

# Information Sheet

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## Minor Committees

Minor Committee meetings are held on an as-needs basis throughout the year, in response to issues relating to the committee as they arise.

### Community Access and Inclusion Advisory Committee

Council at its Ordinary Council Meeting held on 29 October 2019 established the Access, Inclusion and Walkability Advisory Committee. At the Ordinary Council Meeting held 25 August 2020 Council approved the renaming of the Access, Inclusion and Walkability Advisory Committee to the Community Access and Inclusion Advisory Committee.

The Community Access and Inclusion Advisory Committee (CAIAC) supports the implementation of the City of Bayswater Access and Inclusion Plan 2020-2024 and provides advice and recommendations relating to:

- Issues impacting people with disabilities, including the development and implementation of the City's Access and Inclusion Plan (AIP);
- Issues impacting seniors/older people, including the implementation of the City's Age Friendly Strategy;
- Walkability issues, including any City plans, policies and strategies related to it.
- The Committee also ensures that all members of the community, regardless of their race, disability, age, religion, education level, gender or sexual orientation have access to all Council services, information and facilities, in accordance with the Disability Services Act 1993 and the Equal Opportunity Act 1984.

### Aged Care and Governance Committee

Council at its Ordinary Meeting held on 21 October 2015 established the Aged Care Governance Committee. The Committee makes recommendations directly to Council in accordance with Regulations 16 and 17 of the *Local Government (Audit) Regulations 1996*.

In addition the Committee provides oversight into the disposition of the City's three Retirement Villages (Carramar Village; Noranda Retreat; Salisbury Retreat) and two Residential Care Facilities (Carramar Hostel; City of Bayswater Hostel).

### Aged Care Divestment Committee

Council at its Ordinary Meeting held on 29 October 2019 established the Aged Care Divestment Committee to review and monitor all actions in relation to the divestment of Aged Care Assets as outlined in a confidential Memorandum of Understanding, and to make recommendations to Council on any actions required to progress the divestment of aged care assets.

### Audit and Risk Management Committee

At its Special Meeting on 21 October 2015, Council established the Audit and Risk Management Committee. The Committee provides guidance and assistance to the local government as to matters under Part 7 of the *Local Government Act (1995)* and to develop a process for appointing an auditor. The Committee may also provide assistance in relation to part 6 of the Act (Financial Management) and any other auditing or financial matters and any other associated risks.

## Budget Review and Expenditure Committee

At its Ordinary Meeting held 29 October 2019, Council established the Budget Review and Expenditure Committee to provide guidance and oversight as part of the Budget process and workshops, as well as review and monitor monthly expenditure and delivery of significant or strategic financial commitments and financial and/or economic impacts on or by the City.

## Chief Executive Officer Review Committee

Council at its Special Meeting held 31 October 2017 established the Chief Executive Officer Review Committee. The purpose of the Committee is to assess the Chief Executive Officer performance against the agreed key performance indicators which are to be agreed on an annual basis.

## Heritage Advisory Committee

Council at its Special Meeting held 21 October 2015 established the Heritage Advisory Committee for the purpose of making recommendations directly to Council on strategic and policy matters as they relate to heritage and built character.

## Local Homelessness Advisory Committee

Council at its Ordinary Meeting held 24 March 2020 resolved to establish the Local Homelessness Advisory Committee. The first LHAC meeting was convened on the 22 October 2020. The purpose of the Committee is to:

- Provide appropriate and considered strategic advice and feedback relating to homelessness matters within the City of Bayswater that can be dealt with at a local government level to inform the development of the City's draft Local Homelessness Strategy;
- Provide advice and recommendations on how the City of Bayswater Local Homelessness Strategy and cascading actions can align to the Department of Communities' 10 year Strategy on Homelessness 2020-2030; and
- Receive reports on the City's Local Homelessness Strategy development progress.

The Term of the Membership will cease when Council endorses the Local Homelessness Strategy in 2021.

## Policy Review and Development Committee

At its Ordinary Council Meeting held 12 September 2017, Council established the Policy Review and Development Committee for the purpose of:

- Reviewing all existing City of Bayswater policies (excluding Planning Policies) within a two year period, in line with the Local Government Election Cycle and facilitate the development of new policies for the consideration of Council as required;
- Making recommendations to Council on matters related to policy, policy review and policy development;
- Exploring opportunities that promote policy development in all areas that are within the Council's jurisdiction;
- To allow any draft policy developed and fully considered by another Committee of Council to be referred directly to Council for consideration;
- To provide City of Bayswater Councillors with assistance and support to develop new policies; and
- To consider, as required, key planning policy issues that arise (current planning policies will not form part of the two year program).

## Reconciliation Advisory Committee

Council at its Ordinary Meeting held 29 October 2019 established the Reconciliation Advisory Committee to advise and assist in the development, implementation and monitoring of a Reconciliation Action Plan (RAP) for the City of Bayswater, with the aim to help the workplace to facilitate understanding, strengthen relationships and trust with Aboriginal and Torres Strait Islander People, promote meaningful engagement, increase equality and develop sustainable employment and business opportunities.

The Reconciliation Advisory Committee may also provide advice and make recommendations to the City of Bayswater on matters other than the RAP that effect Aboriginal and Torres Strait Islander people.

## External Committees

Development Assessment Panel  
East Metropolitan Regional Ordinary Council  
Eastern Regional Road Funding Committee  
WALGA East Metropolitan Zone  
Bayswater SES Committee  
Perth Airports Municipalities Group Inc.  
Bayswater Childcare Association Inc. Management Committee  
Local Emergency Management Committee