

2015/2016 - Notices of Motion Progress Table

	Motions shaded this colour are those motions that were raised by a Councillor but that were not moved by Council for whatever reason.
	Motions shaded this colour are those motions that have been completed.
	Motions shaded this colour are those motions that were outstanding at the close of the financial year and have been carried forward and added to the to the next financial year table.

**NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING OR PRIOR TO THE MEETING
2015/2016**

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
1	28/07/2015	Cr Terry Kenyon	Travel Allowance	"That Council look at rescinding the travel allowance and function allowance of Councillors and Mayors by 50% as Councillors and Mayors are now paid a sitting fee allowance of Councillor \$30,000 plus per year, Mayor \$140,000 plus per year and allowance of \$15,000 per 2 year term for Councillors, allowance of \$30,000 per 2 year term for Mayors. This motion is to reduce the cost to ratepayers as Councillors and Mayor are now paid a sitting fee."	N/A	DEFERRED/ WITHDRAWN	No further action required.
2	25/08/2015 9.3	Cr Toldo	Playground Equipment for Disabled Children	1. Request as a part of all future regional and district playground renewal projects that at least one piece of equipment in each playground is accessible and inclusive for all children, including children with a disability. 2. Consider an allocation of \$40,000 to install a new piece of accessible and inclusive play equipment at Bardon Park as a part of the mid-year review.	DCS	CARRIED	COMPLETED Playground equipment installed.
3	25/08/2015 9.2	Cr Sutherland	Historical signs on buildings in Maylands and Bayswater Townsites	"That the City investigates options (including design, location and funding) for installing pictorial historical signs on buildings in Maylands and Bayswater Townsites. Also signage down by the river indicating local indigenous uses of the river, foods and local environments." COUNCIL RESOLUTION That the motion to investigate historical signs on buildings in Maylands and Bayswater Townsites be withdrawn.	DPDS	WITHDRAWN	No further action required.

4	25/08/2015 9.1	Cr Sutherland	Localised Enhancement Project submissions	"That the City of Bayswater considers Localised Enhancement Project submission for the Maylands and Morley Townsites under Round 6 of the State Underground Power Program (SUPP) when it is announced and undertakes community consultation in the affected area."	DTS	CARRIED	<ul style="list-style-type: none"> • Report to Council on 23.02.16. • Submission forwarded to Office of Energy by 19.04.16. • Maylands successful in proceeding to next stage of public consultation. • City of Bayswater ratepayer data provided to Office of Energy. ACTION COMPLETED
5	Item 9.3 22/9/2015	Cr Cornish	5 year footpath construction program.	That Officers establish a 5 year footpath construction program.	DTS	CARRIED	<ul style="list-style-type: none"> • Consideration at Councillor Workshop 12.04.16. • Item deferred OCM 31.05.2016 pending further information. • Additional information for consideration at next available Councillor Workshop with report to be presented to Council following. Carried forward to next progress table ONGOING
6	22/9/2015 9.2	Cr Cornish	Use and application of glyphosate based products	That Officers prepare information sheets detailing the City's practices for the use and application of glyphosate based products.	DTS	CARRIED	<ul style="list-style-type: none"> • Glyphosate Information Sheets available on City's website. • Councillors consulting in October 2015 for comments prior to publication. ACTION COMPLETED
7	22/09/2015 9.1	Cr Chris Cornish	Perth Bayswater Rugby Union Club and Bayswater City Soccer	"That City Officer's communicate with the Perth Bayswater Rugby Union Club and the Bayswater City Soccer Club and commence investigations into whether there will be benefits from the two (2) clubs re-locating."	N/A	DEFERRED	No further action required.

			Club				
8	22/9/2015 10.1	Cr Coates	Sustainability Centre - Lightning Park	That in order to progress the development of a world class Sustainability Centre at Lightning Park a working group be formed (including relevant stakeholder representation - eg Friends of Lightning Swamp Bushland, community, Education Dept) to progress the proposal via; Review of current design to ensure that it incorporates contemporary sustainability initiatives Development of operational models and costs for the centre Identification of funding options.	DTS	CARRIED	<ul style="list-style-type: none"> • Motion for consideration at next Ordinary Council Meeting. • Referred to OCM of 13.10.16. <p>ACTION COMPLETED</p>
9	13/10/2015 9.3	Cr Chris Cornish	Disbanding of the State Administrative Tribunal	That the City of Bayswater write to the Premier, the leader of the opposition and the Attorney-General informing them of our displeasure with the State Administrative Tribunal and ask them to make an election pledge to review the role of SAT with a view of disbanding it.	N/A	LOST	No further action required.
10	13/10/2015 9.2	Cr Michelle Sutherland	Sustainability Centre Lightning Park	That Council in order to progress the development of a world class Sustainability Centre at Lightning Park a Working Group be formed (including relevant stakeholder representation - e.g. Friends of Lightning Swamp Bushland, community, Education Dept.) to progress the proposal via: <ul style="list-style-type: none"> • Review of current design to ensure that it incorporates contemporary sustainability initiatives; • Development of operational models and costs for the centre; and • Identification of funding options. 	DTS	CARRIED	<ul style="list-style-type: none"> • Committee formed and first meeting held. • Currently preparing a Scoping document to consider the issues and options available in relation to the provision of the Centre. <p>Carried forward to next progress table ONGOING</p>
11	13/10/2015 9.1	Cr Cornish	Perth Bayswater Rugby Union Club and Bayswater City Soccer	"That City Officer's communicate with the Perth Bayswater Rugby Union Club and the Bayswater City Soccer Club and commence investigations into whether there will be benefits from the two (2) clubs re-locating."	DCS	CARRIED	<p>COMPLETED</p> <p>Council resolution from OCM 12/07/2016 below. "That Council notes the response provided by Perth Bayswater Rugby Union Club stating no benefit in relocating from Pat O'Hara Reserve, and the verbal response from Bayswater City Soccer Club indicating that Frank Drago</p>

			club				Reserve is their considered home ground, and that additional matches and training could be conducted at Wotton Reserve. Clubs advised.
12	17/11 /2015 9.5	Cr Ehrhardt	Maylands Car Parking Strategy	The Council amends the motion made at its Ordinary Meeting on 28 April 2015 in relation to Item 9.2 - Maylands Parking Strategy, such that the car parking strategy for the Maylands Town Centre does not solely identify areas for parking stations, but rather focuses on an integrated transport approach to managing parking in the town centre.	MCS/DP DS	CARRIE D	In progress. Council received a report on the 1st phase of the strategy (parking surveys) at its meeting held on 31 May 2016 and authorised the preparation of the strategy. Development of the strategy is underway. Carried forward to next progress table ONGOING
13	17/11 /2015 9.4	Cr Catherine Ehrhardt Original failed motion raised by Cr Coates	Installation of Planter Boxes in the Bayswater Town Centre	1. That the City's officers prepare a report to Council in relation to the different types of schemes for planter boxes and parklets that could be installed in the main shopping streets in the Bayswater, Morley, Maylands, Noranda and Bedford centres, including options relating to community consultation, design and location criteria, costs, funding and implementation - options including a trial, 'adopt a planter' installation, City installation and/or installation by other programs. 2. That the report is presented at the mid-year financial review for budgeting.	DPDS	CARRIE D	In progress. A paper relating to this matter was presented to the 14 June 2016 Councillor Workshop. It outlined the various options to implement planter boxes and parklets. Councillors were generally of the view that the City prepare guidelines for planter boxes, and consider the installation of sample boxes at Morley Library. The guidelines are currently be prepared for discussion at a Councillor Workshop in August. Carried forward to next progress table ONGOING
14	17/11 /2015 9.3	Cr Radford	Adjourning meetings	If a meeting of Council or Committee meeting is in progress 3 hours after its commencement then: The Chairperson or presiding member will adjourn the meeting for 5 minutes, after the completion of the current item and before the next item is called on.	CEO	CARRIE D	Completed - meetings now adjourned after 3 hours. Provision to be included in the review of the Standing Orders Local Law 2013.
15	17/11 /2015	Cr Coates	Bayswater Structure	That the City of Bayswater bring forward the development of a Structure Plan for the Bayswater	DPDS	CARRIE D	In progress. A budget adjustment was approved by Council at the 15 December 2015 OCM.

	9.2		Plan	Townsite in this financial year and suitable funds be made available.			At the 31 May 2016 OCM, Council appointed consultant TPG to undertake the structure plan. The development of the structure plan is underway. Carried forward to next progress table ONGOING
16	17/11 /2015 9.1	Cr Toldo	Major Planning Applications	That all Councillors be informed immediately of any major planning application worth over \$3 million submitted to the City and kept informed of the process and outcomes.	N/A	LAPSED	No further action required.
17	15/12 /2015 9.11	Cr Palmer	Donation Esperance Fire Appeal	That Council donate \$2,500 to the Esperance Fire Appeal.	DFCS	CARRIED	Letter and cheque for \$2500 sent to Perth Lord Mayors Relief Fund. ACTION COMPLETED
18	15/12 /2015 9.10	Cr Dan Bull	Developer contact register	That Council: Requests the Chief Executive Officer to prepare a draft policy for consideration by Council to establish the creation of a public register of Council Member Contact with Developers, which should include but not be limited to recording every instance of a prescribed or defined contact with a developer noting the: <input type="checkbox"/> Developer name; <input type="checkbox"/> Date and time of contact; <input type="checkbox"/> Type of contact; <input type="checkbox"/> Property or properties within the City of Bayswater to which the contact is related; and <input type="checkbox"/> Nature of the issue covered in the contact. The Chief Executive Officer shall prepare the draft	CEO	LOST	No further action required.

				policy and present to Council no later than March 2016, noting other Local Governments have already adopted or are in preparation of developer contact registers.			
19	15/12 /2015 9.9	Cr Dan Bull	Gift Register	That Council: 1. Requests the Chief Executive Officer, by the 11 January 2016, to make the City of Bayswater Register of Gifts and Hospitality to Council Members and Employees, publicly accessible on the City's website. 2. A hard copy of the Register be made available at the Civic Centre.	CEO	CARRIE D	Completed - register established February 2016, uploaded onto the website and provided to Customer Services. Document to be updated monthly.
20	15/12 /2015 9.8	Cr Fleeton	Bayswater Heritage Fund	That Policy No. TP-P 6.3 (City of Bayswater Heritage Fund) be amended to reflect the following:- 4.a) and 4.b) to set a maximum funding level of \$1,500 per application but not exceeding 50% of the total cost of approved work, and 5.a) include the requirement of three quotes from three different providers to accompany the appropriate Application Forms.	DPDS	LOST	No further action required.
21	15/12 /2015 9.7	Cr Palmer	Recycling Programs in Public Places	That staff promote options for the provision of public recycling disposal facilities (batteries, fluorescent tubes etc) for local businesses, to encourage recycling and attract customers.	DTS	CARRIE D	<ul style="list-style-type: none"> • Letter forwarded to CEBA to assist and encourage local businesses to participate. • City and EMRC currently run recycling program and residents can drop off at: <ul style="list-style-type: none"> • Civic Centre; • Bayswater, Morley and Maylands Libraries; and • Galleria Information Office. • Businesses wishing to participate will receive waste education sessions from the EMRC. <p>ACTION COMPLETED</p>
22	15/12 /2015 9.6	Cr Ehrhardt	Christmas Hampers	That the Council remove the practice of an annual Christmas Gift Hamper to the value of \$200 each for Partners of Councillors and Directors, with the funds being reallocated back to the general budget.	CEO	CARRIE D	Christmas Hampers no longer provided to Councillors as from December 2015.

							Action completed -																																								
23	15/12 /2015 9.5	Cr Ehrhardt	Active Ageing Strategy	That Council: 1. As a part of the 2015 Corporate Business Plan review process, Council supports in principal the inclusion of a new action to develop an Active Ageing Strategy, in the 2016 - 2020 Corporate Business Plan. 2. Notes that officers will investigate a cost estimate for the development of an Active Ageing Strategy for consideration as a part of the 2016/17 budget allocation process.	DCS	CARRIE D	COMPLETED Allocated to 2016/17 budget.																																								
24	15/12 /2015 9.4	Cr Bull	Public form on Progress of 20% by 2025	"That City officer provide the Council and residents of the City of Bayswater an update as to the progress of the 20% by 2025 Tree Canopy Vision with a view to arranging a public forum which is to be facilitated by an appropriately qualified facilitator and allow for appropriate and broad community and stakeholder consultation and input."	DTS	CARRIE D	<ul style="list-style-type: none"> Dual focused approach considered at 23.02.16 OCM. <table border="1"> <thead> <tr> <th>ACTION#</th> <th>COMPONENT#</th> <th>TIMELINE#</th> <th>CO</th> </tr> </thead> <tbody> <tr> <td rowspan="3">1.#</td> <td>Trees / native plants to residents program#</td> <td>Jun - Aug 2016#</td> <td>\$20,</td> </tr> <tr> <td>Additional tree planting - verges/reserves#</td> <td>Jun - Aug 2016#</td> <td>\$100</td> </tr> <tr> <td>Temporary resources to coordinate program#</td> <td>6 months#</td> <td>\$50,</td> </tr> <tr> <td rowspan="2">2.#</td> <td>Community engagement#</td> <td>Mar - Aug 2016#</td> <td>\$15,</td> </tr> <tr> <td>Preparation of Urban Tree Canopy/Forestry Strategy#</td> <td>Apr - Aug 2016#</td> <td>\$15,</td> </tr> <tr> <td colspan="3">TOTAL COST OF INCREASED TREE PLANTING PROGRAM#</td> <td>\$200</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Update to Councillor Workshop 09.02.16. 2015-16 winter planting season, following trees planted: <table border="1"> <thead> <tr> <th>PROJECT#</th> <th>NO. OF PLANTING#</th> <th>FUNDING SOURCE#</th> </tr> </thead> <tbody> <tr> <td>Streetscape Funding#</td> <td>400 (sizeable trees)#</td> <td>Council#</td> </tr> <tr> <td>Street Trees#</td> <td>200 (sizeable trees)#</td> <td>Council#</td> </tr> <tr> <td>Baigup - Perth NRM Grant#</td> <td>8,000 (native plants)#</td> <td>Grant#</td> </tr> <tr> <td>Lightning Park#</td> <td>15,000 (tube stock)#</td> <td>Grant#</td> </tr> </tbody> </table> <p>Proposed update to next Councillor Workshop 09.08.16</p> <p>Carried forward to next progress table ONGOING</p>	ACTION#	COMPONENT#	TIMELINE#	CO	1.#	Trees / native plants to residents program#	Jun - Aug 2016#	\$20,	Additional tree planting - verges/reserves#	Jun - Aug 2016#	\$100	Temporary resources to coordinate program#	6 months#	\$50,	2.#	Community engagement#	Mar - Aug 2016#	\$15,	Preparation of Urban Tree Canopy/Forestry Strategy#	Apr - Aug 2016#	\$15,	TOTAL COST OF INCREASED TREE PLANTING PROGRAM#			\$200	PROJECT#	NO. OF PLANTING#	FUNDING SOURCE#	Streetscape Funding#	400 (sizeable trees)#	Council#	Street Trees#	200 (sizeable trees)#	Council#	Baigup - Perth NRM Grant#	8,000 (native plants)#	Grant#	Lightning Park#	15,000 (tube stock)#	Grant#
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25	15/12 /2015 9.3	Cr Bull	Special Control Area 12	"That Council initiates a review of Special Control Area 12 (King William Street / Whatley Crescent commercial precinct, Bayswater) under the City's Town Planning Scheme No.24. The review to comprise:-	DPDS	CARRIE D	In progress. This motion was superseded by a subsequent resolution on 2 February 2016 in considering a motion passed at the Special Meeting of Electors on 16 December 2015. The Council resolution was "That Council not consider the proposed height reduction in SCA12 as a priority part of																																								

				Community engagement and consultation on current provisions and proposed provisions with the wider community; Community engagement and consultation through a wide range of mediums. Reporting to Council on the outcome of the review for further consider this matter."			the development of the Bayswater Structure Plan as per Council's resolution of 15 December 2015, and not initiate a new scheme amendment. The provisions of SCA12 will be considered as part of the Bayswater Town Centre Structure Plan. Now being addressed through alternate resolution. ACTION COMPLETED
26	15/12 /2015 9.2	Cr Fleeton	Clothing Allowance	That Policy No. EO-P04 be amended to exclude "costs associated with clothing worn by elected members.	CEO	CARRIE D	Policy Amended and updated in the Executive Services Policy manual. Action completed
27	15/12 /2015 9.1	Cr Fleeton	Caretaker Election Policy	That a report on proposed "caretaker election period policy" be presented to Council for debate and adoption no later than March 2016.	CEO	CARRIE D	. Reported to Council in March with draft policy. Policy adopted for the purpose of Public Consultation in March 2016. Policy adopted in May 2016 and included in policy manuals and on the website. Action completed
28	02/02 /2016 9.14	Cr Terry Kenyon JP	Legal Policy for Councillors	That City officers investigate the development of a legal policy for Councillors and staff and if necessary request an exemption from the Minister for Local Government to allow Councillors to vote on such a policy.	N/A	DEFERRED	No further action required.
29	02/02 /2016 9.13	Cr Terry Kenyon	Analysis of Fringe Benefits Tax (FBT)	That the City undertakes an analysis of the annual FBT costs for Councillors and staff and options on reducing these costs be referred to a future Councillor workshop.	N/A	DEFERRED	No further action required.
30	02/02 /2016 9.12	Cr Terry Kenyon, JP	Reducing Costs - Catering for Council Functions/Events	That the City undertakes an analysis of the annual costs of catering for Council functions/events and options on reducing these costs be referred to a future Councillor workshop.	N/A	DEFERRED	No further action required.

31	02/02 /2016 9.11	Cr Terry Kenyon, JP	Alcohol Free Functions and Events	That the City undertakes an analysis of the annual cost of alcohol for Council functions/events and prepares a policy to facilitate Council functions/events becoming alcohol free for consideration by Council.	N/A	DEFERR ED	No further action required.
32	02/02 /2016 9.10	Cr Terry Kenyon JP	Code of Conduct Review	That the City investigate the possibility of amending the Code of Conduct to incorporate penalties and fines for any Councillors that intentionally or continually breach the rules.	N/A	DEFERR ED	No further action required.
33	02/02 /2016 9.9	Cr Stephanie Coates	Bayswater Townsite	<p>1. That the City develop landscape plans on a staged basis over the next two years) for waterwise urban streetscape renewals with a focus on enhancing the tree canopy in all town centres and shopping precincts within the City of Bayswater.</p> <p>2. That the City commence planting trees in the Bayswater Townsite (in this instance, in King William Street between Guildford Road and Whatley Crescent; and on Whatley Crescent between King William Street and Hamilton Street) following:</p> <p>a) public consultation on a landscaping plan (community consultation during April/May 2016 via Facebook, City of Bayswater website; local newspapers; signs on notice boards in the Townsite); and</p> <p>b) a report on the results of the consultation to be referred to Council in June 2016.</p> <p>3. That Council considers an allocation of \$100,000 during the 2016 budget review for the streetscape works in the Bayswater Townsite.</p>	N/A	DEFERR ED	No further action required.
34	02/02 /2016 9.8	Cr Stephanie Coates	Establishing a Design Advisory Committee	"That Council instigate a Design Advisory Committee, and the City to prepare a report for Council consideration in relation to: The terms of reference of the Committee, including: Purpose/role of Committee. The number, type and qualifications of members. Meeting details.	N/A	DEFERR ED	No further action required.

				Sitting fees. Costs and budget implications."			
35	02/02 /2016 9.7	Cr Dan Bull	Corporate Credit Card	That Council requests the Chief Executive Officer to publicly report itemised credit card statements for all Directors, Managers and the Chief Executive Officer at each monthly Council meeting, as part of City's financial statements to Council (such reports to be first considered by the Audit and Risk Management Committee, if appropriate.	N/A	DEFERR ED	No further action required.
36	02/02 /2016 9.6	Cr Chris Cornish	Telecommun ication Allowance	That the City ceases the provision of wi-fi cards for use in Councillor tablets and that the cost associated with the provision of wi-fi for Councillor tablets be funded through the Telecommunication Allowance.	N/A	DEFERR ED	No further action required.
37	02/02 /2016 9.5	Cr Chris Cornish	Amendment of Policy EO- P04	2. Requests any claims made since 17 October 2015 be refunded to the City.	N/A	LOST	No further action required.
38	02/02 /2016 9.5	Cr Chris Cornish	Amendment of Policy EO- P04	That Council: 1. Amends Policy EO-P04 to exclude all items under the equipment accessories component of the policy.	CEO	CARRIE D	Policy Amended and updated in the Executive Services Policy manual. COMPLETED
39	02/02 /2016 9.4	Cr Brent Fleeton	Councillor and Staff Travel Allowance	That Council: Removes the ability for any Councillor to travel interstate or overseas, with the exclusion of the Mayor. Lowers the annual budget for Councillor conferences/seminars to \$1,500. Decides applications for one-off interstate travel for the Mayor and City Staff.	N/A	LOST	No further action required.
40	02/02 /2016 9.3	Cr Brent Fleeton	Council Meeting Structure	That Council trials the following structure of meetings Scraps meetings of the Standing Committees of Planning and Community Services and Technical, Finance and Corporate Services for a trial period commencing 8 March 2016 to 31 May 2016. Holds an Ordinary Council Meeting each fortnight (first to be held 8 March 2016, followed by 5 April	CEO	CARRIE D	Temporary structure implemented. Public notice completed and provided as required by the Act.

				<p>2016, 19 April 2016, 3 May 2016, 17 May 2016 and 31 May 2016.</p> <p>In consultation with the Chief Executive Officer, the order of all agenda items will be at the discretion of the Mayor.</p> <p>Maintain the existing arrangements for all other internal committee meetings.</p> <p>At the Ordinary Council Meeting in May 2016, Council to decide the future structure of meetings</p>			
41	02/02 /2016 9.2	Cr Catherine Ehrhardt	Request to Investigate Place Manager Roles for the City's Town Centres	<p>That the Council:</p> <ul style="list-style-type: none"> o Requests that the Chief Executive Officer investigate Place Management Roles for the City's Town Centres, to include a new focus on driving innovative economic, retail and place making strategies for the City's four (4) main Town Centres, Bayswater, Maylands, Morley and Noranda; o Endorses, in principle, the establishment of new Place Manager roles to <ul style="list-style-type: none"> -develop and co-ordinate the implementation of proposed strategies and programs; and -act as the point of responsibility and accountability for initiatives, outcomes and objectives in each position's allocated Town Centre; and o Requests that the Chief Executive Officer submit a report to the Council, no later than 16 May 2016. The report to include, but not be limited to <ul style="list-style-type: none"> - Place Manager roles, initiatives, outcomes and objectives - Financial implications, with funding to be primarily drawn from existing resources; and - any other relevant matters. 	DPDS	CARRIE D	<p>Completed. A paper was tabled at the Councillor Workshop on 26 April 2016. Council resolved at the 31 May 2016 OCM as follows: "That Council:</p> <ol style="list-style-type: none"> 1. Supports the introduction of two Place Manager positions to provide place management at the town centres within the City of Bayswater, and these positions to replace the current Economic Development Officer position (Model 1). 2. Considers a further allocation of \$86,000 for the additional place management position as part of the 2016-17 budget process." <p>The adopted budget for 2016-17 allocates funding for the positions from 1 January 2017.</p>
42	02/02 /2016 9.1	Cr Catherine Ehrhardt	Bus Shelter - Maylands Hall	That the Council Officers prepare a report for the mid-year budget review on associated costs and available funds for a Bus Shelter to be installed outside the Maylands Hall on Eighth Avenue, Maylands.	DTS/DF CS	CARRIE D	<ul style="list-style-type: none"> • Bus shelter installed March 2016.

							ACTION COMPLETED
43	23/02 /2016 9.9	Cr Stephanie Coates	Bayswater Townsite	<p>1. That the City develop landscape plans on a staged basis over the next two years) for waterwise urban streetscape renewals with a focus on enhancing the tree canopy in all town centres and shopping precincts within the City of Bayswater.</p> <p>2. That the City commence planting trees in the Bayswater Townsite (in this instance, in King William Street between Guildford Road and Whatley Crescent; and on Whatley Crescent between King William Street and Hamilton Street) following:</p> <p>a) public consultation on a landscaping plan (community consultation during April/May 2016 via Facebook, City of Bayswater website; local newspapers; signs on notice boards in the Townsite); and</p> <p>b) a report on the results of the consultation to be referred to Council in June 2016.</p> <p>3. That Council considers an allocation of \$100,000 (\$20,000 of which to be used for relocation of the Jacaranda tree at 9-11 King William Street to Bert Wright park) during the 2016 budget review for the streetscape works in the Bayswater Townsite.</p>	DTS	LOST AND DEFERRED TO WORKSHOP	Part of discussion on planter boxes which went to Councillor Workshop 14/6/2016.
44	23/02 /2016 9.8	Cr Stephanie Coates	Establishing a Design Advisory Committee	<p>That Council requests the City is to prepare a report for Council's consideration in relation to the terms of reference for a Design Advisory Committee, including:</p> <ul style="list-style-type: none"> • Purpose/role of Committee. • The number, type and qualifications of Committee members. • Meeting details. • Costs and budget implications. 	DTS	CARRIED	<p>Council noted the report relating to the establishment and terms of reference of a design advisory committee/panel at the 12 July 2016 OCM.</p> <p>Awaiting the release of the draft State Planning Policy and Guide relating to development assessment panels.</p> <p>Carried forward to next progress table ONGOING</p>
45	23/02 /2016	Cr Terry Kenyon,	Reducing Costs -	That the City undertakes an analysis of the annual costs of catering for Council functions/events and	N/A	LOST	No further action required.

	9.7	JP	Catering for Council Functions/Events	options on reducing these costs be referred to a future Councillor workshop.			
46	23/02/2016 9.6	Cr Terry Kenyon JP	Alcohol Free Functions and Events	That the City undertakes an analysis of the annual cost of alcohol for Council functions/events and prepares a policy to facilitate Council functions/events becoming alcohol free for consideration by Council.	N/A	LOST	No further action required.
47	23/02/2016 9.5	Cr Terry Kenyon JP	Code of Conduct Review	"That the City investigate the possibility of amending the Code of Conduct to incorporate penalties and fines for any Councillors that intentionally or continually breach the rules."	N/A	WITHDRAWN	No further action required.
48	23/02/2016 9.4	Cr Terry Kenyon JP	Legal Policy for Councillors	That City officers investigate the development of a legal policy for Councillors and staff and if necessary request an exemption from the Minister for Local Government to allow Councillors to vote on such a policy.	N/A	LOST	No further action required.
49	23/02/2016 9.3	Cr Terry Kenyon	Analysis of Fringe Benefits Tax (FBT)	"That the City undertakes an analysis of the annual FBT costs for Councillors and staff and options on reducing these costs be referred to a future Councillor workshop."	N/A	WITHDRAWN	No further action required.
50	23/02/2016 9.2	Cr Dan Bull	Corporate Credit Card	That Council requests the Chief Executive Officer to publicly report itemised credit card statements for all Directors, Managers and the Chief Executive Officer at the following Council meeting, as part of the City's financial statements to Council.	DFCS	CARRIED	Completed Now in Practice.
51	23/02/2016 9.1	Cr Chris Cornish	Telecommunications Allowance	That the cost associated with the provision of data sim cards for Councillor tablets be funded through the Telecommunication Allowance commencing the next billing cycle.	CEO	CARRIED	ACTION COMPLETED.
52	08/03/2016 16.4	Cr Brent Fleeton	Public Open Space Audit	"That Officers undertake an audit of all existing designated dog exercise areas and report back to Council with a summary of the level of facilities provided for drinking water for both humans and pets. This report should also outline the cost and timeframe	N/A	DEFERRED	No further action required.

				for installing multi-use drinking water facilities in designated dog exercise area that do not currently have these facilities for consideration in the 2016/17 budget".			
53	08/03/2016 16.3	Cr Brent Fleeton	Travel Register	<p>That Council requests that:</p> <p>commencing from 1 April 2016, the Chief Executive Officer provides full details of costs incurred by Councillors and City of Bayswater staff while travelling interstate and overseas on Council/City business which have been paid for, or will be reimbursed, by ratepayers' money, on a publicly available register, such register to be published on the City website, no later than 10 working days after each trip.</p> <p>at the first Ordinary Council Meeting following any ratepayer-funded trip made by any Councillor, an additional agenda item must be included after Urgent Business for the following:</p> <p>A short verbal report by that Councillor to provide a brief summary of the reasons for the trip and any information or documentation of particular importance to Council, the City, or ratepayers/residents; and</p> <p>A written report to be tabled which provides this summary in more detail including any accompanying documents which would be of benefit to Council and/or the City, which must also be included as an attachment to the publicly available register</p>	CEO	CARRIE D	<p>Register established and included on the City's website. Document will be updated regularly as required when Councillors and Officers attend interstate and overseas business.</p> <p>ACTION COMPLETED</p>
54	08/03/2016 16.2	Cr Brent Fleeton	Public Question Time Procedures	<p>That public question time of this Council is altered to incorporate the following:</p> <p>All questions relating to an agenda item must be</p>	N/A	LOST	No further action required.

				<p>given in writing to the City by 4.30pm of the day of the Ordinary Council Meeting that the item is being considered,</p> <p>Questions must request factual information, not personal opinions of any Councillor or City officer, and must not contain preambles,</p> <p>The City will advise the Mayor and Councillors by way of written notification before the commencement of the Ordinary Council Meeting how many questions were received in writing by 4.30pm that day and which item they relate to,</p> <p>The City shall respond in writing no less than 21 working days after the question has been put, and if that is not possible due to the City requiring further time being required, a letter updating the questioner be sent.</p> <p>At the earliest possible opportunity after the commencement of the Ordinary Council Meeting, a maximum of 15 minutes be allocated to Public Question Time, prioritising Urgent Business, where the Mayor will either give answers which are available or advise that the questions will be responded to in accordance with this policy,</p> <p>If it is the opinion of the City that no answers are available immediately, the Mayor will consider Public Question Time over and the meeting moves to the next agenda item.</p>			
55	08/03/2016 16.1	Cr Stephanie Coates	Temporary Bicycle Boulevard	That Council sets up a temporary bicycle boulevard on King William Street from Bert Wright Park to Riverside Gardens for the Autumn River Festival (ARF) 2016.	N/A	LOST	No further action required.
56	22/03/2016 16.1	Cr Brent Fleeton	Public Open Space Audit	That the City audits all public open space (POS) and reports back to Council with a summary of the level of facilities provided for drinking water for both humans and pets, with information on potential costings	DCS	CARRIE D	OCM 17/05/2016 Resolution below for Item 11.4 "That Council: 1. Consider an allocation of \$32,500 in the years 2016/17, 2017/18, 2018/19 to:

				should Council resolve to see all POS have multi-use drinking water facilities by the end of 2016			(a) Install drinking fountains with dog bowls at all dog exercise areas over two (2) hectares not currently providing drinking water (priority in 2016/17). (b) Install drinking fountains with dog bowls in remaining areas identified over the remaining two financial years." Subject to budget approvals. Allocation of \$18,000 in 2016/2017 budget Carried forward to next progress table ONGOING
57	05/04 /2016 16.1	Cr Ehrhardt	Public Toilets at Maylands Parcel Office	That the City explores options with the Public Transport Authority (PTA) to share a public toilet facility at the Maylands Train Station site with PTA patrons and the Maylands Community, and report back to Council by May 2016 on the PTA's feedback and associated costs. Options to be explored are to include a stand-alone self-cleaning toilet, modifications to the existing toilet facility inside the former Maylands Parcels Office to make it suitable for use by abled and disabled persons along with the incorporation of baby change facilities, or a self-cleaning toilet module in the Parcels Office.	DPDS	CARRIED	A status update was provided to 31 May 2016 OCM. PTA has confirmed in writing that it does not support a new public toilet in the former Maylands Parcels Office building or a stand-alone toilet on any land under the control of the PTA at the train station site. Council considered a report at the 2 August 2016 OCM and noted this outcome. ACTION COMPLETED
58	19/04 /2016 16.1	Cr Sally Palmer	Protection, Demolition and Maintenance of Street Trees during Construction of Developmen	"That the City prepare a policy requiring: 1. The owner/developer to be responsible for any street tree on a verge abutting a development site that the City requires to be retained, to be protected and maintained during the demolition and construction phase of development. 2. The owner/developer to meet the full cost of a replacement street tree if the street tree does not survive during the demolition and construction phase	DPDS	DEFERRED	Amended Motion considered at 3 May 2016 OCM. Accordingly no further action required for this deferred motion. No further action required.

			t	of development."			
59	03/05 /2016 16.1	Cr Sally Palmer	Protection and Maintenance of Street Trees during Demolition and Construction of Developmen t	That the City prepare a policy requiring: 1. The owner/developer to be responsible for any street tree on a verge abutting a development site that the City requires to be retained, to be protected and maintained during the demolition and construction phase of development. 2. The owner/developer is to pay a \$5,000 bond to the City of Bayswater to ensure the street tree is protected and maintained during the demolition and construction phase of development. The bond is to be held in trust for a period of 12 months following completion of the construction, and where the street tree has been protected and maintained to the satisfaction of the City. If the street tree does not survive during the demolition and construction phase the owner/developer is to meet the full cost of a replacement street tree. The inclusion of a street tree bond to be considered as part of the review of Activities and Trading on Thoroughfares Local Laws.	DPDS	CARRIE D	The Policy is being prepared aiming for a report to an August OCM. Carried forward to next progress table ONGOING
60	17/05 /2016 16.2	Cr Dan Bull	Establishme nt of an Aboriginal Advisory Committee	That Council supports in principle the establishment of an Aboriginal Advisory Committee by 1 November 2016 subject to the submission of a report addressing relevant matters such as purpose, membership and costs.	DCS	CARRIE D	Report in progress. Scheduled to be presented at 23 August OCM Carried forward to next progress table ONGOING
61	17/05 /2016 16.1	Cr Chris Cornish	Recording of Council Meetings	That the City of Bayswater update the chamber's conference and audio system and commence recording all council meetings, excluding confidential items. These audio files are to be made publicly accessible via the City's website. The new conference system is to have the following	DFCS	CARRIE D	Presentation being made at the 9 August 2016 Workshop. The intent is for it to be installed thereafter.

				<p>capabilities, and once installed Council shall consider their use:</p> <ul style="list-style-type: none"> • Live audio and video streaming • Electronic voting with results displayed within the chamber. <p>That Council allocates \$90,000 in the 2016-17 budget to update the chamber's conference and audio system.</p>			<p>Carried forward to next progress table ONGOING</p>
62	31/05/2016 16.1	Cr Brent Fleeton	Draft Review of Town Planning Policy TP-P1.11	<p>That the City:</p> <ol style="list-style-type: none"> 1. Amends Policy TP-P 1.11 'Percent for Public Art' to change the cost of any public art provided under this policy to be no less than half of one percent (0.5%) (currently 1%) of the construction value of the eligible development proposal; and 2. Prepares a new policy (for consideration at a future Councillor workshop then through extensive community and industry consultation) that requires no less than half of one percent (0.5%) of the construction value of all commercial, non-residential or mixed use development with a construction cost of \$1 million or greater to be paid to the City for the provision of street trees in the immediate vicinity of the relevant development. 3. That the amended Policy TP-P 1.11 'Percent for Public Art' and the proposed new policy relating to a street tree contribution be effective at the same time, subject to Council final adoption. 	DPDS	CARRIED	<p>Investigations are currently taking place for a presentation to an August Councillor Workshop.</p> <p>Carried forward to next progress table ONGOING</p>
63	21/0/2016 16.3	Cr Dan - Bull	Minimising Confidential Items considered in Council Meetings	<p>That Council requests the Chief Executive Officer to prepare by 1 September 2016 a draft policy for consideration by Council with the aim of minimising confidential items in Council Meetings, as well as an accompanying explanatory note for the public which, once finalised and endorsed by Council will be published on the City's website.</p>	GA		<p>Investigations currently taking place with presentation to Council predicted for the 2 August OCM. Policy developed and adopted by council at 2 August 2016 OCM.</p> <p>Policy published to City of Bayswater website.</p> <p>ACTION COMPLETED</p>

64	16.2 21/0/ 2016	Cr Dan Bull	Creation of a Dedicated Accountability and Governance Portal on the City's website	That Council requests the Chief Executive Officer to create a dedicated accountability and governance portal on the home page of the City's website by 1 September 2016, which provides the following information: - A link to each on-line register; - Mayor and Councillors sitting fees, allowances and meeting attendances per year (including committee meetings and workshops), per member; - Number of employees paid salaries of \$100,000 or more, listed according to department; and - Each other transparency, disclosure, or accountability measure that has been adopted by City (and that the portal is updated from time to time as each transparency, disclosure or accountability measure is adopted by the City in the future).	GA	CARRIED	In progress. <ul style="list-style-type: none"> • Portal being established by IT • Documents being gathered by Governance for upload. • Gathering salary information from HR. • Updating committee attendance registers. Establishing a workshop attendance register. Carried forward to next progress table ONGOING
65	21/0/ 2016 16.1	Cr Catherine Ehrhardt	Best Practice Accountability Measures	That the Chief Executive Officer investigates and provides a report to Council on examples of best practice accountability measures that have been adopted by other Australian local governments, particularly highlighting those that may be relevant to the City and the Western Australia jurisdiction by 23 August 2016.	GA	CARRIED	Investigations currently taking place with presentation to Council predicted for the 23 August OCM. Report currently under review by executive in preparation for presentation to Council at 23 August OCM. Carried forward to next progress table ONGOING