

2016/2017 - Notices of Motion Progress Table

	Motions shaded this colour are those motions that were raised by a Councillor but that were not moved by Council for whatever reason.
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	Motions shaded this colour are those motions that have been completed.
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	Motions shaded this colour are those motions that were outstanding at the close of the financial year and have been carried forward and added to the to the next financial year table.
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**NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING OR PRIOR TO THE MEETING
2016/2017**

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
1	12/07/2016 16.2	Cr Dan Bull	Planning Applications being Advertised on City's Website	That the City publishes on its website those planning applications that are undertaking community consultation, including details and plans of the application and consultation and an online submission form. This is to be in accordance with the Local Government Act, copyright and other relevant legislation, and to commence online by Monday, 5 September 2016.	DPDS	CARRIED	In progress. Internal meetings held with responsible service areas. The City's Forms and Checklists have been updated accordingly. COMPLETED
2	12/07/2016 16.1	Cr Michelle Sutherland	Proposal for Review of Community Flood Protection and Drainage Arrangements in the City of Bayswater	That Council: <ul style="list-style-type: none"> Investigate options to facilitate greater City control of the drainage systems within the municipality with a view to assuming responsibility for the "main drain" components (assets) of the drainage system currently managed by the Water Corporation. Write to the Minister for Water and request that the Water Corporation cooperates with Council in the investigation of options by making available relevant asset management data and information on the "main drainage" system assets to enable accurate option investigations. Write to its adjoining Councils to inform them of these resolutions and to request their support and cooperation in this investigation to manage the communities drainage systems holistically and efficiently. 	N/A	Withdrawn	No further action required.
3	23/08/2016 16.2	Cr Dan Bull	Ownership Details of Wetlands within the City of Bayswater	That the Chief Executive Officer provides to Council by the end of the 2016/2017 financial year, a report on which Wetlands are privately owned and other ecologically sensitive areas that are also privately owned within the City of Bayswater.	DTS	CARRIED	Staff currently developing a workplan for this task. To be progressed early in the new year. Correspondence forwarded to Friends of Groups seeking feedback. Workshop Paper presented in April.

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							<p>Feedback received from Environmental Community Groups and a report to be presented to June 2016 round of meetings.</p> <p>Natural area mapping layer on CitySpatial and publicly available. Affected Government agencies advised of environmental significance.</p> <p>COMPLETED</p>
4	23/08/2016 16.1	Cr Catherine Ehrhardt Original failed motion raised by Cr Coates	Bench Seat Relocation	That City Officers liaise with business owners on the southern side of Walter Road between Roseberry Street and Salisbury Street in relation to the preparation of a preferred parking and streetscape plan (including seating, bin locations and beautification works) and the developed plan be referred back to Council for consideration.	DTS	CARRIED	<p>Site meeting with business owner 31 October 2016. Officers currently developing plans for consultation.</p> <p>Plans being finalised for consultations with affected businesses</p> <p>Carried forward to next progress table ONGOING .</p>
5	13/09 2016 16.3	Cr Dan Bull	Lease of Community and Child Care Properties	That Council requests that the Mayor, on behalf of Council, writes to the Hon. Tony Simpson MLA, the Minister for Local Government; Community Services; Seniors and Volunteering; Youth to advise the Minister of Council's serious concerns with the recent decision to withdraw accommodation assistance for community based child care centres, community centres and neighbourhood centres, given the serious ramifications this decision will have on such centres within the City of Bayswater, as well as the community of City of Bayswater more generally.	DFCS	CARRIED	<p>Letter sent.</p> <p>COMPLETED</p>
6	13/09 2016 16.2	Cr Stephanie Coates	Citywide Play Space Strategy	That Council: As a part of the development of the 2017-2021 Corporate Business Plan, Council considers the inclusion of a new action "to develop a Citywide	DCS	CARRIED	<p>Report no longer required as the Play Space Strategy is being progressed as part of the Corporate Business Plan.</p>

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				<p>Play Space Strategy."</p> <p>a) Notes that pending inclusion of this action in the 2017-2021 Corporate Business Plan, the Play Space strategy will be developed by an external consultant and will serve as a framework for assessing the adequacy of current play spaces and planning future play spaces for children and families across the City.</p> <p>b) Requests that officers prepare a scope of works and a cost estimate.</p>			<p>Development of scope of works (as per item 3b) not yet commenced.</p> <p>Carried forward to next progress table ONGOING .</p>
7	13/09 2016 16.1	Cr Catherine Ehrhardt	Waterwise Gardens	That Council, in order to lead by example, request staff to prepare landscape design plans for the provision of waterwise verge gardens and tree planting at the City's administration centre and the implementation of the plans be considered during the formulation of the City's Corporate Business Plan and Budget for 2017/18.	DTS	CARRIED	<p>Preliminary discussions with A/MG&L (15.09.16).</p> <p>Draft Plans being developed.</p> <p>Quotations received to develop detailed landscape plans.</p> <p>Discussed at Councillor Workshop. Plans being finalised.</p> <p>Consideration of funds on 2017-18 budget.</p> <p>Works due to commence week of 28 August 2017.</p> <p>Carried forward to next progress table ONGOING .</p>
8	04/10/20 16 16.1	Cr Chris Cornish	Outstanding Council Resolutions	That an update be provided to Council by the end of October, on the status of all outstanding Councillor initiated resolutions which have not been delayed to a future time period prior to completion.	Executive	CARRIED	<p>The Notice of Motion progress table is updated on a monthly basis and uploaded to the City's website and Councillor Portal. COMPLETED</p>
9	04/10/20 16 16.2	Cr Brent Fleeton	Leave Liability Management	That the City implements an administration-wide policy which would see no single employee being allowed to hold an annual leave balance of no more	Executive	CARRIED	<p>Report to 15/11/2016 OCM COMPLETED</p>

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				than 8 weeks at a single point in time. To achieve this overall goal, the acting CEO is instructed to draft a workforce management plan and present to Council for endorsement no later than 1 December 2016. This plan would include, but not limited to, a reduction in the City's overall leave liability at the earliest opportunity without any adverse impact on essential public services, employees, residents and ratepayers.			
10	25/10/2016 16.1	Cr Chris Cornish	Employee Reward and Recognition Program	That the City implement an 'employee of the month' program.	Executive	CARRIED	In progress. Service awards were presented at the annual Christmas party. This was in keeping with the intent of the motion. Peer and leader recognition programme to be introduced following roll out of new organisational values. ELT will be provided with the opportunity to formally recognise employees for demonstrating the values on a monthly basis. Carried forward to next progress table ONGOING .
11	25/10/2016 16.2	Cr Catherine Ehrhardt	Maylands Waterland Extension to Trading Hours	That Officers prepare a report by December 2016 detailing the cost implications of extending the opening hours of Maylands Waterland by one hour per day from the first opening day in January 2017. Should additional costs be identified, Officers are also requested to identify source funding from the current budget to meet these.	DCS	CARRIED	Report presented to OCM 6.12.2016 . COMPLETED
12	25/10/2016 16.3	Cr Catherine Ehrhardt	Elected Member Allowances Policy Review	That Council amend the Elected Members - Allowances Policy to pay the Members Fees and ICT Allowance quarterly in arrears commencing 31 January 2018 each year and that a full review of this policy be undertaken.	Executive	CARRIED	Updated the policy accordingly. COMPLETED

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No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
13	25/10/2016	Cr Dan Bull 16.4	Changing a Decision of Council	That Council approves a significant change to the resolution made at its Ordinary Council Meeting held on 2 August 2016 in relation to Item 8.1 - Proposed 27 Lot Freehold Subdivision -Skipper's Row (in relation to the subdivision at Lots 6-10 and 14, 128 and 130 King William Street, Bayswater and the wetland at Lot 14, 128 King William Street, Bayswater) by changing section 9 (nine) of the original motion to read as follows: That Council request the Western Australian Planning Commission initiate an amendment to the Metropolitan Region Scheme to reserve as 'Parks and Recreation' the area of Riverside Gardens, Eric Singleton Reserve, and Lot 14, 128 King William Street, Bayswater indicated in the attached 'Proposed Zoning' map, excluding portion of Lot 11 adjacent to the south-east boundary of Lot 6, King William Street, Bayswater.	DPDS	CARRIED	Ongoing will be reported to Council at June/July Workshop. No additional information Carried forward to next progress table ONGOING .
14	15/11/2016 16.1	Cr Stephanie Coates,	Parklet Guidelines	That the City prepares guidelines for Parklets.	DPDS	CARRIED	Prepared and adopted by Council at its OCM held on 28 March 2017. COMPLETED
15.	15/11/2016 16.2	Cr Stephanie Coates	Local Bike Plan Works Schedule	That Council receives a report by February 2017 outlining the progress on the implementation of the Works Schedule ('Appendix D') in the "Local Bike Plan".	DTS	CARRIED	Report presented to 22 February 2017 Committee Meeting COMPLETED
16.	15/11/16	Cr Stephanie Coates 16.2	Local Bike Plan Works Schedule	That Council receives a report by February 2017 outlining: (b) an analysis, including indicative costs, of enhancing the works in the Local Bike Plan to include protected bike lanes on strategic cycling routes where feasible for consideration for inclusion in the City's Corporate Business Plan and Budget for 2017/18.	DTS	LOST	No further action required

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No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
17	06/12/16 16.1	Cr Dan Bull	Cr Dan Bull - Preparation of an Economic / Business Framework	That Council requests the Acting Chief Executive Officer prepare a draft economic/businesses framework by 30 April 2017 in consultation with relevant local business representative groups for Council's consideration. The intent of the framework will be to support and enhance existing local businesses within the City of Bayswater as well as provide support for new businesses to emerge in the City.	DPDS	CARRIED	COMPLETED Economic/Business Framework was approved by Council at PDSC meeting on 16 May 2017.
18	06/12/16 16.2	Cr Michelle Sutherland	Cat Deterrents at Lightning Swamp	That Officers meet with staff from Murdoch University to develop and trial cat deterrents at Lightning Swamp Bushland, with the broader aim of establishing approaches to mitigate the loss of our native fauna in bushlands due to cat predation.	DTS	CARRIED	Initial meeting held with Friends of Lightning Swamp Bushland and University. Second meeting to be held with City officers, Friends of Lightning Swamp and University late January 2017. Currently looking at funding opportunities to support trial. Carried forward to next progress table ONGOING .
19	06/12/16 16.3	Cr Michelle Sutherland	Beehives on Public Land	That Officers work with the Apiarists Association to identify appropriate locations and approaches to trial Beehives on public land in the City of Bayswater.	DTS	CARRIED	Contacted Apiarists Association and meeting scheduled for Friday, 20 January 2017. Trialling beehives at Maylands Brick Kiln and Slade Street for 12 months. Carried forward to next progress table ONGOING .
20	06/12/16 16.4	Cr Catherine Ehrhardt	Review of Catering provisions for Council	1. Trials the cessation of the provision of meals for Council meetings, including workshops and committees, from 31 December 2016 to 30 June 2017.	DCS	LOST	No further action required

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			Meetings, Workshops and Committees				
21	06/12/16 16.4	Cr Catherine Ehrhardt	Review of Catering provisions for Council Meetings, Workshops and Committees	2. Considers the inclusion of funding in the 2017-18 budget development to upgrade the civic centre kitchen and employ a permanent caterer/cook for any Council meetings.	DCS	CARRIED	Progressing. Current catering contract expires 12/2017. Review of options leading up to expiry of contract underway. Carried forward to next progress table ONGOING .
22	06/12/16 16.4	Cr Catherine Ehrhardt	Review of Catering provisions for Council Meetings, Workshops and Committees	3. That no alcohol be available prior to the meetings.	DCS	LOST	No further action required
23	06/12/16 16.4	Cr Catherine Ehrhardt	Review of Catering provisions for Council Meetings, Workshops and Committees	4. That the City continue with the existing catering contract for 12 months.	DCS	CARRIED	Current contractor advised.

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24	06/12/16 16.5	Cr Catherine Ehrhardt	Report to review, Election of Mayor, Wards and Number of Offices of Council	That a report be presented to Council no later than March 2017 on the options available to the City in relation to the holding of a community poll to assess the community opinion with regards to: <ol style="list-style-type: none"> 1. Adopting the alternative method of filling the office of Mayor by election by the electors of the district. 2. Reviewing/discontinuing the ward system. 3. Reducing the number of offices of Councillors within the district. 	Executive	LOST	No further action required
25	31/01/17 14.1	Cr Brent Fleeton	Review of the City of Bayswater's Australia Day Event	That the City of Bayswater, in consultation with all relevant community stakeholders, investigates the potential to hold an Australia Day celebration on 26 January 2018. This would include a visual light demonstration and other activities, partnered with local businesses and community groups, at a location to be determined along the Swan River. A report detailing all options, including funding requirements, will be presented to Council via the Community Events Advisory Committee for consideration by no later than 30 June 2017.	DCS	LOST	No further action required.
26	31/01/17 14.2	Cr Stephanie Coates	Preparation of Detailed Design Guidelines for the Bayswater Town Centre	The City of Bayswater appoints a suitably qualified and experienced consultant(s) to prepare detailed design guidelines for relevant precincts within the Bayswater Town Centre Structure Plan (BTCSP) Area, subject to sufficient available funds being identified for this work as part of the mid-year review of the 2016-17 Budget. The detailed design guidelines are to: <ul style="list-style-type: none"> • Build on the design principles and development criteria articulated in the BTCSP (forthcoming); • Define the architectural styles of relevant precincts within the town centre; and 	DPDS	CARRIED	The funds to prepare have been included on the City's draft budget for 2017-18. Project is currently being scoped prior to procurement of a consultant to prepare the Guidelines. Carried forward to next progress table ONGOING .

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				<ul style="list-style-type: none"> • Give regard to the heritage and character of the area. 			
27	31/01/17 14.3	Cr Stephanie Coates	Smart Cities and Suburbs Design Submission	That the City of Bayswater collaborates with the EMRC to prepare a "Smart Cities and Suburbs Program - Round 1" submission with a focus on "Smart Planning" in relation to the Forrestfield Airport Link and a further report be provided to Council.	DPDS	CARRIED	<p>The City has written to the EMRC requesting collaboration. Response has been received from the EMRC that they are not preparing a Smart Cities application in Round 1. However, there has been a number of discussions with the EMRC and the community group leading the request for the submission to the City deals programs on the FAL.</p> <p>Carried forward to next progress table ONGOING .</p>
28	31/01/17 14.4	Cr Stephanie Coates	Tree Vandalism Policy	That Council reviews its policy on Public Reserves - Management of Vegetation Adjacent to Private Property, with particular reference to clause (f), to minimise the potential to adversely affect innocent parties in the vicinity of any suspected vandalised trees.	DTS	LOST	No further action required.
29	31/01/17 14.5	Cr Alan Radford	Grants Officer	That Council employs a permanent full time Grants Officer to obtain grants for the City as an alternative and additional source of funding for planned operating and capital projects. This officer will also be responsible for providing a quarterly report to Council to advise the status of any grant applications.	ADFCS	CARRIED	<p>31 January 2017 Council resolved: <i>"That this motion be deferred to a workshop."</i></p> <p>Referred to April 2017 Workshop.</p> <p>COMPLETED</p>
30	28/02/17 14.1	Cr Stephanie Coates	Development of Arts Plan and Formation of an Arts Advisory Group	<p>That Council:</p> <ol style="list-style-type: none"> 1. As a part of the 2017 Corporate Business Plan review process, supports the inclusion of a new action to develop an Arts Plan (including the formation of an Arts Advisory Group) in the 2017-2021 Corporate Business Plan. 2. Requests that Officers investigate a cost 	DCS	CARRIED	<p>COMPLETED</p> <p>Corporate Business Plan (CBP) adopted by Council on 25/07/2017 and action C1.2.6 Develop and Implement an Arts Plan with support from an Arts Advisory Committee is located within the CBP.</p>

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				estimate for the development and ongoing management of an			Project due to commence 2018/19. Council considered a report and on 17/05/2017 resolved: <i>"That Council:</i> 1. <i>Considers a budget allocation of \$70,000 in the 2018-19 budget, to develop an Arts Plan.</i> 2. <i>Considers the formation of an Arts Advisory Group in the 2018-19 financial year to develop an Arts Plan."</i>
31	28/02/17 14.2	Cr Michelle Sutherland	Park and Ride Facility at Morley	That Council requires the City to write to the State Government to progress the provision of a park and ride facility at Morley to service the Morley Bus Station.	Executive	CARRIED	28 February 2017 Council resolved: <i>"That this motion be deferred to the next Ordinary Council Meeting."</i> The motion was considered at the March 2017 Council meeting. COMPLETED SEE 42
32	28/02/17 14.3	Cr Dan Bull	Reporting of Conflict of Interest Statements	That Council requests the Acting Chief Executive Officer to publicly report on and provide all conflict of interest statements that are required to be received pursuant to the City's procurement policy - or reasons why the policy has not been complied with.	ADFCS	CARRIED	PROGRESSING Subject to discussions with Governance. Carried forward to next progress table ONGOING .
33	28/02/17 14.4	Cr Catherine Ehrhardt	Lightning Park Sustainability Centre Status Update	That Council receives a report on the status update of the Lightning Swamp Sustainability Centre.	DTS	WITHDRAWN	This motion was raised at the OCM of 31 January 2017 and has been withdrawn by Cr Catherine Ehrhardt.
34	28/02/17 14.5	Cr Michelle Sutherland	Morley Eagles Baseball Club	That Council considers an allocation as part of the 2017-18 budget process towards the Morley Eagles Baseball Club."	DCS	WITHDRAWN	28 February 2017 Council resolved: <i>"That this motion be deferred to the next Ordinary Council Meeting."</i> Withdrawn by Cr Sutherland prior to the March Council meeting.
35	28/02/17 14.6	Cr Stephanie Coates	"Welcome to" signs in town centres	That the City removes the "Welcome To..." signs in the town centres.	DTS	CARRIED	Signs have been removed. COMPLETED

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36	28/02/17 14.7	Cr Chris Cornish	Planning Data Searchable by Planning Alert	That the City of Bayswater publishes its planning data either in a machine readable format which is searchable by PlanningAlerts, or develops a 'web scraper' in order to present the City's planning data in a format PlanningAlerts can use.	DPDS	CARRIED	This practice is awaiting COB having an online presence.. Online functionality and licenses will be implemented in the new financial year and following commissioning of the services online tracking plus web scraping will be available. Estimated timeframe is September 2017. Carried forward to next progress table ONGOING .
37	28/03/17 14.1	Cr Stephanie Coates	Signage Audit	That Council receives a "signage audit" scope for consideration at a Council Workshop by August 2017.	DTS	CARRIED	Programmed for July workshop. Signage Audit Scoped adopted by Council on 16 August 2017. COMPLETED
38	28/03/17 14.2	Cr Sally Palmer	Request for Funding to Purchase Carters Land - Lot 14, 128 King William Street	That Council writes to the State Premier and Minister for Planning seeking the provision of the pre-election committed funding of \$1.5 million towards the purchase of Lot 14, 128 King William Street, Bayswater (Carters Land).	Executive	CARRIED	COMPLETED letter sent. Funding received.
39	28/03/17 14.3	Cr Sally Palmer	Works Approval RE Concrete Batching Plant - Lot 2, 277-279 Collier Road	That Council writes to the State Premier and Minister for Environment seeking their support to the community's strong opposition and appeal against the works approval issued by the Department of Environment Regulation for the proposed concrete batching plant at Lot 2, 277-279 Collier Road, Bayswater.	Executive	CARRIED	COMPLETED letter sent 3 letters of response received from the responsible Minister and the Premier in respect of this matter:- 16 May 2017, 13 June 2017 and final letter dated 20 June 2017 - the 1 st response from the Minister notes that the matter is under appeal and the Premier in his letter refers the matter to the Minister. The Minister for the Environment inter alia, 20 June 2017 partially allowed one ground of appeal and dismissed the others.
40	28/03/17	Cr Dan	Designation of	That Council designates, under section 5.37(1) of	Executive	WITHDRAWN	Cr Bull withdrew this motion prior to consideration by

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	14.4	Bull	Senior Employees	the Local Government Act 199, each Director position to be a senior employee position and requests the Acting Chief Executive Officer to make consequential amendments to the City's 'Nomination of Designated Senior Officers Policy' within 48 hours of this resolution.			Council.
41	28/03/17 14.5	Cr Catherine Ehrhardt	New Action in the 2017-21 Corporate Business Plan Relating to Permanent Event Structures	That Council: 1. Supports the inclusion of a new action in the 2017-21 Corporate Business Plan to "Investigate possible locations for permanent event stage structures within the City's Regional reserves". 2. Notes that costs (inclusive of whole of life) associated with any future permanent event stage structures will be considered as part of the long term financial planning process for 2017-27.	DCS	CARRIED	Corporate Business Plan (CBP) adopted by Council on 25/07/2017 and action C1.1.10 Investigate possible locations for permanent events stage structures within the City's Regional reserves is located within the CBP. Project due to commence 2018/19. Following investigations, point 2 - long term financial plan will be actioned. COMPLETED
42	28/03/17 14.6	Cr Michelle Sutherland	Park and Ride Facility at Morley	That Council requires the City to write to the State Government to progress the provision of a park and ride facility at Morley to service the Morley Bus Station.	Executive	CARRIED	Letter sent - COMPLETED No response received.
43	28/03/17 14.7	Cr Michelle Sutherland	Morley Eagles Baseball Club	That Council considers an allocation as part of the 2017-18 budget process towards the Morley Eagles Baseball Club.	DCS	WITHDRAWN	Cr Sutherland withdrew this motion prior to consideration by Council.
44	26/04/17 14.2	Cr Sally Palmer	South Sudan Children's Food Crisis	That Council donates \$5000 to UNICEF to support Children's Crisis Fund for Africa and funds be sourced from the Mayoral dinner allocation.		LOST	Absolute Majority not achieved
45	26/04/17 14.3	Cr Catherine Ehrhardt	Marriage Equality	That, City of Bayswater: 1. Publicly supports marriage equality irrespective of sex or gender identity, and acknowledges that marriage equality is a key human rights principle.	Executive	CARRIED	Letters sent - COMPLETED

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				2. Recognises that civil marriage makes a positive contribution to families and communities. 3. Acknowledges that many people in the municipality are disadvantaged by the current law and social exclusion. 4. Notes that marriage equality now exists in 22 countries, including Britain, Ireland, the USA, Canada and New Zealand. 5. Writes to all Federal MPs and Senators and the Prime Minister, advising them of Council's support and encouraging them to prioritise changes to the Marriage Act through a respectful debate and with a conscience vote by all MPs.			
46	23/05/17 14.1	Cr Dan Bull	Implementation of a 40km/hr zone in the Bayswater Town Centre (South of Subway)	That Council, in recognition of the community comments received at the recent place making forum for the Bayswater town centre, and the clear desire of the community to create places that are more walkable and pedestrian friendly: <ul style="list-style-type: none"> • requests the City to prepare a report on the necessary treatments to facilitate the implementation of a pedestrian friendly shared place in the Bayswater town centre (south of the subway) and such report be presented to the November 2017 CTFCS Committee meeting. Such measures could potentially include implementation of a 40km/h zone, continued tree planting, streetscaping to improve shared space, use of surfaces to manage traffic - such a treatments creating vibrations and/or sound to remind drivers to slow down and become more aware of their surroundings, removal of kerbs to allow for more inclusive pedestrian movement; • includes this project within the Corporate 	DTS		OCM 23 May 2017: " <i>That this item be deferred to the next OCM.</i> " COMPLETED

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				Business Plan; and • allocates \$100,000 in the City's 2017/18 budget for the implementation of the necessary works.			
47	27/06/17 14.1	CR Dan Bull	Implementation of a 40km/hr zone in the Bayswater Town Centre	That Council, in recognition of the community comments received at the recent place making forum for the Bayswater town centre, and the clear desire of the community to create places that are more walkable and pedestrian friendly: • requests the City to prepare a report on the necessary treatments to facilitate the implementation of a pedestrian friendly shared place in the Bayswater town centre (south of the subway) and such report be presented to the November 2017 CTFCS Committee meeting. Such measures could potentially include implementation of a 40km/h zone, continued tree planting, streetscaping to improve shared space, use of surfaces to manage traffic - such a treatments creating vibrations and/or sound to remind drivers to slow down and become more aware of their surroundings, removal of kerbs to allow for more inclusive pedestrian movement; • includes this project within the Corporate Business Plan; and • considers an allocation of \$100,000 during the first budget review in the 2017-18 financial year for the implementation of the necessary works.	DTS	CARRIED	City's Place Managers and Technical Manager have had an initial meeting with MRWA to discuss possible implementation of 40km/hr speed zones within the City's town sites. Main Roads requested further traffic survey information on the roads in question for assessment. Traffic surveys have recently been completed and information compiled for a further meeting with MRWA to consider potential lower speed limits within the Town Centres. Carried forward to next progress table ONGOING .
48	27/06/17 14.2	Cr Stephanie Coates	Design Review Panel	That Council: 1. Requests the Chief Executive Officer to prepare a further report in relation to the establishment of a Design Review Panel, taking into consideration the Western Australian Planning Commission's draft Design Review Guide and addressing the	DPDS	CARRIED	OCM 25 July 2017 - Establishment of Design Review Panel approved subject to sufficient funds being allocated for its implementation. - Considers allocation of \$20,000 in 17/18 budget review

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				<p>following matters:</p> <ul style="list-style-type: none"> • The purpose/role of the Panel; • Composition of the Panel including the number, type and qualifications and experience of Panel members; • Meeting details; and • Budget implications. <p>2. Considers the establishment of a Design Review Panel at the next Ordinary Council Meeting.</p>			<p>for implementation.</p> <p>-Adopt changes to City's schedule of fees to include Design Review Panel fees.</p> <p>Carried forward to next progress table ONGOING .</p>
49	27/06/17 14.3	Cr Stephanie Coates	Increasing the size of regional playgrounds within the City of Bayswater	<p>That Council:</p> <ol style="list-style-type: none"> 1. Considers increasing the size of the City's three regional playgrounds (Riverside Gardens, Bardon Park and Robert Thompson Reserve) during the development of the City's Play Space Strategy. 2. Considers the inclusion of supporting infrastructure such as BBQ's and picnic benches; inside the fence line of regional playgrounds; during the development of the City's Play Space Strategy. 3. Applies for grants and additional funding from other sources where possible for the construction of playgrounds. 	DCS	CARRIED	NOTED and incorporated into the scope for the Playspace Strategy which is scheduled to commence in 2017/18.
50	27/06/17 14.4	Cr Brent Fleeton	Land Asset Disposal and Acquisition Strategy	<p>That Council amend action L1.3.2: Develop a land asset disposal and acquisition strategy and program in the draft Corporate Business Plan 2017-21 to include an audit of the City's buildings to identify utilisation levels; this action is to commence in 2018-19 and the draft scope and costs associated with this audit to be presented to Council by December 2017.</p>	DPDS	CARRIED	COMPLETED Listed in Corporate Business Plan to commence in 2018-2019.

Ongoing Motions carried forward from previous financial years

MOTIONS CONSIDERED AT COUNCIL MEETINGS Ongoing motions carried forward							
No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
1	23/02/ 2016 9.8	Cr Stephanie Coates	Establishing a Design Advisory Committee	That Council requests the City is to prepare a report for Council's consideration in relation to the terms of reference for a Design Advisory Committee, including: <ul style="list-style-type: none"> • Purpose/role of Committee. • The number, type and qualifications of Committee members. • Meeting details. • Costs and budget implications. 	DPDS	CARRIED	<p>Council noted the report relating to the establishment and terms of reference of a design advisory committee/panel at the 12 July 2016 OCM.</p> <p>Awaiting the release of the draft State Planning Policy and Guide relating to development assessment panels. Policy and Guide not released to date</p>
2	22/03/ 2016 16.1	Cr Brent Fleeton	Public Open Space Audit	That the City audits all public open space (POS) and reports back to Council with a summary of the level of facilities provided for drinking water for both humans and pets, with information on potential costings should Council resolve to see all POS have multi-use drinking water facilities by the end of 2016	DCS	CARRIED	<p>ONGOING Update on progress below:</p> <p>2017/18 Budget</p> <ul style="list-style-type: none"> • Hampton Square Reserve • Abinger Reserve • Shadwell Reserve • Upper Bardon Park <p>Allocation of \$20,000 in 2017/18 budget</p> <p>2016/17 Budget</p> <ul style="list-style-type: none"> • Broun Park - complete • Cloughton Reserve - complete • Arbor Park - complete • Weld Square - completed • Strutt Reserve - completed <p>Allocation of \$18,000 in 2016/2017 budget Analysis of locations and appropriate drinking</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							<p>fountains underway that can be installed within the current budget underway.</p> <p>OCM 17/05/2016 Resolution below for Item 11.4 "That Council: 1. Consider an allocation of \$32,500 in the years 2016/17, 2017/18, 2018/19 to: (a) Install drinking fountains with dog bowls at all dog exercise areas over two (2) hectares not currently providing drinking water (priority in 2016/17). (b) Install drinking fountains with dog bowls in remaining areas identified over the remaining two financial years."</p>
3	03/05/2016 16.1	Cr Sally Palmer	Protection and Maintenance of Street Trees during Demolition and Construction of Development	<p>That the City prepare a policy requiring:</p> <ol style="list-style-type: none"> 1. The owner/developer to be responsible for any street tree on a verge abutting a development site that the City requires to be retained, to be protected and maintained during the demolition and construction phase of development. 2. The owner/developer is to pay a \$5,000 bond to the City of Bayswater to ensure the street tree is protected and maintained during the demolition and construction phase of development. The bond is to be held in trust for a period of 12 months following completion of the construction, and where the street tree has been protected and maintained to the satisfaction of the City. If the street tree does not survive during the demolition and construction phase the owner/developer is to meet the full cost of a replacement street tree. 	DPDS	CARRIED	<p>The Policy was prepared and discussed at the February 2017 Councillor Workshop. Councillors identified that the policy could not be implemented until the fines for illegal tree removal were increased. This will form part of the local law review, which will commence shortly.</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
				The inclusion of a street tree bond to be considered as part of the review of Activities and Trading on Thoroughfares Local Laws.			
4	17/05/2016 16.2	Cr Dan Bull	Establishment of an Aboriginal Advisory Committee	That Council supports in principle the establishment of an Aboriginal Advisory Committee by 1 November 2016 subject to the submission of a report addressing relevant matters such as purpose, membership and costs.	DCS	CARRIED	<p>ONGOING</p> <p>Council further considered a report on 19/04/2017 and resolved as follows:</p> <p><i>"That Council:</i></p> <ol style="list-style-type: none"> <i>1. Approves the draft terms of reference for the Aboriginal Advisory Committee.</i> <i>2. Requests that Officers seek expressions of interest from community members to join the Aboriginal Advisory Committee from July 2017 to commence following Council elections on 2017.</i> <i>3. Notes that Councillor nominations for Aboriginal Advisory Committee will sought following Council elections in 2017.</i> <i>4. Considers an allocation of \$50,000 on the 2017/18 budget for project costs to establish a Reconciliation Action Plan.</i> <p>OCM 23 August 2016 Resolution:</p> <p><i>"That Council consider the inclusion of the following action in the development of the 2017-2021 Corporate Business Plan and the 2017/18 budget::</i></p> <p><i>" Council establishes an Aboriginal Advisory Committee or appropriate group to develop a Reconciliation Action Plan."</i></p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							<p>Following the adoption of this resolution, a further report will be provided to Council this financial year with a proposed meeting model, draft terms of reference as well as projected costs.</p> <p>The report will be presented to Council before the end of the financial year.</p>
5	17/05/2016 16.1	Cr Chris Cornish	Recording of Council Meetings	<p>That the City of Bayswater update the chamber's conference and audio system and commence recording all council meetings, excluding confidential items. These audio files are to be made publicly accessible via the City's website. The new conference system is to have the following capabilities, and once installed Council shall consider their use:</p> <ul style="list-style-type: none"> • Live audio and video streaming • Electronic voting with results displayed within the chamber. <p>That Council allocates \$90,000 in the 2016-17 budget to update the chamber's conference and audio system.</p>	DFCS	CARRIED	COMPLETED
6	31/05/2016 16.1	Cr Brent Fleeton	Draft Review of Town Planning Policy TP-P1.11	<p>That the City:</p> <ol style="list-style-type: none"> 1. Amends Policy TP-P 1.11 'Percent for Public Art' to change the cost of any public art provided under this policy to be no less than half of one percent (0.5%) (currently 1%) of the construction value of the eligible development proposal; and 2. Prepares a new policy (for consideration at a future Councillor workshop then through extensive community and industry 	DPDS	CARRIED	<p>OCM 15.11.2016 resolved not to proceed Item 10.4</p> <p>Officers presented this matter to the 9 August 2016 Councillor Workshop.</p> <p>A report was considered at the 15 November 2016 OCM where Council resolved not to proceed with the policy.</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
				<p>consultation) that requires no less than half of one percent (0.5%) of the construction value of all commercial, non-residential or mixed use development with a construction cost of \$1 million or greater to be paid to the City for the provision of street trees in the immediate vicinity of the relevant development.</p> <p>3. That the amended Policy TP-P 1.11 'Percent for Public Art' and the proposed new policy relating to a street tree contribution be effective at the same time, subject to Council final adoption.</p>			COMPLETE
7	16.2 21/06/ 2016	Cr Dan Bull	Creation of a Dedicated Accountability and Governance Portal on the City's website	<p>That Council requests the Chief Executive Officer to create a dedicated accountability and governance portal on the home page of the City's website by 1 September 2016, which provides the following information:</p> <ul style="list-style-type: none"> • A link to each on-line register; • Mayor and Councillors sitting fees, allowances and meeting attendances per year (including committee meetings and workshops), per member; • Number of employees paid salaries of \$100,000 or more, listed according to department; and • Each other transparency, disclosure, or accountability measure that has been adopted by City (and that the portal is updated from time to time as each transparency, disclosure or accountability measure is adopted by the City in the future). 	EXECUTIVE	CARRIED	COMPLETED

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status																																												
8	21/06/2016 16.1	Cr Catherine Ehrhardt	Best Practice Accountability Measures	That the Chief Executive Officer investigates and provides a report to Council on examples of best practice accountability measures that have been adopted by other Australian local governments, particularly highlighting those that may be relevant to the City and the Western Australia jurisdiction by 23 August 2016.	EXECUTIVE	CARRIED	COMPLETED																																												
9	15/12/2015 9.4	Cr Bull	Public Forum on Progress of 20% by 2025	That City officer provide the Council and residents of the City of Bayswater an update as to the progress of the 20% by 2025 Tree Canopy Vision with a view to arranging a public forum which is to be facilitated by an appropriately qualified facilitator and allow for appropriate and broad community and stakeholder consultation and input.	DTS	CARRIED	<ul style="list-style-type: none"> Dual focused approach considered at 23.02.16 OCM. <table border="1"> <thead> <tr> <th>ACTIONS</th> <th>COMPONENTS</th> <th>TIMELINE</th> <th>COST</th> </tr> </thead> <tbody> <tr> <td rowspan="3">1.a</td> <td>Trees / native plants to residents program</td> <td>Jun - Aug 2016a</td> <td>\$20,000a</td> </tr> <tr> <td>Additional tree planting - verges/reservesa</td> <td>Jun - Aug 2016a</td> <td>\$100,000a</td> </tr> <tr> <td>Temporary resources to coordinate program</td> <td>6 monthsa</td> <td>\$50,000a</td> </tr> <tr> <td rowspan="2">2.a</td> <td>Community engagement</td> <td>Mar - Aug 2016a</td> <td>\$15,000a</td> </tr> <tr> <td>Preparation of Urban Tree Canopy/ forestry Strategies</td> <td>Apr - Aug 2016a</td> <td>\$15,000a</td> </tr> <tr> <td colspan="4">TOTAL COST OF INCREASED TREE PLANTING PROGRAMa</td> <td>\$200,000a</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <ul style="list-style-type: none"> Update to Councillor Workshop 09.02.16. 2015-16 winter planting season, following trees planted: <table border="1"> <thead> <tr> <th>PROJECTa</th> <th>NO. OF PLANTINGa</th> <th>FUNDING SOURCEa</th> </tr> </thead> <tbody> <tr> <td>Streetscape Fundinga</td> <td>400 (sizeable trees)a</td> <td>Councila</td> </tr> <tr> <td>Street Treesa</td> <td>200 (sizeable trees)a</td> <td>Councila</td> </tr> <tr> <td>Baigup - Perth NRM Grants</td> <td>8,000 (native plants)a</td> <td>Granta</td> </tr> <tr> <td>Lightning Parka</td> <td>15,000 (tube stock)a</td> <td>Granta</td> </tr> </tbody> </table> <p>Project Update - Tree Planting and Strategy - Councillor Workshop 09.08.16</p> <p>Total trees planted for 2016-17 as at 11.11.2016 1,282.</p> <p>Community workshops have commenced.</p> <p>Three community workshops with focus groups have been completed with the online survey</p>	ACTIONS	COMPONENTS	TIMELINE	COST	1.a	Trees / native plants to residents program	Jun - Aug 2016a	\$20,000a	Additional tree planting - verges/reservesa	Jun - Aug 2016a	\$100,000a	Temporary resources to coordinate program	6 monthsa	\$50,000a	2.a	Community engagement	Mar - Aug 2016a	\$15,000a	Preparation of Urban Tree Canopy/ forestry Strategies	Apr - Aug 2016a	\$15,000a	TOTAL COST OF INCREASED TREE PLANTING PROGRAMa				\$200,000a				PROJECTa	NO. OF PLANTINGa	FUNDING SOURCEa	Streetscape Fundinga	400 (sizeable trees)a	Councila	Street Treesa	200 (sizeable trees)a	Councila	Baigup - Perth NRM Grants	8,000 (native plants)a	Granta	Lightning Parka	15,000 (tube stock)a	Granta
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MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							<p>ongoing.</p> <p>Officers have developed key focus areas and actions for the Urban Forest Strategy identified from the workshops and further research. A Public Tree Forum is scheduled to be held on 20.02.2017 and the final informing stage of consultation.</p> <p>A proposed draft Strategy is anticipated to be workshopped with Councillors in March 2017.</p> <p>Urban Forest Strategy report for Council consideration April 2017.</p> <p>Urban Forest Strategy currently out for public comment.</p> <p>Urban Forest Strategy adopted by Council on 19 July 2017.</p> <p>COMPLETED</p>
10	17/11/2015 9.2	Cr Coates	Bayswater Structure Plan	That the City of Bayswater bring forward the development of a Structure Plan for the Bayswater Townsite in this financial year and suitable funds be made available.	DPDS	CARRIED	<p>In progress. A budget adjustment was approved by Council at the 15 December 2015 OCM.</p> <p>At the 31 May 2016 OCM, Council appointed consultant TPG to undertake the structure plan.</p> <p>The development of the structure plan is underway.</p>
11	17/11/2015 9.4	Cr Catherine Ehrhardt Original	Installation of Planter Boxes in the Bayswater Town Centre	1. That the City's officers prepare a report to Council in relation to the different types of schemes for planter boxes and parklets that could be installed in the main shopping streets in the Bayswater, Morley, Maylands, Noranda	DPDS	CARRIED	<p>In progress. A paper relating to this matter was presented to the 14 June 2016 Councillor Workshop. It outlined the various options to implement planter boxes and parklets. Councillors were generally of the view that the</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
		failed motion raised by Cr Coates		and Bedford centres, including options relating to community consultation, design and location criteria, costs, funding and implementation - options including a trial, 'adopt a planter' installation, City installation and/or installation by other programs. 2. That the report is presented at the mid-year financial review for budgeting.			City prepare guidelines for planter boxes, and consider the installation of sample boxes at Morley Library. The guidelines were discussed at the 30 August 2016 Councillor Workshop and adopted the guidelines at the meeting held on 4 October 2016 COMPLETED
12	17/11/2015 9.5	Cr Ehrhardt	Maylands Car Parking Strategy	The Council amends the motion made at its Ordinary Meeting on 28 April 2015 in relation to Item 9.2 - Maylands Parking Strategy, such that the car parking strategy for the Maylands Town Centre does not solely identify areas for parking stations, but rather focuses on an integrated transport approach to managing parking in the town centre.	MCS/DPDS	CARRIED	In progress. Council received a report on the 1st phase of the strategy (parking surveys) at its meeting held on 31 May 2016 and authorised the preparation of the strategy. Development of the strategy is underway. Draft Strategy was approved for advertising at the 20 June PDSC meeting. Consultation has concluded and will be reported back to PDSC meeting in September.2017.
13	13/10/2015 9.2	Cr Michelle Sutherland	Sustainability Centre Lightning Park	That Council in order to progress the development of a world class Sustainability Centre at Lightning Park a Working Group be formed (including relevant stakeholder representation - e.g. Friends of Lightning Swamp Bushland, community, Education Dept.) to progress the proposal via: • Review of current design to ensure that it incorporates contemporary sustainability initiatives; • Development of operational models and costs for the centre; and • Identification of funding options.	DTS	CARRIED	Committee formed and first meeting held. Currently preparing a Scoping document to consider the issues and options available in relation to the provision of the Centre. Meeting held with President of Friends of Lightning Swamp 23 November 2016. Meeting held with Friends of Groups with a further meeting to be scheduled. Funds listed on draft 2017-18 budget to develop micro-sustainability centre.

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
14	Item 9.3 22/9/ 2015	Cr Cornish	5 year footpath construction program.	Officers establish a 5 year footpath construction program.	DTS	CARRIED	<p>Consideration at Councillor Workshop 12.04.16. Item deferred OCM 31.05.2016 pending further information.</p> <p>Additional information for consideration at next available Councillor Workshop with report to be presented to Council following.</p> <p>Footpath Program adopted by Council - OCM 13.09.2016.</p> <p>Footpath Program adopted by Council - OCM 13.09.2016 and implementation commenced. COMPLETED</p>
15	23/06/ 2015 9.4	Cr Kenyon	Town Planning Scheme Amendment in relation to Large Format Liquor Outlets	The City of Bayswater Amends the City's District Town Planning Scheme such that the development of large format liquor outlets (a premise with a net lettable area exceeding 300m ²) which are subject to or will require a liquor store licence under the Liquor Control Act 1988 (WA) will only be permitted exclusively in business zones, showroom warehouse zones, light industry zones and general industry zones and only if the City has granted planning approval.	DPDS	CARRIED	<p>In progress. Council initiated Scheme Amendment No.50 at the 22 September 2015 OCM.</p> <p>Following a public comment period, Council granted final approval to the amendment at the 23 February 2016 OCM.</p> <p>The amendment is awaiting the approval of the WAPC and Minister for Planning. Complete. Amendment gazetted on 11 November 2016.</p> <p>COMPLETED</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
16	23/06/ 2015 9.5	Cr Cornish	Interactive City Mobile App	That the City of Bayswater develops a mobile application (app) in order to enable better interaction with the community and a streamlined method for when the community wishes to report issues to the City. The mobile application should consider things such as infrastructure damage, flooding and graffiti and allow users to take a picture and automatically send the picture, with GPS location to a specified City of Bayswater email address. \$5,000 to be made available for the development of the app and any ongoing costs to come from the IT budget.	DFCS	CARRIED	COMPLETED
17	28/04/ 2015 9.7	Cr Terry Kenyon, JP	John D'Orazio Remembrance	That Council allocates a sum of \$40,000 in next year's 2015/2016 Budget to carry out a fitting remembrance for John D'Orazio for outstanding service to the City of Bayswater and our community.	DCS	CARRIED	<p>All project elements (semicircular bench & wording for memorial plaque) endorsed by family.</p> <p>Bench is in process of being manufactured. Estimated completion Oct 2017.</p> <p>Council considered a further report on 19/04/2017 and resolved as follows:</p> <p><i>"That Council:</i></p> <ol style="list-style-type: none"> <i>Does not accept the quotes received.</i> <i>Requests that City officers proceed with installation of a seat at Riverside Gardens, in commemoration of the late former Mayor of the City of Bayswater, Mr John D'Orazio, along with a tree that will grow into one of significance.</i> <i>Requests that City officers liaise with the family to decide on the exact wording of the</i>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							<i>achievements and general information to be included as part of this memorial."</i> In progress - D'Orazio family have been consulted on bench and plaque.
18	28/04/2015 9.3	Cr Chris Cornish	Edible Garden	3. That the City advertises for expressions of interest from community members who would like to be involved in the establishment of a traditional community garden.	DTS	CARRIED	Proposed policy to be developed with community consultation to be undertaken as part of the Bayswater Greening Strategy. Update provided to Councillor Workshop 09.08.2016. Workshops on Urban Forest Strategy scheduled for 12 and 19 November and 7 December 2016. Policy to be considered by Council with Expressions of Interest to be released early 2017-18.
19	28/04/2015 9.3	Cr Chris Cornish	Edible Garden	2. That officers roll out a method/policy where residents are granted permission to grow appropriate food on their street verge.	DTS	CARRIED	Proposed policy to be developed with community consultation to be undertaken as part of the Bayswater Greening Strategy. Update provided to Councillor Workshop 09.08.2016. Draft policy to be considered at OCM 15.11.2016. Policy adopted by Council 15.11.2016. COMPLETED
20	28/04/2015 9.3	Cr Chris Cornish	Edible Garden	1. That officers roll out a method/policy where residents are granted permission to have a portion of their local park designated as "edible garden".	DTS	CARRIED	Proposed policy to be developed with community consultation to be undertaken as part of the Bayswater Greening Strategy.

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							Update provided to Councillor Workshop 09.08.2016. Workshops on Urban Forest Strategy scheduled for 12 and 19 November and 7 December 2016. Policy to be considered by Council.
21	28/04/2015	Mayor, Cr Sylvan Albert	Maylands Parking Strategy	That the City undertakes a car parking strategy for Maylands Town Centre in 2015/2016 to address the long term management and identify suitable areas for parking stations; and suitable funds for this strategy be allocations in the 2015/2016 budget.	DPDS	CARRIED	In progress. Council received a report on the 1 st phase of the strategy (parking surveys) at the 31 May 2016 OCM and authorised the preparation of the strategy. Development of the strategy is underway. Same as /superseded by Item 12.
23	28/04/2015	Mayor, Cr Sylvan Albert	Café on River Foreshore	That Council investigate various options for implementing a café on the river foreshore, including sea containers.	DPDS	CARRIED	In progress. Options for a café where presented to a Councillor workshop on 24 November 2015. A subsequent report was presented to the 17 May 2016 OCM, where Council resolved that it: <i>"Supports the option of seeking a semi-permanent kiosk or cluster (sea container(s) or similar) to operate at Riverside Gardens, Lot 11, 123 Milne Street, Bayswater, and the principles and details of a future Expression of Interest and community engagement plan in relation to this option be discussed at a Councillor workshop."</i> A further paper will be presented to a Councillor Workshop in late 2017.