

# Local Heritage Fund Application Form

61 Broun Avenue, Morley WA 6062 | P: 9272 0622 | F: 9272 0665 | mail@bayswater.wa.gov.au | www.bayswater.wa.gov.au

## APPLICATION FOR HERITAGE FUNDING BUSINESS OR NOT FOR PROFIT RESIDENCE

A well-detailed and supported application will assist the City of Bayswater with the determination of the suitability and eligibility of your request. Please attach additional pages if required.

HERITAGE PROPERTY DETAILS	
<b>Address:</b>	<b>Postcode:</b>
<b>Heritage Listing Category*:</b>	<b>Local Heritage Place Number*:</b>

\* Refer to the Local Heritage Survey 2020

APPLICANT DETAILS	
<b>Name:</b>	
<b>Organisation Name:</b>	
<b>Postal Address:</b>	<b>Post Code:</b>
<b>Telephone Number:</b>	<b>Email Address:</b>
<p>I /we, the undersigned, being the applicant(s) nominated in this application, hereby apply for financial assistance under the City of Bayswater Heritage Fund to carry out works described in this application on the property specified above.</p> <p>As the landowner or their authorised representative, to the best of my knowledge, the information detailed in this application is true and correct.</p>	
<b>Applicant's Signature(s):</b>	<b>Date:</b>

OWNER DETAILS	
<b>Name:</b>	
<b>Postal Address:</b>	<b>Post Code:</b>
<b>Telephone Number:</b>	<b>Email Address:</b>
<b>Owner's Signature(s):</b>	<b>Date:</b>

**PROJECT DESCRIPTION**

**Please provide a detailed description of works to be undertaken:**

*Attach further documents if required*

**Total project cost (inc GST): \$**

**QUOTES RECEIVED/REQUESTED\***

<b>1. Vendor Name:</b>	<b>Quote Amount: \$</b>
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<b>2. Vendor Name:</b>	<b>Quote Amount: \$</b>
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<b>3. Vendor Name:</b>	<b>Quote Amount: \$</b>
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**Name of preferred vendor(s)\*\*:**

**Grant amount requested: \$**

**Applicants contribution: \$**

**Any other income for project sought or received\*\*\*: \$**

\* If 3 quotations have not been provided, justification must be included with the application.

\*\* If preferred provider quote(s) is/are not the lowest provided, justification must be included with the application.

\*\*\* Details and supporting documentation must be included with this form.

**NOT FOR PROFIT ORGANISATION DETAILS**

**Are you incorporated?**

**How long has your company/group existed?**

**How many members do you have?**

**What are the aims and objectives of your organisation?**

**NOT FOR PROFIT ORGANISATION DETAILS**

**What would happen to your assets if your organisation were disbanded?**

(refer to your Constitution if necessary)

**TAX INFORMATION**

**Are you registered for GST?**

**What is your ABN?**

**If you do not have an ABN, are you exempt from income tax?\***

\* If yes, please provide a signed 'Statement by a Supplier' form.

**FUNDRAISING**

**What activities have you undertaken to financially support your project?**

**List any other organisations approached for assistance for this project and detail their response:**

**How would you publicise any assistance given by the City of Bayswater?**

<b>CHECKLIST</b>	
The property is a rateable heritage listed dwelling located within the City of Bayswater.	
Applicant is making a financial contribution that is at least equal to the grant funding amount requested.	
Applicant has no outstanding debts to the City of Bayswater.	
Grant funding is not for reimbursement of works already underway or completed.	
Three quotes from qualified professionals are provided for each component of the project. (Preferred provider identified and justification given if not the lowest quote)	
Photographs in support of application provided, where relevant.	
Copies of any relevant approvals and permits are provided, if required.	
A detailed project description including photographs, plans and timelines are provided.	
Conservation Plan prepared for the building attached, if relevant.	
The subject property has not received any funding from the City's Local Heritage Fund in the previous five years. (Calculation is based on the financial year in which the application was paid.)	

**Send completed application form to:**

Strategic Planning and Place  
City of Bayswater  
PO Box 467  
Morley WA 6943

Or via email to: [mail@bayswater.wa.gov.au](mailto:mail@bayswater.wa.gov.au)

For more information please call the Strategic Planning and Place department on 08 9272 0622.