

Intent

To provide guidance on the allocation and management of residential parking permits issued in accordance with the City of Bayswater Parking and Parking Facilities Local Law 2016.

The City recognises parking availability is becoming more limited due to a range of reasons which include increases in population, housing density and activity. This document will guide the management of resident and visitor parking at specified locations for longer than the time indicated on time restricted parking signage.

The intent of the parking permits is to enable parking of additional vehicles outside a residence where insufficient off street parking exists and it is reasonable for additional parking to be provided, at the discretion of the City. The permits are only valid for the street in which a resident resides and do not negate the requirement to comply with all other laws. The permits do not entitle the holder to a specific parking position or guarantee the availability of a parking space on any street.

Guidelines

Applications and relevant information:

Residents can apply for residential parking permits by completing an application form which is located on the City website and submitting it to the City via email at: mail@bayswater.wa.gov.au.

Applications are to be supported with:

- Documents confirming the applicant resides in the City, such as a driver's licence, utilities invoice, or rental agreement.
- Proof of ownership of the vehicle subject to the application.
- Details of existing on-site car parking bays, garages, carports or area available to provide parking.
- Written justification as to why the additional parking cannot be provided on the relevant property.

Residential parking permits remain valid for a period of three (3) years.

A new application is to be made upon change of ownership/tenancy of properties.

Assessment of Parking Bays

When assessing the availability of parking on site the following criteria for a parking bay will be adopted:

- A standard car parking bay on private property is equivalent to a space of 2.4m width x 5.4m length plus an additional 300mm width where located within a structure or adjoining a solid wall.
- Driveways on private land leading to a carport or garage which are equivalent to the space of a parking bay are considered a parking bay(s) for the purposes of assessing an application.
- Parking bays being utilised for purposes other than vehicle parking (storage of goods, boats, campervans or trailers) are considered to be parking bays for the purposes of assessing an application.

- Residential and visitor permits shall not be issued to a business or commercial enterprise and shall not be used in conjunction with business or commercial activities operating from a dwelling.
- Residents of any dwellings that are constructed or renovated/redeveloped after adoption of this management practice, that have an opportunity to provide adequate onsite parking will not be eligible for residential parking permits.

Assessment criteria in granting a residential permit for apartment developments:

- The City will not issue a residential, or visitor, parking permit where the apartment is situated on a property where sufficient parking can be provided on the property in accordance with Council's minimum standards.
- The City will not issue a residential, or visitor, parking permit where a property is subject to notification pursuant to section 70A of the Transfer of Land Act registered on the title of the multiple dwelling property as notification to proprietors and/or (prospective) purchasers of the property of the following:
 - The use or enjoyment of the property may be affected by noise, traffic, car parking and other impact associated with nearby non-residential activities; and
 - The City of Bayswater will not issue a residential car parking permit to any owner or occupier of the residential units as at the time of assessment, the on-site car parking for the multiple dwelling was in accordance with the requirements of the Residential Design Codes.
- Where parking bays provided in an apartment development, do not form part of the strata title, but the number of bays is greater, equal or less than the number of residential units, the City shall not issue any residential parking permits.
- A grouped dwelling or multiple-dwelling unit where the Development Approval includes a specific condition not to issue parking permits.

Visitor parking permits:

- Will be assessed based on the number, purpose and timeframe of the requirement.
- Shall not be used by residents to park their own vehicles.
- May only be used by visitors when visiting an occupant of that dwelling.
- May only be used in time restricted locations of 30 minutes or more.
- Must be displayed in a way that it is clearly visible by looking in the front windscreen from outside of the vehicle.
- Shall not be used for storing vehicles on a carriageway.
- Shall not be used for a continuous period exceeding 14 days without approval of the City.

Number of permits

Residential parking permit(s) shall only be issued to eligible persons of a dwelling on a freehold, strata or survey strata property, in accordance with the following:

- Where no parking can be provided on the land where a dwelling is situated, up to two residential permits will be issued.
- Where parking for one vehicle can be provided on the land where the dwelling is situated, one Residential Parking Permit will be issued; and

- Where parking for two or more vehicles can be provided on a freehold, strata or survey strata property, no Residential Parking Permit will be issued;
- Visitor permits will be considered on a case by case basis taking into account the number and purpose of permits requested and the period of time required.

Occupiers currently in possession of residential and visitor parking permits will retain these permits allocated to them until they are no longer required, or the resident vacates the premises or at their request. Future occupiers will be required to apply for, and be granted, permits under the provisions of this management practice.

Current permit holders will be required to provide the City with the registration number of vehicles to which the permits apply to enable allocation of e-permits.

Fees and charges

Fees are applicable in accordance with the City's Fees & Charges Schedule for the issue and replacement of residential and visitor parking permits.

Prohibitions

Parking permits will not be issued:

- Where sufficient parking can be provided on the property;
- For use by a business or commercial enterprise; and
- For heavy or long vehicles; caravans; boats; trailers; commercial passenger vehicles or where an area on-site is already utilised by the abovementioned types of vehicle

Misuse of permits

Permit holders are responsible for ensuring permits are used in accordance with the purpose for which they were granted.

Permits which are misused will be revoked and the permit holder will be ineligible for further parking permits for a period of 12 months.

Fees will not be refunded for permits revoked due to misuse.

Discretionary authority

Notwithstanding any other provisions, which restrict the number and type of Parking Permits that may be issued, the Chief Executive Officer may in exceptional circumstances consider varying these requirements subject to the applicant providing written justification.

Definitions

Eligible person means when used in relation to an application for a residential parking permit, an owner or occupier of a single house, grouped dwelling or multiple dwelling.

When used in relation to the application for visitor's parking permit eligible person means:

- a single house occupier;
- a strata company;
- a unit occupier of a residential unit which is not a strata lot;
- a grouped dwelling occupier; or (v) a multiple dwelling occupier;

Residential parking permit means a permit issued to a resident by the local government pursuant to clause 9.3(1) of the City of Bayswater Parking and Parking Facilities Local Law;

Visitor's parking permit means a permit issued by the local government pursuant to clause 9.3(2) of the City of Bayswater Parking and Parking Facilities Local Law.

Related legislation

Road Traffic Code 2000

City of Bayswater Parking and Parking Facilities Local Law 2016

Related documentation

Nil.

Review

This management practice will be reviewed every three years or as otherwise necessary.

History

Version:	Updated by:	Approved by:	Status:	Date:
1.1	Manager Rangers and Security	ELT		10/08/2020