531.52
EF095989	18/12/25	Fuel Distributors of WA Pty Ltd	Fuel and oil	29,146.35
EF095990	18/12/25	Synergy	Electricity charges (other than street lighting)	60,652.17
EF095991	18/12/25	Morley Senior High School	Grants & funding	9,760.94
EF095992	18/12/25	WA Local Government Association	Conference expenses	2,794.00

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF095993	18/12/25	Water Corporation	Water usage charges	4,573.86
EF095994	18/12/25	JB Hi-Fi Group Pty Ltd	Equipment purchases	1,918.40
EF095995	18/12/25	Colleen Fay Harris	Youth and seniors community activities	180.00
EF095996	18/12/25	John Forrest Secondary College	Grants & funding	9,002.16
EF095997	18/12/25	Perth Energy Pty Ltd T/A Goldfields Energy	Gas usage charges	18,606.64
EF095998	18/12/25	Elli Petersen-Pik	Councillor allowances and reimbursements	163.35
EF095999	18/12/25	Beaver Tree Services Australia Pty Ltd	Parks and gardens plants and trees	7,139.00
EF096000	18/12/25	Assunta Meleca	Refund - Candidate LG elections	100.00
EF096001	18/12/25	Chalcedony Investments Pty Ltd T/A Interlink Training	Staff training, development and support	404.00
EF096002	18/12/25	Mary-Anne Deans	Staff allowances and reimbursements	800.00
EF096003	18/12/25	Digital Transformation Agency	Software Maintenance	1,044.23
EF096004	18/12/25	Laura Bullock	Staff allowances and reimbursements	170.44
EF096005	18/12/25	Ana Hoseini	Staff allowances and reimbursements	1,186.82
EF096006	18/12/25	Alexander Braghieri	Staff allowances and reimbursements	29.00
EF096007	18/12/25	The Trustee for the CHG-Meridian Au Securitisation Trust	Lease and rental payments	19,651.51
EF096008	18/12/25	Julie Barratt T/A Barratt Galleries	Professional consultancy services	500.00
EF096009	18/12/25	Karen Lynn Bagshaw	Staff allowances and reimbursements	194.80
EF096010	18/12/25	Ravil Ulumbekov	Commission	250.75
EF096011	18/12/25	Mirella & Jean-Pierre Goetzmann	Commission	153.00
EF096012	18/12/25	Rebekah Cobel	Commission	310.25
EF096013	18/12/25	Samuel McGurk	Commission	331.50
EF096014	18/12/25	Sharon B McCann	Commission	280.50
EF096015	18/12/25	Barbara Cotter	Commission	50.00
EF096016	18/12/25	Timothy Robert Maley	Commission	170.00
EF096017	18/12/25	Tristan Coleman	Commission	446.25
EF096018	18/12/25	The Space Collaboration	Refund hall hire	1,000.00
EF096019	18/12/25	Hye Yung Chung	Refund bond	556.21
EF096020	18/12/25	Richard Mitsal	Refund bond	1,000.00
EF096021	18/12/25	Carers WA	Refund bond	1,000.00
EF096022	18/12/25	Phurpa Dorji	Refund bond	1,000.00
EF096023	18/12/25	Home Group WA Pty Ltd	Refund residential verge deposit	1,435.00
EF096024	18/12/25	Billy Chambers	Refund rates overpayment	600.00
EF096025	18/12/25	Adrianne Sinclair	Refund rates overpayment	478.97
EF096026	18/12/25	Steven Pugh	Refund rates overpayment	686.65
EF096027	18/12/25	Mai Tram Do	Refund rates overpayment	1,053.17
EF096028	18/12/25	Lakeshore Builders Pty Ltd	Refund residential verge deposit	750.00
EF096029	18/12/25	Perth Magic Allstars	Refund bond	1,000.00
EF096030	18/12/25	K E Halvorson	Refund bond	998.60
EF096031	18/12/25	AMA Services	Refund bond	1,070.26
EF096032	18/12/25	Jill Barrie	Refund bond	1,433.40
EF096033	18/12/25	The Roman Catholic Archbishop of Perth	Refund bond	200.00
EF096034	18/12/25	Louise E Saxby	Refund bond	550.00
EF096035	18/12/25	Sophie Ridley	Cloth nappy rebate	100.00
EF096036	18/12/25	Lenore Clewer	Cloth nappy rebate	100.00
EF096037	18/12/25	Home Group WA Pty Ltd	Refund residential verge deposit	1,400.00
EF096038	18/12/25	Steven Tindaro Astone & Allan Knowles	Refund residential verge deposit	1,560.00
EF096039	18/12/25	Michael Atkinson & Emily Atkinson	Refund residential verge deposit	1,560.00
EF096040	18/12/25	Kris Owens-Smith	Refund residential verge deposit	1,560.00
EF096041	18/12/25	DB Virgo & A Virgo	Refund residential verge deposit	1,560.00
EF096042	18/12/25	Innova Builders (WA) Pty Ltd	Refund residential verge deposit	1,435.00
EF096043	18/12/25	Danmar Homes Pty Ltd	Refund residential verge deposit	1,485.23
EF096044	18/12/25	Home Group WA Pty Ltd	Refund residential verge deposit	1,485.23
EF096045	18/12/25	Westpine Holdings Pty Ltd T/as WA Lucas	Refund residential verge deposit	1,560.00
EF096046	18/12/25	AlokUdayshankar Rao	Refund residential verge deposit	1,560.00
EF096047	18/12/25	Christopher Andrew John Smith	Refund residential verge deposit	1,560.00
EF096048	18/12/25	Natalie Kaighin	Commission	586.50
EF096049	18/12/25	Penina Kelam Chadd	Commission	255.00
EF096050	18/12/25	Olga Perova	Commission	157.25
EF096051	18/12/25	P.F. Campagna	Commission	1,806.25
EF096052	18/12/25	Peter Marden	Commission	212.50
EF096053	18/12/25	Peter Alfred & Mary Louise Murray	Commission	297.50
EF096054	18/12/25	Action Glass & Aluminium	Building maintenance and services	457.71
EF096055	18/12/25	Asphaltech Pty Ltd	Construction and civil works payments	124,466.55
EF096056	18/12/25	Campbell's Janitor Supplies Pty Ltd T/A The Goods Australia	Cleaning supplies	2,845.50
EF096057	18/12/25	Australian Services Union	Payroll payment	236.50
EF096058	18/12/25	Battery King Australia Pty Ltd	Plant and vehicle repairs	339.90
EF096059	18/12/25	J.Blackwood & Son Pty Ltd T/A Blackwoods Atkins	Minor equipment purchase	2,142.65
EF096060	18/12/25	BOC Ltd	Minor equipment purchase	162.95
EF096061	18/12/25	Boya Equipment Pty Ltd	Plant and vehicle repairs	3,282.82
EF096062	18/12/25	Bunnings Group Ltd	Engineering works materials	11,747.65
EF096063	18/12/25	Capital Recycling	Tipping fee	1,060.40
EF096064	18/12/25	Child Support Agency	Payroll payment	1,208.32
EF096065	18/12/25	Cleanaway Pty Ltd	Waste collection and hygiene services	54,262.67
EF096066	18/12/25	Australian Taxation Office	Payroll payment	364,955.00
EF096067	18/12/25	Winc Australia Pty Ltd	Office stationery and consumables	4,263.06
EF096068	18/12/25	Couplers Pty Ltd	Plant and vehicle parts and materials	14.11
EF096069	18/12/25	Cakes West Pty Ltd T/A Danish Patisserie	Functions and events catering expenses	154.00
EF096070	18/12/25	Detail West	Plant and vehicle repairs	220.00
EF096071	18/12/25	Eastern Metropolitan Regional Council	Waste collection and hygiene services	314,280.48
EF096072	18/12/25	Environment House Inc	Parks and gardens plants and trees	1,700.00
EF096073	18/12/25	Department of Fire and Emergency Services	Emergency Services Levy	3,585,322.17
EF096074	18/12/25	Roy Galvin & Co. Pty Ltd T/A Galvins Plumbing Supplies	Plant and vehicle parts and materials	10,179.41
EF096075	18/12/25	The Trustee for the Jansen Gray Family Trust T/A Geoff's Tree	Parks and gardens tree pruning and assoc. services	422.40
EF096076	18/12/25	Health Insurance Fund of WA	Payroll payment	74.40
EF096077	18/12/25	Rosmech Sales & Service Pty Ltd	Construction and civil works tools and materials	1,419.00
EF096078	18/12/25	Main Roads Western Australia	Construction and civil works payments	1,706.85

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF096079	18/12/25	McInerney Ford	Plant and vehicle parts and materials	96.31
EF096080	18/12/25	McIntosh Holdings Pty Ltd	Plant and vehicle repairs	446.44
EF096081	18/12/25	Workpower Inc	Parks and gardens plants and trees	3,569.30
EF096082	18/12/25	Ixom Operations Pty Ltd	Aquatic chemicals and consumables	4,525.11
EF096083	18/12/25	Natural Area Holdings Pty Ltd	Parks and gardens plants and trees	6,820.00
EF096084	18/12/25	Officeworks Ltd T/A Officeworks	Minor equipment purchase	1,634.01
EF096085	18/12/25	The Trustee for the Parker Black & Forrest Unit Trust Parker Black	Building supplies and hardware	2,013.27
EF096086	18/12/25	GPC Asia Pacific Pty Ltd T/A Repco	Minor equipment purchase	4,483.65
EF096087	18/12/25	Daine Batchelor T/A Tintworks Morley	Plant and vehicle repairs	850.00
EF096088	18/12/25	St John Ambulance Western Australia Ltd	Medical services and materials	180.00
EF096089	18/12/25	Technology One Limited	IT systems licensing fees and support	35,866.60
EF096090	18/12/25	Tocojepa Pty Ltd T/A T-Quip	Equipment maintenance	1,763.65
EF096091	18/12/25	Landgate	Gross rental valuation charges	1,037.37
EF096092	18/12/25	WA Hino Sales and Service	Plant and vehicle repairs	37.14
EF096093	18/12/25	Wanneroo Agricultural Machinery	Plant and vehicle repairs	580.95
EF096094	18/12/25	Nestle Australia Ltd	Office stationery and consumables	2,158.50
EF096095	18/12/25	A1 Locksmiths	Key / lock services	701.15
EF096096	18/12/25	The Trustee for Swan Towing Trust	Vehicle towing	693.00
EF096097	18/12/25	Heidelberg Materials Australia Pty Ltd	Engineering works materials	810.04
EF096098	18/12/25	West Coast Turf	Parks and gardens plants and trees	7,095.00
EF096099	18/12/25	WC Convenience Management Pty Ltd T/A WC Innovations	Building maintenance and services	2,469.71
EF096100	18/12/25	Scott Printers Pty Ltd	Printing and graphic design expenses	1,288.10
EF096101	18/12/25	Way Funky Company Pty Ltd	Kiosk stock	2,509.65
EF096102	18/12/25	G.R Jarvis & J.S Jarvis T/A Mr Potplants	Community engagement framework	643.50
EF096103	18/12/25	Kevin Hennah T/A Hennah Kevin John	Staff training, development and support	796.00
EF096104	18/12/25	Byprogress Pty Ltd T/A Monsterball Broome	Equipment hire	2,890.00
EF096105	18/12/25	Same Day Mowing Pty Ltd	Fire suppression and alarm monitoring	1,820.00
EF096106	18/12/25	Paywise Pty Ltd	Payroll payment	5,222.36
EF096107	18/12/25	ALS Library Services Pty Ltd	Library book stock and materials	237.78
EF096108	18/12/25	Castledex Pty Ltd	Transport and storage charges	16,473.60
EF096109	18/12/25	Acurix Networks Pty Ltd	WiFi Access Service	1,972.33
EF096110	18/12/25	Bridgestone Aust Ltd	Plant and vehicle repairs	1,891.19
EF096111	18/12/25	Corsign WA Pty Ltd	Signage and banners	3,148.20
EF096112	18/12/25	Marketforce Pty Ltd	Aquatic maintenance and services	1,177.00
EF096113	18/12/25	Watway Pty Ltd T/A Auswest Displays	Building maintenance and services	60,141.84
EF096114	18/12/25	The Trustee for the Ingwelala Trust T/A Westoz Food Distrib	Kiosk stock	1,196.01
EF096115	18/12/25	Schindler Lifts Australia Pty Ltd	Building supplies and hardware	7,898.13
EF096116	18/12/25	Plant Force Investments Pty Ltd T/A Plantrite	Professional consultancy services	1,821.88
EF096117	18/12/25	Intelife Group Limited	Building maintenance and services	4,949.46
EF096118	18/12/25	Dowsing Group Pty Ltd	Construction and civil works payments	2,058.31
EF096119	18/12/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	10,921.63
EF096120	18/12/25	E Fire & Safety	Staff training, development and support	5,701.16
EF096121	18/12/25	Cranetech Australia Pty Ltd	Plant and vehicle repairs	2,248.02
EF096122	18/12/25	ADT Security	Buildings and events security expenses	345.65
EF096123	18/12/25	Core Business Australia Pty Ltd	Staff training, development and support	2,750.00
EF096124	18/12/25	Moore Enterprises (WA) Pty Ltd T/A Totally Workwear Malaga	Staff uniforms and protective equipment	1,200.82
EF096125	18/12/25	The Trustee for the Dzodzoz Family Trust	Parks and gardens plants and trees	8,377.15
EF096126	18/12/25	The Lifting Company Pty Ltd	Plant and vehicle repairs	880.00
EF096127	18/12/25	Quality Nominees Pty Ltd T/A Taman Diamond Tool Solutions	Engineering works materials	1,792.47
EF096128	18/12/25	Sonic Health Plus Pty Ltd	Medical services and materials	5,256.90
EF096129	18/12/25	Aquamoni Pty Ltd	Parks and gardens materials	328.90
EF096130	18/12/25	Pirtek Malaga	Plant and vehicle repairs	702.61
EF096131	18/12/25	Contra-flow Pty Ltd	Traffic management	20,389.11
EF096132	18/12/25	Robert Kenneth Roach	Engineering works materials	2,310.00
EF096133	18/12/25	Zircodata Pty Ltd	Postage and courier charges	488.80
EF096134	18/12/25	West Coast Spring Water Pty Ltd T/A Aussie Natural Spring Water	Kiosk stock	121.00
EF096135	18/12/25	State Wide Turf Services	Garden maintenance	41,820.34
EF096136	18/12/25	Woolworths Group Limited	Staff amenities	111.89
EF096137	18/12/25	Hydro Flow Pty Ltd	Aquatic maintenance and services	1,516.90
EF096138	18/12/25	Linemarking WA Pty Ltd	Parking bays marking	6,678.40
EF096139	18/12/25	Living Turf	Parks and gardens plants and trees	7,987.10
EF096140	18/12/25	The trustee for Grano Unit Trust T/A Grano Direct	Engineering works materials	1,109.14
EF096141	18/12/25	Westworks Group (** USE 114434)	Professional consultancy services	715.00
EF096142	18/12/25	The Trustee for Alba Unit Trust T/A Quality Press	Printing and graphic design expenses	251.90
EF096143	18/12/25	BP Australia Pty Ltd	Fuel and oil	2,147.05
EF096144	18/12/25	GFG Temporary Assist	Labour hire and temporary replacement	19,969.02
EF096145	18/12/25	Evenflow Irrigation	Parks and gardens reticulation repairs and upgrades	7,480.00
EF096146	18/12/25	Mader Contracting Pty Ltd	Labour hire and temporary replacement	16,805.25
EF096147	18/12/25	F E Technologies Pty Ltd	Library book stock and materials	622.60
EF096148	18/12/25	Jaycar Pty Ltd	Plant and vehicle repairs	131.50
EF096149	18/12/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Construction and civil works payments	8,470.00
EF096150	18/12/25	Fresh Fields Management (Mertome Village) Pty Ltd	Management fee	10,553.49
EF096151	18/12/25	Prestige Property Maintenance Pty Ltd	Parks and gardens materials	654.50
EF096152	18/12/25	Abacus Cash Systems Pty Ltd	Minor equipment purchase	726.00
EF096153	18/12/25	Refresh Waters Pty Ltd	Staff amenities	99.00
EF096154	18/12/25	Twins (WA) Pty Ltd	Functions and events catering expenses	1,239.50
EF096155	18/12/25	Boyan Electrical Services	Engineering works materials	9,460.50
EF096156	18/12/25	Freedom Fairies Pty Ltd	Community engagement framework	376.75
EF096157	18/12/25	AAAC Towing Pty Ltd	Vehicle towing	941.60
EF096158	18/12/25	Pool & Pump Service & Repairs Pty Ltd	Aquatic maintenance and services	5,698.96
EF096159	18/12/25	Urban Resources Pty Ltd	Parks and gardens materials	2,077.13
EF096160	18/12/25	CNW Pty Ltd	Plant and vehicle parts and materials	7,175.95
EF096161	18/12/25	100% Renewables Pty Ltd	Environmental health services & supplies	6,875.00
EF096162	18/12/25	Product Recovery Industries Pty Ltd	Tipping fee	466.40
EF096163	18/12/25	Syrinx Environmental Pty Ltd	Community engagement framework	993.67
EF096164	18/12/25	Maxwell Robinson & Phelps	Pest control	437.78

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF096165	18/12/25	Young Purich & Higham Unit Trust T/A Structerre Consulting Engineers	Professional consultancy services	7,030.10
EF096166	18/12/25	IWM (PBH) Pty Ltd T/A Perth Bin Hire	Waste collection and hygiene services	1,261.26
EF096167	18/12/25	The Trustee for the Reef Unit Trust T/A Blue Tang (WA) Pty Ltd	Equipment purchases	352.53
EF096168	18/12/25	Brownes Foods Operations Pty Ltd	Office stationery and consumables	353.60
EF096169	18/12/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	409.55
EF096170	18/12/25	Simba Textile Mills Pty Ltd	Aquatic maintenance and services	1,204.50
EF096171	18/12/25	Specialist Wholesalers Pty Ltd T/A Truckline	Plant and vehicle parts and materials	365.38
EF096172	18/12/25	AFL Sports Ready Ltd	Parks and gardens plants and trees	9,359.58
EF096173	18/12/25	Grainne Wray	Community engagement framework	880.00
EF096174	18/12/25	MinterEllison	Legal expenses and court costs	5,775.11
EF096175	18/12/25	Tool Kit Depot	Tools and minor plant	190.00
EF096176	18/12/25	Olistico Pty Ltd	Youth and seniors community activities	1,380.00
EF096177	18/12/25	GX Outdoors Pty Ltd	Waste collection and hygiene services	10,208.00
EF096178	18/12/25	AA Collard Pty Ltd T/A Garden Care West (WA)	Parks and gardens contract payments	330.00
EF096179	18/12/25	Totally Board Pty Ltd	Library book stock and materials	400.00
EF096180	18/12/25	Superior Nominees Pty Ltd T/A Miracle Recreation Equipment	Equipment purchases	825.00
EF096181	18/12/25	The Trustee for Maj Trust T/A Sheridan's	Staff uniforms and protective equipment	1,133.34
EF096182	18/12/25	Specialist Trailer Builders Pty T/A OMB WA	Plant and vehicle repairs	37,092.00
EF096183	18/12/25	The First Aid Group Pty Ltd	Medical services and materials	3,093.06
EF096184	18/12/25	The Electrical & Communications Assoc of WA T/A Equip-Safe	Parks and gardens plants and trees	1,300.00
EF096185	18/12/25	Grzyb C & Ross S T/A Flowers in Wonderland	Community engagement framework	330.00
EF096186	18/12/25	AFGRI Equipment Australia Pty Ltd	Plant and vehicle repairs	387.96
EF096187	18/12/25	Perquiro Consulting Pty Ltd As Trustee For Perquiro Consulting Trust	Professional consultancy services	7,370.00
EF096188	18/12/25	Leonie Helen Thompson T/A The Poster Girls	Marketing and promotional material	242.00
EF096189	18/12/25	Lizo Pty Ltd T/A Stihl Shop Osborne Park	Plant and vehicle parts and materials	1,843.55
EF096190	18/12/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	1,728.10
EF096191	18/12/25	Hydroquip Pumps & Irrigation Pty Ltd	Aquatic maintenance and services	24,983.06
EF096192	18/12/25	Omnicom Media Group Australia Pty Ltd	Printing and graphic design expenses	1,466.21
EF096193	18/12/25	R & M Associates Pty Ltd T/A The Drug Detection Agency - Kewdale	Medical services and materials	812.35
EF096194	18/12/25	Maylands Cellars Pty Ltd T/A Maylands Liquor Barons	Functions and events catering expenses	192.00
EF096195	18/12/25	Joanne Zara Ellen Riach T/A The Hybrid Author	Youth and seniors community activities	402.00
EF096196	18/12/25	Robert Walters Pty Ltd	Labour hire and temporary replacement	30,410.28
EF096197	18/12/25	Mobile Sentinel Pty Ltd T/A Little Rippers Technology	Animal supplies & services	9,990.20
EF096198	18/12/25	Fiore Family Trust T/A Sanpoint Pty Ltd	Construction and civil works payments	5,627.97
EF096199	18/12/25	LGRCEU (WA) T/A The Western Australian Municipal Road Boards Parks	Payroll payment	984.00
EF096200	18/12/25	Proglity Pty Ltd	Equipment purchases	19,935.20
EF096201	18/12/25	Perrott Painting Maintenance Contracts Pty Ltd T/A Perrott Painting	Building maintenance and services	23,848.00
EF096202	18/12/25	Ecocycle Pty Ltd	Waste collection and hygiene services	163.46
EF096203	18/12/25	JPW Marine Pty Ltd	Aquatic chemicals and consumables	104.74
EF096204	18/12/25	Midland Brick Pty Ltd	Engineering works materials	3,183.18
EF096205	18/12/25	Greenway Solutions Pty Ltd	Parks and gardens materials	7,367.80
EF096206	18/12/25	CHG-Meridian Australia Pty Ltd	Lease and rental payments	12,104.04
EF096207	18/12/25	McLeods Lawyers Pty Ltd	Legal expenses and court costs	2,334.64
EF096208	18/12/25	Comiskey's Contracting Pty Ltd	Construction and civil works payments	54,910.94
EF096209	18/12/25	The Trustee for Story Family Trust T/A Steve's Sand Sifting	Parks and gardens materials	4,903.28
EF096210	18/12/25	Grandstand Ventures Pty Ltd	Community engagement framework	825.00
EF096211	18/12/25	Elyse Rhiannon Crane	Marketing and promotional material	500.00
EF096212	18/12/25	Beinformed Group Pty Ltd T/A BeCarWise	Payroll payment	1,087.74
EF096213	18/12/25	Environex International Pty Ltd	Aquatic chemicals and consumables	3,554.76
EF096214	18/12/25	Bridged Group Pty Ltd	IT network maintenance	1,936.00
EF096215	18/12/25	Source Machinery Pty Ltd	Equipment maintenance	328.90
EF096216	18/12/25	Programmed Property Services Pty Ltd	Building maintenance and services	1,282.60
EF096217	18/12/25	The Trustee for Trinh Giau Family Trust T/A Swan Blinds	Building maintenance and services	1,507.00
EF096218	18/12/25	Novated Lease Australia Pty Ltd	Payroll payment	1,337.11
EF096219	18/12/25	Aston Consulting (WA) Pty Ltd	Professional consultancy services	8,800.00
EF096220	18/12/25	Ignite Commercial Interiors Pty Ltd	Professional consultancy services	7,658.75
EF096221	18/12/25	The Trustee for Malaga Centa No 2 Trust	Minor equipment purchase	299.00
EF096222	18/12/25	Cherry Court Veterinary Clinic Pty Ltd	Animal supplies & services	55.00
EF096223	18/12/25	Hill & Canning Consulting Engineers Pty Ltd	Parks and gardens contract payments	89,833.33
EF096224	18/12/25	Workfast Infrastructure Pty Ltd	Labour hire and temporary replacement	49,011.53
EF096225	18/12/25	Coldtrek WA Pty Ltd	Kiosk stock	2,143.05
EF096226	18/12/25	Darren Charles Peterson T/A Take Charge Wellbeing	Marketing and promotional material	1,650.00
EF096227	18/12/25	Christine Jeanette Groom	Youth and seniors community activities	402.00
EF096228	18/12/25	Sean Wesley Curtis	Parks and gardens plants and trees	10,463.20
EF096229	18/12/25	Flare HR Pty Ltd	Payroll payment	1,686.47
EF096230	18/12/25	Brent Harrison	Sitting fee	500.00
EF096231	18/12/25	Thinkproject Australia Pty Ltd	IT systems licensing fees and support	22,275.00
EF096232	18/12/25	Red Fire Holdings Pty Ltd T/A Cameleon Coatings	Building maintenance and services	605.00
EF096233	18/12/25	The Trustee for Music Dream Wittwer Family Trust T/A Lit Letters	Functions and events catering expenses	550.00
EF096234	18/12/25	The Bistrot Cafe Maylands Pty Ltd T/A Sherbet Cafe and Bake	Functions and events catering expenses	1,755.00
EF096235	24/12/25	AlintaGas Sales Pty Ltd	Gas usage charges	1,502.75
EF096236	24/12/25	Cat Haven	Animal supplies & services	450.00
EF096237	24/12/25	Synergy	Electricity charges (other than street lighting)	44,811.25
EF096238	24/12/25	WA Local Government Association	Staff training, development and support	2,783.00
EF096239	24/12/25	Water Corporation	Water usage charges	7,400.95
EF096240	24/12/25	Weld Square Primary School	Awards and scholarships	55.00
EF096241	24/12/25	Roof Safety Solutions Pty Ltd	Building maintenance and services	764.68
EF096242	24/12/25	Economic Development Australia Limited	Staff training, development and support	218.90
EF096243	24/12/25	Heat Exchangers WA Pty Ltd	Equipment maintenance	8,778.00
EF096244	24/12/25	Office of the Auditor General	Audit services	168,140.50
EF096245	24/12/25	Cohesis Pty Ltd	Software Maintenance	4,125.00
EF096246	24/12/25	WPC Group Ltd	Labour hire and temporary replacement	14,615.88
EF096247	24/12/25	Maylands Historical and Peninsula Association Inc	Community engagement framework	100.00
EF096248	24/12/25	Chalcodony Investments Pty Ltd T/A Interlink Training	Staff training, development and support	372.00
EF096249	24/12/25	Telstra Limited	Office telephone and communication expenses	480.37
EF096250	24/12/25	The Trustee For Vegetable Village Trust T/A Family Mealtime	Environmental health services & supplies	308.00

Reference Payments	Date	Creditor Name	Invoice details	Amount Paid \$
EF096251	24/12/25	Nguyen Family Trading Pty Ltd T/A Fully Promoted Morley	Building maintenance and services	325.05
EF096252	24/12/25	CTI5 Pty Ltd T/A CTI Risk Management-Petty Cash	Petty cash reimbursement	2,239.20
EF096253	24/12/25	Australian Market and Social Research Society Ltd	Staff training, development and support	214.50
EF096254	24/12/25	Antonietta Mimma Biundo T/A Antz Bites	Marketing and promotional material	304.00
EF096255	24/12/25	Australia Post Secure Pay	Fees and charges	9,210.32
EF096256	24/12/25	The Trustee for the CHG-Meridian Au Securitisation Trust	Library book stock and materials	15,973.67
EF096257	24/12/25	Kathleen Madden	Staff allowances and reimbursements	155.52
EF096258	24/12/25	Karen Lynn Bagshaw	Refund miscellaneous	35.00
EF096259	24/12/25	Independent U Go Driving Pty Ltd	Medical services and materials	1,050.00
EF096260	24/12/25	Jacinta Page	Community engagement framework	200.00
EF096261	24/12/25	Bronte Anne Lorraine Te Mete	Staff allowances and reimbursements	67.45
EF096262	24/12/25	Amit Jain	Staff allowances and reimbursements	888.00
EF096263	24/12/25	Joshua Chapman	Staff allowances and reimbursements	38.00
EF096264	24/12/25	Teegan Cowlshaw	Donation	200.00
EF096265	24/12/25	Carol Osborne	Refund rates overpayment	131.03
EF096266	24/12/25	Shannon L. Wiseman	Refund residential verge deposit	1,560.00
EF096267	24/12/25	Micah Jacques	Commission	212.50
EF096268	24/12/25	Factory Pools Perth	Refund residential verge deposit	2,300.00
EF096269	24/12/25	Davis Building Co Pty Ltd	Refund residential verge deposit	2,300.00
EF096270	24/12/25	Built Ink Pty Ltd	Refund residential verge deposit	2,300.00
EF096271	24/12/25	Marijn Van Doorn	Refund residential verge deposit	2,300.00
EF096272	24/12/25	Harriet Jane Louise Trichilo	Refund residential verge deposit	2,300.00
EF096273	24/12/25	David Janmaat	Refund residential verge deposit	2,300.00
EF096274	24/12/25	Alexander Spaseski	Refund residential verge deposit	2,300.00
EF096275	24/12/25	Now Gen Innovation Pty Ltd	Refund residential verge deposit	1,485.23
EF096276	24/12/25	J Corp Pty Ltd T/As Terrace Homes	Refund residential verge deposit	1,400.00
EF096277	24/12/25	Marshall Homes Pty Ltd	Refund residential verge deposit	1,485.23
EF096278	24/12/25	Truleader Pty Ltd T/A Leading Homes WA	Refund residential verge deposit	1,485.23
EF096279	24/12/25	Coast Project Management	Refund residential verge deposit	1,435.00
EF096280	24/12/25	Coast Project Management	Refund residential verge deposit	1,435.00
EF096281	24/12/25	Longsun Holdings Pty Ltd	Refund rates overpayment	376.07
EF096282	24/12/25	Kahlia Jane Sullivan	Refund crossover	1,329.30
EF096283	24/12/25	Ross Seivers	Refund development application fee	147.00
EF096284	24/12/25	Neil and Janine Martin	Refund crossover	1,278.10
EF096285	24/12/25	Western Australia Cricket Association	Refund bond	550.00
EF096286	24/12/25	Morris C E	Commission	85.00
EF096287	24/12/25	Kahlia Jane Sullivan	Crossover subsidy	720.96
EF096288	24/12/25	Asphalttech Pty Ltd	Construction and civil works payments	723,044.37
EF096289	24/12/25	BOC Ltd	Aquatic chemicals and consumables	98.00
EF096290	24/12/25	Bunnings Group Ltd	Minor equipment purchase	1,024.66
EF096291	24/12/25	Burgess Rawson Pty Ltd	Lease and rental payments	4,275.00
EF096292	24/12/25	Winc Australia Pty Ltd	Office stationery and consumables	410.85
EF096293	24/12/25	Curtin University	Advertising recruitment	786.50
EF096294	24/12/25	Fasta Courier Unit Trust	Postage and courier charges	58.45
EF096295	24/12/25	Roy Galvin & Co. Pty Ltd T/A Galvins Plumbing Supplies	Building maintenance and services	296.29
EF096296	24/12/25	GHD Pty Ltd	Parks and gardens contract payments	11,235.06
EF096297	24/12/25	Glenn Swift Entertainment	Youth and seniors community activities	1,144.00
EF096298	24/12/25	Hampton Senior High School	Grants & funding	9,156.53
EF096299	24/12/25	Institute of Public Works Engineering Australasia - WA Inc.	Staff training, development and support	2,150.00
EF096300	24/12/25	The Leisure Institute of WA (Aquatics) Inc.	Staff training, development and support	660.00
EF096301	24/12/25	Sherlake Pty Ltd T/A Floorcraft	Building maintenance and services	990.00
EF096302	24/12/25	Max & Claire Pty Ltd T/A Ergolink	Community engagement framework	2,573.86
EF096303	24/12/25	Rotary Club of Morley Inc	Parking Fees	2,000.00
EF096304	24/12/25	J.G Abberton & Others T/A Lavan	Legal expenses and court costs	8,037.03
EF096305	24/12/25	The Royal Life Saving Society WA Inc	Recreation and gymnasium equipment	254.10
EF096306	24/12/25	St John Ambulance Western Australia Ltd	Medical services and materials	180.00
EF096307	24/12/25	Europcar WA	Insurance excess	2,000.00
EF096308	24/12/25	Judroc Pty Ltd T/A The Watershed Water Systems	Parks and gardens reticulation repairs and upgrades	230.70
EF096309	24/12/25	Tocojepa Pty Ltd T/A T-Quip	Equipment maintenance	1,717.00
EF096310	24/12/25	Western Australia Police	Volunteer reimbursements and expenses	17.60
EF096311	24/12/25	Wattleup Tractors	Equipment repairs	1,383.60
EF096312	24/12/25	J.D Caffey & Caffey Family Trust T/A Westbooks	Book purchases	51.78
EF096313	24/12/25	Zipform Pty Ltd	Postage and courier charges	10,967.89
EF096314	24/12/25	Hays Specialist Recruitment (Aust) Pty Ltd	Labour hire and temporary replacement	13,150.61
EF096315	24/12/25	Rentokil Initial Pty Ltd	Pest control	541.89
EF096316	24/12/25	West Coast Turf	Garden maintenance	9,992.40
EF096317	24/12/25	Josh Byrne and Associates Pty Ltd	Parks and gardens materials	2,135.71
EF096318	24/12/25	Town Inn Pty Ltd T/A Miss Maud	Functions and events catering expenses	565.35
EF096319	24/12/25	Marquee Magic	Equipment hire	2,016.00
EF096320	24/12/25	Rubek Automatic Doors	Building maintenance and services	3,059.10
EF096321	24/12/25	Corsign WA Pty Ltd	Signage and banners	255.20
EF096322	24/12/25	The Trustee for the Ingwelala Trust T/A Westoz Food Distribu	Kiosk stock	1,218.54
EF096323	24/12/25	Signbiz WA	Advertising public notices	2,002.00
EF096324	24/12/25	Relationships Australia Western Australia	Staff training, development and support	1,320.00
EF096325	24/12/25	Plant Force Investments Pty Ltd T/A Plantrite	Parks and gardens plants and trees	1,821.88
EF096326	24/12/25	Dowsing Group Pty Ltd	Construction and civil works payments	18,556.89
EF096327	24/12/25	Acclaimed Catering Pty Ltd	Functions and events catering expenses	1,111.11
EF096328	24/12/25	E Fire & Safety	Fire suppression and alarm monitoring	604.46
EF096329	24/12/25	ADT Security	Buildings and events security expenses	192.88
EF096330	24/12/25	The Trustee for Aberhart & Rajoo Unit Trust T/A W.A. Cleaning	Building maintenance and services	365.61
EF096331	24/12/25	The Trustee for The McCartney Family Trust T/A Kerb Doctor	Engineering works materials	10,402.49
EF096332	24/12/25	Morley Mower Centre	Equipment repairs	1,427.20
EF096333	24/12/25	The Trustee for the Dzodzoz Family Trust	Parks and gardens contract payments	5,445.00
EF096334	24/12/25	Cleanaway Co Pty Ltd	Waste collection and hygiene services	16,765.29
EF096335	24/12/25	Contra-flow Pty Ltd	Traffic management	10,660.19
EF096336	24/12/25	Woolworths Group Limited	Functions and events catering expenses	429.82

Reference	Date	Creditor Name	Invoice details	Amount Paid
Payments				\$
EF096337	24/12/25	Living Turf	Parks and gardens plants and trees	38,172.20
EF096338	24/12/25	The Trustee for Alba Unit Trust T/A Quality Press	Printing and graphic design expenses	621.50
EF096339	24/12/25	Prestige Elevators Pty Ltd	Building maintenance and services	5,841.00
EF096340	24/12/25	GFG Temporary Assist	Labour hire and temporary replacement	8,992.50
EF096341	24/12/25	Evenflow Irrigation	Parks and gardens contract payments	26,536.40
EF096342	24/12/25	Diana Kudsee	Youth and seniors community activities	240.00
EF096343	24/12/25	Espresso Crema Mobile Cafe	Functions and events catering expenses	695.75
EF096344	24/12/25	The Trustee for the O'Grady Family Trust Efficient Site Services	Construction and civil works payments	14,879.15
EF096345	24/12/25	Prestige Property Maintenance Pty Ltd	Parks and gardens contract payments	84,502.00
EF096346	24/12/25	ATC Work Smart Inc	Labour hire and temporary replacement	382.12
EF096347	24/12/25	The Trustee for Northbridge Enterprises Unit Trust T/A BBC Entertainment	Community engagement framework	1,980.00
EF096348	24/12/25	Twins (WA) Pty Ltd	Functions and events catering expenses	187.00
EF096349	24/12/25	Boyan Electrical Services	Electrical installation & repair	17,239.75
EF096350	24/12/25	AAAC Towing Pty Ltd	Vehicle towing	383.90
EF096351	24/12/25	The Trustee for Rabblement Trust	Youth and seniors community activities	120.00
EF096352	24/12/25	Pool & Pump Service & Repairs Pty Ltd	Building maintenance and services	832.41
EF096353	24/12/25	Product Recovery Industries Pty Ltd	Engineering works materials	2,194.50
EF096354	24/12/25	Robyn Lorraine Brown	Waste collection and hygiene services	900.00
EF096355	24/12/25	Programmed Skilled Workforce Ltd	Labour hire and temporary replacement	2,878.44
EF096356	24/12/25	Maxwell Robinson & Phelps	Building maintenance and services	16,266.57
EF096357	24/12/25	Redimed Pty Ltd	Medical services and materials	248.80
EF096358	24/12/25	Kasse Marie McCummiskey T/A Move & Nourish with Kasse	Youth and seniors community activities	480.00
EF096359	24/12/25	AMS Technology Group Pty Ltd	Equipment purchases	21,072.27
EF096360	24/12/25	Envirosonic Pty Ltd	Parks and gardens contract payments	1,089.00
EF096361	24/12/25	Brownes Foods Operations Pty Ltd	Staff amenities	176.80
EF096362	24/12/25	Team Global Express Pty Ltd T/A IPEC	Postage and courier charges	422.76
EF096363	24/12/25	The Trustee for the Brand Connect Unit Trust	Printing and graphic design expenses	3,301.10
EF096364	24/12/25	Code Research Pty Ltd T/A PWD (Australia)	Marketing and promotional material	14,751.40
EF096365	24/12/25	MinterEllison	Staff training, development and support	14,356.32
EF096366	24/12/25	Perth Medical Volunteers Inc	Community engagement framework	849.42
EF096367	24/12/25	Techworks Plumbing Pty Ltd Techworks Plumbing Pty Ltd	Building maintenance and services	257.28
EF096368	24/12/25	Leonie Helen Thompson T/A The Poster Girls	Community engagement framework	217.80
EF096369	24/12/25	Epic Catering & Events Services Pty Ltd	Functions and events catering expenses	1,298.00
EF096370	24/12/25	Omnicom Media Group Australia Pty Ltd	Building maintenance and services	3,952.02
EF096371	24/12/25	CTI5 Pty Ltd T/A CTI Risk Management	Fees and charges	2,743.41
EF096372	24/12/25	The Trustee For the Dry Cleaning Family Trust T/A New Look Dry Cleaners	Building maintenance and services	2,315.50
EF096373	24/12/25	Fortis Security Pty Ltd	Building maintenance and services	203.50
EF096374	24/12/25	McLeods Lawyers Pty Ltd	Legal expenses and court costs	1,477.52
EF096375	24/12/25	Elyse Rhiannon Crane	Printing and graphic design expenses	400.00
EF096376	24/12/25	The Trustee for Trinh Giau Family Trust T/A Swan Blinds	Building maintenance and services	143.00
EF096377	24/12/25	Marc David Cirket Ford T/A Openscope Construction	Engineering works materials	3,025.00
EF096378	24/12/25	WATFS Pty Ltd T/A WA Temporary Fencing Supplies	Parks and gardens contract payments	330.00
EF096379	24/12/25	Veolia Recycling & Recovery (Welshpool) Pty Ltd	Waste collection and hygiene services	3,630.00
EF096380	24/12/25	Zenith Executive Search Pty Ltd	Labour hire and temporary replacement	1,523.40
EF096381	24/12/25	The Trustee for the Louis Trust T/A Access Office Industries	Minor equipment purchase	1,082.40
EF096382	24/12/25	The Trustee for Makrav Trading Trust T/A Urenco Supplies	Equipment repairs	26.96
EF096383	24/12/25	Workfast Infrastructure Pty Ltd	Labour hire and temporary replacement	2,305.29
EF096384	24/12/25	Watchtower Security Pty Ltd	Buildings and events security expenses	434.50
EF096385	24/12/25	Penelope Jane Shaw T/A Daisy Productions	Community engagement framework	875.00
EF096386	24/12/25	Leverock Pty Ltd T/A Sportsworld of WA	Recreation and gymnasium equipment	3,324.20
EF096387	24/12/25	3 Monkeys Audiovisual Pty Ltd	Equipment purchases	10,932.67
EF096388	24/12/25	Brand In Hand Enterprises Pty Ltd	Community engagement framework	1,698.00
EF096389	24/12/25	KGO Enterprises Pty Ltd T/A Perth Bouncy Castle Hire	Youth and seniors community activities	836.00
				10,897,836.55
Cancelled Payments				
BP000310	18/12/25	Department of Creative Industries, Tourism and Sport Industry		-1,039.76
EF095691	18/12/25	Carol Osborne		-131.03
EF095838	19/12/25	Shannon L Wiseman		-1,560.00
EF095876	23/12/25	Micah Jacques		-212.50
EF096015	24/12/25	Barbara Cotter		-50.00
EF096024	24/12/25	Billy Chambers		-600.00
				-3,593.29

City of Bayswater

List of Payment - Trust

for the period 1 December 2025 to 31 December 2025

<i>Reference</i>	<i>Date</i>	<i>Creditor Name</i>	<i>Invoice details</i>	<i>Amount Paid</i>
Payments				\$
EF095779	11/12/25	Building & Construction Industry Training Board	Construction Training Fund Levy	6,926.43
EF095985	18/12/25	Department of Mines, Industry Regulation and Safety	Building Services Levy	20,889.40
				27,815.83

City of Bayswater**Corporate Credit Card Transactions****for the period 29 November 2025 to 30 December 2025**

Date	Supplier	Description	Amount \$
Chief Executive Officer			
01/12/25	CPP Convention Centre	Parking fees	26.25
04/12/25	Dominos	Food and drinks	96.95
08/12/25	Green St. Café	Food and drinks	59.87
08/12/25	Australia Reporting Award	Fees and charges	970.00
10/12/25	City of Bayswater	Travel expenses	61.90
12/12/25	Uber	Travel expenses	18.65
12/12/25	Uber	Travel expenses	13.08
15/12/25	CPP Citiplace	Parking fees	5.05
15/12/25	ChatGPT	Memberships and subscriptions	30.46
19/12/25	Qantas	Conference expenses	991.01
19/12/25	McLoughlin Butchers	Food and drinks	143.26
22/12/25	Pinelli Estate Winer	Food and drinks	755.00
29/12/25	Lenard's Ellenbrook	Food and drinks	221.32
		Card Total	3,392.80
Director Community Services			
01/12/25	Department of Justice	Legal expenses and court costs	194.30
04/12/25	WA News	Memberships and subscriptions	4.00
05/12/25	Kmart	Functions and events supplies	80.00
05/12/25	Zoobean	Memberships and subscriptions	2,124.00
08/12/25	Twilio	Memberships and subscriptions	152.58
10/12/25	WA News	Memberships and subscriptions	4.00
10/12/25	Express Online Training	Staff Training	73.91
10/12/25	Express Online Training	Staff Training	73.91
10/12/25	Express Online Training	Staff Training	73.91
10/12/25	Express Online Training	Staff Training	73.91
10/12/25	Ben and Jerrys	Food and drinks	989.63
11/12/25	Visual Inspirations Australia	Functions and events supplies	1,037.85
11/12/25	Stage and Studio Production	Functions and events supplies	471.24
15/12/25	Bunnings	Minor equipment purchase	294.52
17/12/25	WA News	Memberships and subscriptions	4.00
18/12/25	SP Connect Gift Card	Staff recognition	55.45
18/12/25	Italians Restaurant	Food and drinks	192.50
19/12/25	Express Online Training	Staff Training	73.91
24/12/25	WA News	Memberships and subscriptions	4.00
29/12/25	Eventbrite	Memberships and subscriptions	22.62
29/12/25	Australia Post Gift Card	Staff recognition	204.95
		Card Total	6,205.19
Director Corporate Services			
01/12/25	CPP His Majestys	Parking fees	24.23
02/12/25	Australian Institute of Company Directors	Memberships and subscriptions	750.00
03/12/25	WA News	Memberships and subscriptions	4.00
03/12/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material	871.00
03/12/25	Daily Blooms	Staff recognition	104.95
04/12/25	CPA Australia	Memberships and subscriptions	900.44
04/12/25	CPA Australia	Memberships and subscriptions	900.44
05/12/25	Create Send	Memberships and subscriptions	671.00
09/12/25	WA News	Memberships and subscriptions	4.00
15/12/25	CPA Australia	Memberships and subscriptions	900.44
15/12/25	Meta Platforms Ireland Ltd T/A Facebook	Marketing and promotional material	442.84
16/12/25	WA News	Memberships and subscriptions	4.00
23/12/25	WA News	Memberships and subscriptions	4.00
30/12/25	WA News	Memberships and subscriptions	4.00
		Card Total	5,585.34
Director Infrastructure & Assets			
01/12/25	CPP Convention Centre	Parking fees	26.25
11/12/25	Fastfield	Memberships and subscriptions	114.64
15/12/25	ChatGPT	Memberships and subscriptions	30.46
		Card Total	171.35
		Grand Total	15,354.68

City of Bayswater

List of Corporate Purchase Card Transactions for the period 1 December 2025 to 31 December 2025

Date	Description	Amount \$
Bunnings Group Ltd		
4470		
10/10/25	Minor equipment purchase	189.00
11/11/25	Minor equipment purchase	233.03
12/11/25	Building supplies and hardware	48.96
28/11/25	Minor equipment purchase	84.99
28/11/25	Minor equipment purchase	35.70
28/11/25	Building supplies and hardware	18.64
28/11/25	Building supplies and hardware	11.46
	Sub Total	621.78
3292		
27/11/25	Building supplies and hardware	8.46
	Sub Total	8.46
9176		
10/10/25	Building supplies and hardware	31.25
06/11/25	Building supplies and hardware	135.08
11/11/25	Building supplies and hardware	79.76
12/11/25	Building supplies and hardware	54.31
12/11/25	Building supplies and hardware	97.21
13/11/25	Building supplies and hardware	142.30
13/11/25	Building supplies and hardware	63.21
13/11/25	Building supplies and hardware	15.60
14/11/25	Building supplies and hardware	91.94
14/11/25	Building supplies and hardware	399.35
19/11/25	Building supplies and hardware	62.38
19/11/25	Building supplies and hardware	56.54
21/11/25	Building supplies and hardware	59.22
26/11/25	Building supplies and hardware	15.66
26/11/25	Building supplies and hardware	70.64
26/11/25	Building supplies and hardware	256.50
27/11/25	Building supplies and hardware	33.68
27/11/25	Building supplies and hardware	55.51
02/12/25	Building supplies and hardware	69.85
02/12/25	Building supplies and hardware	20.86
02/12/25	Building supplies and hardware	81.65
03/12/25	Building supplies and hardware	166.44
	Sub Total	2,058.94
7788		
17/10/25	Minor equipment purchase	40.56
	Sub Total	40.56
0012		
14/11/25	Minor equipment purchase	66.71
14/11/25	Minor equipment purchase	42.96
14/11/25	Minor equipment purchase	18.98
21/11/25	Minor equipment purchase	566.14
28/11/25	Construction and civil works tools and materials	30.76

Date	Description	Amount \$
28/11/25	Aquatic maintenance and services	163.56
02/12/25	Equipment maintenance	29.63
02/12/25	Equipment repairs	604.20
	Sub Total	1,522.94
7447		
06/11/25	Parks and gardens materials	29.98
06/11/25	Parks and gardens materials	47.92
	Sub Total	77.90
2706		
12/11/25	Minor equipment purchase	39.89
18/11/25	Minor equipment purchase	71.77
18/11/25	Minor equipment purchase	91.20
	Sub Total	202.86
5762		
06/11/25	Engineering works materials	336.18
11/11/25	Engineering works materials	13.30
13/11/25	Engineering works materials	300.60
17/11/25	Engineering works materials	38.52
03/12/25	Engineering works materials	40.43
03/12/25	Engineering works materials	22.30
	Sub Total	751.33
5719		
07/11/25	Building supplies and hardware	70.47
02/12/25	Building supplies and hardware	51.72
03/12/25	Building supplies and hardware	17.22
	Sub Total	139.41
8394		
20/11/25	Building supplies and hardware	27.46
	Sub Total	27.46
4766		
20/10/25	Parks and gardens materials	233.46
20/10/25	Parks and gardens materials	233.46
20/10/25	Parks and gardens materials	233.46
23/10/25	Parks and gardens materials	97.66
24/10/25	Parks and gardens materials	39.48
28/10/25	Parks and gardens materials	78.00
31/10/25	Parks and gardens materials	86.39
07/11/25	Parks and gardens materials	96.89
	Sub Total	1,098.80
6930		
22/10/25	Parks and gardens materials	98.11
24/10/25	Parks and gardens materials	89.27
28/11/25	Parks and gardens materials	122.82
28/11/25	Parks and gardens materials	39.26
	Sub Total	349.46
1238		
05/11/25	Engineering works materials	120.22
06/11/25	Engineering works materials	47.77
08/11/25	Engineering works materials	25.91
20/11/25	Engineering works materials	52.58

Date	Description	Amount \$
25/11/25	Engineering works materials	27.36
29/11/25	Engineering works materials	353.73
29/11/25	Engineering works materials	89.32
	Sub Total	716.89
6649		
17/11/25	Minor equipment purchase	99.83
19/11/25	Minor equipment purchase	20.63
28/11/25	Building supplies and hardware	33.23
01/12/25	Building supplies and hardware	30.73
	Sub Total	184.42
8073		
05/11/25	Building supplies and hardware	31.02
05/11/25	Building supplies and hardware	9.36
06/11/25	Building supplies and hardware	8.52
10/11/25	Building supplies and hardware	79.20
12/11/25	Building supplies and hardware	147.92
17/11/25	Building supplies and hardware	16.67
17/11/25	Building supplies and hardware	42.87
18/11/25	Building supplies and hardware	25.44
20/11/25	Building supplies and hardware	152.47
20/11/25	Building supplies and hardware	9.66
25/11/25	Building supplies and hardware	50.23
25/11/25	Building supplies and hardware	70.14
01/12/25	Building supplies and hardware	521.65
02/12/25	Building supplies and hardware	16.96
02/12/25	Building supplies and hardware	127.14
	Sub Total	1,309.25
0999		
06/11/25	Building supplies and hardware	29.66
12/11/25	Building supplies and hardware	57.86
20/11/25	Building supplies and hardware	18.17
24/11/25	Building supplies and hardware	37.91
	Sub Total	143.60
0099		
20/10/25	Environmental health services & supplies	169.00
21/10/25	Environmental health services & supplies	414.60
06/11/25	Environmental health services & supplies	191.47
	Sub Total	775.07
9220		
17/11/25	Minor equipment purchase	51.00
18/11/25	Minor equipment purchase	56.91
	Sub Total	107.91
	Bunnings Group Ltd Total	10,137.04
BP Australia Pty Ltd		
0090		
20/11/2025	Fuel and oil for council fleet	222.82
	Sub Total	222.82
0116		
04/11/2025	Fuel and oil for council fleet	65.29
25/11/2025	Fuel and oil for council fleet	89.98

Date	Description	Amount \$
	Sub Total	155.27
0124		
02/11/2025	Fuel and oil for council fleet	58.79
12/11/2025	Fuel and oil for council fleet	53.23
	Sub Total	112.02
0157		
05/11/2025	Fuel and oil for council fleet	72.35
14/11/2025	Fuel and oil for council fleet	66.34
27/11/2025	Fuel and oil for council fleet	52.43
	Sub Total	191.12
0199		
07/11/2025	Fuel and oil for council fleet	103.83
14/11/2025	Fuel and oil for council fleet	40.80
	Sub Total	144.63
0207		
01/11/2025	Fuel and oil for council fleet	48.47
06/11/2025	Fuel and oil for council fleet	63.64
11/11/2025	Fuel and oil for council fleet	57.33
15/11/2025	Fuel and oil for council fleet	43.79
	Sub Total	213.23
0223		
08/11/2025	Fuel and oil for council fleet	39.86
	Sub Total	39.86
0231		
31/10/2025	Fuel and oil for council fleet	212.88
21/11/2025	Fuel and oil for council fleet	217.64
	Sub Total	430.52
2547		
03/11/2025	Fuel and oil for council fleet	61.21
10/11/2025	Fuel and oil for council fleet	61.62
15/11/2025	Fuel and oil for council fleet	65.84
19/11/2025	Fuel and oil for council fleet	62.07
25/11/2025	Fuel and oil for council fleet	66.14
	Sub Total	316.88
6571		
06/11/2025	Fuel and oil for council fleet	72.37
21/11/2025	Fuel and oil for council fleet	68.89
	Sub Total	141.26
1506		
13/11/2025	Fuel and oil for council fleet	96.02
28/11/2025	Fuel and oil for council fleet	83.42
	Sub Total	179.44
BP Australia Pty Ltd Total		2,147.05
Grand Total		12,284.09

Note: The above payments have been included in payments from the Municipal Account.

City of Bayswater

Electronic Fund Transfers

for the period 1 December 2025 to 31 December 2025

Date	Description	Amount
Municipal Account		\$
01/12/25	Wages	9,808.86
01/12/25	NAB connect fee	743.06
02/12/25	New term deposit	1,300,000.00
08/12/25	NAB batch fee	0.15
10/12/25	Wages	1,236,220.57
15/12/25	Wages	8,973.86
16/12/25	New term deposit	900,000.00
16/12/25	NAB account fee	30.88
19/12/25	NAB batch fee	0.15
23/12/25	New term deposit	1,500,000.00
23/12/25	Wages	1,166,199.23
24/12/25	Wages	1,807.52
29/12/25	NAB connect fee	511.28
31/12/25	NAB bpay charge	2,025.50
31/12/25	NAB merchant fee	1,906.46
31/12/25	NAB merchant fee	427.21
31/12/25	NAB merchant fee	374.91
31/12/25	NAB merchant fee	154.11
31/12/25	NAB merchant fee	132.54
31/12/25	NAB merchant fee	40.00
Total		6,129,356.29

10.2.5 Investment Report for the Period Ended 31 December 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. Investment Register [10.2.5.1 - 1 page] 2. Investment Summary [10.2.5.2 - 1 page] 3. Investment Portfolio [10.2.5.3 - 1 page]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

This report presents the City's Investment Portfolio for the period ended 31 December 2025.

OFFICER'S RECOMMENDATION

That Council receives the Investment Portfolio Report for the period ended 31 December 2025 with investments totalling \$118,391,743.80.

BACKGROUND

The purpose of this report is for Council to note the Investment Portfolio detailed in **Attachments 1, 2 and 3**.

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, a monthly report on the City's Investment Portfolio is to be presented to Council.

The City's Investment Policy details the way the City is to manage the investment portfolio ensuring:

- a high level of security;
- an adequate level of diversification to spread risk; and
- sufficient liquidity to meet all reasonably-anticipated cash flow requirements (ready access to funds for daily requirements).

The City's investment portfolio (**Attachments 1, 2 and 3**) is spread across several financial institutions in accordance with the risk management guidelines as contained in the policy.

- **Maximum Risk Exposure** - The City policy sets a portfolio credit framework which limits the credit exposure of the City's investment to the following Standard & Poor's (S&P) rated banking institutions.

S&P Long-Term Rating	S&P Short-Term Rating	Maximum Risk Limit % Credit Rating
AAA	A-1+	100%
AA	A-1	100%
A	A-2	80%

This report is intended to not only meet the City's regulatory and policy obligations, but also to summarise how the City's funds have been invested and with which financial institution.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Total investments for the period ended 31 December 2025 were \$118,391,743.80.

Of the total investment portfolio, \$70,284,953.05 is internally restricted and \$3,549,326.15 externally restricted, to satisfy the City's legislative responsibilities and to set aside funds for future projects. The balance of the investment funds represents working capital and funding required for the City's 2025/26 operating and capital expenditure requirements.

LEGISLATIVE COMPLIANCE

Investment Policy applies. It is noted that the City currently has 9% in fossil fuel free investments.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR06 - City does not have the adequate financial capacity to deliver planned services and maintain assets.	

FINANCIAL IMPLICATIONS

Income earned from investments is recognised in the City's financial statements.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025-2035, the following applies:

Key Result Area:	Leadership and Governance
Outcome 5.1	Good Governance
Objective 5.1.1	Provide ethical and accountable governance.
Objective 5.1.2	Ensure resource sustainability for future generations.

CONCLUSION

That Council receives the Investment Portfolio Report for the period ended 31 December 2025 with investments totalling \$118,391,743.80.

**City of Bayswater
Investment Register
Balance as at 31 December 2025**

Investment Number	Bank	Lodgement Date	Maturity Date	Rate %	Principal \$	Accrued Interest \$	Maturity Interest \$	Maturity Amount \$
201179	National Australia Bank	26/08/25	06/01/26	4.10	3,500,000.00	49,930.14	52,289.04	3,552,289.04
201180	National Australia Bank	26/08/25	13/01/26	4.10	1,400,000.00	19,972.05	22,016.44	1,422,016.44
201181	National Australia Bank	26/08/25	20/01/26	4.10	2,710,000.00	38,660.19	44,748.41	2,754,748.41
201182	National Australia Bank	26/08/25	27/01/26	4.10	1,200,000.00	17,118.90	20,758.36	1,220,758.36
201183	National Australia Bank	26/08/25	03/02/26	4.10	1,200,000.00	17,118.90	21,701.92	1,221,701.92
201202	Bank of Queensland	14/10/25	03/02/26	4.20	1,000,000.00	8,975.34	12,887.67	1,012,887.67
201186	Bank of Queensland	02/09/25	10/02/26	4.16	1,200,000.00	16,412.05	22,019.51	1,222,019.51
201187	Bank of Queensland	02/09/25	17/02/26	4.16	1,500,000.00	20,515.07	28,721.10	1,528,721.10
201204	National Australia Bank	21/10/25	17/02/26	4.10	1,500,000.00	11,963.01	20,050.68	1,520,050.68
201207	Commonwealth Bank	29/10/25	17/02/26	4.09	800,000.00	5,647.56	9,950.47	809,950.47
201190	National Australia Bank	09/09/25	24/02/26	4.20	1,500,000.00	19,504.11	28,997.26	1,528,997.26
201191	Commonwealth Bank	09/09/25	03/03/26	4.20	2,000,000.00	26,005.48	40,273.97	2,040,273.97
201205	National Australia Bank	21/10/25	03/03/26	4.10	500,000.00	3,987.67	7,469.86	507,469.86
201208	Commonwealth Bank	29/10/25	03/03/26	4.10	500,000.00	3,538.36	7,020.55	507,020.55
201192	Bank of Queensland	16/09/25	10/03/26	4.19	1,200,000.00	14,601.86	24,106.85	1,224,106.85
201193	Bank of Queensland	16/09/25	17/03/26	4.20	1,300,000.00	15,856.44	27,225.21	1,327,225.21
201206	National Australia Bank	21/10/25	17/03/26	4.10	2,400,000.00	19,140.82	39,629.59	2,439,629.59
201209	Commonwealth Bank	29/10/25	17/03/26	4.10	3,400,000.00	24,060.82	53,086.58	3,453,086.58
201198	Bank of Queensland	30/09/25	24/03/26	4.22	500,000.00	5,318.36	10,116.44	510,116.44
201212	Bendigo Bank	04/11/25	24/03/26	4.24	1,000,000.00	6,621.37	16,263.01	1,016,263.01
201201	Bank of Queensland	07/10/25	31/03/26	4.22	2,500,000.00	24,568.49	50,582.19	2,550,582.19
201215	Commonwealth Bank	18/11/25	07/04/26	4.21	1,515,295.48	7,515.45	24,468.91	1,539,764.39
201213	Suncorp Bank	04/11/25	14/04/26	4.27	1,100,000.00	7,335.04	20,718.27	1,120,718.27
201214	Bank of Queensland	11/11/25	12/05/26	4.31	1,600,000.00	9,446.58	34,385.53	1,634,385.53
201219	Bank of Queensland	02/12/25	16/06/26	4.40	1,300,000.00	4,544.66	30,715.62	1,330,715.62
201225	Westpac Bank	23/12/25	16/06/26	4.43	1,500,000.00	1,456.44	31,859.59	1,531,859.59
201216	Bank of Queensland	26/11/25	30/06/26	4.35	1,500,000.00	6,256.85	38,613.70	1,538,613.70
201222	Westpac Bank	16/12/25	25/08/26	4.59	2,332,169.12	4,399.17	73,906.12	2,406,075.24
201223	Westpac Bank	16/12/25	25/08/26	4.59	900,000.00	1,697.67	28,520.88	928,520.88
Muni General Funds Total					44,557,464.60	412,168.87	843,103.71	45,400,568.31
201144	Westpac Bank	27/05/25	20/01/26	4.37	5,477,436.49	142,962.59	156,078.43	5,633,514.92
201145	Westpac Bank	03/06/25	17/02/26	4.36	3,465,436.47	87,344.19	107,213.96	3,572,650.43
201151	Suncorp Bank	24/06/25	03/03/26	4.37	2,671,501.64	60,771.17	80,601.77	2,752,103.41
201197	National Australia Bank	23/09/25	31/03/26	4.20	5,018,363.01	57,168.09	109,139.08	5,127,502.09
201154	Westpac Bank	01/07/25	28/04/26	4.26	5,790,574.34	123,677.15	203,425.26	5,993,999.60
201220	Bank of Queensland	02/12/25	16/06/26	4.40	3,292,129.43	11,508.92	77,784.45	3,369,913.88
201221	Bank of Queensland	02/12/25	16/06/26	4.40	6,926,208.56	24,213.27	163,648.28	7,089,856.84
201184	Westpac Bank	26/08/25	23/06/26	4.27	11,174,736.00	166,025.96	393,494.60	11,568,230.60
201211	Suncorp Bank	04/11/25	23/06/26	4.33	5,834,752.07	39,454.11	159,892.99	5,994,645.06
201188	National Australia Bank	02/09/25	30/06/26	4.14	2,432,916.73	33,114.33	83,061.78	2,515,978.51
201199	National Australia Bank	30/09/25	30/06/26	4.26	4,821,068.39	51,766.39	153,611.13	4,974,679.52
201200	Westpac Bank	07/10/25	04/08/26	4.30	3,552,172.15	35,570.38	125,961.00	3,678,133.15
201217	Bank of Queensland	26/11/25	18/08/26	4.27	2,316,434.30	9,484.69	71,812.64	2,388,246.94
201210	National Australia Bank	28/10/25	25/08/26	4.15	591,160.46	4,301.70	20,231.45	611,391.91
201218	Commonwealth Bank	26/11/25	01/09/26	4.26	6,920,063.01	28,267.98	225,336.21	7,145,399.22
Muni Reserve Total					70,284,953.05	875,630.94	2,131,293.01	72,416,246.06
201194	National Australia Bank	16/09/25	13/01/26	4.19	695,408.41	8,461.88	9,499.66	704,908.07
201224	Westpac Bank	16/12/25	31/03/26	4.33	875,870.25	1,558.57	10,909.98	886,780.23
201195	Westpac Bank	23/09/25	23/06/26	4.21	787,483.86	8,992.20	24,796.68	812,280.54
201203	Bank of Queensland	14/10/25	11/08/26	4.25	1,190,563.63	10,812.93	41,726.81	1,232,290.44
Trust Specific Total					3,549,326.15	29,825.58	86,933.13	3,636,259.28
Total					118,391,743.80	1,317,625.39	3,061,329.86	121,453,073.66

**City of Bayswater
Investment Summary
Balance as at 31 December 2025**

Investments By Maturity Date

Maturity Dates	Principal	Portfolio %	Number of Investments
Less than 30 days	\$14,982,844.90	13%	6
Between 30 days and 60 days	\$12,165,436.47	10%	8
Between 61 days and 90 days	\$23,865,734.90	20%	13
Between 91 days and 180 days	\$40,821,179.74	34%	11
Between 181 days and 1 year	\$26,556,547.79	22%	10
Total	\$118,391,743.80	100%	48

Allocation of Investments

S&P Rating (Short-term)	Bank	Amount Invested	Amount Invested %	Threshold %
A-1+	National Australia Bank	\$29,468,917.00	25%	45%
A-1+	Westpac	\$35,855,878.68	30%	45%
A-1+	Commonwealth Bank	\$15,135,358.49	13%	45%
A-1	Suncorp **	\$9,606,253.71	8%	35%
A-2	Bank of Queensland	\$27,325,335.92	23%	30%
A-2	Bendigo Bank **	\$1,000,000.00	1%	30%
Total		\$118,391,743.80	100%	

** Fossil fuel free investment



**City of Bayswater
Investment Portfolio
Balance as at 31 December 2025**

Source	Description	Total \$	Internally restricted \$	Externally restricted \$
Municipal	Investment - CoB General Funds	44,557,464.60	-	-
	Investment - CoB Reserve	70,284,953.05	70,284,953.05	-
	Investment - Trust	3,549,326.15	-	3,549,326.15
Total		118,391,743.80	70,284,953.05	3,549,326.15

10.2.6 Financial Report for the Period Ended 31 December 2025

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	Nil
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This report will be provided under separate cover.

10.3 Infrastructure and Assets Directorate Reports**10.3.1 Proposed Footpath on Wholley Street, Bayswater**

Responsible Branch:	Transport and Buildings
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	<i>ABSOLUTE MAJORITY REQUIRED</i>
Attachments:	Nil
Refer:	Item: 10.3.6 OCM: 26 August 2025
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

For Council to consider two petitions from residents of Wholley Street, Bayswater in reference to the proposed new footpath along Wholley Street from Traylen Road to Darby Street service road. One petition is in objection (18 signatories), and the other is in support (three signatories) of the construction of the proposed footpath.

OFFICER'S RECOMMENDATION

That Council:

- Does not proceed with the construction of a footpath along Wholley Street, Bayswater; and**
- Reallocates the \$55,556 as part of the 2025/26 budget allocation to reserves, given time restriction to select and deliver a new footpath project this financial year without carry forward, and be reallocated to a new footpath provision in the 2026/27 budget.**

ABSOLUTE MAJORITY REQUIRED

BACKGROUND

Through Council requests and workshops in preparation for the budget, Wholley Street was included in the 2025/26 budget for the provision of a footpath. The path was proposed to be positioned along the northern side of the carriageway connecting Traylen Road through to Darby Street service road as shown below. The Wholley Street path was nominated by Council for inclusion into the 2025/26 budget as part of the Annual Business Planning process. This was prior to the adoption of the new Pathway Master Plan in August 2025.



EXTERNAL CONSULTATION

In mid-August, the City undertook community consultation with residents of Wholley Street advising of the new path and the proposed width and location. Letters were sent to residents on both sides of the street and consultation concluded on 3 September 2025, inviting residents to raise any questions or concerns. The residents on the northern side particularly were concerned of the path, and in discussions, the City looked at a compromise by reducing the width of the path to allay most of the concerns.

On November 3, 2025, the City wrote to all residents again advising of the reviewed design width and maintaining the same location being along the northern side of the road.

Subsequently at the Ordinary Council Meeting on 9 December 2025, two petitions were tabled. One petition objected to the installation of the path, with 18 signatures, and the second was in favour of the path with three signatures.

The petition in favour of the proposed path is supporting it on the basis that it will add greater amenity to the street and improve accessibility and safety.

The petition against the path has indicated its objections on the basis that current users walk safely on the road, the verges and gardens are narrow and installing a path would significantly reduce the usable space for residents, and the path does not form part of the Safe Routes to School assessment. Also, Gordon Street that connects with Wholley Street, has a similar environment and most users still use the road over the existing footpath.

OFFICER'S COMMENTS

Wholley Street has a road reserve width of 15m which is narrower than most surrounding roads in Maylands, where typical road reserve widths are approximately 20m. The road pavement is 6.1m wide, leaving 4.45m wide verges each side, and the road is 187m long with 24 residential

properties fronting it. The narrow verge accommodates trees and is restrictive in the balance of width for the provision of a 1.8m concrete path.

The latest traffic data shows Wholley Street shows an average 85th percentile speed of 36 km/h, which is considered very low.

It is noted that the next parallel street, being Goldmead Street, has an existing concrete path connecting the existing paths along both Traylen Road and Darby Street, and is a wider road, leading directly onto Gibbney Reserve.

Wholley Street forms part of the Long-Term Cycling Network (LTCN), which indicates it may be a future cycling route, subject to future consideration for funding and detail design.

If Council resolves not to progress with the footpath along Wholley Street, the allocated budget is recommended to be redirected to the reserve fund rather than being reallocated to a new project, as there is insufficient time remaining within the current financial year to select, scope, consult and deliver an alternative footpath without resulting in a carry forward. In addition, should objections or petitions be received for a new proposed footpath, these would be required to be reported to Council, further limiting the ability to progress another project within the current timeframe.

LEGISLATIVE COMPLIANCE

The City's *Footpath Policy* requires that all streets within the City (excluding cul-de-sacs with traffic volumes less than 600 vehicles per day, or no connection to pedestrian access ways (PAWs or nearby amenities such as parks and reserves), are to have a path on at least one side to provide a contiguous footpath network.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR02 – Failure to strategically plan, deliver and maintain infrastructure and assets.	

FINANCIAL IMPLICATIONS

A budget of \$55,556 has been allocated in the 2025/26 financial year for the construction of the Wholley Street footpath. Given that there is insufficient time remaining to select a new footpath, undertake consultation with residents, and deliver additional works in the current financial year without resulting in a budgetary carry forward, the funds are proposed to be returned to reserve and reallocated to a new footpath in the 2026/27 financial year footpath program.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Built

Outcome 2.1 A Connected and Accessible City

Objective 2.1.1 Plan for connected accessible and safe roads, pathways and places.

Key Result Area: Built

Outcome 2.2 Built Infrastructure that Meets Current and Future Community Needs

Objective 2.2.1 Improve the amenity of our public spaces and streetscapes.

Objective 2.2.2 Ensure accessible connections between the built realm and natural green spaces to relax and recreate.

Objective 2.2.3 Plan, build and maintain current and future assets.

CONCLUSION

Two petitions relating to the proposed path in Wholley Street, Bayswater were presented at the Ordinary Council Meeting on 9 December 2025. One petition with 18 signatures advocated for the proposed path to not proceed, and the other petition with three signatures advocated for the path to be installed.

Wholley Street was placed on the budget as part of the Annual Business Planning process, with a budget allocation of \$55,556. Wholley Street has a narrow road reserve width less than the standard 20m road reserve making the installation of a path difficult, and a reduced width of 1.5m was finally proposed, which most residents have objected to.

Goldmead Street, adjacent to Wholley Street, has an existing path and leads directly to Gibbney Reserve. On the basis that a greater majority of residents do not wish for the path to be installed, it is proposed that the path does not proceed and that the funds be reallocated to the Footpath Reserve to be included as part of the 2026/27 budget.

10.3.2 Lease Renewal - Jade Lewis and Friends Inc. - 96 Slade Street, Bayswater

Responsible Branch:	Transport and Buildings
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	Nil
Refer:	Item: 10.1.2 OCM: 22.07.2025 Item: 11.2.5 OCM: 28.04.2015 Item: 11.2.9 OCM: 28.01.2014
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

Council consideration is sought in relation to the lease renewal for the property located at 96 Slade Street, Bayswater.

The Chief Executive officer has the authority to enter into a new Lease/Licence/User Agreement for the continued tenancy with the current occupant of a premises, provided the leaseholder achieves a satisfactory performance score against lease key performance indicators (KPIs) and all terms comply with the *Community Facility Lease and Licence/User Agreement Policy (the policy)*.

While lease performance is reviewed annually through audits, the leaseholder has not provided the required documentation in previous years. Consequently, the assessment cannot be completed, and the matter is referred to Council for further consideration.

OFFICER'S RECOMMENDATION

That Council authorises the Chief Executive Officer to execute a new lease with Jade Lewis and Friends Incorporated for a term expiring on 30 April 2027, with an option to extend the lease for a further period of two years, in accordance with the City's *Community Facility Lease and Licence/User Agreement Policy*.

BACKGROUND

The premises located at 96 Slade Street, Bayswater (Lot 24 on Plan 1972), shown on Picture 1 below, is freehold land, owned by the City of Bayswater (the City), comprised in Certificate of Title 1610, Folio 976.

Council at the Ordinary Council Meeting held on 28 January 2014 approved the premises to be leased to *Jade Lewis and Friends Inc.* for a two-year term expiring 31 March 2016. The Leaseholder later requested that Council consider extending the lease to a five-year term, with an option for two additional five-year extensions, which would have extended the lease to March 2029. However, Council resolved at its Ordinary Council Meeting held on 28 April 2015 to extend the lease until March 2019. Upon expiry of that term, the tenancy continued on a holding-over basis until 2021, when a new five-year lease was executed. The current lease is due to expire on 14 January 2026.

The leaseholder runs the *Yellow Ribbon Project Australia* which delivers key programs that focus on prevention, early intervention, community empowerment, and supporting young people, women, and families before they reach crisis or become involved in the justice system.

Their *Second Chance Choir*, created in 2022, offers a meaningful pathway for people with lived prison experience to gain confidence, connect and reintegrate into the community.

The City received a letter dated 3 December 2025 from the leaseholder expressing interest in renewing the lease for a three-year term, which would provide the group the stability and would allow them to continue delivering meaningful support to the community.



Picture 1: Location of the premises

EXTERNAL CONSULTATION

Officers have been in contact with the leaseholder to advise them of the lease expiry date and to explain the renewal process, including that, due to the absence of required information and documentation from lease audits in previous years, the renewal of this lease is being referred to Council for consideration.

The leaseholder has been advised of the proposed lease renewal terms as outlined in this report, noting that these terms are subject to Council resolution. The leaseholder has confirmed their acceptance of the proposed terms.

OFFICER'S COMMENTS

Annual audits are conducted and evaluated against lease KPIs for all leaseholders. An overall performance is calculated by averaging the results of the last three audits, with a rating of 66-80% being deemed '*Good, recommend to renew lease to the lessee*' while a rating of 81-100% is considered '*Excellent, highly recommended to renew lease to the lessee*'. However, the leaseholder has not submitted sufficient documentation over the past two audit cycles therefore Officers are unable to calculate their overall performance rating score.

The property is situated within the Guildford Road and Slade Street, Bayswater corner precinct, and Council, at its Ordinary Council Meeting held on 22 July 2025, requested the Chief Executive Officer to commence an Expression of Interest (EOI) for the consideration of either partial or full disposal of this area as shown on Picture 2 below.



Picture 2: Area concerning the Expression of Interest - 96 Slade Street (circled in yellow)

Taking this into consideration, the importance and positive impact *Jade Lewis and Friends Inc.* has to the community and the unknown outcome of the EOI, it is the Officers recommendation to approve the renewal of the lease at 96 Slade Street for a further three-year term.

The proposed three-year term will align the new lease of this premise to the community lease of 476 Guildford Road, Bayswater which was executed in 2025 for a two-year term with and an option to extend for a further two-year period with an expiry date of 30 April 2029.

Synchronising the expiry of both leases would allow the City to advance any prospective plans for the area in a coordinated and efficient manner.

Granting a lease renewal to Jade Lewis and Friends Inc. would support the community group's strategic needs, enable their programs to continue without interruption, and be consistent with the original lease term requested by the community group in 2014, which was for a five-year term with two additional five-year options, extending the lease through to 2029.

Additionally, both lease agreements include a 'Redevelopment Clause,' which requires the lessor to notify the leaseholder at least four months' notice in advance of any redevelopment, ensuring adequate preparation time for all parties involved.

If the lease renewal is not granted and the premises are subsequently occupied by a different community group, this could create uncertainty for both the new leaseholder and the City regarding future development and planning for the area, following the outcome of the EOI. Alternatively, leaving the premises untenanted is undesirable as it would likely have security and anti-social implications.

Under the Policy, the Jade Lewis and Friends Inc. would be classified as a "*Category 1b - Not-for-Profit Community Group and Organisations*". Based on the term alignment above, officers have proposed the following terms below with the leaseholder, who has confirmed their acceptance of these terms:

Item	Category 1b
Agreement Length	15 January 2026 – 30 April 2027 + Further 2-year term, expiring on 30 April 2029
Annual Rent	\$1,390.00 plus GST and indexed annually to CPI
Annual Council Rates	Lessor to pay
Emergency Services Levy	Lessee to pay
Outgoings (utility and waste charges)	Lessee to pay
Annual Maintenance (e.g. servicing of air conditioning systems, emergency exit light testing, fire safety systems, etc)	Lessee to be invoiced for the annual cost applicable to the facility
TOTAL	\$1,390.00 p/a + GST + ESL, outgoings, and annual routine maintenance costs

LEGISLATIVE COMPLIANCE

Nil.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods. SR04 - Inability to work collaboratively to engage and partner with the stakeholders to promote and advocate opportunities to live and invest. SR05 - Inability to manage stakeholder expectation through early and ongoing engagement.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable to execute a new lease agreement.

Item 1:	Lease Preparation		
Asset Category:	Other	Source of Funds:	Municipal
LTFP Impacts:	Not Itemised in the LTFP		
Notes:	The costs include the preparation of lease document by City officers.		

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	EMPLOYEE				
1	-	-	\$900	\$1,390.00	3	-	

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Social
 Outcome 1.1 A Connected and Inclusive Community
 Objective 1.1.2 Facilitate connections and access to services for all community.

Key Result Area: Economic
 Outcome 4.2 Distinctive Centres
 Outcome 4.2 Facilitate the activation of City and town centres.

CONCLUSION

It is the Officer's recommendation that Council authorises the Chief Executive Officer to execute a new lease with Jade Lewis and Friends Incorporated for a term expiring on 30 April 2027, with an option to extend the lease for a further period of two years, subject to the terms outlined in this report. In addition, synchronising the expiry of both leases (96 Slade Street and 476 Guildford Road) which would allow the City to advance any prospective plans endorsed by Council for the area in a coordinated and efficient manner.

10.3.3 Tender No. 22-2025: City of Bayswater Civic Centre HVAC Upgrade

Responsible Branch:	Transport and Buildings
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required for limb 1 <i>ABSOLUTE MAJORITY REQUIRED for limb 2</i>
Attachments:	1. CONFIDENTIAL REDACTED - Price Comparison [10.3.3.1 - 1 page] 2. CONFIDENTIAL REDACTED - Quotation Letter [10.3.3.2 - 15 pages]
Officer Declaration:	<i>The Coordinator Community Buildings, who drafted this report, declared an impartial interest in the item as he has a professional working relationship in managing the City's HVAC service and maintenance contract with the maintenance division of AMS Technology Group Pty Ltd (t/a AMS Installation and Maintenance Solutions) who has submitted on this tender. The Coordinator did not take part in assessing the submissions.</i>

This item contains one or more confidential attachments that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the *Local Government Act 1995*:

- (c) *information contained in a tender received by the local government for a contract to the extent that the information —*
 - (i) *is a tendered price; or*
 - (ii) *a tendered methodology for calculating a price;*
- (d) *information contained in a tender received by the local government for a contract to the extent that —*
 - (i) *the information discloses any technology, or any manufacturing, industrial or trade process, that the tenderer proposes to use in performing the contract; and*
 - (ii) *the information has not previously been made public; and*
 - (iii) *the making public of the information would be likely to have an adverse effect on the tenderer's business interests;*

SUMMARY

Council approval is sought to award Tender No. 22-2025: Civic Centre HVAC Upgrade following the City's tender procurement process.

The tender value exceeds the delegated authority limit of the Chief Executive Officer and therefore requires Council approval.

OFFICER'S RECOMMENDATION

That Council:

1. **Awards Tender No. 22-2025: Civic Centre HVAC Upgrade, to Grosvenor Engineering Group Pty Ltd as per the respondent's offer received on 5 December 2025.**

Simple Majority Required

2. **Updates the 2025/26 budget as per Table 4 – Budget Variation, in this report.**

ABSOLUTE MAJORITY REQUIRED

BACKGROUND

The air conditioning of the administration section of the Civic Centre is comprised of multiple components operating as one system with the main items being four air handling units (AHU's), two air cooled chillers (chillers) and multiple electric ducting heaters.

The chillers produce cold water which is circulated around the building through a looped pipe network to the AHU's where an air-to-water heat transfer occurs which produces cool air, with electric heaters for heating.

The City was aware the chillers were coming to end of life and in 2023 began planning to replace by first completing a feasibility study on the entire system, focusing on the chillers, three options were provided:

- Option 1 – like for like replacement of both chillers
- Option 2 – replace existing chillers with a single larger chiller
- Option 3 – replace existing chillers with a single heat pump chiller (capability of producing hot and cold water for heating and cooling).

However, from this report it was also identified most of the mechanical services (AHU's, fans, pumps etc.) on site are close to the end of their useful life and require upgrade or replacement.

Based off this report, along with other known issues such as the current system underperforming in terms of heating in winter, a preliminary scope was drafted based off Option 3 to also include AHU and plant renewals.

Once a preliminary scope of works was defined, a mechanical consultant was engaged to draft a concept design based off the information provided along with further site inspections. A detailed design was completed including mechanical specification, technical drawings and tender documentation.

On 25 October 2025, the City advertised Tender No. 22-2025 Civic Centre HVAC Upgrade on TenderLink and in The West Australian newspaper, with subsequent advertising in the Perth Now Central newspaper along with notices in the Civic Centre, Maylands Library, Bayswater Library and Morley Library noticeboards.

EXTERNAL CONSULTATION

The City's incumbent HVAC maintenance contractor, AMS Installation & Maintenance Solutions were engaged to complete the initial feasibility report who they sub-contracted to MS Engineers.

Aston Consulting were engaged by the City to complete the detailed design, mechanical specification, technical drawings and tender documentation.

Aston Consulting completed a review of the submissions and provided guidance on request for information (RFI) prior to the consensus meeting.

Reference checks were undertaken on the recommended tenderer, Grosvenor Engineering Group, with no issues identified.

OFFICER'S COMMENTS

The Tender was advertised for 42 days, with a mandatory site inspection required to be attended by all tenderers.

The City received the following four submissions:

- AMS Technology Group Pty Ltd t/a AMS Mechanical Projects WA
- Brunel Building Services Pty Ltd
- Grosvenor Engineering Group
- Heru Holdings Pty Ltd t/a ME Engineering Group (ME Services)

The evaluation panel consisted of the Building Operations Manager, Project Management Officer and Building Project Officer, with oversight from the Coordinator Contracts & Procurement, and the Contracts Officer.

All submissions were considered conforming. Tenders were assessed with a quantitative pricing criterion weighting of 40%, along with the following qualitative criteria weightings:

Table 1 – Qualitative Criteria Weighting

Description of Qualitative Criteria	Weighting
Relevant Experience	20%
Demonstrated Understanding	20%
WHS & Industry Accreditations	10%
Benefit to local economy & environmental protection	5%
Sustainability	5%

Scores and comments by the evaluation panel were completed individually and recorded on an evaluation matrix. A consensus meeting was conducted on Thursday, 18 December 2025, with Aston Consulting in attendance to answer technical queries. The Procurement team facilitated the discussion, resulting in a final consensus score as detailed in the table below.

Table 2 – Consensus Rating

Selection Criteria	Relevant Experience	Demonstrated Understanding	WHS and Accreditations	Benefit to Local Economy & Environment	Sustainability	Price	Total Weighted Score	Ranking
Contractor / Weighting	20%	20%	10%	5%	5%	40%	100%	
AMS Technology Group Pty Ltd	14.00	16.00	5.00	3.50	2.50	40.00	81.00%	2
Brunel Building Services Pty Ltd	14.00	12.00	7.00	2.50	2.50	33.99	71.99%	4
Grosvenor Engineering Group Pty Ltd	16.00	16.00	8.00	2.50	4.00	39.09	85.56%	1
Heru Holding Pty Ltd	14.00	14.00	7.00	2.50	3.00	36.93	77.43%	3

All panel members contributed and agreed on the final score, along with Aston Consulting supporting the City's recommendation.

The submitted tender pricing comparison is included as **Confidential Attachment 1.**

The Grosvenor Engineering Group quotation letter is included as **Confidential Attachment 2.**

In accordance with the scope and tender submission, the project is to be delivered in two stages. The proposed construction program reflects stage one to be completed in the 2025/26 financial

year, and stage two delivered early in the 2026/27 financial year, this aligns with lead times and realistic sequencing of live-site works.

LEGISLATIVE COMPLIANCE

The tender process has met the requirements of section 3.57 the *Local Government Act 1995* and regulations 14 - 16 of the *Local Government (Functions and General) Regulations 1996*.

All tenderers have indicated that they do not have any conflicts of interest in the performance of their obligations under the contract.

City officers involved in the assessment of the tender submission have indicated that they do not have any conflicts of interest with any of the tenderers.

Aston Consulting has indicated that they do not have any conflicts of interest with any of the tenderers.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	High
Financial	Medium	High
Reputation and Stakeholders	Medium	High
Service Delivery	Medium	High
Environment	Low	High
Governance and Compliance	Low	Low
Strategic Risk	SR02 – Failure to strategically plan, deliver and maintain infrastructure and assets. SR10 - Failure to prevent, prepare, respond and recover to incidents, emergencies or major disruptions impacting operations. SR12 - Failure to provide staff safety and support health and wellbeing.	

It has been identified that the main chiller has reached end of life and recently required emergency repairs, following a significant partial failure, to restore it to full output prior to the summer season.

The risk rating has been classified high. If the replacement works were not to take place, and the chiller was to fail, the following impacts could be a possibility:

- Workplace, Health and Safety (WHS) - The building would not be air-conditioned resulting in high and low temperatures not conducive to a safe work environment.
- Financial – emergency repairs or replacements.
- Reputation and Stakeholders, and Service Delivery – with relation to WHS, front counter service delivery would be interrupted.
- Environmental – recent failure resulted in a refrigerant gas leak.

FINANCIAL IMPLICATIONSNew Capital or Amendment to Existing Capital Budget

Item 1:	Civic Centre HVAC Upgrade		
Asset Category:	Renewal / Upgrade	Source of Funds:	Municipal
LTFP Impacts:	The expenditure under this contract is allocated for in annual municipal capital budgets.		
Notes: Current Budget Note** - \$450,000.00 proposed in the 2026/27 financial year.			

ITEM NO.	CAPITAL / UPFRONT COSTS (\$)	ONGOING COSTS (\$) ANNUAL		INCOME (\$)	ASSET LIFE (YEARS)	WHOLE OF LIFE COSTS (\$)	CURRENT BUDGET (\$)
		MATERIALS & CONTRACT	EMPLOYEE				
1	1,406,764	-	-	-	20	-	1,436,915

Budget Amendments

The City has allocated a total budget of \$1,436,915.00 (ex GST) for this project with \$986,915.00 budgeting in the current financial year for Stage 1 and, \$450,000.00 proposed in the 2026/27 financial year for Stage 2.

The submission has provided the Stage 1 cost at \$1,120,573.52 and, Stage 2 at \$286,190.48. As detailed in Table 3 below, there is a shortfall of \$133,658.52 to complete Stage 1 this financial year, with Stage 2 below the anticipated budgeted amount. The total cost of Stage 1 and 2 is within the total budget allocation.

Table 3 - Budget Amendments

Stage	Year	Cost	Available Budget	Variance
Stage 1	2025/26	\$1,120,573.52	\$986,915.00	(133,658.52)
Stage 2	2026/27	\$286,190.48	\$450,000.00	163,809.52
	Total	\$1,406,764.00	\$1,436,915.00	

A budget amendment is required for Stage 1 as referenced in Table 4 below. The *Morley Sport & Recreation Roof Renewal* project has come in below budget with the balance proposed to be reallocated to complete this stage of the Civic Centre HVAC upgrade.

Table 4 – Budget Variation

Cost Centre – Project	Type	Project Type	Project Description	Current Budget \$	Adjust. \$	Revised Budget \$
1805-81236	No Change	Capital	Civic Centre - Chiller Replacement	566,933	0	566,933
1805-81384	Increase Expenditure	Capital	Civic Centre - Chiller Replacement	421,498	134,994	556,492
1805-81251	Decrease Expenditure	Capital	Morley Sport & Rec - Roof Renewal	234,165	(134,994)	99,171
			Total:	1,222,596	0	1,222,596

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Built

Outcome 2.2 Built Infrastructure that Meets Current and Future Community Needs

Objective 2.2.3 Plan, build and maintain current and future assets.

CONCLUSION

The submission made by Grosvenor Engineering Group demonstrated the best overall value for delivering on the City's requirements. Therefore, it is recommended that Council awards Tender No. 22-2025 Civic Centre HVAC upgrade to Grosvenor Engineering Group Pty Ltd.

10.3.4 Appointment of Independent Members to Active Transport Advisory Group

Responsible Branch:	Transport and Buildings
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Terms of Reference - Active Transport Advisory Group 2025-2027 [10.3.4.1 - 2 pages] 2. CONFIDENTIAL REDACTED - ATAG applications 2025 [10.3.4.2 - 14 pages] 3. CONFIDENTIAL REDACTED - Active Transport Advisory Committee Score Matrix Assessment 2025 [10.3.4.3 - 1 page]
Refer:	Item: 10.1.1 OCM: 25.10.2025
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item contains one or more confidential attachments that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the *Local Government Act 1995*, sub-section:

(b) *information relating to the personal affairs of an individual;*

SUMMARY

For Council to consider the appointment of four community representatives to the Active Transport Advisory Group (ATAG) for the period up to October 2027, as detailed in the attached Terms of Reference.

OFFICER'S RECOMMENDATION

That Council:

1. Appoints the following four community representatives, from the list of assessed applicants in Confidential Attachment 2, to the Active Transport Advisory Group (ATAG), for the period up to October 2027:
 - (a) Applicant 1
 - (b) Applicant 3
 - (c) Applicant 5
 - (d) Applicant 8
2. Requires each community member of the Active Transport Advisory Group to confirm they have read and understood the City of Bayswater Code of Conduct for Council Members, Committee Members and Candidates.
3. The names of the successful applicants, appointed in limb 1 above, will be published in the minutes of this meeting, once they have been formally notified.

BACKGROUND

Following the October 2025 local government elections, Council considered establishment of and appointments to City of Bayswater Committees and Advisory Groups, and at the Ordinary Council Meeting (OCM) held on 28 October 2025, resolved, in part, as follows:

- "2. Adopts the Terms of Reference for the Council bodies in limbs 1(a) to (g) with the following amendments:

(b) *The Terms of Reference for the Active Transport Advisory Group be updated to:*

- i. change the meeting frequency to three times per year, or as required; and*
- ii. remove the requirement for at least three members to be a person who lives with disability and replace this with a requirement to give priority to ensure diverse representation of different transport needs on the advisory group (including disability)."*

"3. *Appoints members as follows:*

(e) *Active Transport Advisory Group:*

- i. Elected Member: Cr Cale Black*
- ii. Elected Member: Cr Elli Petersen-Pik - Deputy Mayor*
- iii. Elected Member: Cr Nat Latter".*

5. *Requests the Chief Executive Officer to call for expressions of interest for community members for... Active Transport Advisory Group... in accordance with the criteria outlined in each group's Terms of Reference (Attachment 1), and Independent Advisory Group Members Policy."*

EXTERNAL CONSULTATION

An advertisement calling for nominations for community representatives on the ATAG was placed in the Perth Now newspaper on Thursday, 27 November 2025 and Perth Voice newspaper on Saturday, 29 November 2025. Nominations were also promoted via the City's website, Bayswater Brief e-newsletter, LinkedIn and posters within City buildings. Nominations closed on Saturday 13 December 2025. At the end of the advertising period, eight submissions were received.

OFFICER'S COMMENTS

The ATAG requires a high level of engagement with community members, and discussions would be better facilitated without the formal meeting structure of a committee. The recommended membership is three elected members and up to eight community members, satisfying the criteria detailed in the Terms of Reference, approved by Council at its Ordinary Meeting on 28 October 2025 (**Attachment 1**).

The Group will advise Council on initiatives and programs to promote sustainable and healthy active transport options, such as:

- Bicycles
- Walking/running
- Walking with mobility needs (e.g. wheelchairs)
- Electric assisted bicycles
- Electric scooters
- e-Rideables (e.g. Segways, electric skateboards, hover boards).

as well as providing advice on active transport matters affecting people with a disability.

The Group will comprise three Elected Members and up to eight community members and will meet three times per year or as required, for a two-year term until October 2027.

A total of eight applicants expressed an interest in being considered for the vacant community representative positions. All eight applicants submitted their nominations prior to the advertised closing date (**Confidential Attachment 1**).

A selection matrix used to assess applicants against the relevant selection criteria is included as **Confidential Attachment 2**. The selection matrix and application documents provide a framework to assist with the selection of preferred applicants. In assessing the applications against the matrix criteria, Applicants 1, 3 and 5 scored the highest (being the same score for each applicant) against the criteria, which required them to provide a strong level of participation in active transport, be a local resident and have industry experience.

Although none of the applicants live with a disability or is a carer or advocate of a person with a disability as specified in the Terms of Reference, Applicant 3 has had experience in working in the public health environment and with organisational groups that deal with the aged and vision impaired. This experience enables them to provide informed advice on disability related matters.

Although Applicant 8 received the next highest score, it is recommended that this application also be considered. Similar to Applicants 1 and 5, this applicant was part of the inaugural Active Transport Advisory Committee (ATAC) and has expressed an interest in continuing involvement.

Summary of Recommended Nominees are as follows:

Applicant No.	Reason for Recommending Applicant
Applicant 1	Promotes walking, cycling, and public transport, with a strong focus on improving active transport infrastructure. Relevant experience from managing cycle infrastructure at Transport for London and demonstrate local leadership as a co-founder of the Bayswater Bike Bus and an active member of several community and sustainability committees.
Applicant 3	Highly committed to improving safe and accessible pedestrian infrastructure, with a strong focus on safe crossings and disability access. The applicant primarily uses walking, cycling, and public transport and bring nearly 40 years of public health experience, including work with NGOs such as the Council on the Ageing, Kidsafe WA, and Visibility.
Applicant 5	Valuable experience from serving on the Active Transport Advisory Committee (2023–25) and relies on active transport in daily life, using an electric cargo bike, walking, and public transport. Has strong personal commitment and is complemented by community involvement through the Bayswater Tree Canopy Advocates, Hillcrest Primary School P&C, and the WestCycle Advisory Panel.
Applicant 8	Previously served as a community representative on the Active Transport Committee and expresses a strong interest in sustainability and community issues, though limited detail was provided about past experience.

LEGISLATIVE COMPLIANCE

Nil.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Medium
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR02 – Failure to strategically plan, deliver and maintain infrastructure and assets. SR05 - Inability to manage stakeholder expectation through early and ongoing engagement.	

FINANCIAL IMPLICATIONS

In accordance with the *Independent Advisory Group Members Policy*, independent members are remunerated for their attendance at ATAG meetings. Each of the four members will be paid an amount of \$100 per meeting. Meetings for this group are proposed to be held three times per year, or as required.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Social

Outcome 1.1 A Connected and Inclusive Community

Objective 1.1.2 Facilitate connections and access to services for all community.

Key Result Area: Built

Outcome 2.1 A Connected and Accessible City

Objective 2.1.1 Plan for connected, accessible and safe roads, pathways and places.

Key Result Area: Leadership and Governance

Outcome 5.2 Stakeholder Leadership

Objective 5.2.1 Communicate and engage effectively to empower civic participation.

CONCLUSION

It is recommended that Council selects four applicants from among the top scoring applicants (Applicants 1, 3, 5, and 8) to be appointed to serve as community representatives on the Active Transport Advisory Group. These individuals have demonstrated strong alignment with the selection criteria, particularly in terms of their active transport experiences within the City and the broader metropolitan area. Additionally, they are encouraged to share insights gained from their participation in other advisory groups and active transport advocacy events.



Terms of Reference

Active Transport Advisory Group

Purpose

The purpose of the Active Transport Advisory Group is to provide advice and input to Council on initiatives, programs and infrastructure improvements that promote sustainable and healthy active transport options, including walking, running, cycling, electric-assisted bicycles, electric scooters and other e-Rideables. The Group aims to foster community engagement and collaboration to encourage active travel as part of everyday life across the City.

In addition, the Group will advise on active transport matters affecting people with a disability, ensuring that accessibility and inclusion are integrated into active transport planning and design. This includes providing feedback on infrastructure, path networks and crossings to support safe and equitable access for all community members.

Through its inclusive and consultative approach, the Active Transport Advisory Group will help Council advance connected, safe and accessible transport choices that contribute to a healthier, more sustainable and inclusive community.

Membership

Three Elected Members as appointed by Council.

Up to eight community representatives who reside in the City of Bayswater or represent a service provider or organisation within the City of Bayswater. Priority will be given to ensure diverse representation of different transport needs.

Community Members will be appointed and paid in accordance with the *Independent Advisory Group Member Policy*.

All Councillors are appointed as Deputies.

Members must abide by the *City of Bayswater Code of Conduct for Council Members, Committee Members and Candidates*.

Chairperson

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings. In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.



Active Transport Advisory Group

Delegated Authority

This Group performs an advisory function and does not have any delegated authority.

Meetings

The Group shall meet three times per year, or as required, at the City of Bayswater Civic Centre.

Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting. Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Infrastructure and Assets

10.3.5 EMRC Council Meeting Minutes - 6 November 2025 and 27 November 2025

Responsible Branch	Parks and Environment
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. EMRC Cash and Investments Report - August 2025 [10.3.5.1 - 1 page]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

For Council to receive the confirmed Minutes from the Special Council Meeting held on 6 November 2025; and the unconfirmed Minutes, Information Bulletin, and Cash and Investments Report for August 2025 for the Ordinary Meeting held on 27 November 2025, from the Eastern Metropolitan Regional Council (EMRC).

OFFICER'S RECOMMENDATION

That Council receives the following from the Eastern Metropolitan Regional Council (EMRC):

- 1. Confirmed Minutes of the Special Council Meeting held on 6 November 2025; and**
- 2. Unconfirmed Minutes, Information Bulletin, and Cash and Investments Report for August 2025, from the Ordinary Meeting held on 27 November 2025.**

BACKGROUND

Members Mayor Filomena Piffaretti and Councillor Steven Ostaszewskyj, and Deputy Member Councillor Michelle Sutherland attend the EMRC Special Council Meeting held on 6 November 2025.

Mayor Filomena Piffaretti attended the EMRC Ordinary Council Meeting held on 27 November 2025. Councillors Steven Ostaszewskyj and Michelle Sutherland were listed as apologies.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

The purpose of the report is to provide Council with information detailing the items with implications for the City of Bayswater from the subject EMRC Council Meetings.

The Information Bulletin for the Ordinary Meeting held on 27 November 2025, and the Minutes of both meetings and can be viewed on the 'Council Minutes' tab on the [EMRC agenda and minutes](#) page.

The Cash and Investments Report for August 2025 from the Ordinary Meeting on 27 November is included at **Attachment 1** to this report.

Items that may be of interest are as follows:

Special Council Meeting – 6 November 2025

- Election and Swearing-in of EMRC Chairperson (page 3)
- Election and Swearing-in of EMRC Deputy Chairperson (page 10)
- Appointment of Members to the Audit, Risk and Improvement Committee (ARIC) (page 18)
- Election of Audit, Risk and Improvement Committee (ARIC) Chairperson and Deputy Chairperson (page 26)
- Appointment of Member Delegate and member Deputy Delegate to the Municipal Waste Advisory Council (page 29)

Ordinary Council Meeting – 27 November 2025

Reports

- Minutes of the Ordinary Meeting of Council held on 28 August 2025 (page 2)
- Minutes of the Special Meeting of Council held on 6 November 2025 (page 2)
- List of Accounts Paid During the Month of August, September and October 2025 (page 5)
- Financial Report for Period Ended 31 August 2025 (page 45)
- Financial Report for Period Ended 30 September 2025 (page 61)
- Financial Report for Period Ended 31 October 2025 (page 77)
- Meeting Dates for 2026 – Non-Election Year (page 93)
- EMRC Annual Report 2024/2025 (page 99)
- Tender RFT2025-002 Construction of Go Hardstand, Leachate Pond and Road Network at the Red Hill Waste Management Facility (RHWMF) (page 184)
- Review of Council Policy (page 210)
- Disposal of Asset – Compactor (page 222)
- Reports of Committees (page 228)
- Reports of Delegates (page 229)

Confidential Matters

- Appointment of an Acting Chief Executive Officer
- Sale of Carbon Credits from EMRC FOGO Project
- East Rockingham Waste to Energy Project Update
- Hazelmere Wood Waste to Energy Project
- Red Hill Power Station – Contract Extension Proposal
- Shire of Mundaring Agreements
- Strategic Discussion
- Future Meetings of Council

Information Bulletin

- Outstanding Council Resolutions Register (page 1)

- 2025/2026 Tonnage Comparisons as at 31 August 2025 – 31 October 2025 (pages 31-81)
- Report on the WA 2025 Waste and Resource Recovery Conference (page 82)
- Corporate Business Plan 2025-2029 – First Quarter Reporting (page 85).

LEGISLATIVE COMPLIANCE

Not applicable.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR04 - Inability to work collaboratively to engage and partner with the stakeholders to promote and advocate opportunities to live and invest.	

FINANCIAL IMPLICATIONS

As detailed in the EMRC Minutes.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Natural
 Outcome 3.1 A Climate Resilient City
 Objective 3.1.1 Reduce the impacts of the changing environment.
 Objective 3.1.4 Support a circular economy through best practice waste management.

Key Result Area: Leadership and Governance
 Outcome 5.1 Good Governance
 Objective 5.1.1 Provide ethical and accountable governance.
 Objective 5.1.2 Ensure resource sustainability for future generations.

CONCLUSION

For Council to receive the Eastern Metropolitan Regional Council's Confirmed Minutes of the Special Council Meeting held on 6 November 2025; and Unconfirmed Minutes, Information Bulletin, and Cash and Investments Report for August 2025, from the Ordinary Meeting held on 27 November 2025.



Attachment 4 | Ordinary Meeting of Council | 27 November 2025 | Item 14.2

CASH AND INVESTMENTS AUGUST 2025

Actual June 2025	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
2,303,368	2,397,668	Cash at Bank - Municipal Fund 01001/00	2,158,951	2,158,951	0 (F)
3,850	3,850	Cash on Hand 01019/00 - 02	3,850	3,850	0 (F)
4,269,364	4,189,935	Investments - Municipal Fund 02021/00	3,170,057	3,170,057	0 (F)
6,576,582	6,591,453	Total Municipal Cash	5,332,858	5,332,858	0 (F)
Restricted Cash and Investments					
1,479,731	217,560	Restricted Investments - Plant and Equipment 02022/01	1,475,254	1,475,254	0 (F)
4,853,325	4,976,683	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,395,153	3,395,153	0 (F)
6,991,417	5,193,849	Restricted Investments - Future Development 02022/03	6,510,148	6,510,148	0 (F)
4,404,275	4,516,220	Restricted Investments - Environmental Monitoring Red Hill 02022/04	917,544	917,544	0 (F)
5,669,768	5,777,094	Restricted Investments - Class IV Cells Red Hill 02022/07	4,901,634	4,901,634	0 (F)
1,595,150	281,673	Restricted Investments - Class III Cells 02022/10	711,402	711,402	0 (F)
6,268,110	6,427,428	Restricted Investments - EastLink Relocation 02022/13	1,416,772	1,416,772	0 (F)
6,162,728	11,081,400	Restricted Investments - Committed Funds 02022/14	6,823,043	6,823,043	0 (F)
28,546,094	28,546,094	Restricted Investments - Equity Reserve 02022/15	782,061	782,061	0 (F)
1,260,038	1,292,064	Restricted Investments - Long Service Leave 02022/90	1,328,132	1,328,132	0 (F)
67,230,636	68,310,065	Total Restricted Cash	28,261,143	28,261,143	0 (F)
73,807,218	74,901,518	TOTAL CASH AND INVESTMENTS	33,594,001	33,594,001	0 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

10.4 Community Services Directorate Reports**10.4.1 Proposed Five Grouped Dwellings - Lot 708, 53A Kirkham Hill Terrace, Maylands**

Applicant/Proponent:	KTR Creations Pty Ltd
Owner:	Rainwave Nominees Pty Ltd
Responsible Branch:	Statutory Planning and Compliance
Responsible Directorate:	Community Services
Authority/Discretion:	Quasi-Judicial
Voting Requirement:	Simple Majority Required
Attachments:	1. Development Plans [10.4.1.1 - 6 pages] 2. Design Principles Assessment [10.4.1.2 - 3 pages]

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the *Local Government Act 1995*.

SUMMARY

The purpose of this report is for Council to consider a development application proposing five two-storey grouped dwellings at Lot 708, 53A Kirkham Hill Terrace, Maylands. The application has been assessed against the provisions of the Residential Design Codes (R-Codes), the City's Town Planning Scheme No. 24 (TPS 24), and relevant local planning policies.

The application demonstrates compliance with the City's planning framework and is therefore recommended for approval with conditions. The development has an estimated cost that exceeds \$3 million and therefore Council is required to determine the application as City Officers do not have delegation.

OFFICER'S RECOMMENDATION

That Council grants development approval for the proposed Five Grouped Dwellings at Lot 708, 53A Kirkham Hill Terrace, Maylands, in accordance with the development application dated 15 January 2025 and plans dated 7 November 2025, subject to the following conditions:

- 1. The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan(s), including any details marked in red.**
- 2. Landscaping, reticulation and the tree(s) required to be planted on the property, shall be completed in accordance with the approved detailed landscape plan, including any details marked in red, prior to occupation of the development and thereafter maintained to the satisfaction of the City of Bayswater.**
- 3. A construction management plan, detailing how the construction of the development will be managed to minimise the impact on the surrounding area, shall be submitted to, and to the satisfaction of the City of Bayswater, prior to the submission of a building permit application.**
- 4. The approved parapet/boundary wall(s) and footings abutting the boundaries must be constructed wholly within the subject allotment. The external surface of the parapet/boundary wall(s) shall be finished to a professional standard, to the satisfaction of the City of Bayswater.**

5. The proposed driveway being constructed with brick paving or concrete and drainage soak wells to be provided to the satisfaction of the City of Bayswater.
6. This development application relates only to works/use on the property and separate approval must be obtained to construct any crossovers on the road verge.
7. All visitor car parking spaces shall be clearly signposted as dedicated for visitor use only, to the satisfaction of the City of Bayswater.
8. The front fence/wall panels shall be visually permeable in accordance with the Residential Design Codes, to the satisfaction of the City of Bayswater.
9. The approved Waste Management Plan prepared by Talis Consultants dated 24 November 2025 shall be implemented to the satisfaction of the City of Bayswater.
10. All stormwater and drainage runoff produced onsite is to be disposed of onsite to the satisfaction of the City of Bayswater.
11. The owner shall execute and provide to the City of Bayswater, a notification pursuant to section 70A of the Transfer of Land Act to be registered on the title of the properties as notification to proprietors and/or (prospective) purchasers of the property of the following:

“This lot is in close proximity to known mosquito and midge breeding areas. The predominant mosquito species is known to carry viruses and other diseases.”

The Section 70A Notification shall be prepared by the City’s solicitors to the satisfaction of the City of Bayswater. All costs of, and incidental to, the preparation of the registration of the Section 70A Notification, including the City’s solicitor’s costs shall be met by the applicant/owner of the land. This notification shall be lodged and registered in accordance with the Transfer of Land Act prior to the first occupation of the respective dwelling(s).

12. On completion of construction, all excess articles, equipment, rubbish and materials being removed from the site and the site left in an orderly and tidy condition, to the satisfaction of the City of Bayswater.
13. Any external services and utilities including air conditioning units and bin storage shall be integrated into the design of the building and shall be located so as not to be visually obtrusive to the street and/or adjoining properties, to the satisfaction of the City of Bayswater.
14. The dwellings shall be constructed in accordance with the recommendations of the Geotechnical Site Investigation Report prepared by Local Geotechnics dated 4 November 2025 to the satisfaction of the City of Bayswater. The dwellings shall be constructed in accordance with the recommendations of the Bushfire Management Plan prepared by Bushfire Prone Planning dated 21 May 2025 to the satisfaction of the City of Bayswater.
15. The external surfaces of the roof of each dwelling is to be a cool roof as defined in the City’s Sustainability in Design Policy with a maximum solar absorbance rating of 0.45 to the satisfaction of the City of Bayswater.
16. All works are to be undertaken in accordance with a Sediment and Erosion Control Plan prepared to the specifications of the City of Bayswater.

17. Any fill and/or topsoil brought onto the site, is to be certified clean, uncontaminated and free from rubble, weeds and disease, and suitable for the proposed works.
18. Stormwater run-off from constructed impervious surfaces generated by small rainfall events (i.e. the first 15 mm of rainfall) shall be retained and/or detained and treated (if required) at-source as much as practical and will not be permitted to enter the river untreated.
19. The development shall be connected to the reticulated sewerage system.

Advice Notes

1. If the development subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
2. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
3. This approval is not an authority to ignore any constraint to development on the land, which may exist through contract or on title, such as but not limited to an easement or restrictive covenant. It is the responsibility of the applicant/owner to investigate any such constraints before commencing development.
4. This approval does not authorise any interference with dividing fences, nor entry onto neighbouring land. Accordingly, should you wish to remove or replace any portion of a dividing fence, or enter onto neighbouring land, you must first come to a satisfactory arrangement with the adjoining property owner. Please refer to the *Dividing Fences Act 1961*.
5. Kerbs, roadways, footpaths, open drains, stormwater pits, service authority pits and verge areas including any verge trees must be adequately protected, maintained and reinstated if required, during and as a result of carting and all works associated with this development.
6. Vehicle crossover(s) shall be designed and constructed in accordance with the City's Specifications for Crossovers. Applicants/owners are advised to contact the City's Infrastructure and Assets team regarding the crossover application process, requirements and subsidy eligibility. A Crossover Application Booklet detailing the City's requirements is available from the City of Bayswater website (www.bayswater.wa.gov.au).
7. The Department of Biodiversity, Conservation and Attractions advises the Sediment and Erosion Control Plan is to describe how the authorised works will be managed and implemented to minimise the risk of drainage, erosion and sedimentation on nearby water bodies and/or reserves during the work and should include control measures such as: a. daily recovery of sediment (including imported building sand) from outside the works area (e.g. end-of-day sweeping) b. perimeter controls such as sediment control fences c. sediment traps at stormwater drain inlets d. vehicle washdown and vibration grids at entry/exits.

For further guidance on best management practices for sediment and erosion control, refer to the Erosion and Sediment Control Information sheets found at: <https://www.sercul.org.au/sediment-resources/>.

8. Regarding Condition 18, refer to the Department of Water and Environmental Regulation's fact sheet Amendments to the Environmental Protection Regulations 1987 - clean fill and uncontaminated fill for the requirements of clean fill.
9. The proposed works are located in a high to moderate and moderate to low risk acid sulfate soils risk area. The Acid Sulfate Soils Guideline Series for guidance on the identification, assessment and management of acid sulfate soils in Western Australia is available from the Department of Water and Environmental Regulation at: www.dwer.wa.gov.au. If acid sulfate soils are exposed during the works, the Department of Water and Environmental Regulation should be contacted for further advice.

BACKGROUND

Application Number:	DA24-0578
Address:	53A Kirkham Hill Terrace, Maylands
Town Planning Scheme Zoning:	Medium And High Density Residential (R30)
Use Class:	Grouped Dwelling – 'P' (Permitted) Use
Lot Area:	1,921m ²
Existing Land Use:	Vacant
Surrounding Land Use:	Grouped and Multiple Dwellings (R30)
Proposed Development:	Five Grouped Dwellings

A development application has been submitted for the construction of five two-storey grouped dwellings at Lot 708, (No. 53A) Kirkham Hill Terrace, Maylands. The site is 1,921m² in area and is bound by residential development to the east and west, Kirkham Hill Terrace to the north and Woodhouse Road to the south. Development plans for the development are included in **Attachment 1**.

The subject site is zoned 'Urban' under the Metropolitan Region Scheme (MRS) and 'Medium and High Density Residential' under TPS 24 with a density coding of R30. The surrounding context is characterized by primarily grouped and multiple dwellings.

An aerial image showing the site's location is provided in Figure 1 below:



Figure 1 – Aerial Location

Lot Creation and Site Characteristics

The subject site was created through a subdivision approved by the Western Australian Planning Commission (WAPC) in 2015. The subdivision approval resulted in the creation of two lots, one being the subject site and the other being No. 53 Kirkham Hill Terrace, which directly adjoins the subject site. No. 53 Kirkham Hill Terrace includes six existing multiple dwellings.

The subject site is accessed via an access leg adjacent to the eastern boundary, which includes a reciprocal rights of access easement between the subject site and No. 53 Kirkham Hill Terrace. The subject site is also directly adjacent to Woodhouse Road, however vehicle access is not possible due to its narrow width.

The subject site slopes down approximately 10 metres from Kirkham Hill Terrace to Woodhouse Road and is located within a bushfire prone area under the State-wide Map of Bush Fire Prone Areas.

EXTERNAL CONSULTATION

Public Consultation

The application was advertised for a period of 14 days in accordance with Clause 64 of *Schedule 2 Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2025*, commencing on 7 May 2025 and concluding on 21 May 2025. Letters were sent to landowners and occupiers within the immediate vicinity of the subject site. Additionally, a notice was published on the City's website via Engage Bayswater.

At the conclusion of the consultation period, a total of four written submissions were received, all objecting to the proposal. The key concerns raised in the consultation are listed below:

- Construction, access and use of the development;
- Building heights;
- Lot boundary setbacks;
- Waste management; and
- Visual privacy and overlooking.

Department of Biodiversity, Conservation and Attractions

On 10 April 2025, the City referred the application to the Department of Biodiversity, Conservation and Attractions (DBCA) seeking comments. DBCA provided a letter of no objection, subject to conditions of approval relating to the requirement for:

- All works are to be undertaken in accordance with a Sediment and Erosion Control Plan;
- Only clean fill (earthworks) to be used for the site;
- Stormwater to be contained on site and restricted from entering the Swan River; and
- The development to be connected to reticulated sewerage.

Accordingly, the conditions have been included in the Officer's recommendation.

OFFICER'S COMMENTS

The City undertook a full assessment of the proposal against the provisions of the R-Codes Volume 1 - Part C, TPS24, and various applicable local planning policies, including the Landscaping Policy, Trees on Private Land and Street Verges Policy, Retaining Walls Policy and Sustainability in Design Policy.

The assessment found that it meets the deemed-to-comply provisions of the R-Codes, except the provisions relating to private open space, solar access and natural ventilation, building height, building setbacks, site works and retaining walls and front door weather protection. City Officers are satisfied that the proposal complies with the relevant design principles as detailed further within **Attachment 2**.

The subject site presents unique and challenging characteristics, including a significant crossfall and narrow lot width that impacts the ability to achieve standard design outcomes. Furthermore, vehicular access to Woodhouse Road is restricted, and requires all vehicular access via Kirkham Terrace, resulting in the vehicular access occupying large parts of the developable area.

Due to these constraints, the proposal is not expected to meet all deemed-to-comply provisions of the applicable planning framework. Instead, the application appropriately seeks assessment under the Design Principles for a total of seven elements and is considered appropriate and acceptable in this circumstance.

Noting that the application has demonstrated that it meets the Design Principles of the R-Codes, additional comment is provided on the following in relation to the concerns raised by submitters:

Construction, access and use of the development;

The following concerns were raised from submitters in relation to construction impacts and use of the development:

- All measures should be undertaken to ensure that the future occupants comply with the definition of Grouped Dwelling as per the Residential Design Codes.
- Roofing materials should be selected carefully to ensure they do not cause excessive glare, which may affect surrounding properties.
- Large trucks entering and exiting via the one shared driveway during construction.

City Officers have considered and assessed the application as grouped dwellings. The City has advised the landowners that a development application is required for any change in land use (such as a home business or unhosted short-term rental accommodation).

The City's Sustainability in Design Policy, requires grouped dwelling developments to provide light-coloured roofing materials, to improve energy efficiency for dwellings. Lighter coloured roofing is consistent throughout the locality as seen on various dwellings within Figure 1 above.

Additionally, a request for a construction management plan will be conditioned, to be prepared and approved by the City prior to the lodgement of a building permit, inclusive of measures to minimise the impact on the surrounding area as well as manage safe vehicular movements from construction vehicles.

Building Height

During the consultation period, concerns were raised regarding the overall height of Unit's 3, 4 and 5. To note, the building height is resultant due to the need for additional site works/fill across the site, acknowledging there is a 10 metre crossfall of the site from Kirkham Hill Terrace to Woodhouse Road. The dwellings are situated closer towards Woodhouse Road to the south and present as two-storeys as viewed from adjoining properties and the street.

City Officers carefully considered potential amenity impacts from neighbouring properties and Woodhouse Road and are satisfied that the proposed heights satisfy the relevant Design Principles of the R-Codes.

Lot Boundary Setbacks

Concerns were raised regarding the proposed boundary wall along the northern boundary, and resultant amenity impacts on adjoining properties, recommending that the wall height should be reduced.

The portion of the wall on the northern boundary is adjacent to the on-site bin storage area and No. 53 Kirkham Hill Terrace. The wall abuts a non-sensitive area and is considered to satisfy the relevant Design Principles of the R-Codes.

Waste Management

The City raised concerns with how waste would be collected for the proposed dwellings due to there being limited verge space available. The subject site shares its verge with six existing dwellings at No. 53 Kirkham Hill Terrace, Maylands and there is insufficient verge space to accommodate kerbside waste collection for 11 dwellings (22 total bins). Concerns were also raised relating to the movement of bins from the dwellings to the verge, noise and odour impacts occurring from the shared bin storage area.

To address these concerns, the applicant submitted a Waste Management Plan (WMP), which proposes the following:

- A screened bin storage area will be provided adjacent to Unit 5, which is sufficient in size to accommodate the bin numbers and volumes specified in the WMP;
- A total of three 240L refuse bins, four 360L recycling bins and three 240L FOGO bins are provided within the bin storage area;
- The bins for the subject site to be collected on alternating day from No. 53 Kirkham Hill Terrace, to ensure that there is sufficient room on the verge for bins;
- A strata manager/designated resident will move the bins to and from the verge on collection days, using mechanical assistance (buggy);
- Noise to be minimised when utilising the bin storage area; and
- A strata manager/designated resident will monitor and maintain the bin storage area, including cleaning and educating residents of the requirements of the WMP.

The WMP has been reviewed by the City's internal waste department, in consultation with the City's waste contractor, Cleanaway who supported the proposal. A condition of approval has been recommended to ensure compliance with the recommendations and practices within the WMP.

Visual Privacy and Overlooking

The original plans lodged with the application included windows from Units 1, 4 and 5 proposed overlooking onto adjoining properties and were not supported by adjoining neighbours.

City Officers have worked with the applicant to address this concern which has resulted in revised plans being submitted by the applicant that demonstrates that the proposal is compliant with the deemed-to-comply provisions of Clause 3.10 (Visual Privacy) of the R-Codes Volume 1 (Part C).

Bushfire Management

The development site is located within a Bushfire Prone Area. In accordance with State Planning Policy 3.7 - Planning in Bushfire Prone Areas (SPP 3.7), the applicant has submitted a Bushfire Management Plan (BMP) prepared by Bushfire Prone Planning (dated May 2025) in support of the proposed development.

The BMP includes an assessment in accordance with the Guidelines for Planning in Bushfire Prone Areas, demonstrating that the assessed bushfire risk is manageable and complies with the requirements of SPP 3.7.

Accordingly, a condition of approval has been imposed to ensure compliance with the recommendations and practices within the BMP.

LEGISLATIVE COMPLIANCE

- *Planning and Development Act 2005;*
- *Planning and Development (Local Planning Schemes) Regulations 2015;*
- *Residential Design Codes; and*
- *City of Bayswater Town Planning Scheme No. 24.*

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods.	

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025-2035, the following applies:

Key Result Area: Built

Outcome 2.1 A Connected and Accessible City

Objective 2.1.3 Advocate and plan for diverse and quality housing choices utilising a contemporary planning framework that encourages growth.

Key Result Area: Built

Outcome 2.2 Built Infrastructure that Meets Current and Future Community Needs

Objective 2.2.1 Improve the amenity of our public spaces and streetscapes.

Key Result Area: Built

Outcome 2.1 A Connected and Accessible City

Objective 2.1.3 Advocate and plan for diverse and quality housing choices utilising a contemporary planning framework that encourages growth.

Key Result Area: Built

Outcome 2.2 Built Infrastructure that Meets Current and Future Community Needs

Objective 2.2.1 Improve the amenity of our public spaces and streetscapes.

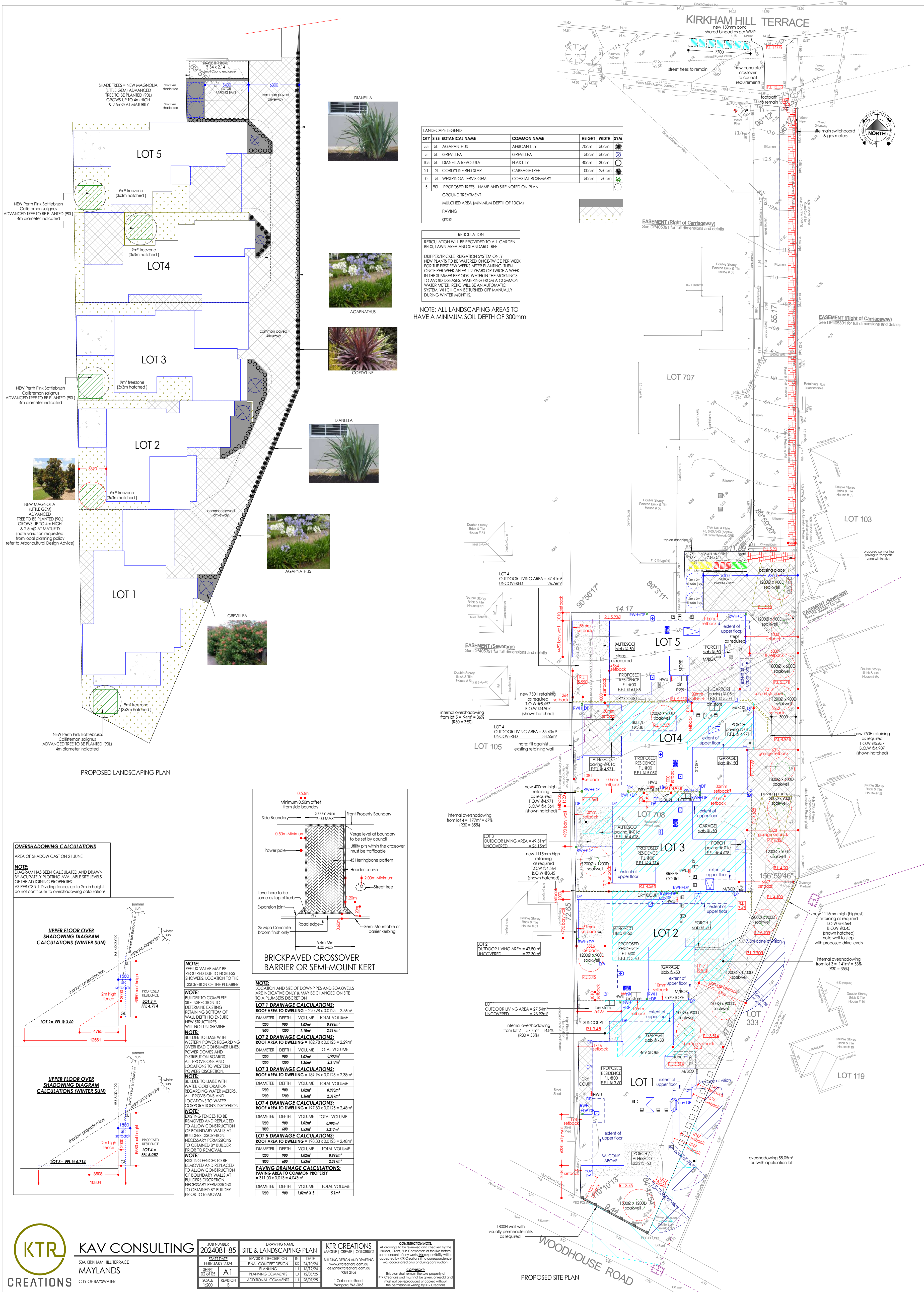
CONCLUSION

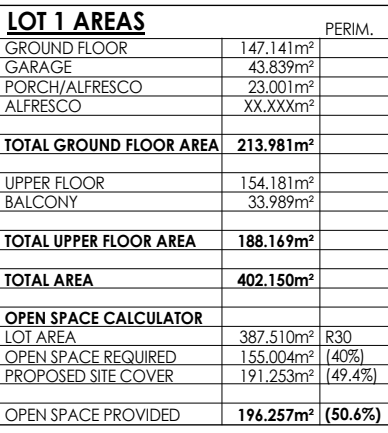
This proposal comprising of five grouped dwellings has been assessed against the R-Codes Volume 1 (Part C), TPS24 and the City's applicable local planning policies.

Matters raised during consultation have been carefully considered through the assessment process and included in this report. This proposal has been designed in a scale and manner that is visually appealing and complementary with surrounding development within the area and adjoining properties. Conditions relating to waste management, a construction management plan and compliance with the bushfire management plan will further ensure that there are limited impacts to adjoining properties, orderly construction management and bushfire safety.

The proposal meets the City's planning framework and is recommended that Council grant approval to the application subject to the conditions and advice notes listed in this report.







**MIN 90mm STUDWORK
RENDER AND CLADDING
AS PER ELEVATIONS**
**COLORBOND ROOF
25°38' & 5° PITCH U.O.N**
METAL ROOF PITCH 1° & 2°
COASTAL ZONE APPLIES
WIND CLASSIFICATION
AS PER ENGINEER'S DETAILS
BUILDERS NOTE:
ALL CONSTRUCTION TO COMPLY WITH
NCC AND AUSTRALIAN STANDARDS
NOTE:
WEATHER SEALS TO EXTERNAL DOORS
NOTE:
INSULATION TO ENERGY REQUIREMENTS

NOTE:
230 CAVITY
BRICKWORK GENERALLY
NOTE:
UP CEILING LEVELS @30c - 1c
UNLESS NOTED OTHERWISE
UP CEILING LEVELS @30c + PL
UNLESS NOTED OTHERWISE
NOTE:
LOCATION OF DOWNPIPES
AND FLOOR WASTES ARE
INDICATIVE ONLY & MAY BE
CHANGED ON SITE
TO PLUMBERS DISCRETION
NOTE:
REFLEX VALVE MAY BE
REQUIRED DUE TO
HOBLESS SHOWERS
LOCATION TO THE DISCRETION
OF THE PLUMBER
NOTE:
DENOTED STRUCTURAL
COLUMNS AND WIND POSTS
(REFER ENGS.)
③ DENOTES SMOKE DETECTOR

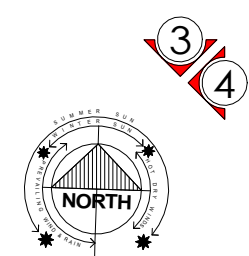
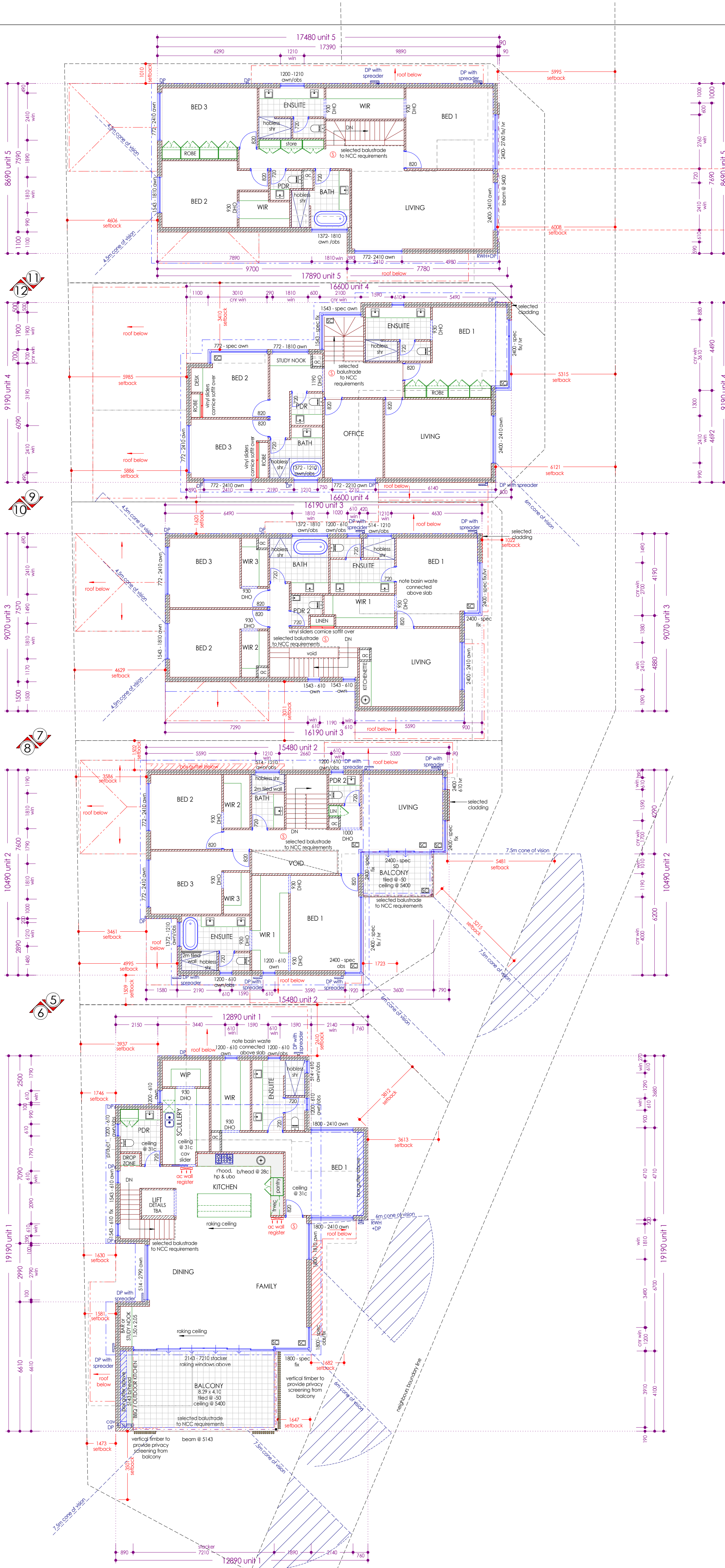


KAV CONSULTING
LOT 708 (PESA) BIRREHILL TERRACE
MAYLANDS
CITY OF BAYSWATER

JOB NUMBER 2024081-85		DRAWING NAME UPPER FLOOR PLANS	
START DATE FEBRUARY 2024	REVISION DESCRIPTION FINAL CONCEPT DESIGN	IN 24.10.2024	DATE 24.10.2024
DESIGN 04 OF 05	PLANNING 11.12.2024	DATE 11.12.2024	DATE 11.12.2024
SCALE 1:100	PLANNING COMMENTS 11.12.2024	DATE 11.12.2024	DATE 11.12.2024
	ADDITIONAL COMMENTS 21.07.2025	DATE 21.07.2025	DATE 21.07.2025

KTR CREATIONS
BUILDING DESIGN AND DRAFTING
www.ktrcreations.com.au
design@ktrcreations.com.au
9381 2106
1 Cantonvale Road
Wagga, NSW 2650

CONSTRUCTION NOTE:
All drawings to be prepared and checked by the
Builder. Client, Sub-Contractor or the Builder
commencement of any work. The responsibility will be
accepted by the Client. The responsibility for construction
was coordinated prior to the commencement of construction.
CONTRACT:
The plan and section are the sole property of
KTR Creations and must not be given, or used, or
must not be reproduced or copied without
the permission in writing by KTR Creations.



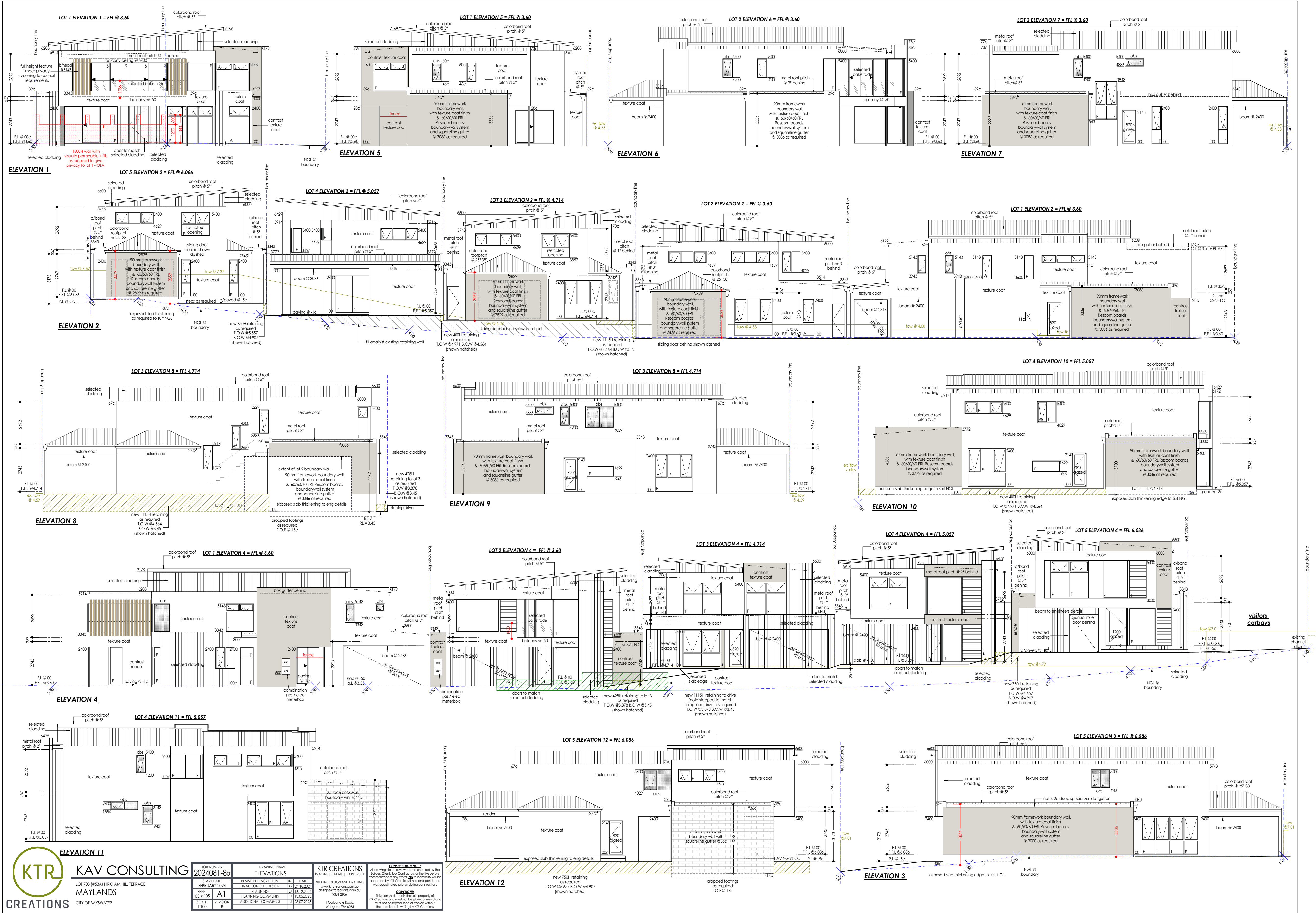
LOT 5 AREAS		PERIM.
GROUND FLOOR	114.979m ²	
CARPORT / PORCH	39.591m ²	
STORE	5.914m ²	
ALFRESCO	20.029m ²	
TOTAL GROUND FLOOR AREA	180.511m²	
UPPER FLOOR	141.14m ²	
TOTAL UPPER FLOOR AREA	141.14m²	
TOTAL AREA	321.651m²	
OPEN SPACE CALCULATOR		
LOT AREA	274.130m ² R30	
OPEN SPACE REQUIRED	109.448m ² (40%)	
PROPOSED SITE COVER	160.682m ² (58.3%)	
OPEN SPACE PROVIDED	113.635m ² (41.6%)	

LOT 4 AREAS		PERIM.
GROUND FLOOR	114.427m ²	
GARAGE	37.759m ²	
PORCH	3.900m ²	
ALFRESCO	31.879m ²	
TOTAL GROUND FLOOR AREA	188.101m²	
UPPER FLOOR	130.630m ²	
TOTAL UPPER FLOOR AREA	130.630m²	
TOTAL AREA	318.731m²	
OPEN SPACE CALCULATOR		
LOT AREA	264.620m ² R30	
OPEN SPACE REQUIRED	105.848m ² (40%)	
PROPOSED SITE COVER	154.222m ² (58.3%)	
OPEN SPACE PROVIDED	110.398m ² (41.7%)	

LOT 3 AREAS		PERIM.
GROUND FLOOR	126.602m ²	
GARAGE	37.488m ²	
PORCH	14.620m ²	
ALFRESCO	23.160m ²	
TOTAL GROUND FLOOR AREA	181.870m²	
UPPER FLOOR	127.901m ²	
TOTAL UPPER FLOOR AREA	127.901m²	
TOTAL AREA	311.884m²	
OPEN SPACE CALCULATOR		
LOT AREA	247.000m ² R30	
OPEN SPACE REQUIRED	98.800m ² (40%)	
PROPOSED SITE COVER	148.200m ² (60.3%)	
OPEN SPACE PROVIDED	102.710m ² (41.6%)	

LOT 2 AREAS		PERIM.
GROUND FLOOR	121.219m ²	
GARAGE	37.488m ²	
PORCH	3.900m ²	
ALFRESCO	16.544m ²	
TOTAL GROUND FLOOR AREA	179.151m²	
UPPER FLOOR	130.219m ²	
BALCONY	7.529m ²	
TOTAL UPPER FLOOR AREA	137.748m²	
TOTAL AREA	316.899m²	
OPEN SPACE CALCULATOR		
LOT AREA	263.340m ² R30	
OPEN SPACE REQUIRED	105.336m ² (40%)	
PROPOSED SITE COVER	158.004m ² (59.7%)	
OPEN SPACE PROVIDED	104.643m ² (39.7%)	

LOT 1 AREAS		PERIM.
GROUND FLOOR	147.141m ²	
GARAGE	43.559m ²	
PORCH/ALFRESCO	23.000m ²	
ALFRESCO	3.900m ²	
TOTAL GROUND FLOOR AREA	217.591m²	
UPPER FLOOR	154.181m ²	
BALCONY	33.989m ²	
TOTAL UPPER FLOOR AREA	188.170m²	
TOTAL AREA	405.761m²	
OPEN SPACE CALCULATOR		
LOT AREA	387.510m ² R30	
OPEN SPACE REQUIRED	155.004m ² (40%)	
PROPOSED SITE COVER	191.253m ² (49.4%)	
OPEN SPACE PROVIDED	194.257m ² (50.4%)	



KAV CONSULTING
LOT 728 (R524) BIRRHAMILL TERRACE
MAYLANDS
CITY OF BAYSWATER

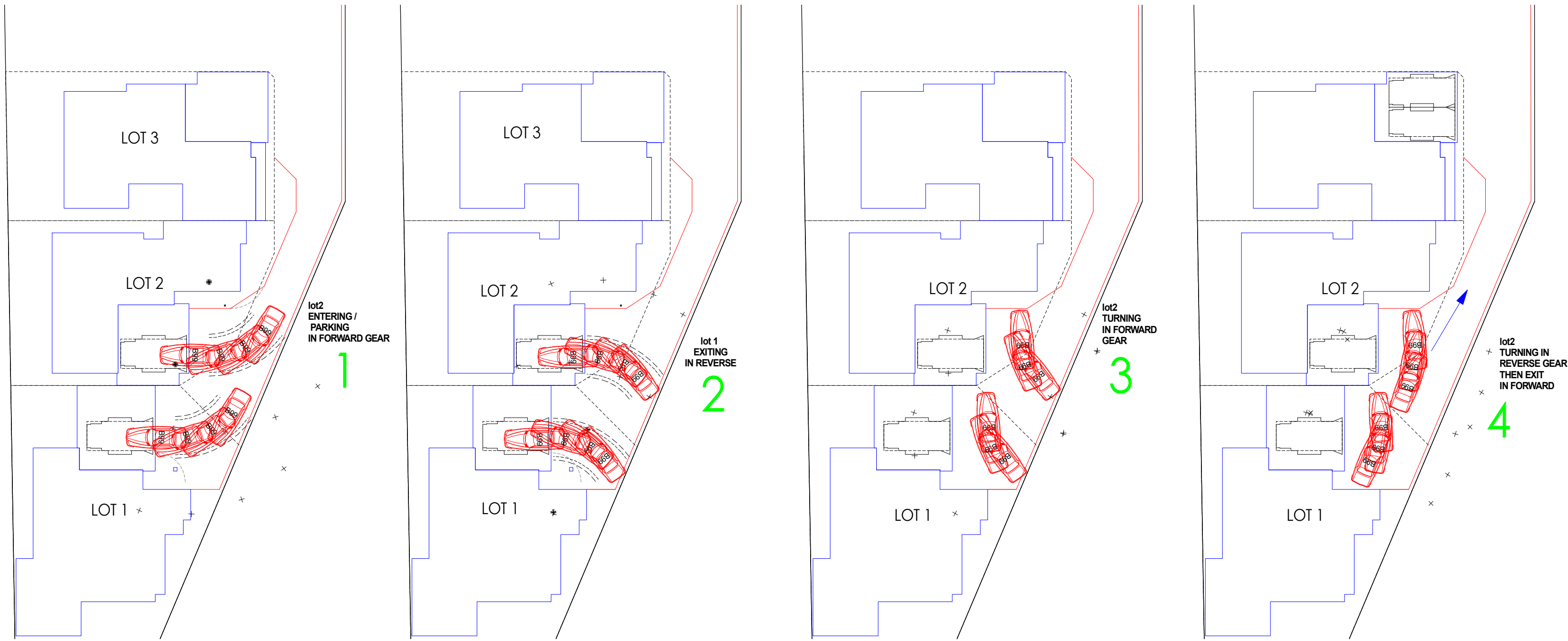
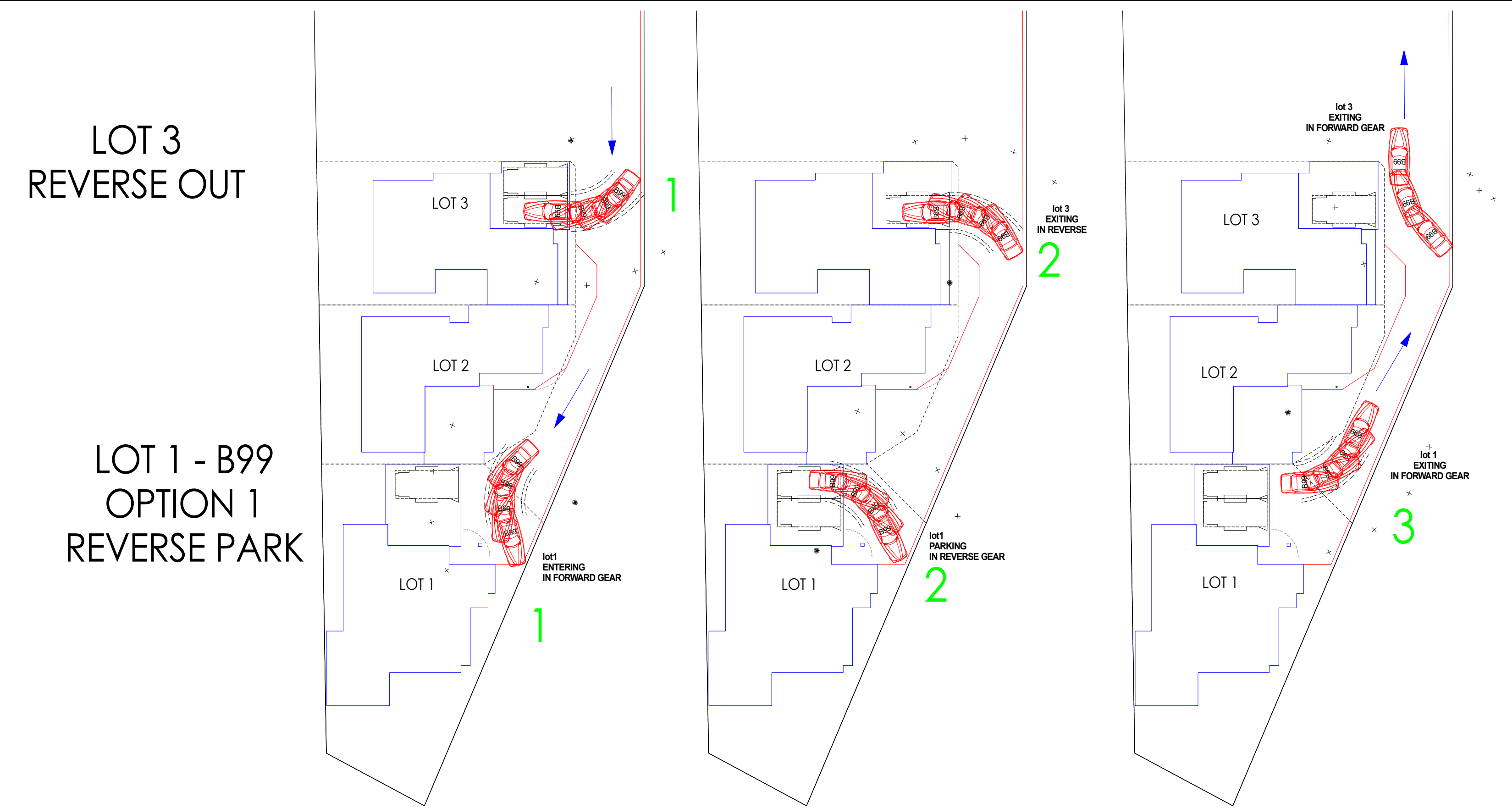
JOB NUMBER		DRAWING NAME		KTR CREATIONS	
2024081-85		ELEVATIONS		ARCHITECTURE	
START DATE	2024	REVISION DESCRIPTION	DATE	BUILDING DESIGN AND DRAFTING	2024
05/05	A1	FINAL CONCEPT DESIGN	24/10/2024	PLANNING	24/10/2024
05/05	A1	PLANNING COMMENTS	13/05/2025	ADDITIONAL COMMENTS	20/07/2025
SCALE	1:100	C:\Users\Learn\OneDrive - KTR Creations Pty Ltd\Documents\Work Server\1_Current\Jobs\2024\2024081-85_KAV Consulting\Drafting\2_Panning\2024081-85-PD-Elevation Rev6.3Kf			

KTR CREATIONS
ARCHITECTURE
1381 2106
MAYLANDS, VIC 3008

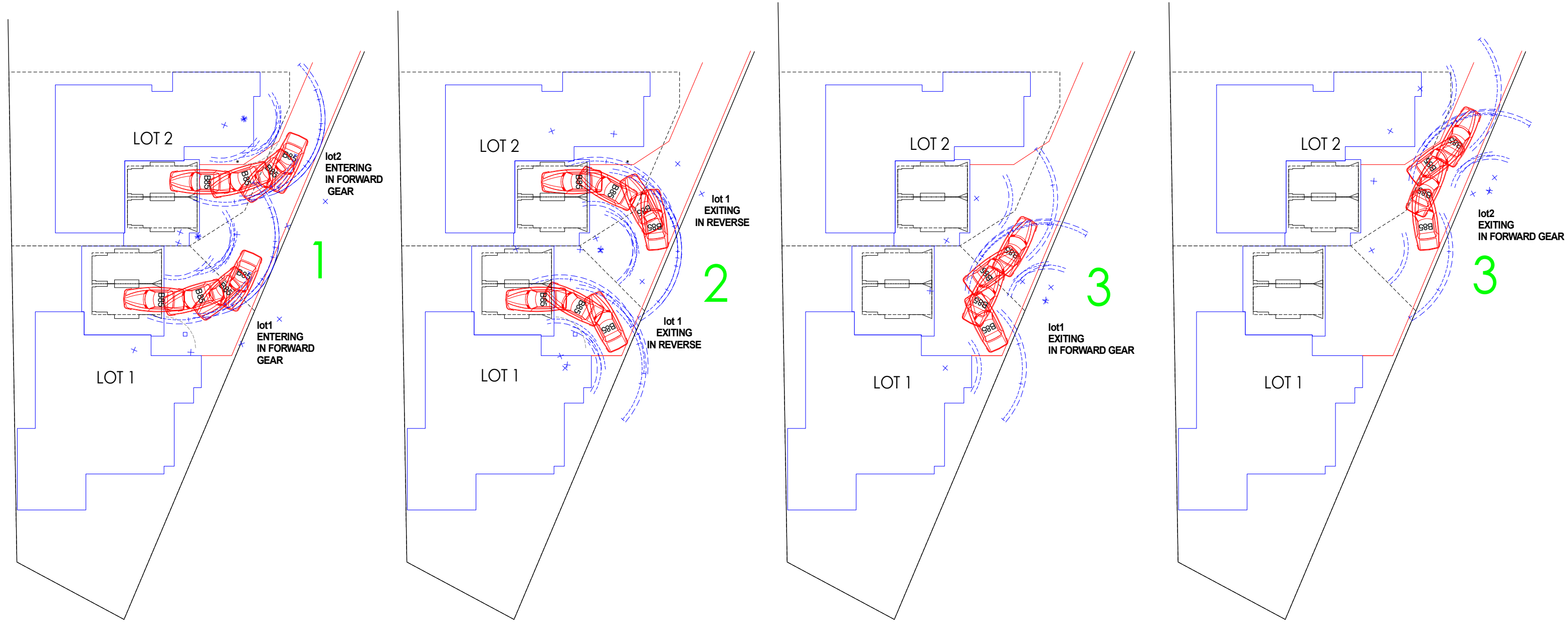
CONSTRUCTION NOTE
All drawings to be reviewed and checked by the Builder, Client, Sub-Contractor or the responsible person prior to construction. Responsibility will be accepted by KTR Creations if no correspondence was coordinated prior to using construction.
This plan shall remain the sole property of KTR Creations and must not be given, or used, or not be reproduced or copied without the permission in writing by KTR Creations.

LOT 3
REVERSE OUT

LOT 1 - B99
OPTION 1
REVERSE PARK



LOT 1 & 2 - B99 OPTION 2 = 3 POINT TURN



LOT 1 & 2 - B85 OPTION 3 = SINGLE MANOEUVRE



KAV CONSULTING
35A KIRKHAM HILL TERRACE
MAYLANDS
CITY OF BAYSWATER

JOB NUMBER		DRAWING NAME		KTR CREATIONS	
2024081-85		TURNING DIAGRAMS		MAGNIE CREATE CONSTRUCT	
STABLE DATE		REVISION DESCRIPTION		BUILDING DESIGN AND DRAFTING	
FEBRUARY 2024		FINAL CONCEPT DESIGN		www.ktrcreations.com.au	
SHEET		PLANNING		design@ktrcreations.com.au	
01 OF 01		ADDITIONAL COMMENTS		KTR 21/06	
SCALE		B		1 Corporation Road,	
1:250		28/07/25		Wangara, WA 6065	

B4.8 Parking in residential and domestic car parks

A reduction in aisle width from 6.5 m to 5.5 m has been allowed in Figure 2.2 at User class 1A developments (see Clause 1.4) for 90 degree turns into parking spaces. This connection which is designed to be of assistance where space is limited, recognises that such developments will have low turnover and users generally prepared to accept some inconvenience when entering or leaving the parking space. Tests have shown that most vehicles larger than the B85 vehicle will need to make a 3-point turn if the manoeuvring space is the minimum allowable. Some very large vehicles may need to make a 5-point turn.

B2.2 The B99 vehicle

Design dimensions based on the B99 vehicle are required at all locations where failure of a vehicle to be able to physically fit into the facility would occasion intolerable congestion and possible hazard. Such locations shall include all access driveways, ramps and circulation roadways, unless there are special circumstances of severe space limitation coupled with relatively low traffic volumes in which case the B85 vehicle dimensions may be used.

B2.3 The B85 vehicle

Except as permitted in Clause 2.5.2(c) and Paragraph B2.2, design dimensions based on the B85 vehicle shall be limited to parking spaces and parking aisles.

NOTE: This is based on the philosophy that the statistical chance of two or more larger vehicles seeking to occupy adjacent parking spaces at the one time is relatively low, and where this does occur, a driver can direct to an alternative space with only minor disruption to other users.

Attachment 2 – Design Principles Assessment – R-Codes Volume 1 – Part C

Clause 1.1 – Primary Garden Area	
<i>Element seeking discretion: Lots 3-5 exceed the maximum roof coverage permitted</i>	
Design Principle	Comment
<u>Applicable Design Principles</u> P1.1.1 Dwellings are designed to have direct access to private open space which provides for entertaining, leisure and connection to the outdoors that is: • of sufficient size and dimension to be functional and usable for the intended number of dwelling occupants; • is sited, oriented and designed for occupant amenity, including consideration of solar access and natural ventilation appropriate to the climatic region; and • capable of use in conjunction with a primary living space of the dwelling. P1.1.2 Private open space allows for sufficient uncovered area to: • permit winter sun and natural ventilation into the dwelling; and • provide for soft landscaping, including the planting of a tree(s) and deep soil area.	• All of the Primary Garden Area (PGA's) are located with direct access to the PLA, ensuring that they are functional and usable for the intended occupant. • All of the PGA's are open on at least 2 sides, ensuring that they have access to natural ventilation and cross-flow ventilation. Unit's 3 and 4 have access to direct northern sun, ensuring access to natural sunlight for greater than 2 hours in the day. Unit 4 has access to western sunlight, ensuring access to natural sunlight for at least 2 hours in the day. • Each PGA is landscaped and includes one standard tree, contributing to the visual appeal, comfort and amenity of the development. • The increased coverage will allow the PGA to be more functional, as it is able to be used more often throughout the year, due to the coverage it provides from the weather.
Clause 2.2 – Solar Access and Natural Ventilation	
<i>Element seeking discretion: Unit 2 bathroom does not include a window and Units 2, 3 and 5 include major openings to PGA that face west.</i>	
Design Principle	Comment
<u>Applicable Design Principles</u> P2.2.1 In climate zones 4, 5 and 6 the development is sited, oriented and designed to optimise winter solar gain whilst limiting summer sunlight into: • the primary living space and habitable rooms; and • private open spaces, including the primary garden area; while balancing site constraints, outlook and views of significance. P2.2.2 Windows to habitable rooms are designed and positioned to optimize daylight, natural ventilation and outlook, while maintaining a reasonable level of visual privacy. P2.2.3 Dwellings optimize natural ventilation to habitable rooms (and bathrooms where possible) that is responsive to site and local climatic conditions.	• While the bathroom (semi-ensuite) to unit 2 does not include a window, the entire bathroom is without a door and adjacent to bed 4. Bed 4 includes large openable windows that would allow natural ventilation. • Unit's 2, 3 and 5 having windows to the west ensures at least 2 hours of access to natural light during the day. Each unit also includes north facing openings (though no 3mx3m clear space) which would allow access to some northern sunlight. The north and west openings would also allow natural cross ventilation within the main living area. • The position of the windows still allows a reasonable level of privacy. To the west on the adjoining property is a long driveway.
Clause 3.2 – Building Height	
<i>Element seeking discretion: Lots 3-5 include building heights more than 8m high (total)</i>	
Design Principle	Comment
<u>Applicable Design Principles</u> P3.2.1 Building height, bulk and scale is appropriate for the existing and/or desired future streetscape and local character of the area and nearby development. P3.2.2 Building height is considerate of the impact on the amenity of adjoining properties or the streetscape, including road reserves and public open space reserves, and where appropriate maintains: • adequate solar access into indoor and outdoor active habitable space and solar collectors; and • access to views of significance.	• The existing lot has a slope of ~10m from Kirkham hill terrace to Woodhouse road. As a result, the site includes cut and fill to create flat building pads for each dwelling. Notwithstanding, the additional height is measured to the peak of the skillion roof. The skillion roof, helps to soften the visual presence of the development and reduces the perceived scale when viewed from adjoining properties; • The building elevations include a mix of face brick, rendered brickwork, cladding and large openings that would ensure that visual amenity is maintained when viewed from the adjoining properties; • Each dwelling has also been designed to be in keeping with the existing slope of the lot, by transitioning down towards Woodhouse Road. This transition is consistent with surrounding properties; and • The development complies with the deemed-to-comply provisions of Clause 3.9 (Solar Access for Adjoining Lots) and Clause 3.10 (Visual Privacy) of the R-Codes Volume 1 (Part C). • While views of significance from 53 Kirkham Hill Terrace would be impacted due to the height, a fully compliant 8m high building would still have the same impact and limit views. The dwellings have been designed to transition down on the lot, and the use of a skillion roof assist in reducing the impact of perceived bulk.

Clause 3.3 – Street Setbacks	
<i>Element seeking discretion: Each dwelling has a reduced setback to the common property access leg</i>	
Design Principle	Comment
<u>Applicable Design Principles</u> P3.3.1 Buildings are set back from street boundaries an appropriate distance to ensure they: - are consistent with the existing or future streetscape and local character; - provide sufficient space for tree planting and other landscaping, as well as community interaction; - provide adequate privacy to the dwellings; - accommodate site planning requirements such as parking and utilities, and - allow safety clearances for easements for essential service corridors and sightlines. P3.3.2 Buildings mass and form that: - uses design features to affect the size and scale of the building; - provide the opportunity for building articulation, such as well-defined entries, varying setbacks across the building width, verandahs, porches and balconies; - uses appropriate minor projections that do not detract from the character of the streetscape; - minimises the proportion of the façade at ground level taken up by building services, vehicle entries, parking supply, blank walls, servicing infrastructure access, meters and the like; and - positively contributes to the prevailing or future development context and streetscape as outlined in the local planning framework.	- Each dwelling has been designed to include articulation, various colours and materials, large openings and landscaping within the common property area to affect the size and scaler of the building, and reduce the perceived impact of bulk. - The reduced setbacks would not result in any loss of privacy to the dwellings - The reduced setbacks still allow sufficient room for on-site landscaping, in accordance with Clause 1 (Part C) - The reduces setbacks do not impact on visual sightlines.
Clause 3.4 – Lot Boundary Setbacks	
<i>Element seeking discretion: Various lot boundary setbacks and boundary walls not in accordance with Table 3.4a and 3.4b.</i>	
Design Principle	Comment
<u>Applicable Design Principles</u> P3.4.1 Lot boundary setbacks reinforce the location's streetscape character and are consistent with the existing or desired built form local character. P3.4.2 The setback of development from lot boundaries provides a transition between sites with different land uses or intensity of development. P3.4.3 Buildings are set back from lot boundaries or adjacent buildings on the same lot to: - provide adequate solar access and natural ventilation to the building and open spaces on the site and adjoining properties; and - address the potential for overlooking and resultant loss of privacy on adjoining properties. P3.4.4 Buildings are built up to lot boundaries where this: - makes more effective use of space for primary garden areas and/or private open space; - maintains adequate solar access to major openings and private open space of adjoining properties; and - contributes positively to the prevailing or future development context and streetscape as outlined in the local planning framework.	- Each wall includes various levels of articulation, large openings and differing materials to assist in reducing bulk, as viewed from adjoining properties, including those internally. - The reduced setbacks would not result in adverse impacts to access to natural sunlight to adjoining properties - The reduced setbacks do not result in losses to privacy. - The proposed boundary wall abuts the neighbour's store area and is not considered a sensitive active habitable space. - Each lot includes a PGA that is larger than required, which will benefit future landowners - The reduced setbacks do not poorly contribute to the existing streetscape

Clause 3.5 – Site Works and Retaining Walls	
<i>Element seeking discretion: Various areas of fill/site works not in accordance with Table 3.5a.</i>	
Design Principle	Comment
<u>Applicable Design Principles</u> P3.5.1 Development that considers and responds to the natural features of the site and requires minimal excavation/fill. P3.5.2 Where excavation/fill is necessary, all finished levels respect the natural ground level at the lot boundary of the site and as viewed from the street. P3.5.3 Retaining walls that result in land which can be effectively used for the benefit of residents, do not detrimentally affect the amenity of adjoining properties in the opinion of the decision-maker, and are designed, engineered and landscaped having due regard to the provisions of element 3.10 Visual privacy.	The current site has a slope of 10m from Kirkham Hill Terrace to Woodhouse Road. There is also retaining walls ~1m-2m above NGL on the western and eastern boundaries. The site has been designed to respond to the existing topography by providing pad levels that closely align with neighbouring properties while still adhering to driveway grade requirements. The pad levels do not exceed the levels of adjoining properties, and would not cause any adverse impacts.
Clause 3.6 – Streetscape	
<i>Element seeking discretion: Reduced weather protection for Lots 2,4</i>	
Design Principle	Comment
<u>Applicable Design Principles</u> P3.6.3 Dwelling and building entries are: - accessible and protected from the weather; and - well-lit for safety and amenity, without opportunity for concealment, and designed to enable passive surveillance of the entry from within the lot.	Units 2 and 4 includes a bespoke, longer porch, ensuring sufficient protection. While the width is reduced, the dwellings remain accessible.

10.4.2 Appointment of Community Members to the Disability Advisory Group, Inclusive Bayswater Advisory Group and the Reconciliation Advisory Panel

Responsible Branch:	Community Development
Responsible Directorate:	Community Services
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required
Attachments:	1. Terms of Reference - Disability Advisory Group [10.4.2.1 - 2 pages] 2. Terms of Reference - Inclusive Bayswater Advisory Group [10.4.2.2 - 2 pages] 3. Terms of Reference - Reconciliation Advisory Panel [10.4.2.3 - 2 pages] 4. CONFIDENTIAL REDACTED - DAG Nominations [10.4.2.4 - 46 pages] 5. CONFIDENTIAL REDACTED - Disability Advisory Group Nominee Scoring Matrix [10.4.2.5 - 3 pages] 6. CONFIDENTIAL REDACTED - IBAG Nominations [10.4.2.6 - 31 pages] 7. CONFIDENTIAL REDACTED - Inclusive Bayswater Advisory Group Nominee Scoring Matrix [10.4.2.7 - 2 pages] 8. CONFIDENTIAL REDACTED - RAP Nominations [10.4.2.8 - 22 pages] 9. CONFIDENTIAL REDACTED - Reconciliation Advisory Panel Nominee Scoring Matrix [10.4.2.9 - 2 pages]
Refer:	Item: 10.1.1 OCM: 28.10.2025
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item contains one or more confidential attachments that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the *Local Government Act 1995*, subsection:

(b) information relating to the personal affairs of an individual;

SUMMARY

For Council to consider the appointment of up to eight community representatives per group to the Disability Advisory Group and Inclusive Bayswater Advisory Group, and up to five community representatives to the Reconciliation Advisory Panel respectively, for the period up to October 2027, as detailed in the Terms of Reference in **Attachments 1, 2 and 3.**

OFFICER'S RECOMMENDATION

That Council:

1. Appoints community representatives, from the list of assessed applicants in **Confidential Attachments 1 and 2**, to the Disability Advisory Group for the period up to October 2027:
 - (a) [Applicant 1]
 - (b) [Applicant 2]
 - (c) [Applicant 3]
 - (d) [Applicant 4]
 - (e) [Applicant 5]

- (f) [Applicant 6]
 - (g) [Applicant 7]
 - (h) [Applicant 8]
2. Appoints community representatives, from the list of assessed applicants in Confidential Attachments 3 and 4, to the Inclusive Bayswater Advisory Group for the period up to October 2027:
- (a) [Applicant 1]
 - (b) [Applicant 2]
 - (c) [Applicant 3]
 - (d) [Applicant 4]
 - (e) [Applicant 5]
 - (f) [Applicant 6]
3. Appoints community representatives, from the list of assessed applicants in Confidential Attachments 5 and 6, to the Reconciliation Advisory Panel for the period up to October 2027:
- (a) [Applicant 1]
 - (b) [Applicant 2]
 - (c) [Applicant 3]
 - (d) [Applicant 4]
4. The names of the successful applicants, appointed in limbs 1-3 above, will be published in the minutes of this meeting, once they have been formally notified.

BACKGROUND

Following the October 2025 local government elections, Council considered establishment of and appointments to City of Bayswater Committees and Advisory Groups, and at the Ordinary Council Meeting (OCM) held on 28 October 2025, resolved, in part, as follows:

“2. Adopts the Terms of Reference for the Council bodies in limbs 1(a) to (g) with the following amendments:

- (a) The inclusion of Terms of Reference for the Disability Advisory Group as shown in new Attachment 3 (as tabled at the meeting);*
- (c) The Terms of Reference for the Inclusive Bayswater Advisory Group be updated to:*
 - i. Change the meeting frequency to three times per year, or as required.*
- (d) The Terms of Reference for the Reconciliation Advisory Panel (Panel) be updated to:*
 - i. change the meeting frequency to four times per year, or as required; and*
 - ii. reflect the change to a panel structure;*
 - iii. focus the role of the Panel on the development of a new Reconciliation Action Plan;*
 - iv. specify that the Panel will have up to five community members; and note that the payment of community members will be at the same rate established in the Independent Committee Members Policy for discretionary Committees of Council.”*

“3. Appoints members as follows:

(d) Reconciliation Advisory Panel:

- i. Elected Member: Cr Cale Black
- ii. Elected Member: Cr Nat Latter

(f) Inclusive Bayswater Advisory Group (IBAG)

- i. Elected Member: Cr Cale Black
- ii. Elected Member: Cr Nat Latter

(g) Disability Advisory Group (DAG)

- i. Elected Member: Cr Calla Loiacono
- ii. Elected Member: Cr Nat Latter”

“5. Requests the Chief Executive Officer to call for expressions of interest for community members for the Reconciliation Advisory Panel...Inclusive Bayswater Advisory Group and Disability Advisory Group in accordance with the criteria outlined in each group’s Terms of Reference (Attachment 1), and Independent Advisory Group Members Policy.”

EXTERNAL CONSULTATION

An advertisement calling for nominations for community representatives was placed in the Perth Now newspaper on Thursday, 27 November 2025 and Perth Voice newspaper on Saturday, 29 November 2025. Requests for nominations were also promoted via the City’s website, Bayswater Brief e-newsletter, LinkedIn and posters within City buildings. Nominations closed on Saturday 13 December 2025.

OFFICER'S COMMENTS

Disability Advisory Group

A total of 10 applicants expressed an interest in being considered for the vacant community representative positions outlined in **Confidential Attachment 1**.

A selection matrix used to assess applicants against the relevant selection criteria is included as **Confidential Attachment 2**.

Inclusive Bayswater Advisory Group

A total of six applicants expressed an interest in being considered for the vacant community representative positions outlined in **Confidential Attachment 3**.

A selection matrix used to assess applicants against the relevant selection criteria is included as **Confidential Attachment 4**.

Reconciliation Advisory Panel

A total of four applicants expressed an interest in being considered for the vacant community representative positions outlined in **Confidential Attachment 5**.

A selection matrix used to assess applicants against the relevant selection criteria is included as **Confidential Attachment 6**.

LEGISLATIVE COMPLIANCE

Members of non-committee advisory groups are appointed by council resolution and, while not governed by the Local Government Act meeting provisions, are expected to comply with Council policies on governance, transparency, and conflict of interest.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	High
Service Delivery	Medium	High
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR01 - Inability to plan, provide and support socially connected, healthy and safe neighbourhoods. SR05 - Inability to manage stakeholder expectation through early and ongoing engagement.	

FINANCIAL IMPLICATIONS

In accordance with the *Independent Advisory Group Members Policy*, independent members are remunerated for their attendance at advisory meetings.

Each of the members on the Disability Advisory Group and Inclusive Bayswater Advisory Group will be paid an amount of \$100 per meeting. Meetings are to be held three times per year, or as required.

Each of the members on the Reconciliation Advisory Group will be paid an amount of \$200 per meeting. Meetings are to be held four times per year, or as required.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Social

Outcome 1.1 A Connected and Inclusive Community

Objective 1.1.2 Facilitate connections and access to services for all community.

Objective 1.1.3 Build strong relationships, social connections and inclusive participation with our diverse community.

Key Result Area: Leadership and Governance

Outcome 5.2 Stakeholder Leadership

Objective 5.2.1 Communicate and engage effectively to empower civic participation.

CONCLUSION

It is recommended that Council selects applicants from among the top scoring applicants to be appointed to serve as community representatives, having demonstrated strong alignment with the selection criteria.

Terms of Reference

Disability Advisory Group

Purpose

The purpose of the Disability Advisory Group (DAG) is to offer guidance to the City on issues impacting people with a disability. The group will also provide advice on the development and implementation of the City's Access and Inclusion Plan.

Development applications and City-based works can be referred to the group to request the group's feedback.

Membership

Two Elected Members as appointed by Council.

Up to eight Community Members.

Community members must:

1. Reside in the City of Bayswater, or represent a service provider or organisation within the City of Bayswater; and
2. Live with a disability or are a parent, carer, advocate of a person with a disability, or be able to contribute expertise or advice on disability.

Community members will be appointed and paid in accordance with the *Independent Advisory Group Members Policy*.

All Councillors are appointed as Deputies.

Members must abide by the City of Bayswater *Code of Conduct for Council Members, Committee Members and Candidates*.

Chairperson

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings. In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.

Delegated Authority

This group performs an advisory function and does not have any delegated authority.

Meetings

The Group shall meet three times per year, or as required, at the City of Bayswater Civic Centre.

Terms of Reference

Relevant staff members and guests may be invited to the meetings at the Chairpersons' discretion.

Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting.

Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Community Services.

Terms of Reference

Inclusive Bayswater Advisory Group

Purpose

The purpose of the Inclusive Bayswater Advisory Group is to provide Council with advice and guidance on fostering a welcoming, equitable and accessible community for all residents. The Group will support initiatives that promote equality and equal opportunity for people with a disability, people from culturally and linguistically diverse backgrounds, people who identify as LGBTQIA+, youth and older people.

By engaging with key community stakeholders, the Group will help identify and address barriers that may prevent equitable participation in the City's services, facilities and programs. It will contribute perspectives across a broad range of demographics to ensure that policies, initiatives and infrastructure reflect the diverse needs and experiences of the community.

Through its work, the Inclusive Bayswater Advisory Group will strengthen the City's commitment to inclusivity, social wellbeing and active participation, helping to shape a city that is accessible, connected and welcoming to all.

Membership

Two Elected Members as appointed by Council.

Up to eight community representatives, who reside in the City of Bayswater, or represent a service provider or organisation within the City of Bayswater and meet one or more of the following criteria:

- Live with a disability or are a parent, carer, advocate of a person with a disability, or be able to contribute expertise or advice on disability.
- Identify as LGBTQIA+; or be able to contribute expertise or advice on matters relating to LGBTQIA+.
- Identify as being from a culturally and linguistically diverse background or be able to contribute expertise or advice on matters relating to culturally and linguistically diverse backgrounds.
- Brings valuable lived experience as either a young person (aged 15–25) or an older community member (aged 55 and over), offering insights into the opportunities and challenges that these age groups face in accessing services, facilities and community life.

Community Members will be appointed and paid in accordance with the *Independent Committee Member Policy*.

All Councillors are appointed as Deputies.

Members must abide by the *City of Bayswater Code of Conduct for Council Members, Committee Members and Candidates*.

Terms of Reference

Chairperson

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings. In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.

Delegated Authority

This Group performs an advisory function and does not have any delegated authority.

Meetings

The Group shall meet three times per year or as required, at the City of Bayswater Civic Centre.

Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting. Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Community Services



Reconciliation Advisory Panel

Purpose

The purpose of the Reconciliation Advisory Panel is to advise Council on the development and implementation of the Reconciliation Action Plan (RAP) for the City of Bayswater, with the aim to help the workplace to facilitate understanding, strengthen relationships and trust with Aboriginal and Torres Strait Islander People; promote meaningful engagement, increase equality and develop sustainable employment and business opportunities.

Membership

Two Elected Members as appointed by Council.

Up to five community members who satisfy one or more of the following criteria:

1. Identify as a person of Aboriginal and Torres Strait Islander descent;
2. Is a Whadjuk Noongar Elder;
3. Is an Aboriginal and Torres Strait Islander business partner representative; and/or
4. Is an Aboriginal and Torres Strait Islander representative living in the City of Bayswater community.

Community Members will be appointed and paid in accordance with the *Independent Committee Member Policy*.

All Councillors are appointed as Deputies.

Members must abide by the *City of Bayswater Code of Conduct for Council Members, Committee Members and Candidates*.

Chairperson

The Advisory Panel members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings. In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Panel present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Panel.

Delegated Authority

This Group performs an advisory function and does not have any delegated authority.

Meetings

The Panel shall meet four times per year, or as required, at the City of Bayswater Civic Centre.



Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting. Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Community Services

10.4.3 City of Bayswater Local Emergency Management Arrangements (LEMA) 2025

Applicant/Proponent:	City of Bayswater
Responsible Branch:	Ranger and Security Services
Responsible Directorate:	Community Services
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required.
Attachments:	1. LEMC Arrangements 2025 (Final) [10.4.3.1 - 40 pages]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the *Local Government Act 1995*.

SUMMARY

For Council to endorse the updated City of Bayswater Local Emergency Management Arrangements (LEMA) as endorsed by the City of Bayswater Local Emergency Management Committee (LEMC) on 2 December 2025.

OFFICER'S RECOMMENDATION

That Council:

- 1. Endorses the City of Bayswater Local Emergency Management Arrangements (LEMA), as detailed in Attachment 1 to this report; and**
- 2. Requests the Chief Executive Officer submits the endorsed LEMA to both the District and State Emergency Management Committees to be "noted" as per the Western Australian State Guidelines.**

BACKGROUNDLocal Emergency Management Arrangements (LEMA)

Under the *Emergency Management Act 2005*, local governments are required to have local emergency management arrangements. Effective local government emergency management arrangements enhance the community's resilience and preparedness for emergencies through strategies that apply prevention/mitigation, preparedness, response and recovery measures.

In addition to ensuring that an effective LEMA is in place, each local government is required to establish and maintain a Local Emergency Management Committee (LEMC). The LEMC provides advice and guidance to the local government relating to the development, maintenance and testing of their local emergency management arrangements (LEMA).

The term Local Emergency Management Arrangements (LEMA) refers to the collection of all of the emergency management documentation, systems, processes, agreements and memorandums of understanding which affect the local government district. The LEMA is the overarching document and associated sub-plans which the local government is responsible for developing, maintaining and testing.

Local Governments via their LEMC are required to formally review their LEMA every 5 years or at any other time local government considers it necessary. The approval process requires local government to have their LEMA "Noted" by both the District Emergency Management Committee (DEMC) and the State Emergency Management Committee (SEMC).

Review and Update Process

The existing LEMA was approved by the Council in 2020 and was structured on guidelines provided by the State Emergency Management Committee (SEMC) at that time. A full review of the LEMA was conducted during 2025 based upon the current set of SEMC Guidelines.

This new LEMA employs a modular design with 'take-away' sections (i.e. Annexures) for use in certain situations and requiring more regular review and update. This was consistent with the SEMC's revised *Local Emergency Management Arrangements Guide and Model* document. (Version 2.06, 2025)

The new updated 2025 LEMA has been prepared by the City's Emergency Management Officer with support from the LEMC and supporting agencies. The City's community representatives on the LEMC were also consulted and given the opportunity to provide comment and input into the arrangements.

The result is a set of LEMA's that are compliant, effective and contemporary and based on best practice principles.

New 2025 LEMA

The City of Bayswater's LEMA has now been reviewed and updated in accordance with SEMC LEMA Guidelines and Model document. It has been designed with modular components as suggested in the SEMC document.

The new updated LEMA comprises eight parts. Parts one to six primarily contain City of Bayswater's overarching strategic and policy arrangements. Part seven comprises four appendices, and Part eight has nine annexures. The annexures are the modular component as each are stand-alone plans and/or documents in their own right and are subject to either quarterly or annual review and update. In summary the new LEMA 2025 comprises the following contents:

Local Emergency Management Arrangements

Part One	Introduction
Part Two	Emergency Risk Management
Part Three	Coordination of Emergency Operations
Part Four	Evacuation Arrangements
Part Five	Recovery
Part Six	Exercising, Reviewing and Reporting

Part Seven Appendices

Appendix 1	Geographical Map
Appendix 2	Resources Register
Appendix 3	Risk Register
Appendix 4	Local Public Warning and Communication Systems

Part Eight Annexures

Annexure 1	Emergency Relief and Support Plan (DC)
Annexure 2	Emergency Evacuation Centre Plan
Annexure 3	Local Recovery Plan
Annexure 4	Emergency Response Guide
Annexure 5	Emergency Contact Directory
Annexure 6	Vulnerable Communities Plan
Annexure 7	Animal Welfare Plan
Annexure 8	Hazard Risk Register
Annexure 9	MNERG Agreement

EXTERNAL CONSULTATION

The LEMA was developed through consultation with the external emergency management agencies on the LEMC as well as the community representative members of the LEMC.

OFFICER'S COMMENTS

The City of Bayswater LEMA 2025 complies with the *Emergency Management Act 2005*, State Emergency Management policies, plans, procedures, and other guidelines. It has been developed on best practice principles and at the same time addresses the specific needs of the City of Bayswater.

It has been endorsed by the City of Bayswater LEMC and will be forwarded to DEMC and SEMC for "notation", following endorsement by Council.

LEGISLATIVE COMPLIANCE

A compliant, effective and contemporary LEMA is a requirement under the *Emergency Management Act 2005*, State Emergency Management policies and plans.

The City of Bayswater LEMA 2025 meets this requirement.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR10 - Failure to prevent, prepare, respond and recover to incidents, emergencies or major disruptions impacting operations.	

FINANCIAL IMPLICATIONS

No financial implications are applicable:

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Social

Outcome 1.2: A Safe and Resilient Community

Objective 1.2.1: Facilitate a safe environment

Objective 1.2.2 Foster community resilience by increasing capability to prevent, prepare for, respond to, and recover from rapid change and disasters.

The City's Local Emergency Management Arrangements are a legislative requirement under the *Emergency Management Act 2005* and are important in regard to enhancing resilience and preparedness for emergencies.

CONCLUSION

It is recommended that Council endorses the City of Bayswater Local Emergency Management Arrangements (LEMA) as the City's LEMA has been reviewed, updated and endorsed by the City's LEMC. To activate these arrangements in the event of an emergency, they need to be endorsed by Council.

The new LEMA 2025 complies with all State legislative requirements and is a critical resource in the event the city experiences a significant emergency or disaster.

Local Emergency Management Arrangements



bayswater.wa.gov.au

Approved by City of Bayswater LEMC and Council in 2026



These arrangements have been produced and issued under the authority of S.41(1), of the [Emergency Management Act 2005](#), endorsed by the City of Bayswater Local Emergency Management Committee and the City of Bayswater Council. The Arrangements have been tabled for noting with the District Emergency Management Committee and State Emergency Management Committee.

Chair
City of Bayswater Local Emergency
Management Committee

Date

Endorsed by City of Bayswater

Date

(Item 4.41 OCM January 2026)

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DISTRIBUTION

Organisation	Number of Copies	Organisation	Number of Copies
City of Bayswater	6	Department of Education	1
WAPOL	2	City of Belmont	1
Department of Communities	2	Town of Bassendean	1
DFES-FRS	1	City of Canning	1
DFES-SES	1	Shire of Kalamunda	1
St Johns Ambulance	1	City of Swan	1
Bayswater SES	1		

DOCUMENT CONTROL AND AMENDMENT RECORD

CITY OF BAYSWATER EMERGENCYMANAGEMENT ARRANGEMENTS				
DOCUMENT CONTROL INFORMATION				
Document Name	Local Emergency Management Arrangements for the City of Bayswater		Custodian COB LEMC	Date 2 Dec 2025
Prepared By Eric Graham, Executive Officer COB LEMC			Date November, 2025	
Supervised By Anthony Miceli, Local Recovery Coordinator			Date November, 2025	
Approved By Cr Nat Latter, Chair COB LEMC			Date 2 December, 2025	
Review	Description	Date	Prepared By	Approved By
1	Review and update in-line with SEMC guidelines.	November 2025	E Graham	A Miceli

GLOSSARY OF TERMS

This glossary is limited to the terms referred to in these arrangements. For a full list of terms refer to the [State EM Glossary](#).

accident a sudden event in which harm is caused to people, property or the built or natural environment. See *also* **incident** and **emergency**.

agency operations centre a facility from which a particular agency's resources are commanded, controlled, coordinated and assigned to an incident. See *also* **emergency operations centre**.

all-hazards approach the 'all hazards' approach assumes the functions and activities applicable to one hazard are often applicable to a range of hazards. The all-hazards approach increases efficiency by recognising and integrating common emergency management elements across all hazard types. It does not, however, prevent the development of specific plans and arrangements for hazards that require a specialised approach.

assembly area a designated location used for the assembly of emergency-affected persons. The area may also incorporate an emergency relief centre. A prearranged, strategically placed area, where support response personnel, vehicles and other equipment can be held in readiness for use during an emergency.

authorised person a person authorised by legislation to utilise a range of powers conferred by that legislation.

bushfire a fire involving grass, scrub or forest. Syn. 'wildfire'.

combat to take steps to eliminate or reduce the effects of an incident upon the community.

combat agency a combat agency prescribed under subsection (1) of the *Emergency Management Act 2005* is to be a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

command the direction of members and resources of an organisation in the performance of the organisation's role and tasks. Authority to command is established in legislation or by agreement with an organisation. Command relates to organisations and operates vertically within an organisation. See *also* **control** and **coordination**.

communications plan details the methods and systems for people to communicate with each other, the incident management structure, including the actual radio channels/mobile phone numbers. (AIIMS)

community a group with a commonality of association and generally defined by location, shared experience, or function. A social group which has a number of things in common, such as shared experience, locality, culture, heritage, language, ethnicity, pastimes, occupation, workplace, etc.

control the overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or in an emergency plan and carries with it the responsibility for tasking and coordinating other organisations in accordance with the needs of the situation. Control relates to situations and operates horizontally across organisations. See *also* **command** and **coordination**.

controlling agency an agency nominated to control the response activities to a specified type of emergency.

control centre see **emergency operations centre**.

coordination the bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. See also **control** and **command**.

damage assessment a report on the extent of damage caused by an event.

debrief (operational debrief) a meeting at the end of an operation with the purpose of assessing the conduct or results of an operation.

disaster see **emergency**

district emergency management committee a district emergency management committee established under section 31(1) of the *Emergency Management Act 2005*.

emergency the occurrence or imminent occurrence of a hazard which is of such a nature or magnitude that it requires a significant and coordinated response.

emergency coordination centre (ECC) a facility established to coordinate and organize emergency provision of services. See also **emergency operations centre**.

emergency management the management of the adverse effects of an emergency including:

- prevention – the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency;
- preparedness – preparation for response to an emergency;
- response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery; and
- recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

emergency management agency a Hazard Management Agency (HMA), a Combat Agency or a Support Organisation.

emergency operations centre (EOC) a facility, either static or mobile, from which the total operation or aspects of the operation are managed. A facility established to control and coordinate the response and support to an incident or emergency. Syn. incident control centre. See also **agency operations centre and forward control centre**.

emergency public information (EPI) information provided to the community during emergency situations with instructions on how to get assistance or to protect personal health, safety and property.

emergency response plans a plan which sets out the roles and responsibilities of agencies in emergency response and the coordination arrangements which are to be utilised. See also **emergency plan**.

emergency risk management a systematic process which contributes to the wellbeing of communities and the environment. The process considers the likely effects of hazardous events and the controls by which they can be minimised.

emergency situation a declaration made under section 50 of the Emergency Management Act 2005, by a Hazard Management Agency or the State Emergency Coordinator, which provides access to additional emergency management powers.

emergency relief and support service an organisation to provide all reasonable welfare aid and services to people in need due to an emergency or disaster. Such measures include coordination, control and provision of services to be instituted before, during and after the impact of an emergency or disaster.
evacuation the planned relocation of persons from dangerous or potentially dangerous areas to safer areas and eventual return.

evacuation centre a centre that provides affected people with basic human needs including accommodation, and water. In addition, to enhance the recovery process, other welfare/recovery services should also be provided. See also **assembly area**.

forward control centre a facility, where the controller is located, at or near the scene of an emergency to facilitate better control and management of a particular emergency. In emergencies where the impact is widespread there may be the need to locate more than one forward control centre in which case the title of each forward control centre should be preceded by the place name. The forward control centre may be located in an existing building or be a self-contained mobile unit. Syn. 'field control centre', 'forward command centre', 'forward command post', 'forward control point', and 'incident control point'.

geographic information system (GIS) a computerised database for the capture, storage, analysis and display of locationally defined information. Commonly, a GIS portrays a portion of the earth's surface in the form of a map on which this information is overlaid.

hazard an event, situation or condition that is capable of causing or resulting in loss of life, prejudice to the safety, or harm to the health of persons or animals; or destruction of, or damage to property or any part of the environment and is defined in the *Emergency Management Act 2005* or prescribed in the *Emergency Management Regulations 2006*.

hazard management agency (HMA) a public authority, or other person, prescribed by the *Emergency Management Regulations 2006* to be a hazard management agency for emergency management, or an aspect of emergency management, of a hazard.

hazard management officer a hazard management agency may authorize officers or employees of the hazard management agency, or other persons, to act as hazard management officers during an emergency situation declared by that hazard management agency.

hazardous substance

- a chemical, biological or radiological substance; or
- any other substance that is capable of causing loss of life, injury to a person or damage to the health of a person or to the environment.
- See also **hazardous material**.

HAZCHEM emergency action code a code system indicating the initial emergency actions for incidents involving hazardous materials, as specified in the ADG Code.

HAZMAT see **hazardous material**.

impact area any area which is likely to bear, is bearing, or has borne the full impact of any disaster and in which major lifesaving operations are necessary.

incident the occurrence or imminent occurrence of a hazard. See *also* **accident** and **emergency**.

incident action plan a statement of objectives and strategies to be taken to control or suppress an incident; approved by the incident controller. Describes the actions to be taken to control or suppress an incident.

incident area (IA) the area defined by the Incident Controller for which they have responsibility for the overall management and control of an incident.

incident control centre (ICC) the location where the incident controller and, where established, members of the incident management team provide overall direction of response activities in an (3) emergency situation. Syn. 'emergency operations centre'.

incident control system (ICS) a command structure to systematically and logically manage suppression of emergency incidents including wildfires, from small, simple incidents to large, difficult or multiple situations. It is designed to develop in a modular fashion from the top (incident controller) downwards. The combination of facilities, equipment, personnel, procedures, and communications operating within a common organisational structure with responsibility for the management of allocated resources to effectively accomplish stated objectives relating to an incident. See *also* **Australasian Inter-Service Incident Management System**.

incident controller the person designated by the relevant Controlling Agency, to be responsible for the overall management and control of an incident within an incident area and the tasking of agencies in accordance with the needs of the situation.

[Note: Agencies may use different terminology, however, the function remains the same].

incident management team a group of incident management personnel comprising the incident controller, and the personnel he or she appoints to be responsible for the functions of operations, planning and logistics. The team headed by the incident controller which is responsible for the overall control of the incident.

incident support group (ISG) a group of agency/organisation liaison officers convened by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the emergency.

legislation a set of rules made by a State, Territory or Federal Government, and includes acts and regulations.

level of risk (or risk level) magnitude of a risk or a combination of risks, expressed in terms of the combination of consequences and their likelihood.

liaison officer a representative of an agency/organisation as part of an incident management / operations area management group. Liaison officers should have the capability to communicate with the agency they represent and the authority to commit their agencies' resources. See *also* **agency representative**.

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local emergency coordinator (LEC) the person appointed by the State Emergency Coordinator to provide advice and support to their local emergency management committee in the development and maintenance of emergency management arrangements, assist hazard management agencies in the provision of a coordinated response during an emergency in the district and carry out other emergency management functions under the direction of the State Emergency Coordinator.

local emergency management committee (LEMC) a local emergency management committee established under section 38 of the *Emergency Management Act 2005*.

logistics the range of operational activities concerned with supply, handling, transportation, and distribution of materials. Also applicable to the transportation of people.

major hazard facilities the whole area under the control of an operator: upon or within which an activity takes place involving or likely to involve the processing, production, disposal, handling, use or storage, either temporarily or permanently, of a quantity of materials which exceeds the threshold or aggregate quantity, as determined in accordance with Schedule 1 of the National Standard for the Control of Major Hazard Facilities.

major incident an event which requires response by police, emergency services and the community which may affect a wider area over a longer period of time but is not a declared emergency situation or state of emergency.

management by objectives a process of consultative management where the incident management team determine the desired outcomes of the incident. These outcomes or objectives are then communicated to the commander and crews involved in the operation.

multi-agency response an incident of high fire incidence over short periods of time in any administrative unit, usually overtaxing the normal initial attack capability of the unit.

Natural Disaster Relief & Recovery Arrangements (NDRAA) the arrangements under which the Commonwealth Government assists the State and Territory governments to provide approved financial assistance to eligible persons and organisations following natural disasters.

natural disaster any emergency defined by the Commonwealth for the purposes of the Natural Disaster Relief Arrangements: including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado.

natural hazard geological, meteorological, or biological hazard.

non-governmental organisation (NGO) non-profit making organisation operating at the local, national, or international levels. Distinct from a governmental organisation, having no statutory ties with a national government.

operating procedures prescribed routine action to be followed by staff during operations.

operational area (OA) the area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

operational area manager (OAM) the person designated by the relevant HMA, responsible for the overall management of an Operation within a defined Operational Area and the provision of strategic direction and operational coordination to agencies and Incident Controller(s) in accordance with the needs of the situation.

operational area support group (OASG) a group of agency / organisation liaison officers convened and Operational Area Manager to provide agency specific expert advice and support in relation to strategic management of the emergency.

operations officer the officer delegated by the Incident Controller for the direction, supervision and implementation of tactics in accordance with the Incident Action.

PPRR an abbreviation for prevention, preparedness, response and recovery. See **Emergency Management Principles**.

plan a formal record of agreed emergency management roles, responsibilities, strategies, systems, and arrangements. See also **emergency plan**.

prevention the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency.

public authority

- an agency as defined in the *Public Sector Management Act 1994*;
- a body, corporate or unincorporated that is established or continued for a public purpose by the State, regardless of the way it is established;
- a local government or regional local government;
- the Police Force of Western Australia;
- a member or officer of a body referred to in one of the above; or
- a person or body prescribed (or of a class prescribed) by the regulations as a public authority for the purposes of this definition.

public health the discipline in health sciences that, at the level of the community or the public, aims at promoting prevention of disease, sanitary living, laws, practices and healthier environment.

recovery the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, and the psychological and economic wellbeing.

recovery information management recovery information management develops timely, effective communication channels to gather, process and disseminate information relevant to the recovery of the affected community.

recovery management (principles of)

Successful recovery relies on:

- understanding the context;
- recognising complexity;
- using community-led approaches;
- ensuring coordination of all activities;
- employing effective communication; and
- acknowledging and building capacity.

refuge site a place where the community may take shelter within the community that is suitable to the hazard that presents. This may be an open space, building or other suitable place of shelter. It may be determined at the time of the emergency.

register a listing of all hazardous substances which are used or produced in the workplace and the available material safety data sheets.

response the combatting of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery.

risk a concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period; and
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability.

risk assessment the overall process of risk identification, risk analysis and risk evaluation.

risk management coordinated activities of an organisation or a government to direct and control risk.

self-evacuation the voluntary evacuation of community members who have assessed their risk and have decided to move to a safer place; either a place established for the hazard or a place of their choosing.

shelter in place the advice to community to remain in their location, this may be an open space, building, indoors or other suitable place of shelter, usually with additional advice from emergency services as to how to take actions to reduce their exposure to the hazard.

search and rescue (SAR) the process of locating and recovering disaster victims and the application of first aid and basic medical assistance as may be required.

situation report (SITREP) a brief report that is published and updated periodically during an emergency which outlines the details of the emergency, the needs generated, and the responses undertaken as they become known.

Standard Emergency Warning Signal (SEWS) a distinct sound approved by the State Emergency Management Committee to indicate an emergency announcement follows.

standard operating procedures (SOP) a set of directions detailing what actions could be taken, as well as how, when, by whom and why, for specific events or tasks.

State Emergency Coordination Group (SECG) a group that is established, under section 26 of the *Emergency Management Act 2005* during a state of emergency or may be established where an emergency occurs or is imminent, to ensure the provision of a strategic, coordinated multi-agency response to and recovery from the emergency and report to the Minister.

State Emergency Management Committee (SEMC) committee established under section 13 of the *Emergency Management Act 2005*.

state of emergency a declaration made under section 56 of the *Emergency Management Act 2005*, by the Minister, which provides access to further emergency management powers.

support organisation a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

tabletop exercise an umbrella term for some types of indoor discussion exercise. They may feature a model of the area on which a prepared scenario is played out, or simply using a projected map, not in real time. The model or map is used to illustrate the deployment of resources, but no resources are actually deployed. Additionally, responses may be prepared in syndicate, in plenary, or under the guidance of a facilitator who maintains the pace and asks probing questions. A cost effective, and highly efficient, exercise method that should be conducted as a prelude to a field exercise as part of a graduated series. See *also* **exercise**.

traffic management point a point established to control and limit access to a fire area. It provides a means of managing the entry of residents of the fire affected area so that they can secure their property and extinguish fires caused by the ember attack after the passage of the fire front.

unified command a method for all agencies or individuals who have jurisdictional responsibility, or in some cases who have functional responsibilities at the incident, to contribute to: determination of overall objectives for the incident, and selection of strategies to achieve the objectives.

urban/rural interface the line, area or zone where structures and other human development adjoin or overlaps with undeveloped bushland.

volunteer emergency worker a volunteer worker who engages in emergency activity at the request (whether directly or indirectly) or with the express or implied consent of the chief executive (however designated), or of a person acting with the authority of the chief executive, of an agency to which either the State emergency response or recovery plan applies.

vulnerability the characteristics and circumstances of a community, system or asset that make it susceptible to the damaging effects of a hazard. There are many aspects of vulnerability, arising from various physical, social, economic, and environmental factors that vary within a community and over time.

warning system a suite of procedures and protocols established to inform individuals and communities about emerging or current threats and how to respond to reduce risk of death, injury, property loss and damage.

relief and support the provision of immediate and continuing care of emergency affected persons who may be threatened, distressed, disadvantaged, homeless or evacuated; and the maintenance of health, well-being and prosperity of such persons with all available community resources until their rehabilitation is achieved.

GENERAL ACRONYMS USED IN THESE ARRANGEMENTS

AFP	Australian Federal Police
AGDEMA	Attorney Generals Department of Emergency Management
ARFF	Airport Rescue and Fire Fighting
ATSB	Air Transport Safety Bureau
BFS	Bush Fire Service
BOM	Bureau of Meteorology
CEO	Chief Executive Officer
Communities	Department of Communities
DEC	District Emergency Coordinator
DEMC	District Emergency Management Committee
DFES	Department of Fire and Emergency Services
DISCC	Disaster Information Support and Care Centre's
MRWA	Department of Main Roads Western Australia
DOH	Department of Housing
DOT	Department of Transport
ECC	Emergency Coordination Centre
EM	Emergency Management
EMA	Emergency Management Agency For the purposes of this document, this acronym is not a reference to Emergency Management Australia
EM Act	<i>Emergency Management Act 2005</i>
EMAG	Exercise Management Advisory Group
EPIC	Emergency Public Information Coordinator
ERM	Emergency Risk Management
FRS	Fire and Rescue Service
HMA	Hazard Management Agency
HMO	Hazard Management Officer
IC	Incident Controller

ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordinating Committee
DBCA	Department of Biodiversity, Conservation and Attractions
PIRG	Public Information Reference Group
PPRR	Prevention / Preparedness / Response / Recovery The four aspects of EM identified in the definition of EM in the EM Act(s.3)
SDC	State Disaster Council
SEC	State Emergency Coordinator
SECG	State Emergency Coordination Group
SEMC	State Emergency Management Committee
SEPIC	State Emergency Public Information Coordinator
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SHEC	State Human Epidemic Committee
SJA	St John Ambulance
SOP	Standard Operating Procedures

Part One - Introduction

COMMUNITY CONSULTATION

City of Bayswater

The City of Bayswater has consulted with the community and given them the opportunity to provide input into any or all of the contents of these arrangements. Consultation has been as follows:

- City of Bayswater Website
- Engage Bayswater Website
- LEMC Members
- Notice boards at various locations

DOCUMENT AVAILABILITY

Copies of these arrangements are available for inspection, free of charge, by members of the public during office hours at:

City of Bayswater Civic Centre
61 Broun Avenue
Morley Western Australia 6062

And available on the Local Government websites:

- www.bayswater.wa.gov.au

AIM

The aim of these arrangements is to detail how the City of Bayswater will cope with the hazards facing the community with particular reference to:

- the support of Hazard Management Agencies (HMA's) during their response to an emergency; and
- the primary responsibility of the local government authority for Recovery Management following an emergency.

PURPOSE

The purpose of these emergency management arrangements is to set out:

- a) the local government's policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate (S.41(2) of the *Emergency Management Act 2005*).

SCOPE

These arrangements are to ensure the City of Bayswater is prepared to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMAs in dealing with an emergency. These should be detailed in the HMAs' individual plans.

Furthermore:

- This document applies to the local government district of the City of Bayswater
- This document covers areas where the City of Bayswater provides support to HMAs in the event of an incident;
- This document details the City of Bayswater's capacity to provide resources in support of an emergency, while still maintaining business continuity; and the City's responsibilities in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

CITY PROFILE

The City of Bayswater is located 7 kilometres north-east of the Perth City Centre and is home to a culturally diverse and vibrant community, set against the backdrop of four thriving town centres, over 380 hectares of green open space and a 10 kilometre stretch of the Swan River.

The City has built a strong reputation for providing the services our community value and places importance on sustainability and the environment, improving the amenity of town centres, engaging with the community, and creating the opportunity for people to make the most of living in this inner-urban location. Over the next 10 years, the City expects to see the community grow to more than 72,000 people.

The City operate three libraries, two recreation centres and supports over 150 local sporting clubs. It maintains 180 parks, ovals and open spaces, 107 play spaces, and manage a local road network that spans 460 kilometres.

The community is multicultural - 38% of the population were born overseas and 32% speak a language other than English at home. It is the third most culturally and linguistically diverse local government area in Western Australia; and the City proudly celebrates all who call the City home.

The City respects and values the important role older members of the community play and works with the City's youth to keep them engaged and encourage their participation in decision-making processes.

The City has more than 142 cafés, restaurants and bars; and looks forward to welcoming even more as infrastructure is built to support the development of the Bayswater train station. This station is one of the busiest in Perth, and the surrounding area benefits from a revitalised and pedestrian-friendly retail strip with dining options and office space. The City hosts events to bring people together with more than 20,000 people attending these events annually.

Fast facts:

- Area: 34.62 square kilometres
- Boundary perimeter length: 35.16km
- Total length of sealed roads: 431.8km
- Total length of sealed roads under the City's control: 360.5km
- Estimated residential population 2023: 75,981
- Total number dwellings 2021 : 32,167
- Suburbs: 10
Bayswater, Noranda, Maylands, Embleton, Morley and Bedford,
part Bassendean, part Beechboro, part Dianella and part Mt Lawley
- Town centres: 4
- Employed Residents: 42,936
- Largest Industry: Light industrial / manufacturing
- Gross Regional Product 2023: \$3.56 billion
- Traditional Custodians: Whadjuk people of the Noongar Nation

Refer [Appendix 1](#) for Geographic area map of the City of Bayswater.

RELATED DOCUMENTS & ARRANGEMENTS

The City of Bayswater has no specific policies in respect of Emergency Management at the time of these arrangements being adopted.

Local Plans

Table 1: Local Plans - City of Bayswater

Document	Owner	Location	Currency
Local Recovery Plan	COB	Baynet	02/12/2025
Emergency Response Guide	COB	Baynet	03/06/2025
Emergency Relief and Support Plan (DC)	DC	Baynet	04/03/2025
Emergency Evacuation Centre Plan	COB	Baynet	02/09/2025
Occupant Emergency Plan and Procedure:	COB/OSH	Baynet	19/06/2025
Business Continuity Plan	COB	Baynet	TBA
Animal Welfare Plan	COB	Baynet	02/09/2025
Vulnerable Communities Plan	COB	Baynet	02/09/2025

Table 2: Agreements, understandings and commitments

Parties to the Agreement	Summary of the Agreement	Special Considerations
City of Bayswater City of Joondalup City of Swan City of Stirling City of Wanneroo Town of Bassendean Shire of Kalamunda Shire of Mundaring	Metropolitan Northeast Recovery Group Partnering Agreement for the Provision of Mutual Aid for Recovery During Emergencies.	Mutual Aid as per Agreement Protocols
Juniper Aged Care Facilities x3 Mertome Village Carramar Village Craigcare Nursing Home Ascot Aged Care Regis Embleton Aged care Aegis Sandstrom Nursing St Georges Nursing Home City of Bayswater Hostel Camelia Court / Richer Lodge	Partnering Agreement for the Provision of Mutual Aid for Recovery During Emergencies.	Includes Emergency Evacuation and Reception of Residents Plan

Table 3: Major facilities owned by other entities within the City of Bayswater geographic district. In the event of an emergency these entities have their own emergency plans and should be contacted directly.

Facility	Owner	Location	Contact Details
Galleria Morley Shopping Centre	Vicinity Centre's and Perron Investments	4 Collier Road Morley 6062	9375 3228
Mount Lawley Hospital	St John of God Health Care	5 Thirlmere Road Mount Lawley 6050	9370 9222 9370 9515 (24/7)
Maylands Police Complex	WA State Government	2 Swan Bank Rd Maylands 6051	9323 5600 (24/7 DO)

Table 4: Special Considerations - Season Events and Major Community Events

Organiser	Event	Location	Attendance	Date/Season	Days
City of Bayswater	Avon Descent Family Fun Day	Riverside Gardens	~ 2,000	August	1st Sunday
City of Bayswater	Carols in the Park	Riverside Gardens	~ 2,500	December	1st or 2nd Friday

Table 5: Special Considerations - CALD and Special Needs Groups

Council	CALD and Special Needs groups
City of Bayswater	At this stage, no directory of CALD services is maintained, other than through pre-existing avenues for this such as accessing OMI's database for groups and associations within a region – http://www.omi.wa.gov.au/omi_db_organisations.cfm Further information can be obtained through the Neighbourhood Enrichment Officer – Cultural Development.

RESOURCES AND CONTACTS

The list of resources (vehicles and plant) available for recovery is contained in the Emergency Contact and Resource Register - [Appendix 2](#).

Table 6: Resource Contacts Details

Officer	Council Position	Contact
Anthony Miceli	Manager Community Safety	
Ashwin Riar	Coordinator Community Safety	

Emergency Contact Details

A comprehensive list of emergency contact agencies, support organisations, utilities and City of Bayswater EM contacts is contained in the City's Emergency Contact Directory – refer [Annexure 5](#) for details.

ROLES & RESPONSIBILITIES**Local Roles and Responsibilities**

Table 7: Local Roles and Responsibilities

Local Role	Description of Responsibilities
Local government	The responsibilities of the local government are defined in S.36 of the Emergency Management Act 2005 .
Local Emergency Coordinator (WAPOL Rep)	The responsibilities of the LEC are defined in S.37(4) of the Emergency Management Act 2005 .
Local Recovery Coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident. Section 41(4) of the Emergency Management Act 2005
Evacuation Centre Liaison Officer	During an evacuation where a local government facility is utilised by the Department of Communities provide advice, information and resources regarding the operation of the facility.
Emergency Liaison Officer (to the ISG/IMT)	During a major emergency the Liaison Officer attends ISG meetings to represent the local government, provides local knowledge input and provides details contained in the LEMA.

Local government – Incident Management	• Ensure planning and preparation for emergencies is undertaken; • Implementing procedures that assist the community and emergency services deal with incidents; • Ensuring that all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role; • Keep appropriate records of incidents that have occurred to ensure continual improvement of the Local Governments' emergency response capability; • Liaise with the incident controller (provide Liaison Officer); • Participate in the ISG and provide local support; and • Where an identified evacuation centre is a building owned and operated by the local government, provide a liaison officer to support the Department of Communities (Communities).

Local Emergency Response Roles

A description of the roles and procedures required of City of Bayswater personnel in the event of an emergency are detailed in the City's Emergency Response Procedure – refer [Annexure 4](#) for details.

LEMC Roles and Responsibilities

The City of Bayswater has established a Local Emergency Management Committee (LEMC) under S.38(1) of the [Emergency Management Act 2005](#) to oversee, plan and test the local emergency management arrangements.

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to assist in the development of local emergency management arrangements for its district.

The LEMC plays a vital role in assisting our communities become more prepared for major emergencies by:

- Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues, they provide advice to Hazard Management Agencies to develop effective localised hazard plans
- providing a multi-agency forum to analyse and treat local risk
- providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement
- The LEMC membership must include at least one local government representative (Councillor) and the Local Emergency Coordinator. Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

Table 8: Agencies represented on the COB LEMC are detailed in the following table:

COB LEMC Agency Representation	
City of Bayswater	Department of Communities
DFES (FRS)	COB Ministers Association
Bayswater SES	COB Community Representative(s)
WAPOL (Bayswater)	St John Ambulance
WAPOL (Morley)	

The term of appointment of LEMC members shall be on a two-year term as determined by the local government in consultation with the parent organisation of the members.

Table 9: LEMC Roles & Responsibilities

Local role	Description of responsibilities
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken.
LEMC Executive Officer	Provide executive support to the LEMC by: • Provide secretariat support including: – Meeting agenda; – Minutes and action lists; – Correspondence; – Maintain committee membership contact register; • Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including: – Annual Report; – Annual Business Plan; – Maintain Local Emergency Management Arrangements; • Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and • Participate as a member of sub-committees and working groups as required.

Table 10: Agency Roles & Responsibilities

Agency roles	Description of responsibilities
Controlling Agency (CA)	A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency. The function of a Controlling Agency is to; • undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness; and • control all aspects of the response to an incident. During Recovery the Controlling Agency will ensure effective transition to recovery
Hazard Management Agency (HMA)	The HMA's are prescribed in the Emergency Management Regulations 2006. Their function is to: • Undertake responsibilities were prescribed for these aspects [EM Regulations] • Appointment of Hazard Management Officers [s55 Act] • Declare / Revoke Emergency Situation [s 50 & 53 Act] • Coordinate the development of State Hazard Plans [State EM Policy Section 1.5] • Ensure effective transition to recovery by Local Government
Combat Agency	A combat agency as prescribed under Part 5 of the Emergency Management Regulations 2006 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.
Support Organisation	A Public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. (EMWA Glossary Version:2011).

Agency roles and responsibilities

In the event of an emergency, the local government will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency. The following table summarises the key roles. **Note: The City of Bayswater is NOT a HMA, CA or Combat Agency. It is only a Support Organisation.**

Part Two – Emergency Risk Management

Risk Management is a critical component of the emergency management process. Building a sound understanding of the hazards and risks likely to impact the community enable local governments and LEMCs to work together to implement treatments. This process helps to build the capacity and resilience of the community and organisations which enable them to better prepare for, respond to and recover from a major emergency. The process and mandate for local governments to undertake risk management is detailed in the [State EM Policy](#) (item 3.2 Emergency Risk Management Planning).

Emergency Risk Assessment Workshops for the community of the City of Bayswater were conducted in early 2018/19 and subsequently reviewed in 2024. The Risk Assessment was carried out in accordance with the Standard **AS / NZ 4360 – Risk Management** and the Application Guide (Manual 5) produced by Emergency Management Australia (EMA). The provisions of this Standard are used throughout Australia by emergency and risk management practitioners.

DESCRIPTION OF EMERGENCIES LIKELY TO OCCUR

The emergency risk management process identified 5 major hazards within the City of Bayswater as listed on Table 11 below. Refer to [Appendix 3](#) for a copy of the full City of Bayswater Risk Register.

Table 11: Description of emergencies likely to occur in local area

The table below is a comprehensive list of hazards (listed in alphabetical order) that are identified through the State Risk Project (Local). The table also references the Hazard Management Agency for each risk, as appointed by the State Emergency Management Committee.

These arrangements are based on the premise that the HMA responsible for the below risks will develop, test and review appropriate emergency management plans for the hazards under their appointed responsibility.

Hazard	HMA	Local Combat Role	Local Support Role
Flood	DFES	DFES (SES)	COB, WAPOL, BOM, SES, DC
Storm	DFES	DFES (SES)	COB, WAPOL, BOM, SES, DC
Hazmat	DFES	DFES (FRS)	COB, WAPOL, DC, DER, DOH
Earthquake	DFES	DFES (FRS)	COB, WAPOL, DC, SJA, DER
Road Crash	WAPOL	WAPOL	DFES, SJA, MRD, COB

EMERGENCY MANAGEMENT STRATEGIES AND PRIORITIES

Table 12: Local Emergency Management Strategies and Priorities

Priority	Strategy
Emergency Response Preparedness	Keep the COB Emergency Response Plan current.
Recovery Management	Keep the Local Recovery Plan current and valid.
Community Awareness	See Appendix 4: Public Warning Systems
Access to resources	Keep COB Resource register up to date.
Providing Support to the HMA	Keep LEMA up to date and staff trained in EM responsibilities.
Open evacuation centres	Maintain a register of trained evacuation centre support staff. Keep facilities evacuation ready.
Inter-organisational contacts, communication and knowledge	Holding regular quarterly LEMC meetings and attendance at DEMC meetings. Maintain contact lists
Media Management	The Local Recovery Coordinator in liaison with the Media Officers will manage the public information during the recovery phase of the emergency. The Mayor or CEO may elect to act as the ongoing spokesperson.

Part Three - Coordination of Emergency Operations

It is recognised that the HMAs and combat agencies may require local government resources and assistance in emergency management. The City of Bayswater is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

INCIDENT SUPPORT GROUP (ISG)

The ISG is convened by the HMA or the Local Emergency Coordinator in consultation with the HMA to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

Triggers for an ISG

The triggers for an incident support group are defined in State EM Policy Statement 5.2.2 and State EM Plan Section 5.1. These are:

- a) where an incident is designated as Level 2 or higher;
- b) multiple agencies need to be coordinated.

Membership of an ISG

The Incident Support Group is made up of agencies representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group.

The recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow, situational awareness and handover to recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

Location and Frequency of Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. Coordination is achieved through clear identification of priorities and objectives by agencies sharing information and resources.

The location and frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. The following identifies suitable locations where they can meet within the District:

Table 13: Locations identified for ISG meetings

Centre Name	Address	Capacity and available resources	Contacts
City of Bayswater Civic Centre (Embleton Room)	61 Broun Ave Morley 6062 PH: 9272 0622	Capacity: 50ppl max Whiteboards 3 x Laptops EM Phones (x4) 2-Way system Fax Photocopier Maps O/head projector	
The Rise Recreation Centre	28 Eighth Avenue Maylands 6051 PH: 9208 2400	Capacity: 50ppl max Whiteboard 3 x Laptops 2-Way system Fax Photocopier Maps O/head projector	

MEDIA MANAGEMENT AND PUBLIC INFORMATION

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. ***The provision of this information is the responsibility of the HMA.***

It is likely that individual agencies will want to issue media releases for their areas of responsibility (e.g. Water Corporation on water issues, Western Power on power issues, etc.) however the release times, issues identified and content shall be coordinated through the ISG to avoid conflicting messages being given to the public. The media officer appointed by and representing the responsible HMA will coordinate all media releases in relation to a particular emergency situation.

Upon commencement of the Recovery Phase i.e.; upon the HMA handing the incident over; responsibility for all communication to the public will become the responsibility of the City of Bayswater. The Mayor or the CEO may elect to act as the ongoing spokesperson.

The Local Recovery Coordinator in liaison with the Media Officers will manage the public information during the recovery phase of the emergency.

Communications Approvals/Sign-off Process

Communication material directly relating to or to be issued on behalf of the City of Bayswater must be approved by the CEO. It is the responsibility of the CEO to ensure that information relied upon in approving external communications is correct.

PUBLIC WARNING SYSTEMS

During times of an emergency one of the most critical components of managing an incident is getting information to the public in a timely and efficient manner. This section highlights local communication strategies which will be used to complement the HMA's communications arrangements.

Local Systems

- SMS / Pager Services -
- Community Notice Boards
- Public Information Phone Lines
- Websites
- Local Media Sites

Refer to [Appendix 4](#) for the Local Public Warning and Communication Systems, including internal council systems, and local media.

FUNDING ARRANGEMENTS

State EM Policy 5.12, State EM Plan 5.4 and 6.10 and State EM Recovery Procedures 1-2 outlines the responsibilities for funding during multi-agency emergencies. While recognising the above, the City of Bayswater is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors.

The Chief Executive Officer should be approached immediately if an emergency event requiring resourcing by the City of Bayswater occurs, to ensure the desired level of support is achieved.

Additional funding of emergency and recovery activities may also be accessed under the *Local Government Act 1995*:

- S 6.8(1)(b) or (c) - expenditure not included in the annual budget can be authorised in advance by an absolute majority decision of the Council, or by the mayor in an emergency and then reported to the next ordinary meeting of the Council.
- S 6.11(2) - to utilise a cash reserve established for another purpose, subject to one month's local public notice being given of the use for another purpose. Local Government (Financial Management) Regulations 1996 – regulation 18(a) provides an exemption from giving local public notice to change the use of money in a reserve where the mayor has authorised expenditure in an emergency. This would still require a formal decision of the Council before money can be accessed.
- S 6.20(2) to borrow funds, subject to one month's local public notice of the proposal and exercising of the power to borrow by an absolute majority decision of the Council.

To ensure accurate records of costs associated with an emergency, the City of Bayswater Manager Financial Services will allocate a special account Cost Centre Code as and when requested.

Disaster Recovery Funding Arrangements Western Australia (DRFAWA)

Funding assistance is also available under the DRFAWA for eligible disasters impacting the district. For assistance to be available, the disaster event must meet all three of the following criteria;

1. The event was a natural disaster, or a terrorist act.
2. A coordinated, multi-agency response was required; and
3. Damage to Essential Public Assets and other assistance needs to exceed \$240,000 across all affected local governments.

The Department of Fire and Emergency Services (DFES) is responsible for managing the DRFAWA activation process. If a local government is impacted or likely to be impacted by an eligible disaster, they need to do the following;

1. Contact the DFES Recovery funding Team on 1800 920 659 as soon as possible to discuss the situation.
2. Download and complete the DRFAWA Preliminary Event Notification Form available on their DFES website.
3. Begin collecting evidence on community impacts including details of response activities and associated costs.
4. Establish a specific area within the financial system to allocate all eligible costs related to the eligible disaster.
5. Ensure all documentation is referenced with the name and date of the event, as well as the Australian Government Reference number (AGRN) once available. DFES will provide the AGRN.

Important Note: To meet eligibility requirements, it is highly recommended visual evidence in the form of dated and geo-tagged photos or video are used to meet evidence requirements. This includes visual evidence of pre-disaster condition of essential public assets and other council asset damage. Detailed asset register and/or maintenance records may also assist to provide evidence.

Part Four - Evacuation Arrangements

The City has comprehensive emergency management planning in place that is focused on community evacuations. Although the actual act of evacuating a community is the responsibility of the HMA and management of evacuation centres is the responsibility of Department of Communities, the City stands ready to fulfil its responsibility of providing support to the Department of Communities.

EVACUATION CENTRES

The City of Bayswater has a comprehensive evacuation centre plan and has identified evacuation centres at the following locations:

- Maylands Multi-Purpose Centre - The Rise – Corner Eight Ave & Guildford Rd Maylands
- Morley Sport & Recreation Centre – Wellington Rd Morley
- Bayswater Community Centre – King William Street Bayswater

Details of the evacuation centres are included in the City's **Emergency Evacuation Centre Plan** (refer [Annexure 2](#)).

SPECIAL NEEDS GROUPS

The City of Bayswater LEMC has identified a number of special needs groups that may require assistance during an emergency event.

Details of special needs groups are included in the City's **Vulnerable Communities Plan** (refer [Annexure 5](#)).

EVACUATION OF ANIMALS

It is acknowledged that welfare of animals is an important consideration in an emergency. Within the City of Bayswater, animals can be considered in three broad categories, assistance animals, domestic pets, large animals and each of these are treated differently in an evacuation situation.

Details of animal evacuation arrangements are in the City's **Animal Welfare Plan** (refer [Annexure 7](#)).

ROUTES & MAPS

The City of Bayswater is a built-up urban environment with an extensive and inter-connected major and minor road network. This network is highly permeable and closure of part of the network is generally readily detoured around via the remainder of the network.

Obvious constraints to movement are:

- The Swan River which runs generally along the southern boundary of the area,
- Major highways (Reid, Tonkin); and
- The Perth-Midland railway line which runs north-south through the City.

In respect to the Swan River, there are two well-spaced road crossings:

- Garratt Road Bridge, Bayswater / Ascot; and
- Redcliffe Bridge, Bayswater / Ascot.

All river, major highway and rail crossings are marked on the maps at [Appendix 1](#).

EMERGENCY RELIEF and SUPPORT

The Department of Communities (Communities) is the Lead Agency and has overall responsibility for the coordination and management of facilities used as Emergency Evacuation Centres.

Details of emergency relief and support arrangements are included in the Communities **Local Emergency Relief and Support Plan** (refer [Annexure 1](#)).

Evacuation Centre Coordinator (Communities Officer)

The Local Welfare Coordinator is appointed by the Communities District Director to:

- a) Establish, chair and manage the activities of the Local Emergency Relief and Support Committee (LERSC), where determined appropriate by the District Director;
- b) Prepare, promulgate, test and maintain the Local Emergency Relief and Support Plans.
- c) Represent the department and the emergency relief and support function on the Local Emergency Management Committee and Local Recovery Committee;
- d) Establish and maintain the Emergency Relief and Support Coordination Centre;
- e) Ensure personnel and organisations are trained and exercised in their emergency relief and support responsibilities;
- f) Coordinate the provision of emergency relief and support services during response and recovery phases of an emergency; and
- g) Represent the department on the Incident Management Group when required

Evacuation Centre Liaison Officer (COB Officer)

The Evacuation Centre Liaison Officer is nominated by the Local Government to coordinate emergency relief and support to Communities during emergencies and liaise with the Evacuation Centre Coordinator.

The City has appointed the Manager Community Development to act as the Evacuation Centre Liaison Officer. This role will provide assistance at the Evacuation Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

Details of these arrangements are included in the City's **Emergency Evacuation Centre Plan** (refer [Annexure 2](#)).

Register. Find. Reunite

Communities is responsible for ensuring arrangements are in place in each region for registration and reunification services. These arrangements are recorded in the LERSP.

When a large-scale emergency occurs and people are evacuated or become displaced, one of the areas Communities has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved Communities have partnering arrangements with the Red Cross to assist with the registration process.

In the event that an evacuation centre has to be activated, initial set-up and manning will be by City of Bayswater staff that will provide relief and support until Communities arrive.

Part Five - Recovery

Recovery forms the fourth element of the PPRR approach to emergency management which is applied in Western Australia. A community's ability to cope with the impact of emergencies depends mainly on whether it, along with the Hazard Management Agencies (HMA)s, has prepared plans, arrangements and programs for each of the four elements.

Managing recovery is a legislated function of local government and the Local Recovery Plan is a compulsory sub-plan of the LEMA. Refer to [Annexure 3](#) for a copy of the **City of Bayswater Local Recovery Plan**.

LOCAL RECOVERY COORDINATORS

Local Recovery Coordinators are to advise and assist local government and coordinate local recovery activities as outlined in the State EM Recovery Procedure 4.4 - Recovery Coordination.

Local Recovery Coordinators responsibilities

The Local Recovery Coordinators are responsible for;

- Developing and implementing recovery arrangements in conjunction with local government including;
 - Preparing, maintaining and testing / exercising the Local Recovery Plan; and
 - Raising community awareness of the recovery arrangements.
- Coordinating local-level recovery activities in conjunction with the Local recovery Coordination Group (when formed) and in accordance with plans, strategies and policies that it determines; and
- Facilitating a coordinated approach with other Local Recovery Coordinators when more than one local government is affected by an emergency.

Table 14: Local Recovery Co-ordinator Details

Officer	Position	Contact Phone No.
Anthony Miceli	Manager – Community Safety	9272 0680
Michael Worthington (Deputy)	Manager - Environmental Health	9272 0641
Binh Luong (Deputy Deputy)	Coordinator Environmental Health	9272 0688

LOCAL GOVERNMENT RECOVERY AGREEMENT

The City is a party to a partnering agreement between eight local governments who have developed a mutual recovery assistance agreement titled the Metropolitan North-East Recovery Group Partnering Agreement.

It details the partnering objectives and expectations when called upon to provided mutual recovery assistance. Refer to [Annexure 8](#) for details of the Metropolitan North-East Recovery Group Partnering Agreement.

Part Six - Exercising, Reviewing and Reporting Arrangements

THE AIM OF EXERCISING

Testing and exercising is essential to ensure that emergency management arrangements are workable and effective. Testing and exercising is important to ensure individuals and organisations remain aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

Frequency of exercises

State EM Policy Section 4.8, State EM Plan 4.7 and State EM Preparedness Procedure 19 outline the State's arrangements for EM exercising, including the requirement for LEMCs to exercise their arrangements on at least an annual basis.

Types of exercises

Some examples of exercises types include:

- Desktop/discussion
- A phone tree recall exercise
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency
- Operating procedures of an Emergency Coordination Centre
- Locating and activating resources on the Emergency Resources Register.

Reporting of exercises

Each LEMC reports their exercise schedule to the relevant DEMC by the 1 May each year for inclusion in the DEMC report to the Exercise Management Advisory Group (EMAG).

Once the exercises have been completed, post exercise reports should be forwarded to the DEMC to be included in reporting for the SEMC annual report.

REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with State EM Policy Section 2.5 and amended or replaced whenever the local government considers it appropriate (s.42 of the EM Act).

According to State EM Policy Section 2.5, the LEMA (including recovery plans) are to be reviewed and amended as follows:

- contact lists are reviewed and updated quarterly
- a review is conducted after training that exercises the arrangements
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes, and
- circumstances may require more frequent reviews.

Review of Local Emergency Management Committee Positions

The City of Bayswater, in consultation with the parent organisation of LEMC members, shall review and the composition of LEMC positions every two years.

Review of resources register

The Executive Officer shall have the resources register checked and updated on an annual basis, ongoing amendments occur at each LEMC meeting.

ANNUAL REPORTING

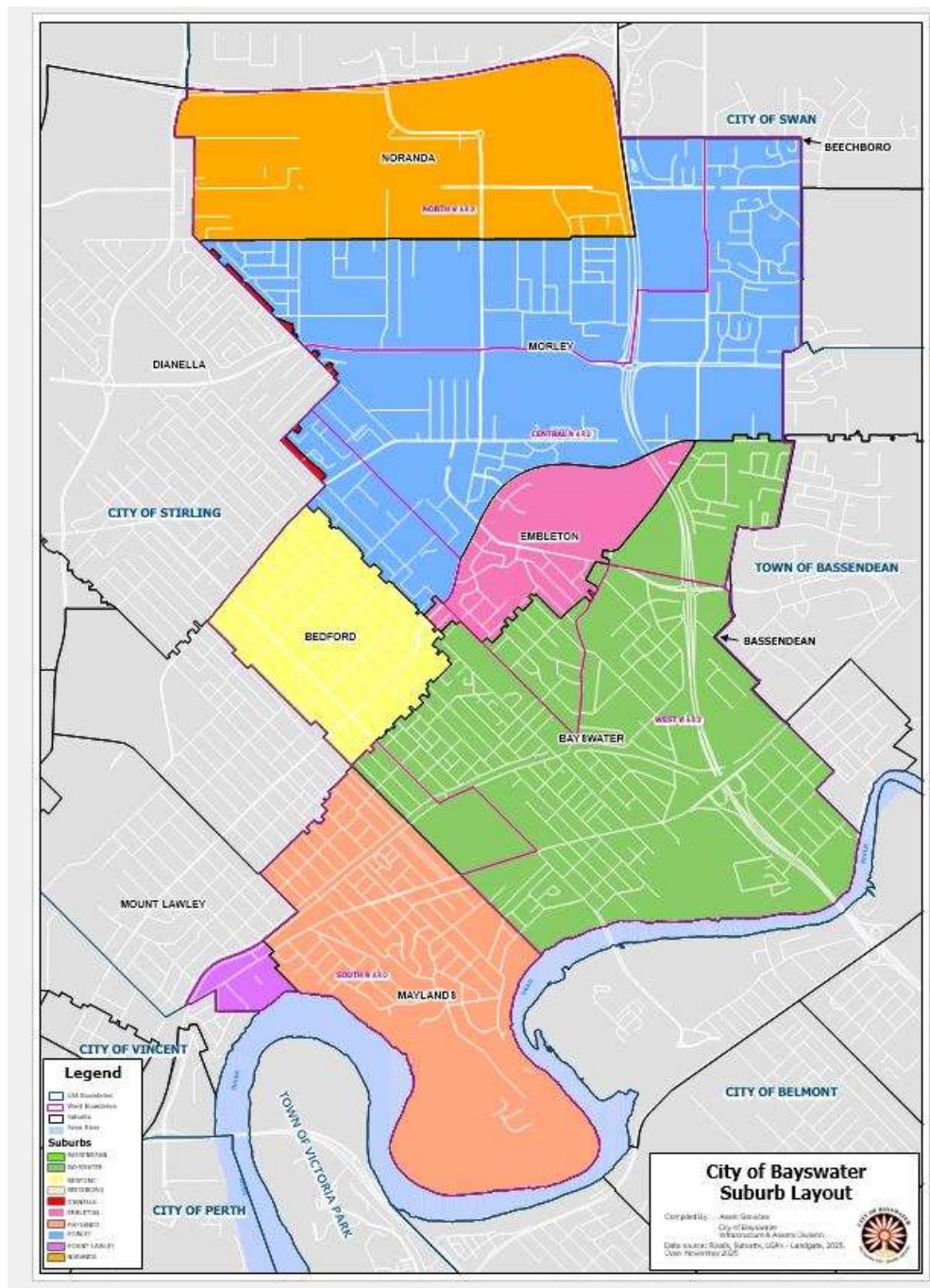
The annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The information provided by the LEMC annual report is collated into the SEMC and SEMC Secretariat Annual Report which is tabled in Parliament.

The SEMC issue the annual report template.

Part Seven - Appendices

APPENDIX 1: GEOGRAPHICAL MAP - CITY OF BAYSWATER



APPENDIX 2: EMERGENCY RESOURCE REGISTER

HINO CRANE TRUCK	1000ltr FIRE FIGHTER TRAILER UNIT
HINO 300 SERIES	1000ltr FIRE FIGHTER TRAILER UNIT
HINO WATER TRUCK	ELEVATED PLATFORM & Trailer
NISSAN UD	ARGO ALL TERR VEHICLE
HINO 500 SERIES	CASE 580 BACKHOE/LOADER
ISUZU NQR 450	HYUNDAI EXCAVATOR
HINO CREW CAB	CASE SR200 UNILOADER & TRAILER
HINO CREW CAB	FORKLIFT
HINO CREW CAB	NEW HOLLAND TRACTOR/GRADER
HINO CREW CAB	10 TONNE TAG TRAILER
HINO CREW CAB	HINO TRUCK 6 WHEELER
HINO CREW CAB	NISSAN UD PK16 & CRANE
FORD RANGER SPRAY VEH	VERGE TRUCK
HINO CREWCAB	NISSAN UD WATER TRUCK
HINO CREW CAB	HINO DUTRO TRUCK GRAFFITI
FORD RANGER SPRAY VEH	FORD RANGER
HINO RETIC MAINTANCE	IZUZU SIGHN TRUCK
NEW Tree Watering Truck	HINO 700 6 WHEEL TIPPER
KUBOTA L3540 Peninsular	SPEED ADVISORY TRAILER
KUBOTA MODEL 5740 PEN	ENFORCER SPEED TRAILER
CASE TRACTOR JXU95	SPEED ADVISORY TRAILER
CASE TRACTOR IH JXU85	ENFORCER SPEED TRAILER
CASE-FARMALL JX75	SCARAB MINOR ROAD SWEEPER
CASE TRACTOR FARMALLC 95C	TENNANT GREEN MACHINE
KUBOTA TRACTOR L3540 Embleton	SCARAB MERLIN GULLY EDUCTING
CASE TRACTOR IH JXU85	SCARAB MERLIN ROAD SWEEPER
CASE TRACTOR IH JXU85	SCARAB MERLIN ROAD SWEEPER
TORO TRAXMASTER	WACKER NEUSON DPU5545 He PLATE COMP
SCHAFFER 3150 LOADER	SINGLE DRUM ROLLER
TOTOTA COSTER DELUX	TOYOTA COASTER BUS
TOYOTA Hi-ACE	

APPENDIX 3: RISK REGISTER

City of Bayswater Risk Register				
Hazard	Consequence	Likelihood	Level of Risk	Action Priority
Earthquake	Major	Unlikely	High	1
Storm	Moderate	Likely	High	2
Flood	Moderate	Likely	High	3
Heatwave	Moderate	Likely	High	4
Hazmat - Chemical	Moderate	Likely	High	5
Other Potential Risks - outside the top 5 hazards identified (not priority ranked)				
Rail Crash: PTA Network	Moderate	Unlikely	Medium	
Liquid Fuel Supply Disruption	Moderate	Unlikely	Medium	
Electrical Supply Disruption	Moderate	Unlikely	Medium	
Rail Crash: Brookfield Rail	Moderate	Unlikely	Medium	
Human Epidemic	Moderate	Rare	Medium	
HAZMAT: Biological	Moderate	Rare	Medium	
HAZMAT: Radiological	Moderate	Rare	Medium	
Road Crash	Minor	Likely	Medium	
Gas Supply Disruption	Minor	Unlikely	Low	
Collapse (Cliff, landform, building)	Minor	Rare	Low	
Fire (Bushfire and Structural)	Minor	Likely	Medium	
Land Search	Minor	Very Rare	Very Low	
Terrorism	Major	Very Rare	Medium	

Level of Risk						
Likelihood	Almost Certain	Medium	Medium	High	Extreme	Extreme
	Likely	Low	Medium	High	Extreme	Extreme
	Unlikely	Low	Low	Medium	High	Extreme
	Rare	Very Low	Low	Medium	High	High
	Very Rare	Very Low	Very Low	Low	Medium	High
	Extremely Rare	Very Low	Very Low	Low	Medium	High
		Insignificant	Minor	Moderate	Major	Catastrophic
Consequence						

Source - WA ERM Guide 2020 - Table 9: Risk matrix

Likelihood Level	Annual exceedance probability in % (AEP)	Average recurrence interval (ARI) (indicative)	Frequency (indicative)
Almost Certain	63% per year or more	1 year or less	Once or more per year
Likely	10 - <63% per year	1-10 years	Once per 10 years
Unlikely	1 - <10% per year	11-100 years	Once per 100 years
Rare	0.1 - <1% per year	101-1000 years	Once per 1000 years
Very Rare	0.01 - <0.1% per year	1001-10,000 years	Once per 10,000 years
Extremely Rare	<0.01% per year	10,000 years or more	Once per 100,000 years

APPENDIX 4: LOCAL PUBLIC WARNING AND COMMUNICATIONS SYSTEMS**City of Bayswater:****Local Public Warning and Communication Systems**

System	Details	Contact
City of Bayswater	COB Website	
	COB Facebook	
	COB Instagram	
Newspaper	Perth Voice	news@fremantleherald.com / news@perthvoice.com
	Perth Now Central	cos@wanews.com.au
	The Australian	wa@theaustralian.com.au
	The West Australian	cos@wanews.com.au
Radio Stations	6PR Perth	news@6pr.com.au
	ABC Radio	abcradioperth@abc.net.au
	Triple J	triplejradio@abc.net.au
	6PF / 96FM	news@96fm.com.au
	MIX 94.5 (Shared news room with 92.9)	news@mix.com.au
	92.9 (Shared news room with MIX 94.5)	news@929.com.au
	Nova 93.7	news@nova937.com.au
TV Stations	Sonshine FM	reception@sonshine.com.au
	ABC	abcnews@yourabc.net.au
	SBS	cos@sbsb.com.au
	Channel 7	news@7perth.com.au
	Channel 9	ninenewspert@nine.com.au
	Channel 10	perthnews@networkten.com.au

PART 8 - LIST OF ANNEXURES**ANNEXURE 1: EMERGENCY RELIEF AND SUPPORT PLAN - COB (DC)**

Note: Document Control for this plan resides with the Department of Communities.

ANNEXURE 2: CITY OF BAYSWATER - EMERGENCY EVACUATION CENTRE PLAN

Note: Document Control for this plan resides with the City of Bayswater Community Development Directorate.

ANNEXURE 3: CITY OF BAYSWATER - LOCAL RECOVERY PLAN

Note: Document Control for this plan resides with the City of Bayswater Local Recovery Coordinator.

ANNEXURE 4: CITY OF BAYSWATER - EMERGENCY RESPONSE GUIDE

Note: Document Control for this plan resides with the City of Bayswater LEMC.

ANNEXURE 5: CITY OF BAYSWATER - EMERGENCY CONTACT DIRECTORY

This information is restricted to members of the Local Emergency Management Committee (LEMC) and City of Bayswater emergency operational officers only.

ANNEXURE 6: CITY OF BAYSWATER – VULNERABLE COMMUNITIES PLAN

Note: Document Control for this plan resides with the City of Bayswater Community Development Directorate.

ANNEXURE 7: CITY OF BAYSWATER – ANIMAL WELFARE PLAN

Note: Document Control for this plan resides with the City of Bayswater Rangers Coordinator in Community Development Directorate.

ANNEXURE 8: CITY OF BAYSWATER – HAZARD RISK REGISTER

Note: Document Control for this plan resides with the City of Bayswater LEMC.

ANNEXURE 9: METROPOLITAN NORTH- EAST RECOVERY GROUP AGREEMENT

Note: Document Control for this plan resides with the Chair of the Metropolitan North-East Recovery Group consisting of 8 Local Governments. NB: The Chair rotates annually between all local government representatives.

NOTE: All the above annexures are modular component elements of the City's **Local Emergency Management Arrangements (LEMA)**. Details of each are held by the City of Bayswater Emergency Management Officer who can be contacted at;

Phone 08 9270 4178
Email eric.graham@bayswater.wa.gov.au

10.5 Sub Committee Reports**10.5.1 Audit, Risk and Improvement Committee - 8 December 2025****10.5.1.1 Debtor Write-Off**

Responsible Branch:	Financial Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Legislative
Voting Requirement:	Simple Majority Required
Attachments:	1. CONFIDENTIAL - Rates - Small Balance Write Off List [8.1.1 - 1 page]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item contains one or more confidential attachment(s) that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the Local Government Act 1995, sub-section;

(b) information relating to the personal affairs of an individual

SUMMARY

This report presents and notifies Council of a list of small rates debts that do not have delegated authority in place and require Council approval for write-off.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council approves the write off of \$38.38 in small balance rate debts as outlined in Confidential Attachment 1.

BACKGROUND

Australian Accounting Standards, the provisions of the *Local Government Act 1995*, and the *Financial Management Regulations* require ongoing assessment of the likelihood that debts recognised in the organisation's accounts will be collected.

Sundry debtors are managed in accordance with the City's *Sundry Debt Collection and Recovery Policy*. While all reasonable efforts are made to recover aged debts, some debts, for practical purposes, require write-off.

These debts relate to monies due for user charges, infringements, fees for services rendered, and rates-related charges. The process for debt collection depends on the type of debt and the mechanisms available under various legislation for recovery. *Section 6.12(1) of the Local Government Act 1995* allows Council to write off debts, and the Delegated Authority *FM-D05 – Granting Concessions and Write-Offs* provides the Chief Executive Officer with authority to write off sundry debts under \$2,000 per account.

Waivers and write-offs under FM-D05 are no longer reported to Council, as they are considered operational in nature. This approach was endorsed in a previous report.

Debts requiring Council approval are those outside the scope of *FM-D05*. This includes the proposed write-off of small balance rate debts, which forms the basis of this report.

It should be noted there is a distinction between rates balances and rates related fees and charges.

EXTERNAL CONSULTATION

Not applicable.

OFFICER'S COMMENTS

Council approval is being sought to write off small balances for rates totalling \$38.38 for 71 properties (**Confidential Attachment 1**) as the City does not have delegated authority to write off rates debtors other than those minor rates related fees and charges, such as penalty interest.

LEGISLATIVE COMPLIANCE

The Sundry Debt Collection and Recovery Policy applies and section 6.12 (1) of *the Local Government Act 1995* states:

*"Subject to subsection (2) and any other written law, a local government may —
... (c) write off any amount of money, which is owed to the local government."*

RISK MANAGEMENT CONSIDERATION

In accordance with the City's Risk Management Framework, the officer's recommendation has been assessed against the City's adopted risk tolerance. Comments are provided against each of the risk categories.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Bad debts are reflected in the end-of-year operating result. The ongoing review of the City's revenue collection and debt recovery practices is considered to be an important feature of risk management and strengthening corporate governance.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Key Result Area:	Leadership and Governance
Outcome 5.1	Good Governance
Objective 5.1.1	Provide ethical and accountable governance.
Key Result Area:	Leadership and Governance
Outcome 5.3	Optimised Performance
Objective 5.3.1	Focus on operational efficiency, effective delivery and innovation to

ensure our services are fit for purpose, contemporary and secure.

CONCLUSION

It is recommended Council approve the rates small balance write-off of \$38.38 as outlined in **Confidential Attachment 1**.

10.5.1.2 City of Bayswater Annual Report and Annual Financial Report 2024/25

Responsible Branch:	Governance and Strategy and Financial Services
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Legislative
Voting Requirement:	<i>ABSOLUTE MAJORITY REQUIRED</i>
Attachments:	1. Annual Report 2024/25 DRAFT [8.2.1 - 121 pages] 2. Annual Financial Report 30 June 2025 [8.2.2 - 68 pages] 3. 2024/25 Annual Audit Management Letter [8.2.3 - 3 pages]

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

Local governments are required to prepare an annual report for each financial year. The Annual Report consists of two parts. The first part of the report summarises activities and achievements from the financial year. The second part of the report is the financial report and a report from the Office of the Auditor General.

The report, along with the financial statements is submitted to Council for consideration and adoption.

Once adopted by the Council, the Annual Report is to be presented to the Electors of the district at an Annual Meeting of Electors held within 8 weeks of the Council adoption. The date proposed for consideration by the Council is Wednesday 18 February 2026.

ADDITIONAL INFORMATION

Since presentation of the draft Annual Report to the Audit, Risk and Improvement Committee meeting held 8 December 2025, the following adjustments have been made to **Attachment 1**.

Page	Change
14	Table reordered from highest to lowest \$ value
15	Fees and Charges reduced from 28% to 27%
20, 21, 23, 40	Updated number of events and funding amounts
49, 52	Additional information / clarification of Planning Approvals data
50	Overall actions %
68	Financial ratios calculated and inserted
69	Engage Bayswater figure updated
73	Sundry Debtor measure calculated and added
83	Additional table for Non-Binary employee figures included
91	WHS statistics clarified with comments

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council:

1. **Accepts the Annual Report for the year ended 30 June 2025 in Attachment 1;**
2. **Accepts the Annual Financial Report for the year ended 30 June 2025, including the Independent Auditor's Report in Attachment 2;**

3. **Notes the 2024/25 Annual Audit Management Letter including management comment as contained in the Confidential Attachment 3 to this report.**
4. **Authorises the CEO to approve any minor changes that may be required to the Annual Report and the Annual Financial Report for 2024/25 before the document is collated and finalised for printing;**
5. **Requests that the Chief Executive Officer convenes the Annual Meeting of Electors for 7:00pm on Wednesday 18 February 2026 to be held at the City of Bayswater Civic Centre and gives public notice in accordance with the *Local Government Act 1995*.**

ABSOLUTE MAJORITY REQUIRED

BACKGROUND

The *Local Government Act 1995* (the Act) requires every local government to prepare and adopt an Annual Report for each financial year and to adopt it prior to 31 December of the following financial year, subject to the completion of an independent audit. If the auditor's report is not available in time to be accepted by 31 December, the annual report must be accepted no later than two months after the auditor's report becomes available.

The Office of the Auditor General's report on the City's Annual Financial Report for 2024/25 was received on 1 December 2025.

Prior to consideration by Council, the Annual Financial Report must be considered by the Audit, Risk and Improvement Committee. The Annual Report and the Annual Financial Report for 2024/25 was presented to the Audit, Risk and Improvement Committee at the meeting held 8 December 2025, and the Ordinary Council Meeting scheduled for 20 January 2026.

The Annual Report, including the Auditor's report and the audited financial report, must be published on the City's website within 14 days after the Annual Report has been accepted by the Council (i.e. by 3 February 2026).

The Act also requires that a general meeting of electors of the district is to be held once every financial year and that the general meeting is held on a day selected by the local government, no more than 56 days after the local government accepts the Annual Report. At least 14 days local public notice is required of the date, time, place and purpose of the Annual Meeting of Electors. This means that the general meeting of electors cannot be held before 4 February 2026 and cannot be held later than 17 March 2026.

EXTERNAL CONSULTATION

No consultation has occurred with the public or other agencies on this matter.

The Annual Report 2024/25, once adopted by the Council, will be made available on the City's website and hard copies will be available at the City's Libraries and Civic Centre, and upon request.

OFFICER'S COMMENTS

The Annual Report 2024/25 is made up of two key sections. The first part of the report summarises activities and achievements from the financial year. The second part of the report is the Annual Financial Report and a report from the Office of the Auditor General.

Annual Report 2024/25

The Annual Report provides the community with an overview of the City's programs, services and initiatives delivered during the 2024/25 financial year. The content for the first part of the annual report (the performance commentary) is provided in **Attachment 1**.

The Annual Report is used to inform the community and key stakeholders on activities and achievements for the financial year and forms a reference document for future years.

The Act and associated regulations specify the contents required to be included in the Annual Report. The commentary for the 2024/25 report is considered to meet the relevant requirements of the Act and Regulations.

The Annual Report for 2024/25 includes:

- **Our City:** A snapshot of the City's history, demographics and key statistics, a report from the Mayor and CEO, our vision and Strategic Community Plan, our values.
-
- **Our Year in Review:**
 - Performance Snapshot: key improvements and achievements
 - Financial Snapshot: key financial results
 - Celebrating our City: City awards and recognition received, events and celebrations, grants, sponsorships and awards presented to the community.
- **Connecting with our Community:** City's approach to customer relations, two-way communication and community engagement.
- **Planning and Reporting:** Overview of the City's Integrated Planning and Reporting Framework, Strategic Community Plan 2021-2031 (SCP) and Corporate Business Plan 2024/25 - 2027/28, key City challenges and strategic considerations.
- **Our Performance:** Services and projects delivered for 2024/25 by SCP theme - overall actions status, service and project highlights, planning for the year ahead.
- **Our Organisation:** organisational structure, Executive Leadership Team biographies, Our People (city workforce) and Our Volunteers.
- **Our Governance:**
 - **Democratic Governance:** Details of wards, elected members' biographies, committees and advisory groups, elected members meeting attendance.
 - **Corporate Governance:** Local law and policy reviews, delegated authority, Public Interest Disclosure, fraud and misconduct, risk, compliance and audit.
- **Additional Statutory Reporting:** Elected member allowances, professional development, diversity. Disclosure of annual remuneration, complaints and minor breaches, information management, freedom of information, statutory register, national competition policy, report on the City's Access and Inclusion Plan.

Annual Financial Report 2024/25 and Independent Auditor's Report

The Annual Report also contains the Annual Financial Report of the City for 2024/25. This includes the Statements of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, Statement of Financial Activity and notes to and forming part of the accounts. The Annual Financial Report has been audited by the Office of the Auditor General. The contents for the second part of the annual report (the Annual Financial Report and the Independent Auditor's report) are provided in **Attachment 2**.

For the financial year ended 30 June 2025, the City recorded a net result for the period of \$8,598,092 compared to the adopted budget surplus of \$6,824,567 (refer to the Statement of Comprehensive Income). The unbudgeted increment of the revaluation outcome for the City's

land and buildings of \$642,375 is the contributing factor to the total comprehensive income for the period of \$9,240,467.

The key factors contributed to the variances are summarised below:

Operating revenue

For the year operating revenue was \$100,056,591 compared to the budget of \$96,749,417 resulting in an increase of \$3,307,174 (3.42%). This is mainly due to:

- The Financial Assistance Grant has shown steady growth over recent years. However, the advance grant distribution for 2025/26 received in June 2025 was 37% lower than the prior year.
- Revenue from Recreation Services performed above budget across multiple facilities and programs. Higher than anticipated revenue was generated from park reserves and facility hire, Morley Sport and Recreation Centre, and the RISE, particularly through increased participation in social sport competitions. Bayswater Waves also recorded increased revenue from entrance fees, crèche services, and health club memberships. Additionally, the City's golf courses experienced strong growth in participation, reflecting increased utilisation of facilities.
- Revenue from community centres exceeded budget expectations due to higher membership levels and increased attendance at activities and programs.
- Revenue from Development Applications and Statutory Building Approvals was also above budget, supported by strong activity in the current housing market.
- Interest earnings were higher than anticipated, primarily because many term deposits were secured prior to the recent interest rate cuts, allowing the City to benefit from more favourable rates.
- Reimbursements relating to long service leave, legal costs, workers' compensation insurance claims, and outgoing charges on community leases were above budget, further contributing to the positive overall variance.

Operating expenses

For the year operating expenses were \$100,920,518 compared to the budget of \$101,168,656 resulting in a decrease of \$248,138 (0.25%).

The majority of the decrease is largely due to:

- Employee costs were below budget due to staff turnover across multiple business areas. These savings were partly offset by the engagement of agency personnel to maintain service delivery, with associated costs recorded under Materials and Contracts.
- Materials and contracts expenses in this category were higher than budget, mainly due to the final payment made for the UGP program that was not included in the original budget. Other contributing factors were the increase on agency labour hire, professional services, and contractor support for buildings, parks and gardens maintenance as a result of staff vacancies. In addition, certain project costs that did not meet the capitalisation criteria were recognised as operating expenditure, adding to the unfavourable variance.
- Insurance expenses were slightly below budget, with the variance attributable to premium adjustments processed during the year.

Other non-operating revenue and expenses

Non-operating items had a significant impact on the City's net result for the year:

- The net result for discontinued operations was higher than budget, driven by an unbudgeted upward revaluation of assets held for sale.
- Revenue from capital grants was lower than budgeted, with respective capital projects and associated grants carried forward to 2025/26.
- The transactions relating to land disposals that largely resulted in the capital loss were not included in the original budget, as the decision to sell the properties occurred after the budget was adopted. A budget amendment was subsequently approved by Council during the year.
- The adjustments on asset revaluation that impacted on the net result related to investment assets which was not budgeted for.
- The City's share of the EMRC net loss was \$2.7M in 2024/25, compared with \$4M in 2023/24.
- The City recorded an increment in its share of EMRC asset revaluations for 2024/25, compared to a revaluation decrement in the prior year, resulting in a favourable movement relative to 2023/24.

Audit Findings

The 2024/25 audits identified two key areas needing improvement. The details of these items, including Management's responses are outlined in **Confidential Attachment 3**. The City has responded accordingly and will complete the outstanding items in the current financial year. The recommendations will be recorded in the audit log and will be followed up and reported quarterly to the Audit and Risk Management Committee.

Annual Meeting of Electors

The Annual Meeting of Electors must be held within 56 days (8 weeks) of the Council adoption of the Annual Report 2024/25.

If the Council adopts the Annual Report 2024/25 at its Ordinary Council Meeting held 20 January 2026, the meeting of Electors must be held no later than 17 March 2026.

It is recommended that the Annual Meeting of Electors be convened for 7:00pm, Wednesday 18 February 2026, to be held in the City of Bayswater Civic Centre.

Public notice for this meeting must be given no later than 4 February 2026.

LEGISLATIVE COMPLIANCE***Local Government Act 1995***

- Section 5.53 Annual reports
- Section 5.54 Acceptance of annual reports
- Section 5.55 Notice of annual reports
- Section 5.55A Publication of annual reports

- Section 5.27 Electors' general meetings
- Section 5.29 Convening electors' meetings Local Government (Administration) Regulations 1996
- Part 3 – Electors' meetings
- Part 5 – Annual reports and planning Local Government (Audit) Regulations 1996
- Regulation 9 – Performance of audit
- Regulation 10 – Report by auditor
- Regulation 16 – Functions of audit committee

RISK MANAGEMENT CONSIDERATION

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

The following financial implications are applicable:

- The cost of printing 50 copies of the Annual Report has been estimated to cost \$2,000.00, inclusive of GST.
- The indicative fee for the audit of the annual financial statements (which includes the Information Systems and grant acquittal audits) provided by the Office of the Auditor General is \$152,855 (excluding GST).

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2025-2035, the following applies:

Key Result Area: Leadership and Governance

Outcome 5.1 Good governance

Objective 5.1.1 Provide ethical and accountable governance

Objective 5.1.2 Ensure resource sustainability for future generations.

Key Result Area: Leadership and Governance

Outcome 5.3 Optimised Performance

Objective 5.3.1 Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure.

CONCLUSION

The Annual Report 2024/25 has been prepared to highlight the City's achievements and performance from the last financial year and ensure legislative compliance.

It is recommended that the Annual Report and Annual Financial Report for the year ended 30 June 2025, including the Independent Auditor's Report be accepted by Council, the Annual Audit Management Letters be noted. and Annual General Meeting of Electors be held on Wednesday, 18 February 2026.



DRAFT

Annual Report 2024/25



Acknowledgement of Country

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

The City of Bayswater acknowledges the Traditional Custodians of the land, the Whadjuk people of the Noongar Nation, and pays its respects to Elders past, present and emerging.

Inclusivity Statement

The City of Bayswater is committed to providing an inclusive, safe and respectful organisation and work environment, free from discrimination, harassment and racism. We recognise the impacts of inequity and discrimination and strive to remove the barriers these create.

We celebrate diversity as a strength within our community. Supporting diversity and operating in an inclusive and respectful manner is central to our values and principles of providing safe, accessible and welcoming services and facilities for the community.

Accessibility

This publication can be found on the City's website. It is available in alternative formats on request, including hard copy in large print or standard print, and electronic format.

我们可以根据要求以其他格式提供此信息。

Possiamo fornire queste informazione in altri formati su richiesta.

Chúng tôi có thể cung cấp thông tin này ở các định dạng khác theo yêu cầu.

The free Translating and Interpreting Service can assist non-English speakers to communicate with the City of Bayswater. To find out more, visit www.tisnational.gov.au or call 131 450.

TIS National 为英语不流利人士提供免费口译服务, 帮助他们跟 贝斯沃特市沟通。如需了解更多有关信息, 请浏览他们的网站 www.tisnational.gov.au 或致电 131 450。

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Dịch vụ Biên dịch và Thông dịch (TIS National) miễn phí có thể hỗ trợ những người không nói tiếng Anh giao tiếp với Thành phố Bayswater. Để tìm hiểu thêm, hãy truy cập trang web của họ www.tisnational.gov.au hoặc gọi 131 450.

Cover artwork

Description to be added by Communications team.



City of Bayswater Annual Report for 2024/25

We are pleased to present the City of Bayswater Annual Report for 2024/25. This report highlights the financial and operational performance of the City over the past financial year, detailing our achievements against the 2024/25 Budget and tracking progress within our four-year Corporate Business Plan. It provides a snapshot of our performance and outlines our future plans, emphasising our commitment to the sustainability of our organisation, the City, and the broader community we serve.

Readership

This report aims to provide information to a wide range of stakeholders, including City of Bayswater residents and ratepayers, local businesses, non-government organisations, partners, and various government departments and agencies.



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Our City

A culturally diverse and thriving community

The City of Bayswater features a culturally rich and thriving community, flourishing across eight suburbs and four bustling town centres. Our City encompasses more than 380 hectares of lush open spaces and a 10km expanse along the scenic Derbarl Yerrigan (Swan River), within the land of the Whadjuk people of the Noongar Nation, the traditional custodians of the land around Boorloo (Perth), Western Australia.

Situated just 6km north-east of Perth's CBD, the City offers easy access to major transport routes and significant destinations, including Perth International Airport. Our City is renowned for delivering valued services to the community, emphasising sustainability and environmental stewardship, enhancing town centres, fostering community engagement, and providing abundant opportunities for residents to thrive in this urban setting.

The City supports the community with three libraries, two community centres, three recreation centres, including aquatic facilities at Bayswater Waves, which offers three pools, and Maylands Waterland. We support more than 150 local sporting clubs and manage 180 parks, ovals and open spaces, as well as 107 play areas. We oversee a local road network extending 460km and more than 300km of footpaths. The City has a multicultural community, with 38% of our residents born overseas and 32% speaking a language other than English at home. We proudly celebrate the diverse cultures and backgrounds that enrich our City and contribute to its dynamic character. Our district is rich in Aboriginal history and the City is committed to our role in progressing our nation's shared journey towards reconciliation.

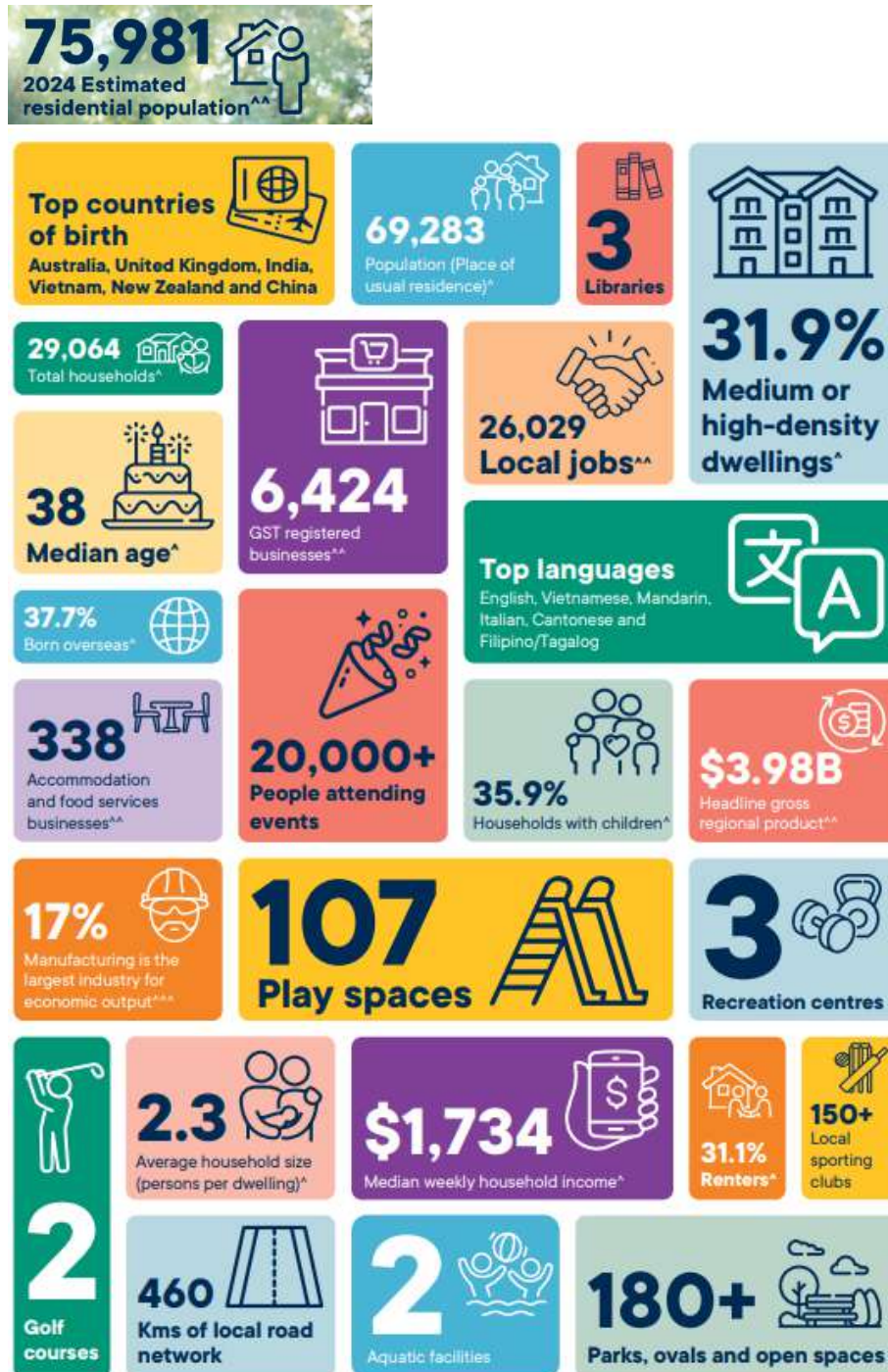
The City is experiencing an annual growth rate of 1.3% and our population is projected to reach more than 100,000 by 2050. This growth not only brings increased diversity, but presents new opportunities for development and community engagement, positioning Bayswater as a thriving and inclusive place in which to live, work and visit.

The City has benefitted significantly from the State Government's substantial investment in road and rail infrastructure, particularly through the METRONET project. The reconstructed Bayswater Train Station, the second largest in Western Australia, and the new Noranda and Morley stations have further enhanced our transport network and solidified Bayswater's position as a central hub for public transport. Residents and visitors enjoy fast, reliable access across the City and beyond. This not only enhances connectivity for our community but stimulates local business opportunities by bringing a steady flow of commuters through our City.

Additionally, this transport connectivity has enabled the City to attract investment and support the revitalisation of our town centres, fostering economic growth and enhancing the overall urban environment.

City of
Bayswater

City of Bayswater quick stats



*Latest data available, sourced 22 May 2025 from <https://profile.id.com.au/bayswater> and <https://economy.id.com.au/bayswater> (Data from *2021, **2024, ***2023/24)



Our history

Pre-1800s The City of Bayswater respectfully acknowledges the Whadjuk Noongar people as the Traditional Custodians of this land. The Whadjuk Noongar people have a rich history in the Bayswater area, having lived here for thousands of years. Evidence of their longstanding presence includes the remains of a campsite at nearby Upper Swan, estimated to be between 40,000 and 53,000 years old, making it one of the oldest inhabited sites on Earth.

The Noongar people were nomadic hunter-gatherers who moved with the seasons and food sources. At the time of European settlement, it is believed the Noongar people spoke 13 different dialects. The Swan River holds special significance to the Noongar people, who believe it was created by a Wagyl, a snake-like being from the Dreamtime, which meandered over the land to form the rivers.

The Noongar people traditionally occupied the entire south-west region of Western Australia, stretching from Geraldton to Esperance. Their country is divided into 14 different groups, each occupying distinct territories. The City of Bayswater stands on the land of the Whadjuk group, who continue to maintain a deep connection to this land and its waterways.

European exploration began in 1697 with Dutch explorer Willem de Vlamingh, followed by French and English explorers in the 18th and 19th centuries. The English established the Swan River Colony, drawn by the region's fertility. However, much of the land in Bayswater was initially deemed unsuitable for agriculture, leading to a period of absence until the late 19th century.

1800s – 1900s The construction of the Perth to Guildford railway line in 1881 marked a turning point for Bayswater, spurring a property boom and the development of the Bayswater Estate. The discovery of gold further attracted settlers, and the area's growth continued with infrastructure developments such as the construction of Walter Road in 1887. In 1897, the Bayswater Road Board was established, giving the local community a voice in governance.

1900 – 1930 The early 20th century brought both challenges and growth. The impact of World War I and the Great Depression was felt deeply, but Bayswater continued to develop, particularly with the expansion of residential areas like Bedford and the emergence of industrial zones.

1940 – 1970 Post-World War II, Bayswater experienced rapid population growth, driven by returning soldiers and immigrants. This period saw the establishment of significant infrastructure, including the Bayswater Aquatic Centre and Mertome Retirement Village.

1970 – 2000 The 1970s and 1980s were marked by significant urban development, including the creation of the suburb of Noranda and the construction of the Tonkin Highway. The transformation from a shire to the City of Bayswater in 1983 reflected its growing population and evolving character. The opening of the Galleria shopping centre in 1994 further established Morley as a major commercial hub.

2000 – Present Today, the City of Bayswater continues to grow and develop, with significant infill development around train stations and the Morley Activity Centre. These developments are transforming the City into a vibrant and dynamic community, poised for continued growth and prosperity.



Message from the Mayor

I am pleased to present the City of Bayswater's Annual Report for 2024/25. This report is a testament to what can be achieved when Council and Administration work together to deliver positive outcomes for our community.

Our commitment to investment attraction and strong planning frameworks have enabled us to continue to capitalise on State Government investment in the City. New train stations in Morley and Noranda and the introduction of new bus routes have improved connectivity and created further opportunities for growth.

This year, we received more than 400 submissions from businesses on how we can best support them given the vital role they play in our local economy. This helped us develop an Economic Development Strategy that will serve as a roadmap for future initiatives that support local enterprises and attract investment.

Fostering a community where everyone feels welcome and supported remained a focus this year. The City launched *Inclusive Bayswater: Access and Inclusion Plan 2025–2030*, a five-year roadmap developed through extensive engagement with people with disability, their families, culturally and linguistically diverse residents and LGBTQIA+ community members. We also delivered practical improvements, including the City's first accessible wheelchair swing at Bardon Park and inclusive changeroom facilities at Upper Hillcrest Reserve and Crimea Park.

Our commitment to protecting and enhancing our natural environment continued to guide our initiatives. Construction began in January on our Riverside Gardens Urban Forest – an exciting project that will transform a grassed area into a biodiverse landscape showcasing native species. In a major step towards a more sustainable future, I am delighted the City achieved its 2025 target of 100% renewable electricity for operations, excluding streetlighting, under our Emission Reduction and Renewable Energy Plan.

What we have achieved this year has been made possible through effective planning, strong community partnerships and the dedication of Council, our staff and Executive Leadership Team.

I would like to extend my heartfelt thanks to the many community groups, organisations and volunteers who continue to advocate for, and support, our local community. Your dedication and passion make a real difference and ensure Bayswater is not just a place to live, but a place people enjoy and feel proud to call home.

Filomena Piffaretti

Mayor



Message from the CEO

The City of Bayswater's 2024/25 Annual Report highlights our achievements, performance and continued commitment to delivering quality services on behalf of our community. This report reflects the dedication of our staff, Executive and Council, who are passionate about building a connected, innovative and sustainable City.

We continue to work with all levels of government to attract vital funding for projects and infrastructure that improve the lives of those around us. This year, we secured \$5 million in funding from the State Government towards the redevelopment of the Frank Drago Reserve Soccer Precinct and delivered stage one of the Riverside Gardens Urban Forest project.

A comprehensive review of our high-level strategic documents, undertaken this year, enabled us to set a clear direction for the next decade. Through extensive consultation, we developed our first Council Plan 2025 – 2035, which incorporates the Strategic Community Plan 2025 – 2035 and Corporate Business Plan 2025/26 – 2028/29. Shaped through focus groups, online surveys and workshops, our new Council Plan reflects the values and priorities of our residents, and will guide our progress across five key result areas.

We implemented e-Services, providing residents and ratepayers with the ability to submit and track building and planning applications, register pets, make payments and lodge appeals online at any time. We also continued our journey of digital transformation to ensure our IT systems are customer focused, user friendly and accessible across all devices.

Economic development remained a key focus, with more than 400 submissions from local businesses contributing to our new Economic Development Strategy. These insights will help shape a roadmap for future growth, supporting local businesses and driving investment. To attract investment in Morley, we developed a concept plan for the Les Hansman Community Centre – a strategically located site in the Morley Activity Centre – to unlock potential in this area. We have built strong planning frameworks needed to support investment in the City and, this year, the Western Australian Planning Commission endorsed our first Local Planning Strategy.

The achievements documented in this year's Annual Report would not have been possible without our staff, whose dedication and passion continue to deliver exceptional outcomes for our community. I would like to thank our staff and our Executive Leadership and Management teams for their expertise and leadership.

I look forward to continuing our strong partnership between Council and Administration to ensure the City of Bayswater remains a wonderful place to live, work and visit.

Jeremy Edwards

Chief Executive Officer



Our Vision and Strategic Community Plan

The Strategic Community Plan 2021–2031 outlines the vision and goals of both the community and Council, guiding the City’s strategic direction and priorities over the coming years.

An inclusive community, building a sustainable and thriving city.

By 2031, the City of Bayswater will be a thriving, sustainable and sought-after location for residents and businesses.

The City of Bayswater is a destination. It is not an area people pass through, it is somewhere people want to live, visit, linger and enjoy.

Community	Environment and Liveability	Vibrancy	Leadership and Governance
We have created inclusive neighbourhoods where people of all ages and abilities can gather, experience and live. Our suburbs are unified by a strong sense of community that celebrates our multicultural society, rich in artistic talent. The area is teeming with quality outdoor spaces, encouraging us to make the most of this garden city oasis.	With carefully planned developments to preserve the heritage and character of the area, we will have successfully increased density and created local jobs. The City will be renowned for environmental sustainability and preservation. Development is no longer separate from green strategies, they work in harmony to build our climate change resilience, while protecting our biodiversity. Links between the natural and built environment are clear and indivisible.	Our vibrant and pedestrian-friendly town centres are connected with sound public transport options, cycleways and shaded footpaths. Our town centres are brimming with activity, filled with people enjoying street art, attending festivals or making the most of the many bars, restaurants and cafés.	The City of Bayswater will be a place that provides strong leadership, values customer service and makes well-informed decisions based on community input. Decision-making will be open and transparent, and ensure the responsible and efficient use of City resources. The City will deliver and advocate for community outcomes through partnerships, engagement and good communication.

During 2024/25, the City undertook a major review of its Strategic Community Plan (SCP). The City’s new Council Plan 2025 – 2035, incorporating the revised SCP and Corporate Business Plan was adopted at the June 2025 Council meeting and guides City planning from 2025/26 onwards.



Our Values – CARES

In 2024, the City undertook a review of its Corporate Values, guided by feedback from staff through the 2024 Employee Culture Survey. The response was overwhelmingly positive, and as a result, the City adopted its new Corporate Values in September 2024: Customer, Accountability, Excellence, Respect and Safety (CARES).

Customer

Our service meets the needs and expectations of our customers.

Accountability

We are responsible for our actions and decisions, and have integrity.

Respect

We value diverse perspectives, treating everyone with fairness in all our interactions.

Excellence

We continuously improve and strive to do better.

Safety

We take safety seriously.



Our Year in Review

Performance snapshot

The activities carried out during the 2024/2025 financial year were integral to advancing our four-year Corporate Business Plan 2024/25 – 2027/28 and aligned with the long-term objectives outlined in our Strategic Community Plan 2021 – 2031.

The City successfully completed or made significant progress on a wide-ranging program of capital projects and operational initiatives designed to enhance the wellbeing of our community. Key achievements, improvements and innovations have been described in the service and project highlights sections of this report. Some key achievements of 2024/25 include:

Community

Extensive calendar of events, including Orchestra-oke partnership with Perth Festival and Perth Symphony Orchestra
Wildcats pre-season game at Morley Sport and Recreation Centre
Development of Inclusive Bayswater: Access and Inclusion Plan 2025 - 2030
Unearthing the Truth Place Names Bayswater project
Winner of WA Seniors Award

Environment and Liveability

Achieved 2025 target of 100% renewable electricity for City operations, excluding streetlighting
Over 60,000 native plants installed
Progressed the Riverside Gardens Urban Forest project
Maylands Lake Masterplan, Scientific Advisory Panel and innovative community engagement
Achieved Roadwise Council status from WALGA
Reviewed and developed five Asset Management Plans
Opening of the Morley and Noranda Train Stations

Vibrancy

First Local Planning Strategy delivered
Extensive local business consultation conducted to inform the City's Economic Development Strategy
19 place-making partnership projects commenced

Leadership and Governance

New Council Plan endorsed
Online services launched
New Intranet launched
"Leading with CARES" leadership development program
DoneSafe Work Health and Safety platform and Psychosocial Framework launched.



Financial Snapshot

Where your rates go

Each property in the City of Bayswater is issued an independent valuation by the State Government's land information authority, Landgate. This is called Gross Rental Value (GRV). Every year, the City sets a budget for the upcoming year. The total budget is the amount of money needed to fund the services the City provides and the infrastructure it maintains and upgrades. The budget is funded by rates collected, fees and charges, and government grants.

Communications to design Pie-chart to display:

2024/25 Total budget 113.35M*

Roads, footpaths and drainage	\$22.95M
Waste and recycling	\$15.01M
Recreation	\$14.68M
City administration	\$10.72M
Sporting facilities	\$8.29M
Buildings	\$7.64M
Environmental management	\$7.03M
Parks and open space	\$6.89M
Planning and building	\$4.85M
Libraries	\$3.05M
Public health	\$3.00M
Security and CCTV	\$2.77M
Rangers and emergency management	\$2.45M
Community development	\$1.56M
Community events	\$0.93M
Caring for our seniors	\$0.90M
Economic development and placemaking	\$0.48M
Community grants	\$0.15M

*For accounting reasons and for ease of understanding, depreciation and asset disposals have been removed from the figures listed above. The depreciation and asset disposal figures can be found in the 2024/25 Statutory Budget. Figures are rounded to the nearest \$10,000.



Where our operating revenue came from

Revenue source	Percentage of total revenue 2024/25
Rates	61%
Grants, subsidies and contributions	3%
Fee and charges	27%
Interest earnings	6%
Other revenue	3%

How we spent our money

Expenditure category	Percentage of total expenditure 2024/25
Employee costs	43%
Materials and contracts	37%
Utility charges	4%
Depreciation	13%
Interest expenses	1%
Insurance expenses	1%
Other expenditure	1%

Financial position

The City achieved a Net Operating Deficit of \$0.86 million this financial year; a less than favourable result compared to the previous year which was impacted by the timing of service charges.

Total Income from Continuing Operations increased from \$99.54 million in 2024 to \$100.06 million in 2025, surpassing the budgeted \$96.75 million.

Similarly, expenses were well managed, coming in below the budgeted \$101.17 million at \$100.92 million. Net Assets grew to \$920.97 million, up from \$911.63 million in 2024, reflecting a stronger financial position despite a slight decline in Total Assets.

Total Capital Expenditure in 2024/25 was \$18.09 million, with \$7.2 million allocated to property, plant and equipment, and \$10.89 million to infrastructure improvements.



Celebrating our City

City Awards and Recognition

The City has been recognised for its achievements during 2024/25, highlighting the outstanding services and initiatives delivered to our community. The following are some key achievements attained this financial year.

Winner – WA Seniors Awards 2024

In 2024, the City's dedication to creating an age-friendly community was formally recognised with the esteemed WA Seniors Award.

Key community hubs, including the Bayswater and Morley Community Centres, provide spaces that foster social connection and community participation. Our library system offers free digital literacy courses, empowering older adults with essential skills and fostering independence.

The City's recreation centres also deliver Strength for Life classes, which is a strength-based program specifically designed for older adults. The program enhances strength and mobility with participants reporting significant improvements in their physical health, confidence and overall wellbeing.

Winner – 2024 WALGA Showcase in Pixels – Community Group Award

WALGA's Showcase in Pixels is the pre-eminent local government art competition and has run since the early 1990s, originating as 'Banners on the Terrace' and evolving into an amazing digital display that sees both finalists and winners have their pieces showcased on the iconic digital tower at Yagan Square in Perth's CBD.

The City of Bayswater was honoured to receive the Community Group Award on behalf of Moorditj Wirin Circle, an Aboriginal women's yarning group in the City of Bayswater who come together each month for friendship and yarning in a culturally appropriate safe space.

The outstanding artwork was created from the heart to recognise the real 'Heroes Among Us' – Stolen Generation Survivors. This involved creating a collaborative artwork using acrylic paints on canvas with 47 hibiscus leaves, each one representing a mission in Western Australia.

The native hibiscus flower was chosen to symbolise the Stolen Generation as the flower survives in harsh conditions and is a symbol of strength and resilience. The artwork is in memory of all the children removed and all the mothers and families who lost children through government policy.



Finalist – IPAA WA Best Practice Awards for Health and Wellbeing

In recognition of our innovative new Culture of Care program, the City was named a finalist in the IPAA WA Best Practice Awards for Health and Wellbeing. The City designed and implemented its Culture of Care program – a dynamic, leader-led and human-centric program aimed at enhancing the health and wellbeing of our workforce.

With touchpoints across all levels of the organisation, the program drives meaningful change and ensures staff feel genuinely supported, valued and heard. Since its rollout, the program has delivered measurable improvements in staff wellbeing and engagement, and is now embedded as a core element of the City's organisational strategy and culture.

Through the program, the City is setting a new benchmark for local governments committed to fostering a workplace where care is not just encouraged but lived every day.

Finalist – 2024 Women in Local Government – Evelyn Parker Women of Excellence Award – Finalist

As part of the 2024 Australian Local Government Women's Association WA Women in Local Government Awards, the City's Mayor, Filomena Piffaretti, was honoured as a finalist for the prestigious Evelyn Parker Women of Excellence Award. This recognition highlights Mayor Piffaretti's outstanding leadership, dedication to community service and her ongoing commitment to advancing the role of women in local government.

Mayor Piffaretti began her career in local government in 2017 when she was elected as a City of Bayswater Councillor, representing the North Ward. Filomena was elected as Deputy Mayor in 2019 before becoming the City's first female Mayor in 2021 and the City's first popularly elected Mayor in 2023.

Nominee – 2024 WA Ranger Team of the Year Award

In recognition of their outstanding improvements in public perception and the delivery of exceptional service with limited resourcing, the Community Safety team were nominated for the 2024 WA Ranger Team of the Year Award.

Despite these challenges, the team consistently demonstrated remarkable levels of friendliness, efficiency and customer focus, earning praise from the community and setting a high standard for local government service delivery.



Nominee – 2024 IPAA WA Achievement Awards – Pride Mural, Maylands

The City was nominated for the Lotterywest Best Practice in LGBTQIA+ Inclusion Award as part of the 2024 IPAA WA Achievement Awards for its Pride mural in Maylands. The mural was unveiled in June following feedback from the local LGBTQIA+ community collected during the City's 2023 PrideFEST events. Located on Lyric Lane, the colourful mural was painted by renowned artist Jordan Rush and features drag queens from *Priscilla Queen of the Desert*, an iconic Australian film that helped introduce positive LGBTQIA+ themes to a mainstream audience. The mural highlights the City's commitment to providing a safe and inclusive space for all who visit, work and live in the area.



Recipient – Water Corporation Gold Waterwise Council Status

The City of Bayswater once again achieved Gold Waterwise Council status, reflecting our leadership in sustainable water management and commitment to creating a cooler, greener and more resilient community. This recognition from the Water Corporation and Department of Water and Environmental Regulation highlights the City's strong waterwise verge policy, dedicated water management team, and its work to ensure community facilities, parks and aquatic centres are managed with best-practice efficiency. It reinforces Bayswater's position as a leader in waterwise living and demonstrates the City's ongoing commitment to protecting water resources for future generations.

Recipient – WALGA Local Government Awards – RoadWise Council Status

The City of Bayswater was recognised for its commitment to road safety at the WALGA Local Government Awards 2024. The City was announced as a RoadWise Council, receiving 3 out of 5 ribbons in recognition of its holistic approach to the planning and delivery of local road safety activities.

Being recognised by WALGA as a RoadWise Council highlights our commitment to improving road safety for our community. We are focused on planning and designing a safe and sustainable transport system that meets the needs of all road users.

Achievement – SERCUL Overall Best Management Practice Score 95% Excelling – Nutrient use for turf around the Swan River

Each year, local government authorities in Perth are surveyed on their nutrient practices by the Phosphorous Awareness Project of the South East Regional Centre for Urban Landcare (SERCUL). The



survey is broken up into different sections, including nutrient monitoring, fertiliser applications to foreshore areas, nutrient management, water quality monitoring, development control and nutrient education. The results are then used to provide a score card.

In 2024, the City achieved the Overall Best Management Practice Score – 95% Excelling, in implementing best management practices for nutrient use for turf around the Swan River.

The Parks team continues to embrace a zero-phosphate approach to fertiliser usage on the active sporting grounds and passive reserves, especially in proximity to river frontage and water courses. This added to the ongoing training participation for key staff members and has led to a high scoring rating with SERCUL.

Achievement – 2024/25 Western Australian Cricket Association (WACA) – Cricket Pitch Ratings

Each year, the WACA provides a rating system on registered cricket pitches. The City and Bayswater Morley Cricket Club achieved impressive rankings of 5th and 6th respectively out of 32 metropolitan grounds for the 2024/2025 playing season, with Upper and Lower Hillcrest earning high praise from the WACA.



Events and Celebrations

Across 2024/25, the City was committed to delivering vibrant, inclusive events and supporting community-led activities that reflected Bayswater's rich cultural diversity. By working closely with local groups, organisations and sponsors, we helped create opportunities that brought people together, celebrated multiculturalism and fostered a strong sense of belonging. The 2024/25 Community Activities and Events Calendar integrated arts, culture and community life; maximised the use of public spaces; and strengthened social connections by delivering events that were for the community and shaped by the community.

City-led Events

In 2024/25, the City successfully delivered a diverse program of free City-led events, engaging over 15,000 community members across five major events.

Key signature events included:

- Bayswater Community Concert, in partnership with Perth Festival – Orchestra-oke
- Avon Descent Finish Line Festival
- Community Art Awards and Exhibition
- Carols by the River
- Community BBQ and Citizenship Ceremony

Feature event: Orchestra-oke with Perth Festival and Perth Symphony Orchestra

On Saturday 22 February, the City partnered with Perth Festival and Perth Symphony Orchestra to present Orchestra-oke, a free community concert bringing together orchestral music and pop songs. The event was a huge success and attracted a crowd of more than 2,500.

Friends and family cheered on their loved ones, who sang their hearts out accompanied by Perth Symphony Orchestra. The event was a first for all three partners, who were thrilled with the outcome of the event.

Community-led Events

During 2024/25, the City approved 39 external event applications and provided 16 Community Event Grants, totalling \$62,390. Events included Bayswater Twilight Markets, Rainbow Families Pride Picnic, Baigup Wetlands Interest Group Art Exhibition, Community Arts Network WA Making Time symposium and many more.

The Community Events Grants are open all year round and community groups are encouraged to access available grants through our online grants portal which provides a streamlined and accessible approach to managing community grant applications. This financial support enabled local groups to host a diverse array of events, boosting participation and community engagement.



Calendar of events

Arts and events are at the heart of the City's character, liveability, vibrancy and economic vitality. We are dedicated to cultivating a flourishing cultural scene, supporting creative industries and building a strong, sustainable local economy. The City proudly hosts a diverse calendar of events, from markets and multicultural celebrations to sports, live music, film nights and community-focused activities.

In 2024/25, the City was home to more than 30 events across multiple suburbs, attracting 45,000 visitors to our neighbourhoods. The City also sponsored 16 high-profile events, providing a total of \$62,390 in funding.

August 2024

- Avon Descent Finish Line Festival^^
- Perth Wildcats Pre-season Game^^

September 2024

- Bayswater Twilight Markets^^^
- North of Perth Music Festival^^^
- Laneway Artspace – Antarctica Polar Workshop^^^
- Future Bayswater – Twilight Markets 2024/25 season^^^

October 2024

- Noranda Bites^^^
- Chinese Dance – Cultural Connections^^^
- Creative Connections – Side by Side exhibition^^^
- Talk Millennial – Noranda Bites 2024/25 season^^^

November 2024

- Community Art Awards and Exhibition^
- Flourish Community Arts Festival^
- RISE-Up Art Market^
- Pridefest Fair Day^
- Maylands Summer Night ^^^
- Neighbourhood Watch Asian Inc – Community Harmony and Neighbourhood Watch^^^
- Community Arts Network – Making Time Consortium^^^
- Rainbow Families – Pride Picnic^^^
- Steam Haus – Easels and Equality^^^
- Sarah Weston Designs – Aboriginal Art Workshops^^^
- Conan Fitness – Maylands Health and Wellness Weekend^^^

December 2024

- Carols by the River^
- Annual Christmas Food Appeal^
- Christmas Street Banner competition^



January 2025

- Community BBQ Breakfast and Citizenship Celebration[^] (Community Citizen of the Year Awards)

February 2025

- City of Bayswater Community Concert with Perth Festival to deliver Karla Bidi and Orchestra-oke^{^^}

March 2025

- Harmony Week music and dance performance event, hosted at Galleria Shopping Centre^{^^}
- International Women's Day – Women's Impact with Orana House[^]

April 2025

- ANZAC Day ceremonies[^]
- Rag Pop-Up – Baysie Pop Up^{^^^}

June 2025

- Baigup Wetlands Interest Group – Nurtured by Nature Art Exhibition^{^^^}

Key:

[^]*City-run event*

^{^^}*City-run event (in partnership)*

^{^^^}*Sponsored by the City of Bayswater (including grant-funded events)*



Grants and sponsorships awarded to the community

The Community Grants program allows the City to provide essential financial support to various local projects and organisations, and enables community-led initiatives to flourish. Community organisations who have benefitted from community grants during the 2024/25 financial year are detailed below.

Grants issued for the 2024/25 financial year:

BETTER BAYSWATER GRANT 2024-2025		
Organisation	Project Description	Total Project Cost (ex. GST)
Anglicare WA	'Thread Together Maylands Hub – Community Connection' project	\$5,000
Cahoots Inc.	'Upskill' project	\$4,997

COMMUNITY EVENTS GRANT 2024-2025		
Organisation	Project Description	Total Project Cost (ex. GST)
Chinese Dance	Cultural Connections	\$3,000
Neighbourhood Watch Asian Inc	Community Harmony and Neighbourhood Watch Week	\$4,992
Rag Pop-Up	Baysie Pop Up	\$5,000
CANWA	Making Time	\$5,000
Rainbow Families	Pride Picnic	\$2,170
Creative Connections	Side by Side	\$4,950
Laneway Artspace	Antarctica Polar	\$5,000
Steam Haus	Easels and Equality	\$3,000
Sarah Weston	Aboriginal Art Workshops	\$2,448
Conan Fitness	Maylands Health and Wellness Weekend	\$3,210
Talk Millennial	Noranda Bites	\$5,000
Future Bayswater	Christmas and Easter Twilight Markets	\$5,000
55 Central	Celebrating 50 Years of Changing Lives	\$5,000

COMMUNITY EVENTS GRANT 2024-2025		
Baigup Wetlands Interest Group	Nurtured by Nature Biennial Art Exhibition	\$1,900
Auspire	Aboriginal cultural awareness workshops	\$3,720
ClayMake Studio	Cerebrations Ceramic Exhibition	\$3,000

COMMUNITY CAPITAL REQUEST GRANTS 2024-2025		
Club	Project Description	Total Project Cost (ex. GST)
Ellis House Community Arts Centre	Upgraded art gallery lighting	\$15,297
West Coast Model Rally Club	Installation of a new shade structure (patio) over the wash basin and spectator stand areas	\$36,437
Western Australia Youth Jazz Orchestra	Installation of new blackout blinds	\$12,287
Bedford Morley Men's Softball Club	Installation of an extension to the existing softball backnet	\$10,150

PLACE MAKING GRANTS 2024-2025		
Club	Project Description	Total Project Cost (ex. GST)
Little Picture Café, Bayswater	Awning and signage improvements to enable customers to identify the shop and awnings to provide shade while dining.	\$ 3,000
3.8 Baysie, Bayswater	Lighting and signage enhancements to the building frontage to improve the visibility and security of the café, to create a welcoming and safe façade for patrons to attend the café at all hours.	\$ 2,200
Just For Me Beauty, Bayswater	Engagement of a local artist to create a shopfront mural to enhance the front of the building from the street.	\$ 3,000
The Oarhouse Pty Ltd, Bayswater	Outdoor alfresco and veranda improvements to enhance the dining experience during wet or hot weather.	\$ 3,000
IGA Local Grocer, Bayswater	Improvements to the shop front to the street front – re-painted facade, a community notice board and shop signage	\$ 2,675



PLACE MAKING GRANTS 2024-2025		
Our Table, Bedford	Alfresco improvements - addition of new plants, chairs and cushions, and repairs and painting to the pressed tin ceiling.	\$ 3,000
HairCon, Bedford	Window coverings to reduce the glare on the customers during appointments.	\$ 2,200
Silly Goose Maylands	Revitalised kids' play area, landscaping improvements and a quirky mural to the coffee window.	\$ 3,000
Bold Park Community School, Maylands	School student designed new fence banner to be run on the outside of the school along Lyric Lane.	\$ 2,500
Mrs S Café, Maylands	A long-lasting floral display to enliven the main entrance of the café.	\$ 2,000
Roxy Lane Theatre, Maylands	Roxy Lane Theatre signage to highlight the building's use.	\$ 3,000
GLOW Garage Automotive Detailing (Bayswater Landscaping), Maylands	A quirky approach to promotion and signage – a spray-painted Holden car with garden and lighting.	\$ 3,000
Hear This Coffee House, Morley	Facade improvements to reduce the heat inside the café for customers and planting of trees on the verge to help green Morley.	\$ 2,850
Blue Lotus Studio, Morley	Illuminated street signage for Dance and Wellness Studio to allow patrons to find the venue at all hours.	\$ 2,800
Mulberries Cafe, Morley	Alfresco furniture and signage improvements.	\$ 1,000

SCHOOL WELLBEING FUNDING PROGRAM 2024-2025	
Organisation	Total Project Cost (ex. GST)
Durham Road School	\$5,548.85
Embleton Primary School	\$6,531.52
Hampton Senior High School	\$9,156.53
John Forrest Secondary College	\$9,002.16
Morley Senior High School	\$9,760.94



Awards presented by the City

2025 Community Citizen of the Year Awards

Community Citizen of the Year: Kara Perrin

Kara is a strong advocate for Lyme disease awareness and is passionate about educating the community on tick-transmitted illnesses. She is the author of the book, *Mick the Tick*, a child-friendly story of living with Lyme disease. Kara is an active local citizen and continues to raise money and support for the Lyme disease community.

Senior Citizen of the Year: Greg Elliott

Greg is a dedicated volunteer coordinator for Read Write Now, assisting local Morley residents struggling with low literacy in their day-to-day lives. Greg has been volunteering for 18 years and continues to impact lives and be a role model with his compassionate approach to helping others.

Active Citizenship of the Year (Community Group): Maylands Historical and Peninsula Association

Maylands Historical and Peninsula Association has been active in the Bayswater community since 1992 and continues to undertake high-quality research, develop City archives and create displays for community members to enjoy. The group is passionate about the heritage and history of our beautiful City and sharing the stories held by many valued community members.

Youth Citizen of the Year: Rodrigues Niyongere

Rodrigues, also known as Roddy, is a young local footballer who works with Football Futures Foundation as a community coach for inclusive and accessible sports. Being born with cerebral palsy in Burundi, he is an inspiration to other young people living with disabilities, encouraging them to continue their sporting dreams.

Outstanding Women in Leadership: Kate Bettenay

Kate is the founder of The Hero Hunter Foundation, providers of practical support to families with a child undergoing treatment for cancer and certain blood disorders. After experiencing firsthand the unimaginable difficulties with her eldest son, Hunter, who bravely battled leukemia for five years, Kate is committed to providing support and services to families facing similar challenges.

2024 Volunteer Awards

Each year the City recognises the many valued volunteers who support our libraries, community centres, events, youth and environmental programs. In December 2024 the following awards were presented:

Five years' service:

- Ammu Rajan, Age Friendly Ambassador
- Betty Bainbridge, Morley Community Centre
- Jacqueline Campbell, Morley Community Centre



- John Green, Community Bus Driver
- Judith Barker, Morley Community Centre
- Julie Holmshaw, Home Library Service
- Lena Shim, Morley Community Centre
- Leonie Wise, Bayswater Community Centre
- Lourdes Laidlaw, Morley Community Centre
- Pamela Stewart, Bayswater Community Centre
- Peter Stroka-Taran, Community Bus Driver
- Timothy Benson, Age Friendly Ambassador
- Deborah Muldoon, Morley Community Centre
- Kirsten Unrath, Bayswater Community Centre
- Linda Beaverstock, Home Library Service
- Penny Robson, Bayswater Community Centre
- Graham Whitney, Community Bus Driver

Ten years' service:

- Margaret Ireland, Morley Community Centre
- Andrew Mollatt, Community Bus Driver and the City of Bayswater's 2024 Senior Citizen of the Year
- Ann Molloy, Home Library Service; and
- Bruce Savage, Home Library Service.

2024 Community Art Awards and Exhibition

The City was proud to provide artists of all mediums, ages and backgrounds with a platform to share their work with the community at the annual Community Art Awards and Exhibition, hosted as part of the City's Flourish Community Arts Festival. The following awardees were recognised for their expressive works of art:

City of Bayswater Open Award

Wesley Jackson for Leshi – Goddess of the forest

Whadjuk Award

Brett Nannup for Boorloo

Highly Commended

Damien Goerke for Disappearing Artist Award 2024
Alma Moriah Winik for No worries

Sculpture Award

Pip Milton for The Woven Mobius

Photography Award

Marnie Richardson for Soundless | Mum



City of Bayswater Resident Award

Pearl Chaloupka for Pride and Joy

Ellis House Member Award

Pam Tuckett for Tracing Our Place. Bowden Street Basin, Bayswater

High School Award

Sadie Pelusey for Silence of a Spinning Mind

Primary School Award

Bella Ho-Faithful for Amethyst

Highly Commended High School Award

Marcus Marchetti for Echoes of the empire

Highly Commended Primary School Award

Layla Hayden for What a Hoot



Connecting with Our Community

At the City of Bayswater, we are committed to building strong relationships with our diverse community. We communicate through a range of channels tailored to the needs and interests of different groups. Our goal is to be accessible, responsive and easy to interact with – ensuring every interaction is a positive experience. The table below outlines the key stakeholder groups we work with, and highlights our commitment to open, inclusive and transparent communication and engagement with each.

STAKEHOLDER GROUP	WHY THEY ARE IMPORTANT TO US	WHY WE ARE IMPORTANT TO THEM	CONNECTION METHODS
COMMUNITY AND INTEREST GROUPS	Represent diverse community interests and needs; advocate for social issues	Collaborate with the City on projects and initiatives that enhance community life	Regular meetings, participatory events, advisory committees, community engagement
CITY STAFF AND VOLUNTEERS	Essential for service delivery and program implementation; community engagement support	Rely on the City for employment, training and opportunities to contribute to the community	Internal communications, training, meetings, volunteer coordination
EDUCATIONAL INSTITUTIONS	Contribute to community education and development	Depend on City partnerships and support for educational programs and facilities	Partnerships, educational programs, joint initiatives
INVESTORS	Provide capital and financial support for City development projects and infrastructure	Rely on the City for a stable and attractive investment environment with transparent governance	Financial reports, investor briefings, project updates, public-private partnership opportunities, direct outreach, regular meetings
LOCAL BUSINESSES	Drive economic growth and employment; enhance community vibrancy	Benefit from City support and infrastructure improvements that boost business prospects	Business forums, community engagement, workshops, direct outreach, newsletters
MEDIA	Disseminate information; shape public perception	Rely on the City for accurate and timely information about services and initiatives	Press releases, media briefings, social media, public announcements, website
NEIGHBOURING LOCAL GOVERNMENTS	Shared boundaries, services and regional priorities require collaboration to address common challenges and opportunities	Our co-operation supports regional planning, efficient service delivery and consistent approaches to community and infrastructure needs	Inter-council working groups, regional forums, joint planning and advocacy, shared service initiatives
NON-PROFIT ORGANISATIONS	Partner in service delivery; support community welfare and development	Need City support for program funding,	Collaboration on projects, grants, information sharing



STAKEHOLDER GROUP	WHY THEY ARE IMPORTANT TO US	WHY WE ARE IMPORTANT TO THEM	CONNECTION METHODS
		collaboration and resource sharing	
PEOPLE FROM DIVERSE BACKGROUNDS AND LIVED EXPERIENCES	Bring valuable perspectives that shape a more inclusive, vibrant and equitable community	Help ensure access, inclusion and representation in local decision-making and services	Focus groups and targeted community engagement, advisory committee participation, accessible and translated communications, community partnerships, inclusive events and campaigns
RESIDENTS AND RATEPAYERS	Core beneficiaries of City services; provide feedback and support	Depend on the City for essential services, infrastructure and community wellbeing	Community engagement opportunities – in person and online, newsletters, website, social media posts, public meetings, events
STATE AND FEDERAL GOVERNMENTS	Provide policy direction, funding and regulatory framework	Need local implementation of state and national policies; require local feedback	Formal reports, submissions, partnerships, meetings
TOURISTS AND VISITORS	Support the local economy, promote the area's profile, and enhance community vibrancy	Provide services, facilities and experiences that make visits enjoyable, safe and memorable	Online channels, events, community engagement, collaboration with tourism bodies, destination marketing
TRADITIONAL CUSTODIANS	Aboriginal and Torres Strait Islander peoples' deep cultural knowledge, connection to Country and enduring contributions to community life are central to shaping inclusive, respectful, and sustainable local government outcomes	Supporting reconciliation, preserving and promoting culture and heritage, ensuring equitable access to services, and fostering genuine partnerships that advance outcomes for Aboriginal and Torres Strait Islander peoples	Advisory committee participation, culturally appropriate community engagement on projects and planning, collaborative initiatives and partnerships, recognition and celebration of NAIDOC Week and National Reconciliation Week



How We Engage with Our Community

The City of Bayswater values open communication and active participation from the public in its governance. We believe sharing information, engaging and encouraging community participation are essential for effective decision-making. The City is dedicated to engaging residents and other stakeholders during the development of policies, plans and projects. More information on our engagement activities can be found on page 69 of this report and on our website.

Stay Informed

To stay informed with the latest news, residents can visit our website and subscribe to our e-newsletters. We also actively connect with the community through our social media platforms, including Facebook, LinkedIn and Instagram.

Get Involved

Our community engagement reflects the desire for active involvement in Council decision-making and long-term planning. The City of Bayswater is committed to improving communication and engagement processes to better engage with residents.

Residents can participate in various engagement opportunities, such as attending community sessions, information forums or participating in surveys and focus groups on specific projects. The public can make submissions on major projects or plans that are open for feedback, advertised throughout the year on Engage Bayswater: engage.bayswater.wa.gov.au.

Join a City Group or Committee

Working groups and committees bring together community members who contribute their knowledge and expertise, providing valuable input that helps shape Council decisions and recommendations. These groups also serve as a platform for communicating community concerns directly to Council. Keep an eye on the City's news for updates on when expressions of interest are invited, offering opportunities for residents to join and participate in these groups.

Contact an Elected Member

Our Elected Members are representatives who advocate for the interests of residents in matters relevant to the City. They are accessible for discussing any thoughts, issues or concerns you may have. For more details on how you can get involved and make your voice heard, visit bayswater.wa.gov.au/city-and-council/council/elected-members.



Planning and Reporting

Integrated Planning and Reporting

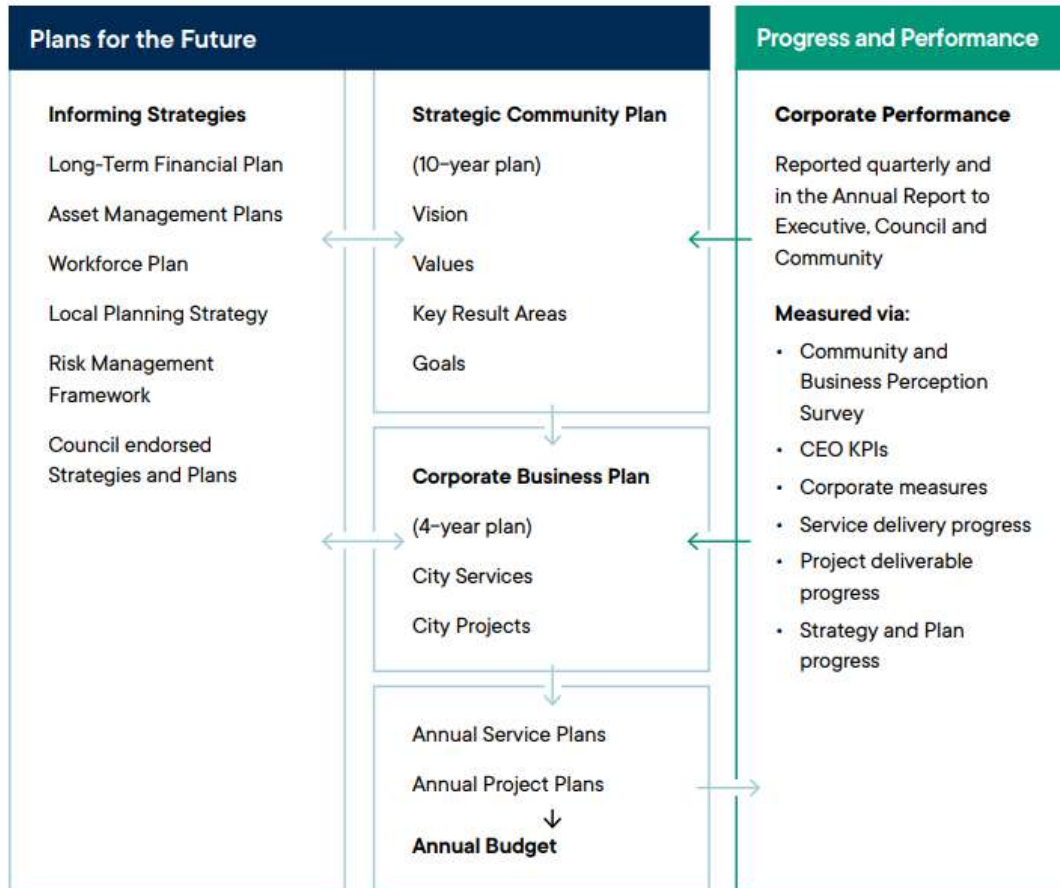
Integrated Planning and Reporting (IPR) establishes a realistic, integrated and accountable system of longer-term strategic planning and management, and enables local governments to deliver their strategic and organisational objectives.

Integrated Planning and Reporting involves:

- Engaging with the community, understanding the context and establishing the community's long-term vision, aspirations and goals
- Developing realistic and integrated strategic, corporate and operational plans that:
 - Are consistent with the community's long-term vision
 - Are based on an accurate and clear understanding of the local government's resources and service delivery capabilities
 - Establish the long-term allocation of resources and 'drive' the annual budget
- Putting in place a linked strategic performance management system to provide accountability, support decision-making and inform ongoing improvement.

The *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* establish the key components of IPR and require local governments to prepare a 'Plan for the Future' consisting of a 10-year visioning Strategic Community Plan (SCP) and a four-year Corporate Business Plan (CBP) with integrated financial, asset and workforce plans. The legislation also requires the Corporate Business Plan, as the 'driver' of the annual budget, to be reviewed every year and the Strategic Community Plan to be reviewed at least every four years. Figure 1 illustrates the Integrated Planning and Reporting Framework (IPRF).

Figure 1: Integrated Planning and reporting Framework (IPRF)



The diagram reflects how the City's plans link and roll down, and how achievement rolls up, with success at each level ultimately enabling progress towards community outcomes and the vision and objectives of the Strategic Community Plan.



Challenges and Strategic Considerations

Unexpected global events and the COVID-19 pandemic led to emerging risks and an unpredictable future across the world. During 2024/25, the City responded to challenges and opportunities arising in an operating environment that continues to change rapidly. The City strives to ensure resilience and an ability to adapt its plans, services and projects to meet current and future considerations, such as:

Social

- Population growth, multicultural diversity, ageing population
- Housing trends – cost of living pressures, homelessness
- Increasing expectations
- Support wellbeing, physical activity, connection and cohesion

Technology

- Increasing expectation of services and communication being online and 24/7
- Rapid technology advancement, artificial intelligence and automation
- Increasing cyber security risk

Economic

- Demand for thriving CBDs, enhancing the urban experience for residents and visitors
- State investment in transport infrastructure – METRONET opportunities
- Weakened business confidence
- CPI and interest rate increase, cost of living
- Economic uncertainty
- Escalated construction market costs, skills shortage

Natural environment sustainability

- Changing climate
- Urban tree canopy, biodiversity loss, invasive species
- Water and energy management.
- Need to reduce carbon emissions
- Waste management
- Demand for leafy, green public spaces

Built environment

- Demand for connected townsites improving accessibility and community integration
- Evolving transport modalities, changing the City's transportation landscape, increased uptake of e-rideable devices and electric vehicles
- Increased costs in managing assets and infrastructure (new and renewal)

Political

- Potential for increased resource sharing amongst local government authorities
- Strengthen advocacy and partnership development



- Local Government Act reform
- Broader legislation and regulatory changes affecting local government
- Privacy and Responsible Information Sharing Bill
- Accountability and transparency
- Misinformation and disinformation, increase in online conflict and abuse.

Strategic Community Plan – Themes and Goals

All City work undertaken during 2024/25 aligned to the City's Strategic Community Plan 2021 – 2031* Themes and Goals.



Community goals

- C1** Create safe and inviting places for people to come together.
- C2** Celebrate multiculturalism, arts and culture by supporting local events and initiatives.
- C3** Maximise the use of the City's facilities and parks by all sections of the community.
- C4** Empower the community by helping them develop social connections.



Vibrancy goals

- V1** Plan for increased business opportunities around transport nodes.
- V2** Encourage economic development across the City, and provide increased opportunities for people to live and work locally by facilitating new investment in the City.
- V3** Activate the City's town and neighbourhood centres.
- V4** Support businesses across the City to grow and thrive.



Environment and Liveability goals

- E1** Maintain the identity and heritage of our neighbourhoods while supporting an increase in high-quality density around transport nodes.
- E2** Remain focused on greening the City's suburbs and streetscapes, and increasing the tree canopy.
- E3** Improve the City's walking and cycling network, and create safer streets.
- E4** Lessen the City's impact on the environment through its buildings, infrastructure, services and targets, such as zero emissions by 2040, and empower the community to live sustainably.
- E5** Protect and enhance the City's natural environment and biodiversity, and encourage the community to participate in its protection.



Leadership and Governance goals

- G1** Engage the community in a meaningful way.
- G2** Plan and deliver projects and services in a sustainable way.
- G3** Provide good customer service.
- G4** Communicate in a clear and transparent way.

**The City's Strategic Community Plan underwent a major review during 2024/25 and all future planning and delivery will align to the City's Strategic Community Plan 2025 – 2035. Refer to page 75 for further details.*



Corporate Business Plan 2024/25

The Corporate Business Plan (CBP) operationalises the goals of our Strategic Community Plan, detailing a four-year program of services, projects and resources needed for their delivery.

The City's CBP 2024/25 detailed the ongoing services and projects planned to be undertaken by the City. The table below highlights the key themes, services and projects that have significantly contributed to the goals of our vision areas. While all City services work together to support the City's vision, these specific initiatives will be delivered to the community over the next four years and reviewed annually.

The CBP is amended and updated annually, allowing us to adapt to changes and continue aligning our efforts with the City's strategic goals and ensure it remains responsive to evolving community needs and priorities.

Community	Environment and Liveability
Services - Community Development - Community Care and Aged Services - Community and Events - Library Services - Recreation Services - Golf Courses - Community Safety - Environmental Health	Services - Asset Management and Mapping - Building Maintenance - Building Approvals - Planning Approvals - Planning and Building Compliance - Transport Infrastructure and Operations - Property (Community) - Strategic Land-Use Planning - Environmental Sustainability - Waste Management - Parks and Gardens
Operating Projects - Unearthing the Truth – Dual Naming - Homelessness Consortium - Event Grants/Sponsorships - Local Events - Signature Arts and Events - Library Programs – Children, Youth and Adult - Pilot External Lighting Audit - CCTV System Project - Commercial Mosquito Control - Midge Control - Duress System Management	Operating Projects - Morley Streetscape - Morley Station Precinct Structure Plan - Biodiversity Management - Maylands Lakes Environment Restoration - Plants to Residents
Capital Projects - Recreation Centre Renewal and Upgrade - Building Program - Parks and Playground Program - Sports Park Infrastructure	Capital Projects - Drainage Renewal and Upgrade - Pathways Extension and Upgrade - Other Transport Renewal and Upgrade - Street Lighting Renewal and Upgrade - Car Park Renewal and Upgrade - Roads Renewal and Upgrade - Natural Reserves Renewal and Upgrade - Waste Transfer Station Renewal - Irrigation Renewal and Upgrade - Streetscapes and Tree Planting



Community	Environment and Liveability
	- Riverside Gardens Urban Forest - Low-Cost Urban Road Safety (LCURS) Program
Vibrancy Services	Leadership and Governance Services
- Economic Development - Infrastructure Planning	- Communications, Engagement and Customer Relations - Financial Services - Digital Solutions and Services - People, Culture and Safety - Governance and Executive Services - Planning, Performance and Risk - Project Management - Plant, Fleet and Equipment
Operating Projects	Operating Projects
- Implementation of Economic Development Activities - New Economic Development Strategy - Profile ID Subscription - Banner Maintenance - City-Led Activation	- Digitising Archives - Information Security Action Plan (Cyber Security) - Eden Project (digital transformation) - Baynet Intranet Renewal - Strategic Community Plan (SCP) Major Review - Project Management Framework Review - Targeted Underground Power Program (TUPP)
Capital Projects	Operating Projects
Nil	- Technology and Equipment Renewal and Upgrade - Plant, Fleet and Equipment Renewal and Upgrade

How we monitor progress

The City of Bayswater closely monitors its strategic and operational performance to ensure we deliver on our commitments to the community. Our progress is measured through a robust performance management framework, which aligns our strategic objectives with key deliverables across various service areas. To track our effectiveness in delivering services, managing projects and achieving desired outcomes, regular quarterly progress reports are provided to Council, detailing performance in operational areas, financial management and project delivery, allowing us to address any emerging issues and stay aligned with community priorities.

Our performance is also shared with the community through this Annual Report, which offers a comprehensive overview of the City's achievements and areas for improvement over the past year. By reporting transparently on our progress, we ensure residents are informed about how we are meeting our goals and making a positive impact. This commitment to regular monitoring and reporting helps us maintain accountability, adapt to challenges and continuously improve our service delivery to the community.



Our Performance

Community

Fostering an inclusive and vibrant community

The City of Bayswater is committed to fostering a vibrant, inclusive and supportive community that aligns with its vision to enhance the quality of life for all residents. By actively supporting vulnerable groups, promoting youth engagement and addressing key issues such as homelessness, the City strengthens social cohesion and community capacity. Investments in upgraded recreational facilities, enhanced library services and robust community safety initiatives ensure accessible and welcoming spaces for all. Through strategic planning and collaboration with community groups and stakeholders, the City is dedicated to achieving its goal of building a connected, resilient and thriving community.

Services and informing plans

Services	Informing Plans
- Community Development - Community Care and Aged Services - Community and Events - Library Services - Recreation Services - Golf Courses - Rangers Services - Security Services - Emergency Management - Environmental Health	- Access and Inclusion Plan 2020 – 2024 - The Platform Youth Action Plan 2019 – 2023 - Innovate Reconciliation Action Plan 2021 – 2023 - Local Homelessness Strategy 2021 – 2025 - Age Friendly Strategy 2021 – 2025 - Cultural Plan 2019 – 2024 - Play Space Strategy 2019 – 2029 - Community Recreation Plan 2022 – 2032 - CCTV Strategy 2018 – 2028 - Public Health and Wellbeing Plan 2019 – 2024

Operating and Capital Projects

Operating Projects - Unearthing the Truth – Dual Naming - Homelessness Consortium - Event Grants/Sponsorships - Local Events - Signature Arts and Events - Library Programs – Children, Youth and Adult - Pilot External Lighting Audit - CCTV System Project - Commercial Mosquito Control - Midge Control - Duress System Management
Capital Projects - Recreation Centre Renewal and Upgrade - Building Program - Parks and Playground Program - Sports Park Infrastructure



Performance measures and key statistics

CBP Key Performance Indicator	2023/24	2024/25
Percentage usage of City's meeting rooms	-	26.37% average
Percentage usage of City's sports courts	-	48.43% average
Percentage usage of City's venues	-	42.25% average
Percentage of Bayswater residents registered as library members	17.60%	19.93% average
Percentage of Bayswater residents registered as recreation centre members	-	5.98% average
Resolved graffiti incidents	-	5,813 total
Total number of Better Bayswater Grants awarded	5	2
Total dollar value of Better Bayswater Grants awarded	\$20,000	\$9,997
Total number of community service partnership agreements	-	21
Total number of community event and City support grants awarded	15	16
Total dollar value of community event and City support grants awarded	\$55,412	\$62,390
Total number of City-led community events	23*	22*
Total number of customer requests relating to Rangers or Security matters	8,579	8,635

Note: Figures included where available

** Includes Citizenship Ceremonies*



2024/25 overall actions status

Pie-chart to be designed to display:

	#	%
Total Actions	143	
On-Track/Complete	122	85.3%
On-Hold/Discontinued	18	12.6%
Off-Track	3	2.1%

Actions include service, project and informing plan actions. Actions are reported quarterly using the Red, Amber, Green status system, covering the 2024/25 financial year. Measures are reported quarterly, annually or biennially, with progress dependent on data availability, targets and baseline data.

Service and project highlights

Community Development

Facilitate, educate and enable community capacity building and services to communities, and vulnerable and marginalised community members. Connect and support our local communities through advocacy and engagement.

Advancing inclusivity and diversity initiatives

The City continues to enhance community engagement, inclusivity and support for vulnerable populations through the operation of its key advisory groups. The Inclusion and Diversity Advisory Group (IDAG), Disability Advisory Group (DAG) and Reconciliation Advisory Committee (RAC) play pivotal roles in shaping policies and initiatives that reflect the diverse needs of our community.

The City launched its new Inclusive Bayswater: Access and Inclusion Plan 2025-2030 to improve access, inclusion and equity for all over the next five years. Developed with input from people with disabilities, their families, the CALD community and LGBTQIA+ members, the Plan focuses on seven key areas to ensure equal opportunities in services, buildings, information, employment, and more. It also addresses the broader challenges faced by diverse communities to create a more welcoming and inclusive Bayswater for everyone.

New accessible wheelchair swing at Bardon Park

The City installed its first accessible wheelchair swing, open for public use at the upper Bardon Park play space. The new swing promotes inclusion and enhances Bardon Park as a safe and enjoyable play space for all members of the community. The project also included a new A-frame swing set, upgraded basket swing, rubber soft fall, accessible pathways, bicycle rack, repairs to existing equipment and minor landscaping. The project aligns with the City's Access and Inclusion Plan and was fully funded by the City.



Unearthing the Truth – Dual Naming

As an initiative of the City's Innovate Reconciliation Action Plan, we worked collaboratively with Noongar people in the City of Bayswater to build trust, quality engagement and relationships. Commencing in March 2024, the Place Names Bayswater project involved informal yarning sessions and interactive workshops led by Dr Len Collard from Moodjar. Elders and Traditional Owners with cultural ties to the area revealed stories that helped guide and identify potential places and spaces for dual naming. The group shared the rich history behind five ancient place names connected to the land within and around the City of Bayswater: Birralyn, Malgamongup, Moorordup, Nyurrdup and Woorat. At the heart of these workshops was the creation of a stunning, large-scale handmade map, bringing these names to life on the landscape.

The powerful stories shared by Elders and Traditional Owners were carefully recorded in writing by Yamatji/Native American playwright and writer Bruce Denny. These stories formed the basis of a book and an accompanying animation. The important project was celebrated with an exhibition titled Birralyn Kaartadjin | Bayswater Knowledge, held at The RISE in Maylands from 16 April to 11 May 2025. The exhibition offered a powerful and immersive experience, connecting visitors with Noongar life, language and culture.

Place Names Bayswater was produced by CAN in partnership with the City of Bayswater and Moodjar. Place Names Bayswater was supported through the Australian Government's Indigenous Languages and Arts program, Creative Australia, the City of Bayswater and Principal Partner Moodjar.

Outreach Services

Aligned with the WA Government's 10-Year Strategy on Homelessness, *All Paths Lead to a Home* (2020–2030), the City actively collaborated to share resources, coordinate outreach services and deliver tangible support to people experiencing homelessness, while providing strategic advocacy to help end homelessness. The City committed \$60,000 in 2024/25 to join a consortium to access outreach services that will directly improve the lives of people experiencing homelessness in the City of Bayswater.



Community Care and Aged Services

Support aged and vulnerable adults by providing programs and connections at the Morley and Bayswater Community Centres and through collaborative partnerships working closely with volunteers and ambassadors.

Supporting seniors and age-friendly initiatives

Under the coordination of dedicated program officers and a team of committed volunteers, the Morley and Bayswater Community Centres continued to offer diverse programs aimed at promoting social engagement, physical activity and mental wellbeing.

Workshops provided practical and relevant information to support healthy and independent ageing across topics such as fall prevention, mental health and wellbeing, FOGO (Food Organics and Garden Organics), Neighbourhood Watch, gardening, gynaecological cancer, banking and financial services, Parkinson's Disease, and free health checks. The City also welcomed a new service provider to deliver multicultural programs for older adults one day a week at the Morley Community Centre, enhancing inclusivity and cultural engagement.

Community Care and Aged Services continued to deliver initiatives identified in the City's Age Friendly Strategy. Nine volunteers were recruited into the Age Friendly Ambassador Program and attended monthly meetings, training sessions with service providers and community pop-up stalls including hosting a stall at the City of Stirling Age Friendly Expo.

Community Centre/Age Friendly Statistics	
New members in 2024/25	730
Community Centre programs delivered per week	30-35
City coordinated bus outings	12
Total attendance/participation for 2024/25	19,157 (69% increase on previous year)
Number of partner organisations involved in delivering Savvy Seniors workshops	36

Community and Events

Manage City-led community events, support the planning and delivery of community-led events within the City and build capacity and relationships to expand community-led events and cultural arts.

See *Celebrating Our City* on page 20 for City Events and Celebrations.

Library Services

Provide vibrant, inclusive libraries that support community harmony, connection, lifelong learning and creativity. Provide City access and customer service in local areas.

Early Literacy and Cultural Awareness: More than 7,924 children and families participated in Storytime programs, including Sensory Storytime, Rainbow Storytime, Mandarin Storytime, Mums and Muffins, Police Storytime, Storytime Adventures with WA Ballet, outreach to early learning centres, and CBCA Book Week celebrations. New initiatives included a five-week Noongar language course and bilingual



Mandarin and Chinese Storytimes, celebrating cultural diversity and supporting language learning from an early age.

Inclusion and Accessibility: Auslan Storytime and workshops provided opportunities for children and families to engage with sign language, supporting access, inclusion and awareness of the Deaf community.

Youth Engagement: The first Library Lock-In at Maylands Library offered teens an exclusive after-hours experience combining games, technology and creative activities, strengthening youth connection to library spaces.

Digital and Lifelong Learning: More than 630 community members participated in technology and digital literacy programs, including Hi, Tech! workshops, Get Online Week sessions and targeted classes on safe device use, cloud storage and emerging technologies. These programs empowered residents of all ages to improve their digital skills, enhance their online safety and confidently use technology for learning, communication and personal development. Libraries also hosted wellbeing activities and creative craft groups that fostered social connection.

Community Partnerships: Collaborations with WA Ballet, Guide Dogs WA and WA Police expanded the reach of library services and strengthened community ties.

Ranger Services

Provide responsible, visible community safety and ranger services, including engagement, education and legislative compliance activities to build a strong sense of community safety, making the City of Bayswater a safe and welcoming place.

Security Services

Provide a visible and proactive community patrol service to support a safe and welcoming community.

Emergency Management

Provide support for emergency management activities within the City including education, planning, preparation and recovery activities.

Commitment to Community Safety

2024/25 saw the renaming and rebranding of the City's Rangers and Security branch to Community Safety. This rebranding is symbolic of the City's strategic intent towards a more proactive, education-first approach to compliance and safety. The Community Safety Officers (Rangers, Parking and Security) are now more easily identifiable in their new green and khaki uniforms.

The City of Bayswater and Police signed an MOU to enhance community safety, crime prevention and the prosecution of offences through coordinated efforts, including information sharing, joint responses to non-urgent issues, mutual operational support and strategic planning for CCTV deployment based on crime data and geographical analysis. Monthly meetings continued with Bayswater and Morley Police to focus on high-risk areas and implement targeted patrol strategies.



The City's CCTV network, comprising 270 fixed cameras with Automated Number Plate Recognition technology and AI-enabled portable units, played an important role in supporting Police investigations. Portable CCTV cameras were deployed at Lightning Park in Noranda, The RISE and the Bayswater Town Centre, deterring offenders and contributing to safer public spaces. The City also commenced scoping options for the future management of its CCTV systems and infrastructure.

Recreation Services

Provide sustainable and safe recreation facilities, activities and services that are accessible to the community, supporting healthy, socially connected outcomes. Maximise participation in programs, engage in partnerships to build active, healthy clubs. Provide diverse and accessible bookable facilities for the community.

Supporting an active and healthy community

The City launched a new online portal to make it easier for members to stay active and connected with our recreation centres. With features such as group fitness check-in, swim school enrolments and visit pass renewals only a click away, the portal offers greater convenience and a smoother experience for members.

Visitors enjoyed a new-look Bayswater Waves resulting from the extensive renovations completed during 2023/24. This year Waves received further facility upgrades including the replacement of wave and heating pumps and associated pipework, installation of a new aquatic stereo system, an upgraded Facility Building Management System, and a brand-new roof.

The RISE remained a vital hub for community engagement and fitness, maintaining a steady and growing membership base of around 1,000 members.

Swim School membership	2,681 enrolments (11% increase from 2023/24)
Pickleball participation at The RISE	25% increase.

The City proudly hosted the Perth Wildcats for an exciting pre-season intrasquad game at Morley Sport and Recreation Centre – a standout event for local basketball fans in the lead-up to the 2025/26 NBL season. Delivered in partnership with the Perth Wildcats and East Perth District Basketball Association, the event drew a strong crowd, showcased elite-level basketball and offered an inspiring experience for the community.

Due to growing popularity and community request, the City installed its first outdoor Pickleball courts at the existing community tennis courts at Houghton Park. The Pickleball courts have been completed so players can use the existing tennis net infrastructure. These courts are available for community use, free of charge.

Golf Courses

Deliver sustainable and accessible golf courses that balance commercial viability with subsidised services to enhance community wellbeing and support the City's financial goals.



To support year-round playability and enhance turf quality, Maylands Golf Course underwent a significant upgrade to its watering system, ensuring consistent and efficient irrigation of the greens.

In the 2024/25 financial year there were 94,216 players across both courses plus 21,703 attendees to the driving range at the Maylands Peninsula Golf Course.

Golf Course	Annual Attendance			YoY % change	Monthly Average
	2022/23	2023/24	2024/25		2024/25
Maylands Peninsula (inc. Driving Range)	80,051	82,780	82,566	0.26 decrease	6,880
Embleton	32,389	32,873	33,353	1.46 increase	2,779

Environmental Health Services

Maintain high public health standards through the administration of state and local legislation and codes of practice. Monitor and manage public health to ensure prescribed legislative requirements are being met.

The City's health promotion team delivered a wide range of programs to support the health, wellbeing and connection of our community. Programs included the Age-Friendly Connectivity Program, Parents and Bubs, Parent Connect, Yoga for New Mums and Yoga by the River, providing both physical activity and social connection. The City ran home composting and garden critters workshops, mental health activities at Noranda Primary School and Food Sensations workshops for parents of fussy eaters.

Managing Mosquitoes and Midge

The City expanded its impact by providing commercial mosquito control services, including drone-assisted treatments, for the Cities of Perth and Belmont, Town of Bassendean and Department of Planning, Lands and Heritage. These efforts assisted in reducing the risk of mosquito-borne disease across the region, and generated additional revenue for the City.

To combat midge issues around Maylands Lakes, the City installed an additional 16 solar-powered midge traps across Lake Brearley, Lake Bungana and Brickworks Lake, bringing the total to 20. This was supported by ongoing monitoring, treatments and fortnightly raking, all aimed at keeping midge numbers under control and improving the amenity of the area. Weekly updates on midge numbers, treatments and observations are published on the Engage Bayswater Maylands Lakes project webpage.

To be displayed in an Infographic:

The City responded to 2,224 health-related enquiries. Of these, 1,209 enquiries related to pest control, 552 enquiries related to food applications and complaints, and 231 enquiries related to pollution (including noise).



The year ahead – planning for 2025/26

Following a major review of the City's Strategic Community Plan and aligned Corporate Business Plan, from 2025/26 onwards the Community Theme will be known as the Social Key Result Area. Refer to page 75 for details of the review and the City's new Council Plan.

Planned services for 2025/26

The Social Key Result Area focuses on fostering inclusive neighbourhoods and celebrating our multicultural society. Some key services planned for the 2025/26 financial year include:

- Arts and Events
- Community Strategy and Programs
- Library and Community Centres
- Emergency Management
- Ranger Services
- Safety and Crime Prevention
- Health Services
- Golf Services
- Recreation Services

Financial provisions for Social services

For the 2025/26 fiscal year, the City has provisioned substantial funding for Social services:

- **Total Social Services Cost:** Approximately \$21 million in net costs.
- **Significant Revenue Generation:** Approximately \$12.2 million in total expected revenue, including over \$1.9 million from Golf Courses and \$8.6 million from Recreation Services.

2025/26 Projects:

Operating Projects:

Event Grants and Sponsorships (\$75,000)
Perth Wildcats Pre-season Game (\$7,430)
STREATS (\$100,000)
CCTV System (\$75,000)

Capital Projects:

ICT – CCTV Infrastructure (\$327,037)



Environment and Liveability

Creating a sustainable and liveable environment

The City is dedicated to creating a sustainable and liveable environment that supports the wellbeing of its residents and natural ecosystems. By prioritising environmental stewardship, enhancing green spaces and implementing strategic planning initiatives, the City ensures its infrastructure and services are aligned with sustainability goals. The successful management of City assets, waste reduction initiatives and upgrades to community facilities further contribute to a resilient and vibrant environment. Through strategic partnerships and a commitment to sustainability, the City continues to build a greener and more liveable future for all.

Services and informing plans

Services	Strategies and Plans
• Asset Management and Mapping • Building Maintenance • Building Approvals • Planning Approvals • Planning and Building Compliance • Transport Infrastructure and Operations • Property (Community) • Strategic Land-Use Planning • Environmental Sustainability • Waste Management • Parks and Gardens	• Environment and Liveability Framework 2021 – 2045 • Urban Forest Strategy 2021 • Waterwise Bayswater Strategy 2020 – 2030 • Emission Reduction and Renewable Energy Plan 2021 – 2040 • Bayswater Foreshore Area 10-Year Priority Plan • Morley Activity Centre Plan • Local Biodiversity Strategy (2008) Operational Informing Plans • Asset Management Plans • Low-Cost Urban Road Safety Program • Safe Routes to School Program • Local Planning Strategy



Operating and Capital Projects

Operating Projects

- Morley Streetscape
- Morley Station Precinct Structure Plan
- Biodiversity Management
- Maylands Lakes Environment Restoration
- Plants to Residents

Capital Projects

- Drainage Renewal and Upgrade
- Pathways Extension and Upgrade
- Street Lighting Renewal and Upgrade
- Car Park Renewal and Upgrade
- Roads Renewal and Upgrade
- Low-Cost Urban Road Safety (LCURS) Program
- Other Transport Renewal and Upgrade
- Natural Reserves Renewal and Upgrade
- Waste Transfer Station Renewal
- Irrigation Renewal and Upgrade
- Streetscapes and Tree Planting
- Riverside Gardens Urban Forest

Performance measures and key statistics

CBP Key Performance Indicators	2023/24	2024/25
Number of building applications received	1,042	1,059
Building approval compliance rate within statutory approval timelines	100%	100%
Number of planning applications received	529	628
Planning approval compliance rate within statutory approval timelines	95.7%	96.75%
City's annual carbon footprint	-	15,185t CO₂-e*
Total number of native plants installed	-	61,345**
Total number of trees installed	5,002	3,150
Percentage of groundwater allocation used	-	95%
Tree canopy coverage percentage (14.56% in Feb 2021)	-	14.48%
Total waste recovery rate	35% (Perth / Peel average = 36%)	<i>Not yet released by DWER</i>
Kerbside collection recovery rate - Recycling	74%	79%



CBP Key Performance Indicators	2023/24	2024/25
Kerbside collection recovery rate - FOGO	72%	65%

Note: Figures included where available.
** includes all emissions from the City's operations and value chain*
*** Includes plants installed by the Parks and Gardens team, Environment Sustainability team and Volunteers during community planting days.*

2024/25 overall actions status

Pie-chart to be designed to display:

	#	%
TOTAL	124	
On-Track/Complete	109	87.9%
On-Hold/Discontinued	10	8.1%
Off-Track	5	4.0%

Actions include service, project and informing plan actions. Actions are reported quarterly using the Red, Amber, Green status system, covering the 2024/2025 financial year. Measures are reported quarterly, annually or biennially, with progress dependent on data availability, targets and baseline data.

Service and project highlights

Asset Management and Mapping

Provide and maintain asset management and spatial information services to support organisational decision-making.
Administers the land and property data as well as the Digital Mobile Radios and GPS-enabled duress system software and equipment.

Securing sustainable assets

The City manages a vast range of assets with a total asset replacement value of \$1.1 billion. In 2024/25, the City continued to refine its Asset Management and Forward Capital Works Programming (FCWP) processes. A review of the City's Asset Management Policy was endorsed by Council to ensure that services delivered by the City continue to be sustainably delivered, as well as for the purpose of achieving the City's Strategic Community Plan.

The Asset Management Working Group (AMWG)—comprising over 30 Asset Custodians, Technical Experts, and the Executive Leadership Team (ELT)—oversees the sustainable management of the City's asset portfolio and ensures capital projects align with strategic objectives through the FCWP and its annual review.



The FCWP provides transparent, evidence-based information to support effective and responsible decision-making by the ELT and Council. Decision makers must balance providing for the needs of a growing and evolving community with the long-term affordability of maintaining City assets.

As part of the integrated business planning and reporting process, the City presents a 10-year project-level program to Council for review each year and continues to enhance this process through ongoing collaboration and improvement.

The City conducted several asset management plan reviews to ensure alignment with community requirements and sustainability goals. Reviews undertaken during 2024/25 included:

- Transport Asset Management Plan 2024/25 to 2033/34
- Recreation Asset Management Plan 2024/25 to 2033/34
- Property Asset Management Plan 2024/25 to 2033/34
- Fleet, Plant and Equipment Asset Management Plan 2024/25 to 2033/34, and
- Information and Communication Technology Asset Management Plan 2024/25 to 2033/34.

2024/25 also saw the complete rebuild of the City's geographic information system and the launch of the City's interactive mapping system, IntraMaps. This system is now available to the public from the City's website under City Maps. The new geographic information system also provided additional opportunities to build improvements into the City's land and property database.

Building Maintenance

Manage and maintain buildings and associated infrastructure to ensure assets are fit for purpose in line with the City's Asset Management Plan.

Keeping our facilities functional and fit for purpose

The City delivered a range of projects to upgrade and maintain its facilities, ensuring they remain safe, accessible and functional for the community. The team completed 22 projects within the Building program.

Highlights include:

- Completion of renewal and upgrades to Bayswater Waves, Morley Sport and Recreation Centre and The RISE
- Disability access upgrades to Houghton Reserve Pavillion
- Airconditioning replacements at Bayswater Community Centre, Civic Centre, Drill Hall, Ellis House and Maylands Sport and Recreation Centre
- Fire detection and system upgrades to the Civic Centre, The RISE and Maylands Hall
- Security upgrades to Lower Hillcrest Reserve Bob Massie Pavilion
- Roof renewal to Silverwood Child Care Centre, Maylands Sport and Recreation Centre, and Bayswater Waves (Stage 1)
- Flooring renewal to Bedford Hall, SES Headquarters
- Fencing upgrades to Maylands Brickworks Reserve

Together, these projects highlight the City's ongoing commitment to enhancing community spaces while prioritising safety and accessibility.



The Building Services team continued to carry out routine inspections and condition assessment programs for built assets to inform maintenance and renewal requirements. 2024/25 saw the implementation of Touch Books for electronic recording by our in-house trades, significantly improving the efficiency of our services.

Building Approvals

Maintain high building standards through the administration of state and local legislation and codes of practice.

Provide assessment and processing of building permits, within prescribed timeframes, to ensure buildings are constructed or demolished to required standards.

Approving safe buildings and pools

The City ensured both certified and uncertified building permits were processed within required timeframes, preventing delays to construction and demolition works. A total of 1,065 permit applications were processed.

In accordance with the *Building Regulations 2012 (WA)*, all private swimming pools and spas that contain water more than 300mm deep must have a compliant barrier installed to restrict young children from accessing the area. 895 pool inspections were carried out during 2024/25, supporting ongoing safety and compliance across residential properties. A review of the pool inspection program was undertaken to improve efficiency and resourcing, in response to an increased number of inspections required under amended legislation.

Planning Approvals

Assess and process planning applications in terms of legislated standards and within regulated timeframes, providing recommendations and approvals.

Maintaining statutory planning integrity

The City is dedicated to maintaining planning integrity and guiding sustainable development.

Development applications received.			Total 628	
Development activity compared to the previous year			118% increase	
<u>Determined Under Delegated Authority - Standard</u>	Within 60 days 348	Over 60 days 18	Total 366	Average Clock Days 29.7
<u>Determined Under Delegated Authority - Consultation</u>	Within 90 days 170	Over 90 Days 8	Total 178	Average Clock Days 44.0
Council Determined	Approved 3	Refused 0	Total 3	



Development Applications				
DevelopmentWA Response Recommendations			Total 23	
Public Works Recommendations	DOF Referral 1	Other 1	Total 2	
Development Approval Exemption (DAE) Applications			Total 14	
Incomplete and/or cancelled Development Applications			42	

Despite rising application numbers, Planning Officers consistently met or exceeded statutory deadlines, keeping development timelines on track.

Planning and Building Compliance

Ensure statutory compliance through the provision of integrated compliance services to facilitate healthy and safe communities.

The City remained consistent in its commitment to identifying and mitigating the risk of non-compliance with legislative requirements, and ensuring a safe and sustainable urban environment.

Compliance matters recorded	436
Completed outstanding matters	478
Compliance matters resulted in a legal outcome	5

The ongoing management of Tree Protection Zones (TPZs) allows for the protection of trees during development. Inspections are carried out early in the process to ensure TPZs are correctly installed. This helps prevent issues arising and reduces the need for complaints. This proactive approach has also significantly reduced the number of concerns about materials being stored on verges.

Transport Infrastructure and Operations

Provide and maintain safe and sustainable transport infrastructure in accordance with relevant industry standards.

Infrastructure projects connecting our community

\$3.08 million was committed for road resurfacing during 2024/25 including \$30,000 in combined City and State Government Black Spot funding for the intersection of Benara Road and Emberson Road to include a seagull island, which is now complete, and \$1.33 million to upgrade our local footpath network to facilitate walking and cycling.

As part of Main Roads WA's Low-Cost Urban Road Safety (LCURS) Program, funding was allocated to install safety treatments to the City's local road network. The City installed a total of 29 road safety treatments in the Shearn Park Precinct Area, and is currently delivering more treatments in other precincts under the same program. Traffic treatments have been shown to slow traffic in residential areas



as a whole and the City will be looking at lowering the speed limit on these roads following the completion of these treatments.

The 2.2km Drake Street Separated Bike Path provides dedicated bike-only and shared path sections and connects Bayswater Train Station with the Morley Activity Centre. It also links to Hillcrest Reserve, Hillcrest Primary School, the May Street Safe Active Street and the City of Bayswater Civic Centre. 50% funding for the \$760,000 project was provided by the State Government through the Western Australian Bicycle Network Grants Program.

The City installed 1.7 kilometres of new pathways on its local road network to complete missing links and provide a safer environment for pedestrians, cyclists and other active transport users. The additional pathways contribute to the City's overall strategy of providing at least one pathway on every road in the City of Bayswater.

Property (Community)

Responsible management of land and property in ownership or in the control of the City.

Community building leases reviewed

The annual lease audit was completed, ensuring compliance with policy and promoting community-focused use of City-owned or vested buildings. As part of ongoing service improvements, the City has streamlined its property leasing processes to improve efficiency and financial management. Improvements have increased the accuracy and frequency of cost recovery, helping maintain a more balanced cash flow, ensuring public funds are used responsibly.

The Leasing, Property and Building Operation teams continue to work closely to manage all leased properties and review ageing assets, ensuring community-owned buildings are maintained sustainably and remain fit for purpose into the future.

Strategic Land-use Planning

Develop and review the local planning framework (scheme, policies, strategy, precinct plans) in accordance with state and local requirements, providing parameters to development approvals and providing planning advice to the community.

Shaping the future of our City's growth

The City's first Local Planning Strategy received final endorsement from the Western Australian Planning Commission (WAPC) in January 2025. This marks the completion of a process that began in 2016 with the Building Bayswater community engagement and which navigated significant challenges, including COVID-19 and major state planning reforms. With the Strategy now in place, it forms the foundation for updating the City's planning framework.

In January 2025, the WAPC also approved the City to begin work on a new Local Planning Scheme, which will reflect the community's vision and align with state planning requirements. A draft scheme is



expected to be presented to Council by late 2025, paving the way for a more contemporary and coordinated approach to local development.

Council endorsed the findings of the Town Planning Scheme No. 24 Review Report, which was submitted to the WAPC in October. Following submission, City officers met with the Department of Planning, Lands and Heritage (DPLH) to discuss the review and next steps. The review is progressing on schedule, with a final report set to be presented to Council for consideration in August 2025.

The City worked with DPLH and consultants to develop the draft Morley Station Precinct Structure Plan. Informed by strong community participation, including well-attended local workshops, the draft plan aims to encourage new housing and business opportunities around the upcoming Morley Train Station. The draft Structure Plan and Scheme Amendment were formally advertised, with community feedback helping shape the final proposal. A report is expected to be presented to Council in July 2025.

Environmental Sustainability

Lead and manage the City's strategic, capital and operational programs to protect, build resilience and improve the City's natural environment, liveability, urban form and sustainability for current and future residents of the City of Bayswater.

Leading the way in waterwise management

In 2024/25, the City proudly renewed its Waterwise Council Gold Status, reinforcing our continued leadership in integrated water management. A key achievement was the delivery of the Bayswater Brook Catchment Monitoring Program, delivered in partnership with the Department of Biodiversity, Conservation and Attractions (DBCA). To further this important work, we welcomed a dedicated Catchment Management Officer, co-funded by DBCA. This position is delivering results, including the development of a comprehensive drain management plan to guide future priorities across the City.

Ongoing maintenance and care of key environmental assets, such as the Eric Singleton Bird Sanctuary, remained a priority to ensure their long-term health and performance. The City advanced its Water Sensitive Urban Design (WSUD) program, helping improve stormwater management and urban greening. As part of our commitment to creating greener, more liveable spaces, retrofitting works began at Birkett Street and Arbor Park under the Drains for Liveability program, aimed at improving water quality, biodiversity and public amenity. The Arbor Park Wetland Project received funding support from Water Corporation, enabling further enhancements to this important local space. Planning is underway for additional living streams and stormwater upgrades in key catchments, with early engagement involving local schools and residents to foster community stewardship and care for our waterways.

Restoration of Maylands Lakes

Water quality monitoring and data collection continued and the Maylands Lakes Masterplan Concept Report was formally endorsed by Council, marking a major step forward in this long-term initiative. The Masterplan project champions technology, science and community co-design in a complex urban water setting.

Key City innovations include:



- Interactive Power BI dashboards: In a first for WA local government, and possibly Australia, residents access monthly water quality and midge updates. Data is now presented accessibly on the City’s Engage Bayswater website, enabling residents to review information, increasing transparency.
- Community Engagement: To rebuild trust and ensure genuine dialogue, an independent facilitator leads quarterly community forums, creating a space where residents are seen and heard, questions are adequately answered, and tensions are mediated. This fosters open, two-way communication, strengthening collaboration and ensuring clear, constructive outcomes. Alongside this, an extensive engagement program supported development of the Masterplan, including a workshop and online mapping tool where residents identified specific issues and opportunities. These valuable insights ensured the Masterplan was informed by residents’ lived experiences, meaning technical solutions were informed and backed by community.
- Scientific Advisory Panel: An expert panel has been appointed to assist in implementing the Masterplan by reviewing and overseeing the delivery of solutions. The panel includes residents to ensure technical considerations are balanced in light of community concerns and aspirations. This modern governance model integrates scientific rigour with community vision.
- Multidisciplinary consulting team: Ecologists, landscape architects, coastal engineers and environmental scientists also reviewed solutions, which were peer reviewed by a Griffith University professor, building confidence in the interventions proposed.
- Cross-department meetings: Weekly project team meetings occurred during 2024/25, involving staff from all levels, to ensure alignment across the organisation and support coordinated implementation and communication.

Progressing Riverside Gardens Urban Forest

Construction on this exciting project began in January 2025. The project will transform an open grassed area into a vibrant natural space, showcasing native vegetation found locally and across the Swan Coastal Plain and Darling Scarp. Stage 1A is on track for completion in August 2025. The Urban Forest will enhance the City’s tree canopy, support local biodiversity, and create a welcoming environment for the community to enjoy. This project is jointly funded by the Australian Government’s Urban Rivers and Catchments Program and the City of Bayswater, with the Department of Local Government, Sport and Cultural Industries (\$1 million); the Department of Water and Environmental Regulation, and Water Corporation (\$600,000); and the Department of Biodiversity, Conservation and Attractions (\$233,147).

Protecting Wildlife and Their Homes

The City worked alongside community to achieve significant progress in restoring and protecting our valued natural areas, and providing essential habitat for local wildlife, contributing to healthier ecosystems across our bushland and reserves.

Number of community planting days held	13
Number of planting sites	9



Number of volunteers attending	250
Number of volunteer hours contributed	750
Number of native plants installed by volunteers	14,000
Total number of plants installed by the City's conservation team, contractors and volunteers	50,000

The City tackled erosion issues along the river foreshore, where soil had been lost due to wind and tidal forces. Using natural erosion control methods, such as matting and the planting of native species, the team helped stabilise the area to prevent further damage. In areas where there had been little or no previous environmental management, work began to prepare for future planting seasons. This included the removal of invasive weeds to give native vegetation the best chance to thrive.

The City hosted an information evening to raise awareness about the threat of the Polyphagous Shot Hole Borer, an invasive pest affecting trees across the region. The City undertook pest management in natural areas to help protect native species such as quenda from introduced predators.

To further support biodiversity, the City introduced catio workshops and a catio rebate program, encouraging cat owners to build safe outdoor enclosures to protect native wildlife.

Strengthening its commitment to environmental education and advocacy, the City entered into an MOU with Environment House to deliver biodiversity-focused programs across the community. These initiatives reflect the City's ongoing dedication to creating a greener, more sustainable environment for people and wildlife.

Plants to Residents

The Plants to Residents event was held from Saturday 31 May to Monday 2 June. In partnership with Environment House, the City distributed 13,000 plants to residents to assist the community in creating waterwise native gardens that support local biodiversity and urban greening. This extremely popular event sold out of plants in 24 hours.

Powering the Future with 100% Renewables

The City achieved its 2025 target of 100% renewable electricity for City operations, excluding streetlighting, as part of its Emission Reduction and Renewable Energy (ERRE) Plan. This was achieved through the application of the Synergy Natural Power tariff at small-use sites and the City's continued participation in the WALGA Sustainable Energy Project to supply renewable energy to large-use sites.

To support sustainable energy use across the community, the City launched new home energy audit kits at its libraries as part of the Switch Your Thinking Energy Efficiency Pilot Program. A community workshop was run in partnership with Electrify Bayswater, empowering residents to better understand and reduce their energy use.

Infrastructure upgrades marked a big step forward. A business case for renewable energy options for pool heating at Bayswater Waves was presented in February 2025 with Council resolving to investigate



geothermal energy to replace the ageing gas boiler system. Additionally, a community battery was installed by Western Power at Halliday Park, and planning progressed for a second battery at Newington Reserve.

To guide future action and monitor progress, the City updated its greenhouse gas emissions inventory and tracked targets under the ERRE Plan. In a further commitment to embedding sustainability across operations, the City's Procurement Policy was updated to include a 5% weighting for sustainability, ensuring environmental considerations are part of every decision we make.

Waste Management

Provide a quality waste collection and management service to residents and the community. Maximise recovery of waste to minimise landfill costs, emissions and environmental impact.

FOGO Success

The City received overwhelmingly positive feedback through a community waste survey, praising the 3-bin system, which includes FOGO bins (Food Organics Garden Organics).

As part of the FOGO in Schools Trial, Morley Senior High School has fully implemented FOGO bins in their canteen to help reduce food waste. Additionally, FOGO bins were featured at four major City events, including the Avon Descent Finish Line Festival, where waste staff and Go2Cup supported correct sorting and reuse practices.

Improving Public Waste Infrastructure

Major upgrades to the City's public waste infrastructure occurred, including the installation of new bins and concrete pads in high-use reserves.

The City revised the bulk waste system, replacing the tip pass model. Now, residents may request three annual bulk bin allocations and/or benefit from unlimited waste drop-offs (up to 300kg per visit) at Baywaste, by showing proof of residency. The new system enhances convenience and equity by providing consistent entitlements to residents without the need for tip passes. It also streamlines operations, reduces the risk of misuse and improves waste volume monitoring, which offers better data for future planning.

Tackling Waste Contamination

To improve waste stream quality, the City developed and adopted a new contamination report and management process. Signage aligned with WasteSorted messaging was distributed to multi-unit dwellings, and database updates ensured accurate tracking for ongoing education and compliance.

Planning for the Future: Baywaste and Beyond

Significant planning took place around the future of the Baywaste Transfer Station. A tender process was approved and consultants were engaged to assist in applying for a licence amendment as the City progresses with future site planning. The City completed a key strategic report on commercial waste services and modelled budget impacts related to overall waste disposal.



Measures	(2024/25 FY)
General waste (domestic and commercial)	11,245.60 tonnes
Baywaste general waste	2,457.77 tonnes
Baywaste green waste	724.68 tonnes
Bulk verge general waste	3,145.38 tonnes
Bulk verge green waste	838.81 tonnes
Constitute waste (Park bins/MUDs/MRF residual)	2,012.57 tonnes
FOGO processing	10,520.39 tonnes
FOGO – households reached	32,913
Waste education events delivered	24
Domestic waste recycling	39%

Parks and Gardens

Support our community by providing quality green spaces, protecting and enhancing the urban forest and considering the natural environment.

Urban Greening and Tree Canopy Expansion

The City continued to expand its urban tree canopy by planting 3,150 new trees and 11,345 native plants across street verges, medians, and public reserves, contributing toward the goal of achieving 20% canopy coverage by 2035.

As part of this effort, 40 trees were installed along King William Street, enhancing streetscape amenity and helping to mitigate the urban heat island effect. This project required detailed design work to accommodate the plantings within a complex network of underground services.

Additionally, the City broadened its spring planting program, enriching several areas with everlastings and other vibrant floral displays to create more visually appealing public spaces.

Tree Health and Water Management

In response to high mortality rates among mature trees during the previous summer's prolonged dry period, the City implemented a supplementary tree watering program. This initiative significantly improved survival rates and helped preserve valuable canopy cover across the City.

A new water tank and modified irrigation systems were installed at the Maylands Lakes estate to eliminate the partial use of lake water for irrigating nearby public open spaces. This precautionary measure ensures the ongoing quality of irrigation water.

The City also commenced a comprehensive study of its irrigation systems to guide the development of a strategy aimed at achieving a 10% reduction in groundwater use, while improving reliability and efficiency.



Sustainable Landscaping and Reserve Enhancements

An extensive mulch program was successfully implemented at Emberson, Waltham and Lightning Reserves to control weeds, reduce irrigation needs, and enhance the overall appearance of the reserves. A major mulch renovation at Robert Thompson Reserve further improved soil moisture retention to support verge trees and sustain healthy landscapes.

Sports Turf Management and Park Maintenance

The City continued its annual sports surface renovation program, ensuring that active reserves meet the needs and expectations of local sporting clubs. The City received commendations for its efforts and is recognised as a leader in delivering high-quality turf sporting surfaces.

To support improved park maintenance and asset management, a new parks inspection regime was introduced, enhancing the City's ability to plan renewals and improvements effectively.

Sustainable Operations and Innovation

In support of its transition toward a more sustainable, electric-powered future, the City purchased several electric mowers. Insights gained from trials with these mowers will inform future decisions on the adoption of electric and low-emission equipment across operations.

The year ahead – planning for 2025/26

Following the major review of the City's Strategic Community Plan and aligned Corporate Business Plan, from 2025/26 onwards the Environment and Liveability Theme will be split into two Key Result Areas: Built and Natural.

Built Key Result Area

Planned services for 2025/26

- Asset Management and Mapping
- Statutory Building
- Building Maintenance
- Infrastructure Projects
- Planning Approvals
- Property (Community)
- Statutory Planning and Compliance
- Strategic Land-Use Planning
- Transport Infrastructure and Operations

Financial provisions for Built services

For the 2025/26 fiscal year, the City has committed substantial funding to ensure services under the Built Key Result Area are well supported:

- **Total Built Services Cost:** Approximately \$23.4 million in net costs across all services.
- **Total Revenue Generation:** Approximately \$2 million in total revenue across all services.

2025/26 Projects

**Operating Projects:**

Major Recreation Building Masterplan (\$200,000)
 Local Planning Scheme Review (\$20,000)
 Town Centre Streetscape Banners (\$35,000)

Capital Projects:

Buildings – Buildings (\$823,000)
 Buildings – City Sport and Recreation (\$1,565,000)
 Parks and Reserves – Parks Built (\$369,265)
 Parks and Reserves – Playgrounds (\$535,000)
 Parks and Reserves – Sportsgrounds (\$1,453,469)
 Transport – Drainage (\$67,780)
 Transport – Other (\$49,595)
 Transport – Pathways (\$982,910)
 Transport – Roads and Car parks (\$5,738,287)

Natural Key Result Area**Planned services for 2025/26**

The Natural Key Result Area emphasises climate change responsiveness and the preservation of our natural environment. Key services planned for the 2025/26 financial year include:

- Environmental Sustainability
- Parks and Gardens
- Waste Management

Financial provisions for Natural services

For the 2025/26 fiscal year, the City has committed substantial funding to ensure services under the Natural Key Result Area are well supported:

- **Total Natural Services Cost:** Approximately \$20.6 million in net costs across all services.
- **Total Revenue Generation:** Approximately \$14.8 million in total revenue across all services, with key revenue streams including \$14.6 million from waste services.

2025/26 Projects**Operating Projects:**

Biodiversity Management (\$50,000)
 Fleet Transition Plan (\$50,000)
 Maylands Lakes Environmental Restoration (\$395,000)

Capital Projects:

Parks and Reserves – Bores and Irrigation (\$2,110,698)
 Parks and Reserves – Parks Natural (\$4,369,250)



Vibrancy

Fostering lively and sustainable town centres and urban spaces

The City is committed to cultivating vibrant and lively town centres that are pedestrian-friendly and brimming with activity. Through strategic economic development, place management and commercial activities, the City ensures its town centres are dynamic spaces filled with people enjoying festivals, street art and a diverse range of bars, restaurants and cafés. The City's efforts to enhance public spaces and support local businesses through strategic planning and partnerships are driving economic growth and ensuring the City remains a connected and desirable place to live, work and visit.

Services and informing plans

Services	Strategies and Plans
Economic Development Infrastructure Planning	• Interim Economic Development Strategy 2022 • Destination Marketing Strategy • Town Centre Activation Plans • Town Centre Parking Management Plans for Morley • Town Centre Parking Management Plans for Maylands • Land Acquisition and Disposal Strategy

Operating and Capital Projects

Operating Projects • Implementation of Economic Development Activities • New Economic Development Strategy • Profile ID Subscription • Banner Maintenance • City-Led Activation
Capital Projects Nil

Performance measures and key statistics

Key Performance Indicator	2023/24	2024/25
Job-to-worker ratio	0.59	0.70*
Per capita Gross Regional Product of City of Bayswater	-	\$52,420.00*
Total number of active trading businesses in City of Bayswater	6,154	6,424*

Figures included where available. *Figures sourced/calculated from data provided by economy.id.com.au/bayswater at 30 June 2025.



2024/25 overall actions status

Pie-chart to be designed to display:

	#	%
TOTAL	12	
On-Track / Complete	10	83.4%
On-Hold / Discontinued	1	8.3%
Off track	1	8.3%

Actions include service, project and informing plan actions. Actions are reported quarterly using the Red, Amber, Green status system, covering the 2024/2025 financial year. Measures are reported quarterly, annually, or biennially, with progress dependent on data availability, targets and baseline data.

Service and project highlights

Economic Development

Improve the amenity, function, safety, economic effectiveness and visitation of public spaces and town centres in collaboration with community groups and businesses. Develop commercially focused opportunities to provide sustainable and accessible community activities and facilities that balance financial and social capital outcomes.

Provide oversight of the management agreements for the City's aged care sites.

Building Business, Backing Bayswater

In 2024/25, the City advanced its economic vision through targeted advocacy, strategic partnerships and support for local business. The City developed advocacy papers for priority projects to strengthen connections with key stakeholders ahead of the State Government election.

To foster local entrepreneurship, the City partnered with Curtin University to sponsor two local startups through the Curtin Ignition program, giving early-stage founders access to industry knowledge, tools and mentoring during a week-long intensive course in September.

Community engagement played a vital role in shaping the City's future economic direction. Consultation on the new Economic Development Strategy received more than 400 submissions from local businesses. These insights were used to draft the strategy, which will guide the City's future economic initiatives to better meet business needs and support economic resilience.

The City continued to support inclusion and networking within the business community. In celebration of International Women's Day, a She Means Business workshop was delivered to encourage and empower women in business. Additionally, the City partnered with Facilit8 to sponsor a Morley Sundowner, providing valuable networking opportunities for local entrepreneurs and businesses in the area.



Shaping the Future: Commercial Activities for Community Impact

The City advanced plans for the Les Hansman Community Centre, engaging a consultant to develop a concept plan. After consulting with key stakeholders in early 2025, the concept plans were presented to Councillors at a workshop in April, supporting the redevelopment of the space to better serve the community’s future needs.

Enhancing Public Spaces: Place Management Success

In 2024/25, the City made significant strides in improving public spaces and fostering local business growth through its Place Making initiatives. The City received Streets Alive grant funding to install street furniture on Beechboro Road to the north of the Bayswater town centre.

The City again hosted the successful event Feed Me Morley, promoting local food businesses and partnering with a tour company to showcase the area’s venues.

In collaboration with Galleria Shopping Centre, the City partially funded a striking new mural by Whadjuk, Ballardong, Arrernte artist Jade Dolman, transforming the exterior wall of Galleria Shopping Centre along Bishop and Russell Streets. Titled ‘All That We Need Was Found Here’, the mural celebrates the significance of Country and features local flora and fauna, with warm colours representing land (Boodjar) and cool colours reflecting water (Kep).

2024 Place Making grant applications	21
2024 Place Making grant awarded	19

Through a City subscription to Profile ID Community Profile and Economic Profile, City officers, local businesses, not-for-profits, community and students now have access to reliable statistics to aid strategic planning, service/project planning, advocacy, grant applications and partnership development.

Infrastructure Planning

Ensure that state or other major infrastructure investment in the City of Bayswater achieves the best outcomes for our community and satisfactorily interfaces with the City’s infrastructure. Represent the City’s interests in major developments undertaken by others within the City of Bayswater. Lead the preparations of infrastructure studies, analysis and planning for the ongoing development and transformation of the City’s infrastructure portfolio.

Connected transport enhancements

Following the opening of the Bayswater Train Station and completion of the Southern Dive Viaduct, the new Ellenbrook Line was successfully opened on 8 December 2024. This marked a significant milestone in transport infrastructure with the opening of the Morley and Noranda Train Stations.

City advocacy to the Public Transport Authority resulted in new and modified bus routes (Route 350 and 950) commencing operation during 2024/25. The improved bus routes provide public transport connections and significantly increase accessibility between Morley Train Station and Morley Bus Station (renamed Galleria Bus Station), and from Noranda Train Station to Noranda Shopping Centre.



The City also saw new traffic signals installed at the intersection Whatley Crescent and Hotham Bridge following the closure of the Maylands Caledonian Avenue rail level crossing. These works provided a safer and more direct route into the Maylands town centre which was a great outcome for the Maylands business owners and the community.

Pathway Masterplan

The allocation of footpaths for the annual footpath construction program has traditionally been determined based on the road hierarchy classification, proximity to some amenities, and community requests. To enhance this process, a new prioritisation system was developed to enable future pathways to be ranked in an objective, fair, and equitable manner.

The new priority scoring system considers a wider range of factors, including proximity to amenities such as parks, schools, aged care facilities, and shopping centres, as well as emerging priorities such as train stations, childcare centres, recreational facilities, cycling networks, Safe Routes to School programs, and overall network connectivity.

The introduction of this priority scoring system supported the development of the Pathway Master Plan, which identifies the needs, priorities, and detailed requirements for the creation of a comprehensive and connected pathway network for path users of all ages and abilities across the City.

Active Transport Advisory Committee

The Pathway Master Plan and the revised point-scoring system were developed in consultation with the Active Transport Advisory Committee (ATAC). Several new criteria, amenities, and scoring weights were introduced based on feedback from ATAC, providing greater emphasis on particular amenities of community importance.

This collaborative approach allowed Committee members to actively contribute to the establishment of prioritisation criteria for pathway development across the City. Their input informed the formulation of the City's Forward Capital Works Program (FCWP), ensuring that pathway projects align with community needs and strategic transport objectives.



The year ahead – planning for 2025/26

Following the major review of the City's Strategic Community Plan and aligned Corporate Business Plan, from 2025/26 onwards the Vibrancy Theme will be known as the Economic Key Result Area.

Planned services for 2025/26

The Economic Key Result Area focuses on enhancing our town centres and supporting economic growth. For the 2025/26 financial year, planned services under this Key Result Area include:

- Economic Development

Financial provisions for Economic services

For the 2025/26 fiscal year, the City has allocated \$876,536 in net costs for Economic Development. This includes projected **revenue generation** of \$460,764 from Economic Development activities.

2025/26 Projects

Operating Projects:

Advocacy Priorities (\$61,800)

Implementation of Economic Development (\$40,000)



Leadership and Governance

The City of Bayswater is committed to providing strong leadership and delivering high-quality services through open and transparent decision-making. Under the Leadership and Governance Key Result Area, the City focuses on delivering exceptional customer service, engaging the community and ensuring the responsible use of resources. The City's commitment to communication and transparency is demonstrated through its robust governance practices, strategic financial management and ongoing efforts to involve residents in decision-making processes. By fostering partnerships, enhancing service standards and prioritising good governance, the City continues to advocate for and deliver outcomes that reflect the needs and aspirations of its community.

Services and informing plans

Services	Strategies and Plans
• Communications, Engagement and Customer Relations • Financial Services • Digital Solutions and Services • People, Culture and Safety • Governance and Executive Services • Planning, Performance and Risk • Project Management • Plant, Fleet and Equipment	• Long-Term Financial Plan • Strategic Community Plan • Corporate Business Plan • Workforce Plan • Community Engagement Strategy • Advocacy Strategy (in development)

Operating and Capital Projects

Operating Projects • Digitising Archives • Information Security Action Plan (Cyber Security) • Eden Project (digital transformation) • Baynet Intranet Renewal • Strategic Community Plan (SCP) Major Review • Project Management Framework Review • Targeted Underground Power Program (TUPP)
Capital Projects • Technology and Equipment Renewal and Upgrade • Plant, Fleet and Equipment Renewal and Upgrade



Performance measures and key statistics

Key Performance Indicator	2023/24	2024/25
Annual Capital Budget Utilisation	0.63	0.71
Financial sustainability: Current ratio	4.27	4.41
Financial sustainability: Operating surplus ratio	0.04	0.01
Financial sustainability: Net financial liabilities ratio	(1.11)	(1.18)
Financial sustainability: Debt-service coverage ratio	5.5	2.3
Employee turnover rate	17.21\$	13.44%
Lost time injury frequency rate (LTIFR)	2.78	3.5
Number of visitors to the City of Bayswater website	370,000	344,446 total
Number of visitors to the Engage Bayswater portal	63,342	78,432 total
Social media follower growth	-	12.66% total
Engagement rate of social media content	-	8.25 average

2024/25 overall actions status

Pie-chart to be designed to display:

	#	%
TOTAL	27	
On-Track / Complete	24	88.9%
On-Hold / Discontinued	1	3.7%
Off-Track	2	7.4%

Actions include service, project and informing plan actions. Actions are reported quarterly using the Red, Amber, Green status system, covering the 2024/2025 financial year. Measures are reported quarterly, annually or biennially, with progress dependent on data availability, targets and baseline data.



Service and project highlights

Communications, Engagement and Customer Relations

The Communications, Engagement and Customer Relations service positively influences the City's reputation and brand through high-quality communications and marketing, meaningful community engagement and a commitment to excellence in customer service.

Communications

The Communications and Marketing team provides vital internal and external communications services for the City, including media management, issues management, brand awareness and graphic design services. The team plays a key role in managing the City's public image and ensuring information is effectively communicated to both residents and staff.

Key statistics	FY 23/24	FY 24/25
Bayswater Brief magazines published	4	4
Number of Bayswater Buzz community e-newsletters sent	24	25
Bayswater Buzz community e-newsletter subscribers FY 24/25	290	455
Average Bayswater Buzz open rate	51%	47%
Number of social media posts	427	399
Engagement rate of posts – Facebook	9.3%	11%
Engagement rate of posts – Instagram	4.6%	4.1%
Engagement rate of posts – LinkedIn	13.4%	11.5%
Audience growth – Facebook	1,207	1,837
Audience growth – Instagram	558	1,582
Audience growth – LinkedIn	600	706
Media releases prepared	73	90
Media enquiry responses	50	53

Engaging Bayswater

Participation in community engagement through Engage Bayswater remained strong in 2024/25 with 78,432 total visits. The continued high level of activity reflects the quality of information available and the effective promotion efforts, and demonstrates that the platform continues to keep the community informed and involved in City initiatives.

The Community Engagement team provided support to more than 40 City projects, advising on the delivery of robust engagement plans. They assisted City officers to analyse and report on community input into project outcome reports that provided Elected Members with the confidence required to make informed decisions. The team also supported City officers to build capacity in community engagement. Staff have received training on community engagement, using the Engage Bayswater platform, and a number have received training in questionnaire design.

The community consistently expresses satisfaction with the City's engagement practices. By maintaining high standards and actively involving the community in decision-making processes, the City ensures residents feel valued and heard. Throughout the year, the team demonstrated a commitment to



continuous improvement, expanding the City's engagement capabilities through staff mentoring and training, and improving the City's project evaluation process.

City engagement projects

During 2024/25, community engagement was undertaken in the following areas:

- Infrastructure provision (11): Low-Cost Urban Road Safety program, Riverside Gardens play space, Drake Street, play spaces x 5, King William Street tree planting, park upgrades, Bardon Park swing.
- Plans (7): Youth Plan, Access and Inclusion Plan, River Foreshore Restoration Plan, Maylands Lakes Masterplan, Frank Drago, Hillcrest Reserve Needs Assessment, Morley Station Precinct Plan.
- Policy reviews (5): Trees on private property, Significant trees, Character protection areas, Temporary and minor policy review, Non-residential uses in residential zones.
- Local Law reviews (4): Parking, dogs, property, cats.
- Recreation (3): Recreation member survey, group fitness survey, swim school survey.
- Renaming City property (3): Pittaway Park, right of ways – Foyle Rd, Milne St.
- Town Planning Scheme Amendments (1): Short-term rental accommodation.
- Strategies (1): Economic Development Strategy.
- Other (5): Deschamp Reserve dog off-lead area, Blackboy Way Road Dedication, differential rates, leaseholders survey, gating pedestrian accessway.

Community Engagement statistics

Activity	Measure	2021/22	2022/23	2023/24	2024/25
Engage Bayswater Portal	Total visits	36,200	69,300	63,342	78,432
	Aware visitors	23,200	43,300	37,988	43,423
	Informed visitors	11,200	21,400	18,870	23,322
	Engaged visitors	3,100	5,200	4,149	4,807
	Registrations	271	781	245	155

Progressing the Customer Experience Roadmap

The Customer Experience Roadmap outlines a clear set of principles and proposed actions for the organisation to become customer focussed. In December 2024 the City replaced its 'switch' with a cloud based contact centre. The contact centre has addressed business challenges faced by the Customer Relations team and delivered immediate benefits including the introduction of automated call options (IVRs), the ability to build call flows based around requirements, improved data and dashboard reporting to better understand customer needs, improved customer experience and allowed for call monitoring/recording for coaching purposes.

Work is continuing on the establishment of a centralised contact centre model with the City's knowledge management database and contact centre technology extended to include the City's Community Safety team.



A focus on staff training, improvements to the City's knowledge database and process improvements have resulted in significant increases in first call resolution from 26% to 45% by the end of the financial year.

Another milestone on the Customer Experience Roadmap has been the preparation of journey maps that track customer interactions with the City at key touchpoints. The implementation of process improvements identified in the journey maps have resulted in increased customer satisfaction with City services. The City is continuing to work on a new centralised Customer Request Management (CRM) system that will streamline interactions, ensure the City remains responsive and improves customer satisfaction.

The City's new on-line services portal was launched in May 2025. This key achievement has made it easier for residents and ratepayers to access City services from the City's website, the Online Services portal allows residents and ratepayers to:

- make payments
- register pets
- submit applications
- track applications
- appeal infringements.

Residents with an account are able to track their applications and access their personal information.

Customer Relations statistics:

	2023/24 Total	2024/25 Total
Registered meeting visitors	2,423	1,776
Total payments processed in ECR	6,956	6,881
Rates payment receipted	2,709	2,781
Animal registrations receipted	998	906
Plan Search requests	607	448
Orders and Requisitions	1,834	1,813
Calls directly answered by switchboard	64,812	51,095
First call resolution	26% average	34% average
Switch abandoned call rate	1.93% average	2.5% average

Financial Services

Provide overall strategic and operational responsibility and advice for the City's financial processes and planning, including statutory reporting, budgets, rates, investments and procurement.

Refer to the Financial Report section commencing page 120 for a complete overview of Council's financial results.

Annual Financial Reporting



The City successfully delivered the 2024/25 Annual Financial Report, receiving an unqualified audit opinion from the Office of the Auditor General (OAG), confirming the integrity and accuracy of the City's financial statements.

Budget and Financial Planning

Over recent years, the City of Bayswater has made significant strides in embedding the Integrated Planning and Reporting Framework (IPRF) into its strategic and operational planning processes. In 2023/24, the City introduced service plans across its operations to support both the Corporate Business Plan (CBP) and the annual budget, ensuring clearer alignment between service delivery, community outcomes, and financial resourcing.

A major milestone was the reintroduction of the Long-Term Financial Plan (LTFP) in 2023/24, which has since been substantially improved following the endorsement of a Council-approved Forward Capital Works Plan (FCWP) in the 2024/25 financial year. These enhancements have enabled more accurate forecasting and prioritisation of capital investments.

In 2024/25, the City also introduced several key financial and strategic instruments to strengthen its planning framework:

- A Reserve Review to ensure optimal use and management of financial reserves.
- A new Rating Strategy to support equitable and sustainable revenue generation.
- A Grants Framework to guide the allocation and management of external funding opportunities.

These plans were further refined for the 2025/26 financial year, leveraging updated asset management plans and ongoing Council consultation, resulting in more accurate data inputs and stronger alignment with community expectations.

Together, these initiatives demonstrate the City's commitment to continuous improvement, transparency, and strategic alignment through the IPRF, positioning it well for future challenges and opportunities.

Strengthening Financial Systems and Capability

The Regulation 5 Internal Audit was completed, reviewing the appropriateness and effectiveness of the City's financial management systems and procedures. For the year ending 30 June 2025, the OAG reported five moderate or minor findings.

The City continued the upgrade of the Enterprise Resource Planning (ERP) system to improve financial and operational efficiency. A new Procurement Policy was introduced, informed by benchmarking and best practice, enhancing procurement and contract management processes. Staff capability was also strengthened through ongoing training in TechnologyOne and modern procurement practices to support compliance and service delivery.



Financial Services Key Statistics:

Measures	2022/23	2023/24	2024/25
Total number of properties	32,994	33,100	33,324
Rate revenue (i.e. rate in dollar) increases	5.7%	4.95%	5.00%
Rate collection	95.28%	95.88%	96.44%
Sundry debtor invoices	1,062	1,322	1,739
Creditor invoices	16,730	17,053	17,876
Sundry debtor collection	98%	90%	88%

Digital Solutions and Services

Enables and supports the City's digital services platforms, infrastructure and information services to ensure the City of Bayswater's business operation and services to its community are contemporary, efficient and effective.

Using Digital Innovation to Better Serve Our Community

The City successfully delivered the e-Services project. Residents and ratepayers are now able to submit and track building and planning applications, register pets, make payments and submit appeals online – anytime, day or night.

The new Council Chambers evidential recording system was successfully implemented, using innovation to support the City's commitment to governance best practices.

Project Eden: upgrading to enhanced enterprise technologies

Eden is the City's project to upgrade our Enterprise Resource Planning (ERP) system – the software that supports and connects our key business functions. The team continues the upgrade to TechnologyOne's CiAnywhere (CiA) platform, a process expected to take two to three years. CiA is browser based, more user-friendly and easier to access across different devices. The upgrade will enhance software functionality, improve reporting and reduce manual work.

During 2024/25, the TechnologyOne upgrade to 2024A was successfully completed to maintain system support, compliance and security patches. User testing for the upgrade to Version 2025A also commenced.

The Core Enterprise Suite Ci to CiA upgrade project progressed with delivery scheduled from October 2025. These upgrades will ensure the security, compliance, enhanced performance, capability and reliability of the City's digital systems.

Information Management Key Statistics

City information is managed in accordance with the legal requirements of the *State Records Act 2000* and the City's Recordkeeping Plan.



Measures	Annual Total (2023/24)	Annual Total (2024/25)
Emails received	55,864	54,678
Emails registered in ECM	31,497	27,169
Incoming hard copy mail registered		
- Australia Post	1,432	1,239
- Front counter	1,347	1,160
Daily completion rates		
- Emails	48%	48%
- Hard copy mail	100%	100%
Total ECM document registrations	34,582	34,276
Inactive records disposed	691 boxes	285 boxes
Hard copy files reviewed and culled	905	168

People, Culture and Safety

Provide support and solutions to ensure the City has adequate people capacity and capability to deliver quality services to the community. Provide a legislative-compliant workplace which is safe, engaging and rewarding.

Refer to the Our People section commencing page 83, which provides an overview of people and organisational services at the City.

Advancing Work Health and Safety

The DoneSafe case management tool was successfully launched in mid-December 2024, accompanied by a comprehensive training program to ensure effective adoption. DoneSafe is designed to improve accessibility and streamline incident, hazard and corrective action reporting. The platform offers real-time dashboard reporting for managers, ensuring better visibility and tracking of safety metrics. The People, Culture and Safety team continues to monitor usage and provide advice to leaders to ensure a high standard of system capability.

A new psychosocial risk framework was developed, supporting leaders and staff to cultivate sustainable practices for a mentally healthy, safe and supportive workplace culture.

On Thursday 12 September, staff wore yellow in recognition of R U OK? Day and to help spark important, open conversations with loved ones and colleagues about mental health.

Developing City Leaders

The City implemented a Leading with CARES - leadership development and enhancement program in 2025. 66 leaders, including CEO, Directors, Managers, Coordinators and Senior Officers participated in the program.



The program focussed on understanding the role of a leader in managing teams, work and wellbeing, a safety culture and building trust.

The feedback following the program was overwhelming positive with 90% of all attendees stating they enjoyed the program and learnt something to take back to the workplace, to improve their leadership skills.

Further programs will be rolled out to remaining line leaders across the City and any new leaders who commence.

Governance and Executive Services

Provide guidance to the Executive, Council and City officers to support good governance and decision-making, and legislative compliance.

Refer to the Our Governance section commencing page 93 for a complete overview of Organisation and Council Governance, Audit and Risk activities.

Planning, Performance and Risk

Facilitates integrated strategic and operational business planning, risk management, reporting and improvement initiatives within the organisation that are effective and fit-for-purpose.

New Intranet improved communication and access to information

This year, the City successfully launched a revamped intranet platform, Baynet, replacing the outdated and underused previous system. The rebranded and redeveloped Baynet has significantly improved internal communication and accessibility across the organisation.

Since its launch, feedback has been overwhelmingly positive, with staff embracing the platform as a central hub for information, collaboration and connection.

Reporting and Planning Processes Enhancing Transparency and Accountability

The City continued to strengthen its commitment to transparency with improvements to its quarterly reporting framework. The enhanced reports provide a clearer, more accessible view of progress against the priorities in the Corporate Business Plan and demonstrate how the City is delivering on the long-term goals of the Strategic Community Plan.

Council Plan 2025 – 2035

A comprehensive review of the City's high-level strategic documents was undertaken with the aim of setting a clear vision for the next decade. At the June 2025 Ordinary Council Meeting, Council adopted its new Council Plan 2025 – 2035. The Council Plan comprises the Strategic Community Plan 2025 – 2035 and the Corporate Business Plan 2025/26 – 2028/29.

The Council Plan encapsulates the City's strategic focus for the next decade and is the driver for all other City planning. Community-informed and Council-led, our Council Plan steers our progress using a



sustainability framework with five strategic Key Result Areas: Social, Built, Natural, Economic, and Leadership and Governance and a new City Vision: Growing a connected, innovative, sustainable City.

This framework provides the City with a guide for translating community priorities and aspirations into operational objectives. The plans developed as part of the framework detail how we plan to deliver the objectives and report on our progress.

Project Management

Plan, deliver and manage significant infrastructure and asset projects within the City, in line with the City's Forward Capital Works Program and Budget.

Progressing Major Projects

The team provided project management services for the **Low-Cost Urban Road Safety program** detailed on page 53, and the **Riverside Gardens Urban Forest project** detailed on page 56.

State and Targeted Underground Power Program (SUPP and TUPP) – Partnering with Western Power and residents in the suburb of Maylands to deliver safer electricity, improved reliability, reduced maintenance costs and enhanced streetscapes and visual amenity. The City is liaising with Western Power to finalise concept costing pre-estimates to deliver underground power in Bedford and Morley in 2027.

Project Management Framework – In 2024/25, the team commenced a review of the City's Project Management Framework to strengthen project delivery through improved governance, consistent processes, clear communication and proactive risk management. This important work will continue into 2025/26 to ensure best practice across all City projects.

Playspace Renewal Program – the team undertook community consultation on the scope and design of new playspaces and delivered the installation of various new play equipment across the City under the program.

Sporting Facility Upgrades – the team renewed a range of synthetic surfaces, courts, fixed sporting equipment and sport lighting as part of its ongoing asset renewal program.

Plant, Fleet and Equipment

Ensure effective, efficient, fit-for-purpose fleet, plant and equipment provided in accordance with asset management priorities and relevant industry standards.

Provide administration, contract management and business support services to Depot-based operational teams and coordinate Depot operations.

***Advancing the sustainability and efficiency of City plant, fleet and equipment***

The City successfully completed all 35 projects within the Plant, Fleet and Equipment Renewal and Upgrade Capital Program, ensuring teams are equipped with high-quality, reliable resources to deliver services and projects effectively. Highlights included replacing a diesel ride-on mower with an electric alternative and upgrading existing two-stroke engine equipment to lithium-powered models. These changes not only enhance operator comfort by reducing noise pollution but also minimise disruption to the community. Of the City's eligible vehicles, 85% are hybrid or electric, demonstrating a strong commitment to sustainable and environmentally friendly practices.



The year ahead – planning for 2025/26

Planned services for 2025/26

The Leadership and Governance Key Result Area focuses on responsible management and strong leadership. Key services planned for the 2025/26 financial year include:

- Communications, Engagement and Customer Relations
- Digital Solutions and Services
- Financial Services
- Governance and Executive Services
- People, Culture and Safety
- Planning, Performance and Risk
- Plant, Fleet and Equipment

Financial provisions for Leadership and Governance services

For the 2025/26 fiscal year, the City has allocated substantial resources to ensure strong leadership and governance:

- **Total Leadership and Governance Services Cost:** Approximately -\$60 million in net costs across all services, balanced by significant revenue generation.
- **Revenue Generation:** Primarily driven by Financial Services, contributing over \$72 million, underscoring the importance of sound financial management in supporting the City's operations.

2025/26 Projects

Operating Projects:

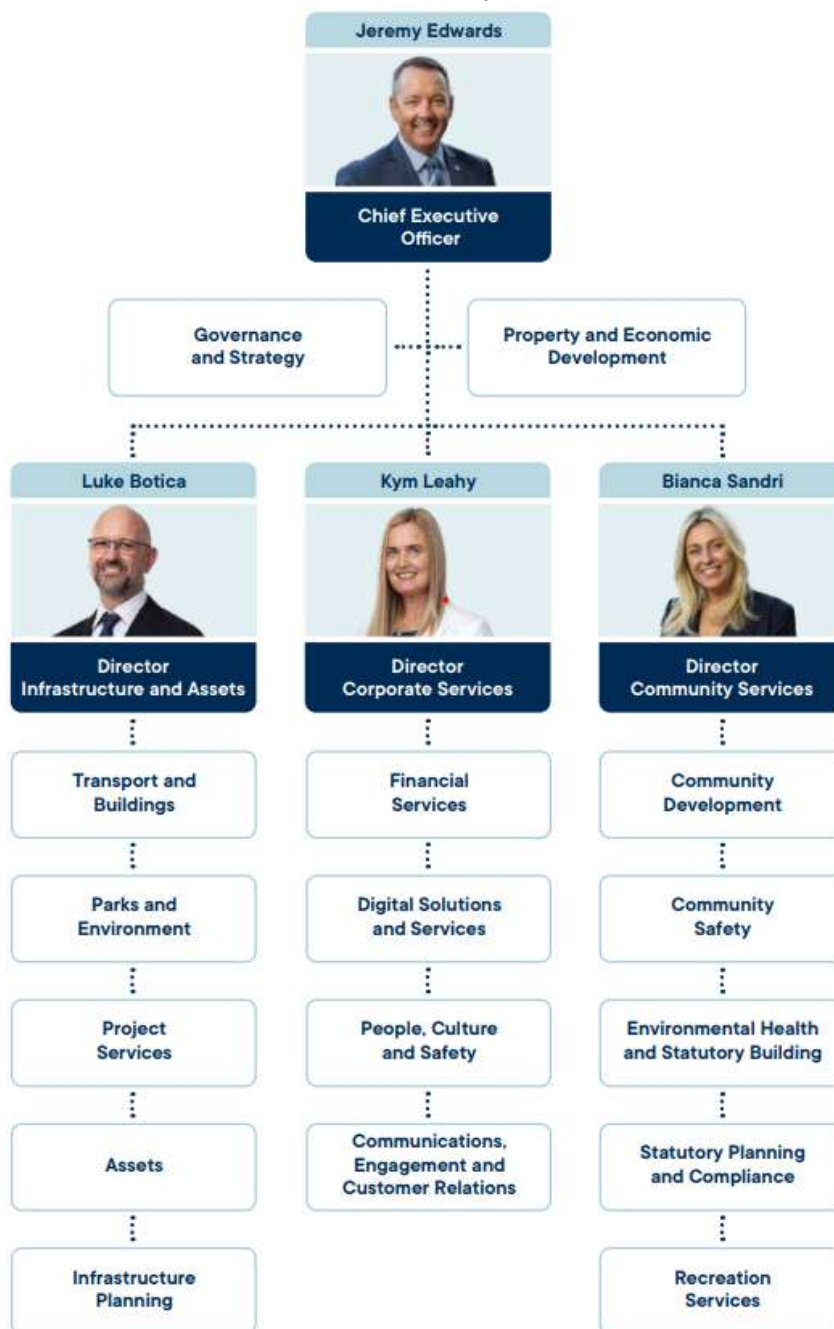
2025 Local Government Elections (\$270,000)
 Asset Management System (\$65,000)
 Fleet Asset Management System (\$55,000)
 Forward Capital Works Management Suite (\$30,000)
 Digitising Archives (\$25,000)
 EDEN Project (\$1,237,199)
 Information Classification (\$50,000)
 Swimming Pool Inspection Program Enhancements (\$40,000)

Capital Projects:

Plant & Fleet (\$2,095,832)
 ICT – Technology & Equipment (\$1,470,426)

Our Organisation

The City remains committed to delivering its programs and services through a dedicated team. The chart below reflects the directorates and branches, providing an overview of the organisational and workforce structure as of the end of the 2024/25 financial year.





Executive Leadership Team

Jeremy Edwards, Chief Executive Officer

Date commenced: July 2022

Master of Business Leadership

Graduate Certificate in Local Government Management

Jeremy Edwards is an accomplished local government executive with 33 years of experience in the sector, having held Chief Executive Officer positions at the Shires of Gingin and East Pilbara, and the City of Swan. He is committed to contemporary leadership that empowers and supports employees to deliver high-quality outcomes for the community.

Jeremy has a strong track record in financial management, strategic planning and infrastructure delivery. He has successfully led major capital works programs and secured State and Federal funding to support the development of growing communities. He is recognised for his demonstrated excellence in public administration, underpinned by a long-standing commitment to the Integrated Planning and Reporting Framework (IPRF). His leadership has driven the adoption of business planning, digital and financial transformation, and the implementation of comprehensive process improvement programs across several local governments.

Jeremy is committed to supporting the local government sector by mentoring emerging leaders and sharing knowledge gained through experience. He actively seeks opportunities to contribute to the development of others, foster collaboration across the sector and help build strong, capable teams and leaders for the future.

Jeremy holds a Master of Business Leadership from Curtin University and a Graduate Certificate in Local Government Management from Deakin University. He is an active member of several professional and alumni networks, including Leadership WA, Curtin University, Deakin University, the Australian Institute of Company Directors, and Local Government Professionals WA.

In addition to his executive leadership roles, Jeremy has made a significant contribution to the community and not-for-profit sectors. He is the former Chairperson of East Pilbara Independent Support and a former Board Member of Native Animal Rescue.

City service responsibility:

- Governance and Strategy
- Property and Economic Development

**Kym Leahy, Director Corporate Services**

Date commenced: May 2023

Graduate Australian Institute of Company Directors
Bachelor of Commerce
Diploma Project Management

Kym Leahy is an accomplished executive with 29 years' experience in local government spanning finance, organisational development, stakeholder relations and corporate services.

Kym holds extensive experience in corporate governance and administration, advocacy and public relations, and economic and social development, with a focus on achieving results for the organisation and the community.

Kym's executive leadership background includes developing corporate strategy, driving performance through alignment of purpose and resources, leading transformation and change programs, developing the capability of people and systems, organisational design and improvement, and financial, risk, audit and compliance management.

As Director Corporate Services, Kym leads contemporary and efficient corporate practices that support the organisation in delivering service excellence to the community.

City service responsibility:

- Financial Services
- Digital Solutions and Services
- People, Culture and Safety
- Communications, Engagement and Customer Relations

Bianca Sandri, Director Community Services

Date commenced: October 2023

Bachelor of Arts (Urban and Regional Planning) Hons

Bianca Sandri is a respected urban planner and local government leader with almost two decades of experience across the public and private sectors. As Director Community Services, she leads strategic initiatives spanning community development, community safety, recreation, libraries, public health, statutory planning, building and compliance. Her focus is on shaping services that respond to community needs both now and into the future. Prior to commencing at the City, Bianca co-founded a private planning consultancy, where she led approvals for some of the State's most significant projects, including the approval of the world's tallest hybrid timber tower.

Bianca has held several senior board and committee roles, including Chair of the Catalina Regional Council, member of a Development Assessment Panel, and member of the DevelopmentWA Land Redevelopment Committee. She also served as Deputy Mayor and Councillor at the City of Stirling,



where she provided civic leadership for almost two terms. Bianca currently serves as a board member on the Western Australian Planning Commission and has contributed to various community boards in education and sport. Recognised for her leadership and sector impact, she was awarded a Business News 40 Under 40 Award (2019), the WALGA Merit Award (2022), and was named in the inaugural Business News Power 500 as one of WA's most influential voices in planning and property.

City service responsibility:

- Community Development
- Rangers and Security
- Environmental Health and Statutory Building
- Statutory Planning and Compliance
- Recreation Services

Luke Botica, Director Infrastructure and Assets

Date commenced: October 2021

Bachelor of Engineering (Civil) Honours
 Diploma Management
 Diploma Project Management
 Quarry Manager's Certificate of Competency
 Professional Member (MIEAust) of Engineers Australia

Luke Botica is an experienced executive leader with over 20 years in senior roles within local government and more than 30 years as a qualified Civil Engineer. Before transitioning to local government, Luke worked extensively in the mining and civil construction sectors, holding roles in project engineering, project management and mine management. His work has spanned a range of mining operations and transport infrastructure projects across Western Australia, including the project management of a high-profile highway development in the Perth metropolitan area.

In local government, Luke has led engineering and development services teams in the South West and Perth. His strong background in asset management and construction has enabled him to design and deliver comprehensive asset renewal and upgrade strategies. Luke has successfully led multi-disciplinary teams, operations and projects covering urban and regional road networks, bridges, district-level planning – including the emerging city of Wanju in the Greater Bunbury area – developer contribution plans, and externally funded infrastructure programs. A champion of innovation and sustainability, Luke introduced a timber-first policy to his region and oversaw the construction of several engineered timber buildings, embedding sustainable building practices into local government project delivery.

City service responsibility:

- Assets
- Infrastructure Planning
- Parks and Environment
- Project Services
- Transport and Buildings



Our People

Workforce Overview and Employee Profile

The City continually strives to be an employer of choice, attracting a diverse workforce that is reflective of our community.

The largest age demographic at the City is 35-44 years of age at 22.02%, closely followed by 16-24 years of age at 19.54%. The average length of service of a City employee is 5.58 years.

FTE and Headcount by Contract Type

Headcount Total		
Contract Type	Headcount	Percentage
Permanent	343	49.30%
Fixed Term	49	7.00%
Casual	304	43.70%
Total	696	100.00%

Male		
Contract Type	Headcount	Percentage
Permanent	176	59.65%
Fixed Term	20	6.80%
Casual	99	33.55%
Total	295	100.00%

Female		
Contract Type	Headcount	Percentage
Permanent	165	41.45%
Fixed Term	29	7.30%
Casual	204	51.25%
Total	398	100.00%

Non-Binary		
Contract Type	Headcount	Percentage
Permanent	2	66.67%
Fixed Term	0	0%
Casual	1	33.33%
Total	3	100.00%

Employee Development and Learning

Attribute	Count
Promotions	4
Higher Duties	111



Gender Distribution by Organisational Level

Level	Male	Male %	Female	Female %	Non Binary	Non Binary %
Whole City	295	42.47%	398	57.18%	3	0.43%
Executive Team	2	50%	2	50%	0	0%
Service Unit Managers	10	62.50%	6	37.50%	0	0%
Service Area Managers	4	50%	4	50%	0	0%

Age Profile – Whole Workforce

Age Group	Headcount	% of Workforce
16-24	136	19.54%
25-34	120	17.24%
35-44	153	22.02%
45-54	129	18.55%
55-64	125	17.95%
65+	33	4.75%
Total	696	100%

Workforce by Directorate and Gender

	Community Services			Corporate Services			Infrastructure and Assets			Office of the CEO		
Gender	Male	Female	Non Binary	Male	Female	Non Binary	Male	Female	Non Binary	Male	Female	Non Binary
Full-Time	38	39	2	18	27	0	109	22	0	4	16	0
Part-Time	15	42	0	3	23	0	9	21	0	0	4	0
Total Full-and Part-Time	53	81	2	21	50	0	118	43	0	4	20	0
Casual	93	195	1	2	3	0	4	5	0	0	1	0
Total Employees	146	276	3	23	53	0	122	48	0	4	21	0

The City's workforce numbers adapt to support our commitment to service provisions for the community based on the Integrated Planning and Reporting Framework which includes:

- Strategic Community Plan
- Corporate Business Plan
- Asset Management Plan
- Long-Term Financial Plan
- Workforce Plan, and
- Annual Service Plans.



Recruitment

The City endeavours to provide an inclusive work environment that attracts and retains a diverse workforce. The City is cognisant the private sector and mining industry are often able to provide attractive packages to attract and retain employees, however the City continues to work towards offering competitive salaries and attractive employee benefits that include:

- Generous superannuation contributions up to 22%*
- Additional two days of leave per year plus annual leave loading
- Flexible work arrangements
- Free aquatic and gym membership
- Training and development opportunities
- Employee health and wellbeing program
- Free onsite parking
- Employee Assistance Program
- Corporate health insurance discounts
- Culture of Care program

*The City will provide additional contributions, based on voluntary contributions made by the employee. The City will match the contribution made by an employee to a maximum of 5%.

Skilled employees are attracted through various methods, which include advertising through relevant industry groups, online recruitment sites, agencies, local government network groups and industry-specific sites.

The City continues to work towards initiatives for attracting young people to work at the City, such as apprenticeships, traineeships, work placements (from TAFE and universities) and supporting work experience opportunities from high schools within the City of Bayswater.

Diversity and Inclusion

The City is committed to promoting equity, diversity and inclusion in its workforce, in a culture that appreciates and respects the social and cultural backgrounds of all employees. We strive to be inclusive, celebrate what makes us different and find joy in our uniqueness and the strengths that can be harnessed through diversity.

The City's commitment to a diverse and inclusive workforce includes a Workforce Diversity and Inclusion Plan and the creation of a Diversity and Inclusion Committee, represented by employees across the organisation. The committee meets regularly to collaborate and agree on actions to make the workforce more inclusive for employees represented in the following areas – people with disability, people of



diverse sexualities and genders, women, culturally and linguistically diverse people, Aboriginal and Torres Strait Islander peoples, and youth.

Of the City employees who have disclosed how they identify, approximately 57.2% are female, 42.4% are male and 0.43% are non-binary.

While just under 3% of City employees have disclosed that they have a disability, the City has developed partnerships with organisations such as My Place to initiate temporary work placements for people with a disability, where they are supported by a line leader and an external support person where required.

Just over 24.5% of City employees have reported being born outside Australia, and approximately 9% have disclosed that English is their second language. Less than 1% of City employees have reported that they are of Aboriginal or Torres Strait Islander descent, which is comparable to our community at 1.6% (ABS Census 2021).

Workplace Culture

The Executive Leadership Team conducted a review of our Corporate Values following the 2024 Employee Culture Survey. Building on the strong foundation of our previous values, the City adopted a refreshed set of values – Customer, Accountability, Respect, Excellence, and Safety (CARES) – to better reflect our commitment to serving the community, supporting each other and fostering a safe and inclusive workplace. These updated values continue to guide our behaviours, decision-making and culture, ensuring we remain focused on delivering exceptional outcomes for our employees and community well into the future.

The City's Employee Code of Conduct (the Code) provides employees with clear guidelines for the standards of professional conduct expected of them in carrying out their functions and responsibilities. The Code also expresses the City's commitment to high standards of integrity and ethical behaviour, which helps guide our workplace culture.

The City conducts confidential Culture Surveys to enable employees to have their say and provide feedback on areas that are tracking well and areas for improvement. This provides City leaders with insight into where focus should be directed and the opportunity to celebrate our achievements.

97% of employees in the April 2024 Culture Survey rated the City as a positive place to work, with other positive outcomes highlighting:

- employees enjoy the work they do
- the work they do is interesting, engaging and meaningful, and
- the person they report to demonstrates the City's Corporate Values.

The Executive Leadership Team will continue to work towards a number of other actions identified in the 2024 Culture Survey to improve workplace culture within the organisation.

The City encourages and supports team-building initiatives across the organisation and recently supported a team from Bayswater to enter the WA Local Government Professionals Management



Challenge. This saw the team engage in team-building exercises, pre-challenge tasks and participation on Challenge Day, where the City went head-to-head with other local governments in a series of simulated tasks designed to get teams problem solving and using their creativity to work through realistic workplace scenarios.

The City also encourages cross-functional team participation via a number of events held across the year, relevant to our Fit4Life Health and Wellbeing Program, and Diversity and Inclusion Committee initiatives. These have included:

- Harmony Day celebrations, which included opportunities for staff to share their cultural stories and traditional dishes
- IDAHOBIT Day celebrations, providing support for international day against LGBTQIA+ discrimination

Employee development and learning

The City provides financial and study leave assistance for employees to promote future career progression and to ensure continued service delivery to the community, particularly in job areas where it is difficult to attract qualified candidates.

Provision of study assistance to City employees continues to support the 2021 Employee Culture Survey feedback of employees wanting more opportunities for career development.

Internal opportunities are also provided to employees to enhance career progression, which have included four promotional appointments and 111 temporary higher duties appointments, either within an employee's service area or cross functionally over the 2024/25 financial year. This has allowed service delivery to be maintained and provided an opportunity for employees to further develop their skills and knowledge.

Recognition and achievements

The City supports and acknowledges achievements of its employees in line with the Corporate Values. CARES (Customer, Accountability, Respect, Excellence and Safety) Awards have enabled colleagues and line leaders to nominate employees who have displayed behaviours in line with the Corporate Values. Quarterly winners are celebrated through acknowledgement of their accomplishments across the City.

The City continues to honour dedicated service with certificates awarded to employees with 5 to 10 years of service at directorate meetings, and certificates, service pins and gift vouchers presented at an annual awards function to those with 15 or more years of commitment.

Employee wellbeing and work-life balance

The City of Bayswater is committed to creating a workplace where all employees feel connected, cared for and supported.



The City's Fit4Life Strategy aims to promote a positive and supportive work environment by enhancing overall employee wellness across four key pillars of integrated wellbeing: mental, physical, social and financial.

Throughout the year, a range of programs, events and initiatives were implemented to enhance employee health and wellbeing, including:

- **Inaugural Health and Wellbeing Expo:** The first-ever Health and Wellbeing Expo brought together a range of vendors to promote healthy lifestyle choices, increase awareness of available support services and encourage staff to prioritise their physical and mental wellbeing.
- **Employee Assistance Program (EAP):** Mental health support was extended to employees and their immediate family members through the City's EAP program, facilitated in partnership with Relationships Australia.
- **Mental Health Week Program:** A dedicated program was delivered to encourage employees to focus on their mental health, participate in self-care activities and learn about the resources available to support their overall wellbeing.
- **Retirement Planning Workshops:** Financial and lifestyle retirement planning workshops were offered to assist employees in preparing for life beyond their careers.
- **Preventative Health Services:** Flu vaccinations, skin cancer screenings and comprehensive health checks were made available to staff to promote early detection and prevention of health issues.
- **Early Intervention Program:** The ongoing Early Intervention Program continued to provide employees with access to physiotherapy and return-to-work support for both work-related and non-work-related injuries.
- **Endorsement of Management Practices:** New management practices were endorsed to support and promote the health and wellbeing of employees across the organisation.

These initiatives reflect the City's commitment to fostering a supportive and healthy workplace that values the wellbeing of its employees.

The City also expanded and improved the following initiatives for all staff, as part of its Culture of Care program:

- Flexible working arrangements
- Free gym and pool membership
- Discounts and waivers on health insurance
- Access to novated leasing options
- A dedicated Serenity Room as a contemplation and quiet space.

The City continued to demonstrate its Culture of Care through the following actions:

- In response to natural disasters such as bushfires, impacted or potentially impacted employees have been identified and members of the Executive Leadership Team (ELT) have proactively reached out to check in and offer support.
- Care Packages have been provided to employees facing difficult circumstances. These packages typically include access to Employee Assistance Program (EAP) support, a personalised card from ELT, and a gift package or gift card valued up to \$200.



The City was delighted to be a finalist in the Institute of Public Administration Australia (Western Australia) 2024 Achievement Awards in the category of Department of Health Award for Best Practice in Health and Wellbeing for its Culture of Care program.

Workplace health and safety

The City remains committed to protecting the physical and psychological health, safety and wellbeing of its workers.

This dedication is strongly championed by the Executive Leadership Team (ELT), who actively support the City's Work Health and Safety (WHS) Action Plan and management systems. ELT regularly participates in workplace inspections and ensures WHS considerations are prioritised in all decision-making processes.

At the heart of ELT's efforts is the unwavering goal that every worker returns home safe and healthy each day, able to enjoy life beyond the workplace. This principle is foundational to the City's Work Health and Safety Management Plan 2022–2026.

Health, safety and wellbeing are integral to the City's operations and embedded within all facets of business planning. Reflecting this priority, Safety was officially adopted as a Corporate Value in 2024.

The City underwent a Worksafe Plan audit in 2021, achieving a compliance rating of 74%. A subsequent audit will be conducted in August 2025.

In terms of injury management, the City upholds a comprehensive documented system compliant with the *Workers Compensation and Injury Management Act 2023*. This system is accessible to all employees via the Baynet intranet, and all return-to-work programs are developed in alignment with the Act.

Key Workplace Health and Safety Initiatives and Improvements in the 2024/2025 Financial Year

The City has made significant progress and improvements in strengthening workplace health and safety throughout the 2024/2025 financial year, highlighted by the following initiatives and improvements:

- **Adoption of Safety as a Core Corporate Value:** Safety was formally embedded as one of the City's fundamental values, reinforcing our commitment to creating and maintaining a safe working environment.
- **Psychosocial Framework and Management Systems:** In partnership with Minter Ellison, the City developed and endorsed a comprehensive Psychosocial Framework. This includes a Management Plan, the Prevention and Management of Psychosocial Hazards in the Workplace Management Practice, a survey and supporting resources and templates, providing a structured approach to identifying and managing psychosocial risks across the organisation.
- **Implementation of the DoneSafe System:** The intuitive DoneSafe platform was launched to streamline incident and hazard reporting, while supporting effective corrective action management.
- **Monthly Workplace Inspection Program:** A new monthly inspection program was introduced, with ELT and Managers actively conducting site inspections to promote safety leadership and best practice.
- **WHS Responsibilities and Leadership Training:** All management officers and line leaders completed dedicated training facilitated by Greg Smith (Partner at Jackson McDonald specialising



in workplace relations, and health and safety), strengthening awareness of workplace health and safety responsibilities and leadership capability.

- **Emergency Management Review:** Comprehensive updates were completed, including the rewrite of Emergency Response Plans, review of Warden Structures and renewal of emergency equipment.
- **Hazard Management:** Improved WHS systems for Incident Management, Electrical Safety and Asbestos Management.
- **Audiometric Testing Program:** A new process and schedule for audiometric testing was implemented, ensuring compliance with WHS legislation.
- **Enhanced Consultation and Communication:** Staff engagement was strengthened through the Engage Bayswater portal 'OLIVE', targeted Safety Alerts and safety updates shared in CEO Catch-up communications.
- **Expanded WHS Business Partnering:** Workplace Health and Safety Business Partners increased their involvement in attending monthly business unit meetings to provide tailored support and collaboration.
- **Training Needs Analysis and Matrix:** Development commenced on a comprehensive Training Needs Analysis and Training Matrix to better align workforce capability with organisational safety requirements.

These initiatives collectively demonstrate the City's proactive approach to fostering a safer and healthier workplace for all workers.

WHS Statistics

Measures	Results – Base year*	Results – Prior year	Results – Current reporting year	Targets	Comments about targets
Number of fatalities	0	0	0	0	Zero fatalities
Lost Time Injury Frequency Rate (Total LTIs x 1,000,000 / Hours worked)	17	17.2	25.4	0 or 10 point reduction in rate	There has been a slight increase from the previous year, with work underway to reduce this rate.
Total Recordable Injury Frequency Rate (Total recordable injuries x 1,000,000 / Hours worked)	32.5	58.2	89.8	0 or 10 point reduction in rate	This increase is partly attributable to the implementation of Donesafe and associated increase of reporting, however work continues to



Measures	Results – Base year*	Results – Prior year	Results – Current reporting year	Targets	Comments about targets
					address injury occurrence.
Percentage of injured workers returned to work within 13 weeks	62.5%	72.72%	53%	Greater than or equal to 70%	Highly dependant on the nature of the injury and indicative of the increased incidence rates above
Percentage of injured workers returned to work within 26 weeks	75%	90.90%	53%	Greater than or equal to 80%	Highly dependent on the nature of the injury and indicative of the increased incidence rates above
Percentage of managers trained in work health and safety injury management responsibilities, including refresher training within 3 years	80%	80%	86%	Greater than or equal to 80%	WHS Responsibilities for Line Leaders training facilitated in November 2024

*The performance reporting examines a three-year trend and, as such, the comparison base year is to be two years prior to the current reporting year.

Future workforce planning

The City continues to plan for its future workforce by aligning staffing requirements with Council commitments to the community and organisational requirements, including future planned projects. Trained and skilled staff will continue to be sourced, and turnover rates monitored (the turnover rate for the City was 13.44% for the 2024/2025 financial year, comparable to the industry average of 21.4%). Due to a strong economy and low unemployment rate, the City will continue to find ways to attract and retain quality employees by way of:

- Continuing to create and maintain a diverse and inclusive culture
- Providing training and development opportunities for employees to meet the future needs of the City



- Continuing to review salaries and benefits
- Attracting and retaining youth to the City to ensure future succession planning opportunities, and
- Prioritising digital upgrades across the City to prepare for future service delivery requirements and streamlining of current processes to ensure employees are equipped with the right technology to do their job.



Our Volunteers

Each year, a dedicated group of volunteers from all walks of life generously contribute their time and skills to support and enrich the local community in the City of Bayswater. 14.4%* of the City's population volunteers in some form by caring for others, preserving the environment, contributing to local sporting and community groups, and more. At the close of 2024/25, the City had 85 registered volunteers. Two new volunteer programs were developed in the areas of Libraries and Environment.

The City recognises and values the substantial and ongoing contributions of volunteers as an integral part of our community wellbeing, and offers a number of volunteering opportunities, including:

- Community Bus Driver
- Community Centres Program Volunteer
- Age Friendly Ambassador
- English Conversation Group Volunteer
- Youth Advisory Committee member
- Community Events Volunteer
- Home Library Service Volunteer

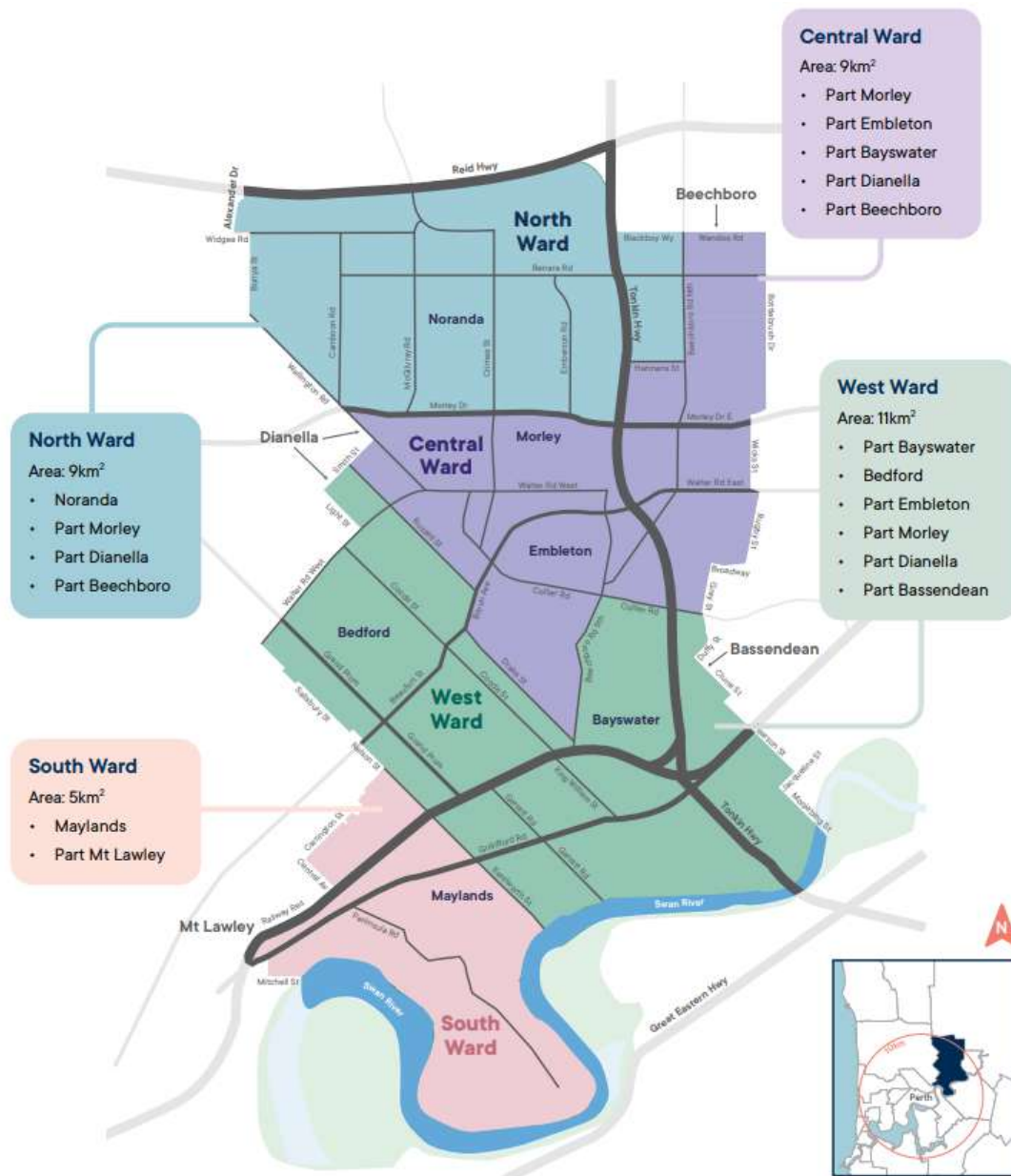
During 2024/25, volunteer programs continued to be strengthened through risk assessments, ongoing engagement, targeted training and support. The City formally recognises the invaluable efforts of these community champions at our annual Volunteer Recognition Lunch where volunteers are presented with a special Years of Service award at five-yearly intervals.

*Sourced from <https://profile.id.com.au/bayswater/volunteering>

Our Governance

Democratic Governance

Council Wards





Ward boundary and representative review

In May 2023, the Local Government Advisory Board endorsed Council's review of the City's ward boundaries and Councillor representation levels. At the October 2023 local government elections, the ward boundary between the North and Central Wards was adjusted, and the number of Councillor positions was reduced from 11 to 10 (with a popularly elected Mayor). Further adjustments will be made to the City's ward boundaries and Councillor representation levels at the October 2025 local government elections.

The role of Council

Council is responsible for setting the strategic direction of the City of Bayswater, informed by community aspirations and implemented by the City's administration. Council oversees the performance of the City's functions, the allocation of resources and finances, and determines the City's policies.

The role of the Mayor and Councillors

The Mayor is responsible for providing leadership and guidance to the community, carrying out civic and ceremonial duties, speaking on behalf of the City, liaising with the CEO and presiding at meetings. The Deputy Mayor performs the functions of the Mayor when authorised to do so under section 5.34 of the *Local Government Act 1995*.

Councillors represent the interests of the ratepayers and residents of the district. They provide leadership and guidance to the community, facilitate communications between the community and Council, and participate in decision-making processes at Council and Committee meetings. While Councillors are elected to wards, they are required to consider the interests of the entire City. The Mayor also performs these roles.

Elected Members

The City of Bayswater Council began the 2024/25 year with 11 Elected Members, comprising the Mayor and 10 Ward Councillors. During the year, two Councillors resigned, reducing the total number of sitting members to nine. The City obtained approval from the Western Australian Electoral Commission (WAEC) to leave these two vacancies unfilled for the remainder of the term, in accordance with provisions of the *Local Government Act 1995*.

All Councillors are elected by the community and following the elections, the Council will elect one Councillor to serve as Deputy Mayor.

Local Government Elections

Local government ordinary elections are held every two years, with half the Council positions open for the election.

All those registered on the state electoral roll are eligible to vote in their local government elections. Non-resident owners and occupiers can also apply for eligibility to vote. Any eligible elector can nominate to stand for election, with no requirement for a candidate to belong to a political party or other organisation.



The next local government elections will be held on Saturday 18 October 2025. At this time, the following changes will be implemented:

- An amendment to the current ward boundary between West Ward and South Ward
- A reduction in the number of Councillors from 10 to eight by removing one Councillor position from the North Ward and one Councillor position from the West Ward. This will bring the total number of Elected Members on the Council to nine, inclusive of the Mayor.



Elected Members



South Ward



**Mayor
Filomena Piffaretti**
Term expires 2027
filomena.piffaretti
@bayswaterwa.gov.au



**Deputy Mayor
Cr Elli Petersen-Pik**
Term expires 2025
elli.petersen-pik
@bayswaterwa.gov.au

Central Ward



Cr Assunta Meleca
Term expires 2025
assunta.meleca
@bayswaterwa.gov.au



**Cr Steven
Ostaszewskyj**
Term expires 2027
steven.ostaszewskyj
@bayswaterwa.gov.au

North Ward



Cr Josh Eveson
Term expires 2025
josh.eveson
@bayswaterwa.gov.au



Cr Sally Palmer
Term expires 2025
sally.palmer
@bayswaterwa.gov.au

West Ward



Cr Dan Bull
Term expires 2027
dan.bull
@bayswaterwa.gov.au



Cr Nat Latter
Term expires 2027
nat.latter
@bayswaterwa.gov.au



Cr Lorna Clarke
Term expires 2025
lorna.clarke
@bayswaterwa.gov.au



Cr Michelle Sutherland
Term expires 2027
michelle.sutherland
@bayswaterwa.gov.au



Cr Giorgia Johnson
Term expires 2025
giorgia.johnson
@bayswaterwa.gov.au

**Elected Member Resignations 2024/25**

At the December 2024 Ordinary Council Meeting, Council accepted the resignation of Councillor Lorna Clarke, with her resignation effective from 31 December 2024. Councillor Clarke commenced her service in October 2017, representing the West Ward. In March 2025, she was elected as the WA Labor Member for Butler.

In March 2025, the City's former Mayor and Councillor, Dan Bull, was elected as the WA Labor Member for Maylands and, as a result, resigned from his Council role. Councillor Bull was first elected to Council in October 2015, served as Mayor between 2017 and 2021, and subsequently continued as a West Ward Councillor until his resignation.



Elected Member Biographies

Mayor Filomena Piffaretti

A lifelong resident of Noranda, Mayor Piffaretti has a distinguished record of public service. First elected as a North Ward Councillor in 2017, she became Deputy Mayor in 2019, and made history in 2021 as the first woman to become Mayor of the City of Bayswater. Her leadership was further validated when she was elected as the city's first popularly elected Mayor in 2023. She was also unanimously elected as the first female Chair of the Eastern Metropolitan Regional Council.

Mayor Piffaretti is committed to serving the community she loves and making residents' lives better. She prioritises long-term financial sustainability while actively working to create a people-centered city with improved environmental outcomes. Her strategic vision focuses on sustainability, innovation and connectivity, supporting upgrades to sporting and community infrastructure, ensuring safer suburbs, assisting seniors, and promoting investment in our City.

South Ward

Councillor Elli Pertersen-Pik, Deputy Mayor

Deputy Mayor Elli Petersen-Pik lives with his family in Maylands. He has been an active member of our communities for 11 years: a two-term councillor, the former President of the Maylands Ratepayers and Residents Association, a Board member of the Maylands Peninsula Primary School, and a community volunteer in various local groups. As an independent representative, he is passionate about being a strong community voice and pushing for more transparency. He's focusing on delivering positive outcomes in many areas, including increasing tree canopy, improvements to support walking, riding and accessibility, protecting heritage, and striving for financial sustainability of our City.

Councillor Nat Latter

Growing up in Bayswater, Cr Latter now lives in Maylands with partner Sam and their young child. A local business owner of Rabble Books on Eighth Ave, Nat is a passionate community builder. Nat has previously worked in academia researching intergenerational justice and climate change, teaching public policy and politics, and currently works in community engagement and advocacy.

Elected to Council in 2023, Nat believes that politics can be people-centred, authentic and ethical, embracing the power of collective action to create positive change. They are passionate about the importance of courageous and compassionate leadership during a time of immense social and technological transformation. Nat has a keen interest in sustainability, local responses to climate change, nurturing active transport, increasing our tree canopy and biodiversity in urban environments, supporting families, activating inclusive public spaces - including our town centres - for youth and the broader community, and amplifying community voices.



Central Ward

Councillor Assunta Meleca

Councillor Meleca has lived in the City of Bayswater for over 50 years, where her parents settled after migrating and raising their children. Following in her father's footsteps, who also served as an elected member in City of Bayswater, she has a long-standing commitment to community service.

With over 25 years' experience as a Visual Arts teacher, Cr Meleca left the classroom to establish a foundation dedicated to funding research into Motor Neurone Disease. A passionate advocate for education and the arts, Cr Meleca works in the Learning Team at AGWA, combining a love of creativity with a deep commitment to learning and community.

Cr Meleca draws upon her lifelong connection to the local area, to support community minded initiatives to enhance liveability for the City's residents, businesses and visitors.

Councillor Steven Ostaszewskyj

Cr Ostaszewskyj has represented Central Ward since 2019. Living in Morley and with experience as a ratepayer, volunteer, and education professional, his achievements include improvements to the footpath program, enhanced community security, increased resources for graffiti prevention, and upgrades for local road safety. He advocates for streetscape maintenance, private property rights, supports keeping the large red rubbish bin and programs that contribute to The Garden City motto.

North Ward

Councillor Josh Eveson

Cr Eveson has been a proud Bayswater resident for over 20 years, where he and his wife are raising their three children. Now in his fourth year as an Elected Member, Cr Eveson is known for his practical, community-focused approach to local governance.

He has been a strong advocate for upgrades to local sporting facilities, including improvements at Morley Recreation Centre, as well as Lightning Park and Crimea Park, and has actively supported community events such as Noranda Bites. Cr Eveson has also championed significant investment in CCTV infrastructure to enhance community safety.

With a commitment to responsible financial management, Cr Eveson works to keep rates affordable while continuing to support essential services and initiatives that are core business for local government. These include youth and senior programs, greener public spaces, improved streetscapes, and safer parks and pedestrian crossings.

Councillor Sally Palmer

Cr Palmer has lived in Noranda for over 30 years and is a former local business owner. She served on the Council from 2007 to 2011 and was re-elected in 2015, 2019, and again in the 2024 extraordinary election. Cr Palmer is dedicated to keeping rates affordable while improving services. She focuses on key issues like better footpaths, road safety, and mobile reception.



A strong supporter of community wellbeing, Cr Palmer advocates for upgrading recreation centres and supporting local clubs, including golf clubs. She is also passionate about protecting the environment, greening and shading suburbs, and preserving parks and natural areas. She believes in activating the CBD with input from residents to guide decisions.

Throughout her time on Council, Cr Palmer has served on various committees, including as a current member and former Chair of the Local Emergency Management Committee. She also serves as the Chair of the Bayswater Child Care Association since 2018, helping the organisation thrive in supporting local families.

Councillor Michelle Sutherland

Cr Sutherland was first elected to Council from 2013 to 2017, and then re-elected in 2018. She is a strong advocate for supporting local sports clubs and ensuring they have the best possible amenities. Michelle believes the Council's primary role is to maintain and improve local amenities, while keeping rates affordable and prioritizing community safety.

West Ward

Councillor Giorgia Johnson

Cr Johnson is a Bayswater resident and community volunteer, elected to Council in 2017. Giorgia has a passion for sustainability and a background in business and disability services. She has focussed on both environmental and financial sustainability and intergenerational equity for residents, championing initiatives that both save money and create a climate resilient future such as FOGO, emissions reduction and urban greening. Giorgia has served on most of the City's internal and external committees and has advocated for reconciliation, inclusivity, active transport and our creative community.

Councillor Dan Bull (resigned March 2025)

Former Cr Bull, is a long-time Bayswater resident where he lives with his wife and children. Cr Bull served the City of Bayswater for just under ten years, including four as Mayor. Throughout his tenure, Cr Bull was a passionate advocate for community-focused initiatives and environmental sustainability.

He played a key role in the revitalisation of Maylands Waterland, helping to deliver a modernised, free facility for local families. He also championed the development of a new skatepark and mountain bike track in collaboration with the State Government. A strong proponent of climate action, Cr Bull led the adoption of net zero emissions targets and oversaw the creation of a roadmap for the City's transition to 100% renewable energy.

In March 2025, Cr Bull was elected to the State Parliament as the Member for Maylands. His professional background includes work as a commercial lawyer, and he is also known for his time as the keyboardist in the Perth band Eskimo Joe.

Councillor Lorna Clarke (resigned December 2024)

Councillor Lorna Clarke was elected in 2017. During her time on Council, she championed key initiatives such as a Homelessness Working Group, the first City of Bayswater Homelessness Strategy, more tree planting, the Bedford shopfront regeneration project and the "Buy in Baysie" campaign.



Cr Clarke was a strong advocate for deliberative budgeting, which was implemented at the City of Bayswater, and for the Bayswater Library, Ellis House and community driven planning. Cr Clarke resigned in December 2024 to become the Member for Butler in the Western Australian State Parliament.

Ordinary Council meetings

Council meets on the fourth Tuesday of each month in the Council Chambers at the City of Bayswater Civic Centre. These meetings are open to the public, except when Council is considering confidential items. Members of the public have an opportunity to ask questions.

An agenda briefing forum is held the week prior to Council meetings, where Elected Members can seek further information and ask questions about items on the agenda. Members of the public are also welcome to attend these meetings and make deputations.

Committees

Council has several Committees in place that assist Council by providing advice and recommendations in relation to specific matters. All Council and Committee Meetings are conducted in accordance with the *Local Government Act 1995*, with meeting dates, times, agendas and minutes published on the City's website. Listed below are the various committees that were in place during 2024/25.

Active Transport Advisory Committee

- The purpose of the Active Transport Advisory Committee is to provide Council with advice on initiatives and programs to promote sustainable and healthy active transport options, such as:
 - Bicycles
 - Walking/running
 - Electric assisted bicycles
 - Electric scooters
 - e-Rideables e.g. Segways, electric skateboards, hover boards.
- The Active Transport Advisory Committee comprises three Elected Members and four community representatives, with all remaining Elected Members appointed as Deputy Members.
- Meetings are held at least four times per year.

2024/25 Members:

Presiding Member	Cr Giorgia Johnson
Council Members	Cr Elli Petersen-Pik, Deputy Mayor Cr Assunta Meleca
External Members	Kate Bowker Andrew Jaunzems Georgina Ker Dan West



Audit and Risk Management Committee

- The Audit and Risk Management Committee is required to be established to oversee the activities of the Council's external and internal auditors and other functions as prescribed in the *Local Government Act 1995* and *Local Government (Audit) Regulations 1996*.
- The Audit and Risk Management Committee meets at least four times per year and comprises four Elected Members and up to two external members.

2024/25 Members:

Presiding Member	Cr Giorgia Johnson
Council Members	Mayor Filomena Piffaretti Cr Josh Eveson Cr Michelle Sutherland
External Members	Mr Andrew Cox Ms Shona Zulsdorf

Chief Executive Officer (CEO) Review Committee

- The Chief Executive Officer Review Committee comprises three Elected Members and has been established to ensure compliance with sections 5.39 and 5.39A of the *Local Government Act 1995*; and
 - To ensure the annual review of performance is consistent with the model standards for CEO recruitment, performance and termination, and the principles and standards outlined by the Department of Local Government, Sport and Cultural Industries' Operational Guidelines 'For Local Government CEO Recruitment and Selection, Performance Review and Termination', and
 - To make recommendations to Council on any proposed changes to the Chief Executive Officer's Contract of Employment or Conditions of Employment.
- The Chief Executive Officer (CEO) Review Committee meets at least once per year and comprises the Mayor and three Elected Members. All other Councillors are appointed as deputies. An independent consultant facilitates the CEO's performance review process and will not be a member of the Committee or have any voting rights.

2024/25 Members:

Presiding Member	Mayor Filomena Piffaretti
Council Members	Cr Elli Petersen-Pik, Deputy Mayor Cr Steven Ostaszewskyj



Policy Review and Development Committee

- The Policy Review and Development Committee has been established to:
 - Review City of Bayswater policies and facilitate the development of new policies for the consideration by Council as required, and
 - Make recommendations to Council on matters related to policy, policy review and policy development.
- The Policy Review and Development Committee comprises six Elected Members and meets at least quarterly at the City of Bayswater Civic Centre.

2024/25 Members:

Presiding Member	Cr Elli Petersen-Pik - Deputy Mayor
Council Members	Cr Josh Eveson Cr Giorgia Johnson Cr Nat Latter Cr Assunta Meleca Cr Steven Ostaszewskyj

Reconciliation Advisory Committee

- The purpose of the Reconciliation Advisory Committee is to advise Council on the development and implementation of the Reconciliation Action Plan (RAP) for the City of Bayswater, with the aim of helping the workplace to facilitate understanding, strengthen relationships and trust with Aboriginal and Torres Strait Islander Peoples; promote meaningful engagement; increase equality; and develop sustainable employment and business opportunities.
- The Reconciliation Advisory Committee meets quarterly and comprises three Elected Members and up to six community members who satisfy one or more of the following criteria:
 1. Identify as a person of Aboriginal and Torres Strait Islander descent
 2. Is a Whadjuk Noongar Elder
 3. Is an Aboriginal or Torres Strait Islander business partner representative and/or
 4. Is an Aboriginal or Torres Strait Islander representative living in the City of Bayswater community.

2024/25 Members:

Presiding Member	Cr Nat Latter
Council Members	Mayor Filomena Piffaretti Cr Sally Palmer
External Members	Dorothy Bagshaw Donna Moody Jim Morrison Liz Narkle Tony Hansen



Advisory Groups

Disability Advisory Group

The Disability Advisory Group (DAG) offers guidance to the City on issues affecting people with a disability. The group also provides advice on the development and implementation of the City's Access and Inclusion Plan. Development applications and City-based works can be referred to the group to request feedback.

2024/25 Members:

Chairperson	Cr Nat Latter
Council Members	Mayor Filomena Piffaretti Cr Assunta Meleca Cr Sally Palmer
Community Members	Stuart Jenkinson Kay Barnard Eva Di Blasio Kim Hutchinson Caoibhe Hendy

Please note these meetings are not open to the public.

Inclusion and Diversity Advisory Group

The Inclusion and Diversity Advisory Group focuses on promoting equality and equal opportunity for people from culturally and linguistically diverse backgrounds and people who identify as LGBTQIA+ accessing and utilising the City's services and programs.

2024/25 Members:

Chairperson	Cr Nat Latter
Council Members	Cr Elli Petersen-Pik - Deputy Mayor
Community Members	Danuta Palysz Fiorda Kule Kate Lilly Linda Vettoor Sarah Viley Shaun McKenzie

Please note these meetings are not open to the public.

**Skate and BMX Development Advisory Group**

The Skate and Bike Development Advisory Group makes recommendations to Council on establishing, designing and upgrading existing and future skate park/BMX/scooter parks within the City.

2024/25 Members:

Council Members	Cr Josh Eveson Cr Steven Ostaszewskyj
Community Members	George Krasnoff Daniel Smith

Please note these meetings are not open to the public.



Elected Member meeting attendance summary

		Mayor Filomena Piffaretti	Deputy Mayor – Cr Elli Petersen- Pik	Cr Assunta Meleca	Cr Steven Ostasz- wskyj	Cr Josh Eveson	Cr Sally Palmer	Cr Michelle Suther- land	Cr Nat Latter	Cr Dan Bull	Cr Lorna Clarke	Cr Giorgia Johnson
	Number of meetings	Elected 21/10/2023	Elected 16/10/2021	Elected 16/10/2021	Elected 21/10/2023	Elected 16/10/2021	Elected 15/03/2024	Elected 21/10/2023	Elected 21/10/2023	Elected 21/10/2023 <i>*Resigned March 2024</i>	Elected 16/10/2021 <i>*Resigned December 2024</i>	Elected 16/10/2021
Council Meetings												
Ordinary Council Meeting	12	11	12	12	10	12	12	10	12	7	5	12
Special Council Meeting	4	4	4	4	3	4	4	3	3	1	1	4
Committee Meetings												
Active Transport Advisory Committee	4		4	3								4
Audit and Risk Management Committee	5	5				4		2				5
CEO Review Committee	1	1	1		1							
Policy Review and Development Committee	5		5	2	3	3	2*(D)		4	1*(D)	1*(D)	4
Reconciliation Advisory Committee	6	1(of 1)					1 (of 2)		6	2 (of 5)	1 (of 4)	
Briefings and Workshops												
Briefings	22	17	20	15	16	21	21	10	21	8	4	20
Workshops	8	6	7	7	6	8	8	4	8	2	2	7



Note: The Council meeting of 22 October 2024 was adjourned to 28 October 2024. This has been counted as two meetings for the purposes of these statistics, as the attendance at those meetings was different.

*(D) refers to a member who was deputising.



Corporate Governance

Local Law Reviews

The City conducted reviews of its local laws to keep them current and responsive to community needs. Eight-year reviews of the *Local Government Property Local Law 2016*, *Parking and Parking Facilities Local Law 2016* and *Dogs Local Law 2016* were completed in 2024/25. In March 2025, the *Local Government Property Local Law 2026* was amended by the *Local Government Property Amendment Local Law 2025*. On 29 April 2025, the *Dogs Amendment Local Law 2025* was approved for public advertising and will be presented back to Council for future consideration.

In October 2024, the Council made the *City of Bayswater Keeping and Control of Cats Amendment Local Law 2024*, which included an amendment, and was gazetted on 8 November 2024. On 25 November 2024, the Joint Standing Committee on Delegated Legislation wrote to the City requesting undertakings from the City's Council to repeal the Amendment Local Law within six months and to not enforce the Local Law before it was repealed. As Council did not agree to the undertaking, the Committee commenced the process for the potential disallowance of the Amendment Law.

Policy Framework

Section 2.7(2)(b) of the *Local Government Act 1995* states that Council is responsible for determining the City's policies. Policies form part of the decision-making framework and guide Elected Members, employees and the community on what is advisable or permissible when dealing with certain matters.

The following new policies were developed during 2024/25:

- Child Safe Awareness
- Dog Exercise Areas
- Election Signs

The following policies were reviewed and/or updated during 2024/25:

- Administrative Management of Policies and Policy Governance
- Asset Management
- Attendance at Events
- Breach of Lease
- Cash Backed Reserves
- Character Protection Areas
- Civic Allowance
- Construction Materials
- Contract Management
- Contribution to Common Fences
- Corner Kirkham Hill Terrace and East Street Policy
- Corporate Credit Card



- Directional Signs
- Disposal of Unclaimed Animals
- Edible Pocket Gardens
- Election Caretaker Period
- Funding and the Provision of In-Kind Support for Minor Works for Public and Private Schools within the City of Bayswater
- Graffiti Vandalism
- Grants Program
- Height Restriction - Neville Street
- Home-Based Business Licensing
- Integrated Planning and Reporting Framework
- Land Acquisition and Disposal
- Landscaping
- Maylands Residential Estates Design
- Neighbouring Tree Complaints
- Official Photograph of Council
- Payment to Employees in Addition to a Contract or Award Provision
- Privacy
- Procurement
- Proposed Retaining Walls
- Purchase and Placement of Memorial Seats
- Requirement to Hold a Working with Children Check
- Retaining Walls
- Short-Term Accommodation
- Significant Tree Register for Private Land
- Street Verges
- Telecommunications Infrastructure

Codes of Conduct

The *Local Government (Model Code of Conduct) Regulations 2021* guide the City of Bayswater's Code of Conduct for Council Members, Committee Members and Candidates. This Code sets the standards of behaviour expected, and every local government must adopt a version based on the model.

The City's Employee Code of Conduct also sets clear expectations for staff. It explains the professional standards employees must follow in their roles and is supported by the Executive Leadership Team. The Code reflects the City's commitment to integrity and professionalism at work.

Delegated authority

Under the *Local Government Act 1995*, both Council and the Chief Executive Officer can delegate authority to carry out certain functions and duties on their behalf. These delegations support the City's decision-making by enabling Council to focus on policy, strategic direction and overseeing the use of City resources.



The Act also requires the City to review its delegations each year to ensure they remain appropriate. The most recent review was reported to Council on 27 May 2025.

Public interest disclosures

The *Public Interest Disclosures Act 2003* allows people to make disclosures about wrongdoing in public authorities, which includes local governments. Anyone who believes on reasonable grounds that there has been past, present or proposed future improper conduct by the City in the exercise of its public functions can make a disclosure. The City has dedicated Public Interest Disclosure Officers and has information available on the City's website on how disclosures can be made and the process to follow.

No public interest disclosures were reported to the City during the reporting period.

Fraud and misconduct

The City maintains a zero-tolerance approach to fraud, misconduct and corruption. Elected Members and employees are guided by the City's Codes of Conduct; Fraud, Corruption and Integrity Policy; and Integrity Framework to uphold the highest ethical standards in all circumstances. Allegations of misconduct are investigated thoroughly and confidentially. The City is committed to safeguarding and supporting those who make appropriate disclosures of wrongdoing, ensuring protection against reprisal wherever possible.

Risk management and business continuity

Risk management is a fundamental element of sound corporate governance. The City is committed to embedding risk management practices across the organisation to support the delivery of the City's Strategic Community Plan and Corporate Business Plan.

The City has a Risk Management Framework and monitors all areas within the organisation to improve its risk management practices. The framework is aligned with the Australian/New Zealand Standard (AS/NZ) ISO 31000 and provides the foundations and principles for managing risks across the City.

In 2024/25, the City achieved the following:

- Reviewed the City's Strategic Risk Register
- Continued operational risk reviews, focusing on the control environment
- Developed improvement projects to improve the control environment for risks out of appetite
- Removed eight risks from the operational risk register
- Enhanced the risk reporting process to the Executive Leadership Team and the Audit and Risk Management Committee
- Continued to embed the integration of risk management into the service planning process
- Initiated a Business Impact Analysis review to refresh the City's business continuity plans.



Compliance Audit Return

The Compliance Audit Return is an annual audit of statutory compliance conducted by the Department of Local Government, Sport and Cultural Industries in accordance with regulation 14 of the *Local Government (Audit) Regulations 1996*.

The completed return must be reviewed by the Audit and Risk Management Committee and the results submitted and adopted by Council prior to submission to the Department by 31 March each year.

On 25 March 2025, Council adopted its Compliance Audit Return for the 2024 calendar year. There were three items of non-compliance identified in the 2024 Compliance Audit Return.

Internal audit

The internal audit function provides independent advice and assurance services to Council. Internal audit assists management to improve performance and advises on internal controls over business functions and processes, and fraud and corruption risks.

The internal audit function is governed by a charter, with audits and reviews based on an Internal Audit Plan. This is endorsed by the Audit and Risk Management Committee and combines operational, compliance and financial audits.

Audit findings and recommendations are communicated to management in the areas audited, the Executive Leadership Team and the Audit and Risk Management Committee. A significant majority of agreed internal audit recommendations for 2024/25 were implemented and outstanding actions are being progressed.

During 2024/25, the following reports and information was presented to the Committee:

- Audit Log Review
- Compliance Audit Return
- Financial Reporting
- Verge Bonds Internal Audit
- Regulation 5 Internal Audit
- Project EDEN Review
- Office of the Auditor General (OAG) Information Systems – General Computer Controls Audit
- Project EDEN Updates
- Quarterly reporting updates for services, projects, strategy and plan actions, risk management and KPIs
- Strategic Internal Audit Plan 2025/26 – 2028/29

External Audit

The City of Bayswater's external audit function is overseen by the Audit and Risk Management Committee, which provides independent advice to Council on matters of financial management,



statutory compliance and risk. The annual external audit is conducted in accordance with the *Local Government Act 1995* and relevant accounting standards, with the aim of ensuring transparency, accountability and integrity in the City's financial reporting. The findings and recommendations from the external auditor inform Council's ongoing commitment to sound financial stewardship and continuous improvement in governance practices.



Additional Statutory Reporting

Elected Members' allowances and entitlements

Elected Members' allowances and entitlements are set by the Salaries and Allowances Tribunal. The *Salaries and Allowances Act 1995* provides that the tribunal must inquire into and determine or report on the remuneration to be paid or provided to Elected Members.

In accordance with section 5.96A of the *Local Government Act 1995* and regulations 29C(2)(f) and (6) of the *Local Government (Administration) Regulations 1996*, a report must be prepared annually on any fees, expenses or allowances paid to each Council member during a financial year. Details of the fees, expenses and allowances paid to the Mayor, Deputy Mayor and Councillors can be found on the City's website: bayswater.wa.gov.au/online-services/forms-and-publications/registers/2025/register-of-fees,-allowances-and-expenses-2024-25

Information on fees and allowances paid to Elected Members during 2024/25 is also provided within the table below and the General Purpose Financial Statements of this Annual Report.

Additionally, Section 5.127 of the *Local Government Legislation Amendment Act 2019*, states:

- (1) A local government must prepare a report for each financial year on the training completed by council members in the financial year.
- (2) The CEO must publish the report on the local government's official website within 1 month after the end of the financial year to which the report relates.

This information is available on the City's website: bayswater.wa.gov.au/online-services/forms-and-publications/registers/2025/attendance-at-conferences,-seminars-and-training-r



Register of Fees, Allowances and Expenses

Elected Member	Fees and Allowances				Expense Reimbursement				Total
	Mayoral	Deputy Mayor	Meeting Attendance	ICT	Child care	Travel	Conference	Other	
Filomena Piffaretti	\$97,115		\$51,412	\$3,500		\$2,617.25	\$274.04	\$113.78	\$160,741.21
Elli Petersen-Pik		\$24,278.75	\$34,278	\$3,500		\$596.55			\$64,904.12
Assunta Meleca			\$34,278	\$3,500					\$39,095.60
Steven Ostaszewskyj			\$34,278	\$3,500					\$37,778.00
Josh Eveson			\$34,278	\$3,500					\$37,788.00
Sally Palmer			\$34,278	\$3,500			\$528.80		\$37,380.79
Michelle Sutherland			\$34,278	\$3,500					\$37,788.00
Nat Latter			\$34,278	\$3,500					\$37,788.00
Dan Bull			\$23,571.99	\$2,406.84					\$25,537.95
Lorna Clarke			\$17,279.86	\$1,764.38	\$510				\$19,554.24
Giorgia Johnson			\$34,278						\$37,788.00



Elected Member Professional Development

In alignment with section 5.126 of the *Local Government Act 1995* and City policy, Elected Members are supported to attend training, education and ongoing professional development to ensure they develop and maintain the knowledge and skills required to undertake their roles and responsibilities effectively. In 2024/2025, Elected Members participated in the following professional development activities:

Mayor

- 11/07/2024 CEO Performance Review Training
- 23-27/06/2025 Australian Local Government Association National General Assembly

Deputy Mayor

- 14/02/2025 WALGA Urban Forest Conference 2025

Cr Palmer

- 05/09/2024 Waste & Resource Recovery Conference

Cr Ostaszewskyj

- 23-27/06/2025 Australian Local Government Association National General Assembly

Cr Latter

- 06/06/2025 WALGA Planning Practices Essentials

Cr Johnson

- 10/10/2024 Carbon Accounting: Measurement, reporting and verification of Scope 1, 2 and 3 emissions
- 07/11/2024 ESG and Sustainability: Mastering Mandatory Climate Reporting



Elected Member diversity statistics

Elected Member Profiles		Number of Elected Members
Gender	Male	3
	Female	6
	Other	1
	Did not disclose	1
Age	18 - 24	0
	25 - 34	0
	35 - 44	5
	45 - 54	3
	55 – 64	2
	65 +	1
	Did not disclose	0
Country of Birth	Australia	6
	United Kingdom	1
	Did not disclose	4
Linguistic Background Councillors could report more than one linguistic background	English	6
	Did not disclose	5
Identify as Aboriginal or Torres Strait Islander	Yes	0
	No	9
	Did not disclose	2



Disclosure of Annual Remuneration

Regulation 19B in the *Local Government (Administration) Regulations 1996* requires that the Annual Report contain information on the number of employees of the local government entitled to an annual salary of \$130,000 or more, broken into \$10,000 bands.

Salary Band	Number of Officers		
	Female	Male	Total
\$130,000 - \$139,999	2	8	10
\$140,000 - \$149,999	2	2	4
\$150,000 - \$159,999	2	2	4
\$160,000 - \$169,999	2	4	6
\$170,000 - \$179,999	0	0	0
\$180,000 - \$189,999	0	0	0
\$190,000 - \$199,999	0	0	0
\$200,000 - \$209,999	0	0	0
\$210,000 - \$219,999	0	0	0
\$220,000 - \$229,999	0	0	0
\$230,000 - \$239,999	1	1	2
\$240,000 - \$249,999	0	0	0
\$250,000 - \$259,999	1	0	1
\$310,000 - \$319,999	0	1	1
Total	10	18	28
Gender Split	35.71%	64.29%	

The total remuneration* package provided to the CEO for 2024/25 was \$390,994.77.

* As per the Salaries and Allowances Act 1975 section 4(1) **remuneration** includes salary, allowances, fees, emoluments and benefits (whether in money or not).



Register of complaints and minor breaches

In accordance with Section 5.121 and Section 5.53(2) of the *Local Government Act 1995*, the Annual Report is to disclose the number of complaints received against Elected Members each year. The Register of Certain Complaints of Minor Breaches is maintained on the City's website: bayswater.wa.gov.au/online-services/forms-and-publications/registers/2023/register-of-certain-complaints-of-minor-breach

The Register provides details of minor breach complaints which the Local Government Standards Panel found to have occurred, and the actions taken.

No Minor Breaches were found to have occurred in 2024/25.

Information Management

The City's Information Management team manages the records of the City in accordance with the legal requirements of the *State Records Act 2000* and the City's Recordkeeping Plan.

The City's employees learn how to use the City's document management system as part of their induction via the City's e-learning system. They are also informed of the legal responsibilities required of all employees to achieve compliance.

During this financial year, 65,536 documents were registered in the City's document management system.

Freedom of information

In accordance with Sections 96 and 97 of the *Freedom of Information Act 1992*, the City is required to publish an annual information statement that details the process for applying for information under the Act, as well as information the City provides outside the Act. This document is available from the City of Bayswater offices or its website: bayswater.wa.gov.au/CityOfBayswater/media/Documents/Annual-Information-Statement-Updated-2024-for-website_3.pdf

During 2024/25, the City received 13 applications, a decrease of four from the previous year.

A total of \$510 was levied for processing applications. The Act requires all applications be responded to within 45 calendar days. The City's average processing time for 2024/25 was 11 days.

Statutory registers

The City maintains and regularly updates several statutory registers on its website, reflecting its ongoing commitment to accountability and transparency. These registers include the Register of Gifts and Travel Contributions, the Register of Complaints of Minor Breach, and the Register of Delegated Authority, which provide important information on various governance activities.

You can explore these registers on the City's website: bayswater.wa.gov.au/city-and-council/management-and-governance/registers



National Competition Policy

The Competition Principles Agreement (CPA) is a contractual agreement between the Australian Federal Government and all state and territory governments. The CPA aims to ensure all public enterprises operate in a transparent manner and in the best interests of the public. Under the CPA, public enterprises are required to review their operations to ensure they do not have a competitive advantage or disadvantage due to their public status.

Competitive neutrality under the CPA

Competitive neutrality addresses potential advantages or disadvantages that public enterprises may have compared with businesses operating in the private sector. The City adheres to competitive neutrality principles whenever we conduct commercial activity. The following services are provided by the City through the open tendering process, which fall within the definition of the CPA:

- Domestic waste collection, including recycling, green waste and park litter bins, has been contracted to Cleanaway.
- Management of the Embleton Public Golf Course and the Maylands Peninsula Public Golf Course is contracted to TenGolf Maylands Pty Ltd, effective 1 July 2022.

The operation of the City's three recreation centres is managed in-house and competitive neutrality principles have been applied, with fees and charges benchmarked against comparable facilities to ensure cost-reflective and market-based pricing.

Report on the City's Access and Inclusion Plan

The City successfully completed all actions outlined in the Access and Inclusion Plan 2020-2024. Key achievements in 2024/2025 included the installation of a new wheelchair-accessible swing at Bardon Park in Maylands, enhancing the riverside playground's inclusivity for children of all abilities. The upgrade also featured accessible pathways, an ACROD-compliant parking bay, carpark wheel stops, general landscaping, a bike rack, a new A-frame swing, an updated basket swing and rubber soft fall surfacing to improve safety and accessibility. In addition, the changerooms at Upper Hillcrest Reserve in Bayswater were upgraded to include gender-inclusive and accessible facilities, such as private shower partitions, individual changing spaces, improved seating and LED sensor lighting – demonstrating the City's continued commitment to inclusive, high-quality community infrastructure. The City of Bayswater's 2024/25 Access and Inclusion Plan Progress Report has been submitted to the Department of Communities, reflecting these accomplishments.



Financial Report for 2024/25

Summary of Income and Expenditure

Income Statement	2023/24 Actual	2024/25 Budget	2024/25 Actual	Variance
Total income from continuing operations	\$99,540,239	\$96,749,417	\$100,056,591	\$3,307,174
Total expenses from continuing operations	\$96,847,971	\$101,168,656	\$100,920,518	\$248,138
Net operating result for the year	\$2,692,268	(\$4,419,239)	(\$863,927)	\$3,555,312
Capital Expenditure				
Purchase of property, plant and equipment	\$13,256,074	\$10,340,774	\$7,201,940	\$3,138,834
Purchase and construction of infrastructure	\$6,645,292	\$15,148,481	\$10,889,520	\$4,258,961
Total capital expenditure	\$19,901,366	\$25,489,255	\$18,091,460	\$7,387,795
Financial Position				
Total assets	\$951,593,527	-	\$955,345,582	
Total liabilities	\$39,967,957	-	\$34,479,545	
Net assets	\$911,625,570	-	\$920,866,037	
Cash and investments	\$90,628,189		\$89,781,189	

Capital grants, subsidies and contributions

Under the *Local Government (Administration) Regulation 19BE*, the total amounts of capital grants, subsidies and contributions received and utilised for asset replacement and renewal during the fiscal year 2024/25 was \$5,654,189.



Management and acquisition of City-owned land

Council endorsed the Land Acquisition and Disposal Strategy (LAADS) in 2019. The LAADS guides the management and acquisition of land the City owns, cares for and is in control of that can be leveraged for community benefit and financial return to support the services the City provides to the community. During 2024/25, the City undertook no major land transactions.

Any future land transactions in accordance with the LAADS will be individually assessed in accordance with the Major Land Transaction requirements under section 3.59 of the Act.

Statement by Chief Executive Officer - OAG Audited Report



City of
Bayswater

General Purpose Financial Statements

for the year ended 30 June 2025

City of Bayswater Financial Report for the Year Ended 30 June 2025

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Our Vision

The City of Bayswater conducts the operations of a local government with the following community vision:

Growing a connected, innovative, sustainable City.

Principal Place of Business

City of Bayswater Civic Centre
61 Broun Avenue
Morley WA 6062

City of Bayswater Financial Report for the Year Ended 30 June 2025

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

Statement by Chief Executive Officer

The accompanying financial report of the City of Bayswater has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2025 and the financial position as at 30 June 2025.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 28th day of November 2025



JEREMY EDWARDS
CHIEF EXECUTIVE OFFICER



City of Bayswater

Statement of Comprehensive Income for the year ended 30 June 2025

	Note	2025 Actual \$	2025 Budget \$	2024 Actual \$
Revenue				
Rates	2(a), 31	60,742,503	60,695,664	57,472,494
Grants, subsidies and contributions	2(a)	3,194,871	3,703,937	3,618,480
Fees and charges	2(a)	27,598,174	25,883,686	25,613,204
Service charges	2(a)	0	0	6,918,720
Interest revenue	2(a)	5,660,520	5,496,744	4,282,704
Other revenue	2(a)	2,860,523	969,386	1,634,637
		100,056,591	96,749,417	99,540,239
Expenses				
Employee costs	2(b)	(43,737,404)	(45,733,058)	(41,167,721)
Materials and contracts		(37,299,455)	(35,448,632)	(36,466,911)
Utility charges		(3,802,291)	(4,044,956)	(3,481,914)
Depreciation		(13,583,535)	(13,593,021)	(13,417,424)
Finance costs	2(b)	(623,323)	(624,936)	(731,941)
Insurance		(1,143,158)	(1,278,656)	(1,094,072)
Other expenditure	2(b)	(731,352)	(445,397)	(487,988)
		(100,920,518)	(101,168,656)	(96,847,971)
		(863,927)	(4,419,239)	2,692,268
Discontinued operations	30	683,004	553,098	(2,016,269)
Capital grants, subsidies and contributions	2(a)	5,654,189	10,935,544	2,991,009
Profit on asset disposals		34,825	0	34,048
Loss on asset disposals		(712,047)	(244,836)	(283,874)
Fair value adjustments to financial assets at fair value through profit or (loss)	4(b)	(8,878)	0	4,203
Fair value adjustments to investment property	12	456,300	0	0
Share of net profit or (loss) of associates accounted for using the equity method	25(c)	(2,674,414)	0	4,052,578
		3,432,979	11,243,806	4,781,695
Net result for the period	29(b)	2,569,052	6,824,567	7,473,963
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Share of other comprehensive income of associates accounted for using the equity method	20, 25(b)	6,671,415	0	(283,534)
Total other comprehensive income for the period		6,671,415	0	(283,534)
Total comprehensive income for the period		9,240,467	6,824,567	7,190,429

This statement is to be read in conjunction with the accompanying notes.



City of Bayswater
Statement of Financial Position
as at 30 June 2025

	Note	2025	2024
		\$	\$
Current Assets			
Cash and cash equivalents	3	14,452,912	19,464,545
Trade and other receivables	5	6,101,822	6,460,769
Other financial assets	4(a)	75,328,277	71,163,644
Inventories	6	300,660	236,562
Other assets	7	6,074,557	8,166,805
Total Current Assets		102,258,228	105,492,325
Non-Current Assets			
Trade and other receivables	5	4,009,150	4,575,748
Other financial assets	4(b)	199,049	207,927
Investment in associate	25(a)	42,738,913	38,741,912
Property, plant and equipment	8(a)	562,763,256	562,950,355
Infrastructure	9(a)	232,235,636	229,127,609
Right-of-use assets	11(a)	545,050	347,967
Investment property	12	10,596,300	10,140,000
Intangible assets	13	0	9,684
Total Non-Current Assets		853,087,354	846,101,202
Total Assets		955,345,582	951,593,527
Current Liabilities			
Trade and other payables	14	12,890,413	11,274,914
Aged Persons Homes liabilities	15	2,343	35,710
Contract liabilities	16	705,848	681,080
Capital grant/contributions liabilities	16	1,189,945	1,985,355
Other liabilities	16	0	1,051,373
Deferred lease liability	17	32,969	32,969
Lease liabilities	11(b)	182,191	138,254
Borrowings	18	967,747	2,451,101
Employee related provisions	19	7,239,684	7,039,535
Total Current Liabilities		23,211,140	24,690,291
Non-Current Liabilities			
Deferred lease liability	17	3,024,877	3,057,846
Lease liabilities	11(b)	376,242	216,282
Borrowings	18	7,523,609	11,704,631
Employee related provisions	19	343,677	298,907
Total Non-Current Liabilities		11,268,405	15,277,666
Total Liabilities		34,479,545	39,967,957
Net Assets		920,866,037	911,625,570
Equity			
Retained surplus		240,577,212	254,268,182
Reserve accounts	34	69,610,151	53,350,129
Revaluation surplus	20	610,678,674	604,007,259
Total Equity		920,866,037	911,625,570

This statement is to be read in conjunction with the accompanying notes.



City of Bayswater
Statement of Changes in Equity
for the year ended 30 June 2025

		Retained Surplus	Reserves (Cash/ Financial Asset Backed)	Revaluation Surplus	Total Equity
	Note	\$	\$	\$	\$
Balance as at 1 July 2023		251,178,093	48,966,255	604,290,793	904,435,141
Comprehensive income for the period					
Net result for the period		7,473,963	0	0	7,473,963
Other comprehensive income for the period	20	0	0	(283,534)	(283,534)
Total comprehensive income for the period		7,473,963	0	(283,534)	7,190,429
Transfers from reserve accounts	34	6,530,385	(6,530,385)	0	0
Transfers to reserve accounts	34	(10,914,259)	10,914,259	0	0
Balance as at 30 June 2024		254,268,182	53,350,129	604,007,259	911,625,570
Comprehensive income for the period					
Net result for the period		2,569,052	0	0	2,569,052
Other comprehensive income for the period	20	0	0	6,671,415	6,671,415
Total comprehensive income for the period		2,569,052	0	6,671,415	9,240,467
Transfers from reserve accounts	34	40,891,712	(40,891,712)	0	0
Transfers to reserve accounts	34	(57,151,734)	57,151,734	0	0
Balance as at 30 June 2025		240,577,212	69,610,151	610,678,674	920,866,037

This statement is to be read in conjunction with the accompanying notes.



City of Bayswater
Statement of Cash Flows
for the year ended 30 June 2025

	Note	2025 Actual \$	2024 Actual \$
Cash Flows from Operating Activities			
Receipts			
Rates		61,088,988	57,350,345
Grants, subsidies and contributions		2,498,518	2,983,975
Fees and charges		27,565,205	25,580,235
Service charges		1,517,223	4,469,429
Interest revenue		5,660,520	4,282,704
Goods and services tax received		3,968,927	4,721,109
Other revenue		2,860,523	1,634,637
		<u>105,159,904</u>	<u>101,022,434</u>
Payments			
Employee costs		(43,444,390)	(40,709,674)
Materials and contracts		(33,622,860)	(40,864,626)
Utility charges		(3,802,291)	(3,481,914)
Finance costs		(623,323)	(731,941)
Insurance paid		(1,143,158)	(1,094,072)
Goods and services tax paid		(4,146,666)	(4,361,111)
Other expenditure		(714,299)	(478,652)
		<u>(87,496,987)</u>	<u>(91,721,990)</u>
Discontinued Operations	30	512,240	1,623,140
Net cash provided by operating activities	21(b)	<u>18,175,157</u>	<u>10,923,584</u>
Cash Flows from Investing Activities			
Payments for financial assets at amortised cost		(4,164,633)	2,658,319
Payments for assets held for sale		0	(124,983)
Payments for purchase of property, plant & equipment	8(a)	(7,201,940)	(13,131,091)
Payments for construction of infrastructure	9(a)	(10,889,520)	(6,645,292)
Proceeds from capital grants, subsidies and contributions		3,807,406	3,943,099
Distributions from investments in associates		0	1,221,838
Proceeds from sale of assets held for sale		0	121,328
Proceeds from sale of property, plant & equipment		1,113,448	396,587
Net cash (used in) investing activities		<u>(17,335,239)</u>	<u>(11,560,195)</u>
Cash Flows from Financing Activities			
Repayment of borrowings	33(a)	(5,664,376)	(2,360,651)
Payments for principal portion of lease liabilities	33(d)	(187,175)	(152,226)
Net cash (used in) financing activities		<u>(5,851,551)</u>	<u>(2,512,877)</u>
Net (decrease) in cash held		<u>(5,011,633)</u>	<u>(3,149,488)</u>
Cash at beginning of year		19,464,545	22,614,033
Cash and cash equivalents at the end of the year	21(a)	<u>14,452,912</u>	<u>19,464,545</u>

Non-cash investing and financing movements are disclosed at Note 21(c).

This statement is to be read in conjunction with the accompanying notes.

City of Bayswater
Statement of Financial Activity
for the year ended 30 June 2025

	Note	2025 Actual \$	2025 Budget \$	2024 Actual \$
Operating Activities				
Revenue from operating activities				
General rates	31	52,397,231	52,326,381	57,472,494
Rates excluding general rates	31	8,345,272	8,369,283	0
Grants, subsidies and contributions		3,194,871	3,703,937	3,618,480
Fees and charges		27,598,174	25,883,686	25,613,204
Service charges		0	0	6,918,720
Interest revenue		5,660,520	5,496,744	4,282,704
Other revenue		2,860,523	969,386	1,634,637
Profit on asset disposals		34,825	0	34,048
Fair value adjustments to financial assets at fair value through profit or loss	4(b)	(8,878)	0	4,203
Fair value adjustments to investment property	12	456,300	0	0
Share of net profit of associates accounted for using the equity method	25(c)	0	0	4,052,578
		100,538,838	96,749,417	103,631,068
Expenditure from operating activities				
Employee costs		(43,737,404)	(45,733,058)	(41,167,721)
Materials and contracts		(37,299,455)	(35,448,632)	(36,466,911)
Utility charges		(3,802,291)	(4,044,956)	(3,481,914)
Depreciation		(13,583,535)	(13,593,021)	(13,417,424)
Finance costs		(623,323)	(624,936)	(731,941)
Insurance		(1,143,158)	(1,278,656)	(1,094,072)
Other expenditure		(731,352)	(445,397)	(487,988)
Loss on asset disposals		(712,047)	(244,836)	(283,874)
Share of net loss of associates accounted for using the equity method	25(c)	(2,674,414)	0	0
		(104,306,979)	(101,413,492)	(97,131,845)
Discontinued Operations	30	683,004	553,098	(2,016,269)
Non-cash amounts excluded from operating activities	32(a)	30,419,892	15,451,344	11,963,573
Amount attributable to operating activities		27,334,755	11,340,367	16,446,527
Investing Activities				
Inflows from investing activities				
Capital grants, subsidies and contributions		5,654,189	10,935,544	2,991,009
Proceeds from disposal of assets		1,113,448	446,004	396,587
Distributions from investments in associates	25(b)	0	0	1,221,838
		6,767,637	11,381,548	4,609,434
Outflows from investing activities				
Payments for assets held for sale		0	0	(124,983)
Acquisition of property, plant and equipment	8(a)	(7,201,940)	(10,340,774)	(13,131,091)
Acquisition of infrastructure	9(a)	(10,889,520)	(15,148,481)	(6,645,292)
		(18,091,460)	(25,489,255)	(19,901,366)
Amount attributable to investing activities		(11,323,823)	(14,107,706)	(15,291,932)
Financing Activities				
Inflows from financing activities				
Proceeds from new leases - non cash	33(d)	391,072	201,203	304,254
Transfers from reserve accounts	34	40,891,712	41,219,072	6,530,385
		41,282,784	41,420,275	6,834,639
Outflows from financing activities				
Repayment of borrowings	33(a)	(5,664,376)	(2,451,100)	(2,360,651)
Payments for principal portion of lease liabilities	33(d)	(187,175)	(126,381)	(152,226)
Transfers to reserve accounts	34	(57,151,734)	(36,839,617)	(10,914,259)
		(63,003,285)	(39,417,098)	(13,427,136)
Non-cash amounts excluded from financing activities	32(b)	(391,072)	(201,203)	(304,254)
Amount attributable to financing activities		(22,111,573)	1,801,974	(6,896,751)
Movement in Surplus or Deficit				
Surplus or deficit at the start of the financial year	32(c)	15,640,707	965,365	21,382,863
Amount attributable to operating activities		27,334,755	11,340,367	16,446,527
Amount attributable to investing activities		(11,323,823)	(14,107,706)	(15,291,932)
Amount attributable to financing activities		(22,111,573)	1,801,974	(6,896,751)
Surplus or deficit after imposition of general rates	32(c)	9,540,066	0	15,640,707

This statement is to be read in conjunction with the accompanying notes.

City of Bayswater

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City of Bayswater

Notes to and forming part of the Financial Report for the year ended 30 June 2025

1. Basis of Preparation

The financial report of the City of Bayswater which is a Class 1 local government comprises general purpose financials statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero-cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

The Local Government (Financial Management) Regulations 1996 provide that:

- Land and buildings classified as property, plant and equipment; or
- Infrastructure; or
- Vested improvements that the local government controls;

and measured at reportable value, are only required to be revalued every five years. Revaluing these non-financial assets every five years is a departure from AASB 116 Property, Plant and Equipment, which would have required the City to assess at each reporting date whether the carrying amount of the above mentioned non-financial assets materially differs from their fair value and, if so, revalue the class of non-financial assets.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment – Note 8
 - Infrastructure – Note 9
- Expected credit losses on financial assets – Note 4
- Assets held for sale – Note 7
- Impairment losses of non-financial assets – Notes 8 and 9
- Investment property – Note 12
- Estimated useful life of intangible assets– Note 13
- Measurement of employee benefits – Note 19

Fair value hierarchy information can be found in Note 28.

City of Bayswater

Notes to and forming part of the Financial Report for the year ended 30 June 2025

1. Basis of Preparation (Continued)

The local government reporting entity

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 35 of the financial report.

Initial application of accounting standards

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants
- AASB 2023-3 Amendments to Australian Accounting Standards - Disclosure of Non-current Liabilities with Covenants: Tier 2
- AASB 2024-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements: Tier 2 Disclosures
- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements

These amendments are not expected to have any material impact on the financial report on initial application.

- AASB 2022-10 Amendments to Australian Accounting Standards – Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

These amendments may result in changes to the fair value of certain non-financial assets on revaluation. The impact has not been quantified as it is not considered practicable to determine the amount of the difference in fair value attributable to the change in the standard.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2024-4b Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-9 Amendments to Australian Accounting Standards - Insurance Contracts in the Public Sector
- AASB 2023-5 Amendments to Australian Accounting Standards - Lack of Exchangeability
- AASB 18 (FP) Presentation and Disclosure in Financial Statements - (Appendix D) [for for-profit entities]
- AASB 18 (NFP/super) Presentation and Disclosure in Financial Statements - (Appendix D) [for not-for-profit and superannuation entities]
- AASB 2024-2 Amendments to Australian Accounting Standards - Classification and Measurement of Financial Instruments
- AASB 2024-3 Amendments to Australian Accounting Standards - Annual Improvements Volume 11

These amendments are not expected to have any material impact on the financial report on initial application.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

2. Revenue and Expenses

(a) Revenue

Contract with customers

Recognition of revenue is dependent on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of Goods and Services	When obligations typically satisfied	Payment terms	Returns/ Refunds/ Warranties	Timing of revenue recognition
Grants, subsidies and contributions	- Community events, minor facilities, research, design, planning evaluation and services. - General appropriations and contributions with no reciprocal commitment.	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	- Building, planning, development and animal management. - Compliance safety check. - Regulatory food, health and safety. - Kerbside collection service. - Gym and pool memberships. - Library fees, reinstatements and private works. - Fines issued for breaches of local laws.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges - waste management entry fees	Waste treatment, recycling and disposal sites.	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Other Revenue - sale of stock	Various kiosks at the recreation facilities.	Single point in time	In full in advance	Refund for faulty goods	At point of sale
Other Revenue	- Commissions on art sales and vending machines. - Insurance claims and other reimbursements.	Single point in time	Monthly in arrears	None	At point of service

Consideration from contracts with customers is included in the transaction price.

City of Bayswater

Notes to and forming part of the Financial Report for the year ended 30 June 2025

2. Revenue and Expenses (Continued)

(a) Revenue (Continued)

Revenue Recognition

Rate revenue was recognised from the rate record as soon as practicable after the City resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

Revenue recognised during the year under each basis of recognition by nature or types of goods or services is provided in the table below:

For the year ended 30 June 2025

Nature	Contracts with customers	Capital grant/ contributions	Statutory requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	60,742,503	0	60,742,503
Grants, subsidies and contributions	3,194,871	0	0	0	3,194,871
Fees and charges	10,909,906	0	16,688,268	0	27,598,174
Interest revenue	0	0	563,332	5,097,188	5,660,520
Other revenue	1,618,133	0	0	1,242,390	2,860,523
Capital grants, subsidies and contributions	0	5,654,189	0	0	5,654,189
Total	15,722,910	5,654,189	77,994,103	6,339,578	105,710,780

For the year ended 30 June 2024

Nature	Contracts with customers	Capital grant/ contributions	Statutory requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	57,472,494	0	57,472,494
Grants, subsidies and contributions	3,618,480	0	0	0	3,618,480
Fees and charges	9,679,759	0	15,933,445	0	25,613,204
Service charges	0	0	6,918,720	0	6,918,720
Interest revenue	0	0	520,325	3,762,379	4,282,704
Other revenue	1,351,324	0	0	283,313	1,634,637
Capital grants, subsidies and contributions	0	2,991,009	0	0	2,991,009
Total	14,649,563	2,991,009	80,844,984	4,045,692	102,531,248

	Note	2025 Actual \$	2024 Actual \$
Assets and services acquired below fair value			
Contributed assets	9(a)	0	0
		0	0

The City utilises volunteer services at the libraries and events. However, the volunteer services are not recognised as revenue as the fair value of the services cannot be reliably estimated.

	2025 Actual \$	2024 Actual \$
Interest revenue		
Interest on reserve account	2,782,096	1,356,059
Rates and UGP instalment and penalty interest	563,332	520,325
Other interest revenue	2,315,092	2,406,320
	5,660,520	4,282,704

The 2025 original budget estimate in relation to rates penalty interest was \$202,000.

Fees and charges relating to rates receivable

Charges on instalment plan	106,954	107,474

The 2025 original budget estimate in relation to charges on instalment plan was \$106,500.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

2. Revenue and Expenses (Continued)

(b) Expenses

	Note	2025 Actual \$	2024 Actual \$
Auditors remuneration			
Audit of the Annual Financial Report		152,855	150,940
Internal audit		51,030	44,940
Grant acquittals		1,300	0
		<u>205,185</u>	<u>195,880</u>
Employee Costs			
Employee benefit costs		41,817,121	39,716,571
Other employee costs		1,920,283	1,451,150
		<u>43,737,404</u>	<u>41,167,721</u>
Finance costs			
Interest and financial charges paid/payable for lease liabilities and financial liabilities not at fair value through profit or loss	33(a)	603,159	722,714
Lease liabilities	33(d)	20,164	9,227
		<u>623,323</u>	<u>731,941</u>
Other expenditure			
Impairment losses on rates and statutory receivables		115,243	82,511
Impairment losses on trade receivables		17,053	9,336
Sundry expenses		599,056	396,141
		<u>731,352</u>	<u>487,988</u>

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

3. Cash and Cash Equivalents

	Note	2025	2024
		\$	\$
Cash at bank and on hand		5,502,912	7,981,052
Term deposits		8,950,000	11,483,493
Total cash and cash equivalents	21(a)	14,452,912	19,464,545
Held as			
- Unrestricted cash and cash equivalents		14,452,912	19,464,545
		14,452,912	19,464,545

Material Accounting Policies

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Restricted Financial Assets

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions.

Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

4. Other Financial Assets

	Note	2025 \$	2024 \$
(a) Current assets			
Financial assets at amortised cost		75,328,277	71,163,644
		<u>75,328,277</u>	<u>71,163,644</u>
Other financial assets at amortised cost			
Term deposits		75,328,277	71,163,644
		<u>75,328,277</u>	<u>71,163,644</u>
Held as			
- Unrestricted other financial assets at amortised cost		3,822,333	14,652,483
- Restricted other financial assets at amortised cost	21(a)	71,505,944	56,511,161
		<u>75,328,277</u>	<u>71,163,644</u>
(b) Non-current assets			
Financial assets at fair value through profit or loss		199,049	207,927
		<u>199,049</u>	<u>207,927</u>
Financial assets at fair value through profit or loss			
Units in Local Government House Trust - opening balance		207,927	203,724
Movement attributable to fair value increment		(8,878)	4,203
Units in Local Government House Trust - closing balance		<u>199,049</u>	<u>207,927</u>

Fair value of financial assets at fair value through profit and loss is determined from the net asset value of the units held in the Trust at balance date as compiled by WALGA.

Material Accounting Policies

Other financial assets at amortised cost

The City classifies financial assets at amortised cost if both of the following criteria are met:

- The asset is held within a business model whose objective is to collect the contractual cashflows; and
- The contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short-term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using the current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 28(i)) due to the observable market rates.

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit and loss

The City classifies the following financial assets at fair value through profit and loss:

- Debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- Equity investments which the City has elected to recognise as fair value gains and losses through profit or loss.

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 26.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

5. Trade and Other Receivables

	Note	2025 \$	2024 \$
Current			
Rates and statutory receivables		3,160,347	4,000,436
Trade receivables		1,950,282	1,597,368
GST receivable		648,701	470,962
Receivables for employee related provisions	19	342,492	392,003
		<u>6,101,822</u>	<u>6,460,769</u>
Non-current			
Rates and statutory receivables		906,870	1,824,622
Trade receivables		160,247	156,618
Deferred lease receivables - Mertome		2,942,033	2,594,508
		<u>4,009,150</u>	<u>4,575,748</u>

Material Accounting Policies

Rates and statutory receivables

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

Trade receivables

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

Other receivables

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non-financial assets.

Measurement

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the City measures them subsequently at amortised cost using the effective interest rate method.

Due to the short-term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 26.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

6. Inventories

	2025	2024
Current	\$	\$
Fuel and materials	300,660	236,562
	300,660	236,562

The following movements in inventories occurred during the year:

Balance at beginning of year	236,562	191,061
Inventories expensed during the year	(830,254)	(890,946)
Additions to inventory	894,352	936,447
Balance at end of year	300,660	236,562

Material Accounting Policies

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

7. Other Assets

	2025	2024
Other assets - current	\$	\$
Prepayments	501,568	693,102
Accrued income	2,712,371	4,783,849
Assets held for sale	2,860,618	2,689,854
	6,074,557	8,166,805

Land and buildings classified as held for sale

Assets held for sale consist of aged care assets which the City is currently working toward divesting from. Refer to Note 30 - Discontinued Operations.

Material Accounting Policies

Other Current Assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period. Accrued income which represents revenue that has been earned in the reported period but is yet to be received.

Assets Held for Sale

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

Assets classified as held for sale are valued at the lower of the carrying amount and fair value less costs to sell.

The fair value of land and buildings was determined using the sales comparison approach using comparable properties in the area. This is a level 2 measurement as per the fair value hierarchy set out in Note 28(i).

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

8. Property, Plant and Equipment

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Assets not subject to operating lease		Total property				Plant and equipment		
Note	Land	Buildings	Land	Buildings	Buildings - Work in progress	Total property	Furniture and equipment	Plant and equipment	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2023	377,141,000	164,946,986	377,141,000	164,946,986	3,969,919	546,057,905	2,153,239	7,856,120	556,067,264
Additions	4,515,000	6,308,488	4,515,000	6,308,488	0	10,823,488	640,263	1,667,340	13,131,091
Disposals	0	0	0	0	0	0	(8,206)	(548,317)	(556,523)
Depreciation	0	(3,924,305)	0	(3,924,305)	0	(3,924,305)	(920,032)	(847,140)	(5,691,477)
Transfers	0	3,814,185	0	3,814,185	(3,814,185)	0	0	0	0
Balance at 30 June 2024	381,656,000	171,145,354	381,656,000	171,145,354	155,734	552,957,088	1,865,264	8,128,003	562,950,355
Comprises:									
Gross balance amount at 30 June 2024	381,656,000	268,283,772	381,656,000	268,283,772	155,734	650,095,506	5,701,427	10,949,288	666,746,221
Accumulated depreciation at 30 June 2024	0	(97,138,418)	0	(97,138,418)	0	(97,138,418)	(3,836,163)	(2,821,285)	(103,795,866)
Balance at 30 June 2024	8(b) 381,656,000	171,145,354	381,656,000	171,145,354	155,734	552,957,088	1,865,264	8,128,003	562,950,355
Additions	1,100,000	3,097,157	1,100,000	3,097,157	0	4,197,157	552,149	2,452,634	7,201,940
Disposals	(913,020)	0	(913,020)	0	0	(913,020)	(12,000)	(753,473)	(1,678,493)
Depreciation	0	(4,106,154)	0	(4,106,154)	0	(4,106,154)	(734,772)	(869,620)	(5,710,546)
Transfers	0	110,050	0	110,050	(110,050)	0	0	0	0
Balance at 30 June 2025	381,842,980	170,246,407	381,842,980	170,246,407	45,684	552,135,071	1,670,641	8,957,544	562,763,256
Comprises:									
Gross balance amount at 30 June 2025	381,842,980	271,490,979	381,842,980	271,490,979	45,684	653,379,643	5,971,750	12,180,519	671,531,912
Accumulated depreciation at 30 June 2025	0	(101,244,572)	0	(101,244,572)	0	(101,244,572)	(4,301,109)	(3,222,975)	(108,768,656)
Balance at 30 June 2025	8(b) 381,842,980	170,246,407	381,842,980	170,246,407	45,684	552,135,071	1,670,641	8,957,544	562,763,256

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

8. Property, Plant and Equipment (continued)

(b) Carrying Value Measurements

Asset class	Note	Carrying amount 2025 \$	Carrying amount 2024 \$	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
(i) Fair value - as determined at the last valuation date								
Land and buildings								
Land - market value		381,842,980	381,656,000	2	Market approach using recent observable market data for similar properties	Independent registered valuer	June 2023	Price per metre
Total land	8(a)	381,842,980	381,656,000					
Buildings - non specialised		170,246,407	171,145,354	2 & 3	Market approach using recent observable data for similar properties e.g. residential properties and cost approach using depreciated replacement cost	Independent registered valuer	June 2023	Price per metre (Level 2) Construction cost based on current tender and market rates (Level 2) residual values and critical life assessments (Level 3)
Total buildings	8(a)	170,246,407	171,145,354					

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs. The valuation techniques applied to property subject to lease was the same as that applied to property not subject to lease.

(ii) Cost

Furniture and equipment	Not applicable	Cost	Not applicable	Not applicable
Plant and equipment	Not applicable	Cost	Not applicable	Not applicable

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

9. Infrastructure

(a) Movements in Balances

Movement in the balances for each class of infrastructure between the beginning and end of the current financial year.

	Roads	Drainage	Footpaths	Park development	Other infrastructure	Work-in Progress	Total infrastructure
	\$	\$	\$	\$	\$	\$	\$
Balance at 1 July 2023	111,373,636	48,756,517	36,225,637	28,156,534	5,103,781	446,978	230,063,083
Additions	3,465,265	90,102	309,149	1,513,160	637,504	630,112	6,645,292
(Disposals)	0	0	0	(89,890)	0	0	(89,890)
Depreciation	(3,788,442)	(333,959)	(673,605)	(2,020,322)	(674,548)	0	(7,490,876)
Balance at 30 June 2024	111,050,459	48,512,660	35,861,181	27,559,482	5,066,737	1,077,090	229,127,609
Comprises:							
Gross balance at 30 June 2024	216,151,270	65,955,040	51,980,161	62,030,925	10,416,570	1,077,090	407,611,056
Accumulated depreciation at 30 June 2024	(105,100,811)	(17,442,380)	(16,118,980)	(34,471,443)	(5,349,833)	0	(178,483,447)
Balance at 30 June 2024	111,050,459	48,512,660	35,861,181	27,559,482	5,066,737	1,077,090	229,127,609
Additions	4,720,558	158,508	3,432,329	2,099,693	52,223	426,209	10,889,520
(Disposals)	0	0	0	(112,177)	0	0	(112,177)
Depreciation	(3,871,179)	(334,762)	(718,220)	(2,067,226)	(677,929)	0	(7,669,316)
Balance at 30 June 2025	111,899,838	48,336,406	38,575,290	27,479,772	4,441,031	1,503,299	232,235,636
Comprises:							
Gross balance at 30 June 2025	220,871,828	66,113,549	55,412,490	63,471,045	10,468,793	1,503,299	417,841,004
Accumulated depreciation at 30 June 2025	(108,971,990)	(17,777,143)	(16,837,200)	(35,991,273)	(6,027,762)	0	(185,605,368)
Balance at 30 June 2025	111,899,838	48,336,406	38,575,290	27,479,772	4,441,031	1,503,299	232,235,636

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

9. Infrastructure (Continued)

(b) Carrying Value Measurements

Asset class	Fair value hierarchy	Valuation technique	Basis of valuation	Date of last valuation	Inputs used
Fair value – as determined at the last valuation date					
Roads	3	Cost approach using depreciated replacement cost	Management valuation	June 2022	Construction cost based on current tender and market rates (Level 2), residual values and critical life assessments (Level 3)
Drainage	3	Cost approach using depreciated replacement cost	Management valuation	June 2022	Construction cost based on current tender and market rates (Level 2), residual values and critical life assessments (Level 3)
Footpaths	3	Cost approach using depreciated replacement cost	Management valuation	June 2022	Construction cost based on current tender and market rates (Level 2), residual values and critical life assessments (Level 3)
Park development	3	Cost approach using depreciated replacement cost	Management valuation	June 2022	Construction cost based on current tender and market rates (Level 2), residual values and critical life assessments (Level 3)
Other infrastructure	3	Cost approach using depreciated replacement cost	Management valuation	June 2022	Construction cost based on current tender and market rates (Level 2), residual values and critical life assessments (Level 3)

Level 3 Inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

The “Critical Life” is the lowest calculated value of longevity in years between “Condition Assessed Life” and “Design Assessed Life”. The Condition Assessed Life is a condition based measure of economic life in number of years remaining before intervention is required and the Design Assessed Life is designed base measure of economic life in number of years remaining before intervention is required (i.e. Design Life – Construction Date (Age)).

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

10. Fixed Assets

(a) Depreciation

Depreciation Rates

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	10 to 150 years
Furniture and equipment	3 to 10 years
Plant and equipment	5 to 42 years
Roads and Footpaths	
Road Seal	15 to 30 years
Pavement	99 years
Kerbing	75 years
Footpaths	30 to 75 years
Drainage	30 to 200 years
Park Development	
Play Equipment	10 to 15 years
Sporting Structures	5 to 50 years
Irrigation	8 to 25 years
Other Park Structures	10 to 50 years
Lighting	10 to 30 years
Park Furniture	10 to 50 years
Signage	5 to 10 years
Fencing	10 to 99 years
Synthetic Surfaces	15 years
Other Infrastructure	
Bus Shelter	35 to 40 years
Lighting	10 to 30 years
Park and Street Furniture	10 to 50 years
Signage	4 to 20 years
Entry Statements	30 years
Intangibles	3 to 15 years
Right-of-use (buildings)	Based on the remaining lease term
Right-of-use (plant and equipment)	Based on the remaining lease term

(b) Fully Depreciated Assets in Use

The gross carrying value of assets held by the City which are currently in use yet fully depreciated are shown in the table below.

	2025	2024
	\$	\$
Furniture and equipment	2,437,836	1,487,213
Plant and equipment	30,513	30,513
	2,468,349	1,517,726

City of Bayswater

Notes to and forming part of the Financial Report for the year ended 30 June 2025

10. Fixed Assets (Continued)

Material Accounting Policies

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the City's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

Revaluation

Land and buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls and measured at reportable value, are only required to be revalued every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on land vested in the City.

Whilst the regulatory framework only requires a revaluation to occur every five years, it also provides for the City to revalue earlier if it chooses to do so.

For land, buildings and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity.

Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

10. Fixed Assets (Continued)

Material Accounting Policies (continued)

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Impairment

In accordance with Local Government (Financial Management) Regulations 17A(4C), the City is not required to comply with AASB 136 Impairment of Assets to determine the recoverable amount of its non-financial assets that are land or buildings classified as property, plant and equipment, infrastructure or vested improvements that the local government controls in circumstances where there has been an impairment indication of a general decrease in asset values.

In other circumstances where it has been assessed that one or more of these non-financial assets are impaired, the asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains or losses on disposal

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income in the period in which they arise.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

11. Leases

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	Note	Right-of-use assets – land and buildings	Right-of-use assets – plant and equipment	Total Right-of-use assets
		\$	\$	\$
Balance at 1 July 2023		4,047	174,527	178,574
Additions *		0	304,254	304,254
Depreciation		(4,047)	(130,814)	(134,861)
Balance at 30 June 2024		0	347,967	347,967
Gross balance amount at 30 June 2024		73,969	465,986	539,955
Accumulated depreciation at 30 June 2024		(73,969)	(118,019)	(191,988)
Balance at 30 June 2024		0	347,967	347,967
Additions *		0	391,072	391,072
Depreciation		0	(193,989)	(193,989)
Balance at 30 June 2025		0	545,050	545,050
Gross balance amount at 30 June 2025		73,969	857,058	931,027
Accumulated depreciation at 30 June 2025		(73,969)	(312,008)	(385,977)
Balance at 30 June 2025		0	545,050	545,050

* Right of use asset additions are non-cash additions. Refer to Note 21(c).

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the City is the lessee:

		2025 Actual	2024 Actual
		\$	\$
Depreciation on right-of-use assets		(193,989)	(134,861)
Finance charge on lease liabilities	33(d)	(20,164)	(9,227)
Short-term lease payments recognised as expense		(187,174)	(152,512)
Low-value asset lease payments recognised as expense		(12,825)	(17,111)
Total amount recognised in the statement of comprehensive income		(414,152)	(313,711)
Total cash outflow from leases		(207,339)	(161,453)

(b) Lease Liabilities

		2025 Actual	2024 Actual
		\$	\$
Current		182,191	138,254
Non-current		376,242	216,282
	33(d)	558,433	354,536

The City has five leases relating to gym equipment. The lease terms are varied from 1 year to 4 years. The leases have extension option of 6 months and a termination option of a range from 3 months to 6 months. The City has not revalued the right-of-use assets relating to the leased gym equipment as the difference between the fair value and carrying amount is immaterial.

Secured liabilities and assets pledged as security

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial statements revert to the lessor in the event of default.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

11. Leases (Continued)

(b) Lease Liabilities (Continued)

Material Accounting Policies

Leases

At inception of a contract, the City assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual lease liabilities required by regulations are provided at Note 33(d).

Right-of-use assets – measurement

Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the statement of financial position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 for details on the material accounting policies applying to vested improvements.

Right-of-use assets – depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the City anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

11. Leases (Continued)

(c) Lessor – Property, Plant and Equipment Subject to Lease

The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.

	2025 Actual	2024 Actual
	\$	\$
Less than 1 year	345,810	278,414
1 to 2 years	180,056	118,939
2 to 3 years	146,823	95,728
3 to 4 years	78,368	75,325
4 to 5 years	29,465	33,846
> 5 years	21,355	14,358
	801,877	616,610

Amounts recognised in profit or loss for property subject to lease

Rental income	354,875	333,860

The City leases various buildings and facilities to community and commercial groups with rentals payable monthly, quarterly or annually as specified in the lease agreement. These leases are classified as operating leases as they do not transfer substantially all of the risks and rewards incidental to the ownership of the assets. Lease payments of most of the contracts include CPI increases.

Refer to Note 12 for details of leased investment property.

Material Accounting Policies

The City as Lessor

Upon entering into each contract as a lessor, the City assesses if the lease is a finance or operating lease.

The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (e.g. legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term.

When a contract is determined to include lease and non-lease components, the City applies AASB 15 *Revenue from Contracts with Customers* to allocate the consideration under the contract to each component.

	2025 Actual	2024 Actual
	\$	\$
Non-cash leases	391,072	304,254

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

12. Investment Property

	2025 Actual	2024 Actual
	\$	\$
Non-current assets - at reportable value		
Carrying balance at 1 July	10,140,000	10,140,000
Net gain/(loss) from fair value adjustment	456,300	0
Closing balance at 30 June	10,596,300	10,140,000
Amounts recognised in profit or loss for investment properties		
Fair value gain recognised in profit or loss	456,300	0

Leasing arrangements

Investment properties are leased to tenants under long-term operating leases with rentals payable monthly. Minimum lease payments receivable on leases of investment properties are as follows:

Minimum lease payments under non-cancellable operating leases of investment properties not recognised in the financial statements are receivable as follows:

	2025 Actual	2024 Actual
	\$	\$
Later than five years but not later than fifteen years	2,415,000	1,995,000
Later than fifteen years but not later than forty years	10,500,000	10,500,000
Later than forty years but not later than seventy years	12,600,000	12,600,000
Later than seventy years	9,660,000	10,080,000
	35,175,000	35,175,000

Long term land lease

The City has a 99-year lease in place in which the City is the lessor of the land occupied by Mertome Village. Whilst lease revenue is recognised on a straight-line basis over the life of the lease, a discount provides for no cash payments to be made or received until the cumulative lease revenue totals \$4.5m. This is estimated to take 13-15 years and is reflected in the table above.

Refer to Note 11 for details of leased property, plant and equipment not classified as investment property.

Material Accounting Policies

Investment properties

Investment properties are principally freehold buildings, held for long-term rental yields and not occupied by the City.

In accordance with Local Government (Financial Management) Regulation 17A(2), the carrying amount of non-financial assets that are investment properties, are shown at their reportable value.

Reportable value for the purposes of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date.

Revaluation

In accordance with the regulatory framework, investment properties are required to be revalued whenever required by AASB 140 and, in any event, every five years.

Fair value of investment properties

An independent valuation was performed to determine the fair value of investment properties. The main Level 3 inputs used in the valuation were discount rates, yields, expected vacancy rates and rental growth rates estimated by management based on comparable transactions and industry data.

Refer to Note 30 - Discontinued Operations.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

13. Intangible Assets

	2025 Actual	2024 Actual
Computer Software	\$	\$
Non-current		
Computer software development	1,087,058	1,087,058
Less: Accumulated amortisation	(1,087,058)	(1,077,374)
	0	9,684
 Movements in balances of computer software during the financial year are shown as follows:		
Balance at 1 July	9,684	109,894
Amortisation	(9,684)	(100,210)
Balance at 30 June	0	9,684

Amortisation

The estimated useful life of intangible assets is 3 to 15 years for the current and prior years.

Material Accounting Policies

Computer software

Costs associated with maintaining software programs are recognised as an expense as incurred. Development costs that are directly attributable to the design and testing of identifiable and unique software products controlled by the City are recognised as intangible assets where the following criteria are met:

- it is technically feasible to complete the software so that it will be available for use;
- management intends to complete the software and use or sell it;
- there is an ability to use or sell the software;
- it can be demonstrated how the software will generate probable future economic benefits;
- adequate technical, financial and other resources to complete the development and to use or sell the software are available; and
- the expenditure attributable to the software during its development can be reliably measured.

Directly attributable costs that are capitalised as part of the software include employee costs and an appropriate portion of relevant overheads.

Capitalised development costs are recorded as intangible assets and amortised from the point at which the asset is ready for use.

Amortisation

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within depreciation in the Statement of Comprehensive Income.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

14. Trade and Other Payables

	2025	2024
	\$	\$
Current		
Sundry creditors	7,960,664	6,659,577
Prepaid rates	1,477,576	1,371,709
Payables for employee related provisions	363,816	365,232
Prepaid revenue	3,088,357	2,878,396
	12,890,413	11,274,914

Material Accounting Policies

Financial liabilities

Financial liabilities are initially recognised at fair value when the City becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

15. Aged Persons Homes Liabilities

	2025	2024
	\$	\$
Current		
Trade creditors	2,343	35,710
	2,343	35,710

Refer to Note 30 - Discontinued Operations.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

16. Contract and Grant Liabilities

	2025	2024
	\$	\$
Current		
Contract liabilities	705,848	681,080
Capital grant/contributions liabilities	1,189,945	1,985,355
Cash in Lieu - Public Open Space	0	1,051,373
	<u>1,895,793</u>	<u>3,717,808</u>
Reconciliation of changes in contract liabilities		
Opening balance	681,080	336,524
Additions	349,971	403,551
Revenue from contracts with customers included as a contract liability at the start of the period	(325,203)	(58,995)
	<u>705,848</u>	<u>681,080</u>

The aggregate amount of the performance obligations unsatisfied (or partially unsatisfied) in relation to these contract liabilities was \$705,848 (2024: \$681,080).

The City expects to satisfy the performance obligations, from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

Reconciliation of changes in capital grant/contribution liabilities		
Opening balance	1,985,355	1,084,044
Additions	228,005	1,241,533
Revenue from capital grant/contributions held as a liability at the start of the period	(1,023,415)	(340,222)
	<u>1,189,945</u>	<u>1,985,355</u>

Expected satisfaction of capital grant/contribution liabilities		
Less than 1 year	1,189,945	1,985,355
	<u>1,189,945</u>	<u>1,985,355</u>

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

Material Accounting Policies

Contract Liabilities

Contract liabilities represent the City's obligation to transfer goods or services to a customer for which the City has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution Liabilities

Capital grant/contribution liabilities represent the City's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the City which are yet to be satisfied. Capital grant/contribution liabilities are recognised as revenue when the obligations in the contract are satisfied.

City of Bayswater

Notes to and forming part of the Financial Report for the year ended 30 June 2025

17. Deferred Lease Liability

The City has a 99-year operating lease in place in which the City is the lessor of the land occupied by Mertome Village. Whilst lease revenue is recognised on a straight-line basis over the life of the lease, a discount provides for no cash payments to be made or received until the cumulative lease revenue totals \$4.5m. This is estimated to take 13-15 years and is reflected in Note 12 – Investment Property.

	2025	2024
	\$	\$
Current	32,969	32,969
Non-Current	3,024,877	3,057,846
	3,057,846	3,090,815

18. Borrowings

		2025			2024		
	Note	Current	Non-current	Total	Current	Non-current	Total
		\$	\$	\$	\$	\$	\$
Secured							
Debentures		967,747	7,523,609	8,491,356	2,451,101	11,704,631	14,155,732
Total secured borrowings	33(a)	967,747	7,523,609	8,491,356	2,451,101	11,704,631	14,155,732

The purposes of these borrowings were to fund the City's infrastructure development and refurbishment projects such as Bayswater Waves, Maylands Waterland, Morley Sport and Recreation Centre, and Maylands underground Power. All loan repayments were financed by general purpose revenue, except for Maylands Underground Power was funded through service charges.

Secured liabilities and assets pledged as security

Debentures are secured by a floating charge over the assets of the City.

The City has complied with the financial covenants of its borrowing facilities during the 2025 and 2024 years.

Material Accounting Policies

Borrowing Costs

The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short-term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 28(i)) due to the unobservable inputs, including own credit risk.

Risk

Details of individual borrowings required by regulations are provided at Note 33(a). Information regarding exposure to risk can be found at Note 26.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

19. Employee Related Provisions

	2025	2024
	\$	\$
Current provisions		
Employee benefit provisions		
Annual leave	3,148,391	3,005,427
Long service leave	3,331,003	3,248,601
Sick leave	760,290	785,507
Total current employee related provisions	7,239,684	7,039,535
Non-current provisions		
Employee benefit provisions		
Long service leave	343,677	298,907
Total non-current employee related provisions	343,677	298,907
Total employee related provisions	7,583,361	7,338,442

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	Note	2025	2024
		\$	\$
Amounts are expected to be settled on the following basis:			
Less than 12 months after the reporting date		4,943,504	5,059,237
More than 12 months from reporting date		2,639,857	2,279,205
		7,583,361	7,338,442

Expected reimbursements of employee related provisions from other WA local governments included within other receivables	5	(342,492)	(392,003)

Material Accounting Policies

Employee benefits

The City's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

19. Employee Related Provisions (Continued)

Material Accounting Policies (Continued)

Other long-term employee benefits (continued)

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

20. Revaluation Surplus

	2025 Opening balance	Total Movement on revaluation	2025 Closing balance	2024 Opening balance	Total Movement on revaluation	2024 Closing balance
	\$	\$	\$	\$	\$	\$
Land	376,656,768	0	376,656,768	376,656,768	0	376,656,768
Buildings	112,845,604	0	112,845,604	112,845,604	0	112,845,604
Furniture and equipment	1,353,574	0	1,353,574	1,353,574	0	1,353,574
Roads	56,898,473	0	56,898,473	56,898,473	0	56,898,473
Drainage	23,994,380	0	23,994,380	23,994,380	0	23,994,380
Footpaths	21,572,613	0	21,572,613	21,572,613	0	21,572,613
Park development	348,930	0	348,930	348,930	0	348,930
Other Infrastructure	3,981,006	0	3,981,006	3,981,006	0	3,981,006
	597,651,348	0	597,651,348	597,651,348	0	597,651,348
Eastern Metropolitan Regional Council	6,355,911	6,671,415	13,027,326	6,639,445	(283,534)	6,355,911
	604,007,259	6,671,415	610,678,674	604,290,793	(283,534)	604,007,259

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

21. Notes to the Statement of Cash Flows

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2025 Actual \$	2024 Actual \$
Cash and cash equivalents	3	14,452,912	19,464,545

Restrictions

The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Financial assets at amortised cost	4	71,505,944	56,511,161
		71,505,944	56,511,161

The restricted financial assets are a result of the following specific purposes to which the assets may be used:

Restricted reserve accounts	34	69,610,151	53,350,129
Contract liabilities	16	705,848	681,080
Capital grant liabilities	16	1,189,945	1,985,355
Unspent loans	33(c)	0	494,597
Total restricted financial assets		71,505,944	56,511,161

(b) Reconciliation of Net Result to Net Cash Provided by Operating Activities

Net result	2,569,052	7,473,963

Non-cash items:

Adjustments to fair value of financial assets at fair value through profit or loss	8,878	(4,203)
Adjustments to fair value of investment property	(456,300)	0
Depreciation/amortisation	13,583,535	13,417,424
(Profit)/loss on sale of asset	677,222	249,826
(Profit)/loss on sale of asset held for sale	0	3,784,983
Share of (profits)/loss of associates	2,674,414	(4,052,578)
Increment on revaluation of assets held for sale	(170,764)	(145,574)
Changes in assets and liabilities:		
(Increase)/decrease in trade and other receivables	925,545	(3,663,362)
(Increase)/decrease in other assets	2,263,012	21,432,553
(Increase)/decrease in inventories	(64,098)	(45,501)
Increase/(decrease) in trade and other payables	1,615,499	(2,804,306)
Increase/(decrease) in employee related provisions	244,919	484,818
Increase/(decrease) in aged persons homes liabilities	(33,367)	(22,525,037)
Increase/(decrease) in other liabilities	(1,854,984)	1,263,677
Capital grants, subsidies and contributions	(3,807,406)	(3,943,099)
Net cash provided by/(used in) operating activities	18,175,157	10,923,584

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

21. Notes to the Statement of Cash Flows (continued)

(c) Non-cash investing and financing activities

	Note	2025 Actual	2024 Actual
		\$	\$
Acquisition of right of use assets by means of a lease	11(a)	391,072	304,254

(d) Undrawn borrowing facilities

	2025 Actual	2024 Actual
	\$	\$
Credit standby arrangements		
Credit card limit	40,000	40,000
Credit card balance at balance date	(17,141)	(15,657)
Total amount of credit unused	22,859	24,343
Loan facilities		
Loan facilities - current	967,747	2,451,101
Loan facilities - non-current	7,523,609	11,704,631
Total facilities in use at balance date	8,491,356	14,155,732
Unused loan facilities at balance date	0	494,597

22. Contingent Liabilities

Under the *Contaminated Sites Act 2003*, the City is required to report known and suspected contaminated sites to the Department of Water and Environmental Protection (DWER). In accordance with the Act, DWER classifies these sites on the basis of the risk to human health, the environment and environmental values. Where sites are classified as "contaminated – remediation required" or "possibly contaminated – investigation required", the City may have a liability in respect of investigation or remediation expenses.

The City has identified 13 possibly contaminated sites. Until the City conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with DWER on the need and criteria for remediation, the City is unable to estimate the potential costs and timing of outflows associated with remediation of these sites.

23. Capital Commitments

	2025	2024
	\$	\$
Contracted for:		
- capital expenditure projects	3,171,947	2,088,054
- plant & equipment purchases	35,530	879,179
	3,207,477	2,967,233
Payable:		
- not later than one year	3,207,477	2,967,233

The capital expenditure projects outstanding at the end of current reporting period represent the refurbishment of Waves aquatic centre and redevelopment of Maylands Waterland (prior year commitment was for the construction of the Morley Sports and Recreation Centre).

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

24. Related Party Transactions

(a) Elected Member Remuneration

Fees, expenses and allowances to be paid or reimbursed to elected council members.

	Note	2025 Actual	2025 Budget	2024 Actual
		\$	\$	\$
Mayor's annual allowance		97,115	97,115	92,104
Mayor's meeting attendance fees		51,412	51,412	48,760
Mayor's other expenses		5,709	0	0
Mayor's annual allowance for ICT expenses		3,500	3,500	3,369
Mayor's travel and accommodation expenses		2,617	0	2,363
		160,353	152,027	146,596
Deputy Mayor's annual allowance		24,279	24,278	23,154
Deputy Mayor's meeting attendance fees		34,278	34,278	32,059
Deputy Mayor's other expenses		2,251	0	0
Deputy Mayor's annual allowance for ICT expenses		3,500	3,500	3,322
Deputy Mayor's travel and accommodation expenses		596	0	0
		64,904	62,056	58,535
All other council member's meeting attendance fees		280,798	308,502	284,392
All other council member's child care expenses		510	0	1,125
All other council member's other expenses		5,270	0	0
All other council member's annual allowance for ICT expenses		28,796	31,500	29,472
All other council member's travel and accommodation expenses		15	0	36
		315,389	340,002	315,025
24(b)		540,646	554,085	520,156

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the City during the year are as follows:

	Note	2025 Actual	2024 Actual
		\$	\$
Short-term employee benefits		1,136,930	1,115,699
Post-employment benefits		142,644	135,045
Employee - other long-term benefits		111,031	115,103
Employee - termination benefits		0	330,306
Council member costs	24(a)	540,646	520,156
		1,931,251	2,216,309

Short-term employee benefits

These amounts include all salary, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to elected members which may be separately found in the table above.

Post-employment benefits

These amounts are the current-year's estimated cost of providing for the City's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual and long service benefits accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

24. Related Party Transactions (Continued)

(c) Transactions with Related Parties

Transactions between related parties and the City are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guaranties exist in relation to related parties at year end.

(d) Related Parties

The City's main related parties are as follows:

(i) Key Management Personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 24(a) and 24(b).

(ii) Other Related Parties

Outside of normal citizen type transactions with the City, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

(iii) Entities Subject to Significant Influence by the City

Investment in associates detailed in Note 25.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

25. Investment in Associates

(a) Investment in associates

Set out in the table below are the associates of the City. All associates are measured using the equity method. Western Australia is the principal place of business for all associates.

Name of entity	% of ownership interest		2025	2024
	2025	2024	Actual	Actual
			\$	\$
Eastern Metropolitan Regional Council (EMRC)	24.11%	24.44%	42,738,913	38,741,912
Total equity-accounted investments			42,738,913	38,741,912

(b) Share of investment in Eastern Metropolitan Regional Council (EMRC)

The City has a share in Eastern Metropolitan Regional Council (EMRC). The estimated equity share for 2024/25 is 24.11% (2023/24: 24.44%). The EMRC, comprises of five-member councils, is primarily concerned with refuse removal and provision of safety services.

The City has determined it has significant influence over the Regional Council despite holding less than 25% of the voting rights as the City has representation on council and participates in policy-making decisions including the decisions regarding contributions and distributions.

The tables below reflect the summarised financial information of the material investments in associates based on the audited results of the Regional Council. This does not reflect the City's share of those amounts. They have been amended to reflect adjustments made by the City when using the equity method, including fair value adjustments and modifications for differences in accounting policy.

	Note	2025 Actual	2024 Actual
Summarised statement of comprehensive income		\$	\$
Revenue		68,140,483	69,666,053
Interest revenue		3,842,875	3,896,789
Finance cost		(280,254)	(270,658)
Depreciation		(7,341,143)	(7,131,129)
Profit/(loss) from continuing operations		(11,090,472)	16,116,875
Profit/(loss) for the period		(11,090,472)	16,116,875
Other comprehensive income		25,001,699	467,065
Total comprehensive income for the period		13,911,227	16,583,940
Summarised statement of financial position			
Cash and cash equivalents		11,307,217	27,350,538
Other current assets		68,448,026	66,920,819
Total current assets		79,755,243	94,271,357
Non-current assets		151,848,704	141,786,775
Total non-current assets		151,848,704	141,786,775
Total assets		231,603,947	236,058,132
Current financial liabilities		45,561,860	40,583,440
Total current liabilities		45,561,860	40,583,440
Non-current financial liabilities		8,808,999	36,935,224
Total non-current liabilities		8,808,999	36,935,224
Total liabilities		54,370,859	77,518,664
Net assets		177,233,088	158,539,468

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

25. Investment in Associates (Continued)

(b) Share of investment in Eastern Metropolitan Regional Council (EMRC) (Continued)

	Note	2025 Actual \$	2024 Actual \$
Reconciliation to carrying amounts			
Opening net assets 1 July		158,539,468	177,673,742
Provision for City of Kalamunda payout		(999,667)	(30,718,214)
Discount on Provision for City of Belmont payout		5,782,060	0
Profit/(Loss) for the period		(11,090,472)	16,116,875
Other comprehensive income		25,001,699	467,065
Dividend distribution to member councils		0	(5,000,000)
Closing net assets 30 June		177,233,088	158,539,468
Carrying amount at 1 July			
		38,741,912	36,194,706
- Share of associates net profit/(loss) for the period	25(c)	(2,674,414)	4,052,578
- Share of associates other comprehensive income	20	6,029,040	0
- Dividend distribution to member councils		0	(1,221,838)
- Distribution of equity by associate	20	(241,065)	(7,506,536)
- Movement in equity % share	20	(510,876)	7,223,002
- Discounts on Provision for City of Belmont payout	20	1,394,316	0
Carrying amount at 30 June (Refer to Note 25(a))		42,738,913	38,741,912

Material Accounting Policies

Investment in Associates

An associate is an entity over which the City has significant influence, that is it has the power to participate in the financial and operating policy decisions of that investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associate. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

(c) Share of associates net profit/(loss) for the period

	2025 Actual \$	2024 Actual \$
Share of associates net profit/(loss) for the period		
Investment in Eastern Metropolitan Regional Council (EMRC)	(2,674,414)	4,052,578
	(2,674,414)	4,052,578

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

26. Financial Risk Management

This note explains the City's exposure to financial risks and how these risks could affect the City's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rates	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits, Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The City does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance branch under policies approved by the Council. The finance branch identifies, evaluates and manages financial risks in close cooperation with the operating divisions. Council has approved the overall risk management policy and provides policies on specific areas such as investment policy.

(a) Interest Rate Risk

Cash and Cash Equivalents

The City's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the City to cash flow interest rate risk.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the City to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts or held as cash. Carrying amounts of cash and cash equivalents at 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held, disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
	%	\$	\$	\$	\$
2025					
Cash and cash equivalents	4.65%	14,452,912	8,950,000	5,489,412	13,500
Financial assets at amortised cost - term deposits	5.09%	75,328,277	75,328,277	0	0
2024					
Cash and cash equivalents	4.68%	19,464,545	11,483,493	7,966,652	14,400
Financial assets at amortised cost - term deposits	5.15%	71,163,644	71,163,644	0	0

Sensitivity

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2025	2024
	\$	\$
Impact of a 1% movement in interest rates on profit or loss and equity*	54,894	79,667

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs. The City manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The City does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Notes 33(a) and 33(b).

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

26. Financial Risk Management (Continued)

(b) Credit Risk

Trade and Other Receivables

The City's major receivables comprise annual rates charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The City manages this risk by monitoring outstanding debt and employing debt recovery policies.

The level of outstanding receivables is reported to council monthly and benchmarks are set and monitored for acceptable collection performance.

The City applies the AASB 9 Financial Instruments simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade and other receivables. To measure the expected credit losses, receivables from grants, contributions and reimbursements are separated from other trade receivables due to the difference in payment terms and security.

The expected loss rates are based on the payment profiles of trade and other receivables over a period of 36 months before 1 July 2024 or 1 July 2025 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of users to settle the receivables.

The loss allowance as at 30 June 2025 and 30 June 2024 was determined as follows for trade and other receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
30 June 2025					
Trade receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	1,126,522	46,419	23,675	912,118	2,108,734
Loss allowance	0	0	0	0	0
Other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	8,000,442	0	0	0	8,000,442
Loss allowance	0	0	0	0	0
30 June 2024					
Trade receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	654,988	85,684	101,559	911,755	1,753,986
Loss allowance	0	0	0	0	0
Other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	9,282,531	0	0	0	9,282,531
Loss allowance	0	0	0	0	0

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

26. Financial Risk Management (Continued)

(b) Credit Risk (Continued)

The loss allowances for trade, other receivables and contract assets as at 30 June reconcile to the opening loss allowances as follows:

	Rates & Statutory Receivables		Trade Receivables	
	2025	2024	2025	2024
	Actual	Actual	Actual	Actual
	\$	\$	\$	\$
Opening loss allowance as at 1 July	0	0	0	0
Increase in loss allowance recognised in profit or loss during the year	115,243	82,511	17,053	9,336
Receivables written off during the year as uncollectible	(115,243)	(82,511)	(17,053)	(9,336)
Unused amount reversed	0	0	0	0
Closing loss allowance at 30 June	0	0	0	0

Trade, other receivables and contract assets are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the City, and a failure to make contractual payments for a period of greater than 120 days past due.

Impairment losses on rates and statutory receivables, trade, other receivables and contract assets are presented as net impairment losses within other expenditure. Subsequent recoveries of amounts previously written off are credited against the same line item.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

26. Financial Risk Management (Continued)

(c) Liquidity Risk

Payables and Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 21(c).

The contractual undiscounted cash flows of the City's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$	\$
2025					
Trade and other payables	12,890,413	0	0	12,890,413	12,890,413
Aged Persons Homes liabilities	2,343	0	0	2,343	2,343
Borrowings	967,747	5,452,747	2,070,862	8,491,356	8,491,356
Lease liabilities	182,191	376,242	0	558,433	558,433
Deferred lease liabilities	32,969	164,844	2,860,033	3,057,846	3,057,846
	14,075,663	5,993,833	4,930,895	25,000,391	25,000,391
2024					
Trade and other payables	11,274,914	0	0	11,274,914	11,274,914
Aged Persons Homes liabilities	35,710	0	0	35,710	35,710
Borrowings	2,451,101	8,455,847	3,248,784	14,155,732	14,155,732
Lease liabilities	138,254	216,282	0	354,536	354,536
Deferred lease liabilities	32,969	164,844	2,893,002	3,090,815	3,090,815
	13,932,948	8,836,973	6,141,786	28,911,707	28,911,707

27. Events Occurring After the End of the Reporting Period

Effective 1 July 2025, two-member participant councils have withdrawn from the Eastern Metropolitan Regional Council (EMRC), leaving the City of Bayswater and the Town of Bassendean as the remaining member participant councils. The City's equity interest is expected to increase to approximately 81%. The full financial impact of the City's higher level of equity interest in the EMRC is not yet known and unable to be estimated at the time of issue of the financial report and will be assessed as further information becomes available.

City of Bayswater

Notes to and forming part of the Financial Report for the year ended 30 June 2025

28. Other Material Accounting Policies

(a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

(c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

(d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the City applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

(e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

(f) Superannuation

The City contributes to a number of Superannuation Funds on behalf of employees. All funds to which the City contributes are defined contribution plans.

(g) Fair value of assets and liabilities

Fair value is the price that the City would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

28. Other Material Accounting Policies (Continued)

(g) Fair value of assets and liabilities (continued)

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

(h) Interest earnings

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

(i) Fair value hierarchy

AASB 13 *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The City selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the City are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

28. Other Material Accounting Policies (Continued)

(j) Impairment of assets

In accordance with Australian Accounting Standards the City's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount except for non-financial assets that are:

- land and buildings classified as property, plant and equipment;
- infrastructure; or
- vested improvements that the local government controls, in circumstances where there has been an impairment indication of a general decrease in asset values.

These non-financial assets are assessed in accordance with the regulatory framework detailed in Note 10.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116 *Property, Plant and Equipment*) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

29. Function and Activity

(a) Service objectives and descriptions

City operations as disclosed in this financial report encompass the following service orientated functions and activities.

Objectives

Governance

The administration and operation of facilities and services to Elected Members of Council. It includes costs for assisting elected members and ratepayers with matters which do not concern specific Council services.

General Purpose Funding

Revenue from rates including interim rates, interest and fees on instalment arrangements and interest on arrears. It includes amounts receivable from the Western Australian Local Government Grants Commission, such as Financial Assistance Grants.

Law, Order and Public Safety

Administration and operation of funds received from the Department of Fire and Emergency Services for the Bayswater SES. It covers the cost of providing community safety programs and Ranger and Security services including animal control, parking, impounding of vehicles, fire prevention and 24/7 security services.

Health

Administration, inspection and operation of programs concerned with the general health of the community. These services include infant health centres, immunisation programs, food sampling and inspection of food premises, noise and pest control.

Education and Welfare

Funding for welfare services for families, children and the aged. It includes the administration of community centres, and programs for youth and the aged.

Housing

Administration, provision and operation of housing programs for aged persons.

Community Amenities

General refuse collection, sanitation and disposal services. The management of sewerage and urban storm water drainage and protection of the environment. It also covers town planning and regional development services

Recreation and Culture

Funding for public halls, civic centres, libraries and recreation facilities, including Morley Sport and Recreation Centre, Les Hansman Centre, Bayswater Waves, Maylands Waterland and the RISE. It includes the maintenance of recreation facilities, public parks, gardens and reserves, and also funds community programs including the Avon Descent, Art Awards, and Multicultural Community Concert.

Transport

Construction and maintenance of roads, drainage works, footpaths, parking facilities, maintenance of bus shelters, street cleaning and street lighting.

Economic Services

Providing and regulating services including tourism, area promotion and building control. It includes place management and support for local economic development.

Other Property and Services

Administration, inspection and operation of work carried out on property or services not under the care, control or management of the City. These include private works, public work overheads, plant operation and other unclassified activities.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

29. Function and Activity (Continued)

(b) Income and expenses

	2025 Actual \$	2024 Actual \$
Income excluding grants, subsidies and contributions and capital grants, subsidies and contributions		
Governance	478,403	352,325
General purpose funding	66,640,720	61,929,911
Law, order, public safety	302,947	350,128
Health	287,231	216,291
Education and welfare	214,938	118,112
Housing	836,794	383,770
Community amenities	14,800,275	14,210,371
Recreation and culture	11,113,387	9,682,455
Transport	768,250	956,401
Economic services	580,412	7,372,190
Other property and services	1,329,488	4,440,634
	97,352,845	100,012,588
Grants, subsidies and contributions and capital grants, subsidies and contributions		
Governance	0	10,000
General purpose funding	2,056,215	2,770,622
Law, order, public safety	95,026	71,264
Health	138,025	40,943
Education and welfare	13,540	7,155
Community amenities	1,330,147	308,899
Recreation and culture	1,168,177	362,139
Transport	3,965,343	2,879,416
Economic services	11,031	84,178
Other property and services	71,556	74,873
	8,849,060	6,609,489
Total income	106,201,905	106,622,077
Expenses		
Governance	(7,426,901)	(6,519,839)
General purpose funding	(1,079,173)	(958,963)
Law, order, public safety	(4,555,372)	(4,183,196)
Health	(2,441,336)	(2,370,966)
Education and welfare	(2,207,825)	(2,030,275)
Housing	0	(179,139)
Community amenities	(20,408,855)	(19,067,349)
Recreation and culture	(38,425,244)	(35,818,129)
Transport	(20,189,348)	(20,215,684)
Economic services	(4,070,708)	(5,448,081)
Other property and services	(3,511,095)	(340,224)
Total expenses	(104,315,857)	(97,131,845)
Housing - Discontinued operations	683,004	(2,016,269)
Net result for the period	2,569,052	7,473,963

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

29. Function and Activity (Continued)

(c) Total Assets

	2025 Actual	2024 Actual
	\$	\$
Governance	995,622	903,996
General purpose funding	4,245,260	5,980,251
Law, order, public safety	2,838,553	2,902,041
Health	929,932	869,147
Education and welfare	12,620,020	12,784,870
Housing	16,401,935	52,337,297
Community amenities	437,873,695	438,728,273
Recreation and culture	180,423,305	180,638,548
Transport	152,783,416	150,293,061
Economic services	314,590	332,732
Other property and services	145,919,254	105,823,311
Total assets	955,345,582	951,593,527

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

30. Discontinued Operations

At the Council meeting on 2 August 2016, Council resolved to divest from Aged Persons Homes.

Mertome Retirement Village was the first portion of the Aged Person Homes segment to be sold.

The site currently contains 102 independent living units and a 70-bed residential aged care facility. Despite Mertome Village undergoing several refurbishments throughout the years, it has now reached the end of its operating life.

On 1 April 2019, Hall & Prior (Fresh Fields Management (Mertome Village) Pty Ltd) entered into a long-term lease with the City and acquired the business and assets associated with Mertome Village. Hall & Prior operates Mertome Village and the Hostel. In relation to the Mertome Retirement Village, most of the assets and all of the liabilities have been disposed of in these transactions.

At the second stage of the divestment project, the City sold a significant portion of its aged accommodation (i.e. 2 residential care facilities and 3 independent living units) which had a gross value of \$26.5m on 30 November 2023.

Management expects to sell the remaining assets in the coming years.

	2025 Actual	2025 Budget	2024 Actual
	\$	\$	\$
Income Statement			
Operating income	712,627	825,014	6,613,722
Operating expenditure	(200,387)	(271,916)	(4,990,582)
	512,240	553,098	1,623,140
(Loss) on asset disposals	0	0	(3,784,983)
	512,240	553,098	(2,161,843)
Increment on revaluation of assets held for sale	170,764	0	145,574
	170,764	0	145,574
	683,004	553,098	(2,016,269)

The carrying amount of the assets and liabilities in the disposal group is summarised as follows:

Financial Position*

Assets	2,860,618	0	2,689,854
Liabilities	2,343	0	35,710
	2,858,275	0	2,654,144

* The cash and cash equivalents and financial assets (2023/24 \$36.25m) were transferred to Municipal Reserves in 2024/25 and investment properties (\$10.60m, 2023/24 \$10.14m) will remain with the Council following divestment. Consequently, these assets are excluded from held for sale assets.

Cash flows generated by the Aged Person Homes disposal group are as follows:

Cash Flows

Net cash inflows from operating activities	512,240	553,098	1,623,140
Proceeds from the sale of assets held for sale	0	0	121,328

In 2023/24, non-cash flows associated with the sale of discontinued operations includes \$22.7m of liabilities assumed by the purchaser.

Material Accounting Policies

A discontinued operation is a component of the City of Bayswater that has been either disposed of, or is held for sale and;

- represents a separate major line of business or geographical area of operations; and
- is part of a single coordinated plan to dispose of a separate major line of business or geographical area of operations.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

31. Rating Information

General Rates

(a) General rates

RATE TYPE											
Rate description	Basis of valuation	Rate in \$	Number of properties	2024/25 Actual rateable value*	2024/25 Actual rate revenue	2024/25 Actual interim rates	2024/25 Actual total revenue	2024/25 Budget rate revenue	2024/25 Budget interim rate	2024/25 Budget total revenue	2023/24 Actual total revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Commercial/Industrial	Gross rental valuation	0.077288	1,624	174,488,716	13,485,884	117,425	13,603,309	13,472,280	50,000	13,522,280	12,555,094
Residential	Gross rental valuation	0.074674	24,338	509,839,096	38,071,721	394,546	38,466,267	38,022,003	250,000	38,272,003	36,599,200
Vacant Commercial/Industrial	Gross rental valuation	0.097076	45	3,069,350	297,960	(55,043)	242,917	297,960	0	297,960	216,506
Vacant Residential	Gross rental valuation	0.085875	132	2,743,500	235,598	(144,525)	91,073	238,973	0	238,973	116,921
Total general rates			26,139	690,140,662	52,091,163	312,403	52,403,566	52,031,216	300,000	52,331,216	49,487,721
Minimum payment		Minimum payment \$									
Commercial/Industrial	Gross rental valuation	1,183.40	153	1,720,830	181,060	0	181,060	181,060	0	181,060	153,109
Residential	Gross rental valuation	1,143.40	6,312	84,479,944	7,217,141	0	7,217,141	7,214,854	0	7,214,854	6,948,262
Vacant Commercial/Industrial	Gross rental valuation	1,486.40	2	16,600	2,973	0	2,973	2,973	0	2,973	1,101
Vacant Residential	Gross rental valuation	1,314.90	718	6,563,390	944,098	0	944,098	970,396	0	970,396	882,301
Total minimum payments			7,185	92,780,764	8,345,272	0	8,345,272	8,369,283	0	8,369,283	7,984,773
Total general rates and minimum payments			33,324	782,921,426	60,436,435	312,403	60,748,838	60,400,499	300,000	60,700,499	57,472,494
Concessions							(6,335)	(4,835)	0	(4,835)	0
Total rates							60,742,503	60,395,664	300,000	60,695,664	57,472,494

(b) Rates related information

Rates instalment interest	267,739	250,000	239,647
Rates instalment plan charges	106,954	106,500	107,474
Rates overdue interest	238,417	202,000	225,440
Rates written off	42,890	70,000	41,254

The rate revenue was recognised from the rate record as soon as practicable after the City resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

* Rateable Value at time of raising of rate.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

32. Determination of Surplus or Deficit

	2024/25 (30 June 2025 Carried Forward)	2024/25 Budget (30 June 2025 Carried Forward)	2023/24 (30 June 2024 Carried Forward)
Note	\$	\$	\$
(a) Non-cash amounts excluded from operating activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.			
Adjustments to operating activities			
Less: Profit on asset disposals	(34,825)	0	(34,048)
Less: Movement in liabilities associated with restricted cash	13,320,775	(933,592)	3,564,746
Less: Fair value adjustments to financial assets at fair value through profit or loss	8,878		(4,203)
Less: Share of net (profit)/loss of associates and joint ventures accounted for using the equity method	2,674,414	0	(4,052,578)
Add: Loss on disposal of assets	712,047	244,836	283,874
Add: Depreciation	10(a) 13,583,535	13,593,021	13,417,424
Non-cash movements in non-current assets and liabilities:			
Under Ground Power non-current debtor movement	984,285	2,547,079	(1,008,540)
Financial assets at amortised cost	(351,154)	0	(334,923)
Investment property	12 (456,300)	0	0
Pensioner deferred rates	(66,533)	0	(23,524)
Assets held for sale	7 0	0	124,983
Employee benefit provisions	44,770	0	30,362
Non-cash amounts excluded from operating activities	30,419,892	15,451,344	11,963,573
(b) Non-cash amounts excluded from financing activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to financing activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.			
Adjustments to financing activities			
Non cash proceeds from new leases	33(d) (391,072)	(201,203)	(304,254)
Non-cash amounts excluded from financing activities	(391,072)	(201,203)	(304,254)
(c) Surplus or deficit after imposition of general rates			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.			
Adjustments to net current assets			
Less: Reserve accounts	34 (69,610,151)	(45,322,128)	(53,350,129)
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	18 967,747	2,269,010	2,451,101
- Aged Persons Homes	(2,859,058)	0	(16,125,022)
- Current portion of lease liabilities	11(b) 182,191	166,270	138,254
- Employee benefit provisions	1,812,249	1,688,682	1,724,469
Total adjustments to net current assets	(69,507,022)	(41,198,166)	(65,161,327)
Net current assets used in the Statement of financial activity			
Total current assets	102,258,228	75,201,597	105,492,325
Less: Total current liabilities	(23,211,140)	(34,003,431)	(24,690,291)
Less: Total adjustments to net current assets	(69,507,022)	(41,198,166)	(65,161,327)
Surplus or deficit after imposition of general rates	9,540,066	0	15,640,707

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

33. Borrowing and Lease Liabilities

(a) Borrowings

		Actual							Budget			
		Principal at	New loans during	Principal repayments during	Principal at	New loans during	Principal repayments during	Principal at	Principal at	New loans during	Principal repayments during	Principal at
Purpose	Note	1 July 2023	2023/24	2023/24	30 June 2024	2024/25	2024/25	30 June 2025	1 July 2024	2024/25	2024/25	30 June 2025
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Bayswater Waves		1,090,264	0	(102,731)	987,533	0	(106,911)	880,622	987,533	0	(106,911)	880,622
Maylands Waterland		1,375,463	0	(129,604)	1,245,859	0	(134,878)	1,110,981	1,245,859	0	(134,878)	1,110,981
Morley Sport and Recreation Centre		710,656	0	(66,962)	643,694	0	(69,687)	574,007	643,694	0	(69,687)	574,007
Bayswater Waves		7,140,000	0	(595,285)	6,544,715	0	(618,969)	5,925,746	6,544,801	0	(618,969)	5,925,832
Maylands Underground Power		6,200,000	0	(1,466,069)	4,733,931	0	(4,733,931)	0	4,733,931	0	(1,520,655)	3,213,276
Total borrowings	18	16,516,383	0	(2,360,651)	14,155,732	0	(5,664,376)	8,491,356	14,155,818	0	(2,451,100)	11,704,718

All loan repayments were financed by general purpose revenue.

Borrowing finance cost payments

Purpose	Loan number	Institution	Interest rate	Date final payment is due	Actual for year ending 30 June 2025	Budget for year ending 30 June 2025	Actual for year ending 30 June 2024
					\$	\$	\$
Bayswater Waves	600003	WATC*	4.73%	14/06/2032	(45,214)	(45,228)	(50,145)
Maylands Waterland	600001	WATC*	4.73%	14/06/2032	(57,041)	(57,058)	(63,263)
Morley Sport and Recreation Centre	600002	WATC*	4.73%	14/06/2032	(29,471)	(29,480)	(32,686)
Bayswater Waves	600004	WATC*	4.64%	14/06/2033	(295,251)	(295,329)	(323,302)
Maylands Underground Power	600005	WATC*	4.39%	14/06/2027	(176,182)	(188,408)	(253,318)
Total finance cost payments					(603,159)	(615,503)	(722,714)

* WA Treasury Corporation

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

33. Borrowing and Lease Liabilities (Continued)

(b) New Borrowings – 2024/25

Particulars/purpose	Institution	Loan type	Term year	Interest rate	Amount borrowed		Amount (used)		Total Interest charges	Actual Balance unspent
					2025 Actual	2025 Budget	2025 Actual	2025 Budget		
				0.00%	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

(c) Unspent Borrowings

Particulars	Institution	Date Borrowed	Unspent balance 1 July 2024	Borrowed during 2024/25	Expended during 2024/25	Unspent balance 30 June 2025
			\$	\$	\$	\$
Maylands Underground Power	WATC*	14/06/2023	494,597	0	(494,597)	0
			494,597	0	(494,597)	0

* WA Treasury Corporation

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

33. Borrowing and Lease Liabilities (Continued)

(d) Lease Liabilities

Purpose	Note	Actual							Budget			
		Principal at 1 July 2023	New leases during 2023/24	Principal repayments during 2023/24	Principal at 30 June 2024	New leases during 2024/25	Principal repayments during 2024/25	Principal at 30 June 2025	Principal at 1 July 2024	New leases during 2024/25	Principal repayments during 2024/25	Principal at 30 June 2025
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Gym Equipment - Waves 2		3,519	0	(3,519)	0	0	0	0	0	0	0	0
Gym Equipment - Waves 3		22,010	0	(22,010)	0	0	0	0	0	0	0	0
Gym Equipment - Waves 3 - Variation 1		0	7,375	(7,375)	0	0	0	0	0	0	0	0
Gym Equipment - Waves 3 - Variation 2		0	0	0	0	14,711	(14,711)	0	0	0	0	0
Gym Equipment - Waves 4		28,719	0	(14,245)	14,474	0	(14,474)	0	14,474	0	(14,474)	0
Gym Equipment - Waves 5		64,254	0	(17,037)	47,217	0	(18,228)	28,989	47,217	0	(18,228)	28,989
Gym Equipment - Waves 6		0	0	0	0	104,539	(18,727)	85,812	0	0	0	0
Gym Equipment - Waves 7		0	0	0	0	271,822	(15,482)	256,340	0	201,203	(63,959)	137,244
Gym Equipment - The RISE 2		58,969	0	(29,249)	29,720	0	(29,720)	0	29,720	0	(29,720)	0
Gym Equipment - MSRC 1		0	232,079	(30,878)	201,201	0	(63,960)	137,241	0	0	0	0
Gym Equipment - MSRC 2		0	35,466	(1,573)	33,893	0	(6,498)	27,395	0	0	0	0
Equipment - MSRC 3		0	29,334	(1,303)	28,031	0	(5,375)	22,656	0	0	0	0
Hamilton St Carpark		25,037	0	(25,037)	0	0	0	0	37	0	0	37
Total lease liabilities	11(b)	202,508	304,254	(152,226)	354,536	391,072	(187,175)	558,433	91,448	201,203	(126,381)	166,270

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

33. Borrowing and Lease Liabilities (Continued)

(d) Lease Liabilities (Continued)

Lease finance cost payments

Purpose	Lease number	Institution	Interest rate	Date final payment is due	Actual for year ending 30 June 2025	Budget for year ending 30 June 2025	Actual for year ending 30 June 2024	Lease term
					\$	\$	\$	
Gym Equipment - Waves 2	E6N0162821	MAIA Financial	1.80%	01/10/2023	0	0	(8)	4 years
Gym Equipment - Waves 3	E6N0162841	MAIA Financial	2.10%	01/01/2024	0	0	(115)	4 years
Gym Equipment - Waves 3 - Variation 2	E6N0162841	CHG-Meridians	0.00%	01/12/2024	(39)	0	0	6 months
Gym Equipment - Waves 4	E6N0163578	MAIA Financial	1.60%	01/04/2025	(87)	(87)	(316)	4 years
Gym Equipment - Waves 5	E6N0163957	MAIA Financial	4.70%	01/10/2026	(1,667)	(1,667)	(2,500)	4 years
Gym Equipment - Waves 6	2501558	CHG-Meridians	5.40%	01/07/2029	(4,950)	0	0	5 years
Gym Equipment - Waves 7	2510301	CHG-Meridians	4.90%	01/01/2029	(3,102)	0	0	5 years
Gym Equipment - The RISE 2	E6N0163661	MAIA Financial	1.60%	01/06/2025	(178)	(178)	(649)	4 years
Gym Equipment - MSRC 1	E6TEC63879	MAIA Financial	4.70%	30/06/2027	(7,501)	(7,501)	(4,854)	3 years
Gym Equipment - MSRC 2	E6N0164232	MAIA Financial	4.90%	01/01/2029	(1,445)	0	(410)	5 years
Equipment - MSRC 3	E6N0164255	MAIA Financial	4.90%	01/01/2029	(1,195)	0	(338)	5 years
Hamilton St Carpark		Long Island Holdings Pty Ltd	1.40%	09/08/2023	0	0	(37)	3 years
Total finance cost payments					(20,164)	(9,433)	(9,227)	

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

34. Reserves – Cash/Financial Asset Backed

The following assets are budgeted to be acquired during the year.

	2025 Actual Opening Balance	2025 Actual Transfer to	2025 Actual Transfer (from)	2025 Actual Closing Balance	2025 Budget Opening Balance	2025 Budget Transfer to	2025 Budget Transfer (from)	2025 Budget Closing Balance	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by legislation/agreement												
(a) Aged Persons Homes - General	20,317,993	0	(20,317,993)	0	19,942,294	0	(19,942,294)	0	18,938,005	1,604,771	(224,783)	20,317,993
(b) Aged Persons Homes - Prudential Requirements	3,124,064	0	(3,124,064)	0	3,185,952	0	(3,185,952)	0	3,005,894	118,170	0	3,124,064
(c) Cash in Lieu - Public Open Space	1,051,373	53,518	0	1,104,891	1,104,294	53,574	0	1,157,868	1,000,594	50,779	0	1,051,373
(d) FOGO	4,717,621	145,420	(1,917,419)	2,945,622	4,585,007	106,720	(2,158,000)	2,533,727	4,712,115	227,441	(221,935)	4,717,621
	29,211,051	198,938	(25,359,476)	4,050,513	28,817,547	160,294	(25,286,246)	3,691,595	27,656,608	2,001,161	(446,718)	29,211,051
Restricted by council												
(e) General Waste Management	5,483,548	3,019,541	(64,803)	8,438,286	4,721,292	2,061,691	(1,050,000)	5,732,983	4,767,580	1,250,009	(534,041)	5,483,548
(f) Bayswater Bowling Club - Capital Improvements	11,312	577	0	11,889	11,081	538	0	11,619	10,766	546	0	11,312
(g) Bayswater City Soccer Club Rooms Redevelopment	0	207,201	(168,432)	38,769	0	209,703	(200,000)	9,703	0	0	0	0
(h) Bayswater Tennis Club	125,232	6,491	0	131,723	122,130	5,925	0	128,055	144,306	7,323	(26,397)	125,232
(i) Bayswater Waves Aquatic Centre	371,285	0	(371,285)	0	358,990	0	(358,990)	0	353,353	17,932	0	371,285
(j) Bore and Reticulation	10,876	0	(10,876)	0	10,801	0	(10,801)	0	10,351	525	0	10,876
(k) Buildings and Facilities	0	10,010,914	(938,184)	9,072,730	0	5,766,827	(1,976,870)	3,789,957	0	0	0	0
(l) Building Furniture and Equipment	158,433	0	(158,433)	0	157,333	0	(157,333)	0	150,781	7,652	0	158,433
(m) City Buildings and Amenities	850,632	0	(850,632)	0	841,212	0	(841,212)	0	809,547	41,085	0	850,632
(n) Civic Centre	69,579	0	(69,579)	0	69,093	0	(69,093)	0	66,218	3,361	0	69,579
(o) Climate Action	0	3,395,587	(94,120)	3,301,467	0	3,387,583	(92,292)	3,295,291	0	0	0	0
(p) Economic Stimulus	1,456,690	0	(1,456,690)	0	508,090	0	(508,090)	0	1,989,771	99,410	(632,491)	1,456,690
(q) Emission Reduction Energy Plan	186,784	0	(186,784)	0	94,454	0	(94,454)	0	84,152	123,872	(21,240)	186,784
(r) Eric Singleton Bird Sanctuary	1,340,509	0	(1,340,509)	0	1,331,201	0	(1,331,201)	0	1,275,765	64,744	0	1,340,509
(s) Fleet and Plant Renewal/Upgrade	0	4,270,892	(432,369)	3,838,523	0	2,359,157	(432,369)	1,926,788	0	0	0	0
(t) Footpath and Cycleway	19,311	0	(19,311)	0	18,441	0	(18,441)	0	18,378	933	0	19,311
(u) Golf Courses	1,528,019	0	(1,528,019)	0	1,275,228	0	(1,275,228)	0	1,521,186	77,199	(70,366)	1,528,019
(v) Information and Communications Technology (ICT)	241,128	6,316,075	(1,094,547)	5,462,656	239,106	5,003,464	(1,205,999)	4,036,571	229,482	11,646	0	241,128
(w) Landfill Restoration	391,579	0	(391,579)	0	383,307	0	(383,307)	0	372,666	18,913	0	391,579
(x) Les Hansman Centre Development	126,677	0	(126,677)	0	77,963	0	(77,963)	0	3,088,441	156,736	(3,118,500)	126,677

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

34. Reserves – Cash/Financial Asset Backed (Continued)

	2025 Actual Opening Balance	2025 Actual Transfer to	2025 Actual Transfer (from)	2025 Actual Closing Balance	2025 Budget Opening Balance	2025 Budget Transfer to	2025 Budget Transfer (from)	2025 Budget Closing Balance	2024 Actual Opening Balance	2024 Actual Transfer to	2024 Actual Transfer (from)	2024 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(y) Long Service Leave and Entitlements	1,724,469	87,780	0	1,812,249	1,711,964	81,925	0	1,793,889	1,641,180	83,289	0	1,724,469
(z) Major Capital Works	7,059,124	12,476,644	(708,876)	18,826,892	6,071,468	3,798,011	(228,302)	9,641,177	1,138,807	6,770,268	(849,951)	7,059,124
(aa) Maylands Lakes	5,173	0	(5,173)	0	5,136	0	(5,136)	0	4,923	250	0	5,173
(ab) Maylands Waterland	469,975	0	(469,975)	0	466,711	0	(466,711)	0	447,276	22,699	0	469,975
(ac) Morley City Centre	593,458	0	(593,458)	0	589,338	0	(589,338)	0	564,795	28,663	0	593,458
(ad) Morley Library Seed	0	1,050,903	0	1,050,903	0	1,048,514	0	1,048,514	0	0	0	0
(ae) Morley Sport and Recreation Centre	384,950	0	(384,950)	0	266,428	0	(266,428)	0	523,673	25,985	(164,708)	384,950
(af) Noranda Netball Courts	76,015	3,869	0	79,884	74,459	3,612	0	78,071	72,344	3,671	0	76,015
(ag) Plant and Works Equipment	3,011	0	(3,011)	0	28,438	0	(28,438)	0	2,865	146	0	3,011
(ah) Playground and Parks	55,743	0	(55,743)	0	55,278	0	(55,278)	0	53,051	2,692	0	55,743
(ai) Rates Smoothing	0	669,138	0	669,138	0	629,108	0	629,108	0	0	0	0
(aj) Recreation Renewal/Upgrade	0	5,211,554	(162,497)	5,049,057	0	4,194,056	(227,069)	3,966,987	0	0	0	0
(ak) River Restoration	132,742	0	(132,742)	0	126,331	0	(126,331)	0	126,330	6,412	0	132,742
(al) Roads and Drainage	14,229	0	(14,229)	0	14,125	0	(14,125)	0	13,542	687	0	14,229
(am) Senior Citizens Buildings	27,971	0	(27,971)	0	27,774	0	(27,774)	0	26,620	1,351	0	27,971
(an) Strategic Property	23,834	2,055,765	(1,100,000)	979,599	48,488	2,048,540	(1,100,000)	997,028	539,401	21,721	(537,288)	23,834
(ao) Streetscapes	143,285	0	(143,285)	0	140,533	0	(140,533)	0	164,306	7,664	(28,685)	143,285
(ap) Sustainable Environment	61,255	0	(61,255)	0	59,717	0	(59,717)	0	58,296	2,959	0	61,255
(aq) The RISE	405,886	0	(405,886)	0	396,527	0	(396,527)	0	386,282	19,604	0	405,886
(ar) Transport Renewal/Upgrade	0	8,169,865	(1,373,992)	6,795,873	0	5,242,570	(1,535,878)	3,706,692	0	0	0	0
(as) Underground Power	0	0	0	0	0	838,099	0	838,099	0	0	0	0
(at) Workers Compensation	586,364	0	(586,364)	0	581,599	0	(581,599)	0	653,213	33,151	(100,000)	586,364
	24,139,078	56,952,796	(15,532,236)	65,559,638	20,884,036	36,679,323	(15,932,827)	41,630,532	21,309,647	8,913,098	(6,083,667)	24,139,078
	53,350,129	57,151,734	(40,891,712)	69,610,151	49,701,583	36,839,617	(41,219,072)	45,322,128	48,966,255	10,914,259	(6,530,385)	53,350,129

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

During the financial year, reserve transfers totaling \$34,694,471 were made between reserves that had become redundant and now hold a nil closing balance as at 30 June 2025. These funds were reallocated to new and established reserves aligned with asset management priorities, as well as to the Climate Action Reserve and the Rates Smoothing Reserve.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

34. Reserves – Cash/Financial Asset Backed (Continued)

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve Name	Purpose of the Reserve
Restricted by legislation/agreement	
(a) Aged Persons Homes - General	This reserve restricts funds held for the Independent Living Units and Residential Care Facilities owned and controlled by the City. These funds are managed in accordance with the relevant statutory requirements and policies.
(b) Aged Persons Homes - Prudential Requirements	To provide a cash-backed prudential reserve to meet the accommodation obligations for Residential Care Facilities and Independent Living Units.
(c) Cash in Lieu - Public Open Space	To set aside cash in lieu funds received under section 154 of the Planning and Development Act 2005 for the funding of eligible public open space development projects.
(d) FOGO – (Waste Services) Reserve	To assist and support the implementation of a FOGO – Waste Services for residents.
Restricted by council	
(e) General Waste Management	To set aside funds for the future development of waste management.
(f) Bayswater Bowling Club - Capital Improvements	To set aside funds for the future development of the Bayswater Bowling Club.
(g) Bayswater City Soccer Club Rooms Redevelopment	To quarantine seed funding for the redevelopment of the Bayswater City Soccer Club.
(h) Bayswater Tennis Club	To set aside funds for the future development of the Bayswater Tennis Club.
(i) Bayswater Waves Aquatic Centre	To fund asset management requirements of the Bayswater Waves Aquatic Centre.
(j) Bore and Reticulation	For the installation of new bores and reticulation, and the replacement of old bore and reticulation systems, due to wear and tear.
(k) Buildings and Facilities	To fund the renewal and upgrade of the City's buildings and facilities.
(l) Building Furniture and Equipment	To provide a cash-backed reserve for the purpose of furniture and equipment required in Council's buildings.
(m) City Buildings and Amenities	For the purpose of preserving and renewing Council's buildings.
(n) Civic Centre	To make provision for the asset management needs of the Civic Centre.
(o) Climate Action	To fund the Environmental Liveability Framework, Emission Reduction Energy Plan, riverbank restoration, living streams and environmental initiatives, fleet transition to EVs and upgrading and renewing City buildings and facilities in a way that is decarbonizing.
(p) Economic Stimulus	To fund employment-generating projects for the benefit of the community.
(q) Emission Reduction Energy Plan Reserve	To fund the implementation of the Emission Reduction Energy Plan (ERRE) Plan.
(r) Eric Singleton Bird Sanctuary	To set aside funds for the asset management requirements of the Eric Singleton Bird Sanctuary.
(s) Fleet and Plant Renewal/Upgrade	To fund the acquisition of non-electric fleet and major plant.
(t) Footpaths and Cycleways	To set aside funds for the asset management requirements of the City's footpath and cycleways infrastructure.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

34. Reserves – Cash/Financial Asset Backed (Continued)

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which reserves are set aside are as follows:

Reserve Name	Purpose of the Reserve
Restricted by council (continued)	
(u) Golf Courses	To set aside funds for the asset management requirements of the City's golf courses.
(v) Information and Communications Technology (ICT)	To provide for the maintenance of the City's information technology requirements including general computer replacements.
(w) Landfill Restoration	To provide funding for the review and any restoration requirements of the Swan River Foreshore
(x) Les Hansman Centre Development	To set aside funds for the redevelopment of the Les Hansman Community Centre.
(y) Long Service Leave and Entitlements	To provide for the payment to employees of Long Service Leave and other approved entitlements.
(z) Major Capital Works	To finance the cost of major capital works programs as approved by Council.
(aa) Maylands Lakes	To fund asset preservation and environmental requirements for Maylands Lakes.
(ab) Maylands Waterland	To fund asset management requirements of the Maylands Waterland facility.
(ac) Morley City Centre	To provide funds for the future development of the Morley City Centre.
(ad) Morley Library Seed	To quarantine seed funding for the development of a new Morley Library.
(ae) Morley Sport and Recreation Centre	To set aside funds for the asset management requirements of the Morley Sport and Recreation Centre.
(af) Noranda Netball Courts	Funds set aside for the asset management requirements of the Noranda Netball Courts.
(ag) Plants and Works Equipment	To fund the cost of acquiring plant and equipment needed to provide for the day-to-day operational requirements of the City.
(ah) Playground and Parks	To set aside funds for the asset management requirements of the City's playground and parks infrastructure.
(ai) Rates Smoothing	To fund significant and non-recurrent operating expenses including triennial Landgate valuations, biennial elections costs and other ad hoc items including insurance premium adjustments.
(aj) Recreation Renewal/Upgrade	To fund recreation related (parks and reserves) capital projects.
(ak) River Restoration	To set aside funds for the restoration of the river.
(al) Roads and Drainage	To set aside funds for the asset management requirements of the City's road and drainage infrastructure.
(am) Senior Citizens Building	To set aside funds for the asset management requirements of the City's senior citizens centres.
(an) Strategic Property	To provide funds for future land acquisition.
(ao) Streetscapes	To provide for the renewal of urban streetscapes.
(ap) Sustainable Environment	To provide funding for strategic environmental projects such as foreshore rehabilitation and the Eric Singleton Bird Sanctuary.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

34. Reserves – Cash/Financial Asset Backed (Continued)

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which reserves are set aside are as follows:

Reserve Name	Purpose of the Reserve
(aq) The RISE	To fund asset management requirements of The RISE.
(ar) Transport Renewal/Upgrade	To fund transport related (roads, paths, drains and carparks) capital projects.
(as) Underground Power	To set aside surplus cash funds received to fund future underground power costs.
(at) Workers Compensation	To finance Workers' Compensation costs in excess of premium deposits.

City of Bayswater

Notes to and forming part of the Financial Report
for the year ended 30 June 2025

35. Trust Funds

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2024	Amounts received	Amounts paid	30 June 2025
	\$	\$	\$	\$
Building Service Levy	68,785	319,070	(315,119)	72,736
Cash in Lieu - Art	429,474	85,693	0	515,167
Cash in Lieu - Car Parking	577,830	30,977	0	608,807
Cash in Lieu - Public Open Space	2,436,214	148,844	(74,332)	2,510,726
Construction Training Fund	31,856	104,664	(130,159)	6,361
TPS 17	132,527	4,262	0	136,789
Unclaimed money	69,921	123	(14,430)	55,614
Bonds	0	3,410	(3,410)	0
JDAP	0	11,417	(11,417)	0
Trust - Other	1,000	0	(1,000)	0
Scholarship	25,587	828	(500)	25,915
	3,773,194	709,288	(550,367)	3,932,115



Auditor General

INDEPENDENT AUDITOR'S REPORT

2025

City of Bayswater

To the Council of the City of Bayswater

Opinion

I have audited the financial report of the City of Bayswater (City) which comprises:

- the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity, statement of cash flows and statement of financial activity for the year then ended
- notes comprising a summary of material accounting policies and other explanatory information.

In my opinion, the financial report :

- is based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the City for the year ended 30 June 2025 and its financial position at the end of that period
- is in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Investment in Associates

I draw attention to Note 27 to the financial report, which states that effective 1 July 2025, two member participants have resolved to withdraw as member participants from Eastern Metropolitan Regional Council effective from 1 July 2025. The City continues to be a member council participant. My opinion is not modified in respect of this matter.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2025, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the City is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the City's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the City.

The Council is responsible for overseeing the City's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the City of Bayswater for the year ended 30 June 2025 included in the annual report on the City's website. The City's management is responsible for the integrity of the City's website. This audit does not provide assurance on the integrity of the City's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the City to confirm the information contained in the website version.



Sandra Labuschagne
Deputy Auditor General
Delegate of the Auditor General for Western Australia
Perth, Western Australia
1 December 2025

ATTACHMENT A

CITY OF BAYSWATER

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

Index of findings	Potential impact on audit opinion	Rating			Prior year finding
		Significant	Moderate	Minor	
1. Incorrect accounting of cash received in lieu of parking and art	No		✓		
2. Management of profile name and delegation changes	No			✓	

Key to ratings

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Significant - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However even if the issue is not likely to impact the audit opinion, it should be addressed promptly.

Moderate - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.

Minor - Those findings that are not of primary concern but still warrant action being taken.

ATTACHMENT A

CITY OF BAYSWATER

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

1. Incorrect accounting of cash received in lieu of parking and art

Finding

During the audit we noted that the City holds money received in relation to Cash in Lieu Parking and Cash in Lieu Art in Trust Funds, although there is no obligation or condition to return or refund this money.

2020 Amendments to the WA Planning and Development (Local Planning Schemes) Regulations 2015 (clause 77I of Schedule 2) states that *"All money received by the local government in accordance with a payment in lieu of parking condition imposed on an approval of development in accordance with clause 77H must be paid into a reserve account established under the Local Government Act 1995 section 611 for the purposes set out in the relevant payment in lieu of parking plan for the development"*

In accordance with the definition above the City should hold the funds relating to parking in an established reserve account. The money received in lieu of art should, in the absence of specific legislation on this matter, be accounted similarly to cash received in lieu of parking and cash received in lieu of public open space, in a reserve account.

The current Policy held by the City in relation to Public Art was last reviewed in 2016/2017 and do not reflect the changes in the legislation and updated accounting requirements.

Rating: Moderate

Implication:

Outdated policies and non-compliance with legislative requirements in regard to money received in lieu of parking and art leads to incorrect accounting treatment.

Recommendation:

We recommend that the City updates its policy and establish appropriate reserve accounts to account for the cash received in lieu of parking and cash received in lieu of art.

Management comment

Agreed.

The respective policy will be updated by Property and Economic Development.

Appropriate reserve accounts will be established and funds transferred from Trust by Financial Services.

Responsible person: Manager Property and Economic Development and Manager Financial Services

Completion date: 30 June 2026

ATTACHMENT A

CITY OF BAYSWATER

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2025

FINDINGS IDENTIFIED DURING THE FINAL AUDIT

2. Management of profile name and delegation changes

Finding

During the audit we identified:

- 1 profile (Technical Officer) which was not explicitly included in the Purchasing Authorisation Management Practice (PAMP). The delegation was aligned with other Technical Officers in the PAMP, however, we noted that there are differing delegations for Technical Officers.
- 1 profile (Executive Assistant to the CEO) which appears twice in the PAMP provided, both with differing delegations.

We understand that the PAMP is not a live document and at times there will be profiles with a delegation in TechnologyOne that are not explicitly listed in the current approved PAMP. In these instances, the PAMP allows for the new positions to be aligned to the most relevant position title within the Financial Threshold listing. However, this process in particular doesn't provide sufficient assurance where the new position is not explicitly listed in the PAMP, and there are multiple similar positions with varying financial thresholds. This make it difficult to ensure that a new position has been correctly aligned to the most relevant position and financial threshold category.

Rating: Minor

Implication:

Incorrect delegation limits and profile details can lead to unauthorised purchases and increases the risk of fraud.

Recommendation:

We recommend that management implement a process to ensure that where delegations are assigned after the latest approval of the PAMP, there is evidence to demonstrate that the position and delegation matches with the details in the PAMP.

Management comment

Agreed.

Management will consider ways in which positions and delegations can be more easily aligned when reviewing the Management Practice.

It should be noted the issue of a profile being duplicated was corrected in a more recent update of the Management Practice.

Responsible person: Manager Financial Services

Completion date: 30 June 2026

10.5.1.3 Office of the Auditor General Information Systems - General Computer Controls Audit 2024/25

Responsible Branch:	Digital Solutions and Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required
Attachments:	1. CONFIDENTIAL - Confidential Final Management Letter City of Bayswater 2025 [8.3.1 - 20 pages] 2. CONFIDENTIAL - Annual Financial Audit Exit Report City of Bayswater 2025 [8.3.2 - 22 pages]

This item contains one or more confidential attachments that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the *Local Government Act 1995*, sub-section:

- (e) *information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations*

SUMMARY

The Office of the Auditor General (OAG) has completed its audit of the Annual Financial Report, which included the Information Systems audit for the year ended 30 June 2025. The Draft Management Letter was provided to the City on 11 November 2025, and the Final Management Letter (**Confidential Attachment 1**) was provided on 1 December 2025.

The City has provided management comment outlining the action the City intends to take to address each of the findings.

COMMITTEE RECOMMENDATION TO COUNCIL **(OFFICER'S RECOMMENDATION)**

That Council:

1. **Notes the OAG IS Management Letter – Findings Identified During the General Computer Controls Audit – Attachment B, including management comment as contained in Confidential Attachment 1 to this report.**
2. **Notes the Capability Maturity Assessment – Information Systems as contained on page 11 in Confidential Attachment 2 to this report.**
3. **Notes the agreed actions to address the audit findings are entered into the City's Audit Log Register for progress reporting.**

BACKGROUND

As part of the audit of the Annual Financial Report for the year ended 30 June 2025, the OAG performed the Information Systems (IS) audit. The IS audit considers the internal controls relevant to the preparation of the financial report to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.

As part of our Information Systems (IS) audit work, the Office also completed a Capability Maturity Assessment for the Authority.

A capability maturity model is a way of assessing how well developed and capable the established IT controls are and how well developed or capable they should be.

The IS audit for the year ended 30 June 2025 includes review of the findings outstanding from previous years.

EXTERNAL CONSULTATION

External consultation with the Office of the Auditor General is undertaken as part of the audit process.

OFFICER'S COMMENTS

In the attached Information Systems Audit (**Confidential Attachment 1**) for the period ending 30 June 2025, the OAG auditor reported fourteen findings. This is an overall increase by one compared to thirteen findings identified as part of the 2024 audit and includes three new findings and closing two previous findings.

Rating Actions

As part of the audit process each audit finding is rated. The ratings are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. The auditor considers potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

Rating	Description
Significant	Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year, or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit report, it should be addressed promptly.
Moderate	Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable
Minor	Those findings that are not of primary concern but still warrant action being taken.

The fourteen findings reported in the 2025 audit report, against the previous year's reports are follows:

Rating	Findings 2023	Findings 2024	Findings 2025
Significant	0	0	0
Moderate	11	8	11
Minor	6	5	3
Total	17	13	14

Capability Maturity Model

As part of the information systems audit, the OAG also completed a Capability Maturity Assessment. The capability maturity model is a way of assessing how well developed and capable the established IT controls are and how well developed or capable they should be. The City's agreed results are as follows with more information provided in **Confidential Attachment 2**.

Focus Area	2023/24 Rating	2024/25 Rating
Manage IT Risk	3	2
Information Security Framework	2	2
Human Resource Security	2	2
Manage Access	2	2
Endpoint Security	2	2
Network Security	2	2
Physical Security	2	3
Manage Change	3	2
Manage IT Operations	2	2
Manage Continuity	2	2

As the City continues to address audit findings and implement management agreed actions, maturity levels are expected to increase.

Addressing Audit Findings

The City has adopted the following approach to address the OAG recommendations:

- The City has provided a response to each of the findings.
- Progress reporting on the implementation of actions is reported through the Audit, Risk and Improvement Committee.

Supporting the implementation and resourcing of actions, management will update the Information Security Action Plan (ISAP). This internal register provides details on practicable actions to resolve findings, register risks and indicate possible funding estimates to resolve where required. Where projects or major activities are already in progress it will cross reference to an internal workplan to provide deeper detail on actions and responsibility assignment of these. It also brings together other activities across people, process or technology that have been identified as being able to increase the cyber security posture of the City.

The ISAP supports monitoring the implementation of actions through the Audit Log Register.

LEGISLATIVE COMPLIANCE

Part 7 – Audit – *Local Government Act 1995*

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Medium
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Key Result Area:	Leadership and Governance
Outcome 5.3	Optimised Performance
Objective 5.3.1	Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure.

CONCLUSION

Management actions to address the OAG findings will be included in the Audit Register, on a quarterly basis management provide an update on the status of implementation of actions. Progress reporting is provided to the Council through the Audit Risk and Improvement Committee.

10.5.1.4 Quarter 1 - Quarterly Performance Report - Audit Function

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required.
Attachments:	1. Corporate Reporting Dashboard [8.4.1 - 1 page] 2. CONFIDENTIAL - Audit Register [8.4.2 - 2 pages]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item contains one or more confidential attachments that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the *Local Government Act 1995*, sub-section:

- (e) *information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations*

SUMMARY

This report provides an update on the City's Audit Function for Quarter 1 (July - September) 2025/26.

Key Points

The 2025/26 year:

- opened with 14 actions.
- 3 actions were added in Quarter 1, bringing the total to 17.
- 4 actions were closed in Quarter 1.
- 13 actions remain in progress: 7 are overdue and 6 are not yet due.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council:

- 1. Notes the Quarter 1 - Quarterly Performance Report – Audit.**
- 2. Notes the status of the implementation of audit actions as presented in the Audit Function Dashboard Attachment 1 and Audit Register Confidential Attachment 2 to this report.**

BACKGROUND

This report provides an update on the Internal Audit Program 2025/26 and the Audit Function – Implementation of Recommendations for Quarter 1 (July – September) 2025/26.

EXTERNAL CONSULTATION

No consultation has occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS

The 2025/26 Internal Audit Program, endorsed by Council on 1 July 2025, includes four projects:

- Regulation 17 CEO Review
- Footpath Maintenance

- Fees and Charges
- Food Business Inspections

Two audits, Footpath Maintenance and Regulation 17 CEO Review are underway. Fieldwork is complete, and draft reports are under management review.

Audit Function – 2025/26 Status

The Audit Function began the year with 14 actions. Three new actions were added in Quarter 1, bringing the total to 17. Of these, three have been completed and 14 remain in progress.

2024/25 STATUS	NO.
2025/26 Period Open	14
Actions Added	3
Total	17

Implementation of Recommendations (Confidential Attachment 2)

Audit recommendations are monitored by the Executive Leadership Team (ELT) before being reported to the Audit and Risk Committee (ARIC), which is updated only on overdue and completed actions.

Quarter 1 began with 14 actions and ended with 13. Three new actions were added following the Community Grants and Sponsorship Management audit. Four actions were completed, with evidence reviewed during the Annual Internal Audit Log Review.

STATUS	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Period Open	14			
Actions Added	3			
Actions Superseded				
Actions Complete	-4			
Period Close	13			

In-Progress Actions

At the close of Quarter 1, 13 actions are in-progress, 6 actions are not yet due.

Status of In-Progress Actions					
14					
Overdue			Not Yet Due		
7			6		
Off-Track	On-Hold	On-Track	Off-Track	On-Hold	On-Track
7			1		5

Overdue Actions

7 actions are overdue this quarter.

	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Number of overdue actions	7			

Six of the seven overdue actions relate to the OAG General Computer Controls audit and will be reviewed during the interim audit.

Action IA01.24-2.01 (Verge Bonds) also remains overdue. Management has mapped the process and is working to improve the IT system.

LEGISLATIVE COMPLIANCE

Nil

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making. SR08 - Business model fails to support an integrated and responsive delivery of services, facilities and infrastructure (Including leadership, structure and processes).	

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Leadership and Governance

Outcome 5.1 Good Governance

Objective 5.1.1 Provide ethical and accountable governance.

Key Result Area: Leadership and Governance

Outcome 5.3 Optimised Performance

Objective 5.3.1 Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure.

CONCLUSION

Actions arising from the City's internal and external audits are recorded and monitored within the City's Implementation Recommendation Audit Register. Progress on the implementation of actions is reported on a quarterly basis to the ARIC.

Audit Actions



Home



Reset

Directorate

All



Branch

All



Audit Name

All



Quarter

Qtr 1



View Audit Table

Audit Log Status

Year to Date (2025/26)

6

Total No. Audits

21

Total No. Findings

28

Total No. Recommendations

17

Total No. Actions

4

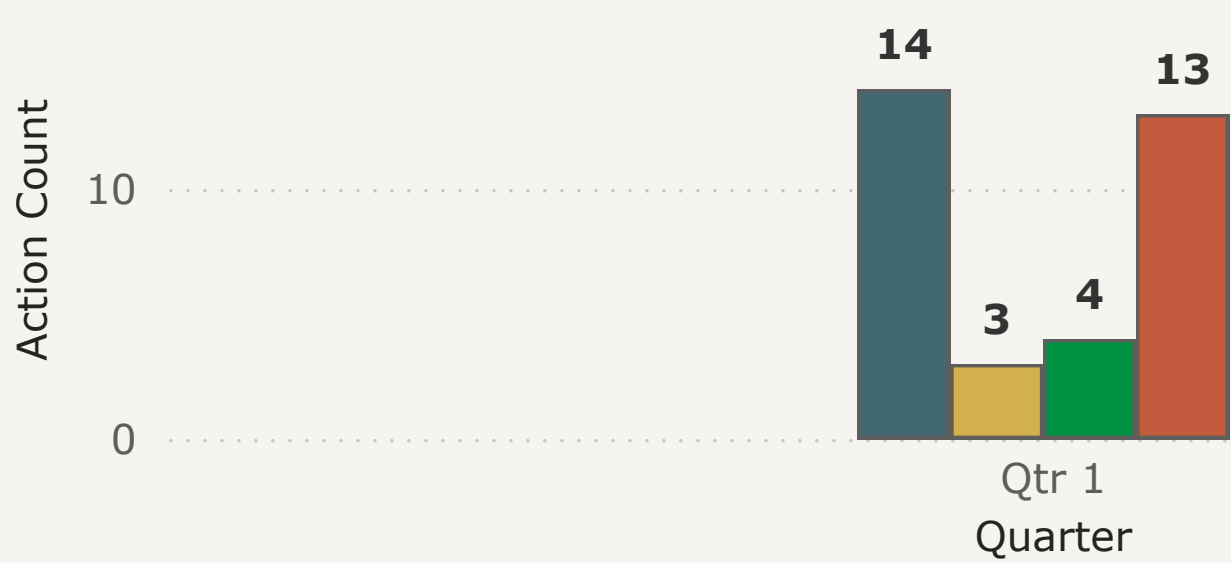
Total No. Implemented

13

Total No. In Progress

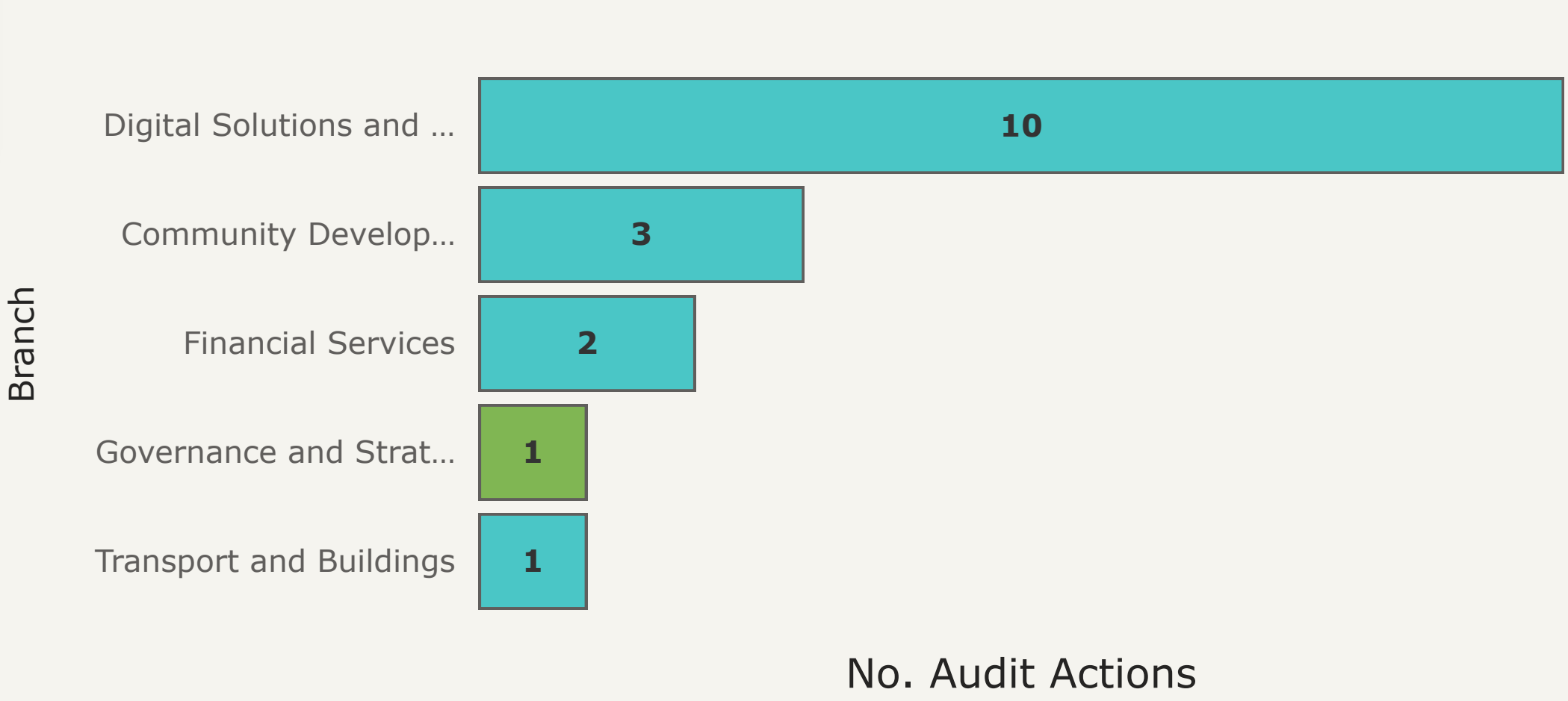
No. Actions by Residual Risk Rating by Quarter

Opening Actions Added Actions Completed Actions Remaining Actions



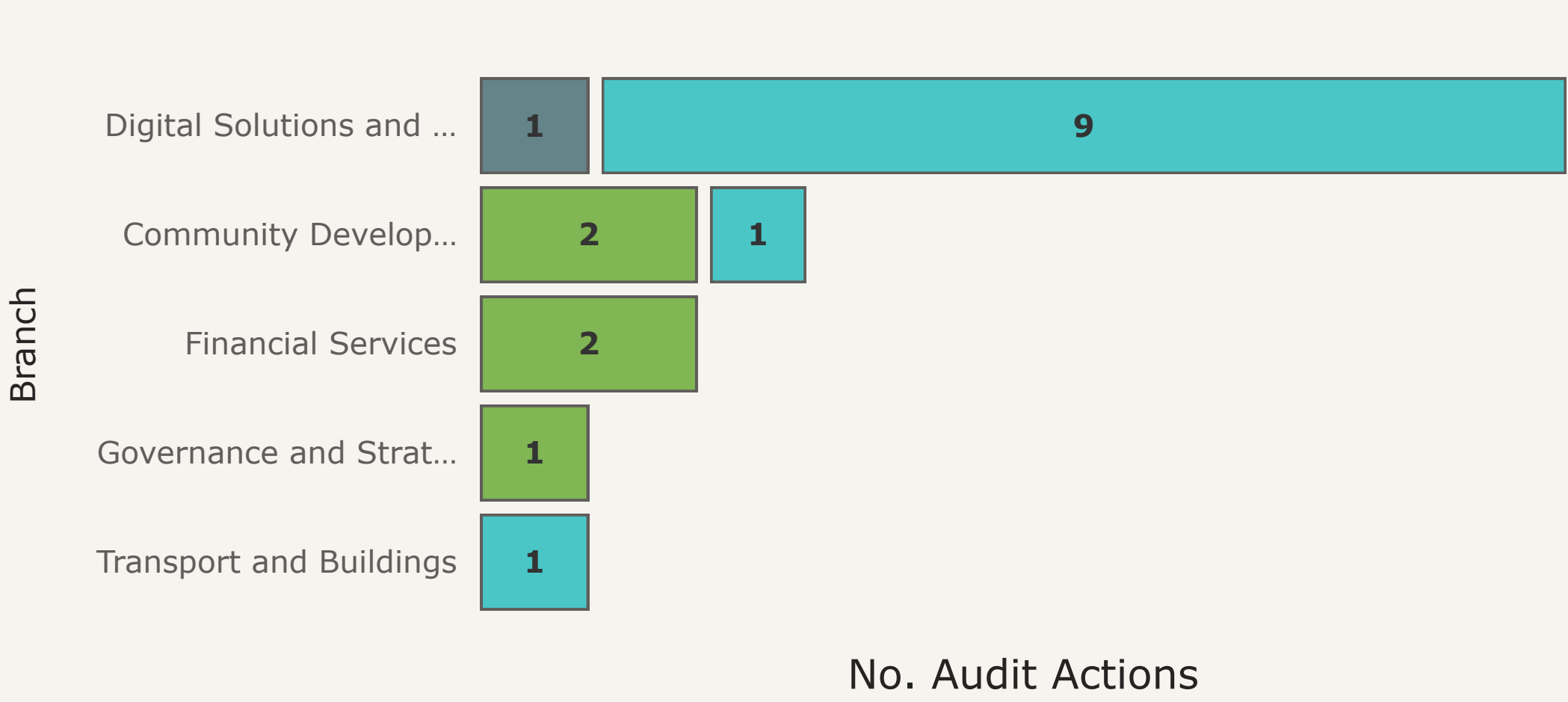
No. Actions by Inherent Risk Rating by Branch

Low Medium



No. Actions by Current Residual Risk Rating by Branch

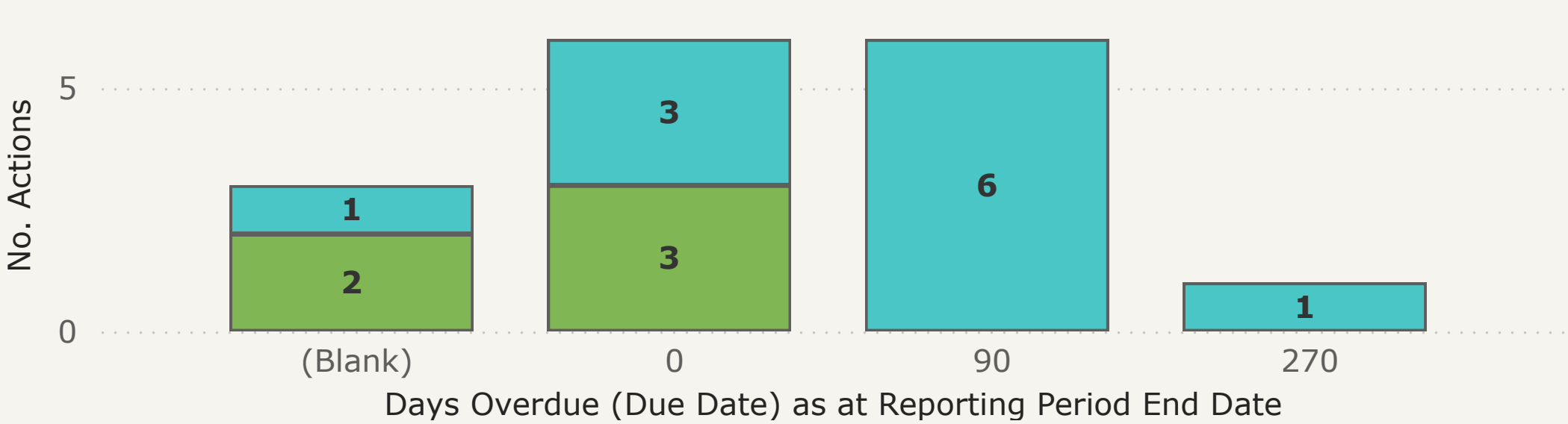
Action Implemented Low Medium



No. Actions by Days Overdue and Residual Risk Rating

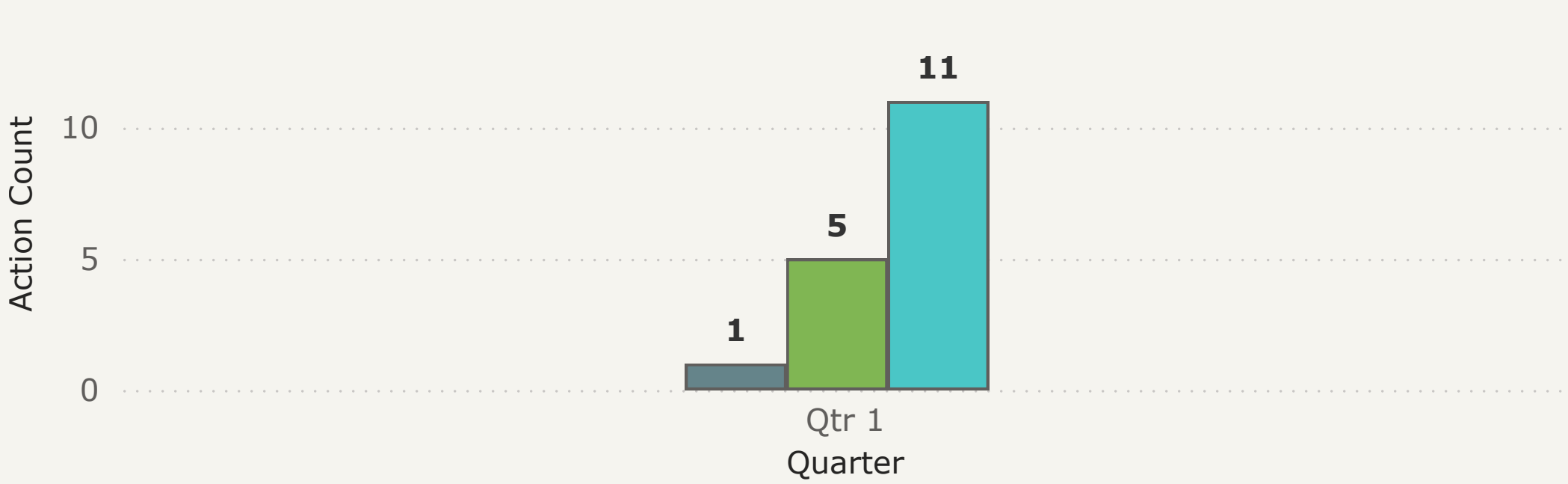
Excludes Implemented Actions | 0 = Not Yet Due

Low Medium



No. Actions by Residual Risk Rating by Quarter

Action Implemented Low Medium



Audit Action Status

Quarterly Update - Qtr 1

17

Total No. Actions

4

Implemented

13

In Progress

47%

Average Completion

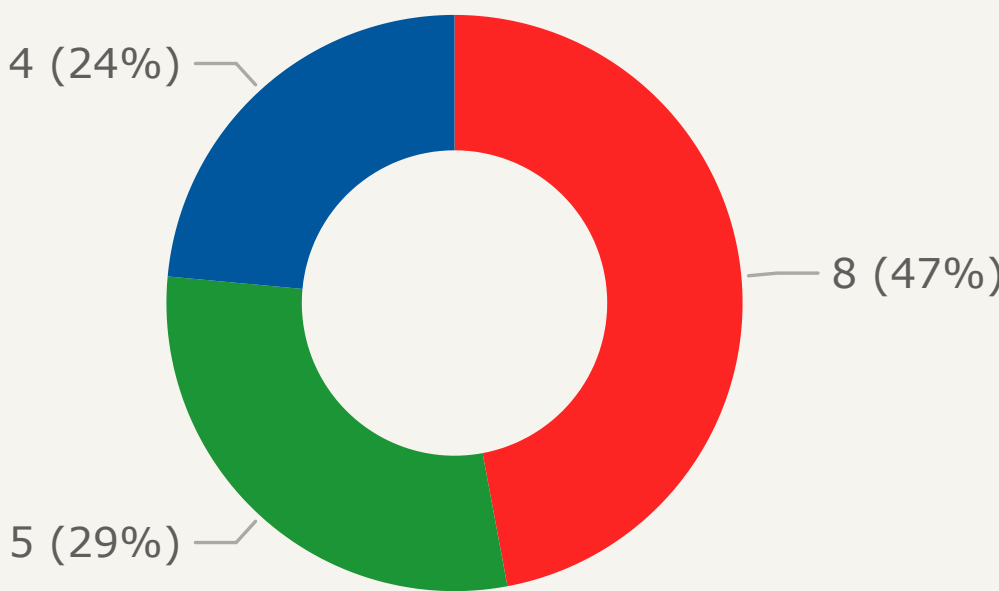
7

Overdue

6

Not Yet Due

Current Status Distribution



Current Status

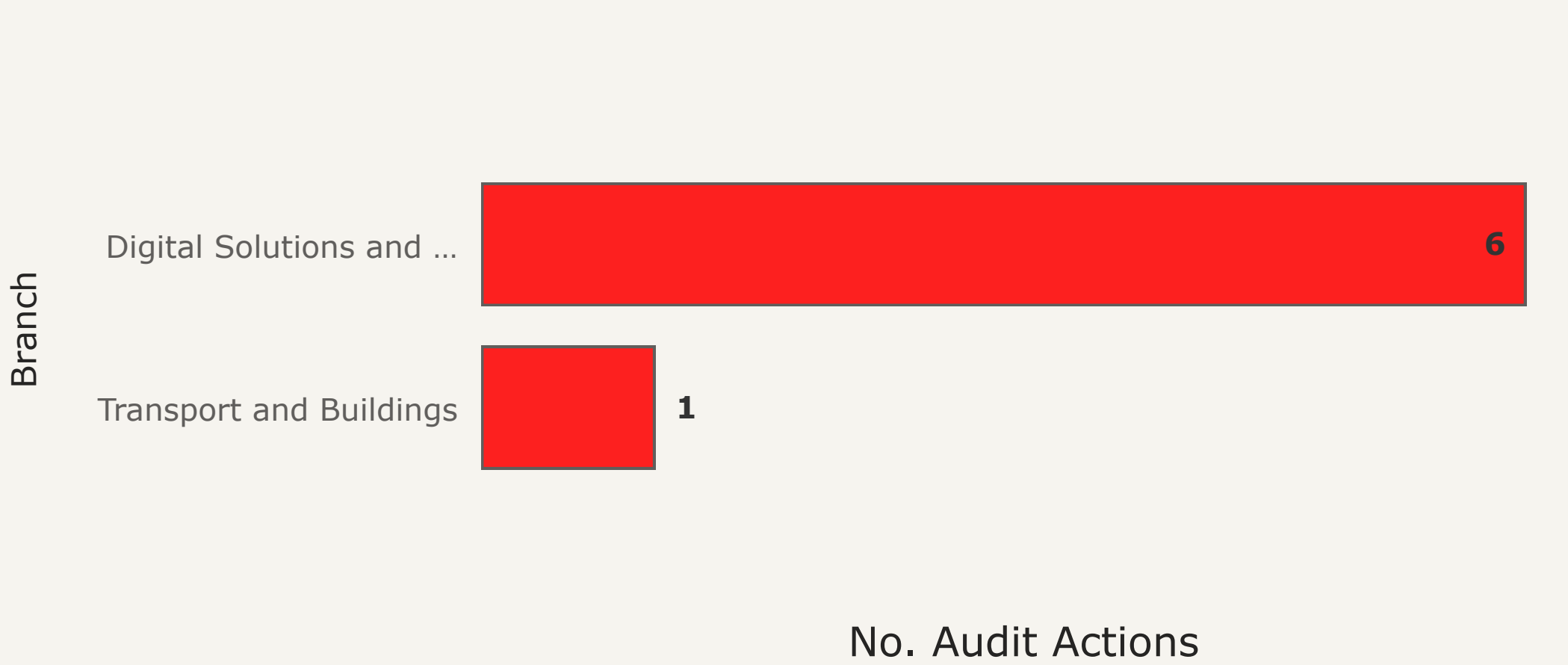
Off-Track

On-Track

Complete

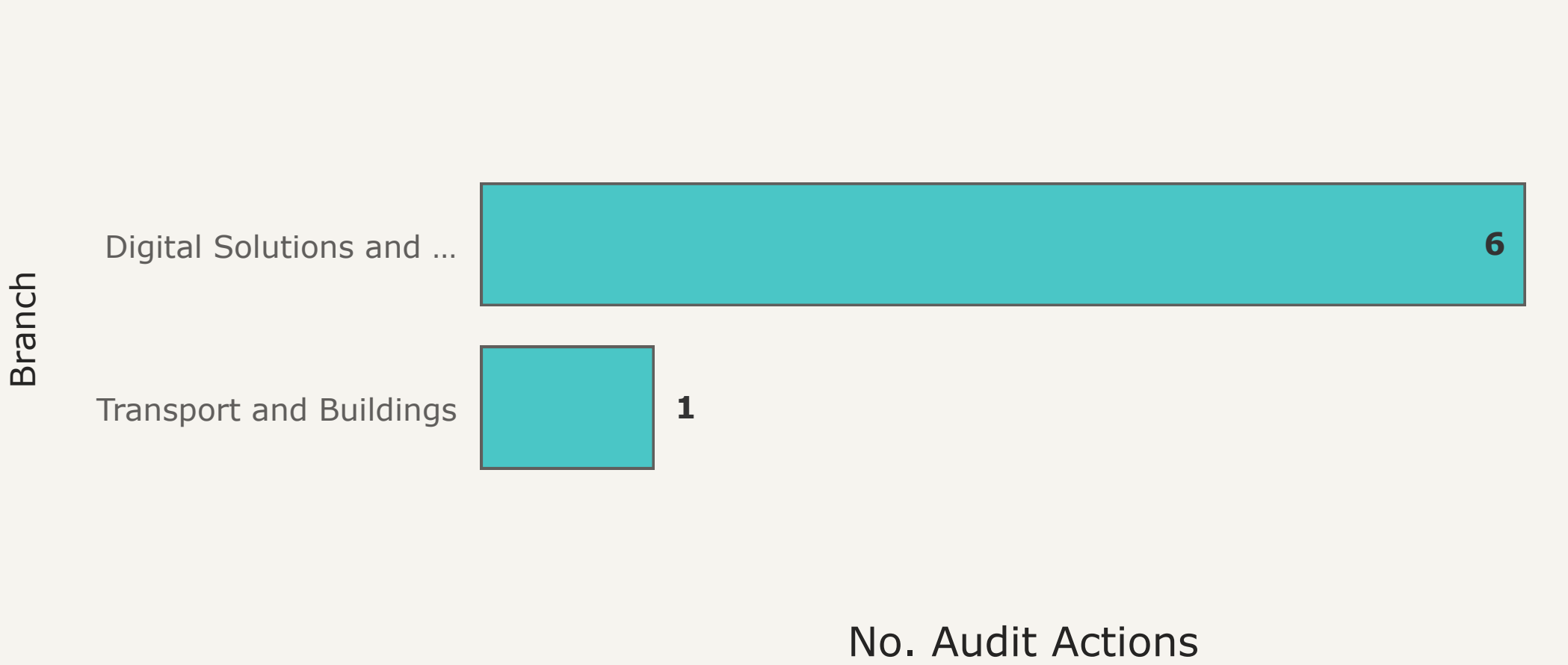
Overdue Actions by Branch and Status

Off-Track



Overdue Actions by Branch and Residual Risk Rating

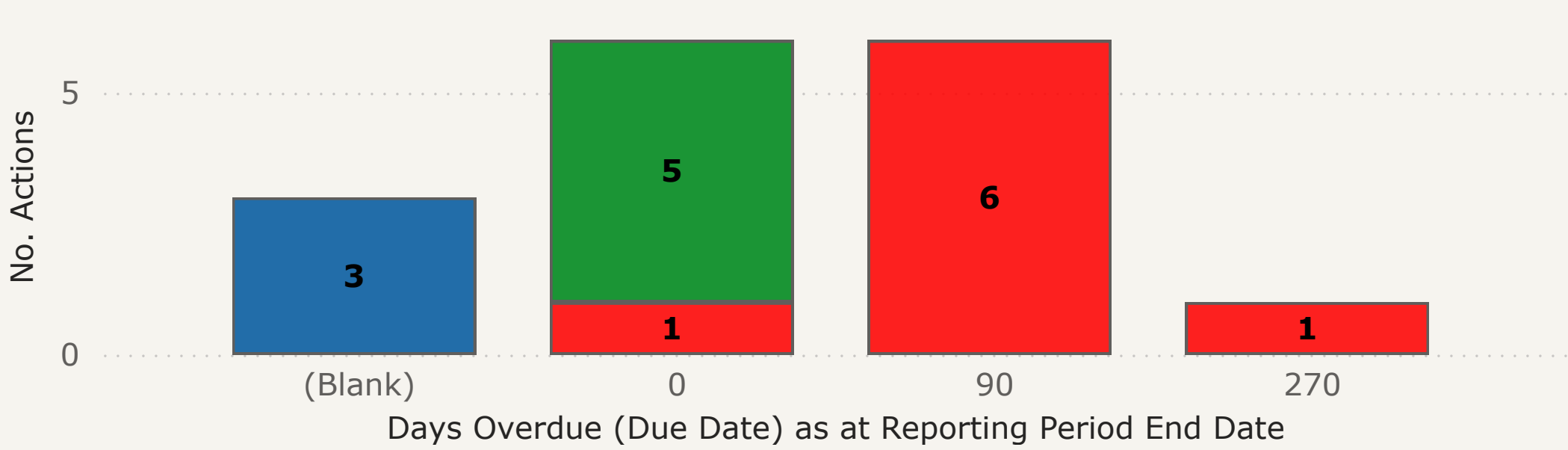
Medium



No. Actions by Days Overdue and Status

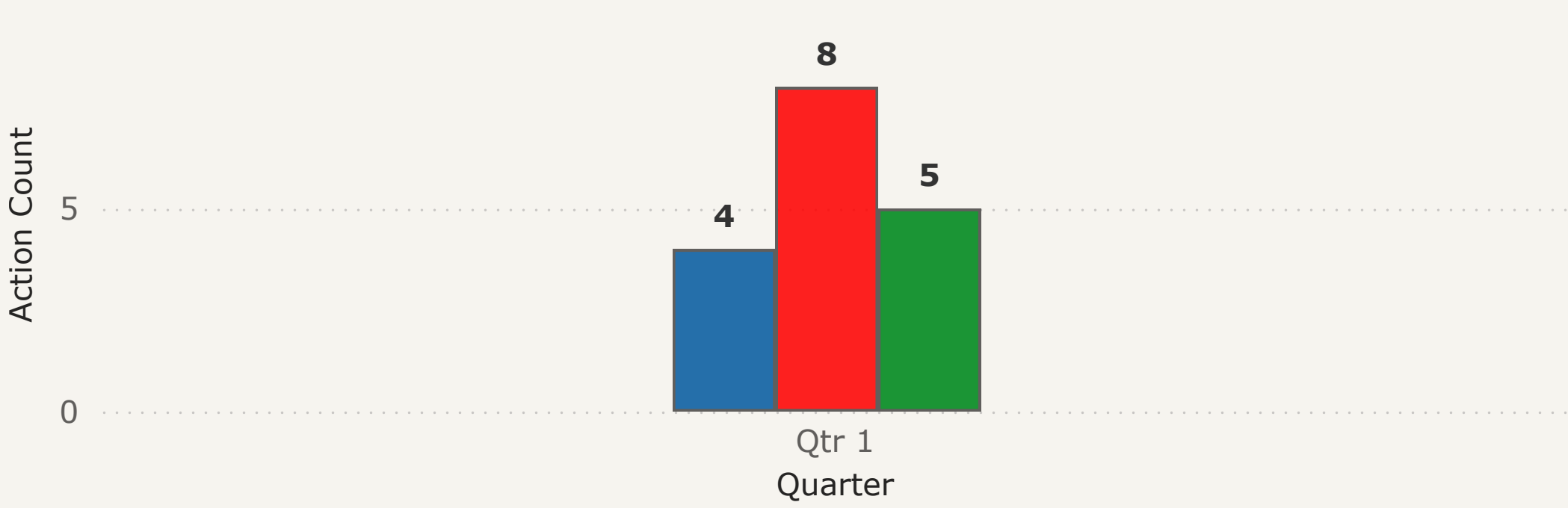
Excludes Implemented Actions | 0 = Not Yet Due

Complete Off-Track On-Track



No. Actions by Status by Quarter

Complete Off-Track On-Track



10.5.1.5 Quarter 1 - Quarterly Performance Report - Corporate

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	1. Performance Report 2025-26 Q1 [8.5.1 - 33 pages] 2. Informing Plan Implementation Action Report [8.5.2 - 28 pages]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

The City of Bayswater produces a quarterly Performance Report (**Attachment 1**) to provide updates on operational performance and progress in delivering the Corporate Business Plan (CBP) 2025/26-2028/29, with a particular focus on the current financial year (2025/26).

The Quarter 1 Performance Report (July-September) presents the City's first update for the 2025/26 financial year. It tracks progress across:

- City Services
- Operating Projects
- Capital Programs and Projects
- Informing Plan Deliverables
- Corporate Business Plan Measures

To strengthen transparency and accountability, the City has also introduced the Informing Plan Implementation Action Report (**Attachment 2**). This new report outlines which strategy and plan actions are scheduled for implementation during the year and is complemented by the Performance Report. Both documents will be published on the City's website to ensure accessibility for Council and the community.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council:

1. Approves the Performance Report (**Attachment 1**) – Corporate Quarter 1 (July – September 2025/26) and Informing Plan Implementation Action Report (**Attachment 2**); and
2. Authorises the publication of the Performance Report on the City's website.

BACKGROUND

The Corporate Business Plan (CBP), together with the Strategic Community Plan, forms the foundation of the City's Council Plan. Adopted by Council on 1 July 2025, the CBP 2025/26-2028/29 is a key guiding document outlining the services, projects, and programs to be delivered over the next four years. The CBP supports best practice in accountability and transparency as part of the City's Integrated Planning and Reporting Framework (IPRF).

Under the IPRF, local governments are required to report regularly to the community on performance. This process enhances accountability, informs continuous improvement, and supports better outcomes for the community.

In response to feedback received during the Annual General Electors Meeting, held 12 March 2025, the City has refined its strategy and plan reporting approach to improve clarity and relevance. A key enhancement is the introduction of the Informing Plan Implementation Action Report, which details the actions from strategies and plans scheduled for delivery in the current year. This report works alongside the Corporate Performance Report to provide a more complete picture of progress on both operational and strategic commitments.

EXTERNAL CONSULTATION

No external consultation was undertaken to prepare this report.

OFFICER'S COMMENTS

The City has refined its quarterly performance reporting approach to improve transparency, accessibility, and relevance for Council and the community. This change responds to feedback received during the 2024/25 reporting cycle, which highlighted challenges with clarity and the volume of information provided.

Updated Reporting Approach

Following consultation with the Executive Leadership Team (ELT), the reporting process has been streamlined to better communicate progress on the Corporate Business Plan (CBP) 2025/26-2028/29. Key improvements include:

- Replacing detailed spreadsheets previously presented through the Audit and Risk Management Committee with a consolidated Performance Report (**Attachment 1**).
- Publishing and promoting the Performance Report on the City's website to ensure accessibility for all stakeholders.
- Introducing the Informing Plan Implementation Action Report (**Attachment 2**) to provide visibility of actions from strategies and plans scheduled for delivery during the current year.

Detailed performance data will continue to be collected and made available upon request, ensuring transparency and alignment with best practice in local government reporting.

CBP Progress Overview

The CBP translates the City's strategic priorities into measurable actions, comprising 288 actions scheduled for delivery during the 2025/26 financial year. The Performance Report (**Attachment 1**) provides an overview of progress achieved in the first quarter.

City Services

There are 28 service actions focused on delivering Council-approved Service Plans, which include outputs, sub-services, service projects, and Informing Plan actions delivered as part of Business-as-Usual (BAU).

Following the adoption of the CBP 2025/26 - 2028/29, several service areas were realigned. While deliverables remain consistent, some actions were reassigned to new service areas.

Adopted Service Titles	Updated Service Titles
1. Community and Events	1. Arts and Events
~~2. Community Care and Aged Services~~	
3. Community Development	2. Community Strategy and Programs
4. Library Services	3. Library and Community Centres
7. Security Services	6. Safety and Crime Prevention
8. Environmental Health	7. Health Services
11. Building Approvals	10. Statutory Building
12. Infrastructure Planning	11. Infrastructure Projects
13. Planning and Building Compliance	12. Statutory Planning and Compliance
~~14. Planning Approvals~~	
~~15. Project Management~~	

Corporate Business Plan Operating Projects

The CBP includes 20 Operating Project actions for 2025/26.

Corporate Business Plan Capital Programs

The CBP identifies 15 Capital Programs, comprising 138 individual capital projects.

A program is Complete only when all associated projects are completed. If any project within a program is Not Started, Off Track, or Discontinued, the program is reported accordingly.

Informing Plans

The City has identified 102 Informing Plan actions, which are delivered outside of Business-as-Usual (BAU) activities.

Corporate Business Plan Measures

The City monitors a range of performance measures that reflect key activities, outputs, and outcomes.

These are reported quarterly, biannually, or annually. Targets and baseline data are currently under review, with new measures to be added as they are developed.

LEGISLATIVE COMPLIANCE

Local Government Act 1995.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR08 - Business model fails to support an integrated and responsive delivery of services, facilities and infrastructure (Including leadership, structure and processes.)	

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

In accordance with the Council Plan 2025-2035, the following applies:

Key Result Area:	Leadership and Governance
Outcome 5.3	Optimised Performance
Objective 5.3.1	Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure.

CONCLUSION

This report presents the Quarter 1 Performance Report (July-September), providing an update on the City's progress in delivering the Corporate Business Plan (CBP) 2025/26-2028/29. The report outlines achievements across key service areas, operating projects, capital programs, and Informing Plan deliverables.

To enhance transparency and accountability, the City has introduced the Informing Plan Implementation Action Report, which complements the Performance Report and presents the actions from strategies and plans scheduled for implementation during the current year.

Together, these reports provide Council and the community with a clear and comprehensive view of progress on both operational and strategic commitments. Publishing these documents on the City's website ensures accessibility and reinforces the City's commitment to open and accountable governance.

City of
Bayswater

Performance Report

Q1



2025 — 2026

.....



Acknowledgment of Country

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar’s koor koor, boordiar’s ye yay ba boordiar’s boordawyn wah.

The City of Bayswater acknowledges the Traditional Custodians of the land, the Whadjuk people of the Noongar Nation, and pays its respects to Elders past, present and emerging.

Inclusivity Statement

The City of Bayswater is committed to providing an inclusive, safe and respectful organisation and work environment, free from discrimination, harassment and racism. We recognise the impacts of inequity and discrimination and strive to remove the barriers these create.

We celebrate diversity as a strength within our community. Supporting diversity and operating in an inclusive and respectful manner is central to our values and principles of providing safe, accessible and welcoming services and facilities for the community.

Accessibility

This publication can be found on the City’s website. It is available in alternative formats on request, including hard copy in large print or standard print, and electronic format.

我们可以根据要求以其他格式提供此信息。

Possiamo fornire queste informazione in altri formati su richiesta.

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TIS National 为英语不流利人士提供免费口译服务, 帮助他们跟贝斯沃特市沟通。如需了解更多有关信息, 请浏览他们的网站 www.tisnational.gov.au 或致电 **131 450**。

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Dịch vụ Biên dịch và Thông dịch (TIS National) miễn phí có thể hỗ trợ những người không nói tiếng Anh giao tiếp với Thành phố Bayswater. Để tìm hiểu thêm, hãy truy cập trang web của họ www.tisnational.gov.au hoặc gọi **131 450**.

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Delivering the City’s Strategic Community Plan

Key Result Areas:

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Built 18

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Why we do the Performance Report

Each quarter, the City of Bayswater Performance Report is presented to Council and published on the City’s website. The report provides an update on the key activities contributing to the delivery of the Council Plan, with a particular focus on progress against the Corporate Business Plan.

Quarterly reporting provides an update on the status of the services, projects, informing plan actions, and performance measures identified in the City’s four-year Corporate Business Plan. It highlights whether each initiative is tracking as intended and within budget at the end of the reporting period.



Integrated Planning and Reporting Framework

The Integrated Planning and Reporting (IPR) Framework is a legislative requirement for all Western Australian local governments. It guides long-term planning to ensure it is strategic, integrated, and community-focused.

The City of Bayswater Performance Report supports the measurement and reporting components of the IPR Framework by not only demonstrating accountability to the community but also providing a mechanism to assess in-year implementation. This approach supports progress monitoring, achievement of strategic outcomes, and continuous improvement.



How to read our Performance Report

Community-informed and Council-led, our Council Plan sets the direction for progress. It is guided by five Key Result Areas (KRA), which have been developed in alignment with the sustainability pillars. These KRAs provide the strategic structure for planning, delivery and performance monitoring across the organisation:



The Performance Report provides an overview for each Key Result Area (KRA). Each KRA cover page includes the KRA Vision, Outcomes and Objectives and initiatives that will make a significant contribution to the goals in the vision areas, including:

- Services
- Operating Projects
- Capital Programs; and
- Informing Plans

Overview

A high-level summary of the City’s performance, including progress of key actions, delivery of the capital works program, and total expenditure to date.

Our Performance

An outline of the City’s actions and performance measures, presented by Key Result Area (KRA), demonstrating progress towards the achievement of the Council Plan and Corporate Business Plan objectives.

Action Progress

Action progress is reported quarterly by outcome, using a Red, Amber, Green, Black and Blue traffic light system to indicate status across the 2025/26 financial year.

- Complete**
- On-track**
- Not started**
- Off-track**
- Discontinued**

Actions that are off track or discontinued include a summary explanation of the reason for variance. For full details, please refer to Attachment 1 of this report.

Measures

Performance measures help the City understand how well it is achieving its objectives and support evidence-based decision making. Measures are reported on a quarterly, biannual or annual basis, depending on data availability. The City is currently reviewing its measures, targets, and baseline data, and new measures will be added as they are developed.

Our adopted budget

July 2025 to June 2026

Total operating income

Total income by category	2025/26
Rates	\$63,300,000
Operating grants, subsidies and contributions	\$3,900,000
Fees and charges	\$28,200,000
Interest earning	\$5,700,000
Other revenue	\$1,100,000
Total	\$102,200,000

Total operating expenses

Total expenses by category	2025/26
Employee costs	\$47,700,000
Materials and contracts	\$37,000,000
Utility charges	\$4,100,000
Depreciation	\$13,300,000
Insurance	\$1,300,000
Other finance costs	\$858,000
Total	\$105,100,000

In 2025/26 we will deliver

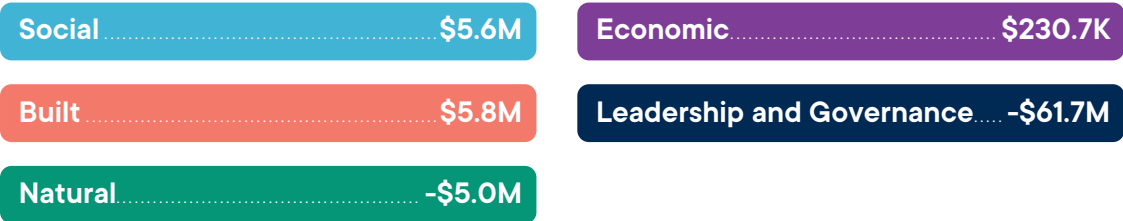
\$5.9M
on service delivery
(Net Cost)

158 projects
130 actions

\$29.3M
on Capital Works

Our results – Quarter 1

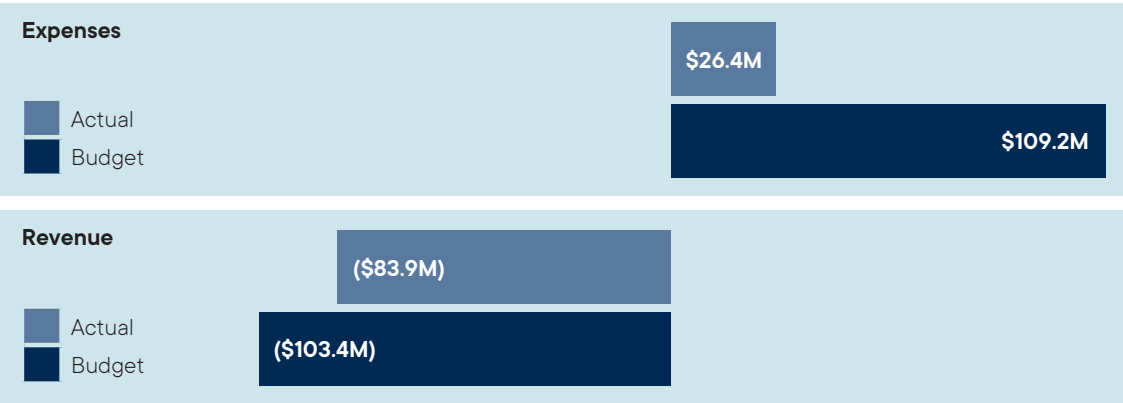
Breakdown of actual Year to Date by Key Result Area



Capital Works Program



Service Delivery - Full-Year Budget and Year-to-Date Actuals



The data is organised by grouping services under each Key Result Area (KRA). Negative figures represent revenue items, such as rates or waste services. Since this data reflects Quarter 1, revenue is higher than expenses at this stage.

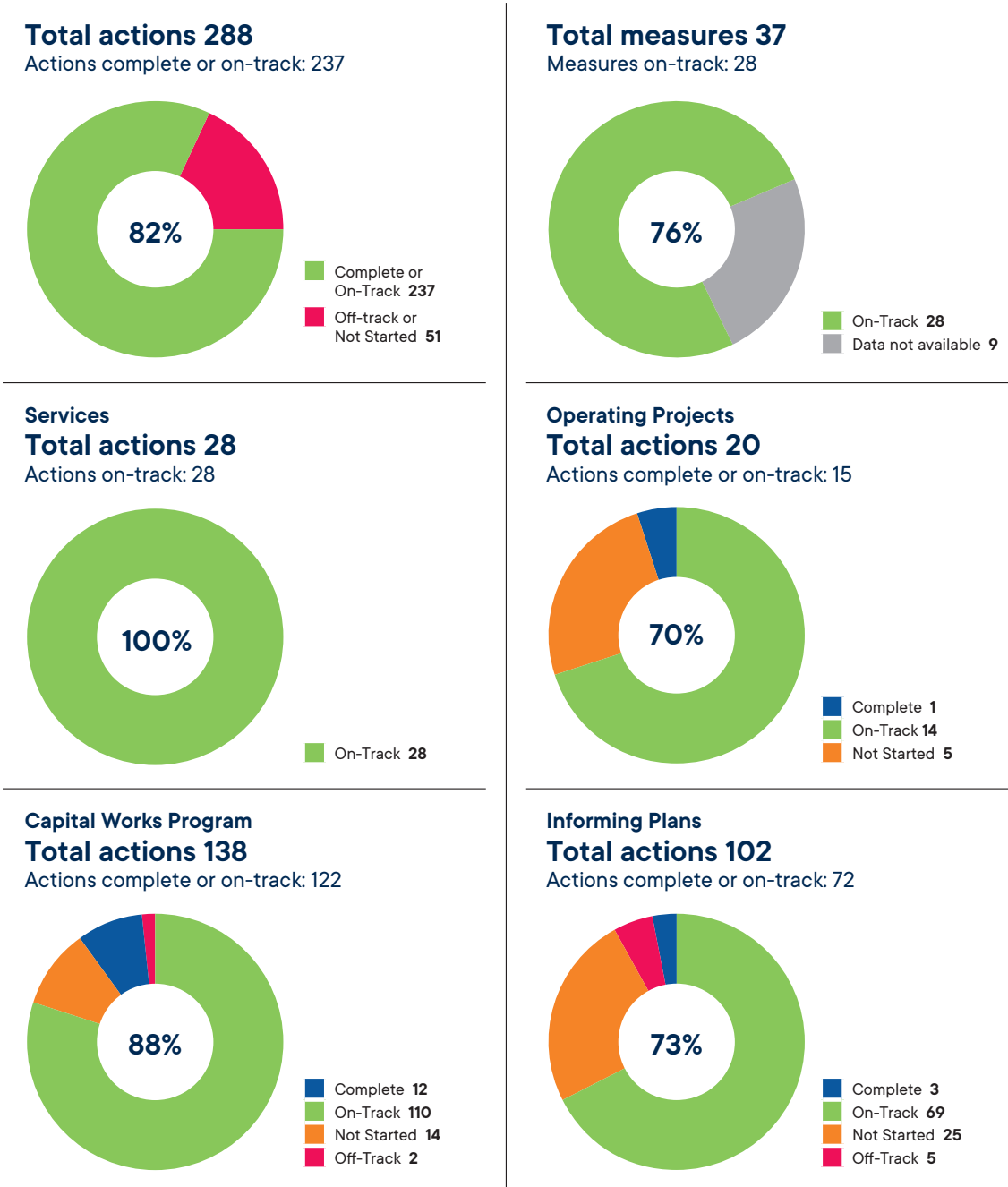
Corporate Business Plan on a page

	Services	Operating Projects	Capital Programs
Social	- Arts and Events - Community Strategy and Programs - Library and Community Centres - Emergency Management - Golf Courses - Health Services - Ranger Services - Recreation Services - Safety and Crime Prevention	- Event Grants and Sponsorships - Perth Wildcats Pre-season Game - StrEATS - CCTV System	ICT – CCTV Infrastructure
Built	- Asset Management and Mapping - Building Approvals - Building Maintenance - Infrastructure Planning - Planning and Building Compliance - Planning Approvals - Project Management - Property (Community) - Strategic Land-Use Planning - Transport Infrastructure and Operations	- Major Recreation Building Masterplan - Local Planning Scheme Review - Town Centre Streetscape Banners	- Buildings – Buildings - Buildings – City Sport and Recreation - Buildings – Community - Parks & Reserves – Parks Built - Parks & Reserves – Playgrounds - Parks & Reserves – Sportsgrounds - Transport – Drainage - Transport – Other - Transport – Pathways - Transport – Roads & Car parks
Natural	- Environmental Sustainability - Parks and Gardens - Waste Management	- Biodiversity Management - Fleet Transition Plan - Maylands Lakes Environmental Restoration	- Parks & Reserves – Bores & Irrigation - Parks & Reserves – Parks Natural
Economic	Economic Development	- Advocacy Priorities - Implementation of Economic Development Strategy	
Leadership and Governance	- Communications, Engagement and Customer Relations - Digital Solutions and Services - Financial Services - Governance and Executive Services - People, Culture and Safety - Planning, Performance and Risk - Plant, Fleet and Equipment - Asset Management System - Fleet Asset Management System	- Forward Capital Works Management Suite - Digitising Archives - EDEN Project - Information Classification 2025 Ordinary Council Election - Swimming Pool Inspection Program Enhancements	- Plant & Fleet - ICT – Technology & Equipment

Progress Overview

Action progress is reported quarterly using a Red, Amber, Green, Grey and Blue traffic light system, covering quarter 1 of the 2025/26 financial year.

Measures are reported quarterly, annually or biannually, with progress dependant on data availability.





Social

Our community is diverse, cohesive and inclusive. We enjoy safe and accessible connections to services, events, activities and recreational spaces that support health, wellbeing and resilience. Our Aboriginal and global cultures and heritage are respected, supported and celebrated.



Outcome	Objectives
1.1 A Connected and Inclusive Community	1.1.1 Enhance our local identity through social and arts programs and events that celebrate our diverse cultures, history and heritage. 1.1.2 Facilitate partnerships and access to services for all community. 1.1.3 Build strong relationships, social connections and inclusive participation with our diverse community.
1.2 A Safe and Resilient Community	1.2.1 Facilitate a safe environment. 1.2.2 Foster community resilience by increasing capability to prevent, prepare for, respond to, and recover from rapid change and disasters.
1.3 An Active and Healthy Community	1.3.1 Strengthen public health and wellbeing through providing, supporting and/or advocating for services that support our community. 1.3.2 Provide welcoming, quality recreational spaces and activities.

Services	Operating Projects	Capital Programs
- Arts and Events - Community Strategy and Programs - Library and Community Centres - Emergency Management - Golf Courses - Health Services - Ranger Services - Recreation Services - Safety and Crime Prevention	- Event Grants and Sponsorships - Perth Wildcats Pre-season Game - StrEATS - CCTV System	ICT – CCTV Infrastructure



How we performed

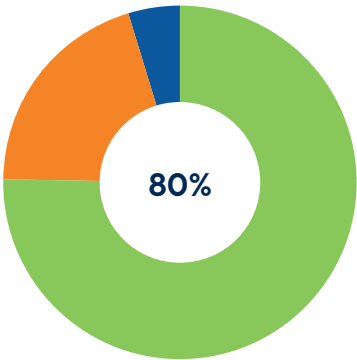
Total actions: 45
Total actions complete or on-track: 36

Action Delivery



Capital	3
Operating	4
Service	9
Informing Plan	229

Action Status



Complete	2
On-track	34
Not started	9
Off-track	0

Performance measure

Measure		Q4 : 2024/25	Q1 : 2025/26
Better Bayswater Grants issued. (bi-annual)	Number	Data not available	Data not available
	Value	Data not available	Data not available
Community service partnership agreements		21	16
Community Event Grants and City support	Number	10	9
	Value	\$38,772	\$35,223
City-led community events		1	4
Bayswater residents registered as library members		18.70%	20.50%
Bayswater residents registered as recreation centre members		6%	6%
Usage of City's facilities (hours booked/total available hours)	Meeting room	25%	23%
	Sports courts	50%	51%
	Venue hire	35%	44%
Customer requests received for Community Safety matters		2124	1,865



Outcome

1.1
A Connected and Inclusive Community

Services

Service	Sub-Services	Status
Arts and Events	- Arts and Culture - City-led Events - Community-led Events - Grant Management	On-Track
Community Strategy and Programs	- Community Strategy - Community Programming - Community Grants	On-Track
Library and Community Centres	- Library Services - Customer Experience - Community Centres	On-Track

Operating Projects

Project	Status
Event Grants and Sponsorships	On-Track
Perth Wildcats Pre-season Game	Complete
StrEATS	Not Started



Outcome

1.2
A Safe and Resilient Community

Services

Service	Sub-Services	Status
Emergency Management	• Emergency Management	On-Track
Ranger Services	• Animal Management • Call Centre/Administration • Community Rangers • Parking Enforcement	On-Track
Safety and Crime Prevention	• Community Security Patrol • Crime Prevention	On-Track

Operating Projects

Project	Status
CCTV System	On-Track

Capital Programs

Program	Number of projects	Status			
		Complete	On-Track	Off-Track	Not Started
ICT - CCTV Infrastructure	3	3			

Each Capital Works Program is made up of multiple individual projects. For a detailed breakdown of these projects, refer to Attachment 2 – Capital Works Detail



Outcome

1.3
An Active and Healthy Community

Services

Service	Sub-Services	Status
Health Services	• Environmental Health • Mosquito Control	On-Track
Golf Courses	• Contractor Management • Golf Course Grounds / Facilities Maintenance	On-Track
Recreation Services	• Booking Facilities Halls and Reserves • Club liaison and Development • Recreation Facilities	On-Track

Informing Plans

Informing Plan	Status			
	Complete	On-Track	Off-Track	Not Started
Reconciliation Action Plan 2021 - 2023		2		3
Public Health and Wellbeing 2021 - 2025		2		
Cultural Plan 2019 - 2024		6		
Access and Inclusion Plan 2025 - 2029	1	8		5
CCTV Strategy 2018-2028		2		



Built

Our inviting and thriving centres are connected via safe, accessible transport infrastructure and green spaces that enhance liveability. Our attractive neighbourhoods offer diverse and quality housing options. Our assets are well planned and managed for current and future generations, with consideration for the City’s heritage.



Outcome	Objectives
2.1 A Connected and Accessible City	2.1.1 Plan for connected, accessible and safe roads, pathways and places. 2.1.2 Create liveable neighbourhoods and centres that include consideration of our built heritage. 2.1.3 Advocate and plan for diverse and quality housing choices utilising a contemporary planning framework that encourages growth.
2.2 Built Infrastructure that Meets Current and Future Community Needs	2.2.1 Improve the amenity of our public spaces and streetscapes. 2.2.2 Ensure accessible connections between the built realm and natural green spaces to relax and recreate. 2.2.3 Plan, build and maintain current and future assets.

Services	Operating Projects	Capital Programs
• Asset Management and Mapping • Building Maintenance • Infrastructure Projects • Statutory Planning and Compliance • Property (Community) • Statutory Building • Strategic Land-Use Planning • Transport Infrastructure and Operations	• Major Recreation Building Masterplan • Local Planning Scheme Review • Town Centre Streetscape Banners	• Buildings – Buildings • Buildings – City Sport and Recreation • Buildings – Community • Parks and Reserves – Parks Built • Parks and Reserves – Playgrounds • Parks and Reserves – Sportsgrounds • Transport – Drainage • Transport – Other • Transport – Pathways • Transport – Roads and Carparks



How we performed

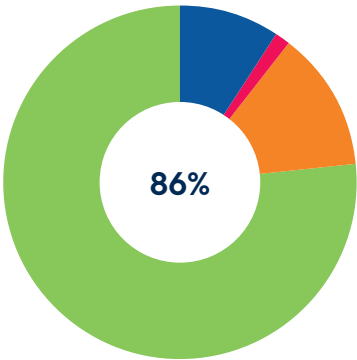
Total actions: 141
Total actions complete or on-track: 121

Action Delivery



Capital	110
Operating	3
Service	8
Informing Plan	20

Action Status



Complete	13
On-track	108
Not started	18
Off-track	2

Performance Measures

Measure	Q4 : 2024/25	Q1 : 2025/26
Building applications received	276	265
Building approval compliance rate within statutory approval timelines	100%	100%
Planning applications received	151	174
Planning approval compliance rate within statutory approval timelines	94%	97%
Resolved graffiti incidents	1521	1330



Outcome

2.1
A Connected and Accessible City

Services

Service	Sub-Services	Status
Statutory Building	- Building Approvals - Swimming Pool Inspections - Application Liaison	On-Track
Infrastructure Projects	- Infrastructure Planning - Project Management	On-Track
Statutory Planning and Compliance	- Statutory Planning - Development Compliance	On-Track
Strategic Land-use Planning	Land Planning Strategy / Town Planning Scheme	On-Track
Transport Infrastructure and Operations	- Car Parks - Drainage - Footpaths and Cycleways - Other Transport Infrastructure - Roads - Street Lighting - Surveying Systems Management	On-Track

Operating Projects

Project	Status
Local Planning Scheme Review	On-Track
Major Recreation Building Masterplan	Not Started

Capital Programs

Program	Number of projects	Status			
		Complete	On-Track	Off-Track	Not Started
Transport - Other	3	3			
Transport - Pathways	7	6		1	
Transport – Roads and Carparks	25	9	14	2	

Each Capital Works Program is made up of multiple individual projects. For a detailed breakdown of these projects, refer to Attachment 2 – Capital Works Detail



Outcome

2.2
Built Infrastructure that Meets Current and Future Community Needs

Services

Service	Sub-Services	Status
Asset Management and Mapping	- Digital Mobile Radio and GPS Enabled Duress Systems - Infrastructure Asset Management - Land and Property Data Management - Spatial Information Management (GIS)	On-Track
Building Maintenance	Building Services and Maintenance	On-Track
Property (Community)	Property (Community)	On-Track

Operating Projects

Project	Status
Town Centre Streetscape Banners	Not Started

Capital Programs

Program	Number of projects	Status			
		Complete	On-Track	Off-Track	Not Started
Buildings – Buildings	11	1	8		2
Buildings – City Sport and Recreation Buildings	18		16	1	1
Buildings – Community Buildings	19		16		3
Parks and Reserves – Parks Built	8	1	7		
Parks and Reserves – Playgrounds	3		2		1
Parks and Reserve – Sportsgrounds	11	1	7		3
Transport – Drainage	5		5		

Each Capital Works Program is made up of multiple individual projects. For a detailed breakdown of these projects, refer to Attachment 2 – Capital Works Detail



Informing Plans

Informing Plan	Status			
	Complete	On-Track	Off-Track	Not Started
Bike Plan 2023	1	7		2
Play Space Strategy 2019 - 2029		3		
Community Recreation Plan 2022 - 2032		5		2



Natural

Our valued natural environment is biodiverse and resilient to the changing climate. We use our resources wisely, minimise waste and have net zero emissions. Our community enjoys our green open spaces and tree-lined streets.



Outcome	Objectives
3.1 A Climate Resilient City	3.1.1 Reduce the impacts of the changing environment. 3.1.2 Transition to net zero emissions. 3.1.3 Partner with community to build an energy-smart and waterwise City. 3.1.4 Support a circular economy through best practice waste management.
3.2 Sustainable Natural Green Spaces	3.2.1 Preserve and enhance our biodiversity and the health of our river, wetlands and bushland. 3.2.2 Increase tree canopy to shade our pathways and cool our suburbs. 3.2.3 Maintain and protect our inviting green open spaces.

Services	Operating Projects	Capital Programs
• Environmental Sustainability • Parks and Gardens • Waste Management	• Biodiversity Management • Fleet Transition Plan • Maylands Lakes Environmental Restoration	• Parks and Reserves – Bores and Irrigation • Parks and Reserves – Parks Natural



How we performed

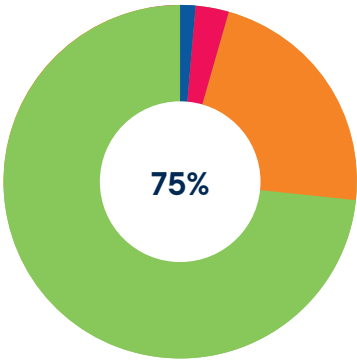
Total actions: 67
Total actions complete or on-track: 50

Action Delivery



Capital	14
Operating	3
Service	3
Informing Plan	47

Action Status



Complete	1
On-track	49
Not started	15
Off-track	2

Performance Measures

Measure	Q4 : 2024/25	Q1 : 2025/26
City carbon footprint	Data not available	Data not available
Native plants planted	6325	1,400
Trees planted	2550	3,200
Tree canopy coverage (measured every three years)	14.48%	Data not available
Groundwater allocation used	3.56%	3.17%
Waste recovery rate (includes recycling and FOGO)	N/A	Data not available



Outcome

3.1
A Climate Resilient City

Services

Service	Sub-Services	Status
Environmental Sustainability	- Catchment Management - Natural Area Management - Protecting Biodiversity - Sustainability	On-Track
Waste Management	- Bayswater Transfer Station - Bulk Waste - Commercial Waste Collection - Residential Waste Collection - Street and Park Bin Collections and Infrastructure - Waster Education	On-Track

Operating Projects

Project	Status
Biodiversity Management	On-Track
Fleet Transition Plan	Not Started
Maylands Lakes Environmental Restoration	On-Track

Capital Programs

Program	Number of projects	Status			
		Complete	On-Track	Off-Track	Not Started
Transport - Other	3	3			
Transport - Pathways	7	6		1	
Transport – Roads and Carparks	25	9	14		2

Each Capital Works Program is made up of multiple individual projects. For a detailed breakdown of these projects, refer to Attachment 2 – Capital Works Detail



Outcome

3.2
Sustainable Natural Green Spaces

Services

Service	Sub-Services	Status
Parks and Gardens	• Irrigation • Landscape Design • Parks Infrastructure • Parks Projects • Planning and Maintenance • Spraying • Tree Care	On-Track

Capital Programs

Program	Number of projects	Status			
		Complete	On-Track	Off-Track	Not Started
Parks and Reserves – Bores and Irrigation	10		10		
Parks and Reserves – Parks Natural	4		3		1

Each Capital Works Program is made up of multiple individual projects. For a detailed breakdown of these projects, refer to Attachment 2 – Capital Works Detail

Informing Plans

Informing Plan	Status			
	Complete	On-Track	Off-Track	Not Started
Waterwise Bayswater Strategy 2020 – 2030		4		6
Urban Forest Strategy 2017	1	5		
Local Biodiversity Strategy 2008		4	2	1
Emission Reduction and Renewable Energy Plan 2021 – 2040		5		4
Environment and Liveability Framework 2021 – 2045		6		2
Foreshore Area 10–year Plan 2019		7		





Economic

With diverse opportunities for businesses and investment, our distinctive centres offer multiple uses and attractions. Local businesses are thriving, experiencing growth, benefitting from partnerships and offering a variety of local employment options.



Outcome	Objectives
4.1 Diverse Economic Opportunities	4.1.1 Encourage new businesses and investment opportunities through advocacy and partnerships. 4.1.2 Support mixed-use precincts and developments.
4.2 Distinctive Centres	4.2.1 Facilitate the activation of City and town centres. 4.2.2 Facilitate the promotion of City and town centres and other attractions.
4.3 Sustainable Thriving Businesses and Employment	4.3.1 Actively build relationships to support local businesses and increase local job opportunities.

Services	Operating Projects	Capital Programs
Economic Development	- Advocacy Priorities - Implementation of Economic Development Strategy	



How we performed

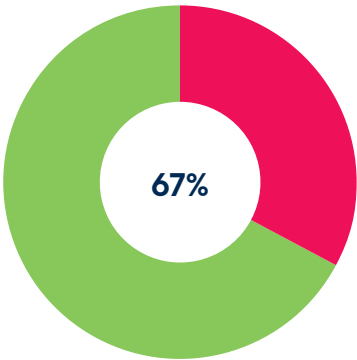
Total actions: 9
Total actions complete or on-track: 6

Action Delivery



Capital	N/A
Operating	2
Service	1
Informing Plan	6

Action Status



Complete	0
On-track	6
Not started	0
Off-track	3

Performance Measures

Measure	Q4 : 2024/25	Q1 : 2025/26
Job-to-worker ratio	0.59	0.58
Per capita gross regional product of City of Bayswater	\$52,421	\$52,381
Active trading businesses in City of Bayswater	6,424	Annual Measure



Outcome

4.1
Diverse Economic Opportunities

4.2
Distinctive Centres

4.3
Sustainable Thriving Businesses and Employment

Services

Service	Sub-Services	Status
Economic Development	- Advocacy - Commercial Activities - Economic Development - Place Management and Town Centre Activation	On-Track

Operating Projects

Project	Status
Advocacy Priorities	On-Track
Implementation of Economic Development Strategy	On-Track

Informing Plans

Informing Plan	Status			
	Complete	On-Track	Off-Track	Not Started
Morley Activity Centre Plan 2018		2	3	
Maylands Town Centre Car Parking Strategy 2018		1		



Leadership and Governance

Our City is governed with ethical and accountable decision-making to ensure we provide for our current and future generations. We deliver effective and efficient service to our community, with open communication and engagement. We advocate, partner and invest wisely to meet our community’s needs.



Outcome	Objectives
5.1 Good Governance	5.1.1 Provide ethical and accountable governance. 5.1.2 Ensure resource sustainability for future generations.
5.2 Stakeholder Leadership	5.2.1 Communicate and engage effectively to empower civic participation. 5.2.2 Provide excellent customer service and ensure the City is easy to do business with. 5.2.3 Advocate and develop partnerships for City benefit.
5.3 Optimised Performance	5.3.1 Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure. 5.3.2 Maintain a valued, safe and skilled workforce.

Services	Operating Projects	Capital Programs
• Communications, Engagement and Customer Relations • Digital Solutions and Services • Financial Services • Governance and Executive Services • People, Culture and Safety • Planning, Performance and Risk • Plant, Fleet and Equipment	• Asset Management System • Fleet Asset Management System • Forward Capital Works Management Suite • Digitising Archives • EDEN Project • Information Classification • 2025 Ordinary Council Election • Swimming Pool Inspection Program Enhancements	• Plant and Fleet • ICT – Technology and Equipment



How we performed

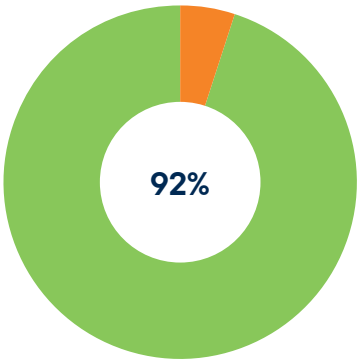
Total actions: 26
Total actions complete or on-track: 24

Action Delivery



Capital	11
Operating	8
Service	7
Informing Plan	0

Action Status



Complete	0
On-track	24
Not started	2
Off-track	0

Performance Measures

Measure		Q4 : 2024/25	Q1 : 2025/26
Financial sustainability	Current ratio	Data not available	Data not available
	Operating surplus ratio	Data not available	Data not available
	Own-revenue ratio	Data not available	Data not available
	Debt-service ratio	Data not available	Data not available
Annual capital budget utilisation		Data not available	Data not available
Employee turnover rate		14.57%	13.58%
Lost time injury frequency rate (LTIFR)		24	37.92
Visitors to the City of Bayswater website		93,446	81,000
Visitors to the Engage Bayswater portal		19,622	19,700
Social media follower growth		1%	4%
Engagement rate of social media content		9%	11%



Outcome

5.1 Good Governance

Services

Service	Sub-Services	Status
Financial Services	- Accounting Services - Cash management - Procurement - Rating services	On-Track
Governance and Executive Services	- Executive and Council Support - Executive Leadership - Governance - Policy Development	On-Track

Operating Projects

Project	Status
2025 Ordinary Council Election	On-Track

Outcome

5.2 Stakeholder Leadership

Services

Service	Sub-Services	Status
Communications, Engagement and Customer Relations	- Communications and Marketing - Community Engagement - Customer Relations	On-Track



Outcome

5.3
Optimised Performance

Services

Service	Sub-Services	Status
Digital Solutions and Services	• Business Systems • Digital Solutions Architecture • Information and Communication Technology • Information Management	On-Track
People, Culture and Safety	• Human Resources • Organisational Development • Payroll • Work, Health and Safety	On-Track
Planning, Performance and Risk	• Business Improvement • Insurance • Integrated Planning and Reporting • Internal Audit • Risk Management	On-Track
Plant, Fleet and Equipment	• Depot Operations • Plant, Fleet and Equipment	On-Track

Operating Projects

Project	Status
Asset Management System	On-Track
Fleet Management System	On-Track
Forward Capital Works Management System	On-Track
Swimming Pool Inspection Program Enhancements	On-Track
Information Classification	On-Track
EDEN Project	On Track
Digitising Archives	Not Started

Capital Programs

Program	Number of projects	Status			
		Complete	On-Track	Off-Track	Not Started
Plant and Fleet	1	1			
ICT – Technology and Equipment	10	9		1	

Each Capital Works Program is made up of multiple individual projects. For a detailed breakdown of these projects, refer to Attachment 2 – Capital Works Detail

City of
Bayswater

61 Broun Avenue, Morley WA 6062

Civic Centre Opening Hours: 8.30am - 4.30pm (Monday to Friday)

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Attachment 1

Progress of Actions – Off-Track or Discontinued status and comment

Type	KRA	Deliverable	Status	Comment
Capital Project	Social	Morley Sport and Recreation – Court 1 grandstand rectification	Off-Track	Further investigation and scoping required due to unforeseen considerations. Partial funding to be used for further scoping following review.
Capital Project	Built	New pathway (Local Access) – Bellew Way from McGilvray Ave to 23 Bellew Way	Off-Track	Consultation for the footpath was undertaken in August 2025. Residents objected to the provision of the footpath. The matter is going to Council for the October OCM.
Informing Plans – Morley Activity Centre Plan 2018	Economic	Implement streetscape upgrades and beautification to Russell Street as a matter of priority	Off-Track	The City is seeking funding for the implementation of the Streetscape plan along Russell Street which will upgrade the landscaping including trees. No works will be undertaken until external funding is sourced.
Informing Plans – Morley Activity Centre Plan 2018	Economic	Plant street trees and landscaping throughout the Activity Centre in accordance with the Streetscape Plan	Off-Track	The City is seeking funding for the implementation of the Streetscape plan along Russell Street which will upgrade the landscaping, including trees. No works will be undertaken until external funding is sourced.
Informing Plans – Morley Activity Centre Plan 2018	Economic	Upgrade and extend pedestrian footpaths throughout the Activity Centre in accordance with the Streetscape Plan	Off-Track	The City is seeking funding for the implementation of the Streetscape plan along Russell Street which will upgrade the footpaths. No works will be undertaken until external funding is sourced.
Informing Plans – Local Biodiversity Strategy (2008)	Natural	Introduction of GIS software as a management tool including regular updates of the layers in use.	Off-Track	The software cannot be used until hardware is secured for the team to use in and out of the field.
Informing Plans – Local Biodiversity Strategy (2008)	Natural	Introduction of GPS/PDA systems allowing for immediate download of field data into GIS	Off-Track	This hardware has not been sourced for the team to initiate use of these types of systems for data collection in field-based activities.



Attachment 2

Capital Forward Works Program – Detail

Number	Program Name	Sub-Program	Asset Type	Short Description
1	Capital: ICT - CCTV Infrastructure	CCTV	CCTV Cameras	CCTV (Fixed Cameras) Renewal
1	Capital: ICT - CCTV Infrastructure	CCTV	Body Worn Cameras	CCTV (Body Cameras) Renewal
1	Capital: ICT - CCTV Infrastructure	CCTV	Vehicle Cameras	CCTV (Vehicle Cameras) Renewal
2	Capital: Buildings Program - Buildings	Buildings	Various	Aged Persons Homes - Mertome Gardens - annual allocation
2	Capital: Buildings Program - Buildings	Buildings	Aircon	Civic Centre Chiller replacement stage 2A
2	Capital: Buildings Program - Buildings	Buildings	Fit out	Civic Centre Refurbishing
2	Capital: Buildings Program - Buildings	Buildings	Security and Access	Civic Centre Security & access control upgrade
2	Capital: Buildings Program - Buildings	Buildings	Security and Access	Maylands Peninsula Golf Course Curators shed Security System Replacement
2	Capital: Buildings Program - Buildings	Buildings	Aircon	Bayswater Library - Aircon replacement
2	Capital: Buildings Program - Buildings	Buildings	Aircon	Dog Pound AC replacements
2	Capital: Buildings Program - Buildings	Buildings	Painting	Paddy Walker Works Depot - Line marking and wall painting of mechanical workshop
2	Capital: Buildings Program - Buildings	Buildings	Balcony	Peninsula Hotel (Dome) Balcony repairs
2	Capital: Buildings Program - Buildings	Buildings	Various	Riverslea Lodge Aged Care Facilities - annual allocation
2	Capital: Buildings Program - Buildings	Buildings	Roof Painting	SES Headquarters - Roof Painting
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Aircon	Morley Sport and Rec Aircon replacements
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Ceiling	Morley Sport and Rec replace group fitness ceiling
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Court backboards	Morley Sport and Rec -replace backboards and mounting systems
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Flooring	Morley Sport and Rec Court 3 flooring replacement
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Grandstand	Morley Sport and Rec Court 1 grandstand rectification



3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Roof	Morley Sport and Rec Re-roof stage 4 and 5 - stage 2
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Various	Morley Sport and Rec - Unplanned capital replacement (General Allocation)
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Aircon	The RISE sports courts ducting Aircon
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Court backboards	The RISE Replace court backboards
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Lighting	The RISE Lighting Upgrade (Stage 2)
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Aircon	Bayswater Waves Gym Air Handling Unit Replacement
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Aircon	Bayswater Waves Aircon Replacement
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Buildings	Bayswater Waves Large equipment storage shed
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Hydrotherapy Pool	Bayswater Waves Upgrade Hydrotherapy gate to auto-close gate and controller
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Hydrotherapy Pool	Bayswater Waves Upgrade hydrotherapy air handling - stage 1 design
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Internal Walls	Bayswater Waves Health club replace aged marine carpet kick guard
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Lockers	Bayswater Waves - Security lockers for the gym
3	Capital: Buildings Program - City Sport and Recreation	City Sport and Recreation	Plant	Bayswater Waves - Variable Speed Drive on pumps Replacement
4	Capital: Buildings Program - Community Buildings	Community Buildings	Aircon	Bedford Bowling Club AC replacements
4	Capital: Buildings Program - Community Buildings	Community Buildings	Aircon	Bedford Junior Cricket Club AC replacements
4	Capital: Buildings Program - Community Buildings	Community Buildings	Fit out	Maylands Sport Recreation Club - Function bar upgrade - Community Grant Program
4	Capital: Buildings Program - Community Buildings	Community Buildings	Kitchen	Crimea Park Cricket Clubroom - Kitchen Upgrade - Community Grant Program



4	Capital: Buildings Program - Community Buildings	Community Buildings	Windows	Lower Hillcrest Res - RAL Pavilion & Clubrooms (Cricket Club) - Roller shutters - Community Grant Program
4	Capital: Buildings Program - Community Buildings	Community Buildings	Audio Visual	Morley Sport and Recreation Centre - Court 5 Audio system - Community Grant Program
4	Capital: Buildings Program - Community Buildings	Community Buildings	Flooring	Senses/WA Ballet Building - Wooden decking upgrade - Community Grant Program
4	Capital: Buildings Program - Community Buildings	Community Buildings	Hot water system	De Lacy Reserve Clubrooms - Maylands Cricket club- Hot water System Replacement
4	Capital: Buildings Program - Community Buildings	Community Buildings	Site	Ellis House - Retaining Wall
4	Capital: Buildings Program - Community Buildings	Community Buildings	Roof	Various New Roof Safety Systems
4	Capital: Buildings Program - Community Buildings	Community Buildings	Various	Emergency building Item Replacement
4	Capital: Buildings Program - Community Buildings	Community Buildings	Hot water system	Houghton Park Clubroom - Hot water System Replacement 1
4	Capital: Buildings Program - Community Buildings	Community Buildings	Sewer	Lightning Park - sewer connection
4	Capital: Buildings Program - Community Buildings	Community Buildings	Cool Room	Lower Hillcrest - RAL Massie Pavilion - Cool Room Replacement
4	Capital: Buildings Program - Community Buildings	Community Buildings	Patio	Lower Hillcrest Replacement of damaged posts
4	Capital: Buildings Program - Community Buildings	Community Buildings	Electrical	Maylands Sport & Recreation Power board upgrade
4	Capital: Buildings Program - Community Buildings	Community Buildings	Roof	Noranda Sporting Complex - Roofing renewal
4	Capital: Buildings Program - Community Buildings	Community Buildings	Buildings	Pat O'Hara Reserve Rugby Clubrooms and Changerooms Upgrades
4	Capital: Buildings Program - Community Buildings	Community Buildings	Buildings	Frank Drago Reserve Redevelopments
5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Signage	Bayswater Waves entry statement landscaping
5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Flag Pole	Civic Centre Flagpole



5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Park Furniture	Park Furniture Renewal Program
5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Signage	Park signage renewal - annual allocation
5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Bins	Public Bin Renewal Program
5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Overhead Power Pole	Overhead Power Pole renewal
5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Lighting	Passive Park Lights - Renewal Program
5	Capital: Parks and Reserves - Parks Built	Parks and Playground Renewal and Upgrade	Lighting	Passive Park Lights - Replacement Riverside Gardens - pole x 8
6	Capital: Parks and Reserves - Playgrounds	Parks and Playground Renewal and Upgrade	Playground	Jakobsons Reserve (North) Playground Renewal
6	Capital: Parks and Reserves - Playgrounds	Parks and Playground Renewal and Upgrade	Playground	Riverside Gardens Playground Renewal
6	Capital: Parks and Reserves - Playgrounds	Parks and Playground Renewal and Upgrade	Playground	Swan Lake Reserve Playground Renewal
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Bike Track	Redcliff Bridge Bike Track surface repair
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Courts	Renewal of Emberson - LJ Run Up Courts
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Courts	Maylands Tennis Court Redevelopment (CSRFF)
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Fencing	Renewal of Crimea - Catch Net Fencing
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Goals	Renewal of Gibbney Goals
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Synthetic Cricket Match Wickets	Renewal of Delacy Synthetic Cricket Match Wickets
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Synthetic Cricket Match Wickets	Renewal of Noranda Sport Athletics Synthetic Cricket Match Wickets
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Synthetic Cricket Practice Wickets	Renewal of Delacy Synthetic Cricket Practice Wickets
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Synthetic Cricket Practice Wickets	Renewal of Deschamp Synthetic Cricket Practice Wickets
7	Capital: Parks and Reserves - Sportsgrounds	Sports Park Infrastructure	Synthetic Cricket Practice Wickets	Renewal of Grand Prom Synthetic Cricket Practice Wickets



7	Capital: Parks and Reserves - Sportsgrounds	Drainage	Bowling green	Bayswater Bowling Club Synthetic Green Upgrade
8	Capital: Transport - Drainage	Drainage	Drainage	New Drainage at 14 Hill Street, Bayswater
8	Capital: Transport - Drainage	Drainage	Drainage	New Drainage at 2-16 Viscount Road, Morley
8	Capital: Transport - Drainage	Drainage	Drainage	New Drainage at 4a Jakobsons Way, Morley
8	Capital: Transport - Drainage	Other Transport	Drainage	New Drainage at 5 Bagden Place, Morley
8	Capital: Transport - Drainage	Other Transport	Drainage	New Drainage at 6 Jakobsons Way, Morley
9	Capital: Transport - Other	Pathways	Bus Shelters	New Bus Shelter no 16215, WOLSELEY RD
9	Capital: Transport - Other	Pathways	Bus Shelters	New Bus Shelter no 16512, TRANBY RD
9	Capital: Transport - Other	Pathways	Bus Shelters	New Bus Shelter no 16211, WOLSELEY RD
10	Capital: Pathways	Pathways	Pathways	Pathway Expansion - general allocation
10	Capital: Pathways	Pathways	Pathways	New pathway (Local Access) - Bellew Way from McGilvray Avenue to 23 Bellew Way
10	Capital: Pathways	Pathways	Pathways	New pathway (Local Access)-Wholley Street from Traylen Road to Darby Street
10	Capital: Pathways	Roads	Pathways	Pathways accessibility upgrades - Various Locations
10	Capital: Pathways	Roads	Pathways	Pathway Renewal - Various Locations
10	Capital: Pathways	Roads	Pathways	New pathway (Arterial)-Beaufort Street from Drummond Street to Birkett Street
10	Capital: Pathways	Roads	Pathways	Feasibility Study of Cycling Pathway - Walter Rd from Galleria Shopping Centre to Rugby St Boundary
11	Capital: Roads and Carparks	Roads	Road	Resurface RICHARD ST From Peninsula Road to Swan View Terrace
11	Capital: Roads and Carparks	Roads	Road	Resurface Sherwood Str from Caledonian Ave to Darby Str (R2R)



11	Capital: Roads and Carparks	Roads	Road	Resurface SUSAN ST From Hubert Road to Kelvin Street
11	Capital: Roads and Carparks	Roads	Road	Resurface TRAVANCORE AVE From Eighth Avenue to Puntie Crescent
11	Capital: Roads and Carparks	Roads	Carpark	Resurface Embleton Kindergarten & Infant Health Centre Carpark (Carpark ID CP0058)
11	Capital: Roads and Carparks	Roads	Traffic Management Devices	Roberts Str traffic treatments
11	Capital: Roads and Carparks	Roads	Traffic Management Devices	Traffic Management Devices (excl for accessibility improvement) installations
11	Capital: Roads and Carparks	Roads	Traffic Management Devices	Traylen Street Traffic treatments
11	Capital: Roads and Carparks	Roads	Road	Resurface Intersection- Broun Avenue to Coode Street
11	Capital: Roads and Carparks	Roads	Road	Intersection Upgrade Benara Road / Crimea Street - stage 1 design
11	Capital: Roads and Carparks	Roads	Traffic Management Devices	LCURS - Road Safety Treatments
11	Capital: Roads and Carparks	Roads	Road	Resurface Broun Avenue southbound from Russell St to Collier Road
11	Capital: Roads and Carparks	Roads	Road	Road resurface north bound only Crimea Street from Halverson to Morley drive
11	Capital: Roads and Carparks	Roads	Road	Resurface Crimea Street from Morley Drive to Walter Road
11	Capital: Roads and Carparks	Roads	Road	Resurface CALEDONIAN AVE From Swan View Terrace to Guildford Road (R2R)
11	Capital: Roads and Carparks	Roads	Road	Resurface DUFFY ST From Clune Street to Jackson Street
11	Capital: Roads and Carparks	Roads	Traffic Management Devices	Guildford Pedestrian Crossing (Safe Routes to School Plan) Stage 1
11	Capital: Roads and Carparks	Roads	Road	Resurface HUBERT RD From Joseph Street to Richard Street
11	Capital: Roads and Carparks	Roads	Road	Resurface JOSEPH ST From Caledonian Avenue to Peninsula Road
11	Capital: Roads and Carparks	Roads	Road	Resurface MARGARET ST From Hubert Road to Caledonian Avenue (R2R)



11	Capital: Roads and Carparks	Roads	Road	Resurface MEPHAN ST From Caledonian Avenue to Darby Street
11	Capital: Roads and Carparks	Roads	Road	Resurface MT PROSPECT CR From Caledonian Avenue to Kathleen Avenue
11	Capital: Roads and Carparks	Roads	Road	Resurface Puntie Cr from East Str to Cul-De-Sac (R2R)
11	Capital: Roads and Carparks	Roads	Road	Resurface QUEEN ST from McGann Street to Kelvin Street (R2R)
11	Capital: Roads and Carparks	Roads	Road	Resurface Queen Str from McGann Str to Norco Way (R2R)
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation Cabinet	Addlestone Reserve Irrigation Cabinet Renewal Bayswater Waves - Operations Irrigation Cabinet Renewal Joan Rycroft Reserve Irrigation Cabinet Renewal King William Supply Bore Irrigation Cabinet Renewal Lower Hillcrest Reserve Irrigation Cabinet Renewal Median - Crimea Benara Irrigation Cabinet Renewal Sherbrooke Reserve Irrigation Cabinet Renewal Verge - Catherine Street - The Strand to Lawrence St Irrigation Cabinet Renewal Verge - Paperbark Drive Irrigation Cabinet Renewal
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System	Addlestone Reserve Irrigation System Renewal
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System	Noranda Sporting Complex - Running Track - Soccer Irrigation System Renewal
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System	Pat O'Hara Reserve / Morley Recreation Irrigation System Renewal
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System	Arbor Park Irrigation System Renewal
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System	Puntie Crescent Reserve Irrigation System Renewal



12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System	Strutt Reserve Irrigation Modification
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System	Bath Street / Tranby Reserve Irrigation System Renewal
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Irrigation System Design	City Wide - Irrigation system design
12	Capital: Parks and Reserves - Bores and Irrigation Program	Irrigation	Bore Pumps	Embleton Golf Course Bore Pumps Renewal FJ Beales Park Bore Pumps Refurbishment Flora Reserve Bore Pumps Renewal Gibbney Reserve Bore Pumps Refurbishment Gordon Reserve Bore Pumps Renewal Grand Promenade Reserve Bore Pumps Refurbishment Gus Weimar Park Bore Pumps Renewal Halliday Park Bore Pumps Refurbishment Hampton Square Reserve - Bulgarian Society Club Bore Pumps Renewal Houghton Park Bore Pumps Refurbishment Jakobsons Reserve Bore Pumps Renewal Joan Rycroft Reserve Bore Pumps Refurbishment Logan Reserve Bore Pumps Renewal Lower Hillcrest Reserve Bore Pumps Refurbishment Noranda Community & Family Centre - 9 Garson Court Bore Pumps Renewal Noranda Infant Health Centre - 2 Garson Court Bore Pumps Renewal Pat O'Hara Reserve Bore Pumps Refurbishment Peters Place Bore Pumps Renewal Plowmans Park Bore Pumps Renewal R A Cook Reserve Bore Pumps



				Refurbishment Ranger and Security Office - 21 Raymond Avenue Bore Pumps Renewal Shearn Memorial Park Bore Pumps Refurbishment
13	Capital: Parks and Reserves - Parks Natural	Tree Planting	Median Island	Median Island Tree Planting Program
13	Capital: Parks and Reserves - Parks Natural	Parks and Playground Renewal and Upgrade	Park structure	Morley Community Centre Garden
13	Capital: Parks and Reserves - Parks Natural	Urban Forest	Various Environmental Assets	Riverside Gardens Urban Forest (ADVOCACY PROJECT)
13	Capital: Parks and Reserves - Parks Natural	Urban Waterways	Various Environmental Assets	Maylands Lakes Masterplan Implementation
14	Capital: Plant and Fleet	Plant and Fleet		Renew HATCH ELECTRIC - 1GUB323 Renew HATCH HYBRID 1.8L 4CYL - 731BAY Renew SEDAN HYBRID 2.5L 4CYL - 1H DU157/1H DU158 Renew SEDAN HYBRID 2.5L 4CYL - 1H DU158 Renew SEDAN HYBRID 2.5L 4CYL - 1IAI331 Renew SWEEPER COMPACT - 1HIZ009 Renew TRACTOR - 708BAY Renew TRAILER - 1TUB700 Renew TRUCK - 706BAY Renew TRUCK - 743BAY Renew TRUCK - 765BAY Renew TRUCK - 766BAY Renew UTE DIESEL DC CC 4X2H 2.2L 4CYL - 787BAY Renew UTE DIESEL DC PU 4X2H 2.2L 4CYL - 768BAY Renew UTE DIESEL DC PU 4X2H 2.4L 4CYL - 1GUS315 Renew UTE DIESEL DC PU 4X2H 2.4L 4CYL - 1GZT367 Renew UTE DIESEL DC PU 4X4H 2.2L



				4CYL - 1HKI469 Renew UTE DIESEL SC CC 4X2L 2.2L 4CYL - 721BAY Renew UTE DIESEL SC CC 4X2L 2.2L 4CYL - 733BAY Renew WAGON PETROL 2.0L 4CLY - 1GWQ183 Renew WAGON PETROL 2.5L 4CYL - 1GSE308 Renew WAGON PETROL 2.5L 4CYL - 1GZN522 Renew AERATOR - 50005 Renew AERATOR - 50244 Renew LOADER - 1GEC534 Renew MOWER CYLINDER MOWER Renew MOWER ZERO TURN - 1GVF852 Renew MOWER ZERO TURN - 1GVF857 Renew MOWER ZERO TURN - 1GVF858 Renew MOWER ZERO TURN - 1HDC871 Renew MOWER ZERO TURN - 1HEU467 Renew ROLLER
15	Capital: ICT - Technology and Equipment	Basic	Library IT Equipment	Library IT Equipment Renewal
15	Capital: ICT - Technology and Equipment	Basic	Sport and Recreation IT Equipment	Sport and Recreation IT Equipment Renewal (Wellington Room Wi-Fi)
15	Capital: ICT - Technology and Equipment	Basic	Audio Visual	Audio Visual Equipment Renewal
15	Capital: ICT - Technology and Equipment	Basic	Workstations	End User Devices - Workstation Buffer stock
15	Capital: ICT - Technology and Equipment	Basic	Workstations	End User Devices - Workstation Core Fleet Renewal
15	Capital: ICT - Technology and Equipment	Basic	Server	Network Infrastructure Server Renewal
15	Capital: ICT - Technology and Equipment	Basic	Server 2	Network Infrastructure Server Renewal
15	Capital: ICT - Technology and Equipment	Basic	Storage Device	Network Infrastructure Storage Device Renewal
15	Capital: ICT - Technology and Equipment	Basic	Switch	Network Infrastructure Switch Renewal



15	Capital: ICT - Technology and Equipment	Basic	UPS	Network Infrastructure UPS Renewal



2025/26

INFORMING PLANS IMPLEMENTATION ACTIONS

This report shares the specific actions which the City will take to bring community-driven plans to life in 2025/26. Aligned with the Council Plan, each informing plan includes clear details to ensure progress you can see and trust.





Social

Our community is diverse, cohesive and inclusive. We enjoy safe and accessible connections to services, events, activities and recreational spaces that support health, wellbeing and resilience. Our Aboriginal and global cultures and heritage are respected, supported and celebrated.

Outcome	Objectives
1.1 A Connected and Inclusive Community	1.1.1 Enhance our local identity through social and arts programs and events that celebrate our diverse cultures, history and heritage. 1.1.2 Facilitate partnerships and access to services for all community. 1.1.3 Build strong relationships, social connections and inclusive participation with our diverse community.
1.2 A Safe and Resilient Community	1.2.1 Facilitate a safe environment. 1.2.2 Foster community resilience by increasing capability to prevent, prepare for, respond to, and recover from rapid change and disasters.
1.3 An Active and Healthy Community	1.3.1 Strengthen public health and wellbeing through providing, supporting and/or advocating for services that support our community. 1.3.2 Provide welcoming, quality recreational spaces and activities.

Reconciliation Action Plan

[City-of-Bayswater-Innovate-RAP-2021-2023-web-version.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Develop and communicate an Aboriginal and Torres Strait Islander engagement plan in consultation with local Elders to support a clear approach for engaging Aboriginal and Torres Strait Islander stakeholders.	Service Delivery Improvement	Community Development
Meet with local Aboriginal and Torres Strait Islander stakeholders to develop guiding principles for future engagement.	Service Delivery Improvement	Community Development
Consult local Elders and Aboriginal families and respective Aboriginal organisations to identify community need and prioritisation for the first naming and co-naming of City buildings, places and spaces, in alignment with Landgate's Aboriginal Dual Naming Guidelines, and planned City projects and upgrades.	Service Delivery Improvement	Community Development
Review the City's Naming Policy to include dual and renaming to Aboriginal names.	Service Delivery Improvement	Community Development
Explore and seek funding to establish and facilitate local gatherings to support truth telling conversations at sites of significance.	Service Delivery Improvement	Community Development

CCTV Strategy 2018 – 2028

Implementation Action	Planned Delivery Method	Responsible Branch
Integrate CCTV based solutions with ICT systems and business processes where relevant and applicable.	Operating Project	Community Safety
Consider use of cameras for emergency management real time situational awareness.	Operating Project	Community Safety

Access Inclusion and Plan 2025 – 2029

[Inclusive Bayswater: Access and Inclusion Plan 2025-2030](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Develop a checklist process for auditing the accessibility and inclusion of premises that officers can use as a guide	Service Delivery Improvement	Community Development
Continue to prioritise upgrades to City owned and managed accessible parking infrastructure to ensure all comply with Australian Standards.	Service Delivery Improvement	Community Development
Embed universal access considerations into the Project Management Framework, including procurement, approvals, and construction	Service Delivery Improvement	Community Development
Develop accessible design and inclusive play spaces where possible to support social development of people with a range of disability and diverse backgrounds	Service Delivery Improvement	Community Development
Identify accessibility features of City buildings, facilities and parks, and publish on the City's website	Service Delivery Improvement	Community Development
Investigate the display of significant symbols and visual cues on City buildings and facilities that promote an inclusive and safe space such as a rainbow flag symbol, Aboriginal and Torres Strait Islander flag symbols and assistance dog symbol	Service Delivery Improvement	Community Development
Showcase the City's Access and Inclusion Plan achievements using a range of communication methods, including video, graphics, and hard copy formats in large print and/or Easy English where possible	Service Delivery Improvement	Community Development

Review City's Written and Brand Style Guides to build on the use of correct terminology and inclusive language in terms of disability, LGBTQIA+ and cultural and linguistic diversity	Service Delivery Improvement	Community Development
Provide the City's Access and Inclusion Plan in Easy English to encourage the participation of people with disability, people from diverse backgrounds or with low literacy	Service Delivery Improvement	Community Development
Explore opportunities to build capacity in staff to develop Easy English documents and organise Auslan and other language interpreters	Service Delivery Improvement	Community Development
Create a dedicated Access and Inclusion page on Baynet (internal intranet) to provide guidance and resources for staff, for example: • Promoting the 'Guide to Accessible Events, Services and Information' once developed • Using inclusive language • Preferred suppliers • Guidance for best practice reporting for Plan progress and City Advisory Groups, once reviewed	Service Delivery Improvement	Community Development
Review the City's internal platforms such as Baynet, Litmos, and employee induction documents (e.g. subtitles and transcript for all videos)	Service Delivery Improvement	Community Development
Share the City's inclusivity statement at City events, services, venues, public consultation projects, and digital platforms such as City websites	Service Delivery Improvement	Community Development
Improve induction and onboarding process to be more accessible and inclusive	Service Delivery Improvement	Community Development

Community Recreation Plan

[COB1010-Community-Recreation-Plan-Part-1 revised-FINAL-18-August-2022.pdf](#)

[ECM 4880131 v1 Community Recreation Plan Part 2](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Provide additional accessible and inclusive change rooms for sporting clubs based on standards for Category 1 District Sporting Reserve.	Capital Project	Infrastructure Projects
Retrofit existing to provide accessible and inclusive change rooms for sporting clubs based on standards for Category 1 District Sporting Reserve (and determined by FIFA requirements for Women's World Cup). Plan for future additional improvements including grandstand, clubroom, field works and public toilets, pending resource availability	Capital Project	Infrastructure Projects
Where appropriate, to facilitate community use and enjoyment of nature; aligned with natural area management plans. Consider signage, cultural history, interpretation and dual place naming	Service Delivery Improvement	Infrastructure Projects
Consider potential for co-location, additional parking, and additional sporting uses. Considering the critical needs of clubs in effectively delivering their services to the community. Will consider potential for co-location, additional infrastructure and sporting mix of the reserve.	Service Delivery Improvement	Infrastructure Projects

Develop / support a plan to guide locations of Neighbourhood level skate and bike nodes across the City, in conjunction with City's Skate and Bike Development Advisory Committee. The Strategy will identify the demand for skate, scooter and BMX infrastructure in the City, and guide planning for the future.	Service Delivery Improvement	Infrastructure Projects
Guide locations for outdoor exercise equipment to be installed across the City, considering shade, access and other park infrastructure	Service Delivery Improvement	Infrastructure Projects
Develop a map of current and future locations to install exercise equipment, for community use and health promotion programs.	Service Delivery Improvement	Infrastructure Projects

Cultural Plan 2019 – 2024

[Cultural-Plan.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Work with the Office of Multicultural Interests and local groups to build cultural awareness through performance, activities and events.	Delivered outside BAU	Community Development
Develop the capacity of local cultural groups and organizations through the provision of the City's Community Upskillers Program, grant funding and partnership opportunities.	Service Delivery Improvement	Community Development
Explore greater use of technology to make cultural activities more interactive and accessible.	Service Delivery Improvement	Community Development
Consider a range of temporary cultural experiences – self-paced, pop-ups, flash mobs, hands-on activities.	Operating Project	Community Development
Utilise open spaces, parks and the riverfront.	Service Delivery Improvement	Community Development
Explore new cultural experiences to appeal to a wide range of audiences.	Operating Project	Community Development

Public Health and Wellbeing Plan 2021 – 2025

[Public Health and Wellbeing Plan](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Deliver programs that promote healthy eating habits and exercise.	Operating Project	Community Development
Partner with specialist organisations to deliver programs aimed at mental health.	Operating Project	Community Development



Built

Our inviting and thriving centres are connected via safe, accessible transport infrastructure and green spaces that enhance liveability. Our attractive neighbourhoods offer diverse and quality housing options. Our assets are well planned and managed for current and future generations, with consideration for the City’s heritage.

Outcome	Objectives
2.1 A Connected and Accessible City	2.1.1 Plan for connected, accessible and safe roads, pathways and places. 2.1.2 Create liveable neighbourhoods and centres that include consideration of our built heritage. 2.1.3 Advocate and plan for diverse and quality housing choices utilising a contemporary planning framework that encourages growth.
2.2 Built Infrastructure that Meets Current and Future Community Needs	2.2.1 Improve the amenity of our public spaces and streetscapes. 2.2.2 Ensure accessible connections between the built realm and natural green spaces to relax and recreate. 2.2.3 Plan, build and maintain current and future assets.

Bike Plan 2023

[Bayswater-Bike-Plan-2023.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Support the implementation of the Noranda Station cycling improvement plan by the Public Transport Authority.	Capital Project	Infrastructure Projects
Support the implementation of the Morley Station cycling improvement plan by the Public Transport Authority and link with the Morley Shopping precinct.	Capital Project	Infrastructure Projects
Adopt 2.0m minimum path widths in parks and open space with consideration to 2.5m paths near schools and major activity centres and where warranted.	Service Delivery Improvement	Infrastructure Projects
Implement Safe Routes to Schools programs in all schools within the City over a four-year period.	Capital Project	Infrastructure Projects
Consider reduced speed trials in parts of the City of Bayswater where there is congestion, pedestrian, and cycle movement, such as Bayswater Town Centre, Bedford North precinct, Maylands Town Centre, Morley Town Centre, and Maylands North. This could be an interim trial with view towards 30km/h or 40km/h zones.	Operating Project	Infrastructure Projects
Discuss with the City of Stirling, Main Roads WA and the Department of Transport the need for possible path alignment options and design criteria, such as preserving trees, for	Service Delivery Improvement	Infrastructure Projects

continuation of a cycle link along Railway Parade from Maylands Station to the Third Avenue railway crossing.		
Railway Parade protected cycle lanes or shared path: Central Avenue to Maylands Station	Service Delivery Improvement	Infrastructure Projects
Drake Street shared path: Beechboro Road South to Rothbury Road	Capital Project	Infrastructure Projects
Walter Road shared path or protected cycle lanes: Tonkin Hwy PSP to Collier Road	Operating Project	Infrastructure Projects
Crossings of Guildford Road Investigate improvements between Caledonian Avenue and Grosvenor Road	Capital Project	Infrastructure Projects

Play Space Strategy 2019 – 2029

[Play-Space-Strategy-Updated-October-2022.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Incorporate into broader site concept plan	Capital Project	Infrastructure Projects
Swan Lake Reserve	Capital Project	Infrastructure Projects
Jakobsons Reserve (North)	Capital Project	Infrastructure Projects



Natural

Our valued natural environment is biodiverse and resilient to the changing climate. We use our resources wisely, minimise waste and have net zero emissions. Our community enjoys our green open spaces and tree-lined streets.

Outcome	Objectives
3.1 A Climate Resilient City	3.1.1 Reduce the impacts of the changing environment. 3.1.2 Transition to net zero emissions. 3.1.3 Partner with community to build an energy-smart and waterwise City. 3.1.4 Support a circular economy through best practice waste management.
3.2 Sustainable Natural Green Spaces	3.2.1 Preserve and enhance our biodiversity and the health of our river, wetlands and bushland. 3.2.2 Increase tree canopy to shade our pathways and cool our suburbs. 3.2.3 Maintain and protect our inviting green open spaces.

Emission Reduction and Renewable Energy Plan 2021 – 2040

Emission Reduction and Renewable Energy Plan

Implementation Action	Planned Delivery Method	Responsible Branch
Evaluate funding options available to the City to progress with measures that will help it achieve its targets, including grant, internal budgets, a Revolving Energy Fund (REF), borrowing and third-party offers such as onsite solar Power Purchasing Agreements (solar PPAs).	Service Delivery Improvement	Parks and Environment
Ensure best practice energy efficiency (and renewable energy generation or design provision) is incorporated into all capital works projects (for example Morley Sport and Recreation Centre and Maylands Waterland). Develop a design guide or standard for future projects	Service Delivery Improvement	Parks and Environment
Conduct research to identify the key areas, emissions sources, behaviours that will be most effective at reducing emissions sustainably	Service Delivery Improvement	Parks and Environment
Identify and plan the implementation of high priority systemic and behavioural changes that will yield the greatest benefit in emissions savings and staff engagement	Service Delivery Improvement	Parks and Environment
Review the City's current range of specifications used to procure services and equipment across operational and capital expenditure, and current awareness of and use of sustainability provisions of existing procurement. Progressively update specifications to align with best practice in sustainable procurement and the City's targets, and provide education / training to City staff	Service Delivery Improvement	Parks and Environment

Continue to work with Western Power and other stakeholders to progress the City's case for lights in Bayswater to be upgraded to LED (non-decorative, smart control-enabled to be decided), with a goal for implementation in the next Business plan cycle	Service Delivery Improvement	Parks and Environment
Develop or update plans for the City's fleet fuel transition to hybrid and electric vehicles across all vehicle categories	Operating Project	Parks and Environment
Develop a plan for EV charging infrastructure for the City's EVs as well as at community facilities (including potential increase in energy demand)	Operating Project	Parks and Environment

Environmental Liveability Framework 2021 – 2045

[FINAL-ELF-ADOPTED-BY-COUNCIL_3.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Increase biodiversity and connectivity of natural areas by creating Nature Links through the City of Bayswater, by increasing native biodiversity in residential gardens and verges, parks and public spaces, median strips, cycle ways and drains.	Service Delivery Improvement	Parks and Environment
Embrace nature as an integral part of the City of Bayswater's quality lifestyle through a 'Nature's Garden City' program, showing how it can improve health and wellbeing.	Service Delivery Improvement	Parks and Environment
Advocate the State Government to install underground power in all locations within the City to improve the liveability of the area.	Service Delivery Improvement	Parks and Environment
Provide every household with access to a natural area that contains native species and ecological communities in a relatively natural state within a 10 minute walk (800 metres) of their home.	Service Delivery Improvement	Parks and Environment
Plant one million trees in the City between now and 2050.	Service Delivery Improvement	Parks and Environment
Provide charging infrastructure at major activity centres to accelerate the uptake of electric vehicles.	Service Delivery Improvement	Parks and Environment
Advocate the State Government to require all houses for sale to publish their energy star rating. - The City to provide information and grants as an incentive for people to make modifications to existing dwellings to improve their energy efficiency.	Service Delivery Improvement	Parks and Environment

Roll out of an app-based technology that enables residents to monitor and reduce their carbon footprint in real time.	Service Delivery Improvement	Parks and Environment

Foreshore Area 10-Year Priority Plan 2019

Implementation Action	Planned Delivery Method	Responsible Branch
Tranby House Reserve Timber Walling	Service Delivery Improvement	Parks and Environment
Tranby House Reserve North of Peninsular Farm-RETREAT (Relocate Footpath)	Service Delivery Improvement	Parks and Environment
Hinds Park Block Wall	Service Delivery Improvement	Parks and Environment
Hinds Park Natural Shoreline	Service Delivery Improvement	Parks and Environment
Riverside Gardens Beach	Service Delivery Improvement	Parks and Environment
Berringa Park River wall and Spillway	Service Delivery Improvement	Parks and Environment
Bardon and Berringa Park- RETREAT (relocate Yacht Club Tower)	Service Delivery Improvement	Parks and Environment

Local Biodiversity Strategy 2008

[BBB-Biodiversity-Strategy.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Develop a Native Vegetation in Reserves Policy.	Service Delivery Improvement	Parks and Environment
Introduce a 'Plants to Residents' program providing locally endemic species to residents at a subsidised cost	Operating Project	Parks and Environment
Ensure adequate education and awareness of biodiversity issues within both Council and the wider community.	Service Delivery Improvement	Parks and Environment
Investigate opportunities for partnerships with other government departments and organisations to enhance biodiversity.	Service Delivery Improvement	Parks and Environment
Collect local provenance seed for use in revegetation projects.	Service Delivery Improvement	Parks and Environment
Introduction of GIS software as a management tool including regular updates of the layers in use.	Service Delivery Improvement	Parks and Environment
Introduction of GPS/PDA systems allowing for immediate download of field data into GIS	Service Delivery Improvement	Parks and Environment

Urban Forest Strategy 2017

[Urban Forest Strategy](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Develop a significant tree register for trees on private land	Service Delivery Improvement	Parks and Environment
Promote the benefits of and encourage increases in canopy coverage on private land e.g. the 'Plants to Residents' program	Service Delivery Improvement	Parks and Environment
Conduct a tree audit of all public trees including species, age and health	Service Delivery Improvement	Parks and Environment
Undertake assessment of individual tree age and life expectancy (ULE)	Service Delivery Improvement	Parks and Environment
Continued community engagement to facilitate community input into future greening projects	Service Delivery Improvement	Parks and Environment
Promote the health, economic and environmental benefits of trees and encourage increases in canopy coverage on private land	Service Delivery Improvement	Parks and Environment

Waterwise Bayswater Strategy 2020 – 2030

[Waterwise-Bayswater_final.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Develop a prioritised list of sites where drainage retrofits could improve ecological function, amenity and water quality, whilst maintaining or improving flood protection of infrastructure. This includes conversions to living streams, basin revegetation, roadside rain gardens, and car park retrofits	Service Delivery Improvement	Parks and Environment
Develop a methodology for identifying WSUD options that must be applied when undertaking road and car park asset upgrades.	Service Delivery Improvement	Parks and Environment
Identify foreshore restoration projects.	Capital Project	Parks and Environment
Develop a practice note for (i) tree pits and raingardens and (ii) living streams that documents the design and construction process and key “success factors”.	Service Delivery Improvement	Parks and Environment
Prepare simple diagrams that depict WSUD solutions appropriate to low, medium and high density residential and commercial/industrial built forms.	Service Delivery Improvement	Parks and Environment
Install alternatives to soak wells in new/upgraded City buildings (e.g. in-ground rain garden, raised wicking bed, buffer strips, rainwater tanks, pervious paving).	Service Delivery Improvement	Parks and Environment
Prepare a procedure for City capital works (roads, buildings, parks) that integrates the consideration of water with other objectives.	Service Delivery Improvement	Parks and Environment

Consider ways to actively promote and increase uptake of fit-for-purpose alternative water supply options, both with residents and in City-owned/operated assets. Options for promotion include provision of a greywater design and installation or rainwater tank maintenance workshops; sharing resident success stories and scheme water savings via the City's website or during a home open day events; or the use of subsidies.	Service Delivery Improvement	Parks and Environment
Use the City's website to report on targets for City water use – community, City parks and City buildings.	Service Delivery Improvement	Parks and Environment
Engage with the community regarding use and function of the foreshore through preparation of a Foreshore Management Plan for the length of the Swan River foreshore.	Service Delivery Improvement	Parks and Environment



Economic

With diverse opportunities for businesses and investment, our distinctive centres offer multiple uses and attractions. Local businesses are thriving, experiencing growth, benefitting from partnerships and offering a variety of local employment options.

Outcome	Objectives
4.1 Diverse Economic Opportunities	4.1.1 Encourage new businesses and investment opportunities through advocacy and partnerships. 4.1.2 Support mixed-use precincts and developments.
4.2 Distinctive Centres	4.2.1 Facilitate the activation of City and town centres. 4.2.2 Facilitate the promotion of City and town centres and other attractions.
4.3 Sustainable Thriving Businesses and Employment	4.3.1 Actively build relationships to support local businesses and increase local job opportunities.

Maylands Town Centre Car Parking Strategy 2018

[Maylands Car Parking Strategy April 2018](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Mark parking bays on Whatley Crescent where road width allows.	Service Delivery Improvement	Property and Economic Development

Morley Activity Centre Plan 2018

[ECM 3237333 v1 Final Approved Morley Activity Centre Plan.pdf](#)

Implementation Action	Planned Delivery Method	Responsible Branch
Advocate that the Morley Activity Centre be given a high priority in the State government's Urban Infrastructure Development Program	Operating Project	Property and Economic Development
Implement streetscape upgrades and beautification to Russell Street as a matter of priority	Operating Project	Property and Economic Development
Plant street trees and landscaping throughout the Activity Centre in accordance with the Streetscape Plan	Operating Project	Property and Economic Development
Upgrade and extend pedestrian footpaths throughout the Activity Centre in accordance with the Streetscape Plan	Capital Project	Property and Economic Development
Advocate for the provision of bus lanes on Russell Street, Broun Avenue and Beaufort Street	Operating Project	Property and Economic Development



Leadership and Governance

Our City is governed with ethical and accountable decision-making to ensure we provide for our current and future generations. We deliver effective and efficient service to our community, with open communication and engagement. We advocate, partner and invest wisely to meet our community's needs.

Outcome	Objectives
5.1 Good Governance	5.1.1 Provide ethical and accountable governance. 5.1.2 Ensure resource sustainability for future generations.
5.2 Stakeholder Leadership	5.2.1 Communicate and engage effectively to empower civic participation. 5.2.2 Provide excellent customer service and ensure the City is easy to do business with. 5.2.3 Advocate and develop partnerships for City benefit.
5.3 Optimised Performance	5.3.1 Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure. 5.3.2 Maintain a valued, safe and skilled workforce.

10.5.1.6 Quarter 1 - Quarterly Performance Report - Risk

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required.
Attachments:	1. Risk Dashboard [8.6.1 - 2 pages] 2. CONFIDENTIAL - Risk Actions Dashboard [8.6.2 - 2 pages]
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item contains one or more confidential attachments that may be dealt with behind closed doors, in accordance with Section 5.23(4) of the *Local Government Act 1995*, sub-section:

- (e) *information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations*

SUMMARY

This report outlines the City's Corporate Risk Management activities and performance for Quarter 1 (July - September) 2025/26, including an update on the operational risk status and treatment action progress.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council:

- 1. Notes the Quarter 1 - Quarterly Performance Report – Risk Management and the Operational Risk Overview (Attachment 1).**
- 2. Notes the progress of risk treatments actions as detailed in the Risk Actions Dashboard (Confidential Attachment 2).**

BACKGROUND

This report provides the Audit and Risk Committee (ARIC) with a quarterly update on risk management activities, operational risk status, and treatment action implementation.

In line with the Risk Management Framework, risks are monitored, reviewed, and escalated according to the Risk Acceptance Criteria. Detailed reporting is provided quarterly to the ARIC for risks rated High or Extreme, along with the status of treatment action implementation.

EXTERNAL CONSULTATION

No consultation has yet occurred with the public or other agencies on this matter.

OFFICER'S COMMENTS**Key Activities Delivered Quarter 1 2025/26*****Operational Risk Review Workshops***

Facilitated across the following branches:

- Assets
- Transport and Buildings

- Financial Services
- Property and Economic Development

Business Continuity Planning

Completed Business Impact Analysis workshops for six branches, including:

- Governance and Strategy
- Parks and Environment
- Assets
- Regulatory Services
- Digital Solutions and Services
- Communications, Engagement and Customer Relations

Draft Business Continuity Plans have been updated to reflect branch alignment and are under final review by branch Managers.

Risk Treatment Actions

Risk treatment actions have been reviewed and incorporated into quarterly corporate reporting to ensure transparency and accountability.

Strategic Risk

As part of the 2026/27 business planning process, an annual review of the Strategic Risks will be conducted. This review will assess the current strategic risks, evaluate emerging risks, and consider changes in the operating environment, along with key lessons learned from the previous year. The goal is to ensure that the Council's priorities, services, and long-term objectives are underpinned by a clear understanding of the critical risks that may impact our ability to achieve outcomes for the community.

Enterprise Risk

The development of Enterprise Risk Management has been initiated as our risk management matures. This will ensure that risks across the City are managed in a more integrated manner expanding our focus to a broader organisation wide risk perspective.

Operational Risk Overview

At the end of Quarter 1, as presented below the City recorded 175 operational risks. During this period:

- Six new risks were identified.
- Eight risks were re-rated following changes in controls or conditions.
- Seven risks were closed due to duplication or effective mitigation.

An overview of the operational risk profile is provided in **Attachment 1**.

Consequence and Likelihood	(5) Almost Certain	(4) Likely	(3) Possible	(2) Unlikely	(1) Rare
(1) Insignificant	0	0	2	2	1
(2) Minor	1	4	19	23	13
(3) Moderate	0	5	21	38	13
(4) Significant	0	0	0	8	4
(5) Severe	0	0	0	0	0

New Risks Identified

Six new operational risks were added during Quarter 1, primarily relating to anti-social behaviour and service delivery challenges. See table below for details.

Service	Risk Description	Risk Rating	Risk Appetite
Transport Infrastructure and Operations	Road maintenance staff exposed to physical or verbal assault from members of the public.	Medium	Low ALARP
Building Maintenance	Cleaning staff exposed to physical or verbal assault from members of the public arising from anti-social behaviour.	Medium	Low ALARP
Economic Development	Leased facilities are not maintained and/or managed in line with agreed service levels	Low	Medium
	Inability to effectively manage advocacy relationships, leading to misalignment of objectives, reduced influence, reputational damage, or missed opportunities to advance City priorities	Low	Medium
Financial Services	Exposure of rating and accounts payable staff to verbal or written abuse from customers or members of the public, resulting in psychological harm or stress	High	Low ALARP

Re-Rated Risks

Eight risks were re-rated following changes in controls or operating conditions. See table below for previous and current ratings.

Service	Risk Description	Q4	Q1
Financial Services	Contracts are not managed and monitored leading to opportunities, weaknesses and issues not being identified and rectified proactively resulting in non-profitable business decisions.	Low	Medium
Building Maintenance	Building assets non-availability, not fit for purpose	Medium	Low
Transport Infrastructure and Operations	Injury / Harm to workers due to traffic Incorrect or inadequate traffic management set-up	Medium	Low
Property (Community)	Third parties/Lease holder fail to deliver in accordance with City agreement	Medium	Low
Strategic Land-Use Planning	Breach of legislation and/or Regulation	Medium	Low
	Management provides incorrect/inaccurate advice and/or information to internal decision makers	Low	Medium
Economic Development	Mismanagement of placemaking grants, funds, or associated agreements (e.g., contracts, MOUs) by City officers and/or recipients, including failure to adequately oversee or enforce terms.	Medium	Low
	City provides incorrect and/or inaccurate advice and/or information to stakeholders	Medium	Low

Closed Risks

Seven risks were closed during Quarter 1 due to duplication or effective mitigation. Details are provided in the table below.

Service	Risk Description	Reason for Closure
Asset Management and Mapping	ESRI GIS Enterprise system has the potential to fail and cause minor disruption to the COB website	Intramaps has completely replaced ESRI GIS.
Transport Infrastructure and Operations	Incorrect or inadequate traffic management set-up	This risk is covered in Injury / Harm to workers due to unsafe work practices
Property (Community)	Leased facilities are not maintained and/or managed in line with agreed service levels	This risk is a duplicate and is covered in City breaches or/and fails to adequately manage contracts/agreements/MOU's
Plant, Fleet and Equipment	Disruption to servicing and repairs of plant, fleet, and equipment in excess of 48-72 hours	This is a duplicate risk and is managed by the risk Disruption to servicing and repairs of plant, fleet, and equipment in excess of 72 hours
Financial Services	Financial Reporting Fraud (manipulation of financial records)	This risk is captured in "Financial practices and reporting that do not comply with statutory requirements and obligations including the possibility of fraudulent reporting"
Economic Development	City breaches or/and fails to adequately manage contracts/agreements/MOU's	This risk is captured in the risks "Third party breaches or/and fails to a adhere with agreements and/or MOU's" and "Mismanagement of placemaking grants, funds, or associated agreements (e.g., contracts, MOUs) by City officers and/or recipients, including failure to adequately oversee or enforce terms."
Strategic Land-Use Planning	Compliance	This is a duplicate risk and is managed by the risk "Breach of legislation and/or Regulation"

Risks Outside of Appetite

At the end of Quarter 1, 20 risks remain outside the City's risk appetite, primarily relating to:

- Anti-social behaviour affecting staff and patrons across multiple services.
- Compliance issues in statutory building inspections.
- Operational safety concerns in Parks and Gardens and Assets.

Active treatment plans are in place for most of these risks, with some requiring new controls (see **Confidential Attachment 2**).

Risk Treatment Actions

There are 25 active risk treatment actions: 22 are on track, and 3 have not yet commenced. These actions will continue to be monitored until controls are implemented and verified for effectiveness (see **Confidential Attachment 2**).

LEGISLATIVE COMPLIANCE

Not applicable.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Leadership and Governance

Outcome 5.1 Good governance

Objective 5.1.1 Provide ethical and accountable governance.

Outcome 5.3 Optimised Performance

Objective 5.3.1 Focus on operational efficiency, effective delivery and innovation to ensure our services are fit for purpose, contemporary and secure.

CONCLUSION

This report provides assurance on the effectiveness of the City's risk management systems and internal controls through quarterly monitoring and reporting. It highlights treatment progress, and areas requiring further attention.

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Operational Risk



View Risk Actions

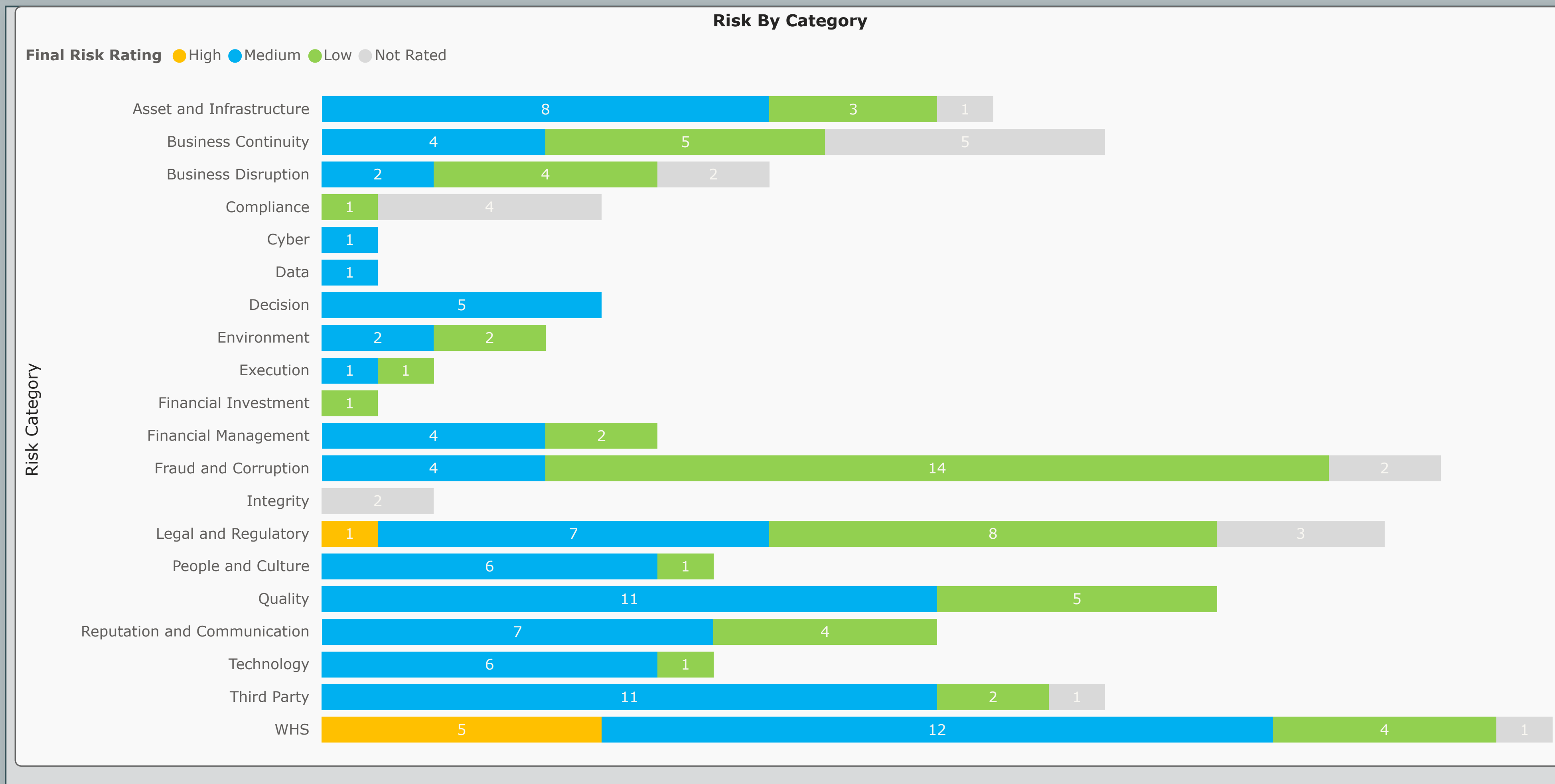
Operational Risk - 2



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Quarter

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10.5.1.7 Quarter 1 - Quarterly Performance Report - CEO KPI

Responsible Branch:	Governance and Strategy
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority Required.
Attachments:	1. CEO KPI [8.7.1 - 2 pages]
Refer:	Item: 14.1.1 OCM: 26.08.2025
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

This report provides an update on the Chief Executive Officer (CEO) Key Performance Indicators (KPIs) Quarter 1 (July - September) 2025/26.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council notes the Quarter 1 - Quarterly Performance Report – CEO KPIs.

BACKGROUND

Section 5.38 of the *Local Government Act 1995* requires that the performance of the Chief Executive Officer (CEO) be reviewed at least once each year. In accordance with this requirement, and in line with the City's CEO Performance Review Policy, the Chief Executive Officer Review Committee works collaboratively with the CEO to establish Key Performance Indicators (KPIs) for the upcoming year. These KPIs are then submitted to Council for approval.

The KPIs are intended to be balanced, strategic, and aligned with the City's Council Plan. In particular, the KPIs are designed to reflect the deliverables identified through the Council-led Business Planning and Budgeting process, which informs the development of the Corporate Business Plan (CBP).

The CEO KPIs for the 2025/26 financial year were adopted by Council at the Ordinary Council Meeting held in September 2025.

EXTERNAL CONSULTATION

No external consultation was undertaken to prepare this report.

OFFICER'S COMMENTS

Progress reporting against the below approved CEO KPIs for 2025/26 is provided in **Attachment A**.

KPI	Deliverable(s)
1. Lead improved organisational change	1.1 Community Building Contract Management 1.1.1 Complete a comprehensive review of the City's current community building contract management processes and conditions. 1.1.2 Develop and present draft service level agreements for community building contracts. 1.1.3 Implement a process to monitor and manage contract

KPI	Deliverable(s)
	compliance. 1.2 Community Lease Management 1.2.1 Conduct a full review of the City's lease processes and conditions. 1.2.2 Identify and document improvement opportunities with recommended actions. 1.2.3 Develop and implement a lease compliance monitoring process, ensuring leases are regularly reviewed and compliance monitored.
2. Support delivery of the Economic Development Strategy	2.1 Advocacy 2.1.1 Lead strategic opportunities for the City as approved through the City Advocacy Strategy / Approach 2.2 Place Management - Grants 2.2.1 Complete a review of the current place-based grants process, identifying and documenting opportunities for improvement. 2.2.2 Develop a plan to implement identified improvements 2.3 Business Support 2.3.1 Establish and document actions aligned with the Economic Development (ED) Strategy for the 2025–2027 period. 2.3.2 Report progress on the implementation of these actions through the corporate reporting process 2.3.3 Prepare and submit funding requests through the Annual Business Planning and Budgeting process to resource the development and implementation of a Local Business Empowerment Plan
3. Support delivery of the Land Acquisition and Disposal Strategy	3.1 Land Acquisition and Disposal Strategy 3.1.1 Identify and present strategic land opportunities (acquisition or disposal) to Council that support the Land Acquisition and Disposal Strategy and the City's long-term growth.
4. Support delivery of the Urban Forest Strategy	4.1 Urban Forest 4.1.1 Provide and promote initiatives for the community that contribute to increasing the City's tree canopy, including the development and delivery of educational campaigns to promote the benefits of tree canopy 4.1.2 Further analysis of tree canopy data and development of further detail into the City's Urban Canopy Implementation Program, including considering alignment with the State's canopy strategies. 4.1.3 Development of tree planting projects and seek funding opportunities for its delivery
5. Lead the implementation of Project EDEN.	5.1 Project EDEN 5.1.1 Lead and complete the planning phase of Project EDEN related to Property and Rating
6. Oversee the development of	6.1 Waste Business Model

KPI	Deliverable(s)
the Waste Business Model	6.1.1 Development of the City's Waste Business Model that will enable the consideration of the future of the City's waste service to ensure the service is contemporary, relevant and meets the community expectations
7. Strengthen partnerships and advocate for the City	7.1 Partnerships and Advocacy 7.1.1 Complete a full review and update of the City's Advocacy Plan 7.1.2 Manage partnerships and source commitments from State and Federal stakeholders to support the City's strategic advocacy priorities.
8. Maylands Lakes	8.1 Maylands Lakes 8.1.1 Substantially progress the implementation of Phase 1 of the Maylands Lakes Environmental Restoration Master Plan, with ongoing community engagement; and 8.1.2 Continue to advocate the State and federal governments for funding of the remaining phases of the Master Plan.

LEGISLATIVE COMPLIANCE

Local Government Act 1995 – section 5.38(1) and section 5.39

Local Government (Administration) Regulations 1996 – Regulation 18FA, Schedule 2, Division 3
 – Standards for Review of Performance of CEO's

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendation is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Low
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Low
Environment	Low	Low
Governance and Compliance	Low	Medium
Strategic Risk	SR07 - Unethical or inadequate governance and/or decision-making.	

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Council Plan 2025 – 2035, the following applies:

Key Result Area: Leadership and Governance
 Outcome 5.1 Good governance
 Objective 5.1.1 Provide ethical and accountable governance.

CONCLUSION

It is a requirement under the *Local Government Act 1995* that the CEO's KPIs are made publicly available. The City meets this obligation by publishing the KPIs on its website. In addition, the

Quarterly Performance Reporting process provides regular updates on progress against these KPIs. This ongoing reporting forms a key part of the evidence base used to assess the CEO's performance, in alignment with the relevant legislative.

2025/26 CEO KPI: QUARTERLY REPORTING					Reporting For: Qtr 1 - FY25/26	
CEO KPI No.	CEO KPI / Goal	Deliverable No.	Deliverable / Outcome	Deliverable / Action	Current Quarter Status	Current Quarter Comment
1	Lead improved organisational change	1.1	Community Building Contract Management	1.1.1 Complete a comprehensive review of the City's current community building contract management processes and conditions.	On-Track	Finalising the project scope and deliverables to ensure clear objectives and expectations.
1	Lead improved organisational change	1.2	Community Building Contract Management	1.1.2 Develop and present draft service level agreements for community building contracts.	On-Track	Finalising the project scope and deliverables to ensure clear objectives and expectations.
1	Lead improved organisational change	1.3	Community Building Contract Management	1.1.3 Implement a process to monitor and manage contract compliance.	On-Track	Finalising the project scope and deliverables to ensure clear objectives and expectations.
1	Lead improved organisational change	2.1	Community Lease Management	1.2.1 Conduct a full review of the City's lease processes and conditions	On-Track	Community Facility Lease and Licence/User Agreement Policy review going forward in the November PRDC. Further review of processes that complement the revised Policy will commence following Policy review.
1	Lead improved organisational change	2.2	Community Lease Management	1.2.2 Identify and document improvement opportunities with recommended actions.	Not Started	To be prepared following completion of the review in 2.1.
1	Lead improved organisational change	2.3	Community Lease Management	1.2.3 Develop and implement a lease compliance monitoring process, ensuring leases are regularly reviewed and compliance monitored.	On-Track	In accordance with the City's Community Facility Lease and Licence/User Agreement Policy, an annual audit is completed on all community agreements with information assessed against a performance criteria. Overall scores influences with City's position to renew agreements. The existing process will be reviewed and adjusted where necessary to improve effectiveness.
2	Support delivery of the Economic Development Strategy	1.1	Advocacy	2.1.1 Lead strategic opportunities for the City as approved through the City Advocacy Strategy / Approach	On-Track	The City has re-engaged Purple Communications to assist with the advocacy priorities. The contract commenced 26 Sept 25
2	Support delivery of the Economic Development Strategy	2.1	Place Management - Grants	2.2.1 Complete a review of the current place-based grants process, identifying and documenting opportunities for improvement.	Not Started	There is currently no Place Manager at the City as the previous officer took another role within the City. Officers are using the vacant position as an opportunity to review the position to ensure that it aligns with the draft Economic Strategy are report on the review is expected to be presented to ELT in November.
2	Support delivery of the Economic Development Strategy	2.2	Place Management - Grants	2.2.2 Develop a plan to implement identified improvements	Not Started	Commencement pending completion of item 2.2.1
2	Support delivery of the Economic Development Strategy	3.1	Business Support	2.3.1 Establish and document actions aligned with the Economic Development (ED) Strategy for the 2025–2027 period.	On-Track	Economic Development Strategy was endorsed by Council at the August OCM - the document and an engagement plan is now being prepared to be advertised post caretaker period. Working on an action plan for delivery of the Strategy in the first 3 years.
2	Support delivery of the Economic Development Strategy	3.2	Business Support	2.3.2 Report progress on the implementation of these actions through the corporate reporting process	On-Track	Business Boosters Breakfasts - organised and promoting 4 breakfasts for businesses on AI for beginners, Forecast ID and Digital Marketing - to be held in November. Curtin Ignition program was held. The City sponsored 2 businesses who successfully completed the course.
2	Support delivery of the Economic Development Strategy	3.3	Business Support	2.3.3 Prepare and submit funding requests through the Annual Business Planning and Budgeting process to resource the development and implementation of a Local Business Empowerment Plan	Not Started	To be considered as part of the 2026/27 Council-led Business Planning and Budget process.

2025/26 CEO KPI: QUARTERLY REPORTING					Reporting For: Qtr 1 - FY25/26	
CEO KPI No.	CEO KPI / Goal	Deliverable No.	Deliverable / Outcome	Deliverable / Action	Current Quarter Status	Current Quarter Comment
3	Support delivery of the Land Acquisition and Disposal Strategy	1.1	Land Acquisition and Disposal Strategy	3.1.1 Identify and present strategic land opportunities (acquisition or disposal) to Council that support the Land Acquisition and Disposal Strategy and the City's long-term growth.	On-Track	Council endorsed the disposal of 14 King William Street Bayswater via lease at the August OCM. EOI documents have been prepared, currently finalising a timeframe for advertising due to caretaker period.
4	Support delivery of the Urban Forest Strategy	1.1	Urban Forest	4.1.1 Provide and promote initiatives for the community that contribute to increasing the City's tree canopy, including the development and delivery of educational campaigns to promote the benefits of tree canopy	On-Track	Delivered the Free Tree give away program and tree planting demonstration. Urban Forest Officer recruitment process has commenced.
4	Support delivery of the Urban Forest Strategy	1.2	Urban Forest	4.1.2 Further analysis of tree canopy data and development of further detail into the City's Urban Canopy Implementation Program, including considering alignment with the State's canopy strategies.	On-Track	Currently scoping. Further work scheduled as staffing resource available.
4	Support delivery of the Urban Forest Strategy	1.3	Urban Forest	4.1.3 Development of tree planting projects and seek funding opportunities for its delivery	On-Track	Will form part of Urban Forest Officer portfolio. Recruitment process has commenced.
5	Lead the implementation of Project EDEN.	1.1	Project EDEN	5.1.1 Lead and complete the planning phase of Project EDEN related to Property and Rating	On-Track	Planning for the Property and Rating (P&R) transition has commenced through initial discussions with the TechOne Project Manager, Account Manager, and Product Manager to define the project stages, timelines, and tasks required to migrate P&R to CiA. In parallel, a review of licensing requirements is underway to determine the necessary licenses and associated budget allocations.
6	Oversee the development of the Waste Business Model	1.1	Waste Business Model	6.1.1 Development of the City's Waste Business Model that will enable the consideration of the future of the City's waste service to ensure the service is contemporary, relevant and meets the community expectations	On-Track	During the quarter, preliminary work commenced on the development of the City's Waste Business Model to guide the future direction of waste services.
7	Strengthen partnerships and advocate for the City	1.1	Partnerships and Advocacy	7.1.1 Complete a full review and update of the City's Advocacy Plan	On-Track	A review of the Advocacy Plan is anticipated to commence in Q3 of 2025/2026 following the commencement of the Council-led Business Planning and Budget process in Q2. The review will consider all current advocacy projects and discussions with Councillors on any new projects / initiatives which need to be included.
7	Strengthen partnerships and advocate for the City	1.2	Partnerships and Advocacy	7.1.2 Manage partnerships and source commitments from State and Federal stakeholders to support the City's strategic advocacy priorities.	On-Track	The City has re-engaged Purple Communications to assist with the advocacy priorities. The contract commenced 26 Sept 25. The City will work with Purple to ensure the connections built over the past year are maintained and expanded.
8	Maylands Lakes	1.1	Maylands Lakes	8.1.1 Substantially progress the implementation of Phase 1 of the Maylands Lakes Environmental Restoration Master Plan, with ongoing community engagement	On-Track	During the quarter, the project plan for Phase 1 of the Maylands Lakes Environmental Restoration Master Plan was progressed, with planning initiated for the four key subprojects: Phoslock application, circulation pumps, Brickworks biofilter, and revegetation. Ground surveys were completed to inform detailed design and implementation.
8	Maylands Lakes	1.2	Maylands Lakes	8.1.2 Continue to advocate the State and federal governments for funding of the remaining phases of the Master Plan.	On-Track	During the quarter, the City continued to explore and pursue opportunities for State and Federal funding to support delivery of the remaining phases of the Maylands Lakes Environmental Restoration Master Plan.

10.5.1.8 Project Eden Update - December-2025

Responsible Branch:	Digital Solutions and Services
Responsible Directorate:	Corporate Services
Authority/Discretion:	Information Purposes
Voting Requirement:	Simple Majority
Attachments:	1. Project Eden Ci to CiA Update [8.8.1 - 15 pages] 2. 2024-2027 Roadmap Draft Project [8.8.2 - 7 pages] 3. Project Assurance [8.8.3 - 9 pages]

This item does not contain any information that is considered confidential in accordance with Section 5.23 of the Local Government Act 1995.

SUMMARY

This report provides Council with an update of Project Eden, the upgrade of the City's Enterprise Resource Planning (ERP) software and the Project Eden provisional roadmap.

COMMITTEE RECOMMENDATION TO COUNCIL
(OFFICER'S RECOMMENDATION)

That Council notes the Project Eden update as contained in Attachment 1, the updated Eden Roadmap incorporating TechOne's advice of a 2.5-year implementation timeframe for Property and Rating in Attachment 2, and the Project Assurance document in Attachment 3.

BACKGROUND

The City's ERP solution was rapidly approaching end of life with no new features (and only critical fixes applied from October 2023) and support for the on-premise hosted solution ceased in October 2024.

This key business risk is being managed by moving from an on-premise hosted solution to a Software as a Service platform and to the latest version (CiA Live).

Project status updates are provided through the Audit, Risk and Improvement Committee (ARIC) through to Council.

EXTERNAL CONSULTATION

No external consultation has taken place.

OFFICER'S COMMENTS

The Project Eden Status Report can be found in Attachment 1.

In the next ARIC Report, reporting will be enhanced by introducing a dashboard-style format. This approach was originally planned for the current update; however, it could not be implemented due to the significant workload associated with the Core Enterprise Suite (CES) implementation on CiA.

The CES implementation was successfully completed, with Payroll transitioning to CiA and commencing live pay run processing 15 October, 2025. Subsequently, Finance and Procurement modules were implemented between 21 and 22 October, 2025.

Project Eden Provisional Roadmap

The provisional roadmap (**Attachment 2**) has been developed for the following purposes:

- Identify all outstanding work packages which need to be performed to complete the agreed scope of work
- Identify the estimated duration of each of these work packages
- Present a logical sequencing of the work given identified business priorities and dependencies
- Identify the business readiness change window – Subject Matter Experts and testers available and backfilled, business dependency artefacts ready (Process Maps, Work Instructions, Test Scenarios)
- Outline key strategies to progress Eden given the City's organisational readiness and risk appetite
- Identify key assumptions, dependencies and constraints made in developing the roadmap
- Identify criteria which should be met for Eden to be considered complete
- Identify the estimated date of completion and close-out of Eden
- Provide a process for the ongoing review and refinement of the Eden Roadmap

Project Assurance

The Project Assurance document (**Attachment 3**) has undergone a preliminary review by the Planning, Performance, and Risk Manager to demonstrate that the project implementation follows a structured, stage gated approach designed to mitigate delivery risks. A comprehensive review is scheduled to be undertaken in Quarter 3.

LEGISLATIVE COMPLIANCE

Nil.

RISK MANAGEMENT CONSIDERATION

The table below shows the level of risk for each impact category, if the officer's recommendations is not adopted by the Council.

Impact Category	Appetite	Risk Rating
Workplace, Health and Safety	Low	Low
Financial	Medium	Medium
Reputation and Stakeholders	Medium	Low
Service Delivery	Medium	Medium
Environment	Low	Low
Governance and Compliance	Low	Low
Strategic Risk	SR11 - Lack of modern, integrated, and secure digital environment.	

FINANCIAL IMPLICATIONS

Attachment 1 provides further details of the cost breakdown.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2025 - 2035, the following applies:

Key Result Area	Leadership and Governance
Outcome 5.3	Optimised Performance
Objective 5.3.1	Focus on operational efficiency, effective delivery and innovation to ensure out services are fit for purpose, contemporary and secure

CONCLUSION

A project status update is provided in **Attachment 1**, the Eden Provisional Roadmap has been presented in **Attachment 2**, and Project Assurance document is presented in **Attachment 3**. Further updates will be provided to the Audit, Risk and Improvement Committee.



Project Eden – Audit, Risk and Improvement Committee

8 December 2025

Contents

1. Program Status Overview
2. Timeline
3. Estimated Costs
4. Key Next Steps

Abbreviations

Abbrev.	Description
PID	Project Initiation Document
CES	Corporate Environment Suite (Modules – Finance / Procurement / Payroll / HR)
SCM	Supply Chain Management
HR	Human Resources
TechOne	TechnologyOne
BPO	Business Process Owner
FIN	Finance
PAY	Payroll
HRP	Human Resources & Payroll
SME	Subject Matter Experts
ERP	Enterprise Resource Planning
ECR	Enterprise Corporate Receipting
SIT	System Integration Testing
Ci	Connected Intelligence (TechOne non-browser version)
CiA	Connected Intelligence Anywhere (TechOne browser version)
CRM	Ci Customer Request Management
XLOne	Reporting Tool based on an Excel Spreadsheet add-in
ETL	Extract Transform & Load (Program used in the backend of TechOne)



1. Program Status Overview

CES Objectives – As outlined in the CES Project Initiation Document

- 1) Consolidate all functional components of TechOne onto the CiA platform
- 2) Target, prioritise and deliver business process improvements, primarily within Supply Chain Management
- 3) Deliver a more robust security model that meets business requirements, addresses any shortcomings identified by the OAG, is sustainable for BAU support and is scalable for downstream Property & Rating implementations
- 4) Maximise the use of standard shipped functions, workflows and security components as much as possible i.e. minimise customisation
- 5) Maintain the currency of the software to ensure the City maximises its access to new features and bug fixes
- 6) Minimise and manage the impact of any unforeseen changes to TechOne modules arising from the upgrade, including no adverse impact on Payroll processing
- 7) Develop and enhance the awareness and capabilities of both the Eden Team and the Business for downstream implementations of Property & Rating within CiA

Program Status Overview

Headline Activities

Cost	Schedule	Risk
  	  	  

- The Payroll processing of Payroll from Ci to CiA in CES was successfully implemented on 15 October 2025
- The CES transition to CiA was successfully implemented on 22 October 2025, following a Project Assurance review confirming that all stage gate requirements had been met. This included approval of System Integration Testing and User Acceptance Testing, endorsement of the communications plan, and execution of a coordinated cutover plan across the organisation, which involved a temporary suspension of TechOne transactions to facilitate the conversion from Ci to CiA for the CES modules
- More than 170 staff members received training in TechOne's re-imagined procurement processes, supported by a comprehensive 77-page Procurement Manual and new CiA reporting capabilities developed collaboratively by the Finance and Project Teams
- Finance created and trained their finance staff on twenty three work instructions specifically created for processing functions in CiA
- Request Management TechOne build has started in the environment entitled 'PR-CiA Live'
- Business Systems Analyst (BSA) position has been filled to work fulltime on the Request Management Project, which has enabled closing of issue IR017, relating to a delay to the schedule due to the BSA resigning
- The Provisional Roadmap has been updated to incorporate TechOne's advice that the remaining four stages of the CiA transition (Property and Rating) will require approximately 2.5 years to complete, based on their experience with comparable customer implementations

RAID Breakdown

Breakdown of Risks, Actions, Issues and Decisions (RAID), Opportunities

Risk Register

Risk-029 - Late payment to vendors because staff can not create purchase requisitions after the CiA implementation.

Risk-30 - Potential delay to the Request Management Project schedule due to limited availability of the assigned Business Systems Analyst, who is only engaged three days per week.

Risk-031 - Inclusion of a new scope item, Connected Content functionality prior to go-live may delay the project, as it is intended to reduce Accounts Payable processing effort (e.g., halving the time required to upload an invoice by on minute).

Risk-032 - Performance Impact from Connected Content Implementation

Risk-033 - Poor Document Management due to Lack of ECM Maintenance

Risk-034 - Lack of Resourcing for Connected Content Production Management

Risk-035 - Staff may not have the correct system access in CiA post go-live, resulting in users being unable to perform their operational responsibilities at the same level of access they held in Ci.

Risk-035 - Not having a cloud printer setup in TechOne could prevent staff from being able to print in TechOne.

New Issues

IR015 - Parks and environment resource is unable to participate in project training on Request Management which was an entry criteria for the SME roles and responsibility.

IR016 - Invoice processing will take an extra two minutes to process for every invoice because of lost copy / paste functionality in CiA.

IR017 - Rsk-30 has become an issue, potential delay to the Request Management Project schedule due to limited availability of the assigned Business Systems Analyst, who is only engaged three days per week.

IR018 – Risk 031 has become an issue, 'Inclusion of a new scope item, Connected Content functionality prior to go-live may delay the project, as it is intended to reduce Accounts Payable processing effort (e.g., halving the time required to upload an invoice by on minute).'

IR019 - Payroll executed a payrun in Production through CiA successfully, however they were not able to run the payslips as an error occurred advising Payroll the function could not be executed due to a missing Cloud Printer. *(This was resolved by adding a cloud printer a week later)*

Actions Register

Status	Count
Completed	166
Duplicate	4
Not Started	16
WIP	49
Total	235



2. Timeline

Key Milestones Dec-25

ID	Milestone	Responsible	Due Date	Status	Notes
1	Ci to CiA System Integration Testing	Project Team & SMEs	1 August 2025	Completed	21/10/24 - waiting on schedule for Project Environment implementation 19/02/25 - working with SMEs on SIT testing to start in the next few weeks. Delayed by the vendor providing the Project Environment. 14/7/25 - due to the number of defects blocking SIT, the timeline is delayed to include July.
2	Access Management	Business Analyst - Eden	26 September 2025	Completed	21/10/24 - waiting on schedule for Project Environment implementation 19/02/25 - currently building an Access Management Blueprint strategy to identify 'what good looks like' based on 'As Is' Analysis and other Council feedback. 23/4/25 - ongoing access management implemented for the Finance Team to conduct System Integration Testing. 14/7/25 - Finance Access Management & Payroll Access Management is still being tested and will continue testing through User Acceptance Testing. 3/9/25 - SIT closeout report approved by Director Corporate Services and Finance Manager
3	CES User Acceptance Testing Preparation	Project Team & SMEs	29 August 2025	Completed	23/04/25 - Lessons learned from the System Integration Testing to be adopted in the User Acceptance testing scenarios. This step includes preparing Test Scenarios, Onboarding UAT staff, and setting up a physical location for testing. 14/7/25 - SIT interim report tabled to implement UAT from 25/8/25 through to 12/9/25 14/10/25 - UAT closeout report approved by Director Corporate Services and Finance Manager
4	Procurement Training	Business Analyst - Eden	12 October 2025	Completed	14/7/25 - SIT interim report tabled to implement UAT from 25/8/25 through to 12/9/25 21/10/25 - Training was successfully completed
5	1a P&R Request Management Training (Request Management / DocOne / Business Process Automation)	Project Team & SMEs	28 July 2025	Completed	14/7/25 - training scheduled 28/7/25 - training completed
6	CES Change Management Plan	Eden Project Manager	26 September 2025	Completed	19/02/25 - Change management is ongoing as the SMEs learn the system and update their work instructions and processes. 23/4/25 - Ongoing change management with meetings scheduled to discuss the rollout of the procurement training approach. 22/7/25 - Business System Analyst is preparing the procurement manual, training plan, and the eLearning. 5/11/25 - A Change Management Register was established, which included the addition of a Procurement Manual to support the Supply Chain training program. In total, 23 Work Instructions were developed to train Finance staff on CiA functionality, covering all aspects of CES reporting for Procurement.
7	Lessons learned - Ci to CiA on CES	Eden Project Manager	2 December 2025	WIP	5/11/25 - Coordinate a Lessons Learned session on the Ci to CiA transition for CES to capture key insights and practices. The outcomes should be used to support knowledge transfer and planning for the upcoming P&R transition from Ci to CiA.

Summary

- Project team heavily involved in supporting Ci to CiA on CES in production
- Request Management 1a of Property & Rating build and test scenario creation

Key Milestones Dec-25

ID	Milestone	Responsible	Due Date	Status	Notes
8	Access Management Blueprint	Eden - Business Analyst	22 December 2025	WIP	4/11/25 - the Eden Business Analyst is capturing an Access Management blueprint to ensure 1)Ensure segregation of duties when granting access, 2)Grant rights using the 'principle of least privilege', 3)Elevate access based on need and with an appropriate approval, Use privileged access only for those tasks that specifically require elevated access, 4)Disable privileged accounts when no longer requiredamental principles are adhered to:-
9	CES in CiA handover to Business Systems	Eden Project Manager	22 December 2025	WIP	5/11/25 - The CiA support in CES is scheduled to be transitioned to the Business Systems team upon expiry of the warranty period.
10	1a P&R Request Management Configuration Design Document	Project Team & SMEs	28 November 2025	WIP	7/7/25 - TechOne configuration design workshop 7-8 August 2025. 4/11/25 - Final changes were made by the Council after workshoping with TechOne on a better mechanism to build. The Council is waiting for confirmation that the CDD is accepted by TechOne so they can start the build.
11	1a P&R Request Management System Integration Testing (includes Test Scenarios creation)	Project Team & SMEs	18 December 2025	WIP	14/7/25 - system integration testing to be scheduled 4/11/25 - Test scenarios are being built based on confirmation of TechOne that changed to the CDD are endorsed that were sent to them on the 4/11/25.
12	1a P&R Request Management User Acceptance Testing Planning	Project Team, SMEs & Business Units	13 February 2025	Not Started	14/7/25 - user acceptance testing to be scheduled 5/11/25 - waiting on confirmation of CDD to be endorsed by TechOne and then signed off by the City so that the build can commence.
13	1a P&R Request Management Plan	Eden Project Manager	28 November 2025	WIP	5/11/25 - Now that a permanent BSA has been assigned to the project, develop a plan outlining the upcoming project activities, and engage with the SMEs and TechOne to confirm appropriate resourcing and alignment.
14	Connected Content Plan	Eden Project Manager	23 November 2025	WIP	5/11/25 - Work is currently underway to engage a consultant to perform a health check and provide recommendations on the optimal approach for implementing Connected Content. Feedback from other Councils has indicated the importance of completing an ECM health check prior to proceeding with Connected Content implementation.
15	Commence phase 1b of Property and Rating (Animals, Infringements, Sundry Debtors & DXP)	Eden Project Manager	30 January 2025	WIP	5/11/25 - Work has commenced on Stage 1B through initial planning sessions with TechOne. Further detailed planning is required to allocate appropriate Subject Matter Expert (SME) resources to the project and enable commencement of the work package.

Summary

- Project team heavily involved in supporting Ci to CiA on CES in production
- Request Management 1a of Property & Rating build and test scenario creation

PID Constraints, Assumptions, and Dependencies

Constraints

C1	The project will be constrained to the budget approved by the Executive Sponsor.
C2	The CES upgrade should be implemented no later than 30 October 2025 to avoid disruption to End of Financial Year readiness and avoid disruption to Payroll new EA initiatives starting.
C3	Availability of Business Process Owners and Subject Matter Experts to attend workshops, demonstrations, make business decisions, review business requirements, solution designs, testing plans and change management materials, while they continue to deliver business as usual.
C4	Availability of Subject Matter Experts and <u>SuperUsers</u> to participate in the detailed planning and execution of User Acceptance Planning
C5	Availability of Business Systems Analysts within the Business Solutions Team to contribute to the planning and execution of SIT and UAT activities, including a parallel payroll run
C6	Current resourcing levels of the Project Eden Team
C7	TechOne convert all the CI to <u>CiA</u> conversions as advocated in their <u>CiA</u> Live contract and subject to the TechOne questionnaire

Assumptions

A1	That business decisions can be made promptly by Business Process Owners to support the upgrade timelines
A2	That cross BPO conflicts can be resolved in a prompt manner to support the upgrade timelines, while not diluting the business objectives
A3	Any additional Eden Project Team resourcing required can be sourced within the upgrade timelines and within the approved budget
A4	That the deployment 2 Carry <u>Forward Work</u> Packages of <u>eServices</u> will run to plan and not create resource or other conflicts with the upgrade

Dependencies

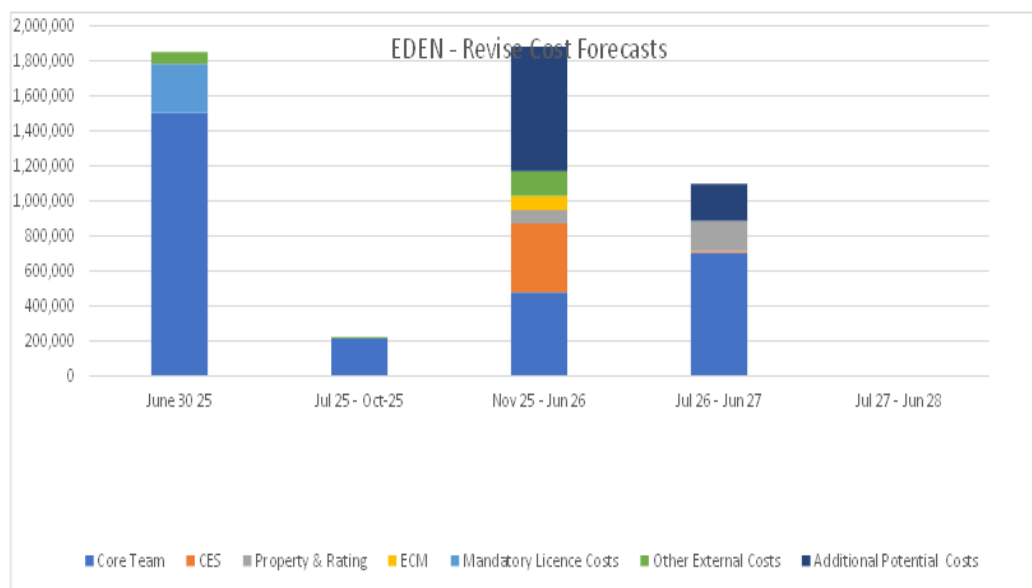
D1	Sufficient Business Unit engagement and participation in the project life cycle
D2	Sufficient support and collateral from TechOne to complete the design, configuration, conversion and testing activities



3. Estimated Costs

Estimated Costs – Oct-25

Excludes 10% Buffer	Actuals to	Actuals (Yr3)	Forecasted Spend (Yr4)	Forecast Spend (Yr5)	Forecast Spend (Yr6)	
Implementation Area	June 30 25	Jul 25 - Oct-25	Nov 25 - Jun 26	Jul 26 - Jun 27	Jul 27 - Jun 28	Totals
Core Team	1,501,201	218,241	480,128	704,952		2,904,522
CES	0	0	392,364	9,144		401,508
Property & Rating	0	0	75,415	171,972		247,387
ECM	0	0	80,000	0		80,000
Mandatory Licence Costs	280,985	0	0	0		280,985
Other External Costs	66,065	5,452	141,120	0		212,637
Additional Potential Costs			710,000	210,000		920,000
Actual / Forecast	1,848,251	223,693	1,879,027	1,096,068	0	5,047,039
Original Forecasted Budget	4,463,152	626,228				5,089,380



Comments

- Incorporates Yr5 in line with Long Term Financial Plan
- Business SME's subject to workforce planning

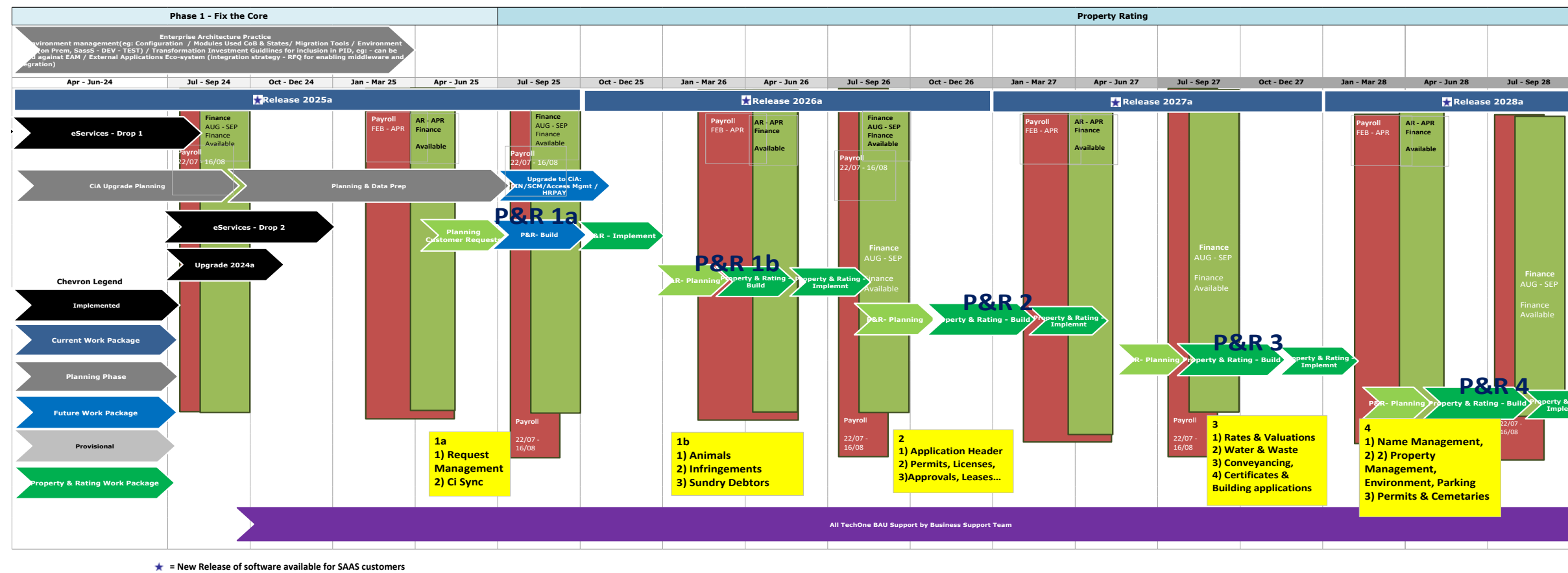


4. Key Next Steps

Key Next Steps Overview

- Lessons learned from Ci to CiA on CES to take through as key findings for the Property and Rating stages transition from Ci to CiA
- Access Management Blueprint documented and endorsed
- All project documentation to be transitioned to Business Systems Support following the expiry of the project warranty period on 22 December 2025
- Request Management activities
 - Signoff TechOne Configuration Design Document
 - TechOne to complete the build of the environment
 - Testing scenarios created
 - Request management re-planned to factor in the permanent BSA on the work package
 - System Integration Testing by the Subject Matter Experts
- Commencement of Phase 1B of the Property and Rating implementation, encompassing the delivery of Animals, Infringements, Sundry Debtors, and DXP functionality.
- Name & Address cleanup through Experian software to remove duplicate address records
- Recruiting a Business System Analyst to replace the Digital Architect who has been moved back to their substantive position of Coordinator Business System Analyst
- Extending the project core team contracts to align to the provisional roadmap of Oct-28

EDEN Provisional Roadmap

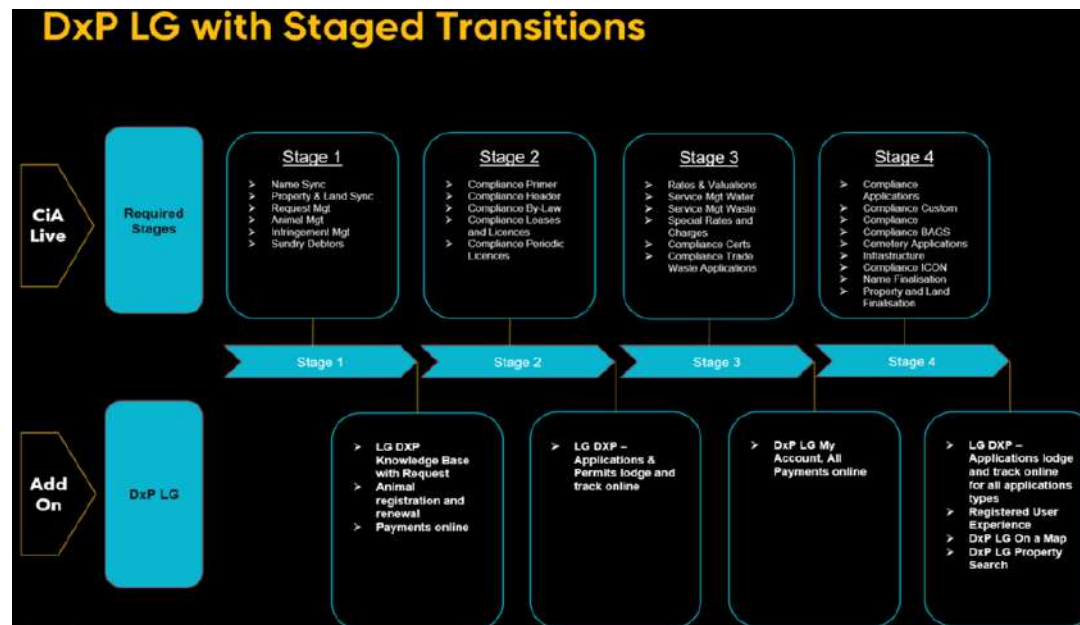
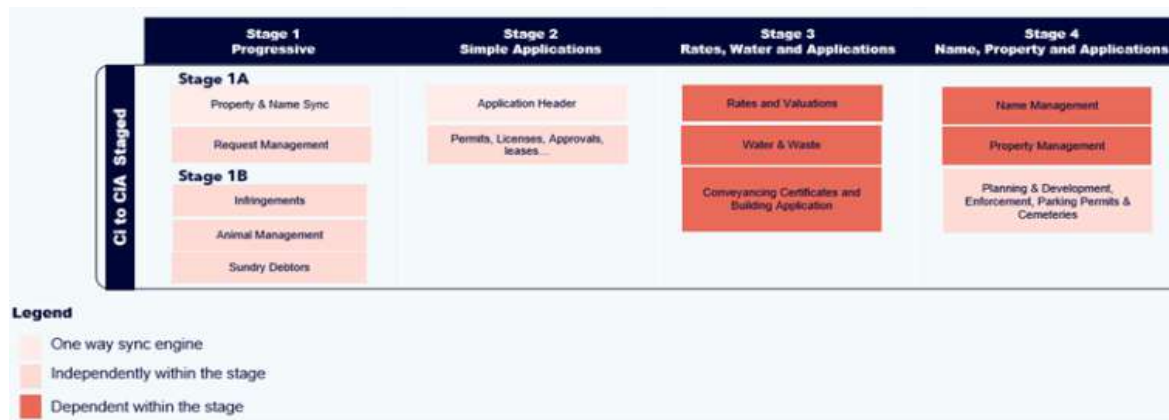


Constraints

- C1 *Subject to business readiness (SME availability & Business readiness, eg: work instructions, procedures and process maps)*
- C2 *TechnologyOne resourcing of the Roadmap*
- C3 *Subject to contractual considerations eg: OpenWindows – are we locked in*
- C4 *Subject to Roadmap Strategies*
- C5 *Subject to Enterprise Architecture Guidelines (Environment & Release Strategies)*
- C6 *Subject to Subject Matter Expert Resourcing in full*

Id	Suite	Stage	Description	From	To
1	CES	All	Payroll Procurement Finance	Jul-24	Oct-25
2	P&R	1a	Request Management Ci Sync	Mar-25	Nov-25
3	P&R	1b	Animals Infringements Sundry Debtors	Jan-26	Aug-26
4	P&R	2	Application Header Permits, Licenses, Approvals, Leases...	Sep-26	May-27
5	P&R	3	Rates & Valuations Water & Waste Conveyancing, Certificates & Building applications	Jun-27	Feb-28
6	P&R	4	Name Management, Property Management, Environment, Parking Permits & Cemeteries	Mar-28	Oct-28

[illegible]



CES Transition to CiA Governance Assurance

Governance Assurance

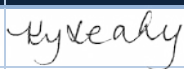
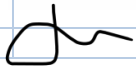
Version History

Date	Version	All / Sections	Name	Change Details
08/10/25	0.1	All	Lee Oliver	Original



Document Review & Endorsement

I have read and reviewed the document in its current state.

Name	Title / Department / Project Role	Document Review Role	Signature	Date
Kym Leahy	Project Sponsor - Director Corporate Services	Signoff		17/11/2025
Tami Cooper	Planning, Performance and Risk Manager	Signoff		17.11.25

Reference Documents

The content of this document was developed based on information obtained from the following documents and in consultation with the Reviewers listed above.

ECM Reference	Document Name
	2024 - 2027 Roadmap Draft - Project.xlsx
	CiToCiA-CES_PID_25_06_25.docx
	EdenRoadmap.pptx
	Attachment 4 - Testing-DeploymentAssurance.pptx

Acronyms

Categories	
Abbrev.	Description
SCM	Supply Chain Management
HR	Human Resources
TechOne	TechnologyOne ERP
P&R	Property & Rating
ECM	Enterprise Content Management
HRP	Human Resources and Payroll
FIN	Finance
SIT	System Integration Testing



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1. Purpose

The purpose of this document is a **preliminary assurance** test to provide evidence that all project stage gates have been successfully exited with the required substantiation, thereby reducing the risk of introducing defects into the TechOne production environment. Please note, in quarter 3 a further audit will be undertaken to test the control to provide assurance that it meets the desired outcome'

Background

The CES transition to CiA encompasses the Payroll, Finance, and Procurement modules, noting that Human Resources (HR) had already transitioned to the CiA platform.

An Eden Roadmap and Project Initiation Document (PID) were formally endorsed to establish the project's governance framework. Subsequently, a CES Work Package Plan was approved to guide the implementation of the Payroll, Finance, and Procurement streams, with endorsement at the Eden Board level.

The Provisional Eden Roadmap identified a series of work packages to be executed during 2024–2025. As the “lift and shift” transition leverages the then-current 2023B release, this presents an opportunity to perform a cross-module upgrade to the CiA platform, enabling delivery of a range of key operational and strategic benefits.

The CES transition involves both the activation of existing functionality within the current release and the selective re-implementation of enhanced or new functionality. Consequently, this transition:

- Is more complex and longer-running than the prior 2023B release upgrade
- Involves significant configuration and re-implementation across multiple modules
- Requires a comprehensive review and redesign of the Access Management Model for CES modules
- Will introduce targeted business process changes, some of which may be intrusive
- Necessitates rigorous testing and validation through updated test packs
- Demands a strategic and well-planned approach to change management to ensure successful adoption and minimal disruption

2. High Level Process Flow - Deployment Assurance Testing Strategy



3. Exit Criteria Substantiation

The table below describes all the substantiation for the stage of the project:-

ID	Project Stage	Document summary	Document Link	Notes	Assurance Comment
1	Project Entry – Exit Criteria	Environment provisioned and converted	1 - RE Status Update 9 12 - 20 12.msg	TechOne advising the environment is ready for testing.	14/10/25 - Email advising environment will be checked to ensure ready. No email back stating check was performed and environment is available. Email did not confirm backup has been performed and walkthroughs ready. Low risk considering the next staged commenced.
2	Project Entry – Exit Criteria	Managers signed off on the Test Scenarios	1 - TestingScenario	Managers signing off that their test scenario coverage and accuracy is complete.	14/10/25 - Reviewed emails confirming test scripts were complete. Review of test scripts not performed. This would be the better assurance testing option. 27/10/25 – this was a one off exercise to validate that the test scenarios were fit for purpose to test the system for



					future upgrades and work packages.
3	Project Entry – Exit Criteria	Access Management Blueprint created	TechnologyOne Access Management Blueprint - City of Bayswater.docx	Access management document is a work in progress to be completed by the end of the project warrantee period.	14/10/25 - Document reviewed. Document approvals not complete.
4	Project Entry – Exit Criteria	Work package plan approved	Updated Eden Board Meeting Minutes 09.01.2025.pdf Attachment 1 - 2025 Work Packages.pdf	Decision approved by the board to accept the Ci to CiA transition on CES	14/10/25 - Attachment 1 not provided (schedule) 14/10/25 - Lee added attachment 1.
5	Project Entry – Exit Criteria	Access management setup for SMEs to Test	N/A	SMEs invited to test in the training room and at their desks to ensure, ETLs and XLOne reports were correctly converted	Completed and Approved Test Scenarios would support this item as it shows access was provided and testing was conducted.
6	System Integration Testing – Exit Criteria	Change Impact Assessment	CES_ChgMgtDocoRegister.xlsx	Register created to capture the change requests	Complete
7	System Integration Testing – Exit Criteria	No / Go decision to deploy through to UAT environment by Project Sponsor and applicable managers	RE_ User Acceptance Testing Phase Approval Sought.msg CES_CloseoutSITReportv3.pdf	No go decision signoff to exit SIT	14/10/25 - Attachment not provided (signed close out). 14/10/25 - Lee attached signed copy.
8	System Integration Testing – Exit Criteria	Exec sponsor approval	EDEN Board Meeting September 2025 - with Financials.pptx	Eden Board endorsement in the September pack	14/10/25 - Slide pack does not show decisions, approvals or attachments. 14/10/25 - the board pack highlights that point 8, was advised at the board level.
9	System Integration Testing – Exit Criteria	TechOne Environment for UAT approval	Attachment 3 - RE City of Bayswater - Trial Migration.msg	Eden environment confirmation of build	Email states Jeremy and myself (Stuart) approve. Jeremy is not cc'd in which does not show his approval



					14/10/25 - Jeremy had a verbal conversation with Stuart which was recorded as an email to me.
10	User Acceptance Testing – Exit Criteria	User Acceptance Closeout Report	UAT Closeout Report.pdf	User acceptance to move to production	
11	User Acceptance Testing – Exit Criteria	Change Impact Assessment	CES_ChgMgtDocoRegister.xlsx	Register created to capture the change requests	
12	User Acceptance Testing – Exit Criteria	3) No / Go Decision 4) Exec sponsor approval	CoB_636404_v7_CiA_Live_Acceptance_Certificates.pdf FW_Go_No_Decision_Ci_to_CiA_transition_to_CES.msg	Identified all prerequisites have been signed off	
13	User Acceptance Testing – Exit Criteria	CAB conditional approval	RE CAB - Project Eden - Provisional.msg	Confirmation of CAB conditional approval, subject to ELT go / no decision.	

Other Testing Artefacts

ID	Project Stage	Document summary	Document Link	Notes
1	SIT Testing	End to end walk through of new procurement processes with Finance	1 - Procurement Testing - End to End Run Through in CiA-20250630_132050.mp4	End to end walkthrough of procurement testing
2	SIT Testing	Verification of System Integration Testing by Procurement	2 - SIT Procurement Testing - Final 3x Tests For Rosanna Finance-20250702_143814-Meeting Recording.mp4	Recording of procurement in the SIT environment running through their testing



3	User Acceptance Testing	Verification of User Acceptance Testing by selected procurement champions	Procurement - CiA Requisition & Approvers Onboarding-20250909_091351-Meeting Recording.mp4 Procurement - CiA Requisition & Approvers Onboarding-20250909_131133-Meeting Recording.mp4	Recording of User Acceptance Testing with procurement champions as selected by the Finance Team
4	Cutover to Production	Cutover plan for assigning responsibility and timing of deployment	CutoverPlan - CES on 25a.xlsx	Extensive list of cutover activities to be used for reference in future deployments

11 Motions of Which Previous Notice Has Been Given**11.1 Cr Cale Black - Replacement of Trees Lost in December 2025 Storm Event**

Responsible Branch:	Parks and Environment
Responsible Directorate:	Infrastructure and Assets
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	Nil
Refer:	Nil.
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

In accordance with clause 5.3(1) of the City of Bayswater's Standing Orders Local Law 2021, Cr Cale Black raised the following motion:

"That Council requests the Chief Executive Officer to replace trees lost during the December 2025 storm on verges and other public land, as far as practicable, on a like-for-like basis (including species and location), during the next available planting season, in addition to the City's regular planting program."

MATERIAL FACTS

In accordance with clause 5.3(3) of the City of Bayswater *Standing Orders Local Law 2021*, the Chief Executive Officer may provide relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.

A significant storm event occurred on 14 December 2025, resulting in widespread tree damage across the City of Bayswater, with the suburb of Bayswater being the most heavily impacted area.

At the time of preparing this report, the City and its contractors are continuing clean-up works using a risk-based approach to prioritise public safety and asset protection. The exact number of trees lost as a result of the storm is still being assessed; however, it is currently estimated that approximately 110 mature trees were lost.

OFFICER'S COMMENT

The City's Urban Forest Implementation Plan includes an annual target of 2,961 trees planted across streets and reserves. Of this total, approximately 700 trees are indicatively allocated to the City's tree replacement program, which is the normal and ongoing mechanism used to replace trees removed or lost due to storms, decline, infrastructure works, failure to establish (new trees) or other causes. This allocation may vary annually depending on circumstances, and any unused replacement allocation is redirected to new street and reserve planting. Similarly, any shortfalls would be sourced from the new tree planting program (typically from the reserve planting). The replacement of damaged or lost trees is therefore a well-established and routine practice undertaken by the City in accordance with its adopted plans and programs.

While some storm-related tree damage is anticipated and ordinarily accommodated within this replacement program each year, the severity and concentration of damage resulting from the December 2025 storm is more than what would typically be expected or planned for within a normal year. The storm disproportionately affected large, mature trees and has resulted in noticeable visual and canopy loss in several high-profile areas of the City.

The City will continue to replace trees in accordance with its established processes, and will endeavour, where practicable, to replace storm-affected trees on a like-for-like basis and in the same locations as those lost. Where this is not possible due to site constraints, underground

services, species availability, or suitability, appropriate alternative species will be selected, and trees will be planted in locations as close as practicable to the original site and suitable for the surrounding environment.

LEGISLATIVE COMPLIANCE

Nil.

FINANCIAL IMPLICATIONS

The purchase of replacement trees will occur within the 2025/26 financial year and can be accommodated within the current available budget. Planting is anticipated to occur during the winter planting season in 2026.

STRATEGIC IMPLICATIONS

In accordance with the City of Bayswater Strategic Community Plan 2021-2031, the following applies:

Key Result Built

Area:

Outcome 2.2 Built Infrastructure that Meets Current and Future Community Needs

Objective Improve the amenity of our public spaces and streetscapes.
2.2.1

Objective Plan, build and maintain current and future assets.
2.2.3

Key Result Natural

Area:

Outcome 3.1 A Climate Resilient City

Objective Reduce the impacts of the changing environment.
3.1.1

Key Result Natural

Area:

Outcome 3.1 Sustainable Natural Green Spaces

Objective Increase tree canopy to shade our pathways and cool our suburbs.
3.2.2

CONCLUSION

The City has an established and ongoing process for replacing damaged and removed trees in accordance with its adopted plans and programs. The City will continue to replace trees in accordance with its established processes, and will endeavour, where practicable, to replace storm-affected trees on a like-for-like basis and in the same locations as those lost.

12 Questions From Members Without Notice**12.1 Responses to Questions From Members Without Notice****Cr Elli Petersen-Pik - Deputy Mayor****Question 1**

In regards to the Maylands Interpretive Centre, how often is it open and does it operate in accordance with the City's lease?

Response 1

The Maylands Interpretive Centre is exclusively leased to SUP Tonic Australia. Their current lease is due to expire on 6 June 2027.

Lease performance is evaluated annually through audits. An overall performance rating between 61–80% is considered “Very Good. Performance at a high standard.”

SUP Tonic Australia operates in accordance with lease requirements, achieving an overall performance score of 79%.

The leaseholder advised that the premises are used from January to December, with SUP Tonic members having access seven days a week. On average, the building is utilised for activities for up to 10 hours per week.

Cr Cale Black**Question 1**

Does the City have an update on the Whatley Crescent and Leake Street crossing signalisation?

Response 1

With support from Main Roads, the City has undertaken a gap analysis at the crossing to assess whether a formalised pedestrian priority crossing, such as wombat or signals, is warranted. While the analysis showed that there are adequate gaps in traffic during peak periods, it also revealed that the average pedestrian wait time currently, can exceed one minute, making it less desirable for pedestrians. In addition, the City has arranged for a road safety inspection of the crossing location to further understand the risks and constraints present.

The City is now working with Main Roads to explore suitable pedestrian priority crossing options. However, several design challenges must be addressed before a compliant solution can be implemented. The road safety inspection identified sightline limitations, meaning a signalised crossing may need to be relocated to meet safety requirements. There is also limited verge space, which restricts the installation of signal infrastructure.

In the meantime, the City is working with Main Roads to consider interim measures whilst the signalisation option is being investigated. These measures include raised platforms on the approach to the crossing and additional advance warning signs, such as the recently installed speed detection (smiley face) signs.

12.2 Question From Members Without Notice**13 New Business Of An Urgent Nature**

14 Meeting Closed To The Public**14.1 Matters for Which the Meeting May be Closed****14.1.1 Property Matter - Morley Station Precinct**

Responsible Branch:	Property and Economic Development
Responsible Directorate:	Office of the CEO
Authority/Discretion:	Executive/Strategic
Voting Requirement:	Simple Majority Required.
Attachments:	Nil
Officer Declaration:	<i>The officers involved in drafting and reviewing this report do not have any interests to disclose in the item.</i>

This item is confidential in accordance with Section 5.23(4) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to:

- (a) *legal advice, or other information, over which the local government holds legal professional privilege;*
- (g) *prescribed information:*
 - Regulation 4A (a) the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price;*

OFFICER'S RECOMMENDATION

That the recommendation as contained in the “Confidential Report” be adopted.

14.2 Public Reading of Resolutions that May be Made Public

15 Closure