

2017/2018 - Notices of Motion Progress Table

	Motions shaded this colour are those motions that were raised by a Councillor but that were not moved by Council for whatever reason.
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	Motions shaded this colour are those motions that have been completed.
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**NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING OR PRIOR TO THE MEETING
2017/2018**

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
1	25/07/17 14.4	Cr Dan Bull	CEO Key Performance Indicators	<p>That:</p> <ol style="list-style-type: none"> 1. Council establish a working group comprising any number of Councillors who wish to be a member of the group, and the Chief Executive Officer to develop the key performance indicators required as part of the contract of employment; 2. The key performance indicators should take into consideration the following (noting that this list is not exhaustive): <ol style="list-style-type: none"> (a) Service/efficiency reviews – including, as a first step, the undertaking of an efficiency review of all aspects of the operations and administration of the City and report to Council on the outcomes achieved, with an initial assessment report to be provided at the first meeting of Council following the local government elections scheduled to occur in October 2017; (b) Financial sustainability; (c) Governance arrangements, structures, reporting and compliance; (d) Refinement of the Integrated Planning and Reporting framework; and (e) Any other issues identified. 3. The CEO KPIs, and reporting against their delivery be published on the City's Website and regularly updated; and 4. A report is to be presented to Council at the August Ordinary Meeting outlining the agreed key performance indicators and the assessment framework. 	Executive	CARRIED	<p>COMPLETED</p> <p>Report was presented to Councillor Workshop 8/8/2017 Report to Council 22/8/2017.</p>

**NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING OR PRIOR TO THE MEETING
2017/2018**

No	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
2	25/07/17 14.3	Cr Dan Bull	Traffic Management in the Bayswater Town Centre	<p>That Council:</p> <ul style="list-style-type: none"> in recognition of the recent place making forum for the Maylands Town Centre, in consultation with the Maylands Business Association, and subject to the outcome of that consultation (including in respect of work currently underway by the Maylands Business Association) requests the City to prepare a report on the treatments to facilitate the implementation of a pedestrian friendly shared place in the Maylands town centre (Eighth Avenue and Whatley Crescent) and such report be presented to a future CTFCS Committee meeting. Such measures could potentially include implementation Version: 2, of a 30km/hr zone, tree planting, streetscaping to improve shared space, use of surfaces to manage traffic - such as treatments creating vibration and/or sound to remind drivers to slow down and become more aware of their surroundings, removal of curbs to allow for more inclusive pedestrian movement – but will dovetail into work currently underway by the community; includes this project within the Corporate Business Plan; and considers an allocation of an appropriate amount for a future budget review to assist in the implementation of the necessary works (noting potential funding from other sources). 	DTS	CARRIED	<p>City's Place Managers and Technical Manager have had an initial meeting with MRWA to discuss possible implementation of 30km/hr speed zones within the City's town sites.</p> <p>Main Roads requested further traffic survey information on the roads in question for assessment.</p> <p>Traffic surveys have recently been completed and information compiled for a further meeting with MRWA to consider potential lower speed limits within the Town Centres.</p> <p>At CTFCS Committee Meeting of 18 July 2018, Council endorsed 40km/hr speed zone as recommended by MRWA for the Bayswater Town Centre</p> <p>COMPLETED</p>

3	25/07/17 14.2	Cr Brent Fleeton	WALGA Membership review	That Council requests the Chief Executive Officer to provide a report to Council by the September 2017 reviewing the costs, benefits, advantages and disadvantages of the City of Bayswater continuing to be a member of the Western Australian Local Government Association (WALGA).	Executive	CARRIED	COMPLETED Item to 6/9/2017 meeting: Council resolved the following: t Council: 1. Notes the report in relation to WALGA Membership. 2. Maintains the current level of membership and subscription services. 3. Requests that the Chief Executive Officer undertake a further review prior to the 2018-19 budget to identify potential savings and rationalisation of subscription services across all corporate memberships and that any changes be reflected in the draft budget.
4	25/07/17 14.1	Cr Brent Fleeton	Pensioner Subsidies	1. That the Chief Executive Officer be requested to prepare a detailed report in relation to the impacts of including increased pensioner subsidies in future versions of the Long-Term Financial Plan in accordance with the following: a) 2018-2019: 5% b) 2019-2020: 10% c) 2020-2021: 15% d) 2021-2022: 20% 2. The additional subsidies are to be above any subsidy provided by other levels of government.	DFCS	CARRIED	COMPLETED Referred to subsequent OCM and lost. No further action required.
5	22/08/17 14.1	Cr Brent Fleeton	Bayswater Town Centre - Metropolitan Redevelopme nt Authority Involvement	That this item be referred to a Councillor Workshop and representatives from the Minister for Planning and Metropolitan Redevelopment Authority are contacted to attend.	DPDS	CARRIED	In progress. Minister responded that the Metronet team would be in contact with the City to meet and discuss this matter.
6	14/11/17 14.1	Cr Filomena Piffaretti	Telecommunic ations Facility at Crimea	That Council requests: 1. The City to write to the Premier, state government ministers, local members and the	DPDS	CARRIED	COMPLETED. • 40 letters sent out by CEO on 15 Dec 2017.

			Park	<p>opposition members to express the City's disappointment in the decision made by the State Administrative Tribunal to allow the proposed telecommunications facility at Crimea Park, regardless of the facility's non-compliance with the City's requirements, Council's refusal of the facility and the strong community opposition to the facility and issues pertaining to SAT more generally.</p> <p>2. The City's Councillors on the Western Australian Local Government Association (WALGA) East Metropolitan Zone to request WALGA to lobby on behalf of the local government industry, the Minister for Planning to review the relevant State legislation so that the State Administrative Tribunal gives greater regard to the Council decision and community submissions in its consideration of planning review/appeal matters.</p>			<ul style="list-style-type: none"> • Memo sent by DPDS to Councillors on 22 Jan 2018 advising that 5 responses were received. • Further to the memorandum dated 22 January 2018 regarding the above matter, an additional six responses have been received to the letter sent by the Chief Executive Officer on 15 December 2017, including a response from the offices of the Minister for Planning Hon Rita Saffioti MLA. • David McFerran, Principal Policy Adviser writing on behalf of the Minister noted in his response that SAT found that the development is consistent with State Planning Policy 5.2 Telecommunications Infrastructure (SPP 5.2) and that the SAT decision also identifies that the City's Local Planning Policy is contrary to SPP 5.2 with regard to the application of buffers. Mr McFerran noted that as demonstrated by this decision, it is important that local planning policies are consistent with the overarching State Planning Framework. However, he further noted that the Minister does support community involvement in the planning process and in order for community concerns to be properly taken into account as part of the planning process, they need to be appropriately reflected in local planning strategies, schemes and policies. Mr McFerran noted in this respect that the Minister's Planning Reform Team is investigating options for greater community involvement in the planning system and for the community to know and understand what can and cannot be built in their neighbourhood, including simplifying the planning system and processes and reducing confusion about the permissibility of development and the exercise of discretion. • Consideration is currently being given to the
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							<p>matters raised as part of the development of the City's Local Planning Strategy.</p> <ul style="list-style-type: none"> Three of the responses were from the offices of the State Government Ministers Hon. John Quigley, Simone McGlurk and David Templeman. The Ministers' offices noted that the matters raised fall under the responsibilities of the Minister for Planning Hon Rita Saffioi MLA. A response was also received from Amber-Jade Sanderson MLA, Member for Morley. Ms Sanderson noted that she shares the City's disappointment with the recent SAT decision and will continue to work with the City to get the best outcomes for our constituents. Finally, a response was received from the office of the Leader of the Opposition, Hon Mike Nahan MLA, noting that as the matter falls under the Innovation and ICT portfolio, the correspondence has been forwarded to the Shadow Minister, Hon Liza Harvey MLA for her consideration.
7	14/11/17 14.2	Cr Chris Cornish	Citizen Science Project	That the City of Bayswater accepts the offer to be involved in the Citizen Science Project: Scientists working with Communities to improve urban microclimate.	DTS	CARRIED	City has commenced working with RMIT University and mapping will commence early next year.
8	14/11/17 14.3	Cr Catherine Ehrhardt	Biophilic Urban Design	That Council requests the City to prepare a report on biophilic urban design, including green/solar roofs and walls, and how the City can develop a policy to create better understanding and use of biophilic urban design throughout the City of Bayswater. The report is to be presented to a future Planning and Development Services Committee meeting.	DPDS	CARRIED	Not commenced - to be considered as part of work plan for 2018-19.
9	14/11/17 14.4	Cr Elli Petersen-Pik	Community Safety and Vulnerable People	That this item be deferred to the next Ordinary meeting of Council to allow the city to investigate issues discussed.	DCS	CARRIED	Deferred to OCM on 12.12.2017

10	14/11/17 14.5	Cr Brent Fleeton	Optimal Operating Structure of the Council	<ol style="list-style-type: none"> 1. That the City of Bayswater institutes a governance review including appropriate community input looking at: <ul style="list-style-type: none"> · The current ward system, including the number of elected members per ward. · The method of electing the Mayor and the Deputy Mayor. 2. That as part of the 2018/19 Budget process, Council assess the elected members' remuneration policy, including the policy of elected members receiving the maximum annual attendance fee as determined by the Salaries and Allowances Tribunal (SAT). 	CEO	LOST	The motion was lost therefore no action required.
11	14/11/17 14.6	Cr Dan Bull	Councillor Contact with Developers Policy	That Council request the Chief Executive Officer to develop a policy and register for the reporting of Councillor Contact with Developers with the draft policy to be presented at an Ordinary Council meeting before the end of March 2018.	CEO	CARRIED	<p>COMPLETED</p> <p>Policy was sent to Policy Review and Development Committee on 21 March 2018 and the Committee amended the policy and referred to Council for adoption. The Policy was adopted by Council on 27 March 2018.</p>
12	12/12/17 14.1	Cr Elli Petersen- Pik	Community Safety and Vulnerable People	<p>That:</p> <ol style="list-style-type: none"> 1. The City holds forums on community safety, homelessness and begging before the end of the financial year; 2. Relevant agencies and organisations (e.g. WA Police, support services) are invited to participate in the forums; 3. The City releases information to the community such as a discussion paper prior to the forums to educate the community and guide their questions and input; 4. Outcomes from these forums should assist and support completion of actions in the City's current Community Safety and Crime Prevention Plan, and contribute to any other relevant City policies; and 5. A report be provided to Council following the forums regarding the formation of an ongoing inter-agency committee (coordinated by the City) to follow up issues raised at the forum and 	ADCS	CARRIED	<p>COMPLETED</p> <p>*Homelessness information booklet almost complete - Aug 2018.</p> <ol style="list-style-type: none"> 1. The Community Safety Forums were held in Maylands on 16 April 2018 and Noranda on 23 April 2018. 2. Relevant agencies such as RUAH and the WA Police participated in the forums. 3. A discussion paper was released the community prior to the forums. 4. Outcomes from the forums will assist and support completion of actions in the City's current Community Safety and Crime Prevention Plan, and contribute to any other relevant City policies; and 5. A report to Council is in the agenda for the CTFCS meeting dated 15 May 2018.

				discuss any other issues related to community safety, homelessness and begging.			
13	12/12/17 14.2	Cr Dan Bull	Meltham Station Precinct Structure Plan	That Council considers as part of the 2018/2019 budget process an allocation of \$150,000 to fund the undertaking of further detailed planning (structure plan) in 2018/2019 of the remaining area within the 400m walkable catchment of the Meltham Train Station that is not covered by the Meltham Station Precinct Structure Plan approved by the Western Australian Planning Commission.	DPDS	CARRIED	In progress. \$100,000 allocated on the 2018/19 budget to undertake the further detailed planning surrounding the Meltham train station. Work is scheduled to commence in October 2018.
14	12/12/17 14.3	Cr Chris Cornish	Converting Grass Land into a Forrest	That Council request the City to prepare a report on the possibility of converting the grass land between Memorial Drive and the Eric Singleton Bird Sanctuary into a forest. The report should include the costs (including cost savings) and feasibility, as well as provide ideas for community consultation and community involvement. The report should be delivered in time for 2018-19 budget deliberations.	DTS	CARRIED	CTFCS Committee Meeting of 17 April 2018, Council resolved to: 1. Gives in principal support to develop a portion of Riverside Gardens East into a forest. 2. Considers an allocation of \$60,000 in the 2018/2019 financial year budget to undertake a concept design, seek in-principle support from Department of Water and Environmental Regulation and hold a community design workshop. 3. Develop a lobbying approach to seek financial support for the project. No budget allocation 2018-19.
15	30/01/18	Cr Catherine Ehrhardt	Leasing/Use of Maylands Autumn Centre	That Council: 1. Authorises the Chief Executive Officer to seek expressions of interest for lease/use of the Maylands Autumn Centre, and grounds. 2. Requests a report be presented to Council at or before the April 2018 round of meetings, presenting expressions of interest.	DPDS	CARRIED	COMPLETED - Approved at CTFCS 17 April 2017 AREANAarts commenced the 2 year lease agreement 1 July 2018.
16	20/02/18	Cr Chris Cornish	Change of Use to Public Worship and Associated Alterations	That Council grants planning approval for the change of use to public worship and associated alterations at Lot 19, Unit 1A, 1-5 Wellington Road, Morley, in accordance with planning application dated 30 June 2017 and plans dated 24 November 2017, subject to the following planning conditions: (a) The development shall be carried out only in	DPDS	CARRIED	COMPLETED. Approved at OCM 20 Feb 2018.

				<p>accordance with the terms of the application as approved herein, and any approved plan.</p> <p>(b) Within 28 days of the issue date of this 'approval to commence development', the owner(s) or the applicant on behalf of the owner(s) shall comply with the following requirements:</p> <p>(i) A separate application including plans or description of all signs for the development (including signs painted on a building) shall be submitted to and approved by the City of Bayswater.</p> <p>(ii) A suitably screened refuse bulk bin area with a minimum area of 10m² shall be provided to the satisfaction of the City of Bayswater. The bin area is to be provided with a permanent water supply and drainage facility for wash-down and is to be screened by a gate and brick walls or other suitable material to a height of not less than 1.8m. The bin area shall be accessible via a suitably constructed service road that will allow heavy vehicle movement.</p> <p>(c) The hours of operation for the public worship shall be limited to the following times: 6:00pm to 8:00pm on Monday, Tuesday, Thursday and Friday, 6:00pm to 9:00pm on Wednesday, 6:00pm to 8:00pm on Saturday and 9:00am to 12:00pm on Sunday, unless variations are otherwise approved by the City in writing.</p> <p>(d) A maximum of 20 persons including volunteers or staff on site at any one time.</p> <p><u>Advice Notes:</u></p> <p>(a) This approval is not a building permit or an</p>			
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				<p>approval under any other law than the <i>Planning and Development Act 2005</i>. It is the responsibility of the applicant/owner to obtain any other necessary approvals, consents and/or licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.</p> <p>(b) The premises are to comply with the <i>Health Act 1911</i> as amended, <i>Environmental Protection (Noise) Regulations 1997</i>, <i>Health (Air Handling and Water Systems) Regulations 1994</i>, Building Code of Australia and the <i>City of Bayswater's Health Local Laws</i>.</p> <p>(c) The building is to be registered and certified as a public building with the Environmental Health Section of the City of Bayswater, in accordance with the <i>Health (Public Buildings) Regulations 1992</i>.</p> <p>(d) An occupancy permit for the correct classification may be required. The applicant/owner is to seek advice from a qualified certified building surveyor for further information, to ensure that the building complies with the <i>Building Act 2011</i> and the <i>Building Regulations 2012</i>.</p>			
17	27/03/18	Cr Lorna Clarke	Empty Shops in Town and Activity Centres Policy	<p>That Council requests the CEO to prepare a report on the development of a draft Empty Shops in Town and Activity Centres Policy for consideration by the Policy Committee at the October 2018 Meeting. The Policy and report should seek to:</p> <ul style="list-style-type: none"> • revitalise areas in town and activity centres within the City where shops have been empty for periods of time; • consider how the rating schemes could be utilised to encourage revitalisation; • consider how the City can contribute to the rejuvenation of shopfronts, signage and pathways and pavements in front of shops; 	DPDS	CARRIED	In Progress - draft policy being prepared.

				<ul style="list-style-type: none"> simplify how "pop-ups", artists and short term events and festivals can access empty shop space and cut red tape for any existing processes; and incorporate best practice from other Councils around Australia and any relevant international examples. 			
18	27/03/18	Cr Dan Bull	Joint Development Assessment Panel	<p>That in order to provide all residents and other interested parties with access to the Joint Development Assessment Panel (JDAP) decision making processes and debates for and against the relevant items, the Chief Executive Officer be requested:</p> <ol style="list-style-type: none"> To write to the DAP Secretariat to enable the audio recording of all future JDAP meetings and to make them publicly available via the Council and DAP websites. If the above request is declined, to include the audio recording arrangement in the City's submission to the State Government's Independent Planning Review Team when the scope and timeframe for submissions is known. 	DPDS	CARRIED	<p>COMPLETED</p> <p>A letter was sent to the DAP Secretariat. To date (14 May 2018) a response has not been received and at a recent DAP meeting held at the city, the Deputy Presiding Member noted the recording was to be used purely for minute taking purposes.</p>
19	27/03/18	Cr Dan Bull	Waste Management Working Group	<p>Following on from Council's recent decision in relation to the EMRC RRF project, and in light of recent advice in relation to the management of recyclables, the CEO be requested to prepare a report outlining the process for the establishment of a Waste Management Working Group to investigate all aspects of waste management and recycling relevant to the City of Bayswater, with the report to be considered by Council at the Ordinary Council Meeting to be held in May 2018.</p>	DTS	CARRIED	<p>Council considered the development of a Waste Strategy at the CTFCS Committee Meeting of 17 April 2018 and resolved to form a Working Group comprising of Cr Stephanie Gray, Cr Dan Bull, Mayor, Cr Giorgia Johnson and Cr Lorna Clarke.</p> <p>As working group has been formed, no requirement for a further report.</p> <p>COMPLETED</p>
20	27/03/18	Cr Brent Fleeton	Commuter Parking at Galleria Shopping Centre	<p>That Council requests the Chief Executive Officer to approach Vicinity Group, the owner of the Morley Galleria Shopping Centre, to explore the possibility of entering into a future agreement for the provision of on-site parking options for commuters using the Morley Bus Station. To ensure transparency and accountability, a report must be presented to</p>	DPDS	CARRIED	<p>Verbal advice has been received from Rowe Group on behalf of Vicinity that there is no capacity to provide commuter parking due to the redevelopment of the shopping centre.</p> <p>A report being on this matter is being presented to Council at the 14 August 2018 PDSC meeting.</p>

				Council by no later than 31 August 2018 with possible options for a final Council decision.			
21	27/03/18	Cr Dan Bull	City of Stirling Walter Road Local Centre Planning	That Council, in light of the City of Stirling February 2018 Council resolution to undertake a planning exercise for the Walter Road Local Centre, requests the Chief Executive Officer to ask the City of Stirling to engage with the City of Bayswater and the businesses and property owners on the Bayswater side of Walter Road between Grand Promenade and Salisbury Street, on streetscape landscaping, car parking and associated matters as part of Stirling's planning exercise for the Walter Road Local Centre.	DPDS	CARRIED	COMPLETED City of Stirling advised of Council's resolution.
22	27/03/18	Cr Filomena Piffaretti	Review of City's Mobile Food Vehicles Policy and Fees	That Council requests the Chief Executive Officer to: 1. Review the City's Mobile Food Vehicles Policy to allow flexibility in the signage requirements for mobile food vehicles operating at Bardon Park. The outcome of this policy review is to be presented to Council in April 2018. 2. Review the mobile food vehicle permit fees for Crimea Park to encourage a suitable amount of mobile food vehicles to operate at the park. 3. Develop an expression of interest and associated matrix assessment approach in relation to permitting mobile food vehicles at Crimea Park. The outcome of these investigations relating to Crimea Park is to be presented to Council by June 2018.	DPDS	CARRIED	COMPLETED - A modified mobile food vehicles policy, with increased flexibility for signage, was adopted by Council at the PDSC 17 July 2018. A review of the fees and charges for mobile food vehicles and an EOI process for Crimea Park permits was considered at the PDSC 12 Jun 2018. The new fees are included in the 2018/19 Fees and Charges. The EOI Process will commence with the Summer Permit in November 2018.
23	24/04/2018	Cr Catherine Ehrhardt	Economic Development Plan	That in accordance with the provisions of the Standing Orders Local Law, the item be deferred to the next Ordinary Council Meeting on 22 May 2018.	CEO	CARRIED	Noted - deferred to next OCM
24	24/04/2018	Cr Catherine Ehrhardt	Noxious Industrial Activities	That Council requests the Chief Executive Officer to develop, in conjunction with the Local Planning Strategy, appropriate land use measures to mitigate the undue impact of noxious industrial activities on adjacent sensitive uses	CEO	WITHDRAWN	Cr Catherine Ehrhardt withdrew this Notice of Motion.
25	24/04/20	Cr Giorgia	Discontinue	1. That the City of Bayswater not use single use	CEO / DTS	CARRIED	The events team is drafting a management practice in

	18	Johnson	use of single use plastics	<p>plastic such as balloons, plastic water bottles and plastic straws at council premises and council events;</p> <p>2. That the City of Bayswater investigates and promotes alternatives to single use plastic items at all community events held in the City of Bayswater;</p> <p>3. That the City of Bayswater investigates the provision of water bottle refill stations at City events and at City premises, parks and reserves when drinking fountains are being replaced;</p> <p>4. That the City of Bayswater amends its local laws, during the local law review programme, to prohibit the release of balloons at City premises, events or in parks and reserves within the City of Bayswater;</p> <p>5. That the City of Bayswater supports the State Government's ban on single-use plastic bags and will write to the Premier and Environment Minister to request that the ban be extended to other single use items such as plastic straws and balloons;</p> <p>6. That the City of Bayswater supports the Federal Government's stance on microbeads and, now that the time for a voluntary ban has passed, will write to the Prime Minister and Environment Minister to request that the manufacture, distribution and sale of rinse-off personal care products, such as cleaners and toothpaste, containing synthetic microbeads now be banned;</p> <p>7. That the City of Bayswater continues to investigate ways to reduce the use of other single-use plastics at a local level, as a part of the City's waste reduction strategies.</p>			<p>conjunction with the sustainable environment team.</p> <p>Clarification was sought from Cr Johnson as to the intended implementation of the motion.</p> <p>Letters forwarded to Premier and Minister for Environment supporting single-use plastic bag and other single use plastic items.</p> <p>Letters forwarded to Prime Minister and Environment Minister seeking to ban products containing microbeads.</p>
26	22/05/18	Cr Catherine Ehrhardt	Economic Development Plan	<p>That Council:</p> <p>1. Reviews the draft Economic Development Plan (December 2012 to June 2014) at a future Councillor Workshop and consider adding</p>	DPDS	CARRIED	<p>In Progress</p> <p>A paper was considered at the Councillor workshop held 31 July 2018 and the feedback received will be further</p>

				appropriate actions of the Plan to the Economic/Business Framework (May 2017). 2. Discusses the employment of an Economic Development Officer at the same workshop.			investigated.
27	22/05/18	Cr Brent Fleeton	Banking - Hayne Royal Commission	That Council require the City to monitor the outcomes of the Hayne Royal Commission and, once completed, provide a report to the Policy Committee on the implications of changing the Investment Policy to move away from financial institutions that have been found to have acted inappropriately	DFCS	CARRIED	Progressing. RC outcomes being monitored.
28	26/06/18	Cr Catherine Ehrhardt	Inclusion and Accessibility at Bardon Park	That Council considers the inclusion of the following works at Bardon Park in the 2018/19 Budget, and these works to be funded from the Cash-in-Lieu for Public Open Space Trust Fund: 1. An access ramp for persons with a disability and stairs from the upper level carpark and playground to the lower level playground and toilets; 2. A wheelchair accessible swing in the upper level playground; and 3. A long slide built into the hill from the upper level playground down the slope.		LOST	
29	26/06/18	Cr Catherine Ehrhardt	Feasibility of Bike Trail Reserve	That Council request the City to prepare a report on the feasibility of integrating a bike trail into the Hinds Reserve (to the north of the car park area). The report should be prepared in liaison with WestCycle and include the estimated costs, feasibility and community engagement approaches proposed; as well as identify external funding opportunities for the project with the aim of the project being fully funded by external sources. The report should be delivered by the October round of meetings.	DTS	CARRIED	
30	26/06/18	Cr Sally Palmer	Elected Members website profile	That, under each Elected Member profile on the website, the City add a list of Standing Committees, Sub Committees/Working Groups and all council appointed external organisation committees and groups which each Councillor is a member of.	CEO	CARRIED	Completed. The website has been updated with this information and as part of the website redevelopment this will be included.

31	26/06/18	Cr Dan Bull	Acquisition of Land for public open space	That Council requests the Chief Executive Officer to: 1. Develop a framework in conjunction with the Public Open Space Strategy currently being prepared, to enable the assessment of individual properties for potential acquisition for the purpose of public open space across the City, with the first area to be trialled being the walkable catchment around the Meltham train station. 2. Seek clarification from the Department of Planning, Lands and Heritage whether funds in the Cash-in-Lieu for Public Open Space trust funds could be used to demolish building(s) and similar works on a property purchased for public open space. 3. Present the draft framework to a Councillor Workshop by October 2018.	DPDS	CARRIED	In Progress Framework to be considered at Councillor Workshop on 2 October 2018.
32	24/07/18	Cr Dan Bull	Local Road Safety Trial Reference Group	That Council establish a trial Reference Group looking at priorities and opportunities to increase cycle-ability and walk-ability within the West Ward, comprising of Ward Councillors, the Chief Executive Officer or his appointed delegate and representatives from local community groups, schools, bicycle users and interested residents to identify local initiatives. The first priority for the group will be to meet with the Department of Transport and seek to provide recommendations to Council for the progression and completion of the bike boulevard to Morley (including determining the most appropriate form and route) as soon as practicable after meeting with the Department, and subsequently provide other recommendations to Council, including whether there is merit in the group continuing and whether this approach or an alternative model is appropriate to address local road safety issues within the City of Bayswater.	DTS	CARRIED	Expressions of Interest currently out for nominations to Reference Group.
33.	24/07/18	Cr Lorna Clarke	Waste Working Group	That Council: 1. Notes that the City of Bayswater Waste Working	DTS	CARRIED	

			<p>Group has met a number of times to discuss progress on the development of a new City of Bayswater Waste Strategy; and</p> <p>2. That the City of Bayswater develop budget and policy proposals for Council to consider, which:</p> <ul style="list-style-type: none"> (a) Increases funding to education campaigns to “refuse, reduce, reuse and recycle” within the local community, reduce contamination of recycling, and assesses options for campaigns to be delivered by the City and in partnership with local community groups; (b) Develops proposals for a trial for local residents to opt-in to food waste and composting programs, either run by the City of Bayswater or run jointly with community groups; (c) Creates an annual award by December 2018 for the Most Sustainable Street, for local areas/communities that reduce waste and develop innovative and local waste strategies; and (d) Starts to monitor, measure and publicly report annually, in the City’s annual report and using best practice measurements, on the City of Bayswater’s waste, with the longer-term goal of creating waste reduction targets, including: <ul style="list-style-type: none"> i. estimated/average tonnage per household of “red bin” waste, recycling and green bin waste; ii. trend data; iii. distinguishes between residential and business/industrial waste; and iv. yellow bin contamination rates. (e) Requests the Chief Executive Officer prepare an options paper to assist the Waste Working Group in investigating the City’s future options in relation to waste 			
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Ongoing Motions carried forward from previous financial years

MOTIONS CONSIDERED AT COUNCIL MEETINGS							
Ongoing motions carried forward							
	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
No 1	27/06/17 14.1	Cr Dan Bull	Implementation of a 40km/hr zone in the Bayswater Town Centre	<p>That Council, in recognition of the community comments received at the recent place making forum for the Bayswater town centre, and the clear desire of the community to create places that are more walkable and pedestrian friendly:</p> <ul style="list-style-type: none"> • requests the City to prepare a report on the necessary treatments to facilitate the implementation of a pedestrian friendly shared place in the Bayswater town centre (south of the subway) and such report be presented to the November 2017 CTFCS Committee meeting. Such measures could potentially include implementation of a 40km/h zone, continued tree planting, streetscaping to improve shared space, use of surfaces to manage traffic - such a treatments creating vibrations and/or sound to remind drivers to slow down and become more aware of their surroundings, removal of kerbs to allow for more inclusive pedestrian movement; • includes this project within the Corporate Business Plan; and • considers an allocation of \$100,000 during the first budget review in the 2017-18 financial year for the implementation of the necessary works. 	DTS	CARRIED	<p>City's Place Managers and Technical Manager have had an initial meeting with MRWA to discuss possible implementation of 40km/hr speed zones within the City's town sites.</p> <p>Main Roads requested further traffic survey information on the roads in question for assessment.</p> <p>Traffic surveys have recently been completed and information compiled for a further meeting with MRWA to consider potential lower speed limits within the Town Centres.</p> <p>At CTFCS Committee Meeting of 18 July 2018, Council endorsed 40km/hr speed zone as recommended by MRWA for the Bayswater Town Centre</p> <p>COMPLETED</p>
2	27/06/17 14.2	Cr Stephanie Coates	Design Review Panel	<p>That Council:</p> <ol style="list-style-type: none"> 1. Requests the Chief Executive Officer to prepare a further report in relation to the establishment of a Design Review Panel, taking into consideration the Western 	DPDS	CARRIED	<p>COMPLETED.</p> <p>Council approved establishment of Design Review Panel and adopted associated fees at OCM 25 July 2017.</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
				<p>Australian Planning Commission's draft Design Review Guide and addressing the following matters:</p> <ul style="list-style-type: none"> • The purpose/role of the Panel; • Composition of the Panel including the number, type and qualifications and experience of Panel members; • Meeting details; and • Budget implications. <p>2. Considers the establishment of a Design Review Panel at the next Ordinary Council Meeting.</p>			<p>16 EOI received and assessed. Shortlisted candidates interviewed and officer recommendations to Council at PDSC meeting held 13 March 2018.</p> <p>Council approved appointment of 6 Design Review Panel members including a Chair and a Deputy member for the term of 1 April 2018 to 30 June 2020. 1st Meeting of the DRP to be held 29 May 2018.</p>
3	27/06/17 14.3	Cr Stephanie Coates	Cr. Stephanie Coates - Increasing the size of Regional Playgrounds within the City of Bayswater	<p>That Council:</p> <ol style="list-style-type: none"> 1. Considers increasing the size of the City's three regional playgrounds (Riverside Gardens, Bardon Park and Robert Thompson Reserve) during the development of the City's Play Space Strategy. 2. Considers the inclusion of supporting infrastructure such as BBQ's and picnic benches; inside the fence line of regional playgrounds; during the development of the City's Play Space Strategy. 3. Applies for grants and additional funding from other sources where possible for the construction of playgrounds. 	DCS	CARRIED	<ol style="list-style-type: none"> 1. The Play Space Strategy is being progressed as part of the Corporate Business Plan. Development of work scope (as per item 3b) progressing with Leisure Planner with the scope to be delivered by 30 May 2018(if not earlier). 2. The inclusion of infrastructure will be added into the standard of provisions for this strategy. 3 The strategy will also identify funding opportunities which will be pursued by the leisure planner in the Play Space Strategy.
3	28/02/17 14.7	Cr Chris Cornish	Planning Data Searchable by Planning Alert	That the City of Bayswater publishes its planning data either in a machine readable format which is searchable by PlanningAlerts, or develops a 'web scraper' in order to present the City's planning	DPDS	CARRIED	In progress. This practice is awaiting the City to have online functionality and licences. First stage of online functionality will commence in 2017/18 and the second stage to include

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Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
				data in a format PlanningAlerts can use.			online lodgement is proposed in 2018/19. Online tracking plus web scraping is part of the second stage. 6 August 2018 - Electronic lodged officially commenced 1 August 2018. Electronic lodgement, assessment and determination has been operational since mid - July for DA's however IT hardware issues have slowed electronic lodgement, assessment and determination for Building Permits.
4	28/02/17 14.3	Cr Dan Bull	Reporting of Conflict of Interest Statements	That Council requests the Acting Chief Executive Officer to publicly report on and provide all conflict of interest statements that are required to be received pursuant to the City's procurement policy - or reasons why the policy has not been complied with.	ADFCS	CARRIED	COMPLETED
5	31/01/17 14.2	Cr Stephanie Coates	Preparation of Detailed Design Guidelines for the Bayswater Town Centre	The City of Bayswater appoints a suitably qualified and experienced consultant(s) to prepare detailed design guidelines for relevant precincts within the Bayswater Town Centre Structure Plan (BTCSP) Area, subject to sufficient available funds being identified for this work as part of the mid-year review of the 2016-17 Budget. The detailed design guidelines are to: <ul style="list-style-type: none"> • Build on the design principles and development criteria articulated in the BTCSP (forthcoming); • Define the architectural styles of relevant precincts within the town centre; and • Give regard to the heritage and character of the area. 	DPDS	CARRIED	In progress. The funds to prepare the design guidelines have been included in 2017/18. Project is currently on hold pending the outcome of the Bayswater Town Centre Structure Plan.
6	31/01/17	Cr	Smart Cities and	That the City of Bayswater collaborates with the	DPDS	CARRIED	COMPLETED. The City has written to the EMRC

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Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
	14.3	Stephanie Coates	Suburbs Design Submission	EMRC to prepare a "Smart Cities and Suburbs Program - Round 1" submission with a focus on "Smart Planning" in relation to the Forrestfield Airport Link and a further report be provided to Council.			requesting collaboration. Response has been received from the EMRC that they are not preparing a Smart Cities application in Round 1. However, there has been a number of discussions with the EMRC and the community group leading the request for the submission to the City deals programs on the FAL.
7	06/12/16 16.4	Cr Catherine Ehrhardt	Review of Catering provisions for Council Meetings, Workshops and Committees	2. Considers the inclusion of funding in the 2017-18 budget development to upgrade the civic centre kitchen and employ a permanent caterer/cook for any Council meetings.	DCS	CARRIED	<p>COMPLETED. Current catering contract expired 12/2017.</p> <p>At the CTFCSC meeting 6.12.2017 it was resolved that Council:</p> <ol style="list-style-type: none"> 1. Approve the continuation of outsourced catering for Council meetings and workshops. 2. Authorises the Chief Executive Officer to undertake further investigation and implement changes regarding the level of catering to be provided for Council and Committee Meetings. <p>The investigation of catering options has been completed with the outcome of platters being served for workshops and buffet style catering for Council and Committee meetings.</p>
8	06/12/16 16.2	Cr Michelle Sutherland	Cat Deterrents at Lightning Swamp	That Officers meet with staff from Murdoch University to develop and trial cat deterrents at Lightning Swamp Bushland, with the broader aim of establishing approaches to mitigate the loss of our native fauna in bushlands due to cat predation.	DTS	CARRIED	<p>Initial meeting held with Friends of Lightning Swamp Bushland and University.</p> <p>Second meeting to be held with City officers, Friends of Lightning Swamp and University late January 2017.</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							Currently looking at funding opportunities to support trial.
9	06/12/16 16.3	Cr Michelle Sutherland	Beehives on Public Land	That Officers work with the Apiarists Association to identify appropriate locations and approaches to trial Beehives on public land in the City of Bayswater.	DTS	CARRIED	Contacted Apiarists Association and meeting scheduled for Friday, 20 January 2017. Trialling beehives at Maylands Brick Kiln and Slade Street for 12 months. COMPLETED
10	25/10/2016	Cr Dan Bull 16.4	Changing a Decision of Council	That Council approves a significant change to the resolution made at its Ordinary Council Meeting held on 2 August 2016 in relation to Item 8.1 - Proposed 27 Lot Freehold Subdivision -Skipper's Row (in relation to the subdivision at Lots 6-10 and 14, 128 and 130 King William Street, Bayswater and the wetland at Lot 14, 128 King William Street, Bayswater) by changing section 9 (nine) of the original motion to read as follows: That Council request the Western Australian Planning Commission initiate an amendment to the Metropolitan Region Scheme to reserve as 'Parks and Recreation' the area of Riverside Gardens, Eric Singleton Reserve, and Lot 14, 128 King William Street, Bayswater indicated in the attached 'Proposed Zoning' map, excluding portion of Lot 11 adjacent to the south-east boundary of Lot 6, King William Street, Bayswater.	DPDS	CARRIED	In progress. The MRS amendment is currently being prepared by the WAPC for public advertising.
11	25/10/2016 16.1	Cr Chris Cornish	Employee Reward and Recognition Program	That the City implement an 'employee of the month' program.	Executive	CARRIED	COMPLETED Service awards were presented at the annual Christmas party. This was in keeping with the

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							intent of the motion. Peer and leader recognition programme was introduced following roll out of new organisational values. ELT will be provided with the opportunity to formally recognise employees for demonstrating the values on a monthly basis.
12	13/09 2016 16.2	Cr Stephanie Coates	Citywide Play Space Strategy	That Council: As a part of the development of the 2017-2021 Corporate Business Plan, Council considers the inclusion of a new action "to develop a Citywide Play Space Strategy." a) Notes that pending inclusion of this action in the 2017-2021 Corporate Business Plan, the Play Space strategy will be developed by an external consultant and will serve as a framework for assessing the adequacy of current play spaces and planning future play spaces for children and families across the City. b) Requests that officers prepare a scope of works and a cost estimate.	DCS	CARRIED	Report no longer required as the Play Space Strategy is being progressed as part of the Corporate Business Plan. Development of scope of works (as per item 3b) progressing with Leisure Planner now appointed. Aiming to provide scope of works by May 2018.
13	13/09 2016 16.1	Cr Catherine Ehrhardt	Waterwise Gardens	That Council, in order to lead by example, request staff to prepare landscape design plans for the provision of waterwise verge gardens and tree planting at the City's administration centre and the implementation of the plans be considered during the formulation of the City's Corporate Business Plan and Budget for 2017/18.	DTS	CARRIED	Preliminary discussions with A/MG&L (15.09.16). Draft Plans being developed. Quotations received to develop detailed landscape plans. Discussed at Councillor Workshop. Plans being finalised. Consideration of funds on 2017-18 budget.

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							Works due to commence week of 28 August 2017. COMPLETED
14	23/08/2016 16.1	Cr Catherine Ehrhardt Original failed motion raised by Cr Coates	Bench Seat Relocation	That City Officers liaise with business owners on the southern side of Walter Road between Roseberry Street and Salisbury Street in relation to the preparation of a preferred parking and streetscape plan (including seating, bin locations and beautification works) and the developed plan be referred back to Council for consideration.	DTS	CARRIED	Site meeting with business owner 31 October 2016. Officers currently developing plans for consultation. Plans being finalised for consultations with affected businesses.
15	03/05/2016 16.1	Cr Sally Palmer	Protection and Maintenance of Street Trees during Demolition and Construction of Development	That the City prepare a policy requiring: 1. The owner/developer to be responsible for any street tree on a verge abutting a development site that the City requires to be retained, to be protected and maintained during the demolition and construction phase of development. 2. The owner/developer is to pay a \$5,000 bond to the City of Bayswater to ensure the street tree is protected and maintained during the demolition and construction phase of development. The bond is to be held in trust for a period of 12 months following completion of the construction, and where the street tree has been protected and maintained to the satisfaction of the City. If the street tree does not survive during the demolition and construction phase the owner/developer is to meet the full cost of a replacement street tree.	DPDS	CARRIED	A review of the local law was considered at the 24 July OCM 2018. The modified local law policy was carried. The draft policy to be modified and referred to PDSC. In progress. The Policy was prepared and discussed at the February 2017 Councillor Workshop. Councillors identified that the policy could not be implemented until the fines for illegal tree removal were increased. This will form part of the local law review, which has commenced.

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
				The inclusion of a street tree bond to be considered as part of the review of Activities and Trading on Thoroughfares Local Laws.			
16	17/05/2016 16.2	Cr Dan Bull	Establishment of an Aboriginal Advisory Committee	That Council supports in principle the establishment of an Aboriginal Advisory Committee by 1 November 2016 subject to the submission of a report addressing relevant matters such as purpose, membership and costs.	DCS	CARRIED	<p>COMPLETED The Aboriginal Advisory Committee has been established. Council and Community representatives have been appointed by Council Resolution (meetings on 31.10.2017 and 30.1.2018 respectively).</p> <p>The Advisory Committee is working on the development of the City's Inaugural Reconciliation Action Plan</p>
17	22/03/2016 16.1	Cr Brent Fleeton	Public Open Space Audit	That the City audits all public open space (POS) and reports back to Council with a summary of the level of facilities provided for drinking water for both humans and pets, with information on potential costings should Council resolve to see all POS have multi-use drinking water facilities by the end of 2016	DCS	CARRIED	<p>ONGOING Update on progress below:</p> <p>2018/19 Budget</p> <ul style="list-style-type: none"> • Rudloc Reserve • Holden Reserve • Fitzpatrick Reserve • Plowman's Park • Lightening Park; and • Emberson Reserve <p>2017/18 Budget</p> <ul style="list-style-type: none"> • Hampton Square Reserve • Abinger Reserve • Shadwell Reserve Removed due to lack of water, replace with Noranda Athletics Track. • Upper Bardon Park <p>Allocation of \$20,000 in 2017/18 budget</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							<p>2016/17 Budget</p> <ul style="list-style-type: none"> • Broun Park - complete • Claughton Reserve - complete • Arbor Park - complete • Weld Square - completed • Strutt Reserve - completed <p>Allocation of \$18,000 in 2016/2017 budget Analysis of locations and appropriate drinking fountains underway that can be installed within the current budget underway.</p> <p>OCM 17/05/2016 Resolution below for Item 11.4 "That Council: 1. Consider an allocation of \$32,500 in the years 2016/17, 2017/18, 2018/19 to: (a) Install drinking fountains with dog bowls at all dog exercise areas over two (2) hectares not currently providing drinking water (priority in 2016/17). (b) Install drinking fountains with dog bowls in remaining areas identified over the remaining two financial years."</p>
18	23/02/2016 9.8	Cr Stephanie Coates	Establishing a Design Advisory Committee	That Council requests the City is to prepare a report for Council's consideration in relation to the terms of reference for a Design Advisory Committee, including: <ul style="list-style-type: none"> • Purpose/role of Committee. • The number, type and qualifications of Committee members. • Meeting details. 	DPDS	CARRIED	<p>COMPLETED</p> <p>Council approved establishment of Design Review Panel and adopted associated fees at OCM 25 July 2017.</p> <p>16 EOI received and assessed. Shortlisted candidates interviewed and officer</p>

MOTIONS CONSIDERED AT COUNCIL MEETINGS

Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
				<ul style="list-style-type: none"> Costs and budget implications. 			recommendations to Council at PDSC meeting to be held on 13 March 2018. Council approved appointment of 6 Design Review Panel members including a Chair and a Deputy member for the term of 1 April 2018 to 30 June 2020. 1st Meeting of the DRP to be held 29 May 2018.
19	17/11/2015 9.2	Cr Coates	Bayswater Structure Plan	That the City of Bayswater bring forward the development of a Structure Plan for the Bayswater Townsite in this financial year and suitable funds be made available.	DPDS	CARRIED	Council adopted the final structure plan at the May PDSC meeting and it has been forward to the WAPC for endorsement.
20	17/11/2015 9.5	Cr Ehrhardt	Maylands Car Parking Strategy	The Council amends the motion made at its Ordinary Meeting on 28 April 2015 in relation to Item 9.2 - Maylands Parking Strategy, such that the car parking strategy for the Maylands Town Centre does not solely identify areas for parking stations, but rather focuses on an integrated transport approach to managing parking in the town centre.	MCS/DPDS	COMPLETE	The Strategy was adopted at the April PDSC meeting.
21	13/10/2015 9.2	Cr Michelle Sutherland	Sustainability Centre Lightning Park	That Council in order to progress the development of a world class Sustainability Centre at Lightning Park a Working Group be formed (including relevant stakeholder representation - e.g. Friends of Lightning Swamp Bushland, community, Education Dept.) to progress the proposal via: <ul style="list-style-type: none"> Review of current design to ensure that it incorporates contemporary sustainability initiatives; Development of operational models and costs for the centre; and Identification of funding options. 	DTS	CARRIED	Committee formed and first meeting held. Currently preparing a Scoping document to consider the issues and options available in relation to the provision of the Centre. Meeting held with President of Friends of Lightning Swamp 23 November 2016. Meeting held with Friends of Groups with a further meeting to be scheduled.

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Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							Funds listed on draft 2017-18 budget to develop micro-sustainability centre.
22	28/04/2015 9.7	Cr Terry Kenyon, JP	John D'Orazio Remembrance	That Council allocates a sum of \$40,000 in next year's 2015/2016 Budget to carry out a fitting remembrance for John D'Orazio for outstanding service to the City of Bayswater and our community.	DCS	CARRIED	COMPLETED. The memorial bench has been installed at Riverside Gardens with the project reaching completion on Monday 4 December 2017. The Mayor's office has organised a morning tea at the site on 23 February 2018, with invitations currently being drafted.
23	28/04/2015 9.3	Cr Chris Cornish	Edible Garden	3. That the City advertises for expressions of interest from community members who would like to be involved in the establishment of a traditional community garden.	DTS	CARRIED	Proposed policy to be developed with community consultation to be undertaken as part of the Bayswater Greening Strategy. Update provided to Councillor Workshop 09.08.2016. Workshops on Urban Forest Strategy scheduled for 12 and 19 November and 7 December 2016. Policy to be considered by Council with Expressions of Interest to be released early 2017-18. COMPLETED
24	28/04/2015 9.3	Cr Chris Cornish	Edible Garden	1. That officers roll out a method/policy where residents are granted permission to have a portion of their local park designated as "edible garden".	DTS	CARRIED	Proposed policy to be developed with community consultation to be undertaken as part of the Bayswater Greening Strategy. Update provided to Councillor Workshop 09.08.2016. Workshops on Urban Forest Strategy scheduled

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Ongoing motions carried forward

	Item #	Councillor	Notice of Motion	Motion	Officer	Meeting Status	Operational Status
							for 12 and 19 November and 7 December 2016. Policy to be considered by Council. COMPLETED
25	28/04/2015	Mayor, Cr Sylvan Albert	Maylands Parking Strategy	That the City undertakes a car parking strategy for Maylands Town Centre in 2015/2016 to address the long term management and identify suitable areas for parking stations; and suitable funds for this strategy be allocations in the 2015/2016 budget.	DPDS	COMPLETE See 20 above.	
26	28/04/2015	Mayor, Cr Sylvan Albert	Café on River Foreshore	That Council investigate various options for implementing a café on the river foreshore, including sea containers.	DPDS	CARRIED	In progress. Options for a café were presented to a Councillor workshop on 24 November 2015. A subsequent report was presented to the 17 May 2016 OCM, where Council resolved that it: <i>"Supports the option of seeking a semi-permanent kiosk or cluster (sea container(s) or similar) to operate at Riverside Gardens, Lot 11, 123 Milne Street, Bayswater, and the principles and details of a future Expression of Interest and community engagement plan in relation to this option be discussed at a Councillor workshop."</i> A further paper will be presented to a Councillor Workshop in 2018.