



Form 2 - Enrolment Eligibility Claim
(incorporating Notice of Nomination of co-owners or co-occupiers)
Local Government Act 1995 s 4.32(2)

61 Broun Avenue, Morley WA 6062 | P: 9272 0622 | F: 9272 0665 | mail@bayswater.wa.gov.au | www.bayswater.wa.gov.au

Please complete this form in full and return it to the Chief Executive Officer, City of Bayswater.

By post: PO Box 467
MORLEY WA 6943

In person: Civic Centre
61 Broun Avenue
MORLEY WA 6062

By fax: 9272 0665

Email: mail@bayswater.wa.gov.au

Please see the accompanying notes on how and when to complete this form.

All sections must be completed for the City of Bayswater to consider the claim.

If you require any assistance, please contact the City on (08) 9272 0622.

NOTE: Should your claim be accepted, it will expire 6 months after the holding of the second ordinary election after your claim was accepted (i.e. after 4 years). If you are unsure if your previous claim is still valid, please contact the City.

Person making claim²	Family name:	
	Other names:	Date of birth:
	Business name (if applicable):	
	Postal Address ⁴ :	
	Suburb:	Postcode:
	Phone number (H):	
	Phone number (W):	
	Phone number (M):	
	Email:	

Rateable property on which claim is based^{4, 5}	No:
	Street name:
	Postcode:
	Lot/Location No:

Electorate	Local Government District: City of Bayswater
	Ward ⁶ :

<p>Entitlement to be enrolled [tick one box]</p>	<p>I am:</p> <p><input type="checkbox"/> on the State or Commonwealth electoral roll in respect of a residence outside the electorate.</p> <p>My address shown on that roll is:</p> <p>_____</p> <p>OR</p> <p><input type="checkbox"/> not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i>⁷.</p>
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<p>Details of ownership or occupation³</p> <p>[Tick one box]</p> <p><i>*delete whichever does not apply</i></p> <p><i>**This relates only to the portion of the property that you own or lease</i></p>	<p>In relation to the rateable property** on which the enrolment eligibility is claimed, I am:</p>	
	<p>In relation to <u>ownership</u>:</p> <p><input type="checkbox"/> the sole owner of that property</p> <p><input type="checkbox"/> one of 2 co-owners of that property</p> <p><input type="checkbox"/> one of 3 or more co-owners of that property</p>	<p>In relation to <u>occupation (please see below additional declaration)</u> :</p> <p><input type="checkbox"/> the sole occupier of that property</p> <p><input type="checkbox"/> one of 2 co-occupiers of that property</p> <p><input type="checkbox"/> one of 3 or more co-occupiers of that property</p>
	<p>and I have supplied a written nomination signed by all or a majority of the owner/occupiers* for the purpose of being an elector.</p>	
<p>For occupiers only</p> <p>[Tick one box]</p>	<p>I:</p> <p><input type="checkbox"/> do</p> <p>or</p> <p><input type="checkbox"/> do not</p> <p>Have a right under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next three (3) months.</p>	

<p>Claim and Declaration</p>	<p>I claim eligibility to have my name included on any owners and occupiers roll prepared for an election in the electorate.</p> <p>I declare that all of the details set out above are true and correct.</p>
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<i>Making a false declaration is an offence</i>	Signature:	Date:
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NOTICE OF NOMINATION OF CO-OWNERS OR CO-OCCUPIERS <i>Local Government Act 1995 s4.31(2)</i> Where eligibility is claimed as a nominee on behalf of a property owned or occupied by more than two persons, then this part must be completed.		
Signature:	Name:	Date:
Signature:	Name:	Date:
Signature:	Name:	Date:
Signature:	Name:	Date:

Accompanying Notes

Notes to the Enrolment Eligibility Claim Form.

Please detach accompanying notes and retain for your own information.

1 When to use this form	You may make a claim for eligibility using this form at any time. However if you want to be on the roll for a particular election you must give your claim form to the local government more than 50 days before the election date.
2 Who should use this form	<p>You should fill in this form if you:</p> <ul style="list-style-type: none"> own or occupy³ rateable property in a district or ward but are not on the residents roll in that district or ward; or qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i>⁷, <p>and want to be able to vote at local government elections for the City of Bayswater.</p>
3 Who is an occupier	To qualify as an occupier you must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months. When the Chief Executive Officer of the local government is considering your claim, he or she may ask you for a copy of your lease or tenancy agreement to support your claim. You do not need to provide a copy unless asked.
4 Silent address	If having your address on the register or on the roll would put your safety, or that of your family, at risk you may ask the Chief Executive Officer not to show your address on the register or on the roll. To do this you must give to the Chief Executive Officer a statutory declaration setting out the reasons why you do not want your address shown on the register or on the roll.
5 Rateable property	If you own or occupy more than one property in the electorate, give details of them all. Add additional pages if necessary.
6 Which ward	<p>If the property in respect of which this claim is made is partly in one ward and partly in another you may choose which of those wards you want your claim to apply to. If you leave this box blank the Chief Executive Officer of the local government will decide which ward the claim is to apply to.</p> <p>In this form the ward, or if no ward is applicable the district, is referred to as “the electorate”.</p>
7 Qualification under clause 12	<p>To qualify under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> you must:</p> <ul style="list-style-type: none"> own or occupy rateable property in the electorate;

	<ul style="list-style-type: none"> • have been on the last electoral roll prepared under the Local Government Act 1960 for that electorate; and • have owned or occupied rateable property in the electorate continuously since that roll was prepared.
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8 Nominations	A nomination must be made in writing and be signed by all or a majority of the owners or occupiers of the property (or if the owner or occupier is a body corporate, be signed by an officer of the body corporate) in accordance with the <i>Local Government (Elections) Regulations 1997</i> . If you are a nominee you must give the nomination to the local government with this form. If a body corporate or group of people owns or occupies more than one property in a district, a nomination applies to all of those properties.
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Duration of enrolment of occupiers	If you are an occupier and your enrolment eligibility claim is accepted it will expire in accordance with section 4.33 of the <i>Local Government Act 1995</i> (this will usually be 6 months after the holding of the second ordinary election after your claim was accepted). If you are an occupier and you wish to continue to qualify as an elector after that, you will need to make another enrolment of occupiers eligibility claim.
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Confidentiality	Your date of birth, phone and fax numbers and email address supplied in this form will be kept confidential and will be used only by the local government and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.
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Where to send your form	<p>When you have completed and signed this form, please send it to the Chief Executive Officer of the City of Bayswater one of the following ways:</p> <ul style="list-style-type: none"> • By post: PO Box 467, MORLEY WA 6947 • By fax: 9272 0655 • By email: mail@bayswater.wa.gov.au • In person: Civic Centre, 61 Broun Avenue, MORLEY WA 6062 <p>NOTE: please ensure that your form is capable of being printed in its entirety, including a signature.</p>
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Change of address/details	Please do not use this form to advise of change of address or any other enrolment details. Simply contact the City of Bayswater in writing of the amended details of the enrolment.
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