

**TERMS OF REFERENCE - Community Access and Inclusion Advisory Committee (CAIAC)**

Meeting occurrence:	As required (Generally 3-4 times per year)
Day of Meeting:	When suitable
Time of Meeting:	When suitable, 10:30am
Location of Meeting:	City of Bayswater, Civic Centre, 61 Broun Ave Morley WA 6062
Liaison Officer:	Director Community Services or nominated officer
Purpose of Committee:	<p>The Community Access and Inclusion Advisory Committee (CAIAC) considers and makes recommendations on the implementation of the City's:</p> <ul style="list-style-type: none"> <li>• Disability Access and Inclusion Plan (DAIP);</li> <li>• Age Friendly Strategy;</li> <li>• Other City plans and strategies with a focus on access and inclusion.</li> </ul> <p>The CAIAC ensures that all members of the community regardless of their race, disability, age, religion or education level have access to all Council services, information and facilities, in accordance with the <i>Disability Services Act 1993</i> and the <i>Equal Opportunity Act 1984</i>.</p>
Role of Representatives	<p>The roles and responsibilities of the City of Bayswater representatives on this Committee are:</p> <ul style="list-style-type: none"> <li>• Member in own right; and</li> <li>• Spokesperson for City of Bayswater</li> </ul>
Elected Members:	<ul style="list-style-type: none"> <li>• Cr Sally Palmer</li> <li>• Cr Catherine Ehrhardt</li> <li>• Cr Stephanie Gray, and</li> <li>• Cr Elli Petersen-Pik.</li> <li>• All other Councillors are deputies.</li> </ul>
Non-Council Members:	<ul style="list-style-type: none"> <li>• Maximum of six (6) community members residing within the City of Bayswater.</li> <li>• One (1) x representative from the Disability Service Commission.</li> </ul>
Non-Voting Members:	<ul style="list-style-type: none"> <li>• Director Community Services;</li> <li>• Manager Community Services;</li> <li>• Other business unit Managers as relevant and as required to be invited to attend meetings;</li> <li>• Community Development Officer; and</li> <li>• Other officers as required.</li> </ul>
Terms of Membership	<p>Elected members - Two years commencing after each Ordinary Council election</p> <p>Non-Council members - from the date of appointment by Council until October 2019.</p>
Delegated Authority	Nil.
Sitting Fees	Nil. (included as part of the annual Sitting Fees paid to Councillors)