

City of
Bayswater

COVID-19 Community Recovery Plan

Version 1.0



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1. INTRODUCTION

A State of Emergency Declaration was made in Western Australia on 15 March 2020 and a number of measures enacted by the State Government to prevent the spread of COVID-19. WA had only a small number of cases and with restrictions in place, the number of new cases declined steadily. On Sunday 26 April 2020, the Government of Western Australia announced the "Cautious easing of restrictions thanks to WA's COVID-19 progress". The City undertook numerous actions in response to the pandemic and these are detailed in [Appendix 2](#).

At the time of writing this document, WA is in Phase 4 of its "Roadmap to Recovery", with no tentative date set for Phase 5. The Business Continuity Management Team, originally set up to manage the City's recovery effort, has been disbanded with the option to re-establish the team should there be a resurgence of COVID-19 cases in the State.

To ensure an effective City response, the organisation has formed three working groups geared toward the recovery needs of the City. These are the Economic, Infrastructure and Community Recovery Working Groups. Additionally a Recovery Steering Group has been formed to oversee the work of all three groups. Each group is made up of subject-matter experts, charged with forming Recovery Plans and driving implementation of COVID recovery actions to achieve optimal outcomes for City residents, businesses and other stakeholders.

Data from the MARKYT Community Resilience Scorecard undertaken by CATALYSE from 5 June to 8 July 2020 showed that the top 5 COVID impacts of greatest concern in the City of Bayswater were recovery of the local economy (47%); family and friends getting sick (43%); own financial situation (31%); staying connected with family and friends (30%) and mental health (29%).

This Plan provides an outline of the City's current and proposed actions, both short and long term, to assist the local community recover from the health and social impacts of COVID-19. It also acts as a tool for monitoring the implementation of the actions and provides realistic measures of success.

Due to the ongoing and changeable situation caused by the crisis, this is a living document, updated on a regular basis. The version number can be viewed on the front page.

2. OBJECTIVE OF THE PLAN

Re-connect, support and engage the community through upskilling opportunities; the continued provision of programs and services; and funding opportunities.

3. COMMUNITY RECOVERY GROUP

This plan has been developed by the COVID-19 Community Recovery Group. The Group is responsible for:

- Provision of recreation opportunities which are inclusive and accessible.
- Presenting opportunities for social connection.
- Build community capacity and resilience by assisting with funding opportunities and providing workshops with upskilling and training.

- Continuing to support vulnerable people in the community through current services and agency partnerships.
- Developing a sustainable, resilient community recovery approach.
- Consideration of recovery stages likely to be faced over the next 5 years.
- Community safety and security.

4. ALIGNMENT WITH THE WA RECOVERY PLAN

The actions in this plan are aligned to the following recovery priorities and focus areas of the WA Recovery Plan:

WA Recovery Plan Priorities

Rebuilding TAFE and reskilling our workforce

The State government will be providing cuts to course fees, free short courses and constructing new and upgraded TAFE facilities with state-of-the-art facilities. Additionally \$4.8m of State funding is being invested to allow employers to re-engage displaced workers through an apprenticeship and traineeship re-engagement incentive.

There are no TAFEs within the City, however the City runs its own "Community Upskillers". These short courses help local clubs, community groups, small businesses and community members gain skills and knowledge in a variety of topics, fostering organisational or personal development.

Building community infrastructure

The WA Recovery Plan aims to upgrade sports and community facilities so they are more modern and attractive to a wider range of users and community groups to support health and wellbeing.

The City has committed \$1.6m in the 2020/21 Budget to make upgrades at Bayswater Waves, \$2.5m to the redevelopment of Maylands Waterland, \$5.5m to the redevelopment of the Morley Sport and Recreation Centre (inclusive of a \$2m State Government commitment) and \$1.4m to the upgrade of Noranda Netball Courts.

Revitalising culture and the arts

The WA Recovery Plan recognises the importance of re-establishing culture and the arts as an integral part of community life. Recovery for the Arts community will be achieved through the provision of Lottery West grants, restoration and upgrading of iconic cultural institutions and developing online marketplaces to promote Aboriginal arts and performances globally.

The City of Bayswater continues to support the local arts community through arts programs such as the Black Bird Project, City of Bayswater Art Awards and partnerships with initiatives such as Perth Festival.

Supporting our most vulnerable

The State Recovery Plan outlines comprehensive support for the vulnerable, including victims of domestic violence, people experiencing homelessness, people experiencing financial hardship, older people, people with a disability, people with medical conditions, foster parents, special guardians, grandparent carers and Aboriginal children.

This Plan has very strong alignment with this State Priority, with many of its ongoing, completed, planned and proposed projects aiming to support the vulnerable in the 2020/21 financial year.

WA Recovery Plan Focus Areas

Support for women

The WA Government plans to support women's economic independence during recovery through wider investment in skills, training and retraining, financial counselling, family and domestic violence support initiatives, and has launched "Stronger Together, WA's Plan for Gender Equality".

This plan provides support for women through building connections with agencies such as Orana House, which provides stable accommodation, advocacy and holistic support for women and children experiencing family and domestic violence.

Pathways for young people

The WA Recovery Plan recognises the challenges faced by young people due to the economic downturn caused by the pandemic. The State Plan includes free and discounted courses, including in hospital and healthcare roles, the Green Jobs Plan, incentives for employers to take on apprentices and trainees who had their employment terminated due to the pandemic, and investment in a 16-bed mental health, alcohol and other drugs homelessness service in the metropolitan area for people aged 16-24 years.

The City is working closely with youth during recovery, delivering the popular "How to Adult" free workshops that aim to prepare people aged 12-25 for their futures, focusing on education, employment, wellness and independence and upskilling its Youth Advisory Committee (YAC) in leadership and grant writing.

5. IMPACT ASSESSMENT

The City's full COVID-19 Impact Statement can be found in **Appendix 2**. The following impacts are considered to be particularly relevant to this Plan:

5.1 Health Impacts

5.1.1 Recreation and sports

COVID-19 restrictions prevented organised sport training and competition, impacting club membership and financial status, as well as community wellbeing. From 23 March 2020 to 18 May 2020, Bayswater Waves and the RISE remained closed to comply with COVID-19 restrictions. Closures of recreation centres and gyms and working from home during periods of COVID-19 restrictions led to a reduction in physical activity for people who couldn't adapt their fitness regime to exercise from home or outdoors. When centres were able to reopen, they did so with limited capacity until the beginning of Phase 4, which enabled the centres to operate at almost peak capacity with the appropriate social distancing and hygiene measures in place.

Recreation closures led to a noticeable increase in the number of people using the City's pathways for walking and cycling. Despite playgrounds being taped off, the City's open spaces

grew in popularity with residents exercising and socialising. The City may be able to support continuation of these healthy habits through the Public Health Plan, and investing more in its parks and public spaces.

5.1.2 Health and hygiene

To prevent transmission of COVID-19 and other illnesses, the City increased the frequency of its cleaning regimes at facilities and events. Hand sanitiser stations were purpose built and positioned in City facilities for the use of patrons and staff. During early restriction periods residents were encouraged to transact with the City over the phone and online where possible to reduce face to face contact.

Government and medical authorities urged the community to vaccinate against the flu this year to reduce the risk of catching the two viruses concurrently. The campaign included free influenza vaccines for West Australian primary school-aged children, an Australian first. The program was very successful, with a 200 - 300% increase in the number of influenza vaccinations administered in WA. Combined with social distancing and good hand hygiene, the program saw a significant reduction in case numbers and deaths from influenza (WA Department of Health).

Many doctors started holding appointments by phone or video-conference so that patients need not take the risk of contracting or spreading illness when attending a busy surgery. Likewise, pharmacists started offering delivery of medicines to reduce the number of people attending in person. Despite these changes, from early April to early May 2020, around one in ten Australians had an appointment with a GP or other health professional cancelled or postponed. One in fourteen Australians also said they needed to see a GP or other health professional in person during this period, but were unable to do so.¹

According to the Australian Bureau of Statistics (ABS) Household Impacts of COVID-19 Survey, 29 April to 4 March 2020, for many people, COVID-19 led to poorer diet and eating habits, with one in five Australians eating more snack foods such as chips, lollies and biscuits, and a 14% increase in alcohol consumption.

5.1.3 Mental health and social isolation

The COVID-19 pandemic has caused social isolation for many community members during periods of restrictions when they were unable to meet with family, friends and work colleagues in person, or to follow their normal routines, such as exercising at the gym or pool or visiting the library. Coupled with increased uncertainty, financial pressures and health concerns, it is assumed that a number of people in the community will suffer ongoing mental health issues across the community as a result of COVID-19.

The City's Community Centres in Morley and Bayswater, which provide programs for older adults, closed on 20 March 2020 to adhere to COVID-19 restrictions and protect the health of members. The centres reopened on 1 July 2020.

¹ Australian Bureau of Statistics (ABS) Household Impacts of COVID-19 Survey, 29 April to 4 March 2020

The City's Libraries closed their doors on 24 March 2020. The closures meant patrons of the library who do not have computers and internet at home were no longer able to rely on the library's PC and internet services to connect with others. Libraries often provide services to people who are experiencing homelessness and vulnerable groups. The City's Libraries offer free services to everyone but low income earners rely on the free resources and opportunities to connect that the libraries provide.

The City of Bayswater kept in close contact with older community members through its Community Care team initiative, whereby members of its Community Centres were called on a two weekly basis, starting 19 March 2020 and ending 18 June 2020. The City's Libraries also contacted members over 70 years of age and offered them housebound delivery of service.

5.2 Social Impacts

5.2.1 Community spirit and connectedness

There has been evidence of enhanced community spirit within the City as a result of the pandemic. People DJ'ing on front lawns to give their street a lift during lockdown and kind neighbours leaving notes offering to pick up groceries for vulnerable people are just a couple of examples.

The Bayswater Community also partook in a number of creative community-led social initiatives, such as the "Rainbow Trail Australia" Facebook page, which encouraged people to create colourful artworks spreading messages of hope through various media such as chalk drawings on pathways, driveways, roads and walls.

From mid-March 2020 through to the start of Phase 3 of the WA Roadmap to COVID-19 Recovery on 6 June 2020, there was a noticeable increase in the number of community members meeting up in the City's open spaces. Public spaces adjacent to facilities and shops such as the Noranda Nook (Hawaiian Shopping Centre, Noranda) experienced unprecedented popularity.

5.2.2 Community services, events and initiatives

A number of services, events and functions had to be cancelled due to COVID-19 restrictions, including non-essential meetings of minor committees, library programs and community events. These included face-to-face workshops, information sessions, group activities, markets; and community, arts and cultural events. Cancellation of events and functions meant fewer opportunities for people to connect socially in their local community.

March saw an Australia-wide cancellation of citizenship ceremonies with no set date for resumption, leaving prospective citizens waiting for an opportunity to make their pledge and become Australian citizens. In a first for the City of Bayswater, online ceremonies were arranged to allow some of our residents to make their pledge via Zoom. In a series of one-on-one ceremonies held over two separate days, we enabled 38 Bayswater residents to become new citizens. To get through the backlog of people waiting to become citizens, the City conducted weekly ceremonies from 29 July and throughout August.

The City adapted a number of initiatives to be delivered online, from online Story Time, to workshops conducted via Zoom.

5.2.3 Clubs and Community Groups

COVID-19 restrictions began in WA around the end of the summer sports season leading clubs to cease operations, in some cases prior to their final competitions. Many sporting clubs recommenced training following the announcement of Phase 3 of WA's Road to Recovery, with some starting earlier than others due to the differing nature of each sport. The break from training and competition financially disadvantaged many clubs. Some had already spent sponsorship money and then lost sponsors, others had bought equipment for the new season which went unused. Some clubs also changed their fee structure to accommodate for the closures.

At the Ordinary Council Meeting held 7 April 2020, Council committed to waiving the rental charges for the six months from April to September 2020 for all community lease holders. At its Ordinary Meeting of 26 May 2020, Council adopted the waiving of fees for personal training sessions on City reserves for a period of eight weeks.

5.2.4 Work and schooling practices

The introduction of COVID-19 restrictions prompted more Australians to work from home than ever before, including City of Bayswater staff members, with the majority of office workers working from home from the period 3 April 2020 through to 6 June 2020.

In the most onerous COVID restriction periods, parents have been challenged with working from home whilst their children also learn remotely. This has been very difficult for some families, especially combined with the restlessness both children and adults experience when unable to leave the home.

5.2.5 Community safety and crime

During April, May and June of 2020, property-related crime in Perth reduced by more than 40 per cent. Home burglaries reduced by 46 per cent compared to the same time the year prior, vehicle thefts dropped 45 per cent and credit card fraud reduced by 30 per cent.²

WA Police have also reported an increase in burglaries at commercial premises since the advent of COVID. This may have been due to these businesses being closed and unattended due to COVID restrictions and the resultant economic downturn.

Rangers and Security Officers and Noongar Outreach Services have observed an increase in both the number of vacant premises since the advent of COVID and the number of squatters and trespassers utilising these places. They have also reported a greater number of beggars in the local area. Premises which have become vacant due to COVID have also been the targets of vandalism. Additionally, WA Police have recorded an increase in stealing from shops and vehicles since the advent of COVID.

² <https://www.watoday.com.au/national/western-australia/statistics-reveal-perth-crime-rates-fell-through-the-floor-during-peak-of-coronavirus-restrictions-20200810-p55kc4.html>

There is anecdotal evidence of an increase in unsightly, or unkempt properties, particularly within the Bayswater industrial area, which may be a result of taking a discretionary approach to enforcement and the economic downturn.

In the City of Bayswater, COVID-19 led to a reduction in infringements issued for breaches to local laws, which may be due to discretion being exercised for law enforcement matters and/or a reduction in the total number of breaches.

Since the beginning of the pandemic there have also been increased concerns regarding increasing family and domestic violence occurrences reported, in particular during periods of restrictions and mandatory lock down. Opportunities for victims of family and domestic violence to seek help were significantly limited during the height of restrictions. The data related to increases in family and domestic violence is still being analysed and interpreted by the WA State Government at this stage³.

5.2.6 Hardship and demand for support services

The COVID-19 crisis has seen an increase in the number of City of Bayswater residents who are eligible for Health Care Cards. According to statistics acquired from Services Australia, the number of residents eligible for a Health Care Card increased by 1,284 from December 2019 to March 2020, totaling 5,249 residents. In June 2020, the number of eligible Health Care Card recipients further increased to 7,348 residents, indicating increased financial hardship in the area.

Local providers have experienced a surge in demand for emergency relief in the City. In particular there has been an increase in demand for food hampers, toiletries and financial counselling. New cohorts of people needing emergency relief include people on bridging Visas and international students. Some local service providers have received funding to benefit people in need within the City of Bayswater, including 55 Central, Orana House and St Vincent de Paul.

5.2.7 Unemployment and underemployment

There is a high level of youth representation in customer facing roles such as in the retail, hospitality, events, fitness and the entertainment industries, which were deeply affected by COVID. Young people are more likely to lose their jobs or have their hours reduced as businesses slow down or close due to COVID.⁴

The local arts community has also been highly impacted by COVID, with a reduction in employment opportunities and lack of sponsorship opportunities. COVID restrictions and closures have also reduced the opportunities for residents and visitors to experience arts and culture within the City.

³ WALGA Family and Domestic Violence – The Role of Local Governments Discussion Paper.

⁴ https://www.csi.edu.au/media/uploads/csi_fact_sheet_social_covid-19_youth_unemployment.pdf

6. KEY STAKEHOLDERS

As the impacts of COVID-19 are numerous and complex, this plan considers a variety of stakeholder groups, interests and impacts in its approach to community recovery:

Stakeholder group	Internal or external	Impact on Community Recovery	Description of stakeholder interest
Ratepayers	External	High	Access to quality services and amenity, engagement and consultation, opportunities for social connection, opportunities to experience culture and the arts.
Local Clubs, Groups and Organisations	External	High	Access to quality services and amenity, engagement and consultation, assistance with club development.
Local Service Providers	External	High	Provision of services and emergency relief to the community, partnership with the City for better community outcomes.
At risk groups including women, people experiencing homelessness, youth and children, the socially isolated, older people, people with a disability and people who are culturally and linguistically	External	High	Access to quality services and amenity targeted to address specific needs, engagement and consultation, opportunities for social connection, access to support services, targeted communications.
WA Government and agencies, particularly Department of Local Government, Sport and Cultural Industries, Department of Health, Lotterywest and the WA Police.	External	Low	Laws, regulations, auditing, funding, grants, alignment of local Recovery Plans to the State Recovery Plan.
Council – Elected Members	Internal	High	Strategic decision making, champions of public and community interest.
Executive Leadership Team	Internal	Medium	Policy, decision making, governance, strategy, financials.
Council Officers	Internal	High	Research, implementation, representation and execution.

7. PRIORITIES

The recovery actions outlined in section 8 below have been selected for consideration as they meet one or more of the following criteria:

- Supports vulnerable members / sectors of the community
- Aligns to the overall recovery objective
- Aligns to the City's Strategic Community Plan
- Council/Community Support
- Deliverable within current capacity and resources
- Generates employment
- Aligns to State Recovery Plan objectives / focus areas.

8. RESPONSE ACTIVITIES

The City's response to COVID-19 was extensive, including a raft of measures to enable the continuation of services where possible. Section 6.1 below lists those measures that have been completed; 6.2 includes initiatives within the 2020/21 budget that are ongoing and/or planned for completion in the current financial year.

8.1 Completed Response Activities

8.1.1 Community Care Team

Following the closure of the City's Community Centres on 20 March 2020, the City set up the Community Care Team to contact all 800 members on a regular basis, identify members who were vulnerable and refer them to appropriate service providers. Members (and other vulnerable people identified in the community) were called every two weeks starting 19 March 2020 and ending 18 June 2020. The team made 4000 calls in total, which equated to 700 hours of talking and were able to connect 500 older people to information and services.

This activity has concluded, however the team can easily be re-established should a COVID-19 outbreak result in the temporary closure of the Community Centres.

8.1.2 Workshops and training

The 'Formula to Success' workshop taught participants how to write stand-out resumes and how to shine in an interview, critical skills shared during a time of high unemployment. The 'Events Unlocked' workshop delivered on 11 August 2020 taught community members how to host inclusive community events and increase community participation. The City's Youth Advisory Committee (YAC) is being upskilled in leadership and grant writing. The City has also provided *How to Adult Workshops* for people 12-24 years to assist with increased employment opportunities, being job ready and mental health.

On 3 September the City delivered a supportive and informative webinar to raise awareness on gynaecological issues and related mental health concerns that may have been exacerbated during the height of COVID-19 restrictions.

On 16 September 2020, the City partnered with the Council on the Ageing WA (COTA) for the screening of the At Home Guide video for older adults.

The City's library services and programs transitioned to online provision during the initial phases of restrictions. Programs are now returning to face-to-face delivery, including:

- Adults - Book Club, eLearning, English Conversation classes, Noongar Cultural and Language Workshops;
- Children and Youth Programs - holiday programs, Baby Rhymetime, Toddler Time, Storytime, Learning English through Storytime, Pop-up Storytime, Book Week (all programming was held in schools due to the Phase 4 restrictions), Make It! Club.

8.1.3 Grants, funding and partnerships

The Better Bayswater Grant opened in October 2020 with priority given to applications that assist the community with recovery. In addition, the City allocates \$50,000 to two Community Events Grant funding rounds per financial year. The first round for 2020/21 occurred in August 2020. Seven applications were received and supported by the City (one remains pending).

\$40,000 was allocated in the 20/21 budget to assist YouthCARE Chaplains to care for the mental and spiritual wellbeing of students, families and staff. Funding enables the delivery of pastoral care services that meet the needs of not only students, but also parents, caregivers and staff, through a range of programs at local schools.

8.1.4 Arts and Cultural initiatives

Submissions opened in September for the City's annual Art Awards. Over 400 entries were received, significantly surpassing the number of entries from previous years during the same time period.

The City has partnered with WA Ballet, Somedae Pictures and Perth Festival to deliver an array of free cultural activities during the months of December 2020, January and February 2021, with the aim to ensure community participation.

In an effort to engage the community in the upgrade of the City's dog pound, local school students will be given the opportunity to create a mural for the external walls.

8.1.5 Community events and initiatives

Despite running citizenship ceremonies via Zoom during the earlier phases of the WA Roadmap to Recovery, at the start of phase four the City still had more than 300 people patiently waiting to become an Australian Citizen. In an attempt to get through the backlog, the City conducted weekly ceremonies from 29 July and throughout August. The outcome has been excellent, with everyone who was waiting now officially an Australian Citizen.

The 'Get Back on your Bike' program for older adults, designed to improve confidence and improve cycling skills was conducted over four sessions at Morley Community Centre during Bike Month.

Library Services commenced delivery of items to residents over the age of 70 who would regularly visit the library, in addition to the normal home library delivery service for residents unable to access the library. For residents outside of the vulnerable category, a "Mystery Bag" service was introduced. Residents registered their interest online and deliveries were made to their homes.

A Phone, Click and Collect Service was also introduced once residents could access the foyers of two of the library buildings. Orders could be placed by emailing, requesting online or phoning the library. Staff would package the items and allocate a timeslot for collection that limited the number of people in the foyers at any one time.

All items on loan to patrons were extended to ensure patrons did not receive overdue notices and long overdue accounts.

To celebrate Mental Health Week the City partnered with Neami National, Hawaiians Noranda and Helping Minds to deliver a mental health awareness event, called the *Stress Less Space*. The space provided fun one-minute activities and mental health information.

Coinciding with Anti-Poverty Week in October 2020, the City launched a new publication listing key service providers that can support community members locating accommodation, support, counselling, food relief, legal and financial counselling. In addition, the City ran a *Community Anti-Poverty Reach Out event*, successfully delivered in partnership with several local service providers to enable community members to drop in and learn how they or people they know can be supported during times of crisis.

The City was approached by WA's premier contemporary dance company, Co:3 Australia to take part in their Black Bird Project. The program brings the community together to sew black birds out of fabric. The black birds will be accompanied by the story of the person who made them, about what their feelings were throughout the pandemic and lockdown, whether they were isolated, felt happy, more connected or more alone. The finished black birds will form the backdrop of a production the company is holding in 2021.

Workshops of up to 20 people were held in Morley, Maylands, Noranda and Bayswater. The City will be providing the fabric, sewing machines, and all supplies needed to make the birds. People of all skill levels will be able to participate.

8.1.6 Community safety and support

The City participated in the Purple Road, a community project raising awareness of elder abuse. The project saw our seniors crocheting purple flowers during phases one to four of the City's Road to Recovery, with 400 crocheted in total. The flowers were sewn together, making 3m of "road", which will be displayed at the City's Art Awards and then go on to form part of original Purple Road. The project was very successful, keeping local seniors busy during lockdown with meaningful activity. Following the project, three of our local seniors have volunteered to become elder abuse advocates.

8.1.7 Online service provision

A number of services were able to be quickly transitioned to online delivery, including workshops, training and processing payments. Library programs such as Story Time and IT training sessions for adults were delivered virtually; a recreation online booking system was introduced for aquatic bookings and group fitness classes to comply with restrictions.

8.2 Ongoing Response Activities

8.2.1 Stimulus Works at Recreation Facilities

As part of the City's \$5.09m Local Economic and Social Stimulus Package and further allocations in the City's 2020/21 Budget, a number of major works are taking place at the City's Recreation Facilities.

These actions are detailed in the City's Infrastructure Recovery Plan and include:

- Morley Sport and Recreation Centre - detailed design and construction of two additional courts;
- Bayswater Waves refurbishments - renewal of the indoor 25 metre pool, following the 2020/21 summer season
- Maylands Waterland - detailed design of redevelopment and stage 1 construction of the family-friendly, accessible water park.

8.2.2 Building interagency connections

Since February 2020, interagency meetings continue to be held monthly. The City has connected with following key agencies during response and recovery:

- St Vincent De Paul
- 55 Central
- Orana House
- Starting Over Support
- Foodbank
- Perth Homelessness Group
- Salvation Army
- Future Bayswater (Bayswater Pantry)

8.2.3 Increased cleaning and hygiene measures within the City's Facilities

The City's Recreation Facilities have reopened in accordance with the WA Roadmap to Recovery and are almost at full capacity, with excellent growth in memberships at the Swim School and Fitness Clubs.

This has been achieved by making several adaptations to meet the social distancing and hygiene measures required in the different phases of the WA Roadmap to Recovery.

In phases two and three, the floors were marked in all common areas to demonstrate appropriate social distancing and every second machine in the health club was shut down. The group fitness timetable was reviewed, and classes with shared equipment such as boxing and circuit classes were cancelled. Portable booms were also installed in the outdoor pool to reduce the lanes from 50 down to 25 metres, so more people could exercise at one time whilst having an exclusive lane to swim in. The booms were later removed following feedback from patrons.

Throughout all phases, and for the foreseeable future, cleaning regimes have been stepped up with all high touch surfaces cleaned regularly and hand sanitiser stations set up in the entry foyers of the facilities.

In the libraries, incoming stock was quarantined for 3 days in phase three, and for 24 hours in phase four of the road to recovery. High touch surfaces are cleaned every half hour. Seating and tables, which would normally encourage collaboration, were removed to encourage visitors to adhere to physical distancing measures. Every second public PC was turned off to ensure that the social distancing could be adhered to.

8.2.4 Opening of facilities with limited capacity

With the beginning of each phase of the WA Roadmap to Recovery, the City assessed the level of risk in opening its community facilities and made the necessary adjustments to ensure the safety of patrons.

Bookings were taken for pool and workout sessions to limit the number of people in the recreation centres. To make this easier for patrons, an online booking system was developed for programs such as group fitness classes and aquatics sessions.

Libraries re-opened with reduced hours. Many of the library's programs such as rhyme time, story time and book club are being run in person but with limited numbers to allow for social distancing. Additional sessions are held to ensure that the community are not missing out on the service. Other programs have taken longer to re-establish due to the social distancing requirements. Of particular note has been limited access to the public PCs. Every second terminal has been closed to maintain social distancing between computers. Library staff have been creative in the spacing of computers for maximum access.

8.2.5 Grants, Funding and Partnerships

The City's Community grant applications now include an incentive to support local business; a new inclusion that is directed towards recovery.

The City is progressing a partnership with WA Ballet for November 2020 and April 2021 to assist the culture and the arts during times of decreased and limited activity. The partnership will provide the community with an opportunity to visit WA Ballet and have a look at 'behind the scenes' of warm ups and rehearsals.

The City continues to work closely with clubs and community groups to develop their resilience to change, increase membership, and improve capacity.

8.2.6 Community Events and Initiatives

The City will be undertaking health promotion programs which promote healthy lifestyles and help to improve mental health and wellbeing. These include:

- Fit for Life - Spring Fitness Package. The program is aimed at increasing use of Bayswater Waves and the Rise during off-peak times. Program runs for six weeks and includes exercise classes and nutrition sessions
- Healthy Active by Design - Parks Audit. The East Metropolitan Health Service will be undertaking audits of two parks in the City to provide feedback and recommendations to the City to assist the implementation of Healthy Active by Design principles in park upgrades.
- The Chatty Cafes scheme, launched at two local cafes during Mental Health Week (October 2020), is generating positive community outcomes. Over the first few weeks of its implementation, the City's Age Friendly Ambassador volunteers spent time at the cafes facilitating some table talk, making friends and connecting people to local groups and programs. The City of Bayswater is the first local government in WA to support the initiative which encourages cafes to designate a 'have a chat' table with the aim of reducing social isolation.

A suite of free community events to increase community connection and participation will be delivered in 20/21, including:

- 2020 Art Awards Exhibition
- Christmas Banner Competition
- Christmas Food Appeal
- Christmas Markets
- Carols by Candlelight
- Jazz in the Park
- Australia Day Community BBQ
- Bayswater Community Concert with Perth Symphony Orchestra
- Summer Markets
- Movie in the Park
- Evening in the Park.

8.2.7 Community Safety and Support

The City will unveil six [purple benches](#) in five suburbs, in partnership with Orana House Inc. to continue to raise awareness of the importance of reducing family and domestic violence.

The City's Program for Older Adults includes initiatives and information sessions aligned with recovery e.g. awareness of elder abuse and navigating the aged care system delivered in different languages. Through this program the City continues to connect people with activities to decrease social isolation.

An Emergency Welfare Plan for animals is currently being developed. This Plan may be used in the event of an emergency, including a second wave of COVID-19 if required, focussed on the care of animals, primarily cats and dogs.

9. RECOVERY OPTIONS MOVING FORWARD

9.1 Phase 1, Recovery Options for the 2020/21 Financial Year

The projects below have not been funded in the 2020/21 financial year, however are options to consider should funding become available, either through external funding such as grants or through the City's mid-year budget review.

9.1.1 Provide funding opportunities for free local events

Provide funding opportunities to the community, enabling the delivery of free local events and initiatives focused on Community Recovery through the City's Community Grants Program.

9.1.2 Improve access and inclusion within Bayswater WAVES.

Improve access and inclusion within Bayswater WAVES. Staged facility improvements include an accessible change room in the hydrotherapy area with adult hoist to enable changing for high-need customers. Future stages will include upgrades to external ramps at Waves to comply with current guidelines and refurbishment of aquatic entry gates to further improve accessibility.

9.1.3 Provide low cost/no cost services to the community

These would include subsidised workshops, free events and upskilling to support and connect community members

9.1.4 Additional Public PCs

Investigate opportunities to provide additional PCs for public use, along with employment skills training opportunities.

9.1.6 Homelessness Initiatives and Partnerships

Initiatives and partnerships with existing service providers as part of the City's Local Homelessness Strategy.

9.1.6 Community Health Initiatives

Community initiatives for improving physical and mental health, such as Get Moving - Outdoor Exercise Equipment Promotion, and events aligned with the City's Act Belong Commit partnership

9.1.7 Cultural Plan Implementation 2019-2024

The City aims to develop cultural and artistic opportunities through partnerships, initiatives and events aligned with community recovery.

9.1.8 Purple Benches

Continue to install purple benches at various public places across the City, in support of the annual 16 Days in WA campaign held in November each year, in partnership with Orana House.

9.2 Phase 2, Recovery Options for the 2021/22 Financial Year

The recovery activities for the 2021/2022 financial year will be the subject of engagement with the stakeholders outlined in section 6 of this Plan and submitted for consideration in the City's 2021/22 budget process.

10. ENGAGEMENT/COMMUNICATION

The options in this plan are detailed in Section 13 – Implementation/Action Plan table.

Fast-tracking of projects has taken place where time has been a factor in the success of the project, the project aligns strongly with recovery objectives and priorities, and there has been an identified community need or demand for the action to take place.

Where appropriate, engagement will take place for the relevant projects as per standard practice in accordance with the City's Engagement Framework, and with the Stakeholders outlined in Section 6 of this plan. In some cases the need to fast track projects may mean that the level of engagement undertaken needs to be modified to meet funding conditions however the City will endeavour to ensure that the community is well informed of the actions that are being undertaken and why.

11. RISK ANALYSIS

A risk analysis detailing the risks associated with delivery of the projects detailed in this plan is included in Appendix 4.

12. MEASURES OF SUCCESS

The following measures of success have been identified for the actions in the COVID-19 Community Recovery Plan:

- Community participation in programs, events and initiatives;

- Success in grant funding and other partnerships;
- Specific programs activities and initiatives that contribute to community recovery;
- Project and program evaluation surveys;
- Community satisfaction with the City's community recovery initiatives (captured in various ways, including surveys); and
- Successful referrals to service providers.

13. IMPLEMENTATION/ACTION PLAN

ACTION	WA RECOVERY PLAN/ROADMAP PRIORITY/FOCUS AREA	KEY STAKEHOLDERS	RESPONSIBILITY	MEASURE/S OF SUCCESS	POTENTIAL FUNDING SOURCE
Provide funding opportunities to the community to run events and initiatives aligned with recovery	<ul style="list-style-type: none"> Revitalising Culture and the Arts 	<ul style="list-style-type: none"> Community groups Community members Events team 	Manager Community Development	<ul style="list-style-type: none"> Event participation and feedback 	<ul style="list-style-type: none"> 21/22 municipal budget
Improve access and inclusion within Bayswater WAVES and the RISE.	<ul style="list-style-type: none"> Supporting our most vulnerable 	<ul style="list-style-type: none"> Building Works team Suppliers Contractors Facility members and patrons Community members 	Manager Recreation	<ul style="list-style-type: none"> Asset improvement Increased usage 	<ul style="list-style-type: none"> 21/22 municipal budget
Provide low cost/no cost services to the community, including subsidised workshops, free events and upskilling.	<ul style="list-style-type: none"> Supporting our most vulnerable Pathways for young people 	<ul style="list-style-type: none"> Community groups Community members 	Manager Community Development	<ul style="list-style-type: none"> Number of participants 	<ul style="list-style-type: none"> 21/22 municipal budget
Additional Public PCs	<ul style="list-style-type: none"> Supporting our most vulnerable Pathways for young people WA Roadmap to recovery 	<ul style="list-style-type: none"> Community members Older adults Young people Library and Customer Services 	Manager Library and Customer Services Manager Building Works	<ul style="list-style-type: none"> Participant feedback Attendance numbers 	<ul style="list-style-type: none"> 21/22 municipal budget
Community initiatives for improving physical and mental health	<ul style="list-style-type: none"> WA Roadmap to recovery 	<ul style="list-style-type: none"> Community members 	Manager Environmental Health	<ul style="list-style-type: none"> Number of participants Feedback 	<ul style="list-style-type: none"> 21/22 municipal budget
Cultural Plan Implementation 2019-2024	<ul style="list-style-type: none"> Revitalising Culture and the Arts 	<ul style="list-style-type: none"> Community Development branch Local artists, organization 	Manager Community Development	<ul style="list-style-type: none"> Number of initiatives developed Number of participants 	<ul style="list-style-type: none"> 21/22 municipal budget
Continue to install purple benches at various public places across the City	<ul style="list-style-type: none"> Supporting our most vulnerable 	<ul style="list-style-type: none"> Orana House Parks and Gardens branch Community Development branch Community members 	Manager Community Development Manager Parks and Gardens	<ul style="list-style-type: none"> Number of benches installed Asset improvement 	<ul style="list-style-type: none"> 21/22 municipal budget

14. APPENDICES

Appendix 1 - Background

In December 2019, an outbreak of a new infectious disease named COVID-19 was reported in Wuhan, China. In a small percentage of patients the disease can cause severe organ damage and even death. COVID-19 is highly contagious, and despite efforts to contain spread of the illness, the World Health Organisation declared the outbreak a pandemic on 11 March 2020.

By early March, a small number of COVID-19 cases were reported within Australia. This number continued to grow as people returned from overseas travel. The Australian Federal and State Governments moved quickly to address the crisis, imposing a number of restrictions to limit the spread of the illness. The restrictions were initially successful in containing the spread of the virus however had far-reaching negative impacts on the Australian economy and way of life, the final consequences of which are yet to be seen.

A State of Emergency Declaration was made in Western Australia on 15 March 2020 and a number of measures enacted by the State Government to prevent the spread of the virus. WA had only a small number of cases and with restrictions in place, the number of new cases declined steadily. On Sunday 26 April 2020, the Government of Western Australia announced the "Cautious easing of restrictions thanks to WA's COVID-19 progress". At the time of writing this document, WA is in Phase 4 of its "Roadmap to Recovery", with Phase 5 tentatively scheduled to begin on Friday 23 October 2020.

On a national level, Australia had early success in reducing spread of COVID-19 and by May appeared to have nearly eliminated the virus from the continent. However there has been an exponential surge in community transmission of the disease in Victoria since early June, and there is emerging evidence of community transmission in NSW. This highlights the virulent nature of the disease, the need to exercise caution with relaxation of COVID-19 restrictions and importance of planning for a possible resurgence of the virus and a scenario of community transmission in Western Australia.

The City of Bayswater responded quickly to the COVID-19 crisis, setting up internal teams to enable it to deal with issues and report back to the community in an effective and timely manner.

Business Continuity Management Team

In response to the COVID-19 pandemic, the City's Executive Leadership Team convened a group, chaired by the Manager Environmental Health, to disseminate vital updates on the pandemic as it unfolded - on a State, Federal and global level - and address urgent operational actions affecting the organisation. These actions were related to business continuity, employee management, information technology, financial impacts, community needs and key stakeholders.

For the period starting 17 March 2020 and ending 9 April 2020, enforced shutdowns of public facilities and restrictions to services continued to heavily impact the City's core operations. During this time the BCMT met on a daily basis to deal with the quickly changing operational environment. When the environment began to stabilise and less frequent directions from a

State and Federal level, from 14 April 2020 the meeting was held bi-weekly. 4 June 2020 was the final meeting date of the Business Continuity Management team, as the City moved to a new internal structure geared toward recovery.

Actions led by the BCMT included the closure of facilities and implementation of new services during COVID restrictions, a partnership with St Vincent De Paul to provide food hampers to community members in need, providing the resources and guidance for City staff members to be able to work from home and redeploying staff members who could no longer work in their substantive positions during the crisis to assist with increased workload in other areas.

A list of the City's response actions including timing of State and National announcements regarding COVID-19 can be found in **Appendix 1**.

COVID-19 Response Team

Led by the COVID-19 Response Coordinator, the COVID-19 Response Team was established to facilitate the City's overall response to the COVID-19 pandemic, and to provide support to the COVID-19 Advisory Committee of Council. The team continues to support the organisation in its recovery planning.

Council and the COVID-19 Advisory Committee

Council created the COVID-19 Advisory Committee, chaired by the Mayor and comprising five elected members and the Chief Executive Officer. Council gave the Committee delegated authority to allow timely and effective decision making on matters pertaining to COVID-19.

Council has made a number of key decisions to assist local residents and businesses through the COVID-19 pandemic, including:

- Temporary suspension of non-essential minor committees and reduced frequency of Council meetings so greater focus could be applied to COVID issues and to limit opportunities for spread of the illness.
- All Council and Committee meetings held electronically during Phase 1 of WA's four-phase roadmap.
- No increase in rates for 2020/21.
- Review of grant funding to provide targeted support to local businesses.
- Temporary waiving of suspension fees for membership agreements at the City's Recreation Facilities.
- Temporary Waiving of the six week limit on complimentary suspension per calendar year for "Learn and Swim" enrolments.
- Approval of a \$0 extraordinary circumstances suspension fee for inclusion in the 2020-21 Fees and Charges Schedule.
- Creation of Community Care team, to telephone community members who were isolated, vulnerable or at risk within the district.

- Waiving of rental charges for six months for the City's community and commercial lease holders (excepting telecommunications carriers and those at Bayswater Waves and the RISE).
- Waiving of rental charges and outgoings for the commercial lease holders at the Bayswater Waves and The RISE for the period that those facilities are closed to the public.
- Establishment of a new grants program, 'Buy in Baysie' grants, to provide direct financial assistance to local small businesses to assist them to adjust to the disruption caused by the COVID-19 pandemic.
- Deferral of FOGO Waste Collection System program.
- Creation of Financial Hardship policy to allow flexibility for payments for overdue debtor and rates and services charges.
- Temporary reductions and waiving of Development Approval fees.
- \$5.09m Local Economic and Social Stimulus Package.
- Waiving of fees for personal training sessions on City Reserves for a period of eight weeks.
- A commitment to the development of a business investment and growth program.

Appendix 2 - COVID-19 Actions and Announcements

Below is a list of Federal, State and City actions and announcements in relation to COVID-19, up to the start of Phase 4 of the WA Roadmap to COVID-19 Recovery:

Actions (Completed actions shaded grey) <i>Directions from State and Local Government depicted in italics</i>	Completion Date
<i>The State Government directives across the State under the Emergency Management Act 2005:</i>	
15 March 2020	<i>Declaration of State of Emergency in respect of the pandemic caused by virus COVID-19:</i> https://www.wa.gov.au/government/publications/western-australia-declaration-of-state-of-emergency
16 March 2020	<i>Declaration of Public Health State of Emergency</i> https://www.wa.gov.au/government/publications/western-australia-declaration-of-public-health-emergency
19 March 2020	<i>Extension of WA Declaration of State of Emergency</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-19-march-2020
20 March 2020	<i>Direction regarding deliveries and waste collection:</i> https://www.wa.gov.au/government/publications/public-authorities-delivery-of-goods-and-collection-of-rubbish-and-refuse-directions
28 March 2020	<i>Extension of Western Australia Declaration (No.2) of Public Health State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-no2-of-public-health-state-of-emergency
31 March 2020	<i>Extension of WA Declaration of State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-31-march-2020
11 April 2020	<i>Extension of Western Australia Declaration (No.3) of Public Health State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-no3-of-public-health-state-of-emergency
16 April 2020	<i>Extension of WA Declaration of State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-16-april-2020
<i>The State and Federal Government, agency and organisation announcements in relation to COVID-19:</i>	
3 March 2020	<i>Reserve Bank cuts cash rate from 0.75% to 0.50%</i>

<p>12 March 2020</p> <p>– 16 April 2020</p>	<p><i>The Federal Government has announced a series of stimulus packages to support the Australian economy as it deals with this challenge: www.treasury.gov.au/coronavirus</i></p> <p><i>March 12: First economic package \$17.6 billion (support cash flow and investment spending of business and provide payments to vulnerable Australians)</i></p> <p><i>March 19: Reserve Bank monetary package includes \$90 billion three-year funding facility and \$15 billion from the Government to improve access to finance.</i></p> <p><i>March 22: Second package \$66 billion (keep business in business and keep workers in jobs)</i></p> <p><i>March 30: Third package \$130 billion (includes new wage subsidy ‘JobKeeper’ program)</i></p> <p><i>March 18: \$715 million airlines package</i></p> <p><i>March 28: Regional Airlines Network Support \$198 million</i></p> <p><i>March 20: \$444.6 million aged care support</i></p> <p><i>April 12: Higher Education relief Package</i></p> <p><i>April 13: \$3 million support frontline health workers</i></p> <p><i>April 16: \$165 million for airlines to maintain critical air routes</i></p> <p><i>Specifically in WA</i></p> <p><i>March 16: \$607 million supports households and small business</i></p> <p><i>March 31: \$1 billion economic & health relief package (includes \$500m health & front line service delivery)</i></p> <p><i>March 30: \$159 million rent relief for small business</i></p> <p><i>April 8: \$91.2 million police package</i></p> <p><i>Economic Insights: Australian governments respond to COVID-19.Pdf</i></p>
<p>13 March 2020</p>	<p><i>Advice against holding non-essential public gatherings of more than 500 people from 16 March 2020: www.pm.gov.au/media/advice-coronavirus</i></p>
<p>16 March 2020</p>	<p><i>Self-isolation required for all people entering Australia for a period of 14 days: www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet</i></p>
<p>16 March 2020</p>	<p><i>The State Government announced economic response and relief packages to support the Western Australian economy as it deals with the impacts of COVID–19: www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID–19-economic-response-Relief-for-businesses-and-households.aspx.</i></p>
<p>The State Government requested Western Australian Local Governments support recovery from COVID–19.</p>	
<p>17 March 2020</p>	<p><i>Hon. Mark McGowan MLA requested that the local government sector freeze all local government household rates, fees and charges in 2020/21 to ease the financial pressure on households and businesses.</i></p> <p>https://walqa.asn.au/getattachment/News,-Events-and-Publications/Media/COVID-19/Premier-Correspondence-17-March.pdf?lang=en-AU</p>

17 March 2020 – COB – COVID-19 BCMT

1.	Investigate the option of waving swim school and membership fees indefinitely and delegations required to do this for the City's Recreation Facilities before tomorrow's meeting.	18/03/2020
1.	All future instances of this meeting to be moved to Embleton Room.	17/03/2020
2.	Develop reporting process for employees who are on sick leave with COVID-19 symptoms (illness undiagnosed).	18/03/2020
3.	Cost modelling of casual employees, should facilities close	18/03/2020
4.	Communicate existence of this forum and share Mayor's message re local government's critical role in helping community through this crisis to staff members.	18/03/2020
5.	Seek advice from LGIS regarding risks for volunteers and casual staff serving the community.	19/03/2020
6.	Fast-track specific guidelines about working from home.	23/03/2020
7.	Look for other locations employees may work from, such as the RISE, to increase social isolation.	23/03/2020
8.	Investigate options for permanent facilities staff to continue working in closed facilities.	19/03/2020
9.	Investigate options for videoconferencing and for meetings.	24/03/2020
10.	Instigate trial rotating workforce through working from home one or two days a week, where able. Investigate how team members can do this without Citrix licenses when able. Staff not to use USB's.	24/03/2020
11.	Commence with install of audio equipment in Embleton Room.	23/03/2020
12.	Contact caterers to ensure all food served by the caterer only, using tongs.	18/03/2020
13.	Cancel all internal events and workshops that are non-essential regardless of size from next Monday.	18/03/2020
14.	Consider cancelling Community Centre activities from next Monday for a period of 1 month to begin with.	18/03/2020
18 March 2020	<p><i>Non-essential indoor gathering limited to 100 people, social distancing of 1.5metres and hygiene measures required.</i></p> <p>www.pm.gov.au/media/update-coronavirus-measures</p>	

19 March 2020 – COB – COVID-19 BCMT

The Community Care Team made first calls to members from the City's Community Centres,

15.	Develop a process to ensure staff members are advised on matters affecting them prior to messaging being sent to the whole organization or community. Media releases to be sent to staff following ELT approval and circulation to the Mayor.	19/03/2020
16.	Provide specific information regarding risks for volunteers and casual staff serving the community to relevant managers.	19/03/2020
17.	Determine how many Citrix Licenses the City requires above existing arrangement.	24/03/2020
18.	Keep Councillors informed of event closures on daily basis.	18/03/2020
19.	Liaise with MR and MLCS to seek additional casual staff for Community Development work.	19/03/2020
20.	Develop expression of interest process to determine best fit of skills of existing casuals to fill organisational gaps.	19/03/2020
21.	Advise Councillors of cancellation of social and junior sports at the RISE and also of the aquatic and other facilities remaining open as per the advice of the Health Department.	19/03/2020
20 March 2020	<i>Four square meter density applied to indoor gatherings:</i> www.pm.gov.au/media/update-coronavirus-measures-0	
20 March 2020	<i>Australia's borders closed to everyone except for Australian residents, citizens and their family members. Effective from 6.00pm or 1800 AWST.</i> https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert/coronavirus-covid-19-advice-for-travellers	
20 March 2020	<i>Reserve Bank cut cash rate to 0.25%.</i>	

20 March 2020 – COB – COVID-19 BCMT

Closure of the City of Bayswater Community Centres (from 3pm onwards).

22.	Expedite moving payroll processing to digital format.	31/03/2020
23.	Provide guidance to Managers on whether they should be maintain a physical presence in the office to show leadership to their teams.	24/03/2020
24.	Assign Building Maintenance to investigate other locations employees may work from, such as the RISE, to increase social isolation.	23/03/2020

25.	Ensure casual staff members have log ins to use if required, and access to the Civic Centre.	24/03/2020 (Ongoing)
26.	Develop standard messaging to be used when informing casuals there are no more hours available for them to work. Need to be specific in this communication about what options are available for them. Government advice has been that casual employees are not able to access Newstart allowance unless they have been terminated.	24/03/2020
27.	Identify current and future work placements and cancel if discretionary.	24/03/2020
28.	Communication to be sent to all staff members that if they are working from home to ensure they have diverted their work number to their mobile number.	23/03/2020
29.	Invite MFS to COVID-19 Business Continuity Management team meetings to discuss financial impacts on an ongoing basis.	23/03/2020
30.	Impress upon our staff how lucky we are to have our jobs, and COVID-19 leave and to be positive as we are influencers in our community.	23/03/2020

22 March 2020	<p><i>The following facilities were restricted from opening from midday local time 23 March 2020:</i></p> <ul style="list-style-type: none"> • <i>Pubs, registered and licenced clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation)</i> • <i>Gyms and indoor sporting venues</i> • <i>Cinemas, entertainment venues, casinos, and night clubs</i> • <i>Restaurants and cafes will be restricted to takeaway and/or home delivery</i> • <i>Religious gatherings, places of worship or funerals (in enclosed spaces and other than very small groups and where the 1 person per 4 square metre rule applies)</i> <p>www.pm.gov.au/media/update-coronavirus-measures-220320</p>	
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23 March 2020 – COB – COVID-19 BCMT

Closure of Bayswater Waves and the RISE

31.	Look into requirements for facilities should they be used as temporary office space. Ensure building maintenance is aware of additional facilities use to enable cleaning as required.	30/03/2020
32.	Minutes from last two meetings of BCMT to be sent to entire OLT team.	23/03/2020
33.	Close libraries and recreation facilities as of close of business 23 March 2020 with a view to looking at what other services can be offered and work on messaging to the media and community.	23/03/2020
34.	Work on messaging to staff of closed facilities, addressing conditions for part time and casual employees, staff to be messaged today.	23/03/2020

35.	Look into closing golf courses.	24/03/2020
36.	Create signage for closures.	23/03/2020
37.	Speak to iCollege to work through potential issues with closure of RISE.	23/03/2020
38.	Ask each manager what non-essential services can potentially be wound down - ELT to create pro forma for managers to use.	07/04/2020
39.	Send update to staff as soon as possible today with positive and constructive messages.	23/03/2020
24 March 2020	<i>Additional prohibited activities and venues to apply from 11.59pm (local time) 25 March 2020, including beauty therapists, health clubs, swimming pools, galleries, and restrictions on weddings, funerals and outdoor boot camps.</i> www.pm.gov.au/media/update-coronavirus-measures-24-March-2020 .	

24 March 2020 – COB – COVID-19 BCMT

Closure of Libraries

40.	Contact Town of Nedlands to ask about how they are working with videoconferencing for Council meetings.	24/03/2020
41.	Discuss the option of video or written deputations with the Mayor.	26/03/2020
42.	Liaise with Coordinator Customer Services to explore options for continuation of service delivery should the customer service counter at the Civic Centre need to close.	27/03/2020
43.	Improve the City's online service delivery capability by identifying what forms need to be updated and made available on the City's website.	23/04/2020 (Ongoing)
44.	Send email to management team regarding obligations to attend or reschedule meetings if working from home.	24/03/2020
45.	Explore use of Zoom for internal meetings.	25/03/2020
46.	MCM to do a Facebook post re the Rangers and Security Office being closed to the public.	25/03/2020
47.	As these minutes are now being sent to the wider OMT, ensure that the messaging is clear to those who have not attended.	24/03/2020 (Ongoing)
48.	Provide sequence of closure of facilities to A/CEO and MFS to assist with financial implications.	26/03/2020
49.	Bring 20L of hand sanitiser from Recreation Facilities to the Civic Centre to allay a potential shortage.	26/03/2020
50.	Send thank-you email from Cr Clarke to staff members.	26/03/2020

25 March 2020	Creation of National COVID-19 Co-ordination Commission, Non-urgent elective surgery suspended. Economic Insights: Australian governments respond to COVID-19.Pdf.
25 March 2020	Hon. Rita Saffioti MLA requested that the local government sector to use discretionary powers and planning processes to both promote development and support businesses and adopt flexible approached to enforcement and compliance actions for servicing supply of supermarkets during this period. https://walga.asn.au/WalgaWebsite/media/WALGA_Media/Comms%20and%20Events/Saffioticorres250320.pdf

25 March 2020 – COB – COVID-19 BCMT

51.	Give advice on closures to lessees and hirers of the City's buildings	26/03/2020
52.	Email managers to ask managers what each branch is doing to transition their teams to working from home.	26/03/2020
53.	Discuss possible messaging on hard copy to be sent to residents with MCM.	30/03/2020
54.	Meet and discuss options for conducting Council meetings by videoconference.	26/03/2020
55.	ELT and MLCS to discuss the possibility of closing the Civic Centre's customer service counter.	26/03/2020
56.	Create a list of available facilities and check them off as they are being used.	26/03/2020
57.	Organise training for Managers on how to use MS Teams.	26/03/2020
58.	Let MCM know if customer services is to be closed.	26/03/2020
59.	Look to up the ante for opportunities to use casual staff within the organisation.	23/04/2020 (Ongoing)

26 March 2020 – COB – COVID-19 BCMT

60.	Place messaging regarding closures on the front page of the website.	30/03/2020
61.	Email managers to let them know when they are able to activate MS Teams.	30/03/2020
62.	Circulate list of available facilities to OMT.	30/03/2020
63.	Look at option of using permanent staff who are going to be stood down in the first instance, before using casual staff.	27/03/2020
64.	Provide a response to the Mayor regarding the request from the Minister for Planning asking Local Governments to streamline planning and building applications to try to alleviate impact on the local economy.	09/04/2020

27 March 2020 – COB – COVID-19 BCMT

Closure of Civic Centre Customer Service Counter

65.	Email ELT by close of business today with a summary guide to the new regulations allowing Council meetings to be held by videoconference.	30/03/2020
66.	Change phone queuing message to give information about closure of Civic Centre.	30/03/2020
67.	Template for Interim Management Practices to be drafted today and forwarded to OLT with instructions for use.	28/03/2020
68.	Subject title for COVID-19 to be created in ECM.	30/03/2020
69.	In regards to the request from Cr Clarke to create a jobs board on the City's new website promoting local businesses, respond to Cr Clarke suggesting alternative option to link to other job boards instead.	30/03/2020
70.	Email managers to find available pool vehicles and packaging options for delivering library stock.	30/03/2020
71.	Investigate how many people are in the over 65 cohort using date of birth and ownership of Seniors cards and report back to A/DCD	30/03/2020
72.	Investigate whether it is appropriate to revert staff members who are on 9 day fortnight back to normal 76 hours a fortnight.	31/03/2020
73.	Look at possibility of starting depot staff from different locations and closing the depot to external parties.	In progress
74.	Invite MEW and MBW to these meetings.	30/03/2020
29 March 2020	<i>\$200m to charities for emergency food relief. Economic Insights: Australian governments respond to COVID-19.Pdf</i>	

30 March 2020 – COB – COVID-19 BCMT

75.	Deploy signage and hazard tape to all outdoor playgrounds, parks and outside gyms to advise the public not to use these facilities as per the new directions from the Federal Government.	06/04/2020
76.	Seek advice from WALGA and the Mayor on whether to continue with the Citizenship Ceremony which was scheduled for this evening.	31/03/2020
77.	Share consolidated list of system requirements with MPCs.	21/04/2020
78.	Undertake a risk assessment in regards to providing the service of delivering library stock.	01/04/2020
79.	Draft temporary COVID-19 management practice to allow library staff to work from home.	07/04/2020

80.	Bring hand sanitiser and gloves for use at fuel bowsers at the Depot.	31/03/2020
81.	Organise messaging for closure of library return chutes.	31/03/2020
82.	BBQs to be turned off and signage placed on them advising closure to the public.	03/04/2020
83.	Investigate access to tennis courts and advise.	01/04/2020
84.	Email and Q and A document for staff with information in relation to pay, leave etc. ETA this week.	01/04/2020
85.	Develop Interim Management Practice to send message to staff on how they can share capacity use while working from home.	07/04/2020
31 March 2020	<i>Restrictions in place limiting indoor and outdoor gatherings to two persons only.</i> https://www.wa.gov.au/organisation/departments-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates	

1 April 2020 – COB – COVID-19 BCMT

86.	Investigate options for reimbursing volunteers for welfare calls they make to Community Centre Members.	02/04/2020
87.	Investigate location for provision of flu shots for staff members who work at the Depot.	02/04/2020
88.	Growth retardant funds to be reallocated from the COVID-19 Project Code.	02/04/2020

2 April 2020 – COB – COVID-19 BCMT

89.	Draft Interim Management Practice for the dispatch of mail.	14/04/2020
3 April 2020	<i>Churches and other places of worship, considered places of work so services can be live streamed to the community.</i> https://www.pm.gov.au/media/update-coronavirus-measures-030420	
3 April 2020	<i>Implementation of the National Cabinet Mandatory Code Of Conduct – SME Commercial Leasing Principles during COVID-19.</i> https://www.pm.gov.au/media/update-coronavirus-measures-070420	
3 April 2020	<i>National Cabinet agreed that states and territories were best placed to address issues related to the impacts of COVID19 and local governments.</i> https://www.pm.gov.au/media/update-coronavirus-measures-030420	

3 April 2020 – COB – COVID-19 BCMT

All staff required to work from home (barring those not able to do so)

90.	Prepare media statement on leases and business grants for Mayor.	06/04/2020
91.	Identify a suitable location to support to support the needs of a partnership with Vinnies	21/04/2020
92.	Identify suitable redeployment options to support a partnership with Vinnies.	30/04/2020
93.	Identify a list of staff who cannot work from home.	06/04/2020
94.	Email to request volunteers to use an alternative system to CITRIX.	06/04/2020
95.	Confirm method of communication where questions are asked in relation COVID-19.	06/04/2020
96.	Managers to check-in with their staff regularly to ensure their health and welfare.	Ongoing
5 April 2020	<i>From 1.30pm AWST Western Australia implemented border controls for all access points – by road, rail, air and sea.</i> https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-travelling-and-within-western-australia?fbclid=IwAR1vTj19AvSJqE-tCP0HnMKtwxMeyGy2v_fPOwDWcF-r9MJFr_2SNsklZg	
6 April 2020	<i>Early Childhood Education and Care (ECEC) relief package released.</i> https://ministers.dese.gov.au/morrison/early-childhood-education-and-care-relief-package	

6 April 2020 – COB – COVID-19 BCMT

97.	Confirm contractor start dates for security gate installation at the Depot.	08/04/2020
7 April 2020	<i>The first set of theoretical scenario modelling to inform how Australia is preparing our health system, for coronavirus released.</i> https://www.pm.gov.au/media/update-coronavirus-measures-070420	
7 April 2020	<i>Federal Government waives rents for smaller businesses and not-for-profits. Economic Insights: Australian governments respond to COVID-19.Pdf</i>	

7 April 2020 – COB – COVID-19 BCMT

98.	Investigate the level of stock of flu vaccinations within the state of WA.	08/04/2020
99.	Investigate options for grants through Lottery West to assist the delivery of events, upskilling and online courses.	08/04/2020

8 April 2020 – COB – COVID-19 BCMT

100.	Investigate providing assistance to the Local Police as per their request.	07/04/2020
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101.	Communicate that the City is doing all it can to retain and redeploy staff, in response to media reports that LG's are standing down large numbers of employees.	07/04/2020
102.	Upload 'Who do I want to be during COVID-19' diagram to Baynet for staff to access.	07/04/2020
8 April 2020	<i>State Minister for Planning issued a Notice of Exemption for Planning Requirements during State of Emergency effective until midnight, 1 May 2023, unless otherwise stated in the Notice.</i>	
9 April 2020	<i>Prime Minister announcement for Easter to stay at home. Do not travel. Do not go away.</i> https://www.pm.gov.au/media/prime-minister-easter-message	
9 April 2020	<i>Australian Government and all states and territories to implement a consistent and immediate exemption for non-cruise maritime crew to provide for the transiting to and from their places of work, within and across jurisdictions with agreed documentation.</i> https://www.pm.gov.au/media/update-coronavirus-measures-3	
9 April 2020	<i>National Cabinet agreed to a nationally consistent approach to hardship support across the essential services for households and small businesses.</i> https://www.pm.gov.au/media/update-coronavirus-measures-3	

9 April 2020 – COB – COVID-19 BCMT

103.	Send memorandum to Councillors advising Rangers and Security will be conducting additional patrols along the foreshore areas over the Easter weekend and also include Q&A's.	14/04/2020
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14 April 2020 – COB – COVID-19 BCMT

104.	Provide a status update on additional 20 CITRIX licenses.	16/04/2020
105.	Draft email to be sent to staff regarding monitoring potential winding back of restrictions.	16/04/2020
16 April 2020	<i>Schools to fully open for second semester.</i> https://www.pm.gov.au/media/update-coronavirus-measures-160420	
16 April 2020	<i>Endorsement of the Management and Operational Plan for COVID-19 for People with Disability.</i> https://www.pm.gov.au/media/update-coronavirus-measures-160420	
16 April 2020	<i>A framework developed for future actions to plan the pathway for next steps in responding to the virus and conditions for relaxation.</i> https://www.pm.gov.au/media/update-coronavirus-measures-160420	

16 April 2020 – COB – COVID-19 BCMT

106.	Investigate options available for reporting/ communication/ updates to Councillors and staff on COVID-19 information.	21/04/2020
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18 March 2020	Procurement Network Buyer's Alert released from WALGA. https://mailchimp/walga/energy-services-panel-and-sustainable-procurement-guide-launch-1119709?e=97955f23ff
19 April 2020	Australians encouraged to honour the service and sacrifice of veterans and serving Defence personnel on ANZAC Day from home this year by watching the nationally broadcast Dawn Service from the Australian War Memorial and participating in the RSL's #lightupthedawn campaign. https://www.pm.gov.au/media/honour-service-and-sacrifice-home-anzac-day
20 April 2020	Local Government Amendment (COVID-19 Response) Act 2020 received Royal Assent. https://www.dlqsc.wa.gov.au/department/news/news-article/2020/04/21/lg-alert-local-government-amendment-(covid-19-response)-act-2020
20 April 2020	Temporary takeaway alcohol restrictions lifted. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/COVID-19-takeaway-alcohol-restrictions-lifted.aspx
20 April 2020	Mass Gatherings Directions released. https://www.wa.gov.au/government/publications/mass-gatherings-directions-no-2
21 April 2020	From 27 April 2020, category 2 and equivalent procedures for elective surgery can recommence across the public and private hospital sectors. https://www.pm.gov.au/media/update-coronavirus-measures-210420
21 April 2020	Visits to aged care facilities to be limited to a short duration, a maximum of two visitors at one time per day, and conducted in line with social distancing practices. https://www.pm.gov.au/media/update-coronavirus-measures-210420
21 April 2020	One person per four square metres rule does not apply in school classrooms. https://www.pm.gov.au/media/update-coronavirus-measures-210420
21 April 2020	A new app, G2G PASS, launched to provide an efficient way of applying for and demonstrating proof of an exemption before travelling to or around Western Australia. https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates

21 April 2020 – COB – COVID-19 BCMT

Nil.	
24 April 2020	ATTACHMENT A - National COVID-19 safe workplace principles released. https://www.pm.gov.au/media/update-coronavirus-measures-24april20
24 April 2020	National Cabinet stressed is not acceptable for any Aged Care facility to put in place restrictions beyond the principles agreed on 17 March 2020. https://www.pm.gov.au/media/update-coronavirus-measures-24april20
24 April 2020	National Cabinet received an updated briefing on new modelling with the Reff (the number of people a single case infects on average) now below 1.0 across all states and territories,

	<p>except for Tasmania. Australia's case detection rate is 93 per cent and projections of case numbers are below lower bound modelled estimates.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-24april20</p>
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24 April 2020 – COB – COVID-19 BCMT

Nil.	
26 April 2020	<p>The Australian Government launched the new voluntary coronavirus app, COVIDSafe.</p> <p>https://www.pm.gov.au/media/covidsafe-new-app-slow-spread-coronavirus</p>
27 April 2020	<p>Western Australian TAFE colleges adapted training delivery to enable students to continue studies, with Term 2 beginning 28 April 2020.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-schools-and-education#tafe</p>
27 April 2020	<p>A public awareness campaign was launched, calling on Western Australians to book a flu vaccination over the coming weeks to protect themselves and others from becoming unwell.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#get-vaccinated</p>

28 April 2020 – COB – COVID-19 BCMT

108.	Check recovery times for Community Centres with MCD.	30/04/2020
29 April 2020	<p>Western Australia's hospitality industry is being prepared for a return to business, with the launch of a mandatory COVID-19 hygiene training program to protect the public and venue staff.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice#hygiene-training</p>	
30 April 2020	<p>A number of TAB outlets are open for limited hours as 'Deposit and Withdrawal Centres', to provide account access for customers who prefer to transact in cash, and assist some small business agents to manage the impacts of COVID-19.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#tab-agencies</p>	
30 April 2020	<p>Campgrounds within national parks, reserves and State forests have opened for bookings again following the cautious easing of some restrictions.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#national-parks-welcoming</p>	

30 April 2020 – COB – COVID-19 BCMT

109.	Send email to all staff regarding assistance available during this time if they require it.	12/05/2020
1 May 2020	<p>National Cabinet endorsed the draft 'Code of Conduct on Pandemic Procedures' for residential aged care. The sector-led Code will encourage providers to act compassionately while balancing the challenges of COVID-19, taking into account the wishes of individual residents.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>	

1 May 2020	<p>National Cabinet considered and endorsed 'National Principles for the Resumption of Sport and Recreation Activities [PDF 350 KB]'</p> <p>https://www.pm.gov.au/sites/default/files/files/attacha-national-principles-resumption-sport-recreation-activities.pdf developed by the AHPPC in consultation with sporting bodies across Australia (Attachment A).</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>
1 May 2020	<p>National Cabinet endorsed medical advice from the Australian Health Protection Principal Committee which sets out key metrics to support decision making on the relaxation of restriction measures [PDF 253 KB] (Attachment C).</p> <p>https://www.pm.gov.au/sites/default/files/files/attachc-precedent-conditions-relaxation-restrictions.pdf https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>
1 May 2020	<p>National Cabinet agreed to bring forward the review of the first phase of removing baseline restrictions on Friday 8 May 2020, including an assessment of achievement against precedent conditions.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>
1 May 2020	<p>Recreational fishers who have crayfish pots set in waters off Rottnest Island will be granted restricted access to the area's exclusion zone to collect their equipment, under supervision from Rottnest Island Authority rangers.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#recreational-fishers-rottnest</p>
1 May 2020	<p>The WA Government is partnering with the Telethon Kids Institute in a study to test for COVID-19 among school students and staff without symptoms.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-schools-and-education</p>
1 May 2020	<p>The WA Government will reopen residential boarding facilities across Western Australia, where numbers can be safely managed and health requirements met.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-schools-and-education#school-boarding</p>
5 May 2020	<p>National Cabinet agreed to establish a three step framework to gradually remove baseline restrictions to enable Australians to live in a COVID-19 safe economy. Details will be determined by National Cabinet on Friday 8 May 2020.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-050520</p>
5 May 2020	<p>Australian Government will provide an additional \$63.3 million for the legal assistance sector:</p> <ul style="list-style-type: none"> • \$49.8 million for additional frontline legal services, such as legal advice or representation, and with 40 per cent to be used for matters involving domestic violence; and • \$13.5 million for IT costs to support the sector's transition to delivering assistance virtually and online <p>https://www.pm.gov.au/media/update-coronavirus-measures-050520</p>

5 May 2020	<p><i>Jurisdictions will plan for and manage COVID-19 outbreaks in prisons in accordance with the Communicable Diseases Network Australia National Guidelines for the Prevention, Control and Public Health Management of COVID-19 Outbreaks in Correctional and Detention Facilities in Australia.</i></p> <p><i>The Australian Government will, in partnership with jurisdictions, develop 'Safe Travel Plans' for newly released Indigenous prisoners including access to self-isolation accommodation and secure transport to designated communities.</i></p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-050520</p>
5 May 2020	<p><i>Elite athletes, part of the Western Australian Institute of Sport, will be able to resume training as part of a staged return to operations following an exemption to the WA State of Emergency Closure and Restrictions Directions.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#elite-athlete-training</p>

5 May 2020 – COB – COVID-19 BCMT

Nil.

6 May 2020	<p><i>The WA Government is partnering with major resources companies and WA's leading researchers to roll out COVID-19 testing among fly-in, fly-out (FIFO) mining and resources workers who do not have symptoms.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice#research-fifo-workers-tracking</p>
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7 May 2020 – COB – COVID-19 BCMT

110.	Investigate information on a second strain of COVID-19.	12/05/2020
10 May 2020	<p><i>The WA Government has released a COVID-19 roadmap, which will see some restrictions relaxed further from 18 May.</i></p> <p><i>The four-phase roadmap will help get Western Australians back to work safely and begin the process of restarting the State's economy.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap?a=</p>	

12 May 2020

111.	Investigate the recently identified Kawasaki strain.	14/05/2020
112.	Email staff to reassure the measures the City has and will be undertaking for the returning to work in the Civic Centre.	14/05/2020

14 May 2020

	Nil.	
14 May 2020	<p><i>Extension of WA Declaration of State of Emergency.</i></p> <p>https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-14-may-2020</p>	

15 May 2020	<p>National Cabinet met to further discuss Australia's current COVID-19 response, easing restrictions in the coming months, helping Australians prepare to go back to work in a COVID-Safe environment and getting the economy moving again.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-15may20</p>	
15 May 2020	<p>Businesses across Western Australia will need to prepare a COVID Safety Plan before they re-open, to protect staff and customers.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice#covid-safety-plans</p>	
18 May 2020	<p>Phase 2 of WA Roadmap to easing COVID restrictions began.</p> <p>Physical distancing, good hygiene and the 4 square metre rule apply to all activities with the following allowed:</p> <ul style="list-style-type: none"> • Indoor and outdoor non-work gatherings of up to 20 people • Cafés and restaurants with meal service permitted to open, including within pubs, bars, clubs, hotels and casino, with a 20 patron limit • Weddings and funerals up to 20 people inside or 30 outside • Western Australians encouraged to return to work, unless unwell or vulnerable • Regional travel restrictions relaxed, with travel permitted throughout most of WA. • Non-contact community sports for up to 20 participants • Outdoor or indoor fitness classes with no shared equipment, up to 20 participants • Places of worship, community facilities and libraries permitted to reopen, up to 20 patrons. • Public pools (1 indoor and multiple outdoor) permitted to open under strict rules and up to 20 patrons per pool. • Businesses required to comply with conditions outlined in the COVID Safety Guidelines and prepare a COVID Safety Plan before they reopen. <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase2</p>	
<p>18 May 2020</p> <p>Civic Centre Customer Service Desk, Recreation Facilities and Libraries reopened.</p> <p>50% of staff return to work at Civic Centre.</p>		
<p>19 May 2020</p>		
113.	Email staff regarding the City's position on catering for meetings.	02/06/2020
19 May 2020	<p>The WA Government is bringing forward funds in a \$150 million housing investment package to help maintain a pipeline of work for local tradies and building businesses.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-western-australian-government-response#what-the-wa-government-is-doing</p>	

20 May 2020	Two Western Australian-based resource sector export hubs worth \$3.8 million will be established to help small and medium-sized enterprises get export-ready and be more internationally competitive. https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-support-business#fif-mining
20 May 2020	Major reforms to simplify Western Australia's planning system and boost the State's economic recovery from COVID-19 will be introduced to Parliament. https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx
21 May 2020	McGowan Government fast tracks community sport grants to assist with COVID-19 recovery https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx

21 May 2020

	Nil.
22 May 2020	The Federal Liberal and Nationals Government will deliver a \$1.8 billion boost for road and community projects through local governments across Australia. https://www.pm.gov.au/media/1-8-billion-boost-local-government

26 May 2020 Hairdressing services recommence at the City's Community Centres - by telephone appointment only.

	Nil.
29 May 2020	Phase 3 of COVID-19 roadmap to commence from Saturday, June 6 https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Phase-3-of-COVID-19-roadmap-to-commence-from-Saturday-June-6.aspx

2 June 2020

	Nil.
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4 June 2020

	Nil.
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4 June 2020

COVID-19 Business Continuity Management Team disbanded and the new COVID-19 Recovery Steering Group was formed.

<p>6 June 2020</p>	<p><i>Phase 3 of WA's Roadmap to Easing Restrictions</i></p> <p><i>The number of people at non-work gatherings increased, and additional businesses reopened. The 4 square metre rule was revised to 2 square metres per person for all WA venues. Physical distancing, good hygiene and the 2 square metre rule applied to all activities permitted in Phase 3.</i></p> <ul style="list-style-type: none"> • <i>Non-work gatherings permitted up to 100 people, 300 for venues with multiple spaces.</i> • <i>4 square metre rule removed, replaced with reduced 2 square metre rule.</i> • <i>Full contact sport and training permitted.</i> • <i>Seated Service for food businesses and licensed premises.</i> • <i>The following reopened with conditions:</i> <ul style="list-style-type: none"> ○ <i>galleries, cinemas and theatres</i> ○ <i>gyms and other fitness studios</i> ○ <i>beauty salons, spas and wellness centres</i> ○ <i>playgrounds and play centres</i> ○ <i>Rottnest Island, zoos and wildlife parks.</i> <p><i>Businesses were required to comply with conditions outlined in the COVID Safety Guidelines and prepare a COVID Safety Plan before they reopened.</i></p> <p>https://www.wa.gov.au/organisation/departments-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3</p>
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6 June 2020

The City reopened gyms, pools and libraries becoming more accessible with new limits of 100 visitors per space and an online booking system. Bayswater Waves and The RISE facilities extended their services, both facilities returning to regular opening hours.

Staff put additional social distancing and hygiene measures in place, as well as prepared COVID Safety Plans required by the State government, to ensure facilities are safe for the community and employees.

11 June 2020

Council:

- Amended the Procurement Policy
- Deferred consideration of waiving of Ground Hire Fees - Bayswater Lacrosse Club to the Ordinary Council meeting on 23 June 2020
- Noted the program of Town Centre Streetscape Works to be undertaken as part of the City's Economic and Social Stimulus Package and request a further status update be provided.

<https://www.bayswater.wa.gov.au/city-and-council/council/council-meetings/agendas-and-minutes/2020/june/covid-19-advisory-committee-11-june-2020-minutes>

15 June 2020

The City released a second round of Buy in Baysie grant funding to support local businesses impacted by COVID-19.

<https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/grants-help-businesses-move-online>

The City gave the green light to \$200,000 of town centre improvement projects aimed at boosting community confidence in our town centres and supporting struggling businesses.

[https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/town-centres-to-benefit-from-the-city-s-\\$5-09m-sti](https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/town-centres-to-benefit-from-the-city-s-$5-09m-sti)

17 June 2020	<p>Extension of Western Australia Declaration (No.2) of Public Health State of Emergency – 17 June 2020.</p> <p>https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-no2-of-public-health-state-of-emergency-17-june-2020</p>
23 June 2020	<p><i>Social visits to Western Australian prisons resumed on Saturday, 27 June.</i></p> <p>https://www.wa.gov.au/organisation/departments-of-the-premier-and-cabinet/covid-19-coronavirus-what-you-can-and-cant-do#prison_visits</p>
24 June 2020	<p><i>The WA Government's planning reforms passed through both houses of State Parliament. The reforms were urgently brought forward to support the wider economic response to the COVID-19 pandemic, and protect and create local jobs.</i></p> <p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/06/McGowan-Government-negotiates-historic-planning-reforms-through-Parliament.aspx</p> <p><i>The WA Government introduced a Bill to support healthcare workers who contract COVID-19 and require workers' compensation.</i></p> <p>https://www.wa.gov.au/organisation/departments-of-the-premier-and-cabinet/covid-19-coronavirus-western-australian-government-response#COVID19-responsebill</p>
24 June 2020	<p><i>Extension of State of Emergency Declaration 24 June.</i></p> <p>https://www.wa.gov.au/government/publications/extension-of-state-of-emergency-declaration-24-june-2020</p>
25 June 2020	<p><i>86 million worth of new targeted grants would support some of Australia's hardest hit primary producers.</i></p>
25 June 2020	<p><i>Construction jobs across Western Australia received an additional \$223 million to deliver shovel-ready infrastructure projects and urgent road safety upgrades.</i></p> <p><i>Critical shovel-ready projects along Highways and Roads will include the delivery of a dedicated road safety package for life-saving improvements across regional WA.</i></p> <p><i>The Regional State Road Safety Improvement Program invested \$100 million across the state to deliver improvements over the next year.</i></p> <p>https://www.pm.gov.au/media/223-million-unlock-hundreds-local-infrastructure-jobs</p>

<p>25 June 2020</p>	<p>A new \$250 million targeted package to help restart the creative economy and get the entertainment, arts and screen sectors back to work, as they rebuild from the impacts of COVID-19.</p> <p>A range of new grant and loan programs will roll out over the next 12 months to different parts of the arts sector to support the \$112 billion creative economy and the more than 600,000 Australians it employs.</p> <p>The support package includes:</p> <ul style="list-style-type: none"> • Seed Investment to Reactivate Productions and Tours; • Show Starter Loans; • Kick-starting Local Screen Production; • Supporting Sustainability of Sector-Significant Organisations; and • Creative Economy Taskforce. <p>https://www.pm.gov.au/media/250-million-jobmaker-plan-restart-australias-creative-economy</p>
<p>25 June 2020</p> <p>COVID-19 Recovery Steering Group Meeting.</p>	
<p>26 June 2020</p>	<p>National Cabinet confirmed that the current hotel quarantine arrangements remain in place.</p> <p>National Cabinet endorsed a number of papers to enable reopening under a 3 Step Framework for a COVID Safe Australia.</p> <p>National Cabinet recommitted to the strategy of suppression of COVID-19 and to the Three-Step Framework to a COVID-safe Australia.</p> <p>https://www.pm.gov.au/media/national-cabinet-statement-0</p>
<p>26 June 2020</p>	<p>Free late night trains back as COVID restrictions ease. The WA Government reinstated free late night train services from Saturday, 27 June, in line with the easing of COVID-19 restrictions.</p> <p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/06/Free-late-night-trains-back-as-COVID-restrictions-ease-this-weekend.aspx</p>
<p>27 June 2020</p>	<p>Phase 4 Restriction Easing</p> <p>Western Australia's COVID-19 restrictions have been relaxed even further, as WA's roadmap is updated to complete the removal of all restrictions.</p> <p>Due to the world-leading response to COVID in WA, Phase 4 started on Saturday, 27 June (11.59pm Friday, 26 June) and has resulted in:</p> <ul style="list-style-type: none"> • All existing gathering limits and the 100/300 rule removed • Gathering limits only determined by WA's reduced 2 square metre rule • The 2 square metre rule will only include staff at venues that hold more than 500 patrons • Removal of seated service requirements at food businesses and licensed premises • No requirement to maintain patron register at food businesses and licensed premises

	<ul style="list-style-type: none"> • Alcohol can be served as part of unseated service arrangements • All events permitted except for large scale, multi-stage music festivals • Unseated performances permitted at venues such as concert halls, live music venues, bars, pubs and nightclubs • Gyms operating unstaffed, but regular cleaning must be maintained • The casino gaming floor reopening under agreed temporary restrictions. <p>For WA's major sport and entertainment venues, a 50 per cent capacity rule will apply. Therefore, under Phase 4 the temporary capacity of Optus Stadium will be 30,633 for sport events (35,000 for concerts), HBF Park can hold 10,150 (16,500 for concerts), RAC Arena can hold 7150 (8250 for concerts).</p> <p>Western Australians must continue to keep up physical distancing where possible and maintain good personal hygiene to better protect themselves and the general health of our community.</p> <p>WA businesses will be expected to ensure their COVID Safety Plans are updated and continue to be implemented.</p> <p>COVID Safety plans help mitigate the risk of COVID-19, are in line with health advice and provide extra confidence to patrons and staff entering the business premises.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase4</p>
30 June 2020	<p>WA to provide assistance to Victoria's COVID-19 response Professor Tarun Weeramanthri is being deployed to support Victoria as they tackle an increase in COVID-19 cases.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-western-australian-government-response#wa-to-provide-assistance</p>
1 July 2020	<p>The WA Government has invested \$36 million towards an elective surgery blitz. This will enable approximately 5,800 more elective procedures to be conducted by the end of this year than was projected prior to COVID-19.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates#latest-updates</p> <p>Planned increases in non-residential water charges across 10 regional schemes have been delayed to provide financial relief for businesses impacted by COVID-19.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-support-business#water-charges-relief</p>

1 July 2020

Council adopted a budget that will deliver \$31 million in works to help stimulate the local economy without increasing rates.

[https://www.bayswater.wa.gov.au/city-and-council/news/2020/july/2020-21-budget-delivers-\\$31million-in-works-with-z](https://www.bayswater.wa.gov.au/city-and-council/news/2020/july/2020-21-budget-delivers-$31million-in-works-with-z)

Both Bayswater and Morley Community Centre reopened following the State Government's announcement to ease COVID-19 restrictions through Phase 4 of the WA roadmap.

<https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/community-centres-reopen-in-line-with-wa-roadmap-p>

Appendix 3 - City of Bayswater COVID-19 Impact Statement

Theme	State Impact	Local Impact - Positive	Local Impact - Negative
Health	<ul style="list-style-type: none"> • COVID -19 cases • Health system readiness • Waitlist for elective surgery • Digital health • Mental health • At risk groups 	<ul style="list-style-type: none"> • More walking/cycling, park visits • Bringing forward path/park projects • Better hygiene practices/less influenza • Increased influenza immunisation rate (2-3x increase) • Health and wellbeing check-ins for a large number of older people within the City. • Online fitness classes offered to enable community to continue fitness activities. • Online medical appointments, pharmacists doing deliveries. 	<ul style="list-style-type: none"> • Costs for increased lighting times • Expectations for path/park upgrades • No organised sport • Closure of recreational facilities and ongoing restricted capacity that is likely to continue for some time. • Closure of programs for older adults. • Closure of libraries meant people who connect digitally onsite are unable to do so. • Mental health issues, isolation, increased scrutiny/dissatisfaction with City services by some • Decrease in physical activity • Impacts on diets and eating habits • Increased waiting times for health services • Ongoing need for increased hygiene measures such as hand sanitiser stations and more frequent cleaning regimes at City facilities and events. • Increase in Health Care Card applications within the City of Bayswater.
Economic and Infrastructure	<ul style="list-style-type: none"> • Jobs • Business confidence • Consumer sentiment • State Government revenue • Consumer spending • Public infrastructure investment 	<ul style="list-style-type: none"> • Federal/State/Local stimulus packages • Bringing forward of projects/ asset management benefits • Financial benefits associated with spending whilst interest rates are low • Competitive market for services • Retention of staff and redeployments • Staff agreement to defer pay increase 	<ul style="list-style-type: none"> • Loss of local jobs • Loss and impact of cash economy • Increased ratepayer and debtor financial hardship and default • Increased requests for assistance • Substantial loss of income vs need to continue to provide existing and new services

Theme	State Impact	Local Impact - Positive	Local Impact - Negative
		<ul style="list-style-type: none"> • Significance of METRONET investment increases • Focus on 'spend local' and within community • Increased focus on local economy • Businesses diversifying • Some businesses have reduced operating costs through remote working. • Reduced red tape. 	<ul style="list-style-type: none"> • Depletion of Council reserves • Increased costs - cleaning, signage, IT etc. • Deferral of FOGO introduction • Sourcing of products (disruption of supply chain) • Expectations for infrastructure upgrades (e.g. lighting) • Increased traffic congestion at schools • Need to consider different design standards • Cancellation of large events/ functions • Business community distress due to uncertainty • Business confidence impacted (less spending) • Temporary artificial stimulus to parts of the economy (based on funding) • General property value decrease across board. • Loss of commercial & community lease income to the City and generally • Abandoned/Vacant premises • Decreased employment opportunities for the local arts community. • Decreased partnership and sponsorship opportunities for local culture and arts organisations.
Social	<ul style="list-style-type: none"> • Family and domestic violence • Women • Housing and homelessness • Youth unemployment • Community and social capital • Crime and justice • Child protection 	<ul style="list-style-type: none"> • Waiving of fees for community groups/clubs • Enhanced neighbourhood community spirit • Increased interactions/meetings in public outdoor spaces • Working from home • Local service providers have received emergency relief funding to benefit locals. 	<ul style="list-style-type: none"> • Cancellation of services/events/functions • Isolation- closure of facilities • No organised sport • Reduced opportunities for community engagement for those not engaged via technology • Loss of JP services

Theme	State Impact	Local Impact - Positive	Local Impact - Negative
	<ul style="list-style-type: none"> • Education • Cultural and linguistically diverse communities • Visa holders • Social isolation 	<ul style="list-style-type: none"> • Reduced local crime rates • Social initiatives by community – rainbow • Checking in with community • Education –schools kept children focused and engaged. • Citizenship online • Increased online program delivery. • Significant reduction of breaches to local laws. 	<ul style="list-style-type: none"> • Cancellation of citizenship ceremonies • Increase in family violence incidents and abuse. • Increase in youth unemployment and underemployment. • Backlog for people to become citizens • Regression in skills with people unable to practice and keep their routines. • Difficulties for working parents juggling working from home and education children. • Increase in emergency relief demand • Possible increase of homelessness. • Squatters/trespassers/beggars • Vandalism of vacant premises • Increased commercial burglaries • Unsightly/unkept properties due to lack of maintenance • Stealing from shops and vehicles • Anecdotal evidence of increased animal ownership • Vulnerable groups and low income earners were unable to access the free services at City Libraries during the period they were closed due to COVID-19.
Industry	<ul style="list-style-type: none"> • Agriculture and primary Industries • Retail, accommodation and food • Construction • Tourism • International education • Culture and the arts • Sport and recreation • Manufacturing 	<ul style="list-style-type: none"> • Waiving of fees • Relaxation of requirements • Increase in online/delivery/take away options and food manufacture and retail sector • Lots of information to assist sporting clubs 	<ul style="list-style-type: none"> • Closure of businesses - temporary and permanent • Supply chain issues – e.g. hand sanitizer • Requests for rate/fee dispensation • Concerns from contractors in relation to complying with COVID requirements • Job transferability • Arts, culture and music including live entertainment industry closure

Theme	State Impact	Local Impact - Positive	Local Impact - Negative
	<ul style="list-style-type: none"> • Resources and defence industries • Community Services 		<ul style="list-style-type: none"> • Sport and recreation closures had a negative impact on members.
Regions	<ul style="list-style-type: none"> • Employment • Industry • Digital connectivity • Health services • Remote Aboriginal communities • Social impacts • Local government 	<ul style="list-style-type: none"> • Ability to work from home for employees living outside the regional boundary. • Networking across regional groups. • Learning from other regions. 	<ul style="list-style-type: none"> • Perth Airport • Reduced regional transport and freight movements

Appendix 4 – Risk Assessment

RISK ASSESSMENT for: COVID-19 COMMUNITY RECOVERY PLAN	Project Objective: <i>Re-connect</i> , support and engage the community through upskilling opportunities, and the continued provision of programs, services and funding opportunities.
PROJECT STAKEHOLDERS: Community Recovery Working Group members	Project Manager: Chair - Community Recovery Working Group
SIGNED:	DATE: November 2020

PROJECT RISK REGISTER																
Risk #	Description of Risk	Possible Impact on Project	Risk Rating			Existing Controls Rating	Key Controls (Preventative <i>(implement immediately)</i> or Contingency) <i>(apply if/when risk occurs)</i>	Revised Risk Rating			Gaps in Controls <i>(Identify the weaknesses in the control strategies)</i>	Risk Owner <i>Name/title</i>	Cost of mitigation action	Timeline for mitigation action(s) <i>When does it need to be resolved by?</i>	Review Date	Risk Revised/ Mitigation Schedule
			Likelihood	Consequence	Rating			Likelihood	Consequence	Rating						
1	Second wave of pandemic	Primary focus will return to response rather than recovery. Significant interruption to services and reallocation of resources. Closure of facilities, cancellation of most programs and events. Key staff may be impacted by illness or be required to isolate.	Possible	Major	High	Adequate	Experience gained. Reactivate the Business Continuity Management Team. Controls imposed by State government. Staged re-opening.	Possible	Moderate	Moderate	Delay between State announcements and legislation, with implications for local government and service provision. New initiatives may require greater level of operational scrutiny. Numbers of patrons can be seasonal. Limited capabilities for online services, processing of payments etc.	COVID-19 Response Coordinator	TBA	Determined by timing of second wave	TBA	
2	Increase in vulnerable people and people in 'at-risk' situations e.g. mental health, domestic violence and homelessness.	Social impacts including isolation, food and income stress, increased unemployment and security issues place additional pressure on service provision and resources, including facilities and spaces for hire by community groups and organisations.	Possible	Moderate	Moderate	Adequate	Continuing partnerships, programs, grant opportunities, new initiatives. Training staff and monitoring facilities; increased security as required. Reinstate community care team.	Possible	Minor	Low	Inability to reach all vulnerable people or people 'at-risk' who may require support	COVID-10 Response Coordinator Community Recovery Working Group	TBA	Dependant on situation	TBA	
3	Decrease in volunteer numbers in the event of a second wave	Lose volunteers, service provision and human resources e.g. community centres	Likely	Minor	Moderate	Adequate	Develop meaningful initiatives to keep volunteers engaged and safe.	Possible	Minor	Low	Lack of initiatives and opportunities to provide to people during times of social isolation, in particular, older aged volunteers who are in the vulnerable age bracket.	Community Development team Organisation-wide	TBA	Dependant on timing of second wave	TBA	

4	Loss of revenue e.g. infringements, facility closures, sporting field hire, facilities hire fees waived	Long-term effects on the community i.e. increase in rates, decrease in reserves, delayed projects	Possible	Moderate	Moderate	Adequate	Seek funding, internal resourcing opportunities, diversify revenue-raising; ready plans	Possible	Minor	Moderate	Political environment, decision-making; changes in funding climate	COVID-19 Advisory Committee Community Recovery Working Group	TBA	Dependant on timing of second wave	TBA
5	Supply issues	The provision of services may be delayed due to supply chain issues associated with COVID-19	Likely	Moderate	Moderate	Adequate	Closely monitor the COVID-19 situation and undertake regular audits of necessary supplies. Sound project management to ensure timely supply of goods and services	Possible	Moderate	Minor	Inability to forward plan due to workload and /or fast-tracking of initiatives	Relevant Branch/Service area	TBA	Ongoing	Ongoing
6	Legislative changes	Impact on the delivery of particular services and events	Possible	Moderate	Moderate	Adequate	Closely monitor the COVID-19 situation and legislative changes.	Possible	Moderate	Minor	There are often short timeframes associated with the changes. Availability of resources to implement changes	Relevant Branch/Service area	TBA	Ongoing	Ongoing
7	A person using a City facility - recreation facility, library or community centre - tests positive to COVID-19.	Closure of specific facility, contact tracing and testing of patrons and staff. Disruption to services due to closure; potential for negative reputational and financial impacts	Possible	Moderate	High	Adequate	Having current COVID-19 outbreak plans for facilities ready if needed.	Possible	Moderate	Moderate	Inability to contact all patrons who may have made contact at the facility in a timely manner	COVID-19 Response Coordinator and Department of Health	TBA	Dependant on timing of second wave	TBA
8	Drop in utilisation rates	Prolonged drop in participation as service users develop different habits, i.e. online provision, or feel uncomfortable in public environments and do not return to face to face service provision as restrictions ease.	Possible	Moderate	Moderate	Adequate	Development of online/virtual services (from first wave). Regular proactive communication in the event of a shutdown. Proactive suspension of payments	Possible	Minor	Low	Funding and capacity to develop online services. Effectiveness of communication mediums Lags in suspension approvals	Individual branches as required	TBA	Incorporated into 21/22 budgeting process	TBA

Likelihood Table		
<i>Most likely probability of an incident occurring</i>		
Level	Likelihood	Description
A	Frequent	Is expected to occur in most circumstances
B	Often	Will probably occur in many circumstances
C	Sometimes	Will probably occur in some circumstances
D	Rarely	May occur in some circumstances
E	Unlikely	May occur but only in exceptional circumstances

Consequence Table		
<i>Most likely consequence of an incident</i>		
Level	Consequence	Description
1	Major	Fatality or disability
2	Significant	Lost time injury
3	Moderate	Medical treatment
4	Minor	First aid treatment
5	Insignificant	Near-miss (near hit) with no ongoing consequences

Risk Assessment Matrix					
Likelihood	Consequence				
	1 Major	2 Significant	3 Moderate	4 Minor	5 Insignificant
A Frequent	E	E	E	H	H
B Often	E	E	H	H	M
C Sometimes	E	H	H	M	L
D Rarely	H	H	M	L	L
E Unlikely	H	M	M	L	L

Likelihood X Consequence = Risk rating

Risk Score Table		
Rating	Risk	Description
E	Extreme	Unacceptable level of risk. Interim corrective action required to reduce risk immediately, with permanent corrective action planned with high priority.
H	High	Undesirable level of risk. Interim corrective action required if practicable, with permanent corrective action required to reduce risk with high to medium priority.
M	Medium	Marginal level of risk. Planned corrective action may be required to reduce risk to lower level if so far as is practicable with medium priority. Alternatively risk may be tolerable and additional corrective action may not be required.
L	Low	Tolerable level of risk. Risk controlled to 'as low as reasonably practicable' and additional corrective action is not required.