

## Notices of Motion - Status Update - as at 21 January 2020

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Improve and lease Lot 102, 207 Guildford Rd, Maylands (old ref: 1/2019)                      OCM: 9 July 2019                      COUNCILLOR: Cr Elli Petersen-Pik                      CARRIED: Yes                      DETAILS: Council requests the Chief Executive Officer to write to the owner of Lot 102, 207 Guildford Road, Maylands to:</p> <ol style="list-style-type: none"> <li>1. Enquire whether the owner would be interested in collaborating with the City in activating this key site within the Maylands Activity Centre for community purposes, by leasing the land for a peppercorn rent to the City in the near future.</li> <li>2. Request that the owner, at the very least, make significant improvements to the neglected front area of the lot (outside the fenced-off area), so that it reduces the negative impact of the vacant site on the town centre. These works could include fixing the broken low (brick) retaining wall fronting the footpath, and contracting a gardener to landscape and maintain the existing adjacent garden beds.</li> </ol>	09/07/2019	31/12/2020	Community & Development	22/11/2019	Complete. Letter sent to Coles.	Complete
<p>Anti-social working group - Morley (old ref: 2/2019)                      OCM: 9 July 2019                      COUNCILLOR: Cr Chris Cornish                      CARRIED: Yes                      DETAILS: That the City liaises with Amber-Jade Sanderson MLA and form a working group to discuss required actions to reduce the anti-social behaviour in the Morley commercial precinct. The working group shall include Ms Sanderson, Central Ward Councillors, appropriate City Officers and other stakeholders such as a representative(s) from the WA Police, Galleria shopping centre, Coventry Village, relevant community service organisations, and other local MLAs as required.</p>	09/07/2019	30/06/2020	Community & Development	25/11/2019	Working group established in accordance with NOM. First meeting held 24 October 2019. Next meeting scheduled for 4.12.2019	Complete

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Street Parties/Events (old ref: 3/2019) OCM: 9 July 2019 COUNCILLOR: Cr Dan Bull CARRIED: Yes DETAILS: That Council requests the Chief Executive Officer to develop a simplified process to enable residents to conduct open street events	09/07/2019	30/09/2019	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. A Neighbourhood Open Street Events Kit has been developed and is now available on the City's website. Manager advised completed by 30 September 2019.	Complete
South Ward Reference Group (old ref: 4/2019) OCM: 23 July 2019 COUNCILLOR: Cr Catherine Ehrhardt CARRIED: Yes DETAILS: That subject to Council's deliberations on the suitability of the Trial Reference Group created for West Ward as a means of assessing priorities, Council establish a Reference Group or appropriate alternative model looking at priorities and opportunities to increase cycle-ability and walk-ability within the South Ward	23/07/2019	29/02/2020	Works & Infrastructure	24/12/2019	Pending LRSRG report for Bayswater to be considered by Council.	On Track
Pedestrian Crossing - Guildford Road Maylands (old ref: 5/2019) OCM: 23 July 2019 COUNCILLOR: Cr Catherine Ehrhardt CARRIED: Yes DETAILS: The Council request that the CEO arrange investigation of the options for a protected (signalised or grade separated) crossing point on Guildford Road (between Morrison Street and Belgrave Street) and report on the options available, inclusive of all funding options, be presented to Council by November 2019 for consideration in the City's 2020/21 budget process.	23/07/2019	30/06/2020	Works & Infrastructure	01/01/2020	SYSTEM ENTRY - Set to Offtrack	Off Track

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
Retirement of Elected Members Policy (old ref: 6/2019) OCM: 6 August 2019 COUNCILLOR: Cr Catherine Ehrhardt CARRIED: Yes DETAILS: That Council requests that the Chief Executive Officer develop a Retirement of Elected Members Policy for Council's consideration, by the second Ordinary Council Meeting in August 2019 which provides the following: The City of Bayswater will provide retiring Elected Members the following gifts in recognition of their service to the City of Bayswater: 1. A certificate of service of the retiring Elected Member. 2. A name plate, similar to the Councillors name plates in the Chambers shall be prepared with details of the years of service engraved on the plate below the Elected Member's name. 3. The gifts to be presented to the retiring elected member at an informal farewell as determined by the Mayor. 4. The above presentation can be made posthumously to the spouse or designated family member of the Elected Member.	06/08/2019	31/08/2019	Office of the CEO	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. The Policy was tabled at the OCM on 20 August 2019. The amended policy was uploaded to the City's website on 23 August 2019. Completion date estimated as 31 August 2019.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Safe Routes to School Plan (old ref: 7/2019)  OCM: 6 August 2019  COUNCILLOR: Cr Elli Petersen-Pik  CARRIED: Yes  DETAILS: That Council requests the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. Prepare a report on adopting a staged "Safe Routes to School" Plan aiming to better connect all the schools in the City of Bayswater with their surrounding school catchments, by improving conditions and facilities for pedestrians and bikes along major access routes (including through new path connections, pedestrian-priority street crossings, shade tree planting and traffic signage).</li> <li>2. Include in the report: <ol style="list-style-type: none"> <li>(a) as a first stage, a detailed implementation program for a demonstration project at Maylands Peninsula Primary School, after undertaking preliminary consultation with relevant stakeholders, such as the School, the P&amp;C Association, the Department of Transport, Main Roads and the Department of Education.</li> <li>(b) an investigation of grant options to implement such changes (e.g. the Connecting Schools Grant available through the Department of Transport's Your Move program).</li> </ol> </li> <li>3. Present the report to Council at the Ordinary Council Meeting in February 2020.</li> </ol>	06/08/2019	29/02/2020	Works & Infrastructure	01/01/2020	SYSTEM ENTRY - Set to Offtrack	Off Track

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Formation of a Budget and Expenditure Committee (old ref: 8/2019)            OCM: 20 August 2019            COUNCILLOR: Cr Lorna Clarke            CARRIED: Yes            DETAILS: That Council forms a standing "Budget and Expenditure Review Committee" which:</p> <ul style="list-style-type: none"> <li>• in addition to usual Budget processes and workshops, reviews, monitors and investigates the City of Bayswater's budget, monthly expenditure and delivery of significant or strategic financial commitments and financial and/or economic impacts on or by the City;</li> <li>• meets no less than six times a year;</li> <li>• receives administrative support as required from the City;</li> <li>• may make recommendations to Council; and</li> <li>• has no less than five Councillors as sitting members of the Committee at all times, with all Councillors entitled to observe all meetings and access all information provided to the Committee."</li> </ul>	20/08/2019	30/06/2020	Corporate & Strategy	02/01/2020	Complete. Budget Review and Expenditure Committee formed OCM 29 October 2019	Complete

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<p>Local Homelessness Strategy (old ref: 9/2019)            OCM: 20 August 2019            COUNCILLOR: Cr Lorna Clarke            CARRIED: Yes            DETAILS: 1. Council requests that the Chief Executive Officer of the City of Bayswater develop a Local Homelessness Strategy, with:</p> <ul style="list-style-type: none"> <li>• discussion regarding a draft strategy to occur at a Councillor Workshop by March 2020;</li> <li>• a draft strategy to be prepared by the City and considered by Council no later than 31 August 2020;</li> <li>• the draft strategy to be released for public comment for a minimum of 28 days; and</li> <li>• the final strategy, incorporating public consultation and stakeholder views, to be presented to Council no later than November 2020.</li> </ul> <p>2. The Local Homelessness Strategy and its implementation be incorporated into the City's Corporate Business Plan when the document is next reviewed in 2021/22 and actions from the Strategy be considered in Council's budget processes</p>	20/08/2019	01/11/2020	Community & Development	16/12/2019	<p>The Department of Communities released the 10 Year Homelessness Strategy "All Paths lead to a Home" in early December 2019.</p> <p>A memorandum was sent to Councillors on 13 December 2019 informing them of the release of the strategy, which will assist to inform the City's own Homelessness Strategy.</p> <p>Staff are preparing to deliver a Councillor workshop in March 2020, as per the actions listed within the Notice of Motion. At the workshop,</p>	On Track

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<p>Proposed WALGA Motion (old ref: 10/2019)  OCM: 20 August 2019  COUNCILLOR: Cr Catherine Ehrhardt  CARRIED: Yes  DETAILS: That Council requests WALGA to:</p> <ol style="list-style-type: none"> <li>1. Investigate the support currently being provided by the Municipal Association of Victoria in relation to the prevention of violence against women.</li> <li>2. Present a report to the WALGA East Metropolitan Zone on the outcome of the investigations and how WALGA can provide support and advice to the sector on how it can collectively work towards reducing family violence in the Western Australian community.</li> </ol>	20/08/2019	31/10/2019	Community & Development	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. 1. Investigation results presented to Council within the Material Facts Report on 20 August 2019. 2. A report to the WALGA East Metropolitan Zone was provided by City delegates attending the meeting. Completion date estimated as 31 October 2019.</p>	On Track

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<p>Administration of Leases and licences/User Agreements (old ref: 11/2019)            OCM: 20 August 2019            COUNCILLOR: Cr Dan Bull            CARRIED: Yes            DETAILS: That Council resolves the following with respect to the administration of leases and licences/user agreements:</p> <p>1. Amends the Lease Fees and Charges column of Annexure 1 of the Community Facility Lease and Licence/User Agreement Policy to the following for 'Category 1 - Not-for-profit community groups', 'Category 2 - Sporting and recreational groups', and 'Category 4 - Child Health Clinics':</p> <p>2. Agrees to amend community facility leases or licence/user agreements (as applicable) existing as at 1 July 2020 via a deed of variation to bring the lease/licence/user agreement in line with the amended Community Facility Lease and Licence/User Agreement Policy to the extent agreed to by each relevant counterpart.</p> <p>3. Delegates authority to the Chief Executive Officer to enter into new leases/licences/user agreements, lease/licence/user agreement renewals and variations to existing leases/licences/user agreements for the City's buildings and facilities subject to the following conditions:</p> <p>(a) The delegation to enter into a new lease/licence/user agreement applies only to the continuation of the existing lessee/occupant of the premises. Where an Expression of Interest or new lessee/occupant is recommended, these matters must be determined by Council;</p> <p>(b) Compliance with the Community Facility Lease and Licence/User Agreement Policy;</p> <p>(c) The total rental income to be received during the lease/licence/user agreement term (including all options) does not exceed \$25,000; and</p> <p>(d) Minor negotiation of standard template terms by the Chief Executive Officer is acceptable to the extent not inconsistent with the Community Facility Lease and Licence/User Agreement Policy.</p>	20/08/2019	30/09/2019	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Lease Policy updated Completion date estimated as 30 September 2019.	On Track



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<p>Pedestrian Crossings around Morley (old ref: 1)  OCM: 25 June 2019  COUNCILLOR: Cr Sally Palmer  CARRIED: Yes  DETAILS: That the CEO arrange investigation of additional pedestrian crossing facilities in various appropriate locations within the Morley townsite (Wellington Road, Walter Road, Russell Street , Collier Road and Broun Avenue) and potential funding contributions from MRWA for such facilities, with a report on the matter being presented to Council by no later than February 2020.</p>	25/06/2019	29/02/2020	Works & Infrastructure	01/01/2020	SYSTEM ENTRY - Set to Offtrack	Off Track
<p>2040 Zero Emissions Target (old ref: 2)  OCM: 25 June 2019  COUNCILLOR: Cr Giorgia Johnson  CARRIED: Yes  DETAILS: That Council:  1. Acknowledges that climate change is a major issue that requires urgent actions across all levels of government;  2. Requests the Chief Executive Officer to prepare a position paper and action plan for Council to consider at the August Ordinary Council Meeting to adopt:  a. a corporate renewable energy target of 100% by 2030,  b. corporate greenhouse gas emissions reduction target of 100% by 2040; and  3. Request the Chief Executive Officer to prepare a report on the implications and benefits of Council membership of the National Climate Council's "Cities, Power, Partnership" network to be presented at the August Ordinary Council Meeting.</p>	25/06/2019	31/08/2019	Works & Infrastructure	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Report to 20 August 2019 OCM. Completion date estimated as 31 August 2019.	Complete

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<p>Outstanding Women In Leadership award (old ref: 3)            OCM: 25 June 2019            COUNCILLOR: Cr Lorna Clarke            CARRIED: Yes            DETAILS: That the City of Bayswater, in recognising the contribution and outstanding achievements of local women leaders who either live or work in the City of Bayswater, creates a new annual award 'Outstanding Women in Leadership' to be presented alongside the City's annual Community Citizen of the Year Awards on Australia Day."</p>	25/06/2019	26/01/2020	Community & Development	16/12/2019	<p>This new award category was promoted in October/November 2019 alongside the City's annual Community Citizen of the Year Award nominations.</p> <p>Whilst there were no nominations received under this category, Council at their Ordinary Council Meeting of 3 December 2019 chose a finalist for the award. The award will be presented on 26 January 2020 alongside the annual Community Citizen of the Year Awards.</p>	On Track
<p>Maylands Toilet - alternative locations (old ref: 4)            OCM: 28 May 2019            COUNCILLOR: Cr Elli Petersen-Pik            CARRIED: Yes            DETAILS: That Council requests the Chief Executive Officer to prepare a report on alternative locations for a public toilet on the railway side of Whatley Crescent in Maylands, including costs, for consideration at the next Ordinary Council Meeting.</p>	28/05/2019	31/12/2020	Community & Development	22/11/2019	Complete. A report was prepared and presented to the 25 June 2019 OCM.	Complete

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<p>Cr Lorna Clarke - Reduction or Elimination of Roundup (old ref: 5)            OCM: 28 May 2019            COUNCILLOR: Cr Lorna Clarke            CARRIED: Yes            DETAILS: That Council asks the CEO to prepare a report to:</p> <p>(a) explain clearly how and when Roundup/glyphosate products are used by the City and/or its contractors;            (b) explain what risk mitigation and management systems the City and/or its contractors currently use in relation to Roundup/glyphosate products;            (c) develop options for Council to consider in this report to eliminate or significantly reduce the use of Roundup/glyphosate by the City; and            (d) present this report and options to Council no later than 30 November 2019.</p>	28/05/2019	31/12/2019	Works & Infrastructure	21/11/2019	<p>Report included in agenda for OCM 19 November 2019.            Refer <a href="#">Agenda</a></p> <p>Council accepted the officers recommendations.</p>	Complete

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<p>Metronet - replace trees at a ratio of 5 new trees to every tree lost (old ref: 6)</p> <p>OCM: 28 May 2019</p> <p>COUNCILLOR: Cr Lorna Clarke</p> <p>CARRIED: Yes</p> <p>DETAILS: That the City of Bayswater, Mayor and CEO work with Metronet and the State Government to ensure that for every tree removed by the Bayswater Train Station redevelopment, five trees are replaced in or near the Bayswater Town Centre, with costs to be borne by the State Government.</p>	28/05/2019	30/06/2020	Community & Development	21/11/2019	<p>The WAPC at its meeting held 30 October 2019 approved the Bayswater Train Station subject to among other conditions, condition 6 as follows:</p> <p><i>6. Prior to the commencement of the development, a tree management report as part of the landscape strategy, detailing the size, numbers, location, type of planting and existing trees to be retained, being submitted and approved to the satisfaction of the Western Australian Planning Commission, on advice of the City of Bayswater. Once</i></p>	Complete

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<p>FOGO (food organics garden organics) program (old ref: 7)            OCM: 14 May 2019            COUNCILLOR: Cr Stephanie Gray            CARRIED: Yes            DETAILS: That Council request the CEO to:</p> <ol style="list-style-type: none"> <li>1. Prepare a report on a 12 month education program for the introduction of a FOGO collection service for City of Bayswater residents in collaboration with the EMRC, with the report to be presented to Council no later than 31 August 2019.</li> <li>2. Contact the Waste Authority and other relevant bodies to seek funding to support a FOGO education program for the City.</li> </ol>	14/05/2019	30/06/2020	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019:            EMRC FOGO Study Tour - 12 Aug - 16 Aug 19. Grant application made for FOGO Education Officer. Still awaiting response. FOGO PAAS to be considered at OCM of 19 November 2019.</p>	On Track
<p>Retention of trees relating to subdivision of land (old ref: 8)            OCM: 30 April 2019            COUNCILLOR: Cr Giorgia Johnson            CARRIED: Yes            DETAILS: That Council requests the Chief Executive Officer to write to the Western Australian Planning Commission (WAPC) to:</p> <ol style="list-style-type: none"> <li>1. Require the retention and protection of trees worthy of retention on private property which is the subject of subdivisional development; and</li> <li>2. Address such tree retention and protection in the conditions of the WAPC subdivisional approval, and as part of the current review of the Local Government Guidelines for Subdivisional Development.</li> </ol>	30/04/2019	31/10/2019	Community & Development	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019:            Complete. A letter has been sent to the WAPC from the CEO in respect of protection for trees worthy of retention on private property subject to subdivision. MDA has requested to join the review team for the IPWEA subdivision guidelines review, which to date has not commenced. Completion date estimated as 31 October 2019.</p>	Complete

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<p>Significant Tree Register - nomination by residents (old ref: 9)  OCM: 30 April 2019  COUNCILLOR: Cr Chris Cornish  CARRIED: Yes  DETAILS: That Council:  1) Allow residents to voluntarily nominate tree/s, on their own private land, to be included in the Significant Tree Register; and  2) That the Town Planning Scheme be amended to reference the City's Significant Tree Register (STR) in order to require development approval, or written consent, to remove or harm trees listed on a City's STR.</p>	30/04/2019	31/07/2020	Community & Development	22/11/2019	Complete - Scheme amendment initiated at the OCM on 3 September 2019.	Complete
<p>Disclosure of Political Associations (old ref: 10)  OCM: 9 April 2019  COUNCILLOR: Cr Chris Cornish  CARRIED: Yes  DETAILS: That the City of Bayswater's Code of Conduct be updated to include a requirement for all Councillors to advise the CEO of the following, if applicable, and that this information be made publically available through a 'Political Interest Register' on the City's website:  • Membership of a political party  • Employment by a political party</p>	09/04/2019	31/10/2019	Corporate & Strategy	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Completion date estimated as 31 October 2019.	Complete
<p>Disclosure of Membership and Roles within community groups (old ref: 11)  OCM: 9 April 2019  COUNCILLOR: Cr Chris Cornish  CARRIED: Yes  DETAILS: That the City of Bayswater's Code of Conduct be updated to include a requirement for all Councillors, to advise the CEO of the following, if applicable, and that this information be made publically available through an "Interests Register" on the City's website:  • Memberships of any local clubs and associations.</p>	09/04/2019	31/10/2019	Corporate & Strategy	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Completion date estimated as 31 October 2019.	Complete

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<p>Advancement of the two community centres - Program for Older Adults (old ref: 12)</p> <p>OCM: 9 April 2019</p> <p>COUNCILLOR: Cr Sally Palmer</p> <p>CARRIED: Yes</p> <p>DETAILS: That:</p> <p>1. Council acknowledges the advancement of its two Community Centres - Program for Older Adults by inviting its senior members to a bi-monthly activity at the City of Bayswater's Embleton Room, commencing from January 2020, to participate in a City planned activity, as outlined in the Age Friendly Strategy 2017-2027, to increase opportunities for greater participation by seniors.</p> <p>2. Councillors be invited to the planned bi-monthly seniors' activities and this information be placed on the Notice of Meetings.</p> <p>3. Council consider an appropriate budget allocation for the above bi-monthly activities as part of the 2019/2020 budget process.</p>	09/04/2019	30/06/2020	Community & Development	16/12/2019	<p>The City will commence bi-monthly activities for seniors at the Civic Centre from February 2020. Once dates and activities are confirmed, they will be added to the Notice of Meetings for Councillors.</p> <p>There will be 3 events held between February and end of June 2020.</p>	On Track
<p>Naming of Park or Reserve after Nellie Fawdrey Tant (old ref: 13)</p> <p>OCM: 12 March 2019</p> <p>COUNCILLOR: Cr Dan Bull</p> <p>CARRIED: Yes</p> <p>DETAILS: That the city of Bayswater:</p> <p>1. Requests the Chief Executive Officer to investigate the potential naming a park or reserve within the District after the first female member of the Bayswater Road Board (being the predecessor to what is now known as the City of Bayswater), Nellie Fawdrey Tant.</p> <p>2. In undertaking the investigations, the Chief Executive Officer is to liaise with the Bayswater Historical Society and the family of Mrs Tant.</p> <p>3. A report be brought to Council on the outcomes of the investigations by November 2019."</p>	12/03/2019	31/12/2019	Community & Development	22/11/2019	<p>Complete - A report on the proposed renaming was presented to Council on 19 November where it was supported to rename The Strand Reserve to Nellie Taunt Park.</p>	Complete

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Cool seal (old ref: 14) OCM: 12 March 2019 COUNCILLOR: Cr Filomena Piffaretti CARRIED: Yes DETAILS: That the City: 1. Investigate the use of Coolseal or a similar material within the City of Bayswater; and 2. Provides a report back to Council prior to the finalisation of the 2020-2021 budget.	12/03/2019	29/02/2020	Works & Infrastructure	24/12/2019	Monitoring is continuing. Contact will be made with the relevant SA council on their findings.	On Track
Amendment to Trees on Private Land and Street Verges Policy (old ref: 15) OCM: 29 January 2019 COUNCILLOR: Cr Chris Cornish CARRIED: Yes DETAILS: That the City develops a new policy to extend the tree valuation methodology encapsulated in the Planning Policy, 'Trees on Private Land and Street Verges', to include all tree removal requests from land under the control of the City by third parties.	29/01/2019	31/10/2019	Works & Infrastructure	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Draft proposed as part of Policy Review Committee. Completion date estimated as 31 October 2019.	Complete
Maylands Waterland Revocation of 3 July 2018 Resolution (old ref: 16) OCM: 29 January 2019 COUNCILLOR: Cr Elli Petersen-Pik CARRIED: No DETAILS: That Council, pursuant to regulation 10 of the Local Government (Administration) Regulations 1996, revoke the following point of the Council resolution of 3 July 2018 in relation to Item 7.1 (Draft Annual Budget): 1. (d) In the event that sufficient external funding to cover the capital costs of the refurbishment of all current pools and essential supporting facilities (such as toilets and first aid) of Maylands Waterland cannot be obtained, authorises the Chief Executive Officer to progress with an alternative redevelopment option as a consequence of the current budget contemplating the use of Public Open Space cash in lieu funding with public consultation to commence as soon as practicable.	29/01/2019	30/06/2019	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: No action required. Completion date estimated as 30 June 2019.	Complete



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<p>Recognition of Maylands Waterland 150th Celebration of WA Swan (old ref: 17)</p> <p>OCM: 29 January 2019</p> <p>COUNCILLOR: Cr Catherine Ehrhardt</p> <p>CARRIED: Yes</p> <p>DETAILS: That if Maylands Waterland is to be closed for good, Council authorises the Chief Executive Officer to investigate the preservation of the 150th celebration of WA Swan that is in the large pool and the mounting of it as a public display in a prominent location in Maylands.</p>	29/01/2019	01/11/2021	Community & Development	30/12/2019	No decision on the future of Maylands Waterland has been made.	On Track
<p>Introduction of Container Deposit Scheme in Western Australia (old ref: 18)</p> <p>OCM: 29 January 2019</p> <p>COUNCILLOR: Cr Lorna Clarke</p> <p>CARRIED: Yes</p> <p>DETAILS: That the City of Bayswater:</p> <p>(a) supports the introduction of a container deposit scheme in Western Australia in 2020;</p> <p>(b) writes to the Ministers for Environment and Local Government noting its support;</p> <p>(c) proactively seeks innovative opportunities for the City of Bayswater in relation to the scheme, in particular strategically reviewing City sites, infrastructure and resources which could be utilised; and</p> <p>(d) provides a detailed report back to Council by June 2019 about how the City is proactively implementing and supporting the scheme and any opportunities in the future.</p>	29/01/2019	30/06/2019	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019:</p> <p>Complete.</p> <p>Correspondence sent and investigations ongoing. Reported to Council June 2019. Completion date estimated as 30 June 2019.</p>	Complete

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<p>Parking Permits for Businesses at 8 Progress Street/5 Bishop Street, Morley (old ref: 19)</p> <p>OCM: 11 December 2018</p> <p>COUNCILLOR: Cr Dan Bull</p> <p>CARRIED: Yes</p> <p>DETAILS: That Council approves each business at 8 Progress Street / 5 Bishop Street to be allocated two parking permits for use in the time-restricted car parking bays adjacent to Morley Market, and the fee for these parking permits to be in accordance with the City's Fees and Charges.</p>	11/12/2018	31/08/2019	Community & Development	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete.</p> <p>Approved via Council resolution at Community, Technical, Finance and Corporate Services Committee Minutes on 21 August 2019. Permits have been paid for in accordance with Fees and Charges Schedules and issued accordingly. Completion date estimated as 31 August 2019.</p>	Complete
<p>Whistleblowing Process (old ref: 20)</p> <p>OCM: 11 December 2018</p> <p>COUNCILLOR: Cr Chris Cornish</p> <p>CARRIED: Yes</p> <p>DETAILS: That Council supports having a robust, transparent and fair whistleblowing process, and instructs the CEO to review the City's whistleblowing processes and procedures and report back to Council. The review should attempt to set a best practice benchmark on how organisations deal with whistleblowing and should refer to the induction process, the exit interview and everything in between.</p>	11/12/2018	30/11/2019	Corporate & Strategy	21/11/2019	<p>A report on the updated PID process has since been provided to the Audit and Risk Mgt Committee and then to Council</p>	Complete

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<p>Governance Review of WALGA (old ref: 21)</p> <p>OCM: 11 December 2018</p> <p>COUNCILLOR: Cr Chris Cornish</p> <p>CARRIED: Yes</p> <p>DETAILS: That Council supports a request for WALGA to conduct a full review of their governance model, including zones, zone representation and State Council representation.</p>	11/12/2018	31/03/2019	Office of the CEO	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. The motion was forwarded to WALGA and has been listed for the WALGA East Metropolitan Zone Meeting on 21 March 2019. Completion date estimated as 31 March 2019.</p>	Complete
<p>Specialist Dog Park at Strutt Reserve, Noranda (old ref: 22)</p> <p>OCM: 27 November 2018</p> <p>COUNCILLOR: Cr Stephanie Gray</p> <p>CARRIED: Yes</p> <p>DETAILS: That Council, pursuant to regulation 10 of the Local Government Administration Regulations 1996, revokes the following point of the Council resolution of 22 May 2018 in relation to Item 10.3 Dog Exercise Area Review:</p> <p>4. Develop costings and a design for a specialist dog park separated for large and small dogs at Strutt Way Reserve, Noranda to include fencing, dog agility equipment, water fountains and shade;</p> <p>And</p> <p>That Council does not proceed with the establishment of a specialist dog park at Strutt Reserve, Noranda.</p>	27/11/2018	30/11/2018	Community & Development	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. At the OCM held on 27 November 2018 Council resolved to not proceed with the establishment of a specialist dog park at Strutt Way Noranda. No development of costings and design has been proceeded with. Completion date estimated as 30 November 2018.</p>	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Parking Permits for Car Parking Bays in Old Collier Road (old ref: 23)</p> <p>OCM: 23 October 2018</p> <p>COUNCILLOR: Cr Dan Bull</p> <p>CARRIED: Yes</p> <p>DETAILS: That in relation to the time-restricted car parking bays in Old Collier Road, Council approves the allocation of two parking permits per business directly adjacent to these bays, and the fee for these parking permits to be in accordance with the City's Fees and Charges.</p>	23/10/2018	31/08/2019	Community & Development	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete.</p> <p>Approved via Council resolution at Community, Technical, Finance And Corporate Services Committee Minutes on 21 August 2019. Permits have been paid for in accordance with Fees and Charges Schedules and issued accordingly. Completion date estimated as 31 August 2019.</p>	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Encouraging Activation and Placemaking Initiatives (old ref: 24)  OCM: 25 September 2018  COUNCILLOR: Cr Catherine Ehrhardt  CARRIED: Yes  DETAILS: That Council delegates authority to the Chief Executive Officer to approve the design, colour, theme and location of any further street furniture and similar infrastructure throughout the City to encourage activation and placemaking initiatives and reduce red-tape. In approving infrastructure, consideration is to be given to the safety, maintenance and operational implications. Authorised infrastructure includes, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Bins and bin surrounds;</li> <li>• Seating;</li> <li>• Bicycle racks;</li> <li>• Planters;</li> <li>• Parklets;</li> <li>• Bus shelters;</li> <li>• Public art; and</li> <li>• Utility cabinets and other third party infrastructure (with the approval of the relevant service agency or third party).</li> </ul>	25/09/2018	31/10/2019	Office of the CEO	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete.  Delegation granted. Completion date estimated as 31 October 2019.</p>	Complete
<p>Reinstatement of Skate Park Advisory Committee (old ref: 25)  OCM: 25 September 2018  COUNCILLOR: Cr Stephanie Gray  CARRIED: Yes  DETAILS: In recognition of the 10 year anniversary of the Crimea Skate Plaza, that Council requests the Chief Executive Officer to reinstate the City of Bayswater Skate Park Advisory Committee, comprising Councillors, officers, and youth community members, to continue the committee's work with a view to providing guidance and advice in establishing, designing and maintaining existing and future skate parks within the District.</p>	25/09/2018	01/05/2019	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: No update provided. Manager advised completed by 01 May 2019.</p>	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Food Organics and Garden Organics (FOGO) Trial (old ref: 26)  OCM: 25 September 2018  COUNCILLOR: Cr Lorna Clarke  CARRIED: Yes  DETAILS: That Council</p> <ol style="list-style-type: none"> <li>Writes to the City of Melville requesting all available information from their Food and Organics and Garden Organics (FOGO) trial;</li> <li>Investigates options for expressions of interest and/or tender processes to introduce FOGO into the City of Bayswater's waste management processes and systems and provides a report on these options to the November 2018 Community Technical Finance and Corporate Services Committee Meeting.</li> <li>Subject to the outcome of point 2 above, provides detailed EOI/tender outcomes and costings to Council for consideration as part of the development of the budget process for the 2019-20 budget.</li> <li>Writes to the relevant Federal and State Ministers notifying them of the City of Bayswater's intention to investigate the introduction of FOGO and seek financial assistance with the investigation and implementation.</li> <li>Writes to the EMRC to notify them of the City of Bayswater's intention to investigate the introduction of FOGO and requesting that the EMRC undertake investigations in relation to best practice FOGO processing for the City of Bayswater and other interested parties collaboratively with the City of Bayswater to enable the implementation of FOGO in a timely manner.</li> </ol>	25/09/2018	31/10/2019	Works & Infrastructure	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Awaiting advice from EMRC in relation to FOGO. Completion date estimated as 31 October 2019.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Industrial Estate (old ref: 27)  OCM: 28 August 2018  COUNCILLOR: Cr Dan Bull  CARRIED: Yes  DETAILS: That Council:</p> <p>1. Authorises the Mayor to write to all property owners within the Bayswater Industrial Estate requesting that they note and inform the tenants/occupiers of their property of the following:</p> <p>(a) The City will be commencing an increased enforcement regime to target illegally parked vehicles on verges;</p> <p>(b) The City will be commencing a process to look at enforcement options to address the accumulation of goods on verges across the estate; and</p> <p>(c) The City seeks their support for a process to improve the aesthetics of the estate through the planting trees and improved maintenance of verges</p> <p>2. Authorises the CEO to develop an improvement program and enforcement program for the estate with a report to come back to Council by December 2018 along with appropriate costings for either implementation in the 2018/19 year or for inclusion in the 2019/20 budget (based on overall costs).</p>	28/08/2018	31/12/2018	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Letter from the Mayor sent. Matter reported back to Council at the PDSC meeting held on 4 December 2018. Completion date estimated as 31 December 2018.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Voting Representation at WALGA (old ref: 28)  OCM: 28 August 2018  COUNCILLOR: Cr Chris Cornish  CARRIED: Yes  DETAILS: That the City of Bayswater:</p> <ol style="list-style-type: none"> <li>1. Acknowledges the inequity of voting representation at WALGA Annual General Meetings and writes to the WALGA President and Chief Executive Officer stating our disappointment that this is occurring; and</li> <li>2. Emails a letter to all metropolitan Councillors highlighting our concerns with the lack of fair representation at WALGA's Annual General Meetings and inviting them to a meeting, hosted by the City of Bayswater, to discuss options to rectify the imbalance of power between country and metropolitan local governments.</li> </ol>	28/08/2018	31/10/2019	Office of the CEO	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. Letter has been written and is currently being distributed to metropolitan Councillors. Limited interest was received from metropolitan Councillors and following consultation with the Cr Cornish, an alternate approach was adopted. Cr Cornish subsequently lodged a Notice of Motion requesting WALGA undertake a governance review. Completion date estimated as 31 October 2019.</p>	Complete



Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Bayswater Parking Strategy (old ref: 29)            OCM: 28 August 2018            COUNCILLOR: Cr Lorna Clarke            CARRIED: Yes            DETAILS: That Council requests the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. Develop a car parking management regime for the Bayswater Town Centre to ensure that there is sufficient provision of car parking in and around the Bayswater town centre shops and Bayswater Train Station, particularly during and after major construction and changes to the Train Station;</li> <li>2. In developing the car parking management regime, consult with businesses, landowners and residents and cooperate with the State Government and Metronet team, noting and respecting the construction timeframes and budget constraints relating to Metronet; and</li> <li>3. Report back to Council by April 2019 at the latest on the consultation outcomes and recommended implementation plan, noting that timelines may change or be determined by State Government processes in relation to the Bayswater Train Station.</li> </ol>	28/08/2018	31/05/2019	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete.</p> <p>Preparation of the Bayswater Parking Improvement Plan is underway and an options Paper presented to the 28 May 2019 OCM. Completion date estimated as 31 May 2019.</p>	Complete
<p>Bedford Rejuvenation (old ref: 30)            OCM: 28 August 2018            COUNCILLOR: Cr Lorna Clarke            CARRIED: Yes            DETAILS: That Council requests the Chief Executive Officer to develop a proposal by March 2019 to survey Bedford residents and ratepayers and determine whether the local community of Bedford wants additional place-making initiatives and/or rejuvenation of their local shopping precincts.</p>	28/08/2018	31/07/2020	Community & Development	22/11/2019	<p>Complete - Report and engagement plan approved at the 26 March 2019 OCM. Outcome of the consultation and next actions were agreed by Council in June 2019.</p>	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Support for the Uluru Statement from the Heart (old ref: 31)  OCM: 28 July 2018  COUNCILLOR: Cr Sally Palmer  CARRIED: No  DETAILS: That Council:</p> <ol style="list-style-type: none"> <li>Supports the Uluru Statement from the Heart with the following actions: <ol style="list-style-type: none"> <li>To be a signatory to the ACROSS statement of support for the Uluru Statement of the Heart.</li> <li>Acknowledges Aboriginal and Torres Strait Island People as the Traditional Owners of this country and pay respect to their ongoing spiritual and cultural connections with it.</li> <li>Recognises the need for constitutional change that goes beyond the symbolic, and gives breath to the benefits that a treaty offers all Australians.</li> <li>Thanks those who gathered at the 2017 National Constitutional Convention in Uluru for their persistence and patience, under the guidance of the co-chairs of the Referendum Counsel, Ms Pat Anderson AO and Mr Mark Leibler AC.</li> <li>Lodge a submission to the Joint Select Committee on Constitutional Recognition Relating to Aboriginal and Torres Strait Islander Peoples.</li> <li>Shows its outward support by placing a framed copy of the Uluru Statement from the Heart within their public honorary cabinets at the entrance of the Council Chambers.</li> <li>A letter of support from Council to request WALGA to embrace the Uluru Statement from the Heart.</li> <li>A letter of support from Council to the Prime Minister and Federal Leader of the Opposition showing our support for the Uluru Statement from the Heart.</li> </ol> </li> </ol>	28/07/2018	31/05/2019	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. All eight actions have been completed. Manager advised completed by 31 May 2019.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Local Road Safety Trial Reference Group (old ref: 32)            OCM: 24 July 2018            COUNCILLOR: Cr Dan Bull            CARRIED: Yes            DETAILS: That Council establish a trial Reference Group looking at priorities and opportunities to increase cycle-ability and walk-ability within the West Ward, comprising of Ward Councillors, the Chief Executive Officer or his appointed delegate and representatives from local community groups, schools, bicycle users and interested residents to identify local initiatives. The first priority for the group will be to meet with the Department of Transport and seek to provide recommendations to Council for the progression and completion of the bike boulevard to Morley (including determining the most appropriate form and route) as soon as practicable after meeting with the Department, and subsequently provide other recommendations to Council, including whether there is merit in the group continuing and whether this approach or an alternative model is appropriate to address local road safety issues within the City of Bayswater.</p>	24/07/2018	29/02/2020	Works & Infrastructure	24/12/2019	A draft report has been finalised and forwarded to the LRSRG for comment to be provided by 17 Jan 2020. Comments will be collated and further considered.	On Track

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Waste Working Group (old ref: 33)  OCM: 24 July 2018  COUNCILLOR: Cr Lorna Clarke  CARRIED: Yes  DETAILS: That Council:</p> <p>1. Notes that the City of Bayswater Waste Working Group has met a number of times to discuss progress on the development of a new City of Bayswater Waste Strategy; and</p> <p>2. That the City of Bayswater develop budget and policy proposals for Council to consider, which:</p> <p>(a) Increases funding to education campaigns to “refuse, reduce, reuse and recycle” within the local community, reduce contamination of recycling, and assesses options for campaigns to be delivered by the City and in partnership with local community groups;</p> <p>(b) Develops proposals for a trial for local residents to opt-in to food waste and composting programs, either run by the City of Bayswater or run jointly with community groups;</p> <p>(c) Creates an annual award by December 2018 for the Most Sustainable Street, for local areas/communities that reduce waste and develop innovative and local waste strategies; and</p> <p>(d) Starts to monitor, measure and publicly report annually, in the City’s annual report and using best practice measurements, on the City of Bayswater’s waste, with the longer-term goal of creating waste reduction targets, including:</p> <p>i. estimated/average tonnage per household of “red bin” waste, recycling and green bin waste;</p> <p>ii. trend data;</p> <p>iii. distinguishes between residential and business/industrial waste; and</p> <p>iv. yellow bin contamination rates.</p> <p>(e) Requests the Chief Executive Officer prepare an options paper to assist the Waste Working Group in investigating the City’s future options in relation to waste management.</p>	24/07/2018	30/06/2020	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019:</p> <p>Composting trial underway. Budget submissions proposed.</p> <p>Guidelines for sustainable street award proposed.</p>	On Track

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Participatory and Deliberative Budgeting (old ref: 34)  OCM: 24 July 2018  COUNCILLOR: Cr Lorna Clarke  CARRIED: Yes  DETAILS: That the City of Bayswater:  1. Introduce a deliberative and participatory budgeting mechanisms for the 2019/20 budget, including, but not limited to:  a) Input from a Councillor workshop to be held in August 2018;  b) A minimum of two community meetings to consult with the community;  c) Providing an opportunity for additional community members to propose new budget initiatives and/or savings; and  d) A draft budget being released for consideration by the community prior to formal adoption by Council.  2. Report back to Council on proposed process, along with best practice examples from other Councils and jurisdictions by October 2018.</p>	24/07/2018	02/07/2019	Corporate & Strategy	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. Referred to 7 August 2018 Councillor Workshop and item referred to 18 September 2018 Committee 2 meeting: That Council: 1. Endorses the Community Engagement Plan for the 2019-20 Participatory Budgeting project (Attachment 1). 2. Notes that next steps comprise community information sessions to be undertaken in November 2018 and will be based on the 2018-19 operating budget. The first stage of the Participatory Budgeting project</p>	Complete
<p>Morley Metronet Station (old ref: 35)  OCM: 24 July 2018  COUNCILLOR: Cr Sally Palmer  CARRIED: Yes  DETAILS: That the City writes to the relevant State Ministers and the local MLA in an effort to have the Morley Metronet Station located within the strategic metropolitan centre of Morley.</p>	24/07/2018	31/10/2019	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. Letters written and sent from the Mayor Completion date estimated as 31 October 2019.</p>	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Feasibility of Bike Trail Reserve (old ref: 1)  OCM: 26 June 2018  COUNCILLOR: Cr Catherine Ehrhardt  CARRIED: Yes  DETAILS: That Council request the City to prepare a report on the feasibility of integrating a bike trail into the Hinds Reserve (to the north of the car park area). The report should be prepared in liaison with WestCycle and include the estimated costs, feasibility and community engagement approaches proposed; as well as identify external funding opportunities for the project with the aim of the project being fully funded by external sources. The report should be delivered by the October round of meetings.</p>	26/06/2018	01/10/2018	Works & Infrastructure	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Manager advised completed by 01 October 2018.	Complete
<p>Acquisition of Land for public open space (old ref: 2)  OCM: 26 June 2018  COUNCILLOR: Cr Dan Bull  CARRIED: Yes  DETAILS: That Council requests the Chief Executive Officer to:  1. Develop a framework in conjunction with the Public Open Space Strategy currently being prepared, to enable the assessment of individual properties for potential acquisition for the purpose of public open space across the City, with the first area to be trialled being the walkable catchment around the Meltham train station.  2. Seek clarification from the Department of Planning, Lands and Heritage whether funds in the Cash-in-Lieu for Public Open Space trust funds could be used to demolish building(s) and similar works on a property purchased for public open space.  3. Present the draft framework to a Councillor Workshop by October 2018.</p>	26/06/2018	31/03/2019	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. The Strategy prepared for consideration at a Councillor Workshop by December 2019. Adopted as part of Public Open Space Strategy in March 2019. Manager advised completed by 31 March 2019.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Economic Development Plan (old ref: 4)  OCM: 22 May 2018  COUNCILLOR: Cr Catherine Ehrhardt  CARRIED: Yes  DETAILS: That Council:  1. Reviews the draft Economic Development Plan (December 2012 to June 2014) at a future Councillor Workshop and consider adding appropriate actions of the Plan to the Economic/Business Framework (May 2017).  2. Discusses the employment of an Economic Development Officer at the same workshop.</p>	22/05/2018	31/07/2018	Community & Development	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. A paper was considered at the Councillor workshop held 31 July 2018. Completion date estimated as 31 July 2018.</p>	Complete
<p>Banking - Hayne Royal Commission (old ref: 5)  OCM: 22 May 2018  COUNCILLOR: Cr Brent Fleeton  CARRIED: No  DETAILS: That Council require the City to monitor the outcomes of the Hayne Royal Commission and, once completed, provide a report to the Policy Committee on the implications of changing the Investment Policy to move away from financial institutions that have been found to have acted inappropriately</p>	22/05/2018	31/12/2020	Corporate & Strategy	20/12/2019	<p>The final report from the royal commission has been obtained from the financial services royal commission website. This report will be reviewed in early 2020 with a view to identifying any relevance to the City's Investment Policy</p>	On Track

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Discontinue use of single use plastics (old ref: 6) OCM: 24 April 2018 COUNCILLOR: Cr Giorgia Johnson CARRIED: No DETAILS: 1. That the City of Bayswater not use single use plastic such as balloons, plastic water bottles and plastic straws at council premises and council events; 2. That the City of Bayswater investigates and promotes alternatives to single use plastic items at all community events held in the City of Bayswater; 3. That the City of Bayswater investigates the provision of water bottle refill stations at City events and at City premises, parks and reserves when drinking fountains are being replaced; 4. That the City of Bayswater amends its local laws, during the local law review programme, to prohibit the release of balloons at City premises, events or in parks and reserves within the City of Bayswater; 5. That the City of Bayswater supports the State Government's ban on single-use plastic bags and will write to the Premier and Environment Minister to request that the ban be extended to other single use items such as plastic straws and balloons; 6. That the City of Bayswater supports the Federal Government's stance on microbeads and, now that the time for a voluntary ban has passed, will write to the Prime Minister and Environment Minister to request that the manufacture, distribution and sale of rinse-off personal care products, such as cleaners and toothpaste, containing synthetic microbeads now be banned; 7. That the City of Bayswater continues to investigate ways to reduce the use of other single-use plastics at a local level, as a part of the City's waste reduction strategies.</p>	24/04/2018	30/06/2020	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Clarification was sought from Cr Johnson as to the intended implementation of the motion. Letters forwarded to Premier and Minister for Environment supporting single-use plastic bag and other single use plastic items. Letters forwarded to Prime Minister and Environment Minister seeking to ban products containing microbeads. The events team is collaborating with the sustainable environment team to draft a management practice.</p>	On Track



Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Empty Shops in Town and Activity Centres Policy (old ref: 7)            OCM: 27 March 2018            COUNCILLOR: Cr Lorna Clarke            CARRIED: No            DETAILS: That Council requests the CEO to prepare a report on the development of a draft Empty Shops in Town and Activity Centres Policy for consideration by the Policy Committee at the October 2018 Meeting. The Policy and report should seek to:</p> <ul style="list-style-type: none"> <li>• revitalise areas in town and activity centres within the City where shops have been empty for periods of time;</li> <li>• consider how the rating schemes could be utilised to encourage revitalisation;</li> <li>• consider how the City can contribute to the rejuvenation of shopfronts, signage and pathways and pavements in front of shops;</li> <li>• simplify how “pop-ups”, artists and short term events and festivals can access empty shop space and cut red tape for any existing processes; and</li> <li>• incorporate best practice from other Councils around Australia and any relevant international examples.</li> </ul>	27/03/2018	31/10/2019	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. A report was considered by Council at 27 November 2018 OCM. Completion date estimated as 31 October 2019.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Commuter Parking at Galleria Shopping Centre (old ref: 8)            OCM: 27 March 2018            COUNCILLOR: Cr Brent Fleeton            CARRIED: No            DETAILS: That Council requests the Chief Executive Officer to approach Vicinity Group, the owner of the Morley Galleria Shopping Centre, to explore the possibility of entering into a future agreement for the provision of on-site parking options for commuters using the Morley Bus Station. To ensure transparency and accountability, a report must be presented to Council by no later than 31 August 2018 with possible options for a final Council decision.</p>	27/03/2018	31/08/2018	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. Verbal advice has been received from Rowe Group on behalf of Vicinity that there is no capacity to provide commuter parking due to the redevelopment of the shopping centre. A report being on this matter was to Council at the 14 August 2018 PDSC meeting. Completion date estimated as 31 August 2018.</p>	Complete
<p>Biophilic Urban Design (old ref: 11)            OCM: 14 November 2017            COUNCILLOR: Cr Catherine Ehrhardt            CARRIED: Yes            DETAILS: That Council requests the City to prepare a report on biophilic urban design, including green/solar roofs and walls, and how the City can develop a policy to create better understanding and use of biophilic urban design throughout the City of Bayswater. The report is to be presented to a future Planning and Development Services Committee meeting.</p>	14/11/2017	30/09/2019	Works & Infrastructure	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. The report was considered by Council at the OCM on 3 September 2019. Completion date estimated as 30 September 2019.</p>	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
Citizen Science Project (old ref: 12) OCM: 14 November 2017 COUNCILLOR: Cr Chris Cornish CARRIED: Yes DETAILS: That the City of Bayswater accepts the offer to be involved in the Citizen Science Project: Scientists working with Communities to improve urban microclimate.	14/11/2017	31/10/2019	Works & Infrastructure	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. City has commenced working with RMIT University and mapping will commence early next year. Completion date estimated as 31 October 2019.	Complete
Bayswater Town Centre - Metropolitan Redevelopment Authority Involvement (old ref: 13) OCM: 22 August 2017 COUNCILLOR: Cr Brent Fleeton CARRIED: No DETAILS: That this item be referred to a Councillor Workshop and representatives from the Minister for Planning and Metropolitan Redevelopment Authority are contacted to attend.	22/08/2017	30/09/2018	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Responses received from the Minister and METRONET. Manager advised completed by 30 September 2018.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Cr. Stephanie Coates - Increasing the size of Regional Playgrounds within the City of Bayswater (old ref: 14)  OCM: 27 June 2017  COUNCILLOR: Cr Stephanie Coates  CARRIED: Yes  DETAILS: That Council:</p> <ol style="list-style-type: none"> <li>1. Considers increasing the size of the City's three regional playgrounds (Riverside Gardens, Bardon Park and Robert Thompson Reserve) during the development of the City's Play Space Strategy.</li> <li>2. Considers the inclusion of supporting infrastructure such as BBQ's and picnic benches; inside the fence line of regional playgrounds; during the development of the City's Play Space Strategy.</li> <li>3. Applies for grants and additional funding from other sources where possible for the construction of playgrounds.</li> </ol>	27/06/2017	01/06/2019	Works & Infrastructure	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. 1. The Play Space Strategy is being progressed as part of the Corporate Business Plan. Development of work scope (as per item 3b) progressing with Leisure Planner with the scope to be delivered by 30 May 2018(if not earlier). 2. The inclusion of infrastructure will be added into the standard of provisions for this strategy. 3. The strategy will also identify funding opportunities which will be pursued by the leisure planner in the Play Space Strategy. Manager advised completed by 01 June 2019.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Planning Data Searchable by Planning Alert (old ref: 15)</p> <p>OCM: 28 February 2017</p> <p>COUNCILLOR: Cr Chris Cornish</p> <p>CARRIED: Yes</p> <p>DETAILS: That the City of Bayswater publishes its planning data either in a machine readable format which is searchable by PlanningAlerts, or develops a 'web scraper' in order to present the City's planning data in a format PlanningAlerts can use.</p>	28/02/2017	31/05/2019	Corporate & Strategy	31/10/2019	<p>STATUS AS OF 31 OCTOBER 2019: Complete. This practice is awaiting the City to have online functionality and licences. First stage of online functionality will commence in 2017/18 and the second stage to include online lodgement is proposed in 2018/19. Online tracking plus web scraping is part of the second stage.</p> <p>6 August 2018 - Electronic lodged officially commenced 1 August 2018. Electronic lodgement, assessment and determination has been operational since mid - July for DA's however IT hardware issues</p>	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Preparation of Detailed Design Guidelines for the Bayswater Town Centre (old ref: 16)  OCM: 31 January 2017  COUNCILLOR: Cr Stephanie Coates  CARRIED: Yes  DETAILS: The City of Bayswater appoints a suitably qualified and experienced consultant(s) to prepare detailed design guidelines for relevant precincts within the Bayswater Town Centre Structure Plan (BTCSP) Area, subject to sufficient available funds being identified for this work as part of the mid-year review of the 2016-17 Budget.  The detailed design guidelines are to:</p> <ul style="list-style-type: none"> <li>• Build on the design principles and development criteria articulated in the BTCSP (forthcoming);</li> <li>• Define the architectural styles of relevant precincts within the town centre; and</li> <li>• Give regard to the heritage and character of the area.</li> </ul>	31/01/2017	30/06/2020	Community & Development	22/11/2019	Complete - The Bayswater design guidelines will not be prepared by the City now that DevelopmentWA are taking over the Bayswater town centre. The City will work with DevelopmentWA on the future guidelines.	Complete
<p>Changing a Decision of Council (old ref: 18)  OCM: 25 October 2016  COUNCILLOR: Cr Dan Bull  CARRIED: Yes  DETAILS: That Council approves a significant change to the resolution made at its Ordinary Council Meeting held on 2 August 2016 in relation to Item 8.1 - Proposed 27 Lot Freehold Subdivision -Skipper's Row (in relation to the subdivision at Lots 6-10 and 14, 128 and 130 King William Street, Bayswater and the wetland at Lot 14, 128 King William Street, Bayswater) by changing section 9 (nine) of the original motion to read as follows:  That Council request the Western Australian Planning Commission initiate an amendment to the Metropolitan Region Scheme to reserve as 'Parks and Recreation' the area of Riverside Gardens, Eric Singleton Reserve, and Lot 14, 128 King William Street, Bayswater indicated in the attached 'Proposed Zoning' map, excluding portion of Lot 11 adjacent to the south-east boundary of Lot 6, King William Street, Bayswater.</p>	25/10/2016	04/12/2018	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. The MRS prepared by the WAPC for public advertising. Came into effect as of 4 December 2018. Manager advised completed by 04 December 2018.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Citywide Play Space Strategy (old ref: 19)  OCM: 13 September 2016  COUNCILLOR: Cr Stephanie Coates  CARRIED: Yes  DETAILS: That Council:  As a part of the development of the 2017-2021 Corporate Business Plan, Council considers the inclusion of a new action "to develop a Citywide Play Space Strategy."  a) Notes that pending inclusion of this action in the 2017-2021 Corporate Business Plan, the Play Space strategy will be developed by an external consultant and will serve as a framework for assessing the adequacy of current play spaces and planning future play spaces for children and families across the City.  b) Requests that officers prepare a scope of works and a cost estimate.</p>	13/09/2016	01/06/2019	Works & Infrastructure	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. Report no longer required as the Play Space Strategy is being progressed as part of the Corporate Business Plan. Development of scope of works (as per item 3b) progressing with Leisure Planner now appointed. Aiming to provide scope of works by May 2018. Completion date estimated as 01 June 2019.	Complete

Action Description	Start Period	End Period	Directorate Name	Entry Date	Activity Entry	Activity Status
<p>Protection and Maintenance of Street Trees during Demolition and Construction of Development (old ref: 21)</p> <p>OCM: 3 May 2016</p> <p>COUNCILLOR: Cr Sally Palmer</p> <p>CARRIED: Yes</p> <p>DETAILS: That the City prepare a policy requiring:</p> <p>1. The owner/developer to be responsible for any street tree on a verge abutting a development site that the City requires to be retained, to be protected and maintained during the demolition and construction phase of development.</p> <p>2. The owner/developer is to pay a \$5,000 bond to the City of Bayswater to ensure the street tree is protected and maintained during the demolition and construction phase of development. The bond is to be held in trust for a period of 12 months following completion of the construction, and where the street tree has been protected and maintained to the satisfaction of the City. If the street tree does not survive during the demolition and construction phase the owner/developer is to meet the full cost of a replacement street tree. The inclusion of a street tree bond to be considered as part of the review of Activities and Trading on Thoroughfares Local Laws.</p>	03/05/2016	31/07/2018	Community & Development	31/10/2019	STATUS AS OF 31 OCTOBER 2019: Complete. A review of the local law was considered at the 24 July OCM 2018. The modified local law policy was carried. The draft policy to be modified and referred to PDSC. Completion date estimated as 31 July 2018.	Complete
<p>Public Open Space Audit (old ref: 22)</p> <p>OCM: 22 March 2016</p> <p>COUNCILLOR: Cr Brent Fleeton</p> <p>CARRIED: Yes</p> <p>DETAILS: That the City audits all public open space (POS) and reports back to Council with a summary of the level of facilities provided for drinking water for both humans and pets, with information on potential costings should Council resolve to see all POS have multi-use drinking water facilities by the end of 2016</p>	22/03/2016	01/06/2020	Works & Infrastructure	01/01/2020	SYSTEM ENTRY - Set to Offtrack	Off Track
<p>Café on River Foreshore (old ref: 24)</p> <p>OCM: 28 April 2015</p> <p>COUNCILLOR: Cr Sylvan Albert</p> <p>CARRIED: Yes</p> <p>DETAILS: That Council investigate various options for implementing a café on the river foreshore, including sea containers.</p>	28/04/2015	31/12/2021	Community & Development	23/12/2019	A further paper will be presented to a Councillor Workshop by March/April 2020.	On Track
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