

City of
Bayswater

COVID-19 Infrastructure Recovery Plan

Version 1.0



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1. INTRODUCTION

A State of Emergency Declaration was made in Western Australia on 15 March 2020 and a number of measures enacted by the State Government to prevent the spread of COVID-19. WA had only a small number of cases and with restrictions in place, the number of new cases declined steadily. On Sunday 26 April 2020, the Government of Western Australia announced the "Cautious easing of restrictions thanks to WA's COVID-19 progress". The City undertook numerous actions in response to the pandemic, and these are detailed in [Appendix 2](#).

At the time of writing this document, WA is in Phase 4 of its "Roadmap to Recovery", with no tentative date set for Phase 5. Accordingly, the City has switched its focus from response to recovery. The Business Continuity Management Team, originally set up to manage the City's recovery effort, has been disbanded with the option to re-establish the team should there be a resurgence of COVID-19 cases in the State.

To ensure an effective City response, the organisation has formed three working groups geared toward the recovery needs of the City. These are the Economic, Infrastructure and Community Recovery Working Groups. Additionally a Recovery Steering Group has been formed to oversee the work of all three groups. Each group is made up of subject-matter experts, charged with forming Recovery Plans and driving implementation of COVID recovery actions to achieve optimal outcomes for City residents, businesses and other stakeholders.

Data from the MARKYT Community Resilience Scorecard undertaken by CATALYSE from 5 June to 8 July 2020 showed that the top 5 COVID impacts of greatest concern in the City of Bayswater were recovery of the local economy (47%); family and friends getting sick (43%); own financial situation (31%); staying connected with family and friends (30%) and mental health (29%).

This Infrastructure Recovery Plan provides an outline of the City's current and proposed actions, both short and long term, to assist the local community recover from the economic, health and social impacts of COVID-19. It also acts as a tool for monitoring the implementation of the actions and provides realistic measures of success.

Due to the ongoing and changeable situation caused by the crisis this is a living document, to be updated on a regular basis. The version number can be viewed on the front page.

2. OBJECTIVE OF THE PLAN

Revitalise public parks, places, spaces and infrastructure facilities through new and existing projects, planning ahead and delivering a brighter, better Bayswater.

3. INFRASTRUCTURE RECOVERY GROUP

This plan has been developed by the COVID-19 Infrastructure Recovery Group. The Group's responsibilities include:

- Overseeing the infrastructure components of the Local Economic and Social Stimulus Package.

- Advice on operational levels of service.
- Advice on infrastructure priorities.
- Implementing recovery projects brought forward as part of Council's 2020/21 Budget.
- Development of an infrastructure recovery plan to guide both capital and operational budgets and access any additional funding streams that may become available.

4. ALIGNMENT WITH WA RECOVERY PLAN

The actions in this plan are aligned to the following recovery priorities of the WA Recovery Plan:

Building infrastructure

The State Recovery Plan puts a focus on capital works to generate jobs, boost industries and deliver valuable assets for the community.

Likewise, the City has committed \$5.09m to its Local Economic and Social Stimulus Package with a large amount of that funding going towards capital works, and has further prioritised a number of capital works projects in its 2020/21 budget.

Investing in renewable energy and new technologies

Council's Local Economic and Social Stimulus Package demonstrates its commitment to investing in renewable energy with several energy efficiency projects, such as installation of solar panels and LED lighting at Community facilities.

Maintenance blitz

The WA State Government committed \$60m towards maintaining State assets such as police and fire stations and sporting venues.

The City has brought forward a number of maintenance projects as part of its Local Economic and Social Stimulus Package and additional allocations in the 2020/21 Budget. The progression of these projects provides stimulus to our contractors and suppliers, protects the City's assets, improves local community facilities and amenity and in some cases enhance accessibility.

Building METRONET

The McGowan Government has prioritised METRONET in its recovery plans. The City is supporting METRONET, working together with the State Government to deliver Bayswater Station and the Morley-Ellenbrook line to achieve favourable outcomes for the local community.

Major road construction

The WA Recovery Plan outlines the bringing forward of major road projects and urgent road priorities, such as the Mitchell Freeway extension and Tonkin Highway Gap. The City is working together with the Tonkin Highway Gap Alliance to ensure the best outcomes for the project and residents.

Building community infrastructure

The WA Recovery Plan aims to upgrade sports and community facilities so they are more modern and attractive to a wider range of users and community groups to support health and wellbeing.

In line with this the City has committed \$1.6m in the 2020/21 Budget to make upgrades at Bayswater Waves, \$2.5m to the redevelopment of Maylands Waterland, \$5.5m (inclusive of a \$2m State contribution) to the redevelopment of the Morley Sport and Recreation Centre and \$1.4m to the upgrade of Noranda Netball Courts.

Buying local

The WA State Government's Buy Local Policy has been overhauled to maximise opportunities, specifically in regional areas.

The City's procurement policy has been amended to apply a similar principal and prioritise local suppliers and businesses, with money and flow on effects to be retained within the local economy.

Green jobs and environmental protection

The State's Recovery Plan places a focus on spending from environmental offset accounts to drive broad-scale biodiversity conservation outcomes such as more roadside vegetation and improved water quality.

In its response phase the City brought forward its planting programs using redeployed officers from facilities that were required to close to provide benefit to the environment and keep people employed in meaningful work. The City has also prioritised a number of energy efficiency projects, such as installation of LED lights and solar panels at some of its community facilities, benefitting the environment whilst lowering running costs at these venues.

Investing in our tourism sector

The State Government's investment in the tourism sector is inclusive of improvements to facilities and amenities in State parks, and upgrades to parks and attractions.

The City is also investing in its facilities and parks, including Maylands Waterland, Morley Sport and Recreation Centre, Bayswater Waves, Noranda Netball Centre, Alf Brookes Park and Belstead Reserve, improving amenity and making Bayswater a more attractive place to visit.

5. IMPACT ASSESSMENT

The City's full COVID-19 Impact Statement can be found in [Appendix 2](#). The following impacts are considered to be noteworthy for Infrastructure Recovery Planning:

5.1 Health Impacts

5.1.1 More walking, cycling and park visits

Given the decrease in physical activity due to inability to access gymnasiums, fitness classes and shared fitness equipment during the period of restrictions, parks and infrastructure solutions provide the community with alternative options to keep moving and stay healthy.

At the peak of COVID-19 restrictions there was a noticeable increase in the number of people using the City's pathways for walking and cycling. Despite the closure of playgrounds, the City's open spaces grew in popularity with residents exercising and recreating.

The City's Local Economic and Social Stimulus Package and 2020/21 budget support continuation of these healthy habits from an infrastructure perspective. A number of projects have been brought forward to improve local path networks for residents and enhance the facilities and natural beauty of selected parks and reserves.

The City also accommodated a number of requests from the community for increased lighting times to facilitate the rise in outdoor recreation outside of peak hours.

5.2 Economy and Infrastructure Impacts

5.2.1 Federal/State/Local stimulus works

Stimulus package funding from all levels of government will enable the City to provide better facilities and amenity for all residents and visitors as well as supporting the local economy.

The economic downturn caused by COVID-19 means that interest rates have been driven down, making this a good time to spend on asset rehabilitation and improvement as there is a lower return on savings. Another impact of the economic downturn is increased availability and lower price of services supplied by contractors for City projects.

The City is utilising stimulus funding to bring forward a number of building maintenance and improvement projects that both benefit the local economy and preserve the value of those assets whilst also reducing ongoing maintenance costs.

The City has been also working on its procurement policy and a framework to ensure its works bolster the local economy by encouraging use of local suppliers.

5.2.2 Retention of staff and redeployments

City Employees whose substantive positions were not viable due to issues such as facility closures during the period of restrictions were able to assist with increased workload for infrastructure projects such as tree planting, mulching and painting.

5.2.3 Prioritisation of METRONET construction program and associated works

The Western Australian government has prioritised the METRONET program as part of the \$5.5 billion WA Recovery Plan. The City will work with the State government to ensure that the METRONET projects including Bayswater, Morley and Noranda Stations are delivered with the best outcomes for the State and the Bayswater Community.

5.2.4 Reduced red tape

Responding to the COVID-19 crisis has compelled all levels of government to reduce red tape, enabling fast and flexible decision making and decisive action. The City has relaxed planning provisions and is actively working with the community to achieve objectives as easily as possible.

5.2.5 Substantial loss of income vs need to continue to provide existing and new services

The City has instigated a number of initiatives to provide relief to the community by providing fees and charges waivers and discounts on select services. It has also drawn down significantly on its reserve funds to implement stimulus works, which may impact on future service provision.

5.2.6 Increased costs such as for additional lighting, cleaning, signage and information technology (IT)

The response to COVID-19 necessitated additional spending on cleaning of offices and outdoor equipment such as drink fountains and to accommodate requests for extending the hours of lighting so people could recreate outdoors for longer. Signage and floor markings have been affixed at City facilities to notify users of social distancing and hygiene requirements. Sneeze shields have also been installed at customer service desks around the City.

The City also made a substantial investment in IT licencing and equipment, enabling the City's workforce to work remotely and use online platforms for meetings.

5.2.7 Deferral of FOGO introduction

The City deferred the rollout of the FOGO (Food Organics and Garden Organics) waste collection program due to complications caused by the pandemic, including inability to undertake effective community education programs for the new service, potential service disruptions should the waste contractor face staffing issues, potential community concern in relation to introducing a new service during a state of emergency, and issues associated with the delivery of caddies and liners (sanitising and availability).

5.2.8 Sourcing of products (disruption of supply chain)

With the onset of COVID, the supply of some products has been impacted due to high demand (as is the case with hand sanitiser and cleaning products) or due to border closures/reduced transport and freight movements.

5.2.9 Increased traffic congestion at schools

Restrictions meant that parents were unable to enter school grounds so the schools instigated drive-through only drop-off and pick-up for students. This increased traffic congestion around schools at these times.

5.2.10 Need to consider different design standards

The advent of COVID-19 highlights a need for innovative designs for public infrastructure that support social distancing and better hygiene to prevent spread of viruses.

5.3 Social Impacts

5.3.1 Enhanced neighbourhood community spirit and increased interactions/meetings in public outdoor spaces

During the periods of government restrictions relating to COVID, more people have been observed outdoors on City pathways and meeting in the City's public open spaces, where they are able to socialise whilst maintaining social distancing rules and appreciating nature and fresh air.

5.3.2 Working from home

COVID has influenced a shift towards remote working, with many people sent to work from home during restriction periods. A number of businesses have experienced improved efficiency, cost savings and work-life balance benefits from remote working so have continued with work from home arrangements. The long term implications of this are yet to be seen but may shape the City's infrastructure requirements in the future.

5.3.3 Increased Waste Generation

Due to people working from home and undertaking home improvements there has been an increase in waste generation. During the COVID lockdown period, the City received more than double its usual number of bin requests.

5.4 Industry

5.4.1 Concerns from contractors in relation to complying with COVID requirements

The City continues to work closely with its contractors to ensure they are able to be COVID-safe when working on City projects.

6. KEY STAKEHOLDERS

Stakeholder group	Internal or external	Impact on business	Description of stakeholder interest
Residents	External	High	Quality services, value for money, engagement and consultation.
Council	Internal	High	Strategic decision making, champions of public & community interest etc.
Executive Leadership Team	Internal	Medium	Policy, decision making, governance, strategy, financials etc.
Government agencies	External	Medium	Laws, regulations, auditing etc.
Industry agencies	External	Low	Support, networking, promotion, awards etc.
Contractors	External	High	Supply of services, local job providers
Suppliers	External	High	Supply of materials.
City branches	Internal	High	Implementation and support of recovery plans

7. PRIORITIES

The recovery actions outlined in section 8 below have been selected for consideration as they meet one or more of the following criteria:

- Recovery Objective alignment
- Asset Management Plan
- Strategic Alignment
- Council/Community Support
- Deliverability
- Economic Stimulus
- Generates Employment
- Supports Vulnerable
- Aligns to State Recovery Plan objectives / focus areas

8. RECOVERY ACTIVITIES

8.1 Local Economic and Social Stimulus Package

At its Special Meeting of 5 May 2020, Council approved a \$5.09 million local economic and social stimulus package aimed at fast tracking major projects, generating local employment and supporting community organisations to recover from the COVID-19 crisis.

The City's initiatives to provide economic stimulus are summarised below. The program of stimulus works can be viewed in its entirety in [Appendix 3](#).

8.1.1 Major Facility Enhancements

Morley Sport and Recreation Centre Basketball Court Extension

The detailed design work for the upgrade of Morley Sport and Recreational Centre was brought forward as part of the stimulus package (\$600,000).

Maylands Waterland

\$200,000 of the stimulus package was allocated to the detailed design work for the redevelopment of Maylands Waterland. The concept plan, approved in March of this year, includes a play pool (of up to 300mm deep), splash pad play area, community picnic area, accessible toilets and change areas and a space for food trucks - set to transform the facility into a family-friendly water park accessible to the entire community.

Noranda Netball Centre

\$850,000 of the stimulus package was dedicated to the rehabilitation of Noranda Netball Centre. This supplemented already committed funding (\$550,000) and the City has been

working with the Noranda Netball Association to schedule works for commencement after the winter netball season comes to a close in October 2020.

Refurbishment of 25m pool, pool hall and plant room at Bayswater Waves

Refurbishments at Bayswater Waves will continue this year with the allocation of \$1.6 million in stimulus funding.

Stage two of the five stage refurbishment of the facility will focus on the renewal of the indoor 25 metre pool that is now 20 years old. Works will commence following the 2020/21 summer season in order to minimise disruption to patrons.

8.1.2 Community Facility Enhancements

Community Capital Grants projects

Many of the City's community groups are experiencing financial difficulties with potential loss of membership fees and other income sources. These projects have been requested by the groups and are being progressed without the requirement of a co-contribution, enabling the clubs to utilise any funds they may have to help them negotiate through the current crisis and to allow them to use their own seed funding when they recommence operations. The progression of these projects provides stimulus to our contractors and suppliers, improves local community facilities and in some cases helps vulnerable people and enhances accessibility.

City's Commitment = \$286,762

Building Assets - maintenance and renewal

\$200,000 of the stimulus package was allocated towards City facilities used by the community which were due for maintenance and asset renewal works (painting, flooring replacement, air conditioner replacement, etc.). Additional funds over business as usual allocations were invested to bring these works forward. This not only provided stimulus but also resulted in upgraded facilities ready for use by the community when restrictions were relaxed.

8.1.3 Infrastructure Improvement and Preservation

Resurfacing of Bayswater Waves Carpark

\$200,000 of road resurfacing works proposed as part of the asset renewal plan were brought forward both for stimulus and cost savings resulting from the reduced cost of asphalt brought about by a reduction in oil prices.

Footpath construction and maintenance

The COVID-19 crisis has seen a marked increase in members of the community exercising and walking on our footpath network. \$200,000 was allocated to providing new footpaths on arterial roads as per the footpath construction program and another \$200,000 was allotted to supplement the current footpath maintenance accounts.

8.1.4 Enriching our Public Spaces

Parks development

As is the case with footpaths there is increased usage of our parks associated with COVID-19. It is envisaged that an increased level of usage will be maintained following the crisis and improvement works to our parks will also support this. With this in mind, \$400,000 has been dedicated to landscaping and infrastructure upgrades at Alf Brookes Park and Belstead Reserve.

Passive lighting

\$100,000 was committed towards additional lighting, enabling the community to enjoy the City's Public Spaces outside of daylight hours. Lighting upgrades have been made at Guildford Road, King William Street, Pat O'Hara Reserve, Eric Singleton Bird Sanctuary and Wattle Park.

Town Centre streetscape works

The increased use of public spaces will be supplemented with \$200,000 for town centre improvements. This will also aid community confidence and provide support to struggling businesses. These projects are detailed in the Economic Recovery Plan.

8.1.5 Energy efficiency projects

With the Council decision to pay the outgoings for community groups with the renegotiation of community leases, installation of renewable and energy efficient measures across community facilities benefits the environment and ensures future cost savings. The \$150,000 commitment includes the replacement of lighting with LEDs, installation of solar panels and other initiatives designed to reduce energy consumption.

8.2 2020/21 Budget Initiatives

8.2.1 Morley Sport and Recreation Centre Basketball Court Extension

Stage one of the three stage project will commence in late 2020 with the construction of two additional basketball courts. The City has committed \$3.5m in the 2020/21 budget to supplement a State commitment of \$2m for this court extension, which will benefit junior basketball clubs in the local area and enable the City to host State basketball league competitions. The City anticipates the completion of stage one in late 2021.

8.2.2 Maylands Waterland

Council has dedicated \$2.5m of the 2020/21 budget to reconstruct Maylands Waterland. The project will be completed in two stages, with stage one ready for the community to enjoy by November 2021.

Stage one includes a children's wading pool, zero depth splash pad, water play area, toilet and changing facilities, community picnic and barbecue areas, and facilities for mobile food vans to access.

8.2.3 Noranda Netball Courts

Council has allocated \$1.4m in the 2020/21 budget to reconstruct the playing surface of the 16 courts at Noranda Netball Centre to comply with Netball WA competition standards. Floodlighting and fencing at the courts will also be replaced.

8.2.4 Enhanced Maintenance and Upgrading of Parks and Reserves

Additional funds have been allocated to increase maintenance levels of service and upgrade parks and reserves. These funds total approximately \$1m and include the following initiatives:

- Enhanced sports turf management.
- Enhanced median island and residential verge maintenance.
- Additional bore and pump maintenance.
- Streetscape hydrozoning program.
- Increased significant tree maintenance.

8.2.5 Building Maintenance Projects

Additional funding has been allocated to bring forward the following projects in the 2020/21 Budget:

- \$36,000 for Internal painting at the Civic Centre
- \$10,800 to repaint roof cladding at the Hampton Scout Hall
- \$18,000 for internal and external painting at the Hampton Park Scout Hall.
- \$18,000 for internal painting at Maylands Police Station.
- \$12,000 for external painting at Bedford Filipino Club.
- \$6,000 for internal painting of the entry foyer and office at Maylands Sport and Recreation Centre.
- \$12,000 for internal paint at Maylands Yacht Club.
- \$72,000 for painting the exterior of the RISE, and the interior of the Maylands Library.
- \$12,000 for external painting at the De Lacy Reserve Clubrooms.
- \$7,200 for internal painting at the MG Car Club.

8.3 Partnerships with the WA Government for Recovery Works

8.3.1 Tonkin Gap Project and Associated Works

Main Roads Western Australia is upgrading Tonkin Highway to address the current bottleneck where it reduces from three lanes to two in Bayswater and Redcliffe. This will be achieved by adding additional lanes, new interchanges, bridges and a shared path.

8.3.2 METRONET

The WA State Government is prioritising METRONET as part of the State Recovery Plan. The City is working with the government to deliver this significant piece of work. METRONET projects in the City include the Bayswater Station Upgrade and the Morley-Ellenbrook line, which travels through the centre of Tonkin Highway and includes stations at Noranda and Morley.

8.4 Additional Federal Funding

8.4.1 Local Roads and Community Infrastructure Program

This programme supports local Councils to deliver priority local road and community infrastructure projects. The City received \$540,000 via this program and is using this funding to provide additional paths on our arterial road networks.

9. RECOVERY OPTIONS MOVING FORWARD

As detailed in the above sections, the City is undertaking a considerable infrastructure works program to support the local community in its recovery from the COVID-19 pandemic. Notwithstanding this the City has a range of “shovel-ready” projects that could be initiated in a relatively short timeframe should funding become available.

9.1 Phase One Options (1-12 months)

9.1.1 Additional Park Redevelopments

As detailed in this plan there has been an increase in the use of parks as a result of COVID-19 and the City has already committed to two park redevelopment projects as part of the local economic and social stimulus package.

Should funding be identified the following projects could be fast-tracked:

- Wattle Park Redevelopment - \$499,000.
- Mahogany Reserve Redevelopment - \$278,000.
- Bath and Tranby House Reserve Redevelopment - \$583,000.
- Arbor Park Redevelopment – Stage 1 - \$200,000.

In addition to the above an iron filtration program (\$220,000) could be undertaken in conjunction with the above projects. This project would protect assets by filtering iron from the groundwater used to irrigate the subject parks.

9.1.2 Maylands Waterland Redevelopment – Completion of Stage 1

Council has already committed \$2.5m towards this project. A further allocation of \$400,000 would allow the Stage 2 foreshore play space to be completed.

9.1.3 Morley Sport and Recreation Centre Basketball Court Extension

Council is currently progressing stage 1 of this project with an allocation of \$5.5m. Additional funding of \$150,000 would facilitate the fast tracking of additional car parking at the facility.

9.1.4 Additional Infrastructure Improvements and Rehabilitation

As detailed in this plan there has been a marked increase in demand for infrastructure improvements that facilitate passive recreation. In this regard the City is in a strong position to readily provide upgrades as follows:

- Arterial Road Footpath: Crimea Street from Benara Road to Widgee Road - \$100,000
- Arterial Road footpath: Crimea Street from Walter Road to Robinson Road - \$60,000
- Morley Town Site: Lighting Upgrade to LED - \$120,000
- Passive Lighting Upgrade to LED - \$70,000
- Private Street Lighting Upgrade (Maylands Peninsular) to LED - \$60,000
- Noranda Netball Courts: Resurface Carparks (East and West side) - \$90,000

9.1.5 Building Facility Upgrades

The City can undertake additional works in relation to asset renewal and maintenance of building facilities. Once again this stream of work provides economic stimulus and improved assets, whilst also providing upgraded facilities to community groups which may have struggled for membership/revenue as a result of COVID-19. A badly needed project that could be brought forward is the upgrading of the toilets at Riverside Gardens. At a cost of \$215,000 this project would upgrade the toilets to not only improve the amenity but also meet accessibility standards.

9.1.6 Energy Efficiency Projects

Council is committed to reducing emissions and utilising renewable energy. Council has adopted targets of 100% renewable energy by 2030 and 0% carbon emissions by 2040.

Any identified additional funding could be used to help the City work towards these targets and projects such as solar panel installation and conversion of lighting to LED's help in this regard as well as reducing costs to the community.

9.2 Phase 2 Options (12-24 months)

The recovery activities for the 2021/2022 financial year will be the subject of engagement with the stakeholders outlined in section 6 of this Plan and submitted for consideration in the City's 2021/22 budget process.

10. ENGAGEMENT/COMMUNICATION

The options in this plan are detailed in Section 13 - Implementation/Action plan table.

Fast-tracking of projects has taken place where time has been a factor in the success of the project, the project aligns strongly with recovery objectives and priorities, and there has been an identified community need or demand for the action to take place.

Where appropriate, engagement will take place for the relevant projects as per standard practice in accordance with the City's Engagement Framework, and with the Stakeholders outlined in Section 6 of this plan. In some cases the need to fast track projects may mean that the level of engagement undertaken needs to be modified to meet funding conditions however the City will endeavour to ensure that the community is well informed of the actions that are being undertaken and why.

11. RISK ANALYSIS

A risk analysis detailing the risks associated with delivery of the projects detailed in this plan is included in Appendix 4.

12. MEASURES OF SUCCESS

- Improved Assets
- Community Satisfaction
- Economic Stimulus
- Increased Use Levels
- Additional Assets.
- Environmental Benefits.

13. IMPLEMENTATION/ACTION PLAN

ACTION	WA RECOVERY PLAN/ROADMAP PRIORITY/FOCUS AREA	KEY STAKEHOLDERS	RESPONSIBILITY	MEASURE/S OF SUCCESS	POTENTIAL FUNDING SOURCE
Additional Park Redevelopments Wattle, Bath/Tranby, Mahogany, Arbor	<ul style="list-style-type: none"> Investing in our tourism sector Building infrastructure Green jobs and environmental protection 	<ul style="list-style-type: none"> Community Parks and Gardens Engineering Works 	Manager Parks and Gardens	<ul style="list-style-type: none"> Economic Stimulus Improved Assets Additional Assets Community Satisfaction 	<ul style="list-style-type: none"> 2020/21 Budget Review Local Roads and Community Infrastructure Program
Maylands Waterland Redevelopment Foreshore Playground	<ul style="list-style-type: none"> Building Infrastructure Building Community Infrastructure Investing in our tourism sector Buying Local 	<ul style="list-style-type: none"> Community Parks and Gardens Project Services 	Manager Project Services / Manager Recreation	<ul style="list-style-type: none"> Economic Stimulus Improved Assets Additional Assets Increased Use Community Satisfaction 	<ul style="list-style-type: none"> 2020/21 Budget Review Local Roads and Community Infrastructure Program
Morley Sport and Recreation Centre Basketball Court Extension Additional Carparking	<ul style="list-style-type: none"> Building Infrastructure Building Community Infrastructure Investing in our tourism sector Buying Local 	<ul style="list-style-type: none"> Community (Users) Engineering Works Project Services Parks and Gardens 	Manager Project Services / Manager Recreation	<ul style="list-style-type: none"> Economic Stimulus Additional Assets Community Satisfaction 	<ul style="list-style-type: none"> 2020/21 Budget Review Local Roads and Community Infrastructure Program
Additional Infrastructure Improvements and Rehabilitation <ul style="list-style-type: none"> Arterial Road Footpath: Crimea Street from Benara Road to Widgee Road Arterial Road footpath: Crimea Street from Walter Road to Robinson Road Morley Town Site: Lighting Upgrade to LED - Passive Lighting Upgrade to LED Private Street Lighting Upgrade (Maylands Peninsular) to LED Noranda Netball Courts: Resurface Carparks (East and West side) - \$90,000 	<ul style="list-style-type: none"> Building Infrastructure Building Community Infrastructure Investing in our tourism sector Buying Local 	<ul style="list-style-type: none"> Community Engineering Works Project Services Parks and Gardens 	Manager Engineering Works / Manager Project Services / Manager Parks and Gardens	<ul style="list-style-type: none"> Economic Stimulus Improved Assets Additional Assets Community Satisfaction Increased Use 	<ul style="list-style-type: none"> 2020/21 Budget Review Local Roads and Community Infrastructure Program
Building facility upgrades - Riverside Gardens Toilets	<ul style="list-style-type: none"> Maintenance Blitz Building Community Infrastructure 	<ul style="list-style-type: none"> Community Building Works Parks and Gardens 	Manager Building Works	<ul style="list-style-type: none"> Economic Stimulus Improved Assets Community Satisfaction 	<ul style="list-style-type: none"> 2020/21 Budget Review Local Roads and Community Infrastructure Program
Additional energy efficiency projects	<ul style="list-style-type: none"> Building infrastructure Green jobs and environmental protection 	<ul style="list-style-type: none"> Community Facility Users Building Works Sustainability and Environment 	Manager Sustainability and Environment	<ul style="list-style-type: none"> Economic Stimulus Additional Assets Environmental Benefit 	<ul style="list-style-type: none"> 2020/21 Budget Review Local Roads and Community Infrastructure Program

14. APPENDICES

Appendix 1 - Background

In December 2019, an outbreak of a new infectious disease named COVID-19 was reported in Wuhan, China. In a small percentage of patients the disease can cause severe organ damage and even death. COVID-19 is highly contagious, and despite efforts to contain spread of the illness, the World Health Organisation declared the outbreak a pandemic on 11 March 2020.

By early March, a small number of COVID-19 cases were reported within Australia. This number continued to grow as people returned from overseas travel. The Australian Federal and State Governments moved quickly to address the crisis, imposing a number of restrictions to limit the spread of the illness. The restrictions were initially successful in containing the spread of the virus however had far-reaching negative impacts on the Australian economy and way of life, the final consequences of which are yet to be seen.

A State of Emergency Declaration was made in Western Australia on 15 March 2020 and a number of measures enacted by the State Government to prevent the spread of the virus. WA had only a small number of cases and with restrictions in place, the number of new cases declined steadily. On Sunday 26 April 2020, the Government of Western Australia announced the "Cautious easing of restrictions thanks to WA's COVID-19 progress".

On a national level, Australia had early success in reducing spread of COVID-19 and by May appeared to have nearly eliminated the virus from the continent. However there was an exponential surge in community transmission of the disease in Victoria starting early June along with emerging evidence of community transmission in NSW. This highlights the virulent nature of the disease, the need to exercise caution with relaxation of COVID-19 restrictions and importance of planning for a possible resurgence of the virus and a scenario of community transmission in Western Australia.

The City of Bayswater responded quickly to the COVID-19 crisis, setting up internal teams to enable it to deal with issues and report back to the community in an effective and timely manner.

Business Continuity Management Team

In response to the COVID-19 pandemic, the City's Executive Leadership Team convened a group, chaired by the Manager Environmental Health, to disseminate vital updates on the pandemic as it unfolded - on a State, Federal and global level - and address urgent operational actions affecting the organisation. These actions were related to business continuity, employee management, information technology, financial impacts, community needs and key stakeholders.

For the period starting 17 March 2020 and ending 9 April 2020, enforced shutdowns of public facilities and restrictions to services continued to heavily impact the City's core operations. During this time the BCMT met on a daily basis to deal with the quickly changing operational environment. When the environment began to stabilise and less frequent directions from a State and Federal level, from 14 April 2020 the meeting was held bi-weekly. 4 June 2020 was

the final meeting date of the Business Continuity Management team, as the City moved to a new internal structure geared toward recovery.

Actions led by the BCMT included the closure of facilities and implementation of new services during COVID restrictions, a partnership with St Vincent De Paul to provide food hampers to community members in need, providing the resources and guidance for City staff members to be able to work from home and redeploying staff members who could no longer work in their substantive positions during the crisis to assist with increased workload in other areas.

A list of the City's response actions including timing of State and National announcements regarding COVID-19 can be found in **Appendix 2**.

COVID-19 Response Team

Led by the COVID-19 Response Coordinator, the COVID-19 Response Team was established to facilitate the City's overall response to the COVID-19 pandemic, and to provide support to the COVID-19 Advisory Committee of Council. The team continues to support the organisation in its recovery planning.

Council and the COVID-19 Advisory Committee

Council created the COVID-19 Advisory Committee, chaired by the Mayor and comprising five elected members and the Chief Executive Officer. Council gave the Committee delegated authority to allow timely and effective decision making on matters pertaining to COVID-19.

Council has made a number of key decisions to assist local residents and businesses through the COVID-19 pandemic, including:

- Temporary suspension of non-essential minor committees and reduced frequency of Council meetings so greater focus could be applied to COVID issues and to limit opportunities for spread of the illness.
- All Council and Committee meetings held electronically during Phase 1 of WA's four-phase roadmap.
- No increase in rates for 2020/21.
- Review of grant funding to provide targeted support to local businesses.
- Temporary waiving of suspension fees for membership agreements at the City's Recreation Facilities.
- Temporary Waiving of the six week limit on complimentary suspension per calendar year for "Learn and Swim" enrolments.
- Approval of a \$0 extraordinary circumstances suspension fee for inclusion in the 2020-21 Fees and Charges Schedule.
- Creation of Community Care team, to telephone community members who were isolated, vulnerable or at risk within the district.
- Waiving of rental charges for six months for the City's community and commercial lease holders (excepting telecommunications carriers and those at Bayswater Waves and the RISE).

- Waiving of rental charges and outgoings for the commercial lease holders at the Bayswater Waves and The RISE for the period that those facilities are closed to the public.
- Establishment of a new grants program, 'Buy in Baysie' grants, to provide direct financial assistance to local small businesses to assist them to adjust to the disruption caused by the COVID-19 pandemic.
- Deferral of FOGO Waste Collection System program.
- Creation of Financial Hardship policy to allow flexibility for payments for overdue debtor and rates and services charges.
- Temporary reductions and waiving of Development Approval fees.
- \$5.09m Local Economic and Social Stimulus Package.
- Waiving of fees for personal training sessions on City Reserves for a period of eight weeks.
- A commitment to the development of a business investment and growth program.

Appendix 2 - COVID-19 Actions and Announcements

Below is a list of Federal, State and City actions and announcements in relation to COVID-19, up to the start of Phase 4 of the WA Roadmap to COVID-19 Recovery:

Actions (Completed actions shaded grey)	Completion Date
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Directions from State and Local Government depicted in italics

The State Government directives across the State under the Emergency Management Act 2005:

15 March 2020	<i>Declaration of State of Emergency in respect of the pandemic caused by virus COVID-19:</i> https://www.wa.gov.au/government/publications/western-australia-declaration-of-state-of-emergency
16 March 2020	<i>Declaration of Public Health State of Emergency</i> https://www.wa.gov.au/government/publications/western-australia-declaration-of-public-health-emergency
19 March 2020	<i>Extension of WA Declaration of State of Emergency</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-19-march-2020
20 March 2020	<i>Direction regarding deliveries and waste collection:</i> https://www.wa.gov.au/government/publications/public-authorities-delivery-of-goods-and-collection-of-rubbish-and-refuse-directions
28 March 2020	<i>Extension of Western Australia Declaration (No.2) of Public Health State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-no2-of-public-health-state-of-emergency
31 March 2020	<i>Extension of WA Declaration of State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-31-march-2020
11 April 2020	<i>Extension of Western Australia Declaration (No.3) of Public Health State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-no3-of-public-health-state-of-emergency
16 April 2020	<i>Extension of WA Declaration of State of Emergency.</i> https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-16-april-2020

The State and Federal Government, agency and organisation announcements in relation to COVID-19:

3 March 2020	<i>Reserve Bank cuts cash rate from 0.75% to 0.50%</i>
12 March 2020 – 16 April 2020	<p><i>The Federal Government has announced a series of stimulus packages to support the Australian economy as it deals with this challenge: www.treasury.gov.au/coronavirus</i></p> <p><i>March 12: First economic package \$17.6 billion (support cash flow and investment spending of business and provide payments to vulnerable Australians)</i></p> <p><i>March 19: Reserve Bank monetary package includes \$90 billion three-year funding facility and \$15 billion from the Government to improve access to finance.</i></p> <p><i>March 22: Second package \$66 billion (keep business in business and keep workers in jobs)</i></p> <p><i>March 30: Third package \$130 billion (includes new wage subsidy ‘JobKeeper’ program)</i></p> <p><i>March 18: \$715 million airlines package</i></p> <p><i>March 28: Regional Airlines Network Support \$198 million</i></p> <p><i>March 20: \$444.6 million aged care support</i></p> <p><i>April 12: Higher Education relief Package</i></p> <p><i>April 13: \$3 million support frontline health workers</i></p> <p><i>April 16: \$165 million for airlines to maintain critical air routes</i></p> <p><i>Specifically in WA</i></p> <p><i>March 16: \$607 million supports households and small business</i></p> <p><i>March 31: \$1 billion economic & health relief package (includes \$500m health & front line service delivery)</i></p> <p><i>March 30: \$159 million rent relief for small business</i></p> <p><i>April 8: \$91.2 million police package</i></p> <p><i>Economic Insights: Australian governments respond to COVID-19.Pdf</i></p>
13 March 2020	<i>Advice against holding non-essential public gatherings of more than 500 people from 16 March 2020: www.pm.gov.au/media/advice-coronavirus</i>
16 March 2020	<i>Self-isolation required for all people entering Australia for a period of 14 days: www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet</i>
16 March 2020	<i>The State Government announced economic response and relief packages to support the Western Australian economy as it deals with the impacts of COVID–19: www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID–19-economic-response-Relief-for-businesses-and-households.aspx.</i>
The State Government requested Western Australian Local Governments support recovery from COVID–19.	
17 March 2020	<i>Hon. Mark McGowan MLA requested that the local government sector freeze all local government household rates, fees and charges in 2020/21 to ease the financial pressure on households and businesses.</i>

<https://walga.asn.au/getattachment/News,-Events-and-Publications/Media/COVID-19/Premier-Correspondence-17-March.pdf?lang=en-AU>

17 March 2020 – COB – COVID-19 BCMT

1.	Investigate the option of waving swim school and membership fees indefinitely and delegations required to do this for the City's Recreation Facilities before tomorrow's meeting.	18/03/2020
1.	All future instances of this meeting to be moved to Embleton Room.	17/03/2020
2.	Develop reporting process for employees who are on sick leave with COVID-19 symptoms (illness undiagnosed).	18/03/2020
3.	Cost modelling of casual employees, should facilities close	18/03/2020
4.	Communicate existence of this forum and share Mayor's message re local government's critical role in helping community through this crisis to staff members.	18/03/2020
5.	Seek advice from LGIS regarding risks for volunteers and casual staff serving the community.	19/03/2020
6.	Fast-track specific guidelines about working from home.	23/03/2020
7.	Look for other locations employees may work from, such as the RISE, to increase social isolation.	23/03/2020
8.	Investigate options for permanent facilities staff to continue working in closed facilities.	19/03/2020
9.	Investigate options for videoconferencing and for meetings.	24/03/2020
10.	Instigate trial rotating workforce through working from home one or two days a week, where able. Investigate how team members can do this without Citrix licenses when able. Staff not to use USB's.	24/03/2020
11.	Commence with install of audio equipment in Embleton Room.	23/03/2020
12.	Contact caterers to ensure all food served by the caterer only, using tongs.	18/03/2020
13.	Cancel all internal events and workshops that are non-essential regardless of size from next Monday.	18/03/2020
14.	Consider cancelling Community Centre activities from next Monday for a period of 1 month to begin with.	18/03/2020
18 March 2020	<p><i>Non-essential indoor gathering limited to 100 people, social distancing of 1.5metres and hygiene measures required.</i></p> <p>www.pm.gov.au/media/update-coronavirus-measures</p>	

19 March 2020 – COB – COVID-19 BCMT

The Community Care Team made first calls to members from the City's Community Centres,

15.	Develop a process to ensure staff members are advised on matters affecting them prior to messaging being sent to the whole organization or community. Media releases to be sent to staff following ELT approval and circulation to the Mayor.	19/03/2020
16.	Provide specific information regarding risks for volunteers and casual staff serving the community to relevant managers.	19/03/2020
17.	Determine how many Citrix Licenses the City requires above existing arrangement.	24/03/2020
18.	Keep Councillors informed of event closures on daily basis.	18/03/2020
19.	Liaise with MR and MLCS to seek additional casual staff for Community Development work.	19/03/2020
20.	Develop expression of interest process to determine best fit of skills of existing casuals to fill organisational gaps.	19/03/2020
21.	Advise Councillors of cancellation of social and junior sports at the RISE and also of the aquatic and other facilities remaining open as per the advice of the Health Department.	19/03/2020
20 March 2020	<i>Four square meter density applied to indoor gatherings: www.pm.gov.au/media/update-coronavirus-measures-0</i>	
20 March 2020	<i>Australia's borders closed to everyone except for Australian residents, citizens and their family members. Effective from 6.00pm or 1800 AWST. https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert/coronavirus-covid-19-advice-for-travellers</i>	
20 March 2020	<i>Reserve Bank cut cash rate to 0.25%.</i>	

20 March 2020 – COB – COVID-19 BCMT

Closure of the City of Bayswater Community Centres (from 3pm onwards).

22.	Expedite moving payroll processing to digital format.	31/03/2020
23.	Provide guidance to Managers on whether they should be maintain a physical presence in the office to show leadership to their teams.	24/03/2020
24.	Assign Building Maintenance to investigate other locations employees may work from, such as the RISE, to increase social isolation.	23/03/2020

25.	Ensure casual staff members have log ins to use if required, and access to the Civic Centre.	24/03/2020 (Ongoing)
26.	Develop standard messaging to be used when informing casuals there are no more hours available for them to work. Need to be specific in this communication about what options are available for them. Government advice has been that casual employees are not able to access Newstart allowance unless they have been terminated.	24/03/2020
27.	Identify current and future work placements and cancel if discretionary.	24/03/2020
28.	Communication to be sent to all staff members that if they are working from home to ensure they have diverted their work number to their mobile number.	23/03/2020
29.	Invite MFS to COVID-19 Business Continuity Management team meetings to discuss financial impacts on an ongoing basis.	23/03/2020
30.	Impress upon our staff how lucky we are to have our jobs, and COVID-19 leave and to be positive as we are influencers in our community.	23/03/2020

22 March 2020	<p><i>The following facilities were restricted from opening from midday local time 23 March 2020:</i></p> <ul style="list-style-type: none"> • <i>Pubs, registered and licenced clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation)</i> • <i>Gyms and indoor sporting venues</i> • <i>Cinemas, entertainment venues, casinos, and night clubs</i> • <i>Restaurants and cafes will be restricted to takeaway and/or home delivery</i> • <i>Religious gatherings, places of worship or funerals (in enclosed spaces and other than very small groups and where the 1 person per 4 square metre rule applies)</i> <p>www.pm.gov.au/media/update-coronavirus-measures-220320</p>	
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23 March 2020 – COB – COVID-19 BCMT

Closure of Bayswater Waves and the RISE

31.	Look into requirements for facilities should they be used as temporary office space. Ensure building maintenance is aware of additional facilities use to enable cleaning as required.	30/03/2020
32.	Minutes from last two meetings of BCMT to be sent to entire OLT team.	23/03/2020
33.	Close libraries and recreation facilities as of close of business 23 March 2020 with a view to looking at what other services can be offered and work on messaging to the media and community.	23/03/2020
34.	Work on messaging to staff of closed facilities, addressing conditions for part time and casual employees, staff to be messaged today.	23/03/2020

35.	Look into closing golf courses.	24/03/2020
36.	Create signage for closures.	23/03/2020
37.	Speak to iCollege to work through potential issues with closure of RISE.	23/03/2020
38.	Ask each manager what non-essential services can potentially be wound down - ELT to create pro forma for managers to use.	07/04/2020
39.	Send update to staff as soon as possible today with positive and constructive messages.	23/03/2020
24 March 2020	<i>Additional prohibited activities and venues to apply from 11.59pm (local time) 25 March 2020, including beauty therapists, health clubs, swimming pools, galleries, and restrictions on weddings, funerals and outdoor boot camps.</i> www.pm.gov.au/media/update-coronavirus-measures-24-March-2020 .	

24 March 2020 – COB – COVID-19 BCMT

Closure of Libraries

40.	Contact Town of Nedlands to ask about how they are working with videoconferencing for Council meetings.	24/03/2020
41.	Discuss the option of video or written deputations with the Mayor.	26/03/2020
42.	Liaise with Coordinator Customer Services to explore options for continuation of service delivery should the customer service counter at the Civic Centre need to close.	27/03/2020
43.	Improve the City's online service delivery capability by identifying what forms need to be updated and made available on the City's website.	23/04/2020 (Ongoing)
44.	Send email to management team regarding obligations to attend or reschedule meetings if working from home.	24/03/2020
45.	Explore use of Zoom for internal meetings.	25/03/2020
46.	MCM to do a Facebook post re the Rangers and Security Office being closed to the public.	25/03/2020
47.	As these minutes are now being sent to the wider OMT, ensure that the messaging is clear to those who have not attended.	24/03/2020 (Ongoing)
48.	Provide sequence of closure of facilities to A/CEO and MFS to assist with financial implications.	26/03/2020
49.	Bring 20L of hand sanitiser from Recreation Facilities to the Civic Centre to allay a potential shortage.	26/03/2020
50.	Send thank-you email from Cr Clarke to staff members.	26/03/2020

25 March 2020	Creation of National COVID-19 Co-ordination Commission, Non-urgent elective surgery suspended. <i>Economic Insights: Australian governments respond to COVID-19.Pdf.</i>
25 March 2020	Hon. Rita Saffioti MLA requested that the local government sector to use discretionary powers and planning processes to both promote development and support businesses and adopt flexible approached to enforcement and compliance actions for servicing supply of supermarkets during this period. https://walga.asn.au/WalgaWebsite/media/WALGA_Media/Comms%20and%20Events/Saffioticorres250320.pdf

25 March 2020 – COB – COVID-19 BCMT

51.	Give advice on closures to lessees and hirers of the City's buildings	26/03/2020
52.	Email managers to ask managers what each branch is doing to transition their teams to working from home.	26/03/2020
53.	Discuss possible messaging on hard copy to be sent to residents with MCM.	30/03/2020
54.	Meet and discuss options for conducting Council meetings by videoconference.	26/03/2020
55.	ELT and MLCS to discuss the possibility of closing the Civic Centre's customer service counter.	26/03/2020
56.	Create a list of available facilities and check them off as they are being used.	26/03/2020
57.	Organise training for Managers on how to use MS Teams.	26/03/2020
58.	Let MCM know if customer services is to be closed.	26/03/2020
59.	Look to up the ante for opportunities to use casual staff within the organisation.	23/04/2020 (Ongoing)

26 March 2020 – COB – COVID-19 BCMT

60.	Place messaging regarding closures on the front page of the website.	30/03/2020
61.	Email managers to let them know when they are able to activate MS Teams.	30/03/2020
62.	Circulate list of available facilities to OMT.	30/03/2020
63.	Look at option of using permanent staff who are going to be stood down in the first instance, before using casual staff.	27/03/2020
64.	Provide a response to the Mayor regarding the request from the Minister for Planning asking Local Governments to streamline planning and building applications to try to alleviate impact on the local economy.	09/04/2020

27 March 2020 – COB – COVID-19 BCMT

Closure of Civic Centre Customer Service Counter

65.	Email ELT by close of business today with a summary guide to the new regulations allowing Council meetings to be held by videoconference.	30/03/2020
66.	Change phone queuing message to give information about closure of Civic Centre.	30/03/2020
67.	Template for Interim Management Practices to be drafted today and forwarded to OLT with instructions for use.	28/03/2020
68.	Subject title for COVID-19 to be created in ECM.	30/03/2020
69.	In regards to the request from Cr Clarke to create a jobs board on the City's new website promoting local businesses, respond to Cr Clarke suggesting alternative option to link to other job boards instead.	30/03/2020
70.	Email managers to find available pool vehicles and packaging options for delivering library stock.	30/03/2020
71.	Investigate how many people are in the over 65 cohort using date of birth and ownership of Seniors cards and report back to A/DCD	30/03/2020
72.	Investigate whether it is appropriate to revert staff members who are on 9 day fortnight back to normal 76 hours a fortnight.	31/03/2020
73.	Look at possibility of starting depot staff from different locations and closing the depot to external parties.	In progress
74.	Invite MEW and MBW to these meetings.	30/03/2020
29 March 2020	<i>\$200m to charities for emergency food relief. Economic Insights: Australian governments respond to COVID-19.Pdf</i>	

30 March 2020 – COB – COVID-19 BCMT

75.	Deploy signage and hazard tape to all outdoor playgrounds, parks and outside gyms to advise the public not to use these facilities as per the new directions from the Federal Government.	06/04/2020
76.	Seek advice from WALGA and the Mayor on whether to continue with the Citizenship Ceremony which was scheduled for this evening.	31/03/2020
77.	Share consolidated list of system requirements with MPCs.	21/04/2020
78.	Undertake a risk assessment in regards to providing the service of delivering library stock.	01/04/2020
79.	Draft temporary COVID-19 management practice to allow library staff to work from home.	07/04/2020

80.	Bring hand sanitiser and gloves for use at fuel bowsers at the Depot.	31/03/2020
81.	Organise messaging for closure of library return chutes.	31/03/2020
82.	BBQs to be turned off and signage placed on them advising closure to the public.	03/04/2020
83.	Investigate access to tennis courts and advise.	01/04/2020
84.	Email and Q and A document for staff with information in relation to pay, leave etc. ETA this week.	01/04/2020
85.	Develop Interim Management Practice to send message to staff on how they can share capacity use while working from home.	07/04/2020
31 March 2020	<p><i>Restrictions in place limiting indoor and outdoor gatherings to two persons only.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates</p>	

1 April 2020 – COB – COVID-19 BCMT

86.	Investigate options for reimbursing volunteers for welfare calls they make to Community Centre Members.	02/04/2020
87.	Investigate location for provision of flu shots for staff members who work at the Depot.	02/04/2020
88.	Growth retardant funds to be reallocated from the COVID-19 Project Code.	02/04/2020

2 April 2020 – COB – COVID-19 BCMT

89.	Draft Interim Management Practice for the dispatch of mail.	14/04/2020
3 April 2020	<p><i>Churches and other places of worship, considered places of work so services can be live streamed to the community.</i></p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-030420</p>	
3 April 2020	<p><i>Implementation of the National Cabinet Mandatory Code Of Conduct – SME Commercial Leasing Principles during COVID-19.</i></p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-070420</p>	
3 April 2020	<p><i>National Cabinet agreed that states and territories were best placed to address issues related to the impacts of COVID19 and local governments.</i></p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-030420</p>	

3 April 2020 – COB – COVID-19 BCMT

All staff required to work from home (barring those not able to do so)

90.	Prepare media statement on leases and business grants for Mayor.	06/04/2020
91.	Identify a suitable location to support to support the needs of a partnership with Vinnies	21/04/2020
92.	Identify suitable redeployment options to support a partnership with Vinnies.	30/04/2020
93.	Identify a list of staff who cannot work from home.	06/04/2020
94.	Email to request volunteers to use an alternative system to CITRIX.	06/04/2020
95.	Confirm method of communication where questions are asked in relation COVID-19.	06/04/2020
96.	Managers to check-in with their staff regularly to ensure their health and welfare.	Ongoing
5 April 2020	<p><i>From 1.30pm AWST Western Australia implemented border controls for all access points – by road, rail, air and sea.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-travelling-and-within-western-australia?fbclid=IwAR1vTj19AvSJqE-tCP0HnMKtwxMeyGy2v_f-POwDWcF-r9MJFr_2SNsklZg</p>	
6 April 2020	<p><i>Early Childhood Education and Care (ECEC) relief package released.</i></p> <p>https://ministers.dese.gov.au/morrison/early-childhood-education-and-care-relief-package</p>	

6 April 2020 – COB – COVID-19 BCMT

97.	Confirm contractor start dates for security gate installation at the Depot.	08/04/2020
7 April 2020	<p><i>The first set of theoretical scenario modelling to inform how Australia is preparing our health system, for coronavirus released.</i></p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-070420</p>	
7 April 2020	<p><i>Federal Government waives rents for smaller businesses and not-for-profits. Economic Insights: Australian governments respond to COVID-19.Pdf</i></p>	

7 April 2020 – COB – COVID-19 BCMT

98.	Investigate the level of stock of flu vaccinations within the state of WA.	08/04/2020
99.	Investigate options for grants through Lottery West to assist the delivery of events, upskilling and online courses.	08/04/2020

8 April 2020 – COB – COVID-19 BCMT

100.	Investigate providing assistance to the Local Police as per their request.	07/04/2020
101.	Communicate that the City is doing all it can to retain and redeploy staff, in response to media reports that LG's are standing down large numbers of employees.	07/04/2020
102.	Upload 'Who do I want to be during COVID-19' diagram to Baynet for staff to access.	07/04/2020
8 April 2020	<i>State Minister for Planning issued a Notice of Exemption for Planning Requirements during State of Emergency effective until midnight, 1 May 2023, unless otherwise stated in the Notice.</i>	
9 April 2020	<i>Prime Minister announcement for Easter to stay at home. Do not travel. Do not go away.</i> https://www.pm.gov.au/media/prime-minister-easter-message	
9 April 2020	<i>Australian Government and all states and territories to implement a consistent and immediate exemption for non-cruise maritime crew to provide for the transiting to and from their places of work, within and across jurisdictions with agreed documentation.</i> https://www.pm.gov.au/media/update-coronavirus-measures-3	
9 April 2020	<i>National Cabinet agreed to a nationally consistent approach to hardship support across the essential services for households and small businesses.</i> https://www.pm.gov.au/media/update-coronavirus-measures-3	

9 April 2020 – COB – COVID-19 BCMT

103.	Send memorandum to Councillors advising Rangers and Security will be conducting additional patrols along the foreshore areas over the Easter weekend and also include Q&A's.	14/04/2020
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14 April 2020 – COB – COVID-19 BCMT

104.	Provide a status update on additional 20 CITRIX licenses.	16/04/2020
105.	Draft email to be sent to staff regarding monitoring potential winding back of restrictions.	16/04/2020
16 April 2020	<i>Schools to fully open for second semester.</i> https://www.pm.gov.au/media/update-coronavirus-measures-160420	
16 April 2020	<i>Endorsement of the Management and Operational Plan for COVID-19 for People with Disability.</i> https://www.pm.gov.au/media/update-coronavirus-measures-160420	

16 April
2020

A framework developed for future actions to plan the pathway for next steps in responding to the virus and conditions for relaxation.

<https://www.pm.gov.au/media/update-coronavirus-measures-160420>

16 April 2020 – COB – COVID-19 BCMT

106.	Investigate options available for reporting/ communication/ updates to Councillors and staff on COVID-19 information.	21/04/2020
18 March 2020	<i>Procurement Network Buyer's Alert released from WALGA.</i> https://mailchi.mp/walga/energy-services-panel-and-sustainable-procurement-guide-launch-1119709?e=97955f23ff	
19 April 2020	<i>Australians encouraged to honour the service and sacrifice of veterans and serving Defence personnel on ANZAC Day from home this year by watching the nationally broadcast Dawn Service from the Australian War Memorial and participating in the RSL's #lightupthedawn campaign.</i> https://www.pm.gov.au/media/honour-service-and-sacrifice-home-anzac-day	
20 April 2020	<i>Local Government Amendment (COVID-19 Response) Act 2020 received Royal Assent.</i> https://www.dlgsc.wa.gov.au/department/news/news-article/2020/04/21/lg-alert-local-government-amendment-(covid-19-response)-act-2020	
20 April 2020	<i>Temporary takeaway alcohol restrictions lifted.</i> https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/COVID-19-takeaway-alcohol-restrictions-lifted.aspx	
20 April 2020	<i>Mass Gatherings Directions released.</i> https://www.wa.gov.au/government/publications/mass-gatherings-directions-no-2	
21 April 2020	<i>From 27 April 2020, category 2 and equivalent procedures for elective surgery can recommence across the public and private hospital sectors.</i> https://www.pm.gov.au/media/update-coronavirus-measures-210420	
21 April 2020	<i>Visits to aged care facilities to be limited to a short duration, a maximum of two visitors at one time per day, and conducted in line with social distancing practices.</i> https://www.pm.gov.au/media/update-coronavirus-measures-210420	
21 April 2020	<i>One person per four square metres rule does not apply in school classrooms.</i> https://www.pm.gov.au/media/update-coronavirus-measures-210420	
21 April 2020	<i>A new app, G2G PASS, launched to provide an efficient way of applying for and demonstrating proof of an exemption before travelling to or around Western Australia.</i> https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates	

21 April 2020 – COB – COVID-19 BCMT

Nil.

24 April 2020	ATTACHMENT A - National COVID-19 safe workplace principles released. https://www.pm.gov.au/media/update-coronavirus-measures-24april20
24 April 2020	National Cabinet stressed is not acceptable for any Aged Care facility to put in place restrictions beyond the principles agreed on 17 March 2020. https://www.pm.gov.au/media/update-coronavirus-measures-24april20
24 April 2020	National Cabinet received an updated briefing on new modelling with the Reff (the number of people a single case infects on average) now below 1.0 across all states and territories, except for Tasmania. Australia's case detection rate is 93 per cent and projections of case numbers are below lower bound modelled estimates. https://www.pm.gov.au/media/update-coronavirus-measures-24april20

24 April 2020 – COB – COVID-19 BCMT

Nil.

26 April 2020	The Australian Government launched the new voluntary coronavirus app, COVIDSafe. https://www.pm.gov.au/media/covidsafe-new-app-slow-spread-coronavirus
27 April 2020	Western Australian TAFE colleges adapted training delivery to enable students to continue studies, with Term 2 beginning 28 April 2020. https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-schools-and-education#tafe
27 April 2020	A public awareness campaign was launched, calling on Western Australians to book a flu vaccination over the coming weeks to protect themselves and others from becoming unwell. https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#get-vaccinated

28 April 2020 – COB – COVID-19 BCMT

108.	Check recovery times for Community Centres with MCD.	30/04/2020
29 April 2020	Western Australia's hospitality industry is being prepared for a return to business, with the launch of a mandatory COVID-19 hygiene training program to protect the public and venue staff. https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice#hygiene-training	

30 April 2020	<p>A number of TAB outlets are open for limited hours as 'Deposit and Withdrawal Centres', to provide account access for customers who prefer to transact in cash, and assist some small business agents to manage the impacts of COVID-19.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#tab-agencies</p>
30 April 2020	<p>Campgrounds within national parks, reserves and State forests have opened for bookings again following the cautious easing of some restrictions.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#national-parks-welcoming</p>

30 April 2020 – COB – COVID-19 BCMT

109.	Send email to all staff regarding assistance available during this time if they require it.	12/05/2020
1 May 2020	<p>National Cabinet endorsed the draft 'Code of Conduct on Pandemic Procedures' for residential aged care. The sector-led Code will encourage providers to act compassionately while balancing the challenges of COVID-19, taking into account the wishes of individual residents.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>	
1 May 2020	<p>National Cabinet considered and endorsed 'National Principles for the Resumption of Sport and Recreation Activities [PDF 350 KB]'</p> <p>https://www.pm.gov.au/sites/default/files/files/attach-national-principles-resumption-sport-recreation-activities.pdf developed by the AHPPC in consultation with sporting bodies across Australia (Attachment A).</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>	
1 May 2020	<p>National Cabinet endorsed medical advice from the Australian Health Protection Principal Committee which sets out key metrics to support decision making on the relaxation of restriction measures [PDF 253 KB] (Attachment C).</p> <p>https://www.pm.gov.au/sites/default/files/files/attachc-precedent-conditions-relaxation-restrictions.pdf https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>	
1 May 2020	<p>National Cabinet agreed to bring forward the review of the first phase of removing baseline restrictions on Friday 8 May 2020, including an assessment of achievement against precedent conditions.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-1may20</p>	
1 May 2020	<p>Recreational fishers who have crayfish pots set in waters off Rottnest Island will be granted restricted access to the area's exclusion zone to collect their equipment, under supervision from Rottnest Island Authority rangers.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#recreational-fishers-rottnest</p>	
1 May 2020	<p>The WA Government is partnering with the Telethon Kids Institute in a study to test for COVID-19 among school students and staff without symptoms.</p>	

	https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-schools-and-education
1 May 2020	<i>The WA Government will reopen residential boarding facilities across Western Australia, where numbers can be safely managed and health requirements met.</i> https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-advice-schools-and-education#school-boarding
5 May 2020	<i>National Cabinet agreed to establish a three step framework to gradually remove baseline restrictions to enable Australians to live in a COVID-19 safe economy. Details will be determined by National Cabinet on Friday 8 May 2020.</i> https://www.pm.gov.au/media/update-coronavirus-measures-050520
5 May 2020	<i>Australian Government will provide an additional \$63.3 million for the legal assistance sector:</i> <ul style="list-style-type: none"> • \$49.8 million for additional frontline legal services, such as legal advice or representation, and with 40 per cent to be used for matters involving domestic violence; and • \$13.5 million for IT costs to support the sector’s transition to delivering assistance virtually and online https://www.pm.gov.au/media/update-coronavirus-measures-050520
5 May 2020	<i>Jurisdictions will plan for and manage COVID-19 outbreaks in prisons in accordance with the Communicable Diseases Network Australia National Guidelines for the Prevention, Control and Public Health Management of COVID-19 Outbreaks in Correctional and Detention Facilities in Australia.</i> <i>The Australian Government will, in partnership with jurisdictions, develop ‘Safe Travel Plans’ for newly released Indigenous prisoners including access to self-isolation accommodation and secure transport to designated communities.</i> https://www.pm.gov.au/media/update-coronavirus-measures-050520
5 May 2020	<i>Elite athletes, part of the Western Australian Institute of Sport, will be able to resume training as part of a staged return to operations following an exemption to the WA State of Emergency Closure and Restrictions Directions.</i> https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-community-advice#elite-athlete-training

5 May 2020 – COB – COVID-19 BCMT

Nil.

6 May 2020	<i>The WA Government is partnering with major resources companies and WA’s leading researchers to roll out COVID-19 testing among fly-in, fly-out (FIFO) mining and resources workers who do not have symptoms.</i> https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice#research-fifo-workers-tracking
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7 May 2020 – COB – COVID-19 BCMT

110.	Investigate information on a second strain of COVID-19.	12/05/2020
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10 May 2020	<p>The WA Government has released a COVID-19 roadmap, which will see some restrictions relaxed further from 18 May.</p> <p>The four-phase roadmap will help get Western Australians back to work safely and begin the process of restarting the State's economy.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap?a=</p>
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12 May 2020

111.	Investigate the recently identified Kawasaki strain.	14/05/2020
112.	Email staff to reassure the measures the City has and will be undertaking for the returning to work in the Civic Centre.	14/05/2020

14 May 2020

	Nil.	
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14 May 2020	<p>Extension of WA Declaration of State of Emergency.</p> <p>https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-of-state-of-emergency-14-may-2020</p>
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15 May 2020	<p>National Cabinet met to further discuss Australia's current COVID-19 response, easing restrictions in the coming months, helping Australians prepare to go back to work in a COVID-Safe environment and getting the economy moving again.</p> <p>https://www.pm.gov.au/media/update-coronavirus-measures-15may20</p>
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15 May 2020	<p>Businesses across Western Australia will need to prepare a COVID Safety Plan before they re-open, to protect staff and customers.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice#covid-safety-plans</p>
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18 May 2020	<p>Phase 2 of WA Roadmap to easing COVID restrictions began.</p> <p>Physical distancing, good hygiene and the 4 square metre rule apply to all activities with the following allowed:</p> <ul style="list-style-type: none"> • Indoor and outdoor non-work gatherings of up to 20 people • Cafés and restaurants with meal service permitted to open, including within pubs, bars, clubs, hotels and casino, with a 20 patron limit • Weddings and funerals up to 20 people inside or 30 outside • Western Australians encouraged to return to work, unless unwell or vulnerable • Regional travel restrictions relaxed, with travel permitted throughout most of WA. • Non-contact community sports for up to 20 participants • Outdoor or indoor fitness classes with no shared equipment, up to 20 participants
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- Places of worship, community facilities and libraries permitted to reopen, up to 20 patrons.
- Public pools (1 indoor and multiple outdoor) permitted to open under strict rules and up to 20 patrons per pool.
- Businesses required to comply with conditions outlined in the COVID Safety Guidelines and prepare a [COVID Safety Plan](#) before they reopen.

<https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase2>

18 May 2020

Civic Centre Customer Service Desk, Recreation Facilities and Libraries reopened.

50% of staff return to work at Civic Centre.

19 May 2020

113.	Email staff regarding the City's position on catering for meetings.	02/06/2020
19 May 2020	<p>The WA Government is bringing forward funds in a \$150 million housing investment package to help maintain a pipeline of work for local tradies and building businesses.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-western-australian-government-response#what-the-wa-government-is-doing</p>	
20 May 2020	<p>Two Western Australian-based resource sector export hubs worth \$3.8 million will be established to help small and medium-sized enterprises get export-ready and be more internationally competitive.</p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-support-business#fifo-mining</p>	
20 May 2020	<p>Major reforms to simplify Western Australia's planning system and boost the State's economic recovery from COVID-19 will be introduced to Parliament.</p> <p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx</p>	
21 May 2020	<p>McGowan Government fast tracks community sport grants to assist with COVID-19 recovery</p> <p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx</p>	

21 May 2020

	Nil.	
22 May 2020	<p>The Federal Liberal and Nationals Government will deliver a \$1.8 billion boost for road and community projects through local governments across Australia.</p> <p>https://www.pm.gov.au/media/1-8-billion-boost-local-government</p>	

26 May 2020 Hairdressing services recommence at the City's Community Centres - by telephone appointment only.

	Nil.	
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29 May 2020	<p>Phase 3 of COVID-19 roadmap to commence from Saturday, June 6</p> <p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Phase-3-of-COVID-19-roadmap-to-commence-from-Saturday-June-6.aspx</p>
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2 June 2020

	Nil.		
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4 June 2020

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4 June 2020

COVID-19 Business Continuity Management Team disbanded and the new COVID-19 Recovery Steering Group was formed.

6 June 2020	<p><i>Phase 3 of WA's Roadmap to Easing Restrictions</i></p> <p><i>The number of people at non-work gatherings increased, and additional businesses reopened. The 4 square metre rule was revised to 2 square metres per person for all WA venues. Physical distancing, good hygiene and the 2 square metre rule applied to all activities permitted in Phase 3.</i></p> <ul style="list-style-type: none"> • <i>Non-work gatherings permitted up to 100 people, 300 for venues with multiple spaces.</i> • <i>4 square metre rule removed, replaced with reduced 2 square metre rule.</i> • <i>Full contact sport and training permitted.</i> • <i>Seated Service for food businesses and licensed premises.</i> • <i>The following reopened with conditions:</i> <ul style="list-style-type: none"> ○ <i>galleries, cinemas and theatres</i> ○ <i>gyms and other fitness studios</i> ○ <i>beauty salons, spas and wellness centres</i> ○ <i>playgrounds and play centres</i> ○ <i>Rottnest Island, zoos and wildlife parks.</i> <p><i>Businesses were required to comply with conditions outlined in the COVID Safety Guidelines and prepare a COVID Safety Plan before they reopened.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3</p>
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6 June 2020

The City reopened gyms, pools and libraries becoming more accessible with new limits of 100 visitors per space and an online booking system. Bayswater Waves and The RISE facilities extended their services, both facilities returning to regular opening hours.

Staff put additional social distancing and hygiene measures in place, as well as prepared COVID Safety Plans required by the State government, to ensure facilities are safe for the community and employees.

11 June 2020

Council:

- Amended the Procurement Policy
- Deferred consideration of waiving of Ground Hire Fees - Bayswater Lacrosse Club to the Ordinary Council meeting on 23 June 2020
- Noted the program of Town Centre Streetscape Works to be undertaken as part of the City's Economic and Social Stimulus Package and request a further status update be provided.

<https://www.bayswater.wa.gov.au/city-and-council/council/council-meetings/agendas-and-minutes/2020/june/covid-19-advisory-committee-11-june-2020-minutes>

15 June 2020

The City released a second round of Buy in Baysie grant funding to support local businesses impacted by COVID-19.

<https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/grants-help-businesses-move-online>

The City gave the green light to \$200,000 of town centre improvement projects aimed at boosting community confidence in our town centres and supporting struggling businesses.

[https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/town-centres-to-benefit-from-the-city-s-\\$5-09m-sti](https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/town-centres-to-benefit-from-the-city-s-$5-09m-sti)

17 June 2020	Extension of Western Australia Declaration (No.2) of Public Health State of Emergency – 17 June 2020. https://www.wa.gov.au/government/publications/extension-of-western-australia-declaration-no2-of-public-health-state-of-emergency-17-june-2020
23 June 2020	<i>Social visits to Western Australian prisons resumed on Saturday, 27 June.</i> https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-what-you-can-and-cant-do#prison_visits
24 June 2020	<i>The WA Government's planning reforms passed through both houses of State Parliament. The reforms were urgently brought forward to support the wider economic response to the COVID-19 pandemic, and protect and create local jobs.</i> https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/06/McGowan-Government-negotiates-historic-planning-reforms-through-Parliament.aspx <i>The WA Government introduced a Bill to support healthcare workers who contract COVID-19 and require workers' compensation.</i> https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-western-australian-government-response# covid19-responsebill
24 June 2020	<i>Extension of State of Emergency Declaration 24 June.</i> https://www.wa.gov.au/government/publications/extension-of-state-of-emergency-declaration-24-june-2020
25 June 2020	<i>86 million worth of new targeted grants would support some of Australia's hardest hit primary producers.</i>

<p>25 June 2020</p>	<p>Construction jobs across Western Australia received an additional \$223 million to deliver shovel-ready infrastructure projects and urgent road safety upgrades.</p> <p>Critical shovel-ready projects along Highways and Roads will include the delivery of a dedicated road safety package for life-saving improvements across regional WA.</p> <p>The Regional State Road Safety Improvement Program invested \$100 million across the state to deliver improvements over the next year.</p> <p>https://www.pm.gov.au/media/223-million-unlock-hundreds-local-infrastructure-jobs</p>
<p>25 June 2020</p>	<p>A new \$250 million targeted package to help restart the creative economy and get the entertainment, arts and screen sectors back to work, as they rebuild from the impacts of COVID-19.</p> <p>A range of new grant and loan programs will roll out over the next 12 months to different parts of the arts sector to support the \$112 billion creative economy and the more than 600,000 Australians it employs.</p> <p>The support package includes:</p> <ul style="list-style-type: none"> • Seed Investment to Reactivate Productions and Tours; • Show Starter Loans; • Kick-starting Local Screen Production; • Supporting Sustainability of Sector-Significant Organisations; and • Creative Economy Taskforce. <p>https://www.pm.gov.au/media/250-million-jobmaker-plan-restart-australias-creative-economy</p>
<p>25 June 2020</p> <p>COVID-19 Recovery Steering Group Meeting.</p>	
<p>26 June 2020</p>	<p>National Cabinet confirmed that the current hotel quarantine arrangements remain in place.</p> <p>National Cabinet endorsed a number of papers to enable reopening under a 3 Step Framework for a COVID Safe Australia.</p> <p>National Cabinet recommitted to the strategy of suppression of COVID-19 and to the Three-Step Framework to a COVID-safe Australia.</p> <p>https://www.pm.gov.au/media/national-cabinet-statement-0</p>
<p>26 June 2020</p>	<p>Free late night trains back as COVID restrictions ease. The WA Government reinstated free late night train services from Saturday, 27 June, in line with the easing of COVID-19 restrictions.</p> <p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/06/Free-late-night-trains-back-as-COVID-restrictions-ease-this-weekend.aspx</p>
<p>27 June 2020</p>	<p>Phase 4 Restriction Easing</p> <p>Western Australia's COVID-19 restrictions have been relaxed even further, as WA's roadmap is updated to complete the removal of all restrictions.</p>

	<p><i>Due to the world-leading response to COVID in WA, Phase 4 started on Saturday, 27 June (11.59pm Friday, 26 June) and has resulted in:</i></p> <ul style="list-style-type: none"> • <i>All existing gathering limits and the 100/300 rule removed</i> • <i>Gathering limits only determined by WA's reduced 2 square metre rule</i> • <i>The 2 square metre rule will only include staff at venues that hold more than 500 patrons</i> • <i>Removal of seated service requirements at food businesses and licensed premises</i> • <i>No requirement to maintain patron register at food businesses and licensed premises</i> • <i>Alcohol can be served as part of unseated service arrangements</i> • <i>All events permitted except for large scale, multi-stage music festivals</i> • <i>Unseated performances permitted at venues such as concert halls, live music venues, bars, pubs and nightclubs</i> • <i>Gyms operating unstaffed, but regular cleaning must be maintained</i> • <i>The casino gaming floor reopening under agreed temporary restrictions.</i> <p><i>For WA's major sport and entertainment venues, a 50 per cent capacity rule will apply. Therefore, under Phase 4 the temporary capacity of Optus Stadium will be 30,633 for sport events (35,000 for concerts), HBF Park can hold 10,150 (16,500 for concerts), RAC Arena can hold 7150 (8250 for concerts).</i></p> <p><i>Western Australians must continue to keep up physical distancing where possible and maintain good personal hygiene to better protect themselves and the general health of our community.</i></p> <p><i>WA businesses will be expected to ensure their COVID Safety Plans are updated and continue to be implemented.</i></p> <p><i>COVID Safety plans help mitigate the risk of COVID-19, are in line with health advice and provide extra confidence to patrons and staff entering the business premises.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase4</p>
<p>30 June 2020</p>	<p><i>WA to provide assistance to Victoria's COVID-19 response Professor Tarun Weeramanthri is being deployed to support Victoria as they tackle an increase in COVID-19 cases.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-western-australian-government-response#w-a-to-provide-assistance</p>
<p>1 July 2020</p>	<p><i>The WA Government has invested \$36 million towards an elective surgery blitz. This will enable approximately 5,800 more elective procedures to be conducted by the end of this year than was projected prior to COVID-19.</i></p> <p>https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates#latest-updates</p> <p><i>Planned increases in non-residential water charges across 10 regional schemes have been delayed to provide financial relief for businesses impacted by COVID-19.</i></p>

<https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-support-business#water-charges-relief>

1 July 2020

Council adopted a budget that will deliver \$31 million in works to help stimulate the local economy without increasing rates.

[https://www.bayswater.wa.gov.au/city-and-council/news/2020/july/2020-21-budget-delivers-\\$31million-in-works-with-z](https://www.bayswater.wa.gov.au/city-and-council/news/2020/july/2020-21-budget-delivers-$31million-in-works-with-z)

Bayswater and Morley Community Centres reopened following the State Government's announcement to ease COVID-19 restrictions through Phase 4 of the WA roadmap.

<https://www.bayswater.wa.gov.au/city-and-council/news/2020/june/community-centres-reopen-in-line-with-wa-roadmap-p>

Appendix 3 - City of Bayswater COVID-19 Impact Statement

Theme	State Impact	Local Impact - Positive	Local Impact - Negative
Health	<ul style="list-style-type: none"> • COVID -19 cases • Health system readiness • Waitlist for elective surgery • Digital health • Mental health • At risk groups 	<ul style="list-style-type: none"> • More walking/cycling, park visits • Bringing forward path/park projects • Better hygiene practices/less flu • Increased immunisation rate (2-3x increase) • Health and wellbeing check-ins for a large number of older people within the City. • Online fitness classes offered to enable community to continue fitness activities. • Online medical appointments, pharmacists doing deliveries. 	<ul style="list-style-type: none"> • Costs for increased lighting times • Expectations for path/park upgrades • No organised sport • Closure of recreational facilities and ongoing restricted capacity that is likely to continue for some time. • Closure of programs for older adults. • Closure of libraries meant people who connect digitally onsite are unable to do so. • Mental health issues, isolation, increased scrutiny/dissatisfaction with City services by some • Decrease in physical activity • Impacts on diets and eating habits • Increased waiting times for health services
Economic and Infrastructure	<ul style="list-style-type: none"> • Jobs • Business confidence • Consumer sentiment • State Government revenue • Consumer spending • Public infrastructure investment 	<ul style="list-style-type: none"> • Federal/State/Local stimulus packages • Bringing forward of projects/ asset management benefits • Financial benefits associated with spending whilst interest rates are low • Competitive market for services • Retention of staff and redeployments • Staff agreement to defer pay increase • Significance of METRONET investment increases • Focus on 'spend local' and within community • Increased focus on local economy • Businesses diversifying 	<ul style="list-style-type: none"> • Loss of local jobs • Loss and impact of cash economy • Increased ratepayer and debtor financial hardship and default • Increased requests for assistance • Substantial loss of income vs need to continue to provide existing and new services • Depletion of Council reserves • Increased costs - cleaning, signage, IT etc. • Deferral of FOGO introduction • Sourcing of products (disruption of supply chain)

Theme	State Impact	Local Impact - Positive	Local Impact - Negative
		<ul style="list-style-type: none"> • Some businesses have reduced operating costs through remote working. • Reduced red tape. • 	<ul style="list-style-type: none"> • Expectations for infrastructure upgrades (e.g. lighting) • Increased traffic congestion at schools • Need to consider different design standards • Cancellation of large events/ functions • Business community distress due to uncertainty • Business confidence impacted (less spending) • Temporary artificial stimulus to parts of the economy (based on funding) • General property value decrease across board. • Loss of commercial & community lease income to the City and generally
Social	<ul style="list-style-type: none"> • Family and domestic violence • Women • Housing and homelessness • Youth unemployment • Community and social capital • Crime and justice • Child protection • Education • Cultural and linguistically diverse communities • Visa holders • Social isolation 	<ul style="list-style-type: none"> • Waiving of fees for community groups/clubs • Enhanced neighbourhood community spirit • Increased interactions/meetings in public outdoor spaces • Working from home • Local service providers have received emergency relief funding to benefit locals. • Reduced local crime rates • Social initiatives by community – rainbow • Checking in with community • Education –schools kept children focused and engaged. • Citizenship online • Increased online program delivery. • Significant reduction of breaches to local laws. 	<ul style="list-style-type: none"> • Cancellation of services/events/functions • Isolation- closure of facilities • No organised sport • Reduced opportunities for community engagement for those not engaged via technology • Loss of JP services • Cancellation of citizenship ceremonies • Increase in family violence incidents and abuse. • Increase in youth unemployment • Backlog for people to become citizens • Regression in skills with people unable to practice and keep their routines (e.g. swimming lessons) • Difficulties for working parents juggling working from home and education children. • Increase in emergency relief demand • Possible increase of homelessness. • Increases in waste generation.

Theme	State Impact	Local Impact - Positive	Local Impact - Negative
Industry	<ul style="list-style-type: none"> • Agriculture and primary Industries • Retail, accommodation and food • Construction • Tourism • International education • Culture and the arts • Sport and recreation • Manufacturing • Resources and defence industries • Community Services 	<ul style="list-style-type: none"> • Waiving of fees • Relaxation of requirements • Increase in online/delivery/take away options and food manufacture and retail sector • Lots of information to assist sporting clubs 	<ul style="list-style-type: none"> • Closure of businesses - temporary and permanent • Supply chain issues – e.g. hand sanitiser • Requests for rate/fee dispensation • Concerns from contractors in relation to complying with COVID requirements • Job transferability • Arts, culture and music including live entertainment industry closure • Sport and recreation closures had a negative impact on members.
Regions	<ul style="list-style-type: none"> • Employment • Industry • Digital connectivity • Health services • Remote Aboriginal communities • Social impacts • Local government 	<ul style="list-style-type: none"> • Ability to work from home for employees living outside the regional boundary. • Networking across regional groups. • Learning from other regions. 	<ul style="list-style-type: none"> • Perth Airport • Reduced regional transport and freight movements

Appendix 4 – Risk Assessment

RISK ASSESSMENT for: City of Bayswater COVID-19 Infrastructure Recovery Plan	Project Objective: Revitalise public parks, places, spaces and infrastructure facilities through new and existing projects, planning ahead and delivering a brighter, better Bayswater.
PROJECT STAKEHOLDERS: Have They Been Consulted? Internal: YES, External: NO.	Project Manager: Infrastructure Recovery Working Group Chair
SIGNED:	DATE:

PROJECT RISK REGISTER																
Risk #	Description of Risk	Possible Impact on Project	Risk Rating			Existing Controls Rating	Key Controls (Preventative <i>(implement immediately)</i> or Contingency) <i>(apply if/when risk occurs)</i>	Revised Risk Rating			Gaps in Controls <i>(Identify the weaknesses in the control strategies)</i>	Risk Owner <i>Name/title</i>	Cost of mitigation action	Timeline for mitigation action(s) <i>When does it need to be resolved by?</i>	Review Date	Risk revised/ Mitigation Schedule
			Likelihood	Consequence	Rating			Likelihood	Consequence	Rating						
1	Another Wave of COVID-19 Pandemic	Re-prioritisation of Council priorities. Reallocation of resources.	Possible	Major	High	Adequate	Through the experience gained in the first wave the organisation is well placed to respond to any reoccurrence.	Possible	Major	High	The organisation is currently working above capacity and additional resources will need to be considered.	COVID-19 Steering Committee	TBD	Ongoing	Ongoing	
2	Supply Issues	Projects may be delayed due to supply chain issues associated with COVID-19.	Likely	Moderate	High	Adequate	Use of project management techniques to ensure timely supply of services/goods.	Likely	Moderate	High	Inability to forward plan due to workload or fast-tracking of projects.	Project Sponsors	Dependent on action taken	Ongoing	Ongoing	
3	Organisational Capacity	Capacity of organisation to deliver additional projects with existing heavy workloads may be compromised.	Possible	Major	High	Adequate	Use of project management techniques. Reallocation of resources when necessary.	Possible	Major	High	Staff with appropriate skills may not be available.	ELT Project Sponsors	Dependent on action taken	Ongoing	Ongoing	
4	Insufficient Funding Identified	Funding sources for additional projects not identified therefore they cannot proceed.	Likely	Minor	Moderate	Adequate	Preparation of Recovery Plans to facilitate advocacy and grant applications	Likely	Minor	Moderate	Resourcing for grant applications.	Project Sponsors	Dependent on action taken	Ongoing	Ongoing	
5	Community Opposition to Project	Fast-tracked projects with limited community engagement may meet community opposition.	Possible	Major	High	Adequate	Individual risk assessments for each project to tailor level of engagement that is appropriate.	Possible	Major	High	Time constraints associated with funding may limit engagement options.	Community Engagement Project Sponsors	Dependent on action taken	Ongoing	Ongoing	

Likelihood Table					
<i>Most likely probability of an incident occurring</i>					
Level	Likelihood	Description			
A	Frequent	Is expected to occur in most circumstances			
B	Often	Will probably occur in many circumstances			
C	Sometimes	Will probably occur in some circumstances			
D	Rarely	May occur in some circumstances			
E	Unlikely	May occur but only in exceptional circumstances			
Consequence Table					
<i>Most likely consequence of an incident</i>					
Level	Consequence	Description			
1	Major	Fatality or disability			
2	Significant	Lost time injury			
3	Moderate	Medical treatment			
4	Minor	First aid treatment			
5	Insignificant	Near-miss (near hit) with no ongoing consequences			
Risk Assessment Matrix					
Likelihood	Consequence				
	1 Major	2 Significant	3 Moderate	4 Minor	5 Insignificant
A Frequent	E	E	E	H	H
B Often	E	E	H	H	M
C Sometimes	E	H	H	M	L
D Rarely	H	H	M	L	L
E Unlikely	H	M	M	L	L
Likelihood X Consequence = Risk rating					
Risk Score Table					
Rating	Risk	Description			
E	Extreme	Unacceptable level of risk. Interim corrective action required to reduce risk immediately, with permanent corrective action planned with high priority.			
H	High	Undesirable level of risk. Interim corrective action required if practicable, with permanent corrective action required to reduce risk with high to medium priority.			
M	Medium	Marginal level of risk. Planned corrective action may be required to reduce risk to lower level if so far as is practicable with medium priority. Alternatively risk may be tolerable and additional corrective action may not be required.			
L	Low	Tolerable level of risk. Risk controlled to 'as low as reasonably practicable' and additional corrective action is not required.			