



BUILDING PERMIT UNCERTIFIED APPLICATION

Applicant Submission Checklist

Applications will not be accepted without submission of all documents listed in the checklist below and the payment of fees.



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		Applicant Use	Office Use
Forms And Fees			
1	Completed BA2 application form		
2	Builders name, address, registration number and signature		
3	Owner name(s), address and signatures <ul style="list-style-type: none"> Signatures NOT required for Class 1 and 10 buildings i.e. houses patios 		
4	Value of total works (including GST)		
5	Building application fee and Building Services Levy (BSL) fee required		
6	Construction Training Fund (CTF) levy fee (for works over \$20,000)		
7	Home Indemnity Insurance Certificate (for works over \$20,000) Exemptions: Pools, carports, fences, pergolas, patios, sheds, retaining etc. and all Owner/Builder applications		
8	Verge bond for applications apply to all works over \$20,000, including all below ground swimming pools and all demolition applications regardless of project cost. Exemptions: Light weight outbuildings, patio's, shop fitouts, signs, fences and public buildings.		
Plans			
9	Site and contour plans indicating set back to lot boundaries and a finished floor level - Where Required.		
10	Floor plans		
11	Elevations		
Other Documentation			
12	Site classification report (Class 1 buildings and additions only)		
13	Structural engineering documents		
14	Energy efficiency documents		
Planning Conditions			
15	Evidence must be provided demonstrating that all planning conditions have been met i.e. schedule of colours and landscaping plans and the like (please use the table on the rear of this page for notes).		
OFFICE USE ONLY:			
Application accepted by:		BP	-

APPLICANT NAME/COMPANY

APPLICANT SIGNATURE

Note: This checklist contains the minimum information required to submit an Uncertified Building Permit Application. The City of Bayswater may request further information as per the Building Act 2011.

Planning Condition notes