

Minutes

Disability Advisory Group

Wednesday 18 June 2025

The minutes were accepted at the Disability Advisory Group held on _____.

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Minutes of the Disability Advisory Group of the Bayswater City Council which took place in the Committee Room, City of Bayswater Civic Centre, 61 Broun Avenue, Morley on Wednesday 18 June 2025.

1 OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member open the meeting and will deliver the Acknowledgement of Country.

Noongar Language

Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.

English Language Interpretation

We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.

2 ATTENDANCE

Council Members

Cr Nat Latter Chairperson
Cr Assunta Meleca

Community Members

Stuart Jenkinson
Eva Di Blasio

Officers

Michael Worthington	Manager Environmental Health and Statutory Building
Fatima Al Ghanimi	Manager Transport Infrastructure Officers
Amy Tolley	Coordinator Age Friendly & Volunteer Program
Laura Bullock	Community Development Officer
Katrina Pantelis	Executive Assistant Community Services.

Observers

Nil.

Leave of Absence

Nil.

Apologies

Mayor Filomena Piffaretti
Bianca Sandri
Kim Hutchinson
Kay Barnard
Caoibhe Hendy

3 DISCLOSURE OF INTEREST SUMMARY

In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

4 TERMS OF REFERENCE

Purpose

The purpose of the Disability Advisory Group (DAG) is to offer guidance to the City on issues impacting people with a disability. The group will also provide advice on the development and implementation of the City's Access and Inclusion Plan.

Development applications and City-based works can be referred to the group to request the group's feedback.

Membership

Four Elected Members as appointed by Council.

Two staff members, as appointed by the Director Community Services.

Up to five Community Members, who will be selected by the Elected Members and Staff Members who are members of the group.

Community members must:

1. Reside in the City of Bayswater, or represent a service provider or organisation within the City of Bayswater; and
2. Live with a disability or are a parent, carer, advocate of a person with a disability, or be able to contribute expertise or advice on disability.

Members will be appointed for a two-year term in line with the local government elections.

If a member fails to attend three consecutive meetings of the group, their appointment shall be automatically terminated unless leave of absence has been granted.

Members must abide by the City of Bayswater *Code of Conduct for Council Members, Committee Members and Candidates*.

Chairperson

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings.

In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.

Delegated Authority

This group performs an advisory function and does not have any delegated authority.

Meetings

The Group shall meet no more than quarterly at the City of Bayswater Civic Centre.

Relevant staff members and guests may be invited to the meetings at the Chairpersons' discretion.

Administration

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting.

Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

Liaison Officer

Director Community Services.

5 CONFIRMATION OF MINUTES

The Minutes of the Disability Advisory Group held on 19 March 2025 be accepted.

Eva Di Blasio Moved, Stuart Jenkinson Seconded.

ACCEPTED

6 ITEMS FOR DISCUSSION

Nil.

7 CITY UPDATES

7.1 Access and Inclusion Plan

Access and Inclusion Plan now finalised

Public comment for the draft Access and Inclusion Plan has now closed.

- Nine submissions were received
- Draft Plan has now been finalised
- It will be tabled at the OCM on 1 July 2025 for endorsement
- Following Council's consideration of the Plan, it will be submitted to Department of Communities on 2 July 2025.

Group Comment

The question was asked if the City of Bayswater reporting will change once the Plan is implemented. Amy Tolley, Coordinator Age Friendly & Volunteer Program explained that nothing will change, the Plan simply provides greater flexibility to respond to evolving expectations and a requirement to report annually. By way of example, it was noted that in 2020, bin liners were a common request from City residents; however, by 2025, this is no longer the case, reflecting changing community expectations.

7.2 Progress Update Report - Disability

An update on Disability projects/initiatives that have been completed by the City delivered from January – April 2025 for noting.

Comments

Stuart Jenkinson commented that it was his observation the City is leading in the retrofitting of accessibility features for people with disability.

Fatima Al Ghanimi, Manager Transport Infrastructure requested that committee members provide further suggestions at the next meeting regarding potential locations for new footpaths, ramps and ACROD parking bays.

7.3 Australian Disability Network - Access and Inclusion Index 2024 Report

Australian Disability Network – Access and Inclusion Index Report 2024

The Access and Inclusion Index Report for the City of Bayswater, received in April, was provided to the group for noting.

Discussion

- The Laura Bullock, Community Development Officer confirmed that the City will be working through the recommendations and some of the points made have been included in the City of Bayswater - Access and Inclusion Plan.
- A query was raised as to whether an internal workplace committee would be established to work with the Plan. It was noted that an internal committee is already in place.
- Cr Meleca noted that the changes were apparent. In response, Cr Latter observed that due to changes in the criteria, direct comparisons were challenging.

7.4 International Day of People with Disability

International Day of People with Disability (IDPwD) – 3 December 2025

Committee members are invited to suggest ideas for events or activities to recognise the International Day of People with Disability.

In previous years, the State Government has offered grant funding of up to \$1,000 to support local government initiatives, with applications typically opening in August.

Discussion

Amy Tolley, Coordinator Age Friendly & Volunteer Program advised that the International Day of People with Disability Grant providing \$1,000 to support the delivery of events or activities - including sporting events, disability forums, workshops, seminars, award ceremonies, art, music, dance and other cultural events - will open in August and sought suggestions for potential events.

Suggestions for children and adults were requested.

The following suggestions were provided:

- It was noted that a silent disco was hosted by the City last year and could potentially be held again this year.
- Lego clubs are appropriate to assist with neurodiverse socialising.
- Minecraft sessions
- Chess Club
- Forums
- Panel discussions

Comments

- It was noted that specific days of recognition tend to occur during the same period and it was suggested that while these days could still be acknowledged, the associated event or celebration could be held at an alternative time during the year.
- It was proposed that the City could host a panel discussion, providing a platform for individuals to share their lived experience.
- It was suggested that the panel discussions could be scheduled at different times to encourage broader participation.
- The City could reach out to partner with different organisations such as Carers WA to host panel discussions.
- A suggestion was made that Panel members should be grassroots and local.
- The City advised committee members that it would welcome suggestions of names for potential panelists.

Action

Amy Tolley, Coordinator Age Friendly & Volunteer Program to research suggestions and provide feedback at next meeting.

8 GENERAL BUSINESSActions

- Eva Di Blasio asked whether the City had explored Federal Government funding Commonwealth Accessible Australia Initiative. Laura Bullock, will provide feedback at the next meeting.
- It was noted that Charles St Reserve had been recently fenced and Fatima Al Ghanimi, Manager Transport and Buildings was requested to explore the possibility of installing soft-fall surfacing within the enclosed area. Fatima will liaise with Project Services on this matter.
- Stuart Jenkinson queried the outcome of the proposed mural on King William Street, advised that the mural was not proceeding. Amy Tolley undertook to investigate the reason and provide an update at the next meeting.

10 NEXT MEETING

The next meeting of the Disability Advisory Committee will take place in the Committee Room, 61 Broun Ave Morley, on 17 December 2025 commencing at 6pm.

It was noted that the Committee could potentially comprise of all new members at the next meeting. The Chairperson encouraged existing members to re-apply and it was advised that the City would advertise expressions of interest for nominations following the elections.

11 CLOSURE

There being no further business to discuss, the Chairperson, Cr Nat Latter, declared the meeting closed at 6:49pm.