

# Retirement of Elected Members Policy



<b>Responsible Division</b>	Governance
<b>Responsible Business Unit/s</b>	Governance
<b>Responsible Officer</b>	Manager Governance
<b>Affected Business Unit/s</b>	Governance, Office of the CEO
<b>Document Ref</b>	3471742

## Purpose

To provide direction on gifts given to retiring Elected Members in recognition of their service to the community as an Elected Member.

## Policy Statement

The City of Bayswater will provide retiring Elected Members the following gifts in recognition of their service to the City of Bayswater:

1. A certificate of service of the retiring Elected Member.
2. A name plate, similar to the Councillors name plates in the Chambers shall be prepared with details of the years of service engraved on the plate below the Elected Member's name.
3. The gifts to be presented to the retiring Elected Member at an informal farewell as determined by the Mayor.
4. The above presentation can be made posthumously to the spouse or designated family member of the Elected Member.

## Definitions

*Nil*

## Related Legislation

*Local Government Act 1995 (WA)*

## Related Documentation

*Nil*

**Relevant Delegations**

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**Risk Evaluation**

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<b>Council Adoption</b>	<b>20 August 2019</b>
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<b>Review/Modified</b>	7 December 2021
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